



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, March 26, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

LEVINE ACT DISCLOSURE. Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST. City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

1. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Flag Salute

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Introduction of New Police Officer (SW)
- B. Presentation by Fresno County Economic Development Corporation (EDC)

4. PUBLIC FORUM (for matters not on agenda)

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize

your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes - March 12, 2025

RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Warrants (JA)

1. Nos.31242-31557 \$2,068,770.72 ACH \$346,395.13.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

C. SUBJECT: Payroll (JA)

2/16/25 to 3/1/25: \$254,084.11; Retro Pay & Other: \$118.17; Overtime: \$4,332.00; Holiday: \$1,702.99; Standby: \$1,665.40; Comp Time Earned: 53.37

RECOMMENDATION: Council approve payroll as presented.

D. SUBJECT: Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

E. SUBJECT: Agreement with Family Healing Center (SW)

RECOMMENDATION: Council by motion adopt resolution approving Memorandum of Understanding with Family Healing Center.

F. SUBJECT: Approve Annual Renewal of Independent Instructor Agreement with Luisa Aguirre to Instruct Fee-Based Zumba Classes for the Parks, Recreation and Community Services Department (TJ)

RECOMMENDATION: Council by motion adopt resolution approving the renewal of the Independent Instructor Agreement with Luisa Aguirre to instruct fee-based Zumba classes and authorize the City Manager to execute the contract.

6. **PUBLIC HEARINGS**

These hearings are scheduled at the time stated and will be heard by the Council as close to the time stated as possible.

7. **DEPARTMENT REPORTS**

- A. **SUBJECT:** 2024 Annual Progress Report for the General Plan and Housing Element (JJ)

RECOMMENDATION: Council by motion adopt a resolution accepting the 2024 Annual Progress Report for the General Plan and Housing Element and authorizing submittal to the Governor's Office of Land Use and Climate Innovation and the California Department of Housing and Community Development.

- B. **SUBJECT:** Discussion of City-paid Health Insurance for City Council Members (JAJ)

RECOMMENDATION: Council hear a presentation from staff regarding City health insurance for City Councilmembers, with possible direction to staff.

8. **CITY MANAGER/STAFF COMMUNICATIONS**

9. **MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

(This portion of the meeting is reserved for the Mayor and Council Members (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of a Council Member, and (iv) to take action on matters initiated under this section of the agenda items. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. **CLOSED SESSION**

If desired, members of the public may comment on Closed Session items. Members of the public wishing to address Council on Closed Session items should notify the Mayor when that item is called, and the Mayor will recognize your discussion at that time. It should be noted that Council is prohibited from discussing or addressing comments on Closed Session items.

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: City Manager

Unrepresented Employees:

- Community Development Director
- Community Services Director
- Finance Director
- Public Works Director

11. **ADJOURNMENT**

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk publicmeeting@cityofkerman.org or calling (559) 550-1414. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 550-1414 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Dalia Santana-Zamudio, Deputy Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: March 21, 2025 /s/ Dalia Santana-Zamudio, Deputy Clerk



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, March 12, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order - **6:01 p.m.**
- B. Roll Call - **All members present except Councilmember Dhaliwal**
- C. Invocation - **Performed by Mayor Pacheco**
- D. Flag Salute – **Performed**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

No changes to the agenda, per City Attorney agenda approved through council consensus.

3. PRESENTATIONS/CEREMONIAL MATTERS - None.

4. PUBLIC FORUM (*for matters not on agenda*) - None.

5. CONSENT CALENDAR

Items 5.D and 5.E pulled to discuss housekeeping revisions made.

- A. **SUBJECT:** Minutes - February 26, 2025

RECOMMENDATION: Council approve minutes as presented.

- B. **SUBJECT:** Payroll (JA)

1/19/25 to 2/1/25: \$246,691.24; Retro Pay & Other: \$450.19; Overtime: \$6,246.51; Holiday: \$1,885.88; Standby: \$2,258.51; Comp Time Earned: 70.88

02/05/25 - 02/15/25: \$246,356.57; Retro Pay & Other: \$404.09; Overtime: \$3,674.75; Holiday: \$0.00; Standby: \$1,772.33; Comp Time Earned: 51.75

RECOMMENDATION: Council approve payroll as presented.

- C. **SUBJECT:** Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

- D. **SUBJECT:** Revision to Resolution No. 24-78 Initiating Annexation for the Crown-Schaad Residential Project (JJ)

RECOMMENDATION: Council by motion adopt a revised resolution of the City Council of the City of Kerman initiating annexation for the Crown-Schaad residential project consisting of one (1) parcel identified as APN 020-140-22S containing approximately 9.69 acres located on the North side of West Kearney Boulevard between South Modoc and South Siskiyou Avenues (Annexation 2023-02). – **Res. 25-16**

- E. **SUBJECT:** Revision to Resolution No. 24-77 Initiating Annexation for the Whispering Falls Residential Project (JJ)

RECOMMENDATION: Council by motion adopt a revised resolution initiating annexation for the Whispering Falls residential project consisting of six (6) parcels identified as APNs 020-160-36S, 020-160-18S, 020-160-19S, 020-041-45S, 020-041-47S and 020-041-09U containing approximately 64.76 acres located on the east side of South Modoc Avenue between West Kearney Boulevard and the West California Avenue Alignment/San Joaquin Valley Railroad (Annexation 2023-01). – **Res. 25-17**

- F. **SUBJECT:** Approval of Submission of Funding Applications for Federal Surface Transportation Block Grant Program and Resolution Supporting and Implementing AB 1012 “Timely Use of Funds” (JG)

RECOMMENDATION: Council adopt resolution supporting and implementing AB 1012 “Timely Use of Funds”. – **Res. 25-18**

Motion made to approve consent items, with the exception of items 5.D and 5.E, made by Councilmember Herrera, Seconded by Councilmember Hall.

Ayes: Herrera, Hall, Yep, Pacheco

Noes: None

Abstain: None

Absent: Dhaliwal

Motion passes 4-0-0-1

Motion made to approve consent items 5.D and 5.E made by Councilmember Herrera, Seconded by Councilmember Hall.

Ayes: Herrera, Hall, Yep, Pacheco

Noes: None

Abstain: None

Absent: Dhaliwal

Motion passes 4-0-0-1

6. PUBLIC HEARINGS - None.

7. DEPARTMENT REPORTS

- A. **SUBJECT:** Mid-Year Budget Status Report Fiscal Year 2024/2025 (JA)

RECOMMENDATION: Council review the Mid-Year Budget Report and approve resolution adopting revisions to the Fiscal Year 2024/2025 Budget. – **Res. 25-19**

Motion made by Councilmember Herrera, Seconded by Mayor Pro Tem Yep

Ayes: Herrera, Yep, Hall, Pacheco

Noes: None

Abstain: None

Absent: Dhaliwal

Motion passes 4-0-0-1

- B. **SUBJECT:** Approval of Appointment to Planning Commission (JJ)

RECOMMENDATION: Council by motion adopt a resolution approving the Mayor's appointment of member to the Planning Commission. – **Res. 25-20**

Comments from Jordan Dolzadelli

Motion made by Councilmember Herrera, Seconded by Councilmember Hall

Ayes: Herrera, Hall, Yep, Pacheco

Noes: None

Abstain: None

Absent: Dhaliwal

Motion passes 4-0-0-1

- C. **SUBJECT:** Consideration of Monthly Stipend for Members of the City Recreation Commission (JAJ)

RECOMMENDATION: Council by motion consider whether to adopt a resolution establishing a stipend per meeting for members of the Parks, Recreation, and Community Services Commission and to determine the amount of such stipend.

Motion to establish a stipend of \$25 per meeting made by Councilmember Herrera, no second. Motion fails. No action taken.

- D. **SUBJECT:** Consideration of Resolution Additional Holiday - Cesar Chavez Birthday, March 31 (JAJ)

RECOMMENDATION: Council by motion consider whether to adopt a resolution establishing Cesar Chavez Birthday, March 31 as a paid City holiday for at-will employees. – **Res. 25-21**

Motion made by Councilmember Herrera, Seconded by Councilmember Hall

Ayes: Herrera, Hall, Yep, Pacheco

Noes: None

Abstain: None

Absent: Dhaliwal

Motion passes 4-0-0-1

- E. **SUBJECT:** Consideration of Out of State Travel by Mayor Pacheco (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving out of state travel by Mayor Pacheco to attend Fresno Council of Governments, One Voice Advocacy Mission to Washington D.C. – **Res. 25-22**

Motion made by Mayor Pro Tem Yep, Seconded by Councilmember Herrera

Ayes: Yep, Herrera, Hall, Pacheco

Noes: None

Abstain: None

Absent: Dhaliwal

Motion passes 4-0-0-1

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Councilmember Herrera requests a report on how Kerman has been impacted by the Federal freezes for discussion at a future meeting.

10. CLOSED SESSION - None.

11. ADJOURNMENT - 7:37 p.m.

MINUTES CERTIFICATION

I, Dalia Santana Zamudio, Deputy Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630.

Date: March 13, 2025 /s/ Dalia Santana Zamudio, Deputy Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: VSandoval
Printed: 3/12/2025 3:18 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	10386	US BANK CORPORATE PAYMENT	02/04/2025	3,920.90
ACH	10644	US BANK EQUIPMENT FINANCE	02/04/2025	710.78
Total for 2/4/2025:				4,631.68
31242	11387	LUISA AGUIRRE	02/05/2025	736.00
31243	10021	ALERT O LITE	02/05/2025	38.87
31244	12537	AMERITAS GROUP INSURANCE CORP	02/05/2025	1,758.34
31245	10035	AQUA NATURAL SOLUTIONS	02/05/2025	389.99
31246	12750	MARIA AYALA	02/05/2025	5.00
31247	10064	CAL VALLEY PRINTING	02/05/2025	639.76
31248	10076	CALIFORNIA POLICE CHIEFS ASSOC	02/05/2025	695.00
31249	12431	AKAYLA CHEEMA	02/05/2025	443.17
31250	10105	COMMUNITY HOSPITALS OF CENTRA	02/05/2025	175.00
31251	11209	DARRENS BODY SHOP	02/05/2025	999.00
31252	10715	DC HEATING AND COOLING	02/05/2025	312.50
31253	12749	D'PIMENTEL ARK CONSTRUCTION IN	02/05/2025	375.00
31254	12521	EDIS	02/05/2025	24,043.22
31255	11832	EPIC BUSINESS ESSENTIALS LLC	02/05/2025	20.44
31256	12312	EXTREME CONNECTIONS	02/05/2025	428.19
31257	10162	FRESNO COUNTY TREASURER	02/05/2025	25,711.44
31258	10185	GRAINGER	02/05/2025	189.82
31259	11923	JOE A GONSALVES & SON	02/05/2025	1,250.00
31260	10226	JORGENSEN & CO	02/05/2025	954.75
31261	11677	KINGS RIVER CASTING INC	02/05/2025	1,852.32
31262	10335	MADERA FORD	02/05/2025	385.78
31263	12531	JANESSA MADRID	02/05/2025	150.00
31264	11965	MISSION UNIFORM SERVICE	02/05/2025	1,986.17
31265	10281	NORTH CENTRAL FIRE PROT DIST	02/05/2025	287.50
31266	BP-NORT	NORTHPOINTE COMMUNITY CHURCH	02/05/2025	1,861.77
31267	10282	OFFICE DEPOT	02/05/2025	1,580.51
31268	10289	P.G.& E.	02/05/2025	798.54
31269	11714	ROD CARSEY	02/05/2025	1,706.08
31270	10329	SAN JOAQUIN VALLEY AIR POLL	02/05/2025	40.00
31271	12738	SIERRA LOG & TIMBER	02/05/2025	709.84
31272	11650	SITEONE LANDSCAPE SUPPLY, LLC	02/05/2025	210.86
31273	12368	SPECIALTY HOSE EXPRESS LLC	02/05/2025	152.57
31274	11907	SPRINGBROOK HOLDING COMPANY I	02/05/2025	1,782.00
31275	BP-SUN 2	SUN RUN INSTALLATION	02/05/2025	362.50
31276	10406	WEST HILLS OIL INC	02/05/2025	12,330.87
31277	10413	YAMABE & HORN ENGINEERING INC	02/05/2025	101,506.87
Total for 2/5/2025:				186,869.67
31278	UB*01895	BINDERJIT BAINS	02/06/2025	4.27
31279	UB*01892	HENRY & CYNTHIA CAMPA	02/06/2025	46.89
31280	UB*01898	IVONNE CASTELLANOS	02/06/2025	249.62

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31281	UB*01897	OMAR DOMINGUEZ	02/06/2025	263.54
31282	UB*01893	HENRY FRANCO	02/06/2025	80.77
31283	UB*01890	JORGE GALLEGOS	02/06/2025	59.93
31284	UB*01894	BITALIANO GUZMAN	02/06/2025	28.80
31285	UB*01888	OSCAR LEDESMA	02/06/2025	144.60
31286	UB*01889	JORGE PEREZ SOLORIO	02/06/2025	150.00
31287	UB*01891	JONATHAN & ENJOLI SCOTT	02/06/2025	130.07
31288	UB*01899	GULZAR SRAN	02/06/2025	26.19
31289	UB*01887	TRAYLA PROPERTIES LLC	02/06/2025	140.07
31290	UB*01896	ZACHAVA INC	02/06/2025	396.06
Total for 2/6/2025:				1,720.81
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	02/07/2025	9,188.42
ACH	10517	FEDERAL TAXES PAYROLL	02/07/2025	58,057.32
ACH	10518	KERMAN POLICE OFFICERS ASSN	02/07/2025	878.25
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	02/07/2025	255.00
ACH	10520	ICMA-RC	02/07/2025	2,450.92
Total for 2/7/2025:				70,829.91
31291	11493	24 / 7 PET VETS	02/11/2025	207.55
31292	12538	AMERITAS GROUP INSURANCE CORP	02/11/2025	461.50
31293	12257	AMERITAS LIFE INSURANCE CORP- V	02/11/2025	880.91
31294	12530	APOLLO HEALTH INC	02/11/2025	300.00
31295	10040	AT&T MOBILITY	02/11/2025	2,213.27
31296	11355	BADGER METER	02/11/2025	432.75
31297	10617	C A REDING CO INC	02/11/2025	143.25
31298	10064	CAL VALLEY PRINTING	02/11/2025	204.60
31299	12751	CALIFORNIA FORENSIC INSTITUTE	02/11/2025	400.00
31300	10074	CALIFORNIA PARK/RECREATION SOC	02/11/2025	225.00
31301	10078	CALIFORNIA STATE DISBURSEMENT	02/11/2025	161.53
31302	10452	CITY OF FRESNO WMD	02/11/2025	164.00
31303	10105	COMMUNITY HOSPITALS OF CENTRA	02/11/2025	175.00
31304	10106	CON EDISON CLEAN ENERGY	02/11/2025	12,502.69
31305	10107	CONSOLIDATED ELECTRICAL DISTRI	02/11/2025	150.16
31306	10108	COOKS COMMUNICATIONS CORP	02/11/2025	108,335.51
31307	11385	CORE & MAIN LP	02/11/2025	806.26
31308	12657	CRAFCO, INC	02/11/2025	3,881.75
31309	10619	EDD	02/11/2025	1,970.00
31310	12521	EDIS	02/11/2025	13,523.21
31311	11398	FASTSIGNS	02/11/2025	1,311.12
31312	10157	FERGUSON ENTERPRISES INC	02/11/2025	283.34
31313	11550	FRESNO COUNTY SHERIFFS OFFICE -	02/11/2025	137.00
31314	11358	GREAT AMERICA FINANCIAL SERVICE	02/11/2025	511.44
31315	11468	GREEN HILLS NURSERY INC	02/11/2025	400.90
31316	11120	INDUSTRIAL ELECTRICAL COMPANY	02/11/2025	2,109.14
31317	12617	INTIME	02/11/2025	6,840.00
31318	12752	JERRY JONES	02/11/2025	64.77
31319	12597	KERMAN UNIFIED SCHOOL DISTRICT	02/11/2025	77.24
31320	12331	LOUS AUTO GLASS	02/11/2025	548.74
31321	10261	MID VALLEY DISPOSAL INC	02/11/2025	150,013.49
31322	11965	MISSION UNIFORM SERVICE	02/11/2025	439.88
31323	10265	MONTOY LAW CORPORATION	02/11/2025	3,600.00
31324	10282	OFFICE DEPOT	02/11/2025	3,005.76
31325	10289	P.G.& E.	02/11/2025	31,376.60
31326	10316	R G EQUIPMENT OF FRESNO INC	02/11/2025	90.98

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31327	10319	RENO'S HARDWARE	02/11/2025	278.75
31328	12753	MARCELA RODRIGUEZ	02/11/2025	450.00
31329	10330	SAN JOAQUIN VALLEY RAILROAD-GI	02/11/2025	1,871.03
31330	11506	SCA OF CA LLC	02/11/2025	7,745.73
31331	11650	SITEONE LANDSCAPE SUPPLY, LLC	02/11/2025	1,384.16
31332	10337	SLUMBERGER LUMBER	02/11/2025	517.91
31333	12368	SPECIALTY HOSE EXPRESS LLC	02/11/2025	3.68
31334	11460	SUPERIOR POOL PRODUCTS LLC	02/11/2025	739.72
31335	10754	THE HOME DEPOT PRO-SUPPLY WOR	02/11/2025	58.43
31336	10371	TJ LAW & ASSOCIATES INVESTIGAT	02/11/2025	1,000.00
31337	10168	UNITY IT	02/11/2025	7,513.06
31338	12290	VERIZON	02/11/2025	1,553.90
31339	12267	IRENE ZAMORA	02/11/2025	150.00
Total for 2/11/2025:				371,215.71
31340	11727	PLACER TITLE COMPANY	02/13/2025	55,171.00
31341	10391	VALLEY FARM SUPPLY STORES	02/13/2025	3,520.81
Total for 2/13/2025:				58,691.81
31342	10021	ALERT O LITE	02/19/2025	252.82
31343	12537	AMERITAS GROUP INSURANCE CORP	02/19/2025	1,432.05
31344	10040	AT&T MOBILITY	02/19/2025	2,031.05
31345	11917	BLAIS & ASSOCIATES LLC	02/19/2025	2,559.00
31346	12560	CITY OF FRESNO POLICE REGIONAL	02/19/2025	4,744.00
31347	11874	CSG CONSULTANTS INC	02/19/2025	9,034.75
31348	10800	FRESNO OXYGEN #5	02/19/2025	549.14
31349	11358	GREAT AMERICA FINANCIAL SERVICE	02/19/2025	278.90
31350	11468	GREEN HILLS NURSERY INC	02/19/2025	414.98
31351	10219	JENSEN & PILEGARD INC	02/19/2025	292.05
31352	11965	MISSION UNIFORM SERVICE	02/19/2025	2,629.40
31353	12356	NOTORIOUS GRAFIX	02/19/2025	568.84
31354	10282	OFFICE DEPOT	02/19/2025	70.23
31355	12523	PAMOIST PET HOSPITAL	02/19/2025	170.00
31356	12601	PROFENCE INC	02/19/2025	750.00
31357	10327	SAFETY KLEEN SYSTEMS INC	02/19/2025	178.00
31358	10862	SIGNMAX	02/19/2025	36.41
31359	11650	SITEONE LANDSCAPE SUPPLY, LLC	02/19/2025	554.94
31360	12054	SPARKLETTS	02/19/2025	126.85
31361	12368	SPECIALTY HOSE EXPRESS LLC	02/19/2025	2,101.54
31362	10357	TAYLOR MADE IRRIGATION	02/19/2025	36.55
31363	11502	TIREHUB LLC	02/19/2025	1,539.16
31364	11370	VALLEY LUBE EQUIPMENT	02/19/2025	804.06
31365	10399	VETERINARY MEDICAL CENTER	02/19/2025	208.00
Total for 2/19/2025:				31,362.72
ACH	10644	US BANK EQUIPMENT FINANCE	02/20/2025	710.78
31366	10286	O'REILLY AUTOMOTIVE INC	02/20/2025	1,181.99
31367	12290	VERIZON	02/20/2025	82.06
Total for 2/20/2025:				1,974.83
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	02/21/2025	8,284.41
ACH	10517	FEDERAL TAXES PAYROLL	02/21/2025	54,899.18

