



CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, October 23, 2024 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

LEVINE ACT DISCLOSURE. Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$250 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST. City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

1. OPENING CEREMONIES

- A. Call to Order
- B. Roll Call
- C. Invocation
- D. Flag Salute

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Sikh American Awareness and Appreciation Month

4. PUBLIC FORUM (for matters not on agenda)

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

5. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT:** Minutes - October 9, 2024

RECOMMENDATION: Council approve minutes as presented.

B. **SUBJECT:** Warrants (JA)

1. Nos.30249-30460 \$992,039.78 ACH \$112,359.63

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented.
(Pursuant to Government Code 37208)

C. **SUBJECT:** Payroll (JA)

09/15/24 - 09/28/24: \$267,179.88; Retro Pay & Other: \$\$24,260.41; Overtime: \$27,657.16;
Standby: \$1,678.30; Comp Time Earned: 100.50

RECOMMENDATION: Council approve payroll as presented.

D. **SUBJECT:** Monthly Investment Report (JA)

RECOMMENDATION: Council accept monthly investment report as presented.

E. **SUBJECT:** Auditing Services Proposal and Selection of Consultant (JA)

RECOMMENDATION: Staff recommends Council adopt resolution approving consultant contract with Bryant L. Jolley, CPA Consultants in the amount not to exceed \$52,000 for conducting the auditing services for Fiscal Year 2023/2024, not to exceed \$54,000 for Fiscal Year 2024/2025, not to exceed \$55,000 for Fiscal Year 2025/2026, not to exceed \$57,000 for Fiscal Year 2026/2027 and not to exceed \$58,000 for Fiscal Year 2027/2028 and authorize the City Manager to sign the Consultant Agreement.

F. **SUBJECT:** Ratification of Emergency Water Line Repair (MB)

RECOMMENDATION: Council by motion adopt resolution ratifying emergency repairs to water line and the procurement of services for the repairs from Haydon Construction Inc. in the amount of \$36,794.11.

G. **SUBJECT:** Revised Title and Job Description for Parks Maintenance Technician Position in Community Services Department (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving revised position title of Parks Maintenance Technician I to Maintenance Worker II – Parks and Facilities and approving new job description.

H. **SUBJECT:** Resolution Accepting the Lions Park Recharge Project and Filing of the Notice of Completion (JG)

RECOMMENDATION: Council by motion adopt the resolution accepting the Lions Park Recharge Project and authorizing the City Engineer to record the Notice of Completion.

6. **PUBLIC HEARINGS – None**

7. **DEPARTMENT REPORTS**

A. **SUBJECT:** Approve a reimbursement agreement with Kerman Unified School District (KUSD) for the construction of a segment of 12-inch water main across State Route 180 in the amount of \$230,000 (JG)

RECOMMENDATION: Council by motion adopt a resolution approving reimbursement agreement with Kerman Unified School District for installation of 12-inch water main and authorizing the City Manager to sign.

8. **CITY MANAGER/STAFF COMMUNICATIONS**

9. **MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

(This portion of the meeting is reserved for the Mayor and Council Members (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items at the request of a Council Member, and (iv) to take action on matters initiated under this section of the agenda items. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.)

10. **CLOSED SESSION**

If desired, members of the public may comment on Closed Session items. Members of the public wishing to address Council on Closed Session items should notify the Mayor when that item is called, and the Mayor will recognize your discussion at that time. It should be noted that Council is prohibited from discussing or addressing comments on Closed Session items.

A. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS - (Gov. Code § 54956.8)**

Property: APN 023-481-01S

Agency Negotiator: John Jansons, City Manager

Negotiating Party: Moore Trust

Under Negotiation: Price and Terms

- B. 1. Public Employee Performance Evaluation pursuant to Government Code Section 54957
Title: City Manager
2. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
City Designated Representatives: Mayor Pacheco and Council Member Yep
Unrepresented Employee: City Manager

11. ADJOURNMENT

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's Office located at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

ADA Compliance and Reasonable Accommodation. The Council has adopted a Reasonable Accommodation Policy, which is available on the City website at www.cityofkerman.net or upon request by emailing the City Clerk at publicmeeting@cityofkerman.org or calling (559) 846-9450. The Policy provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend this Council meeting or require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Council, please contact the City Clerk at (559) 846-9450 or email at publicmeeting@cityofkerman.org so such aids or services can be arranged. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. The meeting room is accessible to persons with physical disabilities.

AGENDA POSTING CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that I caused the above agenda to be posted at City of Kerman Council Chambers at 850 S. Madera Ave., Kerman, CA 93630 and on the City website at www.cityofkerman.net.

Date: October 18, 2024 /s/ Josie Camacho, City Clerk



**SIKH AMERICAN AWARENESS AND
APPRECIATION MONTH**

WHEREAS, Kerman, the State of California and our Nation are blessed and enriched by the unparalleled diversity of our residents; and

WHEREAS, among this unprecedented diversity in California resides an estimated 250,000 Americans of Sikh origin, comprising nearly 40 percent of the nation's estimated Sikh population; and

WHEREAS, Sikh Americans have distinguished themselves in numerous areas of endeavor, demonstrating particular success in the areas of agriculture, medicine, real estate, science, trucking, and in the creation of successful, family-owned businesses; and

WHEREAS, the Sikh and Punjabi American communities of California continue to make important contributions to our State and Nation; and

WHEREAS, Sikh Americans throughout California celebrate the coronation day of Sikh Scripture as Guru Gaddi Divas, along with parades in cities across California, including the second largest in Selma, California; and

WHEREAS, the Sikh Council of Central California, represents a dozen main Sikh Temples in the Fresno County area, including Kerman, and actively takes part in sharing the tenets of their faith and the important role that Sikh Americans play in furthering mutual understanding and respect among all peoples; and

WHEREAS, California Assembly Concurrent Resolution 97, created "Sikh American Awareness and Appreciation Month" to afford all Californians the opportunity to understand, recognize, and appreciate the rich history and shared principles of Sikh Americans;

NOW THEREFORE, BE IT PROCLAIMED that the Kerman City Council does hereby recognize November as "Sikh American Awareness and Appreciation Month" and encourages all residents within Kerman, Fresno County and the State of California to celebrate and participate in activities that honor our Sikh community.

I have hereunto set my hand and caused the Official Seal of the City of Kerman to be affixed on this 13th day of November 2024.

Maria Pacheco
Mayor



CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, October 09, 2024 at 6:00 PM

Kerman City Hall, 850 S. Madera Avenue, Kerman, CA 93630

1. OPENING CEREMONIES

- A. Call to Order - **6:02 p.m.**
- B. Roll Call - **All present except Councilmember Herrera and Councilmember Coleman.**
- C. Invocation - **A moment of silence was observed.**
- D. Flag Salute - **Performed.**

2. AGENDA APPROVAL/ADDITIONS/DELETIONS

Motion made by Councilmember Yep, Seconded by Mayor Pro Tem Nijjer.

Ayes: Yep, Nijjer, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

3. PRESENTATIONS/CEREMONIAL MATTERS

- A. Proclamation - Breast Cancer Awareness Month - **Presented to Katie Zenovich.**
- B. Pink Patch Project (WB) - **Presented.**

4. PUBLIC FORUM (*for matters not on agenda*) - Kyle Savage

5. CONSENT CALENDAR

Item 5.F pulled from the consent calendar to be considered separately. Detective Clark spoke in reference to item 5.F.

- A. **SUBJECT:** Minutes - September 25, 2024

RECOMMENDATION: Council approve minutes as presented.

B. SUBJECT: Payroll (JA)

09/01/24 to 09/14/24: \$230,577.57; Retro Pay & Other: \$951.03; Overtime: \$14,847.17; Holiday: \$1,709.45; Standby: \$1,971.41; Comp Time Earned: 22.88

RECOMMENDATION: Council approve payroll as presented.

C. SUBJECT: Resolution Approving Contract Change Order No. 2 for the Well 33 Pilot Hole Project, and Accepting of the Project and Filing of the Notice of Completion (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Approving Contract Change Order No. 2 for the Well 33 Pilot Hole Project to South Valley Companies Inc. in the amount of \$70,500; and
2. Accepting the Well 33 Pilot Hole Project and authorizing the City Engineer to record the Notice of completion. – **Res. 24-82**

D. SUBJECT: Amendment to Salary Scale for Police Department Lieutenant Position (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving amendment to Salary Scale for unrepresented Police Department Lieutenant position and approving adjustment in benefits. – **Res 24-83**

E. SUBJECT: Amendment to the Agriculture Lease Agreement Between the City of Kerman and Earl L. Giacolini and Janice E. Giacolini (9.3 acres) (TJ)

RECOMMENDATION: Adopt Resolution Approving Amendment No. 2 to Agriculture Lease Agreement Between the City of Kerman and Earl L. Giacolini and Janice E. Giacolini (9.3 acres) – **Res. 24-84**

F. SUBJECT: Amending 2024/2025 Public Safety Salary Schedules (JA)

RECOMMENDATION: Council by motion adopt resolution amending the 2024/2025 Salary Schedules for Employees in Public Safety Bargaining Unit effective July 1, 2024. – **Res 24-85**

Motion to approve the consent calendar as presented with the exception of item 5.F made by Councilmember Yep, Seconded by Mayor Pro Tem Nijjer.

Ayes: Yep, Nijjer, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

Motion to approve item 5.F made by Councilmember Yep, Seconded by Mayor Pro Tem Nijjer.

Ayes: Yep, Nijjer, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

6. PUBLIC HEARINGS - None.

7. DEPARTMENT REPORTS

- A. SUBJECT:** Award of Contract for the Siskiyou Avenue Rehabilitation – Whitesbridge to Kearney, Federal Project No. STPL-5291(033) to Cal Valley Construction, Inc. (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Awarding the contract for the Siskiyou Ave. Rehabilitation – Whitesbridge to Kearney, Federal Project No. STPL-5291(033) to Cal Valley Construction, Inc. in the amount of \$1,019,569.85; and
2. Authorizing a 10% construction contingency in the amount of \$101,956.00; and
3. Authorizing the City Manager to sign the construction contract on behalf of the City; and
4. Authorizing the City Manager to sign change orders, up to the additional contingency amount, on behalf of the City. – **Res 24-86**

Motion made by Councilmember Yep, Seconded by Mayor Pro Tem Nijjer.

Ayes: Yep, Nijjer, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

- B. SUBJECT:** Award of Contract for the Goldenrod Avenue Rehabilitation – Kearney Boulevard to San Joaquin Valley Railroad, Federal Project No. STPL-5291(034) to R.J. Berry Jr., Inc. (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Awarding the contract Goldenrod Avenue Rehabilitation – Kearney Boulevard to San Joaquin Valley Railroad, Federal Project No. STPL-5291(034) to R.J. Berry Jr., Inc. in the amount of \$715,502.20; and

2. Authorizing a 10% construction contingency in the amount of \$71,550.00; and
3. Authorizing the City Manager to sign the construction contract on behalf of the City; and
4. Authorizing the City Manager to sign change orders, up to the additional contingency amount, on behalf of the City – **Res 24-87**

Motion made by Mayor Pro Tem Nijjer, Seconded by Councilmember Yep.

Ayes: Nijjer, Yep, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

- C. SUBJECT:** Award of Contract for the Downtown Corridor Revitalization, Phase 1 Project to Wabo Landscape & Construction, Inc. (JG)

RECOMMENDATION: Council by motion adopt the resolution:

1. Awarding the contract for the Downtown Corridor Revitalization, Phase 1 Project to Wabo Landscape & Construction, Inc. in the amount of \$669,000.00; and
2. Authorizing a 5% construction contingency in the amount of \$33,500.00; and
3. Authorizing the City Manager to sign the construction contract on behalf of the City; and
4. Authorizing the City Manager to sign change orders, up to the additional contingency amount, on behalf of the City. – **Res 24-88**

Motion made by Councilmember Yep, Seconded by Mayor Pro Tem Nijjer.

Ayes: Yep, Nijjer, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

- D. SUBJECT:** Dia De Los Muertos Parade Request(s) (JAJ)

RECOMMENDATION: City Council consider a resolution approving a request by Kerman Rotary Club to conduct a parade in conjunction with Rotary's Dia De Los Muertos Day festival and waive up to \$1000, or an amount to be determined by City Council of in-kind staff and equipment costs - with possible direction to staff. – **Res. 24-89**

Motion made by Councilmember Yep, Seconded by Mayor Pro Tem Nijjer.

Ayes: Yep, Nijjer, Pacheco

Noes: None

Abstain: None

Absent: Coleman, Herrera

Motion passes 3-0-0-2

8. CITY MANAGER/STAFF COMMUNICATIONS

9. MAYOR/COUNCIL REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

Mayor Pacheco allowed public comment from Oneida Escobar.

10. CLOSED SESSION - 7:16 p.m.

- A. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8
Property: APN 023-220-08S
Agency Negotiators: City Manager Jansons
Negotiating Parties: Jagrup and Sukhdev Sidhu, Trustees The Sidhu Family Trust
Under Negotiation: Price, terms, payment
- B. 1.Public Employee Performance Evaluation pursuant to Government Code Section 54957
Title: City Manager
2. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
City Designated Representatives: Mayor Pacheco and Council Member Yep
Unrepresented Employee: City Manager

Reconvene at 8:02 p.m. with no reportable action. Three members were present.

11. ADJOURNMENT - 8:02 p.m.

MINUTES CERTIFICATION

I, Josie Camacho, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: October 10, 2024 /s/ Josie Camacho, City Clerk

Accounts Payable

Checks by Date - Summary by Check Date

User: VSandoval
Printed: 10/11/2024 3:05 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
30249	10008	A-C ELECTRIC COMPANY	09/19/2024	13,414.00
30250	11525	ADOLPHS A-1 TREE SERVICE	09/19/2024	3,000.00
30251	10021	ALERT O LITE	09/19/2024	998.37
30252	12537	AMERITAS GROUP INSURANCE CORP	09/19/2024	1,780.55
30253	10040	AT&T MOBILITY	09/19/2024	2,135.00
30254	11917	BLAIS & ASSOCIATES LLC	09/19/2024	2,559.00
30255	10076	CALIFORNIA POLICE CHIEFS ASSOC	09/19/2024	695.00
30256	10452	CITY OF FRESNO WMD	09/19/2024	141.00
30257	12213	PATRICK CLARK	09/19/2024	250.00
30258	10104	COMCAST	09/19/2024	498.48
30259	10107	CONSOLIDATED ELECTRICAL DISTRI	09/19/2024	714.50
30260	10108	COOKS COMMUNICATIONS CORP	09/19/2024	595.00
30261	10114	CROWN SHORT LOAD CONCRETE	09/19/2024	785.71
30262	10115	CSJVRMA	09/19/2024	186,086.00
30263	11382	DATA TICKET INC	09/19/2024	19.23
30264	10571	DITCH WITCH	09/19/2024	181.88
30265	10151	EWING IRRIGATION PRODUCTS	09/19/2024	122.51
30266	12668	FRANKO AUTO GLASS	09/19/2024	418.61
30267	12379	GILL CHEVROLET	09/19/2024	481.28
30268	11358	GREAT AMERICA FINANCIAL SERVICE	09/19/2024	853.00
30269	12187	HAMNER JEWELL & ASSOCIATES	09/19/2024	207.00
30270	BP-HIGH	HIGHLANDS ENERGY	09/19/2024	404.00
30271	10201	HORIZON	09/19/2024	996.29
30272	10219	JENSEN & PILEGARD INC	09/19/2024	49.79
30273	10239	KERWEST INC	09/19/2024	1,316.00
30274	10251	LIGHTHOUSE ELECTRIC INC	09/19/2024	691.50
30275	11096	LOZANO SMITH LLP	09/19/2024	40.25
30276	10678	MAC'S EQUIPMENT INC	09/19/2024	1,398.07
30277	10261	MID VALLEY DISPOSAL INC	09/19/2024	147,815.31
30278	10282	OFFICE DEPOT	09/19/2024	1,436.89
30279	10289	P.G. & E.	09/19/2024	79,506.39
30280	10301	PETTY CASH	09/19/2024	136.55
30281	12026	PRECISION CIVIL ENGINEERING INC	09/19/2024	13,823.75
30282	10309	PROFORCE LAW ENFORCEMENT	09/19/2024	1,843.34
30283	10315	QUINN COMPANY	09/19/2024	384.41
30284	10316	R G EQUIPMENT OF FRESNO INC	09/19/2024	427.12
30285	10596	RED WING BUSINESS ADVANTAGE AC	09/19/2024	184.18
30286	10319	RENO'S HARDWARE	09/19/2024	333.26
30287	12592	REXEL	09/19/2024	305.74
30288	10324	RIVERSIDE NURSERY & LANDSCAPE	09/19/2024	545.27
30289	12667	ADRIANA ROTH	09/19/2024	750.00
30290	10327	SAFETY KLEEN SYSTEMS INC	09/19/2024	309.47
30291	10331	SEBASTIAN	09/19/2024	236.35
30292	10862	SIGNMAX	09/19/2024	298.51
30293	11787	SNAP ON INC	09/19/2024	556.38
30294	12368	SPECIALTY HOSE EXPRESS LLC	09/19/2024	50.08
30295	11460	SUPERIOR POOL PRODUCTS LLC	09/19/2024	1,411.08

