



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, January 11, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

The Council Chamber will be open to the public. This meeting will also be available for public viewing and participation through Zoom. The zoom link and telephone number listed below will provide access to the City Council meeting.

Zoom link: [City Council Meeting](#) **Meeting ID:** 815 480 4966 **Password:** 93630

Telephone number: (669) 900-6833

Public comment accepted in person, via Zoom, and by email at: publicmeeting@cityofkerman.org

1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order
- C. Roll Call
- D. Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- E. Pledge of Allegiance

2. AGENDA APPROVAL / ADDITIONS / DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS / CEREMONIAL MATTERS - None

4. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes December 14, 2022 (MR)

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Warrants (JA)

1. Nos. 25636-25798 \$978,217.92 ACH \$230,265.01

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

C. **SUBJECT:** Payroll (JA)

11/13/22 - 11/26/22: \$179,541.98; Retro Pay & Other: \$1,933.89; Overtime: \$5,638.51; Holiday at 1/2 Time: \$2,394.65; Standby: \$1,417.14; Comp Time Earned: 77.06; Uniform Pay: \$7,726.40; Holiday Pay: \$21,820.45

11/27/22 - 12/10/22: \$185,254.39; Retro Pay & Other: \$2,719.36; Overtime: \$8,914.50; Standby: \$1,263.07; Comp Time Earned: 53.63.

RECOMMENDATION: Council approve payroll report as presented.

D. **SUBJECT:** Monthly Investment Report (JA)

RECOMMENDATION: Council approve monthly investment report as presented.

E. **SUBJECT:** Ordinance Amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to Adopt the 2022 California Building Standards Code By Reference (JRO)

RECOMMENDATION: City Council by motion waive second reading and adopt an Ordinance Amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to Adopt the 2022 California Building Standards Code by reference.

F. **SUBJECT:** Remote City Council Meetings Under New Brown Act Requirements (AB 361) (MR)

RECOMMENDATION: Council by motion adopt resolution reauthorizing remote teleconference public meetings by the City Council and all boards, commissions, and standing committees of the City in accordance with Assembly Bill 361.

G. **SUBJECT:** Consider Concurring with North Central Fire Protection District Board's Ordinance No. 2022-01 Adopting the 2022 California Fire Code and Concurring with Resolution No. 22-13 Finding that Modifications or Changes to the California Fire Code are Reasonably Necessary as Amended (JRO)

RECOMMENDATION: City Council by motion approve a resolution concurring with North Central Fire Protection District Board's Ordinance No. 2022-01 Adopting the 2022 California Fire Code and concurring with Resolution No. 22-13 finding that modifications or changes to the California Fire Code are reasonably necessary as amended.

H. **SUBJECT:** Resolution Authorizing the City Manager to Complete and Sign Applications and Administer the New Alternative Fuel Vehicle Purchase Program through San Joaquin Valley Air Pollution Control District (JA)

RECOMMENDATION: Council by motion adopt resolution authorizing City Manager to complete and sign applications and administer the new alternative fuel vehicle purchase program through San Joaquin Valley Air Pollution Control District

I. **SUBJECT:** Participation in Fresno County's Urban County Development Block Grant for Program Years 2024-25, 2025-26, 2026-27 (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving participation in a Joint Powers Agreement for administration of the County Community Development Block Grant program for Program Years 2024-25, 2025-26, 2026-27.

J. **SUBJECT:** Award of Contract for the Hart Ranch Community Park Orchard Removal to JFS Enterprises, Inc. (JJ)

RECOMMENDATION: Council by motion adopt the resolution awarding the contract for the Hart Ranch Community Park Orchard Removal to JFS Enterprises, Inc. in the amount of \$50,000.00 and authorize the City Manager to sign the contract.

6. PUBLIC HEARINGS

These hearings are scheduled at the time stated and will be heard by the Council as close to the time stated as possible.

A. **SUBJECT:** Ordinance Text Amendment to Amend Ordinance Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and Adding Chapter 17.100 to Title 17 of the Kerman Municipal Code Relating to Alcohol Beverage Sales (JRO)

RECOMMENDATION: City Council conduct a public hearing, waive full reading, and introduce an Ordinance Text Amendment amending Ordinance Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and adding Chapter 17.100 to Title 17 of the Kerman Municipal Code related to Alcohol Beverage Sales.

7. DEPARTMENT REPORTS

A. **SUBJECT:** Presentation of the City of Kerman 2021-2022 Auditor's Report and Financial Statements

RECOMMENDATION: Council accept the City of Kerman 2021-2022 Auditor's Report and Financial Statements as presented.

B. **SUBJECT:** Resolution Appointing Members to the Planning Commission and Announcement of Votes (MR)

RECOMMENDATION: Council by motion adopt resolution appointing two applicants to the Planning Commission for three-year terms ending December 31, 2025.

C. **SUBJECT:** Request for Funding - Kerman Youth Football

RECOMMENDATION: Council review request and direct staff accordingly.

D. **SUBJECT:** Updated City Expense Reimbursement Policy (JAJ)

RECOMMENDATION: City Council by motion adopt resolution approving and adoption an updated City policy concerning expense reimbursements for the Mayor, Councilmembers, members of the Boards and Commissions, and employees for City related travel and business which shall supersede any existing City policy(ies).

E. **SUBJECT:** Amendment of Authorized Position List to add Code Enforcement Staff Position and Amendment to FY 22-23 Budget to Fund said Position (JAJ)

RECOMMENDATION: Council by motion adopt resolution amending the Authorized Position List to add the position of Code Enforcement Official and amending the FY 22-23 Budget in the amount of \$40,000.00 to fund the positon.

F. **SUBJECT:** Consideration of Reasonable Accommodations Policy for City Meetings Subject to the Brown Act to Comply with AB 2449 (JAJ)

RECOMMENDATION: Council by motion approve resolution adopting reasonable accommodations policy for City meetings subject to the Brown Act to comply with Assembly Bill No. 2449.

G. **SUBJECT:** Council Assignment for Committees, Commissions and Boards (MR)

RECOMMENDATION: Council discuss various assignment and by minute order approve appointments.

8. CITY MANAGER / STAFF COMMUNICATIONS

9. MAYOR / COUNCIL REPORTS

10. CLOSED SESSION

- A. Government Code Section 54957
PUBLIC EMPLOYEE EVALUATION
Title: City Manager

11. ADJOURNMENT

Agenda packet is available for review 72 hours prior to the meeting at the city clerk's office and on the city website. Items received at the meeting will be available for review at the city clerk's office.

ADA Compliance and Reasonable Accommodation. In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification prior to the meeting (preferably 48 hours) will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

AGENDA POSTING CERTIFICATION

I, Marci Reyes, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: January 6, 2023

/s/ Marci Reyes, City Clerk



CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, December 14, 2022 at 6:00 PM
Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Welcome - Mayor
- B. Call to Order - **6:03 p.m.**
- C. Roll Call - **All present.**
- D. Invocation - **Chief of Police.**
- E. Pledge of Allegiance - **Performed.**

2. AGENDA APPROVAL / ADDITIONS / DELETIONS

Motion by Council Member Nehring, Seconded by Council Member Nijjer. Voting Yea: Mayor Yep, Council Member Coleman, Council Member Herrera

3. PRESENTATIONS / CEREMONIAL MATTERS

- A. SUBJECT:** Declaring the Results of the 2022 General Election, Oaths of Office, and Annual Reorganization (MR)

RECOMMENDATION: Council review the Fresno County Elections Office canvass for Mayor and City Council positions and take the following action:

- 1. By motion adopt resolution declaring the results of the 2022 General Election as certified by the Fresno County Elections Office; and
Motion by Council Member Nehring, Seconded by Council Member Nijjer. Voting Yea: Mayor Yep, Council Member Coleman, Council Member Herrera
Res 22-87
- 2. Authorize the City Clerk to perform the Oaths of Office and present the Mayor and Council Members with Certificates of Election; and

New Mayor and Council Members sworn in and took seats.

- 3. Council to recognize outgoing Council Member for their years of service; and
- 4. Council to accept nominations for Mayor Pro-Tem and make appointment by motion.

Motion made by Council Member Herrera, to appoint Bill Nijjer as Mayor Pro Tem, Seconded by Council Member Yep. Voting Yea: Mayor Pacheco, Council Member Nijjer, Council Member Coleman

6:29 p.m. Recess for New Council Reception.

6:50 p.m. Council Reconvene.

4. REQUEST TO ADDRESS COUNCIL

None.

5. CONSENT CALENDAR

Motion made by Council Member Yep, Seconded by Council Member Herrera. Voting Yea: Council Member Nijjer, Council Member Coleman, Mayor Pacheco

A. SUBJECT: Minutes - November 9, 2022

RECOMMENDATION: Council approve minutes as presented.

- B. SUBJECT:** 10/02/22 - 10/15/22: \$179,307.12; Retro Pay & Other: \$924.58; Overtime: \$8,004.83; Standby: \$1,498.71; Comp Time Earned: 39.38
10/16/22 - 10/29/22: \$188,527.49; Overtime: \$8,034.03; Standby: \$1,287.47; Comp Time Earned: 66.00
10/30/22 - 11/12/22: \$176,433.13; Overtime: \$6,185.13; Holiday at 1/2 Time: \$1,594.45
Standby: \$1,683.41; Comp Time Earned: 54.00

RECOMMENDATION: Council approve payroll as presented.

C. SUBJECT: Warrants

1. Nos. 25398- 25635 \$900,614.79 ACH \$140,358.69

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

D. SUBJECT: Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

E. SUBJECT: Remote City Council Meetings Under New Brown Act Requirements (AB 361) (MR)

RECOMMENDATION: Council by motion adopt resolution reauthorizing remote teleconference public meetings by the City Council and all boards, commissions, and standing committees of the City in accordance with Assembly Bill 361.

Res 22-88

- F. SUBJECT:** Agreement with AXON Enterprises, Inc. for TASER 7 Conducted Energy Devices, Maintenance, and Training (JG)

RECOMMENDATION: Council by motion adopt resolution approving the 2022-2027 Master Services and Purchasing Agreement with AXON Enterprise, Inc. for Taser 7 Conducted Energy Devices in the amount of \$106,848.65.

Res 22-89

- G. SUBJECT:** Resolution Approving 2022-2023 Adult Compliance Team Agreement to Participate with Fresno County (JG)

RECOMMENDATION: Motion to adopt resolution approving 2022-2023 Adult Compliance Team Agreement with County of Fresno

Res 22-90

- H. SUBJECT:** Resolution Accepting the Kerman Animal Shelter (JJ)

RECOMMENDATION: Council by motion adopt the resolution accepting the Kerman Animal Shelter and authorize the City Engineer to record the Notice of Completion.

Res 22-91

- I. SUBJECT:** Resolution Approving Consultant Services Agreement to Prepare and File Claims for State Mandated Cost Reimbursement with David Wellhouse & Associates, Inc. and authorize the City Manager to Execute the Agreement (JA)

RECOMMENDATION: Council by motion adopt resolution approving consultant services agreement to prepare and file claims for State Mandated Cost Reimbursement with David Wellhouse & Associates, Inc. and authorize the City Manager to execute the agreement.

Res 22-92

6. PUBLIC HEARINGS

- A. SUBJECT:** Ordinance Amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to Adopt the 2022 California Building Standards Code By Reference (JRO)

RECOMMENDATION: City Council conduct public hearing, waive full reading, and introduce Ordinance Amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to Adopt the 2022 California Building Standards Code by reference.

Opened/Closed Public Hearing. Motion made by Council Member Herrera, Seconded by Council Member Yep. Voting Yea: Council Member Nijjer, Council Member Coleman, Mayor Pacheco

- B. SUBJECT:** Public Hearing for the Elimination of a Marked Crosswalk at the Intersection of Vineland Avenue and D Street (JJ)

RECOMMENDATION: Council conduct public hearing, receive public comments, and adopt the resolution eliminating the marked crosswalk at the south leg of the intersection of Vineland Avenue and D Street.

Open/Closed Public Hearing. Motion made by Council Member Herrera, Seconded by Council Member Nijjer. Voting Yea: Council Member Yep Council Member Coleman, Mayor Pacheco

Res 22-93

7. CITY MANAGER / STAFF COMMUNICATIONS

8. MAYOR / COUNCIL REPORTS

9. CLOSED SESSION

10. ADJOURNMENT

7:10 p.m.

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: December 15, 2022


Marci Reyes City Clerk

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 1/4/2023 8:47 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
25636	12286 120622	PATRICIA LOZANO PD- 140 WALMART GIFT CARDS @ \$50 EAC	12/06/2022	7,000.00
Total for Check Number 25636:				7,000.00
25637	10789 120622	SANDRA MENDOZA PD- 135 WALMART GIFT CARDS @\$50 EAC	12/06/2022	7,150.00
Total for Check Number 25637:				7,150.00
25638	12053 10162042	R & L MUSIC ENT PD- DJ SERVICE FOR SHOP WITH A COP EV	12/06/2022	200.00
Total for Check Number 25638:				200.00
Total for 12/6/2022:				14,350.00
25645	11493 68017 68376 68434	24 / 7 PET VETS AC- EMERGENCY EXAM FOR FELINE EUT AC- EMERGENCY EXAM FOR CANINE EIT AC- EMERGENCY EXAM FOR FELINE EUT	12/08/2022	150.30 150.30 150.30
Total for Check Number 25645:				450.90
25646	12134 120622	ANA A BOLANOS CRUZ OR ANTOJITO ADM- 2022 EMPLOYEE LUNCHEON	12/08/2022	1,200.00
Total for Check Number 25646:				1,200.00
25647	10035 5045	AQUA NATURAL SOLUTIONS SWR- SLUDGE REMOVER	12/08/2022	319.19
Total for Check Number 25647:				319.19
25648	11558 7151722	AUTOMATED ACCESS INC CS- LIMIT SWITCH BOX REPAIR- KPD SAL	12/08/2022	150.00
Total for Check Number 25648:				150.00
25649	12324 00281480	MARGARITA AVALOS CTC- CTC DEPOSIT 11/19/22	12/08/2022	400.00
Total for Check Number 25649:				400.00
25650	11355 800112361 800112361 80098648 80098648	BADGER METER FIN- BEACON HOSTING SERV UNIT NOVE FIN- BEACON HOSTING SERV UNIT NOVE FIN- BEACON HOSTING SERV UNIT MAY 2 FIN- BEACON HOSTING SERV UNIT MAY 2	12/08/2022	113.64 113.64 91.40 91.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
Total for Check Number 25650:				410.08
25651	10060	BRYANT L JOLLEY CPA'S	12/08/2022	
	063022	FIN- ACCOUNTING SERVICES- FYE 06/30/2		4,940.00
	063022	FIN- ACCOUNTING SERVICES- FYE 06/30/2		5,320.00
	063022	FIN- ACCOUNTING SERVICES- FYE 06/30/2		6,840.00
	063022	FIN- ACCOUNTING SERVICES- FYE 06/30/2		5,320.00
	063022	FIN- ACCOUNTING SERVICES- FYE 06/30/2		13,080.00
Total for Check Number 25651:				35,500.00
25652	10617	C A REDING CO INC	12/08/2022	
	651289	REC- CTC- LANIER/MP C307 - OCT 2022		80.03
	652904	SWR- 50%- LANIER MPC4504 COPIES		54.02
	652904	WTR 50%- LANIER MPC4504 COPIES		54.02
	653226	CS- SC-LANIER MPC4504 OCT 2022- SR CTI		16.00
	653226	CS- SC-LANIER MPC4504 OCT 2022- KERM.		3.40
	653226	CS- SC-LANIER MPC4504 OCT 2022- GENE		89.28
	653226	CS- SC-LANIER MPC4504 OCT 2022- YSB		16.00
	653226	CS- SC-LANIER MPC4504 OCT 2022- PLANN		16.00
Total for Check Number 25652:				328.75
25653	12323	MARIANA CARRILLO	12/08/2022	
	00309755	CTC- SH DEPOSIT 11/24/22		100.00
Total for Check Number 25653:				100.00
25654	10452	CITY OF FRESNO WMD	12/08/2022	
	COK2211100	WTR- WEEKLY LAB ANALYSIS		30.00
	COK2211100	SWR- WEEKLY LAB ANALYSIS		5.00
	COK2211100	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2211154	WTR- WEEKLY LAB ANALYSIS		30.00
	COK2211154	SWR- WEEKLY LAB ANALYSIS		14.00
	COK2211154	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2211247	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2211247	WTR- WEEKLY LAB ANALYSIS		30.00
	COK2211247	SWR- WEEKLY LAB ANALYSIS		7.00
Total for Check Number 25654:				260.00
25655	11203	CONSERVATION MART LLC	12/08/2022	
	182575	WTR CNSRV- SPRAY NOZZLES		1,108.87
Total for Check Number 25655:				1,108.87
25656	10114	CROWN SHORT LOAD CONCRETE	12/08/2022	
	117509	SDWLK REP- CONCRETE FOR CURB & GU		506.73
Total for Check Number 25656:				506.73
25657	11724	FACT AUTOMATED ENTRANCES INC	12/08/2022	
	249074	CS- POWER SUPPLY INSTALL- PART & LAE		638.11
Total for Check Number 25657:				638.11
25658	12322	KARINA GARCIA	12/08/2022	
	00315636	CTC- SH DEPOSIT- 11/19/22		100.00
Total for Check Number 25658:				100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
25659	10185	GRAINGER	12/08/2022	
	9498581959	CS- HAND CLEANER DISPENSER- ANIMAL		56.73
	9509954328	CS- FIRE HOSE NOZZLE (6)- ANIMAL SHE		99.38
Total for Check Number 25659:				156.11
25660	11358	GREAT AMERICA FINANCIAL SERVICE	12/08/2022	
	32908093	PD- PATROL OPS COPIER/FAX- AGREEMEN		151.48
Total for Check Number 25660:				151.48
25661	10219	JENSEN & PILEGARD INC	12/08/2022	
	651746	VE EQUIP- KNOBS FOR WEED EATER		5.53
	653039	VE EQUIP- HEDGE TRIMMER REPAIR		50.59
	653040	VE EQUIP- BLOWER REPAIR		36.14
	653042	VE EQUIP- FUEL CAP FOR BLOWER KNOB		21.13
	653043	VE EQUIP- HEDGE TRIMMER SPRAY PENE		43.29
Total for Check Number 25661:				156.68
25662	10228	JS COMMUNICATIONS INC	12/08/2022	
	82404	PD- REPLACEMENT OF MIC CORDS TO HA		196.05
Total for Check Number 25662:				196.05
25663	10250	LIEBERT CASSIDY WHITMORE	12/08/2022	
	226305	ADM- ADMIN-HR PERSONNEL MATTER-09		212.50
	226691	ADM- ADMIN-HR PERSONNEL MATTER-09		340.00
	226753	ADM- ADMIN-HR PERSONNEL MATTER-09		2,647.50
	226766	ADM- ADMIN-HR PERSONNEL MATTER-09		971.50
	226835	ADM- ADMIN-HR PERSONNEL MATTER-09		106.00
	228084	ADM- ADMIN-HR PERSONNEL MATTER-10		402.00
	228525	ADM- ADMIN-HR PERSONNEL MATTER-10		6,000.00
	228544	ADM- ADMIN-HR PERSONNEL MATTER-10		4,471.00
	228581	ADM- ADMIN-HR PERSONNEL MATTER-10		742.00
	228617	ADM- ADMIN-HR PERSONNEL MATTER-10		556.50
Total for Check Number 25663:				16,449.00
25664	10252	LITHIA FORD OF FRESNO	12/08/2022	
	1320820	PD REP- WINDSHIELD MOULDINGS #1489		459.18
Total for Check Number 25664:				459.18
25665	12117	DANIEL LOZANO	12/08/2022	
	112622	AAC- REIMB FOR DOG FOOD		30.27
Total for Check Number 25665:				30.27
25666	10265	MONTOY LAW CORPORATION	12/08/2022	
	112322	CC- OCTOBER 2022 LEGAL FEES		15,511.50
Total for Check Number 25666:				15,511.50
25667	10269	MOUNTAIN VALLEY PEST CONTROL	12/08/2022	
	111579	CS- PEST CONTROL SPRAY- SR CTR		75.00
Total for Check Number 25667:				75.00
25668	10282	OFFICE DEPOT	12/08/2022	
	268597545-001	CS- EMPLOYEE BOARD REPLACEMENT		44.67
	268712331-001	CS- REC ADMIN SUPPLIES		228.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	272821732-001	CS- BOARD RETURN		-177.84
	273498514-001	CS- DEPARTMENT COPY PAPER- COLOR P/		61.01
	273498514-001	CS- DEPARTMENT COPY PAPER- COLOR P/		61.01
	273498514-001	CS- DEPARTMENT COPY PAPER- COLOR P/		61.01
	273498514-001	CS- DEPARTMENT COPY PAPER- COLOR P/		61.01
	273498514-001	CS- DEPARTMENT COPY PAPER- COLOR P/		77.11
	273498514-001	CS- DEPARTMENT COPY PAPER- COLOR P/		61.01
	275888646001	FIN- OFFICE SUPPLIES		3.35
	275888646001	FIN- OFFICE SUPPLIES		1.77
	275888646001	FIN- OFFICE SUPPLIES		0.36
	275888646001	FIN- OFFICE SUPPLIES		4.53
	275907394001	FIN- OFFICE SUPPLIES		134.31
	275907394001	FIN- OFFICE SUPPLIES		52.56
	275907394001	FIN- OFFICE SUPPLIES		99.27
	275907394001	FIN- OFFICE SUPPLIES		10.51
	276011904001	FIN- OFFICE SUPPLIES		2.84
	276011904001	FIN- OFFICE SUPPLIES		26.86
	276011904001	FIN- OFFICE SUPPLIES		36.32
	276011904001	FIN- OFFICE SUPPLIES		14.21
	278244681001	PD- OFFICE SUPPLIES		453.59
	278255297001	PD- OFFICE SUPPLIES		205.60
	278255298001	PD- OFFICE SUPPLIES		149.03
	278833686001	PD- OFFICE SUPPLIES		80.39
Total for Check Number 25668:				1,753.48
25669	10289	P.G.& E.	12/08/2022	
	2881141119-9	CS- CNG VEHICLES FUEL- NOV 2022		475.86
	5467738309-0	WTR/SWR/SD- 10/14/22-11/14/22		24.64
	5467738309-0	WTR/SWR/SD- 10/14/22-11/14/22		295.90
	5467738309-0	WTR/SWR/SD- 10/14/22-11/14/22		28,916.70
	5467738309-0	WTR/SWR/SD- 10/14/22-11/14/22		107.91
	6206788690-3	CS- CS ELEC & GAS- OCT 2022 - COMM SEI		1,022.31
	6206788690-3	CS- CS ELEC & GAS- OCT 2022 - COMM SEI		2,873.88
	6206788690-3	CS- CS ELEC & GAS- OCT 2022		1,977.64
	8542225974-8	PD 5%- SOLAR CONNECTION FEE 10/24-11/		17.76
	8542225974-8	CITH HALL 3%- SOLAR CONNECTION FEE		10.67
	8542225974-8	PARKS 1%- SOLAR CONNECTION FEE 10/2-		3.55
	8542225974-8	SC 2%- SOLAR CONNECTION FEE 10/24-11/		7.10
	8542225974-8	WTR 71%- SOLAR CONNECTION FEE 10/24		252.22
	8542225974-8	CTC 7%- SOLAR CONNECTION FEE 10/24-1		24.87
	8542225974-8	PLAN REC 1%- SOLAR CONNECTION FEE 1		21.31
	8542225974-8	VE 3%- SOLAR CONNECTION FEE 10/24-11/		10.66
	8542225974-8	PLAN REC 1%- SOLAR CONNECTION FEE 1		3.55
	8542225974-8	SWR 1%- SOLAR CONNECTION FEE 10/24-1		3.55
	9081203718-3	CS- KATEYS PARK- PG&E NOV 2022		127.33
Total for Check Number 25669:				36,177.41
25670	10573	PILOT ROCK	12/08/2022	
	254370	CS- BBQ GRILL PARTS (KERCKHOFF PARK		116.55
Total for Check Number 25670:				116.55
25671	10304	PITNEY BOWES GLOBAL FIN SERV LI	12/08/2022	
	3105813345	VAR- 2ND QTR RENT POSTAGE/FOLDER M		29.95
	3105813345	VAR- 2ND QTR RENT POSTAGE/FOLDER M		464.53
	3105813345	VAR- 2ND QTR RENT POSTAGE/FOLDER M		89.85
	3105813345	VAR- 2ND QTR RENT POSTAGE/FOLDER M		419.61
	3105813345	VAR- 2ND QTR RENT POSTAGE/FOLDER M		274.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	3105813345	VAR- 2ND QTR RENT POSTAGE/FOLDER M		419.61
			Total for Check Number 25671:	1,698.19
25672	10316 134703	R G EQUIPMENT OF FRESNO INC SM EQUIP- SMALL EQUIPMENT REPLACI	12/08/2022	287.11
			Total for Check Number 25672:	287.11
25673	10319 10855 10869 10872	RENO'S HARDWARE CS- TOILET SEAT (2)- PD CS- SPRAY PAINT- PARKS CS- PAINT/TOOLS- KERCKHOFF	12/08/2022	21.99 3.43 35.46
			Total for Check Number 25673:	60.88
25674	10332	SEBASTIAN	12/08/2022	
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		353.26
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		76.05
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		166.44
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		106.97
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		114.90
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		86.00
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		47.15
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		27.00
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		430.23
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		70.07
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		75.86
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		27.00
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		14.47
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		27.00
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		548.70
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		257.48
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		207.42
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		5.92
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		353.26
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		13.49
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		37.96
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		47.15
	10730753	VAR- MONTHLY PHONE SERVICE- 11/21/22		197.40
			Total for Check Number 25674:	3,291.18
25675	10337	SLUMBERGER LUMBER	12/08/2022	
	ACCT 3115	STRTS- DOUBLE FACE SLEDGE		160.16
	ACCT 3115	PARKS- SUPPLIES- 1 INV <\$50		23.74
	ACCT 3115	BLDG- SUPPLIES- 1 INV <\$50		28.74
	ACCT 3115	SDWLK REP- CURB & GUTTER REPAIR- C/		80.23
	ACCT 3115	STRTS- SUPPLIES- 7 INV <\$50		101.85
	ACCT 3115	MEDIANS- SUPPLIES- 1 INV <\$50		52.26
	ACCT 3115	SDWLK REP- CURB & GUTTER REPAIR- C/		125.97
	ACCT 3115	BLDG- RETURN		-9.80
	ACCT 3115	PD REP- SUPPLIES- 2 INV <\$50		8.25
	ACCT 3115	STRTS- SUPPLIES- 1 INV <\$50		20.46
	ACCT 3115	SD- SAND BAGS		14.80
	ACCT 3115	SDWLK REP- SUPPLIES- 1 INV <\$50		70.72
	ACCT 3115	SDWLK REP- CURB & GUTTER REPAIR- C/		125.97
	ACCT 3115	PARKS- ITEMS TO COVER BIG BACK FLOV		132.90
	ACCT 3115	SFO- SUPPLIES- 1 INV <\$50		47.65
	ACCT 3115	SWR- TRASH CAN RAKE		50.54
	ACCT 3115	BLDG- MOP BUCKET/WRINGER		84.98

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	ACCT 3116	CS- PARKS-MAINT/REPAIR SUPPLIES		73.82
	ACCT 3116	CS- BLDG-MAINT/REPAIR SUPPLIES		51.95
	ACCT 3116	SDWLK REP- SIDEWALK REPAIR (CA & SU		45.92
	ACCT 3305	WTR- SUPPLIES FOR OUTLET AT WELL		24.60
Total for Check Number 25675:				1,315.71
25676	10015	THE ADVANCE GROUP	12/08/2022	
	80127	FIN- ACCOUNTS PAYABLE ENVELOPES		70.22
	80127	FIN- ACCOUNTS PAYABLE ENVELOPES		179.45
	80127	FIN- ACCOUNTS PAYABLE ENVELOPES		14.04
	80127	FIN- ACCOUNTS PAYABLE ENVELOPES		132.63
Total for Check Number 25676:				396.34
25677	10754	THE HOME DEPOT PRO-SUPPLY WOR	12/08/2022	
	71506861	CS- JANITORIAL SUPPLIES- NOV		694.46
	715682407	CS- JANITORIAL SUPPLIES- NOV		97.26
Total for Check Number 25677:				791.72
25678	10371	TJ LAW & ASSOCIATES INVESTIGAT	12/08/2022	
	22-329	PD- GARCIA BACKGROUND INVESTIGATI		700.00
Total for Check Number 25678:				700.00
25679	12290	VERIZON	12/08/2022	
	612000035282	VE- INSTALL OF TRACKING UNITS		572.28
	633000037039	VE- INSTALL OF TRACKING UNITS		311.70
Total for Check Number 25679:				883.98
25680	11631	ZAMORINS SOLUTIONS INC	12/08/2022	
	KERMAN 2022	CS- PARKZAPP SOFTWARE SUBSCRIPTION		375.00
Total for Check Number 25680:				375.00
Total for 12/8/2022:				122,505.45
25681	11525	ADOLPHS A-1 TREE SERVICE	12/15/2022	
	1600-2022	STRTS- DEAD PALM REMOVED KEARNEY		900.00
Total for Check Number 25681:				900.00
25682	10017	ADVANCED FLOW MEASUREMENT	12/15/2022	
	0004813	WTR- CONVERT WELL 17 FLOWMETER TC		1,967.12
Total for Check Number 25682:				1,967.12
25683	11387	LUISA AGUIRRE	12/15/2022	
	120622	REC- INSTRUCTOR FEE ZUMBA NOV 2022		395.50
Total for Check Number 25683:				395.50
25684	12257	AMERITAS LIFE INSURANCE CORP	12/15/2022	
	120322	HR- CLAIMS FUNDING ENDING 12/03/22		1,426.80
Total for Check Number 25684:				1,426.80
25685	10040	AT&T MOBILITY	12/15/2022	
	287286957034X12	PD- NOV MDT WIRELESS SERVICE 11/01/22		442.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	287287185708X12	PD- SRO CELL PHONES/MDT		178.58
	287287978139	PD- NOV CELLULAR SERVICE		410.05
	287287978139	AC- NOV CELLULAR SERVICE		44.69
	287288087181X12	PD- ACT CELL PHONE IPAD SERVICE AND		130.46
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		46.74
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		163.80
	287293504071X11	VAR- TABLETS FOR FOOD BANK 11/01/22-1		80.48
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		8.86
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		23.87
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		12.37
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		44.43
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		158.97
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		135.60
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		22.21
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		44.43
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		127.87
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		70.31
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		158.97
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		22.21
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		12.37
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		118.14
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		5.91
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		44.43
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		12.36
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		118.14
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		12.36
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		23.63
	287293504071X11	VAR- MONTHLY CELLULAR SERVICE 11/01		22.87
		Total for Check Number 25685:		2,697.75
25686	10056	BOGIE'S PUMP SYSTEMS	12/15/2022	
	16994 AND 16995	SWR- HOMA PUMP FOR RAS/WAS		17,340.57
		Total for Check Number 25686:		17,340.57
25687	12075	RHONDA BREWER	12/15/2022	
	120622	REC- INSTRUCTOR FEE-HIIT FITNESS NOV		133.00
		Total for Check Number 25687:		133.00
25688	10075	CALIFORNIA PEACE OFFICERS ASSC	12/15/2022	
	378860	PD- LT. BARCOMA ANNUAL MEMBERSHIP		350.00
	378870	PD- CHIEF GOLDEN ANNUAL MEMBERSHI		350.00
		Total for Check Number 25688:		700.00
25689	11506	CENTRAL VALLEY SWEEPING LLC	12/15/2022	
	2022-010721	STRT- STREET SWEEPING NOV 2022		11,000.00
		Total for Check Number 25689:		11,000.00
25690	10452	CITY OF FRESNO WMD	12/15/2022	
	COK2211322	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2211322	SWR- WEEKLY LAB ANALYSIS		14.00
	COK2211322	WTR- WEEKLY LAB ANALYSIS		30.00
		Total for Check Number 25690:		92.00
25691	10106	CON EDISON CLEAN ENERGY	12/15/2022	
	104554	SWR- SOLAR ARRAY 2 1101-11302022		2,193.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	104554	VE 3%- SOLAR RESBCT 1101-11302022		172.08
	104554	SWR- SOLAR ORIGINAL 1101-11302022		4,454.23
	104554	WTR 71%- SOLAR RESBCT 1101-11302022		4,072.74
	104554	PLAN REC 1%- SOLAR RESBCT 1101-11302022		57.36
	104554	CITY HALL 3%- SOLAR RESBCT 1101-11302022		172.09
	104554	PD 5%- SOLAR RESBCT 1101-11302022		286.81
	104554	SWR 1%- SOLAR RESBCT 1101-11302022		57.36
	104554	PARKS 1%- SOLAR RESBCT 1101-11302022		57.36
	104554	CTC 7%- SOLAR RESBCT 1101-11302022		401.54
	104554	REC 6%- SOLAR RESBCT 1101-11302022		344.18
	104554	SC 2%- SOLAR RESBCT 1101-11302022		114.73
Total for Check Number 25691:				12,384.19
25692	10107	CONSOLIDATED ELECTRICAL DISTRI	12/15/2022	
	2574-1032735	STRTS- STREET LIGHT CLAMP METERS		554.46
	2574-1037341	STRTS- RETURN CLAMP METERS		-151.36
Total for Check Number 25692:				403.10
25693	11874	CSG CONSULTANTS INC	12/15/2022	
	47192	BPO- PROFESSIONAL SERVICES- PLAN CH		1,323.00
	47192	BPO- PROFESSIONAL SERVICES- BLDG OF		294.00
	47192	BPO- PROFESSIONAL SERVICES- BLDG IN		6,762.00
	47192	BPO- PROFESSIONAL SERVICES- BLDG OF		2,871.00
	47976	BPO- PROFESSIONAL SERVICES- BLDG IN		6,223.00
	47976	BPO- PROFESSIONAL SERVICES- BLDG OF		1,392.00
	47976	BPO- PROFESSIONAL SERVICES- CASP CO		441.00
	47976	BPO- PROFESSIONAL SERVICES- PLAN CH		1,568.00
Total for Check Number 25693:				20,874.00
25694	10128	DEPARTMENT OF JUSTICE	12/15/2022	
	622520	PD- 3 LIVE SCANS FOR APPLICANTS		153.00
Total for Check Number 25694:				153.00
25695	10144	ELBERT DISTRIBUTING INC	12/15/2022	
	PI0050076	VE REP- SERVICE KITS		451.71
	PI0050076	PD REP- SERVICE KITS		451.71
Total for Check Number 25695:				903.42
25696	10154	FASTENAL COMPANY	12/15/2022	
	CAFRS209316	STRTS- GLOVES SAFETY GLASSES		490.90
Total for Check Number 25696:				490.90
25697	10157	FERGUSON ENTERPRISES INC	12/15/2022	
	1746130-1	WTR- HYDRANT PARTS FOR REPAIRS		187.91
	1752099	WTR MTR- METER BOXES		344.60
	1760010	WTR- FITTINGS TO REPLACE SERVICE LIN		73.88
	SC64704	WTR MTR- LATE FEE		5.17
Total for Check Number 25697:				611.56
25698	10162	FRESNO COUNTY TREASURER	12/15/2022	
	SO20070	PD- NOV RMS/JMS/CAD ACCESS FEES		188.04
	SO20070	PD- DEC DISPATCHING SERVICES		21,154.88
Total for Check Number 25698:				21,342.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
25699	12174 00307707	MARTHA GALINDO CTC- SH DEPOSIT 12/11/22	12/15/2022	100.00
Total for Check Number 25699:				100.00
25700	10182 22090007	GOVERNMENT FINANCE OFFICERS FIN- GFOA ANNUAL MEMBERSHIP 2023	12/15/2022	170.00
Total for Check Number 25700:				170.00
25701	10185 9534811626	GRAINGER CS- 2 DOOR STOPS- CTC	12/15/2022	16.24
Total for Check Number 25701:				16.24
25702	10191 CVW28950 CVW28982	H & J CHEVROLET INC VE REP- PVC TUBE #1397 VE REP- FOAM PAD FOR DRIVER SEAT #13	12/15/2022	14.73 191.60
Total for Check Number 25702:				206.33
25703	12151 1267	HO GENERAL AUTO REPAIR AND TIRI VE REP- ALIGNMENT #1446	12/15/2022	65.00
Total for Check Number 25703:				65.00
25704	10219 654280	JENSEN & PILEGARD INC VE EQUIP- CHAIN SAW REPAIR	12/15/2022	223.61
Total for Check Number 25704:				223.61
25705	10226 6037560	JORGENSEN & CO CS- SEMI ANNUAL FIRE SYSTEM INSPECT	12/15/2022	302.12
Total for Check Number 25705:				302.12
25706	11142 100538264	KIMBALL MIDWEST VE SUPP- CONNECTORS & TERMINALS	12/15/2022	160.20
Total for Check Number 25706:				160.20
25707	12327 00317306	DIANA LOPEZ CTC- SH DEPOSIT 12/03/22	12/15/2022	100.00
Total for Check Number 25707:				100.00
25708	12331 1076	LOUS AUTO GLASS PD REP- NEW WINDSHIELD #1489	12/15/2022	396.28
Total for Check Number 25708:				396.28
25709	10678 252602 252626 252942 252943 253243 253245 253313 253369 253465 253642	MAC'S EQUIPMENT INC VE EQUIP- CAT BACK HOE VE REP- VEHICLE REPAIR VE REP- DOOR LOCK ACTUATOR MOTOR VE REP- SUPPLIES- 1 INV <\$50 PD REP- SUPPLIES- 1 INV <\$50 VE REP- SOCKET SET #1426 VE SUPP- VEHICLE BATTERY CHARGER VE SUPP- OIL TRANSFER PUMP VE SUPP- MECHANICAL GLOVES DRAIN P VE EQUIP- AIR FILTER FOR BACKHOE	12/15/2022	49.00 110.03 388.28 21.78 41.40 70.82 190.71 55.57 66.45 61.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 25709:	1,055.04
25710	12325	KIMBERLY MARTINEZ	12/15/2022	
	00322107	CTC- KERCKHOFF PARK RENT REV 12/04/2		200.00
	00322107	CTC- SH DEPOSIT 12/04/22		100.00
			Total for Check Number 25710:	300.00
25711	12326	LETICIA MARTINEZ	12/15/2022	
	00288506	CTC- CTC DEPOSIT 12/03/22		400.00
			Total for Check Number 25711:	400.00
25712	10261	MID VALLEY DISPOSAL INC	12/15/2022	
	113022	SWA- CREDIT TO DESTINY MELENDEZ 98		-26.38
	113022	SWA- NOVEMBER 2022 SW CHARGES		168,943.71
	113022	SWA- CITY PORTION FOR NOVEMBER 2022		-33,788.74
	113022	SWA- ROLL OFF/FRANCHISE FEES		-1,497.60
			Total for Check Number 25712:	133,630.99
25713	11965	MISSION UNIFORM SERVICE	12/15/2022	
	113022	VAR- UNIFORMS, MATS, SUPPLIES- UNIFORMS		27.09
	113022	VAR- UNIFORMS, MATS, SUPPLIES- STREET		45.81
	113022	VAR- UNIFORMS, MATS, SUPPLIES- BLDG/		1,217.75
	113022	VAR- UNIFORMS, MATS, SUPPLIES- STREET		37.28
	113022	VAR- UNIFORMS, MATS, SUPPLIES- VEHICLE		56.68
	113022	VAR- UNIFORMS, MATS, SUPPLIES- LANDSCAPE		32.96
	113022	VAR- UNIFORMS, MATS, SUPPLIES- BLDG/		77.65
	113022	VAR- UNIFORMS, MATS, SUPPLIES- STORM		24.43
	113022	VAR- UNIFORMS, MATS, SUPPLIES- BLDG/		73.54
	113022	VAR- UNIFORMS, MATS, SUPPLIES- SOLID		19.10
	113022	VAR- UNIFORMS, MATS, SUPPLIES- BLDG		84.20
	113022	VAR- UNIFORMS, MATS, SUPPLIES- STREET		40.98
			Total for Check Number 25713:	1,737.47
25714	11892	MUNIQUELL LLC	12/15/2022	
	106146	SWR CAP- GRUNDFOS SUBMERSIBLE PUMP		18,007.30
			Total for Check Number 25714:	18,007.30
25715	BP-CENT2	OMNI LAND DEVELOPMENT LLC	12/15/2022	
	TPM 19-0001	BPO- PLANNING MITIGATION MONITORING		500.00
			Total for Check Number 25715:	500.00
25716	10286	O'REILLY AUTOMOTIVE INC	12/15/2022	
	110722	VE REP- SUPPLIES- 4 INV <\$50		110.92
	110822	PD REP- SUPPLIES- 4 INV <\$50		78.29
	112322	VE EQUIP- SUPPLIES- 1 INV <\$50		20.74
	349851	VE REP- SPARK PLUGS IGNITION COIL #14		437.91
	349855	VE REP- CAM SENSORS #1407		61.03
	350076	VE REP- CAMSHAFT SENSORS #1407		59.50
	350083	VE REP- RETURN MASS AIR FLOW SENSOR		-72.84
	350626	VE SUPP- CASE OF DE-ICER		130.51
	350760	VE SUPP- SUPPLIES- 1 INV <\$50		8.16
	350835	VE MAINT- AIR FILTERS FOR SILVERADO		76.04
	351507	VE REP- VAPOR CANISTOR #1459		76.01
	351513	VE REP- WIPER BLADES #1527		72.45
	351644	VE REP- ANTI-FREEZE #1476		65.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	353248	PD REP- WHEEL PRESSURE SENSORS		106.14
	353658	VE SUPP- NITRILE GLOVES		93.14
	353700	VE REP- BATTERY #1403		152.13
	353706	VE REP- CORE RETURN- BATTERY		-22.00
	353924	VE REP- WIPER ASSEMBLY #1395		203.98
	354091	VE SUPP- RETURN NITRILE GLOVES		-62.10
	354091	PD REP- RETURN WHEEL PRESSURE SENS		-106.14
	354092	VE SUPP- NITRILE GLOVES		62.09
	35424D	VE SUPP- ONLINE DISCOUNT		-70.09
	354829	VE REP- BLOWER MOTOR CONNECTOR		106.33
	EB12438101	VE SUPP- ONLINE DISCOUNT		-12.98
Total for Check Number 25716:				1,574.58
25717	10289	P.G.& E.	12/15/2022	
	4055166878-9	LLD- MONTHLY SERVICE 10/27/22-11/28/22		2,279.39
	4647279811-8	PD- NOV PG&E		1,875.66
	4939626163-5	VE- MONTHLY SERVICE 10/18/22-11/18/22		1,305.36
	5741309690-0	PARKS- MONTHLY SERVICE- 10/14/22-11/14		519.36
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		567.76
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		141.94
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		283.88
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		283.88
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		141.94
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		141.94
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		567.77
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		141.94
Total for Check Number 25717:				8,250.82
25718	10301	PETTY CASH	12/15/2022	
	121322	VAR- REPLENISH PETTY CASH		100.00
	121322	VAR- REPLENISH PETTY CASH		32.94
	121322	VAR- REPLENISH PETTY CASH		12.70
	121322	VAR- REPLENISH PETTY CASH		20.00
	121322	VAR- REPLENISH PETTY CASH		110.85
	121322	VAR- REPLENISH PETTY CASH		24.22
	121322	VAR- REPLENISH PETTY CASH		2.72
Total for Check Number 25718:				303.43
25719	10315	QUINN COMPANY	12/15/2022	
	PC000529064	VE EQUIP- PARTS FOR CAT BACKHOE		999.85
	PC000529667	VE EQUIP- PARTS FOR CAT BACKHOE		9.85
	PC000529735	VE EQUIP- PARTS FOR CAT BACKHOE		327.27
Total for Check Number 25719:				1,336.97
25720	10316	R G EQUIPMENT OF FRESNO INC	12/15/2022	
	134700	VE EQUIP- SOLID REAR WHEELS - TORO M		855.95
	135034	VE EQUIP- SOLID REAR WHEELS - TORO M		855.95
Total for Check Number 25720:				1,711.90
25721	10596	RED WING BUSINESS ADVANTAGE AC	12/15/2022	
	20221124008742	PW-VAR- SAFETY BOOTS- RUBEN PEREZ I		65.00
	20221124008742	PW-VAR- SAFETY BOOTS- RUBEN PEREZ I		35.00
	20221124008742	PW-VAR- SAFETY BOOTS- RUBEN PEREZ I		130.24
	20221201008742	PW-VAR- SAFETY BOOTS- ANDRES MORA		15.00
	20221201008742	PW-VAR- SAFETY BOOTS- HUMBERTO GA		5.00
	20221201008742	PW-VAR- SAFETY BOOTS- HUMBERTO GA		5.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	20221201008742	PW-VAR- SAFETY BOOTS- HUMBERTO GA		116.42
	20221201008742	PW-VAR- SAFETY BOOTS- ANDRES MORA		130.24
	20221201008742	PW-VAR- SAFETY BOOTS- ANDRES MORA		85.00
	20221201008742	PW-VAR- SAFETY BOOTS- HUMBERTO GA		85.00
	20221201008742	PW-VAR- SAFETY BOOTS- HUMBERTO GA		5.00
	20221208008742	PW-VAR- SAFETY BOOTS- ALFONSO TINO		116.42
	20221208008742	PW-VAR- SAFETY BOOTS- ALFONSO TINO		50.00
	20221208008742	PW-VAR- SAFETY BOOTS- ALFONSO TINO		50.00
		Total for Check Number 25721:		893.32
25722	10319	RENO'S HARDWARE	12/15/2022	
	10808	SD- SANDBAGS		59.94
	10863	BLDG- AIR FILTERS TEFLON TAPE		35.42
	10878	SFO- PLUGS & CABLES		9.21
		Total for Check Number 25722:		104.57
25723	10672	MARCI REYES	12/15/2022	
	120722	DINNER		19.12
	120822	DINNER		19.00
	120922	LUNCH		12.00
	121322	CONFERENCE MILEAGE (279/62.5)		147.38
		Total for Check Number 25723:		197.50
25724	11714	ROD CARSEY	12/15/2022	
	22-12	BPO- PLAN CHECK FEES- NOV 1-30 2022		1,006.49
	22-12	BPO- ADU PLAN CHECK FEES- NOV		110.00
		Total for Check Number 25724:		1,116.49
25725	12328	NORA RODRIGUEZ	12/15/2022	
	00258996	CTC- CTC DEPOSIT 11/26/22		400.00
	00320103	CTC- CTC DECORATING TIME		50.00
		Total for Check Number 25725:		450.00
25726	BP-SANC	MARIA SANCHEZ	12/15/2022	
	22-RES-0332	BPO- PERMIT # 22-RES-0332-REFUND		160.70
	22-RES-0332	BPO- PERMIT # 22-RES-0332-REFUND		194.50
	22-RES-0332	BPO- PERMIT # 22-RES-0332-REFUND		28.93
		Total for Check Number 25726:		384.13
25727	10335	SILVA AUTO GROUP INC	12/15/2022	
	50704	PD REP- ROTOR ASY		141.22
		Total for Check Number 25727:		141.22
25728	11650	SITEONE LANDSCAPE SUPPLY COMP/	12/15/2022	
	125637404-001	PARKS- IRRIGATION SUPPLIES		433.51
		Total for Check Number 25728:		433.51
25729	11907	SPRINGBROOK HOLDING COMPANY I	12/15/2022	
	INV-011088	FIN- ANNUAL SUPPORT-ACCOUNTING SO		3,538.81
	INV-011088	FIN- ANNUAL SUPPORT-ACCOUNTING SO		1,633.30
	INV-011088	FIN- ANNUAL SUPPORT-ACCOUNTING SO		4,899.90
	INV-011088	FIN- ANNUAL SUPPORT-ACCOUNTING SO		3,538.81
	INV-011184	FIN- MONTHLY WEB PAYMENTS NOVEMB		579.25
	INV-011184	FIN- MONTHLY WEB PAYMENTS NOVEMB		460.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	INV-011184	FIN- MONTHLY WEB PAYMENTS NOVEMB		160.25
			Total for Check Number 25729:	14,810.82
25730	10346 WD-0215871/8100 WD-0216301/5105	STATE WATER RESOURCE CNTRL BRI SWR- FAC ID: 5D100108001 KERMAN WWT WTR- FAC ID: 5SS010736 KERMAN CS	12/15/2022	41,063.00 3,453.00
			Total for Check Number 25730:	44,516.00
25731	11162 04010304	STATEWIDE TRAFFIC SAFETY & SIGN SFO- BARRICADE	12/15/2022	583.42
			Total for Check Number 25731:	583.42
25732	11460 Q2021568	SUPERIOR POOL PRODUCTS LLC WTR- 180 GAL BULK CHLORINE WELL 9A	12/15/2022	580.07
			Total for Check Number 25732:	580.07
25733	10863 GR 1 WTR TRMT	SWRCB WTR- WTR TRMT OP GR 1 RENEWAL A. TI	12/15/2022	155.00
			Total for Check Number 25733:	155.00
25734	10357 25673	TAYLOR MADE IRRIGATION WTR- GASKET FULL FACE	12/15/2022	20.86
			Total for Check Number 25734:	20.86
25735	10754 720408202	THE HOME DEPOT PRO-SUPPLY WORL CS- JANITORIAL SUPPLIES- DEC	12/15/2022	194.52
			Total for Check Number 25735:	194.52
25736	12330 00296462	CYNTHIA TORRES CTC- SH DEPOSIT 12/10/2022	12/15/2022	100.00
			Total for Check Number 25736:	100.00
25737	10387 151644 191621 196054	USA BLUE BOOK SWR- ALUMINUM EXPANSION PLUG SWR- LIFE RING ROPE SWR- RETURN ALUMINUM EXPANSION PI	12/15/2022	913.24 22.62 -874.58
			Total for Check Number 25737:	61.28
25738	10391 110122 110222	VALLEY FARM SUPPLY STORES SWR- SUPPLIES-3 INV <\$50 WTR- SUPPLIES-5 INV <\$50	12/15/2022	74.30 133.86
			Total for Check Number 25738:	208.16
25739	12290 324000038534	VERIZON VE- VEHICLE TRACKING SUBSCRIPTION	12/15/2022	636.09
			Total for Check Number 25739:	636.09
25740	12329 00317243	VIRIDIANA VILLASENOR CTC- SH DEPOSIT 12/02/22	12/15/2022	100.00
			Total for Check Number 25740:	100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
25741	10406	WEST HILLS OIL INC	12/15/2022	
	75678	VE- ACT PROGRAM - PD		221.74
	75678	VE- FUEL NOV 16-30		4,858.77
Total for Check Number 25741:				5,080.51
Total for 12/15/2022:				335,131.58
25742	12257	AMERITAS LIFE INSURANCE CORP	12/20/2022	
	010123	HR- JANUARY PREMIUMS		416.00
Total for Check Number 25742:				416.00
25743	11355	BADGER METER	12/20/2022	
	1544553	FIN- WATER METERS FOR MEDIAN LANDS		5,228.48
Total for Check Number 25743:				5,228.48
25744	11917	BLAIS & ASSOCIATES LLC	12/20/2022	
	BA_4673_2022	ADM- KRM GRANT RESEARCH AND SUPPL		2,100.00
Total for Check Number 25744:				2,100.00
25745	10617	C A REDING CO INC	12/20/2022	
	654328	PD- NOV BILLING FOR COPIES 11/13/22-12/		68.24
Total for Check Number 25745:				68.24
25746	10064	CAL VALLEY PRINTING	12/20/2022	
	110122	ADM- EMPLOYEE UNIFORMS		404.86
	37839	SWR- WIND BREAKER JACKETS /POLOS		141.80
	37839	CLRK- WIND BREAKER JACKETS		54.14
	37839	WTR- WIND BREAKER JACKETS /POLOS		141.80
	37843	REC- REC STAFF JACKET		60.62
	37843	REC- CS STAFF JACKETS		186.19
	37843	REC- REC STAFF POLOS & JACKET		158.05
	37916	FIN- FINANCE STAFF JACKETS/SHIRTS/VE		160.21
	37916	FIN- FINANCE STAFF JACKETS/SHIRTS/VE		160.21
	37916	FIN- FINANCE STAFF JACKETS/SHIRTS/VE		160.21
	37916	FIN- FINANCE STAFF JACKETS/SHIRTS/VE		160.21
Total for Check Number 25746:				1,788.30
25747	10078	CALIFORNIA STATE DISBURSEMENT	12/20/2022	
	200000001759283	C WITHHOLDING ORDER P/R DATE 12/16/2		305.07
Total for Check Number 25747:				305.07
25748	12126	CENTRAL SANITARY SUPPLY	12/20/2022	
	1293628	CS- JANITORIAL SUPPLIES- DEC 2022		307.77
Total for Check Number 25748:				307.77
25749	10092	CENTRAL VALLEY TOXICOLOGY INC	12/20/2022	
	324195	PD- BLOOD TEST 22-4113		40.00
	324196	PD- BLOOD TEST 22-4113		40.00
	324197	PD- BLOOD TEST 22-7641		40.00
Total for Check Number 25749:				120.00
25750	10104	COMCAST	12/20/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	815550021014764	FIN- TECHNOLOGY SERVICES-	12/14/22-01/	191.20
	815550021026546	TECH- TECHNOLOGY SVC	12/14/22-01/13/2:	153.64
	815550021026548	TECH- TECHNOLOGY SVC	12/14/22-01/13/2:	153.64
Total for Check Number 25750:				498.48
25751	11874 47867	CSG CONSULTANTS INC ADM- NOV CODE ENFORCEMENT	12/20/2022	6,916.00
Total for Check Number 25751:				6,916.00
25752	10115	CSJVRMA	12/20/2022	
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		1,143.20
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		25,722.00
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		2,286.40
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		2,858.00
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		8,002.40
	RMA-2023-00161	VAR- 3RD QTR WORKERS COMP DEPOSIT		91,709.00
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		6,573.40
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		8,574.00
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		857.40
	RMA-2023-00161	VAR- 3RD QTR LIABILITY PROGRAM		1,143.20
Total for Check Number 25752:				148,869.00
25753	11382 145714	DATA TICKET INC PD- NOV PARKING ACTIVITY	12/20/2022	68.88
Total for Check Number 25753:				68.88
25754	10128 625797	DEPARTMENT OF JUSTICE PD- 2 BLOOD ALCOHOL ANALYSIS- CASE :	12/20/2022	70.00
Total for Check Number 25754:				70.00
25755	10204 40189	IDTS INC PD- NOV ANNUAL ENROLLMENT B. BARR	12/20/2022	20.00
Total for Check Number 25755:				20.00
25756	11923 160372	JOE A GONSALVES & SON ADM- PROFESSIONAL LEGISLATIVE REPR	12/20/2022	1,250.00
Total for Check Number 25756:				1,250.00
25757	10239 22932 22943	KERWEST INC CC- PH VINELAND REHAB CC- PH OTA 22-02	12/20/2022	224.75 213.10
Total for Check Number 25757:				437.85
25758	12112 112322	LG ELECTRIC BLDG- EMERGENCY REPAIR- WWTP FENC	12/20/2022	1,970.00
Total for Check Number 25758:				1,970.00
25759	11014 NT13488	NET TRANSCRIPTS PD- TRANSCRIPTION OF VICTIM INTERVII	12/20/2022	71.64
Total for Check Number 25759:				71.64
25760	10282	OFFICE DEPOT	12/20/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	281117930001	FIN- OFFICE SUPPLIES		52.44
	281117930001	FIN- OFFICE SUPPLIES		93.17
	281117930001	FIN- OFFICE SUPPLIES		29.01
	281117930001	FIN- OFFICE SUPPLIES		123.72
Total for Check Number 25760:				298.34
25761	10289	P.G.& E.	12/20/2022	
	7660122617-8	AC- NOV PG&E		2,360.31
Total for Check Number 25761:				2,360.31
25762	12026	PRECISION CIVIL ENGINEERING INC	12/20/2022	
	27538	BPO- PROFESSIONAL SERVICES 21-009.8 C		2,140.00
	27539	BPO- PROFESSIONAL SERVICES 21-009 CI		1,475.00
	27540	BPO- PROFESSIONAL SERVICES 21-009.4 C		1,462.50
Total for Check Number 25762:				5,077.50
25763	10309	PROFORCE LAW ENFORCEMENT	12/20/2022	
	499128	PD- 22 HOG LESS LETHAL ORG REM 870 SI		1,231.65
	502474	PD- 400 RND BEAN BAG ROUNDS		2,444.41
Total for Check Number 25763:				3,676.06
25764	10337	SLUMBERGER LUMBER	12/20/2022	
	ACCT 3116	CS- BLDG-MAINT REPAIRS SUPPLIES		272.39
	ACCT 3116	CS- PARKS-MAINT REPAIRS SUPPLIES		132.22
Total for Check Number 25764:				404.61
25765	12054	SPARKLETTS	12/20/2022	
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		5.27
	21577585121822	PW- DRINKING WATER- PUBLIC WORKS		18.98
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		8.57
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		8.44
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		2.10
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		11.60
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		4.22
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		17.14
	21577585121822	FIN- DRINKING WATER- ADMIN, FIN, PLAN		8.57
	21577585121822	PW- DRINKING WATER- PUBLIC WORKS		18.97
Total for Check Number 25765:				103.86
25766	10754	THE HOME DEPOT PRO-SUPPLY WORKS	12/20/2022	
	720982974	CS- JANITORIAL SUPPLIES- DEC		722.43
Total for Check Number 25766:				722.43
25767	10168	UNITY IT	12/20/2022	
	364688	TECH- SCADA SUPPORT NOVEMBER 2022		42.50
	364688	TECH- MONTHLY TECH SUPPORT SERVICE		3,734.29
	364688	TECH- SCADA SUPPORT NOVEMBER 2022		42.50
Total for Check Number 25767:				3,819.29
25768	10391	VALLEY FARM SUPPLY STORES	12/20/2022	
	OFF1K173813	AC- KENNEL SUPPLIES- 2 TRASH CANS TC		58.82
Total for Check Number 25768:				58.82

