

## **REGIONAL PLANNING COMMISSION MEETING AGENDA**

Thursday, March 20, 2025 at 5:30 PM City Hall, 415 Broad Street, Boardroom

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

#### I. INTRODUCTION AND RECOGNITION OF VISITORS

#### II. APPROVAL OF THE AGENDA

#### **III. APPROVAL OF MINUTES**

- 1. Approval of the February 17, 2025 work session minutes
- 2. Approval of the February 20, 2025 regular meeting minutes

#### **IV. CONSENT AGENDA**

Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

#### V. UNFINISHED BUSINESS

#### **VI. NEW BUSINESS**

- Taylor Ridge Concept Plan (CONCPT25-0031). The Commission is requested to grant concept plan approval for the Taylor Ridge Subdivision Concept Plan. (Cooper)
- 2. 2101 Fort Henry Drive Preliminary Zoning Development Plan (COMDEV25-0046). The Commission is requested to grant preliminary zoning development plan approval for a new theatre building addition in a B-4P zone. (Weems)

- 3. 3200 Fort Henry Drive Preliminary Zoning Development Plan (COMDEV25-0033). The Commission is requested to grant preliminary zoning development plan approval for a fuel center addition in a B-4P zone. (Weems)
- 4. 2405 Memorial Boulevard Preliminary Zoning Development Plan (COMDEV240252). The Commission is requested to grant preliminary zoning development plan approval for an amended outdoor display area for the new Rural King store. (Weems)
- Grant Project Approval for Bays Mountain and Brickyard Park Improvements. The Commission is requested to grant approval of the overall grant project. (Frazier)

#### **VII. OTHER BUSINESS**

1. Approved Subdivisions

#### **VIII. PUBLIC COMMENT**

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

#### IX. ADJOURN



## **REGIONAL PLANNING COMMISSION MEETING MINUTES**

#### Monday, February 17, 2025 at Noon City Hall, 415 Broad Street, Conference Room 226

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

#### I. INTRODUCTION AND RECOGNITION OF VISITORS

Members Present: Sharon Duncan, Sam Booher, Candice Hilton, Gary Mayes, Jason Snapp,

#### Chip Millican

Members Absent: Travis Patterson, Anne Greenfield, Tim Lorimer

Staff Present: Ken Weems, AICP, Jessica McMurray, Sam Cooper, Lori Pyatte, Garret Burton

Visitors: none

#### II. APPROVAL OF THE AGENDA

#### **III. APPROVAL OF MINUTES**

- 1. Approval of the January 13, 2025 Work Session Minutes
- 2. Approval of the January 16, 2025 Regular Meeting Minutes

The Commission reviewed the minutes. No official action was taken.

#### **IV. CONSENT AGENDA**

Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

- 1. Saint Andrews Garth Ph. 2, Lots 11-18, 29-35 Irrevocable Letter of Credit Replacement (PD24-0114). The Commission is requested to approve the replacement of an existing Letter of Credit for a Subdivision Bond and increase penalty rider totaling \$70,834.50, to cover all remaining improvements. Staff explained the item to the Commission. Staff stated that the developer of the property desires to sell Saint Andrew;s Garth Ph2, Lots 11-18, 29-35 to homebuilder DR Horton. As a part of this sale, the developer also desires to transfer the bond estimate items for this development to DR Horton. Staff stated that the prosed bond and rider has been approved as to form by the City Attorney. Staff noted that the existing instrument of guarantee is the existing irrevocable letter of credit for the site, which is proposed to be released with the next consent item. Staff noted that the bond estimate and amount have remained the same with the bond total of \$70,834.50. No official action was taken.
- 2. Saint Andrews Garth Ph 2, Lots 11-18, 29-35 Bond Replacement Memo (PD24-0114). The Commission is requested to release the Irrevocable Letter of Credit with Todd Stevens and accept D.R. Horton's Subdivision Bond. Staff noted that it is proper to have this second item to draw clear distinction between accepting a bond for the site and releasing the irrevocable letter of credit for the site. Staff recommended releasing the irrevocable letter of credit. No official action was taken.

#### V. UNFINISHED BUSINESS

#### VI. NEW BUSINESS

1. Bancroft Chapel Annexation (ANNEX24-0278). The Commission is requested to send a positive recommendation for the annexation, zoning, and plan of services for the Bancroft Chapel Annexation to the Board of Mayor and Aldermen. Staff identified the vicinity of the request along Bancroft Chapel Road. Staff stated that the annexation area is approximately 10 acres in size and includes approximately 300 feet of Bancroft Chapel Road. Staff confirmed that the annexation is owner-requested. Staff noted that the current zone of the parcel is Sullivan County R-1. Staff stated that the proposed City zone for the site is R-1B, which is comparable to the current county zone. Staff noted that Bloomingdale Utility controls the water at the site and that it is available. Staff noted that the street lights had been omitted from the plan of services at the applicant's request. Staff stated that the sole major expenditure for this annexation is from the sanitary sewer fund. Staff noted that they are working with the City Attorney and the City's Utility Manager to create a developer's agreement that would make the City's sewer fund whole if the developer does not build in a timely manner. Staff stated that this developer's agreement would accompany the annexation when it goes to the Board of Mayor and Aldermen for approval. No official action was taken.

#### **VII. OTHER BUSINESS**

1. Approved Subdivisions

The Commission reviewed the subdivisions. No official action was taken.

#### **VIII. PUBLIC COMMENT**

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

#### IX. ADJOURN

With no further business, the meeting adjourned at 12:20p.m.



### **REGIONAL PLANNING COMMISSION MEETING MINUTES**

#### Thursday, January 16, 2025 at 5:30pm City Hall, 415 Broad Street, Conference Room 226

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

#### I. INTRODUCTION AND RECOGNITION OF VISITORS

Members Present: Sharon Duncan, Sam Booher, Candice Hilton, Chip Millican, Gary Mayes

Members Absent: Travis Patterson, Jason Snapp, Anne Greenfield, Tim Lorimer

Staff Present: Ken Weems, AICP, Jessica McMurray, Sam Cooper, Lori Pyatte, Garret Burton

Visitors: John Mort, Glenna Mort, Luanne McMurray

#### II. APPROVAL OF THE AGENDA

A motion was made by Sam Booher, seconded by Chip Millican, to approve the agenda as presented. The motion passed unanimously, 5-0.

#### **III. APPROVAL OF MINUTES**

- 1. Approval of the December 16, 2024 Work Session Minutes
- 2. Approval of the December 19, 2024 Regular Meeting Minutes

The Commission reviewed the minutes. A motion was made by Chip Millican, seconded by Sam Booher to approve the minutes of the December 16, 2024 work session and the December 19, 2024 regular meeting minutes. The motion passed unanimously, 5-0.

#### **IV. CONSENT AGENDA**

Consent items are those items that have previously been brought before the Planning

Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

 Frylee Court (MINSUB22-0162) The Commission is requested to release the escrow account for the Frylee Court Development. With no presentation requested, a motion was made by Sam Booher, seconded by Gary Mayes, to approve the consent agenda as presented. The motion passed unanimously, 5-0.

#### V. UNFINISHED BUSINESS

#### VI. NEW BUSINESS

- 1. Williams Road Rezoning (REZONE24-0303). The Commission is requested to send a positive recommendation to the Board of Mayor and Aldermen in support of the rezoning request from R-1B to R-3. Staff presented the item to the Commission. Staff identified the location of the site as adjacent to the Vulcan quarry property. Staff noted that the proposal for the site is 274 multifamily units. Staff stated that the owner of the property intends to construct apartments at the site. Staff noted that the site was recently purchased and that the apartment developer is not the same person that is constructing homes along Granby Road. Staff noted that entrances are proposed off Williams Road and Granby Road. Staff noted that a traffic study would be required once construction plans are submitted. Staff noted that the site is proposed for 275 dwelling units. Staff generated a positive recommendation for the R-3 zone of this site. MR. John Mort spoke about the request during public comment for the item, citing concern about future added traffic along Granby Road. Ms. Luanne McMurray spoke about drivers speeding along Granby Road, and about how this development will only add vehicles to this situation. Alderman Mayes expressed concern about making a decision on the rezoning without the benefit of the traffic study. A motion was made by Chip Millican, seconded by Candice Hilton to send a positive recommendation to the Board of Mayor and Aldermen. The motion passed 4-0-1, with Alderman Mayes abstaining from the vote.
- 2. Saint Andrews Garth Phase 3 (PD24-0301). The Commission is requested to grant Final Plat Approval for the Saint Andrews Garth Phase 3 Planned Development. Staff stated that phase 3 consists of the final 10 lots in Saint Andrews Garth. Staff noted that the City still holds an irrevocable letter of credit to cover the remaining development costs. Staff identified phase 2 as the phase that has the subdivision guarantee attached to it. A motion was made by Sam Booher, seconded by Chip Millican, to grant approval to phase 3 of Saint Andrews Garth. The motion passed unanimously, 5-0.

3. 135 Main Street Surplus Request (SURPLS24-0289) The Commission is requested to grandapproval for the surplus request for the property located at 135 Main Street (SURPLS24-0289). Staff identified the location of the request, which abuts the train station downtown. Staff stated that the site resides within the Main Street Historic District. Staff noted that all city departments had reviewed the surplus request and do not have a need for the property. The Commission expressed a desire to maintain green space in downtown and concern about the property not being available in the future for area Chamber events. A motion was made by Chip Millican, seconded by Candice Hilton, to not designate the property as surplus. The motion passed with a 4-1 vote, with Sam Booher voting against the motion.

#### **VII. OTHER BUSINESS**

1. Approved Subdivisions

#### **VIII. PUBLIC COMMENT**

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

#### IX. ADJOURN

The meeting adjourned at 6:10p.m.

<b>Property Information</b>	ty Information Taylor Ridge Subdivision Concept		
Address	Sullivan Gardens PKWY 3725		
Tax Map, Group, Parcel	Tax Map 090 Parcel 059.00		
Civil District	13 <sup>th</sup> Civil District		
<b>Overlay District</b>	N/A		
Land Use Designation	Single Family		
Acres	+/- 90		
Owner/ Applicant Information			
Name: T1V Properties Inc.			
Address: 1300 Jan Way			
City: Kingsport			
State: TN Zip Code: 37664			

#### Planning Department Recommendation

#### (Approve, Deny, or Defer) The Kingsport Planning Division recommends approval for the following reasons:

- The proposed density and street cross-sections are compatible with County A-1 Zoning and the Kingsport Subdivision Regulations.
- All city staff have reviewed the concept plan and send a positive recommendation for concept plan approval.

#### **Staff Field Notes and General Comments:**

The Concept Plan submission is *optional* but allows the subdivider and city officials to save time and prevent costly revisions to the formal application for plat approval later on. The Concept Plan should show the entire tract and contain the following:

- The location of the proposed subdivision in relation to the neighborhood in which it is located.
- A simple plan showing general layout of lots and streets, major drainage ways and other features relevant to existing conditions on the site and adjoining street system.
- General subdivision data including land characteristics, proposed community facilities and utilities, typical building sites, street widths, street cross sections, total proposed disturbance, and contours where necessary.

Beginning at Sullivan Gardens Parkway and ending at Lot 38 the roadway would need to be a residential street at a minimum. The proposal calls for a local street cross section, which will exceed minimum standards. Every additional roadway past lot 38 could qualify as a residential lane if desired based upon the number of trips generated by the remaining lots.

Planner: Samuel Cooper	<b>Date:</b> 3/20/2025	
Planning Commission Action     Meeting Date     3/20/2025		
Approval:		
Denial:	Reason for Denial:	
Deferred:	Reason for Deferral:	

# **REPRESENTATIVE:** T1V Properties, Inc. **PHONE:** N/A

#### INTENT

The owner of Tax Map 090 Parcel 059.00, located in Kingsport's Urban Growth Boundary, is seeking concept plan approval from the Kingsport Regional Planning Commission. This is the same property that was brought before the Commission last year for a county rezoning proposal from A-1 to M-2. Things have changed since then and now the applicant is wanting to construct a residential development containing 43 lots.

Sullivan County's Planning Department has confirmed that their A-1 zone can handle this type of development. Furthermore, Kingsport Water Services has confirmed that the property is served with both Kingsport water and sanitary sewer.





Taylor Ridge Site Map

2/14/2025, 4:12:35 PM Sullivan County Parcels Jan 2023

Parcels

Urban Growth Boundary

1:9,028 0 0.05 0.1 0.2 mi 0 0.1 0.2 0.4 km NC CGIA, Maxar

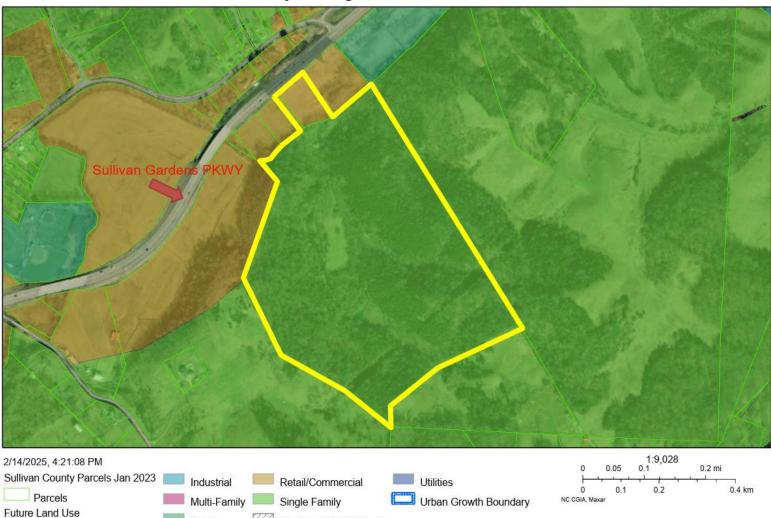
Web AppBuilder for ArcGIS





Public

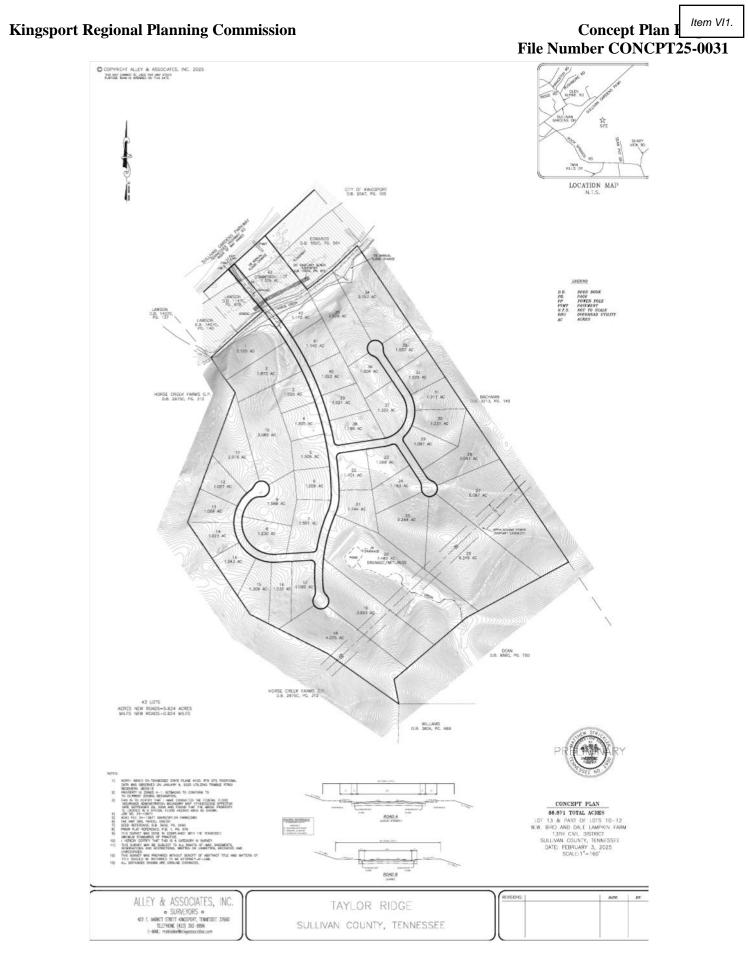
Single and Multi-Family



## Taylor Ridge Future Land-Use

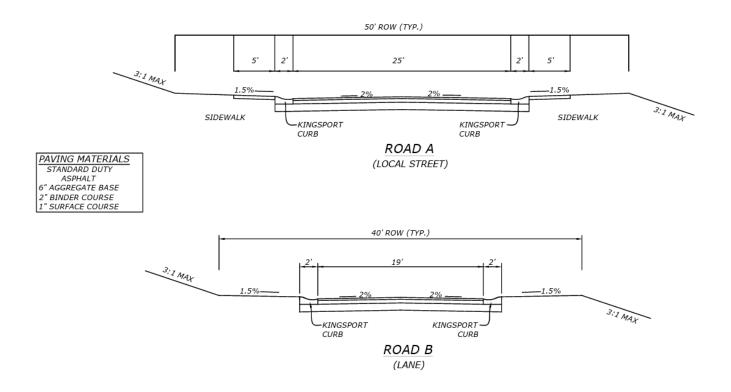
Web AppBuilder for ArcGIS

Agri/Vacant



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on March 20, 2025

#### **Proposed Street Cross-Sections**



#### 40' RIGHT OF WAY (R.O.W 5'-0"\* (6" SIDEWALK) 6'-0" SOD 4'-0" SOD 25' ROADWAY WIDTH (BACK OF CURB TO BACK OF CURB 12'-6' 12'-6 1'-10' 10'-8 10'-8" , 1'-10" ROADWAY FINISH PAVEMENT TYP. KINGSPORT CU 6 1 0 3:1 (max) 3:1 (max) -2% SLO -2% SLOPE -2% SLOPE -2% SLOPE 3:1 (max) 3:1 (max A 6" <sup>6</sup>" RESIDENTIAL STREET 3 N.T.S. 6" SIDEWALK 6'-0" WIDTH REQUIRED WHEN NO GRASS STRIP BETWEEN SIDEWALK AND CURB. 251 TO 1,500 TRIPS PER DAY [KINGSPORT CURB] 40' RIGHT OF WAY (R.O.W. 3'-0" SOD 6'-0" SOD 5'-0"\* (4" SIDEWALK) 25' ROADWAY WIDTH (BACK OF CURB TO BACK OF CURB) 12'-6" 12'-6' 10'-6 10'-6" <mark>ر 2'-0</mark>" 2'-0" ROADWAY TYP. CURB AND GUTTER -FINISH PAVEMENT 6 3:1 (max) 2 1 3:1 (max) -2% SLOPE -2% SLOPE -2% SLOPE HIGHLIGHT 3:1 (max) 3:1 (17 6° 🙀 10 RESIDENTIAL STREET 3 <u>N.T.S.</u> 251 TO 1,500 TRIPS PER DAY [CURB AND GUTTER] LEGEND 1" SURFACE COU CONCRETE SIDEWALK - SEE CITY OF KINGSPORT CONSTRUCTION SPECIFICATIONS, LATEST EDITION 2. 2" BINDER NGSPORT CURB - SEE CITY OF KINGSPORT CONSTRUC PECIFICATIONS, LATEST EDITION. 3. 6" AGGREGATE BASE 4 CONCRETE CURB & GUTTER - SEE CITY OF KING CONSTRUCTION SPECIFICATIONS, LATEST EDITION 40' RIGHT OF WAY (R.O.W.) 8'-6" SOD 8'-6" SOD 23' ROADWAY WIDTH (BACK OF CURB TO BACK OF CURB) 11'-6" 11'-6 1'-10' 9'-8" 9'-8" . 1'-10" ROADWAY FINISH PAVEMENT 5 TYP. KINGSPORT CU 2 3:1 (max) 3:1 (max) -2% SLOPE -2% SLOPE -2% SLOPE -2% SLOPE ..... 3:1 (max) 3:1 (m <sup>6-</sup> **↓**↓ 6" LANE 3 N.T.S. 250 TRIPS PER DAY SPORT CURBI 40' RIGHT OF WAY (R.O.W. 8'-6" SOD 23' ROADWAY WIDTH (BACK OF CURB TO BACK OF CURB 11'-6 11'-6 9'-6" 2'-0' ROADWAY 4 TYP. CURB AND GUTTER FINISH PAVEMENT 3:1 (max) -2 3:1 (max) -2% SLOPE 2% SLOPE -2% SLOPE -2% SLOPE 3:1 (max) 3:1 (max) <sup>6</sup> <del>}</del> A 6" LANE 3 <u>N.T.S.</u> 1 TO 250 TRIPS PER DAY [MOUNTABLE CURB] LEGEND 1" SURFACE COURS KINGSPORT CURB - SEE CITY OF KINGSPORT CONST SPECIFICATIONS, LATEST EDITION. 2. 2" BINDER 6" AGGREGATE BASE CONCRETE CURB & GUTTER - SEE CITY OF KINGSPORT CONSTRUCTION SPECIFICATIONS, LATEST EDITION.

#### **Subdivision Regulation Cross-Sections**

#### **Kingsport Regional Planning Commission**

**Concept Plan I** File Number CONCPT25-0031

View Toward Subdivision Site (From Sullivan Gardens Parkway)



View Toward Opposite Side of Sullivan Gardens Parkway



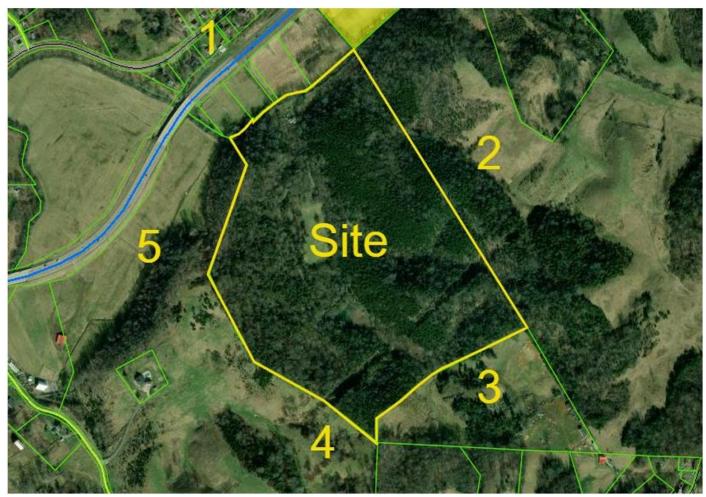
#### **Kingsport Regional Planning Commission**

**Concept Plan I** File Number CONCPT25-0031

View of House with Garage on the Property (Proposed subdivision area in Background)



**Existing Uses Location Map** 



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on March 20, 2025

Location	Parcel/ Zoning Petition	Zoning / Name	History Zoning
North	1	Zone: County R-1 Use: Residential	n/a
East	2	Zone: County A-1 Use: Ag/ vacant	n/a
Southeast	3	Zone: County A-1 Use: Ag/ vacant	n/a
South	4	Zone: County A-1 Use: Low density residential	n/a
West	5	Zone: County A-1 Use: Low density residential	n/a

#### **Existing Zoning/ Land Use Table**

#### **Recommendation**

Staff recommends granting concept plan approval for the Taylor Ridge Subdivision based upon conformance with the Concept Plan content requirements.



Item VI2.

21011	UIT HEIIIY DIIVE, 2011	ing Developine		
Property Information				
Address	2101 Fort Henry Drive			
Tax Map, Group, Parcel	Tax Map 061E Group H, Parcel 12			
Civil District	11	11		
<b>Overlay District</b>	n/a			
Land Use Designation	Retail/ Commercial			
Acres	+/- 24.5 acres			
Existing Use	Fort Henry Mall	Existing Zoning	B-4P	
Proposed Use	IMAX addition	Proposed Zoning	Same	
Owner /Applicant Inform	nation			
Name: Chris Stratton		Intent: To receive Prel	minary Zoning Development Plan	
Address: 1190 Interstate	Pkwy	approval in a B-4P zone for a new IMAX theatre addition.		
City: Augusta	City: Augusta			
State: GA	Zip Code: 30909			
Planning Department Re	commendation			
The Kingsport Planni	ng Division recommends AF	PROVAL for the foll	owing reasons:	
<ul> <li>The submitted preliminary zoning development plan meets the development standards of the B-4P zone. The submitted landscaping proposal for the addition has been approved by the City's Landscaping Specialist.</li> <li>The proposed addition is far from parcel boundaries</li> <li>Minimum parking requirements are maintained</li> </ul>				
Planner: Ke	n Weems	Date:	March 9, 2025	
Planning Commission Action		Meeting Date:	March 20, 2025	
Approval:				
Denial:		Reason for Denial:		
Deferred:		Reason for Deferral:		

2101 Fort Henry Drive, Zoning Development Plan/B-4P

**PROPERTY INFORMATION** 

**ADDRESS: 2101 Fort Henry Drive** 

DISTRICT: 11th

**OVERLAY DISTRICT: n/a** 

**EXISTING ZONING: B-4P** 

ACRES: +/- 24.5

**EXISTING USE:** Fort Henry Mall

**PROPOSED USE: IMAX Theatre Addition** 

#### INTENT

To receive Preliminary Zoning Development Plan approval in a B-4P zone for a new IMAX theatre addition.

#### **Zoning Analysis**

The site for the proposed IMAX Theatre currently contains a mall drive isle and parking stalls. The proposal recirculates traffic around the IMAX expansion. After parking is adjusted to accommodate the theatre, a total of 41 parking spaces will be lost. The mall site and associated parcel will still maintain an overabundance of parking spaces to that satisfy the parking code.