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
ACH	10518	KERMAN POLICE OFFICERS ASSN	02/21/2025	878.25
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	02/21/2025	255.00
ACH	10520	ICMA-RC	02/21/2025	4,356.04
Total for 2/21/2025:				68,672.88
ACH	10522	CALPERS	02/26/2025	84,995.29
31368	11493	24 / 7 PET VETS	02/26/2025	212.40
31369	11749	2THRIVE MEDIA LLC	02/26/2025	2,233.05
31370	12703	ACTION EQUIPMENT RENTALS INC	02/26/2025	913.55
31371	10017	ADVANCED FLOW MEASUREMENT	02/26/2025	450.00
31372	10021	ALERT O LITE	02/26/2025	40.07
31373	10028	ALLDATA LLC	02/26/2025	1,500.00
31374	10645	ALPHAGRAPHS	02/26/2025	993.74
31375	11708	ALTEC INDUSTRIES INC	02/26/2025	1,470.99
31376	12757	APRIL ANDRONICUS	02/26/2025	50.00
31377	12701	BLACK BOX SAFETY	02/26/2025	11,108.85
31378	10054	BLUE SHIELD OF CALIFORNIA	02/26/2025	61,831.62
31379	10056	BOGIE'S PUMP SYSTEMS	02/26/2025	10,121.74
31380	12306	BRYCE CONSULTING	02/26/2025	1,140.00
31381	10061	BSK ASSOCIATES	02/26/2025	2,250.00
31382	10617	C A REDING CO INC	02/26/2025	558.66
31383	12725	CALIFORNIA LANDSCAPE SUPPLY	02/26/2025	2,358.89
31384	10078	CALIFORNIA STATE DISBURSEMENT	02/26/2025	161.53
31385	10092	CENTRAL VALLEY TOXICOLOGY INC	02/26/2025	377.00
31386	10096	CHILDS AND COMPANY INC	02/26/2025	1,500.00
31387	10452	CITY OF FRESNO WMD	02/26/2025	219.00
31388	10564	CITY OF KERMAN	02/26/2025	115.58
31389	11259	CIVIC PLUS INC	02/26/2025	5,515.55
31390	10103	COLONIAL LIFE	02/26/2025	781.31
31391	10104	COMCAST	02/26/2025	507.98
31392	11498	COMCAST CABLE COMMUNICATIONS	02/26/2025	741.25
31393	11382	DATA TICKET INC	02/26/2025	26.76
31394	10128	DEPARTMENT OF JUSTICE	02/26/2025	35.00
31395	11999	DOG WASTE DEPOT	02/26/2025	292.89
31396	10139	DOOLEY ENTERPRISES INC	02/26/2025	972.78
31397	11832	EPIC BUSINESS ESSENTIALS LLC	02/26/2025	36.66
31398	12754	EQUIPMENT DOCTOR CENTRAL	02/26/2025	589.68
31399	11398	FASTSIGNS	02/26/2025	709.92
31400	11550	FRESNO COUNTY SHERIFFS OFFICE -	02/26/2025	137.00
31401	10842	FRESNO ECONOMIC OPPORTUNITIES	02/26/2025	138.98
31402	10166	FRESNO-MADERA AGENCY ON AGING	02/26/2025	12.54
31403	10177	GAMETIME	02/26/2025	372.68
31404	11642	HUMBERTO GASTELUM	02/26/2025	150.00
31405	12379	GILL CHEVROLET	02/26/2025	642.06
31406	10185	GRAINGER	02/26/2025	500.59
31407	11358	GREAT AMERICA FINANCIAL SERVICES	02/26/2025	586.55
31408	12187	HAMNER JEWELL & ASSOCIATES	02/26/2025	60.00
31409	12363	JULIAN HERNANDEZ	02/26/2025	150.00
31410	10201	HORIZON	02/26/2025	950.49
31411	10222	JERRY'S AUTOMOTIVE	02/26/2025	589.66
31412	10226	JORGENSEN & CO	02/26/2025	323.08
31413	12597	KERMAN UNIFIED SCHOOL DISTRICT	02/26/2025	253,000.00
31415	10250	LIEBERT CASSIDY WHITMORE	02/26/2025	21,203.05
31416	10678	MAC'S EQUIPMENT INC	02/26/2025	865.16
31417	12760	STEPHANIE MEJIA	02/26/2025	150.00
31418	10265	MONTOY LAW CORPORATION	02/26/2025	7,000.00

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31419	10272	MUTUAL OF OMAHA	02/26/2025	3,270.48
31420	12287	MY BARK CO INC	02/26/2025	11,117.47
31421	10282	OFFICE DEPOT	02/26/2025	327.11
31422	12758	GABRIELLA ORTIZ	02/26/2025	450.00
31423	10289	P.G.& E.	02/26/2025	17,323.66
31424	10304	PITNEY BOWES GLOBAL FIN SERV LI	02/26/2025	1,698.19
31425	12026	PRECISION CIVIL ENGINEERING INC	02/26/2025	4,835.00
31426	12147	PTC INC	02/26/2025	1,226.00
31427	12564	ALLEXxia RAMIREZ	02/26/2025	150.00
31428	10324	RIVERSIDE NURSERY & LANDSCAPE	02/26/2025	272.10
31429	11041	ROSENBALM ROCKERY	02/26/2025	661.15
31430	12759	YESENIA RUIZ	02/26/2025	450.00
31431	10327	SAFETY KLEEN SYSTEMS INC	02/26/2025	309.11
31432	12475	SAN JOAQUIN PEST CONTROL	02/26/2025	105.00
31433	11212	SE ELECTRIC	02/26/2025	460.00
31434	10862	SIGNMAX	02/26/2025	697.12
31435	10337	SLUMBERGER LUMBER	02/26/2025	534.09
31436	12368	SPECIALTY HOSE EXPRESS LLC	02/26/2025	4,596.77
31437	11460	SUPERIOR POOL PRODUCTS LLC	02/26/2025	819.36
31438	10754	THE HOME DEPOT PRO-SUPPLY WORL	02/26/2025	1,520.44
31439	10365	THE RADAR SHOP INC	02/26/2025	2,444.00
31440	10391	VALLEY FARM SUPPLY STORES	02/26/2025	1,894.11
31441	10401	WALLYS TIRE AND WHEEL	02/26/2025	529.38
31442	10406	WEST HILLS OIL INC	02/26/2025	12,285.37
Total for 2/26/2025:				549,619.49
31448	UB*01908	DON SCHRUPP	03/04/2025	27.50
31449	UB*01904	ALEX BOGDANOV	03/04/2025	5.25
31450	UB*01903	CHARLENE & RODNEY CISNEROS	03/04/2025	19.32
31451	UB*01907	HETOR FLORES	03/04/2025	91.51
31452	UB*01909	JACOBO GALDAMEZ MENDEZ	03/04/2025	30.51
31453	UB*01901	JAMES & MARY GEORGE	03/04/2025	41.29
31454	UB*01905	IPS PROPERTY MANAGEMENT	03/04/2025	0.48
31455	UB*01900	DAVID & ADRIANA LEDESMA	03/04/2025	234.82
31456	UB*01906	NATALIE MARTINEZ	03/04/2025	77.32
31457	UB*01902	CHRISTOPHER PALMA	03/04/2025	97.87
31458	UB*01910	JOHNNY RUELAS HERNANDEZ	03/04/2025	203.59
Total for 3/4/2025:				829.46
31459	12761	AARDVARK	03/05/2025	78.56
31460	11387	LUISA AGUIRRE	03/05/2025	644.00
31461	10023	ALL PHASE MSI MEDALLION SUPPLY	03/05/2025	1,869.79
31462	12537	AMERITAS GROUP INSURANCE CORP	03/05/2025	1,433.08
31463	10044	BATTERY SYSTEMS	03/05/2025	585.54
31464	10056	BOGIE'S PUMP SYSTEMS	03/05/2025	211.24
31465	10061	BSK ASSOCIATES	03/05/2025	327.76
31466	12727	BURKE, WILLIAMS & SORENSEN, LLF	03/05/2025	6,583.00
31467	10075	CALIFORNIA PEACE OFFICERS ASSC	03/05/2025	62.40
31468	12509	JOSEPH CASTRO	03/05/2025	65.00
31469	10452	CITY OF FRESNO WMD	03/05/2025	86.00
31470	10128	DEPARTMENT OF JUSTICE	03/05/2025	752.00
31471	10139	DOOLEY ENTERPRISES INC	03/05/2025	847.79
31472	10458	RAUL HERRERA ECN POLYGRAPH AN	03/05/2025	500.00
31473	10157	FERGUSON ENTERPRISES INC	03/05/2025	316.21
31474	10169	FRESNO PET CEMETERY	03/05/2025	282.60

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31475	10166	FRESNO-MADERA AGENCY ON AGINC	03/05/2025	6.27
31476	12379	GILL CHEVROLET	03/05/2025	32.80
31477	10185	GRAINGER	03/05/2025	31.58
31478	11358	GREAT AMERICA FINANCIAL SERVICE	03/05/2025	135.83
31479	10201	HORIZON	03/05/2025	1,234.12
31480	10514	ICAD INC	03/05/2025	3,302.17
31481	11923	JOE A GONSALVES & SON	03/05/2025	1,250.00
31482	10239	KERWEST INC	03/05/2025	1,449.00
31483	10260	METRO UNIFORM & ACCESSORIES	03/05/2025	405.19
31484	12364	ANDREA NEGRETE	03/05/2025	150.00
31485	10282	OFFICE DEPOT	03/05/2025	651.56
31486	10289	P.G.& E.	03/05/2025	414.08
31487	12026	PRECISION CIVIL ENGINEERING INC	03/05/2025	5,946.75
31488	12601	PROFENCE INC	03/05/2025	550.00
31489	12053	R & L MUSIC ENT	03/05/2025	150.00
31490	12524	R&S ERECTION TRI-COUNTY INC	03/05/2025	773.75
31491	10596	RED WING BUSINESS ADVANTAGE AC	03/05/2025	239.44
31492	11352	RMA GEOSCIENCE INC	03/05/2025	4,982.50
31493	11714	ROD CARSEY	03/05/2025	1,254.99
31494	11506	SCA OF CA LLC	03/05/2025	11,795.73
31495	10862	SIGNMAX	03/05/2025	1,255.16
31496	11650	SITEONE LANDSCAPE SUPPLY, LLC	03/05/2025	693.18
31497	12368	SPECIALTY HOSE EXPRESS LLC	03/05/2025	5,948.08
31498	12581	TATES TSHIRT DESIGNS AND PRINTS,	03/05/2025	354.17
31499	10374	TRI TECH FORENSICS INC	03/05/2025	283.70
31500	10406	WEST HILLS OIL INC	03/05/2025	6,914.43
31501	10417	ZEP SALES AND SERVICE	03/05/2025	530.21
Total for 3/5/2025:				65,379.66
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	03/07/2025	9,269.31
ACH	10517	FEDERAL TAXES PAYROLL	03/07/2025	59,738.22
ACH	10518	KERMAN POLICE OFFICERS ASSN	03/07/2025	878.25
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	03/07/2025	255.00
ACH	10520	ICMA-RC	03/07/2025	2,589.96
31502	10730	ERIC ANTUNA	03/07/2025	6,592.95
Total for 3/7/2025:				79,323.69
ACH	10522	CALPERS	03/11/2025	43,823.85
Total for 3/11/2025:				43,823.85
31503	11749	2THRIVE MEDIA LLC	03/12/2025	463.81
31504	12538	AMERITAS GROUP INSURANCE CORP	03/12/2025	461.50
31505	12257	AMERITAS LIFE INSURANCE CORP- V	03/12/2025	880.91
31506	12530	APOLLO HEALTH INC	03/12/2025	300.00
31507	10040	AT&T MOBILITY	03/12/2025	2,196.26
31508	11355	BADGER METER	03/12/2025	432.89
31509	10848	ISAIAS BARBOSA	03/12/2025	92.00
31510	12710	EDUARDO BARRERA	03/12/2025	92.00
31511	10061	BSK ASSOCIATES	03/12/2025	540.00
31512	10617	C A REDING CO INC	03/12/2025	108.77
31513	12358	CAL VALLEY CONSTRUCTION INC	03/12/2025	556,671.72
31514	10078	CALIFORNIA STATE DISBURSEMENT	03/12/2025	161.53
31515	12308	JACLYNN CASTRO	03/12/2025	92.00

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31516	10452	CITY OF FRESNO WMD	03/12/2025	87.00
31517	10564	CITY OF KERMAN	03/12/2025	564.50
31518	12213	PATRICK CLARK	03/12/2025	92.00
31519	12361	COASTAL MOUNTAIN ELECTRIC	03/12/2025	20,635.67
31520	10105	COMMUNITY HOSPITALS OF CENTRA	03/12/2025	525.00
31521	10106	CON EDISON CLEAN ENERGY	03/12/2025	15,077.06
31522	11203	CONSERVATION MART LLC	03/12/2025	874.52
31523	10108	COOKS COMMUNICATIONS CORP	03/12/2025	13,643.14
31524	10109	AUDITOR CONTROLLER/TREASURER	03/12/2025	36.00
31525	10133	DEPARTMENT OF TRANSPORTATION	03/12/2025	2,883.59
31526	11999	DOG WASTE DEPOT	03/12/2025	738.57
31527	10139	DOOLEY ENTERPRISES INC	03/12/2025	972.78
31528	10144	ELBERT DISTRIBUTING INC	03/12/2025	492.15
31529	12312	EXTREME CONNECTIONS	03/12/2025	141.43
31530	11550	FRESNO COUNTY SHERIFFS OFFICE -	03/12/2025	137.00
31531	10162	FRESNO COUNTY TREASURER	03/12/2025	25,711.44
31532	12719	ANDREW GARCIA	03/12/2025	92.00
31533	12379	GILL CHEVROLET	03/12/2025	76.20
31534	10183	GRAFIX SHOPPE	03/12/2025	1,270.00
31535	11358	GREAT AMERICA FINANCIAL SERVICE	03/12/2025	411.91
31536	11468	GREEN HILLS NURSERY INC	03/12/2025	559.63
31537	10514	ICAD INC	03/12/2025	9,232.00
31538	12756	LAS DELICIAS OR MIREYA SANCHEZ	03/12/2025	139.42
31539	11965	MISSION UNIFORM SERVICE	03/12/2025	2,412.70
31540	10282	OFFICE DEPOT	03/12/2025	164.82
31541	10286	O'REILLY AUTOMOTIVE INC	03/12/2025	2,581.19
31542	10289	P.G.& E.	03/12/2025	36,498.67
31543	10927	PROFESSIONAL PRINT & MAIL INC	03/12/2025	1,974.13
31544	10316	R G EQUIPMENT OF FRESNO INC	03/12/2025	2,147.94
31545	10319	RENO'S HARDWARE	03/12/2025	125.34
31546	11041	ROSENBALM ROCKERY	03/12/2025	99.47
31547	10331	SEBASTIAN	03/12/2025	11,989.34
31548	10337	SLUMBERGER LUMBER	03/12/2025	542.06
31549	12368	SPECIALTY HOSE EXPRESS LLC	03/12/2025	841.84
31550	11907	SPRINGBROOK HOLDING COMPANY I	03/12/2025	1,767.00
31551	11460	SUPERIOR POOL PRODUCTS LLC	03/12/2025	1,213.87
31552	10015	THE ADVANCE GROUP INC	03/12/2025	261.84
31553	10168	UNITY IT	03/12/2025	8,325.09
31554	10391	VALLEY FARM SUPPLY STORES	03/12/2025	2,198.30
31555	12290	VERIZON	03/12/2025	1,553.90
31556	10406	WEST HILLS OIL INC	03/12/2025	8,101.94
31557	10413	YAMABE & HORN ENGINEERING INC	03/12/2025	140,533.84
Total for 3/12/2025:				880,219.68
Report Total (330 checks):				2,415,165.85

CITY OF KERMAN
PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: February 16, 2025 - March 1, 2025

	Salary	RETRO PAY & OTHER	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			Hours	Amount	Hours	Amount	Hours	Amount		
Grand Total	\$ 254,084.11	\$ 118.17	99.53	\$ 4,332.00	89.00	\$ 1,702.99	82.00	\$ 1,665.40	\$ 261,902.68	53.37

CITY OF KERMAN CD/Securities Portfolio As of February 28, 2025									Section 5, Item D.	
Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2023 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2024 Book Balance	Fair Value	Interest Paid
CD's:										
American Express National Bank	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Capital One National Mclean	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Customers Bank Phoenixville PA	615-030525-245	4.70%	2/16/23	8/16/24	250,000.00	(250,000.00)		-	-	5,858.90
Charles Schwab Bank	615-030525-245	5.20%	3/7/23	9/16/24	250,000.00	(250,000.00)		-	-	6,767.12
Wells Fargo Bank in Sioux Falls	615-030525-245	4.35%	10/14/22	10/15/24	249,000.00	(249,000.00)		-	-	3,650.08
Morgan Stanley Private National Bank	615-030525-245	4.80%	4/20/23	10/21/24	244,000.00	(244,000.00)		-	-	5,904.13
Western Alliance Bank	615-030525-245	4.85%	4/13/23	10/21/24	244,000.00	(244,000.00)		-	-	5,933.21
Brookline Bank Mass	615-030525-245	5.30%	8/30/23	10/30/24	248,000.00	(248,000.00)		-	-	5,509.68
Bank of America	615-030525-245	5.50%	11/8/24	5/8/25	243,000.00			243,000.00	243,473.85	6,737.42
Bank of Hapoalim B M New York	615-030525-245	5.05%	4/24/24	10/29/25	200,000.00			200,000.00	200,906.00	5,063.84
Bank of Wisonsin	615-030525-245	5.40%	9/27/23	4/2/25	248,000.00			248,000.00	248,310.00	8,989.13
BMW Bank North Amer Salt Lake	615-030525-245	0.50%	9/25/20	9/25/25	249,000.00			249,000.00	243,691.32	627.62
Capital One National National	615-030525-245	3.35%	6/29/22	6/30/25	245,000.00			245,000.00	244,174.35	8,229.98
Discover Bank Greenwood	615-030525-245	3.55%	9/20/22	9/22/25	245,000.00			245,000.00	244,017.55	4,384.49
Flagstar Bank National Association	615-030525-245	5.20%	6/11/24	1/13/26	243,000.00			243,000.00	244,849.23	6,335.31
Merrick Bank	615-030525-245	5.40%	9/27/23	4/4/25	248,000.00			248,000.00	248,324.88	8,989.13
Morgan Stanley Bank	615-030525-245	5.20%	8/30/23	3/3/25	243,000.00			243,000.00	243,017.01	6,335.31
Pacific Member Bank Irvine	615-030525-245	5.00%	3/15/24	9/15/25	243,000.00			243,000.00	243,816.48	6,124.93
State Bank of India	615-030525-245	1.10%	5/28/20	5/28/25	248,000.00			248,000.00	246,028.40	1,375.21
Synchrony Bank	615-030525-245	5.50%	11/3/23	5/5/25	243,000.00			243,000.00	243,488.43	6,737.42
US Government Bonds										
Federal Home Loan Bank	615-030525-245	4.75%	8/21/24	8/13/27		250,000.00		250,000.00	250,010.00	5,673.61
Federal Home Loan Bank	615-030525-245	4.75%	10/30/24	10/30/29		500,000.00		500,000.00	500,945.00	
Federal Home Loan Bank	615-030525-245	4.50%	1/30/25	7/30/27		500,000.00		500,000.00	499,685.00	
Federal Home Loan Bank	615-030525-245	5.05%	1/30/23	1/28/25	500,000.00	(500,000.00)		-	-	18,937.50
Federal Home Loan Bank	615-030525-245	5.10%	1/30/23	1/28/26	500,000.00	(500,000.00)		-	-	19,125.00
Federal Home Loan Bank	615-030525-245	5.30%	7/15/24	7/15/27		-		-	-	13,250.00
Federal Home Loan Bank	615-030525-245	5.00%	10/29/24	10/30/29		500,000.00		500,000.00	498,980.00	
Federal Home Loan Bank	615-030525-245	4.00%	9/23/22	9/23/24	500,000.00	(500,000.00)		-	-	10,000.00
United Security Bank CD										
United Security Bank	1317802	4.75%	2/2/24	2/2/26		250,000.00		250,000.00	250,000.00	-
United Security Bank	1317802	4.75%	6/27/24	6/27/26		250,000.00		250,000.00	250,000.00	-
Average Rate		4.40%								
Total CD's					6,373,000.00	(1,225,000.00)	-	5,148,000.00	5,143,717.50	179,013.33

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2023 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2024 Book Balance	Fair Value	Interest Paid
Securities America Sweep Program										
	Beginning Balance				-			-		
	Transfers In/(Out)		7/2-7/30/24			0.00		0.00		
			8/5-8/31/24			(0.00)		(0.00)		
			9/3-9/30/24			627.62		627.62		
			10/1-10/30/24			(627.62)		(627.62)		
			11/1-11/30/24			-		-		
			12/3-12/31/24			-		-		
			1/1-1/31/25			5.47		5.47		
			2/1-2/26/25			(5.47)		(5.47)		
					-	0.00	-	0.00	0.00	-
Local Agency Investment Fund										
Beginning Balance	98-10-400				17,636,545.69			17,636,545.69		-
	Interest	4.55%	7/15/24			199,072.39		199,072.39		199,072.39
		4.71%	10/15/24			211,511.36		211,511.36		211,511.36
		4.62%	1/15/25			209,893.04		209,893.04		209,893.04
	Transfers In/(Out)							-		-
								-		-
								-		-
	Total - LAIF	4.63%			17,636,545.69	620,476.79	-	18,257,022.48	18,257,022.48	620,476.79
Central Valley Money Market Acct										
Beginning Balance	015030960				3,646,347.63			3,646,347.63		
	Interest		7/31/23			263.74		263.74		263.74
			8/30/24			239.78		239.78		239.78
			9/30/24			247.79		247.79		
			10/31/24			247.80		247.80		247.80
			11/29/24			231.83		231.83		
			12/31/24			255.83		255.83		
			1/31/25			247.85		247.85		
			2/28/25			223.88		223.88		
	Transfers In/(Out)							-		-
								-		-
								-		-
		0.08%						-		-
					3,646,347.63	1,958.50	-	3,648,306.13	3,648,306.13	751.32
Subtotal All City Investments										
		3.04%			27,655,893.32	(602,564.71)	-	27,053,328.61	27,049,046.11	800,241.44
				Total Investments	27,655,893.32	(602,564.71)	-	27,053,328.61	27,049,046.11	800,241.44
								Market Value Adjustment	(4,282.50)	
								(602,564.71)		
								(602,564.71)		
								0.00		



STAFF REPORT

MEETING DATE: March 26, 2025

PRESENTER: Steve Wilkins, Chief of Police

SUBJECT: Agreement with Family Healing Center (SW)

RECOMMENDATION: Council by motion adopt resolution approving Memorandum of Understanding with Family Healing Center.

