



AGENDA

MEETING CALLED TO ORDER

PLEDGE

Notes on Pledge: Remain Standing for the invocation

INVOCATION

1. ITEM FOR PRESENTATION

- A. Administration of the Oath of Office for New Member
 - 1. Megan Cope

2. ADJUSTMENTS TO THE AGENDA/APPROVAL OF AGENDA

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

- [A.](#) Approval of Minutes – January 15, 2026

5. OLD BUSINESS

6. NEW BUSINESS

- A. Discuss sponsoring a shred event 2026/ vote
- B. Review ornament ideas, select, and vote on the design to order for the 2026 tree lighting event.

ITEMS OF GENERAL CONCERN

ADJOURNMENT



MINUTES

Call to Order:

Chairman Marlen McCraw called the meeting to order at 2:00 p.m. The Pledge of Allegiance was recited.

Invocation

Chaplain Rick Hughes offered the invocation.

Attendance:

Members Present: Chairman Marlene McCraw, Betty Greenlee, Jeannie Smith, Traci Spainhour.

Member Absent: Cathy Loveday, Meghan Cope, Adrian Ramsey.

Others present: Tiffany George, Community Relations Coordinator.

Motion: *Chairman Marlene McCraw made a motion to excuse the absence of Cathy Loveday, Meghan Cope, and Adrian Ramsey. Motion seconded by Jeannie Smith, motion carried 4-0.*

1. ITEMS FOR PRESENTATION:

- A. Oath of Office- Reappointed Members
 - Oath of office was administered by Rick McCraw to reappointed members Marlene McCraw, Betty Greenlee, Jeannie Smith, and signed.
- B. Oath of Office- new member
 - Oath of Office was administered by Rick McCraw to new member Traci Spainhour and signed.

2. ADJUSTMENTS TO THE AGENDA/APPROVAL OF AGENDA

Chairman Marene McCraw requested amendments to the agenda to include the following:

- **Election of Chairman**
- **Election of Vice Chairman**
- **Appointment of Commission Clerk**

Motion: *Chairman Marlene McCraw made a motion to accept the agenda as amended. Traci Spainhour seconded the motion. Motion carried 4-0.*

Election of Chairman

Chairman Marlene McCraw opened the floor for nominations for chairman.

Motion: *Betty Greenlee made a motion to have Marlene McCraw continue as Chairman. Motion seconded by Jeannie Smith. Motion carried 4-0.*

Election of Vice Chairman

Chairman Marlene McCraw opened the floor for nominations.

Motion: Jeannie Smith made a motion to elect Adrian Ramsey as Vice Chairman. Motion seconded by Betty Greenlee. Motion carried 4-0.

Appointment of Commission Clerk

Chairman Marlene McCraw explained to the group that, under the bylaws, they may request a City of King staff member to be appointed as a clerk for the commission. Chairman Marlene McCraw recommended appointing Tiffany George, Community Relations Coordinator, as Commission Clerk.

Consensus: Tiffany George was appointed Clerk and accepted.

3. Public Comment:

Chairman Marlene McCraw opened the floor to receive comments.

Comment: Mayor Rick McCraw was present at the meeting and commented on the recent Christmas tree lighting event. He acknowledged and thanked each member of the Commission and City staff who helped make the event so successful.

Chairman Marlene McCraw closed public comment with no other requests for comments made.

4. APPROVAL OF MEETING MINUTES

A. Approval of Minutes - September 18, 2025

Motion: Betty Greenlee made a motion to approve the minutes as presented from the September meeting. Motion seconded by Jeannie Smith. Motion carried 4-0.

5. Old Business:

A. Welcome to King Signs Update and Discussion- Tiffany George presented pictures of all four "Welcome to King Signs" and went over new plants at each. Discussion on both signs located along OLD HWY 52 (coming into King from Rural Hall and coming into King from Pilot Mtn.) continued. Went over the option of removing Holly trees at each sign and replacing them with Crepe Myrtle trees, with the recommendation of public works staff member Elijah Booe. Commission members agreed with the recommendation. The Commission would like it priced to replace holly trees with Crepe Myrtle trees at each Welcome to King sign located on Old Hwy 52.

Motion: Chairman Marlene McCraw made a motion to remove the Holly tree and replace it with Crepe Myrtle trees. Motion seconded by Jeannie Smith. Motion carried 4-0.

B. Christmas Tree Lighting Event discussion: Likes/Dislikes/Things to change for 2026 Event.

➤ **Likes**

- added lighting to walkways. The Commission would like to add something each year to build a collection of decorations.
- Commission would like to have ornaments as a gift for the children and would like to do it again for the 2026 event. Tiffany George was asked to get with the company that makes them and bring a few designs to the next meeting for voting.

➤ **Dislikes/ things to change for 2026 event:**

- Crowd control for people waiting to see Santa/ keeping citizens off the front porch of the cabin to avoid crowding
- A designated place for first aid if someone gets hurt
- More lamps/ lighting for inside the cabin
- Purchasing some porch decorations/bed covers for the Santa cabin

- Purchasing two more large space heaters for the picnic shelter
- Move the Christmas tree switch to the holly tree.

Chairman Marlene McCraw also discussed having Santa Tom for the 2026 Christmas tree lighting event. The commission agreed. Chairman Marlene McCraw will contact him to get him on the books.

Motion: Jeannie Smith made a motion to purchase two more large space heaters to put down at the picnic shelter. Motion was seconded by Chairman Marlene McCraw. Motion Carried 4-0.

6. New Business

A. Budget item request for FY 2026-2027

- Two holiday wreaths for each city Welcome sign (total of 8 wreaths)
- holiday decorations to add to city collections each year
- utensils for hot chocolate/apple cider station at tree lighting
- total of 6 Crepe Myrtle trees for Welcome to City signs on OLD HWY 52

Items of General Concern:

Chairman Marlene McCraw took this time to thank all City staff (parks, Ben Marion, and Tiffany George) and the Commission for all their effort at the 2025 Christmas tree lighting event. She was so happy with the turnout, and the event went very well.

Adjournment

Motion: Betty Greenlee made a motion to adjourn the meeting. Traci Spainhour seconded the motion. Motion carried 4-0.

Meeting ended at 3:34 p.m.

Approved by:

Attest:

Marlene McCraw
 Chairman

Tiffany George
 Community Relations Coordinator