



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING AGENDA**

**Tuesday, July 15, 2025 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding  
Vice Mayor Darrell Duncan  
Alderman Morris Baker  
Alderman Betsy Cooper

Alderman Colette George  
Alderman Gary Mayes  
Alderman James Phillips

### **Leadership Team**

Chris McCartt, City Manager  
Michael Borders, Assistant City Manager  
Bart Rowlett, City Attorney  
Travis Bishop, City Recorder  
John Morris, Budget Director  
Jerry DeBerry, Fire Chief

Ryan McReynolds, Deputy City Manager  
Jessica Harmon, Assistant City Manager  
Tyra Copas, Human Resources Director  
Jason Bellamy, Police Chief  
Adrienne Batara, Public Relations Director  
Floyd Bailey, Chief Information Officer

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE TO THE FLAG**

### **III. INVOCATION**

1. Pastor Jason Miller, Pactolus & St. Mark United Methodist Churches

### **IV. ROLL CALL**

### **V. RECOGNITIONS AND PRESENTATIONS**

1. Keep Kingsport Beautiful Beautification Awards - Sharon Hayes

### **VI. COMMENT**

Citizens may speak on agenda items and issue-oriented items. When you come to the podium, please state your name and address, and sign the register that is provided. You are encouraged to

keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment.

## **VII. APPOINTMENTS**

1. Consideration of Appointments to the Regional Planning Commission (AF-188-2025) (Mayor Montgomery)

## **VIII. APPROVAL OF MINUTES**

1. June 16, 2025 - Work Session
2. June 17, 2025 - Business Meeting

## **IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS**

For items requiring a public hearing: When you come to the podium, please state your name and address, and sign the register that is provided. Comments of speaker must pertain to the item which is the subject of the public hearing. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes.

1. Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 046B, Parcel 013.00 and a Portion of Parcel 012.00 Located along Tyson Lane from the R-1B, Residential District to P1, Professional Offices District (AF-177-2025) (Jessica McMurray)
2. Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning Text as it Pertains to the Amount of Members and the Span of Membership Terms of the Board of Zoning Appeals (AF-180-2025) (Ken Weems)
3. Consideration of a Budget Adjustment Ordinance for Various Funds in FY25 (AF-176-2025) (Chris McCartt)

## **X. BUSINESS MATTERS REQUIRING FINAL ADOPTION**

1. Consideration of an Ordinance to Set the Property Tax Rates for FY 2025-2026 (AF-168-2025) (Chris McCartt)
2. Consideration of a Budget Adjustment Ordinance for Various Funds in FY25 (AF-169-2025) (Chris McCartt)

## **XI. OTHER BUSINESS**

1. Consideration of a Resolution Approving Change Order One to the DBHS Band Room HVAC Replacement Project and Ratifying the Mayor's Execution of the Same (AF-184-2025) (David Frye)
2. Consideration of a Resolution to Accept a Donation from Kingsport Citizen Debbie Waggoner (AF-182-2025) (Chief DeBerry)
3. Consideration of a Resolution to Award Bid to Summers-Taylor, Inc. for 2025 Contracted Paving Airport Parkway Authorizing the Mayor to Sign All Applicable Documents (AF-197-2025) (Ryan McReynolds)
4. Consideration of a Resolution to Amend Agreement with CDM Smith for Professional Consulting Services to Perform a Stormwater Utility Cost of Service Analysis (AF-183-2025) (Ryan McReynolds)
5. Consideration of a Resolution to Award the Bid to GRC Civil Services for the Waterline Extension on Lynn Road (AF-202-2025) (Ryan McReynolds)
6. Consideration of a Resolution to Purchase One (1) Vogele Super 2003-3i Utilizing Sourcewell Cooperative Purchasing Agreement (AF-198-2025) (Ryan McReynolds)
7. Consideration of a Resolution Authorizing the Mayor to Execute Agreements with Various Agencies and Organizations for Services in Fiscal Year 2025-2026 Benefiting the General Welfare of Kingsport Residents (AF-200-2025) (Chris McCartt)
8. Consideration of a Resolution to Award the Bid to East Tennessee Turf and Landscape for the Gravity Sanitary Sewer Extension and Authorize the Mayor to Sign All Applicable Documents (AF-175-2025) (Ryan McReynolds)
9. Consideration of a Resolution Authorizing Change Orders to the Contract with Summers-Taylor, Inc. for the Kingsport Resurfacing Project (PIN: 129800.00) and Authorize the Mayor to Sign All Applicable Documents (AF-181-2025) (Ryan McReynolds)
10. Consideration of a Resolution Approving an Amendment to the Current Contract with Doxim, LLC to Expand the Current Scope of Services to Include Billing for the Construction and Demolition Landfill (AF-190-2025) (Floyd Bailey)
11. Consideration of a Resolution Approving the Renewal of the Naviline Financial Software Subscription from CentralSquare and Authorizing the Issuance of a Purchase Order and Execution of All Necessary and Proper Documents (AF-191-2025) (Floyd Bailey)