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
25769	10900	WONDERWARE NORCAL	12/20/2022	
	290604-1	SWR- TOP VIEW RENEWAL		240.00
	290604-1	WTR- TOP VIEW RENEWAL		240.00
Total for Check Number 25769:				480.00
Total for 12/20/2022:				187,506.93
25770	BP-ALOO 22-COM-0017	ALOO LLC FIN- REFUND WATER METERS-CUSTOMER	12/28/2022	806.68
Total for Check Number 25770:				806.68
25771	12257	AMERITAS LIFE INSURANCE CORP	12/28/2022	
	110822	HR- CLAIMS FUNDING ENDING 11/05/22		1,068.83
	122022	HR- CLAIMS FUNDING ENDING 12/17/2022		3,598.05
Total for Check Number 25771:				4,666.88
25772	11355	BADGER METER	12/28/2022	
	1547104	FIN- 15 END POINTS & 5 METERS W ENDP		5,253.38
Total for Check Number 25772:				5,253.38
25773	10054	BLUE SHIELD OF CALIFORNIA	12/28/2022	
	223480007657	HR- JANUARY MEDICAL COVERAGE		45,633.70
Total for Check Number 25773:				45,633.70
25774	10617	C A REDING CO INC	12/28/2022	
	654329	REC- CTC- LANIER MP C307 NOV		56.52
Total for Check Number 25774:				56.52
25775	12266	BIANCA CASTILLO	12/28/2022	
	00322728	CTC- SH DEPOSIT 11/26/22		100.00
Total for Check Number 25775:				100.00
25776	12126	CENTRAL SANITARY SUPPLY	12/28/2022	
	1295877	CS- JANITORIAL SUPPLIES- DEC 2022		79.51
Total for Check Number 25776:				79.51
25777	10103	COLONIAL LIFE	12/28/2022	
	34202050101426	HR- DECEMBER EMPLOYEE CONTRIBUTI		539.50
	34202050101426	HR- ROUNDING ADJ		-0.03
Total for Check Number 25777:				539.47
25778	10109	COUNTY OF FRESNO	12/28/2022	
	122022	PD- NOV PARKING ACTIVITY		243.98
Total for Check Number 25778:				243.98
25779	10114	CROWN SHORT LOAD CONCRETE	12/28/2022	
	117792	SDWLK REP- SIDEWALK REPAIR- 275 MAC		569.94
Total for Check Number 25779:				569.94
25780	11724	FACT AUTOMATED ENTRANCES INC	12/28/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	249128	CS- REPLACE CONTROL UNIT & POWER S		1,573.26
			Total for Check Number 25780:	1,573.26
25781	11398 FRES-96282	FASTSIGNS REC- POSTCARDS FOR FARMERS MARKET	12/28/2022	175.40
			Total for Check Number 25781:	175.40
25782	12280 165574040 165574041	FIDELITY SECURITY LIFE INSURANCE HR- JANUARY VISION PREMIUM HR- JANUARY COBRA VISION PREMIUM	12/28/2022	747.47 12.87
			Total for Check Number 25782:	760.34
25783	11947 122122 122122	EARL & JANICE GIACOLINI FIN- PAYMENT 3/5 PROMISE NOTE DATED FIN- PAYMENT 2/11 PROMISE NOTE DATED	12/28/2022	137,020.00 6,742.50
			Total for Check Number 25783:	143,762.50
25784	10185 9543072319 9548430041	GRAINGER CS- PACKAGING TAPE & ROLLERS- CTC CS- REPLACEMENT LENS- KPD RECORDS	12/28/2022	57.06 55.82
			Total for Check Number 25784:	112.88
25785	11358 33018463 33018463	GREAT AMERICA FINANCIAL SERVICES SWR- LANIER MP5404 - PUBLIC WORKS - I WTR- LANIER MP5404 - PUBLIC WORKS - I	12/28/2022	93.72 93.72
			Total for Check Number 25785:	187.44
25786	10485 6040	JP AIR CONDITIONING & HEATING CS- DIAGNOSTIC- REPLACE BLOWER MOTOR	12/28/2022	115.00
			Total for Check Number 25786:	115.00
25787	10239 22979 22979	KERWEST INC BPO- PUBLIC NOTICE: PUBLIC HEARING C BPO- PUBLIC NOTICE: PUBLIC HEARING C	12/28/2022	50.00 139.80
			Total for Check Number 25787:	189.80
25788	10272 001458330310 001458330310 001458330310 001458330310	MUTUAL OF OMAHA HR- JANUARY LTD INS EMPLOYEE HR- JANUARY LIFE INSURANCE HR- JANUARY VOLUNTARY LIFE HR- JANUARY LTD INS EMPLOYER	12/28/2022	562.21 472.24 1,122.07 562.22
			Total for Check Number 25788:	2,718.74
25789	10282 279158842001 279158842001	OFFICE DEPOT CS- LARGE LABELS CS- CANNED AIR	12/28/2022	36.51 32.73
			Total for Check Number 25789:	69.24
25790	10289 6039473144-6 6206788690-3 6206788690-3	P.G.& E. CS- TRINIS PARK NOV CS- CS ELECTRICITY & GAS NOV CS- CS ELECTRICITY & GAS NOV- SR CTR	12/28/2022	86.61 2,264.06 1,690.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	6206788690-3	CS- CS ELECTRICITY & GAS NOV		3,799.93
	6206788690-3	CS- CS ELECTRICITY & GAS NOV- SR CTR		130.00
	8820061503-2	CS- COLEMAN BALLFIELD PG&E NOV		1,286.86
	8970493475-4	PARKS- KERCKHOFF PARK 11/08/22/-12/08/		47.69
			Total for Check Number 25790:	9,305.75
25791	10315	QUINN COMPANY	12/28/2022	
	PC000530578	VE EQUIP- PARTS FOR CAT BACKHOE		697.98
			Total for Check Number 25791:	697.98
25792	10683	SOLV BUSINESS SOLUTIONS-SAFEGU	12/28/2022	
	427006	FIN- 1099& W2S SHEETS AND ENVELOPES		274.14
			Total for Check Number 25792:	274.14
25793	10703	STATE WATER RESOURCES CONTROL	12/28/2022	
	122322	PW- DEBT SERVICE PRINCIPAL PAYMENT		82,500.00
			Total for Check Number 25793:	82,500.00
25794	10754	THE HOME DEPOT PRO-SUPPLY WOR	12/28/2022	
	721822278	CS- CREDIT MEMO-MISSING ENMOTION		-78.05
	722152840	CS- JANITORIAL SUPPLYS DEC		53.88
	722152857	CS- ENMOTION HIGH CAPACITY ROLL DE		78.05
			Total for Check Number 25794:	53.88
25795	11948	TURING VIDEO INC	12/28/2022	
	SO005857	CS- 5 TEMPERATURE SCANNERS- COVID 1		15,574.07
			Total for Check Number 25795:	15,574.07
25796	12333	SYLVIA VALDEZ	12/28/2022	
	00322731	CTC- SH DEPOSIT 12/17/22		100.00
			Total for Check Number 25796:	100.00
25797	10391	VALLEY FARM SUPPLY STORES	12/28/2022	
	110122	STRTS- HOT GLUE COMPRESSION COUPLI		50.07
	111522	SDWLK REP- SUPPLIES- 5 INV <\$50		85.80
	111822	BLDG- SUPPLIES- 2 INV <\$50		30.47
	112122	STRTS- SUPPLIES- 7 INV <\$50		164.61
	112122	PARKS- SUPPLIES- 5 INV <\$50		77.32
	112222	SWR- SUPPLIES- 6 INV <\$50		146.66
	112322	VE EQUIP- SUPPLIES- 4 INV <\$50		70.54
	112822	WTR- SUPPLIES- 2 INV <\$50		43.61
	150932	VE EQUIP- CARBURETOR		85.53
	150938	VE EQUIP- TELESCOPIC POLE WATER BRU		105.65
	151367	VE REP- COX AIRHOSE REEL		648.34
	151396	SFO- ELECTRICAL TAPE FOR CHRISTMAS		53.32
	151414	SWR- TOOLS FOR SEWER LEAK		57.45
	172538	WTR- PACKAGE TAPE BLACK GLOVES		44.11
	172655	MEDIANS- TORCH KIT RAKE BOW RAKE F		122.02
	172658	MEDIANS- SUPPLIES- 1 INV <\$50		10.87
	172762	VE SUPP- SUPPLIES- 1 INV <\$50		53.35
	172916	SWR- PACKAGE TAPE BLACK GLOVES		44.12
	172934	SM EQUIP REP- BACKPACK BLOWER		348.71
	173018	SWR- CLOROX CLEANER MANHOLE CLEA/		58.78
	173047	SWR- RAS/WAS INSTALL		115.45
	173279	LLD- BROOM RAKE SPARK PLUG- CLEAN		86.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 25797:	2,503.48
25798	12267 00316169	IRENE ZAMORA CTC- SH DEPOSIT 12/18/22	12/28/2022	100.00
			Total for Check Number 25798:	100.00
			Total for 12/28/2022:	318,723.96
			Report Total (157 checks):	978,217.92

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
 Printed: 1/4/2023 8:51 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10518 120222	KERMAN POLICE OFFICERS ASSN C MEMBERSHIP DUES- 12/02/22	12/02/2022	801.25
Total for this ACH Check for Vendor 10518:				801.25
ACH	10519 120222	KERMAN MUNICIPAL EMPLOYEES AS C MEMBERSHIP DUES- 12/02/22	12/02/2022	172.50
Total for this ACH Check for Vendor 10519:				172.50
ACH	10517 120222 120222 120222	FEDERAL TAXES PAYROLL C PAYROLL TAX DEPOSIT- FIT PAYABLE= C PAYROLL TAX DEPOSIT- FICA PAYABLE= C PAYROLL TAX DEPOSIT- FICA MED PAYA	12/02/2022	14,549.17 26,391.64 6,371.40
Total for this ACH Check for Vendor 10517:				47,312.21
Total for 12/2/2022:				48,285.96
Report Total (3 checks):				48,285.96

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
 Printed: 1/4/2023 9:59 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10517	FEDERAL TAXES PAYROLL	12/02/2022	
	120222	C PAYROLL TAX DEPOSIT- FICA MED PAYA		6,371.40
	120222	C PAYROLL TAX DEPOSIT- FIT PAYABLE=		14,549.17
	120222	C PAYROLL TAX DEPOSIT- FICA PAYABLE=		26,391.64
Total for this ACH Check for Vendor 10517:				47,312.21
Total for 12/2/2022:				47,312.21
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	12/05/2022	
	120222	C PR TAX DEPOSIT- 12/02/22- SIT PAYABLE		4,646.28
	120222	C PR TAX DEPOSIT- 12/02/22- SDI PAYABLE		2,184.24
Total for this ACH Check for Vendor 10147:				6,830.52
Total for 12/5/2022:				6,830.52
ACH	10520	ICMA-RC	12/06/2022	
	120222	C DEFERRED COMP- 12/02/22		2,342.40
Total for this ACH Check for Vendor 10520:				2,342.40
Total for 12/6/2022:				2,342.40
Report Total (3 checks):				56,485.13

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 1/4/2023 10:09 AM



Section 5, Item B.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10522	CALPERS	12/12/2022	
	120222	ROUNDING ADJ		-0.03
	120222	C EMPLOYER PAID CONTRIBUTIONS- 12/0		18,293.40
	120222	EMPLOYEE PAID CONTRIBUTIONS		14,174.78
Total for this ACH Check for Vendor 10522:				32,468.15
Total for 12/12/2022:				32,468.15
Report Total (1 checks):				32,468.15

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
 Printed: 1/4/2023 8:53 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	12/16/2022	
	121622	C PR TAX DEPOSIT- 12/16/2022- SIT PAYABI		5,185.96
	121622	C PR TAX DEPOSIT- 12/16/2022- SDI PAYAB		1,974.72
Total for this ACH Check for Vendor 10147:				7,160.68
ACH	10517	FEDERAL TAXES PAYROLL	12/16/2022	
	121622	C PAYROLL TAX DEPOSIT- 12/16/22- FICA M		5,755.88
	121622	C PAYROLL TAX DEPOSIT- 12/16/22- FICA P		23,802.72
	121622	C PAYROLL TAX DEPOSIT- 12/16/22- FIT PA		15,867.98
Total for this ACH Check for Vendor 10517:				45,426.58
ACH	10518	KERMAN POLICE OFFICERS ASSN	12/16/2022	
	121622	C MEMBERSHIP DUES- 12/16/2022		741.25
Total for this ACH Check for Vendor 10518:				741.25
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	12/16/2022	
	121622	C MEMBERSHIP DUES- 12/16/2022		172.50
Total for this ACH Check for Vendor 10519:				172.50
ACH	10520	ICMA-RC	12/16/2022	
	121622	C LOAN PAYMENTS		2,666.80
	121622	C DEFERRED COMP- 12/16/22		2,242.40
Total for this ACH Check for Vendor 10520:				4,909.20
ACH	10522	CALPERS	12/16/2022	
	121622	EMPLOYEE PAID CONTRIBUTIONS		12,010.32
	121622	C EMPLOYER PAID CONTRIBUTIONS- 12/1		15,067.88
Total for this ACH Check for Vendor 10522:				27,078.20
Total for 12/16/2022:				85,488.41
Report Total (6 checks):				85,488.41

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 1/4/2023 10:08 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10386	US BANK CORPORATE PAYMENT	12/12/2022	
	JG-102522	PD- RANGE SUPPLIES		137.48
	JG-102522	PD- RANGE SUPPLIES		25.01
	JG-102522	PD- RANGE SUPPLIES		17.22
	JG-102622	PD- FINGERPRINT THUMBPRINT INK PADS		37.04
	JG-102622	PD- 3 USB BATTERY CHARGERS FOR SON		17.94
	JG-102622	PD- RANGE SUPPLIES		27.23
	JG-102622	PD- BELT KEEPERS FOR UNIFORM BASKE		82.97
	JG-102722	PD- ACT OTTERBOX CASE FOR IPAD		76.27
	JJ-110322	ADM- WESTERN CITY MAGAZINE- RECRU		300.00
	JJ-110722	ADM- SUPPLIES FOR EMPLOYEE APPRECI		11.78
	JJ-110722	ADM- BOARD ROOM SUPPLIES		32.65
	JJ-111322	ADM- SUPPLIES FOR EMPLOYEE APPRECI		110.00
	JJ-111322	ADM- SUPPLIES FOR EMPLOYEE APPRECI		42.47
	JJ-200015026	CSMFO- RECRUITMENT ADVERTISEMENT		400.00
	JJ-22-0373-IC	ADM- JOBS AVAILABLE- RECRUITMENT A		640.00
	JJ-5376	ADM- CALIFORNIA CITY NEWS.ORG- REC		225.00
	MB-100322	BLDG- COUPLER FOR ETHERNET CABLES		34.86
	MB-102622	SWR- GAS MONITOR FOR CONFINED SPAC		768.00
	MB-102622	VE SUPPL- IPAD CASE		42.54
	MB-110722	STRTS- OFFICE SUPPLIES		18.51
	MB-110822	WTR- NITRILE GLOVES		142.75
	MB-110822	SWR- NITRILE GLOVES		142.75
	MB-111422	SWR- DOCKING STATION FOR GAS MONIT		1,151.10
	MR-111822	VAR- ADMIN EXCEL TRAINING CLASS		26.21
	MR-111822	VAR- ADMIN EXCEL TRAINING CLASS		149.50
	MR-111822	VAR- ADMIN EXCEL TRAINING CLASS		26.21
	MR-111822	VAR- ADMIN EXCEL TRAINING CLASS		97.08
	TJ-102522	CS- 4 OZ SPOODLE (2)- RE-OPENING SUPPI		32.64
	TJ-102822	REC- WALMART- HALLOWEEN SUPPLIES		72.89
	TJ-110222	REC- DOLLAR TREE-SCARECROW CONTE		58.34
	TJ-110222	REC- WALMART-SCARECROW CONTEST S		17.31
	TJ-110322	REC- DOLLAR TREE-SCARECROW CONTE		1.36
	TJ-111522	CS- KANNAMI TREE ORNAMENTS- CHRIS		842.85
	TJ-111622	CS- USPS- STAMPS- KCSO FOOD & TOY DR		336.00
	TJ-111622	REC- AMAZON- BREAKFAST SANTA SUPPI		325.57
	TJ-111722	CS- CANVA MONTHLY SUBSCRIPTION- NC		12.95
	TJ-111822	CS- AMAZON- PHONE CHARGER		20.25
	WB-102822	PD- CANDY AND SUPPLIES FOR TRUNK OI		58.60
	WB-110922	PD- CASH BOX FOR CRIME PREVENTION		13.95
	WB-111022	AAC- 4 BAGS OF DOG FOOD 1 BAG OF CA		135.78
Total for this ACH Check for Vendor 10386:				6,711.06
Total for 12/12/2022:				6,711.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
Report Total (1 checks):				6,711.06

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 1/4/2023 10:12 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
	Invoice No	Description	Reference	
ACH	10644	US BANK EQUIPMENT FINANCE	12/23/2022	
	489368712	ADM- COPIER LEASE CONTRACTS DEC (S		179.82
	489368712	ADM- COPIER LEASE CONTRACTS DEC (A		35.60
	489368712	ADM- COPIER LEASE CONTRACTS DEC (A		8.90
	489368712	ADM- COPIER LEASE CONTRACTS DEC (A		66.73
	489368712	ADM- COPIER LEASE CONTRACTS DEC (A		111.21
	489368712	ADM- COPIER LEASE CONTRACTS DEC (P		115.52
	489368712	ADM- COPIER LEASE CONTRACTS DEC (A		111.21
	489368712	ADM- COPIER LEASE CONTRACTS DEC (C		86.10
	489368712	ADM- COPIER LEASE CONTRACTS DEC (A		111.21
Total for this ACH Check for Vendor 10644:				826.30
Total for 12/23/2022:				826.30
Report Total (1 checks):				826.30

CITY OF KERMAN PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: November 13, 2022 - November 26, 2022

EMPLOYEE	SALARY	RETRO PAY	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
		& Other	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
<u>ADMINISTRATION</u>										
Alvarez, Josefina	\$ 3,572.18	\$ 1,761.09	-	\$ -	-	\$ -	-	\$ -	\$ 5,333.28	-
Camacho, Josie	\$ 2,515.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,515.54	-
Cheema, Akayla	\$ 2,356.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,356.62	-
Gonzalez, Diana	\$ 3,553.84	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,553.84	-
Jansons, John	\$ 6,678.60	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 6,678.60	-
Linares, Vanessa	\$ 1,566.15	\$ 172.80	-	\$ -	-	\$ -	-	\$ -	\$ 1,738.95	-
Lopez, Jacqueline	\$ 2,221.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,221.08	-
Mendoza Hernandez, Ariana	\$ 1,751.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,751.23	-
Mendoza, Gabriela	\$ 2,019.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,019.38	-
Reyes, Marcia	\$ 7,063.80	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 7,063.80	-
Sandoval, Veronica	\$ 1,494.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,494.15	-
TOTAL	\$ 34,792.58	\$ 1,933.89	-	\$ -	-	\$ -	-	\$ -	\$ 36,726.48	-
<u>REC/SOCIAL</u>										
Burdine-Slaven, Jeanna	\$ 2,248.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,248.62	-
Crow, Shannon	\$ 1,678.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,678.15	-
Espindola, Martin	\$ 97.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 97.50	-
Flores, Haley	\$ 1,678.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,678.15	-
Garcia, Anthony	\$ 1,370.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,370.31	-
Hurlbert, Ronald	\$ 438.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 438.75	-
Jauriqui, Jose	\$ 376.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 376.00	-
Johnson, Theresa	\$ 3,186.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,186.62	-
Martinez, Aylah	\$ 468.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 468.75	-
Martinez Lopez, Jose	\$ 435.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 435.00	-
Negrete, Dean	\$ 1,511.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,511.08	-
Pena, Alexis	\$ 150.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 150.00	-
Pena, Mercedes	\$ 150.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 150.00	-
Ruiz, Rosalba	\$ 304.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 304.00	-
Salvador, Mark	\$ 2,922.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,922.72	-
Sidhu, Nirmal	\$ 2,054.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,054.77	-
Silva, Jessica	\$ 427.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 427.50	-
Villarreal, Arlene	\$ 2,094.05	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,094.05	-
TOTAL	\$ 21,591.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,591.96	-
<u>POLICE</u>										
Antuna, Miguel	\$ 2,714.12	\$ -	-	\$ -	4.50	\$ 72.70	-	\$ -	\$ 2,786.82	-
Arciga, Jose	\$ 2,358.91	\$ -	2.00	\$ 83.35	12.00	\$ 166.71	-	\$ -	\$ 2,608.97	-
Barbosa, Isaias	\$ 2,839.65	\$ -	-	\$ -	12.00	\$ 201.05	-	\$ -	\$ 3,040.69	-
Barcoma, Wilbert	\$ 4,272.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,272.23	-
Barra, Brenden	\$ 2,031.42	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,031.42	-
Belding, Jeff	\$ 278.82	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 278.82	-
Castro, Jaclynn	\$ 2,031.42	\$ -	-	\$ -	9.00	\$ 105.48	-	\$ -	\$ 2,136.90	9.00
Chapman, Tom	\$ 3,435.42	\$ -	14.00	\$ 843.23	12.00	\$ 240.92	-	\$ -	\$ 4,519.58	-
Clark, Patrick	\$ 2,214.50	\$ -	9.00	\$ 355.90	16.00	\$ 210.90	-	\$ -	\$ 2,781.30	-
Coronado, Krystal	\$ 2,018.15	\$ -	-	\$ -	12.00	\$ 144.15	-	\$ -	\$ 2,162.30	-
Corrales, Edith	\$ 945.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 945.00	-
Cubillos, Theresa	\$ 2,764.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,764.38	-
Davis, Jeff	\$ 3,636.09	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,636.09	-
Gempis, Danzel	\$ 1,875.23	\$ -	-	\$ -	12.00	\$ 133.95	-	\$ -	\$ 2,009.18	-
Golden, John	\$ 5,004.95	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,004.95	-
Gutierrez, Gloria	\$ 2,135.40	\$ -	15.32	\$ 601.99	-	\$ -	-	\$ -	\$ 2,737.39	-
Inthasone, Bryant	\$ 1,875.23	\$ -	-	\$ -	12.00	\$ 133.95	-	\$ -	\$ 2,009.18	-
Leonard, Thomas	\$ 1,875.23	\$ -	16.59	\$ 677.32	-	\$ -	-	\$ -	\$ 2,552.55	6.00
Levandusky, James	\$ 2,342.13	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,342.13	-
Lopez, Matt	\$ 956.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 956.25	-
Lozano, Daniel	\$ 1,521.20	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,521.20	-
Lozano, Patricia	\$ 1,257.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,257.23	-
Mendoza, Sandra	\$ 3,003.00	\$ -	-	\$ -	12.00	\$ 212.71	-	\$ -	\$ 3,215.71	-
Molina, Jesus	\$ 2,305.19	\$ -	-	\$ -	12.00	\$ 162.87	-	\$ -	\$ 2,468.06	18.00
Quintanilla, Rodolfo	\$ 2,080.65	\$ -	3.00	\$ 108.11	12.00	\$ 144.15	-	\$ -	\$ 2,332.91	-
Rodrigues, Mary	\$ 2,257.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,257.69	-

CITY OF KERMAN PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: November 13, 2022 - November 26, 2022

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Ruiz, Jose	\$ 1,937.73	\$ -	12.00	\$ 401.84	12.00	\$ 133.95	-	\$ -	\$ 2,473.51	-
Seroka, Dylan	\$ 2,776.62	\$ -	-	\$ -	12.00	\$ 193.87	-	\$ -	\$ 2,970.49	12.00
Vasquez, Francisco	\$ 1,947.11	\$ -	-	\$ -	12.00	\$ 137.29	-	\$ -	\$ 2,084.41	-
Velez, Bernice	\$ 1,645.36	\$ -	16.00	\$ 493.61	-	\$ -	-	\$ -	\$ 2,138.97	-
TOTAL:	\$ 69,922.25	\$ -	87.91	\$ 3,565.35	173.50	\$ 2,394.65	\$ -	\$ -	\$ 75,882.24	45.00

PUBLIC WORKS

Arrellano, Antonio	\$ 1,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.69	-
Barajas, Michael	\$ 3,412.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,412.78	-
Camacho, Armando	\$ 1,734.06	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,734.06	-
Castro, Joseph	\$ 2,818.52	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,818.52	-
Cervantes, Pedro	\$ 1,420.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,420.31	-
Garcia, Destiny	\$ 1,715.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.23	-
Garcia, Guadalupe	\$ 1,420.31	\$ -	0.25	\$ 6.42	-	\$ -	-	\$ -	\$ 1,426.73	-
Gastelum, Humberto	\$ 2,922.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,922.72	-
Guizar, Jesus	\$ 1,043.84	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,043.84	-
Gutierrez Olivarez, Norberto	\$ 1,497.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,497.00	-
Hernandez, Julian	\$ 1,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.69	-
Isaak, Denise	\$ 2,182.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,182.15	-
Jimenez, Gabriela	\$ 1,489.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,489.08	-
Kaur, Harmeen	\$ 1,848.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,848.64	-
Lopez, Josue	\$ 1,489.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,489.08	0.75
Morales, Andres	\$ 1,683.94	\$ -	28.00	\$ 1,042.04	-	\$ -	34.00	\$ 697.00	\$ 3,422.98	-
Ortiz, Carlos	\$ 1,825.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,825.08	-
Perez, Ruben Lopez	\$ 1,665.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,665.69	-
Ramirez, Manuel	\$ 2,516.00	\$ -	3.00	\$ 188.70	-	\$ -	-	\$ -	\$ 2,704.70	-
Rivera, Coty	\$ 2,057.54	\$ -	15.63	\$ 803.98	-	\$ -	28.00	\$ 720.14	\$ 3,581.66	31.31
Rodriguez, Eduardo	\$ 1,044.19	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,044.19	-
Sanchez, Daniel	\$ 2,507.48	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,507.48	-
Soto, Samuel	\$ 1,757.34	\$ -	1.00	\$ 32.01	-	\$ -	-	\$ -	\$ 1,789.35	-
Tinoco, Alfonso	\$ 2,210.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,210.46	-
TOTAL	\$ 45,692.80	\$ -	47.88	\$ 2,073.16	-	\$ -	62.00	\$ 1,417.14	\$ 49,183.11	32.06

PLANNING

Campos, Manuel	\$ 1,759.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,759.54	-
Martinez, Mabel	\$ 1,889.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,889.69	-
Orozco, Jesus	\$ 3,593.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,593.15	-
TOTAL	\$ 7,242.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,242.38	\$ -

PLANNING

Bandy, R	\$ 75.00
Molloy, Cory	\$ -
Jones, C	\$ 75.00
Nunez, M	\$ -
Felker, R	\$ -
Bishop, S	\$ 75.00
Villar, Victor	\$ 75.00

COUNCIL

Yep, G	\$ -
Herrera, I	\$ -
Nijjer, B	\$ -
Coleman, J	\$ -
Nehring, K	\$ -

	Total	\$ 300.00		Total				\$ -	
GRAND TOTAL:	\$179,541.98	\$1,933.89	135.79	\$5,638.51	173.50	\$2,394.65	62.00	\$1,417.14	\$ 190,926.17 77.06

CITY OF KERMAN PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: November 13, 2022 - November 26, 2022

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
POLICE	Uniform Pay									
Antuna, Miguel	\$	275.00								
Arciga, Jose	\$	275.00								
Barbosa, Isaias	\$	275.00								
Barcoma, Wilbert	\$	275.00								
Barra, Brenden	\$	275.00								
Belding, Jeff	\$	275.00								
Castro, Jaclynn	\$	275.00								
Chapman, Tom	\$	275.00								
Clark, Patrick	\$	275.00								
Coronado, Krystal	\$	275.00								
Cubillos, Theresa	\$	275.00								
Davis, Jeff	\$	275.00								
Gempis, Danzel	\$	257.34								
Golden, John	\$	300.00								
Gutierrez, Gloria	\$	275.00								
Inthasone, Bryant	\$	275.00								
Leonard, Thomas	\$	275.00								
Levandusky, James	\$	275.00								
Lozano, Daniel	\$	275.00								
Lozano, Patricia	\$	275.00								
Mendoza, Sandra	\$	275.00								
Molina, Jesus	\$	275.00								
Quintanilla, Rodolfo	\$	275.00								
Rodrigues, Mary	\$	275.00								
Ruiz, Jose	\$	275.00								
Seroka, Dylan	\$	275.00								
Vasquez, Francisco	\$	257.34								
Velez, Bernice	\$	311.72								
TOTAL:	\$	7,726.40								

<u>POLICE</u>	<u>Holiday Pay</u>
Antuna, Miguel	\$ 1,196.70
Arciga, Jose	\$ 1,033.85
Barbosa, Isaias	\$ 1,196.70
Barra, Brenden	\$ 937.60
Belding, Jeff	\$ 1,574.05
Castro, Jaclynn	\$ 937.60
Chapman, Tom	\$ 1,427.70
Clark, Patrick	\$ 1,033.85
Coronado, Krystal	\$ 928.67
Cubillos, Theresa	\$ 1,196.70
Davis, Jeff	\$ 1,574.05
Gempis, Danzel	\$ 357.18
Inthasone, Bryant	\$ 892.95
Leonard, Thomas	\$ 892.95
Levandusky, James	\$ 1,033.85
Mendoza, Sandra	\$ 1,196.70
Molina, Jesus	\$ 1,033.85
Quintanilla, Rodolfo	\$ 928.67
Ruiz, Jose	\$ 892.95
Seroka, Dylan	\$ 1,196.70
Vasquez, Francisco	\$ 357.18
	\$ 21,820.45

CITY OF KERMAN PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: November 27, 2022 - December 10, 2022

