



CITY OF KETCHUM, IDAHO

CITY COUNCIL

Monday, August 19, 2024, 4:00 PM
191 5th Street West, Ketchum, Idaho 83340

**AMENDED AGENDA
PUBLIC PARTICIPATION INFORMATION**

Public information on this meeting is posted outside City Hall.

We welcome you to watch Council Meetings via live stream.

You will find this option on our website at www.ketchumidaho.org/meetings.

If you would like to comment on a public hearing agenda item, please select the best option for your participation:

- Join us via Zoom (*please mute your device until called upon*)

Join the Webinar: <https://ketchumidaho-org.zoom.us/j/89375913418>

Webinar ID:893 7591 3418

- Address the Council in person at City Hall.
- Submit your comments in writing at participate@ketchumidaho.org (*by noon the day of the meeting*)

This agenda is subject to revisions. All revisions will be underlined.

CALL TO ORDER: By Mayor Neil Bradshaw

ROLL CALL: Pursuant to Idaho Code 74-204(4), all agenda items are action items, and a vote may be taken on these items.

COMMUNICATIONS FROM MAYOR AND COUNCILORS:

1. Public Comments submitted

CONSENT AGENDA:

ALL ACTION ITEMS - The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.

2. Recommendation to approve minutes of August 5th, 2024 - City Clerk Trent Donat
3. Authorization and approval of the payroll register - Finance Director Brent Davis
4. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills - Finance Director Brent Davis
5. Recommendation to receive and file monthly Treasurer's financial report - Finance Director Brent Davis
6. Recommendation to approve Resolution 24-013 for the surplus of 2015 Chevrolet Tahoe via donation to the Ketchum Fire Department for training purposes - City Clerk Trent Donat

- [7.](#) Recommendation to Approve Right-of-Way Encroachment Agreement 24924 for the placement of a power sector and underground conduit and cable in the public right-of-way on River Run Drive - City Engineer Robyn Mattison
- [8.](#) Recommendation to Approve Right-of-Way Encroachment Agreement 24925 for the placement of power distribution infrastructure in the public right-of-way on Spruce Avenue - City Engineer Robyn Mattison
- [9.](#) Recommendation to approve Trailing of the Sheep Festival Parade Event Application - Community Engagement Manager Daniel Hansen
- [10.](#) Recommendation to approve Alcohol Beverage Licenses - Business & Tax Specialist Kelsie Choma

PUBLIC HEARING:

- [11.](#) First Reading of Ordinance 1256 - Adjustment to Short Term Lodging Local Option Tax for Community Housing - City Administrator Jade Riley
- [12.](#) Consideration of Fee Resolution to Amend Community Housing In-Lieu Fee - Housing Fellow Rian Rooney and Finance Director Brent Davis
- [13.](#) 2nd Reading of FY 2025 Budget Ordinance #1255 - Finance Director Brent Davis

NEW BUSINESS:

- [14.](#) Policy direction regarding tax impact of Fire Consolidation - Finance Director Brent Davis
- [15.](#) Update on Highway 75 (Elkhorn to River Street) Construction Schedule - City Administrator Jade Riley

EXECUTIVE SESSION:

16. Idaho Code 74-206 (1) J - to consider labor contract matters (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation.

ADJOURNMENT:

Cyndy King

From: Pat Higgins <pathiggins@cox.net>
Sent: Monday, August 5, 2024 9:56 PM
To: Participate
Subject: Fwd: Public Comment : THE FIRST AND WASHINGTON PROJECT

Sent from my iPad

Begin forwarded message:

From: Pat Higgins <pathiggins@cox.net>
Date: August 5, 2024 at 9:54:34 PM MDT
To: City Ketchum <participate@ketchumidaho.org>
Subject: **Public Comment : THE FIRST AND WASHINGTON PROJECT**

Dear members of the Ketchum City Council, P & Z and KURA,

It seems to me after digging into the extensive 136 Page Dixon Resources Parking Data Report on the KURA website from July 27, 2021 I wonder , could it be outdated in just a few short years?

After reading the 9 page Parking Options Report from the KURA , I understand why the 'downtown business' do not support your affordable housing project unless there is adequate parking for the public. The business' are very much for affordable housing , but not at a loss of parking for customers and employees. People will not stop in Ketchum to shop, local stores and restaurants will have to cut back and will close . Your plan will kill this town. The "Beautification of Main Street" Project we have experienced since April , has clearly shown us why business is down by at least 30%. Local residents have been avoiding going downtown this summer. More road construction next year.....who will be in business then ?

Many Ketchum residents and business owners are shell shocked. The city has issued far too many building permits without thinking what the consequences would be for local businesses , residents and visitors during a very busy summer. The July 24th KURA presentation was met with minimal support for the project unless there is a plan for public parking.

The KURA report confirms parking is a problem in the downtown core , especially adjacent to Argyos, Limelight Hotel and the Forest Service Park. Was the removal of 25 plus parking spaces on main street even included in their report before their recommendations? How can you expect any small businesses to survive without having any kind of parking ? How can a Performing Arts Center survive , without any parking? Included in my letter are a few excerpts in KURAs own verbiage from the 9 page report (bottom of page 1 and top of page 2) KURA March 13 , 2023.

Titled RECOMMENDATION TO PROVIDE DIRECTION ON FUNDING PUBLIC PARKING IN THE FIRST AND WASHINGTON PROJECT

Introduction/History

This report provides the following information to assist the Board in the decision to include and fund public parking at the First and Washington site:

Report Summary

The following summarizes the information in this report:

- To promote and facilitate a vibrant and year-round downtown, in 2017 private parking requirements were reduced for priority uses. This shifted parking demand from private responsibility to public responsibility. The city accepted the responsibility and implemented parking management strategies and added additional public parking in the downtown.

- Demand for public parking is at capacity in some areas of the downtown during peak periods. However, overall, there is a sufficient supply of short-term public parking throughout the downtown located within a 5–10-minute walk.

- Demand for long-term employee and resident parking will continue to increase, especially in the winter, creating the need for additional long-term parking spaces. The First and Washington site provides the opportunity for long-term parking to meet future demand.

- The area around First and Washington is transforming into a destination location with two new hotels, the Argyros Theater, the Farmers Market and other events at Forest Service Park and surrounding new mixed use commercial and residential projects. Short and long-term parking demand will increase in this area. Ketchum is the only resort city of similar size that does not have public parking structure to handle long term demand.

- Two parking options meet the KURA goals for the project. The options provide 54 or 93 public parking spaces. The cost estimate for these options is \$9.4 million and \$13.5 million respectively.

- KURA has the capacity to fund \$8-\$9m million for parking. This consists of a borrowing capacity of \$4.5-\$5.0 million and cash consisting of \$4.0 million.

- Depending on the configuration of the parking, either all shared parking for the public and residential tenants or a combination of dedicated residential parking and separate public parking , the development could share in the parking costs. This would need to be negotiated and could impact the rental rates of the units.

I understand the KURA funds expire in 2030, passing this very important project before the Comprehensive plan is revised is not a good move .

Please put a pause on this project till all the road construction is done and the new Comprehensive Plan is updated. Please

listen to the business owners , without them we don't have
much of a town.

Pat Higgins

Ketchum

Cyndy King

From: mary stoecklein <marstoecklein@hotmail.com>
Sent: Tuesday, August 6, 2024 10:16 PM
To: Participate; Participate
Subject: Public Comment: First and Washington Project

Follow Up Flag: Follow up
Flag Status: Flagged

Dear members of the Ketchum City Council and KURA,

I am writing this email because of my deep concern about the First and Washington project. I am already distressed about losing 25 plus parking spaces on Main Street. The news about the Washington project will roughly take away an additional 60 parking spots which is disturbing not only to me but our community. I am all for affordable housing but not in the core of our town which depends on that lot for employee and customer parking. We need positive and balanced development.

Before going ahead with this project I think it would benefit all if we take a look at Bluebird 1. Once it's available for rent let's study the parking situation. The parking plan of 15 min here, 2 hours there and special permits for long term parking is not only confusing but will need to be policed. I really don't think we want to go in that direction. Another problem is where will people park when the streets are being plowed, these are all serious issues that need to be addressed.

I think it would be a huge wake up call if the Washington parking lot was roped off for a period of time. Everyone would get a better feel and understanding about how the loss of parking would affect our town. With two hotels going up and several restaurants, more vehicles equal more parking! If you feel it is necessary to have housing in this particular spot please build a parking garage big enough for not only all the residents but also for the community, so people will enjoy coming into town to dine, shop and attend all the wonderful events our town has to offer.

I have lived here for 44 years and I really care about the direction our town is heading. I do not want to see new and older established businesses struggling or having to close their doors. You say you want to make this a vibrant community so let's make that happen, please start listening to the businesses and community.

Thank you for your time,

Mary Stoecklein

Cyndy King

From: Andrea Chatterton
Sent: Wednesday, August 7, 2024 7:14 AM
To: Cyndy King
Cc: Suzanne McCollum; Trent Donat
Subject: Participate - Letter to Streets
Attachments: Trails West Gallery of Fine Art - Letter - 08-01-24.pdf

Hello ladies,

*Good morning. We received the attached letter from Arnold E. Marz, who has requested this letter be sent to council and participate.
We will add this to public comment for the next KTA meeting.*

Thank you,

ANDREA CHATTERTON | CITY OF KETCHUM

Administrative Assistant Streets & Facilities

Recording Secretary Ketchum Traffic Authority

P.O. Box 2315 | 200 10th Street | Ketchum, ID 83340

Office: 208.726.7831 | Fax: 208.726.7836

achatterton@ketchumidaho.org | www.ketchumidaho.org



~~XXXXXXXXXX~~
~~XXXXXXXXXX~~

PO Box 2360
Sun Valley, ID 83353
August 1, 2024

Mr Ramsey Hoehn
P.O. Box 2315
Hetchum, ID 83340

Dear Mr Hoehn:

Referencing our telephone conversation of July 31, 2024, I recommend that the city of Hetchum make permanent the current "Temporary" traffic pattern at the intersection of 2nd Avenue and Serenade Lane. It vastly improves safety in all directions because it removes the ambiguity and uncertainty in the former pattern where drivers exiting from Route 75 would not signal their intention to either turn right into 2nd Avenue or proceed straight ahead towards River Run or 3rd Avenue. This caused confusion and near-accidents for 2nd Avenue drivers stopped at the stop sign. The new "temporary" traffic pattern removes that problem.

If this current traffic pattern is made permanent, I further recommend the following two signs to optimize the vehicle fluidity and safety:

1. From River Run: "Left traffic does not stop."
2. Approaching Serenade from north on 2nd Ave: "Proceed ahead without stopping."

Sincerely,

Arnold E. ~~XXXXXXXXXX~~
(208) 726-9261 ~~XXXXXXXXXX~~

Cyndy King

From: Robert & Kathryn <rkgardner@svskylan.net>
Sent: Sunday, August 11, 2024 10:42 AM
To: Participate
Subject: Housing project

We are business owners in downtown Ketchum. We feel that all of the new housing that has been built in downtown with minimal parking has created a terrible parking problem. People are constantly parking in our private parking areas and going to other destinations. This causes enforcement problems and bad feelings from those involved. We are totally against developing the city parking lot into more housing. We feel that this property should be developed into a multi story parking garage which would help solve the lack of parking issue that now exists in downtown Ketchum. Thank you for your consideration.
Robert and Kathryn Gardner
Sent from my iPad

Cyndy King

From: City of Ketchum Idaho <participate@ketchumidaho.org>
Sent: Saturday, August 10, 2024 8:49 AM
To: Participate
Subject: Form submission from: Contact Us

Submitted on Saturday, August 10, 2024 - 8:48am

Submitted by anonymous user: 205.220.252.200

Submitted values are:

First Name Rosanne

Last Name Smith

Email r.smith118@aol.com

Question/Comment

The budget/appropriation ordinance is being read 3 different times, three different meetings.

A public hearing was held - now it is being read.

Is the thought someone may have a serious, bon a fide issue that it would necessitate a change in the ordinance?

Or is the thought to get ideas, concerns to work on next year? i.e., no changes to existing/planned ordinance.

Personally I think it is a good idea...(3 different readings)

Thank you

The results of this submission may be viewed at:

<https://www.ketchumidaho.org/node/7/submission/12327>

Cyndy King

From: Connie Price <connieprice@mac.com>
Sent: Saturday, August 10, 2024 7:27 AM
To: Participate
Cc: Tony [REDACTED] Price
Subject: Washington Street Lot

Please consider a public parking structure at Washington and First. Collecting parking in one central location would allow development in other parts of the city core. Parking is essential for the Argyros, Limelight, Farmers Market and Ketchum Alive and the growing number of restaurants and stores. We need a vibrant downtown that brings people together from all parts of Blaine County. Building community through shared events helps to lessen the divisions we have experienced since Covid. We need to support our local businesses and they cannot thrive if people cannot park. Thank you for your consideration. We love doing all our business locally and attending local events. Please help everyone who is car dependent to continue to enjoy Ketchum.

*Connie
Better Together*

Connie Cox Price
415-722-4464

Sent from my iPad

Cyndy King

From: Full Suspension <FullSuspension@protonmail.com>
Sent: Monday, August 12, 2024 11:09 AM
To: Participate
Subject: More high rises?

City of Ketchum,

I own a house in Sun Valley and I am also from California so maybe my vote doesn't count but, no, I do not want any more high-rises approved starting now including the one you have planned for the parking lot behind the Thunder Paws pet store.

Also, I don't want any more low income, housing on prime downtown Ketchum real estate.

Thank you.
Jim Huyck

Cyndy King

From: Fagerholm <vectorfins@gmail.com>
Sent: Monday, August 12, 2024 11:26 AM
To: Participate
Subject: Parking

Elected officials of the People

Please- As you have heard, the people who you work for have voiced their opinion on the destruction of one of the last remaining parking areas in ketchum.

I add my voice in saying no to this bad idea. Leave it standing as parking.

50 year resident

Jeff Fagerholm



Virus-free. www.avast.com

Cyndy King

From: Warren Benjamin <thebenj4@gmail.com>
Sent: Monday, August 12, 2024 12:02 PM
To: Participate
Cc: Julie Johnson
Subject: Public Comment-Re-Development Washington Street Parking

Please forgive my not attending in person the upcoming P&Z meeting. I would however like to comment on the above subject.

Since February, 2024, many of us in the community and local businesses have voiced our concern over the potential loss of parking at Washington Street & 1st Avenue.

Since that time, the community has rallied in support of a PAUSE & to re-think this decision by city officials:

1. A local petition has gathered over 1,600 signatures (1/2 the local population) to pause any decisions at this location
2. The local business community has spoken in asking city officials to reconsider its decision
3. A newly formed and effective Ketchum Business Advisory Board has been formed to represent the local business community on this issue. They are now recognized as the voice of the businesses in town having spoken at meetings to city council and KURA.

To date, these actions have caused KURA to hold a public workshop to solicit further comments on this issue. KURA has stated that "if the community does not want to lose this valuable parking lot," perhaps we should reconsider.

Further, members of the City Council have listened to these objections and await further action by other city organizations.

Finally, P&Z has an important and valuable decision to demonstrate to city officials that they are opposed to the development of affordable housing at this location.

The community recognizes the importance of affordable housing as our community continues to grow. However, the community also depends on the financial strengths of our local businesses to provide valuable products and services. The Washington Street lot represents a key location for locals, visitors, second home owners and employees to park as there are no other viable alternatives in the downtown corridor.

Your decision is bigger than the design or architectural renderings submitted for this project. It involves your desire to keep Ketchum financially thriving for our local businesses.

Here's hoping you send a message that there must be a better alternative to this issue than the loss of the Washington St lot.

Thanks

Cyndy King

From: Elise Lufkin <e.lufkin@gmail.com>
Sent: Monday, August 12, 2024 12:56 PM
To: Participate
Subject: Washington Street lot proposed development

I strongly oppose development of the Washington St. lot until the new P&Z Codes and Comprehensive Plan has been passed by Planning and Zone and Ketchum City Council. This badly conceived plan will create havoc in the middle of town. Of course we need more affordable housing, but this is not the place for it.

Elise Lufkin

101 Greenhorn Loop

Hailey, ID, 83333

Sent from my iPhone

Cyndy King

From: Jack Kueneman <jkueneman@gmail.com>
Sent: Monday, August 12, 2024 1:12 PM
To: Participate
Subject: Pause

P&Z and City Council -

Please pause the development of the First and Washington public parking lot. Unfortunately, prior city administrations allowed the ARG to be built without considering long term parking. I believe you are proposing just too much of a parking reduction between a)Main Street, b)the current lot itself and c)only 2/3 space per unit at proposed development.

At least pause to re-analyze parking after Bluebird and Main Street reductions.

Jack Kueneman

Cyndy King

From: John Melin <johntmelin@gmail.com>
Sent: Monday, August 12, 2024 1:47 PM
To: Participate
Subject: Washington Street Project

To Anyone Who Listens at the City of Ketchum,

As the owner of two businesses and one residence in the City of Ketchum, I am adamantly opposed to this project. The project is a terrible use of City assets and the elimination of parking is an abuse to the downtown business community.

John Melin

Cyndy King

From: Jack Bariteau <jack@waypointsunvalley.com>
Sent: Monday, August 12, 2024 3:29 PM
To: Participate
Subject: Hotel Lodging LOT Tax Increase

Follow Up Flag: Follow up
Flag Status: Completed

To the City Council: The proposed increase that the Council is considering placing on the November ballot for voter consideration needs to be further studied for its impact on the limited lodging that we have in Ketchum. There is always elasticity in the lodging business especially in mountain resort seasonal markets. Adding a lodging tax increase can be negatively impactful to the marketing of the lodging we have now in Ketchum and throughout the Wood River Valley and for the successful marketing and bookings in the hotel that our ownership is now finally building at the entry to town. We certainly support the case and cause for creating more workforce housing and have demonstrated our commitment to this with the successful completion of the First & Fourth mixed use building. This project now contains 15 workforce apartments and was envisioned to meet the Development Agreement requirement for the hotel project to provide 18 hotel employee beds. We have been successfully renting through the BCHA all 12 of these apartments in Categories 4 and 5 to employees of businesses here in Ketchum and will continue to do so until the hotel calls for 12 of the 15 apartments through a master lease by our hotel ownership/hotel management company of these 12 apartments from the First & Fourth building ownership.

While workforce housing is needed throughout the valley there is little if any available land to build affordable housing in downtown Ketchum. While there is the proposed KURA project coming forward to P & Z for the Washington Avenue lot, the need for public parking being removed off of Main Street must be replaced and added for the sake of our merchant and food service businesses to survive long term. I strongly urge the Council to look at any LOT increase assessed against lodging to be not solely allocated to creating workforce housing. Any revenue created from such an increase should be allocated as well to public parking creation and use for City infrastructure repair and replacement. Our side streets curb, gutter and sidewalks are in desperate need of fixing and it's also time to take down and underground the remaining above ground power lines in the City core.

I urge the Council not to rush into placing on the ballot a measure to increase the LOT tax without further comprehensive study and applying any such increase to just affordable housing. I have a wealth of information to share on the costs of parking and undergrounding our power lines, having now built over 64 underground spaces in the Christiania Building and First & Fourth and now under construction with another 110 spaces at the hotel project. The hotel project also successfully undergrounded 800 plus linear feet of overhead power lines on the eastside of Main Street from River to Gem Street in 2018-2019.

Jack Bariteau
Managing Member
Harriman Ketchum Hotel, LLC (Hotel Project Developer and Owner)
Managing Member

Waypoint Pearl, LLC (First & Fourth Building Owner and Developer)

Cyndy King

From: Mark <markefosburg@yahoo.com>
Sent: Tuesday, August 13, 2024 11:08 AM
To: Participate
Subject: PAUSE PLEASE Washington St lot

Please pause proceeding with the Washington Street lot development until a comprehensive plan is approved and in place. Doing the wrong thing fast will harm our community.

Mark Fosburg

Sent from my iPhone

Cyndy King

From: Aneta Fosburg <nanetka27@hotmail.com>
Sent: Tuesday, August 13, 2024 11:40 AM
To: Participate
Subject: Pause please

Please, pause the Washington street development.
Aneta Fosburg

Cyndy King

From: sally onetto <onettosally@gmail.com>
Sent: Tuesday, August 13, 2024 11:47 AM
To: Participate
Subject: P & Z Meeting for Washington Lot August 13th

To whom it may concern

I wish to comment on the proposed development of the Washington Lot in Ketchum

As a full time resident of Ketchum, watching these new developments appear in our mountain town, I am horrified by the industrial heavy design of the proposed building.

Yes, we need affordable housing especially for our teachers, hospital workers, and fire and police employees but after Bluebird which is almost uniformly unavailable to them because of income ceilings, is this the best we can offer? Not enough parking, too far from our elementary school to walk in the winter and no-where for kids to play. Is it designed exclusively for uncoupled workers?

We can and have to do better than this. Who wants an apartment with no windows in the bedroom area?

The City is removing parking spaces in Main Street, and the only solution is to park on the Washington Lot. This services the shops, the Argyros, the weekly Farmers Market and any event that takes place in the Park and the Limelight Hotel. It is often full even though there is no signage off the Main Street to the parking area.

Please either redesign and include double the parking or rethink the development of this lot. There isn't much point in putting an affordable living building in the core of Ketchum if shops close due to lack of customers.

We already have empty store fronts and this year, stores on Main Street have suffered enormously due to lack of traffic, both foot and vehicle. I wonder what would happen if the City properly signaled available parking in the core as the tourists have no idea where to park except on the streets. Plus no one is going to walk several blocks in the winter. We have already lost spaces on Main Street, why take away the only place left to safely park in town?

Respectfully submitted

Sally Onetto
160 Spur Lane, Ketchum

Cyndy King

From: Annie DeAngelo <aedeangelo@gmail.com>
Sent: Tuesday, August 13, 2024 11:55 AM
To: Participate
Subject: Full support 1st and Washington

Hello,

I'm writing to express my full support for the housing development on 1st and Washington. We desperately need more affordable housing in our community and this location seems like a great spot for more. It's next to a really large structure so I feel like it will look small comparatively. And while it does take away some parking spaces we are losing the forest for the trees if we focus on that. Ketchum is an amazing community because of the people in it. We need folks that aren't ultra wealthy to be part of it. This project seems like a great opportunity to me!

Thanks so much,
Annie DeAngelo

Cyndy King

From: Sarah Seppa <seppas@slhs.org>
Sent: Tuesday, August 13, 2024 11:58 AM
To: Participate
Subject: For consideration before tonight's meeting
Attachments: Letter to P+Z.docx

Thank you! Sorry for the last minute!



**Sarah Seppa MS, RD,
CDCES**

(she, her, hers)

*Director of Community
Engagement
Manager ~ Center for
Community Health
St. Luke's Wood River*

 208-727-8734

 seppas@slhs.org

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8/13/24

To Ketchum P+Z for consideration on the 1st and Washington Development:

I moved to Ketchum in 2002 and worked in the service and retail industry for about 6 years before getting my master's degree and getting a job at St. Luke's in 2013. I have worked for St. Luke's as a clinical dietitian, diabetes educator, and now I run the Center for Community Health in the Hailey clinic. I am also on the board of the Blaine County Housing Authority.

When I moved here with another friend after college, we slept on the floor of a friend's condo for 2 nights before we found an affordable condo to rent in Ketchum. 2-3 nights of waiting tables at a popular restaurant and I could pay my rent for the month. Nowadays this type of situation is not possible and if it had not been possible then I would have chosen another place to call home and served that community for the last 22 years in service, public service, and healthcare.

We have a housing crisis here in Blaine County. We have 0 affordable rentals for young people, seniors, and our workforce. People working in service jobs, people working for our community's beloved nonprofits, people working in healthcare, have nowhere to live. In my job as community health manager for St. Luke's we perform a Community Health Needs Assessment every three years which outlines the highest priority health needs our community is facing. For the last 2 cycles housing has popped as the highest need. Having close parking to downtown has never even been mentioned in all the interviews, focus groups, and surveys that we have done. We have come to a point where we as a community must prioritize housing. We need to seize this opportunity and trust that people will figure out solutions to parking, like riding the bus, or a bike, or walking 4-5 blocks. In fact, a city's walkability adds to its character and vitality and is better for our physical health.

Commuting from Twin Falls, Shoshone, Fairfield, or even Bellevue is not the solution. Traffic has become unbearable for many, affecting the mental and physical health of this community. There is also evidence to show that long commutes are associated with:

- High blood pressure
- Musculoskeletal disorders
- Increased anger and resentment at work
- Absenteeism
- Lateness
- Inability to concentrate and perform to the same standards as those who live in much closer proximity to the workplace
- Increased risk of heart attacks, flu, depression etc.
- Poor quality of life, including an increase in the level of stress, anxiety, fatigue, fast food consumption, low quality of sleep, decrease in physical activity, and personal and social bonding.

- Lower well-being in certain areas of life, including tiredness, lower productivity, and lower job satisfaction.

I also think that it would be important to learn from our neighbors in Jackson Hole, who depended on a workforce housed in neighboring Victor. When there was a complete road failure on the only connecting road between the two cities, Jackson was without a reliable workforce. This could very easily happen here with a big snowstorm or a fire, with only one way into Ketchum from the towns in the south.

In my 2+ years running the Center for Community Health, housing has been one of the biggest needs we have seen in our clients, and we have very little solutions to assist people with this need. We are seeing the negative effects of unstable housing on our clients every day. The 2023 Blaine County Housing Authority Survey found that we need a minimum of 4,700 new, converted, or preserved community homes by 2023. All the cities in our county must act now to help provide solutions by seizing development opportunities for workforce housing. To that note, I would request that the Ketchum P+Z committee approve the 1st and Washington development for the health, wellbeing and vitality of our community.

Many thanks,

Sarah Seppa

Cyndy King

From: Juanita Young <belespritskin@gmail.com>
Sent: Tuesday, August 13, 2024 8:45 PM
To: Brenda Moczygemba; Neil Morrow; Tim Carter; Matthew McGraw; Susan Passovoy; Spencer Cordovano; Tripp Hutchinson; Neil Bradshaw; Participate; Amanda Breen
Subject: P&Z meeting today

Follow Up Flag: Follow up
Flag Status: Flagged

I attended the meeting at 4:30 today, and it was quite absurd. The two women, one representing the Hunger Coalition and the other from St. Luke, spoke remotely, and it was evident that their presentation was entirely staged.

It is important to highlight that the Hunger Coalition has a net worth of \$114 million, and their employee salaries range from \$90,000 to \$140,000 annually. The organization possesses ample land that could be utilized for employee housing, which would alleviate the burden on Ketchum. I would like to understand why she prefers to reside in Ketchum while her workplace is located in Bellevue.

St. Luke's possesses significant assets, valued in the billions, along with extensive land surrounding the hospital and a large parking area, making it an ideal location for employee housing.

Eliminating parking will lead to a decline in customer traffic for businesses, resulting in their closure. Consequently, this will reduce the demand for housing. It is essential to consider the implications of such actions.

Consider constructing a parking garage with community housing situated above it, limited to three stories in height.

Bluebird is likely to become quite chaotic; let's take a moment to observe how this unfolds.

Cyndy King


From: Cellar Pub <thecellarpub@live.com>
Sent: Thursday, August 15, 2024 11:43 AM
To: Participate
Subject: Housing and Sushi on second parking lot

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it may concern this is Paige from the Cellar Pub.

Our business was misrepresented in the newspaper concerning housing in the Sushi on second parking lot. One of our partners Roger Roland is against that. We are not against it. Rick and myself are for any housing anywhere in the city core.

The Cellar Pub should be taken off of that list.

Thanks.
Paige Lethbridge
208-720-4990
Sent from my 

Cyndy King

From: Carol Klick <carolklick@gmail.com>
Sent: Friday, August 16, 2024 11:16 AM
To: Participate; Neil Bradshaw; Tripp Hutchinson; Amanda Breen; Spencer Cordovano; Susan Passovoy; Matthew McGraw; Tim Carter; Neil Morrow; Brenda Moczygemba
Subject: Parking and community housing

Add to your list of businesses agreeing with KBAC to pause, Sheetmetal Fabrication and Carol Klick Bookkeeping Services.

Tuesday's P&Z meeting was the second meeting I've attended regarding the 2nd and Washington proposed community housing building. I am appalled at the speed this project is advancing with strong community opposition.

Both parking and housing for employees are needed in this community. I think it's important to not give up one for the other. The message I get from the City of Ketchum is that we have plenty of parking and adding additional parking is too expensive. **WRONG!!!**
VERY WRONG!!!

I have been working and parking in the City of Ketchum since 1976. I'm one of many workers and business owners who drive the streets 5 days a week looking for parking so I can do my job. Bluebird with it's inadequate parking onsite for the residents is unacceptable. It's time to require onsite parking for all residential units.

It might help you to realize the scale of workers and tourists using parking in Ketchum by counting the number of vehicles coming to Ketchum from the south in the morning. Also it would be a good idea to count vehicles in and out of both parking lots in the city. Tourists will not stop in Ketchum if they can not park their vehicles and employees will find it too difficult to work here if they are asked to ride a bike or bus.

Consider using your "in lieu" funds you have been collecting for decades and pony up for the parking as promised.

Sincerely,
Carol Klick

Cyndy King

From: Lori Calico <lricalico@gmail.com>
Sent: Friday, August 16, 2024 11:47 AM
To: Participate
Subject: 2% LOT

Just sharing input about this proposed 2% for STRs. I'm not rich, far from it. I can't afford to be in Sun Valley all the time, and I can't afford to let my place sit empty when I'm not so I do airbnb. It's frustrating to be punished for not being rich. There are tons of multi-million dollar homes sitting empty most of the time who aren't being punished with a 2% fee. Isn't there a way to get the mega rich people to help out with the housing fiasco instead of the people just scraping by. Why is the lack of affordable options for people who hold the town up becoming the responsibility of people just trying to live in these horrible economic times. Can't we rely on the "haves" instead of the "have nots" to solve this problem?

My two cents.

Cyndy King

From: Kirk Ebertz <kpebertz@cox.net>
Sent: Friday, August 16, 2024 9:10 AM
To: Participate
Subject: Lodging LOT

I believe the 2% LOT proposal is a very good idea and I think it would be wise to also use the funds to build more affordable housing units. We need workers and diversity in our community. Thank you, Kirk Ebertz Sent from my iPad

Cyndy King

From: anonymous
Sent: Friday, August 16, 2024 7:56 AM
To: Participate
Subject: Action Item: First and Washington

Follow Up Flag: Follow up
Flag Status: Flagged

Hello all,

This is not normally something I would do, but I feel compelled to write in support for this project.

I am a 30-year-old, white, female, college graduate. I have lived in the valley for 8 years. I have worked at two major essential businesses the entire time I have lived here, with side jobs thrown in to afford rent. People who oppose this project and projects like this (bluebird) are affluent, disillusioned “members” of the community. They see “affordable housing” and they think of run-down, derelict buildings and untidy lawns with broken-down cars.

I reside in Ketchum. I have the best living situation of anyone I know that rents, unless they are renting from their parents. I pay \$1300 in rent for a west Ketchum apartment, which is incredibly reasonable for Ketchum OR Hailey.

I make \$27 an hour, which equals to about \$55-57,000 annually.

So yes you’re correct, I DO NOT EVEN QUALIFY FOR THIS HOUSING.

There are many more like me, and even more who make less than I do, that feel unheard, unseen, and unwanted.

These business owners are worried about parking, but who will they employ in their businesses? And how will they keep their doors open when no one wants to work for them? Because I guarantee they won’t be paying employees more than \$27 an hour when they start work at Ketchum Kitchens, or Silver Creek Outfitters, or Atkinson’s.

“This valley is hurting”.

Thank you for your support of affordable housing and thank you for taking the time to read this.

Get [Outlook for iOS](#)

Cyndy King

From: Amy Baruch <abaruch1361@gmail.com>
Sent: Friday, August 16, 2024 6:41 AM
To: Participate
Subject: Lodging tax increase

Follow Up Flag: Follow up
Flag Status: Flagged

I currently pay local taxes and contribute a large sum to the city generated by taxes paid by each renter (through Airbnb). They spend a lot of money once in Ketchum. Lastly, I am compliant with my renters permit and pay that fee as well. Why are you punishing the hand that feeds? Amy Baruch 208-484-1248
191 W . 6th Ketchum

Sent from my iPhone

Cyndy King

From: edsimon@qosi.net
Sent: Thursday, August 15, 2024 10:52 PM
To: Participate
Subject: Parking Main & Washington

Follow Up Flag: Follow up
Flag Status: Flagged

Mr. Mayor and Council Members,

it's been quite a summer on Main St., and perhaps the construction delay can be a blessing in disguise. The elimination of 24 parking spaces should be reconsidered, as should the turn lanes at Main and Sun Valley Rd. Instead, the placement of signs going south, and possibly north, could simply say, "No left turns 4 p.m. to 6 p.m. (or other appropriate times in both directions). Traffic would continue to move at its usual snails pace, and the 24:parking spaces would remain. There is time to synchronize the lights, and at a minimal cost.

As for the Washington Avenue project, money has never stopped the good, the bad, or the ugly (no slight intended), and delaying this project to increase/maintain adequate downtown parking on site, should be worth the wait. Whether undergrounding parking is feasible today, it will be not be any less needed in the future, nor less expensive than today- and, it will be needed. We have many creative and visionary residents, some of whom might even be willing to donate some funds to the non-profit project for parking (a la Town Square).

An old drunk cowboy once said, "when stealing wagon, put horse in front, but make sure wagon has wheels".

Don't hitch Ketchum's horses to the wrong wagon. The best to you all for Wagon Days.

Ed Simon

Cyndy King

From: jkueneman <jkueneman@gmail.com>
Sent: Thursday, August 15, 2024 8:57 PM
To: Participate
Subject: No on LOT

Follow Up Flag: Follow up
Flag Status: Flagged

I am sorry to say this, but no more money to City of Ketchum for affordable housing until there is a demonstration of responsible work.

Your parking studies are not believable.

Sent from my iPhone

Cyndy King

From: Joyce Jewell <jetjewell@tampabay.rr.com>
Sent: Thursday, August 15, 2024 6:12 PM
To: Participate
Subject: 2% Lodgin Lot

Follow Up Flag: Follow up
Flag Status: Flagged

We love Ketchum. We have been married 59 years and have owned our condo for at least 50 of those years. We find Ketchum to be more and more unwelcoming to people like us who no longer use our unit that much and so lease it for short term rentals. In the last couple of years you imposed a yearly Ketchum Street License that costs \$520 yearly. We also needed to install a fire and smoke alarm system at a monthly monitoring charge. We have a less than 500 sq. ft. unit and you are pricing us out of the rental business. We are against this newest upcharge.

James and Joyce Jewell
Edelweiss 121 B
13647 Legends Walk Ter
Lakewood Ranch , Fl 34202

Cyndy King

From: Susan Buckley <buckleez@gmail.com>
Sent: Thursday, August 15, 2024 5:56 PM
To: Participate
Subject: Ketchum development and parking

Follow Up Flag: Follow up
Flag Status: Flagged

We discovered Ketchum in 1987 and loved the family- friendly feel of the community. We biked through town with our children and heavily patronized the family-owned restaurants and small businesses in Ketchum. We rented homes near Ketchum, bought a lot near Ketchum. Those were golden years. Now I wouldn't let my kids ride bikes there, and because of the lack of parking and the traffic congestion, we do all of our shopping and dining in Hailey. We visit Ketchum only to see our vet or occasionally dine at one longtime restaurant that we love. That's it.

Ketchum sold its soul years ago when large, box-shaped buildings started to replace older buildings. Sidewalks now lie in perennial shade. Views of the mountains have been obliterated. Any sense of being in the great outdoors has been replaced with a feeling of being herded like sheep between concrete boxes. Ketchum lost its charm.

The second dagger to Ketchum was the decision to subsidize "workforce" housing on a prime piece of city-owned real estate. What resort area builds workforce housing on prime real estate in the business core? Land and schools were available elsewhere. The city should have sold the Ketchum land at FMV, with no taxpayer subsidies, and worked with developers to create workforce housing in Bellevue or Hailey.

The city's latest proposal to remove 66 additional parking places and a snow storage space is another idea that will have dire results for Ketchum residents and businesses. By shutting down Main Street during the summer, the City already did great harm to many businesses. The chances of a Ketchum business to maintain (let alone increase) its revenue are small to none when the City puts up physical barriers to customers. A business can then only cut costs, payroll usually is the first to be cut. Now the City wants to add more barriers - permanent barriers - a total of 120 fewer spaces for customers and residents to park. It seems no one on KURA or the City Council has ever run a business and been responsible for creating revenue. If they had, they'd know that easy accessibility is key to a business. If customers cannot get into your restaurant, your clothing or grocery store, they'll go elsewhere. And that means less tax revenue for the business and the municipality. No one wins if customers and residents have nowhere to park.

For the sake of the residents of Ketchum and the businesses they rely on, please LISTEN to the concerns they have about the loss of parking, the congestion, and the changes the City has made in Ketchum. Recognize that the people running businesses in Ketchum are intelligent, caring people who have pulled through economic downturns and the pandemic shutdown. They want to keep their employees and make Ketchum an enjoyable place to visit. *The worst thing the City can do, and has done, is to make it difficult for local businesses to provide the services and goods that visitors demand and can get easily at other resort towns.*

Keep in sight what Ketchum used to be - a small town with a big heart, a town with expansive views of the mountains that support the community, a town where a family business could thrive.

Sincerely,

Susan Buckley
Hailey, ID

Cyndy King

From: Ben Lawrence <benjie.lawrence33@gmail.com>
Sent: Thursday, August 15, 2024 5:51 PM
To: Participate
Subject: No more LOT

Follow Up Flag: Follow up
Flag Status: Flagged

Completely oppose to more tax, for anyone, and more housing.

Ben

Cyndy King

From: Sandy Sanders <sanders83340@gmail.com>
Sent: Wednesday, August 14, 2024 4:47 PM
To: Participate

Follow Up Flag: Follow up
Flag Status: Flagged

I fully support the KBAC regarding the parking lot on Washington St. The city has been negligent in not listening to the citizens of Ketchum regarding parking in the core sections of our city. In eliminating this parking lot you are making parking in the core section of Ketchum a nightmare. Please don't make it worse than it already is.

William Sanders

Cyndy King

From: Abby Packer <abbypacker@gmail.com>
Sent: Wednesday, August 14, 2024 3:26 PM
To: Participate
Subject: Keep the parking lot at 1st and Washington!

Follow Up Flag: Follow up
Flag Status: Flagged

As a Hailey resident I support you in aiming to **KEEP THE PARKING LOT at 1st and Washington Streets** in Ketchum.

Parking is necessary for the businesses to survive and thrive.

