



CITY OF KETCHUM, IDAHO

CITY COUNCIL MEETING

Monday, December 04, 2023, 4:00 PM
191 5th Street West, Ketchum, Idaho 83340

AGENDA

PUBLIC PARTICIPATION INFORMATION

Public information on this meeting is posted outside City Hall.

We welcome you to watch Council Meetings via live stream.

You will find this option on our website at www.ketchumidaho.org/meetings.

If you would like to comment on a public hearing agenda item, please select the best option for your participation:

Join us via Zoom (*please mute your device until called upon*).

Join the Webinar: <https://ketchumidaho-org.zoom.us/j/83107312155>

Webinar ID: 831 0731 2155

- Address the Council in person at City Hall.
- Submit your comments in writing at participate@ketchumidaho.org (*by noon the day of the meeting*).

This agenda is subject to revisions. All revisions will be underlined.

CALL TO ORDER: By Mayor Neil Bradshaw

ROLL CALL: Pursuant to Idaho Code Section 74-204(4), all agenda items are action items, and a vote may be taken on these items.

COMMUNICATIONS FROM MAYOR AND COUNCILORS:

1. Public comments submitted
2. Community Health and Fitness Week Proclamation - Mayor Neil Bradshaw

CONSENT AGENDA:

ALL ACTION ITEMS - The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.

3. Recommendation to approve minutes for November 13, 2023, Special Joint Meeting with the Ketchum Urban Renewal Agency - City Clerk Trent Donat
4. Recommendation to approve minutes for November 13, 2023, Special City Council Meeting - City Clerk Trent Donat

5. Authorization and approval of the payroll register - Treasurer Shellie Gallagher
6. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills (two, separate reports) – Treasurer Shellie Gallagher
7. Recommendation to approve Joint Powers Agreement 24036 with Blaine County for law enforcement services - City Administrator Jade Riley
8. Recommendation to approve Resolution 23-012 establishing 2024 Ketchum Arts Commission meeting dates - Events Manager Eryn Alvey
9. Recommendation to approve Resolution 23-014 establishing 2024 Traffic Authority meeting dates - Administrative Assistant Streets & Facilities Kelli Trapp
10. Recommendation to approve Resolution 23-016 establishing 2024 Planning and Zoning meeting dates - Planning Technician & Office Administrator Heather Nicolai
11. Recommendation to approve Resolution 23-017 establishing 2024 Historic Preservation Commission meeting dates - Planning Technician & Office Administrator Heather Nicolai
12. Recommendation to approve Purchase Order 24042 for sewer line repair with Joe's Backhoe Services, Inc. - Wastewater Division Supervisor Mick Mummert
13. Recommendation to approve Purchase Order 24043 with Banyan Technology for a comprehensive service agreement for Supervisory Control and Data Acquisition (SCADA) system services - Wastewater Division Supervisor Mick Mummert
14. Recommendation to approve Purchase Order 24048 with Thatcher Company, Inc. for aluminum sulfate - Wastewater Division Supervisor Mick Mummert
15. Recommendation to approve Contract 24047 with Alpine Tree Service, Inc. for tree removal on Trail Creek - Facilities Maintenance Supervisor Juerg Stauffacher
16. Recommendation to approve Contract 24046 Big Wood Landscape, Inc. for snow removal - Facilities Maintenance Supervisor Juerg Stauffacher
17. Recommendation to approve Agreement 24052 with Lisa Enourato, LLC for miscellaneous project management - City Administrator Jade Riley
18. Recommendation to approve Agreement 24053 with David Barovetto for architectural services at the Ore Wagon Museum - City Administrator Jade Riley
19. Recommendation to approve Agreement 24049 with Freeform for office furniture - City Administrator Jade Riley
20. Recommendation to review and approve the Walnut & Fourth Condominiums Subdivision Preliminary Plat Application and adopt the Findings of Fact, Conclusions of Law, and Decision - Senior Planner Abby Rivin
21. Recommendation to review and approve the Lot Consolidation Subdivision Final Plat Application for the 4th & Main Mixed-Use Development and adopt the Findings of Fact, Conclusions of Law, and Decision - Senior Planner Abby Rivin
22. Recommendation to review and approve the Crossbuck McNee Townhomes Subdivision Final Plat Application and adopt the Findings of Fact, Conclusions of Law, and Decision - Senior Planner Abby Rivin
23. Recommendation to approve Resolution 23-018 for the surplus of various items via Public Surplus auctions - City Clerk & Business Manager Trent Donat
24. Recommendation to approve Task Order #2/Purchase Order 24051 with Jacob Engineering for Main Street Improvement Project for 90% Design Services - Senior Project Manager Ben Whipple

25. Recommendation to approve Agreement 24050 with Eryn Alvey for event management - City Administrator Jade Riley
26. Recommendation to review and approve Alley Maintenance Agreement 24896 and Right-of-Way Encroachment Agreement 24897 for the multi-family development at 120 8th Street - Director of Planning and Building Morgan Landers

PUBLIC HEARING:

27. Recommendation to hold Public Hearing for consideration of fee resolution 24-001 to amend Community Housing In-Lieu Fee - Housing Fellow Rian Rooney

NEW BUSINESS:

28. Review updated City of Ketchum Employee Handbook - City Administrator Jade Riley
29. Review revised City of Ketchum Procurement Policies and Procedures - City Administrator Jade Riley and City Clerk & Business Manager Trent Donat

EXECUTIVE SESSION: Pursuant to Idaho Code 74-206(1)(f) - Pending litigation.

ADJOURNMENT: