



Kenai Council on Aging Commission

Regular Meeting

February 12, 2026 - 3:00 PM

Kenai Senior Center

361 Senior Ct., Kenai, AK 99611

Telephonic/Virtual Information on Page 1

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

C. UNSCHEDULED PUBLIC COMMENT (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. APPROVAL OF MINUTES

1. January 08, 2026 Regular Meeting Minutes 3

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. Discussion - Summary Report Workplan 2025 5
2. Discussion - Workplan 2026 11

G. REPORTS

1. Senior Center Director
2. Commission Chair
3. City Council Liaison 16

H. ADDITIONAL PUBLIC COMMENTS (*Public comments limited to five (5) minutes per speaker*)

I. NEXT MEETING ATTENDANCE NOTIFICATION - March 12, 2026

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

Join Zoom Meeting:

<https://us02web.zoom.us/j/87253557972?pwd=YzVER1RqOVU2OXdqRWRNZU13R0ROUT09>

OR

Call in by dialing: Call in by dialing: +1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 872 5355 7972 Passcode: 209020

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or at the Kenai Senior Center prior to the meeting. Please contact the Senior Services Director at 907-283-4156 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

KENAI COUNCIL ON AGING COMMISSION – REGULAR MEETING
JANUARY 08, 2026 – 3:00 P.M.
KENAI CITY COUNCIL CHAMBERS
361 SENIOR CT., KENAI, AK 99611
CHAIR RACHAEL CRAIG, PRESIDING

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Council on Aging Commission was held on January 8, 2026, at the Kenai Senior Center, Kenai, AK. Chair Craig called the meeting to order at approximately 3:00 p.m.

1. Pledge of Allegiance

Chair Craig led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Rachael Craig, Chair
Gina Kuntzman
Barbara Modigh

William Sadler

A quorum was present.

Absent:

Kit Hill
Jim Glendening, Vice Chair

Also in attendance were:

Red Piersee, Senior Center Administrative Assistant
Victoria Askin, City Council Liaison

3. Election of Chair and Vice Chair

MOTION:

Commissioner Kuntzman **MOVED** to appoint Rachael Craig as Chair.

There being no objection; **SO ORDERED**.

MOTION:

Commissioner Sadler **MOVED** to appoint Gina Kuntzman as Vice Chair.

There being no objection; **SO ORDERED**.

4. Agenda Approval

MOTION:

Commissioner Sadler **MOVED** to approve the agenda as presented. Commissioner Kuntzman **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED**.

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. November 13, 2025 Regular Meeting Minutes
2. December 11, 2025 Regular Meeting Minutes

MOTION:

Commissioner Sadler **MOVED** to approve the November 13, 2025 and the December 11, 2025 Council on Aging Commission minutes. Commissioner Modigh **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion** - Summary Report Workplan 2025
2. **Discussion** - Workplan 2026

[Clerk's Note: Commission members present determined that the discussion should take place at the next meeting due to the low number of members present.]

G. REPORTS

1. Acting Senior Center Director Red Piersee reported on the following:
 - Additional funding was approved by the legislature for this Fiscal Year.
 - Preparing for the upcoming Volunteer Appreciation Dinner.
 - Provided an update on driver status.
 - Emergency Plan Training scheduled for the March meeting.
2. Commission Chair - No report.
3. City Council Liaison - Vice Mayor Askin reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - February 12, 2026

J. COMMISSION QUESTIONS AND COMMENTS - None.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS - None.

There being no further business before the Council on Aging Commission, the meeting was adjourned at 3:30 p.m.

I certify the above represents accurate minutes of the Council on Aging Commission meeting of January 08, 2026.

Logan Parks, Deputy City Clerk

INTRODUCTION

This area should include the advisory body's missions' statement and include a brief description of the overall purpose of the commission.

The Mission of the Council on Aging Commission is to advise the Mayor, the City Council, the Senior Center Director, and the city of Kenai of the needs of the elderly in the area of seniors, support the programs which enable the continued independence of senior citizens and serve as an advisory committee.

Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.

Instructions: In the space provided below, identify an issue or goals (objective) your commission would like to address in the upcoming year, the information provided should include plans on how to address those issues. This item should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority (objective number).



Objective No. **1** Objective: **Identify Opportunities for Intergenerational Programs** Estimated Time to Complete: **2025**

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

1. Identify existing programs within the Senior Center and evaluate how they serve the senior community.
2. Develop and distribute a letter and survey to youth and college-age community groups to gather input on Senior Center programs.
3. Collect data on intergenerational programs offered by other community groups and assess potential participation based on the best interests of seniors.
4. Connect with senior centers across Alaska to learn about their intergenerational program offerings.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Engaging younger generations with the Senior Center fosters a deeper understanding of its role in the community, helping to break down stereotypes about aging. By increasing awareness of how the center operates and the programs it offers, more meaningful connections can be formed between seniors and younger individuals. These intergenerational interactions not only help reduce loneliness among older adults but also enhance their sense of purpose and value. At the same time, mentoring opportunities allow youth to gain valuable life skills, guidance, and a sense of connection, creating positive outcomes for both generations.



Council on Aging COMMISSION ANNUAL WORK PLAN

Collaboration: *(Who needs to be involved to obtain the objective?)*

Seniors, Schools, Colleges, and the Council on Aging Commission

Funding: *(Are funds available, or is funding needed in a future budget?)*

N/A

INTRODUCTION

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Objective No. **2** Objective: **Review Emergency Plan for the Kenai Senior Center** Estimated Time to Complete: **Fall 2025**

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

1. Review the Emergency Plan and give feedback accordingly.
2. Attend the Emergency Operations Plan training prior to implementation.
3. Put forth a recommendation to the City Council for acceptance of the completed Emergency Plan.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Ensuring the safety of the senior population requires careful planning and preparedness. The commission aims to review the Senior Center's emergency plan, provide valuable input, and participate in training to enhance readiness. By developing a proactive group focused on senior support during emergencies, the commission will help strengthen the City's overall emergency response. This initiative not only contributes to a safer environment for older adults but also ensures that the Senior Center is well-equipped to handle emergencies, providing peace of mind for seniors, their families, and the broader community.



Council on Aging COMMISSION ANNUAL WORK PLAN

Collaboration: *(Who needs to be involved to obtain the objective?)*

Senior Center staff

City Employees

Council on Aging Commission

Funding: *(Are funds available, or is funding needed in a future budget?)*

N/A The Senior Center received a grant to develop the emergency plan.

INTRODUCTION

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Objective No. **3** Objective: **Identify Programs & Activities for Health & Wellness** Estimated Time to Complete: **2025**

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

1. Explore methods for gathering feedback on the current needs of the senior population in Kenai.
2. Identify and promote Senior Center programs to increase awareness and engagement among Kenai residents.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Promoting health and wellness among the senior population is essential to enhancing their quality of life. By identifying programs and activities that support physical, mental, and social well-being, the Senior Center can better meet the diverse needs of older adults. These efforts extend beyond those who actively participate in the center, reaching a broader population and ensuring that more seniors have access to resources that contribute to their overall wellness.



Council on Aging COMMISSION ANNUAL WORK PLAN

Collaboration: *(Who needs to be involved to obtain the objective?)*

Senior Center Staff

Council on Aging Commission

Funding: *(Are funds available, or is funding needed in a future budget?)*

\$0

INTRODUCTION

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GOAL OR OBJECTIVE



COLLABORATION



FUNDING RESOURCES



TIME TO COMPLETE

Objective No.

Objective:

Estimated Time to Complete:

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Collaboration: *(Who needs to be involved to obtain the objective?)*

Funding: *(Are funds available, or is funding needed in a future budget?)*

SUMMARY OF REPORT



Provide a brief description of the report, include overall guidance and direction that the commission gave the city in recommendations.

MISSION STATEMENT



It's not necessary; however, restating the mission statement of the board is a good reminder to the reader about the commission's purpose.

HIGHLIGHTS



- Provide a bullet point list of highlights.
- Use broad descriptions including the problem and solution.
- Be brief, do not provide details in the highlights.

ACCOMPLISHMENTS



Provide an Objective Title

Detailed description of the accomplishment to include, but not limited to dates, locations, data collected, department and community support, and challenges faced.

Provide an Objective Title

Include a paragraph for all of the different projects and accomplishments, the highlight section of the report should guide the readers to here for more detail.

EDUCATION AND OUTREACH



This section should be used to detail how the accomplished item benefited the City, residents and visitors. Really emphasize community engagement with the item.

SUMMARY OF REPORT



MISSION STATEMENT



HIGHLIGHTS



ACCOMPLISHMENTS



EDUCATION AND OUTREACH





Kenai City Council - Regular Meeting

January 21, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

1. Kenai Municipal Airport Small Community Air Service Development Program (SCASDP) Application, Jack Penning, Managing Partner, Volaire Aviation Consulting.

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3498-2026** - Increasing Estimated Revenues and Appropriations in the General Fund to Provide Supplemental Funding for Election Costs in Excess of Budgeted Amounts for the Purpose of Conducting a Special Election. (City Clerk)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3499-2026** - Increasing Estimated Revenues and Appropriations by \$6,500 in the General Fund for Expenditures Which Could Influence the Outcome of the City of Kenai Ballot Proposition No. 2026-A at the April 14, 2026 Special Election. (City Clerk)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2026-02** - Adopting the City's Capital Improvement Plan for Fiscal Years 2027-2031. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2026-03** - Adopting Goals to Guide the Preparation of the Fiscal Year 2027 Annual Budget. (Administration)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2026-04** - Authorizing a Budget Transfer Within the Kenai Recreation Center Improvements Capital Project Fund. (Administration)
6. **ADOPTED UNANIMOUSLY. Resolution No. 2026-05** - Declaring a 20-Foot Pedestrian Easement on Lot 48, Shoreline Heights 2023 Addition (Plat KN 2024-83), and as Set Forth on

the Attached Exhibit "A" is Not Needed for a Public Purpose and Consenting to Vacation of The Easement. (Administration)

7. **ADOPTED UNANIMOUSLY. Resolution No. 2026-06** - Scheduling a Special Election for April 14, 2026, for the Purpose of Providing for Submission to the Qualified Voters of the City the Question(s) of Amending Kenai Municipal Charter, Section 10-1 Annual Election - Time. (Askin, Sounart, Daniel, Kisena, Grieme, Pettey, Knackstedt)
8. **ADOPTED UNANIMOUSLY. Resolution No. 2026-07** - Providing for Submission to the Qualified Voters of the City of Kenai, at the Special Election to be Held on April 14, 2026, the Question of Amending Kenai Municipal Charter, Section 10-1 Annual Election - Times, to Provide that the Annual Date of the City's General Election is Aligned with the Current Annual Election Date of the Kenai Peninsula Borough. (Askin, Sounart, Daniel, Kisena, Grieme, Pettey, Knackstedt)
9. **ADOPTED UNANIMOUSLY. Resolution No. 2026-08** - Providing for Submission to the Qualified Voters of the City of Kenai, at the Special Election to be Held on April 14, 2026, the Question of Amending Kenai Municipal Charter, Section 10-1 Annual Election - Times, to Set the Fixed Date of the City's Annual General Election in 2026 and Thereafter Remove the Fixed Date of the City's Annual General Election and Authorize the City Council to Establish the Annual General Election Date by Ordinance. (Askin, Sounart, Daniel, Kisena, Grieme, Pettey, Knackstedt)
10. **ADOPTED AS AMENDED UNANIMOUSLY. Resolution No. 2026-09** - Authorizing a Contract for Design of a New Approach Procedure for the Temporary Runway to be Used During the Main Runway Rehabilitation Project. (Administration)

F. MINUTES

1. *Regular Meeting of January 7, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)
3. ***Ordinance No. 3500-2026** - Sunsetting the Harbor Commission, Amending Kenai Municipal Code 1.90.010 - General Standards for Standing Advisory Commissions, Repealing Kenai Municipal Code 1.95.040 - Harbor Commission, Repealing Kenai Municipal Code 11.20 - Leasing of Tidelands, Amending Kenai Municipal Code 14.05.010 - Duties and Powers, Enacting Kenai Municipal Code 22.05.016 - Tidelands Available for Leasing, Enacting Kenai Municipal Code Chapter 22.10 - Tideland Leases for Shore Fisheries, and Amending Council Policy 20.020 to Reflect the Sunsetting of The Harbor Commission. (Administration)
4. ***Ordinance No. 3501-2026** - Determining Four City-Owned Properties in the Beaver Loop Area are Not Needed for a Public Purpose and Authorizing Sale by Public Sealed Bid Auction. (Administration)
5. ***Ordinance No. 3502-2026** - Authorizing the City Manager to Reimburse Annual Leave Used by Firefighter Garrick Martin for Attending a Paramedic Internship Program. (Administration)

6. ***Ordinance No. 3503-2026** - Increasing Estimated Revenues and Appropriations in the Water & Sewer Capital Project Fund and Accepting a Loan from the State Revolving Fund Program for the Water Treatment Pumphouse Project. (Administration)
7. **APPROVED UNANIMOUSLY. Action/Approval** - Confirmation of Mayoral Nomination for a Partial Term Appointment of Autumn Carlson to the Beautification Commission and the Parks and Recreation Commission. (Knackstedt)
8. **APPROVED UNANIMOUSLY. Action/Approval** - Authorizing the Use of City Facility People Counter Cameras for Operational and Safety Purposes. (Administration)
9. **Discussion** - International Pacific Halibut Commission (IPHC) Proposed Fishery Regulations Reducing Sport Caught Halibut in Alaska from Two (2) Fish to One (1) Fish a Day. (Grieme, Askin)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk at 907-283-8231.

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Kenai City Council - Regular Meeting

January 07, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION** **Ordinance No. 3497- 2025** - Accepting and Appropriating a Donation to the Kenai Community Library for Library Materials, Wayfinding, and Programming. (Administration)
2. **ADOPTED WITHOUT OBJECTION** **Resolution No. 2026-01** - Amending the City of Kenai's Schedule of Rates, Charges, and Fees by Increasing the City League Participation Fee and Removing the City League Basketball Team Fee. (Administration)

F. MINUTES

1. *Regular Meeting of December 17, 2025. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)
3. ***Ordinance No. 3498-2026** - Increasing Estimated Revenues and Appropriations in the General Fund to Provide Supplemental Funding for Election Costs in Excess of Budgeted Amounts for the Purpose of Conducting a Special Election. (City Clerk)

4. ***Ordinance No. 3499-2026** - Increasing Estimated Revenues and Appropriations by \$6,500 in the General Fund for Expenditures Which Could Influence the Outcome of the City of Kenai Ballot Proposition No. 2026-A at the April 14, 2026 Special Election. (City Clerk)
5. **APPROVED WITHOUT OBJECTION** **Action/Approval** - Authorizing the City Manager to Complete an Agreement for Mutual Aid and Assistance for the Alaska Water / Wastewater Agency Response Network. (Administration)
6. **APPROVED WITHOUT OBJECTION** **Action/Approval** - Consent to Assignment and Assignment of Lease Agreement of Tract A and Tract B, City of Kenai Shore Fishery No. 1. (Administration)
7. **Discussion/Action** - 2026 Special Election - Proposition Question(s) (City Clerk)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

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1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. Boys and Girls Clubs of the Kenai Peninsula - Thank You Letter

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