I would like to see a 2nd parking lot made perhaps near the Post Office or somewhere at that end of town.

Two flat parking lots would be nicer than a two story parking lot in my opinion and would be far less expensive to create and maintain.

Leave the existing lot as it is and add another lot.

I have written to the city. Below is a copy of my letter.

Thank you for the work and effort you are putting into the Pause effort. I hope the city will listen and understand why it is important to save the parking lot at 1st and Washington.

Sincerely,
Abby Packer
Hailey, Idaho

"Hello,

As a Hailey resident, I ask you to **PLEASE KEEP THE PARKING LOT AT 1ST AND WASHINGTON STREETS IN KETCHUM.**

PEOPLE HAVE TO HAVE A PLACE TO PARK in order to frequent Ketchum businesses!!!

Ketchum has always been charming and the shops and restaurants have always been wonderful. It is a disservice to the business owners to take away convenient parking.

The influx of new large buildings takes away some charm and creates a claustrophobic environment.

The City, in my option is moving too fast on 'urban renewal'.

PLEASE PAUSE YOUR PLANS FOR 1ST AND WASHINGTON.

i have read that there are other properties near by that could be used for Ketchum affordable housing even though they may cost a bit more to purchase. **It would be worth spreading out some of these large buildings and the traffic and parking that they bring.**

PLEASE SLOW DOWN. PLEASE DO NOT RUIN KETCHUM.

Ketchum is a town. People live in Ketchum and many, many people in the Wood River Valley support the businesses in Ketchum.

Ketchum is NOT VAIL. Vail is a destination resort only, not a livable town.

Please, please, please slow down and take time to think, think, think of solutions that will help the city of Ketchum to thrive."

Sincerely,
Abby Packer
Hailey, Idaho

Cyndy King

From: James Hungelmann <jim.hungelmann@gmail.com>
Sent: Monday, August 19, 2024 1:08 AM
To: Neil Bradshaw; Amanda Breen; Courtney Hamilton; Tripp Hutchinson; Spencer Cordovano; Participate
Subject: Public Comment - KCC Meeting Aug 19 2024, Item 11

August 19, 2024

Ketchum City Council Meeting of August 19, 2024

Public Comment re Agenda item 11 –

Proposed Ordinance 1256 for additional 2% LOT on ST lodging

Dear Mayor and Councilors,

I am writing to express my strong opposition to the proposed Local Option Tax (LOT) increase to fund low-income housing in Ketchum. I urge the Council to reconsider and abandon this idea for the following reasons:

1. **Financial Burden on Residents and Businesses**

Implementing higher LOT taxes imposes an unnecessary financial strain on residents and businesses, especially foolish in these uncertain economic times. The fact that two other towns in Idaho have higher LOT is irrelevant. Raising taxes for government-led “solutions” too often exacerbates issues rather than solving them.

2. **Market Interference and Inefficiency**

Using additional LOT funds for government affordable housing projects is a misguided approach that distorts the market and ultimately worsens housing affordability. Moreover, such initiatives require substantial, ongoing administrative oversight, which this mayor and Council have yet to address transparently.

3. **Track Record of Incompetence**

The City of Ketchum's handling of affordable housing, and many other matters, has been marked by rank incompetence. Market experts insist that pursuing Bluebird has cost Ketchum \$ millions in lost opportunity costs at that site. And now city officials have plans to do it again, at the expense of public parking which has long been universally recognized as essential for economic prosperity of the downtown. In the face of tremendous public opposition, with thousands and more Ketchum residents signing petitions to stop the shenanigans, The Wrecking Crew says, ‘Public concerns be damned, we are going to continue to fondle away on our own thing.’ Thumbing their noses at overwhelming public concern is exactly how this mayor and council have done business for many years, on just about everything important.

4. **Private Sector Solutions**

The private sector, with its experience and expertise, is far better suited to address our city's housing needs without the risks of mismanagement and inefficiency that plague government-run projects especially here in Ketchum. It is not the city government's role to determine housing affordability or to intervene in the market – rather, let the free market reign.

5. **Blatant Illegality of KURA**

Further, the involvement of KURA in affordable housing is a disgrace. As has been precisely explained many times on the record of this Council over the last several years, KURA is a blatantly illegal entity because there never has existed anywhere in Ketchum dangerous, blighted conditions that are required for any city in Idaho to set up an urban renewal agency and side-step the Idaho Constitutional mandate that any significant capital project requiring long term financing be pursued by the city only if the project is first presented to the voters and approved by their 2/3 vote. The ongoing operation of KURA allowing the development of Ketchum to rest in the hands of few appointed people outside taxpayer purview is a Grave Violation of law that must not stand. ‘Collapse KURA now!’, the mantra rises to crescendo.

Thank you.

Sincerely,

Jim Hungelmann
Ketchum

Cyndy King

From: Mark <markefosburg@yahoo.com>
Sent: Sunday, August 18, 2024 1:29 PM
To: Participate
Subject: Washington St project

KURA,

Taking away the 60+ parking spaces that have been there for decades will do terrible harm to our community. Preserving these spaces needs to be the priority. If the KURA is not able to spend "their" money for housing outside the core business area, it then should be spent on something else that does not harm our community, or be returned. First, do no harm.

Mark Fosburg
Sent from my iPhone

Cyndy King

From: HP Boyle <boylehp@yahoo.com>
Sent: Saturday, August 17, 2024 8:29 AM
To: Participate
Subject: Fwd: Public Comment on In-Lieu of fee for City Council

Begin forwarded message:

From: HP Boyle <boylehp@yahoo.com>
Subject: Public Comment on In-Lieu of fee for City Council
Date: November 22, 2023 at 12:08:17 PM MST
To: participate@ketchumidaho.org
Cc: Andrew Guckes <aguckes@mtexpress.com>

Why not eliminate the in-lieu fee?
Wouldn't that be a faster way to get deed-restricted housing? In-lieu-of funds sit with the City for years.

If there is some reason that we have to have an in-lieu of fee, there is a better way of setting it than the current process. The current process of how the Council sets a fixed dollar amount per square foot *guarantees* that the fee will be too low for most projects and potentially too high for others.

It is also objectively subjective.

The current process is for the Council to get a cost number from the Planning Department and then apply a totally made-up "factor" to it to get to a number they think "feels" about right. It is farcical.

A better way would be to base the fee on the developer's actual per square foot costs for the project.

Pros:

- gets the Council out of the business of making up fictional construction costs; just listen to their debate about it—they admit they have no competence in this area
- relieves the Council of the burden of periodically setting the fee (which they only do sporadically when it is glaringly obvious the fee is out of whack with reality)
- because the fee is based on the developer's cost, the developer cannot complain the fee set by the City has no basis in reality
- by definition, the fee will always be the current market price. THIS IS THE KEY BENEFIT

Cons:

- are there any?

This seems like a no-brainer compared to the current process.

Perry Boyle
Ketchum

Cyndy King

From: Ketchum Business <ketchumbusinesscoalition@gmail.com>
Sent: Saturday, August 17, 2024 2:14 PM
To: Participate
Subject: KBAC Public Comment for August 19th City Council Meeting
Attachments: City Public Comment 8-17-24.pdf

Hello!

Attached please find public comment from KBAC on Trail Creek Bridge construction for the August 19th City Council meeting.

Thank you!
Bronwyn

Ketchum Business Advisory Coalition (KBAC) Public Comment
on Trail Creek Bridge Construction
August 17th, 2024

In 2025, scheduled construction projects in and around Ketchum include Main Street between 4th-6th Streets, Trail Creek Bridge and Trail Creek Bridge to Hospital Bridge. On-going and proposed development projects that will or may occur in downtown in 2025 include, but are not limited to, the hotel at the south entrance to town, the Washington Street lot, the lot next to Vintage, and the lot where Serva's currently is. Ketchum businesses have suffered real and long lasting financial effects from the Main Street renovation project that some may not fully recover from, and the business community has been clear that we do not believe we can survive the City's current development actions. ITD has generously offered to move their construction of Trail Creek Bridge from half of the work in 2025 and half of the work in 2026 to all of the work in 2026, and KBAC fully supports this move. This will allow businesses, and the community, to have at least the full winter season without downtown road construction. The World Cup is scheduled to take place in Sun Valley/Ketchum in March 2025 and moving this construction project will mean that traffic and the aesthetics of town during a global event will not be compromised. Delaying this project also means Ketchum will see less traffic diversions and delays in summer 2025-something that is much needed for business and visitor access.

KBAC thanks ITD for recognizing the needs of the community, and asks the Council to support the move of full Trail Creek Bridge construction to 2026.

Thank you,
Ketchum Business Advisory Coalition

Cyndy King

From: Julie Johnson <jj nourishme@gmail.com>
Sent: Monday, August 19, 2024 9:27 AM
To: Participate
Subject: Pause on the 1st and Washington Ave project

Affordable housing isn't the concern here. It is about doing an action at any cost that is the concern. It is about the damage to others livelihood and the towns character that is the concern

Idaho's Urban Renewal Agencies are for economic development, to attract new development and for remediating deteriorating areas.

It is also for setting up an environment which could persuade existing development and businesses to remain, possibly through increment financing.

Yet here we have a pending project being funded by the City's property taxes - money from public funds -to serve the public that may have damaging effects on the community.

We all grasp that our government doesn't always make the better sound choices or choose higher integrity as is witnessed by our lacking public educational system and our health damaging and weather altering food system, both approved by our government.

But this is a small town where we know our neighbors and do business with each other. We do not need to fall prey to large government thinking. We have an opportunity to make inclusive collective decisions about how our town looks, feels and operates.

This building as presented is meant to be for teachers, EMT ambulance drivers, medical personnel, etc. Do you think this is a design suitable for these highly trained people?

Do you think they will be shopping and eating out in Ketchum after 30% of their earnings (before taxes) are used for rent? Do you not understand they will be driving their cars south to do their shopping? And store their purchases where?
Park their cars where?

As a publicly funded project this needs to be approved by the public, not by a small dictatorship.

I submit we put this building sight on the ballot.
Julie Johnson

--
Nourishme & Julie Foods

Julie Johnson NTP
151 north main st.
Ketchum, ID 83340
208 928 7604 /fax 928 7605

Cyndy King

From: Amy Baruch <abaruch1361@gmail.com>
Sent: Monday, August 19, 2024 9:13 AM
To: Participate
Subject: Re: Lodging tax increase- additional info

I thought it would be helpful to see taxes generated from my Airbnb rental. 2023 (occupancy taxes \$3,613.88) and YTD 2024 (occupancy taxes \$4,174.12) sent as email forwards from Airbnb. If we lose rentals due to increasingly restrictive short term rental policies, Ketchum stands to lose a substantial income stream.

Please include in presented arguments.

Thank you, Amy Baruch 208-484-1248

Sent from Gmail Mobile

On Fri, Aug 16, 2024 at 12:16 PM Participate <participate@ketchumidaho.org> wrote:

Thank you, Amy, for submitting your comments. They will be a part of public record for the City Council meeting on Monday, Aug. 19.

CITY OF KETCHUM COMMUNITY ENGAGEMENT TEAM
P.O. Box 2315 | [191 Fifth St. W. | Ketchum, ID 83340](#)
o: 208.726.3841 | f: 208.726.7812
participate@ketchumidaho.org | ketchumidaho.org

-----Original Message-----

From: Amy Baruch <abaruch1361@gmail.com>
Sent: Friday, August 16, 2024 6:41 AM
To: Participate <participate@ketchumidaho.org>
Subject: Lodging tax increase

I currently pay local taxes and contribute a large sum to the city generated by taxes paid by each renter (through Airbnb). They spend a lot of money once in Ketchum. Lastly, I am compliant with my renters permit and pay that fee as well. Why are you punishing the hand that feeds? Amy Baruch 208-484-1248
191 W . 6th Ketchum

Sent from my iPhone

Cyndy King

From: Warren Benjamin <thebenj4@gmail.com>
Sent: Monday, August 19, 2024 11:39 AM
To: Participate
Cc: Julie Johnson
Subject: Public Comment-Washington Street Parking

Please excuse my writing comments versus attending today's meeting regarding the discussion of the recent P&Z meeting at Washington Street lot.

The recent comments from P&Z showed a mixed bag of moving forward vs re-thinking the future of this location. The 100 year comment made by P&Z should give pause to re-think any immediate decision.

The issues are many; the number of parking spots for future residents (44 spaces for 66 residents) in addition to public access to the lot during day or night use. Further. It is interesting to hear that members of KURA are willing to explore additional locations for public housing. What is at stake overall is the vitality and health of our local businesses that provide revenue and character in the downtown corridor.

With so many issues and so much at stake along with the community and local businesses' opposition to the proposed lot, why are we moving forward and discussing design alterations? There are still too many issues to resolve.

Again, I am in favor of providing affordable housing, however in the right location and not at the expense of the financial well being of our local business community.

Thanks

Warren Benjamin
Ketchum

Cyndy King

From: Cathie Caccia <cathiecaccia@gmail.com>
Sent: Monday, August 19, 2024 11:59 AM
To: Participate
Subject: citizen input re ordinance 1256

Dear Mayor and City Council Members

I am writing to strongly oppose Ordinance 1256 which proposes to raise the local option tax by 2% for community housing.

At this moment it appears the community housing which was "sold" to Ketchum residents as workforce housing is NOT workforce housing.

My understanding is that there is not a work requirement to live in the new Bluebird and that full time Ketchum essential workers make too much to qualify.

Like MANY other residents, until more issues of who is being housed, where that housing will be placed, how that will affect our longtime local businesses, quality of life and more, I urge you to **Slow Your Roll** as you have been asking us all to do for years.

We don't even know the full impact of the changes that have been made with Bluebird, not to mention how negative the economic impact of shutting down Main Street has been this summer continuing into 2025 now.

I urge you pause pause pause!!

Once in place these changes can not be reversed.

I for one have not noticed any improvement in quality of life or community cohesiveness as a result of the councils current direction.

Thank you for your consideration.

Sincerely

Cathie Caccia



CALL TO ORDER: *(00:0:18 in video)*

Mayor Bradshaw called the meeting of the Ketchum City Council to order at 4:00 p.m.

ROLL CALL:

Mayor Neil Bradshaw
Spencer Cordovano
Tripp Hutchinson
Courtney Hamilton
Amanda Breen *(via teleconference until 5:15 PM)*

ALSO PRESENT:

Jade Riley—City Administrator
Trent Donat—City Clerk & Business Manager
Brent Davis—Director of Finance
Bill McLaughlin—Fire Chief KFD
Carissa Connelly—Director of Housing
Matt Johnson—City Attorney
Ron Bateman—Fire Chief Wood River Fire & Rescue

COMMUNICATIONS FROM MAYOR AND COUNCIL:

- Tripp Hutchinson *(00:00:49 in video)*
- Neil Bradshaw *(00:01:48 in video)*

CONSENT AGENDA:

- Spencer Cordovano disclosed he saw design review applications when he was a P & Z commissioner that were related to Plats being voted on this evening. *(00:02:37 in video)*
- Courtney Hamilton recused from item #2 as she did not attend the previous meeting. *(00:03:03 in video)*

Motion to approve the consent agenda items #3 - #10. *(00:03:19 in video)*

MOVER: Courtney Hamilton

SECONDER: Tripp Hutchinson

AYES: Tripp Hutchinson, Spencer Cordovano, Amanda Breen, Courtney Hamilton

RESULT: ADOPTED

Motion to approve the consent agenda item #2. *(00:03:35 in video)*

MOVER: Spencer Cordovano

SECONDER: Amanda Breen

AYES: Tripp Hutchinson, Spencer Cordovano, Amanda Breen

RECUSED: Courtney Hamilton

RESULT: ADOPTED

- Neil Bradshaw proposed hearing items #11 and #12 concurrently as council member Amanda Breen has to leave the meeting early. *(00:04:04 in video)*

PUBLIC HEARING:

11. Request for policy direction regarding potential adjustment to short-term lodging Local Option Tax Rate for Housing Program.

Presented by: Carissa Connelly *(00:05:40 in video)*

Joined by: Jade Riley *(00:13:31 in video)*

12. Request for policy direction regarding Resolution 24-015 in order to create the Ketchum Fire District.

Presented by: Bill McLaughlin *(00:22:56 in video)*

Joined by: Brent Davis *(00:36:21 in video)*

Public comment open: *(00:40:44 in video)*

Branden Owen—Abode Luxury Rentals *(00:41:02 in video)*

Cindy Forgeon—Kentwood Lodge Best Western Foreign *(00:42:15 in video)*

Lara McLean—Ketchum Fire Department *(00:46:19 in video)*

Miles Canfield—Ketchum Resident *(00:47:00 in video)*

Ron Bateman—Fire Chief Wood River Fire Rescue *(00:50:00 in video)*

Perry Boyle—Ketchum Resident *(00:51:34 in video)*

Public comment closed: *(00:55:24 in video)*

- Neil Bradshaw commented on the two items presented. *(00:55:32 in video)*

Comments, and questions, and discussion by council. *(00:58:16 in video)*

Jade Riley and Carissa Connelly and Brent Davis joined the conversation throughout.

Motion to approve adoption of Resolution 24-015. *(01:32:07 in video)*

MOVER: Tripp Hutchinson

SECONDER: Courtney Hamilton

AYES: Tripp Hutchinson, Spencer Cordovano, Courtney Hamilton

ABSENT: Amanda Breen

RESULT: ADOPTED

- Neil Bradshaw introduced the discussion regarding the 2% ballot initiative for housing. *(01:32:49 in video)*

Comments, and questions, and discussion by council on the 2% ballot initiative for housing. *(01:33:13 in video)*

- Jade Riley explained the timeline and deadlines for getting this on the ballot. *(02:00:43 in video)*

13. Motion to approve the first reading by title only of Ordinance #1255 and schedule the second reading.

Public comment open. *(02:09:34 in video)*

None

Public comment closed. *(02:09:50 in video)*

Motion to approve the first reading by title only of Ordinance #1255 and schedule the second reading.
(02:10:07 in video)

MOVER: Tripp Hutchinson
SECONDER: Courtney Hamilton
AYES: Tripp Hutchinson, Spencer Cordovano, Courtney Hamilton
ABSENT: Amanda Breen
RESULT: ADOPTED

Discussion and questions on scheduling and combining the second and third readings of Ordinance #1255.
(02:11:02 in video)

First reading of Ordinance # 1255 by title only.
Read by: Trent Donat *(02:13:26 in video)*

14. Motion to approve the first, second and third reading by title only of Ordinance #1254.

Public comment open. *(02:14:11 in video)*
None
Public comment closed. *(02:14:29 in video)*

Motion to approve the first, second and third reading by title only of Ordinance #1254. *(02:14:40 in video)*
MOVER: Courtney Hamilton
SECONDER: Tripp Hutchinson
AYES: Tripp Hutchinson, Spencer Cordovano, Courtney Hamilton
ABSENT: Amanda Breen
RESULT: ADOPTED

First, second and third reading of Ordinance # 1254 by title only.
Read by: Trent Donat *(02:14:53 in video)*

Motion to adopt Ordinance #1254. *(02:15:35 in video)*
MOVER: Tripp Hutchinson
SECONDER: Courtney Hamilton
AYES: Tripp Hutchinson, Spencer Cordovano, Courtney Hamilton
ABSENT: Amanda Breen
RESULT: ADOPTED

ADJOURNMENT:
Motion to adjourn. *(02:16:00 in video)*
MOVER: Spencer Cordovano
SECONDER: Courtney Hamilton
AYES: Spencer Cordovano, Tripp Hutchinson, Courtney Hamilton
ABSENT: Amanda Breen
RESULT: UNANIMOUS

ATTEST: _____
Trent Donat, City Clerk

Neil Bradshaw, Mayor

Report Criteria:

Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 [Report].GL Account Number = "0110000000"- "9700000000", "9910000000"- "9911810000"
 Invoice Detail.Voided = No,Yes

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
GENERAL FUND					
01-2175-9000 P/R DEDUC PBL--EMP CAF FSA-DC					
NBS-NATIONAL BENEFIT SERVI	CP387026	FSA JULY 2024	1,265.39		0
01-2300-0000 DEPOSITS-PARKS & EVENTS					
STANDHOPE 60K LLC	073024	REFUND FOR SECURITY DEPOSIT	250.00		0
Total :			1,515.39		
ADMINISTRATIVE SERVICES					
01-4150-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	1,881.63		0
01-4150-3100 OFFICE SUPPLIES & POSTAGE					
GEM STATE PAPER & SUPPLY	1123592	BOWL CLEANER, COFFEE CREAMER, AEROSOL	106.51		0
GEM STATE PAPER & SUPPLY	1123592-01	COFFEE CREAMER	61.91		0
GEM STATE PAPER & SUPPLY	1124420	COFFEE CREAMER, KLEENEX, PAPER TOWELS	132.78		0
01-4150-4200 PROFESSIONAL SERVICES					
APEX INTEGRATED SECURITY S	00041452	SMARTCARDS FOR BUILDING	355.00		0
CINTAS	419085270	TOWELS AND MATS	40.99		0
CINTAS	4197040171	TOWELS AND MATS	40.99		0
KETCHUM COMPUTERS, INC.	20552	ADMIN IT SUPPORT	7,888.50		0
SUN VALLEY EVENTS	1046	KETCHUM EVENTS CONTRACT INSTALLMENT SEPTEMBER	4,062.02		0
CLEARMINDGRAPHICS	6590	WEBSITE DESIGN & DEVELOPMENT - SECURITY UPDATES	225.00		0
JAQUET, WENDY	081024	IRCC SERVICES	875.00		0
WESTERN RECORDS DESTRUCT	0711905	SERVICES: 070124-073124	67.00		0
NESTED STRATEGIES	1219	Extension of Warm Springs Preserve Contract-FY 2024	3,687.50	20638	0
SPEED GOAT TECHNOLOGY LLC	2230151	IT SUPPORT	2,025.00		0
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO					
EXPRESS PUBLISHING, INC.	10002196 0531	RESOLUTION PUBLISHING	146.63		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
EXPRESS PUBLISHING, INC.	10002196 0531	JOB POSTING ADS	858.01		0
EXPRESS PUBLISHING, INC.	10002196 0531	SV HOLDING EXCHANGE PUBLISHING	67.16		0
EXPRESS PUBLISHING, INC.	10002196 0531	PLANNING 450 WOOD RIVER DR AD	418.60		0
EXPRESS PUBLISHING, INC.	10002196 0630	EAST AVE ONE DAY CLOSURE AD	1,324.88		0
01-4150-5100 TELEPHONE & COMMUNICATIONS					
SYRINGA NETWORKS, LLC	24AUG0328	CITY HALL - 191 W 5TH ST	1,600.00		0
COX BUSINESS	0012401047131	0012401047131901 072524	20.98		0
AT&T MOBILITY LLC	287310798935	HOTSPOTS 287310798935	76.89		0
LUMEN	696864909	74754376 072424	.10		0
01-4150-5110 COMPUTER NETWORK					
CDW GOVERNMENT, INC.	SM56678	REPLACEMENT ROUTER FOR TOWN SQUARE AND ORE WAGON	499.00		0
KETCHUM COMPUTERS, INC.	20552	ADMIN HARDWARE	1,621.80		0
LEAF	16797770	100-6877711-001 080224	833.10		0
01-4150-5200 UTILITIES					
CITY OF KETCHUM	081224	208	453.29		0
CITY OF KETCHUM	081224	360	59.21		0
CITY OF KETCHUM	081224	9994	227.16		0
CITY OF KETCHUM	081224	772	70.22		0
IDAHO POWER	2224128120 07	2224128120 072424	1,120.76		0
01-4150-6500 CONTRACTS FOR SERVICES					
ENOURATO, LISA	107	CIP SUPPORT	1,742.50	24052	0
01-4150-6510 COMPUTER SERVICES					
CASELLE, INC.	1681	CONTRACT SUPPORT & MAINTENANCE FOR SEPTEMBER 2024	3,635.00		0
Total ADMINISTRATIVE SERVICES:			36,225.12		
PLANNING & BUILDING					
01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	2,536.49		0
01-4170-3100 OFFICE SUPPLIES & POSTAGE					
DAVIS EMBROIDERY INC.	45145	P&B LOGO POLOS	301.74		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
01-4170-4200 PROFESSIONAL SERVICES					
CLARION ASSOCIATES LLC	9827	TASK ORDER 2: CONSULTING SERVICES, COMPREHENSIVE PLAN & CODE UPDATE PROJECT-PHASE 2	12,745.49	24039	0
KETCHUM COMPUTERS, INC.	20552	PLANNING AND BUILDING IT SUPPORT	706.50		0
MATTISON, ROBYN	2024.07	JULY PROFESSIONAL SERVICES	7,323.75		0
S & C ASSOCIATES LLC	3139-3146	ENGINEERING SUPPORT	1,755.00		0
01-4170-4400 ADVERTISING & LEGAL PUBLICATIO					
EXPRESS PUBLISHING, INC.	10002196 0531	HPC COMMISSION HEARING AD	394.40		0
EXPRESS PUBLISHING, INC.	10002196 0630	PLANNING PUBLISHINGS	194.12		0
01-4170-4500 GEOGRAPHIC INFO SYSTEMS					
GEOBILITY LLC	1074	GIS PROFESSIONAL SERVICES - JULY 2024	780.00		0
Total PLANNING & BUILDING:			26,737.49		
NON-DEPARTMENTAL					
01-4193-4500 1ST/WASHINGTON RENT					
URBAN RENEWAL AGENCY	8303	Parking Lot Rent	3,000.00		0
01-4193-9930 GENERAL FUND OP. CONTINGENCY					
HDR ENGINEERING, INC.	1200642863	YMCA PARKING LOT EXPANSION - TASK ORDER 1	2,799.50	24058	0
NBS-NATIONAL BENEFIT SERVI	1002369	CAFETERIA PLAN DEBIT CARD FEES	36.00		0
SAWTOOTH CLUB, THE	374008	REIMBURSEMENT FOR VOUCHERS	975.00		0
THUNDERPAWS PET SHOPPE	081324	VOUCHER REIMBURSEMENT	13.89		0
Total NON-DEPARTMENTAL:			6,824.39		
FACILITY MAINTENANCE					
01-4194-3500 MOTOR FUELS & LUBRICANTS					
CHRISTENSEN INC.	CL62921	DIESEL & GAS	496.50		0
01-4194-4200 PROFESSIONAL SERVICES					
ARBOR CARE	15877	TREE REMOVAL - CITY HALL	851.20		0
KETCHUM COMPUTERS, INC.	20552	FACILITY MAINTENANCE IT SUPPORT	328.50		0
LILY & FERN, LLC	5418	MAINTENANCE OF GARDEN BEDS	315.00		0
LILY & FERN, LLC	5420	MAINTENANCE OF GARDEN BEDS: 06/28/24	210.00		0
LILY & FERN, LLC	5458	JULY MAINTENANCE OF GARDEN BEDS	612.50		0
LILY & FERN, LLC	5459	MAINTENANCE OF GARDEN BEDS - 07/29/24 &			0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
		07/23/24	192.50		0
THORNTON HEATING	63516	SNOW MELT AROUND FLAG POLE	1,829.82		0
BACKGROUND INVESTATION B	INV-52098	Background Checks	27.45		0
01-4194-4210 PROFESSIONAL SERVC-CITY TREES					
ARBOR CARE	14988	PLANT HEALTHCARE CONTRACT	161.00	24097	0
ARBOR CARE	15008	PLANT HEALTHCARE CONTRACT	690.00	24097	0
01-4194-4220 PROF SERV-CITY BEAUTIFICATION					
LILY & FERN, LLC	5248	4th INSTALLMENT FLOWER MAINTENANCE	5,975.23		0
01-4194-5200 UTILITIES					
CITY OF KETCHUM	081224	456	3,840.64		0
CITY OF KETCHUM	081224	532	907.58		0
CITY OF KETCHUM	081224	9991	171.90		0
CITY OF KETCHUM	081224	9995	4,074.87		0
CITY OF KETCHUM	081224	9996	59.22		0
CITY OF KETCHUM	081224	536	137.52		0
CITY OF KETCHUM	081224	560	200.16		0
CITY OF KETCHUM	081224	1127	120.96		0
CITY OF KETCHUM	081224	1245	43.94		0
CITY OF KETCHUM	081224	1650	59.22		0
CLEAR CREEK DISPOSAL	0001738153	GARBAGE @ SKATE PARK	352.00		0
CLEAR CREEK DISPOSAL	1738154	GARBAGE @ PUMP PARK	750.44		0
CLEAR CREEK DISPOSAL	1738155	GARBAGE @ ROTARY PARK	398.44		0
CLEAR CREEK DISPOSAL	1738157	GARBAGE @ ATKINSONS PARK/TENNIS COURTS	1,175.96		0
IDAHO POWER	2201272487072	480 E 4th ST RESTROOM	49.15		0
INTERMOUNTAIN GAS	32649330001 0	130 S 1 AVE	22.90		0
INTERMOUNTAIN GAS	44919030005 0	44919030005 072524	8.92		0
INTERMOUNTAIN GAS	6566903000207	FIRE PIT	15.45		0
INTERMOUNTAIN GAS	76053745030 0	76053745030 072524	26.93		0
01-4194-5910 REPAIR & MAINT-491 SV ROAD					
CINTAS	4197040284	MATS	43.40		0
CINTAS	4200605194	MATS	47.66		0
CINTAS	4201345911	MATS	47.66		0
CITY OF KETCHUM	081224	192	385.59		0
CLEAR CREEK DISPOSAL	0001738158	GARBAGE & CARDBOARD @ STARBUCKS	798.80		0
IDAHO POWER	2202522062072	491 E SUN VALLEY RD	670.30		0
INTERMOUNTAIN GAS	1749980480907	491 E SV ROAD	21.54		0
COX BUSINESS	0012401034971	0012401034971402 072224	143.00		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
01-4194-5950 REPAIR & MAINT-WARM SPRINGS PR					
CLEAR CREEK DISPOSAL	0001738156	GARBAGE @ DOG PARK	586.82		0
CLEAR CREEK LAND CO. LLC	45555	GARBAGE @ OLD GEEZER ALLY	696.47		0
IDAHO POWER	2226452353072	299 BALD MOUNTAIN RD	507.60		0
PIPECO, INC.	S5589639.001	PARTS FOR WARM SPRINGS	12.59		0
SILVER CREEK SUPPLY	0016559405-00	PARKS REPAIRS	439.44		0
CHRISTENSEN INC.	CL62921	DIESEL & GAS	94.84		0
01-4194-6000 REPAIR & MAINT-AUTOMOTIVE EQUI					
RMT EQUIPMENT	P26776	FILTERS	120.89		0
01-4194-6950 MAINTENANCE					
A.C. HOUSTON LUMBER CO.	2407-768110	48" WOOD LATH FIR	4.60		0
A.C. HOUSTON LUMBER CO.	2408-771390	FASTENERS	8.00		0
CEM AQUATICS	17550	SPLASH PAD FILTER	594.38		0
OHIO GULCH TRANSFER STATIO	294705	YARD WASTE FROM TRASH BIN	129.00		0
PIPECO, INC.	S5582575.001	PARTS FOR ATKINSONS PARK	99.79		0
PIPECO, INC.	S5596005.001	PARTS FOR FACILTIES MAINTENANCE	24.10		0
PIPECO, INC.	S5599251.001	PARTS FOR FACILITIES MAINTENANCE	45.84		0
PIPECO, INC.	S5603475.001	RotOR PARTS	123.09		0
PIPECO, INC.	S5606386.001	PARTS FOR LITTLE PARK FOUNTAIN	7.88		0
WALKER SAND AND GRAVEL	1370450	NATURAL SAND	128.35		0
WOOD RIVER LOCK SHOP, LLC	21298	CITY BATHROOM KEYS	82.50		0
COASTLINE EQUIPMENT INC.	1140515	JOHN DEER 12" WEDGELock BUCKET	785.00		0
Total FACILITY MAINTENANCE:			30,755.03		
POLICE					
01-4210-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	1,707.75		0
01-4210-3500 MOTOR FUELS & LUBRICANTS					
CHRISTENSEN INC.	CL62922	ADMIN CFN CARD	208.93		0
01-4210-3620 PARKING OPS EQUIPMENT FEES					
CALE AMERICA, INC.	181623	JULY 2024 ACTIVE METERS	58.67		0
01-4210-5100 TELEPHONE & COMMUNICATIONS					
AT&T MOBILITY LLC	287310798935	HOTSPOTS 287310798935	175.66		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
Total POLICE:			2,151.01		
FIRE & RESCUE					
01-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	2,758.25		0
01-4230-3210 OPERATING SUPPLIES EMS					
NORCO	41037019	CYLINDER RENTAL- MEDICAL	189.00		0
NORCO	41284401	CYLINDER RENTAL- MEDICAL	195.30		0
HENRY SCHEIN	12223006	STERILE WATER	80.32		0
HENRY SCHEIN	95459893	LANCETS, ATROPINE, IGEL, SUCTION, HALOPERIDOL LACTATE, SANI CLOTH, CPR PADZ, NEEDLES, MCGRATH BLADES, DEXTROSE	1,649.49		0
PRIMARY PHARMACEUTICALS	53228	ATROPINE SULFATE	537.61		0
01-4230-3500 MOTOR FUELS & LUBRICANTS FIRE					
CHRISTENSEN INC.	CL62916	1008309 07312024	1,175.27		0
WARM SPRINGS AUTO PARTS LL	202020	FILTERS, OIL	144.95		0
01-4230-3510 MOTOR FUELS & LUBRICANTS EMS					
CHRISTENSEN INC.	CL62916	1008309 07312024	533.96		0
01-4230-4200 PROFESSIONAL SERVICES FIRE					
IDAHO DEPT. OF HEALTH & WEL	100145-3 0802	LOMBARD, LITTELL, PATTERSON BACKGROUND CHECKS	195.00		0
KETCHUM COMPUTERS, INC.	20552	FIRE IT SUPPORT	832.50		0
CENTRALSQUARE	416812	FIRST DUE INTERFACE	1,590.71		0
LOCALITY MEDIA INC.	2071	NFIRS REPORTING PACKAGE	1,387.50		0
01-4230-4210 PROFESSIONAL SERVICES EMS					
CENTRALSQUARE	416812	FIRST DUE INTERFACE	1,590.71		0
01-4230-4920 TRAINING-FACILITY					
CLEAR CREEK DISPOSAL	0001738151	KFD TRAINING CENTER PORTABLE RESTROOM RENT	72.44		0
IDAHO POWER	2224210258 07	2224210258 070924	35.85		0
01-4230-5100 TELEPHONE & COMMUNICATION FIRE					
MTE COMMUNICATIONS	056983 080124	056983 080124 & 070124	29.95		0
COX BUSINESS	0012401049446	0012401049446101 072824	124.12		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
01-4230-5110 TELEPHONE & COMMUNICATION EMS					
MTE COMMUNICATIONS	056983 080124	056983 080124 & 070124	29.95		0
SYRINGA NETWORKS, LLC	24AUG0328	FIRE - 107 SADDLE RD	950.00		0
COX BUSINESS	0012401049446	0012401049446101 072824	124.12		0
01-4230-5200 UTILITIES					
CITY OF KETCHUM	081224	2307	154.96		0
IDAHO POWER	2226144497 07	2226144497 072624	1,340.70		0
01-4230-5900 REPAIR & MAINTENANCE-BUILDINGS					
A.C. HOUSTON LUMBER CO.	2407-769061	TRIMMER LINE, LOPPER	38.98		0
DIVISION OF OCCUPATIONAL	T001136-2024	107 SADDLE RD - ELEVATOR PROGRAM	225.00		0
THORNTON HEATING	63514	CHECK ERROR CODE 6/25 - LABOR	207.00		0
01-4230-6000 REPAIR & MAINT-AUTO EQUIP FIRE					
WARM SPRINGS AUTO PARTS LL	200676	ARMORALL	6.48		0
WARM SPRINGS AUTO PARTS LL	202020	FILTERS, OIL	275.36		0
WARM SPRINGS AUTO PARTS LL	202049	AIR FILTERS - E101	354.80		0
01-4230-6010 REPAIR & MAINT-AUTO EQUIP EMS					
WARM SPRINGS AUTO PARTS LL	200676	ARMORALL	6.47		0
WARM SPRINGS AUTO PARTS LL	201907	AIR ELEMENT - A22	88.02		0
01-4230-6100 REPAIR & MAINT--MACHINERY & EQ					
A.C. HOUSTON LUMBER CO.	2408-773311	TAPE, SPRAY NOZZLE, SPRAY PAINT, HOSE	87.95		0
01-4230-6110 REPAIR & MAINT--MACHINERY & EQ					
NORCO	41283546	CYLINDER RENTAL- INDUSTRIAL / SHOP	39.99		0
NORCO	41283546	CYLINDER RENTAL- INDUSTRIAL / SHOP	39.99		0
Total FIRE & RESCUE:			17,092.70		
STREET					
01-4310-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	1,858.40		0
01-4310-3200 OPERATING SUPPLIES					
BELLEVUE VALLEY COUNTRY S	81050/9	WORK BOOTS, JEANS & GLOVES	87.96		4310044
BELLEVUE VALLEY COUNTRY S	81050/9	CARHARTT T-SHIRT	62.07		4310044

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
01-4310-3500 MOTOR FUELS & LUBRICANTS					
CHRISTENSEN INC.	CL62918	STREET CFN 1001223	712.39		0
01-4310-4200 PROFESSIONAL SERVICES					
KETCHUM COMPUTERS, INC.	20552	STREETS IT SUPPORT	297.00		0
01-4310-5100 TELEPHONE & COMMUNICATIONS					
SYRINGA NETWORKS, LLC	24AUG0328	STREETS - 210 10TH ST	650.00		0
01-4310-5200 UTILITIES					
CITY OF KETCHUM	081224	9999	90.26		4310047
CITY OF KETCHUM	081224	9993	105.75		4310047
INTERMOUNTAIN GAS	32649330001 0	200 E 10 ST	26.27		4310047
INTERMOUNTAIN GAS	32649330001 0	911 WARM SPRINGS	38.43		4310047
INTERMOUNTAIN GAS	4943933000907	GAS CHARGES	26.93		4310047
01-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU					
NAPA AUTO PARTS	195366	WIPER BLADE FOR 2005 FORD RANGER	34.98		4310044
01-4310-6100 REPAIR & MAINT--MACHINERY & EQ					
NAPA AUTO PARTS	195377	REFRIGERANT FOR PELICAN	98.97		4310044
NAPA AUTO PARTS	327821	2 YEAR BATTERY	350.98		4310044
01-4310-6910 OTHER PURCHASED SERVICES					
CINTAS	4201345947	BLACK MAT & COVERALL CLEANING	21.71		4310044
EXPRESS PUBLISHING, INC.	10002196 0531	ADMIN ASSISTANT AD	139.13		4310047
01-4310-6920 SIGNS & SIGNALIZATION					
A.C. HOUSTON LUMBER CO.	2408-770795	SPRAY PAINT	6.99		4310040
ROAD WORK AHEAD TRAFFIC S	TS--24716	MOTORCYCLE PARKING STENCIL	78.65		4310040
01-4310-6930 STREET LIGHTING					
IDAHO POWER	2200749261072	MULTIPLE STREET LIGHTS	716.53		4310050
IDAHO POWER	2201013857072	160 W 6TH ST LIGHT	31.45		4310050
IDAHO POWER	2203855230072	291 N WALNUT AVE E LIGHT	48.25		4310050
IDAHO POWER	2204535385072	420 E 4TH ST LIGHT	46.22		4310050
IDAHO POWER	2206773224072	600 E 2ND ST LIGHT	28.62		4310050
IDAHO POWER	2207487501072	560 N 1st AVE LIGHT	27.85		4310050
IDAHO POWER	2208316659072	391 N 1ST AVE LIGHT	30.69		4310050

