



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING AGENDA

Tuesday, June 03, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding
Vice Mayor Darrell Duncan
Alderman Morris Baker
Alderman Betsy Cooper

Alderman Colette George
Alderman Gary Mayes
Alderman James Phillips

Leadership Team

Chris McCartt, City Manager
Michael Borders, Assistant City Manager
Bart Rowlett, City Attorney
Travis Bishop, City Recorder
John Morris, Budget Director
Jerry DeBerry, Fire Chief

Ryan McReynolds, Deputy City Manager
Jessica Harmon, Assistant City Manager
Tyra Copas, Human Resources Director
Dale Phipps, Police Chief
Adrienne Batara, Public Relations Director
Floyd Bailey, Chief Information Officer

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. INVOCATION

1. Pastor Rick Meade, Lynn Garden Baptist Church

IV. ROLL CALL

V. RECOGNITIONS AND PRESENTATIONS

VI. COMMENT

Citizens may speak on agenda items and issue-oriented items. When you come to the podium, please state your name and address, and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment.

VII. APPOINTMENTS

VIII. APPROVAL OF MINUTES

- [1.](#) May 19, 2025 - Work Session
- [2.](#) May 20, 2025 - Business Meeting

IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

For items requiring a public hearing: When you come to the podium, please state your name and address, and sign the register that is provided. Comments of speaker must pertain to the item which is the subject of the public hearing. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes.

- [1.](#) Conduct a Public Hearing and Consideration of an Ordinance to Adopt the FY 2025-2026 Budget (AF-155-2025) (Chris McCartt)
- [2.](#) Conduct a Public Hearing and Consideration of an Ordinance to Adopt the FY 2025-2026 Water Budget (AF-156-2025) (Chris McCartt)
- [3.](#) Conduct a Public Hearing and Consideration of an Ordinance to Adopt the FY 2025-2026 Sewer Budget (AF-157-2025) (Chris McCartt)
- [4.](#) Consideration of an Ordinance to Adopt the FY 2025-2026 Metropolitan Planning Project Grant Fund Budget (AF-158-2025) (Chris McCartt)
- [5.](#) Consideration of an Ordinance to Adopt the FY 2025-2026 Community Development Block Grant Fund Budget (AF-159-2025) (Chris McCartt)
- [6.](#) Consideration of an Ordinance to Adopt the FY 2025-2026 School Public Law 93-380 Grant Project Fund Budget (AF-160-2025) (Chris McCartt)
- [7.](#) Consideration of an Ordinance to Adopt the FY 2025-2026 Schools Special Projects Grant Fund Budget (AF-161-2025) (Chris McCartt)
- [8.](#) Consideration of a Budget Adjustment Ordinance in FY2025 (AF-122-2025) (Chris McCartt)

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

- [1.](#) Consideration of an Ordinance to Amend the FY 2025 General Purpose School Fund and General Projects Fund Budgets (AF-129-2025) (David Frye)

- [2.](#) Consideration of an Ordinance to Amend the FY 2025 School Nutrition Services Fund Budget (AF-130-2025) (David Frye)
- [3.](#) Consideration of an Ordinance to Amend the FY 2025 School Federal Projects Fund Budget (AF-131-2025) (David Frye)
- [4.](#) Consideration of an Ordinance to Amend the FY 2025 School Special Projects Fund Budget (AF-132-2025) (David Frye)

XI. OTHER BUSINESS

- [1.](#) Consideration of a Resolution Authorizing the City Manager to Purchase Playground Equipment from Playworld for Washington Elementary School Utilizing the Sourcewell Cooperative Purchasing Contract 010521-LTS-8 (AF-104-2025) (David Frye)
- [2.](#) Consideration of a Resolution Authorizing the Mayor to Execute a Contract to Engage the Firm of Brown, Edwards, and Company, LLP to Audit the Financial Statements of the City of Kingsport for the Fiscal Year Ending June 30, 2025 with Expected Annual Renewals for Fiscal Years 2026 and 2027 (AF-154-2025) (Travis Bishop)
- [3.](#) Consideration of a Resolution to Amend Agreement with Barge Design Solutions for a South Fork Holston Water Quality Assessment (AF-142-2025) (Ryan McReynolds)
- [4.](#) Consideration of a Resolution Authorizing a Change Order for Exterior Facade Renovations for Allandale Mansion (AF-149-2025) (Michael T. Borders)
- [5.](#) Consideration of a Resolution to Approve a Temporary Right-of-Way Easement with Kingsport Power Company (AF-151-2025) (Michael Thompson)

XII. CONSENT AGENDA

XIII. COMMUNICATIONS

1. City Manager
2. Mayor and Board Members

XIV. ADJOURN



BOARD OF MAYOR AND ALDERMEN WORK SESSION MINUTES

Monday, May 19, 2025 at 4:30 PM

City Hall, 415 Broad Street, Montgomery - Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

I. CALL TO ORDER 4:30 pm by Mayor Montgomery.

II. ROLL CALL by City Recorder Travis Bishop.

III. DISCUSSION ITEMS

1. Sullivan County Property Appraisal - Donna Whitaker

Ms. Whitaker gave a presentation on this item and answered questions from the board regarding the increase after their concerns.

2. FY26 Budget Presentation Follow-up - Chris McCartt

NOTE: This item was moved to follow the review of the business meeting agenda. Discussion began at 5:45 pm.

City Manager McCartt commented on the new assessed value and the resulting property tax rate which will be set a later date. He highlighted points that need to be addressed with this budget process are restoring the money we've lost as well as the schools for what they lost to Sullivan County, bond issues, employee pay and the need to address items in the operating budget. He reviewed what had been presented and discussed last week at the budget work sessions. He listed the modifications and adjustments that have been since then and what is still subject to change. He noted this is a two-year budget. Discussion followed.

IV. REVIEW OF BUSINESS MEETING AGENDA

City staff gave a summary for each item on the May 20, 2025 proposed agenda. The following items were discussed at greater length or received specific questions or concerns.

BOARD OF MAYOR AND ALDERMEN WORK SESSION MINUTES

Monday, May 19, 2025, at 4:30 PM

Kingsport City Hall, 415 Broad Street, Boardroom

IX.1 Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 062, Parcels 03.00 and 03.50 Located along Cooks Valley Road from the R-1B, Residential District to PD, Planned Development District (AF-140-2025) Jessica McMurray provided details on this item, stating the many concerns expressed by citizens at the Planning Commission meeting. She also provided information from the property owner concerning this project. Ms. McMurray stated the Planning Commission ultimately passed a negative recommendation to approve this rezoning. City Attorney Rowlett discussed the options to proceed with this item to uphold the Planning Commission's recommendation. There was some discussion.

XI.1 Consideration of a Resolution to Amend the TDOT Agreement for the West End Greenbelt Extension (AF-141-2025) The City Manager provided information on this item, noting this would extend the completion date. Deputy City Manager McReynolds provided further details and answered questions.

XI.9 Consideration of a Resolution to Authorize the Mayor to Execute Documents to Apply for and Receive a Clean Water Revolving Loan from the State of Tennessee for the Reedy Creek Trunkline Sanitary Sewer Improvement Project – Lovedale to Clinchfield (AF-145-2025) Mr. McReynolds discussed the history and timeline for this project, pointing out that although this is the first phase it isn't necessarily a short one with possibly a two-year duration. Some discussion followed as he answered question.

XI.10 Consideration of a Resolution to Purchase Golf Equipment for Cattails from STI (AF-100-2025) Assistant City Manager Michael Borders provided details on this item, noting it is more cost effective to lease rather than purchase for long term items.

XI.11 Consideration of a Resolution to Initiate a Recipient-to-Recipient Transfer of Former KATS Facilities (AF148-2025) Mr. McCartt provided a history of this item from 1999, stating there are now two pieces of property that are no longer needed by KATS. But as they are owned by the Federal Transit Administration, he stated this is a necessary step to begin the process of getting these properties back to dispose of, hopefully by the end of the summer. He pointed out Northeast State has an interest in acquiring them.

XI.12. Consideration of a Resolution Adopting the 2025 Strategic Plan (AF-144-2025) The City Manager commented this is the first plan that has been done in quite some time and has been a lengthy process since August of 2024. He stated appreciation for citizen input to define the objectives listed within it. Mr. McCartt noted although it is a guiding document, it is also a fluid document that will be revisited.

BOARD OF MAYOR AND ALDERMEN WORK SESSION MINUTES

Monday, May 19, 2025, at 4:30 PM

Kingsport City Hall, 415 Broad Street, Boardroom

XI.13. Consideration of a Resolution Accepting a Donation from the Friends of Allandale for Balustrade Replacement at Allandale Mansion (AF-147-2025) City Manager McCartt thanked the Friends of Allandale for this donation and provided details on these improvements.

NOTE: At 5:40 pm there was a five-minute recess before the budget review (Item III.2).

V. ITEMS OF INTEREST

- 1. Sales Tax Report**
- 2. Projects Status Report**

VI. ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 6:30 p.m.

ANGELA MARSHALL
Deputy City Recorder

PAUL W. MONTGOMERY
Mayor



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder

I. CALL TO ORDER 7:00 pm by Mayor Montgomery.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. INVOCATION led by Vice Mayor Duncan.

IV. ROLL CALL by City Recorder Travis Bishop.

V. RECOGNITIONS AND PRESENTATIONS

- 1. Keep Kingsport Beautiful Beautification Awards** (Sharon Hayes)
- 2. Amyotrophic Lateral Sclerosis (ALS) Awareness Month** (Mayor Montgomery)
- 3. National Public Works Week** (Alderman George)

VI. COMMENT

Mayor Montgomery invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

.VII. APPOINTMENTS

1. **Consideration of Appointment to the Neighborhood Advisory Commission (AF-143-2025)**
(Mayor Montgomery)

Motion made by Alderman George, Seconded by Alderman Baker.

Passed: All present voting "aye."

APPOINT THERESA ANN FANNING TO FULFILL AN UNEXPIRED TERM EFFECTIVE IMMEDIATELY AND EXPIRING APRIL 30, 2026.

VIII. APPROVAL OF MINUTES

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

Passed: All present voting "aye."

1. **May 5, 2025 - Work Session**
2. **May 6, 2025 - Business Meeting**
3. **May 12, 2025 - Budget Work Session**
4. **May 15, 2025 - Budget Work Session**

IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. ~~**Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 062, Parcels 03.00 and 03.50 Located along Cooks Valley Road from the R-1B, Residential District to PD, Planned Development District**~~ (AF-140-2025) (Jessica McMurray)

This item was pulled by the owner.

2. **Consideration of an Ordinance to Amend the FY 2025 General Purpose School Fund and General Projects Fund Budgets** (AF-129-2025) (David Frye)

Motion made by Alderman Phillips, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET AND THE GENERAL PROJECTS FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

3. **Consideration of an Ordinance to Amend the FY 2025 School Nutrition Services Fund Budget** (AF130-2025) (David Frye)

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

Motion made by Alderman Mayes, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND THE SCHOOL NUTRITION SERVICES FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

4. Consideration of an Ordinance to Amend the FY 2025 School Federal Projects Fund Budget (AF-131-2025) (David Frye)

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

AN ORDINANCE TO AMEND THE FY 2025 SCHOOL FEDERAL GRANT PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

5. Consideration of an Ordinance to Amend the FY 2025 School Special Projects Fund Budget (AF-132-2025) (David Frye)

Motion made by Alderman Mayes, Seconded by Vice Mayor Duncan.

AN ORDINANCE TO AMEND THE FY 2025 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION None.

XI. OTHER BUSINESS

1. Consideration of a Resolution to Amend the TDOT Agreement for the West End Greenbelt Extension (AF-141-2025) (Ryan McReynolds)

Motion made by Alderman Baker, Seconded by Alderman Phillips.

RESOLUTION NO. 2025-237 A RESOLUTION APPROVING AN AMENDMENT TO AGREEMENT No. 190096 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO EXTEND THE PROJECT DEADLINE FOR THE WEST END GREENBELT EXTENSION PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

- 2. Consideration of a Resolution Awarding an Agreement for Architectural and Engineering Services for the Washington Elementary School HVAC Replacement to Holston Engineering (AF-119-2025) (David Frye)**

Motion made by Alderman Phillips, Seconded by Alderman George.

RESOLUTION NO. 2025-238 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE WASHINGTON ELEMENTARY SCHOOL HVAC REPLACEMENT PROJECT WITH HOLSTON ENGINEERING AND ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 3. Consideration of a Resolution Authorizing the Purchase of Textbooks and Other Curriculum Materials by Kingsport City Schools and Authorizing the City Manager to Execute Purchase Orders for the Same (AF-135-2025) (David Frye)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

RESOLUTION NO. 2025-239 RESOLUTION AUTHORIZING THE PURCHASE OF TEXTBOOKS AND OTHER CURRICULUM MATERIALS BY KINGSPORT CITY SCHOOLS AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS AND A BLANKET ORDER FOR THE SAME

Passed: All present voting "aye."

- 4. Consideration of a Resolution Authorizing a Blanket Order for Copy Paper from Tennessee State Contract (AF-136-2025) (Chris McCartt)**

Motion made by Alderman Mayes, Seconded by Alderman Baker.

RESOLUTION NO. 2025-240 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A BLANKET ORDER FOR THE PURCHASE OF COPY PAPER TO AMERICAN PAPER AND TWINE UTILIZING TENNESSEE STATE CONTRACT NO. 77326 FOR USE BY VARIOUS CITY AND SCHOOL DEPARTMENTS

Passed: All present voting "aye."

- 5. Consideration of a Resolution Renewing the Award of the Bid for Unleaded Gasoline & Ultra-Low Sulfur Diesel (AF-137-2025) (Ryan McReynolds)**

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

RESOLUTION NO. 2025-241 A RESOLUTION RENEWING THE AWARD OF BID FOR PURCHASE OF ULTRA LOW SULFUR DIESEL FUEL AND RENEWING THE AWARD OF BID FOR PURCHASE OF UNLEADED GASOLINE FOR USE IN CITY EQUIPMENT AND VEHICLES TO PETROLEUM TRADERS CORPORATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

6. Consideration of a Resolution Renewing the Award of the Bid for Propane & Propane Conversion Kits (AF-138-2025) (Ryan McReynolds)

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

RESOLUTION NO. 2025-242 A RESOLUTION RENEWING THE AWARD OF BID FOR THE PURCHASE OF PROPANE AUTO GAS AND PROPANE CONVERSION KITS FOR USE IN CITY EQUIPMENT AND VEHICLES TO BLOSSMAN GAS AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

7. Consideration of a Resolution Awarding the Bids for Equipment & Light/Medium/Heavy Duty Automotive Repair Services (AF-139-2025) (Ryan McReynolds)

Motion made by Alderman Cooper, Seconded by Alderman George.

RESOLUTION NO. 2025-243 A RESOLUTION AWARDED THE BIDS FOR VARIOUS EQUIPMENT, MEDIUM AND HEAVY DUTY AUTOMOTIVE REPAIR SERVICES AS WELL AS LIGHT DUTY AUTOMOTIVE REPAIR SERVICES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

8. Consideration of a Resolution to Purchase One (1) 2025 F-550 4WD w/Dur-A-Lift Bucket Truck from TN State Contract # 84711 (AF-146-2025) (Ryan McReynolds)

Motion made by Alderman George, Seconded by Alderman Cooper.

RESOLUTION NO. 2025-244 A RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2025 F-550 4WD WITH DUR-A-LIFT BUCKET TRUCK FROM LONNIE COBB FORD UTILIZING TENNESSEE STATE CONTRACT NO.: 84711; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

- 9. Consideration of a Resolution to Authorize the Mayor to Execute Documents to Apply for and Receive a Clean Water Revolving Loan from the State of Tennessee for the Reedy Creek Trunkline Sanitary Sewer Improvement Project – Lovedale to Clinchfield (AF-145-2025) (Ryan McReynolds)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

RESOLUTION NO. 2025-245 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE LETTER OF CONSENT AND ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR A CLEAN WATER REVOLVING LOAN FROM THE STATE OF TENNESSEE FOR THE REEDY CREEK TRUNKLINE SANITARY SEWER IMPROVEMENT PROJECT

Passed: All present voting "aye."

- 10. Consideration of a Resolution to Purchase Golf Equipment for Cattails from STI (AF-100-2025) (Michael T. Borders)**

Motion made by Alderman Baker, Seconded by Alderman Phillips.

RESOLUTION NO. 2025-246 A RESOLUTION AWARDING THE PROPOSAL OF SMITH TURF & IRRIGATION, LLC FOR MAINTENANCE EQUIPMENT FOR CATTAILS GOLF COURSE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 11. Consideration of a Resolution to Initiate a Recipient-to-Recipient Transfer of Former KATS Facilities (AF148-2025) (Chris McCartt)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

RESOLUTION NO. 2025-247 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER WITH THE FEDERAL TRANSIT ADMINISTRATION AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO PERMIT DISPOSITION OF FORMER KINGSPOUT AREA TRANSIT SERVICE FACILITIES; EXPRESSING THE INTENT OF THE BOARD OF MAYOR AND ALDERMEN TO ESTABLISH ONE OR MORE PROJECTS ACCOUNTS IN AN ORDINANCE RESTRICTING FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

- 12. Consideration of a Resolution Adopting the 2025 Strategic Plan (AF-144-2025) (Chris McCartt)**

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

Motion made by Alderman Mayes, Seconded by Alderman Baker.

RESOLUTION NO. 2025-248 A RESOLUTION TO ADOPT THE STRATEGIC PLAN FOR THE CITY OF KINGSPORT

Passed: All present voting "aye."

13. Consideration of a Resolution Accepting a Donation from the Friends of Allandale for Balustrade Replacement at Allandale Mansion (AF-147-2025) (Michael T. Borders)

Motion made by Alderman George, Seconded by Vice Mayor Duncan.

RESOLUTION NO. 2025-249 A RESOLUTION ACCEPTING A DONATION FROM THE FRIENDS OF ALLANDALE FOR BALUSTRADE REPLACEMENT AT ALLANDALE MANSION

Passed: All present voting "aye."

XII. CONSENT AGENDA None.

XIII. COMMUNICATIONS

1. City Manager

Mr. McCartt reminded everyone this is Public Works week and Public Works Day is at the Farmers Market on Friday to recognize these employees. He stated his appreciation for the amount of time the board has given over the past month for the FY 26 budget and their engagement throughout the process.

2. Mayor and Board Members

Alderman Baker commented on the budget and clarified comments he made at the work session yesterday. Alderman Phillips stated there are two new murals downtown and encouraged citizens to check them out. He pointed out school is out this week for the summer after Thursday. He also commented on the budget regarding the schools and how the county government also affects their funding. Alderman Cooper listed several upcoming events going on downtown, noting you can find more information on the DKA website. She pointed out the library has been relocated to the mall and will be opening soon. Alderman Mayes commented on the budget expressing his appreciation to the city staff for the abundance of well-delivered information. He also agreed with Alderman Phillips regarding the school budget. Mr. Mayes also mentioned the law enforcement memorial service last week to recognize fallen officers, stating his appreciation for that community to come together. Alderman George provided information on the county budget process and how it affects the school system as a former county commissioner. She

BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

also encouraged citizens to attend Public Works Day on Friday. Vice-Mayor Duncan thanked Danna Whitaker for attending the work session yesterday, noting there are still some unanswered questions regarding the property assessment. He acknowledged the city manager and staff for their work on the budget. The Vice Mayor mentioned this weekend is graduation for local seniors. Lastly, he recognized Memorial Day on Monday. Mayor Montgomery remarked on the fallen officer service and thanked Chief Phipps. He congratulated the DB baseball and softball teams. The Mayor commented on the regional prayer breakfast last week, noting there were 1700 in attendance at Meadowview. Lastly, he confirmed support for the modified budget.

XIV.ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 8:13 p.m.

ANGELA MARSHALL
Deputy City Recorder

PAUL W. MONTGOMERY
Mayor



AGENDA ACTION FORM

Public Hearing and Consideration of an Ordinance to Adopt the FY 2025-2026 Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-155-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Hold a Public Hearing

Approve the Ordinance

Executive Summary:

The attached budget ordinance incorporates the budget that was presented to the BMA at the May 15, 2025 budget work session. As required by Article XV of the city's charter, it was published in the Times News on May 28, 2025.

The total revenue and expenditures less transfers (duplicates) for the FY25-26 budget for all funds are \$226,400,070. This excludes the water, sewer, and grant project funds. Separate ordinances for these funds will be presented.

Attachments:

1. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than Ten (10) days prior to the meeting where the Board will consider final passage of the budget.

BE IT ORDAINED BY THE CITY OF KINGSPORT, TENNESSEE as follows:

SECTION 1: That the revenue received from the sources of income shown in the following summary of estimated revenues and expenditures for each fund of the City's annual operating budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026 are hereby appropriated for the various purposes set out in the budget detail on file in the Offices of the City Manager and City Recorder.

The estimated revenues for the total FY25-26 Budget of \$300,502,900, less inter-fund transfers of \$74,102,830, for a net Total Budget Revenue of \$226,400,070 are hereby appropriated.

The estimated expenditures for the Total FY25-26 Budget of \$300,502,900, less inter-fund transfers of \$74,102,830, for a net Total Budget Expenditure of \$226,400,070 are hereby appropriated.

Estimated Revenues and Appropriations for the Fiscal Period July 1, 2025 - June 30, 2026.

