



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, July 12, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

A. Welcome – Mayor

B. Call to Order

C. Roll Call

D. Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

E. Pledge of Allegiance

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

A. Retirement Recognition - Mary Rodrigues (WB)

B. July is Parks Make Life Better Month (TJ)

C. Award to Kerman VFW Post 8470 - Phillip Cervantes, District 9 Commander (MR)

4. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes - June 28, 2023 (MR)

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Payroll (JA)

05/28/23 - 06/10/23: \$184,134.21; Retro Pay & Other: \$612.00; Overtime: \$7,242.21; Holiday at 1/2 Time: \$1,220.29; Standby: \$1,246.64; Comp Time Earned: 45.75

RECOMMENDATION: Council approve payroll as presented.

C. **SUBJECT:** Warrants (JA)

1. Nos. 27705-27126 \$440,258.18 ACH \$84,329.56

RECOMMENDATION: Council approves warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. **SUBJECT:** Agreement with Fresno Sheriff-Coroner's Office for Police Protection Services-Hospital Guards (WB)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Fresno Sheriff-Coroner's office for Police Protection Services-Hospital Guards to be performed when requested.

E. **SUBJECT:** Agreement with the Fresno Sheriff-Coroner's Office for Law Enforcement Investigative Services. (WB)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Fresno Sheriff-Coroner's office for Specialized Law Enforcement Investigative Services to be performed when requested.

F. **SUBJECT:** REAP Agreement Extension (JAJ)

RECOMMENDATION: Council by motion approve Amendment Number 1 to Grant Funding Agreement and authorize City Manager to execute same for Utility Infrastructure Master Plan project funded by the Fresno Council of Governments.

G. **SUBJECT:** Pre-Approved Multi-Family Conceptual Site Design Program (JRO)

RECOMMENDATION: Council by motion approve resolution adopting Pre-Approved Multi-Family Conceptual Design Program.

6. PUBLIC HEARINGS

None.

7. DEPARTMENT REPORTS

A. **SUBJECT:** Professional Services Agreement with Margaret Mims for Law Enforcement, Police Department Operational Consulting and Advisory Services (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving Professional Services Agreement with Margaret Mims for Law Enforcement and Police Department Operational Consulting and Advisory Services, consulting services in the amount of \$30,000.00 and authorizing the City Manager to execute.

B. **SUBJECT:** Accommodations of Mobile Office Hours for Congressman John Duarte and Assemblymember Esmeralda Soria at Kerman City Hall (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving accommodations of Mobile Office Hours for Congressman John Duarte and Assemblymember Esmeralda Soria at Kerman City Hall.

C. **SUBJECT:** City Council Attendance at California League of Cities (Cal Cities) Annual Conference and Training and Appointment of a Voting Delegate for the City of Kerman (JAJ)

RECOMMENDATION: Council by motion consider attendance at the California League of Cities Annual Conference in Sacramento and appoint a voting delegate on behalf of the City.

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of any one Council Member, and (iv) to take action on matters initiated under this section of the agenda. (Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. CLOSED SESSION

None

11. ADJOURNMENT

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk at publicmeeting@cityofkerman.org or calling (559) 846-9380. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 846-9380 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Marci Reyes, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: July 7, 2023

/s/ Marci Reyes, City Clerk



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, June 28, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Welcome – Mayor
- B. Call to Order - **6:06 p.m.**
- C. Roll Call

PRESENT: Mayor Maria Pacheco, Mayor Pro Tem Bill Nijjer, Council Member Jennifer Coleman, Council Member Ismael Herrera

ABSENT: Council Member Gary Yep

- D. Invocation - **Pastor Brian Arabian**
- E. Pledge of Allegiance - **City Clerk**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Mayor Pro Tem Nijjer, Seconded by Council Member Coleman. Voting Yea: Mayor Pacheco, Mayor Pro Tem Nijjer, Council Member Coleman, Council Member Herrera

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Introduction of Ruth Padilla, Community Development Administrative Coordinator (JRO) - **Presented**
- B. Retirement Recognition - Chief John Golden (JAJ) **Presented**

4. REQUEST TO ADDRESS COUNCIL

Ken Boyd

5. CONSENT CALENDAR

Motion made by Council Member Coleman, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Mayor Pro Tem Nijjer, Council Member Coleman, Council Member Herrera

A. SUBJECT: Minutes - June 14, 2023 (MR)

RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Payroll (JA)

05/14/23 - 05/27/23: \$182,317.23; Retro Pay & Other: \$41.63; Overtime: \$8,811.62; Standby: \$1,363.94; Comp Time Earned: 36.38

RECOMMENDATION: Council approve payroll as presented.

C. SUBJECT: Warrants (JA)

1. Nos. 1231-1234 \$1234 ACH \$123434 (JA)

RECOMMENDATION: Council approves warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

D. SUBJECT: Approval of Project List for Fiscal Year 2023/2024 Funded by SB-1-The Road Repair and Accountability Act of 2017 (JA)

RECOMMENDATION: Council by motion adopt resolution approving project list for Fiscal Year 2023/2024 funded by SB1-The Road Repair and Accountability Act of 2017.

Res 23-48

E. SUBJECT: Second Reading and Adoption of Ordinances Relating to Expedited Permit Process for Electrical Vehicle Charging Stations – Repeal of Current Ordinance and Consideration of New Ordinance (JRO)

RECOMMENDATION:

1. City Council by motion waive second reading and adopt Ordinance Text Amendment 2023-01 repealing Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code;
Ord 23-04
2. City Council by motion waive second reading and adopt Ordinance Text Amendment 2023-02 adding Chapter 15.22 to Title 15 of the Kerman Municipal Code relating to Expedited Permit Process for Electrical Vehicle Charging Stations
Ord 23-05

- F. SUBJECT:** Consideration of First Amendment to a Consultant Services Agreement with Rod Carsey, Consulting and Plan Review Services for Building Plan Check Services (JRO)

RECOMMENDATION: Council by motion adopt a resolution approving a First Amendment to Consultant Services Agreement with Rod Carsey, Consulting and Plan Review Services for building plan check services. **Res 23-49**

- G. SUBJECT:** Ratification of Memorandum of Agreement with Tulare County for Reimbursement of Mutual Aid Expenses for the California Severe Winter Storms, Straight-line Winds, Flooding, Landslides, and Mudslides swept through the Tulare County region. (JG)

RECOMMENDATION: Council by motion adopt resolution ratifying the memorandum of agreement with Tulare County for reimbursement of mutual aid expenses for the California severe winter storms, straight-line winds, flooding, landslides and mudslides swept through Tulare county region. **Res 23-50**

6. PUBLIC HEARINGS - None

- A. SUBJECT:** Updated Residential Water Service – Reconnection Fee/Service Fee for Non-Payment of Water Service (JA)

RECOMMENDATION: Council by motion approve resolution adopting reconnection fee/service fee for non-payment of water service effective July 1, 2023.

Motion made by Council Member Coleman, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Mayor Pro Tem Nijjer, Council Member Coleman, Council Member Herrera Res 23-51

7. DEPARTMENT REPORTS

- A. SUBJECT:** Resolution of Intention to Levy and Collect the Annual Assessments for Landscape and Lighting District No. 1 (JJ)

RECOMMENDATION: Council by motion adopt resolution of intention to levy and collect the annual assessments for Landscape and Lighting District No. 1 and set the date for the required public hearing for July 26, 2023.

Motion made by Council Member Coleman, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Mayor Pro Tem Nijjer, Council Member Coleman, Council Member Herrera Res23-52

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

10. CLOSED SESSION

11. ADJOURNMENT

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: June 29, 2023



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

Section 5, Item B.

PAY PERIOD: May 28, 2023 - June 10, 2023

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED	
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT			
<u>ADMINISTRATION</u>											
Alvarez, Josefina	\$ 3,748.31	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,748.31	0.00	
Camacho, Josie	\$ 2,515.54	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,515.54	3.00	
Cheema, Akayla	\$ 2,356.62	\$ -	12.10	\$ 529.50	0.00	\$ -	0.00	\$ -	\$ 2,886.12	6.00	
Gonzalez, Diana	\$ 3,553.84	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,553.84	0.00	
Jansons, John	\$ 6,678.60	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 6,678.60	0.00	
Linares, Vanessa	\$ 1,641.85	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,641.85	3.75	
Lopez, Jacqueline	\$ 2,221.08	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,221.08	0.00	
Mendoza Hernandez, Ariana	\$ 1,751.23	\$ -	5.25	\$ 167.46	0.00	\$ -	0.00	\$ -	\$ 1,918.70	0.00	
Mendoza, Gabriela	\$ 2,019.38	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,019.38	0.00	
Reyes, Marcia	\$ 3,669.51	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,669.51	0.00	
Sandoval, Veronica	\$ 1,494.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,494.15	0.75	
TOTAL	\$ 31,650.10	\$ -	17.35	\$ 696.97	0.00	\$ -	0.00	\$ -	\$ 32,347.07	12.75	
<u>REC/SOCIAL</u>											
Argumedo-Vargas, Frank	\$ 92.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 92.00	0.00	
Beltran, Isabelle	\$ 76.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 76.00	0.00	
Brar, Manreet	\$ 116.25	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 116.25	0.00	
Burdine-Slaven, Jeanna	\$ 2,248.62	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,248.62	3.00	
Barrett, Shannon	\$ 1,678.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,678.15	0.00	
Escamilla, Paloma	\$ 46.50	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 46.50	0.00	
Flores, Haley	\$ 1,678.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,678.15	3.00	
Garcia, Anthony	\$ 1,439.08	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,439.08	0.00	
Hurlbert, Ronald	\$ 441.75	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 441.75	0.00	
Jauriqui, Jose	\$ 594.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 594.00	0.00	
Johnson, Theresa	\$ 3,343.54	\$ 612.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,955.54	0.00	
Lemm, Kylie	\$ 76.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 76.00	0.00	
Lua, Daniela	\$ 61.88	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 61.88	0.00	
Lua, Joshua	\$ 63.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 63.00	0.00	
Lua, Miguelangel	\$ 44.69	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 44.69	0.00	
Lujan, Vanessa	\$ 420.75	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 420.75	0.00	
Martinez, Aylah	\$ 530.88	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 530.88	0.00	
Martinez, Jeness	\$ 34.88	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 34.88	0.00	
Martinez Lopez, Jose	\$ 496.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 496.00	0.00	
Naranjo, Alexander	\$ 76.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 76.00	0.00	
Nazaroff, Rebekah	\$ 52.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 52.00	0.00	
Negrete, Dean	\$ 1,586.31	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,586.31	0.00	
Pena, Mercedes	\$ 38.75	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 38.75	0.00	
Ruiz, Rosalba	\$ 627.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 627.00	0.00	
Salvador, Mark	\$ 2,922.72	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,922.72	0.00	
Sidhu, Nirmal	\$ 2,054.77	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,054.77	0.00	
Silva, Jessica	\$ 232.50	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 232.50	0.00	
Villarreal, Arlene	\$ 2,002.13	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,002.13	0.00	
TOTAL	\$ 23,074.27	\$ 612.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 23,686.27	6.00	
<u>POLICE</u>											
Antuna, Miguel	\$ 2,714.12	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,714.12	0.00	
Arciga, Jose	\$ 2,809.42	\$ -	21.00	\$ 1,044.16	12.00	\$ 198.89	0.00	\$ -	\$ 4,052.46	0.00	
Barbosa, Isaias	\$ 2,902.48	\$ -	0.00	\$ -	12.00	\$ 205.53	0.00	\$ -	\$ 3,108.01	0.00	
Barcoma, Wilbert	\$ 4,272.23	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 4,272.23	0.00	
Barra, Brenden	\$ 2,223.24	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,223.24	0.00	
Belding, Jeff	\$ 3,578.45	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,578.45	0.00	
Castro, Jaclynn	\$ 2,130.19	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,130.19	2.25	
Chapman, Tom	\$ 3,604.18	\$ -	3.00	\$ 189.73	12.00	\$ 252.98	0.00	\$ -	\$ 4,046.88	0.00	
Clark, Patrick	\$ 2,382.12	\$ -	10.50	\$ 446.65	0.00	\$ -	0.00	\$ -	\$ 2,828.77	4.50	
Coronado, Krystal	\$ 2,018.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,018.15	0.00	
Corrales, Edith	\$ 1,260.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,260.00	0.00	
Cubillos, Theresa	\$ 2,764.38	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,764.38	3.00	
Garcia, Andrew	\$ 2,067.69	\$ -	12.00	\$ 443.08	0.00	\$ -	0.00	\$ -	\$ 2,510.77	0.00	
Gempis, Danzel	\$ 1,875.23	\$ -	3.00	\$ 100.46	12.00	\$ 133.95	0.00	\$ -	\$ 2,109.63	0.00	
Golden, John	\$ 5,005.20	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 5,005.20	0.00	
Gutierrez, Gloria	\$ 2,135.40	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,135.40	0.00	

CITY OF KERMAN PAYROLL REPORT

Section 5, Item B.

PAY PERIOD: May 28, 2023 - June 10, 2023

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Inthasone, Bryant	\$ 1,968.92	\$ -	0.00	\$ -	12.00	\$ 140.64	0.00	\$ -	\$ 2,109.56	0.00
Irazoqui, Mario	\$ 1,706.86	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,706.86	0.00
Levandusky, James	\$ 2,342.13	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,342.13	0.00
Lopez, Matt	\$ 998.75	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 998.75	0.00
Lozano, Daniel	\$ 1,521.20	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,521.20	1.50
Lozano, Patricia	\$ 1,320.46	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,320.46	0.00
Mendoza, Sandra	\$ 3,084.31	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,084.31	0.00
Molina, Jesus	\$ 2,305.19	\$ -	1.00	\$ 40.72	0.00	\$ -	0.00	\$ -	\$ 2,345.91	9.75
Quintanilla, Rodolfo	\$ 2,080.65	\$ -	3.00	\$ 108.11	12.00	\$ 144.15	0.00	\$ -	\$ 2,332.91	0.00
Rodrigues, Mary	\$ 2,257.69	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,257.69	0.00
Roth, Adriana	\$ 2,080.65	\$ -	0.00	\$ -	12.00	\$ 144.15	0.00	\$ -	\$ 2,224.80	0.00
Ruiz, Jose	\$ 1,984.61	\$ -	23.50	\$ 943.90	0.00	\$ -	0.00	\$ -	\$ 2,928.51	0.00
Vasquez, Francisco	\$ 1,947.11	\$ -	12.00	\$ 411.88	0.00	\$ -	0.00	\$ -	\$ 2,359.00	0.00
Velez, Bernice	\$ 1,645.36	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,645.36	0.00
TOTAL:	\$ 70,986.38	\$ -	89.00	\$3,728.68	84.00	\$1,220.29	0.00	\$ -	\$ 75,935.34	21.00

PUBLIC WORKS

Arrellano, Antonio	\$ 1,799.23	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,799.23	0.00
Barajas, Michael	\$ 3,583.56	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,583.56	0.00
Camacho, Armando	\$ 1,799.23	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,799.23	0.00
Castro, Joseph	\$ 2,959.55	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,959.55	0.00
Cervantes, Pedro	\$ 1,420.31	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,420.31	0.00
Cruz-Villalobos, Eulises	\$ 1,174.32	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,174.32	0.00
Garcia, Destiny	\$ 1,715.23	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,715.23	0.00
Garcia, Guadalupe	\$ 1,420.31	\$ -	1.00	\$ 25.69	0.00	\$ -	0.00	\$ -	\$ 1,446.00	0.00
Gastelum, Humberto	\$ 2,922.72	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,922.72	0.00
Gutierrez Olivarez, Norberto	\$ 1,511.08	\$ -	31.38	\$1,022.43	0.00	\$ -	33.00	\$ 623.32	\$ 3,156.83	0.00
Hernandez, Julian	\$ 1,715.69	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,715.69	0.00
Isaak, Denise	\$ 2,182.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,182.15	0.00
Jimenez, Gabriela	\$ 1,489.08	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,489.08	0.00
Kaur, Harmeen	\$ 1,848.64	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,848.64	0.00
Lopez, Josue	\$ 1,561.08	\$ -	55.00	\$1,768.43	0.00	\$ -	33.00	\$ 623.32	\$ 3,952.83	0.00
Martinez, Jaime	\$ 1,092.77	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,092.77	0.00
Morales, Andres	\$ 1,715.69	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,715.69	0.00
Ortiz, Carlos	\$ 1,913.69	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,913.69	0.00
Perez, Ruben Lopez	\$ 1,775.08	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,775.08	0.00
Ramirez, Manuel	\$ 2,628.97	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,628.97	0.00
Rivera, Coty	\$ 2,057.54	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,057.54	0.00
Sanchez, Daniel	\$ 2,630.09	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,630.09	0.00
Soto, Samuel	\$ 1,794.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,794.15	4.50
Tinoco, Alfonso	\$ 2,318.46	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,318.46	0.00
Valdivia, Blanco	\$ 945.98	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 945.98	0.00
TOTAL	\$ 47,974.59	\$ -	87.38	\$2,816.56	0.00	\$ -	66.00	\$ 1,246.64	\$ 52,037.79	4.50

PLANNING

Belmonte, Ruth	\$ 2,405.69	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 2,405.69	0.00
Campos, Manuel	\$ 1,845.02	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,845.02	1.50
Meza, Isela	\$ 688.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 688.00	0.00
Orozco, Jesus	\$ 3,593.15	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 3,593.15	0.00
Padilla, Ruth	\$ 1,917.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 1,917.00	0.00
TOTAL	\$ 10,448.86	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	\$ 10,448.86	1.50

Section 5, Item B.

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
	<u>PLANNING</u>							<u>COUNCIL</u>		
	Bandy, R	\$ -						Yep, G	\$ -	
	Molloy, Cory	\$ -						Herrera, I	\$ -	
	Nehring, K	\$ -						Nijjer, B	\$ -	
	Nunez, M	\$ -						Coleman, J	\$ -	
	Felker, R	\$ -						Pacheco, M	\$ -	
	Bishop, S	\$ -								
	Villar, V	\$ -								
	Total	\$ -		Total					\$ -	
GRAND TOTAL:	\$184,134.21	\$612.00	193.73	\$7,242.21	84.00	\$1,220.29	66.00	\$1,246.64	\$ 194,455.35	45.75

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 7/7/2023 8:06 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	06/16/2023	
	061623	C PR TAX DEPOSIT- 06/16/23 SDI DED ADJU		1,002.36
	061623	C PR TAX DEPOSIT- 06/16/23 SIT PAYABLE=		3,976.41
	061623	C PR TAX DEPOSIT- 06/16/23 ROUNDING AJ		0.01
	061623	C PR TAX DEPOSIT- 06/16/23 SDI PAYABLE=		1,586.68
Total for this ACH Check for Vendor 10147:				6,565.46
ACH	10517	FEDERAL TAXES PAYROLL	06/16/2023	
	061623	C PAYROLL TAX DEPOSIT- 06/16/23- FIT PA		12,498.90
	061623	C PAYROLL TAX DEPOSIT- 06/16/23- FICA M		5,503.58
	061623	C PAYROLL TAX DEPOSIT- 06/16/23- FICA P		23,532.64
Total for this ACH Check for Vendor 10517:				41,535.12
ACH	10518	KERMAN POLICE OFFICERS ASSN	06/16/2023	
	061623	C MEMBERSHIP DUES- 06/16/23		765.50
Total for this ACH Check for Vendor 10518:				765.50
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	06/16/2023	
	061623	C MEMBERSHIP DUES- 06/16/23		187.50
Total for this ACH Check for Vendor 10519:				187.50
ACH	10520	ICMA-RC	06/16/2023	
	061623	C LOAN PAYMENTS		3,322.55
	061623	C DEFERRED COMP- 06/16/23		2,342.40
Total for this ACH Check for Vendor 10520:				5,664.95
ACH	10522	CALPERS	06/16/2023	
	061623	EMPLOYEE PAID CONTRIBUTIONS- 06/16/23		13,112.06
	061623	C EMPLOYER PAID CONTRIBUTIONS- 06/16/23		16,498.98
	061623	ROUNDING ADJ		-0.01
Total for this ACH Check for Vendor 10522:				29,611.03
Total for 6/16/2023:				84,329.56
Report Total (6 checks):				84,329.56

