



Kenai Beautification Commission - Special  
Meeting  
Regular Meeting  
December 09, 2025 - 6:00 PM  
Kenai City Hall - Council Chambers  
210 Fidalgo Ave., Kenai, AK 99611

**\*Telephonic/Virtual Information on Page 2\***

**Agenda**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

**B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)***

**C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)***

**D. APPROVAL OF MINUTES**

1. October 14, 2025 Regular Meeting Minutes ..... 3

**E. UNFINISHED BUSINESS**

**F. NEW BUSINESS**

1. **Recommendation** - Recommending Parks and Recreation Projects for the Fiscal Year 2027 - Fiscal Year 2031 Capital Improvement Plan, as shown in the CIP Plan Memo. .... 5
2. **Discussion** - 2026 Spring Flower Order ..... 6
3. **Discussion** - Mural Location and Themes ..... 13
4. **Discussion** - 2024 Winter Tour Recap ..... 14

**G. REPORTS**

1. Parks & Recreation Director
2. Commission Chair
3. City Council Liaison ..... 15

**H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)***

**I. NEXT MEETING ATTENDANCE NOTIFICATION - January 13, 2026**

**J. COMMISSIONER COMMENTS AND QUESTIONS**

**K. ADJOURNMENT**

**L. INFORMATION ITEMS**

1. July ..... 21
2. August ..... 22

**Registration is required to join the meeting remotely through Zoom.** Please use the link below to register:

<https://us02web.zoom.us/join/ZjUYdatKQke80gRTRtE3Lw>

*The agenda and agenda items are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of the agenda items are available at the City Clerk's Office or outside of Council Chambers prior to the meeting. Please contact the Parks and Recreation Director at 907-283-8262 for additional details.*

|   |
|---|
| <b>**COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING**</b> |
|---|

**KENAI BEAUTIFICATION COMMISSION - REGULAR MEETING  
OCTOBER 14, 2025 - 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
CHAIR SARAH DOUTHIT, PRESIDING**

**MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Beautification Commission was held on October 14, 2025 in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:11 p.m.

**1. Pledge of Allegiance**

**2. Roll Call**

There were present:

Sarah Douthit, Chair (Remotely)      Emily Heale  
Samantha Springer (Remotely)

A quorum was not present.

Absent:

Sonja Earsley      Brittney Hoffert

Also in attendance were:

Tyler Best, Parks & Recreation Director  
Jenna Brown, Parks & Recreation Assistant Director  
Victoria Askin, City Council Member

**3. Agenda Approval**

**B. SCHEDULED PUBLIC COMMENTS - None.**

**C. UNSCHEDULED PUBLIC COMMENTS - None.**

**D. APPROVAL OF MINUTES**

1. May 13, 2025 Meeting Minutes

**E. UNFINISHED BUSINESS – None.**

**F. NEW BUSINESS**

1. **Discussion/Recommendation** - Recommending Parks and Recreation Projects for the Fiscal Year 2027 - Fiscal Year 2031 Capital Improvement Plan as shown in the CIP Plan Memo
2. **Discussion/Recommendation** - 2026 Spring Flower Order
3. **Discussion/Recommendation** - Mural Location and Themes
4. **Discussion/Recommendation** - Winter Tour Date
5. **Discussion/Recommendation** - 2024 Winter Tour Recap

**G. REPORTS**

**H. ADDITIONAL PUBLIC COMMENTS - None.**

**I. NEXT MEETING ATTENDANCE NOTIFICATION - January 13, 2026.**

**J. COMMISSION QUESTIONS AND COMMENTS**

**K. ADJOURNMENT**

**L. INFORMATIONAL ITEMS**

1. Mid-Month Report July
2. Mid-Month Report August

Due to a lack of quorum, the Beautification Commission meeting was adjourned at 6:12 p.m.

I certify the above represents accurate minutes of the Beautification Commission meeting of October 14, 2025.

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Logan Parks  
Deputy City Clerk

## MEMORANDUM

**TO:** Beautification Commission

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** 9/30/25

**SUBJECT:** Capital Project Review

Capital Projects usually exceed \$35,000. The Parks and Recreation Master Plan is an example of a capital project the Administration is working on.

The current proposed priority list is attached for the Commission to review.

| Project name  | FY27    | FY28     | FY29        | FY30    | FY31 |
|---|---------|----------|-------------|---------|------|
| Drop Curtain for Kenai Rec Center                             | 40,000  |          |             |         |      |
| Old Town Playground Replacement Design                        | 130,000 |          |             |         |      |
| Old Town Playground Replacement phase 1-3                     |         | 524,000  | 661,000     | 320,000 |      |
| Multipurpose Facility Roof Design                             |         | \$75,000 |             |         |      |
| Multipurpose Facility Roof Replacement                        |         |          | 850,000     |         |      |
| Relocation of Parks and Rec to Daubenspeck Design             |         | 150,000  |             |         |      |
| Relocation of Parks and Rec to Daubenspeck                    |         |          | \$3,000,000 |         |      |
| Multipurpose Facility Refrigeration System Replacement Design |         |          |             | 130,000 |      |
| Street light display replacement                              | 50,0000 |          |             |         |      |

## MEMORANDUM

**TO:** Beautification Commission

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** 10/7/2025

**SUBJECT:** 2026 Flower Order

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As planning begins for the 2026 flower order, the focus this year will not be on changing the types or varieties of flowers currently used, but on improving how they are color-matched and coordinated throughout park spaces. The goal is to create a more cohesive and visually balanced appearance across all planting locations.

By maintaining existing flower selections, Parks and Recreation can continue using plants that are proven to perform well in the local climate and soil conditions. The emphasis will be on refining combinations and ensuring that colors complement one another and enhance the overall presentation in each area. This approach will create a consistent look citywide while keeping costs predictable and using the established planting plan as a foundation.

Going into next year, the Commission is asked to focus on ideas for areas such as the Fire Department, City Hall, and other key spots around town. Any thoughts or suggestions on how to tie these areas together through coordinated colors or design elements would be appreciated.

Please let Parks and Recreation know if there are any notes or suggestions from the recent tour. Orders can still be adjusted and tweaked as needed before they are finalized.

102 ARGYRA GOLDEN BUTTERFLY



102 LOBULA SNOW PRINCESS



102 PETUNI SUPERT PICASSO IN PURP



102 M 104/102 PETUNI SUPERT VISTA BUBBLEGum



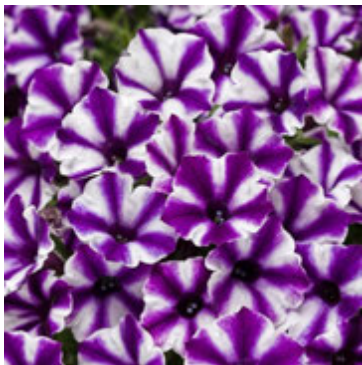
204 PETUNI SU PERT VISTA FUCHSIA 104/102 Tray



102 PETUNI SUPERT LOVIE DOVIE



102 PETUNI SUPERT MINI VISTA VL ST





102 VERBEN SUPERBENA WHITEOUT 104/1 02 Tray



102 104/102 IPOMOE MARGARITA



36 GERANIUM MOJO DARK RED



36 LAMIUM GOLDEN ANNIVERSARY



160 MARIGOLD INCA II YELLOW



285 PETUNIA DADDY MIX



51 PETUNIA AMORE QUEEN OF HEARTS



36 RUDBECKIA SUNSPOT GOLD





285 PANSY DELTA PRO ALL COLORS MIX



Night Sky 306



## MEMORANDUM

**TO:** Beautification Commission

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** 10/7/2025

**SUBJECT:** Mural Location and Themes

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As part of this year's special projects, Parks and Recreation is exploring opportunities to add murals in select park locations. The goal of this project is to introduce creative, community-oriented artwork that enhances the visual appeal of our public spaces and helps promote local identity.

Two potential locations that stand out for mural installations are the bathrooms at the Green Strip, the Green Strip shelter, and the softball field bathrooms. These areas receive high foot traffic and would greatly benefit from added visual interest. Murals in these locations could reflect themes tied to nature, recreation, or Kenai's community character.

Feedback on mural themes, styles, or additional possible locations would be appreciated as planning for this special project continues.

## MEMORANDUM

**TO:** Beautification Commission

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** 10/7/2025

**SUBJECT:** Winter Tour Recap

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The Beautification tour will immediately follow this meeting. Before finalizing this year's schedule, Parks and Recreation would like to reflect on last year's tour.

One of the big notes was trying to wrap more of our trees' bases in Leif Hansen and focus less on canopies. This was a focus the parks department took while hanging lights in Leif Hansen Parks, and they are excited to receive more feedback.

At this time, any notes or feedback from last year's tour would be appreciated as planning continues for the upcoming one. This input will help guide which locations to revisit and what areas may need additional attention.



## Kenai City Council - Regular Meeting

November 05, 2025 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

[www.kenai.city](http://www.kenai.city)

**\*\*Telephonic/Virtual Information on Page 3\*\***

### Action Agenda

#### A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **COUNCIL MEMBER ASKIN ELECTED AS VICE MAYOR.** Election of Vice Mayor
4. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)  
*\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.*

#### B. SCHEDULED ADMINISTRATIVE REPORTS

1. Kenai Police Department Accreditation, Scott Hayes, Executive Director of Northwest Accreditation Alliance.
2. Community Development Block Grant Program, Kevin Buettner, City of Kenai Planning Director.

#### C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

#### D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

#### E. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3490-2025** - Increasing Estimated Revenues and Appropriations in the Wastewater Treatment Facility Improvement Capital Project Fund, Accepting a Grant from the U.S. Environmental Protection Agency for the Kenai Wastewater Treatment Facility Digester Blowers Upgrade Project and Awarding the Construction Contract for the Project. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3491-2025** - Accepting the Donation of Three Bronze Statues from the Kenai Chamber of Commerce and Visitors Center. (Administration) [KMC 1.15.070(d)]
  1. Motion for Introduction
  2. Motion for Second Reading (Requires a Unanimous Vote)
  3. Motion for Enactment (Requires Five Affirmative Votes)

3. **ADOPTED UNANIMOUSLY. Resolution No. 2025-62** - Declaring the Vacation of Portions of Utility Easements Associated with Lots 8, 9, 27 And 28, Block 7, Valhalla Heights Subdivision Part 3 (Plat KN 1568), and as Set Forth on the Attached Exhibit "A" are Not Needed for a Public Purpose and are Consenting Vacation. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2025-63** - Establishing the 2026 City Council Regular Meeting Schedule. (City Clerk)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2025-64** - Mutually Agreeing to Terminate the Lease Located at 9711 Kenai Spur Highway with the Alaska Center for Space Technology, Inc. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2025-65** - Authorizing the Use of the Equipment Replacement Fund for Purchase of Datacenter Equipment Software. (Administration)
7. **ADOPTED UNANIMOUSLY. Resolution No. 2025-66** - Authorizing the Use of the Equipment Replacement Fund for the Purchase of a New Trackless MT7 with Snow Blower Attachment. (Administration)

#### **F. MINUTES**

1. \*Regular Meeting of October 15, 2025. (City Clerk)

#### **G. UNFINISHED BUSINESS**

#### **H. NEW BUSINESS**

1. \***Action/Approval** - Bills to be Ratified. (Administration)
2. \***Action/Approval** - Special Use Permit to LifeMed Alaska, LLC for Ambulance Warm Storage. (Administration)
3. \***Ordinance No. 3492-2025** - Increasing Estimated Revenues and Appropriations in the General Fund - Streets Department for Replacement of Damaged Guard Rail on Beaver Loop Road. (Administration)
4. \***Ordinance No. 3493-2025** - Increasing Estimated Revenues and Appropriations in the General Fund - Buildings Department for Replacement of the Cooling System in the City's Data Center. (Administration)
5. \***Ordinance No. 3494-2025** - Amending the Official Zoning Map by Rezoning Seven Lots and One Tract to Urban Residential and Two Tracts to Suburban Residential Along Redoubt Avenue, from 4th Street to Floatplane Road. (Administration)
6. \***Ordinance No. 3495-2025** - Authorizing the Reallocation of Capital Project Funds, an Increase to Estimated Revenue and Expenditures, and Approving the Sole-Source Purchase of Two Patient Power Load Systems for Ambulances. (Administration)
7. **APPROVED UNANIMOUSLY. Action/Approval** - Directing the Planning & Zoning Commission to Review and Make Recommendations to Update Kenai Municipal Code 14.10 – Subdivision Regulations. (Administration)
8. **APPROVED UNANIMOUSLY. Action/Approval** - Mayor Liaison Nominations for Appointment to Commissions and Supervisory Sub-Committee. (Knackstedt)
9. **APPROVED WITHOUT OBJECTION. Action/Approval** - Confirmation of Mayor Nomination for a Partial Term Appointment of Marty Askin to the Planning & Zoning Commission. (Knackstedt)



10. **WORK SESSION TENTATIVELY SCHEDULED FOR 1/12/2026.** Discussion/Action - Scheduling a Joint Work Session with the Salamatof Tribal Council. (Administration)
11. **WORK SESSION SCHEDULED FOR 12/3/2025 AT 5:00 P. M.** Discussion/Action - Scheduling a Work Session to Discuss City Elections. (Clerk)
12. **COMMITTEE SELECTED MAYOR KNACKSTEDT, COUNCIL MEMBER KISENA, AND COUNCIL MEMBER GRIEME.** Discussion/Action - Selecting a Sub-Committee to Develop Interview Questions for Council Applicant Interviews. (Clerk)

**I. COMMISSION REPORTS**

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

**J. REPORT OF THE MAYOR**

**K. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**L. ADDITIONAL PUBLIC COMMENTS**

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

**M. EXECUTIVE SESSION**

**N. PENDING ITEMS**

**O. ADJOURNMENT**

**P. INFORMATION ITEMS**

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## Kenai City Council - Regular Meeting

November 19, 2025 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

[www.kenai.city](http://www.kenai.city)

**\*\*Telephonic/Virtual Information on Page 3\*\***

### Action Agenda

#### A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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#### B. SCHEDULED ADMINISTRATIVE REPORTS

#### C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

#### D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

#### E. **GLENESE PETTEY APPOINTED.** COUNCIL APPOINTMENT

1. Selection of Appointee with the Continuation of Interviews if Needed. [*Clerk's Note: Council May Convene into Executive Session to Discuss this Agenda Item which May be a Subject that Tends to Prejudice the Reputation and Character of the Candidate for the Vacant City Council Seat. (AS 44.62.310(C)(2))*]
2. Appointee Oath of Office

#### F. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3492-2025** - Increasing Estimated Revenues and Appropriations in the General Fund - Streets Department for Replacement of Damaged Guard Rail on Beaver Loop Road. (Administration)
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3493-2025** - Increasing Estimated Revenues and Appropriations in the General Fund - Buildings Department for Replacement of the Cooling System in the City's Data Center. (Administration)
3. **ENACTED UNANIMOUSLY. Ordinance No. 3494-2025** - Amending the Official Zoning Map by Rezoning Seven Lots and One Tract to Urban Residential and Two Tracts to Suburban Residential Along Redoubt Avenue, from 4th Street to Floatplane Road. (Administration)

4. **ENACTED UNANIMOUSLY. Ordinance No. 3495-2025** - Authorizing the Reallocation of Capital Project Funds, an Increase to Estimated Revenue and Expenditures, and Approving the Sole-Source Purchase of Two Patient Power Load Systems for Ambulances. (Administration)

**G. MINUTES**

1. \*Regular Meeting of November 5, 2025. (City Clerk)

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. \***Action/Approval** - Bills to be Ratified. (Administration)
2. \***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)
3. \***Action/Approval** - Amending Special Use Permit for Weaver Brothers, Inc. for Truck Trailer Storage. (Administration)
4. **APPROVED UNANIMOUSLY. Action/Approval** - Directing the Administration to Bring Forward the Legislation Necessary to Sunset the City of Kenai Harbor Commission. (City Clerk)
5. **SCHEDULED FOR 12/17/2025 AT 5:00 P. M. Discussion/Action** - Scheduling a Work Session to Discuss Challenger Center. (Administration)

**J. COMMISSION REPORTS**

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

**K. REPORT OF THE MAYOR**

**L. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**M. ADDITIONAL PUBLIC COMMENTS**

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

**N. EXECUTIVE SESSION**

**O. PENDING ITEMS**

**P. ADJOURNMENT**

## **Q. INFORMATION ITEMS**

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## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Terry Eubank, City Manager

**FROM:** Jenna Brown, Assistant Parks and Recreation Director

**DATE:** August 13, 2025

**SUBJECT:** **Mid-Month Report - July**

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The month of July began with Parks and Recreation staff supporting the Kenai Chamber of Commerce 4th of July parade and festivities. Crews prepared green spaces, set up event tents and fencing for the beer garden, placed additional amenities such as trash receptacles and picnic tables, and handled post-event cleanup.

Parks staff supported several field reservations, including the Kenai Softball Association's Annual Firecracker Tournament at the Steve Shearer Memorial Ball Fields and the Kenai River Wolfpack Rugby Club's Dipnet Fest Rugby Tournament at Millennium Fields, providing event preparations, support throughout, and cleanup for both multi-day events that welcomed teams from across Alaska. Staff also supported the Little League All-Star Tournament through the second week of July, ensuring fields were prepared and maintained for visiting teams.

Amidst these tournaments, crews worked on staging for the Personal Use Fishery, including installation of signage, fencing, and other logistical support measures in and around the dipnet fee areas.

Parks facilitated seven shelter reservations in July, down from ten during the same month last year.

At the Kenai Recreation Center, drop-in shower use increases significantly during the summer months. Last month recorded more than double the usage of any other month in the past year. Additionally, overall facility sign-ins rose by more than 11% compared to July of last year.

### **Kenai Recreation Center Visits – Month of July**

|   |             |
|---|-------------|
| Weight Room/Cardio Room                               | 1029        |
| Racquetball /Wallyball Court                          | 120         |
| Shower/Sauna  | 555         |
| Gymnasium & Other (not including rental parties)      | 1264        |
| <b>Total Number of Visits</b>                         | <b>3010</b> |
| <b>Total Gym Rental (Half &amp; Full Court) Hours</b> | <b>14</b>   |

## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Terry Eubank, City Manager

**FROM:** Tyler Best, Parks and Recreation Director

**DATE:** September 10th, 2025

**SUBJECT:** **Mid-Month Report - August**

The start of August begins with the wrapping up of the Personal Use Fishery. The fishery ended on July 31st, and for the first two days of August, the Parks and Recreation, Public Safety, and Public Works teams get together to clean up and pick up all the fishery infrastructure. This includes tasks like raking the beach and picking up the dipnet shacks.

During mid-August, the Annual Industry Event took place on the Greenstrip. This is a great local Kenai event that Parks and Recreation helps set up and break down. It's a wonderful celebration of industry in the community, and a great benefit is that everything at the event is free!

August means the Kenai Field of Flowers is blooming and looks amazing. On the few non-rainy days there are in August, there are families and friends taking pictures in the field. See some photos attached.

The Kenai Recreation Center started to see an influx of after-school traffic at the end of the month as school started up. It is a popular place to shoot hoops and work out after school.

### **Kenai Recreation Center Visits – Month of August**

|  |              |
|--|--------------|
| Weight Room/Cardio Room                          | 844          |
| Racquetball /Wallyball Court                     | 126          |
| Shower/Sauna                                     | 243          |
| Gymnasium & Other (not including rental parties) | 1291         |
| <b>Total Number of Visits</b>                    | <b>2,504</b> |
|  |              |