EXECUTIVE SUMMARY:

The City of Kerman has been in agreement with the Family Healing Center for Forensic Interviews-offered on call for all needed interviews including emergency, after hours, and weekends. Children and adults that have been victims of sexual assault and domestic violence, and those who have witnessed any form of a violent crime, the Deaf and Hard of Hearing community, and developmentally delayed. These victims and witnesses may require the expert assistance offered by Family Healing Center to aid the police in successful resolution to cases. The Family Healing Center provides expert court testimony, consultation, and training to the police department for a flat fee of \$1,000.00

DISCUSSION:

The Police Department 2024-2025 Current Budget includes \$1,000.00 flat fee for services to Family Healing Center. The cost remains the same for the 2025-2026 budget.

FISCAL IMPACT:

The costs remains the same as currently budgeted.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment ‘A’

RESOLUTION NO. 25—__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING AGREEMENT BETWEEN THE CITY OF KERMAN
AND FAMILY HEALING CENTER

WHEREAS, the annual agreement between the City of Kerman (City) and the Family Healing Center provides needed law enforcement investigative support; and

WHEREAS, the City would like to continue this annual agreement for forensic interviews, expert witness court testimony, and training services as described in the attached **Exhibit ‘A’**.

NOW THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct.
2. The Council approves the 2025/2026 Agreement with Family Healing Center attached as **Exhibit ‘A’** and authorizes the City Manager to sign the agreement on behalf of the City.
3. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 26th day of March 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby adopted.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



MEMORANDUM OF UNDERSTANDING

WHEREAS, The Family Healing Center and the Kerman Police Department have come together to collaborate and create a partnership to assist victims of Sexual Assault, Child Abuse and Domestic Violence, and

WHEREAS the partners herein desire to enter into a Memorandum of Understanding setting forth the services to be provided by the partnership; and

WHEREAS the MOU prepared and approved by the partners may be used to be submitted at any time during the life of the agreement as part of an RFP for grant funding, and

WHEREAS this MOU is in effect from *April 1, 2025 through March 31, 2026*, or until the end of the current Cal OES Grant cycle should it be extended.

I) Description of Partner Agencies

The Family Healing Center has been assisting victims of domestic violence and sexual assault since 2011. The agency uses a multidisciplinary team approach by combining law enforcement, district attorney's office, forensic interviewers, therapy and counseling, forensic nursing through a separate contract or MOU with Central Valley Forensic Nursing Specialists Inc. (herein after referred to as CVFNS), and advocacy all in one abuse center.

The Kerman Police Department is responsible for ensuring the safety of the individuals in their cities. The agencies provide routine law enforcement duties such as being proactive in deterring crime and proactive in investigations, follow-ups, and arrest.

II) History of Relationship

The Kerman Police Department has been assisting the victims of domestic violence and sexual assault by referring individuals and families to the Family Healing Center. The Kerman Police Department Sexual Assault Unit routinely utilizes the services primarily for Forensic Interviews of victims and witnesses and referring victims and their families for therapeutic counseling services. Forensic Sexual Assault Examinations conducted by CVFNS via a separate MOU or contract. Consequently, their relationship has helped the victims by providing needed services.

III) Roles and Responsibilities

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

The Family Healing Center will work collaboratively with the Kerman Police Department to assist victims of domestic violence and sexual assault. The Family Healing Center will work with men, women and children who are survivors of sexual and physical abuse through a multidisciplinary team approach. The agency will be utilized combining law enforcement, district attorney's office, forensic interviewers, therapy and counseling services, forensic nursing through CVFNS, and advocacy all in one center. The goal is to optimize outcomes for the victims by providing all assessments and treatment services in one supportive environment.

The Kerman Police Department will work on investigation, follow-up interviews, and arrest of the perpetrators. They are the first line of contact in the chain of support services that the victim(s) will receive. The Kerman Police Department will be responsible for referring victims to the Family Healing Center for services; these services will include but are not limited to;



MEMORANDUM OF UNDERSTANDING

- ☐ Forensic Interviews-offered on call for all needed interviews including emergency, after hours and weekends. Children and adults that have been victims of sexual assault and domestic violence and those who have witnessed any form of a violent crime, the Deaf and Hard of Hearing community, and developmentally delayed. A Spanish speaking interpreter is also available as needed. ***Cost for these services is paid for through a grant from CalOES from April 1, 2025 through March 31, 2026 and any grant extension or subsequent grant for the same services.***
- ☐ The grant does not reimburse for Expert Court Testimony, Law Enforcement Consultation, Prevention Training and Education, Mandated Reporter Training, or other Roll Call Training requested by Law Enforcement. These are all necessary in order to ensure consistency in the MDIC process and to continue Team efficiency and proper victim care. We also try to maintain our availability as a 24/7 operation, which requires maintaining a high level of protection and security for our staff, your victims and staff if they are required to need our services after hours. This is provided for a flat rate of ***\$1,000*** for the fiscal year 2025-2026 as indicated.
- ☐ If victims or victim's family members require counseling or therapeutic intervention (individual, group or family) services will be provided on site by expert Family Healing Center staff. Referrals for legal assistance or court accompaniment will be provided to victims of domestic violence, dating violence, sexual assault, human trafficking and stalking with no restriction on age. ***These services also paid for through a grant from CalOES or funding through the VOCA from April 1, 2025 through March 31, 2026.***
- ☐ If victims require a Forensic Medical Evidentiary Exam one can be provided on site 24/7 by Central Valley Forensic Nursing Specialists, Inc. (CVFNS). ***This service requires a separate contract or MOU with CVFNS and will be conducted at the discretion of the Law Enforcement agency.***

IV) Timeline

The roles and responsibilities described above under this Memorandum of Understanding will commence on the date the MOU is signed and continue until March 31, 2026.

V) Commitment to Partnership

- 1) The Partnership service area includes the incorporated areas of the City of Kerman.
- 2) The partners agree to collaborate and provide service/assistance as described in the MOU to victims of domestic violence, child abuse and sexual assault.
- 3) Compensation under this MOU is defined in section III. All MDIC's are paid for by a grant from CalOES from April 1, 2025 through March 31, 2026. This does not include the 20% match required for the grant. In the event the grant is extended this MOU will be extended for the life of the grant. If a subsequent grant or different grant is acquired a new MOU will be required with the new or different grant information. This is subject to change based on any subsequent RFP's, grant funding opportunities or contracts. Changes to this effect will be appropriately considered and ratified through agency council and or boards.

VI) Severability

The provisions of the MOU are severable with 30-day notice of either party. The invalidity or unenforceability of any one provision in this MOU shall not affect the other provisions.

VII) Entire MOU

It is mutually understood and agreed that the foregoing constitutes the entire agreement between the parties as to the subject matter hereof. Any modifications or amendments to this MOU must be in writing and signed by authorized agent of each party within 30 days of said modification or amendment.

Indemnity for Professional Liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs, and expenses, including legal counsel's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error, or omission of Consultant, its officers, agents, employees, or Subconsultants (or any Agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

Indemnity for Other Than Professional Liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend, and hold harmless the City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsels fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the negligent performance of this Agreement by Consultant or by any individual or Agency for which Consultant is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of Consultant.

Insurance Requirements

Without limiting Consultant's indemnification of the City, and prior to commencement of Work, Consultant shall obtain, provide, and continuously maintain at its own expense during the term of this Agreement, and shall require any subconsultants to obtain and maintain, policies of insurance of the type and amounts described below and in a form satisfactory to the City.

- a. **Workers' Compensation.** Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least one million dollars (\$1,000,000)). Consultant shall submit to the City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of the City, its officers, agents, employees, and volunteers.
- b. **General Liability.** Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, or equivalent, in an amount not less than one million dollars (\$1,000,000) per occurrence, two million dollars (\$2,000,000) general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. General liability policies shall provide or be endorsed using Insurance Services Office forms CG 20 10 to provide that the City and its officers, officials, employees, and agents shall be additional insureds under such policies.
- c. **Automobile Liability.** If Consultant (or subconsultants) utilizes automobiles in the performance of services under this agreement, Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than one million dollars (\$1,000,000) combined single limit for each accident.
- d. **Professional Liability (Errors & Omissions).** Consultant shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing



the Services to be rendered in connection with this Agreement, in the minimum amount of one million dollars (\$1,000,000) Per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Consultant agrees to maintain continuous coverage through a period no less than one year after completion of the Services required by this Agreement.

e. Proof of Insurance. Consultant shall provide to City, certificates of insurance and endorsements, as required, as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by Cities prior to commencement of performance. Current evidence of insurance shall be kept on file with the City at all times during the term of this Agreement. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.

f. Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger), in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City.

g. Enforcement of Contract Provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City, nor does it waive any rights hereunder.

h. Specifications not Limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

i. Notice of Cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to Agency with thirty (30) days' notice of cancellation (except for nonpayment for which ten (10) days' notice is required) or nonrenewal of coverage for each required coverage.

j. Self-insured Retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

k. Timely Notice of Claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

MEMORANDUM OF UNDERSTANDING

IN WITNESS THEREOF, the parties have caused their authorization agents to execute this MOU:

SIGNATURES	
By <u>[Signature]</u>	By _____
Chief Executive Director, Family Healing Center	Chief or Designee, _____
Date <u>3/5/2025</u>	Date _____



STAFF REPORT

MEETING DATE: March 26, 2025

PRESENTER: Theresa Johnson, Community Services Director

SUBJECT: Approve Annual Renewal of Independent Instructor Agreement with Luisa Aguirre to Instruct Fee-Based Zumba Classes for the Parks, Recreation and Community Services Department (TJ)

RECOMMENDATION: Council by motion adopt resolution approving the renewal of the Independent Instructor Agreement with Luisa Aguirre to instruct fee-based Zumba classes and authorize the City Manager to execute the contract.

EXECUTIVE SUMMARY:

On April 10, 2024, the City Council approved the independent instructor agreement with Luisa Aguirre to instruct fee-based Zumba classes for the Parks, Recreation, and Community Services Department. Ms. Aguirre has been the contract Zumba instructor since November 7, 2017. Ms. Aguirre currently teaches five classes at the Kerman Community Center. She is licensed in Zumba and Zumba Strong through Zumba and the ZIN network.

This renewal will extend the terms of the existing Independent Instructor Agreement for one year commencing March 26, 2025. Ms. Aguirre has reviewed the current contract with staff and is in agreement with the renewal, requesting that staff proceed with obtaining Council approval.

FISCAL IMPACT:

Instructor compensation will continue to be paid each month for 80% of the registration fees collected.

ATTACHMENTS:

- A. Resolution
- B. Independent Instructor Agreement

RESOLUTION NO. 25-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING RENEWAL OF INDEPENDENT INSTRUCTOR AGREEMENT WITH
INSTRUCTOR LUISA AGUIRRE AND AUTHORIZING CITY MANAGER TO EXECUTE**

WHEREAS, the City of Kerman Parks, Recreation, and Community Services Department provides programs, classes, and events to participants of all ages at the Kerman Community/Teen Center; and

WHEREAS, Instructor Luisa Aguirre provides instruction for Zumba classes offered through the Parks, Recreation, and Community Services Department; and

WHEREAS, the City of Kerman conducted a review of the current Independent Instructor Agreement to review terms and instructor compensation; and

WHEREAS, the City Council of the City of Kerman wishes to renew the existing agreement with the Zumba Instructor Luisa Aguirre.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN HEREBY RESOLVES as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The Council approves the renewal of the Independent Instructor Agreement with Luisa Aguirre and authorizes the City Manager to execute the agreement and all necessary supporting documents.
3. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 26th day of March 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



Attachment 'B'

City of Kerman
850 S. Madera Ave
Kerman, CA 93630
559-550-0956

www.cityofkerman.org

INDEPENDENT INSTRUCTOR AGREEMENT

Instructor: Luisa Aguirre
Mailing Address: 534 S. 17th Street
City, Zip Code: Kerman, CA 93630
Work Phone: 626-264-3983
Other Phone:

Class Title: Exercise Class - Zumba

This Agreement is entered into on **March 26, 2025**, by the City of Kerman, hereinafter referred to as "City" and, Luisa Aguirre, hereinafter referred to as "Instructor". Both parties hereto agree as follows:

1. The city is responsible for managing all aspects of Zumba classes, including scheduling the classes in the Community Center, marketing, and registration.
2. The city retains an independent Instructor to conduct City-scheduled Zumba classes.
3. The instructor shall maintain the premises in a neat, clean, and sanitary condition. The instructor shall not make any alterations to the facility, whether temporary or permanent, without the prior written approval of the City.
4. The Instructor shall conduct said class as indicated per this Agreement. The Parks & Recreation Department Director must approve any deviation before it is initiated.
5. The instructor agrees to conduct the class with a minimum of 5 students and a maximum of the number the facility can accommodate. The instructor may have the option of conducting the class with fewer than the minimum number of students. The instructor is required to hold the first class meeting regardless of the number of pre-registrations; a determination on class cancellation will be made by the City after the first class meeting.
6. The instructor shall be responsible for the following:
 - Provide quality instruction and class content for classes held on Tuesdays and Thursdays from 7:00 to 8:00 PM at the Kerman Community Center
 - Class is to be conducted safely, with all students being treated with respect.
 - Be punctual and well-prepared for all scheduled class sessions.
 - Conduct yourself in a manner that is both appropriate and respectful to the public.

- Communicate with the Recreation Coordinator/Director regarding any problems or conflicts.
 - Provide all necessary supplies/materials needed to conduct the class.
 - Clean and secure the facility with City Staff before departure.
 - Obtain a City of Kerman Business License
7. Compliance with Public Resource Code, Section 5164: a. In the event and to the extent the Contractor and/or his/her employees shall have supervisory or disciplinary authority over any minor or as part of the services to be performed hereunder, compliance with the following requirements must be met:
- a. The instructor must comply with the Public Resources Code, Section 5164, which requires them to undergo a criminal background check before the effective date of this Agreement.
 - b. Evidence of compliance shall be presented to the City before this contract is signed by the City for the Instructor and all current employees.
 - c. "Evidence of Compliance" under terms of this paragraph means that the result of the criminal background search method listed below reveals no convictions for the offenses listed in the Public Resources Code, Section 5164. The Instructor shall present to the City each person to be checked, who shall submit to fingerprinting Pursuant to Section 11105.3 of the Penal Code. Based on the said information, the City shall conduct a criminal background investigation of the Instructor and any of their employees performing under this agreement. The Instructor shall pay to the City all costs incurred by the City in performing the said background investigation. The said payment shall be tendered to the City before the Instructor or any of their employees commencing performance hereunder.
 - d. Failure of the Instructor to comply with the provisions of this paragraph shall be grounds for immediate cancellation termination of this contract by the City of Kerman.
8. Term of Agreement: This Agreement shall take effect **on March 26, 2025**, and shall continue until **March 26, 2026**, unless canceled pursuant to Sections 5 and 15 of this Agreement or terminated pursuant to this Section. The City may terminate this Agreement if the Instructor fails to fulfill the requirements under this Agreement. By mutual agreement of City and Instructor, this Agreement may be extended. Conditions and fees may be negotiated at the time of extension.
9. Standard of Performance: Instructor shall perform all work at the standard of care and skill ordinarily exercised by members of the profession under similar conditions. It is understood and agreed that the Instructor has the professional skill, experience, and knowledge necessary to perform the work agreed to be performed under this Agreement and that the City relies upon the professional skills of the Instructor to do and perform the Instructor's work skillfully and professionally, and Instructor thus agrees

to perform the work so. It is further understood and agreed that the Instructor is aware of the scope of work to be performed under this Agreement, and the Instructor agrees that such work can and shall be performed in a thoroughly competent manner.

10. City shall be responsible for the following:
 - a. Instructor compensation will be paid each month in the amount of 80% of the registration fees collected.
 - b. Class registrations will be handled using city-approved software (Rec1). Registrations can be received either online or in person (walk-in). Registration and waiver forms will be provided.
 - c. The instructor shall receive a roster of participants registered at least once a month. Updated rosters may be provided as new participants register for class as needed.
 - d. The City shall conduct marketing for the program/class. Marketing materials shall include printable media (i.e., flyers and recreation program guides), social media (i.e., City website, Facebook), and email.
11. Insurance: For activities categorized medium risk or higher, \$1,000,000 liability insurance is required. A certificate of insurance and an endorsement to your policy, naming the City of Kerman as an additional insured, is required prior to your first class meeting; otherwise, your class will be cancelled.
12. The Instructor shall abide by all applicable laws, City ordinances, and general rules and regulations relating to the activities contemplated herein.
13. Both parties hereto, in the performance of the agreement, will be acting in an independent capacity and not as officers, agents, employees, partners, or joint ventures of one another. In the furnishing of the services provided for herein, the Instructor is acting solely as an independent contractor. Neither the Instructor nor any of its officers, agents, or employees shall be deemed an officer, agent, employee, joint venture, partner, or associate of the City for any purpose. The city shall have no right to control or, supervise or direct the manner or method by which Instructor will perform its work and functions. However, CITY shall retain the right to administer this Agreement to verify that the Instructor is performing its obligations by the terms and conditions thereof.
14. Instructor shall indemnify, defend, and hold City and its officers, officials, employees, agents, and volunteers harmless from and against any and all liability (direct or indirect), including any and all costs and expenses in connection herein, claims, suits, actions, damages and causes of action arising out of the work of the instructor, including, but not limited to, any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state or municipal law or ordinance, or other cause in connection with the negligent or intentional acts or omissions of Instructor, its employees, sub-Instructors, or agents, or on Account of the performance or character of this work, except for any such claim arising solely out of the active negligence, sole negligence, or willful misconduct of the City, its officers, employees, agents or volunteers, in performing the work outlined in this Agreement.
15. The instructor understands that the City reserves the right to cancel this Agreement at any time should the need arise to cancel classes for any reason, including, but not limited to, insufficient participant numbers or facility unavailability. In such circumstances, the

City shall not be liable for compensation or damage to the Instructor for the remainder of this agreement.

16. This Agreement shall be terminated at the City's discretion should the Instructor fail to fulfill the requirements as specified herein.

This agreement is effective as of the date specified above, provided signatures appear below for both the City and the Instructor.

CITY OF KERMAN

John Jansons, City Manager

DATE: _____

INSTRUCTOR

Luisa Aguirre, Zumba Instructor

DATE: _____



STAFF REPORT

MEETING DATE: March 26, 2025

PRESENTER: Jerry Jones, Community Development Director

SUBJECT: 2024 Annual Progress Report for the General Plan and Housing Element (JJ)

RECOMMENDATION: Council by motion adopt a resolution accepting the 2024 Annual Progress Report for the General Plan and Housing Element and authorizing submittal to the Governor’s Office of Land Use and Climate Innovation and the California Department of Housing and Community Development.

EXECUTIVE SUMMARY:

Staff has completed the Annual Progress Report (APR) for the General Plan and Housing Element for the calendar year 2024. Pursuant to Government Code Section 65400, local planning agencies are required to provide an APR to the Governor’s Office of Land Use and Climate Innovation (LCI) and the California Department of Housing and Community Development (HCD) by April 1st of each year on the implementation status of the City’s General Plan and Housing Element for the prior calendar year. On March 24, 2025, the Planning Commission adopted a resolution (**Attachment ‘B’**) recommending City Council review and accept the 2024 Annual Progress Report for the General Plan and Housing Element and authorize staff to submit said report to LCI and HCD.