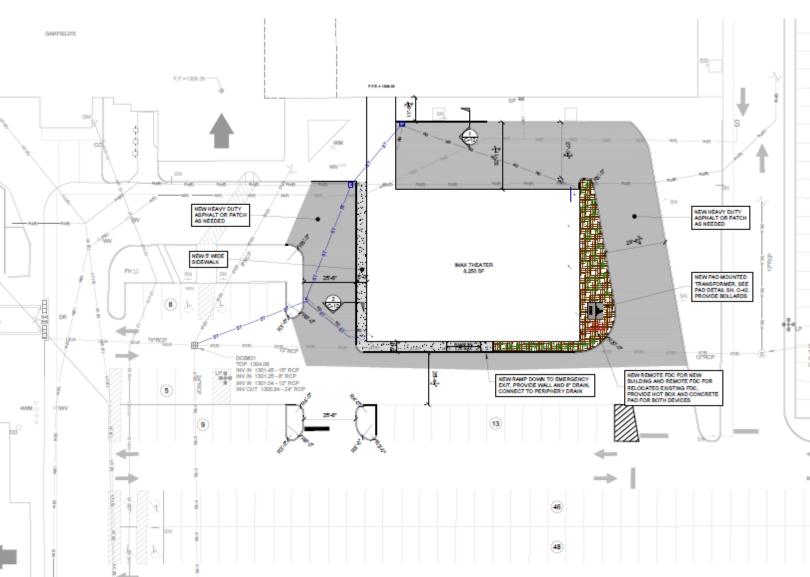
#### LOCATION MAP





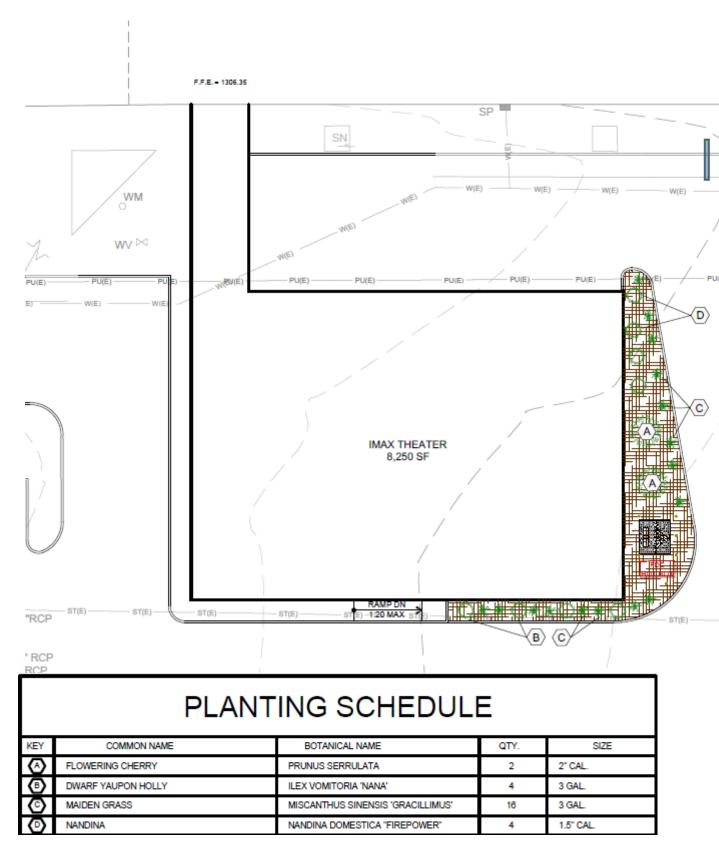
#### ZONING MAP (B-4P, Planned Business District)



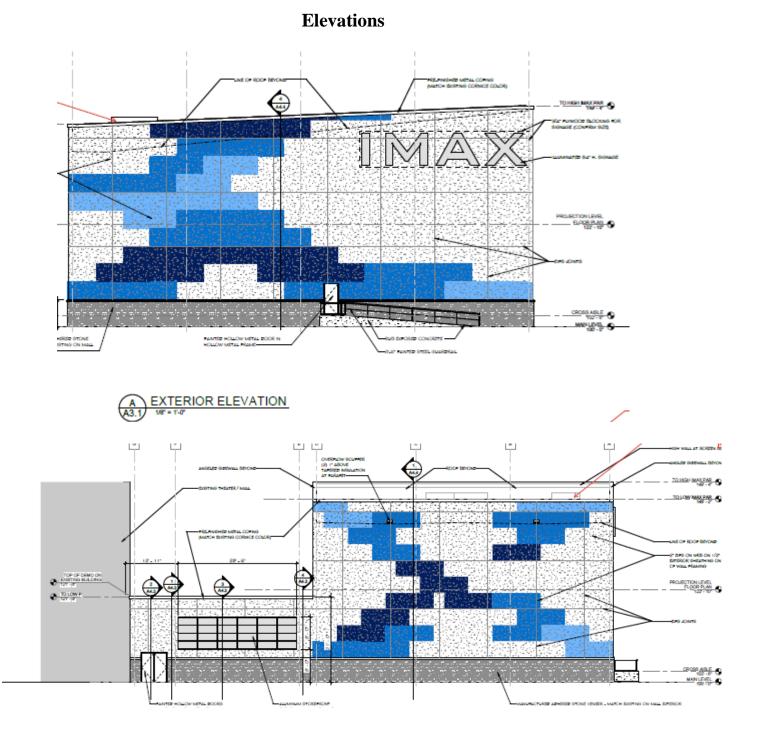


## Preliminary Zoning Development Plan





### Landscaping (Building Perimeter)



26

#### **CONCLUSION**

Staff recommends APPROVAL of the Preliminary Zoning Development Plan in a B-4P zone due to conformance with the district design standards.

Item VI3.

	ort Henry Drive, Zon	ing Developine	111 F Idil/ D-4F	
Property Information	2200 Eart Hanny Drive			
Address	3200 Fort Henry DriveTax Map 077H, Group C, Parcel 02.10			
Tax Map, Group, Parcel		Parcel 02.10		
Civil District	11	11		
Overlay District	n/a			
Land Use Designation	Retail/ Commercial			
Acres	+/- 26.1 acres			
Existing Use	Walmart drive isle and parking	Existing Zoning	B-4P	
Proposed Use	Fuel Center Addition	Proposed Zoning	Same	
Owner /Applicant Inform	nation			
Name: Gabriel Loth       Intent: To receive Preliminary Zoning Development Plan         Address: 7068 Ledgestone Commons       approval in a B-4P zone for a new fuel center         City: Bartlett       Zip Code: 38133				
The subm standards	ng Division recommends AP itted preliminary zoning de s of the B-4P zone. The subr	velopment plan mee nitted landscaping p	-	
<ul> <li>been approved by the City's Landscaping Specialist.</li> <li>The proposed addition is located outside of the required 30' development-free periphery yard for this B-4P zone.</li> <li>Minimum parking requirements are maintained</li> </ul>				
Planner: Ke	n Weems	Date:	March 9, 2025	
Planning Commission	Action	Meeting Date:	March 20, 2025	
Approval:				
Denial:		Reason for Denial:		
Deferred:		Reason for		

## 3200 Fort Henry Drive, Zoning Development Plan/B-4P

COMDEV25-0033

**ZDP Report** 

#### **PROPERTY INFORMATION**

**ADDRESS: 3200 Fort Henry Drive** 

DISTRICT: 11th

**OVERLAY DISTRICT: n/a** 

**EXISTING ZONING: B-4P** 

ACRES: +/- 26.1

EXISTING USE: Fort Henry Walmart drive isle and parking

**PROPOSED USE: Fuel Center Addition to the site** 

#### INTENT

To receive Preliminary Zoning Development Plan approval in a B-4P zone for a new fuel center development.

#### **Zoning Analysis**

The site for the proposed fuel center contains a drive isle and parking stalls for the existing Walmart along Fort Henry Drive. The proposal recirculates traffic parking lot traffic around the fuel center, with options to enter the fuel center as well. After parking is adjusted to accommodate the fuel center, the site as a whole will have a total of 873 parking stalls. The minimum amount of parking for a planned shopping center of this size is 840 spaces. The site and associated parcel will still maintain an overabundance of parking spaces to that satisfy the parking code. The City's Landscaping Specialist has approved the landscaping proposal for the site, which consists of reconfiguring parking lot islands and replacing trees that will have to be moved to accommodate the fuel center.

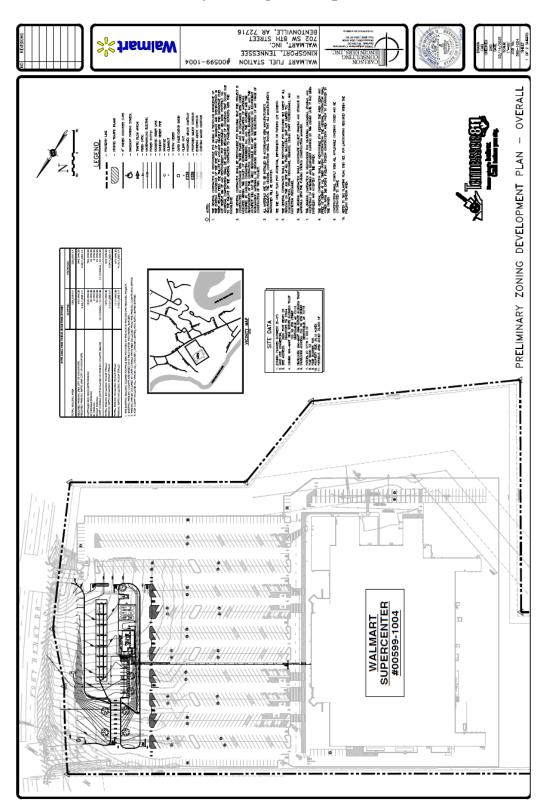
## Item VI3.

