



**JOINT MEETING OF THE KERMAN CITY COUNCIL
AND KERMAN FINANCE AUTHORITY
MEETING AGENDA**

Wednesday, June 14, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

A. Welcome – Mayor

B. Call to Order

C. Roll Call

D. Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

E. Pledge of Allegiance

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

4. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes - May 24, 2023 Special Joint Meeting and Regular Meeting (MR)

RECOMMENDATION: Council adopt minutes as presented.

B. **SUBJECT:** Payroll

04/30/23 - 05/13/23: \$182,124.57; Retro Pay & Other: \$981.69; Overtime: \$7,945.32; Standby: \$1,383.41; Comp Time Earned: 66.00

RECOMMENDATION: Council approve payroll as presented.

C. **SUBJECT:** Warrants

1. Nos. 26801-26893 \$209,727.42 ACH \$53,425.64 (JA)

RECOMMENDATION: Council approves warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. **SUBJECT:** Monthly Investment Report

RECOMMENDATION: Council accept monthly investment report as presented.

E. **SUBJECT:** Ratifying Donation to S.B.F. Kerman Portuguese Hall (MR)

RECOMMENDATION: Council by motion adopt resolution ratifying the donation to S.B.F. Kerman Portuguese Hall for Portuguese Parade for approximately \$1,000.00.

F. **SUBJECT:** Annual Agreement with Madera Police Department for use of Kerman Police Department's Firearms Range Facility (JG)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Madera Police Department for use of Kerman Police Department's Firearms Range Facility.

G. **SUBJECT:** Ratification of Memorandum of Agreement with Madera County for Reimbursement of Mutual Aid Expenses for the Fork Fire (JG)

RECOMMENDATION: Council by motion adopt resolution ratifying the Memorandum of Agreement with Madera County for reimbursement of Mutual Aid expenses for the Oak Fire.

H. **SUBJECT:** Water, Wastewater and Storm Drain Rate Study Proposal and Selection of Consultant (JA)

RECOMMENDATION: Staff recommends Council adopt resolution approving consultant contract with Lechowicz and Tseng Municipal Consultants in the amount of \$49,500 for conducting the Water, Wastewater and Storm Drain Rate Study and authorize the City Manager to sign the Consultant Agreement.

6. PUBLIC HEARINGS

These hearings are scheduled at the time stated and will be heard by the Council as close to the time stated as possible.

A. **SUBJECT:** Public Hearing Ordinances Relating to Expedited Permit Process for Electrical Vehicle Charging Stations, Repeal of Current Ordinance and Consideration of New Ordinance (JRO)

RECOMMENDATIONS:

1. City Council conduct a public hearing, waive full reading, and introduce Ordinance Text Amendment 2023-01 repealing Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code; and
2. City Council conduct a public hearing, waive full reading, and introduce Ordinance Text Amendment 2023-02 adding Chapter 15.22 to Title 15 of the Kerman Municipal Code relating to Expedited Permit Process for Electrical Vehicle Charging Stations

7. DEPARTMENT REPORTS

A. **SUBJECT:** Adoption of Fiscal Year 2023/2024 Budget, Amending Fiscal Year 2022/223 Budget, Establishing Appropriations Limit for Fiscal Year 2023/2024 and Authorizing Number of Employee Positions and Titles (JA)

RECOMMENDATION: Council by motion adopt the following resolutions:

1. Approving the City of Kerman Fiscal Year 2023/2024 Operating and Capital Budgets and amending the Fiscal Year 2022/2023 budget; and
2. Establishing the Appropriations Limit for Fiscal year 2023/2024; and
3. Authorizing Number of Employee Positions and Titles

B. **SUBJECT:** Amending 2022/2023 Miscellaneous, Public Safety and Management Salary Schedules (JA)

RECOMMENDATION: Council by motion adopt resolution approving the 2023/2024 Salary Schedules for Employees in Miscellaneous and Public Safety Bargaining Units and for Management employees effective July 1, 2023.

(PUBLIC FINANCE AUTHORITY ACTION)

C. SUBJECT: Adopting the Fiscal Year 2023/2024 Kerman Public Finance Authority Budget (JA)

RECOMMENDATION: Finance Authority by motion approve resolution adopting fiscal year 2023/2024 Kerman Public Finance Authority Budget.

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of any one Council Member, and (iv) to take action on matters initiated under this section of the agenda. (Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. CLOSED SESSION

None

11. ADJOURNMENT

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk at publicmeeting@cityofkerman.org or calling (559) 846-9380. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 846-9380 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Marci Reyes, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: June 9, 2023 /s/ Marci Reyes, City Clerk



NOTICE AND CALL OF SPECIAL JOINT MEETING OF THE KERMAN CITY COUNCIL AND KERMAN PLANNING COMMISSION

NOTICE IS HEREBY GIVEN that a Special Joint Meeting of the City Council and Planning Commission of the City of Kerman is hereby called.

Date and Time: May 24, 2023, 5:00 p.m.

Location: City of Kerman Council Chambers
850 S. Madera Avenue
Kerman, CA 93630

MINUTES

The sole business to be conducted is as follows:

1. Call to Order
5:04 p.m.
2. Roll Call
PRESENT: Mayor Maria Pacheco, Mayor Pro Tem Bill Nijjer, Council Member Jennifer Coleman;
ABSENT: Council Member Ismael Herrera. Quorum not met for Planning Commission.
3. Sixth Cycle Housing Element Update Joint Study Session
Present
4. Adjournment
5:43 p.m.

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: May 25, 2023

A handwritten signature in blue ink, appearing to read 'Marci Reyes', is written over a horizontal line.

Marci Reyes
City Clerk



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, May 24, 2023 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

A. Welcome – Mayor

B. Call to Order

6:04 p.m.

C. Roll Call

PRESENT: Mayor Maria Pacheco, Council Member Gary Yep, Mayor Pro Tem Bill Nijjer, Council Member Jennifer Coleman; ABSENT: Council Member Ismael Herrera

D. Invocation

City Clerk

E. Pledge of Allegiance

Performed

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman

3. PRESENTATIONS/CEREMONIAL MATTERS

None

4. REQUEST TO ADDRESS COUNCIL

Mr. Abner

Ken Boyd

5. CONSENT CALENDAR

Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman

A. SUBJECT: Minutes - May 10, 2023 (MR)

RECOMMENDATION: Council approve minutes as presented

B. SUBJECT: Payroll (JA)

04/16/23 - 04/29/23: \$180,601.26; Retro Pay & Other: \$11.82; Overtime: \$5,185.54; Standby: \$1,770.32; Comp Time Earned: 17.63

RECOMMENDATION: Council approve payroll as presented.

C. SUBJECT: Warrants (JA)

1. Nos. 26675-26800 \$491,547.11 ACH \$72,935.54

RECOMMENDATION: Council approves warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. SUBJECT: Monthly Investment Report (JA)

RECOMMENDATION: Council accept monthly investment report as presented.

E. SUBJECT: California Animal Welfare Funders Collaborative Grant (JG)

RECOMMENDATION: Council by motion adopt a resolution approving agreement to receive the funds awarded by the California Animal Welfare Funders Collaborative Grant

Res 23-38

6. PUBLIC HEARINGS

None

7. DEPARTMENT REPORTS

A. SUBJECT: Request for Community Services Funding - S.B.F. Kerman Portuguese Hall (MR)

RECOMMENDATION: Council review request and direct staff accordingly.

Motion made by Council Member Yep, Seconded by Mayor Pro Tem Nijjer. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman

B. SUBJECT: Fresno Irrigation District Proposition 218 Assessment Ballots (JAJ)

RECOMMENDATION: Council by motion adopt resolution authorizing City Manager to complete, as per Council direction, and submit to Fresno Irrigation District - 2023 Assessment Election Ballots.

6:27 p.m. Council Member Herrera arrived

Motion made by Council Member Yep, Seconded by Council Member Herrera. Voting Yea: Mayor Pacheco, Council Member Yep, Mayor Pro Tem Nijjer, Council Member Coleman, Council Member Herrera

Res 23-39

C. SUBJECT: Budget Workshop Fiscal Year 2023-2024 (JA)

RECOMMENDATION: Council to review and consider proposed City of Kerman Fiscal Year 2023-2024 Operating and Capital Budgets and provide comments.

Presented

Domingo Zapata

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

10. CLOSED SESSION

None

11. ADJOURNMENT

7:21 p.m.

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: May 25, 2023



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

Section 5, Item B.

PAY PERIOD: April 30, 2023 - May 13, 2023

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
<u>ADMINISTRATION</u>										
Alvarez, Josefina	\$ 3,748.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,748.31	-
Camacho, Josie	\$ 2,515.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,515.54	-
Cheema, Akayla	\$ 2,356.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,356.62	3.75
Gonzalez, Diana	\$ 3,553.84	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,553.84	-
Jansons, John	\$ 6,678.60	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 6,678.60	-
Linares, Vanessa	\$ 1,641.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,641.85	-
Lopez, Jacqueline	\$ 2,221.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,221.08	-
Mendoza Hernandez, Ariana	\$ 1,751.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,751.23	-
Mendoza, Gabriela	\$ 2,019.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,019.38	-
Reyes, Marcia	\$ 3,669.51	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,669.51	-
Sandoval, Veronica	\$ 1,494.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,494.15	-
TOTAL	\$ 31,650.10	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 31,650.10	3.75
<u>REC/SOCIAL</u>										
Acosta-Parra, Melany	\$ 77.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 77.50	-
Brar, Manreet	\$ 100.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 100.75	-
Burdine-Slaven, Jeanna	\$ 2,248.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,248.62	0.75
Barrett, Shannon	\$ 1,678.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,678.15	-
Escamilla, Paloma	\$ 108.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 108.50	-
Flores, Haley	\$ 1,678.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,678.15	0.75
Garcia, Anthony	\$ 1,439.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,439.08	-
Hurlbert, Ronald	\$ 554.13	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 554.13	-
Jauriqui, Jose	\$ 594.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 594.00	-
Johnson, Theresa	\$ 3,186.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,186.62	-
Lujan, Vanessa	\$ 382.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 382.50	-
Martinez, Aylah	\$ 561.88	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 561.88	-
Martinez, Jeness	\$ 170.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 170.50	-
Martinez Lopez, Jose	\$ 635.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 635.50	-
Negrete, Dean	\$ 1,586.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,586.31	-
Ortiz, Maryjane - Final Pay	\$ 53.32	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 53.32	-
Pena, Mercedes	\$ 348.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 348.75	-
Ruiz, Rosalba	\$ 627.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 627.00	-
Salvador, Mark	\$ 2,922.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,922.72	-
Sidhu, Nirmal	\$ 1,232.86	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,232.86	-
Silva, Jessica	\$ 333.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 333.25	-
Villarreal, Arlene	\$ 2,182.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,182.15	-
TOTAL	\$ 22,702.22	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 22,702.22	1.50
<u>POLICE</u>										
Antuna, Miguel	\$ 2,714.12	\$ -	25.00	\$ 1,211.66	-	\$ -	-	\$ -	\$ 3,925.79	-
Arciga, Jose	\$ 2,809.42	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,809.42	-
Barbosa, Isaias	\$ 2,902.48	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,902.48	-
Barcoma, Wilbert	\$ 4,272.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,272.23	-
Barra, Brenden	\$ 2,179.69	\$ -	3.75	\$ 136.53	-	\$ -	8.00	\$ 51.45	\$ 2,367.66	-
Belding, Jeff	\$ 3,578.45	\$ -	12.00	\$ 761.45	-	\$ -	-	\$ -	\$ 4,339.91	-
Castro, Jaclynn	\$ 2,130.19	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,130.19	-
Chapman, Tom	\$ 3,604.18	\$ -	5.00	\$ 316.22	-	\$ -	-	\$ -	\$ 3,920.40	-
Clark, Patrick	\$ 2,382.12	\$ -	16.00	\$ 680.61	-	\$ -	-	\$ -	\$ 3,062.73	4.50
Coronado, Krystal	\$ 2,018.15	\$ -	5.00	\$ 120.13	-	\$ -	-	\$ -	\$ 2,138.27	-
Corrales, Edith	\$ 901.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 901.25	-
Cubillos, Theresa	\$ 2,764.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,764.38	-
Garcia, Andrew	\$ 2,067.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,067.69	-
Gempis, Danzel	\$ 1,875.23	\$ -	2.00	\$ 66.97	-	\$ -	-	\$ -	\$ 1,942.20	-
Golden, John	\$ 5,005.20	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,005.20	-
Gutierrez, Gloria	\$ 2,135.40	\$ -	4.09	\$ 160.65	-	\$ -	-	\$ -	\$ 2,296.05	-
Inthasone, Bryant	\$ 1,968.92	\$ -	13.00	\$ 457.07	-	\$ -	-	\$ -	\$ 2,425.99	-
Irazoqui, Mario	\$ 1,706.86	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,706.86	-
Levandusky, James	\$ 2,342.13	\$ 841.29	-	\$ -	-	\$ -	-	\$ -	\$ 3,183.42	-
Lopez, Matt	\$ 637.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 637.50	-
Lozano, Daniel	\$ 1,521.20	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,521.20	-
Lozano, Patricia	\$ 1,320.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,320.46	-

CITY OF KERMAN PAYROLL REPORT

Section 5, Item B.

PAY PERIOD: April 30, 2023 - May 13, 2023

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Mendoza, Sandra	\$ 3,084.31	\$ -	7.00	\$ 382.41	-	\$ -	-	\$ -	\$ 3,466.72	-
Molina, Jesus	\$ 2,305.19	\$ -	5.50	\$ 223.95	-	\$ -	-	\$ -	\$ 2,529.14	-
Quintanilla, Rodolfo	\$ 2,080.65	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,080.65	-
Rodrigues, Mary	\$ 2,257.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,257.69	-
Roth, Adriana	\$ 2,080.65	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,080.65	18.00
Ruiz, Jose	\$ 1,984.61	\$ -	7.50	\$ 257.43	-	\$ -	-	\$ -	\$ 2,242.04	-
Vasquez, Francisco	\$ 1,947.11	\$ -	12.50	\$ 429.04	-	\$ -	-	\$ -	\$ 2,376.16	-
Velez, Bernice	\$ 1,645.36	\$ -	11.00	\$ 339.36	-	\$ -	-	\$ -	\$ 1,984.72	-
TOTAL:	\$ 70,222.82	\$ 841.29	129.34	\$5,543.48	-	\$ -	8.00	\$ 51.45	\$ 76,659.04	22.50

PUBLIC WORKS

Arrellano, Antonio	\$ 1,799.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,799.23	-
Barajas, Michael	\$ 3,583.56	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,583.56	-
Camacho, Armando	\$ 1,799.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,799.23	-
Castro, Joseph	\$ 2,959.55	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,959.55	-
Cervantes, Pedro	\$ 1,420.31	\$ -	27.87	\$ 794.26	-	\$ -	32.00	\$ 548.12	\$ 2,762.70	-
Cruz-Villalobos, Eulises	\$ 1,304.80	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,304.80	-
Garcia, Destiny	\$ 1,486.26	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,486.26	-
Garcia, Guadalupe	\$ 1,420.31	\$ -	7.00	\$ 179.85	-	\$ -	-	\$ -	\$ 1,600.16	-
Gastelum, Humberto	\$ 2,922.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,922.72	-
Gutierrez Olivarez, Norberto	\$ 1,511.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,511.08	-
Hernandez, Julian	\$ 1,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,715.69	-
Isaak, Denise	\$ 2,182.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,182.15	-
Jimenez, Gabriela	\$ 1,489.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,489.08	-
Kaur, Harmeen	\$ 1,848.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,848.64	9.75
Lopez, Joel - Final Pay	\$ 652.40	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 652.40	-
Lopez, Josue	\$ 1,489.08	\$ -	7.00	\$ 188.88	-	\$ -	-	\$ -	\$ 1,677.96	-
Martinez, Jaime	\$ 1,304.80	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,304.80	-
Morales, Andres	\$ 1,715.69	\$ -	2.00	\$ 62.46	-	\$ -	-	\$ -	\$ 1,778.16	6.00
Ortiz, Carlos	\$ 1,913.69	\$ -	7.00	\$ 244.61	-	\$ -	-	\$ -	\$ 2,158.30	-
Perez, Ruben Lopez	\$ 1,775.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,775.08	-
Ramirez, Manuel	\$ 2,516.00	\$ -	7.00	\$ 330.22	-	\$ -	-	\$ -	\$ 2,846.22	-
Rivera, Coty	\$ 2,057.54	\$ -	0.75	\$ 38.58	-	\$ -	22.00	\$ 565.82	\$ 2,661.94	17.25
Sanchez, Daniel	\$ 2,630.09	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,630.09	5.25
Soto, Samuel	\$ 1,794.15	\$ -	12.00	\$ 411.51	-	\$ -	10.00	\$ 218.02	\$ 2,423.68	-
Tinoco, Alfonso	\$ 2,318.46	\$ 140.40	-	\$ -	-	\$ -	-	\$ -	\$ 2,458.86	-
Valdivia, Blanco	\$ 945.98	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 945.98	-
TOTAL	\$ 48,555.56	\$ 140.40	70.62	\$ 2,250.38	-	\$ -	64.00	\$ 1,331.96	\$ 52,278.31	38.25

PLANNING

Belmonte, Ruth	\$ 2,405.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,405.69	4.13
Campos, Manuel	\$ 1,845.02	\$ -	4.50	\$ 151.45	-	\$ -	-	\$ -	\$ 1,996.47	-
Orozco, Jesus	\$ 3,593.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,593.15	-
TOTAL	\$ 7,843.86	\$ -	4.50	\$ 151.45	-	\$ -	-	\$ -	\$ 7,995.32	-

PLANNING

Bandy, R	\$ 75.00
Molloy, Cory	\$ 75.00
Nehring, K	\$ 75.00
Nunez, M	\$ 75.00
Felker, R	\$ 75.00
Bishop, S	\$ 75.00
Villar, V	\$ 75.00

COUNCIL

Yep, G	\$ 125.00
Herrera, I	\$ 125.00
Nijjer, B	\$ 125.00
Coleman, J	\$ 125.00
Pacheco, M	\$ 125.00

	Total		\$ 525.00		Total		\$ 625.00			
GRAND TOTAL:	\$182,124.57	\$981.69	204.46	\$7,945.32	-	\$0.00	72.00	\$1,383.41	\$ 192,434.99	66.00

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
Printed: 5/26/2023 9:48 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	05/19/2023	
	051923	C PR TAX DEPOSIT- 05/19/23 SIT PAYABLE=		3,827.43
	051923	C PR TAX DEPOSIT- 05/19/23 SDI PAYABLE=		1,676.44
Total for this ACH Check for Vendor 10147:				5,503.87
ACH	10517	FEDERAL TAXES PAYROLL	05/19/2023	
	051923	C PAYROLL TAX DEPOSIT- 05/19/23 FICA M		5,447.40
	051923	C PAYROLL TAX DEPOSIT- 05/19/23 FIT PAY		13,068.31
	051923	C PAYROLL TAX DEPOSIT- 05/19/23 FICA P		23,292.54
Total for this ACH Check for Vendor 10517:				41,808.25
ACH	10518	KERMAN POLICE OFFICERS ASSN	05/19/2023	
	051923	C MEMBERSHIP DUES- 05/19/23		765.50
Total for this ACH Check for Vendor 10518:				765.50
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	05/19/2023	
	051923	C MEMBERSHIP DUES- 05/19/23		187.50
Total for this ACH Check for Vendor 10519:				187.50
ACH	10520	ICMA-RC	05/19/2023	
	051923	C DEFERRED COMP- 05/19/23		2,292.40
	051923	C LOAN PAYMENTS		2,868.12
Total for this ACH Check for Vendor 10520:				5,160.52
Total for 5/19/2023:				53,425.64
Report Total (5 checks):				53,425.64

Accounts Payable

Checks by Date - Detail by Check Date

User: Gmendoza
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
26801	10014	ADMINISTRATIVE SOLUTIONS INC	05/18/2023	
	040123	HR- APRIL EMPLOYER FLEX PLAN		11,900.00
	050123	HR- MAY EMPLOYER FLEX PLAN		11,800.00
	A1029711	HR- APRIL BLUE SHIELD PLAN ADMIN		930.00
	A1029960	HR- MAY BLUE SHIELD PLAN ADMIN		930.00
Total for Check Number 26801:				25,560.00
26802	12257	AMERITAS LIFE INSURANCE CORP	05/18/2023	
	050923	HR- CLAIMS FUNDING ENDING 05/06/23		2,164.53
Total for Check Number 26802:				2,164.53
26803	10035	AQUA NATURAL SOLUTIONS	05/18/2023	
	5088	SWR- MICROBE LIFT/SLUDGE REMOVER		957.57
Total for Check Number 26803:				957.57
26804	11247	RAQUEL ARREDONDO	05/18/2023	
	031123	REC- PROPS AND COSTUMES FOR BEAUT'		4.50
	031123	REC- PROPS AND COSTUMES FOR BEAUT'		22.67
	031123	REC- PROPS AND COSTUMES FOR BEAUT'		32.39
	031123	REC- PROPS AND COSTUMES FOR BEAUT'		14.05
	031423	REC- PROPS AND COSTUMES FOR BEAUT'		50.29
	031423	REC- PROPS AND COSTUMES FOR BEAUT'		52.16
	0323223	REC- WALMART- PROPS AND COSTUMES		39.66
	032423	REC- PROPS AND COSTUMES FOR BEAUT'		52.21
Total for Check Number 26804:				267.93
26805	10040	AT&T MOBILITY	05/18/2023	
	287286967034X05	PD- APR MDT WIRELESS SERVICE 4/01/23-4		442.64
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		45.33
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		12.59
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		6.01
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		47.52
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		22.67
	287293504071X05	VAR- IPHONE FOR HUMBERTO- 04/01/23-04		57.53
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		192.94
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		12.59
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		9.02
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		45.33
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		22.67
	287293504071X05	VAR- PHONE FOR RUTH CODE ENFORCEMENT		86.75
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		12.59
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		52.55
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		24.06
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		22.67
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		22.66
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/01/23-04		45.33