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
01-4310-6950 MAINTENANCE & IMPROVEMENTS					
A.C. HOUSTON LUMBER CO.	2408-773130	PAINT & PUSH BROOM FOR MARKING (CHIP SEAL)	109.94		4310035
WALKER SAND AND GRAVEL	1365388	COMMERCIAL ROADBASE & ENVIRONMENTAL FEE	140.69		4310044
WALKER SAND AND GRAVEL	1367149	Imported Clean Fill	82.39		4310044
WALKER SAND AND GRAVEL	1371289	Imported Clean Fill	100.87		4310044
Total STREET:			6,050.37		
RECREATION					
01-4510-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	932.68		0
01-4510-3250 RECREATION SUPPLIES					
A.C. HOUSTON LUMBER CO.	2407-768462	FASTENERS	1.79		0
BUSINESS AS USUAL INC.	166684.1	RULERS	19.20		0
CHATEAU DRUG CENTER	2894341	DRY ERASE MARKERS	9.49		0
OHIO GULCH TRANSFER STATIO	294429	TRANSFER	6.00		0
01-4510-3500 MOTOR FUELS & LUBRICANTS					
CHRISTENSEN INC.	CL62917	PARKS CFN 101222	150.28		0
01-4510-4200 PROFESSIONAL SERVICE					
KETCHUM COMPUTERS, INC.	20552	PARKS IT SUPPORT	346.50		0
BACKGROUND INVESTATION B	INV-52098	Background Checks	39.40		0
01-4510-5200 UTILITIES					
INTERMOUNTAIN GAS	31904030009 0	31904030009 072524	29.36		0
SYRINGA NETWORKS, LLC	24AUG0328	900 3RD AVE NORTH	650.00		0
Total RECREATION:			2,184.70		
Total GENERAL FUND:			129,536.20		
WAGON DAYS FUND					
WAGON DAYS EXPENDITURES					
02-4530-4200 PROFESSIONAL SERVICES					
SUN VALLEY EVENTS	1046	WAGON DAYS CONTRACT INSTALLMENT SEPTEMBER	3,611.11		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
Total WAGON DAYS EXPENDITURES:			3,611.11		
Total WAGON DAYS FUND:			3,611.11		
GENERAL CAPITAL IMPROVEMENT FD					
GENERAL CIP EXPENDITURES					
03-4193-7135 MAIN STREET REHAB					
GALENA-BENCHMARK ENGINE	0824-083	VILLAGE MARKET ENGINEERING SUPPORT	650.00		713502
BLUEPRINTING	18000	MAIN STREET PRINTS	45.90		713503
ENOURATO, LISA	107	MAIN ST PROJECT SUPPORT	4,547.50		713504
SWARCO INDUSTRIES, INC.	INV0281189	MAIN STREET REHAB	11,357.00	24090	0
SWARCO INDUSTRIES, INC.	INV0281317	MAIN STREET REHAB	10,680.00	24090	0
WOOD RIVER MEDIA	MC-124071748	RADIO ADVERTISING OF VOUCHERS	350.00		713503
LANDSCAPE FORMS, LLC	0000208917	SIDEWALK FURNISHINGS	14,650.84	24110	713502
03-4193-7607 SIDEWALK CURB AND GUTTER					
TRAFFIC SAFETY SUPPLY CO., I	INV072599	RRFB UPGRADE FOR WARM SPRINGS BIKE PATH CROSSING	25,232.58	24107	0
Total GENERAL CIP EXPENDITURES:			67,513.82		
FIRE & RESCUE CIP EXPENDITURES					
03-4230-7120 RADIOS (PORTABLE)					
UPS STORE #2444	1Z2Y292X032	1Z2Y292X0320698737	18.78		0
WHITE CLOUD COMMUNICATIO	107052	TECHNITIAN SERVICES, TRAVEL, CONNECTOR & CRIMP	584.00		0
49 ER COMMUNICATIONS INC.	77945	25' REMOTE CABLE	408.59		0
49 ER COMMUNICATIONS INC.	78535	BKR5000 RADIOS, CHARGERS, MICS, ANTENNAS, BATTERIES, FREIGHT	4,987.93		0
03-4230-7130 PPE (TURNOUT GEAR)					
MUNICIPAL EMERGENCY SERIC	IN2099060	SCBA FLOW TEST , AA & AAA BATTERIES	148.64		0
MUNICIPAL EMERGENCY SERIC	IN2099064	WAIST BELT ASSY (FEMALE & MALE)	190.27		0
Total FIRE & RESCUE CIP EXPENDITURES:			6,338.21		
Total GENERAL CAPITAL IMPROVEMENT FD:			73,852.03		

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
ORIGINAL LOT FUND					
ORIGINAL LOT TAX					
22-4910-6060 EVENTS/PROMOTIONS					
CLEAR CREEK DISPOSAL	0001738152	RESTROOM SERVICE AND RENT	242.98		491005
EXPRESS PUBLISHING, INC.	10002196 0630	KETCH'EM ALIVE	1,216.00		491005
22-4910-6080 MOUNTAIN RIDES					
MOUNTAIN RIDES	12557	TRANSPORTATION SERVICES FY2024	33,999.94	24006	0
MOUNTAIN RIDES	12557	ONE-TIME CIP FY2024	32,333.40	24006	0
Total ORIGINAL LOT TAX:			67,792.32		
Total ORIGINAL LOT FUND:			67,792.32		
ADDITIONAL1%-LOT FUND					
ADDITIONAL 1%-LOT					
25-4910-4220 SUN VALLEY AIR SERVICE BOARD					
SUN VALLEY AIR SERVICE BOA	080524	JUNE MOS 2024	118,731.29		0
Total ADDITIONAL 1%-LOT:			118,731.29		
Total ADDITIONAL1%-LOT FUND:			118,731.29		
COMMUNITY HOUSING					
COMMUNITY HOUSING EXPENSE					
54-4410-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	1,032.37		0
54-4410-3200 LIFT TOWER LODGE OPERATIONS					
IDAHO POWER	2208260063 07	2208260063 703 S MAIN ST	206.13		0
IDAHO POWER	2226910376 07	2226910376 702 S MAIN ST	421.07		0
INTERMOUNTAIN GAS	08335990225 0	08335990225 072424	65.46		0
54-4410-4200 PROFESSIONAL SERVICES					
EXPRESS PUBLISHING, INC.	10002196 0630	HOUSING JOB POSTING	272.07		0
RIAN ROONEY	14	INDEPENDENT CONTRACTOR FOR HOUSING DEPT	18,230.00	24061	0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
54-4410-4225 DEED RESTRICTIONS					
PARKSIDE VILLAGE OWNERS	080724	HOA AND CAPITAL DUES	800.00		0
54-4410-5110 COMPUTER NETWORK					
KETCHUM COMPUTERS, INC.	20552	HOUSING IT SUPPORT	189.00		0
54-4410-5200 LIFT TOWER LODGE UTILITIES					
CITY OF KETCHUM	081224	59	669.32		0
CLEAR CREEK DISPOSAL	1738150	GARBAGE @ LIFT TOWER LODGE	1,039.08		0
Total COMMUNITY HOUSING EXPENSE:			22,924.50		
Total COMMUNITY HOUSING:			22,924.50		
WATER FUND					
WATER EXPENDITURES					
63-4340-3120 DATA PROCESSING					
BILLING DOCUMENT SPECIALIS	95986	Statement Processing for Utility Billing - W	608.22		435001
63-4340-3200 OPERATING SUPPLIES					
A.C. HOUSTON LUMBER CO.	2408-774068	DUCT TAPE, WONDER GRIP GLOVES	57.94		0
CHATEAU DRUG CENTER	2897281	HEAVY DUTY PLATES	22.76		0
CINTAS	4201345953	WATER - Admin Bldg	10.89		435001
CINTAS	4201345953	WATER	31.20		435001
PIPECO, INC.	S5614742.001	BLUE MARKING PAINT PIFCB20W	65.24		0
TREASURE VALLEY COFFEE INC	2160 10599210	SQWINCHER STIX & COFFEE	168.44		0
63-4340-3250 LABORATORY/ANALYSIS					
MAGIC VALLEY LABS, INC.	32061	COOLER RETURN AND DRINKING WATER BACTERIA	254.00		435001
63-4340-3500 MOTOR FUELS & LUBRICANTS					
CHRISTENSEN INC.	CL62920	1001225 - WATER	449.57		435001
63-4340-3600 COMPUTER SOFTWARE					
SMARTSIGHTS TECHNOLOGIES,	2442374829-P	CC-WIN-Pro-P (License Tracking #: 8004412 & 8007767	900.00	24109	435001
63-4340-4200 PROFESSIONAL SERVICES					
BANYAN TECHNOLOGY INC.	21260	Big Wood Well - Labor and Parts for radio repeater on Dollar	1,129.21		0
KETCHUM COMPUTERS, INC.	20552	WATER IT SUPPORT	1,172.25		0

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
SPRONK WATER ENGINEERS IN	WRV03-13	BIG WOOD RIVER GW MANAGEMENT AREA TECHNICAL WORKING GROUP	4,033.75		0
63-4340-4800 DUES, SUBSCRIPTIONS, & MEMBERS					
PETROLEUM STORAGE TANK F	30299	Annual Renewal Statement	75.00		0
63-4340-5100 TELEPHONE & COMMUNICATIONS					
SYRINGA NETWORKS, LLC	24AUG0328	110 RIVER RANCH RD - WATER	325.00		0
AT&T MOBILITY LLC	287318858311	287318858311 - Water	90.72		0
63-4340-5200 UTILITIES					
DIG LINE	0074492-IN	Monthly Fee - W	89.70		435001
IDAHO POWER	2202458903 07	2202458903 110 RIVER RANCH RD OPTC	475.02		0
IDAHO POWER	2203658592 07	2203658592 - WELLS & BOOSTERS - WATER	15,762.65		0
IDAHO POWER	2206786259 07	2206786259 110 RIVER RANCH RD ADMIN - W	54.68		435001
INTERMOUNTAIN GAS	32649330001 0	110 RIVER RANCH RD A	8.06		0
63-4340-6000 REPAIR & MAINT-AUTO EQUIP					
WARM SPRINGS AUTO PARTS LL	202014	BRAKE PARTS	59.40		0
63-4340-6100 REPAIR & MAINT-MACH & EQUIP					
GRAINGER, INC., W.W.	9205472203	UPS SYSTEM 12.1 MIN /3.3 MIN BACKUP TIME	167.85		0
LUNCEFORD EXCAVATION, INC.	16390	SADDLE RD WATER LEAK	4,245.85		0
LUNCEFORD EXCAVATION, INC.	16404	SADDLE RD WATER LEAK - SLURRY	1,009.65		0
Total WATER EXPENDITURES:			31,267.05		
WATER DEBT SERVICE EXPENDITRES					
63-4800-8300 DEBT SRVC ACCT PRINCIPAL-2015B					
ZIONS BANK	071524	2015B BOND	30,000.00		0
63-4800-8400 DEBT SRVC ACCT INTEREST-2015B					
ZIONS BANK	071524	2015B BOND	52,618.02		0
Total WATER DEBT SERVICE EXPENDITRES:			82,618.02		
Total WATER FUND:			113,885.07		

**WATER CAPITAL IMPROVEMENT FUND
 WATER CIP EXPENDITURES**

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
64-4340-7135 MAIN STREET					
GALENA-BENCHMARK ENGINE	0824-021	WATERLINE IMPROVEMENT ENGINEERING SUPPORT	1,695.00		0
64-4340-7650 WATER METERS					
FERGUSON ENTERPRISES, LLC	0895826	18 MTR BX LID W/ TR HOLE SDE LCK, LF 18X72 MTR BX LID W/ VLV & ASSY CHK, INSUL PAD W/ NYL STRP HDL	7,777.65		0
FERGUSON ENTERPRISES, LLC	0895827	18 MTR BX LID W/ TR HOLE SDE LCK, LF 18X72 MTR BX LID W/ VLV & ASSY CHK, INSUL PAD W/ NYL STRP HDL	7,777.65		0
64-4340-7804 REINHEIMER WEST MAILLINE EXT					
OPAL ENGINEERING, PLLC	769	CONTRACT ENGINEERING	3,123.75		0
64-4340-7805 REINHEIMER EAST MAILLINE EXT					
OPAL ENGINEERING, PLLC	769	CONTRACT ENGINEERING	3,123.75		0
Total WATER CIP EXPENDITURES:			23,497.80		
Total WATER CAPITAL IMPROVEMENT FUND:			23,497.80		
WASTEWATER FUND					
WASTEWATER EXPENDITURES					
65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)					
NBS-NATIONAL BENEFIT SERVI	CP387026	HRA JULY 2024	139.12		0
65-4350-3120 DATA PROCESSING					
BILLING DOCUMENT SPECIALIS	95986	Statement Processing for Utility Billing - WW	608.21		435001
65-4350-3200 OPERATING SUPPLIES					
CINTAS	4201345953	WASTEWATER - Admin Bldg	10.90		435001
CINTAS	4201345953	WASTEWATER	63.93		435001
GEM STATE PAPER & SUPPLY	1123714	PAPER TOWELS	150.26		435001
UPS STORE #2444	MMN7FR569A	WATER SAMPLES	20.54		435001
UPS STORE #2444	MMN7FR5R2	WATER SAMPLES	20.20		435001
UPS STORE #2444	MMN7FR5WN	WATER SAMPLES	15.78		435001
65-4350-3500 MOTOR FUELS & LUBRICANTS					
CHRISTENSEN INC.	CL62919	1001224 - WASTEWATER	147.13		435001

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
CHRISTENSEN INC.	CL62920	1001225 - WASTEWATER	59.90		435001
65-4350-3600 COMPUTER SOFTWARE					
SMARTSIGHTS TECHNOLOGIES,	2442374829-P	CC-WIN-Pro-P (License Tracking #: 8004412 & 8007767	900.00	24109	0
65-4350-3800 CHEMICALS					
THATCHER COMPANY, INC.	2024100111640	T-CHLOR 12.5 - 275 G TOTE	1,592.25		435001
65-4350-4200 PROFESSIONAL SERVICES					
ANALYTICAL LABORATORIES, I	2402761	WASTEWATER MONITORING	326.38		435001
ANALYTICAL LABORATORIES, I	2405312	WASTEWATER MONITORING	618.58		435001
KETCHUM COMPUTERS, INC.	20552	WASTEWATER IT SUPPORT	452.25		0
MAGIC VALLEY LABS, INC.	32061	Landfill Well Nitrate	48.00		435001
65-4350-5100 TELEPHONE & COMMUNICATIONS					
SYRINGA NETWORKS, LLC	24AUG0328	110 RIVER RANCH RD - WASTEWATER	325.00		0
65-4350-5200 UTILITIES					
IDAHO POWER	2206786259 07	2206786259 110 RIVER RANCH RD ADMIN - WW	54.69		435001
INTERMOUNTAIN GAS	32649330001 0	110 RIVER RANCH RD SLUDGE LOADING	15.45		435001
INTERMOUNTAIN GAS	32649330001 0	110 RIVER RANCH RD A	8.06		435001
INTERMOUNTAIN GAS	32649330001 0	110 RIVER RANCH RD GRIT BLDG	15.45		435001
INTERMOUNTAIN GAS	32649330001 0	110 RIVER RANCH RD C	15.45		435001
INTERMOUNTAIN GAS	58208688554 0	110 RIVER RANCH RD MECHANICAL BAR SCREE	15.45		435001
65-4350-6000 REPAIR & MAINT-AUTO EQUIP					
McMASTER-CARR SUPPLY CO.	30863301	SCREWS & LOCKNUTS	87.19		435002
NAPA AUTO PARTS	195231	IN LINE QUICK RELEASE	35.99		435002
NAPA AUTO PARTS	195378	SLICK DICS TRAILER FIFTH	61.99		435002
NAPA AUTO PARTS	195528	EGR VALVE	211.10		435002
65-4350-6100 REPAIR & MAINT-MACH & EQUIP					
CLEARWATER POWER EQUIPME	66219	BLADE F13.75"-L-F-CW, BLADE F20.50"-L-F-CW	4.54		435001
USA BLUEBOOK	INV00436621	TUNGSTEN LAMP	503.88		435002
INTEGRITY PUMP SOLUTIONS, I	Y24M7-622	SULZER XFP 200G PE130-6 PUMP REPAIR	5,752.00	24082	435002
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA					
A.C. HOUSTON LUMBER CO.	2408-770138	SPRAY PAINT FLAT BLACK	6.99		435001
A.C. HOUSTON LUMBER CO.	2408-771543	SHUT OFF VALVE, LATEX GLOVES	21.78		435002
DIG LINE	0074492-IN	Monthly Fee - WWC	89.70		435001
CHRISTENSEN INC.	CL62919	1001224 - COLLECTIONS	192.96		435001

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
Total WASTEWATER EXPENDITURES:			12,591.10		
Total WASTEWATER FUND:			12,591.10		
WASTEWATER CAPITAL IMPROVE FND					
WASTEWATER CIP EXPENDITURES					
67-4350-7814 AERATION BASINS - ANOXIC AND M					
RSCI	538-3	AERATION UPGRADES CONSTRUCTION	325,366.28	24073	0
67-4350-7815 AERATION BASINS BLOWERS & ELEC					
RSCI	538-3	AERATION UPGRADES CONSTRUCTION	17,506.03	24073	0
Total WASTEWATER CIP EXPENDITURES:			342,872.31		
Total WASTEWATER CAPITAL IMPROVE FND:			342,872.31		
PARKS/REC DEV TRUST FUND					
PARKS/REC TRUST EXPENDITURES					
93-4900-5910 WARM SPRINGS PRESR-RESTORATION					
EXPRESS PUBLISHING, INC.	10002196 0630	BEST OF THE VALLEY MAGAZINES	1,620.00		0
Total PARKS/REC TRUST EXPENDITURES:			1,620.00		
Total PARKS/REC DEV TRUST FUND:			1,620.00		
DEVELOPMENT TRUST FUND					
DEVELOPMENT TRUST EXPENDITURES					
94-4900-8107 POSTER CONSTRUCTION					
POSTER CONSTRUCTION	080624	RETURN OF PERFORMANCE BOND	149,500.00		0
Total DEVELOPMENT TRUST EXPENDITURES:			149,500.00		
Total DEVELOPMENT TRUST FUND:			149,500.00		
Grand Totals:			1,060,413.73		

Vendor Name	Invoice Number	Description	Net Invoice Amount	Purchase Order Number	GL Activity Number
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Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9700000000", "9910000000"- "9911810000"

Invoice Detail.Voided = No,Yes



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

I move to receive and file the Treasurer’s financial report and monthly financial statement period ending July 31st, 2024.

Reasons for Recommendation:

Idaho State Statute 50-208 establishes requirements for monthly financial reports from the City Treasurer to the Council. The Statute provides that the Treasurer “render an accounting to the city council showing the financial condition of the treasury at the date of such accounting.”

Idaho State Statute 50-1011 establishes an additional requirement for a quarterly financial report “indicating salaries, capital outlay and a percentage comparison to the original appropriation.” Such quarterly reports require publication on the City website within 30 days of the end of the quarter pursuant to 50-208.

Additionally, State Statute 50- 708 creates the requirement that “at least once in each quarter of each year, the council shall examine by review of a quarterly treasurer’s report included upon the city council agenda the accounts and doings subject to management by the chief financial officer of the city.”

Comprehensive financial statements for FY 2024 ending 07/31/2024 can be found on the City website.

Link to website financials:

https://www.ketchumidaho.org/sites/default/files/fileattachments/administration/page/2001/240731-july_financial_statement.pdf

Policy Analysis and Background (non-consent items only):

Sustainability Impact:

Financial Impact:

MONTHLY FINANCIAL REPORT

JULY 2024



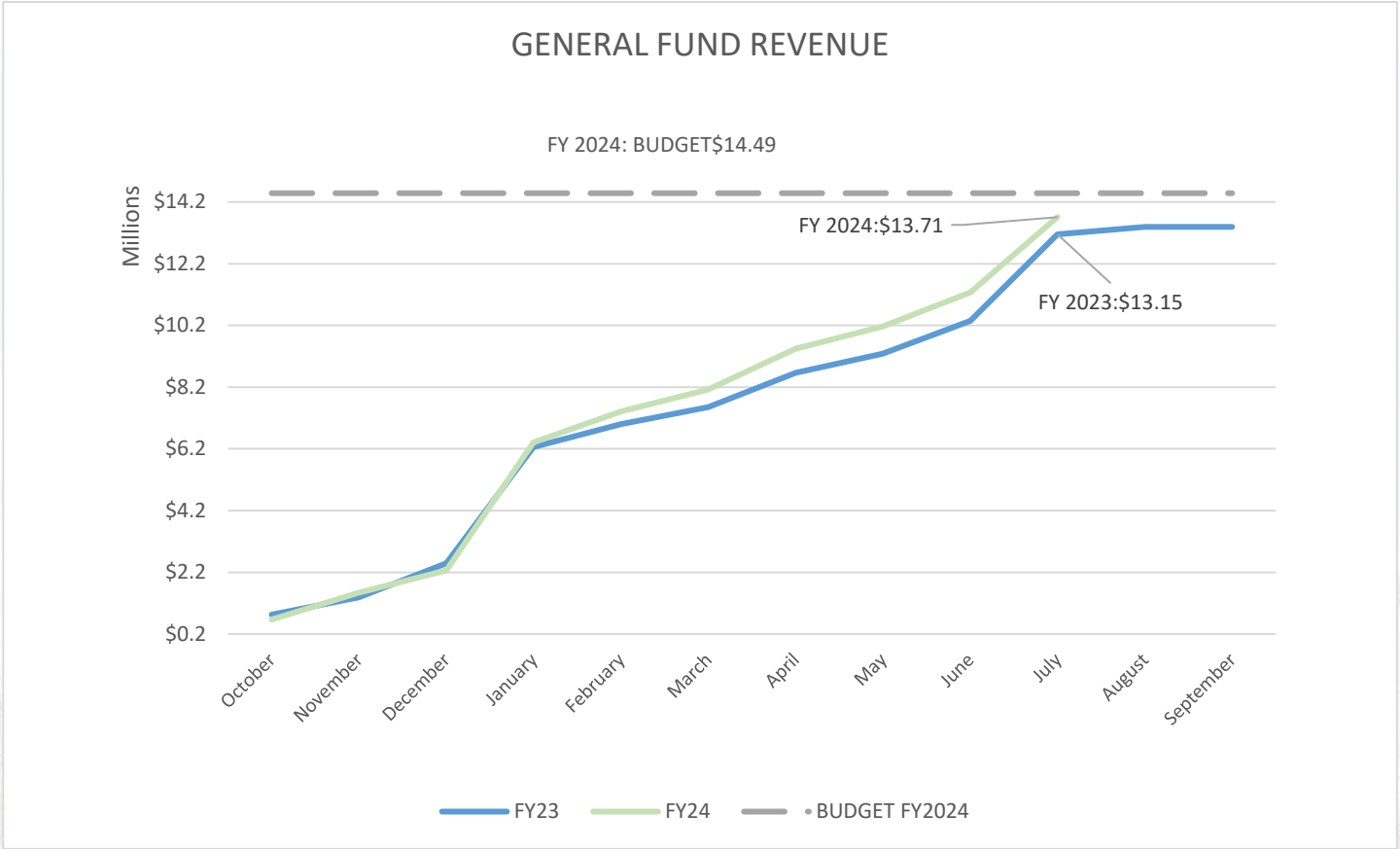
Report Contents

General Fund Summary Financials	Pages 1-4
Original LOT Summary Financials	Pages 5-8
Additional LOT Summary Financials	Page 9
In-Lieu Housing Fund Summary Financials	Page 10
Community Housing Fund Summary Financials	Page 11
Enterprise Funds Summary Financials	Pages 13-16

Note: All other fund summaries and balance sheet information are shown in the comprehensive financial report, which is posted on the city website. Please see the URL below.

ketchumidaho.org/administration/page/revenue-expenditure-report

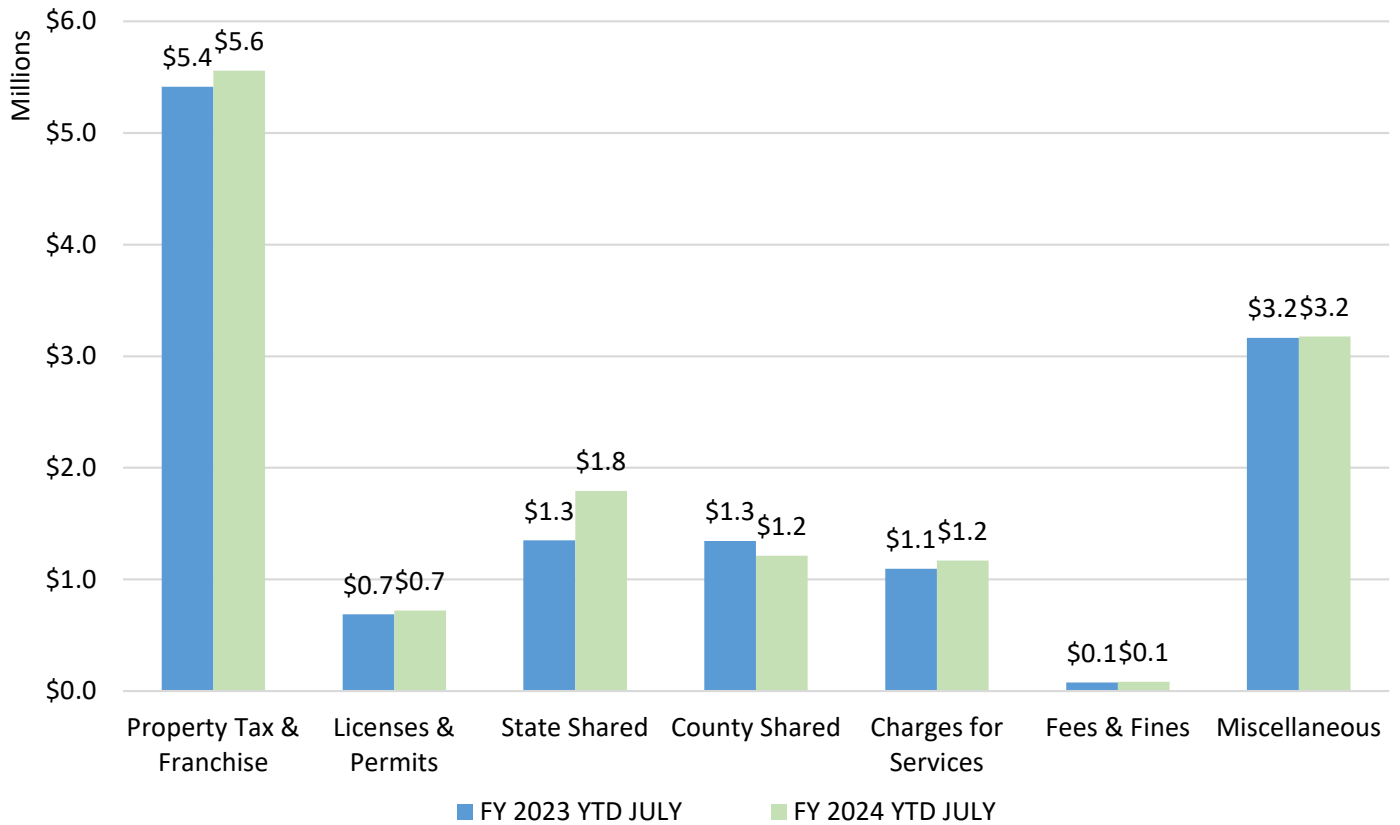
General Fund



General Fund revenues are up \$563,856, or 4%, fiscal year to date compared to FY 2023. The primary reasons for the increase are State Shared revenue (receipt timing), base increase in property tax, and strong interest earnings.



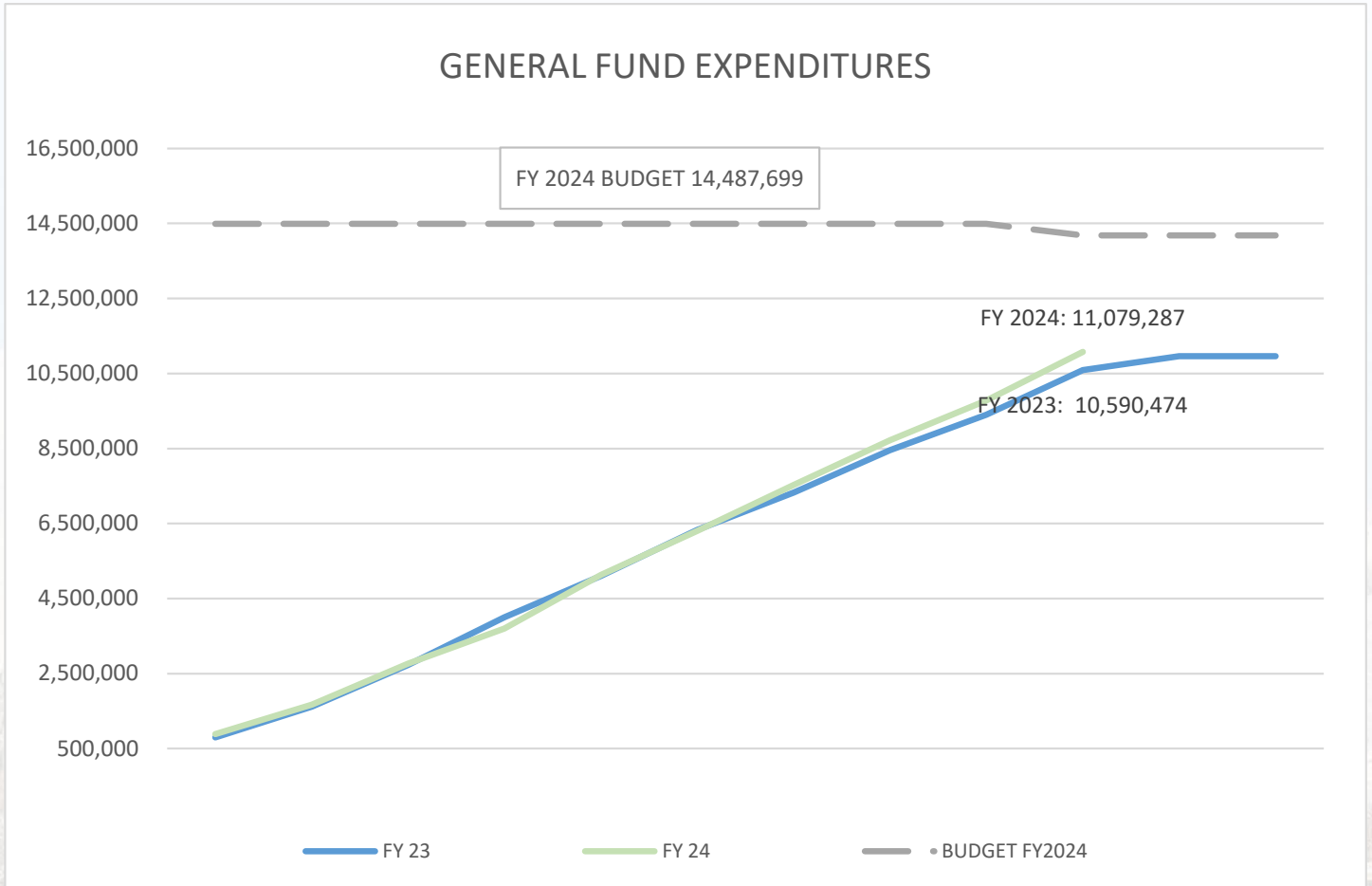
GENERAL FUND REVENUES by Category



Property Tax revenue is up ~4% as expected. State Shared revenue is up significantly due to the timing of payment receipt. Charges for Services are up primarily due to special fire fees, while significant interest earnings within Miscellaneous are offsetting other shortfalls (within miscellaneous category) that will be realized by year-end.



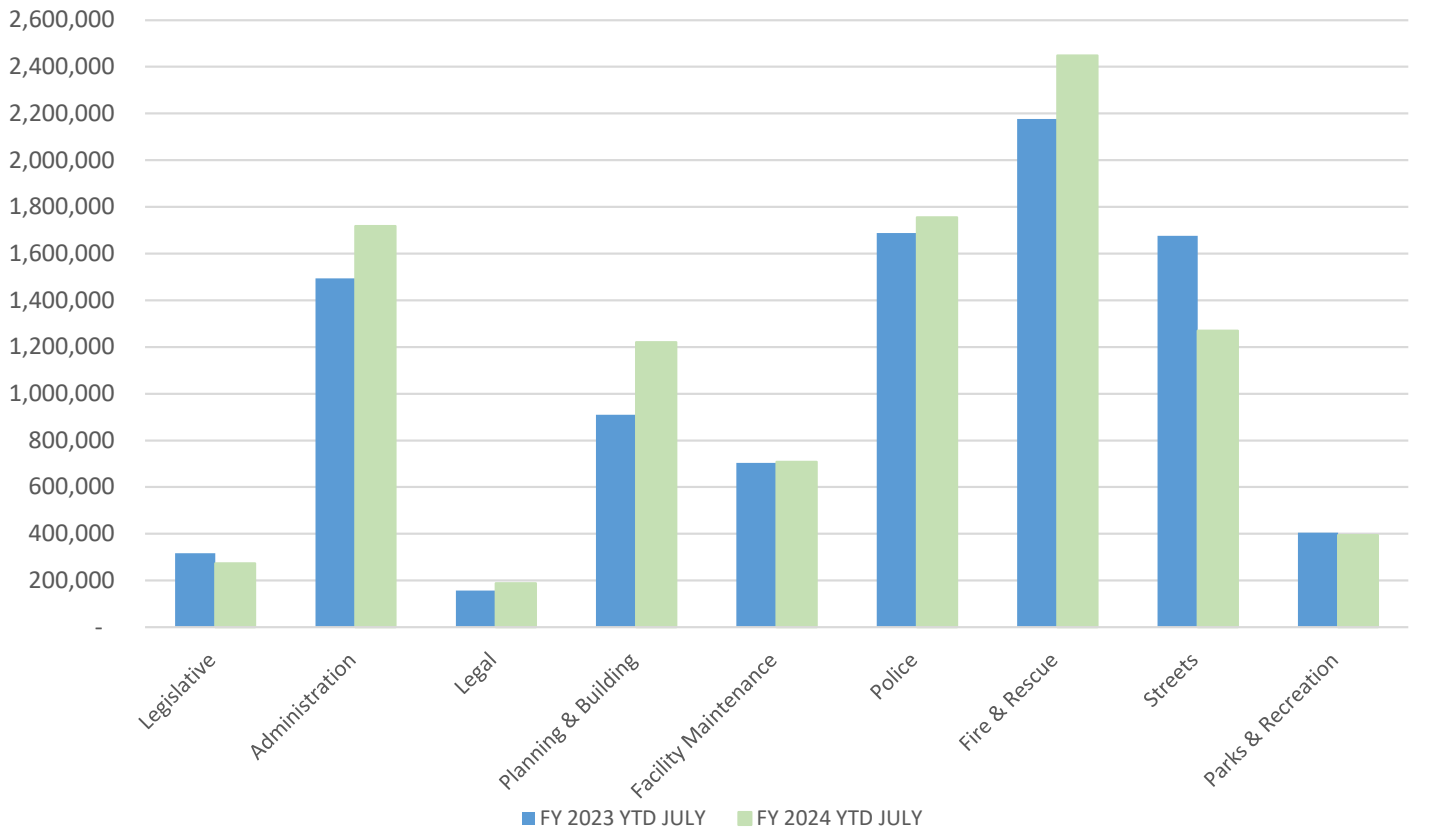
General Fund Expenditures



General Fund Expenditures are up \$488,813, or 4.6%, fiscal year to date compared to FY 2023. Total expenditures are in line with expectations in the aggregate. See the departmental breakdown on the next page.