BACKGROUND:

Upon adoption of a general plan, Government Code Section 65400 requires local agencies to prepare an annual progress report on the implementation of the general plan and the associated housing element for the prior calendar year. The report provides local legislative bodies with information regarding the progress of implementation of the general plan and housing element for their respective jurisdiction, as well as any updates/amendments that may need to be made. The report also informs the public of the progress in meeting the community’s goals. In addition, the annual progress report fulfills statutory requirements to report certain housing information, including; the local agency’s progress in meeting its share of regional housing needs (i.e., applications, entitlements, building permits, and certificates of occupancy), certain rezoning and general plan amendment activities, actions taken towards completion of Housing Element programs, and local efforts to remove governmental constraints to the development of housing.

The completed report must be provided to the local legislative body, the Governor’s Office of Land Use and Climate Innovation (LCI), and the California Department of Housing and Community Development (HCD) by April 1st of each year. City Staff have reviewed the

implementation programs included in the City’s General Plan and approved the 6th Cycle Housing Element and prepared the Annual Progress Report (APR). The annual progress reporting on the implementation of the Housing Element must be completed using HCD standardized forms. The Housing Element APR is included as **Exhibit ‘A’ to Attachment ‘A’** (resolution) and is discussed in the summary below. This Staff Report, along with the Housing Element APR, constitutes the General Plan APR to be submitted.

General Plan

The General Plan serves as the City’s guiding document for decisions concerning a variety of issues including growth, land use, housing, health and safety, and resource conservation. The City adopted its comprehensive 2040 General Plan update on July 8, 2020. The General Plan consists of seven (7) elements:

1. Economic Development (ED)

2. Land Use (LU)

3. Circulation (CIRC)

4. Housing (HE)

5. Conservation, Open Space, Parks and Recreation (COS)

6. Public Health and Safety (PH)

7. Public Facilities and Services (PFS)

The City strives to implement all aspects of the General Plan at the earliest opportunity. Each element of the General Plan includes goals, policies, and implementation programs. Table 1 provides status updates for various implementation programs for 2024. For status updates on the implementation programs for the Housing Element, refer to **Exhibit ‘A’ to Attachment ‘A’** (resolution). In addition to preparing an annual progress report, the General Plan includes Policy LU-7.1, which requires the City to conduct a thorough review of the General Plan every five years and revise and update it as necessary. The City will be commencing this review and update, if necessary, in 2025.

Table 1. General Plan Implementation Program Updates		
Element/Program	Description	Status
ED/Program E	Collaboration with Fresno County Economic Development Corporation to Market New Agricultural Technologies	Ongoing; The City has a seat on the Board of Director’s for the Economic Development Corporation, allowing collaboration on new agricultural technologies that may be well suited for Kerman.
LU/Program A	Zoning Ordinance Consistency	Completed; A Zoning Ordinance update was adopted by City Council in May 2024 to comply with recent legislation and Housing Element requirements.
LU/Program D	Sign Design Guidelines	Ongoing; A Zoning Ordinance was adopted by the City Council in May 2024, which included updated sign design guidelines.

LU/Program F	Streetscape Improvements	Ongoing; The City awarded the construction contract for the Downtown Corridor Revitalization Project, Phase I, in October 2024. The project will make streetscape improvements along Madera Avenue. The project is partially funded by a Clean CA grant from Caltrans.
LU/Program H	Agricultural Mitigation Program	Initiated; The City began review of reference documents and programs of other jurisdictions. Development of a program will continue through 2025.
PFS/Program A	Water, Sewer, and Storm Drainage Master Plans	Ongoing; The City continued work on the update of the water, sewer, and storm drainage master plans.

In addition to reporting on the progress of implementation programs of the General Plan, LCI guidance requires the City to report on any planning activities initiated, general plan amendments, and major development applications processed during the reporting period. For progress of planning activities refer to Table 1 for status updates. The following are general plan amendments and/or major development applications processed during the reporting period:

1. General Plan Amendment 2023-01; Whispering Falls Project; Approved
The City Council approved the Whispering Falls Project on September 25, 2024. The Project approvals included General Plan Amendment 2023-01, Environmental 2023-01, Rezone 2023-01, Tentative Subdivision Map 2023-01, and Annexation 2023-01. The Project included the annexation of 64.76 acres to the City, pre-zoning of 44.75 acres to the SD-R-2.5 (Smart Development Combining District – Residential – minimum 2,500 square feet) Zoning District and approximately 20 acres to the SD-R-5 (Smart Development Combining District – Residential – minimum 5,000 square feet) Zoning District, and subdivision of approximately 21.89 acres into 118 single-family residential lots and one (1) lot reserved for 54 multi-family residential units and a community center in the future. The amendment to the General Plan consisted of the addition of the SD-R-2.5 zone district as a compatible zone district within the Medium Density Residential land use designation and set a minimum residential density of five (5) dwelling units per acre.
2. Crown-Schaad Residential Development; Approved
The City Council approved the Crown-Schaad Residential Development on September 25, 2024. The Project approvals included Environmental 2023-03, Rezone 2023-02, Tentative Subdivision Map 2023-02, and Annexation 2023-02. The Project included the

annexation of 9.69 acres to the City, pre-zoning of approximately 9.69 acres to the SD-R-4.5 (Smart Development Combining District – Residential – minimum 4,500 square feet) Zone District and rezoning of approximately 19.65 acres from the R-1-7 (Single-Family Residential) Zone District to the SD-R-4.5 Zone District, and subdivision of approximately 29 acres into 163 single-family residential lots.

3. General Plan Amendment 2023-02; The Orchards at Gill Estates; In Progress
The City accepted a complete application for The Orchards at Gill Estates on January 17, 2024. The Project application includes General Plan Amendment 2023-02, Environmental 2023-04, Rezone 2023-03, Tentative Subdivision Map 2023-03, and Annexation 2023-03. The Project proposes the annexation of 39.13 acres to the City, pre-zoning of 30.39 acres to the SD-R-3.5 (Smart Development Combining District – Residential – minimum 3,500 square feet) Zoning District and 8.74 acres to the Mixed Use Zoning District, and subdivision of approximately 28.35 acres into 172 single-family residential lots, one (1) lot (8.74 acres) reserved for mixed use development in the future, and a 2.04 acres remainder to accommodate an existing single-family residence. The Mixed Use Zoning District allows for a maximum density of 20 dwelling units per acre, which could yield up to 172 multi-family residential units if fully built out for residential purposes. The proposed amendment to the General Plan consists of the change of the land use designation of 8.74 acres from General Commercial to Mixed Use.
4. General Plan Amendment 2023-03; Del Norte Estates; In Progress
The City accepted a complete application for The Orchards at Gill Estates on February 7, 2024. The Project application includes General Plan Amendment 2023-03, Environmental 2023-08, Rezone 2023-04, Tentative Subdivision Map 2023-04, and Annexation 2023-04. The Project proposes the annexation of 72.29 acres to the City, pre-zoning of approximately 38 acres to the SD-R-5.0 (Smart Development Combining District – Residential – minimum 5,000 square feet) Zoning District, 10.96 acres to the R-2 (Multi-Unit Residential) Zoning District, and 18.95 acres to the General Commercial Zoning District, and subdivision of approximately 48 acres into 200 single-family residential lots, one (1) 3.64 acres multi-family residential lot which will allow for 72 to 87 multi-family units in the future, and four (4) commercial lots totaling approximately 5 acres reserved for future development. The proposed amendment to the General Plan consists of the change of the land use designations of approximately 48 acres to increase MDR – Medium Density Residential and the addition of HDR – High-Density Residential, with a corresponding reduction in land designated GC – General Commercial. This Project is listed as “In Progress” for the purposes of the 2024 reporting period but has since been approved by the City Council by the date of this report.
5. General Plan Amendment 2024-01; 6th Cycle Housing Element Update
The City Council approved the amendment on June 12, 2024. The amendment replaced the Fresno Multi-Jurisdictional 2015-2023 Housing Element with the Fresno Multi-Jurisdictional 2023-2031 Housing Element to comply with State law.

In total, the above residential development projects will result in 653 single-family residential units and up to 141 multi-family residential units (not including the possible yield from the mixed use parcel proposed as part of The Orchards at Gill Estates. The City also continues to receive inquiries regarding residential development on other properties and anticipates the submittal of new development applications in 2025.

Housing Element

State Housing Element Law (Government Code Section 65580, et seq.) mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The City’s current Housing Element (6th Cycle), incorporated as part of the Fresno County Multi-Jurisdictional Housing Element, was adopted on June 12, 2024. The City’s 6th Cycle Housing Element is a comprehensive policy document that forms a crucial part of the City's General Plan. Covering the planning period from December 31, 2023, to December 31, 2031, this Housing Element aims to address current and projected housing needs, identify suitable locations for housing development, and establish goals, policies, and programs to meet the community's housing requirements.

As part of the development of housing elements for all jurisdictions, a Regional Housing Needs Assessment (RHNA) must be prepared. The RHNA establishes exactly how many new homes, and at what affordability levels, a jurisdiction is required to plan for within an eight-year planning cycle to address regional and State housing needs. Through the RHNA allocation, each jurisdiction is assigned its “fair share” of housing production at specified affordability levels. Fair share ensures that each city or county plans for its proportionate share of the regional housing needs, including affordable housing for various income levels. As the planning body for the Fresno County region, the Fresno Council of Governments prepared the 6th Cycle RHNA which provides the housing allocation for each jurisdiction within the region.

The City’s Housing Element RHNA allocation for the 6th Cycle planning period, which spans 2023 to 2031, was 1,063 units. The City’s RHNA allocation and progress are shown in Table 2 below, which is a summary of “Table B” of the APR provided in **Exhibit ‘A’ to Attachment ‘A’** (resolution). As identified in the table, 55 new above moderate-income housing units were issued building permits in 2024. The City remains 1,008 units short, but this is only progress in the first year of the eight-year planning period. Progress toward achieving the mandated RHNA allocation is a key component of the annual Housing Element APR submitted to HCD.

Table 2. RHNA Allocation and Progress Summary				
Income Level	RHNA Allocation	2024 Units	Units to Date	Remaining RHNA
Very Low	285	-	-	285
Low	134	-	-	134
Moderate	168	-	-	167
Above Moderate	476	55	55	421
Total	1,063	55	55	1,008

The complete HCD standardized APR represents the City’s activity for the calendar year of 2024 and is provided as **Exhibit ‘A’ to Attachment ‘A’** (resolution). Some things to consider that may

have directly or indirectly impacted the City’s ability to attain or meet the General Plan and Housing Element’s goals and policies:

- Competitive homebuyers market
- Higher interest rates
- Higher construction costs

The City’s Housing Element includes thirty two implementation programs intended to further the development of housing, specifically affordable housing. As part of the Housing Element APR, the City must report on the status of implementation of each program. “Table D” of the Housing Element APR provides a list of the programs, their objectives, timeframes for implementation, and status updates. Table 3 below provides a list of programs with significant implementation progress made in 2024.

Table 3. Housing Element Implementation Program Updates		
Program	Objective	Status
Program 4: Annexation and Provision of Adequate Sites	Annex at least 40 acres of vacant county land, of which 35 acres will have a General Plan designation of MDR and 5 acres will have a General Plan designation of HDR.	City Council approved Resolution No. 24-77 (Initiating annexation of 64.76 acres with 5 acres designated HDR and the balance designated MDR) on September 25, 2024.
	Annex 9.6 acres of vacant county land for single-family homes consistent with the General Plan designation of MDR	The City Council approved Resolution No. 24-78 (Initiating annexation of 9.69 acres designated MDR) on September 25, 2024.
Program 16: Zoning Code Amendments	Update the Zoning Code to address the following: density bonus, accessory dwelling units, emergency shelters, low-barrier navigation centers, residential care facilities, employee and farmworker housing, single-occupancy units, transitional and supportive housing, and multifamily projects.	The City Council adopted the amended Zoning Code on May 22, 2024, addressing the Program requirements.

Program 31: Improve Access to Resources	The City will target implementation of at least one improvement per year, as funding allows, prioritizing projects in the moderate-resource areas on the east and southeast side of the City including, but not limited to: - Eastside Community Park - Vineland Avenue Street Rehabilitation	The City has completed the Vineland Avenue Street Rehabilitation and has awarded the construction contract for Eastside Community Park (Hart Ranch Park)
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Environmental Review

The APR has been determined to be categorically exempt under the California Environmental Quality Act (CEQA) guidelines, Section 15306 (Information Collection) as it consists of basic data collection that does not result in a serious or major disturbance to an environmental resource. The APR is strictly for information-gathering purposes as required by Government Code Section 65400. Furthermore, none of the exceptions set forth in CEQA Guidelines Section 15300.2 apply to this Project.

Conclusion

The APR for the General Plan and Housing Element describes the progress of the City’s ongoing efforts to implement and assess identified goals, policies, and objectives in the General Plan and Housing Element. Demonstration of ongoing compliance with State-required reporting ensures that the City maintains eligibility and competitiveness for ongoing grant funding opportunities that may help to implement these goals and policies. City staff will continue its proactive efforts to assist property owners, developers, community groups, and residents in achieving project approvals and streamlining building permit issuance.

FISCAL IMPACT:

None

ATTACHMENTS:

- A. Resolution w/Exhibit
- B. Planning Commission Resolution

Attachment ‘A’

RESOLUTION NO. 25-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ACCEPTING THE 2024 ANNUAL PROGRESS REPORT FOR THE GENERAL PLAN AND HOUSING ELEMENT AND AUTHORIZING SUBMITTAL TO THE GOVERNOR’S OFFICE OF LAND USE AND CLIMATE INNOVATION AND THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

WHEREAS, Government Code Section 65400 requires the planning agency to provide an annual report to the City Council regarding the progress towards implementation of the General Plan and Housing Element and submit an annual progress report by April 1 of each year to the Governor’s Office of Land Use and Climate Innovation and the California Department of Housing and Community Development; and

WHEREAS, planning staff have prepared an annual report regarding the progress and implementation of the General Plan and Housing Element for the calendar year 2024, utilizing the prescribed forms and instructions provided by the California Department of Housing and Community Development attached as **Exhibit ‘A’**; and

WHEREAS, the City Council has considered the efforts undertaken by the City of Kerman to implement the General Plan and Housing Element through both public and private efforts; and

WHEREAS, the City Council finds that the 2024 Annual Progress Report, which includes the General Plan and Housing Element Annual Progress Report, is categorically exempt from California Environmental Quality Act (CEQA), Section 15306, Information Collection; and

NOW, THEREFORE, the City Council of the City of Kerman, hereby resolves as follows:

- Section 1. The above recitals are true and correct and incorporated herein by reference.
- Section 2. The City Council has reviewed and accepted the 2024 Annual Progress Report for the General Plan and Housing Element.
- Section 3. The City Council authorizes staff to submit said report to the Governor’s Office of Land Use and Climate Innovation and the California Department of Housing and Community Development and the pursuant to Government Code Section 65400.
- Section 4. This resolution is effective upon its adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 26th day of March 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Please Start Here

General Information	
Jurisdiction Name	Kerman
Reporting Calendar Year	2024
Contact Information	
First Name	Jerry
Last Name	Jones
Title	Community Development Director
Email	jjones@cityofkerman.org
Phone	5595500829
Mailing Address	
Street Address	850 S. Madera Ave.
City	Kerman
Zipcode	93630

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

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Jurisdiction	Kerman	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	12/31/2023 - 12/31/2031

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		55
Total Units		55

Note: Units serving extremely low-income households are included in the very low-income

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	281	52	32
2 to 4 units per structure	0	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	0	3	0
Mobile/Manufactured Home	0	0	0
Total	281	55	32

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	3	3
Not Indicated as Infill	52	52

Housing Applications Summary	
Total Housing Applications Submitted:	2
Number of Proposed Units in All Applications Received:	372
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 423 Streamlining Provisions - Applications	
Number of SB 423 Streamlining Applications	0
Number of SB 423 Streamlining Applications Approved	0

Units Constructed - SB 423 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 423 (2023)	0	0

Ministerial and Discretionary Applications	# of	Units
Ministerial	0	0
Discretionary	2	372

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	32
Sites Rezoned to Accommodate the RHNA	0

Jurisdiction	Kerman	(Jan. 1 - Dec. 31)
Reporting Year	2024	
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

[illegible]

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Section 7, Item A.

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4								5	6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement <u>Date Approved</u>	# of Units Issued Entitlements	
Summary Row: Start Data Entry Below							0	0	0	0	0	0	281		281	
	023-163-07	15407 W D ST		24-ADU-0001	ADU	O										
	023-163-01S	758 S MANOR DR		24-ADU-0002	ADU	O										
	023-600-11S	14160 W C ST		24-RES-0148	ADU	O										
	023-772-11S	912 S ALMOND AVE		24-RES-0078	SFD	O										
	023-772-10S	15774 W DYLAN AVE		24-RES-0079	SFD	O										
	023-772-09S	15782 W DYLAN AVE		24-RES-0080	SFD	O										
	023-772-08S	15790 W DYLAN AVE		24-RES-0081	SFD	O										
	023-772-07S	15800 W DYLAN AVE		24-RES-0082	SFD	O										
	023-772-06S	15808 W DYLAN AVE		24-RES-0083	SFD	O										
	023-772-05S	15818 W DYLAN AVE		24-RES-0084	SFD	O										
	023-772-04S	15828 W DYLAN AVE		24-RES-0085	SFD	O										
	023-772-03S	15838 W DYLAN AVE		24-RES-0086	SFD	O										
	023-772-02S	15846 W DYLAN AVE		24-RES-0087	SFD	O										
	023-772-01S	15856 W DYLAN AVE		24-RES-0088	SFD	O										
	023-773-14S	15787 W DYLAN AVE		24-RES-0089	SFD	O										
	023-773-13S	15797 W DYLAN AVE		24-RES-0090	SFD	O										
	023-773-12S	15807 W DYLAN AVE		24-RES-0091	SFD	O										
	023-773-11S	15815 W DYLAN AVE		24-RES-0092	SFD	O										
	023-773-10S	15825 W DYLAN AVE		24-RES-0093	SFD	O										
	023-773-09S	15835 W DYLAN AVE		24-RES-0094	SFD	O										
	023-773-08S	15845 W DYLAN AVE		24-RES-0095	SFD	O										
	023-773-07S	15853 W DYLAN AVE		24-RES-0096	SFD	O										
	023-773-06S	15863 W DYLAN AVE		24-RES-0097	SFD	O										
	023-773-05S	15873 W DYLAN AVE		24-RES-0098	SFD	O										
	023-773-04S	15883 W DYLAN AVE		24-RES-0099	SFD	O										
	023-773-03S	15891 W DYLAN AVE		24-RES-0100	SFD	O										
	023-773-02S	15901 W DYLAN AVE		24-RES-0101	SFD	O										
	023-771-36S	965 S PISTACHIO AVE		24-RES-0175	SFD	O										
	023-771-38S	987 S PISTACHIO AVE		24-RES-0176	SFD	O										
	023-771-43S	966 S PISTACHIO AVE		24-RES-0177	SFD	O										
	023-771-39S	997 S PISTACHIO AVE		24-RES-0178	SFD	O										
	023-771-42S	976 S PISTACHIO AVE		24-RES-0179	SFD	O										
	023-771-37S	977 S PISTACHIO AVE		24-RES-0180	SFD	O										
	023-771-40S	998 S PISTACHIO AVE		24-RES-0181	SFD	O										
	023-771-41S	986 S PISTACHIO AVE		24-RES-0182	SFD	O										
	023-772-12S	922 S ALMOND AVE		24-RES-0227	SFD	O										
	023-771-35S	966 S WALNUT AVE		24-RES-0227	SFD	O										
	023-771-32S	998 S WALNUT AVE		24-RES-0228	SFD	O										
	023-771-31S	997 S WALNUT AVE		24-RES-0229	SFD	O										
	023-771-28S	965 S WALNUT AVE		24-RES-0230	SFD	O										
	023-773-16S	15882 W ASHLI AVE		24-RES-0231	SFD	O										
	023-773-21S	15854 W ASHLI AVE		24-RES-0232	SFD	O										
	023-773-23S	15834 W ASHLI AVE		24-RES-0233	SFD	O										
	023-773-24S	15826 W ASHLI AVE		24-RES-0234	SFD	O										
	023-773-27S	15796 W ASHLI AVE		24-RES-0235	SFD	O										
	023-771-26S	15788 W ASHLI AVE		24-RES-0236	SFD	O										
	023-771-34S	976 S WALNUT AVE		24-RES-0237	SFD	O										
	023-771-29S	977 S WALNUT AVE		24-RES-0238	SFD	O										
	023-773-16S	15902 W ASHLI AVE		24-RES-0239	SFD	O										
	023-773-19S	15872 W ASHLI AVE		24-RES-0240	SFD	O										
	023-773-22S	15844 W ASHLI AVE		24-RES-0241	SFD	O										
	023-773-25S	15816 W ASHLI AVE		24-RES-0242	SFD	O										
	023-773-26S	15806 W ASHLI AVE		24-RES-0243	SFD	O										
	023-771-45S	944 S ALMOND AVE		24-RES-0247	SFD	O										
	023-771-44S	956 S ALMOND AVE		24-RES-0248	SFD	O										
	023-773-20S	15864 W ASHLI AVE		24-RES-0249	SFD	O										
	023-773-17S	15892 W ASHLI AVE		24-RES-0250	SFD	O										
	023-771-30S	987 S WALNUT AVE		24-RES-0251	SFD	O										
	023-771-33S	986 S WALNUT AVE		24-RES-0252	SFD	O										
	023-771-12S	15890 W DYLAN AVE		24-RES-0320	SFD	O										
	023-771-11S	15900 W DYLAN AVE		24-RES-0321	SFD	O										
	023-771-10S	15908 W DYLAN AVE		24-RES-0322	SFD	O										
	023-771-09S	15918 W DYLAN AVE		24-RES-0323	SFD	O										
	023-771-08S	15928 W DYLAN AVE		24-RES-0324	SFD	O										
	023-771-07S	15938 W DYLAN AVE		24-RES-0325	SFD	O										
	023-771-06S	15948 W DYLAN AVE		24-RES-0326	SFD	O										
	023-771-05S	15956 W DYLAN AVE		24-RES-0327	SFD	O										
	023-771-04S	15966 W DYLAN AVE		24-RES-0328	SFD	O										
	023-771-03S	907 S LUM AVE		24-RES-0329	SFD	O										
	023-771-01S	925 S LUM AVE		24-RES-0331	SFD	O										
	023-771-15S	919 S KOLEEN AVE		24-RES-0332	SFD	O										
	023-771-16S	929 S KOLEEN AVE		24-RES-0333	SFD	O										
	023-771-17S	937 S KOLEEN AVE		24-RES-0335	SFD	O										
	023-771-18S	947 S KOLEEN AVE		24-RES-0336	SFD	O										
	023-771-19S	957 S KOLEEN AVE		24-RES-0337	SFD	O										
	023-771-20S	967 S KOLEEN AVE		24-RES-0338	SFD	O										
	023-771-21S	977 S KOLEEN AVE		24-RES-0339	SFD	O										
	023-771-22S	987 S KOLEEN AVE		24-RES-0340	SFD	O										
	023-771-23S	997 S KOLEEN AVE		24-RES-0341	SFD	O										
	023-771-24S	998 S KOLEEN AVE		24-RES-0342	SFD	O										
	023-771-25S	986 S KOLEEN AVE		24-RES-0343	SFD	O										
	023-771-26S	976 S KOLEEN AVE		24-RES-0344	SFD	O										
	023-771-27S	966 S KOLEEN AVE		24-RES-0345	SFD	O										
	023-771-13S	15880 W DYLAN AVE		24-RES-0358	SFD	O										
	023-771-02S	917 S LUM AVE		24-RES-0359	SFD	O										
	023-773-01S	15911 W DYLAN AVE		24-RES-0381	SFD	O										
	023-773-15S	15910 W ASHLI AVE		24-RES-0382	SFD	O										
	020-160-36S	870 S MODOC AVE	WHISPERING FALLS	TSM 2023-01	SFD	O							118	9/25/2024	118	
	020-140-23S, 020140-22S	W KEARNEY BLVD	CROWN-SCHAAD	TSM 2023-02	SFD	O							163	9/25/2024	163	

