



Kenai Council on Aging Commission

Regular Meeting

April 10, 2025 - 3:00 PM

Kenai Senior Center

361 Senior Ct., Kenai, AK 99611

Telephonic/Virtual Information on Page 2

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. March 13, 2025 Regular Meeting Minutes **Pg. 3**

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. **Discussion/Recommendation** – Committees appointments to Workplan Goals **Pg. 5**
2. **Discussion** – KPHI Presentation to Council from 04.02.2025

G. REPORTS

1. Senior Center Director
2. Commission Chair
3. City Council Liaison..... **Pg. 12**

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION – May 8, 2025

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

1. February Monthly Report..... **Pg. 18**

Join Zoom Meeting

<https://us02web.zoom.us/j/87253557972?pwd=YzVER1RqOVU2OXdqRWRNZU13R0ROUT09>

Meeting ID: 872 5355 7972

Password: 209020

OR Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 872 5355 7972

Password: 209020

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or at the Kenai Senior Center prior to the meeting. Please contact the Senior Services Director at 907-283-4156 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

**KENAI COUNCIL ON AGING – REGULAR MEETING
MARCH 13, 2025 – AFTER THE WORK SESSION
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
CHAIR RACHAEL CRAIG, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Council on Aging was held on March 13, 2025, at the Kenai Senior Center, Kenai, AK. Chair Craig called the meeting to order at approximately 4:57 p.m.

1. Pledge of Allegiance

Chair Craig led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Rachael Craig, Chair
Velda Geller
Gina Kuntzman
Jim Glendening, Vice Chair

William Sadler
Barbara Modigh
Kit Hill

A quorum was present.

Also in attendance were:

Kathy Romain, Senior Center Director
Red Piersee, Senior Center Administrative Assistant
Henry Knackstedt, City Council Liaison

3. Agenda Approval

MOTION:

Commissioner Kuntzman **MOVED** to approve the agenda as presented. Commissioner Hill **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. January 9, 2025 Regular Meeting Minutes

MOTION:

Commissioner Sadler **MOVED** to approve the January 9, 2025 Council on Aging minutes, with a correction clarifying that Rachael Craig was elected as Chair, not Vice Chair. Commissioner Kuntzman **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. Discussion/Recommendation - Approve 2025 Work Plan

MOTION:

Vice Chair Glendening **MOVED** to recommend City Council approval of the Council on Aging Commission's 2025 Work Plan. Commissioner Modigh **SECONDED** the motion.

Director Romain gave a staff report from information provided in the packet.

VOTE:

YEA: Craig, Sadler, Geller, Modigh, Kuntzman, Glendening, Hill

NAY: None.

MOTION PASSED UNANIMOUSLY.

G. REPORTS

1. Senior Center Director – Director Romain provided an update on the upcoming March for Meals fundraiser.
2. Commission Chair – Chair Craig thanked all of the members of their contributions to the work plan.
3. City Council Liaison – Council Member Knackstedt reported on the recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – April 10, 2025

It was noted that there were no items for the month of April; the Commission recommended not meeting until May. Commissioner Modigh noted she would be absent for the May meeting.

J. COMMISSION QUESTIONS AND COMMENTS

K. ADJOURNMENT

L. INFORMATIONAL ITEMS – None.

There being no further business before the Council on Aging, the meeting was adjourned at 5:27 p.m.

I certify the above represents accurate minutes of the Council on Aging meeting of March 13, 2025.

Meghan Thibodeau
Deputy City Clerk



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Gabriel and Council Members

APPROVED BY COUNCIL

THROUGH: Terry Eubank, City Manager

Date: 4/2/25

FROM: Kathy Romain, Senior Center Director

DATE: March 25, 2025

SUBJECT: **Workplan 2025 - Council on Aging Commission**

The Council on Aging Commission convened for work sessions on February 13 and March 13, 2025, to draft their Workplan for 2025. On March 13, 2025, during their meeting, they voted to proposed their workplan for approval by the City Council. The Administration supports goals 1, 2, and 3, as they are consistent with Kenai Municipal Code and the By-Laws and Rules governing the Council on Aging Commission.

Thank you for your consideration.

INTRODUCTION

This area should include the advisory body's missions' statement and include a brief description of the overall purpose of the commission.

The Mission of the Council on Aging Commission is to advise the Mayor, the City Council, the Senior Center Director, and the city of Kenai of the needs of the elderly in the area of seniors, support the programs which enable the continued independence of senior citizens and serve as an advisory committee.

Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.

Instructions: In the space provided below, identify an issue or goals (objective) your commission would like to address in the upcoming year, the information provided should include plans on how to address those issues. This item should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority (objective number).



