



## **BOARD OF MAYOR AND ALDERMEN WORK SESSION AGENDA**

**Monday, August 18, 2025 at 4:30 PM**

**City Hall, 415 Broad Street, Montgomery - Watterson Boardroom**

---

### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding  
Vice Mayor Darrell Duncan  
Alderman Morris Baker  
Alderman Betsy Cooper

Alderman Colette George  
Alderman Gary Mayes  
Alderman James Phillips

### **Leadership Team**

Chris McCartt, City Manager  
Michael Borders, Assistant City Manager  
Bart Rowlett, City Attorney  
Travis Bishop, City Recorder  
John Morris, Budget Director  
Jerry DeBerry, Fire Chief

Ryan McReynolds, Deputy City Manager  
Jessica Harmon, Assistant City Manager  
Tyra Copas, Human Resources Director  
Jason Bellamy, Police Chief  
Adrienne Batara, Public Relations Director  
Floyd Bailey, Chief Information Officer

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. DISCUSSION ITEMS**

1. Domtar - Charlie Floyd

### **IV. REVIEW OF BUSINESS MEETING AGENDA**

### **V. ITEMS OF INTEREST**

1. Sales Tax Report
2. Projects Status Report

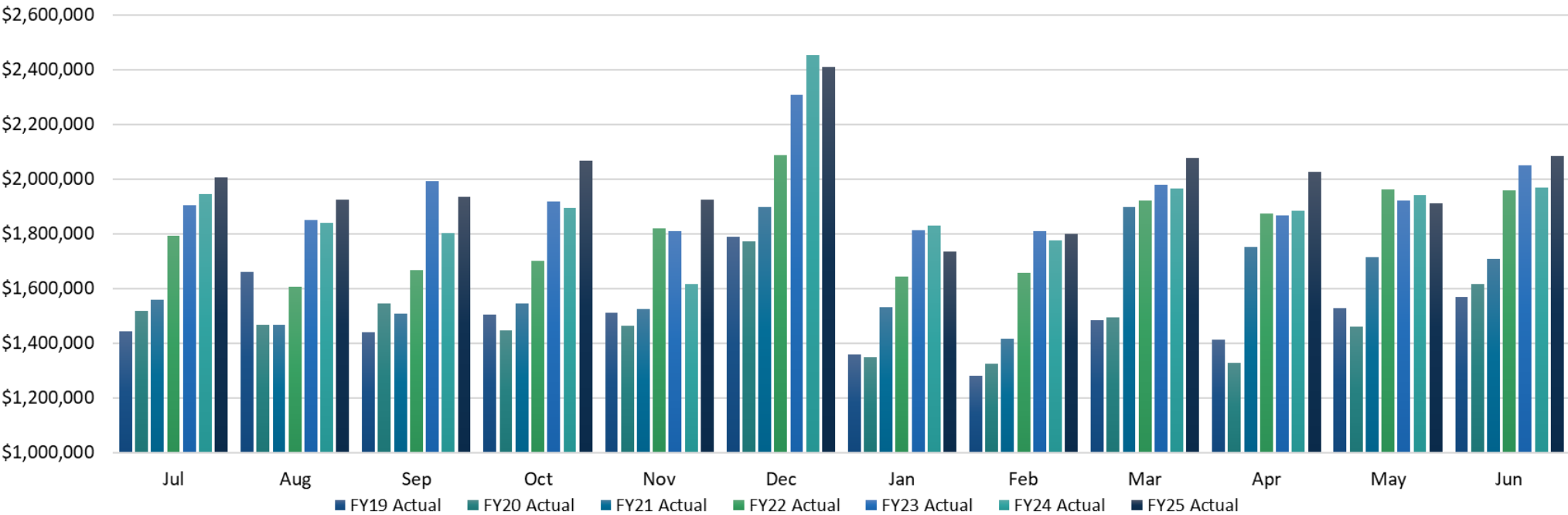
### **VI. ADJOURN**

**Next Work Session: Mon., Sept. 15, 2025, 4:30 PM**

Local Option Sales Tax 2.25%  
June 2025

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Actual	FY25 Budget	Over/Under FY25 Budget	% Over/Under FY25 Budget	Over/Under FY24 Actual	% Over/Under FY24 Actual
Jul	\$1,444,727.00	\$1,517,710.01	\$1,560,032.54	\$1,791,460.48	\$1,904,436.51	\$1,945,147.61	\$2,006,734.29	\$2,000,000.00	\$6,734.29	0.34%	\$61,586.68	3.17%
Aug	\$1,660,189.01	\$1,466,245.00	\$1,466,134.09	\$1,605,188.64	\$1,849,130.72	\$1,839,477.58	\$1,925,845.31	\$1,900,000.00	\$25,845.31	1.36%	\$86,367.73	4.70%
Sep	\$1,440,056.00	\$1,544,461.94	\$1,508,122.79	\$1,668,359.84	\$1,994,020.56	\$1,801,293.64	\$1,936,552.39	\$1,850,000.00	\$86,552.39	4.68%	\$135,258.75	7.51%
Oct	\$1,503,032.00	\$1,447,066.95	\$1,546,557.57	\$1,702,507.26	\$1,919,283.71	\$1,895,208.23	\$2,066,145.22	\$1,950,000.00	\$116,145.22	5.96%	\$170,936.99	9.02%
