PLAN COMMISSION

City of Kaukauna **Council Chambers** Municipal Services Building 144 W. Second Street, Kaukauna

Thursday, March 06, 2025 at 4:00 PM

AGENDA

In-Person in Common Council Chambers, City of Kaukauna

- 1. Roll Call.
- Approval of Minutes.
 <u>a.</u> Approve Minutes from January 9, 2025 Meeting
- 3. Old Business.
- 4. New Business.
 - a. Site Plan Review- 1200 Prospect La (Eagle Graphics)
 - b. Site Plan Review-2130 Badger Rd (Precision Scraping)
 - c. Site Plan Review- Water Treatment Plant Pool Hill (Parcel 325021600 & 325021900)
 - d. Site Plan Review-Water treatment plant Riverside Park (Parcel 321002900 & 321056400)
 - e. Site Plan Review-Well 10
 - f. Park Donation-Bench Wolfinger
- 5. Other Business.
- 6. Adjourn.

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

CITY OF KAUKAUNA





Thursday, January 9, 2024 at 4:00 PM

In-Person

1. Roll Call

Members Present: Brett Jensen, Giovanna Feller, John Neumeier, John Moore, Ken Schoenike, Pennie Thiele, Mayor Tony Penterman

MINUTES

Absent: Michael Avanzi

Other(s) Present: Planning and Community Development Director Dave Kittel, Associate Planner Adrienne Nelson

Thiele made a motion to excuse the absent member. Seconded by Moore. The motion passed unanimously.

- 2. Approval
 - a. Approval of minutes from December 19, 2024 meeting.

Moore made motion to amend the minutes to include Schoenike in the list of members present. Seconded by Feller. The motion passed unanimously.

Feller made a motion to approve the minutes from December 19, 2024 as amended. Seconded by Neumeier. The motion passed unanimously.

- 3. Old business
 - a. None
- 4. New business
 - a. Annexation Petition Review Parcel 030064701, 030066900, 030064200, 030064600 & 030064700

Director Kittel provided an overview of the Kaukauna Area School District's proposed annexation of parcels 030064701, 030066900, 030064200. 030064600, and 030064700 (totaling 144.576 acres) from the Town of Buchanan for the creation of a new middle school. The school district has already submitted a petition to the Department of Administration (DOA). This annexation is in line with the City of Kaukauna's comprehensive plan, and staff recommends approval.

Moore asked for clarification on what the parcels would be zoned after annexation.

Director Kittel explained that all five parcels would immediately be zoned Residential Single-Family (RSF) upon annexation. Although there are plans to rezone sections of these parcels, these plans are currently in development, so staff suggests holding off on rezoning until the plans are finalized. Per the comprehensive plan, most of the land will remain RSF, with some sections being rezoned to Residential Multifamily (RMF) and commercial.

Schoenike asked for clarification on who currently owns these land parcels.

Director Kittel stated that all five land parcels are owned by the school district.

Thiele expressed concern with the lack of upfront planning. She stated that many people are worried about an increase in traffic in an area that already has issues with traffic due to the presence of the high school. Thiele explained that, not only does the current traffic flow cause significant delays, but it also poses safety risks. There is concern by residents that the creation of the new middle school will make the situation worse.

Director Kittel agreed that those were all good points, and that those issues will be addressed over the course of the process. He explained that annexation is the first step in the process, and that it just secures the land for the city. All the other aspects of construction and traffic flow are handled later on. Annexation has more to do with ensuring that the area can be connected to utilities and reached by city services such as EMS, fire, police, etc.

Mayor Penterman pointed out that the city would have less control over how the land was used if it is not annexed into the city.

Director Kittel agreed. He stated that this will allow the city to secure a growth area and help ensure that traffic concerns are addressed.



Neumeier motioned to approve the annexation and to recommend the same to Common Council. Seconded by Moore. Jensen, Feller, Neumeier, Moore, Schoenike, and Penterman voted aye. Thiele voted nay. The motion passed 6-1.

- 5. Other Business
 - a. None
- 6. Adjourn

Feller made a motion to adjourn the meeting. Seconded by Jensen. The motion passed unanimously; meeting adjourned at 4:13pm.





MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To:	City Plan Commission
From:	Adrienne Nelson, Associate Planner
Date:	February 27, 2025
Re:	Site Plan Review – Eagle Graphics; 1200 Prospect Lane

Eagle Graphics is a Kaukauna based promotional marketing company that provides customers with corporate apparel, school and athletic apparel, promotional products, and business printing. This project will add an additional 8,196 square feet of office and production space to their existing building.

Site Plan Review:

The site plan has received approval from the Industrial Park Commission.

Site/Architectural: 17.32 (10) Supplementary District Regulations & applicable zoning

The Eagle Graphics building is one story; the current height of the building is 23' 4" and the addition will be 22' 6". There are currently 16 off-street parking spaces, and they plan to add an additional 8, bringing the total up to 24. All set back requirements are met and all applicable ordinances are being complied with to include zoning requirements.

Landscape: 17.52 Landscaping Requirements

There are five trees and two shrubs located on the property. There are no plans to remove these during the construction process. Landscaping requirements are being met.

Lighting:

This addition is not adding any lighting.

Stormwater: 22 Stormwater Management

The developer will work with Engineering Department to complete Erosion Control and Stormwater Management permitting.

Ingress/Egress:

Some trucks may need to back into the property for deliveries with this type of set up.

Public Safety:

No concerns noted at this time.

Façade: 17.53 Façade Standards

The proposed site elevations meet façade requirements.

Staff Recommendation:

Staff recommend approval of the development with the following conditions:

• Prior to issuance of building permits, must obtain Stormwater and Erosion Control permits from the Engineering Department





SITE PLAN REVIEW APPLICATION

	APPLICANT (IF DIFFERENT PARTY THAN
PROPERTY OWNER	OWNER)
Name: Team Eagle	Name: Joe Cahill (Keller Inc)
Mailing Address:	Mailing Address:
1200 Prospect Lane	N216 WI-55, Kaukauna, WI 54130
	Phone: (920) 427-4456
Email: jhartzheim@kellerbuilds.com	Email: jcahill@kellerbuilds.com
PROPERTY INFORMATION	
Described the Proposed Project in Detail: 8,196 square foot office and production area addition.	a addition.
Property Parcel (#): 2-0923	
Site Address/Location: 1200 Prospect Ln, Kaukauna, WI 54130	130
Current Zoning and Use: Industrial	
Proposed Zoning and Use: Industrial	
Existing Gross Floor Area of Building: 12790	Proposed Gross Floor Area of Building: 8196
Existing Building Height: 23' 4"	Proposed Building Height: 22' 6"
Existing Number of Off-Street Parking Spaces: 16	Proposed Number of Off-Street Parking Spaces: 24
Existing Impervious Surface Coverage Percentage:	Proposed Impervious Surface Coverage Percentage: 31.3%
I certify that the attached drawings are, to the best of my knowledge, complete and drawn in accordance with all City of Kaukauna codes.	nowledge, complete and drawn in accordance

Owner/Agent Signature:

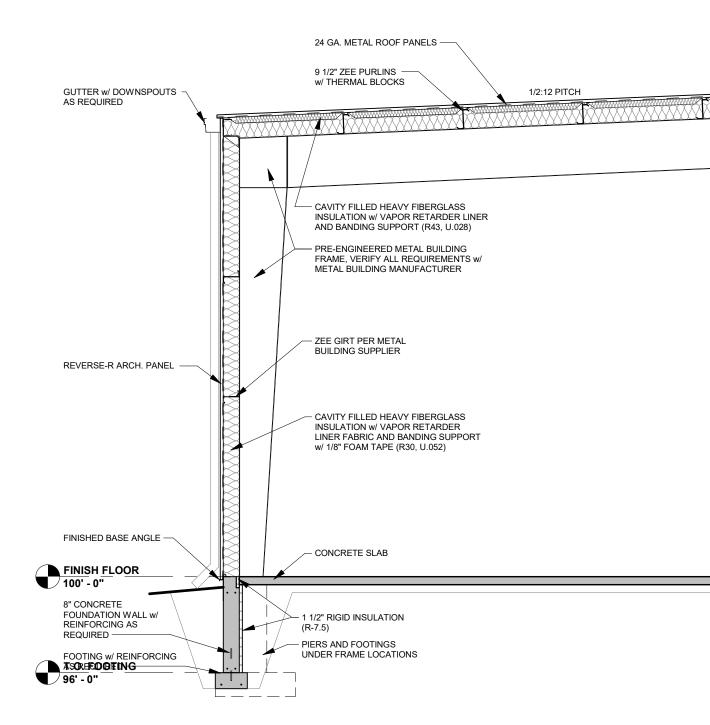
Owner/Agent Name (printed): JOE

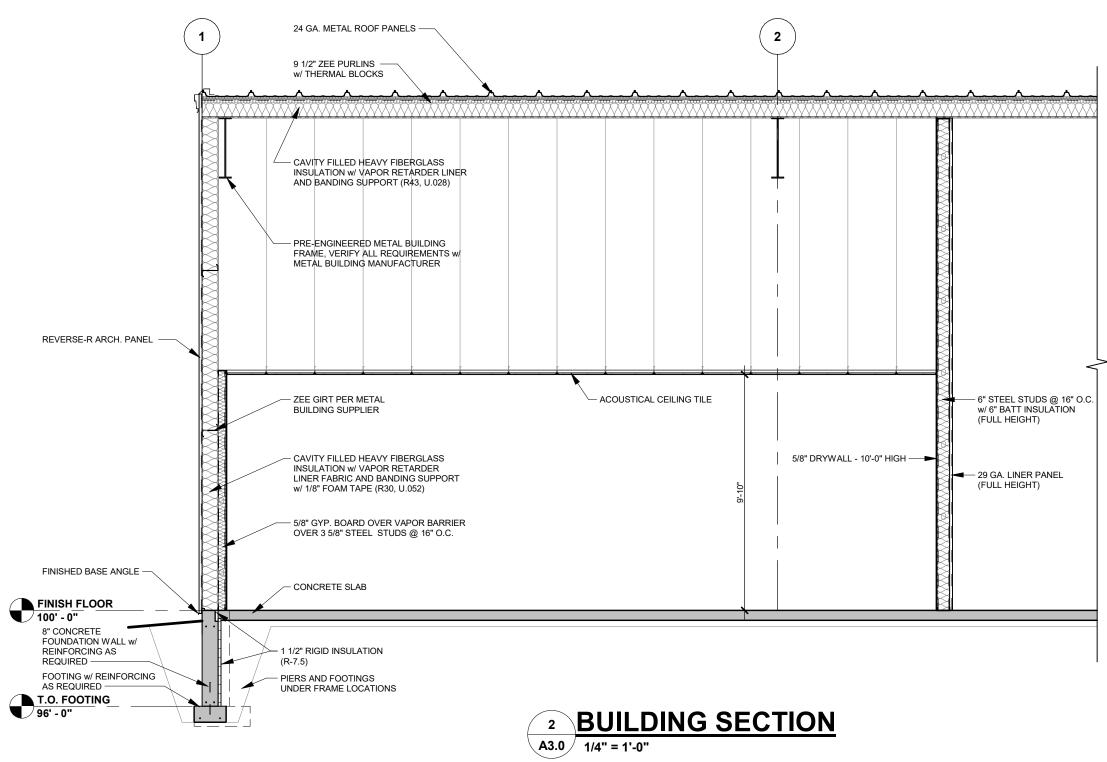
CITY OF KAUKAUNA

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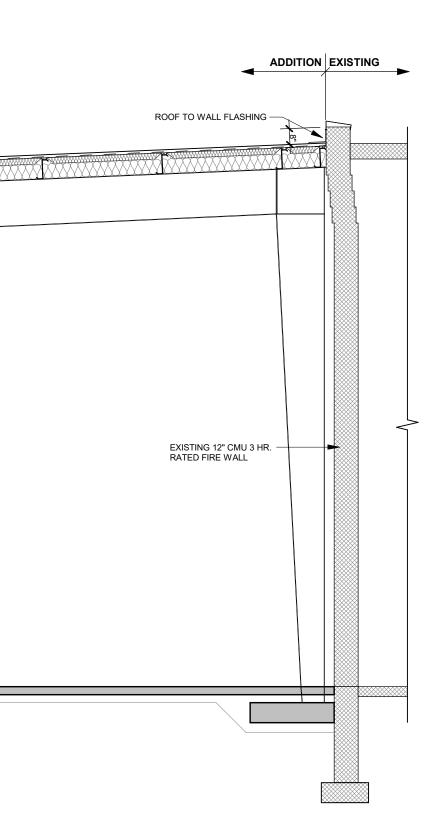
920.766.6300 www.cityofkaukauna.com

144 W 2nd Street Kaukauna, WI 54130











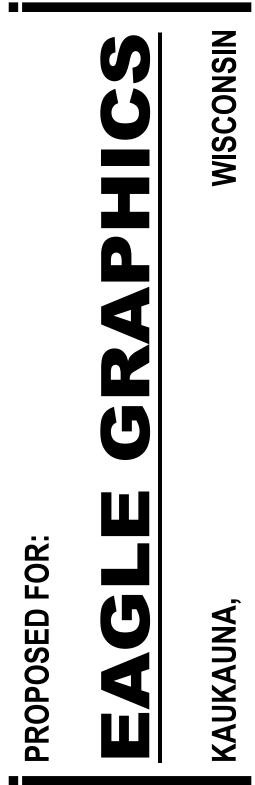
FOX CITIES N216 State Road 55 P.O. Box 620 Kaukauna, WI 54130 PHONE (608) 318-2336 PHONE (920) 766-5795 / FAX (608) 318-2337 1-800-236-2534 FAX (920) 766-5004

MILWAUKEE WAUSAU W204 N11509 5605 Lilac Ave Goldendale Rd Wausau, WI 54401 Germantown, WI 53022 PHONE (715) 849-3141 PHONE (262) 250-9710 FAX (715) 849-3181 1-800-236-2534 FAX (262) 250-9740

MADISON 711 Lois Dr.

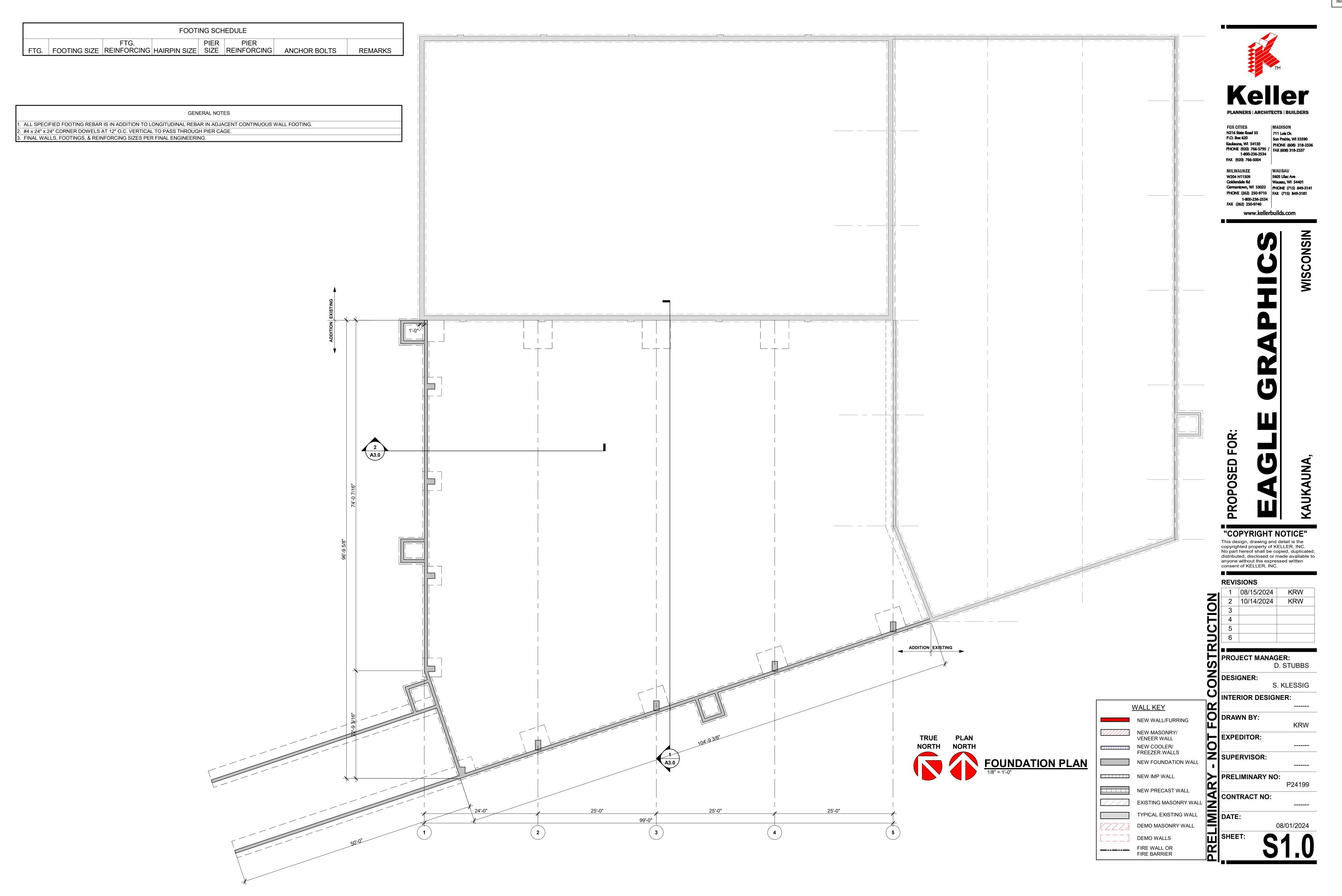
Sun Prairie, WI 53590

www.kellerbuilds.com

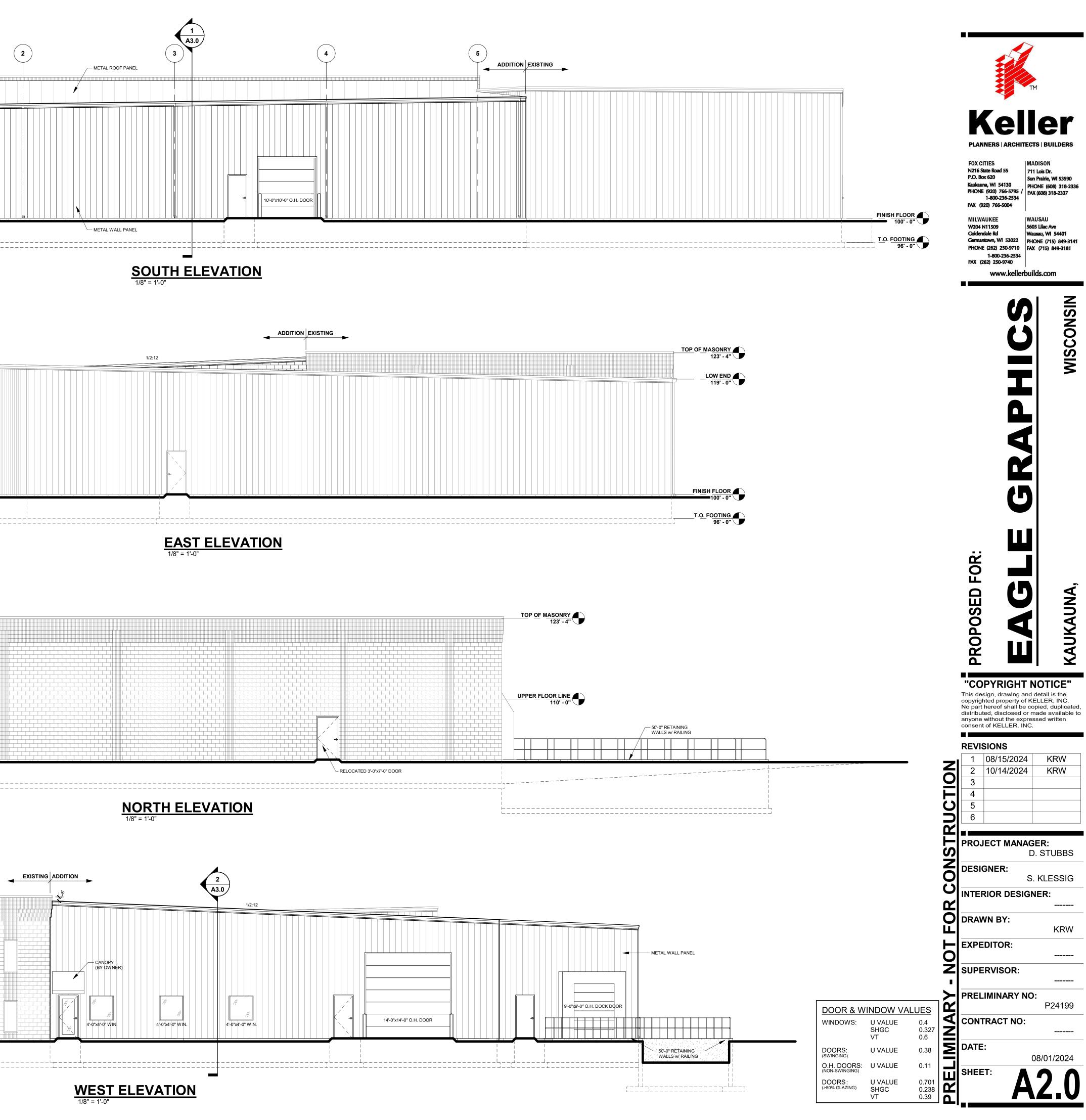


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	TOP OF MASONRY 123' - 4" UPPER FLOOR LINE 110' - 0" FINISH FLOOR 100' - 0" T.O. FOOTING 96' - 0"		









 FOX CITIES
 MADISON

 N216 State Road 55
 711 Lois Dr.

