



## AGENDA

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1. Join us via Zoom (*please mute your device until called upon*).  
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Webinar ID: 854 7484 9917
2. Address the Commission in person at City Hall.
3. • Submit your comments in writing at [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org) (*by noon the day of the meeting*)

*This agenda is subject to revisions. All revisions will be underlined.*

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### CALL TO ORDER:

### ROLL CALL:

### COMMUNICATIONS FROM COMMISSIONERS:

### CONSENT AGENDA:

*ALL ACTION ITEMS - The Commission is asked to approve the following listed items by a single vote, except for any items that a commissioner asks to be removed from the Consent Agenda and considered separately.*

1. ACTION ITEM: Approval of the May 28, 2024 minutes
2. ACTION ITEM: Recommendation to review and approve the Findings of Fact, Conclusions of Law & Decision for the 450 Wood River Dr Floodplain Development Permit

### PUBLIC HEARING:

3. ACTION ITEM: Recommendation to review and approve the Stewart Pictures Work Live Conditional Use Permit and adopt the Findings of Fact, Conclusions of Law, and Decision

**PUBLIC HEARING:**

4. ACTION ITEM: Recommendation to review and provide feedback for the Baldy Mountain House  
Pre-Application Design Review

**NEW BUSINESS:**

**ADJOURNMENT:**





**CITY OF KETCHUM**  
**MEETING MINUTES OF THE**  
**PLANNING & ZONING COMMISSION**  
Tuesday, May 28, 2024

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**CALL TO ORDER:** (00:00:15 in video)

Brenda Moczygemba called the meeting of the Ketchum Planning and Zoning Commission to order at 4:30 p.m.

**ROLL CALL:**

Neil Morrow \*via zoom  
Susan Passovoy  
Brenda Moczygemba  
Tim Carter  
Matthew McGraw

**ALSO PRESENT:**

Morgan Landers – Director of Planning & Building  
Adam Crutcher – Associate Planner  
Paige Nied – Associate Planner  
Heather Nicolai - Office Administrator

**COMMUNICATIONS FROM COMMISSIONERS:** (00:00:40 in video)

None

**CONSENT AGENDA:** (00:00:50 in video)

1. ACTION ITEM: Approval of the May 14, 2024 minutes

**Motion to approve the May 14, 2024 minutes.** Motion made by Susan Passovoy seconded by Matthew McGraw (00:01:02 in video)

**MOVER:** Susan Passovoy

**SECONDER:** Matthew McGraw

**AYES:** Brenda Moczygemba, Susan Passovoy, Matthew McGraw, Tim Carter & Neil Morrow

**NAYS:**

**RESULT: UNANIMOUSLY ADOPTED**

**PUBLIC HEARING:** (00:01:12 in video)

2. ACTION ITEM: Recommendation to review and recommend approval to the City Council the Cedars Townhomes Preliminary Plat application, as conditioned, and adopt the Findings of Fact, Conclusions of Law, and Decision.

- Staff Report-Paige Nied, Associate Planner (00:01:33 in video)
- Commission questions staff and staff responses (00:05:00 in video)
- Applicant Presentation-Bruce Smith, Alpine Enterprises (00:10:45 in video)

**PUBLIC COMMENT OPENED:** (00:14:10 in video)

None

**PUBLIC COMMENT CLOSED:** (00:14:25 in video)

- Commission questions for staff, staff responses, and deliberations (00:14:27 in video)

**Motion to recommend approval to the City Council the Cedars Townhomes Preliminary Plat application, as conditioned, and adopt the Findings of Fact, Conclusions of Law, and Decision.** Motion made by Susan Passovoy seconded by Tim Carter (00:15:20 in video)

**MOVER:** Susan Passovoy

**SECONDER:** Tim Carter

**AYES:** Brenda Moczygamba, Neil Morrow, Susan Passovoy, Tim Carter & Matthew McGraw

**NAYS:**

**RESULT: UNANIMOUSLY ADOPTED**

3. ACTION ITEM: Recommendation to review and approve the 450 Wood River Drive Residence Floodplain Development Permit application, as conditioned, and direct staff to return with the findings of fact.

- Staff Report-Adam Crutcher, Associate Planner (00:16:00 in video)
- Commission questions staff and staff responses (00:30:40 in video)
- Applicant Presentation-Zac Rockett, Architect Ro Rockett Design (00:51:20 in video)
- Applicant Presentation- Chuck Brockway, Brockway Engineering (00:55:46 in video)
- Commission questions applicant and applicant responses (01:04:34 in video)

**PUBLIC COMMENT OPENED:** (01:09:04 in video)

- Carol Armand (01:09:23 in video)
- Donald Armand (01:12:56 in video)

**PUBLIC COMMENT CLOSED:** (01:19:40 in video)

- Commission & Staff response to public comments (01:19:46 in video)
- Applicant response to public comment (01:25:28 in video)
- Commission deliberations (01:26:45 in video)

**Motion to approve the 450 Wood River Drive Residence Floodplain Development Permit application, as conditioned, and direct staff to return with the findings of fact. With the proviso of two editorial changes in conditions 10 and 13.** Motion made by Susan Passovoy

seconded by Tim Carter *(01:33:57 in video)*

**MOVER:** Susan Passovoy

**SECONDER:** Tim Carter

**AYES:** Brenda Moczygemba, Neil Morrow, Susan Passovoy, Tim Carter & Matthew McGraw

**NAYS:**

**RESULT: UNANIMOUSLY ADOPTED**

**NEW BUSINESS:** *(01:34:54 in video)*

4. Staff Highlights & Updates for Commission *(01:34:56 in video)*

**ADJOURNMENT:**

**Motion to adjourn at 6:05 p.m.** *(01:35:20 in video)*

**MOVER:** Tim Carter

**SECONDER:** Matthew McGraw

**AYES:** Brenda Moczygemba, Susan Passovoy, Matthew McGraw, Tim Carter, & Neil Morrow

**NAYS:**

**RESULT: UNANIMOUSLY ADOPTED**

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Neil Morrow – P & Z Commissioner

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Morgan Landers – Director of Planning & Building



**City of Ketchum  
Planning & Building**

IN RE: )  
)  
450 Wood River Dr Residence ) KETCHUM PLANNING AND ZONING COMMISSION  
Floodplain Development Permit ) FINDINGS OF FACT, CONCLUSIONS OF LAW, AND  
File Number: P23-111 ) DECISION  
)  
Date: June 11, 2024 )  
)

**PROJECT:** 450 Wood River Dr Residence  
**APPLICATION TYPE:** Floodplain Development Permit  
**FILE NUMBER:** P23-111  
**PROPERTY OWNER:** 450-490 Wood River LLC  
**REPRESENTATIVE:** Erik de Bruijn, Presidio Vista Properties  
**LOCATION:** Mary’s Place Subdivision Lot 3 Block 1  
**ZONING:** General Residential – Low Density (GR-L) & Floodplain Management Overlay District (FMOD)

**RECORD OF PROCEEDINGS**

The Planning and Zoning Commission considered the 450 Wood River Drive Floodplain Development Review Application File No. P23-111 during their meeting on May 28, 2024. After considering the project plans, staff’s analysis, the applicant’s presentation, and holding the required public hearing, the Planning and Zoning Commission approved the request with a vote of 5-0.

Public Hearing Notice & Public Comment

A public meeting notice for the project was mailed to all owners of property within 300 feet of the project site and all political subdivisions on May 8, 2024. The notice was published in the Idaho Mountain Express on May 8, 2024. A notice was posted on the project site and the city’s website on May 13, 2024.

**BACKGROUND**

The applicant is proposing to construct a new 8,077 square foot residence (the “project”), located at 450 Wood River Drive (the “subject property”) in the West Ketchum neighborhood. The subject

property is zoned General Residential – Low Density (GR-L) and portions of the property are within the Floodplain Management Overlay District.

The subject property contains an existing residence that is proposed to be demolished. The proposed residence is sited within the platted building envelope, a majority of which is out of the floodplain. The subject property also contains wetlands in the form of a manmade pond, drainage channels, and riparian vegetation, all of which are proposed to be modified for the proposed residence and associated site improvements. The pond which spans the subject property and properties to the east (440 & 430 Wood River Dr) contains water from the high groundwater table as well as surface water from the swales and drainage channels present on 490 & 460 Wood River Dr. This pond is proposed to be removed from the subject property, as well as 430 & 440 Wood River Dr, and to be replaced with a swale that will connect with the one present on 490 Wood River Dr up to its confluence with the Big Wood River. Existing vegetation around the pond will be removed due to construction of the swale but newly proposed riparian grasses, shrubs & trees are proposed along the proposed swale.

The groundwater table underneath the existing pond on the subject property is not regularly high enough to reach the overflow point at 430 Wood River Dr to enable flow through the pond. Surface water flow is intermittent and is controlled by the conditions on 490 Wood River Dr which typically only receives input in the spring and early summer due to rising groundwater levels, groundwater pumping of residences nearby or flooding conditions. As the influx of water into the system typically only occurs in the spring and early summer, the pond sits stagnant for a majority of the year. Limited native plant species surround the pond, leading to increased presence of algae and warmer water temperatures from lack of vegetation shading. The pond also serves as a bottle neck when flooding conditions in the spring occur. As the outlet of the pond is at a higher elevation than the rest of the pond, increased amounts of groundwater and surface drainage are needed to enter into the system of ponds and channels in the Mary's Place Subdivision in order to get the pond to a high enough elevation to start discharging into the Big Wood River. The removal of the pond and introduction of the swale across 450, 440, & 430 Wood River Dr will alleviate this issue as there will no longer be a high point, blocking flow of water.

Pursuant to Ketchum Municipal Code (KMC) §17.88.050.D.2,

*"If the Administrator, in his or her sole discretion, determines that a project cannot be approved administratively, the Ketchum Planning and Zoning Commission shall consider and approve, approve with conditions, or deny applications for floodplain development permits.  
a. Criteria for sending applications to the Planning and Zoning Commission includes, but is not limited to:*

- (1) Encroachments proposed within the floodway;*
- (2) Stream alteration projects containing riprap;*
- (3) Stream alteration projects including gravel extraction; and*
- (4) Stream alteration projects involving multiple separate parcels of land."*

Due to the proposed modification of ponds, drainage channels, and wetlands on the subject property, staff determined the project fell in line with the more complex stream alteration projects which warrant review by the Planning & Zoning Commission. The project is subject to all floodplain development review criteria and standards specified in KMC §17.88.050 & 17.88.060.

#### *Subject Property History & Existing Conditions*

The subject property is located within the Mary's Place Subdivision which was platted in 2000. This subdivision modified four existing tax lots adjacent to the Big Wood River. All four lots contain manmade ponds and channels which are connected and empty into the Big Wood River at the southern portion of 430 Wood River Dr. The subject property is in the middle point of this system of ponds and channels and contains the largest of the manmade ponds. The creation of these ponds and channels occurred prior to the subdivision without any permits or approval from local or state bodies. This created the need for the subdivision to create building envelopes for all of the lots and outlined pond and drainage channel easements to allow for water to flow through the properties. The subject property currently has a residence within the platted building envelope that is proposed to be removed and replaced with the proposed project.

The subject property receives drainage through channels and swales present on 490 Wood River Dr & 460 Wood River Dr which confluence with the pond that exists on the subject property. The 490 & 460 properties are the receiving point of drainage from other areas within the West Ketchum neighborhood during seasonal flooding or significant rain events. As the properties within the Mary's Place Subdivision (including the subject property) sit at a lower point than most of West Ketchum, drainage from surrounding properties enters into rights-of-way and ultimately flows towards the subject property. This was especially prevalent in the seasonal flooding that occurred in Spring/Summer of 2023 where many properties within West Ketchum experienced increased levels of groundwater necessitating groundwater pumping which ultimately discharged into public rights-of-way. Much of this discharge led its way to the 490 & 460 properties either through culverts or sheet flowing over roadways such as Williams St to the north or Wood River Drive to the west. Most of this drainage and floodwater enters into the 490 & 460 properties and moves through the system of ponds and channels until it discharges into the Big Wood River at 430 Wood River Dr.

#### *Process to Date*

The Planning and Building Department received the Floodplain Development application for the project on December 19th, 2023. Following receipt of the application, staff routed the application materials to all city departments for review. The application was scheduled for hearing after all city department comments were resolved.

### **FINDINGS OF FACT**

The Planning and Zoning Commission having reviewed the project record, provided notice, and conducted the required public hearing does hereby find that the project does conform to applicable standards and criteria as set forth in Ketchum Municipal Code Chapter 17.88 – Floodplain

Management Overlay Zoning District (FP). The Commission discussed the project's impact to floodwater carrying capacity, drainage impacts, and wetland mitigation. After deliberation, the Commission found the project to be in conformance with the floodplain development criteria. Therefore, the Commission does hereby make and set forth these Findings of Fact, Conclusions of Law, and Decision as follows: make and set forth these Findings of Fact, Conclusions of Law, and Decision as follows:

### Drainage

The Commission reviewed the project to ensure that the proposed project maintained its own drainage as well as confirm that off-site drainage that historically has moved through would not be impacted by the proposed project. Touching on regional drainage first, as discussed above, the subject site receives excess drainage from other properties in the surrounding area as well as drainage from the Williams St & Wood River Dr rights-of-way which empty into the 490 & 460 properties and ultimately lead to the subject property. The Commission evaluated the project to confirm that the proposal would not inhibit drainage from continuing to flow in and out of the project site in the same manner it currently does. The City does require that the proposed project maintain existing drainage flows through the property but does not have the ability to require the applicant to improve the drainage situation which currently exists. Drainage is required to move through the project site by plat note #4 of Mary's Place Subdivision which states, "A 10' wide Drainage Easement is reserved centered over existing channels and 5 feet from edge of ponds to provide for maintenance and to preserve natural drainage through the property." The Commission reviewed drainage/flood models, drainage memos, and calculations provided by the applicant to ensure this drainage would still occur. The proposed project looks to replace the existing pond with a swale that has a bottom width of 7 feet, side slope of 4:1 or flatter, and overall slope of 0.7%. This swale design has a capacity of 68 cfs at a flow depth of 2.0 feet, matching the carrying capacity of the swale that is under construction on 490 Wood River Dr which empties into the existing pond on the subject property. Through the submitted materials detailing these proposed changes to the site, the Commission found that the proposed swale is of sufficient size to effectively handle the existing drainage which flows on and through the site today.

Shifting to on-site drainage, new single-family developments must meet the standard that "All stormwater shall be retained on site" as stated in KMC 17.124.170.A.1. The project proposes to handle drainage through trench drains, catch basins, and a drywell. Drainage from the driveway is to be collected in a trench drain and moved through a series of catch basins to the proposed drywell at the rear of the residence. A majority of site improvements are located on the portion of the subject property outside of the floodplain. A detailed explanation of the on-site drainage, including calculations are provided in a memo from Galena-Benchmark in Attachment G. The City Engineer has reviewed this report as well as the proposed grading & drainage plan and has found the drainage

features to be sufficient in handling the stormwater generated by the impervious surfaces in a 25-year storm event. As such, the Commission does find the project to retain all stormwater on site.

As discussed in the “Preserves Natural Characteristics of River/Floodplain” section below, the Commission finds the project allows for floodwaters, riverine as well as groundwater flooding from other properties, to still be able to move through the subject property sufficiently through the conversion of the existing pond into a swale.

#### Preserving Natural Characteristics of River/Floodplain & Floodwater Carrying Capacity

Pursuant to KMC 17.88.050.E.1 projects must demonstrate that, “The proposal preserves or restores the inherent natural characteristics of the river, floodplain, and riparian zone, including riparian vegetation and wildlife habitat. Development does not alter river channel unless all stream alteration criteria for evaluation are also met.” The project does not propose any alterations within the Big Wood River or the twenty-five (25) foot riparian setback zone, so the Commission focused its review of this criterion on whether the project preserves the natural characteristics of the floodplain. The project proposes more cut than fill below the Base Flood Elevation (BFE) outside of the fill required for the home and includes a continuation of the swale present on 490 Wood River DR all the way through 440 & 430 Wood River Dr. In flood years, floodwaters from the Big Wood River crest the bank on properties to the west (upstream) of the subject property and typically flow down Wood River Dr until they reach 490 Wood River Dr. From there, water flows through a series of channels and swales until they reach the subject properties existing pond. The proposed project looks to remove the pond and instead have a swale that carries through water onto the Big Wood River in a west to east direction across the property as it has historically done. This swale will allow for sheet flow to occur on the property and will not provide any obstructions to floodwaters flowing through the site. This more closely matches conditions which existed on the property prior to the creation of the manmade ponds and channels which exist today. As such, the Commission finds the proposal to preserve the inherent natural characteristics of the floodplain.

As discussed in further detail in “Wetlands” the section below, the Commission finds the proposed wetland mitigation and enhancement helps to maintain and improve wildlife habitat. The proposed plantings outside of the delineated wetland areas are also native species which are reminiscent of riparian habitat found on the site currently.

Regarding floodwater carrying capacity, projects must show that, “floodwater carrying capacity is not diminished by the proposal.” Many of the design elements touched on earlier in this section



contribute to maintaining floodwater carrying capacity. Based on flood models of the Big Wood River, historic flooding events will be able to move through the site within the proposed swale. The proposed project shows the removal of 372.7 cubic yards of fill from the project site, resulting in an increased conveyance for floodwaters. Through HEC-RAS (Hydraulic Engineering Center's River Analysis System) models provided by the applicant and reviewed by staff, it has been determined that with the proposed swale, the project will not increase the base flood elevation for adjacent properties.

### Wetlands

Per KMC 17.88.050.E.21, "Where development is proposed that impacts any wetland the first priority shall be to move development from the wetland area. Mitigation strategies shall be proposed at time of application that replace the impacted wetland area with an equal amount and quality of new wetland area or riparian habitat improvement." As seen in the Joint Application for Permits (Attachment H), wetlands on the site are classified as Palustrine Unconsolidated Bottom Permanently Flood Excavated (PUBHx). These types of wetlands are excavated in an artificial manner, have water cover throughout year, have less than 30% vegetative cover, and have at least 25% cover of particles smaller than stones. Characteristics of this wetland type on the subject property include open water (pond) and vegetated wetland margin (vegetation around pond, both native and introduced/invasive species). The wetlands will be impacted due to the construction of the residence, landscape elements and proposed restoration activities. Approximately 2,300 square feet of wetlands will be permanently impacted by the activities mentioned so the applicant has proposed wetland mitigation/enhancement areas (11,000 sq ft wetland restoration & 29,000 sq ft wetland mitigation as seen in Sheets L2.01 & L2.03 in Attachment H). Wetland mitigation area is primarily ground outside of the existing delineated jurisdictional area while the wetland restoration area is primarily ground within the existing delineated jurisdictional area on the subject property that will be restored to riparian wetland habitat. As seen on the landscape plan (Sheet L-2.03 in Attachment H), proposed plantings in these locations are native species which fit within the expected species seen in a forested/scrub shrub wetland including cottonwoods, aspens, willows, dogwoods and other riparian species. The wetland mitigation/restoration also opens the opportunity to remove invasive species which are found on the site including reed canary grass. This removal of invasive species provides a greater opportunity for native plant species to establish and outcompete invasives which offers better habitat to wildlife in the area.

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)1	The proposal preserves or restores the inherent natural characteristics of the river, floodplain, and riparian zone, including riparian vegetation and wildlife habitat. Development does not alter river channel unless all stream alteration criteria for evaluation are also met.
			<i>Staff Comments</i>	<i>The project does not alter the main channel of the river, and it preserves the inherent natural characteristics of the floodplain by including native wetland plantings and maintaining a system of drainage channels and culverts to allow for historic flow of floodwaters through the site.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)2	No temporary construction activities, encroachment or other disturbance into the 25-foot riparian zone, including encroachment of below grade structures, shall be permitted, with the exception of approved stream stabilization work and restoration work associated with a riparian zone that is degraded.
			<i>Staff Comments</i>	<i>While the subject property does contain riparian zone, this area is over 100 feet from the project site. Staff will confirm at time of building permit submittal that the riparian zone is not impacted by construction activities</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)3	No permanent development shall occur within the 25-foot riparian zone, with the exception of approved stream stabilization work and restoration work associated with permit issued under this title, or exceptions as described below: a. Access to a property where no other primary access is available; b. Emergency access required by the fire department; c. A single defined pathways or staircases for the purpose of providing access to the river channel and in order to mitigate multiple undefined social paths; d. Development by the City of Ketchum.
			<i>Staff Comments</i>	<i>The project does not propose any improvements within the riparian zone</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)4	New or replacement planting and vegetation in the riparian zone shall include plantings that are low growing and have dense root systems for the purpose of stabilizing stream banks and repairing damage previously done to riparian vegetation. Examples of such plantings most commonly include: red osier dogwood, common chokecherry, serviceberry, elderberry, river birch, skunk bush sumac, Beb's willow, Drummond's willow, little wild rose, gooseberry, and honeysuckle. However, in rare instances the distance from the top-of-bank to the mean high water mark is significant and the native

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
				<p>vegetation appropriate for the riparian zone are low growing, drought resistant grasses and shrubs. Replacement planting and vegetation shall be appropriate for the specific site conditions. Proposal does not include vegetation within the 25-foot riparian zone that is degraded, not natural, or which does not promote bank stability.</p> <p><i>Staff Comments</i> No riparian restoration is proposed. Still, the project does contain wetlands and proposes species associated with riparian habitat.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)5	<p>Landscaping and driveway plans to accommodate the function of the floodplain allow for sheet flooding. Surface drainage is controlled and shall not adversely impact adjacent properties including driveways drained away from paved roadways. Culvert(s) under driveways may be required. Landscaping berms shall be designed to not dam or otherwise obstruct floodwaters or divert same onto roads or other public pathways.</p> <p><i>Staff Comments</i> The driveway is located entirely outside of the floodplain. Converting existing pond to swale and other landscape/site improvements allow for sheet flooding to occur over portions of the property which contain floodplain</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)6	<p><b>Flood water carrying capacity is not diminished by the proposal.</b></p> <p><i>Staff Comments</i> The proposed development has more excavation (638.1 cubic yards) than fill (265.4 cubic yards) resulting in a net cut-fill balance of 372.7 cubic yards. The proposed swale allows for sheet flow to occur in a northwest to southeast movement as historically has been the case as a result of evening out the grade where currently the existing pond has more steep topography. All cut and fill considered for floodwater carrying capacity is below the Base Flood Elevation (BFE). The HEC-RAS model for the site shows no increase in floodwaters on adjacent properties to the north &amp; south.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)7	<p><b>Impacts of the development on aquatic life, recreation, or water quality upstream, downstream or across the stream are not adverse.</b></p> <p><i>Staff Comments</i> The wetland plantings will be beneficial to water quality and aquatic life. No work is proposed within the floodway or stream. No downstream impacts or across stream impacts will be associated with the approved landscape plan.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)8	<p><b>Building setback in excess of the minimum required along waterways is encouraged. An additional ten-foot building setback beyond the required 25-foot riparian zone is encouraged to provide for yards, decks and patios outside the 25-foot riparian zone.</b></p>

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
			<i>Staff Comments</i>	<i>The proposed residence is setback from the riparian zone over 200'.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)9	<p>The top of the lowest floor of a building located in, or partially within, the SFHA shall be at or above the flood protection elevation (FPE). A building is considered to be partially within the SFHA if any portion of the building or appendage of the building, such as footings, attached decks, posts for upper story decks, are located within the SFHA. See <a href="#">section 17.88.060</a>, figures 1 and 2 of this chapter to reference construction details. See <a href="#">chapter 17.08</a> of this title for definition of "lowest floor."</p> <p>a. In the SFHA where base flood elevations (BFEs) have been determined, the FPE shall be 24 inches above the BFE for the subject property; 24 inches or two feet is the required freeboard in Ketchum City Limits.</p> <p>b. In the SFHA where no BFE has been established, the FPE shall be at least two feet above the highest adjacent grade.</p>
			<i>Staff Comments</i>	<i>The top of the lowest floor (finished floor) is elevated 24" above the Base Flood Elevation of 5766.95 as shown on Sheets A-400 &amp; A-401. As the proposed elevation is located within the AE zone the top of the lowest floor is required to be 24" above the BFE.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)10	<p>The backfill used around the foundation in the SFHA floodplain shall provide a reasonable transition to existing grade but shall not be used to fill the parcel to any greater extent.</p> <p>a. Compensatory storage shall be required for any fill placed within the floodplain.</p> <p>b. A CLOMR-F shall be obtained prior to placement of any additional fill in the floodplain.</p>
			<i>Staff Comments</i>	<i>Backfill used around the foundation which provides a reasonable transition to existing grade is not considered as part of the compensatory storage requirement. The proposed cut on the site is 638.1 cubic yards while the proposed fill not associated with the residence is 265.4 cubic yards, resulting in a net cut-fill balance of 372.7 cubic yards. The proposed cut occurs around modified drainage channels and wetlands which are hydraulically connected to the Big Wood River.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)11	All new buildings located partially or wholly within the SFHA shall be constructed on foundations that are designed by a licensed professional engineer.

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
			<i>Staff Comments</i>	<i>The proposed residence will be constructed with concrete slab on grade foundations designed by David Funk who is a licensed professional engineer within Idaho.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)1 2	Driveways shall comply with City of Ketchum street standards; access for emergency vehicles has been adequately provided for by limiting flood depths in all roadways to one foot or less during the one percent annual chance event.
			<i>Staff Comments</i>	<i>Driveway is entirely outside of floodplain. Driveway complies with City of Ketchum street standards. The Fire &amp; Streets Departments have both approved the proposed driveway design.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)1 3	Landscaping or revegetation shall conceal cuts and fills required for driveways and other elements of the development.
			<i>Staff Comments</i>	<i>Landscaping is proposed on all areas of the property including around the proposed swale which will experience grading. The landscaping will conceal any cuts and fill which are required.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)1 4	(Stream Alteration) The proposal is shown to be a permanent solution and creates a stable situation.
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)1 5	(Stream alteration.) No increase to the one percent annual chance flood elevation at any location in the community, based on hydrologic and hydraulic analysis performed in accordance with standard engineering practice and has been certified and submitted with supporting calculations and a No Rise Certificate, by a registered Idaho engineer.
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)1 6	(Stream alteration.) The project has demonstrated no adverse impact or has demonstrated all impacts will be mitigated.
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)1 7	(Stream alteration.) The recreational use of the stream including access along any and all public pedestrian/fisher's easements and the aesthetic beauty shall not be obstructed or interfered with by the proposed work.
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)1 8	(Stream alteration) Fish habitat is maintained or improved as a result of the work proposed.

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)19	(Stream alteration.) The proposed work shall not be in conflict with the local public interest, including, but not limited to, property values, fish and wildlife habitat, aquatic life, recreation and access to public lands and waters, aesthetic beauty of the stream and water quality.
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	17.88.050(E)20	(Stream alteration.) The work proposed is for the protection of the public health, safety and/or welfare such as public schools, sewage treatment plant, water and sewer distribution lines and bridges providing particularly limited or sole access to areas of habitation.
			<i>Staff Comments</i>	<i>N/A - Stream Alteration is not proposed.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.050(E)21	(Wetlands) Where development is proposed that impacts any wetland the first priority shall be to move development from the wetland area. Mitigation strategies shall be proposed at time of application that replace the impacted wetland area with an equal amount and quality of new wetland area or riparian habitat improvement.
			<i>Staff Comments</i>	<i>Project site contains wetlands as delineated by Trent Stumph with Sawtooth Environmental. The proposed development will impact, permanently fill approximately 2,300 square feet of wetlands with proposed wetland mitigation of 29,000 square feet and wetland restoration of 11,000 square feet. Wetlands include species such as Black Cottonwood, Red-osier Dogwood, Quaking Aspen, and many other riparian grasses, shrubs and trees.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.88.060.A.1	A. General Standards: In all areas of special flood hazard, the following standards are required: 1. Anchoring: a. All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy. b. All manufactured homes must likewise be anchored to prevent flotation, collapse or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over the top or frame ties to ground anchors (reference the Federal Emergency

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
				Management Agency's "Manufactured Home Installation in Flood Hazard Areas" guidebook for additional techniques).
			<i>Staff Comments</i>	<i>The proposed development is a single-family home that will be constructed on site and attached to a foundation designed by a professional engineer. Note 209 on Sheet S-111 indicates foundation has been designed to meet standards of this section. The new construction will be anchored to prevent flotation, collapse, or lateral movements.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>17.88.060.A.2</b>	<p><b>2. Construction Materials And Methods:</b></p> <p><b>a. All structural and nonstructural building materials utilized at or below the base flood elevation must be flood resistant. Flood damage resistant materials must be used for all building elements subject to exposure to floodwaters, including floor joists, insulation, and ductwork. If flood damage resistant materials are not used for building elements, those elements must be elevated above the base flood elevation. This requirement applies regardless of the expected or historical flood duration.</b></p> <p><b>b. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.</b></p> <p><b>c. Electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.</b></p>
			<i>Staff Comments</i>	<p>A. <i>Proposed materials below the BFE as listed on Sheets G-002 &amp; S-101 include reinforced concrete, ferrous metal, and steel panels with waterproof adhesives. All materials are acceptable per FEMA Technical Bulletin 2.</i></p> <p>B. <i>This project consists of new construction. All floodplain development regulations required by Ketchum Municipal Code will be met.</i></p> <p>C. <i>The mechanical room and all mechanical equipment are to be located above the BFE and outside of the SFHA. No HVAC or electrical panels will be located below the BFE. Any plumbing and electrical leading from mains to the residence will be watertight and located underground.</i></p>
			<b>17.88.060.A.3</b>	<b>3. Utilities:</b>

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<p><b>a. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;</b></p> <p><b>b. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters; and</b></p> <p><b>c. On site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.</b></p>
			<b>Staff Comments</b>	Water and sewer services into the residence will be located underground and built to required plumbing codes
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B.1</b>	<p><b>1. All construction in AO zones shall be designed and constructed with drainage paths around structures to guide water away from structures</b></p>
			<b>Staff Comments</b>	Proposed residence is within the AE zone, not the AO.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>17.88.060.B.2. a</b>	<p><b>2. Residential Construction:</b></p> <p><b>a. New construction and substantial improvement of any residential structure in any A1-30, AE and AH zone shall have the top of the lowest floor, including basement, elevated a minimum of twenty four inches (24") above the base flood elevation.</b></p>
			<b>Staff Comments</b>	The top of the lowest floor (finished floor) will be elevated 24" above the Base Flood Elevation of 5766.95'. As the proposed elevation is located within the AE zone the top of the lowest floor is required to be 24" above the BFE. Sheets A-400 & A-401 show lowest floor elevated above BFE by at least 24".
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. b</b>	<p><b>b. New construction and substantial improvement of any residential structure in any AO zone shall have the lowest floor, including basement, elevated to or above the highest adjacent grade at least as high as the FIRM's depth number plus twenty four inches (24").</b></p>
			<b>Staff Comments</b>	N/A. Proposed residence is within the AE zone, not the AO
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.</b>	<p><b>c. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria (see figures</b></p>



Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
				1, "Preferred Crawl Space Construction", and 2, "Below Grade Crawl Space Construction", of this section):
			<b>Staff Comments</b>	<i>N/A. No enclosed areas below the lowest floor are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(1)</b>	(1) A minimum of two (2) openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. Openings shall be placed on at least two (2) walls to permit entry and exit of floodwaters.
			<b>Staff Comments</b>	<i>N/A. No enclosed areas below the lowest floor are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(2)</b>	(2) The bottom of each flood vent opening shall be no higher than one foot (1') above the lowest adjacent exterior grade.
			<b>Staff Comments</b>	<i>N/A. No enclosed areas below the lowest floor are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(3)</b>	(3) Engineered flood vents are required.
			<b>Staff Comments</b>	<i>N/A. No enclosed areas below the lowest floor are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(4)</b>	(4) Portions of the building below the base flood elevation shall be constructed with material resistant to flood damage.
			<b>Staff Comments</b>	<i>N/A. No enclosed areas below the lowest floor are proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(5)</b>	(5) The interior grade of a below grade crawl space (see figure 2, "Below Grade Crawl Space Construction", of this section) below the base flood elevation shall not be more than two feet (2') below the lowest adjacent exterior grade.
			<b>Staff Comments</b>	<i>N/A. No crawlspace proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(5)</b>	6) The height of a below grade crawl space, measured from the interior grade of the crawl space to the top of the crawl space foundation wall, shall not exceed four feet (4') at any point.
			<b>Staff Comments</b>	<i>N/A. No crawlspace proposed.</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>17.88.060.B2. c.(5)</b>	(7) A below grade crawl space shall have an adequate drainage system that removes floodwaters from the interior area of the crawl space within a reasonable time after a flood event.
			<b>Staff Comments</b>	<i>N/A. No crawlspace proposed.</i>
			<b>17.88.060.B2. c.(6)</b>	<b>(8) The velocity of floodwaters at the site should not exceed five feet per second for any crawlspace</b>

Floodplain Development Permit Requirements				
1. Evaluation Standards: 17.88.050€				
Compliant			Standards and Staff Comments	
Yes	No	N/A	Guideline	City Standards and <i>Staff Comments</i>
			<b>Staff Comments</b>	<i>N/A. No crawlspace proposed.</i>

### CONCLUSIONS OF LAW

1. The City of Ketchum is a municipal corporation established in accordance with Article XII of the Constitution of the State of Idaho and Title 50 Idaho Code and is required and has exercised its authority pursuant to the Local Land Use Planning Act codified at Chapter 65 of Title 67 Idaho Code and pursuant to Chapters 3, 9 and 13 of Title 50 Idaho Code to enact the ordinances and regulations, which ordinances are codified in the Ketchum Municipal Code (“KMC”) and are identified in the Findings of Fact and which are herein restated as Conclusions of Law by this reference and which City Ordinances govern the applicant’s Floodplain Development Permit application for the development and use of the project site.
2. The Commission has authority to hear the applicant’s Floodplain Development Permit Application pursuant to Chapter 17.88 of Ketchum Municipal Code Title 17.
3. The City of Ketchum Planning Department provided notice for the review of this application in accordance with Ketchum Municipal Code §17.88.050.D.2.b.
4. The Floodplain Development Permit application is governed under Ketchum Municipal Code Chapters 17.88.
5. The 450 Wood River Floodplain Development Permit Application File No. P23-111 meets all applicable standards specified in Title 17 of Ketchum Municipal Code, as more fully described in the Findings of Fact above.

### DECISION

**THEREFORE**, the Ketchum Planning and Zoning Commission approves this Floodplain Development Permit Application File No. P23-111 this Tuesday, June 11, 2024, subject to the following conditions of approval.

### CONDITIONS OF APPROVAL

1. This approval is subject to the scope of work described in the documents shown in Attachment C.

2. Any modification to approved plans as referenced in this approval shall be subject to a written amendment to this permit approval. If construction or improvements differ from the approved plans, such work may be subject to removal at the applicants expense.
3. Follow up site visits to ensure compliance with the approved Landscaping Plan, L-4.00 dated 4/15/2024, are required for the three (3) years following the initial site visit that occurs in conjunction with issuance of the Certificate of Occupancy.
  - a. If, upon an annual inspection, 80% or fewer of the plants indicated on Landscape Plan L-4.00 dated 4/15/2024 have not survived, the property owner shall re-install new plantings.
4. The Administrator shall conduct site inspections of work in progress. The Administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the terms of this permit, approved plans, and KMC 17.88. In exercising this power, the Administrator has a right, upon presentation of proper credentials, to enter the property at any reasonable hour for the purposes of inspection or other enforcement action.
5. Floodplain Development Permit approval shall expire one (1) year from the date of signing of approved Findings of Fact per the terms of KMC, Section 17.88.050.G, Terms of Approval, if construction has not commenced. Once a building permit has been issued, the approval shall be valid for the duration of the building permit.
6. No use of restricted use chemicals or soil sterilants will be allowed within one hundred feet (100') of the mean high-water mark on any property within the city limits at any time (KMC 17.88.040.C.3);
7. All applications of herbicides and/or pesticides within one hundred feet (100') of the mean high water mark, but not within twenty five feet (25') of the mean high water mark, must be done by a licensed applicator and applied at the minimum application rates (KMC 17.88.040.C.4);
8. Application times for herbicides and/or pesticides will be limited to two (2) times a year; once in the spring and once in the fall unless otherwise approved by the City Arborist (KMC 17.88.040.C.5);
9. It shall be unlawful to dump, deposit or otherwise cause any trash, landscape debris or other material to be placed in any stream, channel, ditch, pond or basin that regularly or periodically carries or stores water.
10. Prior to issuance of a building permit for the proposed residence, a preconstruction elevation certificate shall be completed by a registered professional engineer, architect or surveyor and submitted to the City of Ketchum building inspector.
11. A building under-construction Elevation Certificate (FEMA FORM 86-0-33) shall be submitted within seven calendar days upon completion of the foundation and lowest floor.
12. A final, as built finished construction Elevation Certificate (FEMA Form 86-0-33) with supporting documentation such as an as-built survey of the project produced by a surveyor or engineer licensed in Idaho demonstrating that the project was constructed in accordance with the approved plans, shall be submitted prior to issuance of Certificate of Occupancy. Deficiencies detected by such documentation shall be corrected by the permit holder immediately and prior to certificate of occupancy issuance. In some instances, another

certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a certificate of occupancy.

13. The finished construction elevation certificate certifier shall provide at least two photographs showing the front and rear of the building taken within 90 days after the date of certification. The photographs must be taken with views confirming the building description and elevation locations identified on the approved plans. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least two additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents if applicable. All photographs must be in color and measure at least three inches by three inches. Digital photographs are acceptable.
14. Regional drainage swales shall be kept clear of any obstructions at all times to allow for drainage to move through the subject property as intended.
15. The realigned and reconfigured ponds and drainage channels as approved by this floodplain development permit shall be considered the ponds and drainage channels, and corresponding drainage easements, identified by plat note #4 of Mary's Place Subdivision.
16. Notarized authorization of the property owners of record for 430 and 440 Wood River Dr for proposed off-site improvements is required to be submitted with the building permit application for the development approved with this Floodplain Development Permit. If at any time during the construction period staff is notified that the authorization of work has been rescinded, construction shall cease immediately until resolution with the adjacent property owner is found or revised development plans are submitted to the City for review and approval that do not require adjacent property owner consent.

**Administrative Appeal Notice: Applicant has the opportunity, pursuant to Ketchum City Code 17.20.030(F) and 17.144, to administratively appeal this Decision to the City Council.**

**Regulatory Taking Analysis Notice: Applicant has the opportunity, pursuant to Idaho Code 67-8003, to submit a written request for a regulatory taking analysis of this Decision.**

Findings of Fact **adopted** this 11<sup>th</sup> day of June 2024.

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Neil Morrow, Chair  
City of Ketchum  
Planning and Zoning Commission



City of Ketchum  
Planning & Building

STAFF REPORT  
KETCHUM PLANNING AND ZONING COMMISSION  
REGULAR MEETING OF JUNE 11, 2024

**PROJECT:** Stewart Pictures Work/Live Conditional Use Permit

**FILE NUMBER:** P24-033

**APPLICANT:** Allyn Stewart

**PROPERTY OWNER:** Allyn Stewart

**REQUEST:** Conditional Use Permit application to establish a work/live unit in the LI-2 district

**LOCATION:** 471 E 10<sup>th</sup> Street (Tenth Street Light Industrial Complex, Building B, Unit 2)

**ZONING:** Light Industrial District No. 2 (LI-2)

**REVIEWER:** Adam Crutcher, Associate Planner

**NOTICE:** Notice was published in the Idaho Mountain Express and was mailed to properties within a 300-foot radius on May 22, 2024. Notice was posted at the subject location and on the city website on June 4, 2024.

**EXECUTIVE SUMMARY**

The Applicant is requesting a Conditional Use Permit (CUP) to establish a work/live unit located at 471 E 10<sup>th</sup> Street Building B Unit 2 (the "subject property"). The applicant is proposing to renovate the interior of the existing unit to include a film production studio business on the ground floor and a residential space on the second floor with an office space. No exterior changes or renovations to the lower level are proposed. If approved, the project would consist of 997 square feet of living space and 1,660 square feet of work space (1,618 ground floor, 42 square feet second floor). The subject property is zoned Light Industrial No. 2 (LI-2) which allows for commercial studios as a permitted use by right and work/live units with CUP approval.

The Applicant has been a film producer for the past 30 years, working on local projects as well projects in California. The Applicant's desire to construct a residential space within the unit triggers the requirement for a CUP for a work/live space; however, the CUP is not related to the operation of the commercial studio since the use is permitted in the LI-2 district. Table 1 below outlines the proposed interior square footage of each use for the project as shown on the project plans in Attachment B.

**Table 1: Proposed Uses and Square Footage**

Use	Square Footage	Percent SF
<b>Work</b>		
Ground Floor – Screening Room, Model Building, Film Editing, & Film Testing Area	1,618 SF	
Second Floor –Office	42 SF	
<i>Subtotal</i>	<i>1,660 SF</i>	<i>62% of total</i>
<b>Live</b>		
Second Floor – 1 bedroom, 1 bathroom residential space	997 SF	
<i>Subtotal</i>	<i>997 SF</i>	<i>38% of total</i>
<b>Total Square Footage</b>	<b>2,657 SF</b>	

The KMC has very specific requirements for work/live units outlined in KMC Section 17.124.090.A.5 including ownership and occupancy of the space, size of workspace compared to live space, access to each space, and parking. See Attachment C for a full evaluation of the standards for work/live units for the proposed project. As proposed, the work/live unit meets all requirements and standards in the KMC. Staff recommends 15 conditions to ensure the project stays in compliance with the requirements over time.

**BACKGROUND**

The City of Ketchum received the Conditional Use Permit application on April 24, 2024. Following the receipt of the application, staff routed the application materials to all city departments for review. As of the date of this letter, all departments comments have been resolved or addressed through conditions of approval recommended below.

The addition of a residential space to the subject property will classify the use as Work/Live per the zoning code and Work/Live is permitted via a Conditional Use Permit. Work/Live units are a relatively new category of residential use permitted in the Light Industrial zoning districts, made possible through the light industrial zoning amendments considered by the Planning and Zoning Commission and City Council in 2018 and 2019.

**CONFORMANCE WITH ZONING AND CONDITIONAL USE PERMIT STANDARDS**

Conformance with Zoning Regulations

During department review, city staff reviewed the project for conformance with all applicable zoning code requirements including permitted uses, dimensional limitations, signage, parking, development standards, and dark skies. Staff also reviewed the project for all requirements related to work/live units as outlined in KMC Section 17.124.090 – *Residential, Light Industrial Districts*. The project is in conformance with all applicable zoning code requirements and standards. Below are a few key zoning requirements of important note for the project, please see Attachment C for a full review of zoning standards.

*Uses*

As mentioned above, commercial studios are a permitted use by right with no special requirements for operations. Work/live units are permitted with an approved conditional use permit. Work/live units are defined as:

*“Work/live units incorporate residential living space in a nonresidential building. Work/live units are held jointly in common ownership and the work and live spaces cannot be sold or platted as separate condominiums, as documented with a City-approved restrictive covenant recorded against the property.”*

The proposed project meets the definition of work/live unit. Staff recommends condition of approval #4 to ensure recording of the required restrictive covenant prior to building permit application. Please see below for an overview of the work/live unit's compliance with CUP criteria.

#### *Size limitations*

The KMC requires that the live portion of the unit must be secondary to the work space, cannot exceed the square footage of the work portion, and cannot exceed 1,000 gross square feet. As outlined in the table above, the total square footage of the work/live unit is 2,657 square feet. The gross square footage of the live portion is 997 square feet, 38% of the project and less than 1,000 gross square feet. Staff recommends conditions #1-3 to ensure that any future changes to the configuration of the space or changes to the square footages of the work and live spaces will be reviewed by the Planning and Zoning Commission as an amendment to this CUP.

#### *Business Operations*

The KMC requires that the work unit be accessed by the prominent means of access, signed and posted with regular hours of operation, and associated with a business license for an allowed use. The KMC also requires the work unit be suitable for on-site employees, customers, and meet all fire and building codes.

Stewart Pictures is currently in the review process for a business license at the subject property. The outstanding items remaining in the review are with the Fire Department. As such, staff recommends condition of approval #8 to ensure that fire code compliance is met prior to issuance of certificate of occupancy. Once the building has been inspected and approved for compliance with fire code, staff recommend condition of approval #9 to ensure the owner applies and receives approval for a standard business license for Stewart Pictures at the subject location prior to issuance of certificate of occupancy.

Hours for the business are not currently posted onsite at the subject property. Staff recommends condition of approval #6 to ensure the hours of the business are posted outside the unit. The work unit is accessed by the primary entrance to the building adjacent to the garage door. The business owner and one full time employee will remain working out of this location. The work unit is suitable for both employees and customers as the work unit is completely separate from the live unit. Access to the live portion of the project is on the second floor of the building, accessed through the internal stairwell and not visible from the street. The proposed project was reviewed by the fire department and found to have a few items that need to be addressed so staff has . The building department has inspected the subject property and found no items which needed to be addressed.

#### *Parking*

A previous work/live CUP application was approved for the subject property in 2019 for a property management and house cleaning business (P19-134). In the approval for P19-134, one parking space for the residential unit and one parking space for the work square footage was required. Both the previous property management use and the proposed commercial studio use require the same parking. This results in the application requiring one space for the residential unit and one space for the work space. As the change of use does not require additional parking, staff finds the two spaces sufficient. Conditions of approval #7 ensures a parking space is dedicated for the residential use of the unit, by requiring the installation of signage dedicating one parking space in front of the unit for residential parking.

#### Conditional Use Permit Criteria

Pursuant to KMC Section 17.116.030, conditional use permits can be granted if and only if all criteria listed below are met. Below is the stated criteria and staff's analysis of each:

- *Criteria 1* - The characteristics of the conditional use will not be unreasonably incompatible with the types of uses permitted in the applicable zoning district;
  - *Analysis:* The City of Ketchum has permitted numerous work/live units through the CUP process throughout the Light Industrial zone districts. Specifically, three other work/live CUPs

were approved in the B building of the Tenth Street Light Industrial Complex (P19-045, P19-094, P19-134) with P19-134 being in the same unit as the proposed application. The anti-nuisance and notice provisions outlined in KMC Section 17.124.090 seek to minimize potential conflicts between residential and light industrial uses. Staff recommends conditions of approval #12-16 to ensure that these provisions are in full force and effect.

- *Criteria 2* - The conditional use will not materially endanger the health, safety and welfare of the community;
  - *Analysis:* As mentioned above, numerous work/live units exist in the light industrial district with no demonstrated impact to the health, safety, and welfare of the community. The city has not received any complaints or witnessed a degradation of the health, safety, and welfare of these units. To the contrary, work/live units provide a certain amount of housing stability not experienced in other housing situations as the residential unit must be occupied by the business owner or an employee of the business. This supports the business operations as well as the owner/employee. Staff recommends condition of approval #3 to ensure that the occupant of the residential unit is either the owner or an employee of the business.
- *Criteria 3* - The conditional use is such that pedestrian and vehicular traffic associated with the use will not be hazardous or conflict with existing and anticipated traffic in the neighborhood;
  - *Analysis:* Only the owner will work out of the subject property daily, therefore, staff does not anticipate increased vehicle or pedestrian traffic in the complex. No concerns have been expressed by adjacent property owners regarding the proposed work/live unit.
- *Criteria 4* - The conditional use will be supported by adequate public facilities or services and will not adversely affect public services to the surrounding area, or conditions can be established to mitigate adverse impacts; and
  - *Analysis:* The property is currently served by city water and sewer, reviewed by the respective departments during department review. The existing services are adequate to serve the proposed project with no required upgrades. The fire department can access the unit from the internal drive off 10<sup>th</sup> Street. The project site will continue to be served with all utilities and city services.
- *Criteria 5* - The conditional use is not in conflict with the policies of the comprehensive plan or the basic purposes of this chapter.
  - *Analysis:* The subject property is designated as “Mixed-Use Industrial” in the 2014 Comprehensive Plan. The plan outlines primary and secondary uses within the area. Primary uses include service, workshops, studios, and offices with secondary uses including a limited range of residential housing types. Additionally, Policy E-2(e) encourages policy that supports small businesses by allowing people to live and work from their residences in live/work environments. Approval of the CUP would comply with the identified primary and secondary uses for the area and support a small business with housing on site.

In review of this application, staff believe that all criteria are met as described above. Staff recommends conditions of approval #7, 8, 9, 10, and 15 to ensure long term compliance with the work/live standards and CUP criteria. Many of these conditions are standard for work/live CUPs and not specifically triggered by the proposed project.

## **STAFF RECOMMENDATION**

Staff believe the proposed project, as conditioned, meets all zoning requirements, criteria for conditional use permits. Staff recommends approval of the applications with recommended conditions of approval for each as outlined below:

Conditional Use Permit (P24-033)



1. This approval is based on the floorplan submitted and attached to the staff report, dated June 11, 2024. Any change to the floor plan or change in the location or configuration of the uses from what is depicted in the plans, shall be subject to an amendment to this Conditional Use Permit. The residential use shall occur in the location depicted on the plans and shall not exceed 942 square feet in size.
2. This conditional use permit is non-transferrable to any other property owner or business other than Stewart Pictures. Any change in property ownership, business operator, or residential tenant requires an amendment to this Conditional Use Permit. In the event Stewart Pictures is no longer the business operation, a new Conditional Use Permit will be required.
3. Occupancy of the live unit must be either the owner of Stewart Pictures, or an employee of Stewart Pictures.
4. Prior to issuance of a Certificate of Occupancy, a Restrictive Covenant shall be recorded against the property prohibiting the separate sale of the live unit thereby ensuring that the work/live unit remain in common ownership and cannot be sold separately.
5. Prior to issuance of certificate of occupancy, the owner shall install a sign indicating the hours of operation of the business which shall be posted and remain posted onsite at all times.
6. Prior to issuance of certificate of occupancy, the owner shall install a sign in front of the subject property dedicating one of the parking spaces to be for residential use only.
7. Ketchum Fire Department requirements shall be met prior to issuance of certificate of occupancy,
8. Upon completion of inspection for fire code compliance by the fire department, the owner shall apply and receive approval for a standard business license prior to issuance of certificate of occupancy.
9. Within one year of receipt of certificate of occupancy for the project, and each year following, the applicant shall request an inspection by the Fire Marshall to ensure all fire codes are being met. Documentation of the inspection shall be provided to the Planning and Building department.
10. Inspections by the Planning and Building staff may be scheduled at the discretion of staff to ensure all conditions of this Conditional Use Permit are met. Owner shall cooperate with facilitating the inspections at the request of the City. In the event the owner does not cooperate, this CUP may be subject to revocation.
11. The applicant is aware the mixed use of the property can result in conflict, that the light industrial use may on occasion or in certain respects be incompatible with the quiet enjoyment of the dwelling units, that due to the subordinate and junior nature of the residential use to the light industrial use, the City will not condition, limit, restrict or otherwise interfere with any lawful light industrial use solely because it interferes with a residential use.
12. In the event the residential unit is occupied by an employee of Stewart Pictures, the owner shall provide the tenant, lessee or subtenant with written notice that such unit is located within the Light Industrial Zone and, as such, is junior and, therefore, subordinate in nature to all legal light industrial activities.
13. Each and every real estate agent, sales person and broker and each and every private party who offers for rent or shows a parcel of real property and/or structure for lease or rent within such Light Industrial Zones shall, upon first inquiry, provide the prospective lessee or tenant, prior to viewing such real property, with written notice that such real property and/or structure is located within such Light Industrial Zone.
14. All brochures and other printed materials advertising rental or lease of a living unit within the Light Industrial Zones shall contain a provision designating that such unit or units are located within the Light Industrial Zone and are within a mixed use area. Lessees and tenants shall be notified that the residential uses within the Light Industrial Zone are subordinate and, therefore, junior in nature to the legal light industrial activities within the zone.
15. In the event the property is in violation of the conditions of approval, the Conditional Use Permit may be subject to revocation.

**RECOMMENDED MOTION:**

“I move to approve the Stewart Pictures Live/Work Conditional Use Permit application, as conditioned, and approve the Findings of Fact, Conclusions of Law, & Decision.”

**ATTACHMENTS:**

- A. Application Materials – CUP Application and Supporting Materials
- B. Application Materials – CUP Plan Set
- C. Zoning and Work/Live Standards Analysis
- D. Draft Findings of Fact, Conclusions of Law, and Decision
- E. Public Comment

# Attachment A: Application Materials



City of Ketchum  
 Planning & Building

OFFICIAL USE ONLY	
File Number:	P24-033
Date Received:	4/24/24
By:	HLN
Fee Paid:	\$3200
Approved Date:	
Denied Date:	
By:	

### Conditional Use Permit Application

Submit Completed application to [planningandbuilding@ketchumidaho.org](mailto:planningandbuilding@ketchumidaho.org) Or hand deliver to Ketchum City Hall, 191 5<sup>th</sup> St. W. Ketchum, ID If you have questions, please contact the Planning and Building Department at (208) 726-7801. To view the Development Standards, visit the City website at: [www.ketchumidaho.org](http://www.ketchumidaho.org) and click on Municipal Code. You will be contacted and invoiced once your application package is complete.

