



CITY OF KETCHUM, IDAHO REGULAR KETCHUM CITY COUNCIL  
Monday, July 15, 2019, 4:00 PM  
480 East Avenue, North, Ketchum, Idaho

## Agenda

CALL TO ORDER: By Mayor Neil Bradshaw

ROLL CALL

COMMUNICATIONS FROM MAYOR AND COUNCILORS

COMMUNICATIONS FROM THE PUBLIC on matters not on the agenda (Comments will be kept to 3 minutes)

CONSENT AGENDA: Note: **(ALL ACTION ITEMS)** The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately

1. Approval of Minutes: Regular Meeting July 1, 2019
2. Authorization and approval of the payroll register
3. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$885,251.90 as presented by the Treasurer.
4. Monthly and Quarterly Financial State of the City - Director of Finance and Internal Services Grant Gager
5. Approval of Alcohol Beverage License – Director of Finance and Internal Services Grant Gager
6. Approval of PO #20372 with Chemtrade Chemicals for Alum Sulfate – Wastewater Superintendent Mick Mummert
7. Approval of Resolution 19-015, Destruction and Disposal of Semi-Permanent Records – City Clerk, Robin Crotty

PUBLIC HEARINGS AND DISCUSSIONS (Public comment and input taken on the following items)

8. ACTION: Recommendation to Adopt Resolution 19-016 approving the proposed budget for FY 2019-20 – Director of Finance and Internal Services Grant Gager
9. ACTION: First Reading of Ordinance 1199, Annual Appropriations Ordinance - Director of Finance and Internal Services Grant Gager
10. ACTION: Recommendation to approve Apple Park Townhomes Final Plat – Associate Planner Abby Rivin
11. Quarterly Sun Valley Economic Development (SVED) Update---Harry Griffith
12. Discussion and direction to staff on fire station plans, and cost—Mayor Neil Bradshaw
13. ACTION: Request to approve funding to underground power lines in the alley between 7th Street and 8th Street and Warm Spring Road and Washington Avenue—City Administrator Suzanne Frick
14. ACTION: Amendment to FY 18/19 Appropriation Ordinance #1200 - Director of Finance & Internal Services Grant Gager
15. ACTION: Recommendation to Approve Lease Option 20373 between the City of Ketchum and Ketchum Community Development Corporation for 480 East Avenue (City Hall) – Mayor Neil Bradshaw

STAFF AND COUNCIL COMMUNICATIONS (council deliberation, public comment not taken)

16. ACTION: Authorize the Mayor to enter into Agreement #20368 with Blaine County and the City of Sun Valley for cleaning and maintenance of art on the State Highway 75 bridge – Director of Finance & Internal Services Grant Gager

17. ACTION: Authorize approval of PO #20374 for Fire Extrication Equipment – Director of Finance & Internal Services Grant Gager

EXECUTIVE SESSION

18. ACTION: Potential approval of ICRMP personnel settlement agreement

ADJOURNMENT

If you need special accommodations, please contact the City of Ketchum in advance of the meeting.

This agenda is subject to revisions and additions. Revised portions of the agenda are underlined in bold.

Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N. in Ketchum or by calling 726-3841.

Your participation and input is greatly appreciated. We would like to make this as easy as possible and familiarize you with the process. If you plan to speak, please follow the protocol below.

- Please come to the podium to speak.
- Stand approximately 4-6 inches from the microphone for best results in recording your comments.
- Begin by stating your name.
- Please avoid answering questions from audience members. All questions should come from City officials.
- Public comments will be limited by a time determined by the Mayor.
- You may not give your time to another speaker.
- If you plan to show a slide presentation or video, please provide a copy to the City Clerk by 5:00 p.m. on the meeting date.

Please note that all people may speak at public hearings.

Public comment on other agenda items is at the discretion of the Mayor and City Council.

Public comments may also be sent via email to [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org)

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Thank you for your participation.

We look forward to hearing from you



# City Council

## Regular Meeting

~ Minutes ~

480 East Avenue North  
Ketchum, ID 83340  
<http://ketchumidaho.org/>

Robin Crotty  
208-726-3841

Monday, July 1, 2019

4:00 PM

Ketchum City Hall

**Present:** Mayor Neil Bradshaw  
Council President Michael David  
Councilor Jim Slanetz  
Councilor Courtney Hamilton  
Councilor Amanda Breen – present by phone

**Also Present:** Ketchum City Administrator Suzanne Frick  
Ketchum City Attorney Kirk Houston  
Director of Finance & Internal Services Grant Gager  
Police Chief, Dave Kassner  
Special Events Manager, Julian Tyo

### CALL TO ORDER

Mayor Neil Bradshaw called the meeting to order at 4:00 pm.

### COMMUNICATIONS FROM MAYOR AND COUNCILORS

Mayor Neil Bradshaw talked about the success of the Outer Bike event and talked about upcoming events.

### COMMUNICATION FROM THE PUBLIC

Claudia McCain spoke in support of building a Fire Station, however, she is not in support of the YMCA location. She voiced concerns over children and traffic.

**1. Proclamation declaring June as LGBTQ Pride Month.**

Mayor Neil Bradshaw proclaimed the month of June as LGBTQ Pride Month.

### CONSENT AGENDA

Councilor Jim Slanetz has questions on item 10.

- 2. Approval of Minutes: Regular Meeting June 17, 2019**
- 3. Authorization and approval of the payroll register**
- 4. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$292,061.10 as presented by the Treasurer.**
- 5. Approval of Agreement #20365 the Amended Idaho Independent Intergovernmental Authority Trust Joint Powers Agreement – Director of Finance & Internal Services Grant Gager**
- 6. Approval of Agreement #20366 the Master Lease for an Aerial Tower Truck with Zions Bankcorporation N.A. – Director of Finance & Internal Services Grant Gager**
- 7. Approval of Encroachment Agreement #20367 for 780 Warm Springs Road—City Administrator Suzanne Frick**
- 8. Approval of Resolution #19-014 for the disposal of surplus equipment – Director of Finance & Internal Services Grant Gager**

9. **Approval of Purchase Order 20364 with Rubicon Environmental Services LLC for aeration basin diffuser cleaning in the amount of \$6,325.**

**Motion to approve consent items 2-9**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Courtney Hamilton, Councilor
<b>SECONDER:</b>	Jim Slanetz, Councilor
<b>AYES:</b>	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

10. **Approval of Road Closure for Special Event – Special Events Manager Julian Tyo**

Councilor Jim Slanetz questioned the location and time of the road closure.

Special Events Manager Julian Tyo clarified location and time. Council President Michael David questioned if Mountain Rides has been notified. Julian Tyo explained that he talked with Mountain Rides and the Police Chief and all are aware.

**Motion to approve consent item 10.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Councilor
<b>SECONDER:</b>	Courtney Hamilton, Councilor
<b>AYES:</b>	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

11. **Approval of Alcohol Licenses – Director of Finance & Internal Services Grant Gager**

**Motion to approve consent item 11.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Council President
<b>SECONDER:</b>	Jim Slanetz, Councilor
<b>AYES:</b>	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

**PUBLIC HEARINGS AND DISCUSSIONS**

12. **Presentation of the Mayor’s Proposed Fiscal Year 2020 Budget – Mayor Neil Bradshaw – Link to the Budget will be available on Friday 6/27/2019.**

Mayor Neil Bradshaw gave an overview of the proposed FY 19/20 budget and read the Mayor's message aloud. He outlined in detail the increases and the reductions to the budget explaining that it is a \$24.9 Million-dollar budget. Mayor Bradshaw advised that no decisions will be made today. There will be 3 future readings of the proposed budget prior to approval.

Mayor Neil Bradshaw opened the meeting for public comment. There was none.

Council President Michael David talked about why we are in this situation. He questioned if we will find ourselves in this situation next year and if we should start looking at the revenue side. Mayor Neil Bradshaw explained that we are looking at the revenues now and talked about the possibility of

increasing the LOT and advised that we will continue to look at revenue sources. Mayor Bradshaw's priority is to get the bond passed and then look further into a tourist tax. Michael David advised that in the last 7 years we have not focused on the revenue side and are currently unable to take care of the basics. He hopes we don't have to continue to cut in the future. Mayor Neil Bradshaw believes that if we get the public trust that were spending their money wisely, they will support us. Councilor Jim Slanetz questioned page 126 of the proposed budget and the ending balance. Director of Finance and Internal Services, Grant Gager, advised that there is a formula error. Mayor Neil Bradshaw advised that the first public hearing will be July 15, 2019.

**13. ACTION: Recommendation to approve the Third Reading of Ordinance #1192 modifying the development standards for Light Industrial Zones I, II, and III – Director of Planning and Building John Gaeddert**

Mayor Neil Bradshaw advised that this is a significant change and explained the process the city has been thru and thanked the public for their input.

Mayor Neil Bradshaw opened the meeting for public comment.

Lee Chubb talked about the negatives for making this change and asked council to table this topic and investigate all that was addressed at the previous meetings.

Jack Kueneman, President of the Property Owners Association for Northwood Business Park talked about the concerns of the business park. He proposed a hypothetical situation and the negative effect it will have on the LI. He does not believe the council has thought this thru. Jack Kueneman advised that the proposed zoning, conflicts with the CC&R's of the Northwood Business Park. Councilor Amanda Breen asked what in the code is in conflict? Jack Kueneman said it is parking and explained that he has offered to meet with the Mayor. Mayor Neil Bradshaw clarified that he has accepted those meetings. Mayor Bradshaw also clarified that according to our attorney there is no conflict with the CC&R's.

Brian Barsotti talked about the history of the LI and said there is not a need for more LI and the reality is we need housing more than we need LI. Nobody can staff without housing. Northwood does not want those people there. Mayor Neil Bradshaw asked Mr. Barsotti if what is proposed now will attract investment or where does it need to go. Brian Barsotti said until you model something and see how it works, we just don't know, but advised he has concerns about deed restricted.

Harry Griffith, Sun Valley Economic Development Director, reminded council of the analysis that has been done. The conclusion was that there is still a lot of undeveloped land and the LI is not coming back. He encouraged council to try to make changes to LI2 and 3.

Mayor Neil Bradshaw asked council for comments and questions. He outlined the changes in the ordinance before them and advised that he would like to work on the definition of community housing and would like to continue working on the parking. Councilor Amanda Breen advised that this is very difficult, and she is unsure if it will result in any change, but it is a good start. She is prepared to support it tonight and would like to get parking issues and expanding the definition of community housing on a future agenda. Council President Michael David agrees with Amanda Breen. It doesn't go far enough but it's a start. He advised that want ads outnumber the rentals and businesses will start to falter if we don't do something about housing. He is in support. Councilor Jim Slanetz agrees it is a difficult decision. He does not think we need to do a study. He believes this ordinance will need some tweaking but is willing to go forward to see where this goes. Councilor Courtney Hamilton explained that she is the most in favor of protecting the LI. She would hate for the LI to be full of condos and said that parking is the single biggest point of contention. She voiced concerns about residential parking taking LI parking. She

agrees with Jim Slanetz saying she would like to see smaller units and does not agree with 2000 sq. ft. 2-bedroom units. She is comfortable with LI3 as outlined. Mayor Neil Bradshaw is encouraged by the council's comments. Michael David explained that all studies will need to still happen. Nothing will change overnight.

**Motion to approve the 3rd and final reading of Ordinance 1192**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Council President
<b>SECONDER:</b>	Amanda Breen, Councilor
<b>AYES:</b>	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

**Council President Michael David read the title of Ordinance 1192 aloud.**

Mayor Neil Bradshaw thanked staff for the work they have put into this over the last year. He thanked the public for their input and looks forward to seeing how this moves the needle on housing.

**14. Discussion and direction to staff on fire station plans, and cost—Mayor Neil Bradshaw**

Mayor Neil Bradshaw gave an overview of the first open house and advised that currently the base cost is \$10.71 million. He advised there are more than 170 parking spots and the city continues to work with the YMCA.

He asked council if we are on track or if there are any big changes they would like to see.

Mayor Neil Bradshaw opened the meeting for public comment.

Jason Shearer, YMCA talked about the letter they sent to the city outlining the concerns they have with the plans. They will be talking to the Mayor next week. He pointed out that the YMCA also has concerns about parking and believes the current plans violate the fire code.

Mayor Neil Bradshaw advised that the city is trying to accommodate wishes of every party. He advised the Fire Marshall is reviewing the plans. Mayor Bradshaw advised we are reviewing the original contracts that were signed. He hopes the YMCA will be excited about the parking lot.

Mayor Neil Bradshaw asked council for comments and reminded council that we need to meet the needs of our firefighters and has heard that we need to prudent. He outlined what he would like to see in the design. Councilor Courtney Hamilton asked if we could flip the design of the building to make the driveway on the South. This would help reduce the cost of heating the sidewalk. The council discussed the pros and cons. Setbacks would need to be explored and pull thru costs were discussed. Mayor Bradshaw would like to stake out the site for visuals for the firefighters. Council President Michael David advised that the open houses are important because the voters will be making the decisions. Leed certification were discussed. Mayor Neil Bradshaw is requesting the firefighters come to the next meeting for more discussion. Councilor Courtney Hamilton would like to see at least Silver for LEED since it is what the city requires from the public. Mayor Bradshaw suggested making the leed Silver for the base case and gold & platinum will be priced out.

John Dondero, speaking on behalf of the YMCA as a board member, was looking for some feedback regarding the 13 questions they sent to the council. He advised that the YMCA is in support. He talked about the YMCA's concerns about fire code and advised, that if their concerns regarding the fire code is

true, that may affect the 170 parking spaces. He referenced the parking studies that were done at the time the YMCA was built and suggested getting a traffic and parking study done.

**15. ACTION: Request to approve funding to underground power lines in the alley between 7th Street and 8th Street and Warm Spring Road and Washington Avenue—City Administrator Suzanne Frick**

Mayor Neil Bradshaw opened the meeting for public comment.

Andrew Castellano advised that everyone in the neighborhood supports this request. He would like to continue assisting the City in any way he can for under grounding throughout the city.

Mayor Neil Bradshaw advised that this is a \$30,000 request. He asked council if this is the best location. City Administrator Suzanne Frick advised that the total project cost is \$120,555. The City would pay \$30,000 and others would pay the balance. This includes under grounding for Cox, Idaho Power and Century Link.

Councilor Jim Slanetz recused himself from this topic. He owns property in an area that those funds could be used for in the future. City Attorney Kirk Houston does not think that recusal is required, however, it is a personal decision and he supports the recusal.

Zoning, funding balances and locations were discussed. Councilor Courtney Hamilton advised that we have not had any other applications in this area (CC). Mayor Neil Bradshaw suggested tabling this conversation and bring it back at a later date. City Administrator Suzanne Frick will talk to Idaho Power and put this on a future agenda.

**16. ACTION: Request to approve funding to underground power lines at 404 Broadway—City Administrator Suzanne Frick**

Mayor Neil Bradshaw opened the meeting for public comment. There was none.

Mayor Neil Bradshaw advised that the ask is for a study. City Administrator Suzanne Frick explained the percentages in residential vs. commercial. This is a council decision as to if we want to fund. Councilor Jim Slanetz talked about the benefits and setting a precedent. This enhancement may be for the property owner and not the general public. Mayor Neil Bradshaw is more interested in focusing in the core. Council President Michael David said we could give the 350 for the study but were not obligated to the 10% at the conclusion of the study. Councilor Courtney Hamilton agrees.

Mayor is directing staff to approve the funding of \$356.25 for the study for the under grounding of 404 Broadway. Councilor Jim Slanetz was not in favor.

**17. ACTION: Recommendation to authorize the Mayor to enter into Contract #20370 with GMD Development to develop community housing in the City of Ketchum—Mayor Neil Bradshaw**

Mayor Neil Bradshaw opened the meeting for public comment. There was none.

Mayor Neil Bradshaw advised that we have worked with GMD Development in the past and gave the background of Greg Dunfield. Councilor Courtney Hamilton is pleased that we got a response and is excited to see this location work for Ketchum. Mayor Neil Bradshaw advised that there will be a contract before Council on July 15<sup>th</sup>. Council President Michael David agrees with Courtney Hamilton and is pleased with the submittal. Councilor Amanda Breen is in support of Greg Dunfield and is confident that

he can work with the site. Councilor Jim Slanetz is also in support and talked about the financial commitment. Mayor Neil Bradshaw advised that will come back to council for approval and talked about the success of Northwood I.

**Motion to authorize the Mayor to enter into Contract 20370.**

<b>MD RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Council President
<b>SECONDER:</b>	Courtney Hamilton, Councilor
<b>AYES:</b>	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

**STAFF AND COUNCIL COMMUNICATIONS**

**18. ACTION: Authorize the Mayor to enter into Agreement #20360 with Zions Public Finance for Municipal Advisory Services – Director of Finance & Internal Services Grant Gager**

Mayor Neil Bradshaw advised that the City will need help with the Bond. Lawyers as well as financiers. Director of Finance & Internal Services Grant Gager explained the municipal advisory service saying they only get paid if the election is successful. If it is successful, they will help with the underwriting process and will be paid when the bonds are sold. Grant Gager explained if the bond passes at the current \$10.17 million we will need to factor in no more than an additional \$40,000.

**Motion to approve contract 20360 with Zions Public Finance for municipal advisory services in an amount not to exceed \$40,000.00 and authorize the Mayor to sign the Contract, subject to legal approval.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Courtney Hamilton, Councilor
<b>SECONDER:</b>	Jim Slanetz, Councilor
<b>AYES:</b>	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

**19. ACTION: Authorize the Mayor to enter into Agreement #20369 with Skinner Fawcett LLP for Municipal Bond Legal Services---City Attorney Matthew Johnson**

Mayor Neil Bradshaw advised that Skinner Fawcett LLP will get paid if the bond succeeds or not. Attorney Kirk Houston advised that there are only 3 law firms that have the skill set that can provide the legal background to make the transaction go thru. Mayor Bradshaw asked if the pricing is in line with other law firms. City Attorney Kirk Houston did not know. Councilor Courtney Hamilton questioned what disclosure council is. Director of Finance & Internal Services Grant Gager explained that \$12,500 is for disclosure \$23,500 was the base and explained the responsibilities of the disclosure counsel. Courtney Hamilton questioned if we need the disclosure. Grant Gager suggested that we take the disclosure option.

**Motion to approve Agreement 20369 with Skinner Fawcett LLP**



**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Courtney Hamilton, Councilor  
**SECONDER:** Michael David, Council President  
**AYES:** Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

**ADJOURNMENT**

Motion to adjourn at 6:07 pm

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Jim Slanetz, Councilor  
**SECONDER:** Courtney Hamilton, Councilor  
**AYES:** Michael David, Jim Slanetz, Courtney Hamilton, Amanda Breen

\_\_\_\_\_  
Neil Bradshaw, Mayor

\_\_\_\_\_  
Robin Crotty, City Clerk



Employee Number	Name	Total Gross Amount
1100	BRADSHAW, NEIL A	3,121.17
1102	SLANETZ, JAMES C	1,734.00
1104	BREEN, AMANDA A	1,734.00
1106	DAVID, MICHAEL S	1,734.00
1108	HAMILTON, COURTNEY	1,734.00
1110	FRICK, SUZANNE	6,153.85
1112	ENOURATO, LISA	3,346.52
1116	TYO, JULIAN	2,076.92
1118	SHARP, KATRIN BRI	2,076.92
1500	GAGER, GRANT	4,976.19
1501	CROTTY, ROBIN	3,069.59
1504	SCHWARTZENBERGER, K	1,973.48
1506	RUBEL, SHELLIE L	2,234.21
1508	BERTOVICH, ERIC A.	2,120.00
1510	AVISON, CHRISTY L	332.50
1512	KOTARA, CHRISTINE G	406.00
2100	STELMA, JAMES COLIN	1,746.06
2102	HINTEMAYER, ALICIA	2,121.44
2200	BOWMAN, TOM	4,400.00
2202	ANCONA, THOMAS A	3,314.28
2204	SISKO, JOHN	2,261.26
2206	CANFIELD, MILES D	4,121.04
2208	WITTHAR, MICHAEL J	3,313.62
2210	FRANK CANFIELD, TORY M	2,505.36
2212	RATHFON, JOHN A	2,328.15
2214	MCLEAN, LARA	2,553.54
2216	MARTIN, SETH J	2,145.39
2218	BINNIE, EDWARD J	2,879.33
2220	POTTER, KEITH S	2,382.90
2222	MARTIN, GLENN G	2,312.17
2224	O'DONNELL, DAVID P	1,678.16
2228	DUQUETTE, TERRI	1,685.39
2238	BUCK, JASON B	30.00
2242	JOHNSTON, TRAVIS	117.00
2244	TERRA, JAMES E	26.00
2248	ROBERTSON, RICHARD C	544.00
2250	McCONNELL, VIRGINIA	330.00
2252	SCHWARTZ, PETER	104.00
2254	MEYER, NIELS S	170.00
2256	FELDMAN, RICHARD	120.00
2260	WARD, CHRISTOPHER W	438.75
2262	PATTON, JAMES U	144.00
2264	DARTNELL-STEINBERG, KYLE D.	207.00
2266	POSTER, BRIAN	90.00
2268	SCHAEFER, ENIALU A	305.00
2270	VARNER, BENJAMIN N	247.50
2272	RICH, THEO G	1,186.50
2276	WHITE, EMILY E	176.00
2278	BINNIE, MELISSA MOLLET	808.00
2280	NURGE, DONALD J	152.00
2284	JORGENSEN, NICOLE	85.50
2286	COOK III, WILLIAM V	1,029.00
2288	BERMAN, KATELYN A	72.00
2290	LIZANO, FABRIZIO	301.75
2292	QUINDLEN, COLLEEN R	375.00
2294	DAVITT, TERENCE	105.00

Employee Number	Name	Total Gross Amount
2296	SELDON, CHRISTOPHER C	423.75
2298	WEBB, AMANDA	527.50
2300	LICHTENBERG, LAUREN S	140.00
2304	OTTLEY JR, PHILIP G	135.00
2306	RUSCH, REBECCA	144.00
2310	DEMMENT, ERIC	171.00
2312	BREVIK, KJIRSTEN J	126.00
2314	SOUTHARD, STEVEN G	97.50
2316	MCLEAN, THOMAS W	824.25
2322	FINEGAN, CASEY P	346.50
2324	GIBSON, KELLER N	930.00
2326	HANNA, TIMOTHY K	136.50
2328	GRIFFIN, BRENDA S	22.00
2330	GALPIN, NATHAN W	132.00
2332	GIBBONS, TOMMY	225.00
2334	LOUFEK, KILLARNEY	94.50
2336	BAYBUTT, HANNAH	75.00
2600	GAEDDERT, JOHN	4,423.08
2602	SKELTON, BRITTANY M	2,807.69
2604	RIVIN, ABIGAIL S	2,529.79
2606	CASAS, MICHELLE	684.00
2608	PUDDICOMBE, MAUREEN	1,822.69
3000	CHRISTIANSEN, BRIAN	3,846.15
3002	RAMM, JUSTIN	2,668.32
3004	HOEHN, RAMSY R	2,121.60
3006	DOMKE, RONALD L	2,464.32
3009	GIOVANNONI, ANTHONY E	1,806.40
3012	SWIDRISKI, MARK A	1,912.50
3014	McSTAY, G. BRUCE	1,856.81
3016	HOAG, MACKENZIE	1,676.00
3018	BAKER, PAUL	1,676.00
3020	TRAPP, KELLI	1,286.35
3200	MUMMERT, MICKEY D	3,918.08
3202	VERT, JEFFERY	2,454.53
3206	LYNCH, BRANDON M	1,973.48
3208	GILBERTSON, JEFFREY R	1,839.59
3210	RIGGS, CHAD D	1,428.81
3212	HOEFER, ZACHARY	1,793.46
3400	COOLEY, PATRICK L	2,817.50
3402	CHATTERTON, KELLEN	2,013.89
3404	TOGNONI, GIOVANNI J	1,835.31
3406	CRICK, EVERETT L	2,045.07
3500	SANDERSON, ANGELA	1,885.31
4200	STAUFFACHER, JUERG	2,668.32
4202	OTTESON, JONEY	2,221.16
4204	GILBERT, MICHAEL SHANE	1,604.88
4210	SALINAS JR, BALTAZAR	1,738.77
4212	PITTMAN, AARON T	1,648.00
4216	MUSKARI, SABINE	1,480.00
5200	KEARNEY III, JOHN	2,667.50
5202	MACE, JULIA P	1,782.31
5204	ENGLAND, CRYSTAL	1,576.92
5206	HANNON, RICARDO	1,576.92
5210	NOVAK, REMINGTON H	892.00
5214	BEATTIE, MARIA W	572.94
5216	FLORY, EDMUND L	598.69

Employee Number	Name	Total Gross Amount
5220	DAVITT, CHRISTOPHER	585.38
5222	SIMON, JAKE	444.13
5224	TOBIN, RORY P	540.00
5226	PETERSEN, TYLER C	699.00
5228	AYRES-DOYLE, GRACE	624.25
5230	MAUMUS, NICK i	588.00
5232	BIER, LARSEN T	480.25
5234	SWENKE, BO J	512.13
5236	HEYREND, KODI ANN	763.00
5238	OLSON, OTTO W	478.13
5240	KRIESIEN, WALTER	63.25
5242	KEATING, JOHN G	666.00
Grand Totals:		
	124	177,344.60

Report Criteria:

Paid transmittals included  
 Pay Period: Check issue date = 07/12/2019

Transmittal Number	Name	Check Number	Check Issue Date	Pay Code	Description	GL Account	Amount
<b>10</b>							
10	STATE TAX COMMISSIO	19071305	07/12/2019	77-00	State Withholding Tax Pay Period: 7/5/2	01-2171-2000	4,433.00
Total 10:							4,433.00
<b>13</b>							
13	CHILD SUPPORT SERVIC	37563	07/12/2019	70-02	Child Support Pay Period: 7/5/2019	01-2174-0000	109.62
13	CHILD SUPPORT SERVIC	37563	07/12/2019	70-06	Garnishments 2 Pay Period: 7/5/2019	01-2174-0000	184.24
Total 13:							293.86
<b>14</b>							
14	KETCHUM FIREFIGHTER	37564	07/12/2019	70-05	Union Dues Union Dues Pay Period: 7/	01-2175-1000	715.00
Total 14:							715.00
<b>17</b>							
17	NATIONWIDE RETIREME	37565	07/12/2019	40-01	0064-0017 Nationwide - 0046646001-00	01-2173-3000	3,515.46
17	NATIONWIDE RETIREME	37565	07/12/2019	40-04	0064-0017 Nationwide Fire - 100% Pay	01-2173-3000	549.48
17	NATIONWIDE RETIREME	37565	07/12/2019	40-05	0064-0017 Nationwide/Roth Pay Period	01-2173-3000	1,005.35
Total 17:							5,070.29
<b>25</b>							
25	IRS Tax Deposit	19071304	07/12/2019	74-00	Tax Deposit Social Security Tax Pay Pe	01-2171-0000	10,685.78
25	IRS Tax Deposit	19071304	07/12/2019	74-00	Tax Deposit Social Security Tax Pay Pe	01-2171-0000	10,685.78
25	IRS Tax Deposit	19071304	07/12/2019	75-00	Tax Deposit Medicare Tax Pay Period:	01-2171-0000	2,499.13
25	IRS Tax Deposit	19071304	07/12/2019	75-00	Tax Deposit Medicare Tax Pay Period:	01-2171-0000	2,499.13
25	IRS Tax Deposit	19071304	07/12/2019	76-00	Tax Deposit Federal Withholding Tax Pa	01-2171-1000	12,853.88
Total 25:							39,223.70
<b>26</b>							
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	40-02	PERSI PERSI 401K Pay Period: 7/5/20	01-2173-2000	2,765.88
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	40-03	PERSI PERSI 401K Loan Pay Period: 7	01-2173-2010	32.52
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	50-01	PERSI PERSI - Retirement Class 1 Pay	01-2173-0000	8,056.93
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	50-01	PERSI PERSI - Retirement Class 1 Pay	01-2173-0000	13,432.14
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	50-03	PERSI PERSI - Retirement Class D Pa	01-2173-1000	3,025.91
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	50-03	PERSI PERSI - Retirement Class D Pa	01-2173-1000	6,030.13
26	PUBLIC EMPLOYEE RETI	19071303	07/12/2019	50-01	PERSI adjust rounding	01-2173-0000	.02-
Total 26:							33,343.49
Grand Totals:							83,079.34

Report Criteria:

Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.  
 [Report].GL Account Number = "0110000000"- "9648008200", "9910000000"- "9911810000"  
 Invoice Detail.Voided = No,Yes

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>GENERAL FUND</b>			
<b>01-1030-0000 PETTY CASH</b>			
CASH	061719	Friday Adventure	79.00
<b>01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	FSA	1,648.73
<b>01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	DCA	384.60
<b>01-2300-0000 DEPOSITS-PARKS &amp; EVENTS</b>			
ARD, ELLEN	070219	Refund Park Security Deposit	250.00
Total :			2,362.33
<b>LEGISLATIVE &amp; EXECUTIVE</b>			
<b>01-4110-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA	411.31
<b>01-4110-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	22.95
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	22.95
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	45.00
Total LEGISLATIVE & EXECUTIVE:			502.21
<b>ADMINISTRATIVE SERVICES</b>			
<b>01-4150-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	58.30
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	58.30
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA Vision	111.00
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	63.00
<b>01-4150-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
ATKINSONS' MARKET	04785959	Supplies	8.42
COPY & PRINT, L.L.C.	95270	Supplies	119.95
COPY & PRINT, L.L.C.	98429	2 Paper Reams	81.00
US BANK	6235 062519	6235 - Business Cards	38.86
US BANK	6243 062519	6243 - Coffee Filters	22.12
US BANK	6243 062519	6243 - Certificates	14.95
US BANK	6243 062519	6243 - Birch Wood Stirrers	12.98
<b>01-4150-4200 PROFESSIONAL SERVICES</b>			
CASELLE, INC.	96104	Caselle Support & Maintenance	2,204.00
COPY CENTER LLC	1049	Posters	283.00
PERRY'S	30043	Fire House Expo Cookies	33.64
SHRED-IT USA	8127535118	On site shredding 2 months	300.44
BROWN, LINDA DIANE	1907	Delivery for July 2019	95.00
<b>01-4150-4400 ADVERTISING &amp; LEGAL PUBLICATIO</b>			
EXPRESS PUBLISHING, INC.	10002196 0630	12599214	92.18

Vendor Name	Invoice Number	Description	Net Invoice Amount
EXPRESS PUBLISHING, INC.	10002196 0630	12599214	92.19
EXPRESS PUBLISHING, INC.	10002196 0630	12599455	181.24
EXPRESS PUBLISHING, INC.	10002196 0630	12599214	92.19
EXPRESS PUBLISHING, INC.	10002196 0630	12599214	92.18
EXPRESS PUBLISHING, INC.	10002196 0630	12599456	46.92
<b>01-4150-4902 TRAINNG/TRVL/MTG-CITY ADM/ASST</b>			
US BANK	6243 062519	6243 - Way to Park	.50
<b>01-4150-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
CENTURY LINK	2087263841 06	2087263841 062319	84.00-
CENTURY LINK	2087267801 06	2087267801 062319	3.28
US BANK	6243 062519	6243 - 8x8	2,553.86
US BANK	6243 062519	6243 - 8x8	2,543.08
COX WIRELESS	047131901 062	047131901 062519	89.00
<b>01-4150-5110 COMPUTER NETWORK</b>			
KETCHUM COMPUTERS, INC.	16211	Computer Support	5,254.20
US BANK	6243 062519	6243 - Microsoft Office Credit	1,743.44-
US BANK	6243 062519	6243 - LCD 120V Smartconnect	472.68
US BANK	6243 062519	6243 - GoDaddy Communications	21.17
US BANK	6243 062519	6243 - Aruba Switch	556.89
US BANK	6243 062519	6243 - Microsoft	426.38
US BANK	6243 062519	6243 - Provantage Credit	32.35-
US BANK	6243 062519	6243 - HP Switch	265.00
<b>01-4150-5150 COMMUNICATIONS</b>			
EXPRESS PUBLISHING, INC.	10002196 0630	12598382	615.00
EXPRESS PUBLISHING, INC.	10002196 0630	12599439	439.20
EXPRESS PUBLISHING, INC.	10002196 0630	12599627	340.20
EXPRESS PUBLISHING, INC.	10002196 0630	12599832	439.20
US BANK	6235 062519	6235 - Facebook Communications	14.98
US BANK	6235 062519	6235 - Vinyl Banners	89.01
US BANK	6235 062519	6235 - Vinyl Banners	89.01
US BANK	6235 062519	6235 - Constant Contact Communications	19.00
US BANK	6235 062519	6235 - Vinyl Banners	95.57
US BANK	6235 062519	6235 - Facebook Communications	20.81
US BANK	6235 062519	6235 - Shutterstock Communications	30.74
US BANK	6235 062519	6235 - Mailchimp Communications	75.00
IDAHO SUNSHINE MEDIA LLC	8295	Display Ad	270.00
ALTITUDE MEDIA LLC	126	March - July Word on the Street	1,125.00
<b>01-4150-5200 UTILITIES</b>			
CITY OF KETCHUM	070219	9994 - June	156.10
CITY OF KETCHUM	070219	360 - June	46.48
CITY OF KETCHUM	070219	772 - June	55.58
CITY OF KETCHUM	070219	9997 - June	303.26
CLEAR CREEK DISPOSAL	0001237895	960 062719	35.50
CLEAR CREEK DISPOSAL	0001238700	2367 062719	70.20
CLEAR CREEK DISPOSAL	0001238882	2367 062719	70.20
CLEAR CREEK DISPOSAL	0001242978	951449 062719	60.00
IDAHO POWER	2200749261 06	2200749261 062519	1,470.12
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	45.69
INTERMOUNTAIN GAS	44919030005 0	44919030005 062419	5.67
<b>01-4150-5900 REPAIR &amp; MAINTENANCE-BUILDINGS</b>			
THORNTON HEATING	39846	Swamp Cooler Check	478.88



Vendor Name	Invoice Number	Description	Net Invoice Amount
Total ADMINISTRATIVE SERVICES:			20,888.51
<b>LEGAL</b>			
<b>01-4160-4200 PROFESSIONAL SERVICES</b>			
WHITE PETERSON	24892R 063019	24892R 063019	15,500.00
<b>01-4160-4270 CITY PROSECUTOR</b>			
ALLINGTON, ESQ., FREDERICK	120252	Monthly Prosecutor Payment	3,769.92
Total LEGAL:			19,269.92
<b>PLANNING &amp; BUILDING</b>			
<b>01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA	281.21
<b>01-4170-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	19.60
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	19.60
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA Vision	544.18
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	36.00
<b>01-4170-4210 PROFESSIONAL SERVICES - IDBS</b>			
DIVISION OF BUILDING SAFETY	070119	June 2019 Building Permit Fees	9,801.30
<b>01-4170-4400 ADVERTISING &amp; LEGAL PUBLICATIO</b>			
EXPRESS PUBLISHING, INC.	10002196 0630	12599023	226.80
EXPRESS PUBLISHING, INC.	10002196 0630	12599803	63.48
<b>01-4170-4500 GEOGRAPHIC INFO SYSTEMS</b>			
BLAINE COUNTY (GIS)	341	GIS Salary & Benefit Reimbursement	5,602.94
<b>01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
PERRY'S	130001 062619	P&Z Catering	358.96
Total PLANNING & BUILDING:			16,954.07
<b>NON-DEPARTMENTAL</b>			
<b>01-4193-4500 1ST/WASHINGTON RENT</b>			
URBAN RENEWAL AGENCY	3315	Parking Lot Rent	4,000.00
Total NON-DEPARTMENTAL:			4,000.00
<b>FACILITY MAINTENANCE</b>			
<b>01-4194-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA	160.14
<b>01-4194-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	29.15
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	29.15
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	27.00
<b>01-4194-3200 OPERATING SUPPLIES</b>			
A.C. HOUSTON LUMBER CO.	1906-518869	Gloves	29.28

Vendor Name	Invoice Number	Description	Net Invoice Amount
US BANK	2022 062519	2022 - Coffee	33.24
YELLOWSTONE LEATHER PROD	14985	Gloves	62.95
<b>01-4194-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	914578	38950 063019	220.91
<b>01-4194-4200 PROFESSIONAL SERVICES</b>			
IRISH ELECTRIC	69219	Parks Electric Work	1,531.00
<b>01-4194-4210 PROFESSIONAL SERVC-CITY TREES</b>			
ARBOR CARE	41644	Little Park	75.00
ARBOR CARE	41645	skate Park	150.00
ARBOR CARE	41646	Warm Springs Water Facility	70.00
ARBOR CARE	41647	North Water Facility	725.00
ARBOR CARE	41648	street Dept Building	80.00
ARBOR CARE	41649	Hemingway	410.00
ARBOR CARE	41651	City Sidewalks	2,677.00
ARBOR CARE	41652	south Waste Water Treatment Fac.	100.00
ARBOR CARE	41653	Red Fox Pumphouse	60.00
ARBOR CARE	41654	Lucy Loken Park	200.00
ARBOR CARE	41655	Town Square	100.00
ARBOR CARE	41656	Northwood Place	30.00
ARBOR CARE	41657	Farnlun Park	50.00
ARBOR CARE	41658	New City Hall	75.00
<b>01-4194-5200 UTILITIES</b>			
CITY OF KETCHUM	070219	532 - June	341.35
CITY OF KETCHUM	070219	1127 - June	12.59
CITY OF KETCHUM	070219	560 - June	48.60
CITY OF KETCHUM	070219	9991 - June	108.49
CITY OF KETCHUM	070219	9996 - June	46.49
CITY OF KETCHUM	070219	536 - June	148.40
CITY OF KETCHUM	070219	1245 - June	33.89
CITY OF KETCHUM	070219	9995 - June	510.20
CITY OF KETCHUM	070219	456 - June	12.60
CLEAR CREEK DISPOSAL	0001237897	960 062719	282.82
CLEAR CREEK DISPOSAL	0001237898	960 062719	620.92
CLEAR CREEK DISPOSAL	0001241277	56339 062719	153.50
CLEAR CREEK DISPOSAL	0001241278	56339 062719	13.01
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	14.01
INTERMOUNTAIN GAS	65669030002 0	65669030002 062419	9.79
<b>01-4194-5300 CUSTODIAL &amp; CLEANING SERVICES</b>			
WESTERN BUILDING MAINTEN	0116723-IN	Monthly Janitorial Service	4,798.12
<b>01-4194-6000 REPAIR &amp; MAINT-AUTOMOTIVE EQUI</b>			
RIVER RUN AUTO PARTS	6538-142921	Lamp	47.52
<b>01-4194-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b>			
RIVER RUN AUTO PARTS	6538-142792	Vacuum Tubing	1.98
SAWTOOTH WOOD PRODUCTS, I	113699	supplies	61.48
SAWTOOTH WOOD PRODUCTS, I	113700	Supplies	61.48
SAWTOOTH WOOD PRODUCTS, I	113701	Supplies	109.25
<b>01-4194-6950 MAINTENANCE</b>			
A.C. HOUSTON LUMBER CO.	1907-521339	Hose	14.59
CHATEAU DRUG CENTER	2076218	Flower Supplies	7.58
MOSS GARDEN CENTER	168192	Small Bark	22.37

Vendor Name	Invoice Number	Description	Net Invoice Amount
MOSS GARDEN CENTER	170252	Bloom Watering	11.99
PIPECO, INC.	S3415096.001	Supplies	32.36
PIPECO, INC.	S3418835.001	Supplies	69.50
PIPECO, INC.	S3422691.001	Dripperline	28.87
PIPECO, INC.	S3425096.001	Dripperline	14.49
PIPECO, INC.	S3425772.001	Garden Supplies	13.94
SILVER CREEK SUPPLY	S2019373.001	Field Transmitter	231.00
US BANK	2022 062519	2022 - Stain for Benches	249.99
US BANK	2022 062519	2022 - Tablet Armor Cover	20.94
US BANK	2022 062519	2022 - Tablet for Irrigation Control	136.69
BALD MOUNTAIN EXCAVATION	701	Compost	660.00
Total FACILITY MAINTENANCE:			15,875.62

**POLICE**

**01-4210-2515 VISION REIMBURSEMENT ACCT(HRA)**

NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	12.90
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	12.90

**01-4210-3200 OPERATING SUPPLIES**

CHATEAU DRUG CENTER	2080445	Sign Cleaner	14.69
CHATEAU DRUG CENTER	2080970	Sign Cleaner	5.68

**01-4210-3610 PARKING OPS PROCESSING FEES**

CALE AMERICA, INC.	155058	May Way to Park	43.40
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**01-4210-3620 PARKING OPS EQUIPMENT FEES**

CALE AMERICA, INC.	155058	June Meters	165.00
OMNI PARK	120168	Omni Park Subscription	343.00

**01-4210-4200 PROFESSIONAL SERVICES**

KETCHUM COMPUTERS, INC.	16212	Computer Support - BCSO	1,005.75
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**01-4210-4250 PROF.SERVICES-BCSO CONTRACT**

BLAINE COUNTY CLERK/RECOR	201018	BCSO Law Enforcement Services	134,753.75
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Total POLICE:

136,357.07

**FIRE & RESCUE**

**01-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)**

NBS-NATIONAL BENEFIT SERVI	CP224232	HRA	666.75
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**01-4230-2515 VISION REIMBURSEMENT ACCT(HRA)**

NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	77.65
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	77.65
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA Vision	176.00-
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	117.00

**01-4230-3200 OPERATING SUPPLIES FIRE**

A.C. HOUSTON LUMBER CO.	1906-517092	Fire Expo	54.82
ATKINSONS' MARKET	05202595	Supplies	3.22
ATKINSONS' MARKET	09165840	Water	197.98
BARBARA'S PARTY RENTAL, IN	062219	Fire Expo Tent	950.00
BOUNDTREE MEDICAL	83252432	Medical Products	76.87
BOUNDTREE MEDICAL	83262498	Medical Supplies	203.88
CHATEAU DRUG CENTER	2082672	Tape	7.59

Vendor Name	Invoice Number	Description	Net Invoice Amount
COPY & PRINT, L.L.C.	98285	Wall Pockets	44.48
DAVIS EMBROIDERY INC.	33653	Rural Fire Flags	152.80
DONNELLEY SPORTS	44220	T-Shirts for Public	160.35
EXPRESS PUBLISHING, INC.	10002257 0630	12599474	810.36
GEM STATE PAPER & SUPPLY	1003771	Wiper Roll	66.36
NORCO	26824269	52355 063019	32.46
PIPECO, INC.	S3416338.001	Gloves and Grip	31.45
TOY STORE	226558	Balloons	162.00
US BANK	4977 062519	4977 - Sound Cloud Renewal	72.00
US BANK	4977 062519	4977 - Flag	49.98
US BANK	4977 062519	4977 - Belt Buckles	235.00
IDAHO SUNSHINE MEDIA LLC	8269	Fire Expo Ad	325.00
IDAHO SUNSHINE MEDIA LLC	8298	Fire Expo Ad	162.50
HENRY SCHEIN	66360280	Medical Supplies	160.34
HENRY SCHEIN	66528306	Medical Supplies	48.51
BOWMAN, TOM	062919	Picture Frames	74.36
<b>01-4230-3210 OPERATING SUPPLIES EMS</b>			
ATKINSONS' MARKET	05202595	Supplies	3.23
BOUNDTREE MEDICAL	83250837	Medical Supplies	170.98
CHATEAU DRUG CENTER	2082672	Tape	7.59
NORCO	26825277	54794 063019	224.40
PRAXAIR DISTRIBUTION INC.	90140151	Cylinder Rental	50.13
<b>01-4230-3500 MOTOR FUELS &amp; LUBRICANTS FIRE</b>			
UNITED OIL	914405	37267 063019	177.60
<b>01-4230-3510 MOTOR FUELS &amp; LUBRICANTS EMS</b>			
UNITED OIL	914405	37267 063019	328.86
<b>01-4230-4900 TRAINING/TRAVEL/MTG FIRE</b>			
IDAHO BUREAU OF EMS & PREP	1800	Provider ALC License - O'Donnell	25.00
IDAHO BUREAU OF EMS & PREP	1962	Provider ALC License - Robertson	25.00
IDAHO BUREAU OF EMS & PREP	2406	Provider ALC License - Binnie	25.00
IDAHO BUREAU OF EMS & PREP	2448	Provider ALC License - McLean	25.00
IDAHO BUREAU OF EMS & PREP	2511	Provider ALC License - Potter	25.00
BOWMAN, TOM	062819	Lunch with Wendy Jaquet	42.90
<b>01-4230-4920 TRAINING-FACILITY</b>			
CLEAR CREEK DISPOSAL	0001238313	1848 062719	57.46
<b>01-4230-5100 TELEPHONE &amp; COMMUNICATION FIRE</b>			
MTE COMMUNICATIONS	056983 070119	Digital Subscriber Line	15.12
US BANK	4977 062519	4977 - Active 911 Device	1.46
BME UPFITTING LLC	U-2180	Truck 1 Supplies	289.67
COX WIRELESS	027222301 062	027222301 062019	55.25
ACTIVE 911, INC.	070319	Agency Renewal	409.89
<b>01-4230-5110 TELEPHONE &amp; COMMUNICATION EMS</b>			
MTE COMMUNICATIONS	056983 070119	Digital Subscriber Line	15.13
US BANK	4977 062519	4977 - Active 911 Device	1.46
COX WIRELESS	027222301 062	027222301 062019	55.24
ACTIVE 911, INC.	070319	Agency Renewal	409.89
<b>01-4230-6000 REPAIR &amp; MAINT-AUTO EQUIP FIRE</b>			
ALSCO - AMERICAN LINEN DIVI	LBO11718014	5109 070819	29.75
SILVER CREEK FORD	460160901	Super Duty Repair	1,250.22

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total FIRE & RESCUE:			8,566.59
<b>STREET</b>			
<b>01-4310-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	42.55
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	45.90
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA Vision	735.00
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	81.00
<b>01-4310-3200 OPERATING SUPPLIES</b>			
CHATEAU DRUG CENTER	2072441	Supplies	50.31
CHATEAU DRUG CENTER	2072863	Supplies	17.08
FASTENAL COMPANY	IDJER83726	Dust Masks	27.73
GEM STATE PAPER & SUPPLY	1003919	Paper Supplies	310.58
RIVER RUN AUTO PARTS	6538-143094	Towels	34.95
YELLOWSTONE LEATHER PROD	14984	Gloves	226.30
<b>01-4310-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
WEX BANK	60002716	Credit on account	15.00-
UNITED OIL	914407	37269 063019	903.21
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	90.00
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	37.42
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	85.70
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	36.85
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	41.08
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	46.24
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	79.65
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	39.96
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	40.78
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	71.91
US BANK	2022 062519	2022 - Fuel for Wagon Pickup	37.44
<b>01-4310-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
US BANK	2022 062519	2022 - Wagon Pickup Hotel	103.01
US BANK	2022 062519	2022 - Wagon Pickup Hotel	103.01
<b>01-4310-5200 UTILITIES</b>			
CITY OF KETCHUM	070219	9999 - June	64.49
CITY OF KETCHUM	070219	9993 - June	82.35
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	30.37
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	68.40
INTERMOUNTAIN GAS	49439330009 0	49439330009 062419	14.01
<b>01-4310-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b>			
GRAINGER, INC., W.W.	9212145404	Trailer Jack	111.04
METROQUIP, INC.	102632	Crack Sealing	143.00
<b>01-4310-6910 OTHER PURCHASED SERVICES</b>			
ALSCO - AMERICAN LINEN DIVI	LBO11715752	5831 062819	43.63
ALSCO - AMERICAN LINEN DIVI	LBO11717603	5831 070519	43.63
NORCO	26702735	53271 061319	50.63
NORCO	26824352	53271 063019	208.65
TREASURE VALLEY COFFEE IN	2160 06047582	COFFEE	333.37
CINTAS FIRST AID & SAFETY	5014151618	First Aid Supplies	113.09

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>01-4310-6930 STREET LIGHTING</b>			
PLATT ELECTRIC SUPPLY	V481174	Button	34.06
<b>01-4310-6950 MAINTENANCE &amp; IMPROVEMENTS</b>			
FASTENAL COMPANY	IDJER83727	Street Marking	64.93
IDAHO TRAFFIC SAFETY INC	191098	Striping	37,875.02
WALKER SAND AND GRAVEL	626285	Screened Chip	1,090.88
WALKER SAND AND GRAVEL	626285	Clean Fill	157.12
Total STREET:			43,801.33
<b>RECREATION</b>			
<b>01-4510-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA	73.31
<b>01-4510-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	16.50
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	16.50
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	36.00
<b>01-4510-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
US BANK	6235 062519	6235 - Business Cards	38.85
<b>01-4510-3250 RECREATION SUPPLIES</b>			
A.C. HOUSTON LUMBER CO.	1906-517648	Paint and Brush	24.90
IDAHO LUMBER & HARDWARE	780121	Trash Can	18.99
US BANK	6243 062519	6243 - Dishwasher for Parks & Rec	700.92
US BANK	7926 062519	7926 - Parks and Rec CC	1,382.21
WEBB LANDSCAPING	K-IN-134502	Potting Soil	9.49
FRATES, CLIFF	070819	Summer Camp Clay Workshop	350.00
<b>01-4510-3300 RESALE ITEMS-CONCESSION SUPPLY</b>			
A.C. HOUSTON LUMBER CO.	1906-519619	Supplies	437.32
ATKINSONS' MARKET	02731242	Basting Brush	10.65
ATKINSONS' MARKET	04778672	concessions	52.47
ATKINSONS' MARKET	04779733	IceCream	50.90
ATKINSONS' MARKET	06340560	Concessions	28.94
<b>01-4510-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	914406	37268 063019	79.34
<b>01-4510-4200 PROFESSIONAL SERVICE</b>			
CLEAR CREEK LAND CO. LLC	22255	180 070119	90.00
IRISH ELECTRIC	69119	Pitching Machine Repair	191.00
OHIO GULCH TRANSFER STATI	120889	Asphalt DIRT Lumber	6.20
BACKGROUND INVESTATION B	CIT025070117-	Background Checks	133.40
<b>01-4510-5200 UTILITIES</b>			
INTERMOUNTAIN GAS	31904030009 0	31904030009 062419	37.23
<b>01-4510-6100 REPAIR &amp; MAINT--MACHINERY &amp; EQ</b>			
TRUSCO MANUFACTURING INC.	11983	Paint Line	40.38
Total RECREATION:			3,825.50
Total GENERAL FUND:			272,403.15

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>GENERAL CAPITAL IMPROVEMENT FD</b>			
<b>GENERAL CIP EXPENDITURES</b>			
<b>03-4193-4250 ENERGY WORK PROGRAM</b>			
OPEN SPACES NORTHWEST	62005	June 2019 Contract	1,250.00
<b>03-4193-7190 SIDEWALK/LIGHTING</b>			
GALENA ENGINEERING, INC.	1318.174 07011	1318.174 070119	5,549.00
US BANK	6243 062519	6243 - Solarone Solutions	336.00
<b>03-4193-7201 ESF- PUBLIC OUTREACH/DESIGN</b>			
GALENA ENGINEERING, INC.	1318.176 07011	1318.176 070119	562.50
<b>03-4193-7400 COMPUTER/COPIER LEASING</b>			
GREAT AMERICA FINANCIAL SE	25053476	Copier Lease	1,681.28
Total GENERAL CIP EXPENDITURES:			9,378.78
Total GENERAL CAPITAL IMPROVEMENT FD:			9,378.78
<b>FIRE &amp; RESCUE CAPITAL IMPR.FND</b>			
<b>FIRE/RESC CAPITAL EXPENDITURES</b>			
<b>11-4230-7501 AERIAL TOWER LEASE</b>			
HUGHES FIRE EQUIPMENT, INC.	187269	1st payment for ladder truck	250,000.00
Total FIRE/RESC CAPITAL EXPENDITURES:			250,000.00
Total FIRE & RESCUE CAPITAL IMPR.FND:			250,000.00
<b>ORIGINAL LOT FUND</b>			
<b>ORIGINAL LOT TAX</b>			
<b>22-4910-6040 SUN VALLEY MARKETING ALLIANCE</b>			
VISIT SUN VALLEY	47	Monthly Payment per contract	36,666.66
<b>22-4910-6060 EVENTS/PROMOTIONS</b>			
IDAHO LUMBER & HARDWARE	780869	Credit	45.00-
LIVE AUDIO PRODUCTION LLC	070619	Equipment Rental	50.00
THAT'S ENTERTAINMENT	18668-1	Chairs	87.75
US BANK	0568 062519	0568 - Bouncin Bin Rental	1,156.48
US BANK	0568 062519	0568 - Bouncin Bin Rental	55.00
US BANK	6235 062519	6235 - Dock Dogs Party Favors	303.95
US BANK	6235 062519	6235 - 2 Rainbow Flags	45.98
IDAHO SUNSHINE MEDIA LLC	8296	Display Ad	270.00
IDAHO SUNSHINE MEDIA LLC	8325	Display Ad	270.00
KLUGE, TRACEY JENSEN	070619	Face Painting	450.00
DOCKDOGS INC.	071019	Dockdogs Event 2nd Payment	3,750.00
DAISY'S WORKSHOP	9652	Summer Solstice Kids Workshop	300.00
KETCHUM, TYLOR	070919	Dock Dogs Music	1,200.00
VANDENBURG, RAUL	071019	Music Performance Town Square	350.00
VOX, VICTORIA	74	July 4th Town Square	250.00
JORDAN, PEGGY	1090	Musical Performance	450.00
<b>22-4910-6080 MOUNTAIN RIDES</b>			
MOUNTAIN RIDES	11002	Monthly Installment	55,475.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>22-4910-6090 CONSOLIDATED DISPATCH</b>			
BLAINE COUNTY EMERGENCY	21	4th Quarterly Payment	36,961.75
Total ORIGINAL LOT TAX:			138,047.57
Total ORIGINAL LOT FUND:			138,047.57
<b>ADDITIONAL 1%-LOT FUND</b>			
<b>ADDITIONAL 1%-LOT</b>			
<b>25-4910-4220 SUN VALLEY AIR SERVICE BOARD</b>			
SUN VALLEY AIR SERVICE BOA	070219	May 2019 Additional 1%	120,341.42
SUN VALLEY AIR SERVICE BOA	070219	Direct Cost's	5,522.66-
Total ADDITIONAL 1%-LOT:			114,818.76
Total ADDITIONAL 1%-LOT FUND:			114,818.76
<b>WATER FUND</b>			
<b>WATER EXPENDITURES</b>			
<b>63-4340-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	13.15
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	16.50
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	27.00
<b>63-4340-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
UNIFIED OFFICE SERVICES	270805	Power Duster	6.05
UNIFIED OFFICE SERVICES	271082	Office Supplies	19.45
<b>63-4340-3200 OPERATING SUPPLIES</b>			
ALSCO - AMERICAN LINEN DIVI	LBO11711808	5192 061319	270.12
ALSCO - AMERICAN LINEN DIVI	LBO11717632	5192 070519	22.49
ALSCO - AMERICAN LINEN DIVI	LBO11717634	5493 070519	55.79
CHATEAU DRUG CENTER	2084931	Supplies	18.02
GEM STATE PAPER & SUPPLY	1002828	Paper Goods	82.25
PIPECO, INC.	S3431646.001	Blue Marking Paint	66.82
US BANK	3059 062519	3059 - Phone Screen	6.99
US BANK	3059 062519	3059 - Phone Case	26.86
<b>63-4340-3250 LABORATORY/ANALYSIS</b>			
GO-FER-IT	86603	292 - 062819	17.00
MAGIC VALLEY LABS, INC.	12777	Drinking water testing	92.00
<b>63-4340-3500 MOTOR FUELS &amp; LUBRICANTS</b>			
UNITED OIL	914408	37271 063019	592.80
<b>63-4340-3800 CHEMICALS</b>			
GEM STATE WELDERS SUPPLY,I	E259342 1	55 gal T-Chlor	240.24
GEM STATE WELDERS SUPPLY,I	E259446	55 gal T-Chlor x 2	492.48
GEM STATE WELDERS SUPPLY,I	E259633	55 gal T-Chlor	252.24
<b>63-4340-4200 PROFESSIONAL SERVICES</b>			
DIG LINE	0060790-IN	0000167 063019	220.88
GALENA ENGINEERING, INC.	1318.175 07011	1318.175 070119	5,704.79
SPRONK WATER ENGINEERS IN	5	Analysis of Pumping	2,752.68



Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
IDAHO RURAL WATER ASSOCIA	15099	Crick Fundamentals of VSWWS	120.00
QUALITY INN	48220518	6/11-6/12 Chatterton	149.98
<b>63-4340-5100 TELEPHONE &amp; COMMUNICATIONS</b>			
SENTINEL FIRE & SECURITY, IN	43897	1177 - 110 River Ranch Rd.	99.00
<b>63-4340-5200 UTILITIES</b>			
IDAHO POWER	2203658592 06	2203658592 062619	9,287.84
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	11.76
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	36.72
OHIO GULCH TRANSFER STATI	120687	Asphalt Dirt Lumber	136.80
OHIO GULCH TRANSFER STATI	120944	Asphalt Dirt Lumber	108.80
<b>63-4340-6100 REPAIR &amp; MAINT-MACH &amp; EQUIP</b>			
LAYNE PUMPS, INC.	25094	Motor Dip and Bake	1,770.00
SILVER CREEK SUPPLY	S2010845.001	Watts Rebuild	181.90
USA BLUEBOOK	930321	Injection Check	126.66
Total WATER EXPENDITURES:			23,026.06
Total WATER FUND:			23,026.06
<b>WATER CAPITAL IMPROVEMENT FUND</b>			
<b>WATER CIP EXPENDITURES</b>			
<b>64-4340-7802 KETCHUM SPRING WA CONVERSION</b>			
LUNCFORD EXCAVATION, INC.	10021	Leak Fix	715.00
LUNCFORD EXCAVATION, INC.	10022	Water Leak and Pump Repair	2,297.50
USA BLUEBOOK	930321	Repair Clamp	111.95
USA BLUEBOOK	932550	Tape	50.94
USA BLUEBOOK	942355	Repair Clamp	249.95
USA BLUEBOOK	942363	Repair Clamp	249.95
Total WATER CIP EXPENDITURES:			3,675.29
Total WATER CAPITAL IMPROVEMENT FUND:			3,675.29
<b>WASTEWATER FUND</b>			
<b>WASTEWATER EXPENDITURES</b>			
<b>65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	CP224232	HRA	73.31
<b>65-4350-2515 VISION REIMBURSEMENT ACCT(HRA)</b>			
NBS-NATIONAL BENEFIT SERVI	699491	HRA Vision	32.75
NBS-NATIONAL BENEFIT SERVI	707047	HRA Vision	32.75
STARLEY-LEAVITT INS. AGENC	599838	599838 062519	54.00
<b>65-4350-3100 OFFICE SUPPLIES &amp; POSTAGE</b>			
UNIFIED OFFICE SERVICES	270805	Power Duster	6.05
UNIFIED OFFICE SERVICES	271082	Office Supplies	19.45
<b>65-4350-3200 OPERATING SUPPLIES</b>			
ALSCO - AMERICAN LINEN DIVI	LBOI1711808	5192 061319	407.19
ALSCO - AMERICAN LINEN DIVI	LBOI1717632	5192 070519	22.49
ALSCO - AMERICAN LINEN DIVI	LBOI1717633	5292 070519	103.01
ATKINSONS' MARKET	09166117	Water	6.06

Vendor Name	Invoice Number	Description	Net Invoice Amount
ATKINSONS' MARKET	09166352	Water	6.06
US BANK	9642 062519	9642 - Brush Kit and Hook and Pick Set	16.98
US BANK	9642 062519	9642 - Camlock Cap	48.58
US BANK	9642 062519	9642 - Camlock Dust Cap	36.51
<b>65-4350-3800 CHEMICALS</b>			
HACH	11527593	CHEMICALS	93.09
THATCHER COMPANY, Inc.	1471584	T-Chlor	1,609.50
<b>65-4350-4200 PROFESSIONAL SERVICES</b>			
ANALYTICAL LABORATORIES, I	63916	chemicals	416.20
GALENA ENGINEERING, INC.	1318.175 07011	1318.175 070119	5,704.79
<b>65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG</b>			
IDAHO BUREAU OF OCCUPATIO	070819	Licensure Renewal - Mummert	120.00
US BANK	9642 062519	9642 - Wastewater Training Jeff Vert	111.80
<b>65-4350-5200 UTILITIES</b>			
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	60.48
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	9.79
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	11.75
INTERMOUNTAIN GAS	32649330001 0	32649330001 062419	9.79
<b>65-4350-6100 REPAIR &amp; MAINT-MACH &amp; EQUIP</b>			
HACH	11527593	CHEMICALS	147.32
PIPECO, INC.	S3418312.001	Supplies	1.64
PIPECO, INC.	S3425243.001	Rotor and Pro Turf	81.52
PLATT ELECTRIC SUPPLY	V402712	Supplies	4.37
STANDARD PLUMBING SUPPLY	JTVC46	PVC	19.07
US BANK	9642 062519	9642 - Packing for Check Valves	273.03
US BANK	9642 062519	9642 - Humidity Indicator	24.35
WEBB LANDSCAPING	K-IN-134348	Grass Seed	34.95
Total WASTEWATER EXPENDITURES:			9,598.63
Total WASTEWATER FUND:			9,598.63
<b>WASTEWATER CAPITAL IMPROVE FND</b>			
<b>WASTEWATER CIP EXPENDITURES</b>			
<b>67-4350-7810 HEADWORKS CONSTR. &amp; EQUIP.</b>			
HDR ENGINEERING, INC.	1200201196	20175 1200201196	1,509.75
RSCI	14	20167 - 14	20,118.94
US BANK	9642 062519	9642 - Exit Sign Light	543.22
Total WASTEWATER CIP EXPENDITURES:			22,171.91
Total WASTEWATER CAPITAL IMPROVE FND:			22,171.91
<b>DEVELOPMENT TRUST FUND</b>			
<b>DEVELOPMENT TRUST EXPENDITURES</b>			
<b>94-4900-8001 ARMS KEEP, LLC,791 WARM SPRING</b>			
ARMS KEEP LLC	D19-016	Bond Release	450.00
Total DEVELOPMENT TRUST EXPENDITURES:			450.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total DEVELOPMENT TRUST FUND:			450.00
<b>ESSENTIAL SERVICES FAC. TRUST</b>			
<b>ESF TRUST EXPENDITURES</b>			
<b>95-4193-7205 FUTURE ESF FIRE</b>			
COLE ARCHITECTS PLLC	1362	Phase 1 Concept Design	41,681.75
Total ESF TRUST EXPENDITURES:			41,681.75
Total ESSENTIAL SERVICES FAC. TRUST:			41,681.75
Grand Totals:			885,251.90

## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9648008200", "9910000000"- "9911810000"

Invoice Detail.Voided = No,Yes



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Receive and File Treasurer's Monthly and Quarterly Financial Reports**

#### Recommendation and Summary

Staff is recommending the council receive and file the Treasurer's monthly and quarterly reports in accordance with statutory requirements and adopt the following motion:

***"I move to receive and file the Treasurer's financial reports."***

The reasons for the recommendation are as follows:

- State statute establishes requirements for monthly and quarterly financial reports from the City Treasurer.

#### Introduction and History

Idaho State Statute 50-208 establishes requirements for monthly financial reports from the City Treasurer to the Council. The Statute provides that the Treasurer "render an accounting to the city council showing the financial condition of the treasury at the date of such accounting."

Idaho State Statute 50-1011 establishes an additional requirement for a quarterly financial report "indicating salaries, capital outlay and a percentage comparison to the original appropriation." Such quarterly reports require publication on the City website within 30 days of the end of the quarter pursuant to 50-208. Finally, 50-708 creates the requirement that "at least once in each quarter of each year, the council shall examine by review of a quarterly treasurer's report included upon the city council agenda the accounts and doings subject to management by the chief financial officer of the city."

#### Analysis

Pursuant to the above statutory requirements, enclosed for Council review are the monthly and quarterly financial reports showing the financial condition of the City as of June 30, 2019. These reports, along with complete financial statements, are available on the City's website.

#### Financial Impact

There is no financial impact to this reporting.

#### Attachments

- Attachment A: Quarterly Financial Report
- Attachment B: Monthly Financial Report Charts



**CITY OF KETCHUM  
TREASURER'S QUARTERLY FINANCIAL REPORT  
3RD QUARTER - JUNE 30, 2019**

FUND	ADOPTED BUDGET	PERSONNEL	OPERATING & ADM EXPENSES	CAPITAL OUTLAY	TRANSFERS	% EXP.	RECEIPTS
GENERAL	10,553,599	4,265,079	3,511,228	2,656	178,339	75.4%	8,277,817
WAGON DAYS	142,825	0	20,066	0	0	14.0%	111,300
GENERAL CIP	725,960	0	26294.64	588,350	40,133	90.2%	247,507
STREET CIP	136,560	0	0	72,966	0	53.4%	80,002
LAW CIP	0	0	0	0	0	0.0%	1,061
FIRE & RESCUE CIP	23,000	0	0	11,993	0	52.1%	55,313
PARKS CIP	25,000	0	0	0	12,500	50.0%	7,374
CITY SALES TAX	2,467,247	0	988,299	0	926,255	77.6%	1,877,345
LOT-ADDITIONAL 1%	2,132,987	0	1,729,768	0	55,206	83.7%	1,572,000
GO BOND	149,507	0	500	0	9,004	6.4%	125,075
IN-LIEU HOUSING	2,175,000	0	75,000	0	0	3.4%	225,043
WATER	2,018,921	315,068	320,743	6,961	581,644	60.6%	1,326,967
WATER CIP	335,000	0	0	156,299	0	46.7%	318,682
WASTEWATER	2,680,435	477,451	468,687	0	879,673	68.1%	2,946,861
WASTEWATER CIP	2,583,500	0	0	2,130,903	0	82.5%	483,676
POLICE TRUST	5,000	0	0	0	0	0.0%	2,079
PARKS/REC DEV TRUST	82,200	0	11,609	0	0	14.1%	51,544
DEVELOPMENT TRUST	150,000	0	0	0	19,300	12.9%	119,959
ESF TRUST	196,000	0	57,455	67,917	0	64.0%	174,723

CITIZENS ARE INVITED TO INSPECT THE DETAILED SUPPORTING RECORDS OF THE ABOVE FINANCIAL STATEMENTS.

GRANT GAGER  
TREASURER



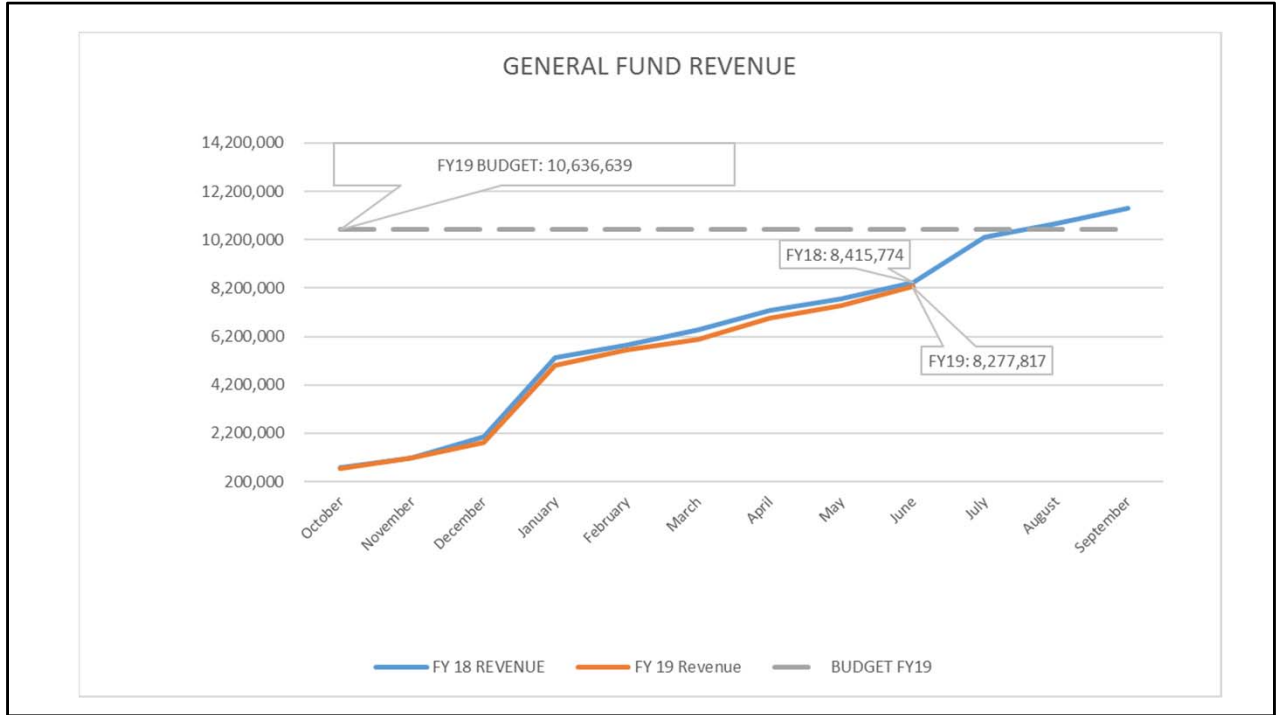
## Monthly Financial Reports

As of June 30, 2019

This packet is divided into three sections: (1) General Fund charts (pages 2-13); (2) Original LOT charts (pages 14-18); (3) Enterprise Fund charts (pages 19-23); and Off-Street Parking Lot charts (pages 24-28).

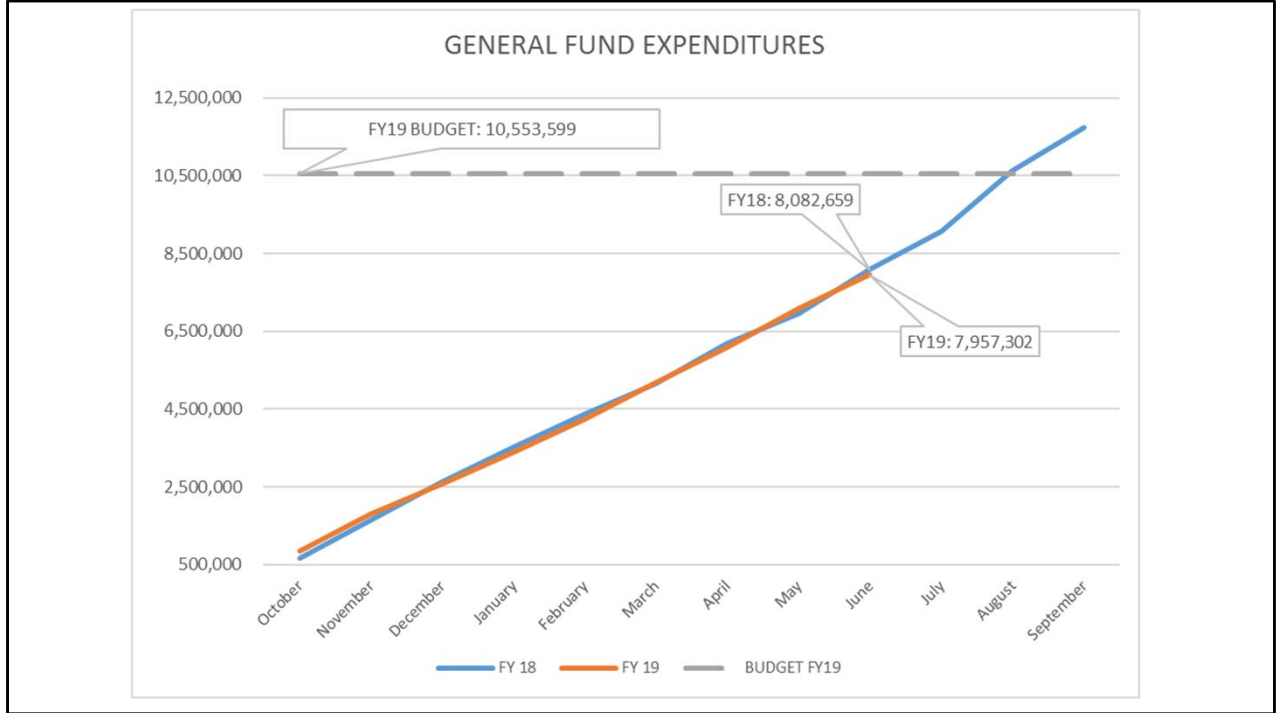
Each chart includes information on current progress relative to the prior year and also the current budget. Where deviations are 5% or greater, an explanation on the major drivers of such changes is included.

# General Fund

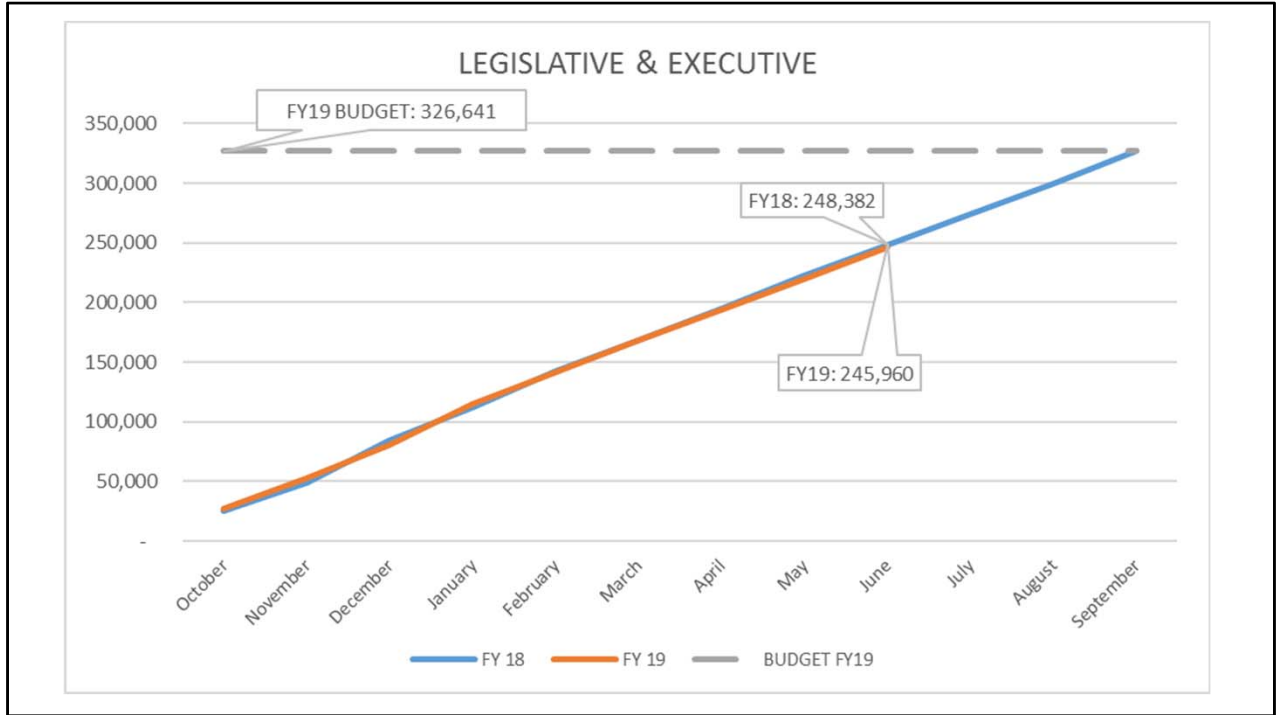


The General Fund revenues are down approximately \$137,957 (1.6%) in FYTD.

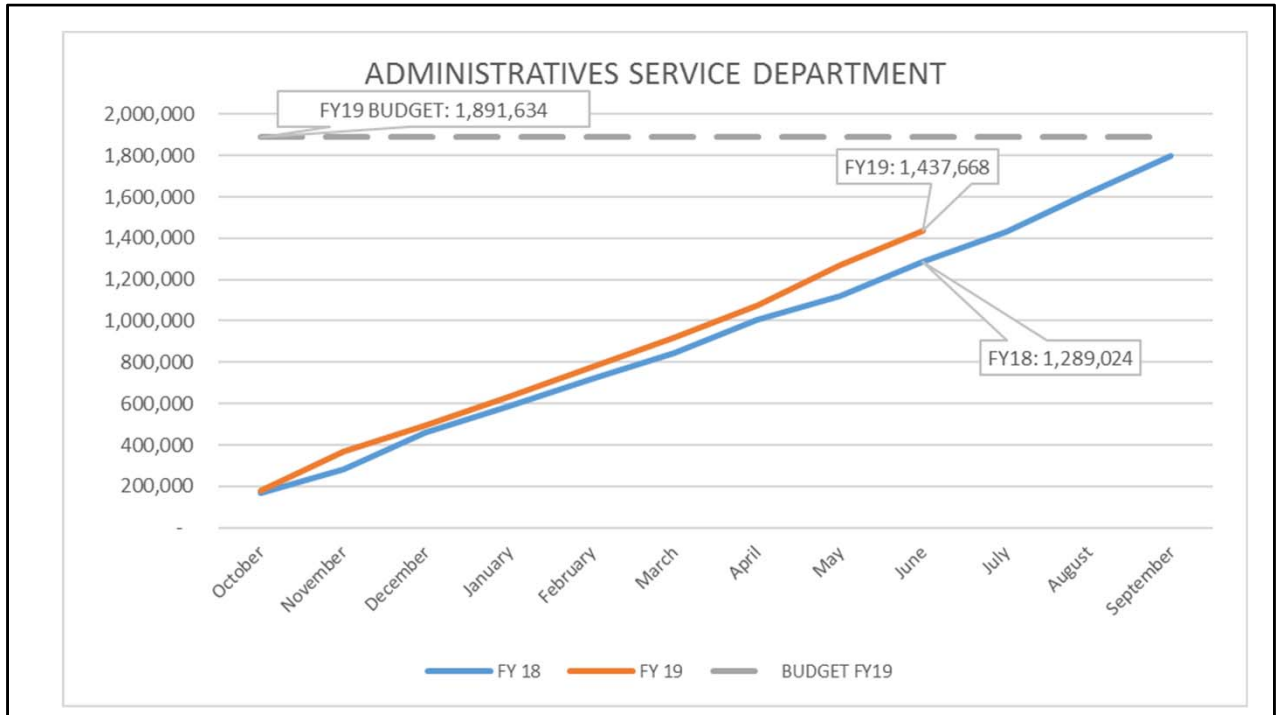




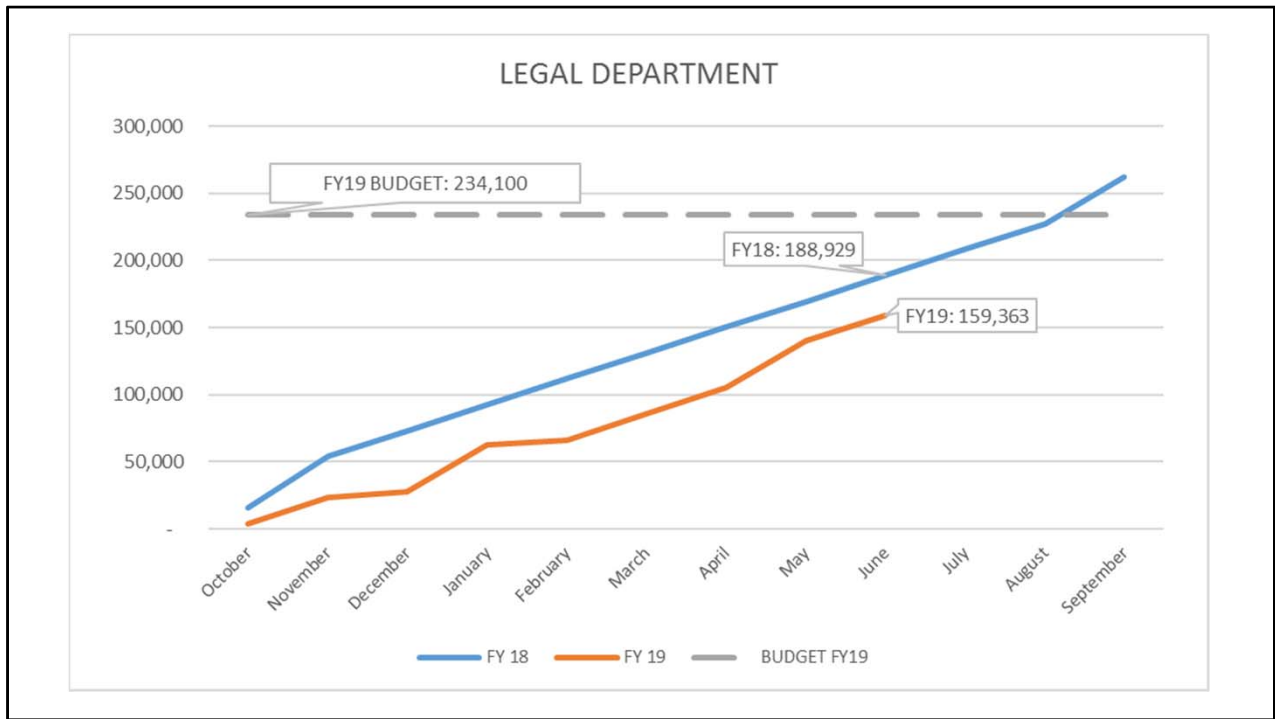
The General Fund expenditures are down \$125,357 (1.6%) FYTD.



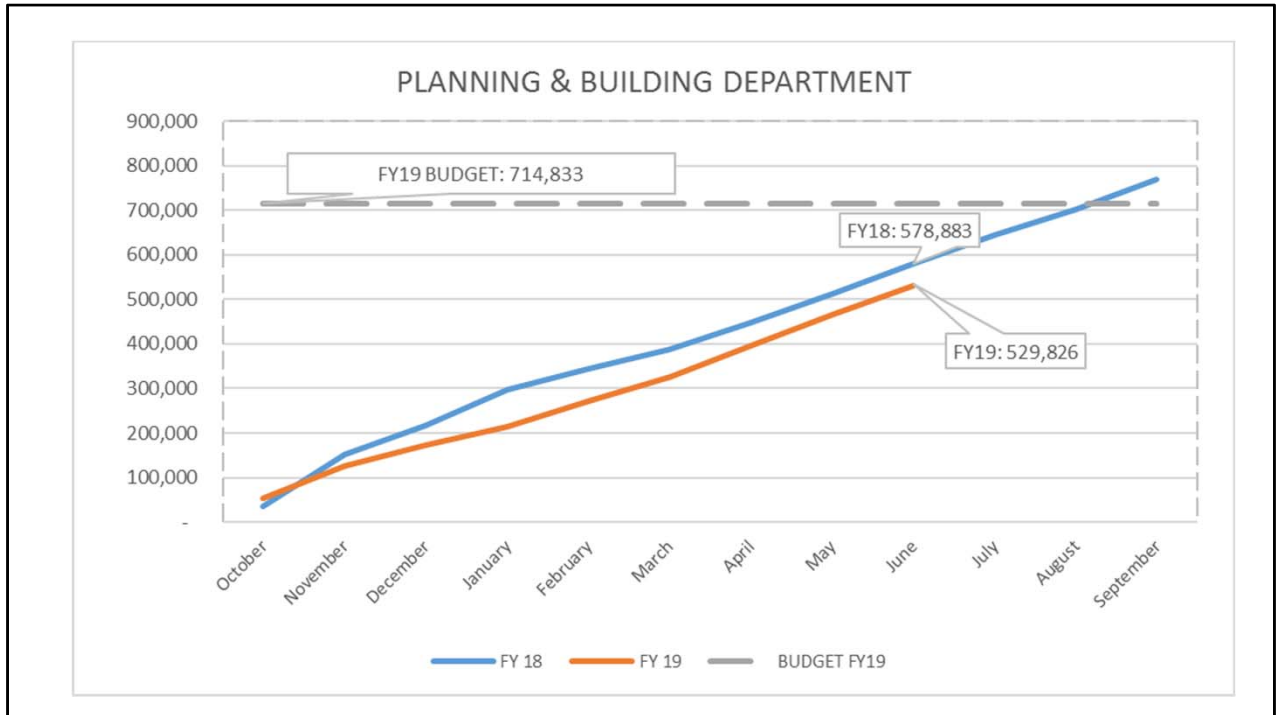
The Legislative & Executive Department expenditures are down \$2,422 (1%) FYTD.



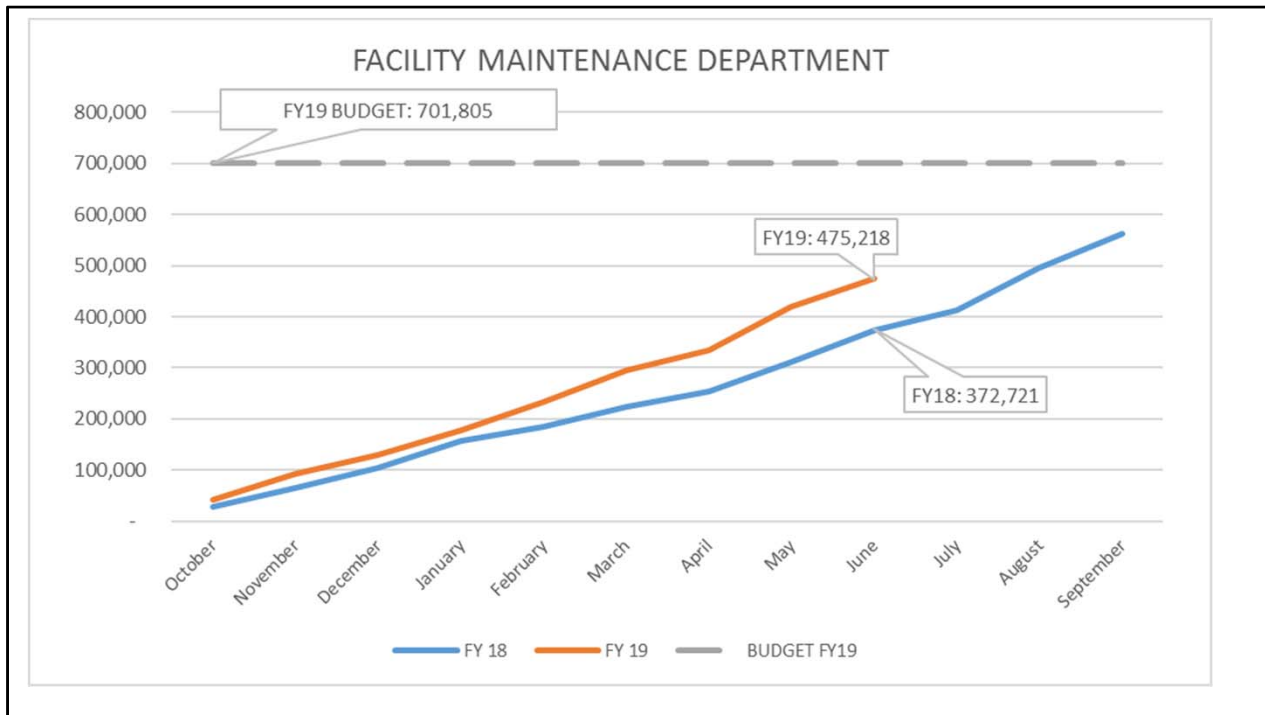
The Administrative Services Department expenditures are up 148,644 (11.5%) FYTD. This increase is due largely to increased benefit costs and an increase in information technology expenses.



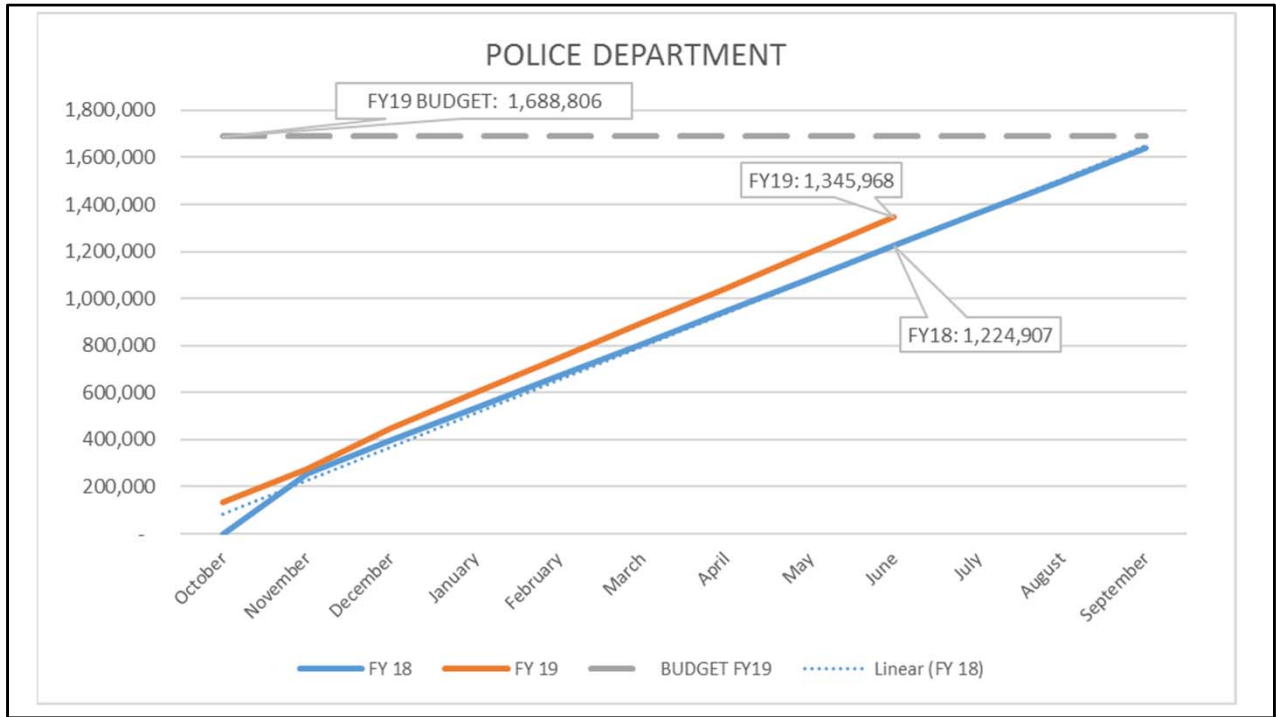
The Legal Department expenditures are down \$25,566 (15.6%) FYTD. This decrease is largely due to the timing of the contract billing with White Peterson relative to the prior year.



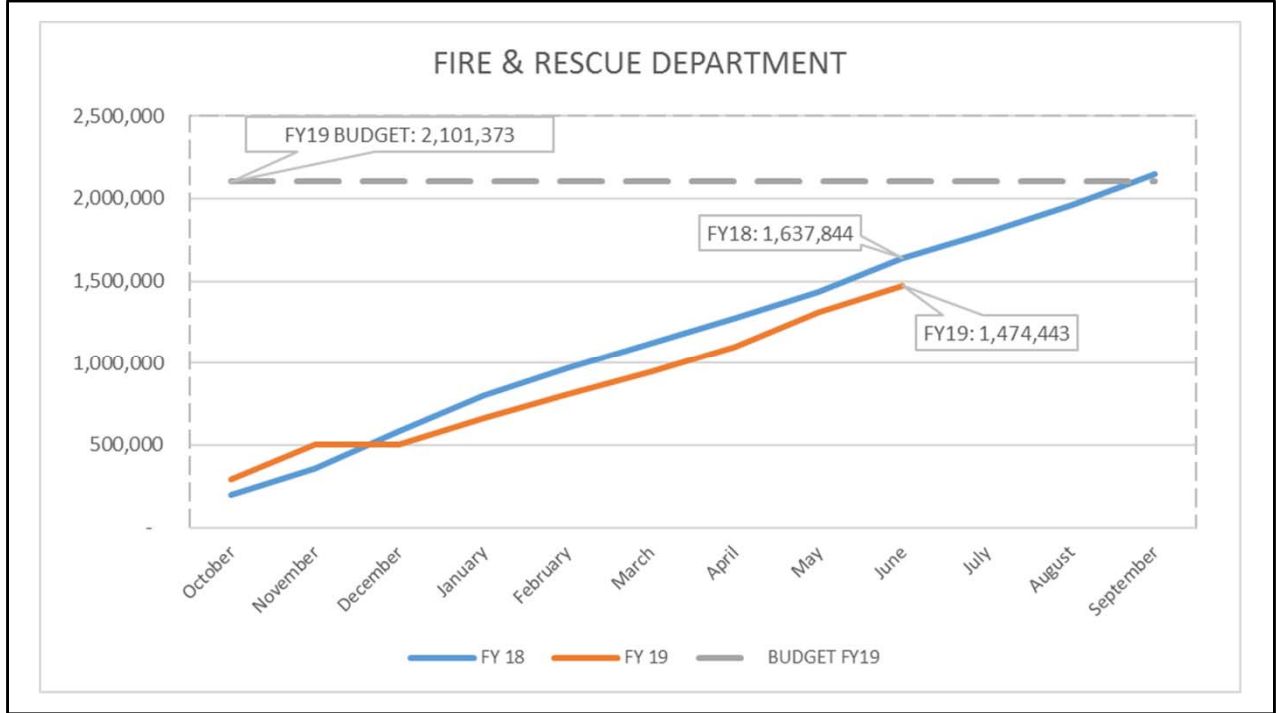
The Planning & Building Department expenditures are down \$49,057 (8.5%) FYTD. This decrease is largely due to payments to the Idaho Division of Building Safety related to permits and plan review. This expenditure decrease corresponds to the lower general fund revenue noted on slide 3.



The Facilities Maintenance Department expenditures are up \$102,497 (27.5%) FYTD. This increase is largely due to increased salary and benefit expenditures as the department has filled previously vacant positions. Also, professional service costs for snow removal are greater than last year.

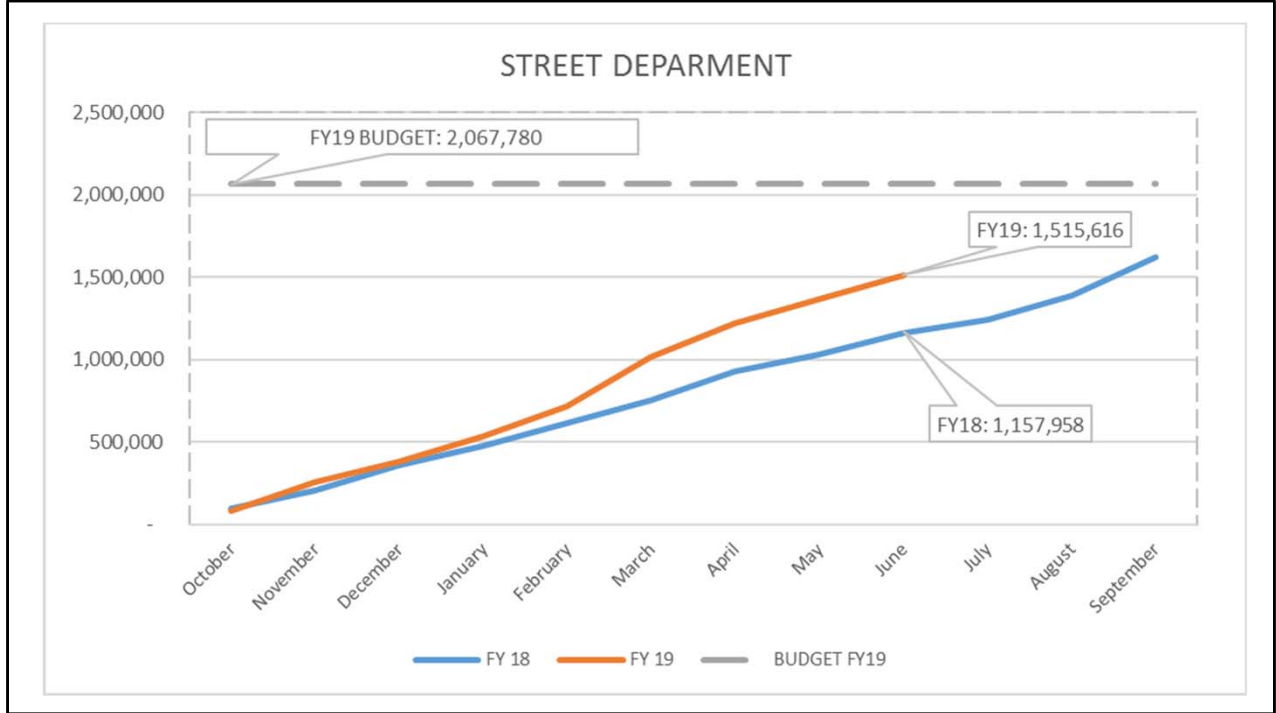


The Police Department expenditures are up \$121,061 (9.9%) FYTD. This increase is due to changes in the Blaine County Sheriff's Office contract.



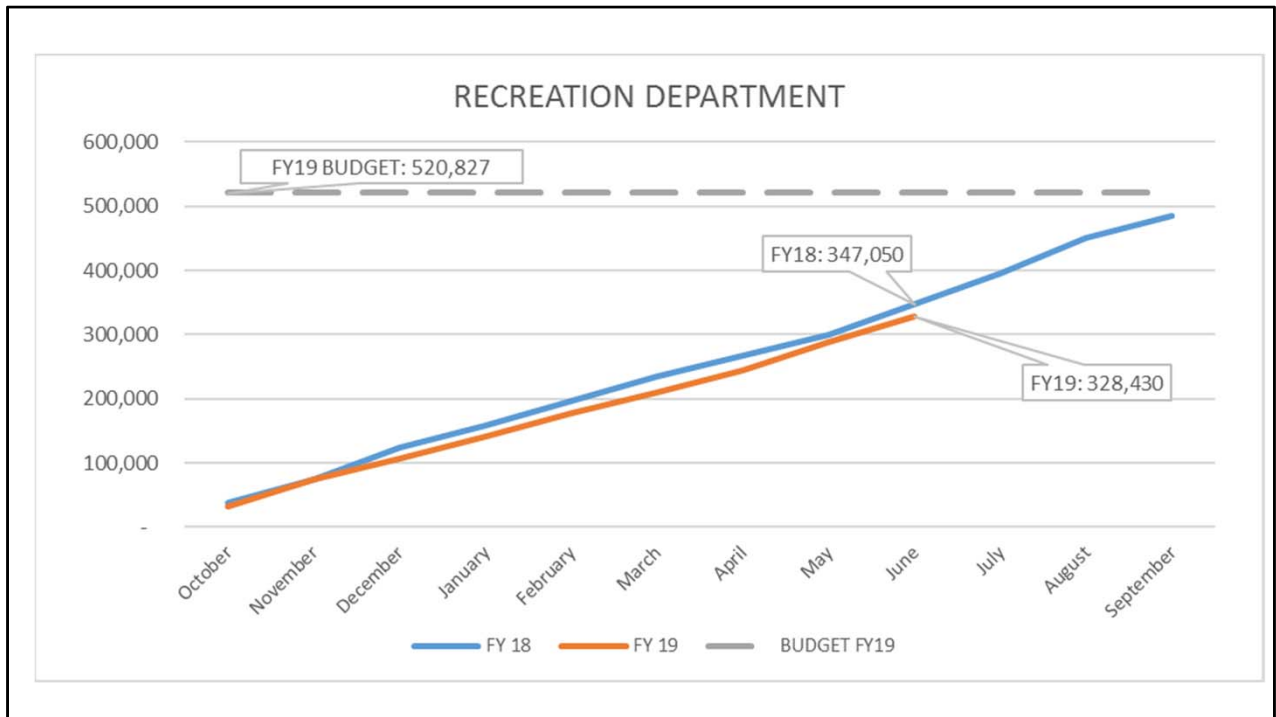
The Fire & Rescue Department expenditures are down \$163,041 (10%) FYTD. This decrease is largely due to reduced salary and benefit costs associated with a department vacancy and also the timing of billings from the City of Sun Valley for management services. This decrease is partially one of timing and that component is expected to disappear in June.





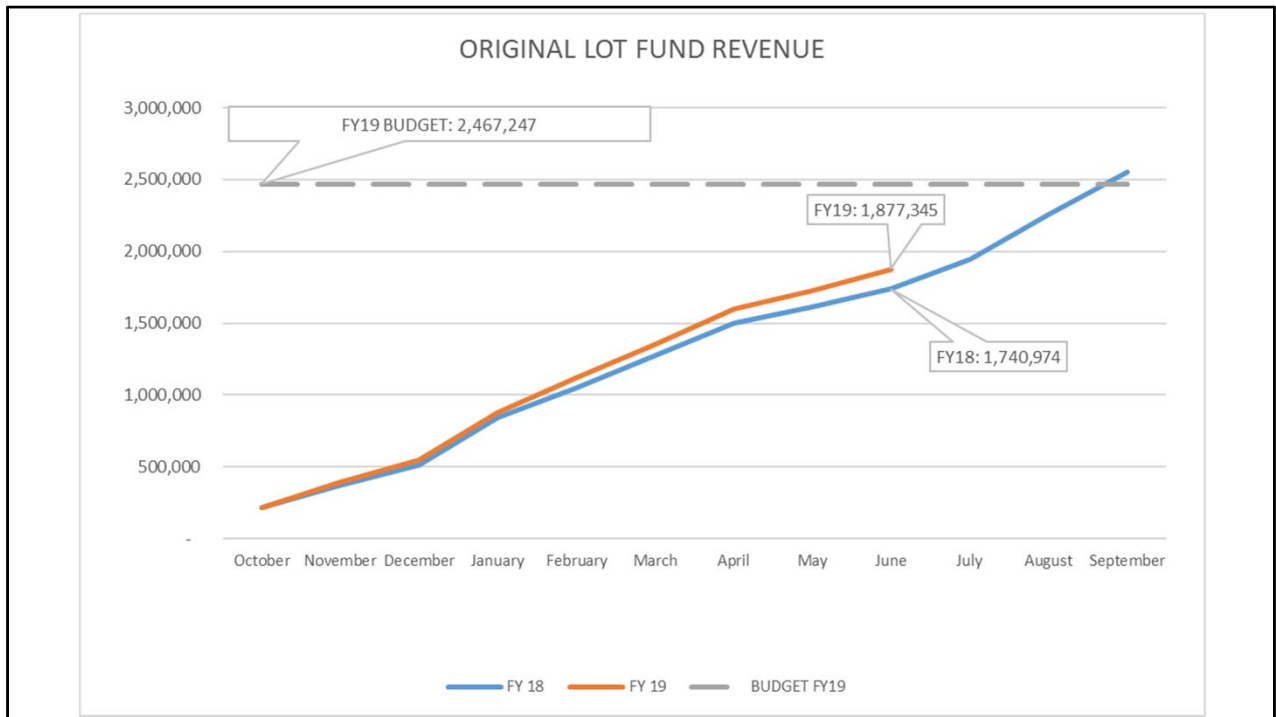
The Streets Department expenditures are up \$357,658 (30.9%) FYTD. This increase is due to:

1. Salary and benefit expenditures as the department has filled previously vacant positions; and
2. Professional service and equipment repair costs for snow removal, which are expected to be approximately \$200,000 over budget.

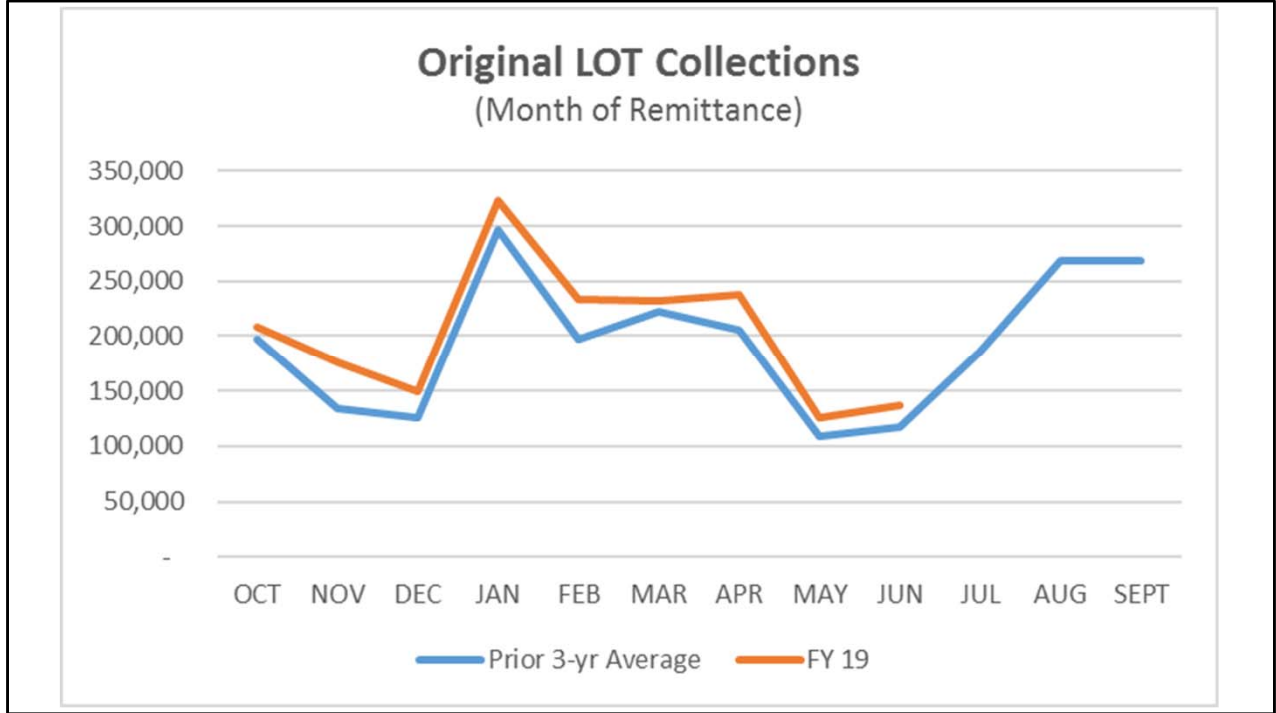


The Recreation Department expenditures are down \$18,620 (5.4%) FYTD due to lower salary and benefit expenses.

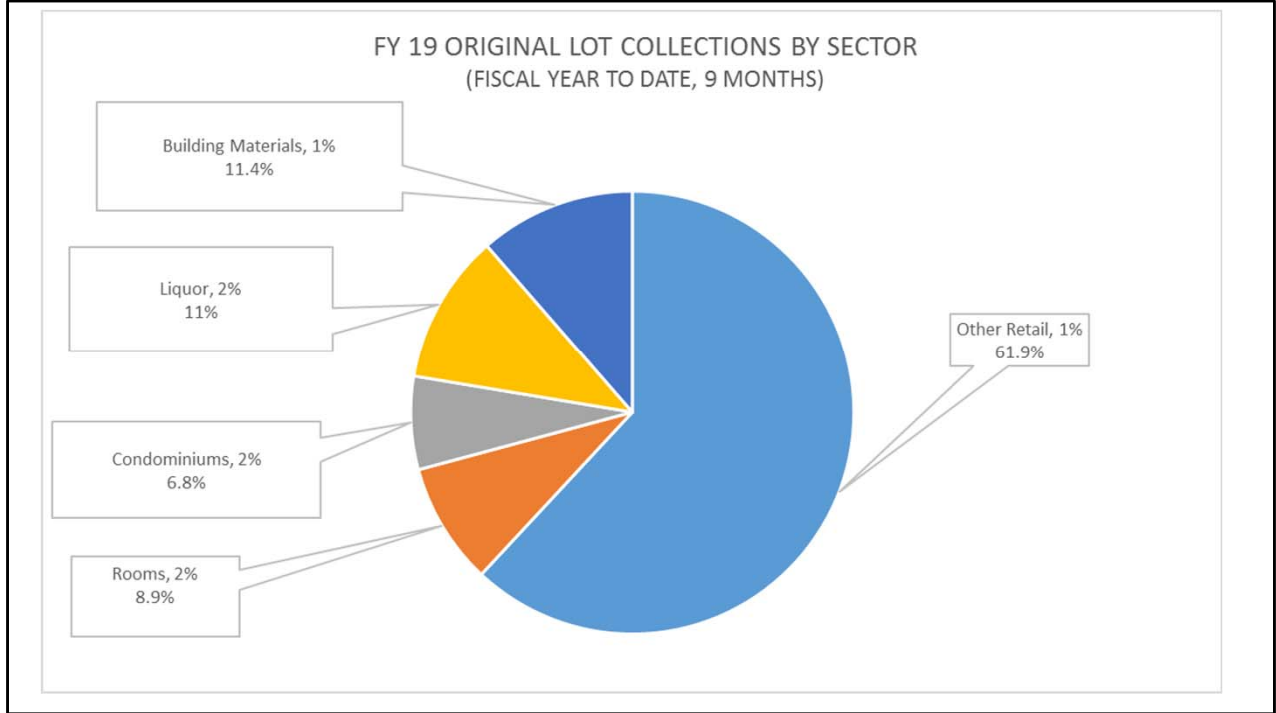
# LOT Analysis



Revenue to the Original LOT Fund is up approximately \$136,371 (7.8%) FYTD due to greater tax receipts.

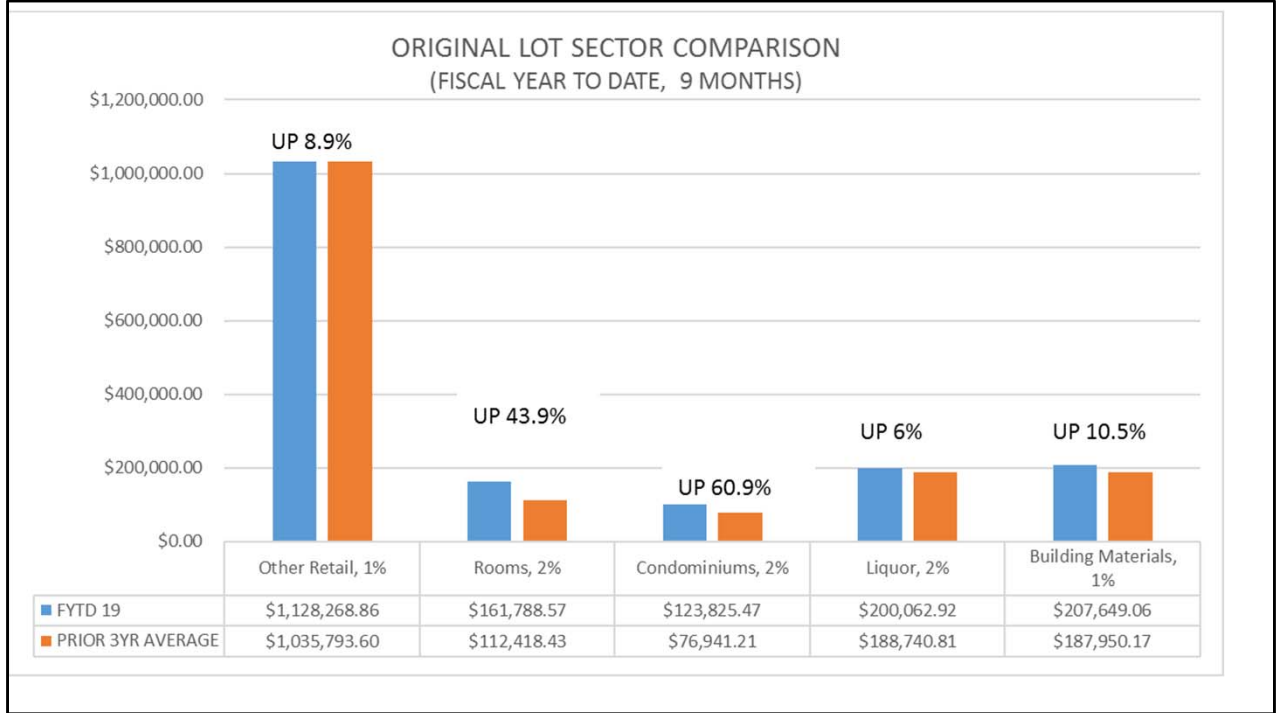


Revenues from Original LOT covered sales are up approximately 13.7% over the average of the prior three years.



To date in FY 19 (9 months), Original LOT collections have been generated by each sector as follows:

1. Retail has generated 61.9% of the total.
2. Building Materials have generated 11.4%.
3. Liquor has generated 11%.
4. Rooms have generated 8.9%.
5. Condominiums have generated 6.8%.

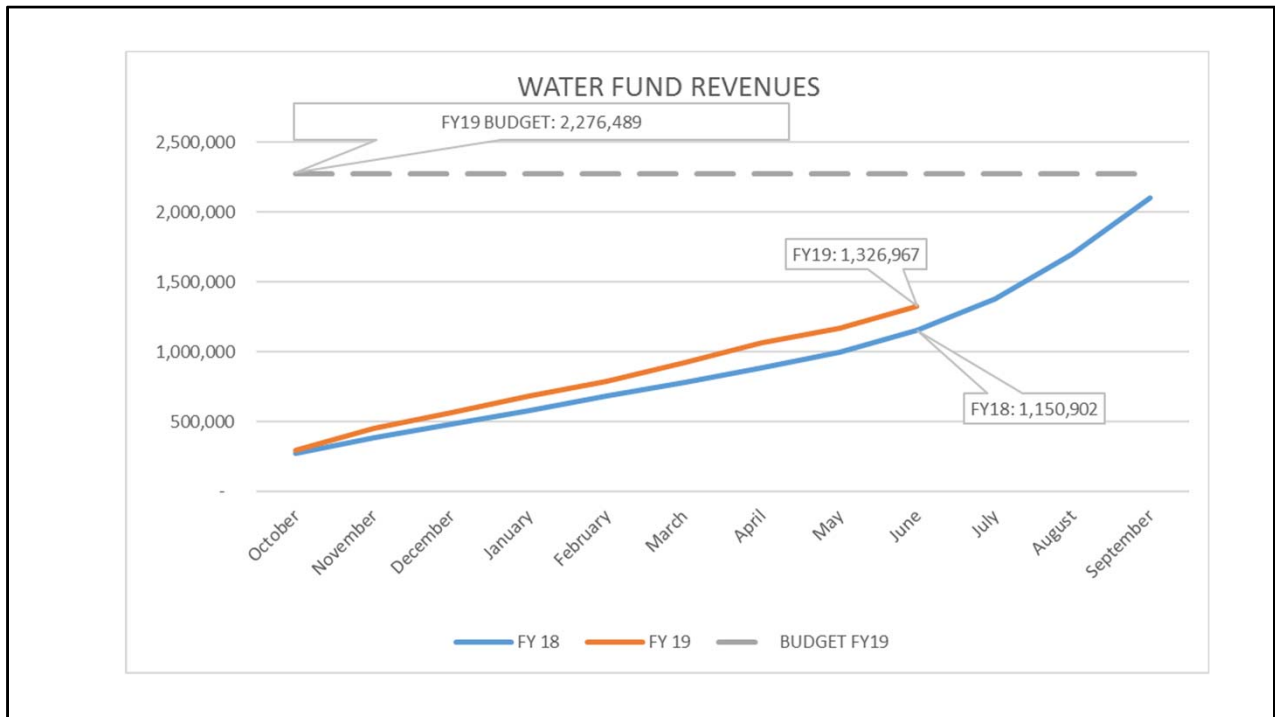


Through the first 9 months of FY 19, collections compared to the prior three-year average are as follows:

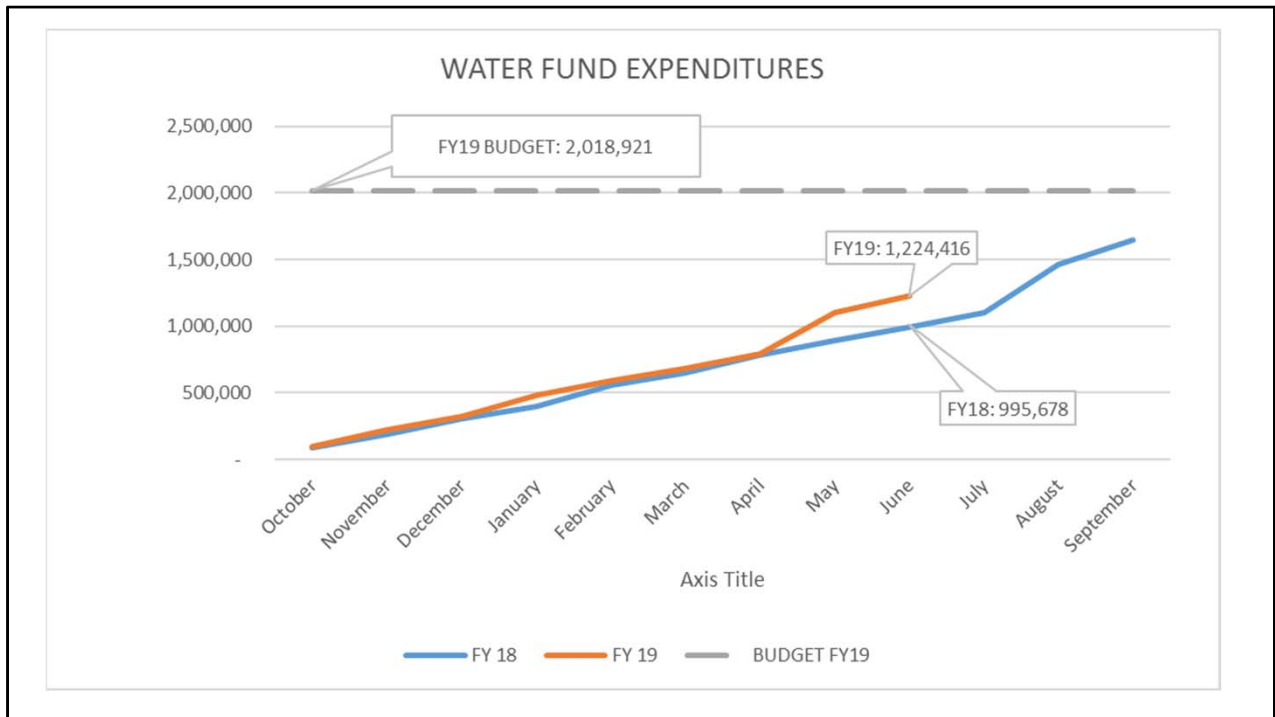
1. Retail is up 8.9%.
2. Rooms are up 43.9%.
3. Condominiums are up 60.9%
4. Liquor is up 6%.
5. Building Materials are up 10.5%.

# Enterprise Funds

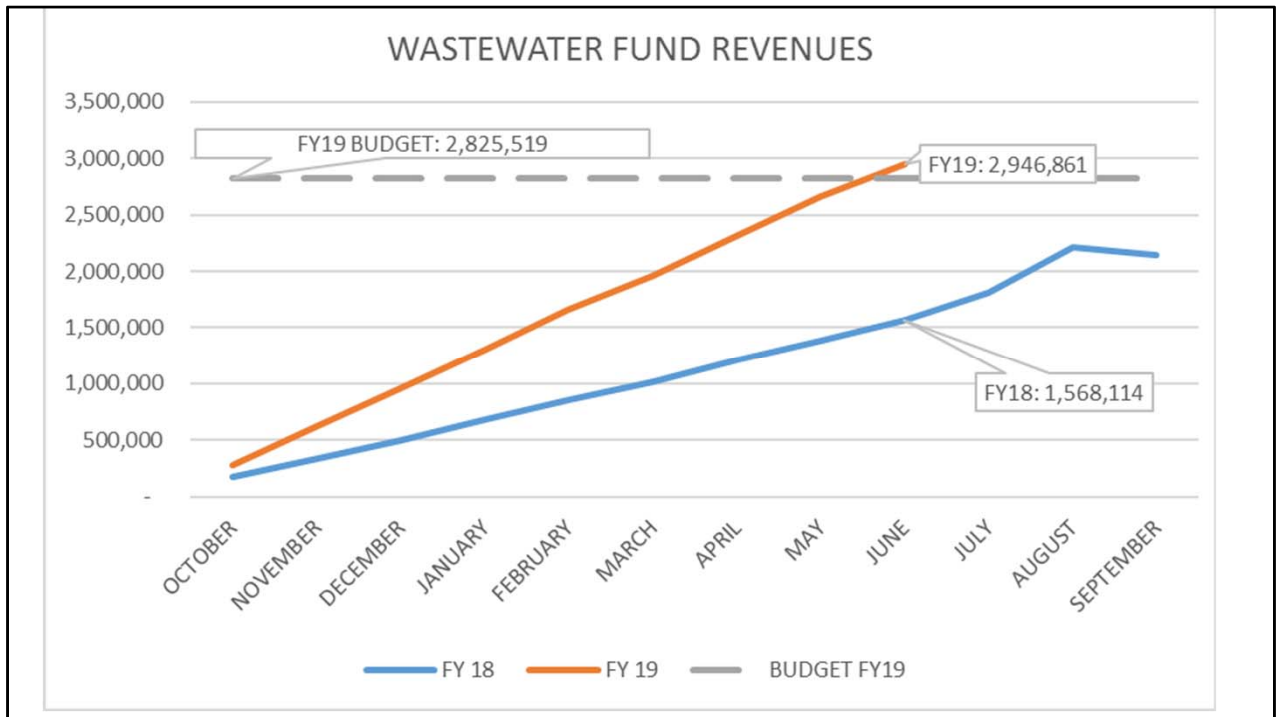




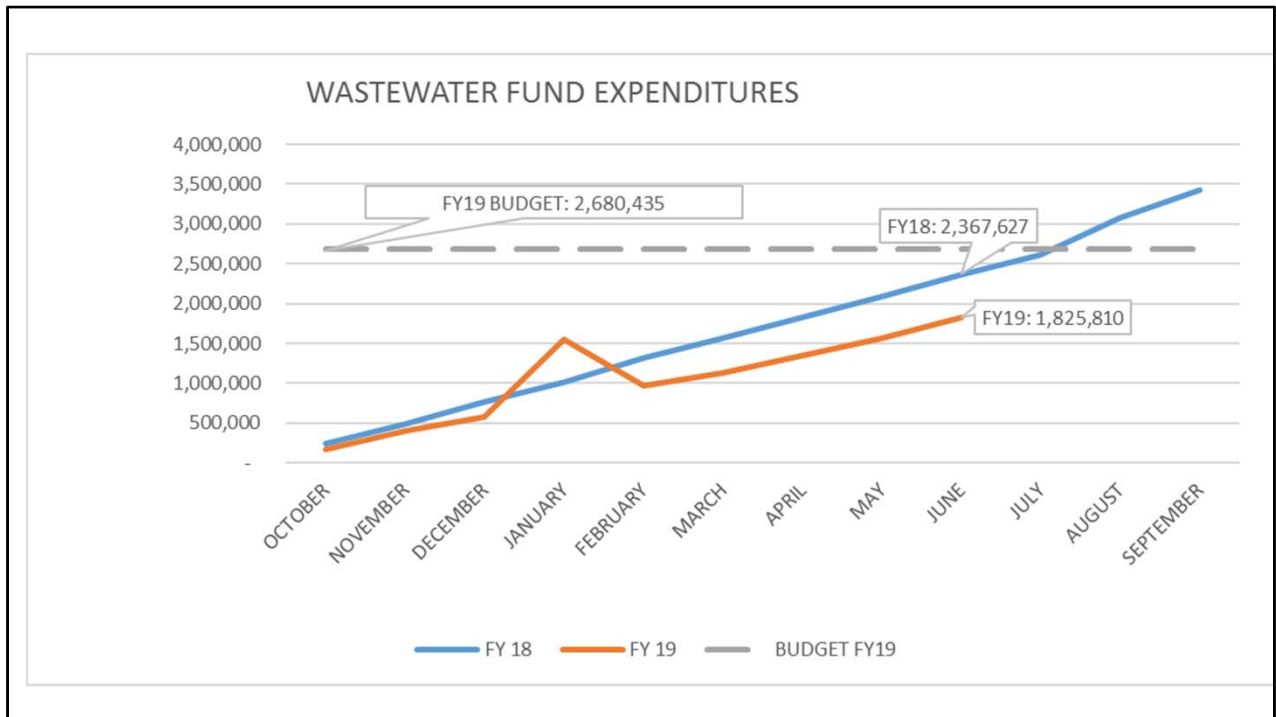
The Water Fund revenues are up \$176,065 (15.3%) FYTD. This increase is due to changes to the water rate structure implemented as part of the FY 19 budget.



The Water Fund expenditures are up \$228,738 (23%) FYTD. This increase is largely due to transfers to water capital improvement funds for Ketchum Spring Water Project.

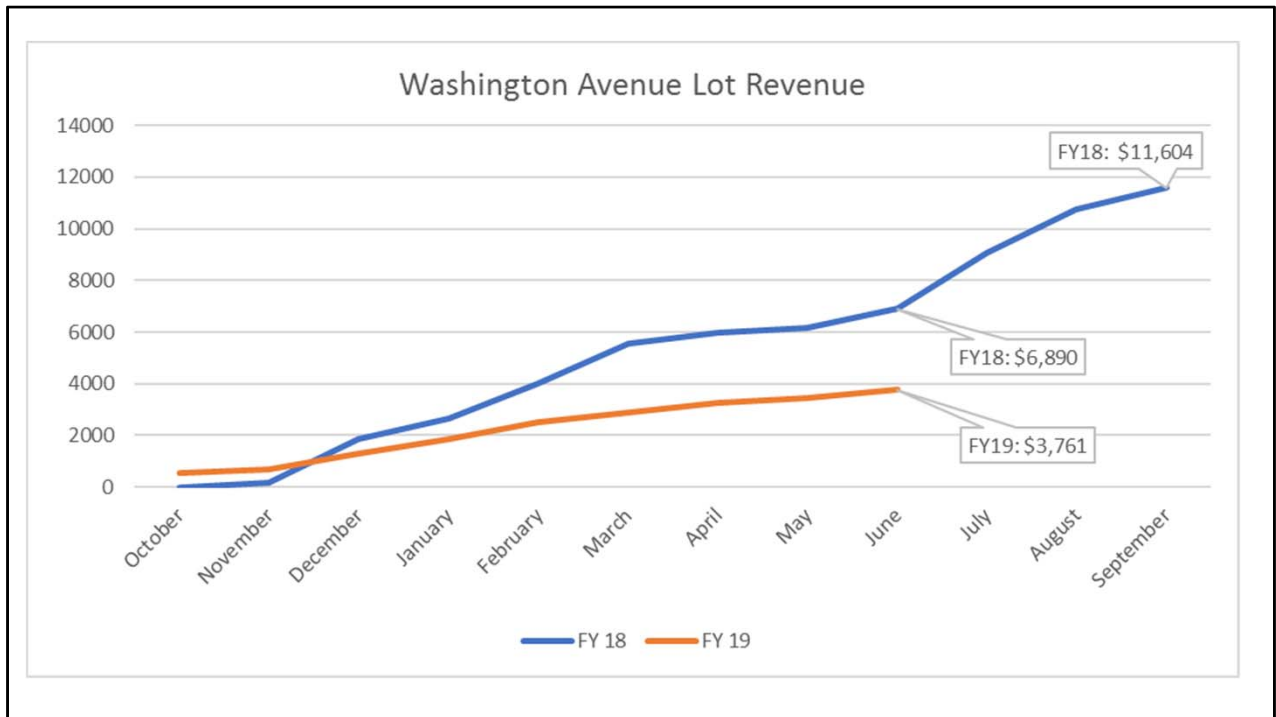


The Wastewater Fund revenues are up \$1,378,747 (87.9%) FYTD. This increase is due to changes to the wastewater rate structure implemented as part of the FY 19 budget as well as greater reimbursement from the Sun Valley Water and Sewer District for the Headworks project.



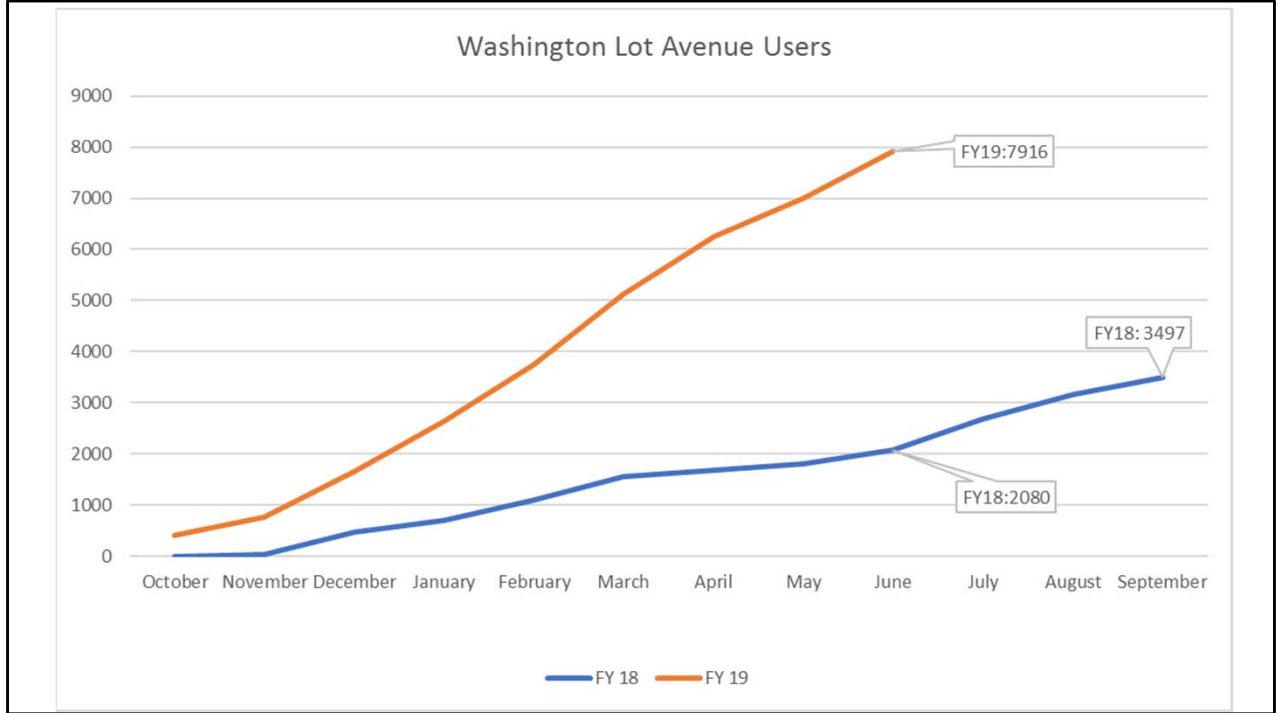
The Wastewater Fund expenditures are down approximately \$541,817 (22.9%) FYTD. The decrease is largely due to vacancies in the department as well as professional services utilization costs.

# Off-Street Parking Lots



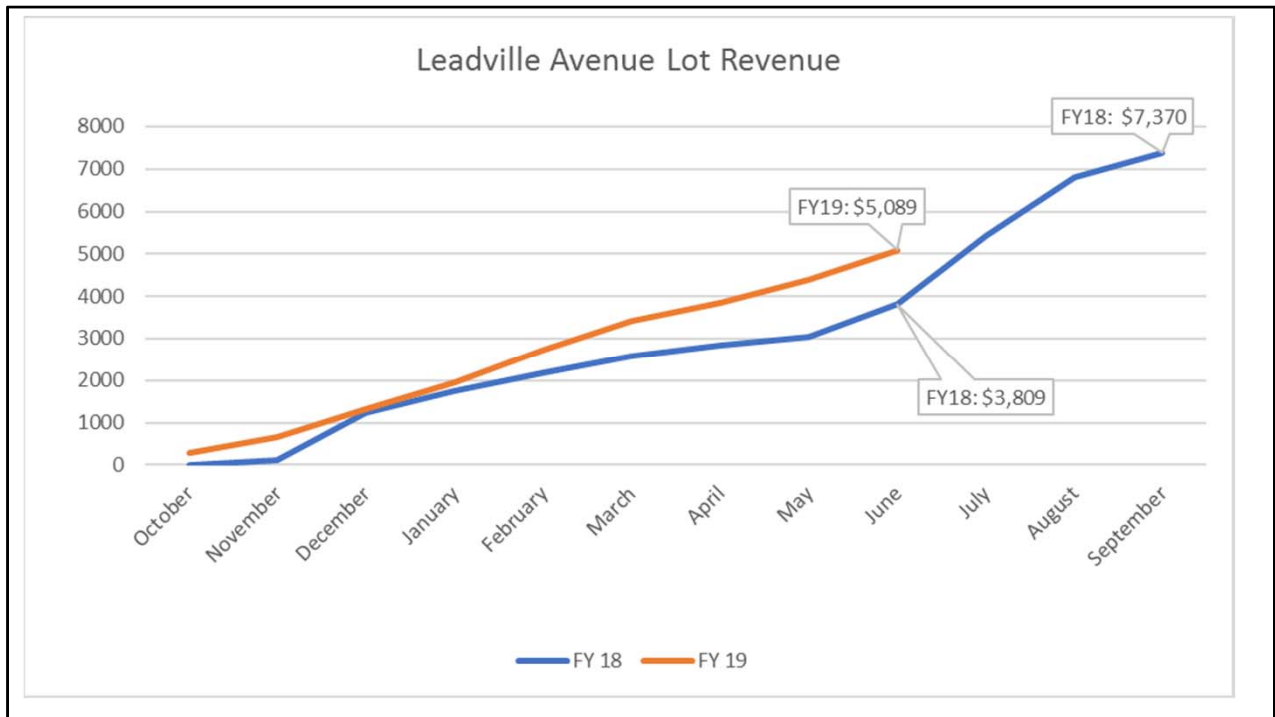
In the fiscal year to date, revenues at the Washington Avenue parking lot are down \$3,129 (45.4%) relative to the prior year. The institution of three hours of free parking per user per day has resulted in a decrease in the average revenue per user.

It is important to note that the Washington Avenue Lot was not a paid lot until November 17, 2017.



In the fiscal year to date, the number of transactions registered at the Washington Avenue parking lot is up 5836 (280.6%) relative to the prior year. The institution of three hours of free parking per user per day has likely encouraged greater utilization of the lot.

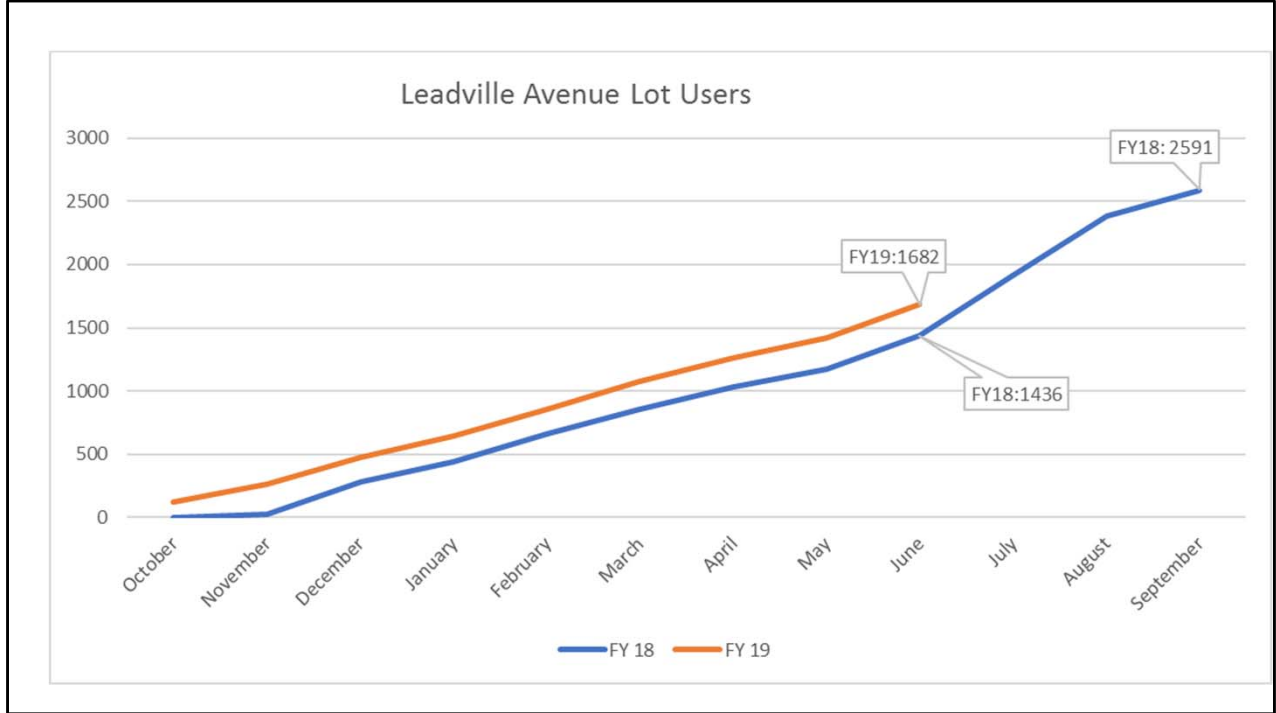
It is important to note that the Washington Avenue Lot was not a paid lot until November 17, 2017, so FY 19 benefits from an additional 1.5 months of measured usage.



In the fiscal year to date, revenues at the Leadville Avenue parking lot are up \$1,281 (33.6%) relative to the prior year. The average revenue per user has increased from \$3.26 in FY 18 to \$3.59 in FY 19 as a result of modifications to the fee structure.

It is important to note that the Leadville Avenue Lot was not a paid lot until November 17, 2017, so FY 19 benefits from an additional 1.5 months of measured usage.





In the fiscal year to date, the number of transactions registered at the Leadville Avenue parking lot is up 246 (17.1%) relative to the prior year. It is important to note that the Leadville Avenue Lot was not a paid lot until November 17, 2017, so FY 19 benefits from an additional 1.5 months of measured usage.



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Approve Alcohol Beverage Licenses**

#### Recommendation and Summary

Staff is recommending the council to approve the license and adopt the following motion:

*I move to approve Alcohol Beverage Licenses for the applicant included in the staff report.*

The reasons for the recommendation are as follows:

- Ketchum Municipal Code Requires certain licenses to sell liquor, beer or wine.
- At this time, the applications are for the year 2019-20, the Council approval is requested to complete the process of issuing such beer, wine and liquor licenses.

#### Introduction and History

In accordance with Municipal Code 5.04.020, Alcoholic Beverage Sales, it is unlawful for any person to sell liquor, beer, or wine at retail or by the drink within the City without certain licenses as required pursuant to Ordinance 367. All City licenses for liquor, beer, and wine expire annually and require renewal by August 1<sup>st</sup>. The businesses will be vending beer, wine and liquor on premise (wine is included in the liquor fees) and not to be consumed on premise, per application.

#### Analysis

At this time, the following business has filed for their license and Council approval is requested to complete the process of issuing such beer, wine and liquor licenses.

#### Financial Impact

- The City of Ketchum will realize revenue of approximately \$15,780.06 from approval of these licenses in accordance with the current fee structure.