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Building Permits							8	9
			7								
Current APN	Street Address	Project Name*	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits <u>Date</u> <u>Issued</u>	# of Units Issued Building Permits
			0	0	0	0	0	0	55		55
023-163-07	15407 W D ST								1	9/4/2024	1
023-163-01S	758 S MANOR DR								1	9/6/2024	1
023-600-11S	14160 W C ST								1	8/23/2024	1
023-772-11S	912 S ALMOND AVE										0
023-772-10S	15774 W DYLAN AVE										0
023-772-09S	15782 W DYLAN AVE										0
023-772-08S	15790 W DYLAN AVE										0
023-772-07S	15800 W DYLAN AVE										0
023-772-06S	15808 W DYLAN AVE										0
023-772-05S	15818 W DYLAN AVE										0
023-772-04S	15828 W DYLAN AVE										0
023-772-03S	15838 W DYLAN AVE										0
023-772-02S	15846 W DYLAN AVE										0
023-772-01S	15856 W DYLAN AVE										0
023-773-14S	15787 W DYLAN AVE										0
023-773-13S	15797 W DYLAN AVE										0
023-773-12S	15807 W DYLAN AVE										0
023-773-11S	15815 W DYLAN AVE										0
023-773-10S	15825 W DYLAN AVE										0
023-773-09S	15835 W DYLAN AVE										0
023-773-08S	15845 W DYLAN AVE										0
023-773-07S	15853 W DYLAN AVE										0
023-773-06S	15863 W DYLAN AVE										0
023-773-05S	15873 W DYLAN AVE										0
023-773-04S	15883 W DYLAN AVE										0
023-773-03S	15891 W DYLAN AVE										0
023-773-02S	15901 W DYLAN AVE										0
023-771-36S	965 S PISTACHIO AVE										0
023-771-38S	987 S PISTACHIO AVE										0
023-771-43S	966 S PISTACHIO AVE										0
023-771-39S	997 S PISTACHIO AVE										0
023-771-42S	976 S PISTACHIO AVE										0
023-771-37S	977 S PISTACHIO AVE										0
023-771-40S	998 S PISTACHIO AVE										0
023-771-41S	986 S PISTACHIO AVE										0
023-772-12S	922 S ALMOND AVE								1	4/9/2024	1
023-771-35S	966 S WALNUT AVE								1	8/21/2024	1
023-771-32S	998 S WALNUT AVE								1	8/21/2024	1
023-771-31S	997 S WALNUT AVE								1	8/21/2024	1
023-771-28S	965 S WALNUT AVE								1	8/21/2024	1
023-773-18S	15882 W ASHLI AVE								1	8/21/2024	1
023-773-21S	15854 W ASHLI AVE								1	8/21/2024	1
023-773-23S	15834 W ASHLI AVE								1	8/21/2024	1
023-773-24S	15826 W ASHLI AVE								1	8/21/2024	1
023-773-27S	15796 W ASHLI AVE								1	8/21/2024	1
023-771-28S	15788 W ASHLI AVE								1	8/21/2024	1
023-771-34S	976 S WALNUT AVE								1	8/21/2024	1
023-771-29S	977 S WALNUT AVE								1	8/21/2024	1
023-773-16S	15902 W ASHLI AVE								1	8/21/2024	1
023-773-19S	15872 W ASHLI AVE								1	8/21/2024	1
023-773-22S	15844 W ASHLI AVE								1	8/21/2024	1
023-773-25S	15816 W ASHLI AVE								1	8/21/2024	1
023-773-26S	15806 W ASHLI AVE								1	8/21/2024	1
023-771-45S	944 S ALMOND AVE								1	8/21/2024	1
023-771-44S	956 S ALMOND AVE								1	8/21/2024	1
023-773-20S	15864 W ASHLI AVE								1	8/21/2024	1
023-773-17S	15892 W ASHLI AVE								1	8/21/2024	1
023-771-30S	987 S WALNUT AVE								1	8/21/2024	1
023-771-33S	986 S WALNUT AVE								1	8/22/2024	1
023-771-12S	15890 W DYLAN AVE								1	12/18/2024	1
023-771-11S	15900 W DYLAN AVE								1	12/18/2024	1
023-771-10S	15908 W DYLAN AVE								1	12/18/2024	1
023-771-09S	15918 W DYLAN AVE								1	12/18/2024	1
023-771-08S	15928 W DYLAN AVE								1	12/18/2024	1
023-771-07S	15938 W DYLAN AVE								1	12/18/2024	1
023-771-06S	15946 W DYLAN AVE								1	12/18/2024	1
023-771-05S	15956 W DYLAN AVE								1	12/18/2024	1
023-771-04S	15966 W DYLAN AVE								1	12/18/2024	1
023-771-03S	907 S LUM AVE								1	12/18/2024	1
023-771-01S	925 S LUM AVE								1	12/18/2024	1
023-771-15S	919 S KOLEEN AVE								1	10/31/2024	1
023-771-16S	929 S KOLEEN AVE								1	10/31/2024	1
023-771-17S	937 S KOLEEN AVE								1	11/1/2024	1
023-771-18S	947 S KOLEEN AVE								1	10/31/2024	1
023-771-19S	957 S KOLEEN AVE								1	10/31/2024	1
023-771-20S	967 S KOLEEN AVE								1	10/31/2024	1
023-771-21S	977 S KOLEEN AVE								1	10/31/2024	1
023-771-22S	987 S KOLEEN AVE								1	11/1/2024	1
023-771-23S	997 S KOLEEN AVE								1	11/1/2024	1
023-771-24S	998 S KOLEEN AVE								1	11/1/2024	1
023-771-25S	986 S KOLEEN AVE								1	11/1/2024	1
023-771-26S	976 S KOLEEN AVE								1	11/1/2024	1
023-771-27S	966 S KOLEEN AVE								1	11/1/2024	1
023-771-13S	15880 W DYLAN AVE								1	12/18/2024	1
023-771-02S	917 S LUM AVE								1	12/18/2024	1
023-773-01S	15911 W DYLAN AVE								1	11/18/2024	1
023-773-15S	15910 W ASHLI AVE								1	11/18/2024	1
020-160-36S	870 S MODOC AVE	WHISPERING FALLS									0
020-140-23S, 020140-22S	W KEARNEY BLVD	CROWN-SCHAAD									0
											0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy									
			10							11	12	
Current APN	Street Address	Project Name*	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) Date Issued	# of Units issued Certificates of Occupancy or other forms of readiness	
			0	0	0	0	0	0	32		32	
023-163-07	15407 W D ST											0
023-163-01S	758 S MANOR DR											0
023-600-11S	14160 W C ST											0
023-772-11S	912 S ALMOND AVE								1	9/27/2024		1
023-772-10S	15774 W DYLAN AVE								1	10/9/2024		1
023-772-09S	15782 W DYLAN AVE								1	10/11/2024		1
023-772-08S	15790 W DYLAN AVE								1	9/27/2024		1
023-772-07S	15800 W DYLAN AVE								1	9/27/2024		1
023-772-06S	15808 W DYLAN AVE								1	9/27/2024		1
023-772-05S	15818 W DYLAN AVE								1	9/27/2024		1
023-772-04S	15828 W DYLAN AVE								1	10/18/2024		1
023-772-03S	15838 W DYLAN AVE								1	10/2/2024		1
023-772-02S	15846 W DYLAN AVE								1	10/18/2024		1
023-772-01S	15856 W DYLAN AVE								1	10/18/2024		1
023-773-14S	15787 W DYLAN AVE								1	11/1/2024		1
023-773-13S	15797 W DYLAN AVE								1	10/18/2024		1
023-773-12S	15807 W DYLAN AVE								1	10/21/2024		1
023-773-11S	15815 W DYLAN AVE								1	10/23/2024		1
023-773-10S	15825 W DYLAN AVE								1	11/1/2024		1
023-773-09S	15835 W DYLAN AVE								1	11/1/2024		1
023-773-08S	15845 W DYLAN AVE								1	11/6/2024		1
023-773-07S	15853 W DYLAN AVE								1	11/8/2024		1
023-773-06S	15863 W DYLAN AVE								1	11/8/2024		1
023-773-05S	15873 W DYLAN AVE								1	11/8/2024		1
023-773-04S	15883 W DYLAN AVE								1	11/15/2024		1
023-773-03S	15891 W DYLAN AVE								1	11/20/2024		1
023-773-02S	15901 W DYLAN AVE								1	11/15/2024		1
023-771-36S	965 S PISTACHIO AVE								1	12/9/2024		1
023-771-38S	987 S PISTACHIO AVE								1	12/13/2024		1
023-771-43S	966 S PISTACHIO AVE								1	12/4/2024		1
023-771-39S	997 S PISTACHIO AVE								1	12/9/2024		1
023-771-42S	976 S PISTACHIO AVE								1	12/11/2024		1
023-771-37S	977 S PISTACHIO AVE								1	12/9/2024		1
023-771-40S	998 S PISTACHIO AVE								1	12/9/2024		1
023-771-41S	986 S PISTACHIO AVE								1	12/11/2024		1
023-772-12S	922 S ALMOND AVE											0
023-771-35S	966 S WALNUT AVE											0
023-771-32S	998 S WALNUT AVE											0
023-771-31S	997 S WALNUT AVE											0
023-771-28S	965 S WALNUT AVE											0
023-773-18S	15882 W ASHLI AVE											0
023-773-21S	15854 W ASHLI AVE											0
023-773-23S	15834 W ASHLI AVE											0
023-773-24S	15826 W ASHLI AVE											0
023-773-27S	15796 W ASHLI AVE											0
023-771-28S	15788 W ASHLI AVE											0
023-771-34S	976 S WALNUT AVE											0
023-771-29S	977 S WALNUT AVE											0
023-773-16S	15902 W ASHLI AVE											0
023-773-19S	15872 W ASHLI AVE											0
023-773-22S	15844 W ASHLI AVE											0
023-773-25S	15816 W ASHLI AVE											0
023-773-26S	15806 W ASHLI AVE											0
023-771-45S	944 S ALMOND AVE											0
023-771-44S	956 S ALMOND AVE											0
023-773-20S	15864 W ASHLI AVE											0
023-773-17S	15892 W ASHLI AVE											0
023-771-30S	987 S WALNUT AVE											0
023-771-33S	986 S WALNUT AVE											0
023-771-12S	15890 W DYLAN AVE											0
023-771-11S	15900 W DYLAN AVE											0
023-771-10S	15908 W DYLAN AVE											0
023-771-09S	15918 W DYLAN AVE											0
023-771-08S	15928 W DYLAN AVE											0
023-771-07S	15938 W DYLAN AVE											0
023-771-06S	15946 W DYLAN AVE											0
023-771-05S	15956 W DYLAN AVE											0
023-771-04S	15966 W DYLAN AVE											0
023-771-03S	907 S LUM AVE											0
023-771-01S	925 S LUM AVE											0
023-771-15S	919 S KOLEEN AVE											0
023-771-16S	929 S KOLEEN AVE											0
023-771-17S	937 S KOLEEN AVE											0
023-771-18S	947 S KOLEEN AVE											0
023-771-19S	957 S KOLEEN AVE											0
023-771-20S	967 S KOLEEN AVE											0
023-771-21S	977 S KOLEEN AVE											0
023-771-22S	987 S KOLEEN AVE											0
023-771-23S	997 S KOLEEN AVE											0
023-771-24S	998 S KOLEEN AVE											0
023-771-25S	986 S KOLEEN AVE											0
023-771-26S	976 S KOLEEN AVE											0
023-771-27S	966 S KOLEEN AVE											0
023-771-13S	15880 W DYLAN AVE											0
023-771-02S	917 S LUM AVE											0
023-773-01S	15911 W DYLAN AVE											0
023-773-15S	15910 W ASHLI AVE											0
020-160-36S	870 S MODOC AVE	WHISPERING FALLS										0
020-140-23S, 020140-22S	W KEARNEY BLVD	CROWN-SCHAAD										0
												0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Section 7, Item A.

Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Section 7
			13	14	15	16	17	18	19	20			21	22	23	24	
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	
			0							0							
023-163-07	15407 W D ST			NONE	Y												
023-163-01S	758 S MANOR DR			NONE	Y												
023-600-11S	14160 W C ST			NONE	Y												
023-772-11S	912 S ALMOND AVE			NONE	N												
023-772-10S	15774 W DYLAN AVE			NONE	N												
023-772-09S	15782 W DYLAN AVE			NONE	N												
023-772-08S	15790 W DYLAN AVE			NONE	N												
023-772-07S	15800 W DYLAN AVE			NONE	N												
023-772-06S	15808 W DYLAN AVE			NONE	N												
023-772-05S	15818 W DYLAN AVE			NONE	N												
023-772-04S	15828 W DYLAN AVE			NONE	N												
023-772-03S	15838 W DYLAN AVE			NONE	N												
023-772-02S	15846 W DYLAN AVE			NONE	N												
023-772-01S	15856 W DYLAN AVE			NONE	N												
023-773-14S	15787 W DYLAN AVE			NONE	N												
023-773-13S	15797 W DYLAN AVE			NONE	N												
023-773-12S	15807 W DYLAN AVE			NONE	N												
023-773-11S	15815 W DYLAN AVE			NONE	N												
023-773-10S	15825 W DYLAN AVE			NONE	N												
023-773-09S	15835 W DYLAN AVE			NONE	N												
023-773-08S	15845 W DYLAN AVE			NONE	N												
023-773-07S	15853 W DYLAN AVE			NONE	N												
023-773-06S	15863 W DYLAN AVE			NONE	N												
023-773-05S	15873 W DYLAN AVE			NONE	N												
023-773-04S	15883 W DYLAN AVE			NONE	N												
023-773-03S	15891 W DYLAN AVE			NONE	N												
023-773-02S	15901 W DYLAN AVE			NONE	N												
023-771-36S	965 S PISTACHIO AVE			NONE	N												
023-771-35S	987 S PISTACHIO AVE			NONE	N												
023-771-43S	966 S PISTACHIO AVE			NONE	N												
023-771-39S	997 S PISTACHIO AVE			NONE	N												
023-771-42S	976 S PISTACHIO AVE			NONE	N												
023-771-37S	977 S PISTACHIO AVE			NONE	N												
023-771-40S	998 S PISTACHIO AVE			NONE	N												
023-771-41S	986 S PISTACHIO AVE			NONE	N												
023-772-12S	922 S ALMOND AVE			NONE	N												
023-771-35S	966 S WALNUT AVE			NONE	N												
023-771-32S	998 S WALNUT AVE			NONE	N												
023-771-31S	987 S WALNUT AVE			NONE	N												
023-771-28S	965 S WALNUT AVE			NONE	N												
023-773-18S	15882 W ASHLI AVE			NONE	N												
023-773-21S	15854 W ASHLI AVE			NONE	N												
023-773-23S	15834 W ASHLI AVE			NONE	N												
023-773-24S	15826 W ASHLI AVE			NONE	N												
023-773-27S	15796 W ASHLI AVE			NONE	N												
023-771-29S	15788 W ASHLI AVE			NONE	N												
023-771-34S	976 S WALNUT AVE			NONE	N												
023-771-29S	977 S WALNUT AVE			NONE	N												
023-773-16S	15902 W ASHLI AVE			NONE	N												
023-773-19S	15872 W ASHLI AVE			NONE	N												
023-773-22S	15844 W ASHLI AVE			NONE	N												
023-773-25S	15816 W ASHLI AVE			NONE	N												
023-773-26S	15806 W ASHLI AVE			NONE	N												
023-771-45S	944 S ALMOND AVE			NONE	N												
023-771-44S	956 S ALMOND AVE			NONE	N												
023-773-20S	15864 W ASHLI AVE			NONE	N												
023-773-17S	15892 W ASHLI AVE			NONE	N												
023-771-30S	987 S WALNUT AVE			NONE	N												
023-771-33S	986 S WALNUT AVE			NONE	N												
023-771-12S	15890 W DYLAN AVE			NONE	N												
023-771-11S	15900 W DYLAN AVE			NONE	N												
023-771-10S	15908 W DYLAN AVE			NONE	N												
023-771-09S	15918 W DYLAN AVE			NONE	N												
023-771-08S	15928 W DYLAN AVE			NONE	N												
023-771-07S	15938 W DYLAN AVE			NONE	N												
023-771-06S	15946 W DYLAN AVE			NONE	N												
023-771-05S	15956 W DYLAN AVE			NONE	N												
023-771-04S	15966 W DYLAN AVE			NONE	N												
023-771-03S	907 S LUM AVE			NONE	N												
023-771-01S	925 S LUM AVE			NONE	N												
023-771-15S	919 S KOLEEN AVE			NONE	N												
023-771-16S	929 S KOLEEN AVE			NONE	N												
023-771-17S	937 S KOLEEN AVE			NONE	N												
023-771-18S	947 S KOLEEN AVE			NONE	N												
023-771-19S	957 S KOLEEN AVE			NONE	N												
023-771-20S	967 S KOLEEN AVE			NONE	N												
023-771-21S	977 S KOLEEN AVE			NONE	N												
023-771-22S	987 S KOLEEN AVE			NONE	N												
023-771-23S	997 S KOLEEN AVE			NONE	N												
023-771-24S	998 S KOLEEN AVE			NONE	N												
023-771-25S	986 S KOLEEN AVE			NONE	N												
023-771-26S	976 S KOLEEN AVE			NONE	N												
023-771-27S	966 S KOLEEN AVE			NONE	N												
023-771-13S	15880 W DYLAN AVE			NONE	N												
023-771-02S	917 S LUM AVE			NONE	N												
023-773-01S	15911 W DYLAN AVE			NONE	N												
023-773-15S	15910 W ASHLI AVE			NONE	N												
020-160-36S	870 S MODOC AVE	WHISPERING FALLS		NONE	N												
020-140-23S, 020140-22S	W KEARNEY BLVD	CROWN-SCHAAD		NONE	N												