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
30296	10357	TAYLOR MADE IRRIGATION	09/19/2024	49.61
30297	11502	TIREHUB LLC	09/19/2024	2,190.37
30298	10399	VETERINARY MEDICAL CENTER	09/19/2024	52.00
30299	10401	WALLYS TIRE AND WHEEL	09/19/2024	235.08
30300	10406	WEST HILLS OIL INC	09/19/2024	8,626.02
Total for 9/19/2024:				482,339.18
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	09/21/2024	8,742.45
ACH	10517	FEDERAL TAXES PAYROLL	09/21/2024	56,647.61
ACH	10518	KERMAN POLICE OFFICERS ASSN	09/21/2024	902.50
ACH	10519	KERMAN MUNICIPAL EMPLOYEES AS	09/21/2024	262.50
ACH	10520	ICMA-RC	09/21/2024	3,714.52
Total for 9/21/2024:				70,269.58
ACH	10644	US BANK EQUIPMENT FINANCE	09/23/2024	710.78
Total for 9/23/2024:				710.78
ACH	10147	EMPLOYMENT DEVELOPMENT DEPA	09/24/2024	829.57
Total for 9/24/2024:				829.57
ACH	10522	CALPERS	09/25/2024	40,549.70
30301	11493	24 / 7 PET VETS	09/25/2024	424.80
30302	10021	ALERT O LITE	09/25/2024	2,201.35
30303	12257	AMERITAS LIFE INSURANCE CORP- V	09/25/2024	1,692.94
30304	10035	AQUA NATURAL SOLUTIONS	09/25/2024	997.47
30305	12324	MARGARITA AVALOS	09/25/2024	450.00
30306	10054	BLUE SHIELD OF CALIFORNIA	09/25/2024	59,491.32
30307	10056	BOGIE'S PUMP SYSTEMS	09/25/2024	812.61
30308	10617	C A REDING CO INC	09/25/2024	304.99
30309	11633	FAVIOLA CARDENAS	09/25/2024	37.00
30310	10092	CENTRAL VALLEY TOXICOLOGY INC	09/25/2024	475.00
30311	10103	COLONIAL LIFE	09/25/2024	577.58
30312	11498	COMCAST CABLE COMMUNICATIONS	09/25/2024	728.45
30313	10106	CON EDISON CLEAN ENERGY	09/25/2024	22,010.82
30314	12657	CRAFCO, INC	09/25/2024	7,443.93
30315	11874	CSG CONSULTANTS INC	09/25/2024	11,275.75
30316	12624	DADDINO FAMILY FARM	09/25/2024	7.00
30317	10128	DEPARTMENT OF JUSTICE	09/25/2024	140.00
30318	11475	DISCOUNT PLAYGROUND SUPPLY INC	09/25/2024	341.97
30319	10524	DUNN EDWARDS	09/25/2024	771.46
30320	10157	FERGUSON ENTERPRISES INC	09/25/2024	1,540.14
30321	11550	FRESNO COUNTY SHERIFFS OFFICE -	09/25/2024	137.00
30322	10166	FRESNO-MADERA AGENCY ON AGINC	09/25/2024	5.70
30323	10177	GAMETIME	09/25/2024	1,686.01
30324	10185	GRAINGER	09/25/2024	88.40
30325	11358	GREAT AMERICA FINANCIAL SERVICE	09/25/2024	917.69
30326	12187	HAMNER JEWELL & ASSOCIATES	09/25/2024	832.97
30327	12485	HIGHLY ADDICTIVE CANDY	09/25/2024	25.00
30328	10514	ICAD INC	09/25/2024	4,790.28
30329	11679	JAMES G PALMER APPRAISALS INC	09/25/2024	1,000.00
30330	11923	JOE A GONSALVES & SON	09/25/2024	1,250.00
30331	12522	HARMEEN KAUR	09/25/2024	277.71

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
30332	10230	KENT M KAWAGOE PHD	09/25/2024	1,950.00
30333	10678	MAC'S EQUIPMENT INC	09/25/2024	1,901.71
30334	12482	MADERA QUEEN HONEY	09/25/2024	12.00
30335	12670	PRISCILLA MENDEZ	09/25/2024	950.00
30336	10269	MOUNTAIN VALLEY PEST CONTROL	09/25/2024	150.00
30337	10282	OFFICE DEPOT	09/25/2024	551.38
30338	11833	ORKIN	09/25/2024	127.99
30339	10289	P.G.& E.	09/25/2024	19,039.98
30340	12601	PROFENCE INC	09/25/2024	600.00
30341	10315	QUINN COMPANY	09/25/2024	3,528.35
30342	10596	RED WING BUSINESS ADVANTAGE AC	09/25/2024	395.99
30343	12592	REXEL	09/25/2024	573.58
30344	10324	RIVERSIDE NURSERY & LANDSCAPE	09/25/2024	461.59
30345	11714	ROD CARSEY	09/25/2024	5,251.67
30346	11041	ROSENBALM ROCKERY	09/25/2024	687.69
30347	12475	SAN JOAQUIN PEST CONTROL	09/25/2024	105.00
30348	10329	SAN JOAQUIN VALLEY AIR POLL	09/25/2024	1,590.00
30349	12503	SCHAAD FAMILY ALMONDS	09/25/2024	9.00
30350	11212	SE ELECTRIC	09/25/2024	890.00
30351	10331	SEBASTIAN	09/25/2024	611.35
30352	10862	SIGNMAX	09/25/2024	426.64
30353	10337	SLUMBERGER LUMBER	09/25/2024	329.30
30354	12671	TELA STEINAUER	09/25/2024	31.13
30355	11460	SUPERIOR POOL PRODUCTS LLC	09/25/2024	380.19
30356	10357	TAYLOR MADE IRRIGATION	09/25/2024	71.27
30357	10754	THE HOME DEPOT PRO-SUPPLY WOR	09/25/2024	1,067.76
30358	10371	TJ LAW & ASSOCIATES INVESTIGAT	09/25/2024	1,600.00
30359	10382	UNITED RENTALS NORTH AMERICA I	09/25/2024	1,110.45
30360	10391	VALLEY FARM SUPPLY STORES	09/25/2024	3,843.33
30361	10399	VETERINARY MEDICAL CENTER	09/25/2024	208.00
Total for 9/25/2024:				211,740.39
30362	UB*01855	CLAUDIA ARIAS	10/02/2024	164.40
30363	UB*01856	STEVEN & CYNTHIA GONZALES	10/02/2024	16.11
30364	UB*01857	JOSE ROSARIO HERNANDEZ LOYA	10/02/2024	136.51
Total for 10/2/2024:				317.02
30365	11387	LUISA AGUIRRE	10/04/2024	588.00
30366	10020	AJ EXCAVATION INC	10/04/2024	52,937.00
30367	12078	ARIANNA ALEJO	10/04/2024	150.00
30368	10021	ALERT O LITE	10/04/2024	81.46
30369	12537	AMERITAS GROUP INSURANCE CORP	10/04/2024	1,598.12
30370	10042	BACKFLOW INDEPENDENT TESTING	10/04/2024	518.00
30371	12674	KAYLN BISHEL	10/04/2024	450.00
30372	10056	BOGIE'S PUMP SYSTEMS	10/04/2024	715.00
30373	10128	DEPARTMENT OF JUSTICE	10/04/2024	105.00
30374	10458	RAUL HERRERA ECN POLYGRAPH AN	10/04/2024	250.00
30375	10157	FERGUSON ENTERPRISES INC	10/04/2024	97.42
30376	10185	GRAINGER	10/04/2024	92.22
30377	11358	GREAT AMERICA FINANCIAL SERVIC	10/04/2024	130.44
30378	12643	HYDROPRO SOLUTIONS	10/04/2024	1,973.74
30379	10226	JORGENSEN & CO	10/04/2024	2,087.70
30380	10239	KERWEST INC	10/04/2024	256.00
30381	12676	RENEE KLEIN	10/04/2024	125.82
30382	12508	KPW COMPANY INC	10/04/2024	1,007.17

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
30383	12618	MAINSTREET DESIGNS INC	10/04/2024	691.99
30384	12673	DORALY MILIAN	10/04/2024	450.00
30385	10265	MONTOY LAW CORPORATION	10/04/2024	21,511.00
30386	BP-MSQ	MSQ ENGINEERING CONSULTANTS	10/04/2024	516.50
30387	10272	MUTUAL OF OMAHA	10/04/2024	2,928.35
30388	10282	OFFICE DEPOT	10/04/2024	443.50
30389	10289	P.G.& E.	10/04/2024	735.37
30390	12026	PRECISION CIVIL ENGINEERING INC	10/04/2024	37,356.42
30391	10596	RED WING BUSINESS ADVANTAGE AC	10/04/2024	248.66
30392	11714	ROD CARSEY	10/04/2024	401.14
30393	11650	SITEONE LANDSCAPE SUPPLY, LLC	10/04/2024	904.17
30394	12054	SPARKLETTS	10/04/2024	106.67
30395	11460	SUPERIOR POOL PRODUCTS LLC	10/04/2024	568.96
30396	10015	THE ADVANCE GROUP INC	10/04/2024	720.39
30397	10399	VETERINARY MEDICAL CENTER	10/04/2024	260.00
30398	10413	YAMABE & HORN ENGINEERING INC	10/04/2024	100,190.79
Total for 10/4/2024:				231,197.00
30399	10332	SEBASTIAN	10/07/2024	3,221.96
Total for 10/7/2024:				3,221.96
30400	11493	24 / 7 PET VETS	10/09/2024	424.80
30401	12538	AMERITAS GROUP INSURANCE CORP	10/09/2024	455.00
30402	12530	APOLLO HEALTH INC	10/09/2024	1,200.00
30403	12679	AMY ARABIAN	10/09/2024	100.00
30404	10504	AUTOZONE	10/09/2024	250.61
30405	11355	BADGER METER	10/09/2024	433.10
30406	12348	BRADY INDUSTRIES	10/09/2024	719.53
30407	10218	JEANNA BURDINE-SLAVEN	10/09/2024	57.00
30408	10617	C A REDING CO INC	10/09/2024	145.18
30409	12498	CALIFORNIA ASSOCIATION OF CODE	10/09/2024	100.00
30410	10067	CALIFORNIA BUILDING STANDARDS	10/09/2024	447.30
30411	10082	CARROT-TOP INDUSTRIES INC	10/09/2024	248.98
30412	10106	CON EDISON CLEAN ENERGY	10/09/2024	13,593.57
30413	10126	DEPARTMENT OF CONSERVATION	10/09/2024	1,404.30
30414	11889	DISCOUNT SHRED	10/09/2024	454.00
30415	10136	DIVISION OF THE STATE ARCHITECT	10/09/2024	64.00
30416	12019	ELITE UNIFORMS	10/09/2024	522.18
30417	12312	EXTREME CONNECTIONS	10/09/2024	489.52
30418	11550	FRESNO COUNTY SHERIFFS OFFICE -	10/09/2024	137.00
30419	10161	FRESNO COUNTY TREASURER	10/09/2024	710.00
30420	10162	FRESNO COUNTY TREASURER	10/09/2024	23,299.00
30421	10169	FRESNO PET CEMETERY	10/09/2024	489.10
30422	10177	GAMETIME	10/09/2024	406.04
30423	12379	GILL CHEVROLET	10/09/2024	624.34
30424	10185	GRAINGER	10/09/2024	170.87
30425	11358	GREAT AMERICA FINANCIAL SERVICE	10/09/2024	223.87
30426	12270	GLORIA GUTIERREZ	10/09/2024	450.00
30427	BP-GUTI	MARTHA GUTIERREZ	10/09/2024	1,956.00
30428	12681	PHILLIP IVAN HERNANDEZ	10/09/2024	150.00
30429	11595	ISMAEL HERRERA	10/09/2024	427.38
30430	BP-HORT	HORTA DESIGN & CONSTRUCTION	10/09/2024	1,486.18
30431	10222	JERRY'S AUTOMOTIVE	10/09/2024	582.00
30432	10226	JORGENSEN & CO	10/09/2024	363.06
30433	10335	MADERA FORD	10/09/2024	111.57

				Section 5, Item B.
Check No	Vendor No	Vendor Name	Check Date	
30434	11965	MISSION UNIFORM SERVICE	10/09/2024	252.43
30435	12678	NEXTAR MEDIA INC	10/09/2024	1,000.00
30436	10282	OFFICE DEPOT	10/09/2024	318.41
30437	10289	P.G.& E.	10/09/2024	8,807.74
30438	12342	MARIA PACHECO	10/09/2024	427.38
30439	10301	PETTY CASH	10/09/2024	163.86
30440	10309	PROFORCE LAW ENFORCEMENT	10/09/2024	476.43
30441	10315	QUINN COMPANY	10/09/2024	326.61
30442	12680	CHRISTINA QUINTO	10/09/2024	300.00
30443	10316	R G EQUIPMENT OF FRESNO INC	10/09/2024	161.65
30444	11506	SCA OF CA LLC	10/09/2024	12,775.73
30445	11212	SE ELECTRIC	10/09/2024	680.00
30446	10332	SEBASTIAN	10/09/2024	3,221.62
30447	10337	SLUMBERGER LUMBER	10/09/2024	486.96
30448	12368	SPECIALTY HOSE EXPRESS LLC	10/09/2024	85.60
30449	11907	SPRINGBROOK HOLDING COMPANY I	10/09/2024	2,101.00
30450	11460	SUPERIOR POOL PRODUCTS LLC	10/09/2024	534.83
30451	12581	TATES TSHIRT DESIGNS AND PRINTS,	10/09/2024	298.59
30452	10015	THE ADVANCE GROUP INC	10/09/2024	992.13
30453	10754	THE HOME DEPOT PRO-SUPPLY WORL	10/09/2024	968.06
30454	11502	TIREHUB LLC	10/09/2024	2,803.54
30455	11653	LEANNA TORRES	10/09/2024	110.00
30456	10168	UNITY IT	10/09/2024	5,952.76
30457	11370	VALLEY LUBE EQUIPMENT	10/09/2024	249.29
30458	12290	VERIZON	10/09/2024	1,637.28
30459	10401	WALLYS TIRE AND WHEEL	10/09/2024	193.08
30460	10406	WEST HILLS OIL INC	10/09/2024	5,753.47
Total for 10/9/2024:				103,773.93
Report Total (220 checks):				1,104,399.41

CITY OF KERMAN PAYROLL REPORT

Section 5, Item C.

PAY PERIOD: September 15, 2024 - September 28, 2024

	Salary	RETRO PAY & OTHER	<u>OVERTIME</u>		<u>HOLIDAY at 1/2 TIME</u>		<u>STANDBY</u>		GROSS SALARY	COMP TIME EARNED
			Hours	Amount	Hours	Amount	Hours	Amount		
Grand Total	\$ 267,179.88	\$ 24,260.41	582.96	\$ 27,657.16	0.00	\$ -	71.50	\$ 1,678.30	\$ 320,775.76	100.50

CITY OF KERMAN CD/Securities Portfolio As of September 30, 2024								Section 5, Item D.		
Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2023 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2024 Book Balance	Fair Value	Interest Paid
CD's:										
American Express National Bank	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Capital One National Mclean	615-030525-245	3.30%	6/29/22	7/1/24	245,000.00	(245,000.00)		-	-	4,097.88
Customers Bank Phoenixville PA	615-030525-245	4.70%	2/16/23	8/16/24	250,000.00	(250,000.00)		-	-	5,858.90
Charles Schwab Bank	615-030525-245	5.20%	3/7/23	9/16/24	250,000.00	(250,000.00)		-	-	6,767.12
Wells Fargo Bank in Sioux Falls	615-030525-245	4.35%	10/14/22	10/15/24	249,000.00			249,000.00	248,965.14	2,730.14
Morgan Stanley Private National Bank	615-030525-245	4.80%	4/20/23	10/21/24	244,000.00			244,000.00	244,009.76	-
Western Alliance Bank	615-030525-245	4.85%	4/13/23	10/21/24	244,000.00			244,000.00	243,917.04	-
Brookline Bank Mass	615-030525-245	5.30%	8/30/23	10/30/24		248,000.00		248,000.00	248,126.48	4,429.35
Morgan Stanley Bank	615-030525-245	5.20%	8/30/23	3/3/25		243,000.00		243,000.00	243,643.95	6,335.31
Bank of Wisonsin	615-030525-245	5.40%	9/27/23	4/2/25		248,000.00		248,000.00	249,150.72	3,375.51
Merrick Bank	615-030525-245	5.40%	9/27/23	4/4/25		248,000.00		248,000.00	249,170.56	3,375.51
Synchrony Bank	615-030525-245	5.50%	11/3/23	5/5/25		243,000.00		243,000.00	244,462.86	-
Bank of America	615-030525-245	5.50%	11/8/24	5/8/25		243,000.00		243,000.00	244,458.00	-
State Bank of India	615-030525-245	1.10%	5/28/20	5/28/25	248,000.00			248,000.00	242,784.56	-
Capital One National National	615-030525-245	3.35%	6/29/22	6/30/25	245,000.00			245,000.00	243,365.85	4,114.99
Pacific Member Bank Irvine	615-030525-245	5.00%	3/15/24	9/15/25		243,000.00		243,000.00	245,238.03	6,124.93
Discover Bank Greenwood	615-030525-245	3.55%	9/20/22	9/22/25	245,000.00			245,000.00	244,073.90	4,384.49
BMW Bank North Amer Salt Lake	615-030525-245	0.50%	9/25/20	9/25/25	249,000.00			249,000.00	240,708.30	627.62
Bank of Hapoalim B M New York	615-030525-245	5.05%	4/24/24	10/29/25		200,000.00		200,000.00	202,240.00	-
Flagstar Bank National Association	615-030525-245	5.20%	6/11/24	1/13/26		243,000.00		243,000.00	246,817.53	-
US Government Bonds										
Federal Home Loan Bank	615-030525-245	4.75%	8/21/24	8/13/27		250,000.00		250,000.00	250,535.00	-
Federal Home Loan Bank	615-030525-245	5.05%	1/30/23	1/28/25	500,000.00			500,000.00	499,350.00	12,625.00
Federal Home Loan Bank	615-030525-245	5.10%	1/30/23	1/28/26	500,000.00			500,000.00	499,875.00	12,750.00
Federal Home Loan Bank	615-030525-245	5.30%	7/15/24	7/15/27		500,000.00		500,000.00	500,355.00	-
Federal Home Loan Bank	615-030525-245	4.00%	9/23/22	9/23/24	500,000.00	(500,000.00)		-	-	10,000.00
United Security Bank CD										
United Security Bank	1317802	4.75%	2/2/24	2/2/26		250,000.00		250,000.00	250,000.00	-
United Security Bank	1317802	4.75%	6/27/24	6/27/26		250,000.00		250,000.00	250,000.00	-
Total CD's		Average Rate	4.53%		4,214,000.00	1,919,000.00	-	6,133,000.00	6,131,247.68	91,793.01

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2023 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2024 Book Balance	Fair Value	Interest Paid
Securities America Sweep Program										
	Beginning Balance				-			-		
	Transfers In/(Out)		7/2-7/30/24			0.00		0.00		
			8/5-8/31/24			(0.00)		(0.00)		
			9/3-9/30/24			627.62		627.62		
					-	627.62	-	627.62	627.62	-
Local Agency Investment Fund										
	Beginning Balance				17,636,545.69			17,636,545.69		-
	Interest	4.55%	7/15/24			199,072.39		199,072.39		199,072.39
								-		-
								-		-
	Transfers In/(Out)							-		-
								-		-
	Total - LAIF	4.55%			17,636,545.69	199,072.39	-	17,835,618.08	17,835,618.08	199,072.39
Central Valley Money Market Acct										
	Beginning Balance				3,646,347.63			3,646,347.63		
	Interest		7/31/23			263.74		263.74		263.74
			8/30/24			239.78		239.78		239.78
			9/30/24			247.79		247.79		
								-		-
	Transfers In/(Out)							-		-
								-		-
		0.08%						-		
					3,646,347.63	751.31	-	3,647,098.94	3,647,098.94	503.52
Subtotal All City Investments										
		3.05%			25,496,893.32	2,118,823.70	-	27,615,717.02	27,613,964.70	291,368.92
				Total Investments	25,496,893.32	2,119,451.32	-	27,616,344.64	27,614,592.32	291,368.92
								Market Value Adjustment	(1,752.32)	
								2,119,451.32		
								2,119,451.32		
								(0.00)		



STAFF REPORT

MEETING DATE: October 23, 2024

PRESENTER: Josefina Alvarez, Finance Director

SUBJECT: Auditing Services Proposal and Selection of Consultant (JA)

RECOMMENDATION: Staff recommends Council adopt resolution approving consultant contract with Bryant L. Jolley, CPA Consultants in the amount not to exceed \$52,000 for conducting the auditing services for Fiscal Year 2023/2024, not to exceed \$54,000 for Fiscal Year 2024/2025, not to exceed \$55,000 for Fiscal Year 2025/2026, not to exceed \$57,000 for Fiscal Year 2026/2027 and not to exceed \$58,000 for Fiscal Year 2027/2028 and authorize the City Manager to sign the Consultant Agreement.

