



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING AGENDA**

**Tuesday, March 19, 2024 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George  
Alderman Betsy Cooper  
Alderman Darrell Duncan

Alderman Paul W. Montgomery  
Alderman Tommy Olterman  
Alderman James Phillips

### **Leadership Team**

Chris McCartt, City Manager  
Michael Borders, Assistant City Manager  
Bart Rowlett, City Attorney  
Lisa Winkle, City Recorder/Treasurer  
John Morris, Budget Director  
Scott Boyd, Fire Chief

Ryan McReynolds, Deputy City Manager  
Jessica Harmon, Assistant City Manager  
Tyra Copas, Human Resources Director  
Dale Phipps, Police Chief  
Adrienne Batara, Public Relations Director  
Floyd Bailey, Chief Information Officer

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE TO THE FLAG**

1. New Vision Youth

### **III. INVOCATION**

1. Rev. Scottie Burkhalter, Holy Trinity Lutheran Church

### **IV. ROLL CALL**

### **V. RECOGNITIONS AND PRESENTATIONS**

### **VI. APPOINTMENTS**

1. Appointment to the Kingsport Housing and Redevelopment Authority (AF-75-2024) (Mayor Shull)

2. Appointment to the Construction Board of Adjustments and Appeals (AF-76-2024) (Mayor Shull)
3. Appointment to the Sullivan County Board of Equalization (AF-77-2024) (Mayor Shull)
4. Appointments to the Public Art Committee (AF-78-2024) (Mayor Shull)

## **VII. APPROVAL OF MINUTES**

1. February 19, 2024 - Work Session
2. February 20, 2024 - Business Meeting
3. February 23, 2024 - Strategic Planning Session

## **VIII. PUBLIC HEARINGS**

1. Consideration of an Ordinance to Amend the Zoning Code Text by Omitting the Historic Landmark Designation Requirement and Replacing the Required Review Committee with the Historic Zoning Commission in the Demolition by Neglect Ordinance (AF-5-2024) (Ken Weems)
2. Consideration of an Ordinance to Abandon a Sewerline Easement Across Property on Riverbend Dr (AF-48-2024) (Ken Weems)

## **COMMENT**

Citizens may speak on agenda items and issue-oriented items. When you come to the podium, please state your name and address, and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment.

## **IX. BUSINESS MATTERS REQUIRING FIRST READING**

1. Consideration of an Ordinance to Amend the FY 2024 General Purpose School Fund and the General Project Fund Budgets (AF-85-2024) (David Frye)
2. Consideration of a Budget Ordinance to Amend Various Funds in FY24 (AF-73-2024) (John Morris)

## **X. BUSINESS MATTERS REQUIRING FINAL ADOPTION**

1. Consideration of an Ordinance to Establish a Historic District Overlay Applied to the 100 Block Broad Street (AF-50-2024) (Savannah Garland)

2. Consideration of a Budget Adjustment Ordinance for Various Funds in FY24 (AF-62-2024)  
(Chris McCartt)

## **XI. OTHER BUSINESS**

1. Consideration of a Resolution to Purchase One (1) 2024 Ford F-350 4x4 Stake Body Truck from TN State Contract # 80355 (AF-69-2024) (Ryan McReynolds)
2. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Apply and Accept a Section 5339A and 5339B Capital Grant from FTA-033 for Purchase of Transit Vehicles from the U.S. Department of Transportation (AF-71-2024) (Candace Sherer)
3. Consideration of a Resolution Authorizing the Mayor to Execute an Agreement to Allow Goodwill Industries of Tennesseva Area, Inc. to Place a Container at City Convenience Centers to Collect Donated Items (AF-72-2024) (Ryan McReynolds)
4. Consideration of a Resolution to Accept Private Donation to the Kingsport Police Department (AF-68-2024) (Chief Dale Phipps)
5. Consideration of a Resolution to Accept a Donation of Tempur-Pedic Mattresses (AF-79-2024) (Scott Boyd)
6. Consideration of a Resolution to Enter into an Agreement with LJA Engineering, Inc. to Provide Inspection and Engineering Services for the West Kingsport Sewer Basin (AF-55-2024) (Ryan McReynolds)
7. Consideration of a Resolution to Ratify the Mayor's Signature and Accept the Assistance to Firefighters (AFG) Grant through the U.S. Fire Administration of the Federal Emergency Management Administration (FEMA) Division of the Department of Homeland Security (DHS) (AF-80-2024) (Terry Arnold)
8. Consideration of a Resolution Awarding the Bid for the Purchase of Water & Wastewater Chemicals (AF-91-2024) (Ryan McReynolds)
9. Consideration of a Resolution Accepting the 2024 Bays Mountain Park Improvement Plan as a Guiding Document (AF-90-2024) (Michael T. Borders)
10. Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order for 2,000 Chromebooks and 1,000 Google Chrome Licenses from Dell Technologies for Kingsport City Schools Students (AF-52-2024) (David Frye)

11. Consideration of a Resolution Authorizing the City Manager to Purchase Two (2) 72-Passenger School Buses from Central States Bus Sales, Inc., Utilizing the Sourcewell Contract (AF-86-2024) (David Frye)
12. Consideration of a Resolution Authorizing the City Manager to Purchase One (1) 43-Passenger School Bus from Central States Bus Sales, Inc., Utilizing the Sourcewell Contract (AF-88-2024) (David Frye)

## **XII. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered in the ordinary course of business by the Board of Mayor and Aldermen and will be enacted on by one motion by a roll call vote. However, if discussion of an item is desired by any member of the board, the item will be removed from the Consent Agenda and considered separately.

1. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive a Law Enforcement Agency Highway Safety Grant from the Tennessee Highway Safety Office (THSO) for FY '25 (AF-63-2024) (Chief Dale Phipps)
2. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '25 Grant (AF-64-2024) (Chief Dale Phipps)
3. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive a FY '25 Tennessee Highway Safety Office (THSO) Coordinator Grant for Participation in Their Law Enforcement Liaison (LEL) Program (AF-65-2024) (Chief Dale Phipps)
4. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '25 Coordinator Grant (AF-66-2024) (Chief Dale Phipps)
5. Consideration of a Resolution Authorizing the Mayor to Execute a CDBG Sub-recipient Agreement with Meals on Wheels of Kingsport, Inc. (AF-61-2024) (Michael Price)
6. Consideration of a Resolution Authorizing the Mayor's Signature on the Certification of Local Government Approval for the Salvation Army and Family Promise 2024 Emergency Solutions Grant Application (AF-67-2024) (Michael Price)

7. Consideration of a Resolution Ratifying an Application to Receive the Tennessee Agriculture Growth Initiative Farmers Market Grant (AF-81-2024) (Michael Borders)
8. Consideration of a Resolution Authorizing the City of Kingsport's Application for and Acceptance of Funding through THDA's 2024 Emergency Solutions Grant (AF-74-2024) (Michael Price)
9. Consideration of a Resolution to Authorize the Sale of a Surplus Vehicle to Petworks (AF-89-2024) (John Morris)

### **XIII. COMMUNICATIONS**

1. City Manager
2. Mayor and Board Members

### **XIV. ADJOURN**