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 7/7/2023 8:07 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
27005	10014 061423 A1030584	ADMINISTRATIVE SOLUTIONS INC HR- JUNE EMPLOYER FLEX PLAN HR- JUNE BLUE SHIELD PLAN ADMIN	06/22/2023	12,000.00 945.00
Total for Check Number 27005:				12,945.00
27006	10991 062023 062023 062023 062023	JOSEFINA ALVAREZ FIN- EDUCATION REIMB- COMPUTERIZED FIN- EDUCATION REIMB- COMPUTERIZED FIN- EDUCATION REIMB- COMPUTERIZED FIN- EDUCATION REIMB- COMPUTERIZED	06/22/2023	90.50 90.50 90.50 90.50
Total for Check Number 27006:				362.00
27007	12257 060123	AMERITAS LIFE INSURANCE CORP HR- JUNE PREMIUMS	06/22/2023	435.50
Total for Check Number 27007:				435.50
27008	12419 061623	ASPHALT DESIGN BY JUAN GOMEZ WTR- REFUND ON WATER METER RENTAI	06/22/2023	1,000.00
Total for Check Number 27008:				1,000.00
27009	12382 061523	SHANNON BARRETT REC- MILEAGE REIMBURSEMENT - REEDI	06/22/2023	53.97
Total for Check Number 27009:				53.97
27010	12417 00337005	ALEXANDRIA BECERRA CTC- SH DEPOSIT	06/22/2023	100.00
Total for Check Number 27010:				100.00
27011	11917 BA_5537_2023	BLAIS & ASSOCIATES LLC ADM- KRM GRANT RESEARCH AND SUPP	06/22/2023	2,100.00
Total for Check Number 27011:				2,100.00
27012	12348 8107934	BRADY INDUSTRIES CS- CARPET EXTRACTOR CLEANER- JANI	06/22/2023	26.84
Total for Check Number 27012:				26.84
27013	10617 673385	C A REDING CO INC REC- CTC- LANIER MPC307 MAY 2023	06/22/2023	91.80
Total for Check Number 27013:				91.80
27014	12358 PPR 03 PPR 03	CAL VALLEY CONSTRUCTION INC CAP- VINELAND AVE REHAB PROJECT PM CAP- VINELAND AVE REHAB PROJECT PM	06/22/2023	127,097.21 19,573.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 27014:	146,670.50
27015	10078 0195001403-01	CALIFORNIA STATE DISBURSEMENT C WITHHOLDING ORDER P/R DATE 06/16/2	06/22/2023	319.93
			Total for Check Number 27015:	319.93
27016	11446 061523	JOSIE CAMACHO ADM- REIMBURSEMENT FOR BOARD ROC	06/22/2023	58.33
			Total for Check Number 27016:	58.33
27017	11633 035312	FAVIOLA CARDENAS CC- COUNCIL MEETING SUPPLIES- JUNE	06/22/2023	60.00
			Total for Check Number 27017:	60.00
27018	10452	CITY OF FRESNO WMD	06/22/2023	
	COK2304175	SWR- WEEKLY LAB ANALYSIS		14.00
	COK2304175	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2304175	WTR- WEEKLY LAB ANALYSIS		30.00
	COK2304239	WTR- WEEKLY LAB ANALYSIS		30.00
	COK2304239	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2304239	SWR- WEEKLY LAB ANALYSIS		14.00
	COK2306048	WTR- WEEKLY LAB ANALYSIS		30.00
	COK2306048	SWR- WEEKLY LAB ANALYSIS		48.00
	COK2306048	SWR- WEEKLY LAB ANALYSIS		14.00
	COK2306048	SWR- WEEKLY LAB ANALYSIS		4.00
	COK2306048	WTR- WEEKLY LAB ANALYSIS		44.00
	COK2306071	WTR- WEEKLY LAB ANALYSIS		11.00
			Total for Check Number 27018:	335.00
27019	10564 060723	CITY OF KERMAN CS- AT&T TUFF SHED PLAN CHECK	06/22/2023	421.15
			Total for Check Number 27019:	421.15
27020	10104	COMCAST	06/22/2023	
	815550021014764	FIN- TECHNOLOGY SERVICES 06/14/23-07/1		191.20
	815550021026548	TECH- TECHNOLOGY SVC 06/14/23-07/13/2.		153.64
	815550021026548	TECH- TECHNOLOGY SVC 06/14/23-07/13/2.		153.64
			Total for Check Number 27020:	498.48
27021	10109 061523	COUNTY OF FRESNO PD- MAY PARKING ACTIVITY	06/22/2023	488.00
			Total for Check Number 27021:	488.00
27022	10826 2685973	CROWN SERVICES CORPORATION REC- PORT A POTTS HANDWASH STATION	06/22/2023	312.69
			Total for Check Number 27022:	312.69
27023	11874 49633 51392	CSG CONSULTANTS INC ADM- FEBRUARY CODE ENFORCMENT ADM- MAY CODE ENFORCMENT	06/22/2023	8,144.50 1,956.50
			Total for Check Number 27023:	10,101.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
27024	11382 152536	DATA TICKET INC PD- MAY PARKING ACTIVITY	06/22/2023	236.14
Total for Check Number 27024:				236.14
27025	10120 1860	DAVID WELLHOUSE & ASSOCIATES FIN- MANDATED COSTS SERVICES FEB 20	06/22/2023	3,000.00
Total for Check Number 27025:				3,000.00
27026	10145 RS-Ri31947	ELECTRIC MOTOR SHOP SWR- MOTOR FOR SEEPEX PUMP	06/22/2023	1,447.19
Total for Check Number 27026:				1,447.19
27027	11832 S100477986	EPIC BUSINESS ESSENTIALS LLC ADM- CERTIFICATE HOLDER	06/22/2023	17.72
Total for Check Number 27027:				17.72
27028	10157 1790561 1791042 1791271	FERGUSON ENTERPRISES INC WTR- MAIN SADDLES/COUPLERS WTR- PARTS FOR WATER LEAKS WTR- PARTS FOR WATER LEAKS	06/22/2023	447.52 929.08 262.10
Total for Check Number 27028:				1,638.70
27029	12415 00309799	VANESSA FONSECA CTC- CTC DEPOSIT 06/17/23	06/22/2023	400.00
Total for Check Number 27029:				400.00
27030	11550 #2022-5723	FRESNO COUNTY SHERIFFS OFFICE - C FTB-WAGE GARNISHMENT P/R DATE 06/	06/22/2023	137.00
Total for Check Number 27030:				137.00
27031	10185 9737131129	GRAINGER CS- URINAL OUTLET W/SEAL - LIONS PAR	06/22/2023	57.00
Total for Check Number 27031:				57.00
27032	11358 34244520 34244520	GREAT AMERICA FINANCIAL SERVICE WTR- LANIER MP5404 COPIER PUBLIC WC SWR- LANIER MP5404 COPIER PUBLIC WO	06/22/2023	93.72 93.72
Total for Check Number 27032:				187.44
27033	10514 17151 17181	ICAD INC WTR- SERVICE WORK FOR WELLS 14 15 & WTR- VFD/PLC ISSUES- WELL 15 14	06/22/2023	1,172.50 1,043.16
Total for Check Number 27033:				2,215.66
27034	10767 061223 061523	IDESIGN CUSTOM SCREEN PRINTING REC- LIFEGUARD T-SHIRTS REC- YOUTH VOLLEYBALL T-SHIRTS	06/22/2023	137.00 200.50
Total for Check Number 27034:				337.50
27035	10204 40310	IDTS INC PD- ANNUAL MAR ENROLLMENT- BELDIN	06/22/2023	30.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 27035:	30.00
27036	10219 676561	JENSEN & PILEGARD INC SWR- GASKETS AIR FILTERS	06/22/2023	23.11
			Total for Check Number 27036:	23.11
27037	10222 991503	JERRY'S AUTOMOTIVE VE REP- INSTALL EVAP TEMP SENSOR #13	06/22/2023	770.00
			Total for Check Number 27037:	770.00
27038	10234 060323	KERMAN FLORAL & GIFTS CC- LA RAMADA 50 YEARS CONGRATULA	06/22/2023	119.88
			Total for Check Number 27038:	119.88
27039	10239 24040 48	KERWEST INC CC- PH NOTICE SUMMARY OTS 23-01 CC- REGULAR SUBSCRIPTION RENEWAL	06/22/2023	386.00 40.00
			Total for Check Number 27039:	426.00
27040	11142 101134040 101134040 101134040 101134122	KIMBALL MIDWEST PD REP- CONNECTORS VE SUPP- MARKERS VE REP- CONNECTORS VE SUPP- DECAL ERASER	06/22/2023	19.61 5.07 19.62 53.85
			Total for Check Number 27040:	98.15
27041	12420 060223	LUCY VILLARREAL OR CITY OF KER CTC- SH DEPOSIT	06/22/2023	100.00
			Total for Check Number 27041:	100.00
27042	10266 3372083	MOORE TWINING ASSOCIATES INC WTR- NITRATE TESTING	06/22/2023	20.00
			Total for Check Number 27042:	20.00
27043	12163 520590	NIMCO INC PD- TOBACCO GRANT SUPPLIES- YO-YOS	06/22/2023	339.79
			Total for Check Number 27043:	339.79
27044	12264 3101	NORCAL OUTDOOR SUPPLY CO CS- GEARED BASKETBALL PARTS- TRINIS	06/22/2023	242.50
			Total for Check Number 27044:	242.50
27045	10289 5340322355-4 5467738309-0 5467738309-0 5467738309-0 5467738309-0 5741309690-0 6039473144-6 6206788690-3 6206788690-3	P.G.& E. WTR- DOUBLE L CHLORINATOR POWER- (WTR/SWR/SD- 04/17/23/-05/15/23 WTR/SWR/SD- 04/17/23/-05/15/23 WTR/SWR/SD- 04/17/23/-05/15/23 WTR/SWR/SD- 04/17/23/-05/15/23 PARKS- MONTHLY SERVICES 04/17/23-05/2 CS- TRINIS PARK- MAY 2023 CS- CS ELECTRICITY & GAS MAY 2023 CS- CS ELECTRICITY & GAS MAY 2023	06/22/2023	11.90 23.82 345.14 90.56 29,210.42 403.37 180.07 2,071.81 3,170.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	6206788690-3	CS- CS ELECTRICITY & GAS MAY 2023		130.00
	6206788690-3	CS- CS ELECTRICITY & GAS MAY 2023		722.33
	7660122617-8	AC- MAY PG&E		919.80
	8542225974-8	WTR 71%- SOLAR CONNECTION FEE 04/25		467.50
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		4.94
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		2.47
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		4.94
	8542225974-8	PARKS 1%- SOLAR CONNECTION FEE 04/25		6.58
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		2.47
	8542225974-8	SWR 1%- SOLAR CONNECTION FEE 04/25		6.58
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		1.24
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		1.24
	8542225974-8	VE 3%- SOLAR CONNECTION FEE 04/25-05		19.75
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		1.23
	8542225974-8	REC 6%- SOLAR CONNECTION FEE 04/25-05		39.51
	8542225974-8	SC 2%- SOLAR CONNECTION FEE 04/25-05		13.17
	8542225974-8	VARIOUS 3%- SOLAR CONNECTION FEE 04/25		1.24
	8542225974-8	PD 5%- SOLAR CONNECTION FEE 04/25-05		32.92
	8542225974-8	PLAN REC 1%- SOLAR CONNECTION FEE 04/25		6.58
	8542225974-8	CTC 7%- SOLAR CONNECTION FEE 04/25-05		46.09
	8820061503-2	CS- COLEMAN BALLFIELD PG&E MAY 2023		2,692.08
	8970493475-4	PARKS- KERCKHOFF PARK 05/08/23-06/06/23		236.21
Total for Check Number 27045:				40,866.18
27046	10316 146514	R G EQUIPMENT OF FRESNO INC EQUIP- DECK BELT FOR MOWER	06/22/2023	277.90
Total for Check Number 27046:				277.90
27047	11506 2023-15678	SCA OF CA LLC STRT- STREET SWEEPING MAY 2023	06/22/2023	8,500.00
Total for Check Number 27047:				8,500.00
27048	11650 131295245-001 131345827-001	SITEONE LANDSCAPE SUPPLY COMPANY PARKS- VALVES NOZZLES PARKS- INSTALLED FLOW SWITCH- LIONS	06/22/2023	385.31 125.00
Total for Check Number 27048:				510.31
27049	10337 ACCT 3116 ACCT 3116 ACCT 3116 ACCT 3116 ACCT 3116 ACCT 3116	SLUMBERGER LUMBER CS- BLDG-MAINT REPAIR SUPPLIES CS- PARKS-MAINT REPAIR SUPPLIES CS- COMM CTR MAINT REPAIR SUPPLIES CS- SPECIAL EVENTS CS- JANITORIAL SUPPLIES CS- BUILDING MAINT GENERAL	06/22/2023	267.51 18.04 7.07 31.02 15.55 117.98
Total for Check Number 27049:				457.17
27050	12416 00312849	MARITZA SOTO CTC- CTC DEPOSIT 06/10/23	06/22/2023	400.00
Total for Check Number 27050:				400.00
27051	11907 INV-013451 INV-013451 INV-013451	SPRINGBROOK HOLDING COMPANY FIN- MONTHLY WEB PAYMENTS MAY 2023 FIN- MONTHLY WEB PAYMENTS MAY 2023 FIN- MONTHLY WEB PAYMENTS MAY 2023	06/22/2023	648.27 515.38 179.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
Total for Check Number 27051:				1,343.00
27052	10703 061323	STATE WATER RESOURCES CONTROL PW- DEBT SERVICE PRINCIPAL PAYMENT	06/22/2023	82,500.00
Total for Check Number 27052:				82,500.00
27053	11162 04010990	STATEWIDE TRAFFIC SAFETY & SIGN STRTS- GLASS BEADS COOLING HEADBA	06/22/2023	687.33
Total for Check Number 27053:				687.33
27054	11388 34502	STREET DECOR INC CS- BANNER BRACKETS (3 SETS)	06/22/2023	417.54
Total for Check Number 27054:				417.54
27055	11460 Q2023228 Q2023229 Q2023230 Q2023231	SUPERIOR POOL PRODUCTS LLC WTR- 175 GAL BULK CHLORINE WELL 9A WTR- 110 GAL BULK CHLORINE WELL 14 WTR- 170 GAL BULK CHLORINE WELL 15 WTR- 120 GAL BULK CHLORINE WELL 17	06/22/2023	650.31 415.85 632.27 451.92
Total for Check Number 27055:				2,150.35
27056	12090 00341676	MONICA TIZNADL CTC- SH DEPOSIT	06/22/2023	100.00
Total for Check Number 27056:				100.00
27057	12418 00339019	CLAUDIA TORRES CTC- SH DEPOSIT 06/17/23	06/22/2023	100.00
Total for Check Number 27057:				100.00
27058	10168 365316 365316 365316 365316	UNITY IT TECH- MONTHLY TECH SUPPORT SERVICE TECH- SCADA SUPPORT MAY 2023 TECH- SCADA SUPPORT MAY 2023 TECH- SDRAM MEMORY- J. ALVAREZ	06/22/2023	3,878.75 42.50 42.50 69.30
Total for Check Number 27058:				4,033.05
27059	10406 77213 77213	WEST HILLS OIL INC VE- ACT PROGRAM- PD VE- FUEL MAY 16-31 GALLONS	06/22/2023	288.38 6,070.70
Total for Check Number 27059:				6,359.08
Total for 6/22/2023:				336,925.88
27060	12257 062023	AMERITAS LIFE INSURANCE CORP HR- CLAIMS FUNDING ENDING 06/17/23	06/28/2023	2,461.47
Total for Check Number 27060:				2,461.47
27061	10035 5110	AQUA NATURAL SOLUTIONS SWR- MICROBE LIFT/SLUDGE REMOVER	06/28/2023	957.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 27061:	957.57
27062	12424 00341040	MARIA BERBER CTC- SH DEPOSIT 06/24/23	06/28/2023	100.00
			Total for Check Number 27062:	100.00
27063	12348 8121337	BRADY INDUSTRIES CS- DISINFECTANT- JANITORIAL SUPPLIE	06/28/2023	79.51
			Total for Check Number 27063:	79.51
27064	10617 673984 673984 673984 673984 673984 673984	C A REDING CO INC ADM- LANIER/IM C8000-CONTRACT # 1921 ADM- LANIER/IM C8000-CONTRACT # 1921 ADM- LANIER/IM C8000-CONTRACT # 1921 ADM- LANIER/IM C8000-CONTRACT # 1921 ADM- LANIER/IM C8000-CONTRACT # 1921 ADM- LANIER/IM C8000-CONTRACT # 1921	06/28/2023	60.00 99.98 7.99 99.98 32.00 99.98
			Total for Check Number 27064:	399.93
27065	11983 062223	COLLEGE OF THE SEQUOIAS-PUBLIC PD- INTERVIEW & INTERROGATION TRAI	06/28/2023	600.00
			Total for Check Number 27065:	600.00
27066	10103 34202050701391 34202050701391	COLONIAL LIFE HR- ROUNDING ADJ HR- JUNE EMPLOYEE CONTRIBUTION	06/28/2023	-0.03 604.12
			Total for Check Number 27066:	604.09
27067	12421 062023	MICHELLE GAREWAL ADM- EMPLOYEE APPRECIATION LUNCH	06/28/2023	960.00
			Total for Check Number 27067:	960.00
27068	10185 9737937442	GRAINGER PARKS- FLOW SWITCH FOR LIONS PARK	06/28/2023	356.95
			Total for Check Number 27068:	356.95
27069	11358 34244519	GREAT AMERICA FINANCIAL SERVICE PD- RECORDS COPIER/FAX AGREEMENT #	06/28/2023	263.55
			Total for Check Number 27069:	263.55
27070	11761 062223	JOHN JANSONS ADM- SUSTENANCE FOR LEAGUE OF CA	06/28/2023	19.00
			Total for Check Number 27070:	19.00
27071	10219 677286	JENSEN & PILEGARD INC EQUIP- GASKETS AIR FILTERS	06/28/2023	130.97
			Total for Check Number 27071:	130.97
27072	11923 160818	JOE A GONSALVES & SON ADM- PROFESSIONAL LEGISLATIVE REPR	06/28/2023	1,250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference		Section 5, Item C
			Total for Check Number 27072:		1,250.00
27073	10226 6073172	JORGENSEN & CO CS- ANSUL KIT SYSTEM SEMI ANNUAL- C	06/28/2023		317.69
			Total for Check Number 27073:		317.69
27074	10250 243019 243020 243021	LIEBERT CASSIDY WHITMORE ADM- ADMIN- HR PERSONNEL MATTER- 0 ADM- ADMIN- HR PERSONNEL MATTER- 0 ADM- ADMIN- HR PERSONNEL MATTER- 0	06/28/2023		170.00 76.00 5,886.50
			Total for Check Number 27074:		6,132.50
27075	12422 00339795	CECILIA MARTINEZ REC- SWIMMING LESSON REFUND	06/28/2023		80.00
			Total for Check Number 27075:		80.00
27076	12163 520702	NIMCO INC PD- TOBACCO GRANT SUPPLIES: BE SMAI	06/28/2023		109.09
			Total for Check Number 27076:		109.09
27077	10282 309475420-001 313008434-001 31300879-001 317512511001 317512511001 317513057001	OFFICE DEPOT CS- YSB FLYERS PAPER CS- RA-NOTEBOOK PORTFOLIOS (2) CS- AQUATICS - CASH DEPOSIT BAGS ADM- OFFICE SUPPLIES ADM- OFFICE SUPPLIES ADM- CERTIFICATE HOLDER	06/28/2023		120.66 42.70 30.94 25.93 41.31 21.56
			Total for Check Number 27077:		283.10
27078	10289 2881141119-9	P.G.& E. CS- CNG VEHICLES FUEL- JUNE 2023	06/28/2023		659.56
			Total for Check Number 27078:		659.56
27079	10305 1023313433	PITNEY BOWES BANK INC PURCHASI VAR- E-Z SEAL 5 GALLON CONTAINER	06/28/2023		6.67 6.67 6.67 6.66 6.66 6.66 6.67 6.67 6.66 6.66 6.66 6.67 6.67 6.66 6.66 6.66 6.67 6.66 6.67 6.67

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 27079:	126.62
27080	11650 131208971-001	SITEONE LANDSCAPE SUPPLY COMP/ PARKS- ANGLE VALVES SIPHON PUMP	06/28/2023	330.87
			Total for Check Number 27080:	330.87
27081	10863 GR D1 WD OPER	SWRCB WTR- GR D1 WTR DIST OP CERT- J-LOPEZ	06/28/2023	70.00
			Total for Check Number 27081:	70.00
27082	10754 750846479	THE HOME DEPOT PRO-SUPPLY WORK CS- PRESSURE WASHER HOSE- PARK MAIL	06/28/2023	59.90
			Total for Check Number 27082:	59.90
27083	10399 218913	VETERINARY MEDICAL CENTER AAC- 2 EUTHANASIA 1 CANINE CASE 23-1	06/28/2023	90.00
			Total for Check Number 27083:	90.00
27084	12423 00341896	MARIA VILLICANA CTC- SH DEPOSIT- 06/02/23	06/28/2023	100.00
			Total for Check Number 27084:	100.00
27085	12267 00336349	IRENE ZAMORA CT- SH DEPOSIT- 06/25/23	06/28/2023	100.00
			Total for Check Number 27085:	100.00
			Total for 6/28/2023:	16,642.37
27086	10054 231640013320	BLUE SHIELD OF CALIFORNIA HR- JULY MEDICAL COVERAGE	07/06/2023	56,686.75
			Total for Check Number 27086:	56,686.75
27087	11291 4926-AR13016	METROPOLITAN TRANSPORTATION C STRT- STREET SAVER ANNUAL SUBSCRIPTION	07/06/2023	2,000.00
			Total for Check Number 27087:	2,000.00
27088	10272 001546697002 001546697002 001546697002 001546697002	MUTUAL OF OMAHA HR- JULY LIFE INSURANCE HR- JULY VOLUNTARY LIFE HR- JULY LTD INS EMPLOYER HR- JULY LTD INS EMPLOYEE	07/06/2023	502.54 1,338.93 611.71 611.70
			Total for Check Number 27088:	3,064.88
27089	11749 6742	2THRIVE MEDIA LLC REC- 1 CUSTOM CANOPY TOP-REPLACED	07/06/2023	518.30
			Total for Check Number 27089:	518.30
27090	11355 80130338 80130338	BADGER METER FIN- BEACON HOSTING SERV UNIT JUNE 2 FIN- BEACON HOSTING SERV UNIT JUNE 2	07/06/2023	116.28 116.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 27090:	232.56
27091	12425 00341992	ADRIANA BANUELOS CTC- LIONS PARK REFUND	07/06/2023	100.00
			Total for Check Number 27091:	100.00
27092	10078 0195001403-01	CALIFORNIA STATE DISBURSEMENT C WITHHOLDING ORDER P/R DATE 06/30/2	07/06/2023	319.93
			Total for Check Number 27092:	319.93
27093	11981 AO-41824-1	CENTRAL CALIFORNIA FOOD BANK CDBG- PURCHASE OF FOOD FOR COVID 1	07/06/2023	3,667.30
			Total for Check Number 27093:	3,667.30
27094	10452 COK2306113 COK2306113 COK2306113	CITY OF FRESNO WMD SWR- WEEKLY LAB ANALYSIS WTR- WEEKLY LAB ANALYSIS SWR- WEEKLY LAB ANALYSIS	07/06/2023	14.00 30.00 48.00
			Total for Check Number 27094:	92.00
27095	10105 1969	COMMUNITY HOSPITALS OF CENTRA PD- BLOOD DRAW CASE 23-1391 23-1484	07/06/2023	350.00
			Total for Check Number 27095:	350.00
27096	10115 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270 RMA 2023-00270	CSJVRMA VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM VAR - RETRO ADJ LIABILITY PROGRAM	07/06/2023	209.15 627.45 585.62 83.66 167.32 481.05 83.66 62.75 1,882.34
			Total for Check Number 27096:	4,183.00
27097	10715 1652	DC HEATING AND COOLING CS- NOT COOLING FUSE REPLACED- KPD	07/06/2023	255.00
			Total for Check Number 27097:	255.00
27098	10713 013706	DIAMOND LOCKSMITHS CS- REPLACEMENT KEYS/UNLOCK DOOR	07/06/2023	178.17
			Total for Check Number 27098:	178.17
27099	11999 556797	DOG WASTE DEPOT CS- DOG WASTE STATION BAG REFILL (30	07/06/2023	248.98
			Total for Check Number 27099:	248.98
27100	12426 00303235	ROSA FLORES CTC- CTC DEPOSIT 06/24/23	07/06/2023	300.00
			Total for Check Number 27100:	300.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
27101	11550 #2022-5723	FRESNO COUNTY SHERIFFS OFFICE - C FTB-WAGE GARNISHMENT P/R DATE 06/	07/06/2023	137.00
Total for Check Number 27101:				137.00
27102	10185 9752607516 9755496784	GRAINGER CS- ACTUATOR & CARTRIDGE- KPD RESTI CS- LED RETROFIT LAMP PACK/BULBS- C	07/06/2023	80.34 233.55
Total for Check Number 27102:				313.89
27103	11358 34244518 34244518	GREAT AMERICA FINANCIAL SERVICE SWR- LANIER MPC307 COPIER WWTP WTR- LANIER MPC307 COPIER WWTP	07/06/2023	69.85 69.86
Total for Check Number 27103:				139.71
27104	12211 8820215950	IHEARTMEDIA CS- FARMERS MARKET RADIO ADS- 05/29/	07/06/2023	600.00
Total for Check Number 27104:				600.00
27105	10239 119 24091	KERWEST INC CS- KERMAN NEWS RENEWAL- 1 YEAR SF CAP PARKS- NOTICE INVITING BIDS- NOR	07/06/2023	35.00 662.00
Total for Check Number 27105:				697.00
27106	10265 062723	MONTOY LAW CORPORATION CC-MAY LEGAL FEES	07/06/2023	3,841.50
Total for Check Number 27106:				3,841.50
27107	10269 062323 062623	MOUNTAIN VALLEY PEST CONTROL CS- PEST CONTROL SPRAY- CITY HALL CS- PEST CONTROL SPRAY- SR CTR CARIN	07/06/2023	120.00 90.00
Total for Check Number 27107:				210.00
27108	11833 243669687	ORKIN CTC- PEST CONTROL CTC- JUNE 2023	07/06/2023	116.99
Total for Check Number 27108:				116.99
27109	10289 3920400666-0 5741309690-0 9081203718-3	P.G.& E. STRT- MONTHLY SERVICE 05/17/23-06/14/2 PARKS- MONTHLY SERVICE 05/16/23-06/13/ CS- KATEYS PARK- PG&E JUNE 2023	07/06/2023	4,539.20 409.37 30.60
Total for Check Number 27109:				4,979.17
27110	11880 14-5071	PERSONALIZED GIFTS FOR YOU ADM- EMPLOYEE APPRECIATION GIFT	07/06/2023	729.97
Total for Check Number 27110:				729.97
27111	10309 522576	PROFORCE LAW ENFORCEMENT PD- 3 RH HOLSTERS	07/06/2023	237.51
Total for Check Number 27111:				237.51
27112	10604 IN101221682	S & S WORLDWIDE INC CS- SUPPLIES ART IN THE PARK	07/06/2023	387.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 27112:	387.92
27113	11650 130683232-001	SITEONE LANDSCAPE SUPPLY COMP/ SB1383- GLOVES	07/06/2023	156.40
			Total for Check Number 27113:	156.40
27114	12368 50930	SPECIALTY HOSE EXPRESS LLC SWR- 15" OF HOSE FOR BLOWER AT WWTI	07/06/2023	7.19
			Total for Check Number 27114:	7.19
27115	11162 04011022 04011022 04011023 04011023 04011024	STATEWIDE TRAFFIC SAFETY & SIGN ST SIGN 50%- CUSTOM STREET SIGNS STRT 50%- CUSTOM STREET SIGNS ST SIGN 50%- CUSTOM STREET SIGNS STRT 50%- CUSTOM STREET SIGNS STRTS- BUNDY PADS PAVEMENT MARKER	07/06/2023	367.57 367.58 125.86 125.87 27.72
			Total for Check Number 27115:	1,014.60
27116	10357 27234 27244 27248	TAYLOR MADE IRRIGATION MEDIANS- IRRIGATION SUPPLIES PARKS- IRRIGATION SUPPLIES PARKS- IRRIGATION SUPPLIES	07/06/2023	42.55 49.04 18.22
			Total for Check Number 27116:	109.81
27117	UB*01699	FADI EL YAS ABBOUD Refund Check 015160-001, 15906 W E ST Refund Check 015160-001, 15906 W E ST Refund Check 015160-001, 15906 W E ST Refund Check 015160-001, 15906 W E ST	07/06/2023	0.06 53.57 0.08 2.77
			Total for Check Number 27117:	56.48
27118	UB*01694	ANDREA CARDIEL Refund Check 015076-000, 15862 W STANISL Refund Check 015076-000, 15862 W STANISL Refund Check 015076-000, 15862 W STANISL Refund Check 015076-000, 15862 W STANISL	07/06/2023	12.41 11.39 20.29 0.37
			Total for Check Number 27118:	44.46
27119	BP-CENT	CENTURY COMMUNITIES Refund Check 015223-217, 163 S 16TH ST Refund Check 015223-206, 126 S 16TH ST Refund Check 015223-220, 253 S MCKENNA Refund Check 015223-207, 118 S 16TH ST	07/06/2023	30.27 30.84 19.81 27.95
			Total for Check Number 27119:	108.87
27120	UB*01698	ISABELLE ESTES Refund Check 019306-000, 15647 WOOTEN C Refund Check 019306-000, 15647 WOOTEN C Refund Check 019306-000, 15647 WOOTEN C Refund Check 019306-000, 15647 WOOTEN C	07/06/2023	0.13 4.14 1.40 7.38
			Total for Check Number 27120:	13.05
27121	UB*01686	LOREE ETCHISON	07/06/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
		Refund Check 005196-002, 16069 W KEARNEY		99.91
		Total for Check Number 27121:		99.91
27122	UB*01689	ASHLEY & BRETT JONES	07/06/2023	
		Refund Check 010690-000, 14413 W TAYLOR		2.58
		Refund Check 010690-000, 14413 W TAYLOR		10.15
		Refund Check 010690-000, 14413 W TAYLOR		5.69
		Total for Check Number 27122:		18.42
27123	BP-JOSE1	JOSEPH CROWN CONSTRUCTION	07/06/2023	
		Refund Check 014325-293, 174 N WALNUT AV		35.68
		Refund Check 014325-300, 15780 W REGAL A		0.17
		Refund Check 014325-293, 174 N WALNUT AV		6.32
		Refund Check 014325-287, 152 N WALNUT AV		11.63
		Refund Check 014325-283, 15800 W REGAL A		0.18
		Refund Check 014325-286, 162 N WALNUT AV		35.68
		Refund Check 014325-288, 130 N WALNUT AV		0.05
		Refund Check 014325-280, 182 N ALMOND AV		0.50
		Refund Check 014325-294, 15817 W REGAL A		13.95
		Refund Check 014325-280, 182 N ALMOND AV		42.81
		Refund Check 014325-287, 152 N WALNUT AV		0.15
		Refund Check 014325-288, 130 N WALNUT AV		1.74
		Refund Check 014325-286, 162 N WALNUT AV		0.42
		Refund Check 014325-283, 15800 W REGAL A		8.08
		Refund Check 014325-300, 15780 W REGAL A		4.42
		Refund Check 014325-290, 108 N WALNUT AV		25.41
		Refund Check 014325-294, 15817 W REGAL A		0.28
		Total for Check Number 27123:		187.47
27124	UB*01685	SWARNJIT & KIRANJEET KAUR	07/06/2023	
		Refund Check 012804-002, 380 S MICHELLE		1.60
		Refund Check 012804-002, 380 S MICHELLE		26.38
		Refund Check 012804-002, 380 S MICHELLE		0.50
		Refund Check 012804-002, 380 S MICHELLE		19.12
		Refund Check 012804-002, 380 S MICHELLE		15.53
		Refund Check 012804-002, 380 S MICHELLE		42.81
		Total for Check Number 27124:		105.94
27125	UB*01693	CANDELARIA MENDOZA	07/06/2023	
		Refund Check 017715-000, 951 S 9TH ST		49.08
		Total for Check Number 27125:		49.08
27126	UB*01695	ERICA & SALVADOR MURILLO	07/06/2023	
		Refund Check 015783-000, 841 S 12TH ST		0.07
		Refund Check 015783-000, 841 S 12TH ST		1.04
		Refund Check 015783-000, 841 S 12TH ST		124.63
		Refund Check 015783-000, 841 S 12TH ST		1.76
		Refund Check 015783-000, 841 S 12TH ST		1.84
		Refund Check 015783-000, 841 S 12TH ST		0.11
		Refund Check 015783-000, 841 S 12TH ST		1.27
		Total for Check Number 27126:		130.72
		Total for 7/6/2023:		86,689.93

Check No	Vendor No	Vendor Name	Check Date
	Invoice No	Description	Reference

Report Total (122 checks):

440,258.18



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: Acting Chief of Police Wil Barcoma

SUBJECT: Agreement with Fresno Sheriff-Coroner's Office for Police Protection Services-Hospital Guards (WB)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Fresno Sheriff-Coroner's office for Police Protection Services-Hospital Guards to be performed when requested.

EXECUTIVE SUMMARY:

The City of Kerman has been in agreement with the County of Fresno, through its Sheriff-Coroner's office, to handle Police Protection Services for the Kerman Police Department, when requested. Under the agreement, the Sheriff-Coroner's Office will perform Correctional Officer/Law Enforcement Security duties and functions, specifically: "guarding Kerman Police Department arrestees at Community Regional Medical Center (CRMC) prior to acceptance or booking into the Fresno County Jail, and/or pre-arraignment of the arrestee by the Superior Court". This is a renewal of a continuing agreement that has been in effect for many years.

DISCUSSION:

Historically, the Kerman Police Department has utilized the services of the Fresno County Sheriff-Coroner's Office jail facilities for holding prisoners arrested by our department. In the event that one of our prisoners is injured and requires hospitalization, then a Correctional Officer or Law Enforcement Officer must remain with that prisoner at all times while hospitalized. The attached agreement allowed the Sheriff's Office to assign a guard to the prisoner at the hospital upon the request of the Kerman Police Department.

FISCAL IMPACT:

The fees for services are specific to the type of services requested and are contained in Exhibit 'A'. If requested by the Chief of Police or named designee, the actual overtime costs for Fresno Sheriff-Coroner personnel to render requested investigative services would be billed by the Sheriff-Coroner's Office to the Kerman Police Department.

ATTACHMENTS:

A. Resolution w/Exhibits

Attachment 'A'

RESOLUTION NO. 23-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING AN ANNUAL AGREEMENT BETWEEN THE CITY OF KERMAN
AND THE SHERIFF-CORONER'S OFFICE OF THE COUNTY OF FRESNO FOR POLICE PROTECTION
SERVICES AGREEMENT-HOSPITAL GUARDS**

WHEREAS, the City of Kerman (City) and the Sheriff-Coroner's Office of the County of Fresno (County) have an existing Police Protection Services Agreement-Hospital Guards; and booking of arrestees into the Fresno County Jail; and

WHEREAS, the parties wish to renew the agreement.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN DOES RESOLVE AS FOLLOWS:

- SECTION 1. The foregoing recitals are incorporated by reference.
- SECTION 2. City Council approves the Police Protection Services Agreements for Hospital Guards attached as Exhibits 'A' and 'B'.
- SECTION 3. Authorizes the City Manager or named designee to sign agreements on behalf of the City.

The foregoing resolution was approved by the City Council of the City of Kerman at a regular meeting held on the 12th day of July 2023, and passed at said meeting by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

This resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____ 2023, by and between the COUNTY OF FRESNO, a Political Subdivision of the State of California, hereinafter referred to as "COUNTY", and the CITY OF _____, a California municipal corporation, hereinafter referred to as "CITY".

WITNESSETH

WHEREAS, for each arrest it makes, CITY's Police Department is required by Penal Code section 13150 to report the arrestee's Personal Identification Data, Arrest Data, and fingerprints to the California Department of Justice ("DOJ");

WHEREAS, CITY's Police Department also photographs the arrestee to share such photographs with other law enforcement agencies in Fresno County, through the IWS Law Enforcement Data System, for the purpose of effective law enforcement;

WHEREAS, CITY's Police Department completes the aforementioned fingerprinting, photographing and reporting of data and fingerprints to the DOJ prior to delivering the arrestee for booking into Fresno County Jail ("Jail");

WHEREAS, COUNTY, by and through its Sheriff-Coroner's Office, is willing to perform the aforementioned fingerprinting, photographing and reporting of data and fingerprints to the DOJ, on each arrestee delivered to the Jail by CITY's Police Department, on the terms and conditions set forth herein, and CITY desires that COUNTY provide such services;

WHEREAS, this agreement will supersede any other agreements for like services;

NOW, THEREFORE, in respect of the mutual promises contained herein, the parties hereto agree as follows:

1. DEFINITIONS

A. "Personal Identification Data" shall mean the personal identifying information listed under the version of Penal Code section 13125 in effect at the time services are rendered under this Agreement. As of the date this Agreement is entered into by the parties, the personal identifying information listed under Penal Code section 13125 includes the arrestee's:

1 name, race, sex, date of birth, place of birth (state or county), height, weight, hair color, eye color,
2 CII number, FBI number, social security number, California operators license number, fingerprint
3 classification number, and address.

4 B. "Arrest Data" shall mean the arrest data listed under Penal Code
5 section 13125 in effect at the time services are rendered under this Agreement. As of the date
6 this Agreement is entered into by the parties, the arrest data listed under Penal Code section
7 13125 includes the: name of the arresting agency, arrestee's booking number, date of arrest,
8 offenses charged, and police disposition.

9 C. "Fingerprints" shall mean an impression or mark made on a surface of
10 a person's fingertips and palms for identification purposes.

11 D. "Prisoner Processing" shall refer collectively to the photographing of
12 an arrestee, for purposes of sharing such photographs with other Fresno County law enforcement
13 agencies through the IWS Law Enforcement Data System, the fingerprinting of an arrestee by
14 LiveScan, and the reporting of an arrestee's fingerprints, Arrest Data, and Personal Identification
15 Data by LiveScan to the DOJ as required by Penal Code section 13150 for each arrest made by
16 CITY's Police Department.

17 2. OBLIGATIONS OF CITY

18 A. CITY shall notify COUNTY of whether Prisoner Processing has
19 been completed on each arrestee CITY's Police Department brings to Jail for booking. Notice
20 that Prisoner Processing has been completed shall be given by CITY's Police Department
21 clearly indicating on the arrest report the LiveScan Booking Transaction Number for the arrest
22 and by providing the arrest report to Sheriff-Coroner's Office Jail staff at the time the arrestee is
23 brought to Jail for booking.

24 B. If Prisoner Processing has not been completed before CITY's Police
25 Department brings the arrestee to Jail for booking, the arrest report provided by CITY's Police
26 Department to Sheriff-Coroner's Office Jail staff shall contain the arrestee's Personal
27 Identification Data and Arrest Data necessary for Sheriff-Coroner's Office Jail staff to complete
28 Prisoner Processing of the arrestee.

1 C. CITY shall use its best efforts to provide at least seventy-two (72)
2 hours advanced notice to COUNTY, via telephone contact with the Sheriff-Coroner's Office on-
3 duty Jail Watch Commander at (559) 600-8440, of any events within the CITY's boundaries it is
4 aware of that may significantly increase the number of arrestees brought to the Jail by CITY's
5 Police Department for booking. The anticipated number of additional arrests should also be
6 provided if known. If CITY cannot provide at least seventy-two (72) hours advanced notice, it
7 shall provide notice to COUNTY as soon as reasonably possible under the circumstances.

8 D. CITY shall compensate COUNTY as provided by Section 6,
9 "COMPENSATION/INVOICING," of this Agreement.

10 3. OBLIGATIONS OF COUNTY

11 A. COUNTY, by and through its Sheriff-Coroner's Office, shall perform
12 Prisoner Processing services on each arrestee brought to the Jail for booking by CITY's Police
13 Department unless CITY's Police Department provides notice, pursuant to Sections 2.A of this
14 Agreement, that Prisoner Processing has already been completed. COUNTY shall not be
15 responsible for reporting to DOJ Personal Identification Data and Arrest Data not provided by
16 CITY's Police Department pursuant to Section 2.B of this Agreement.

17 B. Prisoner Processing services performed by COUNTY shall also
18 include completion of Section A, "Law Enforcement," of the State of California DOJ Form JUS
19 8715 entitled "Adult Disposition of Arrest and Court Action," a copy of which is attached hereto
20 and incorporated herein by reference as Exhibit "A."

21 C. If CITY's Police Department places additional charges on an
22 arrestee after he or she has been booked into Jail, COUNTY shall perform Prisoner Processing
23 services on the arrestee for the additional charges even if Prisoner Processing was performed
24 by COUNTY or CITY's Police Department prior to arrestee's booking into Jail.

25 D. Prisoner Processing services provided by COUNTY shall not in any
26 way expedite the process of booking arrestees into Jail.

27 E. The services rendered by COUNTY pursuant to this Agreement are
28 separate from, and do not include, those activities undertaken by Sheriff-Coroner's Office Jail

1 staff in the booking of arrestees into Jail.

2 4. TERM

3 This Agreement shall become effective on the 1st day of July, 2023 and shall
4 terminate on the 30th day of June, 2028.

5 5. TERMINATION

6 A. Non-Allocation of Funds - The terms of this Agreement, and the
7 services to be provided thereunder, are contingent on the approval of funds by the appropriating
8 government agency. Should sufficient funds not be allocated, the services provided may be
9 modified, or this Agreement terminated, at any time by giving COUNTY thirty (30) days advance
10 written notice.

11 B. Without Cause - This Agreement may be terminated by either party
12 without cause by giving written notice to the other party at least thirty (30) days in advance of
13 the effective date of such termination. CITY's Police Chief shall have authority to terminate this
14 Agreement on behalf of CITY pursuant to this paragraph. COUNTY's Board of Supervisors and
15 COUNTY's Sheriff-Coroner shall have authority to terminate this Agreement on behalf of
16 COUNTY pursuant to this paragraph.

17 6. COMPENSATION/INVOICING

18 A. CITY shall pay to the COUNTY, on a monthly basis, compensation for
19 performing the services under this Agreement, at the applicable rate for such services, and the
20 methodology for determining such compensation as set forth in Exhibit A, attached and
21 incorporated by this reference. CITY will compensate COUNTY for performing the Prisoner
22 Processing service under this Agreement, to be paid over twelve payments for that Fiscal Year,
23 and COUNTY shall invoice CITY monthly for the previous month's services.

24 B. The parties recognize and agree that the monthly compensation due
25 to the COUNTY for services rendered under this Agreement may be updated from time to time
26 based upon changes to the "Prisoner Processing" in Exhibit A. COUNTY shall provide CITY with
27 written notice of changes to the monthly compensation due to COUNTY. Such notice shall be
28

given upon approval of the Master Schedule of Fees, Charges, and Recovered Costs by the COUNTY's Board of Supervisor's.

C. As indicated in Exhibit A, the rate specified for Prisoner Processing to be charged by COUNTY, and subsequently paid by CITY, are the rates set forth in the County's Master Schedule of Fees, Charges, and Recovered Costs, Section 2609, subdivision (d), for performing the prisoner processing services under this Agreement. The parties agree that if, and when, the Master of Schedule of Fees, Charges, and Recovered Costs, Section 2609, subdivision (d), is amended, changed, or revised, in any way that the rates being charged for the services identified in this Agreement, the new rates shall be charged by COUNTY, and paid by CITY, for any services provided pursuant to this Agreement, from date of Amendment, change, or revision, going forward. The parties further agree that in such an event, such amended, changed, or revised rate will automatically, and without any notice to CITY, be incorporated into this Agreement, replacing any contrary or conflicting rate, from the effective date of the amendment, change, or revision in the rate(s). The parties acknowledge that COUNTY's Master Schedule of Fees, Charges, and Recovered Costs is subject to change.

D. COUNTY shall invoice CITY monthly for the previous month's services. Invoices shall be addressed to CITY as follows:

City of _____ Police Department
 _____ Street
 _____, CA Zip
 Attn: Business Office

Payment shall be made by CITY within thirty (30) days of the invoice date.

Payment shall be addresses to COUNTY as follows:

Fresno County Sheriff-Coroner's Office
 P.O. Box 1788
 Fresno, CA 93717
 Attn: Business Office

7. HOLD HARMLESS:

COUNTY agrees to indemnify, save, hold harmless, and at CITY's request, defend CITY, its officers, agents, and employees from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to CITY in connection with the performance, or failure to perform, by COUNTY, its officers, agents, or employees under this Agreement, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform, of COUNTY, its officers, agents, or employees under this Agreement.

CITY agrees to indemnify, save, hold harmless, and at COUNTY's request, defend COUNTY, its officers, agents, and employees from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to the COUNTY in connection with the performance, or failure to perform, by CITY, its officers, agents, or employees under this Agreement, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform, of CITY, its officers, agents, or employees under this Agreement.

8. MODIFICATION: Any matters of this Agreement may be modified from time to time by the written consent of all the parties without, in any way, affecting the remainder.

9. NON-ASSIGNMENT: Neither party shall assign, transfer or sub-contract this Agreement nor their rights or duties under this Agreement without the prior written consent of the other party.

10. INSURANCE: Without limiting the indemnification of each party as stated in Section 7, "HOLD HARMLES," of this agreement, it is understood and agreed that CITY and COUNTY shall each maintain, at their sole expense, insurance policies or self-insurance programs including, but not limited to, an insurance pooling arrangement and/or Joint Powers Agreement to fund their respective liabilities throughout the term of this agreement. Coverage shall be provided for automobile liability, comprehensive general liability, professional liability, and workers compensation exposure. Evidence of Insurance, Certificates of Insurance or other similar documentation shall not be required of either party under this Agreement.

11. NOTICES: Except as otherwise expressly provided in this Agreement, any notice required under the terms of this Agreement shall be in writing and shall be deemed to be duly given if delivered personally, transmitted by facsimile followed by telephone confirmation of receipt, or sent by United States registered or certified mail, with postage prepaid, return receipt requested, addressed to the party to which notice is to be given at the party's address set forth below or at such other address as the parties may from time to time designate by written notice. Notices served by United States mail in the manner above described shall be deemed sufficiently served or given at the time of the mailing thereof.

The persons and their addresses having authority to give and receive notices under this Agreement include the following:

County of Fresno

John Zanoni, Sheriff-Coroner	_____	Police Chief
Fresno County Sheriff-Coroner's Office	_____	Police Department
2200 Fresno Street	_____	
Fresno, CA 93721	_____	CA
Phone (559) 600-8800	_____	Phone (559)
FAX (559) 488-3348		

12. AUDITS AND INSPECTIONS: If this agreement exceeds ten thousand dollars (\$10,000.00), the parties shall be subject to the examination and audit of the Auditor General for a period of three (3) years after final payment under the contract (Government Code section 8546.7).

13. INDEPENDENT CONTRACTOR: In performance of the work, duties and obligations assumed by COUNTY under this Agreement, it is mutually understood and agreed that COUNTY, including any and all of the COUNTY's officers, agents, and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of the CITY. Furthermore, CITY shall have no right to control or supervise or direct the manner or method by which COUNTY shall perform its work and function. However, CITY shall retain the right to administer this Agreement so as to verify that COUNTY is performing its obligations in accordance with the terms and conditions thereof.

COUNTY and CITY shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

Because of its status as an independent contractor, COUNTY shall have absolutely no right to employment rights and benefits available to CITY employees. COUNTY shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, COUNTY shall be solely responsible and save CITY harmless from all matters relating to payment of COUNTY's employees, including compliance with Social Security withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, COUNTY may be providing services to others unrelated to the CITY or to this Agreement.

14. VENUE AND GOVERNING LAW: Venue for any action arising out of or related to this Agreement shall only be in Fresno County, California. The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.

15. TERMINATION OF EXISTING AGREEMENT: The parties agree that any prior agreement for the provision of Prisoner Processing services by COUNTY to CITY that have not terminated already shall terminate upon the effective date of this Agreement identified in Section 4, "TERM," of this Agreement.

16. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the CITY and COUNTY with respect to the subject matter hereof and supersedes all previous Agreement negotiations, proposals, commitments, writings, advertisements, publications, and understanding of any nature whatsoever unless expressly included in this Agreement.

