



## AGENDA

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**We welcome you to watch Meetings via live stream.**

You will find this option on our website at [www.ketchumidaho.org/meetings](http://www.ketchumidaho.org/meetings).

**If you would like to comment on a public hearing agenda item, please select the best option for your participation:**

1. Join us via Zoom (*please mute your device until called upon*).  
**Join the Webinar:** <https://ketchumidaho-org.zoom.us/j/81465505191>  
Webinar ID:814 6550 5191
2. Join us at City Hall.
3. Submit your comments in writing at [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org) (*by noon the day before the meeting*)

*This agenda is subject to revisions. All revisions will be underlined.*

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**CALL TO ORDER:** By Chairman Jade Riley

**ROLL CALL:** Pursuant to Idaho Code 74-204(4), all agenda items are action items, and a vote may be taken on these items.

### COMMUNICATIONS:

1. Public comments submitted

### NEW BUSINESS:

2. Recommendation to approve minutes of November 21, 2024- City Clerk Trent Donat
3. Request to add 15mph speed limit sign in front of Montessori School- Ketchum resident Joni Cashman
4. Request to add two handicap signs in front of 291 1st Avenue - Ketchum resident Dr. Molly Brown
5. Request to add flashing cross walk signs at Warm Springs Road and Bald Mountain Road - Ketchum resident Hayden Seder

6. Discussion on potential 10th street parking changes - City Clerk Trent Donat  
**ADJOURNMENT:**

## Cyndy King

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**From:** Kathryn Caminiti <kat@fitmesv.com>  
**Sent:** Monday, February 3, 2025 8:00 AM  
**To:** Participate  
**Cc:** Halsey Pierce; halsey@stagingstudio11.com; curly3203@cox.net  
**Subject:** Attn: Ketchum Traffic Authority - Parking Concerns at Tenth Street Center - Request for Consideration

Dear Ketchum Traffic Authority,

I'm writing to address a growing parking concern at the Tenth Street Center, located at 491 10th Street, Ketchum. My name is Kathryn Caminiti, owner of [Fit Me SV Pilates Studio](#) and a Ketchum resident of 20 years. While parking was initially manageable when we first opened, increased business (particularly during morning hours) has led to challenges for both my clients and the neighboring businesses.

Fit Me SV's peak hours fall between 6:30-10:30 AM, overlapping with the busiest times for Ketchum Auto, Lizzy's Coffee, and Habitat Vet Clinic. As a result, the 26 spaces in the Tenth Street Center lot are frequently full, causing spillover parking onto Highway 75 and 10th Street. This parking shortage is particularly severe during the holidays, and with Habitat's current construction expansion, and it has affected delivery trucks (e.g., UPS, FedEx) trying to access businesses and frustrated clients due to limited parking options.

It's important to note that parking is not an issue outside of these peak morning hours. In fact, the lot is open enough later in the day that Knob Hill Inn regularly uses it for valet overflow during busy dinner services and the holidays.

Lizzy's Coffee has informed me that they're in discussions with the City regarding a new parking ordinance for 10th Street, but we believe additional measures may be necessary. We're considering potential solutions such as restricting overnight parking for Ketchum Auto on 10th Street, allowing additional parking along Highway 75, and permitting overflow parking at nearby locations during peak morning hours.

Here are a few potential solutions we've identified:

- Restricting overnight or service parking for Ketchum Auto, as they currently occupy many spots on 10th Street with up to 30 service vehicles daily.
- Ensuring the current parking spots in front of Knob Hill Inn remain available, especially with the Main Street Project construction this summer.
- Discussing with the state the possibility of adding parking spots along the highway near the Tenth Street Center.
- Allowing more street parking along Main Street/Highway 75, particularly near [Backwoods](#), the former Barrio location, [Floret](#), and [The Hive](#).
- Exploring morning overflow parking options with the nearby cemetery, except during funeral services.

We plan to attend the Ketchum Traffic Authority meeting on February 20th and hope this issue can be addressed alongside the scheduled agenda item regarding parking adjustments on 10th Street: [Meeting Agenda](#).

We're confident that we can find a solution that works for all businesses in the area and keeps the Tenth Street Center running smoothly.

Thank you for your time and consideration.

Warm Regards,  
Kathryn

Kathryn Caminiti  
Owner/Mat Pilates Instructor - [Fit Me SV](#)  
Follow us on Instagram! [@fitmesunvalley](#)



## Andrea Chatterton

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**From:** Andrea Chatterton  
**Sent:** Thursday, February 13, 2025 10:59 AM  
**To:** haydenseder@gmail.com  
**Cc:** Participate  
**Subject:** RE: Form submission - Flashing Cross Walk Signs

**Importance:** High

Hi Hayden,

Good morning. I hope you are doing well; I haven't spoken to you since I changed careers last year. 😊  
Your request has been added to the upcoming Ketchum Traffic Authority meeting scheduled for 02.20.25 at City Hall. The meeting starts at 9:00 a.m.  
If you can attend, we look forward to seeing you.

Sincerely,

### ANDREA CHATTERTON | CITY OF KETCHUM

Administrative Assistant Streets & Facilities

Recording Secretary Ketchum Traffic Authority

P.O. Box 2315 | 200 10<sup>th</sup> Street | Ketchum, ID 83340

Office: 208.726.7831 | Fax: 208.726.7836

[achatterton@ketchumidaho.org](mailto:achatterton@ketchumidaho.org) | [www.ketchumidaho.org](http://www.ketchumidaho.org)

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**From:** City of Ketchum Idaho <[participate@ketchumidaho.org](mailto:participate@ketchumidaho.org)>  
**Sent:** Monday, February 10, 2025 3:45 PM  
**To:** Participate <[participate@ketchumidaho.org](mailto:participate@ketchumidaho.org)>  
**Subject:** Form submission from: Contact Us

Submitted on Monday, February 10, 2025 - 3:44pm

Submitted by anonymous user: 184.177.142.136

Submitted values are:

First Name Hayden  
Last Name Seder  
Email [haydenseder@gmail.com](mailto:haydenseder@gmail.com)

## Question/Comment

I have an issue, which I think could have a pretty simple fix. I often take my dog to the dog park, walking from my place at the Fields (Warm Springs and Flower Drive) and crossing the street to Bald Mountain Road. There is currently a crosswalk here and signs for either direction that instruct drivers to stop when someone is waiting to cross. Despite this, every single day when I go to cross here, I wait until about ten cars have passed in each direction for someone to finally stop (and it's not because they don't notice me. I often make direct eye contact or get a wave from drivers as they drive past me without stopping). I'm requesting the city add a light-up button that would alert drivers to the presence of someone in this crosswalk.

The results of this submission may be viewed at:

<https://www.ketchumidaho.org/node/7/submission/12625>



**CALL TO ORDER:** *(00:35 in video)*

Ketchum Traffic Authority Chairperson Jade Riley called the meeting to order at 9:02 a.m.

**PRESENT:**

Jade Riley | City Administrator & Traffic Authority Chairperson  
Ramsy Hoehn | Street Superintendent  
Courtney Hamilton | City Councilmember  
Jamie Shaw | Chief of Police  
Seth Martin | Fire Marshal  
Wes Whitesell | Community Service Officer  
Sara Weaver | Community Service Officer  
Morgan Landers | Director of Planning and Building  
Trent Donat | City Clerk and Business Manager

**CONSENT AGENDA:**

1. Adoption of Minutes  
**Motion to approve minutes of September 24, 2024.** *(00:2:36 in video)*  
MOVER: Morgan Landers  
SECONDER: Courtney Hamilton  
RESULT: Adopted
2. Request to approve Resolution 24-022 *(00:2:55 in video)*  
**Motion to amend Resolution title and changed meeting date in March from March 20<sup>th</sup>, 2024, to March 13<sup>th</sup>, 2024** *(00:4:24 in video)*  
MOVER: Seth Martin  
SECONDER: Morgan Landers  
RESULT: Adopted

**PUBLIC COMMENT:**

Bike friendliness of town and child safety – Larissa Dehaas *(01:00:21 in video)*

**NEW BUSINESS:**

3. Request to add two game crossing signs at Sage Road and Warm Springs  
Lead by: Jade Riley *(00:5:07 in video)*  
**No motion** *(00:10:50 in video)*
4. Request to redirect detour route for northbound traffic from Second Avenue

Lead by: Jade Riley (00:11:00 in video)

**Motion to approve redirect detour in May 2025** (00:25:25 in video)

MOVER: Morgan Landers

SECONDER: Courtney Hamilton

RESULT: Adopted

5. Debrief and discussion on the data/feedback from the West Ketchum Traffic Calming Project

Public comment by: Ross Dinkelspiel (00:26:33 in video)

