



Kenai Airport Commission

Regular Meeting

October 09, 2025 - 6:00 PM

Kenai City Hall - Council Chambers

210 Fidalgo Ave., Kenai, AK 99611

Telephonic/Virtual Information on Page 2

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

1. HDL Engineering - Updates on Airport Projects: Runway Rehabilitation Project and Airport Master Plan

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. June 12, 2025 Regular Meeting Minutes

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. Discussion/Recommendation - Airport Capital Improvement Plan Fiscal Year 2026- Fiscal Year 2030
2. Discussion/Recommendation - Special Use Permit to LifeMed Alaska for Warm Storage of Ambulance.

G. REPORTS

1. Airport Manager
2. Commission Chair
3. City Council Liaison

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION - November 13, 2025

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

1. August 2025 Enplanements
2. September 2025 Midmonth Report
3. 2025 Float Plane Basin Activity

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

https://us02web.zoom.us/join/KspdtAiS1g_iiienhhiAQ

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or outside of Council Chambers prior to the meeting. Please contact the Airport Manager at 907-283-7951 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

**KENAI AIRPORT COMMISSION – REGULAR MEETING
JUNE 12, 2025 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GLENDA FEEKEN, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Airport Commission was held on June 12, 2025 in the Kenai City Council Chambers, Kenai, AK. Chair Feeken called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Glenda Feeken, Chair
James Bielefeld
Dan Knesek

Paul Minelga, Vice Chair
Jacob Caldwell
James Zirul

A quorum was present.

Absent:

Cody Whicker

Also in attendance were:

Derek Ables, Airport Manager
Sarah Conley, Airport Administrative Assistant
Phil Daniel, City Council Liaison

3. Agenda Approval

MOTION:

Commissioner Caldwell **MOVED** to approve the agenda as presented. Commissioner Bielefeld **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS

1. Bronze Bears Project, Mary Bondurant and Christine Cunningham

Ms. Bondurant and Ms. Cunningham provided an update on the Kenai Bronze Bear Sculpture Project, noting it was a community driven project to install a bronze sculpture of a mother bear and her two cubs at Kenai Municipal Airport; the sculpture was designed to connect travelers with our community; tell a story of wildlife and respect for nature; the project has brought together a wide range of partners; and reported that more than half of the funds have been raised, with an additional \$60,000 still needed.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. May 8, Regular Meeting Minutes

MOTION:

Vice Chair Minelga **MOVED** to approve the May 8, 2025 Airport Commission minutes. Commissioner Caldwell **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommending Council Approve the Sixth Amendment to the Airline Operating Agreement at the Kenai Municipal Airport.

[Clerk's Note: Commissioners Knesek, Bielefeld and Caldwell declared a potential conflict with the Airline Operating Agreement as they were employees of Airlines within the agreement. Chair Feeken ruled a conflict did exist and the Commissioners abstained from discussion and voting on the recommendation.]

MOTION:

Vice Chair Minelga **MOVED** to recommend City Council approval of the Sixth Amendment to the Airline Operating Agreement. Commissioner Zirul **SECONDED** the motion.

Airport Manager Ables gave a staff report from information provided in the packet.

VOTE:

YEA: Feeken, Minelga, Zirul

NAY: None

ABSENT: Knesek

ABSTENTION: Knesek, Bielefeld, Caldwell

MOTION PASSED.

2. **Discussion/Recommendation** - Recommending Council Approve a Special Use Permit with UPSCO United Parcel Service for Aircraft Parking.

MOTION:

Commissioner Caldwell **MOVED** to recommend City Council approval of a Special Use Permit with United Parcel Services. Commissioner Knesek **SECONDED** the motion.

Airport Manager Ables gave a staff report from information provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

3. **Discussion/Recommendation** - Recommending Council Approve a Special Use Permit with Crowley Fuels LLC for Apron Fueling Area.

MOTION:

Commissioner Bielefeld **MOVED** to recommend City Council approval of a Special Use Permit with Crowley Fuels LLC. Commissioner Knesek **SECONDED** the motion.

Airport Manager Ables gave a staff report from information provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

4. **Discussion/Recommendation** - Recommending Council Approve a Special Use Permit with Everts Air Fuel, Inc. for Aircraft Parking.

MOTION:

Commissioner Bielefeld **MOVED** to recommend City Council approval of a Special Use Permit with Everts Air Fuel, Inc. Commissioner Caldwell **SECONDED** the motion.

Airport Manager Ables gave a staff report from information provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

5. **Discussion/Recommendation** - Recommending Council Approve a Lease of Airport Reserve Land for the Property Described as Lot 3, Block 2, General Aviation Apron According to Plan No. 73-68 with Shilling Rentals.

MOTION:

Commissioner Caldwell **MOVED** to recommend City Council approval of a Lease of Airport Reserve Land with Shilling Rentals. Commissioner Bielefeld **SECONDED** the motion.

Airport Manager Ables gave a staff report from information provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

G. REPORTS

1. Airport Manager reminded everyone about the Air Fair next Saturday, June 14, 2025.
2. Commission Chair - No report.
3. City Council Liaison - Council Member Daniel reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - July 10, 2025.

J. COMMISSION QUESTIONS AND COMMENTS

In response to questions Airport Manager Ables reported:

- Everts signed their lease, they still need to provide site plans to the city Planner.
- The lot previously identified as Soars lot was cleared and is available for lease.
- The edition of Aleutians Airlines has not negatively impacted ramp activity.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. Administrative Report

There being no further business before the Airport Commission, the meeting was adjourned at 6:33 p.m.

I certify the above represents accurate minutes of the Airport Commission meeting of June 12, 2025.

Michelle M. Saner, MMC, City Clerk

*** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast last in the roll call order and shall not affect the outcome of the official commission vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a commission meeting.*

DRAFT



"Serving the Greater Kenai Peninsula"

305 N. WILLOW ST. SUITE 200 KENAI, ALASKA 99611
TELEPHONE 907-283-8281

FAX 907-283-3737

Memo

To: Airport Commission

From: Mary Bondurant – Airport Manager, Interim

Date: October 1, 2025

Subject: Discussion/Recommendation – Revised Fiscal Years 2026-2030
Airport Capital Improvement Plan (ACIP)

Each year the Federal Aviation Administration (FAA) asks Sponsors to review their ACIP and identify and submit any changes by October 1, 2025.

The FAA will make final adjustments to the planned ACIP program and let the Sponsor know which projects the FAA anticipates being able to support. This communication will not represent a commitment of funds but should give the Sponsor an idea of which projects have a reasonable likelihood of being supported, contingent on factors such as (but not limited to) availability of funds, favorable environmental findings, and a timely grant application that is acceptable to the FAA.

This is the final opportunity to adjust the ACIP program without need for special justifications. Based on recent discussions, there is one recommended change to the FY26 program; pushing back the Rehabilitate TW A/B/C/D/E/K/L/M project to FY27 which in turn slides the following projects a year. It is going to take a perfect construction season for both the runway rehab and the apron maintenance projects to be completed on time; especially with the time-consuming grooving which pushes the runway painting late into the season. Should this not be completed, it would carry-over to the 2027 construction season. In addition, this allows some construction reprieve and additional time to discuss the taxiway interlink configurations and find a solution to the two published hotspots at taxiway Echo and the small taxiway area at the south end of taxiway Alpha. There are no impacts to the funding allocations.

Does Commission recommend Council approved the Airports FY26-FY30 ACIP?

attachment

Kenai Municipal Airport
Airport Capital Improvement Plan
FY26-FY30

Project #	Project Title	NPR	FISCAL YEAR	TOTAL ESTIMATED COST \$\$	AIP ENTITLEMENTS	DISCRETIONARY FUNDS	BIL FUNDS	SPONSOR SHARE
ENA - 1	Acquire ARFF Vehicle	87	FY26	\$1,500,000	\$1,425,000			\$75,000
ENA - 2	Perimeter and Security Fenceline Improvements	74	FY26	\$1,272,200			\$1,208,600	\$63,600
			FY26 Totals	\$2,772,200	\$1,425,000	\$0	\$1,208,600	\$138,600
ENA - 3	Rehabilitate TW A/B/C/D/E/K/L/M	74	FY27	\$20,602,100		\$19,572,000		\$1,030,100
			FY27 Totals	\$20,602,100	\$0	\$19,572,000	\$0	\$1,030,100
ENA - 4	Construct Taxiway Sierra	75	FY28	\$10,287,000	\$4,193,529	\$5,450,571		\$642,900
			FY28 Totals	\$10,287,000	\$4,193,529	\$5,450,571	\$0	\$642,900
ENA - 5	Willow St. Extension	44	FY29	\$7,448,000		\$4,355,141	\$2,627,359	\$465,500
			FY29 Totals	\$7,448,000	\$0	\$4,355,141	\$2,627,359	\$465,500
ENA - 6	Rehabilitate SREB/ARFF Building Roof	74	FY30	\$1,000,000	\$937,500			\$62,500
ENA - 7	Rehabilitate TW F/J & GA Apron	74	FY30	\$25,528,900	\$2,962,500	\$20,970,800		\$1,595,600
ENA - 8	Rehabilitate Taxiways G/H/J and City Apron	74	FY30	\$5,910,500		\$5,541,100		\$369,400
			FY30 Totals	\$32,439,400	\$3,900,000	\$26,511,900	\$0	\$2,027,500
			FY26-FY30 Totals	\$73,548,700	\$9,518,529	\$55,889,612	\$3,835,959	\$4,304,600



"Serving the Greater Kenai Peninsula"

305 N. WILLOW ST. SUITE 200 KENAI, ALASKA 99611

TELEPHONE 907-283-7951

FAX 907-283-3737

Memo

To: Airport Commission

Thru: Mary Bondurant – Airport Manager, Interim

Date: October 2, 2025

Subject: LifeMed Alaska, LLC – Special Use Permit

LifeMed Alaska, LLC is requesting 234 square feet of Warm Storage 1 for the winter storage of their ambulance.

This Special Use Permit will be effective November 1, 2025 through April 30, 2026 for a monthly fee of \$234 plus applicable tax.

LifeMed Alaska, LLC has submitted the Special Use Permit Application and paid the \$100 application fee.

Does Commission recommend Council approve the Special Use Permit to LifeMed Alaska, LLC?

Attachments



City of Kenai
Special Use Permit
Application

Application Date: OCT 1, 2025

Applicant Information

Name of Applicant:	LIFEMED ALASKA, LLC						
Mailing Address:	3838 W 50TH AVE	City:	ANCHORAGE	State:	ALASKA	Zip Code:	99502
Phone Number(s):	Home Phone: [REDACTED]		Work/ Message Phone: (907) 249-8410				
E-mail: (Optional)	[REDACTED]						

Name to Appear on Permit:	LIFEMED ALASKA, LLC						
Mailing Address:	3838 W 50TH AVE	City:	ANCHORAGE	State:	ALASKA	Zip Code:	99502
Phone Number(s):	Home Phone: ()		Work/ Message Phone: ()				
E-mail: (Optional)							
Type of Applicant:	<input type="checkbox"/> Individual (at least 18 years of age) <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Government <input checked="" type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> Other _____						

Property Information

Legal or physical description of the property: 2023 FORD F550 AMBULANCE VIN - [REDACTED]
LIC - KKN550 (AK)

Description of the proposed business or activity intended:

WARM STORAGE OF MEDEVAC TRANSPORT (AMBULANCE) WHILE ON STAND-BY

Is the area to be used in front of or immediately adjacent to any established business offering the same or similar products or services upon a fixed location? ☐ YES ☒ NO

Would the use under this permit interfere with other businesses through excessive noise, odor, or other nuisances? ☐ YES ☒ NO

If you answered yes to any of the above questions, please explain:

What is the term requested (not to exceed one year)? NOT TO EXCEED ONE YEAR

Requested Starting Date: 11/01/2025

Signature:		Date:	
Print Name:	WILLIAM CHAPLIN	Title:	Chief Operations Officer

For City Use Only:

- ☐ General Fund ☐ Airport Reserve Land
☐ Airport Fund ☐ Outside Airport Reserve

Date Application Fee Received: _____

City Council Action/Resolution: _____

Account Number: _____



City of Kenai
210 Fidalgo Ave
Kenai, AK 99611
(907) 283-7535

XBP Confirmation Number: [REDACTED]

Transaction detail for payment to City of Kenai.		Date: 10/01/2025 - 12:26:36 PM MT	
Transaction Number: 253146997			
Visa — [REDACTED]			
Status: Successful			
Account #	Item	Quantity	Item Amount
	AP - Misc. Revenue	1	\$100.00
Notes: SUP application fee for Life Med ambulance storage			

TOTAL: \$100.00

Transaction taken by: Admin mbondurant

SPECIAL USE PERMIT 2025-2026

The **CITY OF KENAI** (City), for the consideration, and pursuant to the conditions set out below, hereby grants to **LIFEMED ALASKA, LLC** (PERMITTEE) 3838 West 50th Avenue, Anchorage, Alaska, 99502 the non-exclusive right to use 234 square feet of area as described below:

Tract A FBO Subdivision consisting of approximately 234 square feet in an area described as Warm Storage 1.

and as further shown in the attached Exhibit A.

1. **TERM.** This special use permit shall be for approximately (6) six months from November 1, 2025 to April 30, 2026.
2. **PERMIT FEES.** The Permittee shall be charged a monthly permit fee of \$234.00 plus applicable sales tax.

The Permittee shall pay the City the permit fee by the 10th day of the preceding month.

Checks, bank drafts, or postal money orders shall be made payable to the City of Kenai and delivered to the City Hall, 210 Fidalgo Avenue, Kenai, Alaska 99611.

In addition to the permit fee specified above, the Permittee agrees to pay to the appropriate parties all levies, assessments, and charges as hereinafter provided:

- A. Sales tax not enforced, or levied in the future, computed upon the permit fee payable in monthly installments whether said fee is paid on a monthly or yearly basis;
 - B. All necessary licenses and permits; all lawful taxes and assessments which, during the term hereof may become a lien upon or which may be levied by the State, Borough, City, or by any other tax levying body, upon any taxable possessory right which Permittee may have in or to the Premises by reason of its use or occupancy or by reason of the terms of this Permit, provided however, that nothing herein contained shall prevent Permittee from contesting any increase in such tax or assessment through procedures provided by law.
 - C. Interest at the rate of eight percent (8%) per annum and penalties of ten percent (10%) of any amount of money owed under this Special Use Permit which are not paid on or before the due date.
 - D. Costs and expenses incident to this Special Use Permit, including but not limited to recording costs.
 - E. Annual Special Use Permit Application fee of \$100.00 plus applicable sales tax.
3. **USE.** The use by the Permittee of the Premises is limited to the purpose of Storage for LifeMed Ambulance. This use is subject to City, Borough, and State laws and regulations

and the reasonable administrative actions of the City for the protection and maintenance of the Premises and of adjacent and contiguous lands or facilities. Use of the Premises is subject to the following conditions:

- A. Permittee shall use the Premises only for storage of one ambulance.
 - B. The premises shall be returned to its current condition prior to the end of the term of this Special Use Permit.
4. **INSURANCE.** Permittee shall secure and keep in force adequate insurance, as stated below, to protect City and Permittee. Where specific limits are stated, the limits are the minimum acceptable limits. If Permittee's insurance policy contains higher limits, the City is entitled to coverage to the extent of the higher limits.
- A. Garage Liability or Commercial General Liability Insurance, including Premises, all operations, property damage, personal injury and death, broad-form contractual, with a per-occurrence limit of not less than \$1,000,000 combined single limit. The policy must name the City as an additional insured.
 - B. Worker's Compensation Insurance with coverage for all employees engaged in work under this Permit or at the Premises as required by AS 23.30.045. Permittee is further responsible to provide Worker's Compensation Insurance for any subcontractor who directly or indirectly provides services to Permittee under this Permit.
 - C. Commercial Automobile Coverage with not less than \$1,000,000 combined single limit per occurrence. This insurance must cover all owned, hired, and non-owned motor vehicles the Permittee uses for snow moving and storage activities to, from, or on the Premises. The policy must name the City as an additional insured.
 - D. All insurance required must meet the following additional requirements:
 - i. All policies will be by a company/corporation currently rated "A-" or better by A.M. Best.
 - ii. Permittee shall submit to the City proof of continuous insurance coverage in the form of insurance policies, certificates, endorsements, or a combination thereof, and signed by a person authorized by the insurer to bind coverage on its behalf.
 - iii. Permittee shall request a waiver of subrogation against City from Permittee's insurer and the waiver of subrogation, where possible, shall be provided at no cost to City.
 - iv. Provide the City with notification at least 30 days before any termination, cancellation, or material change in insurance coverage of any policy required hereunder.

- v. Evidence of insurance coverage must be submitted to City by November 1, 2025. The effective date of the insurance shall be no later than November 1, 2025.
 - vi. This insurance shall be primary and exclusive of any other insurance carried by the City of Kenai. This insurance shall be without limitation on the time within which the resulting loss, damage, or injury is actually sustained.
5. **INDEMNITY, DEFEND, AND HOLD HARMLESS AGREEMENT.** The Permittee shall fully indemnify, hold harmless, and defend the City of Kenai, its officers, agents, employees, and volunteers at its own expense from and against any and all actions, damages, costs, liability, claims, losses, judgments, penalties, including reasonable Attorney's fees of or for liability for any wrongful or negligent acts, errors, or omissions of the Permittee, its officers, agents or employees, or any subcontractor under this Permit. The Permittee shall not be required to defend or indemnify the City for any claims of or liability for any wrongful or negligent act, error, or omission solely due to the independent negligence of the City. If there is a claim of or liability for the joint negligence of the Permittee and the independent negligence of the City, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. Apportionment shall be established upon final determination of the percentage of fault. If any such determination is by settlement, the percentage of fault attributed to each party for purposes of this indemnification provision shall only be binding upon the parties included in the settlement agreement. "Permittee" and "City" as used in this article include the employees, agents, officers, directors, and other contractors who are directly responsible, respectively, for each party. The term "independent negligence of the City" is negligence other than in the City's selection, administration, monitoring, or controlling of the Permittee.
6. **PERMITTEE'S OBLIGATION TO PREVENT AND REMOVE LIENS.** Permittee will not permit any liens, including mechanic's, laborer's, construction, supplier's, mining, or any other liens obtainable or available under existing law, to stand against the Premises or improvements on the Premises for any labor or material furnished to Permittee or to any related entity or claimed entity. The Permittee shall have the right to provide a bond as contemplated by State of Alaska law and contest the validity or amount of any such lien or claimed lien. Upon the final determination of the lien or claim for lien, the Permittee will immediately pay any judgment rendered with all proper costs and charges and shall have such lien released or judgment satisfied at Permittee's own expense.
7. **PERSONALTY.** Permittee shall remove any and all personal property, including all vehicles, from the Premises at the termination of this Permit. Personal property placed or used upon the Premises and not removed upon termination of this Permit will be removed and/or impounded by the City. Property removed or impounded by the City may be redeemed by the owner thereof only upon the payment to the City of the costs of removal plus a storage fee of \$25 per day. The City of Kenai is not responsible for any damage to or theft of any personal property of Permittee or its customers.
8. **FORBEARANCE.** Failure to insist upon a strict compliance with the terms, conditions, and/or any requirement herein contained, or referred to, shall not constitute or be construed as a waiver or relinquishment of the right to exercise such terms, conditions, or requirements.

9. **TERMINATION, DEFAULT.** This Permit may be terminated by either party hereto by giving 30 days advance written notice to the other party. The City may terminate the Permit immediately, or upon notice shorter than 30 days, to protect public health and safety. The City may also terminate this Permit immediately, or upon notice shorter than 30 days, due to a failure of Permittee to comply with conditions and terms of this Permit, which failure remains uncured after notice by City to Permittee providing Permittee with a reasonable time period to correct the violation or breach.
10. **NO DISCRIMINATION.** Permittee will not discriminate on the grounds of race, color, religion, national origin, ancestry, age, or sex against any patron, employee, applicant for employment, or other person or group of persons in any manner prohibited by federal or State law. Permittee recognizes the right of the City to take any action necessary to enforce this requirement.
11. **ASSIGNMENT.** Permittee may not assign, by grant or implication, the whole any part of this Permit, the Premises, or any improvement on the Premises without the written consent of the City. Unless the City specifically releases the Permittee in writing, the City may hold the Permittee responsible for performing any obligation under this permit which an assignee fails to perform.
12. **ASSUMPTION OF RISK.** Permittee shall provide all proper safeguards and shall assume all risks incurred in its activities on the Premises and its exercise of the privileges granted in this Permit.
13. **NO JOINT VENTURE.** The City shall not be construed or held to be a partner or joint venturer of Permittee in the conduct of its business or activities on the Premises.
14. **SURVIVAL.** The obligations and duties of Permittee under paragraphs 5 and 6 of this Permit shall survive the cancellation, termination, or expiration of this Permit.
15. **AUTHORITY.** By signing this Permit, Permittee represents that is has read this agreement and consents to be bound by the terms and conditions herein and that the person signing this Permit is duly authorized by the business to bind the business hereunder.

CITY OF KENAI

LIFEMED ALASKA, LLC

By: _____

Terry Eubank
City Manager

Date:

By: _____

William Chaplin
Chief Operations Officer

Date:

ACKNOWLEDGMENTS

STATE OF ALASKA)
) ss
THIRD JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this ____ day of _____, 2025, the foregoing instrument was acknowledged before me by Terry Eubank, City Manager of the City of Kenai, Alaska, an Alaska home rule municipality, on behalf of the City.

Notary Public for Alaska
My Commission Expires: _____

STATE OF ALASKA)
) ss
THIRD JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this ____ day of _____, 2025, the foregoing instrument was acknowledged before me by William Chaplin, Chief Operations Officer, an Alaska limited liability company, on behalf of the company.

Notary Public for Alaska
My Commission Expires: _____

ATTEST:

APPROVED AS TO FORM:

Scott Bloom, City Attorney



Exhibit A:

**Special Use Permit Area
City of Kenai Shop Yard**

**Parcel No:
04336001**

Tract A, FBO Subdivision

125'



1 inch equals 145 feet



The information depicted hereon is for graphic representation only of the best available sources. The City of Kenai assumes no responsibility for errors on this map.

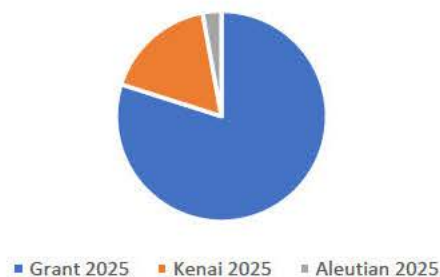
ENA Airline Enplanements

Month	Grant 2025	Kenai 2025	Aleutian 2025	Grant 2024	Kenai 2024	Total 2025	Total 2024	Change from 2024 to 2025
January	4466	1003		3218	1719	5469	4937	532
February	4001	917		3207	1553	4918	4760	158
March	3973	1072		3508	1325	5045	4833	212
April	4464	1071		3847	1326	5535	5173	362
May	4353	1122		4024	1546	5475	5570	-95
June	5249	1129	190	4635	1624	6568	6259	309
July	6771	2003	1044	6585	2231	9818	8816	1,002
August	7362	2064	944	7584	2798	10370	10382	-12
September				5291	1583		6874	
October				5090	1528		6618	
November				4301	1267		5568	
December				4338	1321		5659	
Total	40639	10381	2178	55628	19821	53198	75449	2468

2024 - 2025 ENPLANEMENTS



June





KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Terry Eubank, City Manager
FROM: Mary Bondurant, Interim Airport Manager
DATE: September 10, 2025
SUBJECT: Airport Mid-month Report August 2025

FY2025 Airport Capital Improvement Projects

- Apron crack sealing, marking, and sealcoat
Council approved Ordinance No. 3483-2025 accepting the grant from the FAA at the August 20, 2025 meeting. This project will start in the Spring of 2026.
- Acquire SRE (Loader & Plow Truck with Sander)
Update: the CAT 980 loader should be here the end of September 2025 and the plow truck and sander should be delivered the end of January 2026.
- Airport Master Plan – Phase 1
Phase 1 documents are currently being reviewed by City Administration with a deadline of October 7, 2025.
- ARFF Building Rehabilitation
This project replaces two boilers and HVAC controls at the Airport Operations Facility. Project. The boiler startup is schedule for September 17 with a project completion of September 30, 2025.

In-house Activities

- OPS crew continues with mowing, equipment maintenance and wildlife hazing activities
- Early planning stages of the Tri-Annual Airport Exercise with the Kenai Police and Fire Departments
- Painted the dock and fuel tank at the Float Plane Basin and also performed repairs to the dock

Float Plane Basin Seasonal Activity

FPB Aircraft Operations

Month	2025	2024	2023	2022	2021	2020	2019
May	93	49	73	137	47	21	64
June	246	298	115	188	123	105	123
July	550	436	239	165	197	178	166
August	435	457	293	135	141	174	172
September		277	169	33	87	103	132
October		83	20	0	0	19	37
Total	1324	1600	909	658	595	600	694

Avgas/ 100LL Fuel Sales

Month	2025	2024	2023	2022	2021	2020	2019
May	\$5,564	\$3,263	\$4,169	\$4,673	\$2,353	\$1,422	\$1,822
June	\$4,592	\$8,745	\$9,991	\$8,306	\$3,271	\$1,513	\$5,870
July	\$6,055	\$10,164	\$12,687	\$6,424	\$4,394	\$4,416	\$9,030
August	\$6,285	\$10,311	\$14,482	\$7,383	\$4,157	\$1,866	\$7,146
September		\$8,930	\$10,614	\$7,314	\$1,553	\$2,679	\$5,906
October		\$3,587	\$1,033	\$1,421	\$147	\$484	\$1,752
Total	\$22,495	\$45,000	\$52,976	\$35,520	\$15,875	\$12,380	\$31,526

Avgas/ 100L Gallons Sold

Month	2025	2024	2023	2022	2021	2020	2019
May	695	408	537	779	392	237	372
June	574	1093	1273	1384	545	252	1198
July	757	1270	1635	1071	732	736	1843
August	785	1288	1918	1049	693	311	1458
September		1116	1371	941	259	447	1205
October		448	129	183	25	81	358
Total	2810.98	5624	6862	5406	2646	2063	6434

Sale Price Per Gallon

Month	2025	2024	2023	2022	2021	2020	2019
May	\$ 8.00	\$ 8.00	\$ 7.77	\$ 6.00	\$ 6.00	\$ 6.00	\$ 4.90
June	\$ 8.00	\$ 8.00	\$ 7.85	\$ 6.00	\$ 6.00	\$ 6.00	\$ 4.90
July	\$ 8.00	\$ 8.00	\$ 7.76	\$ 6.00	\$ 6.00	\$ 6.00	\$ 4.90
August	\$ 8.00	\$ 8.00	\$ 7.55	\$ 7.04	\$ 6.00	\$ 6.00	\$ 4.90
September	\$ 8.00	\$ 8.00	\$ 7.74	\$ 7.77	\$ 6.00	\$ 6.00	\$ 4.90
October		\$ 8.00	\$ 8.00	\$ 7.77	\$ 6.00	\$ 6.00	\$ 4.90
Average	\$	\$ 8.00	\$ 7.78	\$ 6.76	\$ 6.00	\$ 6.00	\$ 4.90

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