



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, January 28, 2026 at 6:00 PM

City Hall, 850 S. Madera Avenue, Kerman, CA 93630

LEVINE ACT CONTRIBUTION PROHIBITIONS AND MANDATORY DISCLOSURE. The Political Reform Act in Govt Code Section 84308 restricts campaign contributions over \$500 to a decision-making public official from a party or participant or their agent in a proceeding involving a contract, license, permit or entitlement for use. The Act requires disclosure of the contribution and recusal where a decision-maker has received \$500 or more from a party or participant to a proceeding in the prior 12 months. Participants and agents are required to make this disclosure as well.

A Council Member's disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made.

CONFLICT OF INTEREST DISCLOSURES AND RECUSAL. City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure when the item is called and recuse themselves.

1. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Flag Salute

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - African American History Month
- B. Welcome and Introduction of New Fire Chief Kevin Carey of North Central Fire Protection District

4. **PUBLIC FORUM** (for matters not on agenda)

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes - January 14, 2026

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Warrants (JA)

1. Nos. 33771-33897 \$705,017.47 ACH \$165,802.16.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. **SUBJECT:** Payroll (JA)

12/21/25 to 1/3/26: \$331,573.14; Retro Pay & Other: \$0.00; Overtime: \$9,072.16; Holiday: \$4,547.36; Standby: \$1,916.97; Comp Time Earned: 14.63

RECOMMENDATION: Council approve payroll as presented.

6. **PUBLIC HEARINGS**

None.

7. **DEPARTMENT REPORTS**

A. **SUBJECT:** 2025 Pavement Management Program Update (JG)

RECOMMENDATION: Council to hear brief presentation regarding the 2025 Pavement Management Program Update with possible direction to Staff.

B. **SUBJECT:** Memorandum of Understanding and Operational Agreement with Fresno County for Electronic Suspected Child Abuse Report System (SW)

RECOMMENDATION: Council by motion adopt resolution approving Memorandum of Understanding and Operational Agreement with Fresno County for Electronic Suspected Child Abuse Report System.

C. **SUBJECT:** Discussion Regarding Carwash Fundraisers (JJ)

RECOMMENDATION: Council to hear brief presentation regarding fundraising carwashes with possible direction to Staff.

8. **CITY MANAGER/STAFF COMMUNICATIONS**

9. **MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

(This portion of the meeting is reserved for the Mayor and Council Members (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of a Council Member, and (iv) to take action on matters initiated under this section of the agenda items. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. **CLOSED SESSION** - None.

11. **ADJOURNMENT**

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk at publicmeeting@cityofkerman.org or calling (559) 550-1414. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 550-1414 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Dalia Santana-Zamudio, Deputy Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: January 23, 2026 /s/ Dalia Santana-Zamudio, Deputy Clerk



AFRICAN AMERICAN HISTORY MONTH

WHEREAS, every February, Americans pay homage to the rich history and contributions of African Americans who have shaped our nation in countless ways through centuries of struggle and triumph; and

WHEREAS, Black History Month, as it was known, was first proposed by scholar Dr. Carter G. Woodson in 1926, to lift the Black experience with a fuller telling of America's story; and

WHEREAS, Dr. Woodson sought to highlight the contributions and accomplishments made to the history of our country by African Americans, and the decades of struggle to be recognized as equal among our fellow citizens; and

WHEREAS, African American History Month celebrates the contributions that African Americans have made to American history in their struggles for freedom and equality and deepens our understanding of our Nation's history; and

WHEREAS, in 1976, as part of the Nation's bicentennial, President Gerald Ford decreed Black History Month (African American History Month) a national observance stating, "We can seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history"; and

WHEREAS, for 2026, the theme for African American History Month is "A Century of Black History Commemorations," marking 100 years since Dr. Woodson first established this recognition in 1926; and

WHEREAS, African American History Month allows us to draw great inspiration from Dr. Woodson's legacy as we continue together on the path toward further equality, liberty, and opportunity for all, and to celebrate the accomplishments and contributions of African Americans.

NOW, THEREFORE, BE IT PROCLAIMED the City Council of the City of Kerman proclaims the month of February 2026 as African American History Month and encourages all residents to join in celebrating our country's diversity and strength.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Kerman to be affixed on this 28th day of January 2026.

Maria Pacheco
Mayor



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, January 14, 2026 at 6:00 PM

City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order - **6:03 p.m.**
- B. Roll Call - **All members present except for Mayor Pro-Tem Yep.**
- C. Invocation - **Performed by Mayor Pacheco.**
- D. Flag Salute – **Performed.**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Councilmember Herrera, Seconded by Councilmember Hall.

Ayes: Herrera, Hall, Dhaliwal, Pacheco

Noes: None

Abstain: None

Absent: Yep

Motion passes 4-0-0-1.

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - National Law Enforcement Appreciation Day – **Presented to Chief Wilkins.**
[Please see Item 9.1.]
- B. Proclamation - Human Trafficking Prevention Month – **Presented to representatives from Centro La Familia, Breaking the Chains, and Central Valley Against Human Trafficking.**
- C. Introduction of New Police Officers & Newly Appointed Sergeant – **Sergeants Patrick Clark and Johnathan Farr were recognized for their promotions. Police Officers Harsimerpreet Sidhu, Jhovanny Villasenor, Nathan Wong, and Reserve Raymundo Ramos were sworn in.**

4. PUBLIC FORUM – Omar Hernandez from Congressman Adam Gray's office, Oneida Escobar from Assemblywoman Esmeralda Soria's office, and Jose Sandoval.

Omar Hernandez presented a Certificate of Special Congressional Recognition to the City of Kerman for recognizing Human Trafficking Awareness and Prevention Month on behalf of Congressman Adam Gray's office. Legislative updates were also provided by Omar and Oneida.

5. CONSENT CALENDAR

- A. **SUBJECT:** Minutes - December 10, 2025

RECOMMENDATION: Council approve minutes as presented.

- B. **SUBJECT:** Warrants (JA)

1. Nos. 33545-33770 \$2,831,308.67 ACH \$424,899.94.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

- C. **SUBJECT:** Payroll (JA)

11/23/25 to 12/06/25: \$280,616.07; Retro Pay & Other: \$9,547.63; Overtime: \$9,144.27;
Holiday: \$3,762.88; Standby: \$2,104.33; Comp Time Earned: 15.38

12/07/25 to 12/20/25: \$272,252.29; Retro Pay & Other: \$28,645.60; Overtime: \$15,515.19;
Holiday: \$0.00; Standby: \$1,821.69; Comp Time Earned: 81.63

RECOMMENDATION: Council approve payroll as presented.

- D. **SUBJECT:** Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

- E. **SUBJECT:** Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

- F. **SUBJECT:** Resolution Accepting the Kerman Northwest Park Project and Authorizing Filing of the Notice of Completion (JG)

RECOMMENDATION: Council by motion adopt resolution accepting the Kerman Northwest Park Project and authorizing the City Engineer to record the Notice of Completion. – **Res. 26-01**

- G. **SUBJECT:** Agreement Between the City and Yamabe and Horn Engineering Inc. for City Engineering Services (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving agreement between the City and Yamabe and Horn Engineering Inc., for City Engineering Services. – **Res. 26-02**

Motion made by Councilmember Hall, Seconded by Councilmember Herrera.

Ayes: Hall, Herrera, Dhaliwal, Pacheco

Noes: None

Abstain: None

Absent: Yep

Motion passes 4-0-0-1.

6. PUBLIC HEARINGS – None.

7. DEPARTMENT REPORTS

- A. **SUBJECT:** New Business and Development Update (JJ)

RECOMMENDATION: Informational Only.

Presented. Council requests semi-annual updates.

- B. **SUBJECT:** Update on Kerman Pavement Condition Assessment (JAJ) (JG)

RECOMMENDATION: Council to hear brief presentation regarding the Fresno County Pavement Condition Assessment with possible direction to Staff. - **Presented.**

- C. **SUBJECT:** 2026 Appointments to Planning Commission (JJ)

RECOMMENDATION: Council by motion adopt a resolution appointing members to the Planning Commission. – **Res. 26-03**

Motion to appoint Kevin Nehring and Jaspreet Badesha by Councilmember Herrera, Seconded by Councilmember Dhaliwal.

Ayes: Herrera, Dhaliwal, Hall, Pacheco

Noes: None

Abstain: None

Absent: Yep

Motion passes 4-0-0-1.

- D. **SUBJECT:** 2026 Regularly Scheduled Council Meetings (JAJ)

RECOMMENDATION: Council discuss and approve upcoming scheduled regular Council meetings for 2026 and provide staff direction for the meeting of November 11, 2026 in which Veteran's Day is observed.

Motion made to approve the 2026 Council meeting schedule and reschedule the November 11th meeting to November 10th by Councilmember Hall, Seconded by Councilmember Herrera.

Ayes: Hall, Herrera, Dhaliwal, Pacheco

Noes: None

Abstain: None

Absent: Yep

Motion passes 4-0-0-1.

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Staff was directed to provide the following items:

- 1. Correct the Proclamation presented for National Law Enforcement Appreciation Day**
[Item 3.A has since been corrected and a copy is attached].
- 2. Provide Council with information regarding the City's mobile food vendor ordinance which establishes the distancing requirements from businesses.**
- 3. A future agenda item regarding the Barra Boxing Club for discussion.**

10. CLOSED SESSION - None.

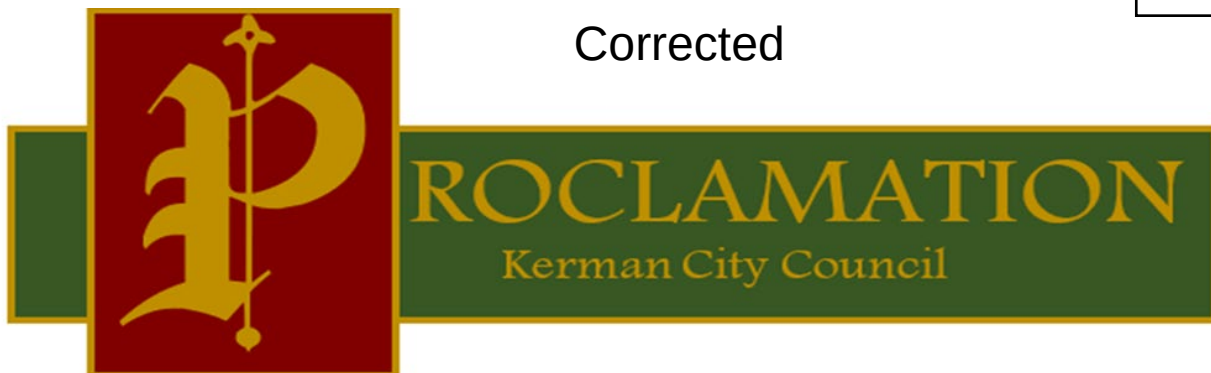
11. ADJOURNMENT - 8:27 p.m.

MINUTES CERTIFICATION

I, Dalia Santana-Zamudio, Deputy Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at City Hall, 850 S. Madera Ave, Kerman, CA.

Date: January 15, 2026 /s/ Dalia Santana-Zamudio, Deputy Clerk

Corrected



NATIONAL LAW ENFORCEMENT APPRECIATION DAY

WHEREAS, law enforcement officers play a vital role in protecting the safety, security, and well-being of communities across the United States; and

WHEREAS, National Law Enforcement Appreciation Day, observed annually on January 9th, provides an opportunity for citizens to express gratitude to all law enforcement officers for their dedication, professionalism, and service; and

WHEREAS, National Police Week, observed annually in May and culminating on Peace Officers Memorial Day on May 15, honors law enforcement officers who have made the ultimate sacrifice in the line of duty and recognizes those who continue to serve with courage and integrity; and

WHEREAS, these observances encourage the public to show appreciation through acts such as wearing blue, sending messages of thanks, sharing positive stories, learning about the roles of law enforcement, and supporting the missions they carry out on behalf of their communities.

NOW, THEREFORE, BE IT PROCLAIMED, that the City Council of the City of Kerman hereby proclaims that January 9th be recognized as National Law Enforcement Appreciation Day and that the designated week in May be recognized as National Police Week. These observances serve as a time to honor and thank all law enforcement officers and law enforcement support personnel for their dedication, sacrifice, and commitment to public service.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Kerman to be affixed on this 14th day of January 2026.

Maria Pacheco
Mayor

Accounts Payable

Checks by Date - Summary by Check Date

User: VSandoval
 Printed: 1/16/2026 3:32 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
33771	UB*02043	IVONNE ANGUIANO	01/05/2026	76.12
33772	UB*02039	ELISHA CAMPBELL	01/05/2026	227.52
33773	UB*02040	AMANDEEP DHILLON	01/05/2026	30.42
33774	UB*02038	CRISTINA GONZALEZ	01/05/2026	167.28
33775	UB*02045	LINDA & ROBERT GUTIERREZ	01/05/2026	8.99
33776	UB*02037	HO GENERAL AUTO REPAIR AND TIRI	01/05/2026	23.00
33777	UB*02042	HO GENERAL AUTO REPAIR AND TIRI	01/05/2026	469.09
33778	UB*02044	LAWRENCE & CYNTHIA OCHOA	01/05/2026	324.95
33779	UB*02046	OR RAGHBIR SINGH	01/05/2026	179.45
33780	UB*02041	RUBEN VALENCIA	01/05/2026	26.12
Total for 1/5/2026:				1,532.94
33781	11493	24 / 7 PET VETS	01/07/2026	257.40
33782	12537	AMERITAS GROUP INSURANCE CORP	01/07/2026	912.10
33783	10067	CALIFORNIA BUILDING STANDARDS	01/07/2026	278.10
33784	12315	CENTRAL CALIFORNIA SPCA	01/07/2026	173.00
33785	11813	CENTRAL VALLEY FORENSIC NURSIN	01/07/2026	1,500.00
33786	12431	AKAYLA CHEEMA	01/07/2026	447.10
33787	10564	CITY OF KERMAN	01/07/2026	445.00
33788	10102	CODE PUBLISHING COMPANY	01/07/2026	446.50
33789	10104	COMCAST	01/07/2026	498.48
33790	10949	CXT INC	01/07/2026	50,239.78
33791	10126	DEPARTMENT OF CONSERVATION	01/07/2026	847.19
33792	10136	DIVISION OF THE STATE ARCHITECT	01/07/2026	212.40
33793	12521	EDIS	01/07/2026	9,035.72
33794	10162	FRESNO COUNTY TREASURER	01/07/2026	26,316.31
33795	12100	GLOBAL INDUSTRIAL	01/07/2026	937.36
33796	11358	GREAT AMERICA FINANCIAL SERVICE	01/07/2026	921.87
33797	12731	BERDIE HALL	01/07/2026	381.90
33798	10485	JP AIR CONDITIONING & HEATING	01/07/2026	2,427.00
33799	12922	MICHAEL MEEKER	01/07/2026	335.00
33800	10282	OFFICE DEPOT	01/07/2026	368.69
33801	10289	P.G.& E.	01/07/2026	5,874.28
33802	12523	PAMOIST PET HOSPITAL	01/07/2026	1,491.20
33803	10301	PETTY CASH	01/07/2026	313.69
33804	12053	R & L MUSIC ENT	01/07/2026	150.00
33805	10596	RED WING BUSINESS ADVANTAGE AC	01/07/2026	492.67
33806	11714	ROD CARSEY	01/07/2026	138.63
33807	12475	SAN JOAQUIN PEST CONTROL	01/07/2026	133.00
33808	12590	DALIA SANTANA ZAMUDIO	01/07/2026	360.10
33809	10332	SEBASTIAN	01/07/2026	1,967.87
33810	10337	SLUMBERGER LUMBER	01/07/2026	1,569.30
33811	11907	SPRINGBROOK HOLDING COMPANY I	01/07/2026	1,524.00
33812	10346	STATE WATER RESOURCE CNTRL BRI	01/07/2026	3,945.00
33813	10754	THE HOME DEPOT PRO-SUPPLY WOR	01/07/2026	482.08
33814	10168	UNITY IT	01/07/2026	6,427.80

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
33815	12290	VERIZON	01/07/2026	784.75
Total for 1/7/2026:				122,635.27
ACH	10341	STATE BOARD OF EQUALIZATION	01/08/2026	17.00
Total for 1/8/2026:				17.00
ACH	10517	FEDERAL TAXES PAYROLL	01/09/2026	91,028.79
ACH	10518	KERMAN POLICE OFFICERS ASSN	01/09/2026	878.25
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	01/09/2026	262.50
ACH	10520	ICMA-RC	01/09/2026	4,113.56
Total for 1/9/2026:				96,283.10
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	01/12/2026	17,955.33
Total for 1/12/2026:				17,955.33
ACH	10522	CALPERS	01/13/2026	389.22
ACH	10522	CALPERS	01/13/2026	51,157.51
Total for 1/13/2026:				51,546.73
33816	11387	LUISA AGUIRRE	01/14/2026	368.00
33817	12924	JOHN ALEJO	01/14/2026	150.00
33818	10021	ALERT O LITE	01/14/2026	83.60
33819	10035	AQUA NATURAL SOLUTIONS	01/14/2026	917.67
33820	12683	ARSENAL WELL DRILLING INC	01/14/2026	89,900.46
33821	10040	AT&T MOBILITY	01/14/2026	4,052.40
33822	10061	BSK ASSOCIATES	01/14/2026	685.00
33823	10617	C A REDING CO INC	01/14/2026	275.68
33824	10078	CALIFORNIA STATE DISBURSEMENT	01/14/2026	969.23
33825	12844	CALIFORNIA STATE DISBURSEMENT	01/14/2026	161.53
33826	12315	CENTRAL CALIFORNIA SPCA	01/14/2026	402.00
33827	11259	CIVIC PLUS INC	01/14/2026	5,314.38
33828	12213	PATRICK CLARK	01/14/2026	279.00
33829	11874	CSG CONSULTANTS INC	01/14/2026	7,822.00
33830	11999	DOG WASTE DEPOT	01/14/2026	315.78
33831	11398	FASTSIGNS	01/14/2026	196.79
33832	10157	FERGUSON ENTERPRISES INC	01/14/2026	2,289.83
33833	BP-FREE1	FREEDOM FOREVER NORTHERN CAL	01/14/2026	469.68
33834	11550	FRESNO COUNTY SHERIFFS OFFICE -	01/14/2026	137.00
33835	10161	FRESNO COUNTY TREASURER	01/14/2026	417.00
33836	12925	FRESNO COUNTY TREASURER	01/14/2026	395.46
33837	11188	FUTURE FORD	01/14/2026	2,683.45
33838	12719	ANDREW GARCIA	01/14/2026	343.00
33839	12541	GIRL SCOUTS TROOP 3255	01/14/2026	700.00
33840	10440	GLASS CENTERS	01/14/2026	702.94
33841	12100	GLOBAL INDUSTRIAL	01/14/2026	28.41
33842	12159	MARIANA GONZALEZ	01/14/2026	150.00
33843	10185	GRAINGER	01/14/2026	697.27
33844	11358	GREAT AMERICA FINANCIAL SERVICE	01/14/2026	295.30
33845	10193	HAVENS SECURITY INC	01/14/2026	114.02
33846	10201	HORIZON	01/14/2026	1,276.23
33847	10219	JENSEN & PILEGARD INC	01/14/2026	375.35

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
33848	10233	KERMAN CHAMBER OF COMMERCE	01/14/2026	200.00
33849	10249	LEAGUE OF CALIFORNIA CITIES	01/14/2026	8,237.00
33850	10678	MAC'S EQUIPMENT INC	01/14/2026	457.22
33851	10261	MID VALLEY DISPOSAL INC	01/14/2026	171,005.07
33852	10262	MID VALLEY DISTRIBUTORS INC	01/14/2026	12.72
33853	11965	MISSION UNIFORM SERVICE	01/14/2026	2,465.37
33854	10265	MONTOY LAW CORPORATION	01/14/2026	3,948.50
33855	10282	OFFICE DEPOT	01/14/2026	925.50
33856	10289	P.G.& E.	01/14/2026	230,827.34
33857	12523	PAMOIST PET HOSPITAL	01/14/2026	1,637.40
33858	12026	PRECISION CIVIL ENGINEERING INC	01/14/2026	2,302.50
33859	12842	PRIMO BRANDS	01/14/2026	90.00
33860	12808	QUADIENT FINANCE USA INC	01/14/2026	369.49
33861	12524	R&S ERECTION TRI-COUNTY INC	01/14/2026	399.00
33862	10596	RED WING BUSINESS ADVANTAGE AC	01/14/2026	230.24
33863	10319	RENO'S HARDWARE	01/14/2026	469.68
33864	10324	RIVERSIDE NURSERY & LANDSCAPE	01/14/2026	163.26
33865	12923	RWE CLEAN ENERGY DCE OPERATIO	01/14/2026	3,782.54
33866	10862	SIGNMAX	01/14/2026	71.52
33867	10337	SLUMBERGER LUMBER	01/14/2026	832.75
33868	10561	SOUTHERN COMPUTER WAREHOUSE	01/14/2026	939.43
33869	12368	SPECIALTY HOSE EXPRESS LLC	01/14/2026	30.49
33870	10345	STATE OF CALIFORNIA	01/14/2026	50.00
33871	12581	TATES TSHIRT DESIGNS AND PRINTS,	01/14/2026	219.04
33872	10754	THE HOME DEPOT PRO-SUPPLY WOR	01/14/2026	94.92
33873	12178	VALLEY ANIMAL CENTER SPAY & NE	01/14/2026	1,647.99
33874	10391	VALLEY FARM SUPPLY STORES	01/14/2026	337.12
33875	12290	VERIZON	01/14/2026	1,012.15
33876	10401	WALLYS TIRE AND WHEEL	01/14/2026	166.54
33877	10406	WEST HILLS OIL INC	01/14/2026	11,317.85
33878	12267	IRENE ZAMORA	01/14/2026	150.00
Total for 1/14/2026:				567,361.09
33879	10021	ALERT O LITE	01/16/2026	177.86
33880	11353	AMERICAN RIVER COLLEGE	01/16/2026	105.50
33881	12537	AMERITAS GROUP INSURANCE CORP	01/16/2026	830.00
33882	10035	AQUA NATURAL SOLUTIONS	01/16/2026	782.86
33883	10040	AT&T MOBILITY	01/16/2026	314.79
33884	10504	AUTOZONE	01/16/2026	336.96
33885	11917	BLAIS & ASSOCIATES LLC	01/16/2026	2,559.00
33886	10064	CAL VALLEY PRINTING	01/16/2026	121.24
33887	11498	COMCAST CABLE COMMUNICATIONS	01/16/2026	746.89
33888	10109	AUDITOR CONTROLLER/TREASURER	01/16/2026	121.00
33889	10128	DEPARTMENT OF JUSTICE	01/16/2026	59.00
33890	11358	GREAT AMERICA FINANCIAL SERVICE	01/16/2026	187.44
33891	11468	GREEN HILLS NURSERY INC	01/16/2026	602.43
33892	10201	HORIZON	01/16/2026	405.19
33893	10289	P.G.& E.	01/16/2026	3,056.98
33894	11006	RIGHT NOW PHLEBOTOMY	01/16/2026	125.00
33895	11650	SITEONE LANDSCAPE SUPPLY, LLC	01/16/2026	540.98
33896	10360	TERRY JOHNSON TRUCKING	01/16/2026	1,615.05
33897	10371	TJ LAW & ASSOCIATES INVESTIGAT	01/16/2026	800.00
Total for 1/16/2026:				13,488.17

Check No	Vendor No	Vendor Name	Check Date	Section 5, Item B.
Report Total (135 checks):				870,819.63

PAY PERIOD: December 21, 2025 - January 02, 2026

	Salary	RETRO PAY & OTHER	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			Hours	Amount	Hours	Amount	Hours	Amount		
Grand Total	\$ 331,573.14	\$ -	179.33	\$ 9,072.16	239.50	\$ 4,547.36	70.00	\$ 1,916.97	\$ 347,109.63	14.63



STAFF REPORT

MEETING DATE: January 28, 2026

PRESENTER: Jesus A. Gonzalez, City Engineer

SUBJECT: 2025 Pavement Management Program Update (JG)

RECOMMENDATION: Council to hear brief presentation regarding the 2025 Pavement Management Program Update with possible direction to Staff.

EXECUTIVE SUMMARY:

The 2025 Pavement Management Program (PMP) Update was prepared by Nichols Consulting Engineers in coordination with City staff and is based on a Citywide walking survey conducted using industry-standard Pavement Condition Index (PCI) methodology. The PMP summarizes the results of a comprehensive pavement condition assessment and long-term funding analysis for the City of Kerman's street network. The update evaluates approximately 61 miles of paved streets and provides a network-level planning framework for pavement maintenance and rehabilitation. A PowerPoint presentation with excerpts of the PMP will be shared with Council.

The PMP Update provides an objective, data-driven basis for prioritizing pavement investments and understanding the long-term implications of funding decisions. The assessment indicates the City's roadway network is currently in overall "Good" condition, with an average PCI of 71.

The report recommends continuing a balanced approach that prioritizes preventive maintenance to preserve streets in good condition while addressing streets in poor condition through rehabilitation. Future actions may include pavement funding level decisions, refinement of the multi-year pavement rehabilitation program, incorporation of projects into the Capital Improvement Program, and use of the PMP to support grant applications and ongoing infrastructure planning decisions.

FISCAL IMPACT:

Annual funding levels adjustment dependent on availability and future Council direction.

ATTACHMENTS:

None.



STAFF REPORT

MEETING DATE: January 28, 2026

PRESENTER: Steve Wilkins, Chief of Police

SUBJECT: Memorandum of Understanding and Operational Agreement with Fresno County for Electronic Suspected Child Abuse Report System (SW)

RECOMMENDATION: Council by motion adopt resolution approving Memorandum of Understanding and Operational Agreement with Fresno County for Electronic Suspected Child Abuse Report System.

EXECUTIVE SUMMARY:

The purpose of this Memorandum of Understanding (MOU) and Operational Agreement (OA) between County Departments/Offices, with independent city law enforcement agencies, is to establish defined policies and procedures for all participating agencies with Electronic Suspected Child Abuse Report System (E-SCARS).

E-SCARS is a web-based application that allows agencies to share SCARs as well as review historical information about victims and suspects. E-SCARS is an information sharing system with built in accountability measures. Using E-SCARS to cross-report every instance of child physical/sexual abuse, severe neglect, or child endangerment and responding and investigating every appropriate allegation brought to the departments' attention through E-SCARS will enhance these departments' efforts to protect children.

This proposed MOU is a renewal of an MOU that expired in December 2024 and will continue through December 2029.

FISCAL IMPACT:

None

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 26 -__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING MEMORANDUM OF UNDERSTANDING AND OPERATIONAL AGREEMENT WITH FRESNO COUNTY FOR ELECTRONIC SUSPECTED CHILD ABUSE REPORT SYSTEM

WHEREAS, this Memorandum of Understanding and Operational Agreement is between County Departments/Offices, and independent city law enforcement agencies; and

WHEREAS, the purpose is to establish defined policies and procedures for all participating agencies with Electronic Suspected Child Abuse Report System (E-SCARS); and

WHEREAS, using E-SCARS to cross-report every instance of child physical/sexual abuse, severe neglect, or child endangerment and responding and investigating every appropriate allegation brought to the departments' attention through E-SCARS will enhance these departments' efforts to protect children; and

WHEREAS, the E-SCARS is comprised of representatives of the Fresno County Sheriff's Department, the Fresno County District Attorney's Office, the Fresno County Department of Social Services, and the following Law Enforcement Agencies: Clovis PD, Coalinga PD, Firebaugh PD, Fowler PD, Fresno PD, Huron PD, Kerman PD, Kingsburg PD, Mendota PD, Orange Cove PD, Parlier PD, Reedley PD, Sanger PD, and Selma PD; and

WHEREAS, this MOU shall become effective on the 14th day of December 2024, and shall terminate on the 13th day of December 2029.

NOW THEREFORE, the City Council of the City of Kerman resolves as follows:

- 1. The foregoing recitals are true and correct.
- 2. The Council approves the E-SCARS Agreement with Fresno County attached as **Exhibit 'A'**.
- 3. The Chief of Police is authorized to sign the E-SCARS Agreement on behalf of the City.

The foregoing resolution was approved by the City Council of the City of Kerman at a regular meeting held on the 28th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

The foregoing resolution is hereby adopted.

Maria Pacheco
Mayor

ATTEST:

Dalia Santana-Zamudio
Deputy Clerk

**FRESNO COUNTY
ELECTRONIC - SUSPECTED CHILD ABUSE REPORT
SYSTEM (E-SCARS)
MEMORANDUM OF
UNDERSTANDING AND
OPERATIONAL AGREEMENT**

I. PURPOSE

The purpose of this Memorandum of Understanding (MOU) and Operational Agreement (OA) between County Departments/Offices, and with independent city law enforcement agencies, is to establish defined policies and procedures for all participating agencies with Electronic Suspected Child Abuse Report System (E-SCARS).

II. OVERVIEW

A Suspected Child Abuse Report (SCAR) is a Department of Justice standardized form (SS8572) which must be prepared in "every known or suspected instance of child abuse or neglect." Whenever a mandated reporter reasonably suspects that child abuse, neglect, or child endangerment has occurred, he/she must report this information to either the Department of Social Services (DSS) or the law enforcement agency (LEA) with investigative jurisdiction. Once a SCAR is created, that document must be cross reported between DSS, LEAs, and the Fresno County District Attorney's Office (DA) as required by statute. (Penal Code §§ 11166 (j) and (k)).

III. BACKGROUND

E-SCARS is a web-based application that allows agencies to share SCARs as well as review historical information about victims and suspects. E-SCARS is an information sharing system with built in accountability measures. Using E-SCARS to cross-report every instance of child physical/sexual abuse, severe neglect, or child endangerment and responding and investigating every appropriate allegation brought to the departments' attention through E-SCARS will enhance these departments' efforts to protect children.

IV. LEGISLATION

California's Child Abuse and Neglect Reporting Act (CANRA) defines child abuse, establishes procedures to report and investigate child abuse, imposes an obligation on certain individuals to report child abuse, and prescribes penalties for failing to comply with the law. (Penal Code §§ 11164 et seq.)

V. TERM

This MOU shall become effective December 14, 2024 through December 13, 2029 at no cost to either party.

VI. MODIFICATION

Any matters of this MOU may be modified from time to time by the written consent of all the parties without, in any way, affecting the remainder.

VII. LAW ENFORCEMENT AGENCIES RESPONSIBILITIES - BEST PRACTICE

A. Receiving A SCAR VIA E-SCARS

Any LEA personnel (including but not limited to dispatchers, watch commanders, records personnel, or records supervisor) who receives a SCAR shall:

1. Personnel assigned to receive a SCAR shall monitor the E-SCARS application during their regular assigned shift for any SCARs that have been transmitted from DSS Child Protection Hotline (CPH). If an immediate response from LEA is needed, DSS shall follow-up the E-SCAR with a phone call.
2. Upon receipt of a SCAR, LEAs shall verify that the incident location is within their jurisdiction, or if the SCAR is missing critical information, the SCAR shall be re-routed to DSS through E- SCARS to provide correct agency or identify what additional information is needed.
3. Newly received SCARs shall not remain in the Unopened category for more than three days. All SCARs should be opened (i.e., the allegations should be carefully reviewed) upon receipt, and the status of the SCAR shall be changed from Unopened to Pending, Crime Suspected, or No Crime Suspected. If the LEA does not intend to investigate, the SCAR status shall be updated to the No Investigation category, with a written explanation. For purposes of E-SCARS, the definition of "opened" means changing the category of an Unopened SCAR to a different category in E-SCARS.
4. Pursuant to Penal Code § 11165.9, reports of suspected child abuse or neglect shall be made by mandated reporters, or in the case of reports pursuant to Section 11166.05, may be made to any police department or sheriff's department, not

including a school district police or security department, county probation department, if designated by the county to receive mandated reports, or the county welfare department. Any of those agencies shall accept a report of suspected child abuse or neglect, whether offered by a mandated reporter or another person, or referred by another agency, even if the agency to whom the report is being made lacks subject matter or geographical jurisdiction to investigate the reported case, unless the agency can immediately electronically transfer the call to an agency with proper jurisdiction. When an agency takes a report about a case of suspected child abuse or neglect in which that agency lacks jurisdiction, the agency shall immediately refer the case by telephone, fax, or electronic transmission to an agency with proper jurisdiction. Agencies that are required to receive reports of suspected child abuse or neglect may not refuse to accept a report of suspected child abuse or neglect from a mandated reporter or another person unless otherwise authorized pursuant to this section and shall maintain a record of all reports received.

5. LEAs shall prepare a courtesy report, unless the agency taking the call can immediately electronically transfer the call to an agency with proper jurisdiction.

When an agency writes a report about a case of suspected child abuse or neglect in which that agency lacks jurisdiction, the agency shall immediately refer the case by telephone, fax, or electronic transmission to an agency with proper jurisdiction. Agencies that are required to receive reports of suspected child abuse or neglect may not refuse to accept a report of suspected child abuse or neglect from a mandated reporter or another person, unless otherwise authorized pursuant to this section, and shall maintain a record of all reports received.

This courtesy report process encourages other agencies to do the same by building upon the information provided. This section does not refer to SCARs that are re-routed to DSS for wrong jurisdiction based on what is written on the SCAR.

B. Responding to a SCAR from DSS

Patrol officers/deputies or detectives shall:

1. LEAs must by Law, conduct an independent investigation in all cases where physical or sexual abuse or severe neglect is suspected [Penal Code § 11166 and *Alejo v. City of Alhambra*

(75 Cal. App. 4th 1180)]. Every SCAR received shall be assigned to a patrol officer/deputy or detective from the agency of jurisdiction, to investigate the allegation(s), and shall be treated just as if it were a "call for service." The failure to conduct a reasonable investigation, such as the failure to send a patrol car in response to a child abuse report, may result in a finding of departmental/personal liability. More importantly, a failure to timely investigate reported abuse can lead to serious injuries to the child, including potentially fatal injuries.

2. LEAs shall respond as soon as practical to every allegation of suspected physical or sexual abuse with few exceptions (e.g., a significant delay in reporting might not warrant immediate response). "Respond" means to make contact with the alleged victim, parent/guardian of the victim, and any potential witnesses to the alleged abuse.
3. If the first responding officer/deputy or detective is unable to make contact with the primary parties involved, and is unable to respond again in a timely manner, the SCAR shall be assigned to another officer/deputy or detective until contact is made, or all reasonable attempts to make contact have been exhausted. The actions by all sworn personnel shall be (briefly) documented in the Comments section on the LEA/DA Update page in E- SCARS.
4. Penal Code § 11166.05 makes reporting of emotional child abuse discretionary. A LEA agency shall evaluate and encourage an investigation of an allegation of suspected emotional child abuse, as determined by LEA internal process.
5. Upon conclusion of an initial criminal investigation by an officer or detective, a LEA representative shall update E-SCARS with the report number or tag number (call number) as soon as feasible.

C. RESPONDING TO A MANDATED REPORTER/CITIZEN REPORT

1. If a mandated reporter or concerned citizen contacts law enforcement directly and actual or suspected child abuse is determined, the LEA must telephonically report the allegations to DSS CPH as soon as practical. DSS shall generate a SCAR with the information obtained from the LEA in order to reduce the incidence of multiple "hard copy"

SCARs being generated from a single incident. DSS shall ensure the report is entered into E- SCARS and available for the LEA to download and print.

2. LEAs shall handle the report of actual or suspected child abuse as if it was received via the E-SCARS system.

D. DETECTIVES INVESTIGATING A SCAR

1. Once the incident is fully investigated, the assigned investigator or his/her designee will ensure the status on the LEA/DA Update page properly reflects the accurate status of the allegations.
2. LEAs shall update the LEA/DA Update page Comments field when No Crime Suspected or No Investigation has been categorized. This will keep all E-SCARS partners informed as to why these actions were taken or conclusions were drawn from the available facts.
3. LEAs shall cross-report to DSS CPH any allegation involving suspected or actual child physical or sexual abuse or severe neglect situations involving a family member or caretaker, or when a child needs to be taken into protective custody for any reason. LEAs shall cross-report allegations of any other suspects or non-family members to ensure E-SCARS maintains a complete history of all child abuse cases within Fresno County.
4. LEAs shall report to DSS CPH all cases of child endangerment (e.g. driving under the influence with a child in a vehicle, domestic violence committed in the presence of a minor, possessing, selling, or manufacturing narcotics while a child is present, shoplifting in the company of a minor, any other situation involving the physical arrest of the only adult caretaker of a child, or possessing weapons/narcotics in the presence of a child).

E. TRAINING

1. LEAs, DSS, and DA shall provide ongoing training to their respective staff in the areas of recognizing possible child abuse and neglect, skilled interviewing of child victims/witnesses, and when and how allegations of child abuse, neglect or endangerment shall be cross reported.

VIII. DSS RESPONSIBILITIES - BEST PRACTICE

DSS receives on average over 14,000 reports annually of potential child abuse, with an average of 55% required to be cross-reported to law enforcement and the DA. Allegations reported to DSS requiring a cross-report to law enforcement and the DA are processed and relayed via E-SCARS virtually immediately to both DSS and the LEA with jurisdiction to investigate the allegations, as well as to the DA, as required by law.

A. CHILD PROTECTION HOTLINE (CPH)

1. The DSS CPH shall generate a referral when any mandated reporter, or any concerned citizen, calls to report possible abuse and/or neglect, as defined in Penal Code § 11165.6. DSS shall assess and determine if an in-person response is necessary (if it meets criteria of abuse or neglect), or if the referral may be safely "Evaluated Out" and offer support services to the victim/family when needed. DSS shall generate a SCAR for all allegations of "child abuse or severe neglect", as defined in Penal Code § 11165.6.
2. After taking the referral and determining that an allegation requires a cross- report, DSS shall route the SCAR via E-SCARS as soon as practically possible to the LEA with jurisdiction to investigate the allegation, as well as to the Fresno County DA. If an immediate response from a LEA is needed, the DSS SW shall follow-up with a phone call.
3. DSS shall handle all SCARs re-routed to the CPH as soon as practically possible upon receipt of the re-routed SCAR in order to ensure prompt action by the LEA with investigative jurisdiction. Re-routing is the process by which SCARs are returned to the CPH by a law enforcement agency that believes the SCAR in question was routed to the wrong jurisdiction and then re-routed by the CPH to the correct LEA.

B. SOCIAL WORKERS (SW)

1. When CPH determines that an in-person investigation is required, a SW shall conduct a child welfare investigation of the alleged child abuse or neglect. In those instances, where a LEA is conducting a criminal investigation arising out of, or related to, the alleged child abuse or neglect, the child welfare investigation shall be performed concurrently.
2. At the conclusion of their investigation and documentation on the Child Welfare Services Case Management System

(CWS/CMS), the assigned SW's disposition will be reflected in E-SCARS on the SCAR Detail page, DSS' Conclusion(s) tab.

C. DSS INFORMATION TECHNOLOGY (IT)

1. IT shall ensure the availability and accessibility of E-SCARS to its users.
2. IT shall monitor the performance of E-SCARS and conduct maintenance activities, including platform software updates, security patches, and approved system enhancements.
3. IT shall adhere to the agreed upon scheduled maintenance window when applying planned system changes.
4. IT shall provide timely notification to users in the case of planned or unplanned maintenance or system downtime.
5. IT will utilize the train the trainer model for system training.

IX. DA'S OFFICE AUDITING COMPLIANCE AND OTHER RESPONSIBILITIES

The DA will continue its auditing of cross-reporting suspected child abuse allegations throughout Fresno County, as well as expand awareness for all mandated reporters of their statutory obligation to report suspected child abuse, neglect, or child endangerment situations.

A. PROSECUTOR/FILING ATTORNEY

1. Ensure that the filing law enforcement officer has attached a copy of the SCAR to the filing packet.
2. If the allegations were investigated by the LEA but not cross-reported, the filing deputy DA shall advise the filing officer or investigating officer to cross-report the allegation immediately to the DSS CPH.
3. The filing deputy DA shall access and review E-SCARS in every case where a minor is a victim of child abuse, neglect, or endangerment, and in some appropriate cases where a minor is a witness to a crime.
4. The filing deputy DA will review all available SCARs, including associated and historical SCARs that are potentially related to the same incident or a prior incident for the same victim,

witness, suspect, or victim's address.

5. The filing deputy DA, or their designee, shall access E-SCARS and enter the court case number, assigned prosecutor, and/or investigator for all filed cases into E-SCARS.

B. E-SCARS AUDITOR

The E-SCARS auditor shall do all of the following:

1. Monitor the consistency of handling and timeliness of opening SCARs by all LEAs.
2. Audit all 18 independent LEAs in Fresno County, as well as the Fresno County Sheriff's Office, DSS, and the DA for statutory compliance with Penal Code §§ 11166(j) and (k).
3. Review E-SCARS statistics for every LEA at least once a week for all categories (Unopened, Pending, Crime Suspected, No Crime Suspected, and No Investigation), to determine whether SCARs are being opened and handled in a timely and appropriate manner.
4. Monitor that SCARs are not being placed in the Pending category as a holding spot without further review.
5. Read and evaluate selected SCARs and associated SCARs for the purpose of viewing prior history involving a victim, sibling, perpetrator, and witnesses as a check and balance to ensure cases do not fall through the cracks.
6. Read every sensitive and fatality SCAR to ensure it is investigated in a timely manner and brought to the attention of the designated deputy district attorney (if appropriate).
7. Monitor all SCAR logs to ensure SCARs are being reviewed and updated by LEAs, DAs, and Social Workers.
8. Ensure the court case numbers of all filed cases are updated by DA staff into E-SCARS.
9. Monitor both DSS and LEAs to ensure their findings are included in E- SCARS.

10. Make telephonic contact or send emails or other correspondence to any agency that appears to have failed to perform any statutory duty or appears to have failed to comply with any portion of this signed MOU/OA.
11. Facilitate/liaise with any agency asking for support with E-SCARS.
12. Facilitate meetings with the established Steering Committee to exchange pertinent information, resolve issues/concerns, and work collaboratively. Frequency to be determined by the Steering Committee.

X. E-SCARS-CARES AVAILABILITY DISCLAIMER

The California Department of Social Services (CDSS) is replacing the outdated Child Welfare Services/ Case Management System (CMS/CWS) with the new California Automated Response & Engagement System (CARES) in the fall of 2026. The shift is necessary because CWS/CMS no longer meets federal and state compliance standards and lacks modern functionality. During this conversion there is an anticipated extended downtime, where a fundamental data source of E-SCARS will switch from CWS/CMS to CARES. During this downtime, DSS IT will perform maintenance activities to convert E-SCARS to utilize the CARES data source. During this downtime, it is expected that users of E-SCARS revert to their contingency processes for cross reporting of SCARS.

XI. CONFIDENTIALITY

The parties to this MOU agree that juvenile case files and the information contained therein, as well as records of Federally funded public social services, are confidential under applicable law, which includes, but is not necessarily limited to, California Welfare and Institutions Code §§ 827 and 10850, as well as the California Department of Social Services Manual of Policies and Procedures, Division 19. The parties further agree that confidential information shall be shared and further disseminated only in a manner which is consistent with all applicable laws.

The E-SCARS is designated to comply with State law in the area of protecting children and preventing child abuse. By adopting the best practices set forth in this MOU, and fulfilling all responsibilities herein, the parties act on behalf of the children of Fresno County to keep them safer, through a commitment to act collectively, and with commitment to assist one another in furthering the child protection mission of each agency.

XII. INSURANCE REQUIREMENTS

Without limiting the indemnification of an indemnified party as stated herein, it is understood and agreed that all parties shall each maintain, at their sole expense, insurance policies or self-insurance programs including, but not limited to, an insurance pooling arrangement and/or Joint Powers Agreement to fund their respective liabilities including, but not limited to, general liability and workers' compensation and employers liability.

XIII. INDEMNIFICATION PROVISIONS

Each party to this MOU agrees that, pursuant to Government Code 895.4, that party shall fully indemnify, defend and hold all other parties to this MOU, including their officers, board members, employees and agents, and special districts, harmless from any claim, expense or cost (including attorneys' fees), damage or liability imposed for injury, occurring by reason of the indemnifying party's negligent acts, omissions, or willful misconduct of its officers, board members, employees or agents, under or in connection with or arising out of any actions, work, authority, or jurisdiction delegated to the indemnifying party relating to this MOU.

XIV. TERMINATION

This MOU, and its agreed-upon protocols, may be terminated by either party by giving thirty (30) days advance written notice of an intention to terminate to all other parties. Written notice of termination given by a party to the other parties shall only terminate the MOU in relation to the party giving notice, and the MOU shall continue in full force and effect with respect to all other parties.

XV. ADDITIONS/DELETIONS OF PARTICIPATING AGENCIES

Fresno County's District Attorney, or it's designee, reserves the right at any time during the term of this MOU, to add law enforcement agencies to those listed in Exhibit A.

XVI. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of Electronic Transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

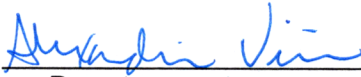
IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding effective on the day and year first above written.

COUNTY OF FRESNO



Ernest Buddy Mendes, Chairman of the
Board of Supervisors of the
County of Fresno

ATTEST:
Bernice E. Seidel,
Clerk of the Board of Supervisors
County of Fresno, State of California

By 
Deputy

**PLEASE SEE ADDITIONAL
SIGNATURE PAGES ATTACHED**

CLOVIS POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

COALINGA POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

FIREBAUGH POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

FOWLER POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

HURON POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

KERMAN POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

KINGSBURG POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

MENDOTA POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

ORANGE COVE POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

PARLIER POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

REEDLEY POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

SANGER POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

SELMA POLICE DEPARTMENT

By: _____

Print Name: _____

Title: _____

Date: _____

**Exhibit A – Partner Agencies
Fresno County
Electronic Suspected Child
Abuse Report System (E-
SCARS)**

District Attorney's Office (DA)
Fresno County Sheriff's Office (FSO)
Department of Social Services (DSS)

Law Enforcement Agencies (LEA):

Clovis PD
Coalinga PD
Firebaugh PD
Fowler PD
Fresno PD
Huron PD
Kerman PD
Kingsburg PD
Mendota PD
Orange Cove PD
Parlier PD
Reedley PD
Sanger PD
Selma PD



STAFF REPORT

MEETING DATE: January 28, 2026

PRESENTER: Jerry Jones, Community Development Director

SUBJECT: Discussion Regarding Carwash Fundraisers (JJ)

RECOMMENDATION: Council to hear brief presentation regarding fundraising carwashes with possible direction to Staff.

DISCUSSION:

At the November 12, 2025 City Council meeting, Council requested a future agenda item to discuss the number of carwash fundraisers occurring in Kerman. Over the past year, several organized carwashes have occurred on private property along the City's major business corridors, including Whitesbridge Road and Madera Avenue. Typically held on Saturdays and Sundays, and usually affiliated with a group's fundraising, many have occurred without City notification or permits.

Staff often learns about these events after the fact and is unable to respond effectively due to most events occurring on Saturdays and Sundays, when City Staff and Code Compliance Staff are off duty. Moreover, when addressed, property owners where carwashes took place, claim no knowledge of the event or state that the group was not given permission to use their location (parking lot).

While, noble in the desire to do work to raise funds, it is unknown if all the carwashes raise money for charitable, civic, or youth groups, or if some may be for private gain? Primary concerns for unpermitted and unregulated "pop-up" carwashes include traffic safety, storm water pollution protection, water conservation, and fraudulent fundraising.

The Kerman Municipal Code (KMC) requires a Conditional Use Permit (CUP) for car washes in commercial zones. Refer to KMC Section 17.12.010B and Table 17.12.1. Absent in Kerman Municipal Code (KMC) are express regulations regarding carwash fundraisers. This is important in that KMC Section 17.04.030A provides that uses not listed shall not be allowed.

Historically, the City has addressed car wash fundraisers pursuant to the charitable solicitations provisions in Chapter 5.24 (**Attachment 'A'**). Without express regulations for car wash fundraisers, Staff have made every effort to regulate them under Chapter 5.24.

In summary, the City process based on this Chapter is as follows:

- 1) Event organizer completes the Charitable Solicitation Application (**Attachment 'B'**);

- 2) Staff reviews and approves or denies;
- 3) Event organizer pays a nominal fee based on the City's Fee Schedule (currently \$20); and
- 4) Event organizer submits a final report of their proceeds to the City and City refunds the fee.

In reviewing Chapter 5.24 for this report, we note that such authority must be granted by the City Council (KMC 5.24.020).

We note that the KMC allows for Temporary Use Permits (TUP) under Chapter 17.86 (**Attachment 'C'**). Under KMC Section 17.86.020 the director may use this and issue a TUP for any short-term, temporary activities that might not meet the normal development or use standards of the applicable zone but may otherwise be acceptable because of their temporary nature. KMC 17.86.040 includes uses that may be permitted under a TUP, under which car wash fundraisers are not included. The current fee for a first-time applicant for a TUP is \$341.

OPTIONS FOR ADDRESSING CAR WASH FUNDRAISERS:

1. Amend the code to expressly allow car wash fundraisers with conditions.
2. Continue to allow car wash fundraisers under the charitable solicitations chapter of the KMC subject to recommendation of the City Council.
3. Amend the KMC to list car wash fundraisers as a potential temporary use.
4. Disallow car wash fundraisers if there is no CUP.
5. Other direction by the Council.

ATTACHMENTS:

- A. KMC Chapter 5.24
- B. Charitable Solicitation Application
- C. KMC Chapter 17.86

**Chapter 5.24
CHARITABLE SOLICITATIONS***

Sections:

[5.24.010 Definitions.](#)

[5.24.020 Permit--Required.](#)

[5.24.030 Written permission--Use by association name.](#)

[5.24.040 Permit--Application to solicit.](#)

[5.24.050 Fees.](#)

[5.24.060 Credentials required.](#)

[5.24.070 Written receipts for contributors.](#)

[5.24.080 Accounting required.](#)

[5.24.090 Final report required.](#)

[5.24.100 Prohibited acts.](#)

[5.24.110 Violation--Penalty.](#)

* For statutory provisions on charitable solicitations, see Bus. and Prof. Code §17510 et seq.

5.24.010 Definitions.

Whenever used in this chapter, unless a different meaning clearly appears from the context, the following words and phrases are defined:

- A. "Charitable" means and includes the words patriotic, philanthropic, social service, welfare, benevolent, educational, civic or fraternal, either actual or purported.
- B. "Contributions" mean and include the words alms, food, clothing, money, subscription, property, or donations under the guise of a loan of money or property.
- C. "Solicit" and "solicitation" mean the request, made directly or indirectly, for money, credit, property, financial assistance, or other things of value on the plea or representation that such money, credit, property, financial assistance, or other thing of value will be used for a charitable purpose as those purposes are defined in this chapter. These words also mean and include the following methods of securing money, credit, property,

financial assistance, or other thing of value on the plea or representation that it will be used for a charitable purpose as defined in this section:

1. Any oral or written request;
2. The distribution, circulation, mailing, posting or publishing of any handbill, written advertisement, or publication;
3. The making of any announcement in the newspapers, over the radio, by telephone or telegraph, concerning an appeal, assemblage, athletic or sports event, bazaar, benefit, campaign, contest, dance, drive, entertainment, exhibition, exposition, party, performance, picnic, sale, or social gathering which the public is requested to patronize or to which the public is requested to make a contribution for any charitable purpose connected therewith;
4. The sale of, offer or attempt to sell, any advertisement, advertising space, book, card, chance, coupon, device, magazine, merchandise, subscription, ticket, or other thing in connection with which any appeal is made for any charitable purpose; or where the name of any charitable person or organization is used or referred to in any such appeal as an inducement or reason for making any such sale; or when or where in connection with any such sale any statement is made that the whole or any part of the proceeds from any such sale will go or be donated to any charitable purpose; or when or where the name of any charity, philanthropy, or charitable association is used or referred to in any such appeal as an inducement or reason for making any such sale; or when or where in connection with any such sale, any statement is made that the whole or any part of the proceeds from any such sale will go or be donated to any charitable purpose or association;
5. "Solicitation," as defined in this section, shall be deemed completed when made, whether or not the person making the same receives any contribution or makes any sale. (Ord. 82 §1, 1957).

5.24.020 Permit--Required.

No person shall solicit contributions for any charitable purpose within the city without a permit from the city clerk upon the recommendation of the city council; provided, that the provisions of this section shall not apply to any established person organized and operated exclusively for religious or charitable purpose and not operated for the pecuniary profit of any person, if the solicitations by such established person are conducted among the members thereof by other members or officers thereof for making such solicitations, or if the solicitations are in the form of collections or contributions at the regular assemblies or services of any such established person, or if the solicitations are in the form of memberships for organizations well known and registered with the city clerk and sought for the purpose of securing additional persons interested in the objectives of the soliciting organization. (Ord. 82 §2, 1957).

5.24.030 Written permission--Use of association name.

No person shall use the name of any association in charge or control of any charitable activity in any solicitation without having written permission from two of the officers of such association, to use its name or the name of or reference to such charitable activity, which written permission must be for a specific event or a specified period of time. A copy of such permission shall be filed with the city clerk prior to any such use. (Ord. 82 §3, 1957).

5.24.040 Permit--Application to solicit.

An application for a permit to solicit shall be made to the city council upon forms provided by the city at the office of the city clerk. Such application shall be sworn to and filed with the city clerk at least fifteen days prior to the time the permit applied for shall become effective; provided, that the city council may, for good cause shown, allow the filing of an application less than fifteen days prior to the effective date of the permit applied for. The application required in this section shall contain the following information, or in lieu thereof, a detailed statement of the reason or reasons why such information cannot be furnished:

- A. The name and address of the applicant;
- B. The exact purpose for which the proceeds of the solicitations, sale, bazaar, exhibition, promotion, amusement, show, lecture, entertainment or other enterprise, or any part thereof, are to be used, including the manner in which the amount of any compensation, intended to be paid to any person out of such proceeds, shall be paid;
- C. The total amount which is sought to be raised;
- D. The names and addresses of all persons on its board of trustees or its governing body, and also the names and address of all persons who will receive compensation in any way for the solicitations;
- E. The bank or place where all or any part of the funds raised by such activity will be placed on deposit or invested;
- F. Contemporaneously with the filing of the application, the applicant shall deposit with the city clerk a bond or guaranty for the faithful performance of the provisions of this chapter as established in the master fee schedule as amended from time to time. Such sum is to be returned to the applicant upon denial of the application if it is denied, or, if the application is granted, then to be returned to the applicant upon the order of the city council when it is satisfied that the applicant has met all requirements of this chapter;
- G. Such other information in respect to the character, past activities, and the proposed activity of the applicant and the parties directly interested in or engaged in the work as may be necessary or desirable to enable the city council to make a full and complete investigation;
- H. Within fifteen days of filing an application, the city council shall determine whether to grant or deny the permit to solicit. The permit shall be granted if the council determines that the application provides the information required by this section. (Ord. 23-02 §3, 2023; Ord. 92-16 §2, 1992; Ord. 82 §4, 1957).

5.24.050 Fees.

There shall be no fee for a permit or investigation charge under this chapter. (Ord. 82 §5, 1957).

5.24.060 Credentials required.

All persons to whom permits have been issued under this chapter shall furnish proper credentials to their agents and solicitors for such solicitation. Such credentials shall include the name of the permit holder, the date, a statement describing the holder's charitable activity, a description of the purpose of the solicitation, the signature of the permit holder or the holder's chief executive officer, and the name, address and signature of the solicitor. Such credentials shall be filed with the city clerk at the time the application for a permit is approved. No person shall solicit under any such permit unless the credentials required by this section and a facsimile copy of the permit shall be shown upon request to all persons solicited and to any police officer of the city. The city council may waive the requirements of this section, or any portion thereof, if in its judgment such requirements would create a hardship on soliciting organizations using large numbers of volunteer workers. (Ord. 82 §6, 1957).

5.24.070 Written receipts for contributors.

Any person receiving money or anything having a value of one dollar or more from any contribution under a solicitation made pursuant to a permit granted by the city council shall give to the contributor a written receipt signed by the solicitor showing plainly the name and permit number of the person under whose permit the solicitation is conducted, the date and the amount received; provided, that this section shall not apply to any contributions collected through the United States mails or by means of a closed box or receptacle used in solicitations with the written approval of the city council where, it is impractical to determine the amount of such contributions. (Ord. 82 §7, 1957).

5.24.080 Accounting required.

No person shall solicit any contributions for any charitable purpose without maintaining a system of accounting whereby all donations to it and all disbursements are entered upon the books and records of such person's treasurer or other financial officer. (Ord. 82 §8, 1957).

5.24.090 Final report required.

It shall be the duty of all persons to whom a permit is issued to furnish to the city clerk, within thirty days after the solicitation has been completed, a detailed report and financial statement showing the amount raised by the solicitation. Such report shall be available for public inspection at the office of the city clerk at any reasonable time; provided, that the city council may extend the time for the filing of the report required by this section for an additional period of thirty days upon proof that the filing of the report within the time specified will work unnecessary hardship on the permit holder. The permit holder shall make available to the city council, or to any person designated in writing by the city council as its representative for such purpose, all books, records and papers whereby the accuracy of the report required by this section may be checked. (Ord. 82 §9, 1957).

5.24.100 Prohibited acts.

No person shall directly or indirectly solicit contributions for any purpose by misrepresentation of his name, occupation, financial condition, social condition or residence; and no person shall make or perpetrate any other misstatement, deception or fraud in connection with any solicitation of any contribution for any purpose in the city or in any application or report filed under this chapter. (Ord. 82 §10, 1957).

5.24.110 Violation--Penalty.

Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine or not more than two hundred fifty dollars, or by imprisonment in the county jail for a period of not more than ninety days, or by both such fine and imprisonment. (Ord. 82 §11, 1957).



CITY OF KERMAN

CHARITABLE SOLICITATION APPLICATION

All fields below must be filled in to ensure the cost of the solicitation permit is refunded.

Solicitor Information

Name: _____

Address: _____

Telephone: _____ Email: _____

Solicitation Information

Date of Solicitation: _____ Time of Event: _____

Location: _____

Type of Solicitation: _____

Specify reasons and the need for the contribution to be solicited: _____

Total amount to be raised (estimate if a firm goal is not set): \$ _____

Name and address of all persons who will receive compensation from the solicitation (including Board of Directors, Board of Trustees, and governing bodies):

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Bank or place where funds are deposited: _____

Character References:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Past Activities or Participation if any: _____

I certify under penalty of perjury that the foregoing is true and correct, and understand I must submit a Report of Revenue for this event to the City of Kerman within 30 days of its completion before the cost of this permit can be refunded.

Applicant Signature _____ Date: _____

Finance Approval: _____ Date: _____

08/22/25



PROPERTY OWNER CONSENT

If the solicitation/sale is to occur at a property other than the solicitor's, written consent must be given by the property owner prior to the date of solicitation/sale.

Permittee Name: _____

Property Owner Name: _____

Address of Proposed Location: _____

As the property owner for the address listed above, I consent permission to the applicant listed above, to hold a charitable solicitation/sale at the address listed.

Property Owner's Signature

Date

Solicitor's Signature

Date



REPORT OF REVENUES

Solicitor's Name: _____

Date(s) of sale: _____

Revenue Generated

List Revenue separately for each day of solicitation/sale if done over multiple days.

Date: _____

Revenue: \$ _____

Date: _____

Revenue: \$ _____

Date: _____

Revenue: \$ _____

Total Revenue Generated: \$ _____

Solicitor's Signature: _____

Date: _____

Chapter 17.86 TEMPORARY USE PERMIT

Sections:

[17.86.010 Purpose.](#)

[17.86.020 Applicability.](#)

[17.86.030 Application.](#)

[17.86.040 Uses and activities.](#)

[17.86.050 Ineligible temporary uses.](#)

[17.86.060 Revocation and modification.](#)

[17.86.070 Permit renewal.](#)

17.86.010 Purpose.

The purpose of this chapter is to allow for short-term, temporary activities for a limited duration of time that would be compatible with the subject site, and adjacent and surrounding uses when conducted in compliance with this chapter. (Ord. 24-01 §2(Exh. A-1)).

17.86.020 Applicability.

A. General. A temporary use permit shall be required for land uses specified in Division 2 (Zones, Allowable Uses, and Development Standards) as requiring a temporary use permit. Additionally, at the discretion of the director, a temporary use permit shall be required for any short-term, temporary activities that might not meet the normal development or use standards of the applicable zone but may otherwise be acceptable because of their temporary nature.

B. Conditionally Allowed Uses. Short-term, temporary land uses and activities that require the approval of a conditional use permit in Division 2 (Zones, Allowable Uses, and Development Standards), shall be referred to the commission for decision in compliance with Chapter 17.84 (Conditional Use Permit). (Ord. 24-01 §2(Exh. A-1)).

17.86.030 Application.

A. An application for a temporary use permit shall be filed and processed in compliance with Chapter 17.72 (Application Processing Procedures).

B. The application shall include the information and materials specified in the most up-to-date division handout for temporary use permit applications, together with the required fee in compliance with the fee schedule. (Ord.

24-01 §2(Exh. A-1)).

17.86.040 Uses and activities.

The following uses or activities are eligible for a temporary use permit and may be processed as an administrative matter by the director:

- A. Sales of Christmas Trees. Outdoor sales of Christmas trees between November 15th and January 2nd of the next year provided a sales permit is obtained. The sales area shall be situated where adequate temporary parking is available and normal traffic flow and sight distances at intersections and driveways will not be impeded. All Christmas trees, signs, or other related structures shall be removed from the outdoor area no later than January 2nd.
- B. Promotional Displays and Activities. Private promotional displays and activities including, but not limited to, amusement rides, street dances, concerts, live entertainment, and promotional outdoor displays; and sales may be conducted on property in commercial, mixed use, and industrial zones. The activities shall be conducted only within the buildable portion of the parcel. Temporary signs on the site are allowed only with the approval of the director; provided, that a temporary sign permit is obtained, and all signs are removed within twenty-four hours of sales end. The sales area shall be situated where adequate temporary parking is available and normal traffic flow and sight distances at intersections and driveways will not be impeded.
- C. Temporary Uses. The director may authorize the temporary use of the property in any zone for a period not to exceed two consecutive weeks, and no more than two separate events in a calendar year at a single location for an exposition, concert, carnival, amusement ride, or place of assembly revival.
- D. Temporary Sales or Construction Offices. A temporary modular office established to manage sales or construction of residential and nonresidential parcels may be authorized in any zone. Temporary signs are allowed subject to the approval of the director.
- E. Temporary Construction Structures. Temporary structures or trailers associated with construction projects for the housing of tools, equipment, building assembly operations, and supervisory offices in connection with major construction projects.
- F. Temporary Outdoor Sales. Temporary outdoor sales and parking lot sales in association with an allowed business that is within an enclosed building that is located on the same parcel of record. These outdoor sales shall not occur more than fourteen days per calendar year.
- G. Temporary Residences. The temporary use of a self-contained trailer or recreational vehicle as a dwelling unit for a period of up to thirty days.
- H. Temporary Mobile Office Structure. Mobile office structures are allowed in any zone for no more than six months subject to the regulations contained in Section 17.40.060 (Mobile and temporary office structures). A

temporary use permit for a mobile office structure may be renewed for one additional six-month period. Mobile office structures proposed for a period to exceed a year shall be subject to an administrative use permit in compliance with Chapter 17.82 (Administrative Use Permit). (Ord. 24-01 §2(Exh. A-1)).

17.86.050 Ineligible temporary uses.

- A. Garage, yard, estate sales at a single-unit or multi-unit dwelling residence;
- B. Mobile food vendors;
- C. Outdoor sales and events on sidewalks. (Ord. 24-01 §2(Exh. A-1)).

17.86.060 Revocation and modification.

A temporary use permit may be revoked or modified in a manner specified in Chapter 17.94 (Permit Modification and Revocation). (Ord. 24-01 §2(Exh. A-1)).

17.86.070 Permit renewal.

Approval of this use may be renewed for a period not to exceed six months. At their discretion, the director may refer the application for a temporary use permit to the commission for action. (Ord. 24-01 §2(Exh. A-1)).