Nov	\$1,510,894.40	\$1,462,498.00	\$1,524,485.85	\$1,818,738.26	\$1,811,059.41	\$1,615,053.63	\$1,925,957.64	\$1,900,000.00	\$25,957.64	1.37%	\$310,904.01	19.25%
Dec	\$1,788,766.43	\$1,772,437.00	\$1,898,886.33	\$2,088,757.00	\$2,306,710.31	\$2,454,343.59	\$2,410,533.02	\$2,400,000.00	\$10,533.02	0.44%	(\$43,810.57)	-1.79%
Jan	\$1,358,902.17	\$1,348,872.00	\$1,530,774.86	\$1,643,547.05	\$1,812,266.56	\$1,831,193.66	\$1,735,408.22	\$1,900,000.00	(\$164,591.78)	-8.66%	(\$95,785.44)	-5.23%
Feb	\$1,280,154.07	\$1,326,133.00	\$1,416,746.27	\$1,656,365.50	\$1,810,500.50	\$1,776,276.37	\$1,800,558.66	\$1,850,000.00	(\$49,441.34)	-2.67%	\$24,282.29	1.37%
Mar	\$1,484,980.00	\$1,493,996.00	\$1,898,355.80	\$1,920,619.39	\$1,980,457.89	\$1,964,189.76	\$2,079,214.35	\$1,950,000.00	\$129,214.35	6.63%	\$115,024.60	5.86%
Apr	\$1,412,517.03	\$1,327,489.66	\$1,750,965.28	\$1,874,537.84	\$1,867,464.07	\$1,884,321.94	\$2,026,606.82	\$1,900,000.00	\$126,606.82	6.66%	\$142,284.88	7.55%
May	\$1,527,469.00	\$1,460,028.68	\$1,715,204.91	\$1,962,580.55	\$1,923,148.28	\$1,943,479.95	\$1,910,408.13	\$1,950,000.00	(\$39,591.87)	-2.03%	(\$33,071.83)	-1.70%
Jun	\$1,571,086.24	\$1,617,153.10	\$1,707,660.22	\$1,959,190.92	\$2,048,923.66	\$1,970,342.12	\$2,085,410.38	\$1,954,000.00	\$131,410.38	6.73%	\$115,068.26	5.84%
Total	\$17,982,773.35	\$17,784,091.34	\$19,523,926.50	\$21,691,852.73	\$23,227,402.18	\$22,920,328.08	\$23,909,374.44	\$23,504,000.00	\$405,374.44	1.73%	\$989,046.36	4.63%

Local Option Sales Tax 2.25%





# Projects in Pictures

Item V2.

City of Kingsport

## 1 Justice Center Renovations

Contractor crews have started to stick frame offices inside and are working on laying brick on the exterior.

## 3 BlueCross BlueShield Healthy Play Place

Contractor crews are working on erecting multiple park pavilions at the playground site.

## 2 Sidewalk Improvements

City sidewalk crews have been working on new sidewalks and a concrete wall to help protect the new sidewalk.

## 4 Paving Plan - Area 29

Milling of current asphalt roadways is happening in the Cook's Valley area.





# Status Updates on Active Projects sorted by Project Name

Item V2.