OWNER INFORMATION	
Project Name: Stewart Pictures Inc.	
Name of Owner of Record: Allyn Stewart	
Physical Address: 471 E. 10th St. Unit B2, Ketchum, ID 83340	
Property Legal Description: Tenth St. Light Industrial complex Building B Unit 2.039	
Property Zoning District: K/LI-2	
Lot Size: N/A	
Contact Phone: (310)963-2212	Contact Email: Allyn@flashlightfilmsLLC.com
PROJECT INFORMATION	
Description of Proposed Conditional Use: A work/living space. Owner will live in the 2nd floor apartment. Downstairs will function as a production facility for film, specifically for early pre-production building model sets and post-production, editing, sound recording and a private screening room to watch editorial works in progress.	
Description & Specification Sheet of Proposed and Existing Exterior Lighting: The exterior lighting is controlled by the Homeowners Association.	

**APPLICANT NARRATIVE OF HOW THEY MEET THE CONDITIONAL USES PERMIT  
CRITERIA IN MUNICIPAL CODE 17.116.030 A-E**

The owner will not have high volume traffic, either vehicular or pedestrian, in keeping with other residents and businesses that currently occupy the neighboring work spaces.  
The owner's occupation will not endanger the health, safety and welfare of the community.  
The conditional use will be supported by adequate public facilities and services and will not adversely affect public services to the surrounding area. There is no conflict with the policies of the comprehensive plan or the purposes of the Conditional use permit criteria.

**ADDITIONAL COMMENTS**

See attachment.

**ACCOMPANYING SUPPORTING INFORMATION REQUIRED**

● Existing Site Plan ● Proposed Site Plan ● Landscape Plan ● Grading and Drainage Plan ● Exterior Lighting Plan and Specifications ● Other plans and studies related to the social, economic, fiscal, environmental, traffic, and other effects of the proposed conditional use, as required by the Administrator

Applicant agrees to observe all City ordinances, laws and conditions imposed. Applicant agrees to defend, hold harmless and indemnify the City of Ketchum, city officials, agents and employees from and for any and all losses, claims, actions, judgments for damages, or injury to persons or property, and losses and expenses caused or incurred by Applicant, its servants, agents, employees, guests and business invitees and not caused by or arising out of the tortuous conduct of city or its officials, agents or employees. Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct.



Applicant Signature

4 - 22 - 2024

Date

Proxy

I, John Vorzimer of 1520 LLC, owner of a certain real property in Ketchum located 471 10<sup>th</sup> St, Unit B2 ("Property") and more particularly described as a work/live space at the 10<sup>th</sup> St. Light industrial complex, Buiding B, Unit 2. I am currently under contract to sell the Property to Allyn Stewart. Allyn Stewart desires to commence an application for a Conditional Use Permit ("CUP") with the City of Ketchum ("City") for her to reside and work at the Property before closing the purchase of the Property. I am agreeable to authorize Allyn Stewart to commence the appropriate City processes and receive City approval for the CUP permit, in the name of Allyn Stewart, from the City prior to closing. Therefore, I hereby appoint Allyn Stewart, my proxy to do all things necessary to apply and obtain a CUP, in her name, from the City of Ketchum so that she may occupy the property after the close of escrow.

Dated this 11th day of April 2024

  
-----  
John Vorzimer

# IDAHO NOTARY ACKNOWLEDGMENT

State of Idaho

County of BLAINE

On this 11<sup>th</sup> day of April, in the year 2024, before me, Nancy L. Anderson

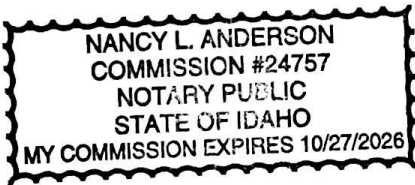
(Notary's name) a notary public, personally appeared John Vorzimer

(individual's name), personally known to me to be the person(s) whose name(s)

is (are) subscribed to the within instrument, and acknowledged to me that he

(she) (they) executed the same.

Seal



Nancy L. Anderson

Notary Public

My Commission expires on: 10-27-2026

# TENTH STREET LIGHT INDUSTRIAL COMPLEX

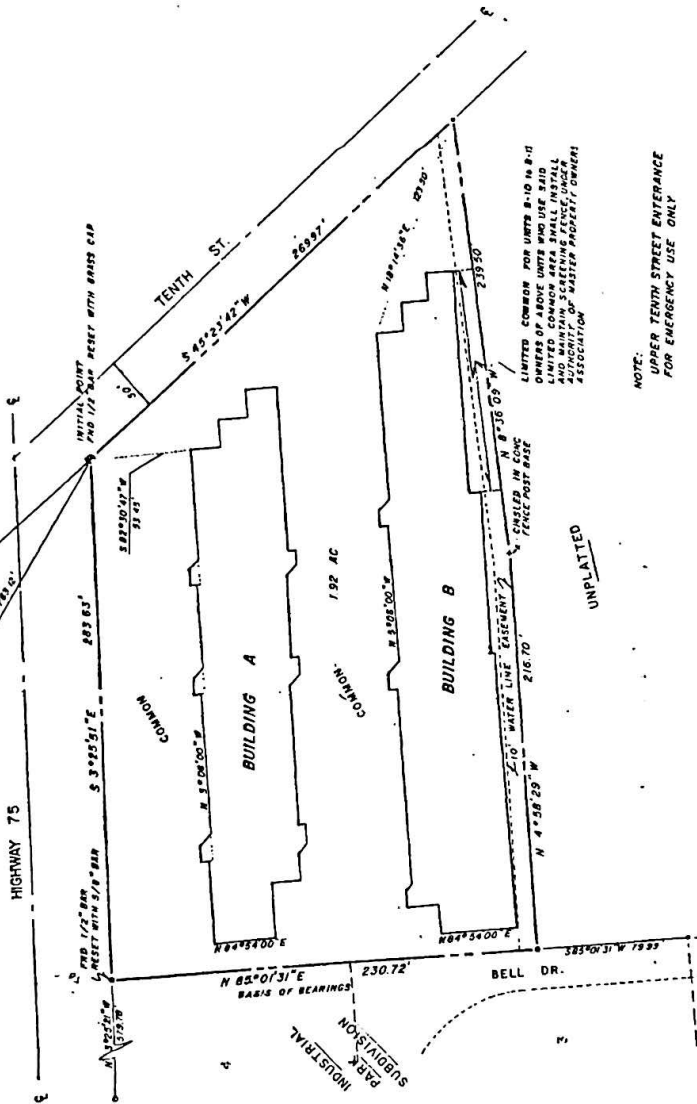
SEC. 12, T4N, R17E B.M.  
KETCHUM, BLAINE COUNTY, IDAHO

APRIL 1981

1/4" PIPE  
NORTH COR ORIGINAL TOWN  
OF KETCHUM  
FND BR MON 12 1/2" RISE TAN  
FND 1/4" BAR  
RESET WITH BRASS CAP



- LEGEND
- PROPERTY LINE
  - EASEMENT LINE
  - BRASS CAP
  - 1/2" BAR - FND
  - 5/8" BAR W/CAP - SET



LIMITED COMMON FOR UNITS B-10 IN B-11  
OWNERS OF ABOVE UNITS WHO USE SAID  
LIMITED COMMON AREA SHALL INSTALL  
AND MAINTAIN AT THEIR OWNERS'  
AUTHORITY OF WATER PROJECT OWNERS'  
ASSOCIATION

NOTE:  
UPPER TENTH STREET ENTRANCE  
FOR EMERGENCY USE ONLY

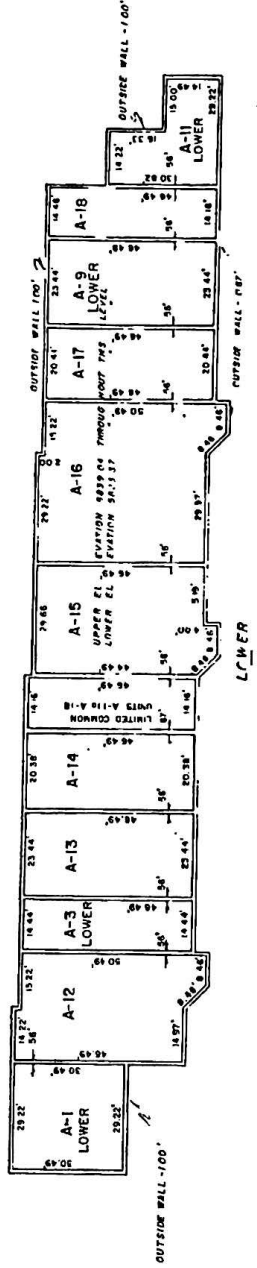
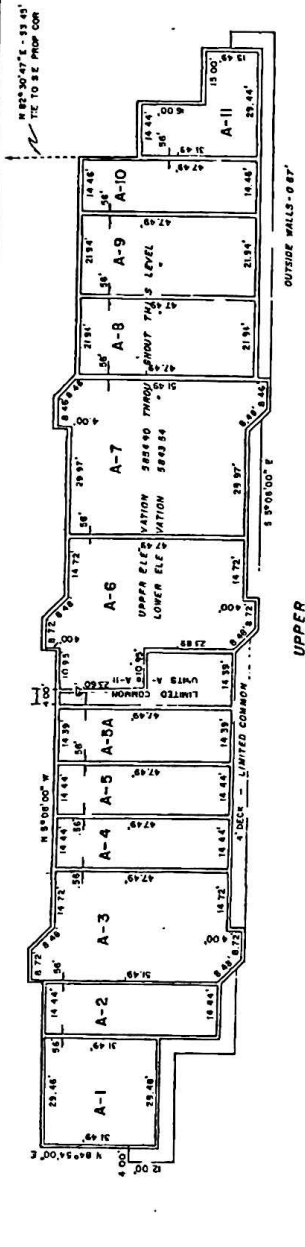
UNPLATTED

Folder 2  
Pocket 2-2  
Tenth Street Light Industrial  
Complex  
Pg. 1 of 3

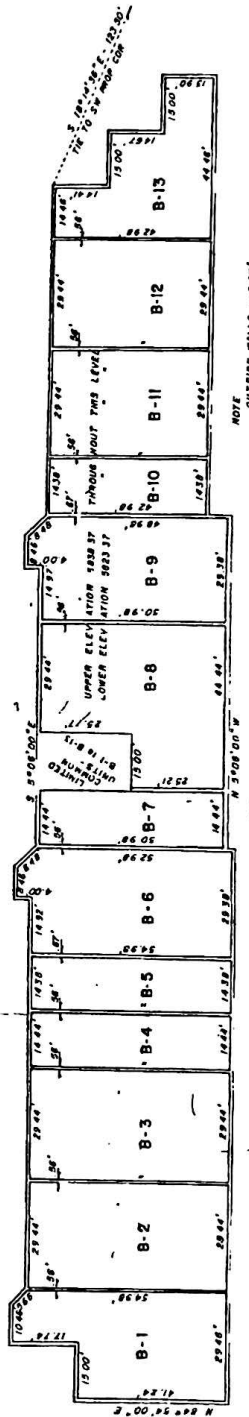
SHEET 1 of 3







BUILDING - A



BUILDING - B

NOTES  
 ELEVATIONS ARE REFERENCED TO U.S.C. & G.S.  
 DATUM OF 1929  
 ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE  
 SOME STRUCTURAL MEMBERS EXTEND INTO  
 UNITS



TENTH STREET LIGHT  
 INDUSTRIAL COMPLEX

SHEET 2 of 3



# Attachment B: Project Plans

To the Planning Department:

I am in escrow on the space referenced in this application. I am attaching a notarized letter from the current owner, allowing me to apply for a CUP during the escrow period. I have applied for a business license.

I am a film producer and have made movies for the past 30 years. I have attached my credits at the bottom of this letter. I have lived in Ketchum for 20 years, during that time I have filmed multiple times in and outside Ketchum. One of my recent films is called LAND starring Robin Wright. We filmed north of Ketchum and did makeup and hair tests in town. I hired locals as my crew. As a founding Board Member of the Wood River Y, I made a fundraising video, with local talent, that was used during a campaign that raised millions of dollars to build the Y. I have also made fundraising videos for the Community School.

Until recently a lot of my work was in Los Angeles, but I would like to be based in Ketchum. I need a space to build model sets to conduct camera tests, as well as makeup and hair tests. My next film, SKYJACK, is a true story about a high jacking. I will create models of the plane to figure out what to build and how the set will function. I produced the film SULLY, which required the same tests. With the evolution of digital technology, I need a workspace to work on the edit of the film after it has been shot and a screening room, to watch the editorial versions of the film in progress. I will also need to record sound. I will live upstairs.

The building has a monitored Fire Suppression system with Sentinel. The front door is opened by a digital code which is registered with the fire department. I spoke with Seth Martin at the Fire Department who told me that he inspects the space every year and that it is up to code. I have also arranged for my own Fire Department inspection.

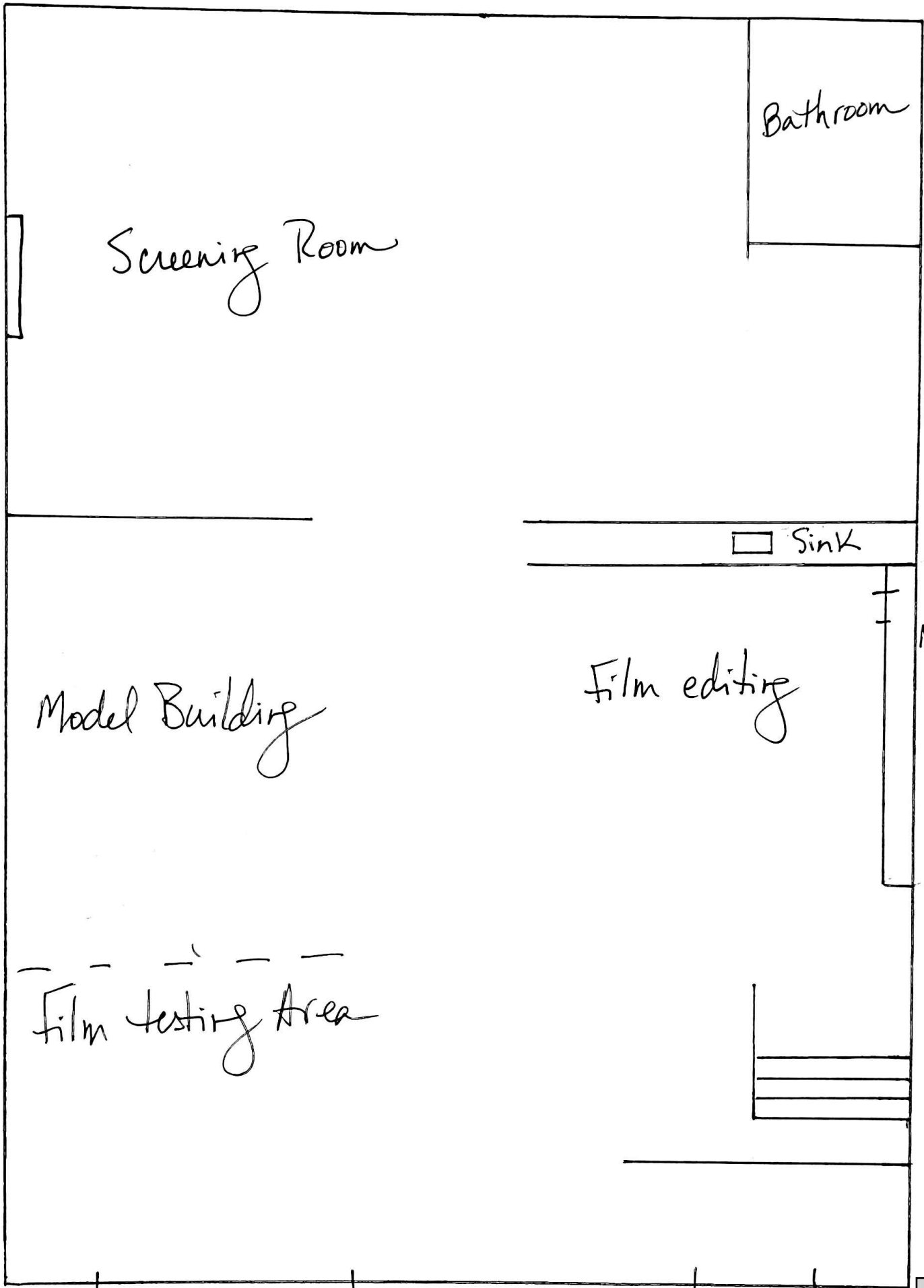
My best,  
Allyn Stewart

Work Credits

<https://pro.imdb.com/name/nm0829162/overview>

LAND <https://vimeo.com/332031397/0eedb9aaf5>

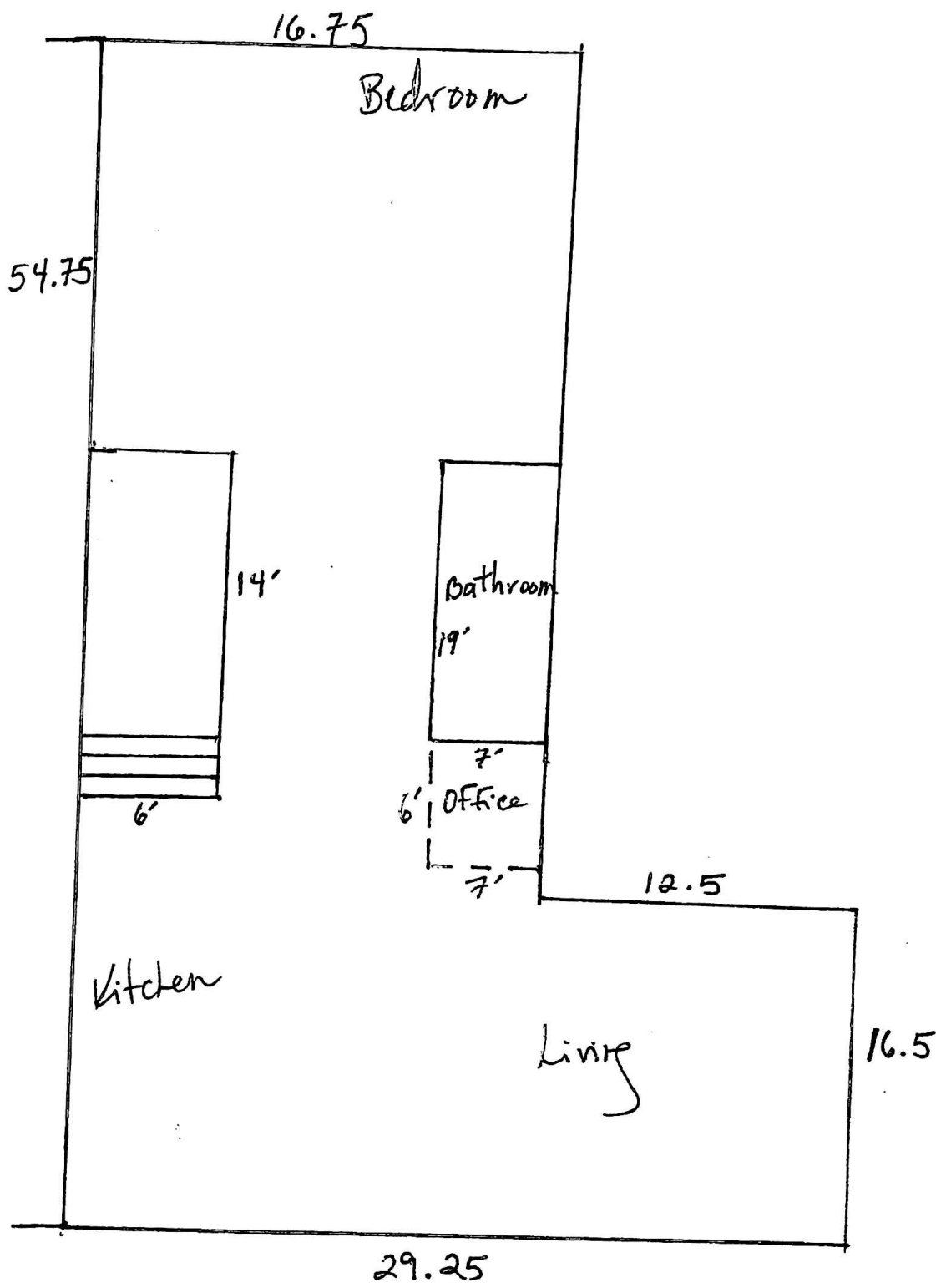




Garage Door

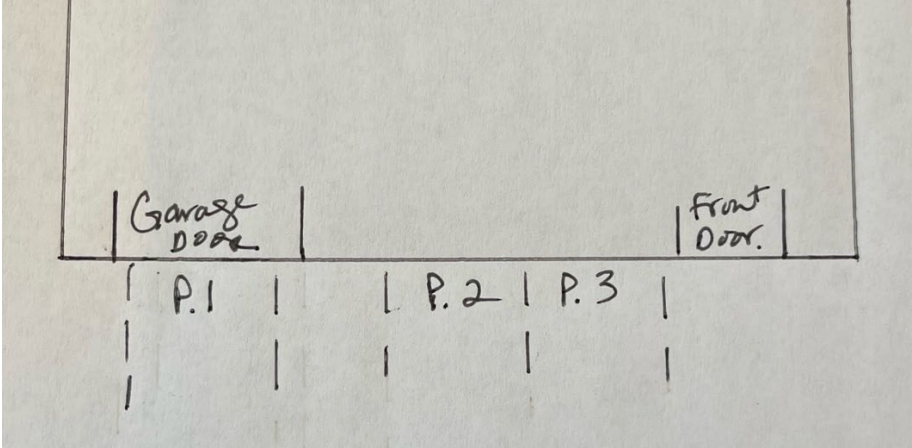
1618 Sq.Ft.

Front Door



997 sq. Ft

PARKING – 3 spaces



Lighting – one light only



Rear of Building



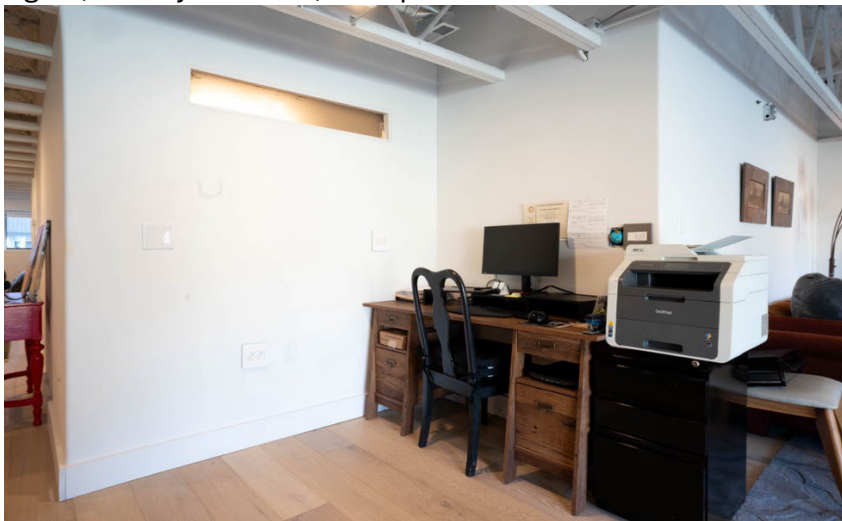
INTERIOR 2<sup>nd</sup> FLOOR – Current owner's furniture







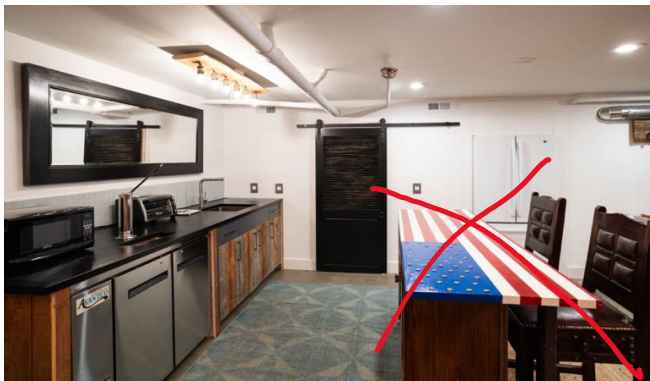
Again, not my furniture, the upstairs office will be screened off.







INTERIOR 1<sup>st</sup> FLOOR – current owner’s furniture. NOT my proposed use of space, see attached plan. NO construction required. I need an empty space with some tables, with some seating. As well as storage for equipment.  
Front Door





Attachment C:  
Zoning Standards Evaluation



City of Ketchum  
Planning & Building

471 E 10<sup>th</sup> ST UNIT 2-B [STEWART PICTURES] - ZONING AND WORK/LIVE STANDARDS ANALYSIS

17.12.020 – District Use Matrix	Conformance
<i>Zone District: Light Industrial – Two (LI-2)</i>	YES
<p><b>Finding:</b> The subject property includes a “commercial studio” operation and is proposing a residential unit, together classified as a “work/live” unit. KMC 17.12.020 outlines permissible uses in the LI-2 zone district, which includes commercial studios as a permitted use. Work/live units are permitted with a conditional use permit (CUP) approval. The applicant has requested approval of a work/live CUP.</p>	

17.125.040 – Off Street Parking and Loading Calculations	Conformance
<p><i>Minimum amount of parking spaces required per use.</i></p> <p><i>Per section 17.125.020.A.3, any change of use or change of operation that would result in a requirement for more parking than the existing use. Additional parking shall be required only in proportion to the extent of the change, not the entire building or use.</i></p>	<p>YES Condition #6</p>
<p><b>Finding:</b> <u>Required:</u> A previous work/live CUP application was approved for the subject property in 2019 for a property management and house cleaning business (P19-134). In the approval for P19-134, one parking space for the residential unit and one parking space for the work square footage was required. Both the previous property management use and the proposed commercial studio use require the same parking. This results in the application requiring one space for the residential unit and one space for the work space. As the change of use does not require additional parking, the Commission finds the two spaces sufficient. Conditions of approval #7 ensures a parking space is dedicated for the residential use of the unit, by requiring the installation of signage dedicating one parking space in front of the unit for residential parking.</p>	

17.124.090.A.5.a – Work/Live Units	Conformance
<p><i>The work portion of the unit meets the definition of work/live unit set forth in section 17.08.020 of this title, including that the project is subject to council approval of a restrictive covenant.</i></p>	<p>YES Condition #4</p>
<p><b>Finding:</b>  <u>Required:</u> Work/live units incorporate residential living space in a nonresidential building. Work/live units are held jointly in common ownership and the work and live spaces cannot be sold or platted as separate condominiums, as documented with a City-approved restrictive covenant recorded against the property.</p> <p><u>Proposed:</u> The living space is within a non-residential building within the Tenth Street Light Industrial Complex. Three other CUP approved work/live units (P19-045, P19-094, &amp; P19-134) exist in Building B of the complex. In all scenarios, the living space has been secondary to the work space and always within same ownership. To date, a restrictive covenant has not been recorded. Staff recommends condition #4 to ensure the covenant is recorded prior to issuance of a Certificate of Occupancy.</p>	

17.124.090.A.5.b – Work Unit Standards	Conformance
<p><i>The work unit is:</i></p> <p><i>(1) Suitable for on-site employees, foot traffic/customers, and meets applicable building and fire codes;</i></p> <p><i>(2) Signed and posted with regular hours of operation;</i></p> <p><i>(3) Served by the prominent means of access for the work/live unit; and</i></p> <p><i>(4) Associated with a business license for a use allowed (either conditionally or permitted) in the district.</i></p>	<p>YES Condition #5, #7, and #8</p>
<p><b>Finding:</b></p> <p>5b.1. The property owner will work out of the subject property and finds the space suitable to run business operations. The fire department reviewed the existing unit and provided feedback on items necessary for the unit to come into compliance with fire code. Condition of approval #7 requires the applicant to resolve the outstanding fire code compliance requirements prior to occupancy of the work/live unit.</p> <p>5b.2. Condition of approval #5 requires the business hours to be posted and remain posted at all times.</p> <p>5b.3. The work area is accessed via the front entry door and garage door. This is the prominent access to the work unit. The residential unit is accessed through a separate door on the second floor on the shared internal stairwell.</p> <p>5b.4. The applicant has a business license which is under review for the subject location. Staff recommends conditions of approval #7 &amp; #8, requiring the owner to resolve all Fire Department comments prior to issuance of a business license and Certificate of Occupancy.</p>	

17.124.090.A.5.c – Live Unit Standards	Conformance
<p><i>The residential portion of the living space is secondary to the primary use as a place of work. A finding that the residential space is secondary to the work space shall be based on measurable findings, including but not limited to:</i></p> <p><i>(1) The size of the live portion of the work/live unit is both smaller than the work portion of the unit and, further, the live portion of the work/live unit does not exceed 1,000 gross square feet;</i></p> <p><i>(2) Means of access to the residential portion of the unit is not prominent and, preferably, is located to the side or rear of the property; and</i></p> <p><i>(3) Suitable residential parking that does not interfere with snow removal or the operation of proximate LI uses and, further, is in accordance with the parking and loading requirements set forth in chapter 17.125 of this title.</i></p>	<p>YES</p>
<p><b>Finding:</b></p> <p>The total square footage of the proposed project is 2,657 square feet, 997 square feet of which is the live unit. This represents 38% of the total project. The residential unit is not visible from the street as it is located on the second floor within the unit. The primary use is the commercial studio, which is the prominent space visible from the complex’s internal drive. The one dedicated residential parking space is sufficient for the unit and will not interfere with snow removal or operation of adjacent uses.</p>	

Attachment D: Draft  
Findings of Fact,  
Conclusions of Law, &  
Decision



City of Ketchum  
Planning & Building

IN RE: )  
 )  
 Stewart Pictures Work/Live ) KETCHUM PLANNING & ZONING COMMISSION  
 Conditional Use Permit ) FINDINGS OF FACT, CONCLUSIONS OF LAW, AND  
 Date: June 11, 2024 ) DECISION  
 )  
 File Number: 24-033 )

**PROJECT:** Stewart Pictures Work/Live Conditional Use Permit

**APPLICATION TYPE:** Conditional Use Permit

**FILE NUMBER:** P24-033

**APPLICANT:** Allyn Stewart

**OWNER:** Allyn Stewart

**LOCATION:** 471 E 10<sup>th</sup> Street (Tenth Street Light Industrial Complex, Building B, Unit 2)

**ZONING:** Light Industrial No. 2 (LI-2)

**OVERLAY:** None

**RECORD OF PROCEEDINGS**

The City of Ketchum received the Conditional Use Permit application on April 24, 2024. Following the receipt of the application, staff routed the application materials to all city departments for review. As of the date of this letter, all departments comments have been resolved or addressed through conditions of approval recommended below.

A public hearing notice was published in the Idaho Mountain Express and was mailed to properties within a 300-foot radius on May 22, 2024. Notice was posted at the subject location and on the city website on June 4, 2024.

**BACKGROUND**

The Applicant is requesting a Conditional Use Permit (CUP) to establish a work/live unit located at 471 E 10<sup>th</sup> Street Building B Unit 2 (the “subject property”). The applicant is proposing to renovate the



interior of the existing unit to include a film production studio business on the ground floor and a residential space on the second floor with an office space. No exterior changes or renovations to the lower level are proposed. If approved, the project would consist of 997 square feet of living space and 1,660 square feet of work space (1,618 ground floor, 42 square feet second floor). The subject property is zoned Light Industrial No. 2 (LI-2) which allows for commercial studios as a permitted use by right and work/live units with CUP approval.

The Applicant has been a film producer for the past 30 years, working on local projects as well projects in California. The Applicant’s desire to construct a residential space within the unit triggers the requirement for a CUP for a work/live space; however, the CUP is not related to the operation of the commercial studio since the use is permitted in the LI-2 district. Table 1 below outlines the proposed interior square footage of each use for the project as shown on the project plans.

**Table 1: Proposed Uses and Square Footage**

<b>Use</b>	<b>Square Footage</b>	<b>Percent SF</b>
<b>Work</b>		
Ground Floor – Screening Room, Model Building, Film Editing, & Film Testing Area	1,618 SF	
Second Floor –Office	42 SF	
<i>Subtotal</i>	<i>1,660 SF</i>	<i>62% of total</i>
<b>Live</b>		
Second Floor – 1 bedroom, 1 bathroom residential space	997 SF	
<i>Subtotal</i>	<i>997 SF</i>	<i>38% of total</i>
<b>Total Square Footage</b>	<b>2,657 SF</b>	

The KMC has very specific requirements for work/live units outlined in KMC Section 17.124.090.A.5 including ownership and occupancy of the space, size of workspace compared to live space, access to each space, and parking. As proposed, the work/live unit meets all requirements and standards in the KMC. There are 15 conditions of approval to ensure the project stays in compliance with the requirements over time.

**FINDINGS OF FACT**

The Planning & Zoning Commission, having reviewed the entire project record, provided notice, and conducted the required public hearing, does hereby make and set forth these Findings of Fact, Conclusions of Law, and Decision as follows:

**FINDINGS REGARDING CONDITIONAL USE PERMIT CRITERIA**

Pursuant to KMC Section 17.116.030, conditional use permits can be granted if and only if all criteria listed below are met. The Commission finds the following:

*Criteria 1* - The characteristics of the conditional use will not be unreasonably incompatible with the types of uses permitted in the applicable zoning district;

- *Finding:* The City of Ketchum has permitted numerous work/live units through the CUP process throughout the Light Industrial zone districts. Specifically, three other work/live CUPs were approved in the B building of the Tenth Street Light Industrial Complex (P19-045, P19-094, P19-134) with P19-134 being in the same unit as the proposed application. The anti-nuisance and notice provisions outlined in KMC Section 17.124.090 seek to minimize potential conflicts between residential and light industrial uses. Conditions of approval #12-16 ensure that these provisions are in full force and effect.

*Criteria 2* - The conditional use will not materially endanger the health, safety and welfare of the community;

- *Finding:* Numerous work/live units exist in the light industrial district with no demonstrated impact to the health, safety, and welfare of the community. The city has not received any complaints or witnessed a degradation of the health, safety, and welfare of these units. To the contrary, work/live units provide a certain amount of housing stability not experienced in other housing situations as the residential unit must be occupied by the business owner or an employee of the business. This supports the business operations as well as the owner/employee. Condition of approval #3 ensures that the occupant of the residential unit is either the owner or an employee of the business.

*Criteria 3* - The conditional use is such that pedestrian and vehicular traffic associated with the use will not be hazardous or conflict with existing and anticipated traffic in the neighborhood;

- *Finding:* Only the owner will work out of the subject property daily, therefore, the Commission does not anticipate increased vehicle or pedestrian traffic in the complex. No concerns have been expressed by adjacent property owners regarding the proposed work/live unit.

*Criteria 4* - The conditional use will be supported by adequate public facilities or services and will not adversely affect public services to the surrounding area, or conditions can be established to mitigate adverse impacts; and

- *Finding:* The property is currently served by city water and sewer, reviewed by the respective departments during department review. The existing services are adequate to serve the proposed project with no required upgrades. The fire department can access the unit from the internal drive off 10<sup>th</sup> Street. The project site will continue to be served with all utilities and city services.

*Criteria 5* - The conditional use is not in conflict with the policies of the comprehensive plan or the basic purposes of this chapter.

- *Finding:* The subject property is designated as “Mixed-Use Industrial” in the 2014 Comprehensive Plan. The plan outlines primary and secondary uses within the area. Primary uses include service, workshops, studios, and offices with secondary uses including a limited range of residential housing types. Additionally, Policy E-2(e) encourages policy that supports small businesses by allowing people to live and work from their residences in live/work environments. Approval of the CUP would comply with the identified primary and secondary uses for the area and support a small business with housing on site.

**FINDINGS REGARDING COMPLIANCE WITH ZONING AND WORK/LIVE REGULATIONS**

<b>17.12.020 – District Use Matrix</b>	<b>Conformance</b>
<i>Zone District: Light Industrial – One (LI-1)</i>	YES
<p><b>Finding:</b> The subject property includes a “commercial studio” operation and is proposing a residential unit, together classified as a “work/live” unit. <u>KMC 17.12.020</u> outlines permissible uses in the LI-2 zone district, which includes commercial studios as a permitted use. Work/live units are permitted with a conditional use permit (CUP) approval. The applicant has requested approval of a work/live CUP.</p>	

<b>17.125.040 – Off Street Parking and Loading Calculations</b>	<b>Conformance</b>
<i>Minimum amount of parking spaces required per use.</i>	YES
<i>Per section 17.125.020.A.3, any change of use or change of operation that would result in a requirement for more parking than the existing use. Additional parking shall be required only in proportion to the extent of the change, not the entire building or use.</i>	Condition #7
<p><b>Finding:</b>  <b>Required:</b>                      A previous work/live CUP application was approved for the subject property in 2019 for a property management and house cleaning business (P19-134). In the approval for P19-134, one parking space for the residential unit and one parking space for the work square footage was required. Both the previous property management use and the proposed commercial studio use require the same parking. This results in the application requiring one space for the residential unit and one space for the work space. As the change of use does not require additional parking, the Commission finds the two spaces sufficient. Conditions of approval #7 ensures a parking space is dedicated for the residential use of the unit, by requiring the installation of signage dedicating one parking space in front of the unit for residential parking.</p>	

<b>17.124.090.A.5.a – Work/Live Units</b>	<b>Conformance</b>
<i>The work portion of the unit meets the definition of work/live unit set forth in section 17.08.020 of this title, including that the project is subject to council approval of a restrictive covenant.</i>	YES Condition #4

**Finding:**

**Required:** Work/live units incorporate residential living space in a nonresidential building. Work/live units are held jointly in common ownership and the work and live spaces cannot be sold or platted as separate condominiums, as documented with a City-approved restrictive covenant recorded against the property.

**Proposed:** The living space is within a non-residential building within the Tenth Street Light Industrial Complex. Three other CUP approved work/live units (P19-045, P19-094, & P19-134) exist in Building B of the complex. In all scenarios, the living space has been secondary to the work space and always within same ownership. To date, a restrictive covenant has not been recorded. Condition #4 ensures the covenant is recorded prior to issuance of a Certificate of Occupancy.

17.124.090.A.5.b – Work Unit Standards	Conformance
<p><i>The work unit is:</i></p> <p><i>(1) Suitable for on-site employees, foot traffic/customers, and meets applicable building and fire codes;</i></p> <p><i>(2) Signed and posted with regular hours of operation;</i></p> <p><i>(3) Served by the prominent means of access for the work/live unit; and</i></p> <p><i>(4) Associated with a business license for a use allowed (either conditionally or permitted) in the district.</i></p>	<p>YES</p> <p>Condition #6, #8, and #9</p>
<p><b>Finding:</b></p> <p>5b.1. The property owner will work out of the subject property and finds the space suitable to run business operations. The fire department reviewed the existing unit and provided feedback on items necessary for the unit to come into compliance with fire code. Condition of approval #7 requires the applicant to resolve the outstanding fire code compliance requirements prior to occupancy of the work/live unit.</p> <p>5b.2. Condition of approval #5 requires the business hours to be posted and remain posted at all times.</p> <p>5b.3. The work area is accessed via the front entry door and garage door. This is the prominent access to the work unit. The residential unit is accessed through a separate door on the second floor on the shared internal stairwell.</p> <p>5b.4. The applicant has a business license which is under review for the subject location. Conditions of approval #7 &amp; #8, require the owner to resolve all Fire Department comments prior to issuance of a business license and Certificate of Occupancy.</p>	
17.124.090.A.5.c – Live Unit Standards	Conformance

<p><i>The residential portion of the living space is secondary to the primary use as a place of work. A finding that the residential space is secondary to the work space shall be based on measurable findings, including but not limited to:</i></p> <p><i>(1) The size of the live portion of the work/live unit is both smaller than the work portion of the unit and, further, the live portion of the work/live unit does not exceed 1,000 gross square feet;</i></p> <p><i>(2) Means of access to the residential portion of the unit is not prominent and, preferably, is located to the side or rear of the property; and</i></p> <p><i>(3) Suitable residential parking that does not interfere with snow removal or the operation of proximate LI uses and, further, is in accordance with the parking and loading requirements set forth in chapter 17.125 of this title.</i></p>	<p>YES</p>
<p><b>Finding:</b></p> <p>The total square footage of the proposed project is 2,657 square feet, 997 square feet of which is the live unit. This represents 38% of the total project. The residential unit is not visible from the street as it is located on the second floor within the unit. The primary use is the commercial studio, which is the prominent space visible from the complex’s internal drive. The one dedicated residential parking space is sufficient for the unit and will not interfere with snow removal or operation of adjacent uses.</p>	

**CONCLUSIONS OF LAW**

1. The City of Ketchum is a municipal corporation established in accordance with Article XII of the Constitution of the State of Idaho and Title 50 Idaho Code and is required and has exercised its authority pursuant to the Local Land Use Planning Act codified at Chapter 65 of Title 67 Idaho Code and pursuant to Chapters 3, 9 and 13 of Title 50 Idaho Code to enact the ordinances and regulations, which ordinances are codified in the Ketchum Municipal Code (“KMC”) and are identified in the Findings of Fact and which are herein restated as Conclusions of Law by this reference and which City Ordinances govern the applicant’s Conditional Use Permit application for the development and use of the project site.
2. The Commission has authority to hear the applicant’s Conditional Use Permit Application pursuant to Chapter 17.116 of Ketchum Municipal Code Title 17.
3. The City of Ketchum Planning Department provided notice for the review of this application in accordance with Ketchum Municipal Code §17.116.040.
4. The Conditional Use Permit application is governed under Ketchum Municipal Code Chapter 17.116.
5. The 471 E 10<sup>th</sup> Street (Tenth Street Light Industrial Complex, Building B, Unit 2) Work/Live Conditional Use Permit application meets all applicable standards specified in Title 17 of Ketchum Municipal Code.

**DECISION**

**THEREFORE**, the Commission **approves** this Conditional Use Permit Application File No. P24-033 this Tuesday, June 11, 2024, subject to the following conditions of approval.

### CONDITIONS OF APPROVAL

1. This approval is based on the floorplan submitted and attached to the staff report, dated June 11, 2024. Any change to the floor plan or change in the location or configuration of the uses from what is depicted in the plans, shall be subject to an amendment to this Conditional Use Permit. The residential use shall occur in the location depicted on the plans and shall not exceed 942 square feet in size.
2. This conditional use permit is non-transferrable to any other property owner or business other than Stewart Pictures. Any change in property ownership, business operator, or residential tenant requires an amendment to this Conditional Use Permit. In the event Stewart Pictures is no longer the business operation, a new Conditional Use Permit will be required.
3. Occupancy of the live unit must be either the owner of Stewart Pictures, or an employee of Stewart Pictures.
4. Prior to issuance of a Certificate of Occupancy, a Restrictive Covenant shall be recorded against the property prohibiting the separate sale of the live unit thereby ensuring that the work/live unit remain in common ownership and cannot be sold separately.
5. Prior to issuance of certificate of occupancy, the owner shall install a sign indicating the hours of operation of the business which shall be posted and remain posted onsite at all times.
6. Prior to issuance of certificate of occupancy, the owner shall install a sign in front of the subject property dedicating one of the parking spaces to be for residential use only.
7. Ketchum Fire Department requirements shall be met prior to issuance of certificate of occupancy,
8. Upon completion of inspection for fire code compliance by the fire department, the owner shall apply and receive approval for a standard business license prior to issuance of certificate of occupancy.
9. Within one year of receipt of certificate of occupancy for the project, and each year following, the applicant shall request an inspection by the Fire Marshall to ensure all fire codes are being met. Documentation of the inspection shall be provided to the Planning and Building department.
10. Inspections by the Planning and Building staff may be scheduled at the discretion of staff to ensure all conditions of this Conditional Use Permit are met. Owner shall cooperate with facilitating the inspections at the request of the City. In the event the owner does not cooperate, this CUP may be subject to revocation.
11. The applicant is aware the mixed use of the property can result in conflict, that the light industrial use may on occasion or in certain respects be incompatible with the quiet enjoyment of the dwelling units, that due to the subordinate and junior nature of the residential use to the light industrial use, the City will not condition, limit, restrict or otherwise interfere with any lawful light industrial use solely because it interferes with a residential use.
12. In the event the residential unit is occupied by an employee of Stewart Pictures, the owner shall provide the tenant, lessee or subtenant with written notice that such unit is located within the Light Industrial Zone and, as such, is junior and, therefore, subordinate in nature to all legal light industrial activities.
13. Each and every real estate agent, sales person and broker and each and every private party who offers for rent or shows a parcel of real property and/or structure for lease or rent within such Light Industrial Zones shall, upon first inquiry, provide the prospective lessee or tenant, prior to viewing such real property, with written notice that such real property and/or structure is located within such Light Industrial Zone.

14. All brochures and other printed materials advertising rental or lease of a living unit within the Light Industrial Zones shall contain a provision designating that such unit or units are located within the Light Industrial Zone and are within a mixed use area. Lessees and tenants shall be notified that the residential uses within the Light Industrial Zone are subordinate and, therefore, junior in nature to the legal light industrial activities within the zone.
15. In the event the property is in violation of the conditions of approval, the Conditional Use Permit may be subject to revocation.

Findings of Fact **adopted** this 11<sup>th</sup> day of June 2024.

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Neil Morrow, Chair  
City of Ketchum  
Planning and Zoning Commission

Attachment E:  
Public Comment



## Participate

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**From:** Kingsley Murphy <nakllc@yahoo.com>  
**Sent:** Monday, May 27, 2024 8:30 AM  
**To:** Participate  
**Cc:** Allyn Stewart  
**Subject:** Stewart Pictures Live/Work Conditional Use Permit

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

As a long time owner of Tenth Street properties and as the President of the Tenth Street Association I would like to say that I fully support this Conditional Use Permit. Ms. Stewart meets the association rules in maintaining the ground space as a production area and keeping the living area on the second floor. I look forward to having Ms. Stewart join our industrial area. Thank you for all the work your commission does.

Sincerely, Kingsley H. Murphy. Tenth Street Association President. 208-720-0403 nakllc@yahoo.com



STAFF REPORT  
KETCHUM PLANNING AND ZONING COMMISSION  
MEETING OF JUNE 11, 2024

**PROJECT:** Baldy Mountain House

**FILE NUMBER:** P24-021

**APPLICATION:** Pre-Application Design Review

**PROPERTY OWNER:** Brian Barsotti, 3-Double-B LLC

**ARCHITECT:** Daniel Hollis, Hollis Partners Architects

**REQUEST:** Pre-Application Design Review for the development of a new 83,611-square-foot, five-story mixed-use development

**LOCATION:** 100 & 106 Picabo Street  
(Warm Springs Village Subdivision 2nd Addition Revised: Amended Lot 2 and Lot 14B)

**ZONING:** Tourist (T) Zoning District

**OVERLAY:** Warm Springs Base Area (WSBA) Overlay District, Floodplain Management Overlay District

**REVIEWER:** Abby Rivin, AICP – Senior Planner

**NOTICE:** A courtesy notice for the public meeting on the project was mailed to all property owners within 300 feet of the project site on May 22, 2024. The notice was published in the Idaho Mountain Express on May 22, 2024. A notice was posted on the project site on June 4, 2024 and the city’s website on May 27, 2024.

**EXECUTIVE SUMMARY**

The applicant has submitted a Pre-Application Design Review for the Baldy Mountain House project, a new 83,611-square-foot, five-story mixed-use development, located at 100 and 106 Picabo Street (the “subject property”, see Figure 1). The subject property is located within the city’s Tourist (T) Zone, the Warm Springs Base Area Overlay (see Figure 2), and the Floodplain Management Overlay. The total area of the subject property is 39,985 square feet. The property located at 100 Picabo Street is

developed with the Hot Water Inn, which is proposed to be demolished to accommodate the proposed development. The property located at 106 Picabo Street is currently vacant.



Figure 1: Subject Property Aerial Map

The Warm Springs Base Area Overlay District regulations specified in Chapter 17.100 of Ketchum Municipal Code (see Attachment B) provide certain incentives, including additional building height and mass, to encourage desired uses within the area. The Baldy Mountain House project (see Figure 3) has a Floor Area Ratio (FAR) of 2.1 and contains five floors extending to the maximum permitted building height of 65 feet. This mixed-use development includes an underground parking garage, meeting/conference space, restaurant/retail, lodging, multi-family

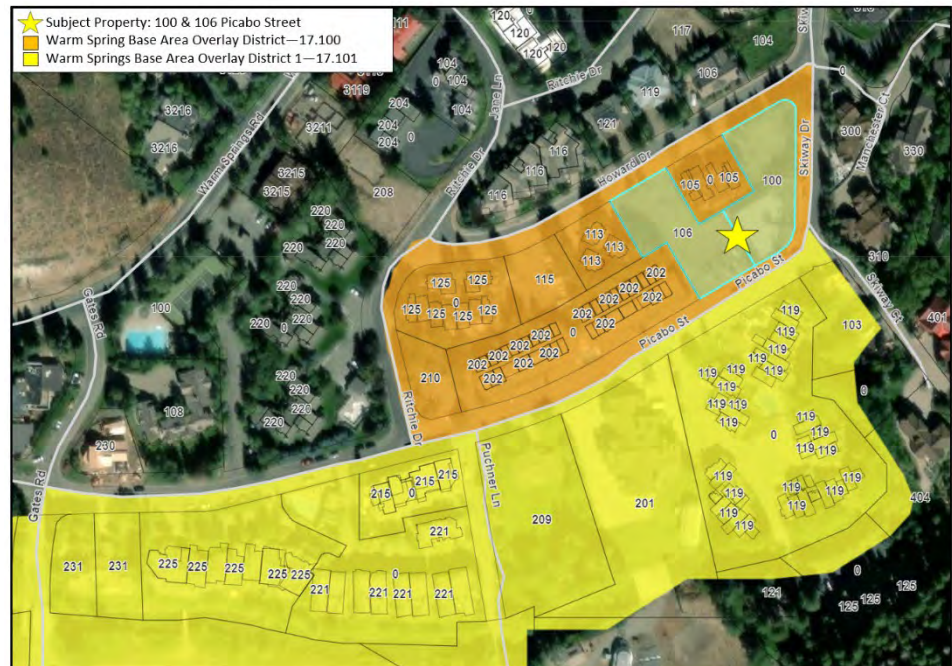


Figure 2: Warm Springs Base Area Overlay Map



residential units, and community housing units. The Pre-Application Design Review submittal for the Baldy Mountain House Project is included as Attachment A. The project plans are included as Attachment A2.



*Figure 3: Baldy Mountain House*

The project is subject to Pre-Application Design Review pursuant to Ketchum Municipal Code (“KMC”) §17.96.010.D.1 as the property is greater than 11,000 square feet. Pre-Application Design Review is an opportunity for the Planning and Zoning Commission (the “Commission”) to give the applicant feedback on the proposed project. This preliminary review allows the Commission to ask questions, identify code compliance issues or design concerns, and provide recommendations to the applicant. As this is a Pre-Application meeting, there is no formal staff recommendation and no motion or action for the Commission to take. Staff recommends the Commission provide feedback to the applicant after reviewing the Baldy Mountain House Pre-Application Design Review submittal included as Attachment A, the applicant’s presentation, public comment, and staff’s analysis. Public comment is included as Attachment D.

## **BACKGROUND**

### **Warm Springs Base Area Overlay (KMC Chapter 17.100)**

The Warm Springs Base Area (WSBA) Overlay District was established in November 2008 through the adoption of Ordinance No. 1039. At the time, the Warm Springs ski base area was characterized as underperforming and experiencing continued decline. The Warm Springs Base Area has historically been busy in the winter and slow in other seasons. Sun Valley Company improved the River Run Base Area in the 1990s by developing the lodge and enhancing lift access. The River Run Base Area improvements further exacerbated the variability and seasonality of activity at the Warm Springs Base Area. Skiers significantly shifted away from the Warm Springs to the River Run Base Area to access Baldy Mountain. Ketchum’s 2001 Comprehensive Plan noted that, “Since the River Run Day Lodge opened in 1996, skier days have shifted from about 20% of the total skier days at River Run in the late 1980s, to over 50% in 1997 and 1998” (page 64).

In the late 1990s, the city identified the need to revive and reinvigorate Warm Springs Base as an economically viable commercial area. Ketchum’s 2001 Comprehensive Plan provided goals and policies to encourage more year-round activity in the Warm Springs Base Area. In 2007 and 2008, the City of Ketchum conducted several workshops and public meetings about how to foster year-round vitality through future development in the WSBA. The city hired a planning consultant, Winter & Company, to study the WSBA and draft new zoning code regulations and design guidelines to help revitalize the area and encourage economic growth. Winter & Company first examined existing conditions in the WSBA and developed a conceptual buildout plan with multiple massing scenarios illustrating greater building size and height allowances. This plan provided the basis for the WSBA Overlay District regulations and design guidelines.

The WSBA Overlay District regulations provide certain incentives, including additional FAR allowances and building height, based on the inclusion of desired uses within a proposed development. The WSBA District Overlay regulations apply to projects that exceed the 0.5 base permitted FAR (KMC §17.100.020.B). Baldy Mountain House is the first development project proposing to take advantage of the WSBA incentives since the overlay district was established in 2008.

### Process to Date

The Planning and Building Department received the Baldy Mountain House Pre-Application Design Review on March 21, 2024. The submittal was reviewed by all city departments and comments were provided to the applicant for review. Revisions in response to staff comments are not required for the Pre-Application process, and the applicant chose to proceed directly to meeting with the Commission without revising the project plans. All city department comments and feedback provided by the Commission will be addressed by the applicant upon submittal of the final Design Review application. Pursuant to KMC §17.96.010.D5, the applicant must file a complete Design Review application and pay all required fees within 180 calendars of the last Pre-Application Design Review meeting with the Commission, otherwise the Pre-Application will become null and void.

