* AMENDED INDUSTRIAL PARK COMMISSION

City of Kaukauna **Hydro View Room** Municipal Services Building 144 W. Second Street, Kaukauna



Wednesday, May 07, 2025 at 3:00 PM

AGENDA

In-Person in Common Council Chambers, City of Kaukauna

- 1. Roll Call.
- 2. Approval of Minutes.
 - a. Approve Minutes from March 27, 2025 Meeting
- Old Business.
- New Business.
 - a. Resource Guide
 - b. Site Plan Review-1900 Tower dr
 - c. *Site Plan Review-1801 progress way(G &G Machine)
- 5. Other Business.
- 6. Adjourn.

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.



Industrial Park Commission City of Kaukauna **Hydro View Room** Municipal Services Building 144 W. Second Street, Kaukauna

Thursday, March 27, 2025 at 3:00 p.m.



Minutes

In-Person in Hydro View Room, City of Kaukauna

Chair Avanzi called the meeting to order at 3:00 p.m.

1. Roll Call

Members Present: Michael Avanzi, Ryan Gaffney, Mike Vandeberg, Dale Eggert, Glen Schilling

Member(s) Absent: John Sundelius, Tony Nytes, Nick Rieth

Other(s) Present: Director Kittel, Associate Planner Nelson

Schilling made a motion to excuse the absent members. Seconded by Eggert. Motion passed unanimously.

- 2. Approval of Minutes
 - a. Approve Minutes from February 27, 2025

Vandeberg made a motion to approve the minutes from February 27, 2025. Seconded by Gaffney. Motion passed unanimously.

Old Business

None

- 4. New Business
 - a. Site Plan Review 1200 Maloney Road (TEAM Industries)

Director Kittel provided an overview of the site plan for the addition to the TEAM Industries building located at 1200 Maloney Road. Staff has reviewed the plan and confirmed that it is in compliance with all covenants and meets all requirements set forth in city ordinance. Siding will mirror the existing building. The plans have already been submitted to the state and are conditionally approved. The surface they are building on is already impervious, so they will not require stormwater or erosion control permits.

Schilling made a motion to approve the proposed addition as presented. Seconded by Eggert. Motion passed unanimously.

5. Closed Session

Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public property – Lot 7 NEW Prosperity Center Schilling made a motion to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public property – Lot 7 NEW Prosperity Center. Seconded by Vandeberg. Motion passed unanimously.

Closed Session entered at 3:07 p.m.

b. Return to Open Session for Possible Action

Vandeberg made a motion to return to Open Session. Seconded by Schilling. Motion passed unanimously.

Open Session entered at 3:26 p.m. No action was taken.

6. Other Business

None

7. Adjourn

Schilling made a motion to adjourn. Seconded by Eggert. Motion passed unanimously. Adjourned at 3:26 p.m.





MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Industrial Park Commission (IPC)

From: Dave Kittel, Director of Planning and Community Development

Date: 3/27/2025

Re: Resource Guide

This memo is meant to provide Industrial Park Commission (IPC) Members with the basic documents and information to assist you in your role as a member of the IPC. Most of the items can be found online and will have direct link from this memo. If there are resources or sources that are not electronic, the memo will provide instruction on how to access the information most easily.

City of Kaukauna Resources:

- City Website Links to all ordinances, resolutions, agendas, minutes, and data on the village can be found at our home page - https://kaukauna.gov/. For quick access to meeting minutes and agendas please use this link https://kaukauna-wi.municodemeetings.com/. As you navigate the site, should you have suggestions for additional information or better presentation of information, please do not hesitate to contact the city staff.
- Code of Ordinances -The Municipal Code as it is currently codified can be found here:

https://kaukauna.municipalcodeonline.com/book?type=ordinances#name=Chapter_ 1_GENERAL_PROVISIONS

o Special attention should be paid to <u>Chapter 17</u>, this is chapter covers zoning and it details out each district, allowed uses, setbacks, etc... Note that restrictive covenants often go above and beyond the zoning requirements. It is still important to be aware of the zoning requirements as often this comes up while reviewing site plans and is a common variance request to the IPC.

o For Performance Standards for Industrial Development see Ch 17.38, and additional requirements such as landscaping are in Ch 17.52.

- Comprehensive Plan In general terms, a comprehensive plan is long range planning document that guides the growth pattern of the City. City officials rely on the comprehensive plan to help them