



**CITY OF KETCHUM, IDAHO**

**\*\*SPECIAL MEETING\*\* CITY COUNCIL (BUDGET WORKSHOP/CONSENT AGENDA)**

Monday, June 26, 2023, 9:00 AM

191 5th Street West, Ketchum, Idaho 83340

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**AGENDA**

**PUBLIC PARTICIPATION INFORMATION**

Public information on this meeting is posted outside City Hall.

**We welcome you to watch Council Meetings via live stream.**

You will find this option on our website at [www.ketchumidaho.org/meetings](http://www.ketchumidaho.org/meetings).

**If you would like to comment on a public hearing agenda item, please select the best option for your participation:**

Join us via Zoom (*please mute your device until called upon*).

**Join the Webinar:** <https://ketchumidaho-org.zoom.us/j/85477640520>

Webinar ID:854 7764 0520

- Address the Council in person at City Hall.
- Submit your comments in writing at [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org) (*by noon the day of the meeting*).

*This agenda is subject to revisions. All revisions will be underlined.*

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**CALL TO ORDER:** By Mayor Neil Bradshaw

**ROLL CALL:** Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.

**COMMUNICATIONS FROM MAYOR AND COUNCILORS:**

1. Public comments submitted

**CONSENT AGENDA:**

*Note re: ALL ACTION ITEMS - The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.*

2. Recommendation to approve minutes of June 12, 2023 - City Clerk Trent Donat
3. Authorization and approval of the payroll register - Treasurer Shellie Gallagher
4. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills - Treasurer Shellie Gallagher

- [5.](#) Recommendation to receive and file monthly Treasurer’s financial reports – Treasurer Shellie Gallagher
- [6.](#) Recommendation to approve alcohol beverage licenses - Business & Tax Specialist Kelsie Choma
- [7.](#) Recommendation to review and approve the Subdivision Final Plat for 131 Topaz St, Adopt the Findings of Fact, approve Security Agreement #22866 for Right-of-Way and Utility Improvements, and approve Right-of-Way Encroachment Agreement #22867 for the placement of a paver driveway in the public right-of-way - Associate Planner Adam Crutcher
- [8.](#) Recommendation to Approve Purchase Order 23112 for Engineering Services with Clear Solutions Engineering LLC - Water Division Manager Gio Tognoni

**PUBLIC HEARING:**

**NEW BUSINESS:**

- [9.](#) FY24 Budget Workshop - City Administrator Jade Riley

**ADJOURNMENT:**

**From:** [HP Boyle](#)  
**To:** [Participate](#); [Carissa Connelly](#)  
**Cc:** [editorialboard@mtexpress.com](mailto:editorialboard@mtexpress.com); [Andrew Guckes](#)  
**Subject:** PUBLIC Comment for next Council Meeting--Housing staff working outside of Ketchum  
**Date:** Tuesday, June 13, 2023 11:56:54 AM

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I listened to the Housing Action Plan Presentation at the 6/12 Council Meeting.

I was struck by the substantial "mission creep" by the Housing Staff.

The City of Ketchum seems to have taken over BCHA. There is no more staff at BCHA; the City now provides that. Yet The City has no policy on allocating costs between BCHA and Ketchum taxpayers, particularly given the amount of time Ketchum staff spends on non-Ketchum issues.

Of course, housing is a regional issue. But that does not give City staff the purview to take on the entire problem without transparency and accountability.

This is bad government, and may not be legal. Based on the comments of the City Administrator, BCHA does not pay for itself. The Housing Strategist cited her work for another non-profit with no accountability or transparency to the Ketchum taxpayer, BCCF. Her activities for BCCF may not benefit the people who pay her compensation.

I urge the Council to mandate that the Housing department operates with full transparency and accountability for Ketchum taxpayer funds.

Continuing on the current path is another reason voters do not trust City Hall.

I also urge the Council to direct staff to focus their efforts on promoting housing that addresses the worker shortage. The workforce shortage is the primary reason behind the Housing Action Plan. Yet, a single focus group has been the only action to work with employers on addressing this. The Housing Strategist admitted at the meeting that she has spent little time working with employers. Who employs workers? Employers do. It is axiomatic that they should be part of the solution set. Why are they not systematically included in an ongoing working group? Is it that they don't want to work with the Housing Strategist or the Administration?

This lack of focus on workforce issues can lead to building the wrong type of housing in the wrong locations (if the goal is workforce housing). For example, the City has done no work on identifying what the workforce deficit is or what the makeup of that is. Is it single seasonal workers? Families? People where one person works in Ketchum and another somewhere else? Each of these would warrant a different kind of housing solution. Yet the only solution the City is pushing is one and 2BR apartments. But maybe co-living housing on Lewis St makes more sense than family housing there? How will we know if we don't do any work on it?

More disturbing is that the single biggest housing investment the City is making is not in workforce housing at all. The Council has committed almost the entire in-lieu-of-fund to housing that cannot require a tenant to work. In other mountain towns, this housing becomes retiree housing over time. The recently adopted housing priority policy for that location now gives retirees a preference. Closer to home, Northwood Pl is a good example. Do we have a retiree crisis?

The discussion on Forest Service Park was informative about the lack of focus on the workforce. It is an excellent location for up to 13 workforce housing units while preserving historic buildings. But the dialog was about providing housing for visiting artists and concerns that tenants would be bothered by the entertainment programming in the park. What is more important—housing for City and non-profit employees or parties for tourists? What about the residents who already live around the park? The Council has consistently demonstrated more concern about people who don't yet live in Ketchum than they do for the people who do live in Ketchum. Did we vote for 0.5% for housing to house visiting artists? Where is that in the HAP?

This entire process would be better informed with the virtual city model proposed by P&Z Commission Carter (and others). How does the Council keep making critical decisions without considering how they will impact the

community? The Council's actions are consistent with an all-development all the time as long as it promotes the tourism agenda, regardless of the impact on the people who live in Ketchum.

One Councilman complained about traffic—does the Council not understand that increasing tourism density in Ketchum will increase traffic? The traffic study you paid for with taxpayer money says so. The Master Transportation Plan you paid for says so—to the point of multiple intersection failures.

It is high time for the City to do a genuinely inclusive comprehensive planning process, not the mere “audit” it plans to jam through with limited community involvement.

Perry Boyle  
Ketchum

**From:** [HP Boyle](#)  
**To:** [Participate](#)  
**Cc:** [editorialboard@mtexpress.com](mailto:editorialboard@mtexpress.com); [Andrew Guckes](#)  
**Subject:** Public Comment: Planning Dept cost recovery  
**Date:** Tuesday, June 13, 2023 12:03:59 PM

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I urge the Council to move to 100% cost recovery for the Planning Department.

The staff pushed only 75% cost recovery for planning when it could be 100%. So Ketchum taxpayers will be subsidizing Marriotts in yet another way. Councilman Slanetz was the only member to point this out.

The staff arguments for the continuation of taxpayer subsidizing developers were lame. Is it that the staff doesn't want to deal with the pushback from developers? Who does the staff work for, if not the residents?

The Mayor's argument that these fees could be perceived as not independent is ludicrous. It is cost recovery, not a profitable business. His argument that we should do the 75% now and revisit later is typical can-kicking. Who does he represent? Developers or his constituents? Ms. Hamilton pushing for the reduced fee is an apparent conflict of interest given how she makes her living—likewise, Ms. Breen, whose family benefits from development.

Perry Boyle  
Ketchum

**From:** [Lisa Enourato](#)  
**To:** [Participate](#)  
**Subject:** FW: hotel  
**Date:** Tuesday, June 13, 2023 4:27:50 PM

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## LISA ENOURATO | CITY OF KETCHUM

**Public Affairs & Administrative Services Manager**

P.O. Box 2315 | 191 Fifth St. W. | Ketchum, ID 83340

o: 208.726.7803 | f: 208.726.7812

[lenourato@ketchumidaho.org](mailto:lenourato@ketchumidaho.org) | [www.ketchumidaho.org](http://www.ketchumidaho.org)

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**From:** Amanda Breen <[ABreen@ketchumidaho.org](mailto:ABreen@ketchumidaho.org)>  
**Sent:** Tuesday, June 13, 2023 1:48 PM  
**To:** Lisa Enourato <[LEnourato@ketchumidaho.org](mailto:LEnourato@ketchumidaho.org)>; Trent Donat <[TDonat@ketchumidaho.org](mailto:TDonat@ketchumidaho.org)>  
**Subject:** Fw: hotel

Public comment.

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**From:** Steve Kearns <[steve@kmbuilders.com](mailto:steve@kmbuilders.com)>  
**Sent:** Monday, June 12, 2023 9:11 PM  
**To:** Amanda Breen <[ABreen@ketchumidaho.org](mailto:ABreen@ketchumidaho.org)>  
**Subject:** hotel

Amada,

What is the status of the Bariteau bomb crater at the entry to Ketchum? I see they have put up new screening on the jersey barrier fence. Does that mean they planning to start this summer? What is the city's agreement with them, and do you have any enforcement power?

It is such a shame to have that eyesore as the first thing people see arriving in town, and it has been like that for a long, long time. It is time to build the hotel or fill in the hole.

Thanks for your service.

Steve Kearns

**From:** [Libby](#)  
**To:** [Participate](#)  
**Subject:** Washington parking lot  
**Date:** Tuesday, June 20, 2023 10:02:45 AM

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Good morning, and thank you for having a public meeting to discuss the Washington parking lot plans.

My family are homeowners here, but only part-time, and have seen Ketchum change profoundly over the last 20 years, just like you have too. Although I do agree that workforce housing is a critical need here, I think the choice of using Washington parking lot is not the best. Having just attended the Transportation meeting last week about the resurfacing of Highway 75 over the next two years, and the strong possibility that parking spots might be removed from hwy 75, there is an absolute critical need for parking. I saw the research you said about parking in the city rarely hits 85%. Well, I can tell you since I've been here for one month, I have struggled to find parking in town. And this is before the tourist onslaught. Please look at common sense. Washington street is ideally situated to access most restaurants/stores for those of us who visit town in our cars.

I think workforce housing should be located on the fringes of town, like 2 miles away, where there other housing projects.

Just my two cents.

Thank you for taking the time to read my concerns.

Best,

Libby Huyck  
6 Dogwood Lane  
Sun Valley

P.S. Very happy to see the road projects are on the calendar. Although it will be chaos for two years, I think the end result will be a great improvement.

**From:** [H Boyle](#)  
**To:** [Participate](#)  
**Subject:** Where do the trees go?  
**Date:** Tuesday, June 20, 2023 3:00:37 PM

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As part of its entitlements, Bluebird was required to replace the trees it cut down with new trees in Ketchum.

What is the status of the fulfillment of that requirement? Where did the trees go?

Thank you,

Perry Boyle  
Ketchum



**From:** [H Boyle](#)  
**To:** [Participate](#)  
**Subject:** For KURA and Council: Starbucks building  
**Date:** Tuesday, June 20, 2023 3:18:16 PM

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This building was discussed at 6/20 KURA meeting as part of the Town Square redevelopment. Why does the City own the building at all? Why not sell it?

KURA seemed resentful of the Starbucks in that building. VSV has plenty of money to lease a visitor center somewhere else.

The site could be redeveloped for higher mixed use, including workforce housing, that would contribute to the vibrancy of SV Rd.

The City could recoup the \$2.5mm it spent on it, forego having to spend several hundred thousand dollars on long deferred maintenance, receive property taxes from the high value site, and use that money for other purposes.

Perry Boyle  
Ketchum



**CALL TO ORDER:** *(00:00:15 in video)*

Mayor Bradshaw called the meeting of the Ketchum City Council to order at 4:00 p.m.

**ROLL CALL:**

Mayor Neil Bradshaw  
Michael David  
Amanda Breen  
Courtney Hamilton  
Jim Slanetz

**ALSO PRESENT:**

Jade Riley—City Administrator  
Trent Donat—City Clerk & Business Manager  
Lisa Enourato—Public Affairs & Administrative Services Manager  
Shellie Gallagher—City Treasurer  
Suzanne Frick—KURA Executive Director  
Morgan Landers—Director of Planning and Building  
Abby Rivin—Senior Planner  
Matt Johnson—City Attorney  
Carissa Connelly—Housing Director  
Rian Rooney—Housing Fellow

**COMMUNICATIONS FROM MAYOR AND COUNCIL:**

- Mayor Neil Bradshaw introduced two new deputies on the Ketchum Police Force. *(00:00:48 in video)*
- Courtney Hamilton expressed her appreciation for the pride festival, highlighted the lack of adherence to leaf blowing etiquette, understanding the city's distinctive trademarks, and the recent acquisition of city vehicles. *(00:01:44 in video)*
- Amanda Breen recounted a public comment about issues with our Post Office Service. *(00:04:50 in video)*

**CONSENT AGENDA:** *(00:6:18 in video)*

- Agenda Item #12 will be tabled until budget discussion.
- Amanda Breen recused herself from agenda item #22, it will be voted on separately.
- Item #25 was commented on by Courtney Hamilton. *(00:07:31 in video)*

**Motion to approve consent agenda items #2 - #31 excluding items #12 & #22.**

*(00:10:06 in video)*

**MOVER:** Michael David

**SECONDER:** Amanda Breen

**AYES:** Michael David, Courtney Hamilton, Jim Slanetz, Amanda Breen

**RESULT: ADOPTED UNANIMOUS**

**Motion to approve consent agenda item #22.** *(00:10:47 in video)*

**MOVER:** Courtney Hamilton

**SECONDER:** Michael David

**AYES:** Michael David, Courtney Hamilton, Jim Slanetz

**RECUSED:** Amanda Breen

**RESULT: ADOPTED**

**PUBLIC HEARING:** *(00:11:06 in video)*

21. Recommendation to hold a public hearing and approve the Townhouse Preliminary Plat and Phased Development Agreement #22854 for the Crossbuck McNee Townhomes located at the corner of 2<sup>nd</sup> Avenue and 7<sup>th</sup> Street.

Presented by: Morgan Landers

**Public Comment Opened:** *(00:11:35 in video)*

None.

**Public Comment Closed:** *(00:11:52 in video)*

**Motion to approve the Crossbuck McNee Townhouse Preliminary Plat and Phased Development Agreement #22854.** *(00:14:19 in video)*

**MOVER:** Courtney Hamilton

**SECONDER:** Jim Slanetz

**AYES:** Michael David, Courtney Hamilton

**RESULT: ADOPTED UNANIMOUS**

**NEW BUSINESS:** *(00:14:40 in video)*

33. Review and discussion of Housing Action Plan – Year 2.

Presented by: Carissa Connelly *(00:15:43 in video)*

34. Review and discussion to implement Ownership and Preservation Program Policies.

Presented by: Rian Rooney *(00:58:50 in video)*

35. FY24 Budget Update.

Presented by: Jade Riley *(01:31:57 in video)*

**ADJOURNMENT:**

**Motion to adjourn** *(02:54:00 in video)*

**MOVER:** Amanda Breen

**SECONDER:** Courtney Hamilton

**AYES:** Michael David, Courtney Hamilton, Jim Slanetz, Amanda Breen

**RESULT: UNANIMOUS**

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Neil Bradshaw, Mayor

ATTEST:

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Trent Donat, City Clerk

Report Criteria:

Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
[Report].GL Account Number = "0110000000"- "9648008200", "9910000000"- "9911810000"  
Invoice Detail.Voided = No,Yes

| Vendor Name  | Invoice Number | Description                                     | Net Invoice Amount | Purchase Order Number |
|--|----------------|---|--------------------|-----------------------|
| <b>GENERAL FUND</b>                                    |                |   |                    |                       |
| <b>LEGISLATIVE &amp; EXECUTIVE</b>                     |                |   |                    |                       |
| <b>01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG</b>       |                |   |                    |                       |
| US BANK  | 6235 052523    | VELTEX-DRINKS FOR ITD LUNCH                     | 38.00              |                       |
| Total LEGISLATIVE & EXECUTIVE:                         |                |   | 38.00              |                       |
| <b>ADMINISTRATIVE SERVICES</b>                         |                |   |                    |                       |
| <b>01-4150-3100 OFFICE SUPPLIES &amp; POSTAGE</b>      |                |   |                    |                       |
| GEM STATE PAPER & SUPPLY                               | 1097925        | TISSUE, ENMOTION TOWEL, KLEENEX CUBE DECOR      | 191.17             |                       |
| PITNEY BOWES - RESERVE ACC                             | 3317523172     | SENDPRO C AUTO - INTEGRATED SCALE AND IMI METER | 407.94             |                       |
| US BANK  | 6235 052523    | FLORALS   | 91.77              |                       |
| US BANK  | 6235 052523    | TARA BELLA FLOWERS                              | 121.00             |                       |
| US BANK  | 6235 052523    | SOURCEONEDISPLAYS-WALL DISPLAY                  | 140.00             |                       |
| US BANK  | 6235 052523    | CRUMBLE COOKIE                                  | 69.59              |                       |
| US BANK  | 6235 052523    | NAPKINS, PLATES, FORKS ETC                      | 67.22              |                       |
| US BANK  | 6235 052523    | DISPLAYS2GO-BROCH HOLDER                        | 260.66             |                       |
| US BANK  | 9749 052523    | DRY ERASE ERASERS                               | 6.85               |                       |
| US BANK  | 9749 052523    | EXPO DRY ERASE MARKERS                          | 34.99              |                       |
| <b>01-4150-4200 PROFESSIONAL SERVICES</b>              |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                                | 19678          | MONTHLY WORKSTATION MAINT & SERVICES            | 2,296.80           |                       |
| US BANK  | 6235 052523    | JOHNNY GS SUBS, SALADS                          | 274.20             |                       |
| US BANK  | 6235 052523    | BLAINE COUNTY SERVICE CHARGE                    | 1.95               |                       |
| US BANK  | 6235 052523    | BLAINE COUNTY                                   | 28.00              |                       |
| DIXON RESOURCES UNLIMITED                              | 3620           | ON CALL PARKING SUPPORT SERVICES MAY 2023       | 1,462.50           |                       |
| NICOLE SNYDER INTERIORS                                | 300525         | DESIGN DEVELOPMENT, MEETINGS, INSTALLATION      | 1,650.00           |                       |
| <b>01-4150-4800 DUES, SUBSCRIPTIONS &amp; MEMBERSH</b> |                |   |                    |                       |
| US BANK  | 2745 052523    | TRELLO.COM                                      | 137.50             |                       |
| US BANK  | 2745 052523    | TRELLO.COM                                      | 6.67               |                       |
| <b>01-4150-5100 TELEPHONE &amp; COMMUNICATIONS</b>     |                |   |                    |                       |
| US BANK  | 5030 052523    | 8*8 INC   | 1,262.92           |                       |
| US BANK  | 5030 052523    | 8*8 INC   | 2.57               |                       |
| COX BUSINESS   | 0012401050589  | 0012401050589901 060623                         | 172.59             |                       |
| <b>01-4150-5110 COMPUTER NETWORK</b>                   |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                                | 19678          | MONTHLY WORKSTATION MAINT & SERVICES            | 4,108.50           |                       |
| US BANK  | 5030 052523    | MICROSPFT                                       | 1,585.31           |                       |
| US BANK  | 5030 052523    | ZOOM.COM  | 79.00              |                       |
| US BANK  | 5030 052523    | MICROSOFT                                       | 8,402.46           |                       |
| US BANK  | 9749 052523    | REMOTE PC                                       | 299.50             |                       |
| LEAF   | 14713678       | 100-6877711-001 060223                          | 833.10             |                       |
| LEAF   | 14852874       | 100-6877711-001 060723                          | 833.10             |                       |
| <b>01-4150-5150 COMMUNICATIONS</b>                     |                |   |                    |                       |
| COPY CENTER LLC  | 2747           | POSTERS   | 444.00             |                       |
| US BANK  | 5030 052523    | MAILCHIMP                                       | 175.00             |                       |

| Vendor Name                                      | Invoice Number | Description   | Net Invoice Amount | Purchase Order Number |
|--|----------------|---|--------------------|-----------------------|
| US BANK  | 6235 052523    | YOUTUBE PREMIUM   | 11.99              |                       |
| US BANK  | 6235 052523    | LATER.COM   | 15.00              |                       |
| US BANK  | 6235 052523    | FACEBOOK ADS  | 49.97              |                       |
| <b>01-4150-5200 UTILITIES</b>                    |                |   |                    |                       |
| IDAHO POWER                                      | 2203990334 06  | 220399034 061323  | 53.25              |                       |
| IDAHO POWER                                      | 2206570869 06  | 2206570869 061323   | 7.22               |                       |
| <b>01-4150-6500 CONTRACTS FOR SERVICES</b>       |                |   |                    |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2796  | 59.00              |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2792  | 354.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2793  | 118.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2789  | 354.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2795  | 2,848.00           |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2794  | 590.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2790  | 708.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2791  | 1,373.00           |                       |
| Total ADMINISTRATIVE SERVICES:                   |                |   | 31,988.29          |                       |
| <b>PLANNING &amp; BUILDING</b>                   |                |   |                    |                       |
| <b>01-4170-3200 OPERATING SUPPLIES</b>           |                |   |                    |                       |
| US BANK  | 0172 052523    | VISTAPRINTSANDWICH BOARD INSERTS                                  | 171.68             |                       |
| <b>01-4170-4200 PROFESSIONAL SERVICES</b>        |                |   |                    |                       |
| FORSGREN ASSOCIATES, INC.                        | 223223         | Engineering Services  | 2,092.50           |                       |
| KETCHUM COMPUTERS, INC.                          | 19678          | MONTHLY WORKSTATION MAINT & SERVICES                              | 511.50             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2800  | 154.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2798  | 154.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2787  | 295.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2797  | 95.00              |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2788  | 154.00             |                       |
| S & C ASSOCIATES LLC                             | 2787-2800      | 2799  | 59.00              |                       |
| Total PLANNING & BUILDING:                       |                |   | 3,686.68           |                       |
| <b>NON-DEPARTMENTAL</b>                          |                |   |                    |                       |
| <b>01-4193-4200 PROFESSIONAL SERVICE</b>         |                |   |                    |                       |
| US BANK  | 5030 052523    | BLUE+PINE CREATIVE  | 125.00             |                       |
| <b>01-4193-9930 GENERAL FUND OP. CONTINGENCY</b> |                |   |                    |                       |
| JACOBSEN, KAREN                                  | 061423         | ART MURAL   | 1,515.00           | 23109                 |
| US BANK  | 6235 052523    | BLUE+PINE SITE HOSTING  | 30.00              |                       |
| US BANK  | 6235 052523    | STREET DISPLAYS   | 599.60             |                       |
| CLEARMINDGRAPHICS                                | 5756           | WEBSITE DESIGN, GRAPHIC DESIGN,<br>COPYWRITING, EDITING, PRINTING | 826.75             |                       |
| POOLE PAINTING & FINISHING, I                    | 061423         | PAINTING SERVICES FOR COMMUNITY MEETING<br>ROOM                   | 3,580.00           | 23108                 |
| Total NON-DEPARTMENTAL:                          |                |   | 6,676.35           |                       |
| <b>FACILITY MAINTENANCE</b>                      |                |   |                    |                       |
| <b>01-4194-3200 OPERATING SUPPLIES</b>           |                |   |                    |                       |
| GEM STATE PAPER & SUPPLY                         | 1097167        | STARBUCKS AND FACILITIES MAINTENANCE<br>SUPPLIES                  | 345.12             |                       |
| US BANK  | 9988 052523    | BOOTS, UTILITY PANTS, SWEATSHIRTS                                 | 506.61             |                       |

| Vendor Name  | Invoice Number | Description                                      | Net Invoice Amount | Purchase Order Number |
|--|----------------|--|--------------------|-----------------------|
| <b>01-4194-3500 MOTOR FUELS &amp; LUBRICANTS</b>           |                |  |                    |                       |
| CHRISTENSEN INC.   | 1021528        | 38950 053123                                     | 381.08             |                       |
| <b>01-4194-4200 PROFESSIONAL SERVICES</b>                  |                |  |                    |                       |
| ARBOR CARE   | 12022-2        | TREE REMOVAL                                     | 1,308.00           |                       |
| KETCHUM COMPUTERS, INC.                                    | 19678          | MONTHLY WORKSTATION MAINT & SERVICES             | 231.00             |                       |
| <b>01-4194-4210 PROFESSIONAL SERVC-CITY TREES</b>          |                |  |                    |                       |
| ARBOR CARE   | 11966          | TREE VIGOR SYSTEMIC                              | 140.00             |                       |
| ARBOR CARE   | 11969          | TREE VIGOR SYSTEMIC                              | 140.00             |                       |
| ARBOR CARE   | RUP1278        | TREE VIGOR SYSTEMIC, TREE REMOVAL, STUMP REMOVAL | 879.50             |                       |
| <b>01-4194-4220 PROF SERV-CITY BEAUTIFICATION</b>          |                |  |                    |                       |
| LILY & FERN, LLC   | 4846           | SPRING CLEANING OF GARDEN BEDS                   | 210.00             |                       |
| <b>01-4194-5200 UTILITIES</b>                              |                |  |                    |                       |
| COX BUSINESS   | 0012401047131  | 0012401047131901 052623                          | 81.99              |                       |
| <b>01-4194-5300 CUSTODIAL &amp; CLEANING SERVICES</b>      |                |  |                    |                       |
| WESTERN BUILIDNG MAINTEN                                   | 0139615-IN     | Monthly Janitorial Service - MAY 2023            | 4,637.00           |                       |
| <b>01-4194-5900 REPAIR &amp; MAINTENANCE-BUILDINGS</b>     |                |  |                    |                       |
| THORNTON HEATING   | 57456          | AC 3RD FLOOR CHECK                               | 128.00             |                       |
| <b>01-4194-5910 REPAIR &amp; MAINT-491 SV ROAD</b>         |                |  |                    |                       |
| CENTURY LINK   | 2087250932F 0  | 2087250932 FINAL STATEMENT                       | 21.79              |                       |
| GEM STATE PAPER & SUPPLY                                   | 1097167        | STARBUCKS AND FACILITIES MAINTENANCE SUPPLIES    | 262.77             |                       |
| <b>01-4194-6000 REPAIR &amp; MAINT-AUTOMOTIVE EQUI</b>     |                |  |                    |                       |
| HIGH DESERT BOBCAT   | P06067         | BEARING  | 1,345.06           |                       |
| <b>01-4194-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b> |                |  |                    |                       |
| US BANK  | 9988 052523    | REPLACEMENT PARTS, ELV SHAFT                     | 10.15              |                       |
| <b>01-4194-6950 MAINTENANCE</b>                            |                |  |                    |                       |
| A.C. HOUSTON LUMBER CO.                                    | 2305-578994    | DAP SILICONE PLUS CLEAR                          | 15.99              |                       |
| A.C. HOUSTON LUMBER CO.                                    | 2306-586635    | WOOD SCREW, PHILLIP BITS, MAG BIT HOLDER         | 20.89              |                       |
| CHATEAU DRUG CENTER  | 2701311        | SPRAYER BOTTLES                                  | 22.76              |                       |
| CHATEAU DRUG CENTER  | 2705292        | LUGGAGE LOCK                                     | 17.08              |                       |
| CHATEAU DRUG CENTER  | 2705603        | GORILLA TAPE FOR TOWN SQUARE CABANAS             | 4.74               |                       |
| DIVISION OF OCCUPATIONAL                                   | H002270-2023   | H002270-ELEVATOR PROGRAM                         | 125.00             |                       |
| LUTZ RENTALS   | 142711-1       | SCAFFOLDING RENTAL                               | 29.20              |                       |
| MOSS GARDEN CENTER   | 211228         | COMPOST  | 23.98              |                       |
| PIPECO, INC.   | S5021196.001   | MAINTENANCE PARTS                                | 7.37               |                       |
| PIPECO, INC.   | S5024632.001   | VALVE BOX COVERS                                 | 25.32              |                       |
| PIPECO, INC.   | S5031321.001   | DRIPPERS, SPRINKLERS, POLY PIPE                  | 210.58             |                       |
| PIPECO, INC.   | S5031804.001   | INSERT TEES, ADAPTERS, TECHLINE ELBOWS           | 78.18              |                       |
| US BANK  | 9988 052523    | SANDISK MEMORY CARD, TRAIL CAMERA, GRABBER TOOL  | 165.37             |                       |
| WILBUR-ELLIS COMPANY LLC                                   | 15707060       | PERF LON DRIVE 28-4-12                           | 1,408.80           |                       |
| Total FACILITY MAINTENANCE:                                |                |  | 12,783.33          |                       |

POLICE

| Vendor Name  | Invoice Number | Description  | Net Invoice Amount | Purchase Order Number |
|--|----------------|--|--------------------|-----------------------|
| <b>01-4210-3500 MOTOR FUELS &amp; LUBRICANTS</b>       |                |  |                    |                       |
| CHRISTENSEN INC.                                       | 1022526        | 39060 061523   | 365.10             |                       |
| <b>01-4210-3620 PARKING OPS EQUIPMENT FEES</b>         |                |  |                    |                       |
| US BANK  | 4026 052523    | BROOKS SPORT-SHOES                                       | 254.30             |                       |
| US BANK  | 4026 052523    | GALLS-DUTY BELTS   | 199.39             |                       |
| Total POLICE:  |                |  | 818.79             |                       |
| <b>FIRE &amp; RESCUE</b>                               |                |  |                    |                       |
| <b>01-4230-3200 OPERATING SUPPLIES FIRE</b>            |                |  |                    |                       |
| A.C. HOUSTON LUMBER CO.                                | 2306-590338    | BUNGEE CORD & WOOSTER BRUSH                              | 8.28               |                       |
| BUSINESS AS USUAL INC.                                 | 162405         | IFSAC TESTS, ENVELOPES, REPORT COVERS, WALLET            | 41.14              |                       |
| INTEGRATED TECHNOLOGIES                                | 217762         | TF2795 060823  | 10.84              |                       |
| US BANK  | 9939 052523    | DECATHLON-TENT   | 256.83             |                       |
| US BANK  | 9939 052523    | MYSTERY RANCH  | 325.00             |                       |
| MINIDOKA MEMORIAL HOSPITA                              | 13-04242       | HEARTSAVER CPR AED CARDS PURCHASE                        | 1,680.00           |                       |
| <b>01-4230-3210 OPERATING SUPPLIES EMS</b>             |                |  |                    |                       |
| A.C. HOUSTON LUMBER CO.                                | 2306-590338    | BUNGEE CORD & WOOSTER BRUSH                              | 8.29               |                       |
| BOUNDTREE MEDICAL                                      | 84982129       | BURETROL & ENDOTRACHEAL TUBE                             | 103.35             |                       |
| INTEGRATED TECHNOLOGIES                                | 217762         | TF2795 060823  | 10.85              |                       |
| US BANK  | 9939 052523    | BATTERIESINAFASH-AMCO AED REPLACEMENT                    | 639.93             |                       |
| US BANK  | 9939 052523    | BACKWOODS MNT SPORT-BIKE TUBES                           | 18.00              |                       |
| <b>01-4230-3500 MOTOR FUELS &amp; LUBRICANTS FIRE</b>  |                |  |                    |                       |
| CHRISTENSEN INC.                                       | 1021398        | 37267 053123   | 204.10             |                       |
| CHRISTENSEN INC.                                       | 1022416        | 37267 061523   | 328.58             |                       |
| <b>01-4230-3510 MOTOR FUELS &amp; LUBRICANTS EMS</b>   |                |  |                    |                       |
| CHRISTENSEN INC.                                       | 1021398        | 37267 053123   | 204.10             |                       |
| CHRISTENSEN INC.                                       | 1022416        | 37267 061523   | 328.58             |                       |
| <b>01-4230-4200 PROFESSIONAL SERVICES FIRE</b>         |                |  |                    |                       |
| KETCHUM COMPUTERS, INC.                                | 19678          | MONTHLY WORKSTATION MAINT & SERVICES                     | 2,343.00           |                       |
| EMERGENCY RESPONDERS HEA                               | 0002358-IN     | POST INSURANCE   | 1,556.84           |                       |
| <b>01-4230-4210 PROFESSIONAL SERVICES EMS</b>          |                |  |                    |                       |
| EMERGENCY RESPONDERS HEA                               | 0002358-IN     | POST INSURANCE   | 1,556.83           |                       |
| <b>01-4230-4910 TRAINING EMS</b>                       |                |  |                    |                       |
| DEMMENT, ERIC  | 061423         | PARAMEDIC LICENSE RENEWAL REFUND (PAID W/ PERSONAL CARD) | 32.00              |                       |
| MCLEAN, LARA   | 061323         | ACLS CARD REIMBURSEMENT                                  | 50.00              |                       |
| MCLEAN, LARA   | 062123         | PALS CERTIFICATION REIMBURSEMENT                         | 185.00             |                       |
| R.C. HEALTH SERVICES                                   | CHR 031323     | ACLS CARDS   | 50.00              |                       |
| <b>01-4230-4920 TRAINING-FACILITY</b>                  |                |  |                    |                       |
| IDAHO POWER  | 2224210258 03  | 2224210258 030823  | 62.80              |                       |
| IDAHO POWER  | 2224210258 06  | 2224210258 060823  | 38.74              |                       |
| <b>01-4230-5100 TELEPHONE &amp; COMMUNICATION FIRE</b> |                |  |                    |                       |
| US BANK  | 3938 052523    | GARMIN SERVICES  | 15.00              |                       |
| VERIZON WIRELESS                                       | 9935672687     | 842054354-00001 052323                                   | 104.47             |                       |
| AT&T MOBILITY LLC                                      | 287307161044   | 287307161044X06012023                                    | 198.41             |                       |
| ESO SOLUTIONS INC.                                     | ESO-111806     | FIRE & EMS PACKAGE CAD INTEGRATION & GOOGLE MAPS ADD-ON  | 402.08             |                       |



| Vendor Name  | Invoice Number | Description   | Net Invoice Amount | Purchase Order Number |
|--|----------------|---|--------------------|-----------------------|
| <b>01-4230-5110 TELEPHONE &amp; COMMUNICATION EMS</b>      |                |   |                    |                       |
| US BANK  | 3938 052523    | GARMIN SERVICES   | 15.00              |                       |
| VERIZON WIRELESS   | 9935672687     | 842054354-00001 052323                                  | 104.47             |                       |
| AT&T MOBILITY LLC  | 287307161044   | 287307161044X06012023                                   | 198.41             |                       |
| ESO SOLUTIONS INC.   | ESO-111806     | FIRE & EMS PACKAGE CAD INTEGRATION & GOOGLE MAPS ADD-ON | 402.08             |                       |
| <b>01-4230-6000 REPAIR &amp; MAINT-AUTO EQUIP FIRE</b>     |                |   |                    |                       |
| A.C. HOUSTON LUMBER CO.                                    | 2306-588129    | FASTENERS   | 2.26               |                       |
| HUGHES FIRE EQUIPMENT, INC.                                | 592867         | PUMPER REPAIR   | 163.69             |                       |
| US BANK  | 9939 052523    | AKRON BRASS-CONVERSION STEEL BALL                       | 283.34             |                       |
| <b>01-4230-6010 REPAIR &amp; MAINT-AUTO EQUIP EMS</b>      |                |   |                    |                       |
| RIVER RUN AUTO PARTS                                       | 6538-190918    | BATTERY   | 319.90             |                       |
| US BANK  | 9939 052523    | AUTOMOTIVE STUFF-REPLACEMENT LENS/REFLECTOR UNIT        | 60.25              |                       |
| <b>01-4230-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b> |                |   |                    |                       |
| A.C. HOUSTON LUMBER CO.                                    | 2306-587866    | HANDLE SLEDGE   | 25.99              |                       |
| Total FIRE & RESCUE:                                       |                |   | 12,338.43          |                       |
| <b>STREET</b>  |                |   |                    |                       |
| <b>01-4310-3200 OPERATING SUPPLIES</b>                     |                |   |                    |                       |
| BUSINESS AS USUAL INC.                                     | 162314         | OFFICE SUPPLIES   | 32.85              |                       |
| GEM STATE PAPER & SUPPLY                                   | 1097171-01     | COFFEE AND OFFICE SUPPLIES                              | 182.63             |                       |
| GEM STATE PAPER & SUPPLY                                   | 1097602        | CENTER PULL TOWEL                                       | 85.83              |                       |
| GRAINGER, INC., W.W.                                       | 9716979951     | STENCIL KIT   | 35.23              |                       |
| GRAINGER, INC., W.W.                                       | 9716979951     | SHIPPING  | 11.68              |                       |
| <b>01-4310-3400 MINOR EQUIPMENT</b>                        |                |   |                    |                       |
| US BANK  | 2022 052523    | HI-LIFT JACK FIX-IT-KIT                                 | 18.64              |                       |
| <b>01-4310-3500 MOTOR FUELS &amp; LUBRICANTS</b>           |                |   |                    |                       |
| CHRISTENSEN INC.   | 1022417        | 37269 061523  | 1,971.53           |                       |
| CHRISTENSEN INC.   | 218590         | EQUIPMENT ENGINE OIL                                    | 1,811.15           |                       |
| <b>01-4310-4200 PROFESSIONAL SERVICES</b>                  |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                                    | 19678          | MONTHLY WORKSTATION MAINT & SERVICES                    | 297.00             |                       |
| <b>01-4310-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b> |                |   |                    |                       |
| GRAINGER, INC., W.W.                                       | 9716979951     | RELAY   | 44.95              |                       |
| SRM-KODIAK AMERICA LLC                                     | KI674          | #1 Blower Parts   | 12,360.50          |                       |
| <b>01-4310-6950 MAINTENANCE &amp; IMPROVEMENTS</b>         |                |   |                    |                       |
| COLOR HAUS, INC.   | JC963          | SHURLINE PAINT FOR PAINTING STREETS                     | 7.96               |                       |
| WALKER SAND AND GRAVEL                                     | 1159349        | IMPORT CLEAN FILL 16.36 TONS                            | 114.52             |                       |
| Total STREET:  |                |   | 16,974.47          |                       |
| <b>RECREATION</b>  |                |   |                    |                       |
| <b>01-4510-3200 OPERATING SUPPLIES</b>                     |                |   |                    |                       |
| US BANK  | 7926 052523    | AIR FILTERS   | 89.88              |                       |
| <b>01-4510-3250 RECREATION SUPPLIES</b>                    |                |   |                    |                       |
| US BANK  | 7926 052523    | INSTANT COLD PACKS, HOT COLD PACKS                      | 36.90              |                       |

| Vendor Name                                       | Invoice Number | Description   | Net Invoice Amount | Purchase Order Number |
|---|----------------|---|--------------------|-----------------------|
| US BANK   | 7926 052523    | BLUE TARPS, HEAVY DUTY                                    | 83.90              |                       |
| US BANK   | 7926 052523    | COSTCO EVOTECH CORTINA GALLON DECK BOX                    | 339.96             |                       |
| US BANK   | 7926 052523    | BAND-AIDS   | 23.97              |                       |
| US BANK   | 7926 052523    | COLOR HAUS-SAMPLE PAINT                                   | 12.94              |                       |
| US BANK   | 7926 052523    | FOOTBALLS, TIRE COVERS, PAPER, PLAYGROUND BALLS, CLAY ETC | 181.88             |                       |
| US BANK   | 7926 052523    | ZIP TIES HEAVY DUTY 12 IN 120 LBS STRENGHT 500 PIECES     | 179.96             |                       |
| <b>01-4510-4200 PROFESSIONAL SERVICE</b>          |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                           | 19678          | MONTHLY WORKSTATION MAINT & SERVICES                      | 346.50             |                       |
| <b>01-4510-4900 PERSONNEL TRAINING/TRAVEL/MTG</b> |                |   |                    |                       |
| IDAHO RESCUE TRAINING                             | 385            | AHA CERTIFICATION CARDS                                   | 919.50             |                       |
| Total RECREATION:                                 |                |   | 2,215.39           |                       |
| Total GENERAL FUND:                               |                |   | 87,519.73          |                       |
| <b>WAGON DAYS FUND</b>                            |                |   |                    |                       |
| <b>WAGON DAYS EXPENDITURES</b>                    |                |   |                    |                       |
| <b>02-4530-3200 OPERATING SUPPLIES</b>            |                |   |                    |                       |
| US BANK   | 6235 052523    | WIX.COM   | 30.00              |                       |
| <b>02-4530-3250 SOUVENIRS SUPPLIES</b>            |                |   |                    |                       |
| US BANK   | 6235 052523    | UPRINTING POSTERS   | 618.57             |                       |
| <b>02-4530-4200 PROFESSIONAL SERVICES</b>         |                |   |                    |                       |
| HERNANDEZ, HILDA BARRAZA                          | 061523         | WAGON DAYS DEPOSIT  | 250.00             |                       |
| Total WAGON DAYS EXPENDITURES:                    |                |   | 898.57             |                       |
| Total WAGON DAYS FUND:                            |                |   | 898.57             |                       |
| <b>GENERAL CAPITAL IMPROVEMENT FD</b>             |                |   |                    |                       |
| <b>GENERAL CIP EXPENDITURES</b>                   |                |   |                    |                       |
| <b>03-4193-7115 2ND AVENUE SHARROWS/BIKE PATH</b> |                |   |                    |                       |
| TRAFFIC SAFETY STORE                              | INV907460      | COMMERCIAL PARKING BLOCK                                  | 1,028.32           |                       |
| ROAD WORK AHEAD TRAFFIC S                         | TS--20269      | CUSTOM STENCILS   | 204.50             |                       |
| <b>03-4193-7200 TECHNOLOGY UPGRADES</b>           |                |   |                    |                       |
| CDW GOVERNMENT, INC.                              | JX74703        | WIRELESS KEYBOARD AND MOUSE COMBO                         | 35.54              |                       |
| US BANK   | 4026 052523    | STREAKWAVE-IT CAMERAS                                     | 1,459.93           |                       |
| <b>03-4193-7607 SIDEWALK CURB AND GUTTER</b>      |                |   |                    |                       |
| BIG WOOD LANDSCAPE, INC.                          | 28361          | PAVER INSTALLATION  | 17,610.00          |                       |
| LUNCEFORD EXCAVATION, INC.                        | 14878          | SADDLE RD BIKE PATH                                       | 15,982.28          |                       |
| Total GENERAL CIP EXPENDITURES:                   |                |   | 36,320.57          |                       |
| <b>FACILITY MAINT CIP EXPENDITURE</b>             |                |   |                    |                       |
| <b>03-4194-7100 LITTLE PARK UPGRADES</b>          |                |   |                    |                       |
| LUNCEFORD EXCAVATION, INC.                        | 14849          | LITTLE PARK EXCAVATE, DUMP, SHOVEL, ETC                   | 5,962.40           |                       |
| US BANK   | 9988 052523    | SHADESAILS  | 686.18             |                       |

| Vendor Name                                | Invoice Number | Description                                       | Net Invoice Amount | Purchase Order Number |
|--|----------------|---|--------------------|-----------------------|
| <b>03-4194-7620 TRAIL GROOMER</b>          |                |   |                    |                       |
| SUN VALLEY SKI EDUCATION F                 | 062023         | PISTENBULLY 200 EDGE                              | 40,000.00          | 23086                 |
| Total FACILITY MAINT CIP EXPENDITURE:      |                |   | 46,648.58          |                       |
| <b>FIRE &amp; RESCUE CIP EXPENDITURES</b>  |                |   |                    |                       |
| <b>03-4230-7100 UTILITY/PICK-UP TRUCK</b>  |                |   |                    |                       |
| MOUNTAIN HOME AUTO RANCH                   | 061323         | F-250 Ext Cab 4x4 8'Box XL                        | 30,588.00          | 23102                 |
| <b>03-4230-7125 RESCUE (CITY PROVIDED)</b> |                |   |                    |                       |
| UVT  | INV/2023/0005  | UVT M30T QUICKTAC BUNDLE W/ CARE ENTERPRISE BASIC | 18,135.42          | 23087                 |
| Total FIRE & RESCUE CIP EXPENDITURES:      |                |   | 48,723.42          |                       |
| Total GENERAL CAPITAL IMPROVEMENT FD:      |                |   | 131,692.57         |                       |
| <b>ORIGINAL LOT FUND</b>                   |                |   |                    |                       |
| <b>ORIGINAL LOT TAX</b>                    |                |   |                    |                       |
| <b>22-4910-6060 EVENTS/PROMOTIONS</b>      |                |   |                    |                       |
| ASCAP                                      | 500713125 052  | Music License Fee                                 | 10.00              |                       |
| US BANK                                    | 6235 052523    | STREET DISPLAYS                                   | 599.60             |                       |
| US BANK                                    | 6235 052523    | TRAFFIC SAFETY STORE-CONES                        | 1,615.59           |                       |
| US BANK                                    | 6235 052523    | UPRINTING BANNERS                                 | 252.13             |                       |
| CALDWELL, WILL                             | 061423         | JAZZ IN THE PARK 2023                             | 3,000.00           |                       |
| TAUTKUS, JAMES                             | 060823         | JUNE 27TH KETCH'EM ALIVE BAND                     | 1,000.00           |                       |
| HOUSTON HALL, GEORGE                       | 060723         | KETCH'EM ALIVE AUGUST 15TH SHOW                   | 2,000.00           |                       |
| WEISBERG, RANDALL                          | 060723         | KETCH'EM ALIVE JULY 18TH SHOW                     | 2,200.00           |                       |
| DEVORE, BUDDY                              | 060723         | KETCH'EM ALIVE JULY 25TH SHOW                     | 1,000.00           |                       |
| MCCOOL, JOHN                               | 060723         | KETCH'EM ALIVE AUGUST 1ST SHOW                    | 800.00             |                       |
| WARD, MITCHELL                             | 060723         | KETCH'EM ALIVE AUG 8TH SHOW                       | 1,400.00           |                       |
| Total ORIGINAL LOT TAX:                    |                |   | 13,877.32          |                       |
| Total ORIGINAL LOT FUND:                   |                |   | 13,877.32          |                       |
| <b>FIRE CONSTRUCTION FUND</b>              |                |   |                    |                       |
| <b>FIRE FUND EXP/TRNFRS</b>                |                |   |                    |                       |
| <b>42-4800-7450 EQUIPMENT</b>              |                |   |                    |                       |
| DELL MARKETING L.P.                        | 10648595336    | AMBULANCE LAPTOPS                                 | 8,121.00           |                       |
| MOUNTAIN HOME AUTO RANCH                   | 061323         | F-250 Ext Cab 4x4 8'Box XL                        | 16,438.00          | 23102                 |
| Total FIRE FUND EXP/TRNFRS:                |                |   | 24,559.00          |                       |
| Total FIRE CONSTRUCTION FUND:              |                |   | 24,559.00          |                       |
| <b>COMMUNITY HOUSING</b>                   |                |   |                    |                       |
| <b>54-3700-2000 LIFT TOWER LODGE RENTS</b> |                |   |                    |                       |
| LEIGHTON, JUSTIN                           | 060923         | RENT REIMBURSEMENT-JUNE LTL UNIT 8                | 700.00             |                       |
| Total :                                    |                |   | 700.00             |                       |

| Vendor Name   | Invoice Number | Description   | Net Invoice Amount | Purchase Order Number |
|---|----------------|---|--------------------|-----------------------|
| <b>COMMUNITY HOUSING EXPENSE</b>                      |                |   |                    |                       |
| <b>54-4410-4200 PROFESSIONAL SERVICES</b>             |                |   |                    |                       |
| BLAINE COUNTY HOUSING AUT                             | 061223         | CITY OF KETCHUM PAYMENT-AGREEMENT                                 | 10,000.00          |                       |
| US BANK   | 7309 052523    | BIGWOOD BREAD-SALADS  | 86.94              |                       |
| US BANK   | 7309 052523    | KBS STAFF LUNCH   | 51.07              |                       |
| US BANK   | 7309 052523    | WISEGUY PIZZA-SALADS  | 102.40             |                       |
| US BANK   | 7309 052523    | WISE GUYS-PIZZAS  | 310.40             |                       |
| US BANK   | 7309 052523    | PIONEER-GUEST PRESENTER DINNER                                    | 33.71              |                       |
| US BANK   | 7309 052523    | NOVOCO TRAINING RENT INCOME LIMITS                                | 120.00             |                       |
| US BANK   | 7309 052523    | GODADDY BCHA DOMAIN   | 33.48              |                       |
| US BANK   | 7309 052523    | ATKINSONS-MUFFINS, QUICHE, SPINACH                                | 31.05              |                       |
| US BANK   | 7309 052523    | PIONEER-GUEST PRESENTER DINNER                                    | 136.31             |                       |
| US BANK   | 7309 052523    | ALBERSTONS-SOLEIL WATER LEMON, SOLEIL WAT<br>CUC MLN              | 7.61               |                       |
| US BANK   | 7309 052523    | ATKINSONS-LA CROIX, NAPKINS, PLATES, FORKS,<br>SODA               | 56.96              |                       |
| US BANK   | 7309 052523    | HERTZ RENTAL DIETZ  | 201.63             |                       |
| US BANK   | 7309 052523    | LA CABANITA MEX-EMPLOYER FOCUS GROUP<br>FOOD                      | 240.30             |                       |
| US BANK   | 7309 052523    | NAHRO MEMBERSHIP  | 172.22             |                       |
| US BANK   | 7309 052523    | LIMELIGHT-GUEST PRESENTER ROOM                                    | 445.20             |                       |
| US BANK   | 7309 052523    | HOTEL KETCHUM-DIETZ   | 488.94             |                       |
| US BANK   | 7309 052523    | INDEPENDENT GOODS-MUGS  | 162.00             |                       |
| CLEARMINDGRAPHICS                                     | 5756           | WEBSITE DESIGN, GRAPHIC DESIGN,<br>COPYWRITING, EDITING, PRINTING | 72.50              |                       |
| <b>54-4410-5110 COMPUTER NETWORK</b>                  |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                               | 19678          | MONTHLY WORKSTATION MAINT & SERVICES                              | 375.75             |                       |
| <b>54-4410-5200 LIFT TOWER LODGE UTILITIES</b>        |                |   |                    |                       |
| COX BUSINESS  | 0012401037719  | 0012401037719502 051823   | 81.99              |                       |
| <b>54-4410-5900 LIFT TOWER LDG REPAIR &amp; MAINT</b> |                |   |                    |                       |
| CHATEAU DRUG CENTER                                   | 2705734        | AIR DUSTER FOR LIFT TOWER   | 8.54               |                       |
| US BANK   | 9749 052523    | CABINETS.COM- LTL KITCHEN CABINETS                                | 4,763.01           |                       |
| Total COMMUNITY HOUSING EXPENSE:                      |                |   | 17,982.01          |                       |
| Total COMMUNITY HOUSING:                              |                |   | 18,682.01          |                       |
| <b>WATER FUND</b>                                     |                |   |                    |                       |
| <b>WATER EXPENDITURES</b>                             |                |   |                    |                       |
| <b>63-4340-3120 DATA PROCESSING</b>                   |                |   |                    |                       |
| BILLING DOCUMENT SPECIALIS                            | 88646          | Utilities Billing   | 567.51             |                       |
| <b>63-4340-3200 OPERATING SUPPLIES</b>                |                |   |                    |                       |
| CINTAS  | 4157091983     | 110 RIVER RANCH RD  | 42.09              |                       |
| PIPECO, INC.  | S5058023.001   | PINK MARKING PAINT  | 18.35              |                       |
| PIPECO, INC.  | S5058109.001   | BLUE FLAGS  | 28.46              |                       |
| <b>63-4340-3500 MOTOR FUELS &amp; LUBRICANTS</b>      |                |   |                    |                       |
| CHRISTENSEN INC.                                      | 1021401        | 37271 053123  | 498.65             |                       |
| CHRISTENSEN INC.                                      | 1022419        | 37271 061523  | 431.69             |                       |
| <b>63-4340-3800 CHEMICALS</b>                         |                |   |                    |                       |
| GEM STATE WELDERS SUPPLY,I                            | 847711         | Hypochlorite Solution, Fuel Charge                                | 610.00             |                       |

| Vendor Name   | Invoice Number | Description                               | Net Invoice Amount | Purchase Order Number |
|---|----------------|---|--------------------|-----------------------|
| <b>63-4340-4200 PROFESSIONAL SERVICES</b>               |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                                 | 19678          | MONTHLY WORKSTATION MAINT & SERVICES      | 354.75             |                       |
| LEONARD PETROLEUM EQUIPM                                | 136457         | DEQ COMPLIANCE TESTS                      | 712.00             |                       |
| <b>63-4340-5100 TELEPHONE &amp; COMMUNICATIONS</b>      |                |   |                    |                       |
| CENTURY LINK  | 2087250715 19  | 2087250715 195B 060423                    | 122.41             |                       |
| AT&T MOBILITY LLC                                       | 287318858311   | 287318858311X06012023                     | 90.57              |                       |
| <b>63-4340-6100 REPAIR &amp; MAINT-MACH &amp; EQUIP</b> |                |   |                    |                       |
| A.C. HOUSTON LUMBER CO.                                 | 2306-591337    | SCREWS, FASTENERS, LUMBER                 | 51.64              |                       |
| McMASTER-CARR SUPPLY CO.                                | 98355909       | CREDIT FOR THERMOCOUPLE PROBE             | 103.75-            |                       |
| Total WATER EXPENDITURES:                               |                |   | 3,424.37           |                       |
| <b>WATER DEBT SERVICE EXPENDITRES</b>                   |                |   |                    |                       |
| <b>63-4800-4200 PROF.SERVICES-PAYING AGENT</b>          |                |   |                    |                       |
| ZIONS BANK  | 3872588B-9     | Revenue Bond Series 2015B - Admin Fee     | 450.00             |                       |
| Total WATER DEBT SERVICE EXPENDITRES:                   |                |   | 450.00             |                       |
| Total WATER FUND:                                       |                |   | 3,874.37           |                       |
| <b>WASTEWATER FUND</b>                                  |                |   |                    |                       |
| <b>WASTEWATER EXPENDITURES</b>                          |                |   |                    |                       |
| <b>65-4350-3120 DATA PROCESSING</b>                     |                |   |                    |                       |
| BILLING DOCUMENT SPECIALIS                              | 88646          | Utilities Billing                         | 567.52             |                       |
| <b>65-4350-3200 OPERATING SUPPLIES</b>                  |                |   |                    |                       |
| CINTAS  | 4157091983     | 110 RIVER RANCH RD-SHOP SUPPLIES          | 77.38              |                       |
| MOSS GARDEN CENTER                                      | 214399         | WEED AND FEED FERTILIZER                  | 191.98             |                       |
| UPS STORE #2444   | MMN7FR541P     | Shipping                                  | 14.28              |                       |
| UPS STORE #2444   | MMN7FR5CM      | Shipping-Water Samples                    | 14.28              |                       |
| USA BLUEBOOK  | INV00040864    | PUMP TUBE WITH ENDS                       | 119.97             |                       |
| <b>65-4350-3400 MINOR EQUIPMENT</b>                     |                |   |                    |                       |
| NAPA AUTO PARTS   | 150424         | CARLYLE SOCKET AND EXTENSION BAR          | 27.48              |                       |
| <b>65-4350-3500 MOTOR FUELS &amp; LUBRICANTS</b>        |                |   |                    |                       |
| CHRISTENSEN INC.  | 1022418        | 37270 061523                              | 313.96             |                       |
| <b>65-4350-3800 CHEMICALS</b>                           |                |   |                    |                       |
| THATCHER COMPANY, INC.                                  | 2023100113881  | CHLORINE                                  | 2,825.36           |                       |
| THATCHER COMPANY, INC.                                  | 2023100905037  | 275 GAL TOTE DEPOSIT RETURN               | 500.00-            |                       |
| <b>65-4350-4200 PROFESSIONAL SERVICES</b>               |                |   |                    |                       |
| KETCHUM COMPUTERS, INC.                                 | 19678          | MONTHLY WORKSTATION MAINT & SERVICES      | 272.25             |                       |
| WESTERN STATES CAT                                      | IN002422689    | GENERATOR RENTAL AND USE                  | 1,295.00           |                       |
| <b>65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>       |                |   |                    |                       |
| US BANK   | 5198 052523    | NIOS 23 OPERATORS CONFERENCE REGISTRATION | 200.00             |                       |
| <b>65-4350-6100 REPAIR &amp; MAINT-MACH &amp; EQUIP</b> |                |   |                    |                       |
| CLEARWATER POWER EQUIPME                                | 44873          | REPLACEMENT UNIVERSAL BLADE               | 44.32              |                       |
| PIPECO, INC.  | S5049645.001   | GALV HEX BUSH                             | 2.52               |                       |
| US BANK   | 5198 052523    | ELECTRICAL.COM-RE CERTIFIED               | 33.14              |                       |

| Vendor Name  | Invoice Number | Description   | Net Invoice Amount | Purchase Order Number |
|--|----------------|---|--------------------|-----------------------|
| US BANK  | 5198 052523    | RUST-OLEUM REFORMER SPRAY, SPRAY PAINT                                  | 45.86              |                       |
| <b>65-4350-6900 COLLECTION SYSTEM SERVICES/CHA</b>     |                |   |                    |                       |
| LUNCEFORD EXCAVATION, INC.                             | 14850          | IMPORT AND PLACE RIP-RAP ON BROADWAY<br>SEWER LINE (WARM SPRINGS CREEK) | 9,800.00           |                       |
| CHRISTENSEN INC.                                       | 1022418        | 37270 061523  | 186.12             |                       |
| Total WASTEWATER EXPENDITURES:                         |                |   | 15,531.42          |                       |
| <b>WASTEWATER DEBT SERVICE EXP</b>                     |                |   |                    |                       |
| <b>65-4800-4200 PROF.SERVICES-PAYING AGENT</b>         |                |   |                    |                       |
| ZIONS BANK   | 3872584C-9     | Revenue bond Series 2014C - Admin Fee                                   | 450.00             |                       |
| Total WASTEWATER DEBT SERVICE EXP:                     |                |   | 450.00             |                       |
| Total WASTEWATER FUND:                                 |                |   | 15,981.42          |                       |
| <b>WASTEWATER CAPITAL IMPROVE FND</b>                  |                |   |                    |                       |
| <b>WASTEWATER CIP EXPENDITURES</b>                     |                |   |                    |                       |
| <b>67-4350-7813 CAPITAL IMP PLAN(NO SHARING)</b>       |                |   |                    |                       |
| MINICAM INC  | 1193           | PROTEUS CUBE PORTABLE SEWER VIDEO<br>RECORDING SYSTEM                   | 114,439.00         | 23085                 |
| <b>67-4350-7815 AERATION BASINS BLOWERS &amp; ELEC</b> |                |   |                    |                       |
| HDR ENGINEERING, INC.                                  | 1200531220     | TASK ORDER #14 BLOWER PROCUREMENT<br>PACKAGE AGREEMENT #50082           | 11,423.30          | 23037                 |
| <b>67-4350-7817 REMOVE DIGESTER NO 1 BLDG &amp; FL</b> |                |   |                    |                       |
| HDR ENGINEERING, INC.                                  | 1200531222     | TASK ORDER #15 SOLIDS HANDLING PER                                      | 6,341.41           | 23056                 |
| Total WASTEWATER CIP EXPENDITURES:                     |                |   | 132,203.71         |                       |
| Total WASTEWATER CAPITAL IMPROVE FND:                  |                |   | 132,203.71         |                       |
| <b>PARKS/REC DEV TRUST FUND</b>                        |                |   |                    |                       |
| <b>PARKS/REC TRUST EXPENDITURES</b>                    |                |   |                    |                       |
| <b>93-4900-5910 WARM SPRINGS PRESR-RESTORATION</b>     |                |   |                    |                       |
| CLEARMINDGRAPHICS                                      | 5756           | WEBSITE DESIGN, GRAPHIC DESIGN,<br>COPYWRITING, EDITING, PRINTING       | 605.05             |                       |
| <b>93-4900-7200 JAZZ IN THE PARK</b>                   |                |   |                    |                       |
| CALDWELL, WILL   | 061423.01      | JAZZ IN THE PARK 2023   | 10,000.00          |                       |
| <b>93-4900-7700 WATCH ME GROW GARDEN</b>               |                |   |                    |                       |
| MOSS GARDEN CENTER                                     | 213872         | POTTING MIX, SLUG AND SNAIL KILLER, FLOWER<br>CUPS                      | 107.04             |                       |
| WEBB LANDSCAPING                                       | K-IN-182030    | WEEDER  | 11.99              |                       |
| <b>93-4900-7850 PICKLEBALL</b>                         |                |   |                    |                       |
| US BANK  | 7926 052523    | COSTCO EVOTECH CORTINA GALLON DECK BOX                                  | 720.00             |                       |
| Total PARKS/REC TRUST EXPENDITURES:                    |                |   | 11,444.08          |                       |
| Total PARKS/REC DEV TRUST FUND:                        |                |   | 11,444.08          |                       |

| Vendor Name  | Invoice Number | Description                | Net Invoice Amount | Purchase Order Number |
|--|----------------|----------------------------|--------------------|-----------------------|
| <b>DEVELOPMENT TRUST FUND</b>                      |                |                            |                    |                       |
| <b>94-1503-0000 INVST-SNOW SHAVE OF SV</b>         |                |                            |                    |                       |
| SNOW SHAVE SUN VALLEY                              | 060923         | REFUND ON LOT DEPOSIT      | 500.00             |                       |
| Total :  |                |                            | 500.00             |                       |
| <b>DEVELOPMENT TRUST EXPENDITURES</b>              |                |                            |                    |                       |
| <b>94-4900-8096 ROBERT OKADA - 407 BALD MTN RD</b> |                |                            |                    |                       |
| OKADA, ROBERT                                      | 061223         | RETURN OF PERFORMANCE BOND | 3,988.35           |                       |
| Total DEVELOPMENT TRUST EXPENDITURES:              |                |                            | 3,988.35           |                       |
| Total DEVELOPMENT TRUST FUND:                      |                |                            | 4,488.35           |                       |
| Grand Totals:                                      |                |                            | 445,221.13         |                       |

Report Criteria:

Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.  
 [Report].GL Account Number = "0110000000"- "9648008200", "9910000000"- "9911810000"  
 Invoice Detail.Voided = No, Yes



City of Ketchum

### MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

**Recommended Motion:**

I move to receive and file the Treasurer’s financial reports.

**Reasons for Recommendation:**

Idaho State Statute 50-208 establishes requirements for monthly financial reports from the City Treasurer to the Council. The Statute provides that the Treasurer “render an accounting to the city council showing the financial condition of the treasury at the date of such accounting.”

Idaho State Statute 50-1011 establishes an additional requirement for a quarterly financial report “indicating salaries, capital outlay and a percentage comparison to the original appropriation.” Such quarterly reports require publication on the City website within 30 days of the end of the quarter pursuant to 50-208. Finally, 50- 708 creates the requirement that “at least once in each quarter of each year, the council shall examine by review of a quarterly treasurer’s report included upon the city council agenda the accounts and doings subject to management by the chief financial officer of the city.”

**Policy Analysis and Background (non-consent items only):**

**Sustainability Impact:**

There is to sustainability impact to this reporting.

**Financial Impact:**

There is no financial impact to this reporting.

**Attachments:**

- 1. Monthly Financial Report



FY 2023

## Monthly Financial Reports

As of May 31, 2023



This packet is divided into three sections: (1) General Fund (2) Original LOT (3) In-Lieu Housing (4) City/County Housing Fund (5) Enterprise Funds.

Slides includes information on current progress relative to the prior year and the current budget.

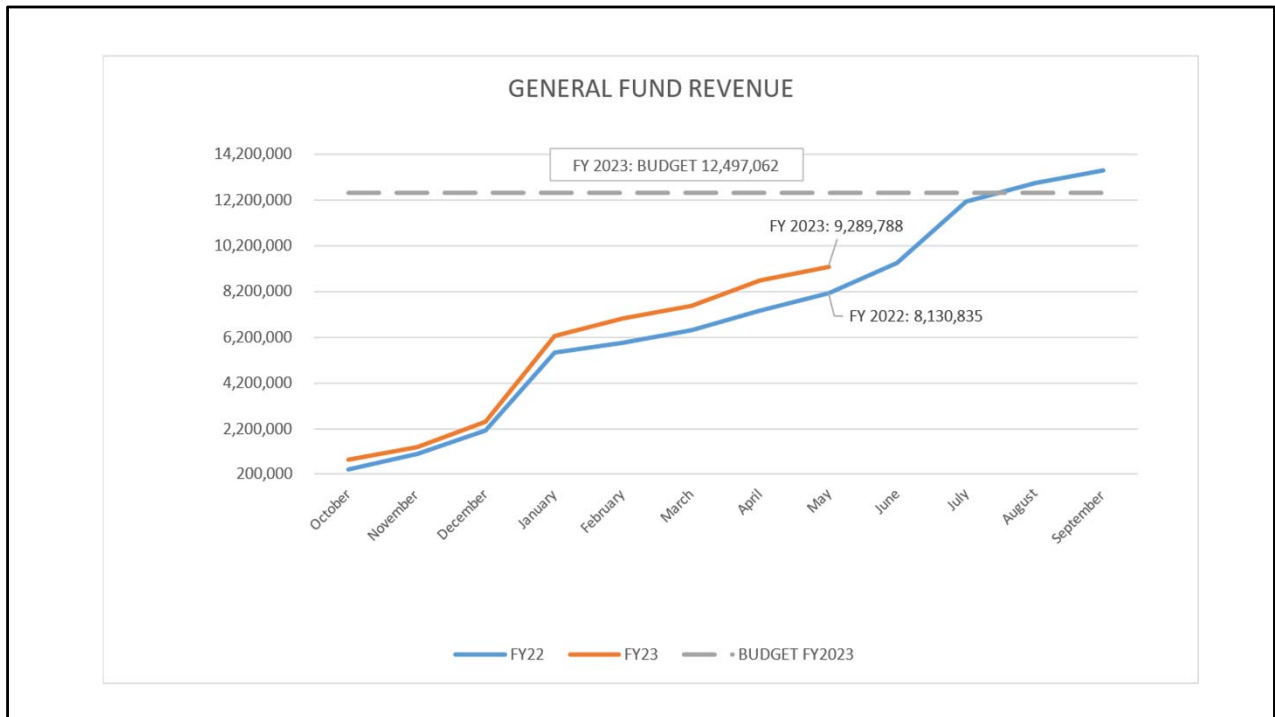
# Summary

| GENERAL FUND                    |              |       |           |       |
|---------------------------------|--------------|-------|-----------|-------|
| 1. REVENUES                     | Year to Date | %     | Remaining | %     |
| Approved Budget                 | 12,497,062   |       |           |       |
| Year to Date (YTD)              | 9,289,788    | 74.3% | 3,207,273 | 25.7% |
|                                 |              |       |           |       |
| 2. EXPENDITURES                 |              |       |           |       |
| Approved Budget                 | 12,497,062   |       |           |       |
| Year to Date (YTD)              | 8,459,008    | 67.7% | 4,038,054 | 32.3% |
|                                 |              |       |           |       |
| 3. Net Position                 | 830,781      |       |           |       |
|                                 |              |       |           |       |
| 4. Fund Balance Carry Over FY22 | 3,642,413    |       |           |       |
|                                 |              |       |           |       |
| 17% assigned by Council         | 2,124,501    |       |           |       |

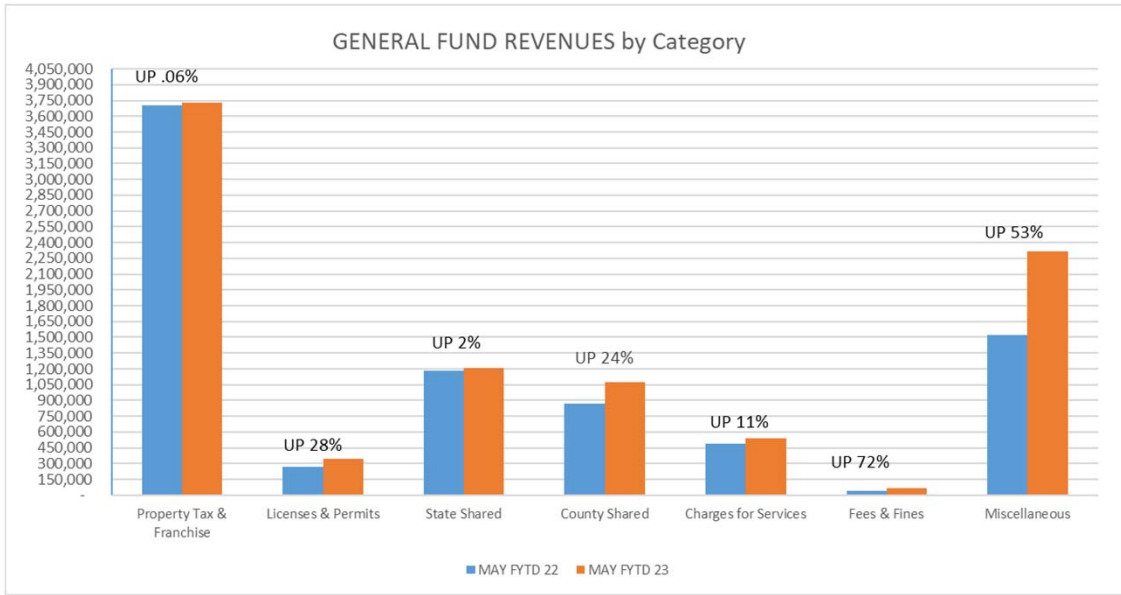
| LOCAL OPTION TAX                |              |     |           |     |
|---------------------------------|--------------|-----|-----------|-----|
| 1. REVENUES                     | Year to Date | %   | Remaining | %   |
| Approved Budget                 | 2,846,469    |     |           |     |
| Year to Date (YTD)              | 2,585,944    | 91% | 260,525   | 9%  |
|                                 |              |     |           |     |
| 2. EXPENDITURES                 |              |     |           |     |
| Approved Budget                 | 2,846,469    |     |           |     |
| Year to Date (YTD)              | 2,319,866    | 81% | 526,603   | 19% |
|                                 |              |     |           |     |
| 3. Net Position                 | 266,078      |     |           |     |
|                                 |              |     |           |     |
| 4. Fund Balance Carry Over FY22 | 400,563      |     |           |     |

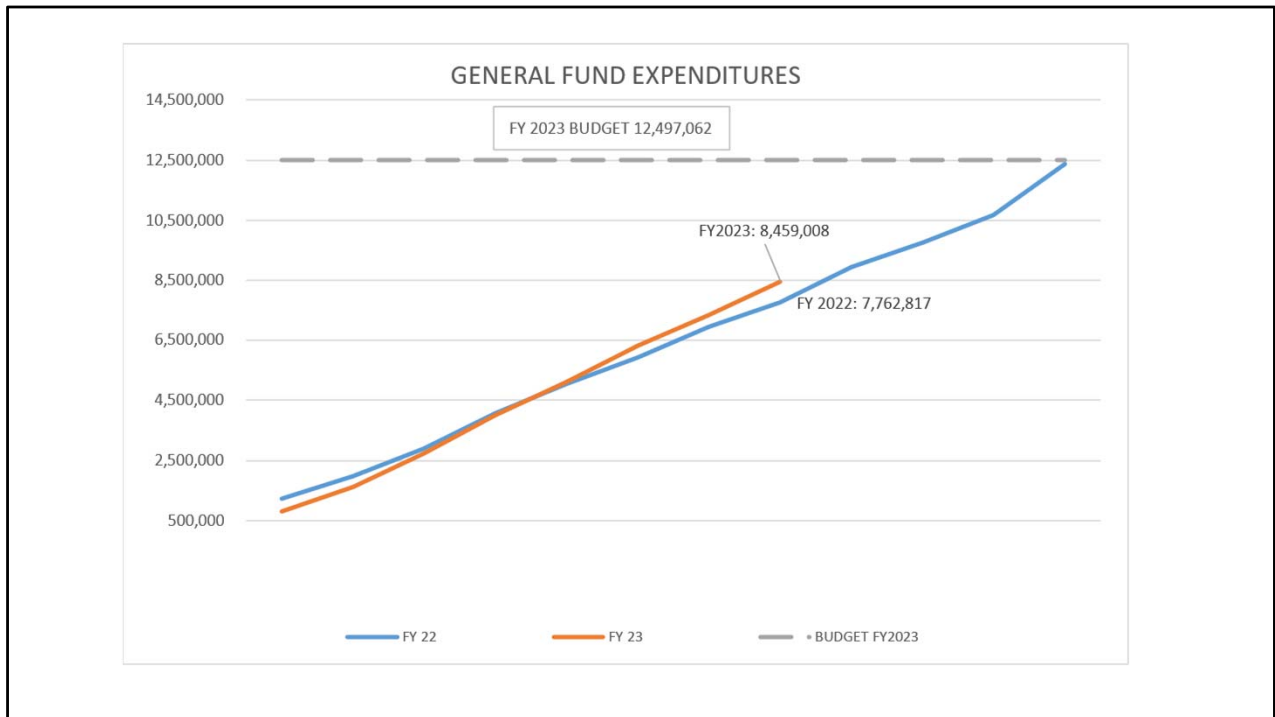
# General Fund

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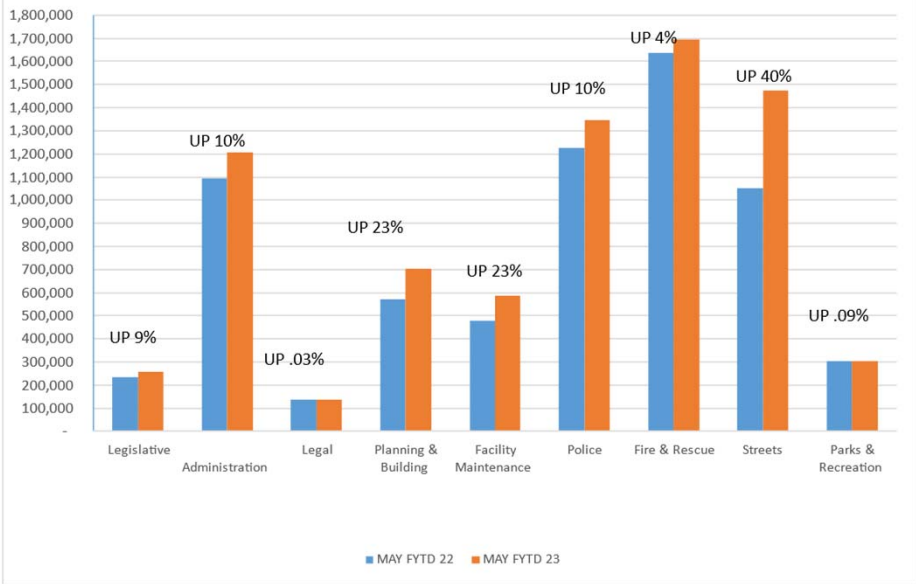
The General Fund revenues are up approximately \$1,158,953 (14%) compared to FY2022. The increase is largely due to an increase in the LOT transfer for emergency services, interest earned State of Idaho LGIP and permitting.





The General Fund expenditures are up 696,190 (9%) FYTD. The increase in expenditures is largely due to salaries and benefits.

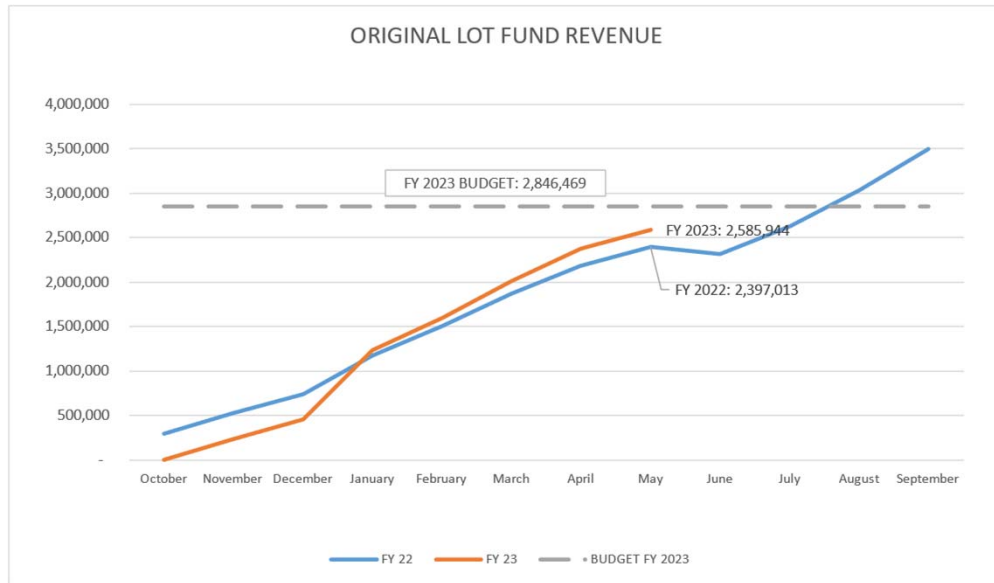
GENERAL FUND EXPENDITURES by Department



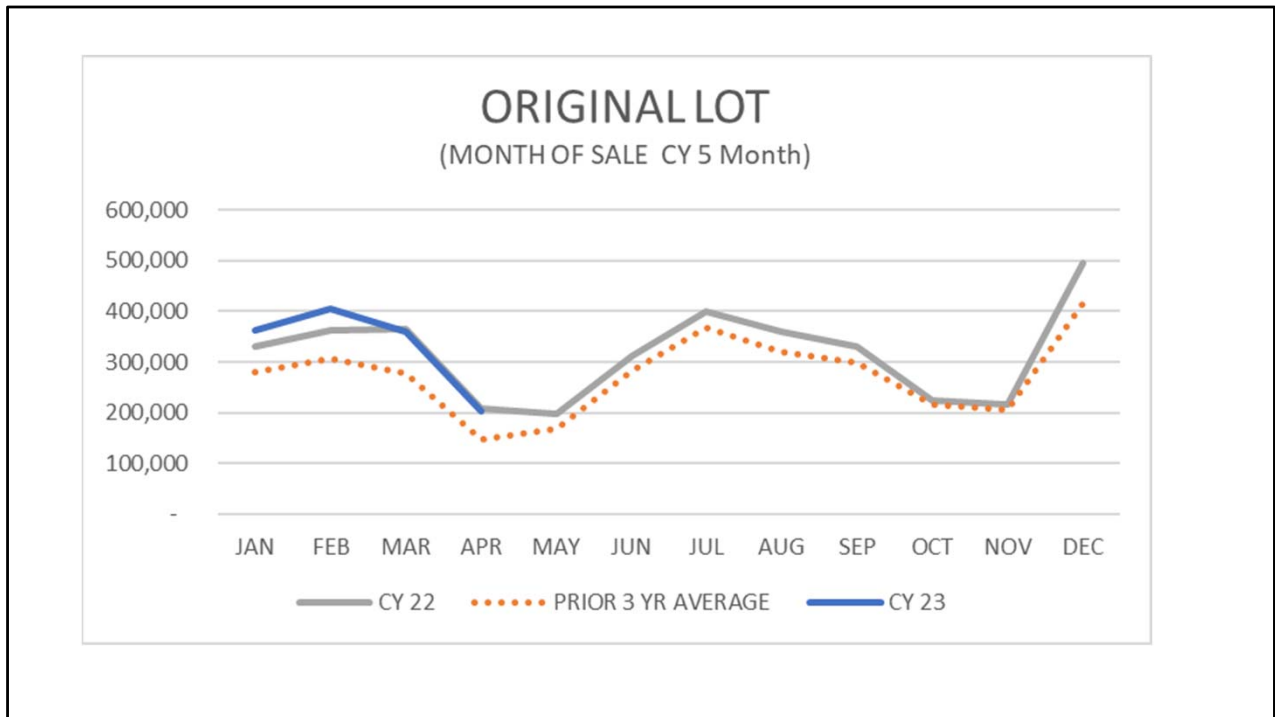
# LOT Analysis

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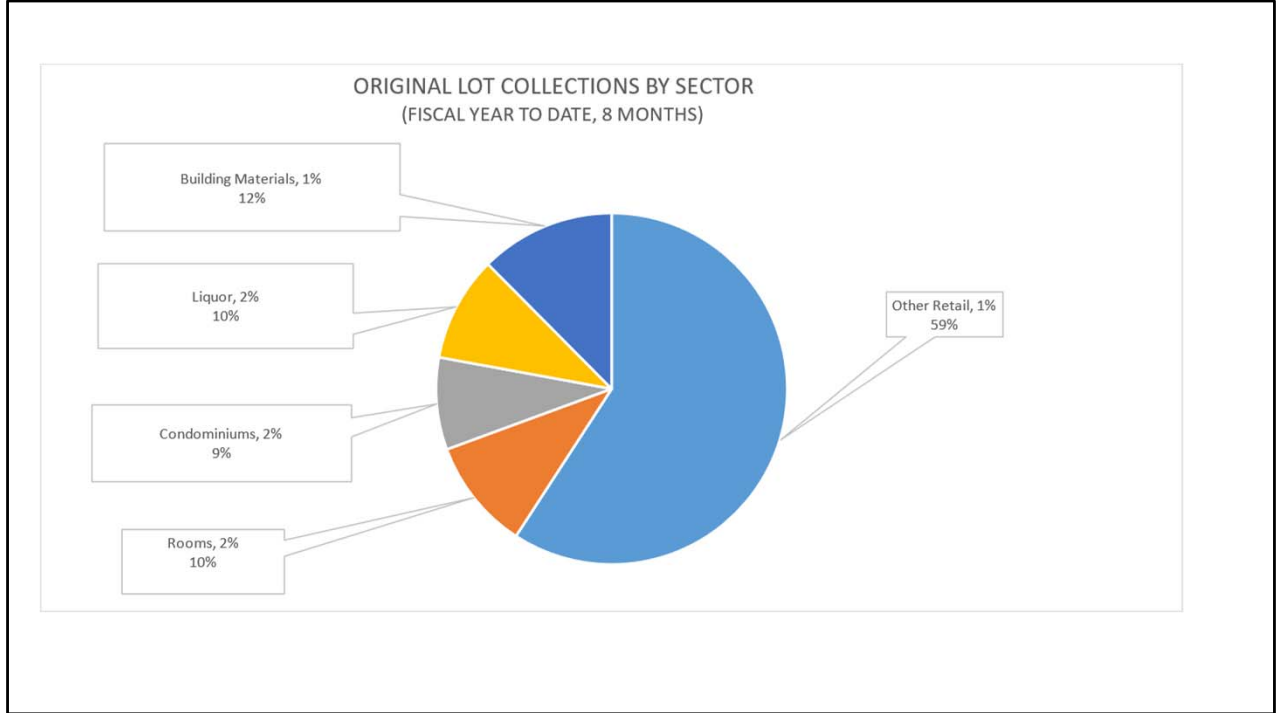




Revenue to the Original LOT Fund is up approximately \$188,930 (8%) FYTD.

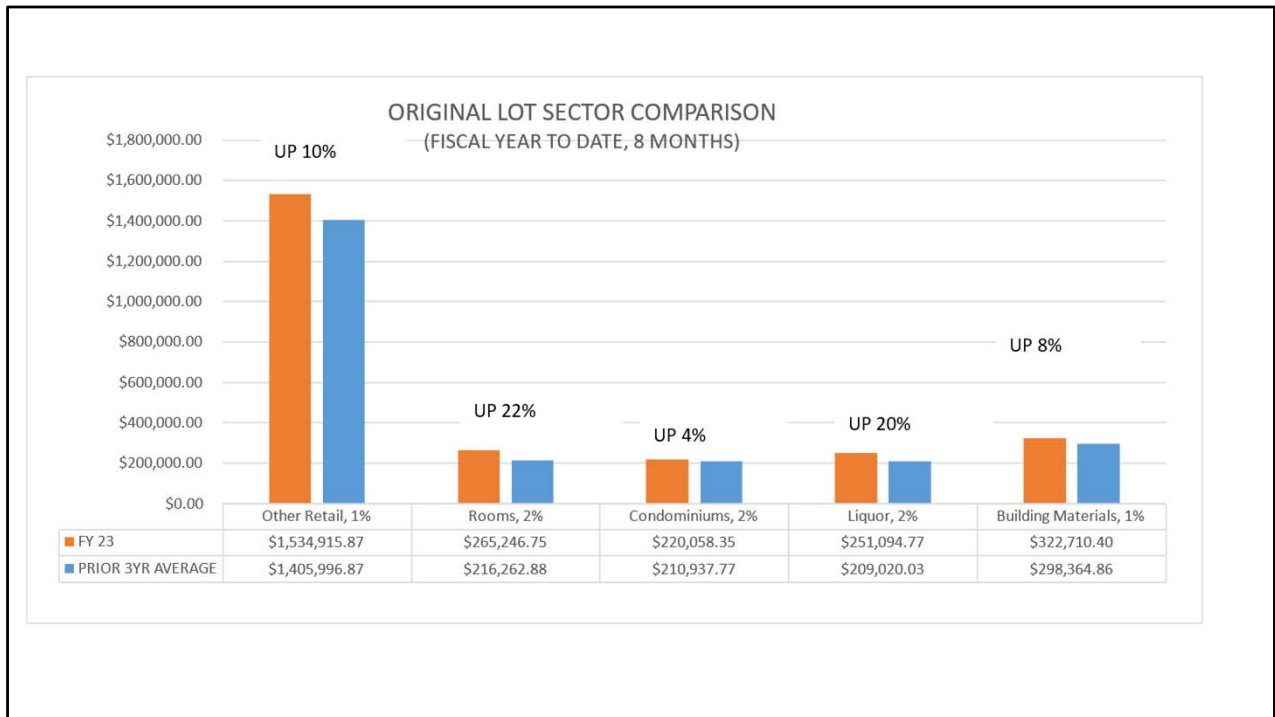


Original LOT for March month of sale are down approximately 3.2% compared to last year and up approximately 38% compared to the prior three-year average.



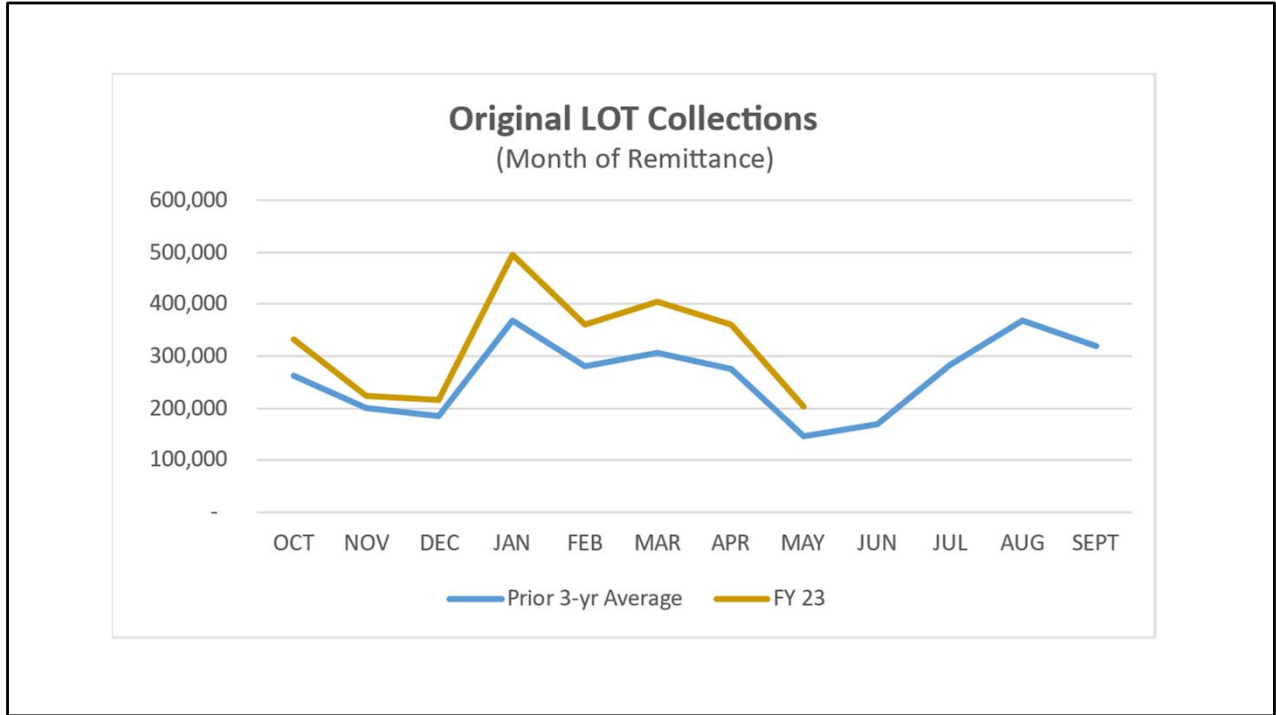
To date in FY 2023 (8 month), Original LOT collections have been generated by each sector as follows:

1. Retail has generated 59% of the total.
2. Building Materials have generated 12%.
3. Liquor has generated 10%.
4. Rooms have generated 10%.
5. Condominiums have generated 9%.



Through the eighth month of FY 2023, collections compared to the prior three-year average are as follows:

1. Retail is up 10%.
2. Rooms are up 22%.
3. Condominiums are up 4%
4. Liquor is up 20%.
5. Building Materials are up 8%.



Revenues from Original LOT covered sales are up approximately 38.4% compared to the average of the prior three years.

# In-Lieu Housing Fund

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| <b>IN-LIEU HOUSING</b>              |  |                     |          |                                |          |
|-------------------------------------|--|---------------------|----------|--------------------------------|----------|
|                                     |  |                     |          |                                |          |
| <b>1. REVENUES</b>                  |  | <b>Year to Date</b> | <b>%</b> | <b>Remaining</b>               | <b>%</b> |
| Approved Budget                     |  | 305,000             |          |                                |          |
| Year to Date (YTD)                  |  | 485,332             | 159.1%   | (180,332)                      | -59.1%   |
| Fund Balance YTD                    |  | 283,117             |          |                                |          |
| <b>2. EXPENDITURES</b>              |  |                     |          |                                |          |
| Approved Budget                     |  | 305,000             |          |                                |          |
| Year to Date (YTD)                  |  | 768,449             | 252.0%   | (463,449)                      | -152.0%  |
| <b>3. Net Position</b>              |  | (0)                 |          |                                |          |
| <b>4. Fund Balance Carry Over</b>   |  | 2,366,255           |          | <i>to be used for Bluebird</i> |          |
| FY 2022 Budgeted for projects       |  | 2,500,000           |          |                                |          |
| FY 2023 Bluebird Additional Funding |  | 800,000             |          |                                |          |
|                                     |  | <u>3,300,000</u>    |          |                                |          |

Fund balance carry over from FY21 \$2,366,255 are restricted for Bluebird Village as well as the FY2023 budget of \$305,000. FY2023 budget will be amended.