Jurisdiction	Kerman	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B Regional Housing Needs Allocation Progress Permitted Units Issued by Affordability														
		1	Projection Period	2									3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2023 - 12/30/2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	285	-	-	-	-	-	-	-	-	-	-	-	285
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	134	-	-	-	-	-	-	-	-	-	-	-	134
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	168	-	-	-	-	-	-	-	-	-	-	-	167
	Non-Deed Restricted		1	-	-	-	-	-	-	-	-	-	1	
Above Moderate		476	-	-	55	-	-	-	-	-	-	-	55	421
Total RHNA		1,063												
Total Units			1	-	55	-	-	-	-	-	-	-	56	1,007
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5		2023	2024	2025	2026	2027	2028	2029	2030	2031	6 Total Units to Date	7 Total Units Remaining
Extremely Low-Income Need														
Extremely Low-Income Units*		143		-	-	-	-	-	-	-	-	-	-	143

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Kerman	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

[illegible]

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

City of Kerman		Kerman	
Fiscal Year		2024	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
	2	3	4
Program	Objective	Timeframe in H.E	Status of Program Implementation
Regional Housing	The Multi-Jurisdictional Housing Element provides an opportunity for countywide housing needs and issues to be more effectively addressed at the regional level rather than just at the local level, and the 15 participating jurisdictions are committed to continuing the regional collaboration in the implementation of the Housing Element. By working together, the jurisdictions can share best practices, explore opportunities for further collaboration, and make the best use of limited resources. The following efforts will be made to further regional collaboration: The City will continue to participate in the countywide Housing Element Technical Committee to collaborate on housing program implementation and regional issues, including disadvantaged unincorporated communities (Senate Bill [SB] 244), infrastructure challenges, farmworker housing, homelessness, and fair housing; The countywide Housing Element Technical Committee will meet at least biannually to evaluate successes in implementation of programs and to identify gaps and additional needs; The County of Fresno Public Works and Planning Department, with assistance from the Fresno Council of Governments (FCOG), will take the lead in coordinating biannual committee meetings; The Housing Element Technical Committee will meet annually with the California Department of Housing and Community Development (HCD) to discuss funding opportunities and challenges in implementation of programs and seek technical assistance from HCD and other State agencies in the implementation of housing programs and the pursuit of grant funding; The Housing Element Technical Committee will advocate on behalf of the Fresno region for more grant funding for affordable housing and infrastructure improvements; The City will continue to seek partnerships with other jurisdictions in the region and other agencies (such as the Housing Authority), housing developers, community stakeholders, and agricultural employers/employees to explore viable options for increasing the availability of farmworker housing in suitable locations in the region; The City will develop a directory of services and resources for lower-income households available in the region, and review and update it annually. The directory will be available on City/County websites and at City/County offices; The City will encourage hiring local labor by establishing and posting a local labor unions and apprenticeship programs resources list on City's website that is made available to developers and contractors.	Continue to meet with the Housing Element Technical Committee twice per year; meet with HCD annually. Develop a directory of services and resources, and a list of local developers and contractors by December 2025; update annually as needed.	Ongoing; The City continues to coll the Housing Element Technical Co other jurisdictions on housing progr implementation and regional issues
Review Standards in if	All jurisdictions in Fresno County are subject to the City/County Memorandum of Understanding (MOU), which establishes procedures for annexation of land to cities. The City/County MOU encourages urban development to take place within cities and unincorporated communities where urban services and facilities are available or planned to be made available to preserve agricultural land. The MOU standards for annexation require that a minimum of 25 percent of annexation areas have an approved tentative subdivision map or site plan. While cities can take certain steps to "prezone" land in advance of annexation, the annexation of the land into city limits depends on private developers requesting an annexation. In cities that are mostly built out within their current city limits, the MOU may limit the cities' ability to accommodate future housing needs. The County of Fresno and cities within the county shall work together at least once during the planning period to review and revise, as deemed appropriate by all parties, the standards for annexation in the City/County MOU.	Meet with the County by December 2026 to review the MOU standards, and update within a year if changes are needed.	Ongoing; The City requests finding consistency with the MOU from the Fresno for all proposed annexation coordinate with the County to review compliance with the timeframe in tl Element.
Unmet Needs	The City will cooperate with neighboring cities, the County, and other agencies in the development of programs aimed at providing homeless shelters and related services. During this coordination, the City will monitor the demographic composition of the unhoused population to identify needs for targeted resources and determine what efforts to make, such as providing education on financial assistance and programs available. The City will also support local homeless service providers, agencies, and other community organizations to pursue funding from available sources for homeless services. As supportive housing or other services for homeless community members become available, the City will work with the Police Department Community Service Officers and support housing providers, in conducting targeted outreach to areas where homeless community members congregate, including the area around the Kerman Community Center.	Coordinate annually. Conduct outreach as opportunities become available.	Ongoing; The City coordinates with offer available services to the unhc population.
Annexation and Equate Sites	The City of Kerman will provide for a variety of housing types and ensure that adequate sites are available to meet its Regional Housing Needs Allocation (RHNA) of 1,063 units. As part of this Housing Element update, the City has developed a parcel-specific inventory of sites suitable for future residential development. The suitability of these sites has been determined based on the development standards in place and their ability to facilitate the development of housing to meet the needs of the City's current and future residents, pursuant to State laws. The City will: Complete the following annexations to meet a shortfall in the moderate and above-moderate income RHNA based on sites within the current city limits. If annexations are not completed within the three-year period, the City will identify alternative land to rezone in order to meet the required moderate-income and above-moderate-income need: - Annex at least 40 acres of vacant county land, of which 35 acres will have a General Plan designation of MDR, allowing 12 units to the acre, and 5 acres will have a General Plan designation of HDR, allowing 24 units to the acre. - Annex 9.6 acres of vacant county land for single-family homes consistent with the General Plan designation of MDR (Figure 1-G-6 in the Sites Inventory Section); Maintain and annually update the inventory of residential land resources for internal purposes; Monitor the availability of sites appropriate for lower-income housing in keeping with state "no net loss" provisions (Government Code Section 65863), if development projects are approved at densities lower than anticipated in the sites inventory, and, if necessary, rezone sufficient sites to accommodate the RHNA within 180 days, ensuring that there is sufficient higher-density residential land available in areas throughout the city to deconcentrate poverty; Monitor and report residential development through the HCD annual report process; Actively participate in the development of the next RHNA Plan to ensure that the allocations are reflective of the regional and local land use goals and policies.	Annually monitor as projects are processed, complete annexations within 3 years and 120 days of Housing Element due date. If annexation is not completed within this period, identify alternative rezone sites to meet unaccommodated need and complete rezone within one year.	Ongoing; The City continues to mo report on residential development. Council approved Resolution No. 2 annexation of 64.76 acres with 5 a designated HDR and the balance c MDR) on September 25, 2024. The approved Resolution No. 24-78 (In annexation of 9.69 acres designate September 25, 2024.
Water and Service	The development viability of the vacant sites in the inventory is directly linked to the availability and capacity of public facilities and services. As the water and wastewater provider in the city, the City will adopt a written policy with specific objective standards for meeting the priority requirement for proposed developments that include housing units affordable to lower-income households, consistent with the provisions of California Government Code Section 65589.7.	Adopt a policy by July 2025.	Ongoing; The City plans, budgets, implements capital improvements t wastewater systems to ensure sen developments, with priority given to service to developments that includ housing units.
Number of Sites in s	Pursuant to Government Code Section 65583.2(c), the city will allow by-right development (without discretionary action) for projects proposing 20 percent of the units affordable to lower income households on any non-vacant sites identified in the prior 5 th Cycle Housing Element or vacant site identified in two or more consecutive planning periods (4th and 5th cycle). These provisions apply to Three parcels in site U-1 (APNs 02303039, 02303041, and a portion of 02303044S). The City will continue to monitor sites moving forward.	These provisions shall take effect upon adoption of the Housing Element.	Ongoing; Site U-1 is zoned R-3 (mi residential; maximum density of 24

rdable ives	The City continues to need affordable housing for lower-income households, especially for seniors, persons with disabilities (including persons with developmental disabilities), farmworkers, female-headed and single-parent households, persons experiencing homelessness, and extremely low-income households. The City will continue to work with housing developers to expand affordable housing opportunities by doing the following: Continue to seek partnerships and meet at least every other year with other agencies (such as the Housing Authority), housing developers, community stakeholders, and employers to discuss and pursue viable opportunities for providing affordable housing, with an emphasis on housing opportunities for very low and extremely low-income households, as well as special-needs populations, such as seniors, persons with disabilities (including developmental disabilities), farmworkers, female-headed and single-parent households, and persons experiencing homelessness. Meet more frequently if development rates increase; Work with public or private sponsors to identify candidate sites for new construction of housing for special needs populations and take all actions necessary to expedite processing of such projects; Identify candidate sites for affordable housing projects on an annual basis and proactively conduct outreach to local developers regarding these sites; Pursue partnerships with the Central Valley Regional Center to identify funding opportunities and promote housing for persons with disabilities; Continue to offer fee reductions and deferral of development impact fee payments to facilitate affordable housing development and special-needs projects, particularly those on infill sites; Continue to promote the State density bonus and provide streamlined processing to facilitate affordable housing development and provide for additional flexibility for affordable housing and special-needs housing through the minor deviation process. The City will promote this program by publicizing the incentives on the City website and by conducting pre-application consultation with developers regarding available incentives. Examples of flexible development standards include reduced parking requirements; reduced requirements for curb, gutter, and sidewalk construction; common trenching for utilities; and reduced water and wastewater connection fees; Provide incentives to builders to provide housing with multiple bedrooms affordable to lower- and moderate-income households, aiming for construction of at least 20 units that meet these sizes, to meet the needs of female-headed, single-parent, and large-family households of all income levels (possible incentives will include reduced setbacks, reduced parking requirements, and technical assistance with applications for funding); Continue to streamline the environmental review process for housing developments to the extent possible, using available State categorical exemptions and federal categorical exclusions, when applicable; Monitor HCD's website annually for Notices of Funding Ability (NOFA) and, where appropriate, prepare or support applications for funding for affordable housing for lower-income households (including extremely low-income households), such as seniors, disabled (including persons with developmental disabilities), the homeless, and those at risk of homelessness; Facilitate the approval process for land divisions, lot line adjustments, and/or specific plans or master plans resulting in parcel sizes that enable affordable housing development, and process fee deferrals related to the subdivision for projects affordable to lower-income households; Work with developers of multifamily and affordable housing projects to identify site opportunities in higher-resource areas, such as the area west of South Madera Avenue, and areas with higher median incomes to reduce potential for future concentrations of poverty and to improve access to resources; When affordable projects in higher-resource areas become available, such as projects on the city's west side, require expanded marketing activities that include areas outside the neighborhood and in lower-resource areas such as the city's east side to facilitate housing mobility for lower-income households; Reach out to religious institution site owners or operators within one year following Housing Element adoption to inform them of their reduced development barriers under AB 1851 to encourage the development of new affordable housing and promote housing mobility. Following this outreach, the City will provide mailed notifications to the owners within six months of the adoption of any new State legislation that reduces barriers to development of religious institution sites. Conduct additional, targeted outreach each year to religious institutions on the city's west side, including information such as examples of successful housing projects developed on religious sites, to promote housing mobility and to facilitate the development of additional affordable housing opportunities in this higher-resource area.	Ongoing, as projects are processed by the City. Annually apply for funding and engage with Central Valley Regional Center at least every two years. Targeted marketing in lower-resource areas when affordable projects in higher-resource areas are being leased up. Outreach to religious institution site owners regarding AB 1851 within one year of adoption, and additional outreach within six months of the adoption of any relevant State legislation. Conduct annual outreach to religious institutions on the city's west side. Conduct annual outreach to developers on candidate sites for affordable housing.	Ongoing; The City will continue to work with all parties identified in the Housing Element regarding affordable housing incentives and opportunities.
port mworker	The farming industry is the foundation of the county's economy. According to the United States Department of Agriculture (USDA) 2017 Census of Agriculture, about 37,819 workers were employed in farm labor throughout the county, indicating a significant need to provide housing for farmworkers and their families, particularly during peak harvest seasons. The City will provide technical support and offer incentives to housing developers, such as the Fresno Housing Authority and Self-Help Enterprises, in the application of funds for farmworker housing, including HCD and USDA Rural Development loans and grants and other funding sources that may become available. The City will also continue to offer incentives such as density bonuses, streamlined processing, and the minor deviation process to facilitate development of farmworker housing. The City will also identify potential funding opportunities to provide housing vouchers or other forms of rental assistance with an emphasis on addressing housing needs during the off-season for seasonal workers. The City will also provide information on its website related to the Low-Income Weatherization Program (LIWP) of the California Department of Community Services and Development, and specifically its Farmworker Housing Energy Efficiency & Solar PV program. This program provides eligible low-income farmworker households with solar photovoltaic (PV) systems and energy efficiency upgrades at no cost to residents. The City will annually monitor the status of farmworker housing as part of their annual report to HCD on Housing Element progress and evaluate if City incentives are effective in facilitating the provision of farmworker housing. The City will make necessary changes to enhance opportunities and incentives for farmworker housing development as needed. Through proactive code enforcement the City will connect property owners of farmworker housing with rehabilitation resources (see Program 26) such as the Fresno County Rental Rehabilitation Program (see Program 25).	Meet with farmworker housing developers and advocates on a biannual basis to discuss their needs and offer assistance in the form of letters of recommendation for grant applications, assistance with site identification and grant opportunities, and discuss incentives for constructing farmworker housing. Annually review the availability of funding opportunities to provide housing vouchers or other forms of rental assistance and apply as opportunities arise. Put LIWP information on the City website by June 2024. At least twice during the planning period, identify opportunities for farmworker housing development and conduct outreach to developers about these opportunities.	Ongoing; The City continues to support developments that provide farmworker housing.
mworker lew sing	For new affordable housing projects developed with City assistance, incentives, and/or subject to City requirements, the City will require that the developer give qualified farmworker households a preference for 15 percent of the new units. Should demand from farmworker households be insufficient to fill the set-aside units, then the units will be made available to other qualified households. The City will annually reach out to affordable housing developers to gather interest and input on how to best implement this program and will provide information on available funding.	Ongoing, as projects are processed through the Planning Division and Community Development Department; annually reach out to developers and determine next steps within six months.	Ongoing; The City did not process housing projects during the reporting period; City continues to support developers to provide farmworker housing.
Extremely Low- Income Households	Assembly Bill (AB) 2634 requires the quantification and analysis of existing and projected housing needs of extremely low-income households. As part of Program 165, City will define and permit single-room occupancy (SRO) units, which are often more affordable to those with extremely low incomes. To further support the development or rehabilitation of SRO units and/or other units affordable to extremely low-income households, such as supportive and multifamily units, the City will continue to seek and pursue state and federal funds to offer a variety of incentives or concessions, such as: Provide financial support annually, as available, to organizations that provide counseling, information, education, support, housing services/referrals, and/or legal advice to extremely low-income households, to mitigate risk of displacement and support housing stability for extremely low-income households, persons with disabilities, farmworkers, and persons experiencing homelessness; Expand regulatory incentives for the development of units affordable to extremely low-income households and housing for special-needs groups, including persons with disabilities (including developmental disabilities), and individuals and families in need of emergency/transitional housing; Encourage the provision of affordable housing for young adults, particularly former foster youth and young mothers, through planning consultations, streamlined permit processing, and funding assistance; Encourage the development of SRO facilities, transitional and supportive housing, and other special housing arrangements, including committing City funds to help affordable housing developers provide SRO facilities consistent with the SRO Ordinance.	Ongoing, as projects are processed by the Planning Division. By December 2024, conduct outreach to organizations that support extremely low-income residents to understand funding needs; review and prioritize local funding at least twice in the planning period; and support expediting applications on an ongoing basis.	Ongoing; The City did not process housing projects during the reporting period; City Council adopted the amended on May 22, 2024, which permits SF and transitional and supportive housing in zone districts.
Preservation of Housing Units	Preserving the existing affordable housing stock is a cost-effective approach to providing affordable housing in Kerman. The City must guard against the loss of housing units available to lower-income households. As of September 2022, there are no affordable units that are considered at risk of conversion to market rate in the next 10 years. For complexes at risk of converting to market rate, the City shall: Contact property owners of units at risk of converting to market-rate housing within one year of affordability expiration to discuss the City's desire to preserve complexes as affordable housing; Coordinate with owners of expiring subsidies to ensure the required notices to tenants are sent out at 3 years, 12 months, and 6 months; Reach out to agencies interested in purchasing and/or managing at-risk units; Work with tenants to provide education regarding tenant rights and conversion procedures pursuant to California law.	Annually monitor units at risk of converting; coordinate noticing as required per California law.	Ongoing; No affordable housing units converted during the reporting period.

