



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, September 15, 2026 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Vice Mayor Darrell Duncan, Presiding

Alderman Morris Baker

Alderman Calvin Clifton

Alderman Richard Isaacs

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder/CFO

Angie Marshall, City Clerk/Deputy City Recorder

I. **CALL TO ORDER** 7:00 pm by Vice Mayor Darrell Duncan.

II. **PLEDGE OF ALLEGIANCE TO THE FLAG**

III. **INVOCATION** led by Alderman Isaacs

IV. **ROLL CALL** by City Recorder/CFO Travis Bishop. Absent: Mayor Paul W. Montgomery and Alderman Julie Byers

V. **RECOGNITIONS AND PRESENTATIONS**

1. **Keep Kingsport Beautiful Beautification Awards** - Sharon Hayes

VI. **COMMENT**

Vice Mayor Duncan invited citizens in attendance to speak. There being no one coming forward, the Vice Mayor closed the public comment section.

VII. **APPROVAL OF MINUTES** *(These items are considered under one motion.)*

Motion made by Alderman Phillips, Seconded by Alderman Isaacs.

Passed: All present voting "aye."

1. **August 31, 2026 - Work Session**

2. **September 1, 2026 - Business Meeting**

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VIII. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. **Consideration of an Ordinance to Adopt the 2024 International Building, Fire and Related Codes, Property Maintenance Codes, & 2024 National Electric Code as Amended** (AF-280-2026) (Jessica Harmon)

Motion made by Alderman Phillips, Seconded by Alderman Baker.

AN ORDINANCE AMENDING VARIOUS ARTICLES, DIVISIONS, AND SECTIONS OF CHAPTER 22 OF THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE, RELATING TO THE ADOPTION BY REFERENCE OF VARIOUS INTERNATIONAL CODES PERTAINING TO PROPERTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE
Passed: All present voting "aye."

2. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2027** (AF-275-2026) (Chris McCartt)

Motion made by Alderman Isaacs, Seconded by Alderman Clifton.

AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE AMENDING THE 2026-2027 FISCAL YEAR BUDGET
Passed: All present voting "aye."

IX. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of an Ordinance to Annex, Adopt a Plan of Services, and Assign Zoning for the Airport Parkway Annexation** (AF-262-2026) (Sam Cooper)

Motion made by Alderman Baker, Seconded by Alderman Clifton.

ORDINANCE NO. 7283 AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED AIRPORT PARKWAY FROM COUNTY M-1, LIGHT MANUFACTURING DISTRICT, TO M-X, MIXED-USE DISTRICT, IN THE 18TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Clifton, Vice Mayor Duncan, Alderman Isaacs, Alderman Phillips

2. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2027** (AF-268-2026) (Chris McCartt)

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Motion made by Alderman Clifton, Seconded by Alderman Baker.

ORDINANCE NO. 7284 AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE
AMENDING THE 2026-2027 FISCAL YEAR BUDGET

Passed on second reading with a roll call vote: Alderman Baker, Alderman Clifton, Vice Mayor
Duncan, Alderman Isaacs, Alderman Phillips

X. OTHER BUSINESS

1. **Consideration of a Resolution to Enter into a Professional Services Agreement with LJA Engineering, Inc. to Provide Engineering and Flow Monitoring Services for the Madd Branch Sewer Basin – Lincoln St (AF-245-2026) (Ryan McReynolds)**

Motion made by Alderman Isaacs, Seconded by Alderman Phillips.

RESOLUTION NO. 2027-064 A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LJA ENGINEERING, INC AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

2. **Consideration of a Resolution Authorizing the Mayor to Execute a Mutual Aid and Assistance Agreement for Participation in the Tennessee Water and Wastewater Agency Response Network (TNWARN) Program (Ryan McReynolds) (AF-278-2026)**

Motion made by Alderman Clifton, Seconded by Alderman Baker.

RESOLUTION NO. 2027-065 A RESOLUTION APPROVING A MUTUAL AID AND ASSISTANCE AGREEMENT WITH THE TENNESSEE WATER AND WASTEWATER AGENCY RESPONSE NETWORK AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

3. **Consideration of a Resolution Authorizing the City to Enter into an Agreement with Tyler Technologies for Financial Information System (FIS) (AF-251-2026) (Travis Bishop)**

Motion made by Alderman Isaacs, Seconded by Alderman Phillips.

RESOLUTION NO. 2027-066 A RESOLUTION APPROVING AN AGREEMENT WITH TYLER TECHNOLOGIES, INC., AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

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AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 4. Consideration of a Resolution Authorizing the City to Enter into an Agreement with UKG Kronos Systems, LLC for Human Capital Management (HCM) Pursuant to an Omnia Partners Cooperative Purchasing Agreement (AF-274-2026) (Tyra Copas)**

Motion made by Alderman Clifton, Seconded by Alderman Baker.

RESOLUTION NO. 2027-067 A RESOLUTION APPROVING THE PURCHASE OF A HUMAN CAPITAL MANAGEMENT SYSTEM FROM UKG KRONOS SYSTEMS, LLC UTILIZING OMNIA PARTNERS CONTRACT # 24-6833 AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 5. Consideration of a Resolution Authorizing the Municipal Technical Advisory Service (MTAS) to Recodify the Ordinances of the City of Kingsport, Tennessee (AF-282-2026) (Jessica Harmon)**

Motion made by Alderman Phillips, Seconded by Alderman Isaacs.

RESOLUTION NO. 2027-068 A RESOLUTION APPROVING AUTHORIZING THE MUNICIPAL TECHNICAL ADVISORY SERVICE TO CODIFY AND REVISE THE ORDINANCES OF THE CITY OF KINGSFORT, TENNESSEE AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

XI. CONSENT AGENDA *(These items are considered under one motion.)*

Motion made by Alderman Phillips, Seconded by Alderman Baker.

Passed as presented with a roll call vote: Alderman Baker, Alderman Clifton, Vice Mayor Duncan, Alderman Isaacs, Alderman Phillips

- 1. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary and Proper to Apply for and Receive a Grant for Approximately \$26,000 from the Department of Justice FY26 Edward Byrne Justice Assistance Grant (JAG) Program (AF-272-2026) (Chief Jason Bellamy)**

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RESOLUTION NO. 2027-069 A RESOLUTION APPROVING AN APPLICATION FOR AND RECEIPT OF A FISCAL YEAR 2026 GRANT FROM THE UNITED STATES DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE ASSISTANCE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER FOR SUCH APPLICATION AND RECEIPT OF GRANT FUNDS

- 2. Consideration of a Resolution Authorizing the Mayor to Execute Signature Authority Allowing the Chief of Police or His Designee to Electronically Complete All Necessary Documents as Required by the Department of Justice, Bureau of Justice Assistance Grant (JAG) FY 2026 (AF-273-2026) (Chief Jason Bellamy)**

RESOLUTION NO. 2027-070 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM

- 3. Consideration of a Resolution Approving the Renewal of the Niswonger Foundation Project-On-Track MOU and Authorizing the Mayor to Execute the MOU and All Documents (AF-279-2026) (David Frye)**

RESOLUTION NO. 2027-071 A RESOLUTION APPROVING THE RENEWAL OF THE NISWONGER FOUNDATION PROJECT ON-TRACK MEMORANDUM OF UNDERSTANDING AND AUTHORIZING THE MAYOR TO SIGN THE MOU AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE MEMORANDUM OF UNDERSTANDING

- 4. Consideration of a Resolution Approving a Community Development Block Grant (CDBG) Subrecipient Agreement with Kingsport Housing and Redevelopment Authority (KHRA) (AF-281-2026) (Jessica Harmon)**

RESOLUTION NO. 2027-072 A RESOLUTION APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT WITH THE KINGSPORT HOUSING & REDEVELOPMENT AUTHORITY TO ASSIST WITH THE KINGSPORT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE

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MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

5. **Consideration of Resolution Authorizing the Submission of a Rural Health Access Modernization Program (RAMP) Grant for the Kingsport Dental Clinic** (AF-283-2026) (Chris McCartt)

RESOLUTION NO. 2027-073 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A RURAL HEALTH ACCESS MODERNIZATION PROGRAM GRANT FOR THE KINGSPORT DENTAL CLINIC

XII. COMMUNICATIONS

1. City Manager

Mr. McCartt stated he appreciated the board entertaining several presentations at the work session yesterday. He noted it's rare to request approval from the board, but this is the case regarding the updated software. He pointed out staff has done a tremendous amount of work to present all the information, noting the FIS and HCM will be game changers for the city with increased efficiencies with each program. The city manager also commented on the DB Band 100 year anniversary gala at the Farmers Market last Saturday and the alumni band performing at the game Friday night, remarking on the amazing tradition and providing a window to the world for the City of Kingsport when they travel to Macy's parade in November.

2. Mayor and Board Members

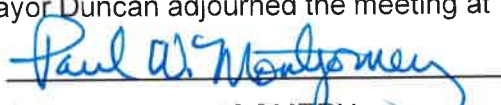
Alderman Clifton recognized the 100-year anniversary of the band. He also commented on the record amount of paving going on in the City and asked citizens to be safe, cautious and patient. Alderman Phillips pointed out it is race weekend and to be kind to visitors. He also noted there's a Christmas in Kingsport meeting tomorrow remarking there will be an expansion announcement coming soon. Alderman Isaacs said there's a lot going on to be proud of in Kingsport. He also commented on the leadership of the city manager and the mayor and pointing out sometimes you have to spend money to move forward. Vice Mayor Duncan mentioned the remembrance last Saturday at the racetrack for 9/11 with that event being the fourth largest walk in the nation.

XIII. ADJOURN

Seeing no other business for consideration, Vice Mayor Duncan adjourned the meeting at 7:39 p.m.


ANGELA MARSHALL

Deputy City Recorder


PAUL W. MONTGOMERY

Mayor