

BOARD OF MAYOR AND ALDERMEN WORK SESSION MINUTES

Monday, December 18, 2023 at 4:30 PM City Hall, 415 Broad Street, Montgomery - Watterson Boardroom

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding Vice Mayor Colette George Alderman Betsy Cooper Alderman Darrell Duncan

Alderman Paul W. Montgomery Alderman Tommy Olterman Alderman James Phillips

- I. CALL TO ORDER 4:30 pm by Mayor Shull.
- II. ROLL CALL by City Recorder/Treasurer Lisa Winkle.

III. DISCUSSION ITEMS

1. KOSBE Update - Aundrea Salyer

Aundrea Salyer gave a presentation on this item highlighting a new initiative to benefit local businesses called KOSBE Bucks e-Gift Card. The program is a digital discount card, noting there are 20 merchants that have signed up so far with more being added. She pointed out it also provides analytics to show where the dollars are being spent and also sends a reminder to the card holder there is still a balance that can be used.

2. Cement Hill - Kitty Frazier

Kitty Frazier gave a presentation on this item, providing the history of this property as well as discussing the Preliminary Design for the Master Plan. She noted certain site limitations, pointing out this is a brownfield area. Ms. Frazier displayed conceptual pictures noting many are tied to the railroad. Lastly, she talked about the path forward which included a possible recurring grant as well as other funding sources. Some discussion followed.

IV. REVIEW OF BUSINESS MEETING AGENDA

City staff gave a summary for each item on the December 19, 2023 proposed agenda. The following items were discussed at greater length or received specific questions of concerns.

BOARD OF MAYOR AND ALDERMEN WORK SESSION MINUTES

Monday, December 18, 2023 at 4:30 PM

Kingsport City Hall, 415 Broad Street, Boardroom

XI.1 Consideration of a Resolution to Enter into an Agreement with CDM Smith Inc. for Phase One of the Stormwater Master Plan (AF-333-2023) Deputy City Manager Ryan McReynolds discussed the Stormwater Master Plan, noting the consultant was utilized to ensure continuity and ensure continued compliance.

XI.4 Consideration of a Resolution Awarding Bid for Construction of Wastewater Treatment Plant (WWTP) Motor Control Center Six (MCC6) Replacement to Morgan Contracting Inc. and Authorize Mayor to Sign All Applicable Documents (AF-375-2023) Mr. McReynolds provided details on this item and Item XI.8 regarding the same project.

XI.5 Consideration of a Resolution to Enter an Agreement with LDA Engineering for Engineering Design Services for the Pendragon Sanitary Lift Station Replacement Project (AF-376-2023) City Manager McCartt noted the excitement to get this project up and running, as this was one of the oldest and largest lift stations.

XI.8 Consideration of a Resolution to Amend CDM Smith Agreement for Wastewater Treatment Plant Electrical Improvements – Motor Control Center (MCC) 6 Replacement **Project** (AF-389-2023). See Item XI.4.

XI.9 Consideration of a Resolution Awarding the Proposal for Property Insurance for City Owned Buildings to The Travelers Indemnity Company (AF-388-2023) City Attorney Bart Rowlett provided information on this item and answered questions from the board.

XI.11 Consideration of a Resolution to Award Bid to W-L Construction & Paving, Inc. for 2024 Contracted Paving Area 17 and Authorizing the Mayor to Sign All Applicable Documents (AF-381-2023) Deputy City Manager McReynolds stated this gives the city a head-start on the next paving season.

XI.12 Consideration of a Resolution to Enter into a Sponsorship Agreement with Eastman Credit Union (ECU) for Naming Rights for the "Bays Mountain Planetarium Sponsored by ECU" (AF-328-2023) Assistant City Manager Michael Borders stated ECU has been a long time supporter and provided further details on the project.

Alderman James Phillips congratulated Stephen Bower for being recognized as a 40 under 40 recipient.

Mayor Shull commented that the board appreciates the city workforce and wished them a wonderful holiday season.

BOARD OF MAYOR AND ALDERMEN WORK SESSION MINUTES

Monday, December 18, 2023 at 4:30 PM

Kingsport City Hall, 415 Broad Street, Boardroom

V. ITEMS OF INTEREST

1. Projects Status Report

VI. ADJOURN

Seeing no other matters presented for discussion, Mayor Shull adjourned the meeting at 5:26 p.m.

AN Deputy City Recorder

PATRICK W. SHULL Mayor