omote and sory Units	An accessory dwelling unit (ADU), sometimes called a “granny flat,” is an additional self-contained living unit either attached to or detached from the primary residential unit on a single lot. It has cooking, eating, sleeping, and full sanitation facilities. ADUs can be an important source of affordable housing given that they typically are smaller and have no associated land costs. The City will encourage the construction of ADUs, particularly in predominantly single-family neighborhoods with higher median incomes, such as the area south of West Kearney Boulevard and west of South Madera Street, through the following actions, which are aimed at providing an increased supply of affordable units throughout the city, thereby increasing access to resources and facilitating housing mobility opportunities for lower-income households: Provide pre-approved ADU plans at varying square footages (two plans are under 500 square feet), which will limit or eliminate fee costs; Continue to implement the public education program advertising the opportunity for ADUs by annually updating informational handouts and brochures about ADUs that are available on the City’s website and at the public counter, or as needed to reflect changes in State law; Continue to provide standard plans for streamlined permitting. Provide informational materials on ADU opportunities to all discretionary land use applicants; At least annually, publish informational materials pertaining to ADUs through a combination of media, including the City’s social media accounts, newsletter, and direct mailing; By December 2024, identify additional incentives for construction of ADUs with new development, which may include differing collection times for impact fees for the square footage associated with the ADU.	Advertise pre-approved plans annually, update ADU materials annually, or as needed to reflect changes in State law, and identify incentives for construction by December 2024.	Ongoing; The City adopted the Pre Accessory Dwelling Unit (ADU) Sta Program and Homeowner’s Guide ADU Program provides three pre-a standard plans for property owners streamline permitting. ADU referen are available to the public.
placement	To reduce displacement risk and in accordance with California Government Code Section 65583.2(g), the City will require replacement housing units subject to the requirements of California Government Code Section 65915(c)(3) on sites identified in the sites inventory when any new development (residential, mixed-use, or nonresidential) occurs on a site that has been occupied by or restricted for the use of lower-income households at any time during the previous five years. This requirement applies to: Non-vacant sites; Vacant sites with previous residential uses that have been vacated or demolished.	Ongoing; the replacement requirement will be implemented immediately and applied as applications on identified sites are received and processed.	Ongoing; The City did not process developments on sites that were o restricted for the use of lower-income during the reporting period.
using for a s/New y	The City will work with developers to encourage, promote, and facilitate a variety of housing types including but not limited to small lot development, multifamily housing units, single family homes with ADU conversion floorplans, multigenerational housing products, and medium density housing products such as duplexes, triplexes, and townhomes, apartment buildings. The City will also amend the zoning ordinance to require that subdivisions over 200 units include a minimum percentage of units that provide for alternate housing options, such as JADUs, or multigenerational housing types. The City will target development of a variety of housing types in new growth areas (specifically on the west side of the City), areas of predominantly single-family development, and of concentrated overpayment to reduce displacement risk, promote inclusion, and support integration of housing types based on income.	Work with developers as project are submitted to encourage and promote a variety of housing types and amend the Zoning Ordinance by June 2025 to require that subdivisions over 200 units include a minimum percentage of units that provide for alternate housing options, such as JADUs, or multigenerational housing types.	Ongoing; The City encourages dev provide a variety of housing types v developments. The Whispering Fal approved in 2024 is a prime exam; family homes consisting of three ty loaded single-family homes, 2) sing cluster homes, and 3) wide shallow homes. The Project also includes e designated for multi-family units.
ical Labor	The City will establish and post a list of local labor unions and apprenticeship programs on the City’s website and encourage developers and contractors to hire local labor.	Establish a list by June 2024, biannually update the list or upon requests from the local unions.	Ongoing; The City continues to sup of local labor.
ining Code	The City will amend the Municipal Code to address the following development standards and barriers to specialneeds housing opportunities: Density Bonus: Adopt a Density Bonus provision in 2023 to comply with California’s density bonus law (California Government Code Section 65915, as revised) and promote the use of density bonuses for lowerincome units by providing information through a brochure in City buildings and on the City’s website; Accessory Dwelling Units: Amend the Zoning Code to be consistent with the latest State legislation related to ADUs, ensuring that ADUs are permitted in all zones that permit single-family or multifamily uses, and permit the construction of a junior accessory dwelling unit (JADU) on each lot in addition to an ADU, in accordance with California Government Code Section 65852.2. Streamline ADU development processes. Amend the Zoning Code to clarify existing language to ensure consistency between “secondary residential unit” and “accessory dwelling unit” regulations, and ensure use of the term “accessory dwelling unit” throughout the Zoning Code; Emergency Shelters: Develop managerial standards for emergency shelters and define parking standards that will allow sufficient parking to accommodate all staff working in the emergency shelter, provided that the standards do not require more parking for emergency shelters than other residential or commercial uses within the same zone, in compliance with Government Code Section 65583(a)(4)(A)(ii). Additionally, amend the definition of emergency shelters to include interim interventions and allow emergency shelter uses by right in the R-3 zone without a conditional use permit or other discretionary permit pursuant to Government Code Section 65583(a)(4); Low-Barrier Navigation Centers: Permit low-barrier navigation centers, defined as low-barrier, temporary, service-enriched shelters to help homeless individuals and families quickly obtain permanent housing by right in zones where mixed uses are allowed or in nonresidential zones that permit multifamily housing (Government Code Section 65662; AB 101); Residential Care Facilities: Allow residential care facilities for six or fewer persons, in accordance with Health and Safety Code Section 1568.0831, and allow residential care facilities, regardless of size, in all zones that permit residential uses of the same type, in accordance with the City’s definition of family; Employee and Farmworker Housing: Permit employee housing that serves six or fewer persons in the MU, OD, and GC zones in the same manner as other single-family structures of the same type (Health and Safety Code Sections 17021.5, 17021.6, and 17021.8); Single-Room Occupancy Units: Define single-room occupancy units in compliance with Government Code Section 65583(c)(1) and identify at least one zone where they will be permitted; Transitional and Supportive Housing: Ensure consistency across the Zoning Code to permit transitional housing and supportive housing as residential uses only subject to the restrictions that apply to other residential dwellings of the same type in the same zone (Government Code Section 65583(a)(5)). Additionally, allow supportive housing in multifamily and mixed-use zones (Government Code Section 65651); Multifamily Projects: Clarify permit requirements for multifamily projects with 41 or more units and without 20 percent of units affordable to lower-income households.	Complete remaining Zoning Ordinance amendments by December 2024. Annually review the effectiveness and appropriateness of the Zoning Ordinance and process any necessary amendments to remove or mitigate potential constraints to the development of housing.	Completed; The City Council adopt amended Zoning Code on May 22, addressing the Program requireme
JP r Multifamily	The City requires a conditional use permit for mixed-use developments, all multifamily residential developments larger than 40 units, and all multifamily developments in the MU, PA, GC, and –SD zones. While this has not been a constraint on the development of housing in recent years, and several affordable multifamily projects have been approved, the City will continue to monitor the CUP requirement for multifamily development with 41 units or more in the PA and SD zones, including tracking the time and cost associated with processing use permits for housing projects., and. Additionally, the City will remove the CUP requirement in the R-3, MU, and GC zones to ensure it does not constrain mixed-use and multifamily development. Additionally, to facilitate development in the MU zone, the City will remove the three-acre mini	Ongoing. Report on the monitoring program annually in the annual report to the City Council and HCD. If the CUP is identified as a constraint to housing development proposed with 41 units or more, identify ways to streamline the approval process or remove the CUP within six months. Remove the CUP requirement in the R-3, MU, and GC zones and remove the three-acre minimum lot size in the MU zone by December 2024.	Ongoing; The City did not approve during the reporting period.
asonable ns and jn	The City will develop and formalize a general process that a person with physical and developmental disabilities can use to make a reasonable accommodation request to accommodate the needs of persons with disabilities and streamline the permit review process. The City will provide information to individuals with disabilities regarding reasonable accommodation policies, practices, and procedures based on the guidelines from HCD. This information will be available through postings and pamphlets at the public counter and on the City’s website. The City will also implement State requirements (Sections 4450 to 4460 of the California Government Code and Title 24 of the California Code of Regulations) to include accessibility in housing and public facilities for persons with disabilities; Encourage housing developers to include mobility-impaired accessibility in their project designs and prioritize these types of projects to increase housing mobility opportunities for seniors and persons with disabilities; Review regulations and procedures for City-funded or -operated housing programs to ensure that they do not exclude participation by persons with disabilities; Include accessibility considerations in the preparation of the City’s capital improvement plan and the allocation of funding for capital improvements in support of housing and residential neighborhoods for persons with physical or developmental disabilities; Consider adopting an Administrative Modification process to accommodate a minor reduction in required parking standards for senior-citizen and other qualified multifamily development projects as an incentive to encourage and allow nonprofit developers to construct more affordable units or deeper affordability. Moreover, by allowing such modifications through an administrative process, the requirement for making variance findings and conducting a public hearing would be eliminated, thereby reducing the time and cost for project processing.	Develop and adopt a reasonable accommodations ordinance by December 2024; create brochures on universal design and the reasonable accommodations ordinance by July 2025 and update biannually, or as needed.	Completed; The City Council adopt amended Zoning Code on May 22, addressing the Program requireme

it	To create additional opportunities for infill development and affordable housing, the City will help to facilitate lot consolidations to combine small lots identified as part of a larger site in the Housing Element into larger developable lots for housing. The City will meet with local developers and property owners to discuss development opportunities and incentives for lot consolidation to accommodate affordable housing units and consider additional incentives for developers. As developers and owners approach the City with interest in lot consolidation for the development of affordable housing, the City could defer certain fees, allow more height or additional stories, waive lot merger fees for certain small contiguous lots, and provide concurrent/fast tracking of project application reviews to developers who provide affordable housing. By 2026, the City will review the effectiveness of this program and revise as appropriate. The City will also evaluate grant funding for parcel assemblage land banking when it is available.	Meet with developers and property owners starting in 2024 and annually thereafter. Based on the meetings with developers and property owners, add incentives as appropriate within six months, and again each year after every annual meeting occurs. Ongoing: Support consolidation as applicable housing applications are received; pursue grant funding during planning period if California legislation and/or programs enable a tax-increment or similar program that leads to funding for site assembly.	Ongoing: The City continues to pro Underutilized Site 2 for lot consol development by meeting with and i information to, interested develop
it Splits	To create additional opportunities for infill development and affordable housing, the City will help to facilitate lot splits to divide lots identified as part of a larger site in the Housing Element into smaller developable lots for housing, enabling more projects to reach the City's maximum of 100 units per project. The City will meet with local developers and property owners to discuss development opportunities and incentives for lot splits to accommodate affordable housing units and consider additional incentives for developers. As developers and owners approach the City with interest in lot splits for the development of affordable housing, the City could defer certain fees, allow more height or additional stories, and provide concurrent/fast tracking of project application reviews to developers who provide affordable housing. By 2026, the City will review the effectiveness of this program and revise as appropriate.	Meet with developers and property owners starting in 2024 and annually thereafter. Based on the meetings with developers and property owners, add incentives as appropriate within six months, and again each year after every annual meeting occurs. Ongoing: Support lot division as applicable housing applications are received; pursue grant funding during planning period if California legislation and/or programs enable a tax-increment or similar program that leads to funding for site assembly	Ongoing: The City continues to sup divisions as development applicati received.
onitoring of development	The City charges various fees to review and process development applications. Such fees may add to the cost of housing development. The City will analyze housing-related development fees, particularly for multifamily housing, on an annual basis to ensure they do not unduly constrain development. As part of the analysis process, meet with multifamily developers at least once by December 2024 to request input regarding constraints associated with fees. Based on feedback received, reduce fees if found to be a constraint. Further, the City will offer deferred or reduced fees to facilitate affordable housing development, as appropriate.	Meet with multifamily developers by December 2024 and revise fees, if necessary, by December 2025. Review fees annually	Ongoing: The City continues to mo related development fees. The City received any feedback from develo that the City's fees constrain devel
eliminary B 330) and proval (SB	The City will develop a preliminary application form and procedure or will adopt the Preliminary Application Form developed by HCD, pursuant to SB 330. The City will also establish a written policy and/or procedure, and other guidance as appropriate, to specify the SB 35 streamlining approval process and standards for eligible projects under Government Code Section 65913.4. The applications will be available on the City's website for developers interested in pursuing the streamlined process or vesting rights.	Develop or adopt HCD's SB 330 preliminary application form by December 2024. Develop an SB 35 streamlined approval process by June 2025 and implement as applications are received.	Ongoing: The City allows develop development documents for prelim and is available to meet with devel discuss proposed developments.
bjective ds	The City will develop objective design guidelines and standards to provide clear and objective standards related to single-family, multifamily, and mixed-use residential developments.	Adopt objective design standards by December 2025 and implement thereafter.	Ongoing: The City Council adopted Zoning Code on May 22, 2024, incl Unit Dwelling Objective Design Sta Standards for single-family and mi residential developments will be in future amendment.
esno County ance rogram	This program provides loans to qualifying homeowners, including owners of mobile or manufactured homes, in the unincorporated county and participating cities for the improvement of their homes. The City of Kerman is a participating jurisdiction. Eligible improvements include energy-efficiency upgrades and installations, health and safety and hazard corrections, and accessibility modifications to reduce displacement risk and facilitate place-based revitalization. Loan terms under this program vary according to household income and the improvements and repairs that are needed. Provide information regarding home rehabilitation programs in English and Spanish to residents to encourage place-based revitalization. The City will: Promote available housing rehabilitation resources on the City's website and at public counters; Conduct targeted outreach to inform property owners of rehabilitation assistance in neighborhoods with older housing units, such as the neighborhood south of W. Kearney Boulevard between S. Del Norte Avenue to the west and S. 9th Street to the east; Refer interested households to County program; Target promotion in areas of need to assist in reducing displacement risk for residents by improving living conditions and enabling them to stay in their home and community, including through the City's newsletter.	Update materials every other year, or as new information is provided by the County, and send out targeted promotion annually	Ongoing: The City participates with County Housing Assistance Rehab Program and has informational res available to the public. Interested p referred to Fresno County.
esno County tation	This program provides no-interest loans to qualifying property owners in the unincorporated county and participating cities for making improvements to their rental properties to reduce displacement risk for renters. The City of Kerman is a participating city in the RRP and provides information to property owners. Eligible improvements include repairing code deficiencies; completing deferred maintenance; lead-based paint and asbestos abatement; heating, ventilation, and air conditioning (HVAC) repairs; energy-efficiency upgrades; accessibility modifications; and kitchen and bathroom upgrades. Provide information regarding home rehabilitation programs in English and Spanish to residents to encourage place-based revitalization. The City will: Promote available housing rehabilitation resources on the City's website and at public counters; Refer interested property owners to County program; Target promotion in areas of concentrated renter households or older housing stock to assist in reducing displacement risk for residents by improving living conditions and enabling them to stay in their home and community. Promotion will include mention in the City's newsletter. Additional targeting to owners of housing that serves farmworkers to improve housing conditions for this segment of the community.	Update materials every other year, or as new information is provided by the County, and send out targeted promotions annually.	Ongoing: The City participates with County Rental Rehabilitation Progr: informational resources available to Interested parties are referred to Fi
ode	The Community Development Department's Code Enforcement Division with assistance from the Building Division and the Fire District will continue to use code enforcement and substandard abatement processes to bring substandard housing units and residential properties into compliance with City codes. The Code Enforcement Division will also refer income-eligible households to County housing rehabilitation programs for assistance in making the code corrections. Targeted efforts to improve housing conditions in areas of need will facilitate placebased revitalization and assist in reducing displacement risk for residents by improving living conditions and enabling them to remain in their home and community. Provide information regarding home rehabilitation programs in English and Spanish to residents to encourage place-based revitalization. Additionally, conduct proactive code enforcement in housing that serves farmworkers in order to ensure rehabilitation resources are reaching these communities, and to gather more information about housing rehabilitation needs in this part of the community.	Make informational materials on rehabilitation assistance programs available by January 2024, to be provided on an ongoing basis when violations are confirmed; conduct code enforcement as complaints are received.	Ongoing: The City continues to use enforcement and substandard abat processes to bring substandard ho compliance with applicable codes. enforcement refers parties to Fresr regarding housing rehabilitation prc appropriate.

esno County sistance	City of Kerman participates in the County's Homebuyer Assistance Program (HAP), which is administered through the Fresno County Housing Authority. To reduce displacement risk of homeowners being priced out of the community and to facilitate housing mobility opportunities, this program assists lower-income families with purchasing their first home by providing a zero-interest, deferred payment loan that does not exceed 20 percent of the purchase price of the single-family residence (plus loan closing costs). Households earning up to 80 percent of the area median income (AMI) in unincorporated Fresno County and participating cities are eligible for this program. The City will: Promote available homebuyer resources on the City's website and at public counters; Refer interested households to the County program with the goal of assisting four households; Promote the availability of this program, particularly in areas with concentrations of renters, particularly lower-income renters, by providing multilingual informational materials at public buildings and community locations, and post the program on the City's website. Kerman residents also have access to a number of homebuyer assistance programs offered by the California Housing Finance Agency (CalHFA), through the Fresno County Public Works and Planning Department, Community Development Division; Mortgage Credit Certificate (MCC): The MCC Tax Credit is a federal credit that can reduce potential federal income tax liability, creating additional net spendable income that borrowers may use toward their monthly mortgage payment. This MCC Tax Credit program may enable first-time homebuyers to convert a portion of their annual mortgage interest into a direct dollar-for-dollar tax credit on their U.S. individual income tax returns; CalPLUS Conventional Program: This is a first mortgage loan insured through private mortgage insurance on the conventional market. The interest rate on the CalPLUS Conventional is fixed throughout the 30-year term. The CalPLUS Conventional is combined with a CalHFA Zero Interest Program (ZIP), which is a deferred-payment junior loan of 3 percent of the first mortgage loan amount, for down payment assistance; CalHFA Conventional Program: This is a first mortgage loan insured through private mortgage insurance on the conventional market. The interest rate on the CalHFA Conventional is fixed throughout the 30-year term; The City will promote all available homebuyer resources on the City's website and at public counters and will annually review funding resources available at the state and federal levels and pursue as appropriate to provide homebuyer assistance.	Ensure informational materials on all homebuyer resources are on the City's website and available at public counters by June 2024. Update materials annually, or as new information is provided by the County, and send out targeted promotion at least every other year with the goal of reaching at least 500 households each instance of outreach, plus additional outreach on the east side of the city in the alternate years with the goal of reaching an additional 200 households	Ongoing; The City participates with County Homebuyer Assistance Program. Interested parties are referred to Fresno County Homebuyer Assistance Program. CalHFA resources are also made available to the public.
energy	The City will continue to promote energy conservation in housing development and rehabilitation: Promote and support Pacific Gas and Electric Company programs that provide energy-efficiency rebates for qualifying energy-efficient upgrades by providing a link on the City website and making brochures available at City counters; Expedite review and approval of alternative energy devices (e.g., solar panels); Assist lower-income households with energy efficiency through the County's Housing Assistance Rehabilitation Program; Encourage developers to be innovative in designing energy-efficient homes and improving the energy efficiency for new construction.	Make information easily available on the City's website and at public facilities by June 2025.	Ongoing; The City will work on promoting energy conservation and rehabilitated developments, via information on the website and counters.
housing resources	The Housing Choice Voucher (HCV) Program extends rental subsidies to extremely low- and very low-income households, including families, seniors, and the disabled. The program offers a voucher that pays the difference between the current fair market rent (FMR) as established by the United States Department of Housing and Urban Development (HUD) and what a tenant can afford to pay (i.e., 30 percent of household income). The Fresno Housing Authority administers the HCV program in Fresno County. Provide a link to the Fresno Housing Authority's HCV program web page on the City's website by February 2024; Meet with the Fresno Housing Authority by June 2024 to discuss the process of developing printed informational materials, with the goal of making materials available at public counters by June 2025; Work with the Housing Authority to disseminate information to landlords and property owners on incentives for participating in the HCV program throughout the city to promote housing opportunities for all residents. Additionally, provide information on source of income discrimination as part of this outreach. Target outreach in higher-opportunity areas, such as the city's west side, to promote mobility for lower-income households; Refer interested households to the Fresno Housing Authority and encourage landlords to register their properties with the Housing Authority for accepting HCVs.	Provide information on the City's website by February 2024. Meet with the Housing Authority by June 2024 and develop informational materials by June 2025. Conduct outreach to property owners and landlords at least annually.	Ongoing; The City will make Housing Voucher informational resources available to the public. Interested parties are referred to Fresno Housing Authority.
housing Monitoring	The Fresno Housing Authority publicizes all information related to housing opportunities, programs, fair-housing information, and assistance in English, Spanish, Hmong, French, German, Chinese, Arabic, Dutch, Italian, Korean, Portuguese, and Russian. However, while all public notices and information on the Housing Authority website are translated to all of the previously mentioned languages, general circulation of information and secondary links, such as applications, are available only in English. The City will coordinate with the Housing Authority, Fresno Council of Governments (FCOG), and other Fresno County jurisdictions to develop Spanish-language printed materials to improve accessibility to fair housing resources for residents. If additional languages become more prevalent in the county, materials will be translated into those languages as needed. The City will also: Establish a procedure to refer residents with fair housing questions or issues to the Fair Housing Council of Central Valley (FHC-CC), California Rural Legal Aid (CLRA), and other fair housing organizations; Provide fair housing information on the City's website and in printed materials available in public buildings in both English and Spanish; Coordinate with local fair housing service providers to conduct biannual trainings for landlords and tenants on fair housing laws, rights, and responsibilities and ongoing access to legal counseling.	Either individually or as part of the Countywide Housing Element Technical Committee (Program 1), meet annually with FC-CC to discuss fair housing issues and opportunities for education. Assist the Housing Authority to translate fair housing materials and resources into Spanish by December 2024. Make fair housing information available on the City's website and in public buildings by June 2025. Coordinate with fair housing providers to conduct biannual trainings for landlords and property owners.	Ongoing; The City continues to coordinate with local agencies and jurisdictions regarding housing issues and the development of informational materials for outreach referred to the Fresno Housing Authority.
improve resources	The City shall take the following actions to improve access to resources and opportunities citywide, but with a particular emphasis on neighborhoods with a concentration of lower-income residents who often face additional barriers to accessing resources: Work with Fresno County Rural Transit Agency (FCRTA) and other jurisdictions in the county to develop a fact sheet, or similar informational materials, of FCRTA programs to be posted on the City's website, social media, and in public buildings by January 2026, and advertised annually in the City's newsletter to help connect seniors and other residents to services in the city and throughout the county with the goal of reaching at least 100 community members with this information; Prioritize projects that facilitate place-based revitalization through the City's Capital Improvement Plan, such as projects that improve public infrastructure in deteriorating or underserved areas. On an annual basis, pursue funding for projects from the Capital Improvement Plan, particularly those located in moderate-resource areas, including, but not limited to: o Eastside Community Park o Vineland Avenue Street Rehabilitation o Safe Routes to School The City will target implementation of at least one improvement per year, as funding allows, prioritizing projects in the moderate-resource areas on the east and southeast side of the city. By December 2024, post information about flood-related resources on the City's website and provide public notices in utility bills or other direct methods to neighborhoods at risk of flooding (see Program 32 for additional actions on flood risk mitigation); On an annual basis, review available funding opportunities and apply for funding an average of once per year, as funding is available, in order to improve active transportation, transit, and parks infrastructure, prioritizing projects on the city's east and southeast sides. Implement projects as funds are received; Ensure program availability and funding announcements are made available in Spanish, and translation is available at public meetings on an ongoing basis; Facilitate place-based revitalization and promote healthy environments for new housing by evaluating transitional buffers between residential and agricultural uses and highways; working with developers as projects are proposed to mitigate impacts associated with emissions from agricultural industries and traffic; and facilitating access to healthy outdoor spaces. Complete this evaluation by December 2026. Include at least one project to reduce exposure to pollutants for new lower-income housing on the City's Capital Improvement Plan within the planning period; Meet with school district representatives by June 2025 to analyze whether housing security poses a barrier to student achievement. As affordable projects are completed, require developers to coordinate with the school district to conduct marketing to district households (not including projects that are exclusive to senior residents) with the goal of connecting at least 25 district households with affordable housing opportunity. Work with the school district to assist in securing grant funding for teacher recruitment and retention bonuses, classroom materials, and other incentives for teachers to facilitate positive learning environments citywide. If housing availability or affordability is determined to be a barrier to teacher recruitment or retention, the City will work with the district to identify a strategy for funding teacher housing grants or otherwise making housing available at prices affordable to district teachers and apply for or support relevant funding applications at least once during the planning period; Recruit at least two community members from the city's east side, residents of affordable housing, and/or from farmworker communities to serve on local decision-making bodies such as boards, committees, or task forces as opportunities become available to promote place-based revitalization.	Refer to each bulleted action for specific time frames	Ongoing; The City continued the development of the Safe Routes to School and AD Plan to define any needs for improvement resources. The City has completed Avenue Street Rehabilitation and the construction contract for Eastside Park (Hart Ranch Park). The City continues funding opportunities continually. C Hall was elected to the City Council 2 (east side of the City).