GENERAL FUND - 110	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Local Taxes	\$52,270,333	\$55,045,225	\$65,063,800
Licenses And Permits	\$903,001	\$747,064	\$774,700
Intergovernmental	\$33,549,551	\$40,909,843	\$34,523,000
Charges For Services	\$3,167,315	\$3,002,638	\$2,757,500
Fines And Forfeitures	\$1,231,284	\$1,140,465	\$1,156,000
Other	\$2,305,264	\$1,329,631	\$1,382,000
Other Financing Sources			
Transfers In - from other funds	\$4,338,801	\$3,866,600	\$3,726,600
Transfers In - from other funds (PILOT)	\$1,491,000	\$1,491,000	\$1,491,000
Total Revenues and Other Financing Sources	\$99,256,549	\$107,532,466	\$110,874,600
Expenditures			
Administration	\$12,814,044	\$13,249,241	\$14,537,900
Development Services	\$2,137,151	\$2,018,765	\$2,413,300
Police Department	\$13,999,748	\$14,636,914	\$17,405,400
Fire Department	\$12,458,158	\$12,682,504	\$14,110,600
Leisure Services (Parks & Recreation)	\$7,026,453	\$7,526,276	\$7,973,070
Public Works	\$12,299,034	\$12,977,131	\$14,185,130
Other Expenses (Miscellaneous Government Services)	\$1,449,011	\$866,600	\$668,300
Less Internal Fund Transfers	(\$9,985,657)	(\$10,398,452)	(\$11,797,430)
Other Financing Uses			
Transfers Out - To Debt Service Fund (Principal and Interest)	\$8,284,572	\$11,148,900	\$12,145,500
Transfers Out - To Internal Service Funds	\$9,985,657	\$10,398,452	\$11,797,430
Transfers Out - To Other Funds	\$28,780,958	\$31,577,700	\$27,435,400
Total Appropriations	\$99,249,129	\$106,684,031	\$110,874,600
Change in Fund Balance (Revenues - Appropriations)	\$7,420	\$848,435	\$0
Beginning Fund Balance July 1	\$25,584,464	\$25,591,884	\$26,440,319
Ending Fund Balance June 30	\$25,591,884	\$26,440,319	\$26,440,319
Ending Fund Balance as a % of Total Appropriations	25.8%	24.8%	23.8%

STATE STREET AID FUND - 121	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
State Gas and Motor Fuel Taxes	\$1,949,224	\$1,966,934	\$2,030,200
Other Financing Sources			
Transfers In - From General Fund	\$1,088,974	\$1,264,774	\$1,295,700
Total Revenues and Other Financing Sources	\$3,038,198	\$3,231,708	\$3,325,900
Expenditures			
Public Works Department	\$3,026,974	\$3,231,650	\$3,325,900
Total Appropriations	\$3,026,974	\$3,231,650	\$3,325,900
Change in Fund Balance (Revenues - Appropriations)	\$11,224	\$58	\$0
Beginning Fund Balance July 1	\$11,543	\$22,767	\$22,825
Ending Fund Balance June 30	\$22,767	\$22,825	\$22,825
Ending Fund Balance as a % of Total Appropriations	0.8%	0.7%	0.7%

CRIMINAL FORFEITURE FUND - 126	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Federal DOJ Code 015	\$2,561	\$1,547	\$0
Federal IRS Code CBP	\$7,414	\$6,830	\$6,000
Other	\$3,088	\$2,671	\$0
Total Revenues and Other Financing Sources	\$13,063	\$11,048	\$6,000
Expenditures			
Capital Outlay	(\$5,877)	\$6,000	\$6,000
Total Appropriations	(\$5,877)	\$6,000	\$6,000
Change in Fund Balance (Revenues - Appropriations)	\$18,940	\$5,048	\$0
Beginning Fund Balance July 1	\$110,362	\$129,302	\$134,350
Ending Fund Balance June 30	\$129,302	\$134,350	\$134,350
Ending Fund Balance as a % of Appropriations	0.0%	2239.2%	2239.2%

DRUG FUND - 127	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Fines And Forfeitures	\$72,317	\$46,033	\$157,100
Total Revenues and Other Financing Sources	\$72,317	\$46,033	\$157,100
Expenditures			
Drug Enforcement	\$73,811	\$157,100	\$157,100
Total Appropriations	\$73,811	\$157,100	\$157,100
Change in Fund Balance (Revenues - Appropriations)	(\$1,494)	(\$111,067)	\$0
Beginning Fund Balance July 1	\$607,237	\$605,743	\$494,676
Ending Fund Balance June 30	\$605,743	\$494,676	\$494,676
Ending Fund Balance as a % of Appropriations	820.7%	314.9%	314.9%

REGIONAL SALES TAX FUND - 130	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Conference Center	\$4,809,227	\$4,935,799	\$5,000,000
Other	\$22,143	\$8,879	\$0
Total Revenues and Other Financing Sources	\$4,831,370	\$4,944,678	\$5,000,000
Expenditures			
Transfers Out - To other funds	\$5,670,057	\$5,000,000	\$5,000,000
Total Appropriations	\$5,670,057	\$5,000,000	\$5,000,000
Change in Fund Balance (Revenues - Appropriations)	(\$838,687)	(\$55,322)	\$0
Beginning Fund Balance July 1	\$1,413,946	\$575,259	\$519,937
Ending Fund Balance June 30	\$575,259	\$519,937	\$519,937
Ending Fund Balance as a % of Appropriations	10.1%	10.4%	10.4%

VISITORS ENHANCEMENT FUND - 135	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Motel-Room Occupancy Tax	\$526,873	\$583,502	\$583,300
Total Revenues and Other Financing Sources	\$526,873	\$583,502	\$583,300
Expenditures			
Tourism Operations	\$173,050	\$550,000	\$583,300
Other Financing Uses			
Transfers Out - To Other Funds	\$323,241	\$0	\$0
Total Appropriations	\$496,291	\$550,000	\$583,300
Change in Fund Balance (Revenues - Appropriations)	\$30,582	\$33,502	\$0
Beginning Fund Balance July 1	\$191,191	\$221,773	\$255,275
Ending Fund Balance June 30	\$221,773	\$255,275	\$255,275
Ending Fund Balance as a % of Appropriations	44.7%	46.4%	43.8%

LIBRARY GOVERNING BOARD FUND - 137	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
County Government Contributions	\$15,000	\$15,000	\$15,000
Charges for Service	\$9,355	\$8,667	\$8,700
Fines and Forfeitures	\$9,872	\$11,069	\$9,700
Other Financing Sources			
Transfers In - From General Fund	\$1,375,000	\$1,375,000	\$1,375,000
Total Revenues and Other Financing Sources	\$1,409,227	\$1,409,736	\$1,408,400
Expenditures			
Library Operations	\$1,195,798	\$1,192,300	\$1,408,400
Less Internal Fund Transfers	(\$124,487)	(\$149,000)	(\$197,920)
Other Financing Uses			
Transfers Out - To Internal Service Funds	\$124,487	\$149,000	\$197,920
Total Appropriations	\$1,195,798	\$1,192,300	\$1,408,400
Change in Fund Balance (Revenues - Appropriations)	\$213,429	\$217,436	\$0
Beginning Fund Balance July 1	\$79,207	\$292,636	\$510,072
Ending Fund Balance June 30	\$292,636	\$510,072	\$510,072
Ending Fund Balance as a % of Appropriations	24.5%	42.8%	36.2%

GENERAL PURPOSE SCHOOL FUND - 141	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Taxes	\$31,113,806	\$31,514,000	\$31,964,000
From State of TN	\$48,742,997	\$48,372,100	\$51,656,700
From Federal Government	\$166,656	\$0	\$52,000
Charges for Services	\$1,715,552	\$1,849,700	\$1,522,500
Investments	\$109,450	\$0	\$0
Direct Federal	\$79,435	\$88,000	\$97,000
Miscellaneous	\$1,251,331	\$945,000	\$945,000
Other Financing Sources			
Transfer from Fed. Proj. Fund	\$86,323	\$75,000	\$75,000
From General Fund-MOE	\$11,245,300	\$11,245,300	\$11,245,300
From General Fund-Debt	\$3,687,135	\$4,443,150	\$4,441,400
From Fund Balance	\$0	\$0	\$3,003,400
Total Revenues and Other Financing Sources	\$98,197,985	\$98,532,250	\$105,002,300
Expenditures			
Educational Services	\$85,135,590	\$88,496,000	\$95,312,000
Non-Instructional Services	\$1,415,651	\$1,575,750	\$1,221,900
Capital Outlay	\$584,927	\$907,000	\$1,009,000
Other Financing Uses			
Transfers Out - To Debt Service Fund	\$4,511,935	\$4,971,200	\$4,819,300
Transfers Out - To Internal Service Funds	\$0	\$2,452,300	\$2,435,100
Transfers Out - To Other Funds	\$4,639,689	\$130,000	\$205,000
Total Appropriations	\$96,287,792	\$98,532,250	\$105,002,300
Change in Fund Balance (Revenues - Appropriations)	\$1,910,193	\$0	\$0
Beginning Fund Balance July 1	\$13,663,087	\$15,573,280	\$15,573,280
Ending Fund Balance June 30	\$15,573,280	\$15,573,280	\$15,573,280
Ending Fund Balance as a % of Appropriations	16.2%	15.8%	14.8%

SCHOOL NUTRITION FUND - 147	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Meals	\$4,228,500	\$4,200,000	\$4,589,500
Investments	\$1,323	\$5,000	\$1,800
From State Of TN	\$36,494	\$35,000	\$34,800
Unrealized Commodity Value	\$287,252	\$250,000	\$225,300
Other Local Revenue	\$15,601	\$10,000	\$112,400
From Fund Balance	\$0	\$350,000	\$670,000
Total Revenues and Other Financing Sources	\$4,569,170	\$4,850,000	\$5,633,800
Expenditures			
Wages/Benefits	\$2,010,045	\$2,093,400	\$2,406,900
Commodities	\$2,521,422	\$2,375,000	\$2,889,100
Fixed Charges	\$10,058	\$15,000	\$38,700
Capital Outlay	\$648,735	\$360,000	\$292,000
Other Financing Uses			
Transfers Out - To Other funds	\$0	\$6,600	\$7,100
Total Appropriations	\$5,190,260	\$4,850,000	\$5,633,800
Change in Fund Balance (Revenues - Appropriations)	(\$621,090)	\$0	\$0
Beginning Fund Balance July 1	\$4,137,952	\$3,516,862	\$3,516,862
Ending Fund Balance June 30	\$3,516,862	\$3,516,862	\$3,516,862
Ending Fund Balance as a % of Appropriations	67.8%	72.5%	62.4%

DEBT SERVICE FUND - 211	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Interest on Investments	\$2,426,071	\$1,156,401	\$399,900
Other Financing Sources			
Transfers In - from other funds	\$12,796,507	\$14,334,795	\$16,964,800
Total Revenues and Other Financing Sources	\$15,222,578	\$15,491,196	\$17,364,700
Expenditures			
Redemption of Bonds (Principal)	\$10,474,240	\$11,206,100	\$11,691,575
Interest on Bonds/Notes	\$4,326,890	\$4,801,700	\$4,895,325
Other Expenses	\$5,000	\$332,300	\$477,800
Bank Service Charges	\$6,432	\$30,000	\$300,000
Total Appropriations	\$14,812,562	\$16,370,100	\$17,364,700
Change in Fund Balance (Revenues - Appropriations)	\$410,016	(\$878,904)	\$0
Beginning Fund Balance July 1	\$559,729	\$969,745	\$90,841
Ending Fund Balance June 30	\$969,745	\$90,841	\$90,841
Ending Fund Balance as a % of Appropriations	6.5%	0.6%	0.5%

SOLID WASTE FUND - 415	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Refuse Collection Charges	\$3,095,328	\$3,028,700	\$3,187,000
Tipping Fees	\$876,448	\$824,300	\$1,022,000
Miscellaneous	\$552,216	\$403,000	\$436,100
Other Financing Sources		\$0	
Transfers In - From the General Fund	\$2,578,400	\$2,500,000	\$2,500,000
Total Revenues and Other Financing Sources	\$7,102,392	\$6,756,000	\$7,145,100
Expenditures			
Trash Collection	\$1,181,953	\$1,468,708	\$1,407,900
Household Refuse Collection	\$3,842,318	\$3,804,974	\$3,905,200
Demolition Landfill	\$1,279,849	\$1,475,413	\$1,520,500
Miscellaneous	\$61,935	\$72,100	\$85,400
Debt Service (Principal & Interest)	\$60,450	\$226,100	\$226,100
Less Internal Fund Transfers	(\$2,341,704)	(\$2,465,050)	(\$2,312,380)
Other Financing Uses			
Transfers Out - Solid Waste Project Fund	\$278,400	\$0	\$0
Transfers Out - To Internal Service Funds	\$2,341,704	\$2,465,050	\$2,312,380
Total Appropriations	\$6,704,905	\$7,047,295	\$7,145,100
Change in Fund Balance (Revenues - Appropriations)	\$397,487	(\$291,295)	\$0
Beginning Fund Balance July 1	\$1,469,826	\$1,867,313	\$1,576,018
Ending Fund Balance June 30	\$1,867,313	\$1,576,018	\$1,576,018
Ending Fund Balance as a % of Total Appropriations	27.8%	22.4%	22.1%

STORMWATER FUND - 417	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Stormwater Fees	\$1,881,442	\$1,893,200	\$2,271,900
Earnings on Investments	\$21,812	\$15,000	\$15,000
Total Revenues and Other Financing Sources	\$1,903,254	\$1,908,200	\$2,286,900
Expenditures			
Operating Expenses	\$1,572,314	\$1,588,286	\$1,764,100
Debt Service (Principal & Interest)	\$18,323	\$120,900	\$120,300
Depreciation	\$137,299	\$0	\$0
Less Internal Fund Transfers	(\$292,789)	(\$321,405)	(\$367,170)
Other Financing Uses			
Transfers Out - To Other Funds	\$352,736	\$165,000	\$402,500
Transfers Out - To Internal Service Funds	\$292,789	\$321,405	\$367,170
Total Appropriations	\$2,080,672	\$1,874,186	\$2,286,900
Change in Fund Balance (Revenues - Appropriations)	(\$177,418)	\$34,014	\$0
Beginning Fund Balance July 1	\$441,888	\$264,470	\$298,484
Ending Fund Balance June 30	\$264,470	\$298,484	\$298,484
Ending Fund Balance as a % of Total Appropriations	12.7%	15.9%	13.1%

AQUATIC CENTER FUND - 419	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Donations	\$16,738	\$16,000	\$8,000
Sales/Fees	\$1,783,552	\$1,612,700	\$1,645,700
Other Financing Sources			
Transfers In - From Visitors Enhancement Fund	\$173,241	\$0	\$0
Transfers In - From Regional Sales Tax Fund	\$2,416,383	\$2,500,000	\$2,500,000
Total Revenues and Other Financing Sources	\$4,389,914	\$4,128,700	\$4,153,700
Expenditures			
Operating Expenses	\$2,244,627	\$2,439,450	\$2,479,200
Debt Service (Principal & Interest)	\$319,434	\$1,631,500	\$1,621,400
Depreciation	\$827,152	\$0	\$0
Less Internal Fund Transfers	(\$49,021)	(\$55,895)	(\$63,370)
Other Financing Uses			
Transfers Out - To Other Funds	\$49,021	\$55,895	\$63,370
Transfers Out - To Internal Service Funds	\$64,767	\$53,100	\$53,100
Total Appropriations	\$3,455,980	\$4,124,050	\$4,153,700
Change in Fund Balance (Revenues - Appropriations)	\$933,934	\$4,650	\$0
Beginning Fund Balance July 1	\$2,399,599	\$3,333,533	\$3,338,183
Ending Fund Balance June 30	\$3,333,533	\$3,338,183	\$3,338,183
Ending Fund Balance as a % of Total Appropriations	96.5%	80.9%	80.4%

MEADOWVIEW CONFERENCE CENTER FUND - 420	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
FF&E Fees/Room Surcharge	\$330,757	\$336,200	\$373,400
Earnings on Investments	\$71,267	\$48,200	\$48,400
Other Financing Sources			
Transfers In - From Regional Sales Tax	\$2,627,327	\$2,250,000	\$2,250,000
Total Revenues and Other Financing Sources	\$3,029,351	\$2,634,400	\$2,671,800
Expenditures			
Operating Expenses	\$1,239,132	\$1,145,600	\$1,185,200
Debt Service (Principal & Interest)	\$271,517	\$1,488,800	\$1,486,600
Depreciation	\$1,546,272	\$0	\$0
Other Financing Uses			
Transfers Out - To MV Capital Project Fund	\$30,898	\$0	\$0
Total Appropriations	\$3,087,819	\$2,634,400	\$2,671,800
Change in Fund Balance (Revenues - Appropriations)	(\$58,468)	\$0	\$0
Beginning Fund Balance July 1	\$17,036,338	\$16,977,870	\$16,977,870
Ending Fund Balance June 30	\$16,977,870	\$16,977,870	\$16,977,870
Ending Fund Balance as a % of Total Appropriations	549.8%	644.5%	635.4%

CATTAILS GOLF COURSE FUND - 421	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Sales and Fees	\$1,254,815	\$1,167,300	\$1,236,000
Earnings on Investments	\$22,141	\$10,600	\$9,700
Other Financing Sources			
Transfers In - from Regional Sales Tax	\$626,347	\$250,000	\$250,000
Total Revenues and Other Financing Sources	\$1,903,303	\$1,427,900	\$1,495,700
Expenditures			
Operating Expenses	\$1,375,198	\$1,373,300	\$1,441,200
Debt Service (Principal & Interest)	\$11,436	\$54,900	\$54,500
Depreciation	\$231,508	\$0	\$0
Total Appropriations	\$1,618,142	\$1,428,200	\$1,495,700
Change in Fund Balance (Revenues - Appropriations)	\$285,161	(\$300)	\$0
Beginning Fund Balance July 1	\$2,542,353	\$2,827,514	\$2,827,214
Ending Fund Balance June 30	\$2,827,514	\$2,827,214	\$2,827,214
Ending Fund Balance as a % of Total Appropriations	174.7%	198.0%	189.0%

FLEET MAINTENANCE FUND - 511	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Investments	\$125,187	\$0	\$0
Miscellaneous	\$27,234	\$0	\$0
From Fund Balance	\$0	\$5,977,000	\$5,000,900
Other Financing Sources			
From Other Funds - Fleet Charges	\$10,024,632	\$9,232,484	\$10,244,700
Total Revenues and Other Financing Sources	\$10,177,053	\$15,209,484	\$15,245,600
Expenditures			
Operations	\$9,663,029	\$15,212,243	\$15,245,600
Less Internal Transfers	(\$399,837)	(\$473,085)	(\$538,840)
Other Financing Uses			
Transfers Out - To Internal Service Funds	\$399,837	\$473,085	\$538,840
Total Appropriations	\$9,663,029	\$15,212,243	\$15,245,600
Change in Fund Balance (Revenues - Appropriations)	\$514,024	(\$2,759)	\$0
Beginning Fund Balance July 1	\$17,038,004	\$17,552,028	\$17,549,269
Ending Fund Balance June 30	\$17,552,028	\$17,549,269	\$17,549,269
Ending Fund Balance as a % of Appropriations	181.6%	0.0%	0.0%

RISK MANAGEMENT FUND - 615	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Investments	\$219,568	\$145,000	\$145,000
Miscellaneous	\$1,333,233	\$1,412,300	\$1,412,300
Other Financing Sources			
From Other Funds - Risk Charges	\$1,329,400	\$1,663,400	\$1,972,500
Total Revenues and Other Financing Sources	\$2,882,201	\$3,220,700	\$3,529,800
Expenditures			
Administration	\$1,442,061	\$1,991,975	\$2,251,100
Insurance Claims	\$1,539,786	\$1,278,700	\$1,278,700
Less Internal Fund Transfers	(\$85,571)	(\$105,500)	(\$148,750)
Other Financing Uses			
Transfers Out - To Internal Service Funds	\$85,571	\$105,500	\$148,750
Total Appropriations	\$2,981,847	\$3,270,675	\$3,529,800
Change in Fund Balance (Revenues - Appropriations)	(\$99,646)	(\$49,975)	\$0
Beginning Fund Balance July 1	\$4,205,694	\$4,106,048	\$4,056,073
Ending Fund Balance June 30	\$4,106,048	\$4,056,073	\$4,056,073
Ending Fund Balance as a % of Appropriations	137.7%	124.0%	114.9%

HEALTH INSURANCE FUND - 625	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Employee Contribution	\$2,270,513	\$2,319,950	\$2,081,970
Earnings on Investments	\$119,115	\$80,000	\$80,000
Other Revenue	\$1,404,342	\$1,439,600	\$1,721,600
Other Financing Sources			
Transfers In - City Contributions	\$6,600,277	\$7,239,350	\$8,327,730
Total Revenues and Other Financing Sources	\$10,394,247	\$11,078,900	\$12,211,300
Expenditures			
Administration	\$1,227,940	\$1,304,010	\$1,499,700
Insurance Claims	\$7,843,064	\$8,200,000	\$9,000,000
Clinic Operations	\$1,693,541	\$1,548,650	\$1,711,600
Less Internal Fund Transfers	(\$8,167)	(\$8,700)	(\$9,080)
Other Financing Uses			
Transfers Out - To Internal Service Funds	\$8,167	\$8,700	\$9,080
Total Appropriations	\$10,764,545	\$11,052,660	\$12,211,300
Change in Fund Balance (Revenues - Appropriations)	(\$370,298)	\$26,240	\$0
Beginning Fund Balance July 1	\$3,927,323	\$3,557,025	\$3,583,265
Ending Fund Balance June 30	\$3,557,025	\$3,583,265	\$3,583,265
Ending Fund Balance as a % of Appropriations	33.0%	32.4%	29.3%

