



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, June 25, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

LEVINE ACT DISCLOSURE. Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST. City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

TELECONFERENCED MEETING. Council Member Herrera will attend the meeting via teleconference.

Teleconference Location: Hotel Caza, 1300 Columbus Avenue, San Francisco, CA 94133

This agenda will be posted at the teleconference location and members of the public may address the Council from the teleconference location.

1. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Flag Salute

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - Designation of July as Park and Recreation Month

B. **SUBJECT:** Presentation of Water Saving Technologies by Boyd Realtors (Information Only) (JAJ)

RECOMMENDATION: Council hear a brief presentation by representatives of Boyd Realtors Company about water saving technologies.

4. **PUBLIC FORUM** (*for matters not on agenda*)

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes - June 4 and June 11, 2025

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Warrants (JA)

1. Nos. 32087-32241 \$435,219.91 ACH \$121,210.38.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. **SUBJECT:** Payroll (JA)

05/25/25 - 06/07/25: \$251,628.00; Retro Pay & Other: \$5,690.32; Overtime: \$8,097.87;;
Holiday: \$2,231.59; Standby: \$1,913.44; Comp Time Earned: 62.99

RECOMMENDATION: Council approve payroll as presented.

D. **SUBJECT:** Monthly Investment Report (JA)

RECOMMENDATION: Council accept monthly investment report as presented.

E. **SUBJECT:** Appointing Members to the Sales Tax Oversight Committee (JC)

RECOMMENDATION: Council by motion adopt resolution appointing members to the Sales Tax Oversight Committee.

- F. **SUBJECT:** Approval of Project List for Fiscal Year 2025/2026 Funded by SB1, the Road Repair and Accountability Act of 2017 (JA)

RECOMMENDATION: Council by motion adopt resolution approving project list for Fiscal Year 2025/2026 funded by SB1, the Road Repair and Accountability Act of 2017.

- G. **SUBJECT:** Third Amendment to Agreement with Precision Civil Engineering Inc. for Entitlement, Land Use, and Planning Services (JJ)

RECOMMENDATION: Council by motion adopt a resolution approving Amendment No. 3 to Agreement for Entitlement, Land Use, and Planning Services with Precision Civil Engineering Inc.

- H. **SUBJECT:** Resolution Amending 2025/2026 Salary Scales for KMEA, KPOA and Management (JA)

RECOMMENDATION: Council by motion adopt resolution approving an amendment to the Kerman Municipal Employees Association (KMEA), the Kerman Police Officers Association (KPOA) and Management Salary Schedules effective July 1, 2025.

6. **PUBLIC HEARINGS**

These hearings are scheduled at the time stated and will be heard by the Council as close to the time stated as possible.

- A. **SUBJECT:** Resolution Confirming and Ordering Tract 6447 Annexation into Kerman Landscaping and Lighting District No. 1, Area 15, and Establishing a Levy of Assessments for the Annexed Territory (JG)

RECOMMENDATION: Council conduct public hearing and adopt resolution confirming and ordering tract 6447 annexation into Kerman Landscaping and Lighting District No. 1, Area 15, and establishing a levy of assessments for the annexed territory.

7. **DEPARTMENT REPORTS**

- A. **SUBJECT:** Annual Agreement with the Kerman Unified School District for School Resource Officers (SW)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Kerman Unified School District for School Resource Officers for FY 2025-2026.

- B. **SUBJECT:** Award of Contract for the FY 24/25 Street Sealing Project to VSS International, Inc. (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Awarding the FY 24/25 Street Sealing Project to VSS International, Inc. in the amount of \$936,211.00; and

2. Authorizing a 10% construction contingency in the amount of \$93,600.00; and
3. Authorizing the City Manager to sign the construction contract on behalf of the City;
and
4. Authorizing the City Manager to sign change orders, up to the additional contingency amount, on behalf of the City.

C. **SUBJECT:** Presentation and Discussion on City Pedestrian Trails

RECOMMENDATION: City Council receive presentation, discuss, and provide any comments as desired.

D. **SUBJECT:** Consideration of Cancellation of July 23, 2025 City Council Meeting (JAJ)

RECOMMENDATION: Council, by minute order, approve canceling the Regular City Council Meeting of July 23, 2025 to provide for a summer recess for Council and Staff.

8. **CITY MANAGER/STAFF COMMUNICATIONS**

9. **MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

(This portion of the meeting is reserved for the Mayor and Council Members (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of a Council Member, and (iv) to take action on matters initiated under this section of the agenda items. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. **CLOSED SESSION**

If desired, members of the public may comment on Closed Session items. Members of the public wishing to address Council on Closed Session items should notify the Mayor when that item is called, and the Mayor will recognize your discussion at that time. It should be noted that Council is prohibited from discussing or addressing comments on Closed Session items.

- A. Public Employee Performance Evaluation pursuant to Government Code Section 54957
Title: City Manager
- B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
City Designated Representatives: Mayor Pacheco and Mayor Pro Tem Yep
Unrepresented Employee: City Manager
- C. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: City Manager
Unrepresented Employees:
 - Community Development Director
 - Community Services Director

- Finance Director
- Public Works Director
- Police Chief

11. ADJOURNMENT

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk at publicmeeting@cityofkerman.org or calling (559) 550-1414. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 550-1414 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: June 20, 2025 /s/ Josie Camacho, City Clerk



DESIGNATION OF JULY AS PARK AND RECREATION MONTH

WHEREAS parks and recreation is an integral part of communities throughout this country, including Kerman, California; and

WHEREAS parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS parks and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS parks and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities are critical to childhood development, such as out-of-school time programming, youth sports and environmental education; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the City of Kerman recognizes the benefits derived from parks and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY the City Council of the City of Kerman that July is recognized as Park and Recreation Month.

I have hereunto set my hand and caused the Official Seal of the City of Kerman to be affixed on this 25th day of June 2025.

Maria Pacheco
Mayor



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Presentation of Water Saving Technologies by Boyd Realtors (Information Only)
(JAJ)

RECOMMENDATION: Council hear a brief presentation by representatives of Boyd Realtors Company about water saving technologies.

EXECUTIVE SUMMARY:

Boyd Company Realtors requested an opportunity to present information to City Council about water-saving technologies.

Boyd Company has been active in commercial and residential real estate in Kerman for many years and is currently working through the entitlement phase for a proposed residential development project (Whispering Falls) in southwest Kerman.

Representatives of the firm wish to promote the water saving features they intend to include in their future development to encourage further water conservation awareness and efforts by Californians.

Following the presentation, time has been allocated for Council questions or brief discussion.

FISCAL IMPACT:

None - Information Only

ATTACHMENTS:

None.



**JOINT MEETING OF KERMAN CITY COUNCIL AND KERMAN PLANNING COMMISSION
NOTICE OF SPECIAL CALLED MEETING AND AGENDA**

Monday, June 4, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

A. Call to Order - **6:04 p.m.**

B. Roll Call – **All present except Mayor Pro Tem Yep, Commissioners Wettlaufer, Molloy, Perez, Coleman-Antuna, Nehring, Bandy.**

C. Pledge of Allegiance – **Performed.**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

3. AB 1234 Training – Presented by Hilda Cantu-Montoy, City Attorney

Members of the public shall have the opportunity to be heard on this matter.

Meeting adjourned at 8:04 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: June 5, 2025 /s/ Josie Camacho, City Clerk



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, June 11, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order – **6:01 p.m.**
- B. Roll Call – **All present except Mayor Pacheco and Council Member Herrera attend the meeting via teleconference. Teleconference Location: Hampton Inn El Centro, 598 E. Wake Avenue, El Centro, CA 92243. The agenda was posted at the teleconference location where no members of the public addressed the Council from the teleconference location.**
- C. Invocation - **Moment of silence was observed.**
- D. Flag Salute - **Performed**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Councilmember Hall and seconded by Councilmember Dhaliwal

Ayes: Hall, Dhaliwal, Herrera, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - Small Cities Month - **Presented.**

4. PUBLIC FORUM - Tammy Barrett and Cheri Smith

5. CONSENT CALENDAR

- A. **SUBJECT:** Minutes - May 28, 2025

RECOMMENDATION: Council approve minutes as presented.

- B. **SUBJECT:** Warrants (JA)

1. Nos.32112-32086 \$350,558.99 ACH \$287,711.58.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. SUBJECT: Payroll (JA)

5/11/25 to 5/24/25: \$239,908.27; Retro Pay & Other: \$0.00; Overtime: \$8,460.18; Holiday: \$0.00; Standby: \$1,977.99; Comp Time Earned: 49.50

RECOMMENDATION: Council approve payroll as presented.

D. SUBJECT: Contract with Spectrum Energy Solutions for Solar Performance Analysis and Optimization (JAJ) – **Res. 25-32**

RECOMMENDATION: Council by motion adopt resolution approving contract with Spectrum Energy Solutions in the amount of \$8,500 for Solar Performance Analysis/Optimization.

Motion made to pull Item 5.D for discussion by Councilmember Herrera and seconded by Councilmember Hall

Ayes: Herrera, Hall, Dhaliwal, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

ITEM 5.D - Motion made by Councilmember Herrera and seconded by Councilmember Hall

Ayes: Herrera, Hall, Dhaliwal, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

6. PUBLIC HEARINGS - None.

7. DEPARTMENT REPORTS

A. SUBJECT: Adoption of Fiscal Year 2025/2026 Budget, Amending Fiscal Year 2024/2025 Budget, Establishing Appropriations Limit for Fiscal Year 2025/2026 and Authorizing Number of Employee Positions and Titles (JA)

RECOMMENDATION: Council by motion adopt the following:

1. Resolution approving the City of Kerman Fiscal Year 2025/2026 Operating and Capital Budgets and amending the Fiscal Year 2024/2025 budget; and - **Res. 25-33**

2. Resolution establishing the Appropriations Limit for Fiscal year 2025/2026; and - **Res. 25-34**

3. Resolution authorizing number of employee positions and titles. - **Res. 25-35**

Motion made by Councilmember Hall and seconded by Councilmember Dhaliwal

Ayes: Hall, Dhaliwal, Herrera, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

- B. SUBJECT:** Resolution Adopting the Fiscal Year 2025/2026 Kerman Public Finance Authority Budget (JA)

RECOMMENDATION: Council by motion approve resolution adopting Fiscal Year 2025/2026 Kerman Public Finance Authority Budget. - **Res. 25-36**

Motion made by Councilmember Dhaliwal and seconded by Councilmember Hall

Ayes: Dhaliwal, Hall, Herrera, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

- C. SUBJECT:** Approval of Common Use of Easement with Fresno Irrigation District for Vesting Tentative Tract No. 6447 (JG)

RECOMMENDATION: Council by motion adopt resolution approving the Common Use of Easement Agreement with Fresno Irrigation District for Tract No. 6447 and authorizing the City Manager to sign the agreements. - **Res. 25-37**

Motion made by Councilmember Dhaliwal and seconded by Councilmember Hall

Ayes: Dhaliwal, Hall, Herrera, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

- D. SUBJECT:** Resolution Initiating Proceedings to Review Improvements and Establish Assessments, Pursuant to the Landscaping and Lighting Act of 1972, for the Annexation of Tract 6447 into Landscape and Lighting District No. 1, to Review the Improvements and Establish Assessments for Fiscal Year 2025-26 and to Set a Public Hearing (JG)

RECOMMENDATION: Council by motion adopt the resolution to initiate proceedings pursuant to the Landscaping and Lighting Act of 1972 for the annexation of Tract 6447 into Landscape and Lighting District No. 1, to review the improvements and establish assessments for Fiscal Year 2025-2026 (FY25-26), and to set a public hearing for a future date. - **Res. 25-38**

Motion made by Councilmember Dhaliwal and seconded by Councilmember Hall

Ayes: Dhaliwal, Hall, Herrera, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

- E. SUBJECT:** Consideration of Monthly Stipend for Members of the City Recreation Commission (JAJ)

RECOMMENDATION: Council by motion consider whether to adopt a resolution establishing a stipend per meeting for members of the Parks, Recreation, and Community Services Commission and to determine the amount of such stipend. - **Res. 25-39**

Motion made by Councilmember Dhaliwal and seconded by Councilmember Herrera

Ayes: Dhaliwal, Herrera, Hall, Yep

Noes: None

Abstain: None

Absent: Mayor Pacheco

Motion passes 4-0-0-1

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS - None.

10. CLOSED SESSION - None.

11. ADJOURNMENT - 6:50 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: June 12, 2025 /s/ Josie Camacho, City Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: VSandoval
 Printed: 6/16/2025 8:48 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
32087	12820	MARK SALVADOR	06/02/2025	69,404.16
32088	UB*01954	ELSA GUTIERREZ	06/02/2025	95.36
32090	BP-JOSE1	JOSEPH CROWN CONSTRUCTION	06/02/2025	67.05
32091	UB*01953	ANGEL LOPEZ	06/02/2025	33.21
32092	UB*01952	JAIME LOPEZ	06/02/2025	189.04
32093	UB*01956	ISIDRO ORELLANA	06/02/2025	46.19
32094	UB*01962	ANNE M & WILLIAM SISSOV	06/02/2025	15.03
Total for 6/2/2025:				69,850.04
32095	11493	24 / 7 PET VETS	06/05/2025	171.90
32096	11387	LUISA AGUIRRE	06/05/2025	572.00
32097	10021	ALERT O LITE	06/05/2025	305.83
32098	12538	AMERITAS GROUP INSURANCE CORP	06/05/2025	916.50
32099	12530	APOLLO HEALTH INC	06/05/2025	425.00
32100	11355	BADGER METER	06/05/2025	268.73
32101	10077	CALIFORNIA RURAL WATER ASSOC	06/05/2025	1,662.00
32102	10078	CALIFORNIA STATE DISBURSEMENT	06/05/2025	161.53
32103	11633	FAVIOLA CARDENAS	06/05/2025	20.00
32104	12822	CARMEN CAZARES	06/05/2025	450.00
32105	12560	CITY OF FRESNO POLICE REGIONAL	06/05/2025	1,869.00
32106	10452	CITY OF FRESNO WMD	06/05/2025	174.00
32107	10104	COMCAST	06/05/2025	470.92
32108	12817	SANTOS CRUZ	06/05/2025	57.00
32109	11382	DATA TICKET INC	06/05/2025	39.14
32110	10120	DAVID WELLHOUSE & ASSOCIATES	06/05/2025	3,400.00
32111	10128	DEPARTMENT OF JUSTICE	06/05/2025	245.00
32161	10571	DITCH WITCH	06/05/2025	110.87
32162	11999	DOG WASTE DEPOT	06/05/2025	315.78
32163	12606	ARNOLD ESCALANTE	06/05/2025	150.00
32164	11398	FASTSIGNS	06/05/2025	246.99
32165	10169	FRESNO PET CEMETERY	06/05/2025	288.90
32166	10166	FRESNO-MADERA AGENCY ON AGINC	06/05/2025	12.54
32167	12784	GEMSTONE CONSTRUCTION INC	06/05/2025	5,882.35
32168	11358	GREAT AMERICA FINANCIAL SERVICE	06/05/2025	400.25
32169	12821	CRYSTAL GUTIERREZ VASQUEZ	06/05/2025	450.00
32170	10201	HORIZON	06/05/2025	791.78
32171	10514	ICAD INC	06/05/2025	657.50
32172	10219	JENSEN & PILEGARD INC	06/05/2025	676.00
32173	10228	JS COMMUNICATIONS INC	06/05/2025	1,541.45
32174	10233	KERMAN CHAMBER OF COMMERCE	06/05/2025	1,500.00
32175	10609	KERMAN CULINARY ARTS CLUB	06/05/2025	200.00
32176	12736	KERMAN FFA	06/05/2025	47.00
32177	11677	KINGS RIVER CASTING INC	06/05/2025	20,406.08
32178	10250	LIEBERT CASSIDY WHITMORE	06/05/2025	180.00
32179	10251	LIGHTHOUSE ELECTRIC INC	06/05/2025	802.50
32180	12816	JIM LIM	06/05/2025	92.00

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
32181	10252	LITHIA FORD OF FRESNO	06/05/2025	202.67
32182	12404	CHRISTINA LUNA	06/05/2025	150.00
32183	12482	MADERA QUEEN HONEY	06/05/2025	19.00
32184	10282	OFFICE DEPOT	06/05/2025	429.84
32185	10289	P.G.& E.	06/05/2025	33,584.87
32186	12523	PAMOIST PET HOSPITAL	06/05/2025	28.00
32187	12823	MARCEL PARIZAL	06/05/2025	55.00
32188	10301	PETTY CASH	06/05/2025	174.31
32189	12818	MIRIAM QUINTEROS	06/05/2025	84.00
32190	12819	YARITZA QUINTEROS	06/05/2025	99.00
32191	12053	R & L MUSIC ENT	06/05/2025	150.00
32192	11714	ROD CARSEY	06/05/2025	1,215.63
32193	10327	SAFETY KLEEN SYSTEMS INC	06/05/2025	308.75
32194	12475	SAN JOAQUIN PEST CONTROL	06/05/2025	375.00
32195	12503	SCHAAD FAMILY ALMONDS	06/05/2025	21.00
32196	10331	SEBASTIAN	06/05/2025	880.00
32197	10332	SEBASTIAN	06/05/2025	1,882.33
32198	11650	SITEONE LANDSCAPE SUPPLY, LLC	06/05/2025	925.23
32199	10345	STATE OF CALIFORNIA	06/05/2025	100.00
32200	12581	TATES TSHIRT DESIGNS AND PRINTS,	06/05/2025	163.46
32201	10363	THE BUSINESS JOURNAL	06/05/2025	1,500.00
32202	10754	THE HOME DEPOT PRO-SUPPLY WOR	06/05/2025	826.55
32203	12815	JOHN VERES	06/05/2025	92.00
32204	12267	IRENE ZAMORA	06/05/2025	150.00
Total for 6/5/2025:				89,377.18
32205	12537	AMERITAS GROUP INSURANCE CORP	06/11/2025	2,194.30
32206	12257	AMERITAS LIFE INSURANCE CORP- V	06/11/2025	1,022.85
32207	10040	AT&T MOBILITY	06/11/2025	2,169.82
32208	12481	MANUEL CAMPOS	06/11/2025	30.52
32209	10452	CITY OF FRESNO WMD	06/11/2025	87.00
32210	10105	COMMUNITY HOSPITALS OF CENTRA	06/11/2025	700.00
32211	10162	FRESNO COUNTY TREASURER	06/11/2025	25,711.44
32212	12379	GILL CHEVROLET	06/11/2025	312.28
32213	11869	JULIANA GOMEZ	06/11/2025	29.68
32214	11358	GREAT AMERICA FINANCIAL SERVICI	06/11/2025	163.64
32215	12187	HAMNER JEWELL & ASSOCIATES	06/11/2025	523.25
32216	12825	JORGE ARTURO HUERTA	06/11/2025	365.92
32217	12826	LEE DEVCO LLC	06/11/2025	11,310.00
32218	10678	MAC'S EQUIPMENT INC	06/11/2025	1,933.06
32219	10261	MID VALLEY DISPOSAL INC	06/11/2025	166,912.89
32220	11965	MISSION UNIFORM SERVICE	06/11/2025	3,071.06
32221	10265	MONTOY LAW CORPORATION	06/11/2025	6,938.00
32222	10286	O'REILLY AUTOMOTIVE INC	06/11/2025	2,239.10
32223	10289	P.G.& E.	06/11/2025	6,660.53
32224	11891	PACE SUPPLY	06/11/2025	196.44
32225	12824	PLAZA CONCRETE INC	06/11/2025	1,159.00
32226	12799	RENEWABLE FUELS INC	06/11/2025	1,272.51
32227	10319	RENO'S HARDWARE	06/11/2025	2,168.38
32228	11006	RIGHT NOW PHLEBOTOMY	06/11/2025	125.00
32229	11506	SCA OF CA LLC	06/11/2025	11,795.73
32230	11650	SITEONE LANDSCAPE SUPPLY, LLC	06/11/2025	752.77
32231	10337	SLUMBERGER LUMBER	06/11/2025	1,535.37
32232	11292	SOLANO PRESS BOOKS	06/11/2025	243.23
32233	12368	SPECIALTY HOSE EXPRESS LLC	06/11/2025	753.47
32234	11907	SPRINGBROOK HOLDING COMPANY I	06/11/2025	1,785.00

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
32235	10357	TAYLOR MADE IRRIGATION	06/11/2025	76.96
32236	10168	UNITY IT	06/11/2025	6,095.53
32237	10377	US POST OFFICE	06/11/2025	5,000.00
32238	12178	VALLEY ANIMAL CENTER SPAY & NE	06/11/2025	801.97
32239	12290	VERIZON	06/11/2025	1,515.39
32240	10406	WEST HILLS OIL INC	06/11/2025	7,770.69
32241	12344	WHITE CAP LP	06/11/2025	569.91
Total for 6/11/2025:				275,992.69
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	06/13/2025	19,589.18
ACH	10517	FEDERAL TAXES PAYROLL	06/13/2025	97,723.74
ACH	10518	KERMAN POLICE OFFICERS ASSN	06/13/2025	932.50
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	06/13/2025	255.00
ACH	10520	ICMA-RC	06/13/2025	2,709.96
Total for 6/13/2025:				121,210.38
Report Total (110 checks):				556,430.29

CITY OF KERMAN
PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: May 25, 2025 - June 7, 2025

	Salary	RETRO PAY & OTHER	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			Hours	Amount	Hours	Amount	Hours	Amount		
Grand Total	\$ 251,628.00	\$ 5,690.32	160.65	\$ 8,097.87	121.00	\$ 2,231.59	106.00	\$ 1,913.44	\$ 347,386.34	62.99

CITY OF KERMAN
CD/Securities Portfolio
As of May 31, 2025

Section 5, Item D.

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2024 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2025 Book Balance	Fair Value	Interest Paid
CD's:										
American Express National Bank	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Capital One National Mclean	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Customers Bank Phoenixville PA	615-030525-245	4.70%	2/16/23	8/16/24	250,000.00	(250,000.00)		-	-	5,858.90
Charles Schwab Bank	615-030525-245	5.20%	3/7/23	9/16/24	250,000.00	(250,000.00)		-	-	6,767.12
Wells Fargo Bank in Sioux Falls	615-030525-245	4.35%	10/14/22	10/15/24	249,000.00	(249,000.00)		-	-	3,650.08
Morgan Stanley Private National Bank	615-030525-245	4.80%	4/20/23	10/21/24	244,000.00	(244,000.00)		-	-	5,904.13
Western Alliance Bank	615-030525-245	4.85%	4/13/23	10/21/24	244,000.00	(244,000.00)		-	-	5,933.21
Brookline Bank Mass	615-030525-245	5.30%	8/30/23	10/30/24	248,000.00	(248,000.00)		-	-	5,509.68
Morgan Stanley Bank	615-030525-245	5.20%	8/30/23	3/3/25	243,000.00	(243,000.00)		-	-	12,739.86
Bank of Wisonsin	615-030525-245	5.40%	9/27/23	4/2/25	248,000.00	(248,000.00)		-	-	11,153.86
Merrick Bank	615-030525-245	5.40%	9/27/23	4/4/25	248,000.00	(248,000.00)		-	-	11,153.86
Synchrony Bank	615-030525-245	5.50%	11/3/23	5/5/25	243,000.00	(243,000.00)		-	-	13,438.23
Bank of America	615-030525-245	5.50%	11/8/24	5/8/25	243,000.00	(243,000.00)		-	-	13,365.00
State Bank of India	615-030525-245	1.10%	5/28/20	5/28/25	248,000.00	(248,000.00)		-	-	2,728.00
Capital One National National	615-030525-245	3.35%	6/29/22	6/30/25	245,000.00			245,000.00	244,781.95	8,229.98
Pacific Member Bank Irvine	615-030525-245	5.00%	3/15/24	9/15/25	243,000.00			243,000.00	243,298.89	12,150.00
Discover Bank Greenwood	615-030525-245	3.55%	9/20/22	9/22/25	245,000.00			245,000.00	244,360.55	8,697.50
BMW Bank North Amer Salt Lake	615-030525-245	0.50%	9/25/20	9/25/25	249,000.00			249,000.00	245,887.50	1,245.00
Bank of Hapoalim B M New York	615-030525-245	5.05%	4/24/24	10/29/25	200,000.00			200,000.00	200,506.00	10,100.00
Flagstar Bank National Association	615-030525-245	5.20%	6/11/24	1/13/26	243,000.00			243,000.00	244,239.30	6,335.31
US Government Bonds										
Federal Home Loan Bank	615-030525-245	4.75%	8/21/24	8/13/27				-	-	8,642.36
Federal Home Loan Bank	615-030525-245	4.75%	10/30/24	10/30/29		500,000.00		500,000.00	498,330.00	11,875.00
Federal Home Loan Bank	615-030525-245	4.50%	1/30/25	7/30/27		500,000.00		500,000.00	499,015.00	-
Federal Home Loan Bank	615-030525-245	4.80%	5/28/25	5/15/28		500,000.00		500,000.00	499,730.00	-
Federal Home Loan Bank	615-030525-245	5.00%	5/28/25	5/14/30		500,000.00		500,000.00	499,550.00	-
Federal Home Loan Bank	615-030525-245	4.50%	3/24/25	3/24/28		251,000.00		251,000.00	250,937.25	-
Federal Home Loan Bank	615-030525-245	5.05%	1/30/23	1/28/25	500,000.00	(500,000.00)		-	-	18,937.50
Federal Home Loan Bank	615-030525-245	5.10%	1/30/23	1/28/26	500,000.00	(500,000.00)		-	-	19,125.00
Federal Home Loan Bank	615-030525-245	5.30%	7/15/24	7/15/27		-		-	-	13,250.00
Federal Home Loan Bank	615-030525-245	4.52%	5/7/25	11/7/28		503,000.00		503,000.00	499,393.49	-
Federal Home Loan Bank	615-030525-245	5.00%	10/29/24	10/30/29		500,000.00		500,000.00	498,815.00	12,500.00
Federal Home Loan Bank	615-030525-245	4.00%	9/23/22	9/23/24	500,000.00	(500,000.00)		-	-	10,000.00
United Security Bank CD										
United Security Bank	1317802	4.75%	2/2/24	2/2/26		250,000.00		250,000.00	250,000.00	-
United Security Bank	1317802	4.75%	6/27/24	6/27/26		250,000.00		250,000.00	250,000.00	-
Average Rate		4.32%								
Total CD's					6,373,000.00	(1,194,000.00)	-	5,179,000.00	5,168,844.93	247

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2024 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2025 Book Balance	Fair Value	Interest Paid
Securities America Sweep Program										
	Beginning Balance				-			-		
	Transfers In/(Out)		7/2-7/30/24			0.00		0.00		
			8/5-8/31/24			(0.00)		(0.00)		
			9/3-9/30/24			627.62		627.62		
			10/1-10/30/24			(627.62)		(627.62)		
			11/1-11/30/24			-		-		
			12/3-12/31/24			-		-		
			1/1-1/31/25			5.47		5.47		
			2/1-2/26/25			(5.47)		(5.47)		
			3/1-3/31/25			0.00		0.00		
			4/1-4/30/25			503,335.99		503,335.99		
			5/1-5/31/25			(476,886.69)		(476,886.69)		
					-	26,449.30	-	26,449.30	26,449.30	-
Local Agency Investment Fund										
	Beginning Balance	98-10-400			17,636,545.69			17,636,545.69		-
	Interest	4.55%	7/15/24			199,072.39		199,072.39		199,072.39
		4.71%	10/15/24			211,511.36		211,511.36		211,511.36
		4.62%	1/15/25			209,893.04		209,893.04		209,893.04
		4.48%	4/15/25			201,190.37		201,190.37		
	Transfers In/(Out)							-		
								-		
								-		
	Total - LAIF	4.59%			17,636,545.69	821,667.16	-	18,458,212.85	18,458,212.85	620,476.79
Central Valley Money Market Acct										
	Beginning Balance	015030960			3,646,347.63			3,646,347.63		
	Interest		7/31/23			263.74		263.74		263.74
			8/30/24			239.78		239.78		239.78
			9/30/24			247.79		247.79		
			10/31/24			247.80		247.80		247.80
			11/29/24			231.83		231.83		
			12/31/24			255.83		255.83		
			1/31/25			247.85		247.85		
			2/28/25			223.88		223.88		
			3/31/25			247.88		247.88		
			4/30/25			239.90		239.90		
			5/31/25			239.92		239.92		
	Transfers In/(Out)							-		
								-		
								-		
		0.08%						-		
					3,646,347.63	2,686.20	-	3,649,033.83	3,649,033.83	751.32
Subtotal All City Investments		3.00%			27,655,893.32	(369,646.64)	-	27,286,246.68	27,276,091.61	869,194.03
				Total Investments	27,655,893.32	(343,197.34)	-	27,312,695.98	27,302,540.91	869,194.03
								Market Value Adjustment	(10,155.07)	
								(343,197.34)		
								(343,197.34)		
								(0.00)		



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Josie Camacho, City Clerk

SUBJECT: Appointing Members to the Sales Tax Oversight Committee (JC)

RECOMMENDATION: Council by motion adopt resolution appointing members to the Sales Tax Oversight Committee.

EXECUTIVE SUMMARY:

Council has adopted the process for selecting members to the Sales Tax Oversight Committee. The process is set forth in Kerman Municipal Code Title 2, Chapter 2.34. The committee is comprised of 5 members of voting age residing within the City. Committee members shall not be current City employees, officials, contractors or vendors of the City.

Under the selection process, the Mayor selects one person at large whose term in office shall coincide with that of the Mayor's. Each Councilmember selects one person who resides in the Councilmember's district and whose term in office shall also coincide with that of the selecting Councilmember.

After the 2024 election for Mayor and Districts 2 and 3, the Clerk's office advertised for applicants on February 12, 19 and April 9, 16. No applications were received from either publications to the Kerman Newspaper. Since then, the City received interest from three community members and their respected applications **Exhibit 'A'**. The Mayor has selected Marco Cortes as her nominee; Councilmember Hall has selected Gulbinder Dhesi; and Councilmember Dhaliwal has selected Roberto Perez.

FISCAL IMPACT:

None.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment ‘A’

RESOLUTION NO. 25-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPOINTING MEMBERS TO THE SALES TAX OVERSIGHT COMMITTEE

WHEREAS, the City of Kerman passed the Measure M tax initiative in November of 2018;
and

WHEREAS, the measure requires the formation of a citizens review committee; and

WHEREAS, the City Council has approved the criteria for the appointment of the committee members which is set forth in Title 2, Chapter 2.34 of the Kerman Municipal Code; and

WHEREAS, the Sales Tax Oversight Committee has three vacancies resulting from the November 2024 election; and

WHEREAS, the City Council has considered the selections by Councilmembers Dhaliwal and Hall and by the Mayor; .

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman as follows:

1. The foregoing recitals are true and correct.
2. The following members are appointed to the Measure M Citizens Oversight Committee: (i) Marco Cortes to serve as the Mayor’s at-large representative; (ii) Gulbinder Dhesi to serve as Councilmember Berdie Hall’s nominee, (iii) Roberto Perez to serve as Councilmember Dhaliwal’s nominee.
3. This resolution shall be effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 25th day of June 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Exhibit 'A'

**City of Kerman**

850 S. Madera Ave. Kerman, CA 93630

Fax (559) 846-6199

Telephone (559) 550-2900

Application for City Commission or Committee

I hereby request that I be considered as a nominee for the following City Commission or Committee:

☐ Planning Commission

☐ Parks, Recreation and Community Services Commission

☒ Sales Tax Oversight Committee

• Nominating Councilperson: _____ District: 1

Qualifications and Eligibility:

1. All members shall be at least 18 years old.
2. Not an employee of the City.
3. Have knowledge, appreciation, and a basic understanding of public issues and concerns related to the City.
4. Not serve on two different City boards or commissions.
5. Reside within the City limits or the City's sphere of influence at the time of application.

Name Marco Cortes

Address [REDACTED]

City Kerman State Ca Zip 93630

Home Phone (559) [REDACTED] Business Phone (559) [REDACTED]

Email Address [REDACTED]

Please state your education background:

Sunnyside High School graduated 2006

CSU Fresno 2010

Please list any organizations of which you are a member and any offices you have held in those organizations:

Rotary Club of Kerman - Board Member, Chairman for Interact Club of Kerman High School

Kerman Chamber of Commerce - Ambassador

Please list any appointed public boards or commissions on which you have served, dates of service, and office held:

Rotary Club of Kerman - Board Member, Chairman for Interact Club of Kerman High School 2024-PRESENT

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

Yes, being a VP banking manager I believe I can offer my expertise and advise in the community in which I live in to insure ethical and sound

decisions are being applied in our community.

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

Being able to help our community grow to ensure a great future for my children and others as well. Being able to apply and make impacts

to struggling communities and being able to show consistent care for the entire city of Kerman.

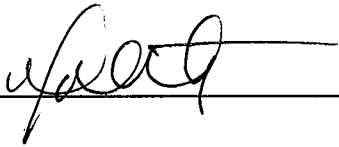
References (optional):

Denise Borarian - Executive Director for Kerman Chamber of Commerce

Jessica Ness - Principal for Kerman High School

Robert Felker - Friend

Signed



Date: 6/4/25

Please return completed application to:

City Clerk
City of Kerman
850 S. Madera Avenue
Kerman, CA, 93630



Application for City Commission or Committee

I hereby request that I be considered as a nominee for the following City Commission or Committee:

☐ Planning Commission

☐ Parks, Recreation and Community Services Commission

☒ Sales Tax Oversight Committee

• Nominating Councilperson: Raj Dhaliwal District: 4

Qualifications and Eligibility:

1. All members shall be at least 18 years old.
2. Not an employee of the City.
3. Have knowledge, appreciation, and a basic understanding of public issues and concerns related to the City.
4. Not serve on two different City boards or commissions.
5. Reside within the City limits or the City's sphere of influence at the time of application.

Name Roberto Perez

Address [REDACTED]

City Kerman State CA Zip 93630

Home Phone () [REDACTED] Business Phone ()

Email Address [REDACTED]

Please state your education background:

I hold a Bachelor of Science in Accounting from Fresno Pacific University and am a licensed Certified Public Accountant (CPA).

Please list any organizations of which you are a member and any offices you have held in those organizations:

I currently serve as Treasurer for both the Kerman Rotary Club and the Fresno Area Hispanic Foundation.

Please list any appointed public boards or commissions on which you have served, dates of service, and office held:

N/A

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

Yes, my professional career as an accountant has equipped me with the skills necessary to effectively review and analyze financial information.

This experience will allow me to contribute meaningfully to the City's Measure M Oversight Committee by helping ensure transparency, accountability, and proper use of funds.

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

Yes, one of my personal goals is to give back to the community by using my professional skills to support local government transparency and fiscal responsibility.

Serving on this committee would allow me to stay actively involved in civic matters and contribute to decisions that positively impact our city's future.

References (optional):

Signed  Date: 06/09/2025

Please return completed application to:

City Clerk
City of Kerman
850 S. Madera Avenue
Kerman, CA, 93630



6/10/25
6:47 PM
dQ

Application for City Commission or Committee

I hereby request that I be considered as a nominee for the following City Commission or Committee.

- ☐ Planning Commission
☐ Parks, Recreation and Community Services Commission

☒ Sales Tax Oversight Committee **Berdie Hall**

• Nominating Councilperson: _____ District: 2

Qualifications and Eligibility:

1. All members shall be at least 18 years old.
2. Not an employee of the City.
3. Have knowledge, appreciation, and a basic understanding of public issues and concerns related to the City.
4. Not serve on two different City boards or commissions.
5. Reside within the City limits or the City's sphere of influence at the time of application.

Name **GULBINDER DHESI**

Address _____

City **KERMAN** State **CA** Zip **93630**

Home Phone (559) _____ Business Phone () _____

Email Address _____

Please state your education background:

AA DEGREE FROM FRESNO CITY COLLEGE

Please list any organizations of which you are a member and any offices you have held in those organizations:

ROTARY CLUB OF KERMEN, SAN JOAQUIN GUDWARA, KABBADI FEDERATION OF THE USA

Please list any appointed public boards or commissions on which you have served, dates of service, and office held:

NONE

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

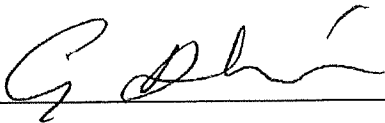
My assisting and organizing of many events that i am a member, as well as my experience as a plant manger working witin budgets will

be an asset in this endeavor

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

to learn and assit the committee in the best way possible

References (optional):

Signed  Date: 6/6/2025

Please return completed application to:

City Clerk
City of Kerman
850 S. Madera Avenue
Kerman, CA, 93630



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Approval of Project List for Fiscal Year 2025/2026 Funded by SB1, the Road Repair and Accountability Act of 2017 (JA)

RECOMMENDATION: Council by motion adopt resolution approving project list for Fiscal Year 2025/2026 funded by SB1, the Road Repair and Accountability Act of 2017.

EXECUTIVE SUMMARY:

Senate Bill 1 (SB1), known as the Road Repair and Accountability Act of 2017, was signed into law by the Governor in April 2017 to address basic road maintenance, rehabilitation and critical safety needs on both the state highway, local streets and road systems.

To receive funding from the Road Maintenance and Rehabilitation Act (RMRA), the City is required to submit to the California Transportation Commission (CTC) a list of projects proposed to be funded, pursuant to an adopted resolution by the City Council at a regular public meeting.

Based on Maintenance of Effort (MOE) established in Streets and Highways Code Section 2036, an annual match of \$20,200 (minimum) from the City's discretionary spending fund is required. The purchase and installation of the Solar Light Poles Project on the East side has been designated for the use of the MOE for Fiscal Years 2019/2020 through FY 2024/2025 and installation of these lights will be done in FY 2025/2026.

The Street Rehabilitation Project will continue into FY 2025/2026. The total project cost for this FY is \$1,355,700. Funds from both SB1 and Article VIII will be used to fund this project.

Annually in December, the City must submit a completed and an in-progress project report. If this report is not submitted, the RMRA funds will be forfeited.

FISCAL IMPACT:

The City of Kerman projects to receive a total of \$451,205 from SB1 RMRA Funds in Fiscal Year 2025/2026, according to the State Department of Finance statewide revenue projection. Fund reserves or Local Transportation Funds (LTF) will fund this project, if needed.

ATTACHMENTS:

- A. Resolution
- B. Map

Attachment 'A'

RESOLUTION NO. 25-__**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2025/2026 FUNDED BY SB1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Kerman are aware of the projects proposed for funding in our community and which projects have been completed each Fiscal Year; and

WHEREAS, the City of Kerman must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Kerman, will receive an estimated \$451,205 in RMRA funding in Fiscal Year 2025/2026 from SB 1; and

WHEREAS, this is the eighth year in which the City of Kerman is receiving SB 1 funding and will enable the City of Kerman to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Kerman has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Kerman used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Kerman maintain and rehabilitate local streets through the City of Kerman such as E Street, 1st Street, A Street (California Avenue), Del Norte Avenue, 2nd Street, a segment of F Street between Pacheco Drive and Vineland Avenue and several of similar projects into the future; and

WHEREAS, the California Statewide Local Streets and Roads Needs Assessment Report found that the City of Kerman streets and roads are at higher risk (50-60) and this revenue will

help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a safe, functional and cutting-edge road condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Kerman, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part with Fiscal Year 2025/2026 Road Maintenance and Rehabilitation Account revenues:

FY 24/25 Street Rehabilitation Project - Various Streets

Description: Reconstruction of the existing pavement, including excavation of the existing pavement section, compaction of subgrade, placement and compaction of aggregate base, and hot mix asphalt paving. The Project also includes the construction of concrete curb and gutter, sidewalk, alley approaches, and/or curb ramps where they are damaged and/or non-compliant with ADA requirements.

Location: Local streets in the area bounded by E St., 1st St., A St. and Del Norte Ave. and 2) a segment of F St. between Pacheco Dr. and Vineland Ave.

Estimated Useful Life: 20 years

Anticipated Project Schedule:	Bid Opening	August 2025
	Award Contract	September 2025
	Begin Construction	October 2025

3. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of City of Kerman at a regular meeting held on the 25th day of June 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

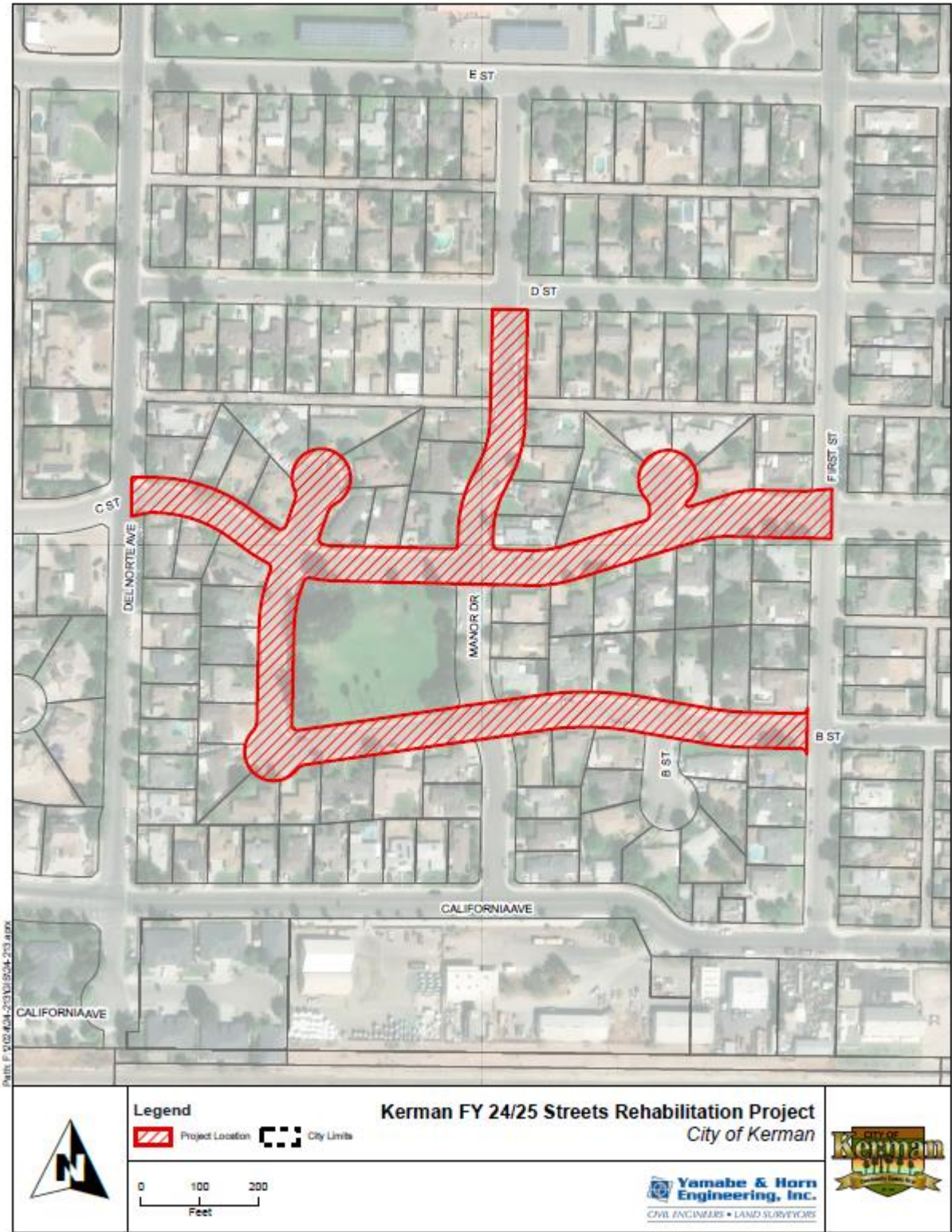
Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Attachment 'B'









STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Jerry Jones, Community Development Director

SUBJECT: Third Amendment to Agreement with Precision Civil Engineering Inc. for Entitlement, Land Use, and Planning Services (JJ)

RECOMMENDATION: Council by motion adopt a resolution approving Amendment No. 3 to Agreement for Entitlement, Land Use, and Planning Services with Precision Civil Engineering Inc.

EXECUTIVE SUMMARY:

On March 24, 2021, City Council approved a professional services agreement (Agreement) with Precision Civil Engineering Inc. (PCE) to provide entitlement, land use, and planning services to supplement City staff resources in the Community Development Department (CDD) depending on project volumes, staff availability, and project complexity. On July 13, 2022, Council approved a first amendment to the Agreement extending consultant services to June 30, 2024. Council approved a second amendment to the Agreement extending the agreement to June 30, 2025 on August 9, 2023.

City Staff has been satisfied with the services delivered by PCE under the current Agreement set to expire on June 30, 2025. PCE has been an integral part in delivering several significant developments within the City over the term of their Agreement. Both the City and PCE find it in their best interest to amend the existing Agreement. Staff is recommending approval of an amendment to the Agreement with changes to the compensation and term of Agreement necessary to meet the City's needs.

This third amendment to the Agreement will take into account the updated Master Fee Schedule that went into effect July 1, 2023. The Agreement will be subject to the terms listed below and as further defined in the third amendment to the Agreement attached as **Exhibit 'A'** of **Attachment 'A'**.

1. Term. Three years ending on June 30, 2028, subject to any earlier termination in accordance with the Agreement.
2. Compensation. Per the fee schedule included with **Exhibit 'A'** to **Attachment 'A'**. PCE will be entitled to a 3% annual increase of their hourly rates charged for services not covered by fixed fees such as their agreed upon share of entitlement application fees collected by the City.

FISCAL IMPACT:

Entitlement, land use, and planning services are included as part of the annual budget process. Planning entitlement application fees are paid to the City by private developers for their developments. Furthermore, private developers are required to enter into a cost recovery agreement for larger, more complex developments and pay for all PCE costs beyond the City's standard entitlement application fees.

ATTACHMENTS:

- A. Resolution w/ Exhibit

Attachment 'A'

RESOLUTION NO. 25-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING THIRD AMENDMENT TO CONSULTANT SERVICES AGREEMENT WITH PRECISION CIVIL ENGINEERING INC. FOR ENTITLEMENT, LAND USE, AND PLANNING SERVICES

WHEREAS, the City of Kerman requires professional support services; and

WHEREAS, on March 24, 2021, the City of Kerman (City) entered into an agreement with Precision Civil Engineering Inc. (Consultant) for entitlement, land use, and planning services; and

WHEREAS, a First Amendment to the Agreement was approved on July 13, 2022; and

WHEREAS, a Second Amendment to the Agreement was approved on August 9, 2023 and is set to expire on June 30, 2025; and

WHEREAS, City has updated the Master Fee Schedule that went into effect on July 1, 2023; and

WHEREAS, City and Consultant desire to adjust compensation and term of the Agreement with amendments through June 30, 2028; and

WHEREAS, amendments to compensation rates will be effective on July 1, 2025 through June 30, 2028.

NOW, THEREFORE, the Kerman City Council resolves as follows:

SECTION 1. The foregoing recitals are true and correct and incorporated by reference.

SECTION 2. The Council approves the Third Amendment to Agreement with Precision Civil Engineering Inc. attached hereto as **Exhibit 'A'** and incorporated by reference.

SECTION 3. The City Manager or his designee is authorized to execute the Third Amendment.

SECTION 4. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 25th day of June, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby adopted.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Exhibit 'A'

**THIRD AMENDMENT TO AGREEMENT BETWEEN THE CITY OF KERMAN AND
PRECISION CIVIL ENGINEERING INC. FOR ENTITLEMENT, LAND USE
AND PLANNING SERVICES**

This Third Amendment to Agreement with Precision Civil Engineering Inc. for Entitlement, Land Use, and Planning Services is entered between the City of Kerman, a California municipal corporation, (hereinafter referred to as “CITY”) and Precision Civil Engineering, Inc. (hereinafter referred to as “CONSULTANT”).

RECITALS

WHEREAS, the City of Kerman requires professional support services; and

WHEREAS, on March 24, 2021, the City of Kerman (City) entered into an agreement with Precision Civil Engineering Inc. (Consultant) for entitlement, land use, and planning services; and

WHEREAS, a First Amendment to the Agreement was approved on July 13, 2022; and

WHEREAS, a Second Amendment to the Agreement was approved on August 9, 2023 and is set to expire on June 30, 2025; and

WHEREAS, City has updated the Master Fee Schedule that went into effect on July 1, 2023; and

WHEREAS, City and Consultant desire to adjust compensation and term of the Agreement with amendments through June 30, 2028; and

WHEREAS, amendments to compensation rates will be effective on July 1, 2025 through June 30, 2028.

NOW, THEREFORE, the parties hereby agree as follows:

1. Section 2 titled Term of Agreement is amended to read as follows:

Term of Agreement. This Agreement shall be effective from July 1, 2025 to June 30, 2028, subject to any earlier termination in accordance with this Agreement.

2. Section 3 titled Compensation is amended to read as follows:

Compensation. Effective July 1, 2025, CONSULTANT’S sole compensation for satisfactory performance of all services required or rendered pursuant to this Agreement shall be at the rate and schedules attached hereto as Exhibit ‘A – 1’, referred to “Third Amendment Fee Schedule”, which includes flat rate, cost recovery, and hourly charges.

Except as amended by this Third Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS HEREOF, the Parties have caused this Third Amendment to the Agreement to be executed by their duly authorized representatives as of the Effective Date.

CITY OF KERMAN
A municipal corporation

PRECISION CIVIL ENGINEERING,
INC.

John Jansons, City Manager
Date: _____, 2025

Edward D. Dunkel, President
Date: _____, 2025

ATTEST:

Josie Camacho, City Clerk

Date: _____, 2025

APPROVED AS TO FORM:

Hilda Cantú Montoy, City Attorney

Date: _____, 2025

Exhibit ‘A – 1’

THIRD AMENDMENT FEE SCHEDULE

Consultant to perform services on a flat fee, cost recovery, and hourly basis as described herein:

1. General Planning Services

Consultant will be compensated for services requested by the City at the hourly rates provided in the table below. Consultant is authorized to increase hourly rates each fiscal year, beginning July 1, 2026, by 3%.

Position	Hourly Rate
Assistant Planner	\$110.00
Associate Planner	\$125.00
Senior Associate Planner	\$140.00
Senior Planner	\$160.00
Planning Manager	\$180.00
Division Manager	\$220.00

2. Entitlement/Planning Application Processing Services

Consultant will process and review entitlement/planning applications as requested by the City. Consultant will be compensated at a fixed fee rate equal to 50% of the City’s entitlement application fees collected in accordance with the City’s fee schedule in effect at the time the application is deemed complete. For developments requiring a CEQA determination beyond an exemption, Consultant will not be compensated 50% of the environmental fee collected by the City, but will instead be compensated for costs for all services as agreed upon via a task order approved by the City.

3. Cost Recovery

For larger, more complex developments, the City shall require applicants to enter into a Cost recovery Agreement for costs above and beyond those covered by the standard entitlement application fees, specifically for CEQA compliance. Consultant shall provide a proposal of all costs to be reviewed by the City and, once approved, the City will issue a task order outlining Consultant’s compensation for the services to be provided.

4. One-on-One Staff Training

\$180/hour for Planning Manager or other level training.

5. Group Training

Planning 101, Entitlement Processing, CEQA, Subdivision Map Act, etc.: \$220/1-hour session for an unlimited number of attendees. Consultant would not charge for preparing the PowerPoint presentation, but it would be tailored to the City of Kerman.

6. Assistance with Preparing Planning forms, documents, policies, or written processes

\$160/hour or \$750 per form, document, or process, whichever is less.



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Resolution Amending 2025/2026 Salary Scales for KMEA, KPOA and Management (JA)

RECOMMENDATION: Council by motion adopt resolution approving an amendment to the Kerman Municipal Employees Association (KMEA), the Kerman Police Officers Association (KPOA) and Management Salary Schedules effective July 1, 2025.

EXECUTIVE SUMMARY:

The City of Kerman, the KMEA and the KPOA contracts result in changes to the salary scales effective July 1, 2025.

On July 24, 2024, Council approved a resolution approving a Memorandum of Understanding between the City of Kerman and KMEA for July 1, 2024 through June 30, 2027, which included a 4% COLA for each year in 2024, 2025 and 2026.

On September 25, 2024, Council approved a resolution approving a Memorandum of Understanding between the City of Kerman and KPOA for July 1, 2024 through June 30, 2027, which included a 4% COLA for each year in 2024, 2025 and 2026.

On May 14, 2025, Council approved a resolution approving the findings of the Compensation Survey with adjustments to the salary scales for at will Executive Management employees.

California state law requires a pay schedule be approved and adopted by the City Council in accordance with public meeting laws that indicates the position title and the pay rate for every position along with the effective date of any revisions. The salary scale must be made immediately accessible for public review or posted on the City's website.

FISCAL IMPACT:

The Salary changes were incorporated into the Fiscal year 2025/2026 budget that was presented with the Budget adoption meeting on June 11, 2025.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 25-____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING THE 2025/2026 SALARY SCHEDULES FOR EMPLOYEES IN THE MISCELLANEOUS BARGAINING UNIT, THE PUBLIC SAFETY BARGAINING UNIT AND THE MANAGEMENT GROUP

WHEREAS, the City of Kerman, the Kerman Municipal Employees Association (KMEA) and the Kerman Police Officers Association (KPOA) have entered into a new Memorandum of Understanding for the period of July 1, 2024 through June 30, 2027 which include a 4% COLA for each year of the agreement; and

WHEREAS, on May 14, 2025, Council approved a resolution approving the findings of the Compensation Survey with adjustments to the salary scales for at will Executive Management employees; and

WHEREAS, the salary terms of the agreements have been incorporated into the revised salary scales attached effective July 1, 2025; and

WHEREAS, California State law requires pay schedules to be approved and adopted by the City Council.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

Section 1 The foregoing recitals are true and correct and incorporated by reference.

Section 2. The Council adopts amended salary schedules for employees in the KMEA, KPOA and Management Group as set forth in **Exhibit 'A'**.

Section 3. This resolution is effective immediately.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 25th day of June 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

Maria Pacheco
Mayor

Josie Camacho
City Clerk

Exhibit 'A'

**Miscellaneous Employees
July 2025 - June 2026**

Finance	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Senior Accountant**	\$ 5,446	\$ 5,719	\$ 6,005	\$ 6,305	\$ 6,620	\$ 6,951	\$ 7,299
Payroll Specialist	\$ 4,904	\$ 5,149	\$ 5,407	\$ 5,677	\$ 5,961	\$ 6,259	\$ 6,572
Junior Accountant	\$ 4,373	\$ 4,591	\$ 4,821	\$ 5,062	\$ 5,315	\$ 5,581	\$ 5,860
Account Clerk II	\$ 3,892	\$ 4,087	\$ 4,291	\$ 4,505	\$ 4,731	\$ 4,967	\$ 5,216
Account Clerk I	\$ 3,425	\$ 3,596	\$ 3,776	\$ 3,965	\$ 4,163	\$ 4,371	\$ 4,590
Administrative Analyst	\$ 4,832	\$ 5,074	\$ 5,327	\$ 5,594	\$ 5,873	\$ 6,167	\$ 6,475

** FLSA Exempt

Management Services	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Human Resource Officer**	\$ 7,075	\$ 7,428	\$ 7,800	\$ 8,190	\$ 8,599	\$ 9,029	\$ 9,481
Human Resource Specialist	\$ 4,904	\$ 5,149	\$ 5,407	\$ 5,677	\$ 5,961	\$ 6,259	\$ 6,572
Human Resource Technician	\$ 4,222	\$ 4,434	\$ 4,655	\$ 4,888	\$ 5,132	\$ 5,389	\$ 5,658
Executive Assistant to City Manager/City Clerk**	\$ 7,075	\$ 7,428	\$ 7,800	\$ 8,190	\$ 8,599	\$ 9,029	\$ 9,481
Assistant to the City Clerk	\$ 3,958	\$ 4,156	\$ 4,364	\$ 4,582	\$ 4,812	\$ 5,052	\$ 5,305
Administrative Assistant	\$ 4,373	\$ 4,591	\$ 4,821	\$ 5,062	\$ 5,315	\$ 5,581	\$ 5,860

** FLSA Exempt

Community Services	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Assistant Director**	\$ 5,988	\$ 6,287	\$ 6,602	\$ 6,932	\$ 7,278	\$ 7,642	\$ 8,024
Buildings & Facilities Supervisor**	\$ 5,446	\$ 5,719	\$ 6,005	\$ 6,305	\$ 6,620	\$ 6,951	\$ 7,299
Recreation Supervisor**	\$ 5,725	\$ 6,011	\$ 6,312	\$ 6,627	\$ 6,959	\$ 7,307	\$ 7,672
Recreation Coordinator	\$ 4,418	\$ 4,639	\$ 4,871	\$ 5,114	\$ 5,370	\$ 5,638	\$ 5,920
Senior Services Coordinator	\$ 4,079	\$ 4,283	\$ 4,497	\$ 4,722	\$ 4,958	\$ 5,206	\$ 5,466
Parks Maintenance Specialist	\$ 4,416	\$ 4,637	\$ 4,869	\$ 5,113	\$ 5,368	\$ 5,637	\$ 5,918
Parks Maintenance Wordker II	\$ 3,998	\$ 4,198	\$ 4,407	\$ 4,628	\$ 4,859	\$ 5,102	\$ 5,357
Parks Maintenance Worker I	\$ 3,600	\$ 3,780	\$ 3,969	\$ 4,168	\$ 4,376	\$ 4,595	\$ 4,825
Administrative Assistant	\$ 4,373	\$ 4,591	\$ 4,821	\$ 5,062	\$ 5,315	\$ 5,581	\$ 5,860

** FLSA Exempt

Community Development	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Associate Planner**	\$ 5,753	\$ 6,041	\$ 6,343	\$ 6,660	\$ 6,993	\$ 7,342	\$ 7,710
Community Development Coordinator	\$ 4,419	\$ 4,640	\$ 4,872	\$ 5,116	\$ 5,372	\$ 5,640	\$ 5,922
Building Official **	\$ 6,583	\$ 6,912	\$ 7,258	\$ 7,620	\$ 8,001	\$ 8,402	\$ 8,822
Code Enforcement Official	\$ 4,656	\$ 4,888	\$ 5,133	\$ 5,389	\$ 5,659	\$ 5,942	\$ 6,239
Assistant Planner	\$ 5,207	\$ 5,467	\$ 5,740	\$ 6,028	\$ 6,329	\$ 6,645	\$ 6,978
Permit Tech II	\$ 4,351	\$ 4,569	\$ 4,797	\$ 5,037	\$ 5,289	\$ 5,553	\$ 5,831
Permit Tech I	\$ 4,140	\$ 4,347	\$ 4,565	\$ 4,793	\$ 5,032	\$ 5,284	\$ 5,548
Administrative Assistant	\$ 4,373	\$ 4,591	\$ 4,821	\$ 5,062	\$ 5,315	\$ 5,581	\$ 5,860

** FLSA Exempt

Public Works	Step A	Step B	Step C	Step D	Step E	Step F	Step G
PW Operations Coordinator **	\$ 6,293	\$ 6,608	\$ 6,938	\$ 7,285	\$ 7,650	\$ 8,032	\$ 8,434
Fleet Services Supervisor **	\$ 5,446	\$ 5,719	\$ 6,005	\$ 6,305	\$ 6,620	\$ 6,951	\$ 7,299
Fleet Mechanic II	\$ 4,461	\$ 4,684	\$ 4,918	\$ 5,164	\$ 5,422	\$ 5,693	\$ 5,978
Fleet Mechanic I	\$ 4,038	\$ 4,240	\$ 4,452	\$ 4,674	\$ 4,908	\$ 5,154	\$ 5,411
PW Lead Supervisor	\$ 5,104	\$ 5,359	\$ 5,627	\$ 5,909	\$ 6,204	\$ 6,514	\$ 6,840
PW Maintenance Worker III- Specialist	\$ 4,395	\$ 4,615	\$ 4,846	\$ 5,088	\$ 5,343	\$ 5,610	\$ 5,890
PW Maintenance Worker II	\$ 3,978	\$ 4,177	\$ 4,385	\$ 4,605	\$ 4,835	\$ 5,077	\$ 5,330
PW Maintenance Worker I	\$ 3,600	\$ 3,780	\$ 3,969	\$ 4,168	\$ 4,376	\$ 4,595	\$ 4,825
Water Conservation Specialist (Certified)	\$ 4,832	\$ 5,074	\$ 5,327	\$ 5,594	\$ 5,873	\$ 6,167	\$ 6,475
Water Conservation Specialist (Non Certified)	\$ 4,596	\$ 4,826	\$ 5,067	\$ 5,320	\$ 5,586	\$ 5,866	\$ 6,159
WWTP Water Distribution/Waste Water Manager**	\$ 6,989	\$ 7,338	\$ 7,705	\$ 8,091	\$ 8,495	\$ 8,920	\$ 9,366
WWTP Lead Supervisor	\$ 5,392	\$ 5,662	\$ 5,945	\$ 6,242	\$ 6,554	\$ 6,882	\$ 7,226
WWTP & Water Operator Grade II	\$ 4,880	\$ 5,124	\$ 5,381	\$ 5,650	\$ 5,932	\$ 6,229	\$ 6,540
WWTP & Water Operator Grade I	\$ 4,417	\$ 4,638	\$ 4,870	\$ 5,113	\$ 5,369	\$ 5,637	\$ 5,919
WWTP Maintenance Worker III-Specialist	\$ 4,395	\$ 4,615	\$ 4,846	\$ 5,088	\$ 5,343	\$ 5,610	\$ 5,890
WWTP Maintenance Worker II	\$ 3,977	\$ 4,176	\$ 4,385	\$ 4,604	\$ 4,834	\$ 5,076	\$ 5,330
WWTP Maintenance Worker I	\$ 3,600	\$ 3,780	\$ 3,969	\$ 4,168	\$ 4,376	\$ 4,595	\$ 4,825
Administrative Assistant	\$ 4,373	\$ 4,591	\$ 4,821	\$ 5,062	\$ 5,315	\$ 5,581	\$ 5,860
Administrative Analyst	\$ 4,832	\$ 5,074	\$ 5,327	\$ 5,594	\$ 5,873	\$ 6,167	\$ 6,475

** FLSA Exempt

Public Safety Employees
July 2025 - June 2026

Public Safety	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Lieutenant	\$ 8,076	\$ 8,480	\$ 8,904	\$ 9,349	\$ 9,816	\$ 10,307	\$ 10,822
Sergeant- 2,184 Annual Hours	\$ 6,988	\$ 7,338	\$ 7,705	\$ 8,090	\$ 8,495	\$ 8,919	\$ 9,365
Corporal- 2,184 Annual Hrs	\$ 5,528	\$ 5,805	\$ 6,095	\$ 6,400	\$ 6,720	\$ 7,056	\$ 7,409
Police Officer- 2,184 Annual Hrs	\$ 5,259	\$ 5,522	\$ 5,799	\$ 6,088	\$ 6,393	\$ 6,713	\$ 7,048
Records Manager	\$ 4,945	\$ 5,193	\$ 5,452	\$ 5,725	\$ 6,011	\$ 6,312	\$ 6,627
Records Clerk	\$ 3,765	\$ 3,954	\$ 4,151	\$ 4,359	\$ 4,577	\$ 4,806	\$ 5,046
Community Service Officer	\$ 3,958	\$ 4,156	\$ 4,364	\$ 4,582	\$ 4,811	\$ 5,051	\$ 5,304
Animal Control	\$ 4,374	\$ 4,592	\$ 4,822	\$ 5,063	\$ 5,316	\$ 5,582	\$ 5,861
Animal Shelter Attendant	\$ 4,374	\$ 4,592	\$ 4,822	\$ 5,063	\$ 5,316	\$ 5,582	\$ 5,861
Administrative Assistant	\$ 4,736	\$ 4,973	\$ 5,222	\$ 5,483	\$ 5,757	\$ 6,045	\$ 6,347

Lieutenant - FLSA Exempt

Sergeant and Police Officers Pay Based on 2,184 Annual Hours versus 2,080 Hours

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G
City Manager	\$ 15,194	\$ 15,954	\$ 16,752	\$ 17,590	\$ 18,030	\$ 18,480	\$ 18,943
Police Chief	\$ 10,570	\$ 11,099	\$ 11,654	\$ 12,237	\$ 12,849	\$ 13,491	***
Community Development Director	\$ 9,167	\$ 9,625	\$ 10,106	\$ 10,611	\$ 11,142	\$ 11,699	***
Director of Public Works	\$ 8,611	\$ 9,042	\$ 9,494	\$ 9,969	\$ 10,467	\$ 10,990	***
Finance Director	\$ 9,298	\$ 9,763	\$ 10,251	\$ 10,764	\$ 11,302	\$ 11,867	***
Community Services Director	\$ 8,636	\$ 9,068	\$ 9,521	\$ 9,997	\$ 10,497	\$ 11,022	***

All Management employees are at will employees with employee agreements

***Per current employee agreement, employee shall be eligible for a 5% increase each year upon satisfactory evaluation



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Jesus A. Gonzalez, City Engineer

SUBJECT: Resolution Confirming and Ordering Tract 6447 Annexation into Kerman Landscaping and Lighting District No. 1, Area 15, and Establishing a Levy of Assessments for the Annexed Territory (JG)

RECOMMENDATION: Council by motion adopt resolution confirming and ordering tract 6447 annexation into Kerman Landscaping and Lighting District No. 1, Area 15, and establishing a levy of assessments for the annexed territory.

EXECUTIVE SUMMARY:

The City's Landscaping and Lighting District (LLD) No. 1 maintains public landscaping in median islands and landscape strips along major streets. The revenue from the LLD also pays for street lighting costs for areas within it. All new developments are annexed into the LLD and charged an annual assessment that is collected with property taxes. There are currently 14 sub-areas within the LLD.

The City Council initiated the process for annexation of Tract 6447 into LLD No. 1 on June 11, 2025. Approval of the proposed Resolution will conclude the process by annexing the lots of a new residential subdivision into LLD No. 1 being developed by Joseph Crown Construction & Development, Inc. ("Applicant") and setting a levy at \$377.59 per lot.

The Applicant is currently seeking to develop a 163-lot subdivision located on the north side of Kearney Boulevard, approximately 1,000 feet west of Siskiyou Avenue. The Applicant is in the process of submitting a final map for Tract 6447, for approval by the City Council, which will be considered as a separate Agenda item at a future meeting. A condition of approval for Tract 6447 requires that Applicant request annexation to the City's LLD. Consistent with that requirement, the Applicant has submitted a petition and waiver to the City, requesting annexation into LLD No. 1 and agreeing to the initial assessment of \$377.59 per lot for the fiscal year. Thereafter, the property would be subject to the annual levy amounts approved by Council for LLD No. 1 for each fiscal year.

The Applicant has also (i) waived certain resolutions, report, notices of hearing, and right of majority protest, and consented to a public hearing and adoption of a resolution by the City Council ordering annexation and levy of the Property; and (ii) expressly waived any requirement to have a ballot and majority protest proceeding per Government Code Section 53753 or as may be permitted by the Act. As a result of this waiver, the annexation process can be expedited

as no report by the City Engineer is required to be prepared, nor is a ballot and majority protest required.

The attached Resolution finds that there is no majority protest by the Applicant, annexes the property into Area 15, of LLD No. 1, and sets the levy at \$377.59 per lot for the current fiscal year. Going forward, the annexed property will be subject to the annual levy approved by the City Council every year for all property within LLD No. 1, Area 15.

FISCAL IMPACT:

Each lot that is annexed will pay the assessment rate of \$377.59 per lot. Thereafter, the City Council will approve assessment amounts for Area 15 of the LLD No. 1, which may be adjusted to reflect increases based on the consumer price index.

ATTACHMENTS:

A. Resolution w/Exhibits

RESOLUTION NO. 25- ____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN,
CALIFORNIA CONFIRMING AND ORDERING TRACT 6447 ANNEXATION INTO LANDSCAPING
AND LIGHTING DISTRICT NO. 1, AREA 15, AND ESTABLISHING A LEVY OF ASSESSMENTS FOR
THE ANNEXED TERRITORY**

WHEREAS, the Landscaping and Lighting Act of 1972 ("Act") provides and establishes procedures for annexing properties to an existing Landscaping and Lighting Assessment District; and

WHEREAS, on September 7, 1993 the Kerman City Council established the "Kerman Landscape and Lighting District No. 1" ("LLD No. 1") to levy and collect assessments to cover the cost of maintaining landscaping, irrigation systems and streetlights within the LLD No. 1 public right-of-way; and

WHEREAS, the City Council has determined that, to finance the installation, operation of landscaping, irrigation and lighting improvements which benefit the aforementioned tract and public lands, it should be annexed into the District; and

WHEREAS, not only will annexing this new development into the existing district ensure that all benefitting parcels share equally in the costs to maintain the improvements, but consolidating the benefitting developments into a single assessment district will facilitate their management by the City; and

WHEREAS, the proceedings for the annexation of the aforementioned tract and public lands to the District are authorized by and are conducted pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code; and

WHEREAS, pursuant to Streets and Highways Code section 22608, resolutions, reports, notices of hearing, and the right of majority protest may be waived with the written consent of all landowners of the territory to be annexed; and

WHEREAS, Joseph Crown Construction and Development, Inc., is the landowner of the property proposed for annexation and generally located on the northside of Kearney Boulevard approximately 1,000 west of Siskiyou Avenue, and which is also known as Tract 6447 whose final map will be considered by the City Council as future separate item, as further described or depicted on **Exhibit 'A'** ("Subject Property"); and

WHEREAS, Joseph Crown Construction and Development, Inc., has provided a petition for annexation and written consent to waiver of resolutions, reports, notices of hearing, and the right of majority protest regarding the Subject Property, as well as consenting to the amount of the proposed levy for the fiscal year; and

WHEREAS, as a result, no report by the City Engineer is required to be prepared and filed with the City Clerk which outlines the land to be annexed, etc.; and

WHEREAS, on June 11th the City Council initiated the process for annexation of the Subject Property in Area 15 of LLD No. 1, and set a public hearing for consideration of the same for June 25, 2025; and

WHEREAS, after holding a public hearing, the City Council now desires to annex the territory of the landowner to existing LLD No. 1; designate the portion of the annexed territory into Area 15 of LLD No. 1 for the property, and set the levy and collection of assessments against the assessable lots and parcels of land for that portion of territory.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The above recitals are true and correct, and are hereby incorporated herein by this reference.
2. The City Council finds that the hearing on said annexation of territory and levy of assessment was held in accordance with law and all persons desiring to speak were heard, and that there was no majority protest by the property owners of the same.
3. The City Council orders the territory identified in **Exhibit 'A'** annexed into existing assessment district Kerman Landscaping and Lighting District No. 1, Area 15.
4. The hearing on said annual levy of assessment for the District was also held in accordance with law and all persons desiring to speak were heard.
5. The City Council hereby (1) finds that the public interest and convenience requires and (2) declares its intention to order the levy of and to collect assessments against the assessable lots and parcels of property identified on **Exhibit 'A'** within Area 15 of the existing assessment district designated "Kerman Landscaping and Lighting District No. 1" pursuant to the provisions of the Act, for the fiscal year commencing July 1, 2024 and ending June 30, 2025, to pay for the costs and expenses of the improvements for at the assessment rate(s) set forth in **Exhibit 'B'**. Future levies may be adjusted for inflation by the City Council consistent with the formation documents for Kerman Landscaping and Lighting District No. 1 and the Act.
6. The City Council hereby determines that the territory within Area 15 of the District, whose boundaries are set forth in **Exhibit 'A'**, will be the territory benefited by the and servicing of the improvements.
7. The City Council hereby orders the levy of the assessments described in said **Exhibit 'B'**.

8. The City Council finds that the assessment diagram showing the property annexed into the District, be and it is hereby finally approved and confirmed as the diagram of the properties to be assessed to pay the costs of the improvements for that portion of the District, which are identified in **Exhibit 'C'**.
9. The City Clerk shall file the diagram and assessment, as confirmed or certified copy thereof, with the Fresno County Auditor-Controller no later than August 1, 2025.
10. This resolution shall be effective on July 1, 2025.

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Kerman held on June 25, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Exhibit 'A'

**Proposed Boundaries to Kerman Landscaping & Lighting District No. 1, Area 15, City of
Kerman, Fresno County, California**

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF KERMAN,
COUNTY OF FRESNO, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

Lots 5, 6, 7, 8, and the East Quarter of Lots 25, 26, 27, and 28 of the Fresno Irrigated Farms Company Tract, recorded in Book 8, Page 1 of Record of Surveys, Fresno County Records, also being within the Northeast Quarter of Section 11, Township 14 South, Range 17 East, Mount Diablo Base and Meridian:

Excepting therefrom that portion lying east of the following described line:

COMMENCING at the East Quarter corner of said Section 11; thence South 89°52'32" West, along the South line of said Northeast Quarter, a distance of 660.73 feet; thence North 0°07'28" West, a distance of 20.00 feet to the South line of said Lot 8 and the Point of Beginning; thence continuing North 0°07'28" West, a distance of 1299.53 feet to a point on the North line of said Lot 5 said point being 680.22 feet westerly along said North line and prolongation thereof from the East line of said Northeast Quarter of Section 11, and also being the Point of Termination.

The property is subject to a pending map for Tract 6447, whose final map is being considered by the City Council. The boundaries of the annexation shall be comprised of lots 1-163, of the Tract 6447, and shall not include Outlot A. The boundaries of Tract 6447 are depicted as set forth in **Exhibit 'C'**.

Exhibit 'B'

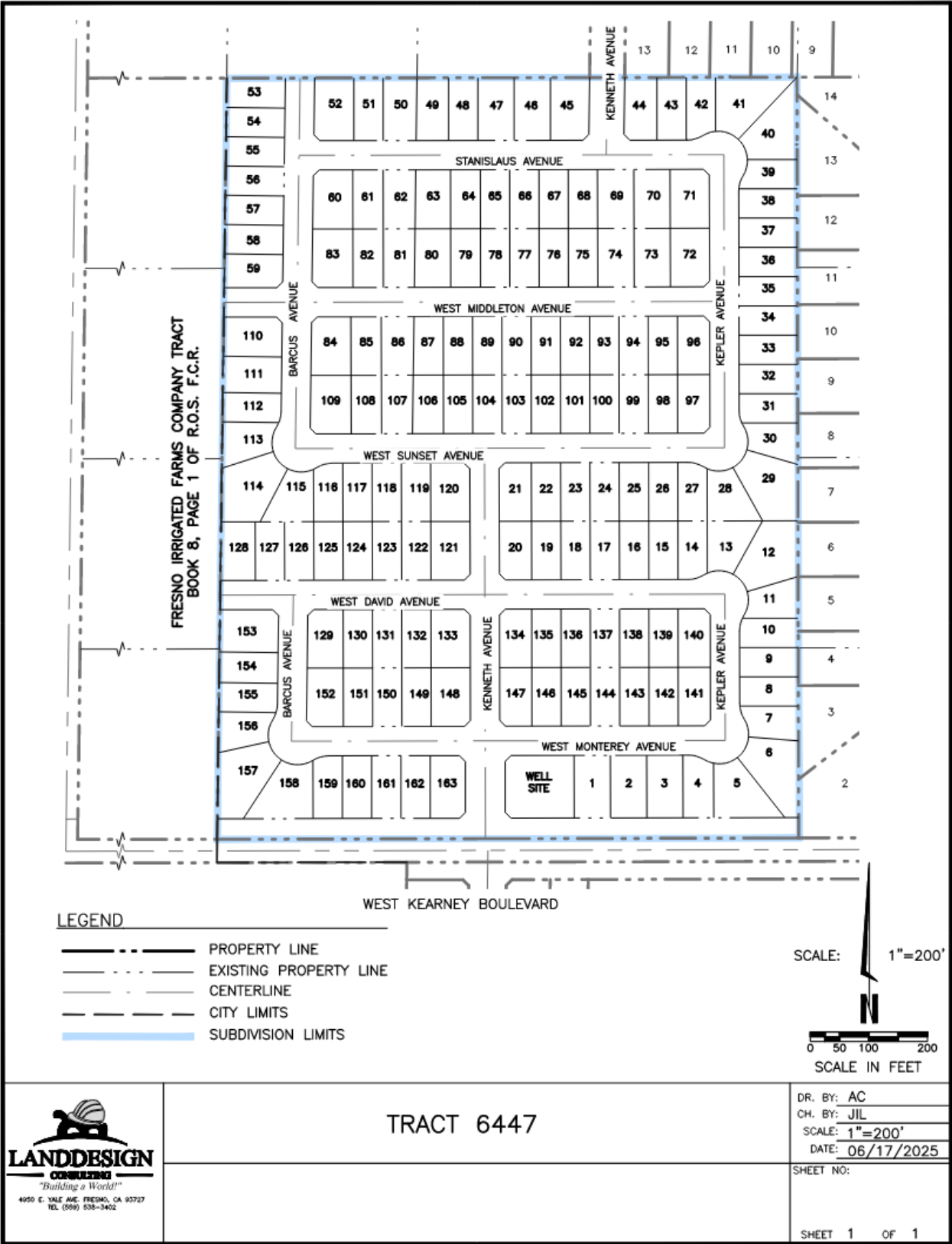
<u>Lot</u>	<u>Landowner</u>	<u>Proposed Assessment</u>
1	Joseph Crown Construction and Development, Inc.	\$377.59
2	Joseph Crown Construction and Development, Inc.	\$377.59
3	Joseph Crown Construction and Development, Inc.	\$377.59
4	Joseph Crown Construction and Development, Inc.	\$377.59
5	Joseph Crown Construction and Development, Inc.	\$377.59
6	Joseph Crown Construction and Development, Inc.	\$377.59
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39	Joseph Crown Construction and Development, Inc.	\$377.59

[illegible]

<u>Lot</u>	<u>Landowner</u>	<u>Proposed Assessment</u>
83	Joseph Crown Construction and Development, Inc.	\$377.59
84	Joseph Crown Construction and Development, Inc.	\$377.59
85	Joseph Crown Construction and Development, Inc.	\$377.59
86	Joseph Crown Construction and Development, Inc.	\$377.59
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122	Joseph Crown Construction and Development, Inc.	\$377.59
123	Joseph Crown Construction and Development, Inc.	\$377.59
124	Joseph Crown Construction and Development, Inc.	\$377.59

<u>Lot</u>	<u>Landowner</u>	<u>Proposed Assessment</u>
125	Joseph Crown Construction and Development, Inc.	\$377.59
126	Joseph Crown Construction and Development, Inc.	\$377.59
127	Joseph Crown Construction and Development, Inc.	\$377.59
128	Joseph Crown Construction and Development, Inc.	\$377.59
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160	Joseph Crown Construction and Development, Inc.	\$377.59
161	Joseph Crown Construction and Development, Inc.	\$377.59
162	Joseph Crown Construction and Development, Inc.	\$377.59
163	Joseph Crown Construction and Development, Inc.	\$377.59

Exhibit 'C'





STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Steve Wilkins, Police Chief

SUBJECT: Annual Agreement with the Kerman Unified School District for School Resource Officers (SW)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Kerman Unified School District for School Resource Officers for FY 2025-2026.

EXECUTIVE SUMMARY:

The City of Kerman has entered annual agreements with the Kerman Unified School District to provide School Resource Officer support to the district campuses. Under the annual agreement, Kerman Police personnel respond to requests for law enforcement- related services to district properties. These services are provided 24 hours a day, each day of the year. However, the City provides a specific presence of School Resource Officers during normal school hours and events and the District reimburses the City for the costs associated with providing police services.

DISCUSSION:

Historically, the Kerman Police Department has provided a police response to law enforcement related incidents at KUSD properties. The District has been paying to reimburse the cost of police services for two full-time police officers and will continue to do under the proposed agreement. The District and the City may agree by mutual written agreement to increase the number of full-time police officers to three for fiscal year 2025-2026. The City benefits from the additional workforce options these officers provide and utilizes the officers for non-school related functions during times when school is not in session. Additionally, having officers dedicated to KUSD, reduces the workload on the police department as without them, the responsibility for calls for service on KUSD properties would fall to the patrol officers patrolling the city.

FISCAL IMPACT:

The City and The District have reviewed the costs of School Resource Officers to include salaries, benefits, and equipment.

The District agrees to pay City a total of \$265,751 for the two SRO's to provide specialized police services to the District. Payment will be made in two installments of \$132,875.50 to be paid upon being invoiced by the City of Kerman in September 2025 and January 2026. Payments will be made no later than 30 days from the invoice date. The fees paid will be used by the City to cover the cost of the salary, benefits, and equipment needed to perform duties of the SRO's.

ATTACHMENTS:

A. Resolution w/Exhibits

Attachment 'A'

RESOLUTION NO. 25-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING THE ANNUAL AGREEMENT BETWEEN THE CITY OF KERMAN AND THE KERMAN UNIFIED SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICERS FOR FY 2025-2026

WHEREAS, the annual agreement between the City of Kerman (City) and the Kerman Unified School District (District) for law enforcement school resource officer services expires on June 30, 2025; and

WHEREAS, the City would like to enter a new annual agreement for law enforcement school resource officer services.

NOW THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The Council approves the 2025/2026 annual Agreement for School Resource Officers which is attached as **Exhibit 'A'** and incorporated by reference.
3. The Council authorizes the city manager to sign the agreement on behalf of the City.
4. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 25th day of June 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

This resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Exhibit 'A'

**SCHOOL RESOURCE OFFICER AGREEMENT
BETWEEN THE CITY OF KERMAN AND THE KERMAN UNIFIED SCHOOL DISTRICT
FOR POLICE SERVICES FOR FY 2025-2026**

This School Resource Officer Agreement (Agreement) is entered into on July 1, 2025, by and between the City of Kerman, a municipal corporation, ("City"), and The Kerman Unified School District ("District").

WHEREAS, District recognizes that the Kerman Police Department's provides necessary public safety and law enforcement services to the City which benefits District; and

WHEREAS, District further recognizes that the Kerman Police Department's assignment of School Resource Officers assigned to the District's schools to perform regular duty law enforcement services is greatly beneficial to District in assisting District in providing its students with campuses which are safe, secure, and peaceful; and

WHEREAS, City recognizes that assignment of School Resource Officers to District Schools will make a safer, secure, and peaceful City.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and of the covenants, conditions, and premises hereinafter contained, to be kept and performed by the respective parties, it is mutually agreed as follows:

Section 1. Role and Responsibilities the City agrees to assign (2) two Police Officers to Kerman High School and its feeder elementary and middle schools as School Resource Officers (SRO). The parties may mutually agree in writing to additional SROs based on the District's funding and the Police Department's availability. The base of operations for each SRO will be Kerman High School, where it is understood that the officer will respond to non-school calls, as needed, and attend meetings and training, as required by the Kerman Police Department. The scope of work shall be limited to those duties described in the Scope of Work document attached hereto as Exhibit "A" and incorporated by this reference.

Section 2. Compensation District agrees to pay City a total of \$265,751 for the two SRO's to provide these services. Payment will be made in two installments of \$132,875.50 to be paid upon being invoiced by the City of Kerman in September 2025 and January 2026. Payments will be made no later than 30 days from the invoice date. The fees paid will be used by the City to cover the cost of the salary, benefits, and equipment needed to perform duties of the SRO's.

Section 3. Effectiveness, Duration and Termination This Agreement shall be effective as of the date first written above, and shall remain in effect for an initial term running through June 30, 2026. Either party may at any time terminate this Agreement without cause at the party's convenience by giving not less than 30 days prior written notice to the other party. Upon such termination, all rights and obligations of each party under this Agreement shall cease as of the Effective Date of Termination, except for those specific obligations that shall survive termination as set forth herein. In the event of early termination, parties agree to pay or reimburse a pro- rated share of the compensation based upon a 12-month timeframe.

Section 4. Indemnification

- A. The District shall indemnify, defend, and hold harmless the City, its officers, officials, employees, and volunteers from and against any and all liability, claims, damage, cost, expenses, awards, fines, judgments, and expenses of litigation (including, without limitation, costs, attorney fees, expert witness fees and prevailing party fees and cost) of every nature arising out of or in connection with the assigned officer's performance of work or his or her failure to comply with any of its obligations contained in the Agreement, except such loss or damage which was caused by the active negligence by the City, or the gross or willful misconduct of the assigned officer.
- B. The City shall indemnify, defend, and hold harmless the District, its officers, officials, employees, and volunteers from and against any and all liability, claims, damage, cost, expenses, awards, fines, judgments, and expenses of litigation (including, without limitation, costs, attorney fees, expert witness fees and prevailing party fees and cost) of every nature arising out of the active negligence by the City or the gross or willful misconduct of the assigned officer during the performance of work hereunder.
- C. If the District rejects a tender of defense by the City and/or the assigned officer under this Agreement, and it is later determined that the City and/or the officer breached no duty of care and/or was immune from liability, the District shall reimburse the City and/or officer for any and all litigation expenses (including, without limitation, costs, attorney fees, expert witness fees and prevailing party fees and cost). A duty of care or immunity determination may be made by a jury or a court, including a declaratory relief determination by a court after the City and/or officer settles a liability claim, with or without participation by the District.

- D. The Parties acknowledge that it is not the intent of the Agreement to create a duty of care by the City or its assigned officer that they would not owe in the absence of the Agreement. The Agreement does not create an affirmative duty of care (including, without limitation, a duty to protect, a duty to deter and/or a duty to intervene) by the City or the assigned officer and the absence of the assigned officer and/or the patrol vehicle is not a material breach of this Agreement. The Parties further acknowledge that by entering into this Agreement neither the City nor its assigned officer intends to waive any immunities to which they would be entitled in the absence of the Agreement.
- E. In the event of concurrent negligence on the part of the District or any of its officers, officials, employees, agents or volunteers, and City or any of its officers, officials, employees, agents or volunteers, the liability for any and all such claims, demands and actions in law or equity for such losses, fines, penalties, forfeitures, costs and damages shall be apportioned under the State of California's theory of comparative negligence as presently established or as may be modified hereafter.
- F. The parties' duty to indemnify each other and its officials, officers, employees, agents and volunteers shall apply to all claims and liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the Agreement of indemnification to be provided by the parties. Approval or purchase of any insurance contracts or policies shall in no way relieve from liability nor limit the liability of the parties or any of its officers, board members, employees, agents, volunteers, invitees, caterers, concessionaires, suppliers, vendors, consultants, contractors or subcontractors.
- G. This section shall survive termination or expiration of this Agreement.

Section 5. Entire Agreement This Agreement, including all recitals constitutes the entire agreement of the Parties. This Agreement may be amended or modified only by the mutual written agreement of the Parties. This Agreement is invalid unless approved by the legislative body of each Party, although it may be executed by an authorized agent of each Party. An authorized agent of the City shall be a person specifically authorized by the City Council to execute this Agreement.

Section 6. Insurance It is understood and agreed that District and City maintain insurance policies or self-insurance programs to fund their respective liabilities. Evidence of Insurance, Certificates of Insurance or other similar documentation shall not be required of either party under this Agreement.

Section 7. Nondiscrimination Neither party shall employ discriminatory practices in their respective performance under this Agreement on the basis of race, religious creed, color,

national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era.

Section 8. Independent Contractor and Not a Partnership For the purposes of this Agreement, City and District shall act in an independent capacity and not as officers or employees or agents of the other. Nothing in this Agreement establishes, constitute, or will be construed as establishing or constituting a partnership or agency or employment relationship between City and District. Officers providing services under this Agreement shall remain the employees of City, and shall not be employees of District.

Section 9. Notices Any notice required or intended to be given to either party under the terms of this Agreement shall be in writing and shall be deemed to be duly given if delivered personally or deposited into the United States mail, with postage prepaid, addressed to the party to which notice is to be given at the party's address set forth on the signature page of this Agreement or at such other address as the parties may from time to time designate by written notice.

Section 10. Binding Once this Agreement is signed by all parties, it shall be binding upon, and shall inure to the benefit of, all parties, and each parties' respective heirs, successors, assigns, transferees, agents, servants, employees and representatives.

Section 11. Assignment Neither party may assign or transfer, by operation of law or otherwise, all or any of its rights or obligations under this Agreement without the prior written consent of the other party.

Section 12. Waiver The waiver by either party of a breach by the other of any provision of this Agreement shall not constitute a continuing waiver or waiver of any subsequent breach of either the same or a different provision of this Agreement. No provisions of this Agreement may be waived unless in writing and signed by all parties to this Agreement. Waiver of any one provision herein shall not be deemed to be a waiver of any other provision herein.

Section 13. Governing Law and Venue This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California. Venue for purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Fresno County, California.

Section 14. Headings The section headings in this Agreement are for convenience and reference only and shall not be construed or held in any way to explain, modify or add to the interpretation or meaning of the provisions of this Agreement.

Section 15. Severability The provisions of this Agreement are severable. The invalidity or unenforceability of any one provision in this Agreement shall not affect the other provisions.

Section 16. Interpretation The parties acknowledge that this Agreement in its final form is the result of the combined efforts of the parties and that, should any provision of this Agreement be found to be ambiguous in any way, such ambiguity shall not be resolved by construing this Agreement in favor of or against either party, but rather by construing the terms in accordance with their generally accepted meaning.

Section 17. Attorney's Fees If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorney's fees and legal expenses.

Section 18. Exhibits Each exhibit and attachment referenced in this Agreement is, by the reference, attached and incorporated into and made a part of this Agreement.

[Signatures on Next Page]

IN WITNESS THEREOF, the parties have caused their authorized agents to execute this Agreement as set forth below:

CITY OF KERMAN

By: _____
John Jansons, City Manager

Date: _____

APPROVED AS TO FORM

Hilda Cantú Montoy, City Attorney

THE KERMAN UNIFIED SCHOOL DISTRICT

By: _____
Gordon Pacheco, Superintendent

Date: _____

Exhibit 'A'
(to agreement)

SCOPE OF WORK

SCHOOL RESOURCE OFFICER

- A. The SRO is a sworn City police officer assigned to provide the law enforcement expertise and resources to assist school staff in maintaining safety, order, and discipline within their assigned school. The SRO will be maintaining safety, order, and discipline within his/her assignment. Although not an employee of the District, the SRO will be considered an active member of the administrative teams that serve each of the District schools.
- B. The SRO's assigned school buildings, grounds, and surroundings will be the SRO's patrol area, and he/she assumes primary responsibility for handling all calls for service and coordinating the response of the other police resources to the school. All criminal activity that comes to the attention of the principal or school staff shall be reported immediately. Information that is not of an emergency nature may be held for action by the SRO upon his/her return to duty.
- C. The SRO's duty schedule will be mutually determined by the District Superintendent and the Chief of Police.
- D. The SRO's schedule will generally be arranged to provide coverage throughout the school day to include peak arrival and departure times before and after school. Whenever possible, the SRO will be visible patrolling the exterior and interior grounds, particularly during the opening or closing of school and during the lunch periods.
- E. The SRO shall wear the regulation police uniform and operate a marked police patrol vehicle while on duty unless otherwise authorized by a supervisor for a specific purpose. The SRO provides a visible deterrent to crime and a positive representative of the Police Department to students and staff.
- F. The SRO shall also assist with training for the school administration in law enforcement and related matters. Information about crime trends and changes in laws relevant to schools shall be disseminated to the school administrative staff to assist them in effectively establishing and maintaining safe school environments.

- G. The SRO may also become involved, through the school principal, with the school's curriculum and provide instruction that will enhance the students' understanding of the police mission and the responsibilities of citizenship.
- H. The SRO shall be responsible for monitoring the social and cultural environment to identify emerging youth gangs. All information concerning gangs shall be provided to appropriate investigative personnel. Gang prevention and early intervention strategies shall be coordinated with the investigations unit.
- I. When it is in the best interest of the City and the school and with the approval of the school principal, the SRO may make formal presentations to, or participate in, school-based community organization meetings such as Parent Teacher Association and School Advisory Council meetings. Participation in other activities such as panel discussions, mentoring programs, and community coalitions or task forces must be approved, in advance by the Police Chief and the school principal.
- J. Programs conducted in schools by other units of the Kerman Police Department shall be coordinated with the SRO and the school principal to avoid redundant services and to ensure equitable distribution of such programs and services.
- K. A critical element of the SRO program is an open relationship and strong communication between the school principal and the SROs. The SRO shall meet as needed, with the assigned school principal for the purpose of exchanging information about current crime trends, problem areas, or other areas of concern which have potential for disruption in the school or within the community.
- L. Other duties and responsibilities of the SRO includes proper disposal of illegal substances recovered by the school and not needed for criminal prosecution, maintaining familiarity with the school's student rules and regulations, attending and providing testimony at school disciplinary hearings, upon request.

TRAINING AND SUPERVISION

- A. The SRO supervisor shall ensure that open lines of communication are in place between all the District schools and the Kerman Police Department. Meetings with the SRO shall be arranged as needed with school administration. The Chief of Police or his/her designee shall meet with the District Administration at least once each semester. The initial SRO/ Administration meeting should be held on the date

of the implementation of this agreement and be devoted to reviewing school and City expectations and clarifying any operational procedures. The second meeting should occur mid-year and involve a preliminary evaluation of the SRO's performance as well as the identification and resolution of any developing issues. The Chief of Police shall address any concerns regarding the performance of the SRO.

B. The City shall be responsible for the cost of any required peace officer update training. The School District will pay for any SRO specific training or school that they elect to send the SRO to.

C. The City shall retain full authority to direct and control the activities of the police officers and supervise and discipline the officers in accordance with City policies and procedures.

POLICE INVESTIGATION AND QUESTIONING

A. The SRO has been given the authority to stop, question, interview, and take police action without the prior authorization of the principal or contacting parents. With certain exceptions, the investigation and questioning of students during school hours or at school events should be limited to situations where the investigation is related to the school. Investigations and questioning of students for offenses not related to the operation of or occurring at the school would occur in such situations where, for example, delay might result in danger to any person, flee from the jurisdiction by the person suspected of a crime or destruction of evidence. All criminal and non-criminal contact with a student or faculty member during school hours by any investigating officers should be coordinated through the SRO.

B. The SRO shall provide information to the appropriate investigative sections of any crimes or leads that come to the attention of the SRO. The SRO should be kept advised of all investigations that involve students from his/her assigned school.

C. The school principal will be notified as soon as practical of any significant enforcement actions taken by an SRO or investigating officer(s).

D. The authority of School Resource Officers ("SRO") extends to all schools in California (Penal Code Section 830). SROs do not need permission to enter school grounds, and school officials must not hinder or resist SROs in carrying out their duties on school grounds (Penal Code Section 148).

- E. The School District has designated SROs to be "school officials" who may have a legitimate educational interest in accessing student records. If such access is provided, the SRO must protect the privacy of the student records it receives and may only disclose the student records, or the information obtained from the students records, in compliance with state and federal law.
- F. Unless there is a health or safety emergency requiring disclosure of information contained within student records, the information obtained by an SRO from a student's records may not be shared with other law enforcement agencies or personnel. For this reason, circumstances where the SRO is provided access to student records should be limited and only when there is a legitimate educational interest in providing such access, or, an emergency situation exists.
- G. Access to student records by SROs should only be granted with the approval and supervision of a school administrator. Access shall be duly noted on the Access Log. Student records should remain in the possession of the school administrator(s) at all times.

ARREST PROCEDURES

- A. School Resource Officers are expected to be familiar with school rules and their application with the school. Routinely, rule infractions will not be handled as violations of law, but instead referred to the principal, or his agent, for action. Any questions related to the enforcement of rules versus laws within the school should be discussed with the principal.
- B. The following procedures should be adhered to where arrests of students or staff become necessary:
 - 1. The arrest of a student or school staff member with a warrant or petition should be coordinated through the SRO with prior notification to the principal and accomplished after school hours, when practical.
 - 2. Arrests of students or school staff members during school hours or on school grounds shall be reported to the principal as soon as practical.
 - 3. Persons, whose presence on school grounds is in violation of the law, shall be investigated for trespassing.

4. Discretion and good judgment by an SRO may determine alternative action other than arrest.

SEARCH AND SEIZURE

- A. School officials may conduct searches of students' property or person under their jurisdiction when reasonable suspicion exists that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school. The standard for the search is reasonable suspicion.
- B. The SRO shall not become involved in administrative (school related) searches unless specifically requested by the school to provide security, protection, or for handling of contraband. These searches must be at the direction and control of the school official. At no time shall the SRO request that an administrative search be conducted for law enforcement purposes or have the administrator act as his or her agent.
- C. Any search by an officer shall be based upon probable cause and, when required, a search warrant should be obtained. Stop and frisk will remain an option when there is reasonable suspicion that a criminal act has been committed or may be committed, or that the suspect may be armed.

ADMINISTRATIVE HEARINGS

- A. The SRO shall attend suspension and/or expulsion hearings upon the request of the school principal. The SRO shall be prepared to provide testimony on any actions that were taken by the officer and any personally observed conduct witnessed by the officer. Any evidence presented at any administrative hearing by an SRO is the responsibility of the SRO.
- B. The SRO shall not provide any official Police Department juvenile record to the school during an administrative hearing. As a general rule, release of such information is prohibited by law unless such documents are subpoenaed by the school through the appropriate court.



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Jesus A. Gonzalez, City Engineer

SUBJECT: Award of Contract for the FY 24/25 Street Sealing Project to VSS International, Inc. (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Awarding the FY 24/25 Street Sealing Project to VSS International, Inc. in the amount of \$936,211.00; and
2. Authorizing a 10% construction contingency in the amount of \$93,600.00; and
3. Authorizing the City Manager to sign the construction contract on behalf of the City; and
4. Authorizing the City Manager to sign change orders, up to the additional contingency amount, on behalf of the City.