Environmental on	The City will investigate the availability of additional funds and programs to mitigate risks related to flooding due to dam failure, such as funds to elevate houses above 100-year flood level, particularly for low-income households, or to provide information to homeowners about potential flooding risks, and will apply for funding at least once every other year. The City will apply for funds as funding opportunities become available and will provide information about flooding risks and available funding opportunities in both English and Spanish to promote placebased revitalization with the goal of distributing this information to 100 households citywide, 60 percent of which will be on the city's east side. To address air quality concerns in the city, the City will also partner with the San Joaquin Valley Air Pollution Control District (Valley Air District) to complete the following actions: Review funding opportunities from the San Joaquin Valley Air Pollution Control District (Valley Air District) on an annual basis; As funding is available, at least once every other year, pursue funding from the Valley Air District to fund projects such as: Bike paths near schools, the library, and shopping areas, particularly on the east side of the city; Plug-in electric vehicle chargers on in City-owned land Conduct outreach to owners of multi-family housing buildings at least twice during the planning period to support interested owners with funding applications for EV charging grants from the Valley Air District. Conduct one additional round of outreach during the planning period for multifamily buildings on the east side of the city. Review other state and federal funding opportunities on an annual basis. As funding opportunities become available, pursue partnerships with community organizations, regional programs, or local businesses such as Green Ralleros or Mid Valley Disposal to support funding applications for investment in green vehicles and infrastructure, prioritizing opportunities that would serve special needs groups and residents of areas of worse environmental outcomes, such the east side of the city. Provide technical assistance and/or letter or support for at least one funding application during the planning period.	Annually review funding opportunities. Apply as funding opportunities become available.	Ongoing; The City continues to monitor funding opportunities.

Jurisdiction	Kerman	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Planning	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E	
Commercial Development Bonus Approved pursuant to GC Section 65915.7	
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[illegible]

Jurisdiction	Kerman	
Reporting Period	2024	31)
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺ . For detailed reporting requirements, see the checklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Kerman	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F2
Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

[illegible]

Jurisdiction	Kerman	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915

[illegible]

Jurisdiction	Kerman	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	12/31/2023 - 12/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	No	
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials.		
Notes		

Jurisdiction	Kerman
Reporting Year	2024 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
 (CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	\$	65,000.00	Total award amount is auto-populated based on amounts entered in rows 15-26.
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[illegible]

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
	Income Level	Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate	Deed Restricted	281
	Non-Deed Restricted	281
Total Units		281

Building Permits Issued by Affordability Summary		
	Income Level	Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		55
Total Units		55

Certificate of Occupancy Issued by Affordability Summary		
	Income Level	Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		32
Total Units		32

Attachment ‘B’

RESOLUTION NO. 2025-_____

**A RESOLUTION OF THE CITY OF KERMAN PLANNING COMMISSION
RECOMMENDING THAT THE CITY COUNCIL REVIEW AND ACCEPT THE 2024
ANNUAL PROGRESS REPORT FOR THE GENERAL PLAN AND HOUSING ELEMENT
AND AUTHORIZE STAFF TO SUBMIT SAID REPORT TO THE GOVERNOR’S OFFICE
OF LAND USE AND CLIMATE INNOVATION AND THE CALIFORNIA DEPARTMENT
OF HOUSING AND COMMUNITY DEVELOPMENT**

WHEREAS, Government Code Section 65400 requires the planning agency to provide an annual report to the City Council regarding the progress towards implementation of the General Plan and Housing Element and submit an annual progress report by April 1 of each year to the State Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation; and

WHEREAS, planning staff had prepared a staff report regarding the progress and implementation of the General Plan, Housing Element, and Annual Progress Report for the calendar year 2024, utilizing the prescribed forms and instructions provided by the State Department of Housing and Community Development attached as Exhibit ‘A’; and

WHEREAS, the City's efforts in implementing its General Plan’s goals and policies and Housing Element Implementation Program Report are summarized within the staff report made available to the public as a component of the required standardized Annual Progress Report contained herein as Exhibit ‘A’; and

WHEREAS, the Planning Commission has considered the efforts undertaken by the City of Kerman to implement the General Plan and Housing Element through both public and private efforts; and

WHEREAS, the 2024 Annual Progress Report, which includes the General Plan and Housing Element annual progress report, is categorically exempt from the California Environmental Quality Act (CEQA), Section 15306, Information Collection; and

NOW, THEREFORE, BE IT RESOLVED by the City of Kerman Planning Commission as follows:

- 1) Recitals: The above recitals are true and correct and are incorporated herein:
- 2) CEQA: The Project has been determined to be categorically exempt under the California Environmental Quality Act (CEQA) guidelines, Section 15306 (Information Collection) as it consists of basic data collection that does not result in a serious or major disturbance to an environmental resource. The APR is strictly for information-gathering purposes as

required by Government Code Section 65400. Furthermore, none of the exceptions set forth in CEQA Guidelines Section 15300.2 apply to this Project.

- 3) 2024 Annual Progress Report: The Planning Commission recommends that the City Council, as the decision-making body for the Project, review and accept the 2024 Annual Progress Report included as Exhibit 'A', and the General Plan and Housing Element annual progress report, and authorize staff to submit said report to the State Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation.
- 4) Effective Date: This Resolution shall take effect immediately.

The foregoing resolution is hereby adopted by the City Kerman Planning Commission at a rescheduled regular meeting held on the 24th day of March 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Scott Bishop, Chairperson
Planning Commission

ATTEST:

Juliana Gomez
Planning Commission Secretary



STAFF REPORT

MEETING DATE: March 26, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Discussion of City-paid Health Insurance for City Council Members (JAJ)

RECOMMENDATION: Council hear a presentation from staff regarding City health insurance for City Councilmembers, with possible direction to staff.

DISCUSSION:

At a prior meeting, Mayor Pro Tem Yep requested information from staff regarding the City providing city-paid health insurance to City Councilmembers.

Attachment 'A' to this report is a Memorandum from the City Attorney outlining the rules and regulations found in the California Government Code regarding this subject. In summary, the legal memorandum provides that providing health insurance to City Councilmembers is permissible. However, the benefits provided may not be pursuant to an enriched plan. The benefits to Councilmembers "shall be no greater than that received by non-safety employees of the public agency." Thus, the benefits may not be greater than those provided to members of the Kerman Miscellaneous Employees Association (KMEA).

Currently, the City provides health insurance to all employees at same levels. The City does not provide health insurance to nine permanent part time employees.

Attachment 'B' provides age-rated monthly cost estimates if Councilmembers were included in the City's health plan as on July 1, 2024. It is anticipated that these rates would increase when July 1, 2025 rates are released and implemented.

FISCAL IMPACT:

Under the current year scenario, the cost to include City Councilmembers in the City's health plan would be approximately \$4,558.20 per month (\$54,698.40 annually) with an anticipated, but unknown, increase effective July 1, 2025.

ATTACHMENTS:

- A. City Attorney Memorandum dated March 19, 2025
- B. Cost Sheets (as of July 1, 2024)

MEMORANDUM FROM CITY ATTORNEY

DATE: March 19, 2025

TO: Mayor and City Council
City of Kerman

CC: John Jansons, City Manager

RE: Health Insurance for City Council

This memo has been prepared in conjunction with the agenda item the City Manager is preparing in response to a request from Mayor Pro Tem regarding health insurance for the Council. The purpose of this memorandum is to provide the underlying framework for which City Council members may receive health benefits should the City Council desire to explore making changes in the future.

I. EXECUTIVE SUMMARY

The City currently provides health insurance benefits to City employees. Health insurance benefits to Council Members are permissible provided they are not different or greater than the benefits provided to City employees. Health insurance benefits will not be considered part of the Council Members' salary.

Should the City Council desire to explore changing the health benefit structure to allow health insurance for the City Council, the matter can be placed on a future agenda for discussion and direction.

II. LEGAL DISCUSSION**A. Health Benefits for Council Members Are Permitted.**

A city council "may provide for any health and welfare benefits for the benefit of its officers, employees, retired employees and retired members of the legislative body" in accordance with State law. (California Government Code ("Gov. Code") § 53201(a).) The legislative body may further "authorize payment of all, or such portion as it may elect, of the premiums, dues, or other charges for health and welfare benefits of officers, employees, retired employees, former elective members . . . and retired members of the legislative body subject to its jurisdiction." (Gov. Code § 53205.)

Government Code section 53208 further provides that, "any member of a legislative body may participate in any plan of health and welfare benefits permitted by this article." Consequently,

there is clear authority for cities to provide healthcare coverage for council members as well as employees.

B. Health Benefits to Council Members Are Not Considered “Salary,” Provided the Same Benefits Are Available and Paid by the City for Its Employees.

California Government Code section 36516 provides that a city council may enact an ordinance providing a salary for each council member based on the population of the city. California Government Code section 36516(a)(2)(A) provides that, for cities “up to and including 35,000 in population. In accordance with this state provision, Kerman recently amended its ordinance to increase compensation. See Kerman Municipal Code §2.40.010.

Certain benefits and expenses are not included as part of a council member’s salary. One category of benefits that is not included in a council member’s salary is provided by Government Code section 36516(d), which states:

"Any amounts paid by a city for retirement, health and welfare, and federal social security benefits shall not be included for purposes of determining salary under this section, **provided that the same benefits are available and paid by the city for its employees.**"
(Emphasis added)

While the definitions of “retirement benefits” and “social security benefits” are fairly clear, the definition of “health and welfare benefits” is not. Under statutory law, “health and welfare benefits” include hospital, medical, surgical, disability, dental, life, and income protection insurance or benefits, including group life insurance.” (Gov. Code § 53200(d).)

Government Code Sections 53200 -53210 regulate the provision of health and welfare benefits to officers and employees of local agencies including cities. One limit set out in Government Code Section 53202.3 requires that when local legislators craft a benefit plan for themselves, they must share the same benefit plan widely with others: “All plans ... shall provide benefits for large number of employees. A second limit set out in Government Code section 53208.5 (b) states that the health and welfare benefits shall be no greater that that received by nonsafety employees of that public agency.

Any payments that are not considered retirement benefits, health and welfare benefits, social security benefits, or expenses will be counted as part of a council member’s compensation. Such payments and compensation, combined, cannot exceed the cap allowed under the City’s ordinance approving compensation (currently \$300 per month).

///

C. State Law Establishes Three Constraints on the Amount and Level of Benefits Received by Council Members.

Three statutes place constraints on the amount and level of benefits that city council members may receive.

1. The benefits provided for council members must be the “same benefits” that the City pays for “its employees” (Gov. Code §36516(d).)
2. The “medical plan” must provide benefits for “large number of employees”. (Gov. Code §53202.3.)
3. Where different benefit structures are provided for different sets of employees, the maximum benefits received by the Council can be no greater than the most generous “schedule of benefits” provided to any category of non-safety employees. (Gov. Code §53208.5.)

D. “Cashing Out” Healthcare Benefits Is Not Permissible.

Some cities have explored the concept of “cashing out” health care benefits, i.e. instead of receiving health care benefits, a council member receives cash instead. This structure is not permissible for two reasons.

First, in-lieu pay is considered part of salary when it is paid in cash. (89 Ops.Cal.Atty. Gen. 107 (2006).) If in-lieu payments are provided in cash, those payments must be accounted for in the salary ordinance and cannot exceed the salary cap established by the ordinance. (Id.)

Second, in 2000, the California Attorney General concluded such a benefit was illegal when considering a similar situation involving members of the governing board of a school district. (83 Ops. Cal. Atty. Gen. 124 (2000).) In that situation, as is the case with council members, the amount of salary paid to school board members was limited by statute. (Id., see also California Education Code § 35120.) With regard to school board members, similar to the situation with council members, there is a statutory provision excluding “health and welfare” benefits from the meaning of “salary.” The Attorney General concluded that, while “health and welfare benefits” could be provided without regard to the salary limitation, cash payments were not “health and welfare benefits” for purposes of the statute.

Since there was no provision in State law for cash in lieu of health benefit, the Attorney General concluded that such cash payments would not be a true health benefit. Although we could not find a similar Attorney General opinion specifically addressing city council members' benefits, the same conclusion would likely apply for council members so that cash in lieu of healthcare benefits would not be treated as a health benefit.

E. Deferred Compensation In Lieu of Health Care Coverage May Be Permissible for City Council Members, if Offered to All Employees.

The California Attorney General has also considered whether a city may allow council members to be provided an in-lieu payment as part of a deferred compensation retirement program without the payment counting as salary. (89 Ops. Cal. Atty.Gen., 107 (2006).) Under the plan at issue in that opinion, employees could elect to forgo health insurance if they already had health insurance coverage and redirected the cash value of the benefit to a deferred compensation retirement plan or other specified benefit.

A deferred compensation benefit is a retirement-related plan organized under federal law for employees of government agencies, allowing them to deposit pre-tax earnings into a retirement account. Funds set aside in a deferred compensation account earn interest and are tax-deferred until the owner withdraws funds upon retirement.

The Attorney General concluded such a benefit plan was **permissible** because it allowed a council member to shift one exempt benefit (healthcare coverage) to another exempt benefit (retirement). This is different from receiving cash in lieu of health benefit because the funds are not immediately accessible except upon retirement, severance from employment, in an unforeseen emergency, or when the employee dies.

Consistent with this recent Attorney General opinion, we advise the City Council that while a program allowing council members to receive cash in lieu of health benefit is not permissible, payments in lieu of health insurance benefits may be option that could be considered if the funds were to be set aside in another exempt benefit, such as a deferred compensation account. However, the City would first need to make this benefit available to all employees.

Please let me know if you have any questions.

Respectfully submitted,



Hilda Cantu Montoya

City of Kerman
Health Insurance Expense
July 2024

Today's Date
3/13/25

Employee Name: _____

Blue Shield Subscriber ID _____

ASI ID _____

Insurance Plan: Blue Shield 7/1/2024

Dependents Covered: (Y or N) _____

Coverage _____

Name of Dependents:	Date of Birth	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Single Coverage:

Medical Cost - Single 758.67

Dental Cost - Single 32.00

Vision Cost - Single 7.36

ASI Contribution - Single 100.00

TPA Fee 21.00

Total Cost for Single Coverage 919.03

Medical Cost - With Dependents 0.00

Dental Cost - With Dependents 0.00

Vision Cost - With Dependents 0.00

ASI Contribution - With Dependents 0.00

Total Cost With Dependent Coverage 0.00

Difference Between Single & Dep Coverage

Medical Cost (Total cost less credit for single coverage) 0.00

Dental Cost (Total cost less credit for single coverage) 0.00

Vision Cost (Total cost less credit for single coverage) 0.00

ASI Contribution Cost (Total cost less credit for single coverage) 0.00

Total Cost for Dependent Coverage 0.00

PAYROLL DEDUCTION AMOUNT

30% of Dependent Cost (Monthly Cost) 0.00

BI-WEEKLY PAYROLL DEDUCTION 0.00

City of Kerman
Health Insurance Expense
July 2024

Today's Date
3/13/25

Employee Name: _____

Blue Shield Subscriber ID _____

ASI ID _____

Insurance Plan: Blue Shield 7/1/2024

Dependents Covered: (Y or N) _____

Coverage _____

Name of Dependents:	Date of Birth	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Single Coverage:

Medical Cost - Single	1,066.05
Dental Cost - Single	32.00
Vision Cost - Single	7.36
ASI Contribution - Single	100.00
TPA Fee	21.00

Total Cost for Single Coverage 1,226.41

Medical Cost - With Dependents	0.00
Dental Cost - With Dependents	0.00
Vision Cost - With Dependents	0.00
ASI Contribution - With Dependents	0.00
Total Cost With Dependent Coverage	<u>0.00</u>

Difference Between Single & Dep Coverage

Medical Cost (Total cost less credit for single coverage)	0.00
Dental Cost (Total cost less credit for single coverage)	0.00
Vision Cost (Total cost less credit for single coverage)	0.00
ASI Contribution Cost (Total cost less credit for single coverage)	0.00
Total Cost for Dependent Coverage	<u>0.00</u>

PAYROLL DEDUCTION AMOUNT

30% of Dependent Cost (Monthly Cost) 0.00

BI-WEEKLY PAYROLL DEDUCTION 0.00

City of Kerman

Health Insurance Expense

July 2024

Today's Date

3/13/25

Employee Name:

Blue Shield Subscriber ID

ASI ID

Insurance Plan: Blue Shield

7/1/2024

Dependents Covered: (Y or N)

Coverage

Name of Dependents:	Date of Birth	Age

Single Coverage:

Medical Cost - Single	454.14
Dental Cost - Single	32.00
Vision Cost - Single	7.36
ASI Contribution - Single	100.00
TPA Fee	21.00

Total Cost for Single Coverage

614.50

Medical Cost - With Dependents	0.00
Dental Cost - With Dependents	0.00
Vision Cost - With Dependents	0.00
ASI Contribution - With Dependents	0.00
Total Cost With Dependent Coverage	0.00

Difference Between Single & Dep Coverage

Medical Cost (Total cost less credit for single coverage)	0.00
Dental Cost (Total cost less credit for single coverage)	0.00
Vision Cost (Total cost less credit for single coverage)	0.00
ASI Contribution Cost (Total cost less credit for single coverage)	0.00
Total Cost for Dependent Coverage	0.00

PAYROLL DEDUCTION AMOUNT

30% of Dependent Cost (Monthly Cost)

0.00

BI-WEEKLY PAYROLL DEDUCTION

0.00

City of Kerman

Health Insurance Expense

July 2024

Today's Date

3/13/25

Employee Name: _____

Blue Shield Subscriber ID _____

ASI ID _____

Insurance Plan: Blue Shield 7/1/2024

Dependents Covered: (Y or N) _____

Coverage _____

Name of Dependents:	Date of Birth	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Single Coverage:

Medical Cost - Single	513.12
Dental Cost - Single	32.00
Vision Cost - Single	7.36
ASI Contribution - Single	100.00
TPA Fee	21.00

Total Cost for Single Coverage 673.48

Medical Cost - With Dependents	0.00
Dental Cost - With Dependents	0.00
Vision Cost - With Dependents	0.00
ASI Contribution - With Dependents	0.00
Total Cost With Dependent Coverage	0.00

Difference Between Single & Dep Coverage

Medical Cost (Total cost less credit for single coverage)	0.00
Dental Cost (Total cost less credit for single coverage)	0.00
Vision Cost (Total cost less credit for single coverage)	0.00
ASI Contribution Cost (Total cost less credit for single coverage)	0.00
Total Cost for Dependent Coverage	0.00

PAYROLL DEDUCTION AMOUNT

30% of Dependent Cost (Monthly Cost) 0.00

BI-WEEKLY PAYROLL DEDUCTION 0.00

City of Kerman

Health Insurance Expense

July 2024

Today's Date

3/13/25

Employee Name: _____

Blue Shield Subscriber ID _____

ASI ID _____

Insurance Plan: Blue Shield 7/1/2024

Dependents Covered: (Y or N) _____

Coverage _____

Name of Dependents:	Date of Birth	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Single Coverage:

Medical Cost - Single	964.42
Dental Cost - Single	32.00
Vision Cost - Single	7.36
ASI Contribution - Single	100.00
TPA Fee	21.00

Total Cost for Single Coverage 1,124.78

Medical Cost - With Dependents	0.00
Dental Cost - With Dependents	0.00
Vision Cost - With Dependents	0.00
ASI Contribution - With Dependents	0.00
Total Cost With Dependent Coverage	<u>0.00</u>

Difference Between Single & Dep Coverage

Medical Cost (Total cost less credit for single coverage)	0.00
Dental Cost (Total cost less credit for single coverage)	0.00
Vision Cost (Total cost less credit for single coverage)	0.00
ASI Contribution Cost (Total cost less credit for single coverage)	0.00
Total Cost for Dependent Coverage	<u>0.00</u>

PAYROLL DEDUCTION AMOUNT

30% of Dependent Cost (Monthly Cost) 0.00

BI-WEEKLY PAYROLL DEDUCTION 0.00