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
\$1,600,000.00	Michael Thompson	<b>2024 Main Road Paving (MTPO Funded)</b>	Paving of functionally classified roadways: Clinchfield Street and Eastman Road	12/19/2027	Received ROW plan comments back from TDOT on 6/10/2025. Consultant is working to update plans.
\$1,500,000.00	Michael Thompson	<b>2027 Main Road Paving (MTPO Funded)</b>	Paving of functionally classified roadways: Meadowview Parkway	8/11/2030	Have a fully executed agreement with TDOT. Will begin working with TDOT to get a consultant selected.
\$2,015,000.00	Michael Thompson	<b>2029 Main Road Paving (MTPO Funded)</b>	Paving of functionally classified roadways: Orebank Road	2/10/2030	An executed amendment is in place. Have to make a deposit with TDOT for City's match of NEPA phase and schedule kickoff meeting.
\$36,500.00	Michael Borders	<b>Allandale Mansion Upgrades</b>	Covering Allandale Mansion gutter replacements, roof repairs, and Painting		Comsa has ordered the structures to be made for roof.
\$2,500,000.00	Megan Krager	<b>Bays Mountain Park - New Otter Habit</b>	Construction of a New Otter Habitat.		Bid Opening August 28th
\$941,960.00	Megan Krager	<b>Bays Mountain Park Fox Den Playground</b>	Construction of a natural outdoor play area that blends with the existing features at Bays Mountain Park	10/31/2025	Final subgrade work nearing completion with Great Southern scheduled for August 18th for playground equipment install.
	Megan Krager	<b>Bays Mountain Park Nature Center Renovations- Phase 2</b>	Renovate the lower level of the Nature Center with a new kids cave and cave exhibits.		Contract executed, preparing submittals to Orec
\$6,500,000.00	Tyler Wicks	<b>BlueCross BlueShield Healthy Place Park</b>	This project will develop a new community park on the banks of the Holston River, at the site currently known as Riverwalk Park. This project is being funded by the BlueCross BlueShield Foundation.	4/28/2026	Grading and Pickleball Courts complete, waiting on permits from USACE and TVA, splash pad construction underway, playground equipment install expected to begin this month, electric service install expected this month.
\$4,000,000.00	Michael Thompson	<b>Brickyard Park Bicycle-Pedestrian Bridge</b>	Bicycle-Pedestrian bridge over the CSX Railroad at Centennial Park connecting downtown Kingsport to the Brickyard Park Development. Design funded 80% Fed./ 20% Local via STB Grant and Construction is funded 75% Fed./ 25% Local via TA Grant.	12/31/2026	Preliminary Design plans have been submitted to TDOT and we are awaiting comments.
\$450,000.00	Michael Borders	<b>Cattails Pump House Replacement</b>	Replacement of the pump house at Cattails Golf Course.		Bids are being rejected and the project evaluated.
\$1,583,057.00	Chad Austin	<b>Fieldcrest Annexation Waterline Extension</b>	Extension of waterline to provide fire protection to the Fieldcrest Annexation. Project consists of 1,200 ft of 12" waterline, along with 3,800 ft of 8" waterline along Lynn Rd to Fieldcrest Rd.	6/30/2026	Pre-con scheduled for 8/14 at 1 P.M.
	Floyd Bailey	<b>Financial and HR Information Systems</b>	Software modules that will replace the Central Square Naviline ERP.	7/1/2027	Currently meeting with references for 3 potential solutions.

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
Item V2.					
\$3,500,000.00	Michael Thompson	<b>Island Road Improvements from SR-126 to Kingsport City Limits</b>	New project scope approved by TDOT on 1/23/25 to change to a resurfacing only project. The old project was going to realign Island Road to the southeast to improve vertical and horizontal roadway geometry for better traffic management and safety. The re	12/31/2026	Received comments from TDOT regarding design plans and need to update environmental document.
\$14,484,600.00	Ryan McReynolds	<b>Justice Center Renovations</b>	Renovations and expansion of Justice Center that will accommodate court space and county offices currently residing in City Hall. (70% City; 30% County)	5/18/2027	Formed and poured new elevator foundation.
\$1,044,000.00	Tyler Wicks	<b>Kingsport Greenbelt Extension from Rotherwood Drive to Lewis Lane</b>	This project will build an extension of the Kingsport Greenbelt walking and biking path west from the end of the current Greenbelt at Rotherwood Drive to Lewis Lane on Port Drive.	6/30/2026	Consultant has submitted final ROW plans and will be submitting exhibits and legal descriptions to TDOT in August.
\$7,018,000.00	Michael T. Borders	<b>Library Renovations</b>	Complete renovation of existing library. Includes: doubling the children's area, new children's programming room, dedicated teen area, additional meeting rooms, updated furnitures, fixtures, and equipment.	3/1/2027	Library is operating at the mall. Bid award for Consideration at the 8/5 Meeting.
\$20,083,247.22	Michael Thompson	<b>Main Street Rebuild</b>	The reconstruction of Main Street from Sullivan Street to Clay Street. [City & MTPO Funded]	9/30/2025	AEP subcontractor has been installing the light poles - starting on the west side and working their way eastward.
\$28,693,000.00	Ryan McReynolds	<b>Meadow Park Lane State Industrial Access Road</b>	Construction of a new access road (Meadow Park Lane) that tie into the existing Riverport Road and S. Wilcox Road, approximately 2.34 miles.	12/31/2028	Roadway Alignment finalized. Design including structures, hydraulics and geotechnical work is underway.
\$370,823.25	Schools	<b>Palmer Center Parking Lot Renovations</b>	Rebuild Palmer Center Early Learning Center Parking Lot to facilitate parking flow, add parking spaces, and replace faulty concrete and asphalt.	8/1/2025	Project is complete and awaiting final payment.
\$3,200,000.00	Tom Hensley	<b>Pendragon Sewer Lift Station Upgrade</b>	Upgrade of the Pendragon Sewer Lift Station. Lift station was built in the 1950s and has reached the end of its useful life.	12/31/2025	Working on SRF funding documents. Awaiting TDEC plans approval.
\$6,600,000.00	Chad Austin	<b>Reedy Creek Trunk Line (Lovedale to Clinchfield)</b>	Phase 1 Reedy Creek trunkline upgrade and replacement (Lovedale to Clinchfield). The project's purpose is to increase capacity while reducing inflow and infiltration with new infrastructure. This is a multi-year project to replace the trunkline along the	12/31/2030	Barge is working on comments made during TDEC review. Legal working on last easement.
\$1,851,550.00	Chad Austin	<b>Sanitary Sewer Line Extension to Fieldcrest Road 2022-C7</b>	Extension of sewer to Fieldcrest Acres development.	6/30/2026	Preconstruction meeting 8/14/2025
\$280,000.00	Shirley Buchanan	<b>Senior Center/ Renaissance Center Ph1 Improvements</b>	Project renovates and relocates the lounge and administrative offices and adds a demonstration kitchen to the lounge.	3/31/2026	Project is preparing to be let for bid.