GENERAL FUND EXPENDITURES by Department

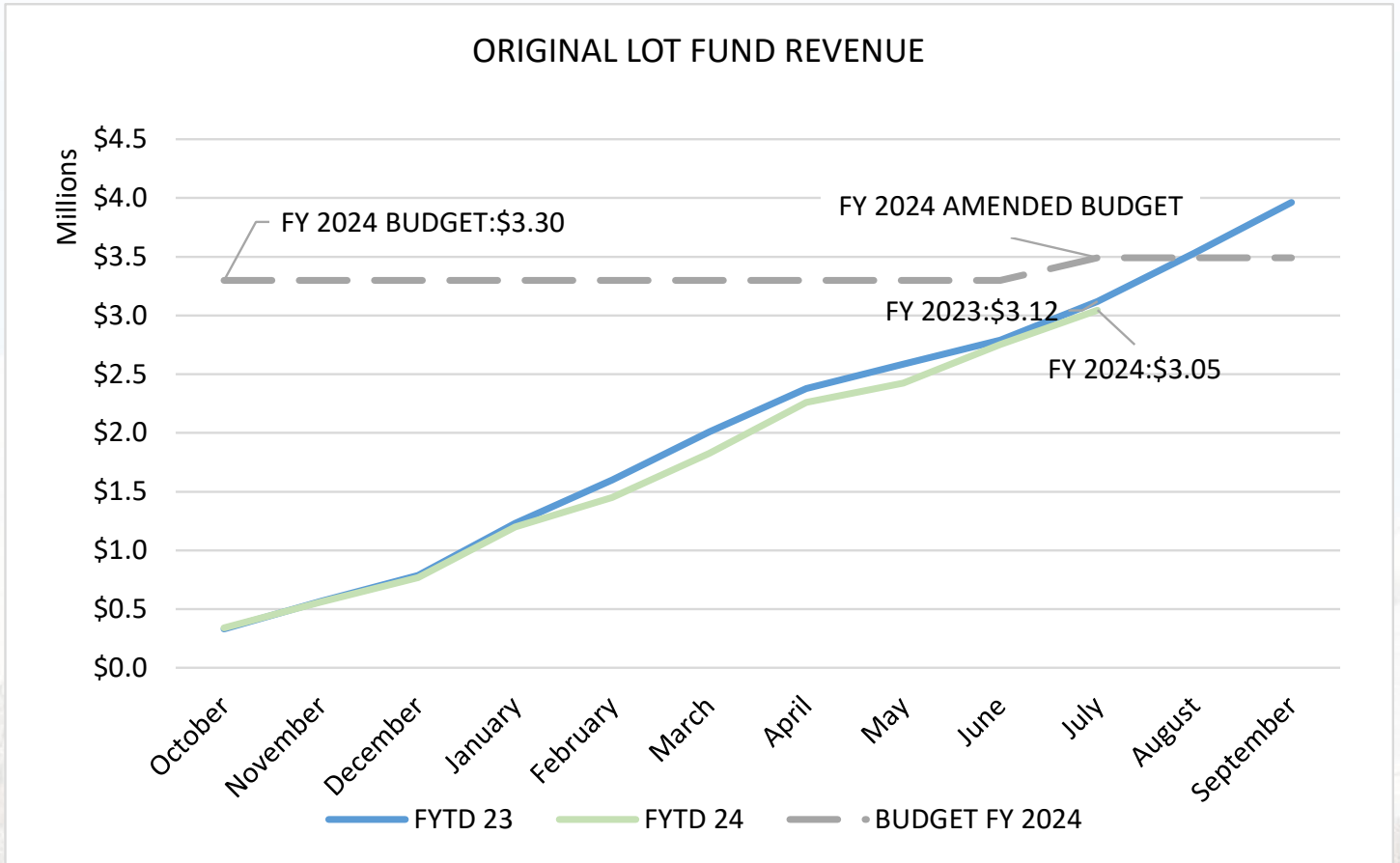


As mentioned above, General Fund Expenditures in the aggregate are as expected, however there are year-over-year changes within the departments.

- **Legislative:** Down 13.8% due to health savings as a result of employee selections.
- **Administration:** Up 15% as a result of filling vacant positions and professional services expenses.
- **Legal:** Up 20.1% as a result of the timing of expenditures along with approved contract increases.
- **Planning & Building:** Up 34.3% due to the timing of professional services expenditures related to the Comp Plan Project, along with increased professional service expenditures for the building official contract as it is a percentage based contract.
- **Facilities Maintenance:** In line with year-over-year trends.
- **Police:** Up 4% due to approved contract increases with Blaine County Sheriff.
- **Fire & Rescue:** Up 12.5% due to personnel costs, the timing of professional services expenditures, and the engine lease cost now shown in the General Fund rather than the Capital Fund.
- **Streets:** Down 24.2% as a result of health savings, and the timing of professional service and repair and maintenance needs.
- **Parks & Recreation:** Down 2.7%, there are various small variances, nothing of material absolute value.



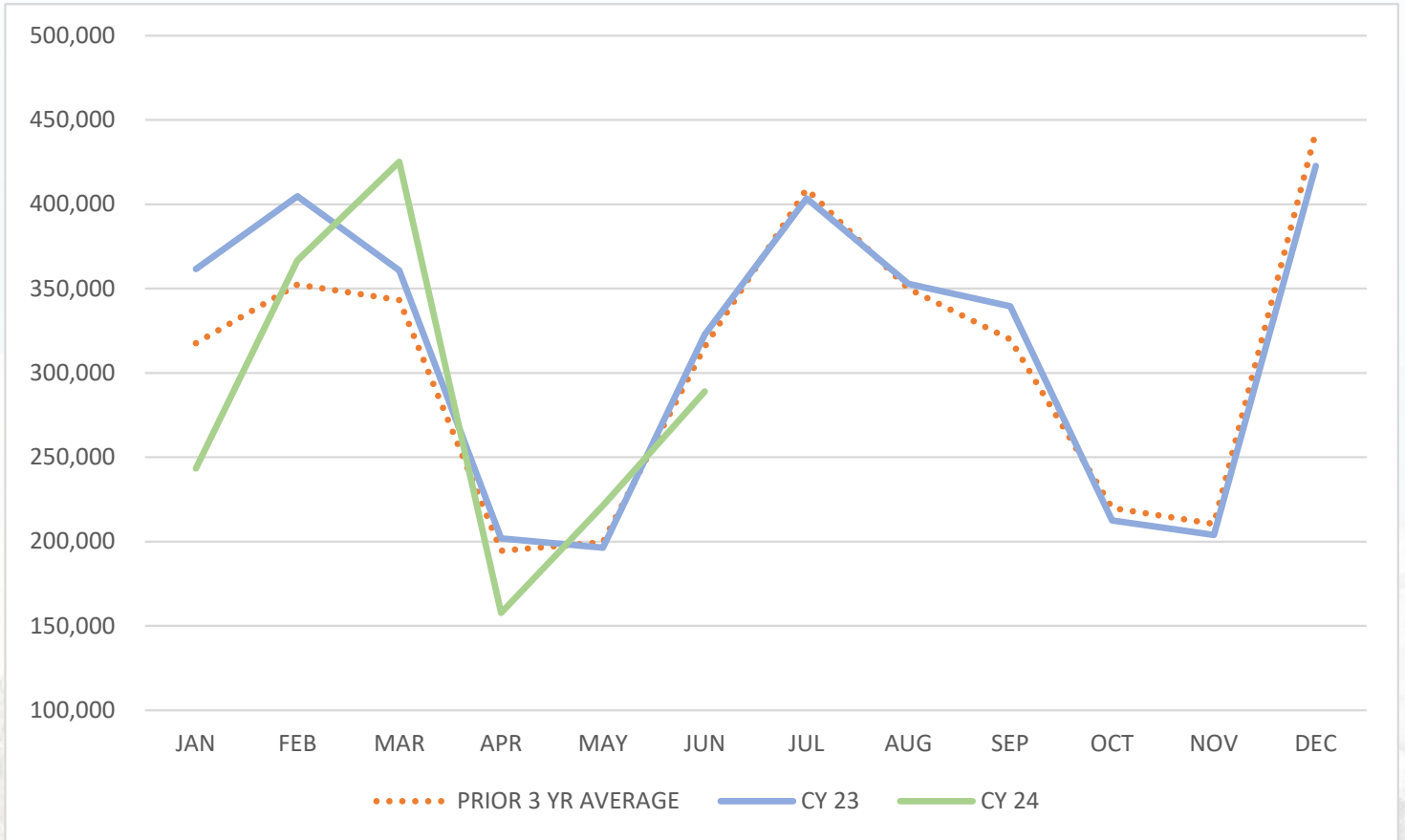
Original LOT Fund



Original LOT revenue is down 2.4% year-over-year. The "Month of Sale" year-over-year comparison is shown on the next page, along with collections by business sector.



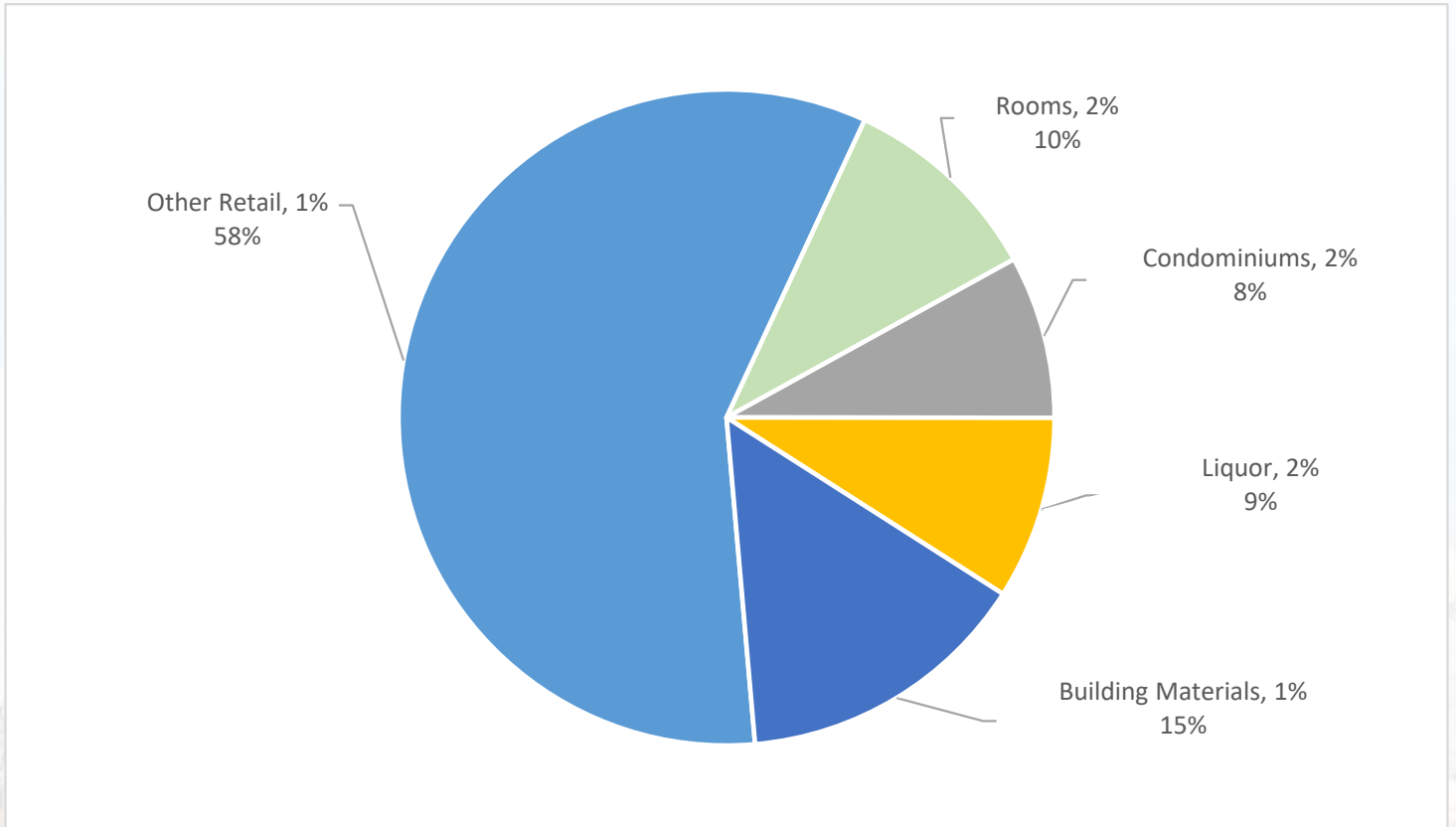
Original LOT "Month of Sale" Data



As the chart shows, "month of sale" LOT performance exceeded the prior three-year average in February, March, and May. Collections fell short in January, April, and June when compared to the three-year prior average.



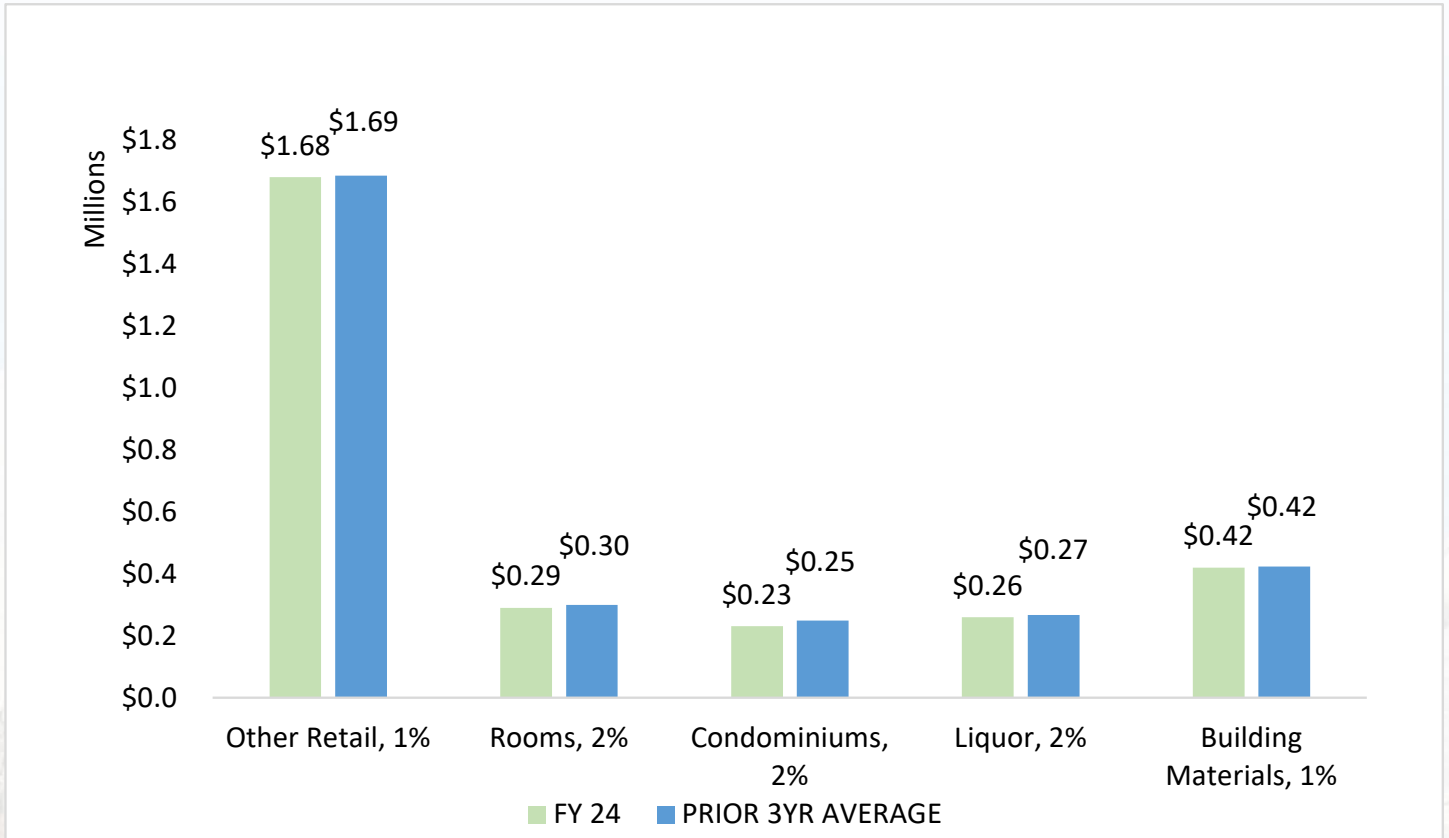
Original LOT Sector Percentage of Total



The chart above shows the percentage share of each of the sectors for 2024 FYTD.



Original LOT Sector Performance

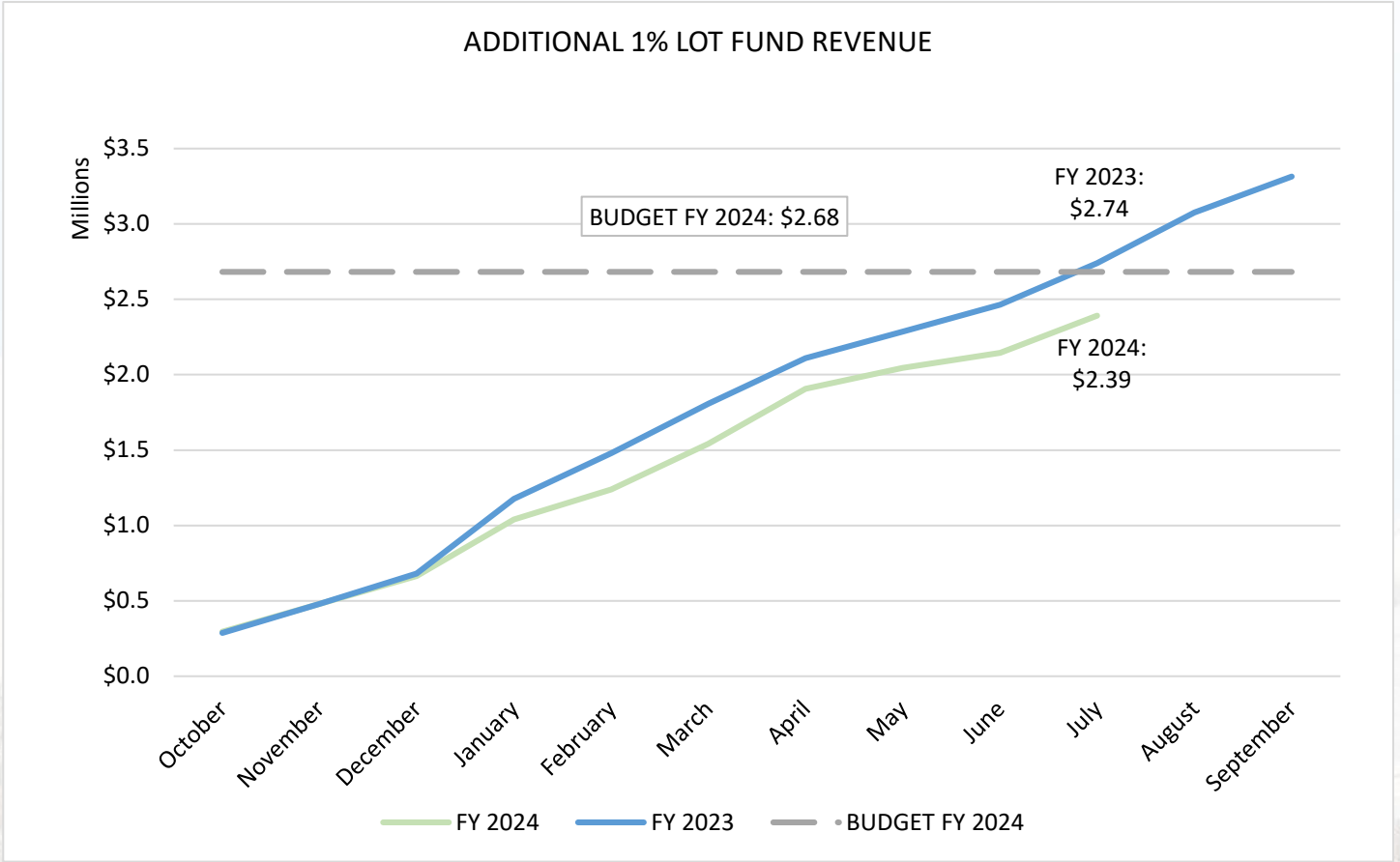


The chart above shows the current 2024 FYTD amount for each business sector compared to the prior three-year average. In each case, the current year's collections are below the 3-year average.

- **Retail:** Down 0.3%
- **Rooms:** Down 3.2%
- **Condominiums:** Down 7.0%
- **Liquor:** Down 2.6%
- **Building Materials:** Down 1.0%



Additional LOT Fund



Additional LOT fund revenue for FY 2024 is down 12.7% year-over-year.



In-Lieu Housing Fund

IN-LIEU HOUSING

REVENUES	YTD
Approved Budget	2,131,982
YTD Revenue	924,402
EXPENDITURES	
Approved Budget	2,131,982
YTD Expenditures	1,451,982
Net Position	(527,581)
FY 2024 Beginning Fund Balance	2,291,856
Current Fund Balance	1,764,276
Future Commitments	
Remaining Bluebird Budget	680,000
Housing Commitment	500,000

The In-Lieu Housing Fund remains in good financial position, with the majority of the current fund balance committed to future strategic initiatives.



Community Housing Fund

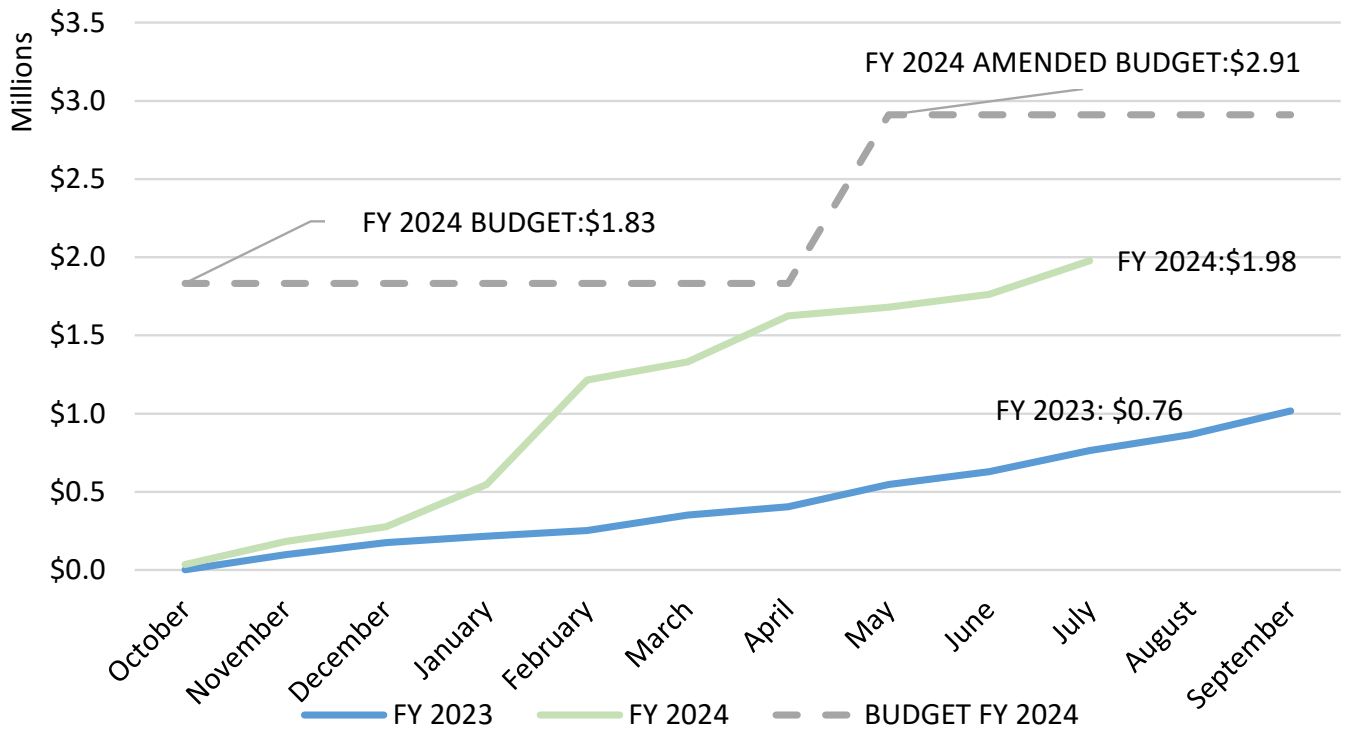
Community Housing (City/County) Fund

REVENUES	YTD
Amended Budget	2,909,961
Year to Date (YTD)	2,001,649
EXPENDITURES	
Amended Budget	2,909,961
YTD Expenditures	1,977,026
Net Position	24,623
FY 2024 Beginning Fund Balance	304,896
Current Fund Balance	329,518

The Community Housing Fund recently amended the FY 2024 Budget to accommodate program commitment increases along with the staffing needed to deliver the programs.



COMMUNITY HOUSING (CITY/COUNTY) FUND EXPENSE

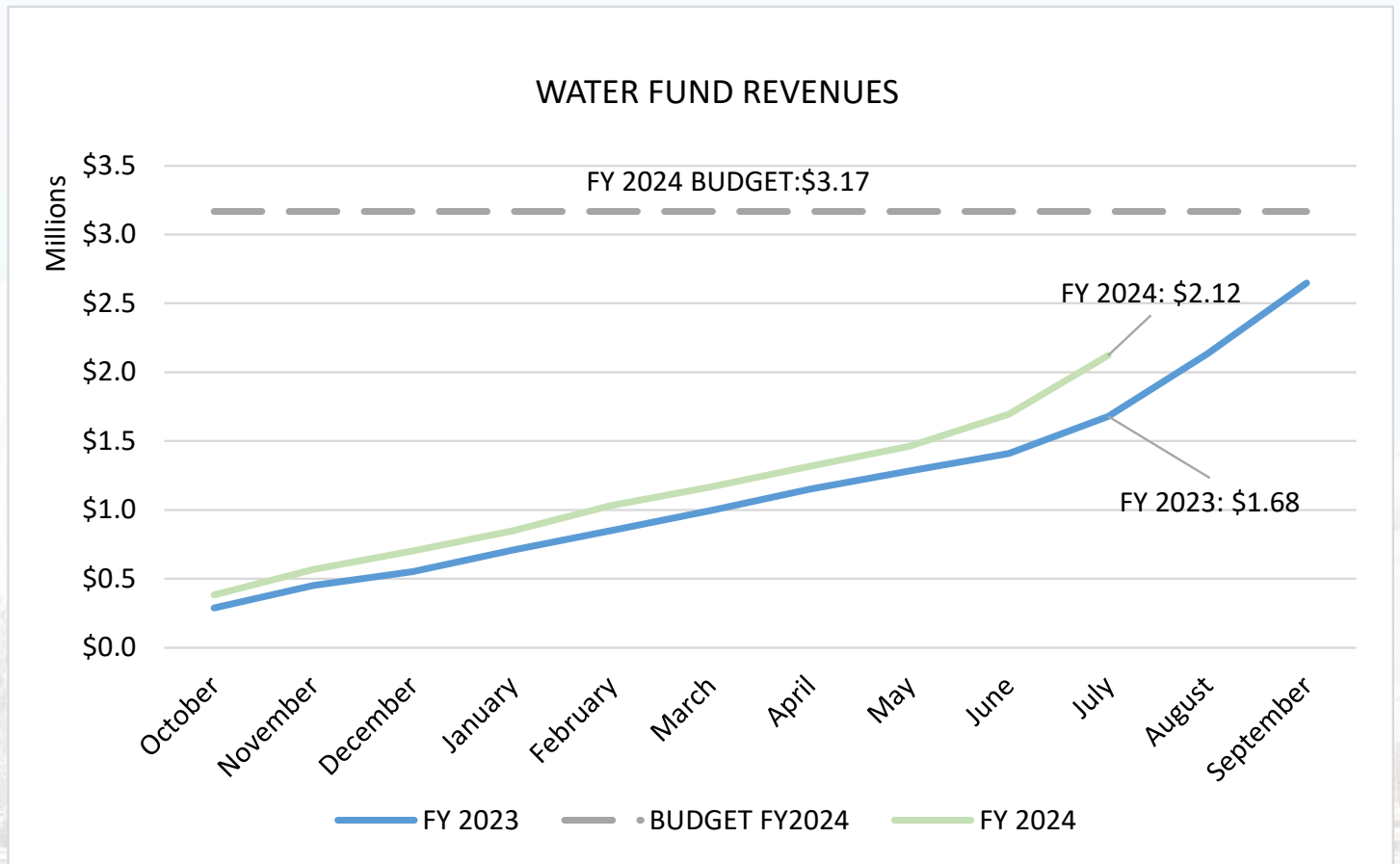


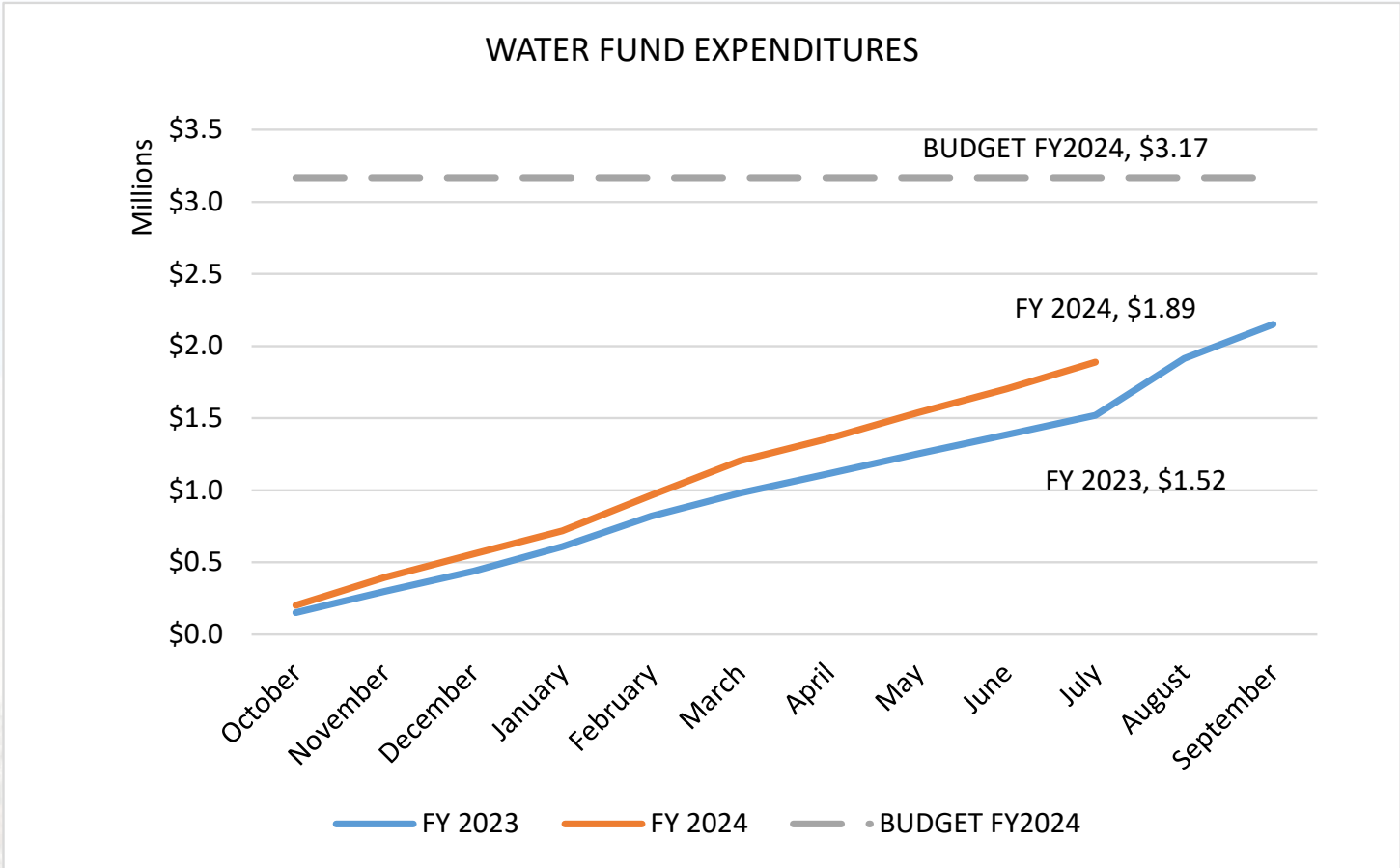
The chart above represents the growing strategic focus and financial commitment to housing based on community need and the corresponding direction of the Mayor and City Council.



Enterprise Funds

Water Funds



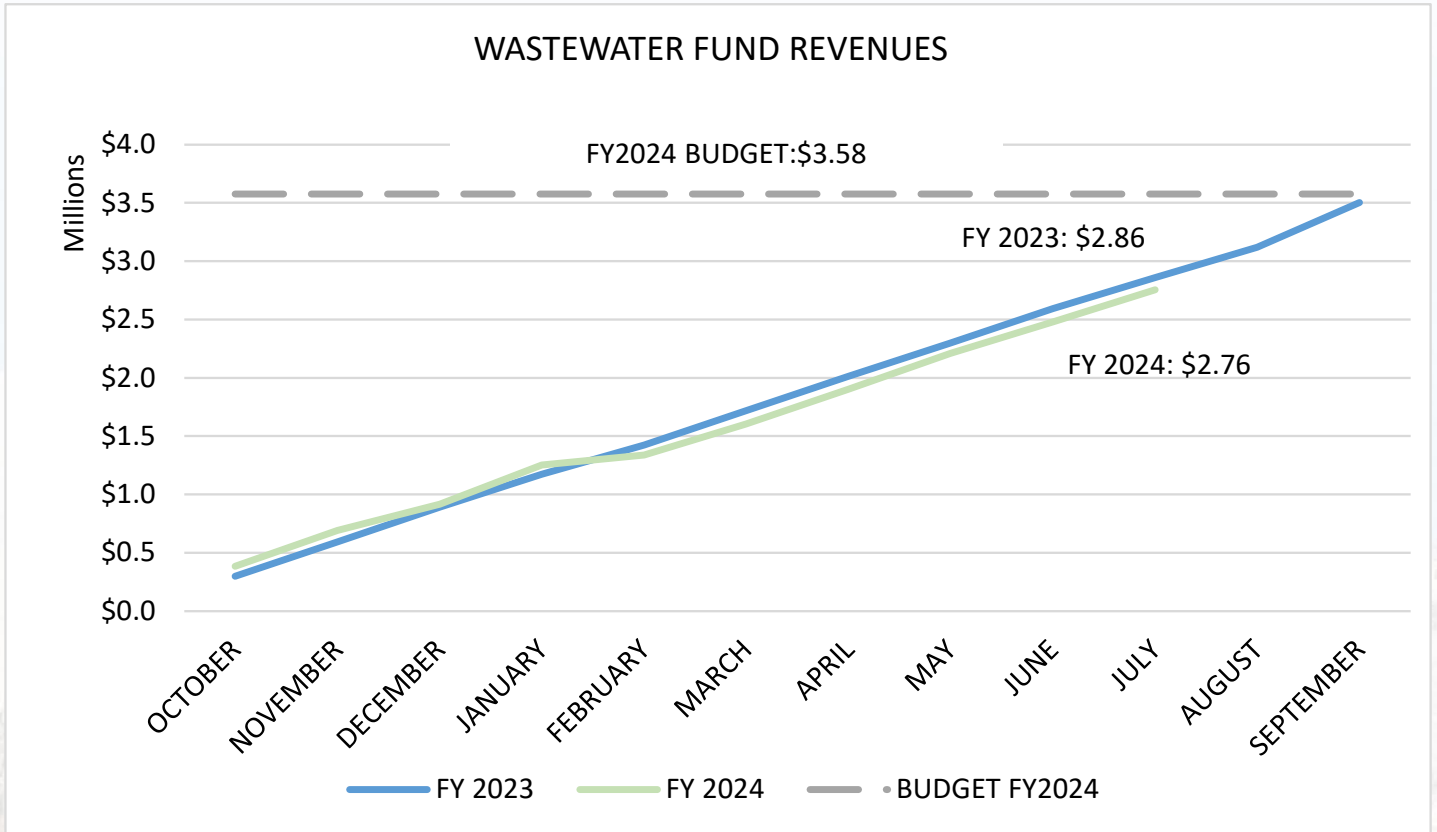


Water Fund Operational revenue and expenditures are tracking with expectations. Water charges are up 23.1% due to the change in tier structure, the 5% increase in rates, and the timing of payments made. Expenditures, excluding fund transfers, are within trend expectations.

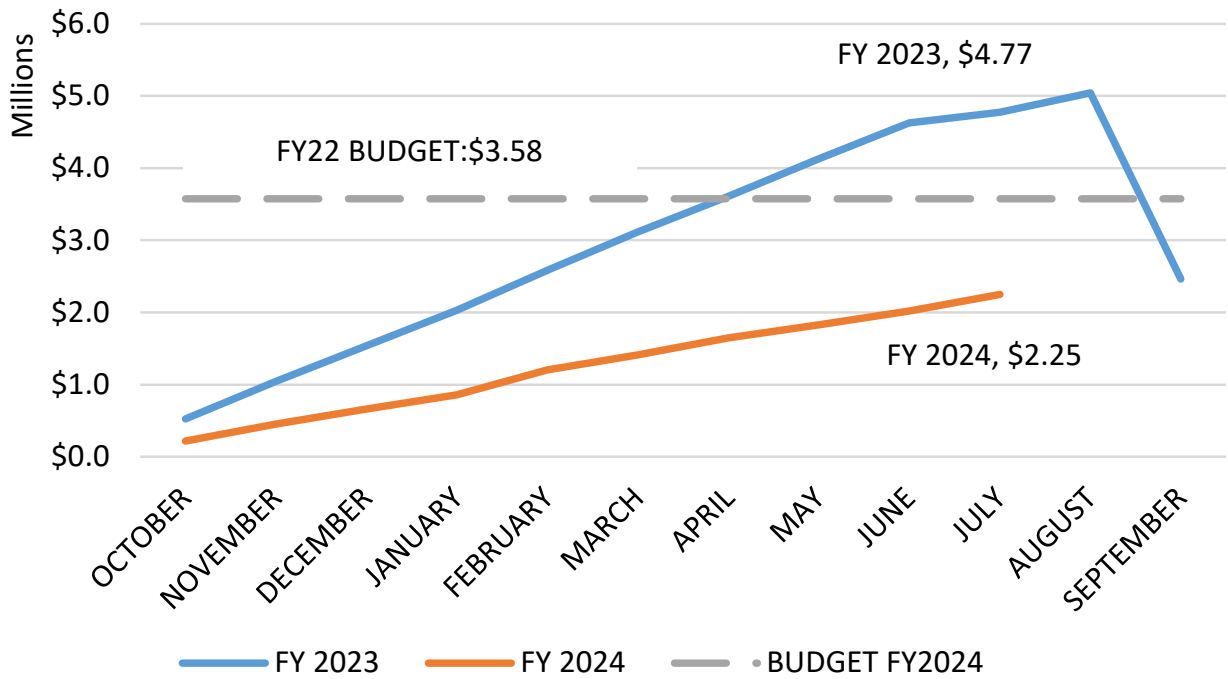
The Water Operational Fund remains in solid financial position, with approximately \$3.56 million in cash & investments, while the Water Capital Fund has approximately \$750k in cash & investments. Both of these amounts are needed for financial stability to account for emergency reserves and the execution of the long-term capital plan.



Wastewater Funds



WASTEWATER FUND EXPENDITURES



Wastewater Fund Operational revenue and expenditures are tracking with expectations. No notable variances to mention.

The Wastewater Operational Fund remains in a solid financial position, with approximately \$3.16 million in cash & investments, while the Wastewater Capital Fund has approximately \$8.59 million in cash & investments, due to bond proceeds that will be spent in the short term as part of the capital improvement plan execution. The Wastewater Funds are in a good financial position to foster long-term stability while investing heavily in infrastructure needs.

NOTE: The higher trend in FY 2023 is due to reoccurring transfers to the Wastewater CIP fund, and the sharp decline was a reversal of those transfers based on an accounting change.





