



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, May 28, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

LEVINE ACT DISCLOSURE. Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST. City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

1. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Flag Salute

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

4. PUBLIC FORUM (for matters not on agenda)

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes - May 14, 2025

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Warrants (JA)

1. Nos.31880-32062 \$1,977,262.35 ACH \$71,665.06.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. **SUBJECT:** Payroll (JA)

4/13/25 to 4/26/25: \$249,843.53; Retro Pay & Other: \$1,067.23; Overtime: \$9,349.85;
Standby: \$1,682.03; Comp Time Earned: 36

4/27/25 to 5/10/25: \$247,192.69; Retro Pay & Other: \$12,671.05; Overtime: \$8,835.90;
Standby: \$2,248.65; Comp Time Earned: 88.88

RECOMMENDATION: Council approve payroll as presented.

D. **SUBJECT:** Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

E. **SUBJECT:** Resolution Initiating Proceedings for the Annual Levy of Assessments for Landscape and Lighting District No. 1 (JG)

RECOMMENDATION: Council by motion adopt the resolution to initiate proceedings for the annual levy of assessments for Landscape and Lighting District No. 1.

6. **PUBLIC HEARINGS**

None.

7. **DEPARTMENT REPORTS**

A. **SUBJECT:** Budget Workshop Fiscal Year 2025/2026 (JA)

RECOMMENDATION: Council to review and consider proposed draft of City of Kerman Fiscal Year 2025/2026 Operating and Capital Budgets and provide comments.

- B. **SUBJECT:** Request from Kerman Chamber of Commerce for donation toward July 3rd sky diving exhibition (JAJ)

RECOMMENDATION: That Council consider a contribution in an amount up to \$1,000 to the Kerman Chamber of Commerce for its annual July 3rd fireworks show and community event.

- C. **SUBJECT:** Harvest Festival Parade (JAJ)

RECOMMENDATION: Council receive an update about proposed changes to 2025 Harvest Festival parade route, with possible direction to Staff.

8. **CITY MANAGER/STAFF COMMUNICATIONS**

9. **MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

(This portion of the meeting is reserved for the Mayor and Council Members (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of a Council Member, and (iv) to take action on matters initiated under this section of the agenda items. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. **CLOSED SESSION**

If desired, members of the public may comment on Closed Session items. Members of the public wishing to address Council on Closed Session items should notify the Mayor when that item is called, and the Mayor will recognize your discussion at that time. It should be noted that Council is prohibited from discussing or addressing comments on Closed Session items.

11. **ADJOURNMENT**

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk at publicmeeting@cityofkerman.org or calling (559) 550-1414. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 550-1414 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: May 23, 2025 /s/ Josie Camacho, City Clerk



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, May 14, 2025 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order - **6:01 p.m.**
- B. Roll Call - **All members present**
- C. Invocation - **Performed by Mayor Pacheco**
- D. Flag Salute – **Performed**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Councilmember Herrera, Seconded by Councilmember Dhaliwal

Ayes: Herrera, Dhaliwal, Hall, Yep, Pacheco

Noes: None

Abstain: None

Absent: None

Motion passes 5-0-0-0

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Introduction of New Police Officer - **Introduced Animal Control Officer Kelly Mejia.**
- B. Proclamation - Building Safety Month - **Presented to Community Development Director Jerry Jones**
- C. Proclamation - National Public Works Week - **Presented to Public Works Director Michael Barajas**

4. PUBLIC FORUM *(for matters not on agenda)*

Public comment from Lisa Mantarro Moore, Tim Hurt, and Sunny Dhillon.

5. CONSENT CALENDAR

- A. **SUBJECT:** Minutes - April 21 and April 23, 2025

RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Warrants (JA)

1. Nos.31781-31879 \$1,139,975.98 ACH \$44,119.80.

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. SUBJECT: Payroll (JA)

3/30/25 to 4/12/25: \$252,239.78; Retro Pay & Other: \$3,043.15; Overtime: \$8,946.43;
Standby: \$2,187.24; Comp Time Earned: 53.07

RECOMMENDATION: Council approve payroll as presented.

D. SUBJECT: Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

E. SUBJECT: Approve annual renewal of Workforce Connection Agreement for the City of Kerman to continue as a Worksite Placement for the Young Adult Services Work Experience Program (TJ)

RECOMMENDATION: Council by motion adopt a resolution approving the renewal of the Workforce Connection Young Adult Services Agreement with Fresno Regional Workforce Development Board and authorizing City Manager to execute the contract. - **Res 25-27**

F. SUBJECT: Workplace Violence Prevention Plan (JAJ & AC)

RECOMMENDATION: Council by motion adopt resolution approving amended Workplace Violence Prevention Plan updated April 24, 2025. - **Res 25-28**

Motion made by Councilmember Herrera, Seconded by Councilmember Hall

Ayes: Herrera, Hall, Dhaliwal, Yep, Pacheco

Noes: None

Abstain: None

Absent: None

Motion passes 5-0-0-0

6. PUBLIC HEARINGS - Opened 6:31 p.m.

A. SUBJECT: Public Hearing on Status of City's Personnel Vacancies, Recruitment, and Retention Efforts as Required by AB 2561 pursuant to Government Code Section 3502.3 (AC)

RECOMMENDATION: Conduct public hearing on status of City's personnel vacancies, recruitment, and retention efforts and provide direction to staff.

Staff presentation made.

Closed 6:42 p.m., no action taken.

7. DEPARTMENT REPORTS

- A. **SUBJECT:** Implementation of Findings of Compensation Survey and Study for At Will, Executive Management Employees (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving adjustments to the approved salary scales implementing the findings of compensation survey and study for At Will, Executive Management employees. - **Res 25-29**

Motion made by Councilmember Hall, Seconded by Councilmember Herrera

Ayes: Hall, Herrera, Dhaliwal, Yep, Pacheco

Noes: None

Abstain: None

Absent: None

Motion passes 5-0-0-0

- B. **SUBJECT:** Contract with Spectrum Energy Solutions for PG&E Account Audits, Energy Cost Saving Services and Solar Performance Analysis and Optimization (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving a two year contract with Spectrum Energy Solutions in the amount of \$37,300 for PG&E account audits, energy cost saving services, and solar performance analysis/optimization and for sharing of cost savings.

Motion to table item to a future meeting made by Mayor Pro Tem Yep, Seconded by Councilmember Dhaliwal

Ayes: Yep, Dhaliwal, Hall, Herrera, Pacheco

Noes: None

Abstain: None

Absent: None

Motion passes 5-0-0-0

- C. **SUBJECT:** Council Discuss Reappointment of Staff to the Fresno County Mosquito and Vector Control Board (JAJ)

RECOMMENDATION: Council discuss the reappointment of Michael Barajas, Public Works Director to the Fresno County Mosquito and Vector Control Board and by minute order approve appointment.

Motion made by Councilmember Herrera, Seconded by Councilmember Dhaliwal

Ayes: Herrera, Dhaliwal, Hall, Yep, Pacheco

Noes: None

Abstain: None

Absent: None

Motion passes 5-0-0-0

8. CITY MANAGER/STAFF COMMUNICATIONS

Presentation by Michael Barajas regarding Landscape and Sidewalk Improvements.

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

10. CLOSED SESSION – None.

11. ADJOURNMENT - 7:35 p.m.

MINUTES CERTIFICATION

I, Dalia Santana-Zamudio, Deputy Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630.

Date: May 15, 2025 /s/ Dalia Santana-Zamudio, Deputy Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: VSandoval
Printed: 5/15/2025 3:13 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
31880	11493	24 / 7 PET VETS	04/30/2025	234.90
31881	10021	ALERT O LITE	04/30/2025	157.90
31882	10023	ALL PHASE MSI MEDALLION SUPPLY	04/30/2025	133.07
31883	12537	AMERITAS GROUP INSURANCE CORP	04/30/2025	1,542.44
31884	11324	AVISON CONSTRUCTION INC	04/30/2025	970,735.17
31885	10920	JEFF BELDING	04/30/2025	42.00
31886	10064	CAL VALLEY PRINTING	04/30/2025	199.18
31887	10103	COLONIAL LIFE	04/30/2025	781.31
31888	10114	CROWN SHORT LOAD CONCRETE	04/30/2025	1,830.78
31889	10133	DEPARTMENT OF TRANSPORTATION	04/30/2025	2,508.38
31890	10151	EWING IRRIGATION PRODUCTS	04/30/2025	603.56
31891	10157	FERGUSON ENTERPRISES INC	04/30/2025	275.40
31892	10162	FRESNO COUNTY TREASURER	04/30/2025	252.84
31893	12796	AURORA GARCIA	04/30/2025	450.00
31894	12379	GILL CHEVROLET	04/30/2025	793.85
31895	11358	GREAT AMERICA FINANCIAL SERVICE	04/30/2025	295.52
31896	11468	GREEN HILLS NURSERY INC	04/30/2025	792.25
31897	10201	HORIZON	04/30/2025	2,401.52
31898	10514	ICAD INC	04/30/2025	650.00
31899	10219	JENSEN & PILEGARD INC	04/30/2025	1,022.84
31900	10222	JERRY'S AUTOMOTIVE	04/30/2025	465.25
31901	12793	JMP OFFICE TECHNOLOGIES	04/30/2025	92.23
31902	11923	JOE A GONSALVES & SON	04/30/2025	1,250.00
31903	11025	THERESA JOHNSON	04/30/2025	64.15
31904	10226	JORGENSEN & CO	04/30/2025	332.49
31905	11142	KIMBALL MIDWEST	04/30/2025	137.12
31906	12795	KINGS PARTY RENTALS	04/30/2025	900.00
31907	12307	LEIST AND ASSOCIATES	04/30/2025	33,867.40
31908	12797	ERENDIRA LOPEZ	04/30/2025	150.00
31909	10272	MUTUAL OF OMAHA	04/30/2025	3,286.44
31910	12794	NATIONAL TRAINING CONCEPTS	04/30/2025	315.00
31911	10282	OFFICE DEPOT	04/30/2025	65.37
31912	10289	P.G.& E.	04/30/2025	7,141.32
31913	10301	PETTY CASH	04/30/2025	209.60
31914	12762	QUADIENT LEASING USA INC	04/30/2025	2,204.92
31915	12053	R & L MUSIC ENT	04/30/2025	300.00
31916	10316	R G EQUIPMENT OF FRESNO INC	04/30/2025	548.58
31917	11046	REPTILE RON ANIMAL PRESENTATION	04/30/2025	650.00
31918	10324	RIVERSIDE NURSERY & LANDSCAPE	04/30/2025	102.58
31919	11041	ROSENBALM ROCKERY	04/30/2025	376.85
31920	11650	SITEONE LANDSCAPE SUPPLY, LLC	04/30/2025	238.48
31921	11460	SUPERIOR POOL PRODUCTS LLC	04/30/2025	1,005.19
31922	10863	SWRCB	04/30/2025	50.00
31923	10015	THE ADVANCE GROUP INC	04/30/2025	2,506.05
31924	10754	THE HOME DEPOT PRO-SUPPLY WORK	04/30/2025	758.78
31925	11502	TIREHUB LLC	04/30/2025	795.13
31926	10382	UNITED RENTALS NORTH AMERICA I	04/30/2025	2,156.26

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31927	12290	VERIZON	04/30/2025	82.06
31928	12798	WABO LANDSCAPE & CONSTRUCTIO	04/30/2025	368,941.58
31929	10406	WEST HILLS OIL INC	04/30/2025	8,065.25
31930	12344	WHITE CAP LP	04/30/2025	231.85
Total for 4/30/2025:				1,422,992.84
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	05/02/2025	9,404.60
ACH	10517	FEDERAL TAXES PAYROLL	05/02/2025	58,357.25
ACH	10518	KERMAN POLICE OFFICERS ASSN	05/02/2025	938.25
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	05/02/2025	255.00
ACH	10520	ICMA-RC	05/02/2025	2,709.96
31938	UB*01950	LUCERO ARROYO	05/02/2025	99.47
31939	UB*01938	ESTEPHANIE BARRERA	05/02/2025	84.33
31940	UB*01940	JOEL BERNAL	05/02/2025	89.59
31941	UB*01943	RAMON CHAVEZ JR	05/02/2025	189.91
31942	UB*01941	CELIA CRUZ	05/02/2025	102.21
31943	UB*01944	KIRANDEEP KAUR GILL	05/02/2025	257.94
31944	UB*01948	GILL THREADING	05/02/2025	189.70
31945	UB*01945	ESTELA GUTIERREZ	05/02/2025	94.26
31946	UB*01947	JOSEPH CROWN CONSTRUCTION	05/02/2025	39.13
31947	UB*01939	DANIELLA MUNOZ	05/02/2025	280.79
31948	UB*01946	DAVID RAMIREZ JR	05/02/2025	59.23
31949	UB*01942	SURJEET SIDHU	05/02/2025	238.22
31950	UB*01949	MICHAEL SPIRLOCK	05/02/2025	153.85
31951	UB*01937	VICTORIA SUAREZ	05/02/2025	92.19
Total for 5/2/2025:				73,635.88
31952	11387	LUISA AGUIRRE	05/07/2025	440.00
31953	10021	ALERT O LITE	05/07/2025	488.83
31954	10023	ALL PHASE MSI MEDALLION SUPPLY	05/07/2025	998.99
31955	12530	APOLLO HEALTH INC	05/07/2025	440.00
31956	11355	BADGER METER	05/07/2025	268.73
31957	10920	JEFF BELDING	05/07/2025	65.00
31958	10061	BSK ASSOCIATES	05/07/2025	331.25
31959	10617	C A REDING CO INC	05/07/2025	286.93
31960	10078	CALIFORNIA STATE DISBURSEMENT	05/07/2025	161.53
31961	11813	CENTRAL VALLEY FORENSIC NURSIN	05/07/2025	1,000.00
31962	10452	CITY OF FRESNO WMD	05/07/2025	87.00
31963	10104	COMCAST	05/07/2025	540.29
31964	10114	CROWN SHORT LOAD CONCRETE	05/07/2025	1,467.89
31965	12610	CUTTING EDGE	05/07/2025	907.50
31966	11999	DOG WASTE DEPOT	05/07/2025	309.24
31967	10144	ELBERT DISTRIBUTING INC	05/07/2025	564.66
31968	10151	EWING IRRIGATION PRODUCTS	05/07/2025	208.19
31969	10157	FERGUSON ENTERPRISES INC	05/07/2025	19.50
31970	12662	FRESNO CHAMBER OF COMMERCE	05/07/2025	340.00
31971	10162	FRESNO COUNTY TREASURER	05/07/2025	25,711.44
31972	12379	GILL CHEVROLET	05/07/2025	79.03
31973	10185	GRAINGER	05/07/2025	376.09
31974	11358	GREAT AMERICA FINANCIAL SERVICE	05/07/2025	561.37
31975	10219	JENSEN & PILEGARD INC	05/07/2025	739.34
31976	10226	JORGENSEN & CO	05/07/2025	1,527.56
31977	10234	KERMAN FLORAL & GIFTS	05/07/2025	73.02
31978	10250	LIEBERT CASSIDY WHITMORE	05/07/2025	8,436.61
31979	11965	MISSION UNIFORM SERVICE	05/07/2025	1,795.64

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
31980	10269	MOUNTAIN VALLEY PEST CONTROL	05/07/2025	75.00
31981	11153	LISA MUNOZ	05/07/2025	150.00
31982	10282	OFFICE DEPOT	05/07/2025	555.22
31983	10289	P.G.& E.	05/07/2025	31,434.30
31984	12800	MARIA GUADALUPE PEREZ	05/07/2025	562.50
31985	12026	PRECISION CIVIL ENGINEERING INC	05/07/2025	18,688.03
31986	10316	R G EQUIPMENT OF FRESNO INC	05/07/2025	441.27
31987	10596	RED WING BUSINESS ADVANTAGE AC	05/07/2025	165.75
31988	10319	RENO'S HARDWARE	05/07/2025	661.54
31989	12592	REXEL	05/07/2025	93.98
31990	11006	RIGHT NOW PHLEBOTOMY	05/07/2025	125.00
31991	10324	RIVERSIDE NURSERY & LANDSCAPE	05/07/2025	106.90
31992	11714	ROD CARSEY	05/07/2025	1,870.46
31993	12763	ROLLIN EE'S LLC	05/07/2025	420.00
31994	10862	SIGNMAX	05/07/2025	543.49
31995	11650	SITEONE LANDSCAPE SUPPLY, LLC	05/07/2025	1,168.00
31996	12054	SPARKLETTS	05/07/2025	216.73
31997	12368	SPECIALTY HOSE EXPRESS LLC	05/07/2025	314.29
31998	12581	TATES TSHIRT DESIGNS AND PRINTS,	05/07/2025	2,583.67
31999	10357	TAYLOR MADE IRRIGATION	05/07/2025	86.86
32000	10754	THE HOME DEPOT PRO-SUPPLY WOR	05/07/2025	774.15
32001	11502	TIREHUB LLC	05/07/2025	840.33
32002	10399	VETERINARY MEDICAL CENTER	05/07/2025	208.00
32003	10401	WALLYS TIRE AND WHEEL	05/07/2025	622.66
32004	10406	WEST HILLS OIL INC	05/07/2025	1,927.24
32005	10413	YAMABE & HORN ENGINEERING INC	05/07/2025	142,507.46
32006	12267	IRENE ZAMORA	05/07/2025	150.00
Total for 5/7/2025:				255,518.46
32007	10021	ALERT O LITE	05/15/2025	36.83
32008	12537	AMERITAS GROUP INSURANCE CORP	05/15/2025	1,868.10
32009	12257	AMERITAS LIFE INSURANCE CORP- V	05/15/2025	862.17
32010	10035	AQUA NATURAL SOLUTIONS	05/15/2025	957.57
32011	10040	AT&T MOBILITY	05/15/2025	2,178.85
32012	10504	AUTOZONE	05/15/2025	14.17
32013	10271	AVENU INSIGHTS & ANALYTICS	05/15/2025	1,102.50
32014	12802	ALEJANDRA AYALA	05/15/2025	450.00
32015	10545	WILBERT BARCOMA	05/15/2025	198.00
32016	12710	EDUARDO BARRERA	05/15/2025	198.00
32017	12801	JONATHAN BLANCO	05/15/2025	375.00
32018	10061	BSK ASSOCIATES	05/15/2025	626.50
32019	10452	CITY OF FRESNO WMD	05/15/2025	182.75
32020	10105	COMMUNITY HOSPITALS OF CENTRA	05/15/2025	350.00
32021	10106	CON EDISON CLEAN ENERGY	05/15/2025	17,984.46
32022	10619	EDD	05/15/2025	508.00
32023	12521	EDIS	05/15/2025	1,548.50
32024	12774	ENVIRONMENTAL WATER SOLUTION	05/15/2025	32,283.90
32025	12692	JONAVIN FLORES	05/15/2025	138.00
32026	10842	FRESNO ECONOMIC OPPORTUNITIES	05/15/2025	72.42
32027	10169	FRESNO PET CEMETERY	05/15/2025	208.40
32028	12357	DANZEL GEMPIS	05/15/2025	138.00
32029	12379	GILL CHEVROLET	05/15/2025	105.02
32030	12685	MARIO HERNANDEZ	05/15/2025	150.00
32031	10239	KERWEST INC	05/15/2025	1,428.50
32032	10678	MAC'S EQUIPMENT INC	05/15/2025	543.02
32033	10260	METRO UNIFORM & ACCESSORIES	05/15/2025	54.49

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
32034	10261	MID VALLEY DISPOSAL INC	05/15/2025	151,070.72
32035	10265	MONTROY LAW CORPORATION	05/15/2025	5,891.00
32036	10282	OFFICE DEPOT	05/15/2025	541.20
32037	10286	O'REILLY AUTOMOTIVE INC	05/15/2025	2,793.35
32038	11833	ORKIN	05/15/2025	139.00
32039	10289	P.G.& E.	05/15/2025	9,637.27
32040	10304	PITNEY BOWES GLOBAL FIN SERV LL	05/15/2025	1,698.19
32041	11772	RELIABLE TRANSLATIONS, INC	05/15/2025	891.94
32042	12803	ROSELIA ROCHA	05/15/2025	55.00
32043	12667	ADRIANA ROTH	05/15/2025	250.00
32044	12627	JOSE RUIZ	05/15/2025	230.00
32045	11506	SCA OF CA LLC	05/15/2025	11,795.73
32046	10332	SEBASTIAN	05/15/2025	8,002.30
32047	10862	SIGNMAX	05/15/2025	917.51
32048	11650	SITEONE LANDSCAPE SUPPLY, LLC	05/15/2025	1,746.67
32049	10337	SLUMBERGER LUMBER	05/15/2025	1,691.46
32050	12368	SPECIALTY HOSE EXPRESS LLC	05/15/2025	88.19
32051	11907	SPRINGBROOK HOLDING COMPANY I	05/15/2025	1,813.00
32052	11460	SUPERIOR POOL PRODUCTS LLC	05/15/2025	1,630.92
32053	10354	T & T PAVEMENT MARKINGS	05/15/2025	138.94
32054	10360	TERRY JOHNSON TRUCKING	05/15/2025	2,789.16
32055	10382	UNITED RENTALS NORTH AMERICA I	05/15/2025	3,008.39
32056	10168	UNITY IT	05/15/2025	8,813.40
32057	10391	VALLEY FARM SUPPLY STORES	05/15/2025	2,662.50
32058	12628	FRANCISCO VASQUEZ	05/15/2025	138.00
32059	12290	VERIZON	05/15/2025	1,497.05
32060	12798	WABO LANDSCAPE & CONSTRUCTIO	05/15/2025	1,250.00
32061	10844	WAUSAU TILE INC	05/15/2025	3,074.86
32062	10406	WEST HILLS OIL INC	05/15/2025	7,961.33
Total for 5/15/2025:				296,780.23
Report Total (181 checks):				2,048,927.41

CITY OF KERMAN
PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: April 13, 2025 - April 26, 2025

	Salary	RETRO PAY & OTHER	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			Hours	Amount	Hours	Amount	Hours	Amount		
Grand Total	\$ 249,843.53	\$ 1,067.23	187.70	\$ 9,349.85	0.00	\$ -	72.00	\$ 1,682.03	\$ 261,942.64	36.00

**CITY OF KERMAN
PAYROLL REPORT**

Section 5, Item C.

PAY PERIOD: April 27, 2025 - May 10, 2025

	Salary	RETRO PAY & OTHER	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			Hours	Amount	Hours	Amount	Hours	Amount		
Grand Total	\$ 247,192.69	\$ 12,671.05	190.01	\$ 8,835.90	0.00	\$ -	120.00	\$ 2,248.65	\$ 270,948.30	88.88

CITY OF KERMAN
CD/Securities Portfolio
As of April 30, 2025

Section 5, Item D.

