



Kenai Beautification Commission
Regular Meeting
May 12, 2026 - 6:00 PM
Kenai City Hall - Council Chambers
210 Fidalgo Ave., Kenai, AK 99611

Telephonic/Virtual Information on Page 2

Agenda

A. CALL TO ORDER

- 1. Pledge of Allegiance
- 2. Roll Call
- 3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comments limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

- 1. April 14, 2026 Regular Meeting Minutes 3

E. UNFINISHED BUSINESS

F. NEW BUSINESS

- 1. Discussion - Garden Tour in August 6

G. REPORTS

- 1. Parks & Recreation Director
- 2. Commission Chair
- 3. City Council Liaison 7

H. ADDITIONAL PUBLIC COMMENTS *(Public comments limited to five (5) minutes per speaker)*

I. NEXT MEETING ATTENDANCE NOTIFICATION - September 8, 2026

J. COMMISSIONER COMMENTS AND QUESTIONS

K. ADJOURNMENT

L. INFORMATION ITEMS

- 1. Kenai Planting Days 14

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

<https://us02web.zoom.us/meeting/register/6xGZH9HgRK23ZCkCld5aIA>

The agenda and agenda items are posted on the City’s website at www.kenai.city. Copies of the agenda items are available at the City Clerk’s Office or outside of Council Chambers prior to the meeting. Please contact the Parks and Recreation Director at 907-283-8262 for additional details.

****COMMISSIONERS, PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING****

KENAI BEAUTIFICATION COMMISSION – REGULAR MEETING
APRIL 14, 2026 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Beautification Commission was held on March 14, 2026, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:03 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair

Autumn Carlson (*remote participation*)

Sonja Earsley, Vice Chair

Brittney Hoffert (*remote participation*)

A quorum was present.

Also in attendance were:

Tyler Best, Parks and Recreation Director

Jenna Brown, Assistant Parks and Recreation Director

Glenese Pettey, City Council Liaison

Scott Bloom, City Attorney

Bridget Grieme, City Council Member

3. Agenda Approval

MOTION:

Commissioner Hoffert **MOVED** to approve the agenda as presented. Commissioner Earsley **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. May 13, 2025 Regular Meeting Minutes

MOTION:

Commissioner Earsley **MOVED** to approve the May 13, 2025 Beautification Commission minutes. Commissioner Hoffert **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

2. December 9, 2025 Regular Meeting Minutes

MOTION:

Commissioner Earsley **MOVED** to approve the December 9, 2025 Beautification Commission minutes. Commissioner Carlson **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

3. January 13, 2026 Regular Meeting Minutes

MOTION:

Commissioner Earsley **MOVED** to approve the January 13, 2026 Beautification Commission minutes. Commissioner Hoffert **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS

1. 2025 Workplan Review - Discussion

A summary overview of the 2025 Annual Work Plan objectives and completion status was reported; and clarification was provided that a member of the Commission completed the report, which would be submitted to Council.

There was discussion regarding the City-wide mural initiative; static display objectives; themed park designs; and seasonal lighting.

[Clerk's Note: City Attorney Scott Bloom arrived at 6:11 p.m.]

2. 2026 Workplan - Discussion

A summary overview of the Work Plan process was provided, there was discussion regarding carrying forward 2025 objectives that were not completed; themed park lighting and design concepts; seasonal design considerations; and summer planting variations.

3. Commission Status

A summary overview of the memorandum regarding the possibility of merging the Beautification Commission with the Parks and Recreation Commission was provided.

There was discussion regarding the impacts on members, timelines and operational structure; historical meeting data was reviewed, noting the number of work sessions verses meetings; and concerns regarding potential member displacement were noted.

[Clerk's Note: City Council Member Grieme arrived at 6:33 p.m.]

F. NEW BUSINESS

G. REPORTS

1. Parks and Recreation Director - Director Best reported on the following:

- Seasonal flowers have arrived and greenhouse operations are stable despite cold weather conditions.
- Kenai Community Cleanup Day is scheduled for April 25, 2026.
- Currently recruiting for Personal Use Fishery positions and Recreation Center attendants.
- Planting Day scheduled for the May 30, 2026.
- Kite Festival scheduled for June 6, 2026.
- A future greenhouse tour would provide an opportunity for the Commission better understand planting operations.

2. Commission Chair

Chair Douthit noted a desire to better understand the Commission's role and process, especially amid discussions of a potential merger, and to ensure the Commission remained an effective asset to the City.

3. City Council Liaison

Council Member Pettey reported on recent actions of the City Council.

H. **ADDITIONAL PUBLIC COMMENTS** - None.

I. **NEXT MEETING ATTENDANCE NOTIFICATION** - May 12, 2026

J. **COMMISSION QUESTIONS AND COMMENTS**

Clarification was provided regarding the mural placement Work Plan objective.

K. **ADJOURNMENT**

L. **INFORMATIONAL ITEMS** - None.

There being no further business before the Beautification Commission, the meeting was adjourned at 6:50 p.m.

I certify the above represents accurate minutes of the Beautification Commission meeting of March 14, 2026.

Logan Parks, Deputy City Clerk



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Chair Douthit and Beautification Commission
FROM: Tyler Best, Parks & Rec Director
DATE: May 5, 2026
SUBJECT: **Spring Tour date**

The Parks and Recreation Department last coordinated the Beautification Commission Garden effort in August of the previous year, which was held on a Tuesday.

This memo is provided as a discussion item for the Beautification Commission to consider when to schedule the upcoming beautification garden effort for this fall.



Kenai City Council - Regular Meeting

April 01, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

1. Public Safety Building / Challenger Center Update, K+A dsignstudios, Principal Architect Chris Parker.

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance 3509-2026** - Increasing Estimated Revenues and Appropriations in the General Fund - Legislative Department, to Provide Matching Funds for a Grant in the Amount of \$10,380 to the Alaska Children's Institute for the Performing Arts DBA Triumvirate Theatre for Parking Lot Paving and Landscaping Improvements. (Administration)
2. **POSTPONED TO MAY 6, 2026. Ordinance 3510-2026** - Amending the Official Zoning Map by Rezoning the Property at 10060 Kenai Spur Highway from Conservation to Suburban Residential Zoning District. (Administration)

Ordinance No. 3510-2026 (Substitute) - Amending the Official Zoning Map by Rezoning a Portion of the Property at 10060 Kenai Spur Highway from Conservation to Suburban Residential Zoning District. (Administration)

3. **APPROVED UNANIMOUSLY. Resolution No. 2026-17** - Authorizing a Contract Award for the 2026 Water Treatment Pump House Construction. (Administration)

F. MINUTES

1. *Regular Meeting of March 18, 2026. (City Clerk)

2. *Special Meeting of March 25, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Authorizing a Memorandum of Agreement with Greatland Consulting and Training LLC for the use of the Alaska Regional Fire Training Facility. (Administration)
3. ***Ordinance No. 3511-2026** - Accepting and Appropriating Funds from the Institute of Museum and Library Services, Passed Through the State of Alaska, Department of Education and Early Development, Division of Library, Archives & Museums, for Library Employee Training. (Administration)
4. ***Ordinance No. 3512-2026** - Amending Kenai Municipal Code Chapter 7.22 Investment of Monies to Broaden the Range of Permitted Investments and Extend the Maturity Profile of the City's Investment Portfolio. (Administration)
5. **WORK SESSION SCHEDULED FOR MAY 2, 2026. Discussion/Action** - Scheduling a Budget Work Session. (Administration)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

1. **Mayor Proclamation** - Declaring April 2026 as "Sexual Assault Awareness Month".
2. **Mayor Proclamation** - In recognition of Aidan Cole as the 2026 Alaska State Spelling Bee Champion

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

1. Review and Discussion of the City Attorney's Evaluation Which May be a Subject that Tends to Prejudice the Reputation and Character of the City Attorney [AS 44.62.310(C)(2)].