#### LOCATION MAP



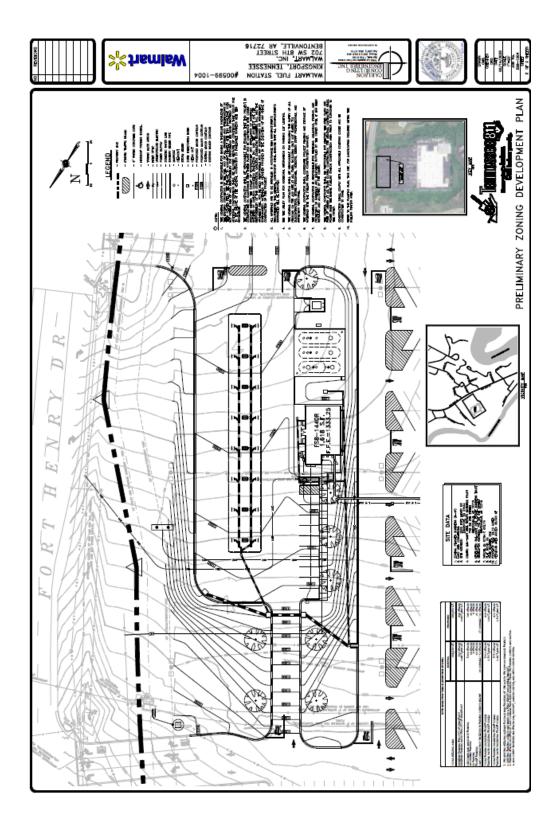


#### ZONING MAP (B-4P, Planned Business District)



#### **Preliminary Zoning Development Plan**

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## **Expanded Views**

SITE ANALYSIS TABLE (EXISTING STORE)			
	EXISTING	PROPOSED	
TOTAL BUILDING AREA	208,338 S.F.	209,956 S.F.	
REQUIRED PARKING (PER CITY OF KINGSPORT)	833 SPACES	840 SPACES	
REQUIRED PARKING RATIO (PER CITY OF KINGSPORT)	4.00/1,000 S.F.	4.00/1,000 S.F.	
CUSTOMER AND ASSOCIATE PARKING	1034 SPACES	789 SPACES	
ACCESSIBLE PARKING	38 SPACES	39 SPACES	
EV PARKING	0 SPACES	0 SPACES	
PICKUP PARKING	45 SPACES	45 SPACES	
CART CORRALS (NOT INCLUDED IN PARKING COUNTS BELOW)	26 CORRALS / 52 SPACES	21 CORRALS / 42 SPACES	
TOTAL PARKING EXCLUDING PICKUP STALLS	1072 SPACES	828 SPACES	
PARKING RATIO EXCLUDING PICKUP STALLS	5.15/1,000 S.F.	3.94/1,000 S.F.	
TOTAL PARKING INCLUDING PICKUP STALLS	1117 SPACES	873 SPACES	
PARKING RATIO INCLUDING PICKUP STALLS	5.36/1,000 S.F.	4.16/1,000 S.F.	

## **General Area for New Fuel Site**



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on March 20, 2025

#### **CONCLUSION**

Staff recommends APPROVAL of the Preliminary Zoning Development Plan in a B-4P zone due to conformance with the district design standards.

Item VI4.

2405 Memorial Blvd, Amended Zonin	g Development Plan/B-4P
2405 Memorial Diva, Ameriaca Zomm	g Development i lang D +i

Property Information				
Address	2405 Memorial Blvd	2405 Memorial Blvd		
Tax Map, Group, Parcel	Tax Map 061E Group H, I	Parcel 193.20		
Civil District	11	11		
Overlay District	n/a			
Land Use Designation	Retail/ Commercial			
Acres	+/- 10.54 acres	+/- 10.54 acres		
Existing Use	Former Mall JC Penney	Former Mall JC Penney Existing Zoning B-4P		
Proposed Use	New Rural King	Proposed Zoning	Same	
Owner /Applicant Infor	mation		•	
Name: RK Holdings, LLPIntent: To receive amended PreAddress: 4216 Dewitt AveDevelopment Plan approval in a 11K sq ft of new outdoor displaCity: MattoonDevelopment Plan approval in a 11K sq ft of new outdoor displa		roval in a B-4P zone for an added		
State: IL	Zip Code: 61938			
Planning Department Recommendation The Kingsport Planning Division recommends APPROVAL for the following reasons:  The submitted preliminary zoning development plan meets the development				
<ul> <li>The submitted preliminary zoning development plan meets the development standards of the B-4P zone. The submitted landscaping proposal for an outdoor display area in a B-4P zone has been approved by the City's landscaping specialist.</li> </ul>				
<ul> <li>Open-air businesses in the B-4P zone require a special exception granted by the Kingsport Board of Zoning Appeals (approved on March 6, 2025).</li> </ul>				
<ul> <li>Staff Field Notes and General Comments:</li> <li>This B-4P District parcel is the former site of JC Penney at the Fort Henry Mall.</li> <li>Construction internal to mall to accommodate Rural King has completed.</li> </ul>				
	en Weems	Date:	March 4, 2025	
Planning Commission	Action	Meeting Date:	March 20, 2025	
Approval:			1	
Denial:		Reason for Denial:		
Deferred:		Reason for Deferral:		

**PROPERTY INFORMATION** 

ADDRESS: 2405 Memorial Blvd

DISTRICT: 11th

**OVERLAY DISTRICT: n/a** 

**EXISTING ZONING: B-4P** 

ACRES: +/- 10.54

EXISTING USE: former JC Penney and associated portion of the parking lot

**PROPOSED USE:** new Rural King store

## INTENT

To receive amended Preliminary Zoning Development Plan approval in a B-4P zone for an added 11K sq ft of new outdoor display area.

# LOCATION MAP





# ZONING MAP (B-4P, Planned Business District)

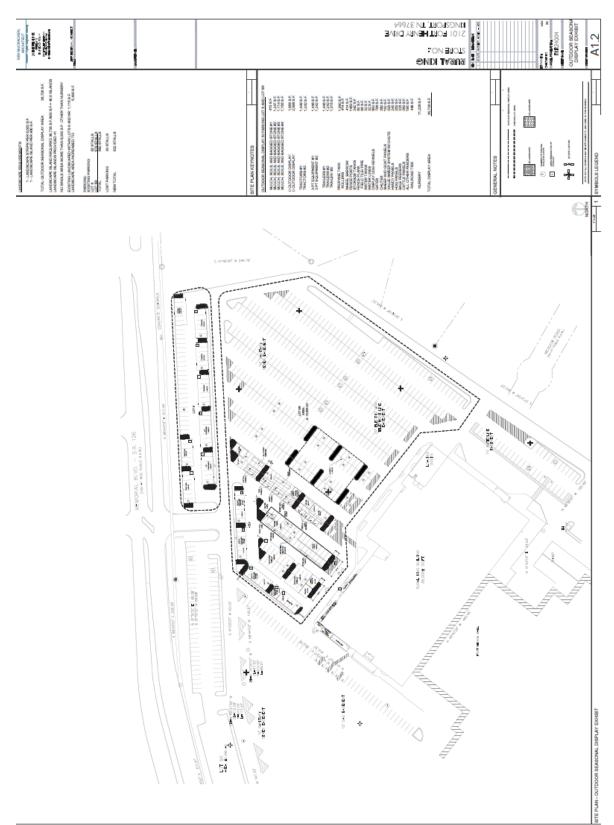
# **Existing Conditions**



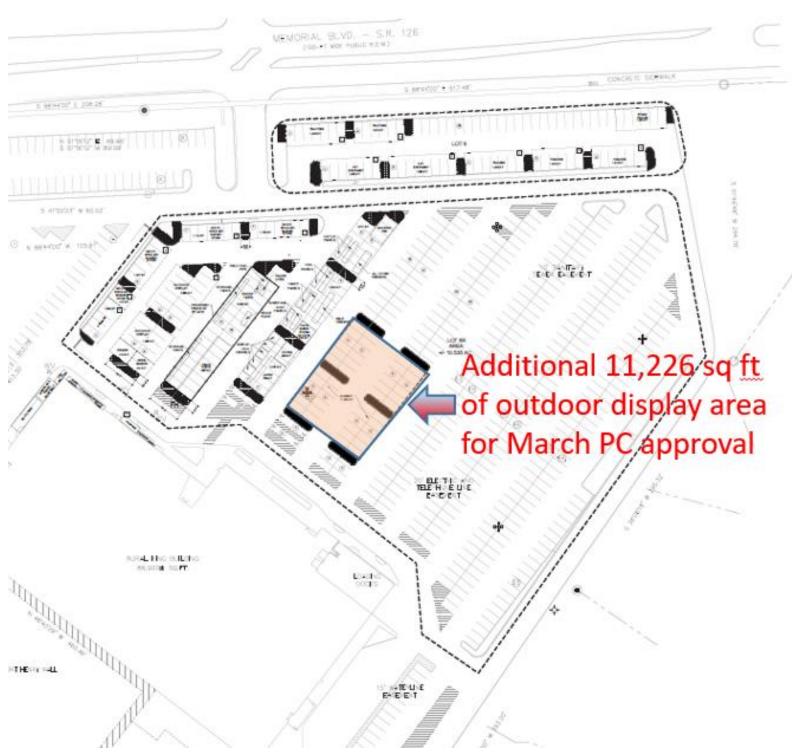








# **Outdoor Display Area Proposal with Expansion (Expanded Views Follow)**



Expanded View with Expansion Area Identified

### Total Landscaping for Outdoor Display Area (Approved by the City's Landscaping Specialist)

### LANDSCAPE REQUIREMENTS:

1 - LANDSCAPE STRIPE PER 6,000 S.F.

1 - LANDSCAPE ISLAND PER 900 S.F.

TOTAL OUTDOOR SEASONAL DISPLAY AREA: 36,738 S.F.

