



Kenai Beautification Commission
Regular Meeting
October 13, 2026 - 6:00 PM
Kenai City Hall - Council Chambers
210 Fidalgo Ave., Kenai, AK 99611
Telephonic/Virtual Information on Page 1

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. September 8, 2026 Regular Meeting Minutes 3

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. **Recommendation** - Approval of the Fiscal Year 2028 - Fiscal Year 2032 Capital Improvement Plan Priority List 5

G. REPORTS

1. Parks & Recreation Director
2. Commission Chair
3. City Council Liaison 7

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION - January 12, 2027

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

1. Mid-Month Report 12

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

<https://us02web.zoom.us/meeting/register/VppyvvvdSyaSNi42tEieEQ>

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or outside of Council Chambers prior to the meeting. Please contact the Parks and Recreation Director at 907-283-8262 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

**KENAI BEAUTIFICATION COMMISSION – REGULAR MEETING
SEPTEMBER 8, 2026 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Beautification Commission was held on September 8, 2026, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:01 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair
Autumn Carlson
Missy Wallace

Sonja Earsley, Vice Chair
Brittney Hoffert (*remote participation*)
Sherry Powell

A quorum was present.

Also in attendance was:

Tyler Best, Parks and Recreation Director

3. Agenda Approval

MOTION:

Vice Chair Earsley **MOVED** to approve the agenda as presented. Commissioner Carlson **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. May 12, 2026 Regular Meeting Minutes

MOTION:

Commissioner Carlson **MOVED** to approve the May 12, 2026 Beautification Commission minutes. Vice Chair Earsley **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. Discussion - Fiscal Year 2027 - Fiscal Year 2032 Capital Project Review

Director Best gave a staff report from information provided in the packet.

There was discussion regarding prior beautification projects, including banner replacement.

Clarification was provided that the banner replacement had been proposed as a special project but was not approved and would be submitted again for future consideration.

2. Discussion - Beautification Tour Recap

Director Best gave a staff report from information provided in the packet.

There was discussion regarding Commissioners' interest in reviewing the upcoming flower order and observing the performance of the current flower varieties.

3. Discussion - Capital Project Replacing Street Lights for Winter Decor

Director Best gave a staff report from information provided in the packet.

There was discussion on scheduling a work session following the next regular meeting to further consider streetlight replacement, murals, and banner replacement.

G. REPORTS

1. Parks and Recreation Director - Director Best reported on the following:

- The midmonth reports.
- Recapped summer activities.
- Discussed preparations for the Pumpkin Festival.

2. Commission Chair - Chair Douthit reported on:

- The success of Planting Day and the opportunity it provided for first-time volunteers to participate.
- Spoke in favor of a work session following the next Commission meeting.

3. City Council Liaison - None.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - October 13, 2026

J. COMMISSION QUESTIONS AND COMMENTS

Commissioners introduced themselves to one another.

Vice Chair Earsley requested that murals be included as a topic for discussion at the next work session.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. Pumpkin Festival Flyer
2. June and July Midmonth Reports

There being no further business before the Beautification Commission, the meeting was adjourned at 6:48 p.m.

I certify the above represents accurate minutes of the Beautification Commission meeting of September 9, 2026.

Logan Parks, Deputy City Clerk

MEMORANDUM

TO: Chair Douthit & Beautification commission

FROM: Tyler Best, Parks & Recreation Director

DATE: September 24, 2026

SUBJECT: **Capital Plan Priority List Recommendation**

The following is the proposed Parks and Recreation capital project priority list for the City's FY2028–FY2032 Capital Improvement Plan. The proposed priorities reflect the Parks and Recreation Commission's discussion from September 3, 2026, and recommendations identified through the Parks and Recreation Master Plan.

The project totals reflect the estimated full cost of each project. Outside funding, such as grants or partnerships funding breakdown will be reflected in the final plan.

The Parks and Recreation Department is seeking a recommendation from the Parks and Recreation Commission on the proposed priority list for inclusion in the City's Capital Improvement Plan.

Project name	FY28	FY29	FY30	FY31	FY32
Old Town Playground Replacement	800,000				
Multipurpose Facility Roof Design	75,000				
Relocation of Parks and Rec to Daubenspeck Design		150,000			
Multipurpose Facility Roof Replacement		850,000			
Relocation of Parks and Rec to Daubenspeck			3,000,000		
Multipurpose Facility Refrigeration System Replacement				5,300,000	
Kenai Recreation Center Renovation Design			150,000		
Outdoor Racket Sport Court	300,000				
Multipurpose Locker room renovation-design			50,000		
Outdoor Sports Complex Design					250,000