EXECUTIVE SUMMARY:

The FY 24/25 Street Sealing Project (Project), will rehabilitate local streets in various areas of the City. The work consist of: 1) filling of surface cracks for preserving pavement structure sections; 2) dig out and reconstruction of pavement areas with structure failure; 3) overlay of areas where the pavement surface is showing significant cracking and weathering. Streets with a more typical level of surface deterioration will receive a Type II slurry seal, while streets with a higher level of surface deterioration will receive a rubberized cape seal to extend their useful lives. The selection of the streets to be sealed and the appropriate seal type were based on the age of the pavement, the Pavement Condition Index (PCI) from the City's Pavement Management System (PMS), and field review.

On May 28, 2025 the City advertised a request for bids with three contractors submitting by the June 11, 2025, 2:00 PM deadline. The results are as follows:

Contractor	Base Bid
VSS International, Inc.	\$936,211.00
American Pavement Systems, Inc.	\$1,105,815.10
Pavement Coatings Co.	\$1,100,678.75

The engineer's estimate for the Project was in the amount of \$922,000. VSS International Inc.'s bid amount though in excess of said estimate is reasonable, with a exceedance of 1.5%. Staff has reviewed the bid submitted by VSS International, Inc. and determined the bid received to be responsive and VSS International, Inc. to be a responsible contractor.

FISCAL IMPACT:

The total estimated Project cost is \$1,127,000 including design, construction, construction management, and contingency. The Project will be funded from Local Transportation Funds.

ATTACHMENTS:

- A. Resolution
- B. Vicinity Map

RESOLUTION NO. 25-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
AWARDING CONTRACT FOR THE FISCAL YEAR 24/25 STREET SEALING PROJECT TO
VSS INTERNATIONAL, INC.

WHEREAS, the Invitation to Bid for FY 24/25 Street Sealing Project, was published in the Kerman News on May 28, 2025 and was sent electronically and mailed to all construction trade journals specified for the City by the California Uniform Construction Cost Accounting Commission in accordance with the City’s Formal Contract Procedures and California Public Contract Code Section 22037; and

WHEREAS, the Project consists of the sealing of local streets in various areas of the City;
and

WHEREAS, the following bids for the Project were publicly opened and read aloud at the Kerman City Hall on June 11, 2024 at 2:00 PM:

Contractor	Base Bid
VSS International, Inc.	\$936,211.00
American Pavement Systems, Inc.	\$1,105,815.10
Pavement Coatings Co.	\$1,100,678.75

WHEREAS, the City Engineer’s Estimate was \$922,000.00 for the Base Bid.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES AS FOLLOWS:

1. The foregoing recitals are true and correct and incorporated by reference.
2. Upon the recommendation of the City Engineer, the Council awards the FY 24/25 Street Sealing Project to VSS International, Inc., 3785 Channel Drive, West Sacramento, CA 95691 in the amount of Nine Hundred Thirty-Six Thousand Two Hundred and Eleven Dollars and Zero Cents (\$936,211.00) which is incorporated by reference.
3. The City Manager is authorized to sign the City's standard form of agreement for construction projects, as contained in the bid package on behalf of the City of Kerman.
4. The City Manager is authorized to sign change orders, up to the additional contingency amount, on behalf of the City.

5. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 25th day of June, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

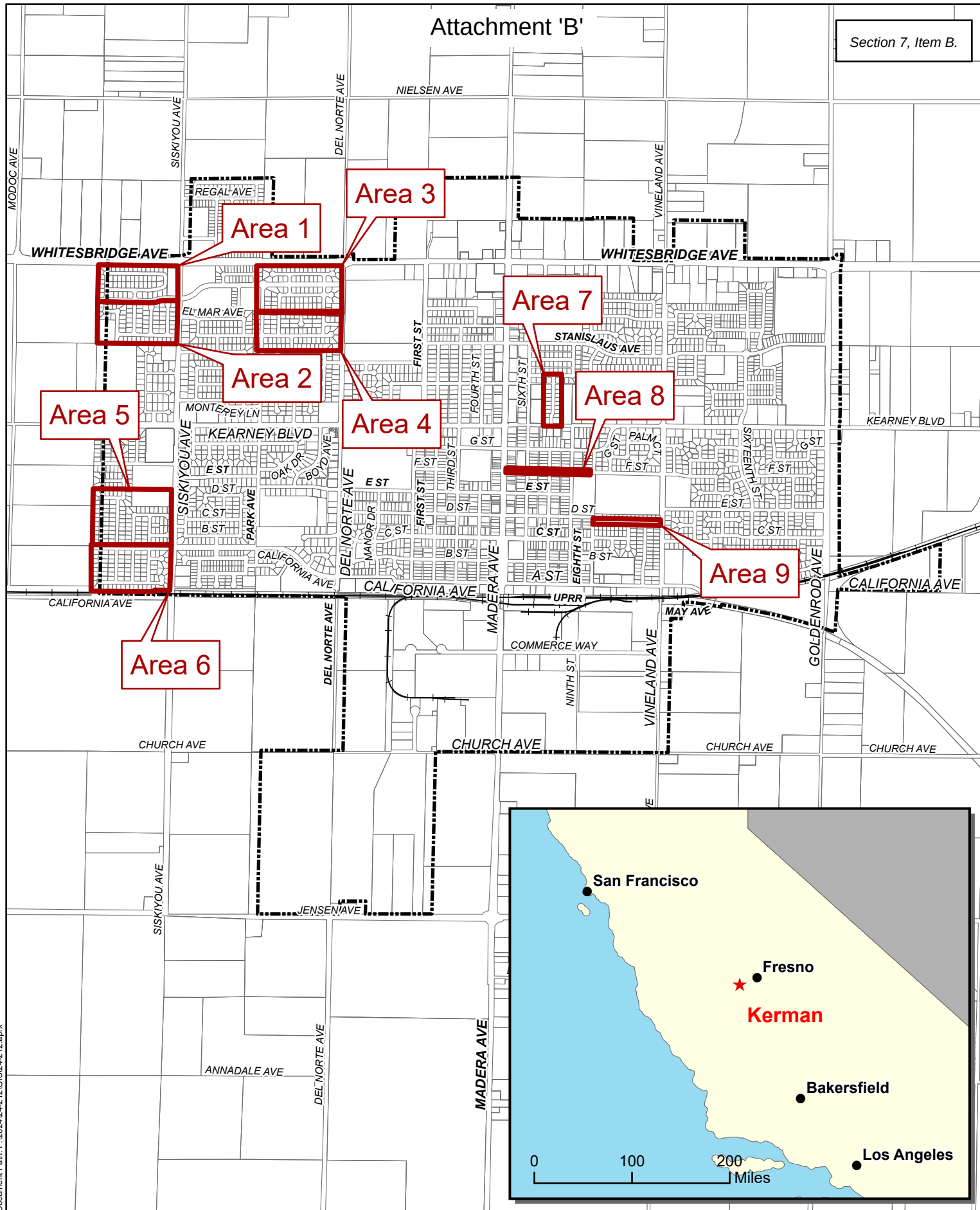
ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



 Repair Area Boundaries

0 1,000 2,000
Feet

Exhibit 1
Project Vicinity Map



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: Jerry Jones, Community Development Director

SUBJECT: Presentation and Discussion on City Pedestrian Trails (JJ)

RECOMMENDATION: City Council receive presentation, discuss, and provide any comments as desired.

EXECUTIVE SUMMARY:

The City of Kerman has always placed an emphasis on having a complete bicycle and pedestrian network within the City. This is reflected in the goals, policies, and implementation measures established in the City's 2040 General Plan Circulation Element, Section 4.5 "Alternative Transportation". The overall goal for alternative transportation as listed in the General Plan is CIRC-5, "To promote bicycling, walking, and using public transit, as functional alternatives to single-passenger automobile travel". In accordance with this goal, the City has constructed a sidewalk network for pedestrian use that has minimal gaps, allowing residents to easily commute to and from all areas within the City. In addition, the City has created a network of bicycle lanes and signed bike routes (when space is not available to provide full bicycle lanes) along primary travel routes within the City.

The City has also included a proposed trail network in the General Plan and has constructed, required the construction of, and planned the construction of, trail segments when opportunities become available. These opportunities typically consist of City owned properties (areas too small for any other use, vacated rights-of-way, easements, etc.), abandoned railroad rights-of-way, Fresno Irrigation District canal and pipeline easements, and other utility easements. Recently, the Planning Commission and City Council have expressed a desire to have further discussion about policies and requirements for the inclusion of trails within new developments. This report is being presented to provide background information to aid in any desired discussion and possible direction to Staff.

The report was presented to Planning Commission on June 9, 2025. Planning Commission provided a few comments during the presentation, summarized below, but did not provide any formal recommendations to City Council regarding the City's policies and requirements for new trails.

1. Kearney Trail: It would be desirable to have a trail along Kearney Boulevard to connect to Kearney Park, similar to existing trail east of Kearney Park.

2. Protection from Roadway: For trail segments constructed immediately adjacent to roadways, it would be good to have a decorative fence at the back of the curb to keep children from wandering into the roadway.
3. Electric Bikes: Electric bikes, including electric scooters, skateboards, etc. should be regulated on trails.
4. Trail Network: Trails should be purposefully planned to connect future parks, schools, recreation centers, etc.

BACKGROUND:

2040 General Plan

As discussed above, the City's 2040 General Plan includes a Circulation Element, as required by law. As part of the Circulation Element, the Active Transportation section discusses the City's goals and policies to promote bicycle and pedestrian facilities within the City. Although there are no specific goals or policies related to the construction of trails, Figure 4-4 (**Attachment 'A'**) shows the location of existing (at the time of the preparation of the General Plan) and proposed Class I Bikeways (Bike Paths), which can be considered trails. The primary trail shown is a loop around the City, with the backbone of the concept first started by the fact that there is a Fresno Irrigation District (FID) canal and pipeline (Houghton Canal) along Nielsen Avenue that will provide an opportunity for the construction of a trail. The general segments of the trail loop are as follows.

1. Modoc Avenue – From California Avenue to Nielsen Avenue
2. Nielsen Avenue – From Modoc Avenue to Sycamore Avenue
3. Sycamore Avenue – From Nielsen Avenue to the Union Pacific Railroad (UPRR)
4. North side of the UPRR – From Sycamore Avenue to Goldenrod Avenue
5. California Avenue – From Goldenrod Avenue to Modoc Avenue (further discussed below)

The last segment (#4 above) may be open for reconsideration as the City has acquired property on the south side of the UPRR from Hart Ranch Park to Howard Avenue for a future trail. It may be more appropriate for the east segment of the proposed trail loop to go from the terminus of the trail from Hart Ranch Park at Howard Avenue, north along Howard to Nielsen Avenue. Since the City's developed limits are not close to Sycamore Avenue, and Howard Avenue for that matter, this is a topic that can be discussed in the future.

Union Pacific Railroad (UPRR)/California Avenue Bicycle and Pedestrian Route Master Plan

In 2015, the Planning Commission recommended, and City Council approved Resolution No. 15-04 which approved the Union Pacific Railroad/California Avenue Bicycle and Pedestrian Route Master Plan. The Master Plan, included as **Attachment 'B'**, provides for a bicycle and pedestrian route along the UPRR and California Avenue, from Siskiyou Avenue to Goldenrod Avenue. The goal of the Master Plan is to link the future westside park (City owned 40 acres at Siskiyou Avenue south of the UPRR) and the eastside park (now known as Hart Ranch Park), with Plaza Park and City Hall located at the midpoint of the route. Although, there is not sufficient space for a traditional trail within the developed portion of the City along this route, it is considered a logical route for a mix of quasi trail configurations. This was also driven by

State and Federal funds available to the City for such purposes, which would have been lost without implementation of construction projects for segments of this route. The route includes the following segments.

1. UPRR Trail – Siskiyou Avenue to Park Avenue; Traditional trail along the UPRR consisting of a 10-foot wide paved trail and landscaping; Completed
2. Bike Lane and Sidewalk – Park Avenue to Del Norte Avenue; Completed
3. California Avenue Shared Use Sidewalk (Trail) – Del Norte Avenue to Madera Avenue; 10-foot wide sidewalk, signed as “Shared Sidewalk, Bikes Yield”; Completed
4. California Avenue Shared Use Sidewalk (Trail) – Madera Avenue to UPRR; 10-foot wide sidewalk, signed as “Shared Sidewalk, Bikes Yield”; Portion in progress
5. UPRR Trail – UPRR to Goldenrod Avenue (Hart Ranch Park); Along south side of UPRR; Traditional trail consisting of a 10-foot wide paved trail and landscaping; Planned, contingent on acquisition of land from UPRR

As listed in the 2040 General Plan Discussion above, this Master Plan route is intended to “close the loop” for the trail loop included in Figure 4-4 of the General Plan.

Existing and Approved Trail Segments

The location of existing and approved trail segments are shown on **Attachment ‘C’**. In addition, Figures 1 through 3 below provide photos of the existing trail segments shown on **Attachment ‘C’**. The sole approved, not yet constructed, trail segment shown is a part of the recently approved Del Norte Estates Subdivision, which is currently going through the final map and improvement plan review process.

Figure 1. California Avenue Trail – Del Norte to Madera



Figure 2. UPRR Trail from Siskiyou to Park – Siskiyou to Park



Figure 3. Tract 6236 Trail



Benefits and Challenges

For the purposes of discussion and possible direction regarding policies and requirements for the construction of trails with new developments, Table 1 below provides some benefits and challenges associated with the requirement and construction of new trails.

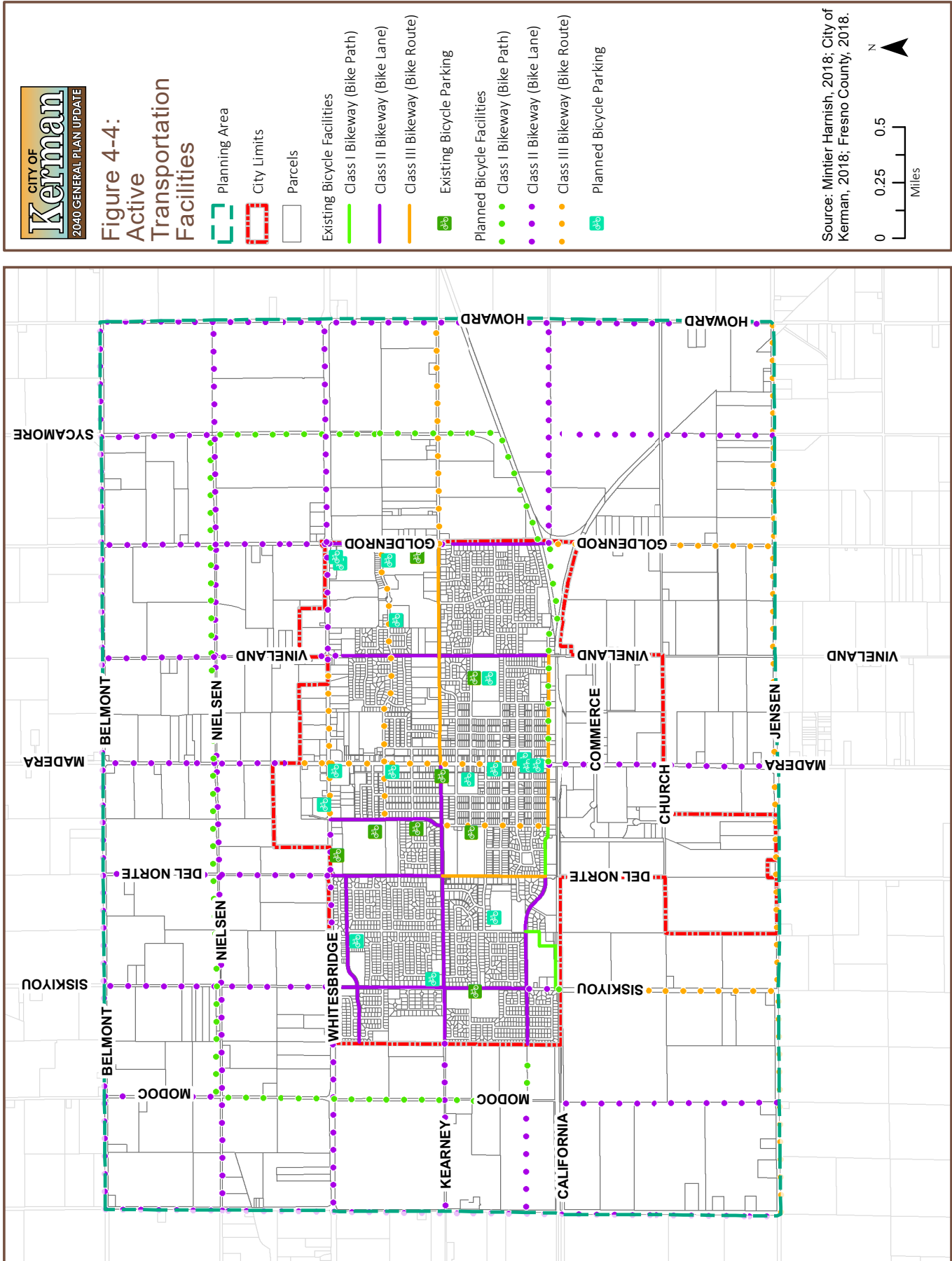
Table 1. Benefits and Challenges	
Benefits	Challenges
▪ Space for exercise and recreation	▪ Maintenance and repair costs (landscaping)
▪ Space for neighbor/community interactions	▪ Preventative maintenance and rehabilitation costs (sealing and repaving) or repair costs if concrete or other surface
▪ Improve the aesthetic of neighborhoods and/or underutilized areas	▪ Opportunity for criminal activity (out of sight) and increased police patrolling costs
▪ Landscaping provides urban greening and reduction in “heat island” effect	▪ Opportunity for homeless activity and costs associated with abatement
▪ Air quality improvement (from tree planting)	▪ Impact on new development; Decrease in lot yield (land used for trails reduces land available for lots)
▪ Reduction in vehicle trips (minimal reduction if only located in neighborhoods)	▪ Impact on new development; Development may not “pencil out” based on added construction costs; Construction costs likely will be passed on to the homebuyer

FISCAL IMPACT:

None.