EMPLOYEE	SALARY	RETRO PAY	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
		& Other	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
<u>ADMINISTRATION</u>										
Alvarez, Josefina	\$ 4,452.73	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,452.73	-
Camacho, Josie	\$ 2,515.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,515.54	0.75
Cheema, Akayla	\$ 2,356.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,356.62	-
Gonzalez, Diana	\$ 3,553.84	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,553.84	-
Jansons, John	\$ 6,678.60	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 6,678.60	-
Linares, Vanessa	\$ 1,566.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,566.15	-
Lopez, Jacqueline	\$ 2,221.08	\$ -	1.50	\$ 61.06	-	\$ -	-	\$ -	\$ 2,282.14	-
Mendoza Hernandez, Ariana	\$ 1,751.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,751.23	3.38
Mendoza, Gabriela	\$ 2,019.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,019.38	-
Reyes, Marcia	\$ 3,669.51	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,669.51	-
Sandoval, Veronica	\$ 1,494.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,494.15	-
TOTAL	\$ 32,278.84	\$ -	1.50	\$ 61.06	-	\$ -	-	\$ -	\$ 32,339.90	4.13
<u>REC/SOCIAL</u>										
Acosta-Parra, Melany	\$ 75.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 75.00	-
Brar, Manreet	\$ 75.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 75.00	-
Burdine-Slaven, Jeanna	\$ 2,248.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,248.62	-
Crow, Shannon	\$ 1,678.15	\$ -	1.50	\$ 47.20	-	\$ -	-	\$ -	\$ 1,725.35	-
Escamilla, Paloma	\$ 75.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 75.00	-
Espindola, Martin	\$ 75.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 75.00	-
Flores, Haley	\$ 1,678.15	\$ -	0.25	\$ 7.87	-	\$ -	-	\$ -	\$ 1,686.02	-
Garcia, Anthony	\$ 1,370.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,370.31	-
Hurlbert, Ronald	\$ 393.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 393.75	-
Jauriqui, Jose	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	-
Johnson, Theresa	\$ 3,186.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,186.62	-
Martinez, Aylah	\$ 528.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 528.75	-
Martinez, Jeness	\$ 195.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 195.00	-
Martinez Lopez, Jose	\$ 570.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 570.00	-
Negrete, Dean	\$ 1,511.08	\$ -	3.50	\$ 132.22	-	\$ -	-	\$ -	\$ 1,643.30	-
Pena, Mercedes	\$ 251.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 251.25	-
Ruiz, Rosalba	\$ 888.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 888.00	-
Salvador, Mark	\$ 2,922.72	\$ 1,461.36	-	\$ -	-	\$ -	-	\$ -	\$ 4,384.07	-
Sidhu, Nirmal	\$ 2,054.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,054.77	-
Silva, Jessica	\$ 427.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 427.50	-
Villarreal, Arlene	\$ 2,182.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,182.15	-
TOTAL	\$ 23,106.81	\$ 1,461.36	\$ 5.25	\$ 187.28	\$ -	\$ -	\$ -	\$ -	\$ 24,755.45	-
<u>POLICE</u>										
Antuna, Miguel	\$ 2,714.12	\$ -	8.00	\$ 387.73	-	\$ -	-	\$ -	\$ 3,101.85	-
Arciga, Jose	\$ 2,358.91	\$ -	28.00	\$ 1,166.95	-	\$ -	-	\$ -	\$ 3,525.86	-
Barbosa, Isaias	\$ 2,839.65	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,839.65	9.00
Barcoma, Wilbert	\$ 4,272.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,272.23	-
Barra, Brenden	\$ 2,031.42	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,031.42	-
Belding, Jeff	\$ 278.82	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 278.82	-
Castro, Jaclynn	\$ 2,031.42	\$ -	12.00	\$ 421.91	-	\$ -	-	\$ -	\$ 2,453.34	-
Chapman, Tom	\$ 3,435.42	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,435.42	-
Clark, Patrick	\$ 2,268.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,268.78	-
Coronado, Krystal	\$ 2,018.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,018.15	-
Corrales, Edith	\$ 1,108.28	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,108.28	-
Cubillos, Theresa	\$ 2,764.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,764.38	-
Gempis, Danzel	\$ 1,875.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,875.23	-
Golden, John	\$ 5,004.95	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,004.95	-
Gutierrez, Gloria	\$ 2,135.40	\$ -	16.48	\$ 685.35	-	\$ -	-	\$ -	\$ 2,820.75	-
Inthasone, Bryant	\$ 1,875.23	\$ -	12.00	\$ 401.84	-	\$ -	-	\$ -	\$ 2,277.07	-
Leonard, Thomas	\$ 1,875.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,875.23	-
Levandusky, James	\$ 2,342.13	\$ -	26.06	\$ 734.37	-	\$ -	-	\$ -	\$ 3,076.50	-
Lopez, Matt	\$ 850.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 850.00	-
Lozano, Daniel	\$ 1,521.20	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,521.20	-
Lozano, Patricia	\$ 1,301.49	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,301.49	-
Mendoza, Sandra	\$ 3,003.00	\$ -	2.00	\$ 106.36	-	\$ -	-	\$ -	\$ 3,109.36	-
Molina, Jesus	\$ 2,305.19	\$ -	26.50	\$ 882.22	-	\$ -	-	\$ -	\$ 3,187.41	18.00

CITY OF KERMAN PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: November 27, 2022 - December 10, 2022

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Quintanilla, Rodolfo	\$ 2,080.65	\$ -	24.00	\$ 864.92	-	\$ -	-	\$ -	\$ 2,945.57	-
Rodrigues, Mary	\$ 2,257.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,257.69	-
Ruiz, Jose	\$ 1,984.61	\$ -	24.50	\$ 840.92	-	\$ -	-	\$ -	\$ 2,825.54	18.00
Seroka, Dylan - FINAL PAY	\$ 8,859.35	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 8,859.35	-
Vasquez, Francisco	\$ 1,947.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,947.11	-
Velez, Bernice	\$ 1,645.36	\$ -	11.00	\$ 339.36	-	\$ -	-	\$ -	\$ 1,984.72	-
TOTAL:	\$ 74,804.05	\$ -	190.54	\$ 6,831.93	-	\$ -	\$ -	\$ -	\$ 81,635.97	45.00

PUBLIC WORKS

Arrellano, Antonio	\$ 1,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.69	-
Barajas, Michael	\$ 4,909.28	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,909.28	-
Camacho, Armando	\$ 1,799.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,799.23	-
Castro, Joseph	\$ 2,818.52	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,818.52	-
Cervantes, Pedro	\$ 1,420.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,420.31	-
Garcia, Destiny	\$ 1,715.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.23	-
Garcia, Guadalupe	\$ 1,420.31	\$ -	1.00	\$ 25.69	-	\$ -	-	\$ -	\$ 1,446.00	-
Gastelum, Humberto	\$ 2,922.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,922.72	-
Guizar, Jesus	\$ 1,304.80	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,304.80	-
Gutierrez Olivarez, Norberto	\$ 1,511.08	\$ -	6.28	\$ 175.28	-	\$ -	5.00	\$ 94.44	\$ 1,780.80	-
Hernandez, Julian	\$ 1,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.69	-
Isaak, Denise	\$ 2,182.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,182.15	-
Jimenez, Gabriela	\$ 1,489.08	\$ -	18.00	\$ 593.62	-	\$ -	27.00	\$ 485.69	\$ 2,568.38	-
Kaur, Harmeen	\$ 1,848.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,848.64	-
Lopez, Josue	\$ 1,489.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,489.08	1.50
Morales, Andres	\$ 1,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.69	-
Ortiz, Carlos	\$ 1,825.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,825.08	-
Perez, Ruben Lopez	\$ 1,665.69	\$ -	1.00	\$ 31.23	-	\$ -	-	\$ -	\$ 1,696.92	-
Ramirez, Manuel	\$ 2,516.00	\$ 1,258.00	-	\$ -	-	\$ -	-	\$ -	\$ 3,774.00	-
Rivera, Coty	\$ 2,057.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,057.54	-
Rodriguez, Eduardo	\$ 1,305.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,305.23	-
Sanchez, Daniel	\$ 2,507.48	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,507.48	3.00
Soto, Samuel	\$ 1,757.34	\$ -	28.50	\$ 1,008.40	-	\$ -	32.00	\$ 682.93	\$ 3,448.67	-
Tinoco, Alfonso	\$ 2,210.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,210.46	-
TOTAL	\$ 47,822.31	\$ 1,258.00	54.78	\$ 1,834.23	-	\$ -	64.00	\$ 1,263.07	\$ 52,177.60	4.50

PLANNING

Campos, Manuel	\$ 1,759.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,759.54	-
Martinez, Mabel	\$ 1,889.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,889.69	-
Orozco, Jesus	\$ 3,593.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,593.15	-
TOTAL	\$ 7,242.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,242.38	\$ -

PLANNING

Bandy, R	\$ -
Molloy, Cory	\$ -
Jones, C	\$ -
Nunez, M	\$ -
Felker, R	\$ -
Bishop, S	\$ -
Villar, Victor	\$ -

Total **\$ -**

COUNCIL

Yep, G	\$ -
Herrera, I	\$ -
Nijjer, B	\$ -
Coleman, J	\$ -
Nehring, K	\$ -

Total **\$ -**

GRAND TOTAL:	\$185,254.39	\$2,719.36	252.07	\$8,914.50	-	\$0.00	64.00	\$1,263.07	\$ 198,151.32	53.63
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As of November 30, 2022				6/30/2022			6/30/2023	Section 5, Item D.		
Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	Book Balance	Additions/ (Deletions)	Cashed In	Book Balance	Fair Value	Interest Paid
CD's:										
Golman Sachs BK NY	615-030525-245	2.30%	7/26/17	7/26/22	98,000.00	(98,000.00)		-	-	1,117.74
Citibank Sioux Falls SD	615-030525-245	3.15%	8/14/18	8/15/22	98,000.00	(98,000.00)		-		1,539.27
Sallie Mae Bank	615-030525-245	2.65%	2/8/18	2/8/23	51,000.00			51,000.00	50,878.11	670.20
Synchrony Draper UT	615-030525-245	3.00%	4/20/18	4/20/23	96,000.00			96,000.00	95,505.60	1,443.95
Morgan Staley Bank	615-030525-245	3.30%	7/12/18	7/12/23	240,000.00			240,000.00	238,099.20	3,927.45
Citibank	615-030525-245	3.30%	8/3/18	8/3/23	97,000.00			97,000.00	96,134.76	1,587.35
UBS Bank Salt Lake	615-030525-245	3.35%	10/5/18	10/5/23	98,000.00			98,000.00	96,877.90	1,376.17
Goldman Sachs Bank NY	615-030525-245	3.15%	2/6/19	2/6/24	48,000.00			48,000.00	47,078.40	749.79
Beal Bank USA Las Vegas Nev CFT	615-030525-245	1.55%	3/9/22	3/6/24	248,000.00			248,000.00	238,055.20	1,937.80
Ally Bank Sandy Utah	615-030525-245	2.55%	4/28/22	4/29/24	205,000.00			205,000.00	198,606.05	2,620.91
Barclays Bank Del Retail	615-030525-245	2.85%	6/2/22	6/3/24	245,000.00			245,000.00	237,907.25	-
American Express National Bank	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00			245,000.00	239,181.25	-
Capital One National Mclean	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00			245,000.00	239,181.25	-
Wells Fargo Bank in Sioux Falls	615-030525-245	4.35%	10/14/22	10/15/24		249,000.00		249,000.00	246,524.94	919.94
State Bank of India	615-030525-245	1.10%	5/28/20	5/28/25	248,000.00			248,000.00	226,044.56	1,375.21
Capital One National National	615-030525-245	3.35%	6/29/22	6/30/25	245,000.00			245,000.00	235,834.55	-
Discover Bank Greenwood	615-030525-245	3.55%	9/20/22	9/22/25		245,000.00		245,000.00	236,376.00	-
BMW Bank North Amer Salt Lake	615-030525-245	0.50%	9/25/20	9/25/25	249,000.00			249,000.00	220,449.66	627.62
US Government Bonds										
Federal Home Loan Bank	615-030525-245	4.00%	9/23/22	9/23/24		500,000.00		500,000.00	491,650.00	-
Total CD's		Average Rate	2.89%	2,756,000.00		798,000.00	-	3,554,000.00	3,434,384.68	19,909.92
Securities America Sweep Program										
Beginning Balance					0.01			0.01		
Transfers In/(Out)			7/5/22			269.84		269.84		
			7/12/22			3,927.45		3,927.45		
			7/15/22			0.02		0.02		
			7/26/22			1,117.74		1,117.74		
			7/26/22			98,000.00		98,000.00		
			8/15/22			(278.84)		(278.84)		
			8/31/22			(103,036.22)		(103,036.22)		
			9/27/22			2,844.31		2,844.31		
			10/19/22			(2,844.25)		(2,844.25)		
			10/27/22			(0.06)		(0.06)		
			10/31/22			2,621.00		2,621.00		
			11/7/22			278.83		278.83		
			11/15/22			920.21		920.21		
			11/28/22			1,375.21		1,375.21		
			11/28/22			(3,820.04)		(3,820.04)		
					0.01	1,375.20	-	1,375.21	1,375.21	

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Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2022 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2023 Book Balance	Fair Value	Interest Paid
Local Agency Investment Fund										
Beginning Balance	98-10-400				11,958,206.80			11,958,206.80		-
	Interest	0.33%	7/15/22			22,388.27		22,388.27		22,388.27
		1.35%	10/14/22			40,765.56		40,765.56		40,765.56
								-		-
								-		-
								-		-
	Transfers In/(Out)							-		-
								-		-
								-		-
Total - LAIF		0.84%			11,958,206.80	63,153.83	-	12,021,360.63	12,021,360.63	63,153.83
Central Valley Money Market Acct										
Beginning Balance	015030960				3,138,035.16			3,138,035.16		
	Interest		7/11/22			68.78		68.78		68.78
			7/29/22			130.68		130.68		130.68
			8/31/22			226.98		226.98		226.98
			9/30/22			206.36		206.36		206.36
			10/31/22			213.26		213.26		213.26
			11/30/22			206.39		206.39		206.39
	Transfers In/(Out)							-		-
								-		-
								-		-
		0.08%						-		-
					3,138,035.16	1,052.45	-	3,139,087.61	3,139,087.61	1,052.45
Subtotal All City Investments		1.27%			17,852,241.96	862,206.28	-	18,714,448.24	18,594,832.92	84,116.20
				Total Investments	17,852,241.97	863,581.48	-	18,715,823.45	18,596,208.13	84,116.20
								Market Value Adjustment	(119,615.32)	
								863,581.48		
								863,581.48		
								-		



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: Jesus R. Orozco, Community Development Director

SUBJECT: Ordinance Amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to Adopt the 2022 California Building Standards Code By Reference (JRO)

RECOMMENDATION: City Council by motion waive second reading and adopt an Ordinance Amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to Adopt the 2022 California Building Standards Code by reference.

EXECUTIVE SUMMARY:

At the December 14, 2022, meeting, Council held a public hearing and waived full reading of the ordinance amending Chapter 15.04 of Title 15 of the Kerman Municipal Code to adopt the 2022 California Building Standards Code by reference.

Every three years, the California Building Standards Commission (BSC), a State agency, adopts updated building and fire standards and codes for new construction in the state, known as the California Title 24 Building Standards Code, also referred to as the “California Building Standards Code”, “Building Code”, and simply Title 24. The California Health and Safety Code requires that each jurisdiction in the state adopt the most recent edition of the California Building Standards Code (CBSC). Adoption of the 2022 CBSC by reference allows future amendments to the CBSC to be included by reference rather than bringing each change before each jurisdiction within California. As a result, all construction and development projects submitted to the City on or after January 1, 2023 will be required to comply with the 2022 CBSC. A complete summary of the twelve CBSC parts are summarized in Attachment ‘A’. The 2022 CBSC can be accessed via the following link: <https://www.dgs.ca.gov/BSC/Codes>.

FISCAL IMPACT:

Costs associated with procuring paper copies of the Building Code have already been accounted for as part of the 2022-2023 Fiscal Year General Fund Budget.

ENVIRONMENTAL REVIEW:

The adoption of this ordinance is exempt from further CEQA review under the common sense rule (Section 15061(b)(3)) and the exemption for actions by regulatory agencies to protect the environment (Section 15308).

ATTACHMENTS:

- A. Title 24 Summaries
- B. Proposed Ordinance

Attachment 'A'

TITLE 24 PARTS:**PART 1 - CALIFORNIA ADMINISTRATIVE CODE**

The California Administrative Code (CAC) contains administrative regulations of the California Building Standards Commission and administrative regulations of all State agencies that implement or enforce building standards.

PART 2 - CALIFORNIA BUILDING CODE

The California Building Code (CBC) contains general building design and construction requirements relating to fire and life safety, structural safety, and access compliance. CBC provisions provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures and certain equipment. Part 2 is pre-assembled with the International Building Code (IBC) with necessary California amendments. This part is published in two volumes:

- Volume 1 contains Chapters 1 through 15.
- Volume 2 contains Chapters 16 through 35, and Appendices A through M.

Matrix Adoption tables are provided at beginning of every chapter in Part 2 to indicate what chapters and sections are adopted by state agencies (for application to their respective occupancies).

Since publication of Part 2 in 2 volumes was done as a convenience, Volume 2 now also contains Parts 8 and 10.

PART 2.5 - CALIFORNIA RESIDENTIAL CODE

California Residential Code (CRC) contains building provisions that cover construction of one- and two-family dwellings and townhouses that are three stories or less. The purpose of this code is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, access to persons with disabilities, sanitation, adequate lighting and ventilation and energy conservation; safety to life and property from fire and other hazards attributed to the built environment; and to provide safety to fire fighters and emergency responders during emergency operations.

PART 3 - CALIFORNIA ELECTRICAL CODE

The California Electrical Code (CEC) contains electrical design and construction standards. Provisions contained in the CEC provide minimum standards to safeguard life or limb, health, property, and public welfare, and to protect against hazards that may arise from the use of electricity by regulating and controlling the design, construction, installation, quality of materials, location and operation of electrical equipment, wiring, and systems. This volume is pre-

assembled with the National Electrical Code of the National Fire Protection Association (NFPA) with necessary California amendments.

PART 4 - CALIFORNIA MECHANICAL CODE

The California Mechanical Code (CMC) contains mechanical design and construction standards. Provisions contained in the CMC provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation, and maintenance or use of heating, ventilating, cooling, refrigeration systems, incinerators and other miscellaneous heat-producing appliances. This code is pre-assembled with the Uniform Mechanical Code of the International Association of Plumbing and Mechanical Officials (IAPMO) with necessary California amendments.

PART 5 - CALIFORNIA PLUMBING CODE

The California Plumbing Code (CPC) contains plumbing design and construction standards. Provisions contained in the CPC provide minimum standards to safeguard life or limb, health, property and public welfare. It also protects against hazards that may arise from the use of plumbing piping and systems by regulating and controlling the design, construction, installation, quality of materials, location and operation of plumbing piping systems within the State of California. This code is pre-assembled with the Uniform Plumbing Code of the International Association of Plumbing and Mechanical Officials (IAPMO) with necessary California amendments.

PART 6 - CALIFORNIA ENERGY CODE

The California Energy Code contains energy conservation standards applicable to all residential and non-residential buildings throughout California, including schools and community colleges.

PART 8 - CALIFORNIA HISTORICAL BUILDING CODE

The California Historical Building Code (CHBC) contains regulations of the [State Historical Building Safety Board](#). Provisions contained in the CHBC provide for the preservation, restoration, rehabilitation, relocation, or reconstruction of buildings or structures designated as qualified historical buildings or properties. The CHBC contains alternative solutions for the preservation of qualified historical buildings or properties, to provide access for persons with disabilities, to provide a cost effective approach to preservation, and to provide for the reasonable safety of the occupants or users.

PART 9 - CALIFORNIA FIRE CODE

The California Fire Code (CFC) contains regulations consistent with nationally recognized accepted practices for safeguarding, to a reasonable degree, life and property from the hazards of:

- Fire and explosion
- Hazardous conditions in the use or occupancy of buildings or premises

- Dangerous conditions arising from the storage, handling and use of hazardous materials and devices

The CFC also contains provisions to assist emergency response personnel. These fire-safety-related building standards are referenced in other parts of Title 24. This code is pre-assembled with the International Fire Code with necessary California amendments.

PART 10 - CALIFORNIA EXISTING BUILDING CODE

The California Building Standards Commission (CBSC) adopts certain provisions of the International Existing Building Code, Appendix Chapter A1, Seismic Strengthening Provisions for Unreinforced Masonry Bearing Wall Buildings.

Part 11 - CALIFORNIA GREEN BUILDING STANDARDS (CAL Green Code)

The California Green Building Standards Code contains standards applicable to residential and non-residential buildings throughout California, including schools and community colleges.

Part 12 - CALIFORNIA REFERENCE STANDARD CODE

The California Referenced Standards Code (CRSC) contains minimum test and reference standards required by the California Building Standards Code.

Attachment 'B'

ORDINANCE NO. 23-__

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING
CHAPTER 15.04 OF TITLE 15 OF THE KERMAN MUNICIPAL CODE TO ADOPT THE
2022 CALIFORNIA BUILDING STANDARDS CODE BY REFERENCE**

THE CITY COUNCIL OF THE CITY OF KERMAN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 15.04.010 of Chapter 15.04 of the Kerman Municipal Code is hereby amended to read as follows:

15.04.010 California Building Code adopted.

The City of Kerman hereby adopts the California Title 24 Building Standards Code (California Building Standards Code) by reference. The California Building Standards Code is marked accordingly and is on file in the office of the Building Division of the City of Kerman. In particular, the following are hereby adopted:

- A. 2022 California Administrative Code--CCR Title 24, Part 1, as published by the International Code Council;
- B. 2022 California Building Code--CCR Title 24, Part 2, (Volume 1 & 2) and including Chapter 1, Division II Scope and Administration and Appendix H – Signs, Appendix I – Patio Covers, Appendix J – Grading, and Appendix P – Emergency Housing, as published by the International Code Council;
- C. 2022 California Residential Code--CCR Title 24, Part 2.5, including Chapter 1, Division II Scope and Administration and all Appendices excepting Appendix AL – Fees, as published by the International Code Council;
- D. 2022 California Electrical Code--CCR Title 24, Part 3, including Article 89 and Annex H, as published by the National Fire Protection Association;
- E. 2022 California Mechanical Code--CCR Title 24, Part 4, including Chapter 1, Division II Administration and all Appendices, as published by the International Association of Plumbing and Mechanical Officials;
- F. 2022 California Plumbing Code--CCR Title 24, Part 5 including Chapter 1, Division II Administration and all Appendices, as published by the International Association of Plumbing and Mechanical;
- G. 2022 California Energy Code--CCR Title 24, Part 6 and all Appendices, as published by the International Code Council;

- H. 2022 California Historical Building Code--CCR Title 24, Part 8, including Appendix A, as published by the International Code Council;
- I. 2022 California Fire Code--CCR Title 24, Part 9 including Chapter 1, Division II Administration, including all Appendices, as published by the International Code Council;
- J. 2022 California Existing Building Code--CCR Title 24, Part 10 including Chapter 1, Division II Administration, and all Appendices, as published by the International Code Council;
- K. 2022 California Green Building Standards Code--CCR Title 24, Part 11 including Chapter 1, Division II Administration, as published by the International Code Council;
- L. 2022 California Referenced Standards Code, including all Appendices, as published by the International Code Council;

SECTION 17. Severability. The City Council declares that the provisions of this Ordinance are severable. If, for any reason, any sentence, paragraph, or section of this ordinance is determined by a court of competent Jurisdiction to be invalid, such determination will not affect the validity of the remaining portions of this Ordinance.

SECTION 18. CEQA. The City Council finds e is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines section 15061(b)(3) as there is not a reasonable possibility that the amendments may have a significant adverse impact on the environment as i) California law mandates that on January 1, 2023, all portions of the 2022 California Code of Regulations Title 24 will be effective within the City regardless of whether the City takes any action, which regulations thereby serves as a baseline for the purposes of CEQA; ii) previously approved amendments to said regulations that are being carried forward without change also constitute the existing environmental baseline, and it will not add any additional significant adverse impact to the environment to continue to use said amendments; iii) to the extent that previously approved amendments are modified, said modifications are primarily related to the administration of said regulations, and such ministerial processes will not result in a significant, adverse impact to the environment; and iv) any remaining proposed amendments, additions, or deletions will not result in a significant, adverse impact to the environment given the environmental baseline. As such, no further analysis is required under CEQA.

SECTION 19. Publication. This Ordinance shall be published in accordance with the provisions of Government Code Section 36933.

SECTION 20. Effective Date. This Ordinance shall become effective thirty (30) days after adoption.

The foregoing ordinance was introduced at a regular meeting of the City of Kerman City Council held on the 14th day of December 2022, and was passed and adopted at a regular meeting of the City of Kerman City Council held on 11th day of January 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: Marci Reyes, City Clerk

SUBJECT: Remote City Council Meetings Under New Brown Act Requirements (AB 361) (MR)

RECOMMENDATION: Council by motion adopt resolution reauthorizing remote teleconference public meetings by the City Council and all boards, commissions, and standing committees of the City in accordance with Assembly Bill 361.

EXECUTIVE SUMMARY:

On September 16, 2021, Governor Gavin Newsom signed AB 361 into law. AB 361 amends the Brown Act to allow for remote public meetings without having to comply with standard provisions and restrictions for remote meetings under the Brown. AB 361 temporarily writes into the Brown Act some remote meeting requirements the City has already met and implemented under the Governor’s prior Executive Orders issued during the COVID-19 pandemic. AB 361 includes additional requirements in the form of an initial authorizing resolution (effective for up to 30 days) and subsequent resolutions to extend the use of remote meetings for additional periods of 30 days thereafter. The bill included an urgency provision making the law immediately effective upon signature by the Governor.

The City Council adopted the following resolutions authorizing remote meetings in accordance with AB 361:

- | | | | |
|---------------------|---------------|----------------------|---------------|
| • October 13, 2022 | Res No. 21-78 | • June 22, 2022 | Res No. 22-39 |
| • November 10, 2021 | Res No. 21-85 | • July 13, 2022 | Res No. 22-47 |
| • December 22, 2021 | Res No. 21-91 | • August 10, 2022 | Res No. 22-62 |
| • January 12, 2022 | Res No. 22-02 | • August 24, 2022 | Res No. 22-64 |
| • February 9, 2022 | Res No. 22-07 | • September 14, 2022 | Res No 22-69 |
| • March 9, 2022 | Res No. 22-15 | • October 12, 2022 | Res No 22-75 |
| • March 23, 2022 | Res No. 22-20 | • November 9, 2022 | Res No. 22-80 |
| • April 13, 2022 | Res No. 22-22 | • December 14, 2022 | Res No. 22-88 |
| • May 11, 2022 | Res No. 22-29 | | |

If the City Council wishes to continue to utilize remote meetings under AB 361, the City Council needs to adopt a reauthorizing resolution such as that attached to this staff report.

ATTACHMENTS:

A. Resolution

Attachment 'A'

RESOLUTION NO. 23-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN REAUTHORIZING REMOTE TELECONFERENCE MEETINGS BY THE CITY COUNCIL AND ALL BOARDS, COMMISSIONS, AND STANDING COMMITTEES OF THE CITY IN ACCORDANCE WITH ASSEMBLY BILL 361**

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID 19) that remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N 29 20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N 08 21 which indicated that Executive Order N 29 20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, the City Council of the City of Kerman adopted a proclamation of a local emergency related to the COVID 19 virus on March 17, 2020; and

WHEREAS, the City of Kerman ("City") is committed to preserving and fostering public access, transparency, observation, and participation in meetings of the City Council and Boards, Commissions, and Standing Committees (hereafter collectively referred to as "legislative bodies"; and

WHEREAS, all meetings of the City Council and legislative bodies are open and public as required by the Ralph M. Brown Act, Government Code Sections 54950 – 54963, so that any member of the public may attend, observe, and participate in a meaningful way; and

WHEREAS, Government Section 54953(b)(3) of the Brown Act allows a local legislative body to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body, as long as the following requirements are met:

1. Each teleconference location from which a member is participating is noticed on the agenda; and
2. Each teleconference location is accessible to the public; and
3. Members of the public must be able to address the body at each teleconference location; and
4. At least one member of the legislative body must be physically present at the location specified in the meeting agenda; and
5. During teleconference meetings, at least a quorum of the members of the local body must participate from locations within the local body's territorial jurisdiction; and

WHEREAS, the Brown Act, as amended by AB 361 (2021), at Government Code Section 54953(e) et seq., allows for remote observation and participation in meetings by members of a legislative body and members of the public without compliance with the requirements of Government Code Section 54953(b)(3), subject to certain conditions; and

WHEREAS, the initial required condition is a declaration of a state of emergency by the Governor pursuant to the California Emergency Services Act at Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and within the boundaries of the City, caused by conditions as described in Government Code Section 8558; and

WHEREAS, the Governor's Proclamation of a State of Emergency includes area within the jurisdictional boundaries of the City; and

WHEREAS, Government Code Section 54953(e)(3)(A-B) added by AB 361 provides an alternative to having public meetings in accordance with Government Code Section 54953(b)(3) when City Council has reconsidered the circumstances of the COVID 19 state of emergency and that the following circumstances exist:

1. The state of emergency as a result of COVID 19 continues to directly impact the ability of the members of City Council and the members of the City's Boards, Commissions, and Standing Committees to meet safely in person; and
2. The State of California and the County of Fresno continue to recommend measures to promote social distancing.

WHEREAS, Government Code Section 54953(e) et seq. further requires that state or local officials have imposed or recommended measures to promote social distancing or the legislative body finds that meeting in person would present an imminent risk to the health or safety of attendees; and

WHEREAS, such conditions now exist in the City in that (i) State and Local officials recommend social distancing measures and (ii) emergency conditions evidenced by COVID 19 and its variants create ongoing COVID 19 cases, hospitalizations, and deaths and meeting in person would present imminent risk to health or safety of attendees; and

WHEREAS, the City Council affirms that it will allow for observation and participation by Council Members as well as Board, Commission, and Standing Committee Members and the public via Zoom in an effort to protect the constitutional and statutory rights of all attendees; and

WHEREAS, on October 13, 2021, the City Council adopted Res No. 21-78 and has continued every thirty days with corresponding Resolutions Authorizing Remote Teleconference Meetings by the City Council and all Boards, Commissions, and Standing Committees of the City in Accordance With Assembly Bill 361; and

WHEREAS, on January 3, 2023, the Fresno County Board of Supervisors declared a state of emergency regarding the lack of beds at area hospitals; and

WHEREAS, Government Code Section 54953(e)(3) requires that the City Council review the need and make findings for continuing the teleconferencing as authorized by AB 361 at least once every thirty days until the Governor terminates the state of emergency; and

WHEREAS, the Council wishes to affirm the need and findings necessary for continuing the teleconferencing as authorized by AB 361.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF Kerman HEREBY RESOLVES AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

- Section 2. The City Council finds that the state of emergency conditions related to COVID 19 as set forth in the Governor’s and City’s Proclamations of Emergency and are on-going.
- Section 3. The City Council further finds that state and county official recommend social distancing conditions causing imminent risk to attendees as described above exist.
- Section 4. The City Council hereby recognizes and affirms the existence and conditions of a state of emergency in the City of Kerman as proclaimed by the Governor and the City Council and affirms, authorizes, and proclaims the existence of a local emergency throughout the City.
- Section 5. The City Council finds that the state of emergency as a result of COVID 19 continues to directly impact the ability of members of the City Council and the members of the City’s Boards, Commissions, and standing committees to meet safely in person and such fact creates an imminent health risk to such members.
- Section 6. The City Council hereby authorizes the City Council and all of the Boards, Commissions, and Standing Committees of City to conduct their meetings without compliance with Government Code Section 54953(b)(3), and to instead comply with the remote meeting requirements as authorized by Government Code Section 54953(e) et seq.
- Section 7. The City Manager and City Clerk are authorized and directed to take all actions reasonably necessary to carry out the intent and purpose of this Resolution, including, conducting open and public meetings remotely in accordance with Government Code Section 54953(e) et seq., and other applicable provisions of the Brown Act, for all City Council meetings, and all Boards, Commissions, and standing committee meetings of the City.
- Section 8. This resolution shall take effect immediately upon its adoption and shall be effective for thirty days during which the City Council and all City legislative bodies may continue to meet remotely, without compliance with Government Code Section 54953(b)(3), but otherwise as permitted by Government Code Section 54953(e) et seq.

The foregoing resolution was considered by the City Council of the City of Kerman at a regular meeting of said Council held on the 11th day of January, 2023, and adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: Jesus R. Orozco, Community Development Director

SUBJECT: Consider Concurring with North Central Fire Protection District Board's Ordinance No. 2022-01 Adopting the 2022 California Fire Code and Concurring with Resolution No. 22-13 Finding that Modifications or Changes to the California Fire Code are Reasonably Necessary as Amended (JRO)

RECOMMENDATION: City Council by motion approve a resolution concurring with North Central Fire Protection District Board's Ordinance No. 2022-01 Adopting the 2022 California Fire Code and concurring with Resolution No. 22-13 finding that modifications or changes to the California Fire Code are reasonably necessary as amended.

EXECUTIVE SUMMARY:

Similar to the City's California Building Standards Code (CBSC) update presented to City Council on December 14, 2022, North Central Fire Prevent District (District) has updated its respective governing California Fire Code with amendments to tailor the Fire Code to the District's local conditions. As a procedural action, the District must refer the ordinance to the City for review and comments prior to the adoption of the ordinance. The City must ratify, amend, or deny the ordinance adopted by NCFPD.

The District has the authority to make necessary modifications to the Fire Code. Modifications that are administrative in nature do not require express findings; however, non-administrative modifications to building standards in the CBSC must be supported by an expressed finding relating to local climatic, geological, or topographical conditions. As a result, the District adopted Resolution No. 22-13 making and adopting findings that allowed necessary changes and modifications to the California Fire Code, which will be amended via the District's Ordinance No. 2022-01.

City staff, including the City Building Official and Plans Examiner, have reviewed the findings and modifications to the Fire Code and have determined to agree with the findings and modifications as presented by the District's Resolution No. 22-13 and Ordinance No. 2022-01.

FISCAL IMPACT:

None

ENVIRONMENTAL REVIEW:

This project is not subject to the requirements of CEQA pursuant to Section 15061 (b)(3) of the California Environmental Quality Act Guidelines.

ATTACHMENTS:

A. Resolution w/ Exhibits

Attachment 'A'

RESOLUTION 23-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMAN CONCURRING WITH NORTH CENTRAL FIRE PROTECTION DISTRICT BOARD'S ORDINANCE NO. 2022-01 ADOPTING THE 2022 CALIFORNIA FIRE CODE AND CONCURRING WITH RESOLUTION NO. 22-13 FINDING THAT MODIFICATIONS OR CHANGES TO THE CALIFORNIA FIRE CODE ARE REASONABLY NECESSARY AS AMENDED

WHEREAS, North Central Fire Protection District (the "District") provides the City of Kerman with fire protection and emergency fire suppression services; and

WHEREAS, pursuant to California Health and Safety Code Section 13869.7, District Resolution 22-13 has made express findings concerning the adoption of the updated California Fire Code and modifications thereto that are "reasonably necessary because of local climatic, geological, or topographical conditions"; and

WHEREAS, the District intends to adopt Ordinance No. 22-01, amending the California Fire Code with locally suitable modifications and amendments; and

WHEREAS, City staff has reviewed the District Resolution No. 22-13 and Ordinance No. 2022-01 attached as Exhibit 'A' and 'B', and determined to agree with the findings and modifications as presented by the District; and

WHEREAS, the City of Kerman is required to determine whether to ratify, modify, or deny District Ordinance No. 2022-01 and take related actions.

NOW, THEREFORE IT IS HEREBY FOUND, DETERMINED, RESOLVED, AND ORDERED as follows:

- Section 1. The Council hereby concurs with, and adopts as its own, the express findings of North Central Fire Protection District that modifications to the California Fire Code are reasonably necessary because of local climatic, geological, and topographical conditions, all as set forth in the District's Resolution No. 22-13, attached hereto as Exhibit 'A', and incorporated herein by this reference.
- Section 2. The Council hereby concurs with North Central Fire Protection District Ordinance No. 2022-01, attached hereto as Exhibit 'B', and incorporated herein by this reference. The District's adoption of Ordinance No. 2022-01 on or after January 26, 2023 and subsequent amendments to said Ordinance shall be effective within the City of Kerman from and after the adoption of this resolution.
- Section 3. Notwithstanding the ratification of the District's Ordinance No. 2022-01, nothing contained therein shall be construed to override any more stringent fire protection requirement imposed by the City of Kerman's resolution, ordinance or regulations,

including, but not limited to, the requirements for fire suppression sprinklers imposed by Section 15.04.075 of the Kerman Municipal Code.

Section 4. The Council hereby delegates the enforcement of the ordinance to the District's Fire Chief or his/her authorized representative.

Section 5. The City Clerk is directed to transmit a copy of this resolution to the District within 15 days of its adoption. The City Clerk is further directed to file a copy of the findings of the District, and any findings of the City, County, or City and County, together with the adopted ordinance with the Department of Housing and Community Development, Division of Codes and Standards, 9342 Tech Center Drive, Suite 500, Sacramento, CA 95826

The foregoing resolution was considered by the City Council of the City of Kerman at a regular meeting held on the 11th day of January 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

RESOLUTION NO. 22-13**A RESOLUTION OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MAKING AND ADOPTING EXPRESS FINDINGS THAT MODIFICATIONS OR CHANGES TO THE CALIFORNIA FIRE CODE ARE REASONABLY NECESSARY BECAUSE OF LOCAL CLIMATIC, GEOLOGICAL AND TOPOGRAPHICAL CONDITIONS**

WHEREAS, the State of California has adopted the 2021 edition of the International Fire Code, with amendments, which was entitled the 2022 California Fire Code. The 2022 California Fire Code has been incorporated into Title 24, Part 9 of the California Code of Regulations and will take effect on January 1, 2023; and,

WHEREAS, California Health & Safety Code Section 13869.7(a) authorizes the District, by ordinance, to make changes or modifications to the requirements contained in the provisions of the California Fire Code and other regulations adopted pursuant to California Health & Safety Code Sections 17958.7 and 18941.5 that result in more stringent local requirements; and,

WHEREAS, California Health & Safety Code Sections 17958.7 and 18941.5 requires more stringent local requirements be supported by express findings made by a fire protection district that such modifications or changes are "reasonably necessary because of local climatic, geological or topographical conditions"; and,

WHEREAS, the Board of Directors of the North Central Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding modifications or changes to the California Fire Code including express findings of reasonable necessity because of local climatic, geological or topographical conditions.

NOW, THEREFORE, BE IT RESOLVED that the North Central Fire Protection District Board expressly finds each of the various proposed modifications or changes to the California Fire Code, which are enumerated below, are reasonably necessary because of local climatic, geological and topographical conditions in the area encompassed by the North Central Fire Protection District, as follows:

A. LOCAL CONDITIONS:

Pursuant to Health and Safety Code, Sections 17958.7 and 18941.5, local climatic, topographical, or geological conditions make the amendments to the California Fire Code reasonably necessary. The District is contiguous with the City of Fresno as well the City of Kerman metropolitan area and has nearly identical climate, geology, and topography. The District's water supply for firefighting is provided exclusively from pumped ground water sources. The local conditions for the findings for both the District as well as, the City of Fresno, and City of Kerman are very similar.

air masses. The large number of sunny days per year, and high temperatures in the summer, favor the formation of ozone. The area is so sunny the City of Fresno was ranked the second highest major California city for sunshine, with an estimated 79% annual average of possible sunshine for more than a forty-year period. In the winter, inversions form that often trap particulate matter.

3.2 The Federal EPA and California Air Resources Board have classified the San Joaquin Valley Air Basin as severe non-attainment for Ozone and serious non-attainment (Federal) non-attainment (State) for PM₁₀. Ozone is formed by a complex series of chemical reactions between reactive organic gases (ROG), oxides of nitrogen and sunlight. PM₁₀ is suspended particulate matter that is less than 10 microns in size. Given its small size, PM₁₀ can remain airborne for long periods and can be inhaled, pass through the respiratory system, and lodge in the lungs. In general, nonattainment means that the Federal standard has been exceeded more than twice per year.

3.3 Smoke is composed primarily of carbon dioxide, water vapor, carbon monoxide, particulate matter, hydrocarbons and other organic chemicals, nitrogen oxides, trace minerals and several thousand other compounds. Particulate matter is the principal pollutant of concern from some for the relatively short-term exposures (hours to weeks) typically experienced by the public. Particulate matter in wood smoke has a size range near the wavelength of visible light (.4-.7 micrometers). Since these particles can be inhaled into the deepest recesses of the lungs they are thought to represent a greater health concern than larger particles. Another pollutant of concern during some events is carbon monoxide. The San Joaquin Valley Air Pollution Control District states "Emissions from burning include fine particulate, hydrocarbons, oxides of nitrogen, oxides of sulfur, carbon monoxide, and toxic air contaminants that contribute to our air quality problems."

4. TOPOGRAPHICAL – DEVELOPMENT PATTERN

4.1 Due to the relatively low-density growth pattern in the District, its six fire stations are spaced over four miles apart resulting in an above average of a running distance for the designated first-in engine company. This above average travel distance increases the response time to fires, which result in an increase in the size and intensity of fires.

B. REASONABLE NECESSITY

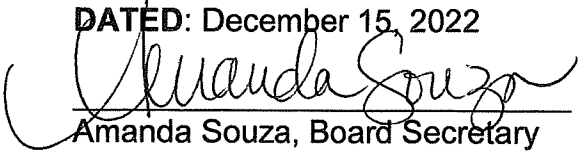
As set forth in detail in the attached proposed Resolution, each of the local amendments to the California Fire Code are reasonably necessary because of these climatic, topographical, and geological conditions. The amendments may be generally characterized as relating to; (1) luminous exit markings and (2) recycling and waste handling facilities. Below is a brief summary of the reasons these amendments are necessary.

CERTIFICATE

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF KERMAN)

I, Amanda Souza, Board Secretary of the North Central Fire Protection District, do hereby certify the foregoing Resolution of the Board of Directors of the North Central Fire Protection District was duly passed and adopted at a Regular Meeting of the Board of Directors on December 15, 2022

DATED: December 15, 2022


Amanda Souza, Board Secretary

ORDINANCE NO. 2022-01

AN ORDINANCE AMENDING THE 2022 CALIFORNIA FIRE CODE AND THE 2021 INTERNATIONAL FIRE CODE PRESCRIBING REGULATIONS GOVERNING CONDITIONS HAZARDOUS TO LIFE AND PROPERTY FROM FIRE, HAZARDOUS MATERIALS, OR EXPLOSION; AND ESTABLISHING A DIVISION OF FIRE PREVENTION AND INVESTIGATION, PROVIDING OFFICERS THEREFORE, AND DEFINING THEIR POWERS AND DUTIES.

Be it ordained by the North Central Fire Protection District finds as follows:

AN ORDINANCE OF THE BOARD OF THE
NORTH CENTRAL FIRE PROTECTION DISTRICT PROPOSED AND INITIATED BY
Fire Chief Timothy V. Henry
MOVED BY _____ SECONDED BY _____

The 2022 California Fire Code and 2021 International Fire Code as amended by the North Central Fire Protection District are hereby adopted.

FIRE PREVENTION

Section	
100	Adoption of the California Fire Code
101.1	Title
101.1.2	Limits Established by Law
101.1.3	Responsibility for Enforcement
102.3	Change of Use or Occupancy
102.6	Historic Buildings
102.13	Application of Performance Code for Buildings and Facilities
103	Code Compliance Agency
103.1	General
103.2	Appointment
103.3	Deputies
104.3	Right of entry
104.3.1	Warrant
104.3.2	Inspection Frequency
104.4	Identification
104.7	Liability
104.7.1	Legal Defense
105.5	Required Operational Permits
105.5.15	Exhibits, Trade Shows, and Special Events
105.6.17	Fire Hydrants

912.2.3	Address Identification
1025	Means of Egress
1025.1	General
1025.1.1	Maintenance
1104	Construction Requirements for Existing Buildings
1104.7.1.	Door Swing
1104.7.2	Door Hardware
2306.2.3	Above-Ground Tanks Located Outside of Buildings, Above Grade
2401	Flammable Finishes
2401.1.2	Location
2810	Recycling and Waste Handling Facilities
2810.1	Scope
2810.2	Storage Site
2810.5	Security
2810.6	Pile Separation
2810.7	Clearance to Important Buildings
2810.9	Pile Fire Protection Water Supply
2810.10	Fire Extinguishers
2810.12	Sizes of Piles
2810.13	Exterior Storage of Recycled Materials, Industrial Waste and Idle Pallets
5602	Fireworks Ordinance
5604	Prohibition of Explosives
5704	Flammable and Combustible Liquids Storage
5704.3.5.1	Basement Storage
5706.2.4	Permanent and Temporary Tanks
5706.2.4.4	Locations Where Above-Ground Tanks are Prohibited
Appendix B	Fire-Flow Requirements for Buildings
B103.4	Additional Modifications.
Appendix C	Fire Hydrant Locations and Distribution
C103.4	Additional Modifications.
8-103	Historic Buildings
6101	Liquified Petroleum Gases
6101.3	Construction Documents

SECTION 101.1.3 RESPONSIBILITY FOR ENFORCEMENT.

101.1.3 of the California Fire Code is added to read:

101.1.3 Responsibility for Enforcement. Enforcement of building standards and fire protection requirements adopted by the State Fire Marshal and published in the California Building Standards Code relating to fire and panic safety, and other regulations of the State Fire Marshal, shall be the responsibility of the fire code official. This shall include R-3 occupancies, including one and two-family dwellings.

SECTION 102 APPLICABILITY

SECTION 102.3 CHANGE OF OCCUPANCY.

Section 102.3 of the California Fire Code is amended to read:

102.3 Change of Use or Occupancy. No change shall be made in the use or occupancy of any structure, which would place the structure in a different division of the same group or occupancy or in a different group of occupancies, unless such structure is made to comply with the requirements of this code and the California Building Code. Subject to the approval of the fire and building code officials, the use or occupancy of an existing structure shall be allowed to be changed, and the structure is allowed to be occupied for purposes in other groups without conforming to all the requirements of this code and the California Building Code for those groups, provided the new or proposed use is less hazardous, based on life and fire risk, than the existing use.

SECTION 102.6 HISTORIC BUILDINGS.

Section 102.6 of the California Fire Code is amended to read:

102.6 Historic Buildings. The provisions of this Code relating to the construction, alteration, repair, enlargement, restoration, relocation, or moving of buildings or structures shall not be mandatory for existing buildings or structures identified and classified by the state or local jurisdiction as historic buildings when such buildings or structures do not constitute a distinct hazard to life or property. Fire protection in designated historic buildings and structures shall be provided with an approved fire protection plan as required in Section 1103.1.1.

SECTION 103.3 DEPUTIES.

Section 103.3 of the California Fire Code is amended to read:

103.3 Deputies. In accordance with the prescribed procedures of the North Central Fire Protection District and with the concurrence of the appointing authority, the fire code official shall have the authority to appoint a deputy fire code official, other related technical officers, inspectors and other employees.

SECTION 104 GENERAL AUTHORITY AND RESPONSIBILITIES

SECTION 104.3 RIGHT OF ENTRY.

Section 104.3 of the California Fire Code is amended to read:

104.3 Right of Entry. Where it is necessary to make an inspection to enforce the provisions of this code, or where the fire code official has reasonable cause to believe that there exists in a building or on any premises any conditions or violations of this code that make the building or premises unsafe, dangerous or hazardous, the fire code official or designee shall have the authority to enter the building or premises at all reasonable times to inspect or to perform the duties imposed on the fire code official by this code. If such building or premises is occupied, the fire code official or designee shall present credentials to the occupant and request entry. If such building or premises is unoccupied, the fire code official or designee shall first make a reasonable effort to locate the owner, the owner's authorized agent or other person having charge or control of the building or premises and request entry. If entry is refused, the fire code official has recourse to every remedy provided by law to secure entry.

SECTION 104.3.1 WARRANT.

Section 104.3.1 of the California Fire Code is amended to read:

104.3.1 Warrant. Where the fire code official has first obtained a proper inspection warrant or other remedy provided by law to secure entry, an owner, the owner's authorized agent or occupant or person having charge, care or control of the building or premises shall not fail or neglect, after proper request is made as herein provided, to permit entry therein by the fire code official or designee for the purpose of inspection and examination pursuant to this code.

SECTION 105 PERMITS

SECTION 105.5 REQUIRED OPERATIONAL PERMITS.

Section 105.5 of the California Fire Code is amended to read:

105.5 Required Operational Permits. The fire code official is authorized to issue operational permits for the operations set forth in Section 105.5.1 through Section 105.6.24. Required permits will be issued only for those operations where a permit fee has been established by Master Fee Schedule.

SECTION 105 5.15 EXHIBITS, TRADE SHOWS AND SPECIAL EVENTS.

Section 105.5.15 of the California Fire Code is amended to read:

105.5.15 Exhibits, Trade Shows, and Special Events. An operational permit is required to operate exhibits, trade shows, and special events.

SECTION 105 5.17 FIRE HYDRANTS.

Section 105.5.17 of the California Fire Code is amended to read:

105.5.17 Fire Hydrants. A permit is required to use fire hydrants intended for fire suppression purposes, which are installed on water systems and accessible to public roadways, alleys, or public utility easements on private property. Such permit shall be obtained from the City of Fresno Water Division, the City of Kerman Public Works, or persons responsible for providing water to such hydrants or water systems within a waterworks or community services district. Also see Sections 901.5 and 901.8.

Exception: A permit is not required for authorized employees of the water company, which supplies the system or the fire department to use or operate fire hydrants or valves.

SECTION 105.6.34 OPEN BURNING.

Section 105.6.34 of the California Fire Code is amended to read:

105.5.34 Open Burning. An operational permit is required for any open burning, including for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground, including recreational fires. Instructions and stipulations of the permit shall be adhered to.

An operational permit may only be issued after a permit has been obtained from the San Joaquin Valley Air Pollution Control District.

SECTION 109 MAINTENANCE

SECTION 109.6 OVERCROWDING.

Section 109.6 of the California Fire Code is amended to read:

109.6 Overcrowding. Overcrowding or admittance of any person beyond the approved capacity of a building or a portion thereof shall not be allowed. The fire code official or designee, on finding any overcrowding conditions or obstructions in aisles, passageways or other means of egress, or on finding any condition that constitutes a life safety hazard, shall be authorized to cause the event to be stopped until such condition or obstruction is corrected.

SECTION 110.2 SERVICE UTILITIES

SECTION 110.2 AUTHORITY TO REQUIRE CONNECTION TO SERVICE UTILITIES.

Section 110.2 of the California Fire Code is added to read:

110.2 Authority to require connection to service utilities. The fire code official shall have the authority to require connection of utility services to the building, structure or system to a recognized service utility provider in order to ensure the safety of occupants and the preservation of the structure. Utility services may include, but are not limited to, water service, electrical service, gas service, or any other utility service. The fire code official may refuse to issue any permits until the owner of the building, structure or system provides proof of connection to the utility service.

SECTION 111 BOARD OF APPEALS

SECTION 111.2 LIMITATIONS ON AUTHORITY.

Section 111.2 of the California Fire Code is amended to read:

111.2 Limitations on Authority. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent method of protection or safety is proposed. The board shall not have authority to waive requirements of this code. An economic condition shall not be considered as a basis for an appeal of the provisions of this Code.

SECTION 113 STOP WORK ORDER

SECTION 113.4 FAILURE TO COMPLY.

Section 113.4 of the California Fire Code is amended to read:

113.4 Failure to Comply. Any persons who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to an administrative citation or other judicial or administrative action in accordance with Section 115.2.

SECTION 114 UNSAFE STRUCTURES OR EQUIPMENT

SECTION 114.1 General.

Section 114.1 of the California Fire Code is amended to read:

114.1 General. If during the inspection of a premises, a structure, or any building system, in whole or in part, constitutes a clear and inimical threat to human life, safety or health, the fire code official shall issue such notice or orders to remove or remedy the conditions as shall be deemed necessary in accordance with this section, and shall refer the building to the building official for any repairs, alterations, remodeling, removing or demolition required.

SECTION 114.1.1 Unsafe Conditions.

Section 114.1.1 of the California Fire Code is amended to read:

114.1.1 Unsafe Conditions. Structures or existing equipment that are or hereafter become unsafe, insanitary or deficient because of inadequate means of egress, inadequate light and ventilation, or that constitute a fire hazard, are otherwise dangerous to human life or the public welfare, or involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition. Unsafe structures shall be taken down and removed or made safe, as the fire code official deems necessary and as provided for in this section. A vacant structure that is not secured against unauthorized entry shall be deemed unsafe.

SECTION 114.1.2 Structural Hazards.

Section 114.1.2 of the California Fire Code is amended to read:

114.1.2 Structural Hazards. Where an apparent structural hazard is caused by the faulty installation, operation or malfunction of any of the items or devices governed by this code, the fire code official shall immediately notify the building code official in accordance with Section 114.1.

DEFINITIONS

SECTION 202 GENERAL DEFINITIONS

The following definitions are added to Section 202 of the California Fire Code to read:

FIRE DEPARTMENT BYPASS KEY. An approved key used by authorized emergency services personnel to bypass secured access locations.

FIRE MARSHAL. A chief fire officer of the fire department or a duly authorized representative, who is charged with either the prevention or investigation of fires.

RECYCLING AND INDUSTRIAL WASTE. Any material which has been recycled, including post-consumer or industrial waste, wood by-products or other similar products.

RECYCLING AND INDUSTRIAL WASTE HANDLING FACILITY. Any site that stores, manufactures, processes or handles wood by-products, recycled materials, including post-consumer waste, industrial waste, or other similar materials.

GENERAL REQUIREMENTS

SECTION 304 COMBUSTIBLE WASTE MATERIAL

SECTION 304.4 RECYCLING AND INDUSTRIAL WASTE HANDLING FACILITIES.

Section 304.4 of the California Fire Code is added to read:

304.4 Recycling and Industrial Waste Handling Facilities. See Chapter 28 of the CFC and this ordinance for specific requirements related to recycling and industrial waste handling facilities. Recycling and industrial waste handling facilities shall also be in accordance with applicable fire department policies.

SECTION 304.5 DUMPING OF COMBUSTIBLE WASTE MATERIAL.

Section 304.5 of the California Fire Code is added to read:

304.5 Dumping of Combustible Waste Material. No owner or occupant of any Lot, site or premises shall maintain thereon any rubbish or waste material likely to become easily ignited, and, provided further, no person shall place, deposit, or leave any piles of dirt, metallic cans, combustible waste, or rubbish on any property not owned or controlled by such person or persons.

SECTION 315.4.3. ADDITIONAL REQUIREMENTS FOR OUTSIDE STORAGE.

Section 315.4.3 of the California Fire Code is added to read:

315.4.3. Additional Requirements for Outside Storage. Outside storage of tires shall be in accordance with Chapter 34 of the CFC. Outside storage of recycled materials, industrial waste, idle pallets, plastic or wooden finished products, baled material, or other similar products shall be in accordance with Chapter 28 of the CFC and fire district policy. Outdoor storage at sites that store, manufacture, process or handle wood by-products, recycled materials, industrial waste, and other similar materials shall be in accordance with Chapter 28 of the CFC. An approved water supply, including on site storage, for firefighting purposes shall be provided in accordance with Section 507 of the CFC.

FIRE SERVICE FEATURES

SECTION 503 FIRE APPARATUS ACCESS ROADS

SECTION 503.5 REQUIRED GATES OR BARRICADES.

Section 503.5 of the California Fire Code amended to read:

503.5 Required Gates or Barricades. The fire code official is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other access ways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200. Entrances to roads, trails or other access ways which have been closed with gates and barriers shall not be obstructed by parked vehicles. Any vehicle parking in violation of this section shall be subject to being towed away and stored. The registered owner of any vehicle parked in violation of this section shall be responsible for all expenses incurred in connection with the towing and storage of such vehicle.

SECTION 506 LOCKED PREMISES ACCESS.

Section 506 of the California Fire Code is renamed and amended to read:

506.1 Where Required. Where access to, or within a structure or an area is restricted because of secured openings, the fire code official is authorized to require key boxes to be installed in approved locations. Installation requirements and key box contents shall be in accordance with fire department policy.

FIRE PROTECTION AND LIFE SAFETY SYSTEMS

SECTION 901 GENERAL

SECTION 901.4.5 ADDITIONAL FIRE PROTECTION SYSTEM.

Section 901.4.5 of the California Fire Code is added to read:

901.4.5 Additional Fire Protection Systems. In any occupancies of a hazardous nature, where special hazards exist in addition to the normal hazards of the occupancy, or where the fire code official determines that access for fire apparatus is unduly difficult, the fire code official shall have the authority to require additional fire protection systems, equipment or a combination thereof. Such systems include, but shall not be limited to, the following: automatic fire detection systems, fire alarm systems, automatic fire extinguishing systems, standpipe systems, or portable or fixed extinguishers. Any additional fire protection systems or equipment required under this section shall be installed in accordance with this Code, the applicable referenced standards, fire district policy and be considered a required system in accordance with Section 901.4.1.

SECTION 901.6.3.2 PROBLEMATIC SYSTEMS.

Section 901.6.3.2 of the California Fire Code is added to read:

901.6.3.2 Problematic Systems. In the event of multiple fire alarm, fire detection, or fire sprinkler monitoring system activations, the fire code official is authorized to charge the property owner for the direct and indirect costs of each emergency response. After responding to two (2) false alarm at the same facility in any calendar year from July 1 through June 30th, the cost of each response will be billed at the base rate established in the Master Fee Schedule or actual time spent on the response, whichever is greater. Action and administration to recover these costs shall be in accordance with Section 115.2

SECTION 903 AUTOMATIC SPRINKLER SYSTEMS

SECTION 903.1 GENERAL.

Section 903.1 of the California Fire Code is amended to add the following sub-sections:

903.1.2 Determination of Building Area. For purposes of determining building area for automatic fire sprinkler system requirements, the following criteria shall be used:

1. Fire walls, fire barriers, fire partitions, or horizontal fire assemblies as defined in this Code shall not be considered to create separate buildings or fire areas for determining automatic fire sprinkler requirements.

2. Group R-1 or R-2 occupancies with accessory occupancy groups that do not require installation of fire sprinklers by Section 903.2.

903.3.1.1.4. Joint Live/Work Units Quarters. Where joint live/work residential dwelling units are constructed in accordance with California Fire Code, Chapter 9, Section 903, automatic sprinkler systems shall be designed in accordance with Section 903.3.1.1 (NFPA 13).

SECTION 903.4.3. FLOOR CONTROL VALVES.

Section 903.4.3 of the California Fire Code is amended to read:

903.4.3. Floor Control Valves. Approved supervised indicating control valves and water flow switches shall be provided at the point of connection to the riser on each floor in buildings with three or more levels or where the floor level of the highest story is located more than 30 feet above the lowest level of fire department vehicle access. The building fire alarm, dedicated function fire alarm system or remote annunciator panel shall be provided at an approved location, readily accessible to the fire department and shall indicate the floor of activation of these devices.

Exception: NFPA 13R and 13D systems.

SECTION 903.6. WHERE REQUIRED IN EXISTING BUILDINGS AND STRUCTURES

Section 903.6 of the California Fire Code is amended to read:

903.6 Where Required in Existing Buildings and Structures. An approved automatic fire extinguishing system shall be provided in existing buildings and structures, including R3 occupancies, in those circumstances described in this Section and where required in Chapter 1 1. Installation requirements shall be as set forth for new buildings by Sections 903.2 through 903.2.12 and, where applicable, the California Residential Code.

1. **Building Additions.** When additions exceed 25% of the existing building square footage and the total proposed building area is 7,500 square feet or larger, an approved automatic fire extinguishing system shall be installed throughout the building. The 25% threshold shall be cumulative over the life of the building. Exception: Building additions of entirely non-combustible construction and noncombustible uses such as covered pedestrian walkways.

2. **Change of Occupancy.** In existing buildings 7,500 square feet or larger, when a Change of Occupancy, in accordance with the California Building Code, is made and the proposed new occupancy is more hazardous to life and safety than the existing occupancy, an approved automatic fire extinguishing system shall be installed throughout the building.

SECTION 912 FIRE DEPARTMENT CONNECTIONS

SECTION 912.2.3 ADDRESS IDENTIFICATION.

Section 912.2.3 of the California Fire Code is added to read:

912.2.3 Address Identification. For new and existing buildings, the fire code official is authorized to require approved address or building area identification signage as needed to readily determine the building or area of a building protected by fire department connections.

MEANS OF EGRESS

SECTION 1025 LUMINOUS EGRESS PATH MARKINGS

SECTION 1025.1. GENERAL.

Section 1025.1 of the California Fire Code is amended to read:

1025.1 General. Approved luminous egress path markings delineating the exit path shall be provided in all new buildings three or more stories above grade or below grade in accordance with Sections 1025.1 through 1025.5.

1. Luminous egress path markings shall not be required on the level of exit discharge in lobbies that serve as part of the exit path in accordance with Section 1028.1.
2. Luminous egress path markings shall not be required in open parking garages that serve as part of the exit path in accordance with Section 1028.1.
3. R-3 occupancies.

1025.1.1. Maintenance. Luminous egress path markings required in this section shall be maintained in accordance with Sections 1025.1 through 1025.5 and fire department policy as applicable.

CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

SECTION 1104.7.1. DOOR SWING.

Section 1104.7.1 of the California Fire Code is added to read:

1104.7.1. Door Swing. When, in the opinion of the fire code official, it is essential for public safety in any existing building or occupancy, because of the number of persons served, or the nature of the operation, an owner, agent or lessee shall install doors that swing in the direction of egress travel, as required and approved when such places are open to the public, or when such operation is being conducted.

SECTION 2810 RECYCLING AND WASTE HANDLING FACILITIES

SECTION 2810.1 SCOPE.

Section 2810.1 of the California Fire Code is added to read:

2810.1 Scope. The storage, manufacturing, processing or handling of wood byproducts, recycled materials, industrial waste, and other similar materials not otherwise regulated by this code shall be in accordance with this section and fire department policy. The title of this Section shall be "RECYCLING AND WASTE HANDLING FACILITIES."

SECTION 2810.2. STORAGE SITE

Section 2810.2 of the California Fire Code is added to read:

2810.2 Storage Site. Storage, manufacturing, processing or handling sites shall be level and on solid ground, elevated soil lifts or other all-weather surface. Sites shall be thoroughly cleaned before transferring regulated products to the site.

SECTION 2810.5 SECURITY

Section 2810.5 of the California Fire Code is added to read:

2810.5 Security. Site pile areas shall be surrounded with an approved fence. Fences shall be not less than 6 feet (1829 mm) in height.

SECTION 2810.6. PILE SEPARATION

Section 2810.6 of the California Fire Code is added to read:

2810.6 Pile Separation. Piles shall be separated from adjacent piles or other exposures (including but not limited to, property lines, other storage, and buildings) by means of fire district access roads.

SECTION 2810.7. CLEARANCE TO IMPORTANT BUILDINGS

Section 2810.7 of the California Fire Code is amended to read.

2810.7 Clearance to Important Buildings. Stacks of pallets shall not be stored within 0.75 times the stack height of any important building on site or shall comply with Section 2810.11.

SECTION 2810.9 PILE FIRE PROTECTION WATER SUPPLY

Section 2810.9 of the California Fire Code is added to read:

2810.9 Pile Fire Protection Water Supply. An approved water supply, including on site storage, for firefighting purposes shall be provided in accordance with Section 507.

SECTION 2810.13 EXTERIOR STORAGE OF RECYCLED MATERIALS, INDUSTRIAL WASTE, AND IDLE PALLETS.

2810.13 Exterior Storage of Recycled Materials, Industrial Waste and Idle Pallets. For exterior storage of recycled material, industrial waste and idle pallets, see Section 315.4.3 and fire district policy.

EXPLOSIVES AND FIREWORKS

SECTION 5602 FIREWORKS ORDINANCE.

Section 5602 of the California Fire Code is amended to read:

5602.1 Fireworks Ordinance. This Section shall be known and cited as the "Fireworks Ordinance." When used, "this Section" means the Fireworks Ordinance.

5602.1.1 Definitions. The following terms are defined in Charter 2.

5602.2 Findings and Intent.

(a) This Section governs the imposition, enforcement, collection and administrative review of all administrative fines related to: the possession, use, storage, sale and/or display of those fireworks classified as dangerous fireworks in California Health and Safety Code, Section 12505 et seq. or the possession, use, storage, sale and/or display of Safe and Sane fireworks on or at dates, times, and/or locations other than those permitted by this Section. The administrative fines are imposed under authority of Government Code, Section 53069.4; Health and Safety Code, Section 12557; and, the police power of the North Central Fire Protection District.

(b) The issuance of an administrative citation to any person or property owner constitutes but one remedy of the District to redress violations of this Section. By adopting this Section, the District does not intend to limit its authority to employ any other remedy, civil or criminal, to redress any violation of this Section which the District may otherwise pursue.

(c) The imposition of administrative fines under this Section shall be limited to persons who possess, use, sell and/or display, or the seizure of 25 pounds or less of dangerous fireworks or persons who possess, use, sell and/or display Safe and Sane fireworks on or at the dates, times, and/ or locations other than those permitted by this Section.

(d) Administrative fines collected pursuant to this Section shall not be subject to Health and Safety Code, Section 12706. The administrative fines collected shall be allocated in compliance with Health and Safety Code, Section 12557, which requires the District to

(iii) The organization must be one which provides direct and regular community services and benefits to the citizens of the North Central Fire Protection District.

(iv) The organization must hold its regularly scheduled meetings within the North Central Fire Protection District.

(c) "Exempt fireworks" means any special item containing pyrotechnic compositions which the California State Fire Marshal, with the advice of the State Fire Advisory Board, has investigated and determined to be limited to industrial, commercial, and agricultural use, or religious ceremonies when authorized by a permit granted by the authority having jurisdiction.

(d) "Fireworks" means any device containing chemical elements and chemical compounds capable of burning independently of the oxygen of the atmosphere and producing audible, visual, mechanical, or thermal effects which are useful as pyrotechnic devices or for entertainment. These items include, but are not limited to:

(i) Devices designated by the manufacturer as fireworks.

(ii) Torpedoes, skyrockets, roman candles, rockets, Daygo bombs, sparklers, party poppers, paper caps, chasers, fountains, smoke sparks, aerial bombs, and fireworks kits.

(e) "Safe and Sane fireworks" means any fireworks which do not come within the definition of "dangerous fireworks" or "exempt fireworks." All Safe and Sane fireworks shall be labeled with the Safe and Sane fireworks seal as authorized by the California State Fire Marshal.

5602.4 General Prohibition Against Possession, Sale, Use and/or Display of Fireworks.

Except as otherwise provided in this Section, no person shall possess, sell, use, display, explode or discharge any fireworks within the North Central Fire Protection District.

5602.5 Safe and Sane Fireworks: Exceptions.

(a) The sale and/or display of Safe and Sane Fireworks shall be permitted only during that period beginning at noon on June 28 and ending at noon on July 6 of the same year.

(b) Safe and Sane fireworks shall not be sold to any person under the age of sixteen (16).

(c) The use and discharge of Safe and Sane fireworks within the North Central Fire Protection District is permitted 365 days a year, between the hours of 7:00 a.m. and 10:00

(f) Each new participant, as well as the previously permitted participants, shall submit additional information as required by the fire department which shall be reviewed prior to issuance of any permits to sell Safe and Sane fireworks for the upcoming fireworks season

5602.8 Safe and Sane Fireworks. Issuance of Permits:

(a) No permit to sell Safe and Sane fireworks shall be issued to any organization except non-profit and tax-exempt organizations or corporations organized primarily for charitable, religious, civic, patriotic, or community service as defined in Section 5602.3(b).

(b) Upon notification that the organization has been selected by lottery to participate in the upcoming fireworks season, each organization shall provide additional information as required by the fire department including, but not limited to:

(i) A non-refundable fee established by ordinance of the North Central Fire Protection District and set forth in the Master Fee Schedule. This fee shall be in addition to any fee or tax imposed by any other chapter or article of the North Central Fire Protection District ordinance adopting the 2022 California Fire Code.

(ii) An executed Indemnification and Hold Harmless Agreement as required by the North Central Fire Protection District Attorney or designee.

(iii) Throughout the life of the permit, the applicant shall pay for and maintain in full force and effect policies of insurance as required by the North Central Fire Protection District Attorney or designee. The policies of insurance shall name the North Central Fire Protection District, its officers, officials, agents, employees and authorized volunteers as additional insured. The applicant shall submit proof of insurance in a manner authorized by the North Central Fire Protection District Attorney or designee.

(iv) Other information as may be required by the fire department or North Central Fire Protection District, pursuant to administrative rules and procedures promulgated by the fire code official pursuant to Section 5602.6(b).

(c) Permits shall be issued upon review of all information submitted by the organization and inspection and approval of the organization's temporary fireworks stand.

5602.9 Safe and Sane Fireworks. Operator Safety Seminar:

Each year, one or more representatives from each organization that is granted a permit to sell or display fireworks shall attend a stand operator safety seminar conducted by the North Central Fire Protection District or the fireworks industry. Failure of an organization to have a responsible individual attend the seminar shall result in the revocation of the permit.

SECTION 5604 PROHIBITION OF EXPLOSIVES.

Section 5604.1 of the California Fire Code is amended to read:

5604.1 Prohibition of Explosives. The possession, storage, use and handling of explosives are prohibited within the limits established by law.

Exception: Storage and sale of small arms ammunition, small arms primers, smokeless powder and black sporting powder in accordance with Title 19, Chapter 10, Article 12 of the California Code of Regulations and Section 307 of the California Building Code.

FLAMMABLE AND COMBUSTIBLE LIQUIDS

SECTION 5704 STORAGE

SECTION 5704.3.5.1 BASEMENT STORAGE.

Section 5704.3.5.1 of the California Fire Code is amended to read:

5704.3.5.1 Basement Storage. Class I liquids shall not be stored in basements. Class II and IIIA liquids shall be allowed to be stored in basements, provided that automatic fire suppression and other fire protection are provided in accordance with Chapter 9.

SECTION 5706.2.4. PERMANENT AND TEMPORARY TANKS

Section 5706.2.4 of the California Fire Code is amended to read:

5706.2.4 Permanent and Temporary Tanks. The aggregate capacity of permanent and temporary above-ground tanks containing Class I and II liquids shall not exceed 1,100gallons (4163.9L). Tanks shall be constructed in accordance with Section 5704.2 (et. al.). Exception: Protected above-ground tanks meeting the requirements of Section 2306.2.3.

SECTION 5706.2.4.4 LOCATIONS WHERE ABOVE-GROUND TANKS ARE PROHIBITED.

Section 5706.2.4.4 of the California Fire Code is amended to read:

5706.2.4.4 Locations Where Above-Ground Tanks Are Prohibited. The storage of Class I and II liquids in above-ground tanks is prohibited within the limits established by law as the limits of districts in which such storage is prohibited North Central Fire Protection District.

8-302.2 Change in occupancy. The use or character of the occupancy of a qualified historical building or property may be changed from or returned to its historical use or character, provided the qualified historical building or property conforms to the requirements applicable to the new use or character of occupancy as set forth in the CHBC and North Central Fire Protection District Fire Code Sections 903.1 through 903.3.5.1.2. Such change in occupancy shall not mandate conformance with new construction requirements as set forth in regular code.

LIQUIFIED PETROLEUM GASES

SECTION 6101 GENERAL

SECTION 6101.3 CONSTRUCTION DOCUMENTS.

Section 6101.3 of the California Fire Code is amended to read:

6101.3 Construction Documents. Where a single container or aggregate of containers is more than 500 gallons in water capacity, the installer shall submit construction documents for such installation.

CERTIFICATE

STATE OF CALIFORNIA)

COUNTY OF FRESNO) SS.

CITY OF Kerman)

I, _____, Board Secretary of the North Central Fire Protection District, do certify that the foregoing Ordinance of the Board of Directors of the North Central Fire Protection District was duly passed and adopted at a regular meeting of the Board of Directors on January 26, 2023.

DATED: January 26, 2023

Board Secretary



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: Josefina Alvarez, Interim Finance Director

SUBJECT: Resolution Authorizing the City Manager to Complete and Sign Applications and Administer the New Alternative Fuel Vehicle Purchase Program through San Joaquin Valley Air Pollution Control District (JA)

RECOMMENDATION: Council by motion adopt resolution authorizing City Manager to complete and sign applications and administer the new alternative fuel vehicle purchase program through San Joaquin Valley Air Pollution Control District

EXECUTIVE SUMMARY: The City of Kerman applies to the San Joaquin Valley Air Pollution Control District (SJVAPCD) Public Benefits Program to acquire cleaner air vehicles for the City fleet.

This program requires a resolution from the City Council authorizing the application or other documentation signed by a duly authorized official with authority to make financial decisions, authorizing the submittal of the application and identifying the individual authorized to implement the new vehicle project is required.

In past years, the City has been fortunate to have been awarded cleaner air vehicles including compressed natural gas (CNG), gas-electric hybrids and all electric vehicles. In support of cleaner air in the San Joaquin Valley, it is beneficial for the community and the City to further transition to a vehicle fleet that results in less CO2 emissions.

Fiscal realities in transitioning such a large fleet as the City has, necessitates aggressively pursuing assistance opportunities as offered by the SJVAPCD.

FISCAL IMPACT: If successful, cost savings to the City could be up to \$100,000 per year or \$20,000 per vehicle. \$80,000 was budgeted for this fiscal year.

ATTACHMENTS:

A. Resolution

Attachment 'A'

RESOLUTION NO. 23-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AUTHORIZING THE CITY MANAGER TO COMPLETE AND SIGN APPLICATIONS AND ADMINISTER THE NEW ALTERNATIVE FUEL VEHICLE PURCHASE PROGRAM THROUGH THE SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT

WHEREAS, several local, State and Federal programs allow public and non-profit transportation providers to apply for administration, capital and operation assistance programs or grants; and

WHEREAS, the San Joaquin Valley Air Pollution Control District (SJVAPCD) provides funding to local agencies under the New Alternative Fuel Vehicle Purchase Program; and

WHEREAS, one of the San Joaquin Valley Air Pollution Control District funding requirements is for the City Council to authorize someone by resolution, as the "Authorized Individual" to make final decisions, submit applications and implement the new vehicle project under the Public Benefit Program; and

WHEREAS, the Council wishes to designate the City Manager as Authorized Individual on applications to SJVAPCD.

NOW, THEREFORE, the City Council of the City of Kerman, hereby resolves as follows:

- Section 1. The above recitals are true and correct and incorporated herein by reference.
- Section 2. The City Council authorizes the City Manager or his/her designee to complete and sign the applications, to sign required assurances and to administer the New Alternative Fuel Vehicle Purchase Program through the San Joaquin Valley Air Pollution Control District on behalf of the City of Kerman.
- Section 3. This resolution is effective upon its adoption.

The foregoing resolution was adopted by the Kerman City Council at the regularly scheduled meeting held on the 11th day of January 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

Maria Pacheco
Mayor

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: Participation in Fresno County's Urban County Development Block Grant for Program Years 2024-25, 2025-26, 2026-27 (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving participation in a Joint Powers Agreement for administration of the County Community Development Block Grant program for Program Years 2024-25, 2025-26, 2026-27.

EXECUTIVE SUMMARY: The City of Kerman has participated in a Joint Powers Agreement (JPA) with the County of Fresno and other cities for Urban County Entitlement Status with the U.S. Department of Housing and Urban Development (HUD) in order to receive entitlement grant funds under the Federal County Community Development Block Grant (CDBG) and related Home Investment Partnerships Act (HOME) programs since its inception in Fresno County.

Every three years the County of Fresno and its partner cities must requalify with each city approving a resolution notifying the County of the City's official decision to participate in the County's program.

In the past, the CDBG program has funded: the Del Norte sewer line, 1st Street and Del Norte storm drain improvements, California Avenue drainage, ADA improvements, curb and sidewalk projects, partial funding for the Community/Teen Center and Katey's Kids Park.

Potential future projects include housing, public works infrastructure, public facilities, public service programs, and the HOME program that meet CDBG eligibility criteria and serve CDBG eligible neighborhoods and communities.

Once the City commits to continuing as a partner in the JPA, a new agreement will be prepared by the County in substantially the same form as written in Attachment B for execution by the City Manager.

FISCAL IMPACT: The City can expect to be eligible to receive approximately \$130,000 per year.

ATTACHMENTS:

- A. Resolution
- B. Current JPA

Attachment 'A'

RESOLUTION NO. 23-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING PARTICIPATION IN A JOINT POWERS AGREEMENT (JPA) FOR PURPOSES OF ADMINISTERING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE PROGRAM YEARS 2024-25, 2025-26, 2026-27

WHEREAS, the County of Fresno and some of the cities therein, by joining in a combined effort under the terms of a Joint Powers Agreement (JPA), qualify as an urban county for grants under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City Council has given conceptual agreement to participate and the City of Kerman continues membership and association with other cities and County in a JPA.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Kerman that the Joint Powers Agreement by and between the County of Fresno and the incorporated cities of Coalinga, Fowler, Kerman, Kingsburg, Mendota, Reedley, Sanger and Selma therein, for the purpose of qualifying for Community Development Block Grants (CDBG) and for the administration of applications, allocations, and distributions of funds received in the CDBG programs, and is hereby approved; and

BE IT FURTHER RESOLVED that the City Manager is authorized to sign the Joint Powers Agreement on behalf of the City.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 11th day of January 2023, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

20-0378

Sample Joint Powers Agreement (JPA)

Agreement No. 20-0378

JOINT POWERS AGREEMENT FOR HOUSING AND
COMMUNITY DEVELOPMENT

THIS AGREEMENT (the "Agreement") is made this 23rd day of June, 2020, by and between the COUNTY OF FRESNO, a political subdivision of the State of California, ("COUNTY"), and the incorporated CITIES OF FOWLER, KERMAN, KINGSBURG, MENDOTA, REEDLEY, SANGER, and SELMA, all municipal corporations of the State of California, located within the boundaries of the County of Fresno ("CITY" or "CITIES").

WITNESSETH

WHEREAS, the COUNTY and the CITIES desire to engage in housing and community development activities as authorized under the Housing and Community Development Act of 1974, as amended, and hereafter referred to as the "ACT";

WHEREAS, the ACT requires that certain cooperation agreements be entered into between the COUNTY and the CITIES for a period of three years in order to implement the provisions and terms of said ACT;

WHEREAS, the COUNTY and the CITIES are public agencies under the provisions of Section 6500 of the Government Code of the State of California, and each is authorized by law to enter into Joint Powers Agreements;

WHEREAS, the COUNTY and the CITIES are individually authorized by law to engage in housing and community development activities;

WHEREAS, the COUNTY and the CITIES do hereby find and determine that it is in the best interest of the residents of the unincorporated area of the COUNTY and of the CITIES that housing and community development activities be performed jointly in accordance with the provisions of this Agreement in that the U.S. Department of Housing and Urban Development (HUD) recommends the expenditure of funds for such purpose on a regional basis; and

WHEREAS, the COUNTY requalified for entitlement status as an urban county to administer and implement the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) Programs for housing and

1 community development activities and homeless services for each of the participating parties to
2 this Agreement in accordance with the provisions of the ACT, the laws of the State of California,
3 and the terms and conditions hereinafter provided.

4 NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

5 1. The parties to this Agreement, pursuant to the requirements of the ACT, agree to
6 take all actions necessary to ensure compliance with the urban county's certification under
7 Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended,
8 and that the grant will be conducted and administered in conformity with Title VI of the Civil Rights
9 Act of 1964, the Fair Housing Act, and will affirmatively further fair housing. The parties to this
10 Agreement will also comply with Section 109 of Title I of the Housing and Community
11 Development Act of 1974, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans
12 with Disabilities Act, the Age Discrimination Act of 1975, Section 3 of the Housing and Urban
13 Development Act of 1968, National Environmental Policy Act of 1969, Executive Order 11988,
14 24 CFR 570 pertaining to the CDBG Program regulations, and to comply with other applicable
15 laws.

16 2. The COUNTY is responsible for program administration and implementation;
17 determining needs; setting goals; preparing and submitting a five-year Consolidated Plan, annual
18 Action Plan, Consolidated Annual Performance and Evaluation Report, and all required
19 assurances or certifications to HUD, and has the final authority for approving CDBG, HOME
20 Investment Partnerships and ESG Program activities and priorities.

21 3. The parties to this Agreement acknowledge that the COUNTY and CITIES may
22 not sell, trade, or otherwise transfer all or any portion of their CDBG funds to another metropolitan
23 city, urban county, unit of general local government, Indian tribe, or insular area that directly or
24 indirectly receives CDBG funds, in exchange for any other funds, credits or non-Federal
25 considerations, but must use these funds for activities eligible under Title I of the Housing and
26 Community Development Act of 1974, as amended.

27 4. The parties to this Agreement, pursuant to the requirements of the ACT, agree to
28 cooperate to undertake, or assist in undertaking, community renewal and lower-income housing

1 assistance activities.

2 5. The parties to this Agreement understand the COUNTY is prohibited from funding
3 activities in, or in support of, any CITY that does not affirmatively further fair housing within its
4 own jurisdiction or that impedes the COUNTY's actions to comply with its fair housing
5 certification.

6 6. Pursuant to the ACT, the CITIES have adopted, and are enforcing:

7 a. A policy prohibiting the use of excessive force by law enforcement agencies
8 within their jurisdictions against any individuals engaged in non-violent civil rights
9 demonstrations.

10 b. A policy of enforcing applicable state and local laws against physically
11 barring entrance to or exit from a facility or location which is the subject of such non-violent civil
12 rights demonstrations within their jurisdictions.

13 7. The CITIES do not have the power to veto or otherwise restrict, obstruct
14 implementation, or withhold support to the community development and housing assistance
15 activities referred to in the Consolidated Plan and annual Action Plan, for any program year
16 covered by this Agreement and/or such additional time as may be required for the expenditure
17 of funds granted to the COUNTY for such period.

18 8. It is understood and agreed that pursuant to the ACT, the participating CITIES
19 shall not be entitled to make separate applications for CDBG funds under the State's Small Cities
20 CDBG Program during the period in which the CITIES are participating in the COUNTY's CDBG
21 Program. Furthermore, the CITIES may not participate in a HOME consortium except through
22 the COUNTY, regardless of whether the COUNTY receives a HOME formula allocation. Nothing
23 herein shall be construed as limiting in any manner the powers of any of the respective parties
24 to initiate and complete a local activity within their respective jurisdiction with their own funds.

25 9. The allocation of funds for annual expenditures on CDBG activities shall be
26 shared on a proportionate basis determined by an allocation formula, after the COUNTY's cost
27 for implementing the CDBG Program has been subtracted, not to exceed the maximum 20%
28 administrative cap. Such allocation formula shall be based upon the formula prescribed by the

1 ACT.

2 However, it is understood and agreed that any proposed expenditure is subject
3 to the condition that a different distribution of funds may occur at the COUNTY's discretion when
4 made necessary to comply with the ACT, including but not limited to regulatory expenditure
5 requirements.

6 10. Each CITY, pursuant to 24 CFR 570.501(b), is considered a subrecipient of
7 CDBG funds, and is subject to the requirements for subrecipients. Before disbursing CDBG
8 funds to a subrecipient, the COUNTY shall prepare a written Agreement in accordance with
9 Federal regulations (as described in 24 CFR 570.503), and execute such Agreement with the
10 subrecipient. The Agreement shall remain in effect during any period that the subrecipient has
11 use of CDBG funds, including program income.

12 11. Each CITY in formulating its annual application to expend CITY-allocated CDBG
13 funds shall conduct at least one annual public meeting to provide its residents an opportunity to
14 participate in the recommendation of activities for the CDBG Program. Such meetings shall be
15 conducted whenever a participating CITY intends to seek approval for an activity to be funded
16 with CDBG funds. If a CITY intends to continue with a multi-year activity that was approved as
17 a multi-year activity during a prior year, then this public meeting requirement may be waived.
18 Each of the participating CITIES shall provide reasonable notice to its residents of said meetings,
19 and shall make efforts to disseminate information to the public concerning a particular activity.

20 12. Each CITY agrees to develop and complete eligible program activities in a timely
21 manner so that the Urban County CDBG Entitlement Program will comply with Federal
22 expenditure requirements.

23 13. Each CITY agrees to submit application(s) for eligible CDBG activities no later
24 than July 31st prior to the start of each program year. Should a CITY not submit an application
25 for an eligible activity by the July 31st date, and/or make substantial progress toward completion
26 of an eligible activity during the program year in which the funds are allocated, upon mutual
27 agreement by the staff of all the parties, the COUNTY shall redistribute funds to other
28 participating CITY/CITIES with an eligible activity ready to commence.

1 14. If a CITY's CDBG funds are advanced to another participating CITY/CITIES in
2 order to accelerate expenditures, including but not limited to meet requirements for timeliness of
3 expenditures, the CITY advancing funds shall be reimbursed by the recipient of those funds with
4 the recipient's next program year allocation.

5 15. If a CITY, due to unforeseen and uncontrollable circumstances, cannot comply
6 with the time schedule within an executed project agreement, the schedule for the activity may
7 be extended by the COUNTY.

8 16. If a CITY, for any reason, cancels a program activity without completion, the CITY
9 shall reimburse to the COUNTY the amount of all CDBG funds provided to the CITY for the
10 activity. The reimbursed amount of funds shall be credited back to the CITY's allocation of CDBG
11 funds.

12 17. Any CDBG funds remaining available to any CITY and not allocated during the
13 term of this Agreement to an activity upon which substantial progress is being made, will no
14 longer be available to that CITY should that CITY not enter into the next succeeding Joint Powers
15 Agreement. Such CDBG funds shall be distributed to the COUNTY and the then-participating
16 CITIES of that Joint Powers Agreement, based upon the formula established by the ACT.
17 Determination regarding substantial progress shall be made by the COUNTY in its sole
18 discretion.

19 18. The COUNTY agrees to make HOME funds available for eligible housing
20 activities within the jurisdictions of the CITIES as well as within the unincorporated area. HOME
21 funds will be provided to eligible residents, institutions and agencies for eligible housing activities
22 approved by the Board of Supervisors, on a first-come, first-served basis.

23 19. The COUNTY shall use its ESG funds for the residents of the unincorporated area
24 of the COUNTY and of the CITIES, though service points may be centrally located. ESG shall
25 be administered through the COUNTY's Department of Social Services. It is understood and
26 agreed that the CITIES may not apply for, and do not receive a formula allocation under the
27 Federal ESG Program. Furthermore, CITIES participating in the Urban County program do not
28 receive individual allocations of ESG funds. However, nothing herein shall be construed as

1 limiting in any manner the powers of any of the respective parties to initiate a separate application
2 for ESG funds under the State's ESG Program, if allowed by the State.

3 20. The COUNTY shall make available to each CITY any special funding allocations
4 that may be based on the CITIES' participation with the COUNTY in the CDBG Program. These
5 programs may include, but shall not be limited to, the HOME Investment Partnerships Program
6 and special allocations of CDBG funds that exceed the annual entitlement provided through this
7 Agreement during the term of this Agreement.

8 21. The COUNTY shall be responsible for monitoring and reporting to HUD the use
9 of any program income generated from activities funded by this Agreement.

10 22. The reporting obligation of the CITIES pursuant to the ACT shall include the
11 following:

12 a. A participating CITY must inform the COUNTY when any program income
13 is generated by the expenditure of CDBG funds.

14 b. In the event of close-out of the CDBG Program or a change in status of a
15 participating CITY, each participating CITY must inform the COUNTY of any CDBG generated
16 program income received prior to or subsequent to the close-out or change in status of a
17 participating CITY.

18 c. Any program income generated by a CITY CDBG-funded activity must be
19 paid to the COUNTY. The COUNTY shall credit the amount to that CITY'S CDBG allocation for
20 use on subsequent CITY CDBG eligible activities in accordance with Federal requirements;
21 provided that the CITY is participating in the COUNTY'S CDBG Program at the time the program
22 income is generated.

23 d. If the CITY is not participating in the COUNTY'S CDBG Program at the
24 time the program income is generated, the COUNTY is not obligated to credit the amount to that
25 CITY'S CDBG allocation for use on subsequent CITY CDBG eligible activities should that CITY
26 return to the COUNTY'S CDBG Program.

27 e. CDBG program income will be made available to a CITY either upon receipt
28 by the COUNTY, or not later than the subsequent program year.

1 23. Each participating CITY must obtain prior written approval from the COUNTY
2 before making any modification or change in the use of any real property improved, in whole or
3 in part, using CDBG funds in excess of \$25,000. The CITY shall provide affected citizens with
4 notice of, and opportunity to comment on, any proposed change to the use of real property
5 improved with CDBG funds. If any real property improved with CDBG funds is sold and/or is
6 utilized by the CITY for a use which does not qualify under the CDBG Program, the CITY shall
7 reimburse the COUNTY in an amount equal to the current fair market value for the property, less
8 any proportional share thereof attributable to expenditures of non-CDBG funds. It is therefore
9 understood and agreed that pursuant to the ACT:

10 a. These requirements shall continue in effect for five years after the Project
11 is completed in HUD's Integrated Disbursement and Information System (IDIS).

12 b. In the event the CDBG Program is closed-out, or there is a change in
13 status of the cooperation agreement between the COUNTY and participating CITY, the
14 requirements of this Section shall remain in effect for activities funded with CDBG funds, unless
15 action is taken by the Federal government to relieve the COUNTY and the participating CITIES
16 of these obligations.

17 c. If a CITY is required to repay the COUNTY for reasons described in this
18 Section of the Agreement, the COUNTY shall make the repaid funds available to that CITY for
19 eligible CDBG activities in accordance with Federal requirements; provided that the CITY is
20 participating in the COUNTY's CDBG Program at the time of the reimbursement.

21 d. If the CITY is not participating in the COUNTY's CDBG Program at the time
22 the income is generated, the COUNTY is not obligated to credit the amount to that CITY'S CDBG
23 allocation.

24 24. The term of this Agreement shall commence on July 1, 2021 and shall terminate
25 on June 30, 2024. Notwithstanding the foregoing, this Agreement shall remain in effect until the
26 CDBG, HOME and ESG funds and program income received with respect to activities carried
27 out during the three-year qualification period are expended and the funded activities completed.
28 No parties to this Agreement may withdraw from, be released from, or terminate this Agreement

1 while the Agreement remains in effect. All parties to this Agreement are participants in the
2 preparation of the COUNTY's five-year Consolidated Plan, annual Action Plans, and
3 Consolidated Annual Performance and Evaluation Reports, and are obligated through the three-
4 year program period which includes said documents.

5 25. Notwithstanding the date of execution of this Agreement, it shall be effective on
6 July 1, 2021. Each CITY shall sign the Agreement prior to the COUNTY. The COUNTY shall
7 insert the date it signs the Agreement on page 1, lines 4-5. The COUNTY shall insert names of
8 all participating CITIES on page 1, lines 6 and 7.

9 26. This Agreement shall be binding upon the parties hereto and their successors
10 and assigns.

11 27. It is understood that there may be a number of duplicate originals of this
12 Agreement, and the signature of any representative member on any one Agreement shall be
13 deemed applicable to all such duplicated originals. Additionally, this Agreement may be
14 executed in any number of counterparts, each of which shall be deemed an original. The parties
15 agree that the County may assemble together in the original agreement to be provided to the
16 County Board of Supervisors for signature, one original signature page from each city, to form a
17 total original to be signed by the County Board of Supervisors.