Kenai City Council - Regular Meeting

September 02, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 2****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED AS AMENDED Ordinance No. 3542-2026** - Providing for the Submission to the Qualified Voters of the City of Kenai, at the Regular Election to be Held on November 3, 2026, the Question of Enacting Kenai Municipal Code, Section 7.05.031- Residential Property Tax Exemption, to Establish a Residential Property Tax Exemption in the Amount of \$75,000. (Knackstedt, Kisenia)
2. **ENACTED UNANIMOUSLY Ordinance No. 3543-2026** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Project Fund and Accepting a Grant From the Federal Aviation Administration and Awarding a Contract for the Airport Perimeter and Security Fence Project. (Administration) [KMC 1.15.070(d)]
 1. Motion for Introduction
 2. Motion for Second Reading (Requires a Unanimous Vote)
 3. Motion for Enactment (Requires Five Affirmative Votes)
3. **POSTPONED INDEFINITELY Resolution No. 2026-59** - Authorizing a Contract Award for the Sixth Street Construction Project. (Administration)
4. **ADOPTED BY SUBSTITUTE UNANIMOUSLY Resolution No. 2026-60** - Authorizing a Contract Award for the Strategic Plan Consulting Services. (Administration)

F. MINUTES

1. *Regular Meeting of August 19, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Ordinance No. 3544-2026** - Amending Kenai Municipal Code Chapter 1.56 Kenai Municipal Library Department, Removing the Library Regulations from the Appendices of Kenai Municipal Code, and Amending the City of Kenai Schedule of Rates, Changes, and Fees for Housekeeping Purposes and to Align the Library with Other City Departments. (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

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Kenai City Council - Regular Meeting

September 16, 2026 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

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2. **ENACTED UNANIMOUSLY Ordinance No. 3545-2026** - Increasing Estimated Revenues and Appropriations in the General and Senior Center Improvement Capital Project Funds to Provide Supplemental Funding for the Senior Center Canopy Roof Replacement Project. (Administration)
 1. Motion for Introduction
 2. Motion for Second Reading (Requires a Unanimous Vote)
 3. Motion for Enactment (Requires Five Affirmative Votes)
3. **ADOPTED UNANIMOUSLY Resolution No. 2026-61** - Authorizing Purchase of Two Police Interceptors Using the City's Fleet Replacement Fund and the State of Alaska Equipment Fleet Contract. (Administration)
4. **ADOPTED UNANIMOUSLY Resolution No. 2026-62** - Authorizing a Contract Award for SCADA Design and Installation Services. (Administration)

F. MINUTES

1. *Regular Meeting of September 2, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)
3. ***Action/Approval** - Non-Objection to the Acceptance and Appropriation of a Donation from the Derek Kaufman Fund in the Amount of \$1,000 in Accordance with KMC 7.25.030. (Administration)
4. ***Action/Approval** - Non-Objection to the Acceptance and Appropriation of the Fiscal Year 2027 Public Library Assistance Grant in the Amount of \$7,000 in Accordance with KMC 7.25.030 (Administration)
5. ***Action/Approval** - Confirmation of Mayoral Nomination of Joshua Bolling as Student Representative to City Council and Caroline Karpik as Student Representative to the Council on Aging Commission.
6. **Discussion** - Council Employee Review Consultant. (Grieme)
7. **HEARING SCHEDULED FOR OCTOBER 21, 2026 AT 2:00PM Discussion** - Scheduling a Board of Adjustment Appeal Hearing. (City Clerk)
8. **SPECIAL MEETING SCHEDULED FOR SEPTEMBER 30, 2026 AT 4:30PM Action/Approval** - Scheduling a Special Meeting of the City Council. (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

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KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Knackstedt and Kenai City Council
THROUGH: Terry Eubank, City Manager
FROM: Tyler Best, Parks and Recreation Director
DATE: September 10th, 2026
SUBJECT: **Mid-Month Report – August**

In August, the Parks and Recreation Department combed the beach with a tractor to pick up fish waste. This tractor also has a magnet, and this year we picked up over 10 lbs. of nails and other miscellaneous metal off the beach after dipnet. Parks prides itself on its quick cleanup of the dipnet, as they make it a top priority right after the fishery.

The Parks Department also supports Industry Day on the Greenstrip. This is a great local event that celebrates Oil and Gas, Healthcare, Tourism, and Fishing in our local economy. The best part of Industry Day is that everything is free. Food, games, competitions, bikes, and local awards are given out.

The Rec Center will be getting ready to switch over to winter hours after Labor Day. The winter hours are Monday-Saturday 6:30 am-9:30 pm and Sunday 11 am-5 pm. Another exciting event after Labor Day is on September 15th and 16th, when the City of Kenai will host the State Conference for the Alaska Recreation and Parks Association. This brings Parks and Recreation professionals from all over the state!

Kenai Recreation Center Visits – Month of July

Door Counter Log	2900
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