Presented by: Jade Riley (00:28:10 in video)

**No motion** (00:39:59 in video)

6. Discussion to convert long-term to short-term (2 hr.) parking on the block face from Washington heading West on 5<sup>th</sup> Street to the first curb cut (SV Museum of Art spaces)

Presented by: Trent Donat (00:43:05 in video)

**Motion to convert the parking spots on both sides of 5<sup>th</sup> street to 2 hr. parking**  
(00:56:34 in video)

MOVER: Courtney Hamilton

SECONDER: Seth Martin

RESULT: Adopted

## **ADJOURNMENT**

**Motion to adjourn.** (01:11:02 in video)

MOVER: Courtney Hamilton

SECONDER: Morgan Landers

RESULT: Adjourned

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Jade Riley  
City Administrator  
Traffic Authority Chairperson

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Trent Donat  
City Clerk and Business Manager





City of Ketchum

### CITY COUNCIL MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

**Recommended Motion:**

I move to approve staff recommended parking adjustments along 10<sup>th</sup> Street

**Reasons for Recommendation:**

- Parking should be available for all businesses owners, employees, and customers along 10<sup>th</sup> Street
- Traffic flow and key bus routes on 10<sup>th</sup> Street are oftentimes blocked by delivery trucks
- Pedestrian safety will be improved with unobstructed traffic flow

**Policy Analysis and Background (non-consent items only):**

Staff is addressing the parking and enforcement issues on 10<sup>th</sup> Street to ensure equitable access to parking for all businesses and their employees while maintaining the street’s functionality as a key traffic corridor.

Over the years, parking on 10<sup>th</sup> Street has been monopolized, forcing businesses to use customer-designated areas and creating congestion that hinders traffic flow, including buses.

Delivery trucks exacerbate the problem by parking on the street due to the congestion in this area, blocking visibility and causing safety concerns. Additionally, the improper use of public rights of way impacts the overall accessibility and use of the area.

Staff proposes the implementation of solutions that balance the needs of all businesses and improves safety and traffic flow. Measures include:

- Designating specific areas for deliveries
  - Trucks will be allowed to make deliveries in a designated area of the public right of way on Leadville Ave. Parking will not be permitted in this area at any time.
- Preventing parking in problematic locations
  - Overnight parking will not be permitted on the west end of 10<sup>th</sup> Street to prioritize employees’ access to parking and keep parking lots available for customers.

- Ensuring clear sightlines at intersection
  - While the city will continue to allow the use of the public right of way on the south side of 10<sup>th</sup> Street between the alley and Leadville Avenue, parking at the corner of the alley will be prohibited to allow visibility for vehicles exiting the alley.

Introducing these changes will restore fairness and functionality and improve vehicular movement on this key bus route.

Sustainability Impact:

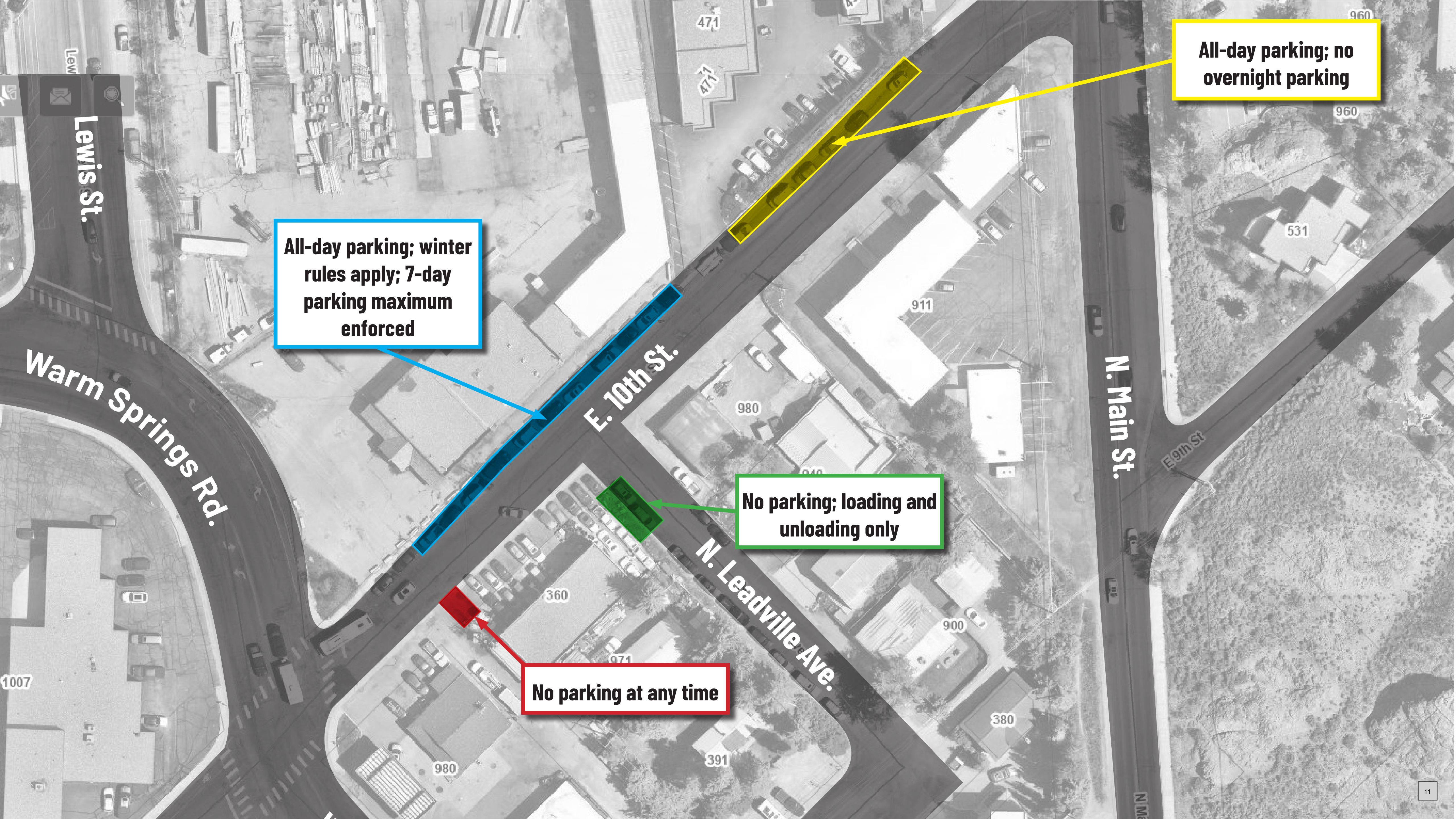
None OR state impact here: None

Financial Impact:

None OR Adequate funds exist in account:	None
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Attachments:

1. Map



**All-day parking; no overnight parking**

**All-day parking; winter rules apply; 7-day parking maximum enforced**

**No parking; loading and unloading only**

**No parking at any time**

## Andrea Chatterton

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**From:** Lisa Enourato  
**Sent:** Wednesday, February 19, 2025 11:30 AM  
**To:** Andrea Chatterton; Trent Donat; Jade Riley  
**Subject:** FW: Comments for Traffic Authority Meeting on 2/20:

Public comment for tomorrow's Traffic Authority meeting. Thank you.

### LISA ENOURATO | CITY OF KETCHUM

P.O. Box 2315 | 191 Fifth St. W. | Ketchum, ID 83340  
c: 208.720.9766

[lenourato@ketchumidaho.org](mailto:lenourato@ketchumidaho.org) | [www.ketchumidaho.org](http://www.ketchumidaho.org)

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**From:** Liz Roquet <lroquet@lizzysfreshcoffee.com>  
**Sent:** Wednesday, February 19, 2025 10:45 AM  
**To:** Lisa Enourato <LEnourato@ketchumidaho.org>; Participate <participate@ketchumidaho.org>  
**Cc:** 'Info' <info@engelassociates.com>; 'Jeremy Lange' <jeremy@engelassociates.com>  
**Subject:** Comments for Traffic Authority Meeting on 2/20:

Hi Lisa,

**Please see below my comments for inclusion in tomorrow's Traffic Authority Meeting regarding Agenda Item #6: Discussion on Potential 10th Street Parking Changes.**

As a business owner in the 10th Street area for over 16 years—10 years in Northtown Center and 6 years in 10th Street Center—I am writing to express my strong support for the proposed parking changes.

Specifically, designating the approximately six parking spots on the northeast (top of the hill) area as **daytime parking only** will help alleviate a little bit of the ongoing parking shortage for employees of all businesses in the area, including Lizzy's. In recent years, much of 10th Street has been dominated by overnight and long-term parking, further limiting available spaces during business hours.

