



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, October 21, 2025 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

### **City Administration**

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder

Angie Marshall, City Clerk/Deputy City Recorder

**I. CALL TO ORDER** 7:00 pm by Mayor Montgomery.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG** led by New Vision Youth.

**III. INVOCATION** led by Pastor James Scales, Central Baptist Church

**IV. ROLL CALL** by City Recorder Travis Bishop.

**V. RECOGNITIONS AND PRESENTATIONS** None.

### **VI. COMMENT**

Mayor Montgomery invited citizens in attendance to speak. Tim Sanders commented on AEP and then the mayor closed the public comment section.

**VII. APPOINTMENTS** None.

**VIII. APPROVAL OF MINUTES** *(These items are approved under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

Passed: All present voting "aye."

**1. October 6, 2025 - Work Session**

**2. October 7, 2025 - Business Meeting**

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**IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS**

- 1. Consideration of a Budget Adjustment Ordinance for Various Funds in FY26 (AF-284-2025) (Chris McCartt)**

Motion made by Alderman George, Seconded by Alderman Phillips.

AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION**

- 1. Consideration of an Ordinance to Establish a Local Jurisdiction Property Tax Relief Program and to Set the Amount of Property Tax Relief for Tax Roll Year 2025 (AF-257-2025) (Chris McCartt)**

Motion made by Alderman Mayes, Seconded by Alderman Baker.

**ORDINANCE NO. 7231** AN ORDINANCE TO ESTABLISH A LOCAL JURISDICTION PROPERTY TAX RELIEF PROGRAM TO BENEFIT THE ELDERLY LOW INCOME TAXPAYERS, TOTALLY AND PERMANENTLY DISABLED TAXPAYERS, DISABLED VETERAN TAXPAYERS AND WIDOWERS OF DISABLED VETERAN TAXPAYERS AND TO SET A FIXED AMOUNT FOR TAX ROLL YEAR 2025

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 2. Consideration of a Budget Adjustment Ordinance for Various Funds in FY2026 (AF-260-2025) (John Morris)**

Motion made by Alderman George, Seconded by Alderman Phillips.

**ORDINANCE NO. 7232** AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

**XI. OTHER BUSINESS**

- 1. Consideration of a Resolution to Purchase One (1) 2025 CAT 265 Compact Track Loader Utilizing a Statewide Contract (AF-281-2025) (Ryan McReynolds)**

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Motion made by Alderman George, Seconded by Alderman Phillips.

**RESOLUTION NO. 2026-085** AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 2. Consideration of a Resolution to Purchase One (1) 2024 Autocar with Labrie Body (ASL) Utilizing Sourcewell Cooperative Purchasing Agreement (AF-288-2025) (Ryan McReynolds)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

**RESOLUTION NO. 2026-086** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO ENVIRONMENTAL PRODUCTS GROUP, INC. UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 110223-LEG FOR ONE 2024 AUTOCAR WITH LABRIE BODY FOR USE BY PUBLIC WORKS

Passed: All present voting "aye."

- 3. Consideration of a Resolution to Purchase One (1) 2025 Freightliner Utilizing Sourcewell Cooperative Purchasing Agreement (AF-291-2025) (Ryan McReynolds)**

Motion made by Alderman George, Seconded by Alderman Phillips.

**RESOLUTION NO. 2026-087** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO JET-VAC EQUIPMENT COMPANY UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 101221-SCA FOR ONE 2025 FREIGHTLINER FOR USE BY PUBLIC WORKS

Passed: All present voting "aye."

- 4. Consideration of a Resolution Authorizing the Mayor to Sign All Necessary Documents to Receive State Water Infrastructure Grant for Lead Service Line Inventory (AF-286-2025) (Ryan McReynolds)**

Motion made by Alderman Baker, Seconded by Alderman George.

**RESOLUTION NO. 2026-088** A RESOLUTION APPROVING AN AGREEMENT WITH THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR A STATE WATER INFRASTRUCTURE GRANT FOR LEAD SERVICE LINE INVENTORY AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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- 5. Consideration of a Resolution to Enter into an Agreement with BCTI for Cisco Webex Licenses and Services (AF-280-2025) (Floyd Bailey)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

**RESOLUTION NO. 2026-089** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO BCTI FOR THE RENEWAL OF THE CISCO WEBEX LICENSES AND SERVICES UNDER THE TERMS OF NATIONAL COOPERATIVE PURCHASING ALLIANCE CONTRACT NO.: 01-169

Passed: All present voting "aye."