LANDSCAPE ISLAND REQUIRED 36,738 S.F./900 S.F.= 40.8 ISLANDS LANDSCAPE ISLANDS PROVIDED 41

NO SINGLE AREA MORE THAN 6,000 S.F. OTHER THAN NURSERY

EXISTING LANDSCAPED WITHIN LOTS 6 AND 6R: 1,115 S.F. LANDSCAPE AREA INCREASED TO: 5,400 S.F.

PARKING: EXISTING PARKING: LOT 6 LOT 6R	83 STALLS 579 STALLS
TOTAL	662 STALLS
LOST PARKING	30 STALLS
NEW TOTAL	632 STALLS

# Total Size of Outdoor Display Area (Including the Amended Expansion)

OUTDOOR SEASONAL DISPLAY IN PARKING	G LOT 6 AND LOT
MULCH, SOILS, AND BAGGED STONE #1: MULCH, SOILS, AND BAGGED STONE #2: MULCH, SOILS, AND BAGGED STONE #3: MULCH, SOILS, AND BAGGED STONE #4:	1,247 S.F. 1,114 S.F.
<ul> <li>OUTDOOR DISPLAY:</li> <li>OUTDOOR DISPLAY:</li> </ul>	1,656 S.F. 2,898 S.F.
TRACTORS #1: TRACTORS #2:	1,449 S.F. 1,242 S.F.
3 PT EQUIPMENT #1: 3 PT EQUIPMENT #2:	1,446 S.F. 1,242 S.F.
TRAILERS #1: TRAILERS #2: TRAILER: #3:	1,446 S.F. 1,242 S.F. 1,315 S.F.
FENCE POSTS STORAGE TANKS FENCE PLANK FIELD TILE/ PIPE WATER TANKS WATER LINES	1,060 S.F. 414 S.F. 414 S.F. 1450 S.F. 342 S.F. 80 S.F. 66 S.F. 32 S.F. 32 S.F. 350 S.F. 182 S.F. 323 S.F. 240 S.F. 250 S.F. 250 S.F. 260 S.F. 195 S.F. 448 S.F.
NURSERY	11,226 S.F.
TOTAL DISPLAY AREA:	36,738 S.F.

# Picture examples from Rural King's State College, PA store:



### **CONCLUSION**

Staff recommends APPROVAL of the amended Preliminary Zoning Development Plan in a B-4P zone due to conformance with the district standards for outdoor display areas.

Item VI4.



MEMORANDUM

### TO: KINGSPORT REGIONAL PLANNING COMMISSION

FROM: KEN WEEMS, PLANNING MANAGER

DATE: MARCH 11, 2025

### SUBJECT: GRANT PROJECT APPROVALS FOR BAYS MOUNTAIN AND BRICKYARD PARK IMPROVEMENTS

The City was recently awarded a \$5.8M Local Parks & Recreation Fund (LPRF) Grant to fund improvements at both Bays Mountain and Brickyard Park. A requirement of this grant is to seek Planning Commission approval of the overall grant project.

Ms. Kitty Frazier, Parks & Recreation Manager for the City, will present the grant project improvements to the Commission. Site plans for each site are included with this memo. A full presentation will be made at the work session and meeting.



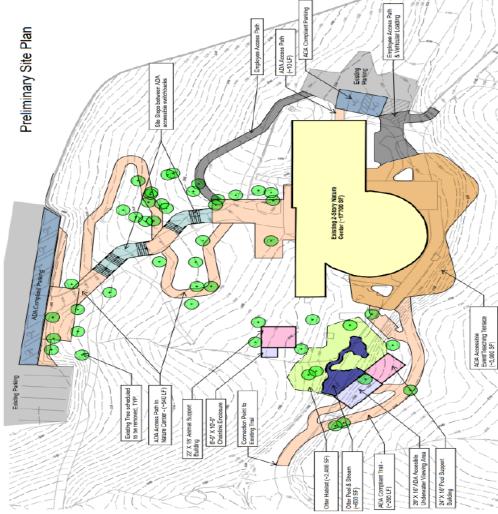
The Bays Mountain Nature Center is a preexisting structure that sits on a hillside next to the lake. The new entry path will wind down to the site, following the hill's contour. The new otter habitat will be built into the side of the hill, using the slope as a viewing advantage.

Site Development

- ADA accessible paths
- Event terrace
- Otter habitat
- Renovated Nature Center

Future Site Development

- Upgrading exhibits/signage
- Additional animal habitats
- Picnic areas



# Brickyard Park Preliminary Site Plan

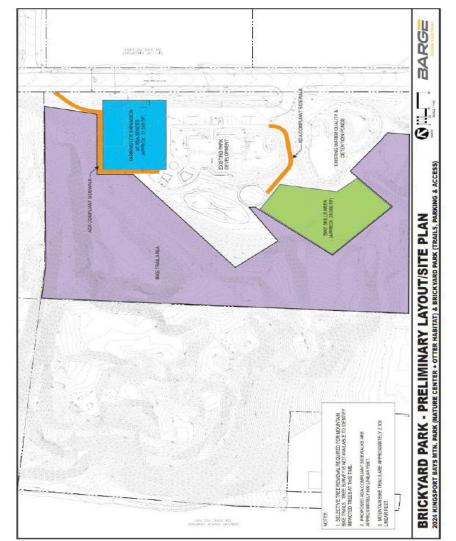
The site is suitable for this project because it compliments other existing recreation facilities at Brickyard Park (i.e the Scott Adams Skatepark and Kingsport Pump Track). The parking lot expansion at this site will help support more users at the site for the variety of activities available at Brickyard Park. The hillside on this site is compatible with the development of bike trails. This project is part of an overall master plan for the site.

Site Development:

- ADA accessible walkways and parking
- Expanded parking lot
- Bike Skills area
- Bike Trail area

Future Development

- This will complete development at Brickyard Park
- This park will connect to future Cement Hill park.
- This area will connect to future Brickyard Village residential area.





March 20<sup>th</sup>, 2025

Sharon Duncan, Chairman Kingsport Regional Planning Commission 415 Broad Street Kingsport, TN 37660

Chairman Duncan:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify the subdivision of the following lots meet(s) the <u>Minimum Standards</u> for Subdivision Development within the Kingsport Planning Region. The staff certifies these plat(s) as acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

- 1. 201 Timberland Circle
- 2. 129 Chippendale Square
- 3. 840 Bell Ridge Road

Sincerely,

Ken Weems, AICP Planning Manager C: Kingsport Regional Planning Commission

> Planning Department 415 Broad Street 2<sup>nd</sup> Floor | Kingsport, TN 37660 | P: 423-229-9485 www.kingsporttn.gov