 P.O. Box 620
 Sun Prairie, WI 53590

 Kaukauna, WI 54130
 PHONE (608) 318-2336

 PHONE (920) 766-5755 / 1-800-236-2534
 FAX (608) 318-2337
 FAX (920) 766-5004

 MILWAUKEE
 WAUSAU

 W204 N11509
 5605 Lilac Ave

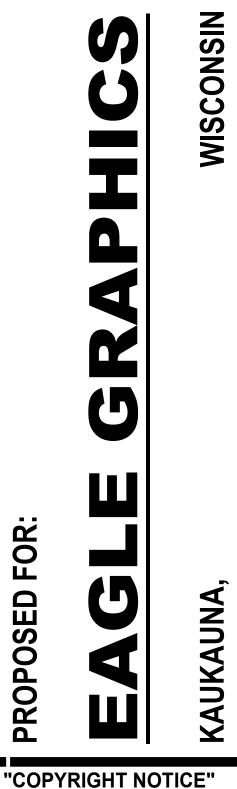
 Coldendale Rd
 Wausau, WI 54401

 Cermantown, WI 53022
 PHONE (715) 849-3141

 PHONE (262) 250-9710
 FAX (715) 849-3181

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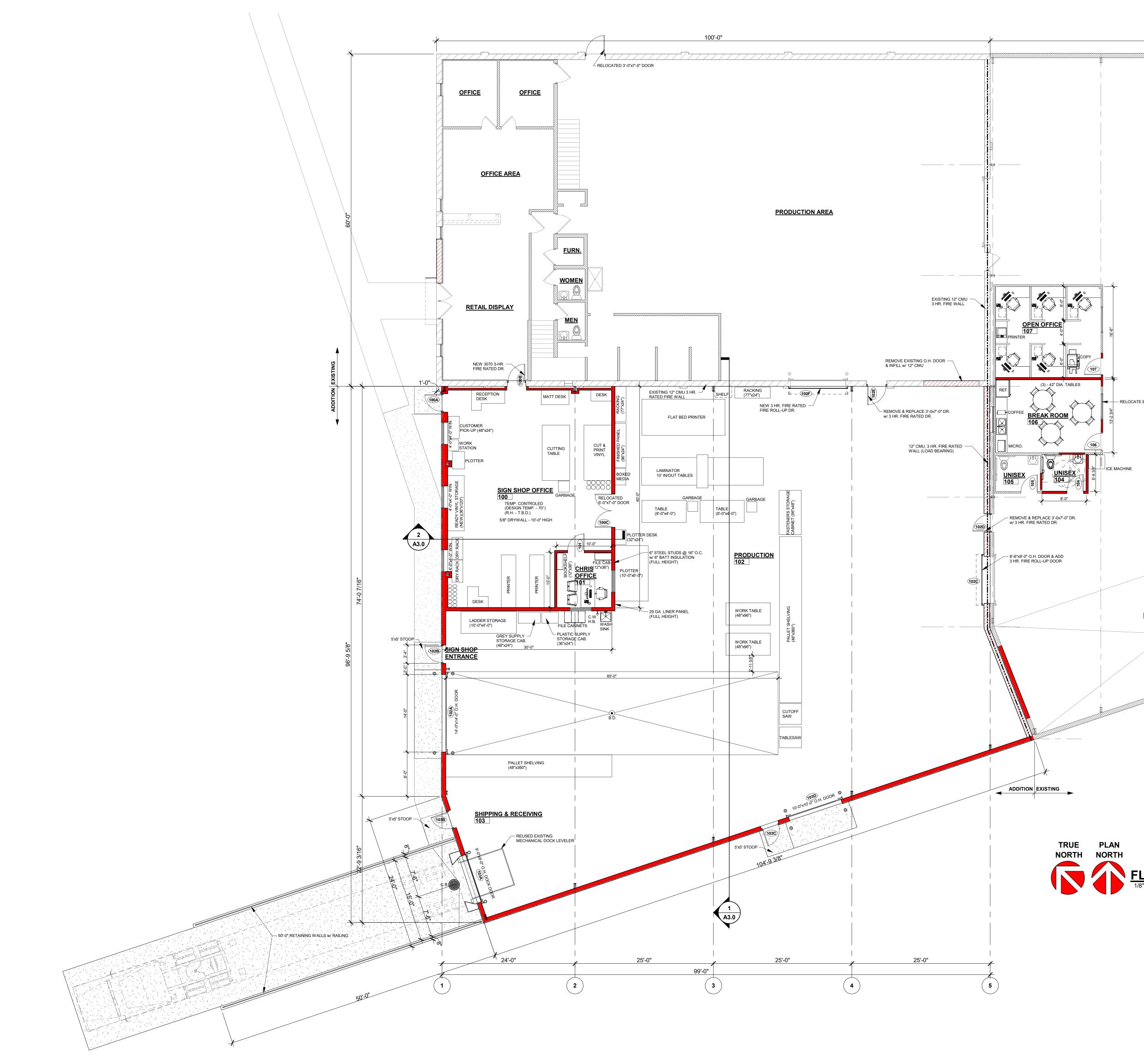
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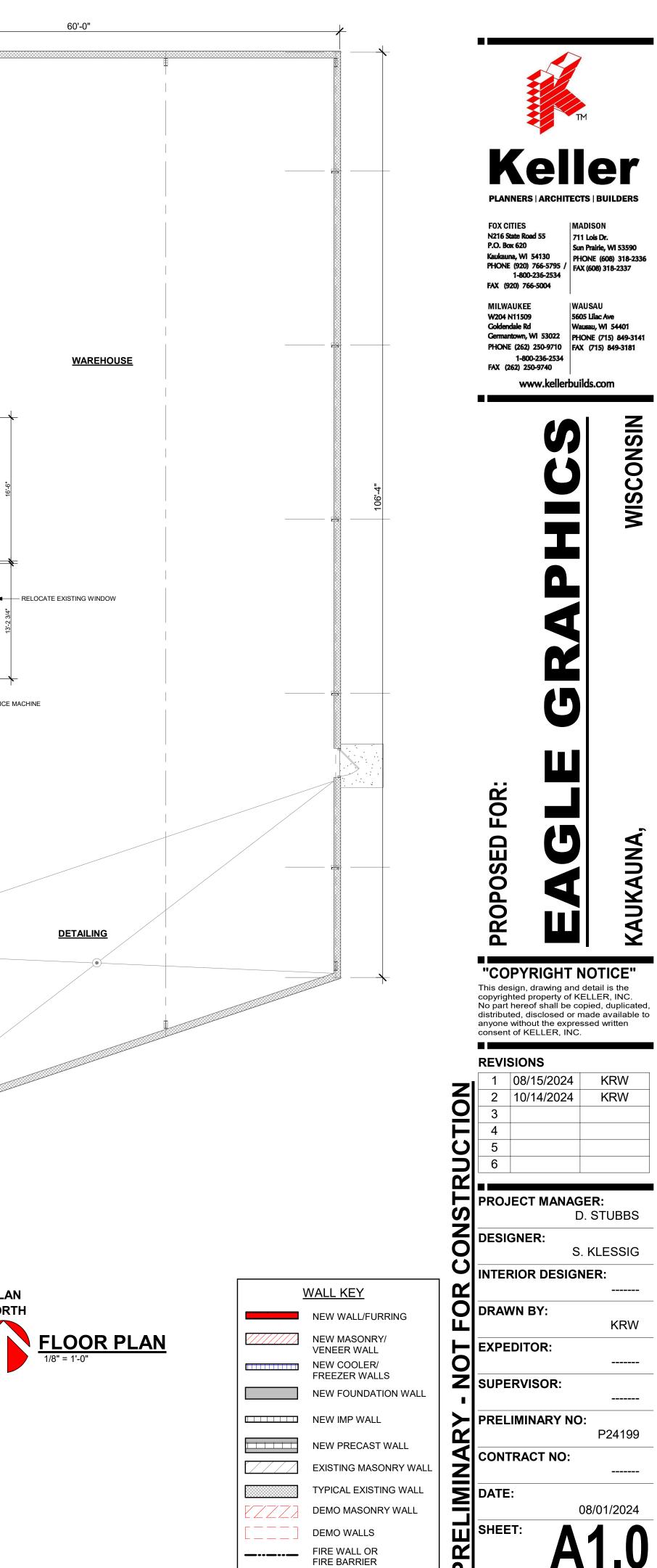
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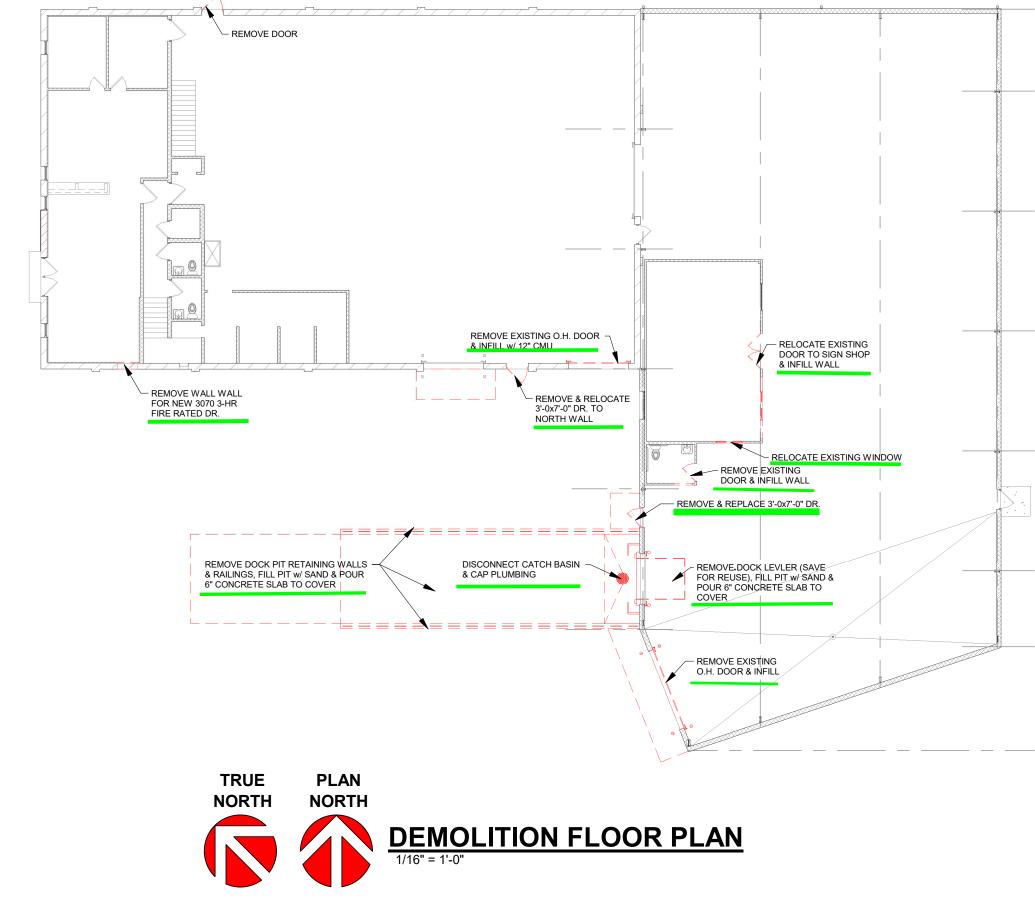
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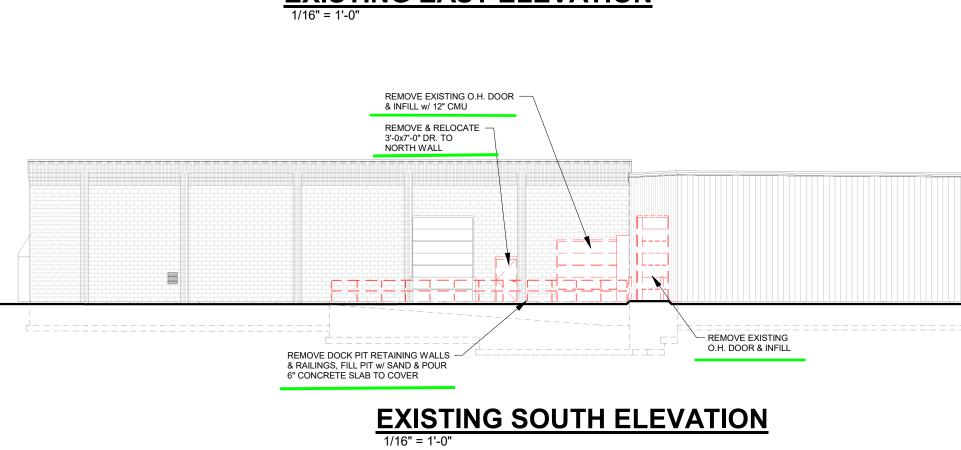






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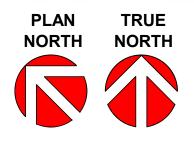




EXISTING EAST ELEVATION

TOP OF MASONRY 123' - 4" LOW END 119' - 0" FINISH FLOOR 100' - 0" T.O. FOOTING 96' - 0"

FINISH FLOOR 100' - 0" T.O. FOOTING 96' - 0"

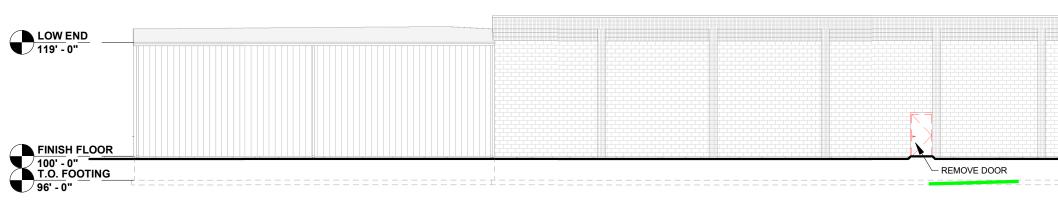


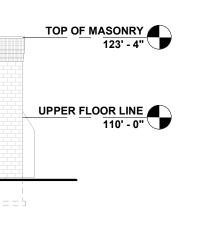
EXISTING SITE PLAN





EXISTING NORTH ELEVATION





WALL KEY						
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	NEW COOLER/ FREEZER WALLS					
	NEW FOUNDATION WALL					
	NEW IMP WALL					
	NEW PRECAST WALL					
	EXISTING MASONRY WALL					
	TYPICAL EXISTING WALL					
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	DEMO WALLS					
	FIRE WALL OR FIRE BARRIER					



MADISON

711 Lois Dr.

WAUSAU

5605 Lilac Ave

Wausau, WI 54401

Sun Prairie, WI 53590

FOX CITIES N216 State Road 55 P.O. Box 620 Kaukauna, WI 54130 PHONE (608) 318-233 PHONE (920) 766-5795 / FAX (608) 318-2337 PHONE (608) 318-2336 1-800-236-2534 FAX (920) 766-5004

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SHEET INDEX

- C1.0 CONCEPTUAL SITE PLAN
- EX1.0 EXISTING/DEMO FLOOR PLAN/ELEVATIONS/SITE PLAN
- A1.0 FLOOR PLAN A2.0 ELEVATIONS
- A3.0 SECTIONS
- A7.0 REFLECTED CEILING PLAN
- S1.0 FOUNDATION PLAN

BUILDING & FIRE AREA SQUARE FOOTAGES

FLOOR AREAS	EXISTING	NEW	SUB-TOTAL
SECOND FLOOR	S.F.	S.F.	S.F.
FIRST FLOOR	12,889 S.F.	8,196 S.F.	21,085 S.F.
CANOPIES (COLUMN SUPPORTED)	S.F.	S.F.	S.F.
BASEMENT	S.F.	S.F.	S.F.
BUILDING AREA SUB-TOTALS	12,889 S.F.	8,196 S.F.	21,085 S.F.
MEZZANINES	S.F.	S.F.	S.F.
FIRE AREA TOTALS	S.F.	S.F.	S.F.
REMODEL AREA TOTALS	S.F.	% OF BUIL	DING AREA

BUILDING CODE ANALYSIS

BUILDING CODE	<u> ANAL 1 5</u>	13
PROJECT ADDRESS Street, City, State, Zip		
APPLICABLE CODES 2015 International Building Code ASHRAE Standard 90.1-2013 or 2015 IEBC (Level # Alteration)		ents)
OCCUPANCY		
 Accessory Use		
Incidental Use		
High-Piled Combustible Storage Hazardous Materials Multiple Control Areas	YES/NO YES/NO YES/NO	C
HEIGHT & AREA Building Height: -'" Number of Stories: Total Building Area: -, S.F. Total Fire Area: -, S.F. Mixed/Separated Occupancies Unlimited Area Building	Maximum Allow Maximum Allow Maximum Allow Maximum Allow YES/NO	ed: ed: -, S.F.
CONSTRUCTION TYPE Construction Classification Fire Separation Distance	-B -'"	
FIRE PROTECTION SYSTEMS Assumed Sprinkler Type Fire Alarm System	 YES/NO	
MEANS OF EGRESS Occupant Load Panic Hardware YES/NO		
STRUCTURAL DESIGN Risk Category Design Loads Roof Live Load Walk-on IMP Ceiling Live Lo Steel Framing Collateral Load Wood Truss Top Chord Dead Bottom Chord L Mezzanine/Second Floor/Ba	d Load oad	 psf psf psf psf psf
Live Load Point Load (Par Snow Load Criteria Ground Snow Le Exposure Facto Wind Loads Wind Load Surface Roughness Exposure Category Earthquake Load Criteria Soil Site Class Ss S1	oad (Pg) r (Ce)	psf psf psf MPH
PLUMBING SYSTEMS Mens WC Required Womens WC Required Drinking Fountain Required Other Source Ambulatory Stall Required MECHANICAL SYSTEMS NO SINGLE PIECE OF EQUIPM NO BOILERS OVER 15PSI AND		

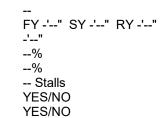
SITE INFORMATION

TE CONTENT
Building Size
Hard Surface
Green Space
Parcel Size (Approx.)
Parking Provided
Area of Disturbance

25.9% 31.3% 42.8% (INCLUDES GRAVEL) 1.85 Acres

ZONING

Property Zoning Setbacks Hard Surface Setback Coverage Limit Greenspace Requirement Parking Required Refuse Enclosure **RTU SCREENING**



PROPOSED FOR:

KAUKAUNA,

20,986 S.F.

25,255 S.F.

34,646 S.F. 80,887 S.F.

-- Stalls

-,--- S.F.







FOR PROPOSED

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08/15/2024

PROJECT MANAGER:

INTERIOR DESIGNER:

2 10/14/2024

REVISIONS

DESIGNER

O DRAWN BY:

EXPEDITOR:

PRELIMINARY NO: CONTRACT NO: DATE:

Ο



KAUKAUN

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KRW

D. STUBBS

S. KLESSIG

KRW

P24199

08/01/2024

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711 Lois Dr. Sun Prairie, WI 53590 Kaukauna, WI 54130 PHONE (920) 766-5795 / FAX (608) 318-237 PHONE (608) 318-2336

Keller

PLANNERS | ARCHITECTS | BUILDERS

FOX CITIES

P.O. Box 620

MILWAUKEE W204 N11509

Goldendale Rd

N216 State Road 55

1-800-236-2534

Item 4.a.



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To:	City Plan Commission
From:	Adrienne Nelson, Associate Planner
Date:	February 27, 2025
Re:	Site Plan Review – Precision Scraping & Alignment; 2103 Badger Road

Precision Scraping & Alignment is a machine-tool rebuilding and alignment business. This project will add an additional 5,987 square feet to their existing building.

Site Plan Review:

The site plan has received approval from the Industrial Park Commission.

Site/Architectural: 17.32 (10) Supplementary District Regulations & applicable zoning

The Precision Scraping & Alignment building is one story. There are currently 45 off-street parking spaces. All set back requirements are met and all applicable ordinances are being complied with to include zoning requirements.

Landscape: 17.52 Landscaping Requirements

There are five trees located on the property. There are no plans to remove these during the construction process. Landscaping requirements are being met.

Lighting:

This addition is not adding any lighting.

Stormwater: 22 Stormwater Management

The developer will work with Engineering Department to complete Erosion Control and Stormwater Management permitting. With the last addition, Precision Scraping & Alignment sized everything to handle the additional stormwater for this addition.

Ingress/Egress:

No concerns with traffic at this time.

Public Safety:

No concerns noted from Fire/Police at this time.

Façade: <u>17.53 Façade Standards</u>

The proposed site elevations meet façade requirements.

Staff Recommendation:

Staff recommend approval of the development with the following conditions:

• Prior to issuance of building permits, must obtain Stormwater and Erosion Control permits from the Engineering Department





EROSION CONTROL AND STORMWATER MANAGEMENT PERMIT APPLICATION

Applicant Information								
				Authorized Representative Jeff Stodola			Title President	
Mailing Address C Po Box 860			City Kauka	^{city} Kaukauna			State WI	Postal Code 54130
E-mail Address team@frontierbuild	s.com		Telephone (920)		e area code))33		Fax (include area code)	
Landowner Information	n (if different than App	olicant)						
Name (Organization or Ent Precision Scraping of	^{ity)} & Alignment		Contact P Jesse [^{Title} President	
Mailing Address 2103 Badger			City Kaukau	una			State WI	Postal Code 54130
E-mail Address jeffa@precisionscra	ping.com		Telephone (920)		e area code) 338		Fax (includ	e area code)
Other Contact Information	tion (check one):	Engineer / C	onsultant		ntractor / Bulkk	я 🗍	Agent / O	ther
Name (Organization or Enti	ity)		Contact P	erson			Telephone	(include area code)
Mailing Address			City				State	Postal Code
Project or Site Location	n							
Site Name (Project): Precision Scraping	& Alignment				Parcel Numb	^{ers:} 322	2091701	
Address / Location: 2103 Badger Road,	Kaukauna WI 54	4130		999 (), - 1999 (), 1 5 () - 999 () 99	Plat / CSM / I	Lot No	ang tang ang ang ang ang ang ang ang ang ang	
Permit Type & Fees (cf	heck all that apply)							
X Erosion Control < 1 a	cre or 43,560 sq.ft. Di	sturbed Area (E	C1) [Stor	water Manage	ment <	20,000 sq.1	ft. Impervious Area (SM1)
Erosion Control ≥ 1 a	cre or 43,560 sq.ft. Di	sturbed Area (E	C2)	Storr	nwater Manage	ment ≥	20,000 sq.t	t. Impervious Area (SM2)
Total Disturbed Area					sq.ft. x \$0	0002/	aq.ft. (EC2)) = \$
New Impervious Area					sq.ft. x \$0.	0025/	iq.ft. (SM2)) ≭ \$
		Base Fee	e: \$200 (EC	01), \$25	0 (EC2), \$200 (SM1), \$	500 (SM2)) = \$
		Mp			Tota	I A ppli	cation Fee	9 = \$
Duration of Land Disturbanc	e .	13			weeks x \$25	/ week (EC1, EC2)	= \$
Start Date. Apri	il 1, 2025			Ba	se Fee: \$250 ((EC2). \$	500 (SM2)	= \$
End Date. July				al Insp	ection Fee	. = \$		
		TOTAL PER	WIT FEE (A	pplicati	on Fee + Inspe	ection F	^r ee) = \$	
Certification & Permiss	lon						*********************	
Certification: I hereby certify that I am the landowner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders Permission: As landowner of the property, I hereby give the Director of Public Works or designee, permission to enter and inspect the property to evaluate this permit application, determine compliance with ordinances, and perform corrective actions after issuing proper notice to the landowner								
Applicant Signature	7 Stortala					Date Sig	-24.	2025
Landowner Stanature (réquir		a				Date Sig	- 25	-2025
		AVE BLANK -	- FOR MU	MCIPA	LUSE ONL	ſ		
Date Application Received:			Fee R	eceived	\$		Receipt I	Vo:
Construction Site ID / Permit	t No:		Date I	Date Issued: Issued By:			y:	

PLEASE CONTACT CITY OF KAUKAUNA ENGINEERING DEPARTMENT AT 920-766-6305 WITH QUESTIONS.



SITE PLAN REVIEW APPLICATION

Name: Name: Precision Scraping & Alignment Frontier Builders & Consultants Inc - Jeff Stodola Mailing Address: Mailing Address: 2103 Badger, Kaukauna WI 54130 PO Box 860, Kaukauna WI 54130 Phone: 920 756-7338 920 766-7338 920 759-5033 Email: Email: jeffa@precisionscraping.com Email: PROPERTY INFORMATION Email: Describe the Proposed Project in Detail: Proposed +/-6,000 sf building addition per attached plan							
Mailing Address: 2103 Badger, Kaukauna WI 54130 Mailing Address: PO Box 860, Kaukauna WI 54130 PO Box 860, Kaukauna WI 54130 Phone: 920 756-7338 920 766-7338 920 759-5033 Email: Email: jeffa@precisionscraping.com Email: PROPERTY INFORMATION Describe the Proposed Project in Detail:							
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W20 ·							
Proposed +/-6,000 st building addition per attached plan							
Propety Parcel (#):							
Site Address/Location:							
2103 Badger Road, Kaukauna WI 54130							
Current Zoning and Use:							
Industrial Park District-IPD							
Proposed Zoning and Use:							
IPD							
Existing Gross Floor Area of Building: Proposed Gross Floor Area of Building:							
per attached plan per attached plan							
Existing Building Height: Proposed Building Height:							
per attached plan per attached plan							
Existing Number of Off-Street Parking Spaces: Proposed Number of Off-Street Parking Spaces:							
per attached plan per attached plan							
Existing Impervious Surface Coverage Proposed Impervious Surface Coverage Percentage:							
Percentage: per attached paln							
per attached plan							

I certify that the attached drawings are, to the best of my knowledge, complete and drawn in accordance with all City of Kaukauna codes. lola

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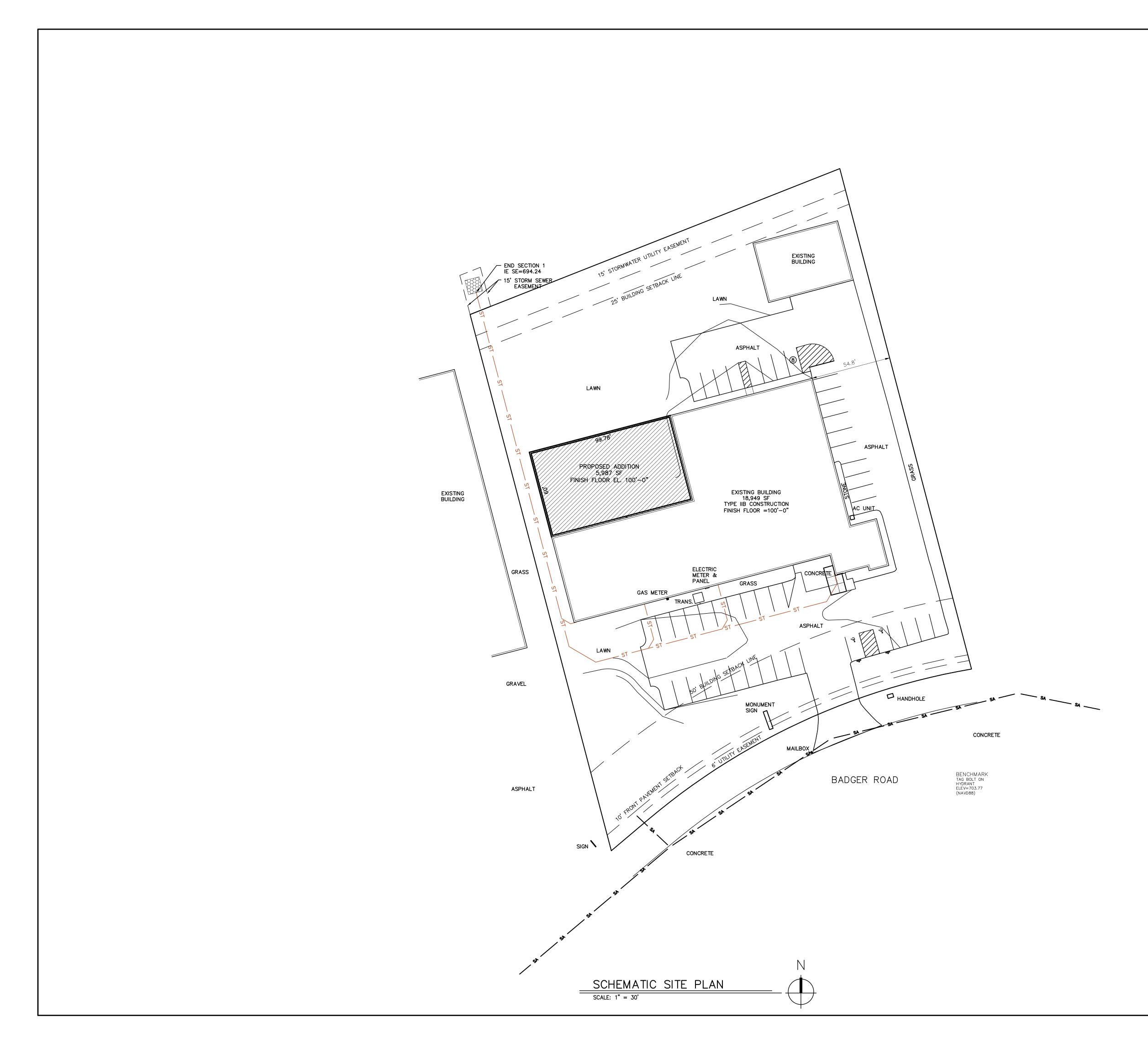
Owner/Agent Signature:

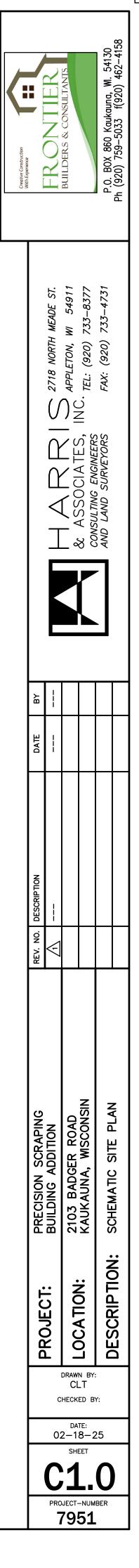
Owner/Agent Name (printed): Jeffrey Stodola	
Owner/Agent Name (printed): Jerney Stouola	

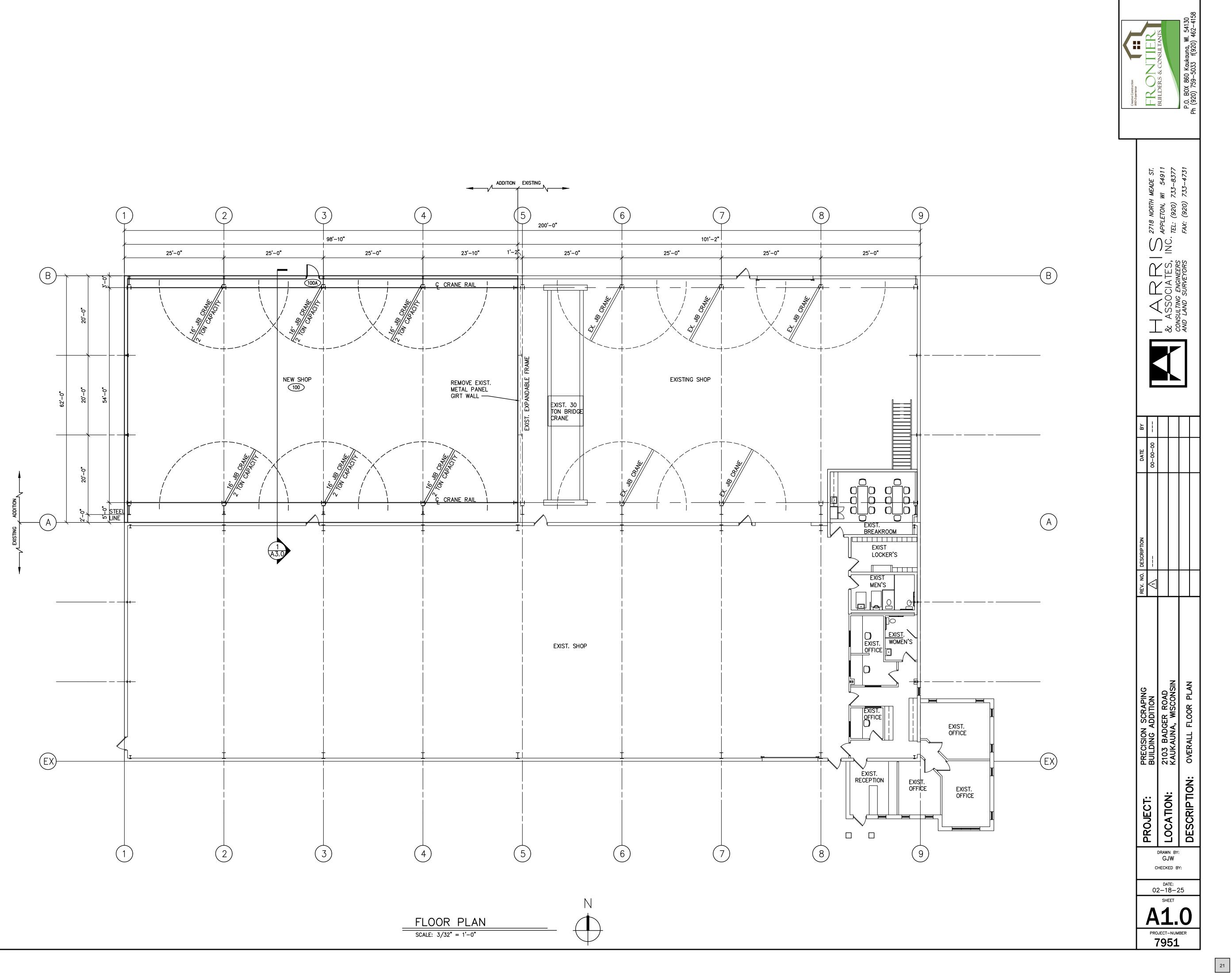
CITY OF KAUKAUNA

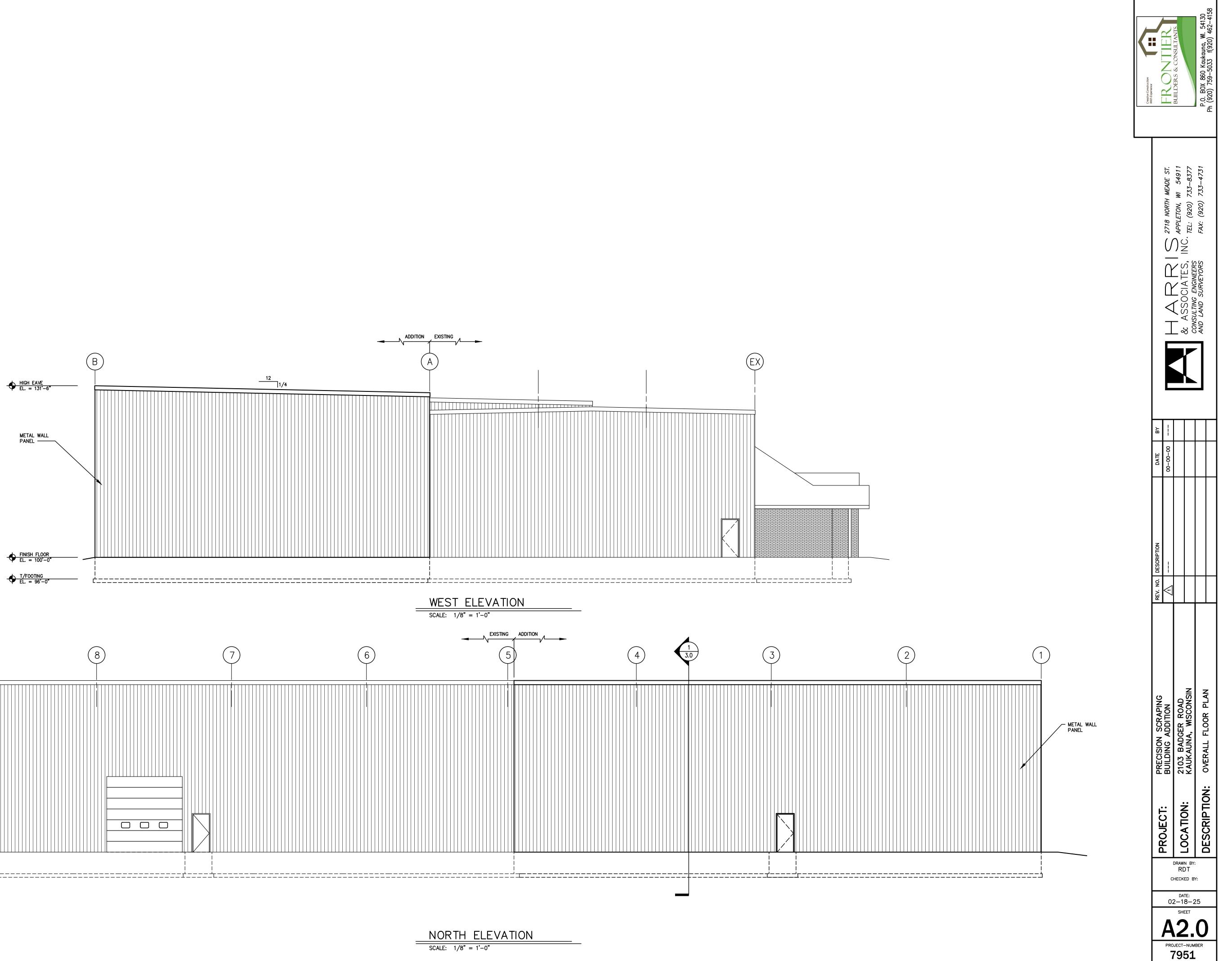
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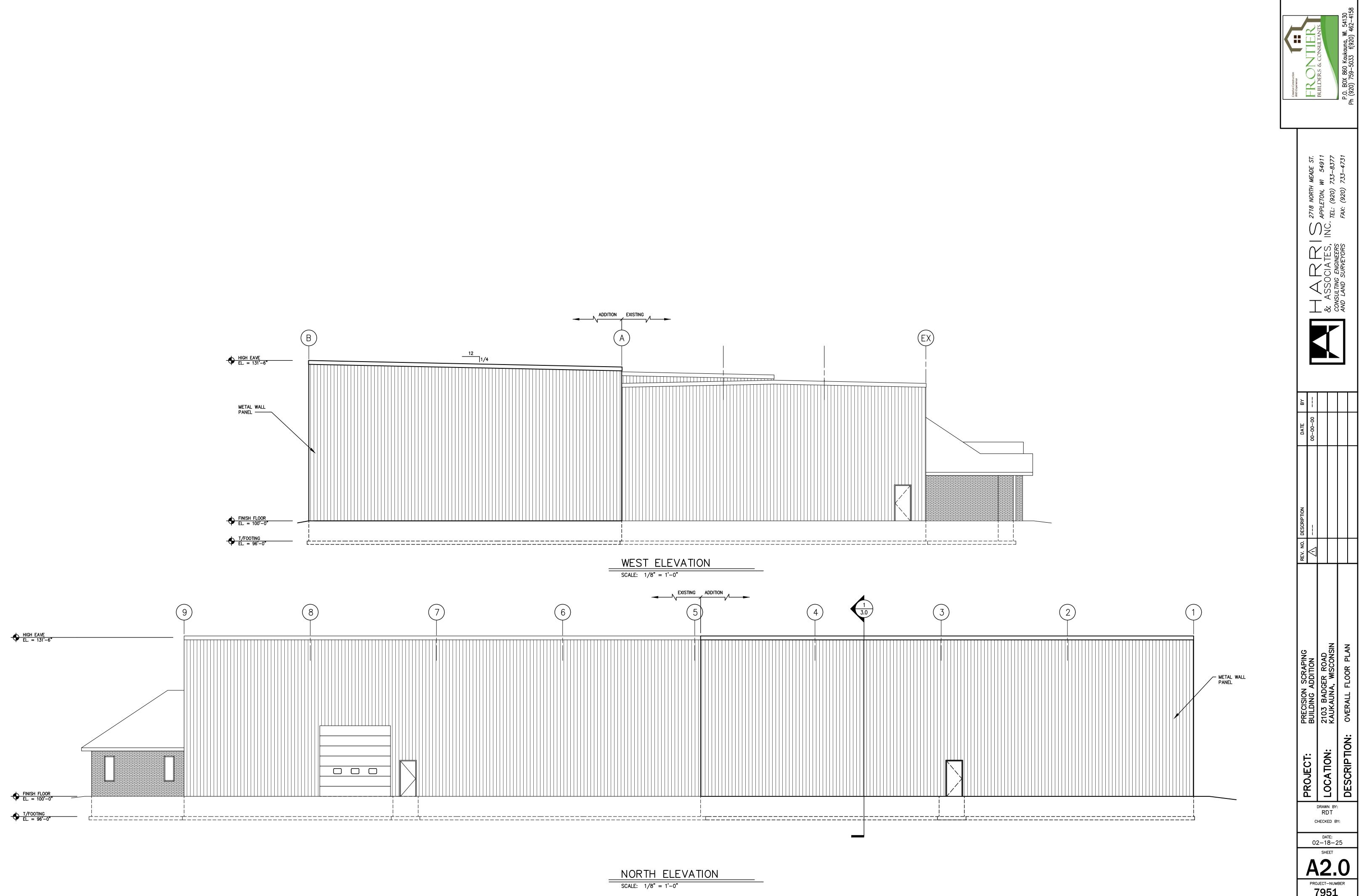
920.766.6300 kaukauna.gov