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		161.96
	287293504071X05	VAR- TABLET FOR FOOD BANK PROGRAM		80.48
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		120.29
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		120.29
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		138.18
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		130.89
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		12.59
	287293504071X05	VAR- MONTHLY CELLULAR SERVICES 04/		161.96
			Total for Check Number 26805:	2,110.09
26806	10271 INV06-016486	AVENU INSIGHTS & ANALYTICS ADM- STARS SERVICE TAX 4TH QTR 2022	05/18/2023	500.00
			Total for Check Number 26806:	500.00
26807	12348 8031258	BRADY INDUSTRIES CS- GLOVES- JANITORIAL SUPPLIES	05/18/2023	74.77
			Total for Check Number 26807:	74.77
26808	12306 4360	BRYCE CONSULTING HR- HUMAN RESOURCES TECHNICAL SER	05/18/2023	6,390.00
			Total for Check Number 26808:	6,390.00
26809	10617 667958 667958 667958 667958 667958 667958 670434	C A REDING CO INC ADM- LANIER/IM C8000-CONTRACT #1921 ADM- LANIER/IM C8000-CONTRACT #1921 ADM- LANIER/IM C8000-CONTRACT #1921 ADM- LANIER/IM C8000-CONTRACT #1921 ADM- LANIER/IM C8000-CONTRACT #1921 ADM- LANIER/IM C8000-CONTRACT #1921 REC- CTC- LANIER MP C307 APR	05/18/2023	103.69 103.69 33.18 103.69 8.29 62.21 74.67
			Total for Check Number 26809:	489.42
26810	10064 39349	CAL VALLEY PRINTING REC- PT MAINTENANCE POLOS	05/18/2023	243.56
			Total for Check Number 26810:	243.56
26811	11633 035311	FAVIOLA CARDENAS CC- COUNCIL MEETING SUPPLIES- MAY	05/18/2023	60.00
			Total for Check Number 26811:	60.00
26812	12315 27850 27850	CENTRAL CALIFORNIA SPCA AAC- FERAL FELINE CASTRATION CASE 2 AAC- FERAL FELINE OVARIOHYSTERECT	05/18/2023	60.00 60.00
			Total for Check Number 26812:	120.00
26813	10096 125808	CHILDS AND COMPANY INC CS- SPECIAL ORDER KEYS- PD BLDGS	05/18/2023	561.22
			Total for Check Number 26813:	561.22
26814	10452 COK2305035	CITY OF FRESNO WMD WTR- WEEKLY LAB ANALYSIS	05/18/2023	11.00
			Total for Check Number 26814:	11.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
26815	11902 104246	CLAWSON HONDA OF FRESNO VE REP- WINDOW MOULDING FOR CIVICS	05/18/2023	268.30
Total for Check Number 26815:				268.30
26816	10104 815550021014764 815550021026546 815550021265489	COMCAST FIN- TECHNOLOGY SERVICES 05/14/23-06/ TECH- TECHNOLOGY SVC 05/14/23 (SR CTI TECH- TECHNOLOGY SVC 05/14/23 (COMM	05/18/2023	191.20 153.64 153.64
Total for Check Number 26816:				498.48
26817	11498 171352502	COMCAST CABLE COMMUNICATIONS PD- MAY ETHERNET SERVICES	05/18/2023	677.04
Total for Check Number 26817:				677.04
26818	10108 153723	COOKS COMMUNICATIONS CORP VE REP- LIGHT BAR CONTROLLERS	05/18/2023	841.96
Total for Check Number 26818:				841.96
26819	10109 051123	COUNTY OF FRESNO PD- APR PARKING ACTIVITY	05/18/2023	781.50
Total for Check Number 26819:				781.50
26820	11874 50857	CSG CONSULTANTS INC ADM- APRIL CODE ENFORCEMENT	05/18/2023	5,278.00
Total for Check Number 26820:				5,278.00
26821	10128 657410	DEPARTMENT OF JUSTICE PD- 2 BLOOD ALCOHOL ANALYSIS 23-0909	05/18/2023	70.00
Total for Check Number 26821:				70.00
26822	10144 PI0052461 PI0052461	ELBERT DISTRIBUTING INC VE MAINT- OIL CHANGE KITS WINDSHIELD PD MAINT- OIL CHANGE KITS WINDSHIELD	05/18/2023	59.93 59.94
Total for Check Number 26822:				119.87
26823	10157 1785046 1785597	FERGUSON ENTERPRISES INC WTR- HYDRANT REPAIR AT SUNSET WTR- HYDRANT SETTER	05/18/2023	562.09 168.97
Total for Check Number 26823:				731.06
26824	10164 051723	FRESNO IRRIGATION DISTRICT WTR- FID SURFACE WATER REMAINING B	05/18/2023	559.10
Total for Check Number 26824:				559.10
26825	10185 9703138322	GRAINGER CS- BUFF/POLISH PADS - TRINIS SPRAY PA	05/18/2023	70.46
Total for Check Number 26825:				70.46
26826	11358 34034654 34034654	GREAT AMERICA FINANCIAL SERVICES WTR- LANIER MP5404 COPIER - PUBLIC W SWR- LANIER MP5404 COPIER - PUBLIC W	05/18/2023	93.72 93.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
			Total for Check Number 26826:	187.44
26827	12187	HAMNER JEWELL & ASSOCIATES	05/18/2023	
	202526	CS- PROFESSIONAL SERVICES- RAILROAD		1,074.86
	202644	CS- PROFESSIONAL SERVICES- RAILROAD		264.00
			Total for Check Number 26827:	1,338.86
26828	11595	ISMAEL HERRERA	05/18/2023	
	041623	CC- LUGGAGE FOR KANNAMI TRIP		295.17
			Total for Check Number 26828:	295.17
26829	10514	ICAD INC	05/18/2023	
	17075	WTR- REPLACE HMI WELL 14		2,513.35
	17092	WTR- PLC PROGRAMMING WELL 15		585.00
			Total for Check Number 26829:	3,098.35
26830	11761	JOHN JANSONS	05/18/2023	
	030923	ADM- SAN JOAQUIN VALLEY POLICY CON		108.73
			Total for Check Number 26830:	108.73
26831	10219	JENSEN & PILEGARD INC	05/18/2023	
	367027	VE EQUIP- CARBURETOR FOR AIR COMP		118.75
	671570	VE EQUIP- BARS FOR CHAINSAWS		223.10
	671574	VE EQUIP- HEDGER SPRAY CLEANER 4 CA		86.64
			Total for Check Number 26831:	428.49
26832	10222	JERRY'S AUTOMOTIVE	05/18/2023	
	991634	VE REP- INSTALL EVAP CORE #1476		981.01
			Total for Check Number 26832:	981.01
26833	10226	JORGENSEN & CO	05/18/2023	
	6064642	CS- ANNUAL FIRE EXT INSPECTION- CITY		105.00
			Total for Check Number 26833:	105.00
26834	10485	JP AIR CONDITIONING & HEATING	05/18/2023	
	5142	CS- INSPECTION- LEAK CHECK REPAIR- C		1,460.00
			Total for Check Number 26834:	1,460.00
26835	10251	LIGHTHOUSE ELECTRIC INC	05/18/2023	
	3106	SWR- COMPACTOR MOTOR SERVICE WOR		680.00
			Total for Check Number 26835:	680.00
26836	11096	LOZANO SMITH LLP	05/18/2023	
	2187904	ADM- ADMIN-HR PERSONNEL MATTER 04		863.25
			Total for Check Number 26836:	863.25
26837	10678	MAC'S EQUIPMENT INC	05/18/2023	
	259874	SWR- SOCKET RATCHET WRENCH- TOOLS		100.21
	260248	VE- BACK UP ALARMS FOR NEW SILVERA		134.01
	260250	PD REP- MOTOR TREATMENT SPRAY		10.89
	260931	VE SUPP- TOOLS FOR #1552		218.41
	261290	SWR 50%- ELECTRIC JACK FOR MUD VAC		163.45

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	261290	WTR 50%- ELECTRIC JACK FOR MUD VAC		163.46
			Total for Check Number 26837:	790.43
26838	10335	MADERA FORD	05/18/2023	
	52123	VE REP- AC CORE #1476		464.05
	52216	VE REP- DRIVER DOOR HINGE #1527		14.13
			Total for Check Number 26838:	478.18
26839	11892	MUNIQUELL LLC	05/18/2023	
	106331	SWR- ULTRASONIC TRANSDUCER		945.39
			Total for Check Number 26839:	945.39
26840	12058	NAVIA CLIENT PAY LOCKBOX	05/18/2023	
	10704769	HR- APRIL PARTICIPATE FEE		150.00
	10704769	HR- ENROLLMENT FORM PROCESSING FE		108.00
	10704769A	HR- APRIL SEC 125 EMPLOYEE CONT		3,262.44
			Total for Check Number 26840:	3,520.44
26841	10282	OFFICE DEPOT	05/18/2023	
	301729896002	PD- ADVIL PAIN RELIEVER		22.00
	304949819001	CS- OFFICE SUPPLIES		25.60
	304949819001	CS- OFFICE SUPPLIES		25.60
	304949819001	CS- OFFICE SUPPLIES		25.60
	304949819001	CS- OFFICE SUPPLIES		25.61
	304949819001	CS- OFFICE SUPPLIES		25.60
	304949819001	CS- OFFICE SUPPLIES		25.61
	305258065001	CS- DIGITAL THERMOMETER (4) -NUTRITI		-15.56
	305258065-001	CS- RETURN DIGITAL THERMOMETER (1)		-17.43
	306771075001	CS- DIGITAL THERMOMETER (4)		85.26
	308893111001	FIN- OFFICE SUPPLIES		26.04
	308893111001	FIN- OFFICE SUPPLIES		13.78
	308893111001	FIN- OFFICE SUPPLIES		35.22
	308893111001	FIN- OFFICE SUPPLIES		2.76
	308905816001	FIN- GENERAL SUPPLIES		0.44
	308905816001	FIN- GENERAL SUPPLIES		4.15
	308905816001	FIN- GENERAL SUPPLIES		5.60
	308905816001	FIN- GENERAL SUPPLIES		2.20
	308905819001	FIN- GENERAL SUPPLIES		16.87
	308905819001	FIN- GENERAL SUPPLIES		6.60
	308905819001	FIN- GENERAL SUPPLIES		1.32
	308905819001	FIN- GENERAL SUPPLIES		12.47
	309632091001	ADM- OFFICE SUPPLIES		105.48
	309632091001	ADM- CLIPBOARD AND SIGN HOLDER		24.21
	309677520001	ADM- OFFICE SUPPLIES		44.23
	309677521001	ADM- GENERAL SUPPLY		54.48
			Total for Check Number 26841:	583.74
26842	11833	ORKIN	05/18/2023	
	241305624	CTC- PEST CONTROL CTC APRIL 2023		116.99
			Total for Check Number 26842:	116.99
26843	10289	P.G.& E.	05/18/2023	
	4055166878-9	LLD- MONTHLY SERVICE 03/28/23-04/28/23		2,528.52
	4647279811-8	PD- APR		1,661.24
	4939626163-5	VE- MONTHLY SERVICE 03/02/23-04/18/23		1,223.68

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	5340322355-4	WTR- DOUBLE L CHLORINATOR POWER 0		14.41
	5340322355-4	WTR- DOUBLE L CHLORINATOR POWER 0		-9.11
	5467738309-0	WTR/SWR/SD 03/20/23-05/04/23		24,730.73
	5467738309-0	WTR/SWR/SD 03/20/23-05/04/23		24.64
	5467738309-0	WTR/SWR/SD 03/07/23-04/04/23		3,722.10
	5467738309-0	WTR/SWR/SD 03/20/23-05/04/23		57.53
	5467738309-0	WTR/SWR/SD 03/20/23-05/04/23		357.44
	6206788690-3	CS- COMMUNITY SERVICES - APRIL 2023		421.81
	6206788690-3	CS- COMMUNITY SERVICES - APRIL 2023		130.00
	6206788690-3	CS- CS ELECTRICITY & GAS - APRIL 2023		1,185.95
	6206788690-3	CS- RES-BCT BENEFITING ACCOUNT NOT		5,367.67
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		100.45
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		100.46
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		100.46
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		200.91
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		401.82
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		100.45
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		200.91
	6825025396-7	ADM- MONTHLY UTILITIES- 6825025396-7		401.82
	8970493475-4	PARKS- KERCKHOFF PARK 04/08/23-05/09/2		96.51
Total for Check Number 26843:				43,120.40
26844	10309 518712	PROFORCE LAW ENFORCEMENT PD- 5 REMINGTON SHOTGUNS	05/18/2023	3,024.49
Total for Check Number 26844:				3,024.49
26845	10316 144428	R G EQUIPMENT OF FRESNO INC VE REP- DECK WHEELS FOR MOWER	05/18/2023	60.52
Total for Check Number 26845:				60.52
26846	11650 129129428-001 129694536-001	SITEONE LANDSCAPE SUPPLY COMP/ PARKS- HUNTER STATIONS FOR KATIES P STRTS- DIMENSION HERBICIDE	05/18/2023	262.61 651.05
Total for Check Number 26846:				913.66
26847	12054 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723 21577585050723	SPARKLETT'S FIN- DRINKING WATER- ADMIN FIN PLAN FIN- DRINKING WATER- ADMIN FIN PLAN FIN- DRINKING WATER- ADMIN FIN PLAN PW- DRINKING WATER- PUBLIC WORKS FIN- DRINKING WATER- ADMIN FIN PLAN FIN- DRINKING WATER- ADMIN FIN PLAN FIN- DRINKING WATER- ADMIN FIN PLAN PW- DRINKING WATER- PUBLIC WORKS FIN- DRINKING WATER- ADMIN FIN PLAN FIN- DRINKING WATER- ADMIN FIN PLAN	05/18/2023	12.07 11.90 24.15 46.44 7.43 16.35 5.94 46.44 2.97 12.07
Total for Check Number 26847:				185.76
26848	12368 34229	SPECIALTY HOSE EXPRESS LLC EQUIP- DRAIN HOSE FOR AIR COMPRESSC	05/18/2023	36.33
Total for Check Number 26848:				36.33
26849	11907 INV-012862 INV-012862	SPRINGBROOK HOLDING COMPANY I FIN- MONTHLY WEB PAYMENTS APRIL 20 FIN- MONTHLY WEB PAYMENTS APRIL 20	05/18/2023	165.20 474.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	INV-012862	FIN- MONTHLY WEB PAYMENTS APRIL 202		597.10
			Total for Check Number 26849:	1,237.00
26850	11460	SUPERIOR POOL PRODUCTS LLC	05/18/2023	
	Q2022737	WTR- 120 GAL BULK CHLORINE WELL 17		432.30
	Q2022784	WTR- 180 GAL BULK CHLORINE WELL 15		638.92
	Q2022785	WTR- 160 GAL BULK CHLORINE WELL 9A		570.05
			Total for Check Number 26850:	1,641.27
26851	10357	TAYLOR MADE IRRIGATION	05/18/2023	
	26788	MEDIANS- IRRIGATION FITTINGS		104.98
			Total for Check Number 26851:	104.98
26852	10360	TERRY JOHNSON TRUCKING	05/18/2023	
	2005747	WTR- HAUL FEE FOR COLD MIX		300.00
	2005748	WTR- 6.00 TONS OF COLD MIX FOR WTR C		588.47
			Total for Check Number 26852:	888.47
26853	10754	THE HOME DEPOT PRO-SUPPLY WOR	05/18/2023	
	743730442	CS- JANITORIAL SUPPLIES- MAY		673.43
	744886359	CS- JANITORIAL SUPPLIES- MAY		78.05
			Total for Check Number 26853:	751.48
26854	12267	IRENE ZAMORA	05/18/2023	
	00323258	CTC- SH DEPOSIT 05/07/23		100.00
			Total for Check Number 26854:	100.00
			Total for 5/18/2023:	117,451.69
26855	BP-DAVI	FRANK DAVILA OR CITY OF KERMAN	05/24/2023	
	23-RES-0190	BPO- 280 S MICHELLE AVE 23-RES-0190		42.00
			Total for Check Number 26855:	42.00
26856	12257	AMERITAS LIFE INSURANCE CORP	05/24/2023	
	052023	HR- CLAIMS FUNDING ENDING 05/20/2023		1,218.84
			Total for Check Number 26856:	1,218.84
26857	10504	AUTOZONE	05/24/2023	
	5324148078	VE REP- RADIATOR HOSE #1476		58.14
	5324148081	VE REP- RETURN OF INV# 5324137024 (CRI		-767.41
	5324168706	VE REP- OIL PRES SWITCH PLUG IGN WIR		209.13
	5324168710	VE REP- CASE OF DE-ICER		38.06
	5324197066	PD MAINT- CABIN AIR FILTERS PD STOCK		65.68
	5324219708	PD MAINT- CABIN AIR FILTERS PD STOCK		188.74
	5324219709	PD MAINT- AIR FILTERS PD STOCK		76.23
	5324236342	VE REP- DE-ICER SPRAY		59.83
	5324265261	PD MAINT- AIR FILTERS PD STOCK		30.49
	5324270219	VE REP- IGNITION COILS #1397		258.04
	5324270226	VE CAP- TRUCK STEP FOR NEW TRUCK #1		93.71
			Total for Check Number 26857:	310.64
26858	10054	BLUE SHIELD OF CALIFORNIA	05/24/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	231350004878	HR- JUNE MEDICAL COVERAGE		45,612.16
			Total for Check Number 26858:	45,612.16
26859	10617	C A REDING CO INC	05/24/2023	
	671055	ADM- LANIER/IM C8000-CONTRACT #1921		7.07
	671055	ADM- LANIER/IM C8000-CONTRACT #1921		88.40
	671055	ADM- LANIER/IM C8000-CONTRACT #1921		88.40
	671055	ADM- LANIER/IM C8000-CONTRACT #1921		28.28
	671055	ADM- LANIER/IM C8000-CONTRACT #1921		88.40
	671055	ADM- LANIER/IM C8000-CONTRACT #1921		53.03
			Total for Check Number 26859:	353.58
26860	10064	CAL VALLEY PRINTING	05/24/2023	
	39495	BPO- UNIFORMS- CORNER STONE- LADIE		54.13
	39495	BPO- UNIFORMS- ULTRA CLUB MENS SPO		48.71
	39495	BPO- UNIFORMS- CORNER STONE- LADIE		216.50
	39524	REC- PT FACILITY ATTEN- POLOS		402.69
			Total for Check Number 26860:	722.03
26861	10078	CALIFORNIA STATE DISBURSEMENT	05/24/2023	
	0195001403-01	C WITHHOLDING ORDER P/R DATE 05/19/2		319.93
			Total for Check Number 26861:	319.93
26862	12315	CENTRAL CALIFORNIA SPCA	05/24/2023	
	28095	AAC- FERAL FELINE OVARIOHYSTERECT		65.00
	28303	AAC- CANINE OVARIOHYSTERECTOMY A		142.00
			Total for Check Number 26862:	207.00
26863	10564	CITY OF KERMAN	05/24/2023	
	23-MISC-0030	CAP- ENC PERMIT TO GRIND OUT EXISTIN		46.25
	23-MISC-0030	CAP- WORK TO BE DONE ON 1ST & 3RD S		46.25
			Total for Check Number 26863:	92.50
26864	11259	CIVIC PLUS INC	05/24/2023	
	263311	CLRK- AGENDA MANAGEMENT SYSTEM /		972.08
			Total for Check Number 26864:	972.08
26865	10826	CROWN SERVICES CORPORATION	05/24/2023	
	2663730	REC- PORT A POTTS HANDWASH STATION		780.02
	2664132	REC- PORT A POTTS HANDWASH STATION		312.69
			Total for Check Number 26865:	1,092.71
26866	11874	CSG CONSULTANTS INC	05/24/2023	
	50888	BPO- PROFESSIONAL SERVICES-BLDG AD		7,008.75
	50901	BPO- PROFESSIONAL SERVICES-BLDG INS		9,530.50
	50901	BPO- PROFESSIONAL SERVICES-PLAN CHI		1,568.00
			Total for Check Number 26866:	18,107.25
26867	11382	DATA TICKET INC	05/24/2023	
	151400	PD- APR PARKING ACTIVITY		284.50
			Total for Check Number 26867:	284.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
26868	10144 PI0052196	ELBERT DISTRIBUTING INC VE MAINT- FUEL COND ETHANOL KIT FU	05/24/2023	103.31
Total for Check Number 26868:				103.31
26869	11550 #2022-5723	FRESNO COUNTY SHERIFFS OFFICE - C FTB-WAGE GARNISHMENT P/R DATE 05/	05/24/2023	137.00
Total for Check Number 26869:				137.00
26870	12352 00338554	DANIEL GARCIA CTC- TRINIS PARK REFUND	05/24/2023	50.00
Total for Check Number 26870:				50.00
26871	11358 33925432 33925432 34034652 34034653 34034653	GREAT AMERICA FINANCIAL SERVICE BPO- LANIER/MP C3004 BPO- LANIER/MP C3004 PD- RECORDS COPIER/FAX MP C4504 WTR- LANIER MPC307 COPIER WWTP SWR- LANIER MPC307 COPIER WWTP	05/24/2023	116.75 116.75 264.45 66.16 66.16
Total for Check Number 26871:				630.27
26872	BP-GRID 22-RES-0316	GRID ALTERNATIVES BPO- 14530 SAN JOAQUIN AVE 22-RES-0316	05/24/2023	279.95
Total for Check Number 26872:				279.95
26873	12406 00322743	SAMMY HERNANDEZ CTC- CTC DEPOSIT 05/20/23	05/24/2023	400.00
Total for Check Number 26873:				400.00
26874	12211 8819991243 8820002888	IHEARTMEDIA CS- ALMOND FESTIVAL RADIO AD CS- ALMOND FESTIVAL RADIO AD	05/24/2023	272.00 1,770.00
Total for Check Number 26874:				2,042.00
26875	11923 160738	JOE A GONSALVES & SON ADM- PROFESSIONAL LEGISLATIVE REPR	05/24/2023	1,250.00
Total for Check Number 26875:				1,250.00
26876	10226 6064623 6064658 6065087	JORGENSEN & CO CS- ANNUAL FIRE EXT INSPECTION- KPD BLDG- FIRE EXTING - CITY YARD BUILDIN VE- FIRE EXTING - MAINT PD VEHICLES	05/24/2023	397.88 453.63 275.53
Total for Check Number 26876:				1,127.04
26877	10485 6133 6141	JP AIR CONDITIONING & HEATING CS- REMOVE/INSTALL INDUCER MOTOR- CS- INSPECTION - BAD INDUCER MOTOR :	05/24/2023	675.00 85.00
Total for Check Number 26877:				760.00
26878	10239 24009	KERWEST INC BPO- PUBLIC NOTICES/ADVERTISING	05/24/2023	206.00
Total for Check Number 26878:				206.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
26879	11746	LINE X OF CLOVIS	05/24/2023	
	4073	VE- LIGHT BAR #1550		604.71
	4089	VE- TOOL BOXES # 1550		995.03
	4090	VE- SIDE STEPS #1550		443.53
	4115	VE- LIGHT BAR # 1552		925.66
	4118	VE- TOOL BOXES # 1552		986.49
	4125	VE- SIDE STEPS # 1552		443.53
Total for Check Number 26879:				4,398.95
26880	12404	CHRISTINA LUNA	05/24/2023	
	00338227	CTC- SH DEPOSIT 05/21/23		100.00
Total for Check Number 26880:				100.00
26881	12058	NAVIA CLIENT PAY LOCKBOX	05/24/2023	
	1028765A	HR- MARCH SEC 125 EMPLOYEE CONT		3,412.44
Total for Check Number 26881:				3,412.44
26882	10282	OFFICE DEPOT	05/24/2023	
	289738590001	STRTS- MONTHLY INDEX		6.23
	289738590001	WTR- CLIPBOARD		7.03
	289738590001	SWR- WEEKLY PLANNER		24.40
	289738590001	WTR- WEEKLY PLANNER		24.40
	289738590001	SWR- CLIPBOARD		7.03
	308705964001	CLRK- OFFICE SUPPLIES		106.68
	308762248001	CLRK- STORAGE BOXES AND SHREDDER		193.30
	311513425001	BPO- OFFICE SUPPLIES- STAPLE GUN LIGI		18.19
	311513662001	BPO- OFFICE SUPPLIES- STANLEY SHARP		5.98
	311513663001	BPO- OFFICE SUPPLIES- BOARDWALK EA		10.01
	311513664001	BPO- OFFICE SUPPLIES- SCREWDRIVER A		34.85
	311513665001	BPO- OFFICE SUPPLIES- PUNCH PAPER HC		9.02
	311513666001	BPO- OFFICE SUPPLIES- RETURN LABEL		26.14
	311513667001	BPO- OFFICE SUPPLIES- BLACK CHAIR		235.38
	311513673001	BPO- OFFICE SUPPLIES- BLACK GLOVES		18.84
	311989811001	CLRK- GOLD SEALS		7.40
Total for Check Number 26882:				734.88
26883	10289	P.G.& E.	05/24/2023	
	6039473144-6	CS- TRINIS PARK APR 2023		80.67
	7660122617-8	AC- APR PG&E		912.71
	8820061503-2	CS- COLEMAN BALLFIELD PG&E APR 202		3,066.61
Total for Check Number 26883:				4,059.99
26884	10305	PITNEY BOWES BANK INC PURCHASI	05/24/2023	
	8000-9090-0159-	VAR- POSTAGE FOR METER		84.45
	8000-9090-0159-	VAR- POSTAGE FOR METER		190.09
	8000-9090-0159-	VAR- POSTAGE FOR METER		57.67
	8000-9090-0159-	VAR- POSTAGE FOR METER		10.80
	8000-9090-0159-	VAR- POSTAGE FOR METER		0.60
	8000-9090-0159-	VAR- POSTAGE FOR METER		302.76
	8000-9090-0159-	VAR- POSTAGE FOR METER		5.40
	8000-9090-0159-	VAR- POSTAGE FOR METER		3.60
	8000-9090-0159-	VAR- POSTAGE FOR METER		44.40
Total for Check Number 26884:				699.77
26885	10306	POSTAGE INK.COM	05/24/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	
	144822	EQUIP- DECK WHEELS FOR TORO MOWER		60.52
			Total for Check Number 26885:	60.52
26886	10324 1703	RIVERSIDE NURSERY & LANDSCAPE MEDIANS- PLANTS FOR MEDIANS	05/24/2023	482.97
			Total for Check Number 26886:	482.97
26887	12405 00331947	ALEXANDRA RODRIGUEZ CTC- SH DEPOSIT 05/20/23	05/24/2023	100.00
			Total for Check Number 26887:	100.00
26888	11041 68015	ROSENBALM ROCKERY MEDIANS- 3 TONS OF COBBLESTONES	05/24/2023	415.19
			Total for Check Number 26888:	415.19
26889	11114 052223	SHERWIN WILLIAMS STRTS- SUPPLIES FOR PAINT MACHINE FC	05/24/2023	55.43
			Total for Check Number 26889:	55.43
26890	12368 34414 34484	SPECIALTY HOSE EXPRESS LLC WTR- HAND PUMP TO DRAIN WATER FRO SWR- FLAT TIE CAP VALVE FOR HEADWOI	05/24/2023	62.57 78.17
			Total for Check Number 26890:	140.74
26891	11162 04010869	STATEWIDE TRAFFIC SAFETY & SIGN STRTS- GLASS BEADS FOR STREET STRIP	05/24/2023	635.59
			Total for Check Number 26891:	635.59
26892	10863 GR D1 WD OPE	SWRCB WTR- GR D1 WTR DIST OP CERT- G. GARC	05/24/2023	70.00
			Total for Check Number 26892:	70.00
26893	10360 2005749	TERRY JOHNSON TRUCKING WTR- 6.05 TONS OF COLD MIX FOR STREE	05/24/2023	588.47
			Total for Check Number 26893:	588.47
			Total for 5/24/2023:	92,275.73
			Report Total (93 checks):	209,727.42

CITY OF KERMAN
CD/Securities Portfolio
As of May 31, 2023

Section 5, Item D.

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2022 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2023 Book Balance	Fair Value	Interest Paid
CD's:										
Golman Sachs BK NY	615-030525-245	2.30%	7/26/17	7/26/22	98,000.00	(98,000.00)		-	-	1,117.74
Citibank Sioux Falls SD	615-030525-245	3.15%	8/14/18	8/15/22	98,000.00	(98,000.00)		-	-	1,539.27
Sallie Mae Bank	615-030525-245	2.65%	2/8/18	2/8/23	51,000.00	(51,000.00)		-	-	1,351.50
Synchrony Draper UT	615-030525-245	3.00%	4/20/18	4/20/23	96,000.00	(96,000.00)		-	-	2,880.00
Morgan Stanley Bank	615-030525-245	3.30%	7/12/18	7/12/23	240,000.00			240,000.00	239,450.40	7,920.00
Citibank	615-030525-245	3.30%	8/3/18	8/3/23	97,000.00			97,000.00	96,655.65	3,201.00
UBS Bank Salt Lake	615-030525-245	3.35%	10/5/18	10/5/23	98,000.00			98,000.00	97,344.38	3,004.19
Goldman Sachs Bank NY	615-030525-245	3.15%	2/6/19	2/6/24	48,000.00			48,000.00	47,311.20	1,512.00
Beal Bank USA Las Vegas Nev CFT	615-030525-245	1.55%	3/9/22	3/6/24	248,000.00			248,000.00	240,979.12	3,844.00
Ally Bank Sandy Utah	615-030525-245	2.55%	4/28/22	4/29/24	205,000.00			205,000.00	199,881.15	5,227.50
Barclays Bank Del Retail	615-030525-245	2.85%	6/2/22	6/3/24	245,000.00			245,000.00	238,950.95	3,500.81
American Express National Bank	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00			245,000.00	239,666.35	4,053.58
Capital One National Mclean	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00			245,000.00	239,666.35	4,053.58
Customers Bank Phoenixville PA	615-030525-245	4.70%	2/16/23	8/16/24		250,000.00		250,000.00	248,035.00	-
Charles Schwab Bank	615-030525-245	5.20%	3/7/23	9/16/24		250,000.00		250,000.00	249,487.50	-
Wells Fargo Bank in Sioux Falls	615-030525-245	4.35%	10/14/22	10/15/24		249,000.00		249,000.00	245,713.20	6,291.19
Morgan Stanley Private National Bank	615-030525-245	4.80%	4/20/23	10/21/24		244,000.00		244,000.00	242,216.36	-
Western Alliance Bank	615-030525-245	4.85%	4/13/23	10/21/24		244,000.00		244,000.00	242,379.84	-
State Bank of India	615-030525-245	1.10%	5/28/20	5/28/25	248,000.00			248,000.00	228,623.76	2,728.00
Capital One National National	615-030525-245	3.35%	6/29/22	6/30/25	245,000.00			245,000.00	235,915.40	4,114.99
Discover Bank Greenwood	615-030525-245	3.55%	9/20/22	9/22/25		245,000.00		245,000.00	236,135.90	4,313.01
BMW Bank North Amer Salt Lake	615-030525-245	0.50%	9/25/20	9/25/25	249,000.00			249,000.00	223,552.20	1,245.00
US Government Bonds										
Federal Home Loan Bank	615-030525-245	4.00%	9/23/22	9/23/24		500,000.00		500,000.00	490,815.00	10,000.00
Federal Home Loan Bank	615-030525-245	5.05%	1/30/23	1/28/25		500,000.00		500,000.00	494,915.00	-
Federal Home Loan Bank	615-030525-245	5.10%	1/30/23	1/28/26		500,000.00		500,000.00	494,445.00	-
Total CD's		Average Rate	3.49%		2,756,000.00	2,639,000.00	-	5,395,000.00	5,272,139.71	71,936.14

CITY OF KERMAN
CD/Securities Portfolio
As of May 31, 2023

Section 5, Item D.

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2022 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2023 Book Balance	Fair Value	Interest Paid
Securities America Sweep Program										
	Beginning Balance				0.01			0.01		
	Transfers In/(Out)		7/5/22			269.84		269.84		
			7/12/22			3,927.45		3,927.45		
			7/15/22			0.02		0.02		
			7/26/22			1,117.74		1,117.74		
			7/26/22			98,000.00		98,000.00		
			8/15/22			(278.84)		(278.84)		
			8/31/22			(103,036.22)		(103,036.22)		
			9/27/22			2,844.31		2,844.31		
			10/19/22			(2,844.25)		(2,844.25)		
			10/27/22			(0.06)		(0.06)		
			10/31/22			2,621.00		2,621.00		
			11/7/22			278.83		278.83		
			11/15/22			920.21		920.21		
			11/28/22			1,375.21		1,375.21		
			11/28/22			(3,820.04)		(3,820.04)		
			12/5/22			3,500.81		3,500.81		
			12/6/22			269.84		269.84		
			12/15/22			891.14		891.14		
			12/27/22			(6,037.55)		(6,037.55)		
			12/27/22			0.55		0.55		
			1/13/23			4,271.56		4,271.56		
			1/18/23			919.94		919.94		
			1/30/23			(5,191.50)		(5,191.50)		
			1/31/23			0.64		0.64		
			2/6/23			1,613.65		1,613.65		
			2/7/23			1,041.04		1,041.04		
			2/9/23			51,681.30		51,681.30		
			2/15/23			923.67		923.67		
			2/16/23			(55,264.54)		(55,264.54)		
			2/24/23			4.24		4.24		
			2/27/23			4.24		4.24		
			3/7/23			251.85		251.85		
			3/10/23			1,906.20		1,906.20		
			3/15/23			831.11		831.11		
			3/21/23			4,313.01		4,313.01		
			3/24/23			10,000.00		10,000.00		
			3/28/23			(17,307.86)		(17,307.86)		
			3/28/23			1.45		1.45		
			3/29/23			1.45		1.45		
			4/6/23			278.83		278.83		
			4/14/23			0.03		0.03		
			4/17/23			919.94		919.94		
			4/20/23			340,000.00		340,000.00		
			4/21/23			(244,000.00)		(244,000.00)		
			4/25/23			(97,209.69)		(97,209.69)		
			4/25/23			9.44		9.44		
			4/26/23			9.44		9.44		
			5/1/23			2,606.59		2,606.59		
			5/8/23			269.84		269.84		
			5/15/23			0.40		0.40		
			5/16/23			890.26		890.26		
			5/30/23			(2,423.74)		(2,423.74)		
			5/31/23			(1,352.79)		(1,352.79)		
					0.01	(0.01)	-	(0.00)	(0.00)	

CITY OF KERMAN
CD/Securities Portfolio
As of May 31, 2023

Section 5, Item D.

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2022 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2023 Book Balance	Fair Value	Interest Paid
Local Agency Investment Fund										
Beginning Balance	98-10-400				11,958,206.80			11,958,206.80		-
	Interest	0.33%	7/15/22			22,388.27		22,388.27		22,388.27
		1.35%	10/14/22			40,765.56		40,765.56		40,765.56
		2.07%	1/13/23			62,799.19		62,799.19		62,799.19
								-		
								-		
	Transfers In/(Out)							-		
								-		
								-		
	Total - LAIF	1.25%			11,958,206.80	125,953.02	-	12,084,159.82	12,084,159.82	125,953.02
Central Valley Money Market Acct										
Beginning Balance	015030960				3,138,035.16			3,138,035.16		
	Interest		7/11/22			68.78		68.78		68.78
			7/29/22			130.68		130.68		130.68
			8/31/22			226.98		226.98		226.98
			9/30/22			206.36		206.36		206.36
			10/31/22			213.26		213.26		213.26
			11/30/22			206.39		206.39		206.39
			12/31/22			206.41		206.41		206.41
			1/31/23			220.18		220.18		220.18
			2/28/23			192.67		192.67		192.67
			3/31/23			213.33		213.33		213.33
			4/30/23			192.70		192.70		192.70
			5/31/23			227.12		227.12		227.12
	Transfers In/(Out)							-		
								-		
								-		
		0.08%						-		
					3,138,035.16	2,304.86	-	3,140,340.02	3,140,340.02	2,304.86
Subtotal All City Investments		1.61%			17,852,241.96	2,767,257.88	-	20,619,499.84	20,496,639.55	200,194.02
				Total Investments	17,852,241.97	2,767,257.87	-	20,619,499.84	20,496,639.55	200,194.02
								Market Value Adjustment	(122,860.29)	
								2,767,257.87		
								2,767,257.87		
								-		



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Marci Reyes, City Clerk

SUBJECT: Ratifying Donation to S.B.F. Kerman Portuguese Hall (MR)

RECOMMENDATION: Council by motion adopt resolution ratifying the donation to S.B.F. Kerman Portuguese Hall for Portuguese Parade for approximately \$1,000.00.

EXECUTIVE SUMMARY:

At the May 24, 2023, City Council meeting, Council approved a request from S.B.F. Kerman Portuguese Hall to waive the cost of personnel to assist with traffic control and blocking of intersections, for the annual Portuguese Parade held on Sunday, May 21, 2023. Two officers from the police department and three employees from the public works department assisted in the parade. Council approved the approximate amount of \$900.00; staff has learned the time for the public works employees was not calculated as double time. The approximate amount is \$1,000.00.

FISCAL IMPACT:

Approximately \$1,000.00 from the Community, Employee and Public Relations Account will be transferred to the respective departments.

ATTACHMENTS:

A. Resolution

Attachment 'A'

RESOLUTION NO. 23-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN RATIFYING DONATION
TO S.B.F. KERMAN PORTUGUESE HALL

WHEREAS, throughout the year the City Council receives requests for funding from individuals, nonprofit organizations, and schools for activities, programs, and events that benefit and enhance the community; and

WHEREAS, at the May 24, 2023, Council meeting, S.B.F. Kerman Portuguese Hall requested fees be waived for assistance from the Kerman Police Department and Public Works Department for the Annual Portuguese Parade; and

WHEREAS, the expenditure of public funds must be for a public purpose; and

WHEREAS, the City Council found the expenditures if for a public purpose benefitting the City of Kerman and approved a donation of approximately \$1,000.00 towards waiving of fees for the Annually Portuguese Parade.

NOW, THEREFORE, BE IT RESOLOVED BY THE City Council of the City of Kerman as follows:

- Section 1. The foregoing recitals are true and correct.
- Section 2. Staff is authorized to transfer the funds from Community, Employee and Public Relations Account to the respective departments.
- Section 3. This resolution is effective upon adoption.

The forgoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Kerman held on the 14th day of June 2023, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

Bill Nijjer
Mayor Pro Tem

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Chief John Golden

SUBJECT: Annual Agreement with Madera Police Department for use of Kerman Police Department's Firearms Range Facility (JG)

RECOMMENDATION: Council by motion adopt resolution approving agreement with Madera Police Department for use of Kerman Police Department's Firearms Range Facility.

EXECUTIVE SUMMARY:

The Kerman Police Department has a firearms range facility which is located to the rear of 15485 W. Church Avenue, Kerman. This facility is used monthly by the Kerman Police Department to train officers in the use of handguns, shotguns, and rifles. Historically, the Kerman Police Department has allowed other law enforcement agencies to use the facility when needed. Madera Police Department previously asked for, and permission was granted to use the range facility and Chief Golden has requested that we approve this year's agreement between the two entities.

DISCUSSION:

Madera Police Department has used the Kerman PD range facility for many years for their normal firing range needs.

Historically, several different agencies including Madera Police Department and the Fresno Sheriff's Office have used the Kerman Police Department's range facility for firearms training on an as-needed basis. In the past, there have not been any formal agreements between the Kerman Police Department and other agencies using the range.

Madera PD regularly uses the range facility and this agreement defines the roles and responsibilities for the City of Madera. Madera Police Department will provide their own supplies and materials needed for their training. Madera Police Department will clean the range area of any debris, trash, or materials when they complete their training. Madera Police Department will coordinate all training dates and times with the Kerman Police Department.

The Madera Police Department will annually provide proof to the City of Kerman of their liability insurance. The Kerman City Attorney has drafted the proposed agreement. The Resolution authorizes the City Manager to execute the Agreement and extend it annually at the pleasure of the City upon recommendation by Chief of Police

FISCAL IMPACT:

None

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING AN ANNUAL AGREEMENT BETWEEN THE CITY OF KERMAN
AND CITY OF MADERA POLICE DEPARTMENT FOR USE OF KERMAN
POLICE DEPARTMENT'S FIREARMS RANGE FACILITY**

WHEREAS, the City of Madera Police Department has asked to use the Kerman Police Department's firearms range facility; and

WHEREAS, the City would like to enter into an annual agreement to allow the City of Madera Police Department to use the Kerman Police Department's Firearms Range facility as described in the attached agreement Exhibit 'A'.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF KERMAN DOES RESOLVE as follows:

SECTION 1. The foregoing recitals are incorporated by reference.

SECTION 2. Approves the attached Exhibit 'A', annual agreement and authorizes the City Manager to sign the agreement on behalf of the City and extend it annually at the pleasure of the City upon recommendation of the Chief of Police.

The foregoing resolution was approved by the City Council of the City of Kerman at a regular meeting held on the 14th day of June 2023, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

This resolution is hereby approved.

Bill Nijjer
Mayor Pro Tem

ATTEST:

Marci Reyes
City Clerk

AGREEMENT FOR USE OF CITY OF KERMAN PROPERTY

Use of Range Facility by City of Madera Police Department

This agreement for use of City of Kerman Property ("Agreement") is made and entered into by and between the City of Kerman, a municipal corporation ("City") and the City of Madera Police Department (hereinafter "Permittee"). City and Permittee may be collectively referred to herein as "parties."

RECITALS

- A. The City is the owner of the real property located in the City of Kerman, described as the Range Facility, located to the rear of 15485 W. Church Avenue, Kerman, California 93630. The Range Facility is hereby also referred to as "Premises."
- B. The Permittee has requested permission from the City to enter the Premises for the purposes identified in this Agreement.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONDITIONS IDENTIFIED HEREIN, THE PARTIES AGREE AS FOLLOWS:

- 1. **PERMISSION TO ENTER.** The City hereby grants permission to Permittee (including its officers, employees, and agents) to enter the Premises in accordance with the terms of this Agreement, for the purpose of training on date and times to be mutually agreed upon by the parties. Permittee is solely responsible for supplying all appropriate equipment and materials convenient or necessary to utilize the Range Facility for training. Permittee is solely responsible for conducting the training and ensuring the safety of the participants in conjunction with the use of the Premise by Permittee, including providing all necessary personnel.
- 2. **TERM.** The term of this Agreement shall be for one year commencing upon full execution of this Agreement by the parties.
- 3. **PAYMENT.** No payment is required.
- 4. **RELATIONSHIP BETWEEN THE PARTIES.** Permittee is, and at all times shall remain, an independent contractor solely responsible for all acts of its employees, agents, or contractors, including any negligent acts or omissions. Permittee is not City's agent, and shall have no authority to act on behalf of the City, or to bind the City to any obligation whatsoever, unless the City provides prior written authorization to Permittee.
- 5. **COMPLIANCE WITH LAWS.** Permittee shall comply with all applicable legal requirements including all federal, state, and local laws (including ordinances and resolutions), whether or not said laws are expressly stated in this Agreement.