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3 IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day
4 and year first hereinabove written.

5
6 CITY OF _____

FRESNO COUNTY SHERIFF-CORONER

7
8 By: _____
Police Chief

John Zaroni, Sheriff-Coroner

9 City of _____ Police Department
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14 **FOR ACCOUNTING USE ONLY:**

15 Fund 0001

16 Org No 31114000

17 Account No. 4841
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EXHIBIT A

Effective From 7-1-2023 through 6-30-28

*Prisoner Processing Rate \$33.55

*Please note, the charge will be changed every year upon approval of the Master Schedule of Fees rate. This is the only modification of the fee schedule that will be changed. Any additional modification(s) will require an amendment with written approval by both parties.

POLICE PROTECTION SERVICES AGREEMENT – HOSPITAL GUARDS

THIS AGREEMENT is made between the Sheriff-Coroner of the County of Fresno, a Charter County of the State of California, hereinafter referred to as "COUNTY" and the _____, hereinafter referred to as the "POLICE DEPARTMENT."

WHEREAS, the POLICE DEPARTMENT desires to contract with the COUNTY for the performance of Correctional Officer/Law Enforcement Security duties and functions, specifically: "guarding POLICE DEPARTMENT arrestees at Community Regional Medical Center (CRMC) prior to acceptance or booking into the Fresno County Jail, and/or pre-arraignment of the arrestee by the Superior Court", by the COUNTY through its Sheriff-Coroner's Office; and

WHEREAS, the COUNTY agrees, through its Sheriff-Coroner's Office, to render such service, on the terms and conditions set forth, and the POLICE DEPARTMENT agrees to pay to COUNTY the costs of performing such services at CRMC at the rate and under the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties agree as follows:

1. The COUNTY agrees, through its Sheriff-Coroner's Office, to provide Correctional Officer/Law Enforcement Security duties and functions for arrestees of the POLICE DEPARTMENT as requested by POLICE DEPARTMENT and agreed to by COUNTY, through its Sheriff-Coroner's Office. Such services shall only encompass such security duties and functions of the type as is customarily rendered by the Sheriff under the charter of said County and statutes of this State.

2. The POLICE DEPARTMENT shall request, in advance, via telephone contact with the Sheriff-Coroner's Office's on-duty Jail Watch Commander the specific level of staffing necessary. This shall be contingent upon a number of factors including the medical condition of the arrestee, the criminal sophistication of

1 the arrestee if known, the severity of criminal charges the individual has been
2 arrested for, etc. The Sheriff-Coroner's Jail Watch Commander shall make the final
3 determination regarding the service to be provided by the Sheriff-Coroner's Office,
4 as well as the level of security necessary (one or more officers).

5 The minimum level of service which will be provided by COUNTY shall be
6 one Correctional Officer or Deputy Sheriff, and the COUNTY expressly reserves the
7 right, through its Sheriff-Coroner's Office, to assign more personnel at the sole
8 discretion of the Sheriff-Coroner's Office at the expense of the POLICE
9 DEPARTMENT, with notice. Upon such notification, the POLICE DEPARTMENT
10 may, at its election, cancel the request for service and assume responsibility for the
11 security themselves.

12
13 3. Both the COUNTY through its Sheriff-Coroner's Office and the
14 POLICE DEPARTMENT acknowledge that these reimbursable services will only be
15 provided to and paid for by the POLICE DEPARTMENT, pursuant to this contract,
16 until the arrestee is accepted and booked into the Fresno County Jail, or, until the
17 arrestee is arraigned, whichever occurs first.

18 4. Nothing within this Agreement and/or the services rendered by the
19 COUNTY is intended to limit or eliminate the POLICE DEPARTMENT's use of
20 private security for such security.

21 5. Term of Agreement - This Agreement shall become effective on the 1st
22 day of July, 2023 and shall terminate on the 30th day of June, 2028. This Agreement
23 will need to be executed by both parties, and shall continue in full force and effect,
24 unless and until terminated by either party upon the giving of thirty (30) days
25 advance written notice by first class mail postage prepaid to the address of the
26 other party in paragraph 6 of this agreement.

27 6. COUNTY shall invoice POLICE DEPARTMENT monthly invoices for
28 the previous month. Invoices shall be addressed to POLICE DEPARTMENT as

1 follows:

2 _____ Police Department

3 _____

4 _____

5 Phone: _____

6 Attn: _____

7
8 Payment shall be made by POLICE DEPARTMENT within thirty (30) days of the
9 invoice date. Payment shall be addresses to COUNTY as follows:

10 Fresno County Sheriff's Department

11 P.O. Box 1788

12 Fresno, CA 93717

13 Attn: Business Office, Account Receivables

14 7. Law Enforcement Service Rate - The POLICE DEPARTMENT
15 agrees to pay the current hourly rate per Correctional Officer or Deputy Sheriff as
16 applied to this agreement. All charges will be clearly identified on each invoice as
17 identified on each invoice as referenced in Attachment A. These rate(s) if adjusted,
18 will be provided to POLICE DEPARTMENT via confirmation letter prior to the start
19 of each County fiscal year, which beings annually on July 1st. The minimum
20 contracted service shall be for (4) hours for each assigned Correctional Officer or
21 Deputy Sheriff, and additional staffing shall be at least (4) hours compensated per
22 additional officer assigned. Minimum contracted security services shall include 1/2
23 hour driving time each way for each event.

24 8. Each party to this Agreement, and its officers and employees, shall
25 not assume any liability for the negligent or wrongful acts or omissions of the other
26 party, nor of any officer or employee of the other party. Each party shall hold the
27 other party, and its officers and employees, harmless and defend the other party, its
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1 officers and employees, against any liability for injury to person or property arising
2 out of any negligent or wrongful acts of the party, or its officers and employees.

3 9. The rendition of contract services, the standards of performance, the
4 discipline of officers, and other matters incident to the performance of such services
5 and the control of personnel so employed, shall remain in the Sheriff's Department.
6 In the event of dispute between the parties as to the extent and duties and functions
7 to be rendered under this Agreement, or the minimum level or manner of such
8 performance of such services, the determination made by the Sheriff's Department
9 shall be final and conclusive.

10 10. This Agreement supersedes any prior agreement between COUNTY
11 and POLICE DEPARTMENT for the performance of such security services by
12 COUNTY.
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ATTACHMENT A

Effective from 7-1-2023 through 6-30-2028

LAW ENFORCEMENT SERVICES	HOURLY RATE (OVERTIME)
Correctional officer	\$58.47
Deputy Sheriff	\$73.17

Please note, the charges will be changed every year upon approval of the Master Schedule of Fees rate. This is the only modification of the fee schedule that will be changed. Any additional modification(s) will require an amendment with written approval by both parties.



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: Acting Chief of Police Wil Barcoma

SUBJECT: Agreement with the Fresno Sheriff-Coroner's Office for Law Enforcement Investigative Services. (WB)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Fresno Sheriff-Coroner's office for Specialized Law Enforcement Investigative Services to be performed when requested.

EXECUTIVE SUMMARY:

The City of Kerman has been in agreement with the County of Fresno, through its Sheriff-Coroner's office, to handle specialized law enforcement investigative services for the Kerman Police Department, when requested. Under the agreement, the Sheriff-Coroner's Office will perform specialized law enforcement investigative services for incidents originating in the City of Kerman when specifically requested to do so by the Chief of Police or named designee. These services are provided 24 hours a day, each day for the year. This is a renewal of a continuing agreement that has been in effect for many years.

DISCUSSION:

Historically, the Kerman Police Department has utilized the services of the Fresno County Sheriff-Coroner's office for specialized law enforcement investigative services for incidents that require personnel, expertise, or equipment beyond the abilities of, or not possessed by, the Kerman Police Department. The 2023-2028 agreement is a continuation of the existing agreement with the Sheriff-Coroner's Office of the County of Fresno.

FISCAL IMPACT:

The fees for services are specific to the type of services requested and are contained in Attachment 'A'. If requested by the Chief of Police or named designee, the actual overtime costs for Fresno Sheriff-Coroner personnel to render requested investigative services would be billed by the Sheriff-Coroner's Office to the Kerman Police Department.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING AN ANNUAL AGREEMENT BETWEEN THE CITY OF KERMAN
AND THE SHERIFF-CORONER’S OFFICE OF THE COUNTY OF FRESNO FOR SPECIALIZED LAW
ENFORCEMENT INVESTIGATIVE SERVICES**

WHEREAS, the City of Kerman (City) and the Sheriff-Coroner’s Office of the County of Fresno (County) for specialized law enforcement investigative services expires on June 30, 2028;and

WHEREAS, the City would like to continue this agreement for Specialized Law Enforcement Investigative Services as described in the attached Exhibit ‘A’.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Kerman approves the attached agreement and authorizes the City Manager to sign the agreement on behalf of the City.

The foregoing resolution was approved by the City Council of the City of Kerman at a regular meeting held on the 12th day of July 2023, and passed at said meeting by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

LAW ENFORCEMENT INVESTIGATIVE SERVICES AGREEMENT
(For Cities within Fresno County)

THIS AGREEMENT is made between the Sheriff's Office of the County of Fresno, a Charter County of the State of California, hereinafter referred to as "SHERIFF" and the City of _____ Police Department, hereinafter referred to as the "POLICE DEPARTMENT."

WHEREAS, the POLICE DEPARTMENT desires to contract with the SHERIFF for the performance of Law Enforcement duties and functions, specifically: "providing Crime Scene Unit services at crime scenes, the processing of arrestees and suspect vehicles for evidence, etc., and providing Investigative services", and

WHEREAS, the SHERIFF agrees to render such service on the terms and conditions set forth, and the POLICE DEPARTMENT agrees to pay to COUNTY the costs of performing such services at the rate and under the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties agree as follows:

1. The SHERIFF agrees to provide Specialized Law Enforcement Services to the POLICE DEPARTMENT as requested by POLICE DEPARTMENT and agreed to by the SHERIFF. Such services shall only encompass such specialized services as have customarily been rendered by the SHERIFF under the charter of the County of Fresno and statutes of this State as detailed in Attachment A.

2. The Chief of Police or named designee (attached) shall request, via law enforcement radio, telephone, e-mail, written correspondence or in person, the specialized services as indicated on Attachment A through the Sheriff's Office on-duty Patrol Watch Commander, if contemporaneous to the event. If the request is non-contemporaneous, (e.g. two days later), the request shall be made to the Sheriff or her designee. The request should be as specific as possible as to the services needed. The minimum level of service which will be provided by the

1 SHERIFF shall always be at least one Crime Scene Technician or two Deputy Sheriff
2 Investigators, and the SHERIFF expressly reserves the right to assign more personnel
3 at the sole discretion of the SHERIFF or her designee, at the expense of the POLICE
4 DEPARTMENT, if circumstances warrant such. Upon notification of the resources
5 being deployed, the POLICE DEPARTMENT may choose at its discretion, to cancel
6 the request for service and assume full responsibility and liability for the investigation
7 or the processing of evidence.

8 3. Both the SHERIFF and the POLICE DEPARTMENT acknowledge that
9 these reimbursable services will only be provided and paid for by the POLICE
10 DEPARTMENT, pursuant to this contract, until the investigation is completed, or until
11 the POLICE DEPARTMENT elects to halt any further effort on the part of the SHERIFF.

12 4. Nothing within this Agreement and/or the services rendered by the
13 SHERIFF is intended to limit or eliminate the POLICE DEPARTMENT'S use of private or
14 other public vendors or agencies for these services, with the exception that all
15 protocols for instant aid and State Office of Emergency Services "mutual aid" shall
16 still supply. The definition for instant aid is found on Attachment B.

17 5. Term of Agreement - This Agreement shall become effective when
18 executed by both parties, and shall continue in full force and effect, unless and
19 until terminated by either party upon the giving of thirty (30) days advance written
20 notice. However, the rates outlined in "Attachment A" will remain in effect for the
21 term as outlined in the attachment.

22 6. SHERIFF shall invoice POLICE DEPARTMENT monthly invoices for the
23 previous month. Invoices shall be addressed to POLICE DEPARTMENT as follows:

24 _____
25 _____
26 _____
27 City _____ Zip _____
28 Attn: _____

1 Payment shall be made by POLICE DEPARTMENT within thirty (30) days of the
2 invoice date. Payment shall be addresses to COUNTY as follows:

3 Fresno County Sheriff's Office
4 P.O. Box 1788
5 Fresno, CA 93717
6 Attn: Business Office

7 7. Law Enforcement Service Rate - The POLICE DEPARTMENT agrees to
8 pay the current hourly overtime rate for Crime Scene Technicians and/or Deputy
9 Sheriffs as applied to this agreement. All charges will be clearly identified on each
10 invoice as referenced in Attachment A. These rates, if adjusted, will be provided to
11 POLICE DEPARTMENT via confirmation letter prior to the start of each County fiscal
12 year, which begins annually on July 1st. The minimum contracted specialized
13 services shall include 1/2 hour driving time each way for each service request.

14 8. Each party to this Agreement, and its officers and employees, shall
15 not assume any liability for the negligent or wrongful acts or omissions of the other
16 party, nor of any officer or employee of the other party. Each party shall hold the
17 other party, and its officers and employees, harmless and defend the other party, its
18 officers and employees, against any liability for injury to person or property arising
19 out of any negligent or wrongful acts of the party, or its officers and employees.

20 9. The rendition of contract services, the standards of performance, the
21 discipline of officers, and other matters incident to the performance of such
22 services and the control of personnel so employed, shall remain in the Sheriff's
23 Office. In the event of dispute between the parties as to the extent and duties and
24 functions to be rendered under this Agreement, or the minimum level or manner of
25 such performance of such services, the determination made by the Sheriff's Office
26 shall be final and conclusive.
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ATTACHMENT A
Effective From 7-1-2023 through 6-30-28

LAW ENFORCEMENT SERVICES	HOURLY RATE (Overtime)
Homicide Investigations	\$0
Explosive Ordinance Detail Personnel	\$0
Officer Involved Shooting, with a person hit by gunfire	\$0
Air Support, as available	\$0
SWAT Team Support, as available	\$0
Regional First Responder Instant Aid, per Attachment B	\$0
Crime Scene Investigation (Crime Scene Specialist III)	\$56.72
Crime Analyst	\$62.55
*Criminal Investigations	\$73.17
*Civil Investigations	\$73.17
*Internal Affairs Investigations	\$73.17
*Radio Equipment Assistance (Outside of the Dispatch Agreement)	\$73.17
*Rangemaster – 4 Qualifications Only – Per Year, Per Officer Cost	\$200

*Please note, the charges that have the star next to them will be changed every year upon approval of the master schedule of Fees rate for the Deputy Sheriff Overtime Rate. This is the only modification of the fee schedule that will be changed. Any additional modification(s) will require an amendment with written approval by both parties.

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ATTACHMENT B

Regional First Responder – Instant Aid (Fresno Sheriff's Office and Allied Police
Departments)

When a life-threatening call for service is received by the Fresno Sheriff's
Office (FSO) and there are no available FSO personnel, communications" staff will
call the closest agency with jurisdiction to the FSO and request assistance. The
responding agency's personnel will be tasked with arriving on the scene and
stabilizing the call by determining what crimes have occurred, securing suspects
and delivering first aid. If the incident is in progress, the transfer of primary
responsibility will occur only when safe to do so, utilizing uniformed personnel. In
such cases, FSO personnel will maintain investigative and jurisdictional responsibility.
The responding agency personnel will standby until relieved by FSO personnel.

When another agency in Fresno County receives a life-threatening call for service
and there is no officer available, the allied agency will contact FSO
communications personnel and/or supervisor. FSO personnel will be tasked with
arriving on scene and stabilizing the call as outlined above. The same guidelines
related to an in-progress incident shall apply. In such cases, allied agency
personnel will maintain investigative and jurisdictional responsibility. FSO personnel
will standby until relieved by allied agency personnel.

The overall goal for FSO and Fresno County Allied Agencies is to insure a timely law
enforcement response to life threatening calls regardless of jurisdictional
boundaries.



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: REAP Agreement Extension (JAJ)

RECOMMENDATION: Council by motion approve Amendment Number 1 to Grant Funding Agreement and authorize City Manager to execute same for Utility Infrastructure Master Plan project funded by the Fresno Council of Governments.

EXECUTIVE SUMMARY:

The City was awarded a grant from the Regional Early Action Planning Program distributed through the Fresno Council of Governments Council of Governments to conduct a Utility Infrastructure Master Plan which is not yet complete.

The State Legislature approved a one-year extension for this program for all grantees. Execution of Amendment Number 1 (Attachment 'A') will extend the termination date of the Agreement from June 30, 2023 to June 30, 2024.

Kerman's project is approximately 60% complete with completion anticipated by December 31, 2023.

FISCAL IMPACT:

Executing amendment Number 1 will allow for completion of this grant-funded project, thereby preserving project funds for \$65,000.

ATTACHMENTS:

A. Amendment Number 1

FRESNO COUNCIL OF GOVERNMENTS
AMENDMENT 1 TO GRANT FUNDING AGREEMENT
FOR CITY OF KERMAN UTILITY INFRASTRUCTURE MASTER PLAN

This Amendment to Grant Funding Agreement (hereinafter “Amendment 1”) amends that certain Grant Funding Agreement entered into on October 10, 2021 (hereinafter “Agreement”), by and between the FRESNO COUNCIL OF GOVERNMENTS, a joint powers Public Agency (hereinafter referred to as “FCOG”), and the CITY OF KERMAN, a municipal corporation and political subdivision of the State of California, County of Fresno, (hereafter referred to as “CITY OF KERMAN”) whereby CITY OF KERMAN agreed to develop a UTILITY INFRASTRUCTURE MASTER PLAN. FCOG and CITY OF KERMAN may be referred to herein collectively as the “Parties” and singularly as a “Party.”

Recitals

Whereas, the current Agreement terminates on 06/30/23 and

Whereas, the Parties wish to extend services into 2023-24; and

Whereas, an amendment to Agreement is necessary to provide for changes to extend services into 2023-24.

Amendment 1

NOW THEREFORE, in consideration for their mutual promises, the Parties hereto agree as follows:

1. The existing **Section XIII. EFFECTIVE DATE, TERM** shall be deleted in its entirety and replaced with the following:

XIII. Effective Date, TERM

This Agreement shall become effective as of the date of its execution by parties hereto and shall remain in full force and effect through June 30, 2024, unless sooner terminated or unless its term is extended. Upon mutual written Agreement of the parties hereto, this Agreement may be extended beyond that date.

2. This Amendment 1 shall become effective June 30, 2023 (hereinafter “Effective Date”).
3. Upon the Effective Date, the Agreement and this Amendment 1 shall together constitute the Agreement.
4. Unless expressly modified by the terms of this Amendment 1 all terms of the Agreement remain in full force and effect.

5. Each Party represents and warrants to the other Party that such Party is duly authorized and empowered to execute, enter into, and perform its obligations set forth in this Amendment 1, and that the individual signing this Amendment 1 on behalf of such Party has been duly authorized to execute this Amendment 1 on behalf of such Party, and will, by signing this Amendment 1 on such Party's behalf, legally bind such Party to the terms, covenants, and conditions of this Amendment 1. Each Party further represents and warrants to the other Party that no other person or entity is required to give its approval or consent to this Amendment 1 in order for such Party to authorize, enter into, and perform its obligations under this Amendment 1, or that if such approval or consent to this Amendment 1 is required, that such approval or consent has been obtained.

FRESNO COUNCIL OF GOVERNMENTS

By 
TONY BOREN, Executive Director

CITY OF KERMAN:

By _____
JOHN JANSONS, City Manager

APPROVED AS TO LEGAL FORM ON BEHALF OF THE FCOG:
DANIEL C. CEDERBORG, County Counsel

E-Signed by
Bryan D. Rome
June 22, 2023
By 
BRYAN D. ROME, Deputy County Counsel

APPROVED AS TO LEGAL FORM ON BEHALF OF THE CITY OF KERMAN:
MONTROY LAW CORPORATION

By _____
HILDA CANTU MONTROY, City Attorney



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: Jesus R. Orozco, Community Development Director

SUBJECT: Pre-Approved Multi-Family Conceptual Site Design Program (JRO)

RECOMMENDATION: Council by motion approve resolution adopting Pre-Approved Multi-Family Conceptual Design Program.

EXECUTIVE SUMMARY:

The City of Kerman was awarded Local Early Action Planning (LEAP) grant funding from the State Department of Housing and Community Development (HCD) to help address housing needs and streamline housing production throughout California. A share of the City's awarded LEAP grant has been allocated towards the design and adoption of a pre-approved Multi-Family Conceptual Design Program. An infill site inventory analysis was completed and four sites were selected due to their feasible access to existing infrastructure. The pre-approved Multi-Family Conceptual Design Program includes two duplex design floor plans in two distinct architectural elevations.

DISCUSSION:

Staff in collaboration with Precision Civil Engineering, consulting City Planner, developed pre-approved site plans and multi-family duplex floor plans that can be used in undeveloped or underdeveloped R2 and R3 Multi-family zoned lots. After completing an infill site inventory analysis, four sites were selected due to their feasible access to existing infrastructure as shown in **Table 1** below.

Table 1. Infill Sites for Conceptual Site Layout Drafting

#	APN	Zoning	Square feet	Frontage width (sf)	Site Description
1	023-213-07S	R2	7,000	50	This is a corner lot abutting an alley to the west.
2	023-218-02S	R2	7,000	70	The west side of the lot abuts an alley.
3	023-100-24S	R3	14,000	140	This is a corner lot. Side property line abuts an alley or future ROW.
4	023-405-02S	R3	31,397	153/210.5	The west side of the lot abuts an alley.

Said sites are accompanied by zone compliant pre-approved site plans, attached as Exhibit 'B'. Sites identified may be developed with one of two or both duplex design floor plan layouts and their respective optional elevations included as Exhibit 'A'. Both floor plan layouts include two units; a 742 sq.ft. and a 918 sq.ft. unit. Both floor plans come two optional elevations.

The program intends to “provide concept illustrations and exhibits for multi-family development. With pre-approved design concepts, the design/approval/permit process at the City will take less time, thereby lowering the costs for developers and creating dwelling units at an accelerated pace.” Program tasks include 1) street frontage evaluation, 2) circulation evaluation, 3) environmental design and sustainability, 4) program intentions and social connectivity, and 5) the graphic product. The graphic product resulting from Program implementation is one (1) duplex design with a standard floor plan and two (2) exterior elevation themes. Special considerations were given to environmental design and sustainability of the conceptual designs, street frontage and circulation evaluation according to conceptual site layouts, as well as program intentions and social connectivity.

