



Kenai Parks & Recreation Commission

Regular Meeting

November 05, 2026 - 6:00 PM

Kenai City Hall - Council Chambers

210 Fidalgo Ave., Kenai, AK 99611

Telephonic/Virtual Information on Page 1

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. October 1, 2026 Regular Meeting Minutes 3

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. **Action/Approval** - Recommending Approval of Ordinance No. 3549-2026 to Remove a Public Purpose Designation for Carl F. Ahlstrom Park 6
2. **Action/Approval** - Recommending Approval of the 2026 Land Management Plan 14

G. REPORTS

1. Parks & Recreation Director
2. Commission Chair
3. City Council Liaison 20

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION - December 12, 2026

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

1. Parks Mid-Month October Report

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

<https://us02web.zoom.us/meeting/register/tcp1BbMGThCBmfhzHI9LOW>

The agenda and agenda items are posted on the City's website at www.kenai.city. Copies of the agenda items are available at the City Clerk's Office or outside of Council Chambers prior to the meeting. Please contact the Parks and Recreation Director at 907-283-8262 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

**KENAI PARKS & RECREATION COMMISSION – REGULAR MEETING
OCTOBER 01, 2026 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GRANT WISNIEWSKI, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Parks & Recreation Commission was held on October 1, 2026, in the Kenai City Council Chambers, Kenai, AK. Chair Wisniewski called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Wisniewski led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Grant Wisniewski, Chair
Sharon Fisher

Autumn Carlson
Michael Bernard

A quorum was present.

Absent:

Maeve Spiegler

Also in attendance were:

Tyler Best, Parks & Recreation Director
Bridget Grieme, City Council Liaison

3. Agenda Approval

MOTION:

Commissioner Bernard **MOVED** to approve the agenda as presented. Commissioner Fisher **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. September 3, 2026 Regular Meeting Minutes

MOTION:

Commissioner Carson **MOVED** to approve the September 3, 2026 Parks & Recreation Commission minutes. Commissioner Fisher **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Action/Approval** - Authorizing Participation in the Current Solicitation of the Land & Water Conservation Grant

MOTION:

Commissioner Fisher **MOVED** to recommend City Council approval of Authorizing Participation in the Current Solicitation of the Land & Water Conservation Grant. Commissioner Carlson **SECONDED** the motion.

Director Best gave a staff report from information provided in the packet.

There was discussion regarding the process of selecting equipment for the park; and the previous scope of work and costs associated.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

2. **Recommendation** - Recommending the Fiscal Year 2028 - Fiscal Year 2032 Capital Improvement Plan Priority List

MOTION:

Commissioner Bernard **MOVED** to recommend City Council approval of Fiscal Year 2032 Capital Improvement Plan Priority List. Commissioner Carlson **SECONDED** the motion.

Director Best gave a staff report from information provided in the packet, providing an overview of individual projects included in the priority list.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

G. REPORTS

1. Parks & Recreation Director - Director Best provided a summary overview of his August Mid-Month report as included in the packet.
2. Commission Chair - Chair Wisniewski reported speaking with an individual regarding the possibility of including a pumpkin launcher at the Pumpkin Festival.
3. City Council Liaison - Council Member Grieme reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - November 5, 2026

J. COMMISSION QUESTIONS AND COMMENTS - None.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. Mid-Month Report
2. Pumpkin Festival Flyer

There being no further business before the Parks & Recreation Commission, the meeting was adjourned at 6.47 p.m.

I certify the above represents accurate minutes of the Parks & Recreation Commission meeting of October 01, 2026.

Logan Parks, Deputy City Clerk

DRAFT

MEMORANDUM

TO: Chair Wisiniewski and Parks & Recreation Commission Members

THROUGH: Tyler Best, Parks & Recreation Director

FROM: Kevin Buettner, Planning Director

DATE: October 26, 2026

SUBJECT: **Action/Approval** – Removing Public Purpose Designation on Kenai Peninsula Borough Parcel Number 03906141 to Accommodate Disposal Recommendation in the City of Kenai Land Management Plan

City Administration is undertaking an update to the City of Kenai Land Management Inventory and Recommendations, also known as the Land Management Plan. This update is intended to give the Administration and members of the public an accurate inventory and status of all City-owned lands.

The subject parcel (03906141) was given a retention status of “Dispose” while retaining a public purpose designation which was explained in the comments section of the table corresponding to each map. Kenai Peninsula Borough parcel 03906141, known as Carl F. Ahlstrom Park, located between Iliamna Road and Spur Drive was given a public purpose designation by Ordinance 2057-2004.

A public purpose designation is not compatible with a “Dispose” designation, as the methods for land leases or sales is outlined in Kenai Municipal Code 22.05 – Disposition of City Lands. Administration requests the removal of the public purpose designation on this parcel. Parcel 03906141 was set aside with a Parks and Recreation designation. The new Parks and Recreation Master Plan, adopted in June 2026, did not include a recommendation for a park in the area. Another parcel, 03913202, between the Mommsens and Kenai Meadows subdivisions has been identified as a potential park site that is more centrally located among residential subdivisions along the Redoubt Avenue corridor.

Removal of the public purpose designation would present an opportunity for this 2.32-acre lot to serve as a catalyst for reconfiguring and subdividing the existing lots of the Carl F. Ahlstrom subdivision into a more cohesive and marketable format, thereby encouraging residential development, improving land utilization, and expanding opportunities for future housing.

Does the Commission recommend Kenai City Council enact this Ordinance?

Thank you for your consideration.



**CITY OF KENAI
ORDINANCE NO. XXXX-2026**

AN ORDINANCE REMOVING THE PUBLIC PURPOSE DESIGNATION FROM KENAI PENINSULA BOROUGH PARCEL NUMBER 03906141, KNOWN AS CARL F. AHLSTROM PARK, CONSISTENT WITH THE CITY OF KENAI LAND MANAGEMENT PLAN.

WHEREAS, the City of Kenai acquired Kenai Peninsula Borough Parcel Number 03906141, a 2.32-acre parcel located between Iliamna Road and Spur Drive, through tax and special assessment foreclosure; and,

WHEREAS, Ordinance 2057-2004 retained the parcel for the public purpose of parks and recreation; and,

WHEREAS, on June 15, 2022, the City Council adopted Resolution 2022-51, approving the City of Kenai Land Management Inventory and Recommendations (Land Management Plan), which recommended disposal of the parcel; and,

WHEREAS, in 2026 the City adopted its first Parks and Recreation Master Plan, which did not recommend developing a park in the Carl F. Ahlstrom Subdivision; and,

WHEREAS, the parcel is zoned Suburban Residential, and its disposal could facilitate reconfiguration and subdivision of surrounding lots to support residential development and additional housing; and,

WHEREAS, Kenai Municipal Code 22.05.110(b) provides for the City Council to determine by ordinance land previously dedicated to a public purpose is no longer needed for that purpose; and,

WHEREAS, the Parks & Recreation Commission held a public hearing on November 5, 2026, and recommended the City Council _____ this Ordinance; and,

WHEREAS, the Planning & Zoning Commission held a public hearing on November 17, 2026, and recommended the City Council _____ this Ordinance; and,

WHEREAS, the Council finds that the parcel is no longer needed for a public purpose and that removing its public purpose designation is consistent with the Land Management Plan and in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA, AS FOLLOWS:

Section 1. That Kenai Peninsula Borough parcel 03906141, known as Carl F. Ahlstrom Park, located between Iliamna Road and Spur Drive, is no longer needed for a public purpose. The public purpose designation established by Ordinance 2057-2004 is hereby removed from the parcel.

Section 2. That the City Manager is authorized to update the Land Management Plan and associated land inventory records to reflect the determination in Section 1.

Section 3. Severability: That if any part or provision of this ordinance or application thereof to any person or circumstances is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part, provision, or application directly involved in all controversy in

which this judgment shall have been rendered, and shall not affect or impair the validity of the remainder of this title or application thereof to other persons or circumstances. The City Council hereby declares that it would have enacted the remainder of this ordinance even without such part, provision, or application.

Section 4. Effective Date: That pursuant to KMC 1.15.070(f), this ordinance shall take effect 30 days after enactment.

ENACTED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA, THIS 18TH DAY OF NOVEMBER, 2026.

Henry H. Knackstedt, Mayor

ATTEST:

Michelle M. Saner, MMC, City Clerk

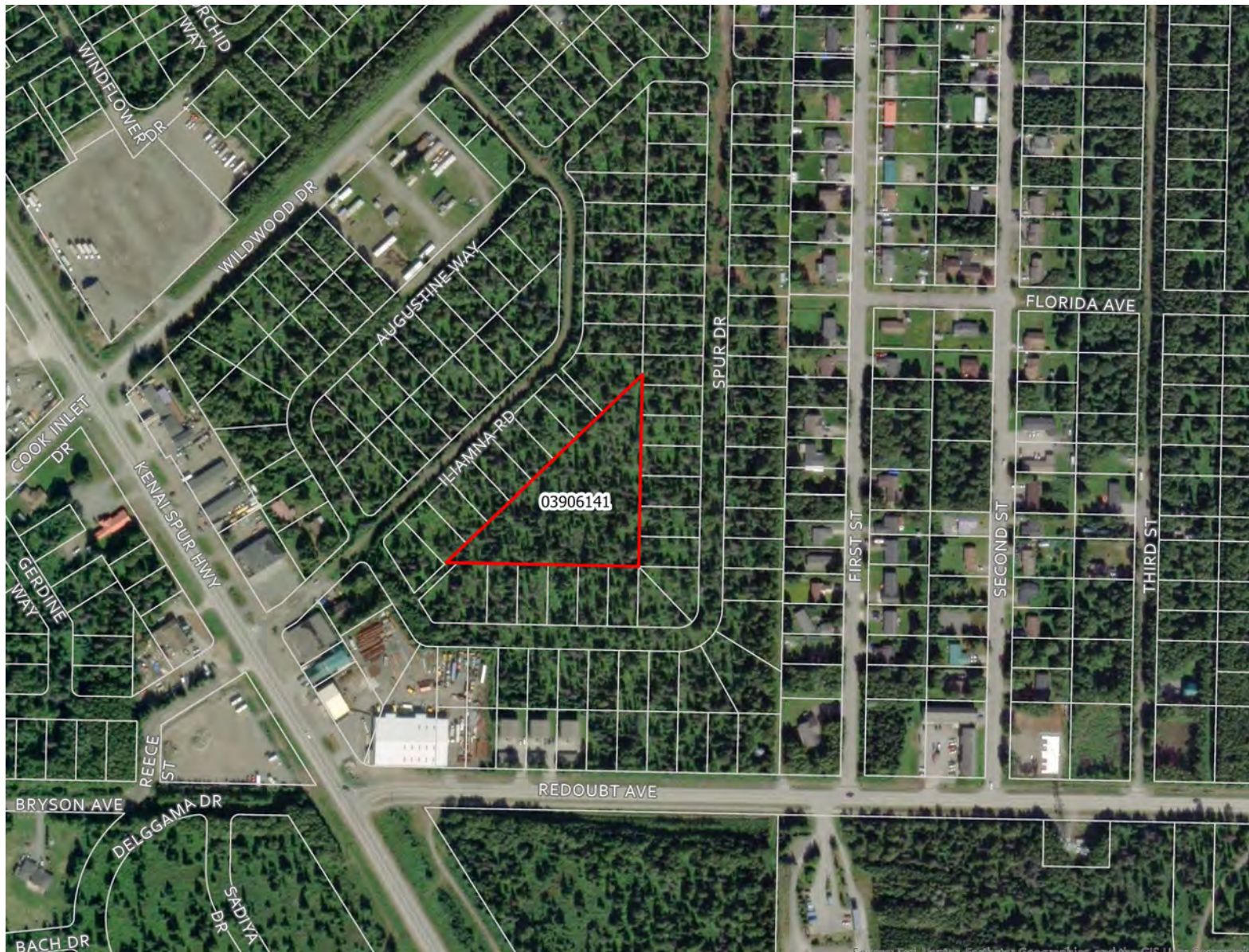
Introduced:	November 04, 2026
Enacted:	November 18, 2026
Effective:	December 17, 2026



PLANNING & ZONING

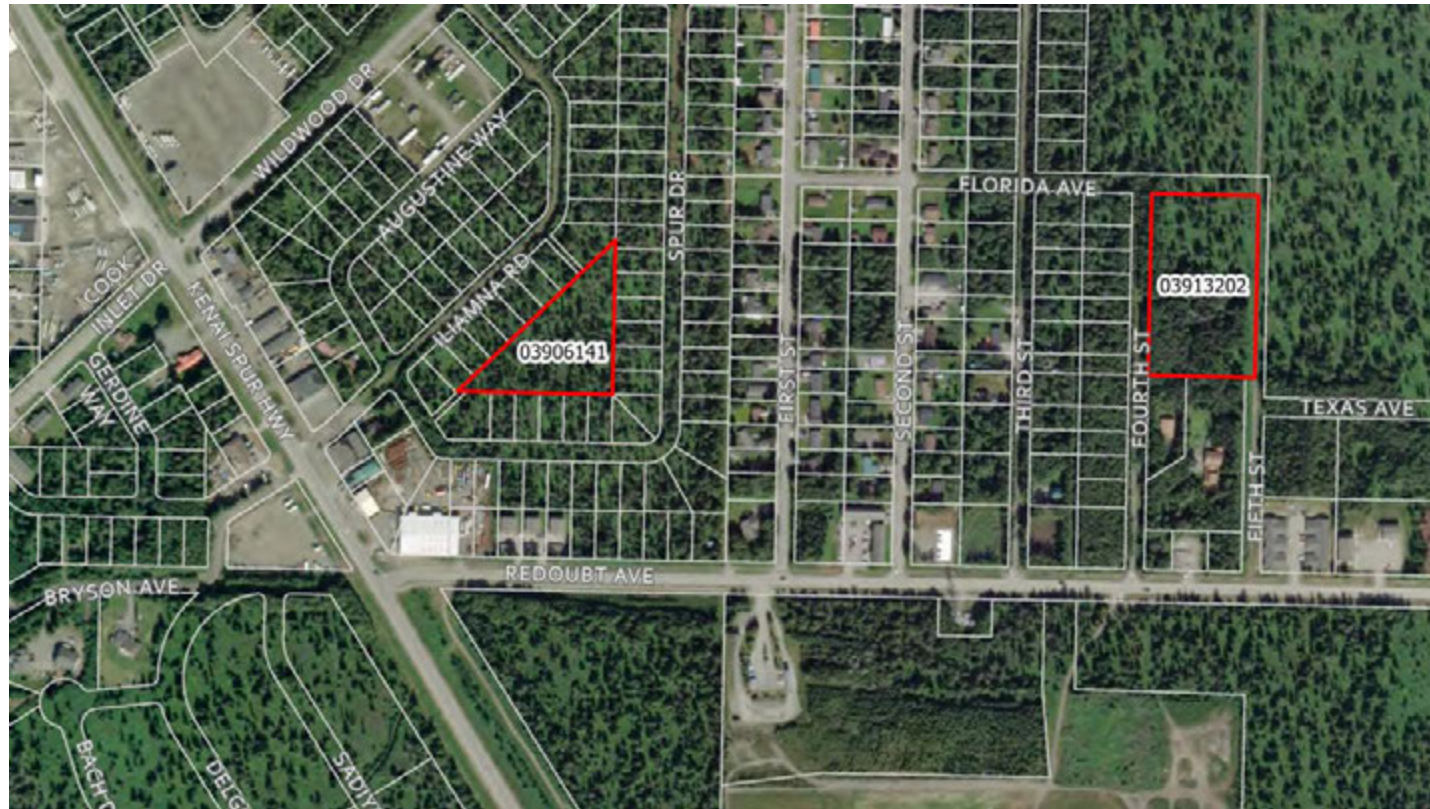
REMOVAL OF PUBLIC PURPOSE
DESIGNATION – PARCEL 03906141





CURRENT PARCEL

KENAI PENINSULA BOROUGH
PARCEL VIEWER



PROXIMITY OF PARCELS

RECOMMENDATIONS

- Remove Public Purpose Designation on Parcel 03906141 to allow for potential future replats within Carl F. Ahlstrom Subdivision to encourage development.
- Parcel 09313202 is owned by the City and was originally to be used as a Community Well but is now served by Water/Wastewater mains.
- Parcel could be developed as a park in the future and would be more centrally located along Redoubt Avenue corridor.





Questions?

Kevin Buettner, AICP, LEED AP, CNU-A
Planning Director, City of Kenai

MEMORANDUM

TO: Chair Wisiniewski and Parks & Recreation Commission Members

THROUGH: Tyler Best, Parks & Recreation Director

FROM: Kevin Buettner, Planning Director

DATE: October 26, 2026

SUBJECT: **Action/Approval – Adoption of the 2026 City of Kenai Land Management Plan**

In June 2026, Administration undertook the task of updating the City of Kenai Land Management Inventory and Recommendations (Land Management Plan). A few land auctions/sales and updated data from the Kenai Peninsula rendered the current Land Management Plan inaccurate. Furthermore, several recommendations in the Land Management Plan had not been implemented, with some completed only recently in 2026. Administration believes it is in the best interest of the City to have an accurate representation of all municipally owned lands.

The proposed changes largely fall into three categories:

- Updated Definitions / Structure
- Updated Maps
- Updated Tables / Narrative for each subdivision

These updates will be broken out below for each section of the Land Management Plan. To streamline this process, the sections will be grouped by the Executive Summary, Introductory Information, and then by Map Number as laid out in the current plan from 2022. In all cases, adjustments to the narrative in each section (and related to all maps) were made to reflect the changes on the maps and within the tables.

Executive Summary: Updated to reflect the current number of parcels from 369 to 376. Removed the background to the 2022 Land Management Plan and replaced text with an acknowledgement to the efforts of staff, commissioners, and Council members that led to the adoption of the 2022 plan.

Introduction and Background Information: Updated the number of parcels to reflect the current total and adjusted the percentages of lots classified as Airport Lands or General Fund Lands. Elaborated on the definitions for General Fund and Airport Fund. Changed “Retention Status” to “Recommendations”. Administration determined that the “Recommendation” title and associated new definitions would allow potential developers to determine whether a parcel is

available for lease, and whether an option to purchase after development is possible. It also notes which lands are currently under lease or being held for a public purpose, imposed by City Council. The total number of maps also was reduced from 46 to 44.

Map 1: Removed Maps 34 & 46 due to land sales in December 2024.

Map 2: Removed Quick Table, changed Retention Status to Recommendation and updated Comments to reflect leases through 2036.

Map 3: Removed Quick Table, changed Retention Status to Recommendation and added one parcel. The previous parcel in the 2022 plan had two lots within the parcel, which are now separated.

Map 4: Removed Quick Table, changed Retention Status to Recommendation and added the unnamed 60' right-of-way north of Wildwood Drive.

Map 5: Removed Quick Table, changed Retention Status to Recommendation and removed three parcels sold at auction in December 2024.

Map 6: Removed Quick Table, changed Retention Status to Recommendation and removed three parcels sold at auction in December 2024. Added comments concerning the land conditionally donated to Habitat for Humanity through 2028.

Map 7: Removed Quick Table, changed Retention Status to Recommendation and updated map to reflect land donations, Sixth Street right-of-way movement to the east, updated zoning, and showed the latest subdivision.

Map 8: Removed Quick Table, changed Retention Status to Recommendation and recommended a portion in the northeast corner of parcel 04301038 be subdivided and auctioned off for future residential development along Evergreen St. Removed one parcel sold at auction in December 2024.

Map 9: Removed Quick Table, changed Retention Status to Recommendation and added comments to a majority of the parcels reflecting a first right of refusal in place. Recommended parcels 04301029 and 04301101 be merged in any upcoming subdivision, as both pertain to the future erosion of the bluff and are held for a public use for this reason.

Map 10: Removed Quick Table, changed Retention Status to Recommendation. Removed one parcel sold at auction in December 2024.

Map 11: Removed Quick Table, changed Retention Status to Recommendation.

Map 12: Removed Quick Table, changed Retention Status to Recommendation and updated Comments to reflect the Fourth & Forest Pocket Park name that was designated during creation of Parks & Recreation Master Plan.

Map 13: Removed Quick Table, changed Retention Status to Recommendation.

Map 14: Removed Quick Table, changed Retention Status to Recommendation, and removed one parcel that was subdivided and merged with another parcel to the north.



Map 15: Removed Quick Table, changed Retention Status to Recommendation and added the parcel containing Fourth Avenue Park.

Map 16: Removed Quick Table, changed Retention Status to Recommendation, added a parcel subdivided and showing the dedication of right-of-way for North Willow St. Updated map shows result of subdivisions undertaken by lessees within the last four years (2022-2026).

Map 17: Removed Quick Table, changed Retention Status to Recommendation.

Map 18: Removed Quick Table, changed Retention Status to Recommendation.

Map 19: Removed Quick Table, changed Retention Status to Recommendation. Updated map to reflect new parcels created as the Kenai Peninsula Borough separates individual lots into separate parcels.

Map 20: Removed Quick Table, changed Retention Status to Recommendation and added parcels acquired for Bluff Stabilization Project, including tidelands.

Map 21: Removed Quick Table, changed Retention Status to Recommendation.

Map 22: Removed Quick Table, changed Retention Status to Recommendation, and updated map to reflect recent subdivisions by lessees.

Map 23: Removed Quick Table, changed Retention Status to Recommendation and updated maps to reflect land sale and new parcels created as the Kenai Peninsula Borough separates individual lots into separate parcels.

Map 24: Removed Quick Table, changed Retention Status to Recommendation.

Map 25: Removed Quick Table, changed Retention Status to Recommendation.

Map 26: Removed Quick Table, changed Retention Status to Recommendation.

Map 27: Removed Quick Table, changed Retention Status to Recommendation, and updated map to reflect land sale in 2025.

Map 28: Removed Quick Table, changed Retention Status to Recommendation.

Map 29: Removed Quick Table, changed Retention Status to Recommendation.

Map 30: Removed Quick Table, changed Retention Status to Recommendation, and updated map to reflect land subdivided and donated to Triumvirate Theater.

Map 31: Removed Quick Table, changed Retention Status to Recommendation.

Map 32: Removed Quick Table, changed Retention Status to Recommendation.

Map 33: Removed Quick Table, changed Retention Status to Recommendation, and updated map to reflect land sale in December 2024.

Map 34: Removed Map, tables, and narrative. Property in Doyle Subdivision sold at auction in December 2024.



Map 35: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 34 in the new plan.

Map 36: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 35 in the new plan.

Map 37: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 36 in the new plan.

Map 38: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 37 in the new plan.

Map 39: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 38 in the new plan. Updated map to reflect subdivision by City for lots to be auctioned off for use as gravel pits.

Map 40: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 39 in the new plan.

Map 41: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 40 in the new plan.

Map 42: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 41 in the new plan.

Map 43: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 42 in the new plan.

Map 44: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 43 in the new plan.

Map 45: Removed Quick Table, changed Retention Status to Recommendation. Now labeled as Map 44 in the new plan.

Map 46: Removed Map, tables, and narrative. Property in Salty Dog Heights Subdivision (Sterling) sold at auction in December 2024.

Does the Commission recommend Kenai City Council pass this Resolution?

Thank you for your consideration.





**CITY OF KENAI
RESOLUTION NO. 2026-XX**

A RESOLUTION ADOPTING THE 2026 CITY OF KENAI LAND MANAGEMENT PLAN.

WHEREAS, the City of Kenai Imagine Kenai 2030 Comprehensive Plan includes economic development and land use goals and objectives to develop a land inventory and land use strategies to implement a forward-looking approach; and,

WHEREAS, Resolution 2022-51 was passed on June 15, 2022, adopting the City's first Land Management Plan; and,

WHEREAS, since adoption of the current Land Management Plan in June 2022, the City has subdivided, leased, donated, and sold City-owned parcels; and,

WHEREAS, City lands have been subdivided or adjusted by the Kenai Peninsula Borough (KPB) during data integrity reviews that have altered the KPB parcel numbers; and,

WHEREAS, the City owns 376 subdivided parcels, including wetlands, tidelands, land surrounding the Kenai Municipal Airport, and lands suitable for a variety of residential, commercial, industrial, recreational, and conservation purposes; and,

WHEREAS, the 2026 update of the City of Kenai Land Management Plan reflects all available parcel data through October 31, 2026; and,

WHEREAS, the Parks & Recreation Commission held a public hearing on November 5, 2026, and recommended the City Council _____ this Resolution; and,

WHEREAS, the Airport Commission held a public hearing on November 12, 2026, and recommended the City Council _____ this Resolution; and,

WHEREAS, the Planning & Zoning Commission held a public hearing on November 17, 2026, and recommended the City Council _____ this Resolution; and,

WHEREAS, it is in the best interest of the City to have a current and accurate inventory of all City-owned land.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA:

Section 1. That the attached 2026 update of the City of Kenai Land Management Plan is hereby adopted.

Section 2. That City Administration will update the plan to reflect current disposition status, legal descriptions, and other data needed to accurately reflect the land holdings of the City.

Section 3. That this Resolution takes effect 30 days after passage.

PASSED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA, THIS 18TH DAY OF NOVEMBER, 2026.

Henry H. Knackstedt, Mayor

ATTEST:

Michelle M. Saner, MMC, City Clerk



Kenai City Council - Regular Meeting

October 07, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ADOPTED WITHOUT OBJECTION. Resolution No. 2026-64** - Authorizing the City Manager to Submit an Application to the U.S. Department of the Interior, National Park Service, Via the State of Alaska Department of Natural Resources, for the Land and Water Conservation Fund Grant Program for Facility Improvements at Old Town Park and Committing Upon Grant Award and Acceptance to Provide a Cash Match Equal to the Grant Award, up to a Maximum of \$250,000, to Meet Grant Matching Requirements. (Administration)
2. **ADOPTED WITHOUT OBJECTION. Resolution No. 2026-65** - Granting Street Improvement Exceptions to Kenai Municipal Code 14.10.080, Minimum Improvements, for Micah Subdivision Parks Replat Pursuant to Kenai Municipal Code 14.10.090, Variations and Exceptions. (Administration)
3. **ADOPTED WITHOUT OBJECTION. Resolution No. 2026-66** - Authorizing a Contract Award for the Citywide Paving Design Project. (Administration)

F. MINUTES

1. *Regular Meeting of September 16, 2026. (City Clerk)
2. *Special Meeting of September 30, 2026. (City Clerk)

G. UNFINISHED BUSINESS - Postponed Item

1. **ADOPTED BY SUBSTITUTION WITHOUT OBJECTION. Resolution No. 2026-63**
- Authorizing a Contract Award for the Kenai Bluff Erosion and Stabilization - Mission Avenue Erosion Control Project. (Administration) *[Clerk's Note: At the September 30, 2026 Special Meeting this item was postponed to October 7, 2026.]*

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to the Acceptance and Appropriation of an US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities - Alaska Highway Safety Office (AHSO) Grant in the amount of \$2,065.17, in accordance with KMC 7.25.030. (Administration)
3. ***Action/Approval** - Consent for Alaska Rent-A-Car Inc., to Assume Copper River Rentals LLC. Concession Agreement with the City of Kenai. (Administration)
4. ***Action/Approval** - Confirming the Appointment of the Election Precinct Boards for the November 3, 2026 Regular City Election. (City Clerk)
5. ***Ordinance No. 3546-2026** - Amending Public Noticing Requirements within Kenai Municipal Code Chapters 14.05 - Planning and Zoning Commission, 14.10 - Subdivision Regulations, 14.20 - Kenai Zoning Code, 21.10 - Leasing and Acquisition Of Airport Reserve Lands, And 22.05 - Disposition of City Lands, to Modernize Public Notification Procedures. (Administration)
6. ***Ordinance No. 3547-2026** - Accepting and Appropriating the Award of a US Department of Health and Human Services - Centers for Medicare and Medicaid Services Rural Health Transformation Program Grant Passed through the State of Alaska Department of Health in the Amount of \$435,770 for the Purchase of Emergency Medical Equipment. (Administration)
7. **APPROVED WITHOUT OBJECTION. Action/Approval** - Authorization to File Motion to Intervene – FERC Project No. P-15423-000, DeepGreen Cook Inlet SPV, LLC. (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments *(Public comments limited to five (5) minutes per speaker)*
2. Council Comments

M. EXECUTIVE SESSION

1. Competing Applications for Gas Storage Space. *[Pursuant to AS 44.62.310(c)(1) a Matter of which the Immediate Knowledge may have an Adverse Effect upon the Finance of the City and AS 44.62.310(c)(3) a Matter of which by Law, Municipal Charter, or Ordinance are required to be Confidential.]* (Administration)

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. Cook Inlet Regional Citizens Advisory Council Update

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk at 907-283-8231.

Registration is required to join the meeting remotely through Zoom. Please use the following link to register:

https://us02web.zoom.us/meeting/register/0DeCGz_rR_uMjPSOwVX-vq



Kenai City Council - Regular Meeting

October 21, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

1. Local Marketing for Local Businesses, Thomas R. Daly, River Cities Living.

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY Ordinance No. 3546-2026** - Amending Public Noticing Requirements within Kenai Municipal Code Chapters 14.05 - Planning and Zoning Commission, 14.10 - Subdivision Regulations, 14.20 - Kenai Zoning Code, 21.10 - Leasing and Acquisition Of Airport Reserve Lands, And 22.05 - Disposition of City Lands, to Modernize Public Notification Procedures. (Administration)
2. **ENACTED UNANIMOUSLY Ordinance No. 3547-2026** - Accepting and Appropriating the Award of a US Department of Health and Human Services - Centers for Medicare and Medicaid Services Rural Health Transformation Program Grant Passed through the State of Alaska Department of Health in the Amount of \$435,770 for the Purchase of Emergency Medical Equipment. (Administration)
3. **ENACTED UNANIMOUSLY Ordinance No. 3548-2026** - Increasing Estimated Revenues and Appropriations in the Employee Health Care Fund and Authorizing a Contract for Employee Health Care and Basic Life Insurance and Other Ancillary Policies Effective January 1, 2027. (Administration)

1. Motion for Introduction

2. Motion for Second Reading (Requires a Unanimous Vote)

3. Motion for Enactment (Requires Five Affirmative Votes)

4. **ADOPTED UNANIMOUSLY Resolution No. 2026-67** - Amending the City's Schedule of Rates, Charges, and Fees to Add Event Rental Fees for the Challenger Center Building. (Administration)
5. **ADOPTED UNANIMOUSLY Resolution No. 2026-68** - Authorizing a Professional Services Agreement for Legal Services with Pioneer Law LLC for Legal Assistance with Pore Space Gas Storage Transactions. (Administration)

F. MINUTES

1. *Regular Meeting of October 7, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to the Acceptance and Appropriation of a US Department of Transportation passed through the State of Alaska Department of Transportation and Public Facilities - Alaska Highway Safety Office (AHSO) Grant in the amount of \$8,110.82, in accordance with KMC 7.25.030. (Administration)
3. ***Action/Approval** - Special Use Permit to LifeMed Alaska, LLC for Ambulance Warm Storage. (Administration)
4. **APPROVED UNANIMOUSLY *Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020 (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

1. City Council Discussion and Review of City Clerk's Job Description and Applicant Qualifications for Recruitment Purposes. *[AS 44.62.310 (d)(5) Meetings of the Governmental Body when Holding a Meeting Solely to Act Upon Matters of Professional Qualifications.]* (Mayor)

APPROVED AS AMENDED UNANIMOUSLY (a) **Discussion/Action** - Council Action Related to the City Clerk Job Description.

2. Competing Applications for Gas Storage Space. *[AS 44.62.310(c)(1) a Matter of which the Immediate Knowledge may have an Adverse Effect upon the Finance of the City and AS 44.62.310(c)(3) a Matter of which by Law, Municipal Charter, or Ordinance are required to be Confidential.]* (Administration)

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk at 907-283-8231.

Registration is required to join the meeting remotely through Zoom. Please use the following link to register:

https://us02web.zoom.us/meeting/register/Z_KBkABOR--BEV-r3TdHQA



KENAI

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MEMORANDUM

TO: Mayor Knackstedt and Kenai City Council
THROUGH: Terry Eubank, City Manager
FROM: Tyler Best, Parks and Recreation Director
DATE: October 12, 2026
SUBJECT: **Mid-Month Report – September**

September marks the transition from summer to fall operations for Parks and Recreation. Typically, after Labor Day, seasonal maintenance begins to wind down, with outdoor running-water restrooms closing and most portable toilets removed. One portable toilet remains at the disc golf course trail to support the October Chilly Chains tournament.

A major highlight of the month was hosting the 2026 Alaska Parks and Recreation Conference, which brought more than 55 parks and recreation professionals and partners to Kenai. During the conference, the Kenai Recreation Center received the Facility Excellence Award, recognizing the facility and its service to the community.

Hosting the conference also provided additional training opportunities for both conference attendees and the local community. An out-of-state organization specializing in grant writing offered a pre-conference grant-writing course open to the public. Kenai also brought in an outside field expert to lead a free field-training day. These opportunities brought additional expertise to Alaska's parks and recreation profession while making valuable training available to

The last Sunday of September marked the annual Kenai River Marathon. The Kenai Chamber of Commerce and the City of Kenai have a long-standing partnership in putting on this great community event. This year's race welcomed runners from across Alaska and the Lower 48, with the farthest participant traveling from Arkansas.

Kenai Recreation Center Visits – Month of Sept-3,233

Gym Rentals-5

WB/RB Court rentals-19

Shelter Rentals-4



Photos from the Grant Writing course and the 2026 ARPA Conference