EXECUTIVE SUMMARY:

The City of Kerman entered into an agreement for auditor services with Bryant L. Jolley, CPA on August 20th, 2008. Cities are required to periodically issue new Requests for Proposals (RFP). Staff issued an RFP to five (5) consulting firms experienced in public agency audits and also posted the RFP on the City Website and the Kerman News. From the five RFP's issued, only one (1) responded to the RFP. Their proposal was received before the deadline of September 20, 2024 and was opened and scored by the committee that consisted of the City Clerk and the Finance Director on September 30, 2024. The committee recommends a contract award to Bryant L. Jolley, CPA Consultants based on the total tabulated scores. Scores were evaluated based on their qualifications, experiences, and approach to the scope of work and costs of services to be provided and submitted in their response to the RFP. Below is the schedule that reflects the total cost submitted by Bryant L. Jolley, CPA Consultants.

Consultant	Fiscal Year	Amount
Bryant L. Jolley, CPA	2023/2024	\$52,000
	2024/2025	\$54,000
	2025/2026	\$55,000
	2026/2027	\$57,000
	2027/2028	\$58,000

It is noted that this consultant firm conducted the previous audits starting in Fiscal Year 2007/2008 for the City and the City has been satisfied with their work.

FISCAL IMPACT:

The project was included in the 2024/2025 budget for a total project costs of \$49,500. The City is not anticipating a Single Audit for Fiscal Year 2023/2024, so the budgetted amount should cover the proposed fees.

ATTACHMENTS:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 24-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING AUDITOR SERVICES AGREEMENT WITH BRYANT L. JOLLEY, CPA CONSULTANTS TO CONDUCT AUDITING SERVICES FOR FISCAL YEARS 2023/2024 THROUGH 2027/2028 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City of Kerman requires a consultant to conduct auditing services for Fiscal Year 2023/2024 through Fiscal Year 2027/2028 and issued a Request for Proposals (RFP) for such services; and

WHEREAS, Bryan L. Jolley, CPA (Consultant) has responded to the RFP and is qualified to provide the required services; and

WHEREAS, Consultant conducted the City's audit from Fiscal Year 2007/2008 through 2022/2023 and staff has been satisfied with their work; and

WHEREAS, the City desires to enter an agreement with Consultant for the audit services.

NOW, THEREFORE, the City Council of the City of Kerman does resolve as follows:

1. The foregoing recitals are true and correct.
2. The City Council hereby approves the Auditor Services Agreement with Bryant L. Jolley, CPA in the amount not to exceed \$52,000 for Fiscal Year 2023/2024, \$54,000 for Fiscal Year 2024/2025, \$55,000 for Fiscal Year 2025/2026, \$57,000 for Fiscal Year 2026/2027 and \$58,000 for Fiscal Year 2027/2028 attached as **Exhibit 'A'** and incorporated by reference.
3. The City Council authorizes the City Manager to execute same.
4. This resolution shall be effective immediately.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 23rd day of October 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Exhibit 'A'

CITY OF KERMAN

CONSULTANT SERVICES AGREEMENT

This Consultant Services Agreement ("Agreement") is entered into between the CITY OF KERMAN, a California general law city ("City") and BRYANT L. JOLLEY, CPA ("Consultant"). This Agreement shall be effective on the date signed by City which shall occur after execution by Consultant ("Effective Date").

RECITALS

A. City has sought, by a Request for Proposals, to select a consultant to conduct the auditing services for Fiscal Year 2023/2024 through Fiscal Year 2027/2028.

B. Consultant submitted a proposal for performing the requested Services and is engaged in the business of furnishing such services as a consultant and hereby warrants and represents that it is qualified, licensed, and professionally capable of performing the Services called for in the Request for Proposals and this Agreement.

C. City has selected Consultant to perform the requested Services on the basis of Consultant's demonstrated competence and professional qualifications.

D. City desires to retain Consultant, and Consultant desires to provide City with the Services, on the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual agreements herein, City and Consultant agree as follows:

AGREEMENT

1. **Scope of Services.** Consultant shall perform, to the satisfaction of City in accordance with this Agreement, the Services described in the "Scope of Services" set forth in **Exhibit 'A'** attached hereto and incorporated by reference herein, and as may be revised by mutual agreement of the parties. Consultant warrants that it is qualified to perform the Services under this Agreement. Consultant shall be familiar with and shall comply with all State and Federal laws and regulations applicable to the work to be performed under this Agreement.

2. **Commencement of Services; Term of Agreement.** The term of this Agreement shall be from the October 23, 2024 to the completion of the services described for fiscal year ending June 30, 2028 or until such time as the Agreement is terminated by either party in accordance with this Agreement, whichever is earlier.

(a) Continuity of Personnel. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors assigned to perform the Services under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors assigned to perform the Services under this Agreement.

(b) Additional Services. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in **Exhibit 'A'**, unless such additional services are authorized by written amendment to the Agreement.

3. Compensation for Services. City shall compensate Consultant for rendering the Services as follows:

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the fees outlined in **Exhibit 'B'**.

b) Each month Consultant shall invoice City for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, and sub-consultant contracts.

(c) City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. The invoiced amount shall be paid within 30 calendar days unless City disputes any charges or expenses. If any charges or expenses are disputed, City shall pay the undisputed amount, and notify Consultant of the nature and amount of the disputed charge or expense. The parties shall seek to resolve the disputed items(s) by mutual agreement.

4. Independent Contractor Status. Consultant and its subcontractors shall perform the Services as independent contractors and not as officers, employees, agents or volunteers of City. Nothing contained in this Agreement shall be deemed to create any contractual relationship between City and Consultant's employees or subcontractors, nor shall anything contained in this Agreement be deemed to give any third party, including but not limited to Consultant's employees or subcontractors, any claim or right of action against City.

5. Standard of Care. Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing

services similar to those required of Consultant under this Agreement. Consultant represents that to the extent Consultant utilizes subcontractors, such subcontractors are, and will be, qualified in their fields. Consultant also expressly represents that both Consultant and its subcontractors, if any, are now, and will be throughout their performance of the Services under this Agreement, properly licensed or otherwise qualified and authorized to perform the Services required and contemplated by this Agreement. Consultant and its subcontractors, if any, shall utilize the standard of care and skill customarily exercised by members of their profession, shall use reasonable diligence and best judgment while performing the Services, and shall comply with and keep themselves informed of all applicable laws and regulations.

6. Identity of Subcontractors and Sub-Consultants. Consultant shall, before commencing any work under this Agreement, provide to City in writing: (a) the identity of all subcontractors and sub-consultants (collectively referred to as "subcontractors"), if any, Consultant intends to utilize in Consultant's performance of this Agreement; and (b) a detailed description of the full scope of work to be provided by such subcontractors. Consultant shall only employ subcontractors pre-approved by City and in no event shall Consultant replace an approved subcontractor without the advance written permission of City, with the understanding that City's permission will not be unreasonably withheld. Notwithstanding any other provisions in this Agreement, Consultant shall be liable to City for the performance of Consultant's subcontractors.

7. Subcontractor Provisions. Consultant shall include in its written agreements with its subcontractors, if any, provisions which: (a) impose upon the subcontractors the obligation to provide to City the same insurance and indemnity obligations that Consultant owes to City; (b) make clear that City intends to rely upon the reports, opinions, conclusions and other work product prepared and performed by subcontractors for Consultant; and (c) entitle City to impose upon subcontractors the assignment rights found elsewhere in this Agreement.

8. Power to Act on Behalf of City. Consultant shall not have any right, power, or authority to create any obligation, express or implied, or make representations on behalf of City except as may be expressly authorized in advance in writing from time to time by City and then only to the extent of such authorization.

9. Record Keeping; Reports. Consultant shall keep complete records showing the type of Services performed. Consultant shall be responsible and shall require its subcontractors to keep similar records. City shall be given reasonable access to the records of Consultant and its subcontractors for inspection and audit purposes. Consultant shall provide City with a working draft of all reports and five (5) copies of all final reports prepared by Consultant under this Agreement.

10. Ownership and Inspection of Documents. All data, tests, reports, documents, conclusions, opinions, recommendations and other work product generated by or produced for Consultant or its subcontractors in connection with the Services, regardless of the medium, including physical drawings and materials recorded on computer discs ("Work Product"), shall be and remain the

property of City. City shall have the right to use, copy, modify, and reuse the Work Product as it sees fit. Upon City's request, Consultant shall make available for inspection and copying all such Work Product and all Work Product shall be turned over to City promptly at City's request or upon termination of this Agreement, whichever occurs first. Consultant shall not release any Work Product to third parties without prior written approval of the City Manager. This obligation shall survive termination of this Agreement and shall survive for four (4) years from the date of expiration or termination of this Agreement.

11. Confidentiality. All data, reports, conclusions, opinions, recommendations and other work product prepared and performed by and on behalf of Consultant in connection with the Services performed pursuant to this Agreement shall be kept confidential and shall be disclosed only to City, unless otherwise provided by law or expressly authorized by City. Consultant shall not disclose or permit the disclosure of any confidential information acquired during performance of the Services, except to its agents, employees, affiliates, and subcontractors who need such confidential information in order to properly perform their duties relative to this Agreement. Consultant shall also require its subcontractors to be bound to these confidentiality provisions.

12. City Name and Logo. Consultant shall not use City's name or insignia, photographs relating to the City projects for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Agreement in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

13. Conflicts of Interest. Consultant warrants that neither Consultant nor any of its employees have an interest, present or contemplated, in the Services. Consultant further warrants that neither Consultant nor any of its employees have real property, business interests or income that will be affected by the Services. Consultant covenants that no person having any such interest, whether an employee or subcontractor shall perform the Services under this Agreement. During the performance of the Services, Consultant shall not employ or retain the services of any person who is employed by the City or a member of any City Board or Commission. City understands and acknowledges that Consultant is, as of the date of execution of this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Consultant is unaware of any stated position of City relative to such projects. Any future position of City on such projects shall not be considered a conflict of interest for purposes of this section. City understands and acknowledges that Consultant will, perform non-related services for other governmental agencies and private parties following the completion of the Services under this Agreement, and any such future service shall not be considered a conflict of interest for purposes of this section.

14. Non-liability of Officers and Employees. No officer or employee of City shall be personally liable to Consultant, or any successors in interest, in the event of a default or breach by City for any amount which may become due Consultant or its successor, or for any breach of any obligation under the terms of this Agreement.

15. Termination of Agreement. This Agreement shall terminate upon expiration of the Term as set for above or earlier pursuant to the following.

a. Termination by City: Without Cause. This Agreement may be terminated by City at its discretion upon thirty (30) days prior written notice to Consultant.

b. Termination by City or Consultant: For Cause. Either party may terminate this Agreement upon twenty (20) days prior written notice to the other party of a material breach, and a failure to cure within that time period.

c. Compensation to Consultant Upon Termination. In the event termination is not due to fault attributable to Consultant and provided all other conditions for payment have been met, Consultant shall be paid compensation for services performed prior to notice of termination. As to any phase partially performed but for which the applicable portion of Consultant's compensation has not become due, Consultant shall be paid the reasonable value of its services provided. However, in no event shall such payment when added to any other payment due under the applicable part of the work exceed the total compensation of such part as specified in Section 3 herein. In the event of termination due to Consultant's failure to perform in accordance with the terms of this Agreement through no fault of City, City may withhold an amount that would otherwise be payable as an offset to City's damages caused by such failure.

d. Effect of Termination. Upon receipt of a termination notice (or completion of this Agreement), Consultant shall: (i) promptly discontinue all Services affected (unless the notice directs otherwise); and (ii) deliver or otherwise make available to the City, without additional compensation, all data, documents, procedures, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process. Following the termination of this Agreement for any reason whatsoever, City shall have the right to utilize such information and other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared under this Agreement by Consultant. Consultant may not refuse to provide such writings or materials for any reason whatsoever.

16. Insurance. Consultant shall obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in **Exhibit 'C'** attached hereto and incorporated herein by this reference. All insurance policies shall be subject to City approval as to form and content. Consultant shall provide City with copies of required certificates of insurance upon request.

17. Indemnity and Defense. Consultant hereby agrees to indemnify, defend and hold the City, its officials, officers, employees, agents, and volunteers harmless from and against all claims, demands, causes of action, actions, damages, losses, expenses, and other liabilities, (including

without limitation reasonable attorney fees and costs of litigation) of every nature arising out of the acts, errors, or omissions constituting negligence, gross negligence, willful misconduct or fraud of Consultant or its subcontractors relating to the performance of Services described herein. Consultant's duty to defend and indemnify City shall not extend to injuries or damages that are the result of City's sole negligence or willful misconduct.

Consultant’s duty to defend shall immediately arise when a claim is asserted and/or a lawsuit is initiated against the City arising out of or occurring in connection with the acts, errors, or omissions constituting negligence, gross negligence, fraud or willful misconduct of Consultant or its subcontractors relating to the performance of Services described herein and regardless of whether others may owe the City a duty of defense and/or indemnity. Consultant and City agree that said indemnity and defense obligations shall survive the expiration or termination of this Agreement for any items specified herein that arose or occurred during the term of this Agreement for a period of two (2) years.

18. Assignment. Neither this Agreement nor any duties or obligations hereunder shall be assignable by Consultant without the prior written consent of City. In the event of an assignment to which City has consented, the assignee shall agree in writing to personally assume and perform the covenants, obligations, and agreements herein contained. In addition, Consultant shall not assign the payment of any monies due Consultant from City under the terms of this Agreement to any other individual, corporation or entity. City retains the right to pay any and all monies due Consultant directly to Consultant.

19. Form and Service of Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by mail addressed as follows:

To City:	John Jansons	To Consultant:	Bryant L. Jolley, CPA
	City of Kerman		901 “N” Street, Suite 104
	850 S Madera Avenue		Firebaugh, CA 93622
	Kerman, CA 93630		

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or email; or if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

20. Entire Agreement. This Agreement, including the attachments, represents the entire Agreement between City and Consultant and supersedes all prior negotiations, representations or agreements, either written or oral with respect to the subject matter herein. This Agreement may be amended only by written instrument signed by both City and Consultant.

21. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

22. Authority. The signatories to this Agreement warrant and represent that they have the legal right, power, and authority to execute this Agreement and bind their respective entities.

23. Severability. In the event any term or provision of this Agreement is declared to be invalid or illegal for any reason, this Agreement will remain in full force and effect and will be interpreted as though such invalid or illegal provision were not a part of this Agreement. The remaining provisions will be construed to preserve the intent and purpose of this Agreement and the parties will negotiate in good faith to modify any invalidated provisions to preserve each party's anticipated benefits.

24. Applicable Law and Interpretation and Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party. This Agreement is entered into by City and Consultant in the County of Fresno, California. Consultant shall perform the Services required under this Agreement in the County of Fresno, California. Thus, in the event of litigation, venue shall only lie with the appropriate state or federal court in Fresno County.

25. Attorneys Fees. If either party is required to commence any proceeding or legal action to enforce or interpret any term, covenant, or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorneys' fees and legal expenses.

26. Amendments and Waiver. This Agreement shall not be modified or amended in any way, and no provision shall be waived, except in writing signed by the parties hereto. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. Failure of either party to enforce any provision of this Agreement shall not constitute a waiver of the right to compel enforcement of the remaining provisions of this Agreement.

27. Third Party Beneficiaries. Nothing in this Agreement shall be construed to confer any rights upon any party not a signatory to this Agreement.

28. Non-Discrimination. Consultant shall not discriminate on the basis of any protected class under federal or State law in the provision of the Services or with respect to any Consultant employees or applicants for employment. Consultant shall ensure that any subcontractors are bound to this provision. A protected class, includes, but is not necessarily limited to race, color, national origin, ancestry, religion, age, sex, sexual orientation, marital status, and disability.

29. Compliance with All Laws. In providing the services required under this Agreement, Consultant shall at all times comply with all applicable laws of the United States, the State of

California, and with all applicable regulations promulgated by federal, state, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued, or amended during the term of this Agreement.

30. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

Now, therefore, the City and Consultant have executed this Agreement on the date(s) set forth below.

BRYANT L. JOLLEY, CPA

CITY OF KERMAN

By: _____
Bryant L. Jolley, CPA

By: _____
John Jansons, City Manager

Date: _____

Date: _____

Exhibit ‘A’

SCOPE OF SERVICES

The Auditor will perform an audit of all funds of the City of Kerman for the fiscal year ended June 30, 2024 and each of the subsequent years of the audit firm's contract with the City. The audit will be conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller of the United States. The City's Report on Audited Financial Statements (RAFS) will be prepared and word processed by the Auditor. The RAFS will be in full compliance with GASB 34. The Auditor will render their auditors' report on the basic financial statements which will include both Government-Wide Financial Statements and Fund Financial Statements. The Auditor will also apply limited audit procedures to Management's Discussion and Analysis (MD&A) and required supplementary information pertaining to the General Fund and each major fund of the City.

The Auditor will perform a single audit on the expenditures of federal grants in accordance with OMB Circular A-133 and render the appropriate audit reports on Internal Control over Financial Reporting based upon the audit of the City's financial statements in accordance with *Government Auditing Standards* and the appropriate reports on compliance with Requirements Applicable to each Major Program, Internal Control over Compliance and on the Schedule of Expenditures of Federal Awards in Accordance with OMB Circular A-133. The single audit report will include appropriate schedule of expenditures of federal awards, footnotes, findings and questioned costs, including reportable conditions and material weaknesses, and follow up on prior audit findings where required.

The Auditor shall perform agreed-upon auditing procedures pertaining to the City's GANN Limit (Appropriations Limit) and render a letter annually to the City regarding compliance.

The Auditor shall issue a separate "management letter" that includes recommendations for improvements in internal control, accounting procedures and other significant observations that are considered to be non-reportable conditions. Management letters shall be addressed to the City Manager.

The audit firm shall prepare the Annual State Controller's Reports for the City of Kerman as part of their Audit & Related Reports and at no additional cost to either entity.

Exhibit ‘B’

COMPENSATION

Service	2024	2025	2026	2027	2028
City audit, including GANN limit review, management report, AFR and GASB 68 and 87 journal entries	\$42,000	\$43,000	\$44,000	\$45,000	\$46,000
Single Audit per major program, if required	\$5,000	\$5,500	\$5,500	\$6,000	\$6,000
State Controller Reports for Streets and City, if requested	\$5,000	\$5,500	\$5,500	\$6,000	\$6,000
Total for Fiscal Year (not to exceed)	\$52,000.00	\$54,000.00	\$55,000.00	\$57,000.00	\$58,000.00

HOURLY RATES

	Hourly Rates	Hours Required	Audit Fee
Partner	\$300	20	\$6,000.00
Manager	\$200	105	\$21,000.00
Staff	\$150	100	\$15,000.00
Total		225	\$42,000.00

Exhibit 'C'**INSURANCE**

A. Insurance Requirements. AUDITOR shall provide and maintain insurance, acceptable to the City Manager or City Council, in full force and effect throughout the term of this AGREEMENT, against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by AUDITOR, its agents, representatives or employees. Insurance is to be placed with insurers with a current AM. Best's rating of no less than A:VII. AUDITOR shall provide the following scope and limits of insurance:

(1) Minimum Scope of Insurance. Coverage shall be at least as broad as:

1) Insurance Services Office form Commercial General Liability coverage (at least as broad as the most recent Insurance Services Office (ISO) Form CG 00 01).

2) As broad as the most recent edition of Insurance Services Office form number CA 00 01 covering Business Automobile Liability, including code 1 "any auto".

3) Workers' Compensation statutory insurance as required by the Labor Code of State of California and Employer's Liability insurance and covering all persons providing services on behalf of the AUDITOR and all risks to such persons under this AGREEMENT.

4) Professional Liability Insurance that insures against professional errors and omissions that may be made in performing professional services associated to the AUDITOR's profession.

(2) Minimum Limits of Insurance. AUDITOR shall maintain limits of insurance no less than:

1) General Liability: \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$1,000,000 products and completed operations for bodily injury, personal injury and property damage.

2) Automobile Liability: \$1,000,000 per accident combined single limit for bodily injury and property damage.

3) Workers' Compensation and Employer's Liability: Statutory Workers' Compensation as required by the Labor Code of the State of California and Employers Liability limits of \$1,000,000 per accident/disease.

- 4) Professional Liability Errors and Omissions: \$1,000,000 per occurrence and in the aggregate.

B. Other Provisions. Insurance policies required by this AGREEMENT shall contain the following provisions:

(1) All Policies. Each insurance policy required by this paragraph 15 shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either party to this AGREEMENT, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to the City Manager, City of Kerman. If a carrier will not provide the required notice of cancellation, the AUDITOR shall provide written notice to the City of a cancellation no later than 3 business days before cancellation.

(2) General Liability and Automobile Liability Coverage.

1) CITY, and its respective elected and appointed officers, officials, employees, agents, and volunteers are to be covered and named as additional insured as respects: liability arising out of activities AUDITOR performs; ongoing and products and completed operations of AUDITOR; premises owned, occupied or used by AUDITOR; or automobiles owned, leased, hired or borrowed by AUDITOR. The coverage shall contain no special limitations on the scope of protection afforded to CITY, and their respective elected and appointed officers, officials, or employees.

2) AUDITOR's insurance coverage shall allow and be endorsed primary insurance with respect to CITY, and its respective elected and appointed, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by CITY, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, AUDITOR's insurance.

3) Coverage shall allow and be endorsed to include a waiver of subrogation in favor of the CITY, and its respective elected and appointed, its officers, officials, employees and volunteers.

4) AUDITOR's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CITY, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage.

Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against CITY, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by AUDITOR and provide a waiver of subrogation endorsement.

C. Other Requirements. AUDITOR agrees to deposit with CITY, at or before the effective date of this contract, certificates of insurance necessary to satisfy CITY that the insurance provisions of this contract have been complied with. The City Attorney may require that AUDITOR furnish CITY with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. CITY reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

(1) AUDITOR shall furnish certificates and endorsements from each subcontractor identical to those AUDITOR provides.

(2) Any deductibles or self-insured retentions must be declared to and approved by CITY. At the option of CITY, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY or its respective elected or appointed officers, officials, employees and volunteers or the AUDITOR shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(3) The procuring of such required policy or policies of insurance shall not be construed to limit AUDITOR's liability hereunder or to fulfill the indemnification provisions and requirements of this AGREEMENT.



STAFF REPORT

MEETING DATE: October 23, 2024

PRESENTER: Michael Barajas, Public Works Director

SUBJECT: Ratification of Emergency Water Line Repair (MB)

RECOMMENDATION: Council by motion adopt resolution ratifying emergency repairs to water line and the procurement of services for the repairs from Haydon Construction Inc. in the amount of \$36,794.11.

EXECUTIVE SUMMARY:

On Monday, June 24, 2024, at approximately 6:00 a.m., a City inspector was notified by a contractor with Dutch Bros of a significant failure to private road south of Dutch Bros development. City inspector notified City staff of a likely water line failure at the location. City crews confirmed by visual inspection that a ten (10) inch water line had experienced a failure causing a large void in the road and they shut down water main valve to isolate the area.

DISCUSSION:

The water line failure was located in the east quadrant of the City near Goldenrod Ave. and SR 180. Due to the critical nature of the repair and the potential health and safety impact, immediate action was taken by the City to secure the site.

Given the situation, staff submitted a written request to the Purchasing Officer/City Manager for review and approval. Staff believed that this required immediate attention and proceeded with repairs. In addition, it is worth noting that while the water line was being repaired, the area continued to be served by adequate water pressure for fire suppression and potable water.

FISCAL IMPACT:

The total estimated cost of the water line repair is \$ 36,794.11. The funds to pay for the water line repair will be allocated from the Water Construction Budget.

ATTACHMENTS:

- A. Resolution w/Exhibit
- B. Map of Water Line Repair Location

Attachment ‘A’

RESOLUTION NO. 24-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN RATIFYING
EMERGENCY REPAIRS TO WATER LINE AND THE PROCUREMENT OF SERVICES FOR
THE REPAIRS FROM HAYDON CONSTRUCTION INC. IN THE AMOUNT OF \$36,794.11**

WHEREAS, the City of Kerman experienced a water line failure on June 24, 2024 in the east quadrant of the City near Goldenrod Ave. and SR 180.; and

WHEREAS, the Kerman Municipal Code in Section 3.20.060 authorizes the City Manager as the Purchasing Officer to proceed with the immediate purchase of goods, and supplies, equipment, materials, or services in emergency situations; and

WHEREAS, the water line failure was a sudden, unexpected occurrence that posed a clear and imminent danger requiring immediate action to prevent or mitigate the loss or impairment of health, property, or essential services; and

WHEREAS, due to the unforeseen water line failure, it was necessary for the City to enter into an emergency repair contract without the time delay of competitive bidding to ensure the health, safety, or essential services; and

WHEREAS, the dollar amount to address the necessary repairs was above the City Manager’s authority, Kerman Municipal Code requires the City Manager to seek ratification of the contract by resolution; and

WHEREAS, the City contracted with the following company: Haydon Construction Inc. to make repairs to the water line.

NOW, THEREFORE, the City Council of the City of Kerman, hereby resolves as follows.

- Section 1. The above recitals are true and correct and incorporated herein by reference.
- Section 2. The City Council finds and determines that the above conditions existed and that it was necessary for City staff to procure emergency repairs of the water line, and that said repairs were necessary for the City to provide potable water.
- Section 3. The City Council approves and ratifies the actions of the City Manager and Staff in handling the emergency repairs by contracting with Haydon Construction Inc. in the amount of \$36,794.11 as set forth in the billing submitted which is attached and incorporated by reference as **Exhibit ‘A’**.
- Section 4. This resolution is effective upon its adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 23rd day of October 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

Haydon Construction Inc. PO Box: 185 Clovis CA 93613-0185 / Office: 2019 N. Gateway Blvd. Suite #200 / Fresno CA 93727 Office: 559 251-5522 / Email: hr@haydonconst.com						Piping the Central Valley Since 1984						General Engineering Contactor LIC: 458977 / DIR: 1000016950 / SBA# 1162580					
Project : Water Line Repair at Dutch Bros Location: City of Kerman Customer: Micheal Barahas Contact :						Progress Billing Summary HCI Project No. 24-18 Project DIR#						Date: 10/1/2024 Application: 1 Billing Period: 9/1/24 - 9/30/24 Invoice No: 2418-093024					
BID ITEM NO	BID ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL \$	PREVIOUS QTY COMPLETED	TOTAL \$ PREVIOUSLY COMPLETED	QTY COMPLETED THIS PERIOD	TOTAL \$ COMPLETED THIS PERIOD	% COMPLETED	TOTAL \$ COMPLETED TO DATE						
1	08/27/24 T&M Haydon	LS	1	\$2,823.46	\$2,823.46		\$0.00	1	\$2,823.46	100%	\$2,823.46						
2	08/28/24 T&M Haydon	LS	1	\$3,369.49	\$3,369.49		\$0.00	1	\$3,369.49	100%	\$3,369.49						
3	08/29/24 T&M Haydon	LS	1	\$2,845.14	\$2,845.14		\$0.00	1	\$2,845.14	100%	\$2,845.14						
4	08/30/24 T&M Haydon	LS	1	\$4,034.04	\$4,034.04		\$0.00	1	\$4,034.04	100%	\$4,034.04						
5	09/06/24 T&M Haydon	LS	1	\$3,286.03	\$3,286.03		\$0.00	1	\$3,286.03	100%	\$3,286.03						
6	09/13/24 T&M Haydon	LS	1	\$20,435.95	\$20,435.95		\$0.00	1	\$20,435.95	100%	\$20,435.95						
			0		\$0.00		\$0.00		\$0.00	#DIV/0!	\$0.00						
TOTAL CONTRACT \$					\$36,794.11	TOTAL \$ PREVIOUSLY COMPLETED	\$0.00	TOTAL \$ COMPLETED THIS PERIOD	\$36,794.11	TOTAL \$ COMPLETED TO DATE	\$36,794.11						

C/O No.	C/O - CHANGE ORDER DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL C/O \$	PREVIOUS QTY COMPLETED	COMPLETED C/O \$ PREVIOUS PERIOD	QTY COMPLETED THIS PERIOD	COMPLETED C/O \$ THIS PERIOD	% COMPLETE	TOTAL C/O \$ COMPLETED TO DATE
		LS	0	\$0.00	\$0.00		\$0.00	0	\$0.00	#DIV/0!	\$0.00
		LS	0	\$0.00	\$0.00		\$0.00	0	\$0.00	#DIV/0!	\$0.00
		LS	0	\$0.00	\$0.00		\$0.00	0	\$0.00	#DIV/0!	\$0.00
		LS	0	\$0.00	\$0.00		\$0.00	0	\$0.00	#DIV/0!	\$0.00
C/O \$\$\$ TOTAL					\$0.00	COMPLETED C/O \$ PREVIOUS PERIOD	\$0.00	TOTAL \$ COMPLETED THIS PERIOD	\$0.00	TOTAL C/O \$ COMPLETED TO DATE	\$0.00

Invoiced to Date Total:		\$36,794.11
Invoiced to Date Sub-Total:		\$36,794.11
(From Previous Inv.) Invoiced to Date Sub-Total:		\$0.00
Total Amount Due this Invoice:		\$36,794.11

DAILY EXTRA WORK REPORT

Section 5, Item F.

REPORT NO.

SPECIFICATION NO. 024-18

DATE PERFORMED 08/27/24

DATE OF REPORT 09/20/24

F.M. No.

M.D. No.

CCO No.

WORK PERFORMED BY Haydon Construction, Inc.

DESCRIPTION OF WORK Kerman Whitesbridge

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST				EXTENDED AMOUNT	P.R. NO.	LABOR	HOURS	SALARY + VACATION RATE	EXTENDED SALARY + VACATION RATE	HOURLY RATE	EXTENDED AMOUNT	
DESCRIPTION	NO. UNIT	UNIT COST										
							REG					
							OT					
							REG					
							OT					
					Rom	Rene Romero	REG	8	\$ 96.12	\$ 768.96	\$ 96.12	\$ 768.96
						Operator Foreman	OT					
					Gon	Eric Gonzales	REG	8	\$ 66.66	\$ 533.28	\$ 66.66	\$ 533.28
						Labor Gr 1	OT					
TOTAL MATERIALS & EQUIPMENT COST			B									
EQUIP. NO	DESCRIPTION	HOURS	RATE				REG					
327	HCECL DEER 50	8	\$ 41.30	\$ 330.40			OT					
236	F350 Truck 9072 12-20	8	\$ 54.71	\$ 437.68			REG					
301	Trailer 4 tires code 300	2	\$ 31.80	\$ 63.60			OT					
							REG					
							OT					
							REG					
							OT					
							REG					
							OT					
TOTAL CONSTRUCTION EQUIPMENT COST				C	\$ 831.68							
HAULING OF CONSTRUCTION EQUIPMENT												
DESCRIPTION	NO. UNIT	UNIT COST										
TOTAL HAULING OF CONSTRUCTION EQUIPMENT COST				D								

SUBTOTAL		\$ 1,302.24	SUBTOTAL		\$ 1,302.24
PAYROLL TAXES & INSURANCE	(RATE) X (SALARY + VACATION)	33.0% X \$ 1,302.24	=	\$ 429.74	
SUBSISTENCE	X		=		
	X		=		
	X		=		
TOTAL LABOR COST		A	\$ 1,731.98		
15	% MARKUP ON LABOR COST	(A)	\$ 259.80		
15	% MARKUP ON MATERIALS & EQUIPMENT COST	(B)			
15	% MARKUP ON CONSTRUCTION EQUIPMENT COST	(C)			
5	% MARKUP ON HAULING OF CONSTRUCTION EQUIP	(D)			
TOTAL THIS REPORT			\$ 2,823.46		

SIGNATURE VERIFIES TIME, CLASSIFICATION, MATERIALS & EQUIPMENT,
CONSTRUCTION EQUIPMENT, AND HAULING OF CONSTRUCTION EQUIPMENT.

DWR INSPECTOR _____ DATE _____

CONTRACTOR'S FOREMAN/SUPERINTENDENT _____ DATE _____

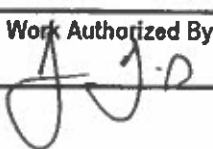
DWR FIELD ENGINEER _____ DATE _____

CONTRACTOR'S REPRESENTATIVE _____ DATE _____

Haydon Construction Inc.

License No. 458977

P.O. Box 185
Clovis, CA. 93613-0185

DAILY EXTRA WORK REPORT										
Bill To: <u>CITY OF KERMAN</u>					Date: <u>8-27-2027</u>		Day Of Week: <u>M T W T F</u>			
					Owner's Job #:		Job #: <u>24-18</u>			
					Job Location: <u>KERMAN, CA WHITESIDE AVE</u> <u>(DUTCH BROS)</u>					
LABOR						Person Authorizing For Owner:				
Name	Crt	Hours		Rates		AMOUNT	Authorizing Entity:			
		ST	OT	ST	OT		Prjct Mgr Approval On: <u>1 / 1</u> At: <u>AM/PM</u>			
1 <u>RENE ROMERO</u>	<u>OP</u>	<u>8</u>					Description Of Extra Work: <u>FIND AND EXPOSE</u> <u>LEAKING WATER LINES</u> <u>CUT AND PREPARE FOR REPAIR</u>			
2 <u>ERIK GAVALE</u>	<u>LB</u>	<u>8</u>								
3										
4										
5										
6										
7										
8										
9										
10										
						EQUIPMENT				
						Description	Eq #	Hr	Rate	Amount
						1 <u>MINI-EXCAVATOR</u>	<u>327</u>	<u>8</u>		
						2 <u>TRUCK</u>	<u>208</u>	<u>8</u>		
						3 <u>TRAILER</u>	<u>TL</u>	<u>2</u>		
						4				
						5				
						6				
						7				
						8				
						9				
						10				
Benefits										
Cement Msn Benefits										
Laborer Benefits										
Operator Benefits										
Total Labor Wages & Fringes										
Add For Labor Burden (Taxes & Insurance) @ <u> </u> %										
Add For Subsistence										
TOTAL LABOR COST (A)						TOTAL EQUIPMENT COST (B)				
MATERIALS						SUBCONTRACTORS				
Description	Vendor	Quantity	Unit	Amount		Subcontractor	Description	Amount		
1										
2										
3										
4										
5										
6										
TOTAL MATERIAL COST (C)						TOTAL SUBCONTRACTOR COST (D)				
SIGNATURES & APPROVALS						SUMMARY				
1. Report Prepared By: <u>RENE ROMERO</u>						1. LABOR COST (A)				
2. Extra Work Authorized By: <u>Joe Garcia</u>						2. EQUIPMENT COST (B)				
 For Owner Or General Contractor						3. MATERIAL COST (C)				
						4. SUBCONTRACT COST (D)				
						SUBTOTAL				
						PLUS OVERHEAD @ <u> </u> %				
						TOTAL DAILY EXTRA WORK REPORT				

DAILY EXTRA WORK REPORT

Section 5, Item F.