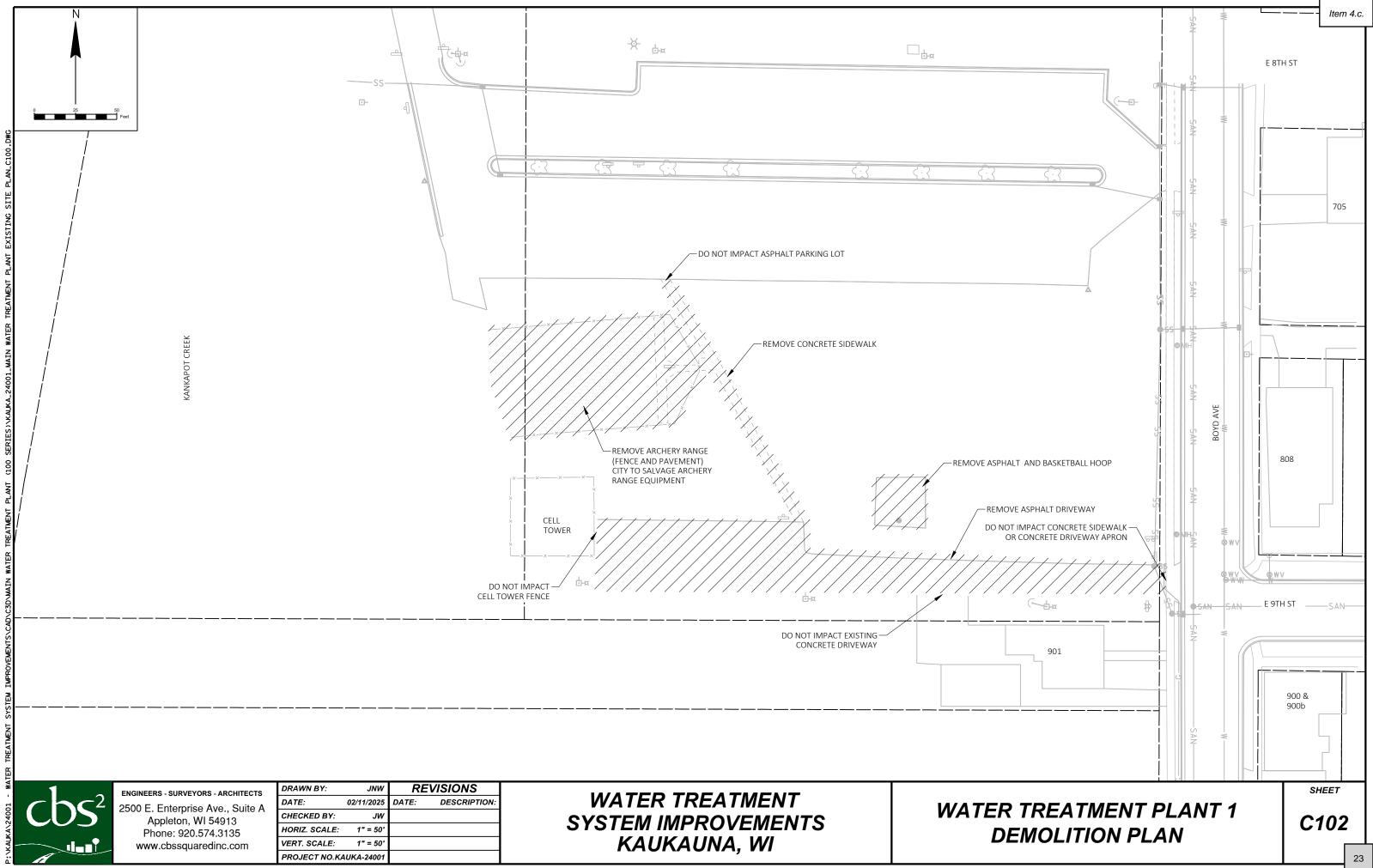




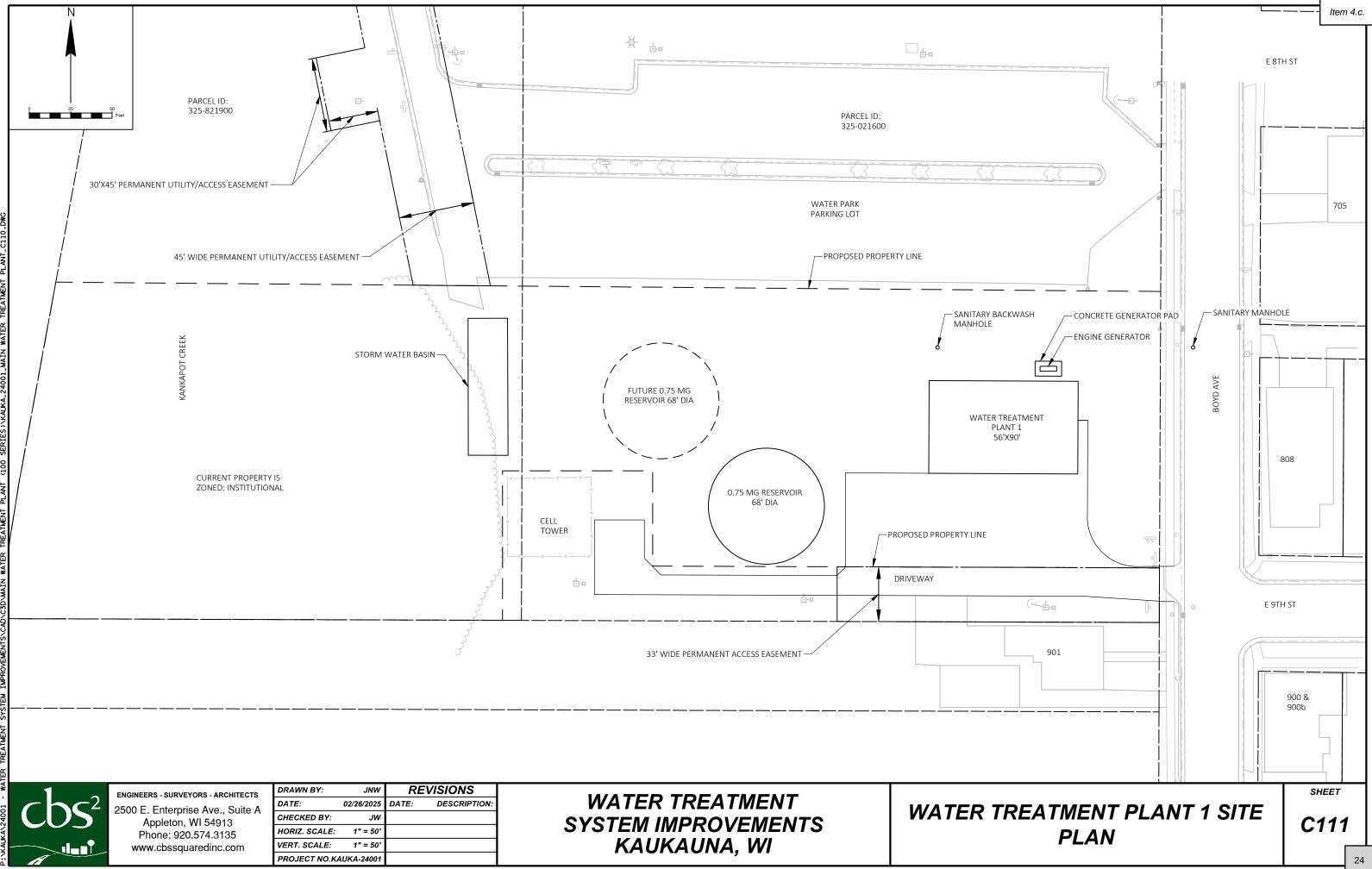




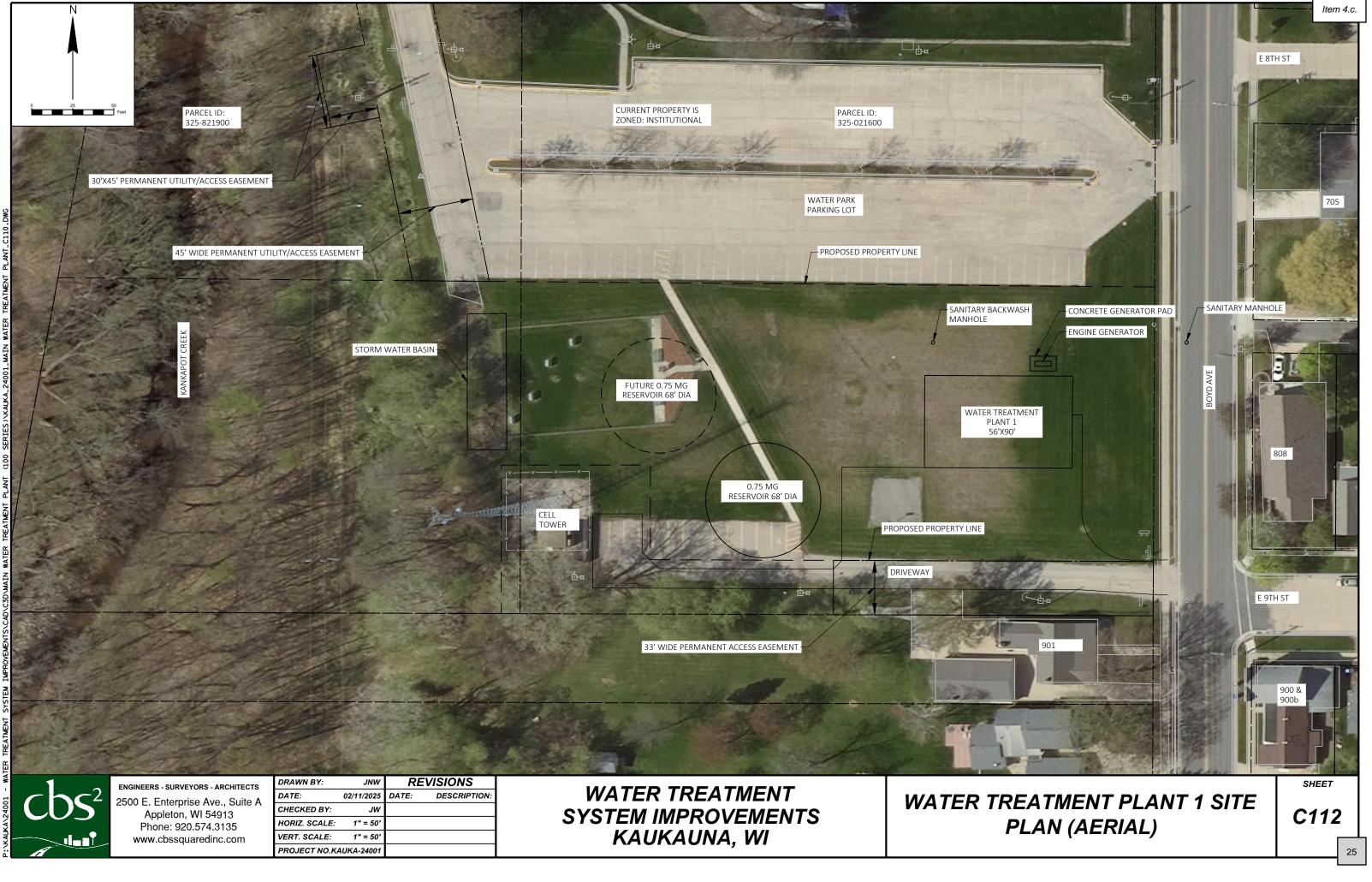




	ENGINEERS - SURVEYORS - ARCHITECTS	DRAWN BY:	JNW	REVISIONS		
~ 2	2500 E. Enterprise Ave., Suite A	DATE:	02/11/2025	DATE:	DESCRIPTION:	
	Appleton, WI 54913	CHECKED BY:	JW			
	Phone: 920.574.3135	HORIZ. SCALE:	1" = 50'			
	www.cbssguaredinc.com	VERT. SCALE:	1" = 50'			
		PROJECT NO.KA	AUKA-24001			



	ENGINEERS - SURVEYORS - ARCHITECTS	DRAWN BY:	JNW	RE	VISIONS		
$-hc^2$		DATE:	02/26/2025	DATE:	DESCRIPTION:	WATER TREATMENT	WATER T
	Appleton, WI 54913	CHECKED BY:	JW			OVOTEM IMODOVEMENTO	WAIER II
	Phone: 920.574.3135	HORIZ. SCALE:	1" = 50'			SYSTEM IMPROVEMENTS	
	www.cbssguaredinc.com	VERT. SCALE:	1" = 50'			KAUKAUNA, WI	
A	-	PROJECT NO.K.	AUKA-24001				







ltem 4.c.



ltem 4.c.