Businesses in the 10th Street Center face a unique challenge, as we are essentially on a parking island at the north end of town. Demand for parking in the area comes from multiple sources, including Knob Hill Inn, 10th Street Center (which houses 11 businesses on the upper level of Highway 75—not to mention the multiple lower-level businesses), Ketchum Auto, and Intermountain Construction work crews—especially in the summer. Unlike businesses in Ketchum's core, which have adjacent blocks to accommodate overflow parking, we have no additional reasonable locations for parking nearby.

**Additionally, I encourage the City of Ketchum to explore options for additional public parking along Highway 75 in front of the 10th Street Center, Northtown Center, or even near the Cemetery to further support businesses in this area.**

Thank you for your time and consideration.

Kind Regards, Liz

Liz Roquet  
lroquet@lizzysfreshcoffee.com



Hi Lisa,

Thanks for the update. I can plan to attend, but I believe that is' most valuable if, in addition, someone from Engel Associates could be there to talk on behalf of the entire building.

I don't think I'm the right representative for that, but I can contribute my perspective as it impacts my business alongside my neighbors.

**Jeremy Lange** – nice to meet you and will you be planning to attend the meeting? Let me know if you want to chat ahead or if Matt has you fully briefed on the status already.

Kind Regards, Liz

Liz Roquet  
lroquet@lizzysfreshcoffee.com  
P 208.806.0212  
www.lizzysfreshcoffee.com



Hi Liz. I finally have some information to share with you. The city has been struggling with the parking situation around Ketchum Auto for quite some time. After some internal discussions, the city is going to present an option to the Traffic Authority at its meeting on Thursday, December 19, at 9 a.m. in City Hall. This is probably your busiest time but we are hoping you can attend and present your frustrations to the committee in person.

One of the items to be presented is to change the parking at the east end of 10<sup>th</sup> Street (from the entrance to 10<sup>th</sup> Street Center to the highway) from long term to no overnight parking. This way, there should be parking available in the early morning hours. In addition, winter parking regulations will continue to be enforced to keep anyone from parking overnight between November 1 and May 1. This may be difficult since we have been allowing overnight parking in the winter except when snow maintenance will be occurring. I'm sure this will be part of the discussion at the meeting. It is my understanding that the Community Service Officers have been monitoring the area to ensure there is no parking beyond the 7-day limitation.

It would be great if you could attend so that the committee could hear the concerns over this issue from a business owner, rather than just city staff. If you can't attend, perhaps a representative from Engel Associates could attend on behalf of all of the businesses located in the 10<sup>th</sup> Street Center.

Please let me know if you are able to attend. I will provide an update if not.

Thanks so much for your patience.

Lisa

## LISA ENOURATO | CITY OF KETCHUM

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c: 208.720.9766

[lenourato@ketchumidaho.org](mailto:lenourato@ketchumidaho.org) | [www.ketchumidaho.org](http://www.ketchumidaho.org)

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**From:** Matt Engel <[matt@englassociates.com](mailto:matt@englassociates.com)>

**Sent:** Friday, November 8, 2024 2:23 PM

**To:** Liz Roquet <[lroquet@lizzysfreshcoffee.com](mailto:lroquet@lizzysfreshcoffee.com)>; Lisa Enourato <[LEnourato@ketchumidaho.org](mailto:LEnourato@ketchumidaho.org)>

**Cc:** Info <[info@englassociates.com](mailto:info@englassociates.com)>

**Subject:** RE: Upcoming Project Main Street Phases

Hi Liz:

Thanks for copying me on your email to Lisa. I was just commenting to other owners at 10<sup>th</sup> Street about impactful Ketchum Automotive is to the parking around 10<sup>th</sup> Street. Sometimes it looks like a parking lot with cars encroaching into the right of way, not to mention the issues you raised.

Lisa has been great about being proactive with getting information out about the planned Main Street Work for this coming spring and summer of 2025. I am sure she is planning more information dissemination and potential meetings to discuss.

P.S. Best for all future email to use [info@englassociates.com](mailto:info@englassociates.com). I will be stepping back from an active role in the business at the end of this year. Thanks again!