RETIREES HEALTH INSURANCE FUND - 626	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Employee Contributions	\$498,359	\$530,000	\$550,000
Other Revenue	\$246,152	\$190,800	\$225,900
Earnings on Investments	\$89,097	\$75,000	\$75,000
Other Financing Sources			
Transfers In - City Contributions	\$750,000	\$750,000	\$750,000
Total Revenues and Other Financing Sources	\$1,583,608	\$1,545,800	\$1,600,900
Expenditures			
Administration	\$144,215	\$345,800	\$206,000
Insurance Claims	\$1,662,657	\$2,700,000	\$1,394,900
Total Appropriations	\$1,806,872	\$3,045,800	\$1,600,900
Change in Fund Balance (Revenues - Appropriations)	(\$223,264)	(\$1,500,000)	\$0
Beginning Fund Balance July 1	\$2,697,462	\$2,474,198	\$974,198
Ending Fund Balance June 30	\$2,474,198	\$974,198	\$974,198
Ending Fund Balance as a % of Appropriations	136.9%	32.0%	60.9%

PUBLIC LIBRARY COMMISSION FUND - 611	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Investments	\$249	\$70	\$100
Total Revenues and Other Financing Sources	\$249	\$70	\$100
Expenditures			
Supplies & Materials	\$0	\$0	\$100
Total Appropriations	\$0	\$0	\$100
Change in Fund Balance (Revenues - Appropriations)	\$249	\$70	\$0
Beginning Fund Balance July 1	\$5,249	\$5,498	\$5,568
Ending Fund Balance June 30	\$5,498	\$5,568	\$5,568
Ending Fund Balance as a % of Appropriations	0.0%	0.0%	5568.0%

BAYS MOUNTAIN COMMISSION FUND - 612	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Receipts	\$278,152	\$275,000	\$266,700
Investments	\$23,394	\$15,000	\$22,300
From Non-Profit Groups	\$127,966	\$0	\$0
Total Revenues and Other Financing Sources	\$429,512	\$290,000	\$289,000
Expenditures			
Maintenance	\$311,787	\$248,700	\$247,700
Capital Outlay	\$0	\$41,300	\$41,300
Total Appropriations	\$311,787	\$290,000	\$289,000
Change in Fund Balance (Revenues - Appropriations)	\$117,725	\$0	\$0
Beginning Fund Balance July 1	\$444,138	\$561,863	\$561,863
Ending Fund Balance June 30	\$561,863	\$561,863	\$561,863
Ending Fund Balance as a % of Appropriations	180.2%	193.7%	194.4%

SENIOR CITIZENS ADVISORY BOARD FUND - 616	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Charges for Services	\$464,693	\$283,200	\$354,600
Investment Earnings	\$21,785	\$800	\$16,500
Contributions & Donations	\$111,606	\$55,000	\$85,600
Total Revenues and Other Financing Sources	\$598,084	\$339,000	\$456,700
Expenditures			
Contractual	\$636,138	\$339,000	\$456,700
Total Appropriations	\$636,138	\$339,000	\$456,700
Change in Fund Balance (Revenues - Appropriations)	(\$38,054)	\$0	\$0
Beginning Fund Balance July 1	\$434,768	\$396,714	\$396,714
Ending Fund Balance June 30	\$396,714	\$396,714	\$396,714
Ending Fund Balance as a % of Appropriations	62.4%	117.0%	86.9%

PALMER CENTER TRUST FUND - 617	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Investments	\$3,976	\$100	\$100
Total Revenues and Other Financing Sources	\$3,976	\$100	\$100
Expenditures			
Donations & Grants	\$0	\$0	\$100
Total Appropriations	\$0	\$0	\$100
Change in Fund Balance (Revenues - Appropriations)	\$3,976	\$100	\$0
Beginning Fund Balance July 1	\$72,717	\$76,693	\$76,793
Ending Fund Balance June 30	\$76,693	\$76,793	\$76,793
Ending Fund Balance as a % of Appropriations	0.0%	0.0%	76793.0%

PUBLIC ART COMMISSION FUND - 619	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Gift Shop & Events	\$5,349	\$4,000	\$40,000
Contributions	\$14,477	\$6,000	\$0
Total Revenues and Other Financing Sources	\$19,826	\$10,000	\$40,000
Expenditures			
Operations	\$9,232	\$10,000	\$40,000
Total Appropriations	\$9,232	\$10,000	\$40,000
Change in Fund Balance (Revenues - Appropriations)	\$10,594	\$0	\$0
Beginning Fund Balance July 1	\$0	\$10,594	\$10,594
Ending Fund Balance June 30	\$10,594	\$10,594	\$10,594
Ending Fund Balance as a % of Appropriations	NA	NA	26.5%

ALLANDALE TRUST FUND - 620	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Investments	\$10,154	\$4,500	\$4,500
Fund Balance Appropriation	\$0	\$13,000	\$13,000
Total Revenues and Other Financing Sources	\$10,154	\$17,500	\$17,500
Expenditures			
Operations	\$0	\$17,500	\$10,500
Capital Outlay	\$0	\$0	\$7,000
Total Appropriations	\$0	\$17,500	\$17,500
Change in Fund Balance (Revenues - Appropriations)	\$10,154	\$0	\$0
Beginning Fund Balance July 1	\$227,405	\$237,559	\$237,559
Ending Fund Balance June 30	\$237,559	\$237,559	\$237,559
Ending Fund Balance as a % of Appropriations	NA	NA	1357.5%

STEADMAN CEMETERY TRUST FUND - 621	Actual FY2024	Estimated FY 2025	Budget FY 2026
Revenues			
Investments	\$243	\$100	\$100
Fund Balance Appropriation	\$0	\$2,500	\$2,500
Total Revenues and Other Financing Sources	\$243	\$2,600	\$2,600
Expenditures			
Operations	\$2,720	\$2,600	\$2,600
Total Appropriations	\$2,720	\$2,600	\$2,600
Change in Fund Balance (Revenues - Appropriations)	(\$2,477)	\$0	\$0
Beginning Fund Balance July 1	\$5,056	\$2,579	\$2,579
Ending Fund Balance June 30	\$2,579	\$2,579	\$2,579
Ending Fund Balance as a % of Appropriations	94.8%	99.2%	99.2%

Section II. That the books, accounts, orders, vouchers or other official documents relating to items of appropriation covered shall indicate the items involved either by name or by symbol or code number as prefixed in the budget detail.

Section III. That authority be and the same is hereby given to the City Manager to issue vouchers in payment of the items of appropriations or expenditures, as they become due or necessary as covered by the foregoing sections and to make expenditures for items exceeding an aggregate cost of \$15,000 when such items are explicitly listed as individually budgeted items in the budget detail.

Section IV. At the end of the fiscal year 2025, the governing body estimates fund balances or deficits as follows:

Fund Name - Fund #	Estimated Fund Balance/ Net Position at June 30, 2025	Estimated Cash & Pooled Cash as of June 30, 2025
General Fund - 110	\$26,440,319	\$15,660,778
State Street Aid Fund - 121	\$22,825	\$0
Criminal Forfeiture Fund - 126	\$134,350	\$67,227
Drug Fund - 127	\$494,676	\$617,155
Regional Sales Tax Fund - 130	\$519,937	\$0
Visitors Enhancement Fund - 135	\$255,275	\$263,731
Library Governing Board Fund - 137	\$510,072	\$303,552
General Purpose School Fund - 141	\$15,573,280	\$13,149,032
School Nutrition Fund - 147	\$3,516,862	\$3,178,183
Debt Service Fund - 211	\$90,841	\$0
Solid Waste Fund - 415	\$1,576,018	\$2,635,690
Stormwater Fund - 417	\$298,484	\$264,470
Aquatic Center Fund - 419	\$3,338,183	\$112,824
Meadowview Conference Center Fund - 420	\$16,977,870	\$618,453
Cattails Golf Course Fund - 421	\$2,827,214	\$618,453
Fleet Maintenance Fund - 511	\$17,529,269	\$0
Risk Management Fund - 615	\$4,056,073	\$6,310,034
Health Insurance Fund - 625	\$3,583,265	\$3,782,349
Retiree's Health Insurance Fund - 626	\$974,198	\$2,482,021
Library Commission Fund - 611	\$5,568	\$391
Bays Mountain Commission Fund - 612	\$561,863	\$41,890
Senior Center Advisory Board Fund - 616	\$396,714	\$29,663
Palmer Center Trust Fund - 617	\$76,793	\$0
Public Art Commission Fund – 619	\$10,594	\$1,297
Allandale Fund - 620	\$237,559	\$6,236
Steadman Cemetery Trust Fund - 621	\$2,579	\$3,782,349

Section V. That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2025	FY 2026 Principal Payment	FY 2026 Interest Payment
Bonds -Payable Through General Fund				
General Obligation Refunding Series 2013	\$12,177,052	\$1,909,156	\$939,740	\$53,751
General Obligation Refunding Series 2013B	\$13,406,846	\$7,083,552	\$665,225	\$291,495
General Obligation Refunding Series 2014A	\$13,233,893	\$8,251,572	\$686,925	\$283,165
General Obligation Refunding Series 2015 (Feb)	\$17,695,000	\$6,600,000	\$2,580,000	\$223,800
General Obligation Refunding Series 2015A	\$15,105,000	\$3,428,773	\$266,623	\$104,623
General Obligation Refunding Series 2016A	\$16,580,000	\$3,082,077	\$733,430	\$91,940
General Obligation Refunding Series 2016B	\$13,360,000	\$2,212,065	\$448,895	\$66,054
General Obligation Refunding Series 2016 (Nov)	\$7,821,325	\$5,123,178	\$401,423	\$170,247
General Obligation Refunding Series 2017A	\$14,885,000	\$10,344,020	\$751,573	\$279,108
General Obligation Refunding Series 2018A	\$7,040,000	\$5,115,000	\$375,000	\$170,450
General Obligation Series 2019 Refunding (09 BABS)	\$14,100,000	\$4,068,097	\$737,751	\$203,405
General Obligation Series 2019 (Nov))	\$18,615,000	\$7,071,627	\$464,105	\$239,265
General Obligation Series 2020 Refunding 11 & 12C	\$14,925,000	\$6,570,166	\$886,353	\$113,710
General Obligation Series 2021 Series 2021	\$17,760,000	\$8,248,737	\$352,444	\$252,661
General Obligation Series 2022 Series	\$40,770,000	\$40,085,000	\$720,000	\$1,755,288
Bonds -Payable Through Aquatic Center Fund				
General Obligation Public Improvement Series 2012A	\$3,110,000	\$1,207,000	\$185,000	\$43,731
General Obligation Refunding Series 2013A (Lazy River)	\$1,310,000	\$700,000	\$65,000	\$27,431
General Obligation Refunding Series 2016B	\$9,029,862	\$4,612,935	\$936,105	\$137,746
General Obligation Refunding Series 2017A	\$164,712	\$115,979	\$8,427	\$3,129
General Obligation Refunding Series 2018C	\$2,360,000	\$1,750,000	\$110,000	\$55,869
General Obligation Series 2019 Refunding (09 BABS)	\$295,809	\$163,114	\$9,581	\$8,156
General Obligation Series 2020 Refunding 11 & 12C	\$103,584	\$73,567	\$9,925	\$1,273
Bonds -Payable Through Meadowview Fund				
General Obligation Refunding Series 2016A	\$9,221,015	\$4,101,627	\$976,048	\$122,354
General Obligation Refunding Series 2016 (Nov)	\$3,266,427	\$2,139,598	\$167,646	\$71,100
General Obligation Series 2019 Refunding (09 BABS)	\$542,374	\$299,074	\$54,237	\$14,954
General Obligation Series 2019 (Nov))	\$324,543	\$257,682	\$16,911	\$8,719
General Obligation Series 2021 Series 2021	\$830,000	\$743,775	\$31,779	\$22,782
Bonds -Payable Through Cattails Golf Course Fund				
General Obligation Series 2019 (Nov))	\$231,817	\$184,058	\$12,080	\$6,228
General Obligation Series 2020 Refunding 11 & 12C	\$334,626	\$237,657	\$32,061	\$4,113
Bonds -Payable Through Solid Waste Fund				
General Obligation Refunding Series 2013	\$132,948	\$20,844	\$10,260	\$587
General Obligation Refunding Series 2013B	\$289,856	\$153,146	\$14,382	\$6,302
General Obligation Refunding Series 2014A	\$2,371,107	\$1,478,429	\$123,076	\$50,735
General Obligation Series 2019 Refunding (09 BABS)	\$161,953	\$89,303	\$16,185	\$4,465

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2025	FY 2026 Principal Payment	FY 2026 Interest Payment
Bonds -Payable Through Storm Water Fund				
General Obligation Refunding Series 2016A	\$430,058	\$191,294	\$45,522	\$5,706
General Obligation Series 2019 Refunding (09 BABS)	\$323,907	\$178,609	\$32,391	\$8,930
General Obligation Series 2020 Refunding 11 & 12C	\$255,992	\$181,809	\$24,527	\$3,147
Notes				
HUD 108-Paid Through CDBG Project Fund	\$856,000	\$254,000	\$43,000	\$10,053
School EESI Series 2021- Paid Through General Purpose School Fund	\$2,866,134	\$2,462,284	\$174,517	\$11,831
09 QSCB - Paid Through General Purpose School Fund	\$1,240,000	\$85,838	\$77,374	\$18,786
2020 Capital Outlay Notes - Paid Through General Purpose School Fund	\$2,000,000	\$1,333,332	\$166,667	\$28,192
2024 Capital Outlay Notes - Paid Through General Fund	\$2,000,000	\$2,000,000	\$166,667	\$78,283
Capital Leases				
No Capital Leases				

Section VI. During the coming fiscal year (FY 2025-2026) the governing body has pending and planned capital projects with proposed funding as follows:

Proposed Future Capital Projects	Proposed Capital Projects - Total Expense	Proposed Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Capital Projects Expense Financed by Debt Proceeds
Jessee and Memorial Intersection	\$750,000	\$0	\$750,000
Jack White and Eastman Road Intersection	\$650,000	\$0	\$650,000
Netherland Inn Road Bridge approaches	\$750,000	\$0	\$750,000
Eastman Road/Lincoln Street Bridge	\$1,100,000	\$0	\$1,100,000
Watauga Street Rebuild	\$2,000,000	\$0	\$2,000,000
Clinchfield Rd Bridge	\$1,100,000	\$0	\$1,100,000
Washington School HVAC/Chiller	\$3,000,000	\$0	\$3,000,000
Lynn Garden Schematic Design	\$600,000	\$0	\$600,000
AEP Funds – Streets Resurfacing/Improvements	\$5,200,000	\$5,200,000	\$0
Police – SRO Grant	\$900,000	\$900,000	\$0

Section VII. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of

1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

Section VIII. That authority be and the same is given to the City Manager to transfer part or all of any unencumbered appropriations balance among programs within a department and between departments within any given fund, and across departments and/or funds for fleet, risk management or health insurance matters. The Board of Mayor and Aldermen may by Ordinance transfer part or all of any unencumbered appropriations balance from one fund to another.

Section IX. That authority be and the same is hereby given to the City Manager to transfer an employee from one class title (position) to any other class title (position) listed on the Pay and Classification Plan at the budgeted salary fixed for that Class Title (position) by the Pay Schedule and Wage Projections for the City's Employees by specific reference; for such purpose, to, as the same may from time to time become necessary or desirable, add to or delete from a division listed on the Personnel Detail any class title or titles. The Board of Mayor and Aldermen shall establish a salary range for each class title (Position) and the steps from entry level to maximum appearing on the Pay Schedule.

Section X. That the Tennessee Consolidated Retirement System Rate will be approved at 30.93% for current employees only and the employees under the bridge will be 34.43%. That employees hired after July 1, 2012 will participate in a TCRS Hybrid Plan with a mandatory contribution of 5% and a required city contribution of 9%.

Section XI. That the tax rate will be set once the Certified Rate is received from the State of Tennessee Board of Equalization for both Sullivan County inside city residents and for Hawkins County inside city rates for tax year 2025.

Section XII. This annual operating and capital budget ordinances and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual

operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

Section XIII. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

Section XIV. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

Section XV. The General Fund Capital Improvements Plan (FY26-30) is hereby approved.

Section XVI. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING:



AGENDA ACTION FORM

Public Hearing and Consideration of an Ordinance to Adopt the FY 2025-2026 Water Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-156-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Hold a Public Hearing

Approve the Ordinance

Executive Summary:

The attached budget ordinance incorporates the budget that was presented to the BMA at the May 15, 2025 budget work session. As required by state law, it was published in the Times News on May 28, 2025.

The Water Fund budget for FY 2025-2026 is \$21,624,500 less inter-fund transfers \$3,580,190, establishing a net Water Budget of \$18,044,310.

Attachments:

1. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE, ADOPTING A FINAL WATER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

BE IT ORDAINED BY THE CITY OF KINGSPORT, TENNESSEE as follows:

Section I. That the revenue received from the sources of income shown in the following summary of estimated revenues and expenditures for each fund of the City's annual operating budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are hereby appropriated for the various purposes set out in the budget detail on file in the Offices of the City Manager and City Recorder.

The estimated revenues for the FY 2025-2026 Water Fund Budget are \$21,624,500, less inter-fund transfers of \$3,580,190, establishing a net Water Budget of \$18,044,310. These revenues are hereby appropriated.

The estimated expenditures for the FY 2025-2026 Water Fund Budget are \$21,624,500 less inter-fund transfers \$3,580,190, establishing a net Water Budget of \$18,044,310. These expenditures are hereby appropriated.

Estimated Water Fund Revenues and Appropriations for the Fiscal Period July 1, 2025- June 30, 2026.

WATER FUND - 411	Actual FY2024	Estimated FY 2025	Budget FY 2026
Operating Revenues			
Water Sales	\$15,809,828	\$17,239,100	\$19,350,200
Tap Fees	\$355,290	\$373,200	\$375,000
Miscellaneous Other Fees	\$754,559	\$627,000	\$1,048,600
Total Operating Revenues	\$16,919,677	\$18,239,300	\$20,773,800
Non-Operating Revenues (Expenses)			
Revenue: Investment Income	\$901,133	\$310,700	\$510,700
Capital Contributions	\$6,979,113		
Other Financing Sources			
Transfers In - From Other Funds	\$265,705	\$40,000	\$340,000
Total Revenues and Other Financing Sources	\$25,065,628	\$18,590,000	\$21,624,500
Operating Expenses			
Water Department (Less Capital Contributions)	7,812,954	10,485,213	11,641,200
Depreciation	3,844,097	400	140,400
Less Internal Service Funds	(1,363,164)	(1,468,505)	(1,667,190)
Total Operating Expenses	10,293,887	9,017,108	10,114,410
Capital Expenses			
Debt Service (Principal & Interest)	1,269,455	4,575,700	4,479,900
To Capital Projects	2,141,356	1,527,500	3,450,000
Total Expenses	13,704,698	15,120,308	18,044,310
Other Financing Uses			
Transfers Out - To Internal Service Funds	1,363,164	1,468,505	1,667,190
Transfers Out - To General Fund (PILOT)	653,000	653,000	653,000
Transfers Out - To General Fund (Admin)	1,380,100	1,400,000	1,260,000
Total Appropriations	17,100,962	18,641,813	21,624,500
Change in Fund Balance (Revenues - Appropriations)	7,964,666	(51,813)	0
Beginning Fund Balance July 1	71,447,327	79,411,993	79,360,180
Ending Fund Balance June 30	\$79,411,993	\$79,360,180	\$79,360,180
Ending Net Position as a % of Appropriations	464.4%	425.7%	367.0%

Section II. That the books, accounts, orders, vouchers or other official documents relating to items of appropriation covered shall indicate the items involved either by name or by symbol or code number as prefixed in the budget detail.

Section III. That authority be and the same is hereby given to the City Manager to issue vouchers in payment of the items of appropriations or expenditures, as they become due or necessary as covered by the foregoing sections and to make expenditures for items exceeding an aggregate cost of \$15,000 when such items are explicitly listed as individually budgeted items in the budget detail.

Section IV. At the end of the fiscal year 2025, the governing body estimates fund balances or deficits as follows:

Fund Name - Fund #	Estimated Fund Balance/ Net Position at June 30, 2025
Water Fund - 411	\$79,360,180

Section V. That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2025	FY 2026 Principal Payment	FY 2026 Interest Payment
Bonds -Payable Through Water Fund				
Tennessee Municipal Bond Fund (TMBF) - 2008	\$9,698,196	\$658,196	\$658,196	\$32,909
General Obligation Refunding Series 2013	\$3,025,000	\$20,000	\$10,000	\$563
General Obligation Refunding Series 2013B	\$4,262,308	\$2,252,004	\$211,489	\$92,672
General Obligation Refunding Series 2014B	\$2,717,899	\$1,601,515	\$140,279	\$45,941
General Obligation Refunding Series 2015A	\$2,226,420	\$947,758	\$73,698	\$28,919
General Obligation Refunding Series 2016 (Nov)	\$3,294,425	\$2,157,937	\$169,083	\$71,710
General Obligation Refunding Series 2017B	\$1,167,095	\$819,041	\$59,652	\$22,103
General Obligation Refunding Series 2018B	\$3,966,023	\$3,011,170	\$187,963	\$99,931
General Obligation Series 2019 Refunding (09 BABS)	\$2,159,378	\$1,190,721	\$215,938	\$59,536
General Obligation Series 2019 (Nov))	\$5,730,508	\$4,549,928	\$298,608	\$153,945
General Obligation Series 2020 Refunding 11 & 12C	\$2,337,395	\$1,660,059	\$223,951	\$28,731
General Obligation Series 2021	\$1,380,000	\$1,236,638	\$52,838	\$37,879
General Obligation Series 2023	\$9,750,000	\$9,585,000	\$170,000	\$419,775
Loan - Payable Through Water Fund				
DWF 2014-140	\$13,235,098	\$8,816,581	\$654,876	\$151,608
DG8 2022-249	\$1,300,000	\$1,191,976	\$59,808	\$12,348
No Notes				
No Capital Leases				

Section VI. During the coming fiscal year (FY 2025-2026) the governing body has pending and planned capital projects with proposed funding as follows:

Proposed Future Capital Projects	Proposed Capital Projects - Total Expense	Proposed Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Capital Projects Expense Financed by Debt Proceeds
Water - SR126 Memorial Blvd Water Relocation	\$0	\$0	\$900,000
Water - Watauga Street Water Improvements	\$0	\$0	\$1,000,000
Water - WTP Chemical Feed / Pipe Gallery	\$0	\$0	\$300,000
Water - Tank Rehabilitation	\$0	\$0	\$1,500,000
Water - Pump Station Improvements	\$165,000	\$165,000	\$0
Water – Water Line Improvements	\$900,000	\$900,000	\$0
Water - Facility Improvements	\$100,000	\$100,000	\$0
Water – Meter Replacements	\$500,000	\$500,000	
Water – Distribution System Upgrades	\$1,500,000	\$1,500,000	\$0

Section VII. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

Section VIII. That authority be and the same is given to the City Manager to transfer part or all of any unencumbered appropriations balance among programs within a department and between departments within any given fund, and across departments and/or funds for fleet, risk management or health insurance matters. The Board of Mayor and Aldermen may by Ordinance transfer part or all of any unencumbered appropriations balance from one fund to another.