2. Review and Discussion of the City Manager's Evaluation Which May be a Subject that Tends to Prejudice the Reputation and Character of the City Manager [AS 44.62.310(C)(2)].
3. Review and Discussion of the City Clerk's Evaluation Which May be a Subject that Tends to Prejudice the Reputation and Character of the City Clerk [AS 44.62.310(C)(2)].

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. David Martin - Kenai Area Pools

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk at 907-283-8231.

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<https://us02web.zoom.us/meeting/register/WbEpZlqZTsOL9sKgCk5bIA>



Kenai City Council - Regular Meeting

April 22, 2026 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 4****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **RESULTS OF 4/14/26 SPECIAL ELECTION CERTIFIED.** Certification of the April 14, 2026 Special Election Results
4. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker; twenty (20) minutes aggregated*)

1. Request for Consideration of Challenger Center for Homeschool / Career Technical Education (CTE), Doug Hayman, Principal of Connections Homeschool.

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3511-2026** - Accepting and Appropriating Funds from the Institute of Museum and Library Services, Passed Through the State of Alaska, Department of Education and Early Development, Division of Library, Archives & Museums, for Library Employee Training. (Administration)
2. **ENACTED WITHOUT OBJECTION. Ordinance No. 3512-2026** - Amending Kenai Municipal Code Chapter 7.22 Investment of Monies to Broaden the Range of Permitted Investments and Extend the Maturity Profile of the City's Investment Portfolio. (Administration)
3. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-18** - Accepting a Site-Specific Emergency Operations Plan and Continuity of Operations Plan for the Kenai Senior Center and Incorporating These Plans into the City of Kenai Emergency Operations Plan. (Administration)
4. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-19** - Authorizing a Contract Award for External Financial Audit Services. (Administration)

5. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-20** - Authorizing a Contract Award for the 2026 Kenai City Dock Lease. (Administration)
6. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-21** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Nathan Scow for the Property Described as Tracts A & B, City of Kenai Shore Fishery No. 1. (Administration)
7. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-22** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Tide Chaser Fishery, LLC for the Property Described as City of Kenai Shore Fishery No. 2. (Administration)
8. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-23** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Brian Scow for the Property Described as Tract One (1), Shore Fishery Plat No. 71. (Administration)
9. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-24** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Nancy Hillman-Scow for the Property Described as Tract Two (2), Shore Fishery Plat No. 71. (Administration)
10. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-25** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Kenai Salmon Company, Inc. for the Property Described as Tracts Three (3), Four (4), Five (5), and Six (6), Shore Fishery Plat No. 71. (Administration)
11. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-26** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Aurora Holdings and Investments, LLC for the Property Described as Tract Seven (7), Shore Fishery Plat No. 71. (Administration)
12. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-27** - Approving a Lease Form for Leasing of Tidelands for Shore Fisheries and Authorizing the City Manager to Enter into a Shore Fishery Lease with Laura Maccabee for the Property Described as a 3.29-acre portion of Tidelands Survey No. 272 within Section Thirty-Five (35), Township 5 North, Range 12 West. (Administration)
13. **APPROVED WITHOUT OBJECTION. Resolution No. 2026-28** - Approving an Auto Aid Agreement and Supporting Operational Plan with the Kenai Peninsula Borough for Exchange of Personnel and Equipment Response to Structure Fires. (Administration)

F. MINUTES

1. *Regular Meeting of April 1, 2026. (City Clerk)
2. *Special Meeting of April 8, 2026. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)