As of April 30, 2025					6/30/2023			6/30/2024	Section 5, Item D.	
Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	Book Balance	Additions/ (Deletions)	Cashed In	Book Balance	Fair Value	Interest Paid
CD's:										
American Express National Bank	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Capital One National Mclean	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Customers Bank Phoenixville PA	615-030525-245	4.70%	2/16/23	8/16/24	250,000.00	(250,000.00)		-	-	5,858.90
Charles Schwab Bank	615-030525-245	5.20%	3/7/23	9/16/24	250,000.00	(250,000.00)		-	-	6,767.12
Wells Fargo Bank in Sioux Falls	615-030525-245	4.35%	10/14/22	10/15/24	249,000.00	(249,000.00)		-	-	3,650.08
Morgan Stanley Private National Bank	615-030525-245	4.80%	4/20/23	10/21/24	244,000.00	(244,000.00)		-	-	5,904.13
Western Alliance Bank	615-030525-245	4.85%	4/13/23	10/21/24	244,000.00	(244,000.00)		-	-	5,933.21
Brookline Bank Mass	615-030525-245	5.30%	8/30/23	10/30/24	248,000.00	(248,000.00)		-	-	5,509.68
Morgan Stanley Bank	615-030525-245	5.20%	8/30/23	3/3/25	243,000.00	(243,000.00)		-	-	12,739.86
Bank of Wisonsin	615-030525-245	5.40%	9/27/23	4/2/25	248,000.00	(248,000.00)		-	-	11,153.86
Merrick Bank	615-030525-245	5.40%	9/27/23	4/4/25	248,000.00	(248,000.00)		-	-	11,153.86
Synchrony Bank	615-030525-245	5.50%	11/3/23	5/5/25	243,000.00			243,000.00	243,041.31	6,737.42
Bank of America	615-030525-245	5.50%	11/8/24	5/8/25	243,000.00			243,000.00	243,026.73	6,737.42
State Bank of India	615-030525-245	1.10%	5/28/20	5/28/25	248,000.00			248,000.00	247,389.92	1,375.21
Capital One National National	615-030525-245	3.35%	6/29/22	6/30/25	245,000.00			245,000.00	244,612.90	8,229.98
Pacific Member Bank Irvine	615-030525-245	5.00%	3/15/24	9/15/25	243,000.00			243,000.00	243,541.89	12,150.00
Discover Bank Greenwood	615-030525-245	3.55%	9/20/22	9/22/25	245,000.00			245,000.00	244,323.80	8,697.50
BMW Bank North Amer Salt Lake	615-030525-245	0.50%	9/25/20	9/25/25	249,000.00			249,000.00	245,232.63	1,245.00
Bank of Hapoalim B M New York	615-030525-245	5.05%	4/24/24	10/29/25	200,000.00			200,000.00	200,762.00	10,100.00
Flagstar Bank National Association	615-030525-245	5.20%	6/11/24	1/13/26	243,000.00			243,000.00	244,805.49	6,335.31
US Government Bonds										
Federal Home Loan Bank	615-030525-245	4.75%	8/21/24	8/13/27		250,000.00		250,000.00	250,117.50	5,673.61
Federal Home Loan Bank	615-030525-245	4.75%	10/30/24	10/30/29		500,000.00		500,000.00	500,910.00	11,875.00
Federal Home Loan Bank	615-030525-245	4.50%	1/30/25	7/30/27		500,000.00		500,000.00	499,590.00	-
Federal Home Loan Bank	615-030525-245	4.50%	3/24/25	3/24/28		251,000.00		251,000.00	251,235.94	-
Federal Home Loan Bank	615-030525-245	5.05%	1/30/23	1/28/25	500,000.00	(500,000.00)		-	-	18,937.50
Federal Home Loan Bank	615-030525-245	5.10%	1/30/23	1/28/26	500,000.00	(500,000.00)		-	-	19,125.00
Federal Home Loan Bank	615-030525-245	5.30%	7/15/24	7/15/27		-		-	-	13,250.00
Federal Home Loan Bank	615-030525-245	5.00%	10/29/24	10/30/29		500,000.00		500,000.00	499,550.00	12,500.00
Federal Home Loan Bank	615-030525-245	4.00%	9/23/22	9/23/24	500,000.00	(500,000.00)		-	-	10,000.00
United Security Bank CD										
United Security Bank	1317802	4.75%	2/2/24	2/2/26		250,000.00		250,000.00	250,000.00	-
United Security Bank	1317802	4.75%	6/27/24	6/27/26		250,000.00		250,000.00	250,000.00	-
Average Rate		4.23%								
Total CD's					6,373,000.00	(1,713,000.00)	-	4,660,000.00	4,658,140.11	230,187.61

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2023 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2024 Book Balance	Fair Value	Interest Paid
Securities America Sweep Program										
	Beginning Balance				-			-		
	Transfers In/(Out)		7/2-7/30/24			0.00		0.00		
			8/5-8/31/24			(0.00)		(0.00)		
			9/3-9/30/24			627.62		627.62		
			10/1-10/30/24			(627.62)		(627.62)		
			11/1-11/30/24			-		-		
			12/3-12/31/24			-		-		
			1/1-1/31/25			5.47		5.47		
			2/1-2/26/25			(5.47)		(5.47)		
			3/1-3/31/25			0.00		0.00		
			4/1-4/30/25			503,335.99		503,335.99		
					-	503,335.99	-	503,335.99	503,335.99	-
Local Agency Investment Fund										
	Beginning Balance	98-10-400			17,636,545.69			17,636,545.69		-
	Interest	4.55%	7/15/24			199,072.39		199,072.39		199,072.39
		4.71%	10/15/24			211,511.36		211,511.36		211,511.36
		4.62%	1/15/25			209,893.04		209,893.04		209,893.04
		4.48%	4/15/25			201,190.37		201,190.37		
	Transfers In/(Out)							-		-
								-		
								-		
	Total - LAIF	4.59%			17,636,545.69	821,667.16	-	18,458,212.85	18,458,212.85	620,476.79
Central Valley Money Market Acct										
	Beginning Balance	015030960			3,646,347.63			3,646,347.63		
	Interest		7/31/23			263.74		263.74		263.74
			8/30/24			239.78		239.78		239.78
			9/30/24			247.79		247.79		
			10/31/24			247.80		247.80		247.80
			11/29/24			231.83		231.83		
			12/31/24			255.83		255.83		
			1/31/25			247.85		247.85		
			2/28/25			223.88		223.88		
			3/31/25			247.88		247.88		
			4/30/25			239.90		239.90		
	Transfers In/(Out)							-		-
								-		
								-		
		0.08%						-		
					3,646,347.63	2,446.28	-	3,648,793.91	3,648,793.91	751.32
Subtotal All City Investments		2.97%			27,655,893.32	(888,886.56)	-	26,767,006.76	26,765,146.87	851,415.72
				Total Investments	27,655,893.32	(385,550.57)	-	27,270,342.75	27,268,482.86	851,415.72
								Market Value Adjustment	(1,859.89)	
								(385,550.57)		
								(385,550.57)		
								0.00		



STAFF REPORT

MEETING DATE: May 28, 2025

PRESENTER: Jesus A. Gonzalez, City Engineer

SUBJECT: Resolution Initiating Proceedings for the Annual Levy of Assessments for Landscape and Lighting District No. 1 (JG)

RECOMMENDATION: Council by motion adopt the resolution to initiate proceedings for the annual levy of assessments for Landscape and Lighting District No. 1.

EXECUTIVE SUMMARY:

The Landscape and Lighting District (LLD) No. 1 maintains public landscaping in median islands and landscape strips along major streets. The revenue from the LLD also pays for street lighting costs for areas within it. All new developments are annexed into the LLD and charged an annual assessment that is collected with property taxes. There are currently 14 sub-areas within the LLD.

This is the first of three actions by Council required by State law for the levy of the annual assessments. Following this action, the City Engineer will prepare a report, detailing the proposed assessments, which will be submitted to the Council for review and approval. The next action required by Council will be the approval of the resolution of intention to levy and collect the annual assessments, which will set the date for the public hearing required prior to the confirmation of assessments. The final step in the process is for Council to conduct the required public hearing, receive any testimony, and confirm the annual assessments. The assessment roll is then submitted to the County Assessor for inclusion on the property owner's tax bill. No new annexations took place this past year.

FISCAL IMPACT:

The annual assessments from the LLD are used for maintenance of public landscaping and street lighting. Last year the total assessments were \$426,247.46.

ATTACHMENTS:

A. Resolution

RESOLUTION NO. 25-__

**A RESOLUTION OF THE COUNCIL OF THE CITY OF KERMAN,
CALIFORNIA INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS FOR
ASSESSMENT DISTRICT NO. 1 OF THE
CITY OF KERMAN**

WHEREAS, Assessment District No. 1 was formed on September 7, 1993 by Council Resolution under the Landscaping and Lighting Act of 1972 (Streets and Highways Code Sections 22500-22679); and

WHEREAS, the City Council has approved no new annexations to Assessment District No. 1 of the City of Kerman (herein District) during the period of January 1, 2024 to December 31, 2024 inclusive; and

WHEREAS, proceedings for the annual assessment for the District for the fiscal year 2025-2026 need to be initiated.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. That proceedings are hereby initiated for the levy of the annual assessment of the Assessment District No. 92-3 under Part 2 of Division 15 of the Streets and Highways Code of the State of California (Section 22500 et seq.) generally known as the Landscaping and Lighting Act of 1972 (herein the "Act").
3. The City Engineer is directed to prepare and file a report in accordance with Article 4 (commencing with Section 22565) of the Act.
4. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 28th of May 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



STAFF REPORT

MEETING DATE: May 28, 2025

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Budget Workshop Fiscal Year 2025/2026 (JA)

RECOMMENDATION: Council to review and consider proposed draft of City of Kerman Fiscal Year 2025/2026 Operating and Capital Budgets and provide comments.

EXECUTIVE SUMMARY:

The budget workshop for Fiscal Year (FY) 2025/2026 is to provide Council the opportunity to review and comment on the proposed Operation and Capital Budgets for FY 2025/2026 prior to adoption of the final budget on June 11, 2025.

General Fund

The General Fund is primarily used to fund Police, Community Services, Community Development and Administrative Services budgets. Revenues are projected to increase 5.1% or \$570,961 when compared to estimated year end FY 2024/2025 and operating expenditures are projected to increase 16.1% or \$2,330,496, creating a General Fund operational deficit of \$4,901,214. This deficit generated for FY 2025/2026 is primarily due to the Hart Ranch Park project carrying over from FY 2024/2025 which has an estimated \$4,325,420. These funds are allocated to Measure M and reserves will be used to cover this deficit. There is also \$500,000 allocated for the new Police Station and \$327,660 for the Resiliency Center under the major projects in Measure M. Hart Ranch Park is expected to be completed Summer of 2026 or soon thereafter. Both the new Police Station as well as the Resiliency Center will start the architectural phase of these new developments in Fiscal Year 2025/2026.

The revenue increase is attributed to different factors such as the increase in sales tax, property tax, VLF and interest earnings from favorable interests in both LAIF and other investment agencies. Below is a summary of Sales Tax and Property Tax revenues, our two main sources of revenue.

Category		Increase/Decrease	Amount	Total Revenue FY 2025/2026
General Sales Tax	Increase		\$253,900	\$2,595,000
Measure M Sales Tax	Increase		7,000	2,965,000
Sales Tax-Public Safety	Decrease		-1,332	23,000
Total			\$259,568	\$5,583,000

Category	Increase/Decrease	Amount	Total Revenue
General Property Tax	Increase	\$129,730	\$1,327,369
Real Estate Property Transfer Tax	Decrease	-32,423	30,000
Property Tax In-Lieu of VLF Backfill	Increase	199,777	2,111,092
Homeowners Prop Tax Relief	Decrease	-2,000	4,000
Total		\$295,085	\$3,472,461

Below is a recap of the projected revenues for Fiscal Year 2025/2026 along with prior fiscal years.

Description	Audited 2022/2023	Audited 2023/2024	Adopted 2024/2025	Estimated Year End	Budget 2025/2026
Sales Tax	\$5,832,968	\$5,512,051	\$5,323,432	\$5,323,432	\$5,583,000
Property Tax	2,909,241	3,149,265	3,177,377	3,177,377	3,472,461
Admin & Overhead Fees	310,771	310,771	310,771	310,771	310,771
Building Fees	145,226	762,994	607,500	1,185,000	987,500
Franchise Taxes	239,843	247,775	222,030	222,030	236,549
Rents	248,875	180,224	164,177	193,852	189,962
Licenses and Permits	106,647	132,622	114,231	115,350	136,464
Fines and Penalties	377,804	88,515	73,278	79,878	82,116
Interest & Misc Revenue	403,413	614,398	203,754	228,954	368,300
Youth & Rec Program Fees	40,802	43,175	55,170	55,170	59,000
Reimbursements	22,344	345,524	402,718	402,718	438,592
Other Fees for Services	402,883	4,466	505	505	1,282
Total Revenues	\$11,040,815	\$11,391,779	\$10,654,943	\$11,295,036	\$11,865,997

Below is a summary of the General Fund expenditures by department.

Description	Audited 2022/2023	Audited 2023/2024	Adopted 2024/2025	Estimated Year End	Budget 2025/2026
City Council	\$32,401	\$34,802	\$40,991	\$64,388	\$63,753
City Legal Services	220,170	117,613	195,000	195,000	200,000
General Administration	478,084	795,424	614,759	616,794	653,880
Administrative Services	125,121	153,127	147,444	147,582	156,327
Debt Service-Gateway Villa	95,339	95,339	95,339	95,339	0
City Clerk	84,751	128,193	156,489	168,248	176,479
Measure M	725,162	1,455,209	4,784,844	4,809,511	6,247,575
Planning	254,997	270,142	391,624	428,124	499,789
Code Compliance	0	165,543	194,473	195,223	212,559
Transfer Measure M-Code	0	(165,665)	(194,473)	(194,473)	(212,559)
Engineering	160,835	309,796	260,000	310,000	350,000
Building	231,135	284,727	422,717	423,717	441,357
Recreation Administration	190,745	407,955	443,807	444,490	556,852
Building Maintenance	519,310	629,749	771,039	778,051	828,670

Description	Audited 2021/2022	Audited 2022/2023	Adopted 2023/2024	Estimated Year End	Budget 2025/2026
Senior Center Services	168,361	147,619	169,074	169,704	216,249
Aquatics Program	46,325	48,893	82,564	83,694	86,750
Planned Recreation	56,848	0	0	0	0
Youth & Teen Services	57,440	0	0	0	0
Community Teen Center	151,336	164,603	183,007	187,011	222,679
Police Operations (ACT/SRO)	3,788,746	4,292,889	5,336,239	5,455,056	6,004,855
Transfer from Measure M-PD	(251,131)	(247,568)	(388,422)	(388,422)	(390,099)
Animal Control	98,860	161,730	165,143	175,343	161,296
Parks Landscape Maint	203,531	236,221	269,843	272,335	290,802
Total Expenditures	\$7,438,365	\$9,486,339	\$14,141,500	\$14,436,715	\$16,767,210

The expenditures increase is primarily due to the construction of Hart Ranch Park. The increase is also due to City personnel and operational costs. Personnel costs include a 4% COLA increase for both the KMEA and KPOA members per their current labor agreement as well as the department head salary adjustments per the compensation study. There are also three additions that are planned for Fiscal Year 2025/2026 and ongoing recruitments for two vacant positions.

Enterprise Funds

The Enterprise Funds provide utility services such as water, sewer, solid waste, storm drain and street sweeping to the residents of Kerman. Revenues help cover the operating costs, debt obligations, repairs and replacement of infrastructure. This coming January, the City will be implementing new rates based on the five-year schedule that was adopted through the water, wastewater and storm drain rate study, which was conducted in Fiscal Year 2023/2024.

The total combined budgeted revenues of the Enterprise Funds for FY 2025/2026 are \$8,276,069, which represents an increase of 0.78% percent or \$63,871 when compared to estimated year end FY 2024/2025 budget. The revenues for these funds have been calculated by an estimate over the past three fiscal years. The table below has a summary of FY 2025/2026 and other prior fiscal years.

Description	Audited 2022/2023	Audited 2023/2024	Adopted 2024/2025	Estimated Year End	Budget 2025/2026
Water	\$5,645,707	\$3,125,754	\$2,714,184	\$3,193,914	\$3,262,751
Sewer	2,050,026	2,231,785	1,969,897	2,386,251	2,369,774
Solid Waste	2,142,744	2,420,424	2,401,948	2,515,954	2,536,535
Storm Drain	86,259	97,694	85,224	116,080	107,009
Total Revenue	\$9,924,735	\$7,875,657	\$7,171,252	\$8,212,198	\$8,276,069

The operational expenditures of the Enterprise Funds are \$8,602,920 for FY 2025/2026, compared to \$7,634,353 estimated year end for FY 2024/2025, an increase of \$968,566 or 12.7%. The table on the following page has a summary of Fiscal Year 2025/2026 and other prior fiscal years.