6. **REPORTING DAMAGES.** If any damage (including death, personal injury or property damage) occurs in connection with the performance of this Agreement, Permittee shall immediately notify the Kerman Police Department by telephone at 846-8800 and Permittee shall promptly submit to the City's Authorized Representative a written report (in a form acceptable to the City) with the following information: (a) a detailed description of the damage (including the name and address of the injured or deceased person(s), and a description of damaged property; (b) name and address of witnesses, and (c) name and address of any potential insurance companies.
7. **INDEMNIFICATION.** Permittee shall indemnify, hold harmless, and defend the City and its elected officials, officers, employees, agents and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs an fees of litigation) of every nature resulting or arising from performance or failure to perform under this agreements with the exception of the sole negligence or willful misconduct of the City.
8. **ASSIGNMENT AND DELEGATION.** This Agreement, and any portion thereof, shall not be assigned or transferred, nor shall any of the Permittee's duties be delegated, without the written consent of the City. Any attempt to assign or delegate this Agreement without the written consent of the City shall be void and of no force or effect. A consent by the City to one assignment shall not be deemed to be a consent to any subsequent assignment.
9. **WAIVERS.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement.
10. **NOTICES.** All notices required or contemplated by this Agreement shall be in writing and shall be delivered to the respective party as set forth in this section. Communications shall be deemed to be effective upon the first to occur of: (a) actual receipt by a party's Authorized Representative, or (b) actual receipt at the address designated below, or (c) three working days following deposit in the United States Mail of registered or certified mail sent to the address designated below. The Authorized Representative of either party may modify their respective contact information identified in this section by providing notice to the other party.

TO: City
 Attn: John Golden
 City of Kerman Police Department
 850 S. Madera Ave.
 Kerman, CA 93630

TO: Permittee
 Attn: Dino Lawson
 City of Madera Police Department
 330 S. C Street
 Madera, CA 93637

11. **HEADINGS.** The heading titles for each section of this Agreement are included only as a guide to the contents and are not to be considered as controlling, enlarging, or restricting the interpretation of the Agreement.
12. **SEVERABILITY.** If any term of this Agreement (including any phrase, provision, covenant, or condition) is held by a court of competent jurisdiction to be invalid or

unenforceable, the Agreement shall be construed as not containing that term, and the remainder of this Agreement shall remain in full force and effect; provided, however, this paragraph shall not be applied to the extent that it would result in a frustration of the parties' intent under this Agreement.

13. **GOVERNING LAW, JURISDICTION, AND VENUE.** The interpretation, validity, and enforcement of this Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any suit, claim, or legal proceeding related to this Agreement shall be filed and heard in a court of competent jurisdiction in the County of Fresno.
14. **ATTORNEYS' FEES.** In the event any legal action is commenced to enforce this Agreement, the prevailing party is entitled to reasonable attorneys' fees, costs, and expenses incurred.
15. **MODIFICATIONS.** This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.
16. **CONFLICTS.** If any conflicts arise between the terms and conditions of this Agreement and the terms and conditions of the attached exhibits or any documents expressly incorporated, the terms and conditions of this Agreement shall control.
17. **ENTIRE AGREEMENT.** This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the work described herein. This Agreement supersedes all prior negotiations, agreements, and understandings regarding this matter, whether written or oral. The documents incorporated by reference into this Agreement are complimentary; what is called for in one is binding as if called for in all.
18. **SIGNATURES.** The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the Permittee and the City. This Agreement shall inure to the benefit of and be binding upon the parties herein and their respective successors and assigns.

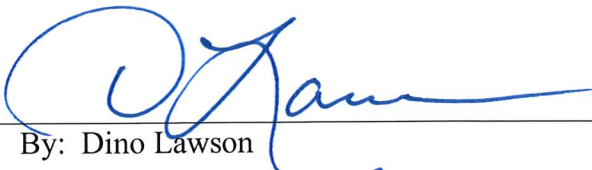
IN WITNESS WHEREOF, the City and Permittee do hereby agree to the full performance of the terms set forth herein.

CITY OF KERMAN

CITY OF MADERA POLICE
DEPARTMENT

By: John Jansons

By: Dino Lawson



Title: City Manager

CHIEF OF POLICE

Title: Police Chief

05-04-23

Date:

Date:



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Chief John Golden

SUBJECT: Ratification of Memorandum of Agreement with Madera County for Reimbursement of Mutual Aid Expenses for the Fork Fire (JG)

RECOMMENDATION: Council by motion adopt resolution ratifying the Memorandum of Agreement with Madera County for reimbursement of Mutual Aid expenses for the Oak Fire.

EXECUTIVE SUMMARY:

On September 7, 2022, an extreme wildfire swept through the Madera County region known as the FORK FIRE. In the event of such local emergencies, mutual aid is activated to gain the support of allied agencies.

The Law Enforcement Mutual Aid Plan is issued and revised under the authority of Sections 8569, 8615 through 8619, and 8668 of the California Government Code, the California Emergency Plan, and the Master Mutual Aid Agreement; and

On September 7, 2023, the Madera County Sheriff's Office requested the mutual aid assistance of the Kerman Police Department, pursuant to the Law Enforcement Mutual Aid Plan to support law enforcement services in connection with the FORK FIRE.

The Kerman Police Department provided mutual aid assistance consisting of law enforcement personnel, equipment, and materials to assist with law enforcement services in connection with the FORK FIRE.

Approval of the attached resolution will ratify the Memorandum of Agreement will permit the City of Kerman to be reimbursed for costs incurred in providing mutual aid.

FISCAL IMPACT:

Ratification of the Memorandum of Agreement will result in full cost recovery for FORK FIRE mutual aid by the City of Kerman

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23- ____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN RATIFYING EXECUTION OF
MEMORANDUM OF AGREEMENT BETWEEN MADERA COUNTY SHERIFF'S OFFICE AND THE
CITY OF KERMAN POLICE DEPARTMENT PERTAINING TO ASSISTANCE UNDER THE LAW
ENFORCEMENT MUTUAL AID PLAN**

WHEREAS, on September 7, 2022, the Fork Fire, an extreme wildfire, fueled by heavy brush, gusty winds and low humidity swept through the region; and

WHEREAS, the Governor's Office of Emergency Services approved emergency assistance through the California Disaster Assistance Act (CDAA 2022-08); for the Fork Fire;

WHEREAS, the Law Enforcement Mutual Aid Plan is issued and revised under the authority of Sections 8550, 8569, 8615 through 8619, and 8668 of the California Government Code, the California Emergency Plan, and the Master Mutual Aid Agreement; and

WHEREAS, the Law Enforcement Mutual Aid Plan delineates the current state policy concerning law enforcement mutual aid; and

WHEREAS, Kerman Police Department provided mutual aid assistance consisting of law enforcement personnel, equipment, and materials to assist with law enforcement services in connection with the Fork Fire; and

WHEREAS, Kerman Police Department agrees to document all of its mutual aid assistance costs related to the Fork Fire as attachments to this MOA and submit to the Madera County Sheriff's Office as soon as practicable; and

NOW, THEREFORE, IT IS HEREBY AGREED by and between the Kerman Police Department and the Madera County Sheriff's Office that the Madera County Sheriff's Office may reimburse all reasonable costs associated with the law enforcement mutual aid assistance during the Fork Fire.

The foregoing resolution was considered by the City Council of the City of Kerman at a regular meeting of said Council held on June 14, 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Bill Nijjer
Mayor Pro Tem

ATTEST:

Marci Reyes
City Clerk



OFFICE OF THE SHERIFF

Tyson J. Pogue, Sheriff - Coroner

MEMORANDUM OF AGREEMENT BETWEEN MADERA COUNTY SHERIFF'S OFFICE AND THE KERMAN POLICE DEPARTMENT PERTAINING TO ASSISTANCE UNDER THE LAW ENFORCEMENT MUTUAL AID PLAN

WHEREAS, on September 7th, 2022 the Fork Fire, an extreme wildfire, fueled by heavy brush, gusty winds and low humidity swept through the region; and

WHEREAS, the Governor's Office of Emergency Services approved emergency assistance through the California Disaster Assistance Act (CDAA 2022-08); for the Fork Fire;

WHEREAS, the Law Enforcement Mutual Aid Plan is issued and revised under the authority of Sections 8550, 8569, 8615 through 8619, and 8668 of the California Government Code, the California Emergency Plan, and the Master Mutual Aid Agreement; and

WHEREAS, the Law Enforcement Mutual Aid Plan delineates the current state policy concerning law enforcement mutual aid; and

WHEREAS, the Law Enforcement Mutual Aid Plan describes the standard procedures used to acquire law enforcement mutual aid resources and the method to ensure coordination of law enforcement mutual aid planning and readiness; and

WHEREAS, the county sheriff is the Operational Area Law Enforcement and Mutual Aid Coordinator; and

WHEREAS, Law Enforcement Mutual Aid Plan provides, in pertinent part, "When an emergency develops or appears to be developing which cannot be resolved by a law enforcement agency within an Operational Area, it is the responsibility of the Operational Area Mutual Aid Coordinator to provide assistance and coordination to control the problem;" and

WHEREAS, the Law Enforcement Mutual Aid Plan provides, in pertinent part, "A request for law enforcement mutual aid requires the approval of the chief law enforcement officer of the requesting jurisdiction;" and

WHEREAS, the Madera County Sheriff's Office requested the mutual aid assistance of Kerman Police Department pursuant to the Law Enforcement Mutual Aid Plan to support law enforcement services in connection with the Fork Fire; and

WHEREAS, Kerman Police Department provided mutual aid assistance consisting of law enforcement personnel, equipment, and materials to assist with law enforcement services in connection with the Fork Fire; and

WHEREAS, Kerman Police Department agrees to document all of its mutual aid assistance costs related to the Fork Fire as attachments to this MOA and submit to the Madera County Sheriff's Office as soon as practicable; and

NOW, THEREFORE, IT IS HEREBY AGREED by and between the Kerman Police Department and the Madera County Sheriff's Office that the Madera County Sheriff's Office may reimburse all reasonable costs associated with the law enforcement mutual aid assistance during the Fork Fire.

REQUESTOR

RESPONDER

Tyson J. Pogue
Sheriff-Coroner

John Jansons
City Manager

Date:_____

Date:_____



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Water, Wastewater and Storm Drain Rate Study Proposal and Selection of Consultant (JA)

RECOMMENDATION: Staff recommends Council adopt resolution approving consultant contract with Lechowicz and Tseng Municipal Consultants in the amount of \$49,500 for conducting the Water, Wastewater and Storm Drain Rate Study and authorize the City Manager to sign the Consultant Agreement.

EXECUTIVE SUMMARY:

The City of Kerman completed a Water and Wastewater study in 2018 with rate schedules through December 31, 2023.

In order to obtain an updated rate schedule, staff issued an RFP (Request for Proposal) to six (6) consulting firms and also posted the RFP on the City Website. From the six RFP's issued, only one (1) responded to the RFP. Their proposal was received before the deadline of June 2, 2023, was opened and scored by the committee that consisted of the City Manager, City Clerk, and Finance Director on June 2, 2023, and June 5, 2023. The committee recommends a contract award to Lechowicz and Tseng Municipal Consultants based on the total tabulated scores. Scores were evaluated based on their qualifications, experiences, and approach to the scope of work and costs of services to be provided and submitted in their response to the RFP. Below is the schedule that reflects the total cost submitted by Lechowicz and Tseng Municipal Consultants.

Consultant	Total Bid
Lechowicz and Tseng Municipal Consultants	\$49,500

It is noted that this consultant firm conducted the last rate study for the City and the City was satisfied with their work.

FISCAL IMPACT:

The project is included in the 2023/2024 budget for a total project costs of \$49,500.

ATTACHMENT:

A. Resolution

Attachment 'A'

RESOLUTION NO. 23-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING CONSULTANT SERVICES AGREEMENT WITH LECHOWICZ & TSENG MUNICIPAL CONSULTANTS TO CONDUCT THE WATER, WASTEWATER AND STORM DRAIN RATE STUDY IN THE AMOUNT OF \$49,500 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City of Kerman requires a consultant to conduct a Water, Wastewater and Storm Drain Rate Study to obtain and update rate schedules and issued a Request for Proposals (RFP) for such services; and

WHEREAS, Lechowicz & Tseng Municipal Consultants (Consultant) has responded to the RFP and is qualified to provide the required services; and

WHEREAS, Consultant conducted the last Water and Wastewater Rate Study in 2018 and staff was satisfied with their work; and

WHEREAS, the City desires to hire Consultant for the rate study services.

NOW, THEREFORE, the City Council of the City of Kerman does resolve as follows:

1. The foregoing recitals are true and correct.
2. The City Council hereby approves the Rate Study Consultant Services Agreement with Lechowicz & Tseng Municipal Consultants in the amount of \$49,500 attached as Exhibit 'A' to this resolution and authorizes the City Manager to execute same.
3. This resolution shall be effective immediately.

The foregoing resolution was approved by the City Council to the City of Kerman at a regular meeting held on the 14th day of June 2023, and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

Bill Nijjer
Mayor Pro Tem

Marci Reyes
City Clerk

Exhibit 'A'

**AGREEMENT BETWEEN THE CITY OF KERMAN AND
LECHOWICZ & TSENG MUNICIPAL CONSULTANTS FOR RATE STUDY CONSULTANT SERVICES**

This Agreement is made and entered into effective on _____, by and between the City of Kerman, a California municipal corporation, (hereinafter referred to as "CITY") and Lechowicz & Tseng Municipal Consultants, (hereinafter referred to as "CONSULTANT").

RECITALS

WHEREAS, CITY desires to obtain consultant services from a qualified utilities rate consultant to provide analysis and a suggested rate structure for water, waste water, and storm drain service which will comply with applicable law, including, but not limited to, Proposition 218, hereinafter referred to as the "Rate Studies for Water, Waste Water, and Storm Drain" and collectively as "Rate Studies; and

WHEREAS, CONSULTANT warrants that it is specially trained, experienced, expert, and competent to perform such services and hereby represents that it desires to and is professionally and legally capable of performing the services called for by this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals which are part of this Agreement and the terms and conditions hereinafter contained, it is mutually agreed as follows:

- 1. Scope of Services**CONSULTANT shall perform to the satisfaction of CITY, services as requested by CITY as specifically set forth in Exhibit 'A', which is attached hereto and hereafter referred as the "Rate Studies for Water, Wastewater and Storm Drain."
- 2. Term of Agreement.** This Agreement shall be effective from June 14, 2023 to December 13, 2023 [Or This Agreement shall be effective from June 14, 2023 to the date of completion as set forth in the Schedule attached hereto as Exhibit 'B'] subject to any earlier termination in accordance with this Agreement.
- 3. Compensation**CONSULTANT'S sole compensation for satisfactory performance of all services required or rendered pursuant to this Agreement shall be at the rate and schedules attached hereto as Exhibit 'C' which shall not exceed \$49,500.00.

4. Termination(a) This Agreement and all obligations hereunder may be terminated at any time, with or without cause, by the CITY upon written notice to the CONSULTANT upon five (5) day's written notice. CONSULTANT may terminate this Agreement upon 30 days' written notice.

(b) If Consultant fails to perform any of its material obligations under this Agreement, in addition to all other remedies provided by law, City may terminate this Agreement immediately upon written notice.

(c) Upon termination with or without cause, all finished and unfinished documents, project data and reports shall, at the option of the City, become its sole property and shall, at Consultant's expense, be delivered to the City or to any party it may so designate.

(d) In the event termination is without cause, Consultant shall be entitled to any compensation owing it hereunder up to the time of such termination, it being understood that any payments are full compensation for services rendered prior to the time of payment; provided, however, that Consultant shall be entitled to compensation for work in progress at the time of termination. Notice of termination shall be mailed as follows:

To the City:
City of Kerman
850 S. Madera Avenue
Kerman, CA 93630

To the Consultant:
Lechowicz & Tseng Municipal Consultants
909 Marina Village Parkway #135
Alameda, CA 94501

5. IndemnificationTo the furthest extent allowed by law, CONSULTANT agrees to indemnify, including the cost to defend, City and each of its officers, officials, employees, agents, and volunteers from and against all claims, demands, costs, or liability, and expenses including attorneys' fees arising out of the performance of the work described in this Agreement, caused in whole or in part by the sole negligence, recklessness, or willful misconduct of CONSULTANT, its principals, officers, employees, agents, or volunteers in the performance of this Agreement or anyone for whose acts any of them may be liable excluding, however, such claims, demands, loss, damages, or arising from City's sole negligence or willful acts.

6. Insurance(a) Throughout the life of this Agreement, CONSULTANT shall pay for and maintain in full force and effect all insurance as required in Exhibit 'D' or as may be authorized, and any additional insurance as may be required, in writing by City Manager or his or her designee at any time and in her sole discretion.

(b) If at any time during the life of the Agreement or any extension, CONSULTANT or any of its subcontractors fail to maintain any required insurance in full force and effect, all services and work under this Agreement shall be discontinued immediately, and all payments due or that become due to CONSULTANT shall be withheld until notice is received by CITY that the required insurance has been restored to full force and effect and that the premiums therefore

have been paid for a period satisfactory to CITY. Any failure to maintain the required insurance shall be sufficient cause for CITY to terminate this Agreement. No action taken by CITY pursuant to this section shall in any way relieve CONSULTANT of its responsibilities under this Agreement. This phrase “fail to maintain any required insurance” shall include, without limitation, notification received by CITY that an insurer has commenced proceedings, or has had proceedings commenced against it, indicating that the insurer is insolvent.

7. Nondiscrimination To the extent required by controlling federal, state, and local law, CONSULTANT shall not employ discriminatory practices in the provision of services, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran, or veteran of the Vietnam era.

8. Independent Contractor.

In the furnishing of the services provided for herein, CONSULTANT is acting solely as an independent contractor. Neither CONSULTANT, nor any of its officers, agents, or employees shall be deemed an officer, agent, employee, joint venture, partner, or associate of CITY for any purpose. CITY shall have no right to control or supervise or direct the manner or method by which CONSULTANT shall perform its work and functions. However, CITY shall retain the right to administer this Agreement so as to verify that CONSULTANT is performing its obligations in accordance with the terms and conditions thereof.

9. Notices.

Any notice required or intended to be given to either party under the terms of this Agreement shall be in writing and shall be deemed to be duly given if delivered personally, transmitted by facsimile followed by telephone confirmation of receipt, or sent by United States registered or certified mail, with postage prepaid, return receipt requested, addressed to the party which notice is to be given at the party’s address set forth on the signature page of this Agreement or at such other address as the parties may from time to time designate by written notice.

10. Assignment This agreement is personal to CONSULTANT and there shall be no assignment by CONSULTANT of its rights of obligations under this Agreement without the prior written approval of the City Manager or her designee.

11. Compliance with LawIn providing the services required under this Agreement, CONSULTANT shall at all times comply with all applicable laws of the United States, the State of California, and CITY, and with all applicable regulations promulgated by federal, state, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued, or amended during the term of this Agreement.

12. WaiverThe waiver by either party of a breach by the other of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of either the same or a different provision of this Agreement. No provisions of this Agreement may be waived unless in writing and signed by all parties to this Agreement. Waiver of any one provision herein shall not be deemed to be a waiver of any other provision herein.

13. Governing Law and VenueThis Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California, excluding, however, any conflict of laws rule which would apply the law of another jurisdiction. Venue for purposes of the filing of any action regarding enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Fresno County, California.

14. HeadingsThe section headings in this Agreement are for convenience and reference only and shall not be construed or held in any way to explain, modify, or add to the interpretation or meaning of the provisions of this Agreement.

15. SeverabilityThe provisions of this Agreement are severable. The invalidity or unenforceability of any one provision in this Agreement shall not affect the other provisions.

16. InterpretationThe parties acknowledge that this Agreement in its final form is the result of the combined efforts of the parties and that, should any provision of this Agreement be found to be ambiguous in any way, such ambiguity shall not be resolved by construing this Agreement in favor of or against either party, but by construing the terms in accordance with their generally accepted meaning.

17. Attorneys' FeesIf either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant, or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorneys' fees and legal expenses.

18. Exhibits Each exhibit and attachment referenced in this Agreement is, by the reference, incorporated into and made a part of this Agreement.

19. Precedence of Documents In the event of any conflict between the body of this Agreement and any Exhibit or Attachment hereto, the terms and conditions of the body of this Agreement shall control and take precedence over the terms and conditions expressed within the Exhibit or Attachment. Furthermore, any terms or conditions contained within any Exhibit or Attachment hereto which purport to modify the allocation of risk between the parties, provided for within the body of this Agreement, shall be null and void.

22. Cumulative Remedies No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.

21. No Third Party Beneficiaries The rights, interests, duties and obligations defined within this Agreement are intended for the specific parties hereto as identified in the preamble of this Agreement. Notwithstanding anything stated to the contrary in this Agreement, it is not intended that any rights or interests in this Agreement benefit or flow to the interest of any third parties.

[Signatures on separate page]

CITY OF KERMAN

A municipal corporation

CONSULTANT

Lechowicz & Tseng Municipal Consultants

John Jansons, City Manager

Date: _____, 2023

Alison Lechowicz, Project Manager, Lead
Financial Analyst

Date: _____, 2023

ATTEST:

Marci Reyes, City Clerk

Date: _____, 2023

APPROVED AS TO FORM:

Hilda Cantú Montoy, City Attorney

Date: _____, 2023

Exhibit 'A'

Services to Be Provided by Consultant

1. Conduct detailed reviews and analyses of existing water, wastewater and storm drain rates and related financial factors, and become familiar with the City's billing system.
2. Confer with City Staff as needed, through the Finance Director.
3. Prepare preliminary study reports and rate structures as appropriate, for preliminary review by City Staff. All Project reports and recommendations shall include comparable rates for several other generally comparable cities.
4. Prepare and submit by September 15, 2023, (first presentation) the Near-Final reports and proposed rate structures for near-final review by City Staff. Staff will return comments for input into the Final Report to be presented to the City Council at a regular meeting on or about October 25, 2023 (second presentation). At least one week before the first presentation, the Consultant shall provide twelve (12) bound copies and a reproducible unbound copy of the Next-to-Final Report, plus similar amounts of any other materials (such as a PowerPoint presentation) that will be presented at the workshops or meetings.
5. The Final Report must incorporate comments from the first presentation. Consultant shall provide twelve (12) copies and a reproducible copy of the Final Report, plus a copy on a thumb drive of the report in MS Word Format, and the easy-to-use computer-based rate model and related spreadsheets in MS Excel all within ten days following the above Next-to-Final presentation.
6. As part of the Proposition 218 Public Hearing, the Consultant shall make a presentation on the Final Report (third presentation), tentatively scheduled for December 13, 2023, including a PowerPoint presentation (similar amounts and types of copies of which will be provided in advance).
7. Consultant will assist with issuance of 45-day hearing notices.