# Community Housing (City/County) Fund

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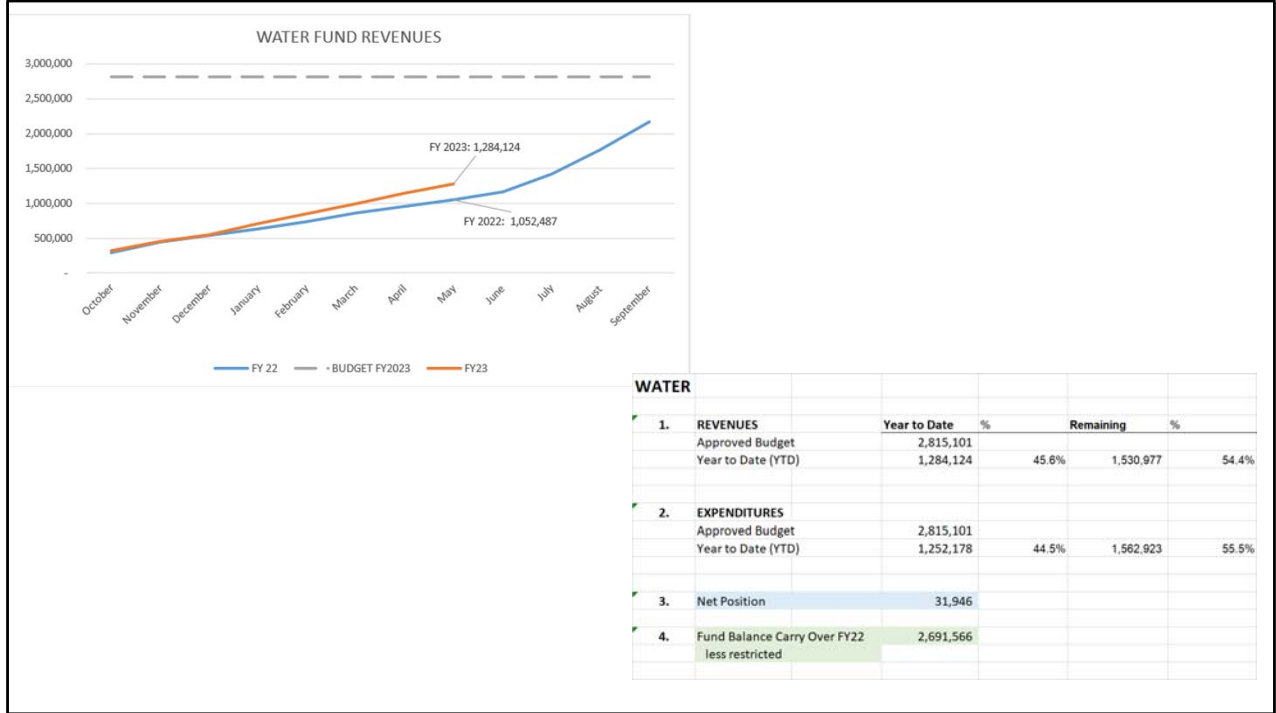
**Community Housing (City/County) Fund**

| 1. REVENUES                |  | Year to Date | %     | Remaining | %     |
|----------------------------|--|--------------|-------|-----------|-------|
| Approved Budget            |  | 848,349      |       |           |       |
| Year to Date (YTD)         |  | 330,408      | 38.9% | 517,941   | 61.1% |
| Fund Balance YTD           |  | 217,110      |       |           |       |
| 2. EXPENDITURES            |  |              |       |           |       |
| Approved Budget            |  | 848,349      |       |           |       |
| Year to Date (YTD)         |  | 547,519      | 64.5% | 300,830   | 35.5% |
| 3. Net Position            |  | (0)          |       |           |       |
| 4. Fund Balance Carry Over |  | 551,194      |       |           |       |

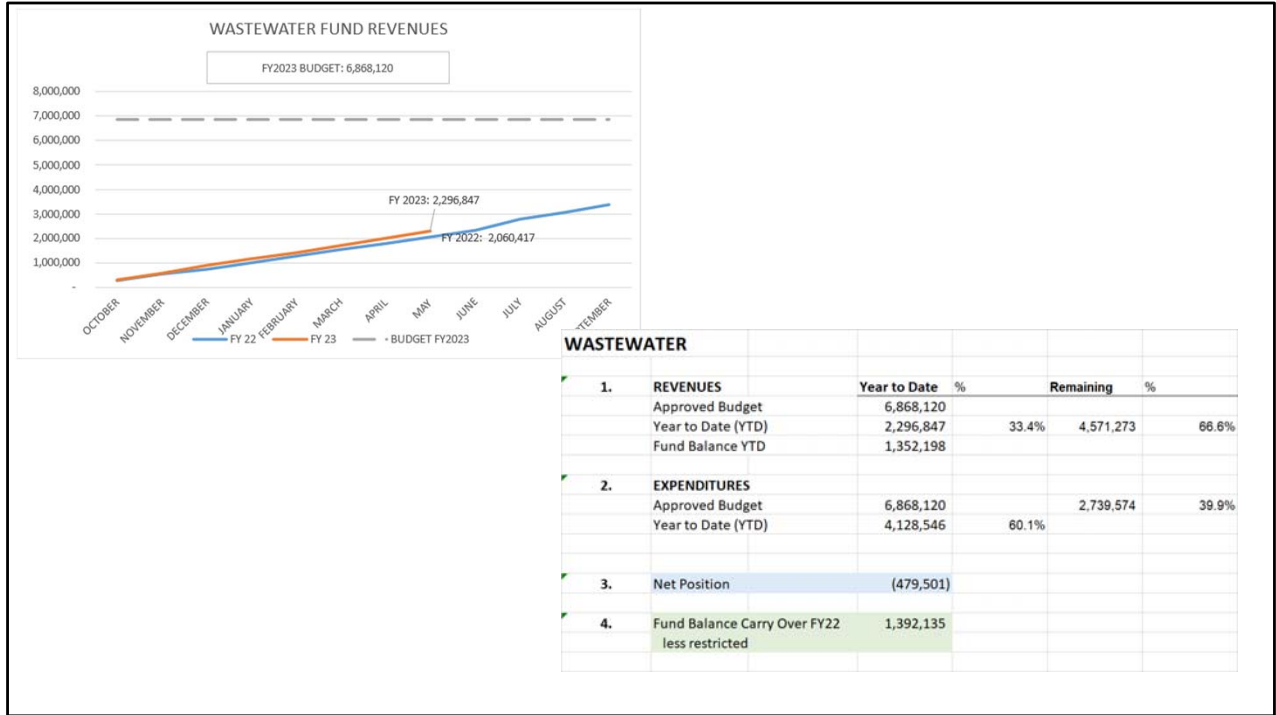
| Revenue                                  |                |                  |
|--|----------------|------------------|
| Lift Tower Lodge                         | 110,556        | Budget amendment |
| Blaine County for Housing                | 48,815         | Budget amendment |
| Blaine County for HA Ops & Program admin | 151,185        | Budget amendment |
| LOT transfer .05 July thru September MOS | 313,204        | Budget amendment |
| Purchase Orders/Contract Expenditures    |                |                  |
| 20701 Agnew & Beck                       | 92,200         |                  |
| 22052 Sullivan & Reberger                | 25,000         |                  |
| 22038 Carissa Connelly                   | 95,000         |                  |
| 22038 Carissa Connelly extention         | 38,000         | 400 hrs @95      |
| 22071 Canyon Excavation                  | 18,535         | Lifftower Lodge  |
| 22121 Rian Rooney                        | 30,000         |                  |
| 22127 Neuromediation Group               | 50,000         |                  |
| 23049 Lilly Martin                       | 1,000          |                  |
| 23069 Blaine Co Charitable               | 45,000         |                  |
| 23070 HOLST                              | 57,500         |                  |
| Communication to the public May election | 15,000         |                  |
| #20638 Nested                            | 15,750         |                  |
| BCHA City contribution                   | 45,000         |                  |
| Lift Tower Lodge                         | 110,556        |                  |
| <b>Total PO/Contracts</b>                | <b>638,541</b> |                  |

# Enterprise Funds

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The Water Fund revenues are up \$231,637 (22%) FYTD.



The Wastewater Fund revenues are up \$236,430 (11%) FYTD.

| <b>WASTEWATER CIP</b> |  |                     |          |                  |          |
|-----------------------|--|---------------------|----------|------------------|----------|
| ✓                     | <b>1. REVENUES</b>                     | <b>Year to Date</b> | <b>%</b> | <b>Remaining</b> | <b>%</b> |
|                       | Approved Budget                        | 4,248,090           |          | (5,640,443)      | -132.8%  |
|                       | Year to Date (YTD)                     | 9,888,533           | 232.8%   |                  |          |
| ✓                     | <b>2. EXPENDITURES</b>                 |                     |          |                  |          |
|                       | Approved Budget                        | 4,248,090           |          | 4,062,633        | 95.6%    |
|                       | Year to Date (YTD)                     | 185,457             | 4.4%     |                  |          |
| ✓                     | <b>3. Net Position</b>                 | <b>9,703,077</b>    |          |                  |          |
| ✓                     | <b>4. Fund Balance Carry Over FY22</b> | <b>1,569,665</b>    |          |                  |          |
|                       | less restricted                        |                     |          |                  |          |
|                       | *7,000,000 PROJECT CIP BOND            |                     |          |                  |          |



**CITY COUNCIL MEETING AGENDA MEMO**

Meeting Date:  Staff Member/Dept:

Agenda Item:

**Recommended Motion:**

I move to approve Alcohol Beverage Licenses for the applicants included in the staff report.

**Reasons for Recommendation:**

- Ketchum Municipal Code requires certain licenses to sell liquor, beer or wine.
- The attached applications are for the period of September 1, 2023 – August 31, 2024
- Council approval is requested to complete the process of issuing such beer, wine and liquor licenses

**Policy Analysis and Background (non-consent items only):**

In accordance with Municipal Code 5.04.020, Alcoholic Beverage Sales, it is unlawful for any person to sell liquor, beer, or wine at retail or by the drink within the City without certain licenses as required pursuant to Ordinance 367. All City licenses for liquor, beer, and wine expire annually and require renewal by September 1<sup>st</sup>. The businesses will be vending beer, wine and liquor on premise (wine is included in the liquor fees) and not to be consumed on premise, per application.

Currently, the following businesses have filed for their license and Council approval is requested to complete the process of issuing such beer, wine and liquor licenses.

**Sustainability Impact:**

None

**Financial Impact:**

Revenue: The City will realize a revenue of \$7,100.00 from approval of these licenses in accordance with the current fee structure.

**Attachments:**

1. Table of Licenses
2. Beer, Wine & Liquor-by-the-Drink License Applications

| <u>Company</u>                                 | <u>Beer Consumed on Premises</u> | <u>Beer Not to be Consumed on Premises</u> | <u>Wine Consumed on Premises</u> | <u>Wine Not to be Consumed on Premises</u> | <u>Liquor</u> | <u>Total Amount of Fees Paid</u> |
|--|----------------------------------|--|----------------------------------|--|---------------|----------------------------------|
| Buxman Enterprises DBA The Village Market      |                                  | X  |                                  | X  |               | \$250.00                         |
| Bigwood Sports DBA Bigwood Golf                | X                                |  | X                                |  |               | \$400.00                         |
| Grumpy's                                       | X                                |  | X                                |  |               | \$400.00                         |
| The Valley Vino DBA Sun Valley Wine Company    | X                                | X  | X                                | X  |               | \$650.00                         |
| Main Street Inc DBA Sawtooth Club              | X                                |  |                                  |  | X             | \$760.00                         |
| Guacstar LLC DBA Barrio 75                     | X                                | X  |                                  |  | X             | \$810.00                         |
| The Burger Grill                               | X                                |  | X                                |  |               | \$400.00                         |
| The Casino 2                                   | X                                | X  |                                  |  | X             | \$810.00                         |
| Piero LLC DBA Rominnas Restaurant              | X                                |  | X                                | X  |               | \$600.00                         |
| Dunn Deal LLC DBA Grill at Knob Hill           | X                                |  |                                  |  | X             | \$760.00                         |
| Michel's Christiania                           | X                                |  |                                  |  | X             | \$760.00                         |
| Barbara Amick DBA Barbara's Party Rentals, Inc |                                  | X  |                                  | X  |               | \$250.00                         |



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |   |
|--|--|---|
| Applicant Name:  | BARBARA Amick  | Doing Business As: BARBARA'S PARTY RENTALS, Inc |
| Physical Address where license will be displayed:  | 221 NORTHWOOD WAY SUITE B 500 KETCHUM ID 83340   |   |
| Mailing Address:   | PO Box 1829 SUN VALLEY ID 83353  |   |
| Recorded Owner of Property:  | BARBARA Amick / TRAVIS Amick - 4911 AD LLC   |   |
| Applicant Phone Number:  | 208-720-1433   | Applicant Email: ba17sv@cox.net                 |
| STATE LICENSE NO:  | (copy required)  | COUNTY LICENSE NO: (copy required)              |
| Corporation: <input checked="" type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br>BARBARA Amick Box 323 SV ID 83353<br>MARK SMITH Box 2678 KETCHUM ID 83340 |   |
| Partnership: <input type="checkbox"/>  |  |   |
| Individual: <input type="checkbox"/>   |  |   |
| If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  |  |   |
| BEER LICENSE FEES  |  |   |
|  | Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00  |
|  | Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00  |
| WINE LICENSE FEES  |  |   |
|  | Wine, to be consumed on premises   | \$200.00  |
|  | Wine, NOT to be consumed on premises   | \$200.00  |
| LIQUOR LICENSE FEES  |  |   |
|  | Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00  |
| Total Fees Due   |  | \$ 250.00                                       |
| ADDITIONAL INFORMATION   |  |   |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |   |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |   |



Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Barbara Smith OWNER, PRESIDENT, MANAGER  
Applicant Signature Relation to Business

5/13/23  
Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                                   |                         |
|---|-----------------------------------|-------------------------|
| Date Received: <u>6/14/23</u>   | License Fee Paid: <u>\$250.00</u> | License No: <u>281A</u> |
| To the City Council, Ketchum, Idaho;<br>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u> |                                   |                         |
| Approved by City of Ketchum Idaho by;   |                                   |                         |
| _____<br>Mayor  |                                   |                         |



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at xpressbillpay.com. For questions, please e-mail finance@ketchumidaho.org or call (208) 726-3841.

| APPLICANT INFORMATION  |  |                  |  |
|--|--|------------------|--|
| Applicant Name: <u>Bigwood Sports LLC</u>  | Doing Business As: <u>Bigwood Golf</u>   |                  |  |
| Physical Address where license will be displayed: <u>115 Thunder Trail Ketchum ID 83340</u>  |  |                  |  |
| Mailing Address: <u>PO Box 87 Sun Valley ID 83353</u>  |  |                  |  |
| Recorded Owner of Property: <u>Bigwood Sports, LLC</u>   |  |                  |  |
| Applicant Phone Number: <u>5043438490</u>  | Applicant Email: <u>kstewart@magnoliafleet.com</u>                                       |                  |  |
| STATE LICENSE NO: _____ (copy required)  | COUNTY LICENSE NO: _____ (copy required)   |                  |  |
| Corporation: <input checked="" type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br><u>see attached</u> |                  |  |
| Partnership: <input type="checkbox"/>  |  |                  |  |
| Individual: <input type="checkbox"/>   |  |                  |  |
| If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?   |  |                  |  |
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>  |  |                  |  |
| BEER LICENSE FEES  |  |                  |  |
| <input checked="" type="checkbox"/>  | Draft or Bottled or Canned Beer to be consumed on premises                               | \$200.00         |  |
| <input type="checkbox"/>   | Bottled or Canned Beer NOT to be consumed on premises                                    | \$ 50.00         |  |
| WINE LICENSE FEES  |  |                  |  |
| <input checked="" type="checkbox"/>  | Wine, to be consumed on premises   | \$200.00         |  |
| <input type="checkbox"/>   | Wine, NOT to be consumed on premises   | \$200.00         |  |
| LIQUOR LICENSE FEES  |  |                  |  |
| <input type="checkbox"/>   | Liquor by the Drink (Note: Liquor fee includes wine)                                     | \$560.00         |  |
| Total Fees Due   |  | \$ <u>400.00</u> |  |
| ADDITIONAL INFORMATION   |  |                  |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |                  |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |                  |  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

William Daniel Weisner IV

Applicant Signature

Relation to Business

6/1/2023

Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                                   |                        |
|---|-----------------------------------|------------------------|
| Date Received: <u>6/14/23</u>   | License Fee Paid: <u>\$400.00</u> | License No: <u>48A</u> |
| <p>To the City Council, Ketchum, Idaho;<br/>The undersigned, a Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u></p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____<br/>Mayor</p> |                                   |                        |

Name: Daniel Wiedner, IV  
Address: PO Box 87, Sun Valley, ID 83353  
Title: Member  
SSN: 433-73-4971  
Date of Birth: 8/13/1976  
Idaho Resident: No

Name: Kristin Stewart  
Address: PO Box 87, Sun Valley, ID 83353  
Title: Member  
SSN: 433-73-4996  
Date of Birth: 3/4/1981  
Idaho Resident: No

Name: Taylor Roniger  
Address: PO Box 87, Sun Valley, ID 83353  
Title: Member  
SSN: 433-73-2970  
Date of Birth: 8/13/1976  
Idaho Resident: No



City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION   |  |
|---|--|
| Applicant Name: <u>The Burger Grill</u>   | Doing Business As: <u>The Burger Grill</u>   |
| Physical Address where license will be displayed: <u>371 North Main Street Suite 102 PO Box 6159</u>  |  |
| Mailing Address: <u>PO Box 6159 Ketchum, ID 83340</u>   |  |
| Recorded Owner of Property: <u>Main Street Realty Investments</u>   |  |
| Applicant Phone Number: <u>208 726 7733</u>   | Applicant Email: <u>antonioortega242@gmail.com</u>   |
| STATE LICENSE NO: <u>2005</u> (copy required)   | COUNTY LICENSE NO: <u>125</u> (copy required)  |
| Corporation: <input type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input checked="" type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br>_____<br>_____<br>_____<br>_____<br>_____ |
| BEER LICENSE FEES   |  |
| Draft or Bottled or Canned Beer to be consumed on premises  | \$200.00   |
| Bottled or Canned Beer NOT to be consumed on premises   | \$ 50.00   |
| WINE LICENSE FEES   |  |
| Wine, to be consumed on premises  | \$200.00   |
| Wine, NOT to be consumed on premises  | \$200.00   |
| LIQUOR LICENSE FEES   |  |
| Liquor by the Drink (Note: Liquor fee includes wine)  | \$560.00   |
| Total Fees Due <u>\$ 400.00</u>   |  |
| ADDITIONAL INFORMATION  |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input type="checkbox"/> |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input type="checkbox"/>   |  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Antonio Oates owner  
Applicant Signature Relation to Business

5/22/23  
Date

Antonio Oates  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                                |                         |
|---|--------------------------------|-------------------------|
| Date Received: <u>6/14/23</u>   | License Fee Paid: <u>\$400</u> | License No: <u>693A</u> |
| <p>To the City Council, Ketchum, Idaho;<br/>The undersigned, a Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input checked="" type="checkbox"/>, does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u></p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____</p> <p>Mayor</p> |                                |                         |



**City of Ketchum**

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |   |           |
|--|---|-----------|
| Applicant Name: Buxman Enterprises, Ltd.   | Doing Business As: Village Market   |           |
| Physical Address where license will be displayed: 100 N. Main Ketchum, ID 83340  |   |           |
| Mailing Address: P.O. Box 459 Glenwood Springs, CO 81602   |   |           |
| Recorded Owner of Property: Sun Valley Holdings, LLC   |   |           |
| Applicant Phone Number: 208-725-2222   | Applicant Email: <a href="mailto:village@sopris.net">village@sopris.net</a>   |           |
| STATE LICENSE NO: 19399 (copy required)  | COUNTY LICENSE NO: (copy required)  |           |
| Corporation: <input checked="" type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br>John Buxman 904 Oxford Ln Glenwood Spgs, CO 81601<br>Christibne Fox 3151 N. Barker Pine, AZ 85544<br>Mary Flast 3014 Timberline Drive Eugene, OR 97405 |           |
| BEER LICENSE FEES  |   |           |
| <input type="checkbox"/>   | Draft or Bottled or Canned Beer to be consumed on premises  | \$200.00  |
| <input checked="" type="checkbox"/>  | Bottled or Canned Beer NOT to be consumed on premises   | \$ 50.00  |
| WINE LICENSE FEES  |   |           |
| <input type="checkbox"/>   | Wine, to be consumed on premises  | \$200.00  |
| <input checked="" type="checkbox"/>  | Wine, NOT to be consumed on premises  | \$200.00  |
| LIQUOR LICENSE FEES  |   |           |
| <input type="checkbox"/>   | Liquor by the Drink (Note: Liquor fee includes wine)  | \$560.00  |
| Total Fees Due   |   | \$ 250.00 |
| ADDITIONAL INFORMATION   |   |           |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |   |           |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |   |           |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] \_\_\_\_\_ President  
Applicant Signature Relation to Business

6-06-2023  
Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY  |                                    |                          |
|--|------------------------------------|--------------------------|
| Date Received: <u>6/14/23</u>  | License Fee Paid: <u>\$ 250.00</u> | License No: <u>2039A</u> |
| <p>To the City Council, Ketchum, Idaho;<br/>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u></p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____<br/>Mayor</p> |                                    |                          |



# Idaho State Police

Cycle Tracking Number: 143008

Premises Number: 5B-19399 **Retail Alcohol Beverage License**

License Year: 2024

License Number: 19399

*This is to certify, that* Buxman Enterprises LTD  
*doing business as:* Village Market

*is licensed to sell alcoholic beverages as stated below at:*  
100 North Main St, Ketchum, Blaine County


*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.

|                         |                     |
|-------------------------|---------------------|
| Liquor                  | No                  |
| Beer                    | Yes <u>\$50.00</u>  |
| Wine by the bottle      | Yes <u>\$100.00</u> |
| Wine by the glass       | No                  |
| Kegs to go              | No                  |
| Growlers                | No                  |
| Restaurant              | No                  |
| On-premises consumption | No                  |
| Multipurpose arena      | No                  |
| Plaza                   | No                  |

TOTAL FEE: \$150.00



Director of Idaho State Police

  
Signature of Licensee, Corporate Officer, LLC Member or Partner

BUXMAN ENTERPRISES LTD  
VILLAGE MARKET  
PO BOX 10057

KETCHUM, ID 83340

Mailing Address

License Valid: 08/01/2023 - 07/31/2024

**Expires: 07/31/2024**





City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |                  |
|--|--|------------------|
| Applicant Name: <u>The Casino 2 - LLC</u>  | Doing Business As: <u>The Casino 2 - Casino Cafe</u>   |                  |
| Physical Address where license will be displayed: <u>720 N. Main St. Ketchum, ID 83340</u>   |  |                  |
| Mailing Address: <u>PO Box 5356, Ketchum, 83340</u>  |  |                  |
| Recorded Owner of Property: <u>DR Properties</u>   |  |                  |
| Applicant Phone Number: <u>208-761-4577</u>  | Applicant Email: <u>pattiaromano@outlook.com</u>   |                  |
| STATE LICENSE NO: <u>1934</u> (copy required)  | COUNTY LICENSE NO: <u>89</u> (copy required)   |                  |
| Corporation: <input type="checkbox"/><br>Partnership: <input checked="" type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners.<br><u>Patti Romano</u><br><u>Rick Rooney</u> |                  |
| BEER LICENSE FEES  |  |                  |
| <input checked="" type="checkbox"/>  | Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00         |
| <input checked="" type="checkbox"/>  | Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00         |
| WINE LICENSE FEES  |  |                  |
|  | Wine, to be consumed on premises   | \$200.00         |
|  | Wine, NOT to be consumed on premises   | \$200.00         |
| LIQUOR LICENSE FEES  |  |                  |
| <input checked="" type="checkbox"/>  | Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00         |
| Total Fees Due   |  | \$ <u>810.00</u> |
| ADDITIONAL INFORMATION   |  |                  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |                  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |                  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

PLP \_\_\_\_\_ Owner  
Applicant Signature Relation to Business  
6/13/23  
Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                                  |                        |
|---|----------------------------------|------------------------|
| Date Received: <u>6/14/23</u>   | License Fee Paid: <u>\$10.00</u> | License No: <u>27A</u> |
| To the City Council, Ketchum, Idaho:<br>The undersigned, a Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u> |                                  |                        |
| Approved by City of Ketchum Idaho by:<br><br>_____<br>Mayor   |                                  |                        |



City of Ketchum

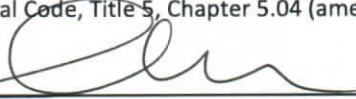
**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |                  |
|--|--|------------------|
| Applicant Name: <u>DUNN DEAL LLC</u>   | Doing Business As: <u>Grill at Knob Hill</u>   |                  |
| Physical Address where license will be displayed: <u>960 North Main St.</u>  |  |                  |
| Mailing Address: <u>Po Box 3352, Ketchum Id. 83340</u>   |  |                  |
| Recorded Owner of Property: <u>Knob Hill Inn</u>   |  |                  |
| Applicant Phone Number: <u>208 726-8004</u>  | Applicant Email: <u>dunndealsv@gmail.com</u>   |                  |
| STATE LICENSE NO: <u>3875</u> (copy required)  | COUNTY LICENSE NO: _____ (copy required)   |                  |
| Corporation: <input checked="" type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br><u>Robert Dunn</u><br><u>Jolie Dunn</u><br>_____<br>_____ |                  |
| BEER LICENSE FEES  |  |                  |
| <input checked="" type="checkbox"/>  | Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00         |
| <input type="checkbox"/>   | Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00         |
| WINE LICENSE FEES  |  |                  |
| <input type="checkbox"/>   | Wine, to be consumed on premises   | \$200.00         |
| <input type="checkbox"/>   | Wine, NOT to be consumed on premises   | \$200.00         |
| LIQUOR LICENSE FEES  |  |                  |
| <input checked="" type="checkbox"/>  | Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00         |
| Total Fees Due   |  | \$ <u>760.00</u> |
| ADDITIONAL INFORMATION   |  |                  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |                  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |                  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

 \_\_\_\_\_ Owner  
Applicant Signature Relation to Business

5-25-2023  
Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY  |                                   |                          |
|--|-----------------------------------|--------------------------|
| Date Received: <u>6/20/23</u>  | License Fee Paid: <u>\$760.00</u> | License No: <u>1352A</u> |
| <i>To the City Council, Ketchum, Idaho;</i><br>The undersigned, a Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u> |                                   |                          |
| Approved by City of Ketchum Idaho by;  |                                   |                          |
| _____<br>Mayor   |                                   |                          |

# Idaho State Police

Cycle Tracking Number: 143440  
ISLD ID: 6652

Premises Number: 5B-9  
Incorporated City

## Retail Alcohol Beverage License

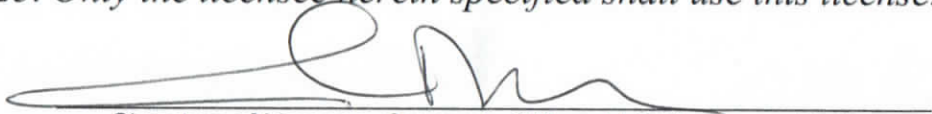
License Year: 2024  
License Number: 3875

*This is to certify, that*     Dunn Deal LLC  
*doing business as:*        Grill at Knob Hill Inn

*is licensed to sell alcoholic beverages as stated below at:*  
960 N Main, Ketchum, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.

|                         |     |                 |
|-------------------------|-----|-----------------|
| Liquor                  | Yes | <u>\$750.00</u> |
| Beer                    | Yes | <u>\$50.00</u>  |
| Wine by the bottle      | Yes | <u>\$0.00</u>   |
| Wine by the glass       | Yes | <u>\$0.00</u>   |
| Kegs to go              | No  |                 |
| Growlers                | No  |                 |
| Restaurant              | Yes | <u>\$0.00</u>   |
| On-premises consumption | Yes | <u>\$0.00</u>   |
| Multipurpose arena      | No  |                 |
| Plaza                   | No  |                 |


  
*Signature of Licensee, Corporate Officer, LLC Member or Partner*

DUNN DEAL LLC  
GRILL AT KNOB HILL INN  
PO BOX 3352  
  
KETCHUM, ID 83340  
*Mailing Address*

TOTAL FEE: \$800.00

*License Valid:*     08/01/2023 - 07/31/2024

***Expires:*   07/31/2024**

  
*Director of Idaho State Police*





City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |  |
|--|--|--|
| Applicant Name: <u>Grumpys Inc.</u>  |  | Doing Business As:                         |
| Physical Address where license will be displayed: <u>860 Warm Springs Rd.</u>  |  |  |
| Mailing Address: <u>100 S. Hiawatha Dr. Hailey, ID 83333</u>   |  |  |
| Recorded Owner of Property: <u>G &amp; G Enterprises</u>   |  |  |
| Applicant Phone Number: <u>208 720</u>   |  | Applicant Email: <u>prekeges@gmail.com</u> |
| STATE LICENSE NO: <u>1347</u> (copy required)  | COUNTY LICENSE NO: (copy required)   |  |
| Corporation: <input checked="" type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br><u>Peter G Prekeges</u> |  |
| BEER LICENSE FEES  |  |  |
| Draft or Bottled or Canned Beer to be consumed on premises   |  | \$200.00                                   |
| Bottled or Canned Beer NOT to be consumed on premises  |  | \$ 50.00                                   |
| WINE LICENSE FEES  |  |  |
| Wine, to be consumed on premises   |  | \$200.00                                   |
| Wine, NOT to be consumed on premises   |  | \$200.00                                   |
| LIQUOR LICENSE FEES  |  |  |
| Liquor by the Drink (Note: Liquor fee includes wine)   |  | \$560.00                                   |
| Total Fees Due   |  | \$ <u>400.00</u>                           |
| ADDITIONAL INFORMATION   |  |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |  |







City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |   |
|--|---|
| Applicant Name: <u>GUACSTAR, LLC</u>   | Doing Business As: <u>BARRIO75 TACO LOUNGE</u>  |
| Physical Address where license will be displayed: <u>700 N MAIN ST, KETCHUM ID 83340</u>   |   |
| Mailing Address: <u>2075 OAK AVE, BOULDER, CO 80304</u>  |   |
| Recorded Owner of Property: <u>KETCHUM + MUSTARD, LLC</u>  |   |
| Applicant Phone Number: <u>303-332-5344</u>  | Applicant Email: <u>josheworkingtitlefood.com</u>   |
| STATE LICENSE NO: _____ (copy required)  | COUNTY LICENSE NO: _____ (copy required)  |
| Corporation: <input type="checkbox"/><br>Partnership: <input checked="" type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br><u>JOSH DINAR</u><br><u>2075 OAK AVE</u><br><u>BOULDER, CO 80304</u> |
| BEER LICENSE FEES  |   |
| <input checked="" type="checkbox"/> Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00  |
| <input checked="" type="checkbox"/> Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00  |
| WINE LICENSE FEES  |   |
| Wine, to be consumed on premises   | \$200.00  |
| Wine, NOT to be consumed on premises   | \$200.00  |
| LIQUOR LICENSE FEES  |   |
| <input checked="" type="checkbox"/> Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00  |
| Total Fees Due <u>\$ 910.00</u>  |   |
| ADDITIONAL INFORMATION   |   |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |   |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |   |



CITY OF KETCHUM  
191 W 5TH ST, KETCHUM ID 83340  
208-726-3841

## ALCOHOL LICENSE RENEWAL

GUACSTAR LLC  
2075 OAK AVE  
BOULDER CO 80304

Dear GUACSTAR LLC,

May 03, 2023

Your current City of Ketchum Alcohol License expires 12:01 a.m. September 1, 2023. All renewal applications and fees must be submitted no later than August 14th, 2023. Please take the time to carefully read the information below. We have provided you information that should make the renewal process much easier for you than it has been in previous years.

- *You should find a copy of the application with this letter. If you lose it, you can find a copy of the application under the "Forms" section on our website.*
- *You may submit your renewal application without copies of your updated State & County licenses. We can submit just your renewal application for approval. However, your City license will not be released until your updated State & County licenses have been provided to us.*
- *Your account must be completely up to date prior to us releasing your City license. Please make sure your Business License & taxes are up to date.*
- *Please review the amount due below. The only reason that fee would change is if you are adding or removing a type of alcohol service. If you believe the amount below to be an error, please reach out.*
- *To assist in the application process, we have highlighted the alcohol service(s) you were licensed for this past year. This should show you the calculation for your total fees due.*
- *You can remit your renewal payment online by e-check utilizing XpressBillPay. You must go to [ketchumidaho.org](http://ketchumidaho.org) > Online Payments > Alcohol License Permits. To complete payment, you must enter the information below accurately.*
- *You can send in your renewal application via email to [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org), by mail to PO Box 2315, Ketchum, ID 83340, or by dropping it off at City Hall. If you email your renewal application, note that we will not begin processing it until we have received payment. If you already paid online, please note that in the email.*

Customer Number: 2402

Business Name: GUACSTAR LLC

DBA: BARRIO 75

**Amount Due: \$ 810.00**

**There are only 7 City Council meetings to get your City Alcohol License renewal application approved before your current license expires. If we do not receive your renewal application and fee by August 14th, you will not be able to serve alcohol in any manner until Council can review and approve it at the next Council meeting, which is September 5th, 2023.**

If you have any questions, please call at (208) 726-3841 or email [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) and speak with our Business & Tax Specialist Kelsie Choma.

Sincerely,

Shellie Gallagher  
City Treasurer

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

  
Applicant Signature  
6/1/2023  
Date

MANAGING MEMBER  
Relation to Business

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                                   |                          |
|---|-----------------------------------|--------------------------|
| Date Received: <u>6/14/23</u>   | License Fee Paid: <u>\$810.00</u> | License No: <u>2402A</u> |
| To the City Council, Ketchum, Idaho;<br>The undersigned, a Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input checked="" type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u> |                                   |                          |
| Approved by City of Ketchum Idaho by;   |                                   |                          |
| _____<br>Mayor  |                                   |                          |

# Idaho State Police

Cycle Tracking Number: 143166  
ISLD ID: 8603

Premises Number: 5B-30  
Incorporated City

## Retail Alcohol Beverage License

License Year: 2024  
License Number: 3871

*This is to certify, that* GuacStar LLC  
*doing business as:* Barrio 75

*is licensed to sell alcoholic beverages as stated below at:*  
700 N Main Street, Ketchum, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.

|                         |     |                 |
|-------------------------|-----|-----------------|
| Liquor                  | Yes | <u>\$750.00</u> |
| Beer                    | Yes | <u>\$50.00</u>  |
| Wine by the bottle      | Yes | <u>\$0.00</u>   |
| Wine by the glass       | Yes | <u>\$0.00</u>   |
| Kegs to go              | No  |                 |
| Growlers                | No  |                 |
| Restaurant              | Yes | <u>\$0.00</u>   |
| On-premises consumption | Yes | <u>\$0.00</u>   |
| Multipurpose arena      | No  |                 |
| Plaza                   | No  |                 |

TOTAL FEE: \$800.00

Signature of Licensee, Corporate Officer, LLC Member or Partner

GUACSTAR LLC  
BARRIO 75  
2075 OAK AVE  
  
BOULDER, CO 80304  
*Mailing Address*

License Valid: 08/01/2023 - 07/31/2024

**Expires: 07/31/2024**



*[Handwritten Signature]*  
Director of Idaho State Police



City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |
|--|--|
| Applicant Name: <u>Michels Christiania</u>   | Doing Business As: <u>Same</u>   |
| Physical Address where license will be displayed: <u>303 Walnut Ave N, Ketchu, ID 83340</u>  |  |
| Mailing Address: <u>P.O. Box 228, Sun Valley, ID 83353</u>   |  |
| Recorded Owner of Property: <u>Christiania Inc</u>   |  |
| Applicant Phone Number: <u>208-720-3179</u>  | Applicant Email: <u>frederico.marnie@gmail.com</u>   |
| STATE LICENSE NO: <u>2042</u> (copy required)  | COUNTY LICENSE NO: (copy required)   |
| Corporation: <input checked="" type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br><u>Michel Ledez, P.O. Box 228, Sun Valley, ID 83353</u> |
| BEER LICENSE FEES  |  |
| Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00   |
| Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00   |
| WINE LICENSE FEES  |  |
| Wine, to be consumed on premises   | \$200.00   |
| Wine, NOT to be consumed on premises   | \$200.00   |
| LIQUOR LICENSE FEES  |  |
| Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00   |
| Total Fees Due \$ <u>710.00</u>  |  |
| ADDITIONAL INFORMATION   |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Relation to Business

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY  |                            |                 |
|--|----------------------------|-----------------|
| Date Received: 6/20/23   | License Fee Paid: \$760.00 | License No: 47A |
| <i>To the City Council, Ketchum, Idaho;</i><br>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, 2023 - August 31, 2024 |                            |                 |
| Approved by City of Ketchum Idaho by:  |                            |                 |
| _____<br>Mayor   |                            |                 |

# Idaho State Police

Cycle Tracking Number: 143331  
ISLD ID: 714

Premises Number: 5B-11  
Incorporated City

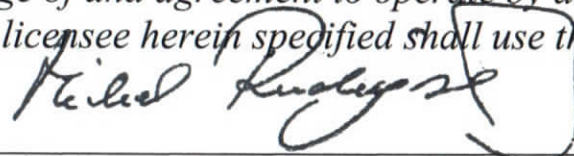
## Retail Alcohol Beverage License

License Year: 2024  
License Number: 2042

*This is to certify, that* Michel's Christiania LLC  
*doing business as:* Michel's Christiania

*is licensed to sell alcoholic beverages as stated below at:*  
303 Walnut Ave North, Ketchum, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.



Signature of Licensee, Corporate Officer, LLC Member or Partner

|                         |     |                 |
|-------------------------|-----|-----------------|
| Liquor                  | Yes | <u>\$750.00</u> |
| Beer                    | Yes | <u>\$50.00</u>  |
| Wine by the bottle      | Yes | <u>\$0.00</u>   |
| Wine by the glass       | Yes | <u>\$0.00</u>   |
| Kegs to go              | No  |                 |
| Growlers                | No  |                 |
| Restaurant              | Yes | <u>\$0.00</u>   |
| On-premises consumption | Yes | <u>\$0.00</u>   |
| Multipurpose arena      | No  |                 |
| Plaza                   | No  |                 |

TOTAL FEE: \$800.00

MICHEL'S CHRISTIANIA LLC  
MICHEL'S CHRISTIANIA  
PO BOX 228

SUN VALLEY, ID 83353

*Mailing Address*

License Valid: 08/01/2023 - 07/31/2024

**Expires: 07/31/2024**



Director of Idaho State Police





City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |
|--|--|
| Applicant Name: <u>Rero, LLC</u>   | Doing Business As: <u>Rominas</u>  |
| Physical Address where license will be displayed: <u>580 Washington Ave</u>  |  |
| Mailing Address: <u>P.O. Box 1411 Hailey ID 83333</u>  |  |
| Recorded Owner of Property: <u>Susan Tyson</u>   |  |
| Applicant Phone Number: <u>208-726-6261</u>  | Applicant Email: <u>Rominasrestaurant@gmail.com</u>  |
| STATE LICENSE NO: <u>14844</u> (copy required)   | COUNTY LICENSE NO: <u>13</u> (copy required)   |
| Corporation: <input checked="" type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br><u>Don Horner</u><br><u>P.O. Box 1411</u><br><u>Hailey ID 83333</u> |
| BEER LICENSE FEES  |  |
| Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00   |
| Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00   |
| WINE LICENSE FEES  |  |
| Wine, to be consumed on premises   | \$200.00   |
| Wine, NOT to be consumed on premises   | \$200.00   |
| LIQUOR LICENSE FEES  |  |
| Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00   |
| Total Fees Due \$ <u>600.00</u>  |  |
| ADDITIONAL INFORMATION   |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |



Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Applicant Signature

Relation to Business

Date

City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                         |                   |
|---|-------------------------|-------------------|
| Date Received: 6/20/23  | License Fee Paid: \$600 | License No: 1707A |
| To the City Council, Ketchum, Idaho;<br>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, 2023 - August 31, 2024 |                         |                   |
| Approved by City of Ketchum Idaho by;   |                         |                   |
| _____<br>Mayor  |                         |                   |

# Idaho State Police

Cycle Tracking Number: 143254

Premises Number: 5B-14844 **Retail Alcohol Beverage License**

License Year: 2024

License Number: 14844

*This is to certify, that* Piero LLC  
*doing business as:* Rominnas

*is licensed to sell alcoholic beverages as stated below at:*  
580 Washington Ave, Ketchum, Blaine County

*Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.*  
County and city licenses are also required in order to operate.

|                         |                     |
|-------------------------|---------------------|
| Liquor                  | No                  |
| Beer                    | Yes <u>\$50.00</u>  |
| Wine by the bottle      | Yes <u>\$100.00</u> |
| Wine by the glass       | Yes <u>\$100.00</u> |
| Kegs to go              | No                  |
| Growlers                | No                  |
| Restaurant              | Yes <u>\$0.00</u>   |
| On-premises consumption | Yes <u>\$0.00</u>   |
| Multipurpose arena      | No                  |
| Plaza                   | No                  |

TOTAL FEE: \$250.00

  
Signature of Licensee, Corporate Officer, LLC Member or Partner

|  |
|--|
| PIERO LLC<br>ROMINNAS<br>PO BOX 1411<br><br>HAILEY, ID 83333<br><i>Mailing Address</i> |
|--|

License Valid: 08/01/2023 - 07/31/2024

**Expires: 07/31/2024**

  
Director of Idaho State Police





City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

| APPLICANT INFORMATION  |  |
|--|--|
| Applicant Name: <u>Main Street Inc</u>   | Doing Business As: <u>The Sawtooth Club</u>  |
| Physical Address where license will be displayed: <u>231 N Main Street Ketchum ID 83340</u>  |  |
| Mailing Address: <u>PO Box 4318 Ketchum ID 83340</u>   |  |
| Recorded Owner of Property: <u>Sawtooth Real Estate Venture</u>  |  |
| Applicant Phone Number: <u>208-726-5233</u>  | Applicant Email: <u>sawtoothclubketchum@gmail.com</u>  |
| STATE LICENSE NO: <u>1382</u> (copy required)  | COUNTY LICENSE NO: <u>79</u> (copy required)   |
| Corporation: <input type="checkbox"/><br>Partnership: <input type="checkbox"/><br>Individual: <input checked="" type="checkbox"/><br>If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?<br>Yes <input type="checkbox"/> No <input type="checkbox"/>  | List names and addresses of corporation officers and/or partners:<br>_____<br>_____<br>_____<br>_____<br>_____ |
| BEER LICENSE FEES  |  |
| Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00   |
| Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00   |
| WINE LICENSE FEES  |  |
| Wine, to be consumed on premises   | \$200.00   |
| Wine, NOT to be consumed on premises   | \$200.00   |
| LIQUOR LICENSE FEES  |  |
| Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00   |
| Total Fees Due <u>\$ 760.00</u>  |  |
| ADDITIONAL INFORMATION   |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.



owner

Applicant Signature

Relation to Business

5/6/2023

Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY   |                            |                 |
|---|----------------------------|-----------------|
| Date Received: 6/14/23  | License Fee Paid: \$760.00 | License No: 30A |
| To the City Council, Ketchum, Idaho;<br>The undersigned, a Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input checked="" type="checkbox"/> , does hereby make application for a license to sell during the year of September 1, 2023 - August 31, 2024 |                            |                 |
| Approved by City of Ketchum Idaho by;   |                            |                 |
| _____<br>Mayor  |                            |                 |



City of Ketchum

**Beer, Wine & Liquor-by-the Drink License Application**

Submit completed application by e-mail and fees by check or cash to the City Clerk Office, PO Box 2315, 191 W. 5th St, Ketchum, ID 83340. If renewing, you may pay online at [xpressbillpay.com](http://xpressbillpay.com). For questions, please e-mail [finance@ketchumidaho.org](mailto:finance@ketchumidaho.org) or call (208) 726-3841.

|   |  |   |  |
|---|--|---|--|
| <b>APPLICANT INFORMATION</b>  |  |   |  |
| Applicant Name: <b>The Valley Vino</b>  |  | Doing Business As: <b>Sun Valley Wine Company</b> |  |
| Physical Address where license will be displayed: <b>360 Leadville Avenue North / Ketchum</b>   |  |   |  |
| Mailing Address: <b>P O Box 3628 / Ketchum/ 83340</b>   |  |   |  |
| Recorded Owner of Property: <b>James &amp; Gayle Phillips</b>   |  |   |  |
| Applicant Phone Number: <b>360-870-4666</b>   |  | Applicant Email: <b>gflips123@comcast.net</b>     |  |
| STATE LICENSE NO:   | (copy required)  | COUNTY LICENSE NO: (copy required)                |  |
| Corporation: <input type="checkbox"/>   | List names and addresses of corporation officers and/or partners:<br>Gayle Phillips PO Box 3628 Ketchum 83340<br>James Phillips PO Box 3628 Ketchum 83340<br>Crystal McKenzie PO Box 3628 Ketchum 83340<br>Dexter McKenzie PO Box 3628 Ketchum 83340 |   |  |
| Partnership: <input checked="" type="checkbox"/>  |  |   |  |
| Individual: <input type="checkbox"/>  |  |   |  |
| If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?  |  |   |  |
| Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   |  |   |  |
| <b>BEER LICENSE FEES</b>  |  |   |  |
| <input checked="" type="checkbox"/>   | Draft or Bottled or Canned Beer to be consumed on premises   | \$200.00  |  |
| <input checked="" type="checkbox"/>   | Bottled or Canned Beer NOT to be consumed on premises  | \$ 50.00  |  |
| <b>WINE LICENSE FEES</b>  |  |   |  |
| <input checked="" type="checkbox"/>   | Wine, to be consumed on premises   | \$200.00  |  |
| <input checked="" type="checkbox"/>   | Wine, NOT to be consumed on premises   | \$200.00  |  |
| <b>LIQUOR LICENSE FEES</b>  |  |   |  |
|   | Liquor by the Drink (Note: Liquor fee includes wine)   | \$560.00  |  |
| Total Fees Due  |  | \$ <u>650.00</u>                                  |  |
| <b>ADDITIONAL INFORMATION</b>   |  |   |  |
| Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |  |   |  |
| Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |   |  |

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Maule Phillips Principal  
Applicant Signature Relation to Business

06/04/2023  
Date

\_\_\_\_\_  
City Clerk or Deputy Signature

| OFFICIAL USE ONLY  |                                   |                          |
|--|-----------------------------------|--------------------------|
| Date Received: <u>6/14/23</u>  | License Fee Paid: <u>\$650.00</u> | License No: <u>6941A</u> |
| <i>To the City Council, Ketchum, Idaho;</i><br><i>The undersigned, a Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of September 1, <u>2023</u> - August 31, <u>2024</u></i> |                                   |                          |
| Approved by City of Ketchum Idaho by;  |                                   |                          |
| _____<br>Mayor   |                                   |                          |

# Idaho State Police

Premises Number: 5B-59      Retail Alcohol Beverage License

License Year: 2024  
License Number: 3185

This is to certify, that      The Valley Vino LLC

doing business as:      Sun Valley Wine Company

is licensed to sell alcoholic beverages as stated below at:  
360 N Leadville Rd, Ketchum, Blaine County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.

County and city licenses are also required in order to operate.

Signature of Licensee, Corporate Officer, LLC Member or Partner



|                         |     |                 |
|-------------------------|-----|-----------------|
| Liquor                  | No  |                 |
| Beer                    | Yes | <u>\$50.00</u>  |
| Wine by the bottle      | Yes | <u>\$100.00</u> |
| Wine by the glass       | Yes | <u>\$100.00</u> |
| Kegs to go              | No  |                 |
| Growlers                | No  |                 |
| Restaurant              | Yes | <u>\$0.00</u>   |
| On-premises consumption | Yes | <u>\$0.00</u>   |
| Multipurpose arena      | No  |                 |
| Plaza                   | No  |                 |

TOTAL FEE: \$250.00

THE VALLEY VINO LLC  
SUN VALLEY WINE COMPANY  
PO BOX 3628  
KETCHUM, ID 83340

Mailing Address

License Valid: 08/01/2023 - 07/31/2024

**Expires: 07/31/2024**

Director of Idaho State Police





City of Ketchum

**CITY COUNCIL MEETING AGENDA MEMO**

Meeting Date: 06/26/23 Staff Member/Dept: Adam Crutcher, Associate Planner  
Planning and Building Department

Agenda Item: Recommendation to review and approve the Subdivision Final Plat for 131 Topaz St, Adopt the Findings of Fact, approve Security Agreement #22866 for Right-of-Way and Utility Improvements, and approve Right-of-Way Encroachment Agreement #22867 for the placement of a paver driveway in the public right-of-way.

**Recommended Motion:**

I move to approve the 131 Topaz Final Plat, adopt the Findings of Fact, Conclusions of Law, and Decision, approve Security Agreement #22866 for Right-of-Way and Utility Improvements, and approve Right-of-Way Encroachment Agreement #22867 for the placement of a paver driveway in the public right-of-way.

**Reasons for Recommendation:**

- The request meets all applicable standards for Final Plats contained in Ketchum Municipal Code (KMC) Subdivision (Title 16) regulations.
- The subdivision preliminary plat application for this project was reviewed and approved by the Planning & Zoning Commission on May 10, 2022 and the Ketchum City Council on May 23, 2022.
- The proposed final plat meets all the requirements of the preliminary plat approval, including conformance with all conditions of approval of the preliminary plat.
- All city departments have reviewed the proposal and have no issue with the proposed subdivision, security agreement, or right-of-way encroachment agreement.

**Policy Analysis and Background (non-consent items only):**

[Empty box for Policy Analysis and Background]

**Sustainability Impact:**

None OR state impact here: Approval of the final plat does not limit the ability of the city to reach the goals of the Ketchum Sustainability Action Plan – 2020.



Financial Impact:

|  |      |
|--|------|
| None OR Adequate funds exist in account: | None |
|--|------|

Attachments:

|   |
|---|
| 1. Application and Supporting Materials                     |
| 2. Final Plat   |
| 3. Draft Findings of Fact, Conclusions of Law, and Decision |
| 4. Security Agreement                                       |
| 5. Right-of-Way Encroachment Agreement                      |



**City of Ketchum  
Planning & Building**

| OFFICIAL USE ONLY  |             |
|--------------------|-------------|
| Application Number | 192-049     |
| Date Received      | 7/21/22     |
| By:                | S. McCallen |
| Fee Paid           | \$750.00    |
| Approved Date:     |             |
| By:                |             |

**Final Plat  
Subdivision Application**


Submit completed application and payment to the Planning and Building Department, PO Box 2315, Ketchum, ID 83340 or hand deliver to Ketchum City Hall, 480 East Ave. N., Ketchum. If you have questions, please contact the Planning and Building Department at (208) 726-7801. To view the Development Standards, visit the City website at: [www.ketchumidaho.org](http://www.ketchumidaho.org) and click on Municipal Code.

| APPLICANT INFORMATION  |  |                              |                                    |
|--|--|------------------------------|------------------------------------|
| Name of Proposed Subdivision: Replat of Lot 1, Gem Street Subdivision  |  |                              |                                    |
| Owner of Record: Christopher C. Brown  |  |                              |                                    |
| Address of Owner: 287 Hylalite View Dr., Bozeman, MT 59718   |  |                              |                                    |
| Representative of Owner: Sean Flynn / Galena Engineering   |  |                              |                                    |
| Legal Description: Lot 1, Block 1, Gem Street Subdivision  |  |                              |                                    |
| Street Address: 131 Topaz Street   |  |                              |                                    |
| SUBDIVISION INFORMATION  |  |                              |                                    |
| Number of Lots/Parcels: 2  |  |                              |                                    |
| Total Land Area: 18,851 Sq. Ft.  |  |                              |                                    |
| Current Zoning District: LR  |  |                              |                                    |
| Proposed Zoning District: LR   |  |                              |                                    |
| Overlay District: None   |  |                              |                                    |
| TYPE OF SUBDIVISION  |  |                              |                                    |
| Condominium <input type="checkbox"/>   | Land <input checked="" type="checkbox"/> | PUD <input type="checkbox"/> | Townhouse <input type="checkbox"/> |
| Adjacent land in same ownership in acres or square feet:   |  |                              |                                    |
| Easements to be dedicated on the final plat:<br>Snow storage and public utility easement   |  |                              |                                    |
| Briefly describe the improvements to be installed prior to final plat approval:<br>Widening of asphalt in Emerald St, water and sewer services to Lot 2  |  |                              |                                    |
| ADDITIONAL INFORMATION   |  |                              |                                    |
| All lighting must be in compliance with the City of Ketchum's Dark Sky Ordinance<br>One (1) copy of Articles of Incorporation and By-Laws of Homeowners Associations and/or Condominium Declarations<br>One (1) copy of current title report and owner's recorded deed to the subject property<br>One (1) copy of the preliminary plat<br>All files should be submitted in an electronic format. |  |                              |                                    |

Applicant agrees in the event of a dispute concerning the interpretation or enforcement of the Subdivision Application in which the City of Ketchum is the prevailing party to pay reasonable attorney's fees and costs, including fees and costs of appeal for the City of Ketchum. Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, city officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property, and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests and business invitees and not caused by or arising out of the tortuous conduct of city or its officials, agents or employees. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

*Sean Flynn* Sean Flynn / Galena Engineering 06 / 09 / 2022  
Applicant Signature Date

# Sun Valley Title

 A TitleOne Company

Order Number: 21406768

## Warranty Deed

For value received,

**Fritz Xavier Haemmerle, a married man, as his sole and separate property, fifty percent (50%) interest and  
Reli Louise Haemmerle, an unmarried woman, fifty percent (50%) interest**

the grantor, does hereby grant, bargain, sell, and convey unto

**Christopher C. Brown, a married man, as sole and separate property**

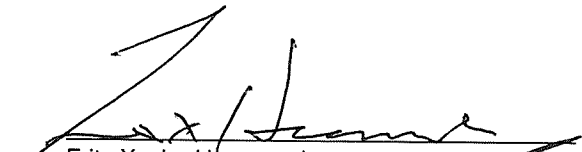
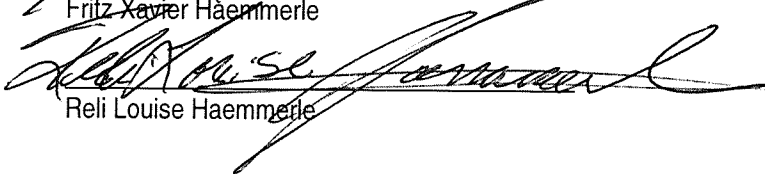
whose current address is 287 Hyalite View Dr Bozeman, MT 59718

the grantee, the following described premises, in Blaine County, Idaho, to wit:

Lot 1, Block 1 of GEM STREET SUBDIVISION, BLAINE COUNTY, IDAHO, according to the official plat thereof, recorded as Instrument No. 675967, records of Blaine County, Idaho.

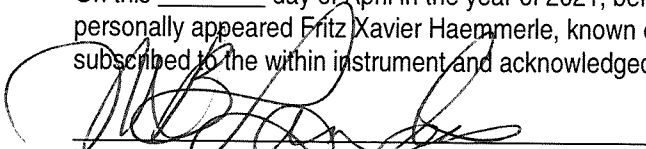
To have and to hold the said premises, with their appurtenances unto the said Grantee, its heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that Grantor is the owner in fee simple of said premises; that they are free from all encumbrances except those to which this conveyance is expressly made subject and those made, suffered or done by the Grantee; and subject to all existing patent reservations, easements, right(s) of way, protective covenants, zoning ordinances, and applicable building codes, laws and regulations, general taxes and assessments, including irrigation and utility assessments (if any) for the current year, which are not due and payable, and that Grantor will warrant and defend the same from all lawful claims whatsoever. Whenever the context so requires, the singular number includes the plural.

Dated: March 27, 2021

  
Fritz Xavier Haemmerle  
  
Reli Louise Haemmerle

State of Idaho, County of Blaine, ss.

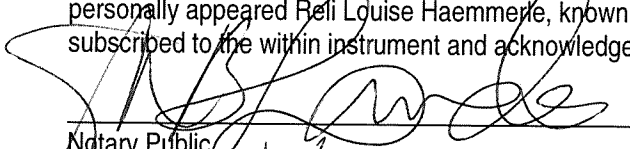
On this 1<sup>st</sup> day of April in the year of 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared Fritz Xavier Haemmerle, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

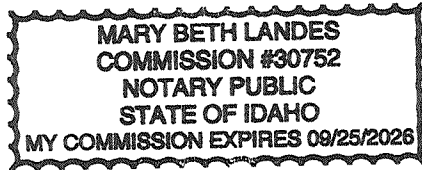
  
Notary Public  
Residing In: Hailey  
My Commission Expires: 09/25/2026  
(seal)



State of Idaho, County of Blaine, ss.

On this 31<sup>st</sup> day of March in the year of 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared Reli Louise Haemmerle, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

  
Notary Public  
Residing In: Hailey  
My Commission Expires: 09/25/2026  
(seal)





Sun Valley Title  
Authorized Agent for:  
Title Resources Guaranty Company

---

**SCHEDULE A**

**Name and Address of Title Insurance Company:** Title Resources Guaranty Company  
8111 LBJ Freeway, Ste. 1200  
Dallas, TX 75251

**File Number:** 21406768

**Policy Number:** 2470-O-21406768

**Date of Policy:** April 2, 2021 at 8:52AM

**Amount of Insurance:** \$1,695,000.00

**Premium:** \$4,445.00

**Property Address Reference:** 131 Topaz St, Ketchum, ID 83340

1. **Name of Insured:**  
Christopher C. Brown
2. **The estate or interest in the land that is insured by this policy is:**  
Fee Simple
3. **Title is vested in:**  
Christopher C. Brown, a married man, as sole and separate property
4. **The Land referred to in this policy is described as follows:**  
See Attached Schedule C

Sun Valley Title  
By:

Nick Busdon, Authorized Signatory

**SCHEDULE B**  
**Exceptions from Coverage**

File Number: 21406768  
Policy Number: 2470-O-21406768

**This policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees, or expenses that arise by reason of:**

1. Rights or claims of parties in possession not shown by the public records.
2. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land, and that is not shown by the Public Records.
3. Easements, or claims of easements, not shown by the public records.
4. Any lien, or right to a lien, for services, labor, or materials heretofore or hereafter furnished, imposed by law and not shown by the public records.
5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims to title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the public records.
6. Taxes or special assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records. Proceedings by a public agency which may result in taxes or assessments, or notices to such proceedings whether or not shown by the records of such agency, or by the public records.
7. Taxes, including any assessments collected therewith, for the year 2021.
8. Water and sewer charges, if any, for the City of Ketchum. Paid Current.
9. Easements, reservations, restrictions, and dedications as shown on the official plat of Shelby Dukes Line Shift.
10. Easements, reservations, restrictions, and dedications as shown on the official plat of Gem Street Subdivision.
11. Reservations and exceptions in a United States Patent, and in the act authorizing the issuance thereof, recorded June 9, 1934 as Instrument No. [71042](#).
12. Right of way for ditches, tunnels, telephone, and distribution lines constructed by authority of the United States, as granted to the United States under the provisions of Section 58-604 Idaho Code.
13. Terms, conditions, easements and, obligations, if any, contained in a Well Agreement.  
Recorded: February 21, 1990  
Instrument No: [316687](#)
14. All matters, and any rights, easements, interests or claims as disclosed by a Record of Survey recorded June 8, 2018 as Instrument No. [652396](#).
15. Terms and provisions contained in an Indemnity Agreement by and between Fritz X. Haemmerle and Reli L. Haemmerle and the City of Ketchum.  
Recorded: November 20, 2020  
Instrument No.: [675966](#)

**SCHEDULE C**  
**Legal Description**

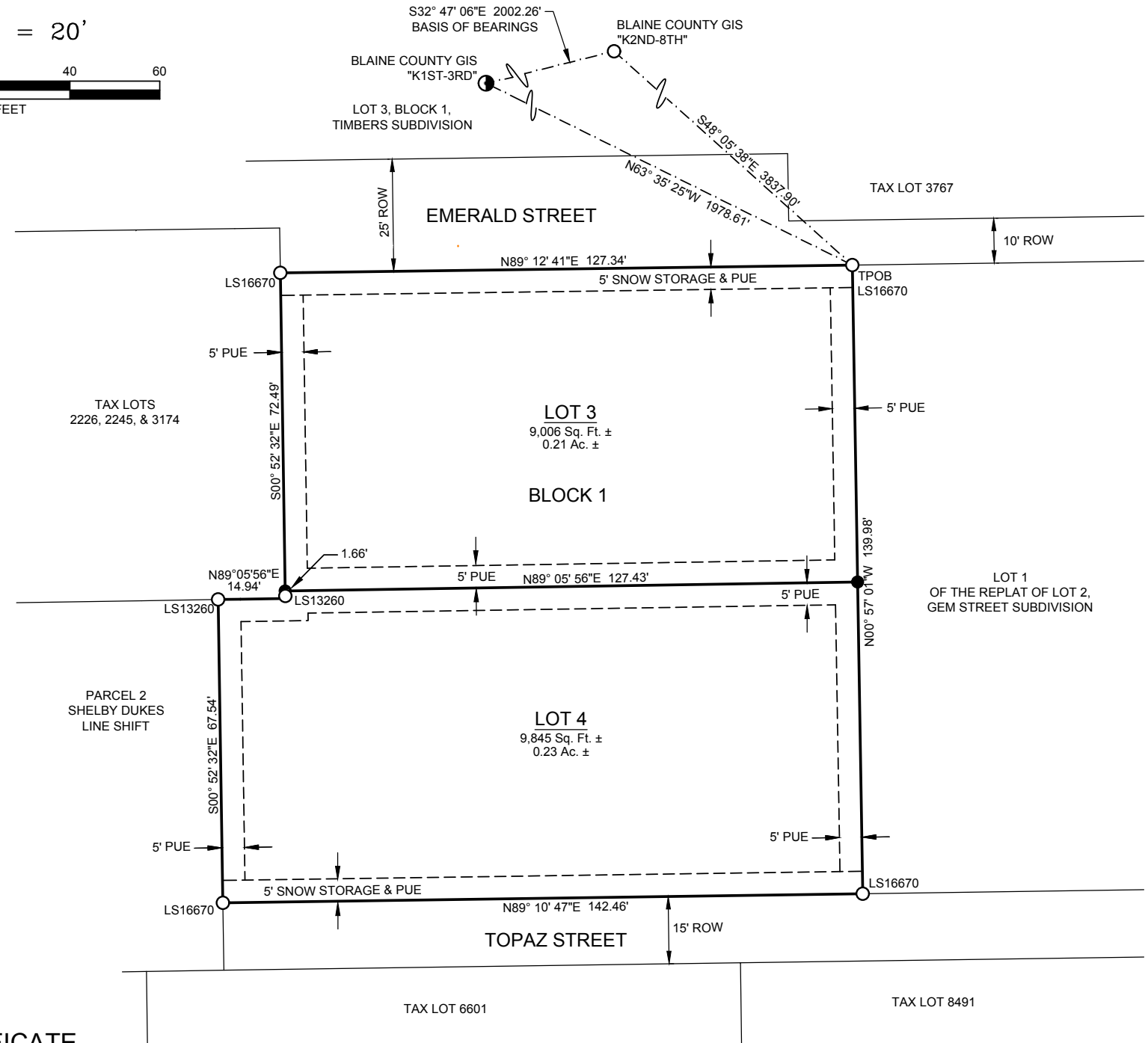
Lot 1, Block 1 of GEM STREET SUBDIVISION, BLAINE COUNTY, IDAHO, according to the official plat thereof, recorded as Instrument No. 675967, records of Blaine County, Idaho.

A PLAT SHOWING  
**GEM STREET SUBDIVISION: LOTS 3 & 4**  
 WHEREIN LOT 1, BLOCK 1, GEM STREET SUBDIVISION IS SUBDIVIDED AS SHOWN HEREON  
 LOCATED WITHIN SECTION 18, T.4 N., R.18 E., B.M., CITY OF KETCHUM, BLAINE COUNTY, IDAHO

JUNE 2023



SCALE: 1" = 20'



**LEGEND**

- Property Line
- Adjoiner's Lot Line
- Easement, Type & Width as Shown
- GIS Tie Line
- Found Aluminum Cap on 5/8" Rebar
- Found 5/8" Rebar, as noted
- Found 1/2" Rebar, as noted
- Set 5/8" Rebar, P.L.S. 16670
- PUE Public Utility Easement

**SURVEY NARRATIVE & NOTES**

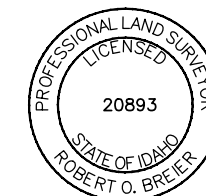
1. The purpose of this plat is to create Lots 3 & 4 within Lot 1, Block 1, Gem Street Subdivision. The boundary shown is based on found monuments, and the plat of Gem Street Subdivision, Instrument Number 675967, records of Blaine County, Idaho. All found monuments have been accepted.
2. A 5' Public Utility Easement exists adjacent to all exterior lot lines and on either sides of all interior lot lines. All utilities to be installed underground.
3. Parking of cars and other vehicles is prohibited along Emerald and Topaz Street within the City Right of Way, or within any asphalted areas of the Streets.
4. A 5' snow storage easement, as shown hereon, is reserved for use by the City of Ketchum for the placement of snow removed from public rights-of-way.

**HEALTH CERTIFICATE**

Sanitary restrictions as required by Idaho Code Title 50, Chapter 13, have been satisfied. Sanitary restrictions may be reimposed, in accordance with Idaho Code Title 50, Chapter 13, Section 50-1326, by the issuance of a certificate of disapproval.

Dated: \_\_\_\_\_

South Central Public Health District, REHS



GEM STREET SUB'D: LOTS 3 & 4  
 GALENA - BENCHMARK ENGINEERING

Job No. 8170  
 File: 8170 Final Plat - CURRENT  
 SHEET 1 OF 2



**CERTIFICATE OF OWNERSHIP**

This is to certify that the undersigned is the owner in fee simple of the following described parcel of land:

A parcel of land located within Section 18, T.4N., R.18E., B.M., City of Ketchum, Blaine County, Idaho, more particularly described as follows:

LOT 1, Block 1, GEM STREET SUBDIVISION, according to the official plat thereof, recorded as Instrument No. 675967, records of Blaine County, Idaho.

The easements indicated hereon are not dedicated to the public, but the right to use said easements is hereby reserved for the public utilities and for any other uses indicated hereon and no permanent structures are to be erected within the lines of said easements.

I do hereby certify that all lots in this plat will be eligible to receive water service from an existing water distribution system and that the existing water distribution system has agreed in writing to serve all of units shown within this plat.

It is the intent of the owners to hereby include said land in this plat.

\_\_\_\_\_  
Christopher C. Brown

**ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } ss

On this \_\_\_\_ day of \_\_\_\_\_ 2023, before me, a Notary Public in and for said State, personally appeared Christopher C. Brown, known or identified to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_  
Notary Public in and for said State  
Residing in \_\_\_\_\_  
My Commission Expires \_\_\_\_\_

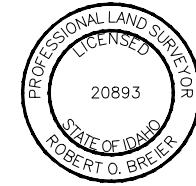
**PROJECT ENGINEER'S CERTIFICATE**

I, the undersigned, project engineer for a Replat of Lot 2 Gem Street Subdivision, certify that the subdivision is in accordance with the City of Ketchum Subdivision standards.

\_\_\_\_\_  
Matt Smithman, PE 21244, Galena Engineering, INC

**SURVEYOR'S CERTIFICATE**

This is to certify that I, Robert O. Breier, a duly Registered Professional Land Surveyor in the State of Idaho, do hereby certify that this is a true and accurate map of the land surveyed under my direct supervision and that it is in accordance with the Idaho State Code relating to Plats & Surveys.



**BLAINE COUNTY SURVEYOR'S APPROVAL**

I, Sam Young County Surveyor for Blaine County, Idaho, do hereby certify that I have checked the foregoing Plat and computations for making the same and have determined that they comply with the laws of the State of Idaho relating to Plats and Surveys.

\_\_\_\_\_  
Sam Young, P.L.S. 11577  
Blaine County Surveyor

**KETCHUM CITY COUNCIL CERTIFICATE**

I, the undersigned, City Clerk, in and for the City of Ketchum, Blaine County, Idaho, do hereby certify that at a regular meeting of the City Council held on the \_\_\_ day of \_\_\_\_\_, 2023, this plat was duly accepted and approved.

\_\_\_\_\_  
Trent Donat, City Planner

**KETCHUM CITY ENGINEER CERTIFICATE**

I, the undersigned, City Engineer in and for the City of Ketchum, Blaine County, Idaho, do hereby approve this plat on this \_\_\_ day of \_\_\_\_\_, 2023, and certify that it is in accordance with the City of Ketchum subdivision ordinance.

\_\_\_\_\_  
Robyn Mattison, City Engineer

**KETCHUM CITY PLANNER CERTIFICATE**

I, the undersigned, Planner in and for the City of Ketchum, Blaine County, Idaho, do hereby approve this plat on this \_\_\_ day of \_\_\_\_\_, 2023, and certify that it is in accordance with the City of Ketchum subdivision ordinance.

\_\_\_\_\_  
Adam Crutcher, City Planner

**BLAINE COUNTY TREASURER'S APPROVAL**

I, the undersigned County Treasurer in and for Blaine County, State of Idaho per the requirements of Idaho Code 50-1308, do hereby certify that any and all current and/or delinquent county property taxes for the property included in this subdivision have been paid in full. This certification is valid for the next thirty (30) days only.

\_\_\_\_\_  
Blaine County Treasurer  
Date \_\_\_\_\_

**BLAINE COUNTY RECORDER'S CERTIFICATE**

GEM STREET SUB'D: LOTS 3 & 4  
GALENA - BENCHMARK ENGINEERING

Job No. 8170  
File: 8170 Final Plat - CURRENT  
SHEET 2 OF 2



City of Ketchum  
Planning & Building

|                          |   |  |
|--------------------------|---|--|
| IN RE:                   | ) |  |
|                          | ) |  |
| 131 Topaz Street         | ) | <b>KETCHUM CITY COUNCIL</b>                      |
| Subdivision – Final Plat | ) | <b>FINDINGS OF FACT, CONCLUSIONS OF LAW, AND</b> |
| Date: June 26, 2023      | ) | <b>DECISION</b>                                  |
|                          | ) |  |
| File Number: 22-049      | ) |  |

PROJECT: 131 Topaz Street Subdivision

APPLICATION TYPE: Subdivision – Final Plat

FILE NUMBER: P22-049

REPRESENTATIVE: Cinda Lewis, Galena-Benchmark Engineering

OWNER: Christopher Brown

LOCATION: 131 Topaz (Lot 1, Block 1 – Gem Street Subdivision)

ZONING: Limited Residential (LR)

OVERLAY: None

**RECORD OF PROCEEDINGS**

The City of Ketchum received the application for the Subdivision Final Plat for the project on July 21, 2022. The application was deemed complete on June 9, 2023. City departments conducted a thorough review of the application.

**BACKGROUND**

The Applicant is proposing to subdivide Lot 1 of the Gem Street Subdivision, located at 131 Topaz Street (the “subject property”) into two lots (the “project”). The subject property is zoned Limited Residential (LR) and is currently vacant. The project proposes to create a 9006 square foot lot fronting Emerald St and a 9,845 square foot lot fronting Topaz St. The subdivision preliminary plat for the project was reviewed and approved by the Planning and Zoning Commission on May 10, 2022 and the City Council on May 23, 2022.

**FINDINGS OF FACT**

The Council, having reviewed the entire project record, provided notice, conducted the required public hearing, and considered the recommendation from the Planning and Zoning Commission, does hereby make and set forth these Findings of Fact, Conclusions of Law, and Decision as follows:

**FINDINGS REGARDING CONFORMANCE WITH THE PRELIMINARY PLAN**

The subdivision preliminary plat was approved by the Ketchum City Council on May 23, 2022 with four conditions of approval. Below is an overview of the conditions and how the project is in conformance with each:

Condition #1: Prior to construction of required improvements, construction plans for proposed improvements to Emerald Street shall be reviewed and approved by the City Engineer.

- The applicant submitted construction plans and an estimate for the cost of construction with the application materials received for the application. The City Engineer approved the plans and cost estimate for the Right-of-Way improvements on May 15, 2023.

Condition #2: All fences located within snow storage easements must either be relocated or removed entirely and verified by a member of the City of Ketchum Planning staff, prior to approval of the Final Plat.

- As of the date of these findings, all fences have been removed.

Condition #3 - All right-of-way improvements shall be completed and accepted by the City of Ketchum City Engineer prior to approval of the Final Plat.

- Due to current weather, the owner is not able to construct the right-of-way improvements at this time. KMC Section 16.04.040.C - Performance Bond, allows the City Council to approve a Security Agreement stipulating the timing of required improvements in situations like this. The regulation requires the Owner to provide a performance bond to the City in the amount of 150% of the construction cost estimate. A Security Agreement was approved by City Council on April 4, 2022. The agreement outlines the required improvements, timing for completion, process for acceptance, and release of the performance bond. If the work is not completed by the date of the agreement, the city may elect to use the funds and complete the work according to the agreement. The Owner has a designated contractor for the work and a bid for the work showing completion of the project no later than May 23, 2024. This is an acceptable timeframe for the work provided it will be completed prior to winter 2022, when the improvements are most critical.

Condition #6 - Failure to record a Final Plat within two (2) years of Council's approval of a Preliminary Plat shall cause the Preliminary Plat to be null and void.

- The Final Plat is being brought forward approximately 13 months following preliminary plat approval. The Final Plat will need to be recorded by May 23, 2024 to meet the above mentioned condition.

### FINDINGS REGARDING FINAL PLAT SUBDIVISION REQUIREMENTS

| Final Plat Requirements             |                          |                          |                 |  |
|-------------------------------------|--------------------------|--------------------------|-----------------|--|
| Compliant                           |                          |                          | City Code       | City Standards   |
| Yes                                 | No                       | N/A                      |                 |  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16.04.030.K.1   | Point of beginning of subdivision description tied to at least two governmental survey corners, or in lieu of government survey corners, to monuments recognized by the City Engineer.   |
|                                     |                          |                          | <i>Findings</i> | The City Engineer verified that the final plat includes this element, as shown on Sheet 1 of the Final Plat.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16.04.030.K.2   | Location and description of monuments.   |
|                                     |                          |                          | <i>Findings</i> | The City Engineer verified that the final plat includes this element, as shown on Sheet 1 of the Final Plat.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16.04.030.K.3   | Tract boundary lines, property lines, lot lines, street right-of-way lines and centerlines, other rights-of-way and easement lines, building envelopes as required on the preliminary plat, lot area of each lot, boundaries of floodplain and floodway and avalanche district, all with bearings, accurate dimensions in feet and decimals, in degrees and minutes and radii, arcs, central angles, tangents and chord lengths of all curves to the above accuracy. |

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|                                     |                          |                                     | <i>Findings</i> | As shown on Sheet 1, all elements of the final plat are included. The final plat also shows all required easements for snow storage, turnaround access, planting strip, and utilities.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.4   | <b>Names and locations of all adjoining subdivisions.</b>  |
|                                     |                          |                                     | <i>Findings</i> | As shown on Sheet 1, the property is adjacent to the Gem Street Subdivision, and multiple tax lots.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.5   | <b>Name and right-of-way width of each street and other public rights-of-way.</b>  |
|                                     |                          |                                     | <i>Findings</i> | As shown on Sheet 1, rights-of-way and widths are shown for Emerald and Topaz Streets.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.6   | <b>Location, dimension and purpose of all easements, public or private.</b>  |
|                                     |                          |                                     | <i>Findings</i> | As shown on Sheet 1, all easements are outlined and dimensioned. The plat notes on sheet 1 outline the purpose of all the easements.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.7   | <b>The blocks numbered consecutively throughout each block.</b>  |
|                                     |                          |                                     | <i>Findings</i> | As shown on Sheet 1, there is only one block for the subdivision which is identified in the legal description.   |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 16.04.030.K.8   | <b>The outline of any property, other than a street, alley or easement, which is offered for dedication to public use, fully dimensioned by distances and bearings with the area marked "Dedicated to the City of Ketchum for Public Use", together with any other descriptive language with regard to the precise nature of the use of the land so dedicated.</b> |
|                                     |                          |                                     | <i>Findings</i> | N/A - No other dedications are proposed other than the snow storage easement and turnaround easement.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.9   | <b>The title, which shall include the name of the subdivision, the name of the City, if appropriate, county and state, and the location and description of the subdivision referenced to section, township, range.</b>   |
|                                     |                          |                                     | <i>Findings</i> | As shown on Sheet 1, the title of the final plat includes all required information.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.10  | <b>Scale, north arrow and date.</b>  |
|                                     |                          |                                     | <i>Findings</i> | The scale, north arrow, and date are included on Sheet 1 of the final plat.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.11  | <b>Location, width, and names of all existing or dedicated streets and other public ways within or adjacent to the proposed subdivision.</b>   |
|                                     |                          |                                     | <i>Findings</i> | The final plat designates Emerald Street and Topaz Street, which are the only existing streets. No additional streets are being created or dedicated.  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 16.04.030.K.12  | <b>A plat note provision referencing the County Recorder's instrument number where the condominium declaration(s) and/or articles of incorporation of homeowners' association governing the subdivision are recorded.</b>  |
|                                     |                          |                                     | <i>Findings</i> | N/A – this final plat does not include the creation of a condominium or any common area requiring declarations or articles of incorporation.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.13  | <b>Certificate by registered engineer or surveyor preparing the map certifying to the accuracy of surveying plat.</b>  |
|                                     |                          |                                     | <i>Findings</i> | Sheet 2 of the final plat includes a Surveyor Certificate and a Project Engineer Certificate.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.14  | <b>A current title report of all property contained within the plat shall be provided to the City and used, in part, as the basis for the dedication of easements and encumbrances on the property.</b>  |

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|                                     |                          |                                     | <i>Findings</i> | The title report, prepared by Sun Valley Title and dated on April 2, 2021, was used in the preparation of the final plat.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.15  | <b>Certification of owner(s) of record and all holders of security interest(s) of record with regard to such property.</b>  |
|                                     |                          |                                     | <i>Findings</i> | Sheet 2 of the final plat includes the current owner of record information.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.16  | <b>Certification and signature of engineer (surveyor) verifying that the subdivision and design standards meet all City requirements.</b>   |
|                                     |                          |                                     | <i>Findings</i> | Sheet 2 includes a Project Engineer Certificate.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.17  | <b>Certification and signature of the City Engineer verifying that the subdivision and design standards meet all City requirements.</b>   |
|                                     |                          |                                     | <i>Findings</i> | Sheet 2 includes a City Engineer Certificate.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.030.K.18  | <b>Certification and signature of the City Clerk of the City of Ketchum verifying that the subdivision has been approved by the council.</b>  |
|                                     |                          |                                     | <i>Findings</i> | Sheet 2 includes a City Clerk Certificate.  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 16.04.030.K.19  | <b>Notation of any additional restrictions imposed by the council on the development of such subdivision to provide for the public health, safety and welfare.</b>  |
|                                     |                          |                                     | <i>Findings</i> | N/A. This standard is not applicable as no additional restrictions are necessary to provide for public health, safety, and welfare.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.040.B     | <b>Improvement Plans: Prior to approval of final plat by the commission, the subdivider shall file two (2) copies with the city engineer, and the city engineer shall approve construction plans for all improvements required in the proposed subdivision. Such plans shall be prepared by a civil engineer licensed in the state.</b>   |
|                                     |                          |                                     | <i>Findings</i> | As part of the application materials, the applicant submitted design drawings for the public improvements required. The plans were prepared by a civil engineer licensed in the state. The plans were reviewed and approved by the City Engineer.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | 16.04.040.C     | <b>Prior to final plat approval, the subdivider shall have previously constructed all required improvements and secured a certificate of completion from the city engineer. However, in cases where the required improvements cannot be constructed due to weather conditions or other factors beyond the control of the subdivider, the city council may accept, in lieu of any or all of the required improvements, a performance bond filed with the city clerk to ensure actual construction of the required improvements as submitted and approved. Such performance bond shall be issued in an amount not less than one hundred fifty percent (150%) of the estimated costs of improvements as determined by the city engineer. In the event the improvements are not constructed within the time allowed by the city council (which shall be one year or less, depending upon the individual circumstances), the council may order the improvements installed at the expense of the subdivider and the surety. In the event the cost of installing the required improvements exceeds the amount of the bond, the subdivider shall be liable to the city for additional costs. The amount that the cost of installing the required improvements exceeds the amount of the performance bond shall automatically become a lien upon any and all property within the subdivision owned by the owner and/or subdivider.</b> |

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|                                     |                          |                          | <i>Findings</i> | As outlined above, Security Agreement #22866 was approved by City Council on April 4, 2022 outlining the amount of the performance bond, timing of improvements, and penalties for non-completion per the provisions of this section.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16.04.040.D     | As Built Drawing: Prior to acceptance by the city council of any improvements installed by the subdivider, two (2) sets of as built plans and specifications, certified by the subdivider's engineer, shall be filed with the city engineer. Within ten (10) days after completion of improvements and submission of as built drawings, the city engineer shall certify the completion of the improvements and the acceptance of the improvements, and shall submit a copy of such certification to the administrator and the subdivider. If a performance bond has been filed, the administrator shall forward a copy of the certification to the city clerk. Thereafter, the city clerk shall release the performance bond upon application by the subdivider.  |
|                                     |                          |                          | <i>Findings</i> | Security Agreement #22866 outlines the requirement for as-built drawings per the provisions of this section.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16.04.040.E     | <p>Monumentation: Following completion of construction of the required improvements and prior to certification of completion by the city engineer, certain land survey monuments shall be reset or verified by the subdivider's engineer or surveyor to still be in place. These monuments shall have the size, shape, and type of material as shown on the subdivision plat. The monuments shall be located as follows:</p> <ol style="list-style-type: none"> <li>1. All angle points in the exterior boundary of the plat.</li> <li>2. All street intersections, points within and adjacent to the final plat.</li> <li>3. All street corner lines ending at boundary line of final plat.</li> <li>4. All angle points and points of curves on all streets.</li> <li>5. The point of beginning of the subdivision plat description.</li> </ol>   |
|                                     |                          |                          | <i>Findings</i> | The applicant shall meet the required monumentation standards prior to recordation of the Final Plat  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16.04.040.F     | <p><b>Lot Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Lot size, width, depth, shape and orientation and minimum building setback lines shall be in compliance with the zoning district in which the property is located and compatible with the location of the subdivision and the type of development, and preserve solar access to adjacent properties and buildings.</li> <li>2. Whenever a proposed subdivision contains lot(s), in whole or in part, within the floodplain, or which contains land with a slope in excess of twenty five percent (25%), based upon natural contours, or creates corner lots at the intersection of two (2) or more streets, building envelopes shall be shown for the lot(s) so affected on the preliminary and final plats. The building envelopes shall be located in a manner designed to promote harmonious development of structures, minimize congestion of structures, and provide open space and solar access for each lot and structure. Also, building envelopes shall be located to promote access to the lots and maintenance of public utilities, to minimize cut and fill for roads and building foundations, and minimize adverse impact upon environment, watercourses and topographical features. Structures may only be built on buildable lots. Lots shall only be created that meet the definition of "lot, buildable" in section 16.04.020 of this chapter. Building envelopes shall be established outside of hillsides of twenty five percent (25%) and greater</li> </ol> |

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|                          |                          |                                     | <p>and outside of the floodway. A waiver to this standard may only be considered for the following:</p> <ol style="list-style-type: none"> <li>a. For lot line shifts of parcels that are entirely within slopes of twenty five percent (25%) or greater to create a reasonable building envelope, and mountain overlay design review standards and all other city requirements are met.</li> <li>b. For small, isolated pockets of twenty five percent (25%) or greater that are found to be in compliance with the purposes and standards of the mountain overlay district and this section.</li> </ol> <p>3. Corner lots outside of the original Ketchum Townsite shall have a property line curve or corner of a minimum radius of twenty five feet (25') unless a longer radius is required to serve an existing or future use.</p> <p>4. Side lot lines shall be within twenty degrees (20°) to a right angle or radial line to the street line.</p> <p>5. Double frontage lots shall not be created. A planting strip shall be provided along the boundary line of lots adjacent to arterial streets or incompatible zoning districts.</p> <p>6. Every lot in a subdivision shall have a minimum of twenty feet (20') of frontage on a dedicated public street or legal access via an easement of twenty feet (20') or greater in width. Easement shall be recorded in the office of the Blaine County recorder prior to or in conjunction with recordation of the final plat. Minimum lot sizes in all cases shall be reversed frontage lot(s).</p> |
|                          |                          |                                     | <p><b>Council Findings</b> <i>Standard #1 has been met. All lots comply with the dimensional standards required for lots within the LR Zone. Standards #2 &amp; 3 are not applicable. Standards #4-6 are met with the newly proposed lots.</i></p>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <p><b>16.04.040.G</b></p> <p><b>G. Block Requirements:</b> The length, width and shape of blocks within a proposed subdivision shall conform to the following requirements:</p> <ol style="list-style-type: none"> <li>1. No block shall be longer than one thousand two hundred feet (1,200'), nor less than four hundred feet (400') between the street intersections, and shall have sufficient depth to provide for two (2) tiers of lots.</li> <li>2. Blocks shall be laid out in such a manner as to comply with the lot requirements.</li> <li>3. The layout of blocks shall take into consideration the natural topography of the land to promote access within the subdivision and minimize cuts and fills for roads and minimize adverse impact on environment, watercourses and topographical features.</li> <li>4. Except in the original Ketchum Townsite, corner lots shall contain a building envelope outside of a seventy five foot (75') radius from the intersection of the streets.</li> </ol>  |
|                          |                          |                                     | <p><b>Council Findings</b> <i>This application does not create a new block. This requirement is not applicable.</i></p>   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <p><b>16.04.040.H</b></p> <p><b>Street Improvement Requirements:</b></p> <ol style="list-style-type: none"> <li>1. The arrangement, character, extent, width, grade and location of all streets put in the proposed subdivision shall conform to the comprehensive plan and shall be considered in their relation to existing and planned streets, topography, public convenience and safety, and the proposed uses of the land;</li> <li>2. All streets shall be constructed to meet or exceed the criteria and standards set forth in chapter 12.04 of this code, and all other applicable</li> </ol>   |

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|  |  |  | <p>ordinances, resolutions or regulations of the city or any other governmental entity having jurisdiction, now existing or adopted, amended or codified;</p> <p>3. Where a subdivision abuts or contains an existing or proposed arterial street, railroad or limited access highway right of way, the council may require a frontage street, planting strip, or similar design features;</p> <p>4. Streets may be required to provide access to adjoining lands and provide proper traffic circulation through existing or future neighborhoods;</p> <p>5. Street grades shall not be less than three-tenths percent (0.3%) and not more than seven percent (7%) so as to provide safe movement of traffic and emergency vehicles in all weather and to provide for adequate drainage and snow plowing;</p> <p>6. In general, partial dedications shall not be permitted, however, the council may accept a partial street dedication when such a street forms a boundary of the proposed subdivision and is deemed necessary for the orderly development of the neighborhood, and provided the council finds it practical to require the dedication of the remainder of the right of way when the adjoining property is subdivided. When a partial street exists adjoining the proposed subdivision, the remainder of the right of way shall be dedicated;</p> <p>7. Dead end streets may be permitted only when such street terminates at the boundary of a subdivision and is necessary for the development of the subdivision or the future development of the adjacent property. When such a dead end street serves more than two (2) lots, a temporary turnaround easement shall be provided, which easement shall revert to the adjacent lots when the street is extended;</p> <p>8. A cul-de-sac, court or similar type street shall be permitted only when necessary to the development of the subdivision, and provided, that no such street shall have a maximum length greater than four hundred feet (400') from entrance to center of turnaround, and all cul-de-sacs shall have a minimum turnaround radius of sixty feet (60') at the property line and not less than forty five feet (45') at the curb line;</p> <p>9. Streets shall be planned to intersect as nearly as possible at right angles, but in no event at less than seventy degrees (70°);</p> <p>10. Where any street deflects an angle of ten degrees (10°) or more, a connecting curve shall be required having a minimum centerline radius of three hundred feet (300') for arterial and collector streets, and one hundred twenty five feet (125') for minor streets;</p> <p>11. Streets with centerline offsets of less than one hundred twenty five feet (125') shall be prohibited;</p> <p>12. A tangent of at least one hundred feet (100') long shall be introduced between reverse curves on arterial and collector streets;</p> <p>13. Proposed streets which are a continuation of an existing street shall be given the same names as the existing street. All new street names shall not duplicate or be confused with the names of existing streets within Blaine County, Idaho. The subdivider shall obtain approval of all street names within the proposed subdivision from the County Assessor's office before submitting same to council for preliminary plat approval;</p> <p>14. Street alignment design shall follow natural terrain contours to result in safe streets, usable lots, and minimum cuts and fills;</p> |
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|                          |                          |                                     | <p>15. Street patterns of residential areas shall be designed to create areas free of through traffic, but readily accessible to adjacent collector and arterial streets;</p> <p>16. Reserve planting strips controlling access to public streets shall be permitted under conditions specified and shown on the final plat, and all landscaping and irrigation systems shall be installed as required improvements by the subdivider;</p> <p>17. In general, the centerline of a street shall coincide with the centerline of the street right of way, and all crosswalk markings shall be installed by the subdivider as a required improvement;</p> <p>18. Street lighting shall be required consistent with adopted city standards and where designated shall be installed by the subdivider as a requirement improvement;</p> <p>19. Private streets may be allowed upon recommendation by the commission and approval by the Council. Private streets shall be constructed to meet the design standards specified in subsection H2 of this section and chapter 12.04 of this code;</p> <p>20. Street signs shall be installed by the subdivider as a required improvement of a type and design approved by the Administrator and shall be consistent with the type and design of existing street signs elsewhere in the City;</p> <p>21. Whenever a proposed subdivision requires construction of a new bridge, or will create substantial additional traffic which will require construction of a new bridge or improvement of an existing bridge, such construction or improvement shall be a required improvement by the subdivider. Such construction or improvement shall be in accordance with adopted standard specifications;</p> <p>22. Sidewalks, curbs and gutters shall be required consistent with adopted city standards and where designated shall be a required improvement installed by the subdivider;</p> <p>23. Gates are prohibited on private roads and parking access/entranceways, private driveways accessing more than one single-family dwelling unit and one accessory dwelling unit, and public rights-of-way unless approved by the City Council; and</p> <p>24. No new public or private streets or flag lots associated with a proposed subdivision (land, planned unit development, townhouse, condominium) are permitted to be developed on parcels within the Avalanche Zone.</p> |
|                          |                          |                                     | <p><b>Council Findings</b> <i>This standard is not applicable. This proposal does not create new street, private road, or bridge.</i></p>  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <p><b>16.04.040.I</b> Alley Improvement Requirements: Alleys shall be provided in, commercial and light industrial zoning districts. The width of an alley shall be not less than twenty feet (20'). Alley intersections and sharp changes in alignment shall be avoided, but where necessary, corners shall be provided to permit safe vehicular movement. Dead end alleys shall be permitted only within the original Ketchum Townsite and only after due consideration of the interests of the owners of property adjacent to the dead-end alley including, but not limited to, the provision of fire protection, snow removal and trash collection services to such properties. Improvement of alleys shall be done by the subdivider as required improvement and in conformance with design standards specified in subsection H2 of this section.</p>   |
|                          |                          |                                     | <p><b>Council Findings</b> <i>This standard is not applicable as no new alleys are being created.</i></p>  |

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| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>16.04.040.J</b>      | <p><b>Required Easements:</b> Easements, as set forth in this subsection, shall be required for location of utilities and other public services, to provide adequate pedestrian circulation and access to public waterways and lands.</p> <p><b>1. A public utility easement at least ten feet (10') in width shall be required within the street right-of-way boundaries of all private streets. A public utility easement at least five feet (5') in width shall be required within property boundaries adjacent to Warm Springs Road and within any other property boundary as determined by the City Engineer to be necessary for the provision of adequate public utilities.</b></p> <p><b>2. Where a subdivision contains or borders on a watercourse, drainageway, channel or stream, an easement shall be required of sufficient width to contain such watercourse and provide access for private maintenance and/or reconstruction of such watercourse.</b></p> <p><b>3. All subdivisions which border the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a ten foot (10') fish and nature study easement along the riverbank. Furthermore, the Council shall require, in appropriate areas, an easement providing access through the subdivision to the bank as a sportsman's access. These easement requirements are minimum standards, and in appropriate cases where a subdivision abuts a portion of the river adjacent to an existing pedestrian easement, the Council may require an extension of that easement along the portion of the riverbank which runs through the proposed subdivision.</b></p> <p><b>4. All subdivisions which border on the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a twenty five foot (25') scenic easement upon which no permanent structure shall be built in order to protect the natural vegetation and wildlife along the riverbank and to protect structures from damage or loss due to riverbank erosion.</b></p> <p><b>5. No ditch, pipe or structure for irrigation water or irrigation wastewater shall be constructed, rerouted or changed in the course of planning for or constructing required improvements within a proposed subdivision unless same has first been approved in writing by the ditch company or property owner holding the water rights. A written copy of such approval shall be filed as part of required improvement construction plans.</b></p> <p><b>6. Nonvehicular transportation system easements including pedestrian walkways, bike paths, equestrian paths, and similar easements shall be dedicated by the subdivider to provide an adequate nonvehicular transportation system throughout the City.</b></p> |
|                                     |                          |                                     | <b>Council Findings</b> | <i>Standards #1-6 are not applicable.</i>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <b>16.04.040.K</b>      | <p><b>Sanitary Sewage Disposal Improvements:</b> Central sanitary sewer systems shall be installed in all subdivisions and connected to the Ketchum sewage treatment system as a required improvement by the subdivider. Construction plans and specifications for central sanitary sewer extension shall be prepared by the subdivider and approved by the City Engineer, Council and Idaho Health Department prior to final plat approval. In the event that the sanitary sewage system of a subdivision cannot connect to</p>  |

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|                                     |                          |                                     |                         | <p>the existing public sewage system, alternative provisions for sewage disposal in accordance with the requirements of the Idaho Department of Health and the Council may be constructed on a temporary basis until such time as connection to the public sewage system is possible. In considering such alternative provisions, the Council may require an increase in the minimum lot size and may impose any other reasonable requirements which it deems necessary to protect public health, safety and welfare.</p>   |
|                                     |                          |                                     | <b>Council Findings</b> | <i>Sewer extensions from Topaz St to Lot 2 are proposed. Sewer department has approved of extension. Lot 1 has existing sewer service.</i>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <b>16.04.040.L</b>      | <p><b>Water System Improvements:</b> A central domestic water distribution system shall be installed in all subdivisions by the subdivider as a required improvement. The subdivider shall also be required to locate and install an adequate number of fire hydrants within the proposed subdivision according to specifications and requirements of the City under the supervision of the Ketchum Fire Department and other regulatory agencies having jurisdiction. Furthermore, the central water system shall have sufficient flow for domestic use and adequate fire flow. All such water systems installed shall be looped extensions, and no dead end systems shall be permitted. All water systems shall be connected to the Municipal water system and shall meet the standards of the following agencies: Idaho Department of Public Health, Idaho Survey and Rating Bureau, District Sanitarian, Idaho State Public Utilities Commission, Idaho Department of Reclamation, and all requirements of the City.</p>  |
|                                     |                          |                                     | <b>Council Findings</b> | <i>Water extensions from Topaz St to Lot 2 are proposed. Water department has approved of extension. Lot 1 has existing water service.</i>  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>16.04.040.M</b>      | <p><b>Planting Strip Improvements:</b> Planting strips shall be required improvements. When a predominantly residential subdivision is proposed for land adjoining incompatible uses or features such as highways, railroads, commercial or light industrial districts or off street parking areas, the subdivider shall provide planting strips to screen the view of such incompatible features. The subdivider shall submit a landscaping plan for such planting strip with the preliminary plat application, and the landscaping shall be a required improvement.</p>   |
|                                     |                          |                                     | <b>Council Findings</b> | <i>This standard is not applicable as the lots are zoned LR as are all adjacent lots.</i>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <b>16.04.040.N</b>      | <p><b>Cuts, Fills, And Grading Improvements:</b> Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology and hydrology of the site, as well as to minimize cuts, fills, alterations of topography, streams, drainage channels, and disruption of soils and vegetation. The design criteria shall include the following:</p> <ol style="list-style-type: none"> <li>1. A preliminary soil report prepared by a qualified engineer may be required by the commission and/or Council as part of the preliminary plat application.</li> <li>2. Preliminary grading plan prepared by a civil engineer shall be submitted as part of all preliminary plat applications. Such plan shall contain the following information: <ol style="list-style-type: none"> <li>a. Proposed contours at a maximum of five foot (5') contour intervals.</li> <li>b. Cut and fill banks in pad elevations.</li> <li>c. Drainage patterns.</li> <li>d. Areas where trees and/or natural vegetation will be preserved.</li> </ol> </li> </ol> |

|                                     |                          |                          |                         |  |
|-------------------------------------|--------------------------|--------------------------|-------------------------|--|
|                                     |                          |                          |                         | <p>e. Location of all street and utility improvements including driveways to building envelopes.</p> <p>f. Any other information which may reasonably be required by the Administrator, commission or Council to adequately review the affect of the proposed improvements.</p> <p>3. Grading shall be designed to blend with natural landforms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways.</p> <p>4. Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for open space for the benefit of future property owners within the subdivision.</p> <p>5. Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the subdivider for revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon completion of the construction. Until such times as such revegetation has been installed and established, the subdivider shall maintain and protect all disturbed surfaces from erosion.</p> <p>6. Where cuts, fills, or other excavations are necessary, the following development standards shall apply:</p> <p>a. Fill areas shall be prepared by removing all organic material detrimental to proper compaction for soil stability.</p> <p>b. Fills shall be compacted to at least ninety five percent (95%) of maximum density as determined by AASHO T99 (American Association of State Highway Officials) and ASTM D698 (American Standard Testing Methods).</p> <p>c. Cut slopes shall be no steeper than two horizontal to one vertical (2:1). Subsurface drainage shall be provided as necessary for stability.</p> <p>d. Fill slopes shall be no steeper than three horizontal to one vertical (3:1). Neither cut nor fill slopes shall be located on natural slopes of three to one (3:1) or steeper, or where fill slope toes out within twelve feet (12') horizontally of the top and existing or planned cut slope.</p> <p>e. Toes of cut and fill slopes shall be set back from property boundaries a distance of three feet (3'), plus one-fifth (1/5) of the height of the cut or the fill, but may not exceed a horizontal distance of ten feet (10'); tops and toes of cut and fill slopes shall be set back from structures at a distance of at least six feet (6'), plus one-fifth (1/5) of the height of the cut or the fill. Additional setback distances shall be provided as necessary to accommodate drainage features and drainage structures.</p> |
|                                     |                          |                          | <b>Council Findings</b> | <i>The City Engineer has approved of all grading requirements for the subdivision. At time of building permit for each lot, City Engineer will review and confirm that all drainage is kept on site.</i>   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <b>16.04.040.O</b>      | <b>Drainage Improvements:</b> The subdivider shall submit with the preliminary plat application such maps, profiles, and other data prepared by an engineer to indicate the proper drainage of the surface water to natural drainage courses or storm drains, existing or proposed. The location and width of the natural drainage courses shall be shown as an easement   |

|                                     |                          |                                     |                         |  |
|-------------------------------------|--------------------------|-------------------------------------|-------------------------|--|
|                                     |                          |                                     |                         | <p>common to all owners within the subdivision and the City on the preliminary and final plat. All natural drainage courses shall be left undisturbed or be improved in a manner that will increase the operating efficiency of the channel without overloading its capacity. An adequate storm and surface drainage system shall be a required improvement in all subdivisions and shall be installed by the subdivider. Culverts shall be required where all water or drainage courses intersect with streets, driveways or improved public easements and shall extend across and under the entire improved width including shoulders.</p> |
|                                     |                          |                                     | <b>Council Findings</b> | <i>City Engineer &amp; Streets department have approved of all drainage proposals including drainage swales along Emerald &amp; Topaz St.</i>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <b>16.04.040.P</b>      | <p><b>Utilities:</b> In addition to the terms mentioned in this section, all utilities including, but not limited to, electricity, natural gas, telephone and cable services shall be installed underground as a required improvement by the subdivider. Adequate provision for expansion of such services within the subdivision or to adjacent lands including installation of conduit pipe across and underneath streets shall be installed by the subdivider prior to construction of street improvements.</p>   |
|                                     |                          |                                     | <b>Council Findings</b> | <i>As shown on Sheet 1, utilities such as power lines and gas are shown extending to the proposed lots.</i>  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>16.04.040.Q</b>      | <p><b>Off Site Improvements:</b> Where the off site impact of a proposed subdivision is found by the commission or Council to create substantial additional traffic, improvements to alleviate that impact may be required of the subdivider prior to final plat approval, including, but not limited to, bridges, intersections, roads, traffic control devices, water mains and facilities, and sewer mains and facilities.</p>  |
|                                     |                          |                                     | <b>Council Findings</b> | <i>This standard is not applicable as no off-site improvements are required for the application</i>  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>16.04.040.R</b>      | <p><b>Avalanche And Mountain Overlay:</b> All improvements and plats (land, planned unit development, townhouse, condominium) created pursuant to this chapter shall comply with City of Ketchum Avalanche Zone District and Mountain Overlay Zoning District requirements as set forth in Title 17 of this Code.</p>  |
|                                     |                          |                                     | <b>Council Findings</b> | <i>This standard is not applicable as the subject property is not within the Avalanche Zone District or Mountain Overlay Zone District.</i>  |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>16.04.040.S</b>      | <p><b>Existing natural features which enhance the attractiveness of the subdivision and community, such as mature trees, watercourses, rock outcroppings, established shrub masses and historic areas, shall be preserved through design of the subdivision.</b></p>   |
|                                     |                          |                                     | <b>Council Findings</b> | <i>This standard is not applicable as no changes to existing features on the property are proposed.</i>  |

#### CONCLUSIONS OF LAW

1. The City of Ketchum is a municipal corporation established in accordance with Article XII of the Constitution of the State of Idaho and Title 50 Idaho Code and is required and has exercised its authority pursuant to the Local Land Use Planning Act codified at Chapter 65 of Title 67 Idaho Code and pursuant to Chapters 3, 9 and 13 of Title 50 Idaho Code to enact the ordinances and regulations, which ordinances are codified in the Ketchum Municipal Code (“KMC”) and are identified in the Findings of Fact and which are herein restated as Conclusions of Law by this reference and which City Ordinances govern the applicant’s Townhouse Preliminary Plat application for the development and use of the project site.

2. The Council has authority to review and recommend approval of the applicant's Subdivision Final Plat Application pursuant to Chapter 16.04 of Ketchum Code Title 16.
3. The City of Ketchum Planning Department provided notice for the review of this application in accordance with Ketchum Municipal Code §16.04.030.
4. The Subdivision Final Plat application is governed under Chapter 16.04 of Ketchum Municipal Code.
5. The 131 Topaz St Subdivision Final Plat application meets all applicable standards specified in Title 16 of Ketchum Municipal Code.

#### **DECISION**

**THEREFORE**, the City Council **approves** this Final Plat Application File No. P22-049 this Monday, June 26, 2023, subject to the following conditions of approval.

#### **CONDITIONS OF APPROVAL**

1. Prior to recording of the Final Plat, the Security Agreement must be fully executed by all parties, and the performance bond must be received by the City of Ketchum.
2. Failure to record the Final Plat within one year of Council's approval of the Final Plat shall cause the Final Plat to be null and void.

Findings of Fact **adopted** this 26th day of June 2023.

---

Neil Bradshaw, Mayor  
City of Ketchum

**SECURITY AGREEMENT FOR PUBLIC  
INFRASTRUCTURE  
AGREEMENT #22866**

**Parties:**

|                   |         |   |
|-------------------|---------|---|
| City of Ketchum   | "City"  | P.O. Box 2315, 151 5 <sup>TH</sup> Ave W,<br>Ketchum, Idaho 83340 |
| Christopher Brown | "Owner" | 287 Hyalite View Dr, Bozeman,<br>Montana 59718                    |

This Security Agreement ("Agreement") is entered into as of the \_\_\_ day of \_\_\_\_\_ 2023, by and between the City of Ketchum, an Idaho municipal corporation ("City") and Christopher Brown ("Owner").

**RECITALS**

- A. The Owner is the owner of real property located at 131 Topaz Street, Ketchum, ID 83340, Parcel Number RPK06150010010 (the "subject property").
- B. On May 23, 2022, a Subdivision Preliminary Plat was approved for the subject property (File No. 21-101), which subdivides the existing single lot into two separate lots.
- C. Pursuant to Preliminary Plat (File No. P21-101) approvals, the Owner is responsible for widening the asphalt on Emerald Street to a consistent 20 feet wide from the western property boundary to the eastern property boundary. The Owner is also responsible for extension of water and sewer utilities to the newly created lot accessed off Topaz Street. The scope of work, design, and construction details for the asphalt widening and utility extension is shown on Exhibit A (the "Work").
- D. The Owner indicated to the City that required improvements cannot be constructed due to weather and requests approval of the final plat prior to completion of required improvements per the provisions of Ketchum Municipal Code (KMC) 16.04.040.C.- *Performance Bond*.
- E. Pursuant to KMC 16.04.040.C, City has requested certain financial assurance of Owner's performance of obligations relative to the asphalt widening and utility extensions.
- F. City received a cost estimate for the Work from a qualified construction and engineering professional as outlined in Exhibit B.

THEREFORE, in consideration of the mutual agreement herein contained and subject to the terms and conditions stated, it is hereby understood and agreed upon by the Parties as follows:

1. **Performance Bond.** Prior to recording of the Final Plat, the Owner shall supply either a personal check or cashier's check in the amount of 150% of the amount indicated in Exhibit B, which is \$62,800.
2. **Completion.** The deadline for completion of the Work shall be not later than May 23, 2024. In the event the improvements are not constructed within the time allowed by this Agreement, the City may proceed with installation of the improvements. Such improvements shall be installed at the expense of the Owner. Owner shall be notified in writing of intent to draw funds from the performance bond. In the event the cost of installing the required improvements exceeds the amount of the bond, the Owner shall be liable to the City for additional costs. The amount that the cost of installing the required improvements exceeds the amount of the performance bond shall automatically become a lien upon any and all property owned by the Owner.
3. **Inspection.** The Owner, in completing the Work, shall make such available for City inspection, confirmation of compliance with City standards, and acceptance, by the City Engineer, prior to the City's return of the performance bond.
4. **As Built Drawings.** Following acceptance of the Work by the City Engineer, Owner shall provide two (2) sets of as built plans and specifications, certified by the Owner's engineer, to the City.
5. **Return of Guarantee.** Following acceptance of the Work by the City Engineer and receipt of as-built plans and specifications, City shall return the full amount of the performance guarantee to the Owner within 30 working days.
6. **Warranties and Guarantees.** Owner warrants and guarantees to City that all Work will be in accordance with the approvals and contracts associated with the Project and will not be defective. City and its officers, directors, members, partners, employees, agents, consultants, and subcontractors shall be entitled to rely on Owner's warranty and guarantee.
7. **Correction Period.** If within eighteen (18) months after the date of acceptance, any portion of the Work is found to be defective, or if the repair of any damages to the Property, adjacent areas that Owner has arranged to use through construction easements or otherwise, and other adjacent areas used by Owner as permitted by Laws and Regulations, is found to be defective, then Owner shall promptly and without cost to City, correct such defective Work.
8. **Amendments.** This Agreement may not be amended, modified, altered or changed in any respect whatsoever, except by further agreement in writing executed by the parties in the manner the Agreement was approved.
9. **Binding Effect.** This Agreement shall be binding upon the heirs, estates, personal representatives, successors, and assigns of the parties.



10. **Attorney Fees and Costs.** If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which such party may be entitled.
11. **Notices.** Any notice under this Agreement shall be in writing and shall be treated as duly delivered if the same is personally delivered or deposited in the United States mail, certified, return receipt requested, postage prepaid, and properly addressed to the contacts as specified at the beginning of this Agreement.
12. **Partial Invalidity.** Whenever possible, each provision of this Agreement shall be interpreted in such a way as to be effective and valid under applicable law. If a provision of this Agreement is prohibited by or invalid under applicable law, it shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2023.

Owner

City of Ketchum

\_\_\_\_\_  
Christopher Brown

\_\_\_\_\_  
Neil Bradshaw, Mayor

Attest:

\_\_\_\_\_  
Trent Donat, City Clerk

|  |  |
|--|--|
| <b>RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:</b><br><br>City Clerk, City of Ketchum<br>PO Box 2315<br>Ketchum Idaho, 83340 |  |
|--|--|

(Space Above Line For Recorder's Use)

**RIGHT-OF-WAY ENCROACHMENT AGREEMENT 22867**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_, 2023, by and between the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), whose address is Post Office Box 2315, Ketchum, Idaho 83340 and CHRISTOPHER BROWN, ("Owner"), whose mailing address is 287 Hyalite View Dr Bozeman, MT 59718 and who owns real property located at 131 Topaz Street, Ketchum, ID 83340 ("subject property").

*RECITALS*

WHEREAS, Owner wishes to permit the placement of a paver driveway adjacent to the subject property from the property line to the edge of asphalt on Topaz Street. These improvements are shown in Exhibit "A" attached hereto and incorporated herein (collectively referred to as the "Improvements") and;

WHEREAS, Ketchum finds that said Improvements will not impede the use of said public right-of-way at this time subject to the terms and provisions of this Agreement;

WHEREAS, following construction of the Improvements, the Owner will restore the right-of-way , as shown in Exhibit "A", acceptable to the Streets and Facilities Director;

NOW, THEREFORE, in contemplation of the above stated facts and objectives, it is hereby agreed as follows:

*TERMS AND CONDITIONS*

1. Ketchum shall permit Owner to install the Improvements identified in Exhibit "A" within the public right-of-way adjacent to 131 Topaz Street until notified by Ketchum to remove the infrastructure at which time Owner shall remove infrastructure at Owner's expense.

2. Owner shall be responsible for the maintenance of said Improvements and shall repair said improvements within 48 hours upon notice from Ketchum that repairs are needed. Any modification to the improvements identified in Exhibit "A" shall be approved by the City prior to any modifications taking place.

3. Owner shall be responsible for restoring the street, curb and gutter and landscaping that is altered due to the construction and installation of the Improvements, to the satisfaction of the Director of Streets and Facilities.

4. In consideration of Ketchum allowing Owner to maintain the Improvements in the public right-of-way, Owner agrees to indemnify and hold harmless Ketchum from and against any and all claims of liability for any injury or damage to any person or property arising from the Improvements constructed, installed and maintained in the public right-of-way. Owner shall further indemnify and hold Ketchum harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed under this Agreement, or arising from any negligence of Owner or Owner's agents, contractors or employees and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Ketchum by reason of such claim, Owner, upon notice from Ketchum, shall defend Ketchum at Owner's expense by counsel satisfactory to Ketchum. Owner, as a material part of the consideration to Ketchum, hereby assumes all risk of damages to property or injury to persons in, upon or about the Improvements constructed, installed and maintained in the public right-of-way arising from the construction, installation and maintenance of said Improvements and Owner hereby waives all claims in respect thereof against Ketchum.

5. Ketchum shall not be liable for injury to Owner's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Owner, its tenants, employees, invitees, customers, agents or contractors or any other person in or about the Subject Property caused by or resulting from the Improvements constructed, installed, removed or maintained in the public right-of-way.

6. Owner understands and agrees that by maintaining the Improvements in the public right-of-way pursuant to this Agreement, Owner obtains no claim or interest in said public right-of-way which is adverse to that of Ketchum and that Owner obtains no exclusive right to said public right-of-way nor any other right to use the public right-of-way not specifically described herein.

7. In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney's fees at the trial and appellate levels and, whether or not litigation is actually instituted.

8. This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. Venue shall be in the District Court of the fifth Judicial District of the State of Idaho.

9. This Agreement sets forth the entire understanding of the parties hereto and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Improvements maintained in the public right-of-way other than as set forth in this Agreement.

10. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.

11. This Agreement shall be recorded with the Blaine County Recorder by Ketchum.

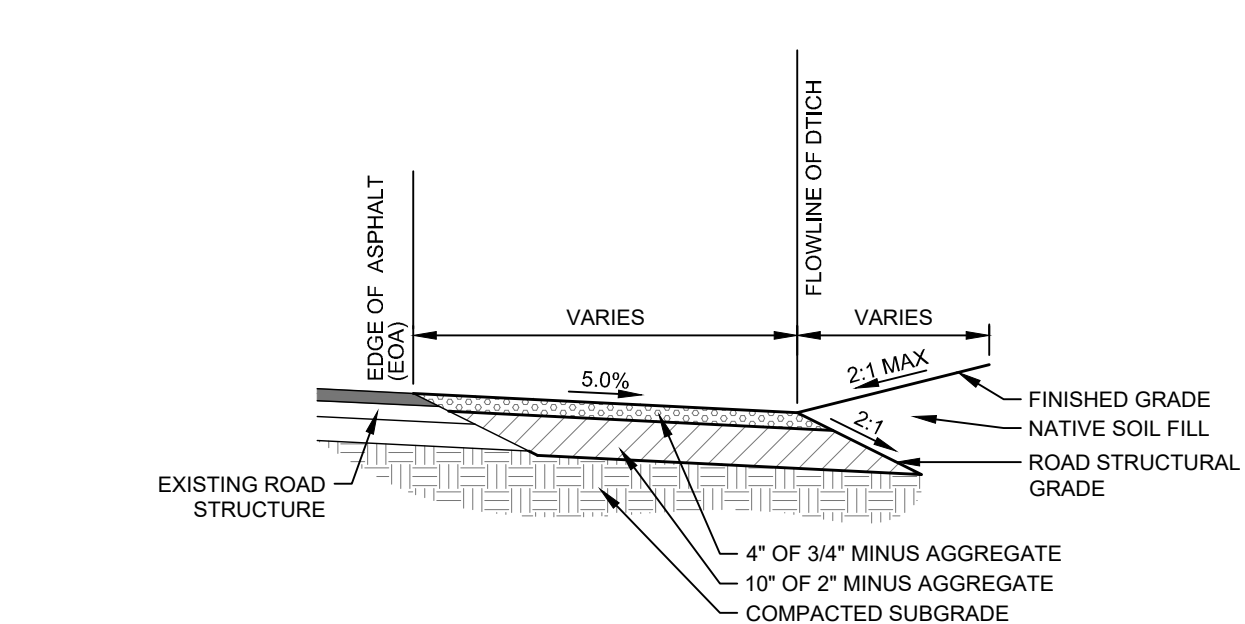
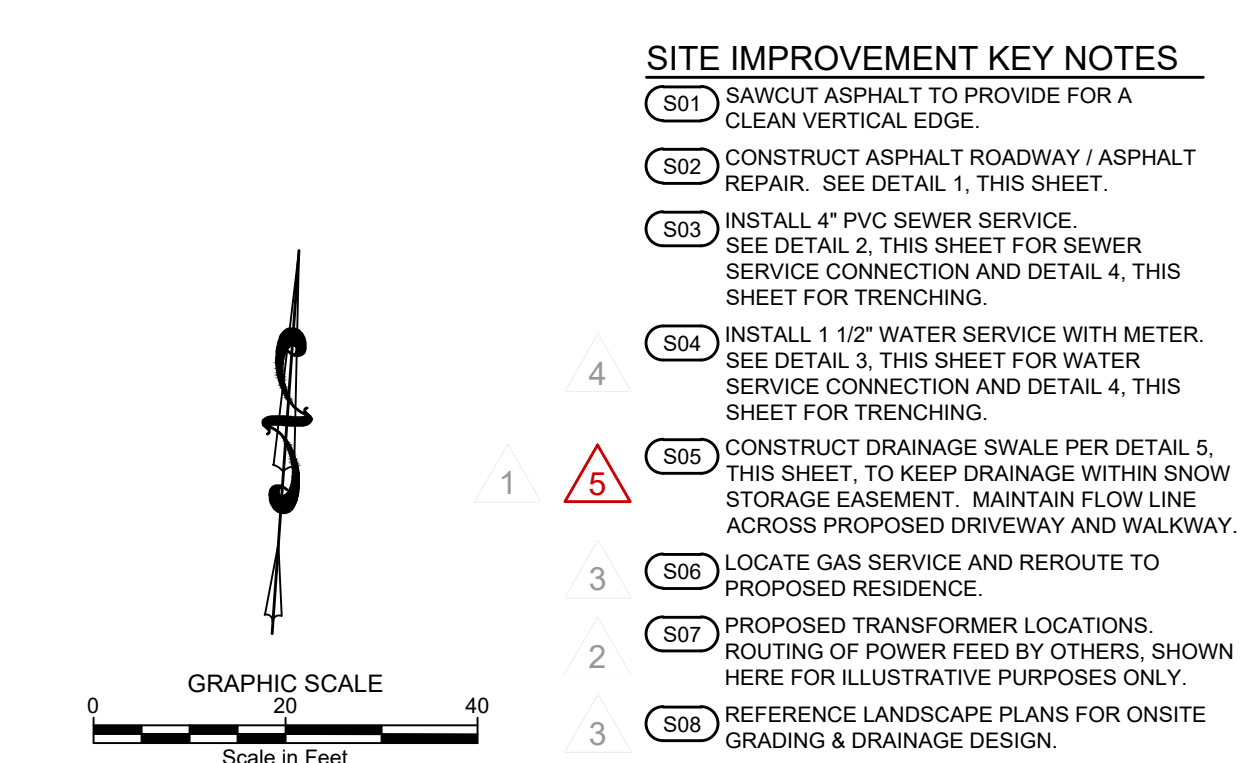
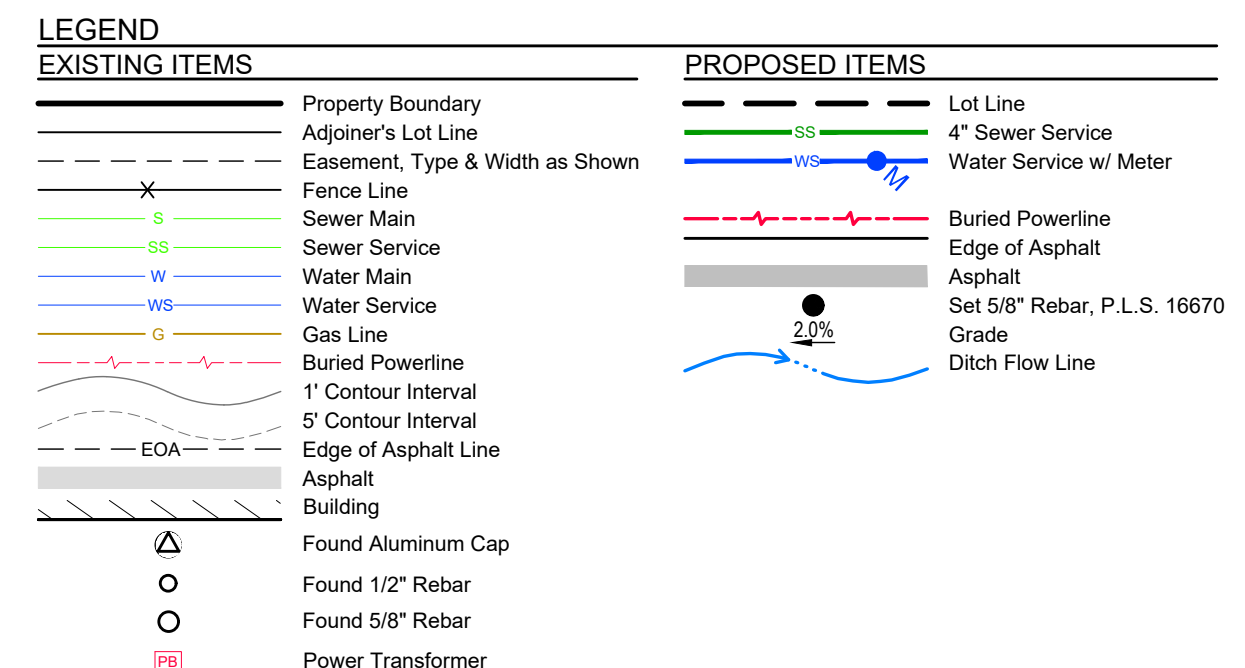
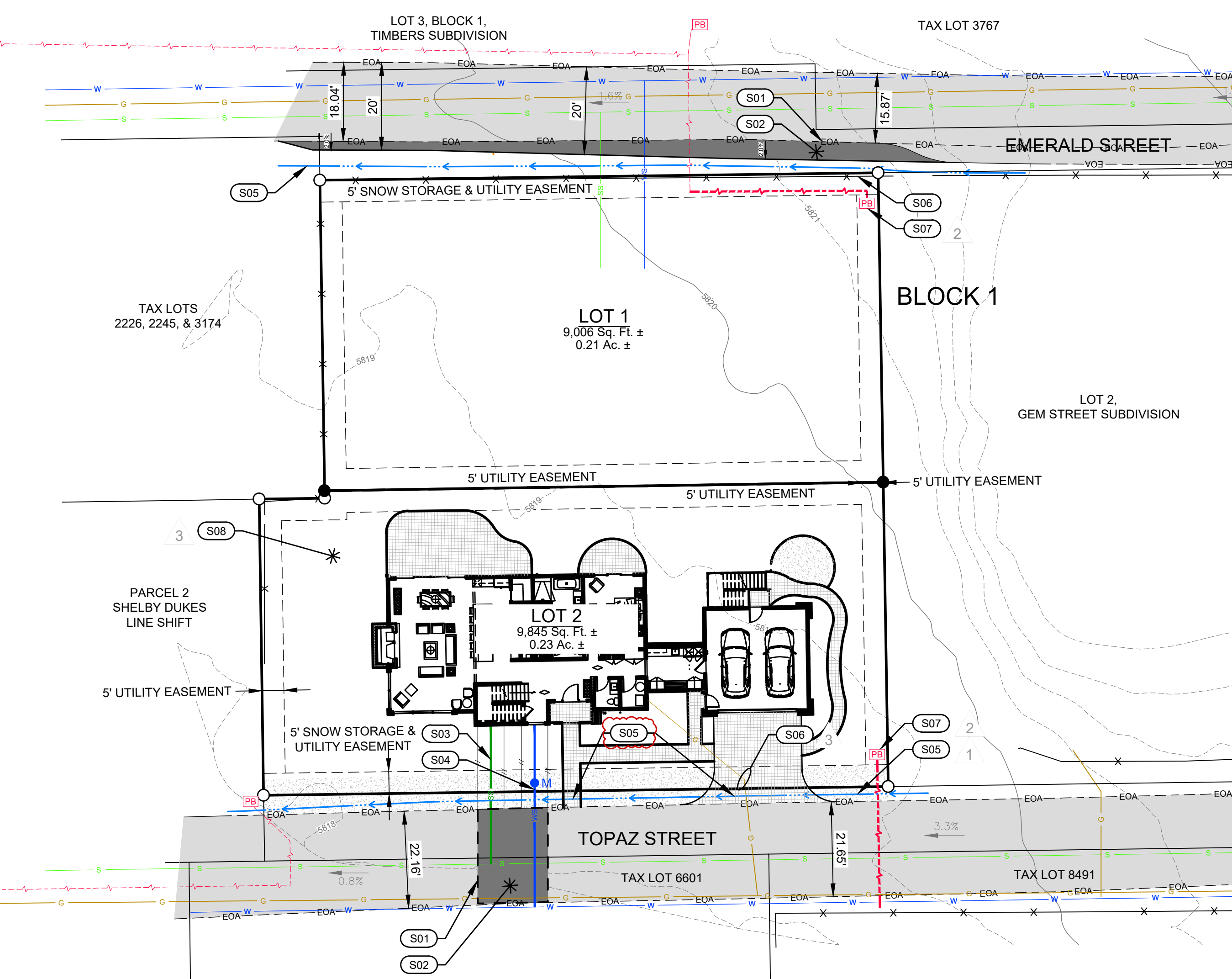
12. The parties fully understand all of the provisions of this Agreement, and believe them to be fair, just, adequate, and reasonable, and accordingly accept the provisions of this Agreement freely and voluntarily.



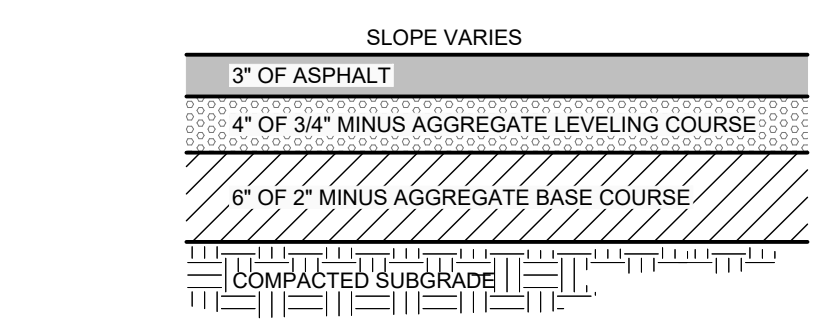
# EXHIBIT A

**GENERAL CONSTRUCTIONS NOTES**

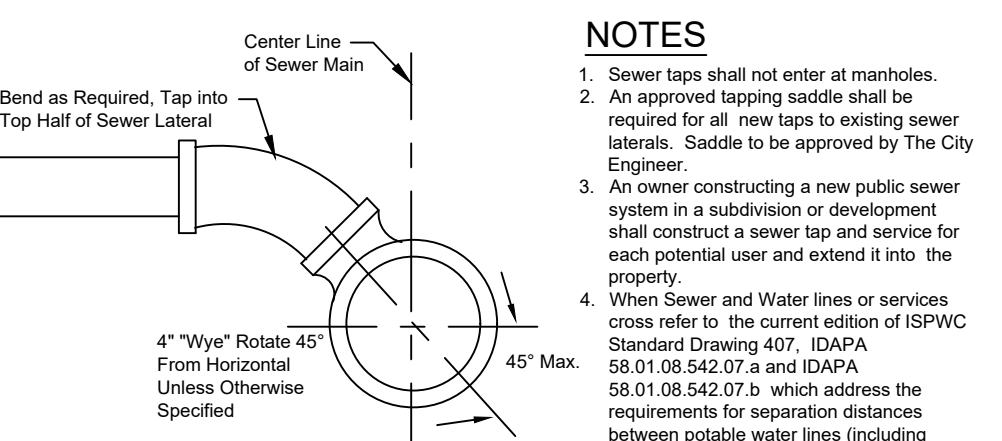
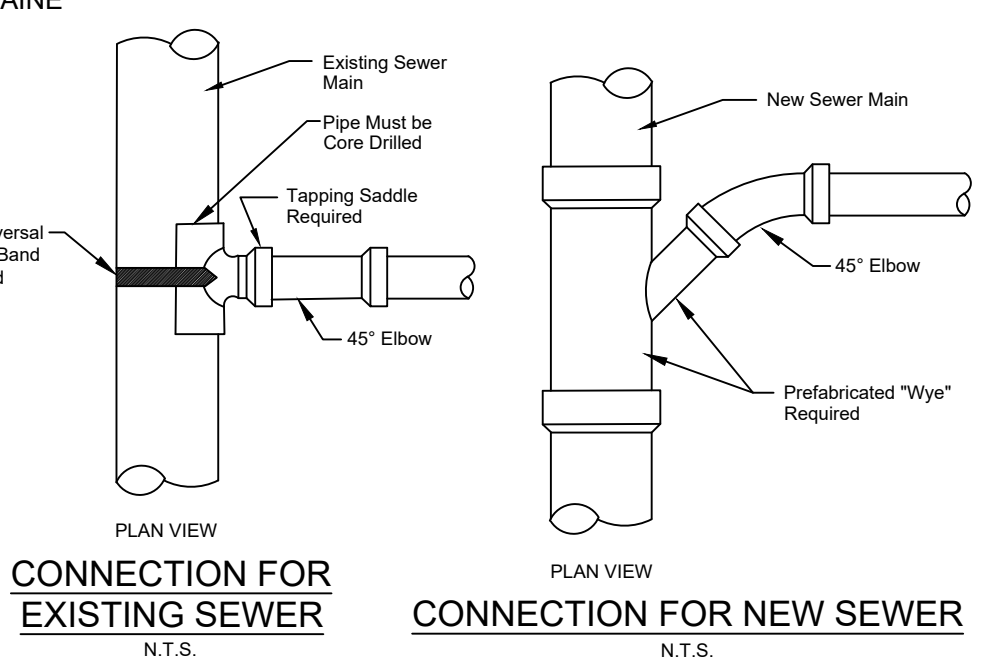
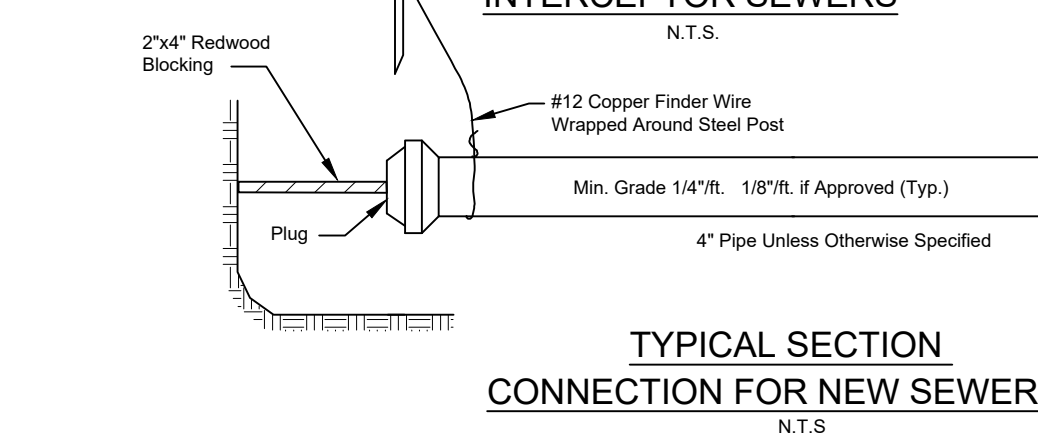
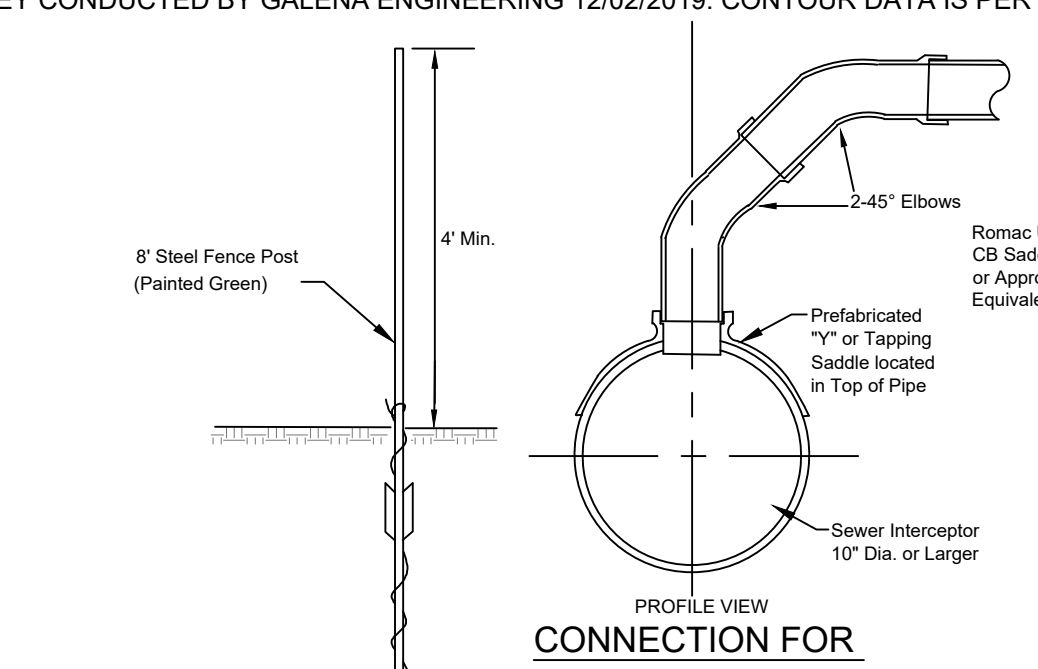
- ALL CONSTRUCTION SHALL BE IN CONFORMANCE WITH THE MOST CURRENT EDITION OF THE "IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION" (ISPMC) AND CITY OF KETCHUM STANDARDS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND KEEPING A COPY OF THE ISPMC AND CITY OF KETCHUM STANDARDS ON SITE DURING CONSTRUCTION.
- THE LOCATION OF EXISTING UNDERGROUND UTILITIES ARE SHOWN ON THE PLANS IN AN APPROXIMATE WAY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING EXISTING UTILITIES PRIOR TO COMMENCING AND DURING THE CONSTRUCTION. THE CONTRACTOR AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH RESULT FROM HIS FAILURE TO ACCURATELY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. CONTRACTOR SHALL CALL DIGLINE (1-800-342-1585) TO LOCATE ALL EXISTING UNDERGROUND UTILITIES A MINIMUM OF 48 HOURS IN ADVANCE OF EXCAVATION.
- CONTRACTOR SHALL COORDINATE RELOCATIONS OF DRY UTILITY FACILITIES (POWER, CABLE, PHONE, TV) WITH THE APPROPRIATE UTILITY FRANCHISE.
- THE CONTRACTOR SHALL CLEAN UP THE SITE AFTER CONSTRUCTION SO THAT IT IS IN A CONDITION EQUAL TO OR BETTER THAN THAT WHICH EXISTED PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS PRIOR TO CONSTRUCTION (THIS MAY INCLUDE ENCROACHMENT PERMITS AND NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) CONSTRUCTION GENERAL PERMIT (CGP) PERMIT COVERAGE).
- ALL CLEARING & GRUBBING SHALL CONFORM TO ISPMC SECTION 201.
- ALL EXCAVATION & EMBANKMENT SHALL CONFORM TO ISPMC SECTION 202. SUBGRADE SHALL BE EXCAVATED AND SHAPED TO LINE, GRADE, AND CROSS-SECTION SHOWN IN THE PLANS. THE SUBGRADE SHALL BE COMPACTED TO 95% OF MAXIMUM DENSITY AS DETERMINED BY ASTM D-698. THE CONTRACTOR SHALL WATER OR AERATE SUBGRADE AS NECESSARY TO OBTAIN OPTIMUM MOISTURE CONTENT. IN-LIEU OF DENSITY MEASUREMENTS, THE SUBGRADE MAY BE PROOF-ROLLED TO THE APPROVAL OF THE ENGINEER.
- PROOF-ROLLING:** AFTER EXCAVATION TO THE SUBGRADE ELEVATION AND PRIOR TO PLACING COURSE GRAVEL, THE CONTRACTOR SHALL PROOF-ROLL THE SUBGRADE WITH A 5-TON SMOOTH DRUM ROLLER, LOADED WATER TRUCK, OR LOADED DUMP TRUCK, AS ACCEPTED BY THE ENGINEER. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF UNSUITABLE SUBGRADE MATERIAL AREAS, AND/OR AREAS NOT CAPABLE OF COMPACTION ACCORDING TO THESE SPECIFICATIONS. UNSUITABLE OR DAMAGED SUBGRADE IS WHEN THE SOIL MOVES, PUMPS AND/OR DISPLACES UNDER ANY TYPE OF PRESSURE INCLUDING FOOT TRAFFIC LOADS.
- IF, IN THE OPINION OF THE ENGINEER, THE CONTRACTOR'S OPERATIONS RESULT IN DAMAGE TO, OR PROTECTION OF, THE SUBGRADE, THE CONTRACTOR SHALL, AT HIS OWN EXPENSE, REPAIR THE DAMAGED SUBGRADE BY OVER-EXCAVATION OF UNSUITABLE MATERIAL TO FIRM SUBSOIL, LINE EXCAVATION WITH GEOTEXTILE FABRIC, AND BACKFILL WITH PIT RUN GRAVEL.
- ALL 2" MINUS GRAVEL SHALL CONFORM TO ISPMC 802, TYPE II (ITD STANDARD 703.04, 2"), SHALL BE PLACED IN CONFORMANCE WITH ISPMC SECTION 801 AND COMPACTED PER SECTION 202. MINIMUM COMPACTION OF PLACED MATERIAL SHALL BE 90% OF MAXIMUM LABORATORY DENSITY AS DETERMINED BY AASHTO T-99.
- ALL 3/4" MINUS CRUSHED GRAVEL SHALL CONFORM TO ISPMC 802, TYPE I (ITD STANDARD 703.04, 3/4" B), SHALL BE PLACED IN CONFORMANCE WITH ISPMC SECTION 802 AND COMPACTED PER SECTION 202. MINIMUM COMPACTION OF PLACED MATERIAL SHALL BE 95% OF MAXIMUM LABORATORY DENSITY AS DETERMINED BY AASHTO T-99 OR ITD T-91.
- ALL ASPHALTIC CONCRETE PAVEMENT WORK SHALL CONFORM TO ISPMC SECTION(S) 805, 810, AND 811 FOR CLASS II PAVEMENT. ASPHALT AGGREGATE SHALL BE 1/2" (13MM) NOMINAL SIZE CONFORMING TO TABLE 803B IN ISPMC SECTION 803. ASPHALT BINDER SHALL BE PG 58-28 CONFORMING TO TABLE A-1 IN ISPMC SECTION 805.
- ASPHALT SAWCUTS SHALL BE AS INDICATED ON THE DRAWINGS, OR 24" INCHES FROM EDGE OF EXISTING ASPHALT, IF NOT INDICATED OTHERWISE SO AS TO PROVIDE A CLEAN PAVEMENT EDGE FOR MATCHING. NO WHEEL CUTTING SHALL BE ALLOWED. PRIOR TO REPLACING ASPHALT, THE UNDERLYING SURFACE INCLUDING VERTICAL SAWCUT JOINTS SHALL BE CLEANED OF ALL DEBRIS AND A TACK COAT SHALL BE APPLIED TO ALL CURBS, SAWCUTS, OR OVERLAY SURFACES.
- TRAFFIC CONTROL SHALL BE PER THE TRAFFIC CONTROL PLAN. CONTRACTOR WILL NEED TO MAINTAIN ACCESS TO ALL PRIVATE PROPERTIES, UNLESS OTHERWISE COORDINATE WITH THE PROPERTY OWNER THROUGH THE CITY ENGINEER.
- ALL CONCRETE WORK SHALL CONFORM TO ISPMC SECTIONS 701, 703, AND 705. ALL CONCRETE SHALL BE 3,000 PSI MINIMUM, 28 DAY, AS DEFINED IN ISPMC SECTION 703, TABLE 1, IMMEDIATELY AFTER PLACEMENT PROTECT CONCRETE BY APPLYING MEMBRANE-FORMING CURING COMPOUND, TYPE 2, CLASS A PER ASTM C 309-94. APPLY CURING COMPOUND PER MANUFACTURER'S INSTRUCTIONS AND SPECIFICATIONS.
- ALL TRENCHING SHALL CONFORM TO ISPMC STANDARD DRAWING SD-301. TRENCHES SHALL BE BACKFILLED AND COMPACTED TO A MINIMUM OF 95% OF MAXIMUM DENSITY AS DETERMINED BY AASHTO T-99.
- PER IDAHO CODE § 55-1613, THE CONTRACTOR SHALL RETAIN AND PROTECT ALL MONUMENTS, ACCESSORIES TO CORNERS, BENCHMARKS AND POINTS SET IN CONTROL SURVEYS. ALL MONUMENTS, ACCESSORIES TO CORNERS, BENCHMARKS AND POINTS SET IN CONTROL SURVEYS THAT ARE LOST OR DISTURBED BY CONSTRUCTION SHALL BE REESTABLISHED AND RE-MONUMENTED, AT THE EXPENSE OF THE AGENCY OR PERSON CAUSING THEIR LOSS OR DISTURBANCE AT THEIR ORIGINAL LOCATION OR BY SETTING OF A WITNESS CORNER OR REFERENCE POINT OR A REPLACEMENT BENCHMARK OR CONTROL POINT, BY OR UNDER THE DIRECTION OF A PROFESSIONAL LAND SURVEYOR.
- CONSTRUCTION OF WATER MAINS AND ALL OTHER RELATED APPURTENANCES SHALL BE IN ACCORDANCE WITH THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPMC), IDAPA 58.01.08, IDAHO RULES FOR PUBLIC DRINKING WATER SYSTEMS AND THE CITY OF KETCHUM UTILITIES DEPARTMENT STANDARDS.
- CONTRACTOR SHALL PRESSURE TEST, DISINFECT, AND CONDUCT BIOLOGICAL TESTING IN ACCORDANCE WITH THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPMC), AMERICAN WATER WORKS ASSOCIATION (AWWA) STANDARDS, AND THE PRESSURE TESTING, DISINFECTION, AND MICROBIOLOGICAL TESTING PROCEDURES.
- CONSTRUCTION OF WATER SERVICES AND ALL OTHER RELATED APPURTENANCES SHALL BE IN ACCORDANCE WITH THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPMC), IDAPA 58.01.08, IDAHO RULES FOR PUBLIC DRINKING WATER SYSTEMS AND THE CITY OF KETCHUM UTILITIES DEPARTMENT STANDARDS.
- CONTRACTOR SHALL PRESSURE TEST, DISINFECT, AND CONDUCT BIOLOGICAL TESTING IN ACCORDANCE WITH THE IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION (ISPMC), AMERICAN WATER WORKS ASSOCIATION (AWWA) STANDARDS, AND THE PRESSURE TESTING, DISINFECTION, AND MICROBIOLOGICAL TESTING PROCEDURES.
- ALL WATER SUPPLY FIXTURES, FITTINGS, PIPING, AND ALL RELATED APPURTENANCES SHALL BE ANSI/NSF STD. 61 COMPLIANT.
- ALL WATER SUPPLY FIXTURES, FITTINGS, PIPING, AND ALL RELATED APPURTENANCES SHALL COMPLY WITH THE LOW LEAD ACT REQUIRING ALL MATERIALS TO HAVE A LEAD CONTENT EQUAL TO OR LESS THAN 0.25%.
- THE CONTRACTOR SHALL USE ANSI/NSF STANDARD 60 CHEMICALS AND COMPOUNDS DURING INSTALLATION & DISINFECTION OF POTABLE WATER LINES.
- CONTRACTOR SHALL COORDINATE LOCATIONS OF DRY UTILITY FACILITIES (POWER, CABLE, PHONE, TV) NOT SHOWN ON THE DRAWING WITH IDAHO POWER AND/OR UTILITY FRANCHISE.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR HIRING A MATERIALS TESTING COMPANY DURING CONSTRUCTION TO VERIFY ALL COMPACTION AND MATERIAL PLAN AND SPECIFICATION REQUIREMENTS ARE MET. QUALITY CONTROL DOCUMENTATION OF TESTING FOR WORK IN RIGHT-OF-WAY MEETING CITY OF KETCHUM CODE SECTION 12.04.040 (CONCRETE, AGGREGATE BASE COMPACTION, ASPHALT COMPACTION) WILL BE NECESSARY FOR CERTIFICATE OF OCCUPANCY.
- NO SNOWMELT INSTALLATIONS ARE TO OCCUR WITHIN CITY OF KETCHUM ROW.
- BOUNDARY INFORMATION SHOWN HEREON ARE PER A SURVEY CONDUCTED BY GALENA ENGINEERING 12/02/2019. CONTOUR DATA IS PER BLAINE COUNTY LIDAR DATED 2017.



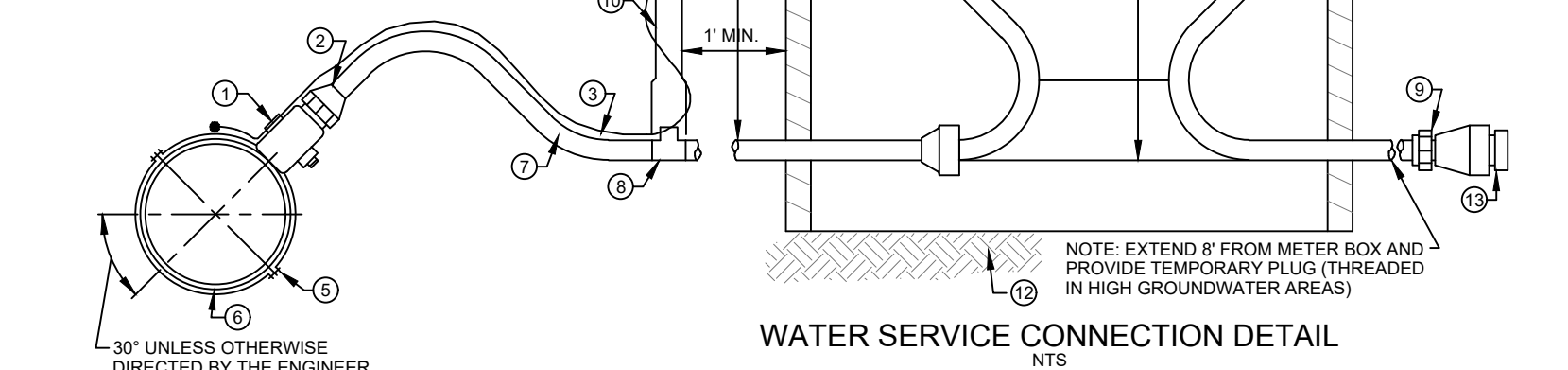
NOTES:  
 1. SUBBASE CAN BE 2" TYPE II OR 3/4" TYPE I CRUSHED AGGREGATE BASE COURSE.  
 2. MATERIALS SHALL CONFORM WITH CURRENT ISPMC STANDARDS, DIVISION 800 AGGREGATES AND ASPHALT.



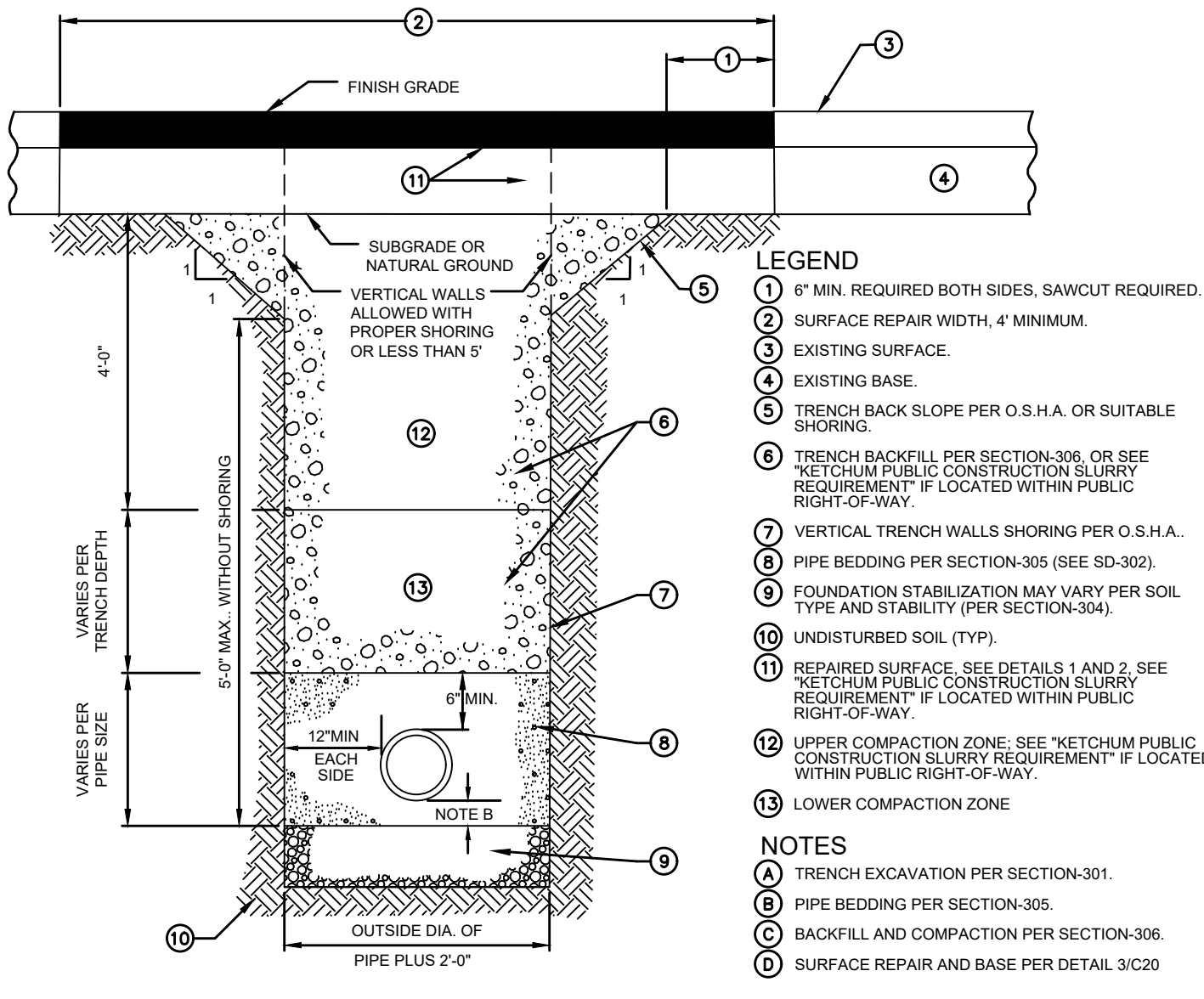
NOTES:  
 1. SUBBASE CAN BE 2" TYPE II OR 3/4" TYPE I CRUSHED AGGREGATE BASE COURSE.  
 2. MATERIALS SHALL CONFORM WITH CURRENT ISPMC STANDARDS, DIVISION 800 AGGREGATES AND ASPHALT.  
 3. PAVEMENT SECTION MAY BE MODIFIED IF A PROJECT SPECIFIC GEOTECHNICAL REPORT, STAMPED BY A LICENSED ENGINEER, IS PROVIDED.



- NOTES:**
- ALL PRODUCTS AS LISTED OR APPROVED SUBSTITUTIONS.
  - NO GALVANIZED PIPE OR YELLOW BRASS FITTINGS TO BE USED.
  - SERVICE PIPE, ULTRA HIGH MOLECULAR WEIGHT POLYETHYLENE PIPE SDR 8, CLASS 200 IN IRON PIPE SIZE (DRISCO PIPE 8600 ULTRA LINE) 1 1/2".
  - NO SERVICE CONNECTIONS WITHIN 18 INCHES OF THE PIPE ENDS. STAGGER MULTIPLE CONNECTIONS MADE ON THE SAME JOINT OF PIPE ALONG THE CIRCUMFERENCE AND SEPARATED BY A MINIMUM OF 18 INCHES OR 2.5X PIPE Ø. MAXIMUM TWO (2) SERVICE CONNECTIONS PER STICK OF PIPE.
  - ELEVATION SET OF METER LID PER LOCAL REQUIREMENTS.



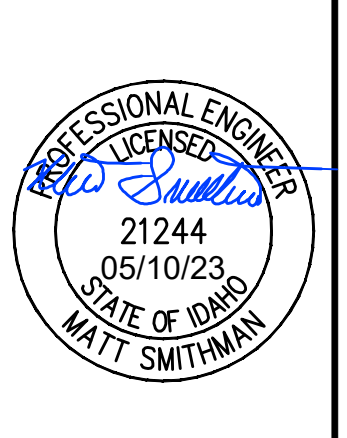
- LEGEND**
- CORP STOP WITH COMPRESSION COUPLING FORD MODEL F-1100 OR APPROVED EQUAL.
  - MUELLER H-15072.
  - NO. 12 COPPER FINDER WIRE. SEE SD-514 FOR SPLICING.
  - MUELLER 18" DIA OPENING LID OR APPROVED EQUAL. 2" DIA HOLE IN LID FOR RADIO READ UNIT. LIDS AND FRAMES LOCATED IN PAVED OR GRAVEL AREAS WHICH WILL RECEIVE VEHICULAR TRAFFIC SHALL BE H-20 RATED. D&L SUPPLY D-6016 RING WITH SOLID LID OR APPROVED EQUAL.
  - STAINLESS STEEL SADDLE.
  - WATER MAIN.
  - 1 1/2" SERVICE LINE. 200 PSI POLY PIPE WITH INSERTS (TYP.) NO SPLICING IS ALLOWED.
  - FORD MODEL B-111 RESILIENT SEAT, CURB BALL VALVE OR APPROVED EQUAL.
  - DOUBLE PURPOSE COUPLING.
  - STANDARD KETCHUM STYLE VALVE BOX WITH ERIE STYLE LID AND ATTACHED ROD.
  - 18" DIA. X 72" DEEP MUELLER THERMO CIL METER VAULT OR APPROVED EQUAL. NOTCH FOR SERVICE LATERALS.
  - FIRM UNDISTURBED EARTH. (SEE TILE ON 2" X 2" DIAMETER PRECAST CONCRETE BLOCK IF OVER EXCAVATION OCCURS).
  - PROVIDE TEMPORARY PLUG (THREADED IN HIGH WATER AREAS).



- LEGEND**
- 6" MIN. REQUIRED BOTH SIDES. SAWCUT REQUIRED.
  - SURFACE REPAIR WIDTH, 4" MINIMUM.
  - EXISTING SURFACE.
  - EXISTING BASE.
  - TRENCH BACK SLOPE PER O.S.H.A. OR SUITABLE SHORING.
  - TRENCH BACKFILL PER SECTION-306. OR SEE "KETCHUM PUBLIC CONSTRUCTION SLURRY REQUIREMENT" IF LOCATED WITHIN PUBLIC RIGHT-OF-WAY.
  - VERTICAL TRENCH WALLS SHORING PER O.S.H.A.
  - PIPE BEDDING PER SECTION-305 (SEE SD-302).
  - FOUNDATION STABILIZATION MAY VARY PER SOIL TYPE AND STABILITY (PER SECTION-304).
  - UNDISTURBED SOIL (TYP).
  - REPAIRED SURFACE. SEE DETAILS 1 AND 2. SEE "KETCHUM PUBLIC CONSTRUCTION SLURRY REQUIREMENT" IF LOCATED WITHIN PUBLIC RIGHT-OF-WAY.
  - UPPER COMPACTION ZONE. SEE DETAILS 1 AND 2. SEE "KETCHUM PUBLIC CONSTRUCTION SLURRY REQUIREMENT" IF LOCATED WITHIN PUBLIC RIGHT-OF-WAY.
  - LOWER COMPACTION ZONE.
- NOTES**
- TRENCH EXCAVATION PER SECTION-301.
  - PIPE BEDDING PER SECTION-305.
  - BACKFILL AND COMPACTION PER SECTION-306.
  - SURFACE REPAIR AND BASE PER DETAIL 3/C20

**KETCHUM PUBLIC CONSTRUCTION SLURRY REQUIREMENT**  
 IN AREAS WHERE IT IS NECESSARY TO CUT THE ASPHALT PAVEMENT AND DIG A TRENCH FOR BURIAL OF CONDUIT CABLE OR OTHER CITY UTILITY, THE TRENCH SHALL BE BACKFILLED WITH A LEAN CONCRETE MIX TO THE BOTTOM OF FINISH SURFACE MATERIAL WITH THE FOLLOWING PROPORTIONS OF MATERIALS:  
 COARSE AGGREGATE (3/4" MINUS) 2,600 LBS.  
 SAND 800 LBS.  
 PORTLAND CEMENT 94 LBS.  
 WATER 11 GAL (MAX.)  
 WATER CONTENT IS MAXIMUM AND MAY BE REDUCING DOWNWARD. CARES SHALL BE TAKEN TO ASSURE THAT EXCESS WATER IS NOT PRESENT IN THE MIXING DRUM PRIOR TO CHARGING THE MIXER WITH MATERIALS. THROUGH MIXING WILL BE REQUIRED PRIOR TO DISCHARGE.  
 NO COMPACTION, VIBRATION OR FINISHING IS REQUIRED. THE LEAN CONCRETE MIX SHALL BE STRUCK OFF AT OR BELOW THE ELEVATION OF THE PLANT MIX SURFACING WITH A SQUARE-SHOVEL OR SIMILAR HAND TOOL. THE BACKFILL MIX SHALL BE ALLOWED TO SET FOR A MINIMUM OF 2 HOURS BEFORE THE PERMANENT PLANT MIX SURFACING IS PLACED TO COMPLETE THE TRENCH REPAIR. TEMPORARY PLACEMENT OF ASPHALT OR D&L MIX SURFACING MAY BE NECESSARY TO ACCOMMODATE TRAFFIC WITHIN THE FIRST 2 HOURS OF BACKFILL PLACEMENT PRIOR TO COMPLETING THE PERMANENT REPAIR.

**REPEAT OF LOT 2 GEM ST. SUBD. (131 TOPAZ ST) ROW IMPROVEMENT PLAN**  
 LOCATED WITHIN SECTION 18, T.4N., R.18E., B.M., CITY OF KETCHUM, BLAINE COUNTY, IDAHO  
 PREPARED FOR CHRIS BROWN  
 PROJECT INFORMATION  
 P:\subeng\170\row\Construction\170\_Eng.dwg 05/10/23 2:56:05 PM



MS DESIGNED BY  
 MS DRAWN BY  
 MS CHECKED BY

**GALENA ENGINEERING, INC.**  
 Civil Engineers & Land Surveyors  
 317 N. River Street  
 Hailey, Idaho 83433  
 (208) 768-1705  
 email: galena@galena-engineering.com

| NO. | DATE       | BY | REVISIONS  |
|-----|------------|----|--|
| 1   | 08/24/2022 | MS | REVISIONS PER CITY OF KETCHUM REVIEW             |
| 2   | 09/06/2022 | MS | IFCO TRANSFORMER LOCATION UPDATE                 |
| 3   | 04/25/2023 | MS | REVISIONS PER CITY COMMENTS & UPDATED BACKGROUND |
| 4   | 04/27/2023 | MS | REVISE WATER SERVICE SIZE PER CLIENT REQUEST     |
| 5   | 05/10/2023 | MS | ADD CALLOUT TO FLOW LINE                         |

**C1.0**

REUSE OF DRAWINGS: These drawings, or any portion thereof, shall not be used on any project or extension of this project except by agreement in writing with Galena Engineering, Inc.



City of Ketchum

### CITY COUNCIL MEETING AGENDA MEMO

Meeting Date:  Staff Member/Dept:

Agenda Item:

**Recommended Motion:**

**Reasons for Recommendation:**

- 
- 
- 

**Sustainability Impact:**

**Financial Impact:**

**Attachments:**

- 
- 
-



June 14, 2023

Mr. Gio Tognoni  
Water Utilities Supervisor  
110 River Ranch Road  
Ketchum, ID 83340

Sent via email: [gtognoni@ketchumidaho.org](mailto:gtognoni@ketchumidaho.org)

Subject: ***Proposal for Engineering Services  
City of Ketchum - Water Facility Plan Addendum***

Dear Gio,

Clear Solutions Engineering, LLC (Clear Solutions) is pleased to submit this proposal to provide engineering services for the Water Facility Plan Addendum project.

#### **BACKGROUND**

The City of Ketchum prepared a Water Facilities Plan that was accepted by the Idaho Department of Environmental Quality (IDEQ) in August 2018. The City has made major improvements to the water system in recent years that have significantly reduced water loss. The City would like to evaluate more recent data that better reflects current water usage. This proposal outlines the Scope of Work to prepare a Water Facility Plan Addendum to evaluate recent water usage data and prepare revised water demand projections.

#### **SCOPE OF WORK**

Clear Solutions will prepare a Water Facility Plan Addendum to evaluate the most recent five years of water usage data. The Water Facility Plan Addendum will be a concise stand-alone document focused on presenting accurate water demand projections based on recent water usage data. Analysis will include determination of Average Day Demand (ADD), Maximum Day Demand (MDD), and Peak Hour Demand (PHD). Peaking factors will be analyzed for MDD/ADD and PHD/MDD. Historical water demand data and population growth projections will be used to project water demands over a 20-year planning horizon.

**Deliverables:** Draft Water Facility Plan Addendum for City Review  
Address City Comments and Submit Water Facility Plan Addendum for IDEQ Review  
Address IDEQ Comments and Finalize Water Facility Plan Addendum

#### **ASSUMPTIONS**

This proposal is based on the following assumptions:

- City will provide five years of SCADA data for use in evaluating water demands
- Annual population growth rate of 1.15% will be used per 2018 Facility Plan
- Scope of Work does not include developing a Capital Improvement Plan (CIP)
- Scope of Work does not include revising the 2018 Facility Plan



**ESTIMATED BUDGET FOR ENGINEERING SERVICES**

Clear Solutions will provide the engineering services described in the Scope of Work on a time and materials basis at the standard billing rates listed below. The estimated budget for completing the tasks described above is:

**Total Estimated Engineering Budget** **\$12,400**

Direct costs will be billed at actual cost plus 10%. The estimated engineering budget will not be exceeded without further authorization. Hourly rates are shown below. We are ready to begin these tasks immediately upon notice to proceed.

|                          |                |
|--------------------------|----------------|
| Principal Engineer:      | \$170 per hour |
| Senior Project Manager:  | \$150 per hour |
| Senior Hydrogeologist:   | \$145 per hour |
| Project Manager:         | \$145 per hour |
| Senior Project Engineer: | \$130 per hour |
| Project Engineer:        | \$120 per hour |
| CADD Designer:           | \$105 per hour |

**AGREEMENT**

If this proposal meets with your approval, it may serve as the basis for agreement by affixing signatures in the space provided below. Your signature will be considered notice to proceed. If you have any questions, or require additional information, please do not hesitate to contact us. We look forward to working with you on the project.

Respectfully submitted,  
**CLEAR SOLUTIONS ENGINEERING, LLC**

Accepted By:  
**CITY OF KETCHUM, IDAHO**

By  \_\_\_\_\_  
Eric Landsberg, P.E.  
Principal Engineer

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

## TERMS AND CONDITIONS

Clear Solutions proposes to provide these services on a time and materials basis. Direct costs (travel, subconsultants, photocopy, etc.) are billed at actual cost plus 10%. Standard payment terms are 30 days after invoice date. Invoices will be sent to the Client monthly, based upon the amount of work complete at time of billing. Failure to make payment within 30 days may delay work and deliverables. Invoices not paid in full within 60 days of invoice are overdue and subject to interest at 12% per annum. Non-payment by the Client may constitute a breach of contract, and all work can be stopped on the project. Any unbilled time already accrued to the project will be invoiced and all outstanding amounts must be paid before resumption of work on the project.

If required, additional Engineering Services will be billed on a time and materials basis at the following rates. Hourly rates are adjusted on January 1<sup>st</sup> each year.

|                          |                |
|--------------------------|----------------|
| Principal Engineer:      | \$170 per hour |
| Senior Project Manager   | \$150 per hour |
| Senior Hydrogeologist    | \$145 per hour |
| Project Manager:         | \$145 per hour |
| Senior Project Engineer: | \$130 per hour |
| Project Engineer:        | \$120 per hour |
| CADD Designer:           | \$105 per hour |

Clear Solutions will be responsible to a level of competency for professional engineering services presently maintained by other practicing professional consultants performing similar work in the state where the project is located.

**Dispute Resolution:** In an effort to resolve any conflicts that arise during the design and construction of the project or following the completion of the project, the Client and Clear Solutions agree that all disputes between them arising out of or relating to this proposal agreement, or the project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

**Risk Allocation:** In recognition of the relative risks and benefits of the project to both the Client and Clear Solutions, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of Clear Solutions to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of Clear Solutions to the Client shall not exceed the total fee for services rendered on this project, or \$100,000, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

**Engineer's Opinions of Probable Cost** for facilities considered and designed under this Agreement are prepared by Clear Solutions through exercise of its experience and judgement in applying presently available cost data, but it is recognized that Clear Solutions has no control over costs of labor and materials, or over the construction contractor's methods of determining prices, or over competitive bidding procedures, market conditions, and unknown field conditions so that Clear Solutions cannot and does not guarantee that proposals, bids, or project construction costs will not vary from Clear Solutions opinions of probable cost.

1. **Effect of Proposal.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, successors, and assigns.
2. **Merger.** As to the subject matter contained herein, this Proposal shall be the complete, entire, final and exclusive agreement among the parties hereto and incorporates and supersedes all prior and contemporaneous negotiations, agreements, and understandings, written or oral, between the parties.
3. **Amendment.** This Proposal may not be modified or supplemented in any manner or form whatsoever, either by oral or written evidence, or by course of dealing, but only by written amendment signed by all parties hereto.
4. **Legal Fees.** The prevailing party in any litigation or other proceeding brought to enforce the terms of this agreement shall be entitled to receive from the non-prevailing party its attorneys' fees, paralegals' fees, and litigation-related costs if ordered by a court or otherwise required by law.
5. **Execution in Counterparts.** This Proposal may be executed in counterparts, each of which is deemed an original but all of which constitute one and the same instrument. This Proposal may be signed and delivered by facsimile or via email in PDF or other similar format, each of which shall be effective as an original.
6. **Governing Law and Venue.** This agreement shall be construed, interpreted, and enforced in accordance with the laws of the State of Idaho. Any action arising out of or in connection with this Proposal shall be heard in the District Court for the Fourth Judicial District of the State of Idaho, in and for Ada County.



**CITY OF KETCHUM**  
**PO BOX 2315 \* 191 5TH ST. \* KETCHUM, ID 83340**  
**Administration 208-726-3841 (fax) 208-726-8234**

**PURCHASE ORDER**  
 BUDGETED ITEM? \_\_\_ Yes \_\_\_ No

**PURCHASE ORDER - NUMBER: 23112**

|   |   |
|---|---|
| <b>To:</b><br>6032<br>CLEAR SOLUTIONS ENGINEERING LLC<br>PO BOX 538<br>EAGLE ID 83616 | <b>Ship to:</b><br>CITY OF KETCHUM<br>PO BOX 2315<br>KETCHUM ID 83340 |
|---|---|

| P. O. Date | Created By | Requested By | Department      | Req Number | Terms |
|------------|------------|--------------|-----------------|------------|-------|
| 06/20/2023 | BANCONA    | BANCONA      | Utilities/Water | 0          |       |

| Quantity | Description                               | Unit Price | Total     |
|----------|---|------------|-----------|
| 1.00     | WATER FACILITY PLAN ADDENDUM 63-4340-4200 | 12,400.00  | 12,400.00 |
|          | SHIPPING & HANDLING                       |            | 0.00      |
|          | TOTAL PO AMOUNT                           |            | 12,400.00 |

\_\_\_\_\_  
 Authorized Signature

# City of Ketchum | Fiscal Year 2024 Draft Budget





**Neil Bradshaw – Mayor**

**Jim Slanetz – Council President**

**Amanda Breen – Council Member**

**Michael David – Council Member**

**Courtney Hamilton – Council Member**

**Jade Riley – City Administrator**

**Shellie Gallagher – City Treasurer**

**Aly Swindley – Management Analyst**



Following three years of unprecedented growth and change in our small mountain town, we are seeing the first signs of a return to the normal ebb and flow of mountain life. The “shoulder” or “slack” periods are returning but the seasonal slowdown is not as long or as pronounced as in pre-pandemic years.

After steep rises in both property prices and rental rates, increases have slowed and prices have plateaued, although at significantly higher levels. The higher property values continue to put a strain on the inventory of workforce housing and the affordability of living here. In turn, it has made it harder for local workers and businesses to provide goods and services to our residents and visitors.

While property values may have increased significantly, by state law the City's property tax revenue can only increase by 3%. This is far below the cost increases that we are experiencing. The disparity between the rate of revenue growth and rate of inflation creates a squeeze on our budget. Furthermore, the anticipated return to “normal” tourist visitation will likely lead to a slight decline in 2024 Local Option Tax (LOT) revenues despite inflationary effects.

To best address this challenge, our budget must adjust to the growing demands on our town and our efforts must be focused on three main areas:

**1. Housing for year-round residents**

- With the recent passing of the LOT ballot measure, we have more than \$1.5m of dedicated funds towards supporting our Housing Action Plan.

**2. Preserving the character and soul of Ketchum**

- We have funded an ambitious project to update our city comprehensive plan and zoning code that better reflects our community values and expectations whilst providing greater direction to prospective developers.

**3. Investing in our city's infrastructure**

- Our 5-year Capital Improve Plan (CIP) continues to prioritize the growing demand on city infrastructure although financial constraints continue to persist.

Our budget is aligned with our vision for Ketchum; namely a city that is **vibrant, connected, sustainable and safe**.



|  |         |
|--|---------|
| <b>BUDGET OVERVIEW</b>                 |         |
| Executive Summary                      | Page 1  |
| Revenue / Expenditure Overview by Fund | Page 2  |
| Authorized Staffing Overview by Fund   | Page 3  |
| General Fund Summary                   | Page 4  |
| <b>DEPARTMENTS</b>                     |         |
| Administration                         | Page 11 |
| Fire & Rescue                          | Page 13 |
| Legal Services                         | Page 16 |
| Legislative & Executive                | Page 17 |
| Planning & Building                    | Page 19 |
| Police                                 | Page 21 |
| Recreation                             | Page 23 |
| Streets & Facilities                   | Page 25 |
| <b>NON-DEPARTMENTAL</b>                | Page 28 |
| <b>LOCAL OPTION TAX FUND</b>           | Page 30 |
| <b>CAPITAL IMPROVEMENT PLAN</b>        | Page 37 |
| <b>ENTERPRISE FUNDS</b>                |         |
| Water Division                         | Page 44 |
| Wastewater Division                    | Page 51 |

|  |         |
|--|---------|
| <b>TRUST FUNDS</b>   | Page 58 |
| Development  |         |
| Parks and Recreation   |         |
| Police   |         |
| <b>OTHER FUNDS</b>   | Page 60 |
| General Obligation and Debt Service Fund   |         |
| Community Housing In-Lieu  |         |
| Community Housing (City/County) Department   |         |
| Wagon Days Fund  |         |
| <b>APPENDIX I – PROPOSED FEE SCHEDULE CHANGES</b>  |         |
| <b>APPENDIX II – CONTRACTS FOR SERVICES</b>  |         |
| <ul style="list-style-type: none"> <li>• Blaine County Sheriff – Ketchum Patrol Team</li> <li>• Idaho Dark Sky Alliance</li> <li>• Friends of the Sawtooth Avalanche Center</li> <li>• Mountain Humane</li> <li>• Mountain Rides</li> <li>• Sun Valley Economic Development</li> </ul> |         |



The Fiscal Year 2024 proposed budget assumes \$40,146,618 in total planned expenses and revenues. The total budget consists of the General Fund, Local Option Tax Fund, Capital Improvement Fund, two Enterprise Funds (Water and Wastewater), and four trusts or restricted purpose funds. The city adheres to the Government Finance Officers Association best practices when developing the budget. Specifically, this proposed budget ensures that ongoing costs are aligned with ongoing revenue sources. In addition, the proposed budget recommends that only a portion of the increased revenues be allocated to ongoing expenses in the event of an economic downturn.

The revenue forecast for the General Fund is less than Fiscal Year 2023 due to a lower forecast of planning and building revenues. The budget assumes a three percent increase of \$196,788 in property tax revenues as allowed by state law to fund inflationary expenses. State shared revenues have been adjusted by \$358,325 due to recent legislative formula adjustments. Revenue forecast for the Local Option Tax Fund was decreased to reflect a return to pre-COVID visitation numbers. The draft budget recommends that any additional revenues be allocated to support the Capital Improvement Plan.

The draft budget allocates funding for a new full-time administrative support position in the Administration Department to support the City Clerk/Business Manager. The budget makes allowances for a compensation increase for both contract (Fire Dept.) and non-contract employees to keep pace with inflation. Expenses related to health care and utilities (Idaho Power) were increased due to external rate changes. The General Fund as proposed is balanced as required by state law but the five-year forecast outlines future deficits based on historical cost increases and revenue performance. Staff will request policy guidance from the City Council during the budget workshop on this matter.

The city has two enterprise funds (Water & Wastewater), which are self-supporting via monthly customer charges. In November of 2022, voters overwhelmingly supported the issuance of up to \$14 million in bonds to support the implementation of the newly adopted twenty-year Master Wastewater Facility Plan. During the spring of 2023, the city issued the first \$7 million in bonds to fund the next three to five years of capital improvement projects. The ten-year financial model assumes a five-percent rate increase in FY24.

The capital improvement plan and associated 10-year financial forecast for the Water Division has been updated and is reflected in the draft budget expenses. The City Council previously approved the transition towards a broader tiered rate structure similar to the City of Hailey's in order to promote water conservation. The financial forecast assumes a five-percent rate increase to recover increased costs for utilities (power) and personnel.

The following pages provide an overview of all funds by revenue and expense; department details are covered on pages 11-28. Details regarding outside contract entities are included as an appendix.





City of Ketchum | 2024 Draft Budget  
 Revenue / Expenditure Overview by Fund

| AMENDED FY 2023       | FY 2022 Audited Fund Balance | FY 2022 Committed & Restricted | FY 2023 Assigned Fund Balance | FY 2023 Revenue      | FY2023 Expense       | FY 2023 Ending Balance Less Committed & Restricted |
|-----------------------|------------------------------|--------------------------------|-------------------------------|----------------------|----------------------|--|
| General Fund          | \$ 5,763,011                 | \$ (2,214,457)                 | \$ 89,956                     | \$ 14,047,265        | \$ 14,137,221        | \$ 3,458,598                                       |
| Capital Improvement   | \$ 2,418,246                 | \$ (1,000,000)                 | \$ 1,418,246                  | \$ 1,131,128         | \$ 2,549,374         | \$ 1,000,000                                       |
| LOT Fund              | \$ 400,563                   | \$ -                           | \$ 400,563                    | \$ 3,237,372         | \$ 3,637,935         | \$ -   |
| Additional 1%         | \$ 1,021,495                 | \$ -                           | \$ 904,900                    | \$ 2,766,247         | \$ 3,671,147         | \$ 116,595   |
| Trust Fund            | \$ 255,394                   | \$ -                           | \$ 255,394                    | \$ 1,124,562         | \$ 1,379,956         | \$ -   |
| Water Fund & CIP      | \$ 3,248,329                 | \$ -                           | \$ 693,353                    | \$ 2,952,268         | \$ 3,645,621         | \$ 2,554,976                                       |
| Wastewater Fund & CIP | \$ 2,961,801                 | \$ -                           | \$ 1,352,198                  | \$ 16,764,013        | \$ 11,116,211        | \$ 8,609,603                                       |
| Fire Bond Fund        | \$ 278,065                   | \$ -                           | \$ 268,722                    | \$ 611,769           | \$ 880,491           | \$ 9,343   |
| In-Lieu Housing Fund  | \$ 2,366,256                 | \$ -                           | \$ 2,366,256                  | \$ 305,000           | \$ 2,671,256         | \$ -   |
| Community Housing     | \$ 552,000                   | \$ -                           | \$ 552,000                    | \$ 889,434           | \$ 1,441,434         | \$ -   |
| Wagon Days Fund       | \$ 17,854                    | \$ -                           | \$ 17,854                     | \$ 151,550           | \$ 169,404           | \$ -   |
| <b>TOTAL FUNDS</b>    | <b>\$ 19,283,014</b>         | <b>\$ (3,214,457)</b>          | <b>\$ 8,319,442</b>           | <b>\$ 43,980,608</b> | <b>\$ 45,300,050</b> | <b>\$ 15,749,115</b>                               |

| FY 2024               | Beginning Fund Balance Not Audited | FY 2023 Committed & Restricted | FY 2024 Assigned Fund Balance | FY 2024 Revenue      | FY 2024 Transfers   | FY 2024 Expense      | FY 2024 Transfers   | FY 2024 Ending Balance | FY 2024 Committed, Restricted, CIP not complete | FY 2024 Ending Balance Less Committed & Restricted |
|-----------------------|------------------------------------|--------------------------------|-------------------------------|----------------------|---------------------|----------------------|---------------------|------------------------|---|--|
| General Fund          | \$ 3,458,598                       | \$ 2,214,457                   | \$ 294,224                    | \$ 10,821,630        | \$ 3,014,234        | \$ 14,130,088        | \$ -                | \$ 5,084,607           | \$ (2,402,115)                                  | \$ 2,682,492                                       |
| Capital Improvement   | \$ -                               | \$ 1,000,000                   | \$ 1,962,211                  | \$ 213,963           | \$ -                | \$ 2,176,174         | \$ -                | \$ 1,000,000           | \$ (1,000,000)                                  | \$ -   |
| LOT Fund              | \$ -                               | \$ -                           | \$ 104,000                    | \$ 3,195,890         | \$ -                | \$ 1,086,236         | \$ 2,213,654        | \$ (104,000)           | \$ -  | \$ (104,000)                                       |
| Additional 1%         | \$ 116,595                         | \$ -                           | \$ 116,595                    | \$ 2,566,247         | \$ -                | \$ 2,616,595         | \$ 66,247           | \$ -                   | \$ -  | \$ -   |
| Trust Fund            | \$ -                               | \$ -                           | \$ 1,725,050                  | \$ -                 | \$ -                | \$ 1,725,050         | \$ -                | \$ -                   | \$ -  | \$ -   |
| Water Fund & CIP      | \$ 2,554,976                       | \$ -                           | \$ 546,675                    | \$ 3,414,045         | \$ 760,000          | \$ 3,960,720         | \$ 760,000          | \$ 2,008,301           | \$ -  | \$ 2,008,301                                       |
| Wastewater Fund & CIP | \$ 8,609,603                       | \$ -                           | \$ 1,498,226                  | \$ 5,397,973         | \$ 579,927          | \$ 6,896,199         | \$ 579,927          | \$ 7,111,377           | \$ -  | \$ 7,111,377                                       |
| Fire Bond Fund        | \$ 9,343                           | \$ -                           | \$ -                          | \$ 610,769           | \$ -                | \$ 610,769           | \$ -                | \$ -                   | \$ -  | \$ -   |
| In-Lieu Housing Fund  | \$ -                               | \$ -                           | \$ -                          | \$ 1,320,000         | \$ -                | \$ 1,320,000         | \$ -                | \$ -                   | \$ -  | \$ -   |
| Community Housing     | \$ -                               | \$ -                           | \$ 148,152                    | \$ 1,685,556         | \$ -                | \$ 1,833,708         | \$ -                | \$ -                   | \$ -  | \$ -   |
| Wagon Days Fund       | \$ -                               | \$ -                           | \$ -                          | \$ 171,250           | \$ -                | \$ 171,250           | \$ -                | \$ -                   | \$ -  | \$ -   |
| <b>TOTAL FUNDS</b>    | <b>\$ 14,749,115</b>               | <b>\$ 3,214,457</b>            | <b>\$ 6,395,133</b>           | <b>\$ 29,397,323</b> | <b>\$ 4,354,161</b> | <b>\$ 36,526,790</b> | <b>\$ 3,619,828</b> | <b>\$ 15,100,284</b>   | <b>\$ (3,402,115)</b>                           | <b>\$ 11,698,169</b>                               |

# Authorized Staffing Overview by Fund

| Position   | FY 21/22 Budget | FY 21/22 Budget | FY 23/24 Budget | Position   | FY 21/22 Budget | FY 22/23 Budget | FY 23/24 Budget |      |
|--|-----------------|-----------------|-----------------|--|-----------------|-----------------|-----------------|------|
| <b>Legislative &amp; Executive</b>               |                 |                 |                 | <b>Streets</b>                                   |                 |                 |                 |      |
| Mayor  | 1               | 1               | 1               | Director of Streets & Facility Maintenance       | 1               | 1               | 1               |      |
| City Council Members                             | 4               | 4               | 4               | Street Supervisor                                | 1               | 1               | 1               |      |
|  | 5               | 5               | 5               | Sr. Street Mechanic                              | 1               | 1               | 1               |      |
| <b>Administration</b>                            |                 |                 |                 | Street Crew Lead                                 | 1               | 1               | 1               |      |
| City Administrator                               | 1               | 1               | 1               | Equipment Operator III                           | 1               | 3               | 3               |      |
| Public Affairs & Administrative Services Manager | 1               | 1               | 1               | Equipment Operator II                            | 3               | 1               | 1               |      |
| City Treasurer                                   | 1               | 1               | 1               | Equipment Operator I                             | 0               | 1               | 1               |      |
| City Clerk                                       | 1               | 1               | 1               | Shared position with Facility Maintenance        | 0.5             | 0.5             | 0.5             |      |
| Deputy Treasurer                                 | 1               | 1               | 1               | Equipment Operator (winter only)                 | 3               | 3               | 3               |      |
| Deputy Clerk                                     | 1               | 1               | 0               | Administrative Assistant                         | 1               | 1               | 1               |      |
| Business License & Tax Specialist                | 1               | 1               | 1               | Winter seasonal                                  | 2               | 1               | 1               |      |
| Special Event Manager                            | 0               | 0               | 1               |  | 14.5            | 14.5            | 14.5            |      |
| Administrative Assistant (Public Counter)        | 1               | 1               | 1               | <b>Facility Maintenance</b>                      |                 |                 |                 |      |
| Management & Communications Analyst              | 1               | 1               | 1               | Maintenance Supervisor/City Arborist             | 1               | 1               | 1               |      |
|  | 9               | 9               | 9               | Buildings and Facilities Supervisor              | 1               | 1               | 1               |      |
| <b>Fire &amp; Rescue</b>                         |                 |                 |                 | Grounds Supervisor                               | 1               | 1               | 1               |      |
| Fire Chief                                       | 1               | 1               | 1               | Maintenance Worker --WSP                         | 0               | 1               | 1               |      |
| Assistant Fire Chief/Fire Marshall               | 1               | 1               | 1               | Maintenance Assistant 1 shared                   | 1.5             | 1.5             | 1.5             |      |
| Fire Inspector                                   | 1               | 1               | 1               | Maintenance Assistant (seasonal)                 | 1               | 1               | 1               |      |
| Captain  | 3               | 3               | 3               | Maintenance Janitors                             | 0               | 2               | 2               |      |
| Sr. Lieutenant                                   | 2               | 2               | 2               |  | 5.5             | 8.5             | 8.5             |      |
| Lieutenant                                       | 4               | 4               | 4               | <b>Enterprise Funds</b>                          |                 |                 |                 |      |
| Engineer/Firefighter                             | 2               | 2               | 2               | Utilities Director                               | 1               | 1               | 1               |      |
| Firefighter/EMT                                  | 0               | 1               | 2               | Water Division Supervisor                        | 1               | 1               | 1               |      |
| Fire Clerk                                       | 1               | 1               | 1               | Water Utilities Supervisor                       | 1               | 1               | 1               |      |
| Volunteer Firefighters                           | 40              | 40              | 40              | Water Utilities Office Coordinator (shared)      | 0.5             | 0.5             | 0.5             |      |
|  | 15              | 16              | 17              | Water Utility Maintenance Worker                 | 3               | 3               | 3               |      |
| <b>Police</b>                                    |                 |                 |                 | Wastewater Division Supervisor                   | 1               | 1               | 1               |      |
| Community Services Officer                       | 2.5             | 2.5             | 2.5             | Wastewater Collection Supervisor                 | 1               | 1               | 1               |      |
| <b>Recreation</b>                                |                 |                 |                 | Wastewater Plant Lab Technician                  | 1               | 1               | 1               |      |
| Director of Recreation                           | 1               | 1               | 1               | Wastewater TP Lead Operator                      | 1               | 1               | 1               |      |
| Recreation Supervisor                            | 1               | 1               | 1               | Sr. Wastewater Utilities Operator                | 1               | 1               | 1               |      |
| Community Recreation Supervisor                  | 1               | 1               | 1               | Wastewater Utilities Office Coordinator (shared) | 0.5             | 0.5             | 0.5             |      |
| Youth Recreation Supervisor                      | 1               | 1               | 1               |  | 12              | 12              | 12              |      |
| Seasonal and PT Employees                        | 4 to 20         | 4 to 20         | 4 to 20         |  |                 |                 |                 |      |
|  | 4               | 4               | 4               | <b>City Staffing Summary</b>                     |                 |                 |                 |      |
| <b>Planning &amp; Building</b>                   |                 |                 |                 | Legislative & Executive                          | 5               | 5               | 5               |      |
| Director of Planning and Building                | 1               | 1               | 1               | Administration                                   | 9               | 9               | 9               |      |
| Senior Planner                                   | 2               | 2               | 2               | Fire & Rescue                                    | 15              | 16              | 17              |      |
| Associate Planner                                | 1               | 2               | 2               | Police   | 2.5             | 2.5             | 2.5             |      |
| Planning Technician                              | 1               | 1               | 1               | Recreation                                       | 4               | 4               | 4               |      |
| Planning Intern                                  | 0               | 0               | 0.5             | Planning & Building                              | 5               | 6               | 6.5             |      |
|  | 5               | 6               | 6.5             | Streets  | 14.5            | 14.5            | 14.5            |      |
| <b>City Housing</b>                              |                 |                 |                 | Facility Maintenance                             | 5.5             | 8.5             | 8.5             |      |
| Director   | 0               | 1               | 1               | Utility Director                                 | 1               | 1               | 1               |      |
| Program Administrator & Case Manager (BCO)       | 0               | 1               | 1               | Water  | 5.5             | 5.5             | 5.5             |      |
| Administrative Assistant                         | 0               | 0.5             | 0.5             | Wastewater                                       | 5.5             | 5.5             | 5.5             |      |
|  | 0               | 2.5             | 2.5             | City Housing                                     | 0               | 2.5             | 2.5             |      |
|  |                 |                 |                 |  | Totals          | 72.5            | 80              | 81.5 |



City of Ketchum | 2024 Draft Budget  
General Fund Summary

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The General Fund is the City’s primary source of funding for daily operations ranging from police and fire/EMS services to street maintenance to children’s recreation programs. The primary revenue sources for the fund include property taxes, state revenue sharing, transfer from the Local Option Tax Fund, planning and building permits, and franchise fees.

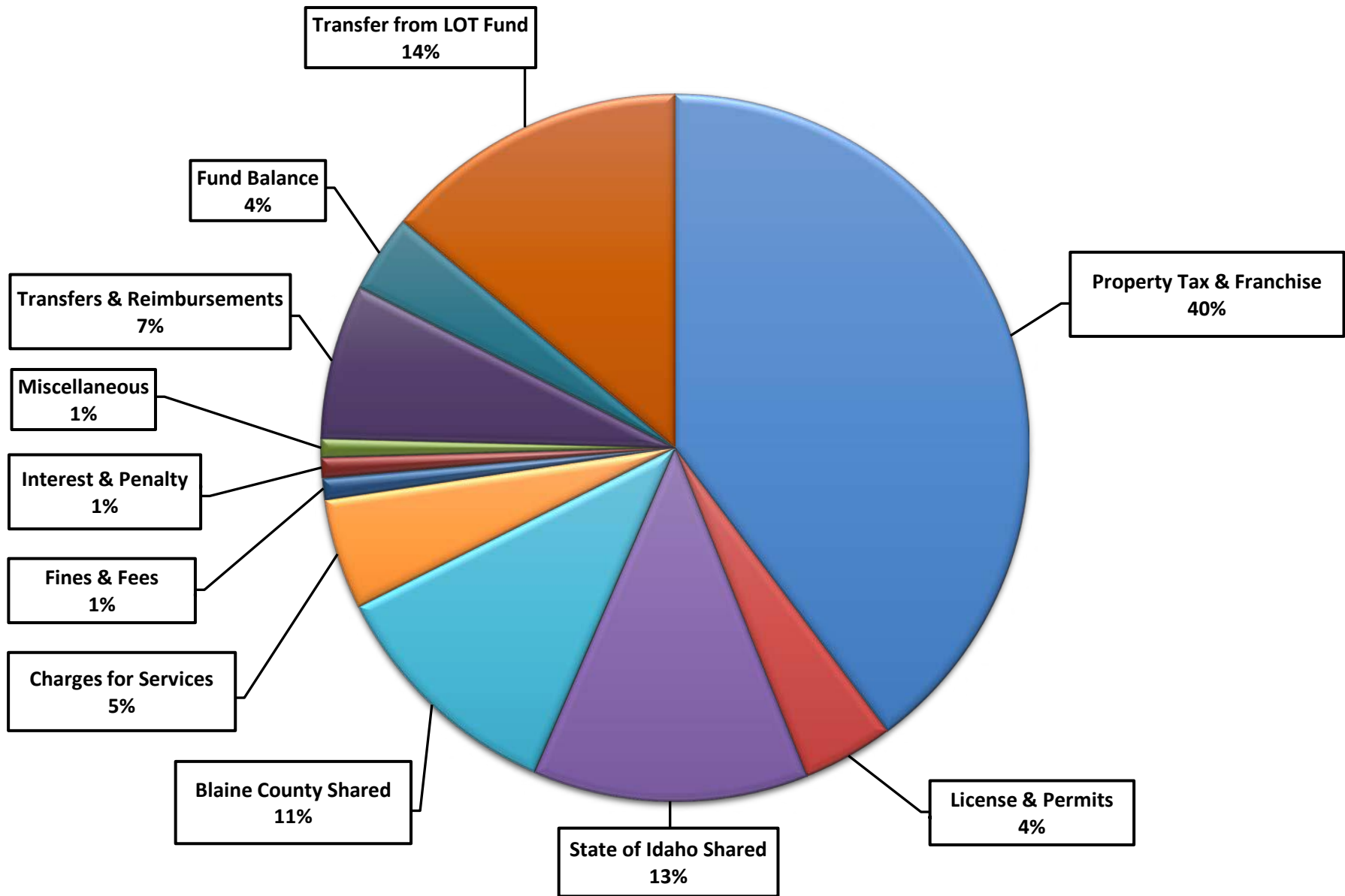
Revenues are forecasted to slightly decrease of approximately \$207,000 compared to the city amended budget from FY2023. However, the following revenues will see an increase: Local Option Tax transfer by \$100,000; property tax and franchise fees by \$289,031; and state and county shared fees by \$81,263.

Planned expenses are proposed to decrease by \$7,133 with \$150,000 in one-time spending. The revised budget allocates on-going funding for increases in health care, vehicle fuel, and power due to external rate changes. The revised budget allocates a blend of a 3% base compensation increase and a one-time 3% bonus.

The draft budget also allocates funding to add one full-time position in the Administration Department for overall assistance to city departments. Partial funding (\$50,000) was identified through altering the current communications contract. The budget makes allowances for the third year in the collective bargaining agreement with the Fire Department.

It is important to note that the recommended budget adheres to the restricted fund balances set by City Council of 17%.

# FY 2024 General Fund Resources



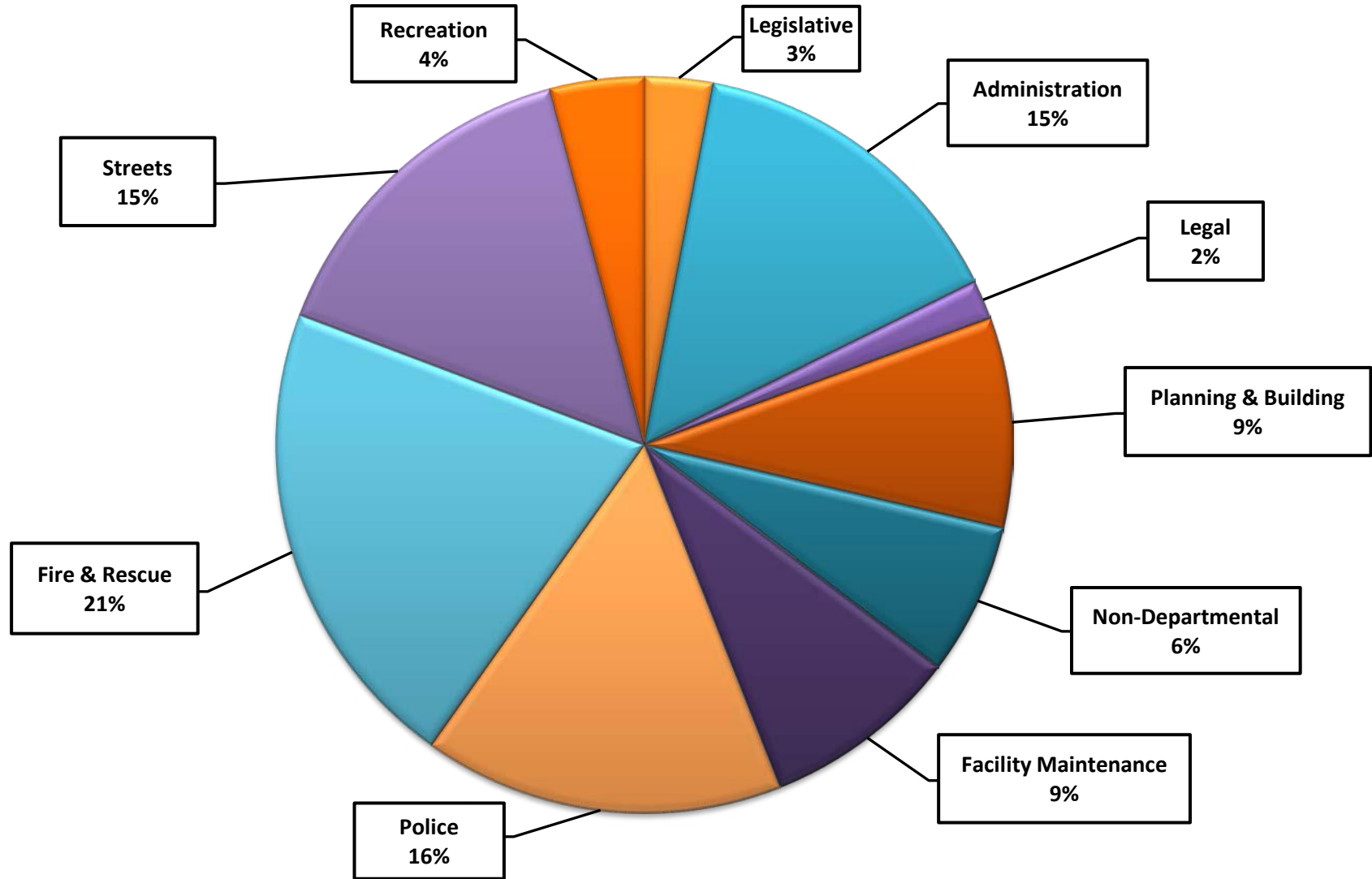
## General Fund Detailed Revenue

|           | FY 2021<br>AUDITED<br>ACTUALS          | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES  |
|-----------|--|-------------------------------|--------------------|-------------------------------|---|
| <b>1</b>  | <b>1. PROPERTY TAX &amp; FRANCHISE</b> |                               |                    |                               |   |
| 2         | 4,603,017                              | 4,783,073                     | 4,895,073          | 5,065,132                     | AIC FY2022 + 3%   |
| 3         | 11,416                                 | 11,373                        | 11,714             | 11,800                        | AIC FY2021 + 3%   |
| 4         | -                                      | -                             | -                  | -                             | -   |
| 5         | 97,087                                 | 108,000                       | 100,000            | 100,000                       |   |
| 6         | 165,779                                | 151,064                       | 165,000            | 165,000                       |   |
| 7         | 91,446                                 | 112,351                       | 121,832            | 129,677                       | 5% of Utility Fees see 63-4340-5500   |
| 8         | 83,481                                 | 115,934                       | 121,624            | 136,664                       | 5% of Utility Fees see 65-4350-5200   |
| 9         | 75,230                                 | 83,417                        | 80,243             | 84,000                        | user rate increase will increase franchise being conserative will probably be m |
| 10        | 15,711                                 | 24,132                        | 12,000             | 12,000                        | -   |
| <b>11</b> | <b>2. LICENSES &amp; PERMITS</b>       |                               |                    |                               |   |
| 12        | 12,840                                 | 12,269                        | 13,450             | 13,450                        |   |
| 13        | 6,678                                  | 8,752                         | 8,400              | 8,400                         |   |
| 14        | 14,617                                 | 14,221                        | 14,000             | 14,000                        |   |
| 15        | 1,100                                  | 1,497                         | 1,000              | 1,000                         |   |
| 16        | 13,716                                 | 25,855                        | 13,000             | 13,000                        |   |
| 17        | 32,670                                 | 32,982                        | 35,750             | 35,750                        |   |
| 18        | -                                      | 166,520                       | 73,500             | 204,624                       | 406*504   |
| 19        | 1,455                                  | 2,535                         | 2,750              | 2,750                         |   |
| 20        | 516,904                                | 556,374                       | 350,000            | 300,000                       |   |
| 21        | 10,504                                 | 8,650                         | 7,000              | 4,000                         |   |
| 22        | 1,860                                  | 1,716                         | 1,900              | 1,900                         |   |
| 23        | 125                                    | -                             | -                  | -                             |   |
| 24        | -                                      | -                             | -                  | -                             |   |
| <b>25</b> | <b>3. GRANTS</b>                       |                               |                    |                               |   |
| 26        | 307,050                                | 6,474                         | -                  | -                             |   |
| 27        | -                                      | -                             | -                  | -                             |   |
| 28        | 107,675                                | 31,747                        | -                  | -                             |   |
| 29        | 3,750                                  | 329,050                       | -                  | -                             |   |
| <b>30</b> | <b>4. STATE OF IDAHO SHARED</b>        |                               |                    |                               |   |
| 31        | 428,870                                | 404,523                       | 409,315            | 407,421                       | AIC   |
| 32        | 172,462                                | 216,713                       | 200,568            | 257,992                       | AIC PROJECTED HB312 & HB362 & HO354   |
| 33        | -                                      | -                             | -                  | -                             | COMBINED WITH STATE SHARED REVENUE PER AIC                                      |
| 34        | 1,100,666                              | 1,111,673                     | 1,119,811          | 1,140,544                     | AIC PROJECTED   |
| <b>35</b> | <b>5. COUNTY SHARED</b>                |                               |                    |                               |   |
| 36        | 34,071                                 | 36,684                        | 35,000             | 40,000                        |   |
| 37        | 1,199,265                              | 1,271,243                     | 1,513,357          | 1,513,357                     | per bill not the increase for FY2023 we will absorb new positions               |
| 38        | -                                      | -                             | 36,000             | 36,000                        | contracted 3% increase (Bill is working on this)                                |
| 39        | -                                      | -                             | -                  | -                             |   |

# General Fund Detailed Revenue, cont.

|    | FY 2021<br>AUDITED<br>ACTUALS                   | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES      |  |
|----|---|-------------------------------|--------------------|-------------------------------|-------------------|--|
| 40 | <b>= 6. CHARGES FOR SERVICES</b>                | <b>1,095,012</b>              | <b>1,120,818</b>   | <b>781,500</b>                | <b>729,700</b>    |  |
| 41 | 1100-PLANNING FEES                              | 232,143                       | 112,495            | 125,000                       | 100,000           |  |
| 42 | 1104-HOTEL FEES                                 | -                             | -                  | -                             | -                 |  |
| 43 | 1110-BUILDING PLAN CHECK FEES                   | 320,327                       | 351,027            | 227,500                       | 195,000           |  |
| 44 | 1120-PLANNING PLAN CHECK FEES                   | 215,899                       | 246,781            | 159,250                       | 136,500           |  |
| 45 | 1130-FIRE PLAN CHECK FEES                       | 215,635                       | 238,959            | 159,250                       | 136,500           |  |
| 46 | 1400-MAILING FEES/PUBLICATION                   | -                             | -                  | -                             | -                 |  |
| 47 | 1500-REPRODUCTION/FINGERPRINT FEES              | 573                           | 328                | 500                           | 500               |  |
| 48 | 2200-RURAL FIRE PROTECTION FEES                 | -                             | -                  | -                             | -                 |  |
| 49 | 2250-SPECIAL FIRE FEES                          | 12,716                        | 20,474             | 5,000                         | 15,000            |  |
| 50 | 3000-ANIMAL TRANSPORTS                          | -                             | -                  | -                             | -                 |  |
| 51 | 3600-BANNER FEES                                | 3,150                         | 6,475              | 6,000                         | 6,000             |  |
| 52 | 6100-BC SCH DIST.PARK MAINT. CONTR              | 15,000                        | 15,000             | 16,500                        | 18,200            |  |
| 53 | 6300-PARK YOUTH PROGRAM FEES                    | 57,680                        | 98,167             | 70,000                        | 100,000           |  |
| 54 | 6320-PARK USER FEES                             | 17,109                        | 22,608             | 10,000                        | 15,000            |  |
| 55 | 6330-PARK SWIM TEAM                             | -                             | -                  | -                             | -                 |  |
| 56 | 6700-PARK CONCESSION SALES                      | 4,781                         | 8,378              | 2,500                         | 7,000             |  |
| 57 | 6800-TREE SERVICES                              | -                             | 125                | -                             | -                 |  |
| 58 | <b>= 7. FINES &amp; FEES</b>                    | <b>70,020</b>                 | <b>47,779</b>      | <b>50,000</b>                 | <b>139,000</b>    |  |
| 59 | 1100-PARKING FINES                              | 55,763                        | 38,960             | 45,000                        | 135,000           | changed processing to data ticket per department worksheet |
| 60 | 1200-ELECTRIC VEHICLE CHARGING                  | 119                           | -                  | -                             | -                 |  |
| 61 | 1300- PAID PARKING                              | 14,138                        | 8,820              | 5,000                         | 4,000             |  |
| 62 | <b>= 8. INTEREST &amp; RENTS</b>                | <b>105,129</b>                | <b>113,246</b>     | <b>273,788</b>                | <b>132,468</b>    |  |
| 63 | 1000-INTEREST EARNINGS                          | 19,516                        | 39,839             | 191,000                       | 50,000            |  |
| 64 | 1020-INTEREST EARNINGS-491 SV ROAD              | 0                             | 0                  | -                             | -                 |  |
| 65 | 1500-GAIN/LOSS ON INVESTMENTS                   | -                             | -                  | -                             | -                 |  |
| 66 | 2000-RENT                                       | 4,750                         | 3,730              | 6,000                         | 6,000             |  |
| 67 | 2010-RENT-PARK RESERVATIONS                     | 10,075                        | 3,210              | 6,000                         | 10,000            |  |
| 68 | 2020-RENT-491 SUN VALLEY ROAD                   | 70,788                        | 66,468             | 70,788                        | 66,468            |  |
| 69 | 2020-RENT-LIFT TOWER LODGE                      | -                             | -                  | -                             | -                 |  |
| 70 | <b>= 9. MISCELLANEOUS</b>                       | <b>147,096</b>                | <b>5,013</b>       | <b>410,802</b>                | <b>122,000</b>    |  |
| 71 | 3600-REFUNDS & REIMBURSEMENTS                   | 135,695                       | 2,374              | 388,802                       | 100,000           | County Police contract                                     |
| 72 | 3610-REFUNDS & REIMBURSEMENTS-BLAINE CO HOUSING | -                             | -                  | -                             | -                 |  |
| 73 | 3610-REFUNDS & REIMBURSEMENTS-RESORT CITIES     | -                             | 2,500              | 14,000                        | 14,000            |  |
| 74 | 3650-REFUNDS & REIMBURSEMENTS-BLAINE TOUR       | -                             | -                  | 8,000                         | 8,000             |  |
| 75 | 4000-SALE OF FIXED ASSETS                       | 1,225                         | 89                 | -                             | -                 |  |
| 76 | 4100-SALE OF FIXED ASSETS-STREET                | -                             | -                  | -                             | -                 |  |
| 77 | 6500-DONATIONS                                  | 175                           | -                  | -                             | -                 |  |
| 78 | 7000-MISCELLANEOUS                              | 9,626                         | 50                 | -                             | -                 |  |
| 79 | 7010-MISCELLANEOUS-STREET                       | -                             | -                  | -                             | -                 |  |
| 80 | 7020-FLOOD PLAIN PROG REIMBURSEMENT             | 375                           | -                  | -                             | -                 |  |
| 81 | 7030-BUILDING PERMIT REIMBURSEMENT              | -                             | -                  | -                             | -                 |  |
| 82 | <b>= 10. TRANSFERS &amp; REIMBURSEMENTS</b>     | <b>2,159,363</b>              | <b>2,581,202</b>   | <b>2,794,332</b>              | <b>3,014,234</b>  |  |
| 83 | 8701-KETCHUM RURAL REIMB-SAL/BEN                | 3,946                         | -                  | -                             | -                 |  |
| 84 | 8703-TRANSFER FROM GENERAL CIP                  | -                             | 270                | -                             | -                 |  |
| 85 | 8718-TRANSFER STREET GO BOND                    | -                             | -                  | -                             | -                 |  |
| 86 | 8720-TRANSFER FRM FIRE TRUST FUND               | -                             | -                  | -                             | -                 |  |
| 87 | 8722-LOT REIMB-GF ADMIN.EXPENSES                | 2,500                         | 3,000              | 3,000                         | 5,000             |  |
| 88 | 8722-TRANSFER FROM 1% ADD'L LOT FUND-HOUSING    | -                             | -                  | -                             | -                 |  |
| 89 | 8722-TRANSFER FROM LOT FUND                     | 1,309,465                     | 1,718,672          | 1,900,000                     | 2,000,000         |  |
| 90 | 8763-REIMBURSEMENT FROM WATER FUND              | 279,172                       | 287,547            | 218,048                       | 286,444           |  |
| 91 | 8764-WATER FUND REIMB-ADMIN.EXPENSE             | 106,090                       | 109,273            | 96,486                        | 110,169           |  |
| 92 | 8765-REIMBUREMENT FROM WASTEWATER FD            | 279,172                       | 287,547            | 298,280                       | 337,728           |  |
|    | 8766-WW FUND REIMB-ADMIN.EXPENSES               | 146,149                       | 150,533            | 131,989                       | 129,893           |  |
|    | 8798-URA FND REIM-SALARIES/BENEFITS             | -                             | 24,359             | 50,000                        | 120,000           |  |
|    | 8798-URA FUND REIMB-ADMIN. EXPENSES             | 32,869                        | -                  | 96,529                        | 25,000            |  |
|    | <b>= 11. FUND BALANCE</b>                       | <b>-</b>                      | <b>-</b>           | <b>684,886</b>                | <b>294,224</b>    |  |
|    | 9000-FUND BALANCE                               | -                             | -                  | 684,886                       | 294,224           |  |
|    | <b>Grand Total</b>                              | <b>12,686,067</b>             | <b>13,496,877</b>  | <b>14,337,595</b>             | <b>14,130,087</b> |  |

# FY 2024 General Fund Expenses



## FY 2024 General Fund Expenses

| GENERAL FUND EXPENDITURES   |   | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted w/ Amended Budget | FY 2024 Proposed Budget | One-Time       |
|-----------------------------|---|-------------------------|-------------------------|-----------------------------------|-------------------------|----------------|
|                             |   | 12,316,001              | 12,364,479              | 14,137,221                        | 14,130,088              |                |
|                             |   |                         |                         |                                   |                         |                |
| Expenditures                |   | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted w/ Amended Budget | FY 2024 Proposed Budget | One-Time       |
| 1.                          | Legislative & Executive                                     | 331,472                 | 360,635                 | 383,452                           | 422,986                 |                |
| 2.                          | Administration  | 1,829,993               | 1,736,652               | 1,744,915                         | 2,078,370               |                |
| 3.                          | Legal   | 230,734                 | 238,600                 | 244,360                           | 244,600                 |                |
| 4.                          | Planning & Building   | 868,033                 | 915,451                 | 1,000,116                         | 1,300,052               | 150,000        |
| 5.                          | Non-Departmental  | 2,115,349               | 2,239,799               | 716,515                           | 944,009                 |                |
| 6.                          | Facility Maintenance  | 688,629                 | 954,728                 | 1,106,417                         | 1,227,328               |                |
| 7.                          | Police  | 1,658,523               | 1,843,947               | 2,063,870                         | 2,234,297               |                |
| 8.                          | Fire & Rescue   | 2,130,718               | 2,649,227               | 2,622,064                         | 2,959,407               |                |
| 9.                          | Streets   | 1,963,199               | 1,891,540               | 2,062,892                         | 2,137,521               |                |
| 10.                         | Recreation  | 499,352                 | 607,505                 | 552,463                           | 581,518                 |                |
| <b>Total Expenditures</b>   |   | <b>12,316,001</b>       | <b>13,438,084</b>       | <b>12,497,062</b>                 | <b>14,130,088</b>       | <b>150,000</b> |
|                             |   |                         |                         |                                   |                         |                |
| Funding Requests            |   |                         |                         |                                   |                         |                |
| 1.                          | Communications one time anticipated                         |                         |                         | 34,151                            |                         |                |
| 2.                          | Comp & Zoning Plan one-time anticipated                     |                         |                         | 80,000                            |                         |                |
| 3.                          | KURA Reimbursement for Executive Director                   |                         |                         | 100,266                           |                         |                |
| 4.                          | Blaine City Tour(reimbursed)                                |                         |                         | 8,000                             |                         |                |
| 5.                          | #23016 Blaine Co Sustainability                             |                         |                         | 88,802                            |                         |                |
| 6.                          | Transfer to CIP Blaine Co refunds FY2020 & FY2021           |                         |                         | 253,802                           |                         |                |
| 7.                          | Transfer to City/County Housing                             |                         |                         | 266,349                           |                         |                |
| 8.                          | FY2022 KURA Reimburse In-Lieu fees transferred funds FY2023 |                         |                         | 201,061                           |                         |                |
| 9.                          | #23032 Irish Electric (city hall HVAC)                      |                         |                         | 4,860                             |                         |                |
| 10.                         | #23033 Thornton Heating (city hall HVAC)                    |                         |                         | 21,961                            |                         |                |
| 11.                         | #23039 Lobbyist   |                         |                         | 25,000                            |                         |                |
| 12.                         | #22813 Fire & Rescue New Ambulance FTE/ FAM Benies          |                         |                         | 31,906                            |                         |                |
| 13.                         | #22813 Sean Dumke Firefighter/para ambulance                |                         |                         | 88,094                            |                         |                |
| 14.                         | #22813 Fire & Rescue OT & Paid on call                      |                         |                         | 121,062                           |                         |                |
| 15.                         | #22813 Paramedic Certification                              |                         |                         | 5,200                             |                         |                |
| 16.                         | #23046 Apollo Professional Services Streets snow hauling    |                         |                         | 25,000                            |                         |                |
| 17.                         | #23048 BD Financial Consulting                              |                         |                         | 15,000                            |                         |                |
| 18.                         | #23053 Western States 2nd Dozer Rental                      |                         |                         | 30,000                            |                         |                |
| 19.                         | Streets snow hauling and staff time anticipated             |                         |                         | 198,645                           |                         |                |
| 20.                         | Streets overtime  |                         |                         | 41,000                            |                         |                |
| 21.                         |   |                         |                         |                                   |                         |                |
| <b>Sub-total</b>            |   |                         |                         | <b>1,640,159</b>                  |                         |                |
| <b>Inflationary Changes</b> |   |                         |                         |                                   |                         |                |
| 1.                          |   |                         |                         |                                   |                         |                |
| <b>Sub-total</b>            |   |                         |                         | <b>-</b>                          |                         |                |
|                             |   |                         |                         |                                   |                         |                |
|                             |   | <b>12,316,001</b>       | <b>13,438,084</b>       | <b>14,137,221</b>                 | <b>14,130,088</b>       | <b>150,000</b> |
|                             |   |                         |                         |                                   |                         |                |





## Department Summaries



This budget contains the operating accounts for City Administration, Treasury and City Clerk. The City Administrator supports the Mayor and City Council, manages the budget, and provides oversight of all departments on day-to-day administration of city operations.

The Treasury and City Clerk teams are responsible for a range of services such as maintaining ordinances/resolutions, public record requests, and retention of city official records and information technology. In addition, the team prepares and maintains all financial accounting, payment of bills, procurement, and payroll.

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### Fiscal Year 2023 Highlights

- Salaries decreased due to moving General Fund use for a Public Works Director position to the Non-Departmental section.
- Professional Services increased due to a 10% contract increase with Ketchum Computers.
- Telephone & Communications increased due to a one-time payment to afford implementation of new fiber.

#### Personnel:

- No changes.

### Fiscal Year 2024 Highlights

- Request for one FTE (Admin Support Position) that would support City Clerk/Business Manager. Partial funding (\$50,000) was identified through altering the current communications contract.
- Professional Services increased due to contract increase with Ketchum Computers.

#### Personnel:

- One FTE added – Admin Support Position.

# Administrative Expenditures

|                                     | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES  |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|---|
| <b>GENERAL FUND EXPENDITURES</b>    |                               |                               |                              |                               |   |
| <b>1. ADMINISTRATIVE</b>            | <b>1,829,993</b>              | <b>1,639,012</b>              | <b>1,794,066</b>             | <b>2,078,370</b>              |   |
| <b>1.1. PERSONAL SERVICES</b>       | <b>1,116,628</b>              | <b>1,050,843</b>              | <b>1,113,898</b>             | <b>1,386,082</b>              |   |
| 1000-SALARIES                       | 703,170                       | 680,891                       | 700,556                      | 830,628                       | Add new position Admin  |
| 1500-PART TIME SALARIES             | -                             | -                             | 10,000                       | 10,000                        |   |
| 1900-OVERTIME                       | 137                           | -                             | -                            | -                             |   |
| 2100-FICA TAXES-CITY                | 55,520                        | 51,971                        | 54,358                       | 64,308                        |   |
| 2200-STATE RETIREMENT-CITY          | 92,285                        | 93,319                        | 84,840                       | 93,982                        |   |
| 2400-WORKMEN'S COMPENSATION-CITY    | 505                           | 915                           | 1,492                        | 1,498                         |   |
| 2500-HEALTH INSURANCE-CITY          | 200,742                       | 195,651                       | 228,862                      | 329,923                       |   |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 7,472                         | 2,500                         | 7,575                        | 12,342                        |   |
| 2510-DENTAL INSURANCE-CITY          | 5,255                         | 5,505                         | 6,189                        | 6,746                         |   |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 4,144                         | 1,316                         | 3,900                        | 5,100                         |   |
| 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                             | -                             | -                            | -                             |   |
| 2600-LONG TERM DISABILITY           | 2,752                         | 2,487                         | 3,126                        | 3,655                         |   |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | 32,646                        | 4,290                         | -                            | 15,900                        | 2 employees eligible for retirement                             |
| 2710-VACATION/COMPENSATION PAYOUT   | -                             | -                             | -                            | -                             |   |
| 2760-EMPLOYEE HOUSING SUBSIDY       | 12,000                        | 12,000                        | 12,000                       | 12,000                        |   |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | 1,000                        | -                             | reduced due to no seasonal employee and no anticipated lay offs |
| 2900-PERFORMANCE AWARDS             | -                             | -                             | -                            | -                             |   |
| <b>2. MATERIALS AND SERVICES</b>    | <b>711,119</b>                | <b>584,455</b>                | <b>679,168</b>               | <b>691,288</b>                |   |
| 3100-OFFICE SUPPLIES & POSTAGE      | 17,197                        | 23,200                        | 20,000                       | 20,000                        |   |
| 3310-STATE SALES TAX-GEN.GOV. & PAR | 115                           | 31                            | 500                          | 500                           |   |
| 3600-COMPUTER SOFTWARE              | -                             | -                             | -                            | -                             |   |
| 4000-ELECTIONS                      | -                             | -                             | -                            | -                             |   |
| 4200-PROFESSIONAL SERVICES          | 88,493                        | 80,126                        | 116,500                      | 122,525                       | Western Dest, Senteniel, Ketchum Computers increase             |
| 4400-ADVERTISING & LEGAL PUBLICATIO | 16,241                        | 11,625                        | 12,000                       | 12,000                        |   |
| 4600-PROPERTY & LIABILITY INSURANCE | 100,381                       | 87,204                        | 93,778                       | 116,015                       | ICRMP less Water/Wastewater                                     |
| 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 3,850                         | 4,192                         | 5,000                        | 5,000                         |   |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 1,483                         | 1,085                         | 5,000                        | 5,000                         |   |
| 4902-TRAINNG/TRVL/MTG-CITY ADM/ASST | 297                           | 922                           | 5,000                        | 5,000                         |   |
| 4950-TUITION REIMBURSEMENT          | -                             | -                             | -                            | -                             |   |
| 5100-TELEPHONE & COMMUNICATIONS     | 74,062                        | 85,753                        | 106,020                      | 84,840                        | 8X8, Century Link, Cox, Syringa, Cell Allowances                |
| 5110-COMPUTER NETWORK               | 114,128                       | 111,654                       | 73,191                       | 85,426                        | Copier & Computer Leasing, Zoom, Municode, Microsoft            |
| 5150-COMMUNICATIONS                 | 67,073                        | 61,275                        | 104,451                      | 90,000                        | Snee, Pokorny, IME, Copy Center                                 |
| 5200-UTILITIES                      | 48,571                        | 37,358                        | 37,440                       | 42,682                        |   |
| 5210-SOLID WASTE COLLECTION         | 52                            | -                             | -                            | -                             |   |
| 5220-RECYCLING PROGRAM-ERC          | -                             | -                             | -                            | -                             |   |
| 5900-REPAIR & MAINTENANCE-BUILDINGS | 36,441                        | 2,234                         | -                            | -                             | Moved to Facility Maint FY2021                                  |
| 5910-REPAIR & MAINT-491 SV ROAD     | 85,030                        | -                             | -                            | -                             | Moved to Facility Maint FY2021                                  |
| 6500-CONTRACTS FOR SERVICES         | 57,706                        | 48,478                        | 70,000                       | 70,000                        | S&C Associates  |
| 6510-COMPUTER SERVICES              | -                             | 29,318                        | 30,288                       | 32,300                        | Caselle & APEX  |
| <b>3. CAPITAL OUTLAY</b>            | <b>2,246</b>                  | <b>3,714</b>                  | <b>1,000</b>                 | <b>1,000</b>                  |   |
| 7400-OFFICE FURNITURE & EQUIPMENT   | 2,246                         | 3,714                         | 1,000                        | 1,000                         |   |



The Fire and Rescue Department provides a range of emergency services, from municipal fire protection services to backcountry rescue. They provide paramedic level emergency medical care to the City of Ketchum and the entire northern Blaine County through a contract for services with the Blaine County Ambulance District. The department is composed of highly trained career, full-time staff as well as trained paid-on-call firefighters.

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### Fiscal Year 2023 Highlights

- Budget funds included the 2<sup>nd</sup> year of the labor contract.
- Assumed a 3% revenue increase for ambulance contract. A higher budget request (\$371,062) was submitted to the Ambulance District.

### Personnel:

- New Short Term Rental Fire Inspector position.

### Fiscal Year 2024 Highlights

- Includes a 34% increase in funding from the Ambulance District over FY2021.
- Reflects increased facility maintenance costs at the new fire station.

### Personnel:

- FY23 interim budget change included two positions to keep up with 49% increase in calls for service over last four years.

## Fire and Rescue Expenditures

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES          |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|-----------------------|
| <b>8. FIRE &amp; RESCUE</b>         | <b>2,130,718</b>              | <b>2,570,687</b>              | <b>2,868,326</b>             | <b>2,959,407</b>              |                       |
| <b>1. PERSONAL SERVICES</b>         | <b>1,886,719</b>              | <b>2,240,896</b>              | <b>2,524,946</b>             | <b>2,578,827</b>              |                       |
| 1000-SALARIES                       | 993,714                       | 1,170,099                     | 1,262,932                    | 1,329,122                     | contract negotiations |
| 1500-PAID ON-CALL WAGES             | 129,410                       | 130,419                       | 256,062                      | 135,000                       |                       |
| 1700-WOOC (WORKING OUT OF CLASS)    | -                             | 8,828                         | 6,500                        | 6,500                         |                       |
| 1900-OVERTIME                       | 50,085                        | 100,775                       | 75,000                       | 75,000                        |                       |
| 2100-FICA TAXES-CITY                | 89,327                        | 107,126                       | 103,997                      | 118,240                       |                       |
| 2200-STATE RETIREMENT-CITY          | 5,798                         | 6,481                         | 5,941                        | -                             |                       |
| 2300-FIREMEN'S RETIREMENT-CITY      | 122,521                       | 152,675                       | 150,360                      | 204,949                       |                       |
| 2310-DEF.COMP-Pd On Call/PT Emp     | -                             | -                             | 12,000                       | 12,000                        |                       |
| 2400-WORKMEN'S COMPENSATION-CITY    | 31,763                        | 40,677                        | 37,803                       | 40,000                        |                       |
| 2500-HEALTH INSURANCE-CITY          | 358,555                       | 429,031                       | 477,272                      | 519,578                       |                       |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 18,130                        | 12,882                        | 20,625                       | 20,575                        |                       |
| 2510-DENTAL INSURANCE-CITY          | 9,522                         | 10,461                        | 10,882                       | 10,935                        |                       |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 4,702                         | 2,724                         | 8,100                        | 8,100                         |                       |
| 2520-WORKMEN'S COMP. COVERAGE       | -                             | (1,012)                       | -                            | -                             |                       |
| 2530-EMPLOYEE MEDICAL SERVICES      | 156                           | -                             | 3,000                        | 3,000                         | vol ff vaccinations   |
| 2535-VEBA                           | 40,200                        | 47,700                        | 46,800                       | 57,600                        |                       |
| 2540-MERP-MEDICAL EXP REIMBURSEMENT | 5,025                         | 5,400                         | 5,850                        | 7,200                         |                       |
| 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                             | -                             | -                            | -                             |                       |
| 2600-LONG TERM DISABILITY           | 4,033                         | 4,195                         | 5,025                        | 5,827                         |                       |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | 23,779                        | 10,705                        | 23,238                       | 18,000                        | Binnie                |
| 2710-VACATION/COMPENSATION PAYOUT   | -                             | 830                           | 6,359                        | -                             |                       |
| 2750-INSURANCE EQUILIZATION PAY     | -                             | -                             | -                            | -                             |                       |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | 3,000                        | 3,000                         | volunteers            |
| 2900-PERFORMANCE AWARDS             | -                             | 898                           | 4,200                        | 4,200                         |                       |

## Fire and Rescue Expenditures, cont.

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES                                |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|---|
| <b>2. MATERIALS AND SERVICES</b>    | <b>153,889</b>                | <b>271,361</b>                | <b>284,950</b>               | <b>322,150</b>                |   |
| 3200-OPERATING SUPPLIES FIRE        | 16,381                        | 31,013                        | 34,000                       | 34,000                        |   |
| 3210-OPERATING SUPPLIES EMS         | 52,241                        | 50,912                        | 60,000                       | 60,000                        |   |
| 3500-MOTOR FUELS & LUBRICANTS FIRE  | 5,498                         | 14,644                        | 8,000                        | 8,000                         |   |
| 3510-MOTOR FUELS & LUBRICANTS EMS   | 4,730                         | 5,732                         | 8,000                        | 8,000                         |   |
| 3600-COMPUTER SOFTWARE              | -                             | -                             | -                            | -                             | TacSat Annual Usage                         |
| 4200-PROFESSIONAL SERVICES FIRE     | 3,747                         | 24,760                        | 10,000                       | 10,000                        | TacSat Annual Usage                         |
| 4210-PROFESSIONAL SERVICES EMS      | 1,034                         | 945                           | 4,000                        | 2,000                         |   |
| 4220-PROFESSIONAL SRVS FIRE CHIEF   | -                             | -                             | -                            | -                             |   |
| 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 193                           | -                             | -                            | -                             | Add rescue classes, conference              |
| 4900-TRAINING/TRAVEL/MTG FIRE       | 3,312                         | 1,355                         | 8,000                        | 16,000                        |   |
| 4902-FIRE CHIEF'S TRAINING          | -                             | -                             | -                            | -                             |   |
| 4903-ASSISTANT FIRE CHIEF TRAINING  | -                             | 1,439                         | -                            | -                             |   |
| 4910-TRAINING EMS                   | 7,187                         | 24,365                        | 20,200                       | 15,000                        | Add painting, repairs                       |
| 4920-TRAINING-FACILITY              | 5,306                         | 2,340                         | 2,200                        | 12,000                        |   |
| 4950-TUITION REIMBURSEMENT          | -                             | -                             | -                            | -                             |   |
| 5100-TELEPHONE & COMMUNICATION FIRE | 13,895                        | 20,197                        | 21,000                       | 21,000                        |   |
| 5110-TELEPHONE & COMMUNICATION EMS  | 15,500                        | 17,987                        | 21,000                       | 21,000                        |   |
| 5200-UTILITIES                      | -                             | 29,707                        | 40,000                       | 45,600                        | Concrete sealant, drain repairs, electrical |
| 5900-REPAIR & MAINTENANCE-BUILDINGS | -                             | 192                           | -                            | 24,000                        |   |
| 6000-REPAIR & MAINT-AUTO EQUIP FIRE | 8,943                         | 13,447                        | 16,000                       | 16,000                        |   |
| 6010-REPAIR & MAINT-AUTO EQUIP EMS  | 2,236                         | 7,372                         | 12,000                       | 12,000                        |   |
| 6100-REPAIR & MAINT--MACHINERY & EQ | 8,196                         | 6,796                         | 8,000                        | 8,000                         |   |
| 6110-REPAIR & MAINT--MACHINERY & EQ | 833                           | 3,075                         | 2,300                        | 2,300                         |   |
| 6900-OTHER PURCHASED SERVICES FIRE  | 2,784                         | 2,211                         | 3,250                        | 3,250                         |   |
| 6910-OTHER PURCHASED SERVICES EMS   | 1,874                         | 12,873                        | 7,000                        | 4,000                         |   |
| <b>3. CAPITAL OUTLAY</b>            | <b>33,680</b>                 | <b>-</b>                      | <b>58,430</b>                | <b>58,430</b>                 |   |
| 7500-AUTOMOTIVE EQUIPMENT           | -                             | -                             | -                            | -                             |   |
| 7600-OTHER MACHINERY & EQUIP FIRE   | 33,680                        | -                             | -                            | -                             |   |
| 7610-OTHER MACHINERY & EQUIP EMS    | -                             | -                             | -                            | -                             |   |
| 7700-LEASES                         | -                             | -                             | 58,430                       | 58,430                        | Aerial Tower Lease                          |
| <b>4. TRANSFERS</b>                 | <b>56,430</b>                 | <b>58,430</b>                 | <b>-</b>                     | <b>-</b>                      |   |
| 8811-AERIAL TOWER LEASE             | 56,430                        | 58,430                        | -                            | -                             |   |



City of Ketchum | 2024 Draft Budget  
**Legal Services**

The Legal Services Department includes funding for the City Attorney and City Prosecutor. A contracted City Attorney provides legal counsel for the City, including the Mayor, City Council, Planning Commission and Staff. The City Attorney performs legal research; negotiates, reviews and drafts contracts, franchises, resolutions, and ordinances; monitors federal, state, and local laws and regulations, and defends City litigation.

**Fiscal Year 2023 Highlights**

- Assumed a 3% increase in contract with the city attorney.

**Personnel:**

- No changes.

**Fiscal Year 2024 Highlights**

- Assumes a 3% increase in contract with the city attorney.

**Personnel:**

- No changes.

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES               |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|----------------------------|
| <b>2. LEGAL</b>                     | 230,734                       | 214,187                       | 244,360                      | 244,600                       |                            |
| <b>2. MATERIALS AND SERVICES</b>    | 230,734                       | 214,187                       | 244,360                      | 244,600                       |                            |
| 4200-PROFESSIONAL SERVICES          | 185,495                       | 168,948                       | 197,760                      | 198,000                       | White Peterson 3% increase |
| 4270-CITY PROSECUTOR                | 45,239                        | 45,239                        | 46,600                       | 46,600                        |                            |
| 4800-DUES, SUBSCRIPTION, MEMBERSHIP | -                             | -                             | -                            | -                             |                            |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | -                             | -                             | -                            | -                             |                            |
| 5100-TELEPHONE & COMMUNICATIONS     | -                             | -                             | -                            | -                             |                            |
| <b>3. CAPITAL OUTLAY</b>            | -                             | -                             | -                            | -                             |                            |
| 7400-OFFICE FURNITURE & EQUIPMENT   | -                             | -                             | -                            | -                             |                            |



The Legislative and Executive Department budget contains the operating accounts for the Mayor and City Council. The Mayor serves as chief executive and City Council holds the legislative powers including the approval of ordinances, annual budget, and contracts. The Mayor recommends policy matters to City Council with the City Administrator handling the implementation.

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### **Fiscal Year 2023 Highlights**

- No changes.

#### **Personnel:**

- No changes.

### **Fiscal Year 2024 Highlights**

- No changes.

#### **Personnel:**

- No changes.



## Legislative and Executive Expenditures

| GENERAL FUND EXPENDITURES           | FY 2021            | FY 2022            | FY 2023           | FY 2024            | BUDGET NOTES       |
|-------------------------------------|--------------------|--------------------|-------------------|--------------------|--------------------|
|                                     | AUDITED<br>ACTUALS | AUDITED<br>ACTUALS | AMENDED<br>BUDGET | PROPOSED<br>BUDGET |                    |
| <b>0. LEGISLATIVE &amp; EXEC</b>    | <b>331,472</b>     | <b>349,656</b>     | <b>383,452</b>    | <b>422,986</b>     |                    |
| <b>1. PERSONAL SERVICES</b>         | <b>314,946</b>     | <b>334,489</b>     | <b>361,360</b>    | <b>400,894</b>     |                    |
| 1000-SALARIES                       | 120,281            | 120,596            | 120,686           | 120,686            |                    |
| 1500-PART-TIME                      | -                  | -                  | -                 | -                  |                    |
| 1900-OVERTIME                       | -                  | -                  | -                 | -                  |                    |
| 2100-FICA TAXES-CITY                | 8,536              | 8,582              | 9,233             | 9,232              |                    |
| 2200-STATE RETIREMENT-CITY          | 14,410             | 14,410             | 14,410            | 13,493             |                    |
| 2400-WORKER'S COMPENSATION-CITY     | 116                | 110                | 253               | 157                |                    |
| 2500-HEALTH INSURANCE-CITY          | 163,807            | 181,309            | 200,785           | 240,132            |                    |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 2,245              | 3,566              | 7,675             | 8,875              |                    |
| 2510-DENTAL INSURANCE-CITY          | 3,609              | 3,609              | 3,887             | 3,888              |                    |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 1,410              | 1,777              | 3,900             | 3,900              |                    |
| 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                  | -                  | -                 | -                  |                    |
| 2600-LONG TERM DISABILITY           | 531                | 531                | 531               | 531                |                    |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | -                  | -                  | -                 | -                  |                    |
| 2710-VACATION/COMPENSATION PAYOUT   | -                  | -                  | -                 | -                  |                    |
| 2760-EMPLOYEE HOUSING SUBSIDY       | -                  | -                  | -                 | -                  |                    |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                  | -                  | -                 | -                  |                    |
| <b>2. MATERIALS AND SERVICES</b>    | <b>16,526</b>      | <b>14,608</b>      | <b>21,092</b>     | <b>21,092</b>      |                    |
| 3100-OFFICE SUPPLIES & POSTAGE      | 1,817              | 1,468              | 3,167             | 3,167              |                    |
| 3160-OFFICE SUPPLIES/POSTAGE-HOTEL  | -                  | -                  | -                 | -                  |                    |
| 3200-OPERATING SUPPLIES             | 2,576              | 3,330              | 2,125             | 2,125              |                    |
| 3500-MOTOR FUELS & LUBRICANTS       | -                  | -                  | -                 | -                  |                    |
| 3600-COMPUTER SOFTWARE              | -                  | -                  | -                 | -                  |                    |
| 4000-ELECTIONS                      | -                  | -                  | 2,500             | 2,500              |                    |
| 4200-PROFESSIONAL SERVICES          | 11,075             | 8,821              | 8,600             | 8,600              | Workman & Co Audit |
| 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 400                | 483                | 1,700             | 1,700              |                    |
| 4860-DUES,SUBSCRIPTNS,MEMBRSP-HOTEL | -                  | -                  | -                 | -                  |                    |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | -                  | -                  | -                 | -                  |                    |
| 4910-MYR/CNCL-TRAINING/TRAVEL/MTG   | 659                | 507                | 3,000             | 3,000              |                    |
| 4960-TRAINING/TRAVEL/MTG-HOTEL      | -                  | -                  | -                 | -                  |                    |
| 5100-TELEPHONE & COMMUNICATIONS     | -                  | -                  | -                 | -                  |                    |
| 6000-REPAIR & MAINT--AUTOMOTIVE EQU | -                  | -                  | -                 | -                  |                    |
| <b>3. CAPITAL OUTLAY</b>            | <b>-</b>           | <b>560</b>         | <b>1,000</b>      | <b>1,000</b>       |                    |
| 7400-OFFICE FURNITURE & EQUIPMENT   | -                  | 560                | 1,000             | 1,000              |                    |



The Planning and Building Department is responsible for long-range (comprehensive) planning, current planning functions, and management of all developments, both past and present. The Planning and Building Department administers the Zoning Code, Subdivision Code, various Building Codes, and coordinates reviews from other City Departments. The Planning and Building Department provides staff support to the Planning Commission, City Council, and the Historic Preservation Commission.

### Fiscal Year 2023 Highlights

- Restored funding for training and travel - \$3,000.
- Decreased revenue forecast by \$387,000.
- Increased contract with IDBS by \$40,000 to align with projected workload. Contract set up to only pay for actual hours completed.
- Request for \$180,000 to update the zoning code – a one-time -expense – reflected on the General Fund Expenditures chart.

### Personnel:

- One additional planner requested but not funded due to a decrease in planning & building revenue forecast. Dialoging with KURA to understand consideration of cost reimbursement for the position.

### Fiscal Year 2024 Highlights

- Increased professional services budget by \$129,500 to fund consulting fees for update to comprehensive plan and land use regulations update.
- Planning and Building Department revenue projections assume a 3% decrease in revenues from FY23.
- Planning fee revenues do not include fee increase assumptions.

### Personnel:

- Senior Planner position vacant but position is funded.

## Planning and Building Expenditures

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES   |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|--|
| <b>3. PLANNING &amp; BUILDING</b>   | <b>868,033</b>                | <b>920,853</b>                | <b>1,080,116</b>             | <b>1,300,052</b>              |  |
| <b>1. PERSONAL SERVICES</b>         | <b>494,778</b>                | <b>644,870</b>                | <b>674,116</b>               | <b>876,602</b>                |  |
| 1000-SALARIES                       | 317,990                       | 423,777                       | 428,938                      | 518,102                       |  |
| 1200-PLANNING & ZONING COMMISSION   | 20,400                        | 17,400                        | 25,200                       | 25,200                        |  |
| 1900-OVERTIME                       | -                             | -                             | -                            | -                             |  |
| 2100-FICA TAXES-CITY                | 24,364                        | 35,314                        | 34,742                       | 39,635                        |  |
| 2200-STATE RETIREMENT-CITY          | 40,407                        | 55,605                        | 54,224                       | 60,741                        |  |
| 2400-WORKER'S COMPENSATION-CITY     | 3,962                         | 4,765                         | 6,220                        | 933                           |  |
| 2500-HEALTH INSURANCE-CITY          | 76,304                        | 100,882                       | 111,184                      | 191,882                       |  |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 2,679                         | 1,217                         | 5,275                        | 7,050                         |  |
| 2510-DENTAL INSURANCE-CITY          | 2,562                         | 3,068                         | 4,046                        | 3,942                         |  |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 1,983                         | 1,164                         | 2,400                        | 3,300                         |  |
| 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                             | -                             | -                            | -                             |  |
| 2600-LONG TERM DISABILITY           | 1,344                         | 1,679                         | 1,887                        | 2,157                         |  |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | 2,783                         | -                             | -                            | 23,660                        | 7hrs x52wks @65/hr   |
| 2710-VACATION/COMPENSATION PAYOUT   | -                             | -                             | -                            | -                             |  |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | -                            | -                             |  |
| 2900-PERFORMANCE AWARDS             | -                             | -                             | -                            | -                             |  |
| <b>2. MATERIALS AND SERVICES</b>    | <b>373,254</b>                | <b>275,983</b>                | <b>405,500</b>               | <b>422,450</b>                |  |
| 3100-OFFICE SUPPLIES & POSTAGE      | 4,887                         | 4,458                         | 6,000                        | 6,000                         |  |
| 3200-OPERATING SUPPLIES             | 7,332                         | 1,284                         | 1,200                        | 1,200                         |  |
| 3600-COMPUTER SOFTWARE              | -                             | -                             | -                            | -                             |  |
| 4200-PROFESSIONAL SERVICES          | 109,333                       | 48,859                        | 150,000                      | 49,500                        | will use one time money for Comp Update to Zoning Ord 150k |
| 4210-PROFESSIONAL SERVICES - IDBS   | 238,293                       | 200,793                       | 210,000                      | 321,750                       | Increase Add'l permit activity                             |
| 4220-PROF SVCS-FLOOD PLAIN PROG REM | 375                           | 571                           | 5,000                        | 10,000                        | Remibursed by applicant fees                               |
| 4230-PROF SVCS-BUILDING PERMIT REIM | -                             | -                             | -                            | -                             |  |
| 4400-ADVERTISING & LEGAL PUBLICATIO | 5,109                         | 10,992                        | 10,000                       | 10,000                        |  |
| 4500-GEOGRAPHIC INFO SYSTEMS        | 5,700                         | 5,100                         | 5,300                        | 6,000                         | Increase 3%  |
| 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 670                           | 938                           | 4,000                        | 4,000                         |  |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 990                           | 1,491                         | 10,000                       | 10,000                        |  |
| 4970-TRAINING/TRAVEL/MTG-P&Z COMM   | -                             | 751                           | 3,000                        | 3,000                         |  |
| 5100-TELEPHONE & COMMUNICATIONS     | -                             | -                             | -                            | -                             |  |
| 6510-EVENTS SPONSORSHIPS            | -                             | -                             | -                            | -                             |  |
| 6910-OTHER PURCHASED SERVICES       | 565                           | 746                           | 1,000                        | 1,000                         |  |
| <b>3. CAPITAL OUTLAY</b>            | <b>-</b>                      | <b>-</b>                      | <b>500</b>                   | <b>1,000</b>                  |  |
| 7400-OFFICE FURNITURE & EQUIPMENT   | -                             | -                             | 500                          | 1,000                         |  |



City of Ketchum | 2024 Draft Budget  
Police Department

The Ketchum Police Department, contracted through the Blaine County Sheriff's Office, is responsible for enforcing all local and state laws to protect the residents and visitors of Ketchum. The department consists of patrol/traffic enforcement functions, investigations, and administration.

Funding for the Community Service Officers (CSO) is also contained in the department budget. The officers focus on parking enforcement and compliance with city code violations.

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### Fiscal Year 2023 Highlights

- Reflected the 9% compensation that the County implemented.

#### Personnel:

- No changes.

### Fiscal Year 2024 Highlights

- Contract request to increase by \$154,373.
- Contract assumes a 6% base adjustment; city financial model assumes 3%.
- No significant changes to CIP.

#### Personnel:

- No changes.

## Police Expenditures

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES  |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|---|
| <b>7. POLICE</b>                    | <b>1,658,523</b>              | <b>1,853,562</b>              | <b>2,063,870</b>             | <b>2,234,297</b>              |   |
| <b>1. PERSONAL SERVICES</b>         | <b>161,138</b>                | <b>224,095</b>                | <b>250,936</b>               | <b>269,129</b>                |   |
| 1000-SALARIES                       | 79,303                        | 96,835                        | 94,421                       | 105,742                       |   |
| 1500-PART-TIME                      | 9,496                         | 17,565                        | 28,708                       | 26,754                        |   |
| 1900-OVERTIME                       | 1,940                         | 1,404                         | 5,000                        | 5,000                         |   |
| 2100-FICA TAXES-CITY                | 6,664                         | 9,585                         | 9,802                        | 10,518                        |   |
| 2200-STATE RETIREMENT-CITY          | 9,722                         | 13,016                        | 15,299                       | 15,372                        |   |
| 2400-WORKMEN'S COMPENSATION-CITY    | 2,096                         | 3,145                         | 3,694                        | 4,637                         |   |
| 2500-HEALTH INSURANCE-CITY          | 47,531                        | 78,228                        | 85,114                       | 93,625                        |   |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 1,697                         | 1,992                         | 3,550                        | 3,550                         |   |
| 2510-DENTAL INSURANCE-CITY          | 1,269                         | 1,562                         | 1,625                        | 1,548                         |   |
| 2516-VISION REIMBURSEMENT ACCT(HRA) | 1,117                         | 482                           | 1,500                        | 1,800                         |   |
| 2600-LONG TERM DISABILITY           | 304                           | 281                           | 1,724                        | 583                           |   |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | 500                          | -                             |   |
| <b>2. MATERIALS AND SERVICES</b>    | <b>1,497,385</b>              | <b>1,629,468</b>              | <b>1,812,934</b>             | <b>1,955,168</b>              |   |
| 3100-OFFICE SUPPLIES & POSTAGE      | 7,207                         | 797                           | 1,200                        | 3,500                         | Citation ticketing material   |
| 3200-OPERATING SUPPLIES             | 7,184                         | 2,246                         | 3,000                        | 3,250                         | Polcing gear, cleaning  |
| 3500-MOTOR FUELS & LUBRICANTS       | 752                           | 2,887                         | 3,000                        | 4,250                         | Rav & CSO truck   |
| 3600-COMPUTER SOFTWARE              | 10,815                        | -                             | 2,000                        | 2,100                         | Data TKT - annual subscription, licenses, troubleshooting           |
| 3610-PARKING OPS PROCESSING FEES    | 5,601                         | 4,686                         | 5,000                        | 7,000                         | Data TKT - Citation management (Dixon Data Projection)              |
| 3620-PARKING OPS EQUIPMENT FEES     | 11,396                        | 12,415                        | 11,000                       | 3,250                         | Data TKT - Printers   |
| 4200-PROFESSIONAL SERVICES          | 26,631                        | 27,810                        | 20,000                       | 20,000                        | winter towing   |
| 4210-PROFESSIONAL SERVICE-SNOW TOWS | -                             | -                             | -                            | -                             |   |
| 4250-PROF.SERVICES-BCSO CONTRACT    | 1,427,800                     | 1,568,569                     | 1,748,234                    | 1,897,518                     | as requested  |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | -                             | -                             | -                            | -                             | Cell phones, hot spots (AT&T monthly rates)                         |
| 5100-TELEPHONE & COMM               | -                             | 3,986                         | 3,000                        | 2,300                         |   |
| 6000-REPAIR & MAINT--AUTOMOTIVE EQU | -                             | 6,071                         | 16,500                       | 12,000                        | Truck repairs, tires , car wash, misc items                         |
| <b>3. CAPITAL OUTLAY</b>            | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     | <b>10,000</b>                 |   |
| 7500-AUTOMOTIVE EQUIPMENT           | -                             | -                             | -                            | 10,000                        | lights, radio, and tablet mount for CSO Truck (2018 F150) -Upfitter |
| 7600-OTHER MACHINERY & EQUIPMENT    | -                             | -                             | -                            | -                             |   |
| 7700-LEASES                         | -                             | -                             | -                            | -                             |   |



The Recreation Department is responsible for providing safe and healthy recreation opportunities for the citizens of Ketchum and visitors to the community. The department operates structured recreation programs throughout the year at the Terry Tracy Recreation Center at Atkinson Park.

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### Fiscal Year 2023 Highlights

- Staff changes during 2022 lead to savings via benefits coverage.

#### Personnel:

- No changes.

### Fiscal Year 2024 Highlights

- Procurement of a passenger van for our youth programming.
- Continue to offer the most affordable year-round youth recreation programs in the valley.
- Working with the BCSD on their Hemingway masterplan.
- FY24 budget includes a small increase in professional service to accommodate environmental education through our partner, the ERC.

#### Personnel:

- No changes.

# Recreation Expenditures

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES                          |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|---------------------------------------|
| <b>10. RECREATION</b>               | <b>498,214</b>                | <b>500,598</b>                | <b>552,463</b>               | <b>581,518</b>                |                                       |
| <b>1. PERSONAL SERVICES</b>         | <b>464,677</b>                | <b>445,182</b>                | <b>498,463</b>               | <b>521,868</b>                |                                       |
| 1000-SALARIES                       | 234,988                       | 234,662                       | 260,672                      | 273,393                       |                                       |
| 1500-PART-TIME/SEASONAL             | 39,900                        | 40,470                        | 62,000                       | 62,000                        |                                       |
| 1900-OVERTIME                       | 124                           | 341                           | -                            | -                             |                                       |
| 2100-FICA TAXES - CITY              | 20,489                        | 21,771                        | 24,684                       | 25,658                        |                                       |
| 2200-STATE RETIREMENT - CITY        | 28,681                        | 29,746                        | 31,124                       | 30,565                        |                                       |
| 2400-WORKER'S COMPENSATION - CITY   | 4,464                         | 5,864                         | 6,453                        | 6,453                         |                                       |
| 2500-HEALTH INSURANCE - CITY        | 122,509                       | 99,290                        | 103,501                      | 113,851                       |                                       |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 8,399                         | 7,668                         | 3,500                        | 3,500                         |                                       |
| 2510-DENTAL INSURANCE-CITY          | 2,952                         | 2,397                         | 2,589                        | 2,466                         |                                       |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 1,233                         | 1,940                         | 1,800                        | 1,800                         |                                       |
| 2550-HEALTH-VISION-CAFETERIA ADMIN  | -                             | -                             | -                            | -                             |                                       |
| 2600-LONG TERM DISABILITY           | 940                           | 1,032                         | 1,071                        | 1,114                         |                                       |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | -                             | -                             | -                            | -                             |                                       |
| 2710-VACATION/COMPENSATION PAYOUT   | -                             | -                             | -                            | -                             |                                       |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | 1,068                        | 1,068                         | seasonal employees                    |
| 2900-PERFORMANCE AWARDS             | -                             | -                             | -                            | -                             |                                       |
| <b>2. MATERIALS AND SERVICES</b>    | <b>33,537</b>                 | <b>44,626</b>                 | <b>54,000</b>                | <b>59,650</b>                 |                                       |
| 3100-OFFICE SUPPLIES & POSTAGE      | 508                           | 315                           | 750                          | 750                           |                                       |
| 3200-OPERATING SUPPLIES             | 2,206                         | 3,839                         | 4,000                        | 4,000                         |                                       |
| 3210-SPECIAL EVENT SUPPLIES         | -                             | -                             | -                            | -                             |                                       |
| 3250-RECREATION SUPPLIES            | 7,786                         | 10,622                        | 10,000                       | 10,000                        |                                       |
| 3280-YOUTH GOLF                     | -                             | 434                           | 1,000                        | 1,000                         |                                       |
| 3290-SWIM TEAM                      | -                             | -                             | -                            | -                             |                                       |
| 3300-RESALE ITEMS-CONCESSION SUPPLY | 4,809                         | 4,165                         | 8,000                        | 8,000                         |                                       |
| 3310-STATE SALES TAX-PARK           | 6,767                         | 6,569                         | 8,000                        | 8,000                         |                                       |
| 3500-MOTOR FUELS & LUBRICANTS       | 1,352                         | 2,177                         | 3,000                        | 3,000                         |                                       |
| 3600-COMPUTER SOFTWARE              | -                             | -                             | -                            | -                             |                                       |
| 4200-PROFESSIONAL SERVICE           | 2,303                         | 7,555                         | 4,000                        | 7,000                         | BIB background checks, misc. services |
| 4410-ADVERTISING & PUBLICATIONS     | 429                           | 857                           | 750                          | 1,000                         |                                       |
| 4800-DUES, SUBSCRIPTIONS & MEMBERSH | 175                           | 175                           | -                            | -                             |                                       |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 510                           | 646                           | 1,000                        | 1,000                         |                                       |
| 5100-TELEPHONE & COMMUNICATIONS     | -                             | -                             | -                            | -                             |                                       |
| 5200-UTILITIES                      | 5,778                         | 3,793                         | 10,000                       | 11,400                        |                                       |
| 5300-CUSTODIAL & CLEANING SERVICES  | -                             | -                             | -                            | -                             |                                       |
| 6000-REPAIR & MAINT--AUTOMOTIVE EQU | 229                           | 3,297                         | 2,500                        | 3,500                         |                                       |
| 6100-REPAIR & MAINT--MACHINERY & EQ | 684                           | 183                           | 1,000                        | 1,000                         |                                       |
| 6910-OTHER PURCHASED SERVICES       | -                             | -                             | -                            | -                             |                                       |
| 6950-MAINTENANCE                    | -                             | -                             | -                            | -                             |                                       |
| <b>3. CAPITAL OUTLAY</b>            | <b>-</b>                      | <b>10,790</b>                 | <b>-</b>                     | <b>-</b>                      |                                       |
| 7300-CAPITAL MAINTENANCE            | -                             | 10,790                        | -                            | -                             |                                       |
| 7400-BUILDING FURNITURE & EQUIPMENT | -                             | -                             | -                            | -                             |                                       |
| 7500-AUTOMOTIVE EQUIPMENT           | -                             | -                             | -                            | -                             |                                       |



City of Ketchum | 2024 Draft Budget  
Streets & Facilities Department

The Streets & Facilities Department consists of the Street Division and Facility Maintenance Division. The department is responsible for maintaining the infrastructure of the City of Ketchum. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing, and maintaining street signs and traffic markings, maintaining street trees and public restrooms, street lighting, city beautification, and maintenance of public facilities and parks.

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### Fiscal Year 2023 Highlights

- Increased fuel- and petroleum-related costs to reflect market conditions.
- First year full year of operating and expenses related to management of Warm Springs Preserve.

#### Personnel:

- One new maintenance position associated with the Preserve.

### Fiscal Year 2024 Highlights

- If the new chip seal oil works out, we would like to use it on 4<sup>th</sup> street next year.
- Roof replacement at Rotary Park.
- Phase 1 for Warm Springs Preserve.
- Request to increase professional services budget (snow hauling) by \$25,000 was not funded. Staff feels that one-time funds could augment in a large snow year.

#### Personnel:

- Vacant funded position in Facilities currently; likely need to add additional FTE position in the future.
- Vacant position in Streets.



## Streets Expenditures

| GENERAL FUND EXPENDITURES           | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES                         |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|--------------------------------------|
| <b>9. STREETS</b>                   | <b>1,963,199</b>              | <b>1,772,768</b>              | <b>2,326,537</b>             | <b>2,137,521</b>              |                                      |
| <b>1. PERSONAL SERVICES</b>         | <b>1,026,257</b>              | <b>1,065,121</b>              | <b>1,321,295</b>             | <b>1,354,424</b>              |                                      |
| 1000-SALARIES                       | 607,431                       | 604,498                       | 664,605                      | 697,674                       |                                      |
| 1500-PART-TIME                      | 3,788                         | 21,085                        | 50,196                       | 65,800                        |                                      |
| 1800-PAY DIFFERENTIAL               | 5,594                         | 8,019                         | 15,441                       | 15,441                        |                                      |
| 1900-OVERTIME                       | 20,406                        | 18,635                        | 66,000                       | 35,000                        |                                      |
| 2040-VACATION/COMPENSATION PAYOUT   | -                             | -                             | -                            | -                             |                                      |
| 2100-FICA TAXES-CITY                | 48,622                        | 53,091                        | 57,776                       | 62,264                        |                                      |
| 2200-STATE RETIREMENT-CITY          | 75,027                        | 81,035                        | 84,182                       | 90,600                        |                                      |
| 2400-WORKER'S COMPENSATION-CITY     | 24,841                        | 25,088                        | 38,629                       | 41,278                        |                                      |
| 2500-HEALTH INSURANCE-CITY          | 212,624                       | 230,765                       | 287,483                      | 285,666                       |                                      |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 7,192                         | 9,035                         | 12,038                       | 12,038                        |                                      |
| 2510-DENTAL INSURANCE-CITY          | 6,221                         | 5,687                         | 6,999                        | 6,505                         |                                      |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 4,854                         | 2,503                         | 5,850                        | 5,550                         |                                      |
| 2600-LONG TERM DISABILITY           | 2,484                         | 2,194                         | 2,970                        | 3,187                         |                                      |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | 7,174                         | 3,486                         | 23,126                       | 27,420                        | employee eligible for retirement     |
| 2760-EMPLOYEE HOUSING SUBSIDY       | -                             | -                             | -                            | -                             |                                      |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | 6,000                        | 6,000                         | seasonal employees                   |
| 2900-PERFORMANCE AWARDS             | -                             | -                             | -                            | -                             |                                      |
| <b>2. MATERIALS AND SERVICES</b>    | <b>787,107</b>                | <b>707,647</b>                | <b>1,005,242</b>             | <b>783,097</b>                |                                      |
| 3200-OPERATING SUPPLIES             | 12,437                        | 9,771                         | 16,240                       | 16,240                        |                                      |
| 3400-MINOR EQUIPMENT                | 3,410                         | 2,728                         | 3,800                        | 3,800                         |                                      |
| 3500-MOTOR FUELS & LUBRICANTS       | 55,910                        | 75,093                        | 109,092                      | 109,092                       |                                      |
| 3600-COMPUTER SOFTWARE              | -                             | -                             | 6,800                        | 6,800                         | IWORQS/traffic control plan software |
| 4200-PROFESSIONAL SERVICES          | 210,739                       | 183,528                       | 407,645                      | 185,000                       |                                      |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 1,801                         | 2,305                         | 4,515                        | 4,515                         |                                      |
| 5100-TELEPHONE & COMMUNICATIONS     | 1,115                         | 905                           | 3,000                        | 2,000                         |                                      |
| 5200-UTILITIES                      | 15,985                        | 16,332                        | 18,000                       | 19,500                        |                                      |
| 6000-REPAIR & MAINT--AUTOMOTIVE EQU | 2,894                         | 579                           | 8,700                        | 8,700                         |                                      |
| 6100-REPAIR & MAINT--MACHINERY & EQ | 105,279                       | 102,751                       | 98,650                       | 98,650                        |                                      |
| 6910-OTHER PURCHASED SERVICES       | 11,151                        | 17,266                        | 16,000                       | 16,000                        |                                      |
| 6920-SIGNS & SIGNALIZATION          | 19,419                        | 12,231                        | 16,000                       | 16,000                        |                                      |
| 6930-STREET LIGHTING                | 18,013                        | 14,155                        | 18,500                       | 18,500                        |                                      |
| 6950-MAINTENANCE & IMPROVEMENTS     | 328,954                       | 270,005                       | 278,300                      | 278,300                       |                                      |
| <b>4. TRANSFERS</b>                 | <b>149,835</b>                | <b>-</b>                      | <b>-</b>                     | <b>-</b>                      |                                      |
| 8840-TRANSFER TO GO BOND FUND       | 149,835                       | -                             | -                            | -                             |                                      |

# Facilities Expenditures

| GENERAL FUND EXPENDITURES              | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES                |
|--|-------------------------------|-------------------------------|------------------------------|-------------------------------|-----------------------------|
| <b>6. FACILITY MAINTENANCE</b>         | <b>688,629</b>                | <b>858,751</b>                | <b>1,137,417</b>             | <b>1,227,328</b>              |                             |
| <b>1. PERSONAL SERVICES</b>            | <b>414,765</b>                | <b>470,835</b>                | <b>689,682</b>               | <b>753,178</b>                |                             |
| 1000-SALARIES                          | 205,693                       | 223,918                       | 308,680                      | 381,588                       | added janitors              |
| 1500-PART-TIME/SEASONAL                | 27,424                        | 60,149                        | 45,000                       | 41,453                        |                             |
| 1800-PAY DIFFERENTIAL                  | 1,247                         | 2,270                         | 4,689                        | 4,689                         |                             |
| 1900-OVERTIME                          | 1,191                         | 3,346                         | 8,500                        | 8,500                         |                             |
| 2100-FICA TAXES - CITY                 | 18,247                        | 23,559                        | 28,065                       | 33,372                        |                             |
| 2200-STATE RETIREMENT - CITY           | 24,879                        | 29,964                        | 38,431                       | 36,553                        |                             |
| 2400-WORKER'S COMPENSATION-CITY        | 3,887                         | 4,192                         | 4,978                        | 3,983                         |                             |
| 2500-HEALTH INSURANCE - CITY           | 116,548                       | 115,896                       | 225,509                      | 217,495                       |                             |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA)    | 2,141                         | 2,378                         | 7,963                        | 7,963                         |                             |
| 2510-DENTAL INSURANCE-CITY             | 2,301                         | 2,333                         | 4,268                        | 3,905                         |                             |
| 2515-VISION REIMBURSEMENT ACCT(HRA)    | 1,443                         | 893                           | 4,050                        | 4,050                         |                             |
| 2600-LONG TERM DISABILITY              | 865                           | 831                           | 1,548                        | 1,628                         |                             |
| 2700-VACATION/SICK ACCRUAL PAYOUT      | 8,898                         | -                             | -                            | -                             |                             |
| 2710-YEAR END COMP TIME PAYOUT         | -                             | -                             | -                            | -                             |                             |
| 2800-STATE UNEMPLOYMENT INSURANCE      | -                             | 1,106                         | 8,000                        | 8,000                         | Seasonal Employee           |
| <b>2. MATERIALS AND SERVICES</b>       | <b>273,864</b>                | <b>387,916</b>                | <b>447,735</b>               | <b>474,150</b>                |                             |
| 3100-OFFICE SUPPLIES & POSTAGE         | 350                           | 49                            | 500                          | 300                           |                             |
| 3200-OPERATING SUPPLIES                | 6,293                         | 8,797                         | 10,000                       | 10,000                        |                             |
| 3500-MOTOR FUELS & LUBRICANTS          | 8,268                         | 12,873                        | 9,000                        | 16,000                        |                             |
| 3600-COMPUTER SOFTWARE                 | -                             | -                             | -                            | -                             |                             |
| 4200-PROFESSIONAL SERVICES             | 61,182                        | 60,780                        | 95,500                       | 64,500                        | Snow Removal                |
| 4210-PROFESSIONAL SERVC-CITY TREES     | 14,204                        | 19,246                        | 15,000                       | 15,000                        | Pruning and Treatment       |
| 4220-PROF SERV-CITY BEAUTIFICATION     | 36,536                        | 43,518                        | 45,000                       | 50,000                        | Flowers                     |
| 4800-DUES, SUBSCRIPTIONS & MEMBERSH    | 280                           | 465                           | 440                          | 440                           |                             |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG     | 109                           | -                             | 1,500                        | 1,000                         |                             |
| 5100-TELEPHONE & COMMUNICATIONS        | 383                           | 360                           | 720                          | 720                           |                             |
| 5110-COMPUTER NETWORK                  | -                             | -                             | -                            | -                             |                             |
| 5200-UTILITIES                         | 41,780                        | 30,732                        | 28,500                       | 32,490                        |                             |
| 5210-SOLID WASTE COLLECTION            | -                             | -                             | -                            | -                             |                             |
| 5220-RECYCLING PROGRAM-ERC             | -                             | -                             | -                            | -                             |                             |
| 5300-CUSTODIAL & CLEANING SERVICES     | 62,737                        | 35,627                        | 45,000                       | 83,000                        |                             |
| 5900-REPAIR & MAINTENANCE-BUILDINGS    | 7,024                         | 25,392                        | 33,400                       | 33,000                        | Moved from Admin FY2021     |
| 5910-REPAIR & MAINTENANCE-491 SV RD    | -                             | 80,472                        | 70,000                       | 77,000                        | Moved from Admin FY2021     |
| 5910-REPAIR & MAINTENANCE-WARM SPRINGS | -                             | 29,469                        | 47,175                       | 45,200                        | Maintenance for WS Preserve |
| 6000-REPAIR & MAINT-AUTOMOTIVE EQUI    | 1,750                         | 4,181                         | 4,500                        | 3,500                         |                             |
| 6100-REPAIR & MAINT--MACHINERY & EQ    | 3,095                         | 2,253                         | 5,000                        | 6,000                         |                             |
| 6950-MAINTENANCE                       | 29,875                        | 33,703                        | 36,500                       | 36,000                        |                             |
| <b>3. CAPITAL OUTLAY</b>               | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     | <b>-</b>                      |                             |
| 7600-OTHER MACHINERY & EQUIPMENT       | -                             | -                             | -                            | -                             |                             |
| 7800-PARKS IRRIGATION UPGRADES         | -                             | -                             | -                            | -                             |                             |



The Non-Departmental section of the budget contains initiatives not otherwise associated with a specific department. In FY22, the funds support contracts dedicated to citywide efforts that benefit all departments and transfers out of the General Fund to support other funds (including Capital Improvement and Trust Funds).

### Fiscal Year 2023 Highlights

- Implemented a 4% base/on-going increase to compensation and an additional 5% one-time increase.
- Included one-third of the proposed Public Works Director salary.
- Blaine County proposed an increase of \$69,215 over previous year – this budget does not reflect those changes.

#### Personnel:

- No changes.

### Fiscal Year 2024 Highlights

- Implementation of a 3% base/on-going increases to compensation market of \$50,000, and an additional 3% one-time bonus.
- Included one-third (General Fund portion) of the proposed Public Works Director salary. Due to the unsuccessful recruitment effort, staff is pivoting to recruiting a CIP Project Manager who could be a local contractual resource.

#### Personnel:

- KURA Executive Director reimbursed to the city.

## Non-Departmental Expenditures

| GENERAL FUND EXPENDITURES            | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>AMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | BUDGET NOTES                           |
|--------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|--|
| <b>5. NON-DEPARTMENTAL</b>           | <b>504,380</b>                | <b>1,678,191</b>              | <b>1,686,616</b>             | <b>944,009</b>                |  |
| <b>1. PERSONAL SERVICES</b>          | -                             | -                             | <b>100,266</b>               | <b>105,693</b>                |  |
| 1000-SALARIES                        | -                             | -                             | 100,266                      | 70,980                        |  |
| 2100-FICA TAXES - CITY               | -                             | -                             | -                            | 5,430                         |  |
| 2200-STATE RETIREMENT - CITY         | -                             | -                             | -                            | 7,936                         |  |
| 2400-WORKERS'S COMPENSATION -CITY    | -                             | -                             | -                            | -                             |  |
| 2500-HEALTH INSURANCE - CITY         | -                             | -                             | -                            | 20,472                        |  |
| 2510-DENTAL INSURANCE-CITY           | -                             | -                             | -                            | 563                           |  |
| 2600-LONG TERM DISABILITY            | -                             | -                             | -                            | 312                           |  |
| <b>2. MATERIALS AND SERVICES</b>     | <b>120,749</b>                | <b>298,138</b>                | <b>338,317</b>               | <b>363,317</b>                |  |
| 4200-PROFESSIONAL SERVICES           | 50,835                        | 168,935                       | 205,515                      | 205,515                       |  |
| 4250-BLAINE CITY TOUR                | -                             | -                             | 8,000                        | 8,000                         |  |
| 4300-EMS CONSOLIDATION               | -                             | 125                           | -                            | 25,000                        |  |
| 4500-1ST/WASHINGTON RENT             | 39,000                        | 36,000                        | 36,000                       | 36,000                        |  |
| 6500-CONTRACT FOR SERVICE            | 17,738                        | 93,078                        | 88,802                       | 88,802                        | sustainability position one-time funds |
| 6510-PASS THROUGH GRANTS             | -                             | -                             | -                            | -                             |  |
| 6601-MASTER TRANSPORTATION PLAN      | 13,177                        | -                             | -                            | -                             |  |
| <b>4. TRANSFERS</b>                  | <b>383,630</b>                | <b>1,380,053</b>              | <b>1,248,033</b>             | <b>475,000</b>                |  |
| 8802-TRANSFER TO GENERAL UTILITY DIR |                               |                               | 60,000                       | 60,000                        | utility direct sal & ben 1/3rd         |
| 8803-TRANSFER TO GENERAL CIP FUND    | 204,265                       | 208,054                       | 253,802                      | -                             |  |
| 8805-TRANSFER TO CITY COUNTY HOUSING | -                             | 864,100                       | 266,349                      | -                             |  |
| 8810-TRANSFER TO IN-LIEU HOUSING     | -                             | -                             | 201,061                      | -                             |  |
| 8893-TRANSFER TO PARK TRUST-KAC      | -                             | 10,000                        | 10,000                       | 10,000                        |  |
| 8894-TRANSFER TO PARK TRT-% FOR ART  | -                             | -                             | -                            | -                             |  |
| 9910-COMPENSTATION ADJUSTMENTS       | -                             | 177,250                       | 140,000                      | 140,000                       | bonuses 90k and market increases 50k   |
| 9930-GENERAL FUND OP. CONTINGENCY    | 179,365                       | 120,649                       | 316,821                      | 265,000                       | used for one-times                     |



## Local Option Tax Fund – Original LOT and Additional 1% LOT

---

The original Local Option Tax (LOT) became effective on December 15, 1978. Since the original adoption of the LOT, voters have approved or modified the tax in 1979, 1983, 1984, 1988, 1997, and 2011. In 2011, voters approved a new fifteen-year term. The LOT is to be used for:

- a) municipal transportation
- b) open space acquisition and recreation
- c) capital improvements
- d) emergency services; police, fire, and ambulance
- e) city promotion, visitor information and special events
- f) property tax relief
- g) direct costs to collect and enforce the tax

The tax imposes 1% on retail, 1% on building material, 2% on liquor by the drink, and 2% on short-term lodging and rentals.

In November 2013, an additional 1% was added to the LOT with authority to collect for five years and was subsequently renewed by voters through December 31, 2023, for the following public purposes:

- a) maintain and increase commercial air service to Friedman Memorial Airport through the use of minimum revenue guarantees or other inducements to air providers
- b) promote and market the existing service and any future service to increase passengers
- c) all ancillary costs associated with the ongoing effort to maintain and increase commercial air service, including management costs and bussing due to flight diversions
- d) direct costs to collect and enforce the tax, including administrative and legal fees

On May 16, 2023, voters overwhelmingly (75%) approved the renewal of the 1% LOT for Air but with a new allocation of 0.5% for Air Service preservation and 0.5% for implementation of the Housing Action Plan.



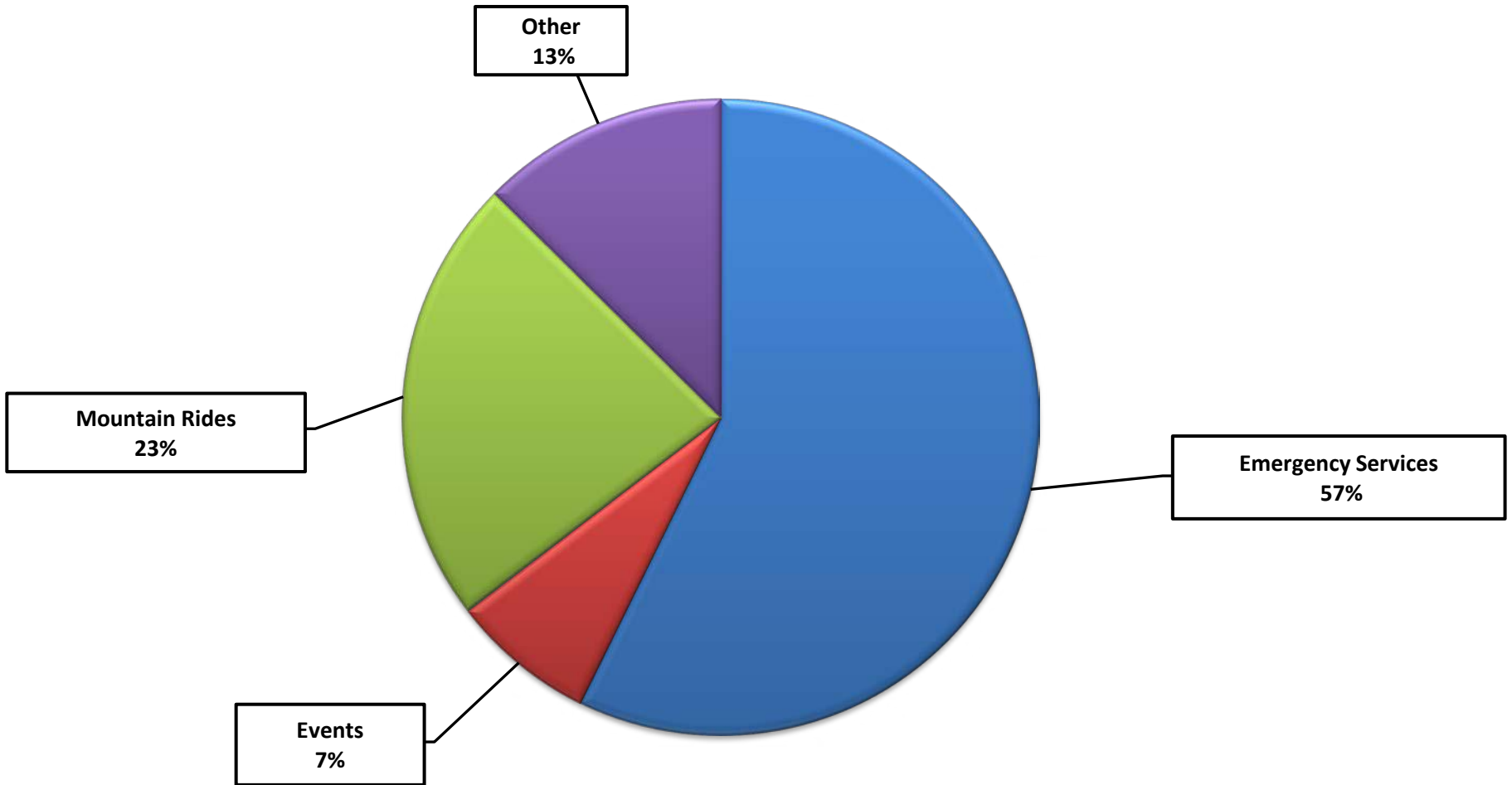
### Fiscal Year 2023 Highlights

- Any excess revenues are recommended for one-time purposes. (Mountain Rides capital local match).
- Mountain Rides' request includes a) an increase in operations/service and b) a one-time request for capital improvements.
- Visit Sun Valley is not requesting funds this fiscal year.
- There are no funds available to transfer to the Capital Improvement Plan.
- Mountain Humane has previously been a line item in the Police Department budget.
- The budget for Wagon Days has returned to its pre-pandemic funding level.

### Fiscal Year 2024 Highlights

- Any excess revenues are recommended to be allocated for one-time capital needs.
- All contract agencies, except for Mountain Rides, had similar requests to FY23.
- Mountain Rides has been awarded a federal facility grant requiring a one-time local match. Their request is based on historical capital match amount by each local jurisdiction. Current draft budget does not allocate local match funds, cuts to existing City CIP projects would be required.

# FY 2024 Original LOT Expenditures



Other:

- Consolidated Dispatch – 39 %
- Sun Valley Economic Development – 3%
- Idaho Dark Sky Alliance – 1%
- Friends of the Sawtooth Avalanche Center – 1%
- Mountain Humane – 1%
- Granicus (Short-term rental program) – 5 %

Local Option Tax Original Fund – Revenues

| REVENUES                          | FY 2021 Audited Actuals        | FY 2022 Audited Actuals        | FY 2023 Adopted w/ Amended Budget        | FY 2024 Proposed Budget        | One-Time        |
|-----------------------------------|--------------------------------|--------------------------------|--|--------------------------------|-----------------|
|                                   | 3,391,025                      | 3,784,297                      | 3,637,935                                | 3,299,890                      | 191,578         |
| <b>Projected Revenue Changes</b>  | <b>FY 2021 Audited Actuals</b> | <b>FY 2022 Audited Actuals</b> | <b>FY 2023 Adopted w/ Amended Budget</b> | <b>FY 2024 Proposed Budget</b> | <b>One-Time</b> |
| Fund Revenue                      | 3,391,025                      | 3,784,297                      | 2,700,000                                | 3,195,890                      | -               |
| Fund Balance                      |                                |                                | 146,469                                  | 104,000                        | 191,578         |
| <b>Sub-Total</b>                  | <b>3,391,025</b>               | <b>3,784,297</b>               | <b>2,846,469</b>                         | <b>3,299,890</b>               | <b>191,578</b>  |
| <b>Inflationary Changes</b>       |                                |                                |  |                                |                 |
| Fund Balance FY23 NGO's           | -                              | -                              | 268,000                                  |                                |                 |
| Fund Balance FY23                 |                                |                                | 122,903                                  |                                |                 |
| Fund Balance FY22 to CIP          |                                |                                | 400,563                                  |                                |                 |
|                                   |                                |                                |  |                                |                 |
|                                   |                                |                                |  |                                |                 |
| <b>Sub-Total</b>                  | <b>-</b>                       | <b>-</b>                       | <b>791,466</b>                           | <b>-</b>                       |                 |
|                                   |                                |                                |  |                                |                 |
| <b>Total Revenue</b>              | <b>3,391,025</b>               | <b>3,784,297</b>               | <b>3,637,935</b>                         | <b>3,299,890</b>               | <b>191,578</b>  |
|                                   |                                |                                |  |                                |                 |
| <b>Total Expenditures</b>         | <b>2,207,093</b>               | <b>4,678,850</b>               | <b>3,637,935</b>                         | <b>3,299,890</b>               | <b>191,578</b>  |
|                                   |                                |                                |  |                                |                 |
| <b>Total Revenue Over/(Under)</b> | <b>1,183,932</b>               | <b>(894,553)</b>               | <b>-</b>                                 | <b>(0)</b>                     | <b>(0)</b>      |
|                                   |                                |                                |  |                                |                 |



## Local Option Tax Original Fund – Expenditures

|     |  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted w/<br>Amended<br>Budget | FY 2024<br>Proposed<br>Budget | One-Time       |
|-----|--|-------------------------------|-------------------------------|--|-------------------------------|----------------|
|     | <b>EXPENDITURES</b>                            | 2,207,093                     | 5,293,552                     | 3,637,935                                  | 3,299,890                     | 191,578        |
|     |  |                               |                               |  |                               |                |
|     |  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted w/<br>Amended<br>Budget | FY 2024<br>Proposed<br>Budget | One-Time       |
| 1.  | City Emergency Services                        | 1,309,465                     | 1,718,672                     | 1,900,000                                  | 2,000,000                     |                |
| 2.  | Transfer to GF CIP                             | -                             | 1,626,362                     | 531,691                                    | 213,654                       | -              |
| 3.  | Consolidated Dispatch                          | 156,850                       | 161,556                       | 166,403                                    | 171,395                       |                |
| 4.  | Wagon Days                                     | 80,000                        | 117,000                       | 132,250                                    | 171,250                       |                |
| 5.  | Events   | 32,830                        | 105,409                       | 85,000                                     | 85,000                        |                |
| 6.  | Visit Sun Valley SVMA                          | 110,000                       | 200,000                       | -  | -                             |                |
| 7.  | Mountain Rides                                 | 469,000                       | 687,000                       | 769,000                                    | 631,000                       | 165,000        |
| 8.  | Administrative GF Direct Costs                 | 2,500                         | 3,000                         | 5,000                                      | 5,000                         |                |
| 9.  | Contingency                                    | -                             | 9,000                         | -  | -                             |                |
| 10. | SVED   | -                             | 13,750                        | 15,000                                     | -                             | 15,000         |
| 11. | Idaho Dark Sky Alliance                        | -                             | 2,200                         | 2,500                                      | -                             | 2,500          |
| 12. | Friends of the Sawtooth National FSAC          | -                             | 4,000                         | 4,000                                      | -                             | 5,000          |
| 13. | Mountain Humane                                | -                             | -                             | 4,500                                      | -                             | 4,078          |
| 14. | Other  | 46,448                        | 1,091                         | 1,000                                      | 1,000                         |                |
|     | <b>Total Expenditures</b>                      | <b>2,207,093</b>              | <b>4,649,040</b>              | <b>3,616,344</b>                           | <b>3,278,299</b>              | <b>191,578</b> |
|     |  |                               |                               |  |                               |                |
| 15. | <b>Granicus (Short Term Rental Compliance)</b> | -                             | 29,810                        | 21,591                                     | 21,591                        |                |
| 16. |  | -                             |                               |  |                               |                |
|     | <b>Total Expenditures</b>                      | <b>2,207,093</b>              | <b>4,678,850</b>              | <b>3,637,935</b>                           | <b>3,299,890</b>              | <b>191,578</b> |
|     |  |                               |                               |  |                               |                |

Local Option Tax 1% Add'l Fund – Revenue

|    |  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted w/<br>Amended<br>Budget | FY 2024<br>Proposed<br>Budget | One-Time |
|----|--|-------------------------------|-------------------------------|--|-------------------------------|----------|
|    | <b>REVENUES</b>                        | 2,847,371                     | 3,137,741                     | 3,671,147                                  | 2,682,842                     |          |
|    |  |                               |                               |  |                               |          |
|    | <b>Projected Revenue Changes</b>       | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted w/<br>Amended<br>Budget | FY 2024<br>Proposed<br>Budget | One-Time |
| 1. | Fund Revenue                           | 2,847,371                     | 3,137,741                     | 2,766,247                                  | 2,566,247                     |          |
| 2. | Fund Balance                           |                               |                               |  | 116,595                       |          |
|    | <b>Sub-Total</b>                       | 2,847,371                     | 3,137,741                     | 2,766,247                                  | 2,682,842                     |          |
|    |  |                               |                               |  |                               |          |
|    | <b>Inflationary Changes</b>            |                               |                               |  |                               |          |
| 1. | Fund Balance FY 2022 RELEASE           | -                             | -                             | 904,900                                    |                               |          |
| 2. | Fund Balance FY 2023 RELEASE           |                               |                               | -  |                               |          |
|    | <b>Sub-Total</b>                       | -                             | -                             | 904,900                                    | -                             |          |
|    |  |                               |                               |  |                               |          |
|    | <b>Total Revenue with Changes</b>      | <b>2,847,371</b>              | <b>3,137,741</b>              | <b>3,671,147</b>                           | <b>2,682,842</b>              |          |
|    |  |                               |                               |  |                               |          |
|    | <b>Total Expenditures with Changes</b> | 3,128,800                     | 2,266,247                     | 3,671,147                                  | 2,682,842                     | -        |
|    |  |                               |                               |  |                               |          |
|    | <b>Total Revenue Over/Under</b>        | (281,429)                     | 871,495                       | -  | -                             |          |

Local Option Tax 1% Add'l Fund – Expenditures

|    |   | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted w/<br>Amended<br>Budget | FY 2024<br>Proposed<br>Budget | One-Time |
|----|---|-------------------------------|-------------------------------|--|-------------------------------|----------|
|    | <b>EXPENDITURES</b>                                       | 3,128,800                     | 2,266,247                     | 3,671,147                                  | 2,682,842                     | -        |
|    |   |                               |                               |  |                               |          |
|    | Expenditures  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted w/<br>Amended<br>Budget | FY 2024<br>Proposed<br>Budget | One-Time |
| 1. | SUN VALLEY AIR SERVICE BOARD                              | 3,062,553                     | 2,200,000                     | 2,362,500                                  | 1,316,595                     | -        |
| 2. | TRANSFER TO ORIG LOT-DIR COST                             | 66,247                        | 66,247                        | 66,247                                     | 66,247                        | -        |
| 3. | HOUSING TRANSFER  |                               |                               | 337,500                                    | 1,300,000                     |          |
|    | <b>Total Expenditures</b>                                 | 3,128,800                     | 2,266,247                     | 2,766,247                                  | 2,682,842                     | -        |
|    |   |                               |                               |  |                               |          |
|    |   |                               |                               |  |                               | -        |
|    |   |                               |                               |  |                               |          |
|    | <b>Additional Funding Requests</b>                        |                               |                               |  |                               |          |
| 1. | SUN VALLEY AIR SERVICE BOARD RELEASE FUND BALANCE FY 2022 |                               |                               | 904,900                                    |                               |          |
| 2. | EXCESS FUND RELEASE TO SVASB                              |                               |                               | -  |                               |          |
|    |   |                               |                               |  |                               |          |
|    | <b>Total Expenditures</b>                                 | 3,128,800                     | 2,266,247                     | 3,671,147                                  | 2,682,842                     | -        |
|    |   |                               |                               |  |                               |          |

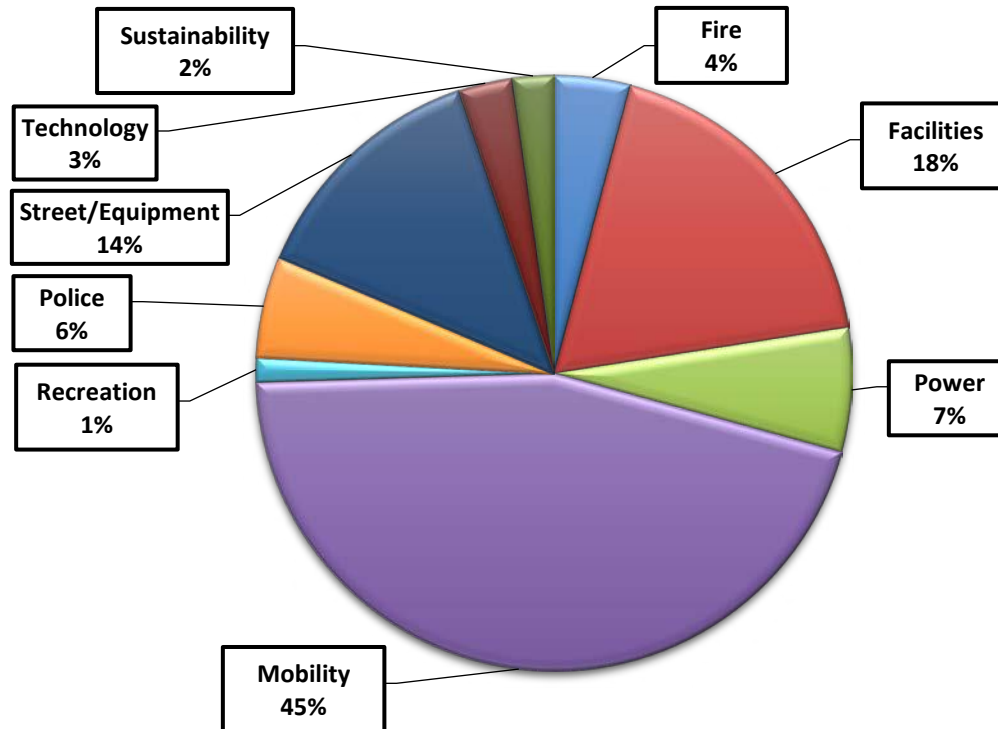


City of Ketchum | 2024 Draft Budget  
General Fund Capital Improvement Plan

Fiscal Year 2024 is the third year of the updated five-year Capital Improvement Plan. Planned expenses for FY24 total \$2,226,174. This amount is higher than presented previously in May due to updated costs associated with powerline undergrounding in conjunction with the Highway 75 project. It is also important to note that one of the street equipment purchases (\$250,000) is under review to determine if a lease-purchase is more financially advantageous.

The following pages contain expense detail for each fiscal year and is organized by function area. Project requests for the remaining fiscal years exceed the amount of funding from planned resources. Therefore, the CIP plan will be reviewed annually to make necessary changes to ensure expenses align with resources. The CIP also serves as a basis to calculate development impact fees for fire, police, and parks.

FY24 Total Proposed Expense: \$ 2,226,174



# Capital Improvement | FY24 Detail

| Description   | Department              | Projected Cost     |
|---|-------------------------|--------------------|
| Firefighting EQ (tools)   | Fire                    | \$14,860           |
| PPE (turnout gear)  | Fire                    | \$31,375           |
| Radios (portable)   | Fire                    | \$14,000           |
| Medical (city provided)   | Fire                    | \$4,000            |
| Rescue (city provided)  | Fire                    | \$24,800           |
| Shop Tools  | Fire                    | \$2,500            |
|   | <b>Fire</b>             | <b>\$91,535</b>    |
| Water Conservation Upgrades Cost Savings  | Facilities              | \$20,000           |
| Atkinson Park Irrigation Upgrades   | Facilities              | \$25,000           |
| Replace Trash Cans (Citywide)   | Facilities              | \$10,000           |
| Replace Gator   | Facilities              | \$18,000           |
| Replace 2004 Ford Ranger  | Facilities              | \$35,000           |
| Splash Pad - Replace 2 Pumps  | Facilities              | \$8,500            |
| Forest Service Park upgrades  | Facilities              | TBD                |
| Forest Service Park drinking fountain/bottle filler   | Facilities              | \$3,500            |
| Warm Springs Preserve - Phase I   | Facilities              | TBD                |
| Atkinson Park Refurbish Legion Ballfield  | Facilities              | \$150,000          |
| Edelweiss Park Install Irrigation Hookup  | Facilities              | \$10,000           |
| Rotary Park Bathroom upgrades (roof replacement and painting)   | Facilities              | \$40,000           |
| Rotary Park Replace Paver Walkways  | Facilities              | \$22,000           |
| Rotary Park Replace Picnic tables   | Facilities              | \$11,000           |
| Rotary Park Replace Play Structure  | Facilities              | \$7,000            |
| Rotary Park Shelter Roof Replacements   | Facilities              | \$50,000           |
| Town Square Upgrades  | Facilities              | TBD                |
| Solar Panels ( Fire)  | Facilities              | TBD                |
| Power Line Undergrounding - south of town (will change)   | Power                   | \$150,000          |
|   | <b>Facilities/Power</b> | <b>\$560,000</b>   |
| Downtown Core Sidewalk infill   | Mobility                | \$222,000          |
| Sidewalk Curb and Gutter Repairs  | Mobility                | \$111,111          |
| 4th Street Paver Replacement - Phase II   | Mobility                | TBD                |
| Main Street Reconstruction  | Mobility                | \$300,000          |
| Main and 1st Street - Pedestrian Safety (Construction) (deferred from & estimated in '23)             | Mobility                | \$104,400          |
| Main Street and Sun Valley Road - Pedestrian Safety (Construction) (deferred from & estimated in '23) | Mobility                | \$113,100          |
| Main Street and 5th Street - Pedestrian Safety (Construction) (deferred from & estimated in '23)      | Mobility                | \$104,400          |
| Main Street and 6th Street - Pedestrian Safety (Construction) (deferred from & estimated in '23)      | Mobility                | \$52,200           |
|   | <b>Mobility</b>         | <b>\$1,007,211</b> |

| Description   | Department                    | Projected Cost     |
|---|-------------------------------|--------------------|
| Pump park overhaul  | Recreation                    | \$10,000           |
| John Deere Gator  | Recreation                    | \$20,000           |
|   | Recreation                    | \$30,000           |
| Patrol vehicle replacement HOLD   | Police                        | \$57,000           |
| Tasers  | Police                        | \$30,509           |
| Mobile radios   | Police                        | \$18,154           |
| Body Cams   | Police                        | \$16,765           |
|   | Police                        | \$122,428          |
| Elgin Eagle (2006) - Sweeper (lease/purchase TBD)                           | Street/Equipment              | \$250,000          |
| Dodge Durango (2001) - replacement car (might repurpose from another dept.) | Street/Equipment              | \$50,000           |
|   | Street/Equipment              | \$300,000          |
| IT Upgrades   | Technology                    | \$65,000           |
|   | Technology                    | \$65,000           |
| Sustainability Infrastructure   | Sustainability Infrastructure | \$50,000           |
|   | Sustainability Infrastructure | \$50,000           |
| % for Art   | % for Art                     | \$0                |
|   | % for Art                     | \$0                |
| <b>2024 Proposed Totals</b>   |                               | <b>\$2,226,174</b> |

# Capital Improvement | FY25 Detail

| Description  | Department              | Projected Cost     |
|--|-------------------------|--------------------|
| <b>FY 2025</b>   |                         |                    |
| Firefighting EQ (tools)  | Fire                    | \$14,860           |
| PPE (turnout gear)   | Fire                    | \$31,375           |
| Radios (portable)  | Fire                    | \$14,000           |
| Medical (city provided)  | Fire                    | \$4,000            |
| Rescue (city provided)   | Fire                    | \$24,800           |
| Utility Pickup   | Fire                    | \$110,000          |
| Shop Tools   | Fire                    | \$2,500            |
|  | <b>Fire</b>             | <b>\$201,535</b>   |
| Water Conservation Upgrades Cost Savings                               | Facilities              | \$20,000           |
| Replace Gravely Zero turn mower  | Facilities              | \$16,000           |
| Replace Rotary Park drinking fountain                                  | Facilities              | \$3,500            |
| Replace Rotary Park river pathway                                      | Facilities              | \$15,000           |
| Atkinson Park Irrigation Upgrades                                      | Facilities              | \$25,000           |
| Farnlun Park Irrigation Hookup   | Facilities              | \$10,000           |
| Farnlun Park Potable Water   | Facilities              | \$15,000           |
| Skate Park - Permanent Bathrooms                                       | Facilities              | \$125,000          |
| Replace Trash Cans (Citywide)  | Facilities              | \$10,000           |
| Town Square Upgrades   | Facilities              | TBD                |
| Power Line Undergrounding  | Power                   | \$180,000          |
|  | <b>Facilities/Power</b> | <b>\$419,500</b>   |
| Lewis & Northwood - sidewalk, gutter, roadway (Engineering)            | Mobility                | \$200,000          |
| Warm Springs lift area - sidewalk, gutter, roadway (Engineering)       | Mobility                | \$250,000          |
| 1st Avenue and 1st Street - Pedestrian Safety                          | Mobility                | \$130,000          |
| 1st Avenue and 4th Street - Pedestrian Safety                          | Mobility                | \$140,000          |
| 1st Avenue and 5th Street - Pedestrian Safety                          | Mobility                | \$140,000          |
| East Avenue and 2nd Street - Pedestrian Safety                         | Mobility                | \$120,000          |
| East Avenue and 5th Street - Pedestrian Safety                         | Mobility                | \$130,000          |
| Main Street Design   | Mobility                | \$450,000          |
| Town Square Alley - asphalt  | Mobility                | \$50,000           |
| Walnut Avenue Mill & Overlay (dependant on FY23's fog sealing project) | Mobility                | \$500,993          |
| SH-75 Pathway-North of Town (Construction)                             | Mobility                | \$257,000          |
| Downtown Core Sidewalk infill  | Mobility                | \$222,000          |
| Sidewalk Curb and Gutter Repairs                                       | Mobility                | \$111,111          |
|  | <b>Mobility</b>         | <b>\$2,701,104</b> |

| Description  | Department                           | Projected Cost     |
|--|--------------------------------------|--------------------|
| New vehicle (hybrid)                               | Police                               | \$60,000           |
| New handguns (12 units included)                   | Police                               | \$14,000           |
| Tasers   | Police                               | \$7,000            |
|  | <b>Police</b>                        | <b>\$81,000</b>    |
| Standby Generator                                  | Street/Equipment                     | \$150,000          |
| Elgin Geovac (2000) - Sweeper (lease/purchase TBD) | Street/Equipment                     | \$300,000          |
| 140 Grader (TBD) - (lease/purchase TBD)            | Street/Equipment                     | \$450,000          |
|  | <b>Street/Equipment</b>              | <b>\$900,000</b>   |
| IT Upgrades  | Technology                           | \$65,000           |
|  | <b>Technology</b>                    | <b>\$65,000</b>    |
| Sustainability Infrastructure                      | Sustainability Infrastructure        | \$50,000           |
|  | <b>Sustainability Infrastructure</b> | <b>\$50,000</b>    |
| % for Art  | % for Art                            | \$0                |
|  | <b>% for Art</b>                     | <b>\$0</b>         |
|  |                                      |                    |
| <b>2025 Proposed Totals</b>                        |                                      | <b>\$4,418,139</b> |

## Capital Improvement | FY26 Detail

| Description  | Department                           | Projected Cost     |
|--|--------------------------------------|--------------------|
| Firefighting EQ (tools)  | Fire                                 | \$14,860           |
| PPE (turnout gear)   | Fire                                 | \$31,375           |
| Radios (portable)  | Fire                                 | \$14,000           |
| Medical (city provided)  | Fire                                 | \$4,000            |
| Rescue (city provided)   | Fire                                 | \$24,800           |
| Shop Tools   | Fire                                 | \$2,500            |
|  | <b>Fire</b>                          | <b>\$91,535</b>    |
| Atkinson Park Irrigation Upgrades                                  | Facilities                           | \$25,000           |
| Paint Ore Wagon Museum   | Facilities                           | \$25,000           |
| City Hall Elevator Replacement                                     | Facilities                           | \$120,000          |
| City Hall Electrical Upgrades                                      | Facilities                           | TBD                |
| Replace Rotary Park restroom fixtures                              | Facilities                           | \$8,500            |
| Replace Trash Cans (Citywide)                                      | Facilities                           | \$10,000           |
| Power Line Undergrounding  | Power                                | \$180,000          |
|  | <b>Facilities/Power</b>              | <b>\$368,500</b>   |
| Warm Springs Road and Saddle Road - Pedestrian Safety              | Mobility                             | \$170,000          |
| Downtown Core Sidewalk infill                                      | Mobility                             | \$222,000          |
| Warm Springs Road Reconfiguration                                  | Mobility                             | TBD                |
| East Avenue Reconstruction (dependent on 23's fog sealing project) | Mobility                             | \$1,345,982        |
| Sidewalk Curb and Gutter Repairs                                   | Mobility                             | \$111,111          |
|  | <b>Mobility</b>                      | <b>\$1,849,093</b> |
| Vehicle Replacement  | Police                               | \$60,000           |
| Tasers   | Police                               | \$7,000            |
|  | <b>Police</b>                        | <b>\$67,000</b>    |
| Elgin Pelican (2001) - Sweeper (lease/purchase TBD)                | Street/Equipment                     | \$300,000          |
| New Snow Blower - (lease/purchase TBD)                             | Street/Equipment                     | \$850,000          |
| Boom Truck   | Street/Equipment                     | \$100,000          |
|  | <b>Street/Equipment</b>              | <b>\$1,250,000</b> |
| IT Upgrades  | Technology                           | \$65,000           |
|  | <b>Technology</b>                    | <b>\$65,000</b>    |
| Sustainability Infrastructure                                      | Sustainability Infrastructure        | \$50,000           |
|  | <b>Sustainability Infrastructure</b> | <b>\$50,000</b>    |
| % for Art  | % for Art                            | \$0                |
|  | <b>% for Art</b>                     | <b>\$0</b>         |
|  |                                      |                    |
| <b>2026 Proposed Totals</b>  |                                      | <b>\$3,741,128</b> |

## Capital Improvement | FY27 Detail

| Description                      | Department                           | Projected Cost     |
|----------------------------------|--------------------------------------|--------------------|
| <b>FY 2027</b>                   |                                      |                    |
| Firefighting EQ (tools)          | Fire                                 | \$14,860           |
| PPE (turnout gear)               | Fire                                 | \$31,375           |
| Radios (portable)                | Fire                                 | \$14,000           |
| Medical (city provided)          | Fire                                 | \$4,000            |
| Rescue (city provided)           | Fire                                 | \$24,800           |
| Command Vehicle                  | Fire                                 | \$150,000          |
| Shop Tools                       | Fire                                 | \$2,500            |
|                                  | <b>Fire</b>                          | <b>\$241,535</b>   |
| Replace Trash Cans (Citywide)    | Facilities                           | \$10,000           |
| Power Line Undergrounding        | Power                                | \$180,000          |
|                                  | <b>Facilities/Power</b>              | <b>\$190,000</b>   |
| Downtown Core Sidewalk infill    | Mobility                             | \$222,000          |
| Sidewalk Curb and Gutter Repairs | Mobility                             | \$111,111          |
|                                  | <b>Mobility</b>                      | <b>\$333,111</b>   |
| Zamboni                          | Recreation                           | \$60,000           |
|                                  | <b>Recreation</b>                    | <b>\$60,000</b>    |
| Rifle Replacements (18 Units)    | Police                               | \$18,000           |
| Tasers                           | Police                               | \$7,000            |
| Vehicle Purchase                 | Police                               | \$60,000           |
|                                  | <b>Police</b>                        | <b>\$85,000</b>    |
| Kenworth 10-Wh T 800 (1992)      | Street/Equipment                     | \$200,000          |
| Bobcat Toolcat (2013)            | Street/Equipment                     | \$83,900           |
| F350 Flatbed (2000)              | Street/Equipment                     | \$60,000           |
|                                  | <b>Street/Equipment</b>              | <b>\$343,900</b>   |
| IT Upgrades                      | Technology                           | \$65,000           |
|                                  | <b>Technology</b>                    | <b>\$65,000</b>    |
| Sustainability Infrastructure    | Sustainability Infrastructure        | \$50,000           |
|                                  | <b>Sustainability Infrastructure</b> | <b>\$50,000</b>    |
| % for Art                        | % for Art                            | \$0                |
|                                  | <b>% for Art</b>                     | <b>\$0</b>         |
| <b>2027 Proposed Totals</b>      |                                      | <b>\$1,368,546</b> |



# Capital Improvement | FY28 to FY33 Detail

|  | 2028                 | 2029                 | 2030                   | 2031                 | 2032                 | 2033                 |
|--|----------------------|----------------------|------------------------|----------------------|----------------------|----------------------|
|  | Projected Cost       | Projected Cost       | Projected Cost         | Projected Cost       | Projected Cost       | Projected Cost       |
| <b>Fire</b>  |                      |                      |                        |                      |                      |                      |
| Station 2  | \$ 9,000,000         |                      |                        |                      |                      |                      |
| Engine 2   |                      |                      | \$ 1,000,000.00        |                      |                      |                      |
|  |                      |                      |                        |                      |                      |                      |
| <b>Department Total</b>                              | <b>\$ 9,000,000</b>  |                      | <b>\$ 1,000,000.00</b> |                      |                      |                      |
| <b>Facilities</b>                                    |                      |                      |                        |                      |                      |                      |
| benches for skate park                               | \$ 7,500.00          |                      |                        |                      |                      |                      |
| Replace F350   |                      |                      |                        |                      | \$ 55,000.00         |                      |
| Lucy Loken Restroom redo                             |                      |                      | \$ 25,000.00           |                      |                      |                      |
| dump trailer   |                      |                      |                        |                      |                      |                      |
| Mini sweeper   | \$ 150,000.00        |                      |                        |                      |                      |                      |
| Lucy Loken Drinking fountain                         | \$ 3,500.00          |                      |                        |                      |                      |                      |
|  |                      |                      |                        |                      |                      |                      |
| <b>Department Total</b>                              | <b>\$ 161,000.00</b> |                      | <b>\$ 25,000.00</b>    |                      | <b>\$ 55,000.00</b>  |                      |
| <b>Power</b>   |                      |                      |                        |                      |                      |                      |
|  |                      |                      |                        |                      |                      |                      |
|  |                      |                      |                        |                      |                      |                      |
| <b>Department Total</b>                              |                      |                      |                        |                      |                      |                      |
| <b>Mobility</b>                                      |                      |                      |                        |                      |                      |                      |
| City Wide Pavement Condition Survey                  | \$ 100,000.00        |                      |                        |                      |                      |                      |
| SH-75 Corridor Signal Upgrades                       | \$ 140,000.00        |                      |                        |                      |                      |                      |
| Traffic Signals Computer/Server                      | \$ 10,000.00         | \$ 5,000.00          | \$ 5,000.00            | \$ 5,000.00          | \$ 5,000.00          | \$ 5,000.00          |
| Warm Springs and Parkway Dr. Sidewalk (engineering)  | \$ 20,000.00         |                      |                        |                      |                      |                      |
| Warm Springs and Parkway Dr. Sidewalk (construction) | \$ 250,000.00        |                      |                        |                      |                      |                      |
| Transportation Plan Update                           |                      |                      |                        | \$ 100,000.00        |                      |                      |
| Downtown Core Sidewalk infill                        | \$ 222,000.00        | \$ 222,000.00        | \$ 222,000.00          | \$ 222,000.00        | \$ 222,000.00        | \$ 222,000.00        |
| Sidewalk Curb and Gutter Repairs                     | \$ 111,111.00        | \$ 111,111.00        | \$ 111,111.00          | \$ 111,111.00        | \$ 111,111.00        | \$ 111,111.00        |
|  |                      |                      |                        |                      |                      |                      |
| <b>Department Total</b>                              | <b>\$ 853,111.00</b> | <b>\$ 338,111.00</b> | <b>\$ 338,111.00</b>   | <b>\$ 438,111.00</b> | <b>\$ 338,111.00</b> | <b>\$ 338,111.00</b> |
| <b>Recreation</b>                                    |                      |                      |                        |                      |                      |                      |
| Quick hitch broom for tractor                        | \$ 1,000.00          |                      |                        |                      |                      |                      |
| Rec building garage ceiling repair                   |                      | \$ 20,000.00         |                        |                      |                      |                      |
| Field paint liner                                    | \$ 2,000.00          |                      |                        |                      |                      |                      |
| Tennis/pickleball court resurface/paint              |                      |                      | \$ 20,000.00           |                      |                      |                      |
| Toolcat/bobcat for winter use                        | \$ 60,000.00         |                      |                        |                      |                      |                      |
| John deer tractor                                    |                      |                      |                        | \$ 15,000.00         |                      |                      |
| Tennis/pickleball posts and nets                     |                      |                      |                        |                      | \$ 15,000.00         |                      |
| Passenger van  |                      |                      |                        |                      |                      | \$ 20,000.00         |
|  |                      |                      |                        |                      |                      |                      |
| <b>Department Total</b>                              | <b>\$ 63,000.00</b>  | <b>\$ 20,000.00</b>  | <b>\$ 20,000.00</b>    | <b>\$ 15,000.00</b>  | <b>\$ 15,000.00</b>  | <b>\$ 20,000.00</b>  |
| <b>Police</b>  |                      |                      |                        |                      |                      |                      |
| WatchGuard (body camera system)                      |                      | \$ 25,000.00         |                        |                      |                      |                      |
| Lifeloc Breath Alcohol Testers (4)                   | \$ 3,200.00          |                      |                        |                      |                      |                      |
| Calibration Machine                                  | TBD                  |                      |                        |                      |                      |                      |
| Tasers (5)   |                      |                      | \$ 7,500.00            |                      |                      |                      |
|  |                      |                      |                        |                      |                      |                      |
| <b>Department Total</b>                              | <b>\$ 3,200.00</b>   | <b>\$ 25,000.00</b>  | <b>\$ 7,500.00</b>     |                      |                      |                      |
| <b>Streets</b>                                       |                      |                      |                        |                      |                      |                      |
| Osh Kosh P-2323 Plow                                 | \$300,000.00         |                      |                        |                      |                      |                      |
| Osh Kosh P-2323 Plow                                 |                      | \$300,000.00         |                        |                      |                      |                      |
| Osh Kosh P-2323 Plow                                 |                      |                      | \$300,000.00           |                      |                      |                      |
| CAT 966G Series II A                                 | \$550,000.00         |                      |                        |                      |                      |                      |
| Kenworth T800 (1993)                                 |                      |                      |                        | \$200,000.00         |                      |                      |
| Kenworth T800 (2001)                                 |                      |                      |                        |                      | \$200,000.00         |                      |
| Ford Expedition                                      |                      |                      | \$53,000.00 Base Model |                      |                      |                      |
| <b>Department Total</b>                              | <b>\$850,000.00</b>  | <b>\$300,000.00</b>  | <b>\$353,000.00</b>    | <b>\$200,000.00</b>  | <b>\$200,000.00</b>  |                      |



## Enterprise Funds



The Water Division of the Utilities Department is responsible for providing potable water to the residents and businesses of Ketchum. The division operates several well sites and reservoirs throughout the city. The division also reads meters, repairs meters, supervises the installation of water taps, and processes utility billing.

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### Fiscal Year 2023 Highlights

- Proposed new tiered rate structure to promote water conservation.
- Increased funding to implement multi-year Capital Improvement Plan.

#### Personnel:

- No changes.

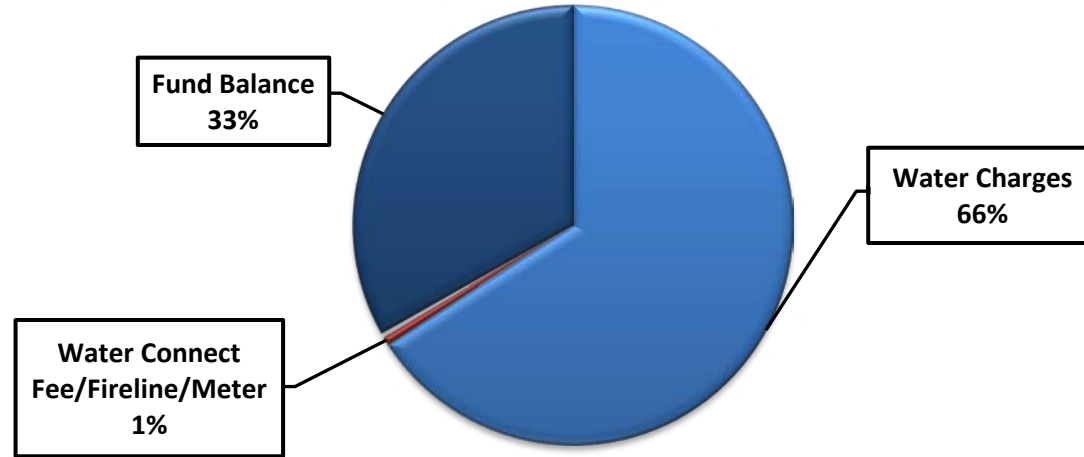
### Fiscal Year 2024 Highlights

- Finish up construction of back-up generation to our main water producing well Northwood.
- Continue planning, development and implementation of CIP projects.
- Purchasing a small hydro-vac system to aid in our valve maintenance program.

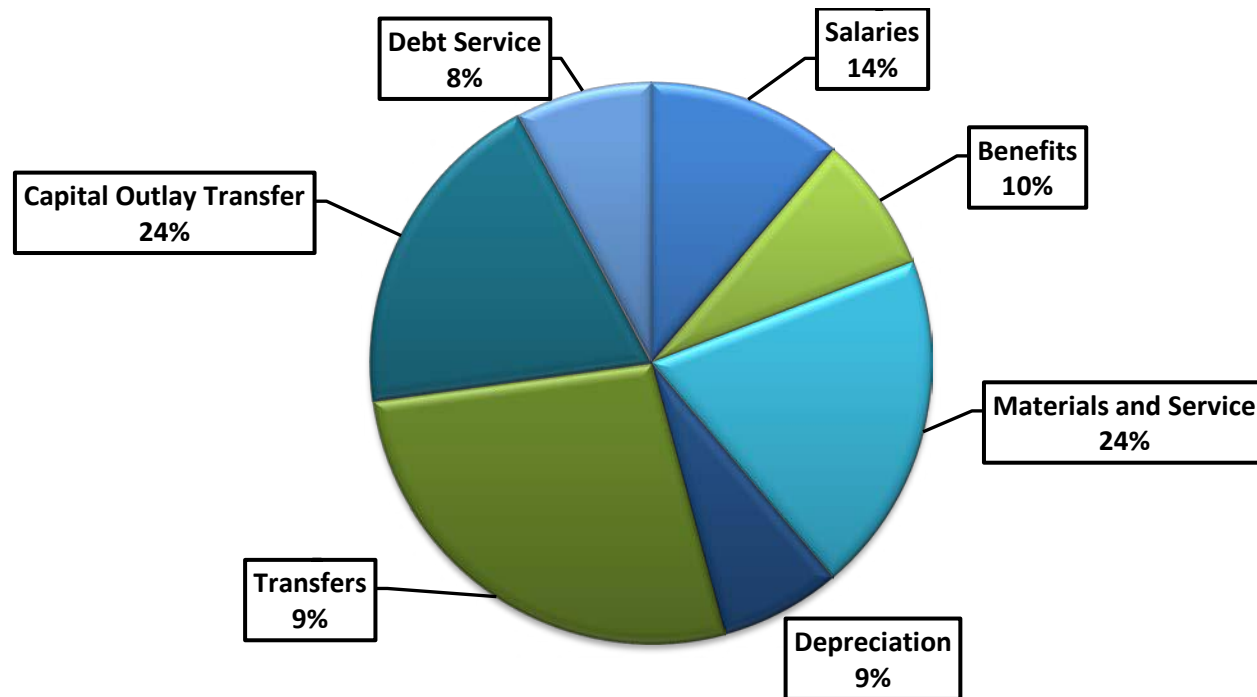
#### Personnel:

- No changes.

## FY24 Water Resources



## FY 2024 Water Requirements



## Water Division Revenues & Expenditures

| Revenues                            | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget | Expenditures              | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |
|-------------------------------------|-------------------------|-------------------------|------------------------|-------------------------|---------------------------|-------------------------|-------------------------|------------------------|-------------------------|
| <b>WATER</b>                        | 2,286,824               | 2,158,405               | 2,815,101              | 3,175,720               | <b>WATER</b>              | 2,065,612               | 2,182,339               | 2,815,101              | 3,175,720               |
|                                     |                         |                         |                        |                         |                           |                         |                         |                        |                         |
| Revenues                            | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget | Expenditures              | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |
| WATER CHARGES                       | 2,247,669               | 2,107,641               | 2,357,768              | 2,593,545               | 1. SALARIES               | 283,901                 | 324,986                 | 441,535                | 442,099                 |
| WA CONNECT FEE/FIRELINE/METER       | 13,853                  | 21,289                  | 23,000                 | 23,000                  | 2. BENEFITS               | 159,540                 | 156,431                 | 283,764                | 311,024                 |
| WATER INSPECTION FEES               | -                       | -                       | -                      | -                       | 3. MATERIALS AND SERVICES | 434,492                 | 551,582                 | 464,193                | 773,666                 |
| INTEREST EARNINGS                   | 5,383                   | 12,435                  | 10,000                 | 10,000                  | 4. DEPRECIATION           | 268,051                 | 269,689                 | 275,000                | 275,000                 |
| REFUNDS & REIMBURSEMENTS            | (1,321)                 | 33,231                  | -                      | -                       | 5. TRANSFERS              | 791,359                 | 754,934                 | 275,000                | 304,444                 |
| MISCELLANEOUS REVENUE               | 1,863                   | 1,210                   | 2,500                  | 2,500                   | 6. CAPITAL OUTLAY TRAFER  | 5,750                   | -                       | 767,365                | 760,000                 |
| GAIN(LOSS) ON PENSION ACTIVITY      | 19,378                  | (16,086)                | -                      | -                       | 7. DEBT SERVICE           | 128,269                 | 124,716                 | 308,244                | 309,487                 |
| FUND BALANCE                        | 0                       | -                       | 421,833                | 546,675                 | <b>Total Expenditures</b> | <b>2,071,362</b>        | <b>2,182,339</b>        | <b>2,815,101</b>       | <b>3,175,720</b>        |
| <b>Total Revenue less Transfers</b> | <b>2,286,824</b>        | <b>2,159,720</b>        | <b>2,815,101</b>       | <b>3,175,720</b>        | <b>Funding Requests</b>   |                         |                         |                        |                         |
| <b>Transfers</b>                    | <b>-</b>                | <b>-</b>                | <b>-</b>               | <b>-</b>                | 1.                        |                         |                         |                        |                         |
| <b>Total Revenue</b>                | <b>2,286,824</b>        | <b>2,159,720</b>        | <b>2,815,101</b>       | <b>3,175,720</b>        | 2.                        |                         |                         |                        |                         |
|                                     |                         |                         |                        |                         |                           |                         |                         |                        |                         |
| <b>Total Revenue</b>                | <b>2,286,824</b>        | <b>2,159,720</b>        | <b>2,815,101</b>       | <b>3,175,720</b>        | <b>Sub-total</b>          | <b>-</b>                | <b>-</b>                | <b>-</b>               | <b>-</b>                |
|                                     |                         |                         |                        |                         |                           |                         |                         |                        |                         |
| <b>Total Expenditures</b>           | <b>2,071,362</b>        | <b>2,182,339</b>        | <b>2,815,101</b>       | <b>3,175,720</b>        | <b>Total Expenditures</b> | <b>2,071,362</b>        | <b>2,182,339</b>        | <b>2,815,101</b>       | <b>3,175,720</b>        |
|                                     |                         |                         |                        |                         |                           |                         |                         |                        |                         |
| <b>Total Revenue Over/(Under)</b>   | <b>215,462</b>          | <b>(22,619)</b>         | <b>0</b>               | <b>(0)</b>              |                           |                         |                         |                        |                         |

# Water Fund Expenditures

|                                     | FY 2021 AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>ADOPTED/AMMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | NOTES                                   |
|-------------------------------------|----------------------------|-------------------------------|---------------------------------------|-------------------------------|---|
| <b>1. WATER</b>                     | <b>1,937,343.24</b>        | <b>2,057,623.04</b>           | <b>2,506,856.71</b>                   | <b>2,866,233.24</b>           |   |
| <b>1. PERSONAL SERVICES</b>         | <b>443,441.20</b>          | <b>481,417.21</b>             | <b>725,298.71</b>                     | <b>753,123.24</b>             |   |
| 1000-SALARIES-WATER                 | 261,012.45                 | 298,924.94                    | 410,535.00                            | 411,099.00                    |   |
| 1800-PAY DIFFERENTIAL               | 18,643.78                  | 20,958.42                     | 20,000.00                             | 20,000.00                     |   |
| 1900-OVERTIME                       | 4,244.74                   | 5,102.64                      | 11,000.00                             | 11,000.00                     |   |
| 2100-FICA TAXES-CITY                | 22,628.27                  | 25,481.00                     | 33,777.43                             | 33,820.57                     |   |
| 2200-STATE RETIREMENT-CITY          | 33,078.89                  | 39,918.03                     | 52,719.28                             | 49,426.67                     |   |
| 2400-WORKMEN'S COMPENSATION-CITY    | 7,009.01                   | 8,035.85                      | 8,074.00                              | 21,232.00                     |   |
| 2500-HEALTH INSURANCE-CITY          | 68,697.90                  | 76,627.18                     | 169,019.00                            | 187,869.00                    |   |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 1,685.84                   | 2,073.17                      | 8,529.00                              | 8,529.00                      |   |
| 2510-DENTAL INSURANCE-CITY          | 2,632.11                   | 2,530.00                      | 5,789.00                              | 4,261.00                      |   |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 771.37                     | 848.10                        | 4,050.00                              | 3,900.00                      |   |
| 2600-LONG TERM DISABILITY           | 1,019.88                   | 917.88                        | 1,806.00                              | 1,986.00                      |   |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | 22,016.96                  | -                             | -                                     | -                             |   |
| 2710-VACATION/COMPENSATION PAYOUT   | -                          | -                             | -                                     | -                             |   |
| 2760-EMPLOYEE HOUSING SUBSIDY       | -                          | -                             | -                                     | -                             |   |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                          | -                             | -                                     | -                             | no seasonal employees                   |
| <b>2. MATERIALS AND SERVICES</b>    | <b>428,742.36</b>          | <b>551,582.42</b>             | <b>721,193.00</b>                     | <b>773,666.00</b>             |   |
| 3100-OFFICE SUPPLIES & POSTAGE      | 1,118.31                   | 335.28                        | 2,000.00                              | 1,000.00                      |   |
| 3120-DATA PROCESSING                | 5,154.85                   | 5,394.10                      | 7,100.00                              | 6,000.00                      |   |
| 3200-OPERATING SUPPLIES             | 12,923.03                  | 15,032.60                     | 16,500.00                             | 16,500.00                     |   |
| 3250-LABORATORY/ANALYSIS            | 2,855.50                   | 7,305.00                      | 4,000.00                              | 4,000.00                      |   |
| 3400-MINOR EQUIPMENT                | 1,069.43                   | 1,414.14                      | 2,500.00                              | 2,500.00                      |   |
| 3500-MOTOR FUELS & LUBRICANTS       | 10,306.26                  | 10,467.46                     | 18,000.00                             | 15,000.00                     |   |
| 3600-COMPUTER SOFTWARE              | 5,193.40                   | 7,875.00                      | 10,000.00                             | 10,000.00                     |   |
| 3800-CHEMICALS                      | 6,754.61                   | 6,607.60                      | 12,000.00                             | 10,000.00                     |   |
| 4200-PROFESSIONAL SERVICES          | 13,442.82                  | 102,294.47                    | 170,000.00                            | 170,000.00                    |   |
| 4300-STATE & WA DISTRICT FEES       | 10,714.00                  | 20,817.09                     | 17,000.00                             | 60,000.00                     |   |
| 4600-INSURANCE                      | 14,000.00                  | 14,000.00                     | 14,000.00                             | 17,320.00                     |   |
| 4800-DUES, SUBSCRIPTIONS, & MEMBERS | -                          | 464.00                        | 8,000.00                              | 1,000.00                      |   |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 1,423.89                   | 2,504.11                      | 8,000.00                              | 5,000.00                      |   |
| 5000-ADMINISTRATIVE EXPENSE-GEN FND | 106,090.00                 | 109,272.70                    | 91,761.00                             | 110,169.00                    | used Mat&Svc Distribution Cal worksheet |
| 5100-TELEPHONE & COMMUNICATIONS     | 4,592.16                   | 9,625.03                      | 13,500.00                             | 13,500.00                     |   |
| 5200-UTILITIES                      | 111,728.77                 | 91,408.51                     | 120,000.00                            | 120,000.00                    |   |
| 5500-RIGHT-OF-WAY FEE (STREET DEPT) | 91,446.00                  | 112,351.00                    | 121,832.00                            | 129,677.00                    | 5% of user fees 01-3100-6130            |
| 6000-REPAIR & MAINT-AUTO EQUIP      | 5,332.63                   | 9,873.67                      | 15,000.00                             | 12,000.00                     |   |
| 6100-REPAIR & MAINT-MACH & EQUIP    | 23,746.70                  | 20,951.35                     | 60,000.00                             | 60,000.00                     |   |
| 6910-OTHER PURCHASED SERVICES       | 850.00                     | 3,589.31                      | 10,000.00                             | 10,000.00                     |   |

## Water Fund Expenditures, cont.

|                                     | FY 2021 AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>ADOPTED/AMMENDED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | NOTES   |
|-------------------------------------|----------------------------|-------------------------------|---------------------------------------|-------------------------------|---|
| <b>3. CAPITAL OUTLAY</b>            | <b>273,800.68</b>          | <b>269,689.25</b>             | <b>275,000.00</b>                     | <b>275,000.00</b>             |   |
| 7100-WATER EASEMENTS, LAND, ETC     | 5,750.00                   | -                             | -                                     | -                             |   |
| 7900-DEPRECIATION EXPENSE           | 268,050.68                 | 269,689.25                    | 275,000.00                            | 275,000.00                    |   |
| <b>4. OTHER EXPENDITURES</b>        | <b>791,359.00</b>          | <b>754,934.16</b>             | <b>785,365.00</b>                     | <b>1,064,444.00</b>           |   |
| 8801-REIMBURSE CITY GENERAL FUND    | 279,172.00                 | 287,547.16                    | 233,365.00                            | 286,444.00                    | used Mat&Svc Distribution Cal worksheet<br>included in 8801 |
| 8803-REIMBURSE GF CIP-TECH/LEASING  | 6,387.00                   | 6,387.00                      | -                                     | -                             |   |
| 8864-TRANSFER TO WA CAPITAL IMP FND | 505,800.00                 | 461,000.00                    | 534,000.00                            | 760,000.00                    | -   |
| 9930-WATER FUND OP. CONTINGENCY     | -                          | -                             | 18,000.00                             | 18,000.00                     | bonus program   |
| <b>2. WATER DEBT SERVICE EXP</b>    | <b>128,269.16</b>          | <b>124,715.84</b>             | <b>308,244.00</b>                     | <b>309,487.00</b>             |   |
| <b>4. OTHER EXPENDITURES</b>        | <b>128,269.16</b>          | <b>124,715.84</b>             | <b>308,244.00</b>                     | <b>309,487.00</b>             |   |
| 4200-PROF.SERVICES-PAYING AGENT     | 450.00                     | 450.00                        | 500.00                                | 450.00                        |   |
| 8300-DEBT SRVC ACCT PRINCIPAL-2015B | (121,000.00)               | (122,000.57)                  | 30,000.00                             | 30,000.00                     |   |
| 8400-DEBT SRVC ACCT INTEREST-2015B  | 108,426.13                 | 107,514.18                    | 106,475.00                            | 105,500.00                    |   |
| 8600-DEBT SRVC ACCT PRINCIPAL-2016  | 121,000.00                 | 122,000.00                    | 157,000.00                            | 162,000.00                    |   |
| 8700-DEBT SRVC ACCT INTEREST-2016   | 19,393.03                  | 16,752.23                     | 14,269.00                             | 11,537.00                     |   |

# Water Division CIP

|   | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |                                   | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |
|---|-------------------------|-------------------------|------------------------|-------------------------|-----------------------------------|-------------------------|-------------------------|------------------------|-------------------------|
| <b>WATER CIP</b>                          | 650,162                 | 756,465                 | 830,520                | 785,000                 | <b>WATER CIP</b>                  | 525,726                 | 383,428                 | 830,520                | 785,000                 |
|   |                         |                         |                        |                         |                                   |                         |                         |                        |                         |
| Revenues                                  | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget | Expenditures                      | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |
| 1. WATER CONNECTION FEES                  | 144,027                 | 250,394                 | 25,000                 | 25,000                  | 1. MISC SERVICES & CHARGES        | -                       | -                       | 19,000                 | -                       |
| 2. INTEREST EARNINGS                      | 335                     | 1,342                   | -                      | -                       | 2. AUTOMOTIVE EQUIPMENT           | -                       | -                       | 30,000                 | 50,000                  |
| 3. TRANSFER FROM WATER FUND               | 505,800                 | 461,000                 | 534,000                | 760,000                 | 3. MACHINERY AND EQUIPMENT        | 59,173                  | 55,412                  | 150,000                | 40,000                  |
| 4. SUN VALLEY ROAD WATER LINE REPLACEMENT |                         |                         | -                      |                         | 4. WATER METERS                   | 62,303                  | 54,653                  | 50,000                 | 30,000                  |
| 5. FUND BALANCE                           |                         |                         | 271,520                |                         | 5. WATER METER REPLACEMENT        | 6,722                   | 20,000                  | 50,000                 | -                       |
| <b>Total Revenue less Transfers</b>       | 650,162                 | 712,736                 | 830,520                | 785,000                 | 6. CONSTRUCTION                   | 46,850                  | 44,063                  | 60,000                 | 60,000                  |
|   |                         |                         |                        |                         | REPLACE GENERATOR WS BOOSTER      | 337,118                 | 197,967                 | -                      | -                       |
|   |                         |                         |                        |                         | KETCHUM SPRING WA CONVERSION      | -                       | -                       | -                      | -                       |
|   |                         |                         |                        |                         | ASPEN SEWER                       | -                       | -                       | -                      | -                       |
|   |                         |                         |                        |                         | REINHEIMER WEST MAILINE EXT       | -                       | -                       | -                      | 240,000                 |
| <b>Transfers</b>                          | -                       | -                       |                        |                         | 7. REINHEIMER EAST MAILINE EXT    | 13,560                  | 11,333                  | -                      | 165,000                 |
|   |                         |                         |                        |                         | 8. NEW STAND-BY GENERATOR WA/ADM. | -                       | -                       | 200,000                | 200,000                 |
| <b>Total Revenue</b>                      | 650,162                 | 712,736                 | 830,520                | 785,000                 | <b>Total Expenditures</b>         | 525,726                 | 383,428                 | 559,000                | 785,000                 |
|   |                         |                         |                        |                         | <b>Funding Requests</b>           |                         |                         |                        |                         |
| <b>Funding Requests</b>                   |                         |                         |                        |                         | 1. SUN VALLEY ROAD WATER LINE     |                         |                         | 271,520                |                         |
| 1.  |                         |                         |                        |                         | 2.                                |                         |                         |                        |                         |
| 2.  |                         |                         |                        |                         |                                   |                         |                         |                        |                         |
| <b>Sub-total</b>                          | -                       | -                       | -                      | -                       | <b>Sub-total</b>                  | -                       | -                       | 271,520                | -                       |
|   |                         |                         |                        |                         |                                   |                         |                         |                        |                         |
| <b>Total Revenue with Changes</b>         | 650,162                 | 712,736                 | 830,520                | 785,000                 | <b>Total Expenditures</b>         | 525,726                 | 383,428                 | 830,520                | 785,000                 |
| <b>Total Expenditures with Changes</b>    | 525,726                 | 383,428                 | 830,520                | 785,000                 |                                   |                         |                         |                        |                         |
|   |                         |                         |                        |                         |                                   |                         |                         |                        |                         |
| <b>Total Revenue Over/Under</b>           | 124,437                 | 329,308                 | -                      | -                       |                                   |                         |                         |                        |                         |

|                                     | FY 2021 AUDITED ACTUALS | FY 2022 AUDITED ACTUALS | FY 2023 ADOPTED/AMMENDED BUDGET | FY 2024 PROPOSED BUDGET |
|-------------------------------------|-------------------------|-------------------------|---------------------------------|-------------------------|
| <b>3. WATER CIP</b>                 | 525,725.60              | 383,427.96              | 902,040.00                      | 785,000.00              |
| <b>3. CAPITAL OUTLAY</b>            | 525,725.60              | 383,427.96              | 902,040.00                      | 785,000.00              |
| 6900-MISC SERVICES & CHARGES        | -                       | -                       | 19,000.00                       | -                       |
| 7500-AUTOMOTIVE EQUIPMENT           | -                       | -                       | 30,000.00                       | -                       |
| 7600-MACHINERY AND EQUIPMENT        | 59,172.55               | 55,412.41               | 150,000.00                      | -                       |
| 7650-WATER METERS                   | 62,303.40               | 54,652.90               | 50,000.00                       | 30,000.00               |
| 7653-WATER METER REPLACEMENT        | 6,721.58                | 20,000.00               | 50,000.00                       | -                       |
| 7800-CONSTRUCTION                   | 46,850.04               | 44,062.99               | 60,000.00                       | 60,000.00               |
| 7802-KETCHUM SPRING WA CONVERSION   | 337,118.03              | 197,967.16              | -                               | -                       |
| 7806-NEW STAND-BY GENERATOR WA/ADM. | 13,560.00               | 11,332.50               | 271,520.00                      | -                       |
| 7501-TRUCK                          | -                       | -                       | -                               | 50,000.00               |
| 7601-VAC TRAILER SYSTEM             | -                       | -                       | -                               | 40,000.00               |
| 7801-NW WELL BACKUP GENERATOR       | -                       | -                       | -                               | 200,000.00              |
| 7804-REINHEIMER WEST MAINLINE       | -                       | -                       | 271,520.00                      | 240,000.00              |
| 7805-REINHEIMER EAST MAINLINE       | -                       | -                       | -                               | 165,000.00              |
| <b>Grand Total</b>                  | 525,725.60              | 383,427.96              | 902,040.00                      | 785,000.00              |



Water Division CIP

| FY 2025                                |  |                      |  | FY 2026                                |  |                      |  |
|--|--|----------------------|--|--|--|----------------------|--|
| Project/ Purchase Item                 |  | Cost:                |  | Project/ Purchase Item                 |  | Cost:                |  |
| New Weyyakin mainline ext.             |  | \$ 375,000.00        |  |  |  |                      |  |
| Neils Way to Glade Court mainline ext. |  | \$ 75,000.00         |  |  |  |                      |  |
| Trail Creek Bridge Hwy 75/hang h2O +   |  | \$ 50,000.00         |  | Trail Creek Mainline Construction phas |  | \$ 380,000.00        |  |
| 64-4340-7500 Automotive Equipment      |  |                      |  | 64-4340-7500 Automotive Equipment      |  |                      |  |
| 64-4340-7600 Machinery & Equipment     |  |                      |  | 64-4340-7600 Machinery & Equipment     |  |                      |  |
| 64-4340-7650 Water Meters              |  | \$ 30,000.00         |  | 64-4340-7650 Water Meters              |  | \$ 50,000.00         |  |
| 64-4340-7653 Water Meter Replacement   |  |                      |  | 64-4340-7653 Water Meter Replacement   |  |                      |  |
| 64-4340-7800 Construction              |  | \$ 60,000.00         |  | 64-4340-7800 Construction              |  | \$ 60,000.00         |  |
|  |  | Total: \$ 590,000.00 |  |  |  | Total: \$ 490,000.00 |  |

| FY2027                               |  |                        |  | FY2028                               |  |                        |  |
|--------------------------------------|--|------------------------|--|--------------------------------------|--|------------------------|--|
| Project/ Purchase Item               |  | Cost:                  |  | Project/ Purchase Item               |  | Cost:                  |  |
| Trail Creek Mainline Construction    |  | \$ 380,000.00          |  | Spur Ln. Loop Tie in                 |  | \$ 50,000.00           |  |
| Trail Creek Well, Re-build           |  | \$ 600,000.00          |  | Saddle/Hwy75 to 10th ML ext.         |  | \$ 312,500.00          |  |
| 64-4340-7500 Automotive Equipment    |  |                        |  | 64-4340-7500 Automotive Equipment    |  |                        |  |
| 64-4340-7600 Machinery & Equipment   |  |                        |  | 64-4340-7600 Machinery & Equipment   |  |                        |  |
| 64-4340-7650 Water Meters            |  | \$ 50,000.00           |  | 64-4340-7650 Water Meters            |  | \$ 50,000.00           |  |
| 64-4340-7653 Water Meter Replacement |  |                        |  | 64-4340-7653 Water Meter Replacement |  |                        |  |
| 64-4340-7800 Construction            |  | \$ 60,000.00           |  | 64-4340-7800 Construction            |  | \$ 60,000.00           |  |
|                                      |  | Total: \$ 1,090,000.00 |  |                                      |  | Total: \$ 1,072,500.00 |  |



The Wastewater Division of the Utilities Department is responsible for collecting and treating domestic wastewater. The Sun Valley Water and Sewer District and the City of Ketchum own the wastewater treatment facility. The division operates the wastewater treatment plant and maintains the collection system in the City of Ketchum.

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### Fiscal Year 2023 Highlights

- HDR completed a draft Facility Plan to guide investment at the treatment plant for next 20 years.
- Voters approved issuance up to \$14M.
- Draft budget assumed at least a 5% rate increase.
- Unplanned CIP project (ITD/Trail Creek) = \$145,000

#### Personnel:

- No changes.

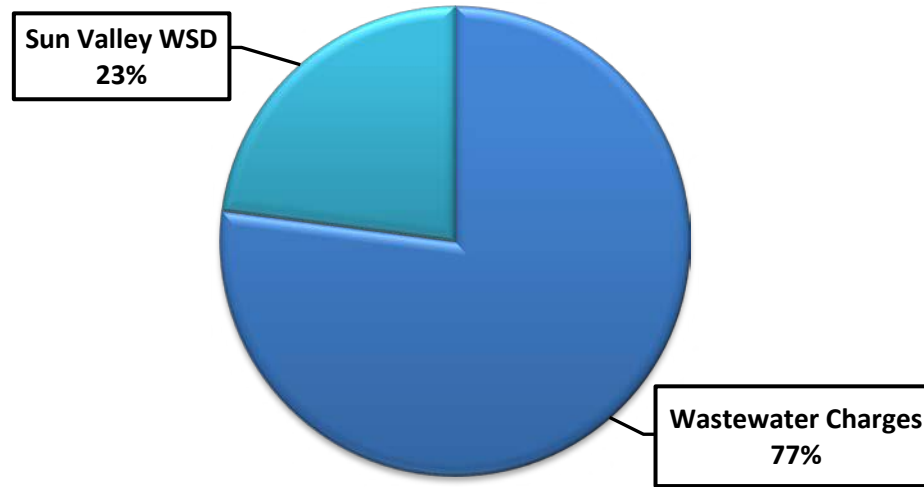
### Fiscal Year 2024 Highlights

- Complete the Collection System Facility Plan to identify maintenance and growth needs of the sewer infrastructure.
- Proposed rate increase of 5%.
- Capital Improvement Projects for treatment plant expansion and upgrades:
  - Modify Aeration Blower Building to accommodate two new blowers and upgrade outdated electrical distribution and motor control systems.
  - Aeration Basin modification to implement new treatment process to improve nitrogen removal and reduce electricity consumption.
  - Develop preliminary plans for solids handling upgrades.

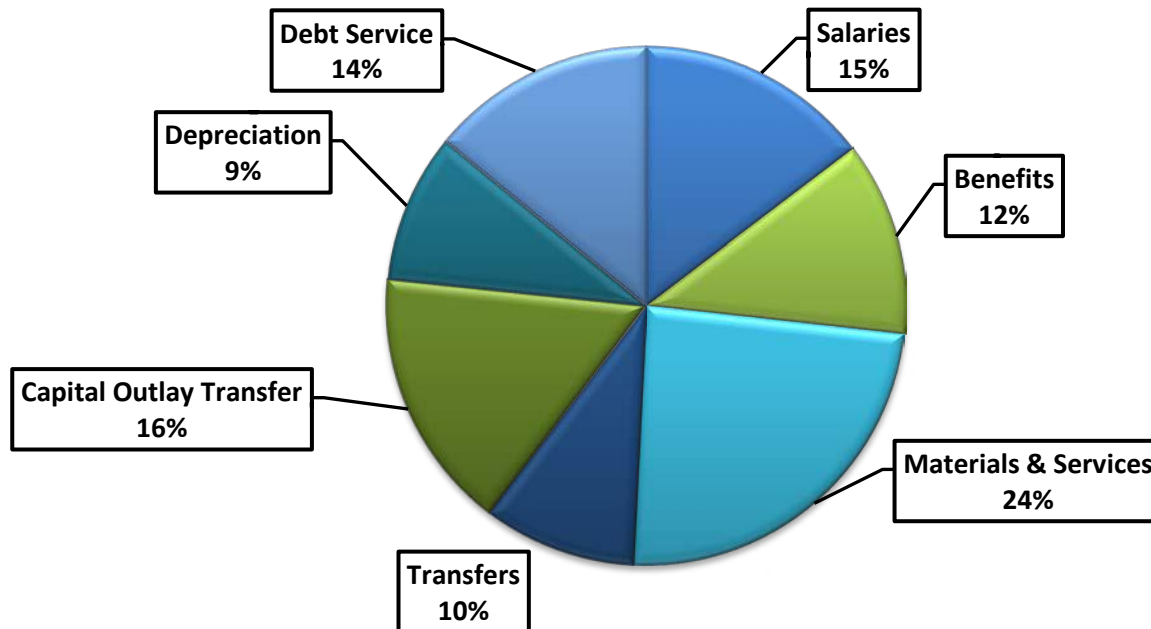
#### Personnel:

- No changes.

## FY 2024 Wastewater Resources



## FY 2024 Wastewater Requirements



## Wastewater Division Revenues & Expenditures

|  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted<br>Budget | FY 2024<br>Proposed<br>Budget |                            | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted<br>Budget | FY 2024<br>Proposed<br>Budget |
|--|-------------------------------|-------------------------------|------------------------------|-------------------------------|----------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|
| <b>Revenues</b>                        |                               |                               |                              |                               | <b>Expenditures</b>        |                               |                               |                              |                               |
| WASTEWATER                             | 2,858,171                     | 3,370,783                     | 6,868,120                    | 3,552,473                     | WASTEWATER                 | 2,460,185                     | 3,291,231                     | 6,868,120                    | 3,552,473                     |
|  |                               |                               |                              |                               |                            |                               |                               |                              |                               |
|  | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted<br>Budget | FY 2024<br>Proposed<br>Budget |                            | FY 2021<br>Audited<br>Actuals | FY 2022<br>Audited<br>Actuals | FY 2023<br>Adopted<br>Budget | FY 2024<br>Proposed<br>Budget |
| <b>Revenues</b>                        |                               |                               |                              |                               | <b>Expenditures</b>        |                               |                               |                              |                               |
| 1. WASTEWATER CHARGES                  | 2,297,441                     | 2,424,758                     | 2,602,759                    | 2,732,897                     | 1. SALARIES                | 394,219                       | 476,358                       | 517,130                      | 519,358                       |
| 2. WASTEWATER INSPECTION FEES          | 720                           | 1,400                         | -                            | -                             | 2. BENEFITS                | 294,775                       | 333,862                       | 399,567                      | 431,242                       |
| 3. SUN VALLEY WA & SW DISTRICT CH      | 540,789                       | 939,048                       | 2,906,163                    | 812,576                       | 3. MATERIALS AND SERVICES  | 988,370                       | 976,086                       | 798,600                      | 854,318                       |
| 4. INTEREST EARNINGS                   | 5,564                         | 9,723                         | 7,000                        | 7,000                         | 4. TRANSFERS               | 286,801                       | 295,176                       | 330,000                      | 337,728                       |
| 5. REFUNDS & REIMBURSEMENTS            | (5,956)                       | 84                            | -                            | -                             | 5. CAPITAL OUTLAY TRANSFER | 440,000                       | 1,164,000                     | 4,567,323                    | 579,927                       |
| 6. AMORTIZED BOND PREMIUM              | 19,449                        | 20,398                        | -                            | -                             | 6. DEBT SERVICE            | 56,020                        | 45,750                        | 255,500                      | 499,900                       |
| 8. FUND BALANCE                        | -                             | -                             | 1,352,198                    | -                             | 7. DEPRECIATION            |                               |                               |                              | 330,000                       |
| 7. GAIN(LOSS) ON PENSION ACTIVITY      | 164                           | (24,628)                      | -                            | -                             |                            |                               |                               |                              |                               |
| <b>Total Revenue less Transfers</b>    | <b>2,858,171</b>              | <b>3,370,783</b>              | <b>6,868,120</b>             | <b>3,552,473</b>              | <b>Total Expenditures</b>  | <b>2,460,185</b>              | <b>3,291,231</b>              | <b>6,868,120</b>             | <b>3,552,473</b>              |
| <b>Transfers</b>                       | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     | <b>-</b>                      |                            |                               |                               |                              |                               |
| <b>Total Revenue</b>                   | <b>2,858,171</b>              | <b>3,370,783</b>              | <b>6,868,120</b>             | <b>3,552,473</b>              |                            |                               |                               |                              |                               |
| <b>Funding Requests</b>                |                               |                               |                              |                               | <b>Funding Requests</b>    |                               |                               |                              |                               |
| 1.                                     |                               |                               |                              |                               | 1.                         |                               |                               |                              |                               |
| 2.                                     |                               |                               |                              |                               | 2.                         |                               |                               |                              |                               |
| <b>Sub-total</b>                       | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     | <b>-</b>                      | <b>Sub-total</b>           | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     | <b>-</b>                      |
|  |                               |                               |                              |                               |                            |                               |                               |                              |                               |
| <b>Total Revenue with Changes</b>      | <b>2,858,171</b>              | <b>3,370,783</b>              | <b>6,868,120</b>             | <b>3,552,473</b>              | <b>Total Expenditures</b>  | <b>2,460,185</b>              | <b>3,291,231</b>              | <b>6,868,120</b>             | <b>3,552,473</b>              |
|  |                               |                               |                              |                               |                            |                               |                               |                              |                               |
| <b>Total Expenditures with Changes</b> | <b>2,460,185</b>              | <b>3,291,231</b>              | <b>6,868,120</b>             | <b>3,552,473</b>              |                            |                               |                               |                              |                               |
|  |                               |                               |                              |                               |                            |                               |                               |                              |                               |
| <b>Total Revenue Over/Under</b>        | <b>397,986</b>                | <b>79,552</b>                 | <b>0</b>                     | <b>(0)</b>                    |                            |                               |                               |                              |                               |

# Wastewater Division Expenditures

|                                     | FY 2021<br>AUDITED<br>ACTUALS | FY 2022<br>AUDITED<br>ACTUALS | FY 2023<br>ADOPTED<br>BUDGET | FY 2024<br>PROPOSED<br>BUDGET | NOTES                               |
|-------------------------------------|-------------------------------|-------------------------------|------------------------------|-------------------------------|-------------------------------------|
| <b>1. WASTEWATER</b>                | <b>688,994.51</b>             | <b>810,219.50</b>             | <b>916,696.76</b>            | <b>950,600.11</b>             |                                     |
| <b>1. PERSONAL SERVICES</b>         | <b>688,994.51</b>             | <b>810,219.50</b>             | <b>916,696.76</b>            | <b>950,600.11</b>             |                                     |
| 1000-SALARIES                       | 363,449.55                    | 447,439.83                    | 480,257.00                   | 482,485.00                    |                                     |
| 1800-PAY DIFFERENTIAL               | 14,820.34                     | 13,649.11                     | 22,968.00                    | 22,968.00                     |                                     |
| 1900-OVERTIME                       | 15,949.41                     | 15,268.68                     | 13,905.00                    | 13,905.00                     | -                                   |
| 2100-FICA TAXES-CITY                | 28,741.49                     | 35,667.76                     | 39,560.44                    | 39,730.89                     | -                                   |
| 2200-STATE RETIREMENT-CITY          | 46,105.46                     | 57,235.65                     | 61,745.32                    | 58,064.22                     | -                                   |
| 2400-WORKER'S COMPENSATION-CITY     | 6,326.61                      | 8,316.81                      | 9,445.00                     | 12,500.00                     | -                                   |
| 2500-HEALTH INSURANCE-CITY          | 195,647.75                    | 215,887.27                    | 264,310.00                   | 296,610.00                    | -                                   |
| 2505-HEALTH REIMBURSEMENT ACCT(HRA) | 7,982.96                      | 8,293.69                      | 11,504.00                    | 11,504.00                     | -                                   |
| 2510-DENTAL INSURANCE-CITY          | 4,719.92                      | 4,856.76                      | 5,789.00                     | 5,513.00                      | -                                   |
| 2515-VISION REIMBURSEMENT ACCT(HRA) | 3,786.60                      | 1,992.69                      | 5,100.00                     | 5,100.00                      | -                                   |
| 2600-LONG TERM DISABILITY           | 1,464.42                      | 1,611.25                      | 2,113.00                     | 2,220.00                      | -                                   |
| 2700-VACATION/SICK ACCRUAL PAYOUT   | -                             | -                             | -                            | -                             | -                                   |
| 2800-STATE UNEMPLOYMENT INSURANCE   | -                             | -                             | -                            | -                             | no seasonal employees               |
| <b>2. MATERIALS AND SERVICES</b>    | <b>658,979.62</b>             | <b>659,703.92</b>             | <b>787,188.00</b>            | <b>854,318.00</b>             | -                                   |
| 3100-OFFICE SUPPLIES & POSTAGE      | 483.62                        | 328.36                        | 700.00                       | 700.00                        | -                                   |
| 3120-DATA PROCESSING                | 7,730.73                      | 8,091.14                      | 8,500.00                     | 7,500.00                      | -                                   |
| 3200-OPERATING SUPPLIES             | 14,111.21                     | 15,954.41                     | 14,000.00                    | 15,625.00                     | -                                   |
| 3400-MINOR EQUIPMENT                | 607.03                        | 645.21                        | 1,100.00                     | 1,100.00                      | -                                   |
| 3500-MOTOR FUELS & LUBRICANTS       | 8,282.55                      | 12,855.75                     | 14,025.00                    | 25,000.00                     | -                                   |
| 3600-COMPUTER SOFTWARE              | 5,775.90                      | 3,026.28                      | 1,300.00                     | 2,125.00                      | -                                   |
| 3800-CHEMICALS                      | 72,425.14                     | 93,537.14                     | 79,500.00                    | 104,500.00                    | -                                   |
| 4200-PROFESSIONAL SERVICES          | 43,802.41                     | 35,822.09                     | 54,500.00                    | 61,000.00                     | -                                   |
| 4201-IPDES PERMITS                  | 2,747.46                      | 3,452.16                      | 3,711.00                     | 3,711.00                      | -                                   |
| 4600-INSURANCE                      | 32,000.00                     | 32,000.00                     | 39,588.00                    | 32,000.00                     |                                     |
| 4900-PERSONNEL TRAINING/TRAVEL/MTG  | 2,749.63                      | 3,156.14                      | 3,715.00                     | 2,500.00                      |                                     |
| 5000-ADMINSTRATIVE EXP - GEN FUND   | 146,149.00                    | 150,533.47                    | 125,525.00                   | 129,893.00                    | used Mat & Svc Distr Calc worksheet |
| 5100- TELEPHONE & COMMUNICATION     | 2,449.59                      | 6,980.32                      | 7,500.00                     | 6,000.00                      |                                     |
| 5200-UTILITIES                      | 126,493.79                    | 141,168.58                    | 175,000.00                   | 175,000.00                    |                                     |
| 5500-RIGHT-OF-WAY FEE (STREET DEPT) | 83,481.00                     | 115,934.00                    | 121,624.00                   | 136,664.00                    | 5% of user fees 01-3100-6140        |
| 6000-REPAIR & MAINT - AUTO EQUIP    | 8,020.87                      | 2,377.57                      | 7,500.00                     | 10,000.00                     | -                                   |
| 6100-REPAIR & MAIN - MACH & EQUIP   | 77,357.47                     | 11,239.83                     | 75,000.00                    | 75,000.00                     | -                                   |
| 6150-OHIO GULCH REPARY & REPLACE    | 17.25                         | 10.74                         | 1,000.00                     | 1,000.00                      | -                                   |
| 6900-COLLECTION SYSTEM SERVICES/CHA | 24,294.97                     | 22,590.73                     | 53,400.00                    | 65,000.00                     |                                     |

## Wastewater Division Expenditures, cont.

|   | FY 2021 AUDITED   | FY 2022 AUDITED     | FY 2023 ADOPTED     | FY 2024 PROPOSED  | NOTES                               |
|---|-------------------|---------------------|---------------------|-------------------|-------------------------------------|
|   | ACTUALS           | ACTUALS             | BUDGET              | BUDGET            |                                     |
| <b>3. WASTEWATER</b>                    | <b>329,390.44</b> | <b>316,382.09</b>   | <b>330,000.00</b>   | <b>330,000.00</b> |                                     |
| <b>3. CAPITAL OUTLAY</b>                | <b>329,390.44</b> | <b>316,382.09</b>   | <b>330,000.00</b>   | <b>330,000.00</b> |                                     |
| 7900-DEPRECIATION EXPENSE               | 329,390.44        | 316,382.09          | 330,000.00          | 330,000.00        | used Mat & Svc Distr Calc worksheet |
| <b>4. WASTEWATER</b>                    | <b>726,801.00</b> | <b>1,459,176.16</b> | <b>4,586,323.00</b> | <b>917,655.00</b> | included in 8801                    |
| <b>4. OTHER EXPENDITURES</b>            | <b>726,801.00</b> | <b>1,459,176.16</b> | <b>4,586,323.00</b> | <b>917,655.00</b> | -                                   |
| 8801-REIMBURSE CITY GENERAL FUND        | 279,172.00        | 287,547.16          | 319,233.00          | 337,728.00        |                                     |
| 8803-REIMBURSE GF CIP-TECH/LEASING      | 7,629.00          | 7,629.00            | -                   |                   |                                     |
| 8863-REIMBURSE WATER COLLECTION SYS     | 0.00              | -                   | -                   |                   | -                                   |
| 8867-TRANSFER TO WW CAP IMP FUND        | 440,000.00        | 1,164,000.00        | 4,248,090.00        | 579,927.00        | -                                   |
| 9930-CONTINGENCY                        | -                 | -                   | 19,000.00           | -                 | bonus program                       |
| <b>5. WASTEWATER DEBT SERVICE EXP</b>   | <b>56,019.77</b>  | <b>45,749.61</b>    | <b>255,500.00</b>   | <b>499,900.00</b> | -                                   |
| <b>2. MATERIALS AND SERVICES</b>        | <b>450.00</b>     | <b>450.00</b>       | <b>500.00</b>       |                   | -                                   |
| 4200-PROFESSIONAL SERVICES-PAYING AGENT | 450.00            | 450.00              | 500.00              |                   | -                                   |
| <b>4. OTHER EXPENDITURES</b>            | <b>55,569.77</b>  | <b>45,299.61</b>    | <b>255,000.00</b>   | <b>499,900.00</b> |                                     |
| 8300-DEBT SRVC ACCT PRNCPL-2014C        | (0.26)            | (0.37)              | 220,000.00          |                   |                                     |
| 8400-DEBT SRVE ACCT INTEREST-2014C      | 55,570.03         | 45,299.98           | 35,000.00           |                   |                                     |
| 8500-DEBT SRVC ACCT PRNCPL-S2023        | -                 | -                   | -                   | 190,000.00        |                                     |
| 8600-DEBT SRVE ACCT INTEREST-S2023      | -                 | -                   | -                   | 309,900.00        |                                     |

# Wastewater Division CIP

|  | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |  | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |
|--|-------------------------|-------------------------|------------------------|-------------------------|--|-------------------------|-------------------------|------------------------|-------------------------|
| <b>WASTEWATER CIP</b>                  | 536,022                 | 1,326,227               |                        |                         | <b>WASTEWATER CIP</b>                  | 46,404                  | 685,054                 | 4,248,090              | 3,923,653               |
|  |                         |                         |                        |                         |  |                         |                         |                        |                         |
| Revenues                               | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget | Expenditures                           | FY 2021 Audited Actuals | FY 2022 Audited Actuals | FY 2023 Adopted Budget | FY 2024 Proposed Budget |
|  | 7,511                   | -                       |                        |                         | 1. BOB CAT UW56 TOOLCAT                | 273                     | 2,242                   | -                      | -                       |
| 1. WASTEWATER CONNECTION FEES          | 87,630                  | 156,274                 | 40,000                 | 40,000                  | 2. SEWER VAC TRUCK                     | -                       | 449,088                 | -                      | -                       |
| 2. INTEREST EARNINGS                   | 881                     | 5,954                   | 500                    | 500                     | 3. CONSTRUCTION                        | 1,043                   | 37,986                  | -                      | -                       |
| 4. SUN VALLEY WA & SW DISTRICT CH      |                         |                         |                        | 1,805,000               | 4. ENERGY EFFICIENCY PROJECTS          | 275                     | -                       | 50,000                 | 50,000                  |
| 5. TRANSFER FROM WASTEWATER FUND       |                         | 1,164,000               | 4,207,590              | 579,927                 | 5. HEADWORKS CONSTR. & EQUIP.          | -                       | -                       | -                      | -                       |
| 6. FUND BALANCE                        |                         |                         | -                      | 1,498,226               | 6. CAPITAL FACILITY PLAN               | 44,814                  | 100,104                 | 75,000                 | -                       |
| <b>Total Revenue less Transfers</b>    | 96,022                  | 1,326,227               | 4,248,090              | 3,923,653               | 7. MICROSCOPE                          | -                       | -                       | -                      | -                       |
| <b>Transfers</b>                       | -                       | -                       | -                      | -                       | 8. CAPITAL IMP PLAN(NO SHARING)        | -                       | 95,635                  | 1,016,610              | 313,653                 |
| <b>Total Revenue</b>                   | <b>96,022</b>           | <b>1,326,227</b>        | <b>4,248,090</b>       | <b>3,923,653</b>        | 9. AERATION BASINS - ANOXIC AND        | -                       | -                       | 2,185,660              | 937,000                 |
|  |                         |                         |                        |                         | 10. AERATION BASINS BLOWERS & EI       | -                       | -                       | 210,120                | 1,026,000               |
|  |                         |                         |                        |                         | 11. UPGRADE FILTER PLC                 | -                       | -                       | 710,700                | -                       |
|  |                         |                         |                        |                         | 12. ROTARY DRUM THICKENER & DEWATERING |                         |                         | -                      | 1,597,000               |
| <b>Funding Requests</b>                |                         |                         |                        |                         | <b>Total Expenditures</b>              | <b>46,404</b>           | <b>685,054</b>          | <b>4,248,090</b>       | <b>3,923,653</b>        |
| 1.                                     |                         |                         |                        |                         |  |                         |                         |                        |                         |
| <b>Sub-total</b>                       | -                       |                         |                        |                         |  |                         |                         |                        |                         |
|  |                         |                         |                        |                         | 1. Funding Requests                    |                         |                         |                        |                         |
| <b>Total Revenue with Changes</b>      | <b>96,022</b>           | <b>1,326,227</b>        | <b>4,248,090</b>       | <b>3,923,653</b>        |  |                         |                         |                        |                         |
| <b>Total Expenditures with Changes</b> | <b>46,404</b>           | <b>685,054</b>          | <b>4,248,090</b>       | <b>3,923,653</b>        | <b>Sub-total</b>                       | -                       | -                       | -                      | -                       |
|  |                         |                         |                        |                         |  |                         |                         |                        |                         |
| <b>Total Revenue Over/Under</b>        | <b>49,618</b>           | <b>641,173</b>          | -                      | -                       | <b>Total Expenditures</b>              | <b>46,404</b>           | <b>685,054</b>          | <b>4,248,090</b>       | <b>3,923,653</b>        |

| WASTEWATER CIP                 | FY 2021 AUDITED ACTUALS | FY 2022 AUDITED ACTUALS | FY 2023 ADOPTED BUDGET | FY 2024 PROPOSED BUDGET |
|--------------------------------|-------------------------|-------------------------|------------------------|-------------------------|
| <b>3. CAPITAL OUTLAY</b>       | <b>536,022</b>          | <b>1,326,227</b>        | <b>4,248,590</b>       | <b>5,728,950</b>        |
| IMPACT FEES                    | 7,511                   | -                       | -                      | -                       |
| INTEREST EARNINGS              | 881                     | 5,954                   | 500                    | 500                     |
| TRANSFER FROM WASTEWATER FUND  | 440,000                 | 1,164,000               | 4,208,090              | 3,883,450               |
| WASTEWATER CONNECTION FEES     | 87,630                  | 156,274                 | 40,000                 | 40,000                  |
| SUN VALLEY WA & SW DISTRICT CH | -                       | -                       | -                      | 1,805,000               |
| <b>4. FUND BALANCE</b>         | -                       | -                       | -                      | <b>580,224</b>          |
| FUND BALANCE                   | -                       | -                       | -                      | 580,224                 |
| <b>Grand Total</b>             | <b>536,022</b>          | <b>1,326,227</b>        | <b>4,248,590</b>       | <b>6,309,174</b>        |

## Wastewater Division CIP

| Project                                 | 2023                | 2024                | 2025                | 2026                | 2027                | 2028                | 2029                | 2030                | 2031                | 2032                |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Aeration Basins 3&4 - Anoxic & MLR      | \$0                 | \$937,000           |                     |                     |                     |                     |                     |                     |                     |                     |
| Rotary Drum Thickener & Dewatering      | \$200,000           | \$1,597,000         | \$2,245,000         | \$2,100,000         | \$2,734,000         | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 |
| Aeration Basin Blowers                  | \$1,101,000         | \$1,026,000         | \$699,000           | \$1,314,250         | \$0                 | \$0                 | \$249,000           | \$1,500,000         | \$434,000           | \$1,328,750         |
| PLC Upgrades (Filters & UV)             |                     | \$0                 | \$110,000           | \$94,000            | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 |
| Digester #1 Cover                       |                     | \$0                 | \$0                 | \$0                 | \$275,000           | \$415,000           | \$0                 | \$0                 | \$0                 | \$0                 |
| Clarifier #1 HVAC & Roof Repair         |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$183,000           | \$0                 | \$0                 | \$0                 | \$0                 |
| Aeration Basin 1&2 Upgrades             |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$444,000           | \$1,696,000         | \$0                 | \$0                 | \$0                 |
| UV Equipment                            |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$1,694,000         | \$0                 | \$0                 | \$0                 | \$0                 |
| Replace VFDs                            |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$782,000           | \$0                 | \$0                 | \$0                 | \$0                 |
| Digester 2                              |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$924,000           | \$700,000           | \$1,024,000         | \$0                 |
| Digester 1&2 Blowers                    |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$952,000           | \$877,000           | \$0                 | \$0                 |
| Replace Generator & MCC-3               |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$635,000           | \$628,000           | \$0                 |
| Grit Removal System                     |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$1,015,000         | \$0                 |
| Pump Replacements                       |                     | \$0                 | \$0                 | \$0                 | \$353,250           | \$0                 | \$0                 | \$0                 | \$0                 | \$353,250           |
| Upgrade PLC Hardware                    |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$1,356,000         |
| Digester 1 Diffusers                    |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$250,000           | \$0                 |
| Clarifier 1 Mechanism Replacement       |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$553,000           |
| Misc. Headworks Improvements            |                     | \$0                 | \$0                 | \$0                 | \$51,000            | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 |
| Parking Lot Repaving                    |                     | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$165,000           | \$500,000           |
| Outfall Clearing                        |                     | \$0                 | \$0                 | \$83,500            | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 |
| Energy Efficient Projects               |                     | \$50,000            |                     |                     |                     |                     |                     |                     |                     |                     |
| Construction                            | \$0                 | \$0                 | \$0                 | \$83,500            | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 |
| Annual Costs Shared with SVWSD          | \$1,301,000         | \$3,610,000         | \$3,054,000         | \$3,591,750         | \$3,413,250         | \$3,518,000         | \$3,821,000         | \$3,712,000         | \$3,516,000         | \$4,091,000         |
| Collections Facility Plan               | \$ 75,000           | \$ 100,000          |                     |                     |                     |                     |                     |                     |                     |                     |
| Sewer Video Inspection System           |                     | \$ -                |                     |                     |                     |                     |                     |                     |                     |                     |
| Crane Truck Replacement                 |                     | \$ 55,000           | \$ 35,000           |                     |                     |                     |                     |                     |                     |                     |
| Sewer Line Construction                 |                     | \$ 158,950          |                     | \$ 75,000           | \$ 75,000           |                     |                     |                     |                     |                     |
| Trail Creek Bridge sewer lin relocation | \$ 145,000          |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Annual Costs                            | \$ 220,000          | \$ 313,950          | \$ 35,000           | \$ 75,000           | \$ 75,000           |                     |                     |                     |                     |                     |
| <b>Total Expenditures</b>               | <b>\$ 1,521,000</b> | <b>\$ 3,923,950</b> | <b>\$ 3,089,000</b> | <b>\$ 3,666,750</b> | <b>\$ 3,488,250</b> | <b>\$ 3,518,000</b> | <b>\$ 3,821,000</b> | <b>\$ 3,712,000</b> | <b>\$ 3,516,000</b> | <b>\$ 4,091,000</b> |





## Development Services

The Development Services Trust Fund is an account established for bonds or other monies deposited as required by city ordinances for development projects. If projects do not fulfill their obligations, the funds may be withdrawn and used for mitigating any issues in connection to the development. In the vast majority of cases, the funds are returned to the applicant in full.

## Parks and Recreation

The Parks and Recreation Trust Fund provides budget authority to receive and expend money obtained through grants, donations, and General Fund contributions. A sub account houses donations made toward the Warm Springs Preserve. A new sub account was created to house Pump Park donation and expenditures. Federal law typically requires that money received through grants be segregated into separate funds and that the receipt and expenditure of such money be accounted separately from other city functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of donors.

## Police

The Police Trust Fund provides budget authority to receive and expend money obtained through forfeitures and seized assets. Federal law requires that money received through such forfeitures be segregated into separate funds and that the receipt and expenditure of such money be accounted separately from other city functions. Federal law also limits the expenditure of such funds to specific uses, such as drug enforcement, education activities, and capital equipment or improvements.

Trust Funds

| <b>TRUST FUNDS</b>   | <b>FY 2021 Audited<br/>Actuals</b> | <b>FY 2022 Audited<br/>Actuals</b> | <b>FY 2023 Adopted<br/>Budget</b> | <b>FY 2024 Proposed<br/>Budget</b> |
|----------------------|------------------------------------|------------------------------------|-----------------------------------|------------------------------------|
| <b>DEVELOPMENTAL</b> |                                    |                                    |                                   |                                    |
| REVENUE              | 130,530                            | 344,252                            | 250,000                           | 650,000                            |
| EXPENDITURE          | 130,530                            | 150,000                            | 250,000                           | 650,000                            |
| <b>TOTAL</b>         | <b>0</b>                           | <b>194,252</b>                     | <b>0</b>                          | <b>0</b>                           |
| <b>PARKS</b>         |                                    |                                    |                                   |                                    |
| REVENUE              | 92,369                             | 1,207,690                          | 1,122,456                         | 1,067,550                          |
| EXPENDITURE          | 26,668                             | 91,999                             | 1,122,456                         | 1,067,550                          |
| <b>TOTAL</b>         | <b>65,702</b>                      | <b>1,115,691</b>                   | <b>0</b>                          | <b>0</b>                           |
| <b>POLICE</b>        |                                    |                                    |                                   |                                    |
| REVENUE              | 441                                | 95,426                             | 7,500                             | 7,500                              |
| EXPENDITURE          | 0                                  | 95,000                             | 7,500                             | 7,500                              |
| <b>TOTAL</b>         | <b>441</b>                         | <b>426</b>                         | <b>0</b>                          | <b>0</b>                           |



## General Obligation and Debt Service Fund

The General Obligation and Debt Service Fund provides for debt service on the City's Series 2020 General Obligation Bonds that are funding construction of the new station for the Fire and Rescue Department.

The 2020 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 5, 2019, in the amount of \$11,500,000. Ordinance 1201 provides for the repayment of the bonds over a 25-year term. The final payment is scheduled for September 2044. Interest rates on the bonds vary from 2.00% to 5.00% with a true interest cost of 1.92% over the life of the bonds.

## Community Housing In-Lieu Fund

The purpose of the Community Housing In-Lieu Fund is to provide budget authority to administer the City's community housing in-lieu program. In-lieu funds are restricted for uses that advance community housing efforts.

## Community Housing (City/County) Department

The FY24 budget seeks to implement the second year of the Housing Action Plan, as well as serve as the staffing entity for the Blaine County Housing Authority. FY24 revenue consists of the first full fiscal year of the new, voter-approved 0.5% LOT funds as well as FY23 projected expense savings and three months of the 0.5% LOT funds. The BCHA staffing/programming is expected to be co-funded with Blaine County, similar to the countywide sustainability approach.

## Wagon Days Fund

The Wagon Days Fund provides budget authority to support the annual Wagon Days Celebration that takes place during the Labor Day weekend. The Wagon Days Celebration is funded through a mix donations, ticket and souvenir sales coupled with the Local Option Tax Fund.