Environmental Design and Sustainability

The environmental design and sustainability of this Program are integrated into the development of the duplex designs, including elements such as:

- **Code Compliance:** The designs are compliant with the California Building Code, including Title 24 Building Energy Efficient Standards (CalGreen) to ensure efficient energy use, building envelope, and energy conservation.
- **Conventional Designs:** The elevations are designed using standard materials and the floor plans are designed to the size of appliances that can be obtained at local hardware stores and would not require customization. This also increases affordability of construction and living within the duplex.
- **Orientation:** The designs minimize east-west exposure and maximize north-south exposure to increase sunlight and fresh air, which in turn decreases energy use.
- **Pavement:** The site layouts are drafted to increase permeable paving and open space to reduce heat islands. Adequate space is dedicated to trees and landscaping.
- **ADA Compliance:** All units are designed to meet accessibility standards, including the size of all spaces and pathways. Grab bars can be installed in all areas of the unit.

Street Frontage and Circulation Evaluation

All four (4) infill sites are adjacent to an alley, giving additional access to the sites. Vehicle circulation of Sites 1, 2, and 3 access carports from the alley. Site 4 has access to the parking lot from the alley and includes a 25-foot driveway that has carports on either side. Pedestrian walkways connect the sidewalks on the frontage, the carport, to the duplexes. **Table 2** gives an overview of each site’s layout density, parking, and pedestrian access.

Table 2. Conceptual Site Layout Overview

#	Number of Duplex Proposed	Density (du/ac)	Proposed Parking Stalls	Pedestrian Access	Notes
1	1	12.5	4	1 access point to South 8 th Street and 2 access points to West B Street.	-
2	1	12.5	4	1 access point to West B Street and 3 access points to the alley.	10% minor deviation is applied to setbacks.

3	3	21.8	10	1 access point to Golden Way and 2 access points to the alley.	10% minor deviation is applied to setbacks, parking, and density. However, the site is 1 parking stall short.
4	6	20.0	23	2 access points to the alley.	10% minor deviation is applied to setbacks, parking, and lot coverage.

As shown in **Table 2**, Site 3 is not compliant with the existing Kerman Municipal Code (KMC) parking requirements. However, the site is less than 0.5 mile in distance to the nearest public transit stop, which is eligible for an automatic reduction in parking requirements.

Program Intentions and Social Connectivity

This Program aims to develop pre-approved design concepts to decrease the design and approval process of multi-family development, consequently, lowering costs for developers to create more dwelling units. The conceptual site layouts demonstrate that the duplex designs are feasible on different sized lots, including lots that are located within an area with predominantly single-family residences, such as Sites 1 and 2. This Program increases the possibility for the development of more housing units, thus helping to address the housing shortage within the city of Kerman. The increased density of residential development also encourages social connectivity while ensuring improved quality of life.

Program Expiration

There is no expiration date for the pre-approved Multi-Family Conceptual Design Program. However, should development standards change in the future, the pre-approved site plans will need to be revised to meet development standards at such time development occurs on the aforementioned four sites.

FISCAL IMPACT:

Design and adoption of the pre-approved multi-family conceptual design program has been funded by Local Early Action Planning (LEAP) grant funding from the State Department of Housing and Community Development (HCD). No General Fund monies have been used on this program thus far.

ATTACHMENTS:

A. Resolution w/Exhibits

Attachment 'A'

RESOLUTION NO. 23-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ADOPTING PRE-APPROVED MULTI-FAMILY CONCEPTUAL DESIGN PROGRAM AND DIRECTING STAFF TO IMPLEMENT THE PROGRAM UPON DATE OF APPROVAL

WHEREAS, the City of Kerman was awarded Local Early Action Planning (LEAP) grant funding from the State Department of Housing and Community Development (HCD) to help address housing needs and streamline housing production; and

WHEREAS, the City of Kerman allocated a share of the City's awarded LEAP grant funding towards the design and adoption of pre-approved Multi-Family Conceptual Design Program; and

WHEREAS, City Staff has been working alongside Precision Civil Engineering, consulting City Planner, to identify four infill sites with feasible access to existing infrastructure and are developable, included as Exhibit 'A'; and

WHEREAS, the identified four sites may be developed with one of two or both duplex design floor plan layouts and their respective optional elevations included as Exhibit 'B'; and

WHEREAS, adoption of the pre-approved Multi-Family Conceptual Design Program meets the goals and objectives as set forth by LEAP guidelines and the HCD; and

WHEREAS, there is no expiration date for the pre-approved Multi-Family Conceptual Design Program unless development standards for the zones in which the four sites are located in change.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kerman resolves as follows:

- Section 1. The above recitals are true and correct and incorporated herein by reference.
- Section 2. The City Council adopts the pre-approved Multi-Family Conceptual Design Program as set forth in Exhibits 'A' and 'B' respectively which are attached and incorporated by reference.
- Section 3. The City Council authorizes City Staff to implement the Multi-Family Conceptual Design Program and to make minor modifications thereon in order to ensure compliance with any local and/or State requirements throughout the program's term.
- Section 4. There is no expiration date for the pre-approved Multi-Family Conceptual Design Program.
- Section 5. This resolution shall be effective upon adoption.

The foregoing resolution was approved and adopted by the City Council of the City of Kerman at a regular meeting held on the 12th day of July 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

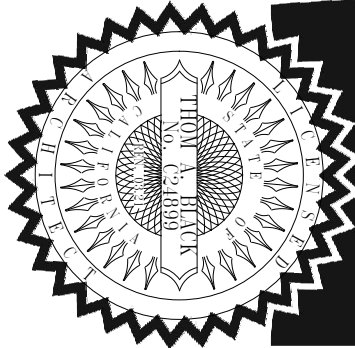
Exhibit 'A'



ILLUSTRATION



CITY OF Kerman
MULTI-FAMILY
CONCEPTUAL DESIGN
PROGRAM



ARCHITECT

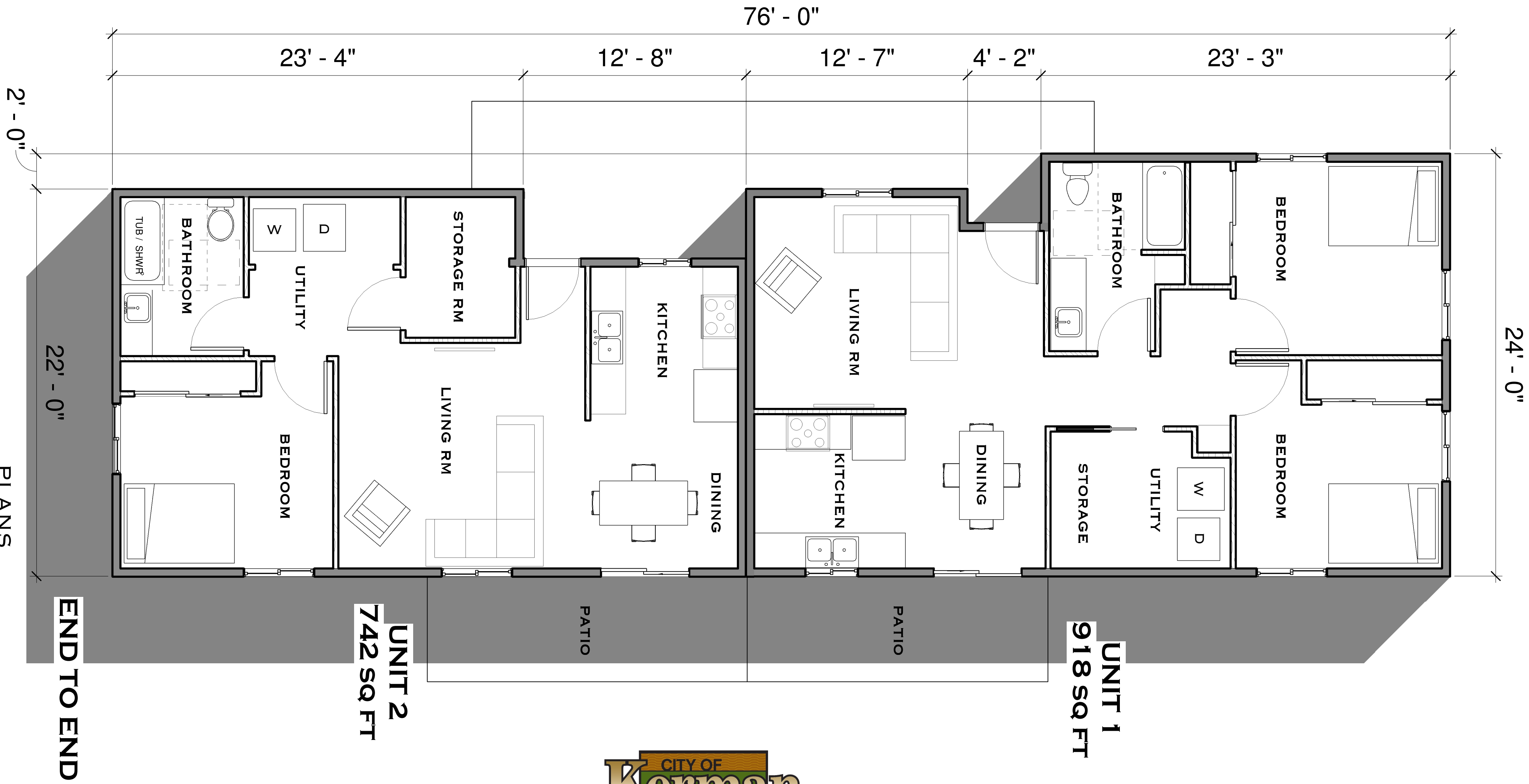
Thom Black



Project Number LABOR 123456	No.	Description	DATE
Drawn By Hector			
Checked By Thom			

PD.5

04/25/23

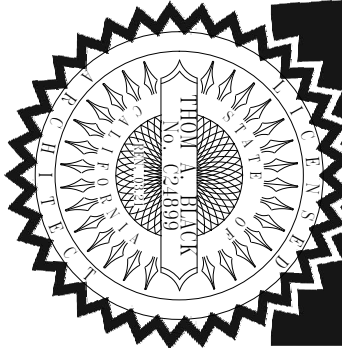


PLANS



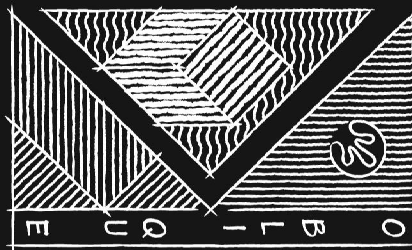
CITY OF KERMAN

**MULTI-FAMILY
CONCEPTUAL DESIGN
PROGRAM**



ARCHITECT

Thom Black

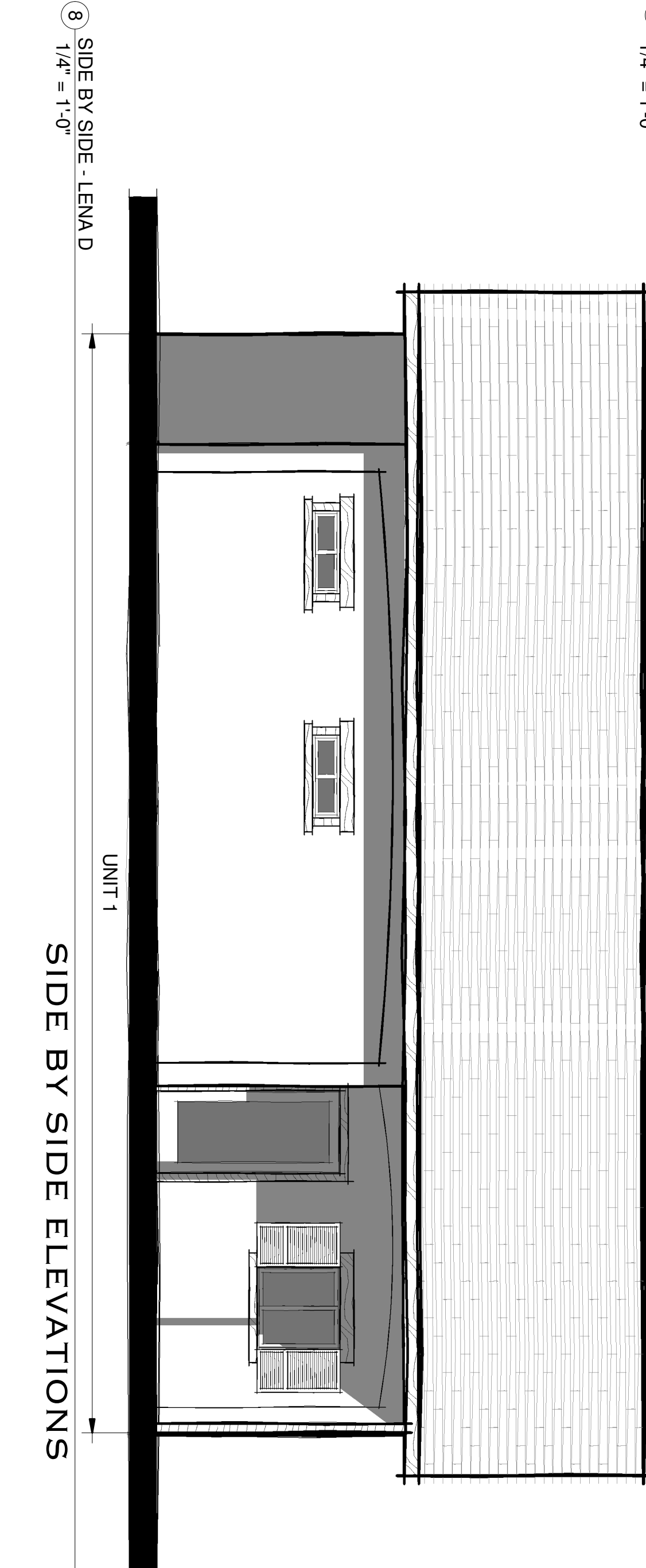
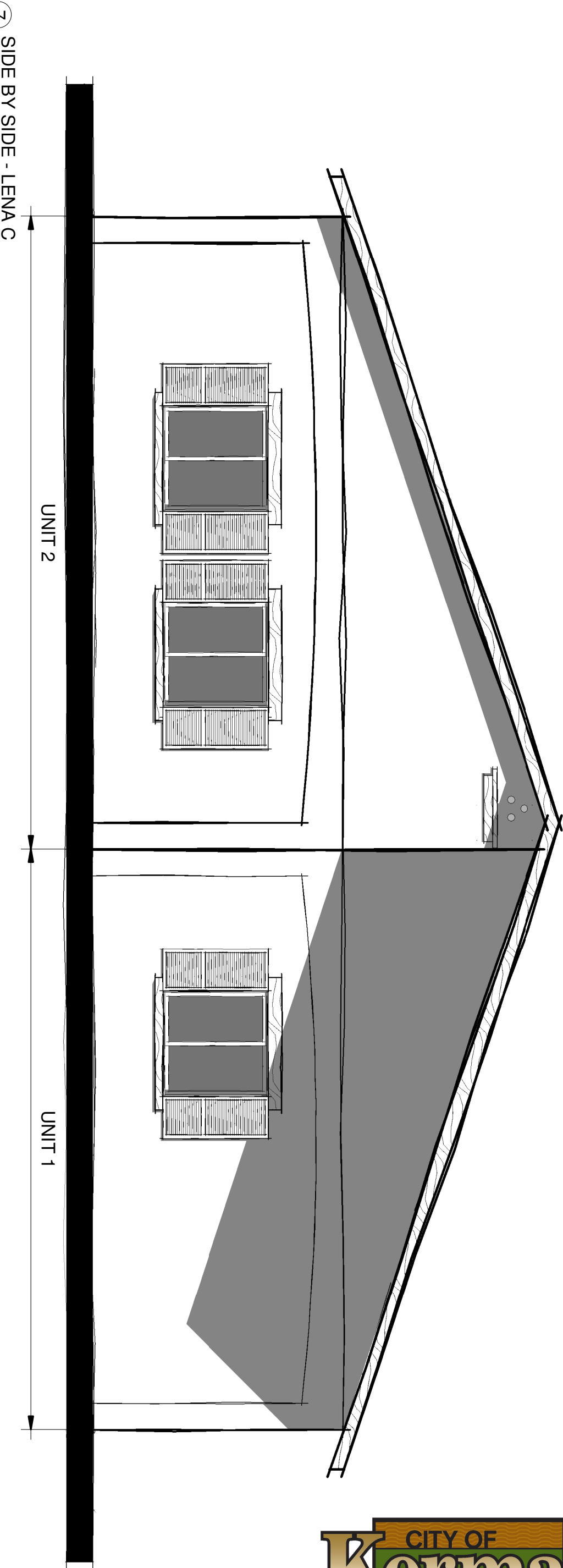
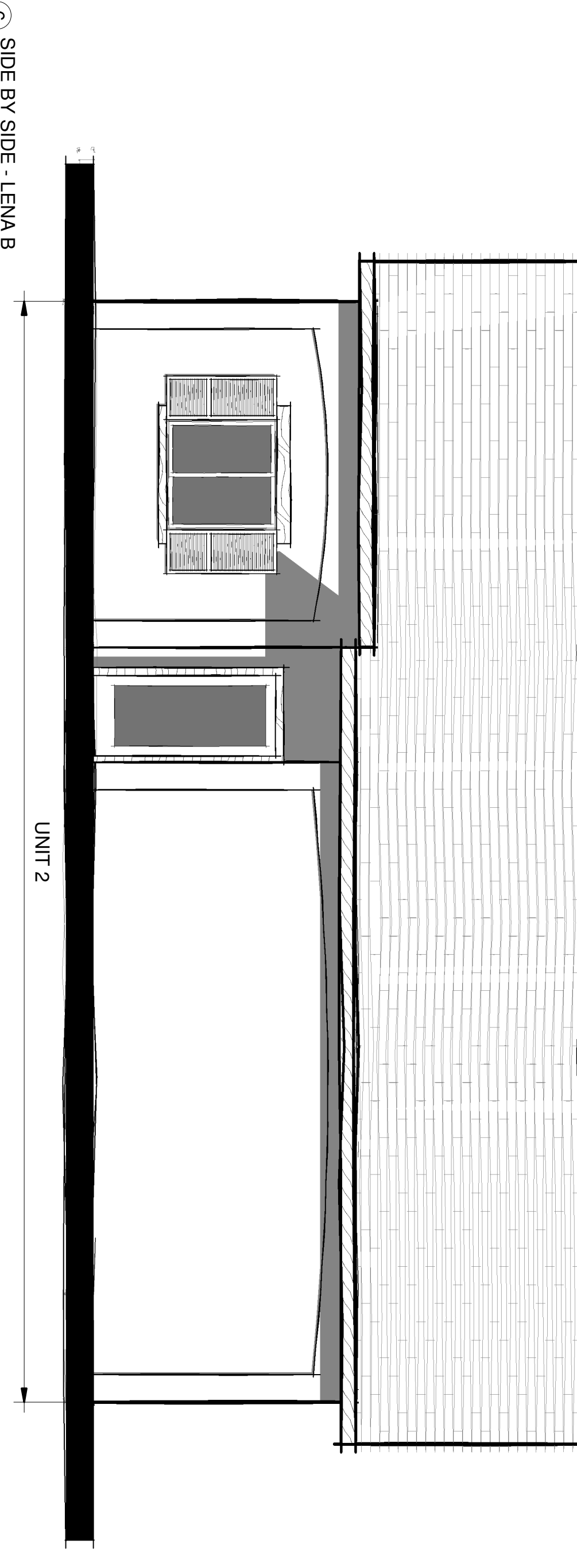
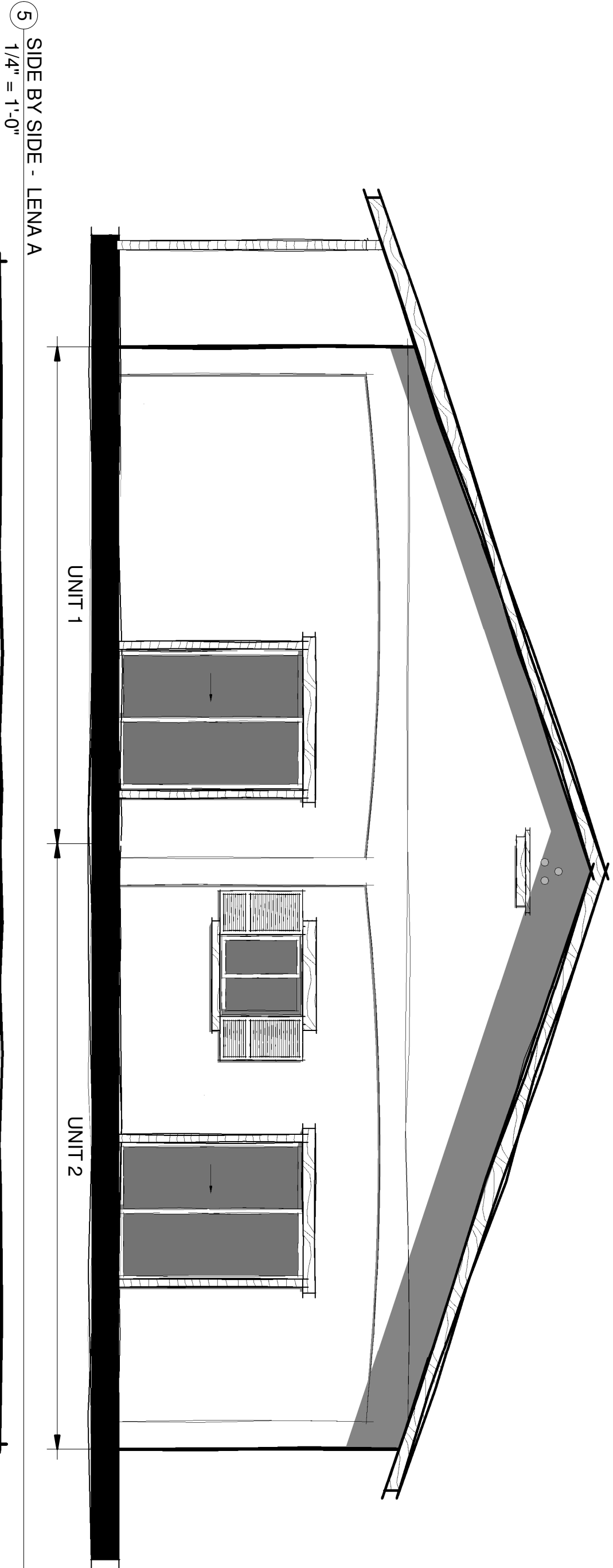
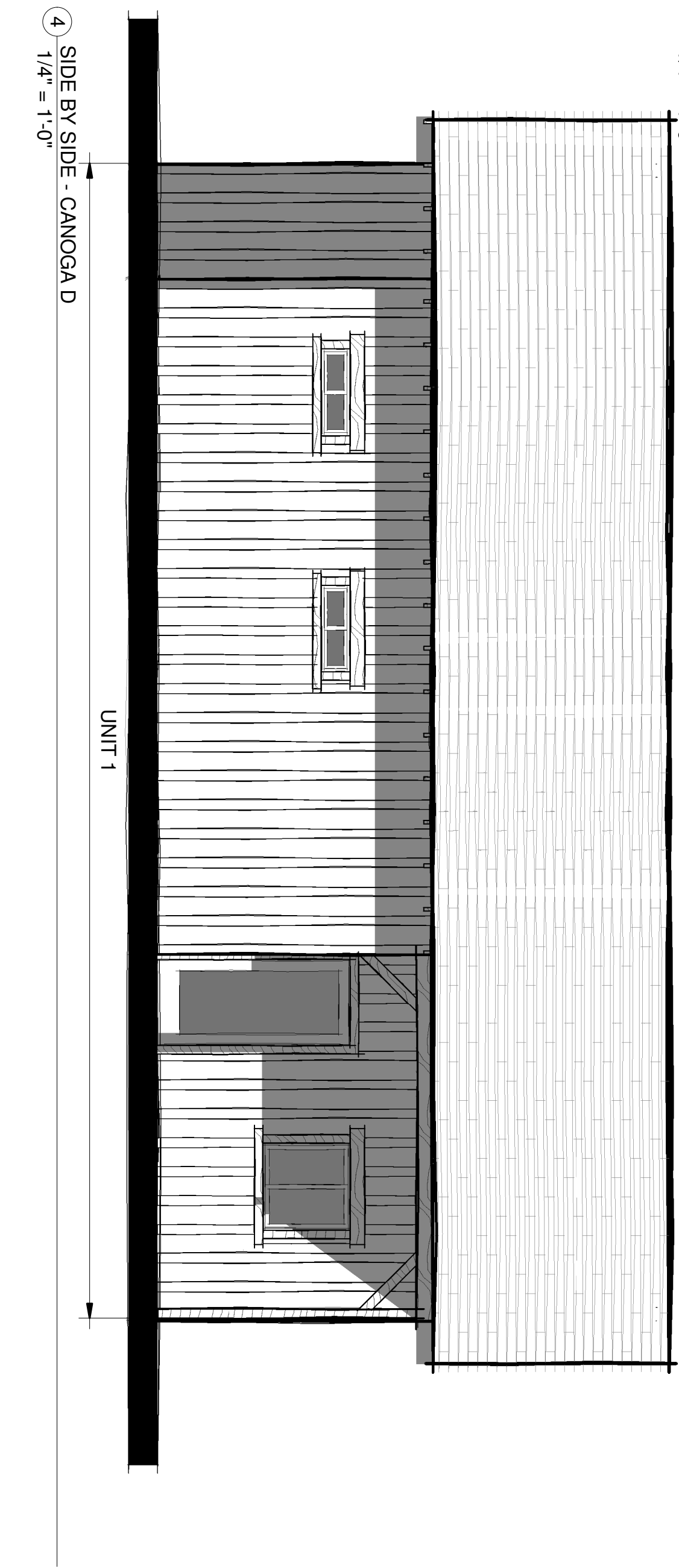
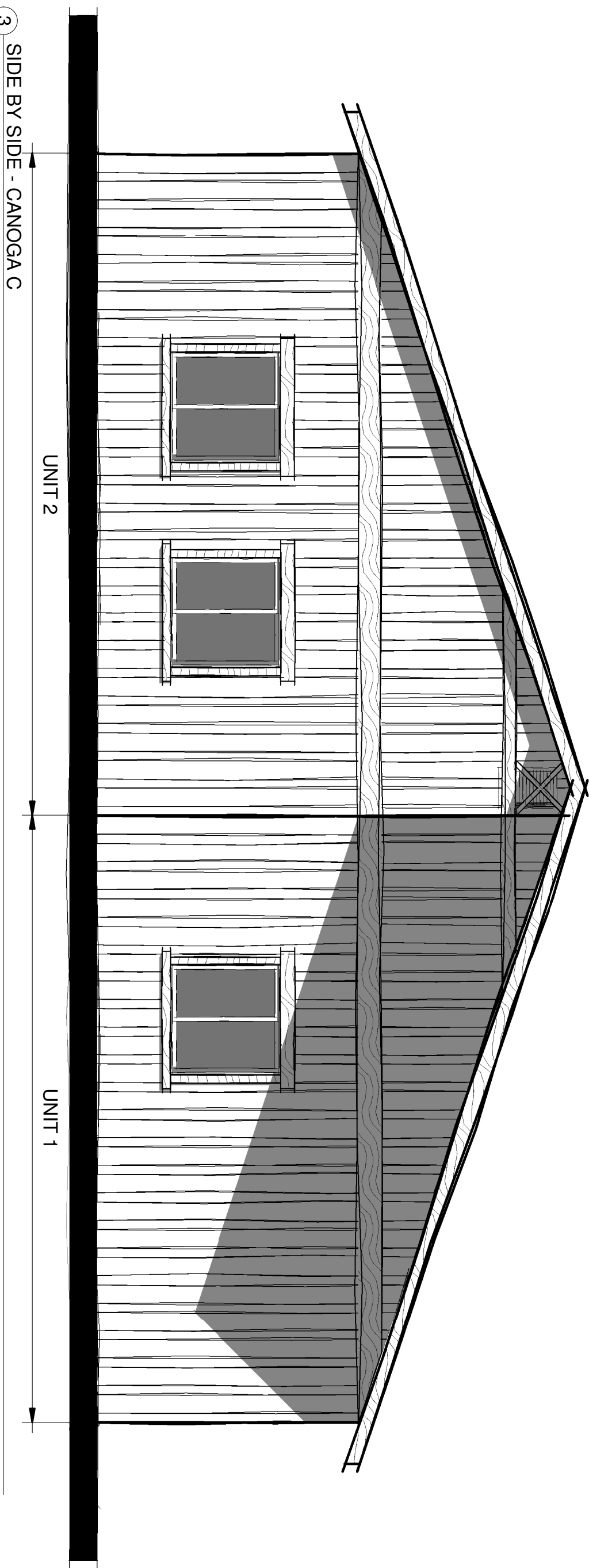
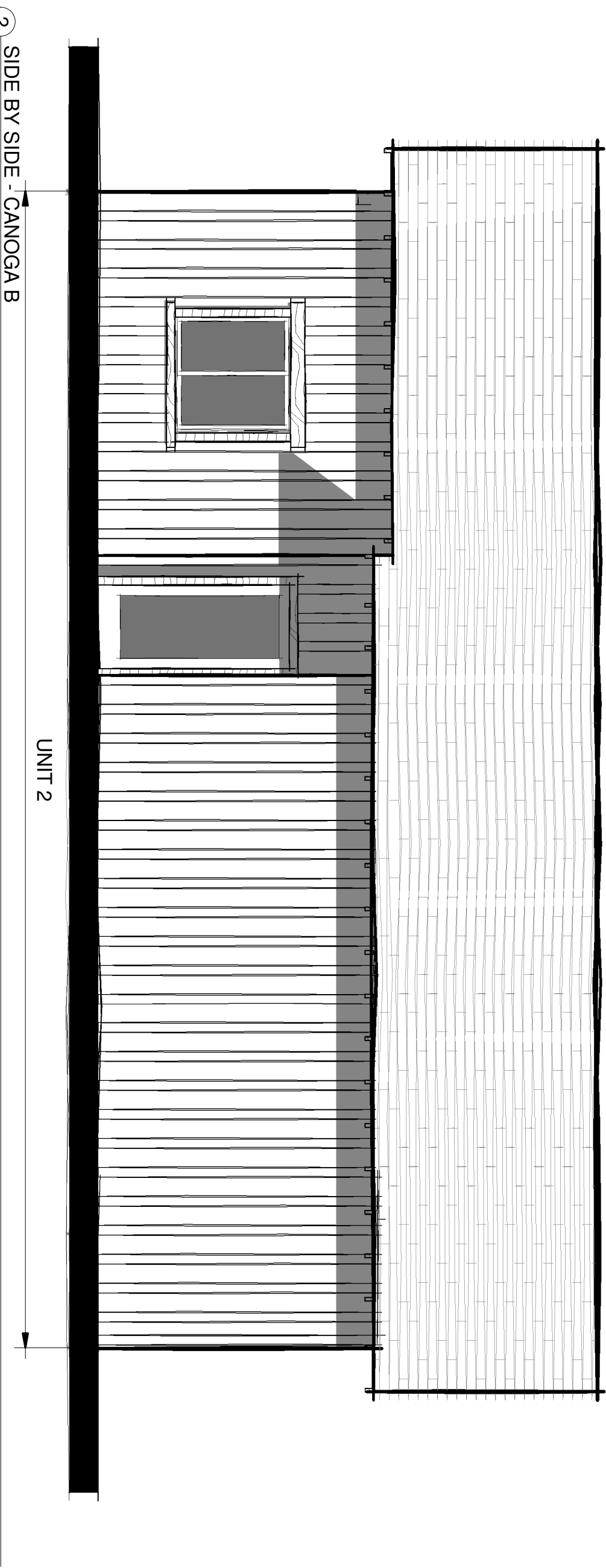
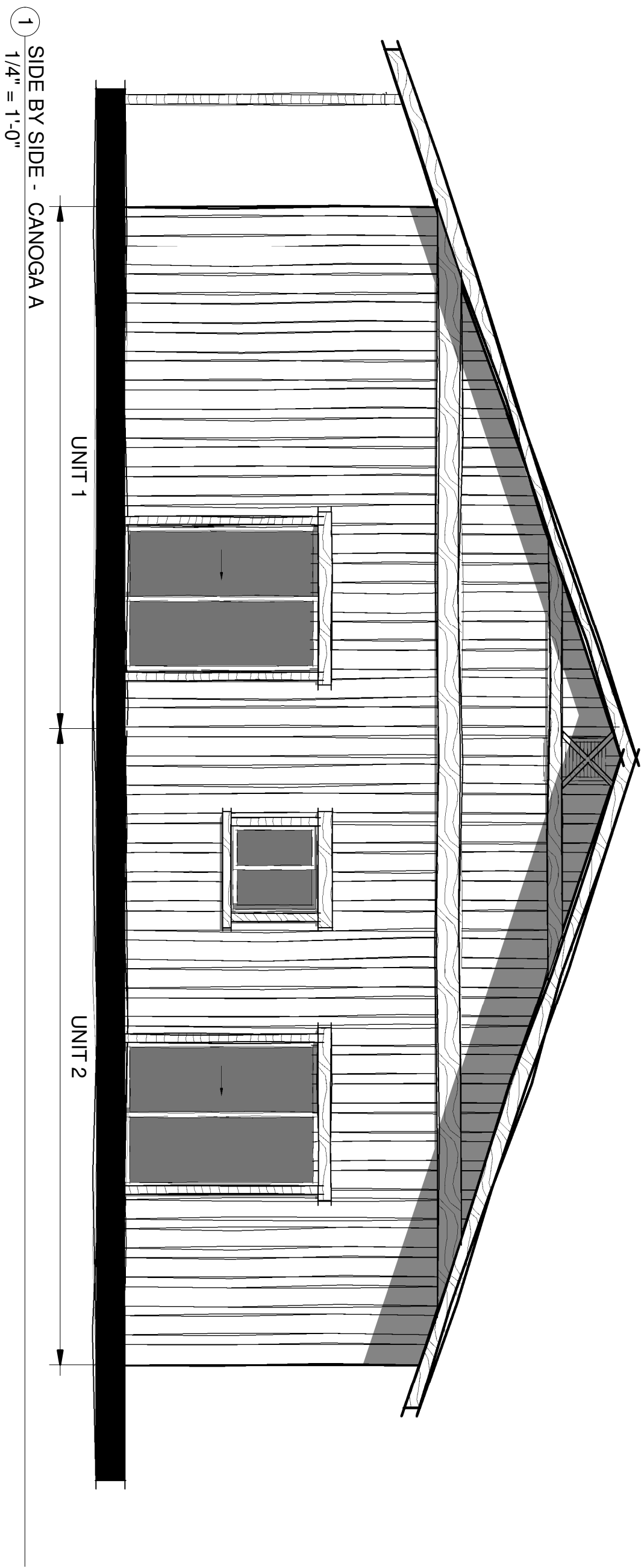