Section IX. That authority be and the same is hereby given to the City Manager to transfer an employee from one class title (position) to any other class title (position) listed on the Pay and Classification Plan at the budgeted salary fixed for that Class Title (position) by the Pay Schedule and Wage Projections for the City's Employees by specific reference; for such purpose, to, as the same may from time to time become necessary or desirable, add to or delete from a division listed on the Personnel Detail any class title or titles. The Board of Mayor and Aldermen shall establish a salary range for each class title (Position) and the steps from entry level to maximum appearing on the Pay Schedule.

Section X. That the Legacy Tennessee Consolidated Retirement System Rate will be approved at 30.93% for current employees only and the employees under the bridge will be 34.43%. That employees hired after July 1, 2012 will participate in

a TCRS Hybrid Plan with a mandatory contribution of 5% and a required city contribution of 9%.

Section XI. The water usage rates will be increased by an average of 4% for both inside and outside city customers. These water rates shall be applicable to all billings rendered on or after July 1, 2025.

Section XIII. This annual operating and capital budget ordinances and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

Section XIV. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

Section XV. The Water Fund Capital Improvements Plan (FY26-30) is hereby approved.

Section XVI. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

Section XVII. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Public Hearing and Consideration of an Ordinance to Adopt the FY 2025-2026 Sewer Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF- 157-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Hold a Public Hearing

Approve the Ordinance

Executive Summary:

The attached budget ordinance incorporates the budget that was presented to the BMA at the May 15, 2025 budget work session. As required by charter, it was published in the Times News on May 28, 2025.

The Sewer Fund budget for FY 2025-2026 is \$21,804,000, less inter-fund transfers of \$3,381,230, establishing a net Sewer Budget of \$18,372,300.

Attachments:

1. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE, ADOPTING A FINAL SEWER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

BE IT ORDAINED BY THE CITY OF KINGSPORT, TENNESSEE as follows:

Section I. That the revenue received from the sources of income shown in the following summary of estimated revenues and expenditures for each fund of the City's annual operating budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are hereby appropriated for the various purposes set out in the budget detail on file in the Offices of the City Manager and City Recorder.

The estimated revenues for the FY 2025-2026 Sewer Fund Budget are \$21,804,000, less inter-fund transfers of \$3,381,230, establishing a net Sewer Budget of \$18,372,300. These revenues are hereby appropriated.

The estimated expenditures for the FY 2025-2026 Sewer Fund Budget are \$21,804,000, less inter-fund transfers of \$3,381,230, establishing a net Sewer Budget of \$18,372,300. These expenditures are hereby appropriated.

Estimated Sewer Fund Revenues and Appropriations for the Fiscal Period July 1, 2025- June 30, 2026:

SEWER FUND - 412	Actual FY2024	Estimated FY 2025	Budget FY 2026
Operating Revenues			
Sewer Charges	\$18,855,266	\$18,873,300	\$20,111,600
Tap Fees	\$484,399	\$507,600	\$507,600
Miscellaneous Other Fees	\$594,260	\$443,100	\$444,800
Total Operating Revenues	\$19,933,925	\$19,824,000	\$21,064,000
Non-Operating Revenues (Expenses)			
Capital Contributions	\$5,541,590	\$0	\$0
Revenue: Investment Income	\$1,111,239	\$440,000	\$740,000
Total Revenues and Other Financing Sources	\$26,586,754	\$20,264,000	\$21,804,000
Operating Expenses			
Sewer Department	\$9,382,160	\$8,676,487	\$9,503,500
Depreciation	\$5,569,111	\$2,000,000	\$1,4,439,200
Less Internal Service Funds	(\$1,104,433)	(\$1,196,315)	(\$1,393,700)
Total Operating Expenses	\$13,846,838	\$9,480,172	\$9,549,000
Capital Expenses			
Debt Service (Principal & Interest)	\$1,746,395	\$6,177,600	\$6,143,300
To Capital Projects	\$3,358,124	\$1,145,000	\$2,680,000
Total Expenses	\$18,951,357	\$16,802,772	\$18,372,300
Other Financing Uses			
Transfers Out - To Internal Service Funds	\$1,104,433	\$1,196,315	\$1,393,700
Transfers Out - To General Fund (PILOT)	\$838,000	\$838,000	\$838,000
Transfers Out - To Water Fund	\$233,692	\$300,000	\$300,000
Transfers Out - To General Fund (Admin)	\$848,910	\$900,000	\$900,000
Total Appropriations	\$21,976,392	\$20,037,087	\$21,804,000
Change in Fund Balance (Revenues - Appropriations)	\$4,610,362	\$226,913	\$0
Beginning Fund Balance July 1	\$108,455,334	\$113,065,696	\$113,292,609
Ending Fund Balance June 30	\$113,065,696	\$113,292,609	\$113,292,609
Ending Net Position as a % of Appropriations	514.5%	565.4%	519.6%

Section II. That the books, accounts, orders, vouchers or other official documents relating to items of appropriation covered shall indicate the items involved either by name or by symbol or code number as prefixed in the budget detail.

Section III. That authority be and the same is hereby given to the City Manager to issue vouchers in payment of the items of appropriations or expenditures, as they become due or necessary as covered by the foregoing sections and to make expenditures for items exceeding an aggregate cost of \$15,000 when such items are explicitly listed as individually budgeted items in the budget detail.

Section IV. At the end of the fiscal year 2025, the governing body estimates fund balances or deficits as follows:

Fund Name - Fund #	Estimated Fund Balance/ Net Position at June 30, 2025
Sewer Fund - 412	\$113,292,609

Section V. That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2025	FY 2026 Principal Payment	FY 2026 Interest Payment
Bonds -Payable Through Sewer Fund				
General Obligation Refunding Series 2013	\$27,760,000	\$7,540,000	\$1,215,000	\$218,656
General Obligation Refunding Series 2013B	\$9,550,990	\$5,046,297	\$473,904	\$207,660
General Obligation Refunding Series 2014B	\$6,582,101	\$3,878,486	\$339,721	\$111,259
General Obligation Refunding Series 2015A	\$4,823,895	\$2,053,469	\$159,679	\$62,658
General Obligation Refunding Series 2016 (Nov)	\$6,952,823	\$4,554,288	\$356,848	\$151,342
General Obligation Refunding Series 2017B	\$10,082,905	\$7,075,959	\$515,348	\$190,959
General Obligation Refunding Series 2018B	\$1,308,977	\$993,830	\$62,037	\$32,982
General Obligation Series 2019 Refunding (09 BABS)	\$3,239,067	\$1,786,082	\$323,907	\$89,304
General Obligation Series 2019 (Nov))	\$3,421,614	\$2,716,704	\$178,295	\$91,918
General Obligation Series 2020 Refunding 11 & 12C	\$2,642,486	\$1,876,741	\$253,183	\$32,481
General Obligation Series 2021	\$6,345,000	\$5,685,849	\$242,939	\$174,159
General Obligation Series 2023	\$11,425,000	\$11,235,000	\$200,000	\$491,938
No Loans				
No Notes				
No Capital Leases				

Section VI. During the coming fiscal year (FY 2025-2026) the governing body has pending and planned capital projects with proposed funding as follows:

Proposed Future Capital Projects	Proposed Capital Projects - Total Expense	Proposed Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Capital Projects Expense Financed by Debt Proceeds
Sewer – Watauga Street Sewer Improvments	\$0	\$0	\$1,900,000
Sewer – Lift Station Upgrades	\$0	\$0	\$800,000
Sewer – Reedy Creek Truck Sewer	\$0	\$0	\$200,000
Sewer – Pump Station Improvements	\$355,000	\$0	\$0
Sewer – Sewer Line Improvements	\$275,000	\$275,000	\$0
Sewer – Maintenance Facility Improvements	\$200,000	\$200,000	\$0
Sewer – Maintenance Equipment	\$100,000	\$100,000	\$0
Sewer – Collection System Upgrades	\$1,000,000	\$1,000,000	\$0
Sewer – Lift Station Upgrades	\$500,000	\$500,000	\$0

Section VII. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

Section VIII. That authority be and the same is given to the City Manager to transfer part or all of any unencumbered appropriations balance among programs within a department and between departments within any given fund, and across departments and/or funds for fleet, risk management or health insurance matters. The Board of Mayor and Aldermen may by Ordinance transfer part or all of any unencumbered appropriations balance from one fund to another.

Section IX. That authority be and the same is hereby given to the City Manager to transfer an employee from one class title (position) to any other class title (position) listed on the Pay and Classification Plan at the budgeted salary fixed for that Class Title (position) by the Pay Schedule and Wage Projections for the City's Employees by specific reference; for such purpose, to, as the same may from time to time become necessary or desirable, add to or delete from a division listed on the Personnel Detail any class title or titles. The Board of Mayor and Aldermen shall establish a salary range for each class title (Position) and the steps from entry level to maximum appearing on the Pay Schedule.

Section X. That the Legacy Tennessee Consolidated Retirement System Rate will be approved at 30.93% for current employees only and the employees under the bridge will be 34.43%. That employees hired after July 1, 2012 will participate in

a TCRS Hybrid Plan with a mandatory contribution of 5% and a required city contribution of 9%.

Section XI. The sewer usage rates will be increased by an average of 6.5% for both inside and outside city customers. These sewer rates shall be applicable to all billings rendered on or after July 1, 2025.

Section XII. This annual operating and capital budget ordinances and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

Section XIII. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

Section XIV. The Sewer Fund Capital Improvements Plan (FY26-30) is hereby approved.

Section XV. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

Section XVI. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of an Ordinance to Adopt the FY 2025-2026 Metropolitan Planning Project Grant Fund Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-158-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

Each year the City of Kingsport receives funding from the Federal Highway Administration through the Tennessee Department of Transportation for the Metropolitan Planning Project Grant. Since this grant project runs for the life of the grant funds, it is not included in the annual budget. However, it is provided for through this separate capital/grant budget ordinance. The total FY 2025-2026 budget for the Metropolitan Planning Project Grant Fund is \$463,096.

Attachments:

1. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO APPROPRIATE METROPOLITAN TRANSPORTATION PLANNING GRANT PROJECT FUNDS; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the Metropolitan Transportation Planning Grant Project Fund budget be established by providing for the expenditure of funds by appropriating funding in the amount of \$463,096.

SECTION II. That funds received from the sources of revenue shown in the following summary of estimated revenues and expenditures shall be deposited in the Metropolitan Planning Grant Project Fund 122 as received.

Section III. That the Metropolitan Planning Grant Project Fund 122 budget providing for receipt and appropriation of Metropolitan Planning Grant Project Funds is hereby established as follows:

<u>Revenues</u>		<u>Expenditures</u>	
CPG State Funding	\$21,745	Personal Services	\$297,276
FHWA TN	\$347,970	Contract Services	\$158,225
FHWA VA	\$25,381	Commodities	\$4,350
VDOT-FHWA	\$0	Insurance	\$3,000
General Fund	\$68,000	Capital Outlay	\$245
Total Revenues	\$463,096	Total Expenditures	\$463,096

SECTION IV. That the books, accounts, orders, vouchers or other official documents relating to items of appropriation covered shall indicate the items involved either by name or by symbol or code number as prefixed in the budget detail on file in the Offices of the City Manager and the City Recorder.

SECTION V. That authority is given to the City Manager to issue vouchers in payment of the items of appropriations or expenditures, as they become due or necessary in an amount not to exceed \$15,000 when such items are explicitly listed as individually budgeted items in the budget detail.

SECTION VI. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

ATTEST:

PATRICK W. SHULL, Mayor

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of an Ordinance to Adopt the FY 2025-2026 Community Development Block Grant Fund Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-159-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

Each year the City of Kingsport receives funding from the US Department of Housing and Urban Development for the Community Development Block Grant program. Since this grant project runs for the life of the grant funds, it is not appropriate to include these funds in the annual budget. However, it is appropriate to provide for the grant via a capital/grant project budget ordinance. The total FY 2025-2026 budget for the Community Development Block Grant Fund is \$450,726.

Attachments:

1. Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO APPROPRIATE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSFORT, as follows:

SECTION I. That the Community Development Block Grant budget be established by providing for the expenditure of funds by appropriating funding in the amount of \$450,726.

COMMUNITY DEVELOPMENT FUND

CD2501	CDBG Administration	Revenue	Expense
124-0000-331.10-00	Community Development Block Grant	\$103,474	
124-0000-603.10-10	Salaries		\$77,620
124-0000-603.10-20	Social Security		\$5,940
124-0000-603.10-30	Health Insurance		\$10,414
124-0000-603.10-42	TCRS Hybrid Retirement		\$6,220
124-0000-603.10-50	Life Insurance		\$140
124-0000-603.10-52	Long Term Disability		\$140
124-0000-603.10-60	Workman's Compensation		\$60
124-0000-603.10-61	Unemployment Insurance		\$40
124-0000-603.20-10	Advertising and Publication		\$50
124-0000-603.20-21	Accounting/Auditing		\$120
124-0000-603.20-34	Telephone		\$150
124-0000-603.20-40	Travel		\$500
124-0000-603.20-43	Dues/Membership		\$200
124-0000-603.20-99	Miscellaneous		\$1,780
124-0000-603.30-10	Office Supplies		\$50
124-0000-603.30-11	Postage		\$50
Total CD2401 - CDBG Administration		\$103,474	\$103,474
CD2504	KAHR Program	Revenue	Expense
124-0000-331.10-00	Community Development Block Grant	\$162,142	
124-0000-603.40-23	Grants		\$162,142
Total CD2404 - KAHR Program		\$162,142	\$162,142
CD2505	Community Enrichment	Revenue	Expense
124-0000-331.10-00	Community Development Block Grant	\$65,110	
124-0000-603.40-23	Grants		\$65,110
Total CD2405 - Community Enrichment		\$65,110	\$65,110

CD2525	Code Enforcement	Revenue	Expense
124-0000-331.10-00	Community Development Block Grant	\$50,000	
124-0000-603.10-10	Salaries		\$50,000
	Total CD2425 - Code Enforcement	\$50,000	\$50,000

CD2535	HOPE VI – Section 108	Revenue	Expense
124-0000-331.10-00	Community Development Block Grant	\$70,000	
124-0000-603.40-23	Grants		\$70,000
	Total CD2435 - HOPE VI – Section 108	\$70,000	\$70,000

SECTION II. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

ATTEST:

PATRICK W. SHULL, Mayor

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of an Ordinance to Adopt the FY 2025-2026 School Public Law 93-380 Grant Project Fund Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-160-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

Each year the City of Kingsport School system receives federal funding for the Public Law 93-380 grant for instructional and educational purposes. The funding for this year's grant was presented in the budget work sessions on May 15, 2025. Since this grant project runs for the life of the grant funds, it is not included in the annual budget. However, it is provided for through a separate capital/grant budget ordinance. The total FY 2025-2026 budget for the Schools Public Law 93-380 Grant Project Fund is \$6,028,161.

Attachments:

1. Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH PL93-380 GRANT PROJECT FUND FOR THE PL93-380 GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT as follows:

SECTION I. That there is hereby created the PL93-380 Grant Project Fund for the PL93-380 Grant.

SECTION II. That funds received from the sources of revenue shown in the following summary of estimated revenues and expenditures for this school grant project budget shall be deposited in the PL93-380 Grant Project Fund as received.

SECTION III. That the PL93-380 Grant Project Fund budget providing for receipt and appropriation of PL93-380 Grant Funds is hereby established as follows:

Public Law 93-380 Grant Project Fund - 142	
Revenues	Budget
Federal Grants	\$6,028,161
Total Revenues	\$6,028,161
Expenditures	Budget
Instruction	\$2,399,751
Support Services	\$3,107,302
To School Fund	\$106,670
To Risk Fund	\$14,984
To Consolidated Admin.	\$399,454
Total Expenditures	\$6,028,161

SECTION IV. That the books, accounts, orders, vouchers or other official documents relating to items of appropriation covered shall indicate the items involved either by name or by symbol or code number as prefixed in the budget detail on file in the Offices of the City Manager and the City Recorder.

SECTION V. That authority is given to the City Manager to issue vouchers in payment of the items of appropriations or expenditures, as they become due or necessary as set out by the foregoing sections and to make expenditures for items exceeding an aggregate cost of \$15,000 when such items are explicitly listed as individually budgeted items in the budget detail.

SECTION VI. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of an Ordinance to Adopt the FY 2025-2026 Schools Special Projects Grant Fund Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-161-2025

Work Session: June 2, 2025

First Reading: June 3, 2025

Final Adoption: June 17, 2025

Staff Work By: John Morris

Presentation By: Chris McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

Each year the City of Kingsport School system receives federal and state funding for the School Special Projects Grant for instructional and educational purposes. The funding for this year's grant was presented in the budget work sessions on May 15, 2025. Since this grant project runs for the life of the grant funds, it is not included in the annual budget. However, it is provided for through a separate capital/grant budget ordinance. The total FY 2025-2026 budget for the Schools Special Projects Grant Fund is \$1,133,720.

Attachments:

1. Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH SPECIAL SCHOOL GRANT PROJECT FUND 145 FOR SPECIAL SCHOOL PROJECTS GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT as follows:

SECTION I. That there is hereby created the Special School Grant Project Fund 145 for the Special School Projects Grant.

SECTION II. That funds received from the sources of revenue shown in the following summary of estimated revenues and expenditures for this school grant project budget shall be deposited in the Special School Grant Project Fund 145 as received.

SECTION III. That the Special School Grant Project Fund 145 budget providing for receipt and appropriation of Special School Project Funds is hereby established as follows:

School Grant Projects Fund -- 145

Revenues	Original Budget
Federal Grants	\$ 0
State Grant	\$ 973,720
Local Revenue	\$ 20,000
From School Fund - 141	\$ 140,000
Total Revenues	\$ 1,133,720
Expenditures	Original Budget
Instruction	\$ 1,002,650
Support Services	\$ 127,807
Non-Instructional	\$ 0
Capital Outlay	\$ 0
To Risk Fund	\$ 3,263
Total Expenditures	\$ 1,133,720

SECTION IV. That the books, accounts, orders, vouchers or other official documents relating to items of appropriation covered shall indicate the items involved either by name or by symbol or code number as prefixed in the budget detail on file in the Offices of the City Manager and the City Recorder.

SECTION V. That authority is given to the City Manager to issue vouchers in payment of the items of appropriations or expenditures, as they become due or necessary as set out by the foregoing sections and to make expenditures for items exceeding an aggregate cost of \$15,000 when such items are explicitly listed as individually budgeted items in the budget detail.

SECTION VI. This ordinance shall take effect July 1, 2025, the welfare of the City of Kingsport requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of a Budget Ordinance for Various Funds FY25

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-122-2025
Work Session: June 2, 2025
First Reading: June 3, 2025

Final Adoption: June 17, 2025
Staff Work By: Morris
Presentation By: McCartt

Recommendation:

Approve the Budget Ordinance

Executive Summary:

The General Fund budget is being decreased by reducing the From Fund Balance line (110-0000-392.01-00) by \$466,043 and by decreasing the To Debt Service Fund line (110-4804-81.70-29) by \$2,004,683, reducing the Future Appropriations line (110-4890-901.60-01) by \$166,000, increasing the To UMTA Fund line (110-4804-481.70-13) by \$156,400, increasing the To Gen Proj-Special Rev line (110-4804-481.70-35) by \$659,940, and increasing the Salaries and Wages line (110-4806-481.10-10) by \$888,300.

The General Projects-Special Revenue Fund is being amended by creating the Airline Incentive project (NC2515) in the amount of \$250,000, creating the Road Salt project (NC2516) in the amount of \$150,000, and creating the Petworks Debt Service project (NC2517) in the amount of \$259,940.

The Debt Service Fund be amended by increasing various revenue lines for a total of \$2,004,683 and by decreasing the From General Fund line (211-0000-391-01-00) by \$2,004,683.

Attachments:

1. Budget Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

CITY OF KINGSPORT
FISCAL YEAR 2024-2025
BUDGET AMENDMENT NUMBER 23

ITEM ONE: Decrease General Fund by \$466,043

The General Fund is being decreased by adjusting the General Fund contribution to the Debt Service Fund. Earnings on Interest allow us to cover \$466,043 in prior year encumbrances, a \$156,400 shortfall in transit matching dollars for FY2025 and increases the 'calculated Salary Slippage' line from \$-888,300 to \$0. It also sets aside \$250,000 for the Airport Incentive, \$259,940 to cover Petworks Debt Payment due July 1, 2025, and \$150,000 for a salt purchase that was delayed in FY25.

ITEM TWO: Project Creation

Creates the Airline Incentive project (NC2515) in the amount of \$250,000, the Petworks Debt Payment project (NC2516) in the amount of \$259,940, and the Road Salt project (NC2517) in the amount of \$150,000.