Objective No. **1** Objective: **Identify Opportunities for Intergenerational Programs** Estimated Time to Complete: **2025**

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

1. Identify existing programs within the Senior Center and evaluate how they serve the senior community.
2. Develop and distribute a letter and survey to youth and college-age community groups to gather input on Senior Center programs.
3. Collect data on intergenerational programs offered by other community groups and assess potential participation based on the best interests of seniors.
4. Connect with senior centers across Alaska to learn about their intergenerational program offerings.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Engaging younger generations with the Senior Center fosters a deeper understanding of its role in the community, helping to break down stereotypes about aging. By increasing awareness of how the center operates and the programs it offers, more meaningful connections can be formed between seniors and younger individuals. These intergenerational interactions not only help reduce loneliness among older adults but also enhance their sense of purpose and value. At the same time, mentoring opportunities allow youth to gain valuable life skills, guidance, and a sense of connection, creating positive outcomes for both generations.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Seniors, Schools, Colleges, and the Council on Aging Commission

Funding: *(Are funds available, or is funding needed in a future budget?)*

N/A

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Objective No. **2** Objective: **Review Emergency Plan for the Kenai Senior Center** Estimated Time to Complete: **Fall 2025**

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

1. Review the Emergency Plan and give feedback accordingly.
2. Attend the Emergency Operations Plan training prior to implementation.
3. Put forth a recommendation to the City Council for acceptance of the completed Emergency Plan.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Ensuring the safety of the senior population requires careful planning and preparedness. The commission aims to review the Senior Center's emergency plan, provide valuable input, and participate in training to enhance readiness. By developing a proactive group focused on senior support during emergencies, the commission will help strengthen the City's overall emergency response. This initiative not only contributes to a safer environment for older adults but also ensures that the Senior Center is well-equipped to handle emergencies, providing peace of mind for seniors, their families, and the broader community.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Senior Center staff
City Employees
Council on Aging Commission

Funding: *(Are funds available, or is funding needed in a future budget?)*

N/A The Senior Center received a grant to develop the emergency plan.

INTRODUCTION

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Objective No. **3** Objective: **Identify Programs & Activities for Health & Wellness** Estimated Time to Complete: **2025**

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

1. Explore methods for gathering feedback on the current needs of the senior population in Kenai.
2. Identify and promote Senior Center programs to increase awareness and engagement among Kenai residents.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Promoting health and wellness among the senior population is essential to enhancing their quality of life. By identifying programs and activities that support physical, mental, and social well-being, the Senior Center can better meet the diverse needs of older adults. These efforts extend beyond those who actively participate in the center, reaching a broader population and ensuring that more seniors have access to resources that contribute to their overall wellness.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Senior Center Staff
Council on Aging Commission

Funding: *(Are funds available, or is funding needed in a future budget?)*

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Kenai City Council - Regular Meeting

March 19, 2025 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

1. 100% Communities and the 907 Navigation App, Abby Struffert, Southcentral Consulting

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3456-2025** - Accepting and Appropriating a Grant Received Through Best Friends Animal Society to the Kenai Animal Shelter for Attendance at the Best Friends National Conference. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3457-2025** - Accepting and Appropriating Donations Designated by Tom Anderson from the Alaska Community Foundation for the Construction of Softball Dugouts and the Dedication of a Dugout in Memoriam of Hannah Hill. (Administration)
3. **ENACTED UNANIMOUSLY. Ordinance No. 3458-2025** - Accepting and Appropriating a Grant Received Through the Alaska Geriatric Exchange Network to the Kenai Senior Center for Attendance at the 2025 Legislative Fly-In. (Administration)
4. **ENACTED UNANIMOUSLY. Ordinance No. 3459-2025** - Determining that Real Property Described as Lot 10, Block 1, Etolin Subdivision Number 3, According to Plat 82-103, City-Owned Airport Land Located Outside the Airport Reserve, is Not Needed for a Public Purpose and Authorizing the Sale of the Property to LOROC, LLC. (Administration)
5. **ENACTED UNANIMOUSLY. Ordinance No. 3460-2025** - Determining that Real Property Described as Lot 11, Block 1, Etolin Subdivision Number 3, According to Plat 82-103, City-

Owned Airport Land Located Outside the Airport Reserve, is Not Needed for a Public Purpose and Authorizing the Sale of the Property to LOROC, LLC. (Administration)

6. **ENACTED UNANIMOUSLY. Ordinance No. 3461-2025** - Amending the Official Zoning Map and Land Use Table by Rezoning the Properties at 202 North Forest Drive and 1408 Second Avenue from Suburban Residential (RS) to General Commercial (CG) Zoning District. (Administration)
7. **ADOPTED UNANIMOUSLY. Resolution No. 2025-19** - Authorizing the City Manager to Enter into an Airline Operating Agreement and Terminal Area Lease with Aleutian Airways. (Administration)
8. **ADOPTED UNANIMOUSLY. Resolution No. 2025-20** - Authorizing Award of the Airport Engineering Services Term Contract. (Administration)

F. MINUTES

1. *Regular Meeting of March 5, 2025. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Authorizing a Memorandum of Agreement with Greatland Consulting and Training LLC. for use of the Alaska Regional Fire Training Facility. (Administration)
3. ***Action/Approval** - Authorizing a Special Use Permit to Jeremy Mastre, DBA: River Rock Outdoors, LLC for Commercial Operations at the Kenai Municipal Airport Float Plane Basin. (Administration)
4. ***Action/Approval** - Authorizing a Special Use Permit to Jeremy Mastre, DBA: River Rock Outdoors, LLC for Fuel Tank Storage at the Kenai Municipal Airport Float Plane Basin. (Administration)
5. ***Action/Approval** - Approving Amendments to the Lease and Concession Agreements for the Kenai Municipal Golf Course and Recreation Area between the City of Kenai and KNC Golf, Inc. (Administration)
6. **APPROVED UNANIMOUSLY. Action/Approval** - Reporting Requirements for Agencies Receiving Grants through the Legislative Budget. (Douthit)
7. **SPECIAL MEETING SCHEDULED FOR 4/15/2025 AT 6:00 P.M. Discussion** - Scheduling Council Employee Evaluations. (Gabriel)
8. **Discussion** - Kenai Municipal Code, Title 2 Alcoholic Beverages and Marijuana - License Renewals. (City Clerk)
9. **APPROVED UNANIMOUSLY. Action/Approval** - Authorizing the Mayor to Sign a Letter of Support for the American Tidal Energy Project led by ORPC. (Gabriel)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission

4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

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Registration is required to join the meeting remotely through Zoom. Please use the following link to register:

<https://us02web.zoom.us/meeting/register/D2kvBJR9Rdey7qnGdqWUPg>



Kenai City Council - Regular Meeting

April 02, 2025 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

1. Kenai River Quality Monitoring Funding, Kenai Watershed Forum, Environmental Scientist and Water Quality Coordinator, Benjamin Meyer.
2. Request for Land Donation, Kenai Peninsula Housing Initiatives, Inc., Finance Director Dana Gregoire.

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ADOPTED UNANIMOUSLY. Resolution No. 2025-21** - Amending City Council Policies 20.010 - Recording Council Meetings, and 20.020 Standing Commissions and Other Advisory Body Procedures, to Establish that Meeting Recordings are Retained in Accordance with the Records Management Schedule and Record Retention Policy of the City. (City Clerk)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2025-22** - Amending Council Policy 20.000 Agenda & Packet - Preparation, Distribution and Publication, to Establish a Twenty Minute Aggregate Time Limit for Scheduled Public Comment and a Thirty Minute Aggregate Time Limit for Unscheduled Public Comment. (Gabriel)

F. MINUTES

1. *Regular Meeting of March 19, 2025. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Ordinance No. 3462-2025** - Accepting and Appropriating Donations to the Kenai Animal Shelter for the Purchase of Equipment and Supplies. (Administration)
3. **APPROVED UNANIMOUSLY. Action/Approval** - Council on Aging Commission 2025 Work Plan. (City Clerk)
4. **WORK SESSION SCHEDULED FOR 5/3/2025 AT 9:00 AM. Discussion** - Scheduling a Budget Work Session. (Administration)
5. **INTRODUCED/PUBLIC HEARING SET FOR 4/16/2025 - Ordinance No. 3463-2025** - Conditionally Donating Certain City Owned Property Described as Three Approximately 1 ½ Acre Parcels to be Subdivided from a Portion of the Approximately 69 ½ Acre Parcel Described as Kenai Meadows Addition No 1, Tract A1 According to Plat 2023-48 (KPB Parcel No. 03901067) to Kenai Peninsula Housing Initiative for the Development of Restricted Income and Senior Housing. (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

1. Review and Discussion of the City Manager's Evaluation Which May be a Subject that Tends to Prejudice the Reputation and Character of the City Manager [AS 44.62.310(C)(2)].
2. Review and Discussion of the City Attorney's Evaluation Which May be a Subject that Tends to Prejudice the Reputation and Character of the City Attorney [AS 44.62.310(C)(2)].
3. Review and Discussion of the City Clerk's Evaluation Which May be a Subject that Tends to Prejudice the Reputation and Character of the City Clerk [AS 44.62.310(C)(2)].

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

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KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Terry Eubank, City Manager
THROUGH: Kathy Romain, Senior Center Director
FROM: Astrea Piersee, Administrative Assistant III
DATE: March 7, 2025
SUBJECT: February 2025 Monthly Report

February Highlights at the Kenai Senior Center:

- **Valentine's Lunch** was a wonderful celebration of love and friendship. Everyone enjoyed a delicious meal and great company.
- **Waffle Friday** made its much-anticipated return, and it was a hit! There's nothing like starting the day with warm, fluffy waffles and good friends.
- **Super Bowl Party**
- **No-Host Dinner at Carla's Restaurant** was a lovely evening out. Good food and great conversation made for a perfect night with friends.

	2025	2024
Home Delivered Meals	1814	2138
Individuals	93	88
Dining Room (Congregate) Meals	750	1270
Individuals	136	155
Transportation (1-way rides)	166	246
Individuals	18	18
Grocery Shopping Assistance	15/32	10/34
Writers Group	25	33
Caregiver Support Group	14	14
Growing Stronger Exercise	191	260
Tai Chi Class	44	49
TOPS Weight Loss Class	59	60
Bluegrass & Music Sessions	69	70
Card Games	93	70
Wii Bowling	7	36
Arts & Crafts	23	23
Total Event Sign-ins *	1495	1773
Individuals *	185	173
Vintage Pointe Manor Vacancies	0	0

*(not including home meals clients)