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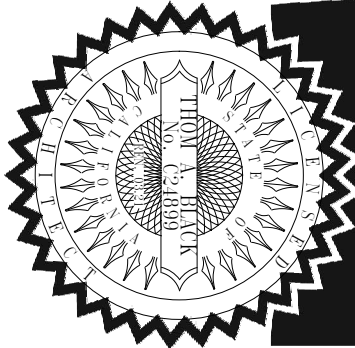
Project Number
Drawn By
Checked By
Thom

PD.1

set Date: 02/20/23

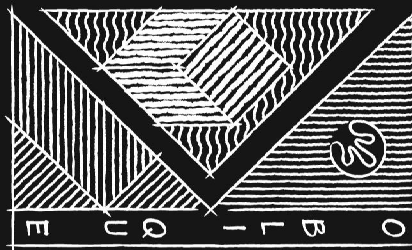


CITY OF Kerman
MULTI-FAMILY
CONCEPTUAL DESIGN
PROGRAM



ARCHITECT

Thom Black

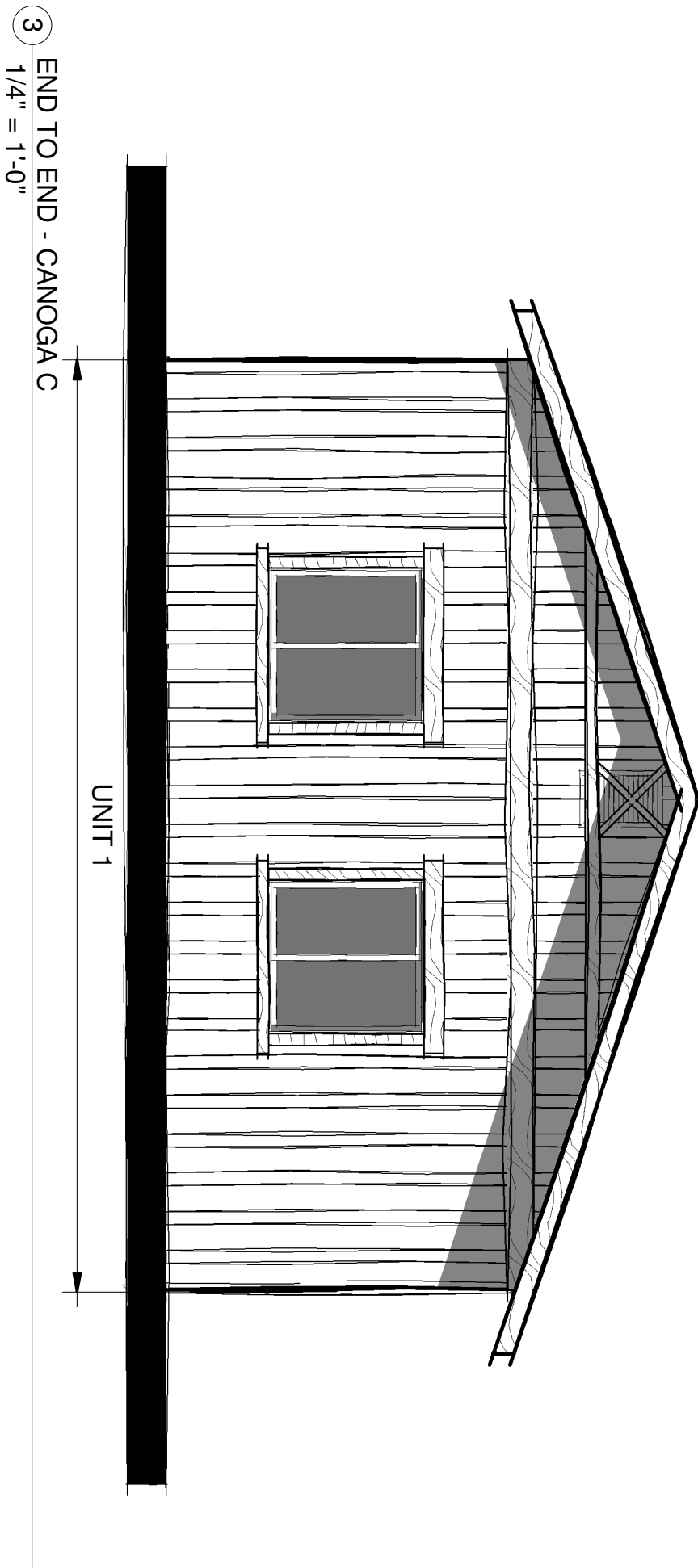
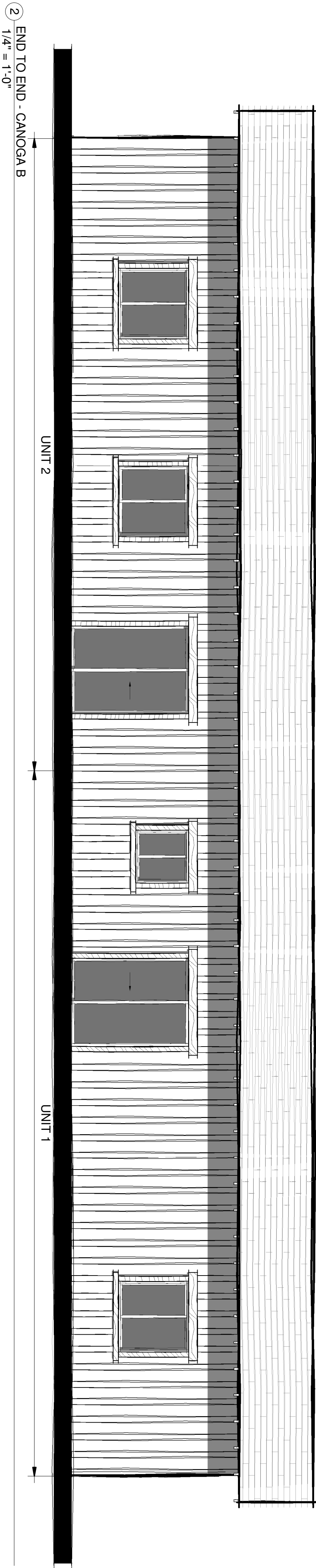
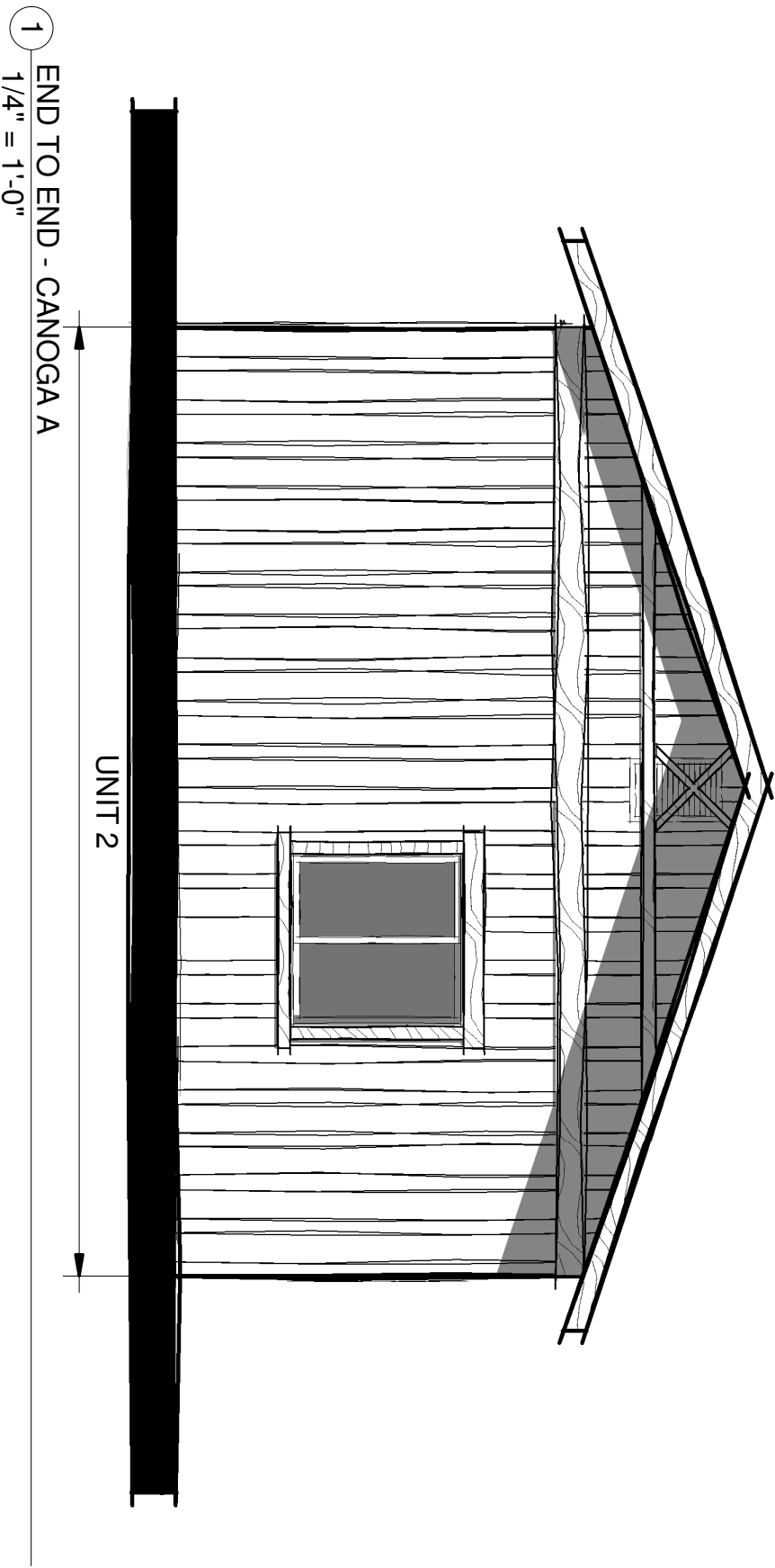


No.	Description	DATE
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3	NO.	
4	NO.	
5	NO.	
6	NO.	
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10	NO.	

Project Number
Drawn By
Hector
Checked By
Thom

PD.2

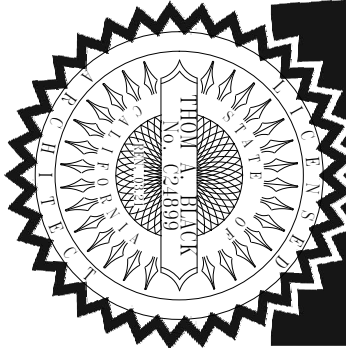
04/10/23



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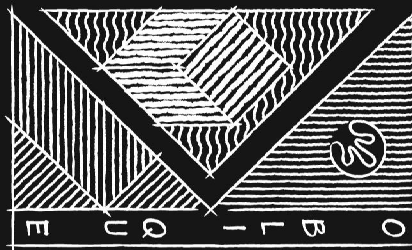


CITY OF Kerman
MULTI-FAMILY
CONCEPTUAL DESIGN
PROGRAM



ARCHITECT

Thom Black

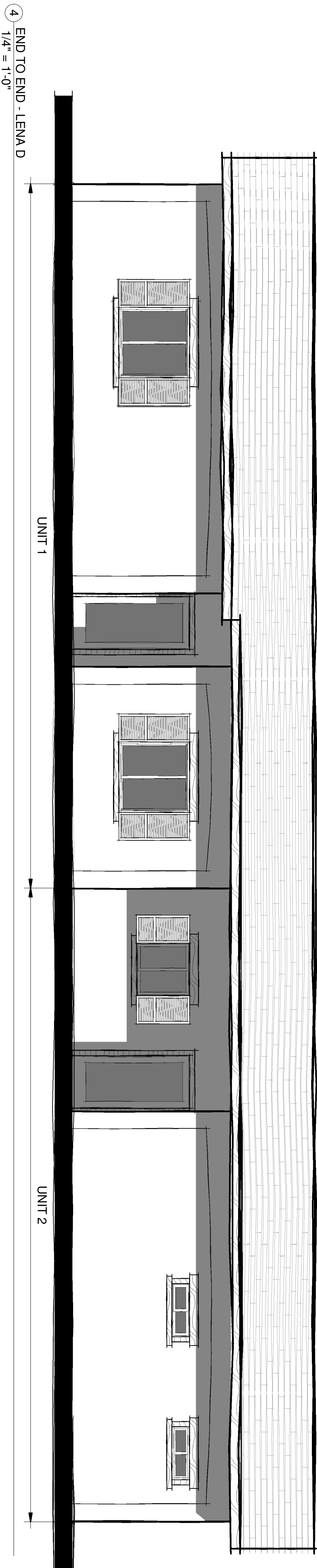
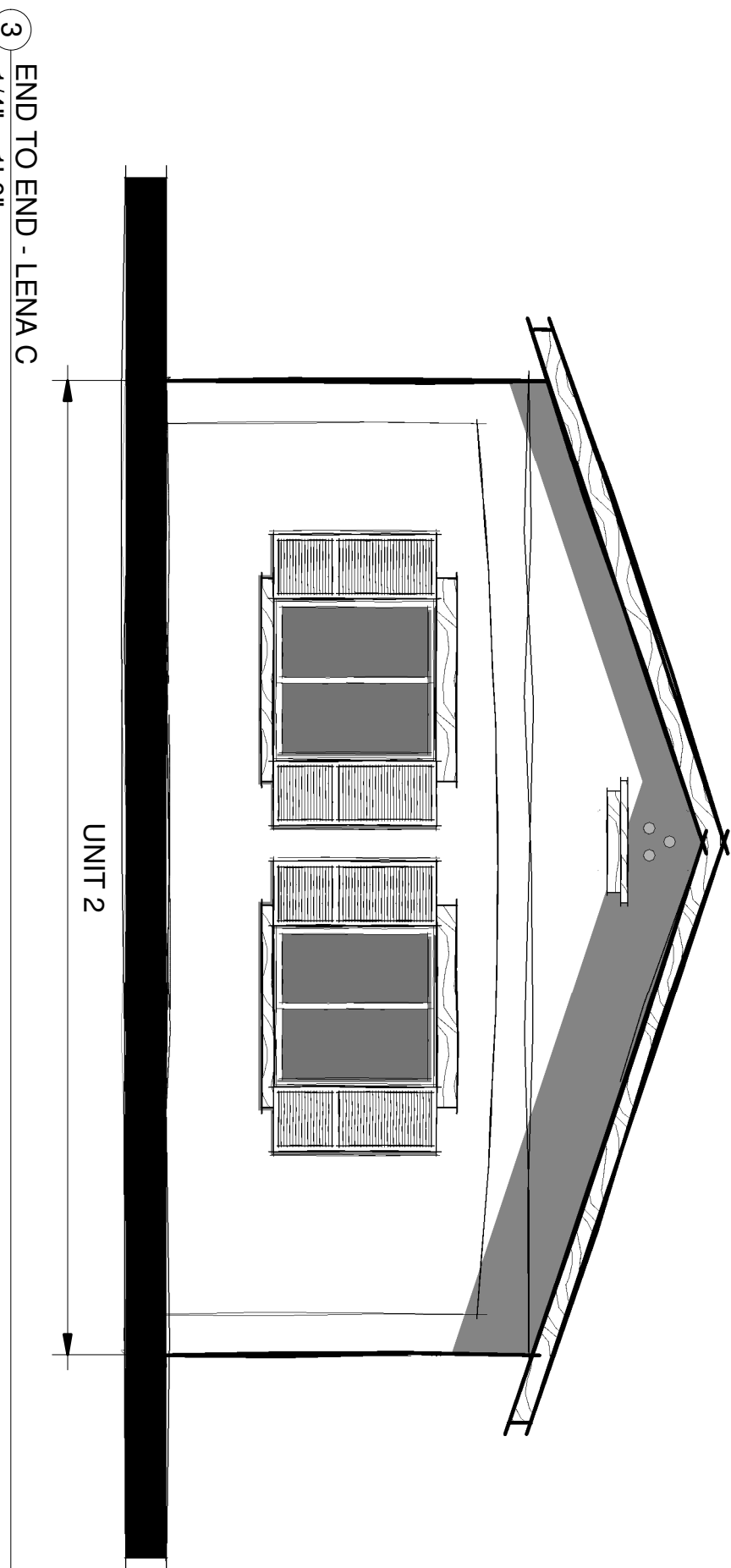
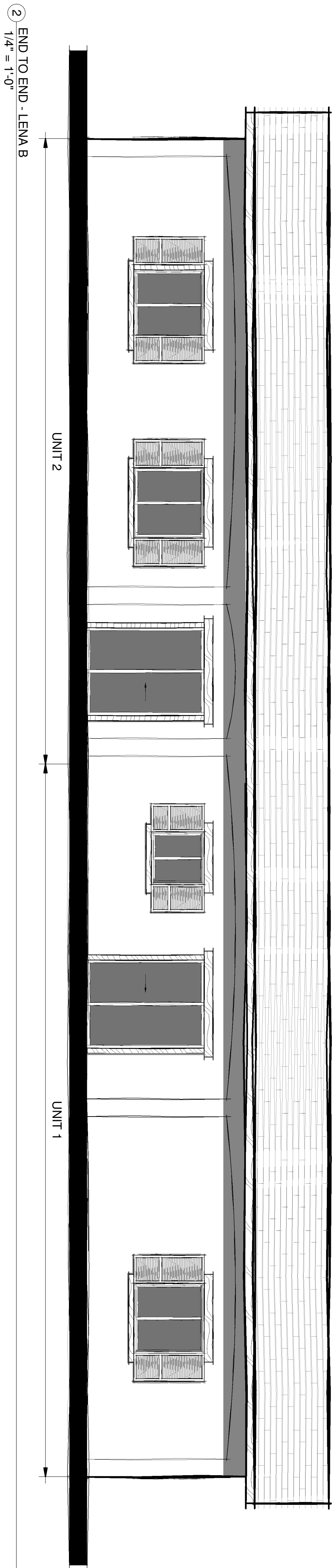
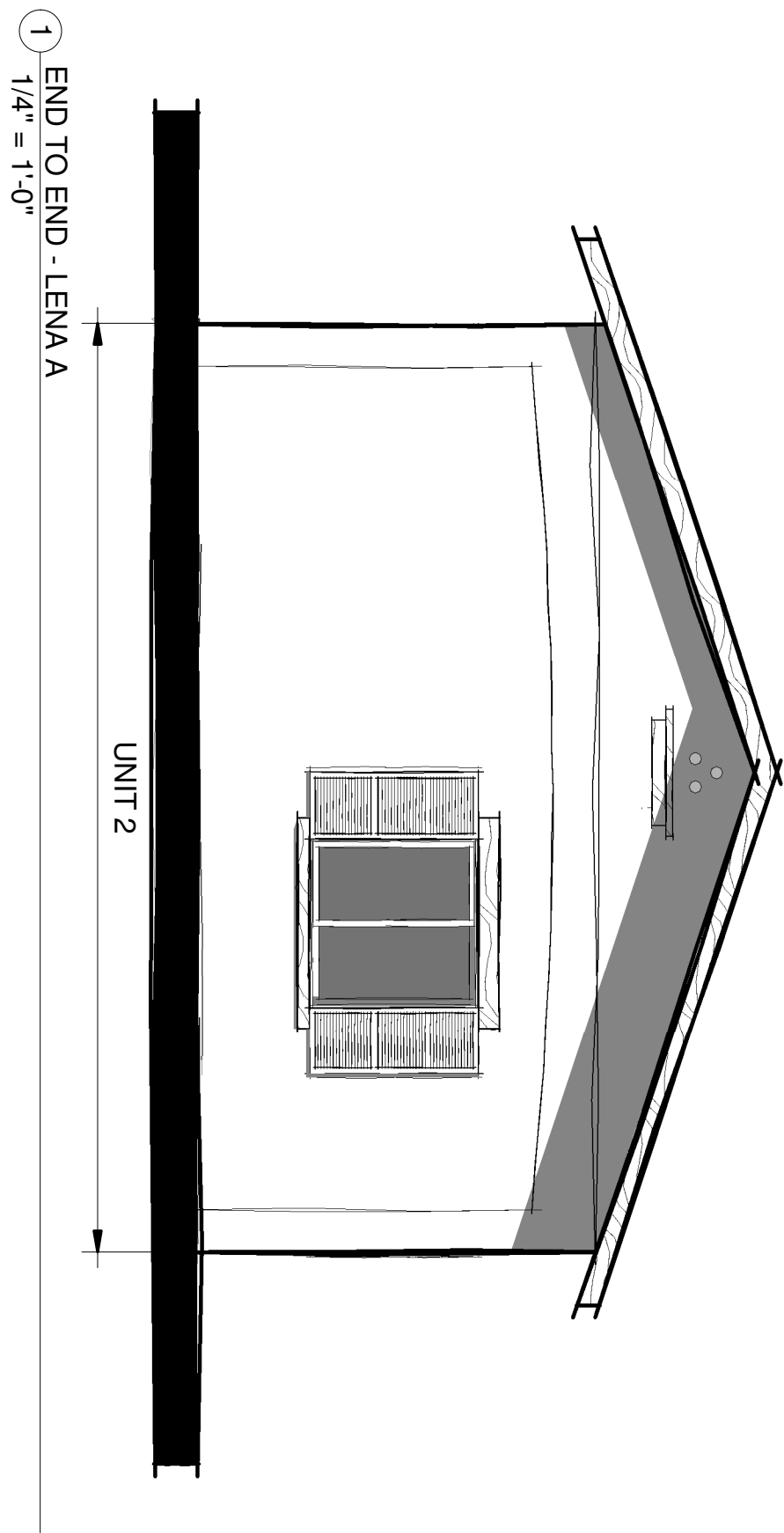


No.	Description	DATE
A		
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Project Number
Drawn By
Checked By
Thom

PD.3

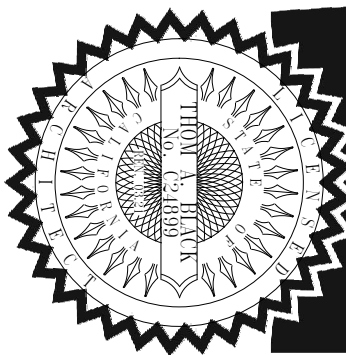
04/10/23



END TO END - CANOGA ELEVATIONS



CITY OF Kerman
MULTI-FAMILY
CONCEPTUAL DESIGN
PROGRAM



ARCHITECT

Thom Black



No.	Description	DATE
A		
B		
C		
D		
E		
F		

Project Number
Drawn By
Checked By
Thom

PD.4

04/11/23



APN: 230-213-06

FIGURE
1

66

PROPOSED PARKING STALLS : 4 STALLS

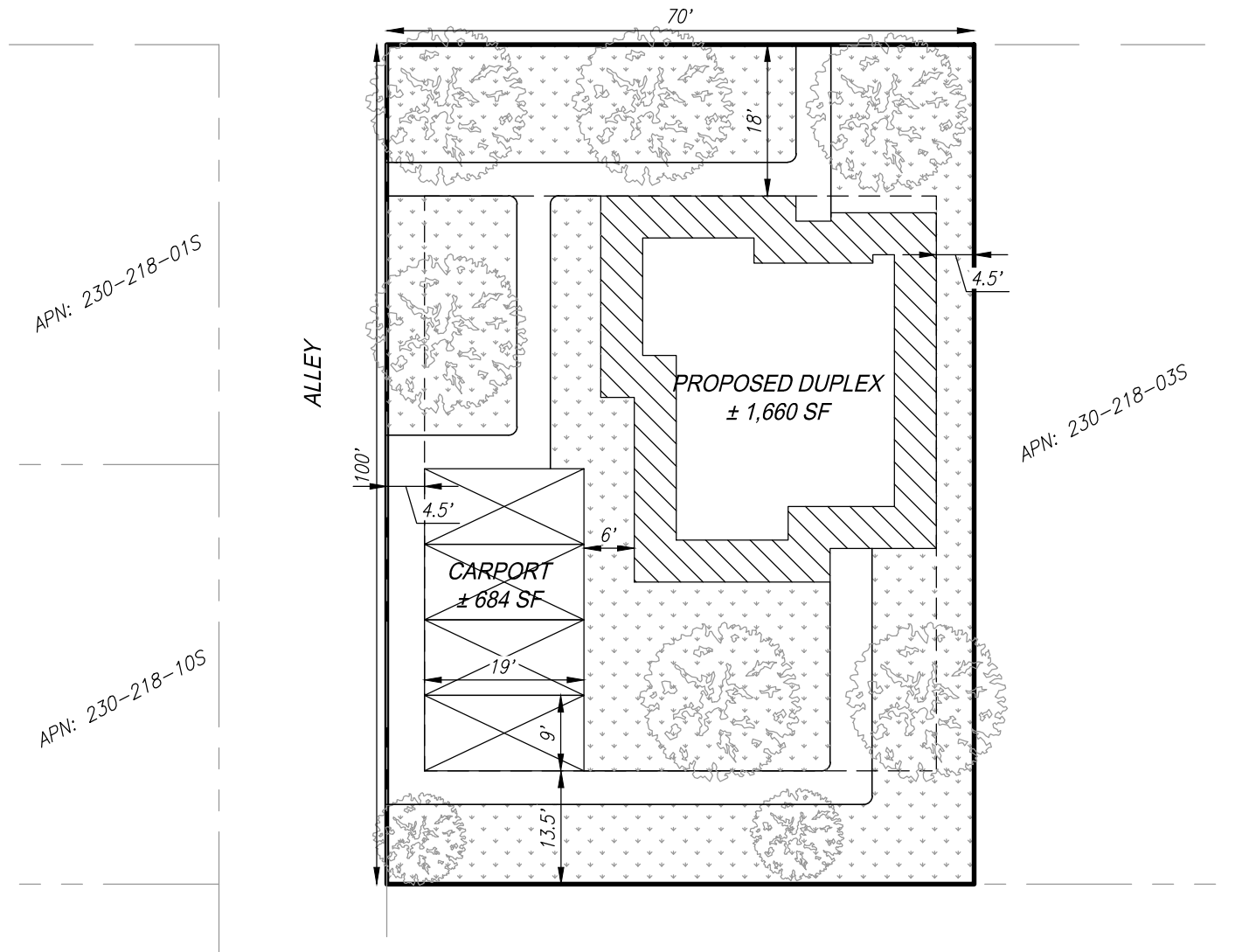
PROPOSED / REE



APN: 023-213-07S

21-009.4

WEST B STREET



SITE INFORMATION

APN: 023-218-02S
PROPERTY ADDRESS: 14629 WEST B STREET
Kerman, CA 93630
SITE AREA (GROSS): +/- 7,000 SQUARE FEET
CURRENT LAND USE: VACANT (UNDEVELOPED)
ZONING: R-2
PLANNED LAND USE: MEDIUM DENSITY RESIDENTIAL

PROPOSED DEVELOPMENT

PROPOSED USE: DUPLEX
PROPOSED UNITS: 2 UNITS
DENSITY: 12.5 UNITS PER ACRE
LOT COVERAGE: 33.5%
BUILDING HEIGHT: 15 FEET, 1 STORY.

PARKING

REQUIRED PARKING STALLS : 4 COVERED PARKING STALLS
PROPOSED PARKING STALLS : 4 STALLS

LEGEND

- EXISTING RIGHT-OF-WAY
 - EXISTING ROAD CENTERLINE
 - PROPERTY LINE
 - EXISTING PARCEL LINE
 - SETBACKS PER MUNICIPAL CODE
 - PROPOSED LANDSCAPE
 - PROPOSED STRUCTURE
 - PROPOSED TREE
- NOTE: 10 PERCENT MINOR DEVIATION TO ALL SETBACKS ARE APPLIED.

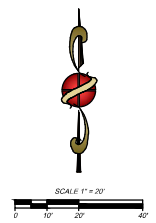
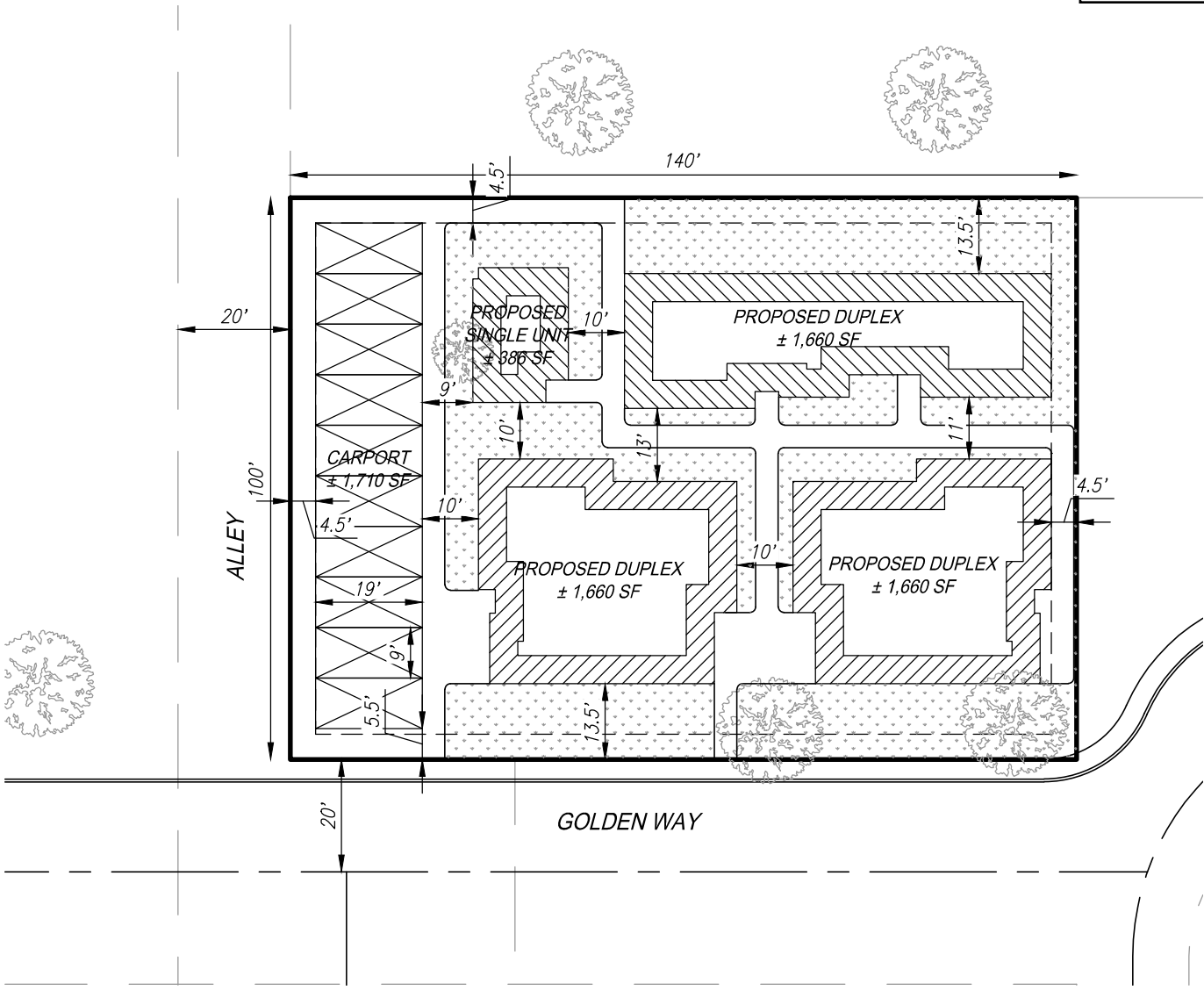


EXHIBIT
DESCRIPTION:
APN: 023-218-02S

PROJECT NAME:
SITE 2
CONCEPTUAL SITE PLAN
4/6/2023
21-009.4

FIGURE
2



SITE INFORMATION

APN: 023-100-24S
 PROPERTY ADDRESS: NORTH OF GOLDEN WAY
 KERNAN, CA, 93630
 SITE AREA (GROSS): +/- 14,000 SQUARE FEET
 CURRENT LAND USE: VACANT (UNDEVELOPED)
 ZONING: R-3
 PLANNED LAND USE: HIGH DENSITY RESIDENTIAL

LEGEND

- — — — — EXISTING RIGHT-OF-WAY
- - - - - EXISTING ROAD CENTERLINE
- PROPERTY LINE
- - - - - EXISTING PARCEL LINE
- - - - - SETBACKS PER MUNICIPAL CODE
- PROPOSED LANDSCAPE
- PROPOSED STRUCTURE
- PROPOSED TREE

PROPOSED DEVELOPMENT

PROPOSED USE: DUPLEX
 PROPOSED UNITS: 6 UNITS
 DENSITY: 21.8 UNITS PER ACRE (GP STANDARDS: 20-24 DU/AC)
 LOT COVERAGE: 50.5% (STANDARD: 50% COVERAGE)
 BUILDING HEIGHT: 15 FEET, 1 STORY.

PARKING

REQUIRED PARKING STALLS: 11 COVERED STALLS (MINOR DEVIATION APPLIED)
 PROPOSED PARKING STALLS: 10 COVERED STALLS

NOTE: 10 PERCENT MINOR DEVIATION TO ALL SETBACKS ARE APPLIED.