2. ***Action/Approval** - Non-Objection to the Transfer of Ownership of a Marijuana Product Manufacturing Facility License from Transferor Herban Extracts, LLC to Transferee Lady Gray, LLC. DBA Herban Extracts - License No. 14432. (City Clerk)
3. ***Action/Approval** - Special Use Permit to NILCHIL Solutions, Inc. for an Off-Premise Sign on City-Owned Property Described as Tract B, Gusty Subdivision Addition No. 2, Located at 11631 Kenai Spur Highway. (Administration)
4. ***Ordinance No. 3513-2026** - Amending Kenai Municipal Code Chapter 7.15 - Purchases and Sales, to Remove Requirements to Publish Advertisements in Newspapers. (Administration)
5. ***Ordinance No. 3514-2026** - Increasing Estimated Revenues and Appropriations in the General Fund and Airport Fund and Awarding a Contract for Purchase of Firefighting Foam. (Administration)
6. ***Ordinance No. 3515-2026** - Increasing Estimated Revenues and Appropriation in the Airport Snow Removal Equipment Capital Project Fund to Transfer Residual Balance from a Completed Project Back to the Original Funding Source. (Administration)
7. ***Ordinance No. 3516-2026** - Increasing Estimated Revenues and Appropriations in the General Fund - Fire Department for Overtime Costs in Excess of Budgeted Amounts. (Administration)
8. ***Ordinance No. 3517-2026** - Increasing Estimated Revenues and Appropriations in the General Fund and Authorizing a Consulting Agreement to Evaluate Natural Gas Storage Opportunities on Kenai Municipal Airport Lands. (Administration)
9. ***APPROVED WITHOUT OBJECTION. Action/Approval*** - Parks and Recreation Commission 2026 Work Plan. (Parks and Recreation Commission)
10. **Discussion** - Kenai Central High School Pool Operations and Coordination. (Administration)
11. **Discussion** - Candidate Filing Period. (City Clerk)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Parks and Recreation Commission
 - Parks and Recreation Commission 2025 Annual Report
4. Planning and Zoning Commission
5. Beautification Commission

J. REPORT OF THE MAYOR

1. **Proclamation** - In Recognition of Kenai Peninsula Hockey Association (KPHA) Ice Hawks 12U Girls Hockey Team.

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

1. Competing Applications for Gas Storage Space. Pursuant to AS 44.62.310(c)(1) a Matter of which the Immediate Knowledge may have an Adverse Effect upon the Finance of the City and AS 44.62.310(c)(3) a Matter of which by Law, Municipal Charter, or Ordinance are required to be Confidential. (Administration)
2. Kenai Central High School Pool Negotiations. Pursuant to AS 44.62.310(c)(1) a Matter of which the Immediate Knowledge may have an Adverse Effect upon the Finance of the City. (Administration)

N. PENDING ITEMS

1. **Ordinance 3510-2026** - Amending the Official Zoning Map by Rezoning the Property at 10060 Kenai Spur Highway from Conservation to Suburban Residential Zoning District. (Administration)

Ordinance No. 3510-2026 (Substitute) - Amending the Official Zoning Map by Rezoning a Portion of the Property at 10060 Kenai Spur Highway from Conservation to Suburban Residential Zoning District. (Administration)

[Clerk's Note: During the April 1, 2026 City Council Meeting, Ordinance No. 3510-2026 was postponed to May 6, 2026.]

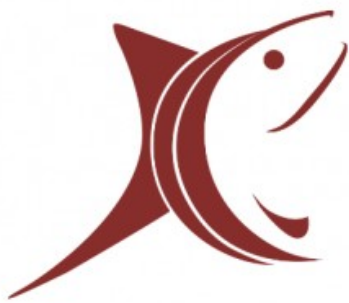
O. ADJOURNMENT

P. INFORMATION ITEMS

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KENAI PLANTING DAYS VOLUNTEERS NEEDED!

Come team up with The City of Kenai Parks & Recreation to elevate the Kenai Flower Beds for the upcoming Summer

When? *Saturday, May 30th, 2026, 10:00 AM - 12:00 PM*

Where? *Volunteers meet at the Kenai City Hall Building, 210 Fidalgo Ave.*

BBQ party *Following planting, Lunch will be hosted at the Kenai Fire Station for all planting volunteers (11:30 AM to 12:30 PM)*

MORE INFO



**ALL Ages, No Experience Necessary -
Please Bring Gardening Gloves!
(Limited Availability)**

Follow us:  
@kenaiparksandrec