Description	Audited 2022/2023	Audited 2023/2024	Adopted 2024/2025	Estimated Year End	Budget 2025/2026
Water	\$2,138,364	\$2,360,765	\$2,583,583	\$2,921,309	\$3,363,689
Sewer	1,929,822	1,945,153	2,254,964	2,294,109	2,620,682
Solid Waste	2,042,373	2,126,577	2,245,668	2,250,155	2,407,308
Storm Drain	101,076	122,117	168,781	168,781	211,241
Total Expenditures	\$6,211,635	\$6,554,613	\$7,252,997	\$7,634,353	\$8,602,920

Internal Service Fund

Internal Service Funds provide goods and services to other funds, departments or agencies of the City. The charges to each City Operating Department are the source of income to cover the maintenance and operation costs for vehicles serviced by the Funds. These include gasoline, tire replacements, periodic maintenance/repair and other operating costs for equipment such as computer supplies. It is also used to accumulate funds over time for the replacement of equipment.

The Fiscal Year 2025/2026 Internal Service Funds budget includes funding of \$1,358,766 for personnel, contract services, operating supplies and the replacement of scheduled vehicles and computer equipment as needed. It also includes \$1,326,300 in total revenues.

The table below illustrates Fiscal Year 2025/2026 and other prior fiscal years.

Description	Audited 2022/2023	Audited 2023/2024	Adopted 2024/2025	Estimated Year End	Budget 2025/2026
Revenues					
O & M	\$582,482	\$616,343	\$689,226	\$689,226	\$829,601
Replacements	168,650	544,123	399,426	399,426	424,454
Misc/Grants	117,840	3,019	120,059	120,059	71,973
Interest Earnings	166	516	137	137	273
Total Revenues	\$869,137	\$1,164,001	\$1,208,848	\$1,208,848	\$1,326,300
Expenditures					
O & M	766,301	856,082	992,404	1,007,606	1,144,066
Replacements	488,974	718,458	818,406	816,849	214,700
Total Expenditures	\$1,255,275	\$1,574,541	\$1,810,810	\$1,824,455	\$1,358,766
Net to/From Revenues	\$-386,138	\$-410,540	\$-601,962	\$-615,607	\$-32,465

Special Revenue Funds and CIP

Special Revenue Funds are funded by grants, contributions, assessments and other sources that require the funds to be used for specific purposes or have special reporting requirements. A small portion of the revenue in these funds is used in the operational budgets, while most of the funds are transferred for use in the Capital Project budgets. The specific operational Special Revenue Funds budgets are included in the section of the department that manages the respective budget.

The following projects are scheduled for Fiscal Year 2025/2026

Water

1. Well 9A Emergency Repairs
2. Well No. 18
3. Well No. 33
4. Well No. 14 Emergency Generator
5. Water Tank Painting
6. Water Storage Tanks Maintenance
7. Water Meter Installation Project
8. Well No 15 Rehabilitations
9. Hexavalent Chromium Feasibility Study
10. Basin C Groundwater Recharge Project

Sewer

1. WWTP Office Expansion
2. WWTP Animal Shelter Demo/Shop Expansion
3. Goldenrod Lift Station Rehabilitation
4. WWTP Impr Planning Grant

Storm Drain

1. Basin J Expansion

Streets

1. Concrete Repair Project
2. Street Sealing Project (24/25)
3. FY 24/25 Street Rehabilitation Project - Various Streets
4. FY 25/26 Street Rehabilitation Project - Various Streets
5. Street Sealing Project (25/26)
6. Annual Streets Lights Installation (1st Phase)
7. RSTP - Vineland Ave Widening (North) (025)
8. CMAQ - California Ave Sidewalk 9th to Vineland
9. Siskiyou Ave Rehab 180/Kearney
10. Goldenrod Ave Rehab Kearney/RR
11. HSIP Kearney Blvd Ped Crossing Improvements
12. Siskiyou Rehab - Kearney to California
13. Kearney Rehab - 16th to Goldenrod
14. Goldenrod Rehab - Stanislaus to Kearney
15. HSIP Cycle 12 Pedestrian Crossing Improvements
16. Kerman ST ADA Transition Plan

FISCAL IMPACT: None

ATTACHMENTS: None



STAFF REPORT

MEETING DATE: May 28, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Request from Kerman Chamber of Commerce for Donation Toward July 3rd Sky Diving Exhibition (JAJ)

RECOMMENDATION: That Council consider a contribution in an amount up to \$1,000 to the Kerman Chamber of Commerce for its annual July 3rd fireworks show and community event.

DISCUSSION:

The Kerman Chamber of Commerce produces an annual July 3rd fireworks display and community event to honor Independence Day. The City supports this community event each year with financial, facilitation and logistical support. The City's cash contribution this year has been provided to the Chamber in the amount of \$600.

This year, the Kerman Chamber of Commerce (Chamber) is also seeking donations and sponsorships to fund a skydiving exhibition where parachutist(s) will drop in to the Kerman High School stadium: see **Attachment 'B'**.

Chamber Executive Director Denise Baronian is scheduled to attend the May 28th City Council meeting with this request, and for any questions or clarification requested by City Council, and with an update if other donations toward this activity have been secured, and in what amount(s) to assist the City Council in considering this request.

According to Ms. Baronian, the Chamber has raised approximately \$23,000 toward the cost of the pyrotechnic display, with Community West Bank of Kerman as a significant sponsor.

Based on the City's financial forecast, Staff is recommending a general contribution to the Chamber of up to \$1,000 and is not recommending a sponsorship.

Attachment 'A', is a draft resolution to authorize a contribution, if approved.

ALTERNATIVE(S):

- 1) Do not fund this request
- 2) Fund this request for up to \$3,000.

FISCAL IMPACT:

The City Community Events Program would fund a contribution in the amount approved by City Council.

ATTACHMENTS:

- A. Resolution
- B. Donation Request Letter from Kerman Chamber of Commerce

ATTACHMENT ‘A’

RESOLUTION NO. 25-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING A CONTRIBUTION TO THE KERMAN CHAMBER OF COMMERCE IN THE AMOUNT OF \$_____ TOWARD SKYDIVING EXHIBITION IN CONJUNCTION WITH JULY 3RD FIREWORKS EVENT

WHEREAS, the City of Kerman supports positive family friendly activities and events and such events contribute to community pride and the quality of life in Kerman; and

WHEREAS, the City is often unable to produce events or activities on its own due to financial or logistical reasons, but may partner with other entities to leverage resources to support positive activities and events; and

WHEREAS the Kerman Chamber of Commerce July 3rd celebration of Independence Day skydiving demonstration is one such event that the City wishes to support.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The City Council approves a contribution of \$ _____ in support of the skydiving exhibition in conjunction with the annual Kerman Chamber of Commerce July 3rd celebration of Independence Day.
3. The City Council finds that support for the July 3rd celebration of Independence Day enhances the health and welfare and quality of life of Kerman residents.
4. The City Manager is authorized to implement the monetary contribution approved by City Council.
5. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regular meeting held on the 28th day of May, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



May 21, 2025

John Janson
Kerman City Hall
850 S. Madera Ave
Kerman, CA 93630

Good afternoon,

The Kerman Chamber of Commerce is excited to propose a collaboration with the City of Kerman to sponsor the Bulldog Blitz Skydive Team for the American Spirit Firework Extravaganza on July 3, 2025. This talented team, owned and led by our own Kerman native and Kerman High School graduate, MaryAnn Samarin Boling, offers a unique opportunity to elevate our community's Independence Day celebration with a thrilling and patriotic performance.

For a sponsorship of \$3,000, all expenses will be covered, including skydiver fees, insurance, plane, pilot, and a custom flag featuring both the City's and the Chamber's logos. As the team descends during the National Anthem, they will showcase the sponsor flag and also bring in the American flag, creating a heartfelt moment that celebrates Kerman's pride and unity. This display will captivate attendees and highlight the strength of our community's spirit.

Partnering on this initiative will underscore the City and Chamber's shared dedication to supporting local businesses and fostering a sense of togetherness in Kerman. By backing MaryAnn and her team, we can make this event a standout celebration that resonates with residents and reflects our town's vibrant character.

I would be more than willing to attend the City Council meeting on May 28, 2025, to present this proposal in person and address any questions or ideas the Council may have. Thank you for considering this chance to join forces and make the Extravaganza a memorable showcase of Kerman's community pride. Please feel free to reach out to me with any questions or to discuss this further.

Warm regards,

A handwritten signature in blue ink that reads "Denise L. Baronian".

Denise L. Baronian
Executive Director
Kerman Chamber of Commerce



STAFF REPORT

MEETING DATE: May 28, 2025

PRESENTER: John Jansons, City Manager

SUBJECT: Harvest Festival Parade (JAJ)

RECOMMENDATION: Council receive an update about proposed changes to 2025 Harvest Festival parade route, with possible direction to Staff.

DISCUSSION:

The City of Kerman (City) provides essential planning, financial and logistical support to the Kerman Chamber of Commerce (Chamber) to produce the annual Harvest Festival and Parade.

The Chamber has inquired with the City and proposed a change in the parade route to go beyond G Street on its northbound direction to Kearney Blvd., where the parade would turn west and terminate at First Street.

This change would require a closure of Madera Ave (CA 145) and Kearney Blvd. to clear the parade through and additional traffic control at Madera Ave and Stanislaus.

The revised route has been submitted to Cal Trans, but as of this writing no response has been received, although Staff believes Cal Trans would approve the revised route given the significance of the annual Harvest Festival and the brief interruption to normal traffic patterns expected to last less than one hour.

City staff has received no opposition to the request from other City Departments, allied agencies, or the public and sees no reason to oppose this request by the Chamber. Additional City staffing and traffic control devices and equipment will be required to support the expanded route.

FISCAL IMPACT:

The increased cost to support the revised route is estimated to be less \$1,000.

In 2024, the City contributed approximately \$37,874.13 in personnel and equipment to support the Harvest Festival and Parade.

ATTACHMENTS:

- A. 2025 Revised Parade Route Map and 2024 Route for Comparison
- B. City Cost Summary of Time and Material in Support of 2024 Harvest Festival

ATTACHMENT 'A'

A - 2025 Proposed Parade Route

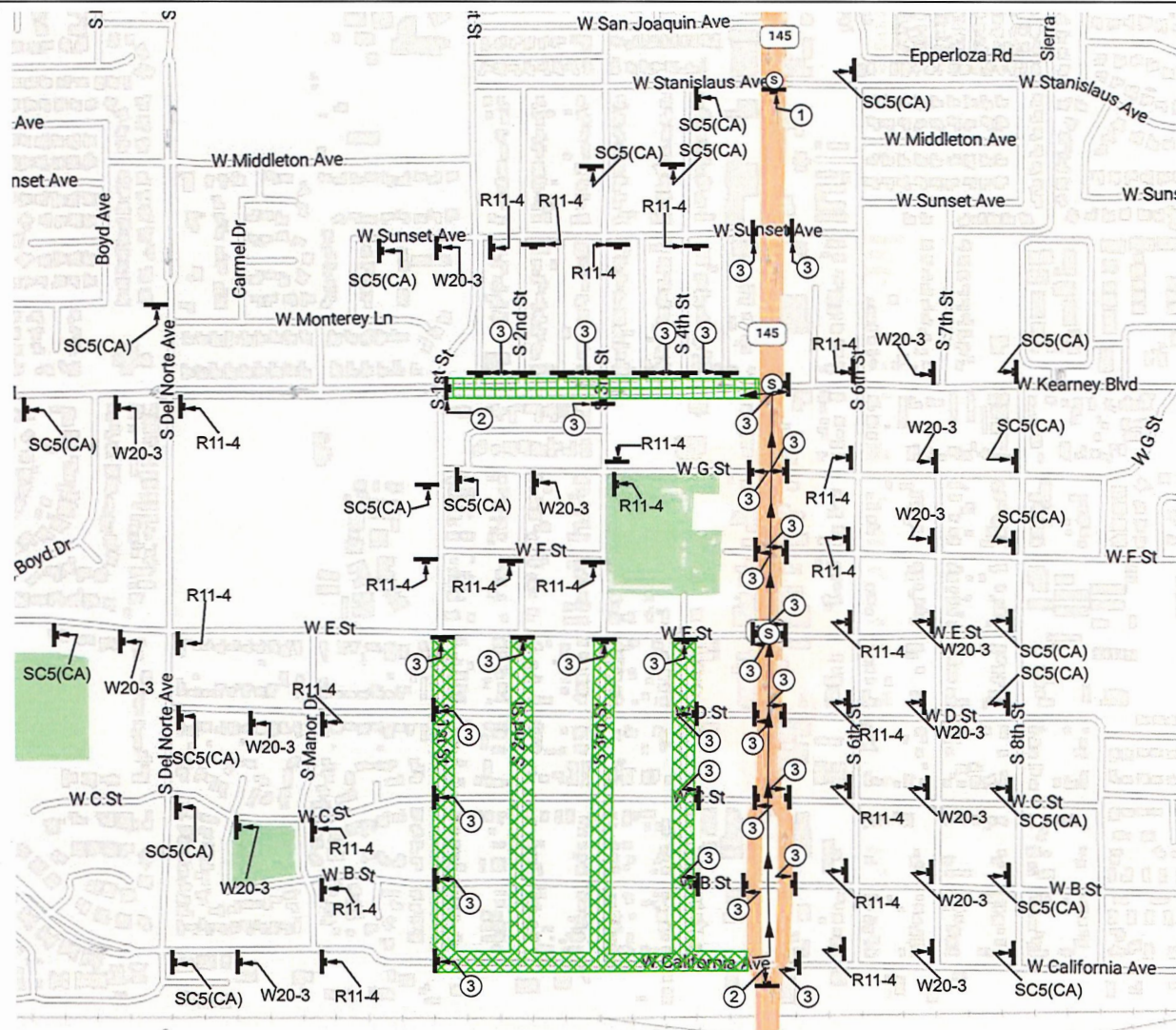
B – 2023/24 Parade Route

Attachement 'A'

Section 7, Item C.

ALL TRAFFIC CONTROL DEVICES SHALL FOLLOW CATRANDS STANDARD PLAN T9. SEE SHEET 7

ALL SIGNALIZED INTERSECTION SHOWN IN THE PARADE ROUTE SHALL BE PUT ON FLASHING RED OR MODIFIED.



IF KRC SAFETY CO INC IS NOT PERFORMING THE ACTUAL TRAFFIC CONTROL, THEN IT IS THE RESPONSIBILITY OF THE CONTRACTOR OR SUBCONTRACTOR TO ENSURE THAT PROPERLY TRAINED PERSONNEL MAINTAIN AND MAKE NEEDED FIELD ADJUSTMENTS FOR UTMOST VEHICULAR AND PEDESTRIAN SAFETY. IF A TRAFFIC CONTROL SET UP VARIES FROM, AND OR CHANGES ARE MADE TO THE APPROVED TRAFFIC CONTROL PLAN, THE CONTRACTOR SHALL ASSUME ALL RESPONSIBILITY AND RISK ASSOCIATED WITH IMPLEMENTATION, MAINTENANCE AND REMOVAL OF THE TRAFFIC CONTROL.

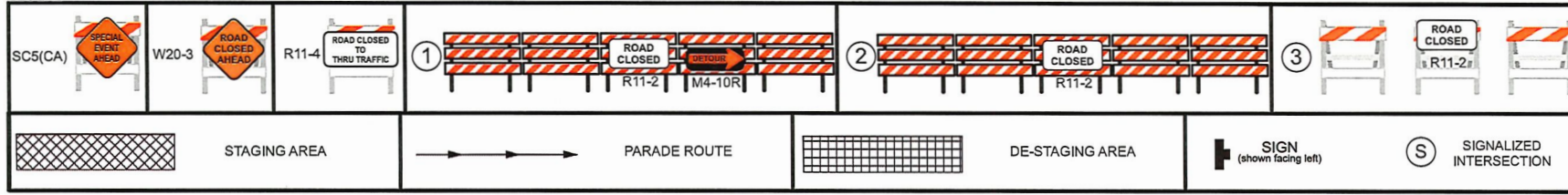
CONTRACTOR:
KERMAN
PUBLIC WORKS
CONTACT:
JOE CASTRO
559-351-3981
AGENCY/ LOCATION:
KERMAN
MADERA AVE(SR 145)
& KEARNEY BLVD

TD#:
N/A
CIRCUIT:
N/A
SUBSTATION:
N/A
START DATE:
WORK HOURS:
9AM-12PM
DURATION:
1 DAY
DATE SUBMITTED:
5.15.2025
REVISED DATE:

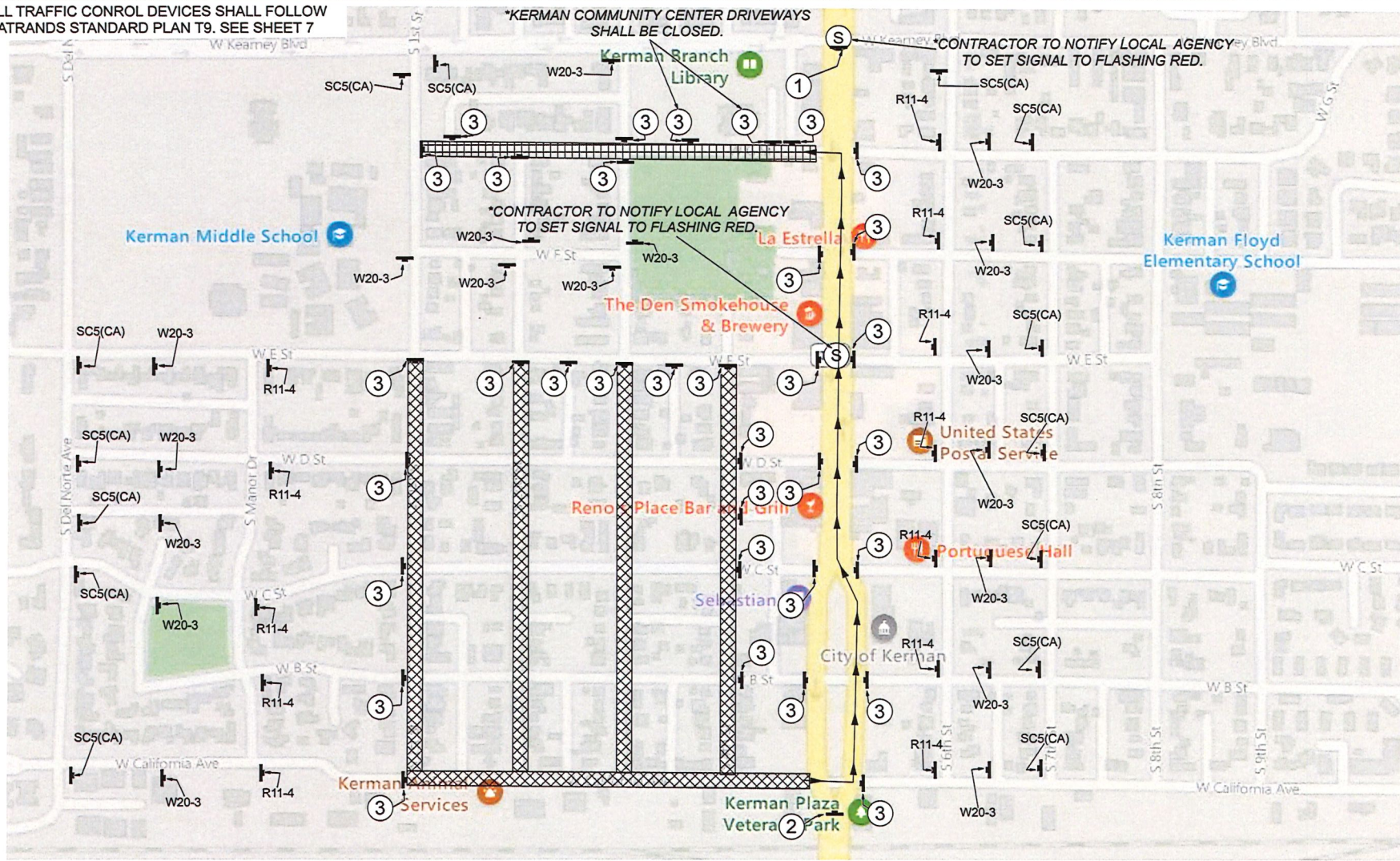
TCP DRAWN BY:
Josh T (josht@krccsafety.com)

TCP 1
SHEET:
2 OF 7

LEGEND



ALL TRAFFIC CONTROL DEVICES SHALL FOLLOW CATRANDS STANDARD PLAN T9. SEE SHEET 7



7821 W. SUNNYVIEW AVE
VISALIA, CA 93291
559-732-0393
TRAFFIC CONTROL PLANS
LICENSE # 507950 (A,C31)

IF KRC SAFETY CO INC IS NOT PERFORMING THE ACTUAL TRAFFIC CONTROL, THEN IT IS THE RESPONSIBILITY OF THE CONTRACTOR OR SUBCONTRACTOR TO ENSURE THAT PROPERLY TRAINED PERSONNEL MAINTAIN AND MAKE NEEDED FIELD ADJUSTMENTS FOR UTMOST VEHICULAR AND PEDESTRIAN SAFETY. IF A TRAFFIC CONTROL SET UP VARIES FROM, AND OR CHANGES ARE MADE TO THE APPROVED TRAFFIC CONTROL PLAN, THE CONTRACTOR SHALL ASSUME ALL RESPONSIBILITY AND RISK ASSOCIATED WITH IMPLEMENTATION, MAINTENANCE AND REMOVAL OF THE TRAFFIC CONTROL.

CONTRACTOR:
KERMAN
PUBLIC WORKS
CONTACT:
JOE CASTRO
559-351-3981
AGENCY/ LOCATION:
KERMAN
MADERA AVE(SR 145)
& KEARNEY BLVD

TD#:
N/A
CIRCUIT:
N/A
SUBSTATION:
N/A
START DATE:
WORK HOURS:
9AM-12PM
DURATION:
1 DAY
DATE SUBMITTED:
5.24.20223
REVISED DATE:

TCP DRAWN BY:
Josh T (josht@krcsafety.com)

TCP 1
SHEET:
2 OF 7

ATTACHMENT 'B'

City of Kerman In-Kind Contribution/Support to 2024 Harvest Festival

Finance Department:

Process Special Event Permit and Vendor Business Licensees per fee schedule (no mark-up).

Police Department:

Kerman Police Department (KPD) officers and personnel worked 327.75 hours (65 hours of straight time and 225.75 hours of overtime) at a cost of **\$12,702.89** for salary only, no benefit costs included.

37,874.13

The KPD also provided 37 hours of unpaid Reserve Officer Participation at no -cost.

Finally, KPD obtained over 200 hours of personnel from allied agencies (at least 8 to 10 officers per night, working 6 hour shifts) as a donation from those partner agencies to secure the event.

Public Works Department:

Cal Trans Encroachment Permit - Admin Assistant - Prep Time - 3 hours -	\$ 303.00
Lane Closures, Traffic Control Quotes - Coordinator - Prep Time 2 hours -	\$ 202.00
Traffic Control Rental - Alert-O-Lite -	\$1216.06
PG & E bill for Kerckhoff Park	\$535.18
Special Event Street Sweeping - SCA of CA, LLC -	\$980.00
City of Kerman Encroachment Permit for Road Closure-G Street- 6 days/nights	\$ 422.00
Monday, 9/16/2025 - Set up - 3 workers, 4 hrs each (12 hrs) Straight time	\$1212.00
Tuesday, 9/17/2025 - Set up- 3 workers, 5 hrs each (15 hrs) Straight time	\$1515.00
Wednesday, 9/18/2025 - Set up- 3 workers, 3 hrs each (9 hrs) Straight time	\$ 909.00
Thursday, 9/19/2025 - Clean-up- 6 workers, 2 hrs each (12 hrs) Overtime	\$1212.00
Friday, 9/20/2025 - Clean-up - 6 workers, 4 hrs each (24 hrs) Overtime	\$2424.00
Saturday, 9/21/2025 - Parade/Clean-up - 14 workers, 6.5 hrs each (91 hrs) Overtime	\$9191.00
Sunday, 9/22/2025 - Clean-up- 14 workers, 2.5 hrs each (35 hrs) Double Time	\$3535.00
Monday, 9/23/2025 - Post Clean-up- 3 workers, 5 hrs each (15 hrs) Straight Time	\$1515.00
TOTAL	\$25,171.24