



BOARD OF MAYOR AND ALDERMEN WORK SESSION AGENDA

Monday, April 03, 2023 at 4:30 PM
City Hall, 415 Broad Street, Boardroom

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan

Alderman Paul W. Montgomery
Alderman Tommy Olterman
Alderman James Phillips

Leadership Team

Chris McCartt, City Manager
Michael Borders, Assistant City Manager
Bart Rowlett, City Attorney
Lisa Winkle, City Recorder/Treasurer
John Rose, Economic Development Director
Adrienne Batara, Public Relations Director
Floyd Bailey, Chief Information Officer

Ryan McReynolds, Deputy City Manager
Jessica Harmon, Assistant City Manager
Tyra Copas, Human Resources Director
Dale Phipps, Police Chief
John Morris, Budget Director
Scott Boyd, Fire Chief

I. CALL TO ORDER

II. ROLL CALL

III. DISCUSSION ITEMS

1. Employee Clinic Update - Jodi Mayors, Premise Health
2. CDBG Update - Michael Price
- [3.](#) Facility Naming Policy - Chris McCartt

IV. REVIEW OF BUSINESS MEETING AGENDA

V. ITEMS OF INTEREST

- [1.](#) Projects Status in Pictures

2. Projects Status Report

VI. ADJOURN

Next Meeting, Monday, April 17, 2023, 4:30 pm

CITY OF CITY OF KINGSPORT, TENNESSEE

PUBLIC BUILDING, INFRASTRUCTURE, & FACILITY NAMING POLICY

- I. Purpose: This document outlines the policy of the City of Kingsport Board of Mayor and Aldermen with respect to the naming of public buildings, infrastructure, prominent public spaces, and facilities owned by the City of Kingsport;
- II. Authorization: Except as otherwise provided herein, the authority to name or rename all municipally owned public buildings, infrastructure, prominent public spaces and facilities ultimately rests with the City of Kingsport Board of Mayor and Aldermen. Any naming or renaming shall require adoption of a formal Resolution by the Board of Mayor and Aldermen authorizing such designation;
- III. Qualifying Name: In order to qualify for consideration, proposed names must relate to one or more of the following categories:
 - a. Geographic location to facility;
 - b. An outstanding feature;
 - c. Historic site, event or individual;
 - d. Names of local significance;
 - e. Names of individuals or organizations that have made a substantial contribution in service or substantial financial contribution for acquisition/development/construction;
 - f. Individuals recognized nationally or internationally as having made a significant contribution to the humanities, arts, science, or government;
 - g. Individuals or organizations that have made significant documented contributions to the city or the community at large;
 - h. Individuals from City of Kingsport who distinguished themselves in lifetime service or career over an extended number of years bringing pride, local, regional, state-wide or national recognition to themselves and City of Kingsport.

IV. Process:

1. In General: At its discretion, the City of Kingsport Board of Mayor and Aldermen may formally solicit and/or consider recommendations for the naming of public buildings, infrastructure, and facilities from:
 - a. City of Kingsport citizens;
 - b. Civic organizations or groups
 - c. Residents and businesses that are situated near, beside, or across from the public building, infrastructure or facility considered for naming;
 - d. Established boards and commissions of City of Kingsport including but not limited to the City of Kingsport Parks & Recreation Advisory Board and the City of Kingsport Regional Planning Commission;
 - e. City staff;
 - f. Other committees or groups that have an interest in public building, infrastructure, or facility;
 - g. Other entities or groups that the City of Kingsport Board of Mayor and Aldermen may consider or designate;
2. Naming of School Buildings and Facilities:

Shall be the responsibility of the Kingsport Board of Education through whatever process is deemed suitable to the Board of Education.

- V. Renaming - A request to rename public buildings, infrastructure, prominent public space, or facilities will be considered only under specific conditions and will be strictly evaluated to ensure that any change in name would not diminish the original name justification or discount the value of the original name;

Consideration may be entertained if any of the following apply:

- a. The name of an existing building, infrastructure, or facility from an earlier time no longer has relevance, significance or has been tarnished or diminished;

- b. The proposed renaming of a building, infrastructure or facility has a cross-section of community support based on the documented contributions the individual or organization has made specifically to the City, community, department, school or program;
- c. The overall process for renaming beyond what has been outlined in this section shall follow sections I-IV of this policy;

VI. Removal of Name: The City of Kingsport Board of Mayor and Aldermen reserves the right to remove a name associated with any public building, infrastructure, prominent public space, and facility owned by the City of Kingsport at any time if in the best interests of the City.

VII. Policy Amendment: The City of Kingsport Board of Mayor and Aldermen may, in its discretion, establish or amend the process or procedure for the naming of public buildings, infrastructure, or facilities of the City of City of Kingsport.

City of Kingsport

Projects in Pictures

1 KATS Garage

The current project work includes exterior work, with interior work continuing.



2 Allandale Improvement

The concrete portion of the project is complete, with paving and landscaping remaining.



3 Main Street Rebuild Project

Water line work continues, with conduit installation beginning soon.



Status Updates on Active Projects sorted by Cost

Item V2.

