



AGENDA

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1. Join us via Zoom (*please mute your device until called upon*).
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Webinar ID: 818 4939 8200
2. Address the Commission in person at City Hall.
3. Submit your comments in writing at participate@ketchumidaho.org (*by noon the day of the meeting*).

This agenda is subject to revisions. All revisions will be underlined.

CALL TO ORDER:

ROLL CALL:

COMMUNICATIONS FROM COMMISSIONERS:

1. Ketchum History Presentation.

CONSENT AGENDA:

Note re: ALL ACTION ITEMS - The Commission is asked to approve the following listed items by a single vote, except for any items that a commissioner asks to be removed from the Consent Agenda and considered separately.

2. ACTION ITEM: Approve minutes of May 3, 2022.

NEW BUSINESS:

3. Recommendation for the Commission to review the draft Historic Buildings/Site website and provide feedback to staff on the format and contents.
4. Recommendation for the Commission to provide feedback and direction to staff on next steps to further the walking tour discussion.

[5.](#) Update on Historic Preservation Handbook.

ADJOURNMENT:



CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chair, Mattie Mead.

PRESENT

Chair - Mattie Mead

Vice-Chair - Wendolyn Holland

Commissioner - Rick Reynolds

Commissioner - Jakub Galczynski

STAFF PRESENT

Suzanne Frick, Director Planning and Zoning

Adam Crutcher, City Planner

Tara Fenwick, City Clerk and Business Administration Manager

COMMUNICATION FROM COMMISSIONERS

Vice-chair, Wendolyn Holland provided a short presentation on the early days of Ketchum.

CONSENT CALENDAR

Motion to approve the minutes of March 1, 2022. Motion made by Vice-Chair, Wendolyn Holland, and seconded by Commissioner, Rick Reynolds. All in favor. Motion passed.

NEW BUSINESS

Associate Planner, Adam Crutcher provided the Commission a summary review of each agenda item.

- Commissioners provided feedback on revised neighborhood maps and walking tour platform.
- Commissioners provided feedback on Historic Preservation handbook.
- Commissioners provided direction to staff on next neighborhoods to survey.

ADJOURNMENT

Motion to adjourn at 7:45 p.m. Motion made by Commissioner, Jakub Galczynski, seconded by Vice-Chair, Rick Reynolds. All in favor.

Mattie Mead, Chairman
Historic Preservation Commission

Tara Fenwick, City Clerk
City of Ketchum



City of Ketchum
Planning & Building

STAFF REPORT
KETCHUM HISTORIC PRESERVATION COMMISSION
REGULAR MEETING OF JUNE 7, 2022

Recommendation to Review and Provide Feedback on the Draft Historic Buildings/Sites Website

Recommendation and Summary

Staff is recommending the Commission review the draft Historic Buildings/Site website and provide feedback to staff on the format and contents.

Introduction and History

At the May 03, 2022 meeting of the HPC, the Commission recommended staff work on an online platform to provide information on the list of 24 historic buildings/sites. Staff has created a draft website showing a possible layout for the display of the historic buildings/sites. This website can be reached at <https://storymaps.arcgis.com/stories/0b847cb472e7408e84db6d86f493c928>. An example of one section can be viewed in Attachment A.

Next Steps

Staff will take all feedback from the HPC and revise the website. Staff will take all feedback from the HPC and revise the website contents. Staff will work between this meeting and the next on July 06, 2022 to populate the website with the other properties on the buildings/site list.

Attachments:

- A. Draft Historic Building/Site website

Attachment A
Draft Historic Building/Site Website



Historic Name: Horace Lewis Home

Current Name: Elephant's Perch

Address: 280 East Ave

Year Built: Circa 1882

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Horace Lewis established the Ketchum Fast Freight Line and built the first wagon road over Trail Creek Summit, called the Ketchum-to-Challis Toll Road. He built this home in the early 1880's and was the first residence to have indoor plumbing and a modern bathroom. Horace married Katherine Barry and when the mining boom ended they moved to Seattle. After Horace died in 1911, Kate returned to spend the remainder of her life in this home. Members of the Lewis family lived here until 1967 when it was sold and converted to commercial use.

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STAFF REPORT
KETCHUM HISTORIC PRESERVATION COMMISSION
REGULAR MEETING OF JUNE 7, 2022

Recommendation to Provide Direction on Walking Tour Next Steps

Recommendation and Summary

Staff is recommending the Commission provide feedback and direction to staff on next steps to further the walking tour discussion.

Introduction and History

The Historic Preservation Commission has been in the process of reviewing options for walking tours for the 24 buildings/sites which have been identified as historic. At the 5/03/2022 meeting, the Commission directed staff to reach out the Community Library to gauge their interest in either updating or expanding the existing walking tour already in place. Staff met with Regional History representatives and discussed the possibility of updating the existing walking tour pamphlet. Regional History representatives expressed interest in the possibility of updating the existing walking tour to include more properties on the HPC's list of historic buildings/sites and would be available to meet with interested parties to further discuss the specifics.

Next Steps

Staff will take feedback and direction from the Commission on how to move forward collaborating with the Community Library, Visit Sun Valley, and any other local organizations.



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STAFF REPORT
KETCHUM HISTORIC PRESERVATION COMMISSION
REGULAR MEETING OF JUNE 7, 2022

Introduction and History

The Historic Preservation Commission is in the process of reviewing the draft Historic Preservation Handbook. At the May 03, 2022, meeting of the HPC, commissioners provided feedback on the draft handbooks contents and graphics. The Commission disapproved the formatting, image/graphics selection and other graphic design aspects of the handbook. Staff was directed to identify and reach out to local graphics designers who may be better suited to design the handbook document. Staff has begun to reach out to local graphics designers and will update the HPC on the progression of the search.

Next Steps

Staff will continue to contact local graphics designers to assess their interest/availability in designing the Historic Preservation Handbook moving forward. The results of this search will be brought forward to the HPC at the July 2022 meeting.