Matt Engel

**ENGEL &  
ASSOCIATES, LLC**  
COMMERCIAL REAL ESTATE

101 E Bullion St, Ste 3C

Hailey, ID 83333

208-578-7905

[matt@englassociates.com](mailto:matt@englassociates.com)

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**From:** Liz Roquet <[lroquet@lizzysfreshcoffee.com](mailto:lroquet@lizzysfreshcoffee.com)>  
**Sent:** Friday, November 8, 2024 1:45 PM  
**To:** 'Lisa Enourato' <[LEnourato@ketchumidaho.org](mailto:LEnourato@ketchumidaho.org)>  
**Cc:** Matt Engel <[matt@engelassociates.com](mailto:matt@engelassociates.com)>  
**Subject:** RE: Upcoming Project Main Street Phases

Hi Lisa,  
CC Matt Engel (Building management)

Thanks for the info, and reaching out proactively. It's much appreciated.

The construction will definitely have a significant impact to parking for all businesses here at the 10<sup>th</sup> St Center.

**Currently**, all 10<sup>th</sup> St building businesses have staff and customer overflow parking across at Knob Hill (about 8 spots) or on Highway 75 (about 4 spots).

We have had a **growing parking challenge** here at the center due to businesses with higher volume of staff and customers. It's do-able, but it's getting tough, and it will be a major issue during construction without the Hwy 75 parking. Lack of parking will certainly negatively impact my business and others in the center.

**Solution?** For parking during this construction, and honestly ASAP, we need to see the 10<sup>th</sup> St and Leadville Ave street parking freed up. Basically, Ketchum Automotive dominates almost all of that parking with tons of all day and/or overnight vehicles parked (there are at least 12 street parking spots used daily/overnight by this operation). As an example, I get to work at 6:30 am. When I arrive, the center's parking lot is completely empty, but the road parking on 10<sup>th</sup> St is completely full with cars that have been parked there overnight. The result is that neither I, nor my staff that arrives at 7am can park on that street. There is just nowhere else to go for public parking as everything else around us is private property.

I get that all businesses are trying to do their work, and Ketchum Auto is no exception. However, are there any parking rules and guidelines as to this single business using nearly all this parking all the time? At the very least, we need to revise this through construction, but as I said, I'd like to see a forward looking solution on 10<sup>th</sup> St and Leadville Ave to free up some daily public parking.

Please let me know your thoughts and how we might gain more parking to offset the blockage on Hwy 75 for both the construction period and current demand.

Thanks, Liz

Liz Roquet  
[lroquet@lizzysfreshcoffee.com](mailto:lroquet@lizzysfreshcoffee.com)  
P 208.806.0212  
[www.lizzysfreshcoffee.com](http://www.lizzysfreshcoffee.com)



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**From:** Lisa Enourato <[LEnourato@ketchumidaho.org](mailto:LEnourato@ketchumidaho.org)>  
**Sent:** Thursday, October 10, 2024 1:49 PM  
**Subject:** Upcoming Project Main Street Phases

Hello.

I am writing to share important updates regarding the final phases of Project Main Street, scheduled from early spring through July 2025, as they will affect the Tenth Street Industrial Center. Attached is the preliminary plan for the road closure and detour route.

The first phase involves work on Main Street and Highway 75 between 4th Street and just north of 6th Street. The work in this section is less extensive than the area between River and 4th Streets, with fewer drainage issues, only one traffic light, and minimal sidewalk work. A key focus will be reconstructing the 6<sup>th</sup>/Main/Warm Springs intersection to improve vehicle movement and enhance pedestrian safety. Additionally, a 10-foot multi-use pathway will be constructed on the east side of the highway, starting at the corner of 6th and Main.

After a summer pause, the second and final phase will begin after Labor Day. This phase will continue north on Highway 75 to at least 10th Street, with the hope of extending up to Saddle Road. Completing this section now will allow us to avoid waiting for ITD's scheduled work in 2028. This phase will be completed by October 15, 2025.

Throughout the project, access to your building and parking lot will be maintained at all times. The city will install signs along the detour route to help your customers find your business, and we'll also maintain a strong social media presence with maps and business promotion. Additionally, our coupon program will be available to encourage customers to continue visiting your business during construction.

I will be keeping in touch with you as plans progress to advise you on schedule and project updates. I am also available to meet with you to go over any questions or concerns you may have at this point and to gather input you may have for the city to consider in implementing the detour. You can reach me via email or on my cell phone listed below.

Thank you for your understanding and cooperation.

Lisa

**LISA ENOURATO | CITY OF KETCHUM**

P.O. Box 2315 | 191 Fifth St. W. | Ketchum, ID 83340

c: 208.720.9766

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