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
\$38,000,000.00	Chad Austin	Reedy Creek Trunk Line (Lovedale to John B Dennis)	Replacement and upgrade of the sewer trunkline along the Reedy Creek corridor from Lovedale Dr to John B Dennis Highway. Project will be completed in multiple phases to be determined during the design process.	12/31/2030	Geotechnical investigation underway through April 2023
\$28,693,000.00	Ryan McReynolds	Meadow Park Lane State Industrial Access Road	Construction of a new access road (Meadow Park Lane) that tie into the existing Riverport Road and S. Wilcox Road, approximately 2.34 miles.		Contract amendment #1 to insert construction funds has been fully executed.
\$17,610,480.00	Michael Thompson	Main Street Rebuild	The reconstruction of Main Street from Sullivan Street to Clay Street. [City & MTPO Funded]	10/31/2024	Construction continues on waterline installation.
\$15,500,000.00	Tom Hensley	Wastewater Storage Facility	Storage facility required to equalize flows into the plant during heavy rain events, thereby decreasing overflows. Tank will be located alongside the plant.	5/31/2023	Received cost estimate from AEP of \$1,771,743 to reroute Lovedale 34kV transmission line away from western tank proposed location
\$13,500,000.00	Ryan McReynolds	SR 347 (Rock Springs Road) [State & MTPO funded]	TDOT Managed, joint funded reconstruction of the State portion of Rock Springs Road	12/31/2025	TDOT expects to have a Public Hearing Spring 2023.
\$6,400,000.00	Niki Ensor	WTP High Service Improvements	Improvements to WTP high service pump station to improve reliability and redundancy. Improvements include addition of 4th high service pump, new electrical building, and ancillary work (pipe connections, valves and flow metering).	7/1/2024	BMA signed SRF loan documents 12/22/22. Signed loan documents to SRF 1/9/23. CDM working on revised cost estimate for EDA.
\$5,566,000.00	Chris Campbell	KATS Maintenance Facility Phase 2	Bus garage and maintenance building with wash bay and storage. (FTA Grant & City Funded)	9/29/2023	EIFS and masonry installation continues.
\$4,000,000.00	Michael Thompson	Brickyard Park Bicycle-Pedestrian Bridge	Bicycle-Pedestrian bridge over the CSX Railroad at Centennial Park connecting downtown Kingsport to the Brickyard Park Development. Design funded 80% Fed./ 20% Local via STB Grant and Construction is funded 75% Fed./ 25% Local via TA Grant.	12/31/2024	Working to get CSX approval to build pedestrian bridge and keep at-grade crossing open for vehicles.
\$3,500,000.00	Michael Thompson	Island Road Improvements from SR-126 to Kingsport City Limits	This project will realign Island Road to the southeast to improve vertical and horizontal roadway geometry for better traffic management and safety. The remaining unused portion of Island Road will be converted into a separated buffered multi-use path co	4/30/2024	Mattern & Craig received comments back from TDOT on 11/17/2022 regarding clarification on some design guidelines. They are moving forward with finishing design based on feedback.
\$3,000,000.00	Chad Austin	FY23 Sewer Collection System Upgrades	Upgrade of sewer collection system to include internal lining of trunkline along Garden Dr and several areas throughout the system.	12/29/2023	Phase 1 approved by TDEC for construction.

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\$3,000,000.00	Chad Austin	Sullivan County ARP Water Upgrades	Upgrade of waterlines in Lakecrest area of Colonial Heights, areas off HWY 36 in the Midway area, and along Gravelly Rd and Thomas Addition. This is funded by ARP funds granted to Sullivan County. They are proposing using \$2.3M in their funding and the c	11/30/2023	TDEC approval received on March 7, 2023.
\$2,500,000.00	Michael Thompson	2021 Main Road Paving (MTPO Funded)	Paving of functionally classified roadways: Moreland Dr, Cooks Valley, Fall Creek and Netherland Inn Road	11/1/2023	Consultant is working to get right-of-way phase approval.
\$2,300,000.00	Ryan McReynolds	Justice Center Renovations	Renovations and expansion of Justice Center that will accommodate court space and county offices currently residing in City Hall.	12/29/2023	Geotechnical testing for new foundations has been completed.
\$2,000,000.00	Tom Hensley	Pendragon Sewer Lift Station Upgrade	Upgrade of the Pendragon Sewer Lift Station. Lift station was built in the 1950s and has reached the end of its useful life.	12/31/2023	Received draft preliminary engineering report. LDA working on revisions
\$1,311,841.00	Niki Ensor	SLS Rehab and Replacement	Rehabilitation of SLS # 108 (Oak Glen Drive). Replacement of SLS #307 (Cooks Valley) and #308 (Lakeside Drive).	9/18/2023	Crews working at Lakeside and Cooks Valley sites.
\$1,300,000.00	Niki Ensor	Water Intake Screen Replacement	Replacement of the traveling water screens at the WTP intake. The three traveling water screens prevent debris from river from entering the raw water tunnel. Number of screens replaced will depend on bids and available funding.	12/31/2023	Bid advertisement 3/8/23, pre-bid meeting 3/15/23, bid opening 3/28/23
\$1,295,289.00	Kitty Frazier	Bike Park at Brickyard	New Bike Park in the vicinity of the new Skate Park.		Equipment has been mobilized to the job site in preparation of grading and earth moving.
\$1,228,491.00	Chad Austin	ETSU @ Valleybrook Farm sewer extension	Approximately 5,000 ft extension of sewer to Valleybrook Farm facility owned by ETSU. Project is funded through grant from Appalachian Regional Commission and Washington County.	9/2/2023	Contractor mobilizing and delivering materials to site.
\$1,200,000.00	Chad Austin	Washington Co Water Task Force - waterline extension	Washington County is funding waterline extensions throughout their county. This project will provide upgraded or new service to residents along Double Springs Rd, Deakins Rd, and Hunt Rd, all in the Fall Branch area.	8/31/2023	Project is advertised and bid opening is set for March 29, 2023.
\$1,044,000.00	Kitty Frazier	Kingsport Greenbelt Extension from Rotherwood Drive to Lewis Lane	This project will build an extension of the Kingsport Greenbelt walking and biking path west from the end of the current Greenbelt at Rotherwood Drive to Lewis Lane on West Stone Drive (State Route 1).	5/31/2024	TDOT sent back preliminary design comments on 11/23/22. Barge will be working to address the comments.
\$952,601.98	Kitty Frazier	Riverbend Park - Phase 1		7/31/2023	Due to some pier and boardwalk adjustments, Project completion date has been extended to July 31.
\$912,400.00	Michael Borders	MeadowView Roof Replacement	Partial Re-Roofing of the MeadowView Conference Resort & Convention Center	3/31/2023	Roof is being finalized and walk pads are being installed.

