



Kenai Beautification Commission

Regular Meeting

February 11, 2025 - 6:00 PM

Kenai City Hall - Council Chambers

210 Fidalgo Ave., Kenai, AK 99611

**\*Telephonic/Virtual Information on Below\***

**Agenda**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. **Election of Chair and Vice Chair**
4. Agenda Approval

**B. SCHEDULED PUBLIC COMMENTS** *(Public comments limited to ten (10) minutes per speaker)*

**C. UNSCHEDULED PUBLIC COMMENT** *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

**D. APPROVAL OF MINUTES**

1. November 19, 2024 Regular Meeting Minutes..... **Pg. 3**

**E. UNFINISHED BUSINESS**

**F. NEW BUSINESS**

1. **Discussion/Recommendation-** Discuss work plan goals for 2025 ..... **Pg. 6**

**G. REPORTS**

1. Parks & Recreation Director
2. Commission Chair
3. City Council Liaison..... **Pg. 11**

**H. ADDITIONAL PUBLIC COMMENTS** *(Public comments limited to five (5) minutes per speaker)*

**I. NEXT MEETING ATTENDANCE NOTIFICATION** – April 8, 2025

**J. COMMISSIONER COMMENTS AND QUESTIONS**

**K. ADJOURNMENT**

**L. INFORMATION ITEMS**

1. Parks & Recreation Midmonth Report – November 24 ..... **Pg. 17**
2. Parks & Recreation Midmonth Report – December 24 ..... **Pg. 21**

**Registration is required to join the meeting remotely through Zoom.** Please use the link below to register:

<https://us02web.zoom.us/meeting/register/D8ZoM2GqQmmEMG7vXwo-4Q>

*The agenda and agenda items are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of the agenda items are available at the City Clerk's Office or outside of Council Chambers prior to the meeting. Please contact the Parks and Recreation Director at 907-283-8262 for additional details.*

**\*\*COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING\*\***

**KENAI BEAUTIFICATION COMMISSION – REGULAR MEETING  
NOVEMBER 19, 2024 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
CHAIR SARAH DOUTHIT, PRESIDING**

**ACTION MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Beautification Commission was held on November 18, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:00 p.m.

**1. Pledge of Allegiance**

Chair Douthit led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Sarah Douthit, Chair  
Brittney Hoffert

Emily Heale  
Samantha Springer

A quorum was present.

Absent:

Terri Wilson  
Sonja Earsley

Christina Warner, Vice Chair

Also in attendance were:

Tyler Best, Parks & Recreation Director  
Victoria Askin, City Council Liaison

**3. Agenda Approval**

**MOTION:**

Commissioner Hoffert **MOVED** to approve the agenda as presented. Commissioner Springer **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**B. SCHEDULED PUBLIC COMMENTS - None.**

**C. UNSCHEDULED PUBLIC COMMENTS - None.**

**D. APPROVAL OF MINUTES**

1. May 14, 2024

**MOTION:**

Commissioner Heale **MOVED** to approve the May 14, 2024 Beautification Commission minutes. Commissioner Hoffert **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**E. UNFINISHED BUSINESS – None.**

## **F. NEW BUSINESS**

1. **Discussion** - Review and work plan goals and prepare a report for the council.

Director Best gave a staff report from information provided in the packet; clarification was provided on the current status of projects; Plant Day was suggested as a future goal of the Commission.

Chair Douthit volunteered to write the report for Council.

2. **Discussion**– Review Flower order for FY25

Director Best gave a staff report from information provided in the packet; discussion followed and the Commission provided suggestions for colors and patterns for planting.

3. **Discussion** – Winter tour date

Director Best reported on the winter decor the Parks & Recreation Department have installed; the Commission scheduled the Winter Tour for December 3, 2024.

4. **Discussion/Recommendation** – Capital Improvement Plan Priority list

### **MOTION:**

Commissioner Hoffert **MOVED** to recommend City Council approval of the Capital Improvement Plan Priority list. Commissioner Springer **SECONDED** the motion.

Director Best gave a staff report from information provided in the packet; Commission discussion followed.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED**.

## **G. REPORTS**

1. Parks & Recreation Director – Director Best reviewed the Midmonth Reports as provided in the packet.
2. Commission Chair – Chair Douthit discussed the little free library on Forest Drive; expressed appreciation for City décor.
3. City Council Liaison – Council Member Askin reported on the recent actions of the City Council.

## **H. ADDITIONAL PUBLIC COMMENTS – None.**

## **I. NEXT MEETING ATTENDANCE NOTIFICATION – January 14, 2025**

Commissioner Heale noted that she may be absent or attending remotely.

## **J. COMMISSION QUESTIONS AND COMMENTS**

Commissioner Hoffert discussed commissioner term reappointments.

Commissioner Heale noted she hoped to attend the Winter Tour.

## **K. ADJOURNMENT**

## **L. INFORMATIONAL ITEMS**

1. September Mid-month report
2. October Mid-Month Report

There being no further business before the Beautification Commission, the meeting was adjourned at 7:08 p.m.

I certify the above represents accurate minutes of the Beautification Commission meeting of November 19, 2024.

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Meghan Thibodeau  
Deputy City Clerk

*\*\* The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast last in the roll call order and shall not affect the outcome of the official commission vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a commission meeting.*



# KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | [www.kenai.city](http://www.kenai.city)

## MEMORANDUM

**TO:** Chair Douthit and Beatification Commission  
**FROM:** Tyler Best, Parks and Rec Director  
**DATE:** December 26<sup>th</sup>, 2024  
**SUBJECT:** Annual Commission Work Plan

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The purpose of this memo is to help guide you in developing a work plan. Attached to this memo is the work plan template to fill out, with the 2024 goals that are reoccurring filled out for 2024.

### Purpose of a Work Plan.

1. Documents that the commission's work plan aligns with the City's assigned role, plans, policies, and procedures.
2. Ensures the Council and Administration is aware of the work intended for the Commission for the year ahead.

Using the template provided on the following page, create a list of issues and goals (objectives) your Commission would like to address in the upcoming year; your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources: are funds available in the budget? If not, are you proposing that the Council include funding in the upcoming budget cycle, and how long is it expected to obtain the objective? Please prioritize the objectives of your group, with number one (1) being the top priority.

### INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

**Instructions:** In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority.

			
GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. _____ Objective: _____ Estimated Time to Complete: _____			

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Collaboration: *(Who needs to be involved to obtain the objective?)*

Funding: *(Are funds available, or is funding needed in a future budget?)*

## INTRODUCTION

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GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. <u>1</u>	Objective: <u>Parks and Garden Tour</u>		Estimated Time to Complete: <u>N/A</u>

**Strategy:** *(Provide a summary of tasks which need to be done to obtain the objective.)*

Tour of Gardens and Parks with a focus on landscaping (plant, shrubs, beds, & ext) and beautification of parks. The hope would be to do this tour annually during the month of August when most of the plants and flowers are in full bloom.

**Narrative:** *(Describe the benefits to the residents and visitors of the City.)*

Determine if updates or changes are needed to improve the beautification of The City of Kenai.

**Collaboration:** *(Who needs to be involved to obtain the objective?)*

Beautification Commission and the Parks and Recreation Department

**Funding:** *(Are funds available, or is funding needed in a future budget?)*

none, the tour would happen as a regular schedule meeting or work session.



## INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

**Instructions:** In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority.

			
GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. <u>2</u>	Objective: <u>Winter Beautification Tour</u>		Estimated Time to Complete: <u>N/A</u>

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Tour of the City's winter beautification areas and static displays. This tour would work best to have an Annual Work Session in December.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Determine if updates or changes and needed to improve the beautification of The City of Kenai during the Winter Months.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Beautification Commission and the Parks and Recreation Department





Funding: *(Are funds available, or is funding needed in a future budget?)*

none, the tour would happen as a regular schedule meeting or work session.

## INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

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GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. <u>3</u>	Objective: <u>Leif Hansen Memorial Fountain</u>	Estimated Time to Complete: <u>2 years</u>	
Strategy: <i>(Provide a summary of tasks which need to be done to obtain the objective.)</i>			
Provide input on the redesign of the Lief Hansen Memorial Fountain and immediate surrounding area.			
Narrative: <i>(Describe the benefits to the residents and visitors of the City.)</i>			
To enhance the beauty of the Leif Hansen Memorial Park with the Fountain as the center piece.			
Collaboration: <i>(Who needs to be involved to obtain the objective?)</i>			
Beautification Commission , the Parks and Recreation Department and members of the public.			
Funding: <i>(Are funds available, or is funding needed in a future budget?)</i>			
n/a			



## Kenai City Council - Regular Meeting

December 18, 2024 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

[www.kenai.city](http://www.kenai.city)

**\*\*Telephonic/Virtual Information on Page 3\*\***

### **Action Agenda**

#### **A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

#### **B. SCHEDULED ADMINISTRATIVE REPORTS**

#### **C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)**

#### **D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)**

#### **E. PUBLIC HEARINGS**

1. **POSTPONED TO 1/15/2025. Ordinance No. 3445-2024** - Decreasing Estimated Revenues and Appropriation in the Kenai City Municipal Roadway Improvement Capital Project Funds to Transfer Residual Balance from Completed Projects Back to Their Original Funding Sources, and Increasing Estimated Revenues and Appropriation in the Kenai City Water & Sewer, Public Safety, and Airport Improvements Capital Project Funds to Fully Fund Projects Approved in the FY2025 Budget. (Administration)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2024-52** - Reinstating a Player Registration Fee for the City of Kenai City League Basketball to Support More Games During the Season. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2024-53** - Approving Extensions and Amendments to Two Agreements with the State of Alaska Division of Forestry and Fire Protection. (Administration)

#### **F. MINUTES**

1. \*Regular Meeting of December 4, 2024. (City Clerk)

#### **G. UNFINISHED BUSINESS**

#### **H. NEW BUSINESS**

1. **\*Action/Approval** - Bills to be Ratified. (Administration)
2. **\*Action/Approval** - Non-Objection to Renewal of a Beverage Dispensary Tourism Liquor License for Schilling Alaska, LLC DBA Uptown Motel/Louie's - License No. 1859. (City Clerk)
3. **\*Action/Approval** - Non-Objection to the Renewal of a Marijuana Product Manufacturing Facility License and a Standard Marijuana Cultivation License for Red Run Cannabis Cultivators, LLC., DBA: Red Run Cannabis Cultivators, LLC. - License No.'s 19372 and 10052; and a Retail Marijuana Store License for Red Run Cannabis Company, LLC., DBA: Red Run Cannabis Company, LLC. – License No. 10056. (City Clerk)
4. **\*Action/Approval** - Special Use Permit to Echo Lake Meats for Use of 20 Square Feet of Terminal Space at the Kenai Municipal Airport. (Administration)
5. **\*Ordinance No. 3446-2024** - Accepting and Appropriating a Grant from the Alaska Food Coalition to the Kenai Senior Center. (Administration).
6. **APPROVED UNANIMOUSLY. Action/Approval** - Approving a Certificate of Acceptance Notice for Kee's Turn Subdivision. (Administration)
7. **WORK SESSION SCHEDULED FOR 1/16/2025 AT 6:00 P.M AT THE KENAI CHAMBER OF COMMERCE. Discussion/Approval** - Scheduling a Joint Work Session with the Kenaitze Indian Tribe. (Administration)

**I. COMMISSION REPORTS**

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

**J. REPORT OF THE MAYOR**

**K. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**L. ADDITIONAL PUBLIC COMMENTS**

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

**M. EXECUTIVE SESSION**

**N. PENDING ITEMS**

**O. ADJOURNMENT**

**P. INFORMATION ITEMS**

1. CIRCAC Director's Report

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## Kenai City Council - Regular Meeting

January 15, 2025 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

[www.kenai.city](http://www.kenai.city)

**\*\*Telephonic/Virtual Information on Page 3\*\***

### **Action Agenda**

#### **A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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#### **B. SCHEDULED ADMINISTRATIVE REPORTS**

1. Kenai Tourism and Marketing Report, Inger Deede and John Papendieck, Agnew::Beck Consulting.

#### **C. SCHEDULED PUBLIC COMMENTS** (*Public comments limited to ten (10) minutes per speaker*)

#### **D. UNSCHEDULED PUBLIC COMMENTS** (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

#### **E. PUBLIC HEARINGS**

1. **ENACTED UNANIMOUSLY. Ordinance No. 3446-2024** - Accepting and Appropriating a Grant from the Alaska Food Coalition to the Kenai Senior Center. (Administration).
2. **ENACTED UNANIMOUSLY. Ordinance No. 3447-2025** - Accepting and Appropriating a Grant from the State of Alaska, Division of Senior and Disabilities Services to the Kenai Senior Center for Disaster Emergency Planning and Preparation. (Administration) [KMC 1.15.070(d)]
  1. Motion for Introduction
  2. Motion for Second Reading (Requires a Unanimous Vote)
  3. Motion for Enactment (Requires Five Affirmative Votes)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2025-01** - Authorizing the City Manager to Enter into a Restaurant Concession Agreement for the Kenai Municipal Airport. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2025-02** - Authorizing a Budget Transfer in the Municipal Roadway Improvements Capital Project Fund of Remaining Balances from Completed Projects to a New Project for City Dock Float Replacement and Concrete Ramp Repairs. (Administration)

5. **ADOPTED UNANIMOUSLY. Resolution No. 2025-03** - Amending the Authorized Staffing Table by Adding a Part-Time Administrative Assistant I Position to the Police Department. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2025-04** - Adopting Goals to Guide the Preparation of the Fiscal Year 2026 Annual Budget. (Administration)
7. **ADOPTED; RECONSIDERED; ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2025-05** - Authorizing a Contract Award to Supply Microsoft Enterprise Agreements. (Administration)
8. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2025-06** - Adopting the City's Capital Improvement Plan for Fiscal Years 2026-2030. (Administration)
9. **ADOPTED WITHOUT OBJECTION. Resolution No. 2025-07** - Requesting the Governor of the State of Alaska Designate by Proclamation the Area of the Upper Cook Inlet East Side Set Net Fishery as an Area Impacted by an Economic Disaster in 2024 and Supporting a Recovery Plan. (Askin)

#### **F. MINUTES**

1. \*Regular Meeting of December 18, 2024. (City Clerk)

#### **G. UNFINISHED BUSINESS**

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3445-2024** - Increasing Estimated Revenues and Appropriation in the Kenai City Municipal Roadway Improvement Capital Project Funds to Transfer Residual Balance from Completed Projects Back to Their Original Funding Sources, and Increasing Estimated Revenues and Appropriation in the Kenai City Water & Sewer, Public Safety, and Airport Improvements Capital Project Funds to Fully Fund Projects Approved in the FY2025 Budget. (Administration) *[On 12/18/24 this item was postponed to 01/15/25]*

#### **H. NEW BUSINESS**

1. \***Action/Approval** - Bills to be Ratified. (Administration)
2. \***Action/Approval** - Non-Objection to Renewal of a Club Liquor License for Kenai Elks Lodge #2425 DBA Kenai Elks Lodge #2425 - License No. 5644. (City Clerk)
3. \***Action/Approval** - Non-Objection to Renewal of a Restaurant/Eating Place Liquor License Jersey Subs AK LLC DBA Jersey Subs - License No. 5900. (City Clerk)
4. \***Action/Approval** - Council Confirmation of Mayoral Nomination of Dominick Sarte to the Harbor Commission. (Gabriel)
5. \***Action/Approval** - Council Confirmation of Mayoral Nominations of Marti Pepper and Bridget Grieme to the Parks and Recreation Commission. (Gabriel)
6. \***Ordinance No. 3448-2025** - Amending Kenai Municipal Code Section 14.22.010 - Land Use Table, to Allow Airports as a Principal Permitted Use in the Airport Light Industrial Zone. (Administration)
7. **SCHEDULED FOR 2/5/2025 AT 5:30 P.M. Discussion/Action** - Scheduling a Board of Adjustment Meeting for the Purpose of Approving Hearing Minutes. (City Clerk)

#### **I. COMMISSION REPORTS**

1. Council on Aging Commission
  - Council on Aging Commission 2024 Annual Report
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

**J. REPORT OF THE MAYOR**

**K. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**L. ADDITIONAL PUBLIC COMMENTS**

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

**M. EXECUTIVE SESSION**

1. City Clerk Contract Renewal Discussion and Negotiation. *[AS 44.62.310 (c)(1)(2) May be a subject that tends to prejudice the reputation and character of the City Clerk and is a matter of which the immediate knowledge may have an adverse effect upon the Finance of the City.]*
  - a. **Action/Approval** - Council Action Related to the City Clerk Contract Renewal.

**N. PENDING ITEMS**

**O. ADJOURNMENT**

**P. INFORMATION ITEMS**

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## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Terry Eubank, City Manager

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** November 12th, 2024

**SUBJECT:** **Mid-Month Report-November**

Parks staff has been working hard to hang Christmas lights and displays throughout the city to create a festive atmosphere for the "Christmas Comes to Kenai" celebration and the Holiday Season. The Staff's new favorite is the fish on the Christmas tree in front of City Hall!

The Parks team has begun grooming ski trails for winter recreation, maintaining walking trails at Municipal Park and the skating area at Daubenspeck Pond. These efforts provide diverse opportunities for outdoor activities during the season. The Ski trails were in excellent condition until this warm weather hit, which posed some maintenance challenges, leaving the ski trails in poor condition and the pond unsuitable for skating. Despite these obstacles, the Parks team is doing its best to keep them accessible.

Weekly trail updates are provided to the community via social media and the city website. ( see an example below). Additionally, on the Parks and Recreation social media and website, there has been a promotion for the Adopt a Hydrant program, where residents can adopt a hydrant and keep it clear of snow throughout the winter. ( see the form attached)

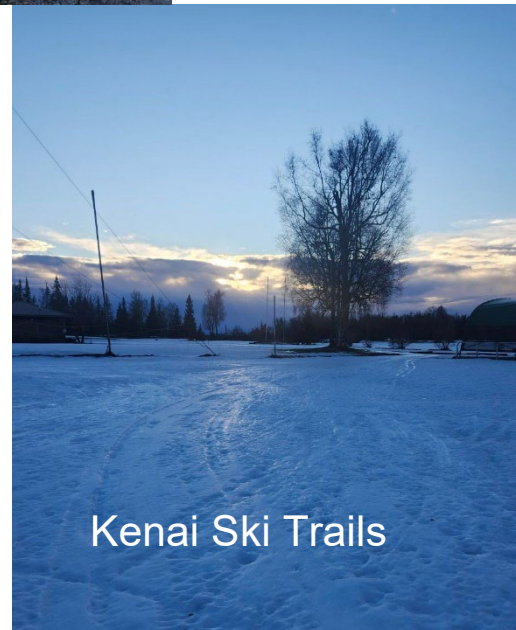
Preparations for next year's City League Basketball program are progressing steadily. Schedules are being finalized, and team coordination is underway. The player and coach meetings are in November, and the next one is planned for December. The league starts around mid-January.

### **Rec Center Visits November**

Weight Room/Cardio Room	1219
Racquetball /Wallyball	313
Shower/Sauna	63
Gymnasium	1498
Gym Rental Visits	1306
<b>Total Number of Visits</b>	<b>4485</b>



Municipal Park Walking  
Trails



Kenai Ski Trails

Municipal Park Walking Trails are in poor condition due to recent rain and temperature fluctuations. Expect patches of slippery ice and exposed ground or gravel sections with no snow cover.

Conditions at Kenai Ski Trails are similarly poor, and use is not recommended. The snow is soft and nearly at ground level due to the rain. Grooming is currently on hold until conditions improve.



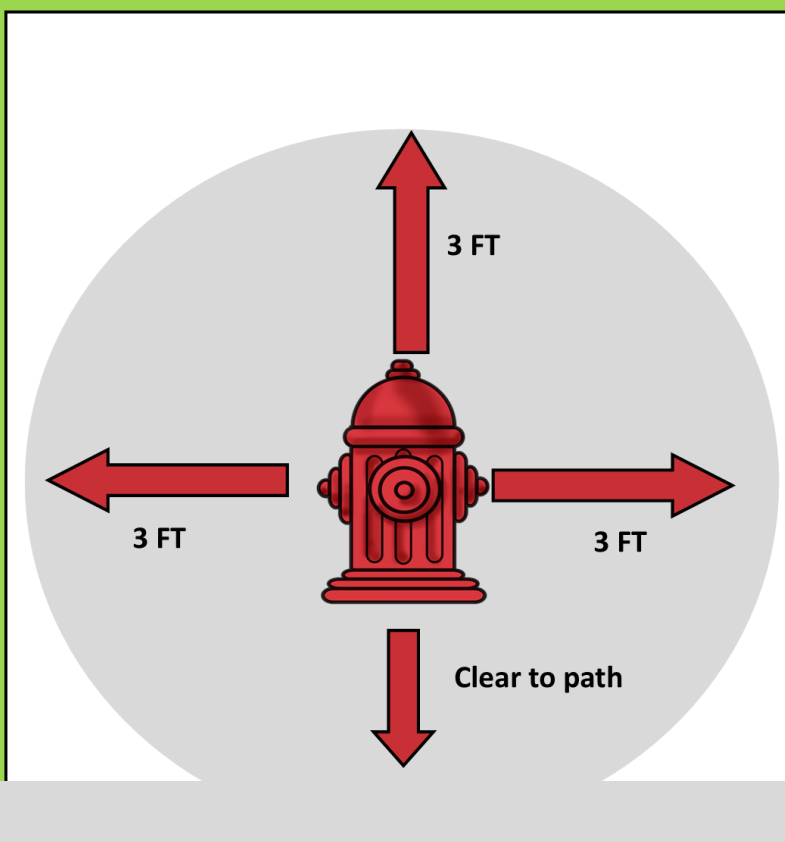


## City of Kenai

### Adopt-A-Hydrant Program

Do you want to serve your community? Then this may be the perfect program for you. During the Winter months, the City of Kenai has over 500 fire hydrants to maintain and to keep clear of snow. The City works hard to keep hydrants clear, but with the large snowfalls that can happen it can be difficult to maintain. We are asking for your help in this endeavor to adopt a fire hydrant. By adopting a fire hydrant, you will be helping emergency services locate and use these hydrants quicker and safer in case of winter emergencies!

#### City of Kenai Adopt-A-Hydrant



- Do not use a snowblower they can damage the hydrants
- Clear a path to the hydrant
- Clear a 3 feet around the whole hydrant!
- clear snow and ice off of the hydrant





What do you need to do?

Locate and identify a hydrant, fill out the form below and send it to the Parks and Recreation Department at [Parks@kenai.city](mailto:Parks@kenai.city) or bring it to the Kenai Recreation Center at 227 Caviar, Kenai, Alaska 99669. Questions call the parks department at 907-283-8262.

Then every time it snows, we ask that you check your hydrant and make sure it is clear of snow, as shown in the above graphic on the front page.

Name: \_\_\_\_\_

Business: (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Hydrant Location:

\_\_\_\_\_

\_\_\_\_\_

## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Terry Eubank, City Manager

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** November 12th, 2024

**SUBJECT:** Mid-Month Report-December

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There was a small amount of snow at the beginning of the month, allowing the parks team to groom the ski trails several times, making them skiable for all. However, due to poor weather, they have not been able to get the grooming equipment on the trails since the middle of the month. The Annual Solstice Ski Event that Relay for Life put on was moved to January 21st due to a lack of snow.

Dubenspeck Pond was skatable during a cold snap in December, but it is no longer skatable due to recent weather and rain. However, when there is a future cold snap, the Parks team has added additional lighting, which looks very pretty. ( see photo below)

At the Rec Center, Kenai City League basketball will start next month, and sign-ups for individuals and teams are currently active. Additionally, at the Rec, it was discovered that the newly painted gym floor lines were not painted to the correct measurements; the contractor will come down in the near future to correct this mistake, which will result in the gym being closed for several weeks. However, the weight room should only need to be closed for several days.

### Rec Center Visits November

Weight Room/Cardio Room	1061
Racquetball /Wallyball	198
Shower/Sauna	58
Gymnasium	1558
Gym Rental Visits	141
<b>Total Number of Visits</b>	<b>3016</b>



Daubenspeck Pond after being flooded