Exhibit 'B'

Schedule	Date
1. Proposals Received by the City	06/02/23
2. Award of Professional Services Agreement	06/14/23
3. Draft Report Deadline	09/15/23
4. Draft Report submitted to Council	09/27/23
5. Edits from consultant if any based on Council comments	10/09/23
6. Final Report to Council for resolution to report & authorize the initiation of Prop 218 Process	10/25/23
7. Prop 218 Notices Mailed Out	10/27/23
8. Rate Study Workshop	11/08/23
9. Public Hearing on Proposed New Rates	12/13/23
10. Proposed Rate Change Effective Date	02/01/24

Exhibit 'C'

Consultant	Cost for Services
Lechowicz and Tseng Municipal Consultants	\$49,500

Exhibit 'D'

INSURANCE REQUIREMENTS

CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONSULTANT, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis for bodily injury and property damage, including products-completed operations, personal injury and advertising injury, with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if CONSULTANT has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease.

(Not required if CONSULTANT provides written verification it has no employees)

4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONSULTANT's profession, with limit no less than **\$1,000,000** per occurrence or claim, \$2,000,000 aggregate.

If the CONSULTANT maintains higher limits than the minimums shown above, the Entity requires and shall be entitled to coverage for the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Entity.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The CITY, its officers, officials, employees, and volunteers are to be covered as additional insureds on the auto policy with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONSULTANT; and on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the

form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **CONSULTANT's insurance coverage shall be primary** insurance as respects the CITY, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, or volunteers shall be excess of the CONSULTANT's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy required above shall state that **coverage shall not be canceled, except with notice to the Entity.**

Waiver of Subrogation

CONSULTANT hereby grants to CITY a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against the CITY by virtue of the payment of any loss under such insurance. CONSULTANT agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the CITY has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the CITY. The CITY may require the CONSULTANT to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the CITY.

Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work.**
3. If coverage is canceled or non-renewed, and not **replaced with another claims-made policy form with a Retroactive Date** prior to the contract effective date, the CONSULTANT must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of contract work.

Verification of Coverage

CONSULTANT shall furnish the CITY with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the CITY before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors

CONSULTANT shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONSULTANT shall ensure that CITY is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

CITY reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Jesus R. Orozco, Community Development Director

SUBJECT: Public Hearing Ordinances Relating to Expedited Permit Process for Electrical Vehicle Charging Stations, Repeal of Current Ordinance and Consideration of New Ordinance (JRO)

RECOMMENDATIONS:

1. City Council conduct a public hearing, waive full reading, and introduce Ordinance Text Amendment 2023-01 repealing Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code; and
2. City Council conduct a public hearing, waive full reading, and introduce Ordinance Text Amendment 2023-02 adding Chapter 15.22 to Title 15 of the Kerman Municipal Code relating to Expedited Permit Process for Electrical Vehicle Charging Stations

EXECUTIVE SUMMARY:

The proposed ordinance text amendments (OTA 2023-01 & OTA 2023-02) attached are City-initiated amendments. OTA 2023-01 will repeal Chapter 17.98 from Title 17 which was adopted in 2017 by Ordinance No 17-04, to ensure compliance with Government Code Section 65850.7 as part of Assembly Bill 1236. Chapter 17.98 is specific to the expedited permit processing of electrical vehicle charging stations wherein the Building Official is the implementing officer. Though Chapter 17.98 is being repealed, existing language will be updated and transitioned appropriately into Title 15, the Buildings and Construction Code as part of OTA 2023-02. Repealing Chapter 17.98 will not result in conflict with any other ordinance, chapter, or section of the Kerman Municipal Code (KMC). The Planning Commission held a public hearing on May 8, 2023 to consider OTA 2023-01 and approved the attached (Attachment 3) resolution consistent with 17.26.040 of the KMC. This will allow existing language to be transitioned into Chapter 15.22 alongside required updates consistent with Cal. Gov't Code § 65850.7 and § 65850.71. OTA 2023-02 includes language for the application and reviewing process, definitions clearly defining new electric vehicle terms, and electric vehicle parking requirements.

ANALYSIS:

Background

Assembly Bill 1236 amended Government Code Section 65850.7 to require jurisdictions with a population less than 200,000 residents to establish procedures for expedited, streamlined processes for permitting of electric vehicle charging stations. Additionally, Assembly Bill 970, requires local agencies, including charter cities, to deem an application complete and approved

within a certain timeframe if all requirements are met. The amendments to Section 65850.7 include the requirement for a jurisdiction to adopt an ordinance for the expedited, streamlined process. The ordinance requires that a jurisdiction adopt a checklist of requirements with which a permit application for an electric vehicle charging station will be eligible for expedited review. Said checklist (Attachment 4) has been prepared by the Building Official and will be updated as deemed necessary.

General Plan Consistency

The City of Kerman’s 2040 General Plan Conservation, Open Space, Parks and Recreation Element guides the city’s long-range growth and development policy; it establishes citywide standards, goals, and policies, implemented through the City’s municipal code and other pertinent programs. OTA 2023-02 is consistent with General Plan **Goal COS-5**, which encourages minimizing *“energy consumption and reducing greenhouse gas emission as part of the statewide effort to combat climate change”*. Furthermore, OTA 2023-02 will directly and indirectly address Policy COS-5.3 (Sustainable Building Practice), COS-5.4 (Renewable Energy Features in New Projects), and COS-5.6 (Electric Vehicle Charging). The OTA will not create any inconsistencies with the General Plan.

Zoning Ordinance Consistency

As previously noted in this report, the ordinance related to Expedited Permit Process for Electrical Vehicle Charging Stations, consistent with Government Code § 65850.7, was originally adopted under Chapter 17.98, Title 17 (Zoning Code). However, *“since review of the application to install an electric vehicle charging station shall be limited to the building official's review...”*, staff has recommended existing language in concurrence with updated language as required by Government Code § 65850.71 be transitioned into Title 15 (Building and Construction Code) of the Kerman Municipal Code via OTA 2023-02. Procedurally, OTA 2023-01 will prevent inconsistencies with the Zoning Ordinance.

ENVIRONMENTAL REVIEW:

A preliminary environmental assessment has been performed for this project pursuant to the California Environmental and Quality Act (CEQA). There are findings to determine with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

FISCAL IMPACT:

None.

ATTACHMENTS:

- A. Ordinance Text Amendment 2023-01 (repealing Chapter 17.98)
- B. Ordinance Text Amendment 2023-02 (adding Chapter 15.22)
- C. Planning Commission Resolution w/exhibits
- D. Check List for Expedited Permitting

Attachment 'A'

ORDINANCE NO. 23-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KERMAN REPEALING CHAPTER 17.98
RELATING TO EXPEDITED PERMIT PROCESS FOR ELECTRICAL VEHICLE CHARGING STATIONS
FROM TITLE 17 OF THE KERMAN MUNICIPAL CODE

The City Council of the City of Kerman does ordain as follows:

SECTION 1. Chapter 17.98 of Title 17 of the Kerman Municipal Code is hereby repealed.

SECTION 2. **CEQA.** A preliminary environmental assessment has been performed for this project pursuant the California Environmental and Quality Act (CEQA). The City Council finds and determines with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

SECTION 3. **Severability.** If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. **Publication.** This ordinance shall be published in accordance with the provisions of Government Code Section 36933.

SECTION 5. **Effective Date.** This ordinance shall become effective thirty (30) days after the date of adoption.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Kerman on the 14th day of June 2023 and was passed and adopted at a regular meeting of the City Council of the City of Kerman on the 28th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Maria Pacheco
Mayor

Attest:

Marci Reyes
City Clerk

Attachment 'B'

ORDINANCE NO. 23-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KERMAN ADDING CHAPTER 15.22 TO TITLE 15 OF THE KERMAN MUNICIPAL CODE RELATING TO EXPEDITED PERMIT PROCESS FOR ELECTRICAL VEHICLE CHARGING STATIONS

The City Council of the City of Kerman does ordain as follows:

SECTION 1. Title 15 “Buildings and Construction” of the Kerman Municipal Code is amended by adding Chapter 15.22 relating to Expedited Permit Process for Electrical Vehicle Charging Stations to read as follows:

Chapter 15.22

EXPEDITED PERMIT PROCESS FOR ELECTRICAL VEHICLE CHARGING STATIONS

Sections:

15.22.010 Purpose and Intent

15.22.020 Definitions

15.22.030 EV Charger Processing

15.22.040 Requirements For Alternative Vehicle Parking

SECTION 15.22.010 Purpose and Intent

The purpose of this chapter is to provide an expedited, streamlined permitting process for electric vehicle charging stations that complies with AB 1236 and AB 970, codified in Government Code Section [65850.7](#) and Section [65850.71](#), which intends to facilitate the convenient charging of electric vehicles. This chapter supports the goals of advancing of zero emissions vehicles.

SECTION 15.22.020 Definitions

As used in this chapter:

"Association" means a nonprofit corporation or unincorporated association created for the purpose of managing a common interest development.

"Electric vehicle charging station or charging station" means an electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this chapter and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

"Electronic submittal" means the submittal of the application utilizing electronic mail, the internet, or facsimile.

"Specific adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

"Electric Vehicle" definitions.

1. *Automatic Load Management Systems (ALMS)*. A control system which allows multiple EV chargers or EV-Ready electric vehicle outlets to share a circuit or panel and automatically reduce power at each charger, providing the opportunity to reduce electrical infrastructure costs and/or provide demand response capability. ALMS systems must be designed to deliver at least 1.4kW per charger to each EV Capable, EV Ready, or EVCS space served by ALMS. The connected amperage on-site shall not be lower than the required connected amperage per Part 11, 2022 California Green Building Code for the relevant building types.
2. *Electric Vehicle Capable Space*. A parking space linked to a listed electrical panel with sufficient capacity to provide at least 208/240 volts and 40 amperes to the parking space. Raceways linking the electrical panel and parking space only need to be installed in spaces that will be inaccessible in the future, either trenched underground or where penetrations to walls, floors, or other partitions would otherwise be required for future installation of branch circuits. Raceways must be at least 1" in diameter and may be sized for multiple circuits as allowed by the California Electrical Code. The panel circuit directory shall identify the overcurrent protective device space(s) reserved for EV charging as "EV CAPABLE." Construction documents shall indicate future completion of raceway from the panel to the parking space, via the installed inaccessible raceways.
3. *Level 1 EV Ready Space*. A parking space served by a complete electric circuit with a minimum of 120-volt, 20-ampere capacity including electrical panel capacity, overprotection device, a minimum 1"-diameter raceway that may include multiple circuits as allowed by the California Electrical Code, wiring, and either a) a receptacle labelled "Electric Vehicle Outlet" with at least a ½" font adjacent to the parking space, or b) EVSE.
4. *Level 2 EV Ready Space*. A parking space served by a complete electric circuit with 208–240-volt, 40 ampere capacity including electrical panel capacity, overprotection device, a minimum 1"-diameter raceway that may include multiple circuits as allowed by the California Electrical Code, wiring, and either a) a receptacle labelled "Electric Vehicle Outlet" with at least a ½" font adjacent to the parking space, or b) EVSE with a minimum output of 30 amperes.
5. *Level 3 EV Ready Space*. A parking space served by a complete electric circuit with a minimum 400-volt capacity including electrical panel capacity, overprotection device, a minimum 1- diameter raceway that may include multiple circuits as allowed by the

California Electrical Code, wiring, and a receptacle labelled "Electric Vehicle Outlet" with at least a ½" font adjacent to the parking space b) 400-volt EVSE.

SECTION 15.22.030 EV Charger Processing

A. Expedited Permitting Process

1. Consistent with Government Code Section 65850.7 and Section 65850.71, the building official shall implement an expedited, streamlined permitting process for electric vehicle charging stations and adopt a checklist of all requirements which electric vehicle charging stations shall comply with in order to be eligible for expedited review. The expedited, streamlined permitting process and checklist may refer to the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero Emission Vehicles in California: Community Readiness Guidebook" as published by the Governor's Office of Planning and Research. The city's adopted checklist shall be published on the city's website.

B. Permit Application Processing

1. Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have specific, adverse impacts to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; areas of charging station equipment; and vehicle parking.
2. The Building Official shall implement an administrative review process to expedite approval of electric vehicle charging stations. Review of a complete permit application shall be limited to the Building Official's review of whether it meets all health and safety requirements of local, state and federal law. Local law requirements shall be limited to those standards and regulations necessary to ensure there is no specific, adverse impact on public health or safety by the proposed installation.
3. A permit application that satisfies the information requirements in the City's adopted checklist shall be deemed complete and be promptly processed. Upon confirmation by the Building Official that the permit application and supporting documents meets the requirements of the City adopted checklist and is consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with Government Code Section 65850.7 and 65850.71, approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until approval is granted by the City. If the Building Official determines that the permit application is incomplete, he or she shall issue a written correction notice

to the applicant, detailing all deficiencies in the application and any additional information required to be eligible for expedited permit issuance.

4. Consistent with Government Code Section 65850.7, the Building Official shall allow for electronic submittal of permit applications covered by this chapter and associated supporting documentation. In accepting such permit applications, the building official shall also accept electronic signatures on all forms, applications and other documentation in lieu of a wet signature by any applicant.

C. Technical Review

1. The permitting requirements in this chapter do not supersede the building official's authority to address higher priority life-safety situations. The building official may deny an application to install an electric vehicle charging station only if the building official makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The findings shall include the basis for the rejection of potential feasible alternatives of preventing the adverse impact. The decision of the building official to deny an application to install an electric vehicle charging station may be appealed to the planning commission.
2. The city shall not condition the approval for any electric vehicle charging station permit on the approval of such a system by an association.

D. Electrical Vehicle Charging Station Installation Requirements

1. Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission or a municipal electric utility company regarding safety and reliability.
2. Installation of electric vehicle charging stations and associated wiring, bonding disconnecting means and overcurrent protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.
3. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.
4. Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable

per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

5. All electric vehicle charging stations shall meet all applicable health and safety standards and requirements, including but not limited to any requirements imposed by the state and the City, local fire department and utility director, the California Building Code, City of Kerman Municipal Code, and Federal laws including the Americans with Disabilities Act.
6. It is the intent of this Ordinance to encourage the installation of electric vehicle charging stations by removing obstacles to permitting for charging stations so long as the action does not supersede the Building Official's authority to address higher priority life-safety situations. If the Building Official makes a finding based on substantial evidence that the electric vehicle charging station could have a specific adverse impact upon the public health or safety, as defined in this Chapter, the City may require the applicant to apply for a use permit.
7. In the technical review of a charging station, consistent with Government Code Sections 65850.7 and 65850.71, the Building Official shall not condition the approval for any electric vehicle charging station permit on the approval of such a system by an association, as that term is defined by Civil Code Section 4080.

SECTION 15.22.040 Requirements for Alternative Vehicle Parking

A. Alternative Parking Requirements – Electric Vehicles

1. Electrical Vehicle Requirements

a. Electric Vehicle (EV) Parking Requirements for Residential Land Uses.

i. One- and two-family dwellings and townhouses with attached private garages.

(A) For each new dwelling unit, install two Level 2 EV Ready Spaces. For dwelling units with only one parking space, install one Level 2 EV Ready Space.

(B) New Accessory Dwelling Units constructed on the lot are required to include the installation of two Level 2 EV Ready Spaces. For Accessory Dwelling Units with only one parking space, install one Level 2 EV Ready Space.

ii. *Multi-family buildings with less than 20 dwelling units.*

(A) For multi-family buildings with less than or equal to 20 dwelling units, 10% of all parking spaces shall be provided with a Level 2 EV Capable Space. EV Capable parking spaces must be shown for future locations of EV charging stations. Electrical load calculations shall demonstrate that the electrical panel service

capacity and electrical system, including any on-site distribution transformer(s), have sufficient capacity to simultaneously charge all EVs at all required EV spaces at a minimum of 40 amperes.

- (B) For multi-family buildings with less than or equal to 20 dwelling units, 25% of all dwelling units with parking spaces shall be provided with a Level 2 EV Ready Space. EV Ready spaces are required to be installed. Calculations for the required minimum number of Level 2 EV Ready spaces shall be rounded up to the nearest whole number.

iii. *Multi-family buildings with more than 20 dwelling units.*

- (A) For multi-family buildings with more than 20 dwelling units, 10% of all parking spaces shall be provided with a Level 2 EV Capable Space. EV Capable parking spaces must be shown for future locations of EV charging stations. Level 2 EV Capable Spaces must be shown in development site plans. This allowance is at the panel or electrical service only. No infrastructure is required.
- (B) For multi-family buildings with more than 20 dwelling units, 25% of the dwelling units with parking spaces shall be provided with a Level 2 EV Ready Space. EV Ready spaces are required to be installed. Calculations for the required minimum number of Level 2 EV Ready spaces shall be rounded up to the nearest whole number.
- (C) For multi-family buildings with more than 20 dwelling units, 5% of the total number of parking spaces shall be equipped with Level 2 EVSE. Where common parking is not provided, at least one EV charger shall be located in the common use parking area and shall be available for use by all residents or guests. Installation and wire location of EV chargers shall be consistent with requirements per Part 11, 2022 California Green Building Code.

iv. *Exceptions.*

- (A) Accessory Dwelling Units without additional parking facilities are not required to comply with Section 15.22.050 (B)(1).
- (B) Spaces accessible only by automated mechanical car parking systems are excepted from providing EV charging infrastructure.

b. *Electric Vehicle Parking Requirements for Nonresidential land Uses.*

- i. Construction to provide electric vehicle infrastructure and facilitate electric vehicle charging shall comply with Section 5.106.5.3 of Part 11, 2022 California

Green Building Code and shall be provided in accordance with regulations in the *California Building Code* and *California Electrical Code*, as they may be changed from time to time.

ii. *Exceptions.*

(A) *Institutional Uses.* At the discretion of the zoning administrator, modified EV parking requirements may be permitted for institutional uses on a case-by-case basis if compelling reasons exist for reduced or modified EV parking, depending on the circumstances for the particular use.

c. *Electric Vehicle Charging for Medium-Duty and Heavy-Duty*

i. Construction shall comply with Section 5.106.5.4 of Part 11, 2022 California Green Building Code, as it may be changed from time to time, to facilitate future installation of Electric Vehicle Supply Equipment (EVSE). Construction for warehouses, grocery stores and retail stores with planned off-street loading spaces shall also comply with Section 5.106.5.4 for future installation of medium- and heavy-duty EVSE.

d. *Electrical Vehicle Parking Requirements for Mixed Uses.*

i. Mixed use developments shall comply with the applicable residential and nonresidential requirements specified in Section 15.22.050(B)(1)(a) and (b), above in accordance with the square footage and number of parking spaces by land use type

e. *Technical requirements.* Raceways for electric vehicle charging spaces are required to be installed at the time of construction and shall be installed prior to occupancy/operation in accordance with the California Electrical Code. Construction plans and specifications shall include, but are not limited to, the following:

i. Type and location of the EVSE.

ii. The raceway(s) shall originate at a service panel, or a subpanel(s) serving the area and shall terminate near the proposed location of the charging equipment and into listed suitable cabinet(s), box(es), enclosure(s) or equivalent.

iii. Electrical calculations shall substantiate the design of the electrical system, to include the rating of equipment and any on-site distribution transformers and have sufficient capacity to simultaneously charge all required EVCS at its full rated amperage.

- iv. The service panel or subpanel(s) shall have sufficient capacity to accommodate the required number of dedicated branch circuit(s) for the future installation of the EVSE.
- v. Electric vehicle charging stations shall be equipped with electrical outlets, and may also be equipped with card readers, controls, connector devices and other equipment as necessary for use. Electric cords shall not cross a pathway. All such equipment shall comply with the Building Regulations in Title 24, including all applicable provisions of the California Green Building Standards Code pertaining to electric vehicle charging.

B. Alternative Vehicle Parking Requirements – All Vehicles

- 1. All electric vehicle parking spaces required under this section, including electric vehicle charging stations, shall be counted toward the off-street parking required by Chapter 17.74 of this Code and the accessible parking spaces, including electric vehicle charging spaces, shall be as required by the current California Building Code.
- 2. Vehicle parking spaces required under this section, including electric vehicle charging stations, shall be clearly marked with both signage and pavement stencils, except that in private garages associated with single-family, townhome, and Accessory Dwelling Unit uses.
- 3. Parking spaces required under this section, including electric vehicle charging stations, shall meet the dimensional standards of Section 17.78.030 of Chapter 17.78 of this Code. Electric vehicle charging equipment shall not reduce the size of the parking space.

SECTION 3. CEQA. A preliminary environmental assessment has been performed for this project pursuant the California Environmental and Quality Act (CEQA). The City Council finds and determines with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

SECTION 4. Severability. If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. Publication. This ordinance shall be published in accordance with the provisions of Government Code Section 36933.

SECTION 6. Effective Date. This ordinance shall become effective thirty (30) days after the date of adoption.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Kerman on the 14th day June 2023 and was passed and adopted at a regular meeting of the City Council of the City of Kerman on the 28th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Maria Pacheco
Mayor

Attest:

Marci Reyes
City Clerk

Attachment 'C'

Resolution 2023-05

A RESOLUTION OF THE CITY OF KERMAN PLANNING COMMISSION RECOMMENDING TO THE CITY COUNCIL ADOPTION OF AN ORDINANCE TEXT AMENDMENT REPEALING CHAPTER 17.98 RELATED TO EXPEDITED PERMIT PROCESS FOR ELECTRICAL VEHICLE CHARGING STATIONS FROM TITLE 17 OF THE KERMAN MUNICIPAL CODE

WHEREAS, in accordance with Section 17.26.020 subsection C of the Zoning Ordinance, the City Planner filed a written action initiating an ordinance text amendment to the Zoning Code; and

WHEREAS, the Planning Commission has conducted a public hearing duly noticed on April 26, 2023; and

WHEREAS, the proposed zoning ordinance text amendment is consistent and compatible with the goals, policies, and implementation programs set forth in the General Plan; and

WHEREAS, the Planning Commission reviewed all the evidence, staff report analysis, and associated revisions and determined that the proposed zoning ordinance text amendment will not be detrimental to the public health, safety, and welfare of the persons residing or working in the City of Kerman; and

WHEREAS, a preliminary environmental assessment has been performed for this project pursuant to the California Environmental and Quality Act (CEQA). There are findings to determine with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA. ; and

WHEREAS, The Planning Commission now desires recommending to the City Council to repeal Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, based upon the evidence in the staff report, public testimony, and project file, the Planning Commission recommends that the City Council recognizes the appropriateness of Ordinance Text Amendment 2023-01 by repealing Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code based on the following findings:

SECTION 1. The foregoing recitals are true and correct and incorporated by reference.

SECTION 2. Based upon the evidence in the staff report, public testimony, and project file, and as required by Kerman Municipal Code Section 17.26.040, the Planning Commission makes the following findings:

- A. That the proposed ordinance text amendment is consistent with the General Plan.

Finding A (1). The proposed ordinance text amendment is consistent and compatible with the goals, policies, and implementation programs set forth in the General Plan.

- B. That the proposed ordinance text amendment will not have an impact on the health, safety, and welfare of the community.

Finding B (1). The proposed ordinance text amendment will not be detrimental to the public health, safety, and welfare of the persons residing or working in the City of Kerman.

- C. That the environmental document is prepared as per the California Environmental Quality Act.

Finding C (1). As described in greater detail, above, the proposed ordinance text amendment is exempt from review under the California Environmental Quality Act ("CEQA") (California Public Resources Code Section 21000 et seq.), pursuant to Section 15061(b)(3) known as the common sense rule because there is no possibility that this project may have a significant, adverse, impact on the environment.

SECTION 3. Based on the foregoing the Planning Commission recommends that the City Council approve the proposed ordinance text amendment to repeal Chapter 17.98 related to expedited permit process for electrical vehicle charging stations from Title 17 of the Kerman Municipal Code which is attached as Exhibit A of this Resolution.

The foregoing Resolution was adopted at a regular meeting of the City of Kerman Planning Commission held on May 8, 2023, by the following vote:

AYES: S. Bishop, R. Bandy, R. Felker, C. Molloy, M. Nunez, V. Villar, K. Nehring
 NOES: None
 ABSTAIN: None
 ABSENT: None

The foregoing resolution is approved.


 Scott Bishop
 Chairperson

Attest:

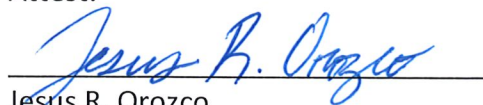

 Jesus R. Orozco
 Planning Commission Secretary

Exhibit 'A'

ORDINANCE NO. 23-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KERMAN REPEALING CHAPTER 17.98 RELATED TO EXPEDITED PERMIT PROCESS FOR ELECTRICAL VEHICLE CHARGING STATIONS FROM TITLE 17 OF THE KERMAN MUNICIPAL CODE

The City Council of the City of Kerman does ordain as follows:

SECTION 1. Chapter 17.98 of Title 17 of the Kerman Municipal Code is hereby repealed.

SECTION 2. **CEQA.** A preliminary environmental assessment has been performed for this project pursuant the California Environmental and Quality Act (CEQA). The City Council finds and determines with certainty that, pursuant to CEQA Guidelines Section 15061(b)(3), there is no possibility that this project may have a significant, adverse, impact on the environment. This is because this project involves purely procedural policies with no impacts on the environment. Therefore, this project is not subject to CEQA.

SECTION 3. **Severability.** If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. **Publication.** This ordinance shall be published in accordance with the provisions of Government Code Section 36933.

SECTION 5. **Effective Date.** This ordinance shall become effective thirty (30) days after the date of adoption.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Kerman on the 14th day of June 2023 and was passed and adopted at a regular meeting of the City Council of the City of Kerman on the 28th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Maria Pacheco
Mayor

Attest:

Marci Reyes
City Clerk



City of Kerman
COMMUNITY DEVELOPMENT DEPARTMENT
850 S. Madera Ave. Kerman, CA 93630
(559) 846-6121

RESIDENTIAL AND NON-RESIDENTIAL
CHECKLIST FOR EXPEDITED PERMITTING ELECTRIC
VEHICLES AND ELECTRIC VEHICLE SERVICE EQUIPMENT (EVSE)

Please complete the following information related to permitting and installation of Electric Vehicle Service Equipment (EVSE) as a supplement to the application for a building permit. This checklist contains the technical aspects of EVSE installations and is intended to help expedite permitting and use for electric vehicle charging.

Upon this checklist being deemed complete, a permit shall be issued to the applicant. However, if it is determined that the installation might have a specific adverse impact on public health or safety, additional verification will be required before a permit can be issued.

This checklist substantially follows the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" contained in the Governor's Office of Planning and Research "Zero Emission Vehicles in California: Community Readiness Guidebook" and is purposed to augment the guidebook's checklist.

Job Address:	Permit No.
☐ Single-Family ☐ Multi-Family (Apartment) ☐ Multi-Family (Condominium) ☐ Commercial (Single Business) ☐ Commercial (Multi-Businesses) ☐ Mixed-Use	
Location and Number of EVSE to be Installed:	
Garage _____ Parking Level(s) _____ Parking Lot _____	
Description of Work:	

Applicant Name:	
Applicant Phone & email:	
Contractor Name:	License Number & Type:
Contractor Phone & email:	
Owner Name:	



City of Kerman
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(559) 846-6121

Section 6, Item A.

EVSE Charging Level: ☐ Level 1 (120V) ☐ Level 2 (240V) ☐ Level 3 (480V)	
Maximum Rating (Nameplate) of EV Service Equipment = _____ kW	
Voltage EVSE = _____ V	Manufacturer of EVSE: _____
Mounting of EVSE: ☐ Wall Mount ☐ Pole Pedestal Mount ☐ Other _____	

System Voltage: ☐ 120/240V, 1 ϕ , 3W ☐ 120/208V, 3 ϕ , 4W ☐ 120/240V, 3 ϕ , 4W ☐ 277/480V, 3 ϕ , 4W ☐ Other _____	
Rating of Existing Main Electrical Service Equipment = _____ Amperes	
Rating of Panel Supplying EVSE (if not directly from Main Service) = _____ Amps	
Rating of Circuit for EVSE: _____ Amps / _____ Poles	
AIC Rating of EVSE Circuit Breaker (if not Single Family, 400A) = _____ A.I.C. (Or verify with Inspector in field)	

Specify Either Connected, Calculated or Documented Demand Load of Existing Panel:	
• Connected Load of Existing Panel Supplying EVSE = _____ Amps	
• Calculated Load of Existing Panel Supplying EVSE = _____ Amps	
• Demand Load of Existing Panel or Service Supplying EVSE = _____ Amps (Provide Demand Load Reading from Electric Utility)	
Total Load (Existing plus EVSE Load) = _____ Amps	
For Single Family Dwellings, if Existing Load is not known by any of the above methods, then the Calculated Load may be estimated using the "Single-Family Residential Permitting Application Example" in the Governor's Office of Planning and Research "Zero Emission Vehicles in California: Community Readiness Guidebook" https://www.opr.ca.gov	

EVSE Rating _____ Amps x 1.25 = _____ Amps = Minimum Ampacity of EVSE Conductor = # _____ AWG	
For Single-Family: Size of Existing Service Conductors = # _____ AWG or kcmil or -: Size of Existing Feeder Conductor Supplying EVSE Panel = # _____ AWG or kcmil (Or Verify with Inspector in field)	



City of Kerman
COMMUNITY DEVELOPMENT DEPARTMENT
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Section 6, Item A.

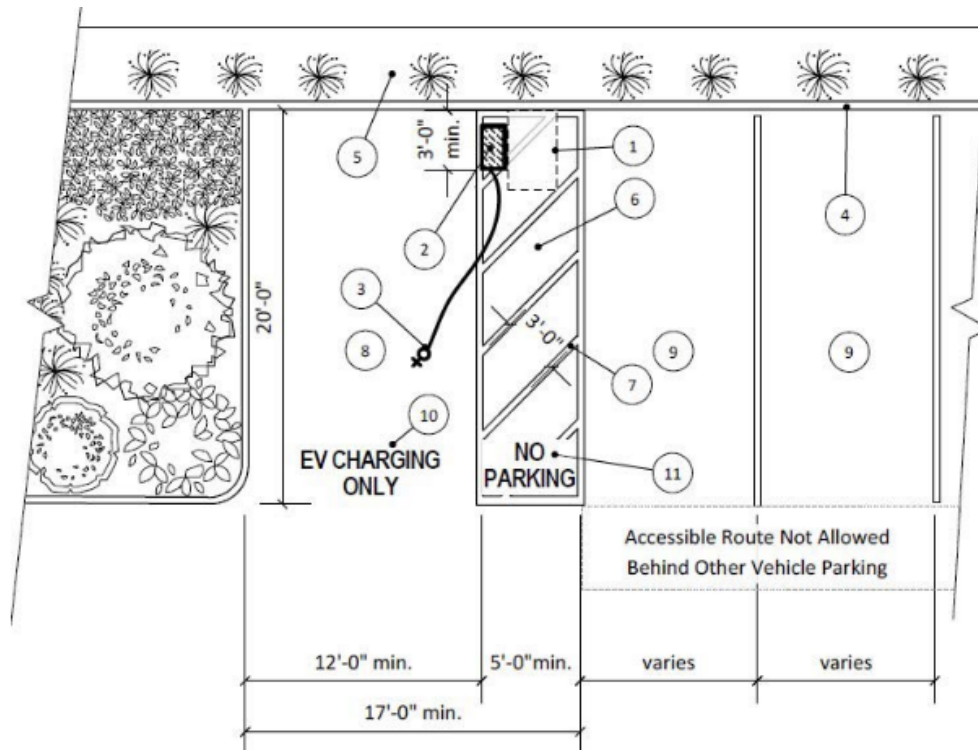
SITE PLAN

A site plan is required showing the following minimum requirements for non-residential projects. **[Not required for Level One or Level Two EVCS equipment installed within an existing one or two-family residential structure (i.e., garage or carport):]**

- Location and name of structure(s) on the site.
- Location(s) of all parking space(s) and circulation areas.
- Property lines, streets, lot dimensions, North arrow, the distance from property lines to structures, and the proposed EVCS equipment.
- Equipment for the Electric Vehicle Charging Station.
- Location of the electric run, existing and proposed EV stations, panels, and other equipment.
- Provide manufacturer sheets on all equipment to be used.
- Electrical plans that detail the installation.
- Building footprint and landscape area.
- Codes applicable to the project.
- Occupancy and use of the facility.
- Narrative description and scope of the proposed project.
- Accessibility requirements are required for public and common use areas, public accommodations, commercial facilities, and public housing as defined in the CA Building Code. Show and specify on the plans all the applicable accessibility requirements prescribed in California Building Code (CBC), Chapter 11B. See attached typical charging station configuration examples.
- Electrical plans shall comply with applicable requirements of the California Electric Code, currently 2022 Edition, be completed, stamped, and signed by a California Registered Design Professional or a C-10 electrical contractor.

I hereby acknowledge that the information presented is a true and correct representation of existing conditions at the job site and that any causes for concern as to life-safety verifications may require further substantiation of information.

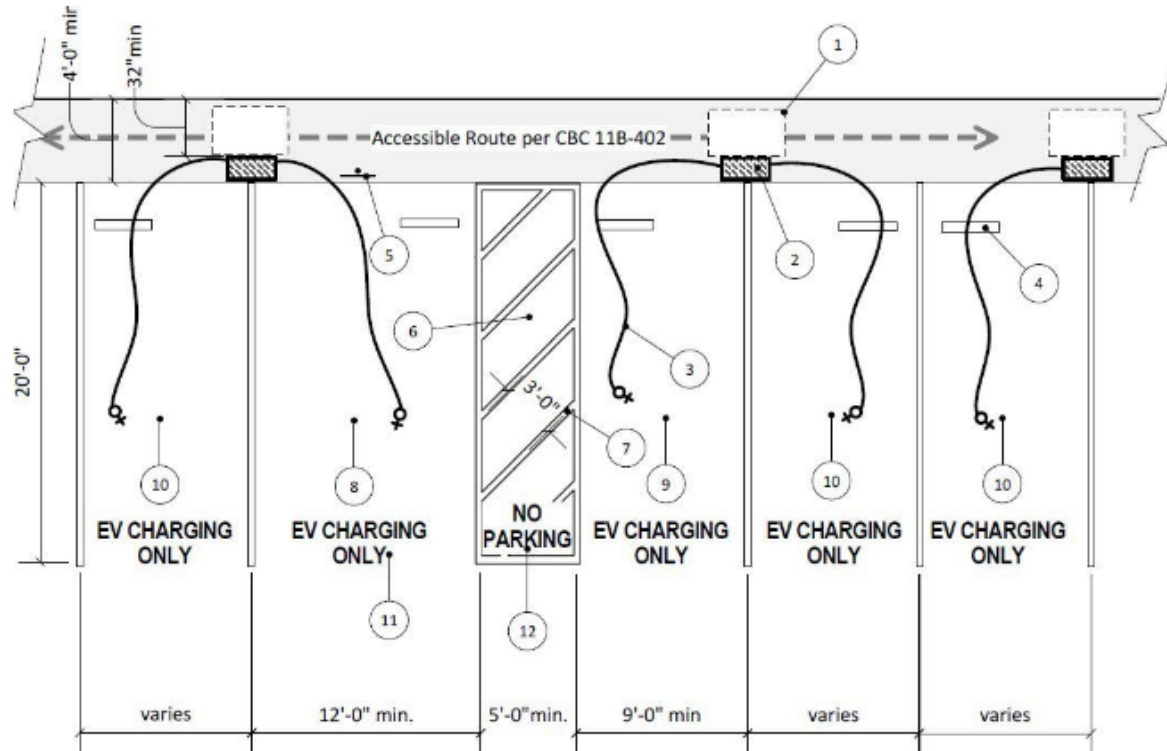
Signature of Permit Applicant: _____ Date: _____



Typical Single Electric Vehicle Charging Station Configuration for an Existing Commercial Facility or Public Accommodation

See 2022 CA Building Code Sections 11B-202.4, 11B-812 and 11B-228.3 for additional requirements.

○	KEY LEGEND
1	30" x 48" clear space for parallel approach (CBC 11B-305).
2	Electric Vehicle Charging Station (EVCS)(see CBC 11B-228.3 & 11B-812 for requirements).
3	Electric Vehicle Charging Station coupling (nozzle) and conductor.
4	Curb
5	No International Symbol of Accessibility (ISA) sign or "Van Accessible" sign is required (see CBC 11B-812.8)
6	60" minimum width access aisle located on the passenger side of a van accessible space and at the same level as the adjacent vehicle space. (CBC 11B-812.7)
7	Contrasting border and 36" maximum on center diagonal hatched lines designating the access aisle. Access aisles borderlines and hatched lines for EVCS spaces <u>shall not be blue</u> . (CBC 11B-812.7.2)
8	Minimum 144" wide by 216" long van accessible lined EVCS space (ISA sign and "Van Accessible" sign NOT required). (CBC 11B-812.6 and 11B-812.8)
9	Parking space not regulated by CBC 11B-812.
10	12" high "EV CHARGING ONLY" surface marking at the end of each EVCS space. (CBC 11B-812.9)
11	12" high "NO PARKING" surface marking within the access aisle. (CBC 11B-812.7.3)



Typical Electric Vehicle Charging Station Configuration for Public Use

See 2022 CA Building Code Sections 11B-812 and 11B-228.3 for additional requirements.



KEY LEGEND

- 1 30" x 48" clear space for parallel approach (CBC 11B-305).
- 2 Electric Vehicle Charging Station (EVCS) (see CBC 11B-228.3 & 11B-812 for requirements).
- 3 Electric Vehicle Charging Station coupling (nozzle) and conductor.
- 4 Wheel stop.
- 5 70 sq. inches reflectorized International Symbol of Accessibility (ISA) sign required at van accessible charging station when 5 or more EVCS spaces are provided (CBC 11B-812.8.6). "Van Accessible" sign shall also be provided. (See CBC 11B-812.8 for additional requirements)
- 6 60" minimum width access aisle located on the passenger side of a van accessible space and at the same level as the adjacent vehicle space. (CBC 11B-812.7)
- 7 Contrasting border and 36" maximum on center diagonal hatched lines designating the access aisle. Access aisles borderlines and hatched lines for EVCS spaces shall not be blue. (CBC 11B-812.7.2)
- 8 Minimum 144" wide by 216" long van accessible lined EVCS space (ISA sign and "Van Accessible" sign required). (CBC 11B-812.6.1 and 11B-812.8)
- 9 Minimum 108" wide by 216" standard accessible lined EVCS space (ISA sign not required unless 26 or more EVCS are provided). (CBC 11B-812.6.2)
- 10 EVCS space not regulated by CBC 11B-812.
- 11 12" high "EV CHARGING ONLY" surface marking at the end of each EVCS space. (CBC 11B-812.9)
- 12 12" high "NO PARKING" surface marking within the access aisle. (CBC 11B-812.7.3)



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Adoption of Fiscal Year 2023/2024 Budget, Amending Fiscal Year 2022/223 Budget, Establishing Appropriations Limit for Fiscal Year 2023/2024 and Authorizing Number of Employee Positions and Titles (JA)

RECOMMENDATION: Council by motion adopt the following resolutions:

1. Approving the City of Kerman Fiscal Year 2023/2024 Operating and Capital Budgets and amending the Fiscal Year 2022/2023 budget; and
2. Establishing the Appropriations Limit for Fiscal year 2023/2024; and
3. Authorizing Number of Employee Positions and Titles

EXECUTIVE SUMMARY:

The preliminary City of Kerman budget was presented to the City Council on May 24, 2023, at the budget workshop. The budget showed an estimated surplus of \$13,165 wiith revenues at \$10,287,208 and expenditures at 10,274,043.

The Enterprise Funds revenue remained the same and expenses increased about \$474,966, including Internal Serivce Funds and Landscape and Lighting District.

Thus, the proposed Fiscal Year 2023/2024 budget and amended 2022/2023 budget is presented herein for final adoption.

The total City-wide budget proposed for Fiscal Year 2023/2024 almost \$38.4 million and includes expenditures to the following funds:

- General Fund \$10,274,043
- Enterprise Funds \$ 6,828,938
- Internal Service Funds \$ 1,604,077
- Special Revenue Funds \$ 2,366,615
- Capital Projects \$17,324,836

General Fund

The General Fund is the largest individual fund and accounts for most services associated with municipal government including parks, recreation, police, building and planning services. The General Fund is primarily funded from general tax revenues such as sales and property tax revenues and vehicle license fees.

The proposed General Fund Budget expenditures of \$10.27 million with projected revenues at \$10.28 million, with an estimated surplus of \$13,165. It is important to note that only \$100,000 was budgeted for the alternate Police Station design and a budget adjustment will be done once figures are available for the new Police Station, Resiliency Center and Hart Ranch Park.

Enterprise Funds

The Enterprise Funds include Water, Wastewater, Solid Waste and Storm Drain funds. These funds are funded primarily from user fees and other charges.

The proposed Enterprise Fund budget revenues of \$6.63 million is approximately \$192,663 more than projected expenses of \$6.82 million.

Capital Projects

The Capital Project funds include local, state and federal revenues to fund infrastructure projects throughout the City. The capital projects reflect the City's ongoing commitment to maintaining, improving and expanding City facilities, parks, streets and other major infrastructure throughout the City. A summary of City-wide capital projects is detailed in Attachment 'C'.

Fiscal Year 2022/2023 Amendments

The resolution approving the Fiscal Year 2023/2024 budget includes some adjustments that were made to the Fiscal Year 2022/2023 budget which are reflected on all of the budgets under the "Estimated Year-End" column. These budget amendments were deemed necessary due to unforeseen operational and capital outlay expenditures that were made throughout the year and were presented in the first quarter and in the Mid-Year Budget Presentation.

An overview of the General Fund budget can be found on 'Attachment A' and a complete summary of City-wide expenditures is shown in Exhibit 'B' under the resolution enclosed herein as Attachment 'D'.

FISCAL IMPACT:

The adoption of the proposed City of Kerman Fiscal Year 2022/2023 budget sets forth the appropriations for the delivery of municipal services.