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\$460,610.00	Chad Austin	FY23 Water Meter Installation	Installation of 10,000 AMI water meters. After this project we will have 27,000 of 37,000 meters upgraded to full AMI (remote read meters).	7/8/2023	Contractor has installed over 40% of meters for project.
\$393,285.00	Tom Hensley	WWTP Digester Cleaning	Two Wastewater plant 75' digesters were last cleaned in 2004. Grit and solids have built up in these two tanks and causing problems pumping sludge from tanks to the dewatering centrifuges.	3/1/2023	Digester Cleaning Complete 1/14/23. Merrell Bros starting to demobilize
\$352,000.00	Chad Austin	SR 93- Horse Creek/Derby Drive Section (TDOT)	TDOT project to improve State Route 93 in the Horse Creek/Derby Drive area. Project also includes improvements with the intersection with Derby Drive, along with a new bridge crossing Horse Creek. Impacted waterlines in this area will be are to be reloc	5/1/2025	Consultant to provide TDOT permit drawings by May 2023. Construction scheduled to be bid in March 2024.
\$300,000.00	Chad Austin	Reservoir Road Culvert Replacement	Replacement of deteriorating 42" CMP culvert under Reservoir Road.	4/30/2023	GRC started work 3/6/23
\$200,000.00	Floyd Bailey	Microsoft Office 365	Implementation of Microsoft 365 for all departments	6/30/2023	Exchange server updates are complete. Migration of employees to O365 cloud will begin the week of March 27.
\$149,000.00	Ryan McReynolds	Smart Cities Initiatives-Broadband Study	Exploring Smart Cities Initiatives and applications with a view toward modernization of technology infrastructure for the City of Kingsport.		Amendment to 10/2021 agreement in process.
\$100,100.00	Borders, Michael	Collar Replacement	Collar replacement for all 18 holes at Cattails at Meadowview	6/30/2023	Work is expected to begin in May.
	Chad Austin	Stormwater Master Plan	Develop overall Stormwater Program Master Plan to determine where we should be focusing our stormwater efforts to make the most impact	9/1/2025	Developing RFQ to bring in consultant using ARP funding
	Chris Markley	Library Renovations	This is for a complete renovation of the Library including ADA updates.		Construction Documents are being created and due back in late spring.
	Floyd Bailey	IBM Consulting for ERP	Working with IMB to discover existing processes and document.		Continuing to work with iBM to build technology solutions to improve processes and efficiency.
	Floyd Bailey	Utility Billing Solutions	Discover and implement a new utility billing solution by end of 2023.		Continuing the search for a consulting partner.
	Kristie Leonard	Farmer's Market Upgrades	Cosmetic and ventilation updates to the Farmer's Market Building		Design plans have been received by city staff and are currently being evaluated.
	Michael Borders	Bays Mountain Park Amphitheater	Construction of new amphitheater at Bays Mountain		Bid opening resulted in one bid. Staff are currently evaluating bid.

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	Michael Borders	Bays Mountain Park Nature Center Renovations- Phase 1	Renovations to the Nature Center at BMP.		Phase 1 is being split into two subphases due to complexity. CRW is getting phase 1a bid documents ready for early April. This will be the gift shop, gallery, planetarium entrance, and upstairs offices.
	Tom Hensley	WWTP Motor Control Center 6 Upgrade	Upgrade of Motor Control Center 6 at the Wastewater Treatment Plant	9/1/2023	90% Design review meeting held. CDM Smith incorporating comments and working on bid ready documents

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