REPORT NO.

SPECIFICATION NO. 024-18

DATE PERFORMED 08/28/24

DATE OF REPORT 09/20/24

F.M. No.

M.D. No.

CCO No.

WORK PERFORMED BY Haydon Construction, Inc.

DESCRIPTION OF WORK Kerman Whitesbridge

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST				EXTENDED AMOUNT	P.R. NO.	LABOR	HOURS	SALARY + VACATION RATE	EXTENDED SALARY + VACATION RATE	HOURLY RATE	EXTENDED AMOUNT	
DESCRIPTION		NO. UNIT	UNIT COST				REG					
Core & Main see attached				\$ 474.81			OT					
							REG					
							OT					
					Rom	Rene Romero	REG	8	\$ 96.12	\$ 768.96	\$ 96.12	\$ 768.96
						Operator Foreman	OT					
					Gon	Eric Gonzales	REG	8	\$ 66.66	\$ 533.28	\$ 66.66	\$ 533.28
						Labor Gr 1	OT					
TOTAL MATERIALS & EQUIPMENT COST			B	\$ 474.81			REG					
							OT					
EQUIP. NO	DESCRIPTION	HOURS	RATE				REG					
327	HCECL DEER 50	8	\$ 41.30	\$ 330.40			OT					
236	F350 Truck 9072 12-20	8	\$ 54.71	\$ 437.68			REG					
301	Trailer 4 tires code 300	2	\$ 31.80	\$ 63.60			OT					
							REG					
							OT					
							REG					
							OT					
							REG					
							OT					
TOTAL CONSTRUCTION EQUIPMENT COST				C	\$ 831.68							
HAULING OF CONSTRUCTION EQUIPMENT												
DESCRIPTION		NO. UNIT	UNIT COST									
TOTAL HAULING OF CONSTRUCTION EQUIPMENT COST				D								
SUBTOTAL								\$ 1,302.24	SUBTOTAL	\$ 1,302.24		
PAYROLL TAXES & INSURANCE						(RATE)	X	(SALARY + VACATION)				
SUBSISTENCE						33.0%	X	\$ 1,302.24	=	\$ 429.74		
							X		=			
							X		=			
							X		=			
TOTAL LABOR COST								A	\$ 1,731.98			
						15	% MARKUP ON LABOR COST	(A)	\$ 259.80			

SIGNATURE VERIFIES TIME, CLASSIFICATION, MATERIALS & EQUIPMENT,
CONSTRUCTION EQUIPMENT, AND HAULING OF CONSTRUCTION EQUIPMENT.

15	% MARKUP ON LABOR COST	(A)	\$ 259.80
15	% MARKUP ON MATERIALS & EQUIPMENT COST	(B)	\$ 71.22
15	% MARKUP ON CONSTRUCTION EQUIPMENT COST	(C)	
5	% MARKUP ON HAULING OF CONSTRUCTION EQUIP	(D)	

TOTAL THIS REPORT

\$ 3,369.49

DWR INSPECTOR _____ DATE _____

CONTRACTOR'S FOREMAN/SUPERINTENDENT _____ DATE _____

DWR FIELD ENGINEER _____ DATE _____

CONTRACTOR'S REPRESENTATIVE _____ DATE _____

Haydon Construction Inc.

License No. 458977

P.O. Box 185
Clovis, CA. 93613-0185

DAILY EXTRA WORK REPORT

Bill To: CITY OF KERNAN

Date: 8-28-24

Day Of Week: M T W T F

Owner's Job #:

Job #: 24-18

Job Location: KERNAN WHITE SANDS
(DUTCH DROS)

LABOR

Person Authorizing For Owner:

Authorizing Entity:

Prjct Mgr Approval On: 1 1 At: AM/PM

Name	Crt	Hours		Rates		AMOUNT
		ST	OT	ST	OT	
1 RENE ROMERO	OP	8				
2 ERIC GONZALEZ	LB	8				
3						
4						
5						
6						
7						
8						
9						
10						
11						
Benefits						
Cement Msn Benefits						
Laborer Benefits						
Operator Benefits						

Description Of Extra Work: REPAIR BROKEN
WATER SERVICES
BACK FILL AND RECOMPACT
SAW CUT DEEP EXPLORATION OF
52"X HOLES.

EQUIPMENT

Description	Eq #	Hr	Rate	Amount
1 MIN EXCAVATOR	20	8		
2 TRUCK	20	8		
3 TRAILER	TL	2		
4				
5				
6				
7				
8				
9				
10				

Total Labor Wages & Fringes

Add For Labor Burden (Taxes & Insurance) @ %

Add For Subsistence

TOTAL LABOR COST (A)

TOTAL EQUIPMENT COST (B)

MATERIALS

Description	Vendor	Quantity	Unit	Amount
1 2" COMPRESSOR HOSE		2	2'	
2 CARPS W/ 1/2" DIA		1	1	
3 2" POLY LINE		5 FT	5 FT	
4 BOLT INSERTS		6		
5				
6				

TOTAL MATERIAL COST (C)

SUBCONTRACTORS

Subcontractor	Description	Amount

TOTAL SUBCONTRACTOR COST (D)

SIGNATURES & APPROVALS

1. Report Prepared By: RENE ROMERO

2. Extra Work Authorized By: Jose Gil YIN

For Owner Or General Contractor

SUMMARY

1. LABOR COST (A)

2. EQUIPMENT COST (B)

3. MATERIAL COST (C)

4. SUBCONTRACT COST (D)

SUBTOTAL

PLUS OVERHEAD @ %

TOTAL DAILY EXTRA WORK REPORT



Bid Proposal for CITY OF KERMAN

HAYDON CONSTRUCTION
Job Location: FRESNO, CA
Bid Date: 09/20/2024
Core & Main Bid #: 3769191

Core & Main
5364 S. Villa Ave
Fresno, CA 93725
Phone: 5598341040
Fax: 5598341041

Seq#	Qty	Description	Units	Price	Ext Price
10	2	P15403N 2 CPLG PJCTSPJCTS NO LEAD	EA	173.39	346.78
20	6	528707 2 CTS SS INSERT PE PJ	EA	15.24	91.44
				Sub Total	438.22
				Tax	36.59
				Total	474.81

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

DAILY EXTRA WORK REPORT

Section 5, Item F.

REPORT NO.

SPECIFICATION NO. 024-18

DATE PERFORMED 08/29/24

DATE OF REPORT 09/20/24

F.M. No.

M.D. No.

CCO No.

WORK PERFORMED BY Haydon Construction, Inc.

DESCRIPTION OF WORK Kerman Whitesbridge

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST				EXTENDED AMOUNT	P.R. NO.	LABOR	HOURS	SALARY + VACATION RATE	EXTENDED SALARY + VACATION RATE	HOURLY RATE	EXTENDED AMOUNT	
DESCRIPTION	NO. UNIT	UNIT COST					REG					
							OT					
							REG					
							OT					
					Rom	Rene Romero	REG	8	\$ 96.12	\$ 768.96	\$ 96.12	\$ 768.96
						Operator Foreman	OT					
					Gon	Eric Gonzales	REG	8	\$ 66.66	\$ 533.28	\$ 66.66	\$ 533.28
						Labor Gr 1	OT					
TOTAL MATERIALS & EQUIPMENT COST			B									
EQUIP. NO	DESCRIPTION	HOURS	RATE				REG					
							OT					
327	HCECL DEER 50	4	\$ 41.30	\$ 165.20			REG					
236	F350 Truck 9072 12-20	8	\$ 54.71	\$ 437.68			OT					
301	Trailer 4 tires code 300	2	\$ 31.80	\$ 63.60			REG					
467	Skid Steer Loader Code A	4	\$ 46.72	\$ 186.88			OT					
							REG					
							OT					
							REG					
							OT					
TOTAL CONSTRUCTION EQUIPMENT COST				C	\$ 853.36							
HAULING OF CONSTRUCTION EQUIPMENT												
DESCRIPTION	NO. UNIT	UNIT COST										
TOTAL HAULING OF CONSTRUCTION EQUIPMENT COST				D								

SUBTOTAL		\$ 1,302.24	SUBTOTAL		\$ 1,302.24
PAYROLL TAXES & INSURANCE	(RATE) X (SALARY + VACATION)	33.0% X \$ 1,302.24	=	\$ 429.74	
SUBSISTENCE	X		=		
	X		=		
	X		=		
TOTAL LABOR COST		A	\$ 1,731.98		
15	% MARKUP ON LABOR COST	(A)	\$ 259.80		
15	% MARKUP ON MATERIALS & EQUIPMENT COST	(B)			
15	% MARKUP ON CONSTRUCTION EQUIPMENT COST	(C)			
5	% MARKUP ON HAULING OF CONSTRUCTION EQUIP	(D)			
TOTAL THIS REPORT			\$ 2,845.14		

SIGNATURE VERIFIES TIME, CLASSIFICATION, MATERIALS & EQUIPMENT,
CONSTRUCTION EQUIPMENT, AND HAULING OF CONSTRUCTION EQUIPMENT.

DWR INSPECTOR _____ DATE _____

CONTRACTOR'S FOREMAN/SUPERINTENDENT _____ DATE _____

DWR FIELD ENGINEER _____ DATE _____

CONTRACTOR'S REPRESENTATIVE _____ DATE _____

Haydon Construction Inc.

License No. 458977

P.O. Box 185
Clovis, CA. 93613-0185

DAILY EXTRA WORK REPORT

Bill To: CITY OF KERNAN

Date: 8-29-24

Day Of Week: M T W T F

Owner's Job #:

Job #: 24-18

Job Location: KERNAN WAZZOS BRIDGE
(DUTCH BRIDGE)

LABOR

Person Authorizing For Owner:

Authorizing Entity:

Prjct Mgr Approval On: 1 1 At: AM/PM

Name	Crt	Hours		Rates		AMOUNT
		ST	OT	ST	OT	
1 RENE ROMERO	OP	8				
2 ERIC CORRALES	LD	8				
3						
4						
5						
6						
7						
8						
9						
10						
11						
Benefits						
Cement Men Benefits						
Laborer Benefits						
Operator Benefits						

Description Of Extra Work: COMPACT SINK HOLE
EXPLORATION AREA
KEEP CHASTING SINK HOLE
GRIND & SAW CUT FOR NEW
ASPHALT AND RECOMPACTING

EQUIPMENT

Description	Eq #	Hr	Rate	Amount
1 MISC. EXCAVATOR	327	4		
2 SUBSIDER		4		
3 TRUCK	208	8		
4 TRAILER	TL	2		
5				
6				
7				
8				
9				
10				

Total Labor Wages & Fringes

Add For Labor Burden (Taxes & Insurance) @ ____ %

Add For Subsistence

TOTAL LABOR COST (A)

TOTAL EQUIPMENT COST (B)

MATERIALS

SUBCONTRACTORS

Description	Vendor	Quantity	Unit	Amount
1				
2				
3				
4				
5				
6				

Subcontractor	Description	Amount

TOTAL MATERIAL COST (C)

TOTAL SUBCONTRACTOR COST (D)

SIGNATURES & APPROVALS

SUMMARY

1. Report Prepared By: RENE ROMERO

1. LABOR COST (A)

2. Extra Work Authorized By: Jon Gil YTH

2. EQUIPMENT COST (B)

3. MATERIAL COST (C)

4. SUBCONTRACT COST (D)

For Owner Or General Contractor

SUBTOTAL

PLUS OVERHEAD @ ____ %

TOTAL DAILY EXTRA WORK REPORT

DAILY EXTRA WORK REPORT

Section 5, Item F.

REPORT NO.

SPECIFICATION NO. 024-18

DATE PERFORMED 08/30/24

DATE OF REPORT 09/20/24

F.M. No.

M.D. No.

CCO No.

WORK PERFORMED BY Haydon Construction, Inc.

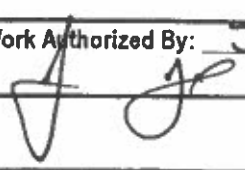
DESCRIPTION OF WORK Kerman Whitesbridge

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST					EXTENDED AMOUNT	P.R. NO.	LABOR	HOURS	SALARY + VACATION RATE	EXTENDED SALARY + VACATION RATE	HOURLY RATE	EXTENDED AMOUNT
DESCRIPTION		NO. UNIT	UNIT COST					REG				
								OT				
								REG				
								OT				
						Rom	Rene Romero	REG	8	\$ 96.12	\$ 768.96	\$ 96.12 \$ 768.96
							Operator Foreman	OT				
						Gon	Eric Gonzales	REG	8	\$ 66.66	\$ 533.28	\$ 66.66 \$ 533.28
							Labor Gr 1	OT				
TOTAL MATERIALS & EQUIPMENT COST			B			Ran	Carlos Rangel	REG	6	\$ 93.26	\$ 559.56	\$ 93.26 \$ 559.56
							Operator Gr 4	OT		\$ -	\$ 123.14	
								REG				
								OT				
								REG				
								OT				
								REG				
								OT				
SUBTOTAL										\$ 1,861.80	SUBTOTAL	\$ 1,861.80
						PAYROLL TAXES & INSURANCE	(RATE)	X	(SALARY + VACATION)	=		
							33.0%	X	\$ 1,861.80	=	\$ 614.39	
						SUBSISTENCE		X		=		
								X		=		
								X		=		
TOTAL CONSTRUCTION EQUIPMENT COST					C							
HAULING OF CONSTRUCTION EQUIPMENT												
DESCRIPTION		NO. UNIT	UNIT COST									
TOTAL HAULING OF CONSTRUCTION EQUIPMENT COST					D							
15 % MARKUP ON LABOR COST										(A)	\$ 2,476.19	\$ 371.43

Haydon Construction Inc. _____

License No. 458977

P.O. Box 185
Clovis, CA. 93613-0185

DAILY EXTRA WORK REPORT									
Bill To: <u>CITY OF KERNAN</u>					Date: <u>8-30-24</u>		Day Of Week: <u>M T W T F</u>		
					Owner's Job #:		Job #: <u>24-18</u>		
					Job Location: <u>KERNAN WY2765 ARIZONA (DUTCH DROS)</u>				
LABOR					Person Authorizing For Owner:				
Name		Crft	Hours		Rates		AMOUNT		
			ST	OT	ST	OT			
1	<u>RENE ROMERO</u>	<u>OP</u>	<u>8</u>						
2	<u>PAUL LAMAR</u>	<u>LS</u>	<u>8</u>						
3	<u>Rangel C</u>	<u>OP</u>	<u>6</u>						
4									
5									
6									
7									
8									
9									
10									
11									
Benefits									
Cement Msn Benefits									
Laborer Benefits									
Operator Benefits									
Total Labor Wages & Fringes									
Add For Labor Burden (Taxes & Insurance) @ _____ %									
Add For Subsistence									
TOTAL LABOR COST (A)									
EQUIPMENT									
Description		Eq #	Hr	Rate	Amount				
1	<u>M212- EXCAVATOR</u>	<u>32x</u>	<u>3</u>						
2	<u>5420 STEER</u>		<u>4</u>						
3	<u>TRUCK</u>	<u>208</u>	<u>8</u>						
4	<u>TRAILER</u>	<u>7L</u>	<u>2</u>						
5	<u>DUMP TRUCK</u>	<u>222</u>	<u>4</u>						
6									
7									
8									
9									
10									
TOTAL EQUIPMENT COST (B)									
MATERIALS									
Description	Vendor	Quantity	Unit	Amount					
1									
2									
3									
4									
5									
6									
TOTAL MATERIAL COST (C)									
SUBCONTRACTORS									
Subcontractor		Description	Amount						
TOTAL SUBCONTRACTOR COST (D)									
SIGNATURES & APPROVALS									
1. Report Prepared By: <u>RENE ROMERO</u>							1. LABOR COST (A)		
2. Extra Work Authorized By: <u>Jon G. Yip</u>							2. EQUIPMENT COST (B)		
 For Owner Or General Contractor							3. MATERIAL COST (C)		
							4. SUBCONTRACT COST (D)		
SUBTOTAL									
PLUS OVERHEAD @ _____ %									
TOTAL DAILY EXTRA WORK REPORT									

DAILY EXTRA WORK REPORT

Section 5, Item F.

REPORT NO.

SPECIFICATION NO. 024-18

DATE PERFORMED 09/06/24

DATE OF REPORT 09/20/24

F.M. No.

M.D. No.

CCO No.

WORK PERFORMED BY Haydon Construction, Inc.