ATTACHMENTS:

- A. General Plan Figure 4-4: Active Transportation Facilities
- B. UPRR/California Avenue Bicycle and Pedestrian Route Master Plan
- C. Existing and Approved Trail Segments

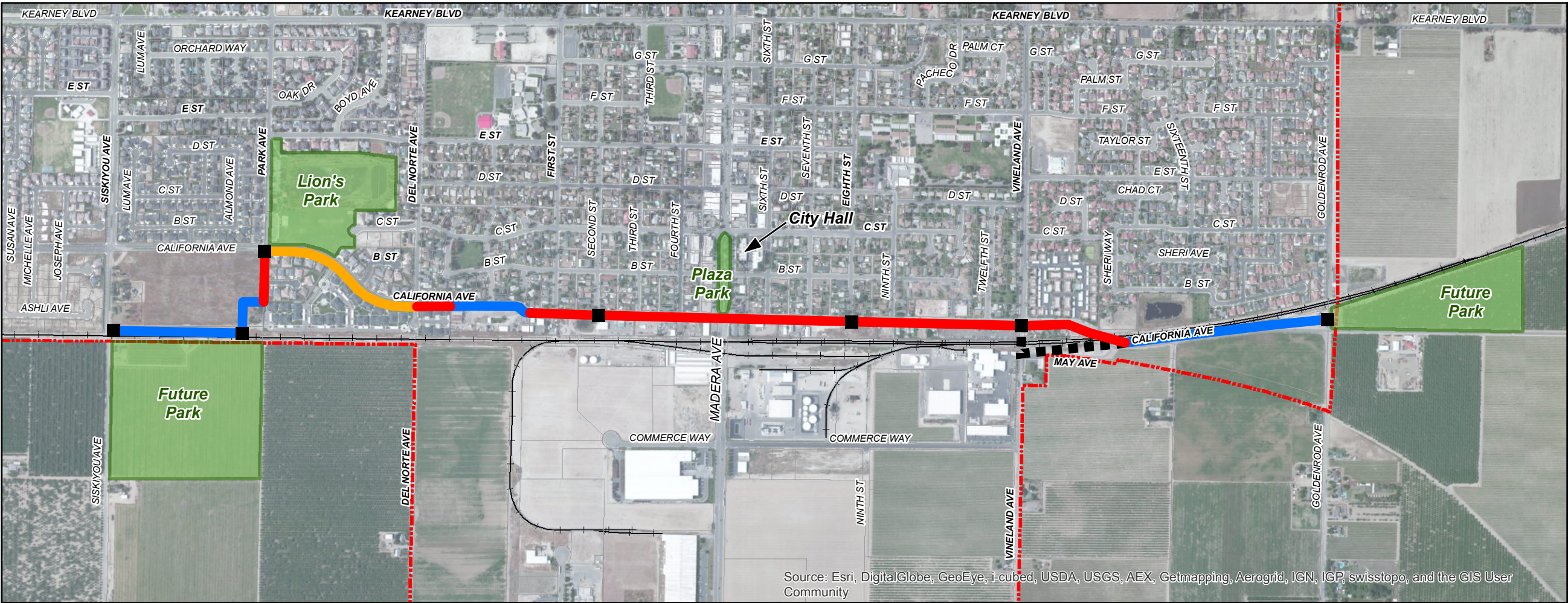




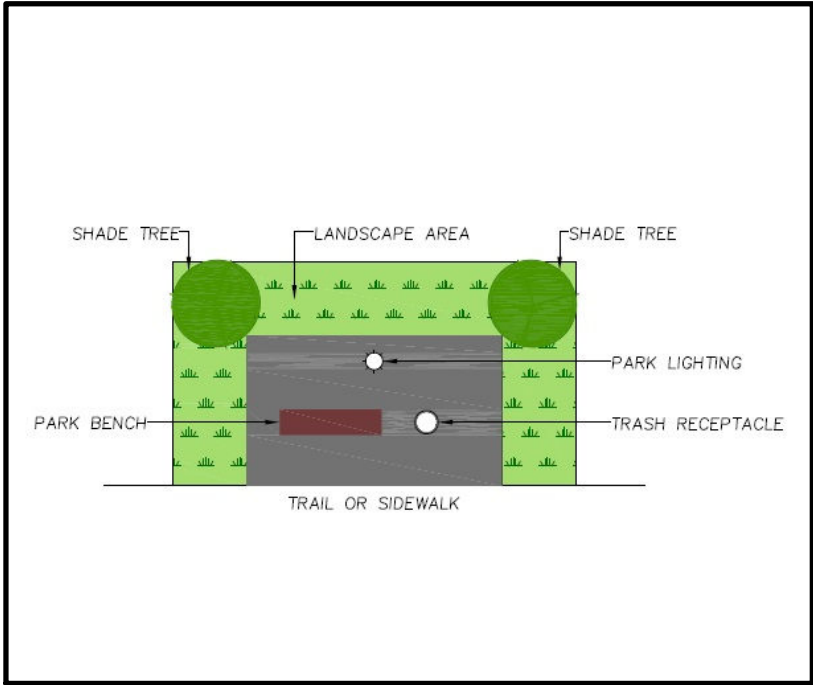
UPRR/CALIFORNIA AVENUE BICYCLE AND PEDESTRIAN ROUTE MASTER PLAN

Legend

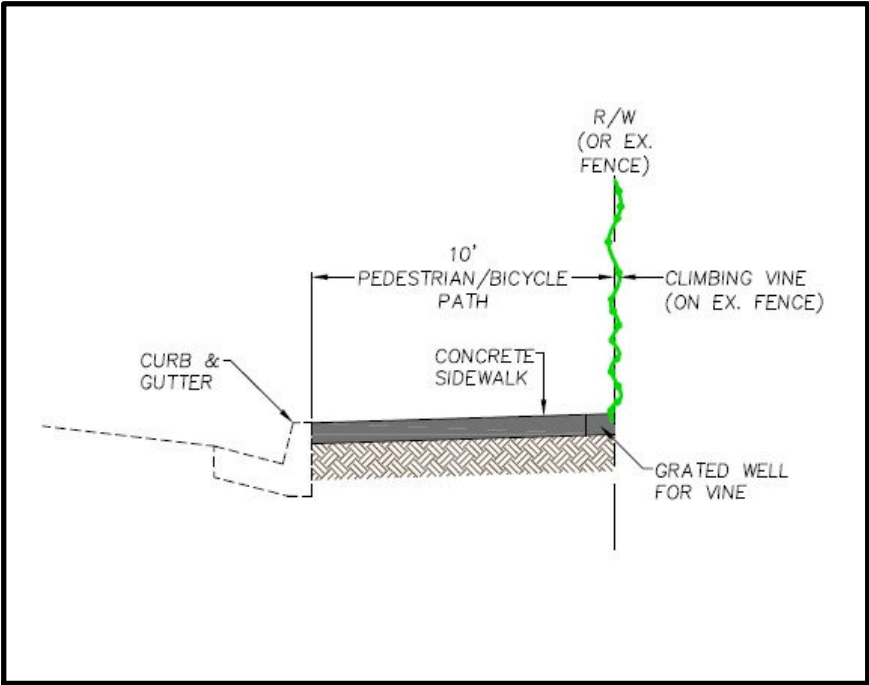
- Rest Area
- Pedestrian/Bicycle Path (10' Wide Sidewalk)
- Pedestrian/Bicycle Trail (10' Wide Meandering Trail)
- Existing Sidewalk & Bike Lane
- ▬▬▬▬ Alternate Route (To Be Determined by Location of RR Crossing)
- City Park
- City Limits



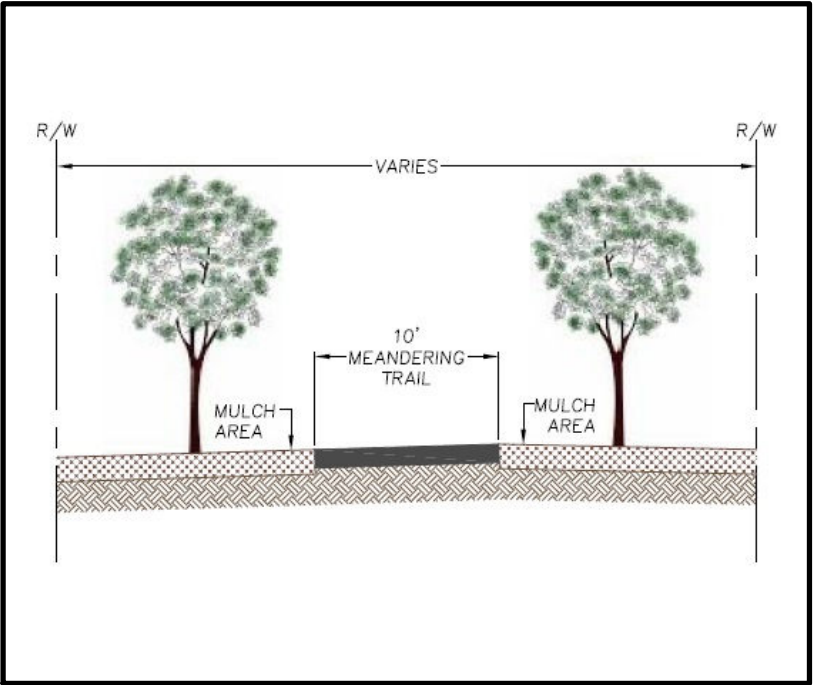
Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



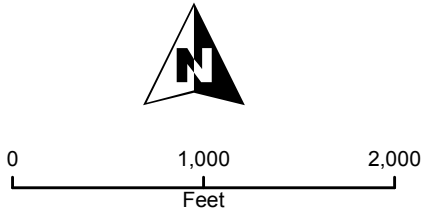
CONCEPTUAL REST AREA



10' WIDE SIDEWALK

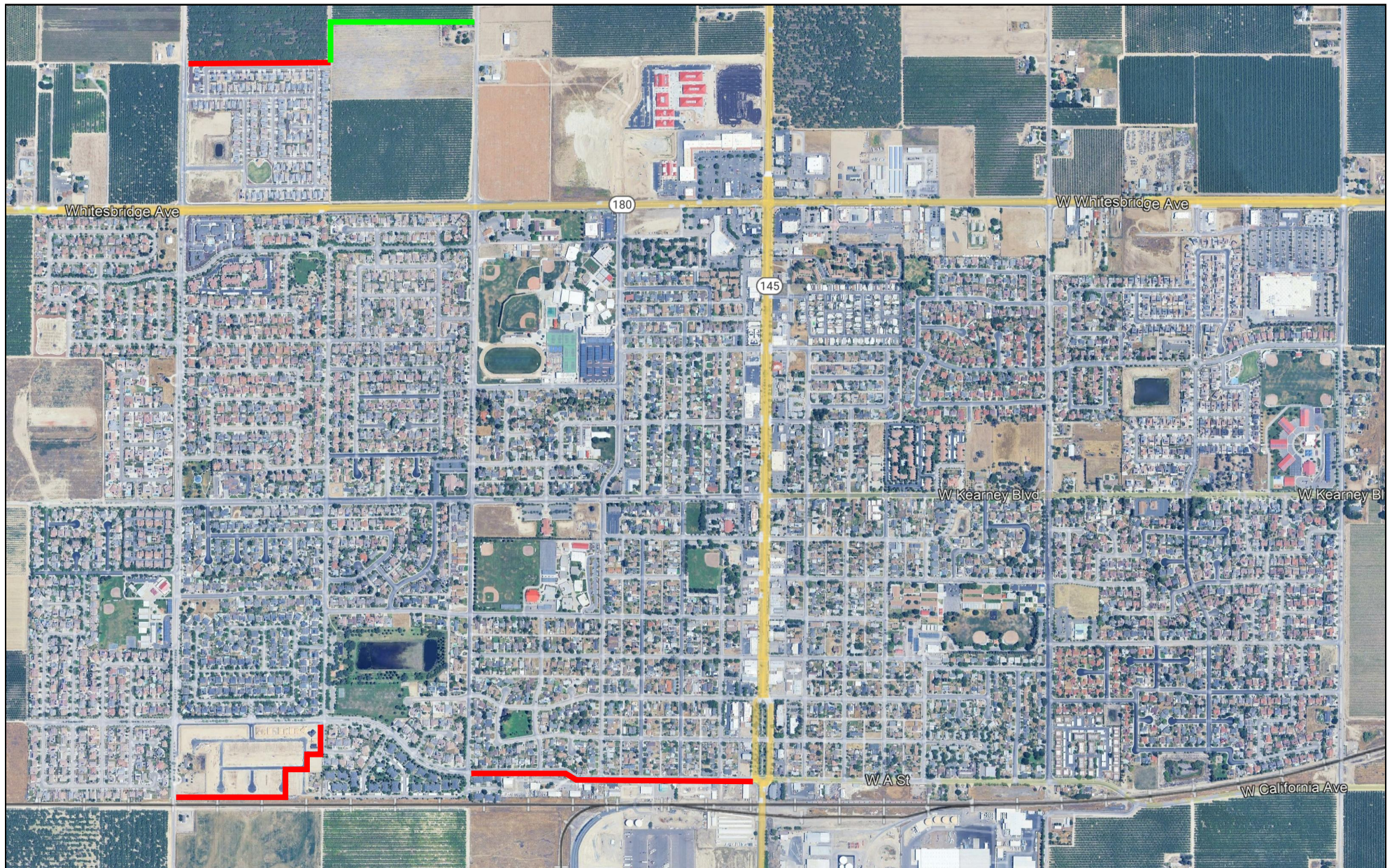


10' WIDE MEANDERING TRAIL



Attachment 'C'
EXISTING & APPROVED TRAIL SEGMENTS

Section 7, Item C.



LEGEND

- EXISTING TRAIL SEGMENTS
- APPROVED TRAIL SEGMENTS



STAFF REPORT

MEETING DATE: June 25, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Consideration of Cancellation of July 23, 2025 City Council Meeting (JAJ)

RECOMMENDATION: Council by minute order approve canceling the Regular City Council Meeting of July 23, 2025 to provide for a summer recess for Council and Staff.

EXECUTIVE SUMMARY:

At the June 11, 2025 City Council meeting, it was suggested that the City Council cancel one meeting during July or August to provide for a brief summer recess.

Staff already have items scheduled for July 9, 2025, and other future City Council business can resume on August 13, 2025, without issue.

Following that workload review, staff now recommends canceling the July 23, 2025, Regular City Council Meeting.

FISCAL IMPACT:

City Council compensation would be reduced by one meeting for the month of July 2025.

ATTACHMENTS:

None.