Kenai Council on Aging Commission

Regular Meeting

November 12, 2026 - 3:00 PM

Kenai Senior Center

361 Senior Ct., Kenai, AK 99611

Telephonic/Virtual Information on Page 1

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. October 8, 2026 Regular Meeting Minutes 3

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. **Discussion** - Fiscal Year 2027 - 2031 Capital Projects, Lee Frey, Public Works Director 6

G. REPORTS

1. Senior Center Director
2. Commission Chair
3. City Council Liaison..... 8

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION - December 10, 2026

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

1. Fiscal Year Quarter One - Report to Kenai Peninsula Borough 14

Join Zoom Meeting:

Using the following link:
https://us02web.zoom.us/j/85081299992?pwd=cX7e7B50T4elldmX147qcdvXL7JRXU.1

Meeting ID: 850 8129 9992 **Passcode:** 997664

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or at the Kenai Senior Center prior to the meeting. Please contact the Senior Services Director at 907-283-4156 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

KENAI COUNCIL ON AGING COMMISSION – REGULAR MEETING
OCTOBER 8, 2026 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
361 SENIOR CT., KENAI, AK 99611
CHAIR GINA KUNTZMAN, PRESIDING

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Council on Aging Commission was held on October 10, 2026, at the Kenai Senior Center, Kenai, AK. Chair Gina Kuntzman called the meeting to order at approximately 3:00 p.m.

1. **Pledge of Allegiance**

Chair Kuntzman led those assembled in the Pledge of Allegiance.

2. **Roll Call**

There were present:

William Sadler	Ginger Kaona
Gina Kuntzman, Chair	Patricia Segura, Vice Chair
Barbara Modigh	

A quorum was present.

Also in attendance were:

**Caroline Karpik, Student Representative
Kathy Romain, Senior Center Director
Red Piersee, Senior Center Administrative Assistant
Victoria Askin, City Council Liaison
Logan Parks, Deputy City Clerk

3. **Agenda Approval**

MOTION:
Commissioner Sadler **MOVED** to approve the agenda as presented. Commissioner Kaona **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED**.

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. September 10, 2026 Regular Meeting Minutes

MOTION:
Commissioner Kaona **MOVED** to approve the September 10, 2026 Council on Aging Commission minutes. Commissioner Sadler **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED**.

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion** - Review of Community Resources for Seniors

DRAFT

There was staff discussion regarding expanding the resource list to include area housing and personal care assistant agencies; and local organizations offering medical equipment loans or rentals for seniors.

There was Commission discussion regarding inclusion of a large-print quick reference phone list, a table of contents, and bus service information in the reference guide.

2. **Discussion** - Coordination of Senior Prom with Kenai Central High School

There was discussion regarding coordinating a date and band for the event.

G. REPORTS

1. Senior Center Director - Director Romain reported on the following:
   - Faith and Blue bingo event.
   - Senior Center closure on October 9, 2026 for cleaning.
   - Summit on Aging.
   - Upcoming dance on October 16, 2026.
   - Social Security in-person visit.
   - Bring a Friend to lunch event.
   - Trick or Treating event.
   - Toy and food drive begins on November 2, 2026.
   - Hilcorp Thanksgiving event.
   - Announcement of Missy Bailey's retirement.
   - Writers group presentation.
   - Upcoming presentation on human trafficking in November.
   - Planned visit from Public Works Director Lee Frey regarding capital projects.
2. Commission Chair - No report.
3. City Council Liaison - Vice Mayor Askin reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - November 12, 2026

J. COMMISSION QUESTIONS AND COMMENTS

Commissioner Kaona provided an update on intergenerational goals, noting that Mountain View Elementary School expressed enthusiasm for seniors reading to students and that background checks would be required for participating seniors to visit the school.

Student Representative Karpik reported on recent and upcoming events at Kenai Central High School.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. Community Resources for Seniors.

There being no further business before the Council on Aging Commission, the meeting was adjourned at 4:00 p.m.

I certify the above represents accurate minutes of the Council on Aging Commission meeting of October 8, 2026.

DRAFT

Logan Parks, Deputy City Clerk

*** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes will not affect the outcome of the official council vote. Advisory votes will be recorded in the minutes. A student representative may not move or second items during a council meeting.*

DRAFT

KENAI
City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Council on Aging

FROM: Kathy Romain, Senior Center Director

DATE: November 13, 2025

SUBJECT: **Capital Project Review**

Capital Projects typically entail expenses exceeding $5,000. The Public Works Department formulates a Capital Improvement Plan (CIP) encompassing a majority of these projects within a 5-year plan to distribute funding among various departments. This CIP remains a working document, subject to adjustments on an annual basis.

In light of the Bluff Erosion Project, we opted to postpone the capital projects earmarked for the Senior Center for a couple of years until the completion of said project, which has now been completed. In response, I've included the two capital projects initially scheduled for Fiscal Year (FY) 2026 and FY 2027, which I would like to postpone to FY 2028 and FY 2029. The Canopy Roof Repair will be done during FY 2026.

Senior Citizens Fund						
Project Name	FY2026 (Current Year)	FY2027	FY2028	FY2029	FY2030	Total Expense
Senior Citizen Canopy Roof Repair	$50,000					$50,000
Senior Citizen Door Project		$60,000				$60,000
Senior Citizen Landscaping Project Phase I			$30,000			$30,000
Senior Citizen Landscaping Project Phase I				$40,000		$40,000
Total Senior Citizens Fund						$180,000

The comprehensive CIP will be presented to the City Council for their approval. I kindly request your endorsement of the aforementioned projects associated with the Senior Center.

Previous Year

SENIOR CITIZENS FUND

FY2026

No	Project Name	Total Project Cost	Grant Funding	City Funding
1	Senior Center Canopy Roof Repair	$50,000		$50,000
	Totals	$50,000		$50,000

FY2027

No	Project Name	Total Project Cost	Grant Funding	City Funding
2	Senior Center Doors Project	$60,000		$60,000
	Totals	$60,000		$60,000

FY2028

No	Project Name	Total Project Cost	Grant Funding	City Funding
3	Senior Center Landscaping Project Phase 1	$30,000		$30,000
	Totals	$30,000		

FY2029

No	Project Name	Total Project Cost	Grant Funding	City Funding
4	Senior Center Landscaping Project Phase II	$40,000		$40,000
	Totals	$40,0000		

FY2030

No	Project Name	Total Project Cost	Grant Funding	City Funding
	Nothing Currently Planned this fiscal year			
	Totals			

No	Project Name	Total Project Cost	Grant Funding	City Funding
	Senior Center Fund Grand Total	$180,000		$180,000

Previous Year

Kenai City Council - Regular Meeting

October 07, 2026 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda *(Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

   *All items listed with an asterisk (*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated)*

D. UNSCHEDULED PUBLIC COMMENTS *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

E. PUBLIC HEARINGS

1. ***ADOPTED WITHOUT OBJECTION.*** **Resolution No. 2026-64** - Authorizing the City Manager to Submit an Application to the U.S. Department of the Interior, National Park Service, Via the State of Alaska Department of Natural Resources, for the Land and Water Conservation Fund Grant Program for Facility Improvements at Old Town Park and Committing Upon Grant Award and Acceptance to Provide a Cash Match Equal to the Grant Award, up to a Maximum of $250,000, to Meet Grant Matching Requirements. (Administration)
2. ***ADOPTED WITHOUT OBJECTION.*** **Resolution No. 2026-65** - Granting Street Improvement Exceptions to Kenai Municipal Code 14.10.080, Minimum Improvements, for Micah Subdivision Parks Replat Pursuant to Kenai Municipal Code 14.10.090, Variations and Exceptions. (Administration)
3. ***ADOPTED WITHOUT OBJECTION.*** **Resolution No. 2026-66** - Authorizing a Contract Award for the Citywide Paving Design Project. (Administration)

F. MINUTES

1. *Regular Meeting of September 16, 2026. (City Clerk)
2. *Special Meeting of September 30, 2026. (City Clerk)

G. UNFINISHED BUSINESS - Postponed Item

1. ***ADOPTED BY SUBSTITUTION WITHOUT OBJECTION.*** **Resolution No. 2026-63** - Authorizing a Contract Award for the Kenai Bluff Erosion and Stabilization - Mission Avenue Erosion Control Project. (Administration) *[Clerk's Note: At the September 30, 2026 Special Meeting this item was postponed to October 7, 2026.]*

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to the Acceptance and Appropriation of an US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities - Alaska Highway Safety Office (AHSO) Grant in the amount of $2,065.17, in accordance with KMC 7.25.030. (Administration)
3. ***Action/Approval** - Consent for Alaska Rent-A-Car Inc., to Assume Copper River Rentals LLC. Concession Agreement with the City of Kenai. (Administration)
4. ***Action/Approval** - Confirming the Appointment of the Election Precinct Boards for the November 3, 2026 Regular City Election. (City Clerk)
5. ***Ordinance No. 3546-2026** - Amending Public Noticing Requirements within Kenai Municipal Code Chapters 14.05 - Planning and Zoning Commission, 14.10 - Subdivision Regulations, 14.20 - Kenai Zoning Code, 21.10 - Leasing and Acquisition Of Airport Reserve Lands, And 22.05 - Disposition of City Lands, to Modernize Public Notification Procedures. (Administration)
6. ***Ordinance No. 3547-2026** - Accepting and Appropriating the Award of a US Department of Health and Human Services - Centers for Medicare and Medicaid Services Rural Health Transformation Program Grant Passed through the State of Alaska Department of Health in the Amount of $435,770 for the Purchase of Emergency Medical Equipment. (Administration)
7. ***APPROVED WITHOUT OBJECTION.*** **Action/Approval** - Authorization to File Motion to Intervene – FERC Project No. P-15423-000, DeepGreen Cook Inlet SPV, LLC. (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments *(Public comments limited to five (5) minutes per speaker)*
2. Council Comments

M. EXECUTIVE SESSION

1. Competing Applications for Gas Storage Space. *[Pursuant to AS 44.62.310(c)(1) a Matter of which the Immediate Knowledge may have an Adverse Effect upon the Finance of the City and AS 44.62.310(c)(3) a Matter of which by Law, Municipal Charter, or Ordinance are required to be Confidential.]* (Administration)

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. Cook Inlet Regional Citizens Advisory Council Update

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk at 907-283-8231.

Registration is required to join the meeting remotely through Zoom. Please use the following link to register:

https://us02web.zoom.us/meeting/register/0DeCGz_rR_uMjPSOwVX-vg

Kenai City Council - Regular Meeting

October 21, 2026 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda *(Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

   *All items listed with an asterisk (*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated)*

1. Local Marketing for Local Businesses, Thomas R. Daly, River Cities Living.

D. UNSCHEDULED PUBLIC COMMENTS *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

E. PUBLIC HEARINGS

1. ***ENACTED UNANIMOUSLY*** **Ordinance No. 3546-2026** - Amending Public Noticing Requirements within Kenai Municipal Code Chapters 14.05 - Planning and Zoning Commission, 14.10 - Subdivision Regulations, 14.20 - Kenai Zoning Code, 21.10 - Leasing and Acquisition Of Airport Reserve Lands, And 22.05 - Disposition of City Lands, to Modernize Public Notification Procedures. (Administration)
2. ***ENACTED UNANIMOUSLY*** **Ordinance No. 3547-2026** - Accepting and Appropriating the Award of a US Department of Health and Human Services - Centers for Medicare and Medicaid Services Rural Health Transformation Program Grant Passed through the State of Alaska Department of Health in the Amount of $435,770 for the Purchase of Emergency Medical Equipment. (Administration)
3. ***ENACTED UNANIMOUSLY*** **Ordinance No. 3548-2026** - Increasing Estimated Revenues and Appropriations in the Employee Health Care Fund and Authorizing a Contract for Employee Health Care and Basic Life Insurance and Other Ancillary Policies Effective January 1, 2027. (Administration)

   1. Motion for Introduction
   2. Motion for Second Reading (Requires a Unanimous Vote)

3. Motion for Enactment (Requires Five Affirmative Votes)

4. ***ADOPTED UNANIMOUSLY*** **Resolution No. 2026-67** - Amending the City's Schedule of Rates, Charges, and Fees to Add Event Rental Fees for the Challenger Center Building. (Administration)

5. ***ADOPTED UNANIMOUSLY*** **Resolution No. 2026-68** - Authorizing a Professional Services Agreement for Legal Services with Pioneer Law LLC for Legal Assistance with Pore Space Gas Storage Transactions. (Administration)

F. MINUTES

1. *Regular Meeting of October 7, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)

2. ***Action/Approval** - Non-Objection to the Acceptance and Appropriation of a US Department of Transportation passed through the State of Alaska Department of Transportation and Public Facilities - Alaska Highway Safety Office (AHSO) Grant in the amount of $8,110.82, in accordance with KMC 7.25.030. (Administration)

3. ***Action/Approval** - Special Use Permit to LifeMed Alaska, LLC for Ambulance Warm Storage. (Administration)

4. ***APPROVED UNANIMOUSLY*** ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020 (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments *(Public comments limited to five (5) minutes per speaker)*

2. Council Comments

M. EXECUTIVE SESSION

1. City Council Discussion and Review of City Clerk's Job Description and Applicant Qualifications for Recruitment Purposes. *[AS 44.62.310 (d)(5) Meetings of the Governmental Body when Holding a Meeting Solely to Act Upon Matters of Professional Qualifications.]* (Mayor)

   APPROVED AS AMENDED UNANIMOUSLY (a) **Discussion/Action** - Council Action Related to the City Clerk Job Description.

2. Competing Applications for Gas Storage Space. *[AS 44.62.310(c)(1) a Matter of which the Immediate Knowledge may have an Adverse Effect upon the Finance of the City and AS 44.62.310(c)(3) a Matter of which by Law, Municipal Charter, or Ordinance are required to be Confidential.]* (Administration)

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

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KENAI PENINSULA Borough

Grants Administration
A Division of the Mayor's Office

144 N. Binkley St., Soldotna, AK 99669 | Peter A. Micciche, Borough Mayor | (P) 907-714-2150 | www.kpb.us

Vendor Code: KENSR **Award Amount:** $ 185,845.00
Account: 100.62130.00000.43011 **2026/2027** **Senior Grant Program**

Quarterly reports due on the 15th of each month following the quarter period end.

Submit Report To:
Heather Geer, Grants Administrator
grants@kpb.us
Kenai Peninsula Borough
144 N. Binkley St., Soldotna, AK 99669

Period of Performance covered by this report:
Start Date: 7/1/2026
End Date: 9/30/2026

FINAL REPORT IS DUE BEFORE 07/10/26

Cost Category	Authorized budget	Total expenditures from ALL prior reports	Expenditures to reimburse this period	Total expenditures to date	Balance of Funds
Labor	$ 107,789.00	$ 118,748.37	$ 60,000.00	$ 60,000.00	**$ 47,789.00**
Contractual Services	$ 31,595.00	$ 2,420.96	$ 1,000.00	$ 1,000.00	**$ 30,595.00**
Supplies	$ 46,461.00	$ 33,373.29	$ 23,000.00	$ 23,000.00	**$ 23,461.00**
	$ -	$ -	$ -	$ -	$ -
TOTALS	**$ 185,845.00**	**154,542.62**	**$ 84,000.00**	**$ 84,000.00**	**$ 101,845.00**
Expenditures this period to be reimbursed >>>					$ 84,000.00

The following information is being collected each quarter to assist the Borough in determining future senior grant awards.

Type of Service	Quarter	# of individuals served > 60 y.o.
Congregate Meals	2563	237
Delivered Meals	5291	117
Meals picked up	233	21
Transportation (one way rides)	1135	59
Totals	9222	434

Progress Report: Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Please see attached.

Grantee Certification: *I certify that the above information is true and correct, and that expenditures are made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.*

Signature: Kathy Romain Date: 10.28.2026

Printed Name and Title Kathy Romain, Director

Kenai Senior Services
Borough Quarterly Progress Report
1st Quarter Ending September 30, 2026

Kenai Senior Center Quarterly Highlights: July – September 2026

July Highlights

Senior Center Choir
Our choir remains an active, vibrant group that enjoys coming together to sing and have fun. This group practices every Monday afternoon and performs every three months. This summer, they provided a patriotic concert in honor of the Fourth of July.

Fourth of July Pie Booth
The July 4th Pie Booth is sponsored by the Kenai Senior Connection, Inc., but many hands come together to prepare pies, biscuits, and gravy. Traditional pie makers help make this long-standing tradition fun and exciting.

No Host Dinner and Afternoon Drive
Our No Host Dinner took us to the Angry Salmon in Anchor Point, and the afternoon drive took us to Johnson and Tustamena Lakes, with a stop for ice cream at Rocky's. The trip to the lakes was a first for a few of our newer seniors.

August Highlights

Halibut Cove
This trip was so popular this year that we booked the Danny J for two different days to accommodate everyone who wanted to attend. This gave participants the chance to enjoy the area's unique scenery.

Hidden Lake Cookout
Two full vans departed for Hidden Lake on Skilak Lake Road. The menu included grilled chicken, burgers, and hot dogs, with s'mores to finish the day. The weather was beautiful, the lake was calm, and everyone enjoyed the trip!

September Highlights

No Host to Anchor Point and the Normal Lowell Gallery
The Normal Lowell Gallery was a terrific hit this fall, with so many revisiting this "Artist's Heaven". The Center was fortunate to receive five of his originals, which have hung in

our entryway for many years. So many were thrilled to visit one of the "best-kept secrets in Alaska". The Blue Bus Diner was a treat as well, with their typical diner burgers and milkshakes.

Flu Shot Clinic
Thanks to Kenai Safeway Pharmacy, seniors could receive flu shots at the Center. This long-standing partnership reflects a shared commitment to keeping our senior community healthy and protected. We appreciate their continued support!

Glass Heart Terrarium Class
What a fun and creative activity! Our Craft Room was filled with participants designing and creating their own beautiful glass heart terrariums. Everyone got to let their creativity shine and take home a little piece of nature!

Hope Trip
Two full vans headed to Hope to enjoy the fall colors! We stopped at the museum, old schoolhouse, and gift shop before taking over every seat at the Discovery Café for a bite to eat! Then we headed to the old mine ruins along Resurrection Creek Road before returning to Kenai. A fun day exploring and enjoying the scenery together!

Exercise Opportunities
Kenai Senior Center provides weekly transportation to the Soldotna Field House for indoor walking and to the Nikiski Pool for aquatic exercise. We are grateful to live in a community that offers these opportunities for seniors to stay active, maintain their health, and build social connections.

Participation & Volunteerism – This quarter, we logged 5,677 individual sign-ins through *MySeniorCenter*, with 331 unduplicated participants. Volunteers contributed 2,178 hours, with 53 individuals involved.

We remain thankful to the Kenai Peninsula Borough for supporting our senior program.