## Other Funds

| OTHER FUNDS                                      | FY 2021 AUDITED<br>ACTUALS | FY 2022 AUDITED<br>ACTUALS | FY 2023<br>ADOPTED/AMENDED | FY 2024 PROPOSED<br>BUDGET |
|--|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>GENERAL OBLIGATION FIRE BOND</b>              |                            |                            |                            |                            |
| REVENUE  | 596,111                    | 625,300                    | 611,769                    | 610,769                    |
| EXPENDITURE                                      | 611,679                    | 615,019                    | 611,769                    | 610,769                    |
| <b>TOTAL</b>                                     | <b>-15,568</b>             | <b>10,281</b>              | <b>0</b>                   | <b>0</b>                   |
| <b>GENERAL OBLIGATION CONSTRUCTION FIRE BOND</b> |                            |                            |                            |                            |
| REVENUE  | 61,758                     | 2,211                      | 268,722                    | 0                          |
| EXPENDITURE                                      | 9,054,420                  | 490,874                    | 268,722                    | 0                          |
| <b>TOTAL</b>                                     | <b>-8,992,663</b>          | <b>-488,662</b>            | <b>0</b>                   | <b>0</b>                   |
| <b>GENERAL OBLIGATION STREET BOND</b>            |                            |                            |                            |                            |
| REVENUE  | 149,916                    | 0                          | 0                          | 0                          |
| EXPENDITURE                                      | 149,835                    | 0                          | 0                          | 0                          |
| <b>TOTAL</b>                                     | <b>81</b>                  | <b>0</b>                   | <b>0</b>                   | <b>0</b>                   |
| <b>IN-LIEU HOUSING</b>                           |                            |                            |                            |                            |
| REVENUE  | 577,953                    | 362,861                    | 2,671,256                  | 1,320,000                  |
| EXPENDITURE                                      | 75,000                     | 845,011                    | 2,671,256                  | 1,320,000                  |
| <b>TOTAL</b>                                     | <b>502,953</b>             | <b>-482,150</b>            | <b>0</b>                   | <b>0</b>                   |
| <b>COMMUNITY HOUSING (CITY/COUNTY)</b>           |                            |                            |                            |                            |
| REVENUE  | 0                          | 864,100                    | 1,441,434                  | 1,833,708                  |
| EXPENDITURE                                      | 0                          | 312,906                    | 1,441,434                  | 1,833,708                  |
| <b>TOTAL</b>                                     | <b>0</b>                   | <b>551,194</b>             | <b>0</b>                   | <b>0</b>                   |
| <b>WAGON DAYS</b>                                |                            |                            |                            |                            |
| REVENUE  | 94,649                     | 140,272                    | 151,550                    | 171,250                    |
| EXPENDITURE                                      | 99,391                     | 162,417                    | 151,550                    | 171,250                    |
| <b>TOTAL</b>                                     | <b>-4,742</b>              | <b>-22,145</b>             | <b>0</b>                   | <b>0</b>                   |

# Community Housing (City/County) Detail Budget

| PROGRAM COSTS  | FY 2023<br>ADOPTED/<br>AMENDED | FY 2023 ACTUALS     | FY2023<br>ANTICIPATED | FYI 2024<br>PROPOSED  | FY 2024<br>PROPOSED<br>CITY | FY2024<br>PROPOSED<br>COUNTY |
|--|--------------------------------|---------------------|-----------------------|-----------------------|-----------------------------|------------------------------|
| <b>EXPENSES</b>                                      |                                |                     |                       |                       |                             |                              |
| General programming                                  | \$ (212,600)                   | \$ (121,407)        | \$ (177,032)          | \$ (193,600)          | \$ (154,300)                | \$ (39,300)                  |
| conversion (L2L) + light preservation incentives     | \$ (400,000)                   | \$ (42,250)         | \$ (200,000)          | \$ (200,000)          | \$ (200,000)                | \$ -                         |
| conversion (L2L) + light preservation professional s | \$ (105,000)                   | \$ (49,414)         | \$ (105,000)          | \$ (100,000)          | \$ (100,000)                | \$ -                         |
| Forest Service Park preservation for housing         | \$ (10,000)                    | \$ (8,700)          | \$ (10,000)           | \$ (300,000)          | \$ (300,000)                | \$ -                         |
| occupied ADU incentives + education                  | \$ (9,000)                     | \$ -                | \$ (9,000)            | \$ (255,000)          | \$ (255,000)                | \$ -                         |
| ownership - downpayment assistance + deed restr      | \$ -                           | \$ -                | \$ (175,000)          | \$ (500,000)          | \$ (500,000)                | \$ -                         |
| General office expenses                              | \$ (2,500)                     | \$ -                | \$ -                  | \$ (40,859)           | \$ (20,430)                 | \$ (20,430)                  |
| Lift Tower Lodge                                     | \$ (56,071)                    | \$ (62,196)         | \$ (100,000)          | \$ (65,072)           | \$ (65,072)                 | \$ -                         |
| staff + benefits                                     | \$ (285,132)                   | \$ (135,358)        | \$ (200,000)          | \$ (337,555)          | \$ (290,565)                | \$ (46,990)                  |
| Housing Fellow                                       | \$ (61,650)                    | \$ (33,689)         | \$ (54,689)           | \$ (123,300)          | \$ (123,300)                | \$ -                         |
| Housing Navigation System                            | \$ (27,000)                    | \$ -                | \$ (27,748)           | \$ (70,490)           | \$ (35,245)                 | \$ (35,245)                  |
| BCHA auditing/compliance + training                  | \$ (26,505)                    | \$ (2,777)          | \$ (26,505)           | \$ (16,505)           | \$ (8,253)                  | \$ (8,253)                   |
| shelter plan   | \$ -                           | \$ -                | \$ -                  | \$ (56,990)           | \$ (28,495)                 | \$ (28,495)                  |
| emergency housing                                    | \$ (250,000)                   | \$ (77,063)         | \$ (91,311)           | \$ (150,000)          | \$ (150,000)                | \$ -                         |
| BCHA reimbursement + City staff support              | \$ (119,485)                   | \$ -                | \$ -                  | \$ (110,484)          | \$ (90,484)                 | \$ (45,000)                  |
| <b>TOTAL EXPENSES</b>                                | <b>\$ (1,564,943)</b>          | <b>\$ (532,854)</b> | <b>\$ (1,176,284)</b> | <b>\$ (2,519,856)</b> | <b>\$ (2,321,143)</b>       | <b>\$ (223,712)</b>          |
| <b>REVENUE</b>                                       |                                |                     |                       |                       |                             |                              |
| Refunds and reimbursements from County               | \$ 200,000                     | \$ 34,889           | \$ 150,000            | \$ 150,000            | \$ 150,000                  | \$ -                         |
| Emergency housing transfer                           | \$ 250,000                     | \$ 77,063           | \$ -                  | \$ -                  | \$ -                        | \$ -                         |
| Grants   | \$ -                           | \$ -                | \$ -                  | \$ 125,000            | \$ 125,000                  | \$ -                         |
| transfer from additional 0.5%                        | \$ -                           | \$ -                | \$ 313,204            | \$ 1,300,000          | \$ 1,300,000                | \$ -                         |
| Lift Tower Lodge rents                               | \$ 110,556                     | \$ 29,038           | \$ 43,557             | \$ 110,556            | \$ 110,556                  | \$ -                         |
| Transfer from general fund                           | \$ 266,481                     | \$ 266,481          | \$ 266,481            | \$ -                  | \$ -                        | \$ -                         |
| Fund balance   | \$ 551,194                     | \$ 551,194          | \$ 551,194            | \$ 148,152            | \$ 148,152                  | \$ -                         |
| <b>TOTAL</b>   | <b>\$ 1,378,231</b>            | <b>\$ 958,665</b>   | <b>\$ 1,324,436</b>   | <b>\$ 1,833,708</b>   | <b>\$ 1,833,708</b>         | <b>\$ -</b>                  |
| <b>DIFFERENCE</b>                                    | <b>\$ (186,712)</b>            | <b>\$ 425,811</b>   | <b>\$ 148,152</b>     | <b>\$ (686,148)</b>   | <b>\$ (487,435)</b>         | <b>\$ -</b>                  |

| PROPOSED SHARED PROGRAMMING COSTS WITH COUNTY             |                     |
|---|---------------------|
| Assistance in implementation of shelter plan              | \$ 28,495.00        |
| Grant writing assistance                                  | \$ 5,000.00         |
| Community education, engagement and collaboration         | \$ 34,300.00        |
| Food for implementation partner meetings and focus groups |                     |
| Event tabling materials                                   |                     |
| Program marketing and advertising                         |                     |
| Peer community visits                                     |                     |
| Materials translation                                     |                     |
| Support of individual dedicated to education              |                     |
| <b>Total programming</b>                                  | <b>\$ 67,795.00</b> |



## Appendix I: Proposed Fee Schedule Changes

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department          | Program  | Fee Description  | FY 2023 Adopted Fee Amount   | FY 2024 Proposed Fee Amount  | Change % |
|---------------------|----------|--|--|--|----------|
| Planning & Building | Building | \$1.00 to \$500.00= (1) Building permit valuation shall include the total value of the work for which a permit is being issued, including materials and labor. The building official may require documentation of the building permit valuation as necessary to ensure correct valuation of project. | \$ 24.50   | \$ 24.50   | 0%       |
| Planning & Building | Building | \$501.00 to \$2,000.00= (1)  | \$24.50 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00              | \$24.50 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00              | 0%       |
| Planning & Building | Building | \$2001.00 to \$25,000.00=(1)   | \$72.50 for the first \$2,000.00 plus \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00        | \$72.50 for the first \$2,000.00 plus \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.01        | 0%       |
| Planning & Building | Building | \$25,001.00 to \$50,000.00= (1)  | \$409.50 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00      | \$409.50 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.01      | 0%       |
| Planning & Building | Building | \$50,001.00 to \$100,000.00= (1)   | \$672.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00      | \$672.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.01      | 0%       |
| Planning & Building | Building | \$100,001.00 to \$500,000.00= (1)  | \$1038.50 for the first \$100,000.00 plus \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00    | \$1038.50 for the first \$100,000.00 plus \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.01    | 0%       |
| Planning & Building | Building | \$500,001.00 to \$1,000,000.00= (1)  | \$3,379.25 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00 | \$3,379.25 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.01 | 0%       |
| Planning & Building | Building | \$1,000,000.00 and up= (1)   | \$5,861.00 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof                                | \$5,861.00 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof                                | 0%       |
| Planning & Building | Building | Plan Check Fee - Building  | 70% of Permit Fee  | 65% of permit fee  | 0%       |
| Planning & Building | Building | Plan Check Fee - Planning  | 65% of Permit Fee  | 70% of building plan check fee   | 0%       |
| Planning & Building | Building | Plan Check Fee - Fire  | Same as P&Z Plan Check Fee   | 70% of building plan check fee   | 0%       |
| Planning & Building | Building | Building Permit Modification - Minor (as determined by the Administrator)  | \$ 250.00  | \$ 500.00  | 0%       |
| Planning & Building | Building | Building Permit Modification - Major (as determined by the Administrator, full plan check fees may be assessed based on size of modification)  | \$ 450.00  | \$ 1,500.00  | 0%       |
| Planning & Building | Other    | Inspections outside of normal business hours (minimum charge --two hours) (2) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages  | \$ 60.00   | \$ 60.00   | 0%       |
| Planning & Building | Other    | Re-inspection fees assessed under provisions of Section 109.7 (2)  | \$ 60.00   | \$ 60.00   | 0%       |
| Planning & Building | Other    | Inspections for which no fee is specifically indicated (minimum charge -- one-half hour)(2)  | \$ 60.00   | \$ 60.00   | 0%       |
| Planning & Building | Other    | Additional and partial inspections above the minimum required by the building codes may be charged (minimum charge--one hour) (2)  | \$ 60.00   | \$ 60.00   | 0%       |

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department          | Program                        | Fee Description  | FY 2023 Adopted Fee    | FY 2024 Proposed Fee   | Change % |
|---------------------|--------------------------------|--|------------------------|------------------------|----------|
|                     |                                |  | Amount                 | Amount                 |          |
| Planning & Building | Other                          | Hourly Rate for Review of Changes, Additions or Revisions to Plans   | \$ 250.00              | \$ 100.00              | -60%     |
| Planning & Building | Other                          | Additional costs incurred by the City for security (2)   | \$ 100.00              | \$ 100.00              | 0%       |
| Planning & Building | Other                          | agreements and other similar processes (minimum charge) (2)  | \$ 1,002.00            | \$ 1,002.00            | 0%       |
| Planning & Building | Other                          | For use of outside consultants for plan checking and inspections, or both (3) <i>Actual costs include administrative and overhead costs.</i>   | Actual Costs           | Actual Costs           | 0%       |
| Planning & Building | Other                          | Penalty for commencement of work without a building permit + additional stop work order and violation fees allowed for int Ketchum Municipal Code, Section 15.04.030)  | \$ 1,000.00            | \$ 1,000.00            | 0%       |
| Planning & Building | Other                          | Deferred submittals, per each submittal  | 25% of Plan review fee | 25% of Plan review fee | 0%       |
| Planning & Building | Other                          | Temporary Certificate of Occupancy (non-refundable) (per week)   | \$ 1,000.00            | \$ 1,000.00            | 0%       |
| Planning & Building | Other                          | Alternative Energy System Installation- <i>Fee covers one inspection. Additional inspections shall be charged at the rate identified in Other Inspection and Fees.</i>   | \$ 100.00              | \$ 100.00              | 0%       |
| Planning & Building | Other                          | Demolition Fee <i>(A security agreement equaling 150% of the estimated demolition cost is required for all demolition permits.)</i>  | \$ 150.00              | \$ 750.00              | 400%     |
| Planning & Building | Design Review                  | Pre-Application Design Review  | \$ 1,100.00            | \$ 3,300.00            | 200%     |
| Planning & Building | Design Review                  | Mountain Overlay Design Review   | \$ 1,400.00            | \$ 4,800.00            | 243%     |
| Planning & Building | Design Review                  | Final Design Review  | \$ 1,800.00            | \$ 3,900.00            | 11%      |
| Planning & Building | Design Review                  | Administrative Design Review   | \$ 250.00              | \$ 500.00              | 100%     |
| Planning & Building | Design Review                  | Administrative Design Review - in Mountain Overlay and/or Avalance Overlay   | \$ -                   | \$ 1,500.00            | new      |
| Planning & Building | Design Review                  | Hotel Pre-Application Design Review  | \$ 0.10                | \$ 7,000.00            | -60%     |
| Planning & Building | Design Review                  | Hotel Design Review  | \$ 0.32                | \$ 9,000.00            | -60%     |
| Planning & Building | Design Review                  | Request to Alter or Demolish a Historic Structure  | \$ -                   | \$ 1,800.00            | new      |
| Planning & Building | Subdivision                    | Land Subdivision: Preliminary Plat   | \$ 1,300.00            | \$ 2,900.00            | -32%     |
| Planning & Building | Subdivision                    | Condo/Townhome Subdivision: Preliminary Plat   | \$ 525.00              | \$ 3,300.00            | -19%     |
| Planning & Building | Subdivision                    | Land Subdivision: Final Plat   | \$ 375.00              | \$ 2,000.00            | 166%     |
| Planning & Building | Subdivision                    | Condo/Townhome Subdivision: Final Plat   | \$ -                   | \$ 2,000.00            | 166%     |
| Planning & Building | Subdivision                    | Planned Unit Development (PUD)   | \$ 4,300.00            | \$ 12,500.00           | 191%     |
| Planning & Building | Subdivision                    | Planned Unit Development (PUD)- Minor Amendment  | \$ -                   | \$ 4,500.00            | new      |
| Planning & Building | Subdivision                    | Planned Unit Development (PUD)- Major Amendment  | \$ -                   | \$ 9,000.00            | new      |
| Planning & Building | Subdivision                    | Hotel Planned Unit Development (PUD)   | \$ 0.48                | \$ 12,500.00           | -81%     |
| Planning & Building | Subdivision                    | Readjustment of Lot Lines (Lot Line Shift)   | \$ 475.00              | \$ 1,700.00            | 112%     |
| Planning & Building | Subdivision                    | Vacation   | \$ 1,615.00            | \$ 5,500.00            | 241%     |
| Planning & Building | Floodplain Development Permits | Streambank Alteration  | \$ 500.00              | \$ 5,700.00            | 1040%    |
| Planning & Building | Floodplain Development Permits | Emergency Streambank Alteration Permit   | \$ 250.00              | \$ 1,500.00            | 500%     |
| Planning & Building | Floodplain Development Permits | Emergency Flood Protection Permit  | \$ -                   | \$ -                   | 0%       |
| Planning & Building | Floodplain Development Permits | Floodplain Development Permit - Residential  | \$ 1,400.00            | \$ 2,700.00            | 93%      |
| Planning & Building | Floodplain Development Permits | Floodplain Development Permit - Subdivision  | \$ 350.00              | \$ 6,300.00            | 1700%    |
| Planning & Building | Floodplain Development Permits | Floodplain Development Permit - Non-residential and Mixed Use  | \$ 1,525.00            | \$ 4,800.00            | 0%       |
| Planning & Building | Floodplain Development Permits | Floodplain Development Permit - interior remodel, new structures/additions entirely outside of floodplain  | \$ 250.00              | \$ 1,800.00            | 620%     |
| Planning & Building | Floodplain Development Permits | Minor Riparian Alteration – removal of hazard trees (up to four trees), minor maintenance of riparian trees and vegetation   | \$ 125.00              | \$ 350.00              | 180%     |
| Planning & Building | Floodplain Development Permits | Major Riparian Alteration – Application applies to vegetation within 25 feet of mean high water mark. This application covers the removal of more than four (4) trees or major maintenance of riparian trees and vegetation. | \$ -                   | \$ 700.00              | new      |
| Planning & Building | Other Permits                  | Administrative Use Permit  | \$ 250.00              | \$ 500.00              | 100%     |
| Planning & Building | Other Permits                  | Sign Permit  | \$ 125.00              | \$ 250.00              | 100%     |
| Planning & Building | Other Permits                  | Fence Permit   | \$ 100.00              | \$ 150.00              | 50%      |
| Planning & Building | Other Permits                  | Conditional Use Permit   | \$ 1,100.00            | \$ 3,200.00            | 191%     |
| Planning & Building | Other Permits                  | Conditional Use Permit - Daycare Businesses  | \$ 300.00              | \$ 300.00              | 0%       |
| Planning & Building | Other Permits                  | Conditional Use Permit Amendment   | \$ -                   | \$ 2,200.00            | new      |
| Planning & Building | Other Permits                  | Variance   | \$ 1,100.00            | \$ 2,300.00            | 109%     |
| Planning & Building | Other Permits                  | Appeals  | \$ 2,175.00            | \$ 5,000.00            | 130%     |
| Planning & Building | Other Permits                  | Off-Site Vendor - New  | \$ 750.00              | \$ 1,100.00            | 47%      |
| Planning & Building | Other Permits                  | Off-Site Vendor - Renewal  | \$ -                   | \$ 750.00              | new      |
| Planning & Building | Other Permits                  | Grading  | \$ 125.00              | \$ 850.00              | 580%     |



Highlighting indicates a new fee or a fee increase of greater than 5%

| Department          | Program                       | Fee Description   | FY 2023 Adopted Fee           | FY 2024 Proposed Fee          | Change % |
|---------------------|-------------------------------|---|-------------------------------|-------------------------------|----------|
|                     |                               |   | Amount                        | Amount                        |          |
| Planning & Building | Other Permits                 | Wireless Communications Facility Master Plan                          | \$ 525.00                     | \$ 1,800.00                   | 243%     |
| Planning & Building | Other Permits                 | Wireless Communications Facility Permit                               | \$ 225.00                     | \$ 800.00                     | 256%     |
| Planning & Building | Other Permits                 | Off-site Commercial/Neighborhood Snow Storage Permit - Administrative | \$ 75.00                      | \$ 500.00                     | 567%     |
| Planning & Building | Other Permits                 | Listing a Historic Structure/Site                                     | \$ -                          | \$ 2,200.00                   | new      |
| Planning & Building | Other Permits                 | Development Agreement-Rezone  | \$ 2,900.00                   | \$ 10,000.00                  | 245%     |
| Planning & Building | Other Permits                 | Development Agreement - Non-Rezone                                    | \$ 1,900.00                   | \$ 5,000.00                   | 163%     |
| Planning & Building | Other Permits                 | Development Agreement Amendment - Minor                               | \$ 1,900.00                   | \$ 3,000.00                   | 58%      |
| Planning & Building | Other Permits                 | Development Agreement Amendment - Major                               | \$ -                          | \$ 5,000.00                   | new      |
| Planning & Building | Other Permits                 | Residential Annexation  | \$ 5,688.00                   | \$ 5,688.00                   | 0%       |
| Planning & Building | Other Permits                 | Commercial Annexation   | \$ 12,655.00                  | \$ 12,655.00                  | 0%       |
| Planning & Building | Other Permits                 | Mixed-Use Annexation (residential & commercial)                       | \$ -                          | \$ 12,655.00                  | new      |
| Planning & Building | Amendments                    | Comprehensive Plan Amendment  | \$ 1,925.00                   | \$ 7,000.00                   | 264%     |
| Planning & Building | Amendments                    | Zoning/Subdivision Text Amendment                                     | \$ 1,925.00                   | \$ 9,500.00                   | 394%     |
| Planning & Building | Amendments                    | Zone Change Request   | \$ 1,925.00                   | \$ 6,000.00                   | 212%     |
|                     |                               |   | 100% of actual costs incurred | 100% of actual costs incurred | 0%       |
| Planning & Building | Miscellaneous                 | Consultant Review Fee   | \$ -                          | \$ -                          | 0%       |
| Planning & Building | Miscellaneous                 | Community Housing In-lieu Fee   | \$ 450.00                     | \$ 450.00                     | 0%       |
| Planning & Building | Impact Fees                   | Fire Development Impact Fees Single Family                            | \$ 2,092.00                   | \$ 2,092.00                   | 0%       |
| Planning & Building | Impact Fees                   | Fire Development Impact Fees Multi Family per unit                    | \$ 1,616.00                   | \$ 1,616.00                   | 0%       |
| Planning & Building | Impact Fees                   | Fire Development Impact Fees Commercial per square foot               | \$ 0.45                       | \$ 0.45                       | 0%       |
| Planning & Building | Impact Fees                   | Parks Development Impact Fees Single Family                           | \$ 1,047.00                   | \$ 1,047.00                   | 0%       |
| Planning & Building | Impact Fees                   | Parks Development Impact Fees Multi Family per unit                   | \$ 809.00                     | \$ 809.00                     | 0%       |
| Planning & Building | Impact Fees                   | Parks Development Impact Fees Commercial per square foot              | \$ -                          | \$ -                          | 0%       |
| Planning & Building | Impact Fees                   | Police Development Impact Fees Single Family                          | \$ 104.00                     | \$ 104.00                     | 0%       |
| Planning & Building | Impact Fees                   | Police Development Impact Fees Multi Family per unit                  | \$ 80.00                      | \$ 80.00                      | 0%       |
| Planning & Building | Impact Fees                   | Police Development Impact Fees Commercial per square foot             | \$ 0.22                       | \$ 0.22                       | 0%       |
| Planning & Building | Impact Fees                   | Streets Development Impact Fees Single Family                         | \$ 4,492.00                   | \$ 4,492.00                   | 0%       |
| Planning & Building | Impact Fees                   | Streets Development Impact Fees Multi Family per unit                 | \$ 3,471.00                   | \$ 3,471.00                   | 0%       |
| Planning & Building | Impact Fees                   | Streets Development Impact Fees Commercial per square foot            | \$ 0.97                       | \$ 0.97                       | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Single Family Residential Installations under 4,000 sq. ft.           | \$ 100.00                     | \$ 100.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Single Family Residential Installations over 4,000 sq. ft.            | \$ 200.00                     | \$ 200.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Multi Family and Commercial Installations up to 6,000 sq. ft.         | \$ 200.00                     | \$ 200.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Multi Family and Commercial Installations 5,000 - 20,000 sq. ft.      | \$ 350.00                     | \$ 350.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Multi Family and Commercial Installations over 20,000 sq. ft.         | \$ 500.00                     | \$ 500.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Modification (including TI), 1-24 devices                             | \$ 100.00                     | \$ 100.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Modification (including TI), 25 or more devices                       | \$ 250.00                     | \$ 250.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Existing Component Modification                                       | \$ 100.00                     | \$ 100.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Component Addition to Existing System                                 | \$ 200.00                     | \$ 200.00                     | 0%       |
| Fire & Rescue       | Automatic Fire Alarm Systems  | Fire Alarm Inspections (all) per hour                                 | \$ 75.00                      | \$ 75.00                      | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Single Family Residential Installations under 6,000 sq. ft.           | \$ 150.00                     | \$ 150.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Single Family Residential Installations over 6,000 sq. ft.            | \$ 250.00                     | \$ 250.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Multi Family and Commercial Installations up to 6,000 sq. ft.         | \$ 150.00                     | \$ 150.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Multi Family and Commercial Installation 6,000 - 20,000 sq. ft.       | \$ 250.00                     | \$ 250.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Multi Family and Commercial Installation 20,001 - 40,000 sq. ft.      | \$ 500.00                     | \$ 500.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Multi Family and Commercial Installation over 40,000 sq. ft.          | \$ 800.00                     | \$ 800.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Modification, 1-10 Heads  | \$ 150.00                     | \$ 150.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Modification, 10 or more Heads  | \$ 300.00                     | \$ 300.00                     | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Per Head fee for all Plan Checks                                      | \$ 1.00                       | \$ 1.00                       | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Fire Suppression System Inspections (all) per hour                    | \$ 75.00                      | \$ 75.00                      | 0%       |
| Fire & Rescue       | Automatic Suppression Systems | Fire Flow Tests (beyond one included in plan review or other)         | \$ 150.00                     | \$ 150.00                     | 0%       |
| Fire & Rescue       | Sandpipe System Permits       | New Installation  | \$ 250.00                     | \$ 250.00                     | 0%       |
| Fire & Rescue       | Sandpipe System Permits       | Modification  | \$ 100.00                     | \$ 100.00                     | 0%       |
| Fire & Rescue       | Sandpipe System Permits       | Per Hose Connection for New and Existing Systems                      | \$ 10.00                      | \$ 10.00                      | 0%       |
| Fire & Rescue       | Sandpipe System Permits       | Standpipe System Inspections  | \$ 75.00                      | \$ 75.00                      | 0%       |

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department    | Program                                    | Fee Description   | FY 2023 Adopted Fee | FY 2024 Proposed Fee | Change % |
|---------------|--|---|---------------------|----------------------|----------|
|               |  |   | Amount              | Amount               |          |
| Fire & Rescue | Alternative Fire-Extinguishing System Pern | Clean Agent System Plan Check   | \$ 500.00           | \$ 500.00            | 0%       |
| Fire & Rescue | Alternative Fire-Extinguishing System Pern | Clean Agent System Modification   | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Alternative Fire-Extinguishing System Pern | New Installation: Commercial Kitchen Fire Suppression (per system)  | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Alternative Fire-Extinguishing System Pern | Modification to a Commercial Kitchen Fire Suppression System  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Alternative Fire-Extinguishing System Pern | Inspections (per hour)  | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Alternative Fire-Extinguishing System Pern | Modification to any Alternative Fire-Extinguishing System   | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Fire Pump Permits                          | New Installation  | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Fire Pump Permits                          | Modification  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Fire Pump Permits                          | Inspections (per hour)  | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Solar Photovoltaic System Permits          | New Installation and Plan Review  | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Solar Photovoltaic System Permits          | Modification to Existing System   | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Solar Photovoltaic System Permits          | Inspections (per hour)  | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Flammable & Combustible Liquid Tank Per    | New Installation - Each Tank  | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Flammable & Combustible Liquid Tank Per    | Modification - Each Tank  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Flammable & Combustible Liquid Tank Per    | Removal - Each Tank   | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | L-P Gas System Permits                     | New Installation - Storage and/or dispensing  | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | L-P Gas System Permits                     | Modification - Storage and/or dispensing  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | L-P Gas System Permits                     | New Installation - Prefilled Portable Cylinders for Consumer Exchange   | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Compressed Gases Systems Permit            | New Installation  | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Compressed Gases Systems Permit            | Modification  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Medical Gas Systems Permit                 | New Installation  | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Medical Gas Systems Permit                 | Modification  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Spring, Dipping or Powder Coating Permits  | New Installation - Spray Area, Spray Room, Spray Booth, Dip Tank or Mixing Room   | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Spring, Dipping or Powder Coating Permits  | Modification - Spray Area, Spray Room, Spray Booth, Dip Tank or Mixing Room   | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Hazardous Materials Permit                 | Annual Fee to Store, Transport On-Site, Dispense, Use or Handle Hazardous Materials   | \$ 150.00           | \$ 150.00            | 0%       |
| Fire & Rescue | Hazardous Materials Permit                 | HMIS Assessment (minimum one hour) (per hour)   | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Hazardous Materials Permit                 | HMMP Assessment (minimum one hour) (per hour)   | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Hazardous Materials Permit                 | New Installation - HazMat Container, Tank or Process  | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Hazardous Materials Permit                 | Modification - HazMat Container, Tank or Process  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Carbon Dioxide Systems  | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Firefighter Air System (FAS)  | \$ 500.00           | \$ 500.00            | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Public Safety Radio Amplification System  | \$ 500.00           | \$ 500.00            | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Smoke Control/Management System   | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Battery System (UPS)  | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | High-Piled Storage Plan (minimum one hour) (per hour)   | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Other fire code related permits as set forth in IFC Section 105.7 (minimum one hour) (per hour)   | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Other Fire Code Permits                    | Annual operational permits as set forth in IFC Section 105.6  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Inspection & Standby Fees                  | Re-inspection fees (minimum one hour) (per hour)  | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Inspection & Standby Fees                  | Additional inspections required by changes, additions, or revisions (minimum one hour) (per hour)   | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Inspection & Standby Fees                  | After Hours Inspections (based on staff availability, minimum two hours) (per hour)   | \$ 150.00           | \$ 150.00            | 0%       |
| Fire & Rescue | Inspection & Standby Fees                  | Investigation inspection fee (work commencing before permit issuance - IFC 106.3)   | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Inspection & Standby Fees                  | Investigation inspection fee (removal of Stop Work Order - IFC 112)   | \$ 300.00           | \$ 300.00            | 0%       |
| Fire & Rescue | Inspection & Standby Fees                  | Firewatch, standby firefighters and/or emergency medical personnel and apparatus as required by the <i>fire marshal</i> . Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance. | ICMA RATES          | ICMA RATES           | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Carnival, Fair, Circus, Haunt or Other Public Special Event - 30 Days   | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Amusement Building - 30 Days (must have sprinkler system 3103.3.1)  | \$ 500.00           | \$ 500.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Fuel Tank & Dispensing  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - LP Gas - Construction Site Use of Containers Over 100 lbs.  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Tent or Membrane Structure >400 sq. ft. -Additional Tents(s) per event \$50 ea.   | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Special Event Structure >400 sq. ft.  | \$ 100.00           | \$ 100.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Outdoor Assembly Event where planned attendance exceeds 1000 persons  | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Temporary Use - Pyrotechnics Display  | \$ 200.00           | \$ 200.00            | 0%       |
| Fire & Rescue | Temporary Use Permit Fees                  | Other fire code related temporary use permits not listed (minimum one hour) (per hour)  | \$ 75.00            | \$ 75.00             | 0%       |
| Fire & Rescue | Emergency Fire Alarm Response Fees         | First 3 alarms per year   | \$ -                | \$ -                 | 0%       |

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department     | Program                            | Fee Description  | FY 2023 Adopted Fee Amount  | FY 2024 Proposed Fee Amount   | Change % |
|----------------|------------------------------------|--|---|---|----------|
| Fire & Rescue  | Emergency Fire Alarm Response Fees | 4 <sup>th</sup> alarm per calendar year  | \$ 200.00   | \$ 200.00   | 0%       |
| Fire & Rescue  | Emergency Fire Alarm Response Fees | Each additional alarm per calendar year progressively increases at \$200.00 increments for each additional fire alarm, by alarm number                                   | \$ 200.00   | \$ 200.00   | 0%       |
| Fire & Rescue  | Burn Response Fees                 | Responses caused by burning without a permit. Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance   | ICMA RATES  | ICMA RATES  | 0%       |
| Fire & Rescue  | Burn Response Fees                 | Responses to wildland or structure fire caused by an illegal burn. Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance                          | ICMA RATES  | ICMA RATES  | 0%       |
| Fire & Rescue  | Burn Response Fees                 | Violation of the Fire Code (\$250.00 per violation, per day) Each day in which a violation occurs, after due notice has been served, shall constitute a separate offense | \$ 250.00   | \$ 250.00   | 0%       |
| Recreation     | Youth Fees After School            | Full season (school year)  | \$ 755.00   | \$ 755.00   | 0%       |
| Recreation     | Youth Fees After School            | Per month  | \$ 105.00   | \$ 105.00   | 0%       |
| Recreation     | Youth Fees After School            | Per day  | \$ 15.00  | \$ 15.00  | 0%       |
| Recreation     | Youth Fees After School            | Out-of-school and extra activities, cost is activity dependent   | \$40.00-\$65.00   | \$40.00-\$65.00   | 0%       |
| Recreation     | Youth Fees After School            | Swimming (6 weeks session)   | \$ 90.00  | \$ 90.00  | 0%       |
| Recreation     | Youth Fees After School            | Additional after school activities   | \$ 80.00  | \$ 80.00  | 0%       |
| Recreation     | Youth Fees Summer                  | Full summer (ten weeks M-Th)   | \$ 1,100.00   | \$ 1,100.00   | 0%       |
| Recreation     | Youth Fees Summer                  | Per week (M-TH)  | \$ 155.00   | \$ 155.00   | 0%       |
| Recreation     | Youth Fees Summer                  | Per day (drop-in)  | \$ 40.00  | \$ 40.00  | 0%       |
| Recreation     | Youth Fees Summer                  | Swimming (10 weeks session)  | \$ 150.00   | \$ 150.00   | 0%       |
| Recreation     | Youth Fees Summer                  | Friday Adventures (requires individual registration) cost depends on activity  | \$40.00-\$65.00   | \$40.00-\$65.00   | 0%       |
| Recreation     | Park Reservations                  | 100 people or fewer-1/2 day rate up to 4 hours   | \$ 80.00  | \$ 80.00  | 0%       |
| Recreation     | Park Reservations                  | 101 people or more-1/2 day rate up to 4 hours  | \$ 160.00   | \$ 160.00   | 0%       |
| Recreation     | Park Reservations                  | 100 people or fewer-Full day rate up to 8 hours  | \$ 160.00   | \$ 160.00   | 0%       |
| Recreation     | Park Reservations                  | 101 people or more-Full Day Rate up to 8 hours   | \$ 320.00   | \$ 320.00   | 0%       |
| Recreation     | Park Reservations                  | Refundable Security Deposit (over 100 people)  | \$ 250.00   | \$ 250.00   | 0%       |
| Recreation     | User Fees                          | Athletic fields and facilities (per two hours)   | \$ 80.00  | \$ 80.00  | 0%       |
| Recreation     | User Fees                          | Recreation Center (per two hours)  | \$ 60.00  | \$ 60.00  | 0%       |
| Recreation     | User Fees                          | Recreation Center Security Deposit   | \$ 150.00   | \$ 150.00   | 0%       |
|                |                                    |  | Fees are determined by staff according to current field and Recreation Center Fee Schedules | Fees are determined by staff according to current Park Reservations, athletic field and Recreation Center Fee Schedules | 0%       |
| Recreation     | User Fees                          | Public Park Areas  |   |   |          |
| Administrative | Special Events                     | Street Party Application Fee   | \$ 100.00   | \$ 100.00   | 0%       |
| Administrative | Special Events                     | Block Party Application Fee  | \$ 50.00  | \$ 50.00  | 0%       |
| Administrative | Special Events                     | Category A – application fee   | \$ 100.00   | \$ 100.00   | 0%       |
| Administrative | Special Events                     | Category B – application fee   | \$ 400.00   | \$ 400.00   | 0%       |
| Administrative | Special Events                     | Category C – application fee   | \$ 800.00   | \$ 800.00   | 0%       |
| Administrative | Special Events                     | Facility Fee(per day)  | \$ 150.00   | \$ 150.00   | 0%       |
| Administrative | Special Events                     | Visitor Center Window Advertising Permit   | \$ 75.00  | \$ 75.00  | 0%       |
| Administrative | Special Events                     | Music License Fee (per day)  | \$ 10.00  | \$ 10.00  | 0%       |
| Administrative | Special Events                     | Street Closure for Designated Event Location   | \$ 100.00   | \$ 100.00   | 0%       |
| Administrative | Special Events                     | Street Closure for Non-Designated Event Location   | \$ 500.00   | \$ 500.00   | 0%       |
| Administrative | Special Events                     | Refundable Security Deposit (Street Party & Small Events)  | \$ 250.00   | \$ 250.00   | 0%       |
| Administrative | Special Events                     | Refundable Security Deposit (Medium & Large Events)  | \$ 500.00   | \$ 500.00   | 0%       |
| Administrative | Film Permits                       | Motion: City Property including rights-of-way(per day)   | \$ 400.00   | \$ 400.00   | 0%       |
| Administrative | Film Permits                       | Still: City Property including rights-of-way (per day)   | \$ 200.00   | \$ 200.00   | 0%       |
|                |                                    |  | All memorials are cost-specific and determined by Department Director or designee           | All memorials are cost-specific and determined by Department Director or designee                                       | 0%       |
| Administrative | Memorials and Donations            | Benches, trees, tables, property, etc.   |   |   |          |

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department     | Program       | Fee Description   | FY 2023 Adopted Fee Amount   | FY 2024 Proposed Fee Amount  | Change % |
|----------------|---------------|---|--|--|----------|
| Administrative | Tree Services | Tree Removal Permit (allows contractor to remove a public tree upon outside request with permission(per occurrence) | \$ 50.00   | \$ 50.00   | 0%       |
| Administrative | Tree Services | Tree Permit (allows contractor to perform work on public trees with permission (per fiscal year)                    | \$ 50.00   | \$ 50.00   | 0%       |
| Street         | Permits       | Banner Install/Remove   | \$ 175.00  | \$ 175.00  | 0%       |
| Street         | Permits       | Right of Way Encroachment Agreement   | \$ 150.00  | \$ 475.00  | 217%     |
| Street         | Permits       | Temporary Use of the Right of Way Permit (TURP)   | \$ 100.00  | \$ 100.00  | 0%       |
| Street         | Permits       | Dig Permit  | \$ 50.00   | \$ 50.00   | 0%       |
| Street         | Permits       | Barricade Rental  | \$ 20.00   | \$ 20.00   | 0%       |
| Street         | Permits       | Security Agreement/Performance Bond Processing Fee  | \$ 100.00  | \$ 100.00  | 0%       |
|                |               |   | In addition to connection fees in table 4-D                          | In addition to connection fees in table 4-D                          | 0%       |
| Water          | Fees          | City water tap and corporation stop installation  |  |  |          |
| Water          | Fees          | 1" tap  | \$ 203.00  | \$ 203.00  | 0%       |
| Water          | Fees          | 1 1/2" tap  | \$ 220.00  | \$ 220.00  | 0%       |
| Water          | Fees          | 2" tap  | \$ 247.00  | \$ 247.00  | 0%       |
| Water          | Fees          | Non-Standard Connection Fee   | Time and material cost to city                                       | Time and material cost to city                                       | 0%       |
|                |               |   | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Fee – 1" Water Meter  | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Fee – 1.5" R2 Water Meter   | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Fee – 1.5" C2 Water Meter   | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Fee – 2" R2 Water Meter   | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Fee – 2" C2 Water Meter   | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Fee – 3" Water Meter + up   | Meter cost + \$40; check with Water Division for current meter costs | Meter cost + \$40; check with Water Division for current meter costs | 0%       |
| Water          | Fees          | Water Meter Vaults  | \$ 1,100.00  | \$ 1,100.00  | 0%       |
| Water          | Fees          | Fire Line Permit Fee  | \$ 253.00  | \$ 253.00  | 0%       |
| Water          | Fees          | Turn-On Fee   | \$ 25.00   | \$ 25.00   | 0%       |
| Water          | Fees          | Turn-Off Fee  | \$ 25.00   | \$ 25.00   | 0%       |
| Water          | Fees          | Water User Charges – Metered Users Base charge (residential or commercial)  | \$ 14.55   | \$ 15.28   | 5%       |
| Water          | Fees          | 1,000 – 8,000 Additional Gallons per 1,000 gallons  | \$ 1.25  | \$ 1.31  | 5%       |
| Water          | Fees          | 8,001 – 20,000 Additional Gallons per 1,000 gallons   | \$ 2.45  | \$ 2.57  | 5%       |
| Water          | Fees          | 20,001 – 32,000 Additional Gallons per 1,000 gallons  | \$ 2.89  | \$ 3.03  | 5%       |
| Water          | Fees          | 32,001 – 44,000 Additional Gallons per 1,000 gallons  | \$ 3.33  | \$ 3.50  | 5%       |
| Water          | Fees          | 44,001 – 56,000 Additional Gallons per 1,000 gallons  | \$ 3.77  | \$ 3.96  | 5%       |
| Water          | Fees          | 56,001 – 68,000 Additional Gallons per 1,000 gallons  | \$ 4.21  | \$ 4.42  | 5%       |
| Water          | Fees          | 68,001 – 80,000 Additional Gallons per 1,000 gallons  | \$ 4.65  | \$ 4.88  | 5%       |
| Water          | Fees          | 80,001 – 92,000 Additional Gallons per 1,000 gallons  | \$ 5.23  | \$ 5.49  | 5%       |
| Water          | Fees          | 92,000 – 104,000 Additional Gallons per 1,000 gallons   | \$ 5.81  | \$ 6.10  | 5%       |
| Water          | Fees          | 104,001 – 116,000 Additional Gallons per 1,000 gallons  | \$ 6.39  | \$ 6.71  | 5%       |
| Water          | Fees          | 116,001 – 128,000 Additional Gallons per 1,000 gallons  | \$ 6.98  | \$ 7.33  | 5%       |
| Water          | Fees          | 128,001 – 140,000 Additional Gallons per 1,000 gallons  | \$ 7.56  | \$ 7.94  | 5%       |
| Water          | Fees          | 140,001 – 152,000 Additional Gallons per 1,000 gallons  | \$ 8.14  | \$ 8.55  | 5%       |
| Water          | Fees          | >152,000 Additional Gallons per 1,000 gallons   | \$ 8.72  | \$ 9.16  | 5%       |

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department | Program                | Fee Description   | FY 2023 Adopted Fee      | FY 2024 Proposed Fee     | Change % |
|------------|------------------------|---|--------------------------|--------------------------|----------|
|            |                        |   | Amount                   | Amount                   |          |
| Water      | User Charges-Flat Rate | Residential-First five (5) cold water taps or less Each additional cold water tap (per month, per unit) | \$ 25.06                 | \$ 26.31                 | 5%       |
| Water      | User Charges-Flat Rate | Residential-Each additional cold water tap (per month, per unit)  | \$ 2.31                  | \$ 2.43                  | 5%       |
| Water      | User Charges-Flat Rate | Residential-Irrigation and sprinkling per each 1,000 square feet of lot area (per month, per unit)      | \$ 0.83                  | \$ 0.87                  | 5%       |
| Water      | User Charges-Flat Rate | Commercial-First five (5) cold water taps or less Each additional cold water tap (per month, per unit)  | \$ 38.46                 | \$ 40.38                 | 5%       |
| Water      | User Charges-Flat Rate | Commercial-Each additional cold water tap (per month, per unit)   | \$ 3.20                  | \$ 3.36                  | 5%       |
| Water      | User Charges-Flat Rate | Commercial-Irrigation and sprinkling per each 1,000 square feet of lot area (per month, per unit)       | \$ 0.84                  | \$ 0.88                  | 5%       |
| Water      | User Fees              | Fire User Charge 2" Connection (per month)  | \$ 8.21                  | \$ 8.62                  | 5%       |
| Water      | User Fees              | Fire User Charge 4" Connection (per month)  | \$ 16.70                 | \$ 17.54                 | 5%       |
| Water      | User Fees              | Fire User Charge 6" Connection (per month)  | \$ 33.56                 | \$ 35.24                 | 5%       |
| Water      | User Fees              | Fire User Charge 8" Connection (per month)  | \$ 49.61                 | \$ 52.09                 | 5%       |
| Water      | User Fees              | Fire User Chage 10" Connection (per month)  | \$ 67.16                 | \$ 70.52                 | 5%       |
| Water      | User Fees              | Fire User Charge 12" Connection (per month)   | \$ 83.11                 | \$ 87.27                 | 5%       |
|            |                        |   | Fee determined by amount | Fee determined by amount | 0%       |
| Water      | User Fees              | Tank Truck Fill Fee   | \$                       | \$                       |          |
| Water      | User Fees              | Use of Fire Hydrant Charge (per day)  | \$ 25.00                 | \$ 25.00                 | 0%       |
| Water      | Connection Fees        | Meter 1" scale factor 1.00  | \$ 3,816.00              | \$ 3,816.00              | 0%       |
| Water      | Connection Fees        | Meter 1.5" scale factor 2.25  | \$ 8,586.00              | \$ 8,586.00              | 0%       |
| Water      | Connection Fees        | Meter 2" scale factor 4.00  | \$ 15,264.00             | \$ 15,264.00             | 0%       |
| Water      | Connection Fees        | Meter 3" scale factor 9.00  | \$ 34,344.00             | \$ 34,344.00             | 0%       |
| Water      | Connection Fees        | Meter 4" scale factor 16.00   | \$ 61,056.00             | \$ 61,056.00             | 0%       |
| Water      | Connection Fees        | Meter 6" scale factor 36.00   | \$ 137,376.00            | \$ 137,376.00            | 0%       |
| Wastewater | Fees                   | Service Inspection Fee  | \$ 40.00                 | \$ 40.00                 | 0%       |
| Wastewater | Sewer User Fees        | 11-Single family home   | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 12-Multiple living unit   | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 13-Motel / hotel (first unit)   | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 15-Office building / 1,500 square feet  | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 16-Retail sales / 3,000 square feet   | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 17-Restaurant / cafe per seat with or without a trap  | \$ 4.13                  | \$ 4.34                  | 5%       |
| Wastewater | Sewer User Fees        | 20-Retail food / 1,500 square feet  | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 21-Barber shop / per chair  | \$ 20.90                 | \$ 21.95                 | 5%       |
| Wastewater | Sewer User Fees        | 22-Beauty salon / per operator  | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 26-Dry cleaners   | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 27-Garage / mechanical per 1,500 square feet  | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 28-Laundries  | \$ 167.39                | \$ 175.76                | 5%       |
| Wastewater | Sewer User Fees        | 29-Bank   | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 30-School / per 50 students   | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 31-Swimming pool / private / 500 square feet  | \$ 10.40                 | \$ 10.92                 | 5%       |
| Wastewater | Sewer User Fees        | 32-Beer, wine, liquor   | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 33-Theater / per screen   | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 35-Nursery school   | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 36-Church   | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 37-Lodge / private / 3,000 square feet  | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 39-Dentist / doctor/ per medical doctor   | \$ 45.04                 | \$ 47.29                 | 5%       |
| Wastewater | Sewer User Fees        | 40-Car wash with recycle  | \$ 45.04                 | \$ 47.29                 | 5%       |
| Wastewater | Sewer User Fees        | 41-Hospital / per bed   | \$ 8.34                  | \$ 8.76                  | 5%       |
| Wastewater | Sewer User Fees        | 42-Bowling alley / per lane   | \$ 16.72                 | \$ 17.56                 | 5%       |
| Wastewater | Sewer User Fees        | 43-Car wash without recycle / per bay   | \$ 83.60                 | \$ 87.78                 | 5%       |
| Wastewater | Sewer User Fees        | 44-Commercial / 3,000 square feet   | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 45-Photo development lab  | \$ 83.60                 | \$ 87.78                 | 5%       |
| Wastewater | Sewer User Fees        | 46-Gas station with public restrooms  | \$ 83.67                 | \$ 87.85                 | 5%       |
| Wastewater | Sewer User Fees        | 47-Warehouse / 6,000 square feet  | \$ 41.85                 | \$ 43.94                 | 5%       |
| Wastewater | Sewer User Fees        | 48-Swimming pool / public / 500 square feet   | \$ 31.99                 | \$ 33.59                 | 5%       |
| Wastewater | Sewer User Fees        | 54-Motel / hotel unit without cooking   | \$ 10.40                 | \$ 10.92                 | 5%       |
| Wastewater | Sewer User Fees        | 55-Motel hotel, with cooking  | \$ 20.90                 | \$ 21.95                 | 5%       |

Highlighting indicates a new fee or a fee increase of greater than 5%

| Department     | Program            | Fee Description  | FY 2023 Adopted Fee   | FY 2024 Proposed Fee  | Change % |
|----------------|--------------------|--|---|---|----------|
|                |                    |  | Amount  | Amount  |          |
| Wastewater     | Sewer User Fees    | 56-Senior family living home   | \$ 20.90  | \$ 21.95  | 5%       |
| Water          | Connection Fees    | Meter 1" scale factor 1.00   | \$ 2,921.00   | \$ 2,921.00   | 0%       |
| Water          | Connection Fees    | Meter 1.5" scale factor 2.25   | \$ 6,572.25   | \$ 6,572.25   | 0%       |
| Water          | Connection Fees    | Meter 2" scale factor 4.00   | \$ 11,684.00  | \$ 11,684.00  | 0%       |
| Water          | Connection Fees    | Meter 3" scale factor 9.00   | \$ 26,289.00  | \$ 26,289.00  | 0%       |
| Water          | Connection Fees    | Meter 4" scale factor 16.00  | \$ 46,736.00  | \$ 46,736.00  | 0%       |
| Water          | Connection Fees    | Meter 6" scale factor 36.00  | \$ 105,156.00   | \$ 105,156.00   | 0%       |
| Administrative | License & Tax Fees | Business License Application Fee   | \$ 125.00   | \$ 125.00   | 0%       |
| Administrative | License & Tax Fees | Business License Renewal Fee   | \$ 50.00  | \$ 50.00  | 0%       |
| Administrative | License & Tax Fees | Business License Late Fee  | \$ 10.00  | \$ 10.00  | 0%       |
| Administrative | License & Tax Fees | City Local Option Tax Application Fee - Tax collected per Municipal Code Title 3, Chapter 12.                  | \$ -  | \$ -  | 0%       |
|                |                    |  | After Due Date: Penalty -<br>The greater of 5% of Tax<br>Due or \$10.00 Plus 1% | After Due Date: Penalty -<br>The greater of 5% of Tax<br>Due or \$10.00 Plus 1% | 0%       |
|                |                    |  | Interest Per Month on Tax<br>Due  | Interest Per Month on Tax<br>Due  |          |
| Administrative | License & Tax Fees | City Local Option Tax Late Fee   |   |   |          |
| Administrative | License & Tax Fees | Short-Term Rental Application Permit Fee-City Resolution #1230   | \$ 527.00   | \$ 504.00   | -4.36%   |
| Administrative | License & Tax Fees | Short-Term Rental Renewal Permit Fee   | \$ -  | \$ 504.00   | 0%       |
| Administrative | License & Tax Fees | Short-Term Rental Late Fee (per day)   | \$ 100.00   | \$ 100.00   | 0%       |
| Administrative | License & Tax Fees | Catering Permit Application Fee- Idaho Code 23-934A  | \$ 20.00  | \$ 20.00  | 0%       |
| Administrative | Copy Fees          | Black & White 8.5"x 11" Single-sided (per page)  | \$ 0.06   | \$ 0.06   | 0%       |
| Administrative | Copy Fees          | Black & White 8.5"x 14" Single-sided (per page)  | \$ 0.06   | \$ 0.06   | 0%       |
| Administrative | Copy Fees          | Black & White 8.5"x 11" Double-sided (per page)  | \$ 0.11   | \$ 0.11   | 0%       |
| Administrative | Copy Fees          | Black & White 8.5"x 14" Double-sided (per page)  | \$ 0.11   | \$ 0.11   | 0%       |
| Administrative | Copy Fees          | Black & White 11"x 17" Single-sided (per page)   | \$ 0.15   | \$ 0.15   | 0%       |
| Administrative | Copy Fees          | Black & White 11"x 17" Double-sided (per page)   | \$ 0.29   | \$ 0.29   | 0%       |
| Administrative | Copy Fees          | Color 8.5"x 11" Single-sided (per page)  | \$ 0.65   | \$ 0.65   | 0%       |
| Administrative | Copy Fees          | Color 8.5"x 14" Single-sided (per page)  | \$ 0.65   | \$ 0.65   | 0%       |
| Administrative | Copy Fees          | Color 8.5"x 11" Double-sided (per page)  | \$ 0.65   | \$ 0.65   | 0%       |
| Administrative | Copy Fees          | Color 8.5"x 14" Double-sided (per page)  | \$ 0.65   | \$ 0.65   | 0%       |
| Administrative | Copy Fees          | Color 11"x 17" Single-sided (per page)   | \$ 0.85   | \$ 0.85   | 0%       |
| Administrative | Copy Fees          | Color 11"x 17" Double-sided (per page)   | \$ 0.85   | \$ 0.85   | 0%       |
| Administrative | Copy Fees          | 24" x 36" (outsourced) (per page)  | \$ 3.30   | \$ 3.30   | 0%       |
| Administrative | Copy Fees          | 22" x 34" (outsourced) (per page)  | \$ 3.00   | \$ 3.00   | 0%       |
| Administrative | Labor Rates Hourly | City Administrator, Department Head, Assistant or Associate, City Clerk, City Treasurer- Idaho Code 74-102(10) | Current salary divided by<br>2,080 hours per year                               | Current salary divided by<br>2,080 hours per year                               | 0%       |
| Administrative | Labor Rates Hourly | Network Consultant   | Current hourly rate   | Current hourly rate   | 0%       |



## Appendix II:

Blaine County Sheriff – Ketchum Patrol Team

Idaho Dark Sky Alliance

Friends of the Sawtooth Avalanche Center

Mountain Humane

Mountain Rides

Sun Valley Economic Development

# Ketchum Patrol Team

## FY24 Operating Budget



SHERIFF STEVE HARKINS  
CHIEF DEPUTY WILL FRUEHLING





FY2024

## Ketchum Patrol Team Budget Overview



Office / Department: Blaine County Sheriff's Office  
Budget Contact Persons: Sheriff Steve Harkins  
Chief Deputy Will Fruehling  
Lieutenant Jamie Shaw

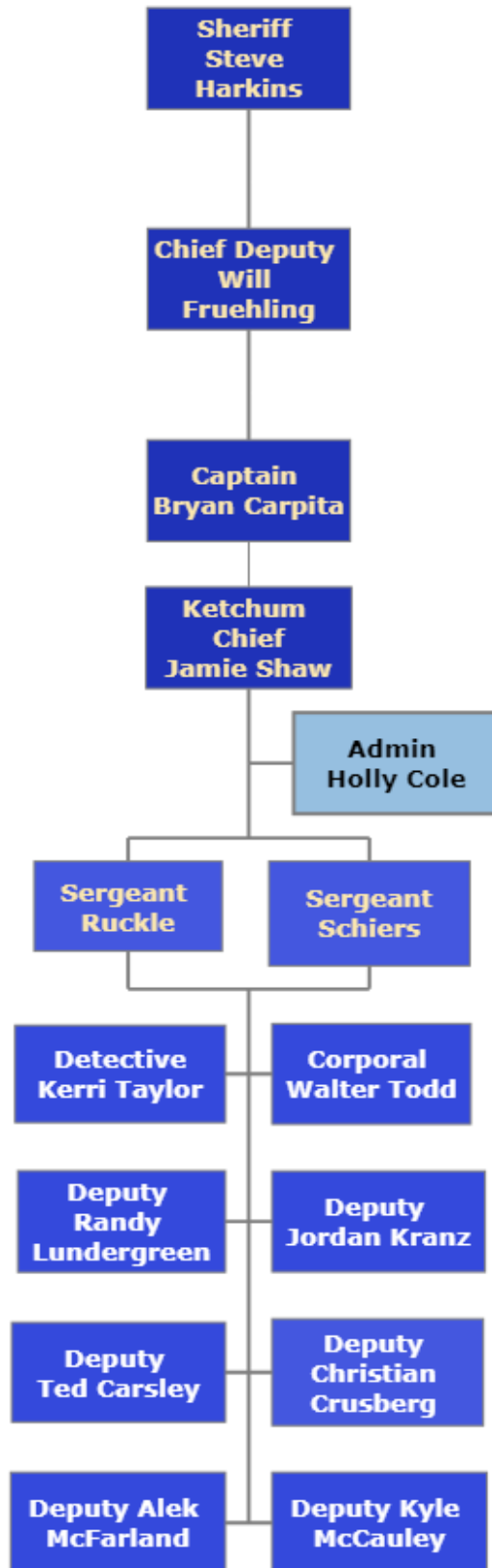
### Mission Statement

The men and women of the Ketchum Patrol Team of the Blaine County Sheriff's Office are committed to being a professional organization dedicated to the concepts of personal excellence, continuous improvement, teamwork, and service to our community. We take pride in our organization, our accomplishments, and our abilities to make the City of Ketchum a safe place to live, work, and play.



**Teamwork \* Integrity \* Excellence**

*Ketchum Patrol Team Organizational Structure:*



# FY23 Highlights

## **School Liaison Deputies:**

This year we added two school liaison deputies to provide both Hemingway Elementary and the Carey School with a primary point of contact to assist with school-related matters. Neither school has an assigned School Resource Officer. The purpose of this position is to build and maintain mutually beneficial relationships, facilitate communications, and coordinate activities between our department and the schools.

## **Rapid Response Training:**

Recent events across the country have taught us that not only must our deputies be trained and prepared for threats in schools, public places, and gatherings, but that these events can happen anywhere. This year we had five deputies attend the Active Attack Integrated Response Courses and become instructors in various subjects. This program addresses the principles and technical aspects of responding to and implementing an integrated first responder deployment to an active attack event. This response protocol is the standard for American law enforcement, fire departments, and emergency medical personnel and is proven to save lives.

## **Patrol Training:**

As of June 1, 2023, our two patrol teams have completed a total of 1,226 hours of training on topics such as drug investigations, firearms, arrest and control techniques (ARCON), leadership, active shooter, domestic violence, and interview techniques. 751 of these hours were completed in-house and 475 hours were held outside our agency.

## **Computer Network Consolidation:**

With the assistance of the IT Team, the Ketchum Patrol Team is now on the Blaine County computer network. Deputies can now access all computers without multiple logins. This is a big step in improving our efficiency. The final step will be to upgrade Ketchum's WatchGuard server which should be completed by the end of FY23.

## **Breaching Tools:**

We have purchased breaching tools for all our patrol vehicles to enhance our readiness for major events such as active shooters.

## **Ketchum Field Days:**

The Ketchum Patrol Team continued our long tradition of community involvement with our 12<sup>th</sup> annual Field Day at Hemingway Elementary School. We also brought our community and law enforcement together during our annual Bike Rodeo and Wagon Days events. Maintaining a close relationship with the public and our local schools has always been a priority. When schools, our community, and law enforcement work together, we can achieve positive outcomes.

**KETCHUM PATROL TEAM  
SUMMARY SCHEDULE**

**Fiscal Year 2024 - October 1, 2023 Through September 30, 2024**

| Classification                           | 2023<br>Budgeted    | 2023<br>Revised     | 2024<br>Request     | Change<br>Amount |
|--|---------------------|---------------------|---------------------|------------------|
| Personnel Services                       | \$ 1,076,602        | \$ 1,078,010        | \$ 1,161,305        | \$ 83,295        |
| Contractual Services & Commodities       | \$ 233,162          | \$ 233,162          | \$ 247,770          | \$ 14,608        |
| <b>Proposed Ketchum Operating Budget</b> | <b>\$ 1,309,764</b> | <b>\$ 1,311,172</b> | <b>\$ 1,409,075</b> | <b>\$ 97,903</b> |

***County Clerk Estimates***

|                                       |                     |                     |                     |                   |
|---------------------------------------|---------------------|---------------------|---------------------|-------------------|
| Benefits Estimate                     | \$ 431,973          | \$ 431,973          | \$ 488,443          | \$ 56,470         |
| <b>Total Estimated Ketchum Budget</b> | <b>\$ 1,741,737</b> | <b>\$ 1,743,145</b> | <b>\$ 1,897,518</b> | <b>\$ 154,373</b> |

***Unincluded Capital Outlay Considerations***

|                |      |      |           |           |
|----------------|------|------|-----------|-----------|
| Capital Outlay | \$ - | \$ - | \$ 65,428 | \$ 65,428 |
|----------------|------|------|-----------|-----------|



**KETCHUM PATROL TEAM  
SUMMARY SCHEDULE**

**Fiscal Year 2024 - October 1, 2023 Through September 30, 2024**

| Classification                           | 2023<br>Budgeted    | 2023<br>Revised     | 2024<br>Request     | Change<br>Amount |
|--|---------------------|---------------------|---------------------|------------------|
| Personnel Services                       | \$ 1,076,602        | \$ 1,078,010        | \$ 1,161,305        | \$ 83,295        |
| Contractual Services & Commodities       | \$ 233,162          | \$ 233,162          | \$ 247,770          | \$ 14,608        |
| <b>Proposed Ketchum Operating Budget</b> | <b>\$ 1,309,764</b> | <b>\$ 1,311,172</b> | <b>\$ 1,409,075</b> | <b>\$ 97,903</b> |

***County Clerk Estimates***

|                                       |                     |                     |                     |                   |
|---------------------------------------|---------------------|---------------------|---------------------|-------------------|
| Benefits Estimate                     | \$ 431,973          | \$ 431,973          | \$ 488,443          | \$ 56,470         |
| <b>Total Estimated Ketchum Budget</b> | <b>\$ 1,741,737</b> | <b>\$ 1,743,145</b> | <b>\$ 1,897,518</b> | <b>\$ 154,373</b> |

***Unincluded Capital Outlay Considerations***

|                |      |      |           |           |
|----------------|------|------|-----------|-----------|
| Capital Outlay | \$ - | \$ - | \$ 65,428 | \$ 65,428 |
|----------------|------|------|-----------|-----------|



| Account Number | Account Name & Change Amount        | Ketchum Patrol Budget Justifications   |
|----------------|-------------------------------------|--|
| 17-401-01      | Salary Chief<br>\$7,936             | <b>Note:</b> This increase of \$7,936 represents a 6% market increase in wages as projected by the Blaine County Clerk for a total of \$120,343.   |
| 17-401-02      | Salaries Deputies<br>\$67,239       | <b>Note:</b> This increase of \$67,239 represents a 6% market increase in staff wages as projected by the Blaine County Clerk, \$18,333 in scheduled pro-rated step increases, an estimate for the promotion of one sergeant, and \$15,172 for shift differentials. The total line item is \$897,500.  |
| 17-402-01      | Salary Office<br>\$3,834            | <b>Note:</b> This increase of 3,834 represents a 6% market increase in wages as projected by the Blaine County Clerk for a total of \$67,731.  |
| 17-409-09      | Overtime<br>\$4,287                 | <b>Note:</b> This increase of \$4,287 represents a 6% adjustment to our overtime to maintain this line item in alignment with our wages after projected market increases. The total amount of the Ketchum Police Team's Overtime budget is \$75,731.   |
| 17-450-00      | ICRMP Liability Insurance<br>\$531  | <b>Note:</b> We are requesting an increase of \$531 for a total of \$18,243 based on a projected 3% increase in the cost of our ICRMP Liability Insurance. This is a cost of doing business.   |
| 17-489-00      | Professional Services<br>\$2,000    | <b>Note:</b> This line item is being increased by \$2,000 to cover the costs for Syringa Network Connectivity to County Servers. This is a cost of doing business.   |
| 17-495-01      | 700 MHz Master Maintenance<br>\$570 | <b>Note:</b> We are requesting a \$570 increase to fund Ketchum Patrol's FY2024 700 MHz radio maintenance fee. Our 23 portable and mobile 700 MHz radios cost \$240 each for a total cost of \$5,520. This is a cost of doing business.  |
| 17-528-00      | Dues / Memberships<br>\$675         | <b>Note:</b> We are requesting an increase of \$675 for a total of \$5600 to reflect increases in our dues and membership costs. This line item includes \$3,369 for Lexipol, \$540 for Air St. Luke's, \$1,000 for the Hurtig Shooting Center, \$450 for the Chief of Police Association, \$50 for the Rocky Mountain Information Network, and \$60 for the Idaho Police Mountain Biking Association. |
| 17-556-04      | RMS Contribution<br>\$4,831         | <b>Note:</b> We are requesting an increase of \$4,831 for a total of \$34,714 to fund the FY24 Ketchum Patrol portion of the RMS Central Square Contribution. This is a cost of doing business.  |

| Account Number | Account Name & Change Amount    | Ketchum Patrol Budget Justifications   |
|----------------|---------------------------------|--|
| 17-600-00      | Management/Admin Fee<br>\$6,000 | <b>Justification:</b> Based on the recommendation of the previous County Clerk's Office administration, we are requesting a \$6,000 increase in the Management Line Item for a total of \$60,000. When the City of Ketchum began contracting with Blaine County for law enforcement services in 2009, this line item was set at \$54,000 to cover management and administrative costs. The line item has never been adjusted for the increases in salaries or contracts and is now underfunded based on projected market increases and contract costs. |
|                | Benefits Estimate<br>\$56,470   | <b>Note:</b> Based upon the Blaine County Budget Officer's current projection of benefit increases, we are estimating an increase of \$56,470 for a total of \$488,443 for benefit costs for FY 2024. This calculation includes scheduled wages, step increases, and overtime.   |

| Request Amount                                 | Unincluded Capital Outlay Considerations  |
|--|---|
| Capital Equipment<br>Tasers<br>\$30,509        | <b>Justification:</b> We are requesting a capital expenditure from the City of Ketchum to fund a replacement plan for our Tasers. Our current Tasers are no longer supported and are beginning to fail. Tasers are a critical tool for officer safety. This expenditure would fund the purchase, set-up, warranties, licenses, cartridges, holsters, batteries, and docking bay for 11 tasers to outfit our Ketchum deputies. |
| Capital Equipment<br>Mobile Radios<br>\$18,154 | <b>Justification:</b> We are requesting a capital expenditure of \$ 18,154 from the City of Ketchum as a one-time cost of our radio replacement plan which we began in FY2022. Radio communication is a critical tool for all public safety agencies. We rely on it to perform our essential duties to protect the citizens of Ketchum and to protect our employees.  |
| Capital Equipment<br>Body Cameras<br>\$16,765  | <b>Justification:</b> We are requesting a capital expenditure from the City of Ketchum of \$16,765 to replace 11 body cameras that are failing and are no longer supported by the manufacturer. Replacing these important officer safety tools is a cost of doing business and an effective risk management investment.   |



**KETCHUM PATROL TEAM  
CODE OF ACCOUNTS**

**Fiscal Year 2024 - October 1, 2023 Through September 30, 2024**

| Code                               | Classification    | 2023<br>Budgeted    | 2023<br>Revised     | 2024<br>Request     | Change<br>Amount |
|------------------------------------|-------------------|---------------------|---------------------|---------------------|------------------|
| <b>Personnel Services</b>          |                   |                     |                     |                     |                  |
| 17-401-01                          | Salary Chief      | \$ 112,407          | \$ 112,407          | \$ 120,343          | \$ 7,936         |
| 17-401-02                          | Salaries Deputies | \$ 830,657          | \$ 830,262          | \$ 897,500          | \$ 67,239        |
| 17-402-01                          | Salary Office     | \$ 62,094           | \$ 63,898           | \$ 67,731           | \$ 3,834         |
| 17-409-99                          | Overtime          | \$ 71,444           | \$ 71,444           | \$ 75,731           | \$ 4,287         |
| <b>Subtotal Personnel Services</b> |                   | <b>\$ 1,076,602</b> | <b>\$ 1,078,010</b> | <b>\$ 1,161,305</b> | <b>\$ 83,295</b> |

| <b>Contractual Services &amp; Commodities</b>      |                                 |                     |                     |                     |                  |
|--|---------------------------------|---------------------|---------------------|---------------------|------------------|
| 17-439-00  | Travel                          | \$ 4,600            | \$ 4,600            | \$ 4,600            | \$ -             |
| 17-439-01  | Per Diem                        | \$ 4,000            | \$ 4,000            | \$ 4,000            | \$ -             |
| 17-440-00  | Office Supplies                 | \$ 8,500            | \$ 8,500            | \$ 8,500            | \$ -             |
| 17-450-00  | ICRMP Liability                 | \$ 17,712           | \$ 17,712           | \$ 18,243           | \$ 531           |
| 17-464-00  | Telephone Communications        | \$ 3,000            | \$ 3,000            | \$ 3,000            | \$ -             |
| 17-479-00  | Vehicle Expenses                | \$ 42,896           | \$ 42,896           | \$ 42,896           | \$ -             |
| 17-489-00  | Professional Services           | \$ 10,000           | \$ 10,000           | \$ 12,000           | \$ 2,000         |
| 17-495-01  | 700 MHz Master Maintenance      | \$ 4,950            | \$ 4,950            | \$ 5,520            | \$ 570           |
| 17-499-00  | Repairs/Maintenance             | \$ 2,320            | \$ 2,320            | \$ 2,320            | \$ -             |
| 17-528-00  | Dues/Memberships                | \$ 4,925            | \$ 4,925            | \$ 5,600            | \$ 675           |
| 17-550-00  | Community Policing              | \$ 5,000            | \$ 5,000            | \$ 5,000            | \$ -             |
| 17-554-00  | Uniforms                        | \$ 5,000            | \$ 5,000            | \$ 5,000            | \$ -             |
| 17-556-01  | Operating Supplies/Equipment    | \$ 23,000           | \$ 23,000           | \$ 23,000           | \$ -             |
| 17-556-04  | RMS Contribution Central Square | \$ 29,883           | \$ 29,883           | \$ 34,714           | \$ 4,831         |
| 17-569-00  | Training/Education              | \$ 8,000            | \$ 8,000            | \$ 8,000            | \$ -             |
| 17-591-05  | Certification Incentives        | \$ 1,500            | \$ 1,500            | \$ 1,500            | \$ -             |
| 17-600-00  | Management/Term./Admin. Fee     | \$ 54,000           | \$ 54,000           | \$ 60,000           | \$ 6,000         |
| 17-714-05  | Telephone Allowances            | \$ 3,876            | \$ 3,876            | \$ 3,876            | \$ -             |
| <b>Subtotal Contractual Services / Commodities</b> |                                 | <b>\$ 233,162</b>   | <b>\$ 233,162</b>   | <b>\$ 247,770</b>   | <b>\$ 14,608</b> |
| <b>Proposed Ketchum Operating Budget</b>           |                                 | <b>\$ 1,309,764</b> | <b>\$ 1,311,172</b> | <b>\$ 1,409,075</b> | <b>\$ 97,903</b> |

| <b>County Clerk Estimates</b>      |  |                     |                     |                     |                   |
|------------------------------------|--|---------------------|---------------------|---------------------|-------------------|
| <b>Estimated Benefit Total</b>     |  | <b>\$ 431,973</b>   | <b>\$ 431,973</b>   | <b>\$ 488,443</b>   | <b>\$ 56,470</b>  |
| <b>Total Ketchum Patrol Budget</b> |  | <b>\$ 1,741,737</b> | <b>\$ 1,743,145</b> | <b>\$ 1,897,518</b> | <b>\$ 154,373</b> |

| <b>Unincluded Capital Outlay Considerations</b> |                             |             |             |                  |                  |
|---|-----------------------------|-------------|-------------|------------------|------------------|
|   | Capital Vehicle             | \$ -        | \$ -        | \$ -             | \$ -             |
|   | Capital Computer            | \$ -        | \$ -        | \$ -             | \$ -             |
|   | Capital Equipment           | \$ -        | \$ -        | \$ -             | \$ -             |
|   | Tasers                      |             |             | \$ 30,509        | \$ 30,509        |
|   | Mobile Radios               |             |             | \$ 18,154        | \$ 18,154        |
|   | Body Cameras/In Car Cameras |             |             | \$ 16,765        | \$ 16,765        |
| <b>Subtotal Capital Outlay</b>                  |                             | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 65,428</b> | <b>\$ 65,428</b> |





City of Ketchum

|  |
|--|
| <b>Agency Name:</b> Idaho Dark Sky Alliance (in support of the Central Idaho Dark Sky Reserve (CIDSR)) |
| <b>Project Name:</b> Educational Outreach and Light Pollution Monitoring                               |
| <b>Contact Person:</b> Carol Cole  |
| <b>Address:</b> PO Box 4903, Ketchum, ID 83340   |
| <b>Email:</b> <a href="mailto:idahodarksky@gmail.com">idahodarksky@gmail.com</a>                       |
| <b>Phone Number:</b> Carol, 208-721-2303   |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 21, 2023**.

- City Council’s Budget Strategic Session will be on Monday, June 26, 2023 from 9-1pm (to be confirmed/agenda to follow)
- The public hearing will be on July 17, with the readings as follows:
  - 1<sup>st</sup> – August 7 | 2<sup>nd</sup> – August 21 | 3<sup>rd</sup> – September 5

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2024: **\$2500.00**
2. What percentage of your overall budget does the requested amount represent? **15%**  
Please submit a budget sheet for FY2022 and FY2023 that shows detailed revenue and expenditures.

| Funding Source                             | 2024<br>Percent of<br>Planned Budget | 2023<br>Percent of<br>Total Budget | 2022<br>Percent of<br>Total Budget |
|--|--------------------------------------|------------------------------------|------------------------------------|
| Cities of Ketchum, Sun Valley, and Stanley | 40%<br>(requested)                   | 44%                                | 50%                                |
| Blaine County                              | 18%<br>(requested)                   | 22%                                | 25%                                |
| Stanley Chamber of Commerce                | 18%<br>(requested)                   | 17%                                | 15%                                |
| IDSA & Private Donations                   | 24%<br>(confirmed)                   | 17%                                | 10%                                |
| TOTAL FUNDING                              | \$17,000                             | \$16,000                           | \$12,200                           |

3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

Reduced funding would make it more difficult to maintain IDSA's education and outreach efforts that help residents and visitors to enjoy the stunning night sky and understand the importance of preserving the naturally dark nighttime environment within the Reserve.

Leveraging additional funds from the other cities and counties within the Reserve would be more challenging without the leadership and continued support from Ketchum as a related Dark Sky Community.

4. If you received funds from the City in fiscal year 2023, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

- Additional Dark Sky signs were installed within the Reserve north of Ketchum and south of Stanley.
- The CISDR Astronomer in Residence provided two public programs in Ketchum at the Community Library in 2022.
- IDSA volunteers provided dark sky information at Solstice events in Ketchum in June and December and at other events and festivals in the area.
- Responded to email and website questions from local residents regarding dark sky efforts and light pollution concerns.
- Skyglow from the Boise area is visible from some locations within the Reserve. IDSA board members provided two outreach events in the Boise area and spoke with the Boise Mayor about the impacts of light pollution in the Treasure Valley. The goal is to create awareness about light pollution and to mitigate the impacts for residents who live in the Treasure Valley and within the Reserve.

5. If you receive funds from the City in fiscal year 2024, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

- IDSA will host two WRV-based Astronomers in Residence in 2023 who will provide programs in Ketchum and throughout the Reserve from mid-June to mid-August.
- Offer dark sky programs at the Community Library and other area libraries for area residents and visitors which will be presented by the Astronomers in Residence, BSU AstroTAC students, and local dark sky advocates.
- Work with the International Dark Sky Association (IDA) and UCLA's Institute of the Environment and Sustainability to improve the sky quality monitoring program. Protecting the quality of our night sky is critical in our efforts to reduce light pollution and to maintain designation requirements for both the Reserve and for Ketchum as a Dark Sky Community.
- Coordinate with Ketchum city staff to develop consistent protocols for both sky quality monitoring and lighting inventories as required by IDA.
- Continue outreach efforts in the Treasure Valley to encourage better lighting that will help protect the night sky there and within the Reserve.

## Overall benefits of the Central Idaho Dark Sky Reserve to the City of Ketchum and city residents

The Idaho Dark Sky Alliance works with a number of organizations throughout the reserve to educate residents about the importance of maintaining dark skies. The group also serves as a resource for Ketchum and other communities as they develop and implement dark sky policies.

The pristine dark skies we enjoy in the Reserve are a treasured resource for both local residents and visitors. A main goal for the CIDSR is to preserve our dark skies. Reducing artificial light at night benefits human health and wildlife populations, and reduces energy consumption. Dark Sky designation can also provide economic benefits to local businesses through increased tourism and specific benefits to businesses that provide dark sky related items.

The City of Ketchum has been involved with the Dark Sky planning discussions since the 1990s when the city passed a Dark Sky Lighting Ordinance. City staff were instrumental in the early planning effort to get CIDSR recognized as the first Dark Sky Reserve in the US.



|   |
|---|
| <b>Agency Name:</b> Friends of the Sawtooth National Forest Avalanche Center (FSAC) |
| <b>Project Name:</b> Daily Forecast Sponsor   |
| <b>Contact Person:</b> Dawn Bird, FSAC Executive Director                           |
| <b>Address:</b> PO Box 2669, Ketchum ID, 83340                                      |
| <b>Email:</b> Avycenterfriends@gmail.com  |
| <b>Phone Number:</b> (208)220-3367  |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 21, 2023**.

- City Council’s Budget Strategic Session will be on Monday, June 26, 2023 from 9-1pm (to be confirmed/agenda to follow)
- The public hearing will be on July 17, with the readings as follows:
  - 1<sup>st</sup> – August 7 | 2<sup>nd</sup> – August 21 | 3<sup>rd</sup> – September 5

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2024: \$ 5,000
2. What percentage of your overall budget does the requested amount represent? 2 %  
Please submit a budget sheet for FY2022 and FY2023 that shows detailed revenue and expenditures.
3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

The Friends of the Sawtooth Avalanche Center (FSAC) and Sawtooth Avalanche Center (SAC) hold a shared mission to save lives by reducing avalanche risk to people recreating, working and traveling on and around the Sawtooth National Forest. Avalanches are responsible for more deaths than any other natural hazard on federally owned lands (USFS, BLM), and as was witnessed this past winter of ‘22-23, the city itself falls prey to the destruction of avalanches. SAC’s daily avalanche forecasts are a critical tool for sharing avalanche and weather information with the local and tourist winter recreation community and with our professional and business community, including Blaine County Search & Rescue, law enforcement and fire departments, snow removal and landscape services, backcountry guiding groups, and backcountry gear retailers.

Our local avalanche center truly is a community effort and our most important resource to help our mountain community remain safe during the winter months. A reduction in funding could severely impact our ability to meet our mission.

4. If you received funds from the City in fiscal year 2023, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

Yes, FSAC was a grateful recipient of funds from the City of Ketchum in the FY 2023. These funds helped sponsor the SAC daily avalanche forecast. This has been a wonderful relationship between the City and FSAC for many, many years.

As a small expression of gratitude, we showcase The City of Ketchum as a dedicated sponsor on the FSAC website. <https://friends.sawtoothavalanche.com/sponsors/>

5. If you receive funds from the City in fiscal year 2024, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

FSAC's primary goal and responsibility is to provide funding for SAC so it may continue to provide reliable, accurate, and actionable avalanche and weather information to the public. The Daily Avalanche Forecast is our most important resource for sharing critical information with the public in order to save lives. Funds collected from the City will be used to ensure this goal is met through supporting the daily costs of producing the avalanche forecast, which can include: website maintenance, weather station upkeep, forecaster safety and training tools, and social media outreach to reach more community members with this life-saving information.

**FSAC Projected FY2023-24 Budget: 07/1/23 - 06/30/24**

| <b>INCOME</b>                    | <b>FY 2020-21 Actuals</b> | <b>FY 2021-22 Actuals</b> | <b>FY 2022-23</b> | <b>FY 2023-24 Projected</b>   | <b>% change FY22 - FY23</b> | <b>% change FY20 - FY21</b> | <b>Notes</b>  |
|----------------------------------|---------------------------|---------------------------|-------------------|-------------------------------|-----------------------------|-----------------------------|---|
| <b>Fundraising Income</b>        |                           |                           |                   |                               |                             |                             |   |
| Donation and Memberships         | \$111,316                 | \$93,032                  | \$110,500         | \$143,650                     | 19%                         |                             |   |
| Restricted Funds                 | \$86,700                  | \$85,000                  | \$70,000          | \$40,000                      | -18%                        |                             |   |
| Grants and Business Sponsors     | \$35,500                  | \$41,740                  | \$61,000          | \$85,400                      | 46%                         |                             |   |
| <b>Fundraising Total</b>         | <b>\$233,516</b>          | <b>\$219,772</b>          | <b>\$241,500</b>  | <b>\$269,050</b>              | <b>10%</b>                  |                             |   |
| <b>Restricted Funds Rollover</b> |                           |                           |                   |                               |                             |                             |   |
| Restricted Funds Rollover        | \$0                       | \$0                       | \$26,783          | Still calculating as of April |                             |                             | Restricted Funds Rollover is not added into Income Total due to being counted in previous years |
| <b>OTHER INCOME</b>              |                           |                           |                   |                               |                             |                             |   |
| Special Event Income             | \$10,293                  | \$19,224                  | \$17,000          | \$20,000                      | -12%                        |                             |   |
| Sales of FSAC Merch              | \$1,102                   | \$6,990                   | \$13,400          | \$14,000                      | 92%                         |                             |   |
| Education Program Income         | \$7,151                   | \$2,539                   | \$3,400           | \$4,000                       | 34%                         |                             |   |
| <b>Income Total</b>              | <b>\$252,062</b>          | <b>\$248,525</b>          | <b>\$275,300</b>  | <b>\$307,050</b>              | <b>11%</b>                  |                             |   |
| <b>COGS</b>                      |                           |                           |                   |                               |                             |                             |   |
| Special Events                   | \$5,094                   | \$10,104                  | \$12,500          | \$14,000                      | 24%                         |                             |   |
| Merchandise                      | \$8,892                   | \$7,274                   | \$10,000          | \$10,000                      | 37%                         |                             |   |
| Education Program                | \$14,098                  | \$19,476                  | \$18,400          | \$20,240                      | -6%                         |                             |   |
| <b>Total COGS</b>                | <b>\$28,084</b>           | <b>\$36,854</b>           | <b>\$40,900</b>   | <b>\$44,240</b>               | <b>11%</b>                  |                             |   |
| <b>Gross Profit</b>              | <b>\$223,978</b>          | <b>\$211,671</b>          | <b>\$234,400</b>  | <b>\$262,810</b>              | <b>11%</b>                  | <b>-5%</b>                  |   |
| <b>PROGRAM EXPENSES</b>          |                           |                           |                   |                               |                             |                             |   |
| General Operations Expenses      | \$8,466                   | \$9,811                   | \$11,326          | \$22,000                      | 15%                         |                             |   |
| Payroll Expenses                 | \$37,729                  | \$52,444                  | \$71,600          | \$116,500                     | 37%                         |                             |   |
| Marketing Expenses               | \$1,855                   | \$13,030                  | \$5,300           | \$5,700                       | -59%                        |                             | Social Media Coordinator added to wages instead of marketing                                    |
| <b>Total FSAC Expense</b>        | <b>\$48,050</b>           | <b>\$75,286</b>           | <b>\$88,226</b>   | <b>\$144,200</b>              | <b>17%</b>                  |                             |   |
| <b>SAC EXPENSES</b>              |                           |                           |                   |                               |                             |                             |   |
| SAC General Expenses             | \$19,026                  | \$19,429                  | \$40,200          | \$55,000                      | 107%                        |                             |   |
| USFS Collection Agreements       | \$82,244                  | \$147,200                 | \$73,300          | \$62,000                      | -50%                        |                             |   |
| <b>Total SAC Expense</b>         | <b>\$101,270</b>          | <b>\$166,629</b>          | <b>\$113,500</b>  | <b>\$117,000</b>              | <b>-32%</b>                 |                             |   |
| <b>Total Expense</b>             | <b>\$149,320</b>          | <b>\$241,914</b>          | <b>\$201,726</b>  | <b>\$261,200</b>              | <b>-17%</b>                 | <b>62%</b>                  |   |
| <b>GROSS PROFIT</b>              | <b>\$223,978</b>          | <b>\$211,671</b>          | <b>\$234,400</b>  | <b>\$262,810</b>              | <b>11%</b>                  |                             |   |
| <b>TOTAL EXPENSE</b>             | <b>\$149,320</b>          | <b>\$241,914</b>          | <b>\$201,726</b>  | <b>\$261,200</b>              | <b>-17%</b>                 | <b>62%</b>                  |   |
| <b>NET INCOME</b>                | <b>\$74,659</b>           | <b>-\$30,244</b>          | <b>\$32,674</b>   | <b>\$1,610</b>                |                             |                             |   |



City of Ketchum

|  |
|--|
| <b>Agency Name:</b> Animal Shelter of the Wood River Valley DBA Mountain Humane  |
| <b>Project Name:</b> Annual Municipal Animal Impoundment Services  |
| <b>Contact Person:</b> Kelly Mitchell, Senior Director of Shelter Operations & Outreach  |
| <b>Address:</b> 101 Croy Creek Road, PO Box 1496, Hailey, ID 83333   |
| <b>Email:</b> <a href="mailto:KMitchell@mountainhumane.org">KMitchell@mountainhumane.org</a> (general) or <a href="mailto:finance@mountainhumane.org">finance@mountainhumane.org</a> (billing) |
| <b>Phone Number:</b> (208) 788-4351 x102 (general) or (208) 788-4351 x209 (billing)  |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 21, 2023**.

- City Council’s Budget Strategic Session will be on Monday, June 26, 2023 from 9-1pm (to be confirmed/agenda to follow)
- The public hearing will be on July 17, with the readings as follows:
  - 1<sup>st</sup> – August 7 | 2<sup>nd</sup> – August 21 | 3<sup>rd</sup> – September 5

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2024: **\$ 4,078.00**
2. What percentage of your overall budget does the requested amount represent? \_\_\_\_\_ %  
Please submit a budget sheet for FY2022 and FY2023 that shows detailed revenue and expenditures.
3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

**See Attachment**

4. If you received funds from the City in fiscal year 2023, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

The \$4,500 received in FY 2023 were used to provide comprehensive animal impound services, as described in question 3.

5. If you receive funds from the City in fiscal year 2024, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

As stated in question 3, the requested funds would provide animal impound services for the City of Ketchum, in line with local ordinances and statutes. In addition, Mountain Humane is prioritizing its animal microchip program, which will effectively reduce the number of impounded animals at Mountain Humane and expedite the reunification process between people and their animals. Further, this methodology, as outlined in our contract renewal letter, will reduce the time our public safety officers spend transporting impounded animals to our facility in Hailey. In support of this goal, Mountain Humane is offering free microchipping for any Ketchum resident. Residents may call and schedule an appointment for this service. The organization also anticipates having several vaccine clinics in CYs 2023 and 2024.



### **Question #3**

Mountain Humane remains committed to providing the City of Ketchum with high quality and cost effective animal impound and licensing services. The funds received from the City are used to offset the cost of providing the following services:

- A dedicated staff member for answering intake inquiries
- Scanning and follow up related to pet/owner identification
- Processing paperwork and data entry
- A 24-hour security entrance to dedicated impound areas
- Providing dedicated housing to keep these pets separated from the shelter population
- Performing a medical evaluation to ensure the pet doesn't require any further medical attention
- Ensuring the pet is up to date on its rabies and other vaccinations
- Walking the pet multiple times per day and feeding/general care of the pet
- Marketing efforts to return the pet to its owner via our lost and found outlets

This amount does not include costs related to services provided to animals that are not reclaimed by their owner, as well as services provided for animals who are reclaimed after more than 24 hours. In addition to impound services, the contract includes providing services associated with the implementation, management, distribution, and data tracking for the Blaine County dog license program.

The funding proposal for FY 2024 represents a **9.4 percent DECREASE** from FY 2023. This is due to implementing documented best practices in CY 2023, which will include:

- Focusing on microchipping community animals so that our public safety personnel may reunite animals with their owners more quickly. This methodology has been proven to be best practice in communities across the country and will improve community relations and decrease the number of animals impounded each year, and
- Requesting a 3-day holding period to replace the current 7-day holding period for stray impounds. This is a result of historical data reflecting that animals are returned to owners (RTO) typically within the first 24 hours. Those not reclaimed within 24 hours are typically never reclaimed.

If funding were reduced or eliminated, Mountain Humane would struggle to provide these comprehensive services to the City and its residents.

# Mountain Humane

## Budget Overview

January - December 2022

|  | MOUNTAIN HUMANE       | THE BARKIN'         | TOTAL                 |
|--|-----------------------|---------------------|-----------------------|
| <b>Income</b>                              |                       |                     |                       |
| 4000 Revenue from Direct Contributions     | 1,044,648.00          | 7,400.00            | \$1,052,048.00        |
| 4200 Revenue from Non-Government Grants    | 170,000.00            |                     | \$170,000.00          |
| 5000 Revenue from Government Agencies      | 62,700.00             |                     | \$62,700.00           |
| 5100 Rev from Program Related Sales & Fees | 150,000.00            |                     | \$150,000.00          |
| 5300 Revenue from Investments              | 264.96                |                     | \$264.96              |
| 5400 Revenue from Other Sources            | 45,675.04             | 400,000.00          | \$445,675.04          |
| 5800 Special Events                        | 1,000,000.00          |                     | \$1,000,000.00        |
| <b>Total Income</b>                        | <b>\$2,473,288.00</b> | <b>\$407,400.00</b> | <b>\$2,880,688.00</b> |
| <b>Cost of Goods Sold</b>                  |                       |                     |                       |
| 5700 COGS                                  | 11,225.00             | 1,200.00            | \$12,425.00           |
| 5850 Special events - direct costs         | 65,294.00             |                     | \$65,294.00           |
| <b>Total Cost of Goods Sold</b>            | <b>\$76,519.00</b>    | <b>\$1,200.00</b>   | <b>\$77,719.00</b>    |
| <b>GROSS PROFIT</b>                        | <b>\$2,396,769.00</b> | <b>\$406,200.00</b> | <b>\$2,802,969.00</b> |
| <b>Expenses</b>                            |                       |                     |                       |
| 7200 Salaries & Related Expenses           | 1,807,154.00          | 234,797.00          | \$2,041,951.00        |
| 7500 Contract Services Expenses            | 67,410.00             | 1,750.00            | \$69,160.00           |
| 7600 Media, Marketing & Communications     | 122,299.00            | 5,460.00            | \$127,759.00          |
| 8100 Nonpersonnel expenses                 | 61,128.00             | 4,595.00            | \$65,723.00           |
| 8200 Facility & equipment expenses         | 154,633.00            | 20,753.00           | \$175,386.00          |
| 8300 Travel & Meeting expense              | 6,520.00              | 750.00              | \$7,270.00            |
| 8400 Animal specific expenses              | 224,238.00            |                     | \$224,238.00          |
| 8500 Other expenses                        | 228,834.00            | 12,483.00           | \$241,317.00          |
| <b>Total Expenses</b>                      | <b>\$2,672,216.00</b> | <b>\$280,588.00</b> | <b>\$2,952,804.00</b> |
| <b>NET OPERATING INCOME</b>                | <b>\$ -275,447.00</b> | <b>\$125,612.00</b> | <b>\$ -149,835.00</b> |
| <b>NET INCOME</b>                          | <b>\$ -275,447.00</b> | <b>\$125,612.00</b> | <b>\$ -149,835.00</b> |

# Mountain Humane

## Budget Overview

January - December 2023

|  | MOUNTAIN HUMANE       | THE BARKIN'         | TOTAL                 |
|--|-----------------------|---------------------|-----------------------|
| <b>Income</b>                              |                       |                     |                       |
| 4000 Revenue from Direct Contributions     | 1,215,621.81          | 8,867.80            | \$1,224,489.61        |
| 4200 Revenue from Non-Government Grants    | 275,000.00            |                     | \$275,000.00          |
| 5000 Revenue from Government Agencies      | 77,977.48             |                     | \$77,977.48           |
| 5100 Rev from Program Related Sales & Fees | 197,000.00            |                     | \$197,000.00          |
| 5300 Revenue from Investments              | 30,468.95             |                     | \$30,468.95           |
| 5400 Revenue from Other Sources            | 39,872.25             | 439,000.00          | \$478,872.25          |
| 5800 Special Events                        | 900,000.00            |                     | \$900,000.00          |
| <b>Total Income</b>                        | <b>\$2,735,940.49</b> | <b>\$447,867.80</b> | <b>\$3,183,808.29</b> |
| <b>Cost of Goods Sold</b>                  |                       |                     |                       |
| 5700 COGS                                  | 10,725.00             | 1,200.00            | \$11,925.00           |
| 5850 Special events - direct costs         | 65,294.00             |                     | \$65,294.00           |
| <b>Total Cost of Goods Sold</b>            | <b>\$76,019.00</b>    | <b>\$1,200.00</b>   | <b>\$77,219.00</b>    |
| <b>GROSS PROFIT</b>                        | <b>\$2,659,921.49</b> | <b>\$446,667.80</b> | <b>\$3,106,589.29</b> |
| <b>Expenses</b>                            |                       |                     |                       |
| 7200 Salaries & Related Expenses           | 1,927,306.39          | 291,545.15          | \$2,218,851.54        |
| 7500 Contract Services Expenses            | 56,210.00             | 1,550.00            | \$57,760.00           |
| 7600 Media, Marketing & Communications     | 170,502.50            | 3,860.00            | \$174,362.50          |
| 8100 Nonpersonnel expenses                 | 63,201.44             | 6,345.00            | \$69,546.44           |
| 8200 Facility & equipment expenses         | 172,218.00            | 17,253.00           | \$189,471.00          |
| 8300 Travel & Meeting expense              | 12,970.00             | 750.00              | \$13,720.00           |
| 8400 Animal specific expenses              | 207,028.00            |                     | \$207,028.00          |
| 8500 Other expenses                        | 155,564.51            | 13,497.61           | \$169,062.12          |
| <b>Total Expenses</b>                      | <b>\$2,765,000.84</b> | <b>\$334,800.76</b> | <b>\$3,099,801.60</b> |
| <b>NET OPERATING INCOME</b>                | <b>\$ -105,079.35</b> | <b>\$111,867.04</b> | <b>\$6,787.69</b>     |
| <b>NET INCOME</b>                          | <b>\$ -105,079.35</b> | <b>\$111,867.04</b> | <b>\$6,787.69</b>     |



|   |
|---|
| <b>Agency Name:</b> Mountain Rides Transportation Authority     |
| <b>Project Name:</b> Public Transportation Operations & Capital |
| <b>Contact Person:</b> Wally Morgus, Executive Director         |
| <b>Address:</b> POB 3091, Ketchum, ID 83340-3091                |
| <b>Email:</b> wally@mountainrides.org                           |
| <b>Phone Number:</b> 208.788.7433 x.101                         |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 21, 2023.**

- City Council’s Budget Strategic Session will be on Monday, June 26, 2023 from 9:00a – 1:00p
- The public hearing will be on July 17, with the readings as follows:
  - 1<sup>st</sup> – August 7 | 2<sup>nd</sup> – August 21 | 3<sup>rd</sup> – September 5

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments. If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2024: \$ 796,000
2. What percentage of your overall budget does the requested amount represent? 6.8 %  
Please submit a budget sheet for FY2022 and FY2023 – *Attachment A* – that shows detailed revenue and expenditures.
3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

To qualify for FTA funding, which underwrites the lion's share of our budget, Mountain Rides must receive local match funds. There is a direct relationship – intensified by the leverage from the Federal match – between funding from our Joint Powers, including Ketchum, and the quality and quantity of public transportation services we deliver. In Operations, with ~\$2.75 of FTA funding per \$1.00 of local funding, each \$100,000 of local funding results in ~\$375,000 of total funding, which translates to ~3,600 hours of bus service. On the Capital side, the match is ~\$4.00 of Federal funding per \$1.00 of local funding.

Mountain Rides deploys resources efficiently to deliver quality services critical to the community. Reduced funding from Ketchum would likely trigger service cuts on our Blue & Valley Routes – serving ~500,000 riders per year (~75% of MRTA ridership) – which, in turn, would exacerbate challenges – traffic congestion; parking shortages; accelerated wear-and-tear on highways/streets; safety and environmental issues due to increased SOV trips – that Mountain Rides, historically, has helped to mitigate.

For FY24, Mountain Rides is requesting \$796,000 (+3.5% over FY23) from Ketchum: i) for Operations/Service -- \$631,000 -- which is slightly higher than the FY23 funding for Operations and reflects marginal increases in service in FY24 plus inflationary impacts on Mountain Rides’ expenses; and ii) for Capital -- \$165,000 -- which is explicitly allocated as part of the local match for Federal awards earmarked for Capital Improvements, including buses (LD BEBs) (2), vanpool vans (4), Paratransit/NEMT vans (2), and equipment (lifts, hoists, charging infrastructure).

4. If you received funds from the City in fiscal year 2023, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

In FY23, Mountain Rides is using City funds to: i) operate and support our Valley & Blue Routes, including enhanced, more frequent, seven-day service on the Valley Route and continuing late-night service – daily until 12:30am year-round – on the Blue Route; ii) underwrite a portion of the expense for operating ~36,000 hours of service system-wide; iii) manage and operate an ADA Paratransit/NEMT Service; iv) augment grant funding to support, manage, and operate a Safe Routes to School Program; v) engage in regional transportation planning and coordination; and vi) operate and support our regional commuter van pool services bringing workers into the Wood River Valley from points south. Benefits to the community include:

- Workers accessing affordable, reliable, safe transportation getting them to/from jobs.
- Senior citizens and others accessing zero-fare, reliable, safe transportation – ADA Paratransit & NEMT services – getting them to/from health care services, shopping, and activities.
- Cyclists and pedestrians, including children, moving along safe, secure, and scenic routes.
- Visitors – the lifeblood of our economy – connecting from their local lodgings to recreational, cultural, and entertainment venues and activities.
- Less traffic; more balanced transportation options; mitigated parking shortages; higher quality of life.

5. If you receive funds from the City in fiscal year 2024, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

Mountain Rides goals, set by our Board of Directors, remain consistent and relevant:

- Provide/advocate for well-funded public transportation that meets communities' needs.
- Promote knowledge and awareness of the social, financial, environmental, and community benefits of public transportation.
- Promote regional cooperation on transportation issues.

Specifically, in FY 2024, look for Mountain Rides to:

- Operate 33,000+ hours of annual service on routes serving the City.
- Provide quality transportation services and infrastructure that underpin and promote economic growth, vitality, and livability.
- Provide critical transportation services to transit-dependent essential workers who buttress our local economy.
- Positively impact the local economy, with ~45 employees earning – and spending – ~\$2.6MM in annual wages and benefits.
- Bring two (2) light-duty electric buses (LD BEBs) and related charging infrastructure into our operations (total investment, ~\$800K), which will bring our total BEBs to thirteen (13) in a fleet of twenty-four (24) buses.
- Build, occupy, and put in-service a ~5,400SF state-of-the-art battery electric bus depot and maintenance facility, including charging infrastructure, on Mountain Rides' Bellevue campus.

For a comprehensive look at Mountain Rides' goals, please see Attachment B, "Mountain Rides Transportation Authority Strategic Framework: Pentad of Focus."

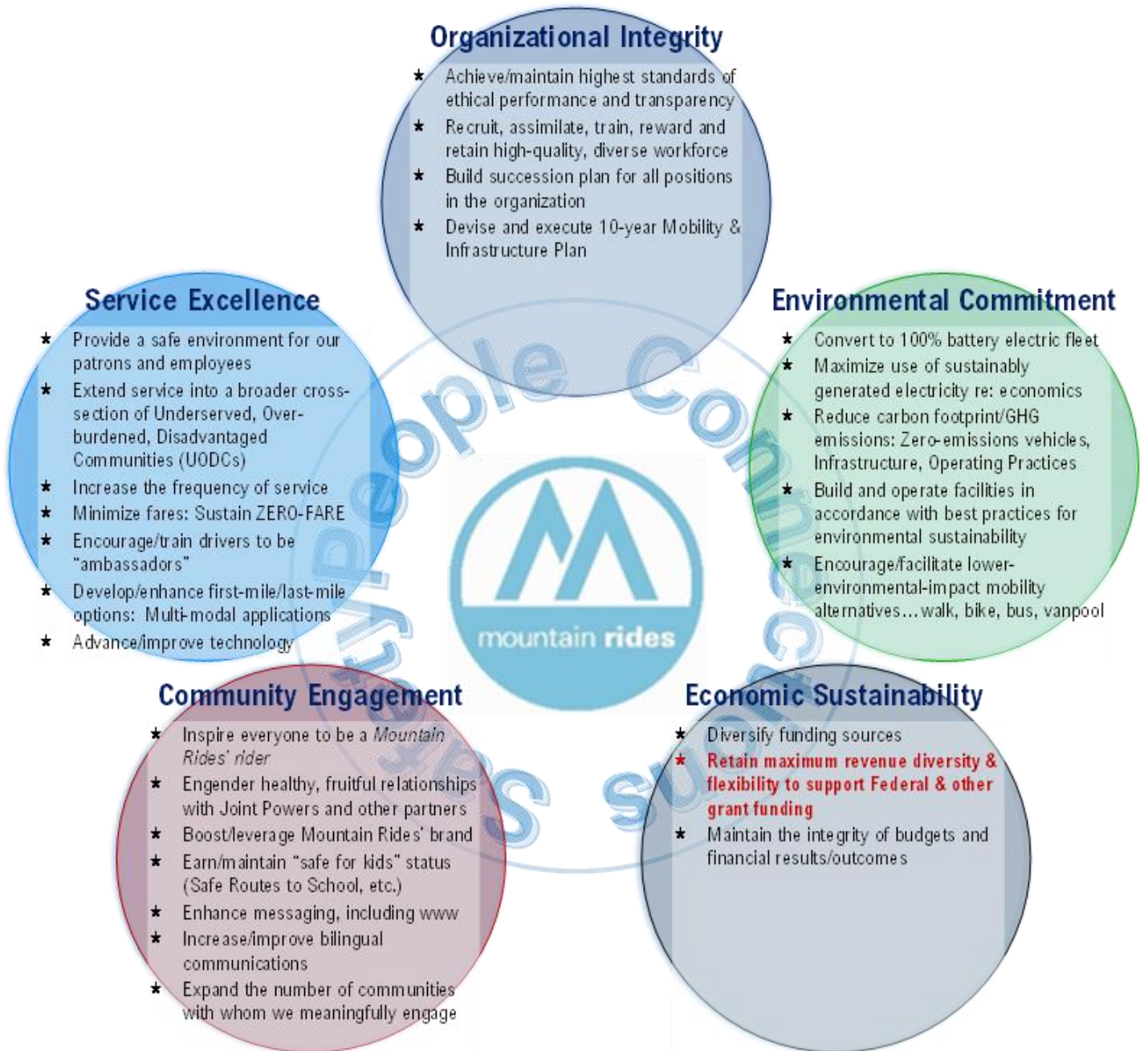
**Attachment A**

| <b>BUDGET SHEET: MOUNTAIN RIDES</b> |                      |                      |
|-------------------------------------|----------------------|----------------------|
| <b>REVENUE</b>                      | <b>FY 2022</b>       | <b>FY 2023</b>       |
| Operations Fund                     | \$ 3,636,400         | \$ 4,188,300         |
| Cap. Eqpt. Fund                     | 6,744,800            | 6,780,800            |
| Facilities Fund                     | 1,140,500            | 3,080,300            |
| WFH Fund                            | 54,200               | 65,200               |
| <b>Total Revenue</b>                | <b>\$ 11,575,900</b> | <b>\$ 14,114,600</b> |
| <b>EXPENSE</b>                      | <b>FY 2022</b>       | <b>FY 2023</b>       |
| Operations Fund                     | \$ 3,636,400         | \$ 4,188,300         |
| Cap. Eqpt. Fund                     | 6,677,000            | 6,627,000            |
| Facilities Fund                     | 1,081,400            | 2,999,500            |
| WFH Fund                            | 33,200               | 33,200               |
| <b>Total Expense</b>                | <b>\$ 11,428,000</b> | <b>\$ 13,848,000</b> |
| <b>FY CARRYFWD.</b>                 | <b>\$ 147,900</b>    | <b>\$ 266,600</b>    |

**Attachment B**

Mountain Rides Transportation Authority  
Strategic Framework: Pentad of Focus  
**2022 - 2026**

*...it's the journey that matters*





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|--|
| <b>Agency Name:</b> Mountain Rides Transportation Authority                        |
| <b>Project Name:</b> Public Transportation FY2024 Capital Project - Infrastructure |
| <b>Contact Person:</b> Wally Morgus, Executive Director                            |
| <b>Address:</b> POB 3091, Ketchum, ID 83340-3091                                   |
| <b>Email:</b> wally@mountainrides.org  |
| <b>Phone Number:</b> 208.788.7433 x.101  |

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- The public hearing will be on July 17, with the readings as follows:
  - 1<sup>st</sup> – August 7 | 2<sup>nd</sup> – August 21 | 3<sup>rd</sup> – September 5

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments. If any of the below items do not apply to your request, please indicate with N/A.

1. Amount requested for fiscal year 2024: \$ 600,000
2. What percentage of your overall budget does the requested amount represent? 9.9 % of the project budget; ~5.1 % of Mountain Rides’ overall budget.  
Please submit a budget sheet for FY2022 and FY2023 – Attachment A – that shows detailed revenue and expenditures.
3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

To qualify for FTA funding, which underwrites the lion's share (80%) of the budget for the capital project – construction of a new Battery Electric Bus (BEB) Depot & Maintenance Facility – Mountain Rides must receive local match funds. There is a direct relationship – intensified by the leverage from the Federal match – between funding from our Joint Powers, including Ketchum, and the viability of building the project as specified, and endorsed and underwritten (to 80%) by the FTA. The match is ~\$4.00 of Federal funding per \$1.00 of local funding.

Mountain Rides deploys resources efficiently to deliver quality projects and services critical to the community. Reduced funding from Ketchum for this project would likely cause, in the best case, a delay in commencing the project until alternative local match funding to make up the shortfall from Ketchum could be secured, or, in the worst case, if alternative local match funding could not be secured, abandonment of the project and its accompanying \$4.8M of Federal grant award funding to be invested in the community, in the process leaving Mountain Rides and the community critically underinvested in the infrastructure needed to carry out its strategic transition to a 100% battery electric, zero emissions fleet.

For FY24, Mountain Rides is requesting \$600,000 from Ketchum, which will be combined with \$609,250 from our other Joint Powers Partners. The total Joint Powers’ funding of \$1,209,250 will be used as the local match for the Federal award of \$4,837,000 for underwriting the project – total project: \$6,046,250.



4. If you received funds from the City in fiscal year 2023, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

In FY23, Mountain Rides is using City funds to: i) operate and support our Valley & Blue Routes, including enhanced, more frequent, seven-day service on the Valley Route and continuing late-night service – daily until 12:30am year-round – on the Blue Route; ii) underwrite a portion of the overall expense for operating ~36,000 hours of service system-wide; iii) manage and operate an ADA Paratransit Service; iv) augment grant funding to support, manage, and operate a Safe Routes to School Program; v) engage in regional transportation planning and coordination; and vi) operate and support our regional van pool services bringing workers into the Wood River Valley from points south. Benefits to the community include:

- Workers accessing affordable, reliable, safe transportation getting them to/from jobs.
- Senior citizens and others accessing affordable, reliable, safe transportation – ADA Paratransit / NEMT service – getting them to/from health care services, shopping, and activities.
- Cyclists and pedestrians, including children, moving along safe, secure, and scenic routes.
- Visitors – the lifeblood of our economy – connecting from their local lodgings to recreational, cultural, and entertainment venues and activities.
- Less traffic; more balanced transportation options; mitigated parking shortages; higher quality of life.

5. If you receive funds from the City in fiscal year 2024, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

Mountain Rides goals, set by our Board of Directors, remain consistent and relevant:

- Provide/advocate for well-funded public transportation that meets communities' needs.
- Promote knowledge and awareness of the social, financial, environmental, and community benefits of public transportation.
- Promote regional cooperation on transportation issues.

For a comprehensive look at Mountain Rides' goals, please see Attachment B, "Mountain Rides' Strategic Framework: Pentad of Focus."

With respect to the funds requested herein, in FY 2024, Mountain Rides will combine those funds with other Local and Federal funds and use the total funding to underwrite the construction and equipping of an approximately 5,400SF building (depot; maintenance; electric bus storage & charging; supplemental/back-up electricity generation) on real estate owned by Mountain Rides that is contiguous with Mountain Rides' existing facility in Bellevue, Idaho. The new facility will be put in service as part of and supporting Mountain Rides' 5311 Rural Operations in the Wood River Valley.

For a comprehensive, detailed description of and context for the project, please see Attachment C, "Mountain Rides Transportation Authority - FFY 2024 5339 Rural One-Time Capital Application," excerpted from Mountain Rides' Federal Grant Application, submitted through ITD, for the project.

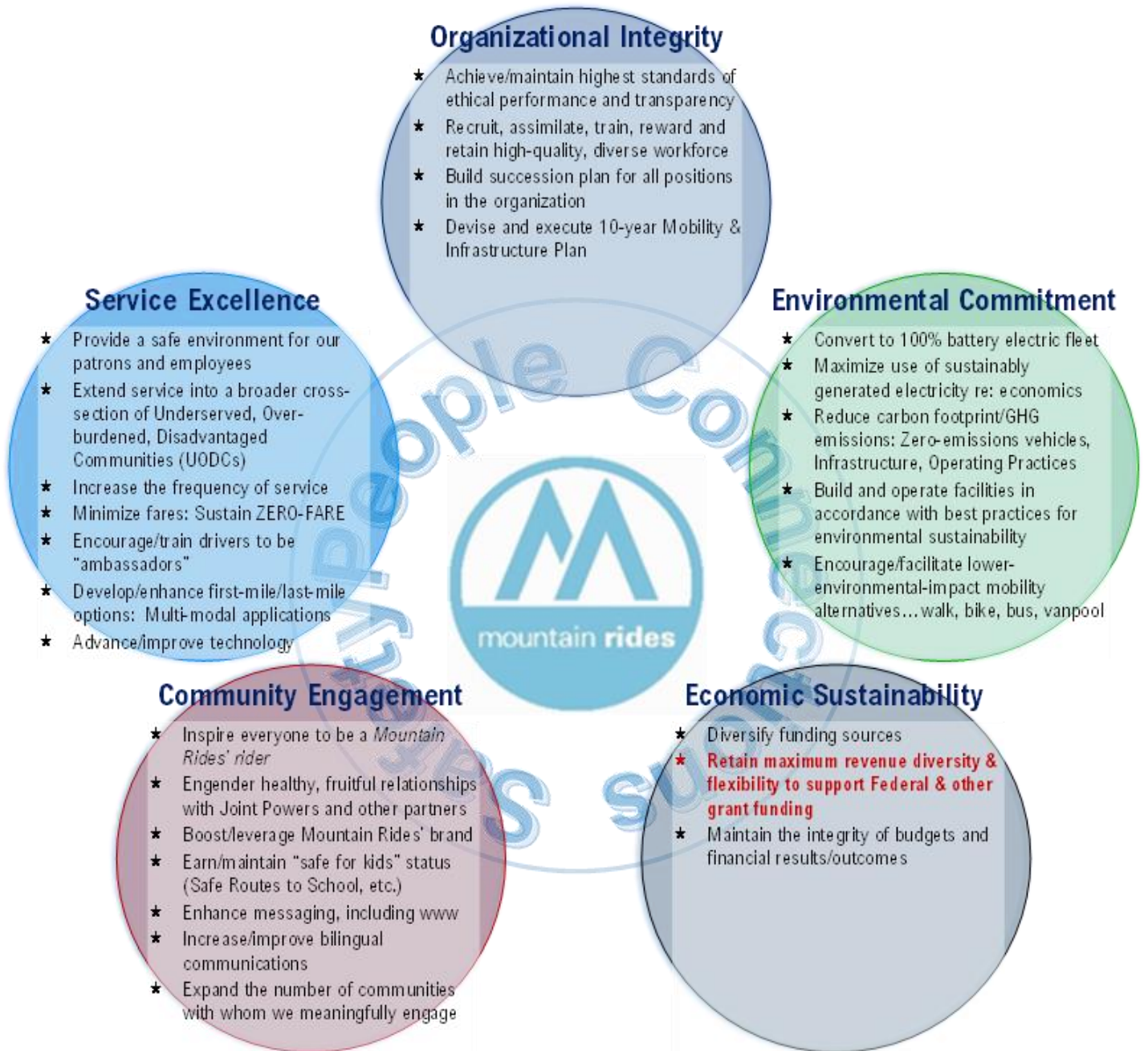
**Attachment A**

| <b>BUDGET SHEET: MOUNTAIN RIDES</b> |                      |                      |
|-------------------------------------|----------------------|----------------------|
| <b>REVENUE</b>                      | <b>FY 2022</b>       | <b>FY 2023</b>       |
| Operations Fund                     | \$ 3,636,400         | \$ 4,188,300         |
| Cap. Eqpt. Fund                     | 6,744,800            | 6,780,800            |
| Facilities Fund                     | 1,140,500            | 3,080,300            |
| WFH Fund                            | 54,200               | 65,200               |
| <b>Total Revenue</b>                | <b>\$ 11,575,900</b> | <b>\$ 14,114,600</b> |
| <b>EXPENSE</b>                      | <b>FY 2022</b>       | <b>FY 2023</b>       |
| Operations Fund                     | \$ 3,636,400         | \$ 4,188,300         |
| Cap. Eqpt. Fund                     | 6,677,000            | 6,627,000            |
| Facilities Fund                     | 1,081,400            | 2,999,500            |
| WFH Fund                            | 33,200               | 33,200               |
| <b>Total Expense</b>                | <b>\$ 11,428,000</b> | <b>\$ 13,848,000</b> |
| <b>FY CARRYFWD.</b>                 | <b>\$ 147,900</b>    | <b>\$ 266,600</b>    |

**Attachment B**

Mountain Rides Transportation Authority  
Strategic Framework: Pentad of Focus  
**2022 - 2026**

*...it's the journey that matters*



# Mountain Rides Transportation Authority



## FFY 2024 5339 Rural One-Time Capital Application

Funding for Oct 1, 2023 – Sep 30, 2025

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IDAHO TRANSPORTATION DEPARTMENT  
PUBLIC TRANSPORTATION OFFICE

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# Mountain Rides Transportation Authority

## FFY 2024 5339 Rural One-Time Capital Application

Funding for Oct 1, 2023 – Sep 30, 2025

### **APPLICATION SUBMITTAL & CHECKLIST**

- ★ **Cover Sheet/Letter**
- ★ **Agency Information Sheet**
- ★ **Sections 1-5 (+ 6, 7)**
- ★ **Attachments**
  - ◆ **Attachment A: Project Budget Request**
  - ◆ **Attachment B: Milestones & Timeline**
  - ◆ **Attachment C: NEPA, Sole Source Aquifer Checklist, ++**
  - ◆ **Attachment D: Demonstration of Need**
- ★ **Appendices – Support Documentation**
  - ◆ **Appendix A**
    - **Letters of Support from Joint Powers**
    - **Presentations to Joint Powers**
    - **Budget Requests of Joint Powers**
  - ◆ **Appendix B**
    - **MRTA Organizational Chart**
    - **MRTA FY22 Audited Financial Statements**
    - **MRTA FY23 Contract(s) for Services (Joint Powers & Sun Valley Co.)**
    - **MRTA Joint Powers Agreement**
    - **Dec-2022 Statements – LGIP Funds (Source of Local Match Funding)**
  - ◆ **Appendix C**
    - **Development Pro Forma (Budget)**
  - ◆ **Appendix D**
    - **Architect's Narrative and Plans**
  - ◆ **Appendix E**
    - **MRTA's FTA Section 5311 Formula Grant Application**



Mountain Rides Transportation Authority  
 P.O. Box 3091  
 800 1<sup>st</sup> Avenue North  
 Ketchum, Idaho 83340

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**To:** Grants Evaluation Team  
 Idaho Transportation Department – Public Transportation

**From:** Wallace E. Morgus, Executive Director *Wallace Morgus*  
 Mountain Rides Transportation Authority

**Date:** January 12, 2023

**Re:** FFY 2024 5339 Rural One-Time Capital Application for Funding of \$3,497,000

Enclosed please find Mountain Rides Transportation Authority’s (“Mountain Rides” or “MRTA”) Application for FY 2024 5339 Rural One-Time Capital Funding. The enclosed package includes: i) a response to the questions laid out in each section of the application; ii) completed Attachments A (Budget), B (Milestones), C (NEPA), and D (Demonstration of Need); and iii) five appendices containing support materials recommended as part of the application.

**For the two-year grant cycle – October 1, 2023, to September 30, 2025 – Mountain Rides is seeking \$3,497,000 of 5339 One-Time funding, which will be matched by \$874,250 of local funding.**

The total funding - \$4,371,250 – will be combined with the total funding of \$1,675,000 (\$1,340,000 Federal; \$335,000 Local Match) committed via ITD Funding Agreement #C2379MT and, collectively, the funding will underwrite Mountain Rides’ construction and equipping of an expanded and upgraded facility – depot, maintenance, electric bus storage and charging, supplemental/back-up electricity generation – that serves as critical infrastructure underpinning our transition to and assimilation of a 100% electric fleet, and supporting our operation of 5311 Service in rural Blaine County, Idaho, and surrounding communities.

**The funding sought by this 5339 Rural One-Time Capital Application will be used to underwrite enhancements to and an expansion of the already funded Project, summarized above, including:**

- ♦ **Optimizing the new facility's footprint on the Bellevue parcel (by extending the expansion to ~5,400SF), thereby affording indoor storage, maintenance, and charging for a greater number of electric buses;**
- ♦ **Adding advanced door-lock and security systems to the facility;**
- ♦ **Adding state-of-the-art electric bus charging technology, charge management systems, and infrastructure as features of the project;**
- ♦ **Adding advanced bus washing infrastructure to the expanded facility; and**
- ♦ **Absorbing overall construction cost increases resulting from inflationary pressures and local market dynamics subsequent to our Q4-2021 submission of the grant application that garnered the \$1.34M per ITD Funding Agreement #C2379MT mentioned above.**

If you have any comments or questions, please feel free to reach out.  
 Thank you for your consideration and for looking favorably on our application.

### Application Information Form

Applicant: Mountain Rides Transportation Authority

Authorized Representative: Wallace E. Morgus, Executive Director

Address: P.O. Box 3091, 800 1<sup>st</sup> Avenue North, Ketchum, ID 83340-3091

Phone: 208.788.7433 x. 101

Email Address: [wally@mountainrides.org](mailto:wally@mountainrides.org)

DUNS #: 0205108600000

Architect/Engineer/Planner if applicable: (Contact Name): Jolyon H. Sawrey, Vital ink Architecture

Phone: 208.720.6315

Address: 30 Wyatt Drive, Bellevue, ID 83313

#### PROJECT TYPE (MARK ONE):

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Facility Construction | <input type="checkbox"/> Replacement Vehicle Purchase |
| <input type="checkbox"/> Infrastructure Construction      | <input type="checkbox"/> Expansion Vehicle Purchase   |
| <input type="checkbox"/> Facility Renovations             | <input type="checkbox"/> Vehicle Rehabilitation       |
| <input type="checkbox"/> ADA Accessibility                | <input type="checkbox"/> Transit Related Technology   |
| <input type="checkbox"/> Planning                         | <input type="checkbox"/> Transit Related Equipment    |
| <input type="checkbox"/> Marketing                        | <input type="checkbox"/> Other                        |

TOTAL PROJECT COST: \$4,371,250

FEDERAL SHARE: \$3,497,000 LOCAL MATCH: \$874,250

# 1. Project Description: Mountain Rides Bellevue Facilities Expansion

## Project Priorities and Program Eligibility

Mountain Rides Transportation Authority (“Mountain Rides” or “MRTA”), a 5311 operator, affirms the ITD-PT’s Program Priority – capital for existing 5311 operators – and hereby requests capital funds to augment funds previously granted (via ITD Funding Agreement #2379MT (the “Agreement”)) and underwrite MRTA’s construction and equipping of a new, ~5,400SF facility to expand and complement facilities on MRTA’s site in Bellevue, Idaho. MRTA will use the new building – a depot with maintenance, electric bus storage & charging, and supplemental/back-up electricity generation functionality – to support its continuing 5311 rural operations serving Blaine County, Idaho, and its surrounds, where people trust Mountain Rides and rely on public transit to reach their destinations.

## Scope of Work

### *Construction and Equipping of Facility*

MRTA will select, via an RFP process, and hire a construction contractor who, along with subcontractors, will construct and equip an approximately 5,400SF building (depot; maintenance; electric bus storage & charging; supplemental/back-up electricity generation) on real estate owned by Mountain Rides that is contiguous with MRTA’s existing facility in Bellevue, Idaho. The new facility will be put in service as part of and supporting Mountain Rides’ 5311 Rural Operations. (For the *Scope of Work* associated with *MRTA’s 5311 Rural Operations*, please see *Appendix E, MRTA’s FTA Section 5311 Formula Grant Application*).

### *Scope of Work, Services, and Objectives*

Mountain Rides provides a range of transportation options for Blaine County, its communities, and nearby jurisdictions, that are safe, user-focused, environmentally friendly, sustainable, and supportive of a strong local economy. The funding requested herein (Federal share: \$3,497,000) will be matched with \$874,250 of Local Funding and that total will be combined with the Agreement’s funding for this Project (Federal share: \$ 1,340,00; Local Match: \$335,000) to underwrite a ~5,400SF construction, expansion, and upgrading of MRTA’s Bellevue, Idaho, facilities. For a concise exposition of the Scope of the Project, please see *Appendix D, Architect’s Narrative and Plans*.

The facilities deriving from the Project will be vital in MRTA’s continuing provision of transportation services that support its objectives:

- Providing and advocating for a sustainable public transportation system that reduces single occupancy vehicle trips and meets the needs of our communities and their citizens.
- Conveying information and knowledge, thereby increasing awareness of the social, financial, environmental, and community benefits of public transportation.
- Facilitating regional cooperation regarding transportation issues.
- Providing convenient, accessible, sustainable mobility for all, thereby meeting vital needs – commuting to jobs, shuttling to medical services, and traveling to supermarkets, pharmacies, and other stores.
- Prioritizing service for the transit-dependent, including essential workers and communities-of-color, who have limited options for mobility.
- Reducing traffic congestion and greenhouse gas emissions, thereby enhancing the quality of life in the Mountain Rides’ service area.
- Converting to a 100% battery electric, zero-emissions fleet by 2027.



## 2. Demonstration of Need: Mountain Rides Bellevue Facilities Expansion

Mountain Rides needs to expand its Bellevue, Idaho, facilities – developing additional indoor, climate-controlled space for electric bus storage, charging, and maintenance – to facilitate and accommodate Mountain Rides’ ongoing conversion to a 100% battery electric fleet and the concomitant provision of 5311 rural services on routes throughout and beyond the Wood River Valley/Blaine County, Idaho.

Mountain Rides initially expressed this need to ITD-PT and FTA-District X in 2018, as part of our case for acquiring, using grant funding, the parcel immediately adjacent to Mountain Rides’ Bellevue, Idaho, depot facility. We acquired this parcel in 2020. Now we will take the next step in meeting our need, by developing the facility contemplated herein on this parcel.

Mountain Rides is the comprehensive provider of rural public transportation services in Blaine County, Idaho, and surrounding communities. Mountain Rides is seeking grant funding to underwrite the development of a comprehensive facility (depot; maintenance; electric bus storage & charging; supplemental/back-up electricity generation) on its Bellevue, Idaho, site. This new, expanded facility is critical to Mountain Rides:

- It is essential as a place for indoor storage and charging of our expanding fleet of battery electric buses (BEBs); our goal is for complete fleet electrification by 2027.
- It will be vital infrastructure, especially with respect to fleet electrification, that will enable Mountain Rides to support and sustain – and opportunistically expand – our 5311 Services.

MRTA’s strong and growing ridership is a primary and substantial demonstration of need for the new bus facility contemplated herein. MRTA is the largest, in terms of fixed-route ridership and level of service, provider of public transportation in rural Idaho. Against a backdrop of flat or declining ridership in the industry, MRTA is growing. Over the five (5) years preceding the COVID-19 pandemic, MRTA’s ridership grew steadily. For each of the four (4) years prior to the pandemic, ridership topped 500,000, with the most recent pre-pandemic year yielding 583,000 riders – seventeen percent higher (+17%) than five (5) years prior. In 2022, MRTA’s ridership began a rebound from pandemic lows, once again topping the half-million mark, at 590,000, for the year, and portending years of upward trending ridership numbers into the foreseeable future.

MRTA’s strategic plan comprises continued underwriting of high-frequency, productive, and efficient fixed-route service that yields increasing returns (growing ridership). MRTA’s executing the strategic plan – including the development of key bus facilities and infrastructure, such as that described herein, as well as the 100% electrification of our fleet – assures our meeting the community’s demand for enhanced, zero-emissions bus service, as well as our targets for ridership, which we expect to approach 750,000 annually by 2027.

Implicit in MRTA’s strategic plan is the continuing expansion and upgrading of bus facilities to support and sustain MRTA’s 5311 Services. The grant funding contemplated herein will be applied to expand and upgrade MRTA’s bus facilities, particularly to provide the capacity needed to support Mountain Rides’ conversion to a 100% clean, green, battery electric fleet.

For additional *Demonstration of Need*, specifically that associated with *MRTA’s 5311 Rural Operations*, please see *Appendix E, MRTA’s FTA Section 5311 Formula Grant Application*.

For an overall summary of *Mountain Rides’ Demonstration of Need*, please see *Attachment D*.

### 3. Project Planning: Mountain Rides' Bellevue Facilities Expansion

#### Integration with ITD-PT Statewide Plan

Mountain Rides' anticipated expansion/enhancement of facilities to be underwritten by 5339 one-time capital, will further Mountain Rides' and the ITD-PT's cause towards achieving the goals for Idaho's public transportation network. Specifically, with respect to goals set forth in the Idaho Public Transportation Plan, April 2018:

- **Goal: Ensure the Safety and Security of Public Transportation Users.**

The expanded/enhanced facility contemplated herein will include a high-quality maintenance facility, which, in turn, will help ensure consistent, timely, quality maintenance of Mountain Rides' feet of buses, thereby contributing to greater and supremely reliable safety and security of Mountain Rides' ridership. The inclusion of an expanded park-and-ride facility at the Bellevue site should stimulate greater use of multi-modal transportation alternatives, thereby contributing to reducing the number of single-occupancy vehicles on the roads within Mountain Rides' service area, which makes the overall transportation system safer and more secure for all users.

- **Goal: Encourage Public Transportation as an Important Element of an Effective Multi-Modal Transportation System.**

The inclusion of an expanded park-and-ride facility at the Bellevue site speaks directly to promoting and supporting a multi-modal transportation system – SOVs, transit buses, bikeshare – with Mountain Rides' services at the core of that system.

- **Goal: Preserve the Existing Public Transportation Network.**

The expanded/enhanced facility contemplated herein will not only help preserve and sustain public transportation in Blaine County, Idaho, but will serve as an important foundation for growing and expanding public transportation services and the reach of public transportation services into the community. The expanded/enhanced facility may prove valuable as a key link – a hub – for integrating any forthcoming rural intercity bus service with Mountain Rides' Blaine County services, and thereby contributing to preserving/sustaining an important component of the public transportation network in the state.

- **Goal: Provide a Transportation System that Drives Economic Opportunity.**

Mountain Rides already contributes to driving economic opportunity within its service area by: i) providing critical zero-fare public transportation services for a resort community workforce, many of whom, due to a prohibitively high cost of living, especially for housing, within the “resort proper” (Ketchum and Sun Valley), are relegated to living in and commuting from more affordable locations throughout the area and ii) supporting an environmental ethic – “One Less Car” – that is vital to making and sustaining Blaine County and its cities as a “livable community” and a region that attracts the in-migration of individuals, families, and businesses, all of which contribute to a healthy, growing economy.

The expanded/enhanced facility contemplated herein – and all of the benefits it will provide Mountain Rides – is a prudent investment by Mountain Rides, cementing its commitment to delivering impetus and support for continuing economic development, opportunity, and prosperity in Blaine County, Idaho.

## Project Planning Activities

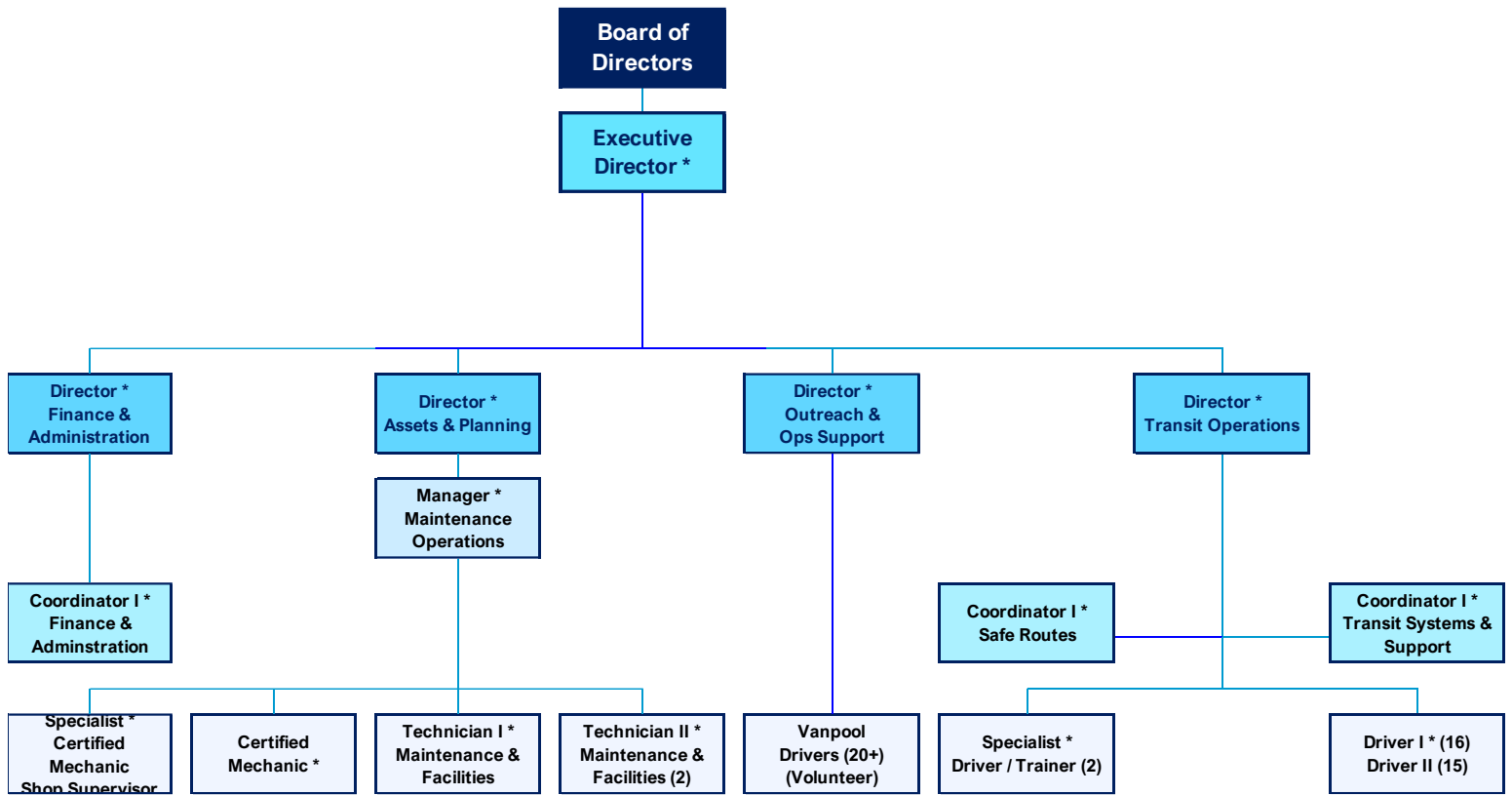
In 2019, at the time of grant funding to acquire the parcel to be developed (the “Parcel”), Mountain Rides undertook the following planning activities:

- ◆ Developed draft plans for the proposed facility.
- ◆ Completed a NEPA – Categorical Exclusion – for the facility.
- ◆ Sought and received from FTA an Administrative Settlement Concurrence for purchase of the Parcel.
- ◆ Sought and received from a qualified public works contractor an estimate/non-binding quote for the cost to construct the contemplated facility.

Over the past year-plus, subsequent to acquiring the Parcel, MRTA has continued planning the contemplated facility, including:

- ◆ Contracted an architect to draft a facility design to facilitate enumerating a preliminary development budget.
- ◆ Generated a preliminary development budget (total = ~\$1.675M).
- ◆ Hired an engineering firm to complete a preliminary engineering needs/requirements assessment.
- ◆ Engaged with the Bellevue City Planning to i) understand zoning allowances/restrictions; ii) initiate interaction with the City’s Planning & Zoning Commission and processes; and iii) get an informal, preliminary approval of the concept for development.
- ◆ Reviewed CC&Rs of the Parcel’s subdivision to understand constraints, if any, imposed therein.
- ◆ Received concurrence from Mountain Rides Board of Directors for the development of the Parcel, the financing of the development, and the specifics of the development’s design and features.
- ◆ Received a 5339 award of \$1,340,000 and a local match commitment of \$335,000 to underwrite the Project per the preliminary development budget.
- ◆ Engaged with the architect to render the final design and cost projections for the Project.
  - This process yielded substantive changes to the design and budget for the Project, including:
    - Extension of the new facility’s footprint by ~1,800SF, to ~5,400SF total;
    - Addition of advanced building security systems in the design;
    - Inclusion of state-of-the-art battery electric bus charging technologies, management systems, and infrastructure in the design of the facility; and
    - Adjustment upward of the overall projected cost of the Project resulting from inflationary pressures and local market dynamics subsequent to our Q4-2021 submission of the grant application that garnered the \$1.34M per ITD Funding Agreement #C2379MT.
- ◆ Completed additional reviews to supplement our NEPA CE, including an *Archaeological and Historical Survey* and a *Hazardous Materials Review*, and forwarded them to ITD-PT and FTA District X for review, approval, and acceptance. Currently awaiting response from FTA. For the ***NEPA-CE and additional documentation***, please see ***Attachment C***.

MRTA has a strong track record of managing grants and delivering projects underwritten by those grants. MRTA is a government agency, formed by the terms of a Joint Powers Agreement (JPA) between the cities of Ketchum, Sun Valley, Hailey, and Bellevue, and Blaine County, Idaho. The JPA renews every four (4) years; the most recent renewal occurred in 2019. An eight-member Board, appointed by signatories to the JPA, oversees and serves as fiduciary for Mountain Rides, setting strategic direction and objectives, approving budgets, ratifying policies, and managing the Executive Director. Under the Board’s direction, the Executive Director and staff implement annual and longer-term plans. The MRTA organization:



MRTA’s discipline includes soliciting bids from and doing business with Disadvantaged Business Enterprises (DBEs), whenever possible.

MRTA has no labor unions.

**Public Support**

For *Letters of Support* from, and *Funding Request presentations* to, our Joint Powers and other community partners, please see **Appendix A**.

**Project Milestones and Timeline**

For *Project Milestones* and *Timeline*, please see *Attachment B*.

## 4. Project Benefits/Evaluation: Mountain Rides' Bellevue Facilities Expansion

### Benefits

As a source of public transportation services for the region, MRTA is valued and valuable, providing clear benefits to the community:

# Mountain Rides Teamwork...Integrity...Commitment to Excellence

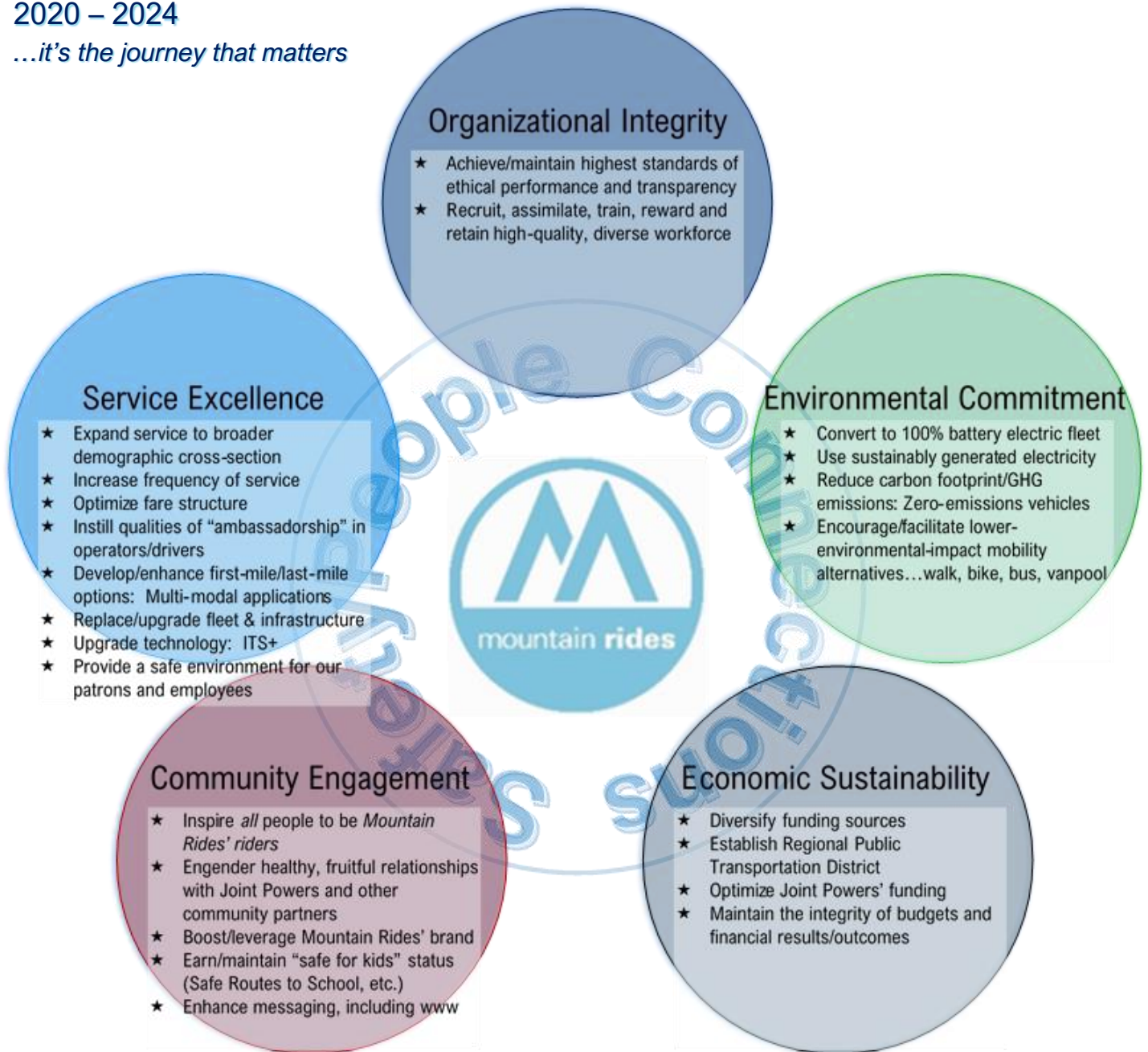


*...because it's the journey that matters*

...as guided by our Strategic Framework:

## Mountain Rides Transportation Authority Strategic Framework: Pentad of Focus 2020 – 2024

*...it's the journey that matters*



## ***Benefits: Mountain Rides' Bellevue Facility Expansion Project***

### **Direct Benefits**

The outcomes of the Project will provide Direct Benefits to Mountain Rides, our stakeholders, our riders, our employees, and the community-at-large, including its historically underserved populations, comprising:

- ◆ Building out the infrastructure that enables Mountain Rides to efficiently, effectively, and timely transition to a 100% zero-emissions, battery electric bus fleet – with a ***total cost of ownership*** likely to be less than the total cost of ownership of a similarly equipped fleet of diesel buses – by 2027.
- ◆ Providing infrastructure as the foundation for a sustainable zero-emissions, battery electric bus fleet that supplants a diesel bus fleet and thereby ***mitigates Mountain Rides' deleterious impacts on the environment*** by eliminating ~2,000 metric tons of CO<sub>2</sub> emissions annually from the Wood River Valley.
- ◆ Providing critical infrastructure that enables Mountain Rides to expand and optimize its battery electric bus fleet, which, in turn, enables Mountain Rides to extend its battery electric bus service – and all of its benefits – into historically underserved communities, thereby ***validating Mountain Rides' commitment to and actions in support of social justice and equity***.
- ◆ Building out infrastructure that expands and enhances Mountain Rides' current infrastructure, thereby activating USA/FTA objectives implicit in the ***2022 Infrastructure Investment and Jobs Act***.

### **Indirect Benefits**

In addition to the Direct Benefits associated with the outcomes of the Project, the execution of the Project, resulting in the establishment of Mountain Rides' foundational infrastructure, will deliver and enhance Indirect Benefits to Mountain Rides, our stakeholders, our riders, our employees, and the community-at-large, including its historically underserved populations, comprising:

- ◆ Investing in ***workforce development*** efforts that provide: i) new 21<sup>st</sup>-century jobs; ii) opportunities for workforce skills enhancement driven by fleet and infrastructure electrification; and iii) sustainable demand for a workforce with 21<sup>st</sup>-century skills and training.
- ◆ Instilling a ***Build Back Better ethos in all efforts to modernize and enhance Mountain Rides' operations, infrastructure, and services***.
- ◆ Supporting and contributing to Mountain Rides' ***delivery of, measurement of, and accountability for benefits deriving from its 5311 Operations***, as detailed in the following paragraphs.

For additional benefits deriving from this Project and manifest as benefits of Mountain Rides' 5311 Service, please see the ***Project Benefits/Evaluation*** section of ***MRTA's FTA Section 5311 Formula Grant Application*** in ***Appendix E***.

### **Evaluation**

#### ***Mountain Rides' Bellevue Facility Expansion Project***

##### **Measurement**

MRTA, via its 5311 services, provides valued and valuable transportation services to the communities it serves. MRTA will measure its success in fulfilling this commitment, as manifest in the ***Bellevue Facility Expansion Project***, across three parameters: i) completing the Project on time; ii) completing the Project within budget; and iii) building a Project that supports and advances the value of Mountain Rides' transportation services to the stakeholders and communities it serves.

## **Accountability**

MRTA will be held accountable for its performance on the Project by, among others, its Joint Powers partners. Accountability will manifest in a regular array of reports and presentations, in public session, by MRTA to the Joint Powers partners, specifically to city councils and the county board of commissioners. These interactions will include: i) periodic presentations updating the councils/commission/public on the Project's management, financial, grant administration performance; ii) annual presentations to councils/commission supporting MRTA's annual funding request, including a request for capital funds providing the local match to the Federal grant for the Project; and iii) ad hoc presentations, upon request from the councils/commission or at the suggestion of MRTA, from time-to-time, on a variety of issues vis-à-vis the Project that are at the intersection of the Joint Powers, the public, riders, and MRTA. The checks-and-balances to assure prudent and proper management, execution, and engagement with the community by MRTA are solidly in place. As attestation of MRTA's accountability, evident as *Letters of Support from our Joint Powers*, please see *Appendix A*.

During the duration of the Project, MRTA will also be accountable, via quarterly *Milestone Reporting*, to the ITD-PT and the FTA. For the initial *Milestone Reporting*, please see *Attachment B*.

For additional evaluation metrics deriving from this Project and manifest as evaluation of Mountain Rides' 5311 Service, please see the *Project Benefits/Evaluation* section of *MRTA's FTA Section 5311 Formula Grant Application* in *Appendix E*.

## **ITD Metrics and Accountability**

As a subrecipient of federal grant funding, MRTA is accountable to the Idaho Transportation Department (ITD) Public Transportation Office (PT). This accountability manifests through quarterly and ad hoc reporting by MRTA to the ITD-PT. One of the upshots of that reporting is the ITD-PT's compilation and dissemination of its *Annual Public Transportation Performance Report*, a state-of-the-state report regarding public transportation that details, for all to see, the performance, on a variety of metrics, of individual agencies and across the state at-large. Accountability!

## **Execution**

MRTA has the capacity and wherewithal to carry out the Project – expansion and enhancement of our Bellevue facilities. MRTA has been successfully carrying out projects like this one, underwritten by a combination of federal grant funding and local match dollars, for well over a decade.

MRTA has the organization, financial strength, and local match commitment in place to support and execute this project. To verify this claim, please see *Appendix B* for *MRTA's Organizational Chart; Audited Financial Statements; Agreements for Service and Funding* with our joint powers partners and a local business partner; *MRTA's Joint Powers Agreement*, extended and executed through September 2023; and *MRTA's November 2022 Statements for MRTA's LGIP Funds* (LGIP Funds will be the source for the Local Match).



## 5. Project Budget: Mountain Rides' Bellevue Facilities Expansion

### Narrative

MRTA's management and staff have a strong track record of managing grant programs and budgets and delivering projects underwritten by those grant programs within budget.

MRTA is a government agency, governed according to the terms of a Joint Powers Agreement (JPA). The signatories to the JPA are Mountain Rides' primary providers of local match funds. That funding, which appears to be stable into the foreseeable future, needs to be \$335,000 for this project, underwriting twenty percent (20%) of the project. The Joint Powers appropriate MRTA funding annually via their respective budgeting processes.

MRTA counts on the 5339 One-time Grant funding contemplated herein – \$3,497,000 – to underwrite a meaningful portion – eighty percent (80%) – of the project (development and construction of facilities).

MRTA generates supplemental revenue from: i) advertising sales revenue; ii) fare revenue (vanpool) and iii) partnership revenue. While these revenue streams are subject to variability, they have generally remained consistent and growing for Mountain Rides over the past several years. We expect the same going forward.

MRTA develops expense budgets and cost projections ("costs/estimates"), including those referenced herein, using a zero-based technique that considers the project to be funded, prevailing wage rates, contractors' estimates/quotes, projected costs, prior experience with similar projects, inflationary adjustments, and costs of all goods and services to be purchased to support and complete the project.

## Project Budget

As summarized in *Attachment A* and detailed in *Appendix C*, the Project Budget for Mountain Rides’ Bellevue Facility Expansion is:

|  | Original re:<br>5339 | Additional<br>re: 5339 |                     |
|--|----------------------|------------------------|---------------------|
| Planning, Design, Permitting, Environmental Phase        | Spring 2022          | One-time               | Total Project       |
| NEPA - Cultural Assesment/Other Specialized              | \$ 15,000            | \$ -                   | \$ 15,000           |
| Architect  | 37,000               | -                      | 37,000              |
| Structural Engineer                                      | 10,000               | -                      | 10,000              |
| Civil Engineer   | 10,000               | -                      | 10,000              |
| Mechanical/Bldg Elec Engineer                            | 10,000               | -                      | 10,000              |
| Bus Infrastructure Mechanical Engineer                   | 35,000               | -                      | 35,000              |
| Contingency  | 11,700               | 6,300                  | 18,000              |
| <b>s.t.</b>  | <b>\$ 128,700</b>    | <b>\$ 6,300</b>        | <b>\$ 135,000</b>   |
| <b>Construction Phase</b>                                |                      |                        |                     |
| Construction (Public Works Certified Contractor)         | \$ 1,314,818         | \$ 3,019,182           | \$ 4,334,000        |
| Idaho Power  | 50,000               | -                      | 50,000              |
| Building FF&E  | 50,000               | -                      | 50,000              |
| Automated Bus Wash System                                | -                    | 250,000                | 250,000             |
| Curb/Sidewalk/New Shelter/Landscaping                    | -                    | 175,000                | 175,000             |
| Generator (back-up electricity generation)               | -                    | 286,000                | 286,000             |
| Charging Infrastructure (Chargers/Dispensers/Charge Mgt) | -                    | 550,000                | 550,000             |
| Contingency  | 131,482              | 84,768                 | 216,250             |
| <b>s.t.</b>  | <b>\$ 1,546,300</b>  | <b>\$ 4,364,950</b>    | <b>\$ 5,911,250</b> |
| <b>Project Total</b>                                     | <b>\$ 1,675,000</b>  | <b>\$ 4,371,250</b>    | <b>\$ 6,046,250</b> |
| <b>Funding (Pro Forma)</b>                               |                      |                        |                     |
|  | <b>Federal</b>       | <b>Local Match</b>     | <b>Total</b>        |
| <b>5339 Grant, Awarded Spring 2022</b>                   | <b>\$ 1,340,000</b>  | <b>\$ 335,000</b>      | <b>\$ 1,675,000</b> |
| <b>One-Time 5339 Grant, Application Winter 2023</b>      | <b>3,497,000</b>     | <b>874,250</b>         | <b>4,371,250</b>    |
| <b>Funding Total</b>                                     | <b>\$ 4,837,000</b>  | <b>\$ 1,209,250</b>    | <b>\$ 6,046,250</b> |

In the Project Budget table above:

- ♦ The “Additional re: 5339 One-time” column shows the **Project Budget** for this **5339 One-time Grant**.
- ♦ The “Original re: 5339 Spring 2022” column shows the part of the **Total Project** to be funded by the **Spring 2022 5339 Grant**.
- ♦ The “**Total Project**” column shows the sum total of the other two columns and represents **the total budget – to be funded by this 5339 One-time Grant, plus the Spring 2022 5339 Grant, plus Local Match –** for the construction, enhancements, and upgrades of MRTA’s new Bellevue, Idaho facility.

## **6. Applicant Experience (ITD/FTA): Mountain Rides**

Mountain Rides has a long, strong history of mutually beneficial relationships with, and successful management and administration of grant funds awarded by, the ITD and FTA.

## **7. Application Professionalism: Mountain Rides**

Mountain Rides, to the best of its abilities, has completed this application with the utmost of accuracy, veracity, and integrity.

Thank you.

## *Attachment A*

- **Project Budget Request**

# Attachment A

## Fiscal Year 2024 Project Budget Request

|                       |  |
|-----------------------|--|
| <b>Subrecipient</b>   | <b>Mountain Rides Transportation Authority</b> |
| <b>Agreement Term</b> | <b>October 1, 2023 - September 30, 2025</b>    |
| <b>Contact Name</b>   | <b>Wallace E. Morgus, Executive Director</b>   |
| <b>Address</b>        | <b>PO Box 3091, Ketchum, ID 83340-3091</b>     |
| <b>Phone Number</b>   | <b>208.788.7433 x. 101</b>                     |

| FTA Grant | Capital (CP) 80/20 |              |             |
|-----------|--------------------|--------------|-------------|
|           | Total              | Federal      | Local Match |
| 5339      | \$ 4,371,250       | \$ 3,497,000 | \$ 874,250  |

| Totals | Project Cost | Fed. Request | Match Required |
|--------|--------------|--------------|----------------|
|        | \$ 4,371,250 | \$ 3,497,000 | \$ 874,250     |

| Scope of Work   |
|---|
| <p><b>Design, build, and equip an approximate 5,400SF facility -- depot, maintenance, electric bus storage &amp; charging; back-up electricity generator -- on real estate owned by Mountain Rides and contiguous with Mountain Rides' existing facilities in Bellevue, Idaho. This is an extension of the Scope of Work denoted in ITD Funding Agreement #C2379MT.</b></p> |

**Wallace E. Morgus, Executive Director  
Mountain Rides Transportation Authority**

\_\_\_\_\_  
Subrecipient Printed Name

  
\_\_\_\_\_  
Subrecipient Signature

Jan 12, 2023  
\_\_\_\_\_  
Date

| Local Match Source(s) for Project  |
|--|
| <p>City of Sun Valley, Idaho<br/>City of Ketchum, Idaho<br/>City of Hailey, Idaho<br/>City of Bellevue, Idaho<br/>Blaine County, Idaho</p> |

## *Attachment B*

- **Milestones & Timeline**

## FFY 2024 One-Time Capital Application Attachment B: Milestone Reporting

|   |   |              |                                |
|---|---|--------------|--------------------------------|
| <b>Agency Name</b>  | <b>Mountain Rides Transportation Authority (MRTA)</b> |              |                                |
| <b>Agency Contact</b>   | <b>Wallace E. Morgus, Executive Director</b>          |              |                                |
| <b>Phone #</b>  | <b>208.788.7433 x.101</b>                             | <b>Email</b> | <b>wally@mountainrides.org</b> |
| <b>Grant Program</b>  | <b>5339</b>   | <b>Rural</b> | <b>One Time</b>                |
| <b>Award Amount</b>   | <b>\$ 3,497,000</b>                                   |              |                                |
| <b>Scope of Work: Contract for the construction of and construct ~5,400SF building on the site of and as an addition to MRTA's Bellevue, Idaho, depot, maintenance, electric bus storage &amp; charging, back-up electricity generation facilities.</b>   |   |              |                                |
| <p><b>Milestone Progress Report:</b> Target of major tasks to be achieved by specific dates.<br/>         The report should include information such as: data for each activity line item within the approved project; a discussion of all</p> <ul style="list-style-type: none"> <li>• budget or schedule changes; original, estimated and actual estimated completion date</li> <li>• description of projects, status, specification preparation, bid solicitation, resolution of protests, and contract awards;</li> <li>• breakout of the costs incurred, and those costs required to complete the project; reasons why any scheduled milestone or completion dates were not met, identifying problem areas and discussing how the problems will be solved; and discuss the expected impacts of delays and the steps planned to minimize these impacts.</li> </ul> <p>Add additional milestones to the table below as needed.</p> |   |              |                                |

| Name  | Estimated Completion | Description  |
|---|----------------------|--|
| <b>Development entitlements, approvals, &amp; plans</b> | <b>Aug 15, 2023</b>  | <b>MRTA receives entitlements/approvals per City of Bellevue, ID; architectural, engineering, utilities, landscape plans complete...for ~5,400SF building addition to MRTA's Bellevue, ID, site.</b> |
| <b>RFP/RFQ Issue Date</b>                               | <b>Sep 30, 2023</b>  | <b>MRTA circulates RFP for construction contractor. Competitive bid process.</b>   |
| <b>Award Date</b>                                       | <b>Mar 21, 2024</b>  | <b>MRTA's Board approves construction contractor agreement; MRTA executes agreement.</b>   |
| <b>Start Date or Order Date</b>                         | <b>Sep 15, 2024</b>  | <b>Construction contractor commences construction.</b>   |
| <b>Construction Completion Date or Delivery Date</b>    | <b>Oct 15, 2025</b>  | <b>Construction of ~5,400SF building as an addition to MRTA's Bellevue, ID, facilities is complete and ready for occupancy. MRTA takes occupancy.</b>  |
| <b>Contract Completion Date</b>                         | <b>Dec 31, 2025</b>  | <b>MRTA makes final payment(s) to contractor(s). MRTA submits request for reimbursement to ITD.</b>  |



## *Appendix A*

- **Letters of Support (Joint Powers)**
- **Presentations to Joint Powers**
- **Budget Requests of Joint Powers**



**Mayor**  
Peter M. Hendricks

**Council**  
Michelle Griffith, *Council President*  
Keith Saks  
Jane Conard  
Brad DuFur

January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
PO Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to expand and upgrade its Bellevue, Idaho, facility including enlarging and outfitting it with charging infrastructure for Mountain Rides' burgeoning fleet of battery electric buses. The City of Sun Valley supports Mountain Rides' application for funding and encourages you to view this application favorably.

The City of Sun Valley makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy in improving our local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values in our community – will be bolstered by further incorporating battery electric buses and their related facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably on Mountain Rides' application. This funding opportunity is central to success for Mountain Rides Transportation Authority, and to our community.

Sincerely,

Peter M. Hendricks  
Mayor



City of Ketchum

January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing to support Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to expand and upgrade its Bellevue, Idaho, facility, including enlarging and outfitting it with charging infrastructure for Mountain Rides' fleet of battery electric buses. The City of Ketchum supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Ketchum views public transportation as strategic in energizing and supporting our economy and enhancing our quality of life. As such, the City makes significant investments in Mountain Rides through annual appropriations of local funding. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values of the City of Ketchum – will be reinforced by incorporating battery electric buses and their related facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably on Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

Neil Bradshaw  
Mayor  
City of Ketchum



January 10, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to enlarge and upgrade its Bellevue, Idaho, facility, including expanding and outfitting it with charging infrastructure to accommodate Mountain Rides' fleet of battery electric buses. The City of Hailey supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Hailey makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy for improving and supporting the local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values of our community – will be bolstered by further integrating electric buses and their related facilities, technologies, and infrastructure into our local public transportation system. Hailey has also made a significant commitment our Climate Action Plan, and we support electrifying the transit bus fleet.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

Martha Burke  
Mayor  
City of Hailey



January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides intends to use the grant funding to enlarge and upgrade its Bellevue, Idaho, facility, including expanding and outfitting it with charging infrastructure underpinning Mountain Rides' fleet of battery electric buses. The City of Bellevue supports Mountain Rides' application for funding and encourages you to view it favorably.

The City of Bellevue makes significant investments in Mountain Rides through annual appropriations of local funding, as public transportation is a key strategy for improving and supporting the local economy and quality of life in and around the City. Mountain Rides serves residents, commuters, and visitors, and is supported through regional cooperation.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility to support electric buses will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values in the community – will be bolstered by further integrating electric buses and their related facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is vital to success for Mountain Rides Transportation Authority and our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathryn Goldman", with a stylized flourish at the end.

Kathryn Goldman  
Mayor  
City of Bellevue



# THE BOARD OF BLAINE COUNTY COMMISSIONERS

206 FIRST AVENUE SOUTH, SUITE 300

HAILEY, IDAHO 83333

PHONE: (208) 788-5500 FAX: (208) 788-5569

[www.blainecounty.org](http://www.blainecounty.org) [bcc@co.blaine.id.us](mailto:bcc@co.blaine.id.us)

Dick Fosbury, Chairman \* Angenie McCleary, Vice-Chair \* Muffy Davis, Commissioner

January 3, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

I am writing in support of Mountain Rides' application for funding under the ITD's FFY 2024 5339 Rural One-time Capital Grants program. Mountain Rides plans to use the grant funding to expand and upgrade its Bellevue, Idaho, facility, including enlarging and outfitting it with charging infrastructure for Mountain Rides' fleet of battery electric buses. Blaine County supports Mountain Rides' application for funding and encourages you to view this application favorably.

Blaine County makes significant investments in Mountain Rides through annual appropriations of local funding. Public transportation is a key strategy to improving and sustaining the local economy and quality of life in Blaine County. Mountain Rides supports this strategy as it benefits the county's residents, commuters, and visitors.

Expanding, upgrading, and outfitting Mountain Rides' Bellevue facility will benefit the health, vitality, and environment of our community. Sustainability and energy efficiency – core values in our community – will be reinforced by incorporating battery-electric buses and their attendant facilities, technologies, and infrastructure into our local public transportation system.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is central to success for Mountain Rides and our community.

Sincerely,

*ABSENT*

Dick Fosbury  
Chairman

Angenie McCleary  
Vice-Chairman

Muffy Davis  
Commissioner



blaine county regional transportation committee  
206 1st Avenue South, Suite 300  
Hailey, ID 83333

January 3, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

On behalf of the Blaine County Regional Transportation Committee (BCRTC), I would like to express our enthusiastic support of Mountain Rides Transportation Authority's application for funding, under the ITD's FFY 2024 5339 Rural One-time Capital Grants program, to expand and upgrade its Bellevue, Idaho, facility. The project will include enlarging the facility and outfitting it with charging infrastructure for Mountain Rides' fleet of battery electric buses. The BCRTC encourages you to view this application favorably.

The Blaine County Regional Transportation Committee comprises Blaine County, the Blaine County Sheriff, the cities of Blaine County, the Blaine County School District, the Blaine County Recreation District, and the United States Forest Service. The BCRTC recognizes the importance of Mountain Rides in providing transportation solutions that significantly enhance mobility and the quality of life for our community, commuters, and visitors. BCRTC sees the economic and environmental benefits to our community brought by Mountain Rides.

Thank you for looking favorably upon Mountain Rides' application. This funding opportunity is central to success for Mountain Rides and our community.

Sincerely,

Angenie McCleary  
Chair  
Blaine County Regional Transportation Committee



**SUN VALLEY  
ECONOMIC  
DEVELOPMENT**

January 5, 2023

Ms. Shauna Miller  
Idaho Transportation Department  
Public Transportation Office  
P.O. Box 7129  
Boise, Idaho 83707

Re: FFY 2024 5339 Rural One-time Capital Grants

Dear Ms. Miller:

On behalf of Sun Valley Economic Development (SVED), I would like to express our enthusiastic support of Mountain Rides Transportation Authority's application for funding, under the ITD's FFY 2024 5339 Rural One-time Capital Grants program, to expand and upgrade its Bellevue, Idaho, facility. The project will include enlarging and outfitting the facility with charging infrastructure to accommodate Mountain Rides' fleet of battery electric buses. SVED encourages you to view this application favorably.

With a full-time executive director and volunteer Board, SVED, a 501(c)(6) not-for-profit public-private partnership, focuses on county-wide issues, and works directly with the Idaho Department of Commerce and other Idaho state agencies. Our vision is for sustainable economic growth throughout the Sun Valley region. We back that up with a mission to preserve and advance the region's economic vitality and diversity while recognizing the values of its citizens.

SVED acknowledges Mountain Rides' import in supporting our mission as it delivers transportation solutions that significantly enhance mobility, quality of life, and economic vitality in our community. SVED recognizes the economic, lifestyle, and environmental benefits Mountain Rides brings to our community.

Thank you for looking favorably on Mountain Rides' application. This funding opportunity is central to success for Mountain Rides and our community.

Sincerely,

Harry Giffith  
Executive Director



## *Appendix C*

- **Development Pro Forma (Budget)**

## Mountain Rides Transportation Authority

### Project Budget: Original + Expansion/Upgrades

Project: Bus Facilities Construction/Expansion/Upgrade

Location: 117-121 Clover Street, Bellevue, Idaho

|  | Original re:<br>5339<br>Spring 2022 | Additional<br>re: 5339<br>One-time | Total Project       |
|--|-------------------------------------|------------------------------------|---------------------|
| <b>Planning, Design, Permitting, Environmental Phase</b> |                                     |                                    |                     |
| NEPA - Cultural Assesment/Other Specialized              | \$ 15,000                           | \$ -                               | \$ 15,000           |
| Architect  | 37,000                              | -                                  | 37,000              |
| Structural Engineer                                      | 10,000                              | -                                  | 10,000              |
| Civil Engineer   | 10,000                              | -                                  | 10,000              |
| Mechanical/Bldg Elec Engineer                            | 10,000                              | -                                  | 10,000              |
| Bus Infrastructure Mechanical Engineer                   | 35,000                              | -                                  | 35,000              |
| Contingency  | 11,700                              | 6,300                              | 18,000              |
| s.t.   | <b>\$ 128,700</b>                   | <b>\$ 6,300</b>                    | <b>\$ 135,000</b>   |
| <b>Construction Phase</b>                                |                                     |                                    |                     |
| Construction (Public Works Certified Contractor)         | \$ 1,314,818                        | \$ 3,019,182                       | \$ 4,334,000        |
| Idaho Power  | 50,000                              | -                                  | 50,000              |
| Building FF&E  | 50,000                              | -                                  | 50,000              |
| Automated Bus Wash System                                | -                                   | 250,000                            | 250,000             |
| Curb/Sidewalk/New Shelter/Landscaping                    | -                                   | 175,000                            | 175,000             |
| Generator (back-up electricity generation)               | -                                   | 286,000                            | 286,000             |
| Charging Infrastructure (Chargers/Dispensers/Charge Mgt) | -                                   | 550,000                            | 550,000             |
| Contingency  | 131,482                             | 84,768                             | 216,250             |
| s.t.   | <b>\$ 1,546,300</b>                 | <b>\$ 4,364,950</b>                | <b>\$ 5,911,250</b> |
| <b>Project Total</b>                                     | <b>\$ 1,675,000</b>                 | <b>\$ 4,371,250</b>                | <b>\$ 6,046,250</b> |
| <b>Funding (Pro Forma)</b>                               |                                     |                                    |                     |
|  | <b>Federal</b>                      | <b>Local Match</b>                 | <b>Total</b>        |
| 5339 Grant, Awarded Spring 2022                          | \$ 1,340,000                        | \$ 335,000                         | \$ 1,675,000        |
| One-Time 5339 Grant, Application Winter 2023             | 3,497,000                           | 874,250                            | 4,371,250           |
| <b>Funding Total</b>                                     | <b>\$ 4,837,000</b>                 | <b>\$ 1,209,250</b>                | <b>\$ 6,046,250</b> |

**Mountain Rides Transportation Authority****Project Budget: Re-configured 6-bay Construction****Project: Bus Facilities Construction/Expansion/Upgrade****Location: 117-121 Clover Street, Bellevue, Idaho**

| <b>Planning, Design, Permitting, Environmental Phase</b> | <b>Fed (80%)</b>  | <b>Local (20%)</b> | <b>Total</b>      |
|--|-------------------|--------------------|-------------------|
| NEPA - Cultural Assesment/Other Specialized              | \$ 12,000         | \$ 3,000           | \$ 15,000         |
| Architect  | 29,600            | 7,400              | 37,000            |
| Structural Engineer                                      | 8,000             | 2,000              | 10,000            |
| Civil Engineer   | 8,000             | 2,000              | 10,000            |
| Mechanical/Bldg Elec Engineer                            | 8,000             | 2,000              | 10,000            |
| Bus Infrastructure Mechanical Engineer                   | 28,000            | 7,000              | 35,000            |
| Contingency  | 14,400            | 3,600              | 18,000            |
| <b>s.t.</b>  | <b>\$ 108,000</b> | <b>\$ 27,000</b>   | <b>\$ 135,000</b> |

**Construction Phase**

|  |                     |                     |                     |
|--|---------------------|---------------------|---------------------|
| Construction (Public Works Certified Contractor)         | \$ 3,467,200        | \$ 866,800          | \$ 4,334,000        |
| Idaho Power  | 40,000              | 10,000              | 50,000              |
| Building FF&E  | 40,000              | 10,000              | 50,000              |
| Automated Bus Wash System                                | 200,000             | 50,000              | 250,000             |
| Curb/Sidewalk/New Shelter/Landscaping                    | 140,000             | 35,000              | 175,000             |
| Generator  | 228,800             | 57,200              | 286,000             |
| Charging Infrastructure (Chargers/Dispensers/Charge Mgt) | 440,000             | 110,000             | 550,000             |
| Contingency  | 173,000             | 43,250              | 216,250             |
| <b>s.t.</b>  | <b>\$ 4,729,000</b> | <b>\$ 1,182,250</b> | <b>\$ 5,911,250</b> |

**Project Total**

|                     |                     |                     |
|---------------------|---------------------|---------------------|
| <b>\$ 4,837,000</b> | <b>\$ 1,209,250</b> | <b>\$ 6,046,250</b> |
|---------------------|---------------------|---------------------|

**Funding (Pro Forma)**

|  | <b>Federal</b>      | <b>Local Match</b>  | <b>Total</b>        |
|--|---------------------|---------------------|---------------------|
| 5339 Grant, Awarded Spring 2022              | \$ 1,340,000        | \$ 335,000          | \$ 1,675,000        |
| One-Time 5339 Grant, Application Winter 2023 | 3,497,000           | 874,250             | 4,371,250           |
| <b>Funding Total</b>                         | <b>\$ 4,837,000</b> | <b>\$ 1,209,250</b> | <b>\$ 6,046,250</b> |

## Mountain Rides Transportation Authority

### Project Budget: Original 4-bay Construction

Project: Bus Facilities Construction/Expansion/Upgrade

Location: 117-121 Clover Street, Bellevue, Idaho

| <b>Planning, Design, Permitting, Environmental Phase</b> | <b>Fed (80%)</b>    | <b>Local (20%)</b> | <b>Total</b>        |
|--|---------------------|--------------------|---------------------|
| NEPA - Cultural Assesment/Other Specialized              | \$ 12,000           | \$ 3,000           | \$ 15,000           |
| Architect  | 29,600              | 7,400              | 37,000              |
| Structural Engineer                                      | 8,000               | 2,000              | 10,000              |
| Civil Engineer   | 8,000               | 2,000              | 10,000              |
| Mechanical/Bldg Elec Engineer                            | 8,000               | 2,000              | 10,000              |
| Bus Infrastructure Mechanical Engineer                   | 28,000              | 7,000              | 35,000              |
| Contingency  | 9,360               | 2,340              | 11,700              |
| <b>s.t.</b>  | <b>\$ 102,960</b>   | <b>\$ 25,740</b>   | <b>\$ 128,700</b>   |
| <b>Construction Phase</b>                                |                     |                    |                     |
| Construction (Public Works Certified Contractor)         | \$ 1,051,854        | \$ 262,964         | \$ 1,314,818        |
| Idaho Power  | 40,000              | 10,000             | 50,000              |
| Building FF&E  | 40,000              | 10,000             | 50,000              |
| Automated Bus Wash System                                | -                   | -                  | -                   |
| Curb/Sidewalk/New Shelter/Landscaping                    | -                   | -                  | -                   |
| Generator  | -                   | -                  | -                   |
| Charging Infrastructure (Chargers/Dispensers/Charge Mgt) | -                   | -                  | -                   |
| Contingency  | 105,185             | 26,296             | 131,482             |
| <b>s.t.</b>  | <b>\$ 1,237,040</b> | <b>\$ 309,260</b>  | <b>\$ 1,546,300</b> |
| <b>Project Total</b>                                     | <b>\$ 1,340,000</b> | <b>\$ 335,000</b>  | <b>\$ 1,675,000</b> |
| <b>Funding (Pro Forma)</b>                               |                     |                    |                     |
| <b>5339 Grant, Awarded Spring 2022</b>                   | <b>\$ 1,340,000</b> | <b>\$ 335,000</b>  | <b>\$ 1,675,000</b> |
| <b>One-Time 5339 Grant, Application Winter 2023</b>      | -                   | -                  | -                   |
| <b>Funding Total</b>                                     | <b>\$ 1,340,000</b> | <b>\$ 335,000</b>  | <b>\$ 1,675,000</b> |

**Mountain Rides Transportation Authority**  
**Project Budget: Incremental 6-bay v. 4-bay Construction**  
**Project: Bus Facilities Construction/Expansion/Upgrade**  
**Location: 117-121 Clover Street, Bellevue, Idaho**

| <b>Planning, Design, Permitting, Environmental Phase</b> | <b>Fed (80%)</b> | <b>Local (20%)</b> | <b>Total</b>    |
|--|------------------|--------------------|-----------------|
| NEPA - Cultural Assesment/Other Specialized              | \$ -             | \$ -               | \$ -            |
| Architect  | -                | -                  | -               |
| Structural Engineer                                      | -                | -                  | -               |
| Civil Engineer   | -                | -                  | -               |
| Mechanical/Bldg Elec Engineer                            | -                | -                  | -               |
| Bus Infrastructure Mechanical Engineer                   | -                | -                  | -               |
| Contingency  | 5,040            | 1,260              | 6,300           |
| <b>s.t.</b>  | <b>\$ 5,040</b>  | <b>\$ 1,260</b>    | <b>\$ 6,300</b> |

| <b>Construction Phase</b>                                |                     |                   |                     |
|--|---------------------|-------------------|---------------------|
| Construction (Public Works Certified Contractor)         | \$ 2,415,346        | \$ 603,836        | \$ 3,019,182        |
| Idaho Power  | -                   | -                 | -                   |
| Building FF&E  | -                   | -                 | -                   |
| Automated Bus Wash System                                | 200,000             | 50,000            | 250,000             |
| Curb/Sidewalk/New Shelter/Landscaping                    | 140,000             | 35,000            | 175,000             |
| Generator (back-up electricity generation)               | 228,800             | 57,200            | 286,000             |
| Charging Infrastructure (Chargers/Dispensers/Charge Mgt) | 440,000             | 110,000           | 550,000             |
| Contingency  | 67,815              | 16,954            | 84,768              |
| <b>s.t.</b>  | <b>\$ 3,491,960</b> | <b>\$ 872,990</b> | <b>\$ 4,364,950</b> |

|                      |                     |                   |                     |
|----------------------|---------------------|-------------------|---------------------|
| <b>Project Total</b> | <b>\$ 3,497,000</b> | <b>\$ 874,250</b> | <b>\$ 4,371,250</b> |
|----------------------|---------------------|-------------------|---------------------|

| <b>Funding (Pro Forma)</b>                   | <b>Federal</b>      | <b>Local Match</b> | <b>Total</b>        |
|--|---------------------|--------------------|---------------------|
| 5339 Grant, Awarded Spring 2022              | \$ -                | \$ -               | \$ -                |
| One-Time 5339 Grant, Application Winter 2023 | 3,497,000           | 874,250            | 4,371,250           |
| <b>Funding Total</b>                         | <b>\$ 3,497,000</b> | <b>\$ 874,250</b>  | <b>\$ 4,371,250</b> |

# MASTER RECAP

**NAME**

**Mountain Ride Option 1 - Base Bid**

1/9/23

**PROJ #**

**Addition to Existing Facility**

**SQFT =**

**5,869 sf**



| USE? | EST | DIV | SEC   | DESCRIPTION  | TOTALS   | BID/ESTIMATE | LABOR | OTHER | TOTALS  | COMMENTS |
|------|-----|-----|-------|--|----------|--------------|-------|-------|---------|----------|
| x    | BE  | 01  | 24 00 | Surveying, Layout, and As-Builts                                   | 12,530   | F&I          | F&I   | N/R   | 12,530  |          |
| x    | BE  | 02  | 20 00 | Site Demolition  | 33,930   | F&I          | F&I   | N/R   | 33,930  |          |
| x    | BE  | 02  | 41 16 | Earthwork, Excavation, Backfill, and Utilities                     | 199,447  | F&I          | F&I   | N/R   | 199,447 |          |
| x    | BE  | 02  | 41 16 | Aphalt Paving and Base   | 62,010   | F&I          | F&I   | N/R   | 62,010  |          |
| x    | BE  | 02  | 42 00 | Landscaping, Plantings, and Irrigation                             | 22,970   | F&I          | F&I   | N/R   | 22,970  |          |
| x    | BE  | 03  | 10 00 | Building Concrete  | 386,954  | F&I          | F&I   | N/R   | 386,954 |          |
| x    | BE  | 04  | 20 00 | Masonry CMU and CMU Veneer   | 128,540  | F&I          | F&I   | N/R   | 128,540 |          |
| x    | BE  | 05  | 12 50 | Structural and Miscellaneous Fabricated Steel - Supply and Install | 210,530  | F&I          | F&I   | N/R   | 210,530 |          |
| x    | BE  | 06  | 10 00 | Wood Framing Labor and Equipment                                   | 215,860  | F&I          | F&I   | N/R   | 215,860 |          |
| x    | BE  | 06  | 11 00 | Lumber Package and Roof Trusses                                    | 268,450  | F&I          | F&I   | N/R   | 268,450 |          |
| x    | BE  | 06  | 13 26 | Millwork Trim and Finish Labor                                     | 7,724    | F&I          | F&I   | N/R   | 7,724   |          |
| x    | BE  | 07  | 21 13 | Damproofing Exterior Walls   | 75,540   | F&I          | F&I   | N/R   | 75,540  |          |
| x    | BE  | 07  | 21 29 | Insulation / Thermal Protection                                    | 139,846  | F&I          | F&I   | N/R   | 139,846 |          |
| x    | BE  | 07  | 24 00 | Exterior Stucco  | 153,295  | F&I          | F&I   | N/R   | 153,295 |          |
| x    | BE  | 07  | 25 00 | Wash Bay Metal Panels  | 34,712   | F&I          | F&I   | N/R   | 34,712  |          |
| x    | BE  | 07  | 54 23 | Roofing, Sheetmetal, and ISO Insulation                            | 153,932  | F&I          | F&I   | N/R   | 153,932 |          |
| x    | BE  | 07  | 92 00 | Caulking and Sealants  | 6,000    | F&I          | F&I   | N/R   | 6,000   |          |
| x    | BE  | 08  | 11 13 | Doors, Hardware, and Install                                       | 37,680   | F&I          | F&I   | N/R   | 37,680  |          |
| x    | BE  | 08  | 33 26 | Overhead Doors   | 87,000   | F&I          | F&I   | N/R   | 87,000  |          |
| x    | BE  | 08  | 42 00 | Storefront and Windows and Install                                 | 27,700   | F&I          | F&I   | N/R   | 27,700  |          |
| x    | BE  | 09  | 20 00 | Gypsum Drywall   | 65,121   | F&I          | F&I   | N/R   | 65,121  |          |
| x    | BE  | 09  | 30 13 | Tile Flooring and Solid Countertops                                | NIC      | F&I          | F&I   | N/R   | 0       | NIC      |
| x    | BE  | 09  | 68 00 | Carpet and Rubber Vesible Entry Floor                              | NIC      | F&I          | F&I   | N/R   | 0       | NIC      |
| x    | BE  | 09  | 91 00 | Painting   | 75,272   | F&I          | F&I   | N/R   | 75,272  |          |
| x    | BE  | 10  | 00 00 | Rest Room Access., H.C. Bars Lockers, Fire Extinguishers           | NIC      | F&I          | F&I   | N/R   | 0       | NIC      |
| x    | BE  | 11  | 27 00 | Appliances   | NIC      | F&I          | F&I   | N/R   | 0       | NIC      |
| x    | BE  | 12  | 35 00 | Cabinetry  | NIC      | F&I          | F&I   | N/R   | 0       | NIC      |
| x    | BE  | 14  | 24 00 | Hydraulic Elevator   | NIC      | F&I          | F&I   | N/R   | 0       | NIC      |
| x    | BE  | 14  | 30 00 | Wash Bay Equipment   | BY OWNER | F&I          | F&I   | N/R   | 0       | BY OWNER |
| x    | BE  | 21  | 00 00 | Fire Sprinkler Protection  | 39,158   | F&I          | F&I   | N/R   | 39,158  |          |
| x    | BE  | 22  | 00 00 | Plumbing Subcontractor   | 153,250  | F&I          | F&I   | N/R   | 153,250 |          |
| x    | BE  | 23  | 00 00 | Mechanical HVAC Subcontractor                                      | 238,582  | F&I          | F&I   | N/R   | 238,582 |          |
| x    | BE  | 26  | 10 00 | Electrical Subcontractor   | 235,250  | F&I          | F&I   | N/R   | 235,250 |          |
| x    | BE  | 26  | 20 00 | IPCO Engineering and Transformer Fee Allowance                     | BY OWNER | F&I          | F&I   | N/R   | 0       | BY OWNER |
| x    | BE  | 26  | 21 00 | Security, Data, Telecommunications, and AV                         | BY OWNER | F&I          | F&I   | N/R   | 0       | BY OWNER |
| x    | BE  | 26  | 31 00 | Fire Alarm   | 19,800   | F&I          | F&I   | N/R   | 19,800  |          |

|   |                     |              |                  |
|---|---------------------|--------------|------------------|
| <b>SUMMARY:</b>                                     |                     |              |                  |
| SUBCONTRACT   | 3,091,083           |              |                  |
| LABOR   | 0                   |              |                  |
| OTHER/ALLOWANCES                                    | 0                   |              |                  |
| <b>SUBTOTAL</b>                                     | <b>3,091,083</b>    |              |                  |
| LIABILITY INSURANCE                                 | 34,620              |              |                  |
| BLDR'S RISK INSURANCE                               | 15,455              |              |                  |
| GENERAL REQUIREMENTS                                | 474,300             |              |                  |
| BUILDING PERMIT AND CHECK FEES                      | <b>BY OWNER</b>     |              |                  |
| <b>SUBTOTAL</b>                                     | <b>3,615,459</b>    |              |                  |
| <b>PROFIT &amp; OVERHEAD</b>                        | <b>289,237</b>      | <b>8.00%</b> |                  |
| <b>CONTINGENCY ALLOWANCE</b>                        | <b>72,309</b>       | <b>2.00%</b> |                  |
| <b>TOTAL PROJECT CONSTRUCTION OPTION 1 BASE BID</b> | <b>\$ 3,977,004</b> |              | <b>\$ 677.63</b> |

**Add Alternate #1 Construct Covered Car Port for the 11 Parking Spaces 24' x 104' = 2,496 sf x \$100/sf = \$249,600.00**

Open Covered Car Port; Wd. Structure, Asphalt Shingles Roof, and a few Lights. Includes 2' soffit overhang both ends,

**Add Alternate #2 SNOW MELT the entire Parking Lot 10,770 sf x \$18.70/sf = \$201,399.00 + \$25K (Boiler) = \$226,399.00**

**Add Alternate #2A SNOW MELT the entire Parking Lot Less the Covered Parking 8,274 sf x \$18.70/sf = \$154,723.00 + \$25K (Boiler) = \$179,723.00**

10 October, 2021

Mountain Rides  
Ketchum, Idaho 83340

Board Members/ Facilities Planning Committee,

I have met with Ben Varner of Mountain Rides to discuss your Bellevue vacant parcel and the desire to expand bus storage facilities. I have produced a cost estimate for four variations of building types in terms of exterior wall and or structural systems. Those different types are: 1, Steel Building Kit, 2. Wood Frame Construction for walls and wood /steel roof trusses, 3. ICF walls and wood/steel roof trusses, and 4. Masonry wall construction with wood/steel roof trusses. I have budgeted for a freestanding building, associated infrastructure, necessary site improvements for grading, drainage, parking, and landscaping. Due to the public nature of the business and the use of public funds, the budgeting is based on construction to be performed by Public Works Licensed Contractors/ Subcontractors. I have included a contingency budget and also presented a range of cost(s). I have included these other aspects to account for cost variations due to the current high construction costs within the Idaho and Wood River Valley construction industry.

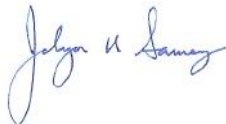
The cost variations are based on current experience with commercial projects and contractors in the Wood River Valley as well as in the Boise area. I cannot however guarantee the prices presented are accurate but are at this time my best professional estimate. Additionally, I can only estimate relative to costs for the construction season of 2021 but believe 2022 will be similar. Beyond the year 2022 is too far into the future to estimate for accuracy.

Ben and I also explored other programmatic desires that may apply to this project and your budgeting; but have not been addressed these ideas in this cost estimating exercise. The options for consideration maybe:

1. Maximizing for Park and Ride spaces
2. Incorporate Employee Housing
3. Combine lots to maximize land development by reducing set back requirements
4. Combine lots to allow for a new bus storage facility addition to the existing building, this generates more available land area for other uses.

These are some thoughts that may have beneficial outcomes and could/ should be at least studied in a preliminary fashion for viability, benefit etc. If you have any questions and or also would like me to attend any planning sessions pertaining to this package, I can be available after October 14<sup>th</sup>.

Sincerely,



Jolyon H. Sawrey, Architect/Land Planner



**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #1 FREE-STANDING STEEL KIT  
BLDG (100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works  
Licensed General Contractor & Subs)

DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

| ITEM         | DESCRIPTION  | SF                                     | BASE \$/SF | "BASE TOTAL"     |
|--------------|--|--|------------|------------------|
| STEEL<br>KIT | FREESTANDING BLDG ENTIRELY ON PARCEL -<br>COST OF CONSTRUCTION FOR WHAT A GENERAL<br>CONTRACTOR WOULD BID THE JOB FOR THIS<br>COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY<br>VARY GREATLY) IN A BID PKG. | 3528                                   | \$150      | \$529,200        |
| SITE         | LANDSCAPING/ SITE IMPROVEMENT BUDGET.<br>PAVING, CURBS, GUTTERS, DRAINAGE, LIGHITNG,<br>LANDSCAPING, BIKE RACKS  |  |            | \$200,000        |
|              |  | <b>BASTE TOTAL W/<br/>SITE IMPROVE</b> |            | <b>\$729,200</b> |

|   | %    | AMOUNT   |  |
|---|------|----------|--|
| CONSTRUCTION CONTINGENCY (% OF<br>"BASE TOTAL") | 5.0% | \$36,460 |  |

|   |  |                  |
|---|--|------------------|
| <b>ADUSTED "BASE TOTAL"<br/>COST W/ CONTINGENCY</b> |  | <b>\$765,660</b> |
|---|--|------------------|

**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

|                                      | %   | AMOUNT    | TOTAL     |
|--------------------------------------|-----|-----------|-----------|
| BUDGETING % HIGH (BIDDING VARIATION) | 20% | \$153,132 | \$918,792 |
| BUDGETING % LOW (BIDDING VARIATION)  | 5%  | \$38,283  | \$803,943 |

|                            | COST/SF HIGH | COST/SF/ LOW |
|----------------------------|--------------|--------------|
| ADJUSTED COST PER SF RANGE | \$260        | \$228        |

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

|                                    | DESCRIPTION (ESTIMATES) | TOTAL           |
|------------------------------------|-------------------------|-----------------|
| A                                  | ARCHITECT               | \$20,000        |
| B                                  | STRUCTURAL ENGINEER     | \$5,000         |
| C                                  | CIVIL ENGINEER          | \$5,000         |
| D                                  | MECH/ELEC               | \$3,100         |
| <b>SUB-TOTAL PROFESSIONAL FEES</b> |                         | <b>\$33,100</b> |

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

|  |     |                  |
|--|-----|------------------|
| BUDGETING % HIGH ( W/BIDDING<br>VARIATION) | 20% | <b>\$951,892</b> |
| BUDGETING % LOW (W/ BIDDING<br>VARIATION)  | 5%  | <b>\$837,043</b> |

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #2 FREE-STANDING WOOD  
FRAMED BLDG (100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works  
Licensed General Contractor & Subs)

DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

| ITEM   | DESCRIPTION  | SF   | BASE \$/SF    | "BASE TOTAL"        |
|--|--|--|---------------|---------------------|
| STEEL<br>KIT   | FREESTANDING BLDG ENTIRELY ON PARCEL -<br>COST OF CONSTRUCTION FOR WHAT A GENERAL<br>CONTRACTOR WOULD BID THE JOB FOR THIS<br>COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY<br>VARY GREATLY) IN A BID PKG. | 3528   | \$175         | \$617,400           |
| SITE   | LANDSCAPING/ SITE IMPROVEMENT BUDGET.<br>PAVING, CURBS, GUTTERS, DRAINAGE, LIGHITNG,<br>LANDSCAPING, BIKE RACKS  |  |               | \$200,000           |
|  |  | <b>BASTE TOTAL W/<br/>SITE IMPROVE</b>               |               | <b>\$817,400</b>    |
|  | <b>CONSTRUCTION CONTINGENCY (% OF<br/>"BASE TOTAL")</b>  | <b>%</b>   | <b>AMOUNT</b> |                     |
|  |  | 5.0%   | \$40,870      |                     |
|  |  | <b>ADJUSTED "BASE TOTAL"<br/>COST W/ CONTINGENCY</b> |               | <b>\$858,270</b>    |
| <b>ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE</b> |  |  |               |                     |
|  |  | <b>%</b>   | <b>AMOUNT</b> | <b>TOTAL</b>        |
|  | <b>BUDGETING % HIGH (BIDDING VARIATION)</b>  | 20%  | \$171,654     | <b>\$1,029,924</b>  |
|  | <b>BUDGETING % LOW (BIDDING VARIATION)</b>   | 5%   | \$42,914      | <b>\$901,184</b>    |
|  | <b>ADJUSTED COST PER SF RANGE</b>  | <b>COST/SF HIGH</b>                                  |               | <b>COST/SF/ LOW</b> |
|  |  | <b>\$292</b>   |               | <b>\$255</b>        |

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

|   | DESCRIPTION (ESTIMATES)            |  | TOTAL           |
|---|------------------------------------|--|-----------------|
| A | ARCHITECT                          |  | \$24            |
| B | STRUCTURAL ENGINEER                |  | \$6,400         |
| C | CIVIL ENGINEER                     |  | \$5,000         |
| D | MECH/ELEC                          |  | \$3,100         |
|   | <b>SUB-TOTAL PROFESSIONAL FEES</b> |  | <b>\$14,524</b> |

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

|  |  |     |  |                    |
|--|--|-----|--|--------------------|
|  | <b>BUDGETING % HIGH ( W/BIDDING<br/>VARIATION)</b> | 20% |  | <b>\$1,044,448</b> |
|  | <b>BUDGETING % LOW (W/ BIDDING<br/>VARIATION)</b>  | 5%  |  | <b>\$915,708</b>   |

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #3 FREE-STANDING ICF BLDG  
(100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works Licensed General Contractor & Subs)      DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

| ITEM      | DESCRIPTION  | SF                                 | BASE \$/SF | "BASE TOTAL"     |
|-----------|--|------------------------------------|------------|------------------|
| STEEL KIT | FREESTANDING BLDG ENTIRELY ON PARCEL - COST OF CONSTRUCTION FOR WHAT A GENERAL CONTRACTOR WOULD BID THE JOB FOR THIS COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY VARY GREATLY) IN A BID PKG. | 3528                               | \$185      | \$652,680        |
| SITE      | LANDSCAPING/ SITE IMPROVEMENT BUDGET. PAVING, CURBS, GUTTERS, DRAINAGE, LIGHTING, LANDSCAPING, BIKE RACKS  |                                    |            | \$200,000        |
|           |  | <b>BASTE TOTAL W/ SITE IMPROVE</b> |            | <b>\$852,680</b> |

|  | %    | AMOUNT   |  |
|--|------|----------|--|
| CONSTRUCTION CONTINGENCY (% OF "BASE TOTAL") | 5.0% | \$42,634 |  |

|  |  |                  |
|--|--|------------------|
| <b>ADJUSTED "BASE TOTAL" COST W/ CONTINGENCY</b> |  | <b>\$895,314</b> |
|--|--|------------------|

**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

|                                      | %   | AMOUNT    | TOTAL       |
|--------------------------------------|-----|-----------|-------------|
| BUDGETING % HIGH (BIDDING VARIATION) | 20% | \$179,063 | \$1,074,377 |
| BUDGETING % LOW (BIDDING VARIATION)  | 5%  | \$44,766  | \$940,080   |

|                            | COST/SF HIGH | COST/SF/ LOW |
|----------------------------|--------------|--------------|
| ADJUSTED COST PER SF RANGE | \$305        | \$266        |

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

|                                    | DESCRIPTION (ESTIMATES) | TOTAL           |
|------------------------------------|-------------------------|-----------------|
| A                                  | ARCHITECT               | \$25,000        |
| B                                  | STRUCTURAL ENGINEER     | \$6,500         |
| C                                  | CIVIL ENGINEER          | \$5,000         |
| D                                  | MECH/ELEC               | \$3,100         |
| <b>SUB-TOTAL PROFESSIONAL FEES</b> |                         | <b>\$39,600</b> |

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

|   |     |             |
|---|-----|-------------|
| BUDGETING % HIGH ( W/BIDDING VARIATION) | 20% | \$1,113,977 |
| BUDGETING % LOW (W/ BIDDING VARIATION)  | 5%  | \$979,680   |

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.

**MTN RIDES NEW BUS STORAGE FACILITY- PRELIMINARY  
CONSTRUCTION COST ESTIMATE-SCENARIO #4 FREE-STANDING MASONRY  
BLDG (100% TURN- KEY MOVE IN READY)**

100% GENERAL CONTRACTOR PERFORM (Public Works Licensed General Contractor & Subs) DATE: 07 Oct, 2021

**1. CONSTRUCTION BUDGET (PUBLIC WORKS GENERAL CONTRACTOR) HARD COSTS**

| ITEM      | DESCRIPTION  | SF                                 | BASE \$/SF | "BASE TOTAL"     |
|-----------|--|------------------------------------|------------|------------------|
| STEEL KIT | FREESTANDING BLDG ENTIRELY ON PARCEL - COST OF CONSTRUCTION FOR WHAT A GENERAL CONTRACTOR WOULD BID THE JOB FOR THIS COMING SUMMER/FALL 2022 ( 2023+ PRICE MAY VARY GREATLY) IN A BID PKG. | 3528                               | \$200      | \$705,600        |
| SITE      | LANDSCAPING/ SITE IMPROVEMENT BUDGET. PAVING, CURBS, GUTTERS, DRAINAGE, LIGHTING, LANDSCAPING, BIKE RACKS  |                                    |            | \$200,000        |
|           |  | <b>BASTE TOTAL W/ SITE IMPROVE</b> |            | <b>\$905,600</b> |

|  | %    | AMOUNT   |  |
|--|------|----------|--|
| CONSTRUCTION CONTINGENCY (% OF "BASE TOTAL") | 5.0% | \$45,280 |  |

**ADJUSTED "BASE TOTAL" COST W/ CONTINGENCY \$950,880**

**ESTIMATED COST OF CONSTRUCTION W/ HIGH /LOW RANGE**

|                                      | %   | AMOUNT    | TOTAL       |
|--------------------------------------|-----|-----------|-------------|
| BUDGETING % HIGH (BIDDING VARIATION) | 20% | \$190,176 | \$1,141,056 |
| BUDGETING % LOW (BIDDING VARIATION)  | 5%  | \$47,544  | \$998,424   |

|                            | COST/SF HIGH | COST/SF/ LOW |
|----------------------------|--------------|--------------|
| ADJUSTED COST PER SF RANGE | \$323        | \$283        |

**2. PROFESSIONAL CONSULTANTS BUDGET SOFT COSTS**

|                                    | DESCRIPTION (ESTIMATES) | TOTAL           |
|------------------------------------|-------------------------|-----------------|
| A                                  | ARCHITECT               | \$27,000        |
| B                                  | STRUCTURAL ENGINEER     | \$5,000         |
| C                                  | CIVIL ENGINEER          | \$5,000         |
| D                                  | MECH/ELEC               | \$3,100         |
| <b>SUB-TOTAL PROFESSIONAL FEES</b> |                         | <b>\$40,100</b> |

**TOTAL PROJECT COST ESTIMATE ( INCL. ALL ITEMS NOTED ABOVE #1-#2)**

|   |     |             |
|---|-----|-------------|
| BUDGETING % HIGH ( W/BIDDING VARIATION) | 20% | \$1,181,156 |
| BUDGETING % LOW (W/ BIDDING VARIATION)  | 5%  | \$1,038,524 |

**NOTE**

**S**

1. THESE ESTIMATES WERE DONE BY THE ARCHITECT, AND ARE INTENDED TO BE BASED ON THE WORK BEING PERFORMED BY A BIDDING PUBLIC WORKS CONTRACTOR(S), SUBCONTRACTOR(S) AT WOOD RIVER VALLEY CURRENT MARKET VALUE. THE CONSTRUCTION INDUSTRY COSTS ARE VOLATILE AT THIS TIME, MATERIALS, LABOR, AVAILABILITY OF PUBLIC WORKS CONTRACTORS/ COMPETITION/LABORS COSTS ETC.