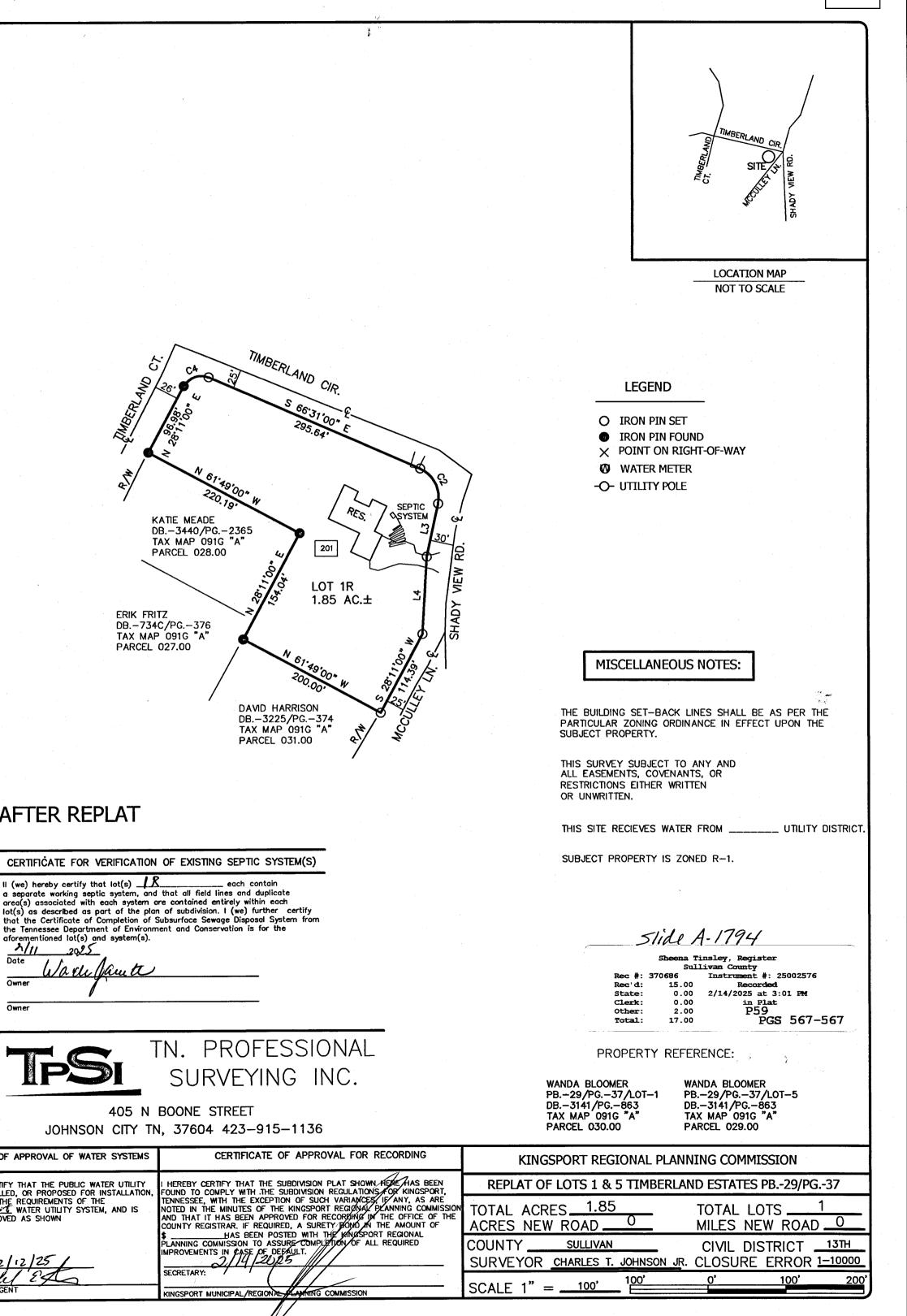
2 a <u>E 78'51'0</u> 0' 37.2 REC BEARING DISTANCE S 12'20'00" W 69.55' S 03'14'00" W 99.18' S 12'20'00" W 69.55' NORTH PLAT S 03°14'00" W 66.31'00+ LOT 5 0.65 AC.± SEPTIC RES **SYSTEM** KATIE MEADE DB.-3440/PG.-2365 TAX MAP 091G "A" 201 PARCEL 028.00 LOT 1 1.20 AC.± ERIK FRITZ DB.-734C/PG.-376 TAX MAP 091G "A" PARCEL 027.00 DAVID HARRISON DB.-3225/PG.-374 TAX MAP 091G "A" al a PARCEL 031.00 FLOOD NOTE: By graphic plotting only, this property is in Zone(s) \_of the Flood Insurance Rate Map,Community Panel No. "X" 47163C0235D \_\_\_\_,which bears an effective date of 09-29-2006 and is not in a Special Flood Hazard Area. CERTIFICATE OF THE APPROVAL FOR 911-STREET ASSIGNMENT **BEFORE REPLAT** HEREBY CERTIFY THAT THE ADDRESSES. AS NOTED ON THE FINAL PLAT, ARE APPROVED AS ASSIGNED. DATED: 2/11/2025 SURVEY BY: CHARLES T. JOHNSON JR NUMBER: 2405 Klucer PROJECT: 24191 CITY GIS DIVISION OR SULLIVAN COUNTY DIRECTOR OF 911 ..... DATE: 07-22-2024 JOHNSON ADDRESSING OR HIS/HER AUTHORIZED REPRESENTATIVE AND SURVE JA CERTIFICATE OF APPROVAL OF STREETS CERTIFICATE OF THE APPROVAL OF SEWERAGE SYSTEMS AN AN I HEREBY CERTIFY: (1) THAT CONSTRUCTIONS PLANS HAVE BEEN APPROVED: (2) DHAT STREETS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING ig/ I HEREBY CERTIF THAT THE SEWERAGE DISPOSAL SYSTEM INSTALLED, ON PROPOSED FOR INSTALLATION, FULLY MEET THE REQUIREMENTS OF THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVITION, AND IS CHART 5 A CRICUL TO THE SPECIFICATIONS: (3) ADEQUATE RIGHTS-OF-WAY DEDICATION UPON AN EXISTING PUBLIC ROAD SHALL SERVE THESE LOTS AS PROPOSED. COMMENT OF I HEREBY CERTIFY THAT THIS IS A CATEGORY I SURVEY AND THE RATIO OF HEREBY APPROVED AS SHOW PRECISION OF THE UNADJUSTED SURVEY IS 1:10,000 AS SHOWN HEREON AND IS DATED: DONE IN COMPLIANCE WITH THE DATED 02/1/25 \*TENNESSEE MINIMUM STANDARDS OF TENNESSEE DEPARTMENT OF ENVIRONMENT & CONSERV PRACTICE". TENNESSE \*\*\*\*\*\*\*\*\* KINGSPORT AUTHORIZING AGENT CERTIFICATE OF APPROVAL OF WATER SYSTEMS CERTIFICATE OF ACCURACY CERTIFICATE OF OWNERSHIP AND DEDICATION HEREBY CERTIFY THAT THE PLAN SHOWN AND DESCRIBED HEREON I(WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY I HEREBY CERTIFY THAT THE PUBLIC WATER UTILITY SYSTEM INSTALLED, OR PROPOSED FOR INSTALLATION, FULLY MEETS THE REQUIREMENTS OF THE <u>LIN 9 501-10</u> WATER UTILITY SYSTEM, AND IS HEREBY APPROVED AS SHOWN SHOWN AND DESCRIBED HEREON AND THE I(WE) HEREBY ADOPT THIS PLAN OF IS A TRUE AND CORRECT SURVEY TO THE ACCURACY REQUIRED BY THE KINGSPORT TN REGIONAL PLANNING COMMISSION AND THAT THE MONUMENTS HAVE BEEN PLACED AS SHOWN HEREON. SUBDIVISION WITH MY(OUR) FREE CONSENT, ESTABLISH THE BUILDING LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED. hace llegret DATED: 10/26/24 OWNER: <u>10-24-24</u> DATED: DATED: DATED: OWNER: DATED: OWNER: SURVEY

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Item VII1.

51



II (we) hereby certify that  $lot(s) \_LR$ .

aforementioned lot(s) and system(s).

Wade Jamet

ス/11

Date

Owner

Owner

KATIE MEADE

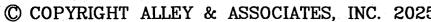
PARCEL 028.00

SECRETARY:

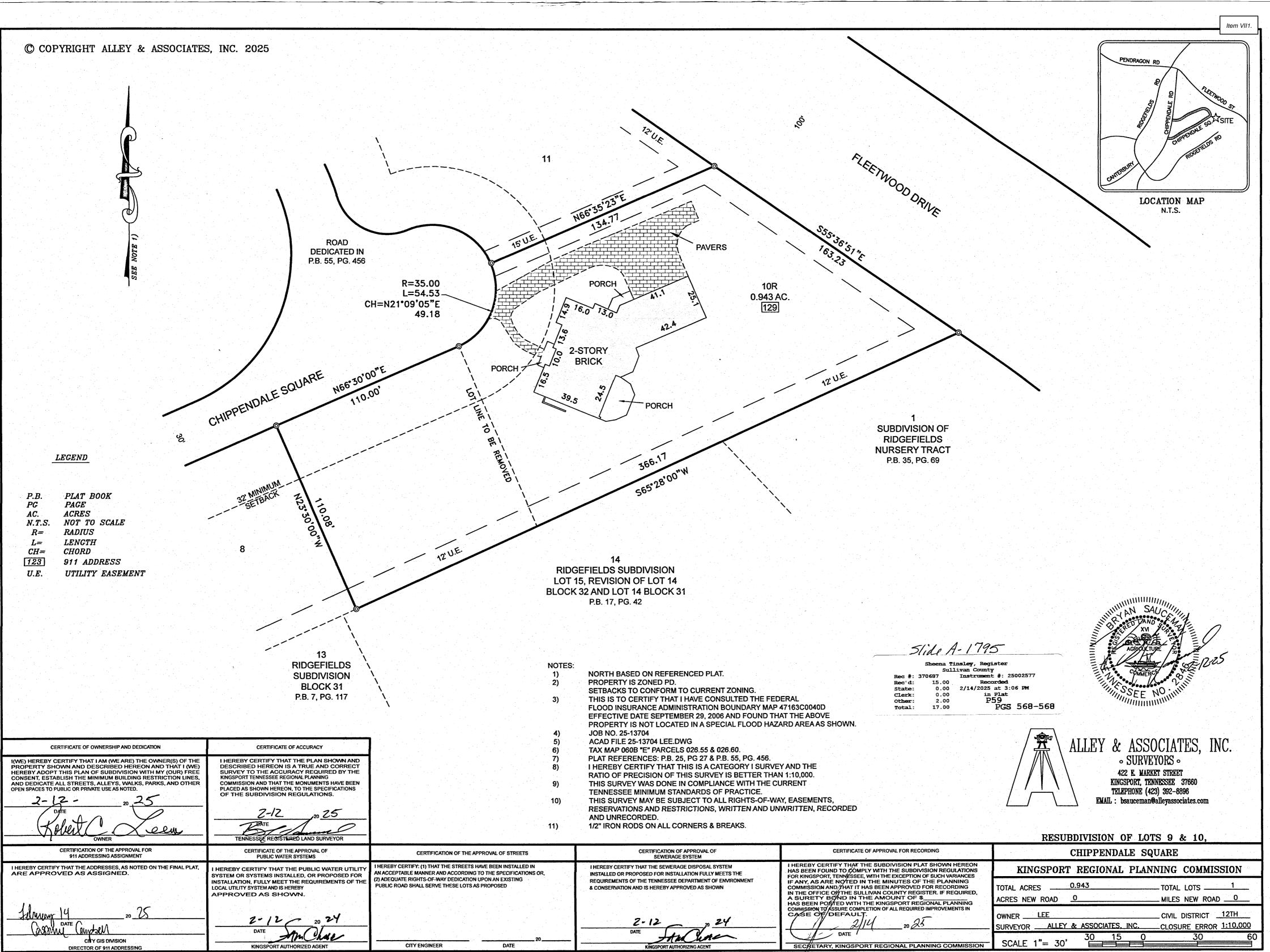
ERIK FRITZ

DB.-734C/PG.-376 TAX MAP 091G "A"

PARCEL 027.00



1. C. 1



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NORTH BELL RIDGE ROAD (1R) 0.25 Acres 10871.25 Sq. Feet 840 MANUFACTURED HOME 852 2 OLD LOT LINE I certify that this is a Category 1\_\_\_\_\_survey and the ratio of precision survey is 1:\_\_10.000\_, as shown hereon; that the survey was done in compliance with current  $\mathbf{u} \in \mathcal{A}$ AGRICULTURE , e Tennessee Minimum Standards of Practice for Land Surveyors as of the date of this Plat (or Map). , Gary Weems Land Surveyor Tennessee Reg.No. 1845 P.O. Box 274 LILLUU WILLING Rogersville, Tn 37857 423-235-2221 EMAIL: garyweems@hotmail.com CERTIFICATE OF OWNERSHIP AND DEDICATION I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THE I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING RESTRICTION LINES, DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACE FOR PUBLIC OR PRIVATE USE AS NOTED. CERTIFICATE OF ACCURACY CERTIFICATE OF APPROVAL OF STREET LIGHTING SYSTEM I HEREBY CERTIFY THAT THE PLAN SHOWN AND DESCRIBED HEREON IS A TRUE AND CORRECT SURVEY TO THE ACCURACY REQUIRED BY THE KINGSPORT, TENNESSEE REGIONAL PLANNING COMMISSION AND THAT THE MONUMENTS HAVE BEEN PLACED AS I HEREBY CERTIFY THAT THE STREET LIGHT SYSTEM DESIGNED FOR THIS SUBDIVISION COMPLIES WITH THE CITY OF KINGSPORT'S PLOICIES ON ROADWAY LIGHTING WITHIN THE CITY OF KINGSPORT, AND ANY REQUIRED CHARGES FOR THE PURCHASE AND INSTALLATION HAVE BEEN MET. SHOWN HEREON. 12-31 \_2024 DAFE Hay hlems \_\_\_\_\_20\_\_\_\_ 2-21 20 25 1845 DATE I.REG.NO TRAFFIC ENGINEERING MANAGER nper C CERTIFICATION OF THE APPROVAL OF SEWERAGE SYSTEM I HEREBY CERTIFY THAT THE SEWERAGE DISPOSAL SYSTEM INSTALLED OR PROPOSED FOR INSTALLATION FULLY MEETS THE REQUIREMENTS OF THE TENNESSEE DEPARTMENT OF ENVIRONMENT & CONSERVATION AND IS HEREBY APPROVED AS CERTIFICATION OF THE APPROVAL FOR 911-ADDRESSING ASSIGNMENT CERTIFICATION OF THE APPROVAL OF STREETS AND STORMWATER CERTIFICATION OF THE APPROVAL OF WATER SYSTEMS I HEREBY CERTIFY THAT THE PUBLIC WATER UTILITY SYSTEM OR SYSTEMS INSTALLED, OR PROPOSED FOR INSTALLATION, FULLY MEET THE REQUIREMENTS OF THE KINGSPORT WATER UTILITY SYSTEM, AND ARE HEREBY APPROVED AS SHOWN I HEREBY CERTIFY THAT THE ADDRESSES, AS NOTED ON THE FINAL PLAT, ARE APPROVED AS ASSIGNED. I HEREBY CERTIFY: (1) THAT CONSTRUCTIONS PLANS HAVE BEEN APPROVED: (2) THAT PREETS AND STORM WATER SYSTEMS HAVE BEEN INSTALLED IN AN ACCEPTABLE MANNER AND ACCORDING TO THE SPECIFICATIONS (3) DEQUATE RIGHTS OF WAY DEDICATION UPON AN EXISTING PUBLIC ROAD SHALL SERVE THESE LOTS AS PROPOSED 26 FCO SHOWN. 20<u>2</u>6 2-21 <u>120 25</u> AND ARE HEREBY APPE AS SHOWN. 26 JEB DATE 20 25 DAT PROPOSED. Ŷ \_20\_25 TENNESSEE DEPARTMENT OF ENVIRONMENT & CONSERVATION า ٩. CITY G.I.S. DIVISION OR SULLIVAN COUNTY DIRECTOR OF m • OR M, 911 SIM ADDRESSING OR HIS/HER AUTHORIZED KINGSPØ AUTHORIZING AGENT REPRESENTATIVE KINGSPORTAUTHORIZING AGENT ╘──

		Item VII1.	
	W. CARTERS VALLEY ROAD		
	RIVER DR		
	BELL RIDGE ROAD	BELL RIDGE RD	
	ż		
		HURD RD HURD RD	
	Hotely -		
	14 AB		
	LOCATION MAP (NO	IT TO SCALE)	
11, 1		LINE IBEARING DISTANCE	
L5 L6.		L1 N 79'13'41" E 12.65' L2 N 80'07'51" E 70.50' L3 N 80'25'15" E 43.44'	
		L4 N 83'32'06" E 72.36' L5 N 86'50'58" E 68.89' L6 N 84'33'31" E 31.96' L7 N 32'15'52" W 119.66'	
5 0.29 Acres	LOT 5 (PARCEL 013.00) IS LEGAL BUT	L8 N 45'17'28" W 51.21' L9 N 22'52'09" W 70.72'	
12717.75 Sq. Feet	NON-CONFORMING TÓ THE MINIMUM SIZE PER SULLIVAN COUNTY ZONING CODE.	FLOOD INSURANCE NOTE:	
JARRED AND BRIANNA JENNINGS DEED BOOK 3240-P.73 TAX MAP 029C "A" PARCEL 013.00		By graphics plotting only, this property is in ZONE <u>X</u> of the Flood Insurance Rate Map, Community Panel Number	
YED)		<u>47163C 0030D</u> effective date of <u>9/29/2006</u> . Exact designations can only be determined by an Elevation Certificate. Based on the	
		above information, this property <u>IS NOT</u> in a Special Flood Hazard Area.	
		Legend IR(O) - Iron Rod Old(found) IP(SET) - 1/2" REBAR SET WITH WEEMS SURVEY CAP -x-x-x-x-x-= fence	
		cl = centerline of road or highway IP(O) = Iron Pipe Old(found) T-POST = Metal Fence Post -E-E-E-E ≈ overhead utility lines	
		This survey is subject to any and all restrictions, covenants, right of ways, cemeteries, easements either recorded or unrecorded labeled on this survey	
		or not shown. LOT 1R IS ZONED : R-2 LOT 5 IS ZONED: R-1 SETBACKS:	
	51ide A-1796	FRONT — 30' SIDE — 10' REAR — 20	
	Sheena Tinsley, Register Sullivan County Rec #: 371206 Instrument #: 25003243 Rec'd: 15.00 Recorded	THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF ABSTRACT TITLE AND MATTERS OF TITLE SHOULD BE REFERRED TO AN ATTORNEY-AT-LAW.	
	State:       0.00       2/26/2025 at 12:43 PM         Clerk:       0.00       in Plat         Other:       2.00       P59         Total:       17.00       PGS 575-575	IRON PINS ON ALL CORNERS UNLESS NOTED 852 Means address.	
	KINGSPORT REGIONAL PLANNI REDIVISION OF LOT		
	DARRELL AND CHRISTY SHOE		
	AND ALSO JARRED AND BRIANNA		
	12TH CIVIL DISTRICT OF SULL DEED BOOK 3186 - P DEED BOOK 3240 - I	AGE 1378	
CERTIFICATE OF APPROVAL FOR RECORDING I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS FOR KINGSPORT, TENNESSEE, WITH THE	PLAT BOOK P59 - PA TOTAL ACRES:	AGE 391 0.54	
EXCEPTION OF SUCH VARIANCES, IF ANY, AS ARE NOTED IN THE MINUTES OF THE PLANNING COMMISSION AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE SUI I MAN COUNTY. TN / RECISTER. IF REQUIRED, A	TOTAL LOTS: DATE: 12/31/20		
SURETY BOND IN THE AMOUNT OF A HAS BEEN POSTED WITH THE KINGSPORT REGIONAL PLANNING COMMISSION TO ASSURE COMPLETION OF ALL REQUIRED IMPROVEMENTS IN CASE OF DEFAULT 2,225		RIANNA JENNINGS	
DATE SECRETARY:	SURVEYOR: GARY WEEMS scale: 1" = 50'		
KINGSPORT MUNICIPALIRE CIONAL PLANNING COMMISSION	0 50	100 150	
		53	