ITEM THREE: Decreases Contribution to Debt Service from General Fund

Due to higher than budgeted interest earned in FY2025, the Debt Service Fund is using the excess interest and Fund Balance to cover debt payments from the Debt Service Fund in FY2025 and reallocates the savings to the General Fund for the creation of the above projects, the covering of Salary Slippage, prior year encumbrances and a shortfall in Transit matching dollars.

ORDINANCE NO.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR
THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE
EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Fund budget be decreased by reducing the From Fund Balance line (110-0000-392.01-00) by \$466,043 and by decreasing the To Debt Service Fund line (110-4804-81.70-29) by \$2,004,683, reducing the Future Appropriations line (110-4890-901.60-01) by \$166,000, increasing the To UMTA Fund line (110-4804-481.70-13) by \$156,400, increasing the To Gen Proj-Special Rev line (110-4804-481.70-35) by \$659,940, and increasing the Salaries and Wages line (110-4806-481.10-10) by \$888,300.

SECTION II. That the General Projects-Special Revenue Fund be amended by creating the Airline Incentive project (NC2515) in the amount of \$250,000, creating the Road Salt project (NC2516) in the amount of \$150,000, and creating the Petworks Debt Service project (NC2517) in the amount of \$259,940.

SECTION III. That the Debt Service Fund be amended by increasing various revenue lines for a total of \$2,004,683 and by decreasing the From General Fund line (211-0000-391-01-00) by \$2,004,683.

General Fund: 110

Account Number/Description:

Revenues:

	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
	\$	\$	\$
110-0000-392.01-00 Fund Balance App	466,043	(466,043)	\$0
Total:	466,043	(466,043)	\$0

Expenditures:

	\$	\$	\$
110-4804-481.70-13 To UMTA Fund	446,031	156,400	602,431
110-4804-481.70-29 To Debt Service Fund	11,148,900	(2,004,683)	9,144,217
110-4804-481.70-35 To Gen Proj-Special Rev	2,264,025	659,940	2,923,965
110-4806-481.10-10 Salaries and Wages	(888,300)	888,300	0
110-4890-901.60-01 Future Appropriations	166,000	(166,000)	0
Total:	13,136,656	(466,043)	12,670,613

General Projects-Special Revenue Fund: 111

Airline Incentive (NC2515)

Account Number/Description:

Revenues:

	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
	\$	\$	\$
111-0000-391.01-00 From General Fund	0	250,000	250,000
Total:	0	250,000	250,000

Expenditures:

	\$	\$	\$
111-0000-601.40-23 Grants	0	250,000	250,000
Total:	0	250,000	250,000

Road Salt (NC2516)**Account Number/Description:****Revenues:**

111-0000-391.01-00 From General Fund

	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
	\$	\$	\$
	0	150,000	150,000
Total:	0	150,000	150,000

Expenditures:

111-0000-601.30-22 Maintenance Supplies

	\$	\$	\$
	0	150,000	150,000
Total:	0	150,000	150,000

Petworks Debt Service (NC2517)**Account Number/Description:****Revenues:**

111-0000-391.01-00 From General Fund

	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
	\$	\$	\$
	0	259,940	259,940
Total:	0	259,940	259,940

Expenditures:

111-0000-601.40-23 Grants

	\$	\$	\$
	0	259,940	259,940
Total:	0	259,940	259,940

Fund 211: Debt Service Fund**Account Number/Description:****Revenues:**

211-0000-361.10-00 Earnings On Investments

211-0000-361.22-05 Int GO Bonds

211-0000-391.01-00 From General Fund

211-0000-391.21-00 From School Fund

211-0000-392.01-00 Fund Bal Appropriations

	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
	\$	\$	\$
	250,000	1,065,180	1,315,180
	0	29,929	29,929
	11,148,900	(2,004,683)	9,144,217
	4,971,200	0	4,971,200
	4,580	909,574	914,154
Total:	16,374,680	0	16,374,680

SECTION IV. That this Ordinance shall take effect from and after its date of passage, as the law directs, the welfare of the City of Kingsport, Tennessee requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT III, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of an Ordinance to Amend the FY 2025 General Purpose School Fund and General Projects Fund Budgets

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-129-2025

Work Session: May 19, 2025

First Reading: May 20, 2025

Final Adoption: June 3, 2025

Staff Work By: David Frye

Presentation By: David Frye

Recommendation:

Approve the Ordinance.

Executive Summary:

The Board of Education approved fiscal year 2025 budget amendment number five at their meeting on May 13, 2025. This amendment increases the General Purpose School Fund budget by \$1,030,971. The estimated revenue for Other Local Revenue will be increased by \$133,831 for funds received from the Adams PTA (\$20,086), Washington PTA and Elementary School (\$69,100) and the Niswonger Foundation (\$44,645). The estimated revenue for Other Federal Revenue and Other State Funds will be increased \$895,140 to fund the summer learning program. The estimated revenue for Other State Grants will be increased by \$2,000 for a grant received from the TN Arts Commission. The appropriations for various salary, benefit, and supply accounts will be increased by \$44,645 for the Niswonger Project on Track grant and by \$895,140 for the summer learning program. The appropriation for Washington Capital Outlay will be increased by \$69,100 to fund playground improvements. The appropriation for Roosevelt Principals Office Other Charges will be increased by \$2,000. The appropriation for Fund Transfers will be increased by \$20,086 and these funds will be transferred to the General Project Fund to fund improvements to the John Adams playground. There are also various increases and decreases in the appropriations for various school allocations being recommended for approval.

Attachments:

1. Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE GENERAL PURPOSE
SCHOOL FUND BUDGET AND THE GENERAL PROJECTS
FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30,
2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. The General Purpose School Fund will be amended by increasing the estimated revenue for Other Federal revenue by \$138,510; the estimated revenue for Other State Education Revenue by \$756,630; the estimated revenue for Other State Grants by \$2,000 and the estimated revenue for Other Local Revenue by \$133,831. The expenditure budget will be amended by increasing the appropriations for (Project on Track) Adams, Kennedy, Lincoln, Roosevelt and Sevier Teacher Salary and Benefits and Instructional Supplies and Materials account by \$44,645; by increasing the appropriation for Roosevelt Principals Office-Other Charges by \$2,000; by increasing the appropriations for (Summer Learning) various salary, benefits, and supply accounts by \$895,140; by increasing the appropriation for Fund Transfers by \$20,086; by increasing the appropriation for Washington Capital Outlay by \$69,100 and by increasing and decreasing various school allocation, to cover miscellaneous transfers. The General Project Fund budget will be amended by increasing estimated revenue for Transfers from the School Fund and by increasing the appropriations John Adams Playground Improvements by \$20,086.

Fund 141: General Purpose School Fund

<u>Revenues:</u>	\$	\$	\$
141-0000-337-7590 Other Federal Revenue	0	138,510	138,510
141-0000-338-6590 Other State Ed Revenue	575,000	756,630	1,331,630
141-0000-338-6980 Other State Grants	0	2,000	2,000
141-0000-369-4990 Other Local Revenue	1,072,680	133,831	1,206,511
<i>Totals</i>	1,647,680	1,030,971	2,678,651

<u>Expenditures:</u>	\$	\$	\$
141-7110-711-0116 Sevier-Teacher Salaries	3,361,454	8,006	3,369,460
141-7110-711-0201 Sevier-Social Security	199,690	496	200,186
141-7110-711-0204 Sevier-St Retirement	240,714	721	241,435
141-7110-711-0212 Sevier-Medicare	46,782	117	46,899
141-7110-711-0429 Sevier-Inst Supplies	42,000	2,090	44,090
141-7112-711-0116 Adams-Teacher Salaries	1,966,747	8,913	1,975,660
141-7112-711-0201 Adams-Social Security	125,021	554	125,575
141-7112-711-0204 Adams-St Retirement	138,253	803	139,056
141-7112-711-0212 Adams-Medicare	29,279	130	29,409
141-7112-711-0429 Adams-Inst Supplies	28,626	2,090	30,716
141-7116-711-0116 Roosevelt-Teacher Salaries	1,324,831	3,749	1,328,580
141-7116-711-0201 Roosevelt-Social Security	84,605	233	84,838
141-7116-711-0204 Roosevelt-St Retirement	97,905	338	98,243
141-7116-711-0212 Roosevelt-Medicare	19,759	54	19,813
141-7116-711-0429 Roosevelt-Inst Supplies	13,817	2,090	15,907
141-7130-711-0116 Kennedy-Teacher Salaries	1,230,518	5,222	1,235,740
141-7130-711-0201 Kennedy-Social Security	76,694	325	77,019

141-7130-711-0204 Kennedy-St Retirement	94,515	470	94,985
141-7130-711-0212 Kennedy-Medicare	17,873	76	17,949
141-7130-711-0429 Kennedy-Inst Supplies	14,095	2,090	16,185
141-7135-711-0116 Lincoln-Teacher Salaries	1,655,319	3,417	1,658,736
141-7135-711-0201 Lincoln-Social Security	104,575	212	104,787
141-7135-711-0204 Lincoln-St Retirement	123,915	308	124,223
141-7135-711-0212 Lincoln-Medicare	24,427	51	24,478
141-7135-711-0429 Lincoln-Inst Supplies	27,656	2,090	29,746
141-7216-801-0599 Roosevelt-Prin Other Charges	0	2,000	2,000
141-7150-711-0116 Reg Inst-Teacher Salaries	1,236,250	359,584	1,595,834
141-7150-711-0163 Reg Inst-Inst Assts	39,800	93,600	133,400
141-7150-711-0201 Reg Inst-Social Security	90,700	28,097	118,797
141-7150-711-0204 Reg Inst-State Retirement	109,000	36,254	145,254
141-7150-711-0212 Reg Inst-Medicare	21,300	6,671	27,971
141-7150-711-0217 Reg Inst-SRT	2,000	3,764	5,764
141-7150-711-0429 Reg Inst-Inst Supplies	0	10,000	10,000
141-7150-711-0499 Reg Inst-Other Supplies	0	10,000	10,000
141-7150-721-0116 Sped Inst-Teacher Salaries	69,700	56,700	126,400
141-7150-721-0163 Sped Inst-Inst Assts	18,700	10,400	29,100
141-7150-721-0201 Sped Inst-Social Security	13,350	4,160	17,510
141-7150-721-0204 Sped Inst-State Retirement	17,450	5,160	22,610
141-7150-721-0212 Sped Inst-Medicare	3,050	1,073	4,123
141-7150-721-0217 Sped Inst-SRT	2,300	685	2,985
141-7250-772-0131 Hlth Ser-Medical Personnel	188,000	24,255	212,255
141-7250-772-0201 Hlth Ser-Social Security	14,500	1,504	16,004
141-7250-772-0204 Hlth Ser-State Retirement	18,000	1,940	19,940
141-7250-772-0212 Hlth Ser-Medicare	3,300	352	3,652
141-7250-772-0217 Hlth Ser – SRT	1,500	243	1,743
141-7250-773-0123 Oth Std Sup-Guidance Per	0	23,625	23,625
141-7250-773-0201 Oth Std Sup-Social Security	22,400	1,465	23,865
141-7250-773-0204 Oth Std Sup-State Retirement	58,400	1,890	60,290
141-7250-773-0212 Oth Std Sup-Medicare	5,300	342	5,642
141-7250-773-0217 Oth Std Sup-SRT	1,900	236	2,136
141-7250-781-0105 Reg Inst Sup-Supervisor	417,100	52,850	469,950
141-7250-781-0201 Reg Inst Sup-Social Security	41,700	3,277	44,977
141-7250-781-0204 Reg Inst Sup-State Retire	72,000	4,228	76,228
141-7250-781-0212 Reg Inst Sup-Medicare	9,800	767	10,567
141-7250-781-0217 Reg Ed Sup-SRT	1,500	529	2,029
141-7250-801-0162 Prin Office-Clerical	0	12,000	12,000
141-7250-801-0201 Prin Office-Social Security	0	744	744
141-7250-801-0204 Prin Office-State Retirement	0	960	960
141-7250-801-0212 Prin Office-Medicare	0	174	174
141-7250-801-0217 Prin Office-SRT	0	182	182
141-7250-831-0105 Transportation-Supervisor	80,600	4,000	84,600
141-7250-831-0146 Transportation-Bus Drivers	720,400	95,000	815,400
141-7250-831-0162 Transportation-Clerical	51,500	5,000	56,500
141-7250-831-0201 Transportation-Social Sec	49,200	6,448	55,648
141-7250-831-0204 Transportation-St Retirement	93,100	8,320	101,420
141-7250-831-0212 Transportation-Medicare	11,400	1,508	12,908
141-7250-831-0217 Transportation-SRT	3,600	1,581	5,181
141-7250-831-0338 Transportation-Maint of Veh	931,500	15,572	947,072

141-7950-881-0590 Fund Transfers	1,854,400	20,086	1,874,486
141-7640-871-0790 Washington-Non-Inst Equip	10,312	69,100	79,412
141-7100-711-0429 D-B-Inst Supplies	128,453	(9,600)	118,853
141-7200-781-0432 D-B-Library Books	3,302	(10,200)	(6,898)
141-7600-871-0790 D-B-Non-Inst Equipment	64,671	19,800	84,471
141-7210-773-0599 Sevier-Student Travel	7,100	(7,100)	0
141-7210-773-0498 Sevier-Fine Arts	12,681	(2,500)	10,181
141-7210-781-0595 Sevier-Printing	2,997	(2,000)	997
141-7110-711-0429 Sevier-Inst Supplies-	44,090	5,600	49,690
141-7610-871-0790 Sevier-Non-Inst Equipment	14,954	6,000	20,954
141-7620-871-0790 Jefferson-Non-Inst Equipment	59,846	(2,345)	57,501
141-7120-711-0722 Jefferson-Inst Equipment	12,235	2,345	14,580
141-7130-711-0722 Kennedy-Inst Equipment	5,214	(4,860)	354
141-7230-781-0431 Kennedy-Repair of Books	1,301	(944)	357
141-7630-871-0790 Kennedy-Non-Inst Equipment	5,214	5,804	11,018
141-7635-871-0790 Lincoln-Non-Inst Equipment	7,951	(6,863)	1,088
141-7235-781-0457 Lincoln-Staff Development	5,617	2,816	8,433
141-7135-711-0429 Lincoln-Inst Supplies	29,746	4,047	33,793
141-7116-711-0722 Roosevelt-Inst Equipment	5,106	(3,721)	1,385
141-7616-871-0790 Roosevelt-Non-Inst Equip	5,885	3,721	9,606
141-7140-711-0722 Washington-Inst Equipment	26,688	(1,000)	25,688
141-7640-871-0790 Washington-Non-Inst Equip	10,312	1,000	11,312
Totals	17,827,445	1,030,971	18,858,416

John Adams Playground (GP2404)

Revenues:

311-0000-391-2100 Transfer from School Fund	\$ 120,000	\$ 20,086	\$ 140,086
Total:	120,000	20,086	140,086

Expenditures:

311-0000-601-2022 Construction Contracts	\$ 12,000	\$ 96,086	\$ 108,086
311-0000-601-2023 Architect/Engineering Serv	108,000	(101,000)	7,000
311-0000-601-9004 Equipment	0	25,000	25,000
Total:	120,000	20,086	140,086

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

PAUL W. MONTGOMERY, Mayor

ATTEST:

APPROVED AS TO FORM:

ANGELA MARSHALL, Deputy City Recorder

RODNEY B. ROWLETT, III, City Attorney

PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____



AGENDA ACTION FORM

Consideration of an Ordinance to Amend the FY 2025 School Nutrition Services Fund Budget

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-130-2025
Work Session: May 19 2025
First Reading: May 20, 2024

Final Adoption: June 3, 2025
Staff Work By: David Frye
Presentation By: David Frye

Recommendation:

Approve the Ordinance

Executive Summary:

On May 13, 2025, the Board of Education approved an amendment to the FY 2024-2025 School Nutrition Services Fund budget. The estimated revenues and appropriations are being increased by the net amount of \$488,217.

Attachments:

1. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE SCHOOL NUTRITION SERVICES FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the School Nutrition Services Fund Budget be amended by increasing and decreasing the estimated revenues and appropriations for various revenue and expenditure accounts for a net increase of \$488,217.

Fund 147: School Nutrition Services Fund

<u>Revenues:</u>	\$	\$	\$
147-00**-349-3521 Student Lunches	450,000	(423,500)	26,500
147-00**-349-3522 Adult Lunches	25,000	4,600	29,600
147-00**-349-3523 Student Breakfast	75,000	(64,100)	10,900
147-00**-349-3524 Adult Breakfast	5,000	(3,100)	1,900
147-00**-349-3525 A La Carte Lunch	300,000	(95,200)	204,800
147-00**-349-3526 A La Carte Breakfast	35,000	(9,800)	25,200
147-00**-337-7112 USDA Lunch	2,500,000	619,600	3,119,600
147-00**-337-7113 USDA Breakfast	800,000	252,200	1,052,200
147-00**-337-7115 USDA Snacks	10,000	(1,800)	8,200
147-00**-338-6520 State Matching	35,000	(2,400)	32,600
147-00**-349-4992 Commodities	250,000	(75,000)	175,000
147-00**-369-4110 Interest Earnings	5,000	(3,200)	1,800
147-00**-369-4190 Other Revenue	10,000	20,700	30,700
147-00**-392-0100 Fund Balance Appropriations	611,783	269,217	881,000
<i>Totals</i>	5,111,783	488,217	5,600,000

<u>Expenditures:</u>	\$	\$	\$
147-73**-851-0165 Salaries and Wages	1,602,100	224,110	1,826,210
147-73**-851-0201 Social Security	82,300	7,500	89,800
147-73**-851-0204 State Retirement	139,900	10,100	150,000
147-73**-851-0206 Life Insurance	2,400	(460)	1,940
147-73**-851-0207 Medical Insurance	239,200	(17,150)	222,050
147-73**-851-0209 Long-Term Disability	2,200	(560)	1,640
147-73**-851-0210 Unemployment Insurance	3,800	(150)	3,650
147-73**-851-0212 Medicare	21,500	(140)	21,360
147-73**-851-0355 Travel-Out of Town	10,000	10,000	20,000
147-73**-851-0356 Travel- In City	5,000	700	5,700
147-73**-851-0399 Other Contracted Services	0	17,000	17,000
147-73**-851-0424 Food Usage	2,000,000	473,600	2,473,600
147-73**-851-0426 Non-Food Supplies	200,000	7,600	207,600
147-73**-851-0451 Uniform Allowance	25,000	(5,100)	19,900
147-73**-851-0499 Other Supplies	150,000	22,380	172,380

147-73**-851-0513 Workers Compensation	6,600	(730)	5,870
147-7350-851-0710 Non-Inst. – Food Serv. Equip.	621,783	(260,483)	361,300
<i>Totals</i>	<u>5,111,783</u>	<u>488,217</u>	<u>5,600,000</u>

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

PAUL W. MONTGOMERY, Mayor

ATTEST:

APPROVED AS TO FORM:

ANGELA MARSHAL, Deputy City Recorder

RODNEY B. ROWLETT, III, City Attorney

PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____



AGENDA ACTION FORM

Consideration of an Ordinance to Amend the FY 2025 School Federal Projects Fund Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-131-2025

Work Session: May 19, 2025

First Reading: May 20, 2025

Final Adoption: June 3, 2025

Staff Work By: David Frye

Presentation By: David Frye

Recommendation:

Approve the Ordinance

Executive Summary:

On May 13, 2025, the Board of Education approved an amendment to the FY 2024-2025 Schools' Federal Project Fund budget. This fund accounts for entitlement grants received from the federal government. The current budget is \$5,998,591, based on estimated amounts. There are two new grants and the estimates are being adjusted to actual amounts. There is a net increase for this budget of \$54,410. This makes the amended total \$6,053,001.

Attachments:

1. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. ****

AN ORDINANCE TO AMEND THE FY 2025 SCHOOL
FEDERAL GRANT PROJECTS FUND BUDGET; AND, TO
FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the FY 2025 School Federal Grant Projects Fund budget be amended by increasing/(decreasing) appropriations for Grant funds to the following Grant projects.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
<u>Revenues:</u>	\$	\$	\$
ADMN25 Consolidated Administration	206,157	0	206,157
CPG025 Carl Perkins Grant	179,457	(3,141)	176,316
HAG025 Homeless Assistance Program	55,000	11,529	66,529
IPRE25 IDEA Systemic Change Preschool	0	10,000	10,000
PS2501 IDEA Pre-School	61,336	(485)	60,851
STI141 Secondary Transition Indicator	0	1,380	1,380
TSTW25 Transition School to Work Grant	263,031	65,000	328,031
T12501 Title I	2,472,171	7,920	2,480,091
T154N1 Title I Neglected	16,195	(7,989)	8,206
T22501 Title II	581,622	3,004	584,626
T32501 Title III	16,767	303	17,070
T42501 Title IV	188,614	0	188,614
T62501 IDEA Part-B	1,958,241	(33,111)	1,925,130
<i>Totals:</i>	<u>5,998,591</u>	<u>54,410</u>	<u>6,053,001</u>
<u>Expenditures:</u>	\$	\$	\$
Instruction	2,268,718	206,920	2,475,638
Support Services	3,228,738	(154,356)	3,074,382
Non-Instructional Services	0	0	0
Capital Outlay	0	0	0
Other Charges (Fund Transfers)	501,135	1,846	502,981
<i>Totals:</i>	<u>5,998,591</u>	<u>54,410</u>	<u>6,053,001</u>

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

ATTEST:

PAUL W. MONTGOMERY, Mayor

APPROVED AS TO FORM:

ANGELA MARSHALL, Deputy City Recorder

RODNY B. ROWLETT, III, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Consideration of an Ordinance to Amend the FY 2025 School Special Projects Fund Budget

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-132-2025

Work Session: May 19, 2025

First Reading: May 20, 2025

Final Adoption: June 3, 2025

Staff Work By: David Frye

Presentation By: David Frye

Recommendation:

Approve the Ordinance

Executive Summary:

The Board of Education approved fiscal year 2025 budget amendment number five at their meeting on May 13, 2025. This amendment increases the School Special Projects Fund budget by \$231,947, for a revised total of \$1,140,667. The estimated revenue for Other State Revenue is being increased by \$231,947 and the appropriations are being increased by \$233,097 for the State-Special Education Pre-School grant and the State Pre-School grant is being decreased by \$1,150.