ATTACHMENTS:

- A. General Fund Summary
- B. Enterprise Fund Summary
- C. City-wide Capital Projects
- D. Resolution Adopting Fiscal Year 2023/2024 Budget and Approving Adjustments to the Fiscal Year 2022/2023 Budget w/Exhibits Link to Exhibit 'A' <https://cityofkerman.net/wp-content/uploads/2023/06/Kerman-Budget-FY-2023-2024-Final.pdf>
- E. Resolution Establishing the Appropriations Limit for Fiscal Year 2023/2024 (GAAN Limit) w/Exhibit
- F. Resolution Authorizing Number of Employee Positions and Titles

Attachment 'A'

General Fund Summary

Activity Description	Audited 2020-2021	Audited 2021-2022	Adopted 2022-2023	Estimated Year- End 2022-2023	Budget 2023-2024	Adopted vs. Proposed \$ Change	Exp % of Total GF Revenue	Incr.Dec (-) 22/23 vs. 23/24 Budget
LEGISLATIVE & GEN. GOVT.								
6001 City Council	\$21,440	\$48,189	\$34,150	\$35,650	\$37,550	3,400		10.0%
6003 City Legal Services	87,811	175,534	130,000	221,624	250,000	120,000		92.3%
1002 General Administration	383,251	724,729	591,120	595,000	480,207	(110,913)		-18.8%
5005 Administrative Services	124,366	99,895	111,241	137,171	149,389	38,148		34.3%
5006 Debt Service (Gateway Villa DIF)	0	95,339	95,339	95,339	95,339	(0)		100.0%
6004 City Clerk	43,386	47,398	132,025	128,298	161,548	29,523		22.4%
7001 Measure M	1,510,220	1,373,066	6,077,780	1,230,172	2,072,831	(4,004,948)		-65.9%
TOTAL LEGISLATIVE & GEN. GOVT.	2,170,474	2,564,149	7,171,655	2,443,253	3,246,864	(3,924,791)	31.6%	-54.7%
COMMUNITY DEVELOPMENT								
1008 Planning	275,342	192,499	271,596	271,106	268,991	(2,605)		-1.0%
1009 Code Compliance	-	-	-	-	218,160	218,160		N/A
1009 Transfer from Measure M (Code Compliance)	-	-	-	-	(218,160)	(218,160)		N/A
1010 Engineering	103,003	171,181	101,500	125,000	165,000	63,500		62.6%
1042 Building	220,416	283,200	277,383	279,793	327,131	49,748		17.9%
TOTAL PLANNING & DEVELOPMENT	598,762	646,880	650,479	675,899	761,122	110,643	7.4%	17.0%
RECREATION/COMMUNITY SERVICES								
2002 Recreation Administration	216,659	233,059	209,627	200,159	363,732	154,106		73.5%
2010 Building Maintenance	355,741	380,091	555,384	572,624	690,726	135,342		24.4%
2044 Senior Center Services	158,039	184,764	150,008	170,684	158,156	8,147		5.4%
2047 Aquatics Program	19,977	34,545	80,310	80,310	79,827	(483)		-0.6%
2062 Planned Recreation	38,339	41,062	66,245	78,127	-	(66,245)		-100.0%
2065 Youth and Teen Services	63,032	68,201	89,645	94,333	-	(89,645)		-100.0%
2069 Community Teen Center	143,630	152,469	170,111	191,368	175,967	5,855		3.4%
TOTAL RECREATION/SOCIAL SERVICES	995,417	1,094,190	1,321,331	1,387,604	1,468,408	147,077	14.3%	11.1%
POLICE OPERATIONS								
3011 Police Operations	3,745,447	3,915,661	4,207,489	4,359,633	4,685,692	478,203		11.4%
3011 Transfer From Measure M	(0)	(226,502)	(251,131)	(251,131)	(247,568)	3,563		100.0%
3041 Animal Control	43,326	72,970	86,863	170,356	130,469	43,607		50.2%
TOTAL POLICE OPERATIONS	3,788,773	3,762,129	4,043,220	4,278,857	4,568,594	525,373	44.4%	13.0%
PUBLIC WORKS								
4010 Parks Landscape Maintenance	155,987	171,599	203,520	218,595	229,056	25,537		12.5%
TOTAL PUBLIC WORKS	155,987	171,599	203,520	218,595	229,056	25,537	2.2%	12.5%
TOTAL GENERAL FUND OPERATION EXPENSES	7,709,413	8,238,947	13,390,204	9,004,209	10,274,043	(3,116,161)		-23.27%
TOTAL GENERAL FUND REVENUE	9,615,511	9,967,189	9,614,895	9,915,228	10,287,208	672,313		6.99%
EXCESS (DEFICIT) REVENUE OVER EXPENDITURES	1,906,098	1,728,242	(3,775,309)	911,019	13,165			
EXCESS (DEFICIT) PERCENTAGE OF TOTAL G/F REVENUE	19.82%	17.34%	-39.27%	9.19%	0.13%			

GENERAL FUND CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE CAPITAL IMPROVEMENT PROJECT BUDGET

Attachment 'B'

Enterprise Fund Summary

ACTIVITY	Description	Audited 2020-2021	Audited 2021-2022	Adopted 2022-2023	Estimated Year- End	Budget 2023-2024	Adopted vs. Proposed % Change	Adopted vs. Proposed \$ Change
WATER FUND (410)								
	Total Water Fund Revenues	\$2,439,066	\$2,640,969	\$2,415,427	\$2,415,427	\$2,494,689	3.3%	\$79,262
5005	Water Administration & Accounting	542,034	538,735	633,126	635,182	525,378	-17.0%	(107,748)
5006	Water - Debt Service	165,000	165,000	165,000	165,000	165,000	0.0%	0
4041	Water Operations	1,167,915	1,208,576	1,375,751	1,381,728	1,566,779	13.9%	191,028
	Total Water Fund Operations	1,874,949	1,912,311	2,173,877	2,181,910	2,257,157		
	Revenue in Excess of Expenditures	564,118	728,658	241,550	233,517	237,532		
SEWER FUND (420)								
	Total Sewer Fund Revenues	1,831,167	1,907,400	1,938,172	1,940,672	1,892,985	-2.3%	(45,187)
5005	Sewer Administration & Accounting	453,277	449,715	517,566	519,116	430,660	-16.8%	(86,907)
5006	Sewer - Debt Service	155,121	151,743	151,743	151,743	151,743	0.0%	0
4042	Sewer Operations	809,883	1,053,095	1,197,578	1,288,879	1,437,361	20.0%	239,782
	Total Sewer Fund Operations	1,418,281	1,654,553	1,866,888	1,959,738	2,019,763		
	Revenue in Excess of Expenditures	412,886	252,847	71,285	(19,066)	(126,778)		
SOLID WASTE (430)								
	Total Solid Waste Fund Revenues	1,552,759	1,791,293	2,053,421	2,053,421	2,166,170	5.5%	112,749
5005	Solid Waste Administration & Accounting	1,546,879	1,735,398	2,079,953	2,081,104	2,087,748	0.4%	7,794
	Total Solid Waste Fund Operations	1,546,879	1,735,398	2,079,953	2,081,104	2,087,748		
	Revenue & Transfer in Excess of Expenditures	5,880	55,895	(26,532)	(27,682)	78,422		
STORM DRAIN OPERATIONS FUND (470)								
	Total Storm Drain Operation Revenues	82,431	82,201	82,662	82,662	82,430	-0.3%	(232)
4047	Storm Drain Maintenance & Operations	96,505	112,666	171,875	172,625	464,269	170.1%	292,394
	Total Storm Drain Fund Operations	96,505	112,666	171,875	172,625	464,269		
	Revenue in Excess of Expenditures	(14,074)	(30,465)	(89,213)	(89,963)	(381,839)		
	TOTAL ENTERPRISE FUND REVENUE	5,905,423	6,421,863	6,489,682	6,492,182	6,636,275	2.3%	146,592
	TOTAL ENTERPRISE FUND EXPENDITURES	4,936,614	5,414,928	6,292,593	6,395,377	6,828,938	8.5%	536,345
	EXCESS (DEFICIT) REVENUE	\$968,809	1,006,935	\$197,089	\$96,805	(192,663)		

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE (CIP) BUDGET

Attachment 'C'

CAPITAL IMPROVEMENT PROJECTS Fiscal Year 2023/2024		
Project	Funding Source	Estimated Cost
Streets		
Street Sign Replacement	Local Street Funds	15,000
High Visibility Crosswalk Striping	Local Street Funds	80,000
Median Landscaping Renovation-Phase I	Local Street Funds	75,000
Street Sealing Project(19/20), (21/22) (22/23)	Local Street Funds	809,500
FY21/22 & 22/23 Street Rehabilitation Project - Various Streets	Local Street Funds	1,420,871
Street Sealing Project(23/24)	Local Street Funds	32,000
FY 23/24 Street Rehabilitation Project - Various Streets	Local Street Funds	64,000
CMAQ - Stanislaus/San Joaquin Alley Paving	Local Street Funds/Grant	127,288
STBG - Vineland Ave. Rehab- CA to Kearney	Local Street Funds/Grant	31,362
RSTP - Vineland Ave Widening (North) (025)	Local Street Funds/Grant	399,590
CMAQ - California Ave Sidewalk 9th to Vineland	Local Street Funds/Grant	20,715
STBG - Kearney Blvd.Reh.Park-Del Norte	Local Street Funds/Grant	337,364
Siskiyou Ave Rehab 180/Kearney	Local Street Funds/Grant	306,443
Goldenrod Ave Rehab Kearney/RR	Local Street Funds/Grant	216,512
RSTP Vineland Ave. Widening (North) (025)	Local Street Funds/Grant	348,115
CMAQ - California Ave Sidewalk 9th to Vineland	Local Street Funds/Grant	18,340
CMAQ - Stanislaus/San Joaquin Alley Paving	Local Street Funds/Grant	100,110
STBG - Vineland Ave. Rehab- CA to Kearney	Local Street Funds/Grant	20,580
STBG - Kearney Blvd.Reh.Park-Del Norte	Local Street Funds/Grant	206,602
Siskiyou Ave Rehab 180/Kearney	Local Street Funds/Grant	271,294
Goldenrod Ave Rehab Kearney/RR	Local Street Funds/Grant	182,826
Street Sealing Project(19/20), (21/22) (22/23)	Local Street Funds/Grant	209,500
FY21/22 Street Rehabilitation Project - Various Streets	Local Street Funds/Grant	900,000
Annual Streets Lights Installation (1st Phase)	SB1 (MOU from General Fund)	30,918
Total Street Capital Projects		3,966,563
Water		
Capital Imp-Update PLC /HMI Upgrade/Flowmeter Compatibility	Water Fund	91,500
Fixed Network Metering	Water Fund	50,000
Pipeline /Service Replacement	Water Fund	50,000
Well No 14 Emergency Generator	Water Fund/DIF	658,851
Water Storage Tanks Maintenance	Water Fund	26,000
Water Meter Installation Project (City Facilities/Commercial)	Water Fund	383,000
Fire Hydrant Replacements	Water Fund	25,000
Well No 12 TCP/Uranium Mitigation	Water Fund	25,000
Well No 15 Rehabilitation	Water Fund	75,000
Well No. 18 (DWSRF)	State Grant Funding/DIF	1,410,057
SGMA Grant Recharge Proj. Lions	State Grant Funding/DIF	175,175
Basin C Groundwater Recharge Project	DIF	70,000
Well No 33 Test Well	DIF	50,000
Well No 14 Emergency Generator	DIF	78,483
Total Water Capital Projects		3,089,583
Sewer		
Sewer Machine	Sewer Fund	83,159
Fixed Network Metering	Sewer Fund	50,000
Pipeline /Service Replacement	Sewer Fund	50,000
WWTP Office Expansion	Sewer Fund	50,000
WWTP Animal Shelter Demo/Shop Expansion	Sewer Fund	50,000
WWTP Biolac Sludge Dredging/Hauling	Sewer Fund	220,000
CSWRF WWTP Impr. Planning Grant	State Grant Funding	78,835
Total Sewer Capital Projects		581,994
Solid Waste		
Capital Outlay-Carts-New Residential Development	Solid Waste	28,000
Total Solid Waste Capital Projects		28,000
Storm Drain		
Regrade B Street Basin	Storm Drain Fund	300,000
Total Storm Drain Capital Projects		300,000
0		
Landscape and Lighting District		
Parks, Facilities & Equipment		
Northwest Park	GF- Measure M	871,741
Police Station	GF- Measure M	100,000
Coleman Grand Stand Replacement & Paint	General Fund Reserves	65,000
Facility Repairs & Equip.	General Fund Reserves	30,000
Playground Repairs	General Fund Reserves	20,000
Contingency Kernan Veteran Plaza Park Restrooms Remodel	General Fund Reserves	30,200
Community Center Improvements	General Fund Reserves	70,000
Kerckhoff Pk ATT Storage Building Replacement (Reimbursed)	General Fund Reserves	30,000
Eastside Community Park (25 Acres-Hart Ranch)	DIF/Grants	8,300,898
Northwest Park Phase I Improvements	State Grant Funding	187,422
Land Water Conservation Fund (LWCF)-Hart Ranch Park	State Grant Funding	2,500,000
California Natural Resources Agency(CNRA) -Hart Ranch Park	State Grant Funding	2,003,695
Eastside Community Park (25 Acres-Hart Ranch)	Federal Grant Funding	3,655,780
Total Parks & Other Facilities		9,687,839
Vehicle/Equipment Replacement		
TASER (25)	Vehicle and Equipment Fund	21,370
Fleet Management System	Vehicle and Equipment Fund	17,500
Alternative Fuel Vehicles	Vehicle and Equipment Fund	262,000
PW,Parks & Rec Fleet Vehicles	Vehicle and Equipment Fund	456,000
Total Vehicles & Equipment		756,870
Total Major Capital Expenditures		18,410,848
Total Minor Capital Expenditures		201,672.11
Total Capital Expenditures		\$18,612,520

Attachment 'D'

RESOLUTION NO. 23-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ADOPTING THE FISCAL YEAR 2023/2024 BUDGET AND APPROVING ADJUSTMENTS TO THE FISCAL YEAR 2022/2023 BUDGET**

WHEREAS, The City Council has reviewed the proposed City of Kerman Fiscal Year 2023/2024 Budget ('Proposed Budget') attached hereto as Exhibit 'A' at a duly noticed public meeting; and

WHEREAS, the Proposed Budget is based upon appropriate estimates and financial planning for the City's operations, services and capital improvements, including adjustments to the Fiscal Year 2022/2023 Budget; and

WHEREAS, the Proposed Budget provides continued services at current levels to the community; and

WHEREAS, all procedural requirements for adopting the City's Budget were fulfilled and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and

WHEREAS, it is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

NOW THEREFORE, the City Council of the City of Kerman resolves as follows:

SECTION 1: ADOPTION. The Fiscal Year 2023/2024 Budget as presented, and set forth in Exhibit 'A' is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, adjustments to the Fiscal Year 2022/2023 Budget.

SECTION 2: BUDGET APPROPRIATIONS. The Fiscal Year 2023/2024 Budget appropriation totals \$38,398,510 as shown in Exhibit 'B'. The City Manager, or designee, is authorized to implement the appropriations as detailed in the Budget for City Departments.

SECTION 3: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

1. By majority vote of the City Council;
2. By the City Manager, or designee, for all appropriation transfers between departments and activities and line items within a City fund;
3. By Department Directors for appropriation transfers between activities and line items within a department;

4. Line item expenditures within activities and departments are not restricted so long as funding is available in the City fund as a whole.

The Fiscal Year 2022/2023 City of Kerman Budget is hereby adjusted and those adjustments become a part of the 2022/2023 City of Kerman Amended Budget.

SECTION 4: This resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 5: The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 14th day of June 2023, and adopted at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Bill Nijjer
Mayor Pro Tem

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A' to Resolution at the following link:

<https://cityofkerman.net/wp-content/uploads/2023/06/Kerman-Budget-FY-2023-2024-Final.pdf>

Exhibit 'B'

City Wide Expenditures Summary (Including Capital Projects)

Fund	Activity	Description	Personnel	M & O	Sub-Total Operations	Debt Service/ Capital	Total
General Fund							
100	6001	City Council	\$16,894	\$20,656	\$37,550	\$0	\$37,550
100	6003	Legal Services	0	250,000	250,000	0	250,000
100	1002	City Manager	170,460	309,013	479,473	734	480,207
100	5005	Administrative Services	47,526	96,505	144,031	5,358	149,389
100	5006	Debt Service to DIF	0	0	0	95,339	95,339
100	6004	City Clerk	130,175	31,189	161,365	183	161,548
100	7001	Measure M	6,034	1,182,478	1,188,512	884,319	2,072,831
100	1008	Planning	192,719	75,899	268,618	373	268,991
100	1009	Code Compliance	140,141	73,461	213,602	4,557	218,160
100	1008	Transfer from Measure M (Code Compliance)	(218,160)	0	(218,160)	0	(218,160)
100	1010	Engineering	0	165,000	165,000	0	165,000
100	1042	Building	142,299	182,091	324,389	2,742	327,131
100	2002	Recreation & Comm Services Admin.	294,007	69,358	363,366	367	363,732
100	2010	Building Maintenance	509,687	180,893	690,580	147	690,726
100	2044	Senior Center Services	104,588	53,494	158,082	73	158,156
100	2047	Aquatics Program	62,946	16,807	79,753	73	79,827
100	2062	Planned Recreation	0	0	0	0	0
100	2065	Youth Service Bureau	0	0	0	0	0
100	2069	Community Teen Center	98,824	70,069	168,893	7,073	175,967
100	3011	Police Operations	3,578,752	1,071,171	4,649,923	35,770	4,685,692
100	3011	Transfer from Measure M (New Police Office)	(247,568)	0	(247,568)	0	(247,568)
100	3041	Animal Control	83,708	46,761	130,469	0	130,469
100	4010	Park Landscape Maintenance	140,568	83,415	223,983	5,073	229,056
Sub-Total General Fund			5,253,601	3,978,260	9,231,861	1,042,182	10,274,043
Enterprise Funds							
410	5005	Water	206,879	317,605	524,484	895	525,378
410	5006	Water	0	0	0	165,000	165,000
410	4041	Water Operations	621,792	833,162	1,454,953	111,826	1,566,779
420	5005	Sewer	156,996	272,769	429,765	895	430,660
420	5006	Sewer	0	0	0	151,743	151,743
420	4042	Sewer Collection & Operations	571,933	764,443	1,336,376	100,984	1,437,361
430	5005	Solid Waste (Refuse)	261,117	1,825,737	2,086,853	895	2,087,748
470	4047	Storm Drain Maintenance & Operations	76,898	65,371	142,269	322,000	464,269
Sub-Total Enterprise Funds			1,895,615	4,079,086	5,974,701	854,237	6,828,938
Internal Service Funds							
500	4050	Vehicle/Equipment Mtn & Replacement	247,613	495,916	743,530	748,600	1,492,130
510	5051	Technology Maintenance & Replacement	20,758	63,768	84,526	27,422	111,948
Sub-Total Internal Service Funds			268,371	559,684	828,056	776,022	1,604,077
Special Revenue Funds							
100	3050	SLESF Grant	102,226	0	102,226	0	102,226
100	3999	Safety Grants, Contracts and Projects	69,618	30,300	99,918	4,000	103,918
110	1011	CIP Administration	0	0	0	0	0
170	1007	General Plan Updates	0	55,000	55,000	0	55,000
730	2046	Senior Nutrition Site Management	36,457	3,250	39,707	0	39,707
740	2045	National Rec. & Park Assoc.(NRPA)	23,283	14,542	37,826	0	37,826
750	4075	Lighting & Landscaping District 1	306,699	108,122	414,821	330	415,152
780	8000	Grants-Planning & Development				507,200	507,200
800-850, 870	408x	Street Maintenance, TDA and Other	139,146	341,597	480,743	33,330	514,073
880	4088	Measure C - Flex	252,510	75,592	328,101	0	328,101
881	4088	Measure C - ADA	0	0	0	9,849	9,849
882	4088	Measure C - Streets	214,339	39,224	253,563	0	253,563
Sub-Total Special Revenue Funds			1,144,278	667,627	1,811,906	554,710	2,366,615
Capital Project Funds							
100	8000	Parks, Facilities & Equipment	0	0	0	310,618	310,618
120	8000	CDBG Construction	0	0	0	170,000	170,000
140	8000	Facilities Construction	0	0	0	50,549	50,549
410, 520-540	8000	Water Construction	0	0	0	2,998,083	2,998,083
420, 550-570	8000	Sewer Facilities Construction	0	0	0	684,835	684,835
480, 490	8000	Storm Drain	0	0	0	268,000	268,000
580, 590	8000	Parks Construction	0	0	0	181,437	181,437
780	8000	Parks Construction	0	0	0	4,906,889	4,906,889
800, 830, 880-920, 95	8000	Street Construction	0	0	0	7,754,425	7,754,425
Sub-Total Capital Project Funds			0	0	0	17,324,836	17,324,836
Grand Total All Funds			\$8,561,865	\$9,284,658	\$17,846,523	\$20,551,987	\$38,398,510

Attachment ‘E’

RESOLUTION NO. 23-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2023/2024 FISCAL YEAR PURSUANT TO ARTICLE XIII B OF THE CONSTITUTION OF CALIFORNIA

WHEREAS, Article XIII B of the California Constitution requires the City to set its appropriations limit on an annual basis; and

WHEREAS, the City’s appropriations limit is to be adjusted annually, based upon inflation and population growth; and

WHEREAS, the City Council may choose the method of calculating adjustments to the City’s appropriations limit on annual basis. For inflation, pursuant to Article XII B, section 8(e)(2), adjustments to the appropriations limit may be calculated using the percentage change in per capita personal income from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code section 7901 (b), the City may use the percentage growth in its jurisdiction; and

WHEREAS, pursuant to Article XIII B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII B, section 8(f), the City Council chooses to adjust the City’s appropriation limit by calculation inflation using the percentage change in per capita personal income from the preceding year and calculating population growth by using the percentage change in population in the City of Kerman; and

WHEREAS, as a result of the adjustments made to the City’s appropriation limit as shown in Exhibit ‘A’, the City Council sets the appropriations limit for Fiscal Year 2023/2024 at \$23,165,990.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERMAN that the appropriations limit for the 2023/2024 Fiscal Year for the City of Kerman is established at \$23,165,990, as set forth on Exhibit ‘A’ attached hereto and made a part hereof by this reference.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 14th day of June 2023, and adopted at said meeting by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

The foregoing resolution is hereby approved.