DESCRIPTION OF WORK Kerman Whitesbridge

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST				EXTENDED AMOUNT	P.R. NO.	LABOR	HOURS	SALARY + VACATION RATE	EXTENDED SALARY + VACATION RATE	HOURLY RATE	EXTENDED AMOUNT
DESCRIPTION	NO. UNIT	UNIT COST									
							REG				
							OT				
							REG				
							OT				
					Flo	Mark Flores	REG	5	\$ 70.98	\$ 354.90	\$ 70.98
						Labor Foreman	OT				
					Gom	Christian Gomex	REG	5	\$ 66.66	\$ 333.30	\$ 66.66
						Labor Gr 1	OT				
TOTAL MATERIALS & EQUIPMENT COST			B								
EQUIP. NO.	DESCRIPTION	HOURS	RATE		Ran	Carlos Rangel	REG	3	\$ 93.26	\$ 279.78	\$ 93.26
416	LDRCL DEER 2508G	5	\$ 70.16	\$ 350.80		Operator Gr 4	OT		\$ -		
236	F350 Truck 9072 12-20	5	\$ 54.71	\$ 273.55	Cal	Eliseo Caldera	REG	5	\$ 93.26	\$ 466.30	\$ 93.26
						Operator Gr 4	OT				
							REG				
							OT				
221	Dump Truck 3 axl	5	\$ 93.59	\$ 467.95			REG				
							OT				
							REG				
							OT				
TOTAL CONSTRUCTION EQUIPMENT COST				C							
HAULING OF CONSTRUCTION EQUIPMENT											
DESCRIPTION	NO. UNIT	UNIT COST									
TOTAL HAULING OF CONSTRUCTION EQUIPMENT COST				D							

SIGNATURE VERIFIES TIME, CLASSIFICATION, MATERIALS & EQUIPMENT,
CONSTRUCTION EQUIPMENT, AND HAULING OF CONSTRUCTION EQUIPMENT.

PAYROLL TAXES & INSURANCE SUBSISTENCE	(RATE)	X	(SALARY + VACATION)	=	
	33.0%	X	\$ 1,434.28	=	\$ 473.31
		X		=	
		X		=	
		X		=	
TOTAL LABOR COST				A	\$ 1,907.59
15	% MARKUP ON LABOR COST	(A)		\$ 286.14	
15	% MARKUP ON MATERIALS & EQUIPMENT COST	(B)			
15	% MARKUP ON CONSTRUCTION EQUIPMENT COST	(C)			
5	% MARKUP ON HAULING OF CONSTRUCTION EQUIP	(D)			

TOTAL THIS REPORT

\$ 3,286.03

DWR INSPECTOR _____ DATE _____

CONTRACTOR'S FOREMAN/SUPERINTENDENT _____ DATE _____

DWR FIELD ENGINEER _____ DATE _____

CONTRACTOR'S REPRESENTATIVE _____ DATE _____

Haydon Construction Inc.

License No. 458977

P.O. Box 185
Clovis, CA. 93613-0185

DAILY EXTRA WORK REPORT

Bill To: Yamabe & Horn
Engineering Inc.

Date: 4-6-24

Day Of Week: M T W T F S S

Owner's Job #:

Job #: TNM

Job Location: Kerman & 24th
Whitesbridge

LABOR

Person Authorizing For Owner:

Authorizing Entity:

Prjct Mgr Approval On: 4/6/24 At: 4:00 PM

Name	Crft	Hours		Rates		AMOUNT
		ST	OT	ST	OT	
1 Mark Flores	Ham	5				
2 Christian Gomez	Lam	5				
3 Eliseo Cudde	Opn	5				
4 Carlos Pangel	Opn	3				
5						
6						
7						
8						
9						
10						
11						
Benefits						
Cement Msn Benefits						
Laborer Benefits						
Operator Benefits						

Description Of Extra Work:

Dig pit and recompact
settlement in road.

EQUIPMENT

Description	Eq #	Hr	Rate	Amount
1 Backhoe	416	5		
2 Work Truck	213	5		
3 10 Weller		5		
4				
5				
6				
7				
8				
9				
10				

Total Labor Wages & Fringes

Add For Labor Burden (Taxes & Insurance) @ ____ %

Add For Subsistence

TOTAL LABOR COST (A)

TOTAL EQUIPMENT COST (B)

MATERIALS

SUBCONTRACTORS

Description	Vendor	Quantity	Unit	Amount
1				
2				
3				
4				
5				
6				

Subcontractor	Description	Amount

TOTAL MATERIAL COST (C)

TOTAL SUBCONTRACTOR COST (D)

SIGNATURES & APPROVALS

SUMMARY

1. Report Prepared By: [Signature]
2. Extra Work Authorized By: [Signature]
For Owner Or General Contractor1. LABOR COST (A)
2. EQUIPMENT COST (B)
3. MATERIAL COST (C)
4. SUBCONTRACT COST (D)
SUBTOTAL
PLUS OVERHEAD @ ____ %
TOTAL DAILY EXTRA WORK REPORT

DAILY EXTRA WORK REPORT

Section 5, Item F.

REPORT NO. _____

SPECIFICATION NO 024-18

DATE PERFORMED 09/13/24

DATE OF REPORT 10/01/24

F.M. No _____

M.D. No _____

CCO No _____

WORK PERFORMED BY Haydon Construction, Inc.

DESCRIPTION OF WORK Kerman Whitesbridge

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST				EXTENDED AMOUNT	P.R. NO.	LABOR	HOURS	SALARY + VACATION RATE	EXTENDED SALARY + VACATION RATE	HOURLY RATE	EXTENDED AMOUNT
DESCRIPTION	NO. UNIT	UNIT COST					REG				
							OT				
							REG				
							OT				
							REG				
							OT				
							REG				
							OT				
TOTAL MATERIALS & EQUIPMENT COST			B				REG				
							OT				
EQUIP. NO	DESCRIPTION	HOURS	RATE				REG				
							OT				
							REG				
							OT				
							REG				
							OT				
							REG				
							OT				
							REG				
							OT				
TOTAL CONSTRUCTION EQUIPMENT COST				C		SUBTOTAL \$ -					
HAULING OF CONSTRUCTION EQUIPMENT					SUBTOTAL \$ -						
DESCRIPTION		NO. UNIT	UNIT COST		PAYROLL TAXES & INSURANCE SUBSISTENCE	(RATE)	X	(SALARY + VACATION)	=		
						33.0%	X	\$ -	=	\$ -	
							X		=		
							X		=		
Yarbs Paving & Grading				\$ 19,462.81			X		=		
TOTAL HAULING OF CONSTRUCTION EQUIPMENT COST				D		TOTAL LABOR COST A \$ -					
						10	%	MARKUP ON LABOR COST	(A)	\$ -	
						10	%	MARKUP ON MATERIALS & EQUIPMENT COST	(B)		
						10	%	MARKUP ON CONSTRUCTION EQUIPMENT COST	(C)		
						5	%	MARKUP ON HAULING OF CONSTRUCTION EQUIP	(D)	\$ 973.14	

SIGNATURE VERIFIES TIME, CLASSIFICATION, MATERIALS & EQUIPMENT,
CONSTRUCTION EQUIPMENT, AND HAULING OF CONSTRUCTION EQUIPMENT.

DWR INSPECTOR _____ DATE _____ CONTRACTOR'S FOREMAN/SUPERINTENDENT _____ DATE _____

DWR FIELD ENGINEER _____ DATE _____ CONTRACTOR'S REPRESENTATIVE _____ DATE _____

TOTAL THIS REPORT

White: Project Headquarter
Yellow: Contractor
Pink: Inspector

\$ 20,435.95

CONTRACT NO.	SPECIFICATION NO.	WORK PERFORMED BY	DESCRIPTION OF WORK
--------------	-------------------	-------------------	---------------------

Yarbs Grading and Paving, Inc.

Pave back emergency water repair

DATE PERFORMED	13-Sep-2024
DATE OF REPORT	1-Oct-2024

1-Oct-2024

1-Oct-2024

1

EQUIP. NO.	CONSTRUCTION EQUIPMENT	HOURS	RATE	EXTENDED AMOUNTS	P.R. NO.	LABOR	HOURS	HOURLY RATE	EXTENDED AMOUNTS
------------	------------------------	-------	------	------------------	----------	-------	-------	-------------	------------------

[illegible]

MATERIALS & EQUIPMENT AND/OR WORK DONE BY SPECIALIST				DWR INSPECTOR _____ DATE _____ CONTRACTOR'S FOREMAN/SUPERINTENDENT _____ DATE _____
	DESCRIPTION	NO. UNIT	UNIT COST	
WTB Trucking	12	160	\$1,920.00	
Asphalt	48.87	76.29	\$3,728.23	
TOTAL MATERIALS & EQUIPMENT COST	B		\$5,648.23	SIGNATURE VERIFIES TIME, CLASSIFICATION, MATERIALS & EQUIPMENT, CONSTRUCTION EQUIPMENT, AND HAULING OF CONSTRUCTION EQUIPMENT.
% ON LABOR COST	(A)		10.00%	% ON MATERIALS & EQUIPMENT COST
% ON CONSTRUCTION EQUIPMENT COST	(C)		10.00%	% ON Hauling of Construction Equip.
	(D)		\$0.00	
A TOTAL LABOR COST			\$4,520.46	TOTAL THIS REPORT \$19,462.81
PAYROLL TAXES & INSURANCE	15%		\$3,948.00	
SUBSIDENCE	NO			
SUBSIDENCE	NO			
OTHER				
SUBTOTAL			\$3,948.00	

Section 5, Item F.

Rev. 4/98)

For instructions, see reverse side.

Original:	Project Headquarters
Copy:	Contractor
Copy:	Inspector

Date	Invoice #
9/13/2024	668

Yarbs Grading and Paving
PO Box 87
Fowler, Ca 93625

P.O. No.	Terms	Due Date	Account #	Project
	Net 30	10/13/2024		

Description	Qty	Rate	Amount
9/3/2024 Madera subdivision to Blythe south of Ashlan 772 blade	2.75	185.00	508.75
9/7/2024 Yarbs yard to Fresno Valve 570 tractor and 2 track out plates	2	185.00	370.00
9/10/2024 Yarbs yard to Fresno Valve old 120 roller (had to jump start)	2	185.00	370.00
9/11/2024 City of Kerman/ Haydon extra work Yarbs yard to Kerman 8' paver and HD12 roller	5.75	185.00	1,063.75
Yarbs yard - loaded Hamm 70 Madera subdivision - loaded 570 Both machines to Kerman for Haydon extra work			

Total \$2,312.50

Payments \$0.00

Balance Due \$2,312.50

559-999-4868
rob@dirtyandironinc.com



P.O. BOX 193
KINGSBURG, CA 93631
LIC. #904684

Section 5, Item F.

INVOICE

Date	Invoice #
9/21/2024	671

Yarbs Grading and Paving
PO Box 87
Fowler, Ca 93625

P.O. No.	Terms	Due Date	Account #	Project
	Net 30	10/21/2024		
Description				
		Qty	Rate	Amount
9/16/2024 (Haydon - City of Kerman extra work) Kerman to Yarbs yard 8' paver and HD12 roller		9.5	185.00	1,757.50
Yarbs office to UC Merced Grinder				
(Haydon - City of Kerman extra work) Kerman to Shields and Locan 570 tractor and Hamm 70 roller				
9/17/2024 Yarbs yard to Shields and Locan (2) 120 rollers		7.75	185.00	1,433.75
Yarbs yard to Shields and Locan Hamm RTR and Broom				
Blythe and Ashlan to my yard 772 blade				
Total				
Payments				
Balance Due				

559-999-4868

rob@dirtyandironinc.com



WTB Inc
7093 W. Belmont Ave
Fresno CA 93723
Work: 559-275-1998 Fax: 559-275-1995

Invoice

24375

Yarbs Grading & Paving, Inc.
P.O. Box 87
Fowler CA 93625

Friday, September 13, 2024
Page: 1

Location: City of Kerman / Haydon

End Date	Ticket#	Unloaded At	Quantity	Rate	Amount
09/13/2024	354240	Hwy 180 & Goldenrod	6.00 hour	160.00/hour	960.00
09/13/2024	358623	Hwy 180 & Goldenrod	6.00 hour	160.00/hour	960.00
				Invoice Total	1,920.00

THANK YOU FOR CHOOSING WTB INC.

Total amount due by the 20th of the month following service.

Customer agrees to pay a late charge of 1.5% per month plus attorney fees and collection cost for any past due amounts.



SHIP TO:

CITY OF KERMAN / HAYDEN EXTRA
HAYDEN
KERMAN,CA,93630

SOLD TO:

A & S LANDSCAPE MATERIALS INC
(HERITAGE)
PO BOX 87
FOWLER, CA 93625

INVOICE

To ensure proper credit, please include remittance or
list invoice numbers on your check remittance and
send to:Calmat Co dba Vulcan Materials Co
Lockbox 55572
Los Angeles, CA 90074-5572, US
Phone: 1-800-777-8752 or
help@vmcmail.comCUSTOMER NO: 9849
INVOICE NO: 1805517
INVOICE DATE: 09/18/2024
INVOICE AMT: 3,728.23
ORDER: 1212768073
DUE DATE: 10/15/2024

Section 5, Item F.

Invoices not paid according to our credit terms will be assessed a Finance Charge. Customer shall pay all cost of collection including but not limited to a reasonable attorney's fee for services rendered by suit or otherwise in collecting past due invoices.		TAXES:		PERCENT:	AMOUNT:	SALES TAX:	TOTAL PRODUCT:	Pay this AMOUNT:
		CALIFORNIA		6.00%	206.46	287.33	3,420.90	
		FRESNO		1.25%	43.02		TOTAL FREIGHT:	
		PUBLIC LIBRARY		0.12%	4.30	FEES:	0.00	
TOTAL QUANTITY: 48.87		TOTAL LOADS: 2.00		TRANSACTIONS AND USE TAX	0.37%	12.91	TOTAL OTHER:	\$3,728.23
				OTHER	0.60%	20.64	20.00	

SALES REP			PO NUMBER		REF	CONTRACT NO		TAX EXEMPT ID		TERMS
Marcos Galaviz										NET 15th PROX - Payable in full by the 15th of each month following month of shipment
INVOICE #	INVOICE DATE	CUSTOMER NUMBER	LOCATION	LOCATION		ORDER	BILL OF LADING		FOB	
1805517	09/18/2024	98497-218377	5099-211	ASHLAN AVENUE HMA		1212768073			PICKUP	

TICKET DETAIL						PRODUCT			FREIGHT			ADDED CHARGES			AMOUNT
SHIP DATE	TICKET	VEHICLE	CLASS	PROD CODE	DESCRIPTION	UOM	QTY	PRICE	UOM	QTY	PRICE	UOM	QTY	PRICE	
09/13/2024	19998571	WTB595		329901 ENVFEE	ST 1/2IN HMA TYPE A Environmental Fee -Agg & Asphalt	T	24.41	70.00				L	1.00	10.00	1,708.70 10.00
	19998576	JJ126		329901 ENVFEE	ST 1/2IN HMA TYPE A Environmental Fee -Agg & Asphalt	T	24.46	70.00				L	1.00	10.00	1,712.20 10.00

SAVE TIME AND SAVE A TREE WITH EMAIL INVOICE DELIVERY!

Receive your invoice faster and help save the environment by enrolling in our email invoicing service. With email, Invoices are sent in one easy to open file directly to your Inbox. To sign up, contact us at help@vmcmail.com or call us at 1-800-777-8752.





STAFF REPORT

MEETING DATE: October 23, 2024

PRESENTER: John Jansons, City Manager

SUBJECT: Revised Title and Job Description for Parks Maintenance Technician Position in Community Services Department (JAJ)

RECOMMENDATION: Council by motion adopt resolution approving revised position title of Parks Maintenance Technician I to Maintenance Worker II – Parks and Facilities and approving new job description.

DISCUSSION:

The City recently conducted a review of job descriptions and determined changes were necessary to the position heretofore known as “Parks Maintenance Technician” to better reflect the current duties and responsibilities to a new title of, “Community Services, Maintenance Worker II – Parks and Facilities.” Prior to 2020, several changes were made to the existing job description and duties, but these appear to have never been fully completed or approved, so revisions are now necessary.

The revised job description which is recommended for approval by City Council, is presented as **Exhibit ‘A’** and **Exhibit ‘B’** presents the outdated version with recommended mark-ups. The revised Job Description also includes an updated Job Title to best reflect the duties and responsibilities of the position in the Community Services Department.

FISCAL IMPACT:

There is no change in salary proposed for this position and therefore, no fiscal impact.

ATTACHMENTS:

A. Resolution w/Exhibits

Attachment 'A'

RESOLUTION NO. 24-__**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING
REVISED POSITION TITLE OF PARKS MAINTENANCE TECHNICIAN POSITION AND
APPROVING JOB DESCRIPTION FOR CS MAINTENANCE WORKER II – PARKS AND
FACILITIES**

WHEREAS, the City recently conducted an audit of maintenance worker position descriptions; and

WHEREAS, the existing job description for “Parks Maintenance Technician” appears to have been amended, but never fully completed; and

WHEREAS, a clear and current job description and job title is required for optimal employee performance and for appropriate managerial oversight; and

WHEREAS, the proposed changes do not affect any incumbents negatively; and

WHEREAS, the updated job description and position title have been reviewed and approved of by the KMEA; and

WHEREAS, the proposed update does not result in any salary change or fiscal impact to the city.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kerman resolves as follows:

Section 1. The above recitals are true and correct and incorporated herein by reference.

Section 2. The City Council approves the revised position title and the Job Description for “CS, Maintenance Worker II – Parks and Facilities.” as set forth in **Exhibit 'A'** incorporated herein by reference.

Section 3. The new job description and title shall be incorporated into the City approved Position List and Salary Schedules and supersedes any previous versions. The former Parks Maintenance Technician position is repealed.

Section 4. This resolution is effective upon its adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 23rd day of October 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



JOB DESCRIPTION

JD Revision Date: September 10, 2024

Title	CS Maintenance Worker II – Parks and Facilities
Department	Parks, Recreation & Community Services
Reports To	Building & Facilities Supervisor
Bargaining Unit	Kerman Miscellaneous Employees Association (KMEA)
Definition	Under general supervision, performs a variety of semi-skilled and skilled work in the maintenance of parks, buildings, and facilities; operates a variety of hand tools and equipment; performs related work as required.
Distinguishing Characteristics	Maintenance Worker II is the advanced working-level class in the Maintenance Worker series. Performs a variety of semi-skilled and skilled duties in the maintenance and repair of parks and related facilities and equipment. Work is usually closely supervised and fits a pattern, which has been established and explained before work is started. Must demonstrate commitment, dependability and respect for other employees with regular attendance, punctuality and adherence to agreed-upon schedule of availability.
Examples of Duties	• Maintain playground equipment and structures in parks. • Clean and restock restrooms in City parks and facilities. • Pick up rubbish and paper and perform general grounds cleaning at the parks. • Operate janitorial equipment. • Set up tables, chairs, and required equipment at City facilities. • Drive vehicles as required to transport materials, tools, and equipment. • Work alone or as a member of a crew. • Perform general park maintenance. • Clean and maintain City buildings and facilities. • Assists in moving and installing park and recreation facilities. • Assists in constructing, maintaining, and repairing park equipment and facilities. • Cleaning and maintaining essential tools used on the job. • Performs other related duties as required.
Qualifications	
Knowledge Of	• Use and purposes of tools, materials, and equipment used in maintenance work. • Occupational hazards and standard safety precautions in the performance of work. • Basic repair and service methods of said equipment.
Ability To	• Communicate both verbally and in writing. • Understand and carry out verbal and written instructions. • Perform semi-skilled and skilled park maintenance work. • Work independently in the absence of supervision and take initiative in daily work activities. • Operate a variety of mechanical equipment. • Perform manual labor. • Maintain effective relationships with the public, coworkers and supervisors.
Education	High School graduation or satisfactory equivalent.
Experience	Three years of full-time experience performing maintenance in parks, buildings, or related fields.

Special Qualifications	
Driver’s License	Possession of a valid California Class C Driver License is required.
Certifications	None
Physical Demands	• Working conditions in outside areas are subject to variations in temperature, and may include wind, rain and other elements. • Requires ability to work safely outdoors in all weather. • Stand, climb and walk for extended periods. • Work in confined spaces. • Work on slippery and uneven surfaces. • Manual dexterity sufficient to grasp, hold object/tools with full range of motion in wrists and arms. • Hearing sufficient to understand conversations, both in person and on the telephone. • Reasonable accommodations will be made for some physical demands for otherwise qualified individuals who require and request such accommodations. • Performing heavy physical labor including lifting of objects above 50 pounds with assistance. • Ability to drive a motor vehicle.
Probationary Period	Twelve (12) months



JOB DESCRIPTION

JD Revision Date: ~~January 12, 2016~~ September 10, 2024

Title	~~Parks Maintenance Technician~~ <u>CS Maintenance Worker II – Parks and Facilities</u>
Department	<u>Parks, Recreation & Community Services</u>
Reports To	~~Community Services Director~~ <u>Building & Facilities Supervisor</u>
Bargaining Unit	Kerman Miscellaneous Employees Association (KMEA)
Definition	Under general supervision, ~~to perform~~ a variety of ~~unskilled and~~ semi-skilled <u>and skilled work in the maintenance tasks; and to maintenance of parks, buildings, and facilities; operates a variety of hand tools and equipment; performs related work as required. do related work as required</u>
Distinguishing Characteristics	<u>Maintenance Worker II is the advanced working-level class in the Maintenance Worker series. Perform</u> ~~Performs~~ a variety of ~~unskilled and~~ semi-skilled, <u>and skilled duties</u> tasks in <u>the maintenance and repair of parks and related facilities and equipment. activities</u> . Work is usually closely supervised and fits a pattern, which has been established and explained before work is started. Must demonstrate commitment, dependability and respect for other employees with regular attendance, punctuality and adherence to agreed-upon schedule of availability.
Examples of Duties	• Maintain playground equipment and structures in parks. • Clean <u>and restock restrooms</u> ~~bathrooms of the parks in the City~~ <u>in City parks and facilities</u>. • Pick up rubbish and paper and perform general grounds cleaning at the parks. • Operate <u>janitorial cleaning</u> equipment. • Set up tables, chairs, <u>and</u> required equipment at City facilities. • Drive vehicles as required to transport materials, tools, and equipment. • Work alone or as a member of a crew. • Perform general park maintenance. • <u>Provide facility Clean and maintain City buildings and facilities. cleaning at the Senior Center and the Community/Teen.</u> • <u>Assists in moving and installing park and recreation facilities.</u> • <u>Assists in constructing, maintaining, and repairing park equipment and facilities.</u> • <u>Cleaning and maintaining essential tools used on the job.</u> • Performs other related duties as required
Qualifications	
Knowledge Of	• <u>Use and purposes of Basic methods,</u> tools, materials, <u>and</u> equipment used in maintenance work. • <u>Safe work practices. Occupational hazards and standard safety precautions in the performance of work.</u> • Basic repair <u>and service</u> methods <u>of said equipment</u>
Ability To	• <u>Communicate both verbally and in writing</u> • <u>Understand and carry out verbal and written instructions</u> • Perform semi-skilled and skilled park maintenance work. • Work independently in the absence of supervision <u>and take initiative in daily work activities.</u> • Operate a variety of <u>light</u> mechanical equipment. • <u>Perform manual labor.</u> • <u>Maintain effective relationships with the public, coworkers and supervisors</u> • <u>Work overtime as required</u>

JOB DESCRIPTION - General Maintenance Worker

Section 5, Item G.

Education	<u>Equivalent to the completion of the twelfth grade. High School graduation or satisfactory equivalent.</u>
Experience	<u>Three years of full-time experience performing maintenance in parks, buildings, or related fields. Six months of experience in heavy manual work is desired.</u>
Special Qualifications	
Driver's License	Possession of a valid California Class C Driver License is required.
Certifications	<u>None</u>
Physical Demands	<u>Working conditions in outside areas are subject to variations in temperature, and may include wind, rain and other elements.</u> <u>Requires ability to work safely outdoors in all weather.</u> <u>Stand, climb and walk for extended periods.</u> <u>Work in confined spaces.</u> <u>Work on slippery and uneven surfaces.</u> <u>Manual dexterity sufficient to grasp, hold object/tools with full range of motion in wrists and arms.</u> <u>Hearing sufficient to understand conversations, both in person and on the telephone.</u> <u>Reasonable accommodations will be made for some physical demands for otherwise qualified individuals who require and request such accommodations.</u> <u>Performing heavy physical labor including lifting of objects above 50 pounds with assistance.</u> <u>Ability to drive a motor vehicle.</u>
Probationary Period	<u>Six-Twelve (126) months</u>



STAFF REPORT

MEETING DATE: October 23, 2024

PRESENTER: Jesus A. Gonzalez, City Engineer

SUBJECT: Resolution Accepting the Lions Park Recharge Project and Filing of the Notice of Completion (JG)

RECOMMENDATION: Council by motion adopt resolution accepting the Lions Park Recharge Project and authorizing the City Engineer to record the Notice of Completion.

EXECUTIVE SUMMARY:

The contractor, DG Construction Inc., has satisfactorily completed the work required for the Lions Park Recharge Project. The project consisted of the installation of an actuated valve, water meter, and associated piping at FID's existing structure located on the west side of Siskiyou Avenue at the Middleton Avenue alignment. In order to close the project out, City Council must accept the improvements and authorize the recording of a Notice of Completion.

The project was advertised for bid and the construction contract was awarded to DG Construction Inc., on September 13, 2023. The contractor began construction on December 13, 2023 and completed the project on September 20, 2024.

The contractor, DG Construction Inc., has satisfactorily completed the project inclusive of approved change order work. In order to close the project out, City Council must accept the improvements and authorize the recording of Notice of Completion.

FISCAL IMPACT:

The City budgeted \$522,105 for the project. The final project cost was \$509,000 including design, construction, construction engineering, and contingency.

ATTACHMENTS:

A. Resolution

RESOLUTION NO. 24-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
ACCEPTING IMPROVEMENTS AND AUTHORIZING FILING OF THE NOTICE OF COMPLETION FOR
THE LIONS PARK RECHARGE PROJECT**

WHEREAS, DG Construction, Inc., has completed the work for the Lions Park Recharge Project; and

WHEREAS, the City Public Works Inspector has inspected the improvements required by the City and all improvements required by the City have been completed; and

WHEREAS, the City Engineer recommends acceptance of the Lions Park Recharge Project and requests Council to authorize the City Engineer to record the Notice of Completion for the Project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES AS FOLLOWS:

1. The foregoing recitals are incorporated by reference.
2. The Council accepts the Lions Park Recharge Project and authorizes the City Engineer to record the Notice of Completion.
3. This resolution is effective on adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 23rd day of October 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk



STAFF REPORT

MEETING DATE: October 23, 2024

PRESENTER: Jesus A. Gonzalez, City Engineer

SUBJECT: Approve a reimbursement agreement with Kerman Unified School District (KUSD) for the construction of a segment of 12-inch water main across State Route 180 in the amount of \$230,000 (JG)

RECOMMENDATION: Council by motion adopt a resolution approving reimbursement agreement with Kerman Unified School District for installation of 12-inch water main and authorizing the City Manager to sign.

EXECUTIVE SUMMARY:

Kerman Unified School District (KUSD) recently completed construction of Harvest Elementary (Campus), situated along First Street, north of State Route 180. Remaining construction activities related to the Campus are street improvements for access from State Routes 180 and 145.

During the Campus' development process, it was determined that an anticipated segment of 12-inch water main across State Route 180 did not exist. Based on the benefit of the 12-inch water main, and its vicinity to the state route access improvements, the City coordinated with KUSD for its inclusion within its improvements bid package. KUSD underwent a competitive procurement process under which it publicly advertised its request for construction services. The procurement process resulted in Avison Construction as the low bidder with the 12-inch water main scope of work coming in at \$230,000.00. The costs of the improvements are fully reimbursable to KUSD. Final reimbursement amount for the work will be based on actual incurred costs in accordance with the provisions of the mutually agreed upon cost reimbursement agreement.

Construction of the of the master planned 12-inch water main across State Route 180 by KUSD will 1) provide the City an economy of scale cost savings based on KUSD State Routes access work related to the Campus, 2) avoid future permitting coordination with Caltrans, and 3) put in place water infrastructure beneficial to future

FISCAL IMPACT:

The total estimated reimbursement cost is \$230,000.00, inclusive of construction and KUSD administrative costs. The funding will be through the Water Major Facilities Reimbursements account. There are sufficient accounts funds in the FY 24/25 Budget to cover the necessary cost.

ATTACHMENTS:

- A. Resolution
- B. Reimbursement Agreement

RESOLUTION NO. 24-____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING A REIMBURSEMENT AGREEMENT WITH KERMAN UNIFIED SCHOOL DISTRICT
RELATING TO INSTALLATION OF WATER MAIN ACROSS STATE ROUTE 180 AND
AUTHORIZING EXECUTION BY CITY MANAGER**

WHEREAS, the City of Kerman (City) is in need of a segment of 12-inch water main across State Route 180 for establishing a contiguous large diameter alignment; and

WHEREAS, Kerman Unified School District (KUSD) is engaged in the construction of public improvements for the construction of its new school site ("School Construction Project"); and

WHEREAS, the District will construct public improvements over the same area as the City's necessary 12-inch water main; and

WHEREAS, District has utilized public bidding requirements and contracting procedures for the School Construction Project; and

WHEREAS, it will be in the best interests of the City and its residents to have District construct the 12-inch water main at the time of School Construction Project; and

WHEREAS, it will be in the best interests of the District to construct the 12-inch water main at the same time as the School Construction Project; and

WHEREAS, construction of the 12-inch water main at this time is economical and an efficient use of resources; and

WHEREAS, KUSD has agreed to construct the 12-inch main improvements for an estimated reimbursement amount of \$230,000.00; and

WHEREAS, the final reimbursement amount will be based on actual costs incurred in accordance with provisions of the mutually agreed upon cost reimbursement agreement.

NOW, THEREFORE, the City Council of the City of Kerman resolves as follows:

1. The foregoing recitals are true and correct.
2. The Council approves the Reimbursement Agreement with Kerman Unified School District Relating to Installation of Water Main attached as **Exhibit 'A'** and incorporated by reference.
3. The City Manager is authorized to sign the reimbursement agreement.
4. This resolution is effective upon adoption.

The foregoing resolution was adopted by the City Council of the City of Kerman at a regularly scheduled meeting held on the 23rd day of October 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

The foregoing resolution is hereby approved.

Maria Pacheco
Mayor

ATTEST:

Josie Camacho
City Clerk

**REIMBURSEMENT AGREEMENT BETWEEN
CITY OF KERMAN AND KERMAN UNIFIED SCHOOL DISTRICT
RELATING TO INSTALLATION OF WATER MAIN ACROSS STATE
ROUTE 180**

This Reimbursement Agreement Between City of Kerman and Kerman Unified School District Relating to Installation of Water Main across State Route 180 ("Reimbursement Agreement") is entered into this 17th day of October, 2024, ("effective date") by and between the City of Kerman, a municipal corporation of the State of California, ("City"), and the Kerman Unified School District ("District").

WHEREAS, City is in need of a segment of 12-inch water main across State Route 180 for establishing a contiguous large diameter alignment; and

WHEREAS, the 12-inch water main will enable future development north of State Route 180; and

WHEREAS, District is engaged in the construction of public improvements for the construction of its new school site ("School Construction Project"); and

WHEREAS, the District will construct public improvements over the same area as the City's necessary 12-inch water main; and

WHEREAS, District has utilized public bidding requirements and contracting procedures for the School Construction Project; and

WHEREAS, it will be in the best interests of the City and its residents to have District construct the 12-inch water main at the time of School Construction Project; and

WHEREAS, it will be in the best interests of the District to construct the 12-inch water main at the same time as the School Construction Project; and

WHEREAS, construction of the 12-inch water main at this time is economical and an efficient use of resources; and

WHEREAS, the City and District now desire to set forth the terms and conditions whereby City agrees to pay District for the costs of the 12-inch main public improvements; and

WHEREAS, the City will reimburse District for actual costs which have been incurred by District in constructing and installing the eligible water main required as described in this Agreement; and

NOW, THEREFORE, based on the foregoing recitals which are deemed true and correct by the parties, it is mutually agreed between City and District as follows:

1. Estimated Cost of Improvements. The estimated cost of the 12-inch water main across State Route 180 improvements is Two Hundred Thirty Thousand, dollars and zero cents (\$230,000.00). (“Estimated Cost”).

2. Construction Requirements. District shall construct a 12-inch water main in First Street across State Route 180 by jack and bore means, approximately 215 feet in length. District will cooperate and engage with City to ensure the line is built in accordance with City standards.

3. Reimbursement. City will reimburse District the actual cost of improvements and the cost of a reasonable change order as approved by City Engineer, whose approval will not be unreasonably withheld.

4. Term. This Agreement and all obligations of the parties hereunder shall terminate upon completion of the 12-inch water main across State Route 180 and payment by City of the Estimated Cost of Improvements.

5. Water Main Maintenance. Upon completion of the water main’s installation by the District the City shall assume full ownership and responsibility for the maintenance and repair of the water main and all elements of the infrastructure installed by the District.

5. Attorney’s Fees. In the event either party commences legal action or arbitration to enforce or interpret any provisions of this Agreement, the prevailing party in such action or arbitration shall be entitled to recover from the losing party reasonable attorneys’ fees, court costs and legal expenses, including expert witness costs and fees, in the amounts determined by the court or tribunal having jurisdiction.

6. Waiver. Waiver of any provision of this Agreement must be in writing and signed by a duly authorized representative of each party.

7. Assignment. No party to this Agreement may assign or transfer by operation of law or otherwise, any or all of its rights, duties or obligations hereunder without the prior written consent of the other party.

8. Insurance. District shall provide insurance in an amount and form acceptable to City’s Finance Director and Risk Management Authority. District shall require its contractors and subcontractors to provide the same requisite level of insurance.

9. Indemnification. To the furthest extent allowed by law, each party (“Indemnitor”) shall indemnify, hold harmless and defend the other party (“Indemnitee”) and each of its officers, officials, employees, consultants, attorneys, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, damages and costs (including attorney’s fees, litigation expenses and administrative record preparation costs) arising from, resulting from, or in connection with any Third Party Action based on the development and installation of the water main and/or the ownership, maintenance and repair of the water main after its completion. The term “Third Party Action” collectively means any legal action or other proceeding instituted by (i) a third party or parties or (ii) a governmental body, agency or official other than the City or a City Agency, that:

(a) challenges or contests any or all of this Agreement; or (b) makes a claim on any reimbursement paid to District under this Agreement; or (c) the City’s granting, issuing or approving use of this Agreement. The Indemnitor’s indemnification obligations under the proceeding portions of this paragraph shall apply regardless of whether the Indemnatee or any of its officers, officials, employees, agents or volunteers are actively or passively negligent, but shall not apply to that portion of any loss, liability, fines, penalties forfeitures, costs or damages caused solely by the active negligence or willful misconduct of the City or any of its officers, officials, employees, agents or volunteers. The provisions of this Section shall survive the termination of this Agreement.

10. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon each party and their respective successors and assigns.

11. Severability. If a court of competent jurisdiction shall hold that any provision of this Agreement is invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

12. Amendment. This Agreement may be amended, altered or modified only by a written document signed by both parties.

13. Governing Law. The rights and obligations of the parties and all interpretations in performance of this Agreement shall be governed in all respects by the laws of the State of California and venue shall be in Fresno County.

14. Notices. All notices, certificates or other communications hereunder shall be deemed given when personally delivered or mailed by regular mail, postage prepaid, to the parties at their respective addresses provided below. Notices may also be sent by facsimile provided that a proof of facsimile transmission is made to verify the facsimile transmission.

To the City: City of Kerman
Attn: City Manager
850 S. Madera Avenue
Kerman, California 93630

To District: Kerman Unified School District
Attn: Kraig Magnussen, Assistant Superintendent
[15218 W. Whitesbridge Ave.
Kerman, CA 93630]

15. Entire Agreement. This Agreement, together with Exhibits A attached hereto and incorporated herein by reference, constitutes the entire agreement of the parties who have executed this Agreement with respect to the subject matter hereof and supersedes any prior agreements, negotiations or understandings. Each of these parties acknowledges and agrees that no other party, agent, or attorney of any of the parties made any promise, representation or warranty, express or implied, not set forth in this Agreement. Each party signing this Agreement acknowledges that such party has not executed this Agreement in reliance upon any promise, representation, conduct or warranty of any other party not expressly set forth in this Agreement.

