



Kenai Council on Aging Commission
Regular Meeting

December 12, 2024 - 3:00 PM

Kenai Senior Center 361 Senior Ct., Kenai, AK 99611

Telephonic/Virtual Information on Page 2

<http://www.kenai.city>

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. November 14, 2024 Regular Meeting Minutes..... **Pg. 3**

E. UNFINISHED BUSINESS

1. **Discussion/Recommendation** – Recommending Council Investigate the Need for Additional Senior Housing. *[This item was not taken up during the November 14, 2024 meeting.]*

F. NEW BUSINESS

1. **Review/Approve** – Council on Aging 2024 Annual Report for Submission to City Council.

G. REPORTS

1. Senior Center Director
2. Commission Chair
3. City Council Liaison..... **Pg. 6**

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION – January 9, 2025

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

Join Zoom Meeting

<https://us02web.zoom.us/j/87253557972?pwd=YzVER1RqOVU2OXdqRWRNZU13R0ROUT09>

Meeting ID: 872 5355 7972

Password: 209020

OR Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 872 5355 7972

Password: 209020

Paste Link

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or outside of Council Chambers prior to the meeting. Please contact the Senior Center Director at 907-283-4156 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

**KENAI COUNCIL ON AGING – REGULAR MEETING
NOVEMBER 14, 2024 – 3:00 P.M.
KENAI SENIOR CENTER
361 SENIOR CT., KENAI, AK 99611
CHAIR KEN AYERS, PRESIDING**

Item 1.

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Council on Aging was held on November 14, 2024, at the Kenai Senior Center, Kenai, AK. Chair Ayers called the meeting to order at approximately 3:00 p.m.

1. Pledge of Allegiance

Chair Ayers led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Ken Ayers, Chair
Velda Geller
Jim Glendening

Rachael Craig, Vice Chair
William Sadler
Kit Hill

A quorum was present.

Absent:

Frances Kilfoyle

Barbara Modigh

Also in attendance were:

Kathy Romain, Senior Center Director
Henry Knackstedt, City Council Liaison
Lee Frey, Public Works Director

3. Agenda Approval

MOTION:

Commissioner Glendening **MOVED** to approve the agenda as presented. Commissioner Hill **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. September 12, 2024

MOTION:

Commissioner Glendening **MOVED** to approve the September 12, 2024 Council on Aging minutes. Vice Chair Craig **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommending Council Consideration of Council on Aging Commission FY2026 - FY2030 Capital Improvement Project Priority List.

MOTION:

Commissioner Glendening **MOVED** to recommend City Council approval of the Council on Aging Commission FY2026 - FY2030 Capital Improvement Project Priority List. Commissioner Hill **SECONDED** the motion.

Director Romain gave a staff report from information provided in the packet. Discussion followed on the information provided.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

2. **Discussion/Recommendation** - Recommending Council Investigate the Need for Additional Senior Housing.

Chair Ayers mentioned he would like to table this motion as it was not written correctly. Discussion followed that the Commission would like to investigate additional senior housing.

MOTION:

Commissioner Glendening **MOVED TO TABLE** the item and Commissioner Craig **SECONDED** the motion. There was no discussion on the motion.

VOTE: There being no objection; **SO ORDERED.**

[Clerk's Note: A motion to Lay on the Table is a subsidiary motion and is only in order when a main motion is on the floor. The motion to Table was out of order as there was no main motion on the floor; this item will be forwarded to the next agenda as Unfinished Business which was not take up on the agenda in which it was originally placed.]

3. **Discussion** - Review 2024 Council on Aging Work Plan and selection of Member to Draft the 2024 Work Plan Final Report.

Chair Ayers reviewed a work plan regarding the proposed Council on Aging website.

Commissioner discussion followed with suggestions as follows:

- "Bring a Friend to Lunch" be layered with activities.
- Add the Senior Center website to the existing City website.
- Senior Housing: Vice Chair Craig discussed the cost of moving out of state and what can the City do to promote senior living.
- Research assistance, i.e. intergenerational programs. Note those currently active and identify other opportunities. A letter was written to various educational programs and will be clarified by the City Clerk.

Chair Ayers requested a motion to approve a Council on Aging member attend a City Council meeting for the purpose of speaking to the Council regarding the Council on Aging's interest in exploring additional senior housing in the City of Kenai. He volunteered to do this.

MOTION:

Commissioner Glendening **MOVED** to approve Chair Ayers attending a City Council meeting for the purpose of addressing the City Council regarding the Council on Aging exploring additional senior housing in the City of Kenai. Vice Chair Craig **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

MOTION:

Chair Ayers **MOVED** to prepare a report and provide it to the City Council in January with Commissioner Glendening presenting the report to Council. Vice Chair Craig **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

G. REPORTS

1. Senior Center Director – Director Romain reported on the following:
 - Reviewed the September 30, 2024 Borough Quarterly Report and August and October 2024 Senior Center Monthly Reports which were included in the packet.
 - Announced a new exercise program in coordination with the City of Kenai Parks and Recreation.
2. Commission Chair – Chair Ayers reported on the following:
 - He would be meeting with Director Romain to coordinate the efforts related to the items discussed at this meeting.
 - His term on the Council on Aging would end in January.
3. City Council Liaison – Council Member Knackstedt reported on the recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – December 12, 2024

J. COMMISSION QUESTIONS AND COMMENTS

Commissioner Geller asking about the packet being mailed to the correct address.

Commissioner Glendening thanked Vice Mayor Knackstedt for his interest in being liaison to the Council on Aging.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. 1st Quarter Report to Kenai Peninsula Borough
2. August & September Monthly Report

There being no further business before the Council on Aging, the meeting was adjourned at 4:20 p.m.

I certify the above represents accurate minutes of the Council on Aging meeting of November 14, 2024.

Meghan Thibodeau
Deputy City Clerk



Kenai City Council - Regular Meeting

November 20, 2024 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3440-2024** - Accepting and Appropriating a Grant from the State of Alaska Department of Education and Early Development, Division of Library, Archives, and Museums for the Purchase of Library Materials. (Administration)
2. **ENACTED WITHOUT OBJECTION. Ordinance No. 3441-2024** - Accepting and Appropriating a Donation from Hilcorp Energy Company to Assist with the Annual Area-Wide Senior Thanksgiving Dinner. (Administration)
3. **ENACTED WITHOUT OBJECTION. Ordinance No. 3442-2024** - Amending Kenai Municipal Code Section KMC 23.55.020 – Compensation Structure by Grade for Employees in the Classified Service, to Amend the Effective Date a Step Increase Occurs and KMC 23.55.030 Qualification Pay, to Clarify Annual Leave and Holiday Pay Calculations and Correct an Error to Building Plans Examiner Recognition Pay. (Administration)
4. **ENACTED WITHOUT OBJECTION AS AMENDED. Ordinance No. 3443-2024** - Amending Kenai Municipal Code Section 14.30.030 – General Provisions, to Update the Most Recent Version of the “Flood Insurance Study”. (Administration)

F. MINUTES

1. *Regular Meeting of November 6, 2024. (City Clerk)

G. UNFINISHED BUSINESS

H. **NEW BUSINESS**

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to Renewal of a Limited Marijuana Cultivation License for Grateful Bud LLC, DBA Grateful Bud LLC - License No. 16474. (City Clerk)
3. ***Action/Approval** - Non-Objection to Renewal of a Retail Marijuana Store License for KRC LLC, DBA Kenai River Cannabis - License No. 17808. (City Clerk)
4. ***Action/Approval** - Non-Objection to Renewal of a Standard Marijuana Cultivation Facility License for Shackelford Investments LLC, DBA Shackelford Investments LLC - License No. 31826. (City Clerk)
5. ***Action/Approval** - Non-Objection to Renewal of a Beverage Dispensary Tourism Liquor License for Upper Deck LLC, DBA the Upper Deck - License No. 2993 (City Clerk)
6. ***Action/Approval** - Special Use Permit to the American Red Cross for Use of 475 Square Feet of Office Space at the Alaska Regional Fire Training Facility. (Administration)
7. ***Action/Approval** - Assignment of Leases of Kenai City Lands as Requested by KNC Golf Inc., for Kenai Municipal Golf Course. (Administration)
8. ***Action/Approval** - Assignment of Lease of Airport Reserve Lands & Consent to Assignment for Security Purposes as Requested by Schilling Rentals, LLC for Lot 5A, Block 1, FBO Sub. 2018 Replat. (Administration)
9. ***Ordinance No. 3444-2024** - Accepting and Appropriating a Grant from the U.S. Department of Homeland Security Passed through the State of Alaska Department of Military and Veterans' Affairs to Hire a Contractor to Add a Cybersecurity Section to the City's Emergency Operations Plan. (Administration)
10. **APPROVED WITHOUT OBJECTION. Action/Approval** - Council Confirmation of Mayoral Nominations to the City's Commissions. (Gabriel)
11. **APPROVED WITHOUT OBJECTION. Action/Approval** - Council Confirmation of Mayoral Nominations to the Planning & Zoning Commission. (Gabriel)
12. **JOINT WORK SESSION SCHEDULED FOR 12/18/2024 AT 4:30 P.M. Discussion** - Scheduling a Capital Improvement Plan Joint Work Session. (Administration)
13. **WORK SESSION SCHEDULED FOR 12/3/2024 AT 4:30 P.M. Discussion** - Scheduling a Budget Goals Work Session. (Administration)

I. **COMMISSION REPORTS**

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

J. **REPORT OF THE MAYOR**

K. **ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Registration is required to join the meeting remotely through Zoom. Please use the following link to register:

<https://us02web.zoom.us/meeting/register/tZYgc-yvrj8pHdOmr-alZX36o3RC59ZqqXA1>



Kenai City Council - Regular Meeting

December 04, 2024 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

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C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3444-2024** - Accepting and Appropriating a Grant from the U.S. Department of Homeland Security Passed through the State of Alaska Department of Military and Veterans' Affairs to Hire a Contractor to Add a Cybersecurity Section to the City's Emergency Operations Plan. (Administration)
2. **ADOPTED WITHOUT OBJECTION. Resolution No. 2024-48** - Approving the Use of the Fleet Replacement Fund for the Purchase of Three Ford Police Interceptors Utilizing the State of Alaska Equipment Fleet Contract. (Administration)
3. **ADOPTED WITHOUT OBJECTION. Resolution No. 2024-49** - Authorizing the Acceptance of 2018 and 2020 Copper River and Prince William Sound Salmon Disaster Relief Funds. (Administration)
4. **ADOPTED WITHOUT OBJECTION. Resolution No. 2024-50** - Authorizing the Acceptance of 2018 East Side Set Gillnet and 2020 Upper Cook Inlet Salmon Disaster Relief Funds. (Administration)
5. **ADOPTED WITHOUT OBJECTION. Resolution No. 2024-51** - Adopting an Alternative Allocation Method for the FY25 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in Fisheries Management Area 14: Cook Inlet Area. (Administration)

F. MINUTES

1. *Regular Meeting of November 20, 2024. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to Renewal of a Restaurant/Eating Place Liquor License for Los Compadres Mexican Restaurant LLC, DBA Los Compadres Mexican Restaurant - License No. 5859 (City Clerk)
3. ***Action/Approval** - Ninety Day Extension of Special Use Permit to Cook Inlet Natural Gas Storage Alaska for Vehicle Parking. (Administration)
4. ***Action/Approval** - Special Use Permit for Snow Storage for Schilling Alaska, Inc. (Administration)
5. ***Action/Approval** - Special Use Permit for Snow Storage for Alaska Sure Seal, Inc. (Administration)
6. ***Ordinance No. 3445-2024** - Decreasing Estimated Revenues and Appropriation in the Kenai City Municipal Roadway Improvement Capital Project Funds to Transfer Residual Balance from Completed Projects Back to Their Original Funding Sources, and Increasing Estimated Revenues and Appropriation in the Kenai City Water & Sewer, Public Safety, and Airport Improvements Capital Project Funds to Fully Fund Projects Approved in the FY2025 Budget. (Administration)
7. **Discussion** - Scheduling a Joint Work Session with Kenaitze. (Administration)

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