

# FINANCE AND PERSONNEL COMMITTEE

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Monday, April 20, 2026 at 6:05 PM

## AGENDA

### In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
  - a. [Fire Department Vehicle Purchase.](#)
3. Adjourn.

## NOTICES

Finance and Personnel Committee - Notice is hereby given this is a public meeting of the Finance and Personnel Committee. As such, all members or a majority of the City's Common Council and Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Finance and Personnel Committee will take formal action.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**



## **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

\*Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.\*



# MEMO

## Fire Department

To: Finance and Personnel Committee  
 From: Fire Chief Jacob Carrel  
 Date: April 20<sup>th</sup>, 2026  
 Re: Purchase of Dodge Durango

### Background information:

The Fire Department requests approval to purchase a 2026 Dodge Durango through the State of Wisconsin cooperative purchasing contract (#505ENT-M24-VEHICLES-03) awarded to Ewald Motors of Oconomowoc, LLC. This budget item was approved in the 2025 Capital Budget. The vehicle will serve as the primary day-staff vehicle for chief officers. The Department’s prior chief vehicle, a Chevrolet Impala, has been reassigned to the Fire Inspector, a new position established this year.

### Authority and Policy Compliance

Wis Stat. §16.73 authorizes the Wisconsin Department of Administration to enter into cooperative purchasing agreements with municipalities for equipment and permanent personal property. Section 4-106 of the City’s Purchasing Policy recognizes State of Wisconsin cooperative purchase contracts as a valid procurement method.

### Best-Value

Pursuant to Section 4-106, the following demonstrates that the State of Wisconsin cooperative contract provides the best value to the City for this purchase: The State of Wisconsin awarded Contract #505ENT-M24-VEHICLES-03 to Ewald Motors of Oconomowoc through a publicly advertised Request for Bid (RFB #28411) conducted by the Department of Administration, with pricing that reflects statewide purchasing volume and competitive evaluation. The Dodge Durango is well-suited to the operational needs of fire department chief officers, providing all-wheel-drive capability, interior space for equipment, and the durability required for command and response functions.

### Strategic Plan:

#### Create a Community of Choice

This purchase advances the Strategic Plan objective to Create a Community of Choice, and specifically the tactic to maintain a safe and healthy community. Equipping fire chief officers with a vehicle suited to command and response functions supports the

Department's ability to maintain flexible responses and service levels amid a growing community.

People Management Plan

Providing appropriate tools and equipment for the chief officers also supports the objective of creating a People Management Plan. Reliable, purpose-appropriate apparatus contributes to employee engagement and reflects the City's commitment to equipping staff with the resources needed to perform their duties effectively.

**Budget:**

The cost of this vehicle is \$38,955, funded through the approved 2025 Capital borrowing.

**Staff Recommended Action:**

Staff recommends forwarding this request to the Common Council with a recommendation to approve the purchase of a 2026 Dodge Durango from Ewald Motors of Oconomowoc, LLC, through the State of Wisconsin Cooperative Purchasing Contract at a cost of \$38,955, and to authorize the Fire Chief to execute the purchase agreement and related documents.