2. CERTAIN INSURANCE FEES AND UTILITY EXPENSES WILL BE PAID BY MTN RIDES DURING CONSTRUCTION

3. COSTS/ SF AND CONCEPTS FOR BLDG TYPES BASED ON DISCUSSIONS WITH BEN VARNER

4. CONTRACTOR PROFIT/ OVERHEAD IS INLCUDED.





POWER ENGINEERS, INC.

3940 GLENBROOK DRIVE  
PO BOX 1066  
HAILEY, ID 83333 USA

PHONE 208-788-3456  
FAX 208-788-2082

## MEMORANDUM

**DATE:** October 8, 2021

**TO:** Ben Varner

**c:** Jeff VanSickel

**FROM:** Jason Marena  
Project Manager

**SUBJECT:** 165594 Mountain Rides Generator Estimate

### MESSAGE

Hi Ben,  
POWER Engineers has prepared the following Rough Order of Magnitude (ROM) estimate for a backup generation installation at the proposed Bellevue, ID facility on Clover Rd. This estimate is based on the assumption that the building will be approximately 4500 sq. ft. and use gas heating. The facility will also house up to four 150kW electric bus chargers.

Based on these assumptions, our estimate for the project is shown below:

- Engineering: \$25,000
- Installation: \$25,000
- 750kW Diesel Generator with weatherproof enclosure: \$185,000
- Automatic Transfer Switch: \$15,000
- Generator Concrete Pad: \$20,000
- **Total: \$270,000**

Please let us know if you have any questions or comments.

A handwritten signature in black ink that reads "Jason Marena".

Jason Marena  
Project Manager

## *Appendix D*

- **Architect's Narrative and Plans**

06 January, 2023

To Whom it May Interest/ Grant Evaluation Committee,

I am the project architect for the expansion project for the Mountain Rides Bus Facility in Bellevue, Idaho. This narrative is to bring further understanding of why the new addition is designed the way it is and some of the aspects that you may be valuable for your consideration relative to the providing of grant funding.

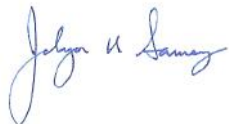
#### SITE PLANNING

As one can see on the site plan that the north alley is the inward approach for the buses. The angled building accommodates the turning radius of the incoming bus and the staggering of the bays allows for multiple tandem parking/ drive throughs for the buses. Mountain Rides owns two adjacent parcels- one with the existing bus facility and an adjacent vacant lot. We first evaluated a detached bus parking building, but due to setback requirements, goal of more than (4) bays, accommodating parking requirements etc. the decision was made to combine the parcels into one lot. This allows for the connection/ addition of the new building to be directly attached to the existing building- no in-between setbacks to deal with. This then preserves area for surface parking as well as making one facility for staff to circulate within instead of going outside to get to the next building. As the project is in “snow country” snow storage is mandatory unless other measures address snow management. Thus, the inclusion of carport style covered parking makes the snow storage on the roof of the carport as compared to maintenance costs for snow removal or high operating cost of heating paved surfaces to melt- snow.

#### BUILDING PLANNING

As an ‘environmental’ architect I am always planning for the long-term life expectancy/ performance/ durability, operating costs/ energy efficiency etc. for my projects. This project is proposing ICF super insulated, thermal mass, air tight walls, exterior masonry and metal siding for low maintenance. Also proposed is energy efficient, quiet, low maintenance hydronically heated slab on grade floors. Above code air sealing and insulation systems and higher performance glazing will also be included. The EPDM membrane roof will be ballasted for 75% solar reflectance as well as also offering UV and service worker protection of roof membrane. The wall assemblies will have a (4) hour fire rating and the building will be fire sprinkled which will help with lower insurance costs and providing further building/ occupant safety. All of these aspects make long-term operating costs lower than conventionally constructed light industrial buildings, a more comfortable work environment, long-term low maintenance and reduced operating costs.

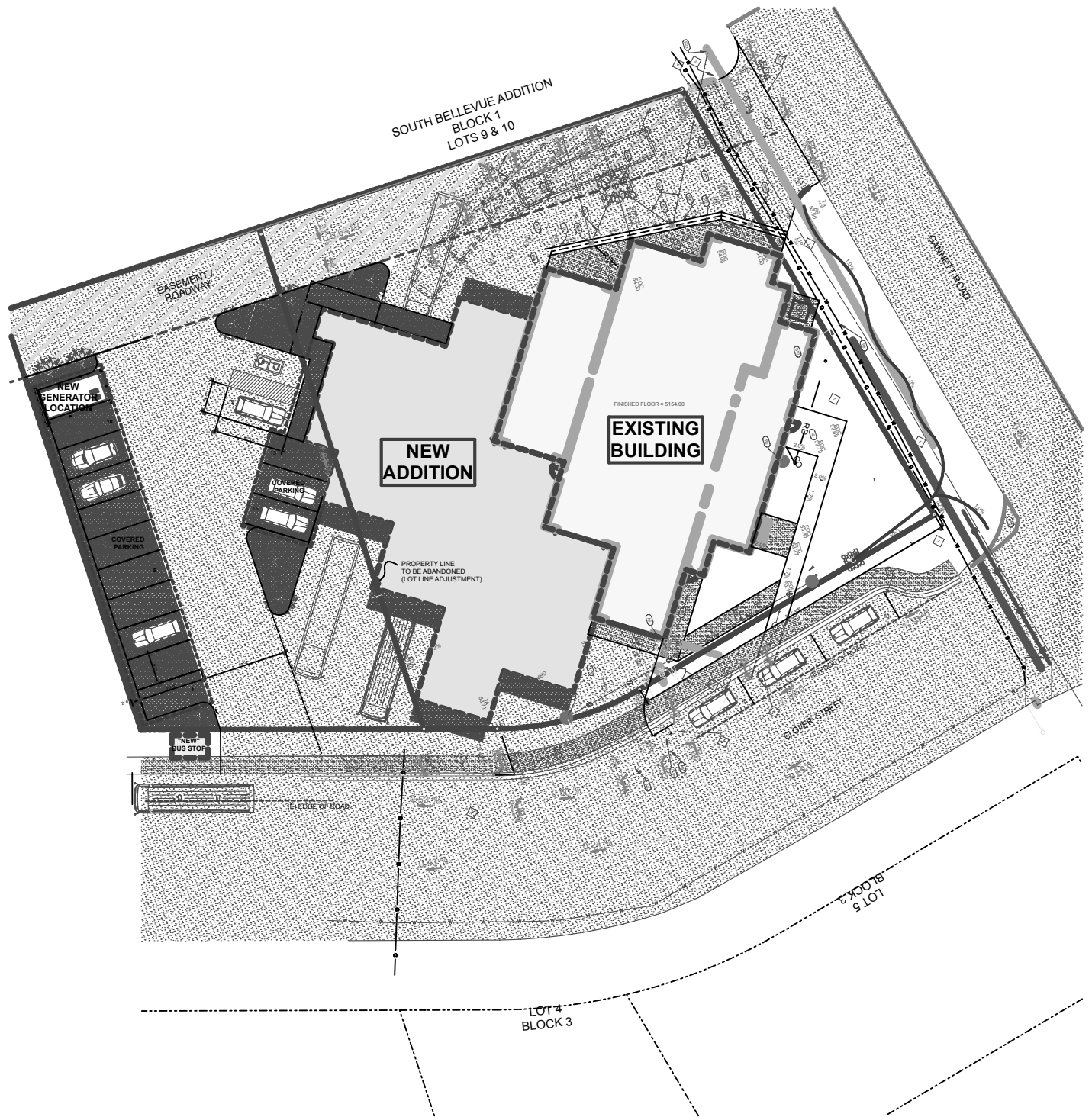
Sincerely,



Jolyon H. Sawrey, Architect/Land Planner



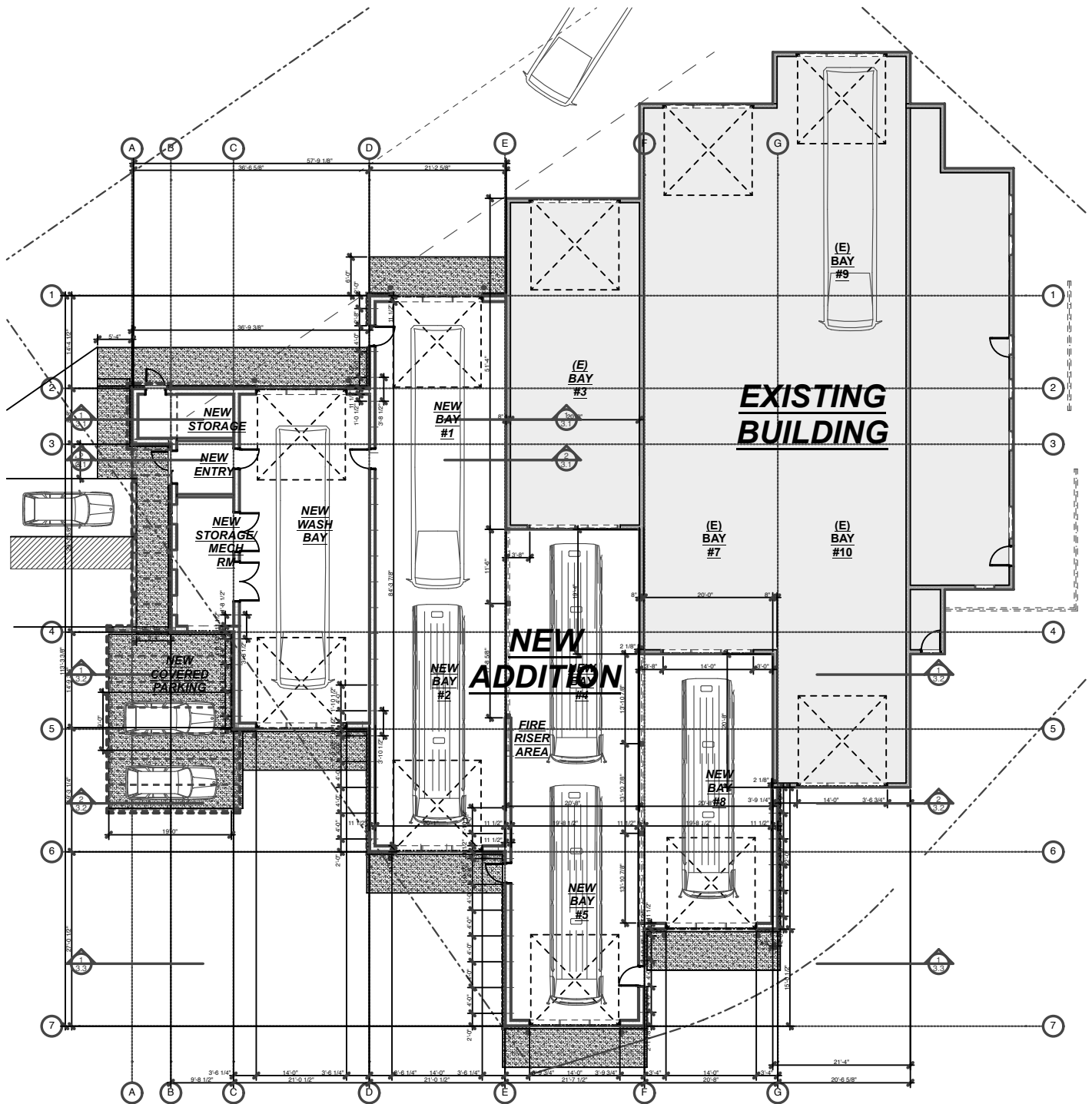
# NEW ADDITION



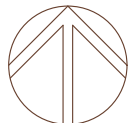
|                             |                  |
|-----------------------------|------------------|
| <b>EXISTING BLDG</b>        |                  |
| MAIN LEVEL                  | 6,368 SF         |
| UPPER LEVEL                 | 988 SF           |
| SUBTOTAL (EXISTING)         | 7,356 SF         |
| <b>NEW BLDG</b>             | 5,869 SF         |
| <b>TOTAL CONDITIONED SF</b> | <b>13,225 SF</b> |



# NEW ADDITION



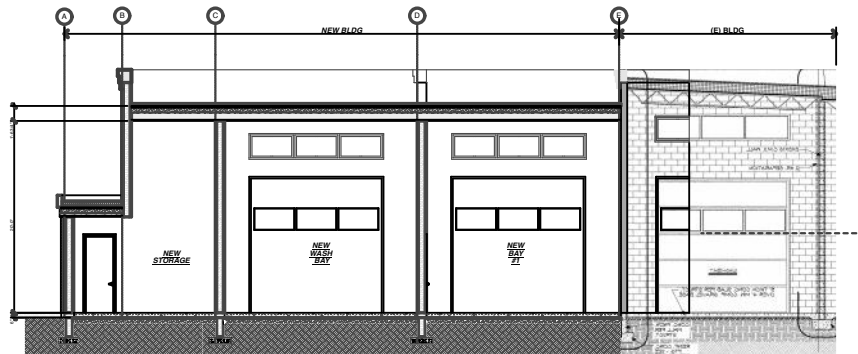
PROJECT NORTH



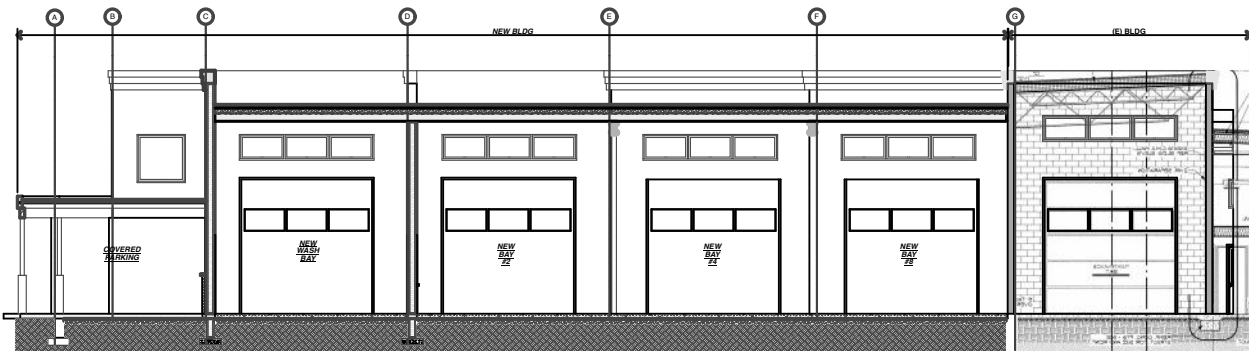


# NEW ADDITION

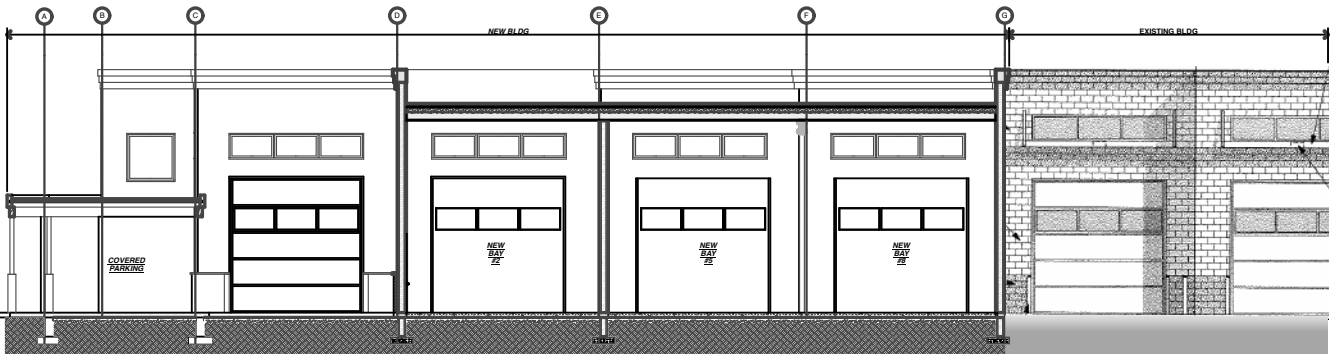
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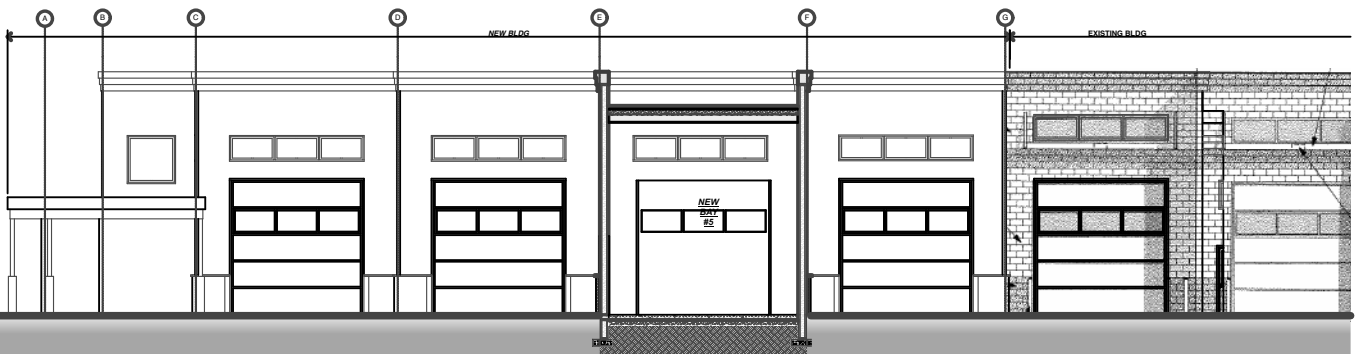
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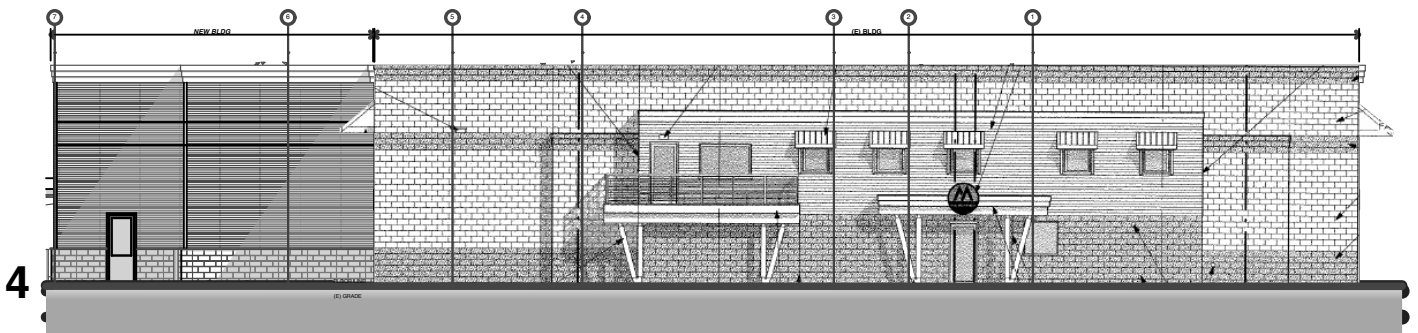
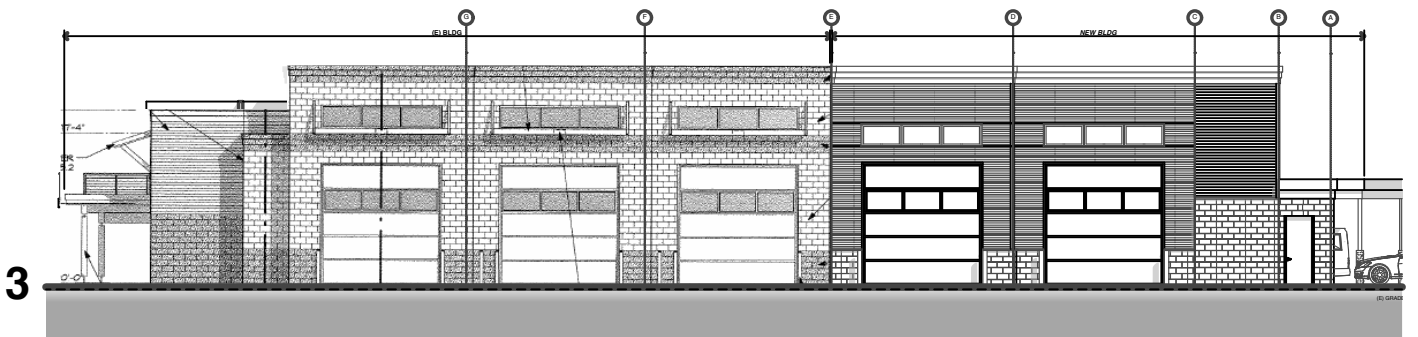
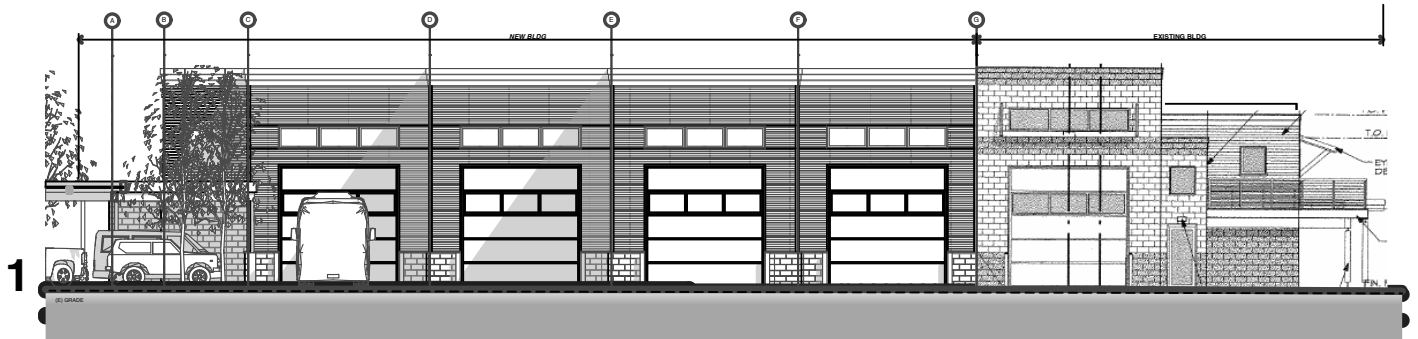


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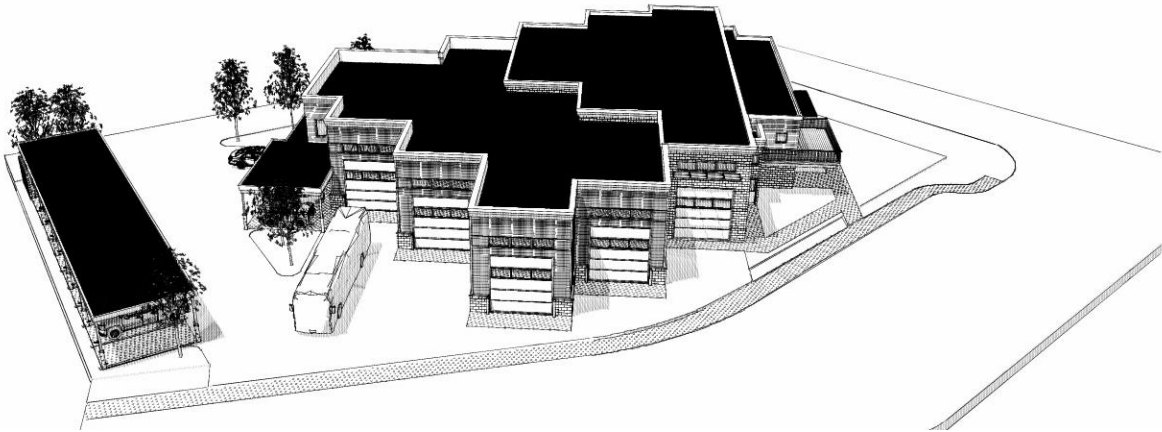
# NEW ADDITION





# NEW ADDITION

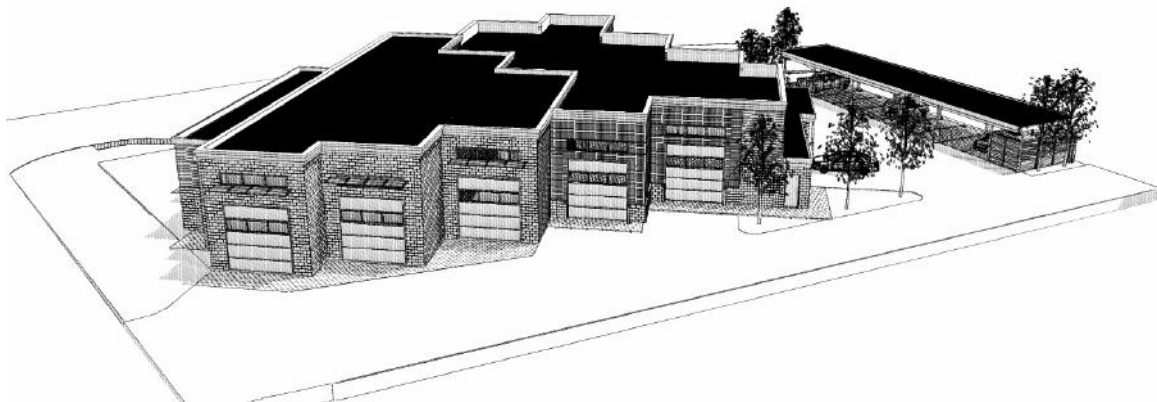
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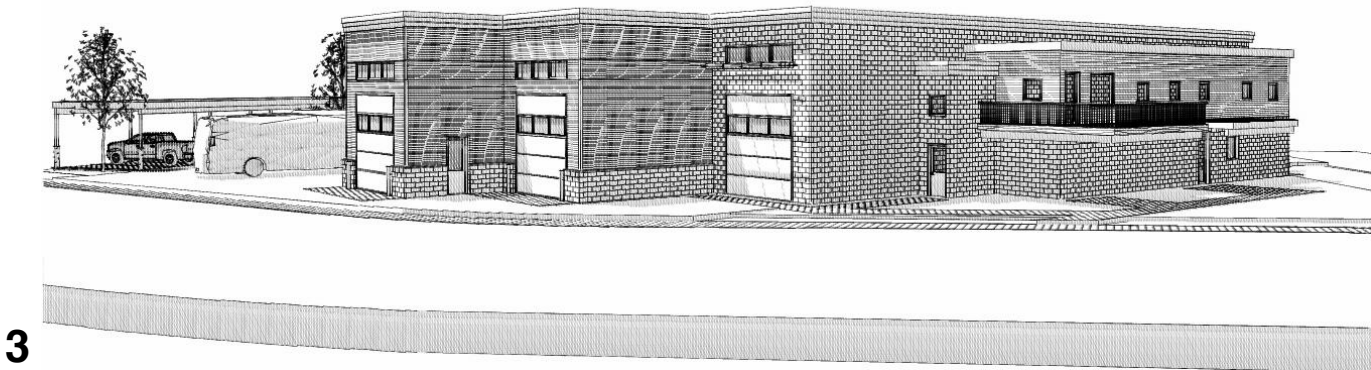
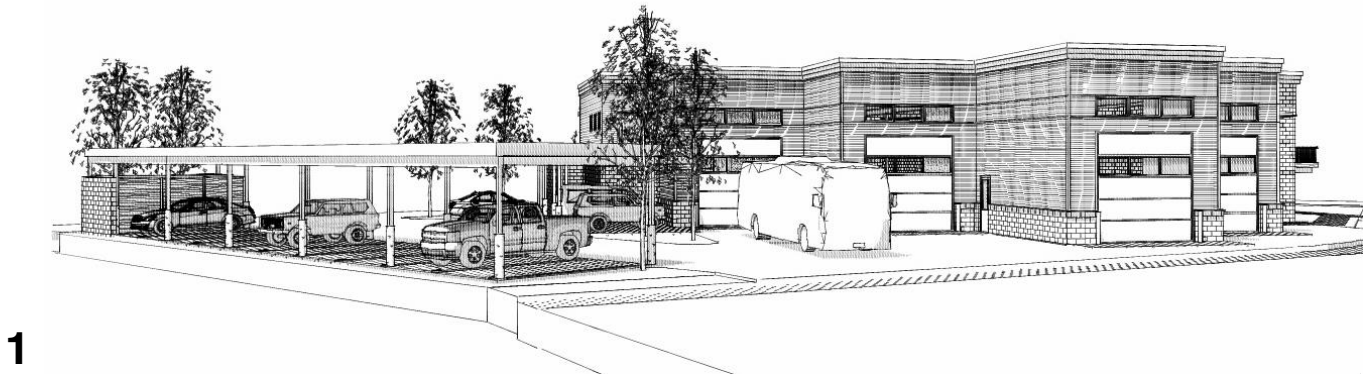
3







# NEW ADDITION





City of Ketchum

|  |
|--|
| <b>Agency Name: Sun Valley Economic Development</b>                                      |
| <b>Project Name: FY24 Funding Request</b>  |
| <b>Contact Person: Harry Griffith</b>  |
| <b>Address: POB 3893 Ketchum, ID 83340</b>   |
| <b>Email: <a href="mailto:harry@sunvalleyeconomy.org">harry@sunvalleyeconomy.org</a></b> |
| <b>Phone Number: 208-721-7847</b>  |

Please provide the information requested below and return via email to [aswindley@ketchumidaho.org](mailto:aswindley@ketchumidaho.org) by end of day, **Friday, April 21, 2023**.

- City Council’s Budget Strategic Session will be on Monday, June 26, 2023 from 9-1 pm (to be confirmed/agenda to follow)
- The public hearing will be on July 17<sup>th</sup>, with the readings as follows:
  - 1<sup>st</sup> – August 7<sup>st</sup> | 2<sup>nd</sup> – August 21 | 3<sup>rd</sup> – September 5<sup>th</sup>

Feel free to expand the text fields. Supporting documents or any additional information for consideration are welcome as attachments.

If any of the below items do not apply to your request, please indicate with N/A.

- 
1. Amount requested for fiscal year 2024: \$ 15,000\_\_\_\_\_
  2. What percentage of your overall budget does the requested amount represent? 7\_\_\_ %  
Please submit a budget sheet for FY2022 and FY2023 that shows overall revenue and expenditures.
  3. How would your program or project be impacted if it did not receive funding from the City or if funding were reduced? (Expand the box as needed or submit separately.)

Access to grant dollars from the Idaho Dept. of Commerce Rural ED Grant program would not be possible, and projected funding from the five other Blaine Co municipalities would be very difficult unless the City demonstrated leadership through this budget request. With the largest business community and employer base, Ketchum’s continued support is critical. In order to leverage more than the projected \$55k in Blaine Co. non-Ketchum public sector and \$60k in private sector funding, the City contribution plays a pivotal “key contributor” role.

4. If you received funds from the City in fiscal year 2023, please provide specific examples of how those funds were used to benefit the community. (Expand the box as needed or submit separately.)

1. Growth/expansion of the Sun Valley Culinary Institute programs & staff
2. \$25k grant recipient for Talent Pipeline Management needs and implementation assessment
3. Participation in Wood River Early Learning Collaborative
4. Delivery of economic data and analyses to inform public & private decision-making
5. Guidance to businesses on accessing external capital, succession planning and business plans.

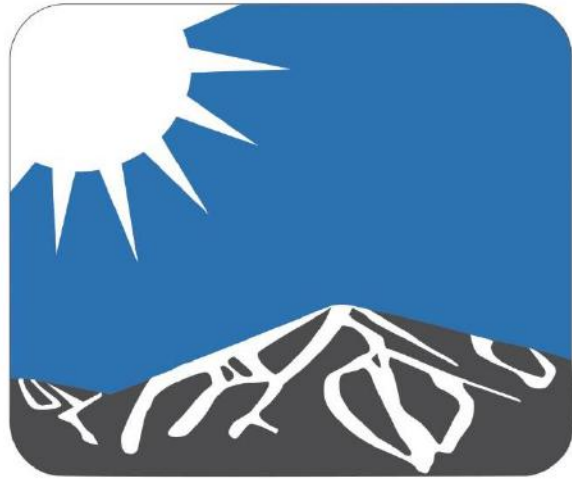
An updated ROI calculation based on methodology used by other leading Idaho ED organization is attached.

5. If you receive funds from the City in fiscal year 2024, please provide specific goals set by your organization. (Expand the box as needed or submit separately.)

SVED delivers projects and programs that create economic value for Ketchum through:

1. More Jobs: Retain existing and attract new businesses
2. Improved Sales: Increase business traffic & reduce seasonality
3. Better Decision Making: Provide timely data & analysis on the local economy
4. Removing Obstacles: Improve the local business environment
5. Delivering Significant ROI: real and positive community-wide impact from sponsored projects & programs

A strategic plan and performance metrics for SVED's current fiscal year is attached.



**SUN VALLEY  
ECONOMIC  
DEVELOPMENT**

# SVED 2023 Strategic Plan

APPROVED

# 2023 Action Plan - Framework

| Performance Objective Number | Action Plan Category                                      | Strategic Categories    |
|------------------------------|---|-------------------------|
| 1                            | Business Attraction, Expansion, Retention and/or Creation | BUSINESS +              |
| 2                            |   | HOUSING & ACCOMMODATION |
| 3                            |   | INFRASTRUCTURE          |
| 4                            |   | WORKFORCE               |
| 5                            | Place Making  | RECREATION              |
| 6                            |   | EVENTS                  |
| 7                            | Training  | PROFESSIONAL            |
| 8                            |   | OTHER                   |
| 9                            | Other   | MEMBERSHIP              |
| 10                           |   | FINANCIAL               |
| 11                           |   | ORGANIZATIONAL          |

# Strategic Plan - Business Attraction, Creation, Expansion & Retention

|   | Potential Strategy   | Potential Tactics/Projects   | Priority/<br>Weight<br>(3=Hi) | Potential Targets   |
|---|--|--|-------------------------------|---|
| 1 | Attract & recruit specific/<br>focused relocation leads        | Food & Beverage services<br>Small professional offices<br>Outdoor recreation startups                        | 3                             | New/existing restaurants/brands<br>Professional, PE, VCs, etc.<br>Ski, bike, etc              |
| 2 | Respond to Commerce RFPs                                       | As needed  | 2                             | Smaller low-infrastructure co's   |
| 3 | Solicit & draft Idaho<br>incentive/other grant<br>applications | Tax Reimbursement Incentive (TRI)<br>Property Tax Exemption (PTE)<br>Advantage, STEP & other                 | 3                             | SUN FBO 2, etc<br>Steadfast Prop, etc.  |
| 4 | Regular outreach to local<br>businesses and organizations      | Meetings & phone calls<br>Succession planning  | 3                             | Commerce 75 list, minority business<br>Aging business owners                                  |
| 5 | Provide access to external<br>funding sources                  | SBA program applications<br>BBB grant applications<br>Other agency applications<br>Local grant applications  | 3                             | SBA loan application candidates<br>Seminars & grant support<br>Advise on other grant programs |
| 6 | Community education &<br>advocacy                              | Prepare periodic economic analyses<br>Publish membership newsletters<br>Advocate on critical business issues | 3                             | Quarterly issuance<br>Monthly issuance<br>Regultry issues, LOT, new technology                |

# Strategic Plan - Housing/Accommodation & Infrastructure

|   | Potential Strategy                     | Potential Tactics/Projects   | Priority/<br>Weight<br>(3=Hi) | Potential Targets   |
|---|--|--|-------------------------------|---|
| 1 | Community Education & Advocacy         | Affordable, Middle Income, Professional Multi-family, Tiny Home, other<br>Regulatory policy changes<br>Increase supply incentives<br>LOT for housing | 3                             | Analysis, tracking & reporting<br>Steadfast, ARCH, other<br>Height, density, other zoning policies<br>Property Tax Exemption improvement<br>Analysis for ballot measure |
| 2 | Increase Accessible Rental Options     | Long-term rental incentive policies<br>Short Term Rental market analysis   | 2                             | Rent rates, residency restrictions<br>Incentivize ST>LT rental conversion   |
| 3 | Expand Accommodation & Lodging Options | Hotel projects<br>Support WR Tourism & Lodging Coalitions  | 2                             | Marriott Signature, Harriman, etc<br>ExCo participation & data analysis   |
| 4 | Expand Sustainability Infrastructure   | Sustainability Committee participation<br>Baldy Forest Health participation<br>Identify & share grant opportunities                                  | 2                             | Support lead organization efforts   |
| 5 | Improve Transportation Systems         | Increase SUN access & capabilities<br>Improve Commuting/Public Transit   | 1                             | Support lead organization efforts   |

# Strategic Plan - Workforce

|   | Potential Strategy                | Potential Tactics/Projects  | Priority/<br>Weight<br>(3=Hi) | Potential Targets   |
|---|-----------------------------------|---|-------------------------------|---|
| 1 | Improve Vocational Pathways       | Leverage TPM® infrastructure<br>Build Apprenticeship programs<br>Create Internship/other programs | 3                             | Inventory business needs<br>SV Culinary Institute, Const/Trades<br>Engage local educators & NFPs        |
| 2 | Expand Childcare Options          | Increase existing capacity<br>Develop new capacity  | 2                             | Early Youth Educational committee<br>participation  |
| 3 | Attract Talent                    | Quality of Place marketing<br>Remote worker marketing<br>Corporate event leverage                 | 1                             | New QOP metrics & campaign<br>Friends & family, trailing spouses, etc<br>Enhance experiences & exposure |
| 4 | Community Education &<br>Advocacy | Living wage/ALICE analysis<br>Labor statistics analysis   | 1                             | Support lead organization efforts<br>Analyze workforce gaps   |



# Strategic Plan - Place Making/Training/Other

|   | Potential Strategy                           | Potential Tactics/Projects   | Priority/<br>Weight<br>(3=Hi) | Potential Targets  |
|---|--|--|-------------------------------|--|
| 1 | Increase recreational assets & opportunities | Grow Sun Valley Culinary Institute<br>Baldy Forest Health participation<br>Develop new RV parks  | 3                             | Increase BCSD & rest. engagement<br>Private land match applications<br>Parcel advocacy         |
| 2 | Deliver SVED Community Events                | Conduct 1-3 Forums and/or Summit<br>Implement social media program                               | 3                             | Keynote speakers, vibrant themes<br>LinkedIn, etc  |
| 3 | Improve SVED team skills & influence         | Increased IEDA engagement<br>RIVDA Loan Board participation                                      | 2                             | Participate in Legislative committee<br>Conduct SBA regional loan reviews                      |
| 4 | Expand Membership rooster                    | Improve member value proposition<br>Sustain participating membership<br>Broadcast SVED successes | 3                             | Adjust membership benefits<br>Achieve 75 business outreach target<br>ROI methodology           |
| 5 | Maintain/improve Financial Performance       | Optimize P&L performance<br>Secure additional grants<br>Optimize EIDL loan                       | 3                             | Positive Summit & overall P&L<br>iWDC/other program admin. fees<br>Secure incremental interest |
| 6 | Optimize organizational Structure            | Evaluate collaboration alternatives<br>Refresh Board<br>Access additional work capacity          | 3                             | Other NFPs<br>Diversity & new blood<br>Board volunteers, interns, othe                         |

# SVED 2023 Performance Criteria

| ANNUAL PERFORMANCE CRITERIA (DRAFT) |  |  |                          |                     |     |
|-------------------------------------|--|--|--------------------------|---------------------|-----|
| Performance Objective Number        | Action Plan Category                       | Performance Criteria/Assessment  | Target Date for Delivery | Weight (1=lo, 3=hi) | %   |
| 1                                   | Business Attraction, Retention & Expansion | Attract & recruit businesses for relocation based on targeted criteria such as industry, scale, local impacts & doability; support with provision of timely advise/ data | 30-Dec-23                | 3                   | 13% |
| 2                                   |  | Advocate for and/or support five (5) local businesses with economic development objectives and/or with government incentive programs.                                    | 30-Dec-23                | 3                   | 13% |
| 3                                   |  | Develop/support workforce housing project implementation   | 30-Dec-23                | 3                   | 13% |
| 4                                   |  | Participate in five (5) tourism/hospitality-related expansion activites/programs   | 30-Dec-23                | 2                   | 8%  |
| 5                                   |  | Support expansion of professional & other programs at Sun Valley Culinary Institute  | 30-Dec-23                | 2                   | 8%  |
| 6                                   | Place Making                               | Provide strategic and/or analytical support to three (3) community events, organizations and/or networks   | 30-Dec-23                | 1                   | 4%  |
| 7                                   |  | Deliver three (3) community educational events   | 30-Nov-23                | 2                   | 8%  |
| 8                                   |  | Conduct a minimum of six (6) annual conversations with each local government/representative  | 30-Dec-23                | 2                   | 8%  |
| 9                                   | Training                                   | Particpate in eight (8) community economic development seminars, conferences, networking, webinar and/or other events  | 30-Dec-23                | 1                   | 4%  |
| 10                                  | Other                                      | Outreach to eight (8) local businesses/organizations per month   | 30-Dec-23                | 3                   | 13% |
| 11                                  |  | Secure seven (7) new or lapsed members, and maintain YE membership of 75   | 30-Dec-23                | 2                   | 8%  |
| 12                                  |  | Maintain three (3) year ROI of at least \$5 delivered for each \$1 invested by community   | 30-Dec-23                | 3                   | 13% |
| 13                                  |  | Deliver positive YE net operating income   | 30-Dec-23                | 3                   | 13% |

**Sun Valley Economic Development, Inc.**  
**FY 2022 ACTUALS**  
 January - December 2022

|                               | FY22              |                   |
|-------------------------------|-------------------|-------------------|
|                               | Actual            | Budget            |
| <b>Income</b>                 |                   |                   |
| <b>Income</b>                 |                   |                   |
| <b>Events</b>                 |                   |                   |
| <b>Summit</b>                 |                   |                   |
| Registrations                 | 5,175             | 7,500             |
| Sponsorships                  | 2,100             | 7,500             |
| <b>Total Summit</b>           | <b>\$ 7,275</b>   | <b>\$ 15,000</b>  |
| <b>Total Events</b>           | <b>\$ 7,275</b>   | <b>\$ 15,000</b>  |
| <b>Grant Income</b>           |                   |                   |
| Idaho Power                   |                   | 2,500             |
| IWDC Grant Incoe (Restricted) | 3,125             |                   |
| Other Grant Income            | 1,000             |                   |
| State Dept of Commerce        | 27,200            | 24,150            |
| <b>Total Grant Income</b>     | <b>\$ 31,325</b>  | <b>\$ 26,650</b>  |
| <b>Private Sector</b>         |                   |                   |
| Membership                    | 51,150            | 40,000            |
| <b>Total Private Sector</b>   | <b>\$ 51,150</b>  | <b>\$ 40,000</b>  |
| <b>Public Sector</b>          |                   |                   |
| Blaine County                 |                   | 30,000            |
| Hailey                        | 3,000             | 4,000             |
| Ketchum                       | 10,000            | 10,000            |
| Kura                          | 15,000            | 15,000            |
| Sun Valley                    | 7,500             | 8,500             |
| <b>Total Public Sector</b>    | <b>\$ 35,500</b>  | <b>\$ 67,500</b>  |
| <b>Total Income</b>           | <b>\$ 125,250</b> | <b>\$ 149,150</b> |
| Interest Income               | 5                 | 12                |
| z In Kind Revenue & Services  | 15,800            | 15,000            |
| <b>Total Income</b>           | <b>\$ 141,055</b> | <b>\$ 164,162</b> |
| <b>Gross Profit</b>           | <b>\$ 141,055</b> | <b>\$ 164,162</b> |
| <b>Expenses</b>               |                   |                   |
| <b>Expenses</b>               |                   |                   |
| <b>Project Expenses</b>       |                   |                   |
| Forums & Meetings             | 0                 |                   |
| Incubation                    |                   |                   |
| Culinary                      | 1,000             |                   |
| <b>Total Incubation</b>       | <b>\$ 1,000</b>   | <b>\$ 0</b>       |
| <b>Total Project Expenses</b> | <b>\$ 1,000</b>   | <b>\$ 0</b>       |
| <b>Total Expenses</b>         | <b>\$ 1,000</b>   | <b>\$ 0</b>       |
| <b>Office Administration</b>  |                   |                   |
| Accounting                    |                   |                   |

Late Receipt; included in 2023 financials

|                                       |                   |                   |
|---------------------------------------|-------------------|-------------------|
| General Accounting                    | 4,223             | 3,600             |
| Tax Preparation                       | 1,077             | 1,200             |
| <b>Total Accounting</b>               | <b>\$ 5,299</b>   | <b>\$ 4,800</b>   |
| Bank Costs                            | 855               | 600               |
| Dues & Subscriptions                  | 759               | 350               |
| Other Fees & Service                  | 2,687             | 1,700             |
| <b>Total Office Administration</b>    | <b>\$ 9,601</b>   | <b>\$ 7,450</b>   |
| <b>Operating Expenses</b>             |                   |                   |
| <b>Compensation</b>                   |                   |                   |
| <b>Executive Director</b>             |                   |                   |
| Base                                  | 100,000           | 98,663            |
| Bonus                                 | 8,530             | 9,733             |
| <b>Total Executive Director</b>       | <b>\$ 108,530</b> | <b>\$ 108,396</b> |
| <b>Total Compensation</b>             | <b>\$ 108,530</b> | <b>\$ 108,396</b> |
| Consulting                            | 7,209             | 8,000             |
| Marketing                             | 5,806             | 5,500             |
| Professional Fees                     |                   | 200               |
| Training                              | 535               | 500               |
| Travel, Meals & Entertainment Expense | 5,665             | 5,000             |
| Web Site                              | 390               | 1,000             |
| <b>Total Operating Expenses</b>       | <b>\$ 128,135</b> | <b>\$ 128,596</b> |
| Uncategorized Expense                 |                   | 535               |
| <b>Total Expenses</b>                 | <b>\$ 138,737</b> | <b>\$ 136,581</b> |
| <b>Net Operating Income</b>           | <b>\$ 2,319</b>   | <b>\$ 27,581</b>  |
| <b>Other Expenses</b>                 |                   |                   |
| In-Kind Revenue & Services            | 15,800            | 15,000            |
| Loans Repayment & Miscellaneous       | 0                 | 1,905             |
| <b>Total Other Expenses</b>           | <b>\$ 15,800</b>  | <b>\$ 16,905</b>  |
| <b>Net Other Income</b>               | <b>\$ -15,800</b> | <b>\$ -16,905</b> |
| <b>Net Income</b>                     | <b>\$ -13,481</b> | <b>\$ 10,676</b>  |

Thursday, Feb 09, 2023 12:03:40 PM GMT-8 - Accrual Basis

**Sun Valley Economic Development, Inc.**  
**FY 2023 Budget APPROVED**  
 January - December

|   | <b>Approved<br/>FY23<br/>Budget</b> |
|---|-------------------------------------|
| <b>Income</b>                           |                                     |
| <b>Income</b>                           |                                     |
| <b>Events</b>                           |                                     |
| <b>Summit</b>                           |                                     |
| Registrations                           | \$ 2,000                            |
| Sponsorships                            | \$ 7,500                            |
| <b>Total Summit</b>                     | <b>\$ 9,500</b>                     |
| <b>Total Events</b>                     | <b>\$ 9,500</b>                     |
| <b>Grant Income</b>                     |                                     |
| <b>Idaho Power</b>                      |                                     |
| IWDC Grant Incoe (Restricted)           | \$ 21,875                           |
| Other Grant Income                      | \$ 1,000                            |
| State Dept of Commerce                  | \$ 24,100                           |
| <b>Total Grant Income</b>               | <b>\$ 46,975</b>                    |
| <b>Private Sector</b>                   |                                     |
| <b>Membership</b>                       | \$ 60,000                           |
| <b>Total Private Sector</b>             | <b>\$ 60,000</b>                    |
| <b>Public Sector</b>                    | \$ -                                |
| <b>Blaine County</b>                    | \$ 55,000                           |
| <b>Hailey</b>                           | \$ 3,000                            |
| <b>Ketchum</b>                          | \$ 15,000                           |
| <b>Kura</b>                             | \$ 5,000                            |
| <b>Sun Valley</b>                       | \$ 6,500                            |
| <b>Total Public Sector</b>              | <b>\$ 84,500</b>                    |
| <b>Total Income</b>                     | <b>\$ 200,975</b>                   |
| <b>Interest Income</b>                  | \$ 2,800                            |
| <b>z In Kind Revenue &amp; Services</b> | \$ 18,000                           |
| <b>Total Income</b>                     | <b>\$ 221,775</b>                   |
| <b>Gross Profit</b>                     | <b>\$ 221,775</b>                   |
| <b>Expenses</b>                         |                                     |
| <b>Expenses</b>                         |                                     |
| <b>Project Expenses</b>                 |                                     |
| <b>Forums &amp; Meetings</b>            | \$ 10,000                           |
| <b>Incubation</b>                       |                                     |
| Culinary                                | \$ 1,000                            |
| <b>Total Incubation</b>                 | <b>\$ 1,000</b>                     |
| <b>Total Project Expenses</b>           | <b>\$ 11,000</b>                    |
| <b>Total Expenses</b>                   | <b>\$ 11,000</b>                    |
| <b>Office Administration</b>            | \$ -                                |
| <b>Accounting</b>                       |                                     |

|                                       |                   |
|---------------------------------------|-------------------|
| General Accounting                    | \$ 5,000          |
| Tax Preparation                       | \$ 1,500          |
| <b>Total Accounting</b>               | <b>\$ 6,500</b>   |
| Bank Costs                            | \$ 900            |
| Dues & Subscriptions                  | \$ 1,000          |
| Other Fees & Service                  | \$ 3,000          |
| <b>Total Office Administration</b>    | <b>\$ 24,400</b>  |
| <b>Operating Expenses</b>             |                   |
| Compensation                          |                   |
| Executive Director                    |                   |
| Base                                  | \$ 100,000        |
| Bonus                                 | \$ 10,000         |
| <b>Total Executive Director</b>       | <b>\$ 110,000</b> |
| <b>Total Compensation</b>             | <b>\$ 110,000</b> |
| Consulting                            | \$ 29,875         |
| Marketing                             | \$ 10,000         |
| Professional Fees                     | \$ 200            |
| Training                              | \$ 800            |
| Travel, Meals & Entertainment Expense | \$ 5,300          |
| Web Site                              | \$ 1,600          |
| <b>Total Operating Expenses</b>       | <b>\$ 157,775</b> |
| Uncategorized Expense                 | \$ -              |
| <b>Total Expenses</b>                 | <b>\$ 193,175</b> |
| <b>Net Operating Income</b>           | <b>\$ 28,600</b>  |
| <b>Other Expenses</b>                 |                   |
| In-Kind Revenue & Services            | \$ 18,000         |
| Loans Repayment & Miscellaneous       | \$ 4,572          |
| <b>Total Other Expenses</b>           | <b>\$ 22,572</b>  |
| <b>Net Other Income</b>               | <b>\$ 6,028</b>   |
| <b>Net Income</b>                     | <b>\$ 6,028</b>   |

Thursday, Feb 09, 2023 12:03:40 PM GMT-8 - Accrual Basis



# City Council | Budget Workshop

June 26, 2023



## Agenda

- FY24 Overview
  - General Fund
  - Local Option Tax
  - Other Funds
  - Capital Improvement Plan
- Department Presentations
- Contractual Partner Presentations
- Feedback from Council and Preliminary Motions
- Adjournment

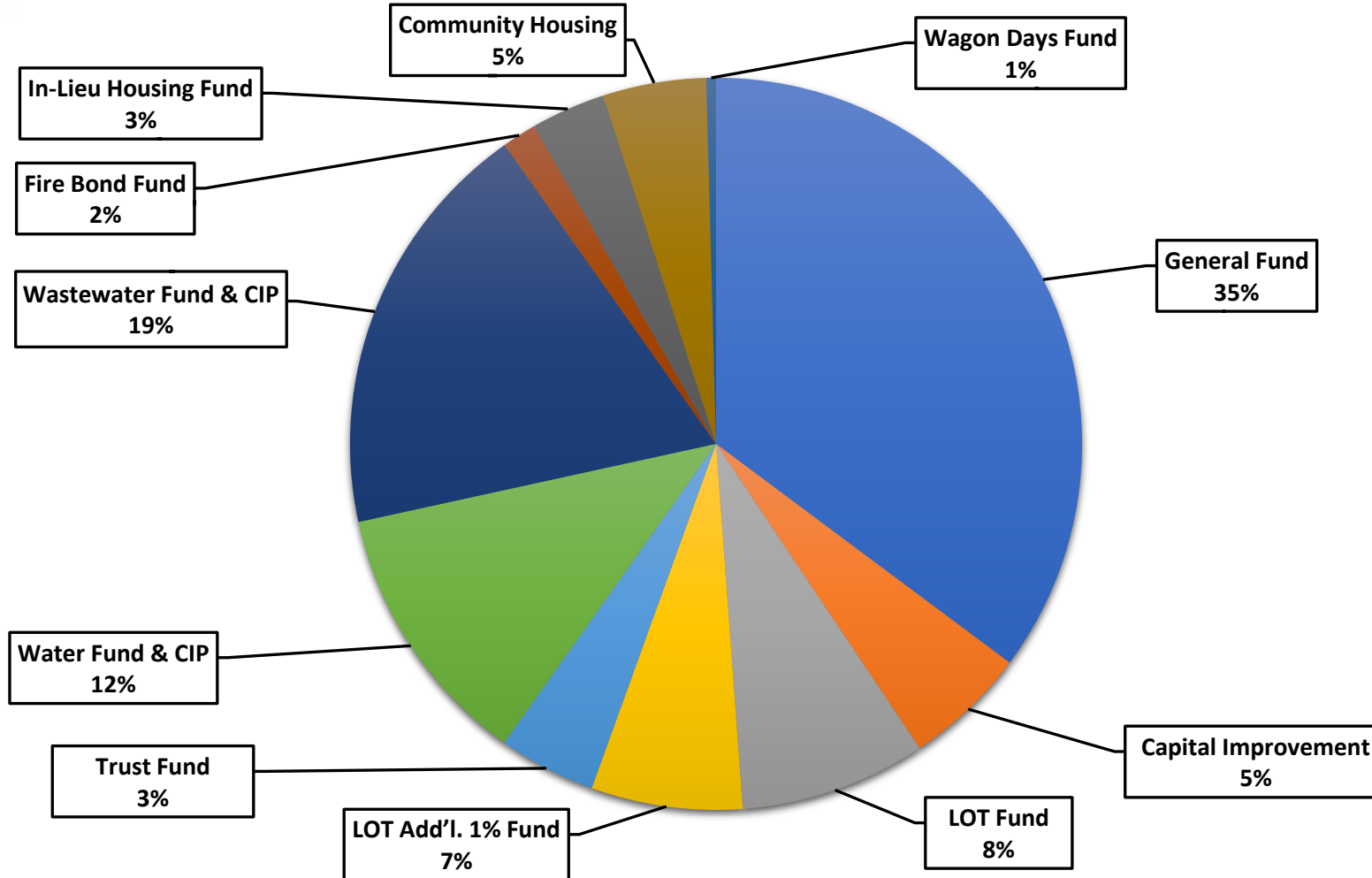




# Fiscal Year 2024



# Total Budget Overview - \$40,146,618



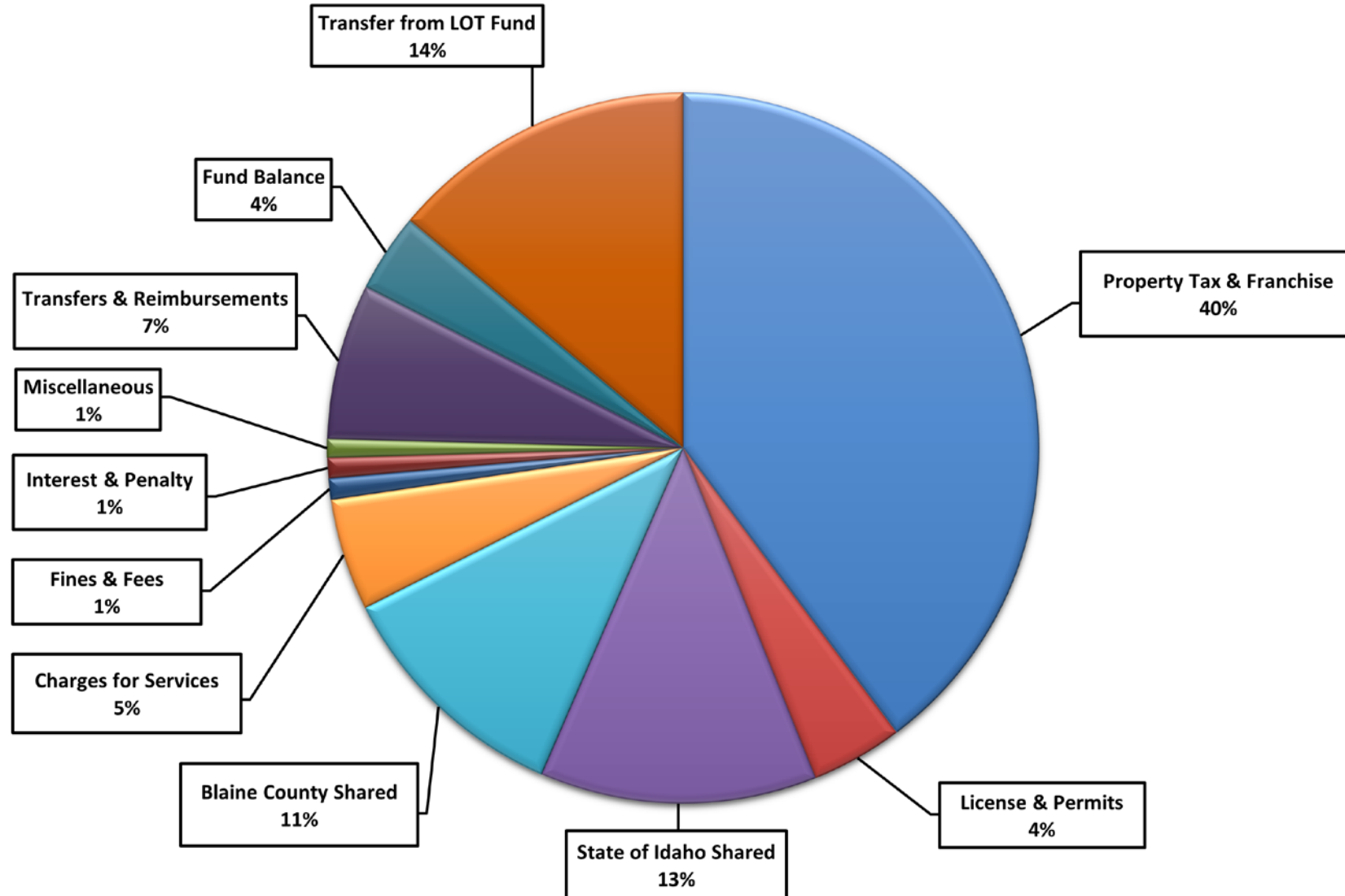


# General Fund

(page 4)



City of Ketchum | Budget Workshop  
**FY24 General Fund Resources**





## FY24 Revenue Changes to General Fund

### Miscellaneous Material Changes

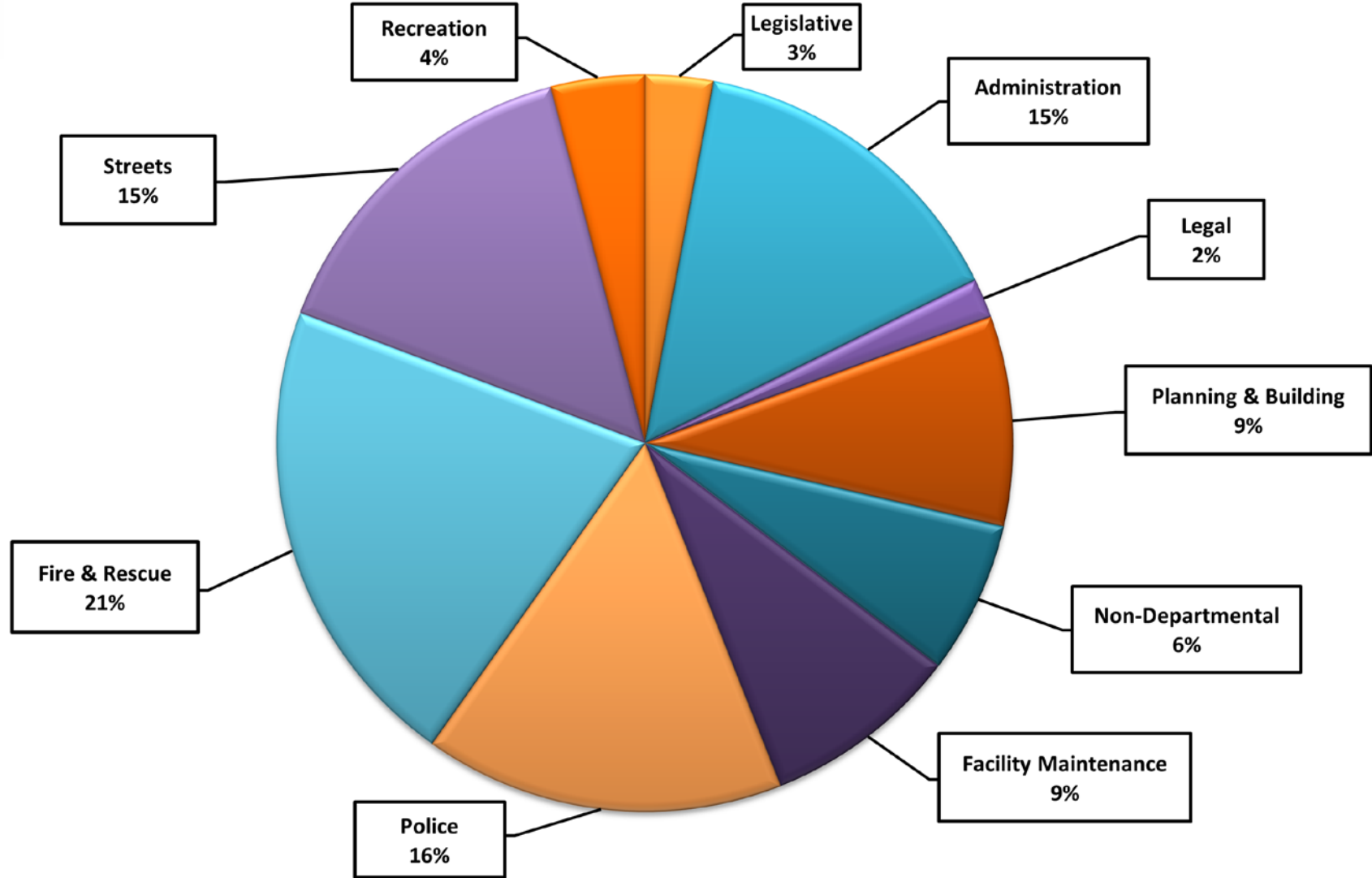
- State shared ↑ \$ 358,325
- Transfer from LOT (Fire & Police) ↑ \$ 100,000
- STR licenses Rate ↑ \$ 130,000

### Property Tax

- Forecast assumes 3% increase ↑ \$ 196,788



City of Ketchum | Budget Workshop  
**FY24 General Fund Expenses**





## Big Picture Issues

- Inflationary costs: utilities (Idaho Power – 8.5%)
- Employee compensation/benefits
  - Increase in health insurance
    - Initial forecast assumed 10% for FY24 - recently notified it will be closer to 6.1%
- LOT passing (.5% for Housing) – setting initial priorities
- Local match for Mountain Rides federal grant
- Lack of dedicated funding source for CIP



## FY24 General Fund Expense Overview

### Operating Expenses (policy decision)

- Employee Compensation
  - Proposed base compensation increase – 3%
  - Proposed tiered one-time compensation – 3%
  - Address wage compression for specific positions – \$50,000
    - (vs. \$35,000 in FY 2023)
- One new full-time position
  - Administration Department
- Blaine County Sheriff – contract changed to 3% salary increases





# Local Option Tax Fund

Original

1% for Air/Housing

(page 30)

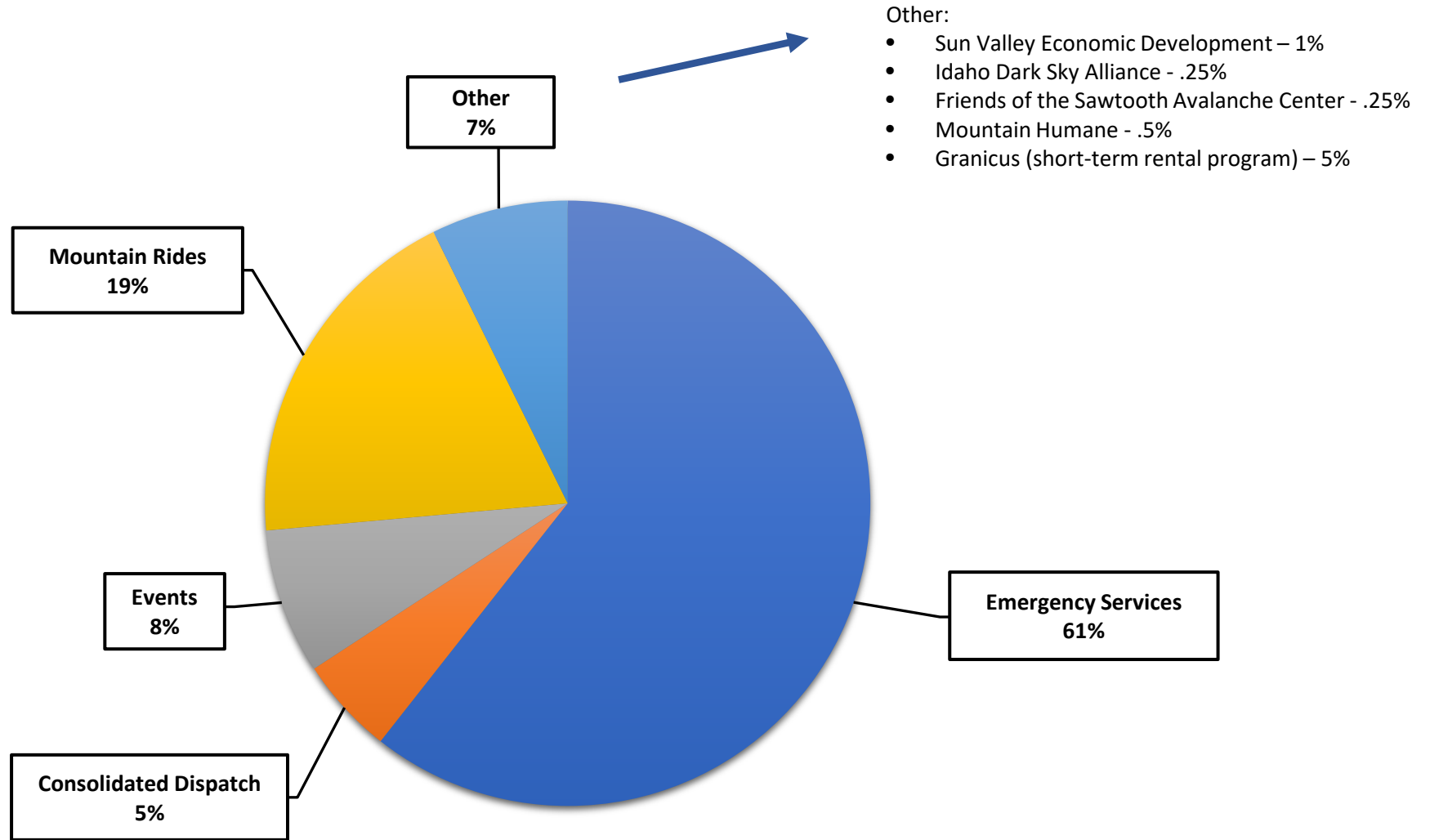


## Revenue Changes to General Fund | Original Local Option Tax

| Historical Context | Budget                   | Actuals                       |
|--------------------|--------------------------|-------------------------------|
| FY21               | \$2,400,000              | \$3,391,025                   |
| FY22               | \$2,400,000              | \$3,784,297                   |
| FY23               | \$3,637,935<br>(amended) | \$2,585,944<br>(as of May 31) |
| Fiscal Year 2024   | Base                     | One-Time                      |
| FY24               | \$3,299,890              | \$191,578                     |



City of Ketchum | Budget Workshop  
**Local Option Tax Expenses**





## Original Local Option Tax Expenses

|                         | FY23                  | FY24                  |
|-------------------------|-----------------------|-----------------------|
| Emergency Services      | \$1,900,000           | \$2,000,000           |
| Mountain Rides          | \$527,000 + \$242,000 | \$631,000 + \$165,000 |
| Events                  | \$85,000              | \$85,000              |
| Consolidated Dispatch   | \$166,403             | \$171,395             |
| SVED                    | \$15,000              | \$15,000              |
| Idaho Dark Sky Alliance | \$2,500               | \$2,500               |
| Avalanche Center        | \$4,000               | \$5,000               |
| Mountain Humane         | \$4,500               | \$4,078               |
| Granicus                | \$21,591              | \$21,591              |
| Visit Sun Valley        | N/A                   | N/A                   |
| Wagon Days              | \$132,250             | \$171,250             |
| Other                   | \$1,000               | \$1,000               |



## Revenue Changes to General Fund | 1% Local Option Tax

| Historical Context | Budget                   | Actuals                       |
|--------------------|--------------------------|-------------------------------|
| FY21               | \$2,406,101              | \$2,847,371                   |
| FY22               | \$2,226,247              | \$3,137,741                   |
| FY23               | \$2,766,247<br>(amended) | \$2,286,169<br>(as of May 31) |
| Fiscal Year 2024   | Base                     |                               |
| FY24               | \$2,682,842              |                               |



# Other Funds

(page 60)



## Other Funds Expenses

|   | <b>FY23</b> | <b>FY24</b> |
|---|-------------|-------------|
| General Obligation Fire Bond              | \$611,769   | \$610,769   |
| General Obligation Fire Construction Bond | \$268,722   | \$0         |
| Wagon Days                                | \$151,550   | \$171,250   |
| In-Lieu Housing                           | \$2,671,256 | \$1,320,000 |



# Capital Improvement Plan

(page 37)





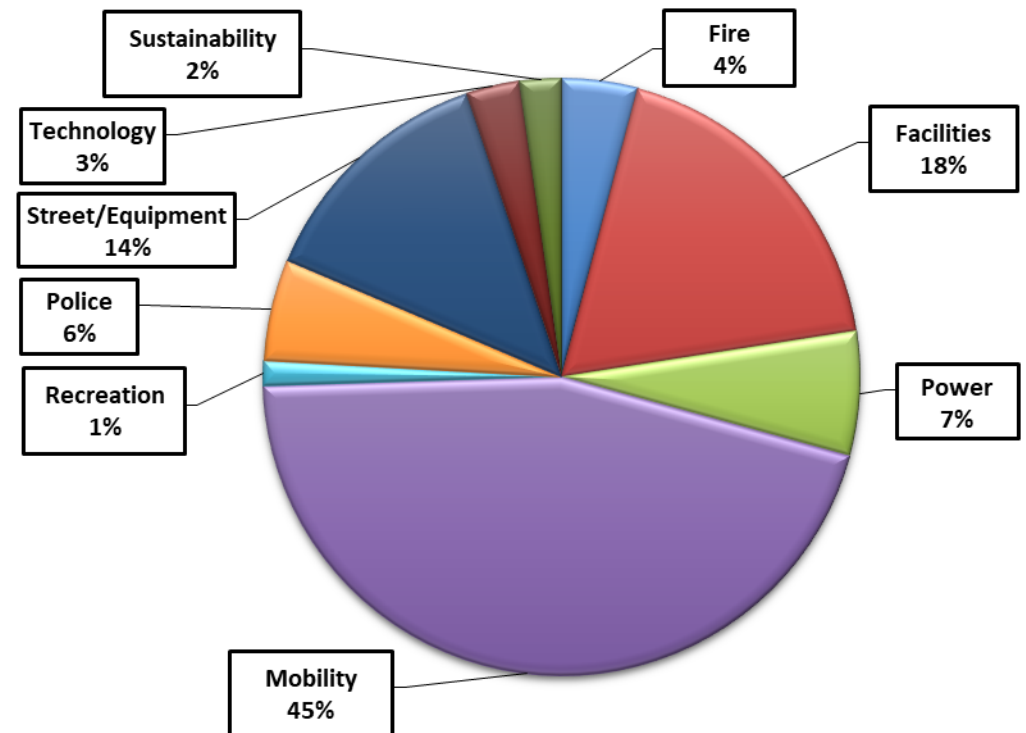
City of Ketchum | Budget Workshop  
**Capital Improvement Plan**

**FY24 Total Proposed Expense: \$2,226,174**

**| Constrained: \$1,719,174**

Since the last presentation, the CIP has been balanced due to:

- Main Street design cost (ITD partial reimbursement)
- ID Power under grounding south of town
- Lease to Purchase option for sweeper:
  - Purchase Price: \$279,476 Delivered
  - 3 Year \$0 Residual Lease: \$100,311 annually
  - 5 Year \$0 Residual Lease: \$64,618 annually
- URA reimbursement on select projects (Main Street, Town Square)





**FY24 Total Expected Revenue** **\$1,924,654**

- FY24 Revenue Sources:
  - Idaho Power Franchise \$ 291,000
  - Use of CIP Carry Over \$ 1,320,000
  - Use of LOT Fund Balance \$ 213,654
  - Police Contract Rebate \$ 100,000
  - KURA reimbursements
    - Main Street project
    - Town Square



# Department Summaries



# Administration Department

(page 11)



2023 Amended Amount: **\$1,794,066**

### Highlights:

- General fund portion related to Public Works Director moved to the Non-Departmental section.
- Professional Services increased due to 10% contract increase with Ketchum Computers.
- Telephone & Communications budget increased due to operating two separate facilities (Fire Station and City Hall).



2024 Proposed: **\$2,078,370**

### Highlights:

- Request for one FTE (Admin Support Position) that would support City Clerk/Business Manager. Partial funding (\$50,000) was identified through altering the current communications contract. Budget request = \$72,000.
- Professional Services increased due to contract increase with Ketchum Computers.



# Legal Services

(page 16)



2023 Amended Amount: **\$244,360** | 2024 Proposed: **\$250,293**

### Highlights:

- 2023 – Assumed a 3% increase in contract with the city attorney.
- 2024 – Assumes a 3% increase in contract with the city attorney.





# Legislative and Executive Department

(page 17)



2023 Amended Amount: **\$383,452** | 2024 Proposed: **\$422,986**

Highlights:

- 2023 – No changes.
- 2024 – Increase in healthcare cost.



# Non-Departmental

(page 28)



2023 Budgeted Amount: **\$1,686,616**

### Highlights:

- One-time allocation compensation increase for employees of \$105,000 and \$35,000 for market adjustments.
- Included one-third (General Fund portion) of the proposed Public Works Director salary.
- Blaine County increase of \$69,215 to the shared Sustainability position over previous year.



2024 Proposed: **\$944,009**

## Highlights:

- Implementation of a 3% base/on-going increases to compensation market of \$50,000, and an additional 3% one-time bonus.
- Included one-third (General Fund portion) of the proposed Public Works Director salary. Due to the unsuccessful recruitment effort, staff is pivoting to recruiting a CIP Project Manager who could be a local contractual resource.
- Draft budget assumes new .5% and County contribution fully funds the Community Housing (City/County) department.



# City/County Housing Department

(page 62)



2023 Budget: **\$1,441,434** | 2024 Requested: **\$1,833,708**

### Hot Topics:

- Does Council want to use General Fund dollars to support housing programs?
- Programs (over) budgeted for:
  - Conversion (L2L) + light preservation incentives - \$ 200,000
  - Conversion (L2L) + light preservation professional services - \$ 100,000
  - Forest Service Park preservation for housing - \$ 300,000
  - Emergency housing - \$ 150,000



# Fire and Rescue Department

(page 13)





2023 Amended Amount: **\$2,868,326**

## Highlights:

- Budget funds include the 2nd year of the labor contract.
- Assumed a 3% revenue increase for ambulance contract. A higher budget request (\$371,062) was submitted to the Ambulance District.
- Reflects new Short Term Rental Fire Inspector position.



2024 Amount Proposed: **\$2,959,407**

## Highlights:

- Funding for the 3rd and final year of the collective labor agreement.
- FY23 interim budget change included two positions to keep up with 49% increase in calls for service over last four years.



## Hot Topics

- Record call volume in the past year, with the busiest winter ever.
- Fire consolidation update.



# Planning and Building Department

(page 19)



## Planning and Building Department

| GENERAL FUND – Planning/Building Revenues |                  |                  |                  |
|---|------------------|------------------|------------------|
|   | FY 2023 Adopted  | FY 2023 Amended  | FY 2024 Proposed |
| Building Plan Check Fees                  | \$130,000        | \$227,500        | \$195,000        |
| Planning Plan Check Fees                  | \$91,000         | \$159,250        | \$136,500        |
| Fire Plan Check Fees                      | \$91,000         | \$159,250        | \$136,500        |
| Charges for Services                      | \$200,000        | \$350,000        | \$300,000        |
| <b>Total</b>                              | <b>\$512,000</b> | <b>\$896,000</b> | <b>\$768,000</b> |

|                      |             |
|----------------------|-------------|
| FY23 original budget | \$256,000   |
| FY23 amended budget  | (\$128,000) |



## 2023 Amended Amount: **\$1,080,116**

### Highlights:

- Increased contract with IDBS to align with revenue projections. The contract is set up to only pay for actual hours completed.
- Requested one-time funds to update the zoning code – a one-time expense – reflected on the General Fund Expenditures chart.
- Added an Associate Planner position.



## 2024 Amount Requested: **\$1,300,052**

### Highlights:

- Increased professional services budget by one-time \$129,500 to fund consulting fees for update to comprehensive plan and land use regulations update.
- Planning and Building Department revenue projections assume a 3% decrease in revenues from FY23.
- Planning fee revenues do not include fee increase assumptions.
- Senior Planner position vacant but funded.



City of Ketchum | Budget Workshop

## Planning and Building Department

### Hot Topics

- Fee updates - 75% or 100% cost recovery.
  - Details attached in packet.





# Police Department

(page 21)



2023 Amended Amount: **\$2,063,870**

## Highlights:

- Implemented similar compensation as the City – 5% increase plus a one-time 4% bonus.



2024 Proposed Amount: **\$2,234,297**

## Highlights:

- Contract request to increase by \$154,373.
- Contract assumes a 6% base adjustment; city financial model assumes 3%.



# Recreation Department

(page 23)



2023 Amended Amount: **\$552,463**

## Highlights:

- Staff changes during 2022 lead to savings via benefits coverage.



## 2024 Proposed Amount: **\$581,518**

### Highlights:

- Procurement of a passenger van for our youth programming.
- Continue to offer the most affordable year-round youth recreation programs in the valley.
- Working with the BCSD on their Hemingway masterplan.
- FY24 budget includes a small increase in professional service to accommodate environmental education through our partner, the ERC.



## Recreation Department - 2023 Fees

|   | COK (2:30-5)    | YMCA (2:30-6) | BCRD (2:30-6) |
|---|-----------------|---------------|---------------|
| <b><u>After School</u></b>                                      |                 |               |               |
| daily   | \$ 12.00        |               |               |
| monthly   | \$ 88.00        | \$ 212.00     | \$ 142.00     |
| year (9 months)   | \$ 630.00       |               |               |
| <br>  |                 |               |               |
|   | COK (8:30-4:30) | YMCA (9-5)    | BCRD (8:30-5) |
| <b><u>Summer Programming</u></b>                                |                 |               |               |
| weekly  | \$ 130.00       | \$ 230.00     | \$ 155.00     |
| 5 weeks   | \$ 460.00       |               |               |
| 10 weeks  | \$ 920.00       |               | \$ 1,503.00   |
| <br>  |                 |               |               |
| <b><u>Supplemental Programming &amp; Out of School Days</u></b> |                 |               |               |
|   | \$ 45.00        | \$ 50.00      | \$ 36.00      |
| <br>  |                 |               |               |
| soccer/hockey/tennis/<br>x-country skiing (4 week programs)     | \$68.00         |               | \$ 70.00      |



# Streets and Facilities Department

(page 26)





Streets 2023 Amended Amount: **\$2,326,537**

Facilities 2023 Amended Amount: **\$1,137,417**

### Highlights:

- Increased fuel and petroleum-related costs to reflect market conditions.
- First year full year of operating and expenses related to management of Warm Springs Preserve.



Streets 2024 Proposed Amount: **\$2,137,521**

Facilities 2024 Proposed Amount: **\$1,227,328**

### Highlights:

- If the new chip seal oil works out, we would like to use it on 4th street next year.
- Roof replacement at Rotary Park.
- Phase 1 for Warm Springs Preserve (pending fundraising progress).
- Request to increase professional services budget (snow hauling) by \$25,000 was not funded. Staff feels that one-time funds could augment in a large snow year.



## Hot Topics

- Employee retention/recruitment – vacant positions in both departments
- Sidewalk curb and gutter work (contractor/scheduling changes)



# Utilities Division – Water

(page 44)



2023 Amended Amount: **\$3,645,621**

[\$2,815,101 in operations & \$830,520 in CIP]

Highlights:

- Adopted new tiered rate structure to promote water conservation.
- Increased funding to implement multi-year Capital Improvement Plan.



2024 Requested Amount: **\$3,960,720**

[\$3,175,720 in operations & \$785,000 in CIP]

## Highlights:

- Finish up construction of back-up generation to our main water-producing well Northwood.
- Continue planning, development and implementation of CIP projects.
- Purchasing a small hydro-vac system to aid in our valve maintenance program.
- Financial model assumes 5% rate increase to off-set personnel and implement CIP.



## Utilities Division - Wastewater



2023 Adopted Amount: **\$6,868,120**

[\$2,620,030 in operations & \$4,248,090 in CIP]

### Highlights:

- HDR has recently completed a draft Facility Plan to guide investment at the treatment plant for next 20 years.
- Voters approved debt issuance up to \$14M. Initial \$7M in debt has been issued.
- Draft budget assumed at least a 5% rate increase.
- Unplanned CIP purchase: Collections Sewer Camera - \$114,439





2024 Requested Amount: **\$7,476,126**

[\$3,552,473 in operations & \$3,923,653 in CIP]

## Highlights:

- Complete the Collection System Facility Plan to identify maintenance and growth needs of the sewer infrastructure.
- Proposed rate increase of 5%.
- Unplanned CIP expense: Trail Creek Bridge sewer line relocation
- Capital Improvement Projects for treatment plant expansion and upgrades:
  - Modify Aeration Blower Building
  - Aeration Basin modification to improve nitrogen removal and reduce electricity consumption.
  - Develop preliminary plans for solids handling upgrades.



# Contractual Service Partners



# City/County Sustainability Program



2023 Amount: **\$88,802** | 2024 Requested Amount: **\$88,802**

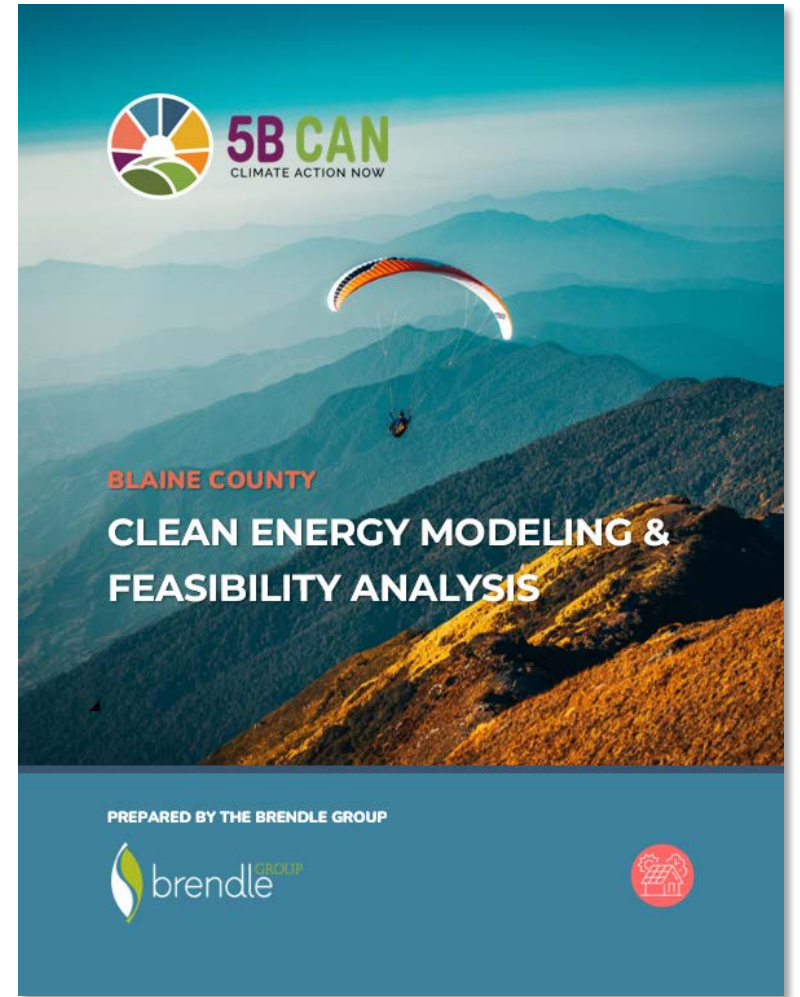
## Highlights:

- Cost Saving Efficiencies:
  - Grant writing coordination with Region IV Development
  - Communications and Marketing contractor
  - Anticipated program operational cost savings +/- \$40k



## Performance Metrics

- Reduction in greenhouse gas emissions from municipal operations and county-wide energy and fuel use.
- Increase in clean energy for municipal electricity and fuel use and county-wide electricity use.
- Increase in recycling rate.
- Community engagement in 5B CAN through social media, newsletter, and activities such as meetings and surveys.





## Hot Topics

- Integrated climate action planning and implementation
- Microgrid renewable energy generation
- Expand solar and energy storage
- Increase participation in energy efficiency and weatherization incentives
- Promote building electrification
- Encourage transition to electric vehicles and invest in charging infrastructure



# Idaho Dark Sky Alliance



2023 Amount: **\$2,500** | 2024 Requested Amount: **\$2,500**

## Highlights:

- Two Astronomers in Residence will provide lectures and stargazing this summer in Ketchum and throughout the Reserve. Boise State AstroTAC students and local dark sky advocates will present additional programs.
- Working with the International Dark Sky Association and UCLA's Institute of the Environment and Sustainability to improve the sky quality monitoring efforts throughout the Reserve.
- Coordinate with Ketchum city staff to develop consistent protocols for both sky quality monitoring and lighting inventories as required by IDA.
- Board members continue outreach in the Treasure Valley to encourage better lighting designs that help protect the night sky in the Boise area and within the Reserve.





# Friends of the Sawtooth National Forest Avalanche Center



2023 Amount: **\$4,000** | 2024 Requested Amount: **\$5,000**

### Highlights:

- The Daily Avalanche Forecast is our most important resource for sharing critical information with the public in order to save lives.  
Funds collected from the City will be used to ensure this goal is met, which can include SAC website maintenance, expanded forecast territory, and social media outreach.
- The City of Ketchum is displayed as dedicated sponsor on the FSAC website.



# Mountain Humane



2023 Amount: **\$4,500** | 2024 Requested Amount: **\$4,078**

## Highlights:

- Focusing on microchipping community animals
  - Will improve community relations and decrease the number of animals impounded.
- Requesting a 3-day holding period to replace the current 7-day holding period for stray impounds.
  - Historical data shows that animals are returned to owners typically within the first 24 hours.
  - Those not reclaimed within 24 hours are typically never reclaimed.
- Implementing these changes will reduce the total cost of the impound program from \$107,000 in FY 2023 to \$76,226 in FY 2024, a decrease of 29 percent! By 2025, the cost of the program is projected to cost \$62,303, a decrease of 42 percent from 2023. As a result, the annual impoundment renewal contract for the City of Ketchum will decrease from \$4,500 to \$4,078 in FY 2024, a decrease of 9.4 percent from FY 2023.



# Sun Valley Economic Development



2023 Amount: **\$15,000**

### Highlights:

- \* Expansion of the Sun Valley Culinary Institute student body, staff, programs & events
- Support growth of Wild Rye & Revelry relocation with Tax Reimbursement Incentive
- Vocational needs assessment & program development under ID Workforce Development Council grant
- Childcare needs assessment & strategic plan development with community partners
- Delivery of economic data and analyses to inform public & private decision-making
- Guidance to businesses on accessing external capital going into slowing economy
- Positive ROI, with a return to the city of between \$19 and \$148 for every dollar invested over the last 3 yr.



2024 Requested Amount: **\$15,000**

### Highlights:

- **Better Local Jobs:** Retain existing and attract new more diverse community-oriented businesses
- **Improved Sales:** Increase business traffic & reduce seasonality
- **Better Decision Making:** Provide timely data & analysis on the local economy
- **Remove Obstacles:** Improve the local business environment for Main Street & local investors
- **Access Grants:** Help secure funding for childcare, vocational and/or broadband improvements
- **Deliver Significant ROI:** real and positive community-wide impact from sponsored projects & programs



# Mountain Rides Transportation Authority





## Mountain Rides

2023 Amount : **\$769,000**

**\$527,000** – Operations/Service | **\$242,000** – Capital Improvements Local Match

### Highlights:

- Operate and support our Valley & Blue Routes, including enhanced, more frequent, seven-day service on the Valley Route and continuing late-night service – daily until 12:30am year-round – on the Blue Route.
- Underwrite a portion of the expense for operating ~36,000 hours of service system-wide
- Manage and operate an ADA Paratransit/NEMT Service.
- Augment grant funding to support, manage, and operate a Safe Routes to School Program
- Engage in regional transportation planning and coordination.
- Operate and support our regional commuter van pool services bringing workers into the Wood River Valley from points south.



## Mountain Rides

# 2024 Amount Requested: **\$796,000**

**\$631,000** – Operations/Service | **\$165,000** – Capital Improvements Local Match

### Highlights:

- Operate 33,000+ hours of annual service on routes serving the City.
- Provide quality transportation services and infrastructure that underpin and promote economic growth, vitality, and livability.
- Provide critical transportation services to transit-dependent essential workers who buttress our local economy.
- Positively impact the local economy, with ~45 employees earning – and spending – ~\$2.6MM in annual wages and benefits.
- Bring two (2) light-duty electric buses (LD BEBs) and related charging infrastructure into our operations (total investment, ~\$800K), which will bring our total BEBs to thirteen (13) in a fleet of twenty-four (24) buses.
- Build, occupy, and put in-service a ~5,400SF state-of-the-art battery electric bus depot and maintenance facility, including charging infrastructure, on Mountain Rides' Bellevue campus.



## 2024 Amount Requested for Capital Project **\$600,000**

- Received ~\$4.8M federal grant – need the local match
- Funding to underwrite the construction and equipping of an approximately 5,400SF building. The new facility will be put in service as part of and supporting Mountain Rides' 5311 Rural Operations in the Wood River Valley.



# Council Feedback

Missed Items

Budget Book



## Next Steps

- July 3 - Workshop Follow-up
- July 17 - Public Hearing
- August 7 - First Reading of Ordinance
- August 21 - Second Reading of Ordinance
- September 5 - Third Reading of Ordinance



## Preliminary Motion

Option #1 – *“I move to adopt the proposed budget as presented.”*

Option #2 – *“I move to adopt the proposed budget as presented with the following amendments:”*