



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, May 20, 2025 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

---

### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

### **City Administration**

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder

**I. CALL TO ORDER 7:00 pm by Mayor Montgomery.**

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. INVOCATION** led by Vice Mayor Duncan.

**IV. ROLL CALL** by City Recorder Travis Bishop.

**V. RECOGNITIONS AND PRESENTATIONS**

- 1. Keep Kingsport Beautiful Beautification Awards** (Sharon Hayes)
- 2. Amyotrophic Lateral Sclerosis (ALS) Awareness Month** (Mayor Montgomery)
- 3. National Public Works Week** (Alderman George)

**VI. COMMENT**

Mayor Montgomery invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

## BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

### VII. APPOINTMENTS

1. **Consideration of Appointment to the Neighborhood Advisory Commission (AF-143-2025)**  
(Mayor Montgomery)

Motion made by Alderman George, Seconded by Alderman Baker.

Passed: All present voting "aye."

APPOINT THERESA ANN FANNING TO FULFILL AN UNEXPIRED TERM EFFECTIVE IMMEDIATELY AND EXPIRING APRIL 30, 2026.

### VIII. APPROVAL OF MINUTES

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

Passed: All present voting "aye."

1. **May 5, 2025 - Work Session**
2. **May 6, 2025 - Business Meeting**
3. **May 12, 2025 - Budget Work Session**
4. **May 15, 2025 - Budget Work Session**

### IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. ~~Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 062, Parcels 03.00 and 03.50 Located along Cooks Valley Road from the R-1B, Residential District to PD, Planned Development District~~ (AF-140-2025) (Jessica McMurray)

*This item was pulled by the owner.*

2. **Consideration of an Ordinance to Amend the FY 2025 General Purpose School Fund and General Projects Fund Budgets** (AF-129-2025) (David Frye)

Motion made by Alderman Phillips, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET AND THE GENERAL PROJECTS FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

3. **Consideration of an Ordinance to Amend the FY 2025 School Nutrition Services Fund Budget** (AF130-2025) (David Frye)

**BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, May 20, 2025 at 7:00 PM**

**Kingsport City Hall, 415 Broad Street, Boardroom**

Motion made by Alderman Mayes, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND THE SCHOOL NUTRITION SERVICES FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**4. Consideration of an Ordinance to Amend the FY 2025 School Federal Projects Fund Budget (AF-131-2025) (David Frye)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

AN ORDINANCE TO AMEND THE FY 2025 SCHOOL FEDERAL GRANT PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**5. Consideration of an Ordinance to Amend the FY 2025 School Special Projects Fund Budget (AF-132-2025) (David Frye)**

Motion made by Alderman Mayes, Seconded by Vice Mayor Duncan.

AN ORDINANCE TO AMEND THE FY 2025 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION None.**

**XI. OTHER BUSINESS**

**1. Consideration of a Resolution to Amend the TDOT Agreement for the West End Greenbelt Extension (AF-141-2025) (Ryan McReynolds)**

Motion made by Alderman Baker, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-237** A RESOLUTION APPROVING AN AMENDMENT TO AGREEMENT No. 190096 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO EXTEND THE PROJECT DEADLINE FOR THE WEST END GREENBELT EXTENSION PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

**BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, May 20, 2025 at 7:00 PM**

**Kingsport City Hall, 415 Broad Street, Boardroom**

- 2. Consideration of a Resolution Awarding an Agreement for Architectural and Engineering Services for the Washington Elementary School HVAC Replacement to Holston Engineering (AF-119-2025) (David Frye)**

Motion made by Alderman Phillips, Seconded by Alderman George.

**RESOLUTION NO. 2025-238** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE WASHINGTON ELEMENTARY SCHOOL HVAC REPLACEMENT PROJECT WITH HOLSTON ENGINEERING AND ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 3. Consideration of a Resolution Authorizing the Purchase of Textbooks and Other Curriculum Materials by Kingsport City Schools and Authorizing the City Manager to Execute Purchase Orders for the Same (AF-135-2025) (David Frye)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

**RESOLUTION NO. 2025-239** RESOLUTION AUTHORIZING THE PURCHASE OF TEXTBOOKS AND OTHER CURRICULUM MATERIALS BY KINGSFORT CITY SCHOOLS AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS AND A BLANKET ORDER FOR THE SAME

Passed: All present voting "aye."

- 4. Consideration of a Resolution Authorizing a Blanket Order for Copy Paper from Tennessee State Contract (AF-136-2025) (Chris McCartt)**

Motion made by Alderman Mayes, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-240** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A BLANKET ORDER FOR THE PURCHASE OF COPY PAPER TO AMERICAN PAPER AND TWINE UTILIZING TENNESSEE STATE CONTRACT NO. 77326 FOR USE BY VARIOUS CITY AND SCHOOL DEPARTMENTS

Passed: All present voting "aye."

- 5. Consideration of a Resolution Renewing the Award of the Bid for Unleaded Gasoline & Ultra-Low Sulfur Diesel (AF-137-2025) (Ryan McReynolds)**

**BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, May 20, 2025 at 7:00 PM**

**Kingsport City Hall, 415 Broad Street, Boardroom**

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

**RESOLUTION NO. 2025-241** A RESOLUTION RENEWING THE AWARD OF BID FOR PURCHASE OF ULTRA LOW SULFUR DIESEL FUEL AND RENEWING THE AWARD OF BID FOR PURCHASE OF UNLEADED GASOLINE FOR USE IN CITY EQUIPMENT AND VEHICLES TO PETROLEUM TRADERS CORPORATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 6. Consideration of a Resolution Renewing the Award of the Bid for Propane & Propane Conversion Kits (AF-138-2025) (Ryan McReynolds)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-242** A RESOLUTION RENEWING THE AWARD OF BID FOR THE PURCHASE OF PROPANE AUTO GAS AND PROPANE CONVERSION KITS FOR USE IN CITY EQUIPMENT AND VEHICLES TO BLOSSMAN GAS AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 7. Consideration of a Resolution Awarding the Bids for Equipment & Light/Medium/Heavy Duty Automotive Repair Services (AF-139-2025) (Ryan McReynolds)**

Motion made by Alderman Cooper, Seconded by Alderman George.

**RESOLUTION NO. 2025-243** A RESOLUTION AWARDED THE BIDS FOR VARIOUS EQUIPMENT, MEDIUM AND HEAVY DUTY AUTOMOTIVE REPAIR SERVICES AS WELL AS LIGHT DUTY AUTOMOTIVE REPAIR SERVICES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 8. Consideration of a Resolution to Purchase One (1) 2025 F-550 4WD w/Dur-A-Lift Bucket Truck from TN State Contract # 84711 (AF-146-2025) (Ryan McReynolds)**

Motion made by Alderman George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2025-244** A RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2025 F-550 4WD WITH DUR-A-LIFT BUCKET TRUCK FROM LONNIE COBB FORD UTILIZING TENNESSEE STATE CONTRACT NO.: 84711; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

**BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, May 20, 2025 at 7:00 PM**

**Kingsport City Hall, 415 Broad Street, Boardroom**

- 9. Consideration of a Resolution to Authorize the Mayor to Execute Documents to Apply for and Receive a Clean Water Revolving Loan from the State of Tennessee for the Reedy Creek Trunkline Sanitary Sewer Improvement Project – Lovedale to Clinchfield (AF-145-2025) (Ryan McReynolds)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-245** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE LETTER OF CONSENT AND ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR A CLEAN WATER REVOLVING LOAN FROM THE STATE OF TENNESSEE FOR THE REEDY CREEK TRUNKLINE SANITARY SEWER IMPROVEMENT PROJECT

Passed: All present voting "aye."

