



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING AGENDA

Tuesday, March 18, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding
Vice Mayor Darrell Duncan
Alderman Morris Baker
Alderman Betsy Cooper

Alderman Colette George
Alderman Gary Mayes
Alderman James Phillips

Leadership Team

Chris McCartt, City Manager
Michael Borders, Assistant City Manager
Bart Rowlett, City Attorney
Travis Bishop, City Recorder
John Morris, Budget Director
Scott Boyd, Fire Chief

Ryan McReynolds, Deputy City Manager
Jessica Harmon, Assistant City Manager
Tyra Copas, Human Resources Director
Dale Phipps, Police Chief
Adrienne Batara, Public Relations Director
Floyd Bailey, Chief Information Officer

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. INVOCATION

1. Rev. Scottie Burkhalter, Holy Trinity Lutheran Church

IV. ROLL CALL

V. RECOGNITIONS AND PRESENTATIONS

VI. COMMENT

Citizens may speak on agenda items and issue-oriented items. When you come to the podium, please state your name and address, and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment.

VII. APPOINTMENTS

VIII. APPROVAL OF MINUTES

1. February 17, 2025 - Called Work Session
2. February 17, 2025 - Regular Work Session
3. February 18, 2025 - Business Meeting
4. February 28, 2025 - Called Work Session

IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. Consideration of an Ordinance to Condemn Certain Public Works Projects (AF-63-2025) (Bart Rowlett)
2. Consideration of an Ordinance to Amend the FY 2025 the General Purpose School Fund and General Projects Fund Budgets (AF-70-2025) (David Frye)
3. Consideration of a Budget Adjustment Ordinance for Various Funds in FY2025 (AF-57-2025) (Chris McCartt)

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. Consideration of an Ordinance to Amend Term Lengths for Various Boards and Commissions Appointed by the Board of Mayor and Aldermen (AF-33-2025) (Jessica Harmon)
2. Consideration of an Ordinance to Amend Zoning of Tax Map 0290, Group A, Parcel 032.00 Located along Williams Road from the R-1B, Residential District to R-3, Low Density Apartment District (AF-40-2025) (Jessica McMurray)
3. Consideration of a Budget Ordinance for Various Funds FY25 (AF-45-2025) (Chris McCartt)

XI. OTHER BUSINESS

1. Consideration of a Resolution to Utilize an Omnia Partners Contract for Maintenance, Repair, & Operations (MRO) Supplies, Equipment & Related Products & Services (AF-55-2025) (Ryan McReynolds)
2. Consideration of a Resolution Renewing the Bid for the Purchase of Water & Wastewater Chemicals (AF-56-2025) (Ryan McReynolds)

3. Consideration of a Resolution to Authorize the Reimbursement of Materials Agreement Funds to JTB Construction, Related to the Lebanon Meadows Development (AF-62-2025) (Ryan McReynolds)
4. Consideration of a Resolution Authorizing the Purchase of One (1) 24-Passenger Activity Bus from Central States Bus Sales, Inc., Utilizing a Sourcewell Contract Number (AF-31-2025) (David Frye)
5. Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order for Kingsport City Schools Grades 7-9 Chromebooks and Chrome Licenses from Dell Marketing LP (AF-66-2025) (David Frye)
6. Consideration of a Resolution Authorizing Signature of Work Estimate for Sullivan County Highway Department to Resurface a Portion of Cox Hollow Road (AF-69-2025) (Ryan McReynolds)
7. Consideration of a Resolution to Ratify the Mayor's Signature to Receive Reimbursement Funds for Mission 484 (Hurricane Helene Disaster Response) as Part of the TN Statewide Mutual Aid Agreement. (AF-64-2025) (Terry Arnold)
8. Consideration of a Resolution to Authorize the Mayor to Execute All Documents Necessary to Apply for and Receive a Land Water Conservation Fund Grant through the Office of Outdoor Recreation (AF-71-2025) (Michael T. Borders)
9. Consideration of a Resolution to Accept the Transfer of All Property, Leasehold Improvements, and Lease Assignments at 117 W Sevier Ave, known as the Kingsport Dental Clinic, from the Industrial Development Board of the City of Kingsport (AF-73-2025) (Chris McCartt)
10. Consideration of a Resolution Authorizing an Agreement with Paymentus Corporation for Electronic Bill Payment Services (AF-67-2025) (Travis Bishop)
11. Consideration of a Resolution Authorizing an Agreement with Fifth Asset, Inc. Doing Business as DebtBook (AF-68-2025) (Travis Bishop)
12. Consideration of a Resolution Authorizing an Economic Development Contribution to the Industrial Development Board of Kingsport and Authorizing One or More Agreements Pertaining to the Same (AF-74-2025) (Chris McCartt)

XII. CONSENT AGENDA

All matters listed under the Consent Agenda are considered in the ordinary course of business by the Board of Mayor and Aldermen and will be enacted on by one motion by a roll call vote. However, if discussion of an item is desired by any member of the board, the item will be removed from the Consent Agenda and considered separately.

1. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive a Law Enforcement Agency Highway Safety Grant from the Tennessee Highway Safety Office (THSO) for FY '26 (AF-58-2025) (Chief Phipps)
2. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '26 Grant (Enforcement of Tennessee Driving Under the Influence Laws) (AF-59-2025) (Chief Phipps)
3. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive an FY '26 Tennessee Highway Safety Office (THSO) Network Coordinator Grant (AF-60-2025) (Chief Phipps)
4. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '26 Grant (Network Coordinator) (AF-61-2025) (Chief Phipps)
5. Consideration of a Resolution Authorizing a Change Order to the Contract with Vanderpool Roofing, LLC for the Hunter Wright Stadium Roof Repair Project and Authorize the Mayor to Sign All Applicable Documents (AF-65-2025) (Ryan McReynolds)
6. Consideration of a Resolution Authorizing the Mayor to Sign the Host Facility Agreement for the 16th Annual World's Largest Swim Lesson (AF-13-2025) (Michael T. Borders)
7. Consideration of a Resolution to Apply for and Receive a Statewide Agricultural Farmers Market Grant (AF-53-2025) (Michael T. Borders)
8. Consideration of a Resolution to Renew Model City Makerspace Lease for Property Located at 118 Shelby Street (AF-54-2025) (Michael T. Borders)

XIII. COMMUNICATIONS

1. City Manager

Upcoming April Appointments:

- Kingsport Higher Education Commission
- Neighborhood Advisory Commission
- Kingsport Housing and Redevelopment Authority
- Board of Zoning Appeals

2. Mayor and Board Members

XIV. ADJOURN