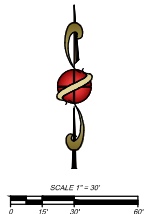
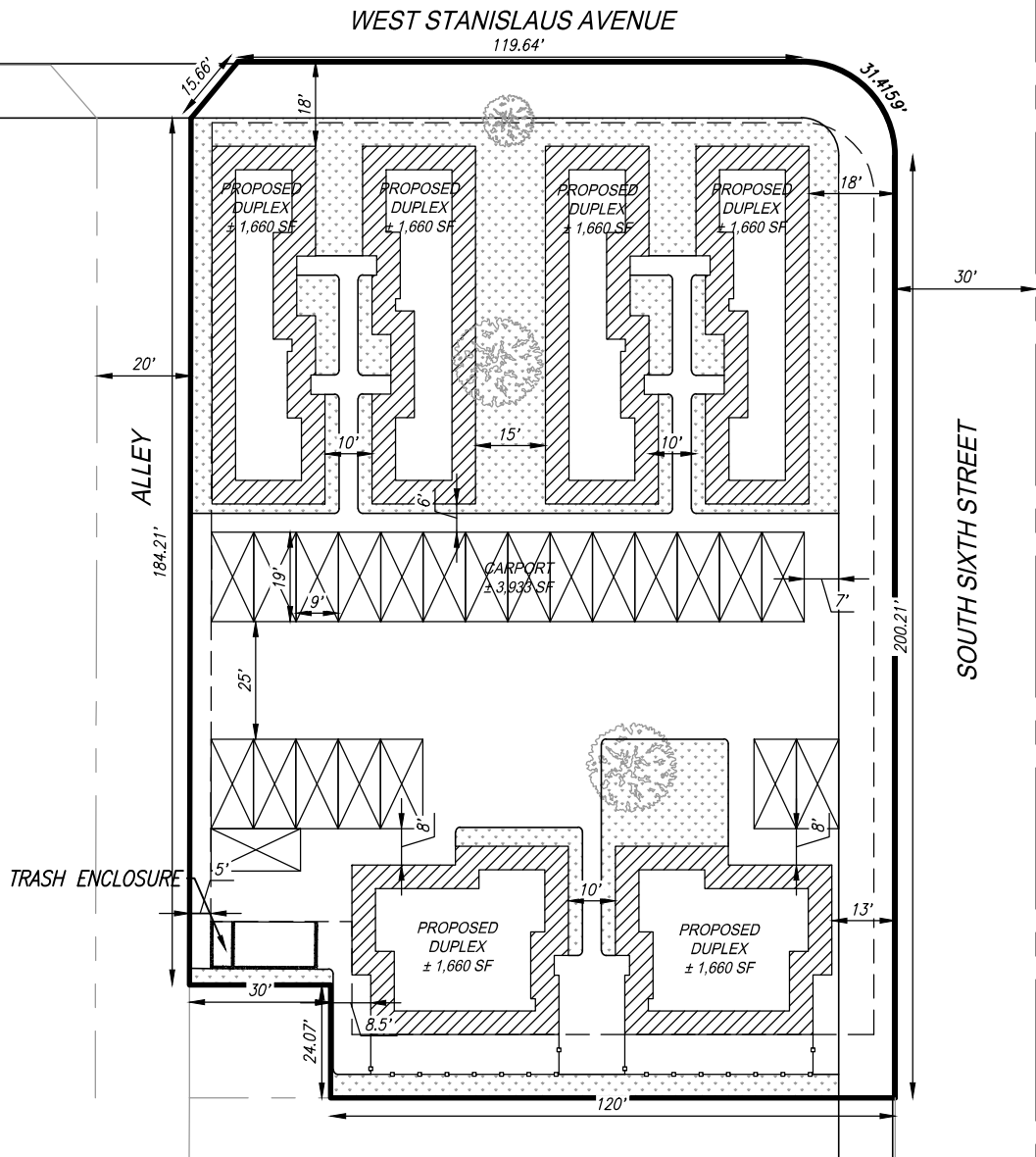


EXHIBIT
DESCRIPTION:
APN: 023-100-24S

PROJECT NAME:
SITE 3 CONCEPTUAL SITE PLAN
5/10/2023
21-009.4

FIGURE
3



SITE INFORMATION

APN: 023-405-02S
PROPERTY ADDRESS: SOUTHWEST CORNER OF WEST STANISLAUS AVENUE AND SOUTH SIXTH STREET, KERN, CA, 93630
SITE AREA (GROSS): +/- 26,250 SQUARE FEET
CURRENT LAND USE: VACANT (UNDEVELOPED)
ZONING: R-3
PLANNED LAND USE: HIGH DENSITY RESIDENTIAL

LEGEND

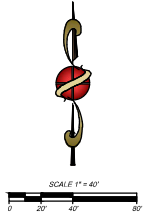
EXISTING RIGHT-OF-WAY
EXISTING ROAD CENTERLINE
PROPERTY LINE
EXISTING PARCEL LINE
SETBACKS PER MUNICIPAL CODE
PROPOSED LANDSCAPE
PROPOSED STRUCTURE
PROPOSED TREE
NOTE: 10 PERCENT MINOR DEVIATION TO ALL SETBACKS ARE APPLIED.

PROPOSED DEVELOPMENT

PROPOSED USE: DUPLEX
PROPOSED UNITS: 12 UNITS
DENSITY: 20.0 UNITS PER ACRE (GP STANDARDS: 20-24 DU/AC)
LOT COVERAGE: 52.9% (STANDARD: 50% COVERAGE)
BUILDING HEIGHT: 15 FEET, 1 STORY.

PARKING

REQUIRED PARKING STALLS : 22 COVERED STALLS (MINOR DEVIATION APPLIED)
PROPOSED PARKING STALLS : 22 COVERED STALLS



EXHIBIT

DESCRIPTION:

APN: 023-405-02S

PROJECT NAME:

SITE 4
CONCEPTUAL SITE PLAN

4/12/2023

21-009.4

FIGURE

4



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: Professional Services Agreement with Margaret Mims for Law Enforcement, Police Department Operational Consulting and Advisory Services (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving Professional Services Agreement with Margaret Mims for Law Enforcement and Police Department Operational Consulting and Advisory Services, consulting services in the amount of \$30,000.00 and authorizing the City Manager to execute.

DISCUSSION:

With the transition underway in the City's Police Department, this is an opportune time to assess and fine tune, if needed, operations to ensure regulatory compliance and to maintain and possibly enhance, the level of service provide to Kerman resident, businesses and visitors.

Such assessment, identification of areas for potential improvement, and adoption of "Best (better) Practices" requires experience knowledge and motivation. Fortunately, Kerman has available to them, an experienced, knowledgeable, respected and available person in Margaret Mims to assist with such an endeavor.

As Former Fresno County Sheriff, Mims brings decades of law enforcement experience including a unique knowledge and understanding of small town (Kerman) policing having begun her law enforcement career here in Kerman in 1980.

Adoption of the resolution will authorize the Professional Services Agreement (Exhibit 'A') to have Mims serves as a consultant at a rate of \$80 (Eighty Dollars) per hour during FY 23/24 to provide assessment, advisory and recommendation services to the City.

FISCAL IMPACT:

The costs for Consultant Services will be paid for with salary savings resulting from vacant positions, which are unlikely to be filled rapidly, within the approved FY 23/24 Personnel Budget of the Police Dept.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment ‘A’

RESOLUTION NO. 23____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AUTHORIZING THE CITY
MANAGER TO EXECUTE AN AGREEMENT WITH MARGARET MIMS FOR LAW ENFORCEMENT
OPERATIONAL CONSULTING AND ADVISORY SERVICES**

WHEREAS, the City of Kerman requires Police Department consulting services; and
WHEREAS, CITY has determined that it requires specialized law enforcement, Police
Department operations consulting services for the City; and

WHEREAS, such services benefit CITY by providing dedicated, experienced and expert
services; and

WHEREAS, CONSULTANT represents that it is fully qualified to perform such professional
services by virtue of their experience, training, education and expertise; and

WHEREAS, CONSULTANT further represents that it is willing to accept responsibility for
performing such services in accordance with the terms and conditions set forth in this
Agreement;

WHEREAS, CONSULTANT was selected on a sole source basis given their unique
knowledge of the subject matter, local experience and local interagency interdependence in
Fresno and Madera Counties; and

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct.
2. The City Council approves the Professional Services Agreement attached as Exhibit “A”
and incorporated by reference with Margaret Mims in the amount of \$30,000 and
authorizes the City Manager to execute the Agreement.
3. The City Manager, with concurrence of City Attorney and in coordination with
Consultant, is authorized to make any minor non-substantive changes to the Agreement
to effectuate their execution and implementation.
4. This resolution shall be effective immediately.

Attestation on next page

The foregoing resolution was considered by the City Council to the City of Kerman at a regular meeting of said Council held on this 12th day of July 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit ‘A’

**AGREEMENT BETWEEN THE CITY OF KERMAN AND MARGARET MIMS
FOR
LAW ENFORCEMENT OPERATIONAL CONSULTING AND ADVISORY SERVICES**

This Agreement is made and entered into effective on _____, by and between the City of Kerman, a California municipal corporation, (hereinafter referred to as “CITY”) and Margaret Mims (hereinafter referred to as “CONSULTANT”).

RECITALS

WHEREAS, CITY has determined that it requires law enforcement operational consulting services for the City; and

WHEREAS, such services benefit CITY by providing dedicated, experienced and expert services; and

WHEREAS, CONSULTANT is fully qualified to perform such professional services by virtue of their experience, training, education and expertise; and

WHEREAS, CONSULTANT is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, CONSULTANT was selected on a sole source basis given her unique knowledge of the subject matter, local experience and local interagency interdependence in Fresno and Madera Counties.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals which are part of this Agreement and the terms and conditions hereinafter contained, it is mutually agreed as follows:

1. Scope of Services. CONSULTANT shall perform to the satisfaction of CITY, services as requested by CITY as specifically set forth in **Exhibit ‘A’**.
2. Term of Agreement. This Agreement shall be effective from July 13, 2023, to June 30, 2024 subject to any earlier termination in accordance with this Agreement.
3. Compensation. CONSULTANT’S sole compensation for satisfactory performance of all services required or rendered pursuant to this Agreement at the rate of \$80.00 per hour with the total not to exceed sum of \$30,000. The hourly rates are included as part of **Exhibit ‘B’**.
4. Termination.

(a) This Agreement and all obligations hereunder may be terminated at any time, with or without cause, by the CITY upon written notice to the CONSULTANT upon five (5) day's written notice. CONSULTANT may terminate this Agreement upon 30 days' written notice.

(b) If Consultant fails to perform any of its material obligations under this Agreement, in addition to all other remedies provided by law, City may terminate this Agreement immediately upon written notice.

(c) Upon termination with or without cause, all finished and unfinished documents, project data and reports shall, at the option of the City, become its sole property and shall, at Consultant's expense, be delivered to the City or to any party it may so designate.

(d) In the event termination is without cause, Consultant shall be entitled to any compensation owing it hereunder up to the time of such termination, it being understood that any payments are full compensation for services rendered prior to the time of payment; provided, however, that Consultant shall be entitled to compensation for work in progress at the time of termination. Notice of termination shall be mailed as follows:

To the City:

City of Kerman
850 S. Madera Avenue
Kerman, CA 93630

To the Consultant:

Margaret Mims
Address on File

5. Indemnification. To the furthest extent allowed by law, CONSULTANT agrees to indemnify, including the cost to defend, City and each of its officers, officials, employees, agents, and volunteers from and against all claims, demands, costs, or liability, and expenses including attorneys' fees arising out of the performance of the work described in this Agreement, caused in whole or in part by the sole negligence, recklessness, or willful misconduct of CONSULTANT, its principals, officers, employees, agents, or volunteers in the performance of this Agreement or anyone for whose acts any of them may be liable excluding, however, such claims, demands, loss, damages, or arising from City's sole negligence or willful acts.

6. Insurance.

(a) Throughout the life of this Agreement, CONSULTANT shall pay for and maintain in full force and effect automobile insurance as in writing by City Manager or his or her designee at any time and in her sole discretion.

(b) If at any time during the life of the Agreement or any extension, CONSULTANT fails to maintain any required insurance in full force and effect, all services and

work under this Agreement shall be discontinued immediately, and all payments due or that become due to CONSULTANT shall be withheld until notice is received by CITY that the required insurance has been restored to full force and effect and that the premiums therefore have been paid for a period satisfactory to CITY. Any failure to maintain the required insurance shall be sufficient cause for CITY to terminate this Agreement. No action taken by CITY pursuant to this section shall in any way relieve CONSULTANT of its responsibilities under this Agreement. This phrase “fail to maintain any required insurance” shall include, without limitation, notification received by CITY that an insurer has commenced proceedings, or has had proceedings commenced against it, indicating that the insurer is insolvent.

7. Nondiscrimination. To the extent required by controlling federal, state, and local law, CONSULTANT shall not employ discriminatory practices in the provision of services, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran, or veteran of the Vietnam era.

8. Independent Contractor. In the furnishing of the services provided for under this Agreement, CONSULTANT is acting solely as an independent contractor. Neither CONSULTANT, nor any of its officers, agents, or employees shall be deemed an officer, agent, employee, joint venture, partner, or associate of CITY for any purpose. CITY shall have no right to control or supervise or direct the manner or method by which CONSULTANT shall perform its work and functions. However, CITY shall retain the right to administer this Agreement so as to verify that CONSULTANT is performing its obligations in accordance with the terms and conditions thereof.

9. Notices. Any notice required or intended to be given to either party under the terms of this Agreement shall be in writing and shall be deemed to be duly given if delivered personally, transmitted by facsimile followed by telephone confirmation of receipt, or sent by United States registered or certified mail, with postage prepaid, return receipt requested, addressed to the party which notice is to be given at the party’s address set forth on the signature page of this Agreement or at such other address as the parties may from time to time designate by written notice.

10. Assignment. This agreement is personal to CONSULTANT and there shall be no assignment by CONSULTANT of its rights of obligations under this Agreement without the prior written approval of the City Manager or her designee.

11. Compliance with Law. In providing the services required under this Agreement, CONSULTANT shall at all times comply with all applicable laws of the United States, the State of California, and CITY, and with all applicable regulations promulgated by federal, state, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued, or amended during the term of this Agreement.

12. Waiver. The waiver by either party of a breach by the other of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any

subsequent breach of either the same or a different provision of this Agreement. No provisions of this Agreement may be waived unless in writing and signed by all parties to this Agreement. Waiver of any one provision herein shall not be deemed to be a waiver of any other provision herein.

13. Governing Law and Venue. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California, excluding, however, any conflict of laws rule which would apply the law of another jurisdiction. Venue for purposes of the filing of any action regarding enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Fresno County, California.
14. Headings. The section headings in this Agreement are for convenience and reference only and shall not be construed or held in any way to explain, modify, or add to the interpretation or meaning of the provisions of this Agreement.
15. Severability. The provisions of this Agreement are severable. The invalidity or unenforceability of any one provision in this Agreement shall not affect the other provisions.
16. Interpretation. The parties acknowledge that this Agreement in its final form is the result of the combined efforts of the parties and that, should any provision of this Agreement be found to be ambiguous in any way, such ambiguity shall not be resolved by construing this Agreement in favor of or against either party, but by construing the terms in accordance with their generally accepted meaning.
17. Attorneys' Fees. If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant, or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorneys' fees and legal expenses.
18. Exhibits. Each exhibit and attachment referenced in this Agreement is, by the reference, incorporated into and made a part of this Agreement.
19. Precedence of Documents. In the event of any conflict between the body of this Agreement and any Exhibit or Attachment hereto, the terms and conditions of the body of this Agreement shall control and take precedence over the terms and conditions expressed within the Exhibit or Attachment. Furthermore, any terms or conditions contained within any Exhibit or Attachment hereto which purport to modify the allocation of risk between the parties, provided for within the body of this Agreement, shall be null and void.
20. Cumulative Remedies. No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.
21. No Third Party Beneficiaries. The rights, interests, duties and obligations defined within this Agreement are intended for the specific parties hereto as identified in the preamble of this Agreement. Notwithstanding anything stated to the contrary n

this Agreement, it is not intended that any rights or interests in this Agreement benefit or flow to the interest of any third parties.

CITY OF KERMAN
A municipal corporation

MARGARET MIMS

John Jansons, City Manager
Date: _____, 2023

Date: _____, 2023

ATTEST:

Marci Reyes, City Clerk

Date: _____, 2023

APPROVED AS TO FORM:

Hilda Cantú Montoy, City Attorney

Date: _____, 2023

EXHIBIT ‘A’

SCOPE OF SERVICES

Consultant agrees to perform work as follows:

- A. Evaluate operations in City Police Department and Perform Functional and Operational Assessments and provide written assessments and or recommendations for adjustment, improvement or adoption of “Best (better) Practices” if applicable.
 - 1. Assess and advise on Administrative functions and operations,
 - 2. Assess and advise on Recruitment and Retention strategies,
 - 3. Assess and advise on Supervision, Patrol Operations, Traffic Enforcement, Parking Enforcement, Armory etc.,
 - 4. Assess and advise on Records and Property and Evidence,
 - 4. Assess and advise on Training, FTO, Range Certifications, Officer–Employee education and training programs.
 - 5. Assess and advise on Community Oriented Policing strategies including; Community Service Officer program, School Resource Officer program, “homeless” (mental illness, vagrancy, chronic substance abusers) and grant funded special programs and operations, IE: Underage Tobacco Prevention and Enforcement, Alcohol Beverage Licenses, Cannabis Control, etc.
- B. Consultant to examine and opine on other matters as identified during the term of their CONTRACT as assigned by City Manager or by Chief of Police at the direction of City Manager.

EXHIBIT 'B'

FEE SCHEDULE

- 1) Consultant to perform work at an hourly rate of \$80.00 (Eighty Dollars) per hour and billed monthly in accordance with this AGREEMENT.
- 2) Any additional expenses incurred by CONSULTANT will require pre-approval by City Manager and if authorized in writing, are to be included on monthly billing statement.



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: Accommodations of Mobile Office Hours for Congressman John Duarte and Assemblymember Esmeralda Soria at Kerman City Hall (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving accommodations of Mobile Office Hours for Congressman John Duarte and Assemblymember Esmeralda Soria at Kerman City Hall.

DISCUSSION:

The respective offices of both Congressman John Duarte and Assembly Member Esmeralda Soria have inquired about accommodation of mobile office hours for their staff representatives in Kerman. In order to provide convenient local access for Kerman residents seeking the assistance from either or both offices of their elected representatives, a consistent location is desired. Temporary accommodation at the Kerman Branch of the Fresno County Library has proven to be unworkable and a more functional location is needed.

With close coordination, Kerman City Hall can accommodate alternating mobile office hours by representatives of Congressman Duarte and Assembly Member Soria or themselves for local meetings. Congressman Duarte's staff estimates their office hours would be approximately two hours, one to two days per month and Assembly Members Soria's office has requested accommodation for approximately two hours every other month, wherein both requests pose little impact to City operations.

It is advantageous to both the City and its residents to have easy, available access to the staff of these important representatives.

The attached resolution seeks City Council approval to accommodate both offices in shared space within the Kerman City Hall at no cost. No City staff or other City resources will be used. City facilities shall not be used for campaign purposes.

FISCAL IMPACT:

There is no additional cost to the City of Kerman to accommodate mobile office hours for local Congressional and State Assembly district officials.

ATTACHMENTS:

A. Resolution

Attachment 'A'

RESOLUTION NO. 23-__**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AUTHORIZING PART-TIME
MOBILE OFFICE HOURS FOR CONGRESSMAN JOHN DUARTE AND ASSEMBLY MEMBER SORIA
AT KERMAN CITY HALL**

WHEREAS, the City of Kerman (City) serves as a focal point and crossroads for the Westside cities of Fresno County; and

WHEREAS, the City has determined that providing convenient connections for local residents to meet with State and Federal elected officials representing the City of Kerman is a public benefit; and

WHEREAS, providing meeting space within Kerman City Hall for such engagements benefits the constituents of our State and Federal Districts, the Kerman City Council and the City of Kerman staff; and

WHEREAS, this accommodation is at no cost to the City, nonpartisan; and in the public interest.

NOW THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct.
2. The City Council approves the establishment of part-time mobile office hours for Congressman John Duarte and Assembly Member Esmerelda Soria and their field staff at City Hall with dates, times, and location to be determined by the City Manager.
3. Proposed days and times include: approximately two hours, one to two days per month for Congressman Duarte and staff, and approximately two hours, every other month for Assembly Member Soria and staff.
4. Other than the use of City facilities for the mobile office hours, no other city staff or resources may be used by the elected officials. Additionally, campaigning on City facilities is prohibited.
5. The City of Kerman reserves the right to cancel this arrangement at any time with a 30 day notice should it become necessary to prioritize City use(s) and operations over that of accommodating field staff for Congressman Duarte and Assembly Member Soria .
6. This resolution shall be effective immediately.

The foregoing resolution was considered by the City Council to the City of Kerman at a regular meeting of said Council held on the 12th day of July 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: July 12, 2023

PRESENTER: John Jansons, City Manager

SUBJECT: City Council Attendance at California League of Cities (Cal Cities) Annual Conference and Training and Appointment of a Voting Delegate for the City of Kerman (JAJ)

RECOMMENDATION: Council by motion consider attendance at the California League of Cities Annual Conference in Sacramento and appoint a voting delegate on behalf of the City.

DISCUSSION:

The Annual Cal Cities Conference and Training is fast approaching in Sacramento for September 20 through September 22, 2023.

In recent years, attendance by Kerman City Councilmembers has been hampered by COVID 19 and Council work schedules.

It is in the best interest of the City to have Councilmembers participate in Cal Cities' classes, trainings, conferences and networking to aid the City.

The approximate cost to register and travel expense averages approximately \$1,500 per person. Given that this year's conference is in Sacramento, it is available at a slightly lower cost than when held in other California locations.

Among those Councilmembers in attendance, one needs to be identified as the City Voting Delegate for the purpose of voting on Cal Cities position Resolutions or By Law Changes being proposed, if any. Attachment 'A' to this report details the Voting Delegate's role and responsibilities.

FISCAL IMPACT:

It is estimated at approximately \$1,500 per person to attend this event. Total cost to the City depends on number of attendees and final costs.

ATTACHMENTS:

A. Delegate Packet



Council Action Advised by August 28, 2023

DATE: Wednesday, June 21, 2023

TO: Mayors, Council Members, City Clerks, and City Managers

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Sept. 20-22, 2023,
Sacramento SAFE Credit Union Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Sept. 22, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Please complete the attached voting delegate form and email it to Cal Cities office no later than Monday, August 28.

New this year, we will host a pre-conference information session for voting delegates to explain their role. Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council.

Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the SAFE Credit Union Convention Center in Sacramento, will be open at the following times: Wednesday, Sept. 20, 8:00 a.m.- 6:00 p.m. and Thursday, Sept. 21, 7:30 a.m.- 4:00 p.m. On Friday, Sept. 22, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to Cal Cities office by Monday, Aug. 28. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Voting Delegate/Alternate Form
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.



CITY: _____

2023 ANNUAL CONFERENCE VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to Cal Cities office by Monday, August 28, 2023. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the General Assembly, voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the General Assembly. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the voting delegate desk.

1. VOTING DELEGATE

Name: _____

Email: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email: _____

Mayor or City Clerk: _____ Date: _____ Phone: _____
(circle one) (signature)

Please complete and email this form to votingdelegates@calcities.org by Monday, August 28, 2023.

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure that we are representing California cities with one voice. These policies directly guide Cal Cities advocacy to promote local decision-making, and lobby against statewide policy that erodes local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how Resolutions and the General Assembly works.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates — one from every member city.

Seven **Policy Committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, municipal department, as well as individuals appointed by the Cal Cities president.

What's new in 2023?



- Voting delegates will receive increased communications to prepare them for their role during the General Assembly.
- The General Assembly will take place earlier to allow more time for debate and discussion.
- Improvements to the General Assembly process will make it easier for voting delegates to discuss and debate resolutions.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).