Attachments:

1. Ordinance

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

ORDINANCE NO. ****

**PRE-FILED
CITY RECORDER**

AN ORDINANCE TO AMEND THE FY 2025 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the FY 2025 School Special Projects Fund budget be amended by increasing/(decreasing) appropriations for Grant funds to the following Grant projects.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/(Decr)</u>	<u>New Budget</u>
<u>Revenues:</u>	\$	\$	\$
FRC025 Family Resource Center	10,000	0	10,000
HAG025 Homeless Assistance	10,000	0	10,000
KTIP25 Kingsport Truancy Intervention	53,720	0	53,720
PK5125 Pre-K Expansion Grant System-Wide	685,000	(1,150)	683,850
State – Sp Ed Pre-School Grant	0	233,097	233,097
HOPE25 Melisa’s Hope Grant	85,000	0	85,000
Transfer from General School Fund	65,000	0	65,000
<u>Totals:</u>	908,720	231,947	1,140,667

<u>Expenditures:</u>	\$	\$	\$
Instruction	777,632	218,538	996,170
Support Services	121,088	13,409	134,497
Non-Instructional Services	0	0	0
Capital Outlay	10,000	0	10,000
Other	0	0	0
<u>Totals:</u>	908,720	231,947	1,140,667

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

ATTEST:

PAUL W. MONTGOMERY, Mayor

APPROVED AS TO FORM:

ANGELA MARSHALL, Deputy City Recorder

RODNEY B. ROWLETT, III, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING:

City of Kingsport, Tennessee

Item X4.



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the City Manager to Purchase Playground Equipment from Playworld for Washington Elementary School Utilizing the Sourcewell Cooperative Purchasing Contract 010521-LTS-8

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-104-2025

Work Session: June 2, 2025

First Reading: N/A

Final Adoption: June 3, 2025

Staff Work By: Staff

Presentation By: David Frye

Recommendation:

Approve the Resolution.

Executive Summary:

The administration recommends utilizing Sourcewell Contract Number 010521-LTS-8 to purchase playground equipment for Washington Elementary School from Playworld in the amount of \$108,028.06.

With Sourcewell, agencies can utilize competitively solicited contracts to help save time and resources while still meeting purchasing requirements. All cooperative purchasing contracts from Sourcewell have been competitively solicited by a lead public agency and meet rigorous cooperative standards and supplier commitments. Each supplier commits to delivering their best overall government pricing so that the City of Kingsport can buy with confidence.

Funding will be from the School General Purpose Fund. The school raised a portion of the funding by fundraiser and the PTA donated a portion as well.

The Board of Education approved this purchase on May 13, 2025.

Attachments:

1. Resolution
2. Quote
3. Sourcewell Contract

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO PLAYWORLD PREFERRED FOR THE WASHINGTON ELEMENTARY SCHOOL PLAYGROUND THROUGH SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 010521-LTS-8

WHEREAS, staff recommend utilizing Sourcewell Cooperative Purchasing Agreement No. 010521-LTS-8 for the Washington Elementary School playground project; and

WHEREAS, the city is a member of Sourcewell Cooperative Purchasing Advantages, a cooperative purchasing group, which allows the city to purchase goods, services and equipment directly from holders of contracts with the cooperative as authorized by Tenn. Code Ann. §12-3-1205; and

WHEREAS, a purchase order needs to be issued to Playworld Preferred, Inc., for Quote PWCQ24556-03 in the amount of \$108,028.06; and

WHEREAS, funding for this purchase will be from Schools General Purpose funds; and

WHEREAS, this purchase was approved by the Board of Education on May 13, 2025.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the City Manager is authorized to execute a purchase order for Playworld Preferred Quote PWCQ24556-03 for the Washington Elementary School utilizing Sourcewell Cooperative Purchasing Agreement No. 010521-LTS-8 for a total purchase cost of \$108,028.06, which will be funded by the School General Purpose fund and to execute any and all documents necessary and proper to effectuate the purpose of this resolution.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of June, 2025.

PAUL W. MONTGOMERY, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, City Attorney

QUOTE

Date	Quote #
6/25/2025	PWCQ24556-03
Quote valid for 30 days.	

Bill To:	Site/End User:	Ship To:
George Washington Elementary Heather Wolf 1100 Bellingham Drive Kingsport, TN 37660 P: 423-378-2480 F: hwolf@k12k.com	George Washington Elementary Heather Wolf 1100 Bellingham Drive Kingsport, TN 37660 P: 423-378-2480 F: hwolf@k12k.com	George Washington Elementary Heather Wolf 1100 Bellingham Drive Kingsport, TN 37660 P: 423-378-2480 F: hwolf@k12k.com

50% Deposit Required.
See Terms and Conditions

Sales Representative	Prepared By
Beth Ramer	Beth Ramer

Qty	Item #	Description	Unit Price	Ext. Price
Playworld Systems -Play Power Inc. Contract Number 010521-LTS-8 Customer NPJA :Contract #Account # 13755				
1	PM-Custom	"Playmaker" Series (5" Structural Uprights) Structure #:#24-337 Ages: 5-12 Use-Zone: 49' 5" x 49' 8" Capacity: 35	\$12,959.00	\$12,959.00
1	ZZXX0483	COZY COCOON - SPINNING	\$4,291.00	\$4,291.00
1	ZZXX0973	NAICA 4.0R	\$35,414.00	\$35,414.00
1	ZZXX1125	MIGHTY DESCENT TO QUITO/ORIGAMI	\$12,166.00	\$12,166.00
1	Install-EQ	Installation of Equipment **Unless noted, pricing is based on a flat, level, accessible area. **Does not include grading, fence removal, equipment removal or disposal. **Does not include safety surfacing. **Equipment must be installed according to manufacturer's specifications.	\$19,179.00	\$19,179.00
1	QWDISCPW	Discount on Playworld products	-\$10,068.80	-\$10,068.80

Qty	Item #	Description	Unit Price	Ext. Price
SubTotal				\$73,940.20
Pre-K Playground				
1	350-2230A	350-2230A **Sale price is valid 1/13/2025 through 6/20/2025	\$10,050.00	\$10,050.00
1	Install-EQ	Installation of Equipment **Unless noted, pricing is based on a flat, level, accessible area. **Does not include grading, fence removal, equipment removal or disposal. **Does not include safety surfacing. **Equipment must be installed according to manufacturer's specifications.	\$4,000.00	\$4,000.00
1	Poured N Place	Poured n Place Surface 438 total Color Blue/Black Sandbox area 10 x10=100sf Planter boxes total 2. 5 x 5 areas=50sf Another patch area 5 x 5=25sf NEW Footers for structure 350-2230A total 11 footers Old Footers 13	\$11,572.00	\$11,572.00
SubTotal				\$25,622.00
1	ZZXX0666	CONCERTO VIBES	\$6,137.00	\$6,137.00
1	Install-EQ	Installation of Equipment **Unless noted, pricing is based on a flat, level, accessible area. **Does not include grading, fence removal, equipment removal or disposal. **Does not include safety surfacing. **Equipment must be installed according to manufacturer's specifications.	\$990.00	\$990.00
1	QWDISCPW	Discount on Playworld products	-\$1,227.40	-\$1,227.40
SubTotal				\$5,899.60

Qty	Item #	Description	Unit Price	Ext. Price
			SubTotal	\$105,461.80
			Tax Rate	0.00 %
			Sales Tax	\$0.00
			Shipping	\$2,566.26
			Total	\$108,028.06

*We appreciate the opportunity to work with you on this project.
If this quotation does not meet your needs or expectations we will be happy to make any revisions necessary.*

Please contact your Playworld Preferred Sales Representative if any of the foregoing information is incorrect.
 Order Acknowledgement will be sent within 48 hours after your Purchase Order has been processed. Order Acknowledgement will include the estimated Ship Date. Shipping notification and documentation will be sent once the product ships.
 **Please note, due to market variables outside of our control, certain items such as commodity material price fluctuations, freight surcharges, sales tax rates, and additionally requested re-consigned delivery location fees may change the final amount invoiced from the amount originally provided on this quote. **

Terms and Conditions

CONTROLLING TERMS: THIS QUOTATION IS LIMITED TO THE TERMS AND CONDITIONS CONTAINED HEREIN. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY CUSTOMER IN ANY PURCHASE ORDER OR OTHER DOCUMENTS ARE DEEMED TO BE MATERIAL ALTERATIONS AND NOTICE OF OBJECTION TO THEM IS HEREBY GIVEN. ANY SUCH PROPOSED TERMS SHALL BE VOID, AND THE TERMS HEREIN SHALL CONSTITUTE THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS AND CONDITIONS OF THE CONTRACT BETWEEN THE PARTIES. NEITHER SELLER'S ACKNOWLEDGMENT OF A PURCHASE ORDER NOR SELLER'S FAILURE TO OBJECT TO CONFLICTING, DIFFERENT, OR ADDITIONAL TERMS AND CONDITIONS IN A PURCHASE ORDER SHALL BE DEEMED AN ACCEPTANCE OF SUCH TERMS AND CONDITIONS OR A WAIVER OF THE PROVISIONS HERE OF.

PRICES: Prices in this Quote are good for thirty (30) days. Unless otherwise stated in writing, all prices are F.O.B. Origin, and shall be exclusive of transportation, insurance, taxes, license fees, customs fees, duties, premiums, fees, site preparation, installation expenses and other charges, unless specifically stated. Tax exempt Customers shall provide Playw orld Preferred with a copy of its valid tax-exempt certificate at time the order is placed.

CANCELLATION: Orders become final forty-eight (48) hours from Order Acknowledgement. Orders for play structures may NOT be cancelled or returned under any circumstances. Items which may be cancelled or returned are subject to a twenty (20%) percent restocking fee, plus the cost of return freight. Returned items must be in original packaging, in new condition, and returned within thirty (30) days. Authorization for the return must be obtained in writing from Playw orld Preferred. Orders for products, other than those from Playw orld Systems, may NOT be cancelled or returned.

TERMS OF PAYMENT: For orders in an amount of \$100 or less, payment in full is required at the time of the order. For all other orders, a fifty (50%) percent deposit is required, unless expressly waived by Playw orld Preferred. (Orders from governmental entities are excluded from the deposit requirement.) A processing fee of 2.0% of the transaction amount will apply to all payments made by credit card (This is for all customers including governmental entities).

UNLESS CREDIT IS SPECIFICALLY GRANTED IN WRITING BY PLAYWORLD PREFERRED, PAYMENT IN FULL IS DUE WITHIN TEN (10) DAYS OF INVOICE. For orders without installation, the invoice will be issued on the date the order ships. For orders which include installation by Playw orld Preferred or its authorized sub-contractor, the invoice will be issued upon the completion of the project.

Past due balances are subject to a one and one-half (1.5%) percent monthly finance charge, but in no event will the late payment finance charge be greater than the maximum rate permitted by law. Customer shall pay all fees and expenses (including attorneys' fees) incurred by Playw orld Preferred in the enforcement of its rights hereunder.

WARRANTIES and DISCLAIMERS: Manufacturers' limited warranties are available upon request.

THE MANUFACTURER'S WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER REPRESENTATIONS AND WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF CONDITION, DESCRIPTION, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT OR ANY REPRESENTATIONS OR WARRANTIES IN ANY BROCHURES, MANUALS, CATALOGS, LITERATURE OR OTHER MATERIALS OF PLAYWORLD PREFERRED. FURTHER, NO REPRESENTATION, WHETHER ORAL OR WRITTEN, OF PLAYWORLD PREFERRED MAY BE SUBSTITUTED OR ALTER THE EXCLUSIVE MANUFACTURER'S LIMITED WARRANTY.

LOSS or DAMAGE in TRANSIT: Playw orld Preferred is not responsible for loss or damage in transit. Our responsibility ends when the carrier signs the Bill of Lading, which is our receipt that the products were complete and in good condition when shipped. It is the customer's responsibility to check the number of pieces shown on the freight bill and our Bill of Lading. Any shortages or damages must be noted on the freight bill before it is signed.

DELIVERY: Delivery, shipment, and installation dates are estimates only, and do not guarantee shipment, delivery or installation on or by such dates. If shipment is made per the estimated ship date, and you are unable to accept delivery, then storage, demurrage or extra unloading charges may be incurred and billed to your account.

INSPECTION: All products must be inspected upon receipt, and claims must immediately be filed with the carrier and Playw orld Preferred when there is evidence of shipping damage, either concealed or external. All shipments are FOB Origin, unless quoted FOB Destination. FOB Destination does not change the terms of receiving and inspection of the products as set forth herein.

INSTALLATION: Installation is not included in the purchase price of the products, unless expressly noted on the quote and invoice. IT IS CUSTOMER'S RESPONSIBILITY TO ASSEMBLE, INSTALL AND USE THE PRODUCTS SAFELY AND IN ACCORDANCE WITH THE MANUFACTURER'S INSTALLATION INSTRUCTIONS, UNLESS EXPRESSLY AGREED OTHERWISE BY PLAYWORLD PREFERRED.

LIABILITY EXCLUSIONS: TO THE EXTENT PERMITTED BY LAW, PLAYWORLD PREFERRED SHALL NOT BE LIABLE IN CONNECTION WITH A PRODUCT OR SERVICE FOR (A) ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, BASED ON TORT, CONTRACT OR OTHER LEGAL THEORY, WHETHER OR NOT ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR (B) ANY DAMAGES WHATSOEVER IN EXCESS OF AN AMOUNT EQUAL TO THE PURCHASE PRICE OF PRODUCT PROVEN TO BE DEFECTIVE. THE RIGHT TO RECOVER DAMAGES WITHIN THE LIMITATIONS SPECIFIED IS CUSTOMER'S EXCLUSIVE ALTERNATIVE REMEDY IN THE EVENT THAT THE REMEDY PROVIDED HEREIN FAILS OF ITS ESSENTIAL PURPOSE.

FORCE MAJEURE: Playw orld Preferred shall not be liable because of unforeseen circumstances or causes beyond its control, including, without limitation, strike, lockout, embargo, riot, war, act of terrorism, fire, act of God, accident, failure or breakdown of components necessary for order completion, subcontractor, supplier or Customer caused delays, inability to obtain labor, materials or manufacturing facilities, or compliance with any law, regulation or order.

IF INSTALLATION IS INCLUDED WITH THIS ORDER, THE FOLLOWING ADDITIONAL PROVISIONS APPLY:

SAVINGS CLAUSE: If any part of the terms and conditions stated herein is held void or unenforceable, such part, to the extent void or unenforceable will be treated as severable, leaving valid the remainder of the terms and conditions which shall be deemed revised so as to remain enforceable to the greatest extent possible consistent with such holding.

SCHEDULE: Playworld Preferred will provide Customer with a shipment and installation schedule. Playworld Preferred will take the commercially reasonable steps necessary to complete installation on schedule and without delay. However, Playworld Preferred does not guarantee the start or completion of the project in strict accordance with the installation schedule provided. Installation may be delayed by weather conditions, fire, Act(s) of God or other casualty for which Playworld Preferred is not responsible.

CHANGES: Playworld Preferred reserves the right to change, modify or alter installation terms. **INSTALLATION PRICE IS BASED ON NORMAL DIGGING CONDITIONS.** IF ROCKS OR OTHER CONDITIONS AT THE SITE BEYOND THE CONTROL OF PLAYWORLD PREFERRED ARE ENCOUNTERED, THERE MAY BE ADDITIONAL CHARGES. If Playworld Preferred deems a change is necessary, it will provide Customer with a Change Order request, including an estimate of the commercially reasonable cost for the additional work required for proper installation of the equipment. Playworld Preferred will not continue with the installation until approval of the Change Order in writing by customer. If Playworld Preferred and Customer cannot agree upon the additional cost for the extra work within fifteen (15) days of the Change Order request, Playworld Preferred may immediately invoice Customer for the equipment, and Customer agrees to pay the equipment invoice in accordance with the payment terms set forth above (NET 10 days).

In the event that Customer requests changes to the installation or installation schedule which results in delays in excess of thirty (30) days, from the date of the original installation schedule, Playworld Preferred may immediately invoice Customer for the equipment, and Customer agrees to pay the equipment invoice in accordance with the payment terms set forth above (NET 10 days).

UTILITIES: Playworld Preferred will locate and mark public utilities on the site. Customer shall locate and mark any private utility lines, such as irrigation lines or local telecommunication lines. Customer's failure to do this may result in damage to its private utility lines and costs associated thereto, and additional installation charges and delays.

PERMITS: Customer is responsible for the cost of all installation-related permits and fees not expressly included in the quotation.

REFUSE: Trash and packaging materials will be consolidated and stacked neatly on Customer's site or placed in Customer's dumpster on site. Upon customer's written request, Playworld Preferred will arrange for the trash and packaging materials to be removed from the site and disposed of for an additional fee.

FINAL INSPECTION: Customer agrees to inspect the project with the lead installer and/or sales representative within five (5) days of completion of the project. If project has been satisfactorily completed, Customer will note acceptance of the project on Playworld Preferred's Client Acceptance Form. Playworld Preferred will then invoice Customer, and Customer agrees to pay the invoice in accordance with the payment terms set forth above (NET 10 days). Signing the client acceptance form does not relieve Playworld Preferred from its ongoing warranty obligations as they relate to the product shipped or installation work.

If Customer notes defects in the materials or workmanship ("punch list"), Playworld Preferred will remedy them in a timely manner. However, Playworld Preferred may immediately invoice Customer for the project, less ten (10%), and Customer agrees to pay the invoice in accordance with the payment terms set forth above (NET 10 days). Upon completion of the "punch list," Playworld Preferred shall invoice Customer for the remaining ten (10%) due, and Customer agrees to pay the invoice in accordance with the payment terms set forth above (NET 10 days).

SUPERVISED INSTALLATION: In the event that Playworld Preferred is contracted by Customer to supervise the installation of the equipment subject to this Quotation, Customer shall complete Playworld Preferred's "Supervised Installation Requirements" Form. Said form sets forth the details of the supervised build and the parties' respective responsibilities. The Quotation may be subject to change based upon Customer's responses on the "Supervised Installation Requirements" Form. Within five (5) days of the completion of the supervised installation, the Parties shall comply with the FINAL INSPECTION provisions set forth above.

Send Signed Quotes and Deposit To:	Payment Address	Overnight Payment Address
	Playworld Preferred, Inc.	J.P. Morgan Chase TX1-0029
	P.O. Box 737808	Attn: Playworld Preferred, Inc. & 737808
	Dallas, TX 75373-7808	14800 Frye Road
		2nd Floor
		Ft. Worth, TX 76155

I acknowledge that I have read, understand, and accept the terms and conditions of this quotation and that I am authorized to do so.

Print Name _____ Customer PO # _____

Title _____

Signature _____ Date _____

Playworld Preferred Signature _____ Date _____

George Washington

PWCC Item X11.

6/25/2025



WASHINGTON ECLC

Item X11.

350-ZZ50

25-183

Design shown is conceptual, including colors. Final products may differ.

KIM BREEDLOVE



Item X11.



Item X11.



Item X11.



Item X11.

MATERIALS

I approve the material colors listed below.

Client signature

COMPONENT

 White

POST

 Red

PLASTISOL COATING (DECK)

 Red

ROTOMOLD

 Blue

SHEET

 Blue

 Red

WASHINGTON ECLC

Item X11.
350-ZZ50



Beth Ramer
24-337

George Washington Elementary

Tennessee

Item X11.





Beth Ramer
24-337

George Washington Elementary

Tennessee

Item X11.





Beth Ramer
24-337

George Washington Elementary

Tennessee

Item X11.





Beth Ramer
24-337

George Washington Elementary

Tennessee

Item X11.





Beth Ramer
24-337

George Washington Elementary

Tennessee

Item X11.





Beth Ramer
24-337

George Washington Elementary

Tennessee

Item X11.





*PLAYGROUND SUPERVISION REQUIRED

Item X11.



PLAYWORLD PREFERRED
11515 Vanstory Drive
Suite 100
Huntersville, NC 28078
1-800-459-7241

EQUIPMENT SIZE:
36' x 37'8"

USE ZONE:
49'5" x 49'8"

AREA: N/A
PERIMETER: N/A

FALL HEIGHT:
8'

USER CAPACITY: 35
AGE GROUP: 5-12

- ✓ ASTM F1487-21
- ✓ CPSC #325



PROJECT NO:
24-337

SCALE:
1/16"=1'-0"

DRAWN BY:
Christina Zich

Paper Size
B

DATE:
12-31-2024

George Washington Elementary

Tennessee



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Mayor to Execute a Contract to Engage the Firm of Brown, Edwards, and Company, LLP to Audit the Financial Statements of the City of Kingsport for the Fiscal Year Ending June 30, 2025 with Expected Annual Renewals for Fiscal Years 2026 and 2027

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-154-2025

Work Session: June 2, 2025

First Reading: NA

Final Adoption: June 3, 2025

Staff Work By: Travis Bishop

Presentation By: Travis Bishop

Recommendation:

Approve the Resolution.