Bill Nijjer
Mayor Pro Tem

ATTEST:

Marci Reyes
City Clerk

Exhibit 'B'

GANN REVENUE LIMIT

The original Article XIII and its implementing legislation Chapter 1205/80 were modified by proposition III and SB 88 (Chapter 60/90). Beginning with the 1990/91 Appropriations Limit, the annual adjustment Factors were changed. Instead of using the lesser of California Per Capita Income or U.S.C.P.I to measure Inflation, each City may choose:

The growth in California Per Capita Income or

The growth in the non-residential assessed valuation due to new construction within the City

2022/23 REVENUE LIMIT - \$ 21,723,264

Per City of Kerman, City Council Resolution No.22-44

2023/24 REVENUE LIMIT FACTORS

POPULATION:*

January 1, 2023 16,955

January 1, 2022 16,605

2.11% increase

LOCAL ASSESSMENT ROLL ***

2023/2024 Gross Assessed Value

Secured

953,484,296

Unsecured

35,091,955

CHANGE IN PER CAPITA PERSONAL INCOME*

2023/2024

4.44%

CHANGE FACTOR

Population Change x Change in Per Capita Personal Income

1.0444 x 1.0211 = 1.0664

TOTAL 2023/2024 ESTIMATED REVENUE

PROCEEDS OF TAXES

10,421,715

NON-PROCEED OF TAXES

17,764,005

TOTAL APPROPRIATIONS 2023/2024

\$ 28,185,720

TOTAL 2023/2024 ESTIMATED REVENUE

EXEMPT FROM LIMIT

10,421,715

2023/2024 REVENUE LIMIT

\$ 23,165,990

2023/2024 REVENUE SUBJECT TO LIMIT

10,421,715

AMOUNT OF UNSPENT AUTHORIZED APPROPRIATIONS

\$ 12,744,275

* Data provided by State of California, Department of Finance

***Data provided by Fresno County Assessor's Office

Attachment 'F'

RESOLUTION NO. 23-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AUTHORIZING NUMBER OF
EMPLOYEE POSITIONS AND TITLES**

WHEREAS, a change in the number of employee positions and titles may only be made by Council resolution and as authorized in the City budget; and

WHEREAS, for purposes of efficiency and organization, there is a need to amend the number of positions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN hereby resolves as follows:
Section 1. The following titles and number of positions for each title are hereby authorized:

Permanent Full-Time

City Manager	1
Executive Secretary	1
Human Resource Officer	1
Human Resource Specialist	1
*Human Resource Technician	0
Total for City Manager	4
City Clerk	1
Total for City Clerk	1
Finance Director	1
*Senior Accountant	0
Junior Accountant	2
Account Clerk II	2
Account Clerk I	2
Account Receptionist	0
Total for Administrative Services	7
Community Services Director	1
Building & Facility Supervisor	1
Parks Maintenance Specialist	0
Parks Maintenance Technician	1
Parks Maintenance Worker	3
*Recreation Supervisor	0
Recreation Coordinator	2
Senior Services Coordinator	1
Community Services Secretary	1
Total for Community Services	10
Community Development Director	1
Code Enforcement Official	1
*Associate Planner	0
Assistant Planner	1
*Building Inspector	0
Building Permits Clerk	0
*Building Official	0

Community Development Coordinator	1
Total for Community Development	4
Chief of Police	1
Lieutenant	1
Sergeant	5
Police Officer	20
Community Service Officer	3
Administrative Assistant	1
Animal Control	1
*Animal Shelter Attendant	0
Records Manager	1
Records Clerk	1
Total for Police Department	34
Director of Public Works	1
Administrative Secretary	1
Building Permit Clerk	1
Fleet Mechanic Supervisor	1
Fleet Mechanic I	1
*PW Maintenance Worker III-Specialist	0
PW Maintenance Worker II	4
PW Maintenance Worker I	6
PW Lead Supervisor	2
PW Operations Coordinator	1
*Water Distribution/Waste Water Manager	0
WWTP Lead Supervisor	1
WWTP Water Operator Grade I	2
WWTP Water Operator Grade II	1
WWTP Maintenance Worker III-Specialist	0
*WWTP Maintenance Worker I	1
WWTP Maintenance Worker II	0
Water Conservation Specialist	1
Total for Public Works	24
Grand Total	84

**Positions are vacant and not included in the current budget*

Section 2. The City Manager may adjust the number of permanent full-time positions allocated by class provided that the total number of permanent positions authorized does not change and that there are sufficient unspent appropriations as verified by the Finance Director available to provide funds for the adjustment.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 14th day of June 2023, and adopted at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Bill Nijjer
Mayor Pro Tem

ATTEST:

Marci Reyes
City Clerk



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Amending 2022/2023 Miscellaneous, Public Safety and Management Salary Schedules (JA)

RECOMMENDATION: Council by motion adopt resolution approving the 2023/2024 Salary Schedules for Employees in Miscellaneous and Public Safety Bargaining Units and for Management employees effective July 1, 2023.

EXECUTIVE SUMMARY:

The City of Kerman and the Kerman Municipal Employees Association and the Kerman Public Safety Employee Association contracts result in changes to the salary scales effective July 1, 2023.

California state law requires a pay schedule is approved and adopted by the City Council in accordance with public meeting laws that indicates the position title and the payrate for every position along with the effective date of any revisions. The salary scale must be posted or immediately accessible for public review from the City or posted on the City's website.

FISCAL IMPACT: The Salary changes were incorporated into the Fiscal year 2023/2024 budget that was presented with the Budget Workshop meeting on May 24, 2023.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING 2023/2024
SALARY SCHEDULES FOR EMPLOYEES IN MISCELLANEOUS AND PUBLIC SAFETY BARGAINING
UNITS AND FOR MANAGEMENT EMPLOYEES**

WHEREAS, the City of Kerman and the Kerman Municipal Employees Association (KMEA) and Kerman Public Safety Employee Association (KPSEA)), entered into Memorandums of Understanding (MOU's) for the period of July 1, 2023 through June 30, 2024; and

WHEREAS, the City of Kerman and the Management employees have entered into agreements for the period of July 1, 2023 through June 30, 2023; and

WHEREAS, the salary terms of the agreements have been incorporated into the revised salary scales attached effective July 1, 2023; and

WHEREAS, California State law requires pay schedules to be approved and adopted by the City Council.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

Section 1 The foregoing recitals are true and corrected and incorporated by reference.

Section 2. The Council adopts amended salary schedules for employees in the KMEA and KPSEA bargaining units and for Management employees as set forth in Exhibit 'A'.

Section 3. This resolution is effective immediately.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 14th day of June 2023, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

Bill Nijjer
Mayor Pro Tem

Marci Reyes
City Clerk

Exhibit 'A'

Finance - Administration	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Senior Accountant**	\$ 4,964	\$ 5,212	\$ 5,473	\$ 5,747	\$ 6,034	\$ 6,336	\$ 6,653
Junior Accountant	\$ 3,967	\$ 4,166	\$ 4,374	\$ 4,592	\$ 4,822	\$ 5,063	\$ 5,316
Account Clerk II	\$ 3,598	\$ 3,778	\$ 3,967	\$ 4,166	\$ 4,374	\$ 4,593	\$ 4,822
Account Clerk I	\$ 3,054	\$ 3,207	\$ 3,367	\$ 3,536	\$ 3,712	\$ 3,898	\$ 4,093
Account Receptionist	\$ 2,732	\$ 2,868	\$ 3,012	\$ 3,162	\$ 3,320	\$ 3,486	\$ 3,661
Human Resource Officer**	\$ 5,401	\$ 5,671	\$ 5,955	\$ 6,253	\$ 6,565	\$ 6,894	\$ 7,238
Human Resource Specialist	\$ 4,305	\$ 4,521	\$ 4,747	\$ 4,984	\$ 5,233	\$ 5,495	\$ 5,770
Human Resource Technician	\$ 3,598	\$ 3,778	\$ 3,967	\$ 4,166	\$ 4,374	\$ 4,593	\$ 4,822
Executive Secretary to City Mgr.	\$ 4,086	\$ 4,290	\$ 4,505	\$ 4,730	\$ 4,966	\$ 5,215	\$ 5,475
Assistant to the City Clerk	\$ 3,193	\$ 3,352	\$ 3,520	\$ 3,696	\$ 3,881	\$ 4,075	\$ 4,279

2.5% Cola Effective July 1, 2023

** FLSA Exempt

Community Service/Recreation	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Buildings & Facilities Supervisor**	\$ 4,613	\$ 4,844	\$ 5,086	\$ 5,340	\$ 5,607	\$ 5,888	\$ 6,182
Recreation Supervisor**	\$ 4,613	\$ 4,844	\$ 5,086	\$ 5,340	\$ 5,607	\$ 5,888	\$ 6,182
Recreation Coordinator	\$ 3,727	\$ 3,913	\$ 4,109	\$ 4,314	\$ 4,530	\$ 4,756	\$ 4,994
Senior Services Coordinator	\$ 3,727	\$ 3,913	\$ 4,109	\$ 4,314	\$ 4,530	\$ 4,756	\$ 4,994
Parks Maintenance Specialist	\$ 3,534	\$ 3,711	\$ 3,897	\$ 4,091	\$ 4,296	\$ 4,511	\$ 4,736
Parks Maintenance Technician	\$ 3,243	\$ 3,405	\$ 3,576	\$ 3,755	\$ 3,942	\$ 4,139	\$ 4,346
CS Maintenance Worker I	\$ 2,899	\$ 3,044	\$ 3,196	\$ 3,356	\$ 3,523	\$ 3,700	\$ 3,885
Community Services Secretary	\$ 3,616	\$ 3,797	\$ 3,987	\$ 4,186	\$ 4,396	\$ 4,615	\$ 4,846

2.5% Cola Effective July 1, 2023

** FLSA Exempt

Community Development	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Associate Planner**	\$ 5,155	\$ 5,413	\$ 5,684	\$ 5,968	\$ 6,266	\$ 6,580	\$ 6,909
Administrative Coordinator	\$ 4,086	\$ 4,290	\$ 4,505	\$ 4,730	\$ 4,966	\$ 5,215	\$ 5,475
Building Official **	\$ 4,623	\$ 4,854	\$ 5,097	\$ 5,351	\$ 5,619	\$ 5,900	\$ 6,195
Code Enforcement Official	\$ 4,304	\$ 4,520	\$ 4,746	\$ 4,983	\$ 5,232	\$ 5,494	\$ 5,768
Assistant Planner	\$ 3,616	\$ 3,797	\$ 3,987	\$ 4,186	\$ 4,396	\$ 4,615	\$ 4,846
Building Permits Clerk (Certified)	\$ 3,037	\$ 3,189	\$ 3,349	\$ 3,516	\$ 3,692	\$ 3,877	\$ 4,070
Building Permits Clerk - Non/Certified	\$ 2,760	\$ 2,898	\$ 3,043	\$ 3,195	\$ 3,355	\$ 3,523	\$ 3,699

2.5% Cola Effective July 1, 2023

** FLSA Exempt

Public Works	Step A	Step B	Step C	Step D	Step E	Step F	Step G
PW Operations Coordinator **	\$ 4,904	\$ 5,150	\$ 5,407	\$ 5,677	\$ 5,961	\$ 6,259	\$ 6,572
Fleet Services Supervisor **	\$ 4,613	\$ 4,844	\$ 5,086	\$ 5,340	\$ 5,607	\$ 5,888	\$ 6,182
Fleet Mechanic II	\$ 3,714	\$ 3,900	\$ 4,095	\$ 4,299	\$ 4,514	\$ 4,740	\$ 4,977
Fleet Mechanic I	\$ 2,899	\$ 3,044	\$ 3,196	\$ 3,356	\$ 3,523	\$ 3,700	\$ 3,885
PW Lead Supervisor	\$ 4,072	\$ 4,276	\$ 4,490	\$ 4,714	\$ 4,950	\$ 5,197	\$ 5,457
PW Inspector/Maintenance Worker III- Specialist	\$ 3,810	\$ 4,000	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862	\$ 5,105
PW Maintenance Worker III- Specialist	\$ 3,629	\$ 3,810	\$ 4,001	\$ 4,201	\$ 4,411	\$ 4,631	\$ 4,863
PW Maintenance Worker II	\$ 3,243	\$ 3,405	\$ 3,576	\$ 3,755	\$ 3,942	\$ 4,139	\$ 4,346
PW Maintenance Worker I	\$ 2,899	\$ 3,044	\$ 3,196	\$ 3,356	\$ 3,523	\$ 3,700	\$ 3,885
Water Conservation Specialist (Certified)	\$ 3,976	\$ 4,174	\$ 4,383	\$ 4,602	\$ 4,832	\$ 5,074	\$ 5,328
Water Conservation Specialist (Non Certified)	\$ 3,534	\$ 3,711	\$ 3,897	\$ 4,091	\$ 4,296	\$ 4,511	\$ 4,736
WWTP Water Distribution/Waste Water Manager**	\$ 5,729	\$ 6,016	\$ 6,316	\$ 6,632	\$ 6,964	\$ 7,312	\$ 7,677
Public Works (Continued)	Step A	Step B	Step C	Step D	Step E	Step F	Step G
WWTP Lead Supervisor	\$ 4,613	\$ 4,844	\$ 5,086	\$ 5,340	\$ 5,607	\$ 5,888	\$ 6,182
WWTP & Water Operator Grade II	\$ 4,145	\$ 4,352	\$ 4,570	\$ 4,798	\$ 5,038	\$ 5,290	\$ 5,554
WWTP & Water Operator Grade I	\$ 3,689	\$ 3,873	\$ 4,067	\$ 4,270	\$ 4,484	\$ 4,708	\$ 4,943
WWTP Maintenance Worker III-Specialist	\$ 3,629	\$ 3,810	\$ 4,001	\$ 4,201	\$ 4,411	\$ 4,631	\$ 4,863
WWTP Maintenance Worker II	\$ 3,202	\$ 3,362	\$ 3,531	\$ 3,707	\$ 3,892	\$ 4,087	\$ 4,291
WWTP Maintenance Worker I	\$ 2,899	\$ 3,044	\$ 3,196	\$ 3,356	\$ 3,523	\$ 3,700	\$ 3,885
PW Administrative Secretary	\$ 3,616	\$ 3,797	\$ 3,987	\$ 4,186	\$ 4,396	\$ 4,615	\$ 4,846

2.5% Cola Effective July 1, 2023

** FLSA Exempt

Public Safety	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Lieutenant	\$ 6,436	\$ 6,758	\$ 7,096	\$ 7,451	\$ 7,823	\$ 8,214	\$ 8,625
Sergeant- 2,184 Annual Hours	\$ 5,478	\$ 5,752	\$ 6,039	\$ 6,341	\$ 6,658	\$ 6,991	\$ 7,341
Corporal- 2,184 Annual Hrs	\$ 4,572	\$ 4,801	\$ 5,041	\$ 5,293	\$ 5,558	\$ 5,836	\$ 6,127
Police Officer- 2,184 Annual Hrs	\$ 4,165	\$ 4,373	\$ 4,592	\$ 4,821	\$ 5,062	\$ 5,315	\$ 5,581
Records Manager	\$ 4,572	\$ 4,801	\$ 5,041	\$ 5,293	\$ 5,558	\$ 5,836	\$ 6,127
Records Clerk	\$ 3,234	\$ 3,396	\$ 3,565	\$ 3,744	\$ 3,931	\$ 4,127	\$ 4,334
Community Service Officer	\$ 2,793	\$ 2,932	\$ 3,079	\$ 3,233	\$ 3,394	\$ 3,564	\$ 3,742
Animal Control	\$ 2,898	\$ 3,043	\$ 3,195	\$ 3,354	\$ 3,522	\$ 3,698	\$ 3,883
Animal Shelter Attendant	\$ 2,898	\$ 3,043	\$ 3,195	\$ 3,354	\$ 3,522	\$ 3,698	\$ 3,883
Administrative Assistant	\$ 3,442	\$ 3,614	\$ 3,795	\$ 3,984	\$ 4,184	\$ 4,393	\$ 4,612

Lieutenant - FLSA Exempt

[Sergeant and Police Officers Pay Based on 2,184 Annual Hours versus 2,080 Hours](#)

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G
City Manager	\$ 12,500	\$ 13,125	\$ 13,781	\$ 14,470	\$ 14,832	\$ 15,203	***
Police Chief	\$ 8,085	\$ 8,489	\$ 8,913	\$ 9,359	\$ 9,827	\$ 10,318	\$ 10,834
Director of Planning & Dev Services	\$ 6,717	\$ 7,053	\$ 7,406	\$ 7,776	\$ 8,165	\$ 8,573	\$ 9,002
Director of Public Works	\$ 6,231	\$ 6,543	\$ 6,870	\$ 7,214	\$ 7,575	\$ 7,954	\$ 8,352
Finance Director	\$ 6,278	\$ 6,592	\$ 6,922	\$ 7,268	\$ 7,631	\$ 8,013	***
Community Services Director	\$ 5,870	\$ 6,164	\$ 6,472	\$ 6,796	\$ 7,136	\$ 7,493	\$ 7,868
City Clerk	\$ 6,541	\$ 6,868	\$ 7,211	\$ 7,572	\$ 7,951	\$ 8,349	***

All Management employees are at will employees with employee agreements

***Per current employee agreement, employee shall be eligible for a 5% increase each year upon satisfactory evaluation



STAFF REPORT

MEETING DATE: June 14, 2023

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Adopting the Fiscal Year 2023/2024 Kerman Public Finance Authority Budget (JA)

RECOMMENDATION: Finance Authority by motion approve resolution adopting fiscal year 2023/2024 Kerman Public Finance Authority Budget.

EXECUTIVE SUMMARY:

In October 2007 the Kerman Public Finance Authority (PFA) issued Lease Revenue Bonds in the amount of \$3,930,000 for improvements to City Hall, purchase of the building at 942 S Madera Ave. and acreage for Hart Ranch Park.

In September 2020, the Kerman Public Financing Authority refinanced the 2007 Bond achieving a reduction on interest rate from 4.75% to 2.31% with the same lease terms. The 2020 Lease revenue Bond amounts to \$3,041,000. The principal payments are made on October 1st beginning in 2022 and ending in 2037. The interest is to be paid semi-annually on April 1st and October 1st through 2037.

The PFA activity consists of the collection of lease payments from the City of Kerman and the redistribution of these funds to bondholders. For Fiscal Year 2023/2024 these annual payments total \$240,510.

FISCAL IMPACT:

The PFA collects lease payments and bi-annually debt service payments are paid to Webster Bank, the lender.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 23-__**RESOLUTION OF THE KERMAN PUBLIC FINANCING AUTHORITY OF THE
CITY OF KERMAN ADOPTING THE FISCAL YEAR 2023/2024 BUDGET**

The Board of Directors of the Kerman Public Finance Authority does resolve as follows:

SECTION 1: The Board of Directors finds and declares as follows:

The Board of Directors has reviewed the proposed final Kerman Public Finance Authority Budget ("Budget") for Fiscal Year 2023/2024 and determines as follows:

- A. The Budget is based upon annual debt service payments and administrative fees;
- B. All procedural requirements for adopting the Budget were fulfilled and the Board of Directors was fully informed regarding the Authority's current finances, projected revenue and financial obligations; and
- C. It is in the public interest for the Board of Directors to adopt the Public Finance Authority Budget as proposed by the Executive Director.

SECTION 2: ADOPTION The Budget attached to this resolution, and incorporated by reference, in Exhibit 'A' is approved and adopted subject only to the authorizations set forth below.

SECTION 3: BUDGET APPROPRIATIONS Based upon the Budget, the total Fiscal Year 2023/2024 appropriation for the Public Finance Authority is \$240,510. The Executive Director, or designee, is authorized to implement the appropriations as detailed in the Budget.

SECTION 4: BUDGET ADJUSTMENTS The Budget may be subsequently adjusted as follows:

- A. By majority vote of the Board of Directors;
- B. By the Executive Director, or designee, for all appropriation transfers between line items within the Authority's fund.

SECTION 5: This resolution will become effective immediately upon adoption and will remain effective unless amended, repealed or superseded.

(Certification on Next Page)

The foregoing resolution was introduced at a regular meeting of the Kerman Public Finance Authority, held on the 14th day of June 2022, and adopted at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Bill Nijjer
Chair Person

ATTEST:

Marci Reyes
Secretary

Exhibit 'A'

City of Kerman
Public Financing Authority (PFA) Revenue Summary (130)

Description						Audited 2020-2021	Audited 2021-2022	Adopted 2022-2023	Estimated Year- End	Budget 2023-2024
130	0000	361	02	00	Lease Income	\$241,867	\$242,628	\$242,628	\$67,124	\$240,510
130	0000	375	00	01	2020 Bond Proceeds-Sterling National	\$0	\$3,041,000	\$0	\$0	\$0
						\$241,867	\$3,283,628	\$242,628	\$67,124	\$240,510

Budget Highlights:

Lease Income is collected from various City funds to service their portion of the debt. The breakdown of those cost allocations can be seen on PFA Annual Lease Payment. In September 10, 2020 the City of Kerman refinanced the 2007 Lease Revenue Bonds and entered into a new lease agreement with the Kerman Public Finance Authority (PFA) for the amount of \$3,041,000. With the refinance the City of Kerman was able to generate some savings by reducing the interest rate. The principal payments are made every October 1, beginning in 2022 and terminating in 2037. Interest is paid semi-annually each April and October, the new interest rate is 2.31%

City of Kerman
Public Financing Authority
Fiscal Year 2023/2024 Budget

Description						Audited 2020-2021	Audited 2021-2022	Adopted 2022-2023	Estimated Year- End	Budget 2023-2024
Acquisition										
130	8000	600	01	96	Community Park	\$0	\$0	\$0	\$0	\$0
Sub-Total						0	0	0	0	0
Maintenance and Operations										
130	5005	510	10	00	Professional Services-Admin Fee	75,607	1,500	1,500	-	0
Sub-Total						75,607	1,500	1,500	-	0
Debt Service										
130	5005	700	01	00	Debt Service - Principal	2,905,000	110,000	-	64,370	173,000
130	5005	700	02	00	Debt Service - Interest	99,614	131,128	70,247	69,878	67,510
Sub-Total						3,004,614	241,128	70,247	134,247	240,510
Total Expenditures						\$3,080,221	\$242,628	\$71,747	\$134,247	\$240,510

Budget Highlights:

Bond 2007 was refinanced in FY 20-21, therefore through the financial transaction the debt was paid off with the issued funds of 2020 Revenue Bond

City of Kerman

Annual Bond Lease Payment Breakdown

Fiscal Year 2023/2024

Projects

Fund	City Hall Expansion		Community Park		Bruno Property		Total
Total Project		\$2,457,413	Total Project	\$583,587	Total Project	0	3,041,000
		80.81%				0.00%	
General Fund	12.5%	24,294			100%	0	24,294
Facilities	30%	58,306.33					58,306
Parks			50%	23,078			23,078
Quimby			50%	23,078			23,078
Water	25%	48,588.60					48,589
Sewer	20%	38,870.88					38,871
Solid Waste	10%	19,435.44					19,435
Storm Drain	1%	1,943.54					1,944
LL&MD	1.5%	2,915					2,915
		\$194,354				\$0	\$240,510

FY 23/24

Payment\$240,510

Allocations:

City Hall	194,354
Comm Park	46,155
Bruno Prop.	0
	240,510