City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Reasons for Recommendation:

-
-

Sustainability Impact:

Financial Impact:

<input type="text" value="None OR Adequate funds exist in account:"/>	<input type="text" value="The City of Ketchum will not receive proceeds for this surplus."/>
---	--

Attachments:

CITY OF KETCHUM

RESOLUTION 24-013

A RESOLUTION OF THE CITY COUNCIL DECLARING A 2015 CHEVROLET TAHOE AS SURPLUS AND DISPOSING OF THIS ITEM VIA DONATION TO THE KETCHUM FIRE DEPARTMENT.

SECTION 1: FINDINGS

1.1 The City of Ketchum Police Department no longer needs the 2015 Chevrolet Tahoe.

Now THEREFORE, BE IT RESOLVED by the City Council of the City of Ketchum that:

2.1. The City Council authorizes the City Clerk to dispose of the 2015 Chevrolet Tahoe via donation to the Ketchum fire department for training purposes.

PASSED BY THE CITY COUNCIL of the City of Ketchum, effective this 19th day of August 2024.

APPROVED:

Signed: _____
Neil Bradshaw, Mayor

ATTEST:

By _____
Trent Donat, City Clerk



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: August 19, 2024 Staff Member/Dept: Robyn Mattison/City Engineer

Agenda Item: Recommendation to Approve Right-of-Way Encroachment Agreement 24924 for the placement of a power sector and underground conduit and cable in the public right-of-way on River Run Drive.

Recommended Motion:

I move to authorize the Mayor to sign Right-of-Way Encroachment Agreement 24924 between the City and Idaho Power.

Reasons for Recommendation:

- The improvements will not impact the use or operation of River Run Drive.
The improvements will not impact drainage or snow removal within the public right-of-way.
The project complies with all standards for Right-of-Way Encroachment Permit issuance specified in Ketchum Municipal Code §12.12.060.

Policy Analysis and Background (non-consent items only):

The project proposes to install a sector, which is a junction box for high voltage cable, at the base of an existing power pole on River Run Drive. The sector will be placed 8-ft from edge of asphalt. The project also includes underground conduit and cables to be installed in the right-of-way to service 318 River Run Drive.

Pursuant to Ketchum Municipal Code §12.12.040.C, a Right-of-Way Encroachment Permit is required for any permanent encroachment of the public right-of-way where a permanent fixture to the ground or a building will occur. The associated Right-of-Way Encroachment Agreement is intended to help protect the City in the event the proposed encroachments were to ever pose an issue requiring repair, relocation, or removal of the encroachment. The standards for issuance of a Right-of-Way Encroachment Permit are specified in Ketchum Municipal Code §12.12.060. The encroachments proposed for the River Run Drive project complies with all standards.

Sustainability Impact:

None OR state impact here: None

Financial Impact:

None OR Adequate funds exist in account: None

Attachments:

- 1. Right-of-Way Encroachment Agreement 24924
2. Exhibit "A"

WHEN RECORDED, PLEASE RETURN TO:

**OFFICE OF THE CITY CLERK
CITY OF KETCHUM
POST OFFICE BOX 2315
KETCHUM, IDAHO 83340**

RIGHT-OF-WAY ENCROACHMENT AGREEMENT 24924

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), whose address is Post Office Box 2315, Ketchum, Idaho and _____, representing Idaho Power (collectively referred to as "Owner"), whose address is 11831 Hwy 75, Hailey, Idaho 83333.

RECITALS

WHEREAS, Owner wishes to permit placement of a new above ground sector box within the right-of-way adjacent to 319 River Run Drive. The owner also wishes to permit placement of conduit and power cable below ground within the right-of-way on River Run Drive to 318 River Run Drive. These improvements are shown in Exhibit "A" attached hereto and incorporated herein (collectively referred to as the "Improvements"); and,

WHEREAS, Ketchum finds that said Improvements will not impede the use of said public right-of-way at this time subject to the terms and provisions of this Agreement;

WHEREAS, the Owner will restore the public right-of-way back to the original condition acceptable to the Streets and Facilities Director;

NOW, THEREFORE, in contemplation of the above stated facts and objectives, it is hereby agreed as follows:

TERMS AND CONDITIONS

1. Ketchum shall permit Owner to install the Improvements identified in Exhibit "A" within the public right-of-way on River Run Dr, until notified by Ketchum to remove the Improvements, at which time Owner shall remove Improvements at Owner's expense.
2. Owner shall be responsible for the maintenance of said Improvements and shall repair said Improvements within 48 hours upon notice from Ketchum that repairs are needed. Any modification to the Improvements identified in Exhibit "A" shall be approved by the City prior to any modifications taking place.
3. Owner shall be responsible for restoring the right-of-way that is altered due to the removal of the Improvements, to the satisfaction of the Director of Streets and Facilities.
4. In consideration of Ketchum allowing Owner to maintain the Improvements in the public right-of-way, Owner agrees to indemnify and hold harmless Ketchum from and against any and all claims of liability for any injury or damage to any person or property arising from the Improvements constructed, installed and maintained in the public right-of-way. Owner shall

further indemnify and hold Ketchum harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed under this Agreement, or arising from any negligence of Owner or Owner's agents, contractors or employees and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Ketchum by reason of such claim, Owner, upon notice from Ketchum, shall defend Ketchum at Owner's expense by counsel satisfactory to Ketchum. Owner, as a material part of the consideration to Ketchum, hereby assumes all risk of damages to property or injury to persons in, upon or about the Improvements constructed, installed and maintained in the public right-of-way arising from the construction, installation and maintenance of said Improvements and Owner hereby waives all claims in respect thereof against Ketchum.

5. Ketchum shall not be liable for injury to Owner's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Owner, its tenants, employees, invitees, customers, agents or contractors or any other person in or about the Subject Property caused by or resulting from the Improvements constructed, installed, removed or maintained in the public right-of-way.

6. Owner understands and agrees that by maintaining the Improvements in the public right-of-way pursuant to this Agreement, Owner obtains no claim or interest in said public right-of-way which is adverse to that of Ketchum and that Owner obtains no exclusive right to said public right-of-way nor any other right to use the public right-of-way not specifically described herein.

7. In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney's fees at the trial and appellate levels and, whether or not litigation is actually instituted.

8. This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. Venue shall be in the District Court of the fifth Judicial District of the State of Idaho.

9. This Agreement sets forth the entire understanding of the parties hereto and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Improvements maintained in the public right-of-way other than as set forth in this Agreement.

10. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.

11. This Agreement shall be recorded with the Blaine County Recorder by Ketchum.

12. The parties fully understand all of the provisions of this Agreement, and believe them to be fair, just, adequate, and reasonable, and accordingly accept the provisions of this Agreement freely and voluntarily.

EXHIBIT "A"

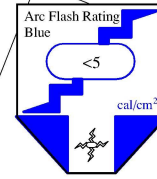
EXHIBIT "A" RIGHT-OF-WAY ENCROACHMENT AGREEMENT NO. 24924

POINT NUMBER	FROM	TO
2	RR263	F269
1	RR263	RR262
1	RR263	STUB

CONDUIT LENGTH	COMPACTION LENGTH	BORE LENGTH
2	-	-
80	25	-
40	-	-



No Avian Protection Restriction



WARM SPRINGS

NEW SECTER BOX (APPROX 2-FT X 3-FT)
TO BE INSTALLED ADJACENT TO
EXISTING POLE AND 8-FT OFFSET FROM
EDGE OF ASPHALT

EXISTING
POWER
POLE TO
REMAIN

PNT#1 CUT IN NEW SECTER AT THE BASE OF F139 POLE. CUT ASPHALT AND TRENCH ACROSS RIVER RUN DR. TO NEW TRANSFORMER LOCATION RR262. INSTALL 2" CONDUIT WITH 1/2 PRIMARY APPROX. 80' FROM RR263 TO RR262. BACKFILL MUST MAINTAIN 95% COMPACTION CROSSING RIVER RUN DR.

PNT#2 PULL 1/2 PRIMARY BACK FROM EXISTING POLE RISER TO MAKE UP INTO NEW SECTER RR263. INSTALL NEW 1/2 PRIMARY IN EXISTING 2" POLE RISER FROM F139 TO RR263.

NEW UNDERGROUND CONDUIT AND CABLE

EXHIBIT A NOTES:

NEW ROW ENCROACHMENTS INCLUDED IN RIGHT-OF-WAY AGREEMENT NO 24924 ARE SHOWN IN **PURPLE TEXT BOXES**

EXISTING ROW ENCROACHMENTS IN **PINK TEXT BOXES**

BASE FIGURE PROVIDED BY IDAHO POWER ANNOTATED BY CITY ENGINEER ROBYN MATTISON TO CLARIFY IMPROVEMENTS INCLUDED IN RIGHT-OF-WAY AGREEMENT NO. 24924

TIMES SCALE

Job Title: **IPCO - 318 RIVER RUN DR/KET UG PRI TO RE-SERVE LOT & REM OH**

Additional Description: **CUT IN SECTER, PRIMARY URD LINE EXT. TO NEW TRANSFORMER**

Additional Description: **EXISTING ROW**

SWPP: ----



Feeder Map File Name: KCHM1801				
Qua 1	Twn 04N	Rng 17E	Sec 12	Mer BM
State ID		County Blaine		

Surveyed or GPS: **SURVEYED**
 Joint Use Attachment: **NO**
 Pre-Built Date: ----
 Built as Designed: ----
 Construction Date: ----
 Operating Voltage: **7.2kV**

FDR By: ----
 Date: ----
 ArcFM By: ----
 Date: ----

Designer: **BRM9518**
 Design No: **0000171950**
 Work Order No: **2760 101 4**



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Reasons for Recommendation:

-
-
-

Policy Analysis and Background (non-consent items only):

Sustainability Impact:

Financial Impact:

Attachments:

-
-

WHEN RECORDED, PLEASE RETURN TO:

**OFFICE OF THE CITY CLERK
CITY OF KETCHUM
POST OFFICE BOX 2315
KETCHUM, IDAHO 83340**

RIGHT-OF-WAY ENCROACHMENT AGREEMENT 24925

THIS AGREEMENT, made and entered into this ____ day of _____, 2024, by and between the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), whose address is Post Office Box 2315, Ketchum, Idaho and _____, representing Idaho Power (collectively referred to as "Owner"), whose address is 11831 Hwy 75, Hailey, Idaho 83333.

RECITALS

WHEREAS, Owner wishes to permit placement of a new above ground sector box and padmount transformer within the right-of-way on Spruce Avenue. The owner also wishes to permit placement of conduit and power cable below ground within the right-of-way on Spruce Avenue to 691 N Spruce Avenue. These improvements are shown in Exhibit "A" attached hereto and incorporated herein (collectively referred to as the "Improvements"); and,

WHEREAS, Ketchum finds that said Improvements will not impede the use of said public right-of-way at this time subject to the terms and provisions of this Agreement;

WHEREAS, the Owner will restore the public right-of-way back to the original condition acceptable to the Streets and Facilities Director;

NOW, THEREFORE, in contemplation of the above stated facts and objectives, it is hereby agreed as follows:

TERMS AND CONDITIONS

1. Ketchum shall permit Owner to install the Improvements identified in Exhibit "A" within the public right-of-way on Spruce Avenue, until notified by Ketchum to remove the Improvements, at which time Owner shall remove Improvements at Owner's expense.
2. Owner shall be responsible for the maintenance of said Improvements and shall repair said Improvements within 48 hours upon notice from Ketchum that repairs are needed. Any modification to the Improvements identified in Exhibit "A" shall be approved by the City prior to any modifications taking place.
3. Owner shall be responsible for restoring the right-of-way that is altered due to the removal of the Improvements, to the satisfaction of the Director of Streets and Facilities.
4. In consideration of Ketchum allowing Owner to maintain the Improvements in the public right-of-way, Owner agrees to indemnify and hold harmless Ketchum from and against any and all claims of liability for any injury or damage to any person or property arising from the Improvements constructed, installed and maintained in the public right-of-way. Owner shall

further indemnify and hold Ketchum harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed under this Agreement, or arising from any negligence of Owner or Owner's agents, contractors or employees and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Ketchum by reason of such claim, Owner, upon notice from Ketchum, shall defend Ketchum at Owner's expense by counsel satisfactory to Ketchum. Owner, as a material part of the consideration to Ketchum, hereby assumes all risk of damages to property or injury to persons in, upon or about the Improvements constructed, installed and maintained in the public right-of-way arising from the construction, installation and maintenance of said Improvements and Owner hereby waives all claims in respect thereof against Ketchum.

5. Ketchum shall not be liable for injury to Owner's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Owner, its tenants, employees, invitees, customers, agents or contractors or any other person in or about the Subject Property caused by or resulting from the Improvements constructed, installed, removed or maintained in the public right-of-way.

6. Owner understands and agrees that by maintaining the Improvements in the public right-of-way pursuant to this Agreement, Owner obtains no claim or interest in said public right-of-way which is adverse to that of Ketchum and that Owner obtains no exclusive right to said public right-of-way nor any other right to use the public right-of-way not specifically described herein.

7. In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney's fees at the trial and appellate levels and, whether or not litigation is actually instituted.

8. This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. Venue shall be in the District Court of the fifth Judicial District of the State of Idaho.

9. This Agreement sets forth the entire understanding of the parties hereto and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Improvements maintained in the public right-of-way other than as set forth in this Agreement.

10. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.

11. This Agreement shall be recorded with the Blaine County Recorder by Ketchum.

12. The parties fully understand all of the provisions of this Agreement, and believe them to be fair, just, adequate, and reasonable, and accordingly accept the provisions of this Agreement freely and voluntarily.

EXHIBIT "A"

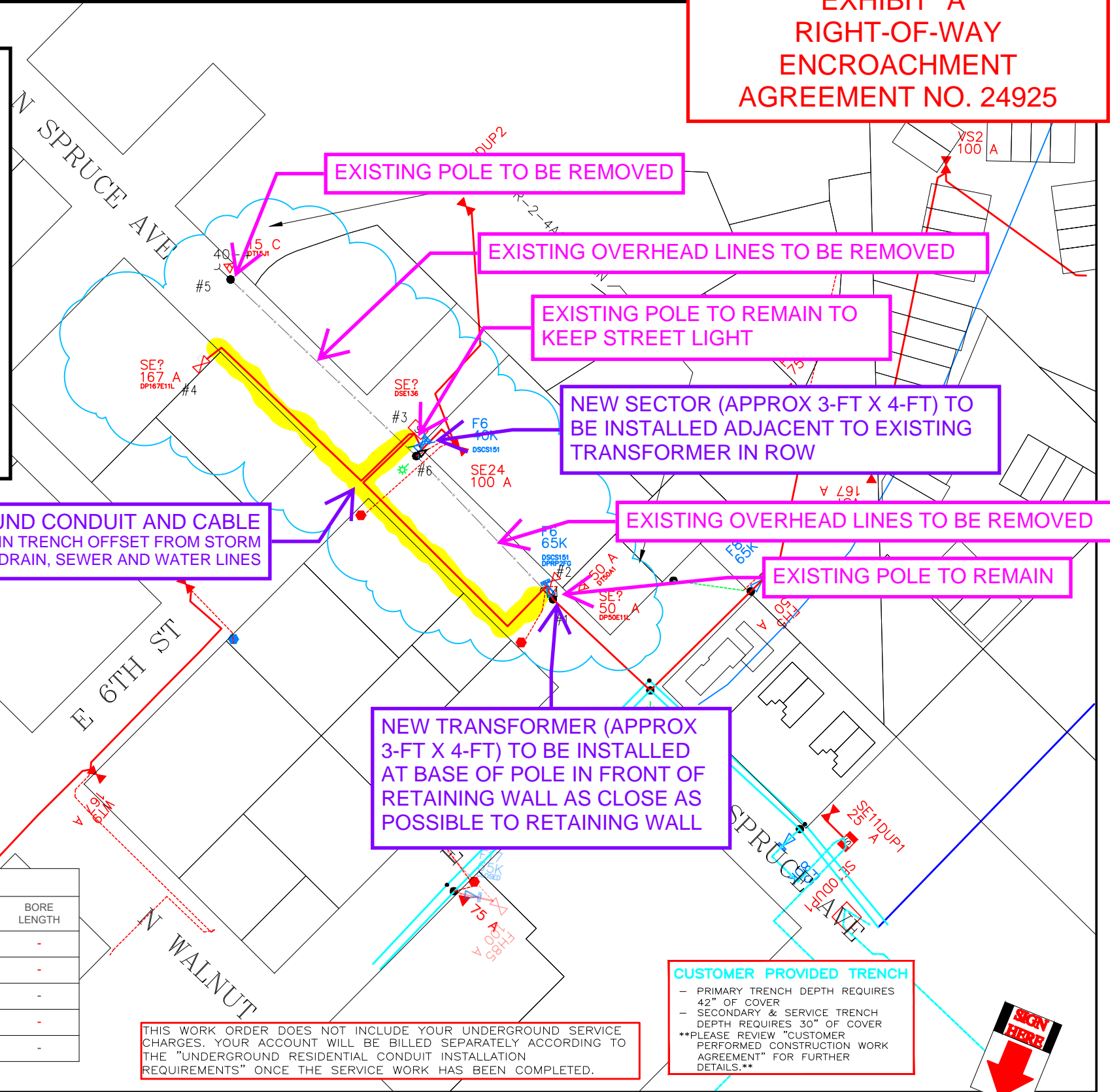
**EXHIBIT "A"
RIGHT-OF-WAY
ENCROACHMENT
AGREEMENT NO. 24925**

EXHIBIT A NOTES:

NEW ROW ENCROACHMENTS INCLUDED IN RIGHT-OF-WAY AGREEMENT NO 24925 ARE SHOWN IN PURPLE TEXT BOXES

EXISTING ROW ENCROACHMENTS IN PINK TEXT BOXES

BASE FIGURE PROVIDED BY IDAHO POWER ANNOTATED BY CITY ENGINEER ROBYN MATTISON TO CLARIFY IMPROVEMENTS INCLUDED IN RIGHT-OF-WAY AGREEMENT NO. 24925



JOINT USE ATTENTION REQUIRED!

This work involves Joint Use facilities which may include transfers, new attachments and removals. When work is completed on your portion of the project, please provide name and work order number to one of the following:

Email: JointUseDept@idahopower.com
Phone: 208-388-2886

Company Contact Information

Cox Communications (Bellevue, Hailey, Ketchum, Sun Valley)
Al Kennedy
208-471-0028

Century Link (Idaho)
Eric Griffith
360-946-2890

NEW UNDERGROUND CONDUIT AND CABLE
* TO BE LOCATED IN TRENCH OFFSET FROM STORM DRAIN, SEWER AND WATER LINES

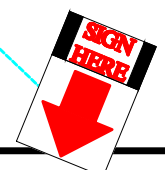
NEW TRANSFORMER (APPROX 3-FT X 4-FT) TO BE INSTALLED AT BASE OF POLE IN FRONT OF RETAINING WALL AS CLOSE AS POSSIBLE TO RETAINING WALL

UNDERGROUND CABLE NOTES											
POINT NUMBER	FROM	TO	CONDUCTOR CU	CABLE SIZE	CABLE LENGTH	TRENCH LENGTH	CONDUIT CU	CONDUIT SIZE	CONDUIT LENGTH	COMPACTION LENGTH	BORE LENGTH
1		SE?	DCP10	1/0 A	79	12	DDB2	2	12	-	-
2	SE?	SE?	DCP10	1/0 A	284	270	DDB2	2	270	-	-
2	SE?	F6	D3SC40	4/0TxS	87	20	DDB3S	3	20	-	-
3	SE?	SE?	DCP10	1/0 A	246	232	DDB2	2	232	-	-
6	SE24		D2SC6	6DxS	67	35	DDB1	1	35	-	-

THIS WORK ORDER DOES NOT INCLUDE YOUR UNDERGROUND SERVICE CHARGES. YOUR ACCOUNT WILL BE BILLED SEPARATELY ACCORDING TO THE "UNDERGROUND RESIDENTIAL CONDUIT INSTALLATION REQUIREMENTS" ONCE THE SERVICE WORK HAS BEEN COMPLETED.

CUSTOMER PROVIDED TRENCH

- PRIMARY TRENCH DEPTH REQUIRES 42" OF COVER
- SECONDARY & SERVICE TRENCH DEPTH REQUIRES 30" OF COVER
- ***PLEASE REVIEW "CUSTOMER PERFORMED CONSTRUCTION WORK AGREEMENT" FOR FURTHER DETAILS.**



SWPP: ---

TIMES SCALE 0 1 2 3 4

Customer: _____ Date: _____

Job Title:
SPRUCE AND 6TH LLC - 691 N SPRUCE AVE/KET - UG LX TO NEW HOME

Additional Description:

Additional Description:

Feeder Map File Name: ---

Qua	Twn	Rng	Sec
---	---	---	---

State	County
ID	Blaine

Surveyed or GPS: ---

Joint Use Attachment: ---

Pre-Built Date: ---

Built as Designed: ---

Construction Date: ---

Operating Voltage: ---



FDR By: ---

Date: ---

ArcFM By: ---

Date: ---

Designer: **CLP8023**

Design No: **0000164091**

Work Order No: **27630083**



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Reasons for Recommendation:

-
-
-
-

Policy Analysis and Background (non-consent items only):

Sustainability Impact:

Financial Impact:

Attachments:

1. Special event application
2. Temporary Traffic Control Plan



OFFICIAL USE ONLY
Event Name Trawling of the Sheep
Event Date Oct 6, 2024
Date Renewed 2-12-2024
Fees Paid

SPECIAL EVENT LICENSE APPLICATION

2024
PARADE

GENERAL INFORMATION APPLYING TO ALL EVENTS

Special Event: The temporary use of public property, including streets, parking lots, parks, and waterways, for the purpose of conducting certain public events such as, but not limited to, art shows, music concerts, fundraising events, amusement attractions, circuses, carnivals, rodeos, craft fairs, sporting events, contests, dances, tournaments, walk-a-thons, marathons, races, exhibitions or related activities. In addition, a "special event" is any public event which could reasonably be interpreted to cause significant public impact via disturbance, crowd, traffic/parking, or disruption of the normal routine of the community or affected neighborhood. (Ord. 1131, 2015)

Your event application is due twenty (20) days prior to the event if you are a small event or street party; thirty (30) days prior if you are a medium event; and sixty (60) days prior if you are a large event.

ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED.

Please ensure that your Special Event Application has been approved by the City before you promote, market or advertise your event. Conditional approval may be made after the event organizer submits the application and it is initially screened by City staff. Acceptance of your Special Event Application is neither a guarantee of the date or location nor an automatic approval of your event.

Medium and large events must have a pre-application meeting with the City. It is recommended that all events do a walk-through with City Administration prior to submission of application.

Smoking is prohibited in the following outdoor public places: (Ord. 1105, 2013)

- On any "public property"
- Within twenty (20') feet of all designated bus stops
- On all school property, including public and private elementary, secondary, vocational, and trade schools or colleges
- Within any designated "special event zone," unless the "special event zone" has a designated and delineated smoking area identified in an approved Ketchum special event permit application

All events are required to attend a debrief with City staff within five (5) days following the event.

All fees are non-refundable.

Any violation of the conditions of approval for an event, or the event not operating in the manner identified in the event application, may result in the event being canceled or shut down. In addition, if the event is a reoccurring event, future application may be denied. (Ord. 1131, 2015)

Completed applications can be submitted via email to events@ketchumidaho.org or by mail or hand delivery to City of Ketchum, P.O. Box 2315 | 191 5th St. West, Ketchum, ID 83340.

If you have questions, please contact Eryn Alvey: events@ketchumidaho.org or 208-727.5077.

WHAT SIZE IS YOUR EVENT?			
<input type="checkbox"/> Street Party (\$100.00) **RESIDENTIAL NEIGHBORHOOD LOCATION ONLY** A special event that requires a one-block street closure, no more than 6-hour road closure, is a single occurrence with anticipated attendance under three hundred (300) people, is self-organized by a local Ketchum organization, its publicity is focused on Wood River Valley residents and businesses, and a limited number of vendors (1 food, 1 beverage, 1 merchandise).	<input type="checkbox"/> Small Event (\$100.00) Special events that do not require a street closure, are a single occurrence, and have an anticipated attendance under one hundred (100) people.	<input type="checkbox"/> Medium Event* (\$400.00) Special events that require a street closure of one day or less; or have an anticipated attendance between one hundred (100) and four hundred (400) people; or a weekly event that takes place up to, but not more than, four (4) consecutive weeks.	<input checked="" type="checkbox"/> Large Event* (\$800.00) Special events requiring a street closure of more than one day; or have an anticipated attendance over four hundred (400) people; or a weekly event that takes place more than four (4) consecutive weeks.
*City requires pre-application meeting prior to application submittal.			
GENERAL INFORMATION: Please provide a detailed narrative and timeline, including a description of activities to understand the theme, activities, purpose, and benefit of your event to the community. Applicant should provide a good faith estimate of expected number of participants. An alternate location should be listed if your event cannot be accommodated at your requested location. If fees are associated with your event, such as registration or entry fees, you must obtain a sales tax permit. Permit applications can be accessed at www.ketchumidaho.org/forms or at the Ketchum City Hall.			
Event Name: TRAILING OF THE SHEEP FESTIVAL PARADE		Event Date: OCT. 6, 2024	
Event Description and Purpose (who is the event supposed to attract, what is the purpose of the event, etc.): TO CELEBRATE & EDUCATE VISITORS & RESIDENTS ABOUT THE SHEEP INDUSTRY AND ITS INFLUENCE ON OUR COMMUNITY AND REGION			
Location of Event: MAIN ST., KETCHUM		Alternate Location: —	
Expected Number of Participants: 12-14,000		Admission Fee* (per person): 0	
*Ticket sales for entry, registration, etc. for events taking place within Ketchum city limits are subject to sales tax.			
Number of Staff Working at Event: 5		Number of Volunteers Working at Event: 30	
EVENT COORDINATION: Visit Sun Valley manages the event schedule for the City of Ketchum and its neighboring cities. Please contact them (info@visitsunvalley.com or 208-726-3423) and make the City aware of events on or around the date of your proposed event.			
Have you contacted Visit Sun Valley for information on events taking place on or around the date of your event?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
List the events taking place on or around the date of your event: LATER IS THE SUN VALLEY JAZZ			
EVENT SCHEDULE: Provide the date and time requested to set up and breakdown your event along with the date/time during which the event will take place.			
Set Up	Date: 10/5 - RWA STAGING	Time: DAY TIME	
Event Starts SET UP	Date: 10/6 - RWA & TOTS	Time: 6:30 AM - 12	
Event Ends STARTS	Date: 10/6	Time: NOON	
Clean ENDS	Date: 10/6	Time: 1:30 - 2 PM	
CLEAN UP	10/6	1:30 - 4 PM	

APPLICANT INFORMATION:

The applicant must be the chief person of the organization, or an assigned representative authorized to apply on behalf of the organization and plan the event. This person must be available to work closely with the City throughout the permitting process and event.

On-site contact must be accessible at all times from set-up to breakdown of the event.

If your event has more than one contact, in addition to the applicant, please list their information under "Other Contact."

Organization Name: TRAILING OF THE SHEEP CULTURAL HERITAGE CENTER, INC		
Are you a non-profit corporation?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Name: SHEILA KELLEY	Title: PROGRAM DIRECTOR	
Organization Address: PO BOX 3692		
City: HAILEY	State: ID	Zip: 83333
Phone: 208-720-9361 cell	Cell: OFFICE 208-720-0585	
Email: sheila@trailingofthesheep.org		
On-Site Contact: DOMINIQUE ETCHEVERY	Title: PARADE COORDINATOR	
Address: SAME AS ABOVE		
City:	State:	Zip:
Phone:	Cell: 208-431-5213	
Email: edominique@hotmail.com		
Emergency Contact: LAURA MUSBACH DRAKE, EXECUTIVE DIRECTOR		
Phone:	Cell: 208-720-0585	
Email: laura@trailingofthesheep.org		
Other Contact (such as media, professional event organizer, event service provider or commercial fundraiser hired for this event):		

USE OF CITY FACILITIES, PARKS, AND STREETS:

If you are requesting the use of a public park, the City will assist with your park reservation.

City will advise if applicant will be responsible for production, posting and removal of required signage, such as "No Parking," etc.

As an event organizer, you are required to comply with all City, County, State and Federal Disability Access requirements applicable to your event. All temporary venues, related structures and outdoor sites for special events shall be accessible to persons with disabilities. Disability access includes, but is not limited to, restrooms, clear paths of travel, vendor booth accessibility, building entrances, etc.

If your event includes a road closure request, please contact Ben Varner at Mountain Rides at 208-788-7433 **prior to submittal of application** to ensure the closure will not conflict with their bus schedules.

Temporary Traffic Control Plans (TTCP) must be prepared by a qualified firm for review by the Director of Streets and Facilities.

If your event requires a road closure on Main Street, please contact Deb Pierson at deb.pierson@itd.idaho.gov or 208-886-7839 for permit application.

If you are requesting use of city facilities, parks, or streets, please indicate below:

PARKS AND TOWN SQUARE

<input type="checkbox"/> Atkinson Park	<input type="checkbox"/> Forest Service Park
<input type="checkbox"/> Rotary Park	<input type="checkbox"/> Lucy Loken Park
<input type="checkbox"/> Other:	<input type="checkbox"/> Town Square

Daily Park Reservation Fees:	<input type="checkbox"/> Up to 100 People (\$160)	<input type="checkbox"/> 101 People or More (\$320)
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DESIGNATED EVENT LOCATIONS* (\$100.00)

*All other road closures are subject to a \$500 fee and City Council approval. Road closures on Main Street require an Idaho Transportation Department permit. **MAIN ST. FROM CEMETERY TO SERENADE LN.**

<input type="checkbox"/> Fourth Street between Leadville and East Avenues	<input type="checkbox"/> First Avenue between River and First Streets
<input type="checkbox"/> First Avenue between Second Street and Sun Valley Road	<input type="checkbox"/> First Avenue between Sun Valley Road and Fourth Street
<input type="checkbox"/> First Avenue between Fifth and Sixth Streets	<input type="checkbox"/> Picabo Street between Gates Road and Ritchie Drive
<input type="checkbox"/> Washington Avenue between River and First Streets	

Fees for non-designated locations:	Street Party \$100	Medium/Large Events \$500
List dates, times, and location for street closure requests: 10/6 - SIDE STREET CLOSURE BEGINS AT 10:30 AM - MAIN STREET CLOSURE BEGINS AT 11 AM		
Name of person supervising street closure: DOMINIQUE ETCHEVERRY		
Cell Phone: 208-431-5213	Email: edominique@hotmail.com	
How many staff and volunteers will be managing the street closure? 10-15		
How will staff and volunteers manage the street closure? (ex.: 1 staff person at entrance and 1 at exit of road closure to manage vendors, 2 staff people to make sure road closure signage is removed after event ends) RWA WILL MANAGE		
EVENT SITE PLAN:		
To ensure the appropriate review of your event, please submit your site plan including all checklist elements, utilizing indicators listed on application. Omission of any checklist elements constitutes an incomplete application. Your site plan must be scaled to accurately represent the location of ALL tents, vendors, etc. For events that have a route, such as races, please include a route map.		
Site plan locations of all temporary structures and large vehicles must be approved by the City. Written approval is required for obstructions to visibility and access to businesses and property owners surrounding the event.		
Fire hydrants, sidewalk curb breaks used for ADA accessibility and alley entrances may not be blocked at any time.		
City review of your load-in, load-out schedule for all vendors, equipment, etc. is required.		
On a separate piece of paper, provide a Site Plan of the event. Site Plan must be scaled to accurately represent the location of all items listed below (if applicable).		
<input type="checkbox"/> Alcohol Vendors (A)	<input type="checkbox"/> Barricades (B)	<input type="checkbox"/> Beverage Vendors (BV)
<input type="checkbox"/> Bleachers (BL)	<input type="checkbox"/> Electricity/Generator (EL)	<input type="checkbox"/> Fire Extinguishers (EX)
<input type="checkbox"/> Fire Lane (FL)	<input type="checkbox"/> First Aid/EMS (FA)	<input type="checkbox"/> Food Vendors (FV)
<input type="checkbox"/> Garbage Receptacles (G)	<input type="checkbox"/> Hand Washing Sink (HWS)	<input type="checkbox"/> Portable Toilets (T)
<input type="checkbox"/> Recycling Receptacles (RR)	<input type="checkbox"/> Retail Merchants (RM)	<input type="checkbox"/> Security (P)
<input type="checkbox"/> Stages or Amplified Sound (SO)	<input type="checkbox"/> Tents (X)	<input type="checkbox"/> Trailers, Vehicles, Storage (TR)
Have you contacted Mountain Rides to advise of the street closure request?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
*NOTE: The State of Idaho adopted the Manual for Uniform Traffic Control Devices (MUTCD) as a minimum standard for traffic control. The city is legally obligated to require a temporary traffic control plan (TTCP) pursuant to MUTCD standards for anyone using the right-of-ways for any purpose, including special events. A TTCP must be submitted for Street Division review. Applications will not be accepted without a TTCP prepared by a qualified firm.		

TEMPORARY STRUCTURES:

All temporary structures are subject to inspection by the city to assure compliance with building and International Fire Code regulations. (Ord. 1125, 2014)

Tent stakes are not allowed in any City parks, including Town Square. All tents must be weighted down.

All tents having an area more than 200 square feet shall require advance permitting through the Fire Department unless open on all sides. Tents which can hold over 50 or more occupants must provide the Fire Department with a detailed site and floor plan detailing means of egress, seating capacity, location, and type of heating and electrical equipment.

Tents, canopies, or membrane structures shall not be located within 20 feet of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines.

Tents must meet the flame propagation performance criteria of NFPA 701.

Combustible materials shall not be located within any tent, canopy, or membrane structure in use for public assembly.

All open flame devices are strictly prohibited within tents unless approved by the fire code official.

Any cooking performed within tents shall require advance approval by the Fire Department.

Will your event have temporary structures, including 10' x 10' pop-up tents? Yes* No

*Describe the size, number, use and assembly and disassembly plan:

TRANSPORTATION AND PARKING:

Parking for event organizers, volunteers, vendors and others associated with the production of the event is restricted to long-term parking areas and may not use 2-hour parking spaces.

Where will you direct event attendees to park vehicles?

Will the event provide transportation services to the event? Yes* No

*Describe the transportation services:

CITY SERVICES REQUESTS:

Please let us know what City services you need so that we can help you find a solution.

Police services request for (indicate dates and times needed):

Security Traffic Control Parking Control Escort N/A

The Chief of Police will determine the number of police officers to staff the event. The Chief of Police also determines if police services will be needed at a special event for public safety concerns. Fees may be associated with the need for additional police services.

Fire/EMS services request (indicate dates and times needed):

Ambulance Fire Engine N/A

The Fire Chief will determine availability and approval of the request. The Fire Chief also determines if Fire/EMS services will be needed at a special event for public safety concerns. Fees may be associated with the need for Fire/EMS services.

Will your event use city infrastructure such as bathrooms and trash receptacles? Yes* No

*Fees may be associated with the use of city bathrooms and trash receptacles.

PORTABLE RESTROOMS AND HANDWASHING:

Applicant may be required to provide an adequate number of portable restrooms and handwashing stations at the event. The city's public restrooms should not be included in the calculation. Please utilize the Satellite Industries Restroom Calculator at www.satelliteindustries.com/calculator to assist in estimating the needs for your event.

Applicant is responsible for ensuring all equipment is placed where located on site plan.

Restroom Company:

Number of Portable Restrooms: _____ Number of Handwashing Stations: _____

Restroom Drop Off Date: _____ Time: _____

Restroom Pick Up Date: _____ Time: _____

ELECTRICITY, MUSIC AMPLIFICATION AND LICENSING:

Electricity is available at most designated event locations. The Facilities and Maintenance Division can assist with your electrical needs. Please request a walk-through to ensure the City can accommodate your needs.

Noise generated by special events must meet the conditions outlined in the Ketchum Municipal Code, Section 9, chapter 08.040, Loud or Unnecessary Noises.

Zone	10 p.m. to 7:30 a.m.	7:30 a.m. to 7 p.m.	7 p.m. to 10 p.m.
LR, LR-1, LR-2, GR-L, GR-H, T, T-3000, T-4000	50 dBA	90 dBA	55 dBA
MH, STO-4, STO-1, STO-H, RU, AF, FP, A, ADU, AHO	50 dBA	90 dBA	55 dBA
CC	60 dBA	90 dBA	65 dBA
LI-1, LI-2, LI-3	70 dBA	90 dBA	75 dBA

The City of Ketchum is licensed with three major performing rights organizations; ASCAP, BMI and SESAC. Anyone playing live or prerecorded music on Ketchum’s public property is required to pay a license fee of \$10.00 to be covered under Ketchum’s license. The fee may be waived for applicants showing proof of license with the appropriate organization or by certifying that all music played or performed is original and free of licensing requirements.

Do you have electrical needs? Yes* No

* The Facilities and Maintenance Division will assist with the request based upon availability. Please note that some areas do not have electricity access.

Will your event have amplified sound? (4) PA SYSTEMS ALONG ROUTE Yes* No

*Please review approved noise levels stated in guidelines.

Will live or prerecorded music be played? Yes* No

*Licensing fee of \$10.00 is required. Fee may be waived for applicants showing proof of license with the appropriate organization or by certifying that any and all music played or performed is original and free of licensing requirements.

TRASH AND RECYCLING:

The trash receptacles located on public property, including city parks and Town Square, and public restrooms should not be included in the waste removal plan.

As an event organizer, you are responsible for the waste generated by your participants, spectators, and vendors, as well as the associated costs of disposal. All designated staff and volunteers for trash and recycling management during and after your event must wear identifiable clothing, such as t-shirts of a similar color labeled event management. For assistance in estimating your dumpster and recycling needs, contact the Environmental Resource Center (recycling) and Clear Creek Disposal or Independent Rubbish Service (trash).

Applicants are responsible for cleaning during and after the event and restoring the site immediately following the event. Please pick up all trash associated with your event including but not limited to paper, bottles, cans, signs, course markings, etc. **All city trash cans must also be left empty.** The cost of any employee overtime incurred because of an applicant’s failure to clean/restore the site following the event, which exceeds the applicant’s \$250 deposit, will be borne by the applicant and will be considered in future application requests. If you believe that no litter will be generated during your event, please state this in your plan.

City requires all special events to strive to be sustainable in our community and for our environment. We have partnered with ERC to offer opportunities to help your special event to be as “green” as possible. The City requires a plan for collection and removal of recyclable materials during and after event. Recycling receptacles located in the City’s parks and public right of ways and public restrooms should not be included in the recycling collection and removal plan. See contacts listed above for assistance in formulating your recycling plan. Applicants are responsible for cleaning and restoring the site immediately following the event. If you believe that no recyclable materials will be generated during your event, please state this in your plan.