18 28. Each party to this Agreement shall indemnify, defend and hold harmless the other
19 parties, their officers, agents, employees and representatives, from any and all loss, liability,
20 costs, expenses and damage to persons or property, and from any and all claims, demands and
21 actions in law or equity (including attorney's fees and legal expenses) arising or alleged to have
22 arisen directly from the wrongful act caused by its respective activities pursuant to this
23 Agreement.

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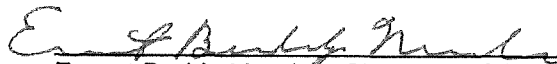
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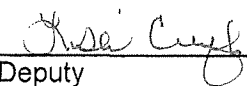
1 IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed
2 as of the date and year first above written.

3
4 COUNTY OF FRESNO

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8 Ernest Buddy Mendes, Chairman of the
9 Board of Supervisors of the
10 County of Fresno

11 Date: 6/23/20

12 ATTEST:
13 Bernice E. Seidel
14 Clerk of the Board of Supervisors
15 County of Fresno, State of California

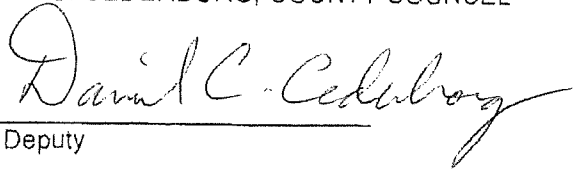
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17 Deputy

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28 July 19, 2019

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2 I HEREBY CERTIFY that the terms and provisions of this Agreement are fully authorized
3 under the laws of the State of California and all local laws and that this Agreement provides full
4 legal authority for the COUNTY to undertake, or assist in undertaking, essential community
5 renewal, and lower income housing assistance activities.
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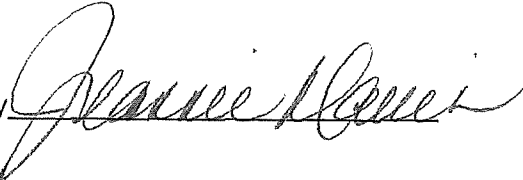
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8 DANIEL C. CEDERBORG, COUNTY COUNSEL

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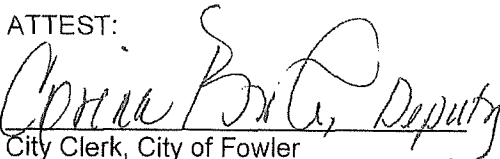
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1 JOINT POWERS AGREEMENT FOR HOUSING AND
2 COMMUNITY DEVELOPMENT

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4 CITY OF FOWLER

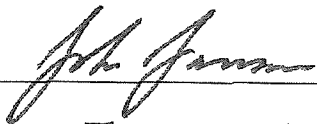
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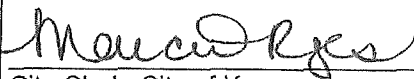
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10 City Clerk, City of Fowler

1 JOINT POWERS AGREEMENT FOR HOUSING AND
2 COMMUNITY DEVELOPMENT

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4 CITY OF KERMAN

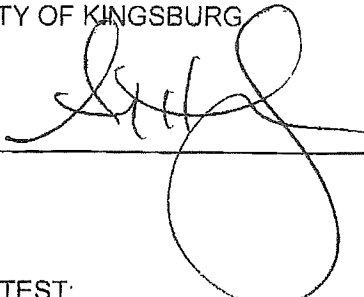
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7 JOHN TANOUS, CITY MANAGER

8 ATTEST:

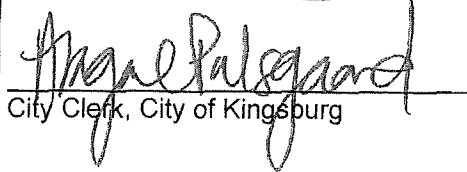
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10 City Clerk, City of Kerman

1 JOINT POWERS AGREEMENT FOR HOUSING AND
2 COMMUNITY DEVELOPMENT

3 CITY OF KINGSBURG

4
5 By 
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8 ATTEST:

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10 City Clerk, City of Kingsburg
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JOINT POWERS AGREEMENT FOR HOUSING AND
COMMUNITY DEVELOPMENT

CITY OF MENDOTA

By 

ATTEST:


City Clerk, City of Mendota
Celeste Cabrera-Garcia

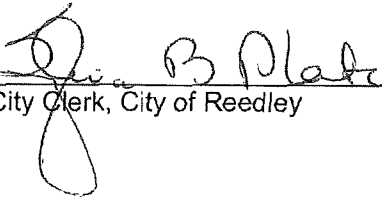


1 JOINT POWERS AGREEMENT FOR HOUSING AND
2 COMMUNITY DEVELOPMENT

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4 CITY OF REEDLEY

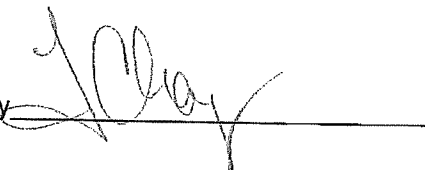
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8 ATTEST:

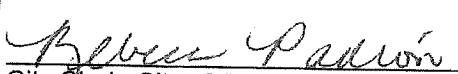
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1 JOINT POWERS AGREEMENT FOR HOUSING AND
2 COMMUNITY DEVELOPMENT

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4 CITY OF SANGER

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6 By  _____

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8 ATTEST:

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City Clerk, City of Sanger

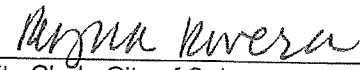
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1 JOINT POWERS AGREEMENT FOR HOUSING AND
2 COMMUNITY DEVELOPMENT

3
4 CITY OF SELMA

5 By 
6 Teresa Gallavan, City Manager

7
8 ATTEST:

9 
10 City Clerk, City of Selma
11 Reyna Rivera



STAFF REPORT

MEETING DATE: January 11, 2022

PRESENTER: Jerry Jones, City Engineer

SUBJECT: Award of Contract for the Hart Ranch Community Park Orchard Removal to JFS Enterprises, Inc. (JJ)

RECOMMENDATION: Council by motion adopt the resolution awarding the contract for the Hart Ranch Community Park Orchard Removal to JFS Enterprises, Inc. in the amount of \$50,000.00 and authorize the City Manager to sign the contract.

EXECUTIVE SUMMARY:

Hart Ranch Community Park, formerly referred to as Eastside Community Park, will be located at the northeast corner of Goldenrod Avenue and California Avenue. The property currently is occupied by a plum orchard that has been farmed in prior years by the previous property owner, through a lease with the City. In anticipation of the upcoming development of the Park, the orchard needs to be removed. The City requested bids for the orchard removal in October 2022 and no bids were received by the due date of November 2, 2022. Per the California Public Contract Code and the Kerman Municipal Code, when no bids are received after completing a formal or informal bid process, then the City can move forward with the work through use of it’s own forces or through a negotiated contract. The City does not have the staff or equipment to perform this work, so Staff moved forward with negotiating a contract with a contractor. Staff was able to obtain quotes from three contractors and they are as follows:

Contractor	Base Bid
Lawrence Custom Ag LLC	\$31,300.00
JFS Enterprises, Inc.	\$50,000.00
A. Nonini Ag Services	\$54,600.00

Although the quote received from Lawrence Custom Ag is substantially lower, they do not provide haul away of the wood chips. The City would have to enter into a contract with a 3rd party to perform haul away services. Due to this, Staff recommends that the contract be awarded to JFS Enterprises, Inc.

FISCAL IMPACT:

The orchard removal will be funded with Measure M and/or Park Development Impact Fees allocated to the development of the Park.

ATTACHEMENT:

A. Resolution

Attachment 'A'

RESOLUTION NO. 23-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
AWARDING CONTRACT FOR THE HART RANCH COMMUNITY PARK ORCHARD REMOVAL TO JFS
ENTERPRISES, INC.**

WHEREAS, the Hart Ranch Community Park Orchard Removal consists of the removal of approximately 15 acres of plum trees at the City's proposed Hart Ranch Community Park Site and;

WHEREAS, the City requested bids in accordance with the City's Informal Bidding Procedures and no bids were received on November 2, 2022; and

WHEREAS, the City thereafter requested informal quotes from three contractors and has negotiated a contract with the recommended contractor, JFS Enterprises, Inc.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES AS FOLLOWS:

1. Upon the recommendation of the City Engineer, the Hart Ranch Community Park Orchard Removal contract be awarded to JFS Enterprises, Inc. in the amount of Fifty Thousand Dollars and Zero Cents (\$50,000.00).
2. The City Manager is authorized to sign the City's standard form of contract for construction projects on behalf of the City of Kerman.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 11th day of January, 2023, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: Jesus R. Orozco, Community Development Director

SUBJECT: Ordinance Text Amendment to Amend Ordinance Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and Adding Chapter 17.100 to Title 17 of the Kerman Municipal Code Relating to Alcohol Beverage Sales (JRO)

RECOMMENDATION: City Council conduct a public hearing, waive full reading, and introduce an Ordinance Text Amendment amending Ordinance Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and adding Chapter 17.100 to Title 17 of the Kerman Municipal Code related to Alcohol Beverage Sales.

EXECUTIVE SUMMARY:

The Kerman Municipal Code has a limited number of alcohol beverage sales uses (ABC uses) that are subject to the conditional use permit (CUP) process. Currently, “bars, liquor stores, and taverns” are the only ABC uses within the commercial zone district’s use schedules subject to a CUP. ABC uses not subject to a CUP include; grocery stores, supermarkets, mixed-retail pharmacies, restaurants, convenience stores, and service stations among others. As a result, many alcohol-related businesses throughout the years have been approved as “by-right” uses as shown in Attachment C. The by-right approval the ordinance currently grants some ABC uses has prevented the City from discretionary review and consideration as well as limited its enforcement authority.

Furthermore, City Council (Council) has expressed concern about the lack of criteria and objective review process for ABC uses which has resulted in the oversaturation of ABC sales in a number of City census tracts. After a preliminary work study with the Council, staff has conducted the necessary research and prepared a draft ordinance to address the various shortcoming within the ordinance as expressed by the Council. The attached proposed ordinance will require that alcohol-based uses be reviewed and considered via the CUP process. The proposed ordinance also includes a new chapter within Title 17 specific to the objective review and operating standards when considering new CUP applications for ABC sales.

DISCUSSION:

The Kerman Municipal Code has a limited number of alcohol beverage sales uses (ABC uses) uses that are subject to the CUP process. Currently, “bars, liquor stores, and taverns” are the only ABC uses within the General Commercial (CG) zone district’s use schedule subject to a CUP. ABC uses not subject to a CUP include; grocery stores, supermarkets, mixed-retail pharmacies, restaurants, convenience stores, and service stations among others. Many of the ABC uses were either established prior to the 1991 zoning ordinance being updated or were approved as “by-right” uses per the current zoning ordinance’s use schedule. The by-right approval of many of the ABC uses, as seen in Attachment ‘C’, has resulted in an oversaturation of ABC sales without City discretionary review and limited enforcement authority.

The Council has expressed concern about the lack of objective criteria and discretionary review of ABC uses as a result of recent requests for Public convenience or Necessity (PCN) as part of establishing alcohol sales. The proposed ordinance text amendments aim to address the Council's concerns as well as three key points that ensure appropriate review and implementation of CUPs for ABC uses.

First, the proposed ordinance identifies the three commercial (General, Neighborhood, and Service) zone districts wherein alcohol sales commonly occur. Currently, the General Commercial zone district identifies "bars, liquor stores, and taverns" as permitted use via a CUP. The Neighborhood Commercial zone district identifies "liquor store" as permitted use via a CUP. The Service Commercial zone districts do not have a provision that allows for ABC sales. The proposed ordinance will ensure future ABC sales are permissible via CUP in the three stated commercial zone districts.

Secondly, the proposed ordinance clarifies terms and definitions by repealing antiquated terms, amending existing terms, and defining new terms. In particular the term "alcohol beverage sales" has been defined to encompass all business uses that sell or dispense alcohol for either on- or off-sale. The addition of this term is paramount as it includes all current types of businesses that sell or may sell alcohol as part of the business model.

Lastly, the proposed ordinance establishes a new chapter within Title 17 designed to implement an objective review process for new ABC uses and sets operating standards for all ABC uses. This being, new ABC sales will be considered on a case-by-case basis with relation to surrounding land uses, proximity to existing ABC uses and sensitive land uses e.g. schools, daycares, and churches.

Below is a description of the section amendments as follows:

Section 17.46.030 relates to conditional uses within the Neighborhood Commercial zone district. Amendments in this section entail repealing the term "liquor store" as a conditional use and adding the term "Alcohol Beverage Sales" as a conditional use. Adding the term will ensure all alcohol sales-based uses are subject to a CUP and not just liquor stores.

Section 17.48.030 relates to conditional uses within the General Commercial zone district. Amendments in this section entail repealing the term "bar, liquor store, and tavern" as conditional uses and adding the terms "Alcohol Beverage Sales," "Automobile Service Station," and "Drive-Through Facility" as conditional uses. The term "Outdoor sales and storage" is further amended to include "dining". Adding the term "alcohol beverage sales" will ensure all alcohol sales-based uses are subject to a CUP and not just bars, liquor stores, and taverns. Additionally, the terms automobile service station and drive-through facility are being added as conditional uses because said uses have been modernized to be part of a larger business model that includes alcohol sales. As an example, an automobile service stations are often developed with a convenience store with a drive-through facility which may include ABC sales, generally for off-site consumption. The term outdoor sales, dining, and storage has been amended to encompass uses such as restaurants or eateries that may serve alcohol for on-site consumption.

Section 17.50.030 relates to conditional uses within the Service Commercial zone district. Amendments in this section entail the addition of the term "Alcohol Beverage Sales" as a conditional use. Adding the term will ensure all alcohol sales-based uses within the zone district are subject to a CUP.

Section 17.90.020 relates to the definitions of the Kerman Municipal Code. Amendments in this section entail repealing the definitions for "bar, liquor store, and tavern," "off-sale liquor," and "on-

sale liquor". Subsequently the term "alcohol use" is further amended to "alcohol beverage sales" to encompass all previously stated terms related to alcohol sales. The new term "alcohol beverage sales" will read as follows: any retail activity which includes the sale or dispensing of alcoholic beverages for consideration of on-sale liquor or off-sale liquor. Alcoholic beverages shall be defined as those beverages requiring licensing for sale by the California State Department of Alcoholic Beverage Control (hereinafter referred to as an "ABC License").

Title 17 of the Kerman Municipal Code has been amended to include a new chapter, Chapter 17.100 relating to Alcohol Beverage Sales Uses. This chapter establishes standards for all retail activity which includes the sale or dispensing of alcoholic beverages for on-sale liquor or off-sale liquor. Having codified standards will assist the City in preventing new ABC sales that may possess certain characteristics that have the potential to cause deleterious effects and nuisances on surrounding neighborhoods and businesses, especially when alcoholic beverage sales are concentrated near one another. Chapter 17.100 addresses existing ABC uses which have been established without a CUP and new ABC uses that may apply to establish within the City. This chapter also stipulates operating standards for all ABC uses including signage, security, and surveillance requirements. Furthermore, new on- and off- ABC sales applications will be evaluated and considered with relation to their proximity to existing ABC sales and sensitive land uses e.g. schools, daycare facilities, and churches. It is noteworthy that the proposed ordinance will require new off-sale ABC sales applications to be transferred ABC licenses from within Fresno County boundaries. This specific requirement is a responsible attempt to slow down the oversaturation of off-sale alcohol sales within the City.

A full version of the ordinance text amendment has been included as Attachment 'A'. Additionally, the City of Kerman Planning Commission held a public hearing on December 12, 2022, to consider amending Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and adding Chapter 17.100 to Title 17. The Commission unanimously voted on a resolution recommending to the City Council that the Council adopt the ordinance text amendment, as presented in Attachment 'B'.

FISCAL IMPACT:

None

ENVIRONMENTAL REVIEW:

The adoption of this ordinance is exempt from further CEQA review under the common sense rule Section 15061(b)(3)) because there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

ATTACHMENTS:

- A. Ordinance
- B. Planning Commission Resolution w/Exhibits
- C. Active ABC License Holders

Attachment 'A'

ORDINANCE NO. 23-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING SECTIONS 17.46.030, 17.48.030, 17.50.030, 17.90.020 OF TITLE 17 OF THE KERMAN MUNICIPAL CODE AND ADDING CHAPTER 17.100 TO TITLE 17 OF THE KERMAN MUNICIPAL CODE RELATING TO ALCOHOL BEVERAGE SALES

THE CITY COUNCIL OF THE CITY OF KERMAN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 17.46.030 of the Kerman Municipal Code is amended to repeal the term “liquor store” as a conditional use and to add the term “Alcohol Beverage Sales” as follows:

17.46.030 Conditional Uses.

Conditional uses in this district are as follows:

Alcohol Beverage Sales

Banks;

Convenience stores;

Duplicating shop;

Eating places, including cafes and restaurants;

Fire station;

Gasoline station;

Hardware store and garden supply (less than five thousand square feet)

Medical, professional, and administrative offices;

Post office;

Self-car wash.

SECTION 2. Section 17.48.030 of the Kerman Municipal Code is amended to repeal the term “bar, liquor store, and tavern” as conditional uses; to add the terms “Alcohol Beverage Sales,” “Automobile Service Station,” and “Drive-Through Facility”; and to amend the term “Outdoor sales and storage” to include “dining” as follows:

17.48.030 Conditional Uses.

Conditional uses in this district are as follows:

Alcohol Beverage Sales;

Auto lease and rental;

Automobile, motorcycle, and small engine repair;

Automobile Service Station

Auto sales, new and used;

Boarding or rooming facilities;

Bowling alleys;

Bus depots;

Cabinet shops;

Card rooms;

Carwash;

Churches;

Drive-Through Facility

Equipment sales and rental;

Feed and seed store;

Friction shop;

Furniture upholstery shops;

Glass, radiator, tire and muffler shops;

Hotel and motel;

Hospital;

Library;

Massage establishments as defined in Section 9.27.030;

Multiple-family residential dwellings (R-2 and R-3 district);

Outdoor sales, dining, and storage;

Second-hand store;

Sign shops;

Theater and auditorium;

Utility yards;

Veterinary offices with enclosed boarding structure;

A residential dwelling associated with a business listed above.

SECTION 3. Section 17.50 of the Kerman Municipal Code is amended to add the term “Alcohol Beverage Sales” to conditional uses as follows:

17.50.030 Conditional uses.

Conditional uses in this district are as follows:

All uses permitted in the General Commercial district, except as otherwise listed in this chapter;

Alcohol beverage sales;

Auction houses (nonlivestock);

Bus depots, transit stations, truck terminals and freight forwarding terminals;

Kennels;

Mobile office structures;

Painting, enameling and lacquering shops;

Recreational vehicle and travel trailer storage facilities;

Truck service stations.

SECTION 4. Section 17.90.020 Definitions of the Kerman Municipal Code is amended by repealing the definitions for “bar, liquor store and tavern,” “off-sale liquor,” and “on-sale liquor”.

SECTION 5. Section 17.90.020 Definitions of the Kerman Municipal Code is amended by amending the definition for “alcohol use” as follows:

“Alcohol Beverage Sales” means any retail activity which includes the sale or dispensing of alcoholic beverages for consideration of on-sale liquor or off-sale liquor. Alcoholic beverages shall be defined as those beverages requiring licensing for sale by the California State Department of Alcoholic Beverage Control (hereinafter referred to as an “ABC License”).

SECTION 6. Title 17 of the Kerman Municipal Code is amended by adding new Chapter 17.100 relating to Alcohol Beverage Sales Uses to read as follows:

CHAPTER 17.100

ALCOHOL BEVERAGE SALES USES

Sections:

- 17.100.010 Purpose.
- 17.100.020 Applicability.
- 17.100.030 Modifications to Existing Businesses.
- 17.100.040 Location Restrictions for New Businesses.
- 17.100.050 Standards of Operation.

Section 17.100.010. Purpose.

The purpose of this chapter is to protect and promote the public health, safety, comfort, convenience, prosperity, and general welfare of the City of Kerman by setting standards for all retail activity which includes the sale or dispensing of alcoholic beverages for of on-sale liquor or off-sale liquor. Uses that involve the sale or dispensing of alcoholic beverages may possess certain characteristics that have the potential to cause deleterious effects and nuisances on surrounding neighborhoods and businesses, especially when alcohol beverage sales are concentrated in close proximity. In order to ensure that establishments operate in a manner that is mutually beneficial to surrounding uses and to also provided a mechanism to prevent and correct any associated problems, the following special regulations shall apply.

Section 17.100.020. Applicability

A. Conditional Use Permit Requirement. Businesses seeking to sell alcoholic beverages for either on-sale or off-site consumption, whether as a new, altered, or expanded use, shall obtain a Conditional Use Permit for alcohol sales pursuant to this chapter.

B. New or Expanded Use. A Conditional Use Permit in compliance with this chapter shall be required for:

1. Any proposed new establishment that wishes to engage in alcohol beverage sales as defined in Section 17.90.020 of this Code;
2. Any existing establishment that requests to modify its alcohol or business license type(s),
3. Any existing establishment that requests to reinstate their alcohol or business license(s) after an expiration or revocation,
4. Any existing establishment that requests to extend their hours of alcohol sales, or expand their floor area for retail sales of alcohol. An existing business that expands their floor area for non-alcohol related retail sales is allowed to retain the conditions on their existing Conditional Use Permit in relation to alcohol requirements. Should a business not comply with the strict application of the regulations provided for in this chapter, said improvements shall be made prior to commencing the sale of alcoholic beverages. Violation of these standards at any time may result in the revocation of a Conditional Use Permit.

C. Exemptions. This chapter does not apply to the following: temporary uses issued a Temporary License by the California Department of Alcoholic Beverage Control and established in compliance with all City laws and ordinances.

- D. A conditional use permit shall not be granted for out of county ABC license transfers.
- E. The Planning Commission shall take into consideration the Police Chief's determination based upon quantifiable information, that the proposed use: (i) would be a detrimental to the public health, safety, comfort, or welfare of persons located within five hundred (500') feet of the site; or (ii) would significantly increase the severity of existing law enforcement or public nuisance problems in the area (e.g. increase in service calls related public intoxication nuisance, vagrancy, or loitering).

17.100.030. Modifications to Existing Businesses. A modification to an existing Alcohol Beverage Sales business increasing the floor ratio for alcohol sales shall not be permitted when a condition exists that has caused or resulted in repeated activities that are harmful to the health, peace, or safety of persons residing or working in the surrounding area. In this section, the term "increasing the floor area ratio" also includes adding outdoor dining.

17.100.040. Location Restrictions for New Businesses. The location restrictions listed in this chapter apply to new establishments and shall also apply to existing establishments that must obtain a CUP pursuant to this chapter due to proposed expansion or improvement of an existing use that is currently operating prior to the effective date of this chapter. The restrictions shall not apply if the proposed expansion or improvement is only with respect to a necessary maintenance or repair, or bringing the existing establishment into compliance with current building codes, including but not limited to the California Building Code, the California Fire Code, California Plumbing Code, and the California Electrical Code, as may be amended and any local amendments thereto.

A. **New On-Sale:** In over concentrated census tracts, where findings for Public Convenience or Necessity are required for an **On-sale** ABC License the following limitations shall apply:

1. Not more than two (2) on-sale ABC licenses within two hundred (200') feet of another business shall be permitted.
2. No new ABC licenses shall be permitted within five hundred (500') feet of the property line of a school, daycare facility, or church.

B. **New Off-Sale:** In over concentrated census tracts, where findings for Public Convenience or Necessity are required for an **Off-sale** ABC Licenses the following limitations shall apply:

1. ABC license shall be Fresno County transfers only.
2. Not more than one (1) off-sale ABC license within two hundred (200') of an existing on-sale business with an ABC license shall be permitted.
3. Not more than two (2) of different business type/use within five hundred (500') feet of each other shall be permitted. i.e. grocery store / convenience store;
4. Not more than two (2) of the same business type/use within one thousand (1000') feet of each other shall be permitted. i.e. convenience store /convenience store.
5. No new off-sale ABC licenses shall be permitted within one thousand (1000') feet of a school, daycare facility, or church.

17.100.050. Standards of Operation. The following standards of operation shall constitute conditions of approval for Conditional Use Permits under this chapter and include, but are not limited, to:

A. Lighting. The exterior of the premise, including adjacent public sidewalks and all parking lots under the control of the establishment, shall be illuminated during all hours of darkness during which the premises are open for business in a manner so that persons standing in those areas at night are identifiable by law enforcement personnel. However, required illumination shall be placed and/or shielded in a way that minimizes interference with the neighboring residences.

B. Litter and Graffiti.

1. Trash and recycling receptacles shall be provided by public entrances and exits from the building.
2. The owner or operator shall provide for daily removal of trash, litter, and debris from premises and on all abutting sidewalks within 20 feet of the premises.
3. The owner or operator shall remove graffiti within 48 hours.

C. Vending Machines. External snack vending machines are prohibited.

D. Video Surveillance.

1. Establishments must equip a fully functional color digital video camera system.
2. The system must continuously record, store, and be capable of playing back images and be fully functional at all times, including during any hours the business is closed. The system must be maintained in a secured location inside of the business.
3. The system shall have the correct date and time stamped onto the image at all times.
4. The camera storage capacity should be for at least two weeks (14 calendar days). Such cameras must be capable of producing a retrievable and identifiable image than can be made a permanent record and that can be enlarged through projection or other means.
5. If utilizing a digital video recorder, it must be capable of storing no less than 14 days of real-time activities.
6. The system shall be capable of producing a CD or digital playback feature and may be provided to an authorized representative of the Kerman Police Department within 24 hours of the initial request relating to a criminal investigation only.
7. The interior of the business must have at least one camera placed to focus on each cash register transaction to include the clerk as well as the customer waiting area.
8. There shall be four exterior cameras placed so as to record activities in the primary customer parking areas of their business. These cameras should be of sufficient quality to be able to identify persons and or vehicles utilizing the business parking lot.
9. All interior cameras shall record in color.
10. All exterior cameras shall record in color and have automatic low light switching capabilities to black and white. Exterior cameras should be in weatherproof enclosures and located in a manner that will prevent or reduce the possibility of vandalism.

17.100.060 Signage.

A. The provisions specified under chapter 17.76, Signs and this section shall apply to signage for conditional use permits under this chapter. Where conflicts may occur between the provisions of chapter 17.76 and this section, the more restrictive provisions shall govern.

B. The following copy is required to be prominently posted in a readily visible manner on the business site:

1. "California State Law Prohibits the Sale of Alcoholic Beverages to Persons Under 21 Years of Age."
2. "No Loitering is Allowed On or In Front of These Premises."
3. "No Open Alcoholic Beverage Containers are Allowed on These Premises."
(Off-sales only)

C. No more than fifteen percent (15%) of the total window and clear door shall be obstructed by advertising, signs, or other obstructions of any sort.

1. Signage, advertising, or other obstructions inside or outside the business that are not physically attached to the windows or doors, but are visible from a public thoroughfare, sidewalk, or parking lot in the same manner as if they were physically attached is included in the fifteen percent limitation.

2. Any signage required by law shall not count towards the fifteen percent limitation, but shall nonetheless follow rules related to visual obstruction.

4. Advertising and signage on windows and clear doors shall be placed and maintained in a manner that ensures that law enforcement personnel have a clear and unobstructed view of the interior of the business, including the area in which the cash registers are maintained, from exterior public sidewalks, parking lots, or entrance to the business.

5. No off-sale ABC business shall advertise alcohol sales in a manner visible from the outside of the establishment, such as from a public thoroughfare, sidewalk, or parking lot.

6. Displays of alcoholic beverages, freestanding advertising structures of any kind such as cardboard floor stands, or other free-standing signs shall be prohibited within ten feet of consumer entrance points, shall not be visible from the exterior of the establishment, and shall be prohibited on the exterior of the establishment.

D. No more than twenty-five square feet or ten percent (10%) of the total on-building signage, whichever is less, shall be allowed for the advertising of alcohol sales. This shall not include signage related to the business and or tenant name. All on-building signage

associated with Alcohol Beverage Sales businesses shall be LED pan channel letters or of equal or better quality.

17.100.070. Loitering and Other Nuisance Activities. The operation of the business shall not result in criminal activity or repeated nuisance activities on the property, which may include, but are not limited to, repeated disturbances of the peace, illegal drug activity, public drunkenness, drinking in public, alcoholic beverage and tobacco sales to minors, harassment of passerby, gambling, prostitution, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, loitering, excessive littering, graffiti, illegal parking, excessive loud noises (especially in the late night or early morning hours), traffic violations, curfew violations, lewd conduct, or other violations of City, State, or federal laws, especially when contributing to a high rate of police reports and arrests to the area. This section shall not apply to operators where offenses are the result of third party conduct beyond the operators' control.

- E. Training.** The owners and all employees of a business who are involved in the sale of alcoholic beverages must complete approved course(s) in training of liquor sales and handling within sixty days after approval of the Conditional Use Permit becomes final, or for employees hired after the approval of the Conditional Use Permit, within sixty days from the date of hire. To satisfy this requirement, a certified program must meet the standards of the California Coordinating Council on Responsible Beverage Service (CCC/RBS) or other certifying or licensing body designated by the State of California.

SECTION 7. CEQA. A preliminary environmental assessment has been performed for this project pursuant the California Environmental and Quality Act (CEQA). The City Council finds and determines with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

SECTION 8. Severability. If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 9. Publication. This ordinance shall be published in accordance with the provisions of Government Code Section 36933.

SECTION 10. Effective Date. This ordinance shall become effective thirty (30) days after the date of adoption.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Kerman on the 11th day of January 2023, and was passed and adopted at a regular meeting of the City Council of the City of Kerman on _____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing ordinance is hereby approved.

Maria Pacheco
Mayor

Attest:

Marci Reyes
City Clerk

Attachment 'B'

Resolution 2022-08

A RESOLUTION OF THE CITY OF KERMÁN PLANNING COMMISSION RECOMMENDING TO CITY COUNCIL ADOPTION OF A ZONING ORDINANCE TEXT AMENDMENT TO SECTIONS 17.46.030, 17.48.030, 17.50.030, 17.90.020 OF TITLE 17 OF THE KERMÁN MUNICIPAL CODE AND ADDING CHAPTER 17.100 TO TITLE 17 OF THE KERMÁN MUNICIPAL CODE RELATING TO ALCOHOL BEVERAGE SALES

WHEREAS, in accordance with Section 17.26.020 subsection C of the Zoning Ordinance, the City Planner filed a written action initiating Zoning Ordinance Text Amendment No. 2022-02; and

WHEREAS, the Planning Commission has conducted a public hearing duly noticed on November 30, 2022; and

WHEREAS, the Planning Commission reviewed all the evidence, staff report analysis, and associated revisions and determined that the proposed zoning ordinance text amendment will not be detrimental to the public health, safety, and welfare of the persons residing or working in the City of Kerman; and

WHEREAS, the proposed zoning ordinance text amendment is consistent and compatible with the goals, policies, and implementation programs set forth in the General Plan; and

WHEREAS, the proposed zoning ordinance text amendment is exempt from review under the California Environmental Quality Act ("CEQA") (California Public Resources Code Section 21000 et seq.), pursuant to Section 15061(b)(3) known as the common sense rule because there is no possibility that this project may have a significant, adverse, impact on the environment. This is because the project involves purely procedural policies with no impacts on the environment; and

WHEREAS, The Planning Commission now desires recommending to the City Council to amend Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and adding Chapter 17.100 to Title 17 of the Kerman Municipal Code relating to alcohol beverage sales.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED based upon the evidence in the staff report, public testimony, and project file, the Planning Commission recommends the City Council recognizes the appropriateness of Zoning Ordinance Text Amendment 2022-02, Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and adding Chapter 17.100 to Title 17 of the Kerman Municipal Code relating to alcohol beverage sales based on the following findings:

SECTION 1. The foregoing recitals are true and correct and incorporated by reference.

SECTION 2. Based upon the evidence in the staff report, public testimony, and project file, and as required by Kerman Municipal Code Section 17.26.040, the Planning Commission makes the following findings:

A. That the proposed zoning ordinance text amendment will not be detrimental to the public health, safety, and welfare of the persons residing or working in the City of Kerman; and

B. That the proposed zoning ordinance text amendment is consistent and compatible with the goals, policies, and implementation programs set forth in the General Plan; and

C. That the proposed zoning ordinance text amendment is exempt from review under the California Environmental Quality Act ("CEQA") (California Public Resources Code Section 21000 et seq.), pursuant to Section 15061(b)(3) known as the common sense rule because there is no possibility that this project may have a significant, adverse, impact on the environment.

SECTION 3. Based on the foregoing the Planning Commission recommends that the City Council approve the proposed zoning ordinance text amendment to Sections 17.46.030, 17.48.030, 17.50.030, 17.90.020 of Title 17 of the Kerman Municipal Code and adding Chapter 17.100 to Title 17 of the Kerman Municipal Code relating to alcohol beverage sales which is attached as Exhibit A to this Resolution.

The foregoing Resolution was adopted at a regular meeting of the City of Kerman Planning Commission held on December 12, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is approved.

Attest:


Jesus R. Orozco
Planning Commission Secretary


Charles H. Jones
Chairperson

Exhibit 'A'

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING SECTIONS 17.46.030, 17.48.030, 17.50.030, 17.90.020 OF TITLE 17 OF THE KERMAN MUNICIPAL CODE AND ADDING CHAPTER 17.100 TO TITLE 17 OF THE KERMAN MUNICIPAL CODE RELATING TO ALCOHOL BEVERAGE SALES

THE CITY COUNCIL OF THE CITY OF KERMAN DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 17.46.030 of the Kerman Municipal Code is amended to repeal the term “liquor store” as a conditional use and to add the term “Alcohol Beverage Sales” as follows:

17.46.030 Conditional Uses.

Conditional uses in this district are as follows:

Alcohol Beverage Sales

Banks;

Convenience stores;

Duplicating shop;

Eating places, including cafes and restaurants;

Fire station;

Gasoline station;

Hardware store and garden supply (less than five thousand square feet)

Medical, professional, and administrative offices;

Post office;

Self-car wash.

SECTION 2. Section 17.48.030 of the Kerman Municipal Code is amended to repeal the term “bar, liquor store, and tavern” as conditional uses; to add the terms “Alcohol Beverage Sales,” “Automobile Service Station,” and “Drive-Through Facility”; and to amend the term “Outdoor sales and storage” to include “dining” as follows:

17.48.030 Conditional Uses.

Conditional uses in this district are as follows:

Alcohol Beverage Sales;

Auto lease and rental;

Automobile, motorcycle, and small engine repair;

Automobile Service Station

Auto sales, new and used;

Boarding or rooming facilities;

Bowling alleys;

Bus depots;

Cabinet shops;

Card rooms;

Carwash;

Churches;

Drive-Through Facility

Equipment sales and rental;

Feed and seed store;

Friction shop;

Furniture upholstery shops;

Glass, radiator, tire and muffler shops;

Hotel and motel;

Hospital;

Library;

Massage establishments as defined in Section 9.27.030;

Multiple-family residential dwellings (R-2 and R-3 district);

Outdoor sales, dining, and storage;

Second-hand store;

Sign shops;

Theater and auditorium;

Utility yards;

Veterinary offices with enclosed boarding structure;

A residential dwelling associated with a business listed above.

SECTION 3. Section 17.50 of the Kerman Municipal Code is amended to add the term “Alcohol Beverage Sales” to conditional uses as follows:

17.50.030 Conditional uses.

Conditional uses in this district are as follows:

All uses permitted in the General Commercial district, except as otherwise listed in this chapter;

Alcohol beverage sales;

Auction houses (nonlivestock);

Bus depots, transit stations, truck terminals and freight forwarding terminals;

Kennels;

Mobile office structures;

Painting, enameling and lacquering shops;

Recreational vehicle and travel trailer storage facilities;

Truck service stations.

SECTION 4. Section 17.90.020 Definitions of the Kerman Municipal Code is amended by repealing the definitions for “bar, liquor store and tavern,” “off-sale liquor,” and “on-sale liquor”.

SECTION 5. Section 17.90.020 Definitions of the Kerman Municipal Code is amended by amending the definition for “alcohol use” as follows:

"Alcohol Beverage Sales" means any retail activity which includes the sale or dispensing of alcoholic beverages for consideration of on-sale liquor or off-sale liquor. Alcoholic

beverages shall be defined as those beverages requiring licensing for sale by the California State Department of Alcoholic Beverage Control (hereinafter referred to as an "ABC License").

SECTION 6. Title 17 of the Kerman Municipal Code is amended by adding new Chapter 17.100 relating to Alcohol Beverage Sales Uses to read as follows:

CHAPTER 17.100
ALCOHOL BEVERAGE SALES USES

- Sections:
- 17.100.010 Purpose.
 - 17.100.020 Applicability.
 - 17.100.030 Modifications to Existing Businesses.
 - 17.100.040 Location Restrictions for New Businesses.
 - 17.100.050 Standards of Operation.

Section 17.100.010. Purpose.

The purpose of this chapter is to protect and promote the public health, safety, comfort, convenience, prosperity, and general welfare of the City of Kerman by setting standards for all retail activity which includes the sale or dispensing of alcoholic beverages for of on-sale liquor or off-sale liquor. Uses that involve the sale or dispensing of alcoholic beverages may possess certain characteristics that have the potential to cause deleterious effects and nuisances on surrounding neighborhoods and businesses, especially when alcohol beverage sales are concentrated in close proximity. In order to ensure that establishments operate in a manner that is mutually beneficial to surrounding uses and to also provided a mechanism to prevent and correct any associated problems, the following special regulations shall apply.

Section 17.100.020. Applicability

A. Conditional Use Permit Requirement. Businesses seeking to sell alcoholic beverages for either on-sale or off-site consumption, whether as a new, altered, or expanded use, shall obtain a Conditional Use Permit for alcohol sales pursuant to this chapter.

B. New or Expanded Use. A Conditional Use Permit in compliance with this chapter shall be required for:

- 1. Any proposed new establishment that wishes to engage in alcohol beverage sales as defined in Section 17.90.020 of this Code;
- 2. Any existing establishment that requests to modify its alcohol or business license type(s),

3. Any existing establishment that requests to reinstate their alcohol or business license(s) after an expiration or revocation,
 4. Any existing establishment that requests to extend their hours of alcohol sales, or expand their floor area for retail sales of alcohol. An existing business that expands their floor area for non-alcohol related retail sales is allowed to retain the conditions on their existing Conditional Use Permit in relation to alcohol requirements. Should a business not comply with the strict application of the regulations provided for in this chapter, said improvements shall be made prior to commencing the sale of alcoholic beverages. Violation of these standards at any time may result in the revocation of a Conditional Use Permit.
- C. Exemptions. This chapter does not apply to the following: temporary uses issued a Temporary License by the California Department of Alcoholic Beverage Control and established in compliance with all City laws and ordinances.
- D. A conditional use permit shall not be granted for out of county ABC license transfers.
- E. The Planning Commission shall take into consideration the Police Chief's determination based upon quantifiable information, that the proposed use: (i) would be a detrimental to the public health, safety, comfort, or welfare of persons located within five hundred (500') feet of the site; or (ii) would significantly increase the severity of existing law enforcement or public nuisance problems in the area (e.g. increase in service calls related public intoxication nuisance, vagrancy, or loitering).

17.100.030. Modifications to Existing Businesses. A modification to an existing Alcohol Beverage Sales business increasing the floor ratio for alcohol sales shall not be permitted when a condition exists that has caused or resulted in repeated activities that are harmful to the health, peace, or safety of persons residing or working in the surrounding area. In this section, the term "increasing the floor area ratio" also includes adding outdoor dining.

17.100.040. Location Restrictions for New Businesses. The location restrictions listed in this chapter apply to new establishments and shall also apply to existing establishments that must obtain a CUP pursuant to this chapter due to proposed expansion or improvement of an existing use that is currently operating prior to the effective date of this chapter. The restrictions shall not apply if the proposed expansion or improvement is only with respect to a necessary maintenance or repair, or bringing the existing establishment into compliance with current building codes, including but not limited to the California Building Code, the California Fire Code, California Plumbing Code, and the California Electrical Code, as may be amended and any local amendments thereto.

- A. **New On-Sale:** In over concentrated census tracts, where findings for Public Convenience or Necessity are required for an **On-sale** ABC License the following limitations shall apply:

1. Not more than two (2) on-sale ABC licenses within two hundred (200') feet of another business shall be permitted.
2. No new ABC licenses shall be permitted within five hundred (500') feet of the property line of a school, daycare facility, or church.

B. New **Off-Sale:** In over concentrated census tracts, where findings for Public Convenience or Necessity are required for an **Off-sale** ABC Licenses the following limitations shall apply:

1. ABC license shall be Fresno County transfers only.
2. Not more than one (1) off-sale ABC license within two hundred (200') of an existing on-sale business with an ABC license shall be permitted.
3. Not more than two (2) of different business type/use within five hundred (500') feet of each other shall be permitted. i.e. grocery store / convenience store;
4. Not more than two (2) of the same business type/use within one thousand (1000') feet of each other shall be permitted. i.e. convenience store / convenience store.
5. No new off-sale ABC licenses shall be permitted within one thousand (1000') feet of a school, daycare facility, or church.

17.100.050. Standards of Operation. The following standards of operation shall constitute conditions of approval for Conditional Use Permits under this chapter and include, but are not limited, to:

A. Lighting. The exterior of the premise, including adjacent public sidewalks and all parking lots under the control of the establishment, shall be illuminated during all hours of darkness during which the premises are open for business in a manner so that persons standing in those areas at night are identifiable by law enforcement personnel. However, required illumination shall be placed and/or shielded in a way that minimizes interference with the neighboring residences.

B. Litter and Graffiti.

1. Trash and recycling receptacles shall be provided by public entrances and exits from the building.
2. The owner or operator shall provide for daily removal of trash, litter, and debris from premises and on all abutting sidewalks within 20 feet of the premises.
3. The owner or operator shall remove graffiti within 48 hours.

C. Vending Machines. External snack vending machines are prohibited.

D. Video Surveillance.

1. Establishments must equip a fully functional color digital video camera system.
2. The system must continuously record, store, and be capable of playing back images and be fully functional at all times, including during any hours the business is closed. The system must be maintained in a secured location inside of the business.
3. The system shall have the correct date and time stamped onto the image at all times.
4. The camera storage capacity should be for at least two weeks (14 calendar days). Such cameras must be capable of producing a retrievable and identifiable image than can be made a permanent record and that can be enlarged through projection or other means.
5. If utilizing a digital video recorder, it must be capable of storing no less than 14 days of real-time activities.
6. The system shall be capable of producing a CD or digital playback feature and may be provided to an authorized representative of the Kerman Police Department within 24 hours of the initial request relating to a criminal investigation only.
7. The interior of the business must have at least one camera placed to focus on each cash register transaction to include the clerk as well as the customer waiting area.
8. There shall be four exterior cameras placed so as to record activities in the primary customer parking areas of their business. These cameras should be of sufficient quality to be able to identify persons and or vehicles utilizing the business parking lot.
9. All interior cameras shall record in color.
10. All exterior cameras shall record in color and have automatic low light switching capabilities to black and white. Exterior cameras should be in weatherproof enclosures and located in a manner that will prevent or reduce the possibility of vandalism.

17.100.060 Signage.

A. The provisions specified under chapter 17.76, Signs and this section shall apply to signage for conditional use permits under this chapter. Where conflicts may occur between the provisions of chapter 17.76 and this section, the more restrictive provisions shall govern.

B. The following copy is required to be prominently posted in a readily visible manner on the business site:

1. "California State Law Prohibits the Sale of Alcoholic Beverages to Persons Under 21 Years of Age."
2. "No Loitering is Allowed On or In Front of These Premises."

3. "No Open Alcoholic Beverage Containers are Allowed on These Premises." (Off-sales only)

C. No more than fifteen percent (15%) of the total window and clear door shall be obstructed by advertising, signs, or other obstructions of any sort.

1. Signage, advertising, or other obstructions inside or outside the business that are not physically attached to the windows or doors, but are visible from a public thoroughfare, sidewalk, or parking lot in the same manner as if they were physically attached is included in the fifteen percent limitation.
2. Any signage required by law shall not count towards the fifteen percent limitation, but shall nonetheless follow rules related to visual obstruction.
4. Advertising and signage on windows and clear doors shall be placed and maintained in a manner that ensures that law enforcement personnel have a clear and unobstructed view of the interior of the business, including the area in which the cash registers are maintained, from exterior public sidewalks, parking lots, or entrance to the business.
5. No off-sale ABC business shall advertise alcohol sales in a manner visible from the outside of the establishment, such as from a public thoroughfare, sidewalk, or parking lot.
6. Displays of alcoholic beverages, freestanding advertising structures of any kind such as cardboard floor stands, or other free-standing signs shall be prohibited within ten feet of consumer entrance points, shall not be visible from the exterior of the establishment, and shall be prohibited on the exterior of the establishment.

D. No more than twenty-five square feet or ten percent (10%) of the total on-building signage, whichever is less, shall be allowed for the advertising of alcohol sales. This shall not include signage related to the business and or tenant name. All on-building signage associated with Alcohol Beverage Sales businesses shall be LED pan channel letters or of equal or better quality.

17.100.070. Loitering and Other Nuisance Activities. The operation of the business shall not result in criminal activity or repeated nuisance activities on the property, which may include, but are not limited to, repeated disturbances of the peace, illegal drug activity,

public drunkenness, drinking in public, alcoholic beverage and tobacco sales to minors, harassment of passerby, gambling, prostitution, sale of stolen goods, public urination, theft, assaults, batteries, acts of vandalism, loitering, excessive littering, graffiti, illegal parking, excessive loud noises (especially in the late night or early morning hours), traffic violations, curfew violations, lewd conduct, or other violations of City, State, or federal laws, especially when contributing to a high rate of police reports and arrests to the area. This section shall not apply to operators where offenses are the result of third party conduct beyond the operators' control.

- E. **Training.** The owners and all employees of a business who are involved in the sale of alcoholic beverages must complete approved course(s) in training of liquor sales and handling within sixty days after approval of the Conditional Use Permit becomes final, or for employees hired after the approval of the Conditional Use Permit, within sixty days from the date of hire. To satisfy this requirement, a certified program must meet the standards of the California Coordinating Council on Responsible Beverage Service (CCC/RBS) or other certifying or licensing body designated by the State of California.

SECTION 7. CEQA. A preliminary environmental assessment has been performed for this project pursuant the California Environmental and Quality Act (CEQA). The City Council finds and determines with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

SECTION 8. Severability. If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 9. Publication. This ordinance shall be published in accordance with the provisions of Government Code Section 36933.

SECTION 10. Effective Date. This ordinance shall become effective thirty (30) days after the date of adoption.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Kerman on _____ and was passed and adopted at a regular meeting of the City Council of the City of Kerman on _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Mayor, City of Kerman

Attest:

Marci Reyes
City Clerk

Attachment 'C'
ABC License Holders within Kerman Census Tracts

Section 6, Item A.

CENSU TRACT	Status	Lic. Type	Primary Owner	Premises Addr.	Business Name	Sales Type	CUP - Y N	NOTES
40.03	ACTIVE	23	DEN SMOKEHOUSE & BREWERY LLC, THE	651 S MADERA AVE,KERMAN, CA 93630-1736Census Tract: 0040.01	DEN BEER COMPANY, THE	ON	Y	CUP2017-07
	ACTIVE	77	LANFRANCO, RENO LEE	769 S MADERA AVE,KERMAN, CA 93630Census Tract: 0040.03	RENOS PLACE	ON	N	
	ACTIVE	58	LANFRANCO, RENO LEE	769 S MADERA AVE,KERMAN, CA 93630Census Tract: 0040.03	RENOS PLACE	OFF	N	
	ACTIVE	48	LANFRANCO, RENO LEE	769 S MADERA AVE,KERMAN, CA 93630Census Tract: 0040.03	RENOS PLACE	ON	N	
	ACTIVE	21	BRAR, KULWANT SINGH	567 S MADERA AVE,KERMAN, CA 93630-1535Census Tract: 0040.03	KERMAN FOOD MARKET	OFF	N	
40.04	ACTIVE	41	PORTILLOURIAS, MIGUEL ANGEL	861 S MADERA AVE,KERMAN, CA 93630-1740Census Tract: 0040.03	ANTOJITOS GUANACOS RESTAURANT	ON	N	
	ACTIVE	41	GENOVA MANAGEMENT GROUP LLC	15191 W WHITESBRIDGE RD,KERMAN, CA 93630Census Tract: 0040.04	ME N EDS PIZZERIA	ON	N	
	ACTIVE	21	IQBAL, JAVID	481 S MADERA AVE,KERMAN, CA 93630-1537Census Tract: 0040.04	STAR 7 MARKET	OFF	N	
	ACTIVE	20	FAMILY DOLLAR, INC.	15070 W WHITESBRIDGE,KERMAN, CA 93630-1030Census Tract: 0040.04	FAMILY DOLLAR #10017	OFF	N	
	ACTIVE	41	CG HOSPITALITY GROUP INC	15200 W WHITESBRIDGE RD,KERMAN, CA 93630-1021Census Tract: 0040.04	ROUND TABLE PIZZA #193	ON	N	
	ACTIVE	21	RAKKAR, DALJINDER K	15091 W WHITESBRIDGE AVE,KERMAN, CA 93630-1013Census Tract: 0040.04	KERMAN U SAVE LIQUOR	OFF	N	
	ACTIVE	20	FLORES, J GUADALUPE	15040 W WHITESBRIDGE AVE,KERMAN, CA 93630-1030Census Tract: 0040.04	GARCIA'S SUPER MARKET	OFF	N	
	ACTIVE	20	KERMAN CARWASH, INC.	127 S MADERA AVE,KERMAN, CA 93630-1101Census Tract: 0040.04	KERMAN CAR WASH	OFF	N	
	SUREND	20	LA FIESTA MARKET INC.	307 S MADERA AVE,KERMAN, CA 93630-1410Census Tract: 0040.04	LA FIESTA MARKET	OFF	Y	CUP 2017-08
	SUSPEN	21	LA FIESTA MARKET INC.	307 S MADERA AVE,KERMAN, CA 93630-1410Census Tract: 0040.04	LA FIESTA MARKET INC	OFF	Y	CUP 2017-08
	ACTIVE	41	MORALES, CECILIA	15085 W WHITESBRIDGE AVE,KERMAN, CA 93630-1013Census Tract: 0040.04	CECILIA'S RESTAURANT	ON	N	
	ACTIVE	20	VFC INC	415 S MADERA AVE,KERMAN, CA 93630-1554Census Tract: 0040.04	VALLEY FOOD SUPER CENTER	OFF	N	
	ACTIVE	20	TONY'S FRESH MARKET INC.	15057 W WHITESBRIDGE RD,KERMAN, CA 93630Census Tract: 0040.04	TONY'S FRESH MARKET INC.	OFF	N	
	ACTIVE	21	DHILLON, HARDEV SINGH	15016 W WHITESBRIDGE RD,KERMAN, CA 93630Census Tract: 0040.04	HANDI STOP LIQUOR 3	OFF	Y	CUP 2021-05
	ACTIVE	41	CORONADO, ELOY RUBIO	602 S MADERA AVE, KERMAN, CA 93630, Census Tract: 0040.05	LA RAMADA MEXICAN RESTAURANT	ON	N	
40.06	ACTIVE	41	GONG, HUI ZHI	160 S MADERA AVE,KERMAN, CA 93630Census Tract: 0040.06	HONG KONG RESTAURANT	ON	N	
	ACTIVE	21	THRIFTY PAYLESS, INC.	456 S MADERA AVE,KERMAN, CA 93630Census Tract: 0040.06	RITE AID 5853	OFF	N	
	ACTIVE	21	MAHLI & SAMRA INCORPORATED	432 S MADERA AVE,KERMAN, CA 93630-1538Census Tract: 0040.06	FASTRIP 918	OFF	N	
	ACTIVE	21	WALMART INC.	14061 W WHITESBRIDGE RD,KERMAN, CA 93630Census Tract: 0040.06	WALMART 5701	OFF	N	
	ACTIVE	20	CHAHAL MANAGEMENT INC	240 S MADERA AVE,KERMAN, CA 93630-1409Census Tract: 0040.06	KERMAN U SAVE MINI MART	OFF	N	
	ACTIVE	20	R&S DIVERSIFIED, INC.	14980 W WHITESBRIDGE AVE,KERMAN, CA 93630-1112Census Tract: 0040.06	KERMAN CARNITAS	OFF	N	
	ACTIVE	20	RASHED, YAHYA ABDULKARIM	1048 N MADERA AVE,KERMAN, CA 93630-9601Census Tract: 0040.06	HWY 145 MARKET			NOT IN KERMAN
	ACTIVE	47	CEVICHES AND BEER INC	170 N MADERA AVE,KERMAN, CA 93630-9701Census Tract: 0040.06				
	ACTIVE	77	CEVICHES AND BEER INC	170 N MADERA AVE,KERMAN, CA 93630-9701Census Tract: 0040.06		ON	N	
	ACTIVE	20	GROCERY OUTLET INC	14868 W WHITESBRIDGE RD,KERMAN, CA 93630Census Tract: 0040.06	GROCERY OUTLET	ON	N	
	ACTIVE	21	DB KERMAN INC	14859 W WHITESBRIDGE AVE,KERMAN, CA 93630Census Tract: 0040.06	KERMAN FOODMART			



STAFF REPORT

MEETING DATE: January 11, 2022

PRESENTER: Josefina Alvarez, Interim Finance Director

SUBJECT: Presentation of the City of Kerman 2021-2022 Auditor's Report and Financial Statements

RECOMMENDATION: Council accept the City of Kerman 2021-2022 Auditor's Report and Financial Statements as presented.

EXECUTIVE SUMMARY: The City's independent auditor, Bryant L. Jolley, CPA has completed and submitted the audited financial statements for the year ended June 30, 2022. The purpose of the audit is to determine that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States. A copy of the audited financial statements was enclosed with your agenda. Ryan P. Jolley will present the audited financial statements to the City Council.

Staff is pleased to report that the audited financial statements do not contain any negative notes or audit findings raised by the auditors. Below are some highlights, additional information can be found on page 4 through 12 of the audited financial statements.

Government-wide the City's net position increased by \$7,413,996 over Fiscal Year ending June 30, 2021.

Government Wide (Government and Proprietary Funds) Statement of Revenues, Expenses and Changes in Net Position

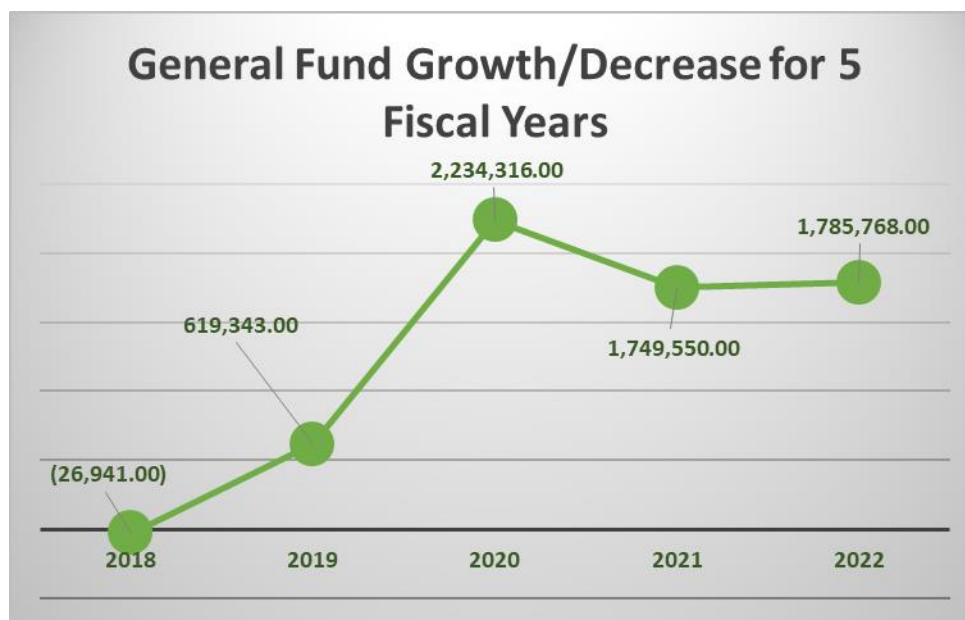
	2022	2021
Operating Revenues	\$ 22,593,937	\$ 19,712,640
Operating Expenses	15,179,941	14,376,692
Increase in Net Position	7,413,996	5,335,948
Net Position, Beginning of Year	56,607,084	51,271,136
Net Position, End of Year	\$ 64,021,080	\$ 56,607,084

Government-wide operating revenues for 2022 increased by \$2,881,297 and operating expenses increased by \$803,249 for a change in Net Position of \$7,413,996 for Fiscal Year ending 2022 (page 5)

Government-wide cash and investments is \$22,711,626, which is an increase of \$5,237,891 compared to June 30, 2021 (page 22).

The General Fund has a Reserve Balance of \$10,196,237 as of June 30, 2022. This is an increase of \$1,785,768 or 21.23%. This increase is mainly due to increase in sales & use tax and property taxes.

The chart below illustrates the General Fund Growth Reserves for five fiscal years.



The General Fund budget for Fiscal Year 2021-2022 was projected to have a deficit of \$2,853,622. The excess was mainly due to capital projects funded by Measure M.

The City Council adopted a reserve policy by resolution on September 17, 2014, for the purpose of establishing a target and minimum level of unreserved fund balance in the General Fund to protect against unanticipated circumstances and events resulting in revenue shortfalls or unexpected expenditures.

Reserve Category	Purpose	Minimum Reserve
Emergency Reserve	Cover an emergency, unanticipated expense or cash flow needs	22% of operating expenditures or \$1,885,089
Revenue Stability Reserve	Cover any unanticipated drop in sales or property tax revenues	13% of operating expenditures or \$1,131,053
Major Asset Repair and Replacement Reserve	Cover any repairs and replacement of major facilities and equipment	13% for repairs and 9% for replacement of operating expenditures or \$1,131,053
Undesignated Reserve	Cover any discretionary expenditures approved by the Council	Any amount remaining after meeting minimum reserves or \$4,163,275

The Change in Fund Net Position for the Proprietary Funds increased a net of \$1,434,116 (before transfers) with water at \$913,911, sewer at \$280,372, disposal at \$160,749 and storm drain at \$79,084 and \$1,003,237 (with transfers) with water at \$730,481, sewer at \$144,679, disposal at \$68,619 and storm drain at \$59,458 (page 11).

FISCAL IMPACT: The presentation of the City of Kerman 2021-2022 Audited Financial Statements does not have a financial impact on the City, but it does report the results from operations in the Fiscal Year 2021-2022, with an increase of \$1,785,768 or 21.23% of General Fund Reserves.

ATTACHMENTS: A. Auditor's Report and Financial Statements

B. Management Report

CITY OF KERMAN
INDEPENDENT AUDITOR'S REPORT
AND
FINANCIAL STATEMENTS
JUNE 30, 2022

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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council
City of Kerman, California

Report on the Audit of the Financial Statements***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, , each major fund, and the aggregate remaining fund information of the City of Kerman (the "City"), California as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

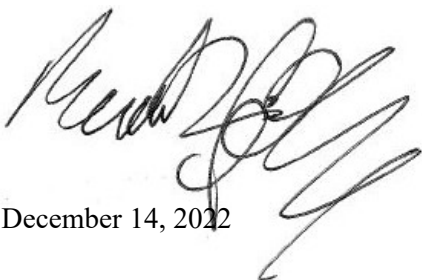
Required Supplementary Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 42-43, the schedule of the City's proportionate share of net pension liability on page 44, and the schedule of contributions on pages 45 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 15, 2022, on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City’s internal control over financial reporting and compliance.



December 14, 2022

STATEMENT OF NET POSITION
JUNE 30, 2022

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and investments	\$ 14,415,289	\$ 7,809,215	\$ 22,224,504
Accounts receivable, net	82,255	316,139	398,394
Prepays	2,784	-	2,784
Taxes receivable	1,072,342	-	1,072,342
Due from other governments	1,497,633	-	1,497,633
Interest receivable	22,388	-	22,388
Lease receivable	745,077	-	745,077
Internal balances	(150,122)	150,122	-
Capital assets, net of allowance for depreciation	32,836,210	16,700,364	49,536,574
Total assets	<u>50,523,856</u>	<u>24,975,840</u>	<u>75,499,696</u>
DEFERRED OUTFLOWS OF RESOURCES			
	1,182,127	166,551	1,348,678
Total deferred outflows of resources	<u>1,182,127</u>	<u>166,551</u>	<u>1,348,678</u>
LIABILITIES			
Accounts payable and accrued expense	798,158	475,845	1,274,003
Accrued interest payable	31,039	21,519	52,558
Deposits payable	10,578	121,789	132,367
Long-term liabilities			
Due within one year	32,000	415,532	447,532
Due in more than one year	3,009,000	3,195,577	6,204,577
Compensated absences	411,749	135,869	547,618
Net pension liability	1,571,599	265,005	1,836,604
Total liabilities	<u>5,864,123</u>	<u>4,631,136</u>	<u>10,495,259</u>
DEFERRED INFLOWS OF RESOURCES			
	2,060,109	271,926	2,332,035
Total deferred inflows of resources	<u>2,060,109</u>	<u>271,926</u>	<u>2,332,035</u>
NET POSITION			
Net investment in capital assets	29,795,210	13,089,255	42,884,465
Restricted for specific projects and programs	6,436,402	-	6,436,402
Restricted for capital improvements	-	2,921,210	2,921,210
Unrestricted	7,550,139	4,228,864	11,779,003
Total net position	<u>\$ 43,781,751</u>	<u>\$ 20,239,329</u>	<u>\$ 64,021,080</u>

CITY OF KERMAN

Section 7, Item A.

STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2022

Functions/Programs	Expense	Program Revenue			Net Revenue/(Expense) and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Primary Government							
Governmental activities							
General government	\$ 2,170,195	\$ -	\$ 120,029	\$ -	\$ (2,050,166)	\$ -	\$ (2,050,166)
Public works	2,546,845	-	1,455,607	740,774	(350,464)	-	(350,464)
Community development	541,941	857,913	36,904	757,206	1,110,082	-	1,110,082
Social services	863,907	56,132	72,962	-	(734,813)	-	(734,813)
Public safety	3,411,693	280,229	2,027,456	-	(1,104,008)	-	(1,104,008)
Debt Service							
Interest and fiscal charges	83,724	-	-	-	(83,724)	-	(83,724)
Total governmental activities	9,618,305	1,194,274	3,712,958	1,497,980	(3,213,093)	-	(3,213,093)
Business-type activities							
Water	1,931,849	2,614,641	-	194,731	-	877,523	877,523
Sewer	1,888,308	1,912,614	-	260,343	-	284,649	284,649
Disposal	1,630,340	1,725,151	28,745	-	-	123,556	123,556
Storm Drain	111,139	82,149	-	106,607	-	77,617	77,617
Total business-type activities	5,561,636	6,334,555	28,745	561,681	-	1,363,345	1,363,345
Total primary government	<u>\$ 15,179,941</u>	<u>\$ 7,528,829</u>	<u>\$ 3,741,703</u>	<u>\$ 2,059,661</u>	<u>(3,213,093)</u>	<u>1,363,345</u>	<u>(1,849,748)</u>
General Revenue							
Property taxes					2,978,759	-	2,978,759
Special assessments					237,806	-	237,806
Sales taxes					5,310,960	-	5,310,960
Franchise and other taxes					150,911	-	150,911
Business licenses					87,503	-	87,503
Rents					273,087	6,443	279,530
Interest income/(unrealized loss on investments)					(40,259)	32,431	(7,828)
Other					190,780	35,323	226,103
Transfers					430,879	(430,879)	-
Total general revenue and transfers					9,620,426	(356,682)	9,263,744
Change in Net Position					6,407,333	1,006,663	7,413,996
Net Position							
Beginning of year					37,374,418	19,232,666	56,607,084
End of year					<u>\$ 43,781,751</u>	<u>\$ 20,239,329</u>	<u>\$ 64,021,080</u>

See accompanying notes.

BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2022

	General	Street Maintenance and Construction	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and investments	\$ 8,779,669	\$ 1,270,920	\$ 4,364,700	\$ 14,415,289
Accounts receivable	22,255	-	-	22,255
Taxes receivable	1,072,342	-	-	1,072,342
Lease receivable	745,077	-	-	745,077
Prepays	2,784	-	-	2,784
Due from other governments	102,164	583,512	811,957	1,497,633
Interest receivable	22,388	-	-	22,388
Due from other funds	609,981	-	-	609,981
Total assets	<u>11,356,660</u>	<u>1,854,432</u>	<u>5,176,657</u>	<u>18,387,749</u>
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts payable and accrued expense	431,961	\$ 26,542	303,130	761,633
Due to other funds	-	-	433,642	433,642
Deposits and other liabilities	10,578	-	-	10,578
Total liabilities	<u>442,539</u>	<u>26,542</u>	<u>736,772</u>	<u>1,205,853</u>
Deferred Inflows of Resources				
Deferred right to use lease revenue	717,884	-	-	717,884
Total deferred inflows of resources	<u>717,884</u>	<u>-</u>	<u>-</u>	<u>717,884</u>
Fund Balance				
Restricted				
Circulation improvements	-	1,827,890	3,110,321	4,938,211
Development activities	-	-	1,498,191	1,498,191
Committed				
Unfunded liability	100,000	-	-	100,000
Emergency reserve	2,005,174	-	-	2,005,174
Revenue stability reserve	1,203,105	-	-	1,203,105
Major asset repair and replacement reserve	1,203,105	-	-	1,203,105
Unassigned	5,684,854	-	(168,627)	5,516,227
Total fund balance	<u>10,196,237</u>	<u>1,827,890</u>	<u>4,439,885</u>	<u>16,464,012</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 11,356,660</u>	<u>\$ 1,854,432</u>	<u>\$ 5,176,657</u>	<u>\$ 18,387,749</u>

**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE TO NET POSITION
OF GOVERNMENTAL ACTIVITIES
JUNE 30, 2022**

Total governmental fund balance \$ 16,464,012

Amounts reported for governmental activities in the Statement
of Net Position are different because:

Capital assets used in governmental activities are not financial
resources and, therefore, are not reported in the funds 31,966,600

Net pension liability applicable to governmental activities are not due
and payable in the current period and accordingly is not reported in the
funds (1,571,599)

Deferred outflows of resources related to net pension liability, represent
an consumption of net position or fund balance that applies to a future period(s)
and so will not be recognized as an outflow of resources (expense) until that time 1,182,127

Deferred inflows of resources related to net pension liability and lease income, represent
an acquisition of net position or fund balance that applies to a future period(s)
and so will not be recognized as an inflow of resources (revenue) until that time (1,342,225)

Governmental long-term liabilities are not due and payable in the current
period and, therefore, are not reported in the funds (3,041,000)

Compensated absences are not due and payable in the current
period and therefore are not reported in the funds (411,749)

Interest on long-term debt is reported as an expenditure of the Governmental
Funds when paid because it requires the use of current financial
resources. However, accrued interest must be recorded when incurred (31,039)

Internal service funds are used by management to charge the costs of
fleet maintenance and computer services to individual funds. The
assets and liabilities of the internal service fund are included in
governmental activities in the Statement of Net Position. 566,624

Net position of governmental activities \$ 43,781,751

**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE –
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2022**

	General	Street Maintenance and Construction	Other Governmental Funds	Total Governmental Funds
Revenue				
Taxes	\$ 8,085,737	\$ -	\$ 562,231	\$ 8,647,968
Licenses, permits and impact fees	1,005,511	-	730,137	1,735,648
Intergovernmental	501,321	2,347,694	1,714,999	4,564,014
Charges for services	239,627	-	-	239,627
Fines and forfeitures	49,180	-	-	49,180
Rents	102,660	-	70,247	172,907
Investment earning, net of unrealized gain/(loss)	(64,751)	-	18,283	(46,468)
Other	124,492	5,525	1,000	131,017
Total revenue	<u>10,043,777</u>	<u>2,353,219</u>	<u>3,096,897</u>	<u>15,493,893</u>
Expenditures				
Current				
General government	1,237,962	-	-	1,237,962
Public works	875,589	-	1,316,560	2,192,149
Community development	377,775	-	164,166	541,941
Social services	718,143	-	58,579	776,722
Public safety	3,900,552	-	-	3,900,552
Capital outlay	1,010,676	525,329	633,830	2,169,835
Debt Service				
Principal	-	-	9,843	9,843
Interest and fiscal charges	-	-	70,483	70,483
Total expenditures	<u>8,120,697</u>	<u>525,329</u>	<u>2,253,461</u>	<u>10,899,487</u>
Revenue over/(under) expenditures	1,923,080	1,827,890	843,436	4,594,406
Other Financing Sources/(Uses)				
Lease revenues	106,388	-	-	106,388
Transfers in/(out) - net	<u>(243,700)</u>	-	<u>(174,136)</u>	<u>(417,836)</u>
	<u>(137,312)</u>	-	<u>(174,136)</u>	<u>(311,448)</u>
Change in Fund Balance	1,785,768	1,827,890	669,300	4,282,958
Fund Balance				
Beginning of year	<u>8,410,469</u>	-	<u>3,770,585</u>	<u>12,181,054</u>
End of year	<u>\$ 10,196,237</u>	<u>\$ 1,827,890</u>	<u>\$ 4,439,885</u>	<u>\$ 16,464,012</u>

RECONCILIATION OF STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2022

Net change in fund balance - total governmental funds \$ 4,282,958

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is capitalized and allocated over their estimated lives and reported as depreciation expense

Capital outlay expenditures are therefore added back to fund balances	2,169,835
Depreciation expense not reported in governmental funds	<u>(774,208)</u>

1,395,627

Repayment of long-term debt is an expenditure in governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Proceeds of long-term debt produces the opposite effect

9,843

Pension expenses reported in the Statement of Activities do not require the use of current financial resources an, therefore are not reported as expenditures in the Governmental Funds

733,285

Internal service funds are used by management to charge the costs of fleet maintenance and computer services to individual funds. The net revenue (loss) of certain activities of internal service funds is reported with governmental activities

(16,423)

In the Statement of Activities interest is accrued on long-term debt, whereas, in governmental funds interest expenditure is reported when due

(13,477)

Compensated absence costs in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as expenditures in Governmental Funds

15,520

Change in net position of governmental activities

\$ 6,407,333

CITY OF KERMAN

Section 7, Item A.

STATEMENT OF NET POSITION – PROPRIETARY FUNDS JUNE 30, 2022

	Business-Type Activities - Enterprise Funds					Governmental Activities Internal Service Fund
	Water	Sewer	Disposal	Storm Drain	Total Proprietary Funds	
ASSETS						
Current assets						
Cash and investments	\$ 4,413,182	\$ 2,484,861	\$ 538,191	\$ 372,981	\$ 7,809,215	\$ -
Accounts receivable, net	120,969	90,788	98,534	5,848	316,139	60,000
Prepays	-	-	-	-	-	-
Total current assets	4,534,151	2,575,649	636,725	378,829	8,125,354	60,000
Non-current assets						
Property, plant and equipment, net of allowance for depreciation	6,544,773	9,111,198	4,287	1,040,106	16,700,364	869,610
Total assets	11,078,924	11,686,847	641,012	1,418,935	24,825,718	929,610
DEFERRED OUTFLOWS OF RESOURCES	78,696	62,948	20,524	4,383	166,551	-
LIABILITIES						
Current liabilities						
Accounts payable and accrued expenses	263,694	58,382	134,867	18,902	475,845	36,525
Accrued interest payable	-	21,519	-	-	21,519	-
Due to other funds	-	-	-	-	-	176,339
Deposits	121,789	-	-	-	121,789	-
Current portion of long-term debt	415,532	-	-	-	415,532	-
Total current liabilities	801,015	79,901	134,867	18,902	1,034,685	212,864
Non-current liabilities						
Long-term debt	574,467	2,621,110	-	-	3,195,577	-
Compensated absences	64,245	52,647	18,977	-	135,869	-
Net pension liability	125,218	100,159	32,658	6,970	265,005	-
Total noncurrent liabilities	763,930	2,773,916	51,635	6,970	3,596,451	-
Total liabilities	1,564,945	2,853,817	186,502	25,872	4,631,136	212,864
DEFERRED INFLOWS OF RESOURCES	128,489	102,775	33,511	7,151	271,926	-
NET POSITION						
Net investment in capital assets	5,554,774	6,490,088	4,287	1,040,106	13,089,255	869,610
Restricted for capital improvements	2,140,523	427,798	-	352,889	2,921,210	-
Unrestricted/(deficit)	1,768,889	1,875,317	437,236	(2,700)	4,078,742	(152,864)
Total net position	\$ 9,464,186	\$ 8,793,203	\$ 441,523	\$ 1,390,295	20,089,207	\$ 716,746
Adjustments to reflect the consolidation of internal service funds activities related to enterprise funds					150,122	
Net position of business-type activities					\$ 20,239,329	

See accompanying notes.

CITY OF KERMAN

Section 7, Item A.

STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN FUND NET POSITION – PROPRIETARY FUNDS YEAR ENDED JUNE 30, 2022

	Business-Type Activities - Enterprise Funds					Governmental Activities Internal Service Fund
	Water	Sewer	Disposal	Storm Drain	Total Proprietary Funds	
Operating Revenue						
Charges for services	\$ 2,611,422	\$ 1,863,654	\$ 1,725,085	\$ 82,149	\$ 6,282,310	\$ -
Other revenues	22,714	36,300	34,997	-	94,011	450
Total operating income	2,634,136	1,899,954	1,760,082	82,149	6,376,321	450
Operating Expense						
Contractual services and utilities	695,950	438,413	1,358,054	2,456	2,494,873	69,025
Personnel	685,809	628,932	238,239	71,099	1,624,079	206,004
Supplies and materials	175,969	205,484	33,556	19,589	434,598	442,665
Depreciation	375,742	588,394	628	18,056	982,820	205,015
Total operating expense	1,933,470	1,861,223	1,630,477	111,200	5,536,370	922,709
Operating income/(loss)	700,666	38,731	129,605	(29,051)	839,951	(922,259)
Nonoperating Revenue/(Expense)						
Intergovernmental	-	-	28,745	-	28,745	60,000
Development impact fees	194,731	260,343	-	106,607	561,681	-
Interest income	18,514	9,990	2,399	1,528	32,431	547
Interest expense	-	(28,692)	-	-	(28,692)	-
Total nonoperating revenue/(expense)	213,245	241,641	31,144	108,135	594,165	60,547
Net income/(loss) before transfers	913,911	280,372	160,749	79,084	1,434,116	(861,712)
Operating Transfers In/(Out)	(183,430)	(135,693)	(92,130)	(19,626)	(430,879)	848,715
Change in Net Position	730,481	144,679	68,619	59,458	1,003,237	(12,997)
Net Position						
Beginning of year	8,733,705	8,648,524	372,904	1,330,837	19,085,970	729,743
End of year	\$ 9,464,186	\$ 8,793,203	\$ 441,523	\$ 1,390,295	\$ 20,089,207	\$ 716,746
Adjustments to reflect the consolidation of internal service fund activities related to enterprise funds					\$ 3,426	
Change in net position of business-type activities (Page 5)					\$ 1,006,663	

See accompanying notes.

STATEMENT OF CASH FLOW - PROPRIETARY FUNDS

YEAR ENDED JUNE 30, 2022

	Business-Type Activities - Enterprise Funds						Governmental
					Total Business-Type Funds	Activities Internal Service Fund	
	Water	Sewer	Disposal	Storm Drain			
Operating Activities							
Receipts from customers and users	\$ 2,608,035	\$ 1,888,060	\$ 1,710,729	\$ 196,741	\$ 6,403,565	\$ (37,933)	
Payments for contractual services and utilities	(626,679)	(459,816)	(1,330,797)	(1,743)	(2,419,035)	(80,842)	
Payments to employees	(728,718)	(662,080)	(251,592)	(73,760)	(1,716,150)	(206,004)	
Payment to suppliers	(175,969)	(205,484)	(33,556)	(19,589)	(434,598)	(442,665)	
Net cash provided by (used) in operating activities	1,076,669	560,680	94,784	101,649	1,833,782	(767,444)	
Non-capital Financial Activities							
Payments from other governments	-	-	28,745	-	28,745	60,000	
Payments (to)/from developers	194,731	260,343	-	106,607	561,681	-	
Transfers (to)/from other funds	(183,430)	(135,693)	(92,130)	(19,626)	(430,879)	1,025,054	
Net cash provided by (used) in noncapital financing activities	11,301	124,650	(63,385)	86,981	159,547	1,085,054	
Capital and Related Financing Activities							
Purchase of property, plant and equipment	(68,243)	(227,509)	-	-	(295,752)	(399,324)	
Principal paid on long-term debt	(165,000)	(248,052)	-	-	(413,052)	-	
Interest paid on long-term debt	-	(28,692)	-	-	(28,692)	-	
Net cash provided by (used) in capital and related financing activities	(233,243)	(504,253)	-	-	(737,496)	(399,324)	
Investing Activities							
Interest received	18,514	9,990	2,399	1,528	32,431	547	
Net cash provided by (used) in investing activities	18,514	9,990	2,399	1,528	32,431	547	
Net Increase (Decrease) in Cash	873,241	191,067	33,798	190,158	1,288,264	(81,167)	
Cash							
Beginning of year	3,539,941	2,293,794	504,393	182,823	6,520,951	81,167	
End of year	\$ 4,413,182	\$ 2,484,861	\$ 538,191	\$ 372,981	\$ 7,809,215	\$ -	
Cash Flows from Operating Activities							
Operating income (loss)	\$ 700,666	\$ 38,731	\$ 129,605	\$ (29,051)	\$ 839,951	\$ (922,259)	
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:							
Depreciation	375,742	588,394	628	18,056	982,820	205,015	
(Increase) Decrease in Accounts Receivable	(27,341)	(11,894)	(49,353)	114,592	26,004	(38,383)	
(Increase) Decrease in Prepaids	11,649	-	-	-	11,649	-	
(Increase) Decrease in Deferred Outflows of Resources	5,593	4,474	1,459	312	11,838	-	
Increase (Decrease) in Accounts Payable and Accrued Liabilities	57,622	(21,403)	27,257	713	64,189	(11,817)	
Increase (Decrease) in Deposits	1,240	-	-	-	1,240	-	
Increase (Decrease) in Deferred Inflows of Resources	107,749	86,186	28,102	5,997	228,034	-	
Increase (Decrease) in Net Pension Liability	(161,171)	(128,918)	(42,035)	(8,970)	(341,094)	-	
Increase (Decrease) in Compensated Absences	4,920	5,110	(879)	-	9,151	-	
Net Cash Provided (Used) by Operating Activities	\$ 1,076,669	\$ 560,680	\$ 94,784	\$ 101,649	\$ 1,833,782	\$ (767,444)	

See accompanying notes.

STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2022

	Custodial Funds
ASSETS	
Cash and investments	\$ 487,122
Total assets	<u>487,122</u>
LIABILITIES	
Accounts payable	<u>3,631</u>
Total liabilities	<u>3,631</u>
NET POSITION	
Restricted for	
Individuals, organizations, and other governments	<u>483,491</u>
Total Net Position	<u><u>\$ 483,491</u></u>

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
JUNE 30, 2022

Additions

Fees	\$ 65,923
Deposits	152,930
Special events	<u>13,497</u>
Total additions	<u>232,350</u>

Deductions

Payments to other entities	<u>117,666</u>
Total deductions	<u>117,666</u>

Change In Net Position

114,684

Net Position

Beginning of year	<u>368,807</u>
End of year	<u><u>\$ 483,491</u></u>

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 1 – Summary of Significant Accounting Policies

The financial statements of the City of Kerman (the City) have been prepared in conformity with Accounting Principles Generally Accepted in the United States of America (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

These financial statements present the government and its component units, entities for which the City is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the government's operations and data from these units are combined with data of the primary government. Each blended component unit has a June 30 fiscal year end. There are no discretely presented component units included in these financial statements. The following sections further describe the significant accounting policies of the City.

Reporting Entity

The City was incorporated as a general law city in 1946. The City operates under a Council-Manager form of government. The City's major operations include public safety; highways and streets; water, sewer, and refuse collection; parks and recreation; building inspection; public improvements; planning and zoning, and general administrative services.

Also included in this report is the Kerman Public Financing Authority (KPFA). The KPFA was established in 2007 through a Joint Exercise of Powers Agreement between the City and the Agency. The formation of the joint powers authority was approved by the City Council who is also designated as the Board of Directors for the KPFA. The City Manager is appointed Secretary with the City staff providing all support services. The purpose of the KPFA is solely to provide funds from the sale of revenue bonds to finance or refinance the costs of various projects for the City. The City set up the KPFA to act as a financing/lending type institution only. The KPFA/City legislative meetings are held concurrently. No separate annual financial statements are prepared for the KPFA.

Basis of Presentation – Fund Accounting

Government-Wide Financial Statements - The Government-Wide Financial Statements (the Statement of Net Position and the Statement of Activities) report information of all of the nonfiduciary activities of the primary government and its component units. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities, which normally are supported by taxes and inter-governmental revenues, are reported separately from business-type activities, which rely significantly on fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and are clearly identifiable to a particular function. Program revenues include 1) charges paid by the recipients of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 1 – Summary of Significant Accounting Policies (Continued)

Net position is restricted when constraints placed on them are either externally imposed or are imposed by constitutional provisions or enabling legislation. Internally imposed designations of resources are not presented as restricted net position. When both restricted and unrestricted resources are available for use, generally, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Governmental Fund Financial Statements - The Governmental Fund Financial Statements provide information about the City's funds, including fiduciary funds and the blended component unit. Separate statements for each fund category - governmental, proprietary and fiduciary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds are separately aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

The City reports the following major governmental funds:

General Fund – The General Fund is the general operating fund of the City. It is used for all financial resources except those required legally, or by sound financial management to be accounted for in another fund. Generally, the General Fund is used to account for those traditional governmental services of the City, such as police, community services, planning and general administrative services.

Street Maintenance & Construction – The Street Maintenance and Construction Fund accounts for all capital street and improvement projects.

The City reports the following major enterprise funds:

Water Fund – The Water Fund accounts for the operation and maintenance of the City's water treatment and water transmission and distribution systems.

Sewer Fund – The Sewer Fund accounts for the operation and maintenance of the City's sewer system.

Disposal Fund – The Disposal Fund accounts for the operation and maintenance of the City's sanitation system.

Storm Drain Fund – The Storm Drain Fund accounts for the operation and maintenance of the City's storm drain system.

The City reports the following additional fund types:

Internal Service Fund – The Internal Service Fund accounts for fleet management and computer services provided to other departments or agencies of the government, on a cost reimbursement basis.

Fiduciary Funds - The Fiduciary Funds account for assets held by the City as an agent for various local governments or other entities. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022**

Note 1 – Summary of Significant Accounting Policies (Continued)**Basis of Accounting**

The Government-Wide and Proprietary Fund Financial Statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants and donations are recognized in the fiscal year in which all eligible requirements have been satisfied.

Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Property and sales taxes, interest, certain state and federal grants and charges for services are accrued when their receipt occurs within sixty days after the end of the accounting period so as to be both measurable and available. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims and judgments are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financing sources.

Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as non-operating.

Financial Statement Amounts

Cash and Cash Equivalents - Cash and cash equivalents represent the City's cash bank accounts including, but not limited to, certificates of deposit, money market funds and cash management pools for reporting purposes in the Statement of Cash Flows. Additionally, investments with maturities of three months or less when purchased are included as cash equivalents in the Statement of Cash Flows.

The City maintains a cash and investment pool that is available for use by all funds. Interest earnings as a result of this pooling are distributed to the appropriate funds based on quarterly ending cash balances in each fund.

Investments of the pool include only those investments authorized by the California Government Code such as, United States Treasury securities, agencies guaranteed by the United States Government, registered state warrants, and other investments. Investments primarily consist of deposits in money market accounts and certificates of deposit. Investments are stated at fair value.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 1 – Summary of Significant Accounting Policies (Continued)

Accounts Receivable – Billed, but unpaid, services provided to individuals or non-governmental entities are recorded as accounts receivable. The Proprietary Funds include a year end accrual for services through the end of the fiscal year which have not yet been billed. Accounts receivable are reported net of an allowance for uncollectible.

Fresno County is responsible for the assessment, collection and apportionment of property taxes for all taxing jurisdictions. Property taxes are levied in equal installments on November 1 and February 1. They become delinquent on December 10 and April 10, respectively. The lien date is January 1 of each year. Property taxes are accounted for in the General Fund. Property tax revenues are recognized when they become measurable and available to finance current liabilities. The City considers property taxes as available if they are collected within 60 days after year end. Property tax on the unsecured roll are due on the January 1 lien date and become delinquent if unpaid on August 31. However, unsecured property taxes are not susceptible to year end accrual.

The City is permitted by Article XIII A of the State of California Constitution (known as Proposition 13) to levy a maximum tax of \$1.00 per \$100 of full cash value.

Interfund Receivables/Payables - Items classified as interfund receivable/payable represent short-term lending/borrowing transactions between funds. This classification also includes the current portion of an advance to or from another fund.

Advances To/From Other Funds - This classification represents non-current portions of any long-term lending/borrowing transactions between funds. This amount will be equally offset by a reserve of fund balance which indicates that it does not represent available financial resources and therefore, is not available for appropriation. The current portion of any interfund long-term loan (advance) is included as an interfund receivable/payable.

Capital Assets - Capital outlays are recorded as expenditures of the General, Special Revenue, and Capital Projects Funds and as assets in the Government-Wide Financial Statements to the extent the City's capitalization threshold is met.

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the Government-Wide Financial Statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$10,000 for roadways and \$5,000 for all other assets, and an estimated useful life of at least three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Betterments and major improvements which significantly increase values, change capacities or extend useful lives are capitalized. Upon sale or retirement of fixed assets, the cost and related accumulated depreciation are removed from the respective accounts and any resulting gain or loss is included in the results of operations.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 1 – Summary of Significant Accounting Policies (Continued)

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities are included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

	Years
Infrastructure	50
Buildings	20 - 40
Improvements	30 - 50
Equipment	5 - 10

Compensated Absences - It is the City's policy to permit all employees to accumulate earned but unused vacation, sick pay and compensatory time benefits within limits outlined in Memorandums of Understanding (MOU).

Vested or accumulated vacation and sick leave along with any compensation time that is expected to be paid with expendable available financial resources is reported as an expenditure in the fund financial statements of the Governmental Fund that will pay for it. Amounts not expected to be liquidated with expendable available financial resources are reported in the Government-Wide Financial Statements.

Vested leave of Proprietary Funds are recorded as an expense and liability as the benefits accrue.

Pension – For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employee Retirement System (CalPERS) plan and additions to/deduction from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Long-Term Obligations - In the Government-Wide Financial Statements and in the Proprietary Fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or Proprietary Fund Type Statement of Net Position. Debt principal payments of both government and business-type activities are reported as decreases in the balance of the liability on the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 1 – Summary of Significant Accounting Policies (Continued)

In the fund financial statements, however, debt principal payments of Governmental Funds are recognized as expenditures when paid. Governmental Fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Non-Current Governmental Assets/Liabilities - GASB Statement No. 34 eliminates the presentation of account groups, but provides for these records to be maintained and incorporates the information into the Governmental Activities column in the Government-Wide Statement of Net Position.

Net Position - The government-wide and business-type activities financial statements utilize a net position presentation. Net position are categorized as net investment in capital assets, restricted and unrestricted.

- Net Investment in Capital Assets - This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this category.
- Restricted Net Position - This category presents external restrictions on net position imposed by creditors, grantors, contributors, laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.
- Unrestricted Net Position - This category represents net position of the City not restricted for any project or other purpose.

Fund Balance – In the fund financial statements, governmental fund balance is made up of the following components:

- Nonspendable fund balance typically includes inventories, prepaid items, and other items that must be maintained intact pursuant to legal or contractual requirements, such as endowments.
- Restricted fund balance category includes amounts that can be spent only for specific purposes imposed by creditors, grantors, contributors, or laws or regulations of other governments or through enabling legislations.
- Committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has the authority to establish, modify, or rescind a fund balance commitment.
- Assigned fund balance are amounts designated by the City Council for specific purposes and do not meet the criteria to be classified as restricted or committed.

**NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022**

Note 1 – Summary of Significant Accounting Policies (Continued)

- Unassigned fund balance is the residual classification that includes all spendable amounts in the General Fund not contained in other classifications.

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) fund balances are available, the City's policy is to apply restricted first. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to apply committed fund balance first, then assigned fund balance, and finally unassigned fund balance.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Note 2 – Stewardship, Compliance and Accountability

California law authorizes the City to invest in obligations of the United States Treasury, agencies and instrumentalities, certificates of deposit or time deposits in banks and savings and loan associations which are insured by the Federal Deposit Insurance Corporation.

In accordance with applicable sections of the California Government Code and the Kerman Municipal Code, the City prepares and legally adopts an annual balanced budget on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for the General Fund, specific Special Revenue Funds, and specific Capital Projects Funds. Budget plans are adopted for Proprietary Funds. A proposed budget is presented to the City Council during June of each year for review. The Council holds public hearings and may add to, subtract from, or change appropriations within the revenues and reserves estimated as available. Expenditures may not legally exceed budgeted appropriations at the fund level. Supplementary appropriations which alter the total expenditures of any fund, or expenditures in excess of total budgeted fund appropriations, must be approved by the City Council.

All annual appropriations lapse at fiscal year end to the extent they have not been expended or encumbered.

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2022

Note 3 – Cash and Investments

The City pools all of its cash and investments except those funds required to be held by outside fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash is allocated to the various funds on average cash balances. Interest income from cash investments held with fiscal agents is credited directly to the related funds.

Cash and investments as of June 30, 2022 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and Investments	\$ 22,224,504
Fiduciary Funds:	
Cash and Investments	<u>487,122</u>
Total Cash and Investments	<u>\$ 22,711,626</u>

Cash and investments as of June 30, 2022 consist of the following:

Cash on hand	\$ 1,250
Deposits with Financial Institutions	20,000,619
Certificates of deposit	<u>2,709,757</u>
Total Cash and Investments	<u>\$ 22,711,626</u>

Fair Value Measurements

The framework for measuring fair value provides a fair value hierarchy that categorizes the inputs to valuation techniques used to measure fair value into three levels. The fair value hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and lowest priority to unobservable inputs (Level 3). The three levels of the fair value hierarchy are described as follows:

- Level 1: Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets that a government can access at the measurement date.
- Level 2: Inputs to valuation methodology include inputs – other than quoted prices included within Level 1 – that are observable for an asset or liability, either directly or indirectly.
- Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within a fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 3 – Cash and Investments (Continued)

Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. The City's investment policy does not contain any specific provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptances	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20%	None
Medium-Term Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
JPA Pools (other investment pools)	N/A	None	None

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 3 – Cash and Investments (Continued)

Investments Authorized by Debt Agreements

Investments of debt proceeds held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by the bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities	None	None	None
Banker's Acceptances	180 days	None	None
Commercial Paper	270 days	None	None
Money Market Mutual Funds	N/A	None	None
Investment Contracts	None	None	None
Certificates of Deposits	1 year	None	None
Repurchase Agreements	30 days	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Municipal Bonds	None	None	None

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City of Kerman manages its exposure to interest rate risk is through the purchase of a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Investment Type	Fair Value	Remaining Maturity (in months)		
		12 Months or Less	13 to 24 Months	25 to 60 Months
Certificates of deposit	\$ 2,709,757	\$ 343,697	\$ 1,171,978	\$ 1,194,082
Total	\$ 2,709,757	\$ 343,697	\$ 1,171,978	\$ 1,194,082

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 3 – Cash and Investments (Continued)

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Investment Type		Minimum Legal Rating	Rating as of Year End
			Not Rated
Certificates of deposit	\$ 2,709,757	N/A	\$ 2,709,757
Total	\$ 2,709,757		\$ 2,709,757

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There were no investments in any one issuer, other than U.S. Treasury securities, mutual funds, and external investment pools that represent 5% or more of total City-wide investments as of June 30, 2022.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

The custodial risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 4 – Receivables

The following is a summary of receivables at June 30, 2022 for the City's individual enterprise funds, including the applicable allowances for uncollectible accounts are as follows:

	<u>Water</u>	<u>Sewer</u>	<u>Disposal</u>	<u>Storm Drain</u>	<u>Internal Service</u>
Enterprise Funds					
Accounts	\$ 147,807	\$ 121,308	\$ 118,432	\$ 7,422	\$ 60,000
Gross receivables	147,807	121,308	118,432	7,422	60,000
Less: Allowance for uncollectible accounts	(26,838)	(30,520)	(19,898)	(1,574)	-
	<u>\$ 120,969</u>	<u>\$ 90,788</u>	<u>\$ 98,534</u>	<u>\$ 5,848</u>	<u>\$ 60,000</u>

Lease receivables

The following is a summary of lease receivables at June 30, 2022

	<u>General Fund</u>
Land Leases:	
Valley Health	\$ 165,990
E&R Ranch	5,833
Generations Dairy	34,170
Tower Leases:	
Verizon	453,135
AT&T	85,948
	<u>\$ 745,076</u>

Valley Heath Team Inc. Land Lease – The City entered into an agreement to lease out a certain property from June 1, 2011 through August 31, 2026 at a monthly rate of \$3,312.24. Payment is due the first of the month at .9% interest.

E&R Ranch – The City leases out 9.3 farmable acres that requires an annual payment of \$5,859 from December 1, 2021 through November 30, 2023. Payment is due annually at .9% interest.

Generations Dairy Land Lease – The City agreed to lease out 39 acres of land from 5/1/21 to 12/31/25 for an annual payment ranging from \$11,199 to \$12,789 at .9% interest rate.

Verizon Tower Lease – The City entered into an agreement to lease out a cell tower from December 1, 2007 through December 1, 2036 for an annual payment ranging from \$25,412 to \$39,590. Payment is due December 1 each year at .9% interest.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022
Note 4 – Receivables (continued)

AT&T Tower Lease – The City entered into an agreement to lease out a cell tower from December 1, 2007 through December 1, 2036 to for a monthly payment of \$1,600. Payment is due December 1 each year at .9% interest.

The annual payment receipt schedule for principal and interest on all lease receivable at June 30, 2022 were as follows:

<u>For the year ended June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 91,316	\$ 6,129	\$ 97,445
2024	92,853	5,367	98,220
2025	95,011	4,602	99,613
2026	85,806	3,830	89,636
2027	48,164	3,169	51,333
2028-2032	149,412	11,682	161,094
2033-2037	<u>182,515</u>	<u>4,236</u>	<u>186,751</u>
Total	<u>\$ 745,077</u>	<u>\$ 34,779</u>	<u>\$ 597,341</u>

The related deferred inflows of resources on the right of use on lease revenue will be amortized on a straight-line basis over the term of the agreement as follows:

<u>For the year ended June 30,</u>	<u>Principal</u>
2023	\$ 102,522
2024	98,649
2025	91,951
2026	85,253
2027	48,541
2028-2032	153,139
2033-2037	<u>137,828</u>
Total	<u>\$ 717,884</u>

During the year ended June 30, 2022, the City recognized \$106,394 in lease revenue and \$6,210 in related interest income.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 5 – Capital Assets – Capital asset activities for the year ended June 30, 2022 were as follows:

	Balance July 1, 2021	Additions	Retirements	Balance June 30, 2022
<u>Governmental Activities</u>				
Capital assets, not being depreciated				
Land	\$ 2,523,592	\$ -	\$ -	\$ 2,523,592
Construction in progress	4,277,520	1,952,681	(1,152,913)	5,077,288
Total capital assets, not being depreciated	<u>6,801,112</u>	<u>1,952,681</u>	<u>(1,152,913)</u>	<u>7,600,880</u>
Capital assets, being depreciated				
Buildings and improvements	8,532,982	1,321,537	-	9,854,519
Infrastructure	22,944,405	-	-	22,944,405
Machinery and equipment	3,012,963	447,854	-	3,460,817
Total capital assets, being depreciated	<u>34,490,350</u>	<u>1,769,391</u>	<u>-</u>	<u>36,259,741</u>
Less accumulated depreciation for				
Buildings and improvements	(3,040,803)	(233,003)	-	(3,273,806)
Infrastructure	(4,878,757)	(525,096)	-	(5,403,853)
Machinery and equipment	(2,125,628)	(221,124)	-	(2,346,752)
Total accumulated depreciation	<u>(10,045,188)</u>	<u>(979,223)</u>	<u>-</u>	<u>(11,024,411)</u>
Total capital assets, being depreciated, net	<u>24,445,162</u>	<u>790,168</u>	<u>-</u>	<u>25,235,330</u>
Governmental activities capital assets, net	<u>\$ 31,246,274</u>	<u>\$ 2,742,849</u>	<u>\$ (1,152,913)</u>	<u>\$ 32,836,210</u>
<u>Business-Type Activities</u>				
Capital assets, not being depreciated				
Land	\$ 3,383,589	\$ -	\$ -	\$ 3,383,589
Construction in progress	3,460,978	76,653	(168,834)	3,368,797
Total capital assets, not being depreciated	<u>6,844,567</u>	<u>76,653</u>	<u>(168,834)</u>	<u>6,752,386</u>
Capital assets, being depreciated				
Buildings and improvements	22,753,816	27,605	-	22,781,421
Machinery and equipment	1,618,330	360,328	-	1,978,658
Total capital assets, being depreciated	<u>24,372,146</u>	<u>387,933</u>	<u>-</u>	<u>24,760,079</u>
Less: accumulated depreciation	<u>(13,829,281)</u>	<u>(982,820)</u>	<u>-</u>	<u>(14,812,101)</u>
Total capital assets, being depreciated, net	<u>10,542,865</u>	<u>(594,887)</u>	<u>-</u>	<u>9,947,978</u>
Business-type activities capital assets, net	<u>\$ 17,387,432</u>	<u>\$ (518,234)</u>	<u>\$ (168,834)</u>	<u>\$ 16,700,364</u>

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 5 – Capital Assets (Continued)

Depreciation expense was charged to the following functions in the Statement of Activities:

Governmental Functions:

General Government	\$	104,470
Public Works and Community Development		529,059
Social Services		121,942
Public Safety		18,737
Capital assets held by the government's internal service funds are charged to the various functions based on their usage of the asset		<u>205,015</u>
	\$	<u><u>979,223</u></u>

Business-Type Functions:

Water	\$	375,742
Sewer		588,394
Disposal		628
Storm Drain		<u>18,056</u>
	\$	<u><u>982,820</u></u>

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2022

Note 6 – Long-Term Debt

The City generally incurs long-term debt to finance projects or purchase assets which will have useful lives equal to or greater than the related debt.

Long-term debt payable at June 30, 2022 was comprised of the following individual issues:

	Balance July 1, 2021	Additions	Retirements	Balance June 30, 2022	Current Portion
<u>Governmental Activity Long Term Debt</u>					
<i>Direct Borrowings:</i>					
Notes Payable					
California Energy Commission	\$ 9,843	\$ -	\$ (9,843)	\$ -	\$ -
Kerman Public Finance Authority Bonds					
2020 Lease Revenue Bonds	3,041,000	-	-	3,041,000	32,000
Total Governmental Activity Debt	<u>\$ 3,050,843</u>	<u>\$ -</u>	<u>\$ (9,843)</u>	<u>\$ 3,041,000</u>	<u>\$ 32,000</u>
<u>Business-Type Activity Long Term Debt</u>					
<i>Direct Borrowings:</i>					
Notes Payable					
California Dept. of Water Resources	1,154,999	-	(165,000)	989,999	165,000
California Dept. of Water Resources	2,869,162	-	(248,052)	2,621,110	250,532
Total Business-Type Activity Debt	<u>\$ 4,024,161</u>	<u>\$ -</u>	<u>\$ (413,052)</u>	<u>\$ 3,611,109</u>	<u>\$ 415,532</u>
<u>Compensated Absences</u>					
Government Activities	<u>\$ 440,116</u>	<u>\$ -</u>	<u>\$ (28,367)</u>	<u>\$ 411,749</u>	
Business-Type Activities	<u>\$ 134,453</u>	<u>\$ 1,416</u>	<u>\$ -</u>	<u>\$ 135,869</u>	
<u>Net Pension Liability</u>					
Government Activities	<u>\$ 3,517,095</u>	<u>\$ -</u>	<u>\$ (1,945,496)</u>	<u>\$ 1,571,599</u>	
Business-Type Activities	<u>\$ 606,099</u>	<u>\$ -</u>	<u>\$ (341,094)</u>	<u>\$ 265,005</u>	

California Energy Commission Note Payable – In June of 2012, the City entered into a loan agreement for \$86,321 with the State of California Energy Commission to retrofit existing street lights with LED technology. Terms of the note call for semi-annual payments of \$5,032 including interest at 3.00%, which begins December 2012 and will mature in June 2022. During the fiscal year ended June 30, 2022 this note was paid off.

Kerman Public Financing Authority Bonds - The KPFA was established in 2007 through a Joint Exercise of Powers Agreement between the City and the Agency. The formation of the joint powers authority was approved by the City Council who is also designated as the Board of Directors for the KPFA.

The purpose of the KPFA is solely to provide funds from the sale of revenue bonds to finance or refinance the costs of acquiring, constructing, or improving and equipping capital improvements (projects) for the City and the Agency. The City set up the KPFA to act as a financing/lending type institution only.

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2022

Note 6 – Long-Term Debt (Continued)

In September 2020, the KPFA issued the 2020 Lease Revenue Refunding Bonds in the amount of \$3,041,000. The 2020 Lease Revenue principal payments are made each October 1 beginning in 2022 through 2038. Interest is to be paid semi-annually on April 1 and October 1 through 2038. The interest rates range from 3.5% to 4.75%.

California Department of Water Resources Construction Loan – The City entered into a contract with the State of California, Department of Water Resources in 2003. The contract provides for a 20 year loan at a zero percent interest rate. Terms of the note call for semi-annual principal payments of \$82,500 beginning January 1, 2008 and will mature on January 1, 2028. The outstanding balance on the note at June 30, 2022 was \$989,999.

California Department of Water Resources Wastewater Upgrade Loan – The City entered into a revolving loan agreement with the State of California, Department of Water Resources in September 2009. The agreement provides for a loan of up to \$4,957,479 for sewer system upgrades. Construction period interest of \$38,241 was combined with the loan amount for a final total loan of \$4,995,720. Terms of the loan call for annual payments of \$276,743 including interest at 1.00%, which begins September 2012 and will mature in September 2031. The outstanding balance on the note at June 30, 2022 was \$2,621,110.

The annual requirement to amortize the principal and interest on all long-term debt at June 30, 2022 were as follows:

Years ending June 30,	<u>Governmental Activities</u>		<u>Business-Type Activities</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2023	\$ 32,000	\$ 69,878	\$ 415,532	\$ 26,211
2024	173,000	67,510	418,037	23,706
2025	177,000	63,467	420,567	21,175
2026	180,000	59,344	423,123	18,620
2027	183,000	55,151	425,704	16,039
2028-2032	973,000	210,037	1,508,146	40,562
2033-2037	1,091,000	90,842	-	-
2038	232,000	2,680	-	-
	<u>\$ 3,041,000</u>	<u>\$ 618,909</u>	<u>\$ 3,611,109</u>	<u>\$ 146,313</u>

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 7 – Fund Balance

Fund Balance and Retained Earnings Deficits - The following is a summary of deficit fund balances and retained earnings as of June 30, 2022:

Capital Project Funds	
Public Building Facility	\$ (168,627)
	<u>\$ (168,627)</u>

These deficits are expected to be relieved from future revenues or transfers from other funds.

Note 8 – Interfund Receivables, Payables and Transfers

Interfund receivables and payables consist of short-term loans resulting from regular transactions. These loans are expected to be repaid as soon as the borrowing fund has cash.

Individual fund interfund receivables and payables balances as of June 30, 2022 are as follows:

	Due From	Due To
General Fund	\$ 609,981	\$ -
Internal Service Fund	-	176,339
Public Building Facility Fund	-	168,627
Housing Grant	-	6,755
State Grants	-	258,260
	<u>\$ 609,981</u>	<u>\$ 609,981</u>

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 8 – Interfund Receivables, Payables and Transfers (Continued)

Interfund Transfers

In general, the City uses interfund transfers to (1) move revenues from the funds that collect them to the funds' that statute or budget requires to expend them, (2) use unrestricted revenues collected in the General Fund to help finance various programs and capital projects accounted for in other funds in accordance with budgetary authorization, and (3) move cash to debt service funds from the funds responsible for payment as debt service payments become due. In general, the effect of the interfund activity has been eliminated from the government-wide financial statements.

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds:		
General Fund	\$ -	\$ 243,700
Proprietary Funds:		
Water	-	183,430
Sewer	-	135,693
Disposal	-	92,130
Storm Drain	-	19,626
Internal Service	848,715	-
Nonmajor Governmental Funds:		
Measure C	-	56,677
Gas Tax	15,054	-
Maintenance District	-	27,191
State Grants	-	73,438
Local Transportation	-	31,884
	<u>\$ 863,769</u>	<u>\$ 863,769</u>

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2022

Note 9 – Risk Management

The City participates with other public entities in a joint venture under a joint powers agreement which establishes the Central San Joaquin Valley Risk Management Authority (CSJVRMA). The relationship between the City and CSJVRMA is such that CSJVRMA is not a component unit of the City for financial reporting purposes.

The CSJVRMA is a consortium of 55 cities in San Joaquin Valley, California. It was established under the provisions of California Government Code Section 6500, et. seq. The CSJVRMA is governed by a Board of Directors, which meets three to four times each year, consisting of one member appointed by each member city. The day-to-day business is handled by a management group employed by the CSJVRMA. The financial statements of CSJVRMA can be obtained at 1831 K Street, Sacramento, CA 95814.

Each member government pays a primary deposit to cover estimated losses for a fiscal year (claims year). Six months after the close of a fiscal year, outstanding claims are valued. A retrospective deposit computation is then made for each open claims year. Costs are spread to members as follows: the first \$25,000 of each occurrence is charged directly to the member. Each member maintains a \$1,000,000 self-insured retention (SIR) amount covered by the Authority pooled investments. The Authority purchases excess liability coverage through the California Affiliated Risk Management Authority for the amount in excess of \$1,000,000.

The City maintains a self-insured retention level of \$50,000 for workers' compensation insurance. Coverage between \$50,000 and \$500,000 is provided through the risk pool. CSJVRMA participates in an excess pool which provides workers' compensation coverage from \$5,000,000 to \$200,000,000. Each program year is retrospectively adjusted three years after the end of the program year and annually thereafter.

The City also purchases various property coverage programs. Deductibles and limits per property type can be obtained from the City Manager or directly from the Authority.

The latest audited financial information and the most current information available for CSJVRMA for fiscal year ended June 30, 2022 is as follows:

Total assets	\$ 150,837,823
Total liabilities	118,663,929
Net position	<u>\$ 32,173,894</u>
Total revenues	\$ 66,885,024
Total expenses	<u>55,557,907</u>
Increase/(decrease) in net position	<u>\$ 11,327,117</u>

Contingent Liabilities

The City participates in a number of Federal and State assisted grant programs which are subject to financial and compliance audits. Audits for these programs and the respective findings are to be determined at a future date, and the City expects the amount, if any, of the expenditures which may be disallowed by the granting agency to be immaterial.

The City is a defendant in various lawsuits and claims. The City attorney anticipates that actual or potential claims against the City, not covered by insurance, would not materially affect the financial position of the City.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 10 – Deferred Outflows and Deferred Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. The City reports the \$1,348,678 in deferred outflows related to net pension liability in the Statement of Net Position. See Note 11 for more details.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represent an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City reports two items related to deferred inflows, totaling \$2,337,436:

- \$1,614,151 in deferred inflows of resources related to net pension liability, see Note 11 for more details.
- \$723,285 in deferred inflows of resources related to right of use capital lease revenue in the Balance Sheet of the General Fund, see Note 4 for more details.

Note 11 – Pension Plan

Plan Description - The City contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of PERS' annual financial report may be obtained from their Executive Office - 400 P Street - Sacramento, CA 95814.

Funding Policy – Active plan members in the Plan are required to contribute 7% of their covered salary for both miscellaneous and public safety members. The City contributes 4% of the employee portion. The City is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members. The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration. The required employer contribution rates for the fiscal year ended June 30, 2022 Miscellaneous Classic, PEPRM Miscellaneous, Safety Classic, and PEPRM Safety were 8.650%, 7.590%, 14.810%, and 11.130%, respectively. The contribution requirements of plan members is established by State statute and the employer contribution is established and may be amended by PERS.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 11 – Pension Plan (Continued)

The Plans' provisions and benefits in effect at June 30, 2022, are summarized as follows:

	<u>Miscellaneous Classic</u>	<u>PEPRA Miscellaneous</u>
	Prior to	On or after
Hire Date	<u>January 1, 2013</u>	<u>January 1, 2013</u>
Benefit Formula	2.0% at 60; maximum 2% COLA	2.0% at 62; maximum 2% COLA
Benefit Vesting Schedule	5 years service	5 years service
Benefit Payments	monthly for life	monthly for life
Retirement Age	60	60
Monthly Benefits, as a % of Eligible Compensation	2.00%	2.00%
Required Employee Contribution Rates	8.08%	6.25%
Required Employer Contribution Rates	8.650%	7.590%

	<u>Safety Classic</u>	<u>PEPRA Safety</u>
	Prior to	On or after
Hire Date	<u>January 1, 2013</u>	<u>January 1, 2013</u>
Benefit Formula	2.0% at 55; maximum 2% COLA	2.0% at 57; maximum 2% COLA
Benefit Vesting Schedule	5 years service	5 years service
Benefit Payments	monthly for life	monthly for life
Retirement Age	55	55
Monthly Benefits, as a % of Eligible Compensation	2.00%	2.00%
Required Employee Contribution Rates	7.00%	9.50%
Required Employer Contribution Rates	14.810%	11.130%

Employees hired July 1, 2012 and thereafter pay the full 7% employee contribution per adopted Memoranda of Understanding if the employee is considered a "Classic" employee under PEPRA.

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1 following the notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 11 – Pension Plan (Continued)

For the year ended June 30, 2022, the contributions recognized as part of the pension expense is as follows:

Contributions – employer	\$ 732,349
Contributions – employee	\$ 312,933

Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2022, the City reported net pension liabilities for its proportionate shares of the net pension liability of each Plan as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous Plan	\$ 1,144,848
Safety Police Plan	691,756
Total Net Pension Liability	<u>\$ 1,836,604</u>

The City's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2021, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for each Plan as of June 30, 2021 and 2022 was as follows:

	<u>Miscellaneous</u>	<u>Safety</u>
Proportion – June 30, 2021	0.06208%	0.02259%
Proportion – June 30, 2022	<u>0.06029%</u>	<u>0.01971%</u>
Change – Increase/(Decrease)	-0.00179%	-0.00288%

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 11 – Pension Plan (Continued)

For the year ended June 30, 2022, the City recognized pension expense of \$102,159. At June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 732,349	\$ -
Difference between expected and actual experience	246,568	-
Difference in projected and actual contributions	8,865	(203,032)
Change in employer's proportion	360,896	-
Changes in assumptions	-	-
Net differences between projected and actual earnings on pension plan investments	-	(1,411,119)
Total	<u>\$ 1,348,678</u>	<u>\$ (1,614,151)</u>

\$732,349 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30	
2023	\$ (138,624)
2024	(191,254)
2025	(278,465)
2026	(389,479)
Thereafter	-

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

Note 11 – Pension Plan (Continued)

Actuarial Methods and Assumptions – The collective total pension liability for the June 30, 2021 measurement period was determined by an actuarial valuation as of June 30, 2020, with update procedures used to roll forward the total pension liability to June 30, 2021. The collective total pension liability was based on the following assumptions:

Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Actuarial Cost Method	Entry-Age Normal Cost Method in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Payroll Growth	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	Derived using CalPERS' Membership ¹ Date for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.5% until Purchasing Power Protection Allowance Floor on Purchasing Power applies

¹ The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

All other actuarial assumptions used in the June 30, 2017 valuation was based on the results of a December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015), including updates to salary increase, mortality and retirement rates. The Experience Study can be obtained at CalPERS' website.

Change of assumptions – No changes in assumptions.

Discount rate – The discount rate used to measure the total pension liability for PERF C was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected rate of returns, net of pension plan investment expense and inflation) are developed for each major asset class.

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2022

Note 11 – Pension Plan (Continued)

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The long-term expected real rates of return by asset class can be found in CalPERS' Comprehensive Annual Financial Report for the fiscal year ended June 30, 2021.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected rate of returns, net of pension plan investment expense and inflation) are developed for each major asset class.

The table below reflects long-term expected real rates of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class ¹	New Strategic Allocation	Real Return Years 1-10 ²	Real Return Years 11+ ³
Global Equity	50%	4.80%	5.98%
Fixed Income	28%	1.00%	2.62%
Inflation Assets	0%	0.77%	1.81%
Private Equity	8%	6.30%	7.23%
Real Estate	13%	3.75%	4.93%
Liquidity	1%	0.00%	-0.92%
Total	100%		

¹ In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities

² An expected inflation of 2.0% used for this period

³ An expected inflation of 2.92% used for this period

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2022

Note 11 – Pension Plan (Continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate -

The following presents the City's proportionate share of the net pension liability for each Plan, calculating using the discount rate of each Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.15%) or 1-percentage point higher (8.15%) than the current rate:

	1% Decrease (6.15%)	Current Discount Rate (7.15%)	1% Increase (8.15%)
Net Pension Liability:			
Miscellaneous Plan	\$ 2,942,297	\$ 1,144,848	\$ (341,079)
Safety Police Plan	\$ 1,683,869	\$ 691,756	\$ (123,142)

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Payable to the Pension Plan – At June 30, 2022, the City has no outstanding amount of contributions to the pension plan required for the year ended June 30, 2022.

Note 12 – Subsequent Events

The City evaluated subsequent events for recognition and disclosure through December 14, 2022, the date which these financial statements were available to be issued. Management concluded that no material subsequent events have occurred since June 30, 2022 that required recognition or disclosure in such financial statements.

Note 13 – Change in Accounting Principles

For the year ended June 30, 2022, the District implemented GASB issued Statement No. 87, *Leases* (GASB 87). The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. There was no net effect to fund balance/net position due to the implementing GASB 87 as of June 30, 2022.

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/
				(Negative)
Revenue				
Taxes	\$ 7,243,815	\$ 7,243,815	\$ 8,085,737	\$ 841,922
Licenses, permits and impact fees	752,659	752,659	1,005,511	252,852
Intergovernmental	662,918	662,918	501,321	(161,597)
Charges for services	240,151	240,151	239,627	(524)
Fines and forfeitures	24,092	24,092	49,180	25,088
Rents	172,663	172,663	102,660	(70,003)
Investment earning, net of unrealized gain/(loss)	61,690	61,690	(64,751)	(126,441)
Other	63,676	63,676	124,492	60,816
Total revenue	<u>9,221,665</u>	<u>9,221,665</u>	<u>10,043,777</u>	<u>822,112</u>
Expenditures				
Current				
General government	1,314,530	1,314,530	1,237,962	76,568
Public works	983,211	983,211	875,589	107,622
Community development	476,831	476,831	377,775	99,056
Social services	843,209	843,209	718,143	125,066
Public safety	4,408,256	4,408,256	3,900,552	507,704
Capital outlay	<u>1,509,411</u>	<u>1,509,411</u>	<u>1,010,676</u>	<u>498,735</u>
Total expenditures	<u>9,535,448</u>	<u>9,535,448</u>	<u>8,120,697</u>	<u>1,414,751</u>
Revenue over (under) expenditures	(313,783)	(313,783)	1,923,080	2,236,863
Other Financing Sources				
Lease revenues	-	-	106,388	106,388
Transfers in (out) - net	<u>(970,952)</u>	<u>(970,952)</u>	<u>(243,700)</u>	<u>727,252</u>
Net Change in Fund Balance	<u>\$ (1,284,735)</u>	<u>\$ (1,284,735)</u>	1,785,768	<u>\$ 2,964,115</u>
Fund Balance				
Beginning of year			<u>8,410,469</u>	
End of year			<u>\$ 10,196,237</u>	

BUDGETARY COMPARISON SCHEDULE
STREET MAINTENANCE AND CONSTRUCTION CAPITAL PROJECT FUND
YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Revenue				
Intergovernmental	\$ 1,206,389	\$ 1,206,389	\$ 2,347,694	\$ 1,141,305
Other	-	-	5,525	5,525
Total revenue	<u>1,206,389</u>	<u>1,206,389</u>	<u>2,353,219</u>	<u>1,146,830</u>
Expenditures				
Public works	133,150	133,150	-	133,150
Capital outlay	<u>1,339,539</u>	<u>1,339,539</u>	<u>525,329</u>	<u>814,210</u>
Total expenditures	<u>1,472,689</u>	<u>1,472,689</u>	<u>525,329</u>	<u>947,360</u>
Change in Fund Balance	<u>\$ (266,300)</u>	<u>\$ (266,300)</u>	<u>1,827,890</u>	<u>\$ 2,094,190</u>
Fund Balance				
Beginning of year			-	
End of year			<u>\$ 1,827,890</u>	

SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
LAST TEN YEARS*
YEAR ENDED JUNE 30, 2022

Safety Plan						
	Proportion of the net	Proportionate share of	Covered - employee	Proportionate share of the net pension	Plan's fiduciary net	Plan's fiduciary net position as a
	pension liability	the net pension liability	payroll	liability as percentage of	position	percentage of the Total Pension
				covered-employee payroll		Liability
2015	0.01281%	\$ 797,321	\$ 1,144,549	69.66%	\$ 4,290,975	81.42%
2016	0.01575%	\$ 648,972	\$ 1,241,193	52.29%	\$ 3,869,632	85.62%
2017	0.01854%	\$ 959,979	\$ 1,457,400	65.87%	\$ 3,916,861	80.32%
2018	0.01899%	\$ 1,134,650	\$ 1,411,999	80.36%	\$ 4,136,749	78.48%
2019	0.01968%	\$ 1,154,435	\$ 1,645,891	70.14%	\$ 4,431,768	79.33%
2020	0.02088%	\$ 1,303,386	\$ 1,585,991	82.18%	\$ 4,934,602	79.11%
2021	0.02259%	\$ 1,504,784	\$ 1,628,209	92.42%	\$ 5,238,533	77.68%
2022	0.01971%	\$ 691,756	\$ 1,558,752	44.38%	\$ 6,678,594	90.61%

Miscellaneous Plan						
	Proportion of the net	Proportionate share of	Covered - employee	Proportionate share of the net pension	Plan's fiduciary net	Plan's fiduciary net position as a
	pension liability	the net pension liability	payroll	liability as percentage of	position	percentage of the Total Pension
				covered-employee payroll		Liability
2015	0.02196%	\$ 1,366,654	\$ 2,046,348	66.79%	\$ 6,686,104	83.03%
2016	0.04266%	\$ 1,170,147	\$ 1,858,214	62.97%	\$ 7,331,180	86.23%
2017	0.04971%	\$ 1,726,827	\$ 2,065,491	83.60%	\$ 7,344,945	80.96%
2018	0.05351%	\$ 2,109,314	\$ 2,138,981	98.61%	\$ 8,344,687	79.82%
2019	0.05485%	\$ 2,067,174	\$ 2,009,964	102.85%	\$ 8,856,335	81.08%
2020	0.05836%	\$ 2,337,202	\$ 2,297,565	101.73%	\$ 9,508,983	80.27%
2021	0.06208%	\$ 2,618,410	\$ 2,571,344	101.83%	\$ 10,082,879	79.38%
2022	0.06029%	\$ 1,144,848	\$ 2,360,679	48.50%	\$ 12,469,009	91.59%

*Fiscal year 2014-15 was the first year of implementation, therefore only eight years are shown.

Changes of Assumptions: None

SCHEDULE OF CONTRIBUTIONS
LAST TEN YEARS*
YEAR ENDED JUNE 30, 2022

Safety Plan						
	Contractually required contribution (actuarially determined)	Contributions in relation to the actuarially determined contributions	Contributions deficiency (excess)	Covered-employee payroll	Contributions as a percentage of covered- employee payroll	
2015	\$ 172,707	\$ (172,707)	\$ -	\$ 1,144,549	15.09%	
2016	\$ 182,432	\$ (182,432)	\$ -	\$ 1,241,193	14.70%	
2017	\$ 179,871	\$ (179,871)	\$ -	\$ 1,457,400	12.34%	
2018	\$ 194,771	\$ (194,771)	\$ -	\$ 1,411,999	13.79%	
2019	\$ 182,432	\$ (182,432)	\$ -	\$ 1,645,891	11.08%	
2020	\$ 248,979	\$ (248,979)	\$ -	\$ 1,585,991	15.70%	
2021	\$ 275,389	\$ (275,389)	\$ -	\$ 1,628,209	16.91%	
2022	\$ 318,886	\$ (318,886)	\$ -	\$ 1,558,752	20.46%	

Miscellaneous						
	Contractually required contribution (actuarially determined)	Contributions in relation to the actuarially determined contributions	Contributions deficiency (excess)	Covered-employee payroll	Contributions as a percentage of covered- employee payroll	
2015	\$ 149,116	\$ (149,116)	\$ -	\$ 2,046,348	7.29%	
2016	\$ 139,800	\$ (139,800)	\$ -	\$ 1,858,214	7.52%	
2017	\$ 170,449	\$ (170,449)	\$ -	\$ 2,065,491	8.25%	
2018	\$ 198,655	\$ (198,655)	\$ -	\$ 2,138,981	9.29%	
2019	\$ 233,708	\$ (233,708)	\$ -	\$ 2,009,964	11.63%	
2020	\$ 266,848	\$ (266,848)	\$ -	\$ 2,297,565	11.61%	
2021	\$ 329,826	\$ (329,826)	\$ -	\$ 2,571,344	12.83%	
2022	\$ 365,112	\$ (365,112)	\$ -	\$ 2,360,679	15.47%	

*Fiscal year 2014-15 was the first year of implementation, therefore only seven years are shown.

SUPPLEMENTAL ONLY INFORMATION

CITY OF KERMAN

Section 7, Item A.

COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS JUNE 30, 2022

Special Revenue Funds					
	Measure C	Gas Tax	Maintenance District	SB1 Road Maintenance	Park Grants
ASSETS					
Cash and investments	\$ 305,145	\$ 883,132	\$ 191,148	\$ 504,048	\$ -
Due from other governments	129,959	29,730	-	55,938	6,835
Total assets	<u>\$ 435,104</u>	<u>\$ 912,862</u>	<u>\$ 191,148</u>	<u>\$ 559,986</u>	<u>\$ 6,835</u>
LIABILITIES AND FUND BALANCE					
Liabilities					
Accounts payable and accrued expense	\$ 14,328	\$ 10,458	\$ 16,175	\$ 12,302	\$ 80
Due to other funds	-	-	-	-	6,755
Total liabilities	<u>14,328</u>	<u>10,458</u>	<u>16,175</u>	<u>12,302</u>	<u>6,835</u>
Fund Balance					
Restricted					
Circulation improvements	420,776	902,404	-	547,684	-
Development activities	-	-	174,973	-	-
Unassigned	-	-	-	-	-
Total fund balance	<u>420,776</u>	<u>902,404</u>	<u>174,973</u>	<u>547,684</u>	<u>-</u>
Total liabilities and fund balance	<u>\$ 435,104</u>	<u>\$ 912,862</u>	<u>\$ 191,148</u>	<u>\$ 559,986</u>	<u>\$ 6,835</u>

CITY OF KERMAN

COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS (CONTINUED)
 JUNE 30, 2022

	Capital Projects Funds				
	Jobs/Housing Mitigation	Public Building Facility	Fire Facility	Street Projects & Development	Park Development
ASSETS					
Cash and investments	\$ 66,716	\$ -	\$ 563,070	\$ 537,997	\$ 42,339
Due from other governments	-	-	-	-	-
Total assets	<u>\$ 66,716</u>	<u>\$ -</u>	<u>\$ 563,070</u>	<u>\$ 537,997</u>	<u>\$ 42,339</u>
LIABILITIES AND FUND BALANCE					
Liabilities					
Accounts payable and accrued expense	\$ -	\$ -	\$ -	\$ 178,709	\$ 8,195
Due to other funds	-	168,627	-	-	-
Total liabilities	<u>-</u>	<u>168,627</u>	<u>-</u>	<u>178,709</u>	<u>8,195</u>
Fund Balance					
Restricted					
Circulation improvements	-	-	-	-	-
Development activities	66,716	-	563,070	359,288	34,144
Unassigned	-	(168,627)	-	-	-
Total fund balance	<u>66,716</u>	<u>(168,627)</u>	<u>563,070</u>	<u>359,288</u>	<u>34,144</u>
Total liabilities and fund balance	<u>\$ 66,716</u>	<u>\$ -</u>	<u>\$ 563,070</u>	<u>\$ 537,997</u>	<u>\$ 42,339</u>

CITY OF KERMAN

COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS (CONTINUED)
 JUNE 30, 2022

	Capital Project Funds		Debt Service Fund	Total
	State Grants	Local Transportation	Kerman Public Financing Authority	Non-major Governmental Funds
ASSETS				
Cash and investments	\$ -	\$ 1,271,105	\$ -	\$ 4,364,700
Due from other governments	579,787	9,708	-	811,957
Total assets	<u>\$ 579,787</u>	<u>\$ 1,280,813</u>	<u>\$ -</u>	<u>\$ 5,176,657</u>
LIABILITIES AND FUND BALANCE				
Liabilities				
Accounts payable and accrued expense	\$ 21,527	\$ 41,356	\$ -	\$ 303,130
Due to other funds	258,260	-	-	433,642
Total liabilities	<u>279,787</u>	<u>41,356</u>	<u>-</u>	<u>736,772</u>
Fund Balance				
Restricted				
Circulation improvements	-	1,239,457	-	3,110,321
Development activities	300,000	-	-	1,498,191
Unassigned	-	-	-	(168,627)
Total fund balance	<u>300,000</u>	<u>1,239,457</u>	<u>-</u>	<u>4,439,885</u>
Total liabilities and fund balance	<u>\$ 579,787</u>	<u>\$ 1,280,813</u>	<u>\$ -</u>	<u>\$ 5,176,657</u>

COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2022

	Special Revenue Funds				
	Measure C	Gas Tax	Maintenance District	SB1 Road Maintenance	Park Grants
Revenue					
Taxes	\$ -	\$ -	\$ 237,806	\$ 324,425	\$ -
Developer impact fees	-	-	-	-	-
Intergovernmental	595,006	378,697	-	-	42,434
Rents	-	-	-	-	-
Interest	1,323	3,166	729	1,830	-
Other	-	-	-	-	-
Total revenue	<u>596,329</u>	<u>381,863</u>	<u>238,535</u>	<u>326,255</u>	<u>42,434</u>
Expenditures					
Public works	412,304	79,051	233,109	-	-
Community development	-	-	-	-	-
Social services	-	-	-	-	35,380
Capital outlay	8,841	1,729	-	12,302	7,054
Debt service					
Principal	-	9,843	-	-	-
Interest and fiscal charges	-	236	-	-	-
Total expenditures	<u>421,145</u>	<u>90,859</u>	<u>233,109</u>	<u>12,302</u>	<u>42,434</u>
Revenue over (under) expenditures	175,184	291,004	5,426	313,953	-
Other financing sources/(uses)					
Operating transfers in/(out) - net	<u>(56,677)</u>	<u>15,054</u>	<u>(27,191)</u>	<u>-</u>	<u>-</u>
	<u>(56,677)</u>	<u>15,054</u>	<u>(27,191)</u>	<u>-</u>	<u>-</u>
Change in Fund Balance	118,507	306,058	(21,765)	313,953	-
Fund Balance					
Beginning of year	<u>302,269</u>	<u>596,346</u>	<u>196,738</u>	<u>233,731</u>	<u>-</u>
End of year	<u>\$ 420,776</u>	<u>\$ 902,404</u>	<u>\$ 174,973</u>	<u>\$ 547,684</u>	<u>\$ -</u>

COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS (CONTINUED)
YEAR ENDED JUNE 30, 2022

	Capital Projects Funds				
	Jobs/Housing Mitigation	Public Building Facility	Fire Facility	Street Projects & Development	Park Development
Revenue					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Developer impact fees	-	129,645	61,499	236,654	302,339
Intergovernmental	-	-	-	-	-
Rents	-	-	-	-	-
Interest	298	-	2,391	1,951	848
Other	-	-	-	-	-
Total revenue	<u>298</u>	<u>129,645</u>	<u>63,890</u>	<u>238,605</u>	<u>303,187</u>
Expenditures					
Public works	-	-	-	279,302	-
Community development	-	14,764	-	149,402	-
Social services	-	-	-	-	23,199
Capital outlay	-	87,830	-	31,421	308,944
Debt service					
Principal	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-
Total expenditures	<u>-</u>	<u>102,594</u>	<u>-</u>	<u>460,125</u>	<u>332,143</u>
Revenue over (under) expenditures	298	27,051	63,890	(221,520)	(28,956)
Other financing sources/(uses)					
Operating transfers in/(out) - net	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance	298	27,051	63,890	(221,520)	(28,956)
Fund Balance					
Beginning of year	<u>66,418</u>	<u>(195,678)</u>	<u>499,180</u>	<u>580,808</u>	<u>63,100</u>
End of year	<u>\$ 66,716</u>	<u>\$ (168,627)</u>	<u>\$ 563,070</u>	<u>\$ 359,288</u>	<u>\$ 34,144</u>

COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
NON-MAJOR GOVERNMENTAL FUNDS (CONTINUED)
YEAR ENDED JUNE 30, 2022

	Capital Projects Funds		Debt Service Fund	Total
	State	Local	Kerman Public	Non-major
	Grants	Transportation	Financing	Governmental
			Authority	Funds
Revenue				
Taxes	\$ -	\$ -	\$ -	\$ 562,231
Developer impact fees	-	-	-	730,137
Intergovernmental	156,307	542,555	-	1,714,999
Rents	-	-	70,247	70,247
Interest	-	5,747	-	18,283
Other	-	1,000	-	1,000
Total revenue	<u>156,307</u>	<u>549,302</u>	<u>70,247</u>	<u>3,096,897</u>
Expenditures				
Public works	77,601	235,193	-	1,316,560
Community development	-	-	-	164,166
Social services	-	-	-	58,579
Capital outlay	7,582	168,127	-	633,830
Debt service				
Principal	-	-	-	9,843
Interest and fiscal charges	-	-	70,247	70,483
Total expenditures	<u>85,183</u>	<u>403,320</u>	<u>70,247</u>	<u>2,253,461</u>
Revenue over (under) expenditures	71,124	145,982	-	843,436
Other financing sources/(uses)				
Operating transfers in/(out) - net	(73,438)	(31,884)	-	(174,136)
	<u>(73,438)</u>	<u>(31,884)</u>	<u>-</u>	<u>(174,136)</u>
Change in Fund Balance	(2,314)	114,098	-	669,300
Fund Balance				
Beginning of year	<u>302,314</u>	<u>1,125,359</u>	<u>-</u>	<u>3,770,585</u>
End of year	<u>\$ 300,000</u>	<u>\$ 1,239,457</u>	<u>\$ -</u>	<u>\$ 4,439,885</u>

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor and City Council
City of Kerman, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Kerman (the "City"), California, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 14, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

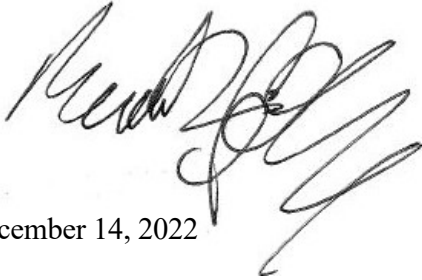
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to be "M. J. [unclear]", written in a cursive style.

December 14, 2022

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
YEAR ENDED JUNE 30, 2022**

There were no prior year audit findings.

CITY OF KERMAN
MANAGEMENT REPORT
FOR THE YEAR ENDED JUNE 30, 2022

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Bryant L. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto

To the Honorable Mayor and City Council
City of Kerman, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Kerman for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 23, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City are described in Note 1 to the financial statements. The City adopted a new accounting policy to comply with the effects of GASB Statement No. 87, Leases and the application of existing policies was not changed during 2022. We noted no transactions entered into by City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

- Management has determined the economic useful lives of fixed assets based on past history of similar types of assets, future plans as to their use, and other factors that impact their economic value to the City. We evaluated the key factors and assumptions used by management in computing depreciation expense and believe that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimate of the allowance for doubtful accounts is based on an evaluation of collectability primarily focused on past due accounts. We evaluated the key factors and assumptions used to develop the allowance for doubtful accounts in determining that it is reasonable in relation to the financial statements as a whole.

- Management's estimate of the net pension liability and related deferrals is based on actuarial valuations which include significant assumptions regarding discount rate, inflation, payroll growth, projected salary increases and investment rate of return. We evaluated the key factors and assumptions used to develop the liability and related deferrals in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of the audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter date December 14, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City of Kerman's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City of Kerman's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management's Discussion and Analysis, Budgetary Comparison Schedules, Proportionate Share of Net Pension Liability, and Schedule of Contributions which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, as listed in the table of contents, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of City of Kerman and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to be 'M. J. [unclear]', written over a faint circular stamp.

December 14, 2022



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: Marci Reyes, City Clerk

SUBJECT: Resolution Appointing Members to the Planning Commission and Announcement of Votes (MR)

RECOMMENDATION: Council by motion adopt resolution appointing two applicants to the Planning Commission for three-year terms ending December 31, 2025.

EXECUTIVE SUMMARY:

The Kerman Planning Commission has two positions available with terms ending on December 31, 2025.

The announcement for vacancies was published in the Kerman News and posted on the City website with a deadline of Friday, December 16, 2022.

Five applications were received by the December 16, 2022, deadline from (Listed in order received) Robert Bandy, Russell E. Hansen, Charles H. Jones, Macky Puckett, and Kevin Nehring.

Applicants were invited to attend the meeting, state briefly, why they are seeking appointment to the Planning Commission and answer any questions the Council may have.

Members of the public will have an opportunity to address the Council on the appointment.

Council will discuss and make appointments by motion to appoint. To pass, the motion will require three votes. In the event a motion does not receive three votes, follow up motions may be made until a motion receives three votes. Voting will continue until the vacancies are filled.

Council will adopt formal resolution making the appointments.

FISCAL IMPACT:

None

ATTACHMENTS:

A. Applications

B. Resolution



RECEIVED

2022 DEC 11 PM 5:32

CITY OF KERMAN

Nominee Application for City Commission or Committee

City of Kerman

850 S. Madera Ave. Kerman, CA 93630

Fax (559) 846-6199

Telephone (559) 846-9384

I hereby request that I be considered as a nominee for the following City
Commission or Committee:

- ☒ Planning Commission ☐ Community Service & Recreation Commission
☐ Measure M Citizen Review Committee*

Name Robert BandyAddress 2210 S Bishop aveCity Kerman State CA Zip 93630Home Phone (559) 994-1230 Business Phone (559) 846-5050Email Address rbandyent@sebastiancorp.netEmployed By Self R.O.C. Inc Position Manager

I have been a registered voter in the City of Kerman for _____ years.

I have been a resident of Kerman for _____ years. (There is no residency requirement.)

Are you a citizen of the United States? Yes ☒ No ☐Have you ever been convicted of a felony? Yes ☐ No ☒

(If your answer is "yes," please explain the nature of the felony conviction on a separate sheet of paper and attach to this form.)

Please state your education background:

AS Reedley College
 BS Fresno state

Please list any organizations of which you are a member and any offices you have held in those organizations:

Rotary Club KermanPresident , Harvest Festival chairman

*The Committee Measure M Member cannot be a current City employee, official, contractor or vendor of the City



Nominee Application for City Commission or Committee

Page 2 of 2

Please list any appointed public boards or commissions on which you have served, dates of service, and chairmanship or office held:

Planning Commission 2009-2022, Chairman, Vice Chairman

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

I think my work experience and my accessibility to community members is a value to the Commission.

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

I would like to continue serving the community in the growth that is coming to our town.

References (optional):

Signed

Robert Barry

Date

12/7/22

Please return your completed application to
The City of Kerman,
850 S. Madera Avenue, Kerman, CA, 93630



RECEIVED

2022 DEC 12 PM 4:45

CITY OF Kerman

City of Kerman

850 S. Madera Ave. Kerman, CA 93630

Fax (559) 846-6189

Telephone (559) 846-9384

RECEIVED

DEC 09 2022

CITY OF Kerman PLANNING DEPARTMENT

Nominee Application for City Commission or Committee

I hereby request that I be considered as a nominee for the following City
Commission or Committee:

- ☒ Planning Commission ☐ Community Service & Recreation Commission
☐ Measure M Citizen Review Committee*

Name Russell E Hansen

Address 15906 W D Street

City Kerman State CA Zip 93630

Home Phone () Cell Business Phone (559) 284-1570

Email Address Russell.Hansen@Simplot.com

Employed By Simplot Position Crop Advisor

I have been a registered voter in the City of Kerman for 6 years.

I have been a resident of Kerman for 6 years. (There is no residency requirement.)

Are you a citizen of the United States? Yes X No

Have you ever been convicted of a felony? Yes No X

(If your answer is "yes," please explain the nature of the felony conviction on a separate sheet of paper and attach to this form.)

Please state your education background:

Tranquillity High
COS
Fresno State

Please list any organizations of which you are a member and any offices you have held in those organizations:

I am not currently a member of any organizations

*The Committee Measure M Member cannot be a current City employee, official, contractor or vendor of the City



Nominee Application for City Commission or Committee

Page 2 of 2

Please list any appointed public boards or commissions on which you have served, dates of service, and chairmanship or office held: *See Attachment 1*

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain: *See Attachment 2*

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

I have no objectives. My goal is to serve the city of Kerman

References (optional): *Rick Teixeira 559-918-5775*
Steve Slumberger 559-251-3138
Reno Lanfranco 559-846-9491

Signed *Russell E Hansen* Date *12/9/22*

Please return your completed application to
The City of Kerman,
850 S. Madera Avenue, Kerman, CA, 93630

Attachment 1

2002 to 2011 approximately

Served as a board member of Central Park condominium. (120 units) Positions held during this time was vice president, president and treasurer.

In the late 1990s these are the committees that I served on

Governmental affairs committee of Nampa ID

Agriculture committee of Nampa ID

Canyon county ID Farm Bureau board member

In the early 1990s served as vice president of the Kerman Chamber of Commerce

Attachment 2

As a member of the Governmental Affairs committee, I was very involved in communicating with the city of Nampa and the state legislators of Idaho in keeping them informed of information and giving our opinions of how they should pass rules and regulations.

Also, as a Realtor I helped clients with subdividing farmland.



RECEIVED

2022 DEC 14 AM 10:05

CITY OF KERMAN

City of Kerman

850 S. Madera Ave. Kerman, CA 93630

Fax (559) 846-6199

Telephone (559) 846-9384

Nominee Application for City Commission or Committee

**I hereby request that I be considered as a nominee for the following City
Commission or Committee:**

- ☒ Planning Commission ☐ Community Service & Recreation Commission
☐ Measure M Citizen Review Committee*

Name Charles H. Jones (Charlie)

Address 15477 Monterey Ln

City Kerman State CA Zip 93630

Home Phone (559) 999-5960 Business Phone () _____

Email Address charliejones59@comcast.net

Employed By Retired Position _____

I have been a registered voter in the City of Kerman for 42 years.

I have been a resident of Kerman for 42 years. (There is no residency requirement.)

Are you a citizen of the United States? Yes X No _____

Have you ever been convicted of a felony? Yes _____ No X
(If your answer is "yes," please explain the nature of the felony conviction on a separate sheet of paper and attach to this form.)

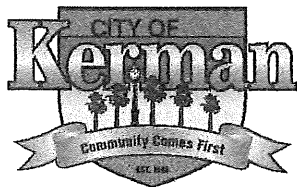
Please state your education background:
High School Graduate with approximately 3 years of college.

Please list any organizations of which you are a member and any offices you have held in those organizations:

Kerman Planning Commission - Chairperson

Kerman Unified School District Bond Oversight Committee - Chairperson

*The Committee Measure M Member cannot be a current City employee, official, contractor or vendor of the City



**Nominee Application for
City Commission or Committee**

Page 2 of 2

Please list any appointed public boards or commissions on which you have served, dates of service, and chairmanship or office held:

City of Kerman - Councilmember
Kerman Chamber of Commerce - Treasurer / President - 15 + Years
Kerman Unified School District Bond Oversight Committee - 10 + Years

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

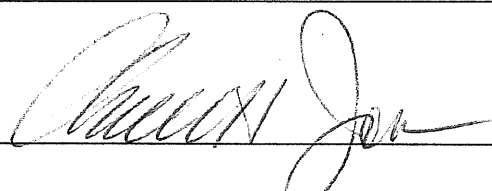
Yes, with my many years as current Planning Commission Chairperson and years serving on the board of Directors for the Kerman Chamber of Commerce.

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

Continue to see Kerman grow and remaining a City of the Citizens with controlled growth both for residential and commercial, without having the wonderful City of Kerman become stagnant.

References (optional):

Kevin Nehring , Raj Dhaliwal, George Holland, Robert Frausto, Margaret Nichols, Pam Selleck.

Signed  Date 12.14.2022

**Please return your completed application to
The City of Kerman,
850 S. Madera Avenue, Kerman, CA, 93630**



RECEIVED

2022 DEC 15 PM 12:40

CITY OF KERMAN

City of Kerman

850 S. Madera Ave. Kerman, CA 93630

Fax (559) 846-6199

Telephone (559) 846-9384

Nominee Application for City Commission or Committee

I hereby request that I be considered as a nominee for the following City
Commission or Committee:

☒ Planning Commission ☐ Community Service & Recreation Commission
☐ Measure M Citizen Review Committee*

Name Macky Puckett
Address 3690 S. Madera Ave.
City Kerman State CA Zip 93630
Home Phone (559) 647-1476 Business Phone (559) 846-6534
Email Address macky@macsequipment.com
Employed By Mac's Equipment Inc. Position President

I have been a registered voter in the City of Kerman for 17 years.

I have been a resident of Kerman for 17 years. (There is no residency requirement.)

Are you a citizen of the United States? Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒

(If your answer is "yes," please explain the nature of the felony conviction on a separate sheet of paper and attach to this form.)

Please state your education background:

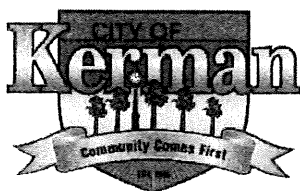
Tranquillity High School Diploma
Reedley College A.S. Degree Mechanized Agriculture

Please list any organizations of which you are a member and any offices you have held in those organizations:

Tranquillity Lions Club, Goodfellows member to benefit

*The Committee Measure M Member cannot be a current City employee, official, contractor or vendor of the City

Valley Childrens hospital, Childhood Cancer Survivorship Program



Nominee Application for City Commission or Committee

Page 2 of 2

Please list any appointed public boards or commissions on which you have served, dates of service, and chairmanship or office held:

N/A

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

started my business from the ground up and have made business decisions based on my knowledge of the -the current market and business goals / forecasting in my community; the community I serve

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

I wish to improve and grow the community I live and do business in. Kerman is a nice community to live and work in. I want to be a part of the future success of Kerman.

Signed

Mackey Punt

Date

12/15/22

Please return your completed application to
The City of Kerman,
850 S. Madera Avenue, Kerman, CA, 93630

**City of Kerman**

850 S. Madera Ave. Kerman, CA 93630

Fax (559) 846-6189

Telephone (559) 846-9384

**Nominee Application for
City Commission or Committee**

I hereby request that I be considered as a nominee for the following City
Commission or Committee:

- ☒ Planning Commission ☐ Community Service & Recreation Commission
☐ Measure M Citizen Review Committee*

Name KEVIN NEHRINGAddress 405 CHAFFIN AVENUECity KERMAN State CA Zip 93630Home Phone () 559-451-7112 Business Phone () Email Address KEVIN.NEHRING.KERMAN@GMAIL.COMEmployed By FRESNO COUNTY Position DEPUTY COUNTY LAND SURVEYORI have been a registered voter in the City of Kerman for 18+ years.I have been a resident of Kerman for 18+ years. (There is no residency requirement.)Are you a citizen of the United States? Yes YES No Have you ever been convicted of a felony? Yes No NO

(If your answer is "yes," please explain the nature of the felony conviction on a separate sheet of paper and attach to this form.)

Please state your education background:

COLLEGE - FRESNO CITY AND FRESNO STATE

Please list any organizations of which you are a member and any offices you have held in those organizations:

CALIFORNIA LAND SURVEYORS ASSOCIATION - 2021 STATE TREASURER,
2012 STATE SECRETARY, BOARD MEMBER SINCE 2010±.

*The Committee Measure M Member cannot be a current City employee, official, contractor or vendor of the City



Nominee Application for
City Commission or Committee

Page 2 of 2

Please list any appointed public boards or commissions on which you have served, dates of service, and chairmanship or office held:

KERMAN PLANNING COMMISSION SINCE 2007 ±, SERVING AS BOTH
VICE CHAIR AND CHAIRMAN.

KERMAN CITY COUNCIL 2016, 2021, & 2022

Do you believe your experience (personal, education, professional) applies to your effectively servicing to this Commission/Committee? If so, please explain:

I'M A LICENSED LAND SURVEYOR AND LAND PLANNER WITH 35 YEARS
EXPERIENCE AND 10 YEARS OF LICENSURE. I MANAGE THE COUNTY SURVEYORS
OFFICE IN THE PUBLIC WORKS AND PLANNING DEPARTMENT.

Do you have any personal goals or objectives that might be achieved by serving on this Commission/Committee? If so, explain:

TO EFFECTIVELY MANAGE THE GROWTH OF KERMAN.

References (optional):

Signed

Date

15 DECEMBER 2022

Please return your completed application to
The City of Kerman,
850 S. Madera Avenue, Kerman, CA, 93630

Attachment 'B'

RESOLUTION NO. 23-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMÁN APPOINTING MEMBERS TO THE
PLANNING COMMISSION AND ANNOUNCEMENT OF VOTE

WHEREAS, the City Council appoints members to the Planning Commission and received five applications to fill two vacancies, two ending December 31, 2025; and

WHEREAS, at the January 11, 2022, City Council Meeting the City Council voted to fill the two vacancies with the following appointments: _____ and _____.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERMÁN as follows:

Section 1. The foregoing recitals are true, correct and incorporated by reference.

Section 2. Appointing _____ and _____ for three-year terms ending December 31, 2025.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kermán held on the 11th of January 2023, and passed with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk



Request for Community Services Funding

Because funds are limited, organizations may only submit one application to the City per fiscal year.

Properly completed request forms will be submitted to the City Council for consideration. Forms received ten days prior to the regularly scheduled Council meeting will be presented for consideration. The City Council shall use its sole discretion in determining whether to fund a request. Any approved request must serve a public purpose.

Name of Organization or Person requesting funding Kerman Youth Football & cheer

1. Provide contact information of responsible persons submitting the request form.

Name: Lupe Medina Phone number: (559) 455-3389 Email: lupemedina61@yahoo.com

2. Describe the proposed use of the requested funds

It will help pay off the cost of registration fee's, costumes, choreography and dinner buffet for our girls.

3. Amount requested and other sources of revenue and funds to be used for the activity, program, or special event.

\$500 but anything is greatly appreciated.

4. Will the applicant charge fees for admission to or participation in an activity, program or special event?

☐ Yes ☒ No If "Yes", how much will the charge be? _____

5. Will the activities, programs or special events supported by the City Community Services Account be open to the public? ☒ Yes ☐ No

6. Will activities, programs, or special events benefit City residents? ☒ Yes ☐ No

Explain how: Yes, our youth cheer program encourages young girls to be more social, help make new friends, helps their self-esteem and enjoy performing.

7. The requirement that documents evidence the existence of the applicant as a legal entity in good standing must be attached to the request form or that an individual who requests funds must have a letter of sponsorship from a legal nonprofit entity or educational institution such as a School Principal or Teacher.

8. Applicant understand the funds shall be used for the designated purpose and that in the event the related activity, program, or event does not take place, the applicant shall return the funds to the City.

9. Applicant understands the City shall have the right to seek an accounting of the funds.

Signature [Signature] Title Senior Advisor Date 11/18/2002

Return signed and completed forms to:

Marci Reyes, City Clerk
850 S. Madera Ave.
Kerman, CA 93630

Incomplete Request Forms will not be processed



2022-2023 Kerman Youth Football Cheer JAMZ Youth Nationals Competition

October 9, 2022

To Whom It May Concern:

It is my pleasure to introduce you to Kerman Youth Football Cheer. On behalf of our organization, we are asking for your support to help continue to provide an effective program to develop young athletes. The purpose of this letter is to solicit monetary donations to help cover the cost for the 2022-2023 JAMZ Youth Nationals competition January 20-21, 2023 in Las Vegas. Kerman Youth Football Cheer, a nonprofit organization, is to provide leadership and organization for the control of interscholastic athletics for the promotion of acceptable sportsmanship and friendly relations among member towns and schools, for insuring proper supervision of athletic activities, and for carrying out the principles and policies of the California Interscholastic Federation (CIF) and the Tri-County Youth Football Constitution and By-Laws

We are asking for your donation so that we can continue to provide the necessary atmosphere that is conducive to developing young athletes to become leaders of tomorrow for our community, our state and our nation. It is comforting to find an organization and individuals that strive to teach our children the values of life through athletics. At all levels we want to encourage our kids to be humble and gracious in victory or defeat. We encourage them to be leaders and decision makers.

We ask that you join us in moving forward in our community through this program. With your donation, we certainly can achieve this. Your donation will help provide the following items:

- Choreographer Fees/ Music Fees
- Registration Fees
- Costumes Fees
- Dinner Buffet Fees

Thank You,
Lupe Medina- Senior Cheer Advisor
Monica Rosas -Junior Cheer Advisor
Kerman Youth Football and Cheer

**Checks can be made out to: KYF Cheer*

Tax ID# 77-0296643



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: Updated City Expense Reimbursement Policy (JAJ)

RECOMMENDATION: City Council by motion adopt resolution approving and adoption an updated City policy concerning expense reimbursements for the Mayor, Councilmembers, members of the Boards and Commissions, and employees for City related travel and business which shall supersede any existing City policy(ies).

EXECUTIVE SUMMARY: The City Attorney has advised that under Assembly Bill 1234, adopted in 2005 and codified as Government Code Sections 53232, et seq., all cities must adopt an expense reimbursement policy for Mayor and Council expenses. The policy must be adopted in writing by the City Council.

The proposed Resolution and policy (Attachment 'A') has been prepared by the City Attorney. It establishes a written policy for members of the City Council, members of Boards and Commissions, and employees. This will ensure uniformity in paying for expenses and for reimbursements not only to the Council, but also for board members, commission members, and employees.

The policy is very similar to the sample policy published by the Institute for Local Government, but is customized for Kerman.

Under Government Code sections 53232.2 and 53232.3, local agencies reimbursement policies must:

1. Specify the kinds of activities that will be reimbursable;
2. Require use of expense report forms (which are public records subject to disclosure);
3. Identify a "reasonable time" within which these report forms must be submitted for reimbursement; and
4. Require that all expenses be documented with receipts.

The resolution also encompasses the provisions in Government Code Section 53232.4 regarding penalties. Finally, the resolution notes that all prior Council actions and administrative directives are superseded.

FISCAL IMPACT:

There is no fiscal impact in approving and adopting this Resolution and policy.

ATTACHMENTS:

- A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ESTABLISHING AN EXPENSE AND USE OF PUBLIC RESOURCES POLICY FOR CITY COUNCIL MEMBERS, MEMBERS OF BOARDS AND COMMISSIONS, AND EMPLOYEES**

WHEREAS, the City of Kerman ("City") takes its stewardship over the use of its limited public resources seriously; and

WHEREAS, public resources should only be used when there is substantial benefit to the City; and

WHEREAS, such benefits include:

1. The opportunity to discuss the community's concerns with state and federal officials;
2. Participating in a regional, state and national organizations whose activities affect the City;
3. Attending educational seminars designed to improve skill and information levels; and
4. Promoting public service and morale by recognizing such service; and

WHEREAS, i) legislative and other regional, state and federal agency business is frequently conducted over meals; ii) sharing a meal with a regional, state and federal official is frequently the best opportunity for a more extensive, focused and uninterrupted communication about the City's policy concerns; and iii) each meal expenditure must comply with the limits and reporting requirements of local, state and federal law; and

WHEREAS, attendance at educational seminars to improve skill and information levels and to ensure compliance with educational requirements is beneficial to Council Members, members of Boards and Commissions, and employees which in turn benefits the City of Kerman; and

WHEREAS, this policy provides guidance to elected and appointed officials on the use and expenditures of the City's resources, as well as the standards against which those expenditures will be measured; and

WHEREAS, this policy satisfies the requirements of California Government Code sections 53232.2 and 53233.3; and

WHEREAS, this policy supplements the definition of actual and necessary expenses for purposes of state laws relating to permissible uses of public resources; and

WHEREAS, this policy also supplements the definition of necessary and reasonable expenses for the purposes of federal and state income tax laws; and

WHEREAS, the City's current policy on reimbursement of expenses needs to be updated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman as follows:

SECTION 1. The City Council hereby finds that the foregoing recitals are true and correct and establish a factual basis for the City's adoption of this resolution.

SECTION 2. The City Council hereby adopts this resolution establishing an "Expense and Reimbursement Policy of the City of Kerman" as set forth in Exhibit 'A' and incorporated herein by reference.

SECTION 3. All prior Council resolutions, policies, and actions as well as administrative directives in conflict with the Expense and Reimbursement Policy adopted by this resolution are superseded and repealed.

SECTION 4. This resolution is effective upon the date of adoption.

The foregoing resolution was considered by the City Council to the City of Kerman at a regular meeting of said Council held on the 11th day of January 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A'

**EXPENSE AND REIMBURSEMENT POLICY
OF THE CITY OF KERMAN
(Council Members, Members of Board and Commissions, and Employees)**

SECTION A: Purpose and Scope.

- a. To provide the Mayor, City Council Members, Board and Commission Members, and employees with direction on the types of City-related expenditures that can and cannot be made and the requirements that must be met for reimbursement without prior authorization of the City Council.
- b. To meet requirements of State law regarding expenses and reimbursement of City elected officials and employees.

SECTION B: Authorized Expenditures.

1. District expenses shall include, but not be limited to, the following: meeting stipends, transportation, lodging, meals, tips and registration/attendance fees for official functions.
2. District funds, equipment, supplies, and staff time shall only be used for authorized District business. Expenses incurred in connection with the following types of activities generally constitute authorized expenses of Directors and District employees that may be reimbursed, as long as the other requirements of this policy are met.

SECTION C: Official Duties and Authorized Expenses.

City funds, equipment, supplies (including letterhead), titles, and staff time must only be used for authorized City Business.

1. Types of Activities. The following types of activities generally constitute the performance of official duties for which members of the City Council, the City Manager, and City employees may receive reimbursement **so long as the other requirements of this policy are met**.
 - a. Communicating with representatives of regional, state and national government on City adopted policy positions;
 - b. Attending educational seminars designed to improve skill and information levels;
 - c. Participating in regional, state and national organizations whose activities affect the City's interests;
 - d. Attending City events;
 - e. Implementing a City-approved strategy for attracting or retaining businesses to the City, which will typically involve at least one staff member.

SECTION D: Prior City Council Approval Required.

The following expenses require prior City Council approval:

1. Any expenditure which does not fall under Section C above;
2. International and out-of-state travel.

SECTION E: Prior City Manager Approval Required.

With respect to the activities listed in Section C above, all activities by City employees must be pre-approved by the City Manager.

SECTION F: No Reimbursement Allowed.

Examples of personal expenses that the City will not reimburse include, but are not limited to the following:

1. The personal portion of any trip;
2. Political or charitable contributions given;
3. Family expenses, including spouse's or domestic partner's expenses when accompanying official on agency-related business, as well as children- or pet-related expenses;
4. Entertainment expenses, including theater, movies (either in-room or at the theater), sporting events (including gym, massage and/or golf-related expenses), or other cultural events;
5. Non-mileage personal automobile expenses, including repairs, traffic citations, insurance or gasoline;
6. Personal losses while incurred on City business. Any questions regarding the propriety of a particular type of expense should be resolved by the approving authority before the expense is incurred; and
7. Alcohol and personal bar expenses.

SECTION G: Cost Control Guidelines.

To conserve City resources and keep expenses within community standards, expenditures should adhere to the following guidelines. In the event that expenses are incurred which exceed these guidelines, the cost borne or reimbursed by the City will be limited to the costs that fall within the guidelines.

1. Transportation.

- a. **Airfare:** Airfares that are equal or less than those available through the Enhanced Local Government Airfare Program offered through the League of California Cities (www.cacities.org) and the State of California (www.dgs.ca.gov/travel/programs/airfare.aspx) are presumed to be the most economical and reasonable for purposes of reimbursement under this policy.
- b. **Automobile:**
 - i. City Vehicles. Whenever possible, a City vehicle should be the choice for transportation for City employees traveling to a conference, seminar, or meeting that is within surrounding areas. To drive a City owned vehicle, an official or employee must possess a valid California driver's license. No City vehicle may be left overnight at any personal residence without the authorization of the City Manager.
 - ii. Use of a personal vehicle. If a City vehicle is not available, use of a personal vehicle is allowed. City employees traveling by personal automobile on City business are required to possess a valid California driver's license, carry, at the employee's expense, public liability and property damages insurance at the minimum required by law. Mileage reimbursement will be provided in accordance with the City Personnel Rules. If carpooling, only vehicle owner should be claiming a reimbursement or advance for mileage actually incurred (other passengers are not eligible for mileage reimbursement or advance). Any damage to a personal vehicle, required service or repairs occurring on the trip will be the employee's responsibility.
 - iii. Mileage Reimbursement. Automobile mileage is reimbursed at Internal Revenue Service rates presently in effect (www.irs.gov). For 2023, the rate is 65.5 cents per mile. These rates are designed to compensate the driver for gasoline, insurance, maintenance, and other expenses associated with operating a vehicle. This amount does not include bridge and road tolls, which are also reimbursable. The Internal Revenue Service rates will not be paid for rental vehicles; only receipted fuel expenses will be reimbursed.
 - iv. Car Rental. The use of a rental car is permitted when it is in the interest of the City to do so and all other methods of transportation have been exhausted. Personal medical insurance should already be covered under workers' compensation insurance when renting a vehicle for the City's business. If a rental car is retained over a weekend, such expenses are personal, except when used to travel on a weekend to another location on City business or the rental is part of a multiple-week training, seminar or conference and it is not feasible to return home. Rental rates that are equal to or less than those available through the State of California per website (www.dgs.ca.gov/travel/Programs/RentingaVehicle.aspx) shall be considered the most economical and reasonable for purposes of reimbursement under this policy.
 - v. Taxis/Shuttles. Taxi or shuttle fares may be reimbursed, including a 15 percent gratuity per fare, when the cost of such fares is equal or less than the cost of car

rentals, gasoline and parking combined, or when such transportation is necessary for time efficiency.

2. Lodging.

Lodging expenses will be reimbursed or paid for when travel on official City business reasonably requires an overnight stay.

- a. Conferences/Meetings: If such lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor for the meeting in question if such rates are available at the time of booking. If the group rate is not available, see next section.
- b. Other Lodging: Travelers must request government rates, when available. A listing of hotels offering government rates in different areas is available at the United States General Service Administration federal per diem rates (www.gsa.gov/portal/category/100120). Lodging rates that are equal to or less than government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

3. Meals.

When attending a conference or other authorized activity and a meal or meals are provided as part of the activities, the City will not reimburse for separate meals unless dietary/medical needs require the purchase of a different meal and/or City-related business necessitates that the individual miss the meal provided. Reimbursement for meals shall be at a flat rate up to the maximum established in accordance with United States General Service Administration federal per diem rates (www.gsa.gov/portal/content/100120). When requesting reimbursement for less than three meals per day, the per diem for each meal claimed shall be paid.

4. Telephone/Fax/Cellular.

The City will make reimbursement for actual telephone and fax expenses incurred on City business. Telephone bills shall identify which calls were made on City business for persons without a City-issued telephone. For cellular calls when the official has a particular number of minutes included in the official's plan, the official can identify the percentage of calls made on public business.

5. Internet.

The City will make reimbursement for Internet access connection and/or usage fees away from home, not to exceed \$15.00 per day, if Internet access is necessary for City business and if Internet access for City business is actually used.

6. Airport Parking.

Long-term parking must be used for travel exceeding 24 hours.

7. City Credit Card.

Expenses charged to the City credit card shall be subject to eligibility for approval based on the policies established herein.

SECTION H: Cash Advance Policy.

From time to time, it may be necessary to request a cash advance to cover anticipated expenses while traveling or doing business on the City's behalf. Such request for an advance should be submitted to the City Manager 10 days prior to the need for the advance with the following information:

1. The purpose of the expenditure(s);
2. The anticipated amount of the expenditure(s) (for example, hotel rates, meal costs, and transportation expenses); and
3. The dates of the expenditure(s).

Any unused advance must be returned to the City treasury within two business days after return, along with an expense report and receipts documenting how the advance was used in compliance with this expense policy.

In the event the City Manager and Finance Director are uncertain as to whether a request complies with this policy, such individual must seek resolution from the City Council.

SECTION I: Expense Report Content and Submission Deadline.

All cash advance and expense reimbursement requests must be submitted on an expense report form provided by the City. This form shall include the following advisory:

All expenses reported on this form must comply with the City policies relating to expenses and use of public resources. The information submitted on this form is a public record. Penalties for misusing public resources and violating the City's policies include loss of reimbursement privileges, restitution, civil and criminal penalties as well as additional income tax liability.

Expense reports must document that the expense in question met the requirements of this policy. For example, if a lunch meeting is with a legislator, the local agency official should explain whose meals were purchased, what issues were discussed and how those relate to the City's adopted legislative positions and priorities.

Officials must submit their expenses within 15 days of an expense being incurred, accompanied by receipts documenting each expense. Restaurant receipts are also part of the necessary documentation.

Inability to provide such documentation in a timely fashion may result in the expense being borne by the official.

SECTION J: Audits of Expense Reports.

All expenses are subject to verification that they comply with this policy.

SECTION K: Reports to City Council.

At the following City Council meeting, Council Members shall briefly report on any Brown Act meetings attended at City expense as well as any conferences, educational seminars or meetings with legislators or other government officials.

SECTION L: Compliance with Laws.

City officials should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All agency expenditures are public records subject to disclosure under the Public Records Act and other laws.

SECTION M: Violation of This Policy.

Under Government Code Section 53232.4, penalties for the misuse of public resources or for falsifying expense reports in violation of this policy may result in any or all of the following: (i) loss of reimbursement privileges, (ii) restitution to the City, (iii) civil penalties of up to \$1,000 per day and three times the value of the resources used under Government Code Section 8314, and (iv) prosecution for misuse of public resources.



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: Amendment of Authorized Position List to add Code Enforcement Staff Position and Amendment to FY 22-23 Budget to Fund said Position (JAJ)

RECOMMENDATION: Council by motion adopt resolution amending the Authorized Position List to add the position of Code Enforcement Official and amending the FY 22-23 Budget in the amount of \$40,000.00 to fund the position.

EXECUTIVE SUMMARY: The City currently deploys a code enforcement person under a contract with CSG Inc. Approval of this recommendation would return the code enforcement position to a City staff position performing similar duties as the contract arrangement.

Since 2020, the code enforcement personnel and program has been funded with Measure M revenues. The requested funding will cover the fully burdened personnel expense of the revived staff position in the amount of approximately \$40,000 from the Measure M program for the remainder of Fiscal Year 22-23.

The attached resolution will effectuate this change. Exhibit 'A' to the resolution is the Position Authorized List with the addition of the Code Enforcement Official position and Exhibit 'B' is the job description for the position. The proposed position would be compensated within the Fiscal Year 22-23 salary range of \$4,199 (Step A) to \$5,628 (Step G) per month, with placement depending on qualifications. Additional costs for the standard city employee benefits package will apply to this position as well. It is planned that the restored position will be recommended to be fully funded in the Fiscal Year 23-24 Budget going forward when presented later this year. It is anticipated that a recruitment and start-up of new employee can be completed in 60 to 90 days.

FISCAL IMPACT: The recommended action will result in FY 22-23 cost of approximately \$40,000 from Measure M. Transitioning to a City employee is estimated to result in future annual cost savings of approximately \$65,000 per year to Measure M funds for Code Enforcement services.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING THE AUTHORIZED POSITIONS LIST BY ADDING A CODE ENFORCEMENT STAFF POSITON AND APPROVING AMENDMENT TO FISCAL YEAR 2022-2023 BUDGET IN THE AMOUNT OF \$40,000 TO FUND CODE ENFORCEMENT POSITION

WHEREAS, the City reestablished its Code Enforcement Program in 2020; and

WHEREAS, the City has used the services of CSG, Inc. to provide part-time Code Enforcement personnel under a contract; and

WHEREAS, the City had previously used a City Staff member to perform Code Enforcement activities; and

WHEREAS, the previous position also included building inspection duties which are no longer compatible with delivering a Code Enforcement program and are now provided through other means; and

WHEREAS, it is in the best interest of community health and safety and prudent operation of the City that a code enforcement position be reestablished and reauthorized.

NOW, THEREFORE the City Council of the City of Kerman resolves as follows:

Section 1. The recitals above are true and correct and incorporated herein.

Section 2. The City Council approves of the amendment of the Authorized Positions List with the restoration of one (1) code enforcement position as detailed in Exhibit 'A', which will replace the listed, but unfunded "Building Inspector/Code Enforcer" position, with "Code Enforcement Official." A copy of the job description is attached as Exhibit 'B'.

Section 3. The City Council approves the amendment of the FY '22-'23 Budget to fund the position for FY '22-'23 in an amount of approximately \$40,000.

Section 4. The Human Resources Officer is authorized to initiate a recruitment to fill the reauthorized position.

Section 5. This resolution is effective upon its adoption.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 11th day of January 2023, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk



JOB DESCRIPTION

JD Revision Date: December 29, 2022

Title	Code Enforcement Official
Reports To	Code Enforcement Program Manager
Bargaining Unit	Kerman Miscellaneous Employees Association (KMEA)

Definition	Under general supervision, to perform code compliance specific technical office and field work. Perform duties associated with inspection of residential and non-residential properties to identify violations, cite and enforce municipal and other related codes dealing with zoning regulations, Building Standards Codes, Uniform Housing Code, Uniform Code for the Abatement of Dangerous Buildings, and Property Maintenance Codes, and other public nuisance code provisions, and to do other related work as assigned. Assists with routine tasks and duties including routine inspections and investigations.
Distinguishing Characteristics	Requires that the employee perform duties that are routine and low-level in complexity that involve mostly independent workflow planning. Must demonstrate commitment, dependability and respect for other employees with regular attendance, punctuality and adherence to agreed-upon schedule of availability.
Examples of Duties	• Ensure enforcement with City codes and ordinances, which pertain to such areas as nuisances, zoning, building codes, weed abatement, inoperable vehicles, substandard housing, dangerous buildings, health and safety and other related property maintenance requirements. • Receive and investigate complaints and survey the City for possible code violations. • Researches City records and documents, prepares, and manages case files. • Explain City ordinances, rules, regulations, and City policies to citizens and work with citizens to gain voluntary compliance with applicable City ordinances, rules, regulations, and City policies. • Inspect dwellings, buildings, vacant lots, businesses and commercial properties for violations of applicable City ordinances and codes. • Coordinates with other City departments and agencies to assist the public in obtaining solutions to code violations. • Prepare detailed reports and notices regarding related ordinance and code violations. • Operate a computer, using applicable software to perform required research and maintain case investigation records. • Issue, when deemed necessary, citations and directives to offending parties, outlining or describing steps for compliance. • May be required to represent the City in hearings or court proceedings. • Seek, when required, prosecution through the Superior Court system; coordinate efforts through the City Attorney's Office, assist with complaint preparation; appear at arraignments and provide court testimony as needed. • Perform administrative abatements as required; prepare requests for Inspection and Abatement Warrants as required. • Performs other related duties as required.

Qualifications

Knowledge Of	• Investigative and persuasive techniques, effective public contact skills, basic computer operation and report writing skills. • P.C. 832 rules of evidence and related procedures. • Laws, ordinances, and regulations related zoning, health and safety and related codes and ordinances. • State and local enactments governing building construction, use and occupancy. • Techniques of investigation, including right-of-entry, interviewing and fact finding. • English grammar and methods of report writing. • Basic map reading and related legal descriptions of real property.
Ability To	• Explain Municipal Code, ordinances, regulations, and policies as assigned. • Learn the purpose of land use/zoning, health and safety and other related regulations. • Analyze and compile moderately technical information related to City land use ordinances. • Maintain computer and paper records and prepare reports. • Communicate clearly both orally and in writing. • Establish and maintain cooperative work relationships with the public and fellow employees. • Interpret applicable City codes and ordinances. • Analyze and compile technical information on code violations and investigations. • Handle misdemeanor complaint procedures. • Conduct effective investigations. • Prepare and present information in meetings and court proceedings. • Deal tactfully with the public in seeking compliance with applicable codes. • Research, extract and retrieve appropriate data from other departments and outside agencies.
Education	Equivalent to completion of the twelfth grade. The completion of one year (24 semester units) at an accredited college or university may substitute for one year of experience.
Experience	Two years of responsible public contact work with primary experience in the area of enforcement of public laws or guidelines. Conducting public inspection and/or complaint investigations, or eighteen (18) months of experience comparable to that of a Code Compliance Officer, preferably supplemented by college level course work in planning, building, code enforcement, criminal justice or a related field.
Special Qualifications	
Driver's License	Possession of a valid California Class C Driver License is required.
Certifications	Possession of or ability to obtain PC 832 Arrest Certificate within one year of employment. Possession of any combination of California Association of Code Enforcement Officers (CACEO) or American Association of Code Enforcement (AACAE) Zoning Enforcement Officer and Property Maintenance & Housing Inspector certificates are highly desirable.
Physical Demands	Light work in an office setting. Lifting, carrying and/or pushing 25 pounds maximum.
Probationary Period	Twelve (12) months



STAFF REPORT

MEETING DATE: January 11, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: Consideration of Reasonable Accommodations Policy for City Meetings Subject to the Brown Act to Comply with AB 2449 (JAJ)

RECOMMENDATION: Council by motion approve resolution adopting reasonable accommodations policy for City meetings subject to the Brown Act to comply with Assembly Bill No. 2449.

EXECUTIVE SUMMARY:

On September 13, 2022, Assembly Bill No. 2449 was approved by Governor Newsom, amending, repealing, and adding sections 54953 and 54954.2 of the Government Code, relating to local government. Effective January 1, 2023, Government Code Section 54953(g) requires that all public agencies have and implement a procedure for receiving and swiftly resolving reasonable accommodation requests for individuals with disabilities, consistent with the Federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. Requests may be made by any individual that participates or conducts the meeting, including members of the public, staff, and members of the legislative body.

DISCUSSION:

Accommodations can be made for individuals with visual, audio or mobility impairments. The policy, which will go into effect upon adoption, outlines available accommodations in addition to the process to follow to request special accommodations. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. Note that an accommodation will be considered to be unreasonable and will not be provided if it imposes undue financial or administrative burdens on the City, or requires a fundamental alteration in the nature of a program. If a particular accommodation is unreasonable, the City will offer an alternative accommodation that is reasonable.

The Reasonable Accommodations Policy will be under further review to ensure the City includes as many feasible accommodations without posing a financial or administrative burden. If additional options including resources or equipment are identified this policy will be brought back to City Council for consideration.

City Agendas will now have the following language notifying of accommodation and compliance with Assembly Bill No. 2449:

"The City has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. (See

www.cityofkerman.net). If you need assistance in order to attend the City Council meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the City Council, the City is here to assist you. Please contact the City Clerk's Office at (559) 846-9380 so such aids or services can be arranged.

Requests may also be made by email to the City Clerk at mreyes@cityofkerman.org or may be delivered/mailed to City Clerk, City of Kerman 850 S. Madera Ave. Kerman, CA 93630.

Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested."

FISCAL IMPACT:

There is no immediate fiscal impact with reviewing and adopting the above referenced policy. Provision of exact services and the volume of accessibility will result in additional expense of an undetermined amount.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ADOPTING A REASONABLE
ACCOMMODATIONS POLICY FOR COUNCIL AND OTHER MEETINGS SUBJECT TO THE BROWN ACT

WHEREAS, effective January 1, 2023, Government Code Section 54953(g) requires that all public agencies have and implement a procedure for receiving and swiftly resolving reasonable accommodation requests for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. Requests may be made by any individual that participates or conducts the meeting, including members of the public, staff, and members of the legislative body.

NOW THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recital is true and correct and is incorporated by reference.
2. The Council hereby adopts the Reasonable Accommodations Policy for Council Meetings and other meetings subject to the Brown Action as set forth in attached as Exhibit 'A' and incorporated by reference.

The foregoing resolution was considered by the City Council of the City of Kerman at a regular meeting of said Council held on the 11th day of January 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A'

CITY OF KERMAN**REASONABLE ACCOMMODATIONS POLICY FOR CITY MEETINGS SUBJECT TO THE BROWN ACT**

Effective January 1, 2023, Government Code Section 54953(g) requires that all public agencies have and implement a procedure for receiving and swiftly resolving reasonable accommodation requests for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. Requests may be made by any individual that participates or conducts the meeting, including members of the public, staff, and members of the legislative body.

Readily Available Accommodations

Any of the following accommodations can be provided for a publicly-noticed City meeting or meetings open to the public:

Agendas and staff reports: Upon request, any agendas or staff reports can be made available in appropriate alternative formats to persons with a disability, including hyperlinks where appropriate so that the user can access the linked information.

For individuals with hearing loss: Upon request, accommodations can include the following:

- Qualified interpreters on-site or through video remote interpreting (VRI) services;
- Assistive listening devices;
- Voice, text, and video-based telecommunications products and systems, including text telephones (TTYs), videophones, and captioned telephones, or equally effective telecommunications devices;

For individuals with visual impairments: Upon request, accommodations can include the following:

- Qualified readers;
- Audio recordings;
- Optical readers;
- Large print materials; and

Note that electronic agendas are available on the City's website at www.cityofkerman.net in pdf format, which should be compatible with the screen readers that are commonly used by those who are visually impaired.

- For individuals with mobility impairments: Upon request, accommodations can include the following:

ADA accessible facilities, including ramps and elevators (if needed), to access Council chambers or other locations where public meetings are being held;

- Closed circuit broadcast/Zoom/Teams/telephone access.

Process for Other Accommodations

Individuals who are deaf or hard of hearing, who are blind or have low vision, have mobility impairments, or have any other disability, may also request accommodations other than those readily available using the process outlined below. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. Note that an accommodation will be considered to be unreasonable and will not be provided if it imposes undue financial or administrative burdens on the City, or requires a fundamental alteration in the nature of a program. If a particular accommodation is unreasonable, the City will offer an alternative accommodation that is reasonable.

Process to request an additional accommodation: A request for an accommodation other than those listed above may be made as follows:

1. Make the request for the accommodation as soon as you can, preferably before the meeting you wish to attend, or at the meeting itself if necessary. The sooner the request is made, the more likely it is that the City can provide the additional accommodation or an alternative. You can make this request yourself, or someone can make it on your behalf with your permission.
2. Make the request orally or in writing, and submit it to the City Clerk so as to avoid delay in reviewing and processing the request. Requests can be made at either the following email address or mailing address:

City Clerk: Marci Reyes, (559) 846-9380 or by e-mail to: mreyes@cityofkerman.org

Mailing Address: City of Kerman, Attn: City Clerk
850 S. Madera Ave.
Kerman, CA 93630

3. The request for an accommodation must provide the following information:
 - (a) Identify the proposed accommodation. Tell us the type of accommodation you are seeking, and how the accommodation will allow you to access and participate in the meeting. The specific impairment does not need to be disclosed. Instead, a general statement of explanation of the type of need will suffice. A letter from a physician that the requested accommodation is required for you to access and participate in the meeting can also be submitted, but is not required.
 - (b) Contact information. Provide current contact information so we can respond in a timely manner. This can be a mailing address, an email address, or telephone number, for example. Note that if only a mailing address is provided, you need to make the request early enough that a mailed response can be timely provided.
 - (c) Identify the meeting where the additional accommodation is requested. Specify the specific meeting(s) where the accommodation is requested.

Procedures for City Staff: Once City staff have received a request for an additional accommodation, the following procedures will apply:

1. Any City staff member who receives, or believes they may have received; an accommodation request will promptly relay the request and the requestor's contact information to the City Clerk and City Manager.

2. The City Attorney may be requested to assist in the review of requests, and assist staff in providing a response to the requestor as soon as practicable.
3. All responses to written reasonable requests for additional accommodation shall be provided in writing, if the request was made sufficiently in advance such that a written response can be transmitted in a timely manner prior to the start of the specific meeting. Otherwise, City staff will provide an oral response if the requestor has provided sufficient contact information. Responses will identify whether the accommodation is granted or granted in the alternative, and will provide any instructions necessary for the accommodation to be accessed. If an additional accommodation request is denied, the response will identify the grounds for denial. City staff will document requests and responses provided orally.
4. Any doubt regarding whether a request is reasonable and feasible should be resolved in favor of accommodations. Staff will make reasonable efforts to communicate with requestors to obtain clarifications or to discuss whether alternative accommodations will be viable.

The City of Kerman will continue to identify and implement state of the art equipment and services to provide required accommodations.

CITY CLERKS DEPARTMENT
Marci Reyes, City Clerk

Mayor – Maria Pacheco
Mayor Pro Tem – Bill Nijjer
Council Members

Jennifer Coleman
Ismael Herrera
Gary Yep



850 S. Madera Avenue
Kerman, CA 93630

Section 7, Item G.

Phone: (559) 846-9380
Fax: (559) 846-6199
mreyes@cityofkerman.org

Kerman City Council Reorganization

Committees, Commissions and Boards

Council of Fresno County Governments (COG): Alternate: Contact: Brenda Veenendaal	Maria Pacheco Bill Nijjer
Fresno Co. Mosquito and Vector Control Board: Alternate: Julia Laciste - julia@fresnomosquito.org Meets 3 rd Wed of each month, 2 pm	Jennifer Coleman Vacant
Planning Commission: Alternate: Staff: Meets 2 nd Monday of each month 6 p.m.	Vacant Bill Nijjer Planning Director
Recreation Commission: Alternate: Staff: Meets the 3 rd Tuesday of each month 6 p.m.	Ismael Herrera Jennifer Coleman CS Director
Traffic Committee: Chair: Meets as needed	Vacant Chief of Police
San Joaquin Valley Air Pollution Control District Alternate: Contact: Michele Franco michelle.franco@valleyair.org Ad Hoc Committee - Meets as needed	Ismael Herrera Gary Yep
Upper Kings Basin Water Authority: Alternate: Contact: Brian Trevarrow btrevarrow@krcd.org Meets quarterly, third Wednesday of the month at 9:30 a.m.	Bill Nijjer Gary Yep
Ground Water Sustainability Agency Alternate/Technical Attendee: Alternate/Technical attends (no voting or board member needed at this time)	Jerry Jones

Approved by minute order on _____.