- 6. Consideration of a Resolution to Accept a Donation of a Site Shelter and Generator from T-Mobile South LLC to the Utilities Department (AF-287-2025) (Ryan McReynolds)**

Motion made by Alderman George, Seconded by Alderman Mayes.

**RESOLUTION NO. 2026-090** A RESOLUTION ACCEPTING A DONATION OF A SITE SHELTER AND GENERATOR FROM T-MOBILE SOUTH LLC FOR USE BY THE UTILITIES DEPARTMENT

Passed: All present voting "aye."

- 7. Consideration of a Resolution to Approve an Amendment to a Lease between the City of Kingsport, Tennessee and American Golf Club, LLC and to Allow the Mayor to Sign All Documents Necessary and Proper as they Pertain to the Lease (AF-289-2025) (Jessica Harmon)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

**RESOLUTION NO. 2026-091** A RESOLUTION APPROVING AN AMENDMENT TO THE LEASE BETWEEN THE CITY OF KINGSFORT AND AMERICAN GOLF CLUB, LLC TO EXTEND THE TERM OF THE LEASE, AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME

Passed: All present voting "aye."

- 8. Consideration of a Resolution to Renew the Agreement with AccuForce for Temporary Employment Services for Kingsport City Schools (AF-275-2025) (David Frye)**

Motion made by Alderman Phillips, Seconded by Alderman Baker.

**RESOLUTION NO. 2026-092** A RESOLUTION RENEWING THE ACCUFORCE HR SOLUTIONS LLC AGREEMENT FOR TEMPORARY EMPLOYMENT SERVICES FOR KINGSFORT CITY SCHOOLS AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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- 9. Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order to Playworld Preferred for Playground Equipment to be Installed at Jackson Elementary School (AF-282-2025) (David Frye)**

Motion made by Alderman George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2026-093** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO PLAYWORLD PREFERRED FOR PLAYGROUND EQUIPMENT TO BE INSTALLED AT JACKSON ELEMENTARY SCHOOL UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 010521-LTS-8

Passed: All present voting "aye."

- 10. Consideration of a Resolution to Enter into a Memorandum of Understanding with the U.S. Secret Service for the Kingsport Police Department to Designate a Sworn Task Force Officer (AF-283-2025) (Chief Bellamy)**

Motion made by Alderman Baker, Seconded by Alderman George.

**RESOLUTION NO. 2026-094** A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE UNITED STATES SECRET SERVICE FOR THE KINGSPORT POLICE DEPARTMENT TO DESIGNATE A SWORN TASK FORCE OFFICER WITH THE SECRET SERVICE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 11. Consideration of a Resolution Authorizing the Purchase of File Storage Systems from Patterson Pope, Inc. as Part of the Justice Center Addition 2<sup>nd</sup> Floor Circuit Clerk and Chancery Clerk Offices (AF-285-2025) (Ryan McReynolds)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

**RESOLUTION NO. 2026-095** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO PATTERSON POPE, INC. UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 110923-SPC FOR FILE STORAGE SYSTEMS AS PART OF THE JUSTICE CENTER RENOVATION PROJECT

Passed: All present voting "aye."

**XII. CONSENT AGENDA** None.

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### XIII. COMMUNICATIONS

#### 1. City Manager

##### a. 2025 Stormwater Annual Report

Mr. McCartt stated the annual report for stormwater management is on the website.

#### 2. Mayor and Board Members

Alderman Baker commented on the BMA approval of spending city dollars. Alderman Phillips mentioned the October 25th Halloween event downtown as well as the following Friday on Halloween and be safe. Alderman Mayes thanked Chief DeBerry and the other public safety officials who presented at the work session yesterday. He asked for a periodic campaign to make the public aware of the methods where they can receive emergency information. Alderman George thanked the City Manager for the State of the City address, noting people feel good about where the city is going. She stated there will also be a dog costume contest for Halloween. Lastley, she commented on the dental clinic presentation at the work session. Vice-Mayor Duncan mentioned that the prescription drug takeback is this Saturday and will be set up at DB and Food City. Mayor Montgomery also thanked Mr. McCartt for the State of the City address. He commented on the passing of Mike Oneal and thanked Assistant City Attorney Sarah Valk for filling in tonight.

### XIV. ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 7:51 p.m.



ANGELA MARSHALL

Deputy City Recorder



PAUL W. MONTGOMERY

Mayor