### ANALYSIS

Pursuant to KMC §17.96.050.A, the Commission shall determine the following before granting Design Review approval:

1. The project does not jeopardize the health, safety or welfare of the public.
2. The project generally conforms with the goals, policies, and objectives of the adopted comprehensive plan.
3. The project conforms to all applicable standards and criteria as set forth in this chapter, this title, and any other standards as adopted or amended by the City of Ketchum from time to time.

### Criteria 1 & Criteria 2: Public Health, Safety, and Welfare & Comprehensive Plan Conformance

As shown in Figure 4, the 2014 Comprehensive Plan (“2014 Plan”) designates the subject property’s future land use as *Commercial/Employment*. Appropriate primary uses in this future land use category include a variety of business, service, arts/culture, public, hotel, motel, and other types of visitor lodging, residential, office, and hospitality service uses (page 69). Appropriate secondary uses include limited retail for visitors and neighborhoods like convenience stores or boutique shops as well as multi-family housing (page 69). The 2014 Plan states that the intent of the Commercial/Employment future land use category is, “to allow for vertical or horizontal mix of uses on sites, including some high-density residential” (page 69). The

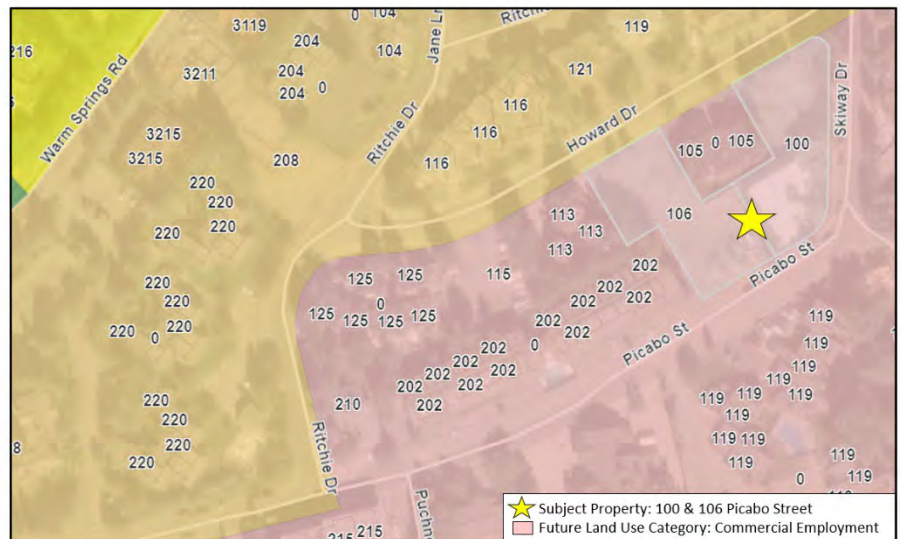


Figure 4: Future Land Use Map--WSBA Commercial Employment

proposed Baldy Mountain House mixed-use development includes meeting/conference space, restaurant/retail, lodging, and multi-family residential uses. Staff believes the proposed development meets the intent of the future land use designation as the project provides many of the primary uses identified as appropriate for the Commercial/Employment future land use category.

The 2014 Plan identifies the Warm Springs Base Area as one of Ketchum’s activity centers. Activity centers are addressed in four key concepts of the Future Land Use Plan that are listed and summarized in Table 1.

<b>Table 1: Future Land Use Plan Concepts</b>	
<b>Future Land Use Plan Concept</b>	<b>Concept Summary</b>
<i>A Focus on Downtown and Smaller Commercial Centers</i>	The 2014 Plan identifies the Warm Springs activity center as appropriate for limited expansion of commercial uses outside of the downtown. The 2014 Plan envisions that, “The Warm Springs Activity Area provides the opportunity for a rejuvenated and lively ski area-focused place. This redeveloped center builds on the existing non-residential uses already provided at the ski lodge, and hosts a variety of retail and service options that are designed to serve day users, local neighborhoods and tourists” (page 64). In addition, Goal E-4 states that, “Ketchum will contain a balance of businesses that provide services and shopping for local residents’ needs and for tourists” and elaborates that, “As the community grows, we aim to have a balance of both locally serving businesses and tourism shopping primarily in the Downtown and limited retail in Warm Springs and River Run Base activity areas” (page 17).
<i>Infill and Redevelopment to Accommodate Growth</i>	The 2014 Plan encourages adding residential density within activity centers and states that “One of the mainstays of the Plan is the overall concept of adding residential density within strategic locations near major transportation corridors, downtown and activity centers” (page 64). In addition, Policy M-1.3 encourages, “compact development, mixed uses, and additional housing density in the downtown and in high-activity areas” (page 42).
<i>Land Use Linked with the Transportation System</i>	The 2014 Plan promote better connections and efficient transit between neighborhoods and activity centers.
<i>Opportunities for Commercial Development, Tourism, and Jobs</i>	The 2014 Plan encourages balanced commercial development within activity centers stating that, “This plan strives for a greater overall balance of employment and retail opportunities and is focused around the community’s centers—both the downtown and activity-focused areas like the Warm Springs and River Run Base Areas.....It also emphasizes infill and redevelopment within activity centers to promote more walkable environments and connections to nearby neighborhoods” (page 65).

Staff believes the Baldy Mountain House project complies with the vision for Warm Springs activity center as outlined in the 2014 Plan. The proposed mixed-use development includes 4,850 square feet of meeting/conference space, 4,626 square feet of restaurant/retail, 38 lodging units, 14 multi-family housing units, and 2 community housing units. This redevelopment and infill project provides a mixture of commercial and residential uses. The commercial uses will provide services, shopping, and dining for

local residents and tourists. The multi-family housing units support the 2014 Plan’s goal of adding residential density in activity areas. Mountain Rides’ blue route provides bus service to and from the WSBA that connects to the YMCA, downtown Ketchum, the Sun Valley Village, and Dollar Mountain.

### Contextual Appropriateness, Complementary Character, and WSBA Design Guidelines

#### *2014 Plan Policies & WSBA Design Guidelines*

Policy CD-1.3 of the 2014 Plan states that “Infill and development projects should be contextually appropriate to the neighborhood and development in which they will occur. Context refers to the natural and manmade features adjoining a development site; it does not imply a certain style” (page 26). In addition, Policy CD-1.4 states that, “Each new project should be well-designed and attractive and should complement surrounding land uses and existing neighborhood character” (page 26). These 2014 Plan policies are also reflected in the WSBA Design Guidelines, which establish design principles and parameters intended to ensure that new development maintains and enhances Warm Springs’ unique village character and connections to nature.

Pursuant to KMC §17.100.030.B2, additional FAR for preferred uses in the WSBA, “must also be found to be compatible with the context, using the Warm Springs village design guidelines.” The WSBA Design Guidelines (see Attachment C) provide the following 8 key objectives for new development:

1. Promote a village character.
2. Provide a pedestrian-friendly environment.
3. Promote variety in the street level experience.
4. Provide an interconnected pedestrian circulation system.
5. Provide a mix of uses throughout the village.
6. Maintain a direct connection to the surrounding natural environment.
7. Maintain key public view corridors to the mountains and other natural features.
8. Minimize the perceived scale of large developments.

The WSBA Design Guidelines “do not dictate style, but they do require compatibility with the village character and its surrounding natural environment” (page 2).

#### *WSBA Village: Existing Conditions & Character*

The WSBA Village is one of two access points to the Bald Mountain Ski area. Bald Mountain is a significant natural landmark rising 3,400 feet from the base area, and the WSBA is characterized by public view corridors of the surrounding mountains. Warm Springs Creek runs along the base of Bald Mountain to the south of Picabo Street and provides a natural riparian buffer between existing development and the undeveloped ski base area. Characterized by its proximity to Bald Mountain, Warm Springs Creek, mature landscaping, and the narrow width of the valley, WSBA provides a distinct connection to nature.

While the WSBA has historically had a mixture of commercial and residential uses, low-density residential is the predominant use today. The WSBA contains a few existing commercial uses but many only operate seasonally. With few commercial activities that operate year-round, much of the area is unused and unoccupied during shoulder seasons. Existing development in the WSBA ranges from one to three stories. Many of the existing buildings are composed of natural exterior materials and colors like wood and stone. The village area is characterized by mature landscaping and open space. Much of the existing residential development is setback from the sidewalk along a landscaped street edge with mature vegetation and many existing developments are characterized by a high percentage of open space.

*Baldy Mountain House*

Staff believes that the Baldy Mountain House project meets many of the WSBA design objectives. The project provides a mixture of commercial and residential uses to stimulate year-round activity and promote vitality in the area. The first floor includes commercial uses like retail/restaurant space that will animate the streetscape and encourage pedestrian activity. The project includes ground-floor terraces and open spaces that provide public gathering space. While the Baldy Mountain House project meets many of the WSBA design objectives, staff believes certain design elements warrant further consideration and changes to comply with certain Design Guidelines and ensure compatibility with the village character. Please see the *Design Review Analysis* section below for further discussion on the design elements that staff believes warrant further consideration.

**Criteria 3: Zoning and Design Review Standards**

WSBA Zoning and Dimensional Standards Analysis

The WSBA District Overlay provides zoning and dimensional standards for desired uses and FAR (KMC §17.100.030), building massing and height standards (KMC §17.100.040), lot coverage (KMC §17.100.050), setback regulations (KMC §17.100.060), and transportation and parking regulations (KMC §17.100.070). Staff identified certain code compliance issues based on the information provided in the project plans. Certain standards were unable to be verified due to insufficient detail and information. All zoning and dimensional standards will be reviewed by staff again at the final Design Review stage to ensure the project complies with all WSBA requirements.

*Desired Uses and FAR (KMC §17.100.030)*

KMC §17.100.030 provides additional FAR allowances associated with certain preferred uses. Table 2 provides the additional FAR allowances for each of the desired uses provided within the Baldy Mountain House project.

Table 2: Baldy Mountain House: Proposed Additional FAR Allowances							
Desired Use	Measure	Amount	FAR Increment	Total Provided	Additional FAR Earned	Max FAR Per Category	Absolute Max FAR
Inclusionary Housing	1 on site DU	1	0.2	2	0.4	No Cap	2.25
	1 off site DU	1	0.15	0			
Hotel/Lodging	Bedroom	1	0.015	38	0.57	1	
Meeting/Conference	Square Feet	100	0.005	4,850 square feet	0.25	0.3	
Office	Square Feet	100	0.005	0		0.5	
Restaurant/Retail	Square Feet	100	0.025	4,626 square feet	1.1	1.1	



Ski Industry Related Nonprofit	Square Feet	100	0.005	0		0.5	
Ski Storage	Square Feet	100	0.015	0		0.2	
Total Additional FAR Earned						2.25	

The Warm Springs Base Area FAR system specified in KMC §17.100.030 provides an FAR increment of 0.015 for each bedroom of hotel/lodging use. The second and third floor plans show that 38 total lodging units are proposed on the second and third floors of the Baldy Mountain House development. The applicant has proposed that all lodging and residential units be individual condominiums designated for long-term, mid-term, and short-term occupancy. All lodging/residential units will be required to be rented when not occupied by the owners. The proposed model for the lodging units is further described in Attachment A5. The applicant states, “Baldy Mountain House is not a hotel, but a 100% condo development lodge with amenities on the first floor to achieve the goals of the WSOD. Still, the condos will be both long-term (local housing), mid-term (remote work housing), and short-term (tourist housing) designated, with the requirement that all types are rented when not occupied by the owners to prevent the dark street syndrome that exists throughout Warm Springs Village. A model for this type of hospitality can be found at the Sun Valley Lodge I Apartments.”

In order to earn the additional FAR allowance, these lodging units must comply with one of the four permitted hotel/lodging uses permitted in the Tourist Zone, which include: (1) Hotel, (2) Lodging Establishment, (3) Tourist House, and (4) Tourist Housing Accommodation. The applicant’s proposed lodging concept doesn’t fit within one of the four hotel/lodging uses permitted in the Tourist Zone, however, a FAR allowance for lodging units is not required for the project. The two community housing units, meeting/conference, and restaurant/retail uses proposed within the Baldy Mountain House development earn the project an additional FAR allowance of 1.75 combined with the total 0.5 base FAR for a total maximum FAR of 2.25. The project has a total gross floor area of 83,611 square feet and the proposed FAR is 2.1.

Pursuant to KMC §17.100.030.C, “(1) All developments that achieve a FAR greater than 0.5 shall be required to enter into an agreement with the City addressing any future changes to preferred uses (uses that resulted in a greater overall FAR).” The required agreement addressing any future changes to preferred uses must be transmitted concurrently with the final Design Review application for the Planning and Zoning Commission’s review.

*Building Massing and Height Standards (KMC §17.100.040)*

Pursuant to KMC §17.100.040, portions of buildings within 30 feet of Howard Drive may be three to four stories with a maximum height of 50 feet. All other portions of the building may contain five floors with a maximum height of 65 feet. KMC §17.100.040 specifies that, "The maximum height is for roof pitches of 5:12 and greater only, and as measured from existing, natural or finished grade to the top of the ridge or highest point, including architectural features." The proposed mining tower elements project above the maximum roof peak and extend above the 65-foot maximum height limitation. The mining tower elements must be contained within the 65-foot maximum height limit.

The maximum fifth-floor building footprint may not exceed 35% of the first-floor building footprint pursuant to KMC §17.100.040.B3. Based on the building footprint calculations provided on the project

plans, it appears that the fifth-floor footprint exceeds 35% of the first-floor footprint and will need to be reduced to comply with KMC §17.100.040.B3.

KMC §17.100.040.C sets a maximum wall plane length of 60 feet with a minimum offset of 10 feet by 15 feet. The applicant's narrative response to the WSBA Design Guidelines (see Attachment A4) states, "As the building goes to the north along Picabo Street, the design contains a 10'X15' relief in the footprint to conform to the building maximum wall plane length of 60' and adds additional undulation as the entrance elevation steps-back to create a more human/pedestrian scale experience along Picabo Street and Skiway Drive" (page 7). Staff was unable to verify whether this WSBA dimensional standard was met as wall plane lengths were not specified on the project plans. The lengths of all wall planes and the dimensions of the associated offsets must be specified on the project plans submitted with the final Design Review application to verify compliance with KMC §17.100.040.C.

Pursuant to KMC §17.100.040.D1, "Maximum plate height within ten feet of the minimum setback line shall be 35 feet." Based on the dimensions provided, it appears that portions of the building within 10 feet of the minimum setback line exceed that maximum plate height of 35 feet. For example, the stairwell along Skiway Drive, is setback 5 feet from the property line and has a plate height of 47 feet, which exceeds the maximum plate height standards specified in KMC §17.100.040.D1. The project plans submitted with the final Design Review application must specify dimensions for the maximum wall plate height for portions of the building that are within ten feet of the minimum setback line to verify compliance with this standard.

#### *Lot Coverage (KMC §17.100.050)*

Pursuant to KMC §17.100.050, "Lot coverage shall be regulated by calculating the minimum usable open space on the site as determined by the definition found in chapter 17.08 of this title." Page 9 of the applicant's narrative response to the WSBA Design Guidelines states, "Our design concept has 15,450 square feet of open space on the ground floor of the site." Most of this open space area is occupied by the raised terrace and only 5% of open site area may be used for decks, patios, or walkways, however KMC §17.100.050.B provides the following relief from the 35% open site area requirement: "The minimum open site area requirement may be reduced based on one or more of the following site criteria: (1) Size, layout, and/or shape of lot prohibits project from meeting open site requirements, (2) The project demonstrates water table issues that prohibit underground parking, (3) Project demonstrates clear benefits from reducing minimum open site requirements."

#### *Setback Regulations (KMC §17.100.060)*

Pursuant to KMC §17.100.060.A2, a minimum of 50% of linear dimension of the building front must be placed at the five-foot setback line. Staff was unable to verify compliance with this standard due to insufficient dimensions on the project plans, however a large portion of the façade fronting Picabo Street appears to be setback more than 5 feet from the front lot line. The project plans submitted with the final Design Review application must provide the total façade lengths for the building walls fronting Picabo Street and Skiway Drive and specify the linear dimension of the building front placed at the five-foot setback line to verify compliance with this standard.

Pursuant to KMC §17.100.060.A2, the building frontage may be setback a maximum of 30 feet from the front property line. Staff was unable to verify compliance with this standard due to insufficient dimensions on the project plans. The project plans submitted with the final Design Review application

must specify the setback dimensions from the front property line along Picabo Street to the elevator and the southwest corner of the retail/restaurant space.

The development parcel is a corner lot with frontage on Howard Drive to the north, Skiway Drive to the east, and Picabo Street to the south. The required setback from all street frontages is 5 feet. The interior portion of the north property line directly adjacent to Aspenwood condominiums that does not front Howard Drive must comply with the 15-foot minimum rear yard setback required by KMC §17.100.060.C. While the building complies with the 15-foot minimum rear yard setback, the terrace encroaches into the rear setback area. The terrace is ~5 feet above existing grade. Decks more than 30 inches in height from existing grade are subject to setbacks pursuant to KMC §17.128.020.I. The project plans must be revised to setback the raised terrace a minimum of 15 feet from the north interior property line fronting Aspenwood condominiums.

*Transportation and Parking Regulations (KMC §17.100.070)*

Pursuant to KMC §17.100.030.C4, “Any increase in FAR above 1.0 also shall trigger the requirement for a traffic and parking impact study and parking demand management plan as outlined in section 17.100.070 of this chapter. The City must determine that these impacts are adequately addressed in order to award the additional FAR above 0.5.” The required traffic and parking impact study must be submitted concurrently with the final Design Review application. In addition, pursuant to KMC §17.100.070.E, “For projects with a FAR greater than 0.5, a transit demand management (TDM) plan shall be provided which demonstrates that alternative strategies will offset the demand for the parking reduction.” The required TDM Plan must be submitted with the final Design Review application.

Pursuant to KMC §17.100.070, “Due to the limitations of Warm Springs Road, alternative travel modes and transit are necessary components of larger projects. To decrease single occupancy vehicle use, this section establishes maximum provisions for on site parking, coupled with transit demand management requirements.” The Parking Requirements/Parking Demand table in KMC §17.100.070 specifies the maximum amount of parking that is permitted per use category.

Table 3 shows the parking demand calculations for the proposed uses within the Baldy Mountain House Project.

Table 3: Parking Demand (KMC §17.100.070)			
Proposed Use	Parking Demand	Proposed Amount	Parking Demand
Residential	1 space per 1,500 net square feet plus 1 guest space for every 4 residential units	21,349 square feet, 16 dwelling units	14 parking spaces for residential units & 4 guest parking spaces
Lodging	Accommodation: 0.75 space per rental/hotel room	38 lodging rooms	29 parking spaces
Restaurant/Retail	Retail Trade & Retail Service: 2.0 spaces per 1,000 gross square feet	4,626 square feet	9 parking spaces
Meeting/Conference	Place of Assembly: exempt in the Tourist Zone pursuant to KMC §17.125.040.C1d	4,850 square feet	Place of Assembly-exempt
<b>Maximum Parking Permitted</b>			<b>56 parking spaces</b>
<b>Proposed Parking</b>			<b>75 parking spaces</b>

A maximum of 56 parking spaces may be provided on site. 75 parking spaces are proposed within the lower-level and first-floor parking garages, which is 19 more than the maximum permitted.

### Design Review Analysis

#### *WSBA Design Guidelines: Applicability*

The WSBA Design Guidelines states that, “Each project should comply with all relevant design guidelines to the greatest extent feasible. The degree to which each guideline can be met will vary, depending upon specific conditions of the property and the scope of work that is proposed” (page 2). The guidelines include: (a) village-level urban design principles to promote positive interaction between neighboring properties and enhance the area’s village character, (b) site design parameters for elements including building orientation, building setbacks, open site areas, public amenity spaces, and landscaping, and (c) building design guidelines for height, mass, scale, roof design, façade character, and exterior materials.

#### *WSBA Design Guidelines: Analysis*

While Baldy Mountain House meets many of the WSBA design objectives, staff believes certain elements of the project warrant further consideration and changes to ensure compliance with the WSBA Design Guidelines.

The WSBA Village Design Guidelines emphasize providing a pedestrian-friendly environment and variety in the street-level stating that:

- “Streets should be pedestrian oriented with a large portion of buildings along the sidewalk edge,”
- “Cafes, shops, and other pedestrian serving uses should be located at the street level to encourage pedestrian activity and animate the area,” and
- “New development should establish a close relationship with the street frontage” (page 5).

The WSBA Design Guidelines encourage varying façade alignment and building setbacks as these areas provide outdoor gathering spaces and opportunities for landscaping. The building frontages along Picabo Street and Skiway Drive modulate from the minimum required 5-foot setback to different depths of the subject property. These varied setbacks help define the public outdoor gathering space on the terraces. While building alignment should be varied, WSBA Design Guideline 6.2 states that alignment of the primary building façade should be maintained at the setback line and that, “locating an entire building front behind the established setback line is inappropriate”(page 16). Staff recommends siting more of the building frontage along Picabo Street closer to the 5-foot setback line. Moving the retail/restaurant space closer to Picabo Street would help connect these active uses to the public realm along the sidewalk and foster an engaging pedestrian experience.

Design Guideline 9.4 states that street front amenity space should be level with the sidewalk (page 20). The subject property has groundwater and the ground floor of Baldy Mountain House must be elevated to comply with floodplain requirements. The proposed elevation of the ground floor results in 5-foot-tall walls bordering Picabo Street and Skiway Drive. These walls diminish the quality of the streetscape and the public gathering space on the terrace. Public open spaces on private property are more welcoming when they are level with the sidewalk. Staff recommends the applicant consider lowering the terraces to be level with the sidewalk.

The WSBA Design Guidelines encourage distinction between the ground level and upper floors of the building to convey a human scale. Design Guideline 16.4 states, “Maintain the distinction between the street level and upper floors” (page 30). Design Guideline 17.3 states, “Express a distinction between street level and upper levels through architectural massing, detailing, fenestration patterns and roofscape design” (page 32). Staff recommends the applicant consider providing more differentiation between the ground level and the upper floors through exterior material differentiation, architectural detailing, and fenestration patterns.

The following WSBA Village Design Guidelines stress the importance of pedestrian connectivity, including pedestrian pass-throughs and mid-block walkway (See Figure 5):

- Design Guideline 4.1 states, “Locate a pedestrian pass-through to facilitate circulation between the mountain base and surrounding neighborhoods”(page 10).
- Design Guideline 9.5 states, “Design and locate a mid-block walkway to provide public access to the following: additional commercial space and frontage not on the primary building façade; uses located at the rear of a property; adjacent properties and streets; and adjacent public amenity spaces and circulation routes”(page 21).

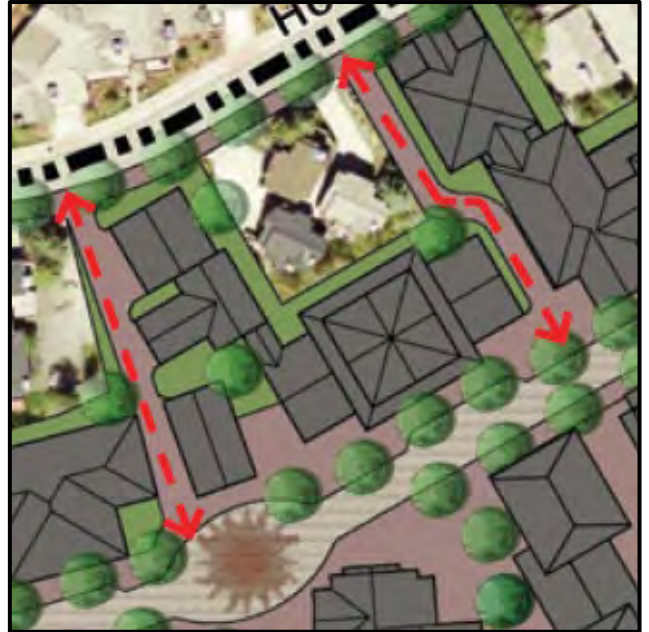


Figure 5: WSBA Design Guidelines Mid-Block Pathways

As described and shown (see Figure 6) on page 4 of the applicant’s narrative response to the WSBA Village Design Guidelines (see Attachment A4), multiple pedestrian pathways are proposed, however the raised terrace blocks access from the Aspenwood Condominiums through the site to Picabo Street and Warm Springs Lodge. Staff recommends the applicant consider providing a pedestrian pathway through the development from Aspenwood Condominiums directly to Picabo Street.

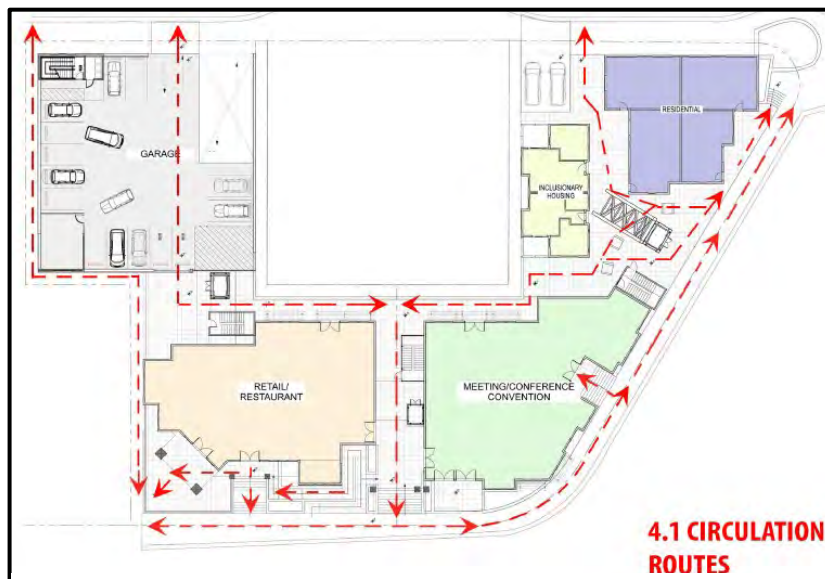


Figure 6: Baldy Mountain House Pedestrian Circulation

## **STAFF RECOMMENDATION**

As this is a Pre-Application meeting, there is no recommendation from staff and no action by the Planning and Zoning Commission. Staff requests the Commission provide feedback to the applicant on the design, the issues identified in the staff report, and any other items the Commission deems relevant to the proposed project.

## **ATTACHMENTS:**

- A. Baldy Mountain House Pre-Application Design Review Submittal
  - 1. Pre-Application Form & Cover Letter
  - 2. Project Plans
  - 3. Existing Site Pictures
  - 4. WSBA Design Guidelines: Narrative Response
  - 5. Baldy Mountain House: A Novel Lodging Concept for Ketchum
- B. Ketchum Municipal Code: Chapter 17.100 Warm Springs Base Area Overlay District
- C. WSBA Design Guidelines
- D. Public Comment

# Attachment A

## Baldy Mountain House Pre-Application Design Review Submittal

Attachment A1  
Pre-Application Form  
&  
Cover Letter





City of Ketchum  
Planning & Building

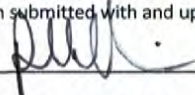
Pre-Application Design Review

OFFICIAL USE ONLY	
File Number:	P24-021
Date Received:	3/21/24
By:	HLN
Pre-Application Fee Paid:	\$3300
Design Review Fee Paid:	
By:	

Submit completed application and documentation to [planningandzoning@ketchumidaho.org](mailto:planningandzoning@ketchumidaho.org). If you have questions, please contact the Planning and Building Department at (208) 726-7801. Design Review criteria, zoning regulations, and development standards are specified in Title 17 of Ketchum Municipal Code, which may be viewed by clicking the link [here](#). You will be contacted and invoiced once your application package is complete.

APPLICANT INFORMATION			
Project Name:	BALDY MOUNTAIN HOUSE (BMH)	Phone:	208.720.0507.
Owner:	BALO BASE CAMP, LLC & BRIAN BARSOTTI DOUGLE B.	Mailing Address:	P.O. Box 370 KETCHUM, ID, 83340.
Email:	barsotti1@mindspring.com		
Architect/Representative:	HOLLIS PATINKS ARCHITECTS	Phone:	208.721.7160
Email:	daniel@hp-architects.com	Mailing Address:	P.O. Box 1769, <del>KETCHUM</del> SUN VALLEY ID 83353
Architect License Number:	AR 985372		
Engineer of Record:	N/A	Phone:	
Email:		Mailing Address:	
Engineer License Number:			
Primary Contact Name and Phone Number:			
PROJECT INFORMATION			
Legal Land Description:	WARMSPRINGS VILLSUB 2 <sup>nd</sup> REV AM	Street Address:	100/106 PICAGO ST KETCHUM.
Lot Area (Square Feet):	40,000 SF	Zoning District:	TOURIST
		RPK #:	05950010146/05950010020
Overlay District:	<input checked="" type="checkbox"/> Floodplain	<input type="checkbox"/> Avalanche	<input type="checkbox"/> Mountain <input type="checkbox"/> None
Type of Construction:	<input checked="" type="checkbox"/> New	<input type="checkbox"/> Addition	<input type="checkbox"/> Remodel <input type="checkbox"/> Other
Anticipated Use:	HOUSING/PARKING/LODGING/RESTAURANT/CONFERENCE	Number of Residential Units:	51 + 2 UNITS.
GROSS FLOOR AREA			
	Proposed	Existing	
Basements	27,824 Sq. Ft.	Sq. Ft.	
1 <sup>st</sup> Floor	21,317 Sq. Ft.	Sq. Ft.	
2 <sup>nd</sup> Floor	21,542 Sq. Ft.	Sq. Ft.	
3 <sup>rd</sup> Floor	19,685 Sq. Ft.	Sq. Ft.	
Mezzanine 4 <sup>th</sup> + 5 <sup>th</sup> FLOOR	12,897/8169 Sq. Ft.	Sq. Ft.	
Total	(Above Grade) 83,723. Sq. Ft.	Sq. Ft.	
FLOOR AREA RATIO			
Community Core:	Tourist: (MAX 2.25) 2.09 Proposed	General Residential-High:	
BUILDING COVERAGE/OPEN SPACE			
Percent of Building Coverage:	60.2%		
DIMENSIONAL STANDARDS/PROPOSED SETBACKS			
Front:	5'-0" (PICAGO & HORNER)	Side:	5'-0"
		Side:	5'-0"
Building Height:	65'-0"	Rear: Middle:	15'-0"
OFF STREET PARKING			
Parking Spaces Provided:	76	Curb Cut:	60' Sq. Ft. (665LF) % 10%.

The Applicant agrees in the event of a dispute concerning the interpretation or enforcement of the Design Review Application in which the city of Ketchum is the prevailing party, to pay the reasonable attorney fees, including attorney fees on appeal and expenses of the city of Ketchum. I, the undersigned, certify that all information submitted with and upon this application form is true and accurate to the best of my knowledge and belief.

  
Signature of Owner/Representative

3/21/24.  
Date



**PRE-APPLICATION DESIGN REVIEW SUBMITTAL CHECKLIST**

A Pre-Application Design Review submittal shall include the materials listed in the following table in digital format. Please fill out the checklist in the table below and include the sheet number(s) where the required submittal material may be found in the project plan set. The applicant may elect to provide more details, additional plan sheets, and other supplemental materials not listed in the checklist at their discretion.

<b>PRE-APPLICATION DESIGN REVIEW SUBMITTAL CHECKLIST</b>		
<b>Submitted by Applicant</b>	<b>Plan Sheet Number(s)</b>	<b>Pre-Application Required Materials</b>
<input checked="" type="checkbox"/>	N/A	Project Narrative: A project narrative describing the approach and concept of the project and how the project meets the applicable design review criteria. <i>(narrative shall include a response to each applicable criteria)</i>
<input checked="" type="checkbox"/>	SEE DESIGN GUIDELINES STATEMENT.	Conceptual Site Plan: A conceptual site plan showing proposed on and off-site improvements. Site plan shall include conceptual landscaping and public amenities. Detailed plant list not required.
<input checked="" type="checkbox"/>	A1.0 - A3.3.	Conceptual Elevations and Floor Plans: Elevations and floor plans for all facades and all levels shall be provided. Elevations shall depict materiality, however, colored renderings not required.
<input checked="" type="checkbox"/>	A0.8	Conceptual Materials and Color Palette: Materials and colors sample board shall be provided for all facades. Photos of materials, representative imagery, and other digital representation of concept is acceptable. Specifications of materials and colors are not required.
<input checked="" type="checkbox"/>	A.0.4 A0.5 A0.6 A0.7 <del>A0.8</del>	3D Perspectives: A minimum of two perspectives, one from a street view and one from bird's eye view, showing the massing of the proposed project within the context of the surrounding neighborhood. Adjacent properties and structures must be included. Full color renderings or photo-realistic perspectives are not required.



PO Box 1769 [post]  
Sun Valley, ID 83353  
220 River Street, East  
Ketchum, ID 83340  
v 208.721.7160

**14<sup>th</sup> March 2024**

**Abby Rivin / Morgan Landers**

City of Ketchum – Design Review Committee  
P.O. Box 2315  
480 East Ave. N.  
Ketchum, ID 83340

Dear Planners,

We are excited to submit to you for Pre-App Design review our new project **Baldy Mountain House** (BMH) located at 100/106 Picabo Street in Warm Springs, Ketchum. Our client, Brian Barsotti, has put together the introduction and history of the project and the Warm Springs area. The submittal includes the concept drawings showing key plans, elevations, sections and proposed massing and finishes for the project. We are also conducting **two (2) neighborhood workshops** at the **Hot Water Inn** (Warm Springs) over the next 6 -8 weeks to let the surrounding neighbors and residence of the Warm Springs area review the current project design and listen to their feedback to incorporate into the Design Review presentation. We know that the direct neighbors are not going to be happy about a project of this size, but what we have designed is within all of the design guidelines of the Tourist zoning and Warm Springs Base Village Design guidelines. Since our last meeting in December and consequential phone calls and emails we have modified the previous design so that the two major building elements on Picabo Street have been separated more to give a view corridor from Howard Street.

The programming of the project is as follows:

Basement / Parking Level:

- Parking access ramp to lower basement level.
- 62 Parking spaces
- Bike & Storage areas/lockers.
- Vertical access (Stairs/elevators)
- Mechanical / Utilities
- Trash Management areas.

Ground Level:

- Parking access ramp to lower basement level.
- Private / Penthouse Parking (14+ spaces & motorcycles – 6,780 sf)
- Equipment & Bike storage.
- 11' - 12'-0" High Ceilings.
- Multiple Foyer/Entry Stairs for upper floors.
- Restaurant / Coffee / Liquor Bar / Commercial kitchen (approx. 4,626 sf)

- Conference / Auditorium / event space (Approx. 4,850 sf)
- **2** x “Local Housing” units (Approx. 648 sf each)
- **4** x Residential Units (Approx. 2,769 sf)
- Vertical access (Stairs / Elevators)
- Mechanical Space.

Second Level:

- Stair / elevator / Access Points to upper / lower floors
- **19** x Lodging Units (Ranging from 392 – 1,611 sf)
- Mechanical Space
- Exterior pool and hot tub area looking at Baldy.

Third Level:

- Stair / elevator / Access Points to Lodging Units
- **19** x Lodging Units (Ranging from 350 – 400 sf)
- Balconies and Terraces for Residential Units
- Mechanical

Fourth Level:

- Stair / elevator / Access Points to Lodging Units
- **6** x Market rate / Lodging Units (Ranging from 392 – 1,611 sf)
- Balconies and Terraces for Residential Units
- Mechanical

Fifth Level:

- Stair / elevator / Access Points to the Penthouse Units
- **3** x Penthouses (Approx. 2,080 – 2,600 sf)
- Balconies and Terraces for Residential Units
- Mechanical

Roof Level:

- Outdoor mechanical area set at least 12' from any building edge.

We look forward to conversing more about the project at your earliest convenience, please feel free to ask any questions or for additional information that will assist in getting this project to the next level (Formal Design Review Submittal). We are excited to work with you on this project, and we look forward to starting the next phase of the design process.

Sincerely,



Daniel Hollis, Principal

# CONTENTS:

Project Data sheet – Development Potential

Baldy Mountain House – New concept – History of Warm Springs

Existing Site Pictures

WSBV Design Guidelines Statement - Response

## **Drawing List:**

- A0.0 Project Data / General Notes
- A0.4 Exterior 3D Massing Model View – Concept Massing
- A0.5 Exterior 3D Massing Model View – Aerials
- A0.6 Exterior 3D Massing Model View – Neighborhood context massing
- A0.7 Exterior 3D Massing Model View – Simulated in Context
- A0.8 Exterior 3D Massing Model View – Exterior Materials Board
  
- C Topographical & Site Information (Galena Engineering) (forthcoming soon)
  
- A1.0 Parking / Basement Level Key plan
- A1.1 First Level Floor Key plan
- A1.2 Second Level Floor Key plan
- A1.3 Third Level Floor Key plan
- A1.4 Fourth Level Key plan
- A1.5 Fifth Level Key plan
- A1.6 Roof Plan
- A2.0 Exterior Elevations (South & East)
- A2.1 Exterior Elevations (North & West)
- A2.2 Exterior Elevations (South / East & South East) Color
- A2.3 Exterior Elevations (North & West) Color
- A2.4 Exterior Elevations in Surrounding Context
- A2.5 Exterior Elevations with Landscape
- A3.1 Building Sections
- A3.2 Site Sections
- A3.3 Site Sections

# 'Baldy Mountain House' Development Potential

Legal – Lot 2/14B, Block 1, 100/106 Picabo Street, Ketchum Idaho

Zoning – T-Tourist

Parcel Size – 40,000 SF

Dimensions – Approx. 320' on Howard Street,  
Approx. 390' on Picabo Street  
Approx. 200' depth of site (Picabo to Howard St)

Permissible Gross Density @ **2.25** Floor Area Ratio (FAR) = 90,000 SF

(T) Parking Requirement :

Dimensions: 9'W x 18'L with 24' drive aisle

Residential – 0 parking spaces 0 – 750 sf  
1 parking space 751 – 2,000 sf  
2 parking spaces 2,001 sf +

Non-Residential –  
1 parking space per 1,000 gross sf.

Presently the proposal is showing **62 parking spaces** on the lower basement level with an additional **14 spaces** on the ground floor.

Maximum Building Height

65 Feet (Proposed 65'-0" plus mech or elevator/stair tower elements)

Setbacks

Picabo & Howard Streets – 5 feet

Side - 5 feet

Interior Rear – 15 feet

## **How we achieve the 2.25 FAR;**

There is a definition for lodging establishments, which are permitted in the Tourist zone.

Here it is: **Lodging establishment**... P (LODGING ESTABLISHMENT: A building or group of buildings designed or used for short term occupancy which contains more than six (6) guestrooms offered for rent on a nightly basis with an on-site office with a person in charge twenty four (24) hours per day. Typical uses include, but are not limited to, motels, hotels and inns. A motel room which includes cooking facilities shall not be considered a dwelling unit for the purpose of density, area, bulk or parking regulations of this title.

Project includes:

Total of at least **51 lodging** establishment units or **keys** each unit ("key") will be in the lodging pool and rented on a nightly, short-term, and/or long-term basis an on-site office with persons in charge 24 hours per day will be provided the ownership structure will be as follows: Which is further described in the "*Baldy Mountain House*" concept. includes impact investing, SV Lodge Apartments, local employers, etc each of the units will have a kitchen, bath, and a place for sleeping; exact bedroom configurations TBD but the project will include a mix of studio, 1-, 2- and 3-bedroom units ancillary meeting/**conference** area totaling 4,850 sf will be provided in the project as an accessory use to the lodging establishment

Total of at least 2 “Inclusionary housing” dwelling units (Ranging from 565 - 588 sf).  
Total of 4,626 sf of restaurant, bar, and small retail area

The above items will help define entitlement road map, 2.25 FAR, etc. Currently this proposed design is 2.09 FAR.

**FAR SYSTEM FOR WARMSPRINGS BASE AREA - PROPOSED BMH CALCS**

Existing FAR Allowances			Max FAR per Cat.	Maximum FAR
Base FAR	40,000 sf Site		0.5	0.5
Inclusionary Housing			1.1	1.6
Prop. Add FAR Allowances				

	Measure	Amount	FAR Increment	Max FAR per Cat.	Absolute Max. FAR	
<b>Inclusionary Housing</b>	1 on-site DU	1	0.2	No cap		
Proposed		2	0.2	0.4		
<b>Lodging</b>	Bedroom	1	0.015	1.00		
Proposed		52	0.015	0.78		
<b>Meeting / Conference</b>	Square feet	100	0.005	0.3		
Proposed		4,850	0.005	0.2425		
<b>Restaurant / Retail</b>	Square feet	100	0.025	0.5		
Proposed		4,626	0.025	1.2		
<b>Total</b>				<b>3.0790</b>		<b>2.25</b>
Total Sq. Footage allowed	Square feet	40,000 Site				<b>90,000</b>
Proposed	Square feet	Proposed FAR <b>2.09</b>			<b>83,723</b>	

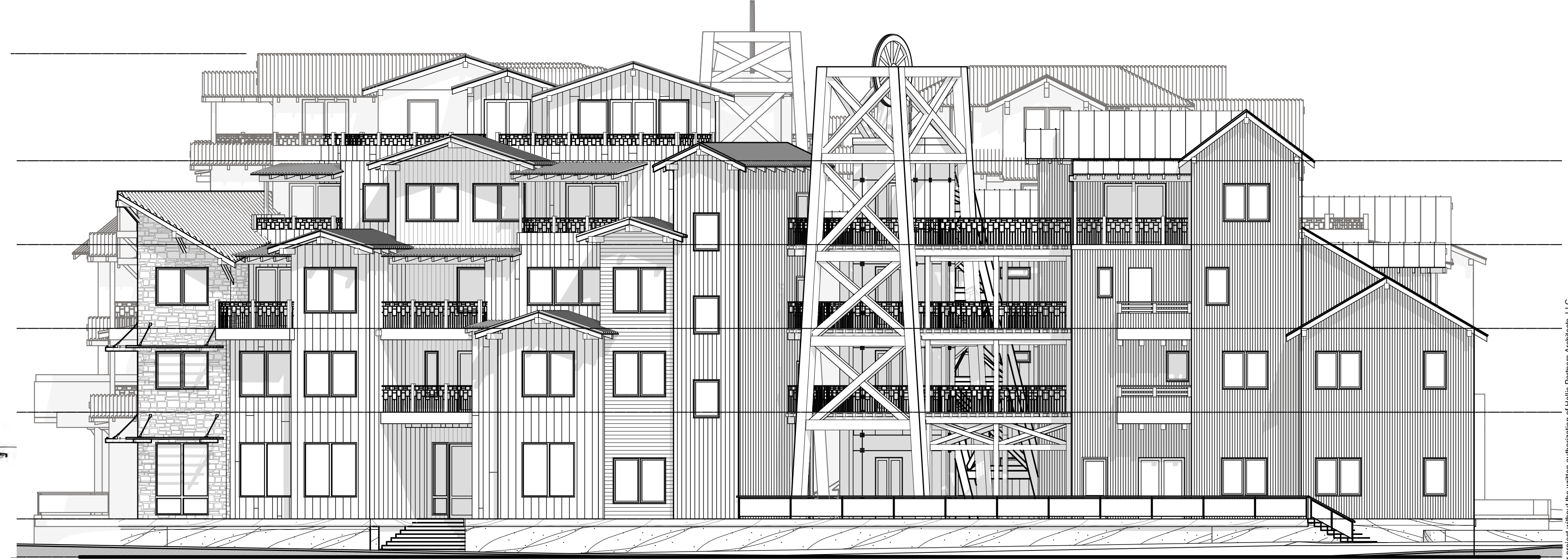
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## Project Plans

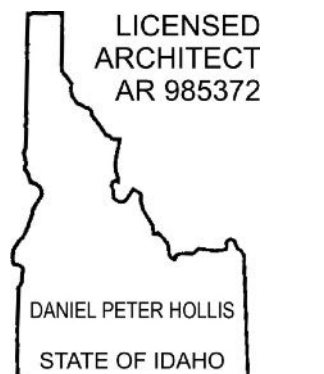








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SUN VALLEY, ID 83353  
220 E. RIVER STREET (courier)  
KETCHUM, ID 83340  
V.208.721.7160



LICENSED ARCHITECT AR 985372

DANIEL PETER HOLLIS  
STATE OF IDAHO

*Daniel Hollis*

THIS WORK WAS PREPARED BY ME OR UNDER MY SUPERVISION AND CONSTRUCTION OF THIS PROJECT WILL BE UNDER MY OBSERVATION

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REVISION DATE	3/12/24
CONSTRN	_____
PERMIT	_____
D.D. 100%	_____
D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
ISSUE/DATE	_____
DRAWN BY	DPH
CHECKED BY	DPH
DATE	09/29/20
JOB NO.	1021

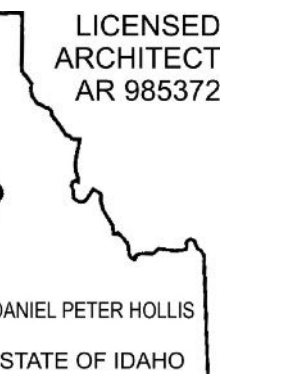
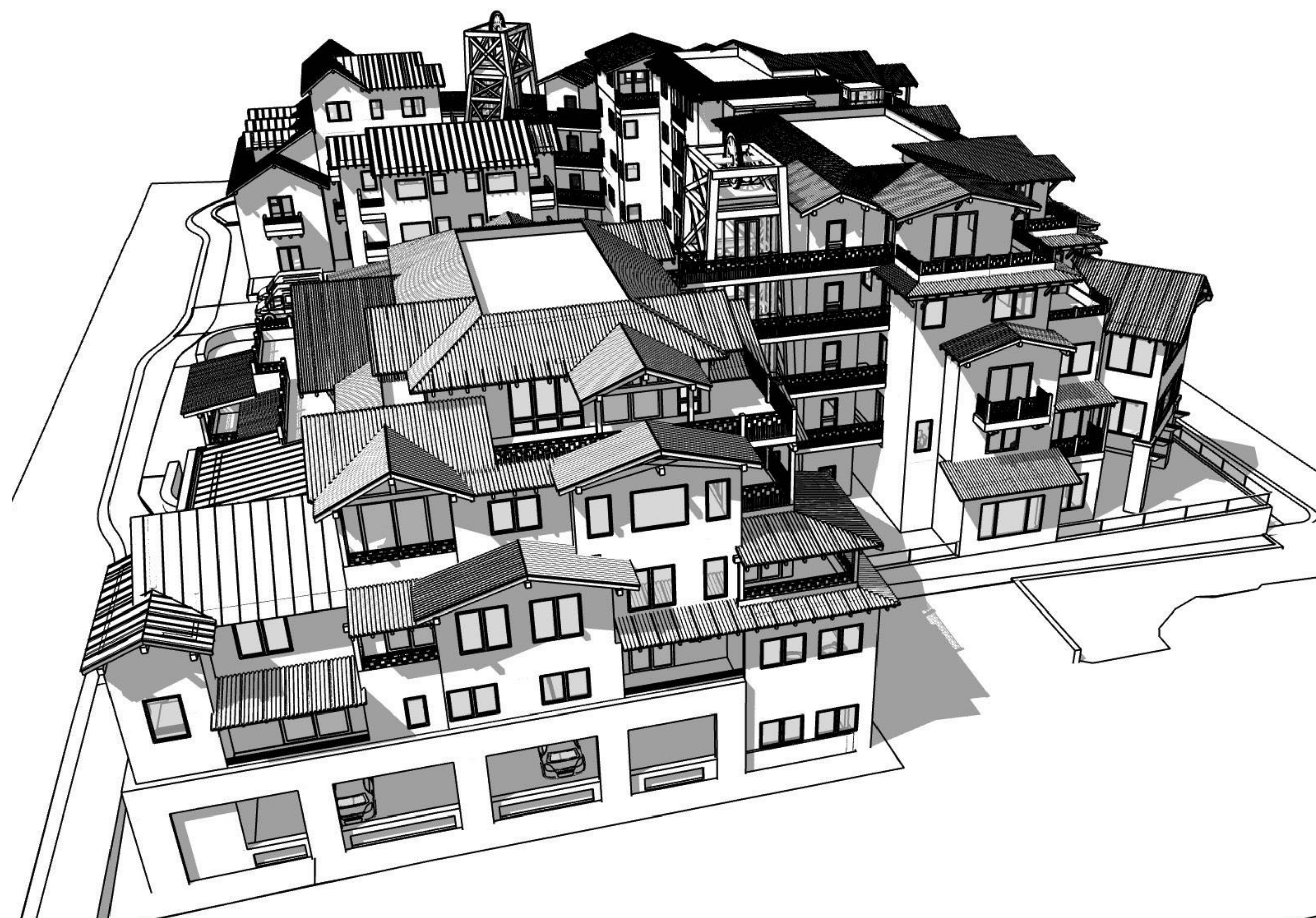
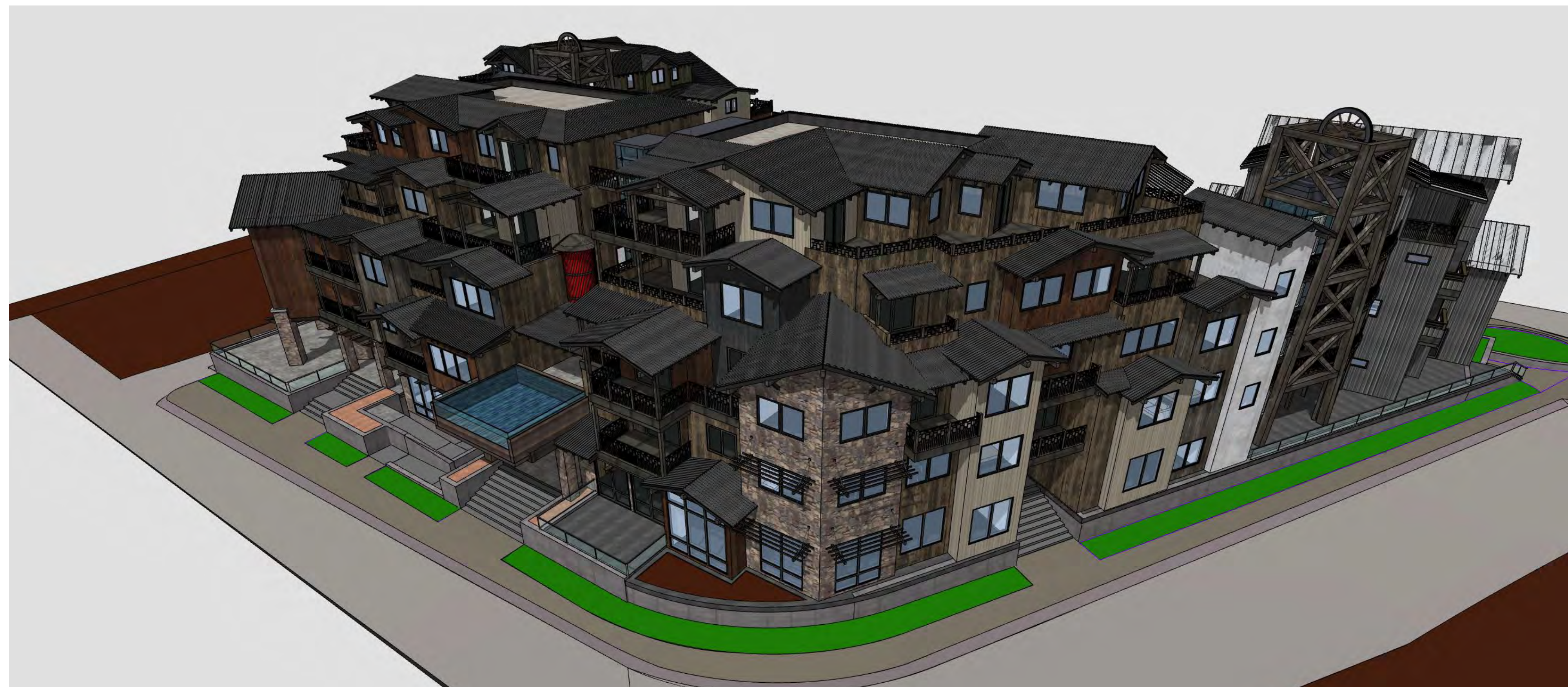
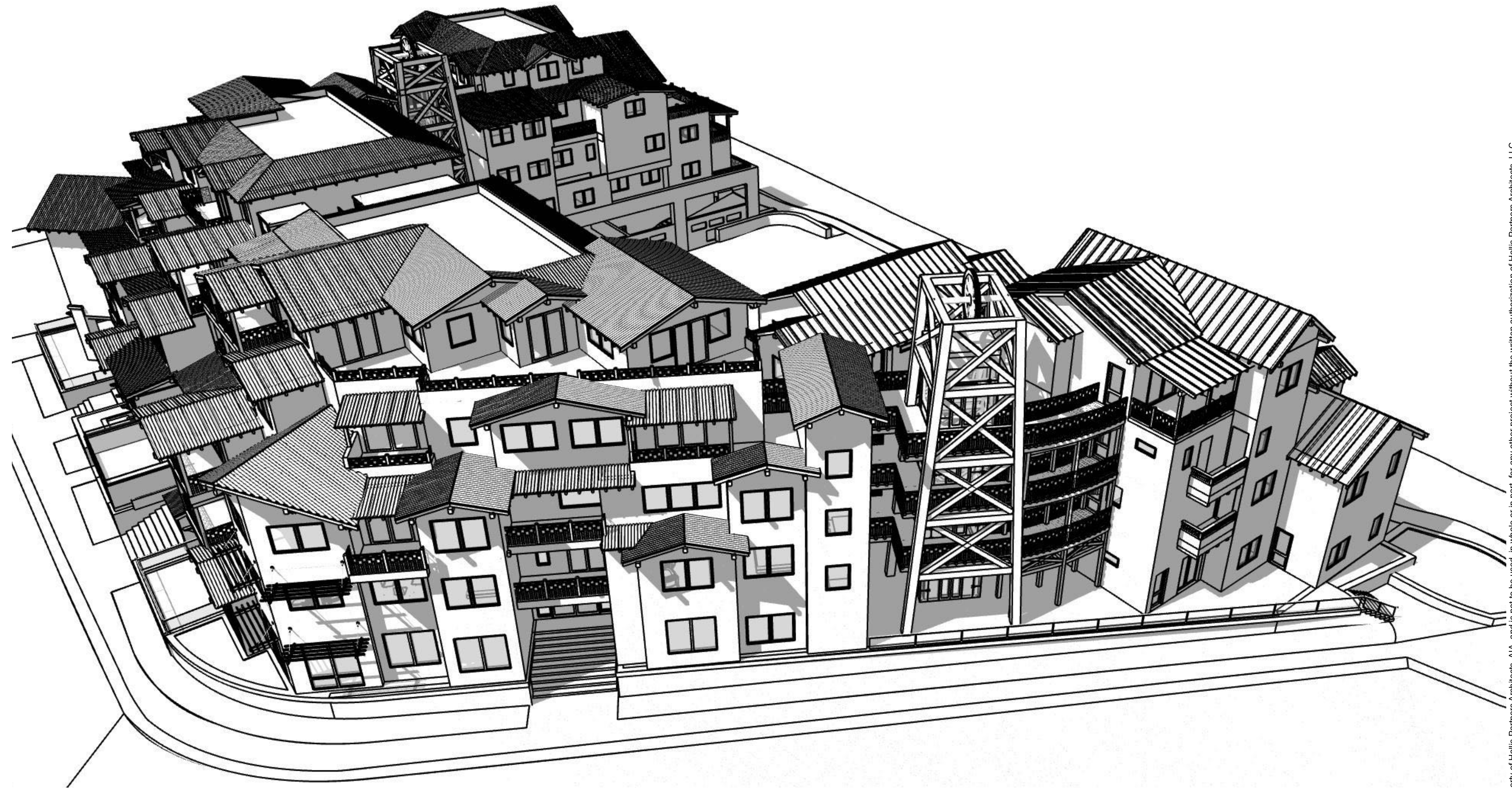
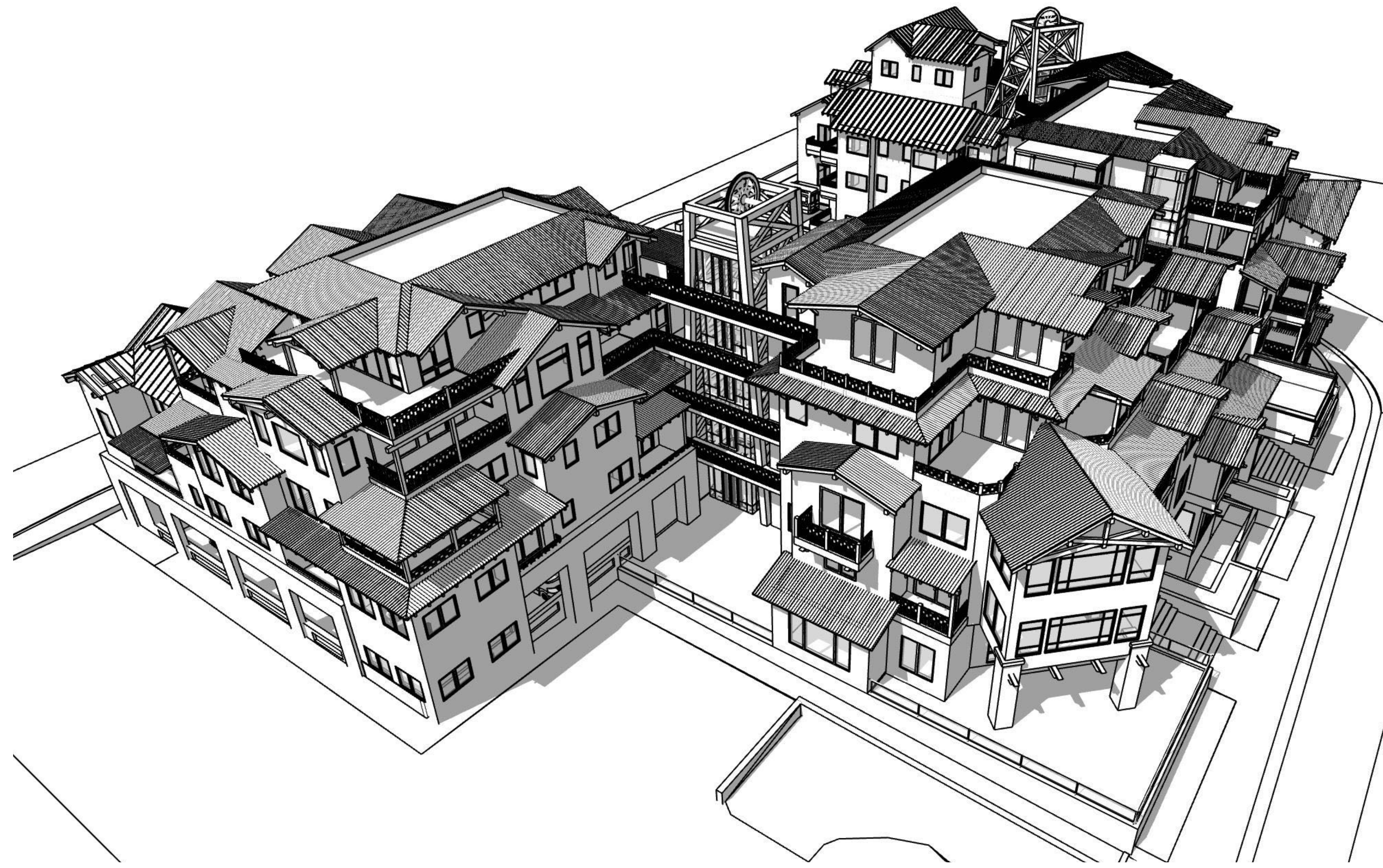
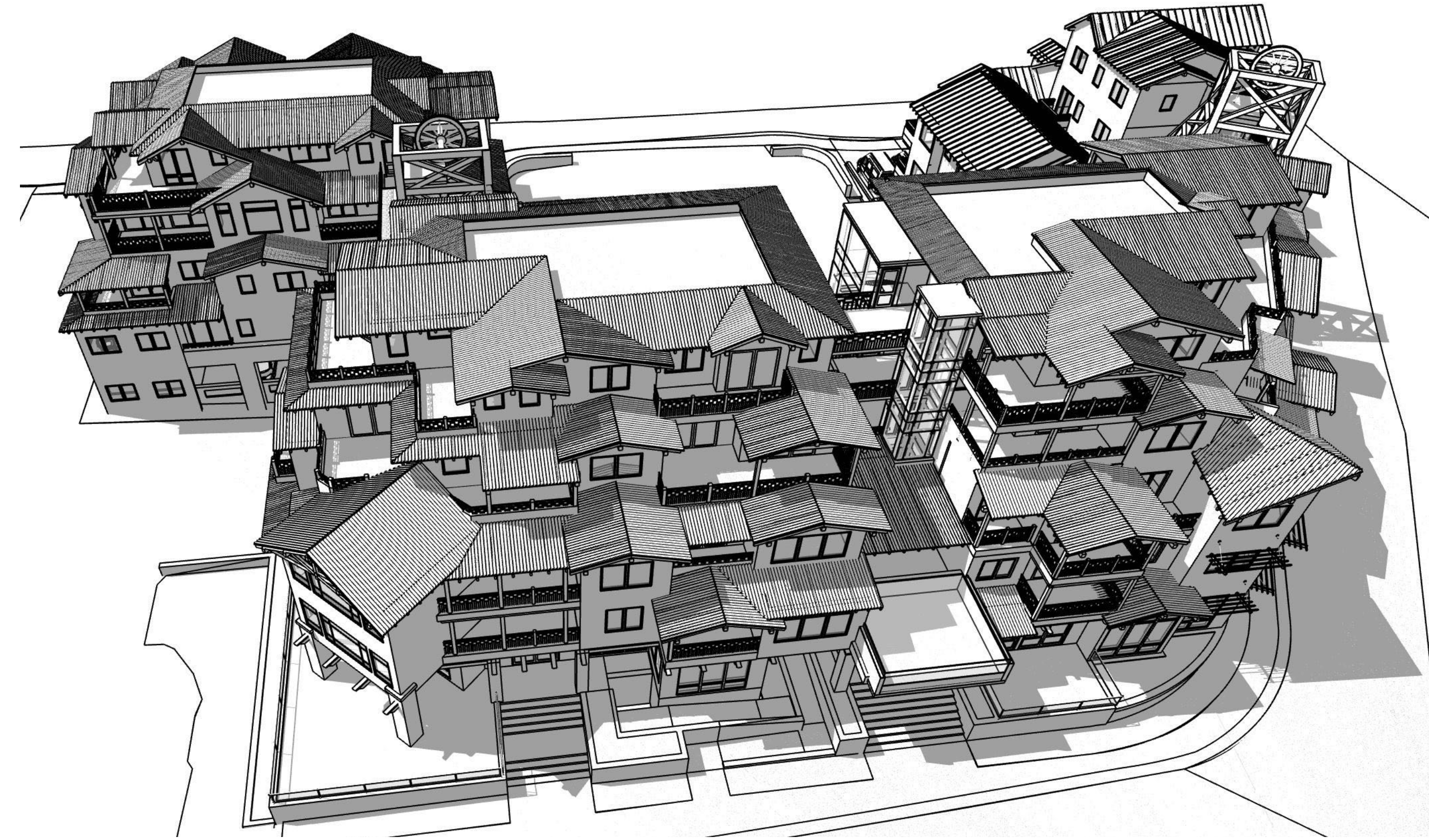
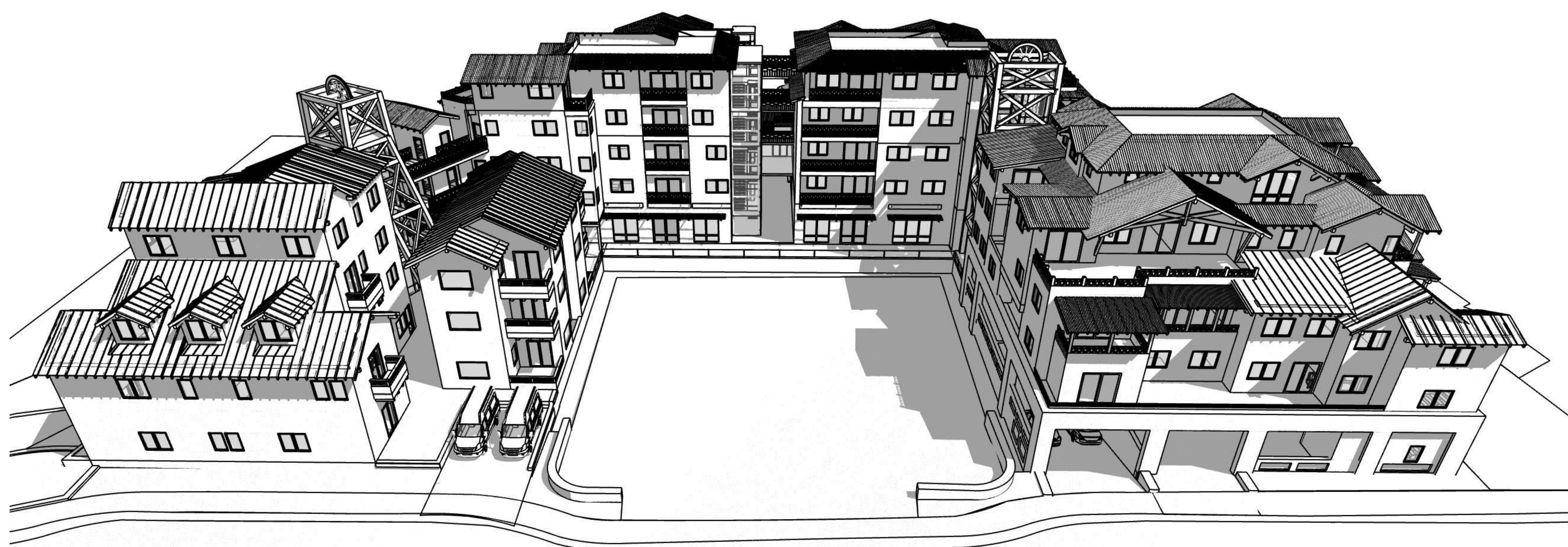
## BALDY MTN HOUSE

LOT 100/106, PICABO ST.  
KETCHUM, IDAHO  
CONCEPT MASSING

# A-0.4

CATEGORY SEQUENCE





*Daniel Peter Hollis*

THIS WORK WAS PREPARED BY ME  
 OR UNDER MY SUPERVISION AND  
 CONSTRUCTION OF THIS PROJECT  
 WILL BE UNDER MY OBSERVATION

REVISION DATE	3/12/24
CONSTRN	_____
PERMIT	_____
D.D.100%	_____
D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
ISSUE/DATE	_____
DRAWN BY	DPH
CHECKED BY	DPH
DATE	09/29/20
JOB NO.	1021

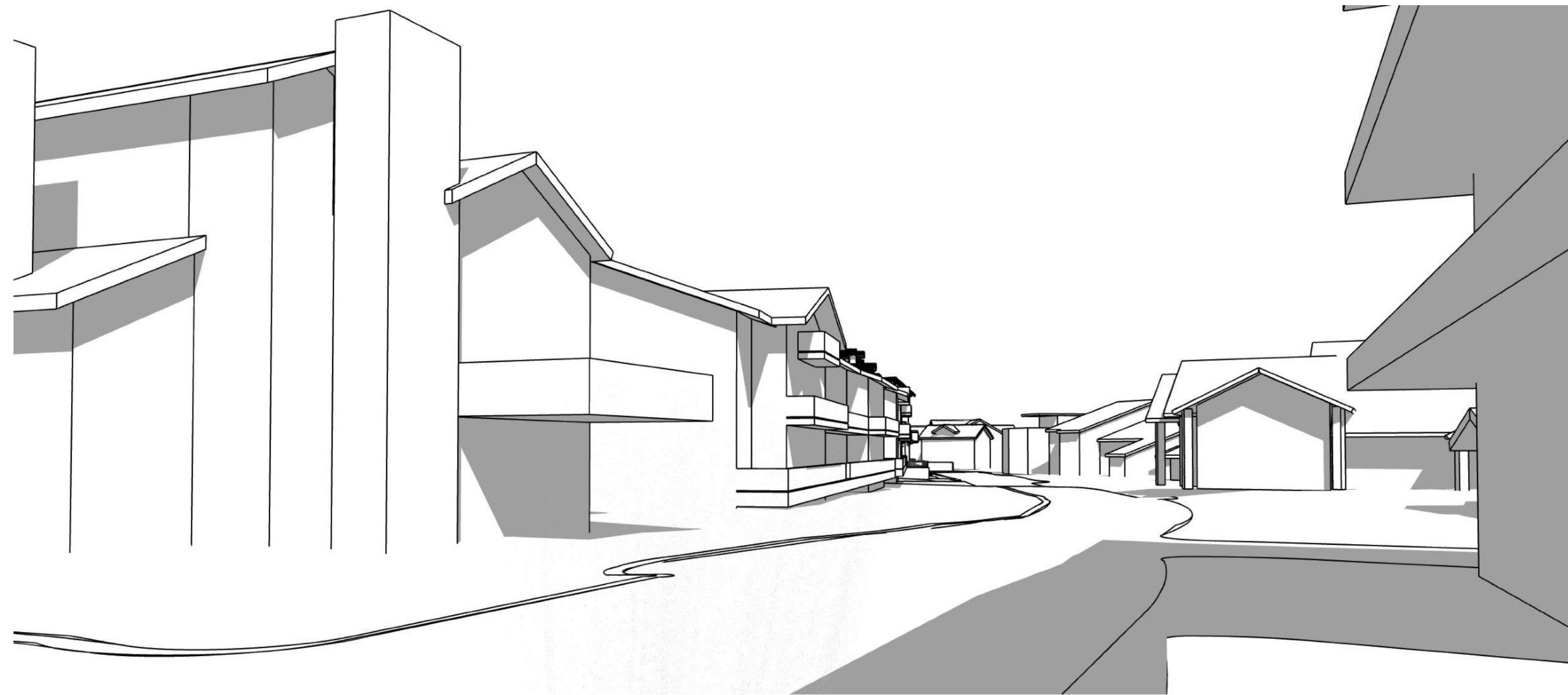
**BALDY**  
 MTN HOUSE

LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO  
**AERIALS**

**A-0.5**

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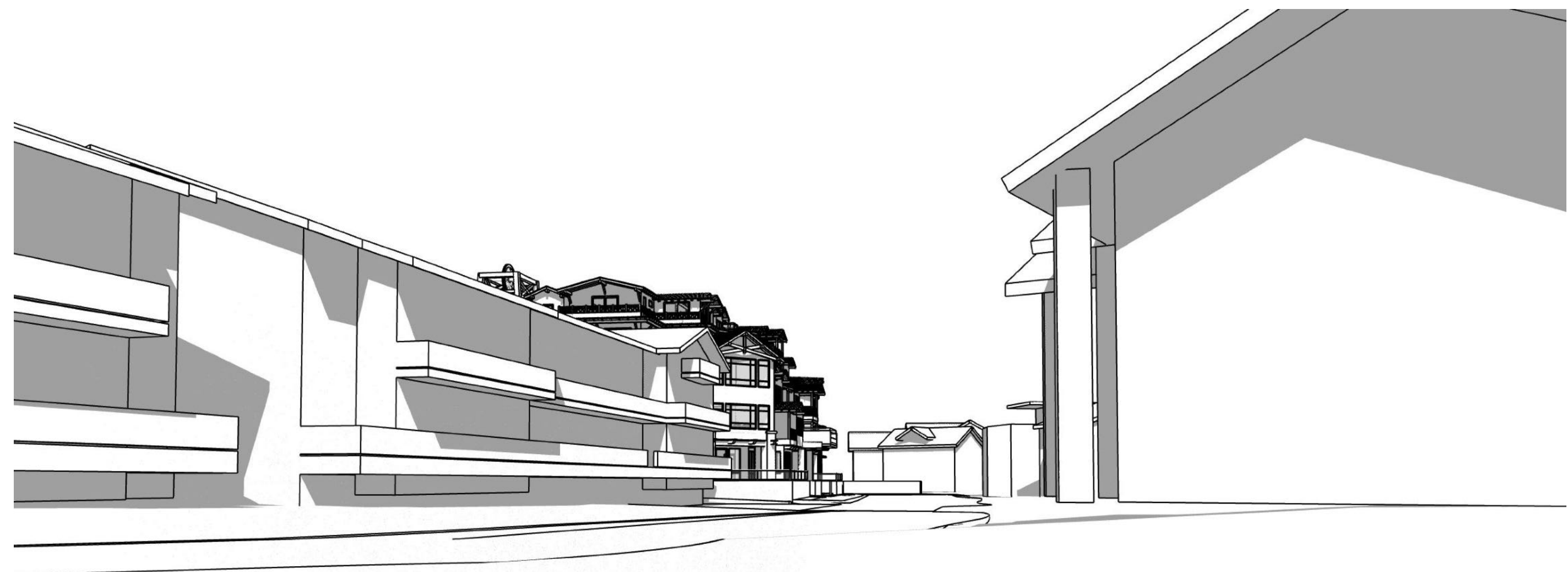




PICABO STREET & PUCHNER LANE LOOKING EAST



SKIWAY DRIVE LOOKING SOUTHWEST



PICABO STREET LOOKING EAST



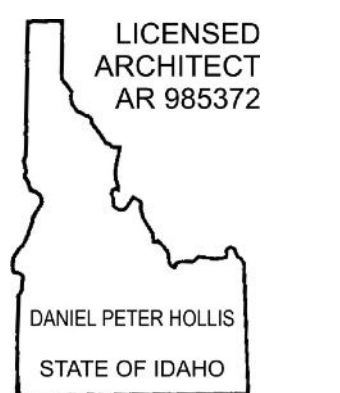
HOWARD DRIVE LOOKING WEST



PICABO STREET LANE LOOKING NORTH



HOWARD DRIVE LOOKING EAST



THIS WORK WAS PREPARED BY ME  
 OR UNDER MY SUPERVISION AND  
 CONSTRUCTION OF THIS PROJECT  
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REVISION DATE	3/12/24

CONSTRN	
PERMIT	
D.D.100%	
D.REVIEW	
PRE-AP	
CITY REV.	
ISSUE/DATE	
DRAWN BY	DPH
CHECKED BY	DPH
DATE	09/29/20
JOB NO.	1021

**BALDY**  
 MTN HOUSE

LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO  
**NEIGHBORHOOD**  
**MASSING**

**A-0.6**

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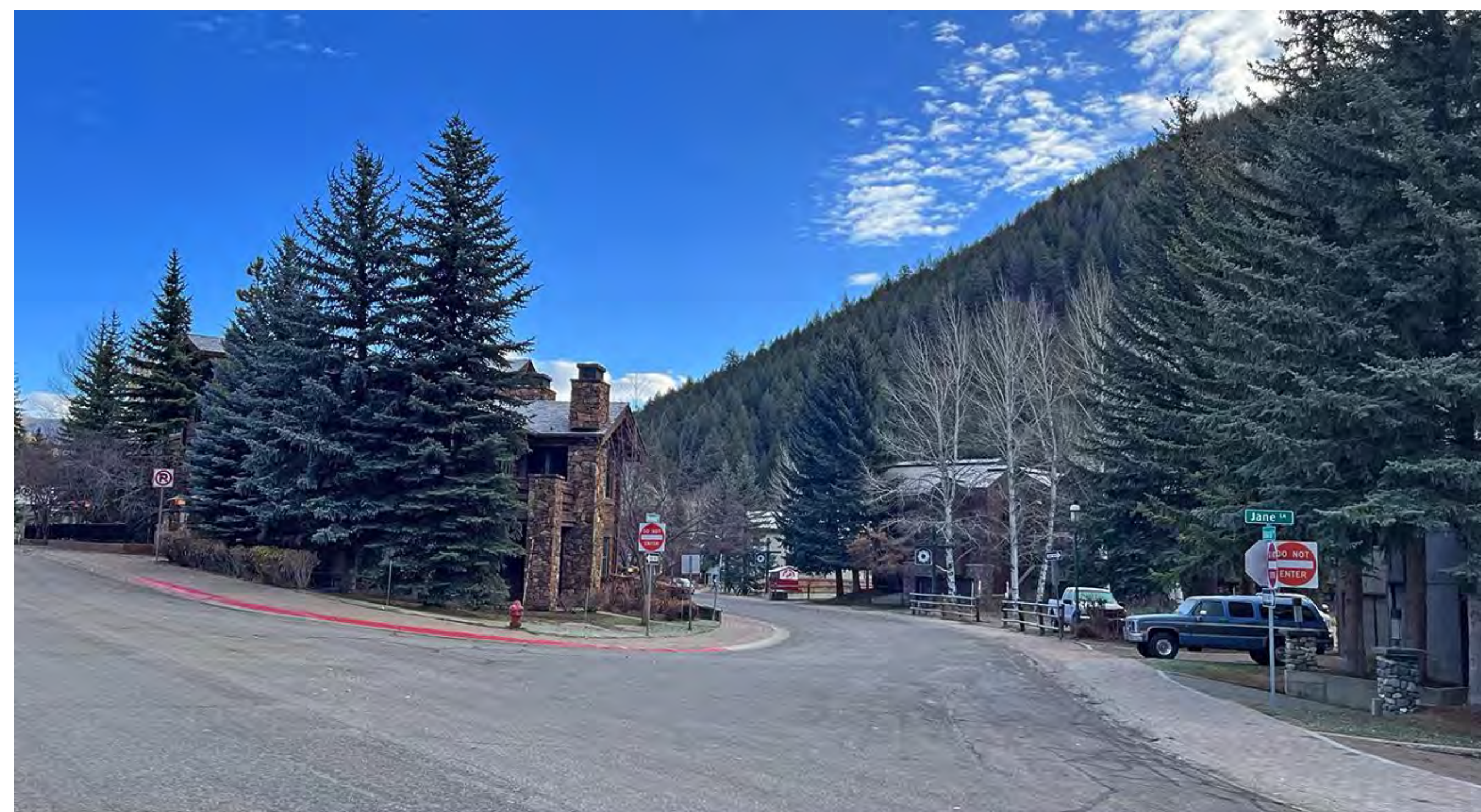
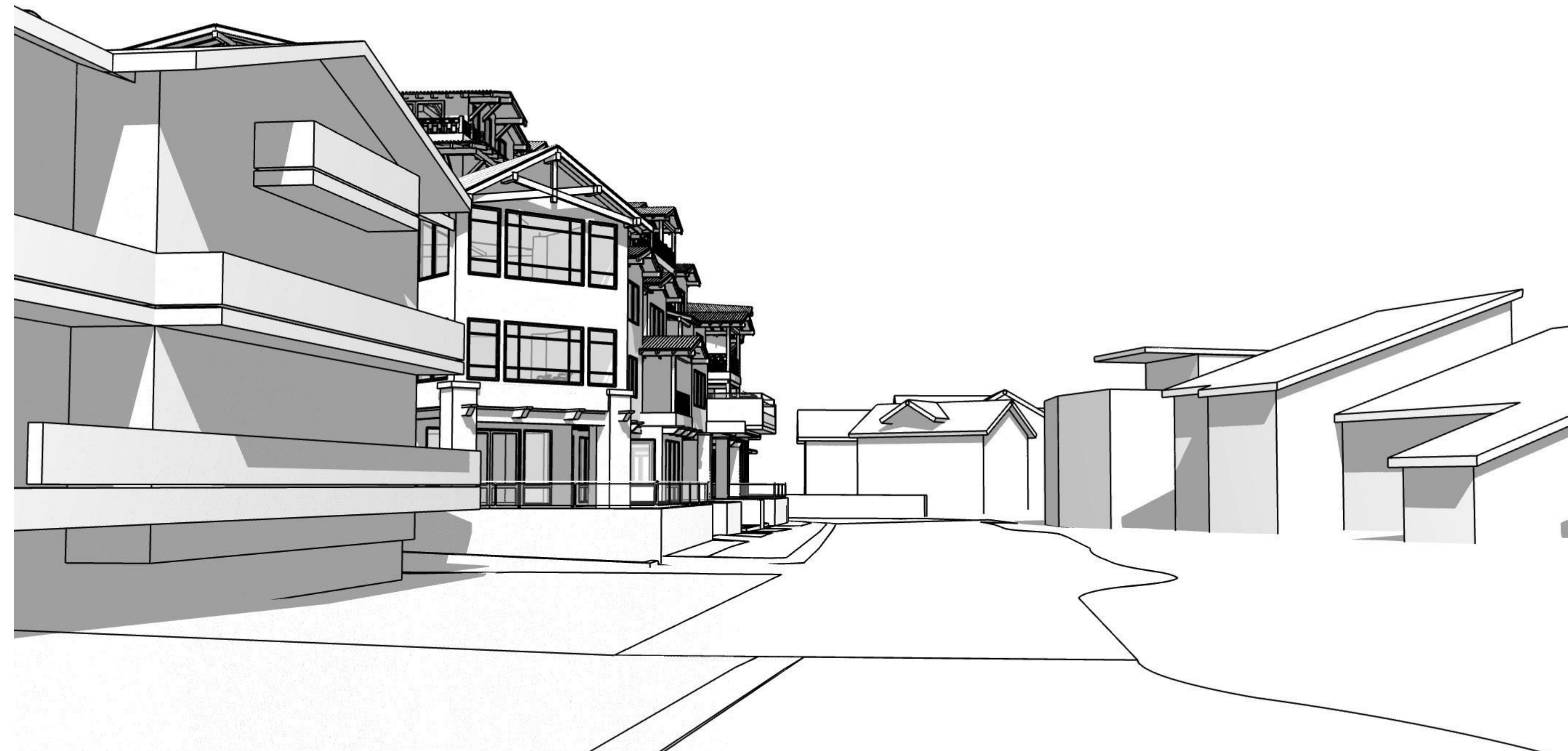




PICABO STREET LOOKING EAST



LLOYD COURT LOOKING SOUTHWEST



HOWARD DRIVE LOOKING NORTH EAST



_____	3/12/24
_____	_____
_____	_____
_____	_____
REVISION DATE	_____
CONSTRN	_____
PERMIT	_____
D.D.100%	_____
D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
ISSUE/DATE	_____
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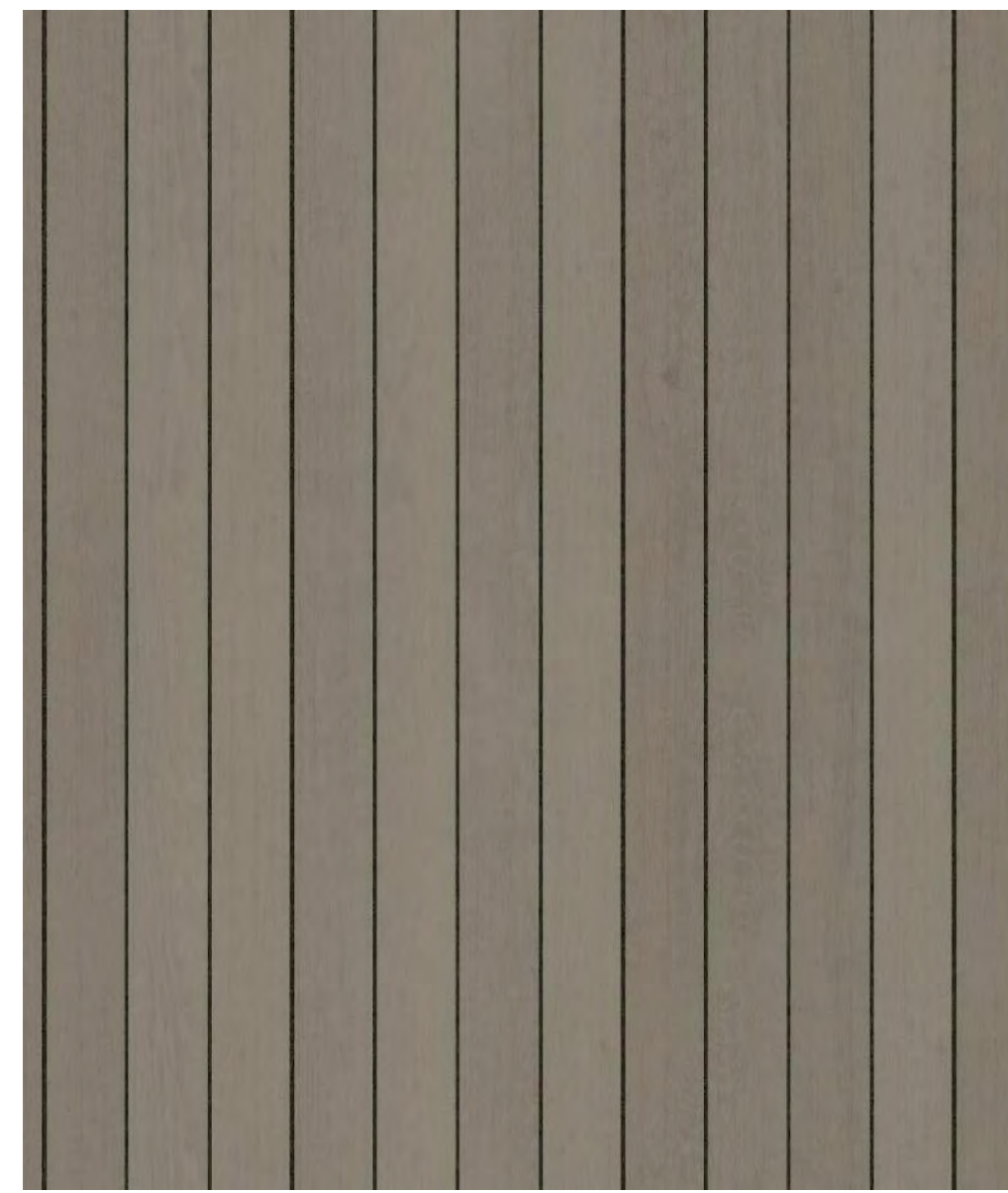
**BALDY**  
MTN HOUSE

LOT 100/106, PICABO ST.  
KETCHUM, IDAHO  
**SIMULATED IN**  
CONTEXT

**A-0.7**

CATEGORY SEQUENCE





GREY CEDAR SIDING  
RANDOM UNITS



DARK NATURAL SIDING  
RANDOM UNITS



WEATHERED SIDING 4  
RANDOM UNITS



WEATHERED NATURAL WOOD  
ALL EXPOSED POST, BEAM, RAFTER AND TRIM DETAILS



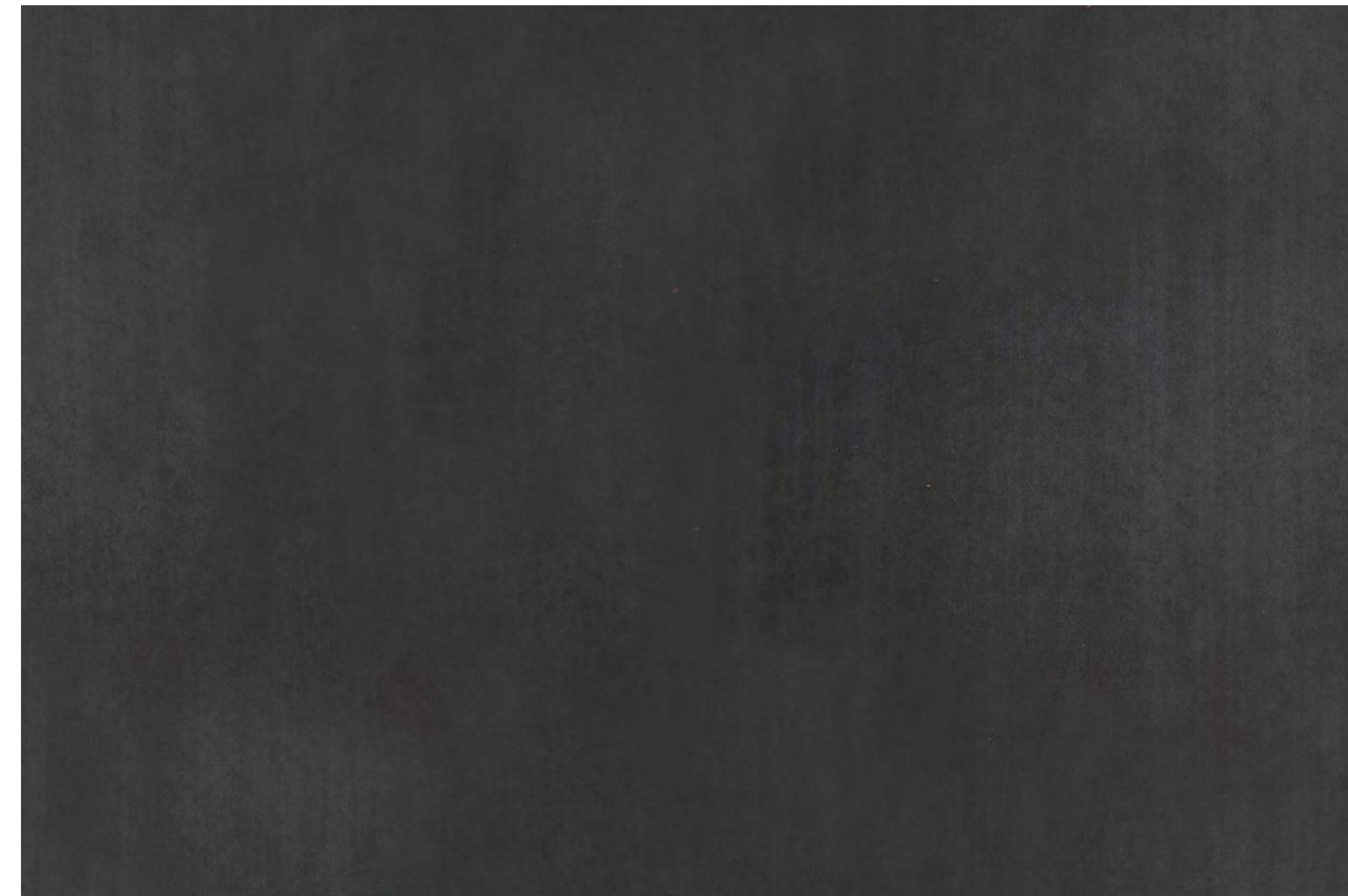
WEATHERED SIDING 1  
RANDOM UNITS



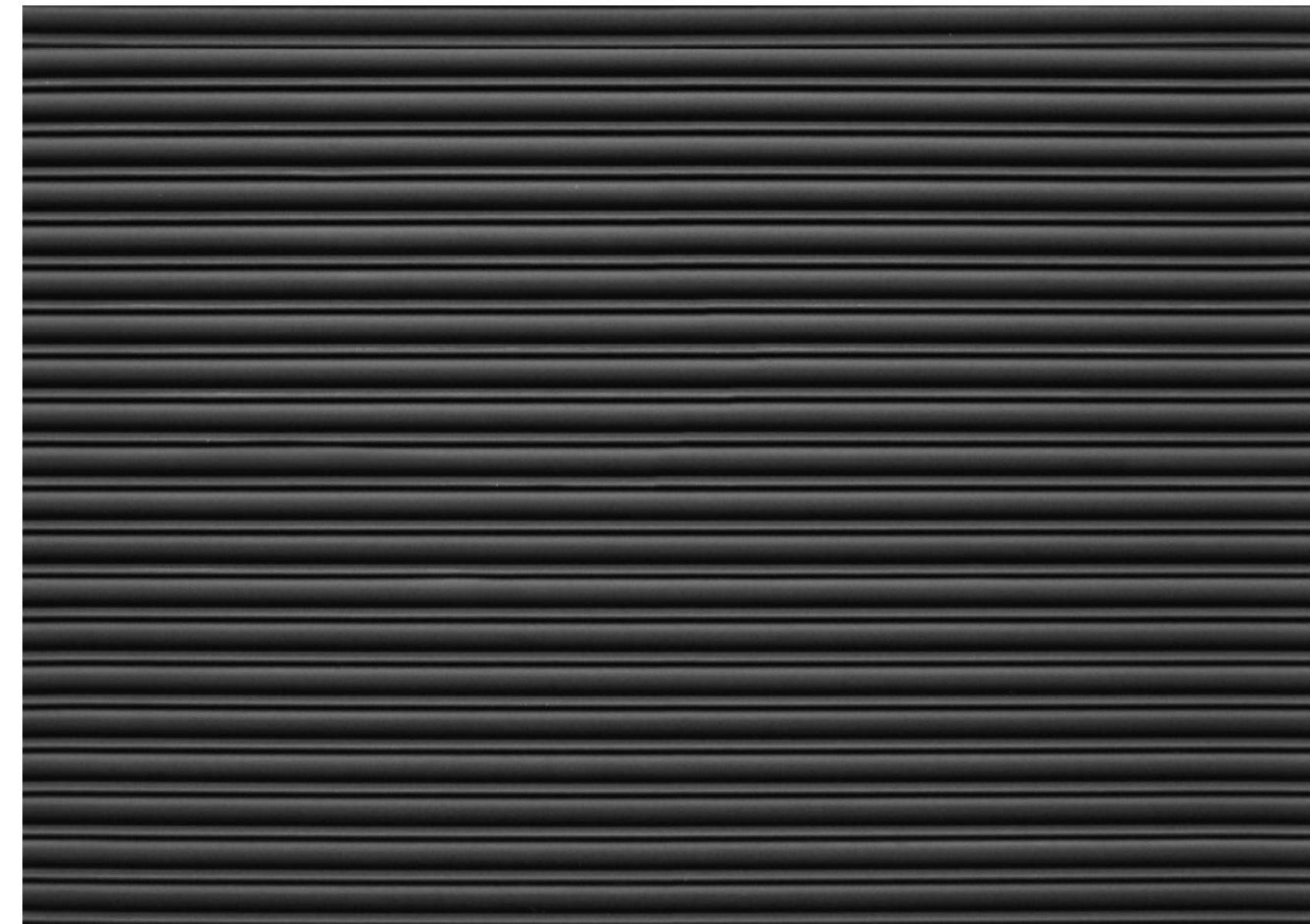
WEATHERED SIDING 2  
RANDOM UNITS



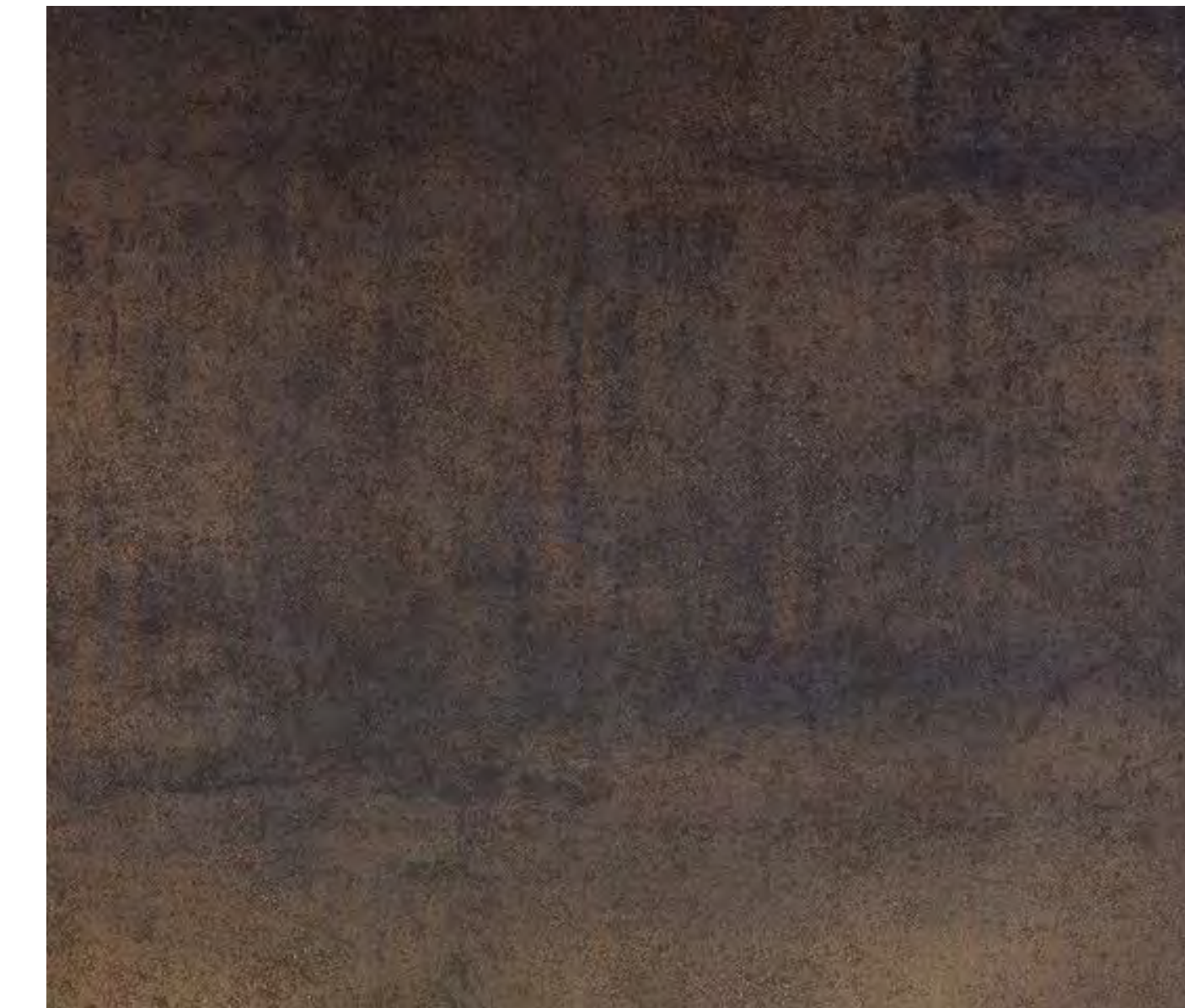
WEATHERED SIDING 3  
RANDOM UNITS



ZINC EXPOSED METAL, ROOFING, CLADDDING, RAILINGS, ETC



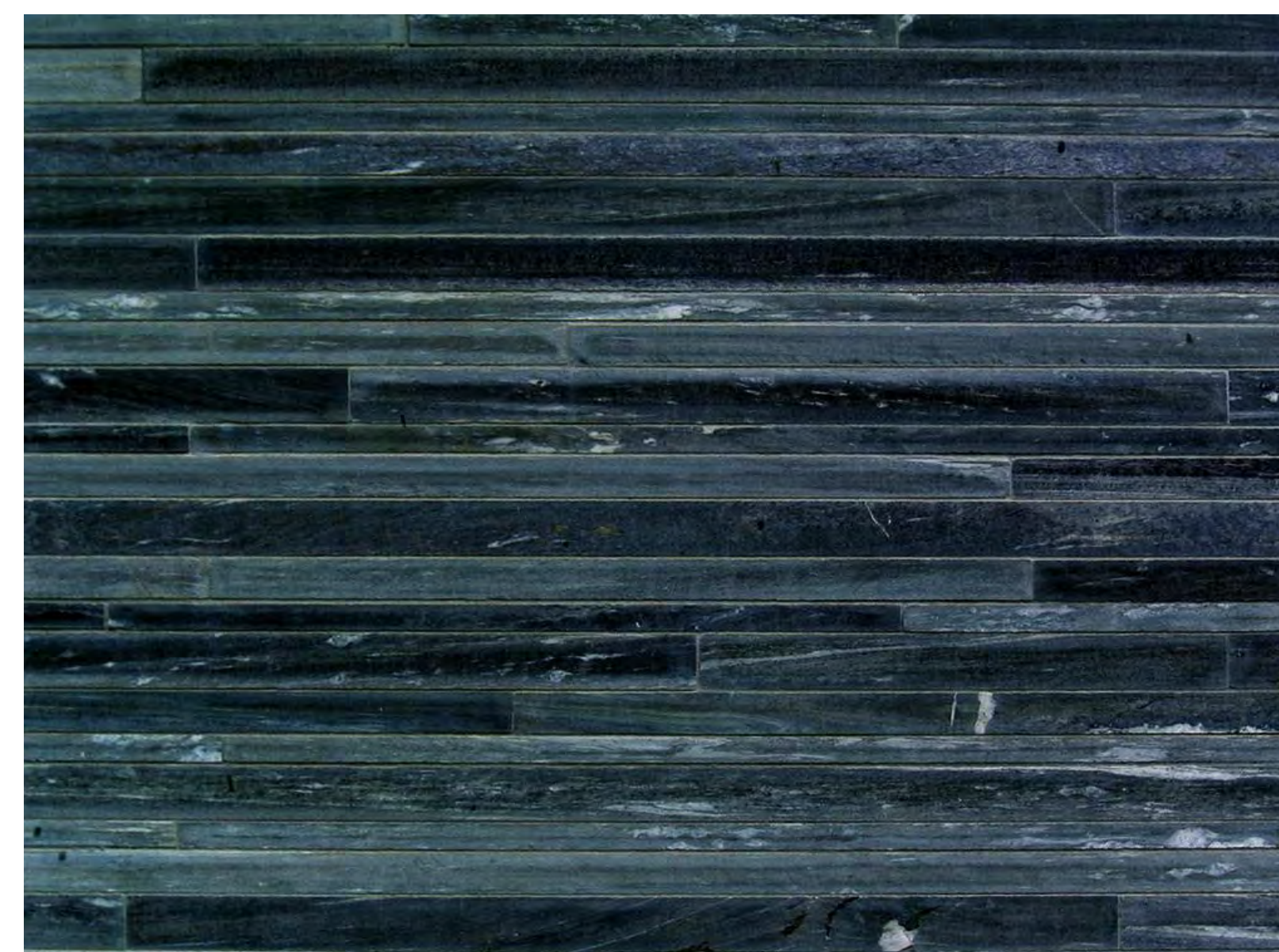
CORRUGATED SIDING/CLADDING - RANDOM UNITS



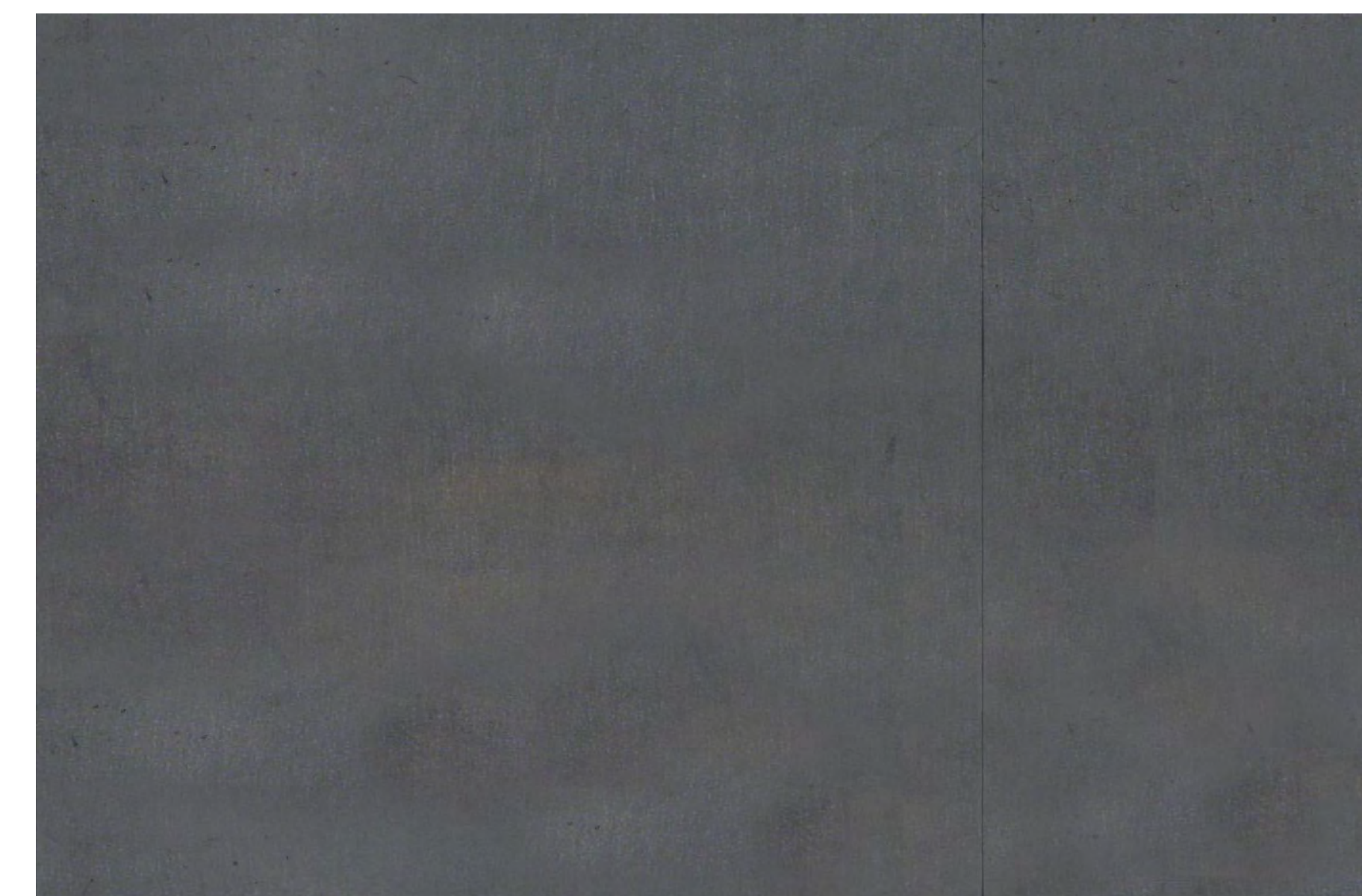
COR-TEN STEEL TRIM DETAILS - RANDOM



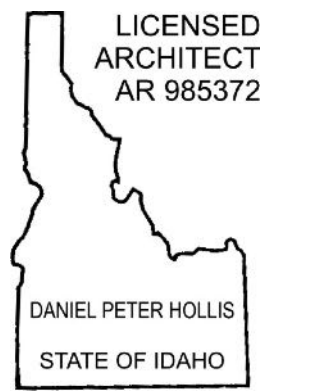
BASALTIC/LAVA STONE ALL MASONRY SURFACES



TILE AT POOL



CONCRETE ALL EXPOSED RETAINING AND CONCRETET SURFACES



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PERMIT	_____
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D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
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DATE	09/29/20
JOB NO.	1021

**BALDY**  
MTN HOUSE

LOT 100/106, PICABO ST.  
KETCHUM, IDAHO

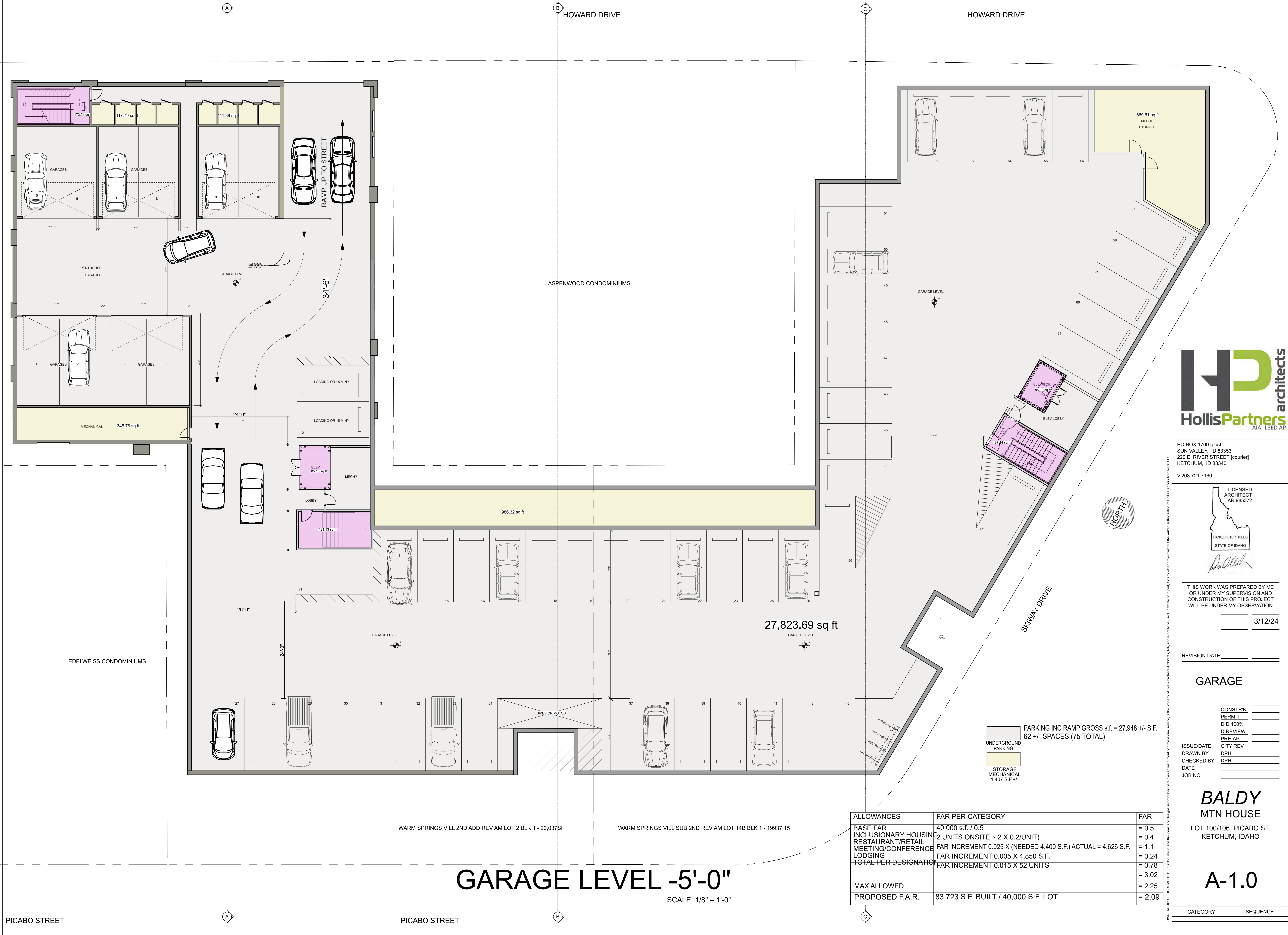
**MATERIALS**

**A-0.8**









# GARAGE LEVEL -5'-0"

SCALE: 1/8" = 1'-0"

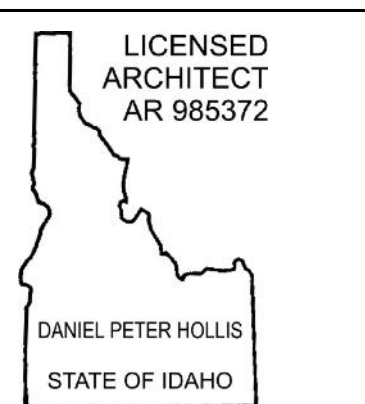
27,823.69 sq ft

UNDERGROUND PARKING  
 STORAGE MECHANICAL 1,407 S.F. +/-  
 PARKING INC RAMP GROSS s.f. = 27,948 +/- S.F.  
 62 +/- SPACES (75 TOTAL)

ALLOWANCES	FAR PER CATEGORY	FAR
BASE FAR	40,000 s.f. / 0.5	= 0.5
INCLUSIONARY HOUSING	2 UNITS ONSITE ~ 2 X 0.2/UNIT	= 0.4
RESTAURANT/RETAIL	FAR INCREMENT 0.025 X (NEEDED 4,400 S.F.) ACTUAL = 4,626 S.F.	= 1.1
MEETING/CONFERENCE	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
LODGING	FAR INCREMENT 0.015 X 52 UNITS	= 0.78
TOTAL PER DESIGNATION		= 3.02
MAX ALLOWED		= 2.25
PROPOSED F.A.R.	83,723 S.F. BUILT / 40,000 S.F. LOT	= 2.09



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 220 E. RIVER STREET [courier]  
 KETCHUM, ID 83340  
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REVISION DATE

## GARAGE

CONSTR \_\_\_\_\_  
 PERMIT \_\_\_\_\_  
 D.D. 100% \_\_\_\_\_  
 D.REVIEW \_\_\_\_\_  
 PRE-AP \_\_\_\_\_  
 CITY REV \_\_\_\_\_  
 ISSUE/DATE \_\_\_\_\_  
 DRAWN BY DPH \_\_\_\_\_  
 CHECKED BY DPH \_\_\_\_\_  
 DATE \_\_\_\_\_  
 JOB NO. \_\_\_\_\_

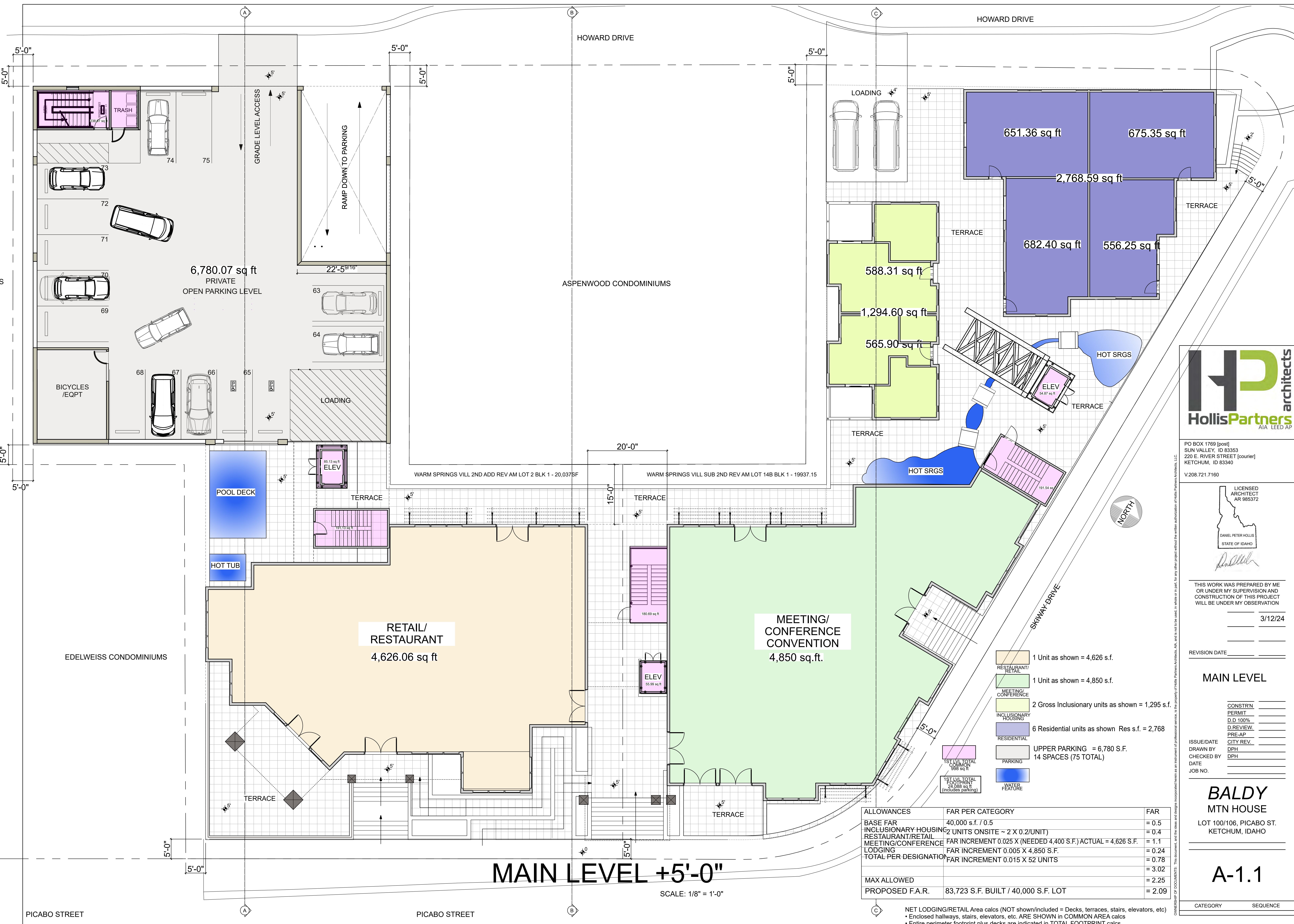
**BALDY**  
**MTN HOUSE**  
 LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

**A-1.0**

CATEGORY SEQUENCE

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6,780.07 sq ft  
PRIVATE  
OPEN PARKING LEVEL

RETAIL/  
RESTAURANT  
4,626.06 sq ft

MEETING/  
CONFERENCE  
CONVENTION  
4,850 sq.ft.

651.36 sq ft  
675.35 sq ft  
2,768.59 sq ft  
682.40 sq ft  
556.25 sq ft

588.31 sq ft  
1,294.60 sq ft  
565.90 sq ft

- 1 Unit as shown = 4,626 s.f.
- 1 Unit as shown = 4,850 s.f.
- 2 Gross Inclusionary units as shown = 1,295 s.f.
- 6 Residential units as shown Res s.f. = 2,768
- UPPER PARKING = 6,780 S.F.
- 14 SPACES (75 TOTAL)
- WATER FEATURE

ALLOWANCES	FAR PER CATEGORY	FAR
BASE FAR	40,000 s.f. / 0.5	= 0.5
INCLUSIONARY HOUSING	2 UNITS ONSITE ~ 2 X 0.2/UNIT	= 0.4
RESTAURANT/RETAIL	FAR INCREMENT 0.025 X (NEEDED 4,400 S.F.) ACTUAL = 4,626 S.F.	= 1.1
MEETING/CONFERENCE	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
LODGING	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
TOTAL PER DESIGNATION	FAR INCREMENT 0.015 X 52 UNITS	= 0.78
		= 3.02
MAX ALLOWED		= 2.25
PROPOSED F.A.R.	83,723 S.F. BUILT / 40,000 S.F. LOT	= 2.09

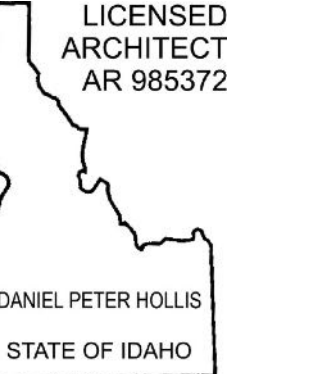
**MAIN LEVEL +5'-0"**

SCALE: 1/8" = 1'-0"



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3/12/24

REVISION DATE

**MAIN LEVEL**

CONSTRN	PERMIT	D.D. 100%	D.REVIEW	PRE-AP	CITY REV.
_____	_____	_____	_____	_____	_____

ISSUE/DATE  
DRAWN BY DPH  
CHECKED BY DPH  
DATE  
JOB NO.

**BALDY**  
**MTN HOUSE**  
LOT 100/106, PICABO ST.  
KETCHUM, IDAHO

**A-1.1**

CATEGORY	SEQUENCE
_____	_____

NET LODGING/RETAIL Area calcs (NOT shown/included = Decks, terraces, stairs, elevators, etc)  
• Enclosed hallways, stairs, elevators, etc. ARE SHOWN IN COMMON AREA calcs  
• Entire perimeter footprint plus decks are indicated in TOTAL FOOTPRINT calcs





# SECOND LEVEL +19'-0"

SCALE: 1/8" = 1'-0"

19 Lodging units as shown Total s.f. = 17,779

- 2ND LVL TOTAL COMMON 3763 sq ft
- 2ND LVL TOTAL FOOTPRINT 24,711 sq ft
- RESTAURANT/RETAIL
- MEETING/CONFERENCE
- INCLUSIONARY HOUSING
- RESIDENTIAL
- PARKING
- WATER FEATURE

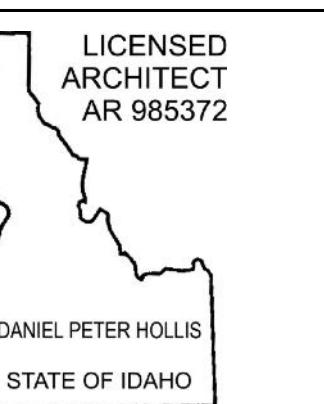
ALLOWANCES	FAR PER CATEGORY	FAR
BASE FAR	40,000 s.f. / 0.5	= 0.5
INCLUSIONARY HOUSING	2 UNITS ONSITE ~ 2 X 0.2/UNIT	= 0.4
RESTAURANT/RETAIL	FAR INCREMENT 0.025 X (NEEDED 4,400 S.F.) ACTUAL = 4,626 S.F.	= 0.24
MEETING/CONFERENCE	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
LODGING	FAR INCREMENT 0.015 X 52 UNITS	= 0.78
TOTAL PER DESIGNATION		= 3.02
MAX ALLOWED		= 2.25
PROPOSED F.A.R.	83,723 S.F. BUILT / 40,000 S.F. LOT	= 2.09

NET LODGING Area calcs (NOT shown/included = Decks, terraces, stairs, elevators, etc)  
 • Enclosed hallways, stairs, elevators, etc. ARE SHOWN in COMMON AREA calcs  
 • Entire perimeter footprint plus decks are indicated in TOTAL FOOTPRINT calcs



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## SECOND LEVEL

CONSTRN	_____
PERMIT	_____
D.D. 100%	_____
D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
ISSUE/DATE	_____
DRAWN BY	DPH
CHECKED BY	DPH
DATE	_____
JOB NO.	_____

## BALDY MTN HOUSE

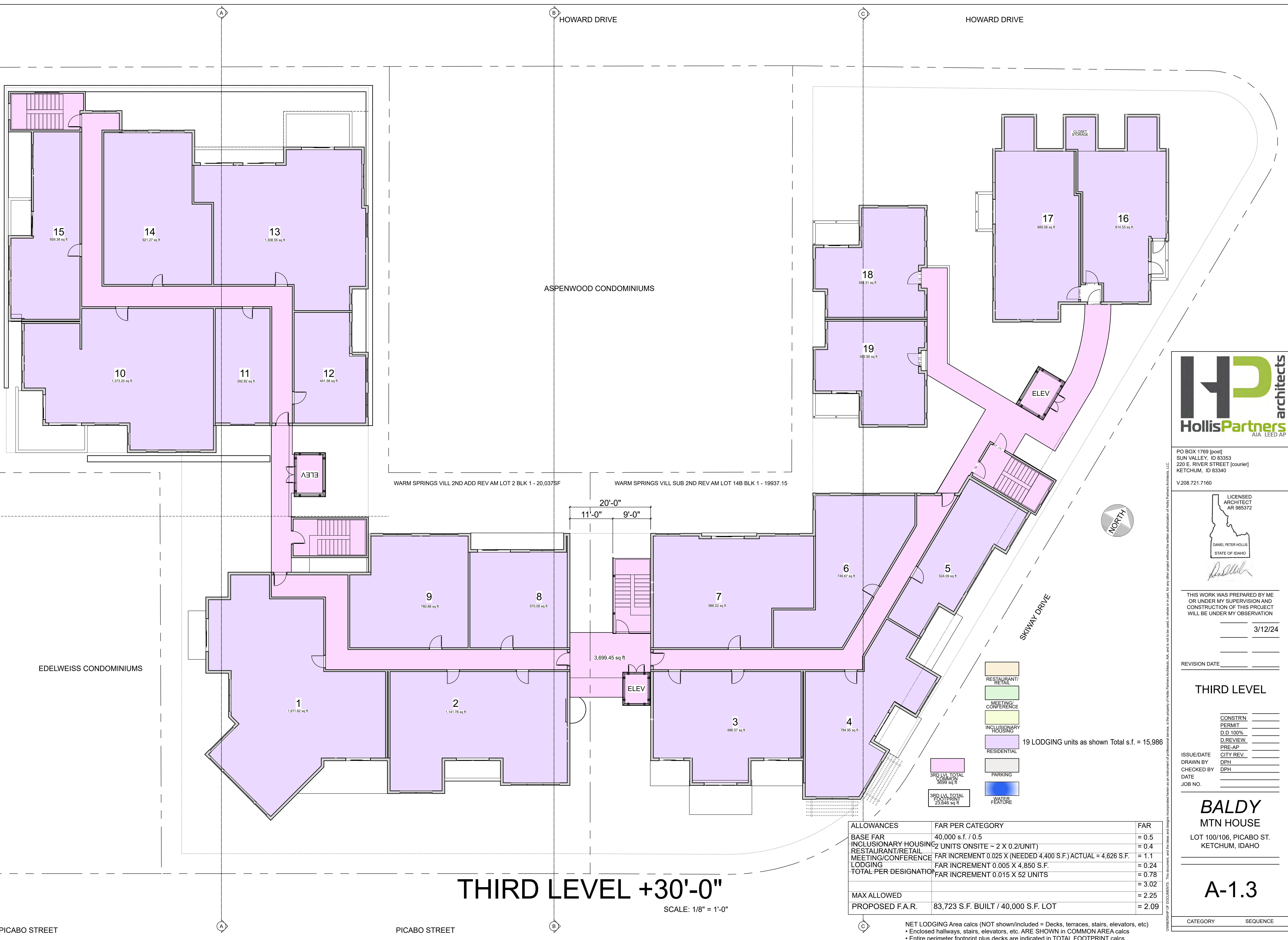
LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

## A-1.2

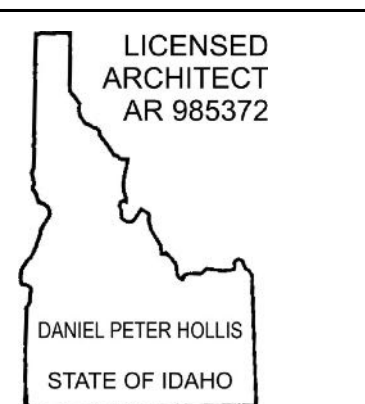
CATEGORY	SEQUENCE

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REVISION DATE

**THIRD LEVEL**

CONSTRN	PERMIT	D.D. 100%	D.REVIEW	PRE-AP	CITY REV.

ISSUE/DATE  
DRAWN BY: DPH  
CHECKED BY: DPH  
DATE  
JOB NO.

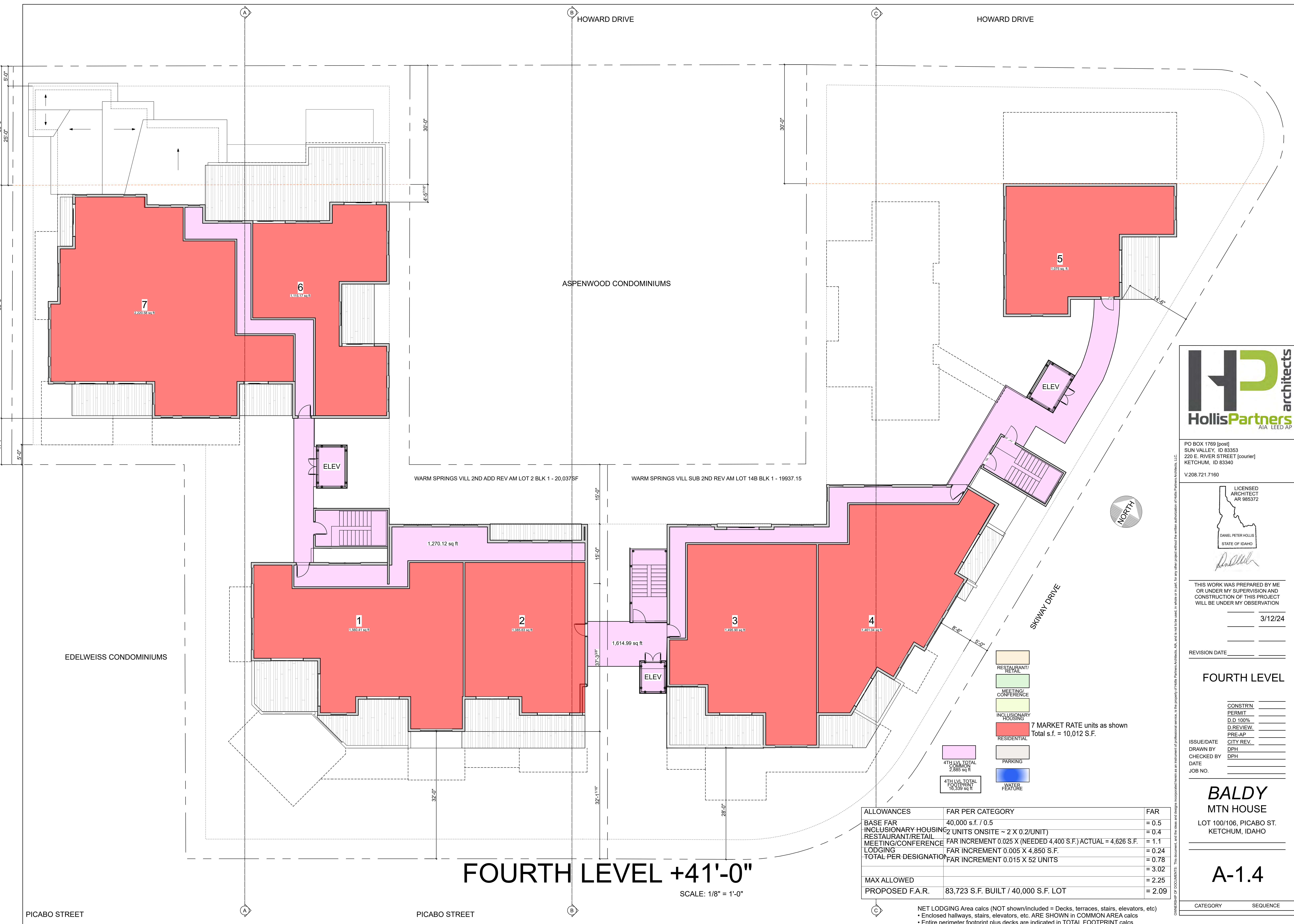
**BALDY MTN HOUSE**  
LOT 100/106, PICABO ST.  
KETCHUM, IDAHO

**A-1.3**

CATEGORY	SEQUENCE

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# FOURTH LEVEL +41'-0"

SCALE: 1/8" = 1'-0"

RESTAURANT/RETAIL  
 MEETING/CONFERENCE  
 INCLUSIONARY HOUSING  
 RESIDENTIAL  
 PARKING  
 WATER FEATURE

4TH LVL TOTAL COMMON FOOTPRINT 2,365 sq ft  
 4TH LVL TOTAL FOOTPRINT 16,339 sq ft

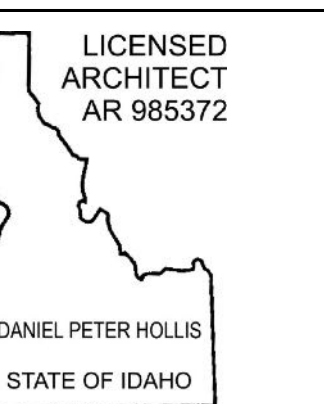
7 MARKET RATE units as shown  
 Total s.f. = 10,012 S.F.

ALLOWANCES	FAR PER CATEGORY	FAR
BASE FAR	40,000 s.f. / 0.5	= 0.5
INCLUSIONARY HOUSING	2 UNITS ONSITE ~ 2 X 0.2/UNIT	= 0.4
RESTAURANT/RETAIL	FAR INCREMENT 0.025 X (NEEDED 4,400 S.F.) ACTUAL = 4,626 S.F.	= 1.1
MEETING/CONFERENCE	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
LODGING	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
TOTAL PER DESIGNATION	FAR INCREMENT 0.015 X 52 UNITS	= 0.78
		= 3.02
MAX ALLOWED		= 2.25
PROPOSED F.A.R.	83,723 S.F. BUILT / 40,000 S.F. LOT	= 2.09

NET LODGING Area calcs (NOT shown/included = Decks, terraces, stairs, elevators, etc)  
 • Enclosed hallways, stairs, elevators, etc. ARE SHOWN in COMMON AREA calcs  
 • Entire perimeter footprint plus decks are indicated in TOTAL FOOTPRINT calcs



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## FOURTH LEVEL

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PERMIT	_____
D.D. 100%	_____
D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
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## BALDY MTN HOUSE

LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

## A-1.4

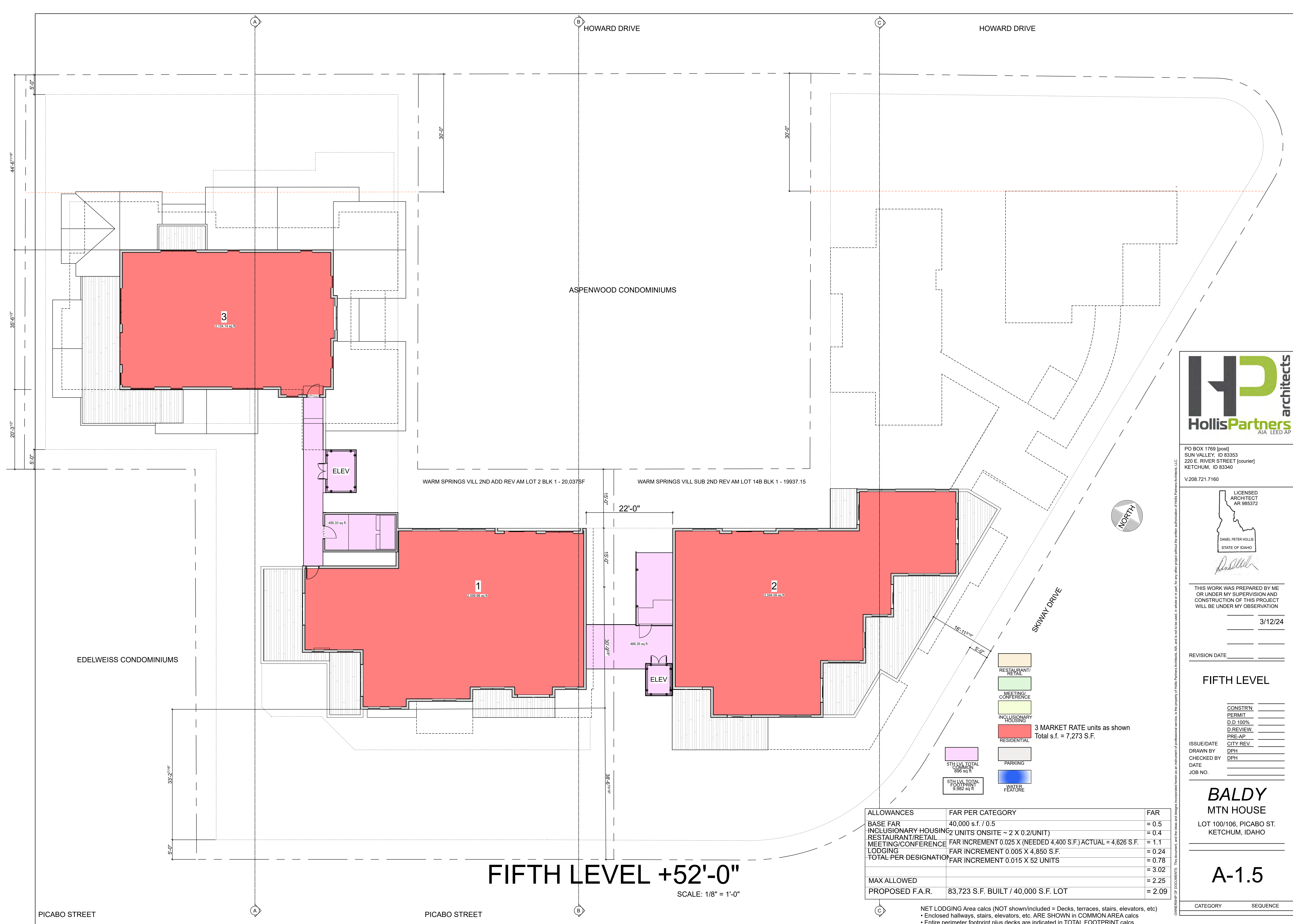
CATEGORY	SEQUENCE

PICABO STREET

PICABO STREET

NET LODGING Area calcs (NOT shown/included = Decks, terraces, stairs, elevators, etc)  
 • Enclosed hallways, stairs, elevators, etc. ARE SHOWN in COMMON AREA calcs  
 • Entire perimeter footprint plus decks are indicated in TOTAL FOOTPRINT calcs





**FIFTH LEVEL +52'-0"**

SCALE: 1/8" = 1'-0"

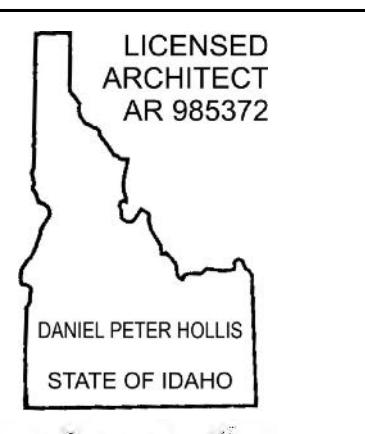
- RESTAURANT/RETAIL
  - MEETING/CONFERENCE
  - INCLUSIONARY HOUSING
  - RESIDENTIAL
  - PARKING
  - WATER FEATURE
- 5TH LVL TOTAL COMMON 896 sq ft
- 5TH LVL TOTAL FOOTPRINT 5,982 sq ft
- 3 MARKET RATE units as shown  
Total s.f. = 7,273 S.F.

ALLOWANCES	FAR PER CATEGORY	FAR
BASE FAR	40,000 s.f. / 0.5	= 0.5
INCLUSIONARY HOUSING	2 UNITS ONSITE ~ 2 X 0.2/UNIT	= 0.4
RESTAURANT/RETAIL	FAR INCREMENT 0.025 X (NEEDED 4,400 S.F.) ACTUAL = 4,626 S.F.	= 1.1
MEETING/CONFERENCE	FAR INCREMENT 0.005 X 4,850 S.F.	= 0.24
LODGING	FAR INCREMENT 0.015 X 52 UNITS	= 0.78
TOTAL PER DESIGNATION		= 3.02
MAX ALLOWED		= 2.25
PROPOSED F.A.R.	83,723 S.F. BUILT / 40,000 S.F. LOT	= 2.09

NET LODGING Area calcs (NOT shown/included = Decks, terraces, stairs, elevators, etc)  
 • Enclosed hallways, stairs, elevators, etc. ARE SHOWN in COMMON AREA calcs  
 • Entire perimeter footprint plus decks are indicated in TOTAL FOOTPRINT calcs



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**FIFTH LEVEL**

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**BALDY MTN HOUSE**

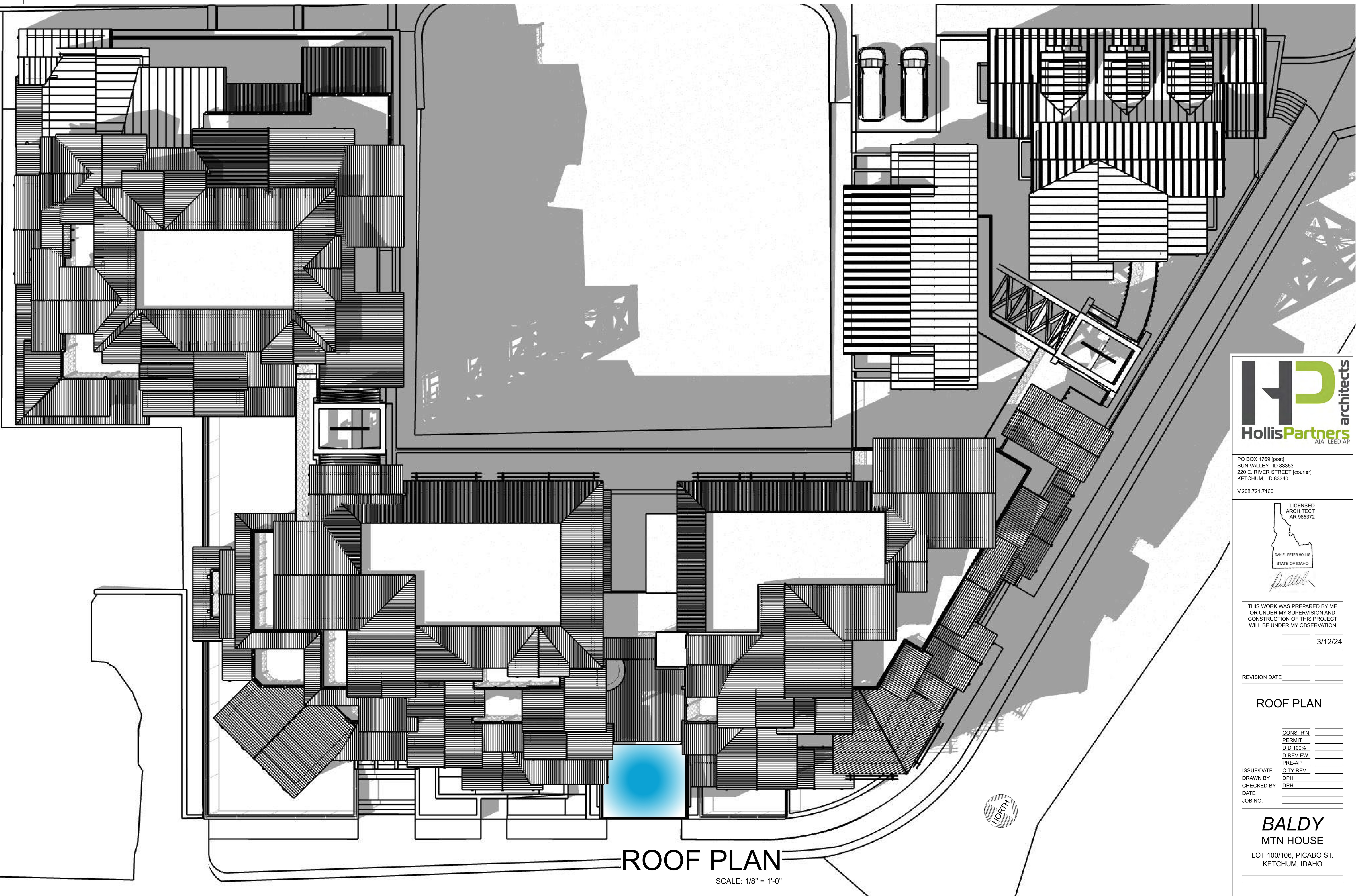
LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

**A-1.5**

CATEGORY	SEQUENCE
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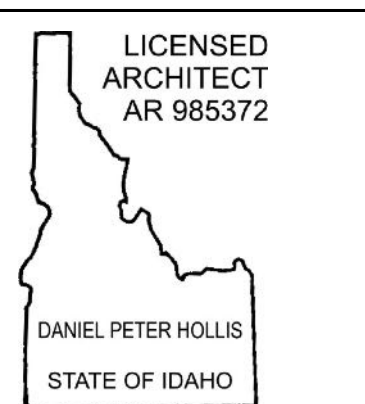


**ROOF PLAN**

SCALE: 1/8" = 1'-0"



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*Daniel Peter Hollis*  
 DANIEL PETER HOLLIS  
 STATE OF IDAHO

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**ROOF PLAN**

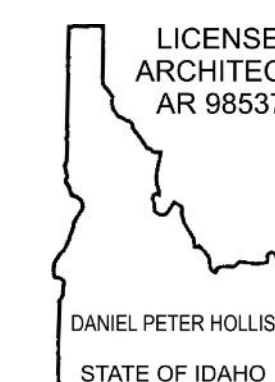
CONSTRN	_____
PERMIT	_____
D.D 100%	_____
D.REVIEW	_____
PRE-AP	_____
CITY REV.	_____
ISSUE/DATE	_____
DRAWN BY	DPH
CHECKED BY	DPH
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**BALDY**  
 MTN HOUSE  
 LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

**A-1.6**

CATEGORY \_\_\_\_\_ SEQUENCE \_\_\_\_\_





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**SOUTH ELEVATION**  
 SCALE : 1" = 10'-0"



**EAST ELEVATION**  
 SCALE : 1" = 10'-0"

3/12/24

REVISION DATE \_\_\_\_\_

CONSTRN \_\_\_\_\_  
 PERMIT \_\_\_\_\_  
 D.D. 100% \_\_\_\_\_  
 D.REVIEW \_\_\_\_\_  
 PRE-AP \_\_\_\_\_

ISSUE/DATE CITY REV. \_\_\_\_\_  
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 CHECKED BY DPH \_\_\_\_\_  
 DATE 09/29/20 \_\_\_\_\_  
 JOB NO. 1021 \_\_\_\_\_

**BALDY**  
 MTN HOUSE

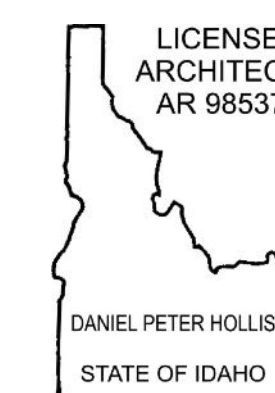
LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

EXT. ELEVATIONS

**A-2.0**

CATEGORY SEQUENCE





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**WEST ELEVATION**  
 SCALE : 1" = 10'-0"



**NORTH ELEVATION**  
 SCALE : 1" = 10'-0"

REVISION DATE \_\_\_\_\_

CONSTRN	_____
PERMIT	_____
D.D. 100%	_____
D.REVIEW	_____
PRE-AP	_____
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ISSUE/DATE	_____
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DATE	09/29/20
JOB NO.	1021

**BALDY**  
 MTN HOUSE

LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

EXT. ELEVATIONS

**A-2.1**

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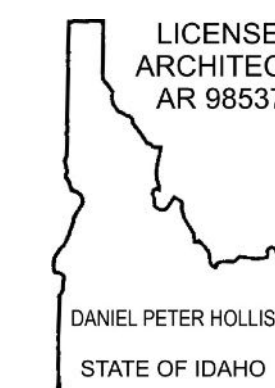
**SOUTH ELEVATION**  
SCALE : 1" = 10'-0"



**EAST ELEVATION**  
SCALE : 1" = 10'-0"



**SOUTH EAST ELEVATION**  
SCALE : 1" = 10'-0"



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**BALDY**  
MTN HOUSE

LOT 100/106, PICABO ST.  
KETCHUM, IDAHO

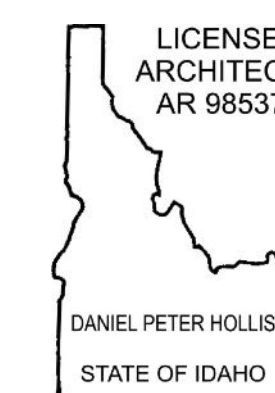
EXT. ELEV COLOR

**A-2.2**

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**WEST ELEVATION**  
 SCALE : 1" = 10'-0"



**NORTH ELEVATION**  
 SCALE : 1" = 10'-0"

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**BALDY**  
 MTN HOUSE

LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

EXT. ELEV COLOR

**A-2.3**

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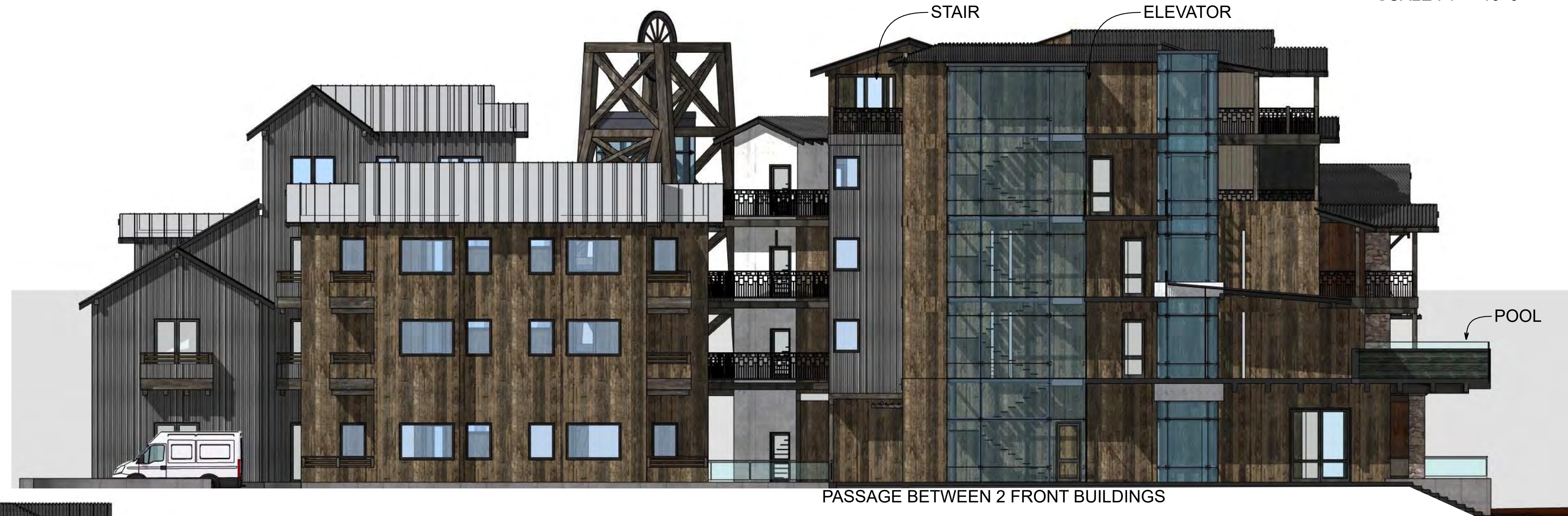




NORTH ELEVATION  
SCALE : 1" = 10'-0"



NORTH ELEVATION + NEIGHBOR CONTEXT  
SCALE : 1" = 10'-0"



PASSAGE BETWEEN 2 FRONT BUILDINGS  
WEST ELEVATION (EAST BUILDING)  
SCALE : 1" = 10'-0"



PASSAGE BETWEEN 2 FRONT BUILDINGS  
EAST ELEVATION (WEST BUILDING)  
SCALE : 1" = 10'-0"

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**BALDY**  
MTN HOUSE

LOT 100/106, PICABO ST.  
KETCHUM, IDAHO  
EXT. ELEV IN  
CONTEXT

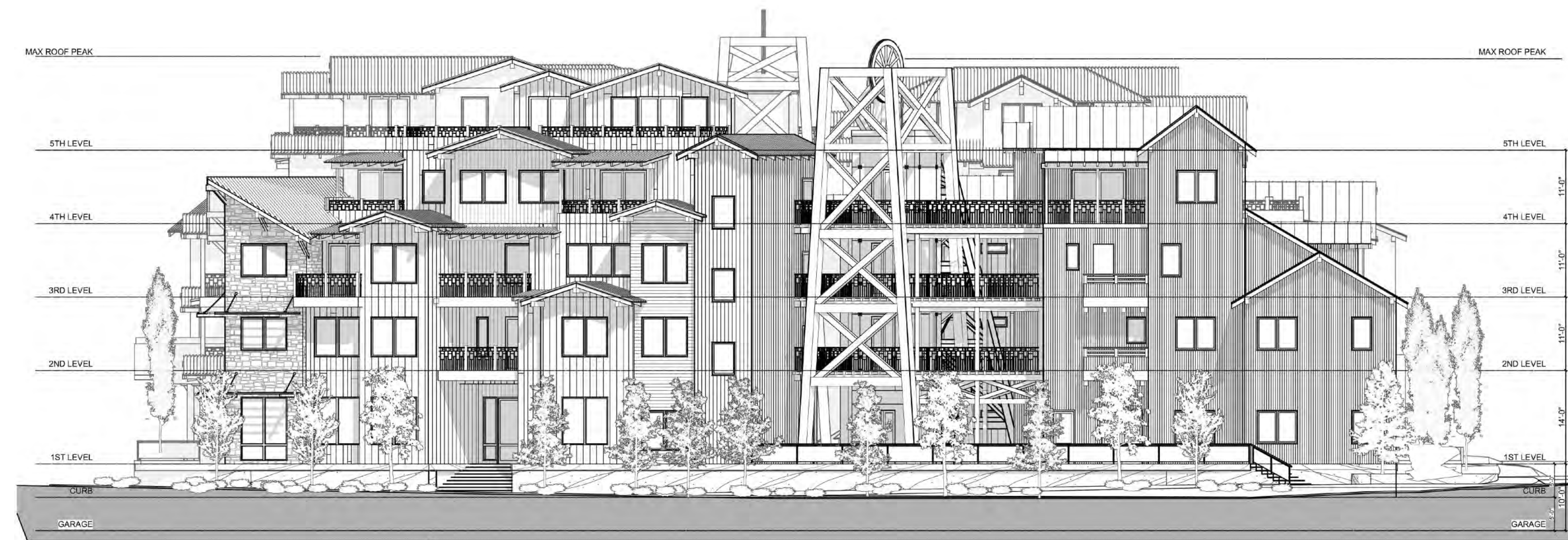
**A-2.4**

CATEGORY SEQUENCE





SOUTH ELEVATION



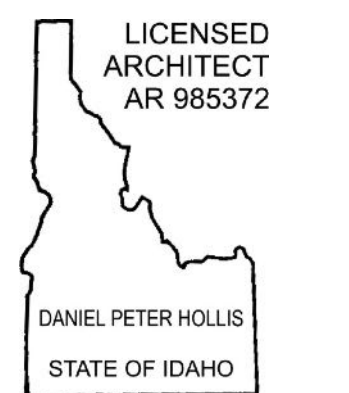
EAST ELEVATION



NORTH ELEVATION



WEST ELEVATION



Daniel Peter Hollis

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JOB NO.	1021

**BALDY**  
 MTN HOUSE

LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO

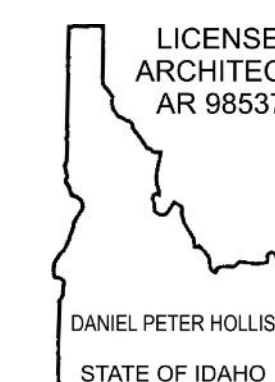
EXT. ELEVATIONS  
 + LANDSCAPE

**A-2.5**

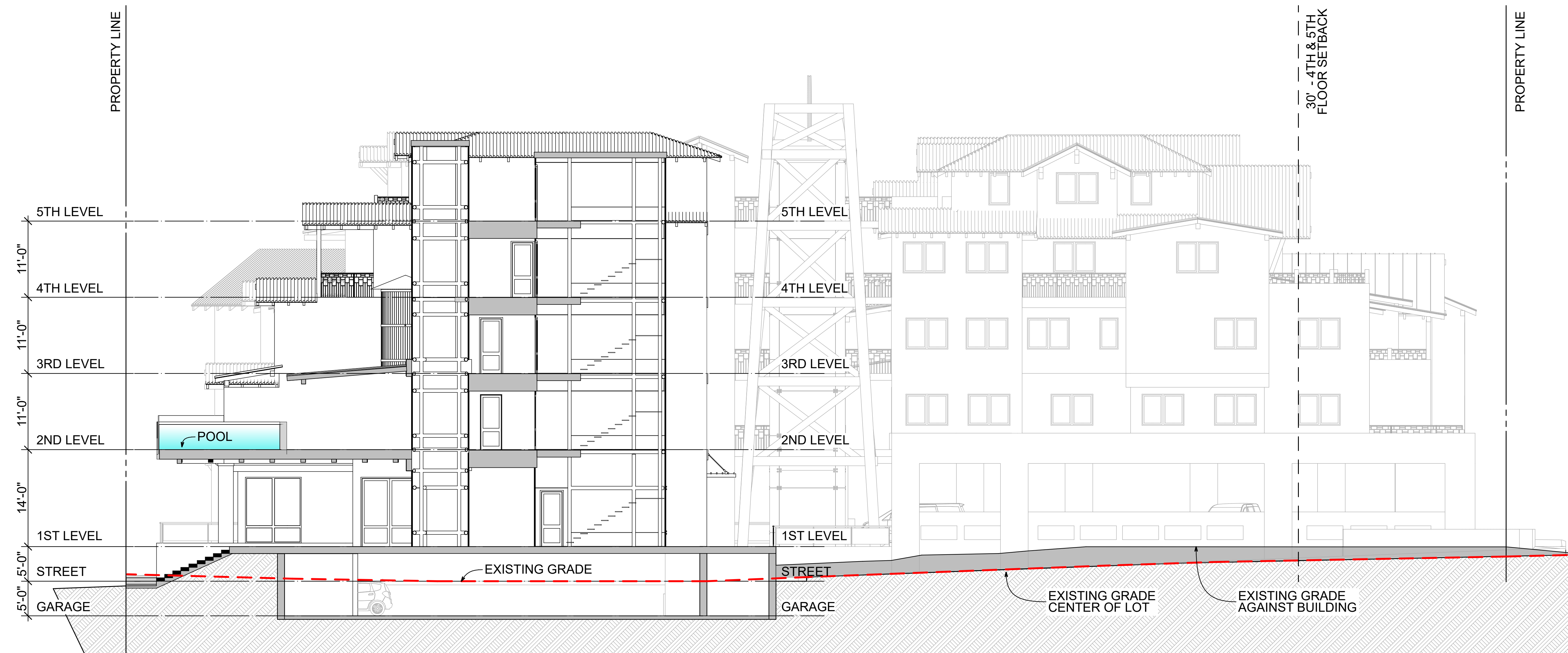
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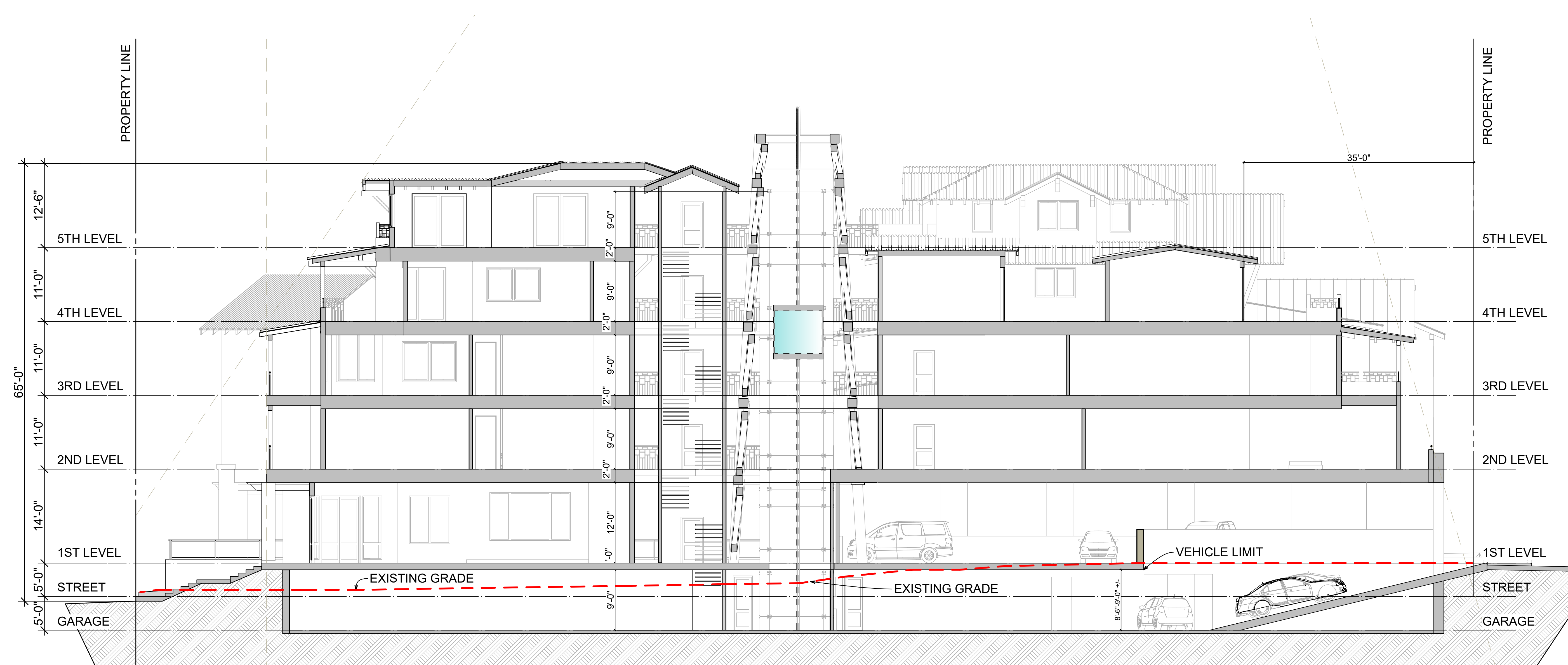




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BUILDING SECTION N/S CENTRAL ENTRY



BUILDING SECTION N/S WEST ENTRY THRU REAR RAMP

3/12/24

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**BALDY**  
 MTN HOUSE

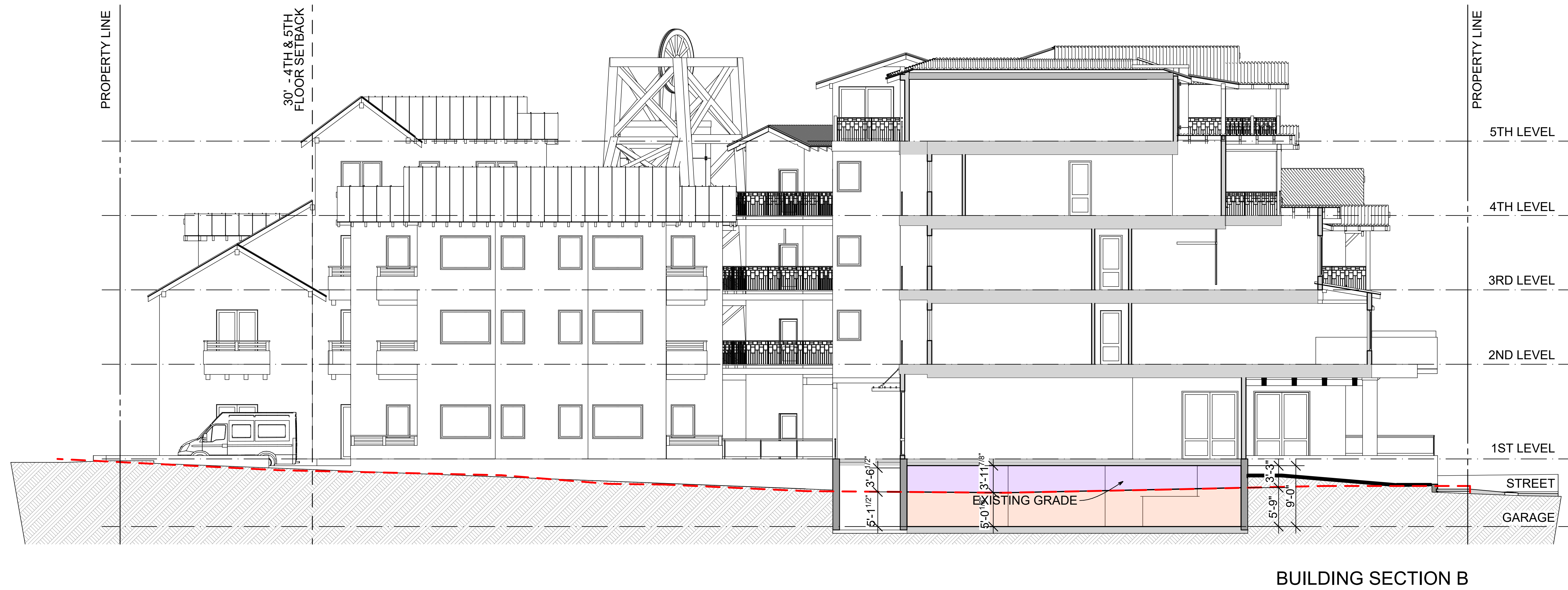
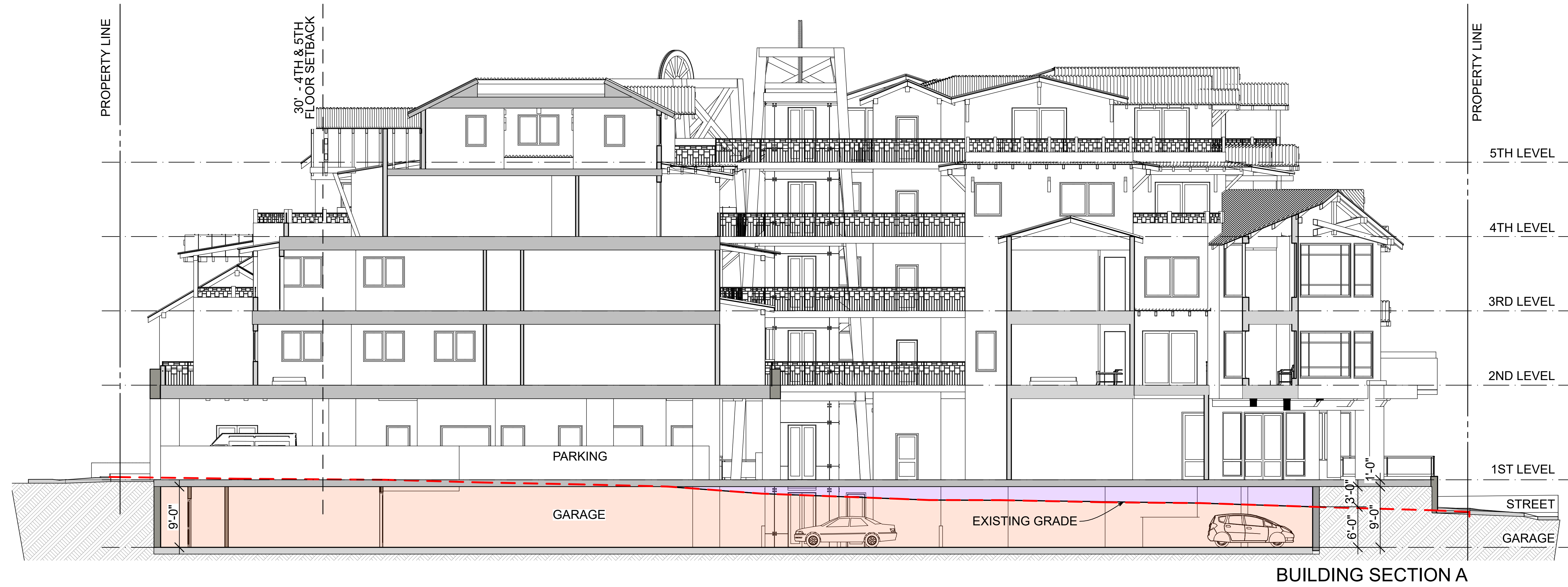
LOT 100/106, PICABO ST.  
 KETCHUM, IDAHO  
**BUILDING SECTIONS**

**A-3.1**

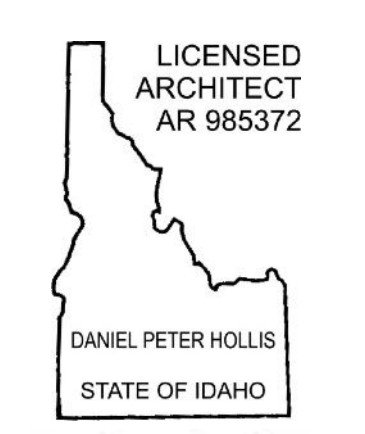
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 KETCHUM, IDAHO  
**SITE SECTIONS**

**A-3.2**

CATEGORY SEQUENCE





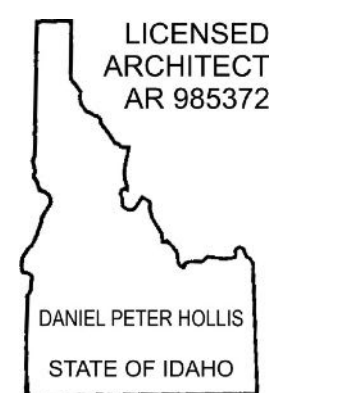
BUILDING SECTION C



NOTE: NO PART OF THE UNDERGROUND PARKING GARAGE CEILING PROJECTS PAST THE 4'-0" INVISIBLE HEIGHT PLANE



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**A-3.3**

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# Attachment A3

## Existing Site Pictures



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220 River Street, East  
Ketchum, ID 83340  
v 208.721.7160

**Existing site photographs**



***Birds eye view from West corner***





*Birds eye view from Picabo street*



*Birds eye view from intersection of Picabo & Skiway*





*View down Skiway towards Baldy Mountain,  
Project location*



*View from Warm Springs Lodge looking NE down Picabo Street towards what was previously known as Baldy Basecamp*

# Attachment A4

## WSBA Design Guidelines: Narrative Response



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Ketchum, ID 83340  
v 208.721.7160

**14<sup>th</sup> March 2024**

City of Ketchum – Planners  
P.O Box 2315  
480 East Ave. N.  
Ketchum, ID 83340

Dear City of Ketchum Planners,

This is HRA's statement on how the design concept/ project meets the Warm Springs Area Base Village design guidelines. The following response reacts to the document produced by the City of Ketchum in March 2008. III. Village Level Design Guidelines, IV. Site Design Guidelines and V. Building Design Guidelines.



*View from Baldy Mtn towards “Baldy Mtn House” project*



*The following are key design objectives for development in the Warm Springs Base Area Village. These objectives are based, in part, on information provided in the Warm Springs Base Area Village Framework Plan. They are intended to ensure that development will encourage vitality in the area while maintaining and enhancing the village's unique character and its connections with nature. All new projects within the village shall help to meet these objectives.*

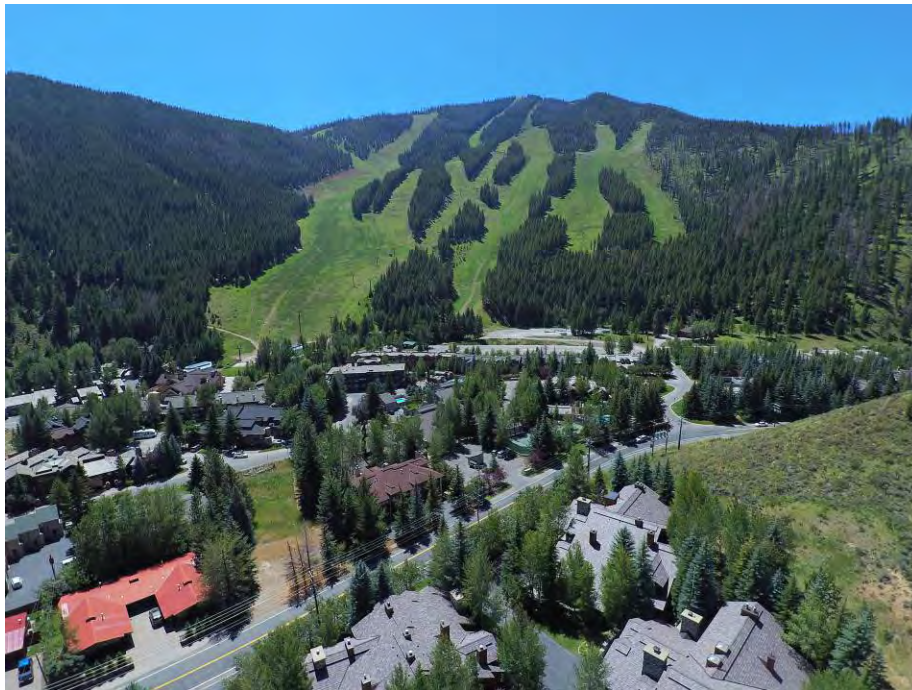
- 1. Promote a village character.**
- 2. Provide a pedestrian-friendly environment.**
- 3. Promote variety in the street level experience.**
- 4. Provide an interconnected pedestrian circulation system.**
- 5. Provide a mix of uses throughout the village.**
- 6. Maintain a direct connection to the surrounding natural environment.**
- 7. Maintain key public view corridors to the mountains and other natural features.**
- 8. Minimize the perceived scale of large developments.**

### **III. Village Level Design Guidelines**

#### **1.0 Public View Corridors**

##### **1.1 Maintain key views from public rights-of-way to significant natural features and landmarks.**

The design concept of the Baldy Mountain House (BMH) project encompasses a number of elements to preserve and maintain views from the public ROW and spaces to Bald Mountain. Rather than one massive building design, the BMH design features several independent buildings (pods) to frame the existing view corridors through creative building mass, undulating floor plans and building step back (wedding cake design).



*Aerial view towards Bald Mountain in Warm Springs.*

## 2.0 Natural Features and Resources

### 2.1 Incorporate natural site features as amenities within open site areas.

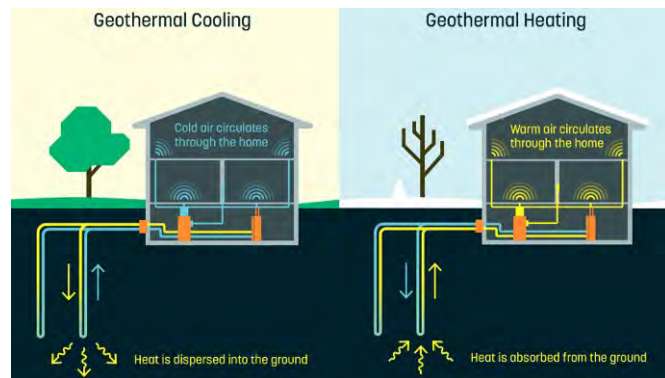
Within the open areas (which is approximately 15,500' sq. of site footprint) we propose to use vegetation, rock outcroppings and drainage ways. One of the main motifs of the design concept is based on our local mining history. In the North quadrant of the site we would like to incorporate a meandering drainage way, layered with natural rocks coming from the stair / elevator tower element designed to look like an old mining lift, located on the Picabo Street aspect.

### 2.2 Design site drainage to blend with the natural landscape.

The existing topography of this site has gentle grade to the SE towards Warm Springs Creek. Also, this site is located in a floodplain area. One of our reasons for elevating the ground floor of the project will help mitigate any potential flood damage.

### 2.3 Utilize the area's geothermal resources.

The plan for the project is to attempt to locate geothermal resources which exist in the Warm Springs area for green/renewable purposes such as snowmelt, radiant heating and hot water systems. Geothermal resource, if possible, will be utilized for a heated pool on the roof at level five and/or street level. We have a proposed a heated pool on the roof at level five which will utilize the geothermal resource. The client group has obtained a drilling permit from the Idaho Department of Water Resources to drill to determine if geothermal resources are available under the property.



Images of Hot Spring & Cooling/Heating process

## 3.0 Topography

### 3.1 Design a building on a sloping site to reflect the natural topography.

As mentioned above there is a gentle slope from Howard Drive towards Picabo Street, with the Howard Drive curb existing at 30-34" above the SW corner of Picabo Street. Overall, the site is relatively flat compared to sites along Warm Springs Road.

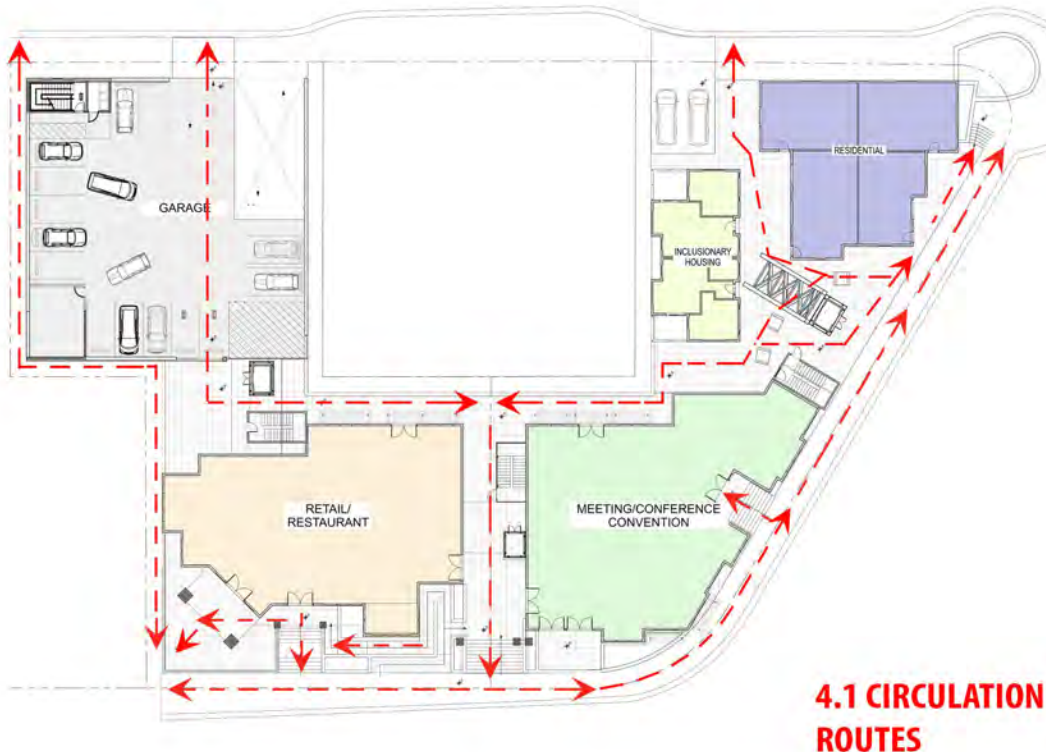


*Birds eye view looking at SW corner of project lot, gentle slope from Howard Drive to Picabo.*

#### **4.0 Trail and Walkway Systems**

##### **4.1 Provide connections to neighborhoods and regional pedestrian and bicycle ways.**

One of the main objectives of this project is to return Warm Springs to the vibrant, robust village of the 1980's & 1990's. An active neighborhood project comprised of numerous and varied uses while encouraging easy pedestrian/skier access to the natural and manmade features of Bald Mountain. Within the site we propose a number of walkways, pedestrian paths and connectors from Howard Drive to Picabo Street. We will maintain the current pathway along Picabo Street to the north which will be a major circulation path for the project. From this pedestrian footpath you will be able to access our site at different locations through the use of stairs and ramps.



*Diagram showing the interconnection from Picabo street thru to Howard street through the project.*



#### **4.2 Position a walkway to encourage pedestrian use.**

As above.

#### **4.3 Use paving materials that will encourage pedestrian use.**

We propose concrete pavers within the site, with a high traction coefficient together with integrated snow melt system. The paver system will allow for utility runs below the walkway.



*Pavers with radiant snowmelt system integrated.*

### **5.0 Public Streetscape**

#### **5.1 Coordinate improvements within the public right-of-way.**

The project incorporates city standard street furniture (seating, bike racks, etc.) to maintain a sense of continuity between streetscapes throughout the village.



*Images of possible street furniture to incorporate into project.*

#### **5.2 Establish pedestrian friendly character within the streetscape.**

Warm Springs Village is the original major access point for skiing, hiking and mountain biking on Bald Mountain and creates significant pedestrian/skier activity. Our project is intended to encourage pedestrian/skier activity through independent building pods to facilitate pedestrian use and create a

vibrant addition to the village. Through the use of decorative sidewalks, street furniture along Picabo Street, and clear way-finding, we will be able to achieve this goal. We propose Picabo Street is used primarily for skier drop-offs and pickups and provide significant on-site parking to alleviate parking congestion. Trees and landscaping will be proposed around the perimeter of the site to maintain clear site lines for safety as well as softening the building edges.

### 5.3 Urban street edges

BMH will provide public amenity spaces within the building footprint undulating back from the setback lines and incorporating easy access to the site via stairs and ramps.

### 5.4 Landscaped street edges

The project shall incorporate landscaping around and within the site to enhance the experience of the user and the surrounding neighbors. Landscaping shall soften building edges and site lines. Safety shall be maintained by proper placement of trees along the edges of the property. Lower landscaped beds will be provided in the front and side setbacks of the project.



*Project proposes to line the major streets (Howard & Picabo) with an assortment of deciduous trees. These will help create shade in the summer and then color to the project in the fall.*

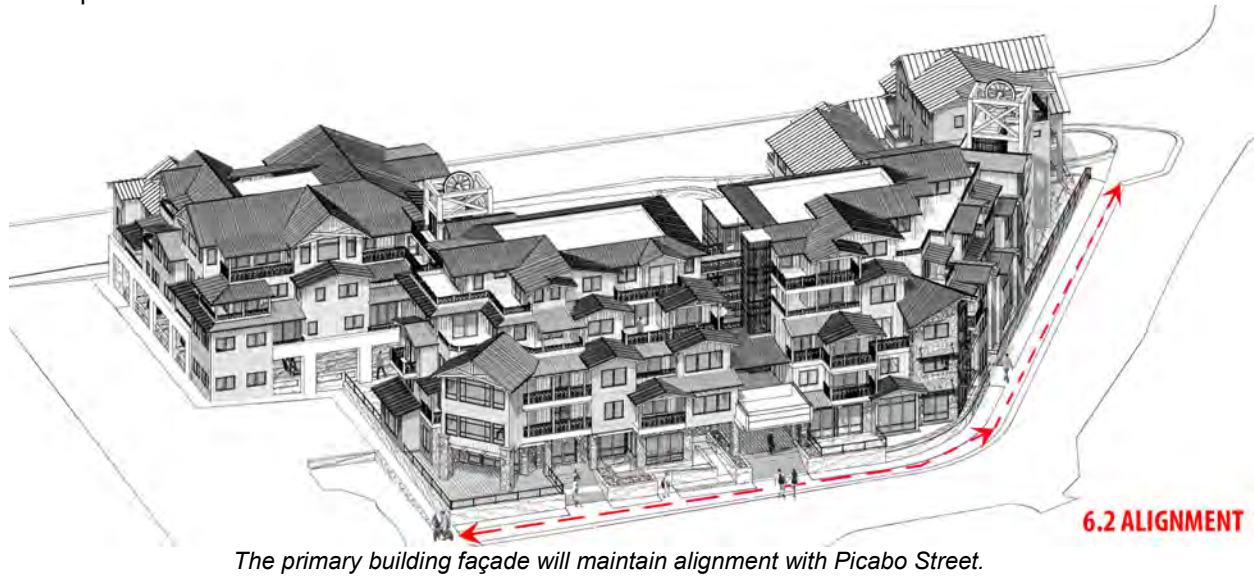
## **IV. Site Design Guidelines**

### **6.0 Building Setbacks**

#### **6.1 Vary building facade alignment.**

The building footprint undulates and breaks up along each of the street facades. Also, the building facade will step back as the building elevation gets higher to create a more pedestrian scale. The image on page 15 of the WSBV Design Guidelines document shows an image of the project site

with a simulated building on it. The Guidelines simulated building is much denser and the BMH concept.



### **6.2 Maintain the alignment of primary building façades at the setback line.**

Our concept design reflects the building setbacks set forth by the WSBA (City of Ketchum) ie, **5'** for side yard and street frontages and then **15'** for rear yard setbacks. The site is defined by Picabo Street, Howard Drive and Skiway Drive. Picabo Street curves into Skiway Drive at the midpoint of the site. As this is the major edge of the site, the building footprint follows this edge with the SW edge of the building stepping back to incorporate a large exterior patio. As the building goes to the north along Picabo Street, the design contains a **10'x15'** relief in the footprint to conform to the building maximum wall plane length of **60'** and adds additional undulation as the entrance elevation step-backs to create a more human/pedestrian scale and experience along Picabo Street and Skiway Drive.

### **6.3 Locate public amenity spaces and open areas to create active accent features within setbacks and where building mass steps back from a setback line.**

The concept design incorporates public amenity spaces along Picabo Street where the building facade undulates. These public and open spaces contain active accent features such as street furniture, bike racks and planter beds. Instead of creating one large building mass on the ground floor, our design breaks up the building along Picabo Street and Skiway Drive to provide walkways/ramps and natural light / ventilation to enter the site and neighboring properties.

## **7.0 Corner and Through Lots**

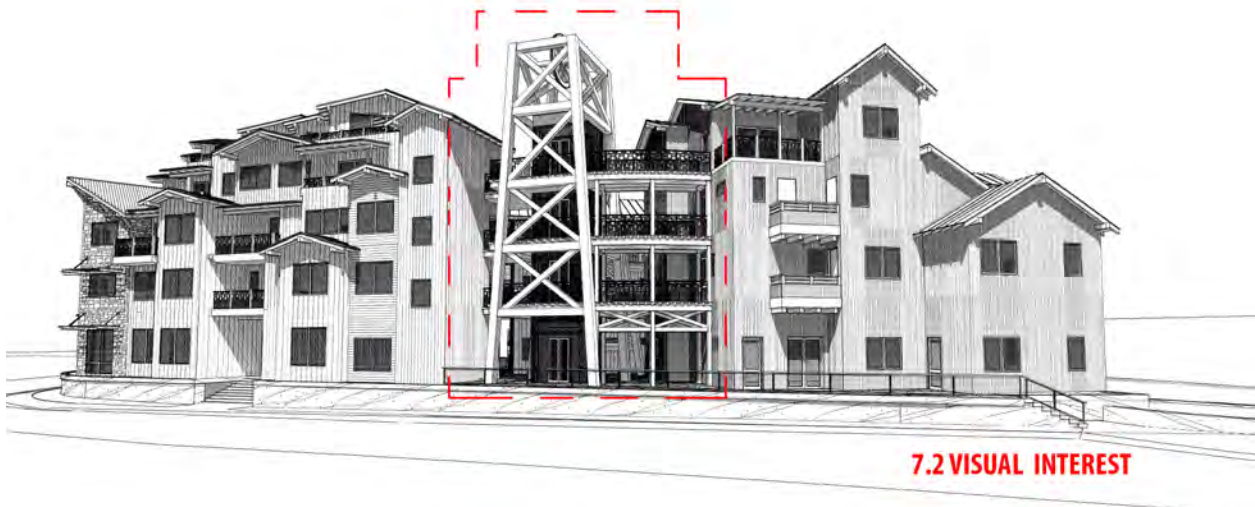
### **7.1 On a corner or through lot both street façades shall be treated as a primary building frontage.**

This site includes a corner lot at the far south end of Picabo Street. Intersecting with Skiway Drive and Howard Drive. We show multiple entry points into the site. Several different commercial uses are located on the ground floor (restaurant / bar, conference / auditorium / event space, long-term local's housing, retail, conference / zoom rooms and upper floor entry points). To access commercial spaces, the project has multiple access points into the site through walkways and ramps. Picabo Street is the sole access to the Warm Springs Base Area. Picabo Street is one way, turning into Skiway Drive which turns into a two-way street as it meets Howard Drive at the NE property corner.

### **7.2 Special features that highlight prominent corners should be considered.**



Towards the midpoint of the site on Picabo Street, we are proposing a historic mining tower element rises from the ground floor to create a major vertical circulation element for the project. The selection of a different material palette and color scheme, highlights the tower element as a focal point of the project. As the you move to the west along Skiway Drive, the project reveals a second tower element in the form of an old mining lift. This vertical lift element stands alone and connects to the upper floors by bridges and/or walkway connectors.



*Image of an old mining lift, motif adopted within project concept.*

## **8.0 Building Orientation**

### **8.1 Orient a primary building façade to be parallel to the street.**

The primary building facade runs parallel to Picabo Street and is separate from the stand alone building on the corner of Howard Drive and Skiway Drive. With Picabo Street merging into Skiway Drive, the design follows the curve of Picabo Street to Skiway Drive for part way and then creates a building setback on the corner of Skiway and Howard Drives.

### **8.2 Orient a primary entrance toward the street or a public plaza adjacent to the street.**

On the SW corner of the site, we have a raised exterior patio which is accessed by steps and a ramp to the main entry point of the building. Stepping this space back off the property line 30-35' allows a space for the pedestrians/skiers to congregate on the exterior patio or enter the building.

## 9.0 Open Site Areas and Public Amenity Spaces

### 9.1 Design open site areas and public amenity spaces to achieve the following objectives:

- Create an active and interesting streetscape through the promotion of public gathering space.
- Maintain a well-defined street edge such that a public space is an accent within the streetscape.
- Permit views between buildings to public spaces or natural features.
- Be usable year-round.

In the late 1970's and 1980's, Warm Springs Village was après ski heaven with Creekside, Barsotti & Benz and Barsotti's. The arrival of quad ski lifts and Sun Valley Company shifting it's emphasis to River Run started the decline of Warm Springs. This project will invigorate Warm Springs Village, for locals and tourists, the main purpose of creation of the Warm Springs Overlay Zone. Our design concept has 15,450 sf of open space on the ground floor of the site. Within this area we are proposing a large landscaped exterior patio that faces the mountain. The ground floor will contain a restaurant/bar, conference/entertainment auditorium, commercial and amenity spaces. The building footprint has been recessed from the setback to allow for more site lines to the mountain from the neighboring properties. These areas will be usable all year round, as they will have snowmelt for the winter conditions and then shaded by landscape and umbrellas or retractable shades for the summer solar protection.



Diagram shows the roughly 15,000sf of open spaces in and around the ground floor footprint.



## **9.2 Plan for environmental conditions in the design and location of open site area and public amenity spaces.**

The project's ground floor plate has around 27% of the overall area designated to open space and public thoroughfares in the form of walkways, patios, street furniture, landscaping (beds / trees) and building alcoves or recesses. The Warm Springs Base Lodge faces South & West up to the mountain. This project will take advantage of those views and draw people to the site with open patios and commercial uses.

## **9.3 Design a public amenity space to be pedestrian-friendly.**

The outdoor spaces will be designed for year round use through the design of appropriate landscaping and shade devices. The project will include "local housing" for year round housing. Site furnishings, public art and landscape features such as garden beds and water ways provide engaging outdoor spaces for use of locals and tourists. Programming within the building's conference/entertainment auditorium will draw people to and from the site throughout the peak winter/summer months as well as during slack months. With local housing as well as tourist housing, the site will be a 24-hour site, (i.e.) people will be active and onsite 24 hours a day creating a sense of community and belonging in Warm Springs Village.



*Corner patio on the ground floor might have a similar look to this image*

## **9.4 Design a street front amenity space to:**

- *Integrate into the design of both the site and the streetscape.*
- *Maintain an active, pedestrian-friendly street front.*
- *Be level with the sidewalk.*
- *Be open to the sky.*
- *Be paved or otherwise landscaped.*
- *Be directly accessible from the public right-of-way. Where a space does not directly abut the sidewalk, it should be clearly visible and accessible from the street front.*

The project is open to the sky, paved and landscaped and directly accessible to the public right-of-way. The building is located in the flood plain. Therefore, we propose the buildings sit up out of the Flood plain 5' above these sidewalks to address groundwater and flooding issues. We propose to

have multiple step and ramp entry points into the site. The underground parking will be approximately 5' below sidewalk condition.

### **9.5 Design and locate a mid-block walkway to provide public access**

The project will have three major passageways from Picabo Street, Skiway Drive and Howard Drive necessitated by the different uses within the project. Tourist housing, short-term housing, long-term local's housing, restaurant, auditorium, parking and retail spaces on the ground floor shall have easy access to the site.

### **9.6 Establish a human scale in walkways.**

Human scale is an essential factor in the Warm Springs Overlay due to the significant amount of walking skier traffic to the Warm Springs Life Base Area. Human / pedestrian scale will be achieved by undulating the building footprint and stepping the building facade back (Wedding cake) as the building gets higher. Also, the use of building overhangs sporadically along the Picabo Street and Howard Drive on the first floor will allow the pedestrian a place of refuge in different weather conditions. Human comfort will also be achieved through the use of landscaping to soften the building edges.

### **9.7 Design an open site area to:**

- *Coordinate with those on adjacent properties.*
- *Integrate natural site features.*
- *Permit views between buildings to public spaces or natural features.*
- *Maintain key public view corridors and solar access through a site.*

The existing 4-plex on Howard Drive, contiguous to the west side of the site, was built **after** the Baldy Base Camp and Lift Haven Inn were existent and therefore this 4-plex **never** had direct views to Bald Mountain. Baldy Base Camp was demolished to make way for a hotel development creating current views. The new design concept maintains view corridors from the major roads and thoroughfares around the Warm Springs Village.

## **10.0 Landscaping**

### **10.1 Landscapes should have the following characteristics:**

- Enhance the street scene;
- Integrate a development with its setting;
- Utilize natural site features;
- Minimize the use of impervious surface treatments; and
- Avoid adverse impacts to key public view corridors.

The existing street landscape is very random. The BMH landscape team will create a landscape scheme that includes the above characteristics by lining the street edges with a mix of trees and landscape beds. A mix of deciduous and evergreen trees will give the project color, shade, soften the building edges with an ongoing seasonal evolution. See the next page showing proposed plant species.





*The diagram shows proposed tree and water feature locations. Planter beds will also be prevalent throughout the project as well.*

**10.2 Landscape enhancements should integrate with pedestrian circulation routes and open spaces.**

Tree clusters and planter beds will be used as a wayfinding device for entry points into the development.



*Open spaces between the buildings could take a similar look to these images.*

**10.3 Use water-conserving, native and indigenous plant species to the extent feasible.**

Careful consideration of using plant and tree species that help with water conservation are pertinent for this size of project.



**10.4 Incorporate landscape buffers and open areas between adjacent properties.**

Landscape buffers are proposed for the adjacent properties on the west and north boundaries. The Swedish Aspen, which is a deciduous varietal that grows tall and thin, could be a favorable buffer.

**10.5 Maintain a sense of open space between sites when fencing is used.**

At this point of the design concept, we are not planning on adding any additional fencing along the adjacent properties as there are existing transparent fences similar to what the guidelines state.



*Deschampia* ("Northern Lights")



*Calamagrostis Acutiflora* "Karl Forester"  
*Perovskia Atriplicolia* ("Russian Sage")



*Helictorichon* ("Blue Oat Grass")



*Fescotanca* ("Elijah Blue")





*Matteuccia Struthiopteris* ("Ostrich Fern")



*Parthenocissus* ("Virginia Creeper")



*Variegated Hosta*



*Ashley Spirea* ("Little Princess")





*Populus Tremulus Erecta*  
("Swedish aspen")



*Malus*  
("Crabapple Tree")

## **11.0 Lighting**

### **11.1 Minimize the visual impacts of lighting.**



All proposed lighting will be “Dark Sky” compliant. We understand a large project may have a major impact on surrounding neighbors. All street lights will conform the city of Ketchum standards. Lighting in and around the building will be on timers and major entries will be by motion. The upper floor private outdoor decks will have time restrictions placed on use.

***11.2 Provide lighting that creates safety and security without excessive glare or visual impact.***

With proposed development being elevated above street level, we are proposing on using step or side wall lighting to highlight major walkways and pathways through and around the site. A series of bollard lights will line interior pathways and planter beds. Our lighting engineers will provide a photometric survey of all the lighting specified for the site that will minimize unwanted light spread (pollution). It is necessary to create a safe and secure environment for all user groups of the development after hours.



*Example of proposed step/wall lights.*

## **12.0 Snow Shedding and Storage**

***12.1 Minimize the impacts of snow storage and shedding on adjacent properties, pedestrian plazas and circulation paths.***

Roof design will shed most snow onto lower decks above the first floor. Snow retention bars will be used throughout the project to prevent snow shedding onto walk way or public area.





*Example of snow retention bars proposed for upper roof system.*

### **12.2 Locate snow storage so that it does not impact key public views.**

All hardscape will have snowmelt capabilities. We are exploring whether there is usable natural geothermal resource under the site for use in the project, All boiler flues will be concealed in chimneys that exit the upper roofs. This will assist in the covering unsightly boiler flues that exit the sides of buildings.



*Example of the snowmelt tubing under pavers or in concrete slabs.*

### **13.0 Driveways and Surface Parking**

#### **13.1 Minimize the visual impacts of a parking area.**

The concept design shows that we are parking underground and enclosed on the ground floor. Parking will be accessed from Howard Drive to help reduce impacts on the busy one-way Picabo Street. Currently we show 62 parking spaces on the below grade parking area as well as 14 additional on the ground floor as well as additional spaces for motorbikes and bicycles. Residents in this project will have outdoor toys (kayaks, bikes, etc.) and we are planning for additional storage accordingly.

#### **13.2 Minimize interruptions in the streetscape.**

The project has two curb cuts that are within the allowed 35% of street frontage on the Howard Drive facade. We have located the access point into the garage as far away from the Skiway Drive and Howard Drive intersection to limit interaction with vehicles and pedestrians for safety reasons. The driveway material will be concrete to the street. Brushed finish.

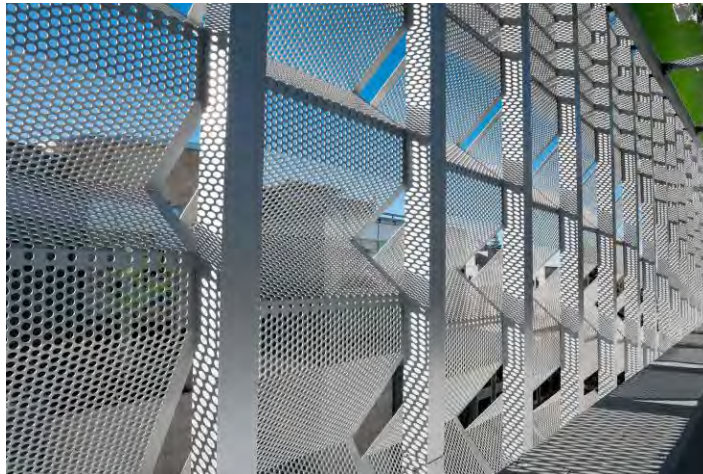




*Image above shows the two access and egress points for car traffic for the project on/from Howard Street.*

**13.3 Set back and screen parking areas from sensitive open space areas.**

The upper parking level will be screened, but still allow natural light into the area, as shown below, to not require the use artificial lighting during the day.



*Example of screening material of ground level parking garage.*

**13.4 In sloped areas consider terracing parking areas.**

Not applicable, as site is flat.

**13.5 Provide access to alternative transit modes for projects with large parking and traffic demands.**

As stipulated in chapter 17.100 WSBA Overlay district guidelines, the project will have a Transit Demand Management (TDM) plan which will demonstrate that all alternative strategies will offset the demand for parking reduction. Bicycle amenities such as bike racks & bike lockers will be incorporated into the design.





*Proposed Bike Rack alternatives*

#### **14.0 Structured Parking**

##### **14.1 Minimize the visual impacts of a parking structure.**

See Section 13 response above.

##### **14.2 Provide an active and pedestrian-friendly street front.**

See Section 13 response above.

##### **14.3 Minimize negative impacts of parking structure access to the character of the streetscape.**

See Section 13 response above.



*Potential perforated metal screening of garage at ground level.*

#### **15. Service Areas**

##### **15.1 Screen a service area from view of a pedestrian route, public way or adjacent property.**

All utility and service areas will be screened or placed below grade where possible.

##### **15.2 Locate a service area internally to the site.**



We will work closely with MEP Engineers, local gas and electrical companies and waste management provider to locate all service activities within building footprint. Where needed there will be use of such screening devices as called out above.

**15.3 Service areas should be appropriately scaled for the size of the development.**

Similar response above 15.2.

**V. Building Design Guidelines**

**16.0 Building Height**

**16.1 Provide variety in building heights across all façades.**

The the 3D model images, demonstrate the varying building heights as well as building mass. The tower element at the main entry point off of Skiway Drive will serve as landmark for the site as well as the old mining lift surround one of the other stair/elevator components.

**16.2 Step down building facade height and scale toward setbacks.**

The 3D model images, show a “wedding cake” structure. The “wedding cake” design approach was promoted in Ketchum in the 1990’s from recommendations by consultants Norie Winter and Tom Hudson. This helps break down the building mass as well as allowing light, air and views for all the structures and open areas of the project. The building elements along Picabo Street will also have awnings and decks above to break up the facade to create spaces of refuge and convey human scale for the pedestrian.



*SE elevation along Picabo Street showing building step backs*





*East Elevation along Skiway Drive showing building step back*

### ***16.3 Locate taller portions of a building:***

The highest part of the project is the tower element on the west, mentioned above @ 65' above grade. It is setback from Picabo Street by 30-35. It is recessed into the building footprint away from corners. The recess and tower will be the major way-finder into the entry of the project.



*3D concept model shows taller tower element setback and in the middle of the site*



### **16.4 Maintain the distinction between the street level and upper floors.**

This will be done with fenestration and material choice. The concepts are showing stone and storefront type windows. Proposed 13' floor to floor height for ground floor and then 11' floor to floor on the upper levels.

### **17.0 Building Mass and Scale**

#### **17.1 Design building massing to support green building strategies.**

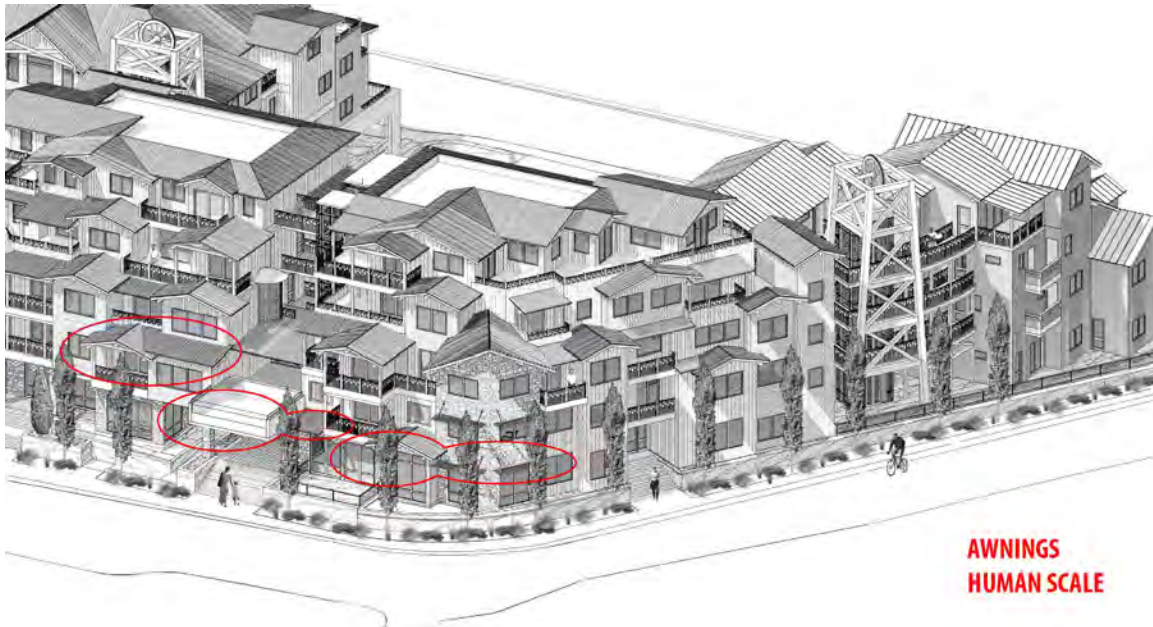
It is every project's desire to design a building that optimizes energy efficiency. The project faces predominately West and South. The "wedding cake" design of the facades provides natural solar gain to outside spaces located on the upper floors.

#### **17.2 Arrange building masses to provide weather protection.**

The predominant winds at this particular site are from the west in the morning and then reversed from the east in the afternoons. The building layout limits any negative effects caused by potential wind tunnels. The street facade along Picabo Street utilizes awnings for points of refuge for winter or warm summer solar access. We are hopeful all pedestrian areas will have snowmelt capabilities to tap into the natural geothermal resource found on this site.

#### **17.3 Articulate a building's mass to create visual interest, reflect human scale and reduce the overall perceived mass.**

The building mass undulates in both plan and elevation. The use of awnings along the street, together with possible street level or roof top hot tub and landscape elements, create a more pedestrian / human scale to the project. This building design avoids the single mass hulking as seen in the Limelight and other proposed new buildings on Main Street. Building materials and roof lines will also help with visual interest. We are proposing a mixture of common gabled roof shapes as well as flat roof areas for open decks, mechanical and entertainment areas like the 2<sup>nd</sup> level pool and hot tub.



*Awnings located along Picabo street will create places of refuge from different weather conditions as well as human scale for the pedestrian.*



#### ***17.4 Design building massing to have a horizontal emphasis with vertical accents.***

The first three floors of the project accounts for around 58,000 sf of the overall project total. The 'wedding cake' massing prevents significant mass on the upper floors.

#### ***18.0 Facade Character***

##### ***18.1 Articulate a building façade to minimize the perceived scale of the overall mass.***

As the design progresses from the ground floor, the building facade will be designed to minimize perception of overall building scale and mass. Building materials and color will be detailed to break up the form visually. Decks and patios protruding from the building on upper levels do the same. Window fenestration will assist in breaking up the form. The design concept shows the mass undulating above the ground floor, such undulation results in more costly construction, but breaks up the building mass.

##### ***18.2 Incorporate material detailing to create a sense of human scale.***

Human scale on all floors is a significant aspect of a large project. Upper floor deck and patio elements like handrails and window trim details provide human scale to the user. The roof fascia will have multiple layers of finish so the mass of the roof will seem smaller. Soffit finish will be timber siding (2x6) instead of large panels. Variations in materials like natural stone (Basalt), wood siding (Montana Timber product) and glazing will be used as well.

##### ***18.3 Provide a pedestrian-friendly character on a street level building façade where it fronts a street or pedestrian circulation route.***

The combination of storefront windows and display windows for the restaurant and retail components will be employed. The use of awnings at street level will also assist in providing human scale at the street level. As mentioned previously, the project needs to have a strong landscape presence at the ground level to soften the building edges. The integration of planter boxes along street facades will provide a pedestrian friendly aspect to the project.

##### ***18.4 Locate a primary entrance to be clearly visible and accessible from the street.***

The main pedestrian entrances are located off of Picabo Street and Skiway Drive. Vehicle access will be from Howard Drive. A restaurant patio will be located on the south west corner of the site. The main building entrance shall have an entry trellis design for refuge before entering the building. This trellis combined with the tower element of the stair and elevator core this will clearly designate the entry point.

#### ***19.0 Roofscape Design***

##### ***19.1 Design a roofscape with the same attention as the secondary elevations of the building.***

The roofscape is a combination of gabled roofs, common to cold weather locations; shed roofs to open up to the extensive views and flat roof areas used for upper roof decks/patios and mechanical areas. There will be an opportunity for great southern solar access for potential solar collectors across the project. Sloped roof finish has not been established yet but will be in the realm of a class A shingle or standing seam finish. Flat areas will be a pedestal paver system or ballast.

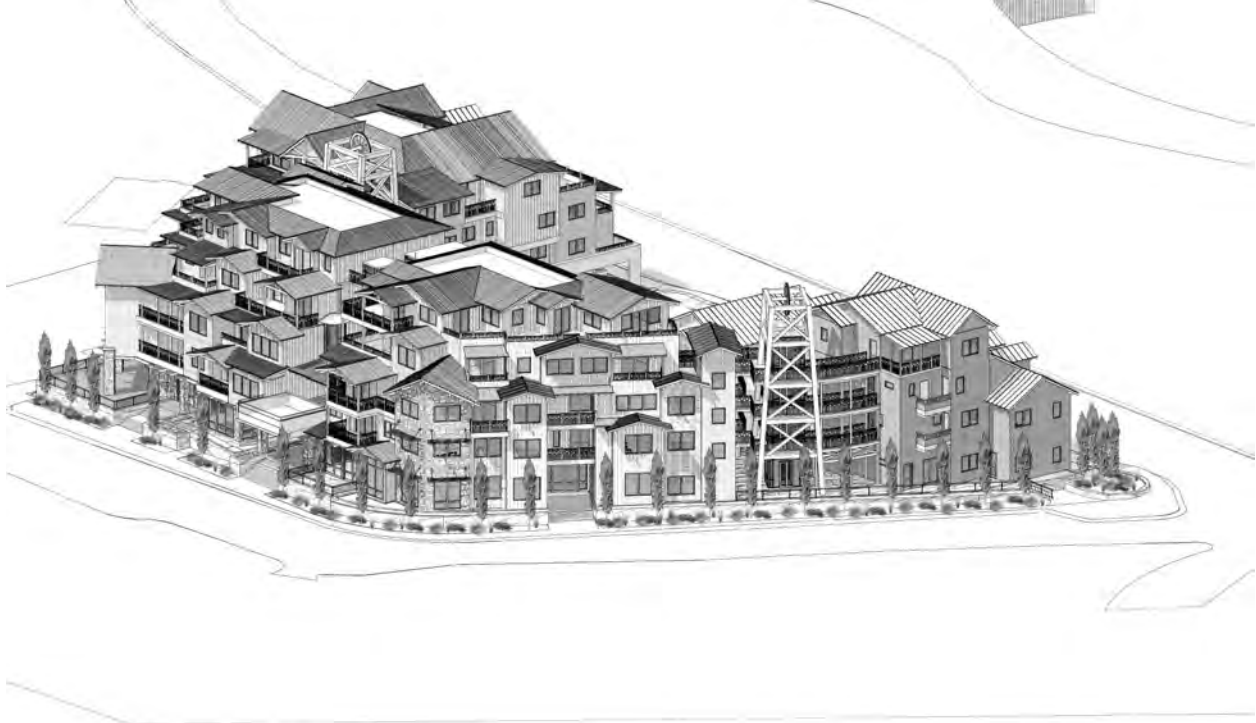
##### ***19.2 Minimize the use of flat roofs.***



The use of flat roof areas will break up building mass. For the most part, flat roofs are for decks/patios or mechanical areas necessary for all large projects. The 3D model images shows a roof system that is not monolithic.

### **19.3 Provide a variety of roof planes.**

As above.



*3D Concept model shows a variety of roof planes, roof decks and patios*

### **19.4 On larger roofs use dormers to help break up the mass and provide a sense of scale.**

On the upper floors, dormers are being used for shade and refuge areas for the users. See the 3D images.

### **19.5 Design roof slopes, overhangs and setbacks to minimize impacts of snow shedding.**

For the most part, roofs will shed snow onto to upper decks and where we needed snow retention bars will be specified for safety. All decks/patios on the ground and upper floor will have snowmelt capabilities.

## **20.0 Building Materials**

### **20.1 Building materials should have the following features:**

- *Reduce the perceived scale of the building;*
- *Enhance the visual interest of the façade;*
- *Be predominantly natural materials, such as wood and stone;*
- *Be of high quality and have proven durability and weathering characteristics within the local climate; and*
- *Facilitate low levels of energy use for the building.*



We have considered several building materials: natural stone (Basalt), timber siding, Stonewood products (which gives the impression of real wood without the extensive maintenance) and some areas of stucco. All of these products can be seen in the Warm Springs Village area.

**20.2 Use sustainable materials to the maximum extent feasible.**

Potential Material list:

**Stonewood** is a phenolic resin product, recycled plastic with a wood veneer on the outside that is impregnated with a UV coat. Scratch resistant, this material does not need constant maintenance like real wood.

**Montana Timber** products have been kiln dried and last up to 15 years without any maintenance.

Natural Stone (**Basalt**) is mined in the Snake River area and known to be durable and long lasting.

**20.3 Applications of materials should support sustainable building systems and functionality.**

The products mentioned above can all be applied through the use of a rainscreen detail, which allows the building to breathe and mitigate any mold potential. Natural Stone products have the characteristic of enabling walls to have thermal mass storage. The project will have an energy consultant on board throughout design and construction schedule. This consultant will facilitate all necessary specifications for a sustainable and energy efficient project.

**20.4 Use building materials that help establish a human scale.**

The careful integration and detailing of materials will define human scale. Scale, texture and color will create a visually sensitive project. The materials and proposed finishes on the ground floor will facilitate a human scale to pedestrians/skiers. On the upper floors, we might propose using a panelized look in limited areas.

**20.5 Use building materials which convey a sense of belonging in the village's natural setting.**

The building products mentioned above are all present in the Warm Springs Village except for Stonewood. Stonewood is found on most larger scale projects like The Onyx, The Lofts @ 660, 780 1<sup>st</sup> ave, The IDA building (760 N Washington Ave) in Ketchum. The Advocates phase 1 & 2 and the Mrytle mixed use project in Hailey.

All materials are consistent with the local fabric in terms of colors, directions of finishes and massing.

We hope this answers any questions you have about the concept design and how we have used the WSBA design guidelines to influence the proposed project. Please let us know if you have additional questions and we can answer them during the design review meeting.

Thank you.