- 10. Consideration of a Resolution to Purchase Golf Equipment for Cattails from STI (AF-100-2025) (Michael T. Borders)**

Motion made by Alderman Baker, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-246** A RESOLUTION AWARDDING THE PROPOSAL OF SMITH TURF & IRRIGATION, LLC FOR MAINTENANCE EQUIPMENT FOR CATTAILS GOLF COURSE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 11. Consideration of a Resolution to Initiate a Recipient-to-Recipient Transfer of Former KATS Facilities (AF148-2025) (Chris McCartt)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

**RESOLUTION NO. 2025-247** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALLDOCUMENTS NECESSARY AND PROPER WITH THE FEDERAL TRANSIT ADMINISTRATION AND THE TENNESSEEDEPARTMENT OF TRANSPORTATION TO PERMIT DISPOSITION OF FORMER KINGSFORT AREA TRANSIT SERVICE FACILITIES; EXPRESSING THE INTENT OF THE BOARD OF MAYOR AND ALDERMEN TO ESTABLISH ONE OR MORE PROJECTS ACCOUNTS IN AN ORDINANCE RESTRICTING FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

- 12. Consideration of a Resolution Adopting the 2025 Strategic Plan (AF-144-2025) (Chris McCartt)**

## BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, May 20, 2025 at 7:00 PM

Kingsport City Hall, 415 Broad Street, Boardroom

Motion made by Alderman Mayes. Seconded by Alderman Baker.

**RESOLUTION NO. 2025-248** A RESOLUTION TO ADOPT THE STRATEGIC PLAN FOR THE CITY OF KINGSPORT

Passed: All present voting "aye."

**13. Consideration of a Resolution Accepting a Donation from the Friends of Allandale for Balustrade Replacement at Allandale Mansion (AF-147-2025) (Michael T. Borders)**

Motion made by Alderman George. Seconded by Vice Mayor Duncan.

**RESOLUTION NO. 2025-249** A RESOLUTION ACCEPTING A DONATION FROM THE FRIENDS OF ALLANDALE FOR BALUSTRADE REPLACEMENT AT ALLANDALE MANSION

Passed: All present voting "aye."

**XII. CONSENT AGENDA** None.

**XIII. COMMUNICATIONS**

**1. City Manager**

Mr. McCartt reminded everyone this is Public Works week and Public Works Day is at the Farmers Market on Friday to recognize these employees. He stated his appreciation for the amount of time the board has given over the past month for the FY 26 budget and their engagement throughout the process.

**2. Mayor and Board Members**

Alderman Baker commented on the budget and clarified comments he made at the work session yesterday. Alderman Phillips stated there are two new murals downtown and encouraged citizens to check them out. He pointed out school is out this week for the summer after Thursday. He also commented on the budget regarding the schools and how the county government also affects their funding. Alderman Cooper listed several upcoming events going on downtown, noting you can find more information on the DKA website. She pointed out the library has been relocated to the mall and will be opening soon. Alderman Mayes commented on the budget expressing his appreciation to the city staff for the abundance of well-delivered information. He also agreed with Alderman Phillips regarding the school budget. Mr. Mayes also mentioned the law enforcement memorial service last week to recognize fallen officers, stating his appreciation for that community to come together. Alderman George provided information on the county budget process and how it affects the school system as a former county commissioner. She

## BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

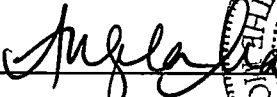
Tuesday, May 20, 2025 at 7:00 PM

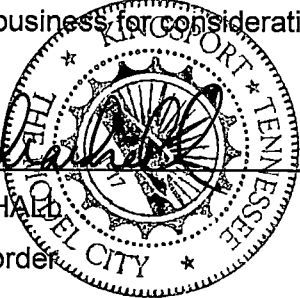
Kingsport City Hall, 415 Broad Street, Boardroom

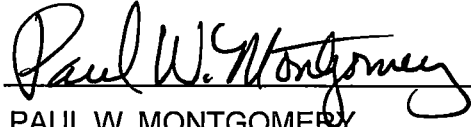
also encouraged citizens to attend Public Works Day on Friday. Vice-Mayor Duncan thanked Danna Whitaker for attending the work session yesterday, noting there are still some unanswered questions regarding the property assessment. He acknowledged the city manager and staff for their work on the budget. The Vice Mayor mentioned this weekend is graduation for local seniors. Lastly, he recognized Memorial Day on Monday. Mayor Montgomery remarked on the fallen officer service and thanked Chief Phipps. He congratulated the DB baseball and softball teams. The Mayor commented on the regional prayer breakfast last week, noting there were 1700 in attendance at Meadowview. Lastly, he confirmed support for the modified budget.

### XIV.ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 8:13 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
PAUL W. MONTGOMERY  
Mayor