<u>Company</u>	<u>Beer Consumed on Premises</u>	<u>Beer Not to be Consumed on Premises</u>	<u>Wine Consumed on Premises</u>	<u>Wine Not to be Consumed on Premises</u>	<u>Liquor</u>	<u>Approved by Council for 2019-20</u>	<u>Total Amount of Fees</u>
Grumpy's	X		X			7/15/2019	400
The Burger Grill	X		X			7/15/2019	400
China Panda	X		X			7/15/2019	400
Pioneer Saloon	X				X	7/15/2019	760
Zenergy	X		X	X		7/15/2019	600
Bigwood Bread Café Downtown	X		X			7/15/2019	400
Bigwood Bread Café Northwood	X		X			7/15/2019	400
Village Market		X		X		7/15/2019	250
Atkinsons Market		X		X		7/15/2019	250
The Boho Lounge	X	X	X	X		7/15/2019	810
Michel's Christiania	X				X	7/15/2019	760
Smoky Mountain Pizza & Pasta	X	X	X	X		7/15/2019	650
Nourish Me		X		X		7/15/2019	250
Starbucks	X		X			7/15/2019	400
Rominnas	X		X	X		7/15/2019	600
Sushi on Second	X	X	X			7/15/2019	450
The Cellar Pub	X	X			X	7/15/2019	810
Apples	X		X			7/15/2019	166.70
Bigwood Grill	X				X	7/15/2019	253.36
A Taste of Thai	X		X			7/15/2019	400
il Naso	X		X			7/15/2019	400
Perry's Restaurant	X	X	X	X		7/15/2019	650
Rico's Pizza & Pasta	X	X	X	X		7/15/2019	650
Limelight Hotel Ketchum	X				X	7/15/2019	760
Paddles Up Poke	X		X			7/15/2019	400
Sawtooth Brewery	X	X	X			7/15/2019	450
Johnny G's	X					7/15/2019	200
Zinc	X				X	7/15/2019	760
Rickshaw	X	X	X	X		7/15/2019	650
Desperados	X		X			7/15/2019	400
Vintage Restaurant	X		X	X		7/15/2019	600
Lefty's Bar & Grill	X	X	X			7/15/2019	450

Sincerely,

Grant Gager  
 Director of Finance and Internal Services  
 Attachments: Alcohol applications



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Grumpy's Inc.</u>	Doing Business As:	
Physical Address where license will be displayed: <u>860 Warm Springs Rd. Ketchum, ID</u>		
Mailing Address: <u>100 S. Hiawatha Dr. Hailey, ID 83333</u>		
Recorded Owner of Property: <u>G &amp; G Enterprises</u>		
Applicant Phone Number: <u>208 720 3171</u>	Applicant Email: <u>prekeges@gmail.com</u>	
STATE LICENSE NO: <u>1347</u> (copy required)	COUNTY LICENSE NO: (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Peter Prekeges</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>400.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Antonio Ortega</u>	Doing Business As: <u>Burger Grill</u>	
Physical Address where license will be displayed: <u>371 Main Street North</u>		
Mailing Address: <u>P.O. Box 6159 Ketchum ID 83340</u>		
Recorded Owner of Property: <del>Bob</del> <u>Mike Tualatin/Coon Rapids</u>		
Applicant Phone Number: <u>208 721-0463</u>	Applicant Email: <u>the Burger Grill@hotmail.com</u>	
STATE LICENSE NO: <u>7065</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input checked="" type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Antonio Ortega P.O. Box 6159 K</u>	
Partnership: <input type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <del>250.00</del> <u>400</u> <sup>00</sup>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Antonio Ortega

Applicant Signature

Owner

Relation to Business

6-26-19

Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Kathleen

Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>6-26-19</u>	License Fee Paid: <u>\$400</u>	License No: <u>693A</u>
To the City Council, Ketchum, Idaho; The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



## City of Ketchum

### Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <i>PERCY HERMOZA ATASINCHI</i>		Doing Business As: <i>CHINA PANDA CHINESE REST.</i>
Physical Address where license will be displayed: <i>515 EAST AVE. KETCHUM, ID 83340</i>		
Mailing Address: <i>P.O. Box 293 KETCHUM, ID 83340</i>		
Recorded Owner of Property: <i>BARBETH ORPHAN</i>		
Applicant Phone Number: <i>208-721-0208</i>		Applicant Email: <i>chinapanda.sv@outlook.com</i>
STATE LICENSE NO: <i>1464</i> (copy required)		COUNTY LICENSE NO: _____ (copy required)
Corporation: <input type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input checked="" type="checkbox"/>		List names and addresses of corporation officers and/or partners: _____ _____ _____
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ <u><i>400.00</i></u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] OWNER  
Applicant Signature Relation to Business

6.25-19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

[Signature]  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>6.25-19</u>	License Fee Paid: <u>5.400</u>	License No: <u>70A</u>
<i>To the City Council, Ketchum, Idaho;</i> The undersigned, a Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Individual <input checked="" type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



# City of Ketchum

## Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathieen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <i>Pioneer Saloon, Inc.</i>	Doing Business As: <i>Pioneer Saloon</i>	
Physical Address where license will be displayed: <i>320 N. Main St. Ketchum, ID 83340</i>		
Mailing Address: <i>PO Box 986, Ketchum, ID 83340</i>		
Recorded Owner of Property: <i>Pioneer Saloon, Inc.</i>		
Applicant Phone Number: <i>208-726-3139</i>	Applicant Email: <i>pioneerketchum@gmail.com</i>	
STATE LICENSE NO: <i>1365</i> (copy required)	COUNTY LICENSE NO: <i>35</i> (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <i>Duffy Witmer, PO Box 429</i> <i>Summerland, CA 93067</i> <i>Sheila Witmer</i> <i>PO Box 129</i> <i>Ketchum, ID 83340</i>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ <i>760.00</i>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Duffy Witmer President  
Applicant Signature Relation to Business  
6/27/19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Harlean Schuchman  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>6.27.19</u>	License Fee Paid: <u>\$760</u>	License No: <u>26A</u>
To the City Council, Ketchum, Idaho; The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;  _____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

<b>APPLICANT INFORMATION</b>	
Applicant Name: <u>Zenergy at Thunder Springs Beer/Wine License LLC</u>	Doing Business As: <u>Zenergy at Thunder Springs</u>
Physical Address where license will be displayed: <u>245 Raven Rd Ketchum, ID 83340</u>	
Mailing Address: <u>PO Box 1363 Ketchum, ID 83340</u>	
Recorded Owner of Property: <u>IEG Zenergy LLC</u>	
Applicant Phone Number: <u>725-5382</u>	Applicant Email: <u>karia1@zenegysv.com</u>
STATE LICENSE NO: <u>8466</u> (copy required)	COUNTY LICENSE NO: <u>112</u> (copy required)
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Derck Agnew PO Box 1363 Ketchum</u> _____ _____ _____
<b>BEER LICENSE FEES</b>	
Draft or Bottled or Canned Beer to be consumed on premises	\$200.00 <u>X</u>
Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
<b>WINE LICENSE FEES</b>	
Wine, to be consumed on premises	\$200.00 <u>X</u>
Wine, NOT to be consumed on premises	\$200.00 <u>X</u>
<b>LIQUOR LICENSE FEES</b>	
Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due \$ <u>600.00</u>	
<b>ADDITIONAL INFORMATION</b>	
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] Managing Partner  
Applicant Signature : Relation to Business

June 26, 2019  
Date

Subscribed and sworn to (or affirmed) before me this 26 day of June 2019.

[Signature]  
Notary Public or City Clerk or Deputy

JILL C HAYCOCK  
COMMISSION NUMBER 70192  
NOTARY PUBLIC  
STATE OF IDAHO

*my commission expires  
June 12, 2023*

OFFICIAL USE ONLY		
Date Received: <u>6-27-19</u>	License Fee Paid: <u>\$1000</u>	License No: <u>439A</u>
To the City Council, Ketchum, Idaho; The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by:		
_____ Mayor		

July 15, 19



Downtown

### City of Ketchum

### Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Big Wood Bread LLC</u>	Doing Business As: <u>Bigwood Bread Cafe</u>	
Physical Address where license will be displayed: <u>380 East Ave North</u>		
Mailing Address: <u>PO Box 6332 Ketchum 83340</u>		
Recorded Owner of Property: <u>Bigwood Square LLC</u>		
Applicant Phone Number: <u>949-463-1461</u>	Applicant Email: <u>ritagolleher@yahoo.com</u>	
STATE LICENSE NO: <u>14884</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input checked="" type="checkbox"/> <u>LLC</u> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Rita Golleher 50 Greenhorn Rd Hailey</u> <u>George Golleher 50 Greenhorn Rd Hailey</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ <u>400.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Rita Jelleke owner/member  
Applicant Signature Relation to Business

6-24-2019  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Kathleen Schwaigenberger  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>10-27-19</u>	License Fee Paid: <u>\$ 400</u>	License No: <u>1689A</u>
To the City Council, Ketchum, Idaho; The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



Northwood

### City of Ketchum

### Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name:	Bigwood Bread LLC	Doing Business As: Bigwood Bread Cafe
Physical Address where license will be displayed:	271 Northwood Way	
Mailing Address:	PO Box 6332 Ketchum 83340	
Recorded Owner of Property:	Bigwood Plaza LLC	
Applicant Phone Number:	949-463-1461	Applicant Email: ritagolleher@yahoo.com
STATE LICENSE NO:	17292 (copy required)	COUNTY LICENSE NO: (copy required)
Corporation: <input checked="" type="checkbox"/> LLC	List names and addresses of corporation officers and/or partners: Rita Golleher 50 Greenhorn Rd Hailey George Golleher 50 Greenhorn Rd Hailey	
Partnership: <input type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 400
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Arto Jolleker owner/member  
Applicant Signature Relation to Business

6-24-2019  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_ day of \_\_\_, 20\_\_

Hathleen Schwarzenberger  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>6-27-19</u>	License Fee Paid: <u>\$400</u>	License No: <u>149A</u>
To the City Council, Ketchum, Idaho: The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by:  _____ Mayor		

July 15, 19



# City of Ketchum

## Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>BUXMAN ENTERPRISES, LTD</u>		Doing Business As: <u>VILLAGE MARKET</u>
Physical Address where license will be displayed: <u>100 N. MAIN KETCHUM, ID 83340</u>		
Mailing Address: <u>P.O. 10057 KETCHUM, ID 83340</u>		
Recorded Owner of Property: <u>100 NORTH MAIN LLC</u>		
Applicant Phone Number: <u>208) 725-2222</u>		Applicant Email: <u>village@sopris.net</u>
STATE LICENSE NO: <u>19399</u> (copy required)		COUNTY LICENSE NO: _____ (copy required)
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		List names and addresses of corporation officers and/or partners:  <u>(SEE ATTACHMENT)</u>   
BEER LICENSE FEES		
<input type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		<u>\$ 250.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] President  
Applicant Signature Relation to Business

5-20-2019  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

[Signature]  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>10-27-19</u>	License Fee Paid: <u>\$250</u>	License No: <u>2039A</u>
To the City Council, Ketchum, Idaho: The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;  _____ Mayor		

July 15, 19

Buxman Enterprises, Ltd.  
Corporate Officers / Owners

John Buxman, Jr.

President

904 Oxford Lane

Glenwood Spgs, CO 81601

D.O.B. 4-10-1960

SSN 523-02-0746

970) 945-6812

Mary Francis Flast

Secretary

3014 Timberline Drive

Eugene, OR 97405

D.O.B. 5-11-1954

SSN 521-82-7403

541) 485-7578

Christine Fox

Treasurer

170 Laguna Royale Dr.

Litchfield Park, AZ 85340

D.O.B. 2-19-1957

SSN 524-98-3028

970) 390-8911



## City of Ketchum

### Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name:	Atkinsons Market	Doing Business As: Atkinsons Market
Physical Address where license will be displayed:	451 4 <sup>th</sup> Street East Ketchum, Id.	
Mailing Address:	P.O. Box 2088 Ketchum, Id. 83340	
Recorded Owner of Property:	Giacobbi Square	
Applicant Phone Number:	208-726-5668	Applicant Email: chip@atkinsons.com
STATE LICENSE NO:	1832 (copy required)	COUNTY LICENSE NO: 30 (copy required)
Corporation: <input checked="" type="checkbox"/>	List names and addresses of corporation officers and/or partners: Charles R. Atkinson P.O. Box 2088 Ketchum Whitney T. Atkinson P.O. Box 2088 Ketchum	
Partnership: <input type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 250.00
ADDITIONAL INFORMATION		
<p>Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>		
<p>Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

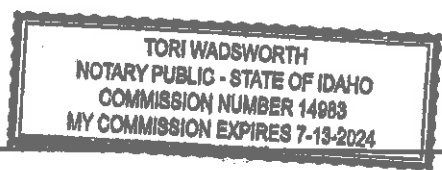
The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Clark President  
Applicant Signature Relation to Business

6/28/2019  
Date

Subscribed and sworn to (or affirmed) before me this 28 day of June 2019.

Tori Wadsworth  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>6-28-19</u>	License Fee Paid: <u>\$250</u>	License No: <u>114A</u>
To the City Council, Ketchum, Idaho; The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;  _____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Wood River Whiskey, LLC</u>	Doing Business As: <u>The Echo Lounge</u>	
Physical Address where license will be displayed: <u>131 Washington Avenue Ketchum</u>		
Mailing Address: <u>POB 2497 Hailey, ID 83333</u>		
Recorded Owner of Property: <u>William D. Weidner</u>		
Applicant Phone Number: <u>504-710-1110</u>	Applicant Email: <u>bill@riverconstruction.net</u>	
STATE LICENSE NO: <u>3880</u> (copy required)	COUNTY LICENSE NO: <u>10</u>	(copy required)
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Billy Weidner</u> <u>POB 9455 Metairie, LA 75005</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ <u>810</u> —
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

B. W. Woods

OWNER

Applicant Signature

Relation to Business

6/10/19

Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Kathleen Schwab-Fenberger

Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY

Date Received: 6-28-19

License Fee Paid: \$ 810<sup>00</sup>

License No: 2326A

To the City Council, Ketchum, Idaho:

The undersigned, a Corporation  Partnership  Individual , does hereby make application for a license to sell during the year of August 1, 19 - July 31, 20.

Approved by City of Ketchum Idaho by;

\_\_\_\_\_  
Mayor

July 15, 19





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Michels Christiania</u>	Doing Business As:	
Physical Address where license will be displayed: <u>303 Walnut Ave W. Ketch</u>		
Mailing Address: <u>P.O. Box 228, Sun Valley</u>		
Recorded Owner of Property: <u>Christiania LLC</u>		
Applicant Phone Number: <u>208 726-3388</u>	Applicant Email:	
STATE LICENSE NO: <u>2042</u> (copy required)	COUNTY LICENSE NO:	(copy required)
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Michel Rodriguez, P.O. Box 228, Sun Valley</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>760</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Smoky Mountain Pizza &amp; Pasta Ketchum LLC</u>   Doing Business As: <u>Smoky Mountain Pizzeria Grill</u>		
Physical Address where license will be displayed: <u>200 Sun Valley Rd., Ketchum, ID 83340</u>		
Mailing Address: <u>408 E 41<sup>st</sup> Street, Boise ID 83714</u>		
Recorded Owner of Property: <u>Gumbo, LTD.</u>		
Applicant Phone Number: <u>208-622-5625</u>	Applicant Email: <u>KetchumStore@SmkyMt.com</u>	
STATE LICENSE NO: <u>3359</u> (copy required)	COUNTY LICENSE NO: <u>-</u> (copy required)	
Corporation: <input type="checkbox"/> Partnership: <input checked="" type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Triple T Enterprises, Inc., Its only member</u> _____ _____ _____	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ <u>650</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years?    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

1 June B Stone  
Applicant Signature

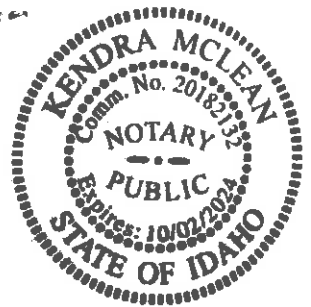
President Trip Tent Inc  
Relation to Business

its Member

5/26/19  
Date

Subscribed and sworn to (or affirmed) before me this 20<sup>th</sup> day of May, 2019.

Kendra McLean  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>6.28.19</u>	License Fee Paid: <u>\$1050</u>	License No: <u>364A</u>
<p>To the City Council, Ketchum, Idaho;            The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u>.</p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____</p> <p>Mayor</p>		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name:	Julie Johnson	Doing Business As: Nourish Me
Physical Address where license will be displayed:	151 N. Main Street	
Mailing Address:	P.O. Box 1105 Ketchum	
Recorded Owner of Property:	Ketchum Korner	
Applicant Phone Number:	208 720 7885	Applicant Email: JJNourishMe@gmail.com
STATE LICENSE NO:	13012 (copy required)	COUNTY LICENSE NO: 8 (copy required)
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: Julie Johnson 205 Eagle Ct. Loop	
BEER LICENSE FEES		
<input type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 750.00
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>CAIRDE GROUP, LLC</u>	Doing Business As: <u>STARBUCKS</u>	
Physical Address where license will be displayed: <u>491 SUNVALLEY RD KETCHUM, ID 83340</u>		
Mailing Address: <u>PO BOX 6336 KETCHUM, ID 83340</u>		
Recorded Owner of Property: <u>CITY OF KETCHUM</u>		
Applicant Phone Number: <u>208 928-7039</u>	Applicant Email: <u>JRIZZOIZI@GMAIL.COM</u>	
STATE LICENSE NO: <u>12141</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> <u>LLC</u> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>JANE D. RIZZO</u> <u>GEORGE E. RIZZO</u> _____ _____	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>400.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] Owner / GM  
Applicant Signature Relation to Business

6.18.19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

[Signature]  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>7.2.19</u>	License Fee Paid: <u>\$400</u>	License No: <u>1439A</u>
<i>To the City Council, Ketchum, Idaho;</i> <i>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u>.</i>		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Piero, LLC</u>	Doing Business As: <u>Romana's</u>	
Physical Address where license will be displayed: <u>200 Sixth Street East</u>		
Mailing Address: <u>P.O. Box 1411 Hailey ID 83333</u>		
Recorded Owner of Property: <u>Susan Tryon</u>		
Applicant Phone Number: <u>208-726-6961</u>	Applicant Email: <u>romanasrestaurant@gmail.com</u>	
STATE LICENSE NO: <u>14844</u> (copy required)	COUNTY LICENSE NO: <u>3</u> (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Pier Herrera</u> <u>P.O. Box 1411</u> <u>Hailey ID 83333</u>	
BEER LICENSE FEES		
Draft or Bottled or Canned Beer to be consumed on premises		\$200.00
Bottled or Canned Beer NOT to be consumed on premises		\$ 50.00
WINE LICENSE FEES		
Wine, to be consumed on premises		\$200.00
Wine, NOT to be consumed on premises		\$200.00
LIQUOR LICENSE FEES		
Liquor by the Drink, Note; Liquor License Fee includes Wine		\$560.00
Total Fees Due		\$ <u>600</u> —
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

*[Handwritten Signature]*

*Owner*

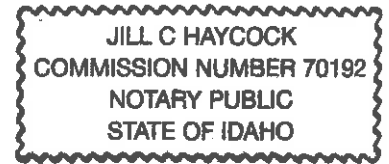
Applicant Signature

Relation to Business

*07-01-19*

Date

Subscribed and sworn to (or affirmed) before me this *1<sup>st</sup>* day of *July*, 20 *19*.



*Jill C Haycock*

Notary Public or City Clerk or Deputy

*My Commission Expires June 12, 2023*

OFFICIAL USE ONLY		
Date Received: <i>7-1-19</i>	License Fee Paid: <i>\$ 600</i>	License No: <i>1707A</i>
<p>To the City Council, Ketchum, Idaho;            The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <i>19</i> - July 31 <i>20</i>.</p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____</p> <p>Mayor</p>		

*July 15, 19*



## City of Ketchum

### Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>SUSHI ON SECOND, INC.</u>	Doing Business As: <u>SUSHI ON SECOND</u>	
Physical Address where license will be displayed: <u>260 SECOND ST</u>		
Mailing Address: <u>P.O. Box 326, KETCHUM, ID 83340</u>		
Recorded Owner of Property: <u>ENGLE &amp; ASSC.</u>		
Applicant Phone Number: <u>208-726-9399</u>	Applicant Email: <u>sushionsecond@co.com</u>	
STATE LICENSE NO: <u>2067</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input checked="" type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>MIRTHA M. ESTRADA, P.O. Box 2943, SV, 83353</u> <u>JOSH MAZZOCCHI, P.O. Box 2943, SV 83353</u>	
Partnership: <input type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>450.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] PRESIDENT  
Applicant Signature Relation to Business

6/18/2019  
Date

Subscribed and sworn to (or affirmed) before me this 18 day of June, 2019

[Signature]  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>7-1-19</u>	License Fee Paid: <u>\$ 450</u>	License No: <u>571A</u>
<i>To the City Council, Ketchum, Idaho:</i> The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>THE PUB INC</u>	Doing Business As: <u>THE CELLAR PUB</u>	
Physical Address where license will be displayed: <u>400 SUN VALLEY RD</u>		
Mailing Address: <u>Box 3206 KETCHUM</u>		
Recorded Owner of Property: <u>GENEVA EQUITIES - STEVE GIACOBBI</u>		
Applicant Phone Number: <u>622-3832</u>	Applicant Email: <u>THECELLARPUB@LIVE.COM</u>	
STATE LICENSE NO: <u>1530</u> (copy required)	COUNTY LICENSE NO: <u>47</u>	(copy required)
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>KRISTIN LERRICK BOX 3206 KETCHUM ID 83340</u> <u>PAIGE LETHBRIDGE " " U.P.</u> <u>ROGER ROLAND " " TREA.</u> <u>RICHARD LETHBRIDGE " " SEC</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>810.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

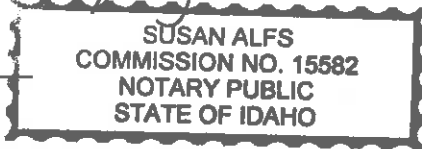
The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Roy Tol TREASURER  
Applicant Signature Relation to Business

7/1/2009  
Date

Subscribed and sworn to (or affirmed) before me this 1 day of July, 2020.

[Signature]  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>7-1-19</u>	License Fee Paid: <u>\$ 810</u>	License No: <u>485A</u>
<i>To the City Council, Ketchum, Idaho:</i> The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Apples Inc.</u>	Doing Business As: <u>Apples Bar &amp; Grill</u>	
Physical Address where license will be displayed: <u>215 Picabo Street Ketchum</u>		
Mailing Address: <u>Box 4445 Ketchum Id 83340</u>		
Recorded Owner of Property: <u>Minor trust</u>		
Applicant Phone Number: <u>208 309 1004</u>	Applicant Email: <u>hankminor@yahoo.com</u>	
STATE LICENSE NO: <u>1207</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Hank Minor</u> <u>Box 4445 Ketchum Id 83340</u> <u>Haskell Minor</u> <u>same</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00 <u>83.35</u>
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00 <u>83.35</u>
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>400.00 1166.70</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

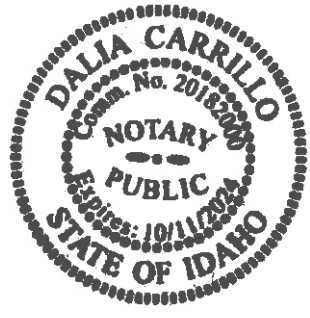
The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] owner  
Applicant Signature Relation to Business

6/28/19  
Date

Subscribed and sworn to (or affirmed) before me this 28<sup>th</sup> day of June, 2019.

[Signature]  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>6.28.19</u>	License Fee Paid: <u>166.70</u>	License No: <u>20A</u>
<i>To the City Council, Ketchum, Idaho;</i> <i>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u>.</i>		
Approved by City of Ketchum Idaho by;		
<hr/>		
Mayor		

July 15, 19





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at taxes@ketchumidaho.org or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <i>Apple's Inc.</i>	Doing Business As: <i>Bigwood Grill</i>	
Physical Address where license will be displayed: <i>124 Saddle Road Ketchum Id</i>		
Mailing Address: <i>Box 4445 Ketchum Id 83340</i>		
Recorded Owner of Property: <i>Bigwood Sports LLC</i>		
Applicant Phone Number: <i>208 309 1004</i>	Applicant Email: <i>hankminer@yahoo</i>	
STATE LICENSE NO: (copy required)	COUNTY LICENSE NO: (copy required)	
Corporation: <input checked="" type="checkbox"/>	List names and addresses of corporation officers and/or partners:	
Partnership: <input type="checkbox"/>	<i>Hank Miner</i>	
Individual: <input type="checkbox"/>	<i>Box 4445 Ketchum Id 83340</i>	
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00 <i>666.68</i>
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00 <i>186.68</i>
Total Fees Due		\$ <i>253.36</i>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

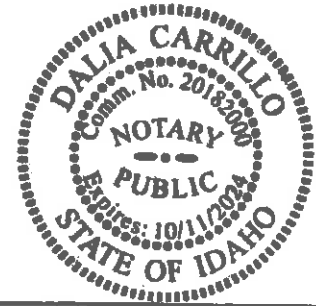
The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] owner  
Applicant Signature Relation to Business

6/28/19  
Date

Subscribed and sworn to (or affirmed) before me this 28<sup>th</sup> day of June 2019

[Signature]  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>6.28.19</u>	License Fee Paid: <u>\$253.36</u>	License No: <u>50414A</u>
<p>To the City Council, Ketchum, Idaho:            The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July <u>320</u>.</p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____</p> <p>Mayor</p>		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: PEERADHON LLC	Doing Business As: A Taste of Thai	
Physical Address where license will be displayed: 380 First Ave., North, Ketchum, ID 83340		
Mailing Address: P.O. Box 2101, Ketchum, ID 83340		
Recorded Owner of Property: Felix Gonzalez		
Applicant Phone Number: (208) 726-7155	Applicant Email:	
STATE LICENSE NO: 12623 (copy required)	COUNTY LICENSE NO: 28 (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: Metee Srimark 127. Hospital Drive, # 15C, Ketchum ID 83340	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 400.-
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Owner / Manager

Applicant Signature

Relation to Business

07/02/2019

Date

Subscribed and sworn to (or affirmed) before me this 02 day of July, 2019.

Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>7.2.19</u>	License Fee Paid: <u>\$400</u>	License No: <u>1481A</u>
<i>To the City Council, Ketchum, Idaho;</i> <i>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 3<u>20</u>.</i>		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Oscar LLC</u>	Doing Business As: <u>11 Naso Restaurant</u>	
Physical Address where license will be displayed: <u>480 N. Washington Ave N. Ketchum</u>		
Mailing Address: <u>PO Box 1318 Ketchum</u>		
Recorded Owner of Property: <u>SU Centennial LLC</u>		
Applicant Phone Number: <u>208 726 7776</u>	Applicant Email: <u>linasobooks@hotmail.com</u>	
STATE LICENSE NO: <u>2325</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>James Foster</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>400<sup>00</sup></u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] General Manager  
Applicant Signature Relation to Business

7-3-19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

[Signature]  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>7-3-19</u>	License Fee Paid: <u>6400</u>	License No: <u>21A</u>
<i>To the City Council, Ketchum, Idaho:</i> The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Keith Perry</u>	Doing Business As: <u>Perry's Restaurant</u>	
Physical Address where license will be displayed: <u>131 W 4th St.</u>		
Mailing Address: <u>P.O. Box 902 Ketchum ID 83340</u>		
Recorded Owner of Property: <u>Harry Investments LLC</u>		
Applicant Phone Number: <u>208 720-8291</u>	Applicant Email: <u>perry3@sonvalley.net.com</u>	
STATE LICENSE NO: <u>2975</u> (copy required)	COUNTY LICENSE NO:	(copy required)
Corporation: <input checked="" type="checkbox"/> <u>Subs</u>	List names and addresses of corporation officers and/or partners:	
Partnership: <input type="checkbox"/>	<u>Keith + Paula Perry</u>	
Individual: <input type="checkbox"/>	<u>Box 902</u>	
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>650</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Deel M. Ruy owner  
Applicant Signature Relation to Business

7/3/19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Kathleen Schwarzenberger  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>7-3-19</u>	License Fee Paid: <u>\$1050</u>	License No: <u>295A</u>
To the City Council, Ketchum, Idaho; The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;  _____ Mayor		

July 15, 19





# City of Ketchum

## Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name:	Richard Albright	Doing Business As: Rico's
Physical Address where license will be displayed:	209 Main St. N.	
Mailing Address:	Box 901, Ketchum	
Recorded Owner of Property:	Rick Rooney	
Applicant Phone Number:	726-7426	Applicant Email: ricospizzaandpastas@gmail
STATE LICENSE NO:	(copy required)	COUNTY LICENSE NO: (copy required)
Corporation: <input checked="" type="checkbox"/>	List names and addresses of corporation officers and/or partners: Richard Albright Box 901 K. Jame Greenberg " " Jacob Greenberg " "	
Partnership: <input type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 650.00
ADDITIONAL INFORMATION		
<p>Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Has the applicant or any partner or actual active manager, or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 3, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

*[Handwritten Signature]*

*Pres.*

Applicant Signature

Relation to Business

*7-5-19*

Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

*[Handwritten Signature]*

Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <i>7-5-19</i>	License Fee Paid: <i>6650</i>	License No: <i>450A</i>
<i>To the City Council, Ketchum, Idaho;</i> <i>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <i>19</i> - July 31, <i>20</i>.</i>		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

*July 15, 19*



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: Aspen Skiing Company, LLC		Doing Business As: Limelight Hotel Ketchum
Physical Address where license will be displayed: 151 S. Main Street, Ketchum, ID		
Mailing Address: P.O. Box 7081, Ketchum, ID 83340		
Recorded Owner of Property: Aspen Skiing Company, LLC d/b/a Limelight Hotel Ketchum		
Applicant Phone Number: (208) 726-0881		Applicant Email: <a href="mailto:rwhite@aspensnowmass.com">rwhite@aspensnowmass.com</a>
STATE LICENSE NO: 20795 (copy required)	COUNTY LICENSE NO: (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners:  SEE ATTACHED	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 760.00
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

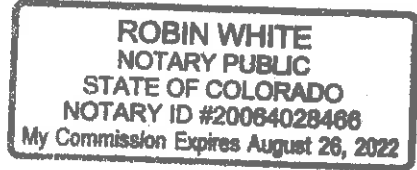
The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] Rana Dershowitz, SVP, CLO  
Applicant Signature Relation to Business

July 2, 2019  
Date

Subscribed and sworn to (or affirmed) before me this 2<sup>nd</sup> day of July, 2019.

[Signature]  
Notary Public or City Clerk or Deputy



OFFICIAL USE ONLY		
Date Received: <u>7-5-19</u>	License Fee Paid: <u>760</u>	License No: <u>2135A</u>
To the City Council, Ketchum, Idaho: The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by:		
_____ Mayor		

July 15, 19

**LAWSON LASKI CLARK & POGUE, PLLC**  
ATTORNEYS AT LAW

James R. Laski  
jrl@lawsonlaski.com

675 SUN VALLEY ROAD, SUITE A  
POST OFFICE BOX 3310  
KETCHUM, IDAHO 83340  
TELEPHONE: 208-725-0055  
FACSIMILE: 208-725-0076  
WWW.LAWSONLASKI.COM

December 12, 2018

VIA FEDERAL EXPRESS

Idaho State Police  
Alcohol Beverage Control Bureau  
700 S. Stratford Drive  
Suite 115  
Meridian, Idaho 83642

Attention: Nichole Harvey, Management Assistant

Re: Retail Alcohol Beverage License 5B-20795  
Aspen Skiing Company, L.L.C. d/b/a Limelight Hotel Ketchum  
151 South Main Street, Ketchum, Idaho

***Notice Re: Updated Ownership Structure***

Dear Nichole:

Pursuant to Idaho Code §23-905(6), a license holder is required to report any changes with respect to ownership, officers or members of the entity holding the license. Accordingly, the purpose of this letter is to report recent changes to the ownership / corporate form of some of the parent entities of Aspen Skiing Company, LLC ("ASC"), the holder of the above-referenced license.

ASC's original license application was submitted in August, 2016. Thereafter, in February, 2017, ASC reported changes to its corporate structure as the initial phase of a Crown family corporate reorganization. By this letter, and the chart below, we report additional changes to the ASC corporate organization, compared to its status as reported in February, 2017:

11564-001

Attn: Nichole Harvey  
 Idaho State Police  
 Alcohol Beverage Control Bureau  
 December 12, 2018  
 Page 2

Structure February 2107	Structure as of December 2018
<ul style="list-style-type: none"> <li>Aspen Skiing Company, L.L.C. ("ASC"), is a Colorado limited liability company authorized to do business in Idaho. ASC will do business as The Limelight Hotel, Ketchum in Ketchum, Idaho.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> </ul>
<ul style="list-style-type: none"> <li>The sole Manager of ASC is HCC Manager LLC, an Illinois limited liability company ("HCC Manager"). HCC Manager maintains full and exclusive discretionary right, power and authority in the management and control of the affairs of ASC and is legally empowered to make all decisions affecting ASC</li> <li>The members and managers of HCC Manager LLC are James Crown, Steven Crown and William Crown, all of whom submitted fingerprint cards and received background checks as part of the 2016 application process.</li> </ul>	<ul style="list-style-type: none"> <li>No Change.</li> </ul>
<ul style="list-style-type: none"> <li>ASC is owned 91.06% by Bell Mountain LLC ("BM") and 8.94% by Areljay 1, LLC ("Areljay 1").</li> <li>BM is a non-managing member of ASC and is also managed by HCC Manager.</li> <li>Areljay 1 is a non-managing member of ASC.</li> <li>BM and Areljay 1 are both ultimately owned by members of the Crown family as well as trusts for the benefit of members of the Crown family ("Crown Family Members").</li> </ul>	<ul style="list-style-type: none"> <li>ASC is owned by Alphabet Investment Fund, LLC ("Alphabet") and Two Point Zero, LLC ("2.0"). Both Alphabet and 2.0 are 100% owned by Crown family members. Both Alphabet and Two Point Zero are managed by HCC Manager.</li> <li>Neither BM nor Areljay 1 has any interest in ASC.</li> </ul>

Attn: Nichole Harvey  
 Idaho State Police  
 Alcohol Beverage Control Bureau  
 December 12, 2018  
 Page 3

Structures as of February, 2017	Structure as of December, 2018
<ul style="list-style-type: none"> <li>All individuals in this management structure have already submitted fingerprint cards and received background checks as part of the 2016 application process.</li> </ul>	<ul style="list-style-type: none"> <li>All individuals in this management structure have already submitted fingerprint cards and received background checks as part of the 2016 application process.</li> <li>David Crown and Charles Goodman, both of whom submitted fingerprint cards and received background checks as part of the 2016 application process, are no longer included in the ownership entities nor the management of ASC.</li> </ul>
<ul style="list-style-type: none"> <li>ASC has three corporate officers, Chief Executive Officer <b>Michael Kaplan</b>, Chief Financial Officer <b>R. Matthew Jones</b>, and Chief Operating Officer <b>David Perry</b>.</li> </ul>	<ul style="list-style-type: none"> <li>ASC has three corporate officers, Chief Executive Officer <b>Michael Kaplan</b>, Chief Financial Officer <b>R. Matthew Jones</b>, and Chief Legal Officer <b>Rana Dershowitz</b>.</li> <li>David Perry no longer a corporate officer of ASC.</li> <li><i>Rana Dershowitz's background information and fingerprint cards are included with this letter.</i></li> </ul>
<ul style="list-style-type: none"> <li>The Limelight Ketchum Hotel will be managed on site by General Manager <b>John Curnow</b>. Mr. Curnow reports directly to <b>Richard Stettner</b>, the Managing Director of the Limelight Hotels. Mr. Stettner reports directly to <b>Don Schuster</b>, the Vice President of Hospitality for ASC. Mr. Schuster ultimately reports to <b>Michael Kaplan</b>, Chief Executive Officer of ASC.</li> </ul>	<ul style="list-style-type: none"> <li>No change.</li> <li>Mr. Schuster will be retiring at the end of 2018. Thereafter, Mr. Stettner will report to Mr. Kaplan.</li> </ul>

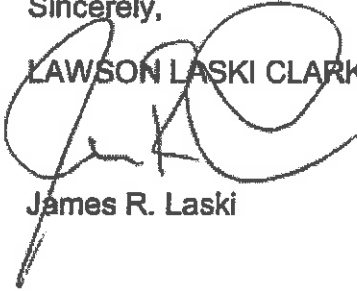
As set forth above, despite the changes to the corporate form of the parent entities, with the exception of Rana Dershowitz, whose background information and fingerprint cards are included with this letter, each of the persons with ownership and control of these updated entities was previously identified in the original license application, submitted fingerprint cards, and received background checks.

Attn: Nichole Harvey  
Idaho State Police  
Alcohol Beverage Control Bureau  
December 12, 2018  
Page 4

Should you have any questions or need further clarification with respect to the changes referenced above, please do not hesitate to contact me.

Sincerely,

LAWSON LASKI CLARK & POGUE, PLLC

A handwritten signature in black ink, appearing to read 'JRL', is written over the printed name 'James R. Laski'.

James R. Laski

JRL/dle  
Enclosures  
cc: Client





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: PADDLES UP POKE, LLC	Doing Business As: PADDLES UP POKE	
Physical Address where license will be displayed: 640 N. MAIN ST. KETCHUM, ID 83340		
Mailing Address: 13601 W. McMILLAN RD., BOISE, ID 83713		
Recorded Owner of Property: KETCHUM + MUSTARD, LLC		
Applicant Phone Number: 208-726-4667	Applicant Email: JORDAN @ PADDLESUPPOKE.COM	
STATE LICENSE NO: 25527 (copy required)	COUNTY LICENSE NO: (copy required)	
Corporation: <input checked="" type="checkbox"/> → LLC Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: JORDAN TAPANCO 709 W. AIKENS CT. EAGLE, ID 83616	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ 400.00
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name:	Sawtooth Brewery LLC	Doing Business As:
Physical Address where license will be displayed:	631 Warm Springs Rd	
Mailing Address:	110 River St Hailey, ID 83533	
Recorded Owner of Property:	Jody Moss	
Applicant Phone Number:	208 450 9324	Applicant Email: <a href="mailto:Kevin@sawtoothbrewery.com">Kevin@sawtoothbrewery.com</a>
STATE LICENSE NO:	<del>950005</del> (copy required)	COUNTY LICENSE NO: 46 (copy required)
Corporation: <input checked="" type="checkbox"/> LLC 12311	List names and addresses of corporation officers and/or partners: Kevin Jones Paul Helle	
Partnership: <input type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ 450
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] owner  
Applicant Signature Relation to Business

7/3/19  
Date

Subscribed and sworn to (or affirmed) before me this 03 day of JULY, 2019.

[Signature]  
Notary Public or City Clerk or Deputy

ADRIANA GUTIERREZ  
COMMISSION NUMBER 70191  
NOTARY PUBLIC  
STATE OF IDAHO

OFFICIAL USE ONLY		
Date Received: <u>7-5-19</u>	License Fee Paid: <u>\$450</u>	License No: <u>1403A</u>
<p>To the City Council, Ketchum, Idaho:            The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u>.</p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____</p> <p>Mayor</p>		

July 15, 19



# City of Ketchum

## Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION			
Applicant Name: <u>JOHN GORHAM</u>	Doing Business As: <u>JOHNNY G'S SUBSTRAK</u>		
Physical Address where license will be displayed: <u>371 WASHINGTON AVE</u>			
Mailing Address: <u>P.O. BOX 3613, KETCHUM, ID 83340</u>			
Recorded Owner of Property: <u>JOHN AND KATHLEEN GORHAM</u>			
Applicant Phone Number:	Applicant Email:		
STATE LICENSE NO: <u>4329</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)		
Corporation: <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>JOHN L. GORHAM, JR</u> <u>KATHLEEN GORHAM</u>		
Partnership: <input type="checkbox"/>			
Individual: <input checked="" type="checkbox"/>			
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho?			
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
BEER LICENSE FEES			
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00	
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00	
WINE LICENSE FEES			
<input type="checkbox"/>	Wine, to be consumed on premises	\$200.00	
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00	
LIQUOR LICENSE FEES			
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00	
Total Fees Due		\$ _____	
ADDITIONAL INFORMATION			
<p>Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years?      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>			





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at taxes@ketchumidaho.org or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Ketchum Ventures, LLC</u>	Doing Business As: <u>Zinc @ Ketchum Convention Center</u>	
Physical Address where license will be displayed: <u>631 Second St. East Ketchum</u>		
Mailing Address: <u>P.O. Box 102 Ketchum</u>		
Recorded Owner of Property: <u>Ketchum ventures George B Fisher</u>		
Applicant Phone Number: <u>208-622-9300</u>	Applicant Email: <u>chip.fisher1@gmail.com</u>	
STATE LICENSE NO: _____ (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>George B. Fisher</u> <u>Box 102</u> <u>Ketchum 1083340</u>	
Partnership: <input checked="" type="checkbox"/>		
Individual: <input type="checkbox"/>		
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input checked="" type="checkbox"/>	Liquor by the Drink, <i>Note; Liquor License Fee includes Wine</i>	\$560.00
Total Fees Due		\$ <del>960</del> <u>760</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] owner  
Applicant Signature Relation to Business

7.5.19  
Date

Subscribed and sworn to (or affirmed) before me this 5 day of July, 2019.

[Signature]  
Notary Public or City Clerk or Deputy

REGINA KORBY  
COMM NO. 29487  
NOTARY PUBLIC  
STATE OF IDAHO  
MY COMMISSION EXPIRES: MAR. 24, 2023

OFFICIAL USE ONLY		
<u>7-5-19</u>	<u>\$760</u>	<u>1516A</u>
<p>To the City Council, Ketchum, Idaho;            The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u>.</p> <p>Approved by City of Ketchum Idaho by;</p> <p>_____            Mayor</p>		

July 15, 19





City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>RICKSHAW</u>	Doing Business As: <u>RICKSHAW</u>	
Physical Address where license will be displayed: <u>400 N WASHINGTON AVE</u>		
Mailing Address: <u>PO BOX 10200 KETCHUM, ID 83340</u>		
Recorded Owner of Property: <u>ITGN</u>		
Applicant Phone Number: <u>726-8481</u>	Applicant Email:	
STATE LICENSE NO: <u>5426</u> (copy required)	COUNTY LICENSE NO: (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>HEAPHY - 821 SV, 83353</u> <u>JONAS - 821 SV, 83353</u> <u>MURPHY - 3818 K, 83340</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>650</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

[Signature] OWNER / PRESIDENT  
Applicant Signature Relation to Business

7-5-19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

[Signature]  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received:	License Fee Paid:	License No:
<i>To the City Council, Ketchum, Idaho:</i> <i>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31 <u>20</u>.</i>		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Desperado's Inc.</u>	Doing Business As: <u>Desperado's</u>	
Physical Address where license will be displayed: <u>211 Fourth Street Ketchum ID</u>		
Mailing Address: <u>PO Box 1644</u>		
Recorded Owner of Property: <u>Core Ground LLC</u>		
Applicant Phone Number: <u>208-726-3068</u>	Applicant Email: <u>despos@cox-internet.com</u>	
STATE LICENSE NO: <u>3892</u> (copy required)	COUNTY LICENSE NO: _____ (copy required)	
Corporation: <input checked="" type="checkbox"/> "S" Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List names and addresses of corporation officers and/or partners: <u>Amy Harris</u> <u>Traci Ireland</u> <u>Desperados Inc.</u> <u>P.O. Box 1644</u> <u>Ketchum ID 83340</u>	
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		\$ <u>400</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		





## City of Ketchum

### Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at [taxes@ketchumidaho.org](mailto:taxes@ketchumidaho.org) or (208) 726-3841.

APPLICANT INFORMATION		
Applicant Name: <u>Phoenix Restaurant</u> Doing Business As: <u>Vintage Restaurant</u>		
Physical Address where license will be displayed: <u>231 1/2 Leadville Ave, Ketchum</u>		
Mailing Address: <u>Po Box 3188, Hailey ID 83333</u>		
Recorded Owner of Property:		
Applicant Phone Number: <u>208 721 0425</u>		Applicant Email:
STATE LICENSE NO: <u>4832</u> (copy required)		COUNTY LICENSE NO: (copy required)
Corporation: <input type="checkbox"/> Partnership: <input checked="" type="checkbox"/> Individual: <input type="checkbox"/> If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		List names and addresses of corporation officers and/or partners: <u>Rodrigo Herrera</u> <u>Elizabeth Herrera</u>
BEER LICENSE FEES		
<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00
WINE LICENSE FEES		
<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00
LIQUOR LICENSE FEES		
<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
Total Fees Due		<u>\$ 650.00</u>
ADDITIONAL INFORMATION		
Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Rodrigo Le owner  
Applicant Signature Relation to Business

06-09-19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Kathleen Schwaninger  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>7-5-19</u>	License Fee Paid: <u>\$ 1000</u>	License No: <u>948A</u>
To the City Council, Ketchum, Idaho: The undersigned, a Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Individual <input type="checkbox"/> , does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u> .		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 15, 19



City of Ketchum

Beer, Wine & Liquor-by-the Drink License Application

Submit completed application and fees below to the City Clerk Office, PO Box 2315, 480 East Ave. N., Ketchum, ID 83340. If you have questions, please contact Business License & Tax Specialist, Kathleen Schwartzenberger at taxes@ketchumidaho.org or (208) 726-3841.

APPLICANT INFORMATION

Applicant Name: <u>Lefty's Inc.</u>		Doing Business As: <u>Lefty's Bar + Grill</u>	
Physical Address where license will be displayed: <u>231 6<sup>th</sup> St, Ketchum</u>			
Mailing Address: <u>Box 3899</u>			
Recorded Owner of Property: <u>Dolphin Properties</u>			
Applicant Phone Number: <u>726-2541</u>		Applicant Email: <u>Dave@Leftysbarandgrill.com</u>	
STATE LICENSE NO: <u>1895</u> (copy required)		COUNTY LICENSE NO: <del>2</del> <u>2</u> (copy required)	
Corporation: <input checked="" type="checkbox"/> Partnership: <input type="checkbox"/> Individual: <input type="checkbox"/>		List names and addresses of corporation officers and/or partners:	
If Applicant is a Partnership or Corporation, is the corporation authorized to do business in Idaho? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		President <u>Dave Hausmann Box 4436 Ketchum, ID 83340</u> Secretary <u>Murder Hausmann Box 1283 Ketchum ID 83346</u>	

BEER LICENSE FEES

<input checked="" type="checkbox"/>	Draft or Bottled or Canned Beer to be consumed on premises	\$200.00
<input checked="" type="checkbox"/>	Bottled or Canned Beer NOT to be consumed on premises	\$ 50.00

WINE LICENSE FEES

<input checked="" type="checkbox"/>	Wine, to be consumed on premises	\$200.00
<input type="checkbox"/>	Wine, NOT to be consumed on premises	\$200.00

LIQUOR LICENSE FEES

<input type="checkbox"/>	Liquor by the Drink, Note; Liquor License Fee includes Wine	\$560.00
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Total Fees Due \$ 450

ADDITIONAL INFORMATION

Has the applicant, any partners of the applicant, any member of the applying partnership, the active manager of the applying partnership or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxication liquor, and has any one of them within the last three years forfeited or suffered the forfeiture of a bond for his/her appearance to answer charges of any such violation? Yes  No

Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within the last five years? Yes  No

351

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, its officers and employees from all liability claims, suits and costs arising from incidents or accidents occurring under this permit. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

The undersigned hereby acknowledges and consents that the License(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5, Chapter 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Don Deelman Owner  
Applicant Signature Relation to Business  
7/9/19  
Date

Subscribed and sworn to (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Kathleen Schwab Zambeger  
Notary Public or City Clerk or Deputy

OFFICIAL USE ONLY		
Date Received: <u>7-9-19</u>	License Fee Paid: <u>\$450</u>	License No: <u>351A</u>
<i>To the City Council, Ketchum, Idaho;</i> <i>The undersigned, a Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/>, does hereby make application for a license to sell during the year of August 1, <u>19</u> - July 31, <u>20</u>.</i>		
Approved by City of Ketchum Idaho by;		
_____ Mayor		

July 19, 19





## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Approve Purchase Order 20372 With Chemtrade Chemicals US, LLC for Aluminum Sulfate**

#### Recommendation and Summary

Staff is recommending the council approve Purchase Order 20372 and adopt the following motion:

“I move to approve Purchase Order 20372 with Chemtrade Chemicals US, LLC for the purchase of Aluminum Sulfate to be used at the wastewater treatment plant in the approximate amount of \$18,000.00.

The reasons for the recommendation are as follows:

- Aluminum Sulfate is used in the wastewater treatment process to promote coagulation and phosphorous removal.
- Addition of Aluminum Sulfate in the treatment process is necessary to comply with the phosphorous discharge limit required in our discharge permit.

#### Introduction and History

Phosphorous is one of the constituents in wastewater that needs to be removed for the protection of the environment. Aluminum Sulfate added during the treatment process reacts with phosphorous to create particles which bind together. The particles precipitate out of the wastewater and are removed as a solid. Without the addition of Aluminum Sulfate, the unbound phosphorous would remain suspended in the water and be discharged into the river causing water quality problems.

#### Financial Impact

This is a budgeted expense with funds coming from the Chemicals line item of the Wastewater Expenditures. Aluminum Sulfate is delivered by tanker trucks carrying approximately 4,000 gallons per delivery. Each delivery costs about \$6,000.00. This purchase order will be for the next three deliveries and should be sufficient for the rest of this fiscal year.

Attachments:

Purchase Order 20372



City of Ketchum  
City Hall

## Purchase Order

Number: 20372  
Date: 7/15/2019

Vendor: Chemtrade Chemicals LLC  
Dept. # 771807  
Box 77000  
Detroit, MI 48277-1807

Quantity	Item # / SKU	Description	Item Cost	Total Cost
		Aluminum Sulfate		\$18,000
		This is a blanket PO and will be ordered and Delivered as needed		
			<b>Total</b>	\$18,000

The City of Ketchum is a tax-exempt political subdivision of the State of Idaho.

Please confirm this City of Ketchum Purchase Order with Grant Gager, Director Finance & Internal Services, at [ggager@ketchumidaho.org](mailto:ggager@ketchumidaho.org) or (208) 726-3841.

Please Ship Above Listed Items to:

WasteWater Treatment Plant  
Attn: Mick Mummert  
110 River Ranch Rd.  
Ketchum, ID 83340

Order Submitted By:

\_\_\_\_\_  
Neil Bradshaw



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Adopt Resolution No. 19-015 Destruction and Disposal of Semi-Permanent**

#### Recommendation and Summary

Staff is recommending the council City Council approve Resolution 19-015 and authorize the Mayor to sign the resolution by adopting the following motion:

***"I move to approve Resolution No. 19-015 authorizing the destruction of semi-permanent records and authorize the Mayor to sign."***

The reasons for the recommendation are as follows:

- State statute establishes requirements for document destruction.

#### Introduction and History

Idaho Code requires the City Council to authorize the destruction and disposal of records and documents that are not required to be retained as permanent records and that have met the minimum retention period provided by the City of Ketchum Record Retention Schedule.

#### Analysis

All Documents at the City of Ketchum are being scanned into a Document Management system with retention periods. When the retention period is met, the Clerk will obtain permission from council to purge the records from our system. All records on the attached list have met their retention per the City of Ketchum Record Retention Schedule and have been reviewed by the City Attorney.

#### Financial Impact

There is no financial impact to this reporting.

#### Attachments

- Attachment A: Resolution 19-015

RESOLUTION NUMBER 19-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, AUTHORIZING THE DESTRUCTION OF SEMI-PERMANENT RECORDS PER IDAHO CODE 50-907.

WHEREAS, Idaho Code 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the city's record retention schedule and are no longer required by law or for city business; and

WHEREAS, the Interim City Clerk has proposed for destruction of certain records that have exceeded their minimum retention; and,

WHEREAS, the Interim City Clerk sent a written notice including a detailed list of the semi-permanent records proposed for destruction, to the Idaho State Historical Society prior to this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Council of the City of Ketchum, Idaho that a list of temporary & semi-permanent records shall be destroyed under the direction and supervision of the City Clerk.

SECTION 1. That the following Temporary & Semi-Permanent Records, which are only required to be kept for two (2) to ten (10) years after date of issuance or completion of the matter contained within the record, Prior to December 31, 2017 be destroyed (See Attached List)

SECTION 2. The administrative staff of the City is authorized to take all necessary steps to carry out the authorization provided by this Resolution.

PASSED BY THE CITY COUNCIL AND SIGNED BY THE MAYOR THIS 15<sup>th</sup> day of July 2019.

CITY OF KETCHUM, IDAHO

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Neil Bradshaw  
Mayor

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Robin Crotty  
City Clerk

**Document Management Records that have met retention**

<b>Name</b>	<b>Records Dated</b>	<b>Retention Date</b>
Public Records Reqeusts	2016 -6/30/2017	6/30/2019
2016 Banner Applications	2017	12/31/2018



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Adopt Resolution No. 19-016 Approving the Proposed Budget for FY 2019-20**

#### Recommendation and Summary

Staff is respectfully recommending that the Ketchum City Council approve a proposed budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020, containing the proposed revenues and expenditures necessary for all purposes for said fiscal year to be raised and appropriated within said City and providing for publication of Notice of Public Hearing and for Public Hearing thereon using the following motion:

“I MOVE TO ADOPT RESOLUTION NO. 19-016, APPROVING THE PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, CONTAINING THE PROPOSED EXPENDITURES AND REVENUES NECESSARY FOR ALL PURPOSES FOR SAID FISCAL YEAR TO BE RAISED AND APPROPRIATED WITHIN SAID CITY AND PROVIDING FOR PUBLICATION OF NOTICE OF PUBLIC HEARING AND FOR PUBLIC HEARING THEREON.”

The reason for the recommendation is as follows:

- State statute establishes requirements for approving a budget.

#### Introduction and History

Per Idaho Code 50-1002, the Council must approve the proposed budget for Fiscal Year Beginning October 1, 2019, and ending September 30, 2020, containing the proposed revenues and expenditures necessary for all purposes for said fiscal year to be raised and appropriated within said City and providing for publication of Notice of Public Hearing and for Public Hearing thereon.

#### Analysis

The public hearing will be held at 4:00 p.m. on August 19, 2019, in the City Hall, 480 East Avenue North, Ketchum, Idaho. The City Clerk will publish said proposed budget for the fiscal year 2019-20 and notice of said public hearing in the Idaho Mountain Express, Ketchum, Idaho on August 7 and August 14, 2019.

#### Financial Impact

The Fiscal Year 2019-20 City Budget provides budget authority for the services and projects the City anticipates providing during the new fiscal year.

#### Attachments

- Attachment A: Resolution No. 19-016

**RESOLUTION NUMBER 19-016**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO APPROVING THE PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, CONTAINING THE PROPOSED EXPENDITURES AND REVENUES NECESSARY FOR ALL PURPOSES FOR SAID FISCAL YEAR TO BE RAISED AND APPROPRIATED WITHIN SAID CITY AND PROVIDING FOR PUBLICATION OF NOTICE OF PUBLIC HEARING AND FOR PUBLIC HEARING THEREON.

BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

SECTION 1. That the proposed budget, setting forth the proposed, probable and estimated expenditures and revenues to be appropriated, and which are necessary for all purposes, within the City of Ketchum, Idaho, for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby approved and the City Clerk is directed to enter the same into the minutes.

SECTION 2. That public hearing hereon will be held at 4:00 p.m. on August 19, 2019, in City Hall, 480 East Avenue North, Ketchum, Idaho.

SECTION 3. That the City Clerk is directed to publish said proposed budget for the fiscal year 2019-20 and notice of said public hearing in the Idaho Mountain Express, Ketchum, Idaho on August 7 and August 14, 2017.

PASSED BY THE CITY COUNCIL this 15th day of July 2019.

SIGNED BY THE MAYOR this 15th day of July 2019.

\_\_\_\_\_  
Neil Bradshaw,  
Mayor

ATTEST:

\_\_\_\_\_  
Robin Crotty  
City Clerk



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

**Recommendation to Hold Public Hearing and  
Adopt Ordinance No. 1199  
The FY 19-20 Annual Appropriations Ordinance**

### Recommendation and Summary

Staff respectfully recommends that the Ketchum City Council conduct the first reading of the Annual Appropriation Ordinance No. 1199, and read by title only:

"I MOVE TO APPROVE THE FIRST READING OF ORDINANCE NO. 1199, AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, APPROPRIATING TO THE VARIOUS BUDGETARY FUNDS, SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES WITHIN EACH FUND FOR THE ENSUING FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE, AND PROVIDING AN EFFECTIVE DATE."

The reasons for the recommendation are as follows:

- State statute establishes requirements for approving a budget.

### Introduction and History

Per Idaho Code 50-1003, the City Council of each city shall, prior to the commencement of each fiscal year, pass an Ordinance to be termed the Annual Appropriation Ordinance.

On July 15, 2019, the Council adopted Resolution No. 19-016 approving the proposed budget for Fiscal Year Beginning October 1, 2019, and ending September 30, 2020, containing the proposed revenues and expenditures necessary for all purposes for said fiscal year to be raised and appropriated within said City and providing for publication of Notice of Public Hearing and for Public Hearing Thereon.

### Analysis

The City Council will hold a Public Hearing on August 19, 2019, at 4:00 p.m. for the purpose of considering and fixing a final budget and making appropriations to each office, department, service, agency, or institution and fund for the next fiscal year (2019-20).

The City Council will consider adopting Ordinance Number 1199, entitled the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2019, appropriating to the various funds sums of money deemed necessary to defray all expenses and liabilities within each fund for the ensuing fiscal year, authorizing a levy of sufficient tax upon the taxable property, specifying the objects and purposes for which said appropriation is made, and providing an effective date.



### Financial Impact

The Fiscal Year 2019-20 City Budget provides budget authority for the services and projects the City anticipates providing during the new fiscal year. The proposed budget appropriates a total of \$24,953,648 including \$10,626,271 in the General Fund.

### Attachments

- Attachment A: Ordinance 1199

ORDINANCE NO. 1199

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, APPROPRIATING TO THE VARIOUS BUDGETARY FUNDS, SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES WITHIN EACH FUND FOR THE ENSUING FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE, AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and City Council of the City Ketchum, Blaine County, Idaho.

SECTION 1: That the sum of \$24,953,648 be raised and appropriated to defray the necessary expenses and liabilities of the City of Ketchum, Blaine County, Idaho for the fiscal year beginning October 1, 2019.

SECTION 2: That the City Council hereby appropriates each Fund as an independent fiscal and accounting group with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

SECTION 3: That the appropriation for the General Fund is made in the following amount to each specific division or function:

Legislative and Executive, Administrative, Legal, Community Planning and Development, Law Enforcement, Building Code, and Non-Departmental.

Total General Fund	10,626,271
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SECTION 4: That the appropriation for the Water and Wastewater Funds is made in the following amounts to each specific Fund, department or function:

Water Fund	2,379,926
Water Capital Improvement Fund	440,000
Wastewater Fund	2,593,149
Wastewater Capital Improvement Fund	235,000
Total Water and Wastewater Funds	5,648,075

SECTION 5: That the appropriation for all Other Funds is made in the following amounts to each specific Fund, department or function:

General Capital Improvement Fund	649,663
Essential Services Facilities Trust Fund	128,800

Wagon Days Fund	142,825
Street Capital Improvement Fund	262,600
Law Enforcement Capital Improvement Fund	1
Fire & Rescue Capital Improvement Fund	76,768
Parks & Recreation Capital Improvement Fund	0
Parks & Recreation Trust Fund	49,700
Original LOT Fund	2,567,247
Additional 1%-LOT Fund	2,221,861
GO Bond Debt Service Fund	149,836
Community Housing In-Lieu Fund	2,275,000
Police Trust Fund	5,000
Fire Trust Fund	0
Development Trust Fund	150,000
 Total Other Funds	 8,679,301

SECTION 6: That a general tax levy on all taxable property within the City of Ketchum be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2019.

SECTION 7: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 8: This ordinance shall take effect and be in force upon its passage, approval and publication in one issue of the Idaho Mountain Express, a newspaper of general circulation in the City of Ketchum, and the official newspaper of said City.

PASSED by the City Council and APPROVED by the Mayor of Ketchum this 19<sup>th</sup> day of August 2019.

ATTEST:

\_\_\_\_\_  
Neil Bradshaw  
Mayor

\_\_\_\_\_  
Robin Crotty  
City Clerk

Publish: Idaho Mountain Express  
August 28, 2019

Ordinance No. 1199  
Page 2



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

**Recommendation to hold a public hearing and approve the Final Plat for the subdivision of an existing 10,319 sq ft lot located at 371 W 7th Street (Apple Park Subdivision: Block 1: Lot 1) in the General Residential Low Density (GR-L) Zoning District into two townhouse sublots.**

### Recommendation and Summary

Staff recommends the City Council hold a public hearing and approve the Final Plat application submitted by Thad & Anette Farnham, represented by Bruce Smith of Alpine Enterprises, to subdivide an existing 10,319 sq ft lot into two townhouse sublots. The subject property is developed with two existing single-family residences that will become two (2) detached townhomes through the subdivision process.

Recommended motion: "I move to approve the Apple Park Townhomes Subdivision Final Plat application, subject to conditions 1-9."

The reasons for the recommendation are as follows:

- The request to subdivide meets all applicable standards for Townhouse Final Plats contained in Ketchum Municipal Code's Subdivision (Title 16) and Zoning (Title 17) regulations.
- The Final Plat substantially conforms to the Preliminary Plat. The Townhouse Subdivision does not change the existing residential use, expand the dwelling units, or alter the exterior of the buildings.
- The Planning and Zoning Commission unanimously recommended approval of the Final Plat application to the City Council on July 8<sup>th</sup>, 2019.

### Analysis

The applicant is requesting Final Plat approval to subdivide a 10,319 sq ft (0.24 acre) lot into two townhouse sublots. In the GR-L Zone, both two one-family dwelling and a multi-family development containing up to two dwelling units are permitted (Footnotes 1 and 2 of KMC §17.12.020) provided that the lot conforms to the 8,000 sq ft minimum lot area (KMC §17.12.030). The Townhouse Subdivision will convert both one-family dwellings units into two townhome units and subdivide Lot 6 into two townhouse sublots with the common areas maintained in accordance with covenants, conditions, and restrictions (CC&Rs). Proposed subplot 1 will have an area of 5,810 sq ft and proposed subplot 2 will have an area of 4,510 sq ft.

The subject property is developed with two existing single-family residences—a single-story residence built in 1970 and a new residence constructed in 2018 (Building Permit #18-006). The Planning & Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019. The siting of the new dwelling unit blocked access to the existing residence from 7<sup>th</sup> Street. As the siting of the new residence precluded access from 7<sup>th</sup> Street, the existing residence will be accessed from the adjacent Ketchum Townsite Block 72 alleyway, which is unimproved and not maintained by the City. The property owner has posted a performance bond with the City for the completion of the adjacent Block 72 alley improvements. Prior to release of the

performance bond, an alley maintenance agreement shall be entered into between the property owner and the City.

Financial Impact

No financial impact.

Attachments:

- Staff Report with Attachments:
  - A. Application
  - B. Apple Park Townhomes Subdivision Plat
  - C. Draft Findings of Fact, Conclusions of Law, and Decision



City of Ketchum  
Planning & Building

**STAFF REPORT  
KETCHUM CITY COUNCIL  
MEETING OF JULY 15, 2019**

**PROJECT:** Apple Park Townhomes Subdivision Final Plat

**FILE NUMBER:** P19-071

**REPRESENTATIVE:** Bruce Smith, Alpine Enterprises

**OWNER:** Thad & Anette Farnham

**REQUEST:** Final Plat approval to subdivide a 10,319 sq ft (0.24 acre) lot into two townhouse sublots.

**LOCATION:** 371 W 7<sup>th</sup> Street (Apple Park Subdivision: Block 1: Lot 1)

**ZONING:** General Residential Low Density (GR-L) Zoning District

**OVERLAY:** None

**NOTICE:** Public notice is not required for Final Plat applications. Notice for Planning & Zoning Commission review of the Preliminary Plat was mailed to properties within a 300 ft radius of the subject property as well as all political subdivisions and published in the Idaho Mountain Express on April 24<sup>th</sup>, 2019. Notice of Ketchum City Council review of the Preliminary Plat was mailed to properties within a 300 ft radius of the subject property as well as all political subdivisions and published in the Idaho Mountain Express on May 29<sup>th</sup>, 2019.

**REVIEWER:** Abby Rivin, Associate Planner

**BACKGROUND**

The applicant is requesting Final Plat approval for the subdivision of a 10,319 sq ft (0.24 acre) lot located at 371 W 7<sup>th</sup> Street (Apple Park Townhomes: Block 1: Lot 1) in the General Residential Low Density (GR-L) Zoning District into two townhouse sublots. The subject lot is developed with two existing single-family residences that will become two detached townhomes. In the GR-L Zone, both two one-family dwelling and a multi-family development containing up to two dwelling units are permitted (Footnotes 1 and 2 of KMC §17.12.020) provided that the lot conforms to the 8,000 sq ft minimum lot area (KMC §17.12030).

The subject property is developed with two existing single-family residences—a single-story residence built in 1970 and a new residence constructed in 2018 (Building Permit #18-006). The Planning & Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019. The siting of the new dwelling unit blocked access to the existing residence from 7<sup>th</sup> Street. As the siting of the new residence precluded access from 7<sup>th</sup> Street, the existing residence will be accessed from the adjacent Ketchum Townsite Block 72 alleyway, which is not maintained by the City. The property owner posted a performance bond with the City

for the completion of the adjacent Block 72 alley improvements. The property owner has improved the required portion of the Block 72 alley to the satisfaction of the Streets Department. Prior to release of the performance bond as well as City Council approval of the Final Plat for the subject Townhouse Subdivision, an alley maintenance agreement shall be entered into between the property owner and the City. The Townhouse Subdivision will convert both one-family dwellings units into two townhome units and subdivide Lot 6 into two townhouse sublots with the common areas maintained in accordance with covenants, conditions, and restrictions (CC&Rs). Proposed subplot 1 will have an area of 5,810 sq ft and proposed subplot 2 will have an area of 4,510 sq ft.

All land subdivisions in the City of Ketchum are subject to the standards contained in Ketchum, Municipal Code, Title 16, Subdivision. Many standards are related to the design and construction of multiple new lots that will form new blocks and infrastructure, such as streets that will be dedicated to and maintained by the City. The standards for certain improvements (KMC §16.04.040) including street, sanitary sewage disposal, planting strip improvements are not applicable to the subject project as the application proposes to subdivide an 10,319 sq ft sq ft lot into two townhouse sublots. The request to subdivide meets all applicable standards for Townhouses contained in Ketchum Municipal Code's Subdivision (Title 16) and Zoning (Title 17) regulations. The Townhouse Final Plat does not change the existing residential use, expand the dwelling units, or alter the exterior of the buildings. The application has been reviewed by the Planning, Streets, Utilities, Building, and Fire departments and no concerns have been raised.

The Planning & Zoning Commission held a site visit and recommended approval of the Preliminary Plat application to the Ketchum City Council on May 13<sup>th</sup>, 2019. The Ketchum City Council approved the Preliminary Plat application on June 17<sup>th</sup>, 2019. As the Final Plat substantially conforms to the Preliminary Plat (KMC §16.04.030.F), the Commission recommended approval of the Final Plat application to the City Council on July 8<sup>th</sup>, 2019.



**Figure 1. Location Context: 371 W 7<sup>th</sup> Street**

**PUBLIC COMMENT**

No public comment has been received for the Preliminary Plat or Final Plat applications.

**ANALYSIS**

Staff recommends that the Ketchum City Council approve the Apple Park Townhomes Final Plat. A full explanation of this recommendation is contained in Tables 1 and 2 of the Staff Report.

**Table 1: City Department Comments**

City Department Comments					
Compliant			City Standards and <i>City Department Comments</i>		
Yes	No	N/A	City Code		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Fire Department:</b> <i>The Fire Code Official conducted a final inspection for the new dwelling unit on March 12<sup>th</sup>, 2019 authorizing the issuance of a Certificate of Occupancy for the project.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Streets Department:</b> <i>The property owner has posted a performance bond with the City for the completion of the adjacent Block 72 alley improvements. The applicant has improved the required portion of the Block 72 alley used to access the driveway to the existing residence to the satisfaction of the Streets Department. Prior to release of the performance bond, an alley maintenance agreement shall be entered into between the property owner and the City. The agreement shall address winter maintenance and snow removal.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Utilities:</b> <i>The existing dwelling units are connected to City water and sewer systems.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Building:</b> <i>The Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Planning and Zoning:</b> <i>Comments are denoted throughout the Staff Report.</i>	

**Table 2: Townhouse Final Plat Requirements**

Final Plat Requirements					
Compliant			Standards and Staff Comments		
Yes	No	N/A	City Code	City Standards and <i>Staff Comments</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.070.B</b>	The subdivider of the townhouse project shall submit with the preliminary plat application a copy of the proposed party wall agreement and any proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control and maintenance of all commonly held facilities, garages, parking and/or open spaces. Prior to final plat approval, the subdivider shall submit to the city a final copy of such documents and shall file such documents prior to recordation of the plat, which shall reflect the recording instrument numbers.	
			<b>Staff Comments</b>	<i>The applicant has submitted draft Declaration of Covenants, Conditions, and Restrictions for the project. The subdivider shall submit to the Planning &amp; Building Department a final copy of the document and file such document prior to recordation of the Final Plat.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.070.D</b>	<b>Final Plat Procedure:</b> <b>1. The final plat procedure contained in subsection 16.04.030F of this chapter shall be followed. However, the final plat shall not be signed by the city clerk and recorded until the townhouse has received:</b> <b>a. A certificate of occupancy issued by the city of Ketchum; and</b> <b>b. Completion of all design review elements as approved by the planning and zoning administrator.</b>	



				<p><b>2. The council may accept a security agreement for any design review elements not completed on a case by case basis pursuant to title 17, chapter 17.96 of this code.</b></p> <p><i>Staff Comments</i> The Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019. The existing single-family residence on the property was built in 1970. Pursuant to KMC §17.96.010.B, one-family dwellings are exempt from Design Review. The property owner posted a performance bond with the City for the completion of the adjacent Block 72 alley improvements. The property owner has improved the required portion of the Block 72 alley to the satisfaction of the Streets Department. Prior to release of the performance bond, an alley maintenance agreement shall be entered into between the property owner and the City.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.E	<p><b>All garages shall be designated on the preliminary and final plats and on all deeds as part of the particular townhouse units. Detached garages may be platted on separate sublots; provided, that the ownership of detached garages is tied to specific townhouse units on the townhouse plat and in any owner's documents, and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development.</b></p> <p><i>Staff Comments</i> The Final Plat indicates the attached garage of the dwelling unit accessed the 7<sup>th</sup> Street. The dwelling unit accessed from the alley does include an attached or detached garage.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J	<p><b>Contents Of Final Plat: The final plat shall be drawn at such a scale and contain such lettering as to enable same to be placed upon sheets of eighteen inch by twenty four inch (18" x 24") Mylar paper with no part of the drawing nearer to the edge than one-half inch (1/2"), and shall be in conformance with the provisions of title 50, chapter 13, Idaho Code. The reverse side of such sheet shall not be used for any portion of the drawing, but may contain written matter as to dedications, certificates, signatures, and other information. The contents of the final plat shall include all items required under title 50, chapter 13, Idaho Code, and also shall include the following:</b></p> <p><i>Staff Comments</i> The mylar paper shall be prepared following Ketchum City Council review and approval of the Final Plat application and shall meet these standards.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J.1	<p><b>Point of beginning of subdivision description tied to at least two (2) governmental survey corners, or in lieu of government survey corners, to monuments recognized by the city engineer.</b></p> <p><i>Staff Comments</i> This standard has been met.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J.2	<p><b>Location and description of monuments.</b></p> <p><i>Staff Comments</i> This standard has been met.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J.3	<p><b>Tract boundary lines, property lines, lot lines, street right of way lines and centerlines, other rights of way and easement lines, building envelopes as required on the preliminary plat, lot area of each lot, boundaries of floodplain and floodway and avalanche district, all with bearings, accurate dimensions in feet and decimals, in degrees and minutes and radii, arcs, central angles, tangents and chord lengths of all curves to the above accuracy.</b></p> <p><i>Staff Comments</i> This standard has been met.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J.4	<p><b>Names and locations of all adjoining subdivisions.</b></p> <p><i>Staff Comments</i> The adjacent Zark Park Subdivision has been noted on the plat.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J.5	<p><b>Name and right of way width of each street and other public rights of way.</b></p> <p><i>Staff Comments</i> This standard has been met. The name and ROW width for 7<sup>th</sup> Street and the Block 72 alley have been indicated on the plat.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J.6	<p><b>Location, dimension and purpose of all easements, public or private.</b></p> <p><i>Staff Comments</i> This standard has been met. The well easement has been noted on the plat.</p>

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.030.J 7</b>	<b>The blocks numbered consecutively throughout each block.</b>
			<b>Staff Comments</b>	<i>This standard does not apply as no new blocks are proposed. The proposal consists of subdividing one existing lot into two townhouse sublots.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.030.J.8</b>	<b>The outline of any property, other than a street, alley or easement, which is offered for dedication to public use, fully dimensioned by distances and bearings with the area marked "Dedicated to the City of Ketchum for Public Use", together with any other descriptive language with regard to the precise nature of the use of the land so dedicated.</b>
			<b>Staff Comments</b>	<i>N/A as no dedications have been proposed with the subject townhouse subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.9</b>	<b>The title, which shall include the name of the subdivision, the name of the city, if appropriate, county and state, and the location and description of the subdivision referenced to section, township, range.</b>
			<b>Staff Comments</b>	<i>This standard has been met. The name of the proposed subdivision is Apple Park Townhomes.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.10</b>	<b>Scale, north arrow and date.</b>
			<b>Staff Comments</b>	<i>This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.11</b>	<b>Location, width, and names of all existing or dedicated streets and other public ways within or adjacent to the proposed subdivision</b>
			<b>Staff Comments</b>	<i>This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.12</b>	<b>A provision in the owner's certificate referencing the county recorder's instrument number where the condominium declaration(s) and/or articles of incorporation of homeowners' association governing the subdivision are recorded.</b>
			<b>Staff Comments</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The applicant shall include a provision in the owner's certificate referencing the county recorder's instrument number where the article of incorporation of the homeowners' association governing the subdivision are recorded.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.13</b>	<b>Certificate by registered engineer or surveyor preparing the map certifying to the accuracy of surveying plat.</b>
			<b>Staff Comments</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the surveyor's certification.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.14</b>	<b>A current title report of all property contained within the plat.</b>
			<b>Staff Comments</b>	<i>This standard has been met. A title report and warranty deed were submitted with the Preliminary Plat application.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.15</b>	<b>Certification of owner(s) of record and all holders of security interest(s) of record with regard to such property.</b>
			<b>Staff Comments</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include a certificate of ownership and associated acknowledgement from all owners and holders of security interest with regard to the subject property, which shall be signed following Ketchum City Council review and approval of the application and prior to recordation of the final plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.16</b>	<b>Certification and signature of engineer (surveyor) verifying that the subdivision and design standards meet all city requirements.</b>
			<b>Staff Comments</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the certification and signature of the surveyor verifying that the subdivision and design standards meet all City requirements.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J .17</b>	<b>Certification and signature of the city engineer verifying that the subdivision and design standards meet all city requirements.</b>
			<b>Staff Comments</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the City Engineer's approval and verification that the subdivision and design standards meet all City requirements.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.18</b>	<b>Certification and signature of the city clerk of the city of Ketchum verifying that the subdivision has been approved by the council.</b>

			<b>Staff Comments</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the certification and signature of the City Clerk verifying the subdivision has been approved by City Council.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.030.J .19</b>	<b>Notation of any additional restrictions imposed by the council on the development of such subdivision to provide for the public health, safety and welfare.</b>
			<b>Staff Comments</b>	<i>N/A as no restrictions were imposed by the Ketchum City Council during review of the Preliminary Plat application.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.K</b>	<b>Final Plat Copies: Three (3) copies of the final plat shall be filed with the administrator prior to being placed upon the commission's agenda. Three (3) copies of the final plat as approved by the council and signed by the city clerk shall be filed with the administrator and retained by the city.</b>
			<b>Staff Comments</b>	<i>In lieu of three paper copies, the applicant submitted an electronic copy of the preliminary plat. Signing of the Final Plat will occur following City Council review and approval.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.A</b>	<b>Required Improvements: The improvements set forth in this section shall be shown on the preliminary plat and installed prior to approval of the final plat. Construction design plans shall be submitted and approved by the city engineer. All such improvements shall be in accordance with the comprehensive plan and constructed in compliance with construction standard specifications adopted by the city. Existing natural features which enhance the attractiveness of the subdivision and community, such as mature trees, watercourses, rock outcroppings, established shrub masses and historic areas, shall be preserved through design of the subdivision.</b>
			<b>Staff Comments</b>	<i>The applicant was required to resurface a portion of the Block 72 with asphalt or compacted gravel. The property owner has improved and surfaced the required portion of the Block 72 alley with compacted gravel to the satisfaction of the Streets Department.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.B</b>	<b>Improvement Plans: Prior to approval of final plat by the commission, the subdivider shall file two (2) copies with the city engineer, and the city engineer shall approve construction plans for all improvements required in the proposed subdivision. Such plans shall be prepared by a civil engineer licensed in the state.</b>
			<b>Staff Comments</b>	<i>The Ketchum Streets Department reviewed and approved the improvements to the Block 72 alley.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.C</b>	<b>Prior to final plat approval, the subdivider shall have previously constructed all required improvements and secured a certificate of completion from the city engineer. However, in cases where the required improvements cannot be constructed due to weather conditions or other factors beyond the control of the subdivider, the city council may accept, in lieu of any or all of the required improvements, a performance bond filed with the city clerk to ensure actual construction of the required improvements as submitted and approved. Such performance bond shall be issued in an amount not less than one hundred fifty percent (150%) of the estimated costs of improvements as determined by the city engineer. In the event the improvements are not constructed within the time allowed by the city council (which shall be one year or less, depending upon the individual circumstances), the council may order the improvements installed at the expense of the subdivider and the surety. In the event the cost of installing the required improvements exceeds the amount of the bond, the subdivider shall be liable to the city for additional costs. The amount that the cost of installing the required improvements exceeds the amount of the performance bond shall automatically become a lien upon any and all property within the subdivision owned by the owner and/or subdivider.</b>
			<b>Staff Comments</b>	<i>The required improvements to the Block 72 alley have been reviewed and approved by the Streets Department.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.D</b>	<b>As Built Drawing: Prior to acceptance by the city council of any improvements installed by the subdivider, two (2) sets of as built plans and specifications</b>

			<p>certified by the subdivider's engineer, shall be filed with the city engineer. Within ten (10) days after completion of improvements and submission of as built drawings, the city engineer shall certify the completion of the improvements and the acceptance of the improvements, and shall submit a copy of such certification to the administrator and the subdivider. If a performance bond has been filed, the administrator shall forward a copy of the certification to the city clerk. Thereafter, the city clerk shall release the performance bond upon application by the subdivider.</p>
			<p><b>Staff Comments</b> <i>In lieu of requiring as built drawings, the Streets Department conducted a field inspection to review and approve the resurfacing of the Block 72 alley.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.E</b>  <b>Monumentation: Following completion of construction of the required improvements and prior to certification of completion by the city engineer, certain land survey monuments shall be reset or verified by the subdivider's engineer or surveyor to still be in place. These monuments shall have the size, shape, and type of material as shown on the subdivision plat. The monuments shall be located as follows:</b></p> <ol style="list-style-type: none"> <li>1. All angle points in the exterior boundary of the plat.</li> <li>2. All street intersections, points within and adjacent to the final plat.</li> <li>3. All street corner lines ending at boundary line of final plat.</li> <li>4. All angle points and points of curves on all streets.</li> <li>5. The point of beginning of the subdivision plat description.</li> </ol>
			<p><b>Staff Comments</b> <i>The applicant shall meet the required monumentation standards prior to recordation of the Final Plat.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.F</b>  <b>Lot Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Lot size, width, depth, shape and orientation and minimum building setback lines shall be in compliance with the zoning district in which the property is located and compatible with the location of the subdivision and the type of development, and preserve solar access to adjacent properties and buildings.</li> <li>2. Whenever a proposed subdivision contains lot(s), in whole or in part, within the floodplain, or which contains land with a slope in excess of twenty five percent (25%), based upon natural contours, or creates corner lots at the intersection of two (2) or more streets, building envelopes shall be shown for the lot(s) so affected on the preliminary and final plats. The building envelopes shall be located in a manner designed to promote harmonious development of structures, minimize congestion of structures, and provide open space and solar access for each lot and structure. Also, building envelopes shall be located to promote access to the lots and maintenance of public utilities, to minimize cut and fill for roads and building foundations, and minimize adverse impact upon environment, watercourses and topographical features. Structures may only be built on buildable lots. Lots shall only be created that meet the definition of "lot, buildable" in section 16.04.020 of this chapter. Building envelopes shall be established outside of hillsides of twenty five percent (25%) and greater and outside of the floodway. A waiver to this standard may only be considered for the following: <ol style="list-style-type: none"> <li>a. For lot line shifts of parcels that are entirely within slopes of twenty five percent (25%) or greater to create a reasonable building envelope, and mountain overlay design review standards and all other city requirements are met.</li> <li>b. For small, isolated pockets of twenty five percent (25%) or greater that are found to be in compliance with the purposes and standards of the mountain overlay district and this section.</li> </ol> </li> <li>3. Corner lots shall have a property line curve or corner of a minimum radius of twenty five feet (25') unless a longer radius is required to serve an existing or future use.</li> <li>4. Side lot lines shall be within twenty degrees (20°) to a right angle or radial line to the street line.</li> </ol>

			<p>5. Double frontage lots shall not be created. A planting strip shall be provided along the boundary line of lots adjacent to arterial streets or incompatible zoning districts. Should a double frontage lot(s) be created out of necessity, then such lot(s) shall be reversed frontage lot(s).</p> <p>6. Minimum lot sizes in all cases shall be reversed frontage lot(s).</p> <p>7. Every lot in a subdivision shall have a minimum of twenty feet (20') of frontage on a dedicated public street or legal access via an easement of twenty feet (20') or greater in width. Easement shall be recorded in the office of the Blaine County recorder prior to or in conjunction with recordation of the final plat.</p>
			<p><b>Staff Comments</b> <i>Standard #1 has been met. Standards #2-6 are not applicable. Standard #7 has been met as the property has 75 ft of frontage along 7<sup>th</sup> Street.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>16.04.040.G</b></p> <p><b>G. Block Requirements:</b> The length, width and shape of blocks within a proposed subdivision shall conform to the following requirements:</p> <ol style="list-style-type: none"> <li>1. No block shall be longer than one thousand two hundred feet (1,200'), nor less than four hundred feet (400') between the street intersections, and shall have sufficient depth to provide for two (2) tiers of lots.</li> <li>2. Blocks shall be laid out in such a manner as to comply with the lot requirements.</li> <li>3. The layout of blocks shall take into consideration the natural topography of the land to promote access within the subdivision and minimize cuts and fills for roads and minimize adverse impact on environment, watercourses and topographical features.</li> <li>4. Corner lots shall contain a building envelope outside of a seventy five foot (75') radius from the intersection of the streets.</li> </ol>
			<p><b>Staff Comments</b> <i>This application does not create a new block. This requirement is not applicable.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>16.04.040.H</b></p> <p><b>Street Improvement Requirements:</b></p> <ol style="list-style-type: none"> <li>1. The arrangement, character, extent, width, grade and location of all streets put in the proposed subdivision shall conform to the comprehensive plan and shall be considered in their relation to existing and planned streets, topography, public convenience and safety, and the proposed uses of the land;</li> <li>2. All streets shall be constructed to meet or exceed the criteria and standards set forth in chapter 12.04 of this code, and all other applicable ordinances, resolutions or regulations of the city or any other governmental entity having jurisdiction, now existing or adopted, amended or codified;</li> <li>3. Where a subdivision abuts or contains an existing or proposed arterial street, railroad or limited access highway right of way, the council may require a frontage street, planting strip, or similar design features;</li> <li>4. Streets may be required to provide access to adjoining lands and provide proper traffic circulation through existing or future neighborhoods;</li> <li>5. Street grades shall not be less than three-tenths percent (0.3%) and not more than seven percent (7%) so as to provide safe movement of traffic and emergency vehicles in all weather and to provide for adequate drainage and snow plowing;</li> <li>6. In general, partial dedications shall not be permitted, however, the council may accept a partial street dedication when such a street forms a boundary of the proposed subdivision and is deemed necessary for the orderly development of the neighborhood, and provided the council finds it practical to require the dedication of the remainder of the right of way when the adjoining property is subdivided. When a partial street exists adjoining the proposed subdivision, the remainder of the right of way shall be dedicated;</li> <li>7. Dead end streets may be permitted only when such street terminates at the boundary of a subdivision and is necessary for the development of the subdivision or the future development of the adjacent property. When such a dead end street serves more than two (2) lots, a temporary turnaround easement shall be provided, which easement shall revert to the adjacent lots when the street is extended;</li> </ol>

				<p>8. A cul-de-sac, court or similar type street shall be permitted only when necessary to the development of the subdivision, and provided, that no such street shall have a maximum length greater than four hundred feet (400') from entrance to center of turnaround, and all cul-de-sacs shall have a minimum turnaround radius of sixty feet (60') at the property line and not less than forty five feet (45') at the curb line;</p> <p>9. Streets shall be planned to intersect as nearly as possible at right angles, but in no event at less than seventy degrees (70°);</p> <p>10. Where any street deflects an angle of ten degrees (10°) or more, a connecting curve shall be required having a minimum centerline radius of three hundred feet (300') for arterial and collector streets, and one hundred twenty five feet (125') for minor streets;</p> <p>11. Streets with centerline offsets of less than one hundred twenty five feet (125') shall be prohibited;</p> <p>12. A tangent of at least one hundred feet (100') long shall be introduced between reverse curves on arterial and collector streets;</p> <p>13. Proposed streets which are a continuation of an existing street shall be given the same names as the existing street. All new street names shall not duplicate or be confused with the names of existing streets within Blaine County, Idaho. The subdivider shall obtain approval of all street names within the proposed subdivision from the commission before submitting same to council for preliminary plat approval;</p> <p>14. Street alignment design shall follow natural terrain contours to result in safe streets, usable lots, and minimum cuts and fills;</p> <p>15. Street patterns of residential areas shall be designed to create areas free of through traffic, but readily accessible to adjacent collector and arterial streets;</p> <p>16. Reserve planting strips controlling access to public streets shall be permitted under conditions specified and shown on the final plat, and all landscaping and irrigation systems shall be installed as required improvements by the subdivider;</p> <p>17. In general, the centerline of a street shall coincide with the centerline of the street right of way, and all crosswalk markings shall be installed by the subdivider as a required improvement;</p> <p>18. Street lighting may be required by the commission or council where appropriate and shall be installed by the subdivider as a requirement improvement;</p> <p>19. Private streets may be allowed upon recommendation by the commission and approval by the council. Private streets shall be constructed to meet the design standards specified in subsection H2 of this section;</p> <p>20. Street signs shall be installed by the subdivider as a required improvement of a type and design approved by the administrator and shall be consistent with the type and design of existing street signs elsewhere in the city;</p> <p>21. Whenever a proposed subdivision requires construction of a new bridge, or will create substantial additional traffic which will require construction of a new bridge or improvement of an existing bridge, such construction or improvement shall be a required improvement by the subdivider. Such construction or improvement shall be in accordance with adopted standard specifications;</p> <p>22. Sidewalks, curbs and gutters may be a required improvement installed by the subdivider; and</p> <p>23. Gates are prohibited on private roads and parking access/entranceways, private driveways accessing more than one single-family dwelling unit and one accessory dwelling unit, and public rights of way unless approved by the city council.</p>
			<b>Staff Comments</b>	<i>This proposal does not create new street. These standards are not applicable.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.040.I	<b>Alley Improvement Requirements:</b> Alleys shall be provided in business, commercial and light industrial zoning districts. The width of an alley shall be not less than twenty feet (20'). Alley intersections and sharp changes in alignment

				shall be avoided, but where necessary, corners shall be provided to permit safe vehicular movement. Dead end alleys shall be prohibited. Improvement of alleys shall be done by the subdivider as required improvement and in conformance with design standards specified in subsection H2 of this section.
			<b>Staff Comments</b>	<i>This proposal does not create a new alley. The property owner has improved the required portion of the Block 72 alley to the satisfaction of the Streets Department.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.J</b>	<p><b>Required Easements:</b> Easements, as set forth in this subsection, shall be required for location of utilities and other public services, to provide adequate pedestrian circulation and access to public waterways and lands.</p> <p>1. A public utility easement at least ten feet (10') in width shall be required within the street right of way boundaries of all private streets. A public utility easement at least five feet (5') in width shall be required within property boundaries adjacent to Warm Springs Road and within any other property boundary as determined by the city engineer to be necessary for the provision of adequate public utilities.</p> <p>2. Where a subdivision contains or borders on a watercourse, drainageway, channel or stream, an easement shall be required of sufficient width to contain such watercourse and provide access for private maintenance and/or reconstruction of such watercourse.</p> <p>3. All subdivisions which border the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a ten foot (10') fish and nature study easement along the riverbank. Furthermore, the council shall require, in appropriate areas, an easement providing access through the subdivision to the bank as a sportsman's access. These easement requirements are minimum standards, and in appropriate cases where a subdivision abuts a portion of the river adjacent to an existing pedestrian easement, the council may require an extension of that easement along the portion of the riverbank which runs through the proposed subdivision.</p> <p>4. All subdivisions which border on the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a twenty five foot (25') scenic easement upon which no permanent structure shall be built in order to protect the natural vegetation and wildlife along the riverbank and to protect structures from damage or loss due to riverbank erosion.</p> <p>5. No ditch, pipe or structure for irrigation water or irrigation wastewater shall be constructed, rerouted or changed in the course of planning for or constructing required improvements within a proposed subdivision unless same has first been approved in writing by the ditch company or property owner holding the water rights. A written copy of such approval shall be filed as part of required improvement construction plans.</p> <p>6. Nonvehicular transportation system easements including pedestrian walkways, bike paths, equestrian paths, and similar easements shall be dedicated by the subdivider to provide an adequate nonvehicular transportation system throughout the city.</p>
			<b>Staff Comments</b>	<i>Standards #1-#5 are not applicable. Standard #6 was not required for the subdivision of an existing lot into two townhouse sublots.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.K</b>	<p><b>Sanitary Sewage Disposal Improvements:</b> Central sanitary sewer systems shall be installed in all subdivisions and connected to the Ketchum sewage treatment system as a required improvement by the subdivider. Construction plans and specifications for central sanitary sewer extension shall be prepared by the subdivider and approved by the city engineer, council and Idaho health department prior to final plat approval. In the event that the sanitary sewage system of a subdivision cannot connect to the existing public sewage system, alternative provisions for sewage disposal in accordance with the requirements of the Idaho department of health and the council may be constructed on a temporary basis until such time as connection to the public sewage system is possible. In considering such alternative provisions, the council may require an</p>

				increase in the minimum lot size and may impose any other reasonable requirements which it deems necessary to protect public health, safety and welfare.
			<b>Staff Comments</b>	<i>Both existing dwelling units are connected to the City sewer system.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.L</b>	<b>Water System Improvements:</b> A central domestic water distribution system shall be installed in all subdivisions by the subdivider as a required improvement. The subdivider shall also be required to locate and install an adequate number of fire hydrants within the proposed subdivision according to specifications and requirements of the city under the supervision of the Ketchum fire department and other regulatory agencies having jurisdiction. Furthermore, the central water system shall have sufficient flow for domestic use and adequate fire flow. All such water systems installed shall be looped extensions, and no dead end systems shall be permitted. All water systems shall be connected to the municipal water system and shall meet the standards of the following agencies: Idaho department of public health, Idaho survey and rating bureau, district sanitarian, Idaho state public utilities commission, Idaho department of reclamation, and all requirements of the city.
			<b>Staff Comments</b>	<i>Both existing dwelling units are connected to the City water system.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.M</b>	<b>Planting Strip Improvements:</b> Planting strips shall be required improvements. When a predominantly residential subdivision is proposed for land adjoining incompatible uses or features such as highways, railroads, commercial or light industrial districts or off street parking areas, the subdivider shall provide planting strips to screen the view of such incompatible features. The subdivider shall submit a landscaping plan for such planting strip with the preliminary plat application, and the landscaping shall be a required improvement.
			<b>Staff Comments</b>	<i>This standard is not applicable as the adjacent properties contain residential development and no incompatible features are present that require screening.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.N</b>	<b>Cuts, Fills, And Grading Improvements:</b> Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology and hydrology of the site, as well as to minimize cuts, fills, alterations of topography, streams, drainage channels, and disruption of soils and vegetation. The design criteria shall include the following: 1. A preliminary soil report prepared by a qualified engineer may be required by the commission and/or council as part of the preliminary plat application. 2. Preliminary grading plan prepared by a civil engineer shall be submitted as part of all preliminary plat applications. Such plan shall contain the following information: a. Proposed contours at a maximum of five foot (5') contour intervals. b. Cut and fill banks in pad elevations. c. Drainage patterns. d. Areas where trees and/or natural vegetation will be preserved. e. Location of all street and utility improvements including driveways to building envelopes. f. Any other information which may reasonably be required by the administrator, commission or council to adequately review the affect of the proposed improvements. 3. Grading shall be designed to blend with natural landforms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways. 4. Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for open space for the benefit of future property owners within the subdivision. 5. Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the subdivider for revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon completion of the



			<p>construction. Until such times as such revegetation has been installed and established, the subdivider shall maintain and protect all disturbed surfaces from erosion.</p> <p>6. Where cuts, fills, or other excavations are necessary, the following development standards shall apply:</p> <ul style="list-style-type: none"> <li>a. Fill areas shall be prepared by removing all organic material detrimental to proper compaction for soil stability.</li> <li>b. Fills shall be compacted to at least ninety five percent (95%) of maximum density as determined by AASHO T99 (American Association of State Highway Officials) and ASTM D698 (American standard testing methods).</li> <li>c. Cut slopes shall be no steeper than two horizontal to one vertical (2:1). Subsurface drainage shall be provided as necessary for stability.</li> <li>d. Fill slopes shall be no steeper than three horizontal to one vertical (3:1). Neither cut nor fill slopes shall be located on natural slopes of three to one (3:1) or steeper, or where fill slope toes out within twelve feet (12') horizontally of the top and existing or planned cut slope.</li> <li>e. Toes of cut and fill slopes shall be set back from property boundaries a distance of three feet (3'), plus one-fifth (1/5) of the height of the cut or the fill, but may not exceed a horizontal distance of ten feet (10'); tops and toes of cut and fill slopes shall be set back from structures at a distance of at least six feet (6'), plus one-fifth (1/5) of the height of the cut or the fill. Additional setback distances shall be provided as necessary to accommodate drainage features and drainage structures.</li> </ul>
			<p><b>Staff Comments</b> <i>This is a small-scale subdivision to subdivide an existing lot within an existing subdivision into two townhouse sublots. These standards are not applicable.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>16.04.040.O</b> <b>Drainage Improvements:</b> The subdivider shall submit with the preliminary plat application such maps, profiles, and other data prepared by an engineer to indicate the proper drainage of the surface water to natural drainage courses or storm drains, existing or proposed. The location and width of the natural drainage courses shall be shown as an easement common to all owners within the subdivision and the city on the preliminary and final plat. All natural drainage courses shall be left undisturbed or be improved in a manner that will increase the operating efficiency of the channel without overloading its capacity. An adequate storm and surface drainage system shall be a required improvement in all subdivisions and shall be installed by the subdivider. Culverts shall be required where all water or drainage courses intersect with streets, driveways or improved public easements and shall extend across and under the entire improved width including shoulders.</p>
			<p><b>Staff Comments</b> <i>This application is for the subdivision of an existing lot within an existing subdivision that has frontage on an existing street. No new streets are proposed and no alteration to topography is proposed with this application.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.P</b> <b>Utilities:</b> In addition to the terms mentioned in this section, all utilities including, but not limited to, electricity, natural gas, telephone and cable services shall be installed underground as a required improvement by the subdivider. Adequate provision for expansion of such services within the subdivision or to adjacent lands including installation of conduit pipe across and underneath streets shall be installed by the subdivider prior to construction of street improvements.</p>
			<p><b>Staff Comments</b> <i>Natural gas, telephone, cable, and electricity are existing to serve the townhouse subdivision.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>16.04.040.Q</b> <b>Off Site Improvements:</b> Where the offsite impact of a proposed subdivision is found by the commission or council to create substantial additional traffic, improvements to alleviate that impact may be required of the subdivider prior to final plat approval, including, but not limited to, bridges,</p>

				<b>intersections, roads, traffic control devices, water mains and facilities, and sewer mains and facilities.</b>
			<b>Staff Comments</b>	<i>No off-site improvements are required.</i>

**STAFF RECOMMENDATION**

Staff recommends that the Ketchum City Council approve the Apple Park Townhome Subdivision Final Plat.

**RECOMMENDED MOTION**

“I MOVE TO APPROVE THE APPLE PARK TOWNHOMES FINAL PLAT SUBJECT TO CONDITIONS 1-9”

**RECOMMENDED CONDITIONS OF APPROVAL**

1. The Covenants, Conditions, and Restrictions (CC&R’s) shall be simultaneously recorded with the Final Plat, and the City will not now, nor in the future, determine the validity of the CC&R’s.
2. The failure to obtain Final Plat approval by the Council, of an approved Preliminary Plat, within one (1) year after approval by the Council shall cause all approvals of said preliminary plat to be null and void.
3. The recorded plat shall show a minimum of two Blaine County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map.
4. An electronic CAD file shall be submitted to the City of Ketchum prior to final plat signature by the City Clerk. The electronic CAD file shall be submitted to the Blaine County Recorder’s office concurrent with the recording of the Plat containing the following minimum data:
  - a. Line work delineating all parcels and roadways on a CAD layer/level designated as “parcel”;
  - b. Line work delineating all roadway centerlines on a CAD layer/level designated as “road”; and,
  - c. Line work that reflects the ties and inverses for the Survey Control Monuments shown on the face of the Plat shall be shown on a CAD layer/level designated as “control”; and,
5. All information within the electronic file shall be oriented and scaled to Grid per the Idaho State Plane Coordinate System, Central Zone, NAD1983 (1992), U.S. Survey Feet, using the Blaine County Survey Control Network. Electronic CAD files shall be submitted in a “.dwg”, “.dgn” or “.shp” format and shall be submitted digitally to the City on a compact disc. When the endpoints of the lines submitted are indicated as coincidental with another line, the CAD line endpoints shall be separated by no greater than 0.0001 drawing units.
6. The applicant shall provide a copy of the recorded Final Plat and the associated townhouse owners’ documents to the Planning and Building Department for the official file on the application.
7. The Final Plat mylar shall contain all items required under Title 50, Chapter 13, Idaho Code as well as all items required pursuant to KMC §16.04.030J including certificates and signatures.
8. All governing ordinances pertinent to the Fire Department, Building Department, Utilities Department, Street Department and Ketchum City Engineer shall be met.
9. Prior to recordation of the Final Plat, an alley maintenance agreement shall be entered into between the property owner and the City for maintenance including snow removal of the Block 72 alley.

**ATTACHMENTS**

- A. Application
- B. Apple Park Townhomes Subdivision Plat
- C. Draft Findings of Fact, Conclusions of Law, and Decision

# Attachment A.

## Application



City of Ketchum  
Planning & Building

*Final Plat*

**Subdivision Application**

OFFICIAL USE ONLY

Application Number:	P19-071
Date Received:	7-1-19
By:	MP
Fee Paid:	75000
Approved Date:	
By:	

Submit completed application and payment to the Planning and Building Department, PO Box 2315, Ketchum, ID 83340 or hand deliver to Ketchum City Hall, 480 East Ave. N., Ketchum. If you have questions, please contact the Planning and Building Department at (208) 726-7801. To view the Development Standards, visit the City website at: [www.ketchumidaho.org](http://www.ketchumidaho.org) and click on Municipal Code.

APPLICANT INFORMATION			
Name of Proposed Subdivision: Apple Park Townhomes			
Owner of Record: Thad and Anette Farnham			
Address of Owner: 371-W 7th Street			
Representative of Owner: Bruce Smith Alpine Enterprises			
Legal Description: Apple Park Subdivision Block 1 Lot 1			
Street Address: 371-W 7th Street Ketchum, ID			
SUBDIVISION INFORMATION			
Number of Lots/Parcels: 2			
Total Land Area: 10,319 sq. ft.			
Current Zoning District: GR-L			
Proposed Zoning District: GR-L			
Overlay District: none			
TYPE OF SUBDIVISION			
Condominium <input type="checkbox"/>	Land <input type="checkbox"/>	PUD <input type="checkbox"/>	Townhouse <input checked="" type="checkbox"/>
Adjacent land in same ownership in acres or square feet:			
Easements to be dedicated on the final plat: <i>Public utility easement, mutual reciprocal utility easements, well easement</i>			
Briefly describe the improvements to be installed prior to final plat approval: <i>all improvements are complete.</i>			
ADDITIONAL INFORMATION			
All lighting must be in compliance with the City of Ketchum's Dark Sky Ordinance			
One (1) copy of Articles of Incorporation and By-Laws of Homeowners Associations and/or Condominium Declarations			
One (1) copy of current title report and owner's recorded deed to the subject property			
One (1) copy of the preliminary plat			
All files should be submitted in an electronic format.			

Applicant agrees in the event of a dispute concerning the interpretation or enforcement of the Subdivision Application in which the City of Ketchum is the prevailing party to pay reasonable attorney's fees and costs, including fees and costs of appeal for the City of Ketchum. Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, city officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property, and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests and business invitees and not caused by or arising out of the tortious conduct of city or its officials, agents or employees. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.

*[Signature]*  
Applicant Signature

*7/1/2019*  
Date

Attachment B.  
Apple Park Townhomes Plat

# A PLAT SHOWING APPLE PARK TOWNHOMES

WHEREIN LOT 1, APPLE PARK SUBDIVISION IS SUBDIVIDED INTO TOWNHOUSE SUBLOTS  
LOCATED WITHIN SECTION 13, T.4 N., R.17 E., B.M., CITY OF KETCHUM, BLAINE COUNTY, IDAHO

JULY 2019

GRAPHIC SCALE



( IN FEET )  
1 inch = 10 ft.



PRELIMINARY  
02JUL19

BLOCK 72

30' ALLEY

[S 44°41'02" E]  
[137.58']  
S 44°43'55" E  
137.58'

T.P.O.B.

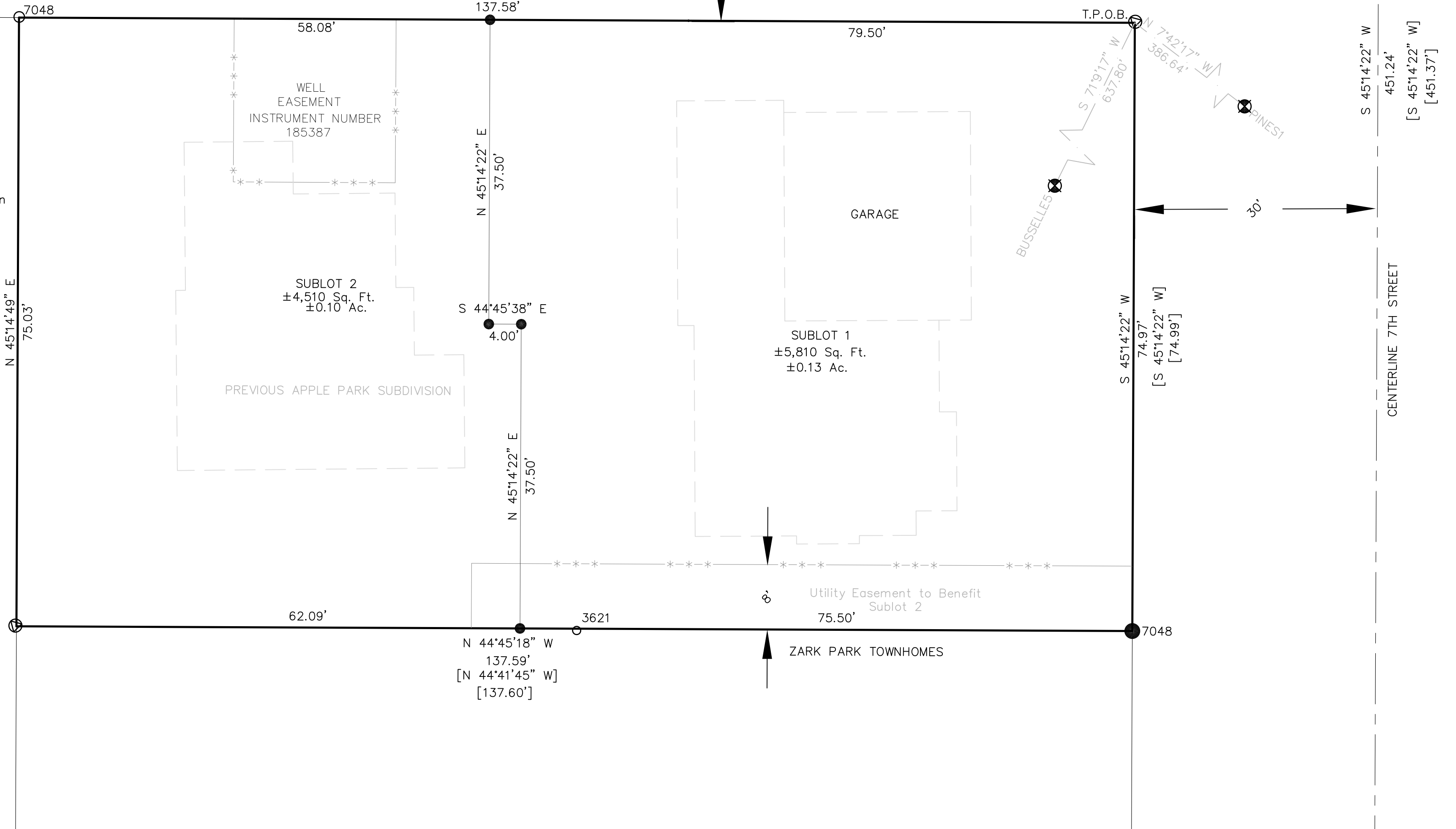
**LEGEND**

- Property Boundary
- Sublot Line
- Building Footprints
- Road Centerline
- Easements as Shown
- Adjoiners Lot Line
- Blaine County GIS & Ties
- Set 1/2" PLS7048
- Found 5/8" Rebar as shown
- Found 1/2" Rebar
- Found Aluminum Cap
- Record Dimensions

**NOTES**

1. Basis of Bearings is Idaho State Plane Coordinate System, NAD83, Central Zone, in US Survey Feet.
2. Boundary Information is from the Plat of Apple Park Subdivision filed as Instrument Number 355698, Blaine County Records.
3. Townhome Declaration of CC&R's for Apple Park Townhomes filed as Instrument Number \_\_\_\_\_, Blaine County Records.
4. Alley Maintenance Agreement filed as Instrument Number \_\_\_\_\_, Blaine County Records.
5. Surveyors Narrative: Monuments shown as Found were accepted. Monuments shown as Set were re-set using the Plat of Apple Park Subdivision, Zark Park Townhomes, a breakdown of Block 72 and to define the Sublots.

LOT 5 AND NORTH 1/2 LOT 6  
[N 45°15'11" E]  
[75.04']  
N 45°14'49" E  
75.03'



HEALTH CERTIFICATE: Sanitary restrictions as required by Idaho Code Title 50, Ch. 13, have been satisfied. Sanitary restrictions may be reimposed in accordance with Idaho Code Title 50, Ch. 13, Sec. 50-1326, by issuance of a Certificate of Disapproval.

Date \_\_\_\_\_ South Central Public Health District, EHS

APPLE PARK TOWNHOMES  
ALPINE ENTERPRISES INC.  
KETCHUM, IDAHO  
SHEET 1 OF 2

# Attachment C.

Draft

Findings of Fact, Conclusions  
of Law, and Decision



City of Ketchum  
Planning & Building

IN RE: )  
 )  
 Apple Park Townhomes ) **KETCHUM CITY COUNCIL**  
 Final Plat ) **FINDINGS OF FACT, CONCLUSIONS OF LAW, AND**  
 Date: July 15, 2019 ) **DECISION**  
 )  
 File Number: 19-071 )

**PROJECT:** Apple Park Townhomes Subdivision Final Plat

**FILE NUMBER:** P19-071

**REPRESENTATIVE:** Bruce Smith, Alpine Enterprises

**OWNER:** Thad & Anette Farnham

**REQUEST:** Final Plat approval to subdivide a 10,319 sq ft (0.24 acre) lot into two townhouse sublots.

**LOCATION:** 371 W 7<sup>th</sup> Street (Apple Park Subdivision: Block 1: Lot 1)

**ZONING:** General Residential Low Density (GR-L) Zoning District

**OVERLAY:** None

**NOTICE:** Public notice is not required for Final Plat applications. Notice for Planning & Zoning Commission review of the Preliminary Plat was mailed to properties within a 300 ft radius of the subject property as well as all political subdivisions and published in the Idaho Mountain Express on April 24<sup>th</sup>, 2019. Notice of Ketchum City Council review of the Preliminary Plat was mailed to properties within a 300 ft radius of the subject property as well as all political subdivisions and published in the Idaho Mountain Express on May 29<sup>th</sup>, 2019.

**FINDINGS OF FACT**

1. The applicant is requesting Final Plat approval for the subdivision of a 10,319 sq ft (0.24 acre) lot located at 371 W 7<sup>th</sup> Street (Apple Park Townhomes: Block 1: Lot 1) in the General Residential Low Density (GR-L) Zoning District into two townhouse sublots. The subject lot is developed with two existing single-family residences that will become two detached townhomes. In the GR-L Zone, both two one-family dwelling and a multi-family development containing up to two dwelling units are permitted (Footnotes 1 and 2 of KMC §17.12.020) provided that the lot conforms to the 8,000 sq ft minimum lot area (KMC §17.12030).
2. The subject property is developed with two existing single-family residences—a single-story residence built in 1970 and a new residence constructed in 2018 (Building Permit #18-006). The Planning &



Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019. The siting of the new dwelling unit blocked access to the existing residence from 7<sup>th</sup> Street. As the siting of the new residence precluded access from 7<sup>th</sup> Street, the existing residence will be accessed from the adjacent Ketchum Townsite Block 72 alleyway, which is not maintained by the City. The property owner posted a performance bond with the City for the completion of the adjacent Block 72 alley improvements. The property owner has improved the required portion of the Block 72 alley to the satisfaction of the Streets Department. Prior to release of the performance bond as well as City Council approval of the Final Plat for the subject Townhouse Subdivision, an alley maintenance agreement shall be entered into between the property owner and the City. The Townhouse Subdivision will convert both one-family dwellings units into two townhome units and subdivide Lot 6 into two townhouse sublots with the common areas maintained in accordance with covenants, conditions, and restrictions (CC&Rs). Proposed subplot 1 will have an area of 5,810 sq ft and proposed subplot 2 will have an area of 4,510 sq ft.

3. All land subdivisions in the City of Ketchum are subject to the standards contained in Ketchum, Municipal Code, Title 16, Subdivision. Many standards are related to the design and construction of multiple new lots that will form new blocks and infrastructure, such as streets that will be dedicated to and maintained by the City. The standards for certain improvements (KMC §16.04.040) including street, sanitary sewage disposal, planting strip improvements are not applicable to the subject project as the application proposes to subdivide an 10,319 sq ft sq ft lot into two townhouse sublots. The request to subdivide meets all applicable standards for Townhouses contained in Ketchum Municipal Code’s Subdivision (Title 16) and Zoning (Title 17) regulations. The Townhouse Final Plat does not change the existing residential use, expand the dwelling units, or alter the exterior of the buildings. The application has been reviewed by the Planning, Streets, Utilities, Building, and Fire departments and no concerns have been raised.
  
4. The Planning & Zoning Commission held a site visit and recommended approval of the Preliminary Plat application to the Ketchum City Council on May 13<sup>th</sup>, 2019. The Ketchum City Council approved the Preliminary Plat application on June 17<sup>th</sup>, 2019. As the Final Plat substantially conforms to the Preliminary Plat (KMC §16.04.030.F), the Commission recommended approval of the Final Plat application to the City Council on July 8<sup>th</sup>, 2019.

**Table 1: City Department Comments**

City Department Comments						
Compliant			City Code	City Standards and City Department Comments		
Yes	No	N/A				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Fire Department:</b> <i>The Fire Code Official conducted a final inspection for the new dwelling unit on March 12<sup>th</sup>, 2019 authorizing the issuance of a Certificate of Occupancy for the project.</i>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Streets Department:</b> <i>The property owner has posted a performance bond with the City for the completion of the adjacent Block 72 alley improvements. The applicant has improved the required portion of the Block 72 alley used to access the driveway to the existing residence to the satisfaction of the Streets Department. Prior to release of the performance bond, an alley maintenance agreement shall be entered into between the property owner and the City. The agreement shall address winter maintenance and snow removal.</i>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Utilities:</b> <i>The existing dwelling units are connected to City water and sewer systems.</i>		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<b>Building:</b>		

			<i>The Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Planning and Zoning:</b> <i>Comments are denoted throughout the Table 2.</i>

**Table 2: Townhouse Final Plat Requirements**

Final Plat Requirements				
Compliant			Standards and City Council Findings	
Yes	No	N/A	City Code	
			City Standards and <i>City Council Findings</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.B	<p>The subdivider of the townhouse project shall submit with the preliminary plat application a copy of the proposed party wall agreement and any proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control and maintenance of all commonly held facilities, garages, parking and/or open spaces. Prior to final plat approval, the subdivider shall submit to the city a final copy of such documents and shall file such documents prior to recordation of the plat, which shall reflect the recording instrument numbers.</p> <p><i>City Council Findings</i> <i>The applicant has submitted draft Declaration of Covenants, Conditions, and Restrictions for the project. The subdivider shall submit to the Planning &amp; Building Department a final copy of the document and file such document prior to recordation of the Final Plat.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.D	<p><b>Final Plat Procedure:</b></p> <p>1. The final plat procedure contained in subsection 16.04.030F of this chapter shall be followed. However, the final plat shall not be signed by the city clerk and recorded until the townhouse has received:</p> <p>a. A certificate of occupancy issued by the city of Ketchum; and</p> <p>b. Completion of all design review elements as approved by the planning and zoning administrator.</p> <p>2. The council may accept a security agreement for any design review elements not completed on a case by case basis pursuant to title 17, chapter 17.96 of this code.</p> <p><i>City Council Findings</i> <i>The Building Department issued a Certificate of Occupancy for the new dwelling unit on March 21<sup>st</sup>, 2019. The existing single-family residence on the property was built in 1970. Pursuant to KMC §17.96.010.B, one-family dwellings are exempt from Design Review. The property owner posted a performance bond with the City for the completion of the adjacent Block 72 alley improvements. The property owner has improved the required portion of the Block 72 alley to the satisfaction of the Streets Department. Prior to release of the performance bond, an alley maintenance agreement shall be entered into between the property owner and the City.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.E	<p>All garages shall be designated on the preliminary and final plats and on all deeds as part of the particular townhouse units. Detached garages may be platted on separate sublots; provided, that the ownership of detached garages is tied to specific townhouse units on the townhouse plat and in any owner's documents, and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development.</p> <p><i>City Council Findings</i> <i>The Final Plat indicates the attached garage of the dwelling unit accessed the 7<sup>th</sup> Street. The dwelling unit accessed from the alley does include an attached or detached garage.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.030.J	<p><b>Contents Of Final Plat:</b> The final plat shall be drawn at such a scale and contain such lettering as to enable same to be placed upon sheets of eighteen inch by twenty four inch (18" x 24") Mylar paper with no part of the drawing nearer to the edge than one-half inch (1/2"), and shall be in conformance with the provisions of title 50, chapter 13, Idaho Code. The reverse side of such sheet shall not be used for any portion of the drawing, but may contain written matter as to</p>

				<b>dedications, certificates, signatures, and other information. The contents of the final plat shall include all items required under title 50, chapter 13, Idaho Code, and also shall include the following:</b>
			<b>City Council Findings</b>	<i>The mylar paper shall be prepared following Ketchum City Council review and approval of the Final Plat application and shall meet these standards.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.1</b>	<b>Point of beginning of subdivision description tied to at least two (2) governmental survey corners, or in lieu of government survey corners, to monuments recognized by the city engineer.</b>
			<b>City Council Findings</b>	<i>This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.2</b>	<b>Location and description of monuments.</b>
			<b>City Council Findings</b>	<i>This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.3</b>	<b>Tract boundary lines, property lines, lot lines, street right of way lines and centerlines, other rights of way and easement lines, building envelopes as required on the preliminary plat, lot area of each lot, boundaries of floodplain and floodway and avalanche district, all with bearings, accurate dimensions in feet and decimals, in degrees and minutes and radii, arcs, central angles, tangents and chord lengths of all curves to the above accuracy.</b>
			<b>City Council Findings</b>	<i>This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.4</b>	<b>Names and locations of all adjoining subdivisions.</b>
			<b>City Council Findings</b>	<i>The adjacent Zark Park Subdivision has been noted on the plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.5</b>	<b>Name and right of way width of each street and other public rights of way.</b>
			<b>City Council Findings</b>	<i>This standard has been met. The name and ROW width for 7<sup>th</sup> Street and the Block 72 alley have been indicated on the plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.6</b>	<b>Location, dimension and purpose of all easements, public or private.</b>
			<b>City Council Findings</b>	<i>This standard has been met. The well easement has been noted on the plat.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.030.J.7</b>	<b>The blocks numbered consecutively throughout each block.</b>
			<b>City Council Findings</b>	<i>This standard does not apply as no new blocks are proposed. The proposal consists of subdividing one existing lot into two townhouse sublots.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.030.J.8</b>	<b>The outline of any property, other than a street, alley or easement, which is offered for dedication to public use, fully dimensioned by distances and bearings with the area marked "Dedicated to the City of Ketchum for Public Use", together with any other descriptive language with regard to the precise nature of the use of the land so dedicated.</b>
			<b>City Council Findings</b>	<i>N/A as no dedications have been proposed with the subject townhouse subdivision.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.9</b>	<b>The title, which shall include the name of the subdivision, the name of the city, if appropriate, county and state, and the location and description of the subdivision referenced to section, township, range.</b>
			<b>City Council Findings</b>	<i>This standard has been met. The name of the proposed subdivision is Apple Park Townhomes.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.10</b>	<b>Scale, north arrow and date.</b>
			<b>City Council Findings</b>	<i>This standard has been met.</i>

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.11</b>	<b>Location, width, and names of all existing or dedicated streets and other public ways within or adjacent to the proposed subdivision</b>
			<b>City Council Findings</b>	<i>This standard has been met.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.12</b>	<b>A provision in the owner's certificate referencing the county recorder's instrument number where the condominium declaration(s) and/or articles of incorporation of homeowners' association governing the subdivision are recorded.</b>
			<b>City Council Findings</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The applicant shall include a provision in the owner's certificate referencing the county recorder's instrument number where the article of incorporation of the homeowners' association governing the subdivision are recorded.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.13</b>	<b>Certificate by registered engineer or surveyor preparing the map certifying to the accuracy of surveying plat.</b>
			<b>City Council Findings</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the surveyor's certification.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.14</b>	<b>A current title report of all property contained within the plat.</b>
			<b>City Council Findings</b>	<i>This standard has been met. A title report and warranty deed were submitted with the Preliminary Plat application.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.15</b>	<b>Certification of owner(s) of record and all holders of security interest(s) of record with regard to such property.</b>
			<b>City Council Findings</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include a certificate of ownership and associated acknowledgement from all owners and holders of security interest with regard to the subject property, which shall be signed following Ketchum City Council review and approval of the application and prior to recordation of the final plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.16</b>	<b>Certification and signature of engineer (surveyor) verifying that the subdivision and design standards meet all city requirements.</b>
			<b>City Council Findings</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the certification and signature of the surveyor verifying that the subdivision and design standards meet all City requirements.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.17</b>	<b>Certification and signature of the city engineer verifying that the subdivision and design standards meet all city requirements.</b>
			<b>City Council Findings</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the City Engineer's approval and verification that the subdivision and design standards meet all City requirements.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.J.18</b>	<b>Certification and signature of the city clerk of the city of Ketchum verifying that the subdivision has been approved by the council.</b>
			<b>City Council Findings</b>	<i>As conditioned, this standard will be met prior to recordation of the Final Plat. The signature block page shall include the certification and signature of the City Clerk verifying the subdivision has been approved by City Council.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.030.J.19</b>	<b>Notation of any additional restrictions imposed by the council on the development of such subdivision to provide for the public health, safety and welfare.</b>
			<b>City Council Findings</b>	<i>N/A as no restrictions were imposed by the Ketchum City Council during review of the Preliminary Plat application.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.030.K</b>	<b>Final Plat Copies: Three (3) copies of the final plat shall be filed with the administrator prior to being placed upon the commission's agenda. Three (3) copies of the final plat as approved by the council and signed by the city clerk shall be filed with the administrator and retained by the city.</b>
			<b>City Council Findings</b>	<i>In lieu of three paper copies, the applicant submitted an electronic copy of the preliminary plat. Signing of the Final Plat will occur following City Council review and approval.</i>

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.040.A	Required Improvements: The improvements set forth in this section shall be shown on the preliminary plat and installed prior to approval of the final plat. Construction design plans shall be submitted and approved by the city engineer. All such improvements shall be in accordance with the comprehensive plan and constructed in compliance with construction standard specifications adopted by the city. Existing natural features which enhance the attractiveness of the subdivision and community, such as mature trees, watercourses, rock outcroppings, established shrub masses and historic areas, shall be preserved through design of the subdivision.
			<b>City Council Findings</b>	<i>The applicant was required to resurface a portion of the Block 72 with asphalt or compacted gravel. The property owner has improved and surfaced the required portion of the Block 72 alley with compacted gravel to the satisfaction of the Streets Department.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.040.B	Improvement Plans: Prior to approval of final plat by the commission, the subdivider shall file two (2) copies with the city engineer, and the city engineer shall approve construction plans for all improvements required in the proposed subdivision. Such plans shall be prepared by a civil engineer licensed in the state.
			<b>City Council Findings</b>	<i>The Ketchum Streets Department reviewed and approved the improvements to the Block 72 alley.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.040.C	Prior to final plat approval, the subdivider shall have previously constructed all required improvements and secured a certificate of completion from the city engineer. However, in cases where the required improvements cannot be constructed due to weather conditions or other factors beyond the control of the subdivider, the city council may accept, in lieu of any or all of the required improvements, a performance bond filed with the city clerk to ensure actual construction of the required improvements as submitted and approved. Such performance bond shall be issued in an amount not less than one hundred fifty percent (150%) of the estimated costs of improvements as determined by the city engineer. In the event the improvements are not constructed within the time allowed by the city council (which shall be one year or less, depending upon the individual circumstances), the council may order the improvements installed at the expense of the subdivider and the surety. In the event the cost of installing the required improvements exceeds the amount of the bond, the subdivider shall be liable to the city for additional costs. The amount that the cost of installing the required improvements exceeds the amount of the performance bond shall automatically become a lien upon any and all property within the subdivision owned by the owner and/or subdivider.
			<b>City Council Findings</b>	<i>The required improvements to the Block 72 alley have been reviewed and approved by the Streets Department.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.040.D	As Built Drawing: Prior to acceptance by the city council of any improvements installed by the subdivider, two (2) sets of as built plans and specifications, certified by the subdivider's engineer, shall be filed with the city engineer. Within ten (10) days after completion of improvements and submission of as built drawings, the city engineer shall certify the completion of the improvements and the acceptance of the improvements, and shall submit a copy of such certification to the administrator and the subdivider. If a performance bond has been filed, the administrator shall forward a copy of the certification to the city clerk. Thereafter, the city clerk shall release the performance bond upon application by the subdivider.
			<b>City Council Findings</b>	<i>In lieu of requiring as built drawings, the Streets Department conducted a field inspection to review and approve the resurfacing of the Block 72 alley.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.040.E	Monumentation: Following completion of construction of the required improvements and prior to certification of completion by the city engineer, certain land survey monuments shall be reset or verified by the subdivider's engineer or surveyor to still be in place. These monuments shall have the size,

			<p>shape, and type of material as shown on the subdivision plat. The monuments shall be located as follows:</p> <ol style="list-style-type: none"> <li>1. All angle points in the exterior boundary of the plat.</li> <li>2. All street intersections, points within and adjacent to the final plat.</li> <li>3. All street corner lines ending at boundary line of final plat.</li> <li>4. All angle points and points of curves on all streets.</li> <li>5. The point of beginning of the subdivision plat description.</li> </ol>
			<p><b>City Council Findings</b></p> <p><i>The applicant shall meet the required monumentation standards prior to recordation of the Final Plat.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.F</b></p> <p><b>Lot Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Lot size, width, depth, shape and orientation and minimum building setback lines shall be in compliance with the zoning district in which the property is located and compatible with the location of the subdivision and the type of development, and preserve solar access to adjacent properties and buildings.</li> <li>2. Whenever a proposed subdivision contains lot(s), in whole or in part, within the floodplain, or which contains land with a slope in excess of twenty five percent (25%), based upon natural contours, or creates corner lots at the intersection of two (2) or more streets, building envelopes shall be shown for the lot(s) so affected on the preliminary and final plats. The building envelopes shall be located in a manner designed to promote harmonious development of structures, minimize congestion of structures, and provide open space and solar access for each lot and structure. Also, building envelopes shall be located to promote access to the lots and maintenance of public utilities, to minimize cut and fill for roads and building foundations, and minimize adverse impact upon environment, watercourses and topographical features. Structures may only be built on buildable lots. Lots shall only be created that meet the definition of "lot, buildable" in section 16.04.020 of this chapter. Building envelopes shall be established outside of hillsides of twenty five percent (25%) and greater and outside of the floodway. A waiver to this standard may only be considered for the following: <ol style="list-style-type: none"> <li>a. For lot line shifts of parcels that are entirely within slopes of twenty five percent (25%) or greater to create a reasonable building envelope, and mountain overlay design review standards and all other city requirements are met.</li> <li>b. For small, isolated pockets of twenty five percent (25%) or greater that are found to be in compliance with the purposes and standards of the mountain overlay district and this section.</li> </ol> </li> <li>3. Corner lots shall have a property line curve or corner of a minimum radius of twenty five feet (25') unless a longer radius is required to serve an existing or future use.</li> <li>4. Side lot lines shall be within twenty degrees (20°) to a right angle or radial line to the street line.</li> <li>5. Double frontage lots shall not be created. A planting strip shall be provided along the boundary line of lots adjacent to arterial streets or incompatible zoning districts. Should a double frontage lot(s) be created out of necessity, then such lot(s) shall be reversed frontage lot(s).</li> <li>6. Minimum lot sizes in all cases shall be reversed frontage lot(s).</li> <li>7. Every lot in a subdivision shall have a minimum of twenty feet (20') of frontage on a dedicated public street or legal access via an easement of twenty feet (20') or greater in width. Easement shall be recorded in the office of the Blaine County recorder prior to or in conjunction with recordation of the final plat.</li> </ol>
			<p><b>City Council Findings</b></p> <p><i>Standard #1 has been met. Standards #2-6 are not applicable. Standard #7 has been met as the property has 75 ft of frontage along 7<sup>th</sup> Street.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>16.04.040.G</b></p> <p><b>G. Block Requirements:</b> The length, width and shape of blocks within a proposed subdivision shall conform to the following requirements:</p>

				<ol style="list-style-type: none"> <li>1. No block shall be longer than one thousand two hundred feet (1,200'), nor less than four hundred feet (400') between the street intersections, and shall have sufficient depth to provide for two (2) tiers of lots.</li> <li>2. Blocks shall be laid out in such a manner as to comply with the lot requirements.</li> <li>3. The layout of blocks shall take into consideration the natural topography of the land to promote access within the subdivision and minimize cuts and fills for roads and minimize adverse impact on environment, watercourses and topographical features.</li> <li>4. Corner lots shall contain a building envelope outside of a seventy five foot (75') radius from the intersection of the streets.</li> </ol>
			<b>City Council Findings</b>	<i>This application does not create a new block. This requirement is not applicable.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.H</b>	<p><b>Street Improvement Requirements:</b></p> <ol style="list-style-type: none"> <li>1. The arrangement, character, extent, width, grade and location of all streets put in the proposed subdivision shall conform to the comprehensive plan and shall be considered in their relation to existing and planned streets, topography, public convenience and safety, and the proposed uses of the land;</li> <li>2. All streets shall be constructed to meet or exceed the criteria and standards set forth in chapter 12.04 of this code, and all other applicable ordinances, resolutions or regulations of the city or any other governmental entity having jurisdiction, now existing or adopted, amended or codified;</li> <li>3. Where a subdivision abuts or contains an existing or proposed arterial street, railroad or limited access highway right of way, the council may require a frontage street, planting strip, or similar design features;</li> <li>4. Streets may be required to provide access to adjoining lands and provide proper traffic circulation through existing or future neighborhoods;</li> <li>5. Street grades shall not be less than three-tenths percent (0.3%) and not more than seven percent (7%) so as to provide safe movement of traffic and emergency vehicles in all weather and to provide for adequate drainage and snow plowing;</li> <li>6. In general, partial dedications shall not be permitted, however, the council may accept a partial street dedication when such a street forms a boundary of the proposed subdivision and is deemed necessary for the orderly development of the neighborhood, and provided the council finds it practical to require the dedication of the remainder of the right of way when the adjoining property is subdivided. When a partial street exists adjoining the proposed subdivision, the remainder of the right of way shall be dedicated;</li> <li>7. Dead end streets may be permitted only when such street terminates at the boundary of a subdivision and is necessary for the development of the subdivision or the future development of the adjacent property. When such a dead end street serves more than two (2) lots, a temporary turnaround easement shall be provided, which easement shall revert to the adjacent lots when the street is extended;</li> <li>8. A cul-de-sac, court or similar type street shall be permitted only when necessary to the development of the subdivision, and provided, that no such street shall have a maximum length greater than four hundred feet (400') from entrance to center of turnaround, and all cul-de-sacs shall have a minimum turnaround radius of sixty feet (60') at the property line and not less than forty five feet (45') at the curb line;</li> <li>9. Streets shall be planned to intersect as nearly as possible at right angles, but in no event at less than seventy degrees (70°);</li> <li>10. Where any street deflects an angle of ten degrees (10°) or more, a connecting curve shall be required having a minimum centerline radius of three hundred feet (300') for arterial and collector streets, and one hundred twenty five feet (125') for minor streets;</li> </ol>

			<p>11. Streets with centerline offsets of less than one hundred twenty five feet (125') shall be prohibited;</p> <p>12. A tangent of at least one hundred feet (100') long shall be introduced between reverse curves on arterial and collector streets;</p> <p>13. Proposed streets which are a continuation of an existing street shall be given the same names as the existing street. All new street names shall not duplicate or be confused with the names of existing streets within Blaine County, Idaho. The subdivider shall obtain approval of all street names within the proposed subdivision from the commission before submitting same to council for preliminary plat approval;</p> <p>14. Street alignment design shall follow natural terrain contours to result in safe streets, usable lots, and minimum cuts and fills;</p> <p>15. Street patterns of residential areas shall be designed to create areas free of through traffic, but readily accessible to adjacent collector and arterial streets;</p> <p>16. Reserve planting strips controlling access to public streets shall be permitted under conditions specified and shown on the final plat, and all landscaping and irrigation systems shall be installed as required improvements by the subdivider;</p> <p>17. In general, the centerline of a street shall coincide with the centerline of the street right of way, and all crosswalk markings shall be installed by the subdivider as a required improvement;</p> <p>18. Street lighting may be required by the commission or council where appropriate and shall be installed by the subdivider as a requirement improvement;</p> <p>19. Private streets may be allowed upon recommendation by the commission and approval by the council. Private streets shall be constructed to meet the design standards specified in subsection H2 of this section;</p> <p>20. Street signs shall be installed by the subdivider as a required improvement of a type and design approved by the administrator and shall be consistent with the type and design of existing street signs elsewhere in the city;</p> <p>21. Whenever a proposed subdivision requires construction of a new bridge, or will create substantial additional traffic which will require construction of a new bridge or improvement of an existing bridge, such construction or improvement shall be a required improvement by the subdivider. Such construction or improvement shall be in accordance with adopted standard specifications;</p> <p>22. Sidewalks, curbs and gutters may be a required improvement installed by the subdivider; and</p> <p>23. Gates are prohibited on private roads and parking access/entranceways, private driveways accessing more than one single-family dwelling unit and one accessory dwelling unit, and public rights of way unless approved by the city council.</p>
			<p><b>City Council Findings</b></p> <p><i>This proposal does not create new street. These standards are not applicable.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.I</b></p> <p>Alley Improvement Requirements: Alleys shall be provided in business, commercial and light industrial zoning districts. The width of an alley shall be not less than twenty feet (20'). Alley intersections and sharp changes in alignment shall be avoided, but where necessary, corners shall be provided to permit safe vehicular movement. Dead end alleys shall be prohibited. Improvement of alleys shall be done by the subdivider as required improvement and in conformance with design standards specified in subsection H2 of this section.</p>
			<p><b>City Council Findings</b></p> <p><i>This proposal does not create a new alley. The property owner has improved the required portion of the Block 72 alley to the satisfaction of the Streets Department.</i></p>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>16.04.040.J</b></p> <p>Required Easements: Easements, as set forth in this subsection, shall be required for location of utilities and other public services, to provide adequate pedestrian circulation and access to public waterways and lands.</p>



			<p>1. A public utility easement at least ten feet (10') in width shall be required within the street right of way boundaries of all private streets. A public utility easement at least five feet (5') in width shall be required within property boundaries adjacent to Warm Springs Road and within any other property boundary as determined by the city engineer to be necessary for the provision of adequate public utilities.</p> <p>2. Where a subdivision contains or borders on a watercourse, drainageway, channel or stream, an easement shall be required of sufficient width to contain such watercourse and provide access for private maintenance and/or reconstruction of such watercourse.</p> <p>3. All subdivisions which border the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a ten foot (10') fish and nature study easement along the riverbank. Furthermore, the council shall require, in appropriate areas, an easement providing access through the subdivision to the bank as a sportsman's access. These easement requirements are minimum standards, and in appropriate cases where a subdivision abuts a portion of the river adjacent to an existing pedestrian easement, the council may require an extension of that easement along the portion of the riverbank which runs through the proposed subdivision.</p> <p>4. All subdivisions which border on the Big Wood River, Trail Creek and Warm Springs Creek shall dedicate a twenty five foot (25') scenic easement upon which no permanent structure shall be built in order to protect the natural vegetation and wildlife along the riverbank and to protect structures from damage or loss due to riverbank erosion.</p> <p>5. No ditch, pipe or structure for irrigation water or irrigation wastewater shall be constructed, rerouted or changed in the course of planning for or constructing required improvements within a proposed subdivision unless same has first been approved in writing by the ditch company or property owner holding the water rights. A written copy of such approval shall be filed as part of required improvement construction plans.</p> <p>6. Nonvehicular transportation system easements including pedestrian walkways, bike paths, equestrian paths, and similar easements shall be dedicated by the subdivider to provide an adequate nonvehicular transportation system throughout the city.</p>
			<p><b>City Council Findings</b></p> <p><i>Standards #1-#5 are not applicable. Standard #6 was not required for the subdivision of an existing lot into two townhouse sublots.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.K</b></p> <p><b>Sanitary Sewage Disposal Improvements:</b> Central sanitary sewer systems shall be installed in all subdivisions and connected to the Ketchum sewage treatment system as a required improvement by the subdivider. Construction plans and specifications for central sanitary sewer extension shall be prepared by the subdivider and approved by the city engineer, council and Idaho health department prior to final plat approval. In the event that the sanitary sewage system of a subdivision cannot connect to the existing public sewage system, alternative provisions for sewage disposal in accordance with the requirements of the Idaho department of health and the council may be constructed on a temporary basis until such time as connection to the public sewage system is possible. In considering such alternative provisions, the council may require an increase in the minimum lot size and may impose any other reasonable requirements which it deems necessary to protect public health, safety and welfare.</p>
			<p><b>City Council Findings</b></p> <p><i>Both existing dwelling units are connected to the City sewer system.</i></p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p><b>16.04.040.L</b></p> <p><b>Water System Improvements:</b> A central domestic water distribution system shall be installed in all subdivisions by the subdivider as a required improvement. The subdivider shall also be required to locate and install an adequate number of fire</p>

			hydrants within the proposed subdivision according to specifications and requirements of the city under the supervision of the Ketchum fire department and other regulatory agencies having jurisdiction. Furthermore, the central water system shall have sufficient flow for domestic use and adequate fire flow. All such water systems installed shall be looped extensions, and no dead end systems shall be permitted. All water systems shall be connected to the municipal water system and shall meet the standards of the following agencies: Idaho department of public health, Idaho survey and rating bureau, district sanitarian, Idaho state public utilities commission, Idaho department of reclamation, and all requirements of the city.
			<b>City Council Findings</b> <i>Both existing dwelling units are connected to the City water system.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.M</b> Planting Strip Improvements: Planting strips shall be required improvements. When a predominantly residential subdivision is proposed for land adjoining incompatible uses or features such as highways, railroads, commercial or light industrial districts or off street parking areas, the subdivider shall provide planting strips to screen the view of such incompatible features. The subdivider shall submit a landscaping plan for such planting strip with the preliminary plat application, and the landscaping shall be a required improvement.
			<b>City Council Findings</b> <i>This standard is not applicable as the adjacent properties contain residential development and no incompatible features are present that require screening.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.N</b> <b>Cuts, Fills, And Grading Improvements:</b> Proposed subdivisions shall be carefully planned to be compatible with natural topography, soil conditions, geology and hydrology of the site, as well as to minimize cuts, fills, alterations of topography, streams, drainage channels, and disruption of soils and vegetation. The design criteria shall include the following: 1. A preliminary soil report prepared by a qualified engineer may be required by the commission and/or council as part of the preliminary plat application. 2. Preliminary grading plan prepared by a civil engineer shall be submitted as part of all preliminary plat applications. Such plan shall contain the following information: a. Proposed contours at a maximum of five foot (5') contour intervals. b. Cut and fill banks in pad elevations. c. Drainage patterns. d. Areas where trees and/or natural vegetation will be preserved. e. Location of all street and utility improvements including driveways to building envelopes. f. Any other information which may reasonably be required by the administrator, commission or council to adequately review the affect of the proposed improvements. 3. Grading shall be designed to blend with natural landforms and to minimize the necessity of padding or terracing of building sites, excavation for foundations, and minimize the necessity of cuts and fills for streets and driveways. 4. Areas within a subdivision which are not well suited for development because of existing soil conditions, steepness of slope, geology or hydrology shall be allocated for open space for the benefit of future property owners within the subdivision. 5. Where existing soils and vegetation are disrupted by subdivision development, provision shall be made by the subdivider for revegetation of disturbed areas with perennial vegetation sufficient to stabilize the soil upon completion of the construction. Until such times as such revegetation has been installed and established, the subdivider shall maintain and protect all disturbed surfaces from erosion. 6. Where cuts, fills, or other excavations are necessary, the following development standards shall apply:

				<p>a. Fill areas shall be prepared by removing all organic material detrimental to proper compaction for soil stability.</p> <p>b. Fills shall be compacted to at least ninety five percent (95%) of maximum density as determined by AASHO T99 (American Association of State Highway Officials) and ASTM D698 (American standard testing methods).</p> <p>c. Cut slopes shall be no steeper than two horizontal to one vertical (2:1). Subsurface drainage shall be provided as necessary for stability.</p> <p>d. Fill slopes shall be no steeper than three horizontal to one vertical (3:1). Neither cut nor fill slopes shall be located on natural slopes of three to one (3:1) or steeper, or where fill slope toes out within twelve feet (12') horizontally of the top and existing or planned cut slope.</p> <p>e. Toes of cut and fill slopes shall be set back from property boundaries a distance of three feet (3'), plus one-fifth (1/5) of the height of the cut or the fill, but may not exceed a horizontal distance of ten feet (10'); tops and toes of cut and fill slopes shall be set back from structures at a distance of at least six feet (6'), plus one-fifth (1/5) of the height of the cut or the fill. Additional setback distances shall be provided as necessary to accommodate drainage features and drainage structures.</p>
			<b>City Council Findings</b>	<i>This is a small-scale subdivision to subdivide an existing lot within an existing subdivision into two townhouse sublots. These standards are not applicable.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.O</b>	<p><b>Drainage Improvements:</b> The subdivider shall submit with the preliminary plat application such maps, profiles, and other data prepared by an engineer to indicate the proper drainage of the surface water to natural drainage courses or storm drains, existing or proposed. The location and width of the natural drainage courses shall be shown as an easement common to all owners within the subdivision and the city on the preliminary and final plat. All natural drainage courses shall be left undisturbed or be improved in a manner that will increase the operating efficiency of the channel without overloading its capacity. An adequate storm and surface drainage system shall be a required improvement in all subdivisions and shall be installed by the subdivider. Culverts shall be required where all water or drainage courses intersect with streets, driveways or improved public easements and shall extend across and under the entire improved width including shoulders.</p>
			<b>City Council Findings</b>	<i>This application is for the subdivision of an existing lot within an existing subdivision that has frontage on an existing street. No new streets are proposed and no alteration to topography is proposed with this application.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>16.04.040.P</b>	<p><b>Utilities:</b> In addition to the terms mentioned in this section, all utilities including, but not limited to, electricity, natural gas, telephone and cable services shall be installed underground as a required improvement by the subdivider. Adequate provision for expansion of such services within the subdivision or to adjacent lands including installation of conduit pipe across and underneath streets shall be installed by the subdivider prior to construction of street improvements.</p>
			<b>City Council Findings</b>	<i>Natural gas, telephone, cable, and electricity are existing to serve the townhouse subdivision.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>16.04.040.Q</b>	<p><b>Off Site Improvements:</b> Where the offsite impact of a proposed subdivision is found by the commission or council to create substantial additional traffic, improvements to alleviate that impact may be required of the subdivider prior to final plat approval, including, but not limited to, bridges, intersections, roads, traffic control devices, water mains and facilities, and sewer mains and facilities.</p>
			<b>City Council Findings</b>	<i>No off-site improvements are required.</i>

## CONCLUSIONS OF LAW

1. The City of Ketchum is a municipal corporation organized under Article XII of the Idaho Constitution and the laws of the State of Idaho, Title 50, Idaho Code.
2. Under Chapter 65, Title 67, of the Idaho Code the City has passed a subdivision ordinance, Title 16.
3. The City of Ketchum Planning Department provided adequate notice of the time, place, and summary of the applicant's proposal to be heard by the Commission and Ketchum City Council for review of this subdivision application during a public hearing.
4. The Ketchum City Council has authority to hear the applicant's Final Plat Application pursuant to Chapter 16.04 of Ketchum Code Title 16.
5. The project **does** meet the standards of approval under Chapter 16.04 of Subdivision Code Title 16.

## DECISION

**THEREFORE**, the Ketchum City Council **approves** this Final Plat application this Monday, July 15<sup>th</sup>, 2019 subject to the following conditions:

## CONDITIONS OF APPROVAL

1. The Covenants, Conditions, and Restrictions (CC&R's) shall be simultaneously recorded with the Final Plat, and the City will not now, nor in the future, determine the validity of the CC&R's.
2. The failure to obtain Final Plat approval by the Council, of an approved Preliminary Plat, within one (1) year after approval by the Council shall cause all approvals of said preliminary plat to be null and void.
3. The recorded plat shall show a minimum of two Blaine County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map.
4. An electronic CAD file shall be submitted to the City of Ketchum prior to final plat signature by the City Clerk. The electronic CAD file shall be submitted to the Blaine County Recorder's office concurrent with the recording of the Plat containing the following minimum data:
  - a. Line work delineating all parcels and roadways on a CAD layer/level designated as "parcel";
  - b. Line work delineating all roadway centerlines on a CAD layer/level designated as "road"; and,
  - c. Line work that reflects the ties and inverses for the Survey Control Monuments shown on the face of the Plat shall be shown on a CAD layer/level designated as "control"; and,
5. All information within the electronic file shall be oriented and scaled to Grid per the Idaho State Plane Coordinate System, Central Zone, NAD1983 (1992), U.S. Survey Feet, using the Blaine County Survey Control Network. Electronic CAD files shall be submitted in a ".dwg", ".dgn" or ".shp" format and shall be submitted digitally to the City on a compact disc. When the endpoints of the lines submitted are indicated as coincidental with another line, the CAD line endpoints shall be separated by no greater than 0.0001 drawing units.
6. The applicant shall provide a copy of the recorded Final Plat and the associated townhouse owners' documents to the Planning and Building Department for the official file on the application.
7. The Final Plat mylar shall contain all items required under Title 50, Chapter 13, Idaho Code as well as all items required pursuant to KMC §16.04.030J including certificates and signatures.
8. All governing ordinances pertinent to the Fire Department, Building Department, Utilities Department, Street Department and Ketchum City Engineer shall be met.
9. Prior to recordation of the Final Plat, an alley maintenance agreement shall be entered into between the property owner and the City for maintenance including snow removal of the Block 72 alley.

Findings of Fact **adopted** this 15<sup>th</sup> day of July, 2019

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Suzanne Frick  
City Administrator

**Commerce Programs** – Spoke with Carbonics about international marketing support in Mexico through STEP grants. Organizing meetings between Idaho Workforce Development Council and some key local employers like Power Engineers, Redfish Tech, Yellowfin, and Marketron to discuss talent development programs later in July.

Two new potential Tri projects (see below)

**Business Attraction** – Conversation with Project Silver Creek about a new \$5 million hotel investment in Hailey with 50 employees. Silver Creek is interested in TRI and has submitted a salary schedule; match from Hailey URA received and waiting on Statement of Dependency letter.

Conversation with Project Gep about a new \$10 million hotel in Ketchum with 60+ employees. Gep is interested in TRI but has not yet provided any documentation to enable pre-application process.

Hosted successful 1<sup>st</sup> Outerbike event in Ketchum with 350 registered participants/25 vendors over 3 event days. Collaboration on economic impact analysis.

**Business Expansion** - Visited with 3 companies for in depth discussion of state of business, growth prospects, access to talent and other critical issues of concern. Cox Business (new hotels, fiber neighborhoods, new restaurants and retail), Keller Williams (real estate markets, STRs), Redfish Technology (talent pools).

Scheduled membership renewals with funding support from a further 13 companies

(see the spreadsheet for the full lists)

**Business Retention** – Discussed two potential Carey/Picabo businesses that may be for sale/looking for owner exit options.

Met with Project Meat after acquisition announcement; local owners were seeking additional capital to expand product line and take some risk off the table; they plan to leave current 20 employees in Ketchum for next 18 months rather than consolidate offices in Bozeman with acquirer's 27 employees.

**Business Creation** – Continued progress on SV Culinary Institute startup:

- Finalized Ketchum location with long-term lease
- Organized summer fundraising program
- Tuned up marketing materials
- Interviewed two potential Executive Chef candidates
- Finalizing Federal Apprenticeship application with CSI

Blaine County EDO  
June 2019

- Established new linkages with IWDC, ICTE and McCall program
- Submitted application for IWDC Innovation Grant

**Placemaking** – Planning for support letter with BCRD for reactivating travel planning project led by BLM. Exploring opportunities to leverage Dark Sky Preserve tourism designation with recreational retailers.

**Training** – Participated in City-to-City tour to Twin Falls between businesses and governments. Visited with Cliff Bars, Glanbia and Twin City leaders to learn about Twins approach to ED and share ideas.

**Other** – Advocated with Blaine Commissioners on Small Unit Residential zoning text amendment to allow higher density development of small units in the city / county urban rural interface. Advocated with Ketchum for increasing height restrictions for Light Industrial Districts.

Continued planning for 3Q Members Forum on talent attraction. Continued planning for 2019 Economic Summit on income inequality in resort communities.

**Summary Highlights**

- TRI interest for new hotel project
- Outerbike event launch
- Culinary implementation with Ketchum location
- SUR Zoning text amendment brought to commissioners



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Provide Direction on New Fire Station**

#### Recommendation and Summary

The Mayor is asking the City Council to provide direction on the cost for a new fire station.

The reasons for the request are as follows:

- The site location, preliminary building layout and cost estimates have been prepared for a new fire station.
- The next step is for City Council to determine the cost of the new building and the amount to be presented to the voters for approval in a future bond.
- Discussion and deliberation on ordinance establishing the bond amount and ballot language will take place on August 5, 2019

#### Background

The existing Ketchum Fire Station is 6,089 square feet and houses two ambulances, one engine and one aerial ladder truck, for a total of 4 vehicles. The fire quarters (sleeping and day spaces) total 1,270 square feet. The existing station does not meet the needs and standards of a present-day fire department. The City Council identified the vacant dirt lot north of the YMCA as the site for a future fire station. Cole Architects along with TCA Architecture and Planning developed a site plan and preliminary floor plans for a new fire station at this location. The size and configuration of the new station was developed after meetings with Fire Department personnel and with the expertise and experience of the architects. In addition, a preliminary cost estimate was prepared for the proposed fire station.

#### Proposed Fire Station

The proposed new fire station consists of a two story 14,530 square foot facility with four bays that can house at least 7 vehicles including two ambulances, two engines, one aerial ladder truck, and two other trucks. The Ketchum Fire Department currently has 4 vehicles as noted above. The new facility will provide for expansion in the event additional vehicles are added to the Fire Department fleet.

The fire quarters are on the second floor and total 2,467 square feet, double the space that exists today. Below the fire quarters on the ground floor there is a lobby, offices, storage, a copy room, and a meeting/training room with an occupancy of 33 people. The facility is designed with 4 sleeping rooms with the capacity to expand to 6 rooms in the future. On the ground floor south of the apparatus bay, and separated from the living space, turnout lockers, equipment storage, and a decontamination area is provided.

The architectural team will be present at the City Council meeting to discuss design options and costs, such as shifting the building and driveway. Attachment A provides the preliminary plans for the new facility.



A parking facility for the Police Department and Firefighter housing are not included on this site. It is anticipated another site will be identified for the police vehicles and firefighter housing will be addressed as part of any future community housing development.

At the July 1, 2019 meeting, the Council decided to include covered parking in the rear of the building, heating pavement throughout the site and design the building to LEED Silver level. Based on these changes, a new cost estimate was prepared (Attachment A).

#### Cost Estimate

The original cost estimate was estimated at \$10,710,758. With the changes approved by the Council, the new cost estimate is \$10,977,443. In addition to the design and construction costs of the project, there are administrative costs associated with the bond for bond counsel and the financial advisor. These costs total \$106,037.50 and consist of the following:

- Financial Advisor \$23,037.50
- Bond Counsel \$40,000.00
- Rating Agency Fee \$24,000.00
- Travel \$5,000.00
- POS/Official Statement \$5,000.00
- Advertising \$4,000.00
- Miscellaneous \$5,000.00

With the design and construction costs in addition to the administrative costs, the bond amount is proposed to be \$11,083,481. Staff is requesting direction from Council on the amount that will be included in the bond ordinance.

#### Community Input

There have opportunities for the community to provide input about the proposed facility, cost and options. Input was gathered at the Fair on the Square and at the Open House on June 25<sup>th</sup> and July 9<sup>th</sup> in addition to the Council meetings where this issue was discussed in May, June and July. Additional opportunities for public input will take place in August, and October. A summary of the community feedback and additional open house dates is provided in Attachment A.

#### Next Steps

Staff is seeking Council direction on the proposed facility and the cost to include in the ballot. costs. To move forward with a bond on the November 5, 2019 ballot, assuming the Council conducts three ordinance readings, the Council would conduct the first reading of the bond ordinance and language on August 5, 2019. Second reading would occur August 19<sup>th</sup> and third reading would occur September 3<sup>rd</sup>. The bond language is due to the County Clerk by September 16, 2019.

#### Attachments:

Attachment A: Proposed Plans, Cost Estimate and Community Input



# FIRE

## The Five Ws and How

<b>WHO?</b> Ketchum Citizens	<b>WHAT?</b> New Fire Station	<b>WHEN?</b> Now
---------------------------------	----------------------------------	---------------------

### WHERE?

#### What's wrong with where the fire station is now?

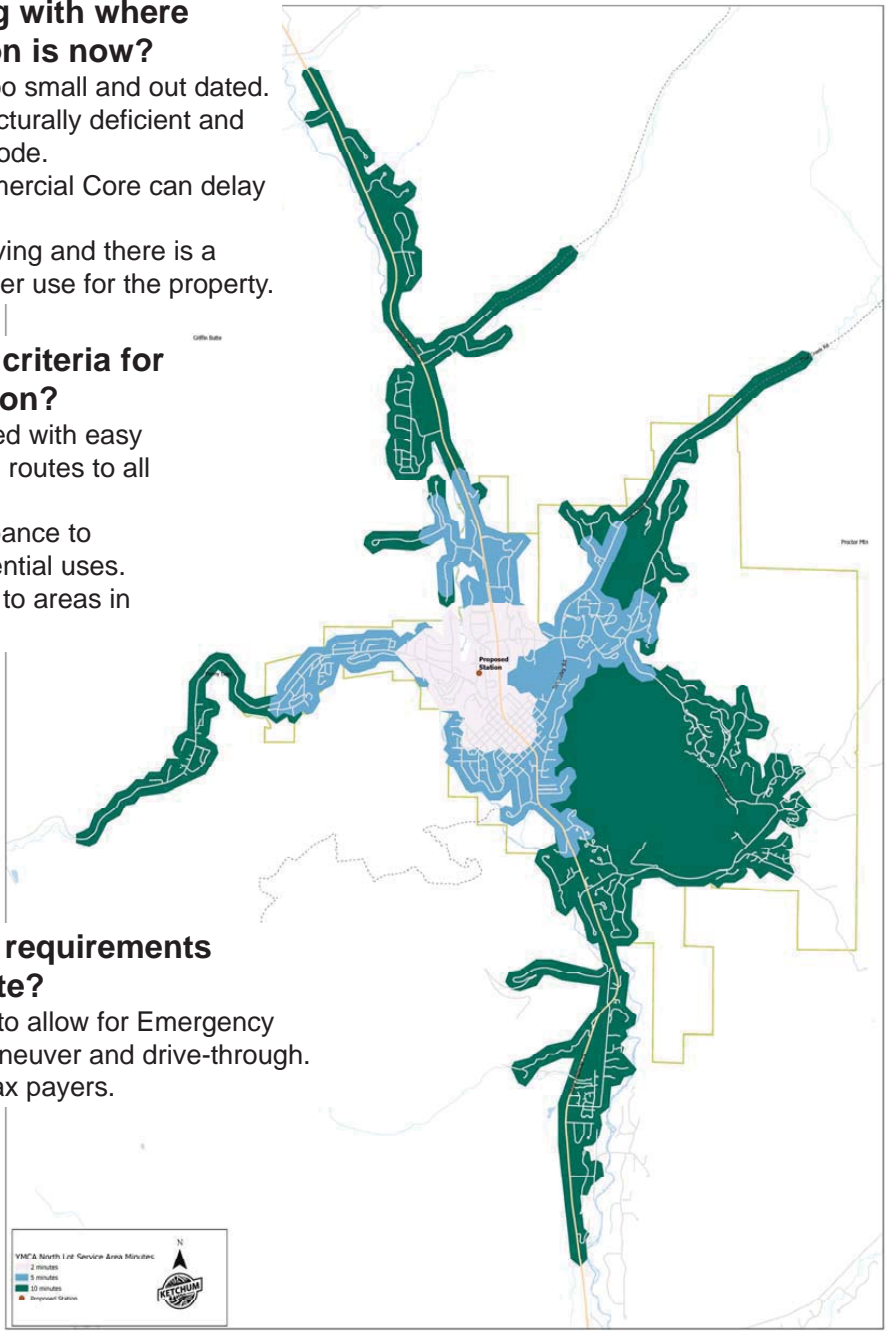
- Facilities are too small and out dated.
- Building is structurally deficient and doesn't meet code.
- Traffic in Commercial Core can delay response time.
- City Hall is moving and there is a higher and better use for the property.

#### What are the criteria for a good location?

- Centrally located with easy access to main routes to all areas served.
- Minimal disturbance to adjacent residential uses.
- Multiple routes to areas in downtown.

#### What are the requirements for a good site?

- Large enough to allow for Emergency Vehicles to maneuver and drive-through.
- Affordable to tax payers.





# FIRE

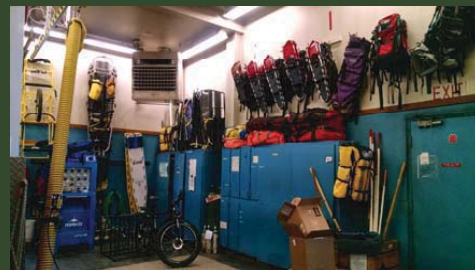
## The Five Ws and How

### WHY?

*The unsafe conditions of the facility jeopardize the lives of our firefighters and protection of the community.*

#### FACILITY HAS BEEN OUTGROWN AND IS OUTDATED

- Lack of indoor storage for vehicles slows response times in winter
- Some essential equipment is only accessible via ladder
- No “clean room” for servicing Self Contained Breathing Apparatus (air packs) increasing risk of air pack failure
- Not sufficient bunk space for firefighters on shift

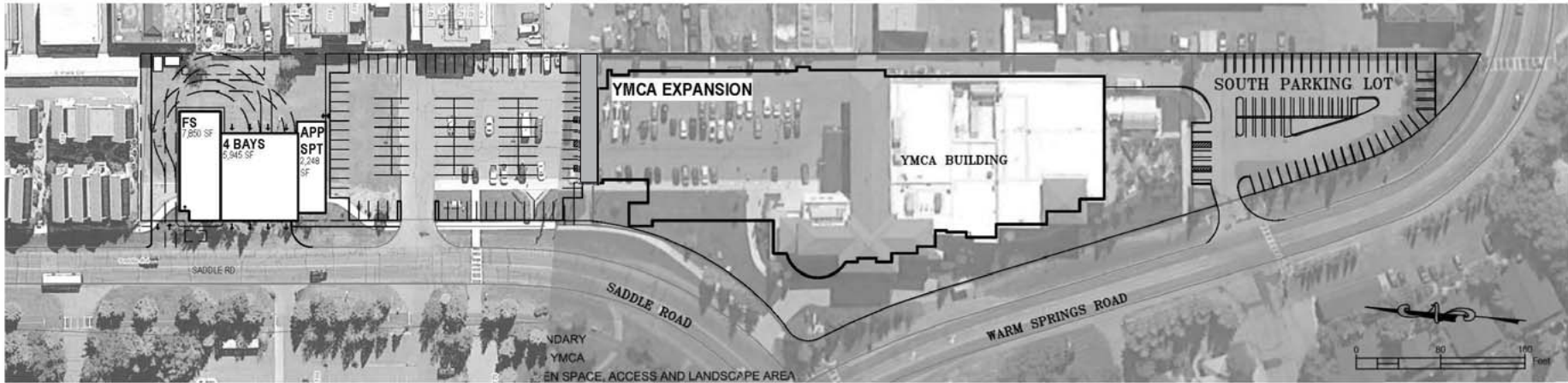


#### THE BUILDING IS UNSAFE

- It is structurally deficient and doesn't meet code
- Exhaust and carcinogen build up inside facility when firefighters are at work
- Does not meet seismic stability requirements for essential services building
- No sprinkler system in apparatus bay to protect emergency response vehicles in case of fire
- Not energy efficient leading to ice damming and hazardous conditions in winter



**THE BUILDING IS FALLING IN ON ITSELF AND IS EXPENSIVE TO MAINTAIN AND REPAIR**



1

SITE PLAN - CONTEXT

Scale: 1" = 100'-0"

With Future YMCA Expansion and Proposed Fire Station

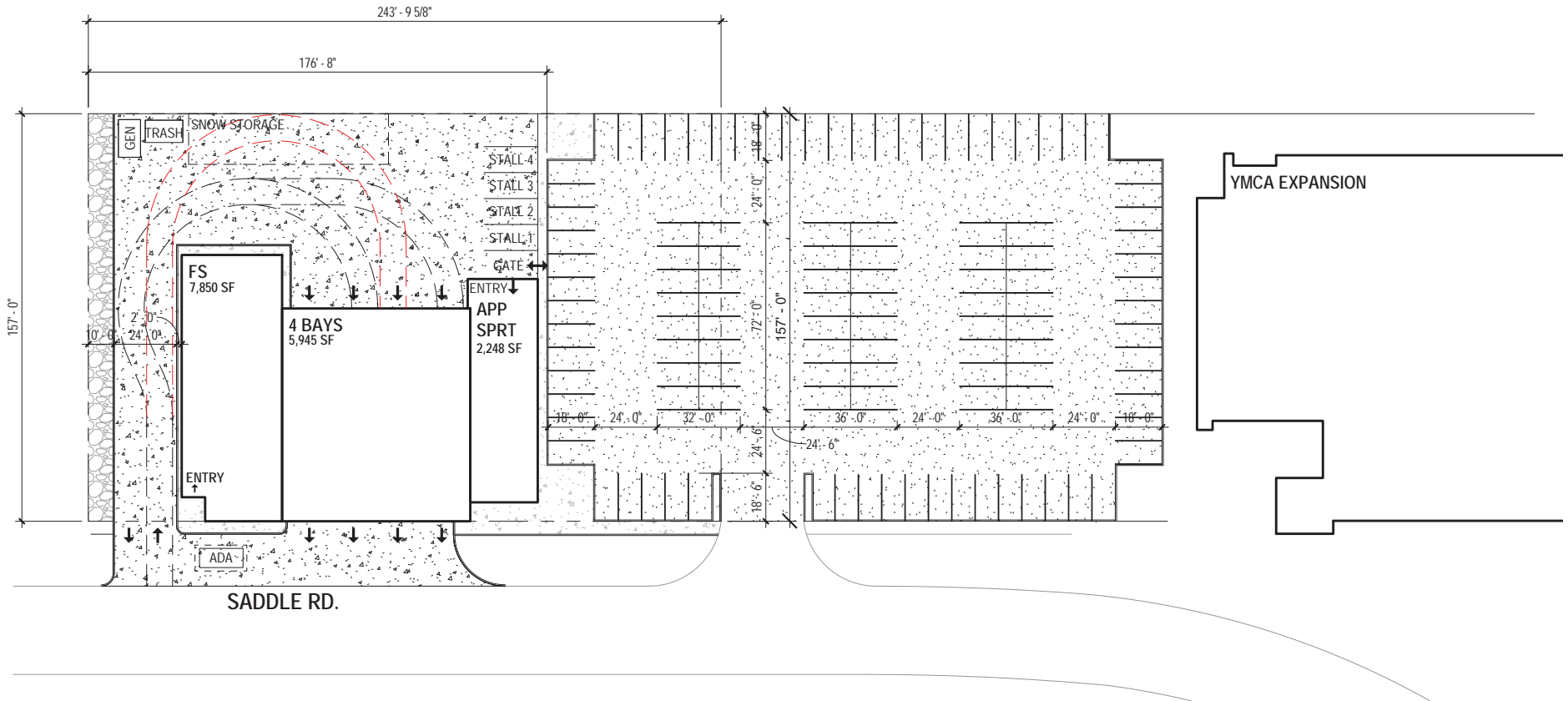
Over 170 Parking Spaces Will be Available

# KETCHUM ID FD



## SITE PLAN

06/17/19



### 1 SITE PLAN

Scale: 1" = 40'-0"



COLE ARCHITECTS

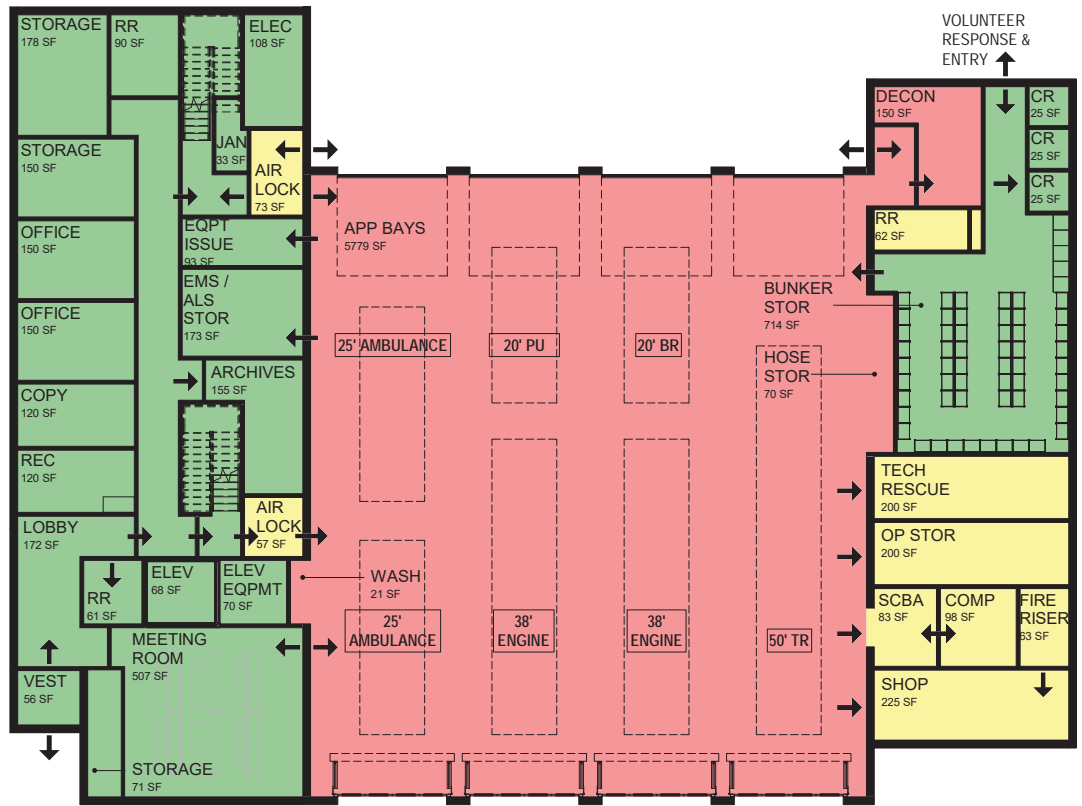
T C A  
ARCHITECTURE + PLANNING + DESIGN



# KETCHUM ID FD

## ADJACENCY PLAN - LEVEL 1

06/17/19



1

## ADJACENCY PLAN - LEVEL 1

Scale: 1/16" = 1'-0"



COLE ARCHITECTS

T C A  
ARCHITECTURE + PLANNING + DESIGN

## ADJACENCY PLAN - LEVEL 2

06/17/19



1

## ADJACENCY PLAN - LEVEL 2

Scale: 1/16" = 1'-0"



COLE ARCHITECTS

T C A  
ARCHITECTURE + PLANNING + DESIGN



# Revised Case I: Estimated Costs

<b>HARD CONSTRUCTION COSTS</b>	<b>\$8,562,407</b>
Site Work Onsite Development & Utility Connections	\$1,304,278
Fire Station Building Construction Activities	\$6,578,034
Builders Risk	\$7,500
Construction Management (CM) Bond	\$51,000
CM Furniture, Fixture & Equipment Allowance	\$33,910
SCBA Station w/ FF&E	\$75,000
Apparatus Bay Exhaust System	\$96,000
LEED Silver Certification	\$171,943
Emergency Signalization Install of Owner Furnished Equipment	\$150,000
4 Stall Covered Parking	\$32,684
Fully Heated Exterior Concrete	\$62,058
<b>DESIGN COSTS</b>	<b>\$806,615</b>
Design Team (Arch. / Struct. / Civil / Landscape / Mech. / Plumb. / Elect.)	\$746,615
Signalization Design Allowance	\$60,000
<b>CONSULTANTS</b>	<b>\$97,500</b>
Preconstruction Services Construction Management	\$50,000
Geotech Report	\$7,500
Testing & Inspection	\$25,000
Building Commissioning Agent	\$15,000
<b>PERMITS &amp; FEES</b>	<b>\$175,000</b>
Permits & Fees Allowance	\$175,000
<b>PROJECT SUPPORT CONTINGENCY</b>	<b>\$1,185,921</b>
Owner Furniture, Fixture & Equipment – M&L	\$151,349
Legal / License / Vacations & ROW Entitlements	\$5,000
IT Equipment w/ FF&E Allowances	\$65,000
Signalization Equipment Supply of Emergency Signal Poles, Flashers, Control Box, etc.	\$50,000
Construction Manager	\$85,000
Owner Contingency / Design Contingency 10% of Hard Construction Costs	\$829,572
<b>ALLOWANCES</b>	<b>\$150,000</b>
Weather Conditions Allowance	\$100,000
Unsuitable Soils Allowance	\$35,000
Monument Sign Allowance	\$15,000
<b>TOTAL</b>	<b>\$10,977,443</b>

\*If project is delayed by 1 year due to bond vote not passing, Revised Case I costs are likely to increase by \$321,805





# Base Case: Estimated Costs

<b>HARD CONSTRUCTION COSTS</b>	<b>\$8,295,722</b>
Site Work Onsite Development & Utility Connections	\$1,304,278
Fire Station Building Construction Activities	\$6,578,034
Builders Risk	\$7,500
Construction Management (CM) Bond	\$51,000
CM Furniture, Fixture & Equipment Allowance	\$33,910
SCBA Station w/ FF&E	\$75,000
Apparatus Bay Exhaust System	\$96,000
Emergency Signalization Install of Owner Furnished Equipment	\$150,000
<b>DESIGN COSTS</b>	<b>\$806,615</b>
Design Team (Arch. / Struct. / Civil / Landscape / Mech. / Plumb. / Elect.)	\$746,615
Signalization Design Allowance	\$60,000
<b>CONSULTANTS</b>	<b>\$97,500</b>
Preconstruction Services Construction Management	\$50,000
Geotech Report	\$7,500
Testing & Inspection	\$25,000
Building Commissioning Agent	\$15,000
<b>PERMITS &amp; FEES</b>	<b>\$175,000</b>
Permits & Fees Allowance	\$175,000
<b>PROJECT SUPPORT CONTINGENCY</b>	<b>\$1,185,921</b>
Owner Furniture, Fixture & Equipment – M&L	\$151,349
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Owner Contingency / Design Contingency 10% of Hard Construction Costs	\$829,572
<b>ALLOWANCES</b>	<b>\$150,000</b>
Weather Conditions Allowance	\$100,000
Unsuitable Soils Allowance	\$35,000
Monument Sign Allowance	\$15,000
<b>TOTAL</b>	<b>\$10,710,758</b>

\*If project is delayed by 1 year due to bond vote not passing, base case costs are likely to increase by \$307,139



# PRE-BOND TIMELINE 2019



**6/25** – Open House I  
**7/1** – City Council Meeting: Discuss Building Elements & Costs  
**7/9** – Open House II  
**7/15** – City Council Meeting: Discuss Building Elements & Costs

JUNE - JULY

CONCEPT DEVELOPMENT & PUBLIC INPUT



**8/5** – City Council Meeting: Bond Language & Amount Discussion, Deliberation & Action  
**8/13** – Open House III  
**8/19** – City Council Meeting: Discussion, Deliberation & Action

AUGUST

COUNCIL CONSIDERATION & PUBLIC INPUT



**9/3** – City Council Meeting: Discussion, Deliberation & Action  
**9/13** – Inform Blaine County to Place Bond Measure on Ballot  
**9/16** – Finalized Ballot Language Presented to Blaine County

SEPTEMBER

BALLOT LANGUAGE FINALIZED, PUBLIC EDUCATION & VOTE



**10/1** – Open House IV  
**10/15** – Open House V  
**10/15** – Early Voting Begins  
**10/29** – Open House VI

OCTOBER



**11/1** – Early Voting Ends  
**11/5** – Election Day!

NOVEMBER



# POST-BOND TIMELINE



- Planning & Zoning Commission Meeting: Design Review Discussion, Deliberation & Action

DECEMBER 2019

PLAN FINALIZATION  
& PUBLIC INPUT



- Construction Begins

MAY 2020

CONSTRUCTION



- Construction Complete & Fire Station Opens!

SUMMER 2021



## If consolidation is our goal, why build now?

*Public Safety is Our Highest Priority*

### THE PROPOSED CONCEPT CONSIDERS POTENTIAL FUTURE CONSOLIDATION

- Ketchum needs a new fire station regardless of potential consolidation
- The building plan is designed to accommodate future consolidation with more than double the space of the current facility (from 6,080 sf to 14,530 sf)



### THE PROPOSED LOCATION CONSIDERS POTENTIAL FUTURE CONSOLIDATION

- The proposed station is centralized and provides access to 3 major arteries (Highway 75, Warm Springs Road and Saddle Road)
- The proposed location is strategically located to reduce response times with easy access to the City of Sun Valley and the Ketchum Rural Fire District
- The concept plan is programmed to compliment the existing network of stations



# TAX IMPACT

For a \$11M bond, the estimated tax Impact is \$21 a year per \$100K of property value.

*Based on 25 Year Repayment at 3.5%*



\$400K Property Value  
\$84 Annual Tax Impact



\$700K Property Value  
\$147 Annual Tax Impact



\$1M Property Value  
\$210 Annual Tax Impact



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Direction To Staff on Funding Request for Undergrounding Power Lines**

#### Recommendation and Summary

Staff is seeking direction from Council on a request to fund the construction to underground power lines on the north of 7<sup>th</sup> Street to just north of 8<sup>th</sup> Street in the alley between Washington Avenue and Warm Springs Road, (Attachment A).

- In 2016 the City Council established a process and prioritization for contributing city funding assistance for undergrounding power lines. The City Council would consider requests for funding.
- There is currently \$180,000 in city funding available for underground projects.
- In May 2018 the City Council authorized a 25% contribution (approximately \$760) for the engineering study.

Should the Council decide to fund this request, the following motion would apply:

I move to authorize funding up to (Council decides the amount) for construction of undergrounding power lines north of 7<sup>th</sup> Street to just north of 8<sup>th</sup> Street in the alley between Washington Avenue and Warm Springs Road and require all infrastructure associated with the undergrounding to be located underground and on private property.

#### Introduction and History

In May 2016 the City Council identified the available funding and process for city participation in undergrounding power requests. The Council further clarified the funding priorities in December 2016 that are outlined in the undergrounding application (Attachment A). Since 2016, individuals can request city funding to assist with the engineering and construction. Typically, undergrounding projects consist of two parts, the first is an engineering analysis to design and identify project cost, and the second is the construction work.

#### Analysis

The proposed work spans two zoning districts, Community Core and Light Industrial (Attachment B). The priority areas approved by the City Council in 2016 were identified as:

1. Community Core
2. Tourist
3. All Residential Zones

City guidelines identify a 25% city cost share for the engineering study for projects in the community core, tourist and residential zones. For construction, the city cost share is 25% for projects in the Community Core

and Tourist Zones and 10% for projects in residential zones. The applicant is requesting \$30,139, 25% of the full cost for undergrounding all the utilities. The following outlines the funding request for this application:

Idaho Power Undergrounding Costs:	\$105,546
Cox Communications Costs	\$ 6,053
Century Link Costs	<u>\$ 8,956</u>
Total	\$120,555

At the July 1 meeting the Council reviewed the funding request and additional information was requested. The following provides additional information.

Cost of undergrounding Cox and Century Link infrastructure. According to Idaho Power, both Cox and Century Link rent space on the Idaho Power poles. When there is an undergrounding project, the other utilities are responsible for handling their infrastructure. Costs for undergrounding the other utilities has occurred in different ways. Either the utility pays the cost since it is their equipment and infrastructure, this occurred as part of the undergrounding on 5<sup>th</sup> Street, or, the utility and requestor negotiate the cost sharing, this occurred with the undergrounding associated with the Trail Creek LLC project. Based on this information, it is a policy decision of the Council whether to provide funding assistance to underground the other utilities.

Proposed Work. The application is for underground the power poles, however, Idaho Power has designed the project to include two new power poles to be installed at the north and sound ends of the alley. This is problematic because this will narrow the alley and impede maintenance and circulation in the alley. The City has been working to remove power poles from alleys throughout the city. The project can be designed to underground these two poles. Staff recommends the City funding be conditioned to require all improvements associated with this project be underground and located on private property.

Financial Impact

There is currently \$180,000 budgeted toward city participation in undergrounding projects. Should this request be approved, there would be no financial impact.



City of Ketchum

OFFICIAL USE ONLY	
Date Received:	
By:	
Approved Date:	
By:	

## Application for City Funding for Electric Facility Undergrounding Projects

Submit complete application to City of Ketchum, Administration, P.O. Box 2315, Ketchum, ID 83340 or hand deliver to Ketchum City Hall, 480 East Ave., N., Ketchum.

PROJECT INFORMATION	
Contact Name: Andrew Castellano	Mailing Address: PO Box 1180 Ketchum, ID 83340
Business Name:	Project Location: Alley between Warm Springs Road and Washington Ave, from north side of 7th Street to first telephone pole after 9th St (just north of Cox building)
Phone: (949) 280-1111	
Email: andy@earthshinefoundation.org	Project Zoning District: Commercial Core
<p>Project Description: (Provide a general description of the electric facility underground scope. Applicant may attach as many figures are necessary to describe the project scope.)</p> <p>Idaho power will underground the power lines that run along the alley between Warm Springs Road and Washington Ave, from north side of 7th Street to the first telephone pole after 9th St. Please see aerial photo included which shows the span to be placed underground. Please also see engineering drawing from Idaho Power showing exact design of project.</p> <p>Idaho power will place one new telephone pole on the north side of 7th Ave to take the lines underground. The existing pole just north of the Cox Communications building will be used to come back above ground. Several poles will be removed between 7th and 8th streets.</p> <p>One transformer will need to be placed on private property between 7th and 8th streets.</p> <p>In addition to the power lines, the Cox Communication and Century Link data lines will be placed underground at the same time.</p>	
<p>Funding Request:</p> <p><input type="checkbox"/> Planning</p> <p><input checked="" type="checkbox"/> Construction</p>	<p>Total Project Cost: \$ 120,556.12</p> <p>Requested Amount: \$ 30,139.03      Percent of Total: 25 %</p> <p>Other Funding Sources</p> <p>Amount: \$ Unknown      Source: KURA</p> <p>Amount: \$ Balance      Source: Property owner's affect by project</p> <p>Amount: \$ _____      Source: _____</p> <p>(attach separate sheet if necessary)</p>



Application for City Funding for Electric Facility Underground Projects

**SUPPLEMENTAL QUESTIONS (provide additional sheet if more space is needed)**

Is the project beneficial to multiple properties? If so, please explain in detail.

Yes. There are ten properties that back up to these powerlines. The powerlines are unsightly, inhibit views, pose a safety issue, and restrict building envelopes. Undergrounding will improve all ten of these lots, which we believe will spur further investments in the neighborhood by current and future property owners.

In addition, this project will benefit the whole community by removing a big obstacle to investment in the downtown community core area. One of example of this is the project planned at my own property (760 Washington Ave). We designed a building which would house commercial office space, an affordable housing unit, a primary residence and a guest apartment. Unfortunatley, the building can not be constructed as designed, because of building restrictions due to the high votage wires that hang over our lot. Undergrounding the power lines would allow us to go ahead with this planned \$3M investment in the downtown core. Other owners on our street will face the same limitations when they attempt to invest further in their own properties.

Another example is the lot immediatley behind us, which fronts Warm Springs Road. This lot was listed for sale, but recently taken off the market and still sits vacant. I believe that this property would be much more likely to sell (leading to potential development) without the rats nest of power lines obscuring it's view of Bald Mountain.

Will the project improve view corridor for visitor & resident experience? If so, please explain.

Yes. Views of Bald Mountain from Warm Springs Road, 8th St. and Main St/Hwy 75 will be improved for visitors and residents.  
Views toward Bald Mountain from lots on Warm Springs Road will be dramatically improved.  
Views to the East from lots on Washington Ave will be dramatically improved.  
And, the character of the town will be improved for all!

**OFFICIAL USE ONLY:**

Applicant certifies that he/she has read and examined this application and that all information contained therein is true and correct.

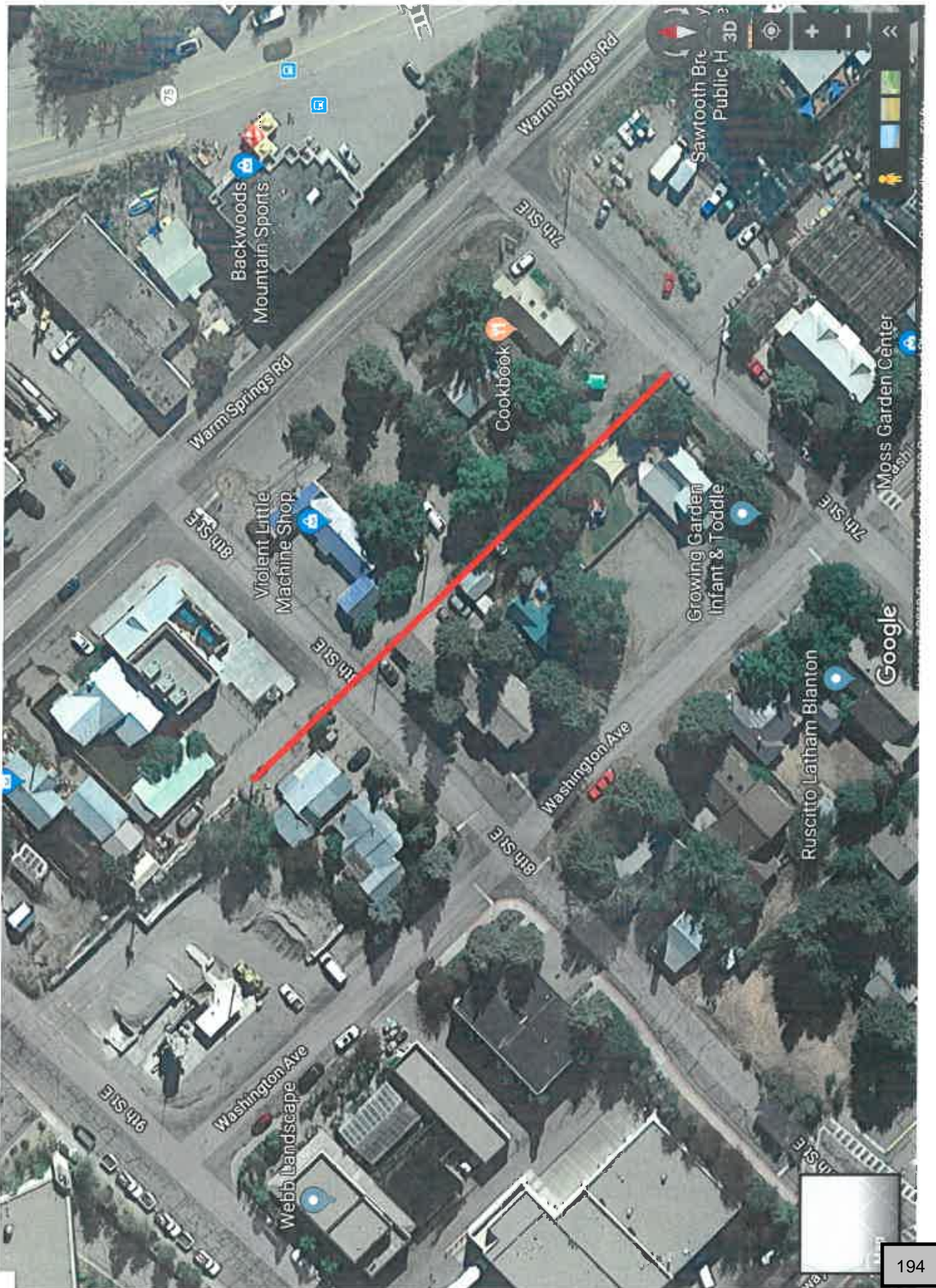
  
Applicant Signature

6/17/19  
Date

949-280-1111  
Phone

andy@earthshinefoundation.org  
Email

Requests will be brought to Ketchum City Council for consideration.







## CUSTOMER COST QUOTE IDAHO

Customer or Project Name: CASTELLANO RESIDENCE-760 N WASHINGTON, KET; OH TO URD RELOCATION

**Construction Costs**

<b>Net Line Installation Cost</b>	<b>\$210</b>
<b>Unusual Conditions</b>	
Unusual Conditions	\$33,767
Unusual Conditions Bank Letter of Credit (Only for over \$10,000)	\$0
<hr/>	
<b>Net Unusual Conditions</b>	<b>\$33,767</b>
<b>Net Terminal Facilities Cost</b>	<b>\$3,392</b>
<hr/>	
<b>Total Construction Costs</b>	<b>\$37,369</b>
<hr/>	
<b>Other Costs/Credits</b>	
Prepaid Fees (Engineering, Permits & Rights of Way)	\$2,812
Other Charges (Engineering, Permits, Services, Relocation)	\$975
Salvage of facilities Relocation or Removal	\$67,202
Miscellaneous Charges/Adjustments	\$0
<hr/>	
<b>Total Other Costs/Credits</b>	<b>\$68,177</b>
<hr/>	
<b>Vested Interest</b>	
Vested Interest Charge	\$0
<hr/>	
<b>Total Customer Payment Due Prior to Construction Scheduling</b>	<b>\$105,546</b>

**Notes:**

**Notice:** This Customer Cost Quote shall be binding on both Idaho Power Company ("Idaho Power") and Customer for a period of sixty (60) days from the quoted date indicated below, subject to changes in information provided by Customer or changes in Idaho Power's ability to obtain satisfactory rights-of-way or to comply with governmental regulations, including but not limited to the rules, regulations, and tariffs of the Idaho Public Utilities Commission ("IPUC") and the Public Utility Commission of Oregon ("OPUC"). Customer must make payment of the quoted amount not less than thirty (30) days prior to the start of the construction work set forth in this agreement ("Work"). However, Idaho Power does not represent or warrant that the Work will commence within 30 days of receipt of payment. The start of the Work is subject to Idaho Power's ability to obtain the necessary labor, materials and equipment.

<b>Internal use</b>			Page 1 of 3
Service Request Number	Work Order Number:	Design Number:	Version:
00424593	27513684	0000133452	001

By Initialing below, Customer acknowledges and agrees to the following:

- ✓                      **Customer initials** Charges for relocation, transfer or removal of non-Idaho Power equipment attached to Idaho Power facilities are not included in this Customer Cost Quote. It is the Customer's responsibility to coordinate this work with the affected utility. All charges associated with this work are the responsibility of the Customer. For utility contact information, please call 208-388-2886
- ✓                      **Customer initials** Charges for installation of underground electrical service are not included in this Customer Cost Quote and will be billed to the customer on the first month's power bill after service installation has been completed.
- ✓                      **Customer initials** The Customer has received the Underground Residential Conduit Installation brochure/packet or will access the packet available online at:  
<https://docs.idahopower.com/pdfs/ServiceBilling/customerservice/newConstruction/UGResConduitInstall.pdf>
- ✓                      **Customer initials** **Final Grade:** Customer understands that as of   the above-named project will be ready for facilities to be installed by Idaho Power. All roadways and cable routes must have all grading and sub grading completed by this date. The project must be properly referenced and have grade stakes installed at all Idaho Power device locations and as might be necessary to establish proper elevations and burial depths for Idaho Power facilities. The Customer will be responsible for the total cost of damage to Idaho Power facilities resulting from any subsequent changes in property, any needed relocation, repair, or lines, lot lines, elevations, grades, excavations, or profiles causing property any needed relocation, repair, or lines, lot lines, elevations, grades, excavations, or profiles causing improper locations or burial depths of above-ground equipment, below-ground equipment, cable, or conduit.
- ✓                      **Customer initials** **Unusual Conditions:** As defined in Idaho Power's line installation tariff, Rule H, Unusual Conditions are construction conditions not normally encountered, but which Idaho Power may encounter during construction which impose additional, project-specific costs. These conditions include, but are not limited to: frost, landscape replacement, road compaction, pavement replacement, chip-sealing, rock digging/trenching, boring, nonstandard facilities or construction practices, and other than available voltage requirements. The total cost for all Unusual Conditions, in connection with the work as set forth on this Customer Cost Quote will be based on the actual costs incurred by Idaho Power related to the conditions encountered during performance of the Work. Upon completion of all Work, Idaho Power will refund to Customer any Unusual Conditions amount set forth on this Customer Cost Quote sheet but, not incurred by Idaho Power.

Prior to commencement of the work, Customer shall identify for Idaho Power the location of all underground pipes, lines, and other facilities (collectively, the "Underground Lines") that may be on Customer's property where Idaho Power is working. Customer agrees to be responsible for identification and location of all Underground Lines and shall indemnify, defend, reimburse and hold harmless Idaho Power and its successors and their respective directors, officers, members, employees, representatives and agents for, from, and against any and all claims, liabilities, losses, damages, expenses, suits, actions, proceedings, judgement and costs of any kind (collectively, "Damages"), whether actual or merely alleged and whether directly incurred or from a third party, arising out of or relating to Customer's failure to properly or adequately identify and locate the Underground Lines, except to the extent finally determined by a court of law that such Damages resulted from the gross negligence or willful misconduct of Idaho Power, its agents, subcontractors, employees, officers or directors.

<b>Internal use</b>			Page 2 of 3
Service Request Number	Work Order Number	Design Number	Version
00424593	27513684	0000133452	00

The Customer acknowledges Idaho Power's Rule C (Service and Limitations), Section 7 (Right of Way) on file with the IPUC or OPUC: "The Customer shall, without cost to Idaho Power, grant Idaho Power a right-of-way for Idaho Power's lines and apparatus across and upon the property owned or controlled by the Customer, necessary or incidental to the supplying of Electric Service and shall permit access thereto by Idaho Power's employees at all reasonable hours." By signing this Customer Cost Quote, Customer grants to Idaho Power a perpetual right-of-way over the Customer's property for the installation, operation, replacement and maintenance of power facilities to provide electrical service to the Customer and any future owners of the Customer's property.

**Construction Costs available for refund**

(Vested Interest limited to 5 years or 4 additional applicants) \$0  
**Total Customer Payment Due** **\$105,546**  
 Total Customer Payment Due Prior to Construction Scheduling

**Please sign and return all relevant forms along with the amount stated on the Customer Cost Quote to:**

IDAHO POWER COMPANY  
 PO Box 3909  
 Hailey, ID 83333

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Idaho Power Representative *Cyneli Bradshaw* Quote Date 4/9/19

<b>Internal use</b>			<b>Page 3 of 3</b>
Service Request Number:	Work Order Number:	Design Number:	Version:
<b>00424593</b>	<b>27513684</b>	<b>0000133452</b>	<b>001</b>

5/28/2019

Andy Castellano  
Andy Castellano  
Ketchum, Idaho, 83353

Re: CR-6521|760 N Washington St

To Whom It May Concern,

Your set of 100% design stage plans on the above referenced project have been reviewed. Please accept this letter as means for replying to your conflict review request.

**Response:** Facilities located within project limits - requires relocation. Related CR-6521

**Cox Communications, Inc. Facilities:** Facilities are located on plans - exact locations not affirmed.

The following is a breakdown of the costs associated:

All payments shall be made to: **COX Communications**

Materials:	\$
Labor:	\$ 4237.64
Design/Engineering:	\$ 1816.13
Total project cost:	\$ 6053.78

Send check to: **COX Communications**  
**Attn: CSSS (Construction Support)**  
**11811 E. 51<sup>st</sup> St.**  
**Tulsa, OK 74146**

A minimum of 90 day advance notice is required by Cox Communications to relocate their facilities.

Immediately notify Cox Communications Engineering Department of any discrepancies or conflicts determined subsequent to this plan review depending on circumstances of this particular project. If offsite improvement plans are not already submitted, please consider this a request to submit for conflict review. Allow a minimum of 45-days to resolve undetermined conflicts that arise as a result of the construction of this project. All costs to relocate shall be at the expense of the developer/customer. When crossing Cox Communications facilities the contractor shall pothole to determine depth and maintain a minimum of 12 inches of vertical and horizontal separation from the proposed facility. Support and protect all Cox Communications facilities during construction. Cox Communications does not maintain installation records of customer drops that may conflict with this project. Notify Cox Communications Engineering Department of all utility coordination meetings, pre-construction meetings and construction schedules including the anticipated construction start date.

All data contained in this clearance letter was based on information available at the time of its preparation. Cox Communications neither encourages reliance on, nor warrants, the location of underground utilities drawn in the project plans or the accuracy of Cox system prints. Avoid unnecessary damages and call 811 before digging or trenching. Contacting 811 for location of Cox Communications facilities must be completed prior to any construction and failure to do so may result in City, State, and/or Federal violations.

If you have any questions or require additional information, please contact our Corporate Traffic Management center at [natlconstrafficmgmtteam@cox.com](mailto:natlconstrafficmgmtteam@cox.com)

Sincerely,

Cox Communications' Construction Engineering Team



Andrew Castellano <andy@earthshinefoundation.org>

**Castellano Relocation - 760 Washington Ave, Ketchum**

2 messages

Sorenson, Tenille <Tenille.Sorenson@centurylink.com>

Fri, May 17, 2019 at 11:09 AM

To: "andy@earthshinefoundation.org" <andy@earthshinefoundation.org>

Good Morning Andrew~

Cyndi Bradshaw with Idaho Power informed me that you have a project to construct a new home at 760 Washington Ave, in Ketchum. She said that you have requested a quote for the relocation of the existing overhead facilities to be relocated underground. I have worked up the quote for CenturyLink's relocation of facilities to be included in the Idaho Power joint trench design.

Below is the quote to relocate CenturyLink's facilities from the existing overhead to underground. This quote is only valid for 30 days.

Material: \$1,463.66

Labor: \$7,492.68

Total: \$8,956.34

If the charges are agreed upon and you would like CenturyLink to perform the work then an official contract will be sent out from our special construction group for billing. After the contract has been requested, you should receive the contract within 48 hours via the requested email address. The contract will need to be signed and returned with the payment to the address on the cover page included with the contract email. Once engineering has been notified of payment from our BART department, the project will be designed and sent to construction. CenturyLink has 30 days from the date of contract signage, to complete the work, barring delays beyond control, i.e., weather, permits, back ordered material.

No engineering or construction work can be started until all charges are paid. If you would like to proceed please provide the following information.

**Billing Customer Information**

Attention To:

Customer Name:

Address



City:

State and Zip Code:

Telephone Number:

Cell Phone Number:

Fax Number:

Email Address:

Customer Contact Preference: Email, Fax, or US Mail (This will be how you would like to receive the bill)

In the meantime if you have any questions or concerns please let me know.

Regards,

**Tenille Sorenson**

*CenturyLink Engineer II*

216 S Park Ave. W

Twin Falls, ID 83301

Tel: 208.733.0278 | Fax: 208.736.8755

[Tenille.Sorenson@CenturyLink.com](mailto:Tenille.Sorenson@CenturyLink.com)

This communication is the property of CenturyLink and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.

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**Andrew Castellano** <[andy@earthshinefoundation.org](mailto:andy@earthshinefoundation.org)>  
To: "Sorenson, Tenille" <[Tenille.Sorenson@centurylink.com](mailto:Tenille.Sorenson@centurylink.com)>

Fri, May 17, 2019 at 12:45 PM

Thank you very much. I am just waiting for the final quote from Cox before we can proceed.

Best,  
Andy

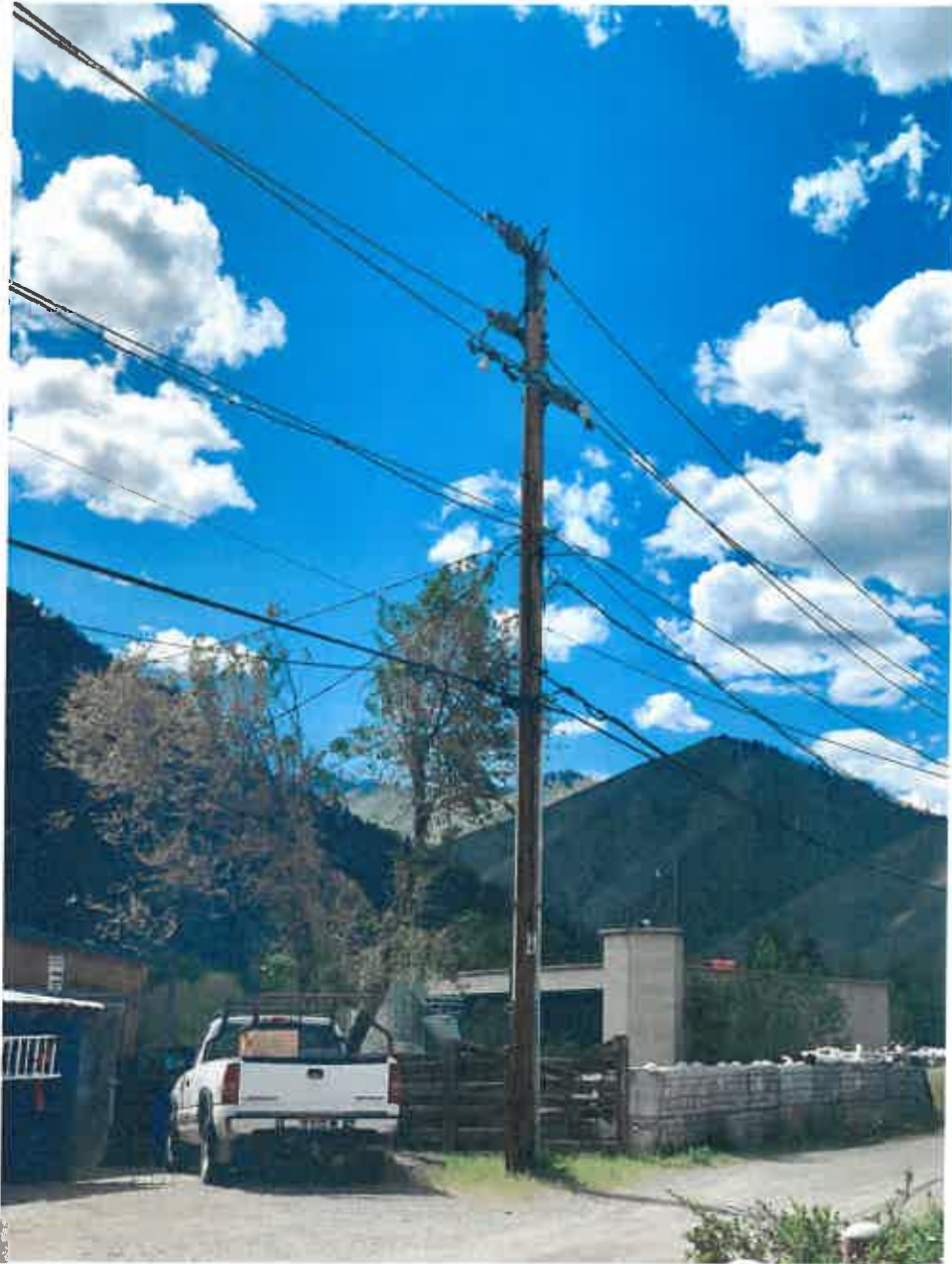
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**VIEW LOOKING SOUTHWEST DOWN 8<sup>TH</sup> STREET**



**VIEW LOOKING SOUTHEAST FROM 8<sup>TH</sup> STREET**



**VIEW LOOKING WEST FROM 8<sup>TH</sup> STREET**



**VIEW FROM LOT AT 760 WASHINGTON AVE**



**City of Ketchum  
Public Works**

## Application for City Funding for Electric Facility Undergrounding Projects Information Sheet

### Idaho Power Franchise Fee

In November 2003 Ketchum residents approved an Idaho Power franchise fee increase from one percent to three percent for the purpose of undergrounding overhead electric facilities. This application is for city funding of undergrounding projects initiated by the public.

### Funding Available from City

Annual funding from the city will be capped at a maximum of 25% of the annual franchise fee revenues, however city council will have the ability to increase the funding by allocating unused funds rolled over from a previous year.

The maximum amount of city funding that can be allocated to projects depends on the zone in which the project is located. Since undergrounding electric facilities primarily benefits private property owners the maximum amount of city funding for a project is 25%. The remaining amount of funding for the project must come from other sources, such as private funding or through a Local Improvement District (LID) or Business Improvement District (BID) initiated by petition. Table 1 shows the maximum city funding for an electric facility undergrounding project by zone.

**Table 1 –Maximum City Undergrounding Funding**

Zone	Idaho Power Study/Design		Construction	
	Max City Funding*	Other Funding	Max City Funding*	Other Funding
Community Core & Tourist	25%	75%	25%	75%
Residential	25%	75%	10%	90%

\*City contribution would be limited to the percentage listed of the actual costs, or the percentage listed of the estimated cost at the time of annual budgeting, whichever is less. If actual construction costs exceed the estimated construction cost at the time of city budgeting the applicant would be required to cover cost increases through other funding.

### Selection Criteria

In order to focus city funding in areas with the most visibility and impact to the public the city will prioritize undergrounding funding as follows:

1. Community Core
2. Tourist
3. All Residential Zones

Projects within each zone would be further prioritized based on the following criteria:

- Beneficial to multiple properties
- Improving view corridor for visitor & resident experience
- City infrastructure needs

### Funding Process and Timeline

Applicants complete the attached application and submit the application to the city by February 1<sup>st</sup>. The application schedule would coincide with the city's annual budgeting schedule so that council can consider undergrounding requests along with other city infrastructure needs. The following graphic shows an annual schedule by which applications will need to be received by the city. Funding for the project(s) would not occur until the start of the following fiscal year and city funds would not be issued until the applicant has secured other funding for the projects.



### Questions?

Applicants may contact Robyn Mattison, Public Works Director/City Engineer, for questions regarding this application process.



City of Ketchum  
Public Works

OFFICIAL USE ONLY	
Date Received	4/16
By	Grant/Sucomaru
Approved Date	
By	

## Application for City Funding for Electric Facility Undergrounding Projects

Submit complete application to City of Ketchum, Public Works Department, P.O. Box 2315, Ketchum, ID 83340 or hand deliver to Ketchum City Hall, 480 East Ave., N., Ketchum. If you have questions, please contact Public Works Director Robyn Mattison at [rmattison@ketchumidaho.org](mailto:rmattison@ketchumidaho.org) or (208) 727-5080.

PROJECT INFORMATION		
Contact Name: <u>Andrew Castellano</u>	Mailing Address:	Project Location:
Business Name:	<u>PO Box 1180</u>	<u>Alley between Washington &amp; Warm Springs from 7th St. to 9th St.</u>
Phone: <u>949-280-1111</u>	<u>Ketchum, ID 83340</u>	
Email: <u>andy @ earthshine foundation. org</u>	Project Zoning District: <u>Commercial Core</u>	
Project Description: (Provide a general description of the electric facility underground scope. Applicant may attach as many figures are necessary to describe the project scope.)		
<p>Power lines to be undergrounded from North side of 7th St to South side of 9th St. Ten or fewer properties to be reconnected to underground service (several may already be underground along 8th St.)</p> <p>Two transformers (pad mount) to be installed on private property on 700 block and two on 800 block.</p>		
Funding Request:		
<input checked="" type="checkbox"/> Planning	Total Project Cost: <u>\$3,034</u>	
<input type="checkbox"/> Construction	Requested Amount: <u>\$758</u>	Percent of Total: <u>25</u> %
	Other Funding Sources	
	Amount: <u>\$Unknown</u>	Source: <u>KVRA (hopefully)</u>
	Amount: <u>\$Balance</u>	Source: <u>Self and any neighbors that want to help</u>
	Amount: <u>\$</u>	Source: <u></u>
	(attach separate sheet if necessary)	



Application for City Funding for Electric Facility Underground Projects

**SUPPLEMENTAL QUESTIONS (provide additional sheet if more space is needed)**

Is the project beneficial to multiple properties? If so, please explain in detail.

Yes. There are approximately 16 properties that back up to these powerlines. The powerlines are unsightly, inhibit views and restrict building envelopes. Undergrounding will improve every lot on these two blocks, which we believe will spur further investments in the neighborhood by current or future property owners (including us).

Will the project improve view corridor for visitor & resident experience? If so, please explain.

Yes. Views of Bald Mountain from Warm Springs Road, 8th St. and Main St/Hwy 75 will be improved for visitors and residents.  
Views from lots on Warm Springs toward Bald Mountain will be dramatically improved. Views to the East from lots on Washington will be dramatically improved.  
And, the character of the town will be improved for all!

**OFFICIAL USE ONLY:**

Applicant certifies that he/she has read and examined this application and that all information contained therein is true and correct.

  
Applicant Signature

4/10/18  
Date

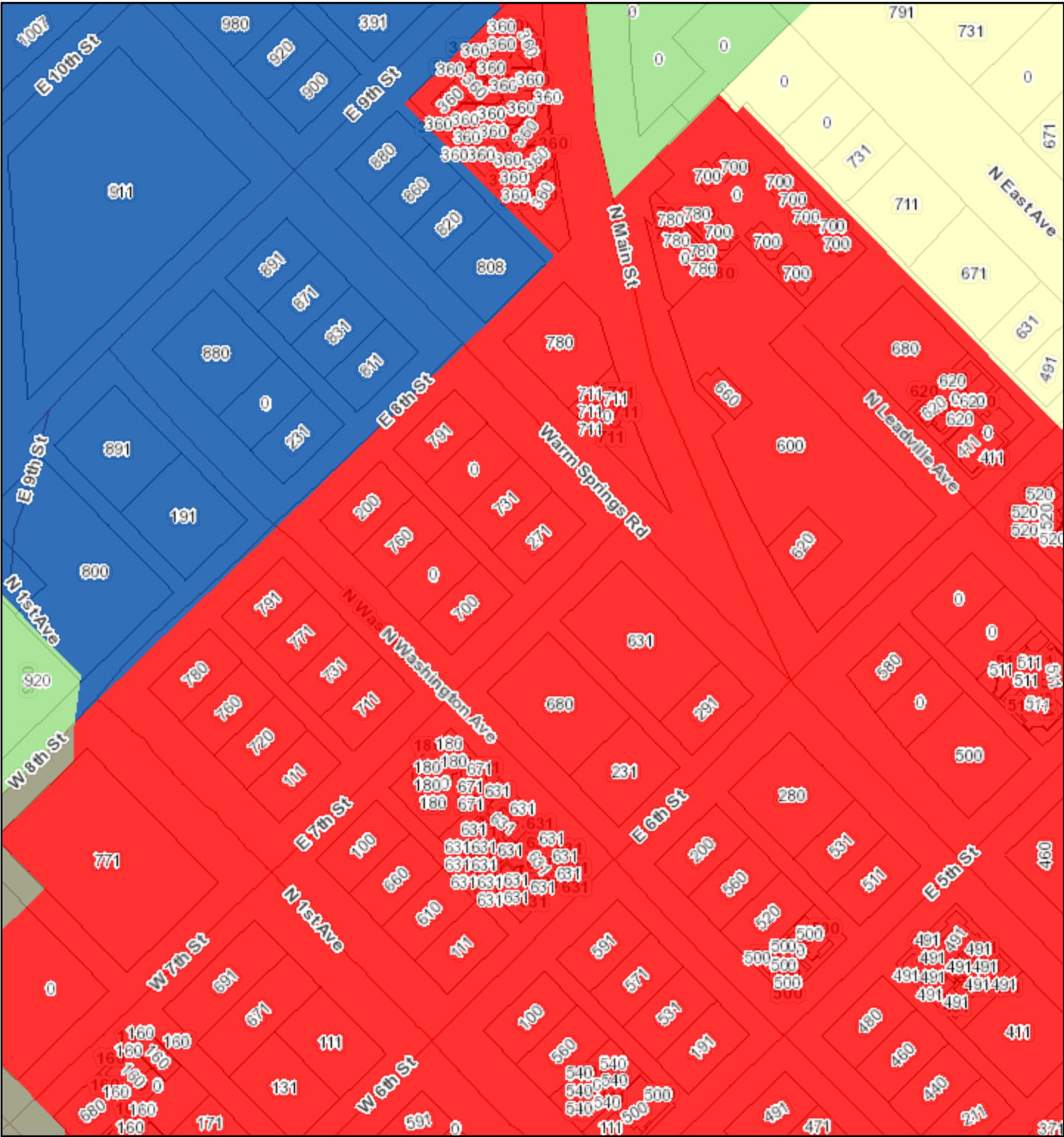
949-280-1111  
Phone

andy@earthshinefoundation.org  
Email

Requests will be brought to Ketchum City Council for consideration.

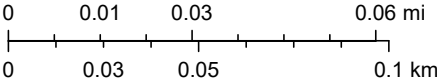


# Ketchum Information Map



June 24, 2019

1:1,987



City of Ketchum, Blaine County



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

**Recommendation to Hold Public Hearing and Adopt Ordinance No. 1200  
Amending The FY 18-19 Annual Appropriations Ordinance  
By Appropriating Additional Monies and Specifying Authorized Activities**

### Recommendation and Summary

Staff is respectfully recommending that the Ketchum City Council hold a public hearing on amendment of the FY 19 budget, conduct the third reading by title only, and adopt the amended Annual Appropriation Ordinance No. 1200 with the following two motions:

*1<sup>ST</sup> Motion: Pursuant to Idaho Code 50-902, I move to waive the second and third readings of Ordinance No. 1200 and read by title only.*

*2<sup>nd</sup> Motion "I move to adopt Ordinance No. 1200, AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING ORDINANCE NUMBER 1194, THE AMENDED ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020: APPROPRIATING ADDITIONAL MONIES TO BE RECEIVED BY THE CITY OF KETCHUM, IDAHO; AND, PROVIDING AN EFFECTIVE DATE.*

The reasons for the recommendation are as follows:

- Projects that were not completed in the prior fiscal year as well as projects that were unforeseen during adoption of the FY 19 budget require additional budget authority in FY 19.
- State statute establishes requirements for amending the budget in Section 50-1003.

### Introduction and History

Per Idaho Code 50-1003, the City Council of each city shall, prior to the commencement of each fiscal year, pass an Ordinance to be termed the Annual Appropriation Ordinance.

On September 4, 2018, the Council adopted Ordinance 1188 entitled the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019, appropriating to the various budgetary funds sums of money necessary to defray all expenses and liabilities within each fund for the ensuing fiscal year, authorizing a levy of a sufficient tax upon the taxable property, specifying the objects and purposes for which said appropriation is made, and providing an effective date. This Ordinance was subsequently amended by Ordinance 1194 during the February 19, 2019, City Council meeting.

The city council of any city may, by the same procedure as used in adopting the original appropriation ordinance at any time during the current fiscal year, amend the appropriation ordinance as a result of an increase in revenues from any source other than ad valorem tax revenue. A city whose property tax certification is made

for the current fiscal year may amend its budget and annual appropriation ordinance, pursuant to the notice and hearing requirements of Idaho Code 50-1002.

#### Analysis

Ordinance No. 1200 is an ordinance, amending Ordinance No. 1194, the Amended Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2018, and ending September 30, 2019. Ordinance No. 1200 outlines the Proposed Expenditure adjustments in the amount of \$1,705,000 and Proposed Revenue adjustments in the amount of \$1,680,000. The additionally requested funds will be used: (1) to fund unforeseen projects approved by the Council in the current fiscal year; or (2) to fund work approved in the prior fiscal year but completed in the current fiscal year.

#### Financial Impact

The funds for all adjustments exist in the respective fund balances as a result of unused prior year appropriations or will be provided by provided by partners as noted in Attachment B.

#### Attachments

- Attachment A: Ordinance 1200
- Attachment B: Ordinance 1200 Use of Funds Summary

**ORDINANCE NO. 1200**

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING ORDINANCE NUMBER 1194, THE AMENDED ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; APPROPRIATING ADDITIONAL MONIES TO BE RECEIVED BY THE CITY OF KETCHUM, IDAHO; AND, PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

SECTION 1. That Ordinance Number 1194, the Amended Annual Appropriation Ordinance for the City of Ketchum, Idaho, for the fiscal year commencing October 1, 2018, and ending September 30, 2019, be hereby amended as follows:

<b>FUND</b>	<b>APPROVED FY 18-19</b>	<b>AMENDED FY 18-19</b>	<b>ADJUSTMENT</b>
<b>GENERAL FUND</b>	<b>10,553,599</b>	<b>10,968,599</b>	<b>415,000</b>
<b>GENERAL CAPITAL IMPROVEMENT FUND</b>	<b>725,960</b>	<b>1,075,960</b>	<b>350,000</b>
<b>ESSENTIAL SERVICES FACILITIES TRUST FUND</b>	<b>196,000</b>	<b>221,000</b>	<b>25,000</b>
<b>FIRE CAPITAL IMPROVEMENT FUND</b>	<b>23,000</b>	<b>303,000</b>	<b>280,000</b>
<b>ORIGINAL LOT FUND</b>	<b>2,467,247</b>	<b>2,652,247</b>	<b>185,000</b>
<b>WATER FUND</b>	<b>2,018,920</b>	<b>2,318,920</b>	<b>300,000</b>
<b>WATER CAPITAL IMPROVEMENT FUND</b>	<b>335,000</b>	<b>485,000</b>	<b>150,000</b>
		<b>TOTAL</b>	<b>1,705,000</b>

That the additional sum be appropriated out of the revenues received from:

<b>FUND</b>	<b>APPROVED FY 18-19</b>	<b>AMENDED FY 18-19</b>	<b>ADJUSTMENT</b>
<b>GENERAL FUND</b>	<b>10,636,639</b>	<b>11,051,639</b>	<b>415,000</b>
<b>GENERAL CAPITAL IMPROVEMENT FUND</b>	<b>726,816</b>	<b>1,076,816</b>	<b>350,000</b>
<b>FIRE CAPITAL IMPROVEMENT FUND</b>	<b>70,250</b>	<b>350,250</b>	<b>280,000</b>
<b>ORIGINAL LOT FUND</b>	<b>2,467,247</b>	<b>2,652,247</b>	<b>185,000</b>
<b>WATER FUND</b>	<b>2,276,489</b>	<b>2,576,489</b>	<b>300,000</b>
<b>WATER CAPITAL IMPROVEMENT FUND</b>	<b>335,000</b>	<b>485,000</b>	<b>150,000</b>
		<b>TOTAL</b>	<b>1,680,000</b>

SECTION 2. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Ketchum, Idaho, this 15<sup>th</sup> day of July 2019.

---

NEIL BRADSHAW  
Mayor

ATTEST:

---

Robin Crotty  
City Clerk

Publish: Idaho Mountain Express  
July 24, 2019

City of Ketchum  
FY 19 Budget Amendment

Attachment B - Budget Adjustment Detail

**GENERAL FUND**

DEPARTMENT	USE	ADJUSTMENT
Streets	Snow Removal	115,000
Streets	Equipment Repair	100,000
Facilities Maintenance	Snow Removal & Coverage	31,000
Police	BCSO Contract	119,000
Non-Departmental	Contracts	250,000
Various	Net Unbudgeted Savings	(200,000)

REVENUE TYPE	SOURCE	ADJUSTMENT
LOT Transfer	LOT Fund	185,000
Refunds & Reimbursements	BCSO and others	70,000
Fees	Miscellaneous	160,000

**GENERAL CIP FUND**

DEPARTMENT	USE	ADJUSTMENT
General CIP	Sidewalk Infill Contract	300,000
General CIP	Prior Year Projects (sidewalks)	50,000

REVENUE TYPE	SOURCE	ADJUSTMENT
Transfer	URA Funds	250,000
Fund Balance	Fund Balance	100,000

**FIRE CIP**

DEPARTMENT	USE	ADJUSTMENT
Fire	New Truck	250,000
Fire	Extrication Equipment	30,000

REVENUE TYPE	SOURCE	ADJUSTMENT
Fund Balance	Fund Balance	250,000
Fund Balance	Fund Balance	30,000

**LOT FUND**

DEPARTMENT	USE	ADJUSTMENT
LOT	Reimburse GF for Fire/Police	185,000

REVENUE TYPE	SOURCE	ADJUSTMENT
LOT Funds	Tax Receipts	185,000



City of Ketchum  
FY 19 Budget Amendment

Attachment B - Budget Adjustment Detail

**WATER CIP**

DEPARTMENT	USE	ADJUSTMENT
WA CIP	KSW	150,000

REVENUE TYPE	SOURCE	ADJUSTMENT
Fund Balance	CIP TRANSFER	150,000

**WATER**

DEPARTMENT	USE	ADJUSTMENT
WA	CIP TRANSFER	300,000

REVENUE TYPE	SOURCE	ADJUSTMENT
Fund Balance	Fund Balance	300,000

**ESF**

DEPARTMENT	USE	ADJUSTMENT
ESF TRUST	NEW CITY HALL OPERATIONS	25,000



## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Take Specific Actions to Facilitate Submittal of a Tax Credit Application for Deed Restricted Housing at 480 East Avenue (City Hall)**

#### Recommendation and Summary

Staff is recommending the Council take the following actions to facilitate submittal of a tax credit application for a new affordable rental housing project and adopt the following motions:

1. I move to approve Option to Lease Agreement 20373 between Ketchum Community Development Corporation and the City of Ketchum
2. I move to authorize use of Housing In-Lieu Funds to pay the City's application, permit and impact development fees for the deed restricted housing units

The reasons for the recommendation are as follows:

- Should this tax credit application be approved, a workforce housing development will be constructed in Ketchum
- The proposed long-term lease of the property is contingent upon the approval and development of a tax credit housing project
- The goals of Ketchum Comprehensive Plan state the City of Ketchum should support affordable housing programs established by other non-governmental agencies, the recommended actions further this goal

#### Introduction and History

The development of affordable rental housing is a top priority in the City of Ketchum. The Ketchum Community Development Corporation (KCDC) is partnering with GMD Development to prepare and submit an application to secure tax credits for an affordable rental housing project. The project will be located at 480 East Avenue City Hall and the rear parking lot.

#### Analysis

The application must include evidence GMD and KCDC have authorization to use the development property. The proposed lease is similar to the agreement the city entered into for the Northwood Place II tax credit application. The initial term is limited to February 1, 2020. If the tax credit application is approved, another lease will be prepared for a 99-year period.

Tax credit applications are highly competitive and based on a point system. To gain more points and reduce the overall cost of development, it is common for local jurisdictions to reduce or waive project development

fees. Because development fees pay for the city's cost to process and inspect a project, it is recommended the Council authorize use of Housing In-Lieu Funds to off-set the development and impact fees related to the deed restricted housing units in this project. This action will help make the application more competitive while supporting the city's costs to provide required services.

#### Site Control

As part of the application submittal, the Mayor will provide a letter identifying the time frame GMD will have control of the site to initiate construction. It is anticipated site control will occur in spring/summer of 2021. GMD and the City will continue to work together to identify the exact date when construction will begin.

#### Financial Impact

The actions in this report will not result in a financial impact. The only action requiring funding is the use of Housing In-Lieu Funds to off-set application, permit and impact fees. There are sufficient funds to support this request.

#### Attachments:

Proposed Option to Lease 20373

## OPTION TO LEASE 20373

THIS OPTION TO LEASE (the “Agreement”) is made and entered into by and between the CITY OF KETCHUM, an Idaho municipal corporation (“CITY”) and THE KETCHUM COMMUNITY DEVELOPMENT CORPORATION, an Idaho nonprofit corporation (“Contractor”).

### RECITALS

WHEREAS, the City is a municipal corporation duly organized and existing under the laws of the State of Idaho; and

WHEREAS, the Contractor is an Idaho nonprofit corporation duly organized and existing under the laws of the State of Idaho; and

WHEREAS, pursuant to Idaho Code the City is empowered to enter into contracts as may be deemed necessary to promote the welfare of the City and its residents; and

WHEREAS, it is deemed in the best interest of the City to acquire, by contract, certain services to be performed by the Contractor.

WHEREAS, the City is the owner of certain Real Property as identified in Exhibit A;

WHEREAS, the City desires to contribute the use of the property through a long term lease at below market consideration to pursue the long term use of this property for community housing ;

WHEREAS, the KCDC, in conjunction with GMD Development intends to make application to the Idaho Housing and Finance Association for tax credits in August 2018;

WHEREAS, if awarded tax credits by the Idaho Housing and Finance Association, the City will accept a lease of 99 years for the amount of \$1, to be paid by the Contractor.

WHEREAS, this Option to Lease expires on February 1, 2019;

NOW, THEREFORE, on the basis of the foregoing recitals, and upon motion duly passed by the Ketchum City Council, the parties agree as follows:

1. Incorporation of Recitals. The Recitals set forth herein above are hereby incorporated into and made an integral part of this Agreement.

2. The Services. The Contractor shall pursue a tax credit housing project for the site identified in Exhibit A, including all necessary studies, architectural documents and other services as needed in order to make an application to the Idaho Housing Finance Association for a tax credit housing project (collectively, these studies are referred to as the “Services”).

3. Negotiation Priority. As consideration for the performance of the Services, in the event the Tax Credit application is approved by the Idaho Housing and Finance Association, the City shall grant a 99 year lease for the amount of \$1 dollar for the Real Property identified in Exhibit A to the Contractor and imposes an obligation of the City to negotiate in good faith a final lease agreement to lease the subject property for a Tax Credit project. The City shall not negotiate with other parties during the term of this option to lease.

4. Time of Performance. Contractor shall provide the Services prior to February 1, 2019, beginning on the date this Agreement is signed. Contractor shall report to the City on the results of the feasibility studies and make recommendations as to how to proceed.

5. Independent Contractor. The City and Contractor hereby agree that Contractor shall perform the Services exclusively as an independent contractor and not as employee or agent of the City. The Parties do not intend to create through this Agreement any partnership, corporation, employer/employee relationship, joint venture or other business entity or relationship other than that of independent contractor. Contractor, its agents and employees shall not receive nor be entitled to any employment-related benefits from the City including without limitation, workers compensation insurance, unemployment insurance, health insurance, retirement benefits or any benefit that City offers to its employees. Contractor shall be solely responsible for the payment of all payroll and withholding taxes for amounts paid to Contractor under this Agreement and for Contractor's payments for work performed in performance of this Agreement by Contractor, its agents and employees; and Contractor hereby releases, holds harmless and agrees to indemnify City from and against any and all claims or penalties, including without limitation the 100% penalty, which in any manner relate to or arise from any failure to pay such payroll or withholding taxes.

6. Compliance With Laws/Public Records. Contractor, its agents and employees shall comply with all federal, state and local laws, rules and ordinances. This Agreement does not relieve Contractor of any obligation or responsibility imposed upon Contractor by law. Without limitation, Contractor hereby acknowledges that all writings and documents, including without limitation email, containing information relating to the conduct or administration of the public's business prepared by Contractor for City regardless of physical form or characteristics may be public records pursuant to Idaho Code Title 74. Contractor further acknowledges that, subject to certain limitations, the public may examine and take a copy of all such public writings and records. Accordingly, Contractor shall maintain such writings and records in such a manner that they may be readily identified, retrieved and made available for such inspection and copying.

7. Notice. All notices, requests, demands or other communication required or provided for under this Agreement, other than instructions given by City pursuant to Paragraph 2 herein above shall be in writing. Notices to City and Contractor shall be addressed as follows:

**CITY OF KETCHUM:**

CITY OF KETCHUM  
ATTN: CITY ADMINISTRATOR  
POST OFFICE BOX 2315  
KETCHUM, IDAHO 83340-2315

**CONTRACTOR:**

KETCHUM COMMUNITY  
DEVELOPMENT CORPORATION  
P.O. BOX 6452  
KETCHUM, ID 83340

8. Non-Assignment. Contractor hereby acknowledges that City has agreed to enter this Agreement based in part on Contractor's unique skills and reputation for professional work. Accordingly, Contractor may not assign or transfer in any manner this Agreement or any of Contractor' right, title or interest in or to this Agreement without the prior written consent of City which may be withheld for any reason.

9. Amendments. This Agreement may only be changed, modified, or amended in writing executed by all parties.

10. Headings. The headings in the Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, define, or limit the scope, extent, or intent of this Agreement or any provision hereof.

11. Attorney Fees and Costs. In the event that either party hereto is required to retain the services of an attorney to enforce any of its rights hereunder, the non-prevailing party shall pay to the prevailing party all reasonable costs and attorney fees incurred in such enforcement, whether or not litigation is commenced and including reasonable costs and attorney fees on appeal.

12. No Presumption. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of the document.

13. Governing Law. This Agreement shall be governed by the laws and decisions of the State of Idaho.

14. Entire Agreement. This Agreement contains the entire Agreement between the parties respecting the matters herein set forth and supersedes all prior Agreements between the parties hereto respecting such matter.

15. Execution and Fax Copies and Signatures. This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

16. Authority. The parties executing this Agreement warrant, state, acknowledge, and affirm that they have the authority to sign the same and to bind themselves to the terms

contained herein.

IN WITNESS WHEREOF, the parties have signed this Agreement the day and year first above written.

CITY OF KETCHUM  
a Municipal Corporation

KETCHUM COMMUNITY  
DEVELOPMENT CORPORATION,  
an Idaho nonprofit corporation

By: \_\_\_\_\_  
Neil Bradshaw, Mayor

By: \_\_\_\_\_  
Charles Friedman, Board President

ATTEST:

\_\_\_\_\_  
Robin Crotty  
City Clerk

ATTACHMENT A

City Hall Property:                      Lots 3 and 4 Block 45 of the Ketchum Original Town Site

Parking Lot:                                Lots W 75' of 7 and 8 Block 45 of Ketchum Original Town Site





## City of Ketchum

July 15, 2019

Mayor Bradshaw and City Councilors  
City of Ketchum  
Ketchum, Idaho

Mayor Bradshaw and City Councilors:

### **Recommendation to Approve Contract 20368 A Multi-Jurisdictional Memorandum of Understanding Concerning Bridge Art Cleaning**

#### Recommendation and Summary

Staff is recommending the council approve contract 20368 concerning the cleaning of art on the State Route 75 bridge south of town and adopt the following motion:

***"I move to approve contract 20368 with the City of Sun Valley and Blaine County outlining roles and responsibilities for the cleaning of bridge art on State Route 75."***

The reasons for the recommendation are as follows:

- The Idaho Department of Transportation erected a bridge on State Route 75 south of Ketchum which incorporated a unique piece of original art into the design of the bridge.
- The community recognizes the benefits of the art installation and wishes to ensure its longevity through routine cleaning and inspection.

#### Introduction and History

In 2017, the Idaho Department of Transportation completed construction of a bridge to support vehicle travel on State Route 75 over the Big Wood River in Blaine County south of the Ketchum and Sun Valley city limits at the approximate mile marker 126. Working with community members, the project incorporated a unique piece of original art into the design of the bridge. Elected officials in the Cities of Ketchum and Sun Valley as well as Blaine County recognized the benefits of the art installation and agreed to jointly maintain it.

#### Analysis

In accordance with the artists recommendation, the bridge has been washed each spring since installation. The City of Ketchum has worked with its partners in the City of Sun Valley and Blaine County to formalize the relationship of the parties with regard to cleaning the art. In its second attempt, contract 20368 was approved by the Blaine County Board of Commissioners on June 25, 2019. The contract will be considered by the City of Sun Valley in the coming weeks.

#### Financial Impact

There is no fiscal impact to approving the contract as it simply formalizes current practice.

#### Attachments

- Attachment A: Contract 20368
- Attachment B: 2019 Cleaning Bill

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**THE CITY OF KETCHUM**  
**And**  
**THE CITY OF SUN VALLEY**  
**And**  
**BLAINE COUNTY, IDAHO**  
**Cooperative Statue Cleaning**

This Memorandum of Understanding (“MOU”) is made by and between the City of Ketchum, Idaho, an Idaho municipal corporation, organized and existing under the laws of the State of Idaho (“Ketchum”), the City of Sun Valley, an Idaho municipal corporation, organized and existing under the laws of the State of Idaho (“Sun Valley”), and Blaine County, an Idaho County, organized and existing under the laws of the State of Idaho (“Blaine County”).

**RECITALS**

**WHEREAS**, the Idaho Department of Transportation erected a bridge to support vehicle travel on State Route 75 over the Big Wood River in Blaine County south of the Ketchum and Sun Valley city limits at the approximate mile marker 126, and;

**WHEREAS**, this project incorporated a unique piece of original art into the design of the bridge, and;

**WHEREAS**, the elected officials in the Cities of Ketchum and Sun Valley as well as Blaine County recognize the benefits of the art installation and wish to ensure its longevity through routine cleaning and inspection;

**NOW, THEREFORE**, on the basis of the foregoing recitals, and upon motion duly passed by the legislative bodies of each City and County, the parties agree as follows:

**AGREEMENT**

The Cities and County agree to provide funding for cleaning the bridge artwork pursuant to the following:

1. **SCOPE OF WORK:** During each year of the agreement, the City of Ketchum shall arrange for a cleaning of the art installation in accordance with the cleaning practices recommended by the artist. Such cleaning shall include an inspection of the attachment points of the artwork and will operate under an encroachment permit issued by the Idaho Department of Transportation. The City of Ketchum shall solicit competitive bids for the work in accordance with its procurement policies and State statute.

2. **FUNDING:** The Cities of Ketchum and Sun Valley, as well as Blaine County, agree to jointly and equally share costs for the Scope of Work identified in Section 1 of the agreement. In each year of the agreement, costs are expected to be less than \$2,500 for routine cleaning. The City of Ketchum shall invoice Sun Valley and Blaine County for their share of the cost within 30 days of receipt of invoice from the contractor. Ketchum will provide documentation of costs incurred.
3. **TERM OF AGREEMENT:** This MOU shall take effect upon approval by all parties and shall remain in-place unless terminated by any party in accordance with Section 5 of this MOU.
4. **RESPONSIBILITY OF PARTIES, INSURANCE AND INDEMNIFICATION:** Each party to this MOU will bear and assume its own costs, responsibilities, and liabilities with respect to that party's own actions, performances, and obligations under this MOU. No indemnification is implied by this MOU.
5. **TERMINATION:** Any party wishing to terminate the MOU shall do so in written form to all parties no less than 180 days prior to the end of the fiscal year in which it will be terminated.
6. **APPROVALS:**

**THE PARTIES HERETO** Ketchum, Sun Valley, and Blaine County have executed this MOU as of the effective date specified below.

Executed and effective by the undersigned parties as of the date signed.  
DATED this \_\_\_ day of \_\_\_\_\_, 2019.

**BLAINE COUNTY, IDAHO:**

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Jacob Greenberg, Chairman

**ATTEST:**

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JoLynn Drage, Blaine County Clerk

**CITY OF KETCHUM:**

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Neil Bradshaw, Mayor

**ATTEST:**

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Robin Crotty, Ketchum City Clerk

**CITY OF SUN VALLEY:**

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Peter Hendricks, Mayor

**ATTEST:**

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Nancy Flannigan, Sun Valley City Clerk



Big Wood Landscape, Inc.

12449 ST HWY 75  
 P. O. Box 310  
 Ketchum, ID 83340

www.bigwoodlandscape.com

# Invoice

Date	Invoice #
5/7/2019	18291

Bill To
City of Ketchum PO Box 2315 Ketchum, ID 83340

P.O. No.	Terms	Project
	Net 10	

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
	WASHING OF "ART WORK" ON NEW BRIDGE SOUTH OF KETCHUM THIS IS A PER TIME PRICE								
Z - Bid I...	Sub Contract for Road Work Ahead	782.00			1	782.00	100.00%	100.00%	782.00
Z - Bid I...	Labor & Materials for Washing	810.00			1	810.00	100.00%	100.00%	810.00

Thank you for your business.	<b>Total</b>	\$1,592.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$1,592.00