Sincerely,



Daniel Hollis, Principal



## Attachment A5

# Baldy Mountain House: A Novel Lodging Concept for Ketchum

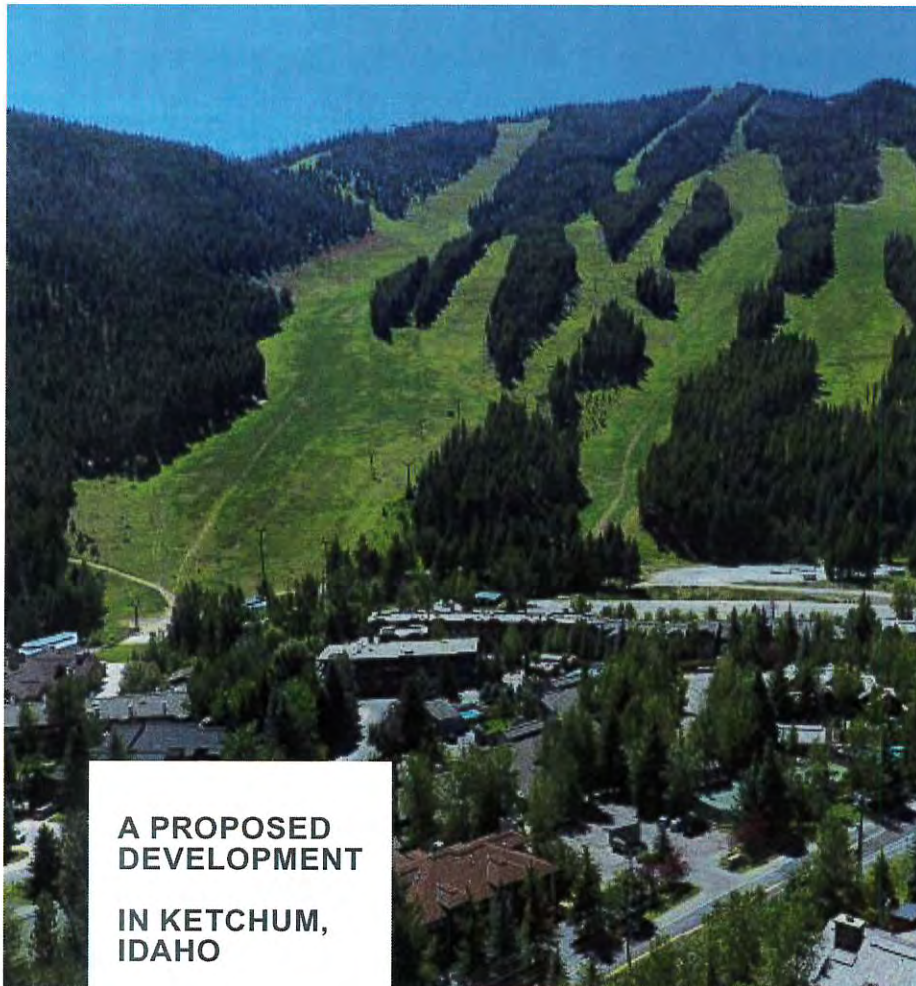


MARCH 2024



# BALDY MOUNTAIN HOUSE

A NOVEL LODGING CONCEPT FOR KETCHUM



A PROPOSED  
DEVELOPMENT  
IN KETCHUM,  
IDAHO

CONTACT :  
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**WORK WHERE YOU LIVE  
LIVE WHERE YOU PLAY**

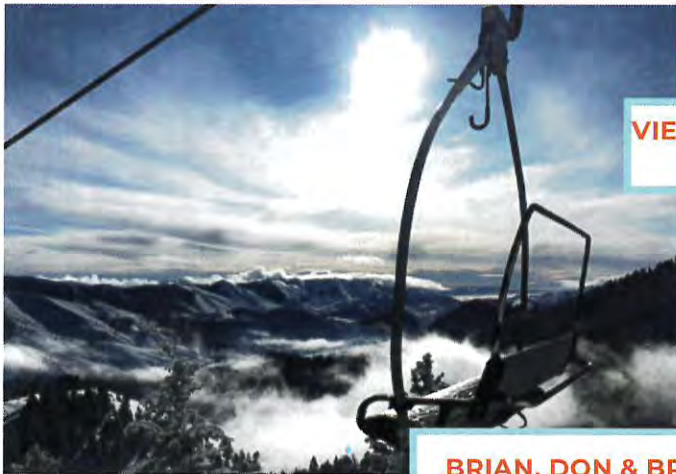
PROPOSAL DOCUMENTS



# BALDY MOUNTAIN HOUSE CONCEPT

## INTRODUCTION TO KETCHUM

Hand-picked specifically to become America's first ski resort, Ketchum's Bald Mountain, plus the abundant backcountry of south central Idaho, offer arguably the finest snow sport and recreational experience in North America. (Ski Magazine named Sun Valley the Number One Ski Resort in the West, 2021 and 2022). Ketchum has drawn acolytes and adventurers for generations, many who seek to make this place their home. Sun Valley Company (SVC) designed and operated America's first chairlift in 1936 on Rudd Mountain in Sun Valley, Idaho. SVC now operates two separate ski hills, Dollar Mountain and Bald Mountain. Dollar is the beginner's mountain as well as home to a world-class terrain park in the City of Sun Valley. Bald Mountain in the City of Ketchum, aka Baldy, is the main mountain and accessed by the two base facilities of River Run and Warm Springs Village. All the property at the base of River Run is owned and controlled by Sun Valley Company. Conversely, Warm Springs Village contains a mix of privately owned single family residences, duplexes, condominiums and very limited commercial businesses. Sun Valley Company's new Challenger and Squirrel lifts together with expanded terrain on Lower Squirrel and Little Scorpion only confirms the skiing superiority of Warm Springs versus River Run. Additionally Warm Springs Village will be the epicenter of the 2025 Apline World Cup Finals to be held March 16-24, 2025. The time for Warm Springs renaissance is now! The Baldy Mountain House will be the first mixed use condominium/commercial project built in Warm Springs Village since 1987.



VIEW FROM THE TOP OF BALDY

BRIAN, DON & BRENT



WARM SPRINGS VILLAGE:  
PRE-DEVELOPMENT & QUAD LIFT





## WARM SPRINGS HISTORICAL PERSPECTIVE

In the 70s and 80s, downhill ski life on Ketchum's Bald Mountain centered around Warm Springs Village – the “locals” side of the mountain. At that time, you reached the top of Baldy by two double chairlifts: Warm Springs and Limelight lift (or side trip to the Squirrel lift). Reaching the top took 30+ minutes on the slow doubles, on top of standing in lift lines for up to 20 minutes. To make the most of their time on the mountain, skiers skied from morning 'til closing.... then stayed around to après. Warm Springs was après ski heaven. The Creekside offered daily Joe Cannon comedy shows and music events, such as the Varnettes. Pub-crawling the “ABCs” – Apples, Barsotti's and Creekside – became a daily routine from 3-6pm.

The après scene started to change with the arrival of the Warm Springs and other quad chairlifts in 1989. Now skiers accessed the top of Baldy by the single Warm Springs quad carrying four instead of two. Lift lines disappeared and with quads also at River Run, Christmas and Seattle Ridge, skiers spent much more time on the snow than on lifts and in lift lines. High-speed access combined with 3,000 feet of vertical meant skiers could maximize their snow time and hit their limit much earlier in the day. The quads, the demolition of Creekside to be replaced by residential homes and Sun Valley Company's corporate decision to move the epicenter of skiing activity from Warm Springs to the River Run side of the mountain all contributed to the demise of commercial activity in Warm Springs.

In the early '00s, a planning consultant was hired to create a Warm Springs Overlay District (WSOD) for the City of Ketchum in an attempt to reinvigorate Warm Springs. The WSOD anticipated much more than our single property (see attached article).

The Baldy Mountain House will be constructed on an aggregated 40,000 square feet with 20,000 square feet on the former Baldy Base Camp site and 20,000 square feet of 100 Picabo, home to former lodging of Eagle Crest, Bald Mountain Inn, Community School Dorm and Hot Water Inn. Inclusion of local housing and commercial activity in the Baldy Mountain House will allow a height increase from 36 feet to 65 feet and density from 0.5 FAR (Floor-area-ratio) to 2.25 FAR. With bonuses under the WSOD through affordable housing and certain commercial activity, maximums increase to 2.25 FAR, 65 feet height and an allowable density of 90,000 square feet. The Baldy Mountain House is currently 83,723 square feet or 2.09 FAR. The Baldy Mountain House is the first project to attempt to reinvigorate Warm Springs Village under the WSOD.



**PROPOSED HOTEL DESIGN, 2007**

BALDY MOUNTAIN HOUSE CONCEPT



# BALDY MOUNTAIN HOUSE CONCEPT

## THE VISION (AND PROOF): COMBINING TOURIST BOOKINGS & LOCAL RENTALS

Our condominium/lodging concept symbiotically addresses the needs of tourists, remote workers and locals seeking a seasonal home base. This model, by design, will encourage interaction, foster a sense of community and provide a place for liquor, food, fun and merriment while addressing the urgent tourist/lodging needs and creating a new commercial condominium opportunity in Ketchum's Warm Springs Village.

Options available to local property owners or absentee second-homeowners via services like Airbnb, Vrbo, etc., offer flexibility and a revenue stream that further encroach upon the availability of long-term affordable housing. Reduced-price access to lift tickets with the latest Epic, Ikon and Sun & Snow passes is one thing...but where can people live or lodge affordably in mountain towns? The severe workforce housing shortage creates challenges for employers and for younger folk hoping to make their home here. These are the people who have found a home in the case studies below.



### CASE STUDY 1: HOT WATER INN

The Hot Water Inn modeled a live music/ event venue, short-term hostel (via Air Bnb and Hotels.com) and long-term rental project. The 15-room property offered studios, double bed apartments, bunk rooms, a commercial kitchen and retail space. The venture confirmed the obvious demand for creative, well designed affordable long-term and short-term rentals. Hot Water Inn's winter occupancy rates averaged north of 50% with virtually no marketing, with summer occupancy rising even higher. Undercapitalized and understaffed, the Hot Water Inn substantiated needs of tourists as well as locals, creating positive energy and an attractive community vibe that generated respectable traffic. During their two-year tenure there were 11 long-term rentals, 4 short term occupancy nights during ski season, together with concerts and events ranging from local fundraisers and film screenings to ski patrol parties and stand-up comedy nights.



## CASE STUDY 2: SHIFT TO LONG-TERM

The Hot Water Inn property shifted away from events and short-term rentals to solely long-term rentals. Since late 2019, the 15-room property has had over 75% rental occupancy and 100% since in-house management took over in 2020. Through market trials, it was determined that six-month leases best serve the younger demographic in our area. While the music venue remains quiet, a community continues to create a vibe with personal training classes, swing dancing, movie screenings for the tenants and family dinners in the common area. A snapshot of the tenants that contribute to the vibrancy of our town:

- Local startup business owner who imports and remodels sleeper/recreation vans
- Remote tech worker from Seattle who moved here for the winter (and stayed)
- Long-time local and licensed property trader and Ketchum City Councilman
- Adaptive sports coordinator for Higher Ground
- Ketchum classic: ski patroller during winter and river guide in summer, from Hailey





# BALDY MOUNTAIN HOUSE CONCEPT



## CONCEPT: REMOTE/WORK/LIVE RESHAPING OF WORKPLACE



The widespread work-from-home experiment forced by the novel coronavirus not only provides insight on how employees work, but also the prospect of altered behaviors, restructured priorities and relocations in the aftermath of the pandemic. The demand for remote work housing is rapidly increasing in resort communities where one can work with instant access to the outdoors.

“The perk of workplace flexibility stands to become even more valuable in recruiting and retaining talent in a post-COVID-19 world,” says Bill Bennett, an adjunct lecturer at the Kellogg School of Management and founder of shared office provider Novel Coworking. “We’ll see office buildings migrate to look more like an apartment complex does, with shorter-term leases, more of them, and more flexibility for users,” he says.

The digital landscape and other technologies have reshaped the traditional workforce for large and small employers alike. The reality of working anywhere with an internet signal has created digital nomads in a gig economy. Even before the COVID-19 crisis, growing numbers of urban dwellers began fleeing the high cost of living, congestion and stress to seek flexible work-play lifestyle arrangements. Baldy Mountain House is a creative lodging solution to address this changing market.

Baldy Mountain House provides hybrid housing that merges condominium ownership with rental cash flow from tourists and remote workers visiting the resort area, whether for a few days or for several months. The resort short term tourist and remote workers will share the Baldy Mountain House facility with long term local workforce renters.



## NOVEL HOSPITALITY WITHIN BALDY MOUNTAIN HOUSE

As discussed, multiple short-term/vacation online rental services have disrupted the traditional hotel hospitality model. Baldy Mountain House is not a hotel, but a 100% condo development lodge with amenities on the first floor to achieve the goals of the WSOD. Still, the condos will be both long-term (local housing) mid-term and (remote work housing) and short-term (tourist housing) designated, with the requirement that all types are rented when not occupied by the owners to prevent the dark street syndrome that exists throughout Warm Springs Village. A model for this type of hospitality can be found at the Sun Valley Lodge I Apartments. In the 1960s, the Lodge Apartments were built to be individually owned by third parties, but operated and managed by Sun Valley Company. Ownership use is restricted; owners have no maintenance obligations or association dues, but receive income from the rental activity on their Units by Sun Valley Company. The Baldy Mountain House Conditions, Covenants and Restrictions (CC&R's) will provide each unit be managed by a building management company and rented when not occupied by the owners. Mid-term housing are units rented for a few days to a few months presenting a new type of remote work lodging opportunity that offers a relaxed place to live, co-work and socialize while wiring you into the Ketchum mountain scene with across the street access to skiing or mountain biking up Baldy before or between ZOOM calls.

BALDY MOUNTAIN HOUSE CONCEPT



**BALDY MOUNTAIN HOUSE SITE  
STEPS FROM THE BASE**



**UNOBSTRUCTED  
MOUNTAIN VIEWS**



# IDAHO MOUNTAIN

## EXPRESS

Friday, March 7, 2007

### Citizens weigh in on Warm Springs? future

#### Hotels, amenities among topics at packed meeting

By [REBECCA MEANY](#)  
Express Staff Writer

Two popular topics of conversation in Ketchum cropped up again Thursday night at a meeting about rejuvenating Warm Springs Village: parking and hotels.

Those issues are certainly going to be part of the larger discussion on a master plan for the area at the Warm Springs base of Bald Mountain—an area that has seen its fortunes wax and wane, then wane some more, over the decades.

Sun Valley Co. hopes to increase yearly skier-day counts from approximately 400,000 to 600,000.

"All that increase cannot happen at River Run," said Ketchum Planning Director Harold Moniz. "Some of that has to happen at Warm Springs."

"We're not a world-class resort here," he added. "We can do better as a community. That's our challenge."

Approximately 170 people attended a town hall meeting Wednesday, Feb. 28, at Warm Springs Lodge.

Presented to them were photos of the village's heyday—with food and drink vendors, locals and visitors mixing it up in the streets après ski, and general revelry for no reason other than life was good. Then, attendees were treated to a slide show of the current Warm Springs Village: one-way streets, "do not enter" and "no parking" signs, and lack of direction and lack of sense of place for outsiders.

"This is a very hard place to get around," said meeting facilitator Tom Hudson, executive director of the Ketchum Community Development Corporation. "It's very difficult to see this place as a whole. It's like this is your own private fishing hole."

"It may be one of the most underdeveloped ski bases in the United States—maybe in the Western world."

Shaking the dust off the village will help bring back the old atmosphere, he said.

"There was a vibrancy that was here," Hudson said. "We have tremendous latent capacity. It's critical to consider. What are the opportunities?"

The city has ideas for a new Warm Springs, and it has reached preliminary agreements with Sun Valley Co., the Sun Valley Ski Education Foundation, and The Water Co., to move forward on some of them.



Tom Hudson, executive director of the Ketchum Community Development Corporation, speaks to a crowd at the Warm Springs Lodge Wednesday evening. The city is soliciting public input on a master plan for the economically depressed Warm Springs Village at the base of Bald Mountain. Photo by David N. Seelig



The Ciminis, a local philanthropic family, are on board for development of geothermal resources on their property. Geothermal energy could be tapped for a hot springs spa, snowmelting on sidewalks, fountains and other uses.

"The first thing I ask as an outsider is, 'Where is the warm springs?'" said Hudson, who hails from Moscow, Idaho. "I think locals stopped asking that a long time ago."

The Ski Education Foundation hopes to expand its operations by creating a nationally recognized winter sports education and training institute on Sun Valley Co. property.

The work will focus on Picabo Street and Sun Valley Co. land on the south side of Warm Springs Creek.

Other ideas include a track and field arena, which could be flooded in the winter to make an ice rink, space for ultimate Frisbee, year-round dorms for students, youth or elder hostels for low-cost visitor accommodations, enhanced retail space, a plaza and a river walk.

While the notion of an expanded ski education institute was exciting to many, others said that shouldn't be the only focus.

"What we need is amenities," said Ketchum real estate agent Jed Gray. He proposed alpine slides or a year-round luge run. "Not everybody who comes here is a jock. We need to get people started on their recreation."

With more amenities come more visitors, the theory goes. More visitors create demand for hotels, which in turn create more vibrancy.

"The only people who live in Ketchum are in this room," said business owner Michel Rudigoz. "The reality is we have no (hotel) beds in this town."

Hudson estimated that only 10 percent of Warm Springs Village residences are occupied year-round.

City staff wrote down people's ideas. Then participants were given sticky dots to place next to their top few priorities for the village.

High on the list were promoting youth activities, tapping into geothermal and other "green" resources, night skiing and hotel development.

Participants were also given the chance to view a computer graphic rendering of a conceptual five-story hotel on Picabo Street and Skiway Drive.

After scrutinizing the hotel from multiple sides, attendees were asked to give the thumbs-up, thumbs-down or thumbs-sideways to the idea of such a building.

The overwhelming majority of participants gave a thumbs-up, while only a few people expressed uncertainty or disapproval of the building's height.

Five-story hotels have been a major source of consternation for city officials.

A segment of the population has come out swinging against the city, saying their claim to be "open for business" has been overshadowed by recent decisions. The City Council last week approved a transfer of development rights system that precludes five-story hotels on Main Street between Rivers and Sixth streets. Developers such as Steve Burnstead have said five floors are necessary for an economically viable hotel project.

Other residents, however, are opposed to any building higher than three floors. City officials, meanwhile, say they are trying to find balance.

"We have to be very careful," Councilman Baird Gourlay told the crowd. "Hotels are a huge priority for us. Don't let one man (Burnstead) divide us."

According to an unscientific online poll conducted by the Idaho Mountain Express, 62.4 percent of 237 respondents said the city should not allow a five-story hotel on Ketchum's Main Street. The other 37.6 percent said it should.

Wednesday's meeting attendees, however, indicated a different attitude toward development at Warm Springs, where Ketchum attorney and developer Brian Barsotti is hoping to build a hotel at Picabo Street and Skiway Drive.



# Attachment B

Ketchum Municipal Code:

Chapter 17.100

Warm Springs Base Area

Overlay District



## CHAPTER 17.100 - WARM SPRINGS BASE AREA OVERLAY DISTRICT (WSBA)

## 17.100.010 - Purpose.

The Warm Springs base area, as one of only two access points to skiing on Bald Mountain, is a key hub for tourist and recreational activities in the City. Due to the unique nature of skier base areas, and their importance to the tourism economy in Ketchum, an overlay zoning district is found to be an appropriate tool to encourage desired uses in the base area. The intent of this zoning district and each of its regulations is to:

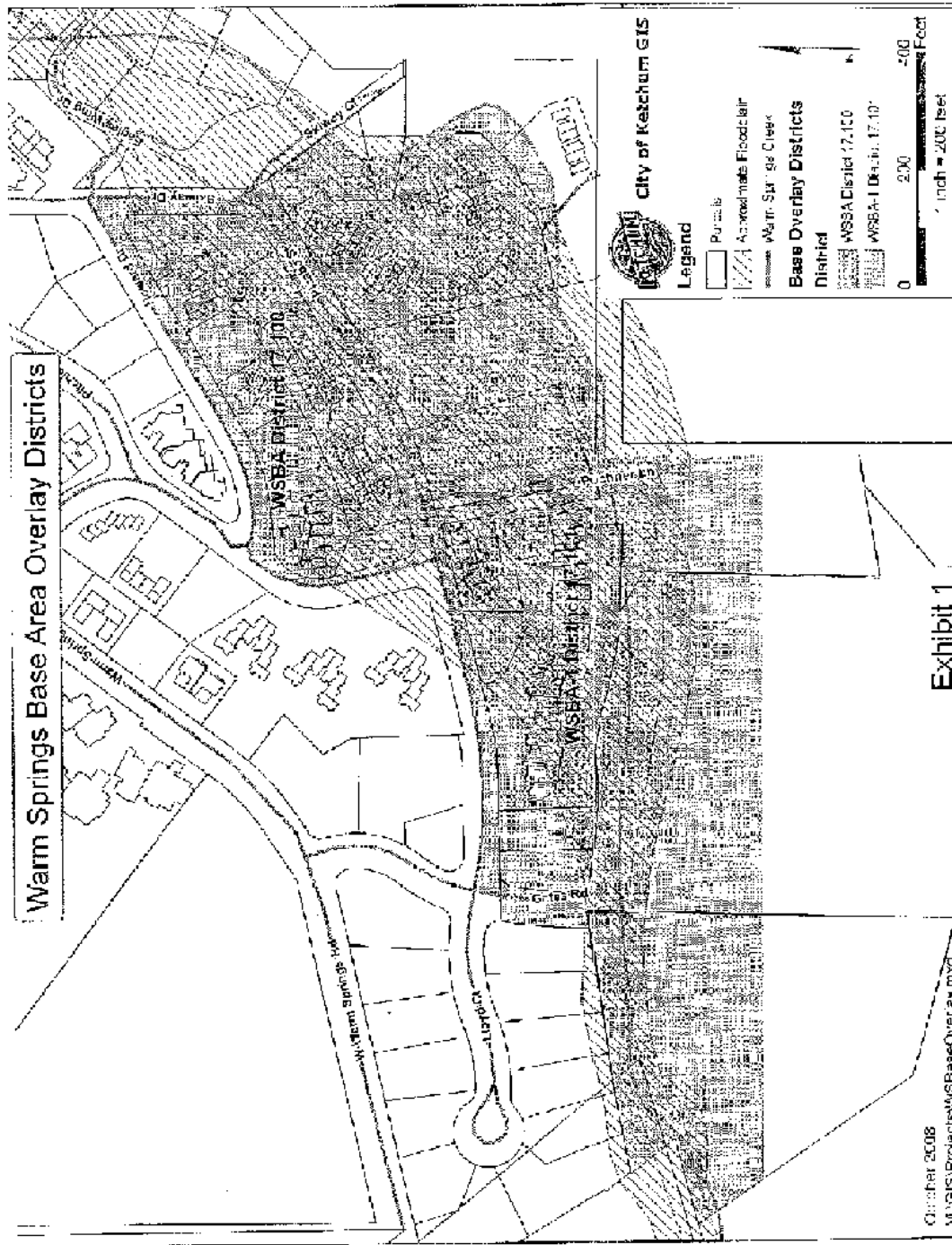
- A. Provide a unique experience based on the specific geography and community characteristics of the Warm Springs base area.
- B. Build on the existing village character.
- C. Expand the variety of uses and users.
- D. Stimulate year round activity.
- E. Enhance connectivity between uses.
- F. Maintain key public views.
- G. Promote open space and connections to nature.

(Ord. 1135, 2015)

## 17.100.020 - General application.

- A. *Projects under a 0.5 floor area ratio (FAR).* Projects under a 0.5 FAR are not subject to the additional requirements of this chapter, and are governed by the underlying zoning district.
- B. *Projects over a 0.5 FAR.* The Warm Springs Base Area Overlay Zoning District (WSBA) shall be an "overlay district" and the additional requirements of said overlay district shall apply to the uses and structures otherwise permitted in the underlying zoning district, if the project is at a FAR of greater than 0.5. All uses and structures allowed in the district with which the WSBA overlay zoning district combines shall be subject to the additional restrictions of the WSBA overlay zoning district. If any of the regulations specified in this chapter differ from corresponding regulations specified for a district with which the WSBA overlay zoning district is combined, the regulations contained in this chapter shall apply and govern. If additional height and bulk are allowed for certain uses in this chapter, the regulations of this chapter shall govern for those uses, so long as all conditions outlined herein have been met. All other regulations of the zoning district with which the WSBA overlay zoning district is combined shall remain in full force and effect.
- C. *Boundaries of WSBA Overlay District.* The requirements of the WSBA overlay district shall apply to improvements to any property within the portion of Warm Springs as defined on the boundary marked on the WSBA overlay zoning district map, exhibit 1 of this section.





(Ord. 1135, 2015)

17.100.030 - Desired uses and floor area ratio (FAR) table.

- A. *Approach.* The purpose of this section is to encourage certain uses by allowing additional floor area for these uses. The following standards apply when preferred uses are included, as indicated in the floor area ratio table that is provided below. Projects up to and including a FAR of 0.5 are not subject to the regulations of this section. Note that, other than the different standards



presented in this section, any other standards that presently exist for the tourist zone district would continue to apply. (For example, landscape requirements would continue as currently established.)

**Figure 1: FAR Table**

FAR System For Warm Springs Base Area					
Existing FAR Allowances				Maximum FAR Per Category	Maximum FAR
Base FAR				0.5	0.5
Inclusionary housing				1.1	1.6
Proposed Additional FAR Allowances					
	Measure <sup>1</sup>	Amount <sup>2</sup>	FAR Increment <sup>3</sup>	Maximum FAR Per Category	Absolute Maximum FAR <sup>4</sup>



Inclusionary housing	1 on site DU	1	0.2	No cap	2.25
	1 off site DU	1	0.15		
Hotel/lodging	Bedroom	1	0.015	1.0	
Meeting/conference	Square feet	100	0.005	0.3	
Office	Square feet	100	0.005	0.5	
Restaurant/retail	Square feet	100	0.025	1.1	
Ski industry related nonprofit	Square feet	100	0.005	0.5	
Ski storage <sup>5</sup>	Square feet	100	0.015	0.2	

**Notes:**

1. The "measure" is the type of measurement for the designated use.
2. The "amount" is the unit of measurement for which a designated amount of additional FAR is allowed.
3. The "FAR increment" is the amount of additional FAR earned per amount of a designated use provided.
4. The absolute maximum FAR may not be exceeded. It is the total potential to be earned with a combination of the FAR incentives.
5. Ski storage that is incorporated with retail space shall be subject to the retail FAR increment. Ski storage that is not incorporated with retail shall be subject to the ski storage FAR increment.

**B. Maximum floor area ratio (FAR).**

1. *By right maximum FAR.* The maximum "by right" FAR is 0.5.
2. *Preferred uses maximum FAR.* The maximum may be increased up to 2.25, when certain preferred uses and amenities are included, based on the table in figure 1 of this section. The additional FAR must also be found to be compatible with the context, using the Warm Springs



village design guidelines, on file with the City Clerk.

C. *Change in use.*

1. All developments that achieve a FAR greater than 0.5 shall be required to enter into an agreement with the City addressing any future changes to preferred uses (uses that resulted in a greater overall FAR).
2. Said agreement shall include stipulations for changes in preferred uses and shall outline specific requirements for changes to preferred uses. For example, the agreement could require that 25 percent of the uses remain as community housing or retail.
3. The Commission shall review the agreement during design review and make recommendations to the City Council. The agreement shall be approved by the City Council prior to building permit approval.
4. Any increase in FAR above 1.0 also shall trigger the requirement for a traffic and parking impact study and parking demand management plan as outlined in section 17.100.070 of this chapter. The City must determine that these impacts are adequately addressed in order to award the additional FAR above 0.5.

(Ord. 1135, 2015)

17.100.040 - Building massing standards and building height.

- A. *Approach.* The following massing and height regulations are intended to permit taller building portions, but limit taller building portions to sites that have been determined to be able to accommodate the increased height without compromising other goals and objectives for the Warm Springs base area. Taller building portions are more compatible when a substantial portion of the development is at a lower scale. Having two story elements at the street edge is particularly important. The following regulations encourage stepped building forms, create an active street edge, and promote views and open space. These standards would influence the perceived mass of a building by setting certain limits on massing, which would result in "sculpting" the building form.
- B. *Building height.*
1. *Maximum building height.* Heights in the WSBA overlay district are governed by this section.
    - a. WSBA overlay district shall have a maximum height of three to five stories, including the limitations of subsections B.2. and B.3. of this section.
  2. *Maximum building height for uses.* Maximum building height for uses in section 17.100.030, figure 1 of this chapter are as follows:

**Figure 2: Building Height**



Stories	Maximum Height <sup>1</sup>
For portions of buildings within 30 feet of Howard Drive: 3-4	50 feet (subject to plate heights at minimum setback - subsection D of this section, and to all fourth floor elements being contained within the roof)
5	65 feet

**Note:**

1

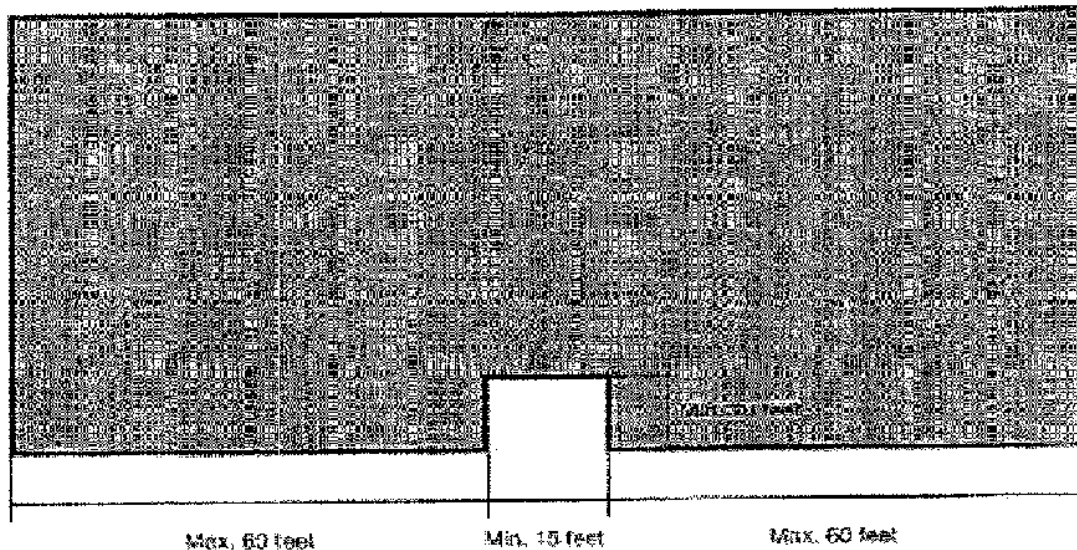
The maximum height is for roof pitches of 5:12 and greater only, and as measured from existing, natural or finished grade to the top of the ridge or highest point, including architectural features.

3. *Upper floor footprints.*

- a. Maximum fifth floor footprint: 35 percent of the first floor building footprint.

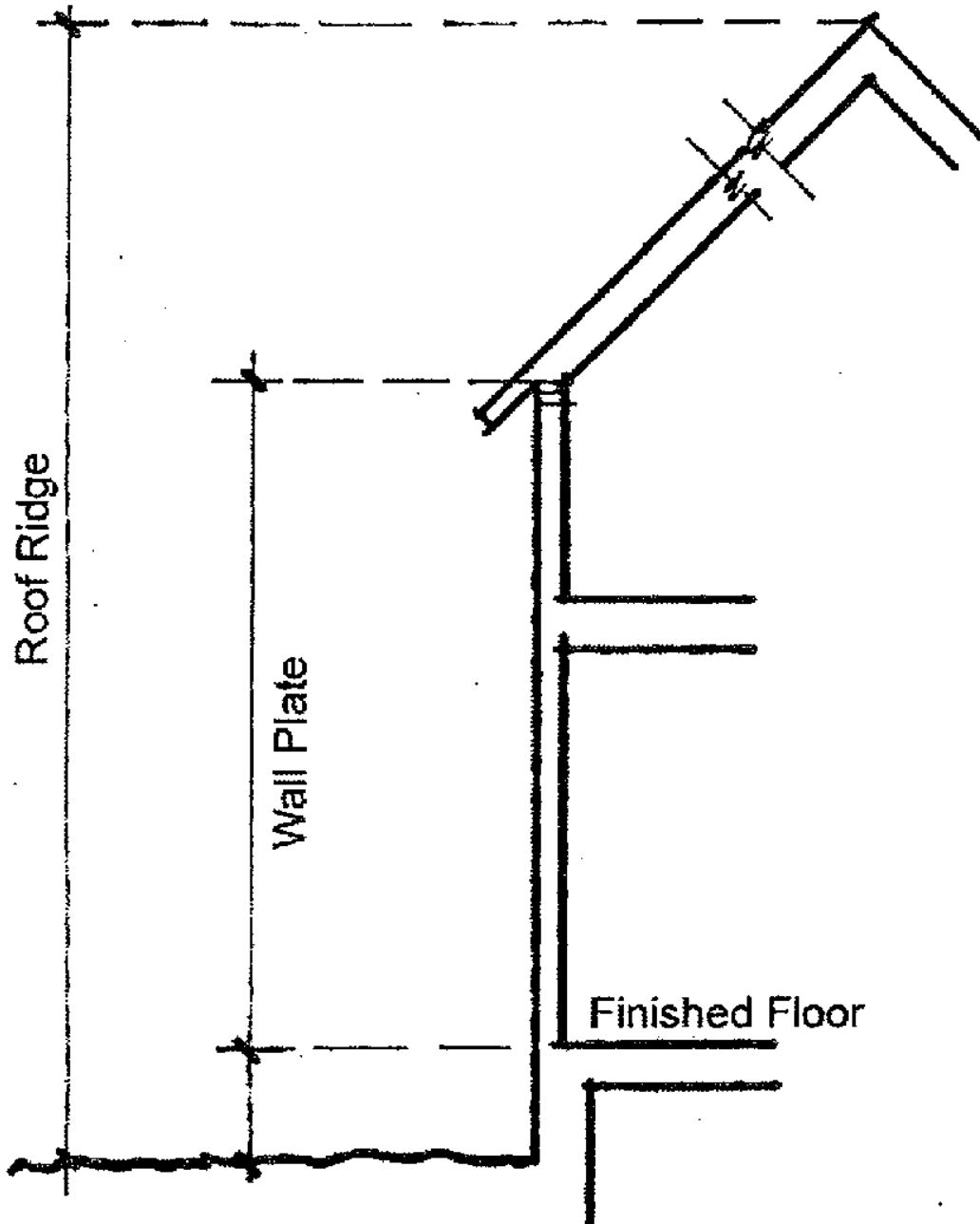
C. *Wall plane length.*

1. Maximum wall plane length: 60 feet.
2. Minimum offset: Ten feet by 15 feet (see figure 3 of this section). <sup>[6]</sup>

D. *Plate height at minimum setback.*

1. Maximum plate height within ten feet of the minimum setback line shall be 35 feet (see figure 4 of this section).





(Ord. 1135, 2015)

Footnotes:

--- (6) ---

*This may be varied in design review, if compatible massing is demonstrated.*

17.100.050 - Lot coverage.

- A. *Approach.* Lot coverage shall be regulated by calculating the minimum usable open space on the site as determined by the definition found in chapter 17.08 of this title.
- B. The minimum open site area requirement may be reduced based on one or more of the following site criteria:



1. Size, layout, and/or shape of lot prohibits project from meeting open site requirements.
2. The project demonstrates water table issues that prohibit underground parking.
3. Project demonstrates clear benefits from reducing minimum open site requirements.

(Ord. 1135, 2015)

17.100.060 - Setback regulations.

A. *Front yard setbacks.*

1. When a property extends through to two streets, both streets shall be subject to front yard setback regulations.

Note: Front yard setback requirement for one street frontage may be modified based on the nature of the surrounding streets and location of the lot.

2. Front yard setbacks shall be as follows:

Street face	5 foot setback	Maximum setback
All streets	50 percent minimum <sup>1</sup>	30 feet <sup>2</sup>

**Notes:**

1. The minimum percentage of the linear dimension of the building front that must be placed at the five-foot setback line.
2. The maximum that any portion of the front of the building may be set back from the front property line. This area must be public open space that allows for pedestrian circulation. Parking in this area is not permitted, except for loading and unloading areas for accommodations facilities.

(Possible exception for property west of Day Lodge and for flexibility through design review.)

B. *Side yard setbacks.* Five feet.

C. *Rear yard setbacks.* Fifteen feet.

(Ord. 1135, 2015)

17.100.070 - Transportation and parking regulations.

Due to the limitations of Warm Springs Road, alternative travel modes and transit are necessary components of larger projects. To decrease single occupancy vehicle use, this section establishes maximum provisions for on site parking, coupled with transit demand management requirements.



- A. *Projects up to and including a FAR of 0.5.* Parking requirements shall be regulated per section 17.125.040 of this title.
- B. *Projects with a FAR greater than 0.5.* Parking shall be regulated by the following chart. For all other parking requirements not outlined in this section, refer to section 17.125.040 of this title.

Parking Requirements/Parking Demand	
Residential	1.0 space per 1,500 net square feet plus 1 guest space for every 4 residential units
Accommodation	0.75 space per rental/hotel room
Retail trade and retail service	2.0 spaces per 1,000 gross square feet
Professional service/office space	2.0 spaces per 1,000 gross square feet
Government	1.0 space per 1,000 gross square feet

*Note:* For all other uses not itemized in this chart and all other off street parking regulations, refer to the off street parking requirements of section 17.125.040 of this title.

- C. Four on street parking spaces per 5,500 square feet of lot area may be counted toward the required parking requirement.
- D. Up to one-eighth of the overall parking requirement may be met via an in lieu payment. Said in lieu fee shall be based on the parking in lieu fee requirements of section 17.125.100 of this title.
  - 1. All in lieu funds received under this subsection shall be placed into a special and separate Transportation Improvement and Acquisition Fund to be used primarily for transit improvements and parking management programs, such as paid parking, that address the demand for physical parking on site in the WSBA and WSBA-1 Overlay Districts; and secondarily for the purchase, construction and improvement of public parking facilities.
- E. For projects with a FAR greater than 0.5, a transit demand management (TDM) plan shall be provided which demonstrates that alternative strategies will offset the demand for the parking reduction. TDM plans should consider providing the following strategies:



1. Bicycle amenities such as standard racks, bicycle lockers, and/or shower facilities.
2. Provision of a public transit stop, or demonstration of proximate access to an existing transit stop.
3. Reserved preferential parking spaces for high occupancy vehicles.
4. Shared parking within mixed use developments.
5. Publicly accessible permanent display area for information on TDM strategies and options for alternative transit modes.
6. Shuttle service.
7. Contribution to public transit or alternative modes fund.
8. Employee programs such as:
  - a. Car/van pool coordination and incentive program;
  - b. Shuttle program;
  - c. Guaranteed emergency ride home program; or
  - d. Public transit passes.

(Ord. 1135, 2015)



# Attachment C

## WSBA Design Guidelines

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# Warm Springs Base Area Village Design Guidelines

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## ***Credits***

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# Table of Contents

<b>I. Introduction</b>	<b>1</b>	<b>IV. Building Design Guidelines</b>	<b>29</b>
What are Design Guidelines?	1	16.0 Building Height	30
Why have Design Guidelines?	1	17.0 Building Mass and Scale	31
Where do the Design Guidelines apply?	1	18.0 Façade Character	33
Who uses the Design Guidelines?	2	19.0 Roofscape Design	34
Do Design Guidelines dictate taste?	2	20.0 Building Materials	35
How is appropriateness determined?	2		
Relation to Zoning Code	2		
Structure of the Design Guidelines	3		
<b>II. Design Objectives</b>	<b>5</b>		
<b>III. Village Level Design Guidelines</b>	<b>7</b>		
1.0 Public View Corridors	7		
2.0 Natural Features and Resources	8		
3.0 Topography	9		
4.0 Trails and Walkway Systems	10		
5.0 Public Streetscape	11		
<b>IV. Site Design Guidelines</b>	<b>15</b>		
6.0 Building Setbacks	16		
7.0 Corner and Through Lots	17		
8.0 Building Orientation	18		
9.0 Open Site Area and Public Amenity Spaces	19		
10.0 Landscaping	23		
11.0 Lighting	24		
12.0 Snow Shedding and Storage	25		
13.0 Driveways and Surface Parking	26		
14.0 Structured Parking	27		
15.0 Service Areas	28		





# I. Introduction

This document presents Design Guidelines for the City of Ketchum's Warm Springs Base Area Village. The guidelines provide direction for good design in future development projects. This section presents a general overview of the Design Guidelines framework, including a description of how to use the document and understand the format of the guidelines.

## What are Design Guidelines?

Design guidelines convey general policies about new construction, site work, and design within Warm Springs Base Area Village. The Design Guidelines define a range of appropriate responses to a variety of specific design issues. The Warm Springs Base Area Village Design Guidelines are based, in part, on massing studies, framework concepts, design principles and other findings from the Warm Springs Base Area Village Framework Plan.

## Why have Design Guidelines?

Guidelines help establish a common understanding of design principles and standards and provide a basis for making decisions about the appropriateness of new development. They also serve as a tool for property owners and design professionals who seek to make improvements within the village. While the guidelines are written such that they can be used by the layman to plan improvements, property owners are strongly encouraged to enlist the assistance of qualified design and planning professionals, including architects and other development and design consultants.

## Where do the Design Guidelines apply?

The Design Guidelines apply to properties within the Warm Springs Base Area Overlay District. The boundaries of the village are shown on the map at the right.



*The boundaries of the Warm Springs Base Area Overlay District.*





*The Design Guidelines do not dictate style, but they do require compatibility with the village character and its surrounding natural environment.*

### **Who uses the Design Guidelines?**

These Design Guidelines are primarily for use by property owners considering development projects and by the City’s review authority. Property owners are encouraged to review the guidelines when making decisions about proposed new construction projects to assure that the work contemplated will contribute positively to the village character. Owners must comply with the policies, criteria and design guidelines prior to securing a building permit.

### **Do Design Guidelines dictate taste?**

The guidelines reflect basic approaches to design that will help preserve the unique character of Warm Springs Base Area Village. They do not dictate style, but they do require compatibility with the village character and its surrounding natural environment.

### **How is appropriateness determined?**

Each project should comply with all relevant design guidelines to the greatest extent feasible. The degree to which each guideline can be met will vary, depending upon specific conditions of the property and the scope of work that is proposed. All of the material in this document may be used in the decision-making process. The interaction of different design variables that are associated with a project, as well as the related guidelines, will be evaluated by city staff or the appropriate design review body on a case-by-case basis. The overall impact on the village area will be considered as well. Staff or the design review body must determine that all of the relevant guidelines have been adequately met in order to approve a project proposal.

### **Relation to Zoning Code**

In addition to the design objectives and guidelines presented here, any improvements within the district must also comply with the standards set forth in the Zoning Code. If a conflict is identified, the more restrictive standard or guideline shall apply.

## Structure of the Design Guidelines

The chapters containing the design guidelines are organized in a format that provides background information as well as specific regulatory language. Each design guideline presented includes several components that constitute the criteria upon which design review decisions will be made.

### Design Element

The guidelines are grouped into pertinent design element categories (e.g., building setbacks, building materials, topography and natural features and resources).

### Policy Statement

Each design element category has a policy statement that explains the City of Ketchum’s basic approach to the treatment of that topic. In cases where the detailed design guidelines do not appear to address a situation, the general policy statement shall serve as the basis for determining appropriateness.

### Design Guidelines

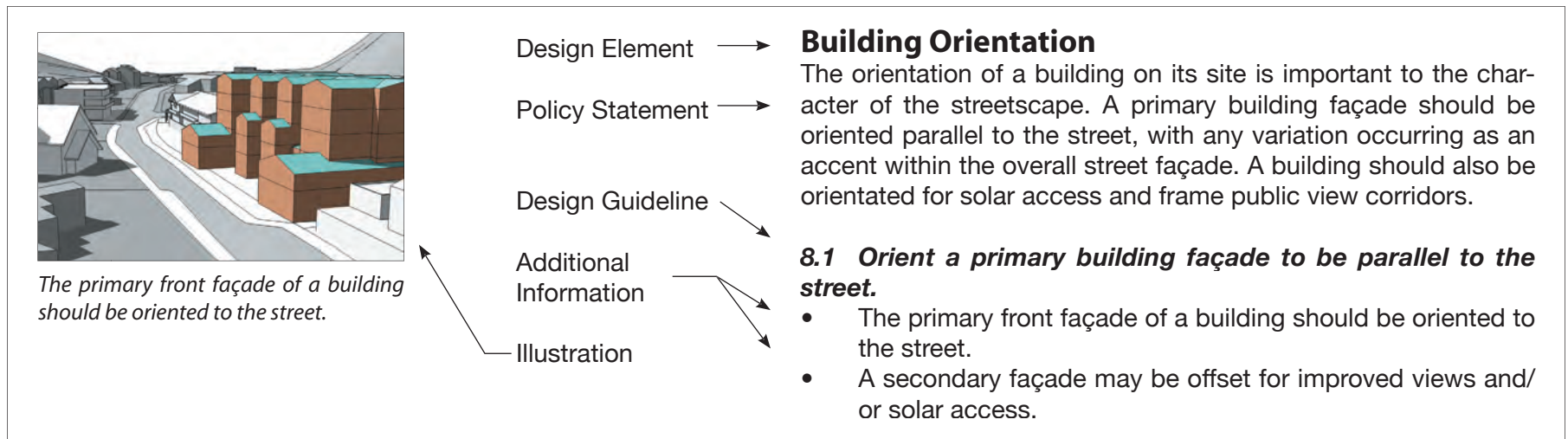
Specific design guidelines are numbered in order to reference them during the design review process. The guidelines are not numbered in order of importance.

### Additional Information

Supplementary information is listed as bullet (•) statements, and may include additional requirements, or an expanded explanation of the guideline.

### Illustrations

Design Guidelines may be accompanied by a photograph and/or illustration that supports the guideline language. Illustrations are not included for all guidelines. Images included may be from areas within the City of Ketchum or other areas outside the official application of these guidelines. These images are intended to illustrate principles addressed by the design guidelines, but may not meet all of the design standards and guidelines for Warm Spring Base Area Village.



Structure of the Design Guidelines.





## II. Design Objectives

The following are key design objectives for development in the Warm Springs Base Area Village. These objectives are based, in part, on information provided in the Warm Springs Base Area Village Framework Plan. They are intended to ensure that development will encourage vitality in the area while maintaining and enhancing the village's unique character and its connections with nature. All new projects within the village shall help to meet these objectives.

### 1. Promote a village character.

Development should help to establish and maintain a village character that consists of individual buildings within a natural setting. Individual projects should convey a human scale and be connected with plazas, walkways and open spaces that are designed for outdoor activity. "Tower elements" and other prominent features should be located to mark gateways into the village. Streets should be pedestrian oriented with a large portion of buildings along the sidewalk edge. Primary streetscapes, such as Picabo Street, should be enhanced with street trees, decorative pavers and other amenities.

### 2. Provide a pedestrian-friendly environment.

Development should address the street edge and provide pedestrian-oriented street fronts and walkways. Cafes, shops and other pedestrian serving uses should be located at the street level to help encourage pedestrian activity and animate the area. Streetscape enhancements which support the pedestrian environment should also be provided.

### 3. Promote variety in the street level experience.

New development should establish a close relationship with the street frontage. Development should enhance street vitality through a combination of the form and design of building frontages, a walkable street network and associated areas of public gathering space. All public areas of a building should be clearly and conveniently accessible from the street front. Any development or public space should contribute to a positive experience in the streetscape.



*Development should help to establish and maintain a village character*



*Development should enhance street vitality through a combination of the form and design of building frontages and areas of public gathering space.*



**4. Provide an interconnected pedestrian circulation system.**

New development should provide access through and among sites. Pedestrian connections and service ways between Howard Drive and Picabo Street should be provided to facilitate pedestrian flow. Additional public access to the base area and public trails should be integrated throughout the village.

**5. Provide a mix of uses throughout the village.**

In order to promote vitality in the area it is important to have a mix of uses which are active throughout the year. Buildings should be designed to support a variety of uses and users, and reinforce the pedestrian orientation of the street level and enhance its pedestrian appeal and accessibility.

**6. Maintain a direct connection to the surrounding natural environment.**

The mountains, Warm Springs Creek, mature landscapes and the enclosed nature of the valley help to define the character of the village area and provide a distinct connection with nature. The design of a building should recognize this and be integrated into its setting. Where areas of slope occur, development should step in height in accordance with the natural topography. Visual access through and between sites is important to maintaining direct visual and physical connection with the village's natural setting. Small scale retail and mixed use buildings should be located adjacent to, and oriented towards, the creek. Landscaped outdoor public spaces can also provide important connections with the natural environment and should be incorporated into new developments.

The area surrounding the village is also rich in geothermal resources. Development should incorporate connections to this natural amenity. Opportunities include space heating, hot water and snow melting. It may also be used in spas and similar amenities.

**7. Maintain key public view corridors to the mountains and other natural features.**

Locate buildings to maximize view opportunities from the public way through and between properties. Orient development to take advantage of views to the mountains, the creek and other natural features. Key public views should be framed by varying building massing and height within a development.

**8. Minimize the perceived scale of large developments.**

A building should provide significant variety in massing, height and façade articulation to promote a human scale and minimize its overall perceived size. Varied roof forms are particularly important; upper floors should be stepped back and be placed within the roof form where feasible. Areas of taller building massing should be limited and be located only on appropriate sites.



*Maintain key public view corridors to the mountains and other natural features.*

### III. Village Level Design Guidelines

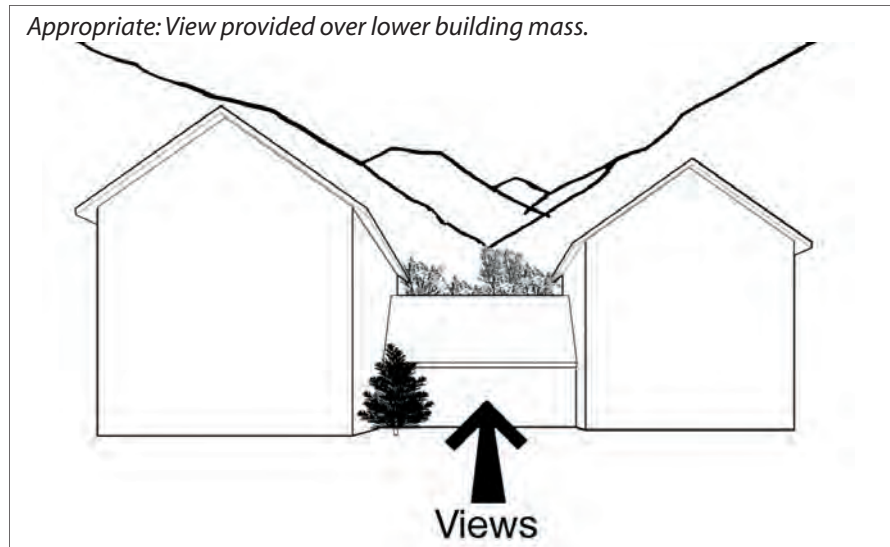
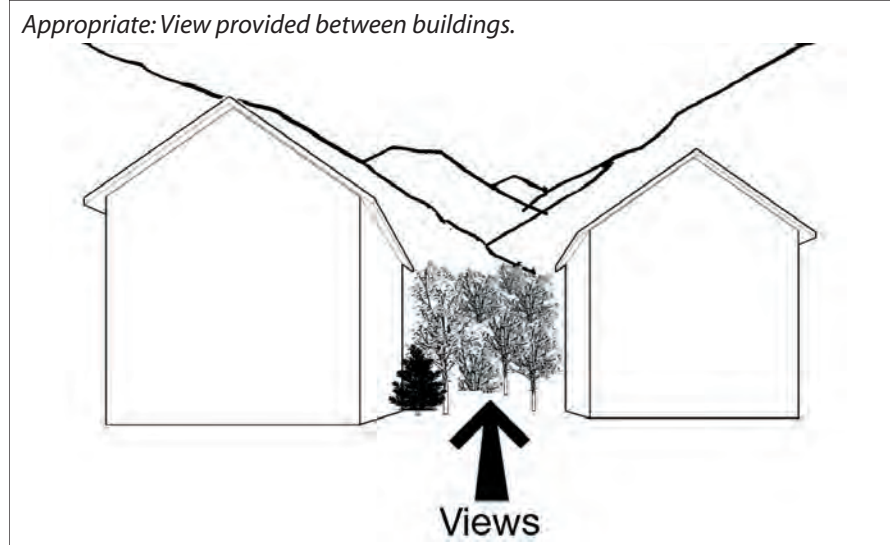
The guidelines in this chapter focus on coordinating a development with adjacent properties and on incorporating urban design principles that help to build a sense of village character and visual continuity throughout the area. In this sense, the guidelines are ‘outward-reaching’ and promote positive interaction between neighboring properties that will be beneficial to individual property owners, the village and the community at large.

#### 1.0 Public View Corridors

Warm Springs Base Area Village has several public areas with dramatic views to the surrounding mountains. These views are key defining features of the village character. Development should maintain key view corridors from the public way to surrounding natural features and landmarks.

##### 1.1 Maintain key views from public rights-of-way to significant natural features and landmarks.

- Preserve key views from public rights-of-way to Bald Mountain.
- Maintain views toward the creek and other significant natural features, such as concentrations of mature natural vegetation.
- Where views from public spaces through a site are important to maintain, vary the building mass to frame the view.



*Where views from public spaces through a site are important to maintain, vary the building mass to frame the view.*



## 2.0 Natural Features and Resources

Natural features of the local landscape are important character-defining elements in Warm Springs Base Area Village. Within such a setting a building is most successful when it is integrated as closely as possible with its site and context. Significant natural features, such as distinctive rock formations, established watercourses and stands of trees, should be retained where possible. Renewable natural resources such as geothermal springs and wells should be integrated into building system designs. Site drainage also should be developed as an amenity that enhances the quality of the built environment.

### 2.1 Incorporate natural site features as amenities within open site areas.

- Design buildings and open site areas to frame and protect natural site features such as areas of established vegetation, rock outcroppings and drainage ways.
- Preserve mature vegetation that contributes significantly to the village character.
- Locate buildings and paved areas to avoid negative impacts to significant natural features on site or on abutting properties.

### 2.2 Design site drainage to blend with the natural landscape.

- Incorporate established drainage ways into site drainage design.
- Use open drainage swales with natural linings, local rocks or other local natural materials.
- Use native plantings in and around drainage swales. This is especially important where a property is adjacent to the creek.
- Where there are opportunities to do so, site drainage designs should be coordinated with adjacent properties.

### 2.3 Utilize the area's geothermal resources.

- Integrate geothermal resources into building systems to provide services such as space heating, hot water, and snow melting.
- Utilize geothermal resources as a natural amenity. A hot spring spa is one example of such a use.



*Existing mature trees and shrub masses should be preserved, especially where they contribute significantly to the village character.*



*Use open drainage swales with natural linings, native rocks and other local materials.*

### 3.0 Topography

Most of the village has a low slope, but this increases closer to the mountain base. Some lots on the southern side of Warm Springs Creek may have areas of high slopes. When on a sloped site, a building should be designed to reflect the change in the elevation of the site through stepped and articulated sections of the mass.

#### 3.1 Design a building on a sloping site to reflect the natural topography. This should be achieved in the following ways:

- Vary the wall plane and height of a façade to express the slope of the site.
- Use stepped foundations to reduce the amount of exposed building wall.