Have you contracted for trash dumpster(s)? Yes No

How many? What size?

Have you contracted for recycling dumpster(s)? Yes No

How many? What size?

If you need assistance with calculations for trash and recycling dumpsters, please contact Environmental Resource Center for recycling information and Clear Creek Disposal or Independent Rubbish Service for waste disposal information.

If you marked “no,” describe how you will handle trash and recycling materials at the end of your event.

CITY > EVENT CONTAINERS

Name of person supervising trash and recycling:

Cell Phone: Email:

How many staff and volunteers will be managing trash and recycling?
 How will staff and volunteers manage trash and recycling during and after the event? (ex.: 2 staff dedicated to monitoring containers, all staff members making a sweep through premises after event ends)

CONCESSIONS:
 The City of Ketchum's Resolution 19-013 prohibits the sale and distribution of single-use plastic water bottles, plastic straws, plastic bags, or to-go food containers made of plastic or Styrofoam at all city-owned properties and facilities and city events. The Applicant is responsible to ensure vendors do not distribute these items on City property. Applicant shall take all measures necessary to comply with applicable alcohol dispensing laws and regulations, including the prevention of sales to and consumption by minors and the prohibition of consumption off the authorized premises. All ID's must be checked, and ID bracelet system may be required. Sales tax permits are required for all vendor sales. Catering permits are required for sales of food and alcoholic beverages. These permits are not included in the special event application. Permit applications can be accessed at www.ketchumidaho.org/forms or from the City Clerk office at City Hall. Please contact South Central Public Health District at 208-788-4335 information on requirements for food vendors.

Will any of the following be served at your event: **No**

Alcoholic Beverages Food Merchandise

All vendors should collect state and local sales tax. Vendors serving alcoholic beverages and food must hold a Catering Permit. Sales Tax information and Catering Permits can be obtained from the City Clerk office. **A LIST OF VENDORS PARTICIPATING IN YOUR EVENT MUST BE ATTACHED TO THIS APPLICATION OR SUBMITTED TEN (10) DAYS PRIOR TO EVENT. SALE AND DISTRIBUTION OF SINGLE-USE PLASTIC WATER BOTTLES, PLASTIC STRAWS, PLASTIC BAGS, AND TO-GO FOOD CONTAINERS MADE OF PLASTIC OR STYROFOAM IS PROHIBITED AT ALL CITY-OWNED PROPERTIES, CITY-OWNED FACILITIES AND CITY EVENTS. (Resolution 19-013)**

BANNERS:
 If you would like to reserve space for an over the road banner, please submit complete application to the Special Events Manager. Application can be found here: www.ketchumidaho.org/forms

BUSINESS AND/OR PROPERTY OWNER NOTIFICATION

- Please start the notification process within five (5) days of the city deeming your application complete.
 - Special events are required to notify businesses and/or property owners of the date, time, venue, and purpose of event within five (5) days of city receipt of the special event application. Written notice shall be emailed, mailed or hand-delivered to property owners and businesses adjoining the proposed venue. City staff will provide the list and available contact information. Property owners and businesses have seven (7) days in which to submit comments regarding the proposed special event to the city.
 - For all events, City staff may elect to provide additional noticing based on the size, location, and scope of the event. Additional noticing may include, but is not limited to, newspaper advertisements and physical mailing to adjacent property owners or business owners. (Ord. 1151, 2015)
 - Producer is required to submit acknowledgements of notices to the city, from businesses and property owners adjoining the proposed venue and additional noticing that may be required, within 15 days of the city's certification of a complete application. This may be done by providing an email response or a written signature response from the recipient.
- *For events with amplified sound, producer must notice businesses and property owners in a 250-foot radius of the event location. Contact list will be provided by the city. Those businesses and properties owners outside of the adjacent and required additional notice locations may receive their notification via U.S. Postal Service. Producer must provide the city with certification that those notices have been mailed.

BUSINESS AND/OR PROPERTY OWNER NOTIFICATION

City Staff may require additional noticing based on the size, location, and scope of the event. Additional noticing may include, but is not limited to, newspaper advertisements and physical mailing to adjacent property owners or business owners. (Ord. 1151,2015)

INSURANCE REQUIREMENTS

Attach a certificate of public liability insurance pursuant to the following requirements of Title 12, Chapter 12.32 of the Ketchum Municipal Code. Every applicant, at its sole cost and expense, shall obtain and maintain in full force and effect throughout the entire term of the licensed special event public liability insurance in the amount of one million dollars (\$1,000,000.00) per person and one million dollars (\$1,000,000.00) per accident. In addition, every applicant, at its sole cost and expense, shall obtain and maintain public liability insurance for property damage in the amount of one million dollars (\$1,000,000.00). Certificates of such insurance shall be filed concurrently with the application for the special event and will include an endorsement stating that the City of Ketchum is named as an additional insured and that said insurance will not be canceled or altered by the insurance company or applicant without ten (10) days prior written notice of such intended alteration or cancellation to the City. Current certificates of such insurance shall be always kept on file during the term of the special event. (Ord. 669 § 7, 1995)

SIGNIFICANT EVENT CHANGES

Has this event been approved in the City of Ketchum in previous years? Yes* No

*If yes, please indicate any significant changes to the event request since its last approval:
VERY FEW / NON SIGNIFICANT

HAVE YOU ATTACHED OR OBTAINED THE FOLLOWING?

<input type="checkbox"/> Payment & Deposit	<input type="checkbox"/> Proof of Insurance <i>IN SEPT</i>	<input checked="" type="checkbox"/> Temporary Traffic Control Plan
<input checked="" type="checkbox"/> Site Plan	<input type="checkbox"/> ITD Permit <i>FILED</i>	<input type="checkbox"/> Alcohol Beverage Catering Permit
<input type="checkbox"/> City Sales Tax Permit	<input type="checkbox"/> Notification Form	<input type="checkbox"/> Health Department Permit
<input type="checkbox"/> Vendor List	<input type="checkbox"/> Proof of Music License	<input type="checkbox"/> Other

It is the applicant's responsibility to contact agencies outside of Ketchum that may be involved in the permit, inspection, sales, convenience, or assistance process connected with your event. Those agencies may include but are not limited to the Idaho Power Company, Intermountain Gas, Idaho Alcohol Beverage Control Board, Idaho Highway Patrol and Blaine County Recreation District (a separate permit is required for use of any portion of the Wood River Trail System).

AUTHORIZATION OF APPLICANT

I have reviewed the completed application and know the contents thereof to be true. I represent and warrant that I have the lawful authority and authorization to execute this application and attached indemnity agreement, for and on behalf of the entity applying for the special event license. I have reviewed the conditions of the Ketchum Municipal Code, Title 12, Chapter 12.32 and do hereby agree to the terms set forth therein. Furthermore, I acknowledge that if I fail to so comply with the criteria and conditions set forth in Title 12, Chapter 12.32, my special event license will be revoked.

Pursuant to Resolution No. 08-123, any direct costs incurred by the city of Ketchum to review this application will be the responsibility of the applicant. Costs include but are not limited to engineer review, noticing, and copying costs associated with the application. The city will require a retainer to be paid by the applicant at the time of application submittal to cover said associated costs. Following a decision or other closure of an application, the applicant will either be reimbursed for unexpended funds or billed for additional costs incurred by the city.

Signature of Applicant: *Shirley Kelley* Date: *2/12/2024*

LICENSE FEES		
Event Category	Event Fees	Amount or N/A
Application Fee	\$100, \$400 or \$800	\$
Road Closure Fee	\$100 or \$500	\$
Park Reservation Fee (per day)	\$160 or \$320	\$
Facility Fee (per day)	\$150 or N/A	\$
Music License Fee	\$10 or attach proof of licensure	\$
Deposit	\$250 (Street Party / Small Event) \$500 (Medium / Large Events)	\$
	TOTAL FEES	\$

FEEs WAIVED

INDEMNIFICATION AGREEMENT

In connection with sponsoring the event described in the attached application, a "Special Event" to be held in Ketchum, and as a condition of obtaining a license therefore, TRAILING OF THE SHEEP / SHEILA KELLEY, (hereafter referred to as "Applicant"), agrees that Applicant shall indemnify and save and hold harmless the City of Ketchum, (hereafter referred to as "City"), City officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests, and business invitees and not caused by or arising out of the tortuous conduct of City or its officials, agents or employees. In addition, Applicant shall maintain and specifically agrees that it will maintain, throughout the course of the "Special Event" liability insurance in which City shall be named insured in the minimum amount as specified in Title 12, Chapter 12.32. The limits of insurance shall not be deemed a limitation of the covenants to indemnify and save and hold harmless City from and for all such losses claims, actions, or judgments for damages or liability to persons or property. Applicant shall provide City with a Certificate of Insurance evidencing Applicant's compliance with the requirements of this paragraph and file such proof of insurance with City Administration.

DATED this 12 day of February, 2024.

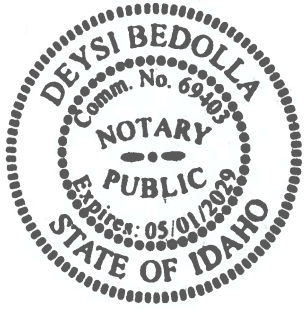
Signature of Applicant: Sheila Kelley

STATE OF IDAHO

County of Blaine

On this 12th day of February, 2024, before me, a Notary Public in and for the State of Idaho, personally appeared Deysi Bedolla, known to me, or proved to me upon satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he/she executed the same.

WITNESS my hand and official seal.



Notary Public: Deysi Bedolla

Residing at: Blaine County

Commission expires: 05/01/2029

AFFIDAVIT

This affidavit certifies that the TRAILING OF THE SHEEP PARADE special event taking place at MAIN ST on 10/6/2024 meets the following description of a special event as defined in Ketchum Municipal Code Chapter 12.32.010 Definitions.

Special event: The temporary use of public property, including streets, parking lots, parks and waterways, for the purpose of conducting certain public events such as, but not limited to, art shows, music concerts, fundraising events, amusement attractions, circuses, carnivals, rodeos, craft fairs, sporting events, contests, dances, tournaments, walkathons, marathons, races, exhibitions or related activities. In addition, a "special event" is any public event which could reasonably be interpreted to cause significant public impact via disturbance, crowd, traffic/parking or disruption of the normal routine of the community or affected neighborhood.

This affidavit further certifies that the following documents will be provided to complete the application no later than 10 (ten) days prior to the event or on _____. Please check all that apply.

- Site Plan
- Certificate of Insurance
- ITD Permit
- Temporary Traffic Control Plan (TTCP)

Sheila Kelley
Event Organizer's Name

SHEILA KELLEY
Event Organizer's Name

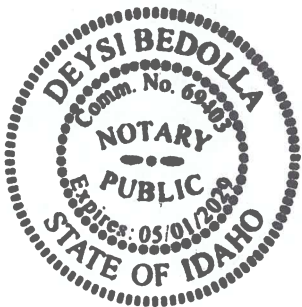
TRAILING OF THE SHEEP
Organization or Business Name

2/12/2024
Date

NOTARY ACKNOWLEDGEMENT

On this 12 day of February, 2024 before me, Deysi Bedoua, personally appeared SHEILA KELLEY, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within Affidavit, and, being first duly sworn on oath according to law, deposes and says he/she has read the forgoing Affidavit subscribed by him/her, and that the matter stated herein are true best of his/her information, knowledge and belief.

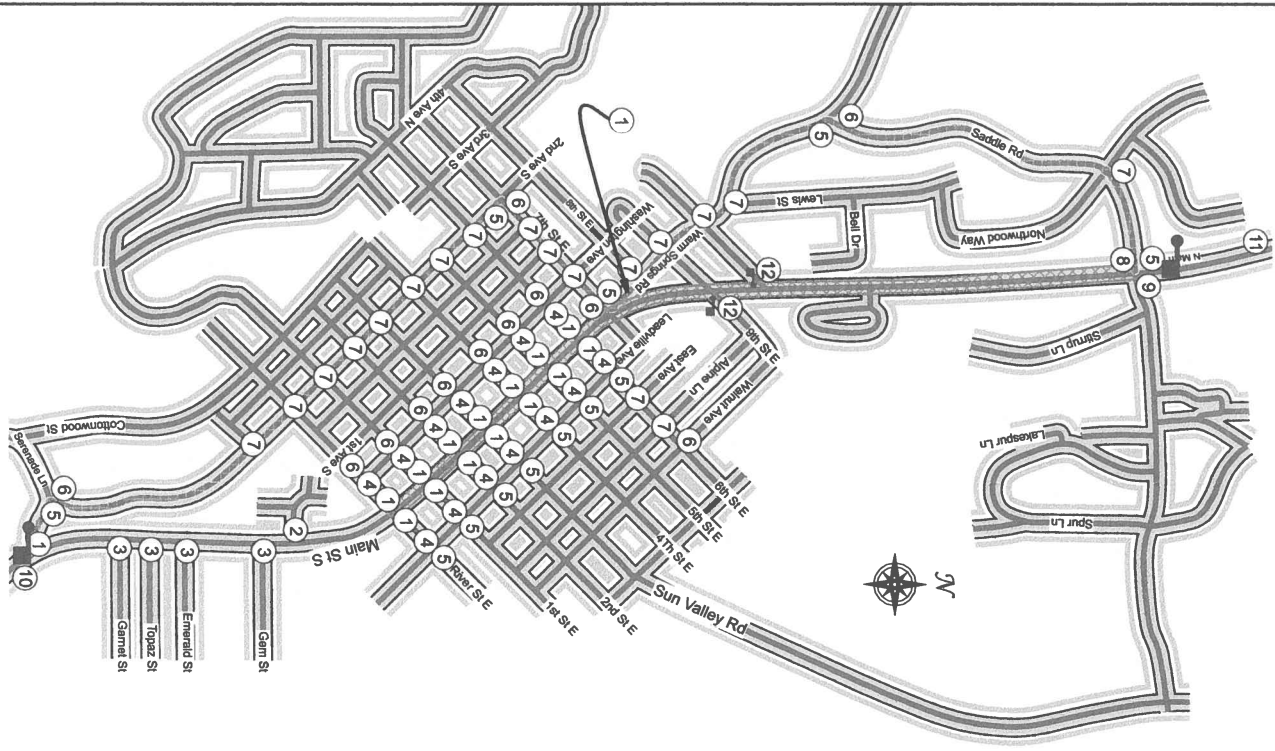
Official seal:



Deysi Bedoua
Notary Public

609 S. Main St. Hailey ID. 83333
Address:

My Commission expires: 05/01/2029



Author: Chad Robinson
 CERT:799441
 Comments: NOT TO SCALE
 *All equipment shall be MUTCD compliant
 *All traffic control shall be managed by a ATSSA certified supervisor
 *All work will be performed during daylight hours
 *A minimum of 12' lane widths shall be maintained

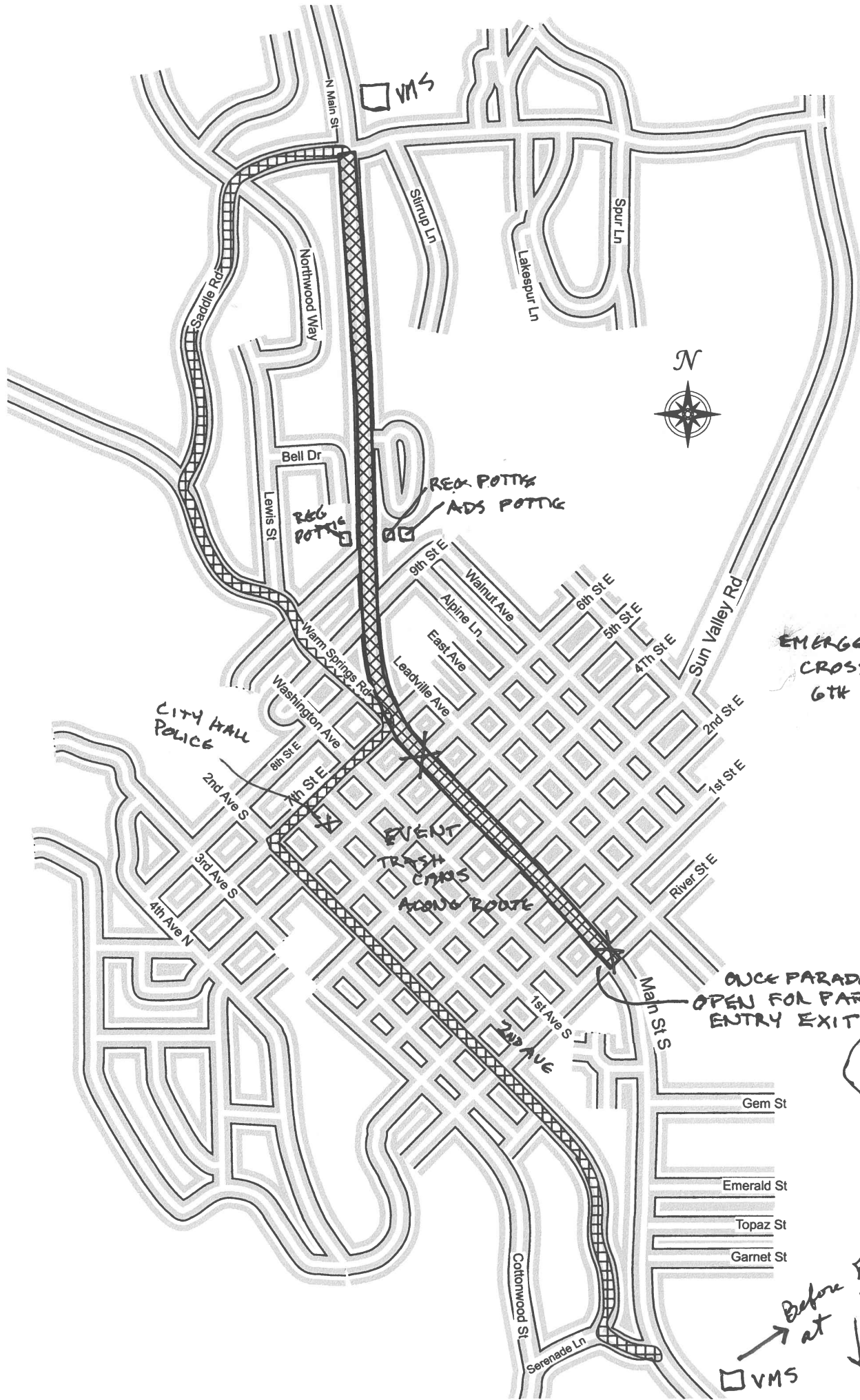
SPEED LIMIT	TAPER LENGTH (L) FEET
40 MPH OR LESS	L=4S / 60
45 MPH OR MORE	L=WS

Use taper lengths as listed
 S=staggered speed limit, or in off-peak 85th percentile speed in mph
 W=work width, or the anticipated operating speed in mph

ROAD TYPE	DISTANCE BETWEEN SIGNS		
	A	B	C
URBAN (LOW SPEED) <35	100 FT	100 FT	100 FT
URBAN (HIGH SPEED) >35	350 FT	350 FT	350 FT
RURAL	500 FT	500 FT	500 FT
EXPRESSWAY/FREEWAY	1000 FT	1500 FT	2640 FT

Legend	
	Detour Route
	Flagger symbol
	North Indicator
	Parade Route
	Type 3 Barricade

- 1 W20-3 Main St 48X48 (O)
- 2 M4-10
- 3 M4-10
- 4 W20-3 Main St 48X48 (O)
- 5 M4-9 Main St
- 6 M4-9 Main St
- 7 M4-103 Main St
- 8 R3-1
- 9 R3-2
- 10 SPECIAL EVENT
EXPECT DELAYS
THRU TRAFFIC
USE SADDLE RD
- 11 SPECIAL EVENT
EXPECT DELAYS
THRU TRAFFIC
USE SERENADE RD
- 12 M4-10
- 13



VMS

REX POTT
ADS POTT

CITY HALL
POLICE

EVENT
TRASH
CANS
ALONG ROUTE

EMERGENCY
CROSSING
6TH ST.

ONCE PARADE ENTRIES
OPEN FOR PARADE
ENTRY EXIT

REACH
HERE

Before at INTER SECTION

VMS



ROAD WORK AHEAD

Traffic Services, Inc.
 729 Commercial Avenue
 Twin Falls, ID 83301
 (208) 734-4444 (208) 734-8899 FAX

Contact: **Jeremy Barnett**
jeremy@roadworkaheadonline.com

Bid #: **TofSheep 2024**

Public Works License Number
 054226-B-4

Project:		TRAILING OF THE SHEEP 2024			Bid Date:	22-Jan-24
Item #	Quantity	Units	Description	Unit Price	Total	
1 DAY FLAGGING, CLOSURE OF MAIN SY (HWY 75) WITH DETOUR						
1	1.00	LS	MOBILIZATION	\$5,500.23	\$	5,500.23
2	176.00	EA	TRAFFIC CONTROL SIGNS	\$7.00	\$	1,232.00
3	50.00	EA	TYPE II BARRICADES	\$4.00	\$	200.00
4	26.00	EA	TYPE III BARRICADES	\$7.50	\$	195.00
5	240.00	EA	TUBULAR MARKERS	\$2.00	\$	480.00
6	35.00	MNHR	FLAGGING (7 flaggers for 5 hours)	\$64.88	\$	2,270.80
7					\$	-
Subtotal						\$ 9,878.03
					Bid Total	\$ 9,878.03

This is an estimate only based on information provided to us by the customer. Tax is not included. Cost will be based on actual use of materials and labor. This quote includes weekend rates. This is not a lump sum bid. Materials not included are not incidental to the project. Items not included are as follows: night work lighting, temporary traffic signals, temporary concrete barriers, temporary crash cushions, truck/trailer mounted attenuator, temporary pedestrian facilities, radar speed feedback trailers, automated flagger assistance devices, and other equipment not specifically mentioned in the estimate. Estimate is bid at standard wage rates. **THIS IS NOT A PREVAILING WAGE ESTIMATE.** Pricing is based upon the requirements of the 2018 ITD Standard Specifications with the 2019 Supplemental Specifications. Materials used on the project conform to MUTCD requirements.

Signed estimate will be required before any work can be performed.

Current Insurance Coverage

General Liability Aggregate	\$	2,000,000.00
Products - Comp	\$	2,000,000.00
Personal Injury Limit	\$	1,000,000.00
Per Each Occurance	\$	1,000,000.00
Umbrella Liability	\$	1,000,000.00

*** Companies with greater insurance requirements need to notify Road Work Ahead before bid acceptance for bid to be adjusted to required insurance levels.

BY ACCEPTING THIS BID CONTRACTORS ARE AGREEING TO PROVIDE A WRITTEN SCHEDULE EACH WEEK TO ROAD WORK AHEAD STATING THEIR EXPECTED NEED FOR PERSONNEL. AN ELECTRONIC COPY OF SAID SCHEDULE NEEDS TO BE SUBMITTED EVERY MONDAY FOR THE FOLLOWING WEEK TO EITHER THE TRAFFIC CONTROL MANAGER OR THE TRAFFIC CONTROL ASSISTANT. IF THE WRITTEN REQUEST FOR PERSONNEL IS NOT RECEIVED BY THE PRECEDING MONDAY, OR CHANGES ARE MADE AFTER THE FACT, ROAD WORK AHEAD CANNOT GUARANTEE THAT PERSONNEL WILL BE AVAILABLE TO PERFORM THE JOB DUTIES. FAILURE TO PROVIDE A WEEKLY SCHEDULE RELEASES ROAD WORK AHEAD FROM ANY AND ALL LIQUIDATED DAMAGES INCURRED BY THE CONTRACTOR.



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

I move to approve Alcohol Beverage Licenses for the applicants included in the staff report.

Reasons for Recommendation:

- Ketchum Municipal Code requires certain licenses to sell liquor, beer or wine.
- The attached applications are for the period of September 1, 2024 – August 31, 2025
- Council approval is requested to complete the process of issuing such beer, wine and liquor licenses

Policy Analysis and Background (non-consent items only):

In accordance with Municipal Code 5.04.020, Alcoholic Beverage Sales, it is unlawful for any person to sell liquor, beer, or wine at retail or by the drink within the City without certain licenses as required pursuant to Ordinance 367. All City licenses for liquor, beer, and wine expire annually and require renewal by September 1st. The businesses will be vending beer, wine and liquor on premise (wine is included in the liquor fees) and not to be consumed on premise, per application.

Currently, the following businesses have filed for their license and Council approval is requested to complete the process of issuing such beer, wine and liquor licenses.

Sustainability Impact:

None

Financial Impact:

Revenue: The City will realize a revenue of \$2,260 from approval of these licenses in accordance with the current fee structure.

Attachments:

1. Table of Licenses
2. Beer, Wine & Liquor-by-the-Drink License Applications

<u>Company</u>	<u>Beer Consumed on Premises</u>	<u>Beer Not to be Consumed on Premises</u>	<u>Wine Consumed on Premises</u>	<u>Wine Not to be Consumed on Premises</u>	<u>Liquor</u>
Ketchum Kitchens			X		
Vintage Restaurant	X		X	X	
Ketchum Hotel	X	X			X
Cookbook Restaurant	X	X	X	X	



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: August 19, 2024 Staff Member/Dept: Jade Riley, Administration & Carissa Connelly, Housing

Agenda Item: Recommendation to hold First Reading of Ordinance 1256, calling for a November election to adjust the short-term lodging tax.

Recommended Motion:

"I move to conduct the First Reading of Ordinance 1256 by title only and schedule the second reading"

Reasons for Recommendation:

- During the August 5 City Council meeting staff was directed to bring forward the proposed ballot language for the November election via ordinance.
• The Council should confirm the following before first reading is conducted:
o Any edits to ballot language
o Affirm five-year duration of new tax rate
• The 2022 Local Option Tax housing proposal presented to voters included a 2% adjustment to short-term lodging. Currently, Ketchum is 1% lower than Sun Valley for lodging and 2% lower than McCall. The City Council recently identified the need for additional funding for the deed restriction program.

Policy Analysis and Background:

The Housing Action Plan calls for investments in ten key areas, ranging from an ownership/preservation program to new construction/acquisition of units (see attached presentation). The current budget assumes full utilization of the existing Local Option Tax funds and In-Lieu Development funds. The City Council requested staff engage the community to explore the concept of a 2% increase in short-term lodging to bolster the effectiveness of the initiatives within the plan such as Ownership & Preservation Program.

Sustainability Impact:

An increase in local housing decreases daily worker commute trips from outside of Ketchum.

Financial Impact:

None OR Adequate funds exist in account: A 2% increase in the short-term lodging tax would yield approx. \$745,549 based on current collection trends.

Attachments:

- 1. Ordinance 1256
2. Presentation from August 5th City Council Meeting

**CITY OF KETCHUM
ORDINANCE NUMBER 1256**

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING ORDINANCE 712, AS PREVIOUSLY AMENDED, WHICH PROVIDES FOR THE IMPOSITION OF LOCAL OPTION TAXES; PROPOSING TO INCREASE THE LOCAL OPTION TAX ON PROVIDING SHORT-TERM LODGING FOR PURPOSES OF SUPPORTING COMMUNITY HOUSING, PROVIDING FOR A BALLOT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Ketchum is authorized to collect local option taxes pursuant to Ordinance 712, as amended by Ordinances 1090, 1097, 1108, 1166, 1235, and 1244.

WHEREAS, the City of Ketchum has determined it is in the best interests of the public to further amend Ordinance 712 to add an additional two percent (2%) occupancy tax upon hotel, motel, and other short-term lodging accommodations, with the revenue of such additional tax to be used for the existing authorized purpose of Community Housing and Support.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

SECTION 1. The following ballot shall be submitted to the registered voters of the City of Ketchum at the November 5, 2024, election, and Ordinance 712 shall be amended as provided for in the ballot provided that the ballot is approved by sixty percent of the registered voters that vote on such ballot:

SPECIAL NON-PROPERTY TAX ELECTION

**CITY OF KETCHUM
STATE OF IDAHO
November 5, 2024**

Local Option Tax

Shall the City of Ketchum adopt Ordinance No. 1256 to increase the local option tax rate on hotel, motel, and short-term rental (30 days or less) occupancy by an additional two percent (2%) for a five-year period. Collected funds will be dedicated solely for the long-term preservation of existing housing units, ensuring occupancy by local residents with legal restrictions. These funds will not be used for new construction of units.

IN FAVOR	→	<input style="width: 60px; height: 30px;" type="checkbox"/>
AGAINST	→	<input style="width: 60px; height: 30px;" type="checkbox"/>

Ordinance No. 1256 was adopted by the Ketchum City Council on _____, 2024, but will only be effective upon approval of sixty percent (60%) of the registered voters that vote on this ballot.

SECTION 2. The City LOT Ordinance is amended to add an additional two percent (2%) on hotel, motel, and short-term lodging occupancy. The new revenues generated from such additional taxes will solely be used for the existing designated purposes of Community Housing. Specifically, preservation of existing housing units via legal restrictions. The duration of such additional two-percent occupancy tax will be for a period of five years from the effective date of this Ordinance.

SECTION 3. SEVERABILITY CLAUSE. If any paragraph, part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. PUBLICATION. This Ordinance shall be published once in the official newspaper of the City.

SECTION 5. REPEALER CLAUSE. All City code sections, ordinances or resolutions, or parts thereof which are in conflict herewith, are hereby repealed.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect on January 1, 2025, after voter approval, passage by the City Council and Mayor, and publication according to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, and approved by the Mayor on this ____ day of _____, 2024.

Neil Bradshaw, Mayor

ATTEST:

Trent Donat
City Clerk



2% ADDITIONAL LOCAL OPTION TAX FOR HOUSING

August 5, 2024

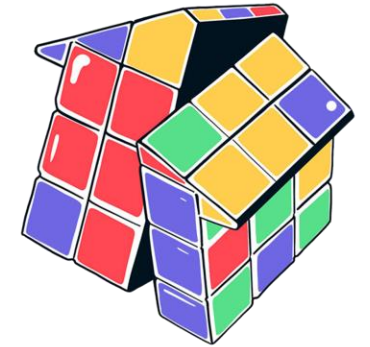


Ketchum's Housing Action Plan

Adopted May 9, 2022

PLAN GOALS

1. Produce + preserve housing
2. Update policy to promote housing
3. Expand + improve services to create housing stability
4. Expand + leverage resources
5. Inform, engage + collaborate



ProjectKetchum.org/housing-matters



WHAT IS THE COMMUNITY HOUSING NEED IN KETCHUM & COUNTYWIDE?



Projected Need

Ketchum	Historic Growth <i>1% annually</i>	High Growth <i>3% annually</i>
New Households	+224	+546
*Existing Ketchum Households <i>cost-burdened &/or housing unstable</i>	436	436
Estimated Need	660	980

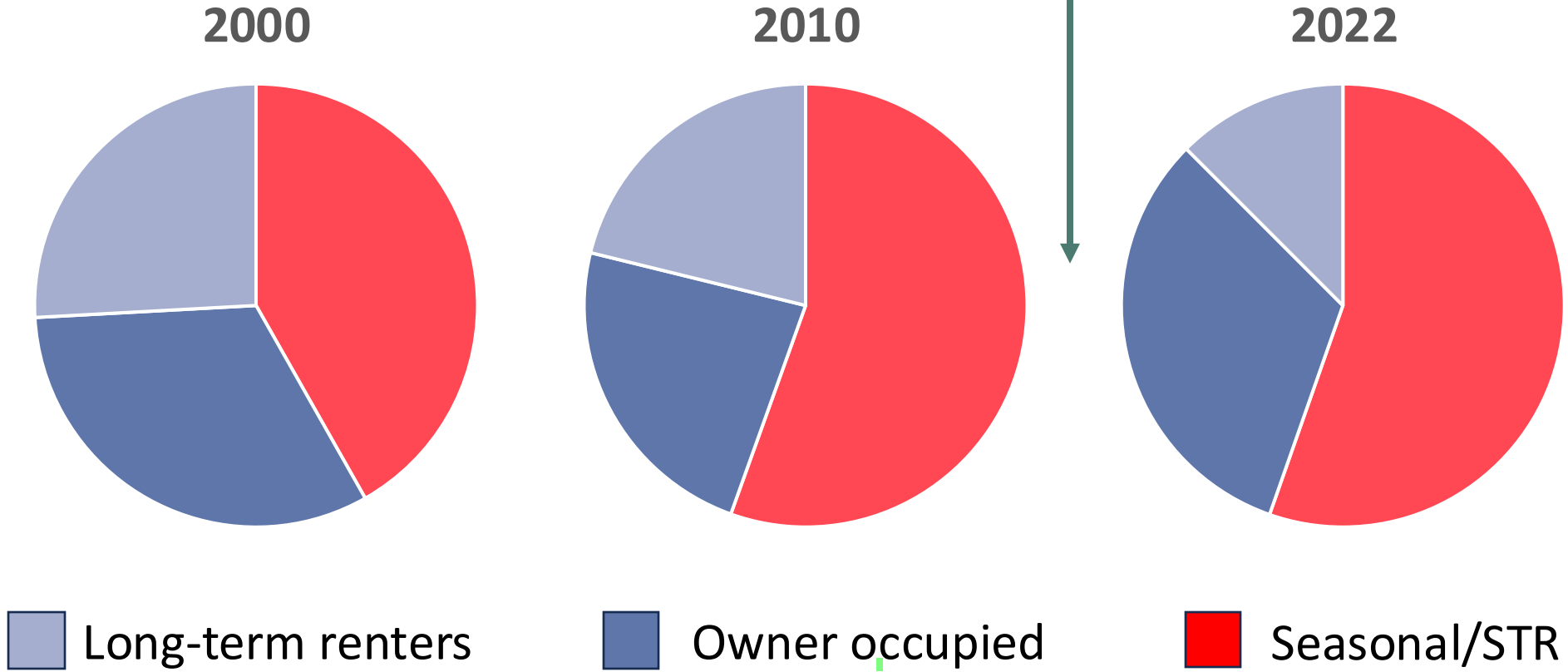
4,700 to 6,400 community homes needed in Blaine County by 2032 through new, converted, or preserved

**does not include the 335 lost renter households*



Ketchum's Housing Breakdown

Ketchum lost 330+ renter households from 2010-2019, becoming a “rental desert.”





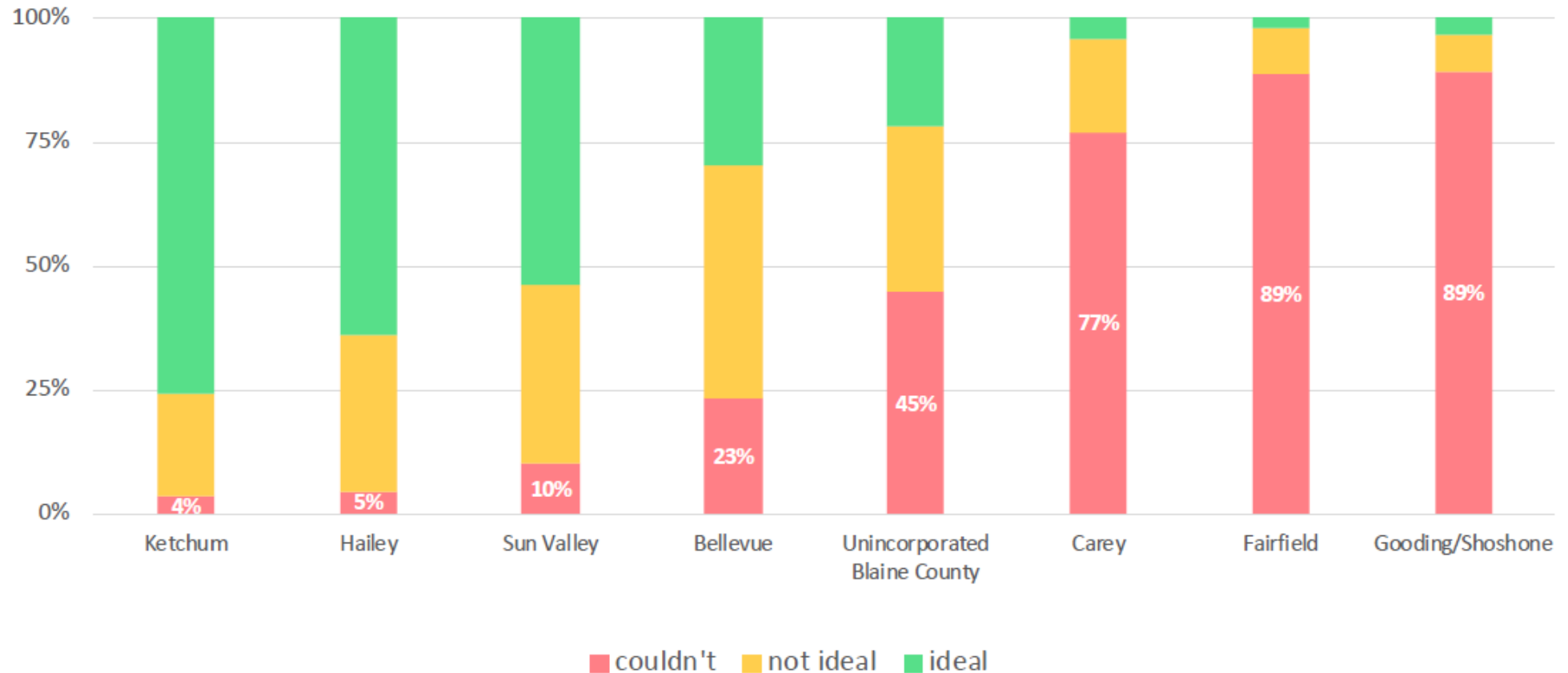
DO PEOPLE EVEN CARE TO LIVE IN KETCHUM?



Needs & Preferences | Location

Among people seeking housing,

- Most would leave the community if their only housing option were farther than Bellevue.
- Nearly half would leave if their only housing option were outside the cities.
- Among BCHA's applicants, 30% would not live in south valley.

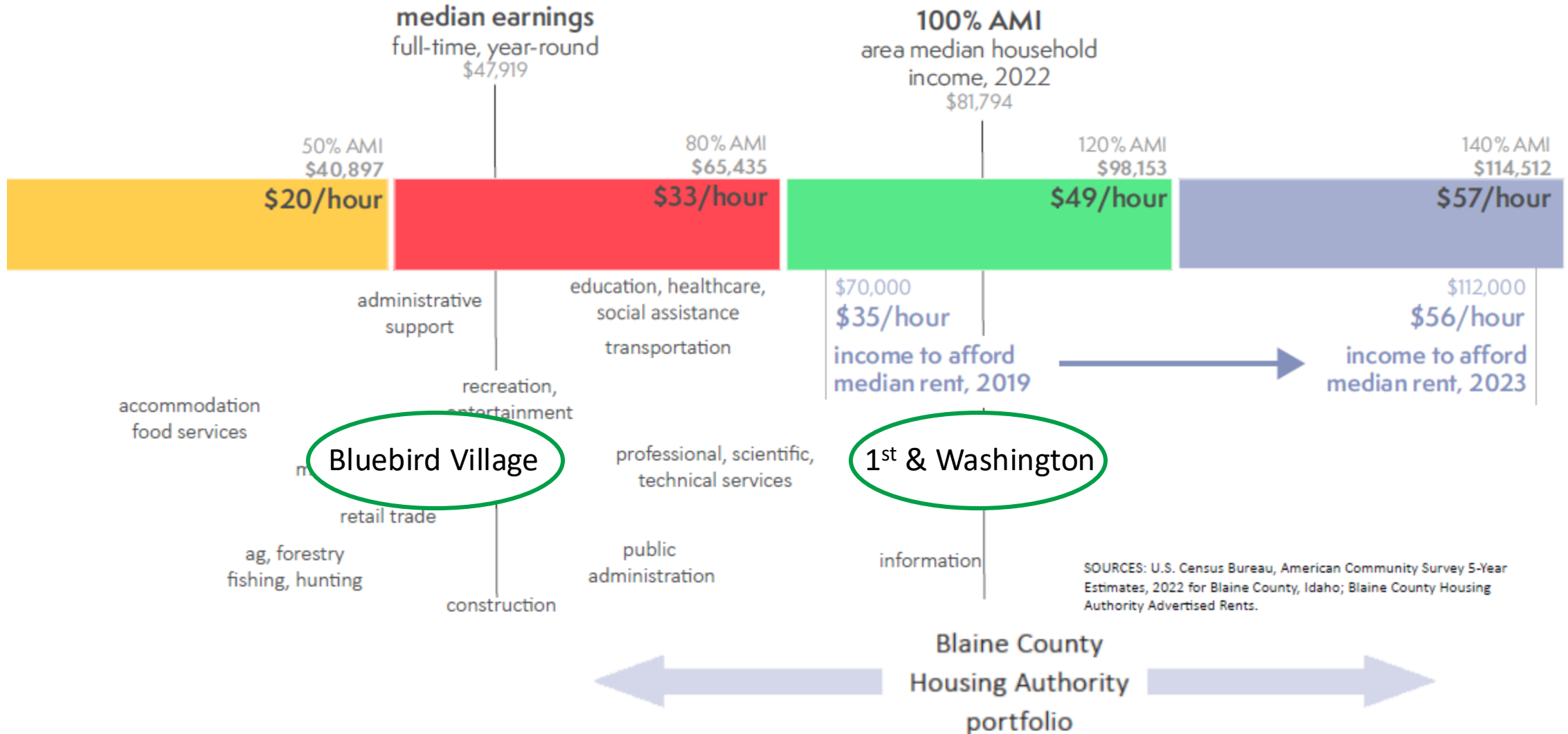




WHO ARE WE CREATING HOUSING FOR?



Needs & Preferences | Income





Prequalified Bluebird Resident Employers

CRITICAL SERVICES, PUBLIC WORKERS, ESSENTIALS

- **Blaine County School District**
- **USPS**
- **St. Luke's Wood River**
- **City of Ketchum**
- Sun Valley Community School
- Wood River YMCA
- Sun Valley Playschool
- Higher Ground
- Habitat Veterinary Hospital
- Sun Valley Animal Center
- Atkinson's Market
- Chateau Drug
- Oasis Stop 'n' Go

SERVICES, RESTAURANTS

- Sawtooth Club
- Apples Bar and Grill
- Sawtooth Brewery
- Ketchum Grill
- Scout Wine and Cheese
- Johnny G's Subshack
- Magic Lantern
- Zenergy
- Visit Sun Valley
- Whiskey's on Main
- Wood River Taxi
- Tacos 208
- WaFd Bank
- Housekeepers
- The Tanning Co
- Ketchum Chiropractic

CONSTRUCTION, MAINTENANCE

- Hydronics heating, plumbing
- Conrad Brothers Construction
- Interior Contractors, Inc.
- Renovatio Construction
- Idaho Mountain Builders
- MLD appliances
- Four Seasons Pool & Spa
- In Living Color Painting

TOURISM

- The Limelight Hotel
- Sun Valley Company
- Hotel Ketchum
- Tamarack Lodge
- Kentwood Lodge
- Moment Luxury Vehicle Rental
- Sun Valley Stables



WHAT ARE WE DOING WITH THE CURRENT BUDGET?

- .5% for Housing
- In-lieu fees
- HUD grant



Housing Department/BCHA Programs

**Ownership +
Preservation Program**



\$1m/ year

**Lease to Locals
(LTR incentive)**



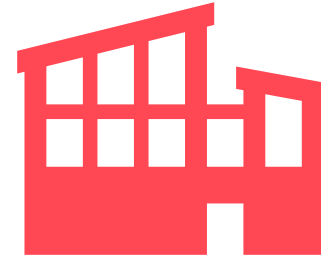
\$300k / year

**Landlord-Tenant
Mediation + trainings**



\$50k / year

**New Construction +
Acquisition/Rehab**



\$1.5m / year

**Compliance +
Enforcement**



\$60k / year

**Waitlist Management,
Application Review + Placement**



\$150k/ year

**Data Analysis +
Education**



\$100k/ year

**Emergency Housing
Assistance**



\$350k/ year

**Program Development +
Policy Recommendations**



\$80k/ year

**Grant Writing +
Compliance**



\$40k/ year



What would an additional 2% LOT on lodging generate and how would we spend it?



Potential New LOT Scenarios

Category	Original	Additional 1%	FY 2023 Total*	Current Total %	Proposal	
					2.00%	New Total %
Other Retail	\$ 2,238,618	\$ 2,230,388	\$ 4,469,006	2%		
Room	\$ 425,929	\$ 212,964	\$ 638,893	3%	\$ 425,929	5%
Condo	\$ 319,621	\$ 159,810	\$ 479,431	3%	\$ 319,621	5%
Liquor	\$ 362,809	\$ 181,405	\$ 544,214	3%		
Building	\$ 530,875	\$ 530,875	\$ 1,061,749	2%		
Total	\$ 3,877,851	\$ 3,315,442	\$ 7,193,293		\$ 745,549	

*FY 2023 Actuals shown based on remittance month

Burden	Retail	62%
	Lodging	16%
	Liquor	8%
	Building	15%



Potential New LOT Program Funding

**Ownership +
Preservation Program**



\$1m/ year

**Lease to Locals
(LTR incentive)**



\$300k / year

**Landlord-Tenant
Mediation + trainings**



\$50k / year

**New Construction +
Acquisition/Rehab**



\$1.5m / year

**Compliance +
Enforcement**



\$60k / year

**Waitlist Management,
Application Review + Placement**



\$150k/ year

**Data Analysis +
Education**



\$100k/ year

**Emergency Housing
Assistance**



\$350k/ year

**Program Development +
Policy Recommendations**



\$80k/ year

**Grant Writing +
Compliance**



\$40k/ year



**WOULDN'T THIS HURT OUR LODGING
PROPERTIES' COMPETITIVE EDGE?**



Tax Rates by Municipality (2022)

	Idaho						Wyoming
	Driggs	Hailey	Ketchum	McCall	Sun Valley	Victor	Jackson
Lodging	14%	12.0%	11.0%	13.0%	12.0%	14%	8.0%
Restaurant	7%	7.0%	8.0%	7.0%	10.0%	7%	6.0%
Alcohol	8%	8.0%	9.0%	7.0%	10.0%	7%	6.0%
Retail	6.5%	6.0%	8.0%	7.0%	9.0%	7%	6.0%

	Colorado					
	Aspen	Crested Butte	Snowmass Village	Steamboat	Telluride/Mt. Village	Vail
Lodging	11.3%	12.4%	12.8%	11.4%	12.7%	9.8%
Restaurant	9.3%	9.4%	10.4%	8.4%	10.65%	8.4%
Alcohol	9.3%	9.4%	10.4%	8.4%	10.65%	8.4%
Retail	9.3%	9.4%	10.4%	8.4%	8.65%	8.4%

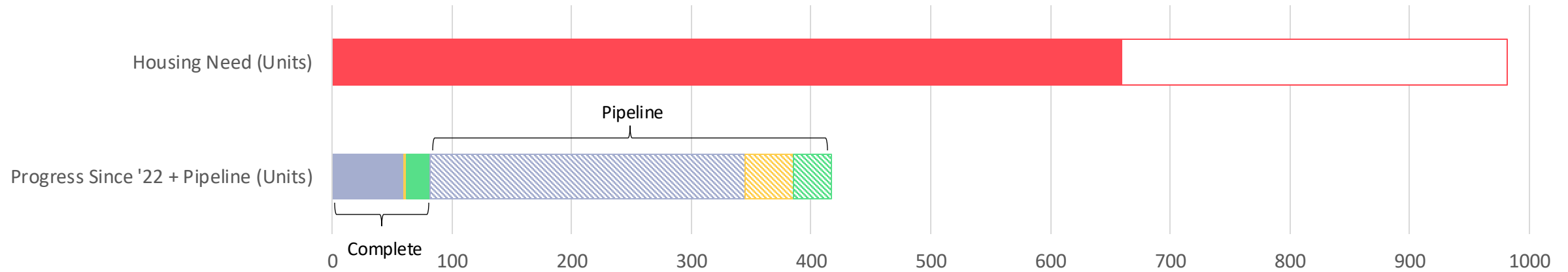


AREN'T WE ALREADY GETTING CLOSE TO CLOSING THE 'NEED' GAP?

- So much development...



Project Tracker



New Construction Public Lots

- Bluebird- 51
- 1st + Wash- 66
- South Y- 33
- Lift Tower Lodge- 27
- Trail Creek- 108

Ownership + Preservation (OPP)

- 2 complete
- Estimate 5/year

Zoning Incentives (FAR Exceedance +)

- 19 since '22
- Estimate 4/year

*ADU Incentives

- Not currently shown/funded



WHAT IS THE OWNERSHIP & PRESERVATION PROGRAM?



Ownership Preservation Program



■ Deed-Restriction

- Long-term covenant that runs with the land that can restrict occupancy, ownership, and resale
- Explicit or de facto affordability + local occupancy
- 70-year term, with renewal at sale

■ Goals

- Support community character
- Prevent housing leakage + preserve supply of housing for locals
- Homeownership assistance for new buyers
- Financial assistance for existing homeowners



Ownership Preservation Program

Current pipeline - without marketing or prime sale season - ranges from \$530,000 to \$1,350,000 investment, additional \$730k would cover high conversion estimate beyond FY24 budgetted amount



OPP to Date (~4 months)

16	TOTAL APPLICATIONS WITHOUT MARKETING	
2	Properties Closed	Total Invested: \$382,650, Average \$191k, \$620k remaining in current budget
12	Applications complete or in progress	Investment Range accounting for conversion rate: \$530,000 to \$1,350,000
8	Pre-qualified to participate 3 for 30% restriction, 5 unsure	Potential Investment Range: \$417k to \$810k
4	Applications in Progress	Potential Investment Range: \$112k to \$540k



Funding request per year \$1,000,000
Est. Public Investment / unit \$200,000
Est. Staff Time, % of FTE 6%

Impact

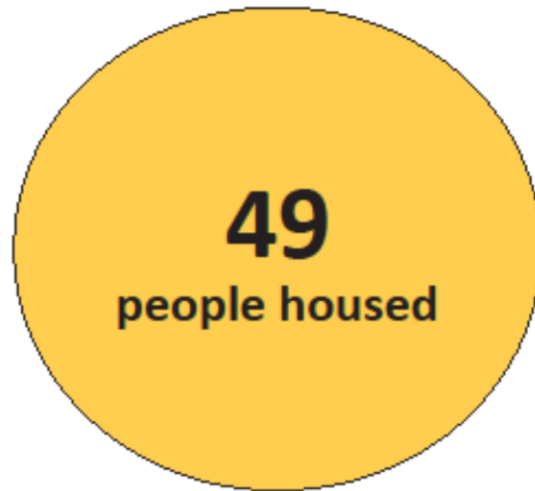
- expanded restricted portfolio
- Cat Local, ownership
- ~4 units / year
- housing now



Lease to Locals

IN BUDGET

- Expanded geographic boundaries
- Increased incentive amounts
- stop-gap, no permanent restrictions applied



Funding request per year \$300,000
Est. Public Investment / unit \$13,000
Est. Staff Time, % of FTE 3%

Impact

- moderate income housing
- rental
- ~20 people per year stay housed
- housing now



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: August 19, 2024 Staff Member/Dept: Rian Rooney / Housing Department Brent Davis / Finance Department

Agenda Item: Public Hearing and Consideration of Fee Resolution to Amend Community Housing In-Lieu Fee

Recommended Motion:

I move to adopt resolution 25-002 establishing a new in-lieu fee for Community Housing of \$600/sf.

Reasons for Recommendation:

- Idaho State Law requires a public hearing be conducted for any new fee or fee increase greater than 5%. Staff is proposing a fee increase to \$600/sf, an 8% increase from the current fee of \$550/sf.
KMC 17.124.040.B.2.c states that the in-lieu fee shall be recommended by the governing housing authority on an annual basis and adopted by the City Council. The last fee update occurred in December 2023 and went into effect in January 2024, however, fees are typically reviewed and adopted with the fiscal year and budget cycle.

Policy Analysis and Background (non-consent items only):

Fee Resolution
Fees charged by the City are established via a resolution of the City Council. Resolution 15-018 established the first citywide fee resolution for the City of Ketchum. The fee resolution has been periodically updated to add new fees or modify existing ones. Attached is the full fee schedule with the proposed change to the Community Housing In-Lieu fee highlighted. No other changes to the City's fee schedule are proposed.
Background
In fall/winter 2023, City of Ketchum Staff brought forth a fee update to the City Council. The last update had occurred in 2021, raising the fee to \$450/sf. The 2023 adoption process included reviewing the fee-in-lieu program, history and inputs and assumptions in the fee-in-lieu methodology. Ultimately, staff recommended an in-lieu fee of \$741/square foot, using the output of the existing model with minor adjustments to assumptions after review with stakeholders. The City Council adopted a revised fee of \$550/sf, effective January 1, 2024.
At the July 25, 2024 City Council special meeting, the Council approved the FY 2025 Fees and Charges but pulled the Community Housing in-lieu fee. A suggestion was proposed to increase the fee to \$600/sf. Staff has provided adequate public notice for consideration of an adjustment to the in-lieu fee and prepared resolution 25-0002.

Staff recognizes the need to reassess the density bonus program (FAR Exceedance) and consider updates to the fee-in-lieu methodology. Staff intends to undertake this analysis and update alongside the Comprehensive Plan and Zoning Ordinance updates over the next couple years.

Updated Calculation:

To inform the Council’s consideration of the fee update, staff calculated the in-lieu fee based on the latest available data (2024 BCHA Income Limits, August 2023 – July 2024 MLS Sales Data), maintaining the assumptions and methodology adjustments from the fall/winter 2023 update. With this latest data, the methodology proposed an in-lieu fee of \$759/sf, \$18 higher than the previous recommendation. This increase is due primarily to the increased median price per square foot for sales in the last year (\$922/sf vs. \$864/sf). Notably, the median monthly HOA fee among properties sold in this period decreased and BCHA incomes increased, partially offsetting the effects of the per square foot price increase.

City of Ketchum In-lieu Fee Calculation Worksheet	
<i>(Affordability Gap Method)</i>	
Market Rate Median Price*	\$1,224,500
Market Rate Median Size (Livable sq. ft.)	1,357
Market Rate Median Price per Square Foot*	\$922
Affordable Purchase Price	\$211,196
Target Square Footage for Community Housing	806
Affordable Price Per Square Foot	\$262
Affordability Gap (Purchase Price)	\$1,013,304
Affordability Gap (Price per Livable sq.ft.)	\$660
Administrative Fee (15%)	\$99
2024 Payment In-lieu (per sq.ft.)	\$759
<i>*MLS Sold Data August 2023 - July 2024</i>	

Staff is supportive of the increasing the in-lieu fee to \$600/square foot, recognizing the already existing gap between the current in-lieu fee (\$550/sf) and the fees modeled under the analysis in fall/winter 2023 (\$741) and August 2024 (\$759).

Sustainability Impact:

None OR state impact here: None.

Financial Impact:

None OR Adequate funds exist in account:	Increasing the community housing fee-in-lieu may increase the balance of the City of Ketchum in-lieu fund, however this is dependent on whether developers elect to build housing or pay the fee-in-lieu.
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Attachments:

- | |
|---|
| <ol style="list-style-type: none">1. Resolution 25-004 – Fee Resolution to Update Community Housing In-Lieu Fee2. City of Ketchum FY 2025 Fee List – Reflecting proposed change to community housing in-lieu fee |
|---|

RESOLUTION NUMBER 25-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO AMENDING THE FEE SCHEDULE AND CHARGES FOR ALL CITY DEPARTMENTS AND ESTABLISHING POLICIES FOR COLLECTING FEES

WHEREAS, the City incurs administrative costs in processing applications, enforcing codes, administering regulations, maintaining facilities, monitoring project development, engaging the public, reviewing proposals, providing support, and conducting required inspections; and

WHEREAS, the Ketchum Municipal Code authorizes the establishment and adoption of fees to cover the administrative costs of reviewing applications for any service provided by the City of Ketchum; and

WHEREAS, each department within the City of Ketchum organization has quantified the costs of processing and administering each application specific to that department; and

WHEREAS, the City of Ketchum adopted Resolution 15-018 establishing the first citywide fee resolution on August 24th, 2015; and

WHEREAS, the City Council approved changes to Resolution 15-018 at the May 2, 2016 Regular Meeting and directed staff to bring back a revised resolution for adoption at a Special Meeting of the City Council on May 5, 2016; and

WHEREAS, the City Council approved Resolution 16-006 at a Special Meeting of the City Council on May 5, 2016; and

WHEREAS, the City Council approved additional amendments to the fee resolution on June 6, 2016 and adopted Resolution 16-008; and

WHEREAS, the City Council approved additional amendments to the fee resolution on September 18, 2017, and adopted Resolution 17-011, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution on April 16, 2018, and adopted Resolution 18-012, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution on August 20, 2018, and adopted Resolution 18-020, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution on December 3, 2018, and adopted Resolution 18-031, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution at a Regular meeting on October 21, 2019, and adopted Resolution 19-024, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution at a Regular meeting on November 18, 2019, and adopted Resolution 19-029, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council approved additional amendments to the fee resolution at a Regular meeting on January 6, 2020, and adopted Resolution 20-005, thereby establishing the citywide fee resolution; and

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on September 21, 2020, through Resolution 20-023; and

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on October 18, 2021, through Resolution 21-015.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on December 20, 2021, through Resolution 22-013.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on March 7, 2022, through Resolution 22-016.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on July 17, 2023, through Resolution 23-009.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on December 4, 2023, through Resolution 24-001.

WHEREAS, the City Council considers additional amendments to the fee resolution at a Regular meeting on July 25, 2024, through Resolution 25-001.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of Ketchum, Idaho that the City Council hereby rescinds all existing fee schedules established and adopted prior to the date of this resolution in their entirety and establishes a comprehensive fee schedule for all city fees in the sections provided below in this resolution.

This Resolution will be in full force and effect upon its adoption this 19th day of August 2024.

Attest:

City of Ketchum:

Trent Donat, City Clerk

Neil Bradshaw, Mayor



**City of Ketchum Fee List
Effective Date 8/19/2024**

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Administrative	Copy Fees	Black & White 8.5"x 11" Single-sided (per page)	\$ 0.06	\$ 0.06	0%
Administrative	Copy Fees	Black & White 8.5"x 14" Single-sided (per page)	\$ 0.06	\$ 0.06	0%
Administrative	Copy Fees	Black & White 8.5"x 11" Double-sided (per page)	\$ 0.11	\$ 0.11	0%
Administrative	Copy Fees	Black & White 8.5"x 14" Double-sided (per page)	\$ 0.11	\$ 0.11	0%
Administrative	Copy Fees	Black & White 11"x 17" Single-sided (per page)	\$ 0.15	\$ 0.15	0%
Administrative	Copy Fees	Black & White 11"x 17" Double-sided (per page)	\$ 0.29	\$ 0.29	0%
Administrative	Copy Fees	Color 8.5"x 11" Single-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 8.5"x 14" Single-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 8.5"x 11" Double-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 8.5"x 14" Double-sided (per page)	\$ 0.65	\$ 0.65	0%
Administrative	Copy Fees	Color 11"x 17" Single-sided (per page)	\$ 0.85	\$ 0.85	0%
Administrative	Copy Fees	Color 11"x 17" Double-sided (per page)	\$ 0.85	\$ 0.85	0%
Administrative	Copy Fees	24" x 36" (outsourced) (per page)	\$ 3.30	\$ 3.30	0%
Administrative	Copy Fees	22" x 34" (outsourced) (per page)	\$ 3.00	\$ 3.00	0%
Administrative	Film Permits	Motion: City Property including rights-of-way(per day)	\$ 400.00	\$ 400.00	0%
Administrative	Film Permits	Still: City Property including rights-of-way (per day)	\$ 200.00	\$ 200.00	0%
Administrative	Labor Rates Hourly	City Administrator, Department Head, Assistant or Associate, City Clerk, City Treasurer- Idaho Code 74-102(10)	Current salary divided by 2,080 hours per year	Current salary divided by 2,080 hours per year	0%
Administrative	Labor Rates Hourly	Network Consultant	Current hourly rate	Current hourly rate	0%
Administrative	License & Tax Fees	Business License Application Fee	\$ 125.00	\$ 125.00	0%
Administrative	License & Tax Fees	Business License Renewal Fee	\$ 50.00	\$ 50.00	0%
Administrative	License & Tax Fees	Business License Late Fee	\$ 10.00	\$ 10.00	0%
Administrative	License & Tax Fees	City Local Option Tax Application Fee - Tax collected per Municipal Code Title 3, Chapter 12.	\$ -	\$ -	0%
Administrative	License & Tax Fees	City Local Option Tax Late Fee	After Due Date: Penalty - The greater of 5% of Tax Due or \$10.00 Plus 1% Interest Per Month on Tax Due	After Due Date: Penalty - The greater of 5% of Tax Due or \$10.00 Plus 1% Interest Per Month on Tax Due	0%
Administrative	License & Tax Fees	Short-Term Rental Application Permit Fee-City Resolution #1230	\$ 504.00	\$ 504.00	0%
Administrative	License & Tax Fees	Short-Term Rental Renewal Permit Fee	\$ 504.00	\$ 504.00	0%
Administrative	License & Tax Fees	Short-Term Rental Late Fee (per day)	\$ 100.00	\$ 100.00	0%
Administrative	License & Tax Fees	Catering Permit Application Fee- Idaho Code 23-934A	\$ 20.00	\$ 20.00	0%
Administrative	License & Tax Fees	Right of Way Business Permit (non-construction)		\$ 50.00	NEW
Administrative	License Fees	Retail sale of draft beer, or bottled or canned beer to be consumed on premises	\$ 200.00	\$ 200.00	0%
Administrative	License Fees	Retail sale of bottled or canned beer to not be consumed on premises	\$ 50.00	\$ 50.00	0%
Administrative	License Fees	Retail sale of wine by the bottle or glass to be consumed on premises	\$ 200.00	\$ 200.00	0%
Administrative	License Fees	Retail sale of wine by the bottle not to be consumed on premises	\$ 200.00	\$ 200.00	0%
Administrative	License Fees	Retail sale of liquor by the drink	\$ 560.00	\$ 560.00	0%
Administrative	License Fees	Taxicab Business License	\$ 260.00	\$ 260.00	0%
Administrative	License Fees	Taxicab Vehicle License (per vehicle)	\$ 30.00	\$ 30.00	0%
Administrative	Memorials and Donations	Benches, trees, tables, property, etc.	All memorials are cost-specific and determined by Department Director or designee	All memorials are cost-specific and determined by Department Director or designee	0%
Administrative	Other	Local Option Tax Late Payment Penalty	Greater of 5% or a minimum of \$10.00, plus 1% interest per month	Greater of 5% or a minimum of \$10.00, plus 1% interest per month	0%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Administrative	Special Events	Street Party Application Fee	\$ 100.00	\$ 100.00	0%
Administrative	Special Events	Block Party Application Fee	\$ 50.00	\$ 50.00	0%
Administrative	Special Events	Category A – application fee	\$ 100.00	\$ 100.00	0%
Administrative	Special Events	Category B – application fee	\$ 400.00	\$ 400.00	0%
Administrative	Special Events	Category C – application fee	\$ 800.00	\$ 800.00	0%
Administrative	Special Events	Facility Fee(per day)	\$ 150.00	\$ 150.00	0%
Administrative	Special Events	Visitor Center Window Advertising Permit	\$ 75.00	\$ 75.00	0%
Administrative	Special Events	Music License Fee (per day)	\$ 10.00	\$ 10.00	0%
Administrative	Special Events	Street Closure for Designated Event Location	\$ 100.00	\$ 100.00	0%
Administrative	Special Events	Street Closure for Non-Designated Event Location	\$ 500.00	\$ 500.00	0%
Administrative	Special Events	Refundable Security Deposit (Street Party & Small Events)	\$ 250.00	\$ 250.00	0%
Administrative	Special Events	Refundable Security Deposit (Medium & Large Events)	\$ 500.00	\$ 500.00	0%
Administrative	Tree Services	Tree Removal Permit (allows contractor to remove a public tree upon outside request with permission(per occurrence)	\$ 50.00	\$ 50.00	0%
Administrative	Tree Services	Tree Permit (allows contractor to perform work on public trees with permission (per fiscal year)	\$ 50.00	\$ 50.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Permits	Clean Agent System Plan Check	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Permits	Clean Agent System Modification	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Permits	New Installation: Commercial Kitchen Fire Suppression (per system)	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Permits	Modification to a Commercial Kitchen Fire Suppression System	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Permits	Inspections (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Alternative Fire-Extinguishing System Permits	Modification to any Alternative Fire-Extinguishing System	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Single Family Residential Installations under 4,000 sq. ft.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Single Family Residential Installations over 4,000 sq. ft.	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Multi Family and Commercial Installations up to 6,000 sq. ft.	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Multi Family and Commercial Installations 5,000 - 20,000 sq. ft.	\$ 350.00	\$ 350.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Multi Family and Commercial Installations over 20,000 sq. ft.	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Modification (including TI), 1-24 devices	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Modification (including TI), 25 or more devices	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Existing Component Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Component Addition to Existing System	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Automatic Fire Alarm Systems	Fire Alarm Inspections (all) per hour	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Automatic Suppression Systems	Single Family Residential Installations under 6,000 sq. ft.	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Automatic Suppression Systems	Single Family Residential Installations over 6,000 sq. ft.	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installations up to 6,000 sq. ft.	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installation 6,000 - 20,000 sq. ft.	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installation 20,001 - 40,000 sq. ft.	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Automatic Suppression Systems	Multi Family and Commercial Installation over 40,000 sq. ft.	\$ 800.00	\$ 800.00	0%
Fire & Rescue	Automatic Suppression Systems	Modification, 1-10 Heads	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Automatic Suppression Systems	Modification, 10 or more Heads	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Automatic Suppression Systems	Per Head fee for all Plan Checks	\$ 1.00	\$ 1.00	0%
Fire & Rescue	Automatic Suppression Systems	Fire Suppression System Inspections (all) per hour	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Automatic Suppression Systems	Fire Flow Tests (beyond one included in plan review or other)	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Burn Response Fees	Responses caused by burning without a permit. Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance	ICMA RATES	ICMA RATES	0%
Fire & Rescue	Burn Response Fees	Responses to wildland or structure fire caused by an illegal burn. Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance	ICMA RATES	ICMA RATES	0%
Fire & Rescue	Compressed Gases Systems Permit	New Installation	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Compressed Gases Systems Permit	Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Emergency Fire Alarm Response Fees	First 3 alarms per year	\$ -	\$ -	0%
Fire & Rescue	Emergency Fire Alarm Response Fees	4 th alarm per calendar year	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Emergency Fire Alarm Response Fees	Each additional alarm per calendar year progressively increases at \$200.00 increments for each additional fire alarm, by alarm number	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Fire Code Violations	Violation of the Fire Code (\$250.00 per violation, per day) Each day in which a violation occurs, after due notice has been served, shall constitute a separate offense	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Fire Pump Permits	New Installation	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Fire Pump Permits	Modification	\$ 100.00	\$ 100.00	0%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Fire & Rescue	Fire Pump Permits	Inspections (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Flammable & Combustible Liquid Tank Permits	New Installation - Each Tank	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Flammable & Combustible Liquid Tank Permits	Modification – Each Tank	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Flammable & Combustible Liquid Tank Permits	Removal – Each Tank	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Hazardous Materials Permit	Annual Fee to Store, Transport On-Site, Dispense, Use or Handle Hazardous Materials	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Hazardous Materials Permit	HMIS Assessment (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Hazardous Materials Permit	HMMP Assessment (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Hazardous Materials Permit	New Installation - HazMat Container, Tank or Process	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Hazardous Materials Permit	Modification - HazMat Container, Tank or Process	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Inspection & Standby Fees	Re-inspection fees (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Inspection & Standby Fees	Additional inspections required by changes, additions, or revisions (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Inspection & Standby Fees	After Hours Inspections (based on staff availability, minimum two hours) (per hour)	\$ 150.00	\$ 150.00	0%
Fire & Rescue	Inspection & Standby Fees	Investigation inspection fee (work commencing before permit issuance - IFC 106.3)	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Inspection & Standby Fees	Investigation inspection fee (removal of Stop Work Order - IFC 112)	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Inspection & Standby Fees	Firewatch, standby firefighters and/or emergency medical personnel and apparatus as required by the <i>fire marshal</i> . Use current IDL ICMA cost per firefighter/paramedic and fire truck/ambulance.	ICMA	ICMA	0%
Fire & Rescue	Inspection & Standby Fees		RATES	RATES	0%
Fire & Rescue	L-P Gas System Permits	New Installation – Storage and/or dispensing	\$ 300.00	\$ 300.00	0%
Fire & Rescue	L-P Gas System Permits	Modification – Storage and/or dispensing	\$ 100.00	\$ 100.00	0%
Fire & Rescue	L-P Gas System Permits	New Installation - Prefilled Portable Cylinders for Consumer Exchange	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Medical Gas Systems Permit	New Installation	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Medical Gas Systems Permit	Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Other Fire Code Permits	Carbon Dioxide Systems	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Other Fire Code Permits	Firefighter Air System (FAS)	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Other Fire Code Permits	Public Safety Radio Amplification System	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Other Fire Code Permits	Smoke Control/Management System	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Other Fire Code Permits	Battery System (UPS)	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Other Fire Code Permits	High-Piled Storage Plan (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Other Fire Code Permits	Other fire code related permits as set forth in IFC Section 105.7 (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Other Fire Code Permits	Annual operational permits as set forth in IFC Section 105.6	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Sandpipe System Permits	New Installation	\$ 250.00	\$ 250.00	0%
Fire & Rescue	Sandpipe System Permits	Modification	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Sandpipe System Permits	Per Hose Connection for New and Existing Systems	\$ 10.00	\$ 10.00	0%
Fire & Rescue	Sandpipe System Permits	Standpipe System Inspections	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Solar Photovoltaic System Permits	New Installation and Plan Review	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Solar Photovoltaic System Permits	Modification to Existing System	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Solar Photovoltaic System Permits	Inspections (per hour)	\$ 75.00	\$ 75.00	0%
Fire & Rescue	Spring, Dipping or Powder Coating Permits	New Installation - Spray Area, Spray Room, Spray Booth, Dip Tank or Mixing Room	\$ 300.00	\$ 300.00	0%
Fire & Rescue	Spring, Dipping or Powder Coating Permits	Modification - Spray Area, Spray Room, Spray Booth, Dip Tank or Mixing Room	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Carnival, Fair, Circus, Haunt or Other Public Special Event - 30 Days	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Amusement Building - 30 Days (must have sprinkler system 3103.3.1)	\$ 500.00	\$ 500.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Fuel Tank & Dispensing	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - LP Gas - Construction Site Use of Containers Over 100 lbs.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Tent or Membrane Structure >400 sq. ft. -Additional Tents(s) per event \$50 ea.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Special Event Structure >400 sq. ft.	\$ 100.00	\$ 100.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Outdoor Assembly Event where planned attendance exceeds 1000 persons	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Temporary Use Permit Fees	Temporary Use - Pyrotechnics Display	\$ 200.00	\$ 200.00	0%
Fire & Rescue	Temporary Use Permit Fees	Other fire code related temporary use permits not listed (minimum one hour) (per hour)	\$ 75.00	\$ 75.00	0%
Planning & Building	Amendments	Comprehensive Plan Amendment	\$ 7,000.00	\$ 9,400.00	26%
Planning & Building	Amendments	Zoning/Subdivision Text Amendment	\$ 9,500.00	\$ 12,600.00	25%
Planning & Building	Amendments	Zone Change Request	\$ 6,000.00	\$ 7,900.00	24%
Planning & Building	Building	\$1.00 to \$500.00= (1) Building permit valuation shall include the total value of the work for which a permit is being issued, including materials and labor. The building official may require documentation of the building permit valuation as necessary to ensure correct valuation of project.	\$ 24.50	\$ 24.75	1%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Planning & Building	Building	\$501.00 to \$2,000.00= (1)	\$24.50 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	\$24.75 for the first \$500.00 plus \$3.20 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	1%
Planning & Building	Building	\$2001.00 to \$25,000.00=(1)	\$72.50 for the first \$2,000.00 plus \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.01	\$72.75 for the first \$2,000.00 plus \$14.70 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00	1%
Planning & Building	Building	\$25,001.00 to \$50,000.00= (1)	\$409.50 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.01	\$410.75 for the first \$25,000.00 plus \$10.60 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	1%
Planning & Building	Building	\$50,001.00 to \$100,000.00= (1)	\$672.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.01	\$676.00 for the first \$50,000.00 plus \$7.35 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	1%
Planning & Building	Building	\$100,001.00 to \$500,000.00= (1)	\$1038.50 for the first \$100,000.00 plus \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.01	\$1043.50 for the first \$100,000.00 plus \$5.90 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	1%
Planning & Building	Building	\$500,001.00 to \$1,000,000.00= (1)	\$3,379.25 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.01	\$3,395.50 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	1%
Planning & Building	Building	\$1,000,000.00 and up= (1)	\$5,861.00 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof	\$5,889.25 for the first \$1,000,000.00 plus \$3.85 for each additional \$1,000.00, or fraction thereof	1%
Planning & Building	Building	Plan Check Fee - Building	65% of permit fee	65% of permit fee	0%
Planning & Building	Building	Plan Check Fee - Planning	70% of building plan check fee	70% of building plan check fee	0%
Planning & Building	Building	Plan Check Fee - Fire	70% of building plan check fee	70% of building plan check fee	0%
Planning & Building	Building	Building Permit Modification - Minor (as determined by the Administrator)	\$ 500.00	\$ 500.00	0%
Planning & Building	Building	Building Permit Modification - Major (as determined by the Administrator, full plan check fees may be assessed based on size of modification)	\$ 1,500.00	\$ 1,500.00	0%
Planning & Building	Building	For use of outside consultants for plan check and inspections, or both (Actual costs include administrative and overhead costs.)	Actual Costs	Actual Costs	0%
Planning & Building	Building	Penalty for commencement of work without a building or land use permit	\$ 1,000.00	\$ 1,000.00	0%
Planning & Building	Building	Penalty for illegal occupancy of a building (per day)		\$ 1,000.00	NEW
Planning & Building	Building	Building Permit - Change of Occupancy		\$ 140.00	NEW
Planning & Building	Building	Temporary Certificate of Occupancy (non-refundable) (per week)	\$ 1,000.00	\$ 1,000.00	0%
Planning & Building	Building	Alternative Energy System Installation- Fee covers one inspection. Additional inspections shall be charged at the rate identified in Other Inspection and Fees.	\$ 100.00	\$ 100.00	0%
Planning & Building	Building	Demolition Fee (A security agreement equaling 150% of the estimated demolition cost is required for all demolition permits.)	\$ 750.00	\$ 1,100.00	32%
Planning & Building	Design Review	Pre-Application Design Review	\$ 3,300.00	\$ 4,300.00	23%
Planning & Building	Design Review	Mountain Overlay Design Review	\$ 4,800.00	\$ 6,400.00	25%
Planning & Building	Design Review	Final Design Review	\$ 3,900.00	\$ 5,200.00	25%
Planning & Building	Design Review	Administrative Design Review	\$ 500.00	\$ 700.00	29%
Planning & Building	Design Review	Administrative Design Review - in Mountain Overlay and/or Avalanche Overlay	\$ 1,500.00	\$ 2,000.00	25%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Planning & Building	Design Review	Hotel Pre-Application Design Review	\$ 7,000.00	\$ 12,100.00	42%
Planning & Building	Design Review	Hotel Design Review	\$ 9,000.00	\$ 9,500.00	5%
Planning & Building	Design Review	Request to Alter or Demolish a Historic Structure	\$ 1,800.00	\$ 2,300.00	22%
Planning & Building	Floodplain Development Permits	Streambank Alteration	\$ 5,700.00	\$ 7,600.00	25%
Planning & Building	Floodplain Development Permits	Emergency Streambank Alteration Permit	\$ 1,500.00	\$ 2,000.00	25%
Planning & Building	Floodplain Development Permits	Emergency Flood Protection Permit	\$ -	\$ -	
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - Residential	\$ 2,700.00	\$ 3,600.00	25%
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - Subdivision	\$ 6,300.00	\$ 8,300.00	24%
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - Non-residential and Mixed Use	\$ 4,800.00	\$ 6,300.00	24%
Planning & Building	Floodplain Development Permits	Floodplain Development Permit - interior remodel, new structures/additions entirely outside of floodplain	\$ 1,800.00	\$ 2,400.00	25%
Planning & Building	Floodplain Development Permits	Minor Riparian Alteration – removal of hazard trees (up to four trees), minor maintenance of riparian trees and vegetation	\$ 350.00	\$ 500.00	30%
Planning & Building	Floodplain Development Permits	Major Riparian Alteration – Application applies to vegetation within 25 feet of mean high water mark. This application covers the removal of more than four (4) trees or major maintenance of riparian trees and vegetation.	\$ 700.00	\$ 950.00	26%
Planning & Building	Impact Fees	Fire Development Impact Fees Single Family	\$ 2,092.00	\$ 2,092.00	0%
Planning & Building	Impact Fees	Fire Development Impact Fees Multi Family per unit	\$ 1,616.00	\$ 1,616.00	0%
Planning & Building	Impact Fees	Fire Development Impact Fees Commercial per square foot	\$ 0.45	\$ 0.45	0%
Planning & Building	Impact Fees	Parks Development Impact Fees Single Family	\$ 1,047.00	\$ 1,047.00	0%
Planning & Building	Impact Fees	Parks Development Impact Fees Multi Family per unit	\$ 809.00	\$ 809.00	0%
Planning & Building	Impact Fees	Parks Development Impact Fees Commercial per square foot	\$ -	\$ -	0%
Planning & Building	Impact Fees	Police Development Impact Fees Single Family	\$ 104.00	\$ 104.00	0%
Planning & Building	Impact Fees	Police Development Impact Fees Multi Family per unit	\$ 80.00	\$ 80.00	0%
Planning & Building	Impact Fees	Police Development Impact Fees Commercial per square foot	\$ 0.22	\$ 0.22	0%
Planning & Building	Impact Fees	Streets Development Impact Fees Single Family	\$ 4,492.00	\$ 4,492.00	0%
Planning & Building	Impact Fees	Streets Development Impact Fees Multi Family per unit	\$ 3,471.00	\$ 3,471.00	0%
Planning & Building	Impact Fees	Streets Development Impact Fees Commercial per square foot	\$ 0.97	\$ 0.97	0%
Planning & Building	Miscellaneous	Consultant Review Fee	100% of actual costs incurred	100% of actual costs incurred	0%
Planning & Building	Miscellaneous	Community Housing In-lieu Fee (per square foot)	\$ 550.00	\$ 600.00	8%
Planning & Building	Other	Inspections outside of normal business hours (minimum charge --two hours) *or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages.	\$ 60.00	\$ 140.00	57%
Planning & Building	Other	Re-inspection fees (after two inspections)	\$ 60.00	\$ 140.00	57%
Planning & Building	Other	Inspections for which no fee is specifically indicated (minimum charge -- one-half hour)	\$ 60.00	\$ 140.00	57%
Planning & Building	Other	Additional and partial inspections requested by the applicant above the minimum required by the building codes (minimum charge--one hour)	\$ 60.00	\$ 140.00	57%
Planning & Building	Other	Hourly Rate for Review of Changes, Additions or Revisions to Plans	\$ 100.00	\$ 100.00	0%
Planning & Building	Other	Administrative Processing Fee for security agreements and other similar processes (minimum charge)	\$ 100.00	\$ 100.00	0%
Planning & Building	Other	Penalty for work within the City Right-of-Way without required permit		\$ 300.00	NEW
Planning & Building	Other	Deferred submittals, per each submittal	25% of Plan review fee	25% of Plan review fee	0%
Planning & Building	Other Permits	Administrative Use Permit	\$ 500.00	\$ 500.00	0%
Planning & Building	Other Permits	Sign Permit	\$ 250.00	\$ 325.00	23%
Planning & Building	Other Permits	Fence Permit	\$ 150.00	\$ 200.00	25%
Planning & Building	Other Permits	Conditional Use Permit	\$ 3,200.00	\$ 4,300.00	26%
Planning & Building	Other Permits	Conditional Use Permit - Daycare Businesses	\$ 300.00	\$ 400.00	25%
Planning & Building	Other Permits	Conditional Use Permit Amendment	\$ 2,200.00	\$ 3,100.00	29%
Planning & Building	Other Permits	Variance	\$ 2,300.00	\$ 3,200.00	28%
Planning & Building	Other Permits	Appeals	\$ 5,000.00	\$ 6,700.00	25%
Planning & Building	Other Permits	Off-Site Vendor - New	\$ 1,100.00	\$ 1,500.00	27%
Planning & Building	Other Permits	Off-Site Vendor - Renewal	\$ 750.00	\$ 1,000.00	25%
Planning & Building	Other Permits	Grading	\$ 850.00	\$ 1,100.00	23%
Planning & Building	Other Permits	Wireless Communications Facility Master Plan	\$ 1,800.00	\$ 2,300.00	22%
Planning & Building	Other Permits	Wireless Communications Facility Permit	\$ 800.00	\$ 1,000.00	20%
Planning & Building	Other Permits	Off-site Commercial/Neighborhood Snow Storage Permit - Administrative	\$ 500.00	\$ 600.00	17%
Planning & Building	Other Permits	Listing a Historic Structure/Site	\$ 2,200.00	\$ 3,000.00	27%
Planning & Building	Other Permits	Development Agreement-Rezone	\$ 10,000.00	\$ 13,300.00	25%