12. Consideration of a Resolution to Authorize the Mayor to Execute a Submitter Merchant Agreement with J.P. Morgan Chase Bank (AF-193-2025) (Floyd Bailey)
13. Consideration of a Resolution to Authorize the City Recorder to Reconcile and Adjust Uncollectible Property Tax for Tax Year 2014 (AF-150-2025) (Travis Bishop)

## **XII. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered in the ordinary course of business by the Board of Mayor and Aldermen and will be enacted on by one motion by a roll call vote. However, if discussion of an item is desired by any member of the board, the item will be removed from the Consent Agenda and considered separately.

1. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary and Proper to Apply for and Receive a Grant from the State of Tennessee School Resource Officer (SRO) Grant Program for FY 2026 (AF-185-2025) (Chief Bellamy)
2. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the State of Tennessee School Resource Officer (SRO) Grant Program for FY 2026 (AF-186-2025) (Chief Bellamy)
3. Consideration of a Resolution Approving a Memorandum of Understanding with Kingsport City Schools as Required by the State of Tennessee School Resource Officer (SRO) Program Grant (AF-187-2025) (Chief Bellamy)
4. Consideration of a Resolution Authorizing the Mayor to Execute a Memorandum of Understanding to Receive a Sotoxa Oral Fluid Mobile Test Kit for use in DUI investigations. (AF-201-2025) (Chief Bellamy)
5. Consideration of a Resolution to Extend the CDBG Contract for Holston Habitat for Humanity (AF-194-2025) (Michael Price)
6. Consideration of a Resolution for the FTAAAD Annual Senior Center Grant (AF-196-2025) (Michael Borders)
7. Consideration of a Resolution Approving the Renewal of the Service Agreement with Cannon Cochran Management Services, Inc. for Workers Compensation Third Party Administration Services for the City and Ratifying the Mayor's Execution of the Agreement (AF-178-2025) (Bart Rowlett)

8. Consideration of a Resolution to renew the General Liability, Personal Injury Liability, Errors or Omissions Liability, Automobile Liability and Automobile Physical Damage Policy, with Public Entity Partners (AF-179-2025) (Bart Rowlett)
9. Consideration of a Resolution Authorizing the Mayor to Execute a Renewal Agreement with Frontier Health for Counseling Services at Kingsport City Schools (AF-172-2025) (David Frye)
10. Consideration of a Resolution Authorizing the Mayor to Execute Renewal of the MOU with Clarvida for Counseling Services for Kingsport City Schools (AF-173-2025) (David Frye)
11. Consideration of a Resolution Authorizing the Mayor to Execute Addendum 12 of the Substitute Staffing Services Agreement with ESS South Central LLC for Kingsport City Schools (AF-174-2025) (David Frye)
12. Consideration of a Resolution to Move the Monday, August 4, 2025 Work Session to Tuesday, August 5, 2025 at 4:00 PM (AF-199-2025) (Bart Rowlett)

### **XIII. COMMUNICATIONS**

1. City Manager
2. Mayor and Board Members

### **XIV. ADJOURN**