Executive Summary:

Brown Edwards has provided auditing services to the City for many years. The City wishes to continue this relationship and has received a proposal from Brown Edwards. Pursuant to the terms of the agreement, Brown Edwards will audit the financial statements of the City of Kingsport including the Industrial Development Board and Kingsport City School Activity Funds. Brown Edwards has a proven track record in public sector auditing. Pricing details are as follows:

YEAR	CITY AUDIT	TN CROSS- WALK	ACFR PREP	SCHOOL FUNDS	TOTAL
FY 2025	\$152,900	\$5,500	\$22,500	\$34,500	\$215,400
FY 2026	\$159,800	\$5,700	\$23,500	\$36,100	\$225,100
FY 2027	\$167,000	\$6,000	\$24,600	\$37,700	\$235,300

Note: Amounts represent the maximum fees; actual billings may be lower depending on costs incurred.

In addition to a signed engagement with Brown Edwards, the Comptroller of the Treasury of the State of Tennessee requires an annual contract to be completed with The State each year. Either party may dissolve the relationship before the annual contract is signed. School staff were consulted and agreed with the recommendation. Funding is identified in various City and School accounts.

Attachments:

1. Resolution
2. Supplemental Information

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT WITH BROWN, EDWARDS, AND COMPANY, LLP FOR AUDIT SERVICES FOR FISCAL YEAR ENDING JUNE 30, 2025, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

WHEREAS, the city has worked with Brown, Edwards and Company, LLP which for many years has provided auditing services to the city; and

WHEREAS, Brown, Edwards and Company has in the past audited the financial statements of the city, including governmental activities, business-type activities, each major fund, and aggregate remaining funds; and

WHEREAS, the city would like to extend the contract with Brown, Edwards and Company, LLP for the fiscal year ending June 30, 2025, with yearly renewal options for 2026 and 2027; and

WHEREAS, the extended contract will also include audits of the Industrial Development Board of the City of Kingsport and Kingsport City School Activity Funds; and

WHEREAS, the maximum total fees for the audits will be \$215,400.00 for year 2025; \$225,100.00, for year 2026; and \$235,300.00, for year 2027; and

WHEREAS, the cost of the annual services is available from the 2025 auditing account in various funds in the annual budget.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That an agreement with Brown, Edwards and Company, LLP, extending the auditing services through June 30, 2025, with the option to renew for fiscal years 2026 and 2027, is approved.

SECTION II. That the mayor, or in his absence, incapacity, or failure to act, the vice-mayor, is authorized and directed to execute, in a form approved by the city attorney and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, and in a form approved by the Comptroller of the Treasury, State of Tennessee, the agreement with Brown, Edwards and Company, LLP and all other documents necessary and proper, and to take such acts as necessary, to effectuate the purpose of the agreement or this resolution.

SECTION III. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION V. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of June, 2025.

PAUL W. MONTGOMERY, MAYOR

ATTEST:

ANGELA MARSHALL, DEPUTY CITY RECORDER

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, CITY ATTORNEY

AUDIT SERVICES PRICE PROPOSAL

May 5, 2025

City of Kingsport Tennessee
415 Broad Street
Kingsport, TN 37660

We are pleased to submit this Audit Services Price Proposal for professional services to the City of Kingsport Tennessee ("the City") for the fiscal years ending June 30, 2025, June 30, 2026, and June 30, 2027. The total all-inclusive maximum price options are as follows:

	Year Ending June 30, 2025	Year Ending June 30, 2026	Year Ending June 30, 2027
City of Kingsport Audit	\$ 152,900	\$ 159,800	\$ 167,000
Tennessee Crosswalk:	5,500	5,700	6,000
ACFR Preparation	22,500	23,500	24,600
City of Kingsport Internal School Fund Audit	34,500	36,100	37,700
Total	<u>\$ 215,400</u>	<u>\$ 225,100</u>	<u>\$ 235,300</u>

It is understood that the above prices are maximum prices, and that the City will pay less if the actual hours incurred and actual reimbursable costs are less than those prices.

It is also understood that if there are any additional services requested by the City, that an addendum to the contract will be prepared and the services will be performed at the agreed upon rates. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

We hereby certify that the individual signing this proposal is entitled to represent the firm, empowered to submit the bid, and authorized to sign a contract with the City.

We appreciate this opportunity. If you have any questions or need additional information, please contact us at (423) 797-5564.

Very truly yours,



John S. Aldridge, Partner



AGENDA ACTION FORM

Consideration of a Resolution to Amend the Engineering Agreement with Barge Design Solutions for a Water Quality Assessment of the South Fork of the Holston River

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF- 142-2025

Work Session: June 2, 2025

First Reading: NA

Final Adoption: June 3, 2025

Staff Work By: Niki Ensor

Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution

Executive Summary:

In response to TDEC placing the South Fork Holston River (SFHR) on the 303(d) list of impaired waterways and in preparation for the next NPDES permit cycle, it is in Kingsport's best interest to develop a thorough understanding and assessment of the quality of the SFHR. Beginning in 2016, TDEC listed the SFHR impaired due to nutrients attributed to municipal point sources. Due to the minimal number of data points and the suspect manner of data collection, the City of Kingsport continues to disagree with the validity of the data used for this decision and has unsuccessfully requested TDEC to remove the listing since the original listing. Therefore, considering the financial impact to our rate payers of the possible inclusion of nutrient reduction in the next permit, we recommend developing a clear and transparent assessment of the SFHR.

On June 18, 2024, the Board approved an agreement with Barge Design Solutions, Inc. for Year 1a to provide the City with a chemical and biological water quality assessment of the SFHR from the Fort Patrick Henry Dam downstream to approximately 0.75 river miles below the confluence of the SFHR. Barge has engaged Dynamic Solutions to model the water quality and sediment data to develop a water quality model for the South Fork Holston River over the course of the three-year study.

While this is a multi-year project, we are only asking for approval of funding Year 1b at this time. This cost of this amendment is \$301,855 bringing the total contract cost to \$601,825. Future phases will require board approval. While funding is available in the sewer operating budget we will continue to pursue the option of funding partnerships.

Attachments:

1. Resolution
2. Barge Proposal

Item XI3.

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AMENDMENT TO THE
ENGINEERING AGREEMENT WITH BARGE DESIGN
SOLUTIONS FOR WATER QUALITY ASSESSMENT OF THE
SOUTH FORK OF THE HOLSTON RIVER AND AUTHORIZING
THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, in June, 2024 (Res. No. 2024-272) the board approved an Engineering Agreement with Barge Design Solutions, Inc. (Barge) for a three year/phase project to provide the city with an assessment of the South Fork Holston River (SFHR) from the Fort Patrick Henry Dam downstream to approximately 0.75 river miles below the confluence of the SFHR and Reedy Creek, which assessment occurred at 13 sampling locations along the SFHR and various tributaries, Phase 1A.

WHEREAS, Barge and the city recommend entering into an amendment to the agreement with Barge for Phase 1B of the scope of work in the amount of \$301,855.00 with funding available in the sewer operating budget.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the Amendment to the agreement with Barge Design Solutions for Phase 1B of the scope of work for water quality assessment of the South Fork of the Holston River, is approved.

SECTION II. That the mayor, or in his absence, incapacity, or failure to act, the vice-mayor, is authorized and directed to execute, in a form approved by the city attorney and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, an Amendment to the agreement with Barge Design Solutions for Phase 1B of the scope of work for water quality assessment of the South Fork of the Holston River, to deliver the agreement and take any and all action as may be required on the part of the city to carry out, give effect to, and consummate the transactions contemplated by the agreement.

SECTION III. That the mayor is further authorized to make such changes approved by the mayor and the city attorney to the agreement that do not substantially alter the material provisions of the agreement, and the execution thereof by the mayor and the city attorney is conclusive evidence of the approval of such changes.

SECTION IV. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION V. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of June, 2025.

PAUL W. MONTGOMERY, MAYOR

ATTEST:

ANGELA MARSHALL, DEPUTY CITY RECORDER

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, CITY ATTORNEY

May 6, 2025

Ms. Niki Ensor
City of Kingsport
415 Broad Street
Kingsport, Tennessee 37660

RE: South Fork Holston River Assessment - Year 1b

Dear Ms. Ensor:

On behalf of Barge Design Solutions, Inc. (Barge), I am pleased to submit the scope and fee proposal (Attachment A) for the project named above.

This proposal was prepared based on my understanding of the project description. If we have not fully addressed your project requirements, or if you have other questions regarding the proposal, please advise us immediately by calling (423) 723-8450.

Sincerely,

Barge Design Solutions, Inc.



Nelson Elam, CSL
Vice President

c: Mr. Nick Carmean, Barge Design Solutions
Mr. Chris Provost, Barge Design Solutions

Enclosures

The scope of work is presented in the following elements:

- I. Project Description
- II. Scope of Services
- III. Assumptions and Exclusions
- IV. Deliverables
- V. Compensation

I. Project Description

Barge Design Solutions, Inc. (Barge) proposes to continue to provide the City of Kingsport with an assessment of the South Fork Holston River from the Fort Patrick Henry Dam downstream to approximately 0.75 river miles below the confluence of the South Fork Holston River and Reedy Creek. The assessment will continue to occur at 13 sampling locations along the South Fork Holston River and various tributaries. Additionally, funds from PO# AA0043 remain, which will be utilized for further data analysis based on the bathymetry work completed in Year 1a, as well as funds from the macroinvertebrate sampling and gage data pulls that will be carried through for the remainder of the project. The approximate sampling locations are provided in Attachment C. This proposal provides an estimated fee for the services described below.

II. Scope of Services

A. Macroinvertebrate Sampling

Barge will continue to conduct the macroinvertebrate survey in accordance with the Environmental Protection Agency (EPA) Rapid Bioassessment Protocols for Use in Streams and Wadeable Rivers: Periphyton, Benthic Macroinvertebrates, and Fish, Second Edition (RBP; Barbour et al., 1999), and the Tennessee Department of Environment and Conservation (TDEC) Quality System Standard Operating Procedures (QSSOP) for Macroinvertebrate Stream Surveys, Revised December 28, 2021. Qualified biologists will conduct the biological stream sampling, utilizing the SQSH Method described in Protocol G of the QSSOP. The samples will be collected using the Semi-quantitative Riffle Kick (SQKICK) or modified method. During sample collection, Barge will also measure water temperature, dissolved oxygen, pH, and conductivity. A Stream Survey Field Sheet will be completed for each sampling occasion at each sampling location.

The preserved composite samples will be sent to the Aquatic Resource Center (ARC) located in Nashville, Tennessee for sorting and identification. The lab will reduce the samples to a 200 +/- 20 percent organisms subsample by using a gridded pick subsampler and collecting the organisms from Macroinvertebrate Samples in EPA's RBP. ARC will identify all organisms to the lowest practicable level and provide numeric value organism biometrics and a Tennessee Macroinvertebrate (TMI) score.

A habitat assessment will be performed at each of the biological sampling stations following Protocol D-1 of the TDEC QSSOP for Macroinvertebrate Stream Surveys. The High Gradient Habitat Assessment Field Sheet found in Appendix B of the TDEC QSSOP will be used in conjunction with the riffle kick collections.

Barge assumes macroinvertebrates will be collected at 13 sampling locations, twice per year for three years. It is possible macroinvertebrate sampling may be suspended at some or all locations following consistent TMI scores over multiple sampling occasions, but this determination must be made in consultation with TDEC prior to cessation of macroinvertebrate sampling. All data will be compiled and submitted to the Client prior to submitting to TDEC.

B. Water Quality Sampling

Surface water quality samples will be collected at each of the 13 proposed sampling locations to facilitate total maximum daily load (TMDL) modeling. Barge will conduct water quality sampling in accordance with the TDEC QSSOP for Chemical and Bacteriological Sampling of Surface Water. Qualified biologists will conduct the water quality sampling. Constituents to be tested include the following: total nitrogen, NH_3 , NO_3 , total phosphorus, PO_4 , selenium, per- and polyfluoroalkyl substances (PFAS), total suspended solids, chlorophyll *a*, and *Escherichia coli*. During sample collection, Barge will also measure water temperature, dissolved oxygen, pH, and specific conductivity.

For *E. coli*, a Water Parameter Report will be completed for each sampling occasion at each sampling location. Additionally, *E. coli* sampling will be conducted as a stand-alone event given the short hold time of six hours for samples collected.

All water quality constituents will be sampled monthly at 13 sampling locations for three years. Water quality samples will be delivered to Waypoint Analytical in Johnson City, TN, within the recommended holding times per sample. All data will be compiled and submitted to the Client prior to submitting to TDEC.

C. Sediment Sampling

Preliminary sediment samples will be collected at three locations during Year 1b. These samples will help develop a detailed sampling approach for Year 2. During Year 2 a full suite of sediment parameters will be collected to facilitate TMDL modeling. Sediments will be collected with sterilized cores. Qualified biologists will conduct the sediment sampling. Constituents to be tested include the following: carbon, nitrogen, inorganic NH_4 , NO_3 , phosphorus, PO_4 flux, and sediment oxygen demand. During sample collection, Barge will also measure water temperature, dissolved oxygen, pH, and conductivity. Collection will be conducted by the Philadelphia Academy of Natural Sciences.

D. Water Quality Modeling

Barge continues to engage Dynamic Solutions to model the water quality and sediment data to develop a water quality model for the South Fork Holston River over the course of the three-year study. This task includes watershed development and calibration based on available DEM data and HUC12 subbasins in the watershed. From this a hydrological and water quality model will be developed and tested. Once developed, the model will be calibrated using data provided by Barge. Additionally, up to four scenarios for nutrient and *E. coli* reduction will be analyzed with the model. A TMDL report will be developed

based on the models and will document load allocation for each TMDL. Dynamic Solutions will also provide flow and stage gage installation services. Flow data is needed for the model.

E. Meetings, Communication, Reporting, and Project Management

Barge will facilitate communication with TDEC and other regulatory agencies. This task also includes monthly update reports for the City. Barge will provide annual sampling reports to the Client as well. Annual reports will summarize all data collected during the previous year and will include all raw data received from subconsultants.

III. Assumptions and Exclusions

A. Barge will provide the above-noted services based upon a given set of assumptions. These assumptions are as follows:

1. The above approach will generally be accepted by regulating authorities without significant changes requested. Significant changes may result in modification of the scope and associated fee.
2. Water quality modeling will be performed by Dynamic Solutions.
3. Barge will have access to the sampling locations, as required.
4. Sampling events will not be disrupted by conditions outside of Barge's control, such as unexpected/excessive dam releases, dangerous weather conditions, etc.

B. The following excluded services can be provided as an additional service with the fee and detailed scope to be negotiated at the time of request:

1. Jurisdictional water(s) verification by agency(ies).
2. 404 and 401 permitting applications.
3. Mitigation plan for permittee responsible mitigation.
4. Listed protected species presence/absence surveys.
5. Desktop and/or Phase 1 Cultural Resource Survey.
6. NEPA studies and/or NEPA documents.
7. Floodway modeling/studies.
8. Environmental sampling/testing other than that described within this Scope of Work.

IV. Deliverables

- A. All macroinvertebrate, water quality, and sediment data – Excel, PDF
- B. Three annual sampling reports – PDF
- C. TMDL Report – PDF

V. Compensation

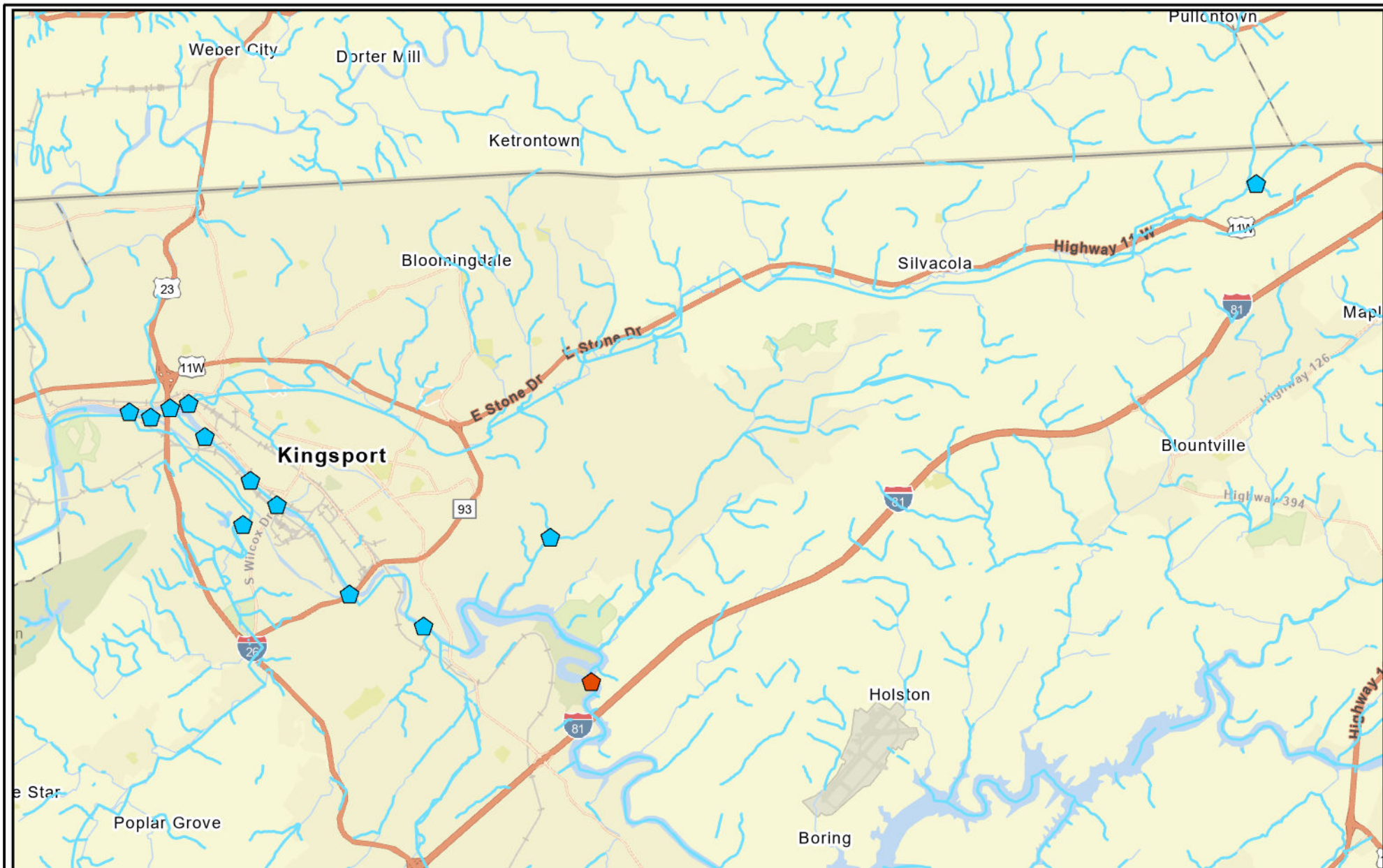
The estimated maximum fees for the Scope of Work described above are included in the table below.

This scope of services will be performed on a Time & Materials basis. The fees and materials will be billed based on Barge's schedule of standard rates which is included in Attachment B. In the event additional work is requested by the Client, this work can be performed under a supplemental scope of work and on a time and materials basis, according to the same standard rate sheet (Attachment B). The hourly rates listed in Attachment B are valid until

September 1, 2025, after which the rates will be adjusted three percent (3%) annually due to salary adjustment to Barge employees.

Year 1b Fee Summary Table

Items	Fee Type	Estimated Fee Amount
Water Quality Sampling	T&M	\$33,155
Water Quality Sampling Direct Expenses	Direct	\$7,850
Water Quality Sampling Laboratory Costs	Direct	\$19,735
Sediment Sampling	T&M	\$1,400
Sediment Sampling Subconsultant	Direct	\$77,000
Water Quality Modeling/Bathymetry	T&M	\$28,540
Water Quality Modeling Subconsultant	Direct	\$125,000
Annual Reports	T&M	\$9,050
TOTAL	Est. Max. Fee	\$301,855



Monitoring Stations

- ◆ Existing TDEC monitoring stations; to include WQ and TMI
- ◆ New Station; WQ Only
- Streams/Rivers

Basemap: ESRI NAIP Imagery
Source Data: TDEC DWR

Item XI3.

1 inch = 10,000 feet

2,500 5,000 10,000 15,000 Feet



PROJECT: City of Kingsport
South Fork Holston River Assessment
Kingsport, Sullivan/Hawkins County, Tennessee

TITLE: **PROPOSED SAMPLING DESIGN**

PROJ NO: 3791901

DATE: August 2024

BARGE
DESIGN SOLUTIONS
615 3rd Avenue South, Suite 700
Nashville, TN 37210

FIGURE 1



ATTACHMENT B

Schedule of Standard Charges

HOURLY-RATE BASIS

Hourly Rates for Environmental:

Client Service Leader	\$270-\$300
Project Manager	\$210-\$245
Resource Manager	\$160-\$175
Scientist III	\$125-\$140
Scientist II	\$100-\$120
Scientist I	\$85-\$99
Administration	\$110-\$120

Onsite services are billed portal to portal.

Expenses which are properly chargeable to the work will be invoiced as follows:

- a. Travel by company or private vehicle at the IRS approved standard mileage rate.
- b. In-house printing, reproduction, and photography charges at commercial rates.
- c. Travel and living expenses for all personnel when required to be away from headquarters in connection with the work at cost.
- d. Sub contractor effort will be directly billed to the client.

Invoices will be issued on a monthly basis.



AGENDA ACTION FORM

Consideration of a Resolution Authorizing a Change Order for Exterior Façade Renovations for Allandale Mansion

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-149-2025
Work Session: June 2, 2025
First Reading: N/A

Final Adoption: June 3, 2025
Staff Work By: Michael T. Borders
Presentation By: Michael T. Borders

Recommendation:

Approve the Resolution.

Executive Summary:

If approved, the City will approve a change order for the Exterior Façade Renovations for Allandale Mansion for activity described in alternate #2.

Initially, the City awarded a contract to Comsa Construction in the amount of \$161,735 which includes the base bid of \$63,765 and alternate #1 for \$97,970. Due to limited funding the entirety of alternate #2 was unable to be awarded.

