



## **CALLED BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING AGENDA**

**Monday, December 16, 2024 at 4:30 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding  
Vice Mayor Darrell Duncan  
Alderman Morris Baker  
Alderman Betsy Cooper

Alderman Colette George  
Alderman Gary Mayes  
Alderman James Phillips

### **Leadership Team**

Chris McCartt, City Manager  
Michael Borders, Assistant City Manager  
Bart Rowlett, City Attorney  
Lisa Winkle, City Recorder/Treasurer  
John Morris, Budget Director  
Scott Boyd, Fire Chief

Ryan McReynolds, Deputy City Manager  
Jessica Harmon, Assistant City Manager  
Tyra Copas, Human Resources Director  
Dale Phipps, Police Chief  
Adrienne Batara, Public Relations Director  
Floyd Bailey, Chief Information Officer

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE TO THE FLAG**

### **III. INVOCATION**

### **IV. ROLL CALL**

### **V. COMMENT**

Citizens may speak on agenda items and issue-oriented items. When you come to the podium, please state your name and address, and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment.

### **VI. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS**

**1.** Consideration of a Budget Ordinance for Various Funds FY24 (AF-353-2024) (Chris McCartt)

### **VII. ADJOURN**



**AGENDA ACTION FORM**

**Consideration of a Budget Ordinance for Various Funds FY24**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-353-2024  
Work Session: December 16, 2024  
First Reading: December 16, 2024  
Final Adoption: December 17, 2024  
Staff Work By: Morris  
Presentation By: McCartt

**Recommendation:**

Approve the Budget Ordinance

**Executive Summary:**

The Steadman Cemetery Fund budget is being increased by \$170 to cover charges made during the FY 2023-2024 fiscal year. This increase requires a use of \$170 of Fund Balance Appropriations. A remaining Fund Balance of \$2,579 is still available.

The Senior Citizens Advisory Board Fund budget is being increased by \$297,143 to cover charges made during the 2023-2024 fiscal year. This increase requires a use of \$38,054 of Fund Balance Appropriations. A remaining Fund Balance of \$396,715 is still available.

**Attachments:**

- 1. Budget Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Phillips	—	—	—
Vacancy	—	—	—
Montgomery	—	—	—

ORDINANCE NO.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR  
THE YEAR ENDING JUNE 30, 2024; AND, TO FIX THE  
EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the Senior Citizens Advisory Board Fund be amended by adjusting various revenue lines to actual and increasing the From Fund Balance Appropriations line (621-0000-392.01-00) by \$38,054, and by adjusting various revenue lines to actual and increasing the Senior Trips-Travel line (616-4524-472.20-48) by \$297,143.

SECTION II. That the Steadman Cemetery Trust Fund be amended by increasing the From Fund Balance Appropriations line (621-0000-392.01-00) by \$170, and by increasing the Miscellaneous line (621-4032-463.20-99) by \$170.

**Fund 616: Senior Citizens Advisory Board Fund**

**Account Number/Description:**

**Revenues:**

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
<u>Revenues:</u>	\$	\$	\$
616-0000-341.10-71 Senior Citizens Ceramics	400	2,320	2,720
616-0000-341.10-72 Senior Citizens Crafts	2,890	766	3,656
616-0000-341.10-75 Senior Trips	275,000	176,320	451,320
616-0000-341.10-76 Senior Classes	3,804	0	3,804
616-0000-341.10-78 Lynn View Art & Gift Shop	1,500	1,693	3,193
616-0000-361.22-00 Int LGIP	400	21,379	21,779
616-0000-364.10-00 From Individuals	6	0	6
616-0000-364.20-00 From Corporations	55,000	43,381	98,381
616-0000-368.99-00 Miscellaneous	0	13,225	13,225
616-0000-392.01-00 Fund Bal Appropriations	0	38,054	38,054
<b>Total:</b>	<b>339,000</b>	<b>297,138</b>	<b>636,138</b>

**Expenditures:**

<u>Account Number/Description:</u>	\$	\$	\$
616-4521-472.30-20 Operating Supplies & Tool	3,975	(1)	3,974
616-4522-472.20-20 Professional/Consultant	7,513	(1)	7,512
616-4522-472.20-99 Miscellaneous	2,003	(1)	2,002
616-4522-472.30-20 Operating Supplies & Tool	11,525	(1)	11,524
616-4523-472.20-40 Travel Expense	538	(1)	537
616-4523-472.30-12 Food	8,183	0	8,183
616-4524-472.20-48 Senior Trips-Travel	278,799	297,143	575,942
616-4525-472.20-20 Professional/Consultant	18,129	0	18,129
616-4525-472.30-20 Operating Supplies & Tool	8,335	0	8,335
<b>Total:</b>	<b>339,000</b>	<b>297,138</b>	<b>636,138</b>

**Fund 621: Steadman Cemetery Trust Fund**

**Account Number/Description:**

**Revenues:**

	<b><u>Budget</u></b>	<b><u>Incr/(Decr)</u></b>	<b><u>New Budget</u></b>
621-0000-361.22-00 Int LGIP	\$ 243	\$ 0	\$ 243
621-0000-392.01-00 Fund Bal Appropriations	2,307	170	2,477
<b>Total:</b>	<b>2,550</b>	<b>170</b>	<b>2,720</b>

**Expenditures:**

621-4032-463.20-99 Miscellaneous	\$ 2,550	\$ 170	\$ 2,720
<b>Total:</b>	<b>2,550</b>	<b>170</b>	<b>2,720</b>

SECTION III. That this Ordinance shall take effect from and after its date of passage, as the law directs, the welfare of the City of Kingsport, Tennessee requiring it.

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PAUL W. MONTGOMERY, Mayor

ATTEST:

\_\_\_\_\_  
ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING: