



City of King City Council Regular Meeting
6:00 PM Tuesday, September 02, 2025

City of King City Hall Council Chambers
229 S. Main St., King, NC 27021

AGENDA

MEETING CALLED TO ORDER

PLEDGE

Notes on Pledge: Remain Standing for the invocation

INVOCATION – Chaplain Rick Hughes

ANNOUNCEMENTS

Notes on Announcements:

- **Parks/Recreation Advisory Board**, Regular Meeting, **Thursday, September 11, 2025**, 6 p.m., Parks/Rec Community Building Parlor Room, 107 White Road
- **King Planning Board**, Regular Meeting: **Monday, September 22, 2025**, 6 p.m. at City Hall Council Chambers, 229 S. Main Street
- **King City Council**, Regular Meeting: **Monday, October 6, 2025**, 6 p.m., City Hall Council Chambers, 229 S. Main Street
- **Stokes Co Fair: Tuesday-Saturday, September 9-13, 2025**, American Legion 290;
<http://stokescountyfair.org/>
- **Community Appearance Committee**, Regular Meeting, **Thursday, September 18, 2025**, 2 p.m., City Hall Council Chambers, 229 S. Main Street
- **KingFest: Saturday, October 4, 2025**, 10:00 a.m. – 5:00 p.m., King Central Park
- **Oktoberfest: Saturday, October 18, 2025**; 2 p.m. – 9 p.m.; *Route Description:* Dalton Road from Pulliam Street to Maple Street, South Main Street from Felts Drive to King Street (Old Hwy 52) (Event 4 pm - 8 pm)
- **Downtown Safe Trick or Treating: Friday, October 31, 2025**, 5:30 p.m. – 8:00 p.m., *Route Description:* Dalton Road from Pulliam Street to Maple Street, South Main Street from Felts Drive to King Street (Event 6 pm-8 pm)

PUBLIC COMMENT

Notes on Public Comment: This agenda item is included to allow input to the City Council from any citizen who wishes to address the Council without requesting to be on the agenda. Those who wish to address City Council are required to provide their name, address, including city/county of residence and topic. Speakers shall be courteous in their language and presentation. Any disruption of the meeting, insults, personal attacks, accusations, profanity, vulgar language, inappropriate gestures, or other inappropriate behavior will not be tolerated. If this occurs, the person will be identified and asked to stop or leave. If the behavior continues and they refuse to leave, they will be removed from the Council meeting. A speaker will be allowed 3 minutes to speak. The number of speakers on a topic relating to future advertised public hearing matters may be limited at the Council's discretion. The Council reserves the right to request a designated spokesperson for a large group; the spokesperson will be allotted 6 minutes. The public session will be limited to 30 minutes. The Council will only listen and not respond but may decide to place a topic on a future agenda.

1. ADJUSTMENTS TO AGENDA

2. CONSENT AGENDA

Notes on Consent Agenda: The Consent Agenda is the first order of business. The items listed are believed to be non-controversial and are administrative in nature. There will be no separate discussion

of the items unless a Councilman request or a citizen request and is granted permission to speak. The item(s) will then be removed from the Consent Agenda and considered individually. Otherwise, all items will be enacted by one motion.

A. Approval of Minutes

B. Set Date for Employee Appreciation Meal

3. NEW EMPLOYEES

A. Introduction to new employees:

- a. Wyatt Tuttle – Police Officer (Sworn in August 7, 2025)
- b. Corey Kallam - Building Inspector (Start Date, Sept. 2, 2025)

4. EMPLOYEE OF THE QUARTER

A. Employee of the Quarter Presentation – Firefighter Brandin Queen

5. ITEMS FOR PRESENTATION

A. Proclamation – Constitution Week

6. PUBLIC HEARING

A. Proposed Amendment by Arden Group to Chapter 32, Article III, Sec. 32-163 and Sec. 32-164; Proposed Addition to Chapter 32, Article V, Division 1, Sec. 32-261

7. INFORMATION ITEMS

A. Purchase of Property

9. ACTION ITEMS

A. Appointments to the Planning Board

B. Consideration of Budget Amendment 2025-06.01

C. Updating Chapter 12 – Environment & Chapter 26, Sec. 26-205 – Sidewalks/Multi-Purpose Trails

D. Revision of Ordinance 2024-03 to 2025-08

10. DEPARTMENTAL REPORTS

A. Departmental Report Attachment Sheets

B. Budget vs Actual Report

C. Utility Billing Report

D. Police Department Report

E. Fire Department report June and July 2025

F. Planning, Zoning, and Inspections Report

G. Debt Set-Off Report

H. Senior Center Report

I. Tap Fee Report

J. Stokes County Tax Report July 2025

K. Forsyth County Tax Report July 2025

ITEMS OF GENERAL CONCERN

ADJOURNMENT



CITY OF KING CITY COUNCIL

MEETING DATE:

September 2, 2025

PART A

Subject:	Approval of Minutes	
Action Requested:	Unless there are any corrections to be made, I recommend the adoption of the attached minutes as presented.	
Attachments:	A draft copy of minutes from the a. August 4, 2025, Regular Meeting	
<i>Nicole Branshaw</i> Nicole Branshaw, City Clerk	This abstract requires review by:	
	City Manager	City Attorney

PART B

Introduction and Background:
Discussion and Analysis:
Budgetary Impact:
Recommendation:
Adoption of August 4, 2025, minutes as presented.



City of King City Council Regular Meeting

6:00 PM Monday, August 04, 2025

City of King City Hall Council Chambers
229 S. Main St., King, NC 27021

MINUTES

The King City Council convened for its regular meeting at the King City Hall, Council Chambers, 229 S. Main St, King, on Monday, August 4, 2025, at 6:00 pm. The purpose of the meeting was to discuss and make decisions on various city matters. Present at the meeting were Councilman Tyler Bowles, Mayor Pro Tem Jane Cole, Mayor Rick McCraw, Councilwoman Terri Fowler, Councilman Michael Lane, City Manager Scott Barrow, City Clerk Nicole Branshaw, Director of Finance and Personnel Susan O'Brien, Fire Chief Steven Roberson, Assistant Police Chief Ian Tedder, Police Lt. K. Gallimore, Police Lt. M Perdue, Police Officer J. Marion, , Senior Center Director Paula Hall, Water Plant Superintendent Mark Danley, Supervisor of Public Works Ricky Lewis, Superintendent of Public Utilities Chuck Moser, Interim Planning/Zoning Officer Todd Cox, Intern City Planner Emerson Wright, Chaplain Rick Hughes, City Attorney Brad Friesen, and Chaplain Paul Norman.

MEETING CALLED TO ORDER

Mayor McCraw called the City Council Regular Meeting to order at 6:00 PM on Monday, August 4, 2025.

PLEDGE

The Pledge of Allegiance was recited with all remaining standing for the invocation given by Chaplain Paul Norman.

ANNOUNCEMENTS

Mayor McCraw noted the announcements listed on the agenda and thanked everyone for attending, including those watching online.

Mayor McCraw also made mention of:

- Purple Heart Day, August 7, 2025.
- 9th Annual King Pow Wow, August 9-10, 2025, at the King American Legion, Post 290.
- World Senior Citizens' Day, August 21, 2025.

He asked if there were any changes, additions, or corrections to the announcements. There were none, so the announcements were accepted as presented.

PUBLIC COMMENT

Mayor McCraw opened the public comment section at 6:04 PM. He explained the rules for public comment, including the 3-minute time limit per speaker.

1. Randy Griffin, 310 Highland Cir., King, addressed the Council regarding the city's tax rate. He shared that his small 900-square-foot house on Lake Street had doubled in appraised value, resulting in a \$1,500 annual tax bill. He expressed concern about citizens' ability to afford such taxes, especially those without pensions or retirement income. Griffin suggested that the Council consider reducing the tax rate, particularly since new houses on White Road would generate additional tax revenue. He also mentioned that Timmy's Lane was for sale and recommended that the Council consider purchasing it for right-of-way purposes.

2. Tommi Tuttle, 1246 Keiger Farm Rd., Tobaccoville, spoke on behalf of a local mission, operated out of

Place of Prayer Church (formerly the Country Corral), that serves homeless individuals in the area. She reported that they had assisted over 60 homeless individuals in the past year, ranging in age from 18 to 76 years old. The mission provides shower facilities, laundry services, mail service, and counseling resources. They also operate a winter warming station when temperatures drop below 32 degrees, accommodating an average of about seven people per night. Tuttle emphasized the importance of these services in reducing unnecessary calls to law enforcement, paramedics, and the 911 system.

3. Gaynelle Martin, 750 Meadowbrook Dr., King, the Outreach Pastor for the Place of Prayer/Matthew 25 Outreach Mission, shared specific stories of homeless individuals they have helped, including two women aged 75 and 76 who have been living in their cars at the King Food Lion for nearly a year. She expressed particular concern about the increasing number of seniors experiencing homelessness, noting that in her 20 years of working with homeless populations, she had never seen so many elderly people living in their cars.

4. Cheryl Penn provided an update on the Moving Wall project scheduled for April 30-May 4, 2026, at American Legion Post 290. The Vietnam Veterans Memorial replica will be open to the public free of charge, 24 hours a day, throughout its stay. Penn invited everyone to attend the opening ceremony on April 30 at 7:00 PM and mentioned that anyone wishing to lay a wreath would be welcome to do so. The next fundraiser meal for the project will be held on October 3, serving Sloppy Joes from 4:00 to 6:00 PM. Penn also requested that the city put up flags along Main Street during the Moving Wall's visit.

5. Kevin Kendall signed up on behalf of Troop 450, which was attending and had no public comment.

6. Dane Heath from Downtown King Partnership provided an update on the organization's recent activities. In June, they held a community meeting with approximately 30 attendees, including Council members. Led by Lizzie Morrison, the group conducted a SWOT analysis and worked on developing a vision statement for downtown King. Three common themes emerged from the exercise: Downtown King offers crafted southern culinary experiences, has opportunities for specialty shops, and provides convenient access to outdoor adventures. Heath shared their draft economic positioning statement and indicated that the group will next work on developing specific goals and projects for each strategy, with plans to return to Council with ideas and potential grant funding opportunities.

There being no one else to give written or verbal requests wishing to speak. Mayor McCraw closed the meeting's public comment portion at 6:19 p.m. ****SEE DOCUMENT #1****

1. ADJUSTMENTS TO AGENDA

Mayor McCraw proposed moving Item 5A to Action Items.

MOTION: Councilwoman Fowler motioned to approve moving to **ACTION ITEMS**, agenda item 5A. **PUBLIC HEARING:** Set a New Date for Public Hearing to Amend Chapter 32, Article IV, Sec. 32-196 and Sec. 32-198; Chapter 32, Article V, Add Sec. 32-248.1. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0.

No other adjustments were made.

2. CONSENT AGENDA

Mayor McCraw explained that the consent agenda items were believed to be non-controversial and administrative in nature. He asked if any council members wanted to remove items from the consent agenda for separate discussion. The following consent items were approved:

A. Approval of Minutes

- a. July 7, 2025, City Council Regular Meeting Minutes

B. Resolution to Adopt the Northern Piedmont Regional Hazard Mitigation Plan

MOTION: Mayor Pro Tem Cole motioned to approve the consent agenda as presented. Councilwoman Fowler seconded the motion, which was carried by a unanimous vote of 4-0. ****SEE DOCUMENT #2****

3. NEW EMPLOYEES

A. Introduction to New Employee:

- a. Joseph Marion – Police Officer

4. ITEMS FOR PRESENTATION

A. Eagle Scout Project Update- William Maser

William Maser reported that his scout troop had completed the Eagle Scout project, which involved installing five plaques honoring city workers who passed away while serving the community. Maser thanked his troop, Jamie Wilkes, and Ben Marion for their assistance with the project. He also presented the Council with a framed collage of the installations.

Maser noted that his project came in under budget by 64 cents, and according to Eagle Scout rules, he needed to return the unused funds to the beneficiary or have them directed to charity. The Council directed him to return the funds to his scout troop.

Mayor Pro Tem Cole and Mayor McCraw both commended Maser and his troop for their outstanding work on the project, with the Mayor noting that the benches at the park look fantastic.

5. PUBLIC HEARING

A. Set a New Date for Continued Public Hearing Proposing Text Amendments to Chapter 32, Article III, Section 32-163 and Section 32-164, Proposing Text Addition to Chapter 32, Article V, Division 1, Section 32-261

***This item was moved to **ACTION ITEMS - 7E** at the beginning of the meeting during the adjustment of the agenda.*

B. Public Hearing on Financing Agreement of PD and FD Radios - Resolution 2025-06

Finance Director O'Brien explained that the Police Department has an agreement for 30 new Motorola radios, and the Fire Department has an agreement for seven radios. Previously, these were structured as lease agreements, but staff determined that a loan would save approximately \$4,000. Additionally, a police vehicle that was approved the previous week would be included in the financing, bringing the total loan amount to \$336,165.90 for 37 radios and one replacement police vehicle. The loan payments would be in arrears, with the first payment due in the next budget year.

Mayor Pro Tem Cole asked why this item had not been included in the budget process. Assistant Police Chief Tedder explained that this was due to an unfunded mandate from the FCC related to changes in radio requirements, which came as a surprise after the budget was finalized.

Councilman Bowles inquired about the expected service life of the new radios. Assistant Police Chief Tedder noted that while their current Motorola radios are still functioning, they can no longer be programmed to meet FCC requirements.

Mayor Pro Tem Cole asked if the funds could be taken from the fund balance rather than financing. Finance Director O'Brien clarified that since the first payment wouldn't be due until the next budget year, the Council would have the option to pay it off at that time if sufficient funding was available.

MOTION: Councilwoman Fowler motioned to approve First Horizon Bank to finance the radios for the Police Department and the Fire Department, as well as the replacement of the Police Department car, and approve Resolution 2025-06. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0. ****SEE DOCUMENT #3****

6. DISCUSSION ITEMS

A. Appointments to the Planning Board

Interim Planning & Zoning Officer Todd Cox requested permission to advertise for Planning Board vacancies, noting that there was one regular seat and two alternate positions to fill.

Mayor Pro Tem Cole questioned why Council approval was needed for advertising positions, noting that in her experience, the Clerk typically handles this administrative function. Cox explained that historically, they had come to the Council for permission to advertise for board positions. Clerk Branshaw confirmed that she currently had one application on file but hadn't advertised it in the newspaper.

After discussing advertising methods and costs, the Council agreed that advertising through the city website, social media, the electronic signboard, and contacting Stokes News for a potential free news item would be the most cost-effective approach. Mayor McCraw mentioned that he had spoken with a possible applicant who was in attendance and would be picking up an application that evening.

MOTION: Mayor Pro Tem Cole made a motion to approve instructing the Clerk to contact Stokes News about a possible article regarding the vacancies and to advertise the positions on all social media outlets, the city website, and the electronic signboard. Councilman Bowles seconded the motion, which was carried by a unanimous vote of 4-0.

7. ACTION ITEMS

A. Surplus Property Resolution for PD – Resolution 2025-07

Assistant Police Chief Tedder presented a resolution for the disposition of surplus property, including an old SRTB box truck, a Dodge Charger that had recently been taken out of service, and the radios that would be replaced. He explained that the resolution aligns with the city's disposition of personal property policy, which permits the City Manager to approve the sale of items valued at less than \$30,000 through GovDeals or another bidding process.

Mayor Pro Tem Cole requested that surplus property lists be made available to the public to increase awareness and potentially attract more bidders. Mayor McCraw commended the Police Department for their recent work in apprehending a suspect, noting that some seized items might eventually be available as surplus property.

MOTION: Councilwoman Fowler motioned to approve the Surplus Property Resolution for the PD 2025-07. Mayor Pro Tem Cole seconded the motion, which was carried by a unanimous vote of 4-0.

****SEE DOCUMENT #4****

B. A Resolution 2025-08 To Request Our Local Legislators to Add the City of King to the List of Municipalities Found in NCGS 160A-58.1 (b)(5), Giving Us Exemption Status from the 10% Satellite Area Rule.

Interim Planning & Zoning Officer Todd Cox explained that state law currently limits the city to having no more than 10% of its total acreage in satellite annexations (areas not contiguous to the main city limits). The city is currently at 8.5% with approximately 59 acres remaining before reaching the limit. Barrow noted that a single development, such as the 45-acre tract across from Kings Crossing, would consume most of the remaining capacity. He emphasized that many developments want city services, particularly sewer, and being unable to annex them would either prevent development or force them to pay higher outside rates.

Cox recommended that Council approve a resolution requesting that local legislators add King to the list of municipalities exempt from the 10% rule. He noted that approximately 40 other cities across the state have already received this exemption.

Councilman Bowles requested clarification on what qualifies as a satellite annexation, and Cox explained that it refers to areas not physically adjacent to the main city limits. Mayor Pro Tem Cole mentioned the recently approved over-55 apartments on Goth Road as an example of a development that would likely request annexation to receive city sewer service.

Councilman Lane asked if the exemption would be permanent, and Cox confirmed it would be unless the legislature changed the general statutes. Mayor Pro Tem Cole emphasized that all annexations must be voluntary, as the city cannot mandate annexation.

MOTION: Councilwoman Fowler motioned to approve Resolution 2025-08 to request our local legislators to add the City of King to the list of municipalities found in NCGS 160A-58.1(b)(5), giving us exemption status from the 10% satellite area rule. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0. ****SEE DOCUMENT #5****

C. Special Events Permit

City Engineer Ben Marion presented a revised special events permit for applicants hosting events within the city. The updated permit includes language and guidelines from the Fire Marshal's office, a better flow for department sign-offs, and updates to insurance certificate requirements.

Mayor Pro Tem Cole expressed her support for the permit, noting that it would bring revenue to the city.

MOTION: Councilwoman Fowler motioned to approve the Special Events Permit. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0.

D. Change to City Ordinance to allow Alcohol at Central Park

Ben Marion reported that the Parks and Recreation Advisory Board had requested changes to City Ordinance Chapter 20-10 to permit alcohol in Central Park, specifically in the amphitheater area, to encourage outside organizations to utilize the facility.

Per the request of the Parks and Recreation Advisory Board's recommendation at the April 11th, 2025 meeting, the board would like to change the City of King's Park and Recreation Ordinance, Chapter 20-10, subsection 11 to allow alcohol at Central Park only with a special events permit as well as supporting documentation required by the special events permit to include meeting ABC boards guidelines to sell and consume alcohol at public events. A revision to the city's special events permit will be brought before the council in August 2025. Following the recommendation by the Parks and Recreation Advisory Board, city staff have made changes to the ordinance throughout Chapter 20, specifically Section 6, to clarify the contact information for the Parks and Recreation Department within the ordinance.

With liquor by the drink and mixed beverages now permitted inside the City of King, the Parks and Recreation Advisory Board believes that revising this ordinance, along with the special events permit, will encourage outside organizations to utilize Central Park, particularly the Amphitheater location, for more events on a more frequent schedule. This item's Public Hearing was done at the June 2nd, 2025, meeting to allow input on changes to the city's code of ordinances.

Mayor Pro Tem Cole asked whether the ordinance would specify beer and wine only, with a two-ticket limit, similar to what the Downtown King Partnership had implemented for their events. There was discussion about whether this limitation should be included in the ordinance or left to individual event organizers to implement.

City Attorney Brad Friesen suggested adding language before subsection 12 that would limit alcohol service

to beer and wine only, excluding liquor. Mayor McCraw expressed support for this limitation, noting that the park is a family area with children present.

City Engineer Marion clarified that state ABC permits would require event organizers to designate and control specific areas where alcohol would be served, and they would not be permitted to serve alcohol throughout the entire park.

Councilman Bowles confirmed that the roped-off areas were a requirement of the state ABC permit process, not a city requirement.

Mayor McCraw emphasized that this change was recommended by the Parks and Recreation Advisory Board, not initiated by the City Council.

MOTION: Mayor Pro Tem Cole motioned to approve the changes to the city's code of ordinance related to allowing alcohol, beer, and wine in Central Park with the addition of the sentence suggested by the City Attorney. Councilman Bowles seconded the motion, which was carried by a vote of 3-1. (Cole - Yea, Bowles - Yea, Fowler - Yea, Lane - Nay) ****SEE DOCUMENT #6****

E. Set a New Date for Continued Public Hearing Proposing Text Amendments to Chapter 32, Article III, Section 32-163 and Section 32-164, Proposing Text Addition to Chapter 32, Article V, Division 1, Section 32-261

Interim Planning & Zoning Officer Todd Cox explained that the Planning Board had reviewed a requested text amendment to add a mixed-use district to the zoning ordinance. While some aspects of the proposal could be beneficial, the Planning Board identified several concerning elements and voted unanimously to table the item. The applicant agreed to participate in a workshop to address these concerns. Cox requested that the Council continue the public hearing to the September 2, 2025, meeting, allowing time for the Planning Board to review any revised proposals at their August meeting.

Mayor Pro Tem Cole expressed surprise that an applicant (potential purchaser) rather than a property owner had initiated the text amendment. Cox confirmed that this practice was common, particularly in larger jurisdictions. Councilman Lane noted that while he was interested in updating the ordinance, he was growing increasingly impatient with the applicant's repeated delays.

MOTION: Mayor Pro Tem Cole motioned to approve setting a new date for September 2, 2025, for continuing the public hearing on the text amendment. Councilman Bowles seconded the motion, which was carried by a unanimous vote of 4-0.

8. DEPARTMENTAL REPORTS

Council reviewed the departmental reports included in the agenda packet. Mayor Pro Tem Cole inquired about the general fund as shown on page 46 of the budget vs. actual report, to which Finance Director O'Brien responded.

Council members reviewed the departmental reports.

MOTION: Motion to acknowledge receipt of the departmental reports: Moved by Councilwoman Fowler, Mayor Pro Tem Cole seconded. Motion carried unanimously 4-0.

ITEMS OF GENERAL CONCERN

Councilwoman Fowler expressed appreciation for all the information provided in the departmental reports, noting that they give Council a clear picture of city operations.

Councilman Lane addressed public comments about tax rates, emphasizing that the Council had not raised the tax rate during their tenure. He explained that the increased tax bills resulted from county property revaluations based on market values, not city actions. Lane noted that the city provides numerous services, such as yard waste and leaf pickup, that justify the tax rate, and that the budget contains no excess spending.

Councilman Bowles reinforced Lane's comments, adding that Council members are also residents who pay the same taxes and are affected by the same decisions they make. He praised city staff for running a lean operation and maintaining a tight budget.

Mayor Pro Tem Cole highlighted the importance of public safety in the city, expressing appreciation for the police and Fire Departments' reliability and responsiveness. She thanked city employees and fellow Council members for their work in ensuring residents feel safe.

Mayor McCraw thanked City Manager Barrow and Finance Director O'Brien for their careful management of city finances. He commended Clerk Branshaw for the improved format of the departmental reports and Paula Hall for the Senior Center's active calendar of events. The Mayor also praised the Police Department for their foresight in acquiring new equipment to enhance public safety, noting that the recently purchased vehicle was manufactured in North Carolina. He emphasized that while tax dollars must be spent judiciously, the safety of residents and first responders is of paramount importance.

ADJOURNMENT

MOTION: *Councilwoman Fowler motioned to adjourn the meeting at 7:05 pm. Councilman Lane seconded the motion, which was carried by a unanimous vote of 4-0.*

***** Clerk's Note: See Document 1-6 for supporting documents. *****

{Seal}

Approved by:

Richard E. McCraw, Mayor

Attest:

Nicole Branshaw, City Clerk



Date: August 4, 2025



PUBLIC COMMENT SIGN-UP SHEET

All persons who wish to speak MUST sign up for the Public Comment period unless you wish to speak during a public hearing, in which case you must sign up for the Public Hearing. ALL SPEAKERS ARE LIMITED TO 3 MINUTES.

PLEASE PRINT ALL INFORMATION

NAME	ORGANIZATION (If Any)	ADDRESS	PHONE	SUBJECT	City Resident?
1. Randy Griffin	Prayer/Matthew 25 Outreach	301 Hazel Land	336-914-1389	AXES	☐ yes ☒ no
2. Daynelle Martin	7550 Meadowbrook Drive, King, NC		336-325-6493	Homeless population	☐ yes ☒ no
Tommi Twille	1240 Kiger Farm Road, Tobagoville		(336) 830-3510	"	☐ yes ☒ no
Cheryl Penn	American Legion Unit 240 - 5130 Kamille Park WS		336-816-0502	Moving Wall	☐ yes ☒ no
Hawley/Heath	Griffin 1240 Kiger Farm Road		336-416-1713	DKP	☐ yes ☒ no
7.					
8.					
9.					
10.					
11.					
12.					
13.					

Section 2, Item # A.

BOARD: City Council
DATE: August 4, 2025
DOCUMENT #: 1 PAGES: 1

In many cases, the City Council will receive your comments but take no action at the meeting.

A staff member will contact you to follow up on your concerns.



BOARD: City Council

DATE: 8/4/2025

DOCUMENT #: 2 PAGES: 2

**RESOLUTION 2025 - 09
ADOPTING NORTHERN PIEDMONT
REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the citizens and property within City of King are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the City of King desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000, as amended, states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the City of King has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations and at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management, and that the plans have been updated in accordance with federal laws including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; the National Dam Safety Program Act, as amended; as required under regulations at 44 CFR Part 201, and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

WHEREAS, it is the intent of the City Council of the City of King to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of King hereby:

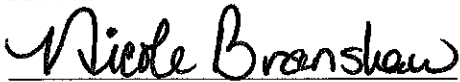
1. Adopts the Northern Piedmont Regional Hazard Mitigation Plan.
2. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this on the 4th day of August 2025.

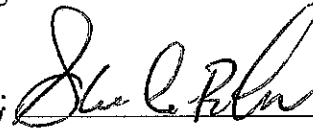


Richard E. McCraw, Mayor
City of King

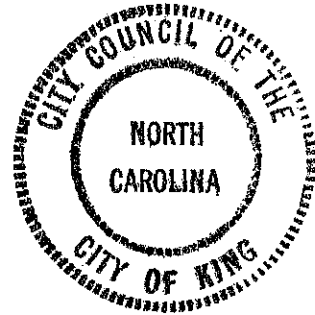
Attest:



Nicole Branshaw, City Clerk
City of King

Certified by:  (SEAL)

Date: August 4, 2025



CITY OF KING
RESOLUTION 2025-06

A Resolution Approving Financing Terms for Radios for Police and Fire Departments and Vehicle for Police Department

WHEREAS, the City of King "City" has previously determined to undertake a project for 37 Motorola Radios and Equipment and one Vehicle, "the Project" and the Finance Officer has now presented a proposal for the financing of such Project.

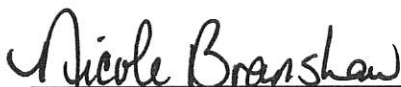
BE IT THEREFORE RESOLVED AS FOLLOWS:

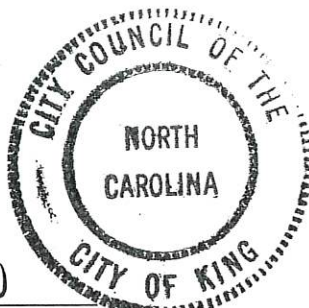
1. The City hereby determines to finance the Project through First Horizon Bank ("Lender"), in accordance with the proposal dated July 24, 2025. The amount financed shall not exceed \$336,165.90, the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.98%, and the financing term shall not exceed five years (5) years from closing.
2. All financing contracts and all related documents for the closing of the financing "the Financing Documents" shall be consistent with the foregoing terms. All officers and employees of the City ("Borrower") are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Borrower hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund, or any other Borrower fund related to the project, for project costs may be reimbursed from the financing proceeds.
6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

IN WITNESS WHEREOF, this resolution was adopted this the 4th day August 2025.

(SEAL)

ATTEST:


Nicole Branshaw, City Clerk



CITY OF KING


Richard E. McCraw, Mayor



Date: August 4, 2025

PUBLIC HEARING SIGN-UP SHEET

PUBLIC HEARING Financing Terms for Police and Fire Departments

All persons who wish to speak MUST sign up for the Public Hearing. ALL SPEAKERS ARE LIMITED TO 3 MINUTES.

PLEASE PRINT ALL INFORMATION

[illegible]



BOARD: City Council
DATE: 8/4/2025
DOCUMENT #: 4 PAGES: 1

**CITY OF KING
RESOLUTION NO. 2025-07**

**RESOLUTION APPROVING THE ELECTRONIC AUCTION
AND DISPOSAL OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the City of King has accumulated personal property that is no longer necessary to meet the operational needs of the City. Traditionally, the City has declared such property to be surplus and disposed of such property by public auction in accordance with the requirements of NCGS. 160A-270, to dispose of surplus property with no value in accordance with NCGS. 160A-266, and to change the use of surplus property per NCGS 160A-265.

NOW, THEREFORE, BE IT RESOLVED, by the city council of the city of King, North Carolina, that the sale/disposal of all surplus property shall be made in accordance with the requirements of NCGS. 160A-266 is hereby authorized, and the City Manager, or other staff designated by him, is authorized to give appropriate notice and conduct the sale/disposal in accordance with the requirements of all applicable laws.

BE IT FURTHER RESOLVED, the City Manager is authorized to declare surplus any personal property valued at less than \$30,000 for any one item or group of items and keep a record of all property sold with a description, to whom it was sold, and the amount of money received.

BE IT FURTHER RESOLVED, the City Manager is authorized to discard any personal property that is determined to have no value, remains unsold or unclaimed after the city has exhausted efforts to sell the property, or poses a potential threat to public health or safety in accordance with NCGS 160A-266.

Adopted this the 4th day of August 2025.

{SEAL}




Richard E. McCraw, Mayor

Attest:

Nicole Branshaw, City Clerk



BOARD: City Council
DATE: 8/4/2025
DOCUMENT #: 5 PAGES: 3

City of King

Resolution of Consideration No. 2025-08

A Resolution of Consideration requesting the City of King's local House and Senate representatives amend 160A-58.1 (b)(5) to include the City in the exempt list.

Whereas, NC General Statutes 160A-58.1 (b)(5) states that no municipality may satellite annex more than 10% of its primary corporate limits; and

Whereas, the City of King is close to this 10% rule and would like to be able to continue to be able to accommodate those who wish, by petition, to be annexed into the city by satellite annexation; and

Whereas, the NC General Statutes have made a way to be exempt from this rule found in 160A-58.1 subsection (b)(5) by having their jurisdiction added to the list of other exempt municipalities.

Now, Therefore, Be It Resolved, by the City Council of the City of King:

The City of King is requesting that one or both of its local House and Senate representatives add the city to this exempt list found in 160A-58.1 subsection (b)(5).

Adopted on this 4th day of August 2025.

{SEAL}



Richard E. McCraw, Mayor

ATTEST:

Nicole Branshaw, City Clerk

Nicole Branshaw

From: Nicole Branshaw
Sent: Thursday, August 14, 2025 4:22 PM
To: kyle.hall@ncleg.gov; dana.jones@ncleg.gov
Subject: Request from King City Council Regarding NCGS 160A-58.1 (b)(5)
Attachments: Resolution of Consideration No. 2025-08 & cover letter for representatives.pdf

Importance: High

Dear Senator Dana Jones and House Representative Kyle Hall,

The attached communication concerns a request from the King City Council regarding a Resolution of Consideration No. 2025-08, asking for your help in amending North Carolina General Statute 160A-58.1 (b)(5). The City of King Council has formally adopted Resolution No. 2025-08, which explains the support requested.

The City Council respectfully asks that you, our local Senate and/or House representatives, introduce and advocate for an amendment to G.S. 160A-58.1 subsection (b)(5) that would include the City of King among the exempted municipalities. Consideration of this matter and the needs of the community are appreciated.

Thank you for your time and attention to this important issue.

Respectfully,

Nicole Branshaw, NCCMC
City of King, City Clerk
(Main#) 336-983-8265
(Direct #) 336-985-1102
(Cell #) 336-416-0917
(Fax #) 336-983-3241

CITY OF KING- City Clerk's Office

Gateway to the Foothills

Richard E McCraw, Mayor
Scott Barrow, City Manager

P.O. Drawer 1132
King, NC 27021-1132

229 S. Main Street
Telephone (336) 983-8285
Fax (336) 983-4675

08/13/2025

Dear Senator Dana Jones and Representative Kyle Hall,

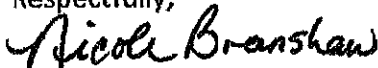
We are writing to you today, representing the City Council and the citizens of King, North Carolina, regarding a critical matter concerning the City's ability to manage its growth and development through annexation. The City of King has formally adopted a Resolution of Consideration requesting your assistance in amending North Carolina General Statute 160A-58.1 (b)(5). Currently, this statute limits satellite annexations by municipalities to a maximum of 10% of their primary corporate limits.

The City of King is approaching this 10% threshold, and we are concerned that this limitation will hinder our ability to respond to future requests from residents who wish to be annexed into the city via satellite annexation. Allowing for this continued growth is essential for the prosperity and planned development of our community. Recognizing that the General Assembly has previously provided exemptions from this 10% rule for other municipalities in North Carolina, we believe that the City of King should also be considered for inclusion on this exempt list.

The City Council respectfully requests that you, our local House and/or Senate representatives, introduce and advocate for an amendment to G.S. 160A-58.1 subsection (b)(5) that would include the City of King among the exempted municipalities. We believe this amendment is vital to ensure the continued orderly growth and expansion of the City of King in alignment with the wishes of its citizens. We are available to provide further information or discuss this matter in more detail at your convenience.

On behalf of the Mayor and City Council, thank you for considering this urgent request.

Respectfully,



Nicole Branshaw
City Clerk, NCCMC

Attachment:

*The City Council of the City of King
Adopted: Resolution 2025-08
August 4, 2025*

COUNCILMEN

Michael Lane – Tyler Bowles – Terri Fowler – Jane Cole, Mayor Pro Tempore



BOARD: City Council
DATE: 8/4/2025
DOCUMENT #: 6 PAGES: 6

ORDINANCE NO. 2025-05

**AN AMENDMENT TO UPDATE THE CITY'S ORDINANCE
AN ORDINANCE AMENDING THE CITY OF KING'S CODE OF ORDINANCES:
CHAPTER 20, ARTICLE I, SEC. 6 (a)-(i) & SEC. 10 (11)**

WHEREAS, the growth of the City of King's Parks and Recreation Department has facilitated the need for a text amendment change to update contact information throughout Chapter 20 of the City of King's Code of Ordinances and to make changes to allow alcohol within Central Park; and

WHEREAS, the City of King's Code of Codified Ordinances, more specifically, Chapter 20, Articles 6 and 10 texts need to be amended; and

WHEREAS, the City of King has taken steps to amend the current ordinance to include the corrected contact information for the Parks and Recreation Department, as well as to permit the consumption of alcohol within Central Park during special events, provided that proper approved paperwork and permissions are obtained.

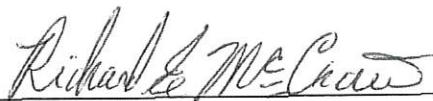
NOW, THEREFORE, be it ordained by the King City Council of the City of King, North Carolina, that:

SECTION 01. The following sections of the city's codified code of ordinances shall be amended as follows: See attached exhibit "A".

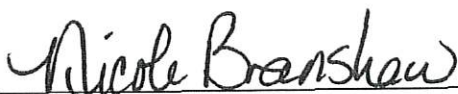
DULY PASSED AND APPROVED by the City Council of the City of King, NC,
on the 4th day of August, 20 25.

{Seal}




Richard E. McCraw, Mayor

Attest:


Nicole Branshaw, NCCMC, City Clerk

Sec. 20-6. Park event permit applications.

- (a) *Application.* An application for a park event permit must be completed and submitted to the Parks and Recreation Department not less than 45 days prior to the date of the proposed activity, and not more than 12 months prior to the proposed activity. The application is online and can be accessed via the city's website at www.ci.king.nc.us~~www.ci.king.nc.us/parksrecreation~~ or by calling the parks and recreation department at ~~336-985-1115~~. The application must be approved by the applicable city departments as prescribed in the application. Upon application approval, the applicant will pay the required fees to the collections department located in City Hall, 229 S. Main St.
- (b) *Permit requirements.* The person or organization applying for the permit shall agree to comply with all policies, procedures, rules, and regulations pertaining to the use of public parks within the city ordinances. A fee shall be assessed by the parks and recreation director based on the schedule of fees and charges as adopted by the city council and as amended from time to time. Proof of liability insurance indemnifying the city and the applicant against any perils, suits, claims, and losses, which may arise in connection with the proposed activities, is required to be submitted prior to permit approval. Exceptions may be allowed, based on and in accordance with the city's current liability insurance policy. Permittees are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be borne by the permittee.
- (c) *Permit approval process.* ~~The parks and recreation director and police chief~~ [Staff, as noted on the application](#), shall have the authority to grant or deny park event permits. The following criteria shall be considered for permit approval:
- (1) Activity will not generate excessive or unreasonable traffic, noise, or will not adversely affect the health, safety or welfare of participants or citizens not associated with the event.
 - (2) Activity will not interfere unduly with the primary use or uses for which such park is designed or intended, including previously or regularly scheduled activities at the park or recreational area.
 - (3) The permittee will be required to pay for adequate police and/or EMS personnel as required in the special events application and in accordance with the city's policies and procedures pertaining to the use of public parks.
 - (4) Parking options are adequate.
 - (5) Designated area is compatible with anticipated crowd size and proposed activities.
 - (6) All special events that necessitate a state road closure, lane closure, or the repurposing of travel lanes or shoulders on state roads shall be subject to relevant provisions of North Carolina General Statutes and special event guidelines set forth by the North Carolina General Statutes.
 - (7) Other criteria deemed relevant to the public safety by the police chief [and fire chief](#).
- (d) *Prior violation.* If within the preceding two years, the applicant has been granted a permit and did, on that prior occasion, knowingly violate a material term or condition of the permit, or any law, ordinance, statute or regulation relating to the use of the parks, ~~the parks and recreation director or police chief may deny~~ the permit [may be denied](#).
- (e) *Application review.* ~~The parks and recreation director or police chief~~ [Designated staff on the application](#) shall approve or deny an application within a reasonable time frame after receipt of application. If denied, a notice of denial shall be provided to the applicant(s), which notice shall include: (i) the grounds upon which the permit was denied; (ii) a summary of the application appeals process, and may include: (iii) suggested measures for remedying any defects in the application. For example, if an application is denied because of a conflict with another event, an alternative time may be suggested ~~by the parks and recreation director~~.

- (f) *Notifications required.* ~~The parks and recreation director shall provide~~ a copy of the application, including any approval or denial decision, shall be provided to the applicant and to relevant city personnel as soon as practical. Notice of all event application approvals shall be sent to the city manager, mayor, and city council, before the event occurs.
- (g) *Appeals.* If an application is denied, an applicant may: (i) resubmit an application with the appropriate changes and/or corrections; or (ii) appeal the denial of an application, but the appeal must be made in writing to designated staff ~~the parks and recreation director~~, within five business days after the denial has been received. ~~The parks and recreation director will forward~~ the appeal will be forwarded to the city manager or designee. Within five business days (not including city holidays) of receipt of the appeal, the city manager or designee will schedule a conference with the applicant to review the appeal. The appeal must be filed with the city clerk's office at City Hall within the aforementioned time. The applicant shall have the right to present evidence at said hearing. Within five business days (not including city holidays) following the hearing, the city manager or designee will make a decision regarding approval of the permit application and notify the applicant of that decision. The decision to approve the application or to uphold the denial shall be based solely on the approval criteria set forth by City Code. Further requests for appeal following the city manager's decision may be made to the city council at a regular council meeting.
- (h) *Cancellations.* ~~The parks and recreation director, police chief~~ Designated staff or city manager, in his or her good judgment and discretion and in consideration of the safety of any member(s) of the public, may cancel any event previously approved when good and compelling causes are presented. If such a cancellation is made, ~~the police chief or city manager cancelling the event~~ staff will notify the permit applicant as soon as is practical.
- (i) *Vending at special events.* All vendors shall preregister with the events coordinator/applicant at least five days prior to the event. The event coordinator/applicant shall collect all required information from each vendor and submit a copy to designated staff ~~the parks and recreation director~~ at least three business days, excluding city holidays, prior to the event. ~~The parks and recreation director~~ Staff shall then provide a vending permit to the coordinator/applicant for each vendor to display during the entire duration of the event. Vendors for events at Recreation Acres shall not sell items that are being offered at the park's concessions building.
- (1) *Fees.* Each vendor shall pay a registration fee per the city's schedule of fees and charges as adopted by the city council and as amended from time to time. The events coordinator/applicant is responsible for obtaining these fees and remitting them to the city prior to the event.
 - (2) *Location.* Each event coordinator/applicant shall provide a sketch map/plan showing the location of each vendor in the park as appropriate. The city shall decide whether such vendor locations are appropriate prior to the event.
 - (3) *City-sponsored special events.* Events that are sponsored or co-sponsored by the city shall be excluded from the above-listed requirements.
 - (4) *Fire inspection.* In addition to the above, a fire inspection by the King Fire Department may be required.

(Amend. of 5-2-11; Ord. No. 2013-05, 3-4-13; Ord. No. 2016-01, 2-1-16; Ord. No. 2024-01, 1-2-24)

Sec. 20-10. Prohibited acts relating to the use of public parks and recreation facilities.

The city council, with the advice of the parks and recreation committee, is authorized and empowered to adopt rules and regulations governing the use of the city parks and recreation facilities. All persons entering or using any park, playground, greenway trails, recreation or community areas or centers, or facilities (collectively "park") owned or operated by the city shall be obedient to the rules and regulations governing the use of such park. All such rules and regulations and other provisions of this chapter pertaining to a park shall be enforced in the same manner that other ordinances of the city may be enforced pursuant to section 20-14 of this Code. Any person seeking an

exemption from any park rule under section 20-10 shall make a request in writing to the city council. The following acts are specifically prohibited, except such prohibition shall not apply to the servants, employees, or officers of the city actually and necessarily engaged in the duties of their office or employment:

- (1) No person shall willfully mark, deface, disfigure, damage, tamper with or without the authorization of the town, displace or move any structure, equipment, facility, or any other real or personal property that is the property of or under the control of the city.
- (2) No person shall willfully damage, cut, carve, transplant, or remove any tree, shrub, bush, or plant within any park.
- (3) No person shall drive, park or ride any motorized vehicle in any park except in areas so marked, signed or designated for motorized vehicular traffic, and except in motorized wheel chairs for the disabled or in a golf cart where the driver and/or passenger is handicapped and holds a valid North Carolina handicapped parking placard or license plate issued in accordance with G.S. 20-37.5 or a valid handicapped parking placard or license plate from another state.
- (4) No person shall dump, deposit, leave, or place trash, garbage, ashes, waste, broken glass, or other rubbish within any park, except in garbage, trash recycling, or other proper receptacles provided for the purpose. No person shall dispose of garbage or rubbish within any park.
- (5) No person shall camp or stay overnight in any park, except with written permission from the city council or its designee.
- (6) No person shall erect or use a tent, camper, canopy, hut, bedding, or portable heater/fireplace, or make use of the city's electricity, in any city park except:
 - a. In conjunction with city-sponsored events;
 - b. When such person has submitted a reservation request and paid a reasonable usage fee in compliance with section 20-7; or
 - c. When such person has obtained a special event permit and paid a reasonable usage fee in compliance with section 20-6. Any usage of city electricity may occur only at the park shelter where a reservation has been made (or at such areas as are designated in a special event permit) and where one or more electrical outlets are located. The use of one or more electrical extension cords more than 20 feet from an outlet is prohibited.
- (7) No person shall enter any park or remain in any park during the hours the park is closed to the public.
- (8) Dogs and horses are allowed within the public parks, subject to the provisions of the city's animal control regulations in chapter 4, except in those areas specifically marked and designated that no dogs or horses shall be allowed, provided, however, that horses are not allowed on public greenways within the city's municipal corporate limits. Service animals are exempt from this section. Dog and horse manure must be removed and placed in an appropriate designated area.
- (9) Reserved.
- (10) No person shall carry, possess, or use any firearms or other dangerous weapons within any park except that a person may carry a concealed handgun provided they possess a concealed handgun permit in accordance with G.S. ch. 14, art. 54B.
- (11) No person shall use, consume, or possess any narcotic drug or hallucinogen or any other controlled substance within any park. No person shall use, consume, or possess alcoholic beverages, beer, or wine within any park unless approved by a special events permit or approval by the city council, and must abide by the following regulations:

It shall be lawful for the city, the operator or a renter, during a special event, to provide or to provide for the serving or selling of beer or wine on city property designated by the city council by resolution, or on city property designated in a special event permit application approved by designated staff either with or without charge being made; therefore, provided:

(a) All applicable health and ABC laws are complied with.

(b) The contents of beer bottles or cans or wine bottles shall be poured into appropriate cups or glasses.

(c) All empty bottles or cans shall be handled and stored in such a manner as not to be broken or left on the city property.

(d) A statement releasing and forever discharging the city, its officers, agents and employees, from any and all claims, demands, expenses, costs and liabilities of any kind or nature directly or indirectly related to any personal injury, including death, and/or property damage arising out of the use of the city's property and the service of alcoholic beverages, beer, or wine, except those claims that were proximately caused by the negligence of the city or of a city employee acting within the scope of his employment with the city.

(e) A statement agreeing to indemnify, defend and hold harmless the city, its officers, agents and employees from and against all claims, demands expenses, costs and liabilities of any kind or nature to the extent proximately caused by the intentional, negligent or reckless acts or omissions of the lessee, renter or operator, or their respective agents, officers, employees or guests; and

Permission to sell or serve beer, wine, or other alcoholic beverages at any city facility or amenity addressed in this section shall be withdrawn for failure of the renter or operator, or the employees, officers, guests, invites of either to comply with the requirements set forth in this section or any applicable laws.

Notwithstanding anything herein to the contrary, this subsection does not authorize the sale or consumption of spiritous liquor.

- (12) All persons in any park shall obey all posted traffic regulations, signs, and directions.
- (13) No person shall hit golf balls in park areas except where permitted.
- (14) No person shall engage, either verbally or physically, in any loud, indecent acts, disruptive or offensive conduct, or engage in any activity or sport in a manner which threatens the safety or welfare of other patrons of the park, or which unreasonably impairs the public's opportunity to use and enjoy the park.
- (15) No person shall operate a bicycle, skateboard, scooter, or roller blades on a public trail or within a designated park area within the city unless they are wearing a protective helmet on his or her head, with the chin strap fastened under the chin. Said helmet shall be fitted to the size of the operator and shall meet or exceed the ANSI (American National Standards Institute) Z90.4 or subsequent bicycle helmet standards, or the Snell Memorial Foundation's 1984 Standard for Protective Headgear for Use in Bicycling or subsequent standards.
- (16) No person shall or attempt to trap, catch, wound, kill, or cause to be injured, treated cruelly, or tease any form of wildlife in or upon any land owned, leased, or operated by the city. No person shall release any form of wildlife in or upon any land owned, leased, or operated by the city.
- (17) No person shall place, maintain, or erect any sign, poster, notice, or advertising device within any park.
- (18) No person shall fish at the city pond within Central Park unless they comply with the following conditions:
 - a. Fishing is only allowed from the banks of the pond or from the pier;

- b. Fishing is only allowed between 5:30 a.m. to 9:00 p.m., or for such shorter times as the city park may be open;
 - c. The city is not responsible for any fishing license required by the North Carolina Wildlife Commission; and
 - d. Any fish caught from the pond must be returned to the pond in such a manner as not to harm the fish.
- (19) All starting or kindling of fire may be prohibited by the city manager or his designee if weather conditions occur that would make such activity unduly dangerous or risky. No person shall leave a picnic area before the fire is completely extinguished. No person shall drop, throw, or otherwise scatter lighted matches, burning cigarettes, or cigars, tobacco paper, or other inflammable material within any park area.
- (20) No person shall practice, play, or use horseshoes, spears, javelins, archery, discus, or similar items in park areas except in areas specifically designated or provided for such activities.
- (21) It shall be unlawful to possess or set off, discharge, explode, or burn any firecrackers or other forms of fireworks within park settings unless a special events permit is acquired from the fire chief.
- (22) No person shall conduct or carry on any game of chance at which money, property, or any other thing(s) of value is wagered, whether such money, property, or other thing of value is present in the park (in stake) or located elsewhere.
- (23) No person shall swim, bathe, or wade in any ponds, waterways, or fountains within any park, except in such waters and at such places as are provided for such activity.
- (24) No child or children, 12 years old and under, shall be on any city park property, including the "Skate Park", without being supervised by an adult (over 18 years of age) at all times.
- (Amend. of 5-2-11; Amend. of 7-5-11; Amend. Of 08-05-25; Ord. No. 2013-05, 3-4-13; Ord. No. 2013-06, 5-6-13; Ord. No 2025-05)



CITY OF KING CITY COUNCIL

MEETING DATE:

September 2, 2025

PART A

Subject:	Set Date for Employee Appreciation Meal	
Action Requested:	Set Friday, December 12, 2025 for the Employee Appreciation Meal for 12:00 noon at Recreation Acres Community Building	
Attachments:		
<i>Susan O'Brien</i> Susan O'Brien, Director of Finance and Personnel	This abstract requires review by:	
	City Manager	City Attorney

PART B

Introduction and Background:
An employee appreciation meal has traditionally been held each year during the month of December.
Discussion and Analysis:
Budgetary Impact:
Recommendation:
Set Friday, December 12, 2025 for the Employee Appreciation Meal for 12:00 noon at Recreation Acres Community Building



CITY OF KING CITY COUNCIL

MEETING DATE:
SEPTEMBER 2, 2025

PART A

Subject:	Introduction to new employee: a. Wyatt Tuttle – Police Officer (Sworn in August 7, 2025) b. Corey Kallam – Building Inspector (start date Sept. 2, 2025)	
Action Requested:	n/a	
Attachments:	n/a	
Nicole Branshaw Nicole Branshaw, City Clerk	This abstract requires review by:	
	City Manager	City Attorney

PART B

Introduction and Background:
The City Council has directed that all newly hired employees be introduced at their meetings.
Discussion and Analysis:
None
Budgetary Impact:
n/a
Recommendation:
n/a



CITY OF KING CITY COUNCIL

MEETING DATE:

September 2, 2025

PART A

Subject: **EMPLOYEE OF THE QUARTER PRESENTATION – Firefighter Brandin Queen**

Action Requested: Recognize Firefighter Brandin Queen – Fire Dept. as the City’s Employee of the Quarter for the 3rd Quarter of 2025.

Attachments: Letter of nomination for Firefighter Brandin Queen – Fire Dept

Nicole Branshaw

Nicole Branshaw, City Clerk

This abstract requires review by:

City Manager

City Attorney

PART B**Introduction and Background:**

This is the continuation of a policy that began recognizing fellow employees for outstanding performance.

Discussion and Analysis:

City employees may nominate fellow co-workers as Employee of the Quarter for each of the 4 quarters of the calendar year. Firefighter Brandin Queen from the Fire Department has been selected for the 3rd Quarter of 2025.

Budgetary Impact:**Recommendation:**

Recognize Firefighter Brandin Queen – Fire Dept. as the 3rd Quarter of 2025 recipient.

Employee of the Quarter Q3 2025

Mayor and Council,

I would like to nominate FF Brandin Queen for the Employee of the Quarter award. FF Queen consistently has gone above and beyond in his role. He is consistently able to troubleshoot apparatus maintenance problems and help diagnose mechanical issues that keep the department from having a larger problem when the mechanical issues cause further failure. Firefighter Queen maintains a positive attitude every shift and jumps in to complete tasks in a timely manner. He works well with all his shift mates and does not complain when tasks given may require extra work on his part. He is consistent in his work and has the effort/drive to complete tasks assigned.

Respectfully submitted by:

Jason Fariss

Captain C-Shift

City of King Fire Department



CITY OF KING CITY COUNCIL

MEETING DATE:
SEPTEMBER 2, 2025

PART A

Subject:	PRESENTATION OF PROCLAMATION – CONSTITUTION WEEK DAUGHTERS OF THE AMERICAN REVOLUTION, JAMES HUNTER CHAPTER
Action Requested:	N/a
Attachments:	Copy of Proclamations for: 1) Constitution Week Proclamation

Nicole Branshaw

Nicole Branshaw, City Clerk

This abstract requires review by:

City Manager

City Attorney

PART B

Introduction and Background:

Mayor McCraw will present a proclamation to a representative of the Daughters of the American Revolution, James Hunter Chapter, in recognition of Constitution Week.

Discussion and Analysis:

Budgetary Impact:

Recommendation:



Proclamation Office of the Mayor

Whereas, September 17, 2025, marks the two hundred thirty-eighth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America, designating September 17 through 23 as Constitution Week.

Now, Therefore, I, Richard E. McCraw, by virtue of the authority vested in me as Mayor of the City of King, do hereby proclaim the week of September 17 through 23, 2025, to be

CONSTITUTION WEEK

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the City of King to be affixed this the 2nd day of September in the year of our Lord, two thousand and twenty-five.

*Richard E. McCraw
Mayor, City of King*



CITY OF KING CITY COUNCIL

MEETING DATE:

SEPTEMBER 2, 2025

PART A

Subject:	PROPOSED TO AMENDMENT BY ARDEN GROUP TO CHAPTER 32, ARTICLE III, SEC. 32-163 AND SEC. 32-164; PROPOSED ADDITION TO CHAPTER 32, ARTICLE V, DIVISION 1, SEC. 32-261
Action Requested:	To review and approve or deny the applicants requested amendments.
Attachments:	• Proposed changes to Art. III, Sec. 32-163, 164, and add to Art. V, Sec. 32-261. • Paper public notice. • Ordinance 2025-04, for proposed amendments with supporting documentation.

<i>Todd Cox</i> G. Todd Cox, Int. Planning & Zoning Official	This abstract requires review by:	
	City Manager	City Attorney

PART B

Introduction and Background:

We have an applicant, Arden Group, Inc., who is proposing a zoning text amendment that would add a new zoning use district Mixed-Use (M-U) to the zoning ordinance in Sec. 32-163, 164, and in Sec. 32-261. We currently have something similar in Sec. 32-248 Planned Unit Development (PUD), and it mainly applies to residential uses and is used to create a mixed-use site plan. In the past, our PUD's have consisted of single-family, multi-family apartments or townhomes with up to 20% of the total tract that could be used for business-type uses that would service the residential uses (similar to King's Crossing).

The new proposed M-U district by Arden Group would apply to almost all uses listed in Sec. 32-198 to 206, with a few uses excluded such as agriculture and heavy-industrial. If approved, this would be a CZ M-U district only and reviewed and approved or denied based on the requirements of Sec. 32-164 (CZ rezoning requirements) and the newly adopted requirements of Sec. 32-261. This request comes to the city as a way to broaden the existing PUD in Sec. 32-248. This proposed amendment would allow the designer/developer the means to do a more conceptual site plan with a few less restrictions on it than the PUD and to expand the commercial percentage of the site from 20% in a PUD to a minimum of 37% in the proposed M-U district with a maximum of 63% residential.

Discussion and Analysis:	
Pro's *Would aid developers to have another tool besides using the PUD to develop a tract of land that isn't geared towards mostly residential development. *The proposed amendment does give us a nice mixture of mixed development which eventually will come to King. *The proposed amendment is set up as a conditional zoning for approval as opposed to a SUP/quasi-judicial process. This makes the process much easier.	Con's *Staff doesn't see a big push to use this district in the near future. *Some of the language in the proposed amendment is not as defined as what we have in our existing PUD and other use districts which could cause various legal issues. *The need for an updated comp plan to see if or where the M-U district would work.
Budgetary Impact:	
Cost of adding to our codified ordinance.	
Recommendation:	
Staff and the chairman of the planning board have worked with the applicant's land planners and came up with a revised version of the applicants first version. We defined a lot of the items that the planning board and our attorney had pointed out as being potential issues. Just to review a few of the major issues – • Setbacks not defined. • Commercial and residential use percentages not defined. • Height restrictions not clear. • The traffic memorandum. We have tried to better address the above concerns listed above in the new version. The land planners will be going over these during the review period. They've also included copies of a traffic memorandum that has been used in other projects in the state for you to review. Staff recommends – that council review the revised ordinance amendment and see if it's a tool that the city is ready to have in the city ordinance. Also, it needs to be in line with our comp plan which hasn't been updated yet. If approved, staff does not see any potential user of the district anytime soon but could see some issues in where the new district would be used when we still need to update our city comp plan. It does have some good merits but we may want to hold on it until we can update our comp plan and define where this district may be used. If there's a motion to approve – please include in your motion to approved <u>ordinance 2025-04 and a statement that the text amendment is in keeping with the city's comp plan.</u> Planning Board Recommendation – The planning board voted 3 - 2 to recommend approval of the text amendment.	

CZ – MIXED USE DISTRICT PROPOSED TEXT AMENDMENT

Date: July 11, 2025

Updated: August 18, 2025

Modify Sec. 32-163. - Statement of intent of districts.

Add – (16) *M-U mixed-use district*. allows for the development of properties with a combination of different uses, such as residential, multi-family, commercial, and office, within the same area. This type of zoning aims to create more integrated and vibrant communities by blending various land uses in a single zone. See Sec. 32-261.

Modify Sec. 32-164. – Conditional districts.

Add – item (c) CZ M-U mixed-use.

Applicant's Proposed Amendment

CZ – MIXED USE DISTRICT PROPOSED TEXT AMENDMENT

Date: July 11, 2025

Updated: August 7, 2025

Updated: August 15, 2025

Add: Mixed Use district (M-U)

Sec. 32-261 Mixed Use

(a) *Definitions*. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Mixed Use. The M-U District is intended to accommodate a Unified Development Plan (UDP) containing residential uses and at least one nonresidential use with the mix of uses achieved through incorporating multiple uses within a single building or by single-use buildings located throughout the site. The size and intensity of M-U developments may vary based on their physical context and location. Appropriate setbacks, streetyards, bufferyards, and building heights among other site and design elements will be considered to ensure compatibility of the development on a site-specific basis and shall be, if approved, a Conditional Zoning district.

- (b) *Minimum Size.* 5 acres
- (c) *Permitted Uses.* Within an M-U district, all uses are permitted except agricultural uses, as found in Sec. 32-197, and those uses permitted only within the L-I district or H-I district.
- (d) *Dimensional requirements.* The dimensional requirements of section 32-241 are waived except for the following:
- (1) *Minimum Lot Size.* Provisions governing minimum lot size are established by the Unified Development Plan.
 - (2) *Minimum Interior Setbacks.* The minimum interior setback is zero feet, however if a setback is provided, it must be at least 5 feet pending applicable fire and building codes.
 - (3) *Minimum Perimeter Setback.* For portions of the development adjoining any R-district, the interior setback standards of the adjoining district apply along the adjoining lot line and in no case shall be less than 20-feet.
 - (4) *Minimum Street Setbacks.* Provisions governing minimum street setbacks are established by the Unified Development Plan.
 - (5) *Maximum Height.* The maximum height of a building may not exceed 50 feet or 3 stories. *(Additional height above the specified limits for every foot or fraction thereof of building height specified if one additional foot of front, side, and rear setback is provided. However, in no case shall a building exceed three stories above ground level.)*
 - (6) *Density.* Provisions governing the maximum residential density of the development are established by the Unified Development Plan. Exception – any tract(s) found within the city’s WS-IV watershed must meet the requirements of Sec. 32-288 for density and/or built upon area provisions. Percentages of proposed uses shall be a combination of the following with a minimum of 37% commercial uses and maximum of 63% residential uses:

	Minimum	Maximum
Commercial Uses:	25%	50%
Vertical Mixed-Use:	12%	50%
Multifamily Residential:	0%	25%
Attached Residential:	0%	25%
Detached Residential:	0%	25%

Exception: For smaller tracts the developer may choose to use one of the two commercial uses (commercial or vertical mixed-use) along with a

combination of one or two residential uses (multifamily, attached residential, or single family) per city council approval. A minimum ratio of 37% commercial uses and maximum of 63% residential uses shall be maintained.

- (e) *Landscape & Buffering.* Provisions governing landscaping are established by the Unified Development Plan. Perimeter buffering shall meet the minimum requirements per sec. 32-259.
- (f) *Commercial areas.* Commercial areas and adjacent residential and office areas must be arranged to provide pedestrian access and circulation between and within such areas. In mixed use and nonresidential buildings, ground level street facades shall incorporate pedestrian oriented elements such as, but not limited to, storefront display windows, covered arcades, awnings, and pedestrian level building fenestration.
- (g) *Common Open Space and Common Recreation Areas.* A minimum of five percent (5%) of the total land area within a commercial area of the proposed mixed use district shall consist of common open space. Common open space may include, but shall not be limited to, the following: plazas/courtyards, public squares, public seating areas, and focal features such as fountains, clocktowers, art installations. Common recreation areas shall be provided based on 100 SF per residential unit within the proposed development. Common recreational areas may contain amenities such as athletic courts or swimming pools, open grassed play areas, playgrounds, pocket parks, community clubhouses, and community gardens. Common open space and common recreation areas with proposed amenities to be provided shall be established by the Unified Development Plan.
- (h) *Conveyance and maintenance of common open space and common recreation areas.* A common open space or common recreation area shall be conveyed in accordance with one of the following methods:
 - (1) By dedication to the city and maintained as common open space or a public recreation facility; or
 - (2) By leasing or conveying title (including beneficial ownership) to a corporation, association, or other legal entity.
- (i) *Circulation facilities.* The arrangement of public and common ways for pedestrians and vehicular circulation in relation to other existing or planned streets in the area, together with provisions for street improvements, shall

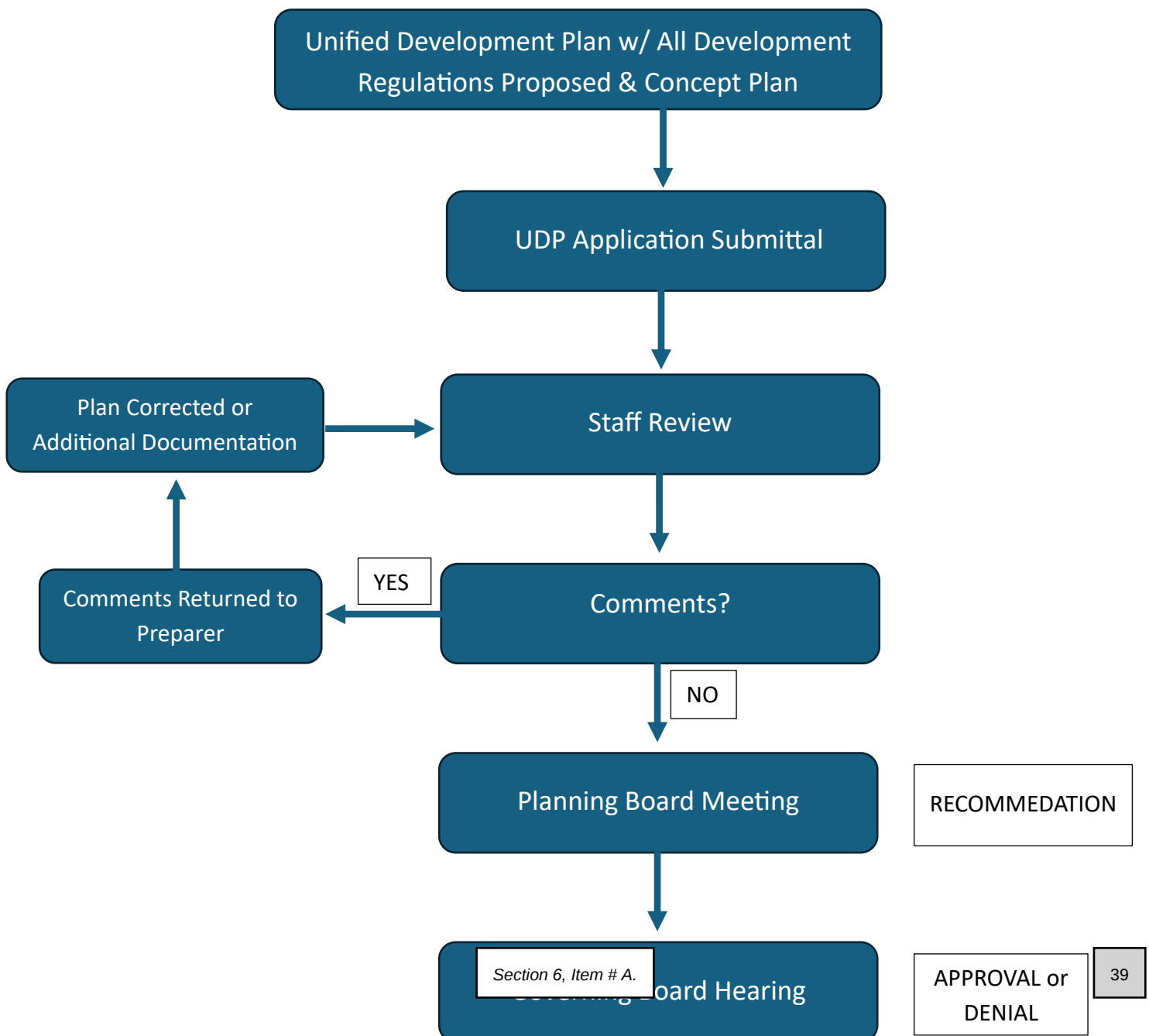
comply with the standards set forth in other chapters of the ordinance, city construction manual, or per state requirements. M-U's with more than 100 single family lots and/or multifamily units shall have two means of ingress/egress to a city or NCDOT collector street. The governing board may deviate from these standards if the proposed changes or alterations are consistent with the spirit and intent of this section. Proposed street cross sections shall be outlined in the Unified Development Plan.

- (j) *Parking and Loading.* Off-street parking and loading must be provided in accordance with Sec. 32-359 and Sec. 32-392. For any permitted use in a M-U district the required amount of parking may be reduced by up to thirty percent (30%). This reduction may not be applied to detached and attached residential units and shall not affect the required disabled parking or loading spaces. On-street parking that serves commercial areas can count towards meeting parking requirements.
- (k) *Signage.* A common sign plan shall be required as part of the Unified Development Plan specifying the size, type, height, setback, location and number of signs. Specifications must be at least as restrictive as the regulations per Sec. 32-433.
- (l) *Utilities.* All M-U districts shall provide underground utilities for proposed new utilities. All installation of utilities and maintenance of utilities shall be in accordance with the requirements and regulations of the city, public utilities companies, or the state. Public water and sanitary sewer systems shall be required.
- (m) *Mixed use district review.* It is the intent of this section that review under applicable codes and ordinances be carried out as an integral part of the review of a mixed use district. The city governing board shall review the request and set a public hearing date for the conditional rezoning of the tract. Prior to the governing board reviewing and taking action on the request, the city planning board shall review the request and make a recommendation to the governing board who will in turn review the technical requirements of the Unified Development Plan and then make a ruling on the proposal. Unified Development Plans shall be good for 24 months from the date of approval as long as work is progressing on the project. Expired Unified Development Plans or major plan amendments can be renewed/approved by the governing board. Minor amendments will be reviewed by the city staff prior to construction documents being submitted for compliance with Chapters 26 and 32.

(n) *Unified Development Plan*. The Unified Development Plan must contain the following materials:

- (1) *Concept Plan*. Concept plan showing proposed public roads, street cross sections, development tracts with list of proposed uses, maximum permitted density and/or building square footage for non-residential uses, proposed amount of common open space and common recreation areas, impervious surface coverage if in a watershed, schematic water and sewer service layouts to serve the development, general locations for stormwater control measures, and proposed phase lines, if any.
- (2) *Common Sign Plan*. Common Sign Plan per Sec. 32-261(k).
- (3) *Documentation and CZ regulations*. Documents which specify proposed setbacks or other regulations governing building placement, and/or volunteered conditions may be provided. The applicant may use district regulations provided by this ordinance or may propose regulations unique to the development. In no case may the Unified Development Plan leave any area proposed for development unregulated. Proposed documentation and regulations can be included as notes on the Concept Plan.
- (4) *Phases*. All phases must be shown on the Unified Development Plan and numbered in the expected order of development. The phasing must be consistent with the open space, traffic, circulation, drainage and utilities (water & sanitary sewer) plans for the overall planned development.
- (5) *Traffic Impact Statement*. A traffic impact statement prepared by a licensed traffic engineer showing the anticipated traffic generation of the project and evaluate the proposed access points for recommended traffic improvements shall be provided. As applicable, a full Traffic Impact Analysis for review by the city engineer and/or NCDOT shall be provided prior to the issuance of driveway permits.

CZ-M-U Mixed Use Zoning District / Unified Development Plan





July 17, 2025

David Bankhead
North Carolina Department of Transportation
Division 9, District 2
375 Silas Creek Parkway
Winston-Salem, North Carolina 27127
Phone: (336) 747-7900
Email: dpbankhead@ncdot.gov

Reference: [REDACTED] – Forsyth County, North Carolina

Subject: Turn Lane Warrant Analysis

Dear Mr. Bankhead:

RFK Engineers PLLC (RFK) has performed a turn lane warrant analysis for Phases 1 and 2 of the proposed residential development that is to be located on Ketner Road in Forsyth County, North Carolina. As discussed during our meeting on July 8, 2025, Phases 3 and 4 will not be developed until a stream crossing is constructed, but a turn lane warrant analysis was performed for those phases as well. Access to the development is initially proposed to be provided via the intersection of Shallowford Road and Ketner Road, until a connection is made to an approved development [to the north] that will provide access to Robinhood Road.

This letter summarizes the trip generation potential of the proposed development and compares the peak traffic volumes at the intersection of Shallowford Road and Ketner Road to the NCDOT turn lane warrants.

Existing Traffic Volumes

Existing traffic volumes were obtained from turning movement counts that were conducted in May of 2025 at the subject intersection during typical weekday AM (7:00 to 9:00) and PM (4:00 to 6:00) peak periods while school was in session. Refer to the attached appendix for a copy of all raw traffic count data, as well as an illustration of the existing (2025) peak hour traffic volumes.

Trip Generation and Assignment

Average weekday AM and PM peak hour site trips were calculated utilizing methodology contained within the 11th Edition of the Institute of Transportation Engineers (ITE) Trip Generation Manual, which is the current edition. Traffic was generated utilizing equations for the peak hour of adjacent street traffic based on the number of dwelling units as the independent variable for the following ITE land uses: Low-Rise Multifamily Housing (ITE Code 220) and Single-Family Detached Housing (ITE Code 210). Refer to the attached appendix for a copy of the site plan and table summarizing the trip generation results for Phases 1-4.

For this study, site trip distribution percentages were developed based on existing traffic patterns and engineering judgment. The site trips for each phase were assigned to the subject intersection using the trip distribution percentages. Refer to the attached appendix for an illustration of the site trip distribution as well as illustrations of the site trip assignment under Phases 1-4.

Build Traffic Volumes

Based on a review of the historical daily traffic volumes obtained from NCDOT's AADT data, traffic volumes have not changed much over the years, so the site-generated trips were added to the existing (2025) traffic volumes to determine the future build traffic volumes. Refer to the attached appendix for an illustration of the build volumes under Phases 1-4.

Turn Lane Warrant Analysis

Utilizing the turn lane warrants contained within the NCDOT's "Policy on Street and Driveway Access to North Carolina Highways" and Roadway Design Manual, the existing and build traffic volumes were evaluated to identify if a turn lane is warranted at the intersection. Refer to the attached appendix for a table summarizing the peak hour traffic volumes and results of the turn lane warrant analysis, including the turn lane warrant exhibits with the weekday AM and PM peak hour volumes graphed.

Findings and Conclusions

Based on the findings of the analysis, the following determinations were made.

Existing Conditions

- A right turn lane is currently warranted based on the AM peak hour volumes, but not the PM peak hour volumes. Per discussions with Forsyth Country Day School staff, parents use Ketner Road to access the rear of the school during morning drop-off, which is the contributing factor for the right turn lane being warranted.
- A left turn lane is not warranted.

Build (Phase 1) Conditions

- A right turn lane is warranted based on the AM peak hour volumes, but not the PM peak hour volumes. As previously stated, the existing school traffic is the contributing factor for the right turn lane being warranted.
- A left turn lane is not warranted.

Build (Phases 1 and 2) Conditions

- A right turn lane is warranted based on the AM peak hour volumes, but not the PM peak hour volumes. As previously stated, the existing school traffic is the contributing factor for the right turn lane being warranted.
- A left turn lane is not warranted.

Build (Phases 1-3) Conditions

- A right turn lane is warranted based on the AM peak hour volumes, but not the PM peak hour volumes. As previously stated, the existing school traffic is the contributing factor for the right turn lane being warranted.
- A left turn lane is not warranted based on the AM peak hour traffic volumes but is warranted based on the PM peak hour traffic volumes.

Build (Phases 1-4) Conditions

- A right turn lane is warranted based on the AM peak hour volumes and PM peak hour volumes. As previously stated, the existing school traffic is the contributing factor for the right turn lane being warranted. With the added site trips, a right turn lane would be warranted based on the PM peak hour volumes.
- A left turn lane is warranted based on the AM and PM peak hour volumes.

In conclusion, a right turn lane on Shallowford Road is currently warranted due to the traffic that currently uses Ketner Road to access the rear of Forsyth Country Day School during morning drop-off. A right turn lane would not be warranted based on the PM peak hour traffic volumes (with the addition of site trips) as a result of the heavier influx of site traffic returning home in the afternoon until Phase 4 of the proposed residential development (which assumes all development traffic accesses via this intersection). As for a left turn lane on Shallowford Road, it is not expected to be warranted until Phase 3 of the proposed residential development (which assumes all development traffic accesses via this intersection). Furthermore, the Winston-Salem Northern Beltway is to be constructed in the vicinity under STIP R-2247CB, and a portion of Ketner Road is to be relocated to intersect Shallowford Road further west. Taking this into account, and with the timing of Phases 3 and 4 uncertain due to the stream crossing that is needed, it appears that no turn lanes are needed on Shallowford Road at Ketner Road prior to the development of Phase 3 or 4. Depending on the construction of the approved development [to the north] and the Northern Beltway, the need for turn lanes may need to be reevaluated when development of Phases 3 and/or 4 begin.

If you should have any questions regarding this correspondence, please contact me via email (jclapp@rfkengineers.com) or at (336) 202-0629.

Sincerely,
RFK Engineers PLLC

Jayson B. Clapp, Jr., P.E., PTOE
Principal

Attachment

August 8, 2025

Ben Hughes, PE
District Engineer
NCDOT Division 3, District 3
E: bthughes@ncdot.gov

Reference: [REDACTED] – Brunswick County, NC

Subject: Traffic Impact Assessment

Dear Mr. Hughes:

This letter provides an assessment of the potential traffic impact associated with the proposed [REDACTED] residential development that is proposed to be located on the south side of Northwest Road, east of Blue Banks Loop Road, in Brunswick County, North Carolina. Refer to the attached site location map. The site is expected to consist of up to 95 single-family homes and 38 duplexes (76 units). Site access is proposed via one (1) new full movement driveway along Northwest Road. A preliminary site plan is attached.

Study Area Roadway Summary:

Existing speed limits, typical cross sections, and annual average daily traffic (AADT) volumes for roadways adjacent to the site are summarized in Table 1.

Table 1: Existing Roadway Inventory

Road Name	Route Number	Typical Cross Section	Speed Limit	2022 AADT (vpd)
Northwest Road	SR 1419	2-lane undivided	45 mph	2,300

Based on the most up to date AADT information that the North Carolina Department of Transportation (NCDOT) has available, Northwest Road carries approximately 2,300 total vehicles per day (based on 2022 data) along the frontage of the proposed development.

Trip Generation:

Average weekday daily, AM peak hour, and PM peak hour trips for the proposed development was estimated using methodology contained within the ITE Trip Generation Manual, 11.1 Edition. Refer to Table 2 for the proposed site trip generation for the proposed development.

Table 2: Trip Generation Summary

Land Use (ITE Code)	Intensity	Daily Traffic (vpd)	Weekday AM Peak Hour Trips (vph)		Weekday PM Peak Hour Trips (vph)	
			Enter	Exit	Enter	Exit
Single-Family Detached (210)	95 DU	964	18	53	60	35
Single-Family Attached (215)	76 DU	529	8	26	25	17
TOTAL TRIPS		1,439	26	79	85	52

It is estimated that the proposed development will generate approximately 1,439 total site trips on the roadway network during a typical 24-hour weekday period. Of the daily traffic volume, it is anticipated that 105 trips (26 entering, 79 exiting) will occur during the weekday AM peak hour and 137 trips (85 entering, 52 exiting) during the weekday PM peak hour.

The anticipated trips for the proposed development are expected to be less than the typical threshold NCDOT supports for requiring a Traffic Impact Analysis (TIA) (3,000 trips per day).

Turn Lane Warrants:

When comparing the future volumes expected along Northwest Road to the typical NCDOT thresholds for when turn lanes should be considered, the current AADT (2,200 vehicles per day) and the anticipated trip generation potential of the proposed [REDACTED] development (less than 1,400

vehicles per day) is expected to result in a future AADT of approximately 3,650 vehicles per day. The typical NCDOT threshold for considering turn lanes is 4,000 vehicles per day. Because the threshold is not expected to be exceeded when adding the potential development traffic to the existing AADT, no turn lanes are recommended along Northwest Road at the proposed development access.

Findings and Summary:

Due to the relatively low trip generation potential of the proposed development, a full Traffic Impact Analysis (TIA) was not required. It is anticipated that the 1,439 total daily trips generated by the proposed development will not have a significant impact on the adjacent roadway network. When comparing the potential future traffic volume on Northwest Road (including the proposed development traffic), the daily traffic thresholds in which turn lanes are typically required by NCDOT are not met.

In conclusion, the findings of this letter suggest the proposed [REDACTED] residential development will not significantly impact the surrounding network, and no improvements are recommended by the developer.

If you should have any questions, please feel free to contact me at (336) 714-0112.

Sincerely,

Chase Smith, PE

Attachments

- Site Location Map
- Site Plan



CITY OF KING CITY COUNCIL

MEETING DATE:

Sept. 2, 2025

PART A

Subject:	Purchase of property	
Action Requested:	none	
Attachments:		
T. Scott Barrow, City Manager	This abstract requires review by:	
	City Manager	City Attorney

PART B

Introduction and Background:
As part of our effort to improve the downtown area of King, we have now purchased the property of Roy and Janie Sue Hensley at 205 South Main Street.
Discussion and Analysis:
This 0.202 Acre tract is now recorded in Plat Book 23 at Page 182 of the Stokes County Registry. This purchase was funded by the Office of State Budget and Management (OSBM) grant approved by the appropriation committee. The previous tenant is in the process of removing his equipment and supplies as per our Occupancy Termination Agreement.
Budgetary Impact:
none
Recommendation:
Information item



CITY OF KING CITY COUNCIL

MEETING DATE:
September 4, 2025

PART A

Subject:	APPOINTMENTS TO THE PLANNING BOARD	
Action Requested:	One City Board Position and Two City Alternate Positions are currently available.	
Attachments:		
<i>Nicole Branshaw</i> Nicole Branshaw, City Clerk	This abstract requires review by:	
	City Manager	City Attorney

PART B

Introduction and Background:

The planning board recently lost one city regular member (Marsha Poston) due to moving out of the city limits. We also lost alternate member Kim Saucier, and as a result, we now have only two city regular members: Chairman Jeff Walker and Vice-Chairman David Hudson, and one city alternate member, Kyle Hall. Staff advertised/posted for planning board members, including both regular and alternate members for the board as recommended by council last month, by posting to social media, our digital sign, City of King Website, bulletin board at City Hall, word of mouth, and the Stokes News. We received five applications which were forwarded to the council for selection. Intern City Planner Emerson Wright verified that all applicants lived within the city limits. We need one city regular board member seated and at least two city alternate members to serve on the board. We currently have our ETJ board positions filled.

Discussion and Analysis:

Budgetary Impact:

N/A

Recommendation:

Staff recommend seating one city regular board member and at least two city alternate members to serve on the board.

Current regular members (city)

Jeff Walker, Chairman
David Hudson, Vice-Chairman
Vacant seat

Current alternates (city)

Kyle Hall
Vacant
Vacant

Current regular member (ETJ)*

Jerry Messick
Joe Ramsey

*** Appointed by the County**

Current alternate members (ETJ)*

Darrin Koone
Von Robertson



CITY OF KING CITY COUNCIL

MEETING DATE:

September 2, 2025

PART A

Subject: Consideration of Budget Amendment 2025-06.01

Action Requested: Approval of Budget Amendment 2025-06.01

Attachments: Budget Amendment 2025-06.01

Susan O'Brien

**Susan O'Brien, Director of Finance and
Personnel**

This abstract requires review by:

City Manager

City Attorney

PART B**Introduction and Background:****Discussion and Analysis:**

The budget amendment adds \$270,567 to the PD for new radios and a replacement vehicle. The amendment also adds \$92,791 to the FD for new radios and rollover of unexpended funds from the prior year for completion of the storage building. The radios and vehicle costs are offset by installment purchase financing, approved at the August meeting, of \$336,166 and the FD storage building unspent funds will be taken back from Fund Balance in the amount of \$27,192.

Budgetary Impact:

See amendment.

Recommendation:

Approval of Budget Amendment 2025-06.01

CITY OF KING
BUDGET AMENDMENT 2025-06.01

Be it hereby ordained by the City Council of the City of King that the following amendment be made to the Budget Ordinance adopted on the 4th day of June 2025, as follows:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

<u>General Fund Expenditures</u>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
Police		270,567	3,832,102
Fire		92,791	3,340,535
Total	0	363,358	

This will result in an increase in the expenditures of the General Fund. The above changes in expenditures will require no adjustment to revenues.

<u>General Fund Revenues</u>	<u>Decrease</u>	<u>Increase</u>	<u>New Approp.</u>
GF Revenues		336,166	11,754,430
GF Fund Balance Appropriated		27,192	27,192
Total	0	363,358	

Section 3. Copies of the budget amendment shall be furnished by the City Clerk to the City Council to the Mayor, Budget Officer and Finance Director for their directions.

Adopted this the _____ day of _____, 2025.

Attest:

Richard E. McCraw, Mayor

Nicole Branshaw, City Clerk



CITY OF KING CITY COUNCIL

MEETING DATE:

SEPTEMBER 2, 2025

PART A

Subject:	UPDATING CHAPTER 12 – ENVIRONMENT & CHAPTER 26, SEC. 26-205 – SIDEWALKS/MULTI-PURPOSE TRAILS
Action Requested:	Approval to update Chapter 12 – Environment by our city attorney and for staff to update Chapter 26, Sec. 26-205 – Sidewalks/multi-purpose trails.
Attachments:	N/A

<i>Todd Cox</i> Todd Cox, Int. Planning & Zoning Official	This abstract requires review by:	
	City Manager	City Attorney

PART B**Introduction and Background:**

In using this chapter to enforce our nuisance & junked vehicle laws, our attorney has pointed out that this chapter hasn't been updated since 1998. State laws have undergone significant changes since then, and we need to update our ordinance to reflect these changes, enabling staff to enforce them effectively.

Additionally, some council members have requested that we review updating our sidewalk policy to include sidewalks on both sides of the street, rather than just one side.

Discussion and Analysis:

Hopefully, we could have our attorney prepare a draft revision by late fall, and we could then review the proposed changes, set the public hearing notice, and adopt the changes.

The same would be true for this amendment to Sec. 26-205 – Sidewalks if the council decides to move forward with updating this section.

Budgetary Impact:

Cost to add to Municode and advertise.

Recommendation:

Staff recommends making these updates.



CITY OF KING CITY COUNCIL

MEETING DATE:

SEPTEMBER 2, 2025

PART A

Subject:	REVISION OF ORDINANCE 2024-03 TO 2025-08	
Action Requested:	Approval of Resolution 2025-10 , a resolution to revise the number of the above listed ordinance.	
Attachments:	• Resolution 2025-10 • Revised Ordinance 2025-08	
<i>Todd Cox</i> Todd Cox, Int. Planning & Zoning Official	This abstract requires review by:	
	City Manager	City Attorney

PART B**Introduction and Background:**

This annexation was approved by council back on June 3, 2024, but Jon Grace didn't record the right ordinance with the right ordinance number nor was the annexation map recorded. We need to approve resolution 2025-10, that will change the ordinance number from 2024-03 to 2025-08, and then rerecord the new ordinance/metes & bounds along with the annexation map per the NCGS 160A-29.

Discussion and Analysis:**Budgetary Impact:**

Cost of recording at the Register of Deeds.

Recommendation:

Staff recommends approving resolution 2025-10, fixing the number of the Sullivan vol. annexation ordinance.



City of King

Resolution 2025-10

**Resolution Assigning a New Ordinance Number for Previously Adopted
Ordinance to Extend the Corporate Limits of the City of King, North Carolina,
Dated June 3, 2024, and Originally Numbered 2024-03
(The Sullivan Voluntary Annexation Request of June 3, 2024)**

Whereas, on June 3, 2024, the City Council duly adopted and enacted An Ordinance to Extend the Corporate Limits of the City of King, North Carolina, annexing a tract located on Goff Road owned by Bennie F. Sullivan and wife, Dorothy L. Sullivan (the "Sullivan Annexation Ordinance") a copy of which is attached to this Resolution as Exhibit A: and

Whereas, when adopted on June 3, 2024, the Sullivan Annexation Ordinance was incorrectly designated as Ordinance No. 2024-03;

Whereas, when the Sullivan Annexation Ordinance was adopted on June 3, 2024, a different Ordinance of the City of King previously had been designated as Ordinance No. 2024-03;

Whereas, the copy of the Sullivan Annexation Ordinance that was recorded on June 4, 2024, at Book 776, Page 405, Stokes County Registry, incorrectly states that the Sullivan Annexation Ordinance was adopted and effective as of *July 3, 2024*, instead of the correct date of *June 3, 2024*;

Whereas, to avoid confusion the City Council finds it prudent to designate the Sullivan Annexation Ordinance with a distinct ordinance number without altering or amending its text or effective date;

Now, therefore, be it resolved by the City Council of the City of King, North Carolina that:

Section 1. The ordinance number for the Sullivan Annexation Ordinance, which is attached to this Resolution as Exhibit A, and which was initially designated as Ordinance Number 2024-03, shall now be designated as Ordinance No. 2024-16. The Clerk of the City of King shall file a copy of this Resolution with the original Sullivan Annexation Ordinance. The Mayor shall execute an identical copy of the Sullivan Annexation Ordinance bearing Ordinance No. 2024-16, which the Clerk shall file with a copy of this Resolution. The Sullivan Annexation Ordinance bearing Ordinance No. 2024-16 shall be recorded and filed as set forth in G.S. 160A-29. The Clerk is authorized to record an affidavit of correction to correct the date from July 3, 2024, to June 3, 2024, on the copy of the Sullivan Annexation Ordinance recorded at Book 776, Page 405, Stokes County Registry.

{SEAL}

Rick McCraw, Mayor

ATTEST:

Nicole Branshaw, City Clerk



**CITY OF KING
ORDINANCE NO. 2025-08
AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
CITY OF KING, NORTH CAROLINA**

WHEREAS, the City Council of the City of King has been petitioned under G.S. 160A-31, as amended, to annex the areas described herein; and

WHEREAS, the City Council of the City of King has by resolution directed the City Clerk to investigate the sufficiency of said petition(s); and

WHEREAS, the City Clerk has certified the sufficiency of said petition(s), and a public hearing on the question of this annexation(s) was held at the City Hall, 229 South Main Street, King, North Carolina, at six o'clock p.m. on the 3rd day of June 2024; and

WHEREAS, the City Council of the City of King does hereby find as a fact that said petition(s) meets the requirements of G.S. 160A-31, as amended;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of King, North Carolina:

Section 1. By virtue of the authority granted by G.S. 160A-31, as amended, the following described properties are hereby annexed and made part of the City of King as of the 3rd day of June 2024.

(SEE ATTACHED BOUNDARY DESCRIPTIONS)
(Tract Located on Goff Road owned by Bennie F. Sullivan and wife, Dorothy L. Sullivan)

Section 2. Upon and after the 3rd day of June 2024, the described territories and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the City of King and shall be entitled to the same privileges and benefits as other parts of the City of King. Said territories shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the City of King shall cause to be recorded in the office of the Register of Deeds of Stokes County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1, hereof, together with a duly certified copy of the Ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 160A-288.1.

Adopted this the 3rd day of June 2024.

ATTEST:

Nicole Branshaw, City Clerk

Richard E. McCraw, Mayor

Certificate of Approval for Recording by Enforcement Officer

I hereby certify that the plat shown hereon has been found to comply with the regulations of the City of King, North Carolina and has been approved in the minutes of the City Council for recording in the Office of the Register of Deeds of Stokes County.

Zoning Officer - City of King Date

Stokes County, North Carolina

I, _____, Review Officer of Stokes County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer Date

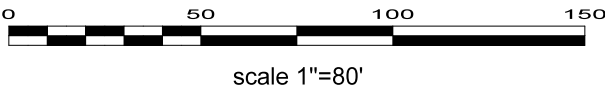
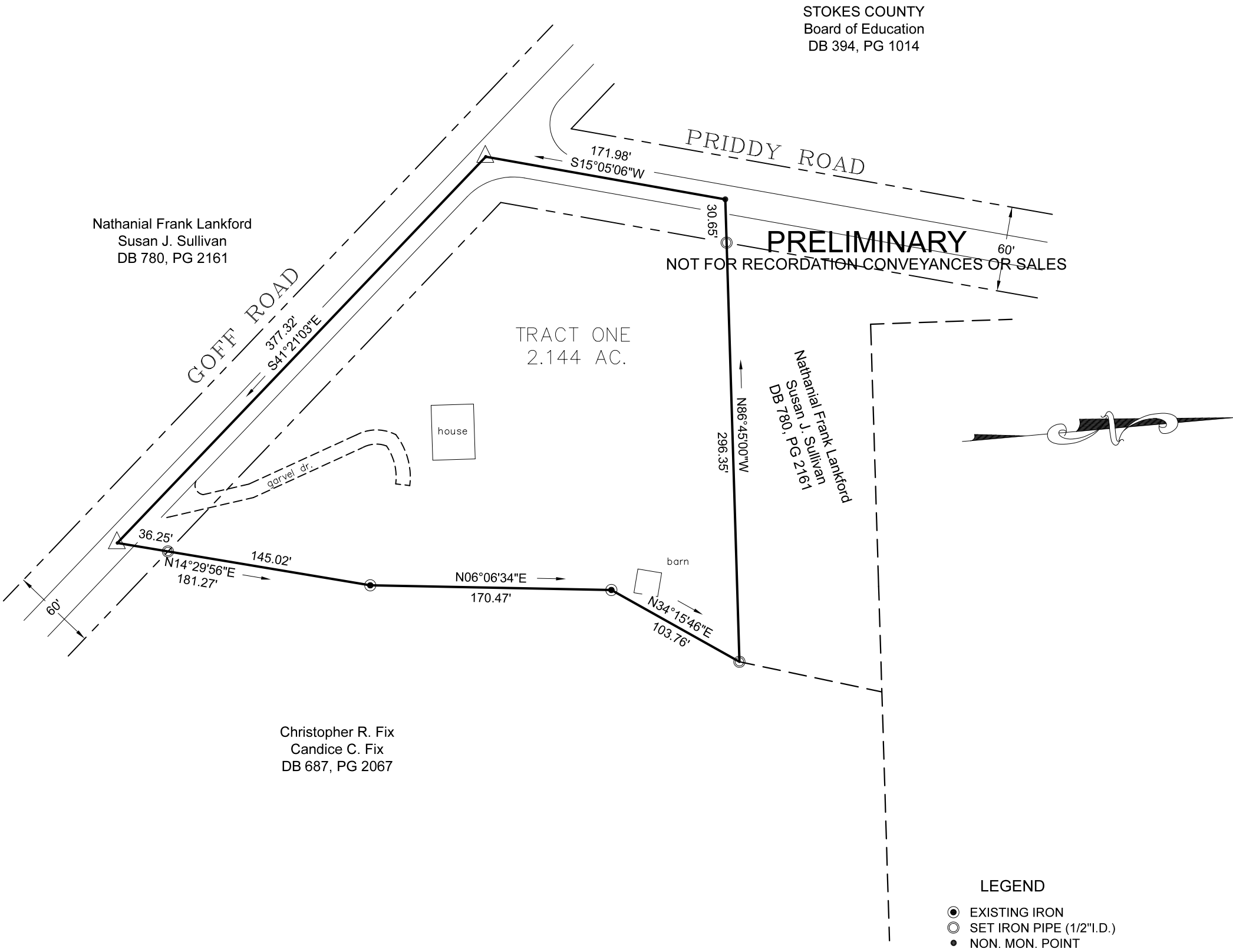
Stokes County, North Carolina
Register of Deeds - Plat Registration

Filed for registration at _____ o'clock ____ m.

This the _____ day of _____, 2025, I, _____, Register of Deeds, do hereby certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.
PRELIMINARY
NOT FOR RECORDATION CONVEYANCES OR SALES
and recorded in Plat Book _____, Page _____.
Filing fee of \$21.00 paid.

Brandon Hooker, Register of Deeds

by: _____ Assistant/Deputy



NOTES

THIS MAP IS MADE IN ACCORDANCE WITH THE PROVISIONS OF NORTH CAROLINA GENERAL STATUTE 160A-49 (e)(i) AND RELATES SOLELY TO THE ANNEXATION PROCEDURES AS STATED IN THE GENERAL STATUTES OF THE STATE OF NORTH CAROLINA.

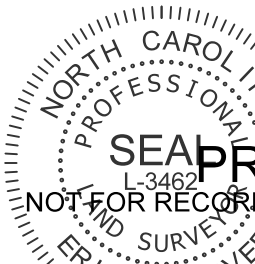
Total Area - 2.144 Acres

All distances horizontal ground distances

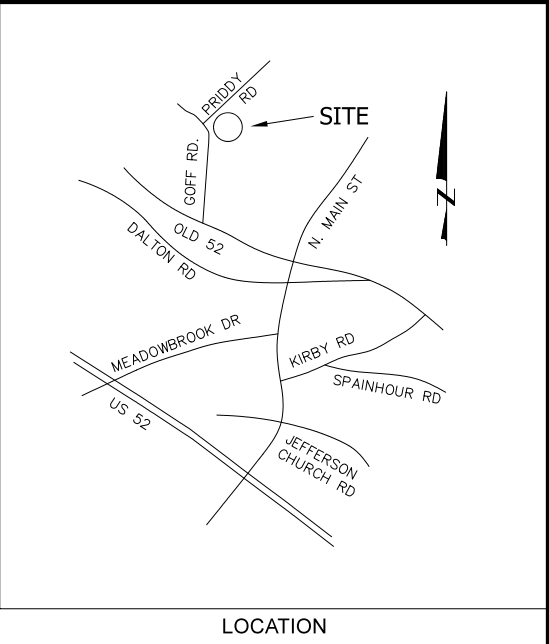
This map is subject to any easements, Agreements or Rights of Way prior to date of this plat.

Area by Coord. Method

THIS MAP WAS DRAWN FROM AN ORIGINAL MAP AND SURVEY PREPARED BY JAMES R. BURROW & ASSOC. DATED 8-29-98, JOB NO. 2088, DWG NO. C-582. I, ERIC L. CRAVER, CERTIFY THAT THIS MAP IS DRAWN IN ACCORDANCE WITH THE PROVISIONS OF NORTH CAROLINA GENERAL STATUTE 160A-49 (e) (i) AND IS EXEMPT FROM THE REQUIREMENTS OF G.S. 47-30 PURSUANT TO G.S. 47-30 (j). WITNESS MY HAND AND SEAL THIS 10th DAY OF JULY, 2025.



PRELIMINARY
NOT FOR RECORDATION CONVEYANCES OR SALES
ERIC L. CRAVER
PLS - 3462



The purpose of this plat is to Voluntary Annex this parcel into the City Limits of King, NC
Satellite Annexation
Ordinance # 2025.08 Effective Date _____.

~SURVEY FOR~

CITY OF KING

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF KING, NC

~Property of~

Bennie F. Sullivan
and wife
Dorothy L. Sullivan

~TITLE SOURCE~
DB 527, PG 350
pin 5993-54-2234

TOWNSHIP	COUNTY	STATE
Yadkin	Stokes	NC
DATE	DRAWN BY	FIELD PARTY
07/10/2025	ELC	N/A
ERIC L. CRAVER, LAND SURVEYING PO Box 1075 KING, NC 27021 blssurvey1@gmail.com		JOB/DWG. NO. 2534-3

Surveyed Legal Description Tax Parcel PIN#

5993542234

Bennie F. Sullivan and wife, Dorothy L. Sullivan

Lying and being in Yadkin Township, STOKES County, North Carolina, and more particularly described as follows:

BEGINNING at a railroad spike in the middle of the intersection of Goff and Priddy Roads, and running thence with the center of Goff Road South 41°21'03" East 377.32 feet to a railroad spike; thence North 14°29'56" East 36.25 feet to an iron pipe in the eastern right of way line of Goff Road; thence continuing North 14°29'56" East 145.02 feet to an iron stake; thence North 06°06'34" East 170.47 feet to an iron stake; thence North 34°15'46" East 103.76 feet to an iron stake, thence North 86°45'00" West a distance of 296.35 feet to an iron stake, thence North 86°45'00" West 30.65 feet to a point in the middle of Priddy Road; thence with the center of Priddy Road South 15°05'06" West 171.98 feet to a railroad spike in the middle of the intersection of Goff and Priddy Roads, the point and place of BEGINNING. Containing 2.144 acres, more or less, according to a survey prepared by James R. Burrow, R.L.S. designated Job No. 2088-Drawing No. C-582.

Property address: 528 Goff Road, King, NC 27021



**CITY OF KING
KING CITY COUNCIL
DEPARTMENTAL REPORTS**

**MEETING DATE:
SEPTEMBER 2 , 2025**

**Collections Report
Finance & Budget
Fire Department
Planning Department
Police Department
Senior Center
Tap Fee Report
Taxes
Water**

Budget vs Actual (Summary)

City of King
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Period Ending 7/31/2025

11 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
	11,418,264	0.00	434,584.41	434,584.41	434,584.41	(10,983,679.59)	4%	
Revenues Totals:	11,418,264	0.00	434,584.41	434,584.41	434,584.41	(10,983,679.59)	4%	
Expenses								
Governing Body	108,510	0.00	10,743.77	10,743.77	10,743.77	97,766.23	10%	
Administration	202,653	0.00	18,870.79	18,870.79	18,870.79	183,782.21	9%	
Finance	228,941	0.00	14,821.34	14,821.34	14,821.34	214,119.66	6%	
Public Buildings	86,130	12,253.58	11,115.69	11,115.69	11,115.69	62,760.73	27%	
Planning	537,824	0.00	50,809.09	50,809.09	50,809.09	487,014.91	9%	
Police	3,561,535	200,905.50	511,716.00	511,716.00	511,716.00	2,848,913.50	20%	
Fire	3,247,744	160,863.84	438,630.75	438,630.75	438,630.75	2,648,249.41	18%	
Community Development	20,425	0.00	57.62	57.62	57.62	20,367.38	0%	
Streets	490,317	128,712.72	19,073.84	19,073.84	19,073.84	342,530.44	30%	
Public Works	650,567	35,852.68	78,318.61	78,318.61	78,318.61	536,395.71	18%	
Solid Waste	799,175	298,674.14	726.00	726.00	726.00	499,774.86	37%	
Recreation Acres	409,057	24,268.06	47,179.43	47,179.43	47,179.43	337,609.51	17%	
Central Park	95,305	5,532.81	3,067.15	3,067.15	3,067.15	86,705.04	9%	
Senior Center	167,192	0.00	12,899.45	12,899.45	12,899.45	154,292.55	8%	
Debt Service	465,072	0.00	1,660.89	1,660.89	1,660.89	463,411.11	0%	
Non-Departmental	347,817	0.00	196,387.21	196,387.21	196,387.21	151,429.79	56%	
Expenses Totals:	11,418,264	867,063.33	1,416,077.63	1,416,077.63	1,416,077.63	9,135,123.04	20%	
11 GENERAL FUND Revenues Over/(Under) Expenses:			(981,493.22)	(981,493.22)	(981,493.22)			

Budget vs Actual (Summary)

City of King
8/14/2025 8:37:44 AM

Page 2 Of 2

Period Ending 7/31/2025

61 ENTERPRISE FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
	8,160,163	0.00	871,572.17	871,572.17	871,572.17	(7,288,590.83)	11%	
Revenues Totals:	8,160,163	0.00	871,572.17	871,572.17	871,572.17	(7,288,590.83)	11%	
Expenses								
Governing Body	91,867	0.00	10,237.78	10,237.78	10,237.78	81,629.22	11%	
Administration	299,901	0.00	28,077.95	28,077.95	28,077.95	271,823.05	9%	
Finance	496,721	0.00	53,009.54	53,009.54	53,009.54	443,711.46	11%	
Engineering	157,987	0.00	17,955.90	17,955.90	17,955.90	140,031.10	11%	
Water Plant	1,661,356	610,427.54	102,973.91	102,973.91	102,973.91	947,954.55	43%	
Water Distribution	1,651,956	191,401.88	219,450.86	219,450.86	219,450.86	1,241,103.26	25%	
Wastewater Collections	1,403,513	0.00	0.00	0.00	0.00	1,403,513.00		
Wastewater Maintenance	815,882	149,859.03	130,842.58	130,842.58	130,842.58	535,180.39	34%	
Debt Service	1,215,458	0.00	465.06	465.06	465.06	1,214,992.94	0%	
Non-Departmental	365,522	0.00	121,539.10	121,539.10	121,539.10	243,982.90	33%	
Expenses Totals:	8,160,163	951,688.45	684,552.68	684,552.68	684,552.68	6,523,921.87	20%	
61 ENTERPRISE FUND	Revenues Over/(Under) Expenses:		187,019.49	187,019.49	187,019.49			

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Date Type Source Date

Service Name	7/8/2025 0-30 Days	6/7/2025 31-60 Days	5/8/2025 61-90 Days	4/8/2025 90+ Days	Total
WATER C IN	\$3,397.74	\$1,989.09	\$82.33	\$8,515.82	\$13,984.98
WATER IRR IN	\$130.66	\$0.00	\$0.00	\$15.74	\$146.40
WATER C OUT	\$35,117.01	\$1,515.94	\$2,047.76	\$32,630.68	\$71,311.39
SEWER OUT	\$1,334.97	\$1,625.52	\$0.00	\$38,272.89	\$41,233.38
SEWER IN	\$8,719.11	\$6,957.41	\$584.88	\$26,002.46	\$42,263.86
SEN SEWER IN	\$89.25	\$89.25	\$0.00	\$3,452.03	\$3,630.53
SEN SEWER OUT	\$127.49	\$117.80	\$0.00	\$622.07	\$867.36
SEWER IN NOHK	\$972.01	\$74.77	\$0.00	\$2,078.99	\$3,125.77
LANDFILL TIPFEE	\$719.04	\$190.27	\$9.60	\$2,817.95	\$3,736.86
BOD/TSS RES	\$503.15	\$520.66	\$7.25	\$3,657.10	\$4,688.16
BOD/TSS COM	\$36.25	\$29.00	\$0.00	\$21.17	\$86.42
BOD/TSS RESCOM	\$21.75	\$21.75	\$0.00	\$159.58	\$203.08
WATER SPRINKLR	\$0.00	\$125.80	\$0.00	\$0.00	\$125.80
RETURN PMT FEE	\$50.00	\$0.00	\$0.00	\$480.62	\$530.62
NONPAYMENT FEE	\$200.00	\$1,400.00	\$500.00	\$16,705.12	\$18,805.12
LANDFILL TIPFEU	\$0.00	\$0.00	\$0.00	\$38.40	\$38.40
OTHER UNK	\$0.00	\$0.00	\$0.00	\$1,809.50	\$1,809.50
YARD CART PCKUP	\$0.00	\$0.00	\$0.00	\$66.89	\$66.89
WA - PENALTY	\$0.00	\$0.00	\$257.24	\$1,631.39	\$1,888.63
PENALTY	\$3,764.59	\$1,190.48	\$9.61	\$7,122.96	\$12,087.64
SM01	\$316.50	\$0.00	\$0.00	\$0.00	\$316.50
Totals:	\$55,499.52	\$15,847.74	\$3,498.67	\$146,101.36	\$220,947.29

Manpower Shortage Alerts – (07/01/2025 – 07/31/2025)

Only 2 Officers Available – 32 Alerts

Only 1 Officer Available – 13 Alerts

No Officers Available – 45 Alerts

Activity Log Event Summary (Cumulative Totals)

King Police Department
(07/01/2025 - 07/31/2025)

<No Event Type Specified>	2	911 Hang Up	35
Agency Assist	31	Alarm	24
Alcohol Violation	1	Breaking and Entering	4
Communicating Threats	2	Court	1
Death Investigation	3	Disabled Motorist	5
Disturbance	41	Domestic	10
Drug Violation	3	Escort	6
Follow Up	18	Foot Patrol (Business)	230
Foot Patrol (Residence)	1	Fraud	2
Harassing Phone Calls	1	Injury to Property	2
Juvenile Complaint	2	K-01 CENTRAL PARK -INCLUDES CABIN,	56
K-02 REC ACRES - INCLUDES	73	K-03 SENIOR CENTER	23
K-04 CITY HALL	1	K-05 KING LIBRARY	37
K-06 CITY WATER DEPT ON DONNAHA	1	K-07 RECYCLE CENTER	2
K-08 PUBLIC WORKS	1	K-10 KING ELEMENTARY SCHOOL	33
K-12 CALVARY CHRISTIAN SCHOOL - MAIN	42	K-13 RAINBOW DAYCARE - 109 VILLAGE	1
K-15 FIRST BAPTIST CHILD DEVELOPMENT	5	K-20 FIVE FORKS SHOPPING CENTER	52
K-21 KING SHOPPING CENTER	54	K-22 COLONY SHOPPING CENTER	65
K-23 RETAIL CIRCLE	51	K-24 DOWNTOWN SHOPS	16
K-30 402 WEST KING STREET	8	K-31 PIONEER/STOKES MEDICAL OFFICES	1
K-32 NOVANT MEDICAL ON MOORE ROAD	13	K-40 STOKES YMCA	28
K-52 PRIDDY MANOR	9	K-55 WALMART	48
K-56 Walgreens	1	K-8 PUBLIC WORKS	1
KING CARE CALL - SHELBY	16	KING CARE CALL-SC-BETTY JO	16
Larceny	20	MANPOWER	90
Mental Subject	1	Missing Person	2
Officer Assist (KPD only)	97	Open Door	18
Other	9	Parking Violation (Warning)	1
Police Service	45	Process Service	12
Public Service	35	Rape	2
Security Check (Business)	344	Security Check (Residence)	967
Special Event	1	Stalking	1
Suspicious Activity	22	Suspicious Person	19

Activity Log Event Summary (Cumulative Totals)

King Police Department
(07/01/2025 - 07/31/2025)

Suspicious Vehicle	23	Traffic Crash (Non-reportable)	6
Traffic Crash (Reportable) - OCA required	17	Traffic Stop (eCitation)	62
Traffic Stop (Warning)	51	Training	8
Trespassing	4	Welfare Check	11
Total Number Of Events: 2,946			

City of King Fire Department

Month in Review

June 2025

Administration:

- Chief Roberson attended the June City Council meeting on June 2nd.
- Fire administration staff meeting conducted June 3rd.
- A/C Francis attended Northwest Piedmont Safe Kids meeting on June 3rd.
- Chief Roberson and A/C Francis attended Kingfest committee meeting on June 12th.
- Chief Roberson attended a pay and time/attendance software demonstration on June 13th.
- Chief Roberson and A/C Lane attended an update on the Forsyth County radio system.
- Chief Roberson participated in a NCEM DPR-5 meeting virtually on June 24th.

Fire Marshal Office Activities:

- **Fire Inspections:**
 - Grace Baptist Tabernacle
 - Cannon & Company
 - King Mini Storage II
 - Rickie Smith Racing
 - Imperial Vault Company
 - Maple Commercial Properties
 - Hope Pregnancy Center
 - Forsyth Technical Community College
 - Brown Road Apartments
 - King Baptist Mission
 - Comfort Control Systems
 - Camel City Storage
 - Jonathan Cox Builders
 - Kindercare
 - Edward Jones Investments
 - Don's Barber Shop
 - Charlie's Apartments
 - KO Storage (North Main St.)
 - KO Storage (Meadowbrook Dr.)
 - Villas on Dalton
 - Lifebrite Medical Center of King
 - Country Meadow Apartments
 - Lake Manor Apartments
- **Re-Inspections:**
 - United Structures & Builders, LLC
 - King Mart and More
 - Stokes Storage
- **Certificate of Occupancy**
 - Pro Wall Construction

- Stokes County ABC Store
 - American Legion Post 290
- **Daycare/Pre-School Inspection:**
 - Calvary Preschool
- **ALE Inspections:**
 - Tlaquepaque
- **Fire Protection Systems:**
 - Alexander Apartments
 - Alexander Apartments
 - Bagel Boss
- **Site Inspections:**
 - Alexander Apartments
 - The Black Rabbit
 - Priddy Manor Assisted Living
- **Food Trucks**
 - Stardust Lemonade
- **Permits:**
 - Walmart – Fire protection system
 - Military Make-Over with Montell – Carnival/Fair Central Park
 - Tent – 750 Meadowbrook Dr.
 - Walmart – Upfit
 - Bagel Boss – fire protection system
 - Kazoku Sushi – commercial upfit
 - Alexander Apartments – fire protection system
 - Bagel Boss – kitchen hood fire protection
 - King’s Crossing Amenity Center – building plan review

Public Education:

- **6/2/2025** – Child safety seat inspection
- **6/11/2025** – Child safety seat inspection
- **6/13/2025** – Educational fire program – Seeds of Hope Summer Camp
- **6/13/2025** – Smoke alarm evaluation
- **6/20/2025** – Smoke alarm battery change out
- **6/21/2025** – Smoke alarm installation
- **6/25/2025** – Educational fire truck display – Access Books and More
- **6/29/2025** – Child safety seat inspection

Training:

- **June 2, 3 and 4th** – EMT and AEMT continuing education.
- **June 3** – Captain Fariss and Engineer Hill attended a large animal rescue course.
- Firefighter Kevin Robertson completed module 1 & 2 of the NC Fire and Rescue Commission Driver-Operator certification course.
- Firefighter Markle and Whitaker completed their Advanced-EMT course.
- Chief Roberson, Battalion Chief Rohde, Firefighter Mosely and Whitaker participated in an Active Shooter training exercise facilitated by the Stokes County Sheriff’s Office.

Incident Summary:

Fire	3
Rescue	10
EMS	102
Hazardous Condition	6
Service Call	33
Good Intent Call	45
False Alarms	11
Special Incident	0
Total Alarms	210

Location of Incidents:**Fire & Squad Totals:**

City of King	108
City of King/Forsyth Co.	1
Stokes County	66
Forsyth County	9
Stokes Co. Auto/Mutual Aid	8
Forsyth Co. Auto/Mutual Aid	16
Responding in Place of	2
Out of County	0
Total Alarms	210

City of King Fire Department

Month in Review

July 2025

Administration:

- Chief Roberson along with A/C Lane and Francis took delivery of a new F-150 approved in the FY26 budget.
- The fire department hosted the annual 4th of July cookout.
- Chief Roberson attended July City Council on July 7th.
- Chief Roberson participated in online purchase order demonstration.
- Chief Roberson attended NC State Firefighters' Association Executive Board meeting on July 11th.
- A/C Lane managed the WS/FC radio system change over for our department on July 15th.
- Chief Roberson participated in a NERIS virtual overview for new fire reporting format through the U.S. Fire Administration.
- Met with Cathy Loveday about the new special events permit process.

Fire Marshal Office Activities:

- **Fire Inspection:**
 - Pyramide Auto sales
 - City hall
 - Browder, Overby & Michaud
 - City of King Police Department
 - Harry's Electric
 - First Horizon Bank
 - City Electric Supply
 - Spainhour and Spainhour
 - The Real Estate Agency
 - King Recreation Acres Shop
 - Score Box Field #7
 - Concession Stand #2
 - Central Park
 - Concession Stand #1
 - Long Jewelers
 - King Maintenance Shop
 - Old City of King Police Department
 - King Christian Center
 - Recreational Acres
 - First National Bank
 - East Coast Wings and Grill
 - Farm Bureau Insurance
 - Place of Prayer
 - City of King Water Tank Facility (Industrial Dr)
 - City of King Water Tank Facility (Long Pond Ct)
 - City of King Water Tank Facility (Denny Rd)
 - Recycling Center

- Allegacy Pump Station
- Scoring Box Field #6
- Farm Pump Station
- Woodcreek Pump Station
- Danbury Creek Pump Station
- Elizabeth O’Neal
- **Re-Inspection**
 - Kindercare
 - King Mart and More
- **Certificate of Occupancy**
 - Reaper Custom Fabrication, LLC
 - The Black Rabbitt
 - Cup of Joe
 - Duggins Welding
- **Consultation Inspection**
 - American Legion Post 290
- **Temporary Certificate of Occupancy**
 - Duggins Welding
 - Cup of Joe
- **Fire Protection Systems:**
 - Cup of Joe – Kitchen hood system
 -

Public Education:

- **July 8** – Smoke alarm batteries and inspection
- **July 14th** – Child safety seat inspection
- **July 20th** – Child safety seat inspection
- **July 22nd** – Smoke alarm battery change

Training:

- Firefighter Sechrist completed the NC Fire and Rescue Commission Fire Officer 3 course.
- Firefighter Kevin Robertson completed module 3 of the NC Fire and Rescue Driver-Operator course.
- Multi-Company training was held at Covington Park regarding still water training. King, Rural Hall, Old Richmond, Pinnacle, and Sauratown FD participated on July 28th.

Incident Summary:

Fire	3
Rescue	7
EMS	98
Hazardous Condition	1
Service Call	38
Good Intent Call	33
False Alarms	11
Special Incident	1
Total Alarms	192

Location of Incidents:**Fire & Squad Totals:**

City of King	113
City of King/Forsyth Co.	2
Stokes County	51
Forsyth County	9
Stokes Co. Auto/Mutual Aid	5
Forsyth Co. Auto/Mutual Aid	11
Responding in Place of	1
Out of County	0
Total Alarms	192

I have calculated the month of **July 2025**, Zoning Actions, Building Permits and Inspection totals. Also included are the previous month and year-to-date figures. They are as follows:

I. Zoning			Zoning Fees Collected	
ZONING ACTION/PERMIT TOTALS			FY 2025/26	
	GENERAL USE REZONINGS		July Aug Sept Oct Nov Dec Jan Feb March April May June	\$6,605.00
	CONDITIONAL ZONING REZONINGS			
	TEMPORARY PERMITS			
	WATERSHED REVIEWS			
	VARIANCES			
	SPECIAL USE PERMITS			
1	MINOR SUBDIVISION PLAT REVIEWS	\$150.00		
1	MAJOR SUBDIVISION PLAT REVIEWS	\$5,650.00		
	RESIDENTIAL SITE PLAN REVIEWS			
3	COMMERCIAL SITE PLAN REVIEWS	\$575.00		
	PLANNING BOARD REVIEW			
	PROPOSED TEXT AMENDMENTS			
	ABC LICENSES APPLICATION		Totals	\$6605.00
3/1	ZONING LETTERS/CITATION	\$230.00		
	TOTAL PERMITS	RECEIPT TOTALS	\$6,605.00	
VIOLATIONS ISSUED				
WC 16-25	Slate NC Owner	104 Palomino Drive - overgrown rear yard		
WC 17-25				
WC-18-25				
WC-19-25				
WC-20-25				
WC-21-25				
WC-22-25				
PENDING VIOLATIONS AND/OR CORRECTED VIOLATIONS				
WC 16-25	Slate NC Owner	Pending		
WC 17-25				
WC 18-25				
WC 19-25				
WC 20-25				
WC-21-25				
WC-22-25				
ZONING INSPECTIONS MADE		18		

II. Building Permits Issued						
A. COMMERCIAL						
ASSEMBLY		BUSINESS	1	EDUCATIONAL		
FACTORY/INDUSTRIAL		HAZARDOUS		INSTITUTIONAL		
MERCANTILE		RESIDENTIAL		STORAGE/UTILITIES		
UPFIT/ADDITION	3	SIGN		DEMOLITION		
B. RESIDENTIAL						
HOUSES	6	MOBILE HOMES		GARAGES/CARPORTS		
UTILITY BUILDINGS	2	DECKS	2	ADDITIONS	2	
UPFIT	3	DEMOLITION		STORAGE/UTILITIES		
C. PERMIT LOCATIONS						
PERMITS ISSUED FOR		MOBILE HOMES		NEW HOUSES		COMMERCIAL
CITY LIMITS		0		6		0
ETJ		0		0		0
D. PERMIT TOTALS						
BUILDING	21	MECHANICAL	31	PLUMBING	13	105
ELECTRICAL	39	SIGN/POOL/DEM	1	TOTAL PERMITS ISSUED		
E. MONTHLY FISCAL YE						
MONTH/YEAR	PERMITS		New Homes	RECEIPTS	CONSTRUCTION VAL	
Jul-25	105		6	\$15,578.04	\$1,490,396.00	
Aug-25						
Sep-25						
Oct-25						
Nov-25						
Dec-25						
Jan-26						
Feb-26						
Mar-26						
Apr-26						
May-26						
Jun-26						
YEARLY TOTALS						
III. INSPECTIONS						
F. INSPECTIONS - COMM						
BUILDING	36	MECHANICAL	23	PLUMBING	18	
ELECTRICAL	26	SIGN	0	OTHER	1	104
F. INSPECTIONS - RESID						
BUILDING	179	MECHANICAL	110	PLUMBING	131	TOTAL
ELECTRICAL	146	SIGN/POOL	15	OTHER	1	582
FISCAL YEAR TOTALS	629			MONTHLY TOTAL	629	

INFORMATION PROVIDED BY PLANNING & INSPECTIONS DEPARTMENT

King Senior Center

Monthly Report to Council

Aug 2025

Unduplicated participants	327
New participants	16
Average Daily Attendance	69
Volunteers	10

Senior Center Expanded Services

Exercise classes	37
Dance Classes	8
Participants (July)	68

August Highlights:

We celebrated National Senior Citizens Day on August 21st with cookies and lemonade. The Center hosted a CPR certification event, targeting those who work or live with adults at an elevated risk for cardiac arrest. KMC Director accompanied Barbara K. to an AARP luncheon celebrating the 90th Anniversary of Social Security on August 14th - Barbara was highlighted in a video that is being shown across the state. The Director also attended the Stokes Aging and Planning Services Committee meeting in Danbury on August 26th.

Looking ahead:

September is National Senior Center Month and the week of the 22nd is National Falls Prevention Awareness Week. The Center will host a Kick Em Up on the 6th with local band, The Hurricanes. We plan to have a booth at the Stokes County Fair and will be hosting the Stokes County Senior Citizens Day with music, contests, prizes and free lunch provided by the Legion. We will be hosting a Medicare 101/SHIP presentation on Sept 16th for those who are about to turn 65 or those who are already 65 but new to Medicare and still have questions. Stokes Pharmacy will be providing a vaccination clinic on the 18th, AARP will be here on the 22nd to present ways to declutter and downsize, WSSU PT Dept will be offering free falls risk assessments on the 23rd, HEART will provide a workshop in Alzheimers Disease, and King Public Library will offer information on digital resources. We will also be attending the Falls-Free Expo in Winston-Salem on the 24th - all older adults are encouraged to attend. We will celebrate our 18th Anniversary on Sept 23rd at 3pm with cake ice cream!

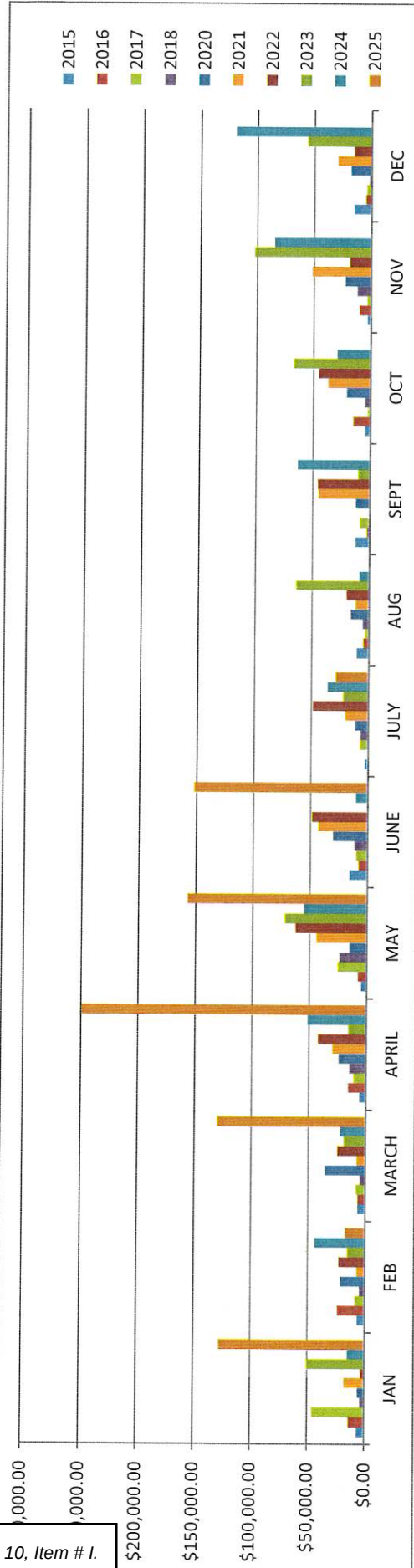
Our Director will be attending Module 6 of the Ann Johnson Institute training, thus completing the requirement for certification.

	week 1	week 2	week 3	week 4	week 5
Exercise Classes	0	6	6	6	6
Dance Classes	2	5	5	6	5
Games	1	10	9	10	9
Mental Health	0	1	1	1	2
Cultural Arts	0	3	2	2	2
Health Services	0	0	0	1	2
Social	1	1	1	2	1
Education	0	1	2	0	3
Virtual/Hybrid	0	1	1	1	2
partner classes	6	6	6	6	6
Support	0	1	0	0	0
Special Events	0	0	0	1	0

TAP FEE COMPARISON

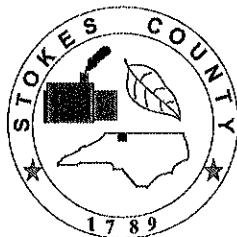
YEAR	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2015	\$6,612.50	\$6,505.00	\$6,787.50	\$5,710.00	\$4,685.00	\$15,350.00	\$2,490.00	\$10,592.50	\$12,045.00	\$4,287.50	\$2,490.00	\$14,862.50
2016	\$13,505.00	\$23,385.00	\$6,507.50	\$15,307.50	\$7,387.50	\$7,522.50	\$0.00	\$4,505.00	\$2,042.50	\$14,522.50	\$9,970.00	\$4,780.00
2017	\$45,205.00	\$8,317.50	\$7,847.50	\$10,522.50	\$24,687.50	\$9,540.00	\$6,592.50	\$2,757.50	\$7,970.00	\$1,600.00	\$2,985.00	\$3,980.00
2018	\$3,965.00	\$5,050.00	\$5,050.00	\$14,475.00	\$23,575.00	\$11,040.00	\$6,737.50	\$5,315.00	\$0.00	\$5,055.00	\$12,032.50	\$1,990.00
2019	\$0.00	\$9,595.00	\$10,580.00	\$31,865.00	\$8,117.50	\$6,662.50	\$19,292.50	\$12,451.00	\$5,567.50	\$27,710.00	\$14,397.50	\$8,445.00
2020	\$5,995.00	\$21,217.50	\$34,980.00	\$23,820.00	\$14,710.00	\$29,965.00	\$11,385.00	\$15,655.04	\$11,857.50	\$20,140.00	\$21,907.50	\$17,793.00
2021	\$17,322.50	\$6,705.00	\$7,300.00	\$28,862.50	\$43,480.00	\$42,297.50	\$19,400.00	\$11,280.00	\$44,702.50	\$36,573.50	\$51,309.50	\$29,292.50
2022	\$3,375.00	\$22,605.00	\$24,105.00	\$41,790.00	\$62,095.00	\$48,230.00	\$48,230.00	\$19,250.00	\$45,270.00	\$44,927.50	\$18,650.00	\$15,365.00
2023	\$50,177.50	\$14,925.00	\$18,475.00	\$15,357.50	\$71,500.00	\$0.00	\$21,550.00	\$63,620.00	\$10,065.00	\$66,900.00	\$101,880.00	\$55,775.00
2024	\$14,575.00	\$44,027.50	\$21,665.00	\$51,067.50	\$55,255.00	\$9,950.00	\$35,470.00	\$8,470.00	\$63,200.00	\$28,617.50	\$84,626.00	\$118,980.00
2025	\$126,897.50	\$17,029.50	\$129,407.50	\$249,703.50	\$156,292.00	\$151,320.00	\$27,990.00					
Σ	\$287,630.00	\$118,305.00	\$272,705.00	\$488,481.00	\$471,784.50	\$331,877.50	\$199,137.50	\$153,896.04	\$202,720.00	\$250,333.50	\$320,228.00	\$271,263.00

Section 10, Item # I.



COUNTY OF STOKES

Richard Brim
TAX ADMINISTRATOR



Joanne M. Fallon
DEPUTY TAX COLLECTOR

Phone (336) 593-2811

Fax (336) 593-4019

TAX COLLECTIONS OFFICE

Post Office Box 57 • 1014 Main Street • Danbury, NC 27016

Memorandum

To: Susan O'Brien, City of King Finance Director

From: Joanne Fallon, Deputy Tax Collector

RE: JULY 2025 Collections

Date: August 11, 2025

Below is a breakdown of collections for the month of JULY 2025

	LEVY	INTEREST	TOTAL
CURRENT	\$ 64,223.97		\$ 64,223.97
DELINQUENT	\$ 4,056.43	\$ 404.88	\$ 4,461.31
VEHICLE FEE			\$ -
ABATEMENT LIEN			
SUBTOTAL			\$ 68,685.28
LESS 1.75 % RETAINER			\$ (1,201.99)
TOTAL PROPERTY TAX			\$ 67,483.29

If you have questions concerning the amount of the check you received,

Please contact our Finance Department at 336-593-2450.

Data as of: 8/12/2025 10:51:19 PM

Report Parameters:

Date Sent to Finance Start: **Min - July 1, 2025** Date Sent to Finance End: **Max - July 31, 2025** Abstract Type: **BUS,IND,PUB,REI**
Tax District: **KING CITY**

Levy Type: **Interest, LATE LIST PENALTY, TAX, VEHICLE FEE**

Tax Year: **2025, 2024, 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016** Year For: **2025, 2024, 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001, 1999** Collapse Districts: **N**

Default Sort-By: **Tax Year** Grouping: **Tax District,Levy Type**

Fiscal Year Activity from July 1, 20XX to July 31, 2025								Activity from July 1, 2025 to July 31, 2025			
Tax Year	Orig. Billed Amt (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)	Net Levy (\$)	Amt Collect. (\$)	Unpaid Balance (\$)	Amt Collect. (\$)	Abs. Adj (\$)	Bill Releases (\$)	Disc. Levy (\$)
		Assessor Refunds (\$)	Net Collections (\$)	Additional Levy (\$)	Collection Fee Amt (\$)	% Coll.	% Uncoll.			Assessor Refunds (\$)	Additional Levy (\$)
TAX DISTRICT: KING CITY LEVY TYPE: TAX											
2025	477,904.05	0.00	9.13	142.34	478,037.26	231.27	477,805.99	231.27	0.00	9.13	0.00
TAX DISTRICT: KING CITY LEVY TYPE: VEHICLE FEE											
2025	60.00	0.00	0.00	0.00	60.00	0.00	60.00	0.00	0.00	0.00	0.00