



CITY OF KETCHUM, IDAHO
HISTORIC PRESERVATION COMMISSION
Tuesday, August 05, 2025, 4:30 PM
191 5th Street West, Ketchum, Idaho 83340

AGENDA

PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

We welcome you to watch Commission Meetings via live stream.

You will find this option on our website at www.ketchumidaho.org/meetings.

If you would like to comment on a public hearing agenda item, please select the best option for your participation:

Join us via Zoom (*please mute your device until called upon*)

Join the Webinar: <https://ketchumidaho-org.zoom.us/j/88202043873>

Webinar ID: 882 0204 3873

- Address the Council in person at City Hall.

Submit your comments in writing at (*by noon the day of the meeting*)

This agenda is subject to revisions. All revisions will be underlined.

CALL TO ORDER: By Chairman Clyde Holt

ROLL CALL: Pursuant to Idaho Code 74-204(4), all agenda items are action items, and a vote may be taken on these items.

COMMUNICATIONS FROM COMMISSIONERS:

CONSENT AGENDA:

ALL ACTION ITEMS - The Commission is asked to approve the following listed items by a single vote, except for any items that a commissioner asks to be removed from the Consent Agenda and considered separately.

[1.](#) Approval of March 4, 2025 minutes.

[2.](#) Approval of April 1, 2025 minutes.

PUBLIC HEARING:

[3.](#) Public Information Meeting - Post WWII Historic Building and Structure Survey

ADJOURNMENT:



CALL TO ORDER:

Clyde Holt called to order at 14:31 p.m. *(00:00:23 in video)*

ROLL CALL:

Melissa Rivelo
Clyde Holt
Matthew McGraw
Jakub Galczynski
Wendolyn Holland (via video)

Also Present:

Morgan Landers – Director of Planning & Building
Genoa Beiser – Associate Planner

CONSENT AGENDA: *(00:01:45 in video)*

1. ACTION ITEM: Approval of the February 4, 2025 minutes.

Motion to approve January 8 minutes.

MOVER: Matthew McGraw

SECONDER: Melissa Rivelo

AYES: Melissa Rivelo, Clyde Holt, Matthew McGraw, Wendolyn Holland, & Jakub Galczynski

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

NEW BUSINESS: *(00:02:47 in video)*

2. Election of Chair and Vice-Chair.

Motion to nominate leadership of Chair and Vice-chair. *(00:03:21 in video)*

MOVER: Matthew McGraw

SECONDER: Not necessary

AYES: Melissa Rivelo, Clyde Holt, Matthew McGraw, Wendolyn Holland, & Jakub Galczynski

NAYS: None

RESULT: UNANIMOUSLY ADOPTED

3. Discussion of the RFQ/RFP for the CLG Grant. *(00:04:51 in video)*
 - Director of Planning and Building, Morgan Landers, presents findings.
 - Commissioner comments and questions *(00:09:53 in video)*

4. Discussion with State Historical Preservation Office representatives. *(00:021:10 in video)*
 - Presentation from Dan Everheart, Outreach Historian at the State Historic Preservation Office, of new personnel Alexis Matrone, Historic Preservation Planner. *(00:021:39 in video)*
 - Discussion of RFP process. *(00:022:44 in video)*
 - Discussion of new personnel and grant training by Alexis Matrone. *(00:031:40 in video)*
 - Presentation of state-wide historic preservation plan. *(00:037:30 in video)*
 - Discussion of highway history marker program. *(00:038:45 in video)*
 - Presentation of Idaho Archaeology and Historic Presentation Month. *(00:044:23 in video)*
 - Questions and answers *(00:048:35 in video)*

ADJOURNMENT:

Motion to adjourn the meeting at 5:23 p.m.

MOVER: Matthew McGraw

SECONDER: Melissa Rivelo

Clyde Holt,
Historic Preservation Commission Chairperson

Morgan Landers,
Director Planning and Building, City of Ketchum



CALL TO ORDER:

Clyde Holt called to order at 14:30 p.m. *(00:00:16 in video)*

ROLL CALL:

Melissa Rivelo
Clyde Holt
Matthew McGraw
Jakub Galczynski
Wendolyn Holland (via video)

Also Present:

Morgan Landers – Director of Planning & Building
Paige Nied – Associate Planner

CONSENT AGENDA: *(00:01:03 in video)*

1. N/A.

NEW BUSINESS: *(00:01:12 in video)*

2. Review and discussion of DRAFT RFP for Updated Survey of Historic Properties in Ketchum.
 - Presentation from Morgan Landers, Director of Planning and Building. *(00:01:23 in video)*
 - Questions and comments. *(00:03:10 in video)*

PUBLIC COMMENT OPENED: *(00:28:00 in video)*

1. Bruce Johnson – What does historic designation involve? *(00:28:40 in video)*
2. Brent Gilmore – Is there a list of target homes? *(00:32:55 in video)*
3. Jennifer Montgomery – Can the commission work with residents to provide details? *(00:37:10 in video)*
4. Comments from commissioner Wendolyn Holland. *(00:40:14 in video)*

ADJOURNMENT:

Motion to adjourn the meeting at 5:14 p.m.

MOVER: Matthew McGraw

SECONDER: Jakub Galczynski

Clyde Holt,
Historic Preservation Commission Chairperson

Morgan Landers,
Director Planning and Building, City of Ketchum



Ketchum Neighborhoods Historic Resource Survey

Public Engagement Meeting
Tuesday, August 5, 2025

loggia preservation



The activity that is the subject of this project has been financed in part with federal funds from the National Park Service, Department of the Interior. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior, nor does the mention of trade names or commercial products constitute endorsement or recommendation by the Department of the Interior

Agenda

- Project Team
- What is a Historic Resource Survey?
- Why Conduct a Historic Survey?
- What to Expect
- Project Timeline
- Survey Areas
- Questions & Comments



Project Team



Cassandra Talley



Katie Cook

loggia preservation

Allison Kennedy
City of Ketchum Senior Planner



Idaho State Historic Preservation Office



What is a Historic Resource Survey?

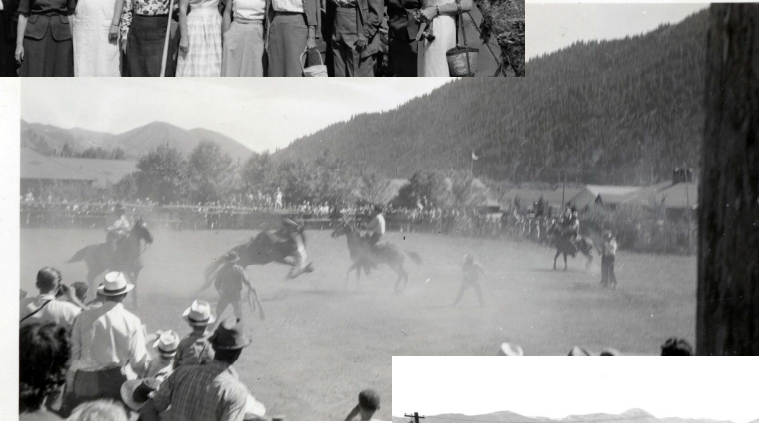
- Gathering information on historic resources to identify those with historical, architectural, archaeological, or cultural significance
 - Research (books, articles, maps, historic photographs, oral histories, etc.)
 - Fieldwork photography to document resources
- Levels of surveying: Reconnaissance vs. Intensive
- Survey products:
 - Inventory Forms
 - Survey Report
 - Research Materials



Why Conduct a Historic Survey?

Surveys provide the foundation for nearly all preservation activities

- Document existing historic resources and important histories
- Provide historic contexts to evaluate the significance of resources
- Provide recommendations for further preservation work like:
 - More intensive survey efforts
 - National Register of Historic Places designation
 - Local historic district designation
 - Oral history recordings, etc.



What to Expect

- Taking photographs of resources.
Photographs are only taken from the public right-of-way.
- Note taking
- Driving slowly through neighborhoods or walking
- ***If you see us, come say hello!***



Project Timeline

Preliminary Research
& Data Collection
July 2025

August 2025
Survey Fieldwork &
Local Research

First Draft of Survey
Materials
September 2025

December 2025
Final Survey Materials &
Project Completed



Survey Areas

- **Downtown, Trail Creek, and Knob Hill neighborhoods**
- Focus is on resources constructed between 1950 and 1980
- Survey area contains residential, multi-family, mixed-use, and commercial resources
- 115 resources



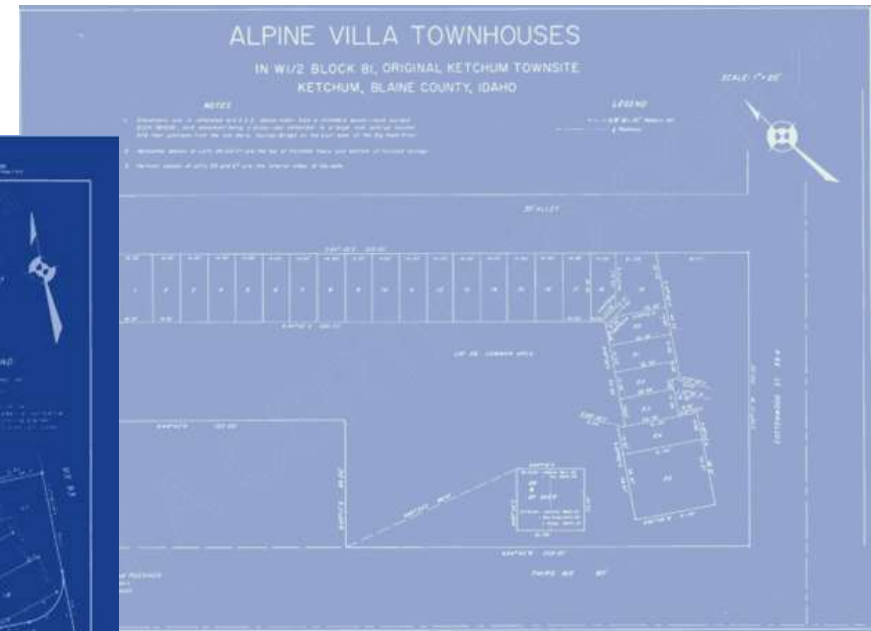
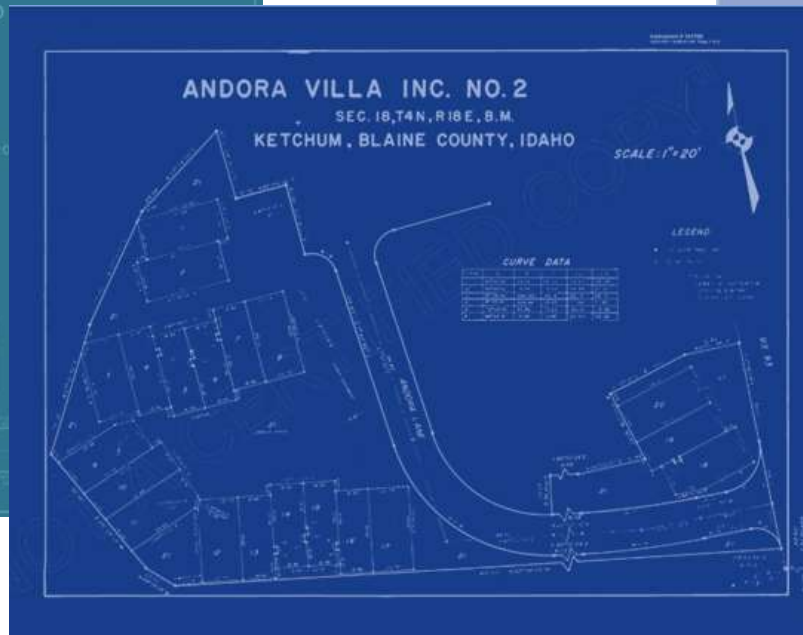
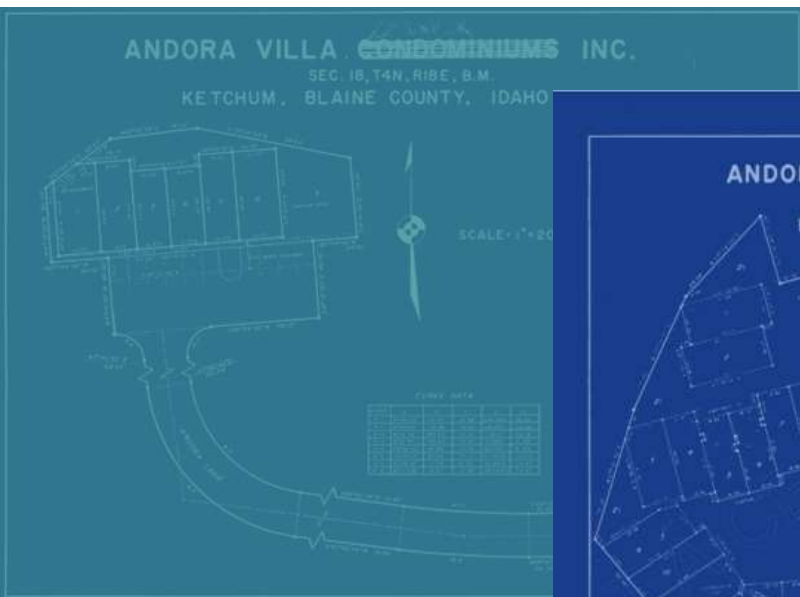


Downtown Ketchum

- Primarily commercial resources with some residential
- 70 resources

Trail Creek

- Largely residential condos and townhouses
- 35 resources



Knob Hill

- Largely residential resources
- 10 resources



Questions? Comments?

We want to hear from *you!*

Contact form for Ketchum residents:

www.loggiapreservation.com/hello-loggia

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