16. Waiver of Presumptions. The parties acknowledge and agree that each of them has taken part in drafting every part of this Agreement, and the parties hereby waive the presumption that any ambiguities in a contract are read against the drafter of same.

17. Authority. Each signatory to this Agreement on behalf of a corporation or entity other than an individual, represents and warrants that he or she is the duly authorized representative of the party for whom the signatory executes this Agreement and may bind such corporation or entity to this Agreement.

18. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures of the parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement effective as of the date first above mentioned.

(Signatures on following page)

CITY OF KERMAN

John Jansons, City Manager

Date: _____

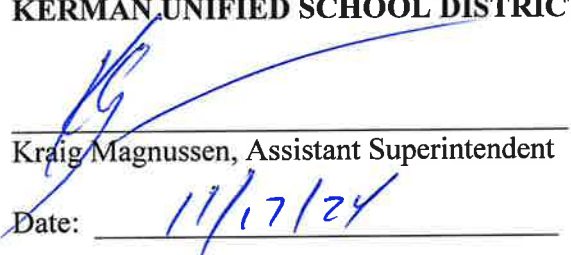
ATTEST:

Josie Camacho, City Clerk

APPROVED AS TO FORM

Hilda Cantu Montoy, City Attorney

KERMAN UNIFIED SCHOOL DISTRICT



Kraig Magnussen, Assistant Superintendent

Date: 11/17/24

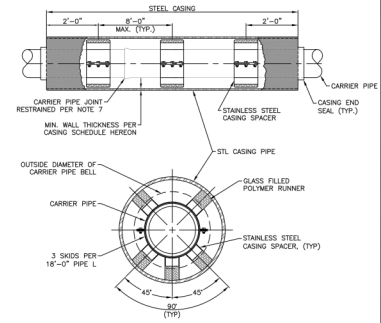
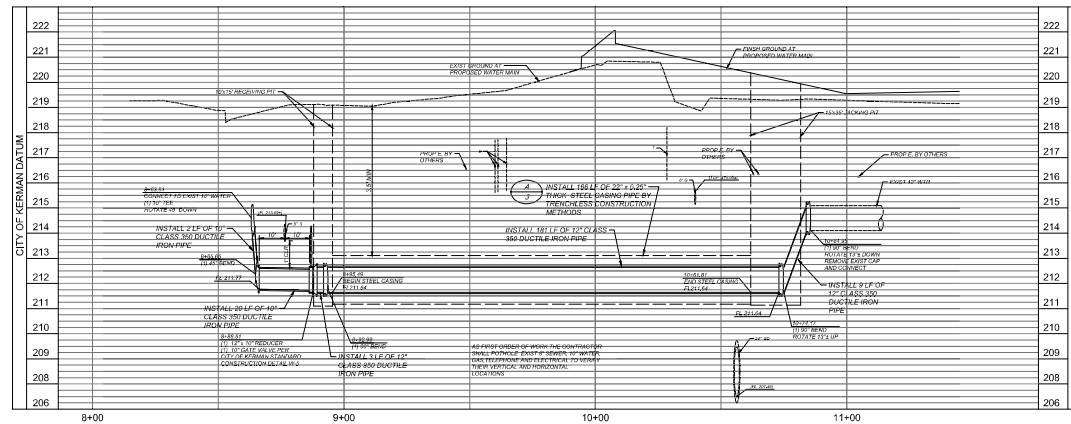
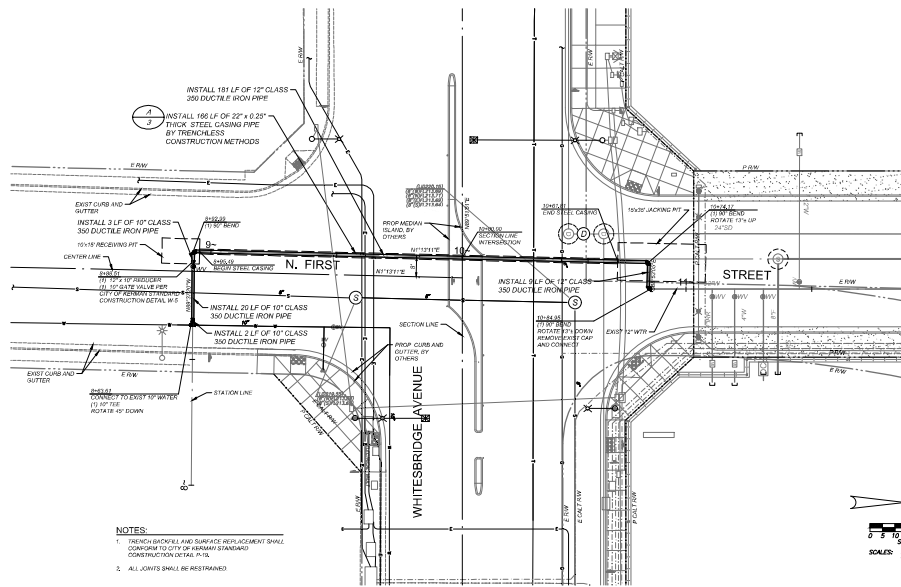
APPROVED AS TO FORM

Section 7, Item A.

GENERAL TOPOGRAPHIC SURVEY LEGEND:

(NOT ALL SYMBOLS SHOWN APPEAR ON THE PLANS)

NOT ALL SYMBOLS SHOWN APPEAR ON THE PLANS		A01 POINT ON SLOPE		C1009 COMMUNICATION PULLBOX		P 1/2 PIPE SLEEVE, DIAMETER AS SHOWN		WATER LINE, SIZE AS NOTED	
A02	ASBUTMENT	A04	ASPH REINFORCED CONCRETE	C1009	COMMUNICATION VAULT	SLOPE			AGRICULTURAL IRRIGATION LINE, SIZE AS NOTED
A03	ASPHALTCURB CONCRETE	A05	ASPHAN EDGE OF LAKE	A100	SURVEY CONTROL MONUMENT	C1009	STREET LIGHT PULLBOX		
A04	ASPHALTCURB CONCRETE EDGE	A06	ASPHAN EDGE OF FLOOD	A100	DEWINDING FOUNTAIN	A100	PIPE SLEEVE, DIAMETER AS SHOWN		AIR LINE, SIZE AS NOTED
A05	ASPHALTCURB CONCRETE DIVE	A07	ASPHAN EDGE OF FLOOD	A100	DOORPOST	A100	SEWER COMMUNICATION LINE		SEWER COMMUNICATION LINE, SIZE AS NOTED
A06	ALUMINUMSTRIP TRACK	A08	ASPHAN EDGE OF RETIENLAND	A100	DRYWELL	A100	SERVICE POLE		MAJOR GRADE CONTOUR LINE, SIZE AS NOTED
A07	BRIDGE GUY	A09	ASPHAN FLOWLINE	A100	ELECTRICAL GROUND	C1009	SIGNAL PULLBOX		MINOR GRADE CONTOUR LINE, SIZE AS NOTED
A08	BOTTOM FACE OF CURB	A10	ASPHAN LASC.	A100	ELECTRICAL CONDUIT	A100	SPRINKLER		CHILD WATER LINE, SIZE AS NOTED
A09	STEPS	A11	ASPHAN SLOPE PROTECTION	A100	ELECTRICAL METER	A100	STEEL POST, DIAMETER AS SHOWN		CHILD WATER RETURN LINE, SIZE AS NOTED
A10	TOP OF ROOF	A12	ROCK	A100	ELECTRICAL PULLBOX	A100	SAND STRIP, DIAMETER AS NOTED		CHILD WATER SUPPLY LINE, SIZE AS NOTED
A11	BUILDING VENTS	A13	RETAINING WALL	A100	ELECTRICAL VAULT LID	A100	STAND PIPE, DIAMETER AS NOTED		
A12	BOTTOM OF DITCH	A14	SPRUE WALL	A100	GAS ELECTRONIC TESTING STATION	A100	STEEL BEAM, DIAMETER AS SHOWN		LAST OF LIGHT
A13	BOTTOM OF DITCH	A15	STORM DRAIN CROSS DRAIN	A100	PIPE DEPARTMENT CONNECTION	A100	SURVEY MONUMENT WELL		LAST OF TYPED
A14	BROCK	A16	STORM DRAIN FLOWLINE	A100	PINE HYDRANT	A100	TELEPHONE, DIAMETER AS SHOWN		DRAIN LINE, SIZE AS NOTED
A15	BARKER WALL	A17	STORM DRAIN GRATE	A100	FENCE POST	A100	TELEPHONE MANHOLE		EMERGENCY MANAGEMENT SYSTEM
A16	CATCH BASIN	A18	STORM DRAIN MANHOLE W/ GRATE	A100	FLAG POLE	A100	TENNIS NET POLE		FIRE ALARM LINE
A17	CONCRETE DRIVE APPROACH	A19	SEWER FLOWLINE	A100	GAS LINE, DIAMETER AS SHOWN	A100	TELEPHONE POLE		FIRE LINE, SIZE AS NOTED
A18	CONCRETE EDGE	A20	STORM DRAIN FLOWLINE	A100	GAS REGULATOR	A100	TELEPHONE PULLBOX		FIBER OPTIC LINE
A19	CONCRETE DITCH METAL PIPE	A21	STORM DRAIN GREASE TRAP	A100	IRRIGATION GATE VALVE	A100	TELEVISION PULLBOX		DRAIN TUBE
A20	CONCRETE	A22	SEWER TANK (SEPTIC)	A100	GAS METER	A100	THREE SPREAD SHOWN GRAPHICALLY AND TRUCK DIAMETER AS SHOWN		HOT WATER LINE, SIZE AS NOTED
A21	COMMUNICATION TRENCH	A23	SEWER TANK (SEPTIC)	A100	GAS POST	A100	HOT WATER RETURN LINE, SIZE AS NOTED		HOT WATER SUPPLY LINE, SIZE AS NOTED
A22	CROWN OF ROAD	A24	SEWER TANK (SEPTIC)	A100	GUY POLE	A100	PAUL TREE, SPREAD SHOWN GRAPHICALLY		HYDRAULIC LINE
A23	QUARTER CROWN	A25	SEWER TANK (SEPTIC)	A100	GRATE, DIAMETER AS SHOWN	A100	GATE POST		TRAFFIC SIGNAL POLE
A24	CONCRETE SLAB	A26	TOP BACK OF CURB	A100	GATE POST	A100	GAS VALVE		GROUNDING ROD
A25	CULVERT	A27	TOP BACK OF WALK	A100	GUY WIRE	A100	HAZARD		UTILITY POLE
A26	CONCRETE WALL	A28	TOP OF FOOTING	A100	HOSE BIB	A100	VACUUM BREAKER		WATERLINE NET POST
A27	DRAIN DRAIN	A29	TOP FACE OF CURB	A100	HOSE BIB	A100	VENT PIPE, DIAMETER AS SHOWN		OVERHEAD COMMUNICATIONS LINE
A28	DITCH FLOWLINE	A30	TOP FACE OF WALK	A100	IRON PIPE	A100	WATERED TRENCH		OVERHEAD ELECTRIC LINE
A29	DRIVEWAY	A31	TELEPHONE TRENCH	A100	JOINT UTILITY POLE	A100	WELL PUMP		OVERHEAD ELECTRIC AND TELEPHONE LINE
A30	ELECTRICAL TRENCH	A32	TOP OF BANK	A100	JOINT UTILITY POLE	A100	CIRCULAR WOOD POST, DIAMETER AS SHOWN		OVERHEAD ELECTRIC AND TELEPHONE LINE
A31	EDGE OF DIRT ROAD	A33	TOP OF SLOPE	A100	JOINT UTILITY POLE	A100	SQUARE WOOD POST, SIZE AS SHOWN		OVERHEAD ELECTRIC AND TELEVISION LINE
A32	EDGE OF GRAVEL ROAD	A34	TOP OF SLOPE	A100	JOINT UTILITY POLE	A100	WATER LINE, DIAMETER AS SHOWN		OVERHEAD ELECTRIC, TELEVISION AND TELEPHONE LINE
A33	EDGE OF CHALK DIRT	A35	TOP OF SHOULDER	A100	JOINT UTILITY POLE	A100	WATER VALVE		OVERHEAD TRAFFIC SIGNAL LINE
A34	EDGE OF CHALK DIRT	A36	TOP OF SHOULDER	A100	JOINT UTILITY POLE	A100	WATER VALVE		OVERHEAD TELEVISION LINE
A35	EDGE OF SHOULDER	A37	TOP OF WALL	A100	JOINT UTILITY POLE	A100	WATER VALVE		OVERHEAD UTILITY LINE
A36	EDGE OF TRAVELED WAY	A38	UNIDENTIFIED TRENCH/CURB LINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		PETROLEUM LINE, SIZE AS NOTED
A37	FINISH FLOOR	A39	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		RECYCLED WATER IRRIGATION LINE, SIZE AS NOTED
A38	FIBER OPTIC TRENCH	A40	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		SEWER AND STORM DRAIN LINE, SIZE AS NOTED
A39	GAS BREAK	A41	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		SEWER FORCE MAIN, SIZE AS NOTED
A40	GUTTER FLOWLINE	A42	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		STEAM LINE, SIZE AS NOTED
A41	GUTTER FLOWLINE	A43	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A42	GUTTER FLOWLINE	A44	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A43	GUTTER FLOWLINE	A45	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A44	GUTTER FLOWLINE	A46	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A45	GUTTER FLOWLINE	A47	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A46	GUTTER FLOWLINE	A48	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A47	GUTTER FLOWLINE	A49	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A48	GUTTER FLOWLINE	A50	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A49	GUTTER FLOWLINE	A51	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A50	GUTTER FLOWLINE	A52	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A51	GUTTER FLOWLINE	A53	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A52	GUTTER FLOWLINE	A54	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A53	GUTTER FLOWLINE	A55	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A54	GUTTER FLOWLINE	A56	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A55	GUTTER FLOWLINE	A57	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A56	GUTTER FLOWLINE	A58	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A57	GUTTER FLOWLINE	A59	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A58	GUTTER FLOWLINE	A60	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A59	GUTTER FLOWLINE	A61	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A60	GUTTER FLOWLINE	A62	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A61	GUTTER FLOWLINE	A63	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A62	GUTTER FLOWLINE	A64	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A63	GUTTER FLOWLINE	A65	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A64	GUTTER FLOWLINE	A66	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A65	GUTTER FLOWLINE	A67	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A66	GUTTER FLOWLINE	A68	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A67	GUTTER FLOWLINE	A69	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A68	GUTTER FLOWLINE	A70	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A69	GUTTER FLOWLINE	A71	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A70	GUTTER FLOWLINE	A72	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A71	GUTTER FLOWLINE	A73	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A72	GUTTER FLOWLINE	A74	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A73	GUTTER FLOWLINE	A75	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A74	GUTTER FLOWLINE	A76	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A75	GUTTER FLOWLINE	A77	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A76	GUTTER FLOWLINE	A78	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A77	GUTTER FLOWLINE	A79	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A78	GUTTER FLOWLINE	A80	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A79	GUTTER FLOWLINE	A81	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A80	GUTTER FLOWLINE	A82	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A81	GUTTER FLOWLINE	A83	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A82	GUTTER FLOWLINE	A84	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A83	GUTTER FLOWLINE	A85	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A84	GUTTER FLOWLINE	A86	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A85	GUTTER FLOWLINE	A87	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A86	GUTTER FLOWLINE	A88	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A87	GUTTER FLOWLINE	A89	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A88	GUTTER FLOWLINE	A90	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A89	GUTTER FLOWLINE	A91	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A90	GUTTER FLOWLINE	A92	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A91	GUTTER FLOWLINE	A93	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A92	GUTTER FLOWLINE	A94	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
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A95	GUTTER FLOWLINE	A97	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
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A97	GUTTER FLOWLINE	A99	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A98	GUTTER FLOWLINE	A100	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A99	GUTTER FLOWLINE	A101	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE
A100	GUTTER FLOWLINE	A102	VALLEY GUTTER FLOWLINE	A100	JOINT UTILITY POLE	A100	WATER VALVE		TRAFFIC SIGNAL LINE



- NOTES:**
- REFER TO STANDARD SPECIFICATIONS SECTION 19 - JACKING PIPE.
 - SIZE AND THICKNESS OF CASING SHALL BE AS SHOWN IN STEEL CASING SCHEDULE HEREON. FOR LONG BORES OR SPECIAL SITUATIONS GREATER WALL THICKNESS THAN SHOWN IN SCHEDULE MAY BE REQUIRED. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR THE STRUCTURAL SUFFICIENCY OF THE CASING DURING CONSTRUCTION AND ALSO THE METHOD OF INSTALLATION.
 - CASING INSTALLATIONS AND WALL THICKNESS UNDER RAILROADS ARE SUBJECT TO APPROVAL BY THE APPROPRIATE RAILROAD AUTHORITY.
 - CASING SPACERS SHALL BE STAINLESS STEEL, CENTER RESTRAINED POSITION TYPE.
 - INSTALL A MINIMUM OF THREE (3) CASING SPACERS PER 18" OF CARRIER PIPE SECTION, EQUALLY SPACED.
 - EACH END OF CASING SHALL BE SEALED WITH AN APPROVED RUBBER CASING END SEAL SECURED WITH STAINLESS STEEL BANDS.
 - CARRIER PIPE SHALL BE DUCTILE IRON AND ALL JOINTS INSIDE THE STEEL CASING AND A MINIMUM OF 5' OUTSIDE THE STEEL CASING SHALL BE RESTRAINED. REFER TO STANDARD SPECIFICATION SECTION 21-11-18 FOR RESTRAINTS.
 - 45° PIPELINE RISERS RUNNING FROM CARRIER PIPE TO TYPICAL DEPTH PIPELINE SHALL BE DUCTILE IRON WITH ALL JOINTS RESTRAINED.

A
3 TRENCHLESS CONSTRUCTION CASING DETAIL
NOT TO SCALE