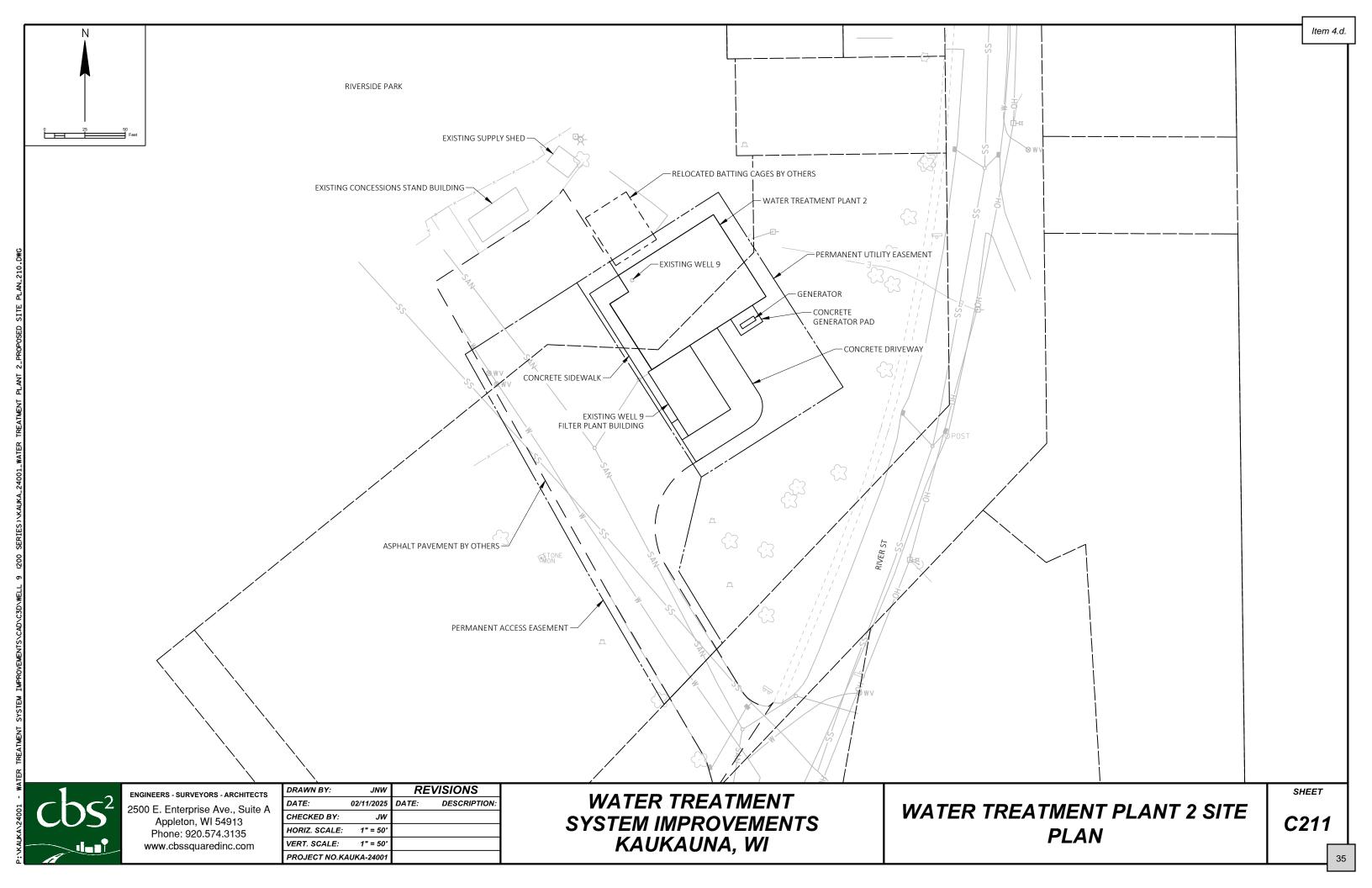


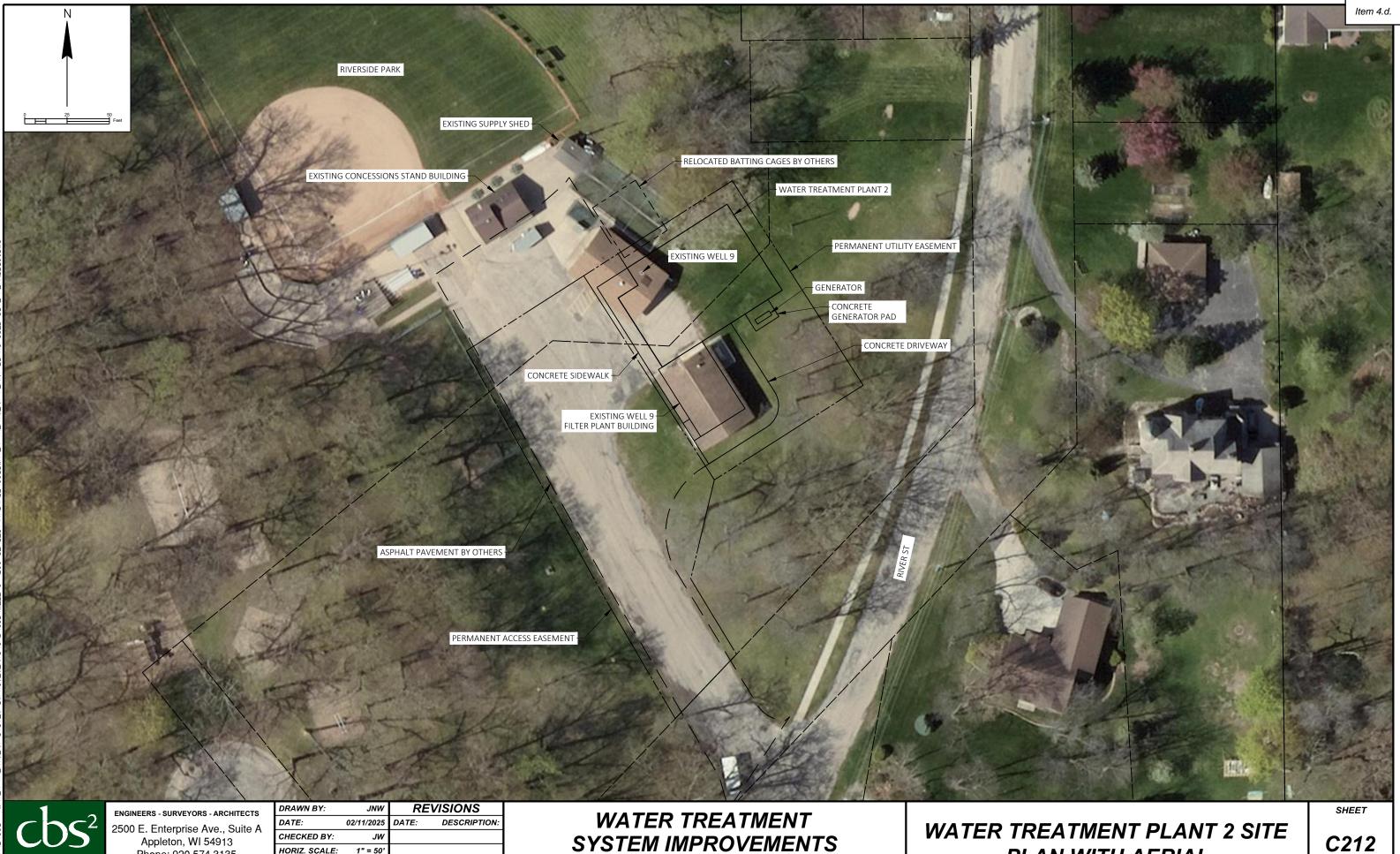


ltem 4.c.









Phone: 920.574.3135 www.cbssquaredinc.com

HORIZ. SCALE: 1" = 50 VERT. SCALE: 1" = 50 PROJECT NO.KAUKA-24001

SYSTEM IMPROVEMENTS KAUKAUNA, WI

PLAN WITH AERIAL

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ltem 4.d.

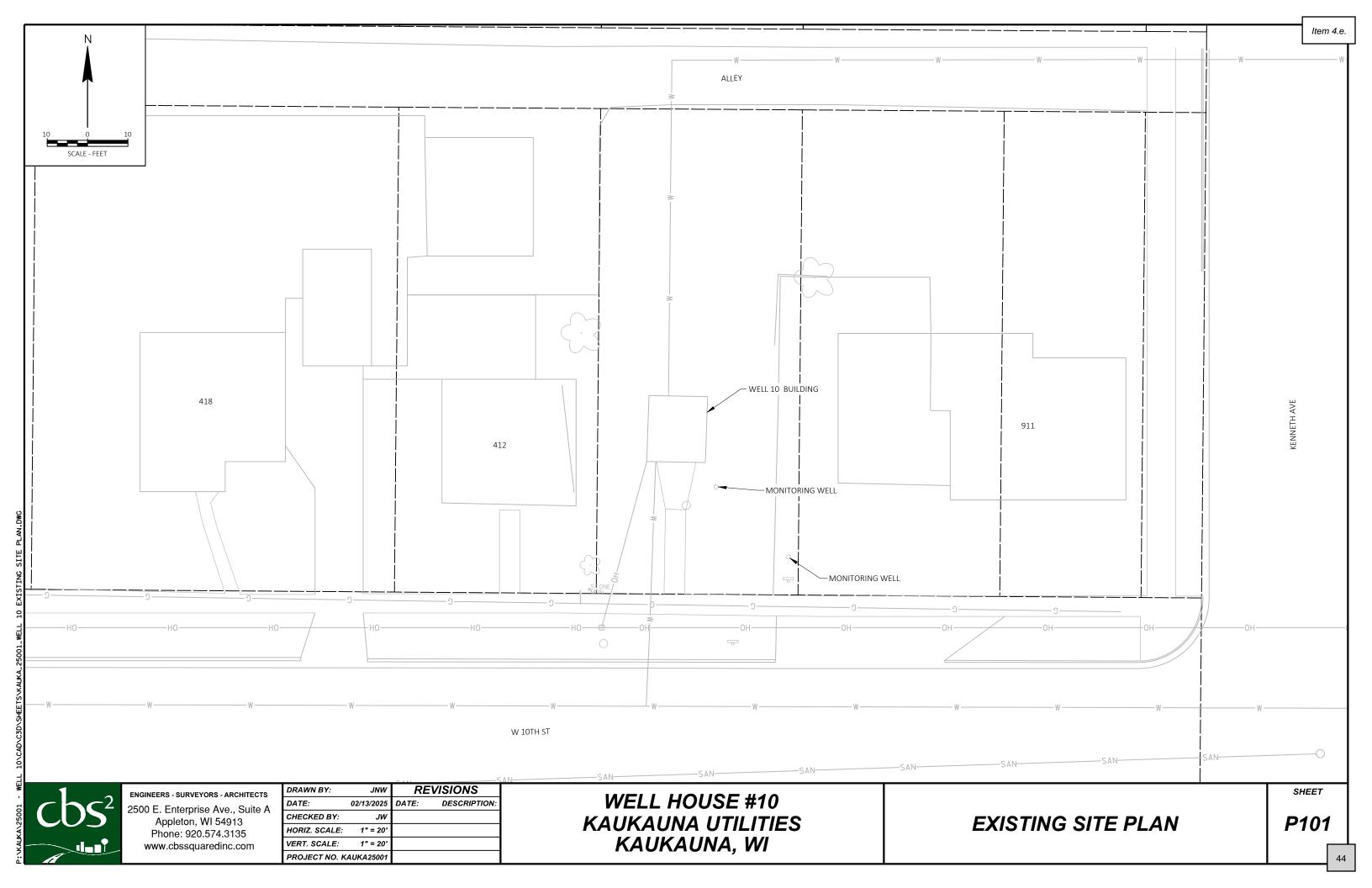


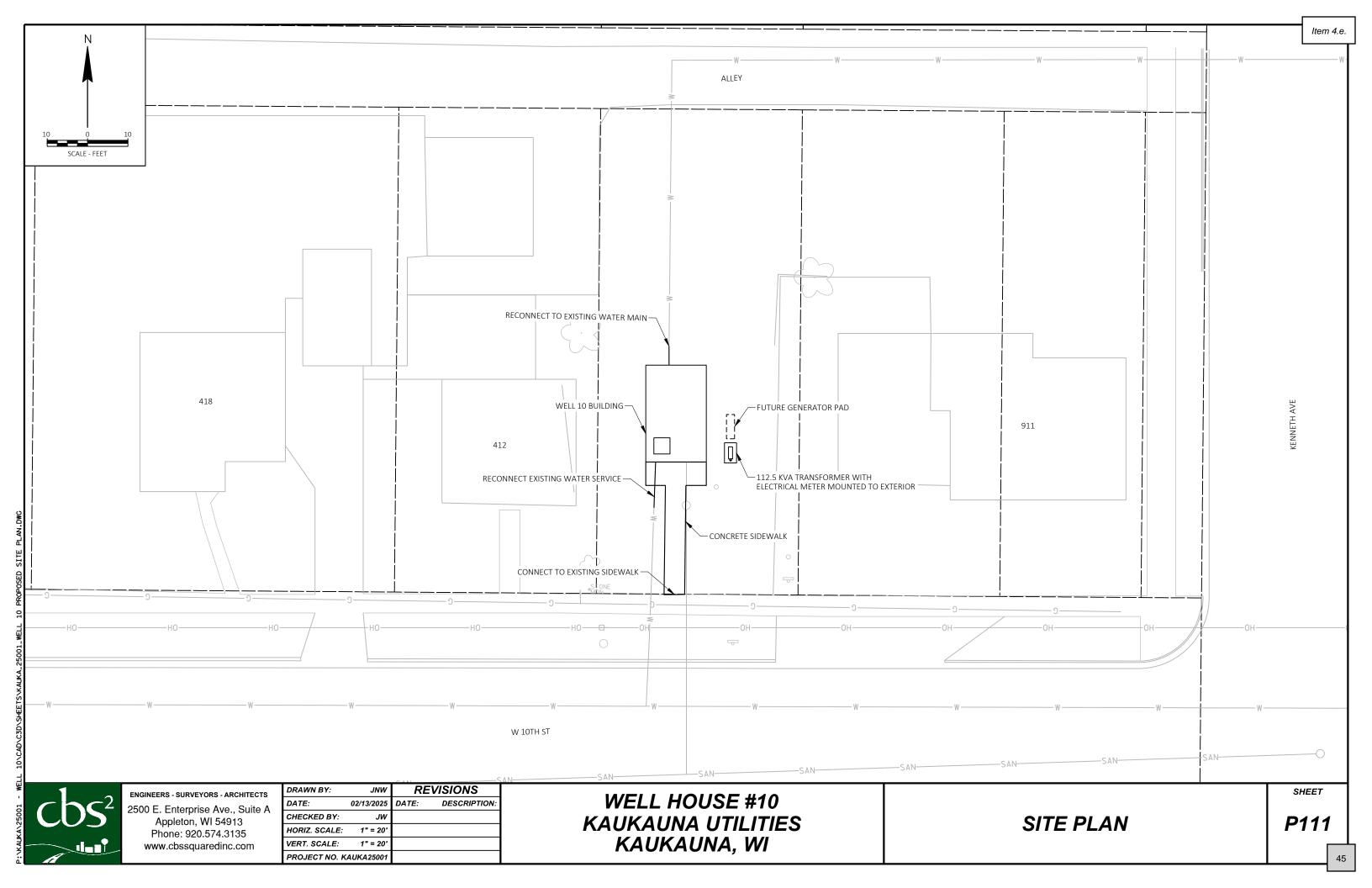






















MEMO

PLANNING & COMMUNITY DEVELOPMENT

To:	Plan Commission
From:	Adrienne Nelson, Associate Planner
Date:	March 3, 2025
Re:	Park Donation Application Review - Bench

A park bench donation application has been submitted by Lisa Wolfinger, to be installed at Hydro Park, in memory of Patricia and Gerald Arnoldussen. This bench would be in the City of Kaukauna's standard bench style and would include a plaque, which would read as follows:

"In memory of Patricia & Gerald Arnoldussen"

Staff Recommendation

Staff recommend approval of the park bench donation for Lisa Wolfinger in memory of Patricia and Gerald Arnoldussen. Staff will work with the donor to finalize the location of the bench.