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
\$600,000.00	Michael Thompson	<b>Solid Waste Site Improvements - Design</b>	Funding will be used to develop a master plan for streets and sanitation site improvements. Looking at options for relocation of the sanitation division to allow for space on existing Industry Drive site.		Schematic design finalized. Moving into engineering.
\$202,000.00	Niki Ensor	<b>South Fork Sewer Basin Study</b>	Modeling and study of the South Fork Sewer Basin to determine system capacity and concerns for long term development of the basin.	12/31/2025	BMA approved CDM Smith amendment to complete forcemain surge analysis on August 5th.
\$12,000,000.00	Chad Austin	<b>SR 126 Memorial Blvd Improvements (E Center St to Briarwood Dr)</b>	Replacement and relocation of water and sewer mains along Memorial Blvd in conjunction with TDOT's realignment project. First phase will be from E Center St to Briarwood Dr. Second phase will be from Briarwood to Cooks Valley Rd (no schedule for this p	12/31/2027	Sewer plans have been approved by TDEC. Waiting for water plans to be approved.
\$869,800.00	Chad Austin	<b>SR 93- Horse Creek/Derby Drive Section (TDOT)</b>	TDOT project to improve State Route 93 in the Horse Creek/Derby Drive area. Project also includes improvements with the intersection with Derby Drive, along with a new bridge crossing Horse Creek. Impacted waterlines in this area will be relocated as pa	4/1/2026	Under construction. Utility work began on 4/17.
\$720,000.00	Chad Austin	<b>Stormwater Asset Mapping</b>	Multi-year project to obtain survey grade mapping of all stormwater infrastructure.	8/31/2026	Cooks Valley area recently completed, working in area around Indian Path Hospital
\$167,500.00	Chad Austin	<b>Stormwater Master Plan</b>	Develop overall Stormwater Program Master Plan to determine where we should be focusing our stormwater efforts to make the most impact. Amending contract to include needs assessment and rate study.	12/31/2025	Setting up kickoff meeting with consultant
\$2,000,000.00	Floyd Bailey	<b>Utility Billing Solutions</b>	Discover and implement a new utility billing solution by spring 2026.	2/1/2026	Currently working on data conversion and testing in the new Hansen CIS solution
\$719,992.00	Chad Austin	<b>Water Valve Assessment &amp; Maintenance</b>	Contract to exercise all valves within the distribution system. We will also use this project to identify, locate, and add the assets to GIS and Cartegraph.	12/31/2025	Contractor working on misaligned valves and boxes to make sure all valves are operable.
\$8,473,700.00	Niki Ensor	<b>WTP High Service Improvements</b>	Improvements to WTP high service pump station to improve reliability and redundancy. Improvements include addition of 4th high service pump, new electrical building, and ancillary work (pipe connections, valves and flow metering).	10/1/2025	New #4 pump has been installed. Switchgear and electrical cabinets have been installed. Contractors continue to pull wire into the pump station.

Item V2.