During its regularly scheduled meeting on May 13, the Friends of Allandale, a 501(c)(3) nonprofit organization, voted unanimously to contribute \$55,000 toward the project. This generous donation enables the City to award both alternates, ensuring full balustrade replacement throughout the mansion.

At the regularly scheduled BMA meeting on May 20th the BMA approved acceptance of \$55,000 from the Friends of Allandale for the purpose of funding alternate #2.

Since the change order is greater than 6% of the original award, BMA action is required. The total cost of the project including base bid, alternate #1, alternate #2, engineering and contingency is \$267,273.

The additional work is expected to take an additional 35 calendar days. Work is anticipated to begin the first half of July and is estimated to be completed within 126 calendar days.

City staff sincerely appreciate the ongoing partnership and generous support of the Friends of Allandale in preserving one of Kingsport's treasured landmarks.

Attachments:

1. Resolution
2. Bid Form
3. Supplemental Information

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—

RESOLUTION NO. _____

A RESOLUTION APPROVING CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH COMSA CONSTRUCTION FOR THE EXTERIOR FAÇADE RENOVATIONS FOR ALLANDALE MANSION AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE CHANGE ORDER

WHEREAS, the city awarded a contract to Comsa Construction (the "Contractor") for the Exterior Façade Renovations for Allandale Mansion in the amount of \$161,753 which included the base bid of \$63,765 and alternate #1 for \$97,970; and

WHEREAS, Alternate #2 was specified and bid by the Contractor at the same time, but not awarded at the time due to limited funds; and

WHEREAS, the city would like to award alternate #2 for \$83,470.00 as specified and bid by the Contractor in the original bid, making the total cost of the project \$267,273.00, which includes base bid, alternate #1, alternate #2, engineering and contingency; and

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That a change order to the contract with Comsa Construction for the Exterior Façade Renovations for Allandale Mansion to award alternate #2 as specified and bid by the Contractor in the original bid, making the total cost of the project \$267,273.00, is approved.

SECTION II. That the mayor, or in his absence, incapacity, or failure to act, the vice mayor, is authorized to execute, in a form approved by the city attorney, the change order and all documents necessary and proper to effectuate the change order to the contract with Comsa Construction.

SECTION III. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION IV. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of June, 2025.

PAUL W. MONTGOMERY, MAYOR

ATTEST:

ANGELA MARSHALL, DEPUTY CITY RECORDER

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, CITY ATTORNEY

EXTERIOR FACADE RENOVATIONS FOR ALLANDALE MANSION

DOCUMENT 00311 R1 2-25-2025

BID FORM - STIPULATED PRICE

To: Brent Morelock, Procurement Manager
City of Kingsport
225 West Center Street
Kingsport, Tennessee 37660

Project: City of Kingsport
Exterior Façade Renovations for the
Allandale Mansion
4444 W Stone Dr
Kingsport, Tennessee 37660

Date: March 6, 2025

Submitted by: Comsa Construction
(full name) 142 Elizabeth Avenue
(full address) Gray, TN 37615

1. OFFER

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Collective Architecture Company, Architect for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

\$ 63,765.00 dollars.

We have included the required 5% Bid Guaranty as required by the Instruction to Bidders.
We have included the executed Compliance Affidavit(s).
All applicable federal, state and local taxes are included in the Bid Price.

2. ALTERNATES

We further offer to add to or deduct from the above lump sum as indicated below for the alternate items of work as indicated :

Alternate No. 1 – Balustrade Replacement on bid drawings Roof Plan Sheet A101 - See Description of Work in Section 01019 - Contract Considerations.

Add \$ 97,970.0

BID FORM - STIPULATED PRICE

00311-1 R1 2-25-2025

3. ALTERNATES

We further offer to add to or deduct from the above lump sum as indicated below for the alternate items of work as indicated :

Alternate No. 2 – Balustrade Replacement on bid drawings Roof Plan Sheet A101 - See Description of Work in Section 01019 - Contract Considerations.

Add \$ **83,470.00**

4. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date. If this bid is accepted by the Owner within the time period stated above, we will:

- Enter into and execute separate contracts with the City of Kingsport, if awarded on the basis of this bid, and to furnish Guarantee Bonds in accordance with the General Conditions of this Contract.
- Accomplish the work in accordance with the Contract Documents.
- Commence work immediately on Notice to Proceed.

Certified check or bid bond is herewith deposited with the City Treasurer, in the sum of 5% of the total bid amount, made payable to the order of City Treasurer of the City of Kingsport, Tennessee, with the understanding that if the bid herewith submitted is rejected, the said check will be returned to the bidder; and if the said bid is accepted by the City of Kingsport, check will be returned to the bidder upon the execution and securing of a contract to do the said work. If awarded the contract to this work, and the bidder refuses or neglects to execute a written contract to do the same and furnish security in the amount required within ten days after being notified that the contract has been awarded to him the certified check shall be forfeited to the City as liquidated damages for such neglect or refusal, and the amount so collected shall be paid into the fund set aside for the City's portion of the cost of the proposed improvement..

In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

The successful contractor shall provide for workman's compensation and comprehensive general public liability insurance in amounts acceptable to the City. The contractor will furnish comprehensive automobile liability insurance and insurance in such form as shall be satisfactory to the City. The contractor shall furnish owner's liability insurance to defend, indemnify and save harmless the City of Kingsport from any and all claims and suits for injury to persons or property arising out of the performance of the contract caused in any way by the acts or omissions of the contractor or the contractor's agents, employees, or subcontractor during or in connection with the contract work, excepting bodily injury or death or property damage caused by the sole negligence of the owner, its agents or employees. The successful contractor is required to complete a Beneficial Owners Form for projects which exceed \$500,000.00. The form will be provided to the successful contractor at the Pre-Construction Meeting and will be required to be submitted to the City with the first Pay Application/Request.

We have read and acknowledge the requirements of owner's liability insurance to save and defend the City harmless.

BID FORM - STIPULATED PRICE
00311-2 R1 2-25-2025

Comsa Construction

142 Elizabeth Avenue • Gray Tennessee • 37615 • (423)335-6094 • ccomsa@comsaconstruction.com

Kattie Casebolt
Collective Architecture
236 East Market Street
Kingsport TN 37663

March 27, 2025

RE: Exterior Façade Renovations for Allandale Mansion

Ms. Casebolt,

Per your request, please find below the scope of work and related costs.

- 1) Cost to provide and install the two 14'+/- railing with balusters located between the two chimneys on either side of the building. This additional work would require an additional 3 calendar days.

Labor Cost	\$1,258.00
Material Cost	<u>\$7,552.00</u>
Subtotal	\$8,810.00
10% Overhead 10% Profit	<u>\$1,762.00</u>
Subtotal	\$10,572.00
Builders Risk & Bond	\$185.00

TOTAL COST \$10,757.00

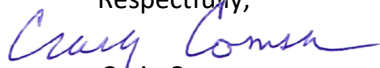
- 2) Cost to provide and install two pedestals, one at each of the rear corners of the building and two rails 6'-6" +/- one each from the corner pedestal to chimneys. This additional work would require an additional 5 calendar days.

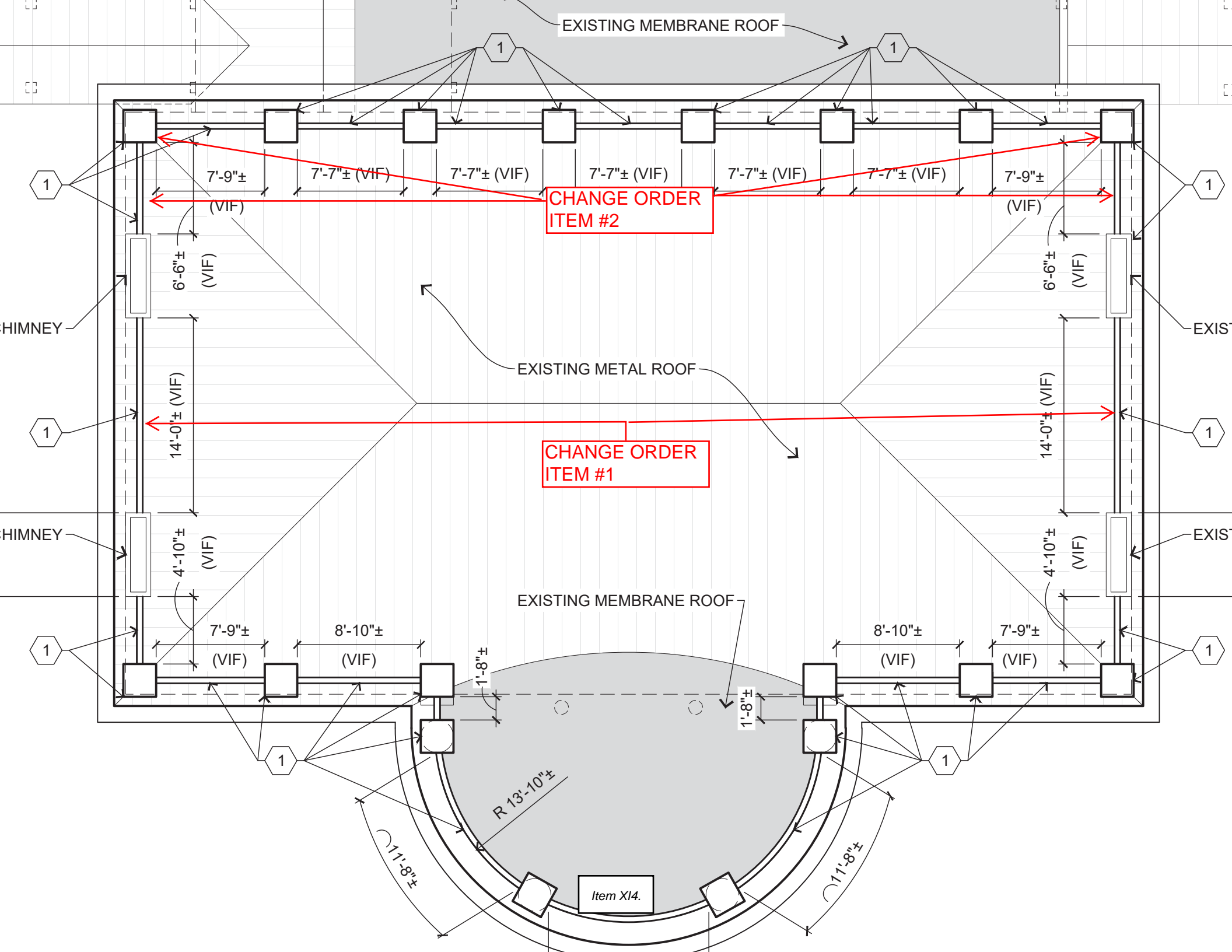
Labor Cost	\$2,798.00
Material Cost	<u>\$11,591.00</u>
Subtotal	\$14,389.00
10% Overhead 10% Profit	<u>\$2,877.80</u>
Subtotal	\$17,266.80
Builders Risk & Bond	\$302.00

TOTAL COST \$17,568.80

Sketch is attached showing locations, please contact me if you have any questions.

Respectfully,


Craig Comsa





AGENDA ACTION FORM

Consideration of a Resolution to Approve a Temporary Right-of-Way Easement with Kingsport Power Company

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-151-2025

Work Session: June 2, 2025

First Reading: N/A

Final Adoption: June 3 2025

Staff Work By: R. Trent

Presentation By: M. Thompson

Recommendation:

Approve the Resolution.

Executive Summary:

In order to prepare for the construction of SR 126 - TDOT Relocation Project, American Electric Power, d/b/a/ Kingsport Power Company, has requested a temporary right-of-way easement across city-owned property. Upon completion of the road project, the temporary right-of-way easement shall terminate and revert back to the city.

The attached resolution approves the temporary easement and authorizes the mayor to execute the documents necessary to convey the temporary right-of-way easement to Kingsport Power Company. While the easement is for American Electric Power, it is in the names of its subsidiary, Kingsport Power Company..

Attachments:

1. Easement
2. Location Map
3. Resolution

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Phillips	—	—	—
Mayes	—	—	—
Montgomery	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
TEMPORARY RIGHT-OF-WAY EASEMENT WITH KINGSPORT
POWER COMPANY

WHEREAS, American Electric Power d/b/a Kingsport Power Company has requested a temporary right-of-way easement on city-owned property located on SR 126/Memorial Boulevard; and

WHEREAS, in doing so, the easement will enable Kingsport Power Company to prepare for the construction of SR 126 – TDOT Relocation Project.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF KINGSPORT, TENNESSEE, as follows:

SECTION I. That the mayor, or in his absence, incapacity, or failure to act, the vice mayor, is authorized to execute, in a form approved by the city attorney, a Temporary Right-of-Way Easement with Kingsport Power Company.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of June, 2025.

PAUL W. MONTGOMERY, Mayor

ATTEST:

ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, City Attorney

GRW 251 – OVHD - TN

The City of Kingsport Eas No. R/W Map No. 37831128D
415 Broad Street W. O. No. W003836401 Job No. Prop No. 1
Kingsport, TN 37660 Line SR 126, TDOT Relocation Project

THIS AGREEMENT, made this day of , 2025,
by and between The City of Kingsport, herein called “Grantors”, whether one or more persons, and
KINGSPORT POWER COMPANY, a Virginia corporation, herein called "Kingsport",

WITNESSETH:

That for and in consideration of the sum of One Dollar (\$1.00), or other good and valuable consideration from Kingsport, the receipt and sufficiency of which is hereby acknowledged, Grantors hereby grant, convey and warrant to Kingsport, its successors, assigns, lessees and tenants, a right of way and easement for an electric power line or lines, and communication lines, in, on, along, through, over and across the following described lands of the Grantors situated in 11th Civil District, County of Sullivan, State of Tennessee, and bounded:

On the North by the lands of Dickie L. Slack, et al
On the East by the lands of Heather Lane
On the South by the lands of Memorial Blvd.
On the West by the lands of Dickie L. Slack, et al
herein after referred to as the “premises”

The approximate location of said Easement or Easement centerline is depicted on Exhibit A, attached hereto and incorporated herein.

Being a right of way easement over the same property conveyed to Grantors herein by Henry C. Fleenor and wife, Wanda F. Fleenor, by deed dated 12/22/1964, and recorded in Sullivan County, Deed Book No. 253A, Page 541.

Map 062, Group G, CTL Map C, Parcel 049.00.

TOGETHER with the right, privilege and authority to Kingsport, its successors, assigns, lessees and tenants, to construct, erect, install, place, operate, maintain, inspect, repair, renew, remove, add to the number of, and relocate at will, poles, with wires, cables, crossarms, guys, anchors, grounding systems and all other appurtenant equipment and fixtures (hereinafter called “Kingsport’s Facilities”), and string wires and cables, adding thereto from time to time, across, through, or over the above referred to premises. The right to cut, trim, remove and/or otherwise control, with herbicides or by other means, at Grantee's option (without any liability to Grantor), any trees, limbs or branches, brush, shrubs, undergrowth, of whatever size, or other obstructions that in Grantee's reasonable judgment endanger or interfere with the safety or use of its facilities, both within and adjoining the right of way and easement; the right to install guy wires and anchors outside the Easement Area; the right of ingress and egress to and over said above referred to premises, and any of the adjoining lands of the Grantors at any and all times, for the purpose of exercising and enjoying the rights herein granted, and for doing anything necessary or useful or convenient in connection therewith. Within the Easement, Grantor shall not: place any buildings, structures, piles of debris, change the level of the ground by excavation or mounding.

It is understood and agreed between the parties hereto, that the Grantors reserve the right to use said lands in any way not inconsistent with the rights herein granted.

Upon completion of TDOT SR 126 Relocation and the removal of Kingsport’s facilities, all rights granted to Kingsport Power Company by this easement shall cease and terminate and the area of the right of way and easement shall revert back to, and be fully vested in the Grantor.

TO HAVE AND TO HOLD the same unto Kingsport Power Company, its successors, assigns, lessees and tenants.

It is agreed that the foregoing is the entire contract between the parties hereto, and that this written agreement is complete in all its terms and provisions.

WITNESS the following signatures and seals.

By: _____	By: _____
Print Name: _____	Print Name: _____
By: _____	By: _____
Print Name: _____	Print Name: _____

STATE OF _____)
COUNTY OF _____) To-wit:

On this _____ day of _____, 2025, before me personally appeared _____

(NOTARIES: LIST EACH NAME EXACTLY AS SIGNED, INCLUDING MIDDLE INITIALS IF USED)
to me known to be the person(s) described in and who executed the foregoing instrument, and
acknowledged that _____executed the same as _____ free act and deed.

Witness my hand and official seal in _____ County, State of _____,
this the _____ day of _____, 2025.

Notary Public

My Commission expires: _____

I, or we, hereby swear or affirm that the actual consideration for this transfer or value of the property transferred, whichever is greater, is \$ _____, which amount is equal to or greater than the amount which the property transferred commanded at a fair and voluntary sale.

KINGSPORT POWER COMPANY

By: _____

STATE OF _____)
COUNTY OF _____) To-wit:

Subscribed and sworn to before me this the _____ day of _____, 2025.

Notary Public

My Commission Expires: _____

This instrument was prepared by Kingsport Power Company: ____/____/____

“Exhibit A”

Parcel: 062G-C-049.00
Owner: City of Kingsport
Address: City Hall Bldg
Kingsport, TN 37660

37831128D35988

155'

13'

PRES. R.O.W.

P33T

37831128D35987

17'

156'

SR 126

PROJECT: SR 126, TDOT Relocation
PIN 82085-2237-14

CITY, STATE: KINGSFORT, TENNESSEE

COMPANY: Gresham Smith

COUNTY: SULLIVAN

DESIGNER: SRR

TOWNSHIP: -

EASEMENT CENTERLINE

WO# -

NOT TO SCALE

WR# 89259271

REVISION

DATE

03.21.2025



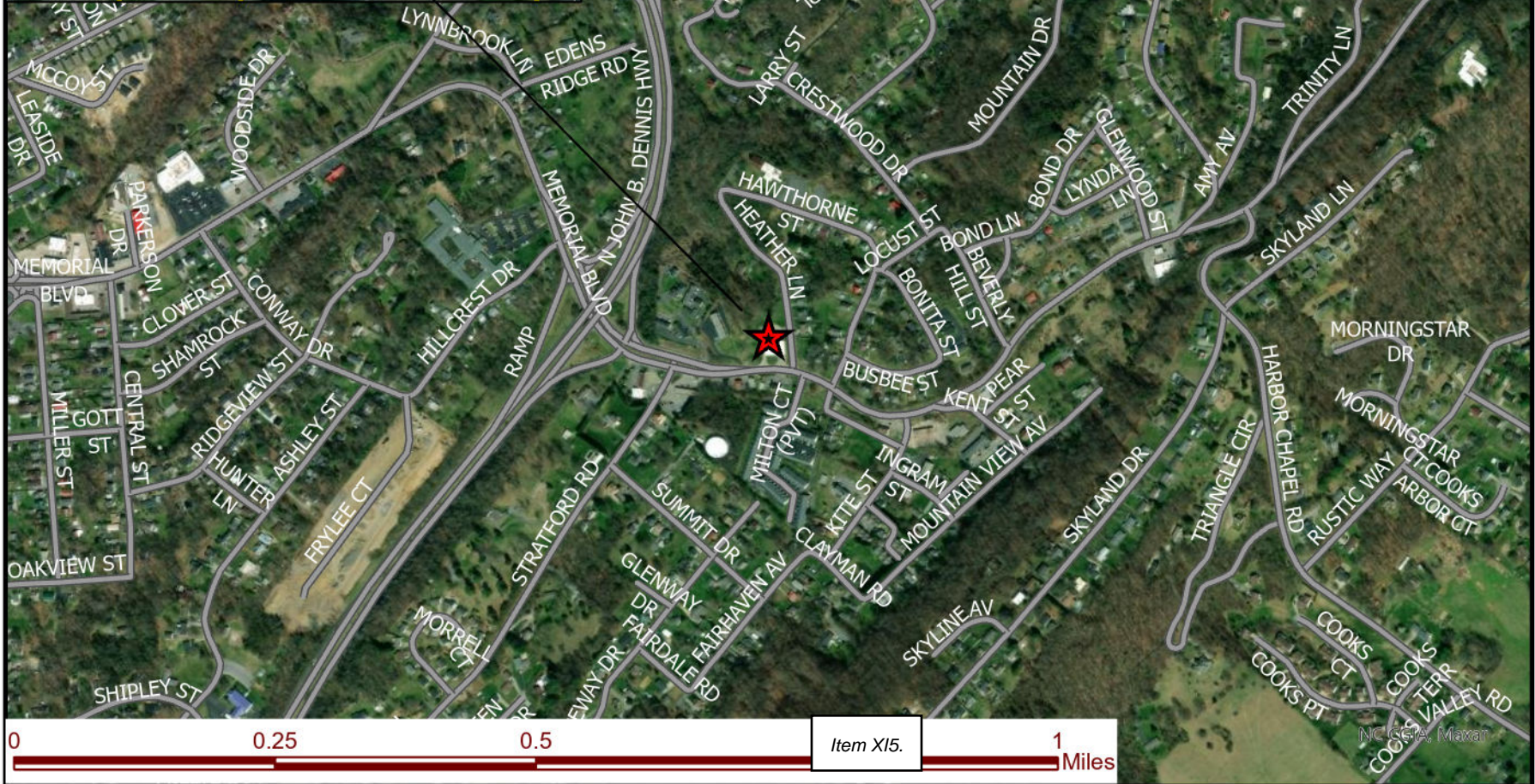
Note: This drawing was prepared based on the use of a global positioning system. All depicted GPS coordinates, property lines, span lengths, etc. are approximate.

PROPERTY LINE

P/L P/L

ROAD ROW

R/W



Project Location Map
AEP Easement at Fire Station 3