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Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Planning & Building	Other Permits	Development Agreement - Non-Rezone	\$ 5,000.00	\$ 6,600.00	24%
Planning & Building	Other Permits	Development Agreement Amendment - Minor	\$ 3,000.00	\$ 4,000.00	25%
Planning & Building	Other Permits	Development Agreement Amendment - Major	\$ 5,000.00	\$ 6,600.00	24%
Planning & Building	Other Permits	Residential Annexation	\$ 5,688.00	\$ 7,600.00	25%
Planning & Building	Other Permits	Commercial Annexation	\$ 12,655.00	\$ 16,900.00	25%
Planning & Building	Other Permits	Mixed-Use Annexation (residential & commercial)	\$ 12,655.00	\$ 16,900.00	25%
Planning & Building	Subdivision	Land Subdivision: Preliminary Plat	\$ 2,900.00	\$ 3,900.00	26%
Planning & Building	Subdivision	Condo/Townhome Subdivision: Preliminary Plat	\$ 3,300.00	\$ 4,300.00	23%
Planning & Building	Subdivision	Land Subdivision: Final Plat	\$ 2,000.00	\$ 2,800.00	29%
Planning & Building	Subdivision	Condo/Townhome Subdivision: Final Plat	\$ 2,000.00	\$ 2,900.00	31%
Planning & Building	Subdivision	Planned Unit Development (PUD)	\$ 12,500.00	\$ 16,700.00	25%
Planning & Building	Subdivision	Planned Unit Development (PUD)- Minor Amendment	\$ 4,500.00	\$ 6,000.00	25%
Planning & Building	Subdivision	Planned Unit Development (PUD)- Major Amendment	\$ 9,000.00	\$ 12,000.00	25%
Planning & Building	Subdivision	Hotel Planned Unit Development (PUD)	\$ 12,500.00	\$ 16,700.00	25%
Planning & Building	Subdivision	Readjustment of Lot Lines (Lot Line Shift)	\$ 1,700.00	\$ 2,200.00	23%
Planning & Building	Subdivision	Vacation	\$ 5,500.00	\$ 7,200.00	24%
Recreation	Park Reservations	100 people or fewer-1/2 day rate up to 4 hours	\$ 80.00	\$ 80.00	0%
Recreation	Park Reservations	101 people or more-1/2 day rate up to 4 hours	\$ 160.00	\$ 160.00	0%
Recreation	Park Reservations	100 people or fewer-Full day rat up to 8 hours	\$ 160.00	\$ 160.00	0%
Recreation	Park Reservations	101 people or more-Full Day Rate up to 8 hours	\$ 320.00	\$ 320.00	0%
Recreation	Park Reservations	Refundable Security Deposit (over 100 people)	\$ 250.00	\$ 250.00	0%
Recreation	User Fees	Athletic fields and facilities (per two hours)	\$ 80.00	\$ 80.00	0%
Recreation	User Fees	Recreation Center (per two hours)	\$ 60.00	\$ 60.00	0%
Recreation	User Fees	Recreation Center Security Deposit	\$ 150.00	\$ 150.00	0%
Recreation	User Fees	Public Park Areas	Fees are determined by staff according to current Park Reservations, athletic field and Recreation Center Fee Schedules	Fees are determined by staff according to current Park Reservations, athletic field and Recreation Center Fee Schedules	0%
Recreation	Youth Fees After School	Full season (school year)	\$ 755.00	\$ 755.00	0%
Recreation	Youth Fees After School	Per month	\$ 105.00	\$ 105.00	0%
Recreation	Youth Fees After School	Per day	\$ 15.00	\$ 15.00	0%
Recreation	Youth Fees After School	Out-of-school and extra activities, cost is activity dependent	\$40.00-\$65.00	\$40.00-\$65.00	0%
Recreation	Youth Fees After School	Swimming (6 weeks session)	\$ 90.00	\$ 90.00	0%
Recreation	Youth Fees After School	Additional after school activities	\$ 80.00	\$ 80.00	0%
Recreation	Youth Fees Summer	Full summer (ten weeks M-Th)	\$ 1,100.00	\$ 1,100.00	0%
Recreation	Youth Fees Summer	Per week (M-TH)	\$ 155.00	\$ 155.00	0%
Recreation	Youth Fees Summer	Per day (drop-in)	\$ 40.00	\$ 40.00	0%
Recreation	Youth Fees Summer	Swimming (10 weeks session)	\$ 150.00	\$ 150.00	0%
Recreation	Youth Fees Summer	Friday Adventures (requires individual registration) cost depends on activity	\$40.00-\$65.00	\$40.00-\$65.00	0%
Street	Permits	Banner Install/Remove	\$ 175.00	\$ 175.00	0%
Street	Permits	Right of Way Encroachment Agreement	\$ 475.00	\$ 600.00	21%
Street	Permits	Temporary Use of the Right of Way Permit (TURP)	\$ 100.00	\$ 100.00	0%
Street	Permits	Dig Permit	\$ 50.00	\$ 50.00	0%
Street	Permits	Barricade Rental	\$ 20.00	\$ 20.00	0%
Street	Permits	Security Agreement/Performance Bond Processing Fee	\$ 100.00	\$ 100.00	0%
Wastewater	Fees	Service Inspection Fee	\$ 40.00	\$ 40.00	0%
Wastewater	Sewer User Fees	11-Single family home	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	12-Multiple living unit	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	13-Motel / hotel (first unit)	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	15-Office building / 1,500 square feet	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	16-Retail sales / 3,000 square feet	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	17-Restaurant / cafe per seat with or without a trap	\$ 4.34	\$ 4.55	5%
Wastewater	Sewer User Fees	20-Retail food / 1,500 square feet	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	21-Barber shop / per chair	\$ 21.95	\$ 23.04	5%
Wastewater	Sewer User Fees	22-Beauty salon / per operator	\$ 43.94	\$ 46.14	5%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Wastewater	Sewer User Fees	26-Dry cleaners	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	27-Garage / mechanical per 1,500 square feet	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	28-Laundries	\$ 175.76	\$ 184.55	5%
Wastewater	Sewer User Fees	29-Bank	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	30-School / per 50 students	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	31-Swimming pool / private / 500 square feet	\$ 10.92	\$ 11.47	5%
Wastewater	Sewer User Fees	32-Beer, wine, liquor	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	33-Theater / per screen	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	35-Nursery school	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	36-Church	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	37-Lodge / private / 3,000 square feet	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	39-Dentist / doctor/ per medical doctor	\$ 47.29	\$ 49.66	5%
Wastewater	Sewer User Fees	40-Car wash with recycle	\$ 47.29	\$ 49.66	5%
Wastewater	Sewer User Fees	41-Hospital / per bed	\$ 8.76	\$ 9.19	5%
Wastewater	Sewer User Fees	42-Bowling alley / per lane	\$ 17.56	\$ 18.43	5%
Wastewater	Sewer User Fees	43-Car wash without recycle / per bay	\$ 87.78	\$ 92.25	5%
Wastewater	Sewer User Fees	44-Commercial / 3,000 square feet	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	45-Photo development lab	\$ 87.78	\$ 92.25	5%
Wastewater	Sewer User Fees	46-Gas station with public restrooms	\$ 87.85	\$ 92.25	5%
Wastewater	Sewer User Fees	47-Warehouse / 6,000 square feet	\$ 43.94	\$ 46.14	5%
Wastewater	Sewer User Fees	48-Swimming pool / public / 500 square feet	\$ 33.59	\$ 35.27	5%
Wastewater	Sewer User Fees	54-Motel / hotel unit without cooking	\$ 10.92	\$ 11.47	5%
Wastewater	Sewer User Fees	55-Motel hotel, with cooking	\$ 21.95	\$ 23.04	5%
Wastewater	Sewer User Fees	56-Senior family living home	\$ 21.95	\$ 23.04	5%
Water	Connection Fees	Meter 1" scale factor 1.00	\$ 3,816.00	\$ 3,816.00	0%
Water	Connection Fees	Meter 1.5" scale factor 2.25	\$ 8,586.00	\$ 8,586.00	0%
Water	Connection Fees	Meter 2" scale factor 4.00	\$ 15,264.00	\$ 15,264.00	0%
Water	Connection Fees	Meter 3" scale factor 9.00	\$ 34,344.00	\$ 34,344.00	0%
Water	Connection Fees	Meter 4" scale factor 16.00	\$ 61,056.00	\$ 61,056.00	0%
Water	Connection Fees	Meter 6" scale factor 36.00	\$ 137,376.00	\$ 137,376.00	0%
Water	Fees	City water tap and corporation stop installation	In addition to connection fees in table 4-D	In addition to connection fees in table 4-D	0%
Water	Fees	1" tap	\$ 203.00	\$ 203.00	0%
Water	Fees	1 ½" tap	\$ 220.00	\$ 220.00	0%
Water	Fees	2" tap	\$ 247.00	\$ 247.00	0%
Water	Fees	Non-Standard Connection Fee	Time and material cost to city	Time and material cost to city	0%
Water	Fees	Water Meter Fee – 1" Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 1.5" R2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 1.5" C2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 2" R2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 2" C2 Water Meter	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Fee – 3" Water Meter + up	Meter cost + \$40; check with Water Division for current meter costs	Meter cost + \$40; check with Water Division for current meter costs	0%
Water	Fees	Water Meter Vaults	\$ 1,100.00	\$ 1,100.00	0%

Highlighting indicates a new fee or a fee increase of greater than 5%

Department	Program	Fee Description	FY 2024 Adopted Fee	FY 2025 Proposed Fee	Change %
Water	Fees	Fire Line Permit Fee	\$ 253.00	\$ 253.00	0%
Water	Fees	Turn-On Fee	\$ 25.00	\$ 25.00	0%
Water	Fees	Turn-Off Fee	\$ 25.00	\$ 25.00	0%
Water	Fees	Water User Charges – Metered Users Base charge (residential or commercial)	\$ 15.28	\$ 16.04	5%
Water	Fees	1,000 – 8,000 Additional Gallons per 1,000 gallons	\$ 1.31	\$ 1.38	5%
Water	Fees	8,001 – 20,000 Additional Gallons per 1,000 gallons	\$ 2.57	\$ 2.70	5%
Water	Fees	20,001 – 32,000 Additional Gallons per 1,000 gallons	\$ 3.03	\$ 3.19	5%
Water	Fees	32,001 – 44,000 Additional Gallons per 1,000 gallons	\$ 3.50	\$ 3.67	5%
Water	Fees	44,001 – 56,000 Additional Gallons per 1,000 gallons	\$ 3.96	\$ 4.16	5%
Water	Fees	56,001 – 68,000 Additional Gallons per 1,000 gallons	\$ 4.42	\$ 4.64	5%
Water	Fees	68,001 – 80,000 Additional Gallons per 1,000 gallons	\$ 4.88	\$ 5.13	5%
Water	Fees	80,001 – 92,000 Additional Gallons per 1,000 gallons	\$ 5.49	\$ 5.77	5%
Water	Fees	92,000 – 104,000 Additional Gallons per 1,000 gallons	\$ 6.10	\$ 6.41	5%
Water	Fees	104,001 – 116,000 Additional Gallons per 1,000 gallons	\$ 6.71	\$ 7.04	5%
Water	Fees	116,001 – 128,000 Additional Gallons per 1,000 gallons	\$ 7.33	\$ 7.70	5%
Water	Fees	128,001 – 140,000 Additional Gallons per 1,000 gallons	\$ 7.94	\$ 8.33	5%
Water	Fees	140,001 – 152,000 Additional Gallons per 1,000 gallons	\$ 8.55	\$ 8.97	5%
Water	Fees	>152,000 Additional Gallons per 1,000 gallons	\$ 9.16	\$ 9.61	5%
Water	User Charges-Flat Rate	Residential-First five (5) cold water taps or less Each additional cold water tap (per month, per unit)	\$ 26.31	\$ 27.63	5%
Water	User Charges-Flat Rate	Residential-Each additional cold water tap (per month, per unit)	\$ 2.43	\$ 2.55	5%
Water	User Charges-Flat Rate	Residential-Irrigation and sprinkling per each 1,000 square feet of lot area (per month, per unit)	\$ 0.87	\$ 0.92	5%
Water	User Charges-Flat Rate	Commercial-First five (5) cold water taps or less Each additional cold water tap (per month, per unit)	\$ 40.38	\$ 42.40	5%
Water	User Charges-Flat Rate	Commercial-Each additional cold water tap (per month, per unit)	\$ 3.36	\$ 3.53	5%
Water	User Charges-Flat Rate	Commercial-Irrigation and sprinkling per each 1,000 square feet of lot area (per month, per unit)	\$ 0.88	\$ 0.93	5%
Water	User Fees	Fire User Charge 2" Connection (per month)	\$ 8.62	\$ 9.05	5%
Water	User Fees	Fire User Charge 4" Connection (per month)	\$ 17.54	\$ 18.41	5%
Water	User Fees	Fire User Charge 6" Connection (per month)	\$ 35.24	\$ 37.00	5%
Water	User Fees	Fire User Charge 8" Connection (per month)	\$ 52.09	\$ 54.70	5%
Water	User Fees	Fire User Change 10" Connection (per month)	\$ 70.52	\$ 74.04	5%
Water	User Fees	Fire User Charge 12" Connection (per month)	\$ 87.27	\$ 91.63	5%
Water	User Fees	Tank Truck Fill Fee	Fee determined by amount	Fee determined by amount	0%
Water	User Fees	Use of Fire Hydrant Charge (per day)	\$ 25.00	\$ 25.00	0%



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Motion to approve the second reading by title only of Ordinance #1255 and schedule the third reading.

Reasons for Recommendation:

The annual budget workshop occurred on June 18th. Staff presented the draft budget for Mayor and City Council discussion and feedback. The homework items were addressed on July 1st as part of ongoing strategic discussions and an approval to publish the budget per Idaho code was given. The publish dates were July 10th and July 17th. The formal budget hearing was held on July 25th. The next step is a third reading of the budget ordinance on September 3rd.

Sustainability Impact:

The FY 2025 Budget allocates \$131,904 towards the sustainability partnership with Blaine County

Financial Impact:

FY 2025 Proposed Revenues	\$41,556,743
FY 2025 Proposed Expenditures	\$41,405,970

Attachments:

1. FY 2025 Budget Notice of Public Hearing
2. FY 2025 Budget Ordinance #1255

ORDINANCE NO. 1255

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, APPROPRIATING TO THE VARIOUS BUDGETARY FUNDS, SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES WITHIN EACH FUND FOR THE ENSUING FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE, AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED by the Mayor and City Council of the City Ketchum, Blaine County, Idaho:

SECTION 1: That the sum of \$41,405,970 be raised and appropriated to defray the necessary expenses and liabilities of the City of Ketchum, Blaine County, Idaho for the fiscal year beginning October 1, 2024.

SECTION 2: That the City Council hereby appropriates each Fund as an independent fiscal and accounting group with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

SECTION 3: That the appropriation for the General Fund is made in the following amount to each specific division or function:

Legislative and Executive, Administrative, Legal, Community Planning and Development, Law Enforcement, Fire and Rescue, Street and Facility Maintenance, and Non-Departmental.

Total General Fund	14,446,021
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SECTION 4: That the appropriation for the Water and Wastewater Funds is made in the following amounts to each specific Fund, department, or function:

Water Fund	2,814,908
Water Capital Improvement Fund	1,015,000
Wastewater Fund	3,470,836
Wastewater Capital Improvement Fund	4,729,135
Total Water and Wastewater Funds	12,029,879

SECTION 5: That the appropriation for all Other Funds is made in the following amounts to each specific Fund, department, or function:

General Capital Improvement Fund	3,359,750
Wagon Days Fund	163,000
Original LOT Fund	3,578,226
Additional 1%-LOT Fund	2,447,253
GO Bond Debt Fire Fund	617,019
Community Housing In-Lieu Fund	1,214,874
Community Housing Fund	1,761,798
Police Trust Fund	7,500
Parks & Recreation Trust Fund	1,130,650
Development Trust Fund	650,000
Total Other Funds	14,930,070

SECTION 6: That a general tax levy on all taxable property within the City of Ketchum be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2024.

SECTION 7: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 8: This ordinance shall take effect and be in force upon its passage, approval, and publication in one issue of the Idaho Mountain Express, a newspaper of general circulation in the City of Ketchum, and the official newspaper of said City.

PASSED by the City Council and APPROVED by the Mayor of Ketchum this 3rd day of September 2024.

ATTEST:

TRENT DONAT, CITY CLERK

NEIL BRADSHAW, MAYOR

Publish: Idaho Mountain Express
September 11, 2024

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Ketchum, Idaho City Council will meet on Thursday, July 25, 2024 at 4:00pm. The meeting will take place at City Hall, 191 5th Street, Ketchum, Idaho, for the purpose of considering a final budget and making appropriations to each fund for the next fiscal year (2025). At which time any member of the public may appear and be heard on any part or parts of said budget; and the following table sets forth the amount proposed to be appropriated to each fund for the fiscal year 2025 budget, along with the current adopted budget (FY 2024) and two years of previous actuals (FY 2022 & 2023). The public hearing is in accordance with state statute 50-1002.

CITY OF KETCHUM, IDAHO

EXPENDITURES

	ACTUAL FY 2022	ACTUAL FY 2023	ADOPTED FY 2024	PROPOSED FY 2025
GENERAL FUND	12,364,479	13,540,922	14,487,699	14,446,021
GENERAL CAPITAL IMPROVEMENT FUND	2,959,176	2,212,444	2,102,563	3,359,750
ESSENTIAL SERVICES FACILITIES TRUST FUND	337,162	-	-	-
WAGON DAYS FUND	162,417	163,817	171,250	163,000
FIRE CONSTRUCTION FUND	490,874	285,860	-	-
ORIGINAL LOT FUND	4,678,850	3,660,571	3,299,890	3,578,226
ADDITIONAL 1%-LOT FUND	2,266,247	3,938,594	2,682,842	2,447,253
FIRE GO BOND DEBT SERVICE FUND	615,019	611,769	610,769	617,019
COMMUNITY HOUSING IN-LIEU FUND	845,011	768,449	1,320,000	1,214,874
COMMUNITY HOUSING (CITY/COUNTY)	312,906	1,017,595	1,833,708	1,761,798
WATER FUND	2,182,339	2,151,786	3,168,928	2,814,908
WATER CAPITAL IMPROVEMENT FUND	383,428	623,249	785,000	1,015,000
WASTEWATER FUND	3,291,231	2,462,819	3,576,023	3,470,836
WASTEWATER CAPITAL IMP. FUND	685,054	586,786	3,923,653	4,729,135
POLICE TRUST FUND	95,000	-	7,500	7,500
PARKS & RECREATION TRUST FUND	171,385	223,680	1,067,550	1,130,650
DEVELOPMENT TRUST FUND	344,252	1,078,252	650,000	650,000
Total Expenditures	32,184,830	33,326,590	39,687,375	41,405,970

REVENUE

GENERAL FUND				
GENERAL PROPERTY TAXES	4,783,073	4,894,483	5,065,132	5,258,549
OTHER REVENUE	8,713,804	10,162,194	8,747,732	9,187,472
FUND BALANCE APPLIED	-	-	674,835	-
TOTAL GENERAL FUND	13,496,877	15,056,677	14,487,699	14,446,021
GENERAL CAPITAL IMPROVEMENT FUND	3,058,868	2,049,733	782,563	2,027,500
FUND BALANCE APPLIED	-	-	1,320,000	1,332,250
TOTAL GENERAL CAPITAL IMPRVMT FUND	3,058,868	2,049,733	2,102,563	3,359,750
WAGON DAYS FUND	140,272	158,935	171,250	163,000
FUND BALANCE APPLIED	-	-	-	-
TOTAL WAGON DAYS FUND	140,272	158,935	171,250	163,000
FIRE CONSTRUCTION FUND	2,211	5,800	-	-
FUND BALANCE APPLIED	-	-	-	-
TOTAL FIRE CONSTRUCTION FND	2,211	5,800	-	-
ORIGINAL LOT FUND FUND	3,784,297	3,961,098	3,195,890	3,244,835
FUND BALANCE APPLIED	-	-	104,000	333,391
TOTAL ORIGINAL LOT FUND FUND	3,784,297	3,961,098	3,299,890	3,578,226
ADDITIONAL 1%-LOT FUND	3,137,741	3,315,442	2,566,247	2,447,253
FUND BALANCE APPLIED	-	-	116,595	-
TOTAL ADDITIONAL 1% LOT FUND	3,137,741	3,315,442	2,682,842	2,447,253
FIRE GO BOND DEBT SERVICE FUND	625,300	611,880	610,769	617,019
COMMUNITY HOUSING IN-LIEU FUND	362,861	694,050	1,320,000	305,000
FUND BALANCE APPLIED	-	-	-	909,874
TOTAL COMMUNITY HOUSING IN-LIEU FND	362,861	694,050	1,320,000	1,214,874
COMMUNITY HOUSING (CITY/COUNTY)	864,100	770,954	1,833,708	1,696,045
FUND BALANCE APPLIED	-	-	-	65,753
TOTAL COMMUNITY HOUSING IN-LIEU FND	864,100	770,954	1,833,708	1,761,798
WATER FUND	2,158,405	2,646,518	2,629,045	2,758,722
FUND BALANCE APPLIED	-	-	539,883	56,186
TOTAL WATER FUND	2,158,405	2,646,518	3,168,928	2,814,908
WATER CAPITAL IMPROVEMENT FUND	756,465	722,000	785,000	265,000
FUND BALANCE APPLIED	-	-	-	750,000
TOTAL WATER CAPITAL IMP. FUND	756,465	722,000	785,000	1,015,000
WASTEWATER FUND	3,370,783	3,501,846	3,552,473	3,621,609
FUND BALANCE APPLIED	-	-	23,550	-
TOTAL WASTEWATER FUND	3,370,783	3,501,846	3,576,023	3,621,609
WASTEWATER CAPITAL IMP. FUND	1,326,227	262,435	2,425,427	2,417,068
FUND BALANCE APPLIED	-	-	1,498,226	2,312,068
TOTAL WASTEWATER CAPITAL IMP. FUND	1,326,227	262,435	3,923,653	4,729,135
POLICE TRUST FUND	426	263	-	-
FUND BALANCE APPLIED	-	-	7,500	7,500
TOTAL POLICE TRUST FUND	426	263	7,500	7,500
PARKS & RECREATION TRUST FUND	1,207,690	195,866	1,067,550	1,130,650
FUND BALANCE APPLIED	-	-	-	-
TOTAL PARKS & RECREATION TRUST FUND	1,207,690	195,866	1,067,550	1,130,650
DEVELOPMENT TRUST FUND	344,252	1,078,252	650,000	650,000
Total Revenue	34,636,774	35,031,748	39,687,375	41,556,743



City of Ketchum

CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Staff is seeking direction from the Council regarding the potential tax implications/reductions related to the creation of the Ketchum Fire District.

Reasons for Recommendation:

- On August 5th, City Council approved a resolution to join the fire district on its formation pending a successful vote. As part of that discussion, tax implications were to be further researched. Direction on the tax implications is an integral part of the conversation and will also be part of the notice required prior to the district creation vote.
- A work group consisting of staff/elected members from City of Ketchum, Wood River Fire and Rescue, Magic Fire District and Smiley Creek Fire District evaluated several consolidation options. The work group concluded this path would be most effective, resulting in greater efficiency, improved firefighter safety and improved public safety.
- Staff completed a focus group on July 31st with residents and business owners regarding this topic.

Policy Analysis and Background (non-consent items only):

For the past thirty years, efforts to consolidate fire and EMS in the Wood River Valley have been explored both by community members and with the assistance of professional consultants. Following a joint meeting between the City of Ketchum, Wood River Fire and Rescue District, West Magic Fire District and Smiley Creek Fire District on February 12, 2024; a work group was formed to evaluate different consolidation options allowed under state law. The group identified an option to form a new fire district to be called the Ketchum Fire District which could then be directly merged with the Wood River Fire & Rescue District. Annexation of the city into a fire district is virtually impossible, so this presents the best option for creating a new, combined fire agency.

The following key actions must be completed to have this matter placed on the November 5th ballot:

- Petition signatories submitted to County Commissioners & County Clerk – **completed**
- City council resolution to join fire district on formation – **completed**
- City council direction regarding fire property tax implications – **August 19th**
- County commissioner hearing – **September 5 (or earlier)**
- Ballot question submission deadline – **September 6**
- Election – **November 5th**

Sustainability Impact:


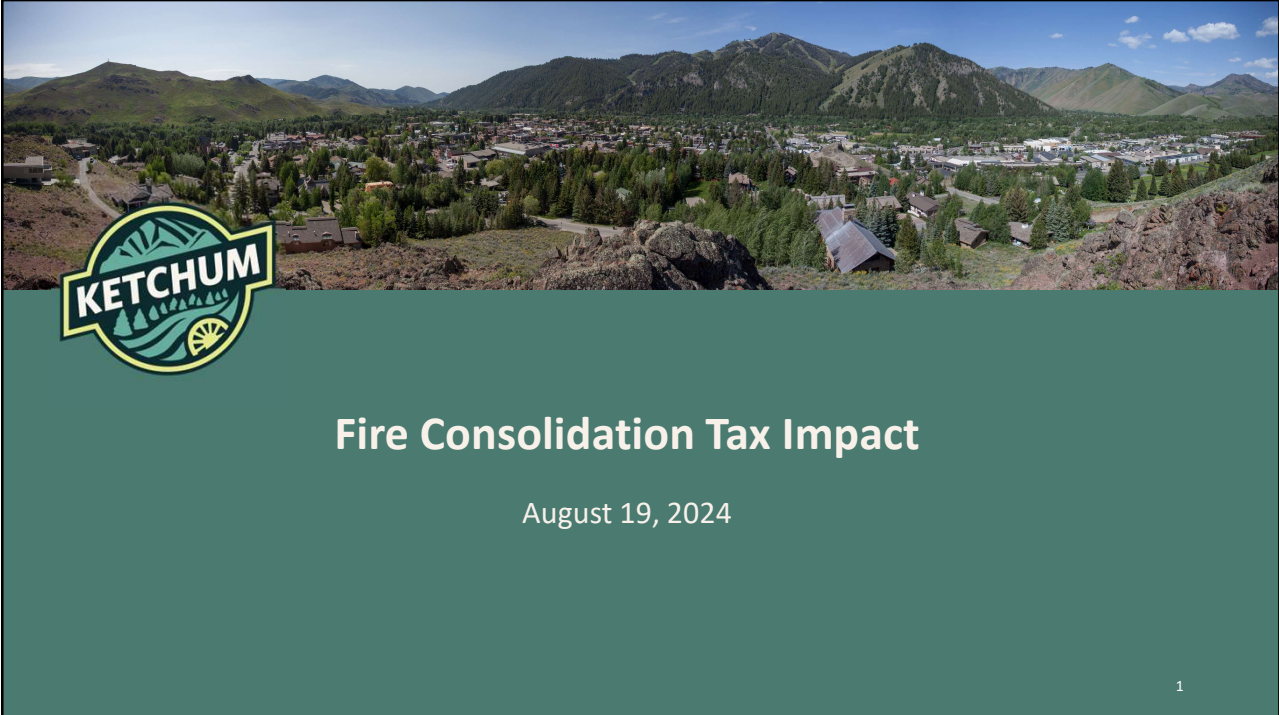
None.

Financial Impact:

Should the ballot to form a fire district be successful, responsibility for the cost of fire and EMS would shift to the new fire district. A key policy decision of the City Council is to determine whether the city's property taxing authority should be reduced, to the desired level, to partially or fully offset the taxes associated with the new Fire District.

Attachments:

1. Presentation



Fire Consolidation Tax Impact

August 19, 2024

1

1

Consolidation Logistics


Current Fire Funding:

Ketchum contributes \$1,623,500 annually for Fire/EMS services (about \$723,500 from property taxes and \$900,000 from original LOT).

Fire District Dynamic:

- Ketchum is considering property tax reductions up to 100% (\$1,623,500) of its annual Fire contribution.
- The newly formed Ketchum Fire District would institute a new tax levy, for the area served. (The levy amount/calculation is governed by Idaho State Statute.)

2

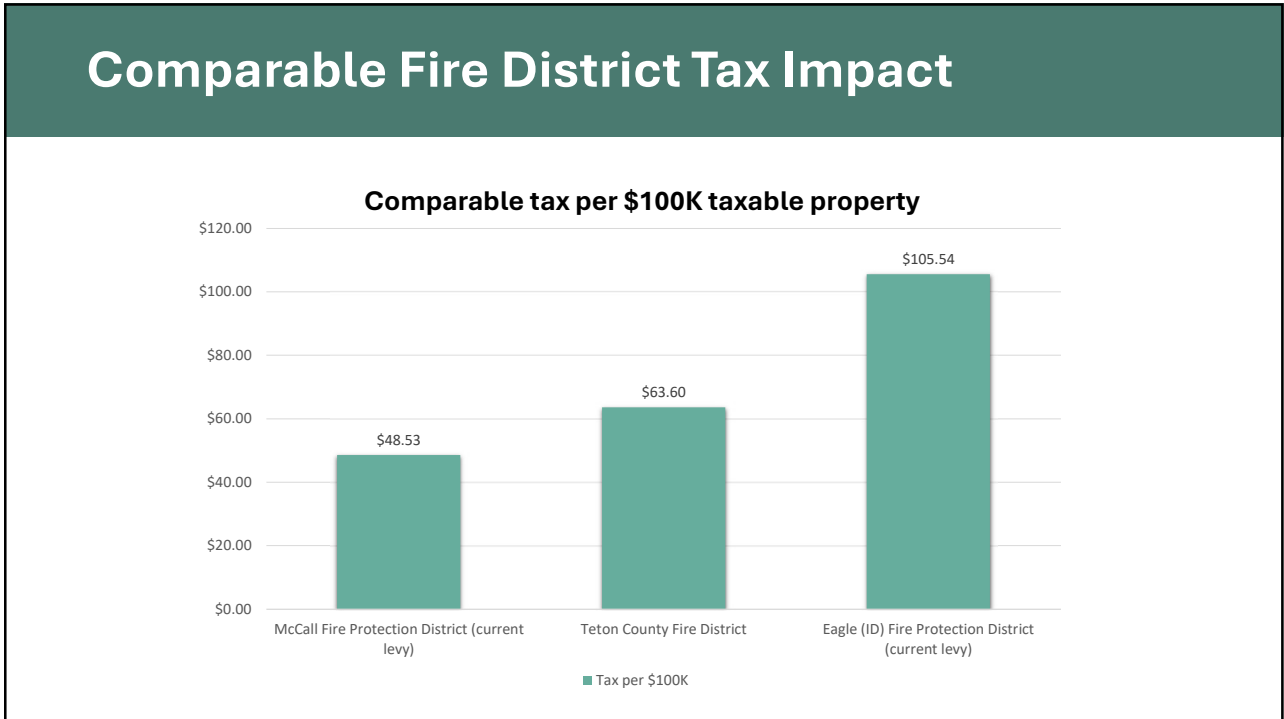


Tax Impact Comparables/Scenarios

August 19, 2024

3

3

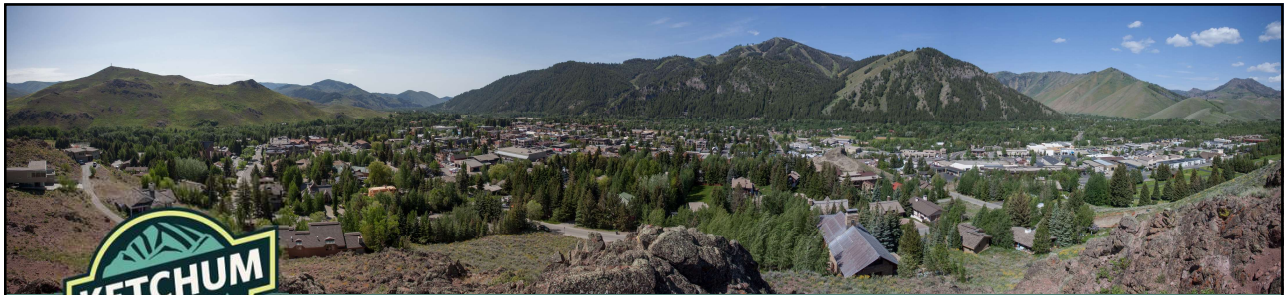


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Tax Impact by Scenario

	PER \$100K	PER \$1.0M
Before consolidation (Assumed based on budget)	\$26.37	\$263.74
Impact of Ketchum Tax Reduction		
Tax Impact (Full Ketchum tax reduction, \$1.623M)	\$8.34	\$83.40
Tax Impact (50% Ketchum tax reduction)	\$21.53	\$215.30
Tax Impact (No Ketchum tax reduction)	\$34.71	\$347.14

5



Questions/Discussion

6

6



CITY COUNCIL MEETING AGENDA MEMO

Meeting Date: Staff Member/Dept:

Agenda Item:

Recommended Motion:

Reasons for Recommendation:

- The Idaho Department of Transportation (ITD) has been working closely with the city regarding the roadway project design.
- ITD’s plan is to split the work between 2025 and 2026. Specifically, the new Trail Creek bridge will be constructed in two phases during the spring of both years. During that period, northbound traffic will stay on the highway but southbound traffic will be detoured at First Street to Second Ave. then Serenade Ln.
- Upon learning that Sun Valley will host the 2025 World Cup Finals (March 22-27), several entities requested that the city work with ITD to determine whether construction plans could change to not take place during the events. Outlined below is the response from ITD.

Policy Analysis and Background:

The current plan is to construct half of Trail Creek bridge at a time, to include a single-lane closure over an approximate 15-week period from mid-February to the end of May, in 2025 and 2026. Northbound traffic would remain on Highway 75 and southbound traffic would detour to 2nd Avenue and then Serenade Lane.

Alternately, construction of the Trail Creek bridge could be pushed back entirely to 2026 and constructed in a single phase, which would require a complete closure of Highway 75. This would require all traffic to detour onto the River/2nd/Serenade route. Construction would begin in early January 2026 and extend into June 2026—approximately 24-week period.

The reason: work in the creek channel must take place in the winter/spring while water levels are lowest and to avoid fish spawning periods, which is mandated (mandated). The timing also avoids fall activities (Wagon Days and Trailing of the Sheep) and is lowest traffic volume period of the year.

Sustainability Impact:

Financial Impact:

None OR Adequate funds exist in account:	None
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Attachments:

1. None