*When on a sloped site, a building should reflect the change in the elevation of the site through stepped and articulated sections of the building massing.*

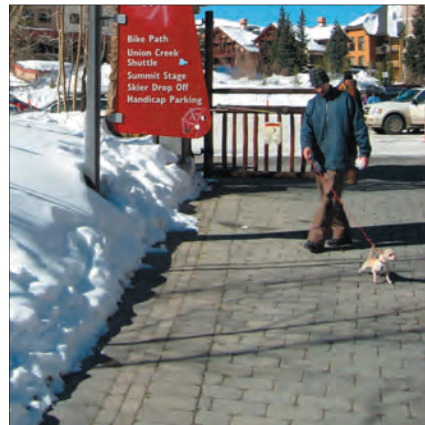


## 4.0 Trail and Walkway Systems

A key to the success of the village area is to provide clarity of access to, and ease of circulation for, pedestrians and bicycles. It is also important that visitors in downtown Ketchum be aware of Warm Springs Base Area Village, with access routes that are well marked. Accessible pedestrian connections that are linked as a system are important to help maintain a cohesive and pedestrian-friendly community. Within the village area a series of pedestrian connections from Picabo Street to the mountain base already exists. These provide both physical and visual access to the mountain and should be enhanced. Connections between sites and to nearby trail systems should be established throughout the village. Clear circulation and convenient access to adjacent uses should also be provided.



Locate a pedestrian pass through between blocks to facilitate pedestrian circulation between the mountain base and the surrounding neighborhoods.



Use paving materials that will encourage use of a walkway by pedestrians.

### 4.1 Provide connections to neighborhoods and regional pedestrian and bicycle ways.

- Locate a pedestrian pass-through to facilitate circulation between the mountain base and surrounding neighborhoods.
- Coordinate with adjacent properties where appropriate to maintain connections with pedestrian circulation routes.
- Place and enhance a continuous pedestrian corridor along the southern edge of the creek.
- Provide access to outdoor plazas, courtyards and open space along these routes.

### 4.2 Position a walkway to encourage pedestrian use.

- Locate a walkway such that key destination points, including building entries and public plazas, are clearly visible.
- Site a path in an area that will remain visible from active gathering spaces.
- Consider micro-climatic conditions when designing a walkway: avoid locating it where users will be subjected to harsh glare from adjacent surfaces, or where snow and ice conditions may persist in winter months.

### 4.3 Use paving materials that will encourage pedestrian use.

- Employ materials that provide traction and facilitate general maintenance and snow removal.
- Minimize pedestrian and auto conflicts by differentiating these routes with contrasting paving materials.

## 5.0 Public Streetscape

The public streetscape is a combination of the quality of, and relationships between sidewalk, landscaping, streetfront building façades, design details, materials and pedestrian amenities. It contributes to the visual vitality and interest necessary to maintain the high quality pedestrian environment desirable throughout the village. Within Warm Springs Base Area Village there are two main streetscape types, an urban street edge and a landscaped street edge. The character for these two types differs, but each should establish a quality pedestrian-friendly street edge.

### 5.1 Coordinate improvements within the public right-of-way.

- Provide a sense of continuity between streetscapes throughout the village.
- The right-of-way should be perceived as one unit which connects multiple developments.
- Connect public rights-of-way with local pedestrian and bicycle routes.

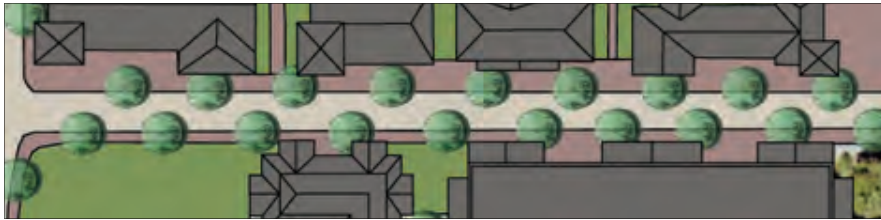
### 5.2 Establish a pedestrian friendly character within the streetscape.

- Provide decorative paving along sidewalks on urban street edges, within streetfront plazas and in key intersections to enhance the pedestrian experience.
- Provide trees and landscaping along street edges.
- Provide street furniture, signage and other pedestrian amenities which convey a sense of scale and activity.
- Locate parking areas away from the streetfront and minimize interruptions to the streetscape for access areas.



*Establish a pedestrian friendly character through the use of decorative paving, street furniture, and other pedestrian amenities.*





Urban streetscapes have several buildings built to the street edge and should include improvements such as wide, decoratively paved sidewalks.



Urban streetscapes should include improvements such as wide, decoratively paved sidewalks, street furniture, landscaping and other amenities which encourage pedestrian interest and activity.



### **Urban Street Edge**

This streetscape type presents a more urban character, with several developments built to the sidewalk edge. This streetscape type should occur along the main pedestrian streets throughout the village. The proportion of a building at the sidewalk edge is established in the zoning overlay for the village. Where buildings are setback from the sidewalk, landscaping and public amenity space should be provided. Urban streetscapes should include improvements such as wide, decoratively paved sidewalks, street furniture and other amenities which encourage pedestrian interest and activity.

#### **5.3 Urban street edges should have the following characteristics:**

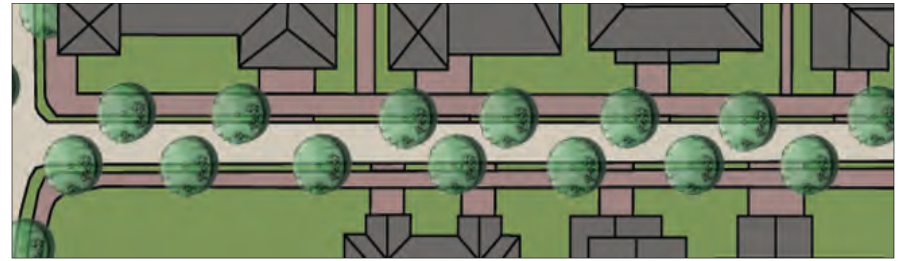
- Complement and enhance the street scene.
- Integrate development with the streetscape.
- Utilize landscaping and street furniture to create a buffer between the street and the sidewalk.
- Integrate streetfront amenity spaces and mid-block walkways with the pedestrian streetscape.
- Provide public amenity spaces where buildings are setback from the street edge.
- Utilize high quality, durable materials which compliment and enhance the character of the streetscape.

### ***Landscaped Street Edge***

This streetscape type presents a green street edge with buildings setback from the sidewalk line. Landscaped street edges currently exist adjacent to much of the residential development in the village area and should be maintained to buffer residences from village traffic. Additional landscaped street edges should be provided along peripheral streets and access routes through residential areas to provide a visually pleasing, landscaped entry into the village.

#### ***5.4 Landscaped street edges should have the following characteristics:***

- Complement and enhance the street scene.
- Integrate the streetscape with the natural context of the site.
- Buffer sidewalks from the street edge with landscaping where higher traffic volumes occur.
- Provide additional landscaping within front and side setbacks.
- Utilize high quality, durable materials which compliment and enhance the character of the streetscape.



*Buildings are setback from the sidewalk line along a landscaped street edge.*



*Landscaped street edges currently exist adjacent to much of the residential development in the village area.*





## IV. Site Design Guidelines

This section focuses on the design elements within an individual development site. It reflects objectives to maintain the village character of buildings set within active outdoor spaces and that relate to the natural setting. Each site should be planned such that the apparent mass of a building is minimized and the edges of the property are compatible with neighbors. A site design also should support green design strategies. Natural qualities of the environment, including the topography and established vegetation, should to be respected and incorporated into the design of open areas on site.



*The site design guidelines in this section reflect objectives to maintain the village character of buildings set within active outdoor spaces.*



## 6.0 Building Setbacks

The areas within setbacks and where buildings are stepped back from the setback line provide important spaces for active outdoor use and landscaping which help to express the character of the village. Site design for such areas should assure that landscaped open space exists between buildings, views to the sky and access to light and air are maintained and that key public view corridors are kept open. Building alignment along front setbacks should be varied, but provide sufficient building frontage at the sidewalk along urban street edges to support an active pedestrian environment. Public plazas and active open spaces should be located where buildings are set back from the sidewalk. The design of side setback areas should provide landscaping and secondary access ways, such as mid-block walkways when appropriate, which convey a sense of green open space and permeability between sites. Rear setback areas should create the opportunity for access to light and air and provide landscaped open areas on site.

### 6.1 Vary building façade alignment.

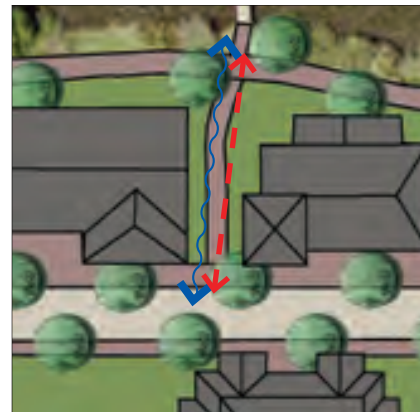
- Vary wall plane setbacks of different building components along all building faces.
- Aligning an entire building façade at the established setback line is inappropriate.

### 6.2 Maintain the alignment of primary building façades at the setback line.

- Conform to the setback standards set forth in the Warm Spring Base Area District overlay.
- Locating an entire building front behind the established setback line is inappropriate.
- The portions of a building façade at the front setback shall be pedestrian oriented and provide for an active streetscape.

### 6.3 Locate public amenity spaces and open areas to create active accent features within setbacks and where building mass steps back from a setback line.

- Accent spaces within building setbacks should support and interact with an active well-defined streetfront.
- Design walkways, landscaped areas and mid-block passages located within setback areas to provide solar access, natural ventilation and access to secondary portions of structures and neighboring properties.



*Walkways, landscaped areas and mid-block passages should be used with setbacks to provide solar access, natural ventilation and access to secondary portions of structures and neighboring properties*



*Maintain the alignment of primary building façades at the sidewalk's edge*

## 7.0 Corner and Through Lots

Street corners are important elements within the streetscape and often frame key views which characterize the village area. A through lot presents a unique opportunity to provide both visual and physical connections between streets in the village. Development on a corner or through lot should address both street fronts and respond to the special nature of such a site. Corner lot buildings should exhibit special features that add accents to the streetscape, frame important public views and, where appropriate, provide village gateway features.

### 7.1 *On a corner or through lot both street façades shall be treated as a primary building frontage.*

- Develop both street elevations to provide visual interest to pedestrians.
- See Sections 5.0 Public Streetscape and 18.0 Façade Character, for additional guidelines.

### 7.2 *Special features that highlight prominent corners should be considered.*

- Visually distinguish corners to improve wayfinding within the village area.
- Provide gateway elements such as towers or other prominent features, at corner locations where appropriate.



*On a corner or through lot both street façades shall be treated as a primary building frontage.*



*Provide gateway elements, such as towers or other prominent features, at corner locations where appropriate.*





*The primary front façade of a building should be oriented to the street.*



*Buildings should have a clearly defined primary entrance on the primary building façade*



*A secondary façade may be offset for improved views and/or solar access.*

## 8.0 Building Orientation

The orientation of a building on its site is important to the character of the streetscape. A primary building façade should be oriented parallel to the street, with any variation occurring as an accent within the overall street façade. A building should also be orientated for solar access and frame public view corridors.

### 8.1 Orient a primary building façade to be parallel to the street.

- The primary front façade of a building should be oriented to the street.
- A secondary façade may be offset for improved views and/or solar access.

### 8.2 Orient a primary entrance toward the street or a public plaza adjacent to the street.

- Buildings should have a clearly defined primary entrance on the primary building façade.
- Do not orient a primary entrance to an interior court.
- Secondary public entrances to commercial spaces are encouraged for larger buildings. These may open onto courtyards, mid-block walkways, or other pedestrian circulation routes.

## 9.0 Open Site Areas and Public Amenity Spaces

Providing a sense of open space is important to maintaining village character and strengthening connections to natural features. As required by the municipal code, a minimum percentage of a site in the village must be maintained as open area. This open area may include setbacks and special public amenity spaces which meet the zoning criteria and the following guidelines. Within the village it is important to ensure adequate permeability and connections between adjacent streets, open spaces, public trails and the mountain base. Public space should be integrated with the village streetscape and provide access to views, open areas and primary pedestrian circulation routes. The form, orientation, quality and use of such spaces are also important.

These spaces should take the form of:

- Public street front amenity space;
- Mid-block walkways; or
- Open site area.

For each of these types, the following general guidelines apply.

### 9.1 Design open site areas and public amenity spaces to achieve the following objectives:

- Create an active and interesting streetscape through the promotion of public gathering space.
- Maintain a well-defined street edge such that a public space is an accent within the streetscape.
- Permit views between buildings to public spaces or natural features.
- Be usable year-round.

### 9.2 Plan for environmental conditions in the design and location of open site area and public amenity spaces.

- Position a public amenity space or open site area to maximize solar access and facilitate its use throughout the year.
- Locate a public amenity space or open site area where it will provide access to light and air for multiple properties.
- Locate open site area to maintain public views and solar access through a site.
- Locate landscape elements to both provide for wind protection and allow for natural ventilation.
- Locate deciduous trees and plants to provide summer shade where desirable, while also allowing for winter solar access.

### 9.3 Design a public amenity space to be pedestrian-friendly.

- Provide site furnishings, such as benches, shelters and public art as well as landscape features to add interest when feasible.
- Create a sense of enclosure, this can be achieved by positioning buildings to frame the space or through definition with landscape features.
- Locate a public amenity space adjacent to, and directly visible from, the sidewalk or other pedestrian route.
- Provide a clear connection between a public amenity space, pedestrian circulation routes and building entrances.

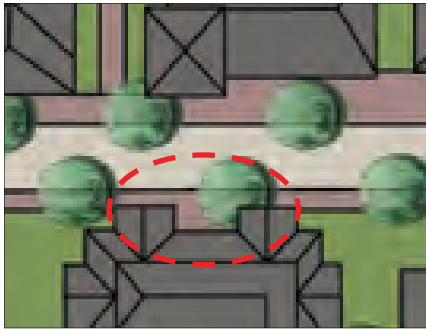


Locate open site area to maintain public views and solar access through a site.



Provide site furnishings, such as benches, shelters and landscape features to add interest when feasible.





A street front public amenity space shall serve as an active accent feature where buildings are set back from the street edge.



Design a street front amenity space to integrate into the design of both the site and the streetscape.

### **Street Front Amenity Space**

Active outdoor spaces that are available to the public are desirable throughout the village. One type is that which is located adjacent to the street and which enhances the street vitality. This space should be integrated with the design of both its site and the adjacent streetscape and provide an accent feature within an otherwise well defined street wall. A street front amenity space should be oriented to provide physical and visual access to views, light, air and primary pedestrian circulation routes.

#### **9.4 Design a street front amenity space to:**

- Integrate into the design of both the site and the streetscape.
- Maintain an active, pedestrian-friendly streetfront.
- Be level with the sidewalk.
- Be open to the sky.
- Be paved or otherwise landscaped.
- Be directly accessible from the public right-of-way. Where a space does not directly abut the sidewalk it should be clearly visible and accessible from the street front.
- See Section 5.0 Public Streetscape, for additional guidelines.

**Mid-Block Walkway Amenity Space**

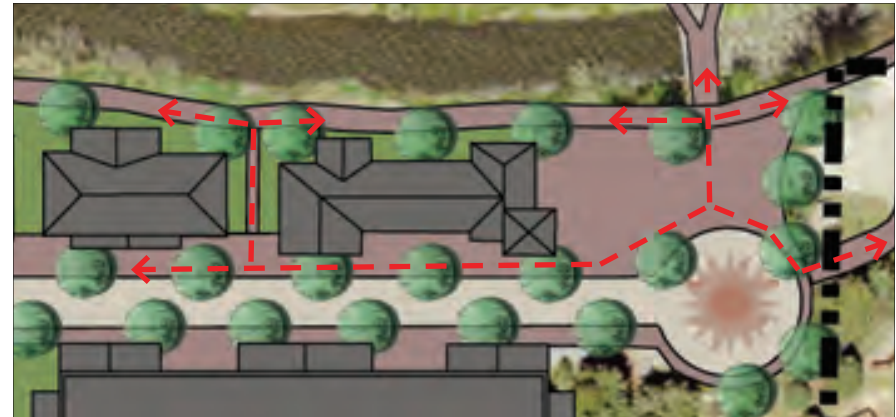
Public circulation patterns, pedestrian character and walkability are important aspects of the village. Providing open spaces and walkways which link the street network, public trails and the mountain base is therefore important. Such links may be within or at the boundary of a site.

**9.5 Design and locate a mid-block walkway to provide public access to the following:**

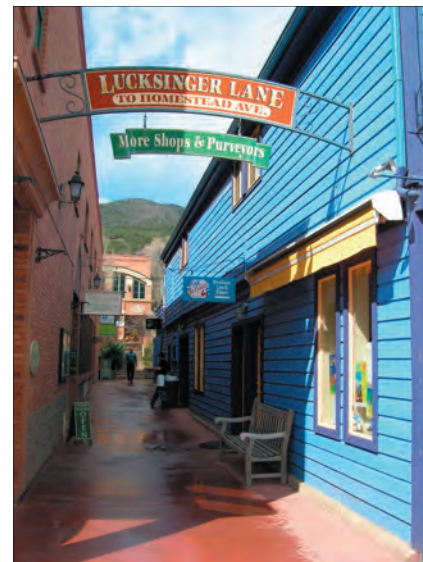
- Additional commercial space and frontage not on the primary building façade;
- Uses located at the rear of a property;
- Adjacent properties and streets; and
- Adjacent public amenity spaces and circulation routes.

**9.6 Establish a human scale in walkways. Use the following methods:**

- The proportion of building wall height to the width of the walkway should be one that maintains views to the sky.
- Use stepped and articulated massing where a building abuts a mid-block walkway.
- Provide visually interesting wall treatments and other finish materials



*Link mid-block walkways, adjacent uses, outdoor spaces and circulation routes.*



*Visually interesting wall treatments and other finish materials should be used to establish human scale in walkways.*



*Design and locate a mid-block walkway to provide public access to adjacent properties, streets, public amenity spaces and circulation routes.*





*Coordinate open site areas with those on adjacent properties.*



*Design and orient an outdoor use area to permit views between buildings to public spaces or natural features.*

### **Open Site Area Amenity Space**

Open site area amenity spaces should provide landscaped natural areas within and between developments. These areas should enhance the village character and provide links with surrounding natural features.

#### **9.7 Design an open site area to:**

- Coordinate with those on adjacent properties.
- Integrate natural site features.
- Permit views between buildings to public spaces or natural features.
- Maintain key public view corridors and solar access through a site.
- See Section 10.0 Landscaping, for additional guidelines.

## 10.0 Landscaping

Mature landscaping helps to create a welcoming and attractive character in the village while also providing a connection to the surrounding natural environment. Landscape buffers should be used along the edges of properties to reinforce the sense of open space and minimize visual impacts of building mass and scale. Landscape designs should incorporate decorative paving, trees and shrubs as enhancements to the streetscape and to integrate a building with its setting.

### 10.1 Landscapes should have the following characteristics:

- Enhance the street scene;
- Integrate a development with its setting;
- Utilize natural site features;
- Minimize the use of impervious surface treatments; and
- Avoid adverse impacts to key public view corridors.

### 10.2 Landscape enhancements should integrate with pedestrian circulation routes and open spaces.

- Provide clear visual links to the sidewalk and nearby open areas and trails.
- Design paving adjacent to sidewalks to integrate with public right-of-way and sidewalk improvements.
- Use deciduous landscaping which provides for summer shade and winter sun in combination with non-deciduous landscaping to provide year-round vegetation.

### 10.3 Use water-conserving, native and indigenous plant species to the extent feasible.

- Incorporate plant materials that are indigenous and which complement those established in the natural surroundings.
- Limit the use of exotic plants to areas of potted accent features, such as at a building entrance.

### 10.4 Incorporate landscape buffers and open areas between adjacent properties.

- Use planting and materials that blend with those of adjacent properties to strengthen the sense of continuity in open space.

### 10.5 Maintain a sense of open space between sites when fencing is used.

- Fencing is discouraged except where it is necessary to screen service areas.
- Solid fencing materials should not be used except to screen small areas which do not front the street.
- Fencing height should remain low to facilitate views through a site.
- Fencing should be constructed of predominantly natural materials such as wood and stone.

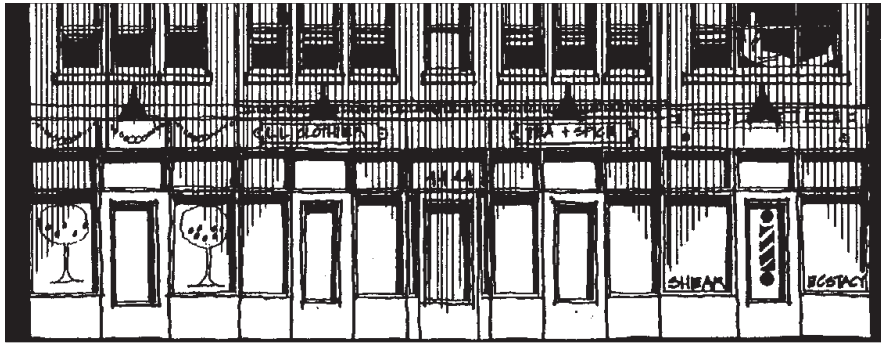


Use deciduous landscaping which provides for summer shade and winter sun in combination with non-deciduous landscaping to provide year-round vegetation.



Maintain a sense of open space between sites when fencing is used.





*Lighting should be designed to highlight elements on the site and minimize light directed toward the sky and neighboring properties.*



*Use shielded light fixtures to focus light onto target surfaces and prevent glare or light scatter.*

## 11.0 Lighting

Maintaining a sense of “dark skies” is an important objective in the village, and minimizing the effects of glare upon the public way and adjacent properties is also important. Therefore, lighting should be designed to highlight elements on the site and minimize light directed toward the sky and neighboring properties. All lighting shall conform with standards set forth in the Ketchum dark sky ordinance.

### 11.1 Minimize the visual impacts of lighting.

- Use shielded light fixtures to focus light onto target surfaces and prevent glare or light scatter.
- Place exterior lights at low heights to minimize light spread.
- Uplighting of building features, trees and other site features is inappropriate.
- Lighting for parking areas, walkways and buildings shall be designed to prevent off-site glare.
- Position lighting to minimize visual impacts as seen from lower viewpoints on adjacent properties.

### 11.2 Provide lighting that creates safety and security without excessive glare or visual impact.

- Provide lighting for pedestrian ways that is low scaled for walking.
- Outdoor lighting on a building should be planned to provide for safe circulation and access, while maintaining a sense of dark skies in the community.

## 12.0 Snow Shedding and Storage

Snow shedding and storage is a key consideration of building and site design in Warm Springs. It is important to plan for snow storage in a site design as large snow deposits can adversely affect pedestrian ways, streets and open space. Snow storage areas should serve as open site areas or public amenity spaces during other seasons. Roof slopes and building spacing should be coordinated to manage snow shedding to avoid negative effects on abutting properties, circulation routes and outdoor use areas.

### 12.1 Minimize the impacts of snow storage and shedding on adjacent properties, pedestrian plazas and circulation paths.

- Locate snow storage areas such that they do not impact primary public amenity spaces.
- Design a building to avoid shedding snow onto primary pedestrian walkways.
- Locate buildings such that they will not shed onto adjoining properties.
- Design sloping roofs to shed onto other roof forms or onto snow storage areas on site.

### 12.2 Locate snow storage so that it does not impact key public views.

- Avoid locating snow storage areas along key public view corridors.



*Large snow deposits can adversely affect pedestrian ways.*



*Design sloping roofs to shed onto other roof forms or onto snow storage areas on site.*



## 13.0 Driveways and Surface Parking

A large area of visible surface parking would negatively impact the village character and should be avoided. Surface parking should be placed away from the street, within the site and effectively buffered and landscaped. In order to maintain a sense of vegetated open site area, the paved surface area of driveways and parking access should be minimized. Such drives should be located to maintain attractive, pedestrian-friendly street edges, open spaces and pedestrian ways.

### 13.1 Minimize the visual impacts of a parking area.

- Minimize the footprint of a parking area and its access.
- Parking should be placed underground or partially underground where feasible.
- Where surface parking must be provided, it shall be located to the rear or the interior of the property, behind the structure.
- Locating a parking lot along the street front of a property, or other public way, is inappropriate.
- A parking area should be visually subordinate to any primary structure on the site and properly screened from view of major pedestrian ways and abutting properties.

### 13.2 Minimize interruptions in the streetscape.

- Minimize the number and width of driveways.
- Use secondary streets for access where feasible.
- Coordinate access with adjoining properties.
- Position a driveway to minimize crossing conflicts with pedestrian and bicycle ways.
- Use a visually unobtrusive paving material.

### 13.3 Set back and screen parking areas from sensitive open space areas.

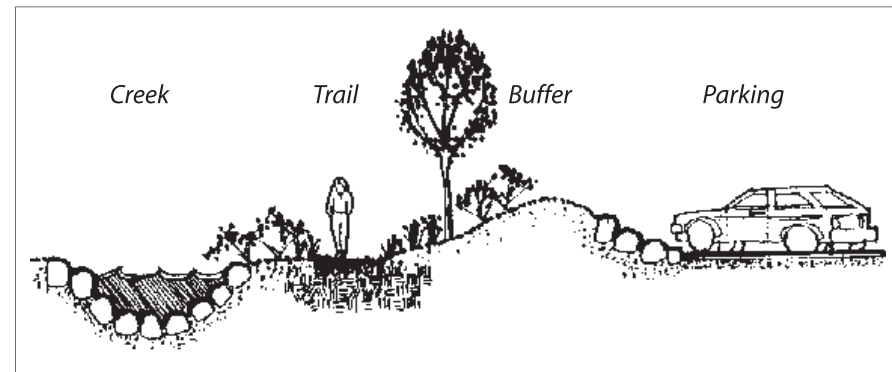
- Maintain or exceed recommended setbacks from sensitive open space areas such as Warm Springs Creek.

### 13.4 In sloped areas consider terracing parking areas.

- Terrace parking lots on steep slopes following the natural topography.

### 13.5 Provide access to alternative transit modes for projects with large parking and traffic demands.

- Provide bicycle racks on site at these locations.
- Connect pedestrian and bicycles paths on site to local trails and other non-motorized circulation routes.



Set back and screen parking areas from sensitive open space areas.

## 14.0 Structured Parking

Whenever possible, parking should be placed underground or partially below grade. Providing parking in enclosed garages is encouraged to make open site area available for landscaping and outdoor uses. A parking structure should maintain a pedestrian oriented streetfront by providing a “wrap” of commercial, lodge and/or office use at the street level.

### 14.1 Minimize the visual impacts of a parking structure.

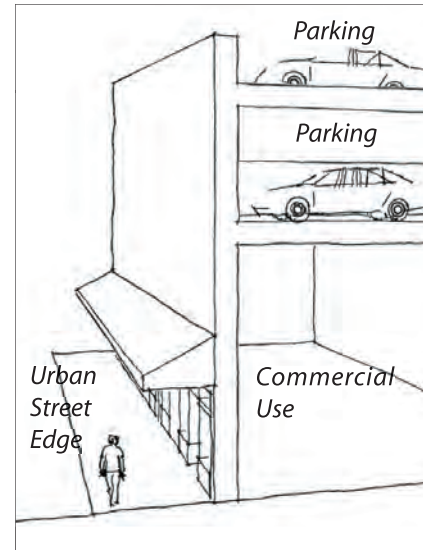
- Parking should be concealed from view of public rights-of-way to the maximum extent feasible.
- Locate a parking structure underground or partially below grade where feasible.
- Where a portion of a below-grade parking structure is exposed, provide architectural and landscape treatments that will establish a sense of scale and convey visual interest to pedestrians.

### 14.2 Provide an active and pedestrian-friendly streetfront.

- Place parking areas behind or above a ‘wrap’ of commercial, lodge or office uses at the street level.
- Utilize storefronts, display cases, architectural detailing, landscaping, public art or similar strategy to provide pedestrian interest and scale.

### 14.3 Minimize negative impacts of parking structure access to the character of the streetscape.

- Minimize the exposure of auto entry areas.
- Locate access from a secondary street when feasible.
- Integrate structure access into the building design.

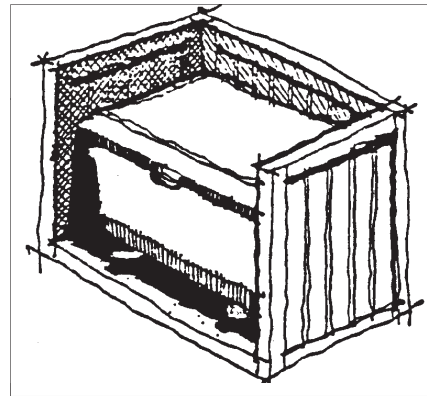


*Structured parking should be placed behind or above a ‘wrap’ of commercial, lodge, or office uses at the street level.*





*The use of shared service areas is encouraged. This example of a shared service area also combines a shared driveway and parking area for the adjacent developments.*



*Screen a service area from view.*

## 15. Service Areas

Service areas should have a minimal visual impact on public ways, including pedestrian and bicycle routes. The use of shared service areas is encouraged.

### **15.1 Screen a service area from view of a pedestrian route, public way or adjacent property.**

- Appropriate screening devices include fences, walls and landscaping.

### **15.2 Locate a service area internally to the site.**

- Locating a service area such that it abuts an adjoining parcel is inappropriate, except where shared service area exist.

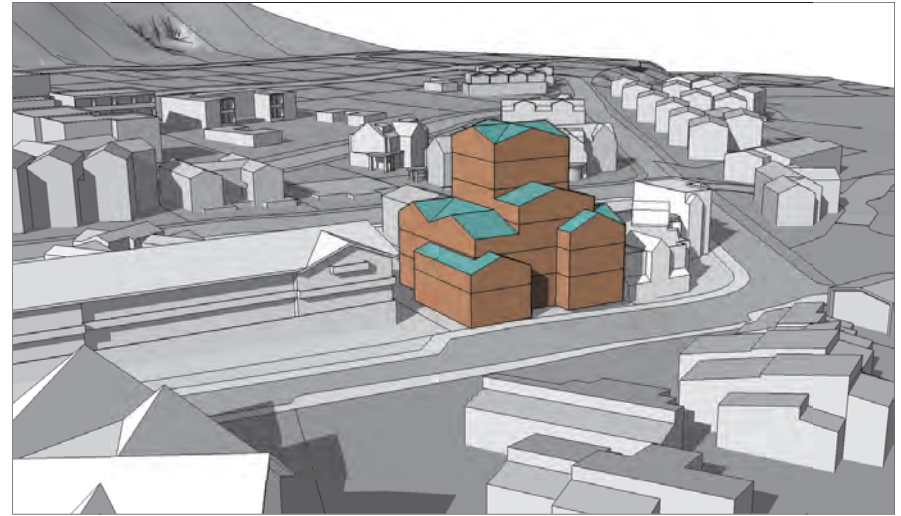
### **15.3 Service areas should be appropriately scaled for the size of the development.**

- Use of a large service area should be reserved for a large building or where shared service areas exist.

## V. Building Design Guidelines

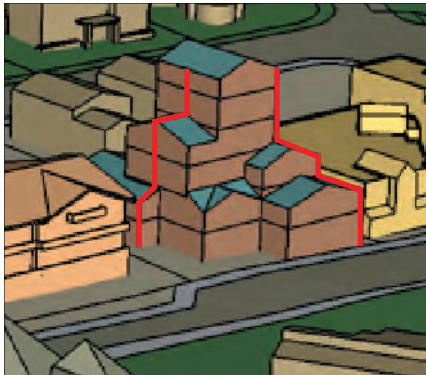
This section provides guidelines which promote buildings that convey a human scale and contribute to the village character. At the same time, they anticipate a variety of building styles and design solutions. The intent is to accommodate diversity in design while maintaining the village character.

The unique character of the village area is based upon its direct connections with the natural surroundings, an intimate human scale, and a variation in building height, massing, design, architectural detail and materials. It is important that a new building be designed to reflect these characteristics. Creative designs that make use of natural materials and varied massing are encouraged. New development should be modulated and articulated to vary building profiles. This variety is particularly important on large sites. Building designs should also convey a sense of human scale through the use of details that have a substantial depth, cast clear shadow lines and provide visual interest. Because buildings are also viewed from the mountain slopes, enhancing the roofscape to reinforce the rhythm and scale of a building is also important.



*New development should be modulated and articulated to vary building profiles and enhance the village character.*





*Step down building façade height and scale toward setbacks*



*Use varied heights of building masses to reduce the perceived building mass and create visual interest in the building form.*

## 16.0 Building Height

The height of building masses should be varied to create a sense of human scale and reduce the overall perceived mass of a building. The distinction between the first floor and the upper floors of a building plays a key role in conveying a sense of human scale. Building designs should respect the character of the first floor, and its visual role as the tallest floor of the building.

### **16.1 Provide variety in building heights across all façades.**

- Use varied heights of building masses to reduce the overall perceived building mass and create visual interest in the building form.

### **16.2 Step down building façade height and scale toward setbacks.**

- Step down buildings to allow access to light, air and views along setbacks.
- Buildings should also step down where they are adjacent to low scale residential development.
- Building height at all setbacks should convey a human scale.

### **16.3 Locate taller portions of a building to:**

- Be set back toward the center of the overall building mass, on prominent corners or backing to the mountainside;
- Maintain key public views; and
- Allow for access to light and air for itself and adjoining properties.

### **16.4 Maintain the distinction between the street level and upper floors.**

- The floor-to-floor height of an upper floor shall not be taller than that of the first floor.

## 17.0 Building Mass and Scale

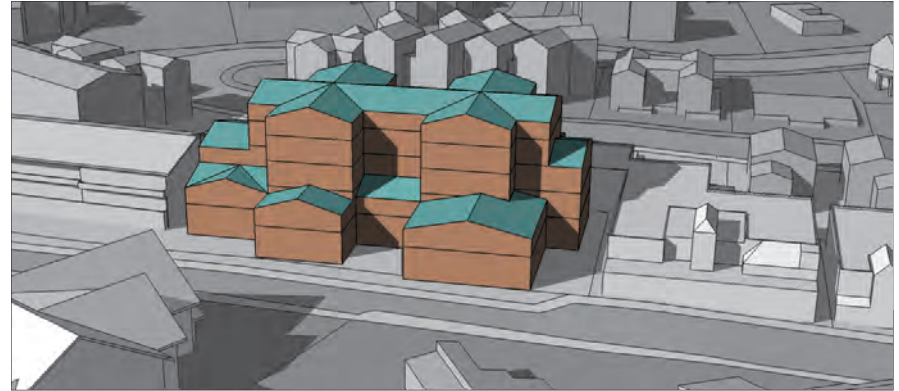
A building should be designed to provide massing variety which maintains key public view corridors, creates visual interest, and enhances the village character. The majority of a building mass should appear relatively low or horizontal in form, with any taller, vertical elements serving as accents. Varied massing and changes in wall planes should be used to reduce the overall perceived mass and scale of a building. The arrangement, proportion and orientation of a building's mass plays a critical role in how a project relates to the environment. Building massing should take advantage of solar access for both passive and active strategies of day lighting and solar energy collection. Setbacks, step backs and open site areas should be used to blend the building with its site, adjacent developments and the natural environment.

### 17.1 Design building massing to support green building strategies.

- Arrange building massing to optimize energy efficiency, allowing for both passive and active strategies.
- Maximize massing areas with southern exposures.
- Minimize or prevent shading on south-facing façades of adjacent buildings during winter months.
- Arrange building massing to maximize solar access for all portions of the building.
- The width of a building mass should be sized to allow natural daylight to reach the maximum amount of actively used, interior spaces feasible.

### 17.2 Arrange building masses to provide weather protection.

- Avoid massing that creates wind tunnel effects.
- Articulate massing to help protect pedestrian areas from adverse weather effects.
- Minimize winter shading of sidewalks and open spaces to prevent ice over.

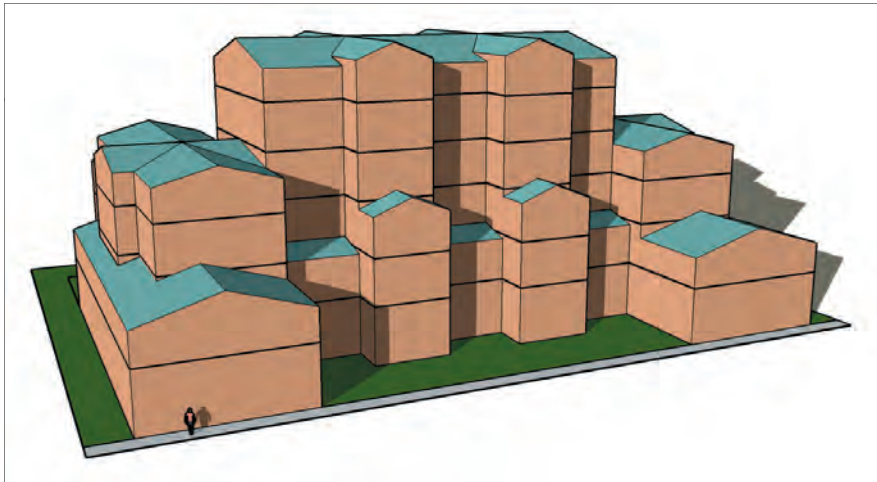


*Design building massing to minimize or prevent shading on south-facing façades of adjacent buildings during winter months.*



*Maximize massing areas with southern exposures.*





Express massing variation across the entire structure, including its roof, such that the composition appears to be a collection of smaller building masses

**17.3 Articulate a building's mass to create visual interest, reflect human scale and reduce the overall perceived mass.**

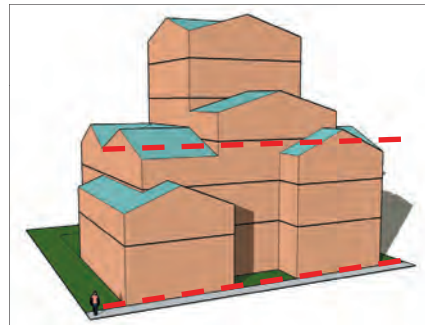
- Use variations in wall plane setbacks and heights to break up the mass of a building across all façades.
- Express a distinction between street level and upper levels through architectural massing, detailing, materials, fenestration patterns and roofscape design.
- Express massing variation across the entire structure, including its roof, such that the composition appears to be a collection of smaller building masses.
- Place top floors within the roof form to reduce the perceived height of a building.

**17.4 Design building massing to have a horizontal emphasis with vertical accents.**

- Locate the majority of the building mass in the first three floors.
- Limit the mass of upper floors.



Place top floors within the roof form to reduce the perceived height of a building.



A building should have a horizontal emphasis with the majority of the building mass in the first three floors.

## 18.0 Façade Character

Building façade composition, fenestration pattern, texture and detailing are essential to the creation of light and shadow and the character of the building façade. The character of a street level façade, including its relationship between building entrance and sidewalk, architectural embellishment and detail and the quality of materials, help to establish a high quality pedestrian streetscape. The vertical and horizontal articulation of the street façade is also important in the composition of a human scale building and streetscape. Building façades should be articulated or otherwise designed to reduce the overall perceived scale of building and integrate it more successfully within the village context. The design of a street level building façade should provide clear access, encourage pedestrian activity, and provide visual interest along walkways and streets.

### 18.1 Articulate a building façade to minimize the perceived scale of the overall mass.

- Vary architectural detailing to distinguish wall planes and building mass. Changes in façade material, window design, façade height or decorative details are examples of techniques that should be used.
- Avoid using repetitive elements along a building wall as this begins to read as a single mass rather than an articulated façade.

### 18.2 Incorporate material detailing to create a sense of human scale.

- Use eave overhangs and trim elements with substantial depth to help establish scale and visual interest.
- Variations in materials, texture and color should also be employed.
- An area of featureless wall is inappropriate.
- Highly reflective or darkly tinted glass also is inappropriate.

### 18.3 Provide a pedestrian-friendly character on a street level building façade where it fronts a street or pedestrian circulation route.

- Use architectural features which convey a sense of human scale and create visual interest. Storefronts and display windows, as well as variations in architectural detailing, materials and textures are examples.

### 18.4 Locate a primary entrance to be clearly visible and accessible from the street.

- The primary entrance for a building should be clearly visible from a public way.
- Clearly identify the entrance with a sheltering element such as a porch, arcade, portico or other distinctive element to signify the primary entrance.
- Elevated or sunken entrances are not appropriate.



*Buildings located adjacent to public streets should have a pedestrian-friendly character at the street level*



*Variations in wall planes and architectural detailing help to minimize the perceived scale of the building.*



## 19.0 Roofscape Design

Due to high levels of visibility from nearby buildings and mountain slopes, specific attention should be paid to creating a varied and interesting roofscape. The form seen from above should reinforce the rhythm and scale of the building massing and façade articulation. On a sloping site use a series of roof profiles that reflect the natural topography of the setting.

### 19.1 Design a roofscape with the same attention as the secondary elevations of the building.

- Design roofscapes to reflect the modulation of the building and its site.
- Design roofscapes to frame key public views.
- Use materials which complement the design of the building façades.
- Orient roofs to support solar collectors and/or natural day lighting strategies.
- Group and screen mechanical units from view.

### 19.2 Minimize the use of flat roofs.

- A sloping roof, such as hip, gable and shed forms, should be the dominant roof shape.
- A flat roof may be used as an accent to break up the perceived mass of the overall building.
- Provide substantial eave overhangs, to help establish a sense of scale and provide visual interest.
- Roof slopes that repeat the slope of the hillside are encouraged.

### 19.3 Provide a variety of roof planes.

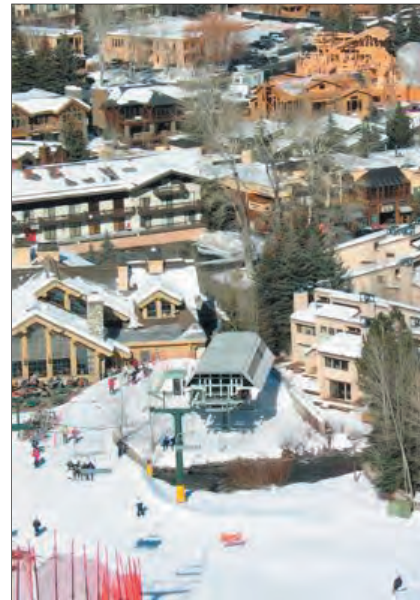
- Variation in roof profile should be reflected in both the width and the depth of the roofscape of the building(s).
- Building roofs should be broken up to give the appearance of a collection of smaller structures.

### 19.4 On larger roofs use dormers to help break up the mass and provide a sense of scale.

- Provide a pattern and rhythm of dormers along the roof plane.
- Simple dormer forms are encouraged to help break up the roof mass.

### 19.5 Design roof slopes, overhangs and setbacks to minimize impacts of snow shedding.

- See Section 12.0 Snow Shedding and Storage, for additional guidelines.



*Due to its visibility from nearby buildings and mountain slopes, careful attention should be paid to creating a varied and interesting roofscape.*



*Group and screen mechanical units from view.*



*A flat roof may be used as an accent to break up the perceived mass of the overall building*

## 20.0 Building Materials

Building materials should establish a sense of human scale and convey a connection with the natural features of the village. The palette of materials used for all building façades should reflect, complement and enhance the village character. A range of façade materials should be used to reduce the apparent scale of a larger building. Materials and their applications should support sustainable building systems.

### 20.1 Building materials should have the following features:

- Reduce the perceived scale of the building;
- Enhance the visual interest of the façade;
- Be predominantly natural materials, such as wood and stone;
- Be of high quality and have proven durability and weathering characteristics within the local climate; and
- Facilitate low levels of energy use for the building.

### 20.2 Use sustainable materials to the maximum extent feasible.

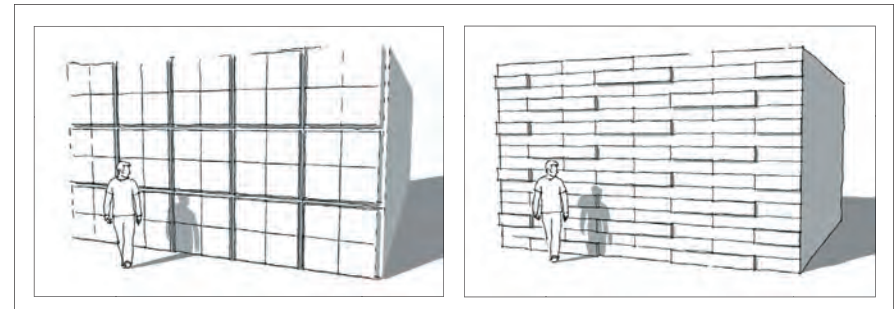
- Use materials which have long life spans and require minimal maintenance.
- Use regional, reclaimed, recycled, recyclable and rapidly renewable materials.
- Avoid toxic or otherwise hazardous materials.

### 20.3 Applications of materials should support sustainable building systems and functionality.

- Use materials and components with high thermal insulation values or appropriate rates of thermal lag.
- Use walls with thermal mass storage where possible.
- Use operable windows to allow for natural ventilation.
- Use low infiltration fenestration products.
- Use high efficiency lamps and fixtures.
- Use lighting fixtures with minimal light pollution to night skies and adjacent sites.
- Avoid thermal bridges at joints and structural components.

### 20.4 Use building materials that help establish a human scale.

- For example, use modular masonry units, horizontal and vertical wood siding, native stone and heavy timber materials to express human scale.
- Changes in color, texture and materials can also help to define human scale and should be incorporated in building designs.
- Large panelized products and extensive featureless surfaces are inappropriate.



*Modular materials can be used to help convey human scale.*





*Use building materials which convey a sense of belonging in the village's natural setting.*

**20.5 Use building materials which convey a sense of belonging in the village's natural setting.**

- Use natural materials and colors that blend into the surroundings.
- Use indigenous and traditional building materials for primary wall surfaces.
- Predominant exterior materials should include: wood or heavy timber, tinted or textured concrete, sandstone or other local stone.



*Predominant exterior materials should include: wood or heavy timber, tinted or textured concrete, sandstone or other local stone.*

Attachment D  
Public Comment



# Rebecca Wargo

- > President
- > Aspenwood HOA

June 1, 2024

Ketchum Planning and Zoning Committee  
CITY HALL  
P.O. Box 2315191 5th Street West  
Ketchum, ID 83340

Dear Members of the Ketchum Planning and Zoning Committee:

This letter is submitted in reference to the condo/hotel development proposed by Mr. Brian Barsotti at the base of Warm Springs.

My family and I own a unit at 105 Howard Drive. I am writing on behalf of myself and also of the owners of 105 Howard Drive Units B, C and D, known as Aspenwood Condos. It is our homes that will be most directly and adversely affected by this project which will completely engulf our homes on three sides.

Our townhouses are three stories tall (approximately 34 feet) and were built in 1986, long before the 2008 city ordinance that apparently allows for 6 story development along Picabo Street. Our units were built with almost all windows facing the mountain, which is where the living areas are located. Only two small windows on each unit face the street. Consequently, almost all of the light and sunshine currently present in our homes will be completely blocked by the proposed five-story development (approximately 77 feet). Further, this development wraps around the sides of our complex, so any light and sun afforded by our side windows will suffer the same fate as the rest. The flyover presented by Mr. Barsotti gives a good indication of the complete obstruction of our complex. (SENT VIA EMAIL TO [participate@ketchumidaho.org](mailto:participate@ketchumidaho.org))

Clearly, approving this project will not only negatively affect the enjoyment of our homes with the loss of the view and light, but also greatly diminish the value of our properties. For any of us to recoup the light, sunshine and views that we would lose if this project is approved, we would have to add a fourth story to our townhouses. Adding a fourth story to almost 40 year old wood frame townhouses would be a complex and probably prohibitively expensive project, no doubt resulting in an uncomfortable, awkward layout. We find it hard to believe that the city would want us to be in that situation.

We ask that you take into consideration the negative impact this project will have on homeowners and not approve it.

Thank you for your time.

Sincerely,  
Rebecca Wargo

105 Howard Drive, Unit A  
Ketchum, ID 83340

(408) 836-7418  
rhwargo@gmail.com

## Cyndy King

---

**From:** Rebecca Wargo <rhwargo@gmail.com>  
**Sent:** Saturday, June 1, 2024 11:30 AM  
**To:** Participate  
**Cc:** Kyle Wright; Joe Smurdon; David Hughes; Bryan Wargo  
**Subject:** Comment Letter for Planning & Zoning Committee re: Hotel Project at Warm Springs  
**Attachments:** 105 Howard Drive - Aspenwood HOA Ltr.pdf; FLYAROUND (2).mov

Dear Members of the Ketchum Planning and Zoning Committee:

This letter is submitted in reference to the condo/hotel development proposed by Mr. Brian Barsotti at the base of Warm Springs.

My family and I own a unit at 105 Howard Drive. I am writing on behalf of myself and also of the owners of 105 Howard Drive Units B, C and D, known as Aspenwood Condos. It is our homes that will be most directly and adversely affected by this project which will completely engulf our homes on three sides.

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Clearly, approving this project will not only negatively affect the enjoyment of our homes with the loss of the view and light, but also greatly diminish the value of our properties. For any of us to recoup the light, sunshine and views that we would lose if this project is approved, we would have to add a fourth story to our townhouses. Adding a fourth story to almost 40 year old wood frame townhouses would be a complex and probably prohibitively expensive project, no doubt resulting in an uncomfortable, awkward layout. We find it hard to believe that the city would want us to be in that situation.

We ask that you take into consideration the negative impact this project will have on homeowners and not approve it.

Thank you for your time.

Sincerely,

Rebecca Wargo

Please note the original signed letter will be sent via mail. A copy is attached here.



Rebecca Wargo

- > President
- > Aspenwood HOA

June 1, 2024

Ketchum Planning and Zoning Committee  
CITY HALL  
P.O. Box 2315191 5th Street West  
Ketchum, ID 83340

Dear Members of the Ketchum Planning and Zoning Committee:

This letter is submitted in reference to the condo/hotel development proposed by Mr. Brian Barsotti at the base of Warm Springs.

My family and I own a unit at 105 Howard Drive. I am writing on behalf of myself and also of the owners of 105 Howard Drive Units B, C and D, known as Aspenwood Condos. It is our homes that will be most directly and adversely affected by this project which will completely engulf our homes on three sides.

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Clearly, approving this project will not only negatively affect the enjoyment of our homes with the loss of the view and light, but also greatly diminish the value of our properties. For any of us to recoup the light, sunshine and views that we would lose if this project is approved, we would have to add a fourth story to our townhouses. Adding a fourth story to almost 40 year old wood frame townhouses would be a complex and probably prohibitively expensive project, no doubt resulting in an uncomfortable, awkward layout. We find it hard to believe that the city would want us to be in that situation.

We ask that you take into consideration the negative impact this project will have on homeowners and not approve it.

Thank you for your time.

Sincerely,  
Rebecca Wargo

105 Howard Drive, Unit A  
Ketchum, ID 83340

(408) 836-7418  
rhwargo@gmail.com

## Cyndy King

---

**From:** LES BOUDWIN <lesboudwin@msn.com>  
**Sent:** Tuesday, June 11, 2024 9:17 AM  
**To:** Participate  
**Cc:** LES BOUDWIN  
**Subject:** Baldy Mountain House-proposed development

Members of the Ketchum Planning and Zoning Committee:

My name is Les Boudwin.

I am the President of the Springs III HOA and my wife and I own Springs III, Unit 3, at 113 Howard Drive, Ketchum, ID.

The Spring III HOA and owners object to the Baldy Mountain House proposed development.

Our project is immediately adjacent to the west of this proposed development.

Our Units are three stories tall and adjacent to the Edelweiss Condominiums which are also three stories tall, located to the south of us, out our backyard.

We currently get light and sunshine from the south, over Edelweiss all afternoon and into the early evening and from the east all morning.

The Baldy Mountain House, proposed five story development, will completely block all the light and sunshine we receive from the east.

Five stories is out of character with the many other three story houses and condominium developments in the area.

The Baldy Mountain House will negatively affect the enjoyment of our homes with the loss of the view and light and diminish the value of our properties.

We ask that you not approve this project.

Sincerely,

Les Boudwin  
Springs III HOA President  
113 Howard Drive, Unit 3  
Ketchum, ID 83353

P.O. Box 2791  
Sun Valley, ID 83340



**From:** [Participate](#)  
**To:** [Planning and Building](#)  
**Subject:** Fw: Baldy Mountain House Project  
**Date:** Monday, June 10, 2024 11:44:31 AM

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I've been having trouble with this email account. I thought I forwarded this last week but maybe it didn't get sent (like some others:)

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**From:** Corey <coreyloving@gmail.com>  
**Sent:** Sunday, June 9, 2024 10:45 AM  
**To:** Participate <participate@ketchumidaho.org>  
**Cc:** Brad Lovering <brad.loving@gmail.com>  
**Subject:** Re: Baldy Mountain House Project

Resending as we have not heard anything back.

> On Jun 5, 2024, at 5:57 PM, Coco Lo. <coreyloving@gmail.com> wrote:  
>  
> We are the home owners directly across the street from the proposed project.  
>  
> I am disappointed/surprised that we have not been contacted regarding this project as we are one of the most potentially impacted properties.  
>  
> Could you please let me know how many feet high the current structure is so that we can judge the impact of the proposed structure?  
>  
> Thank you  
>  
> Corey & Bradford Lovering  
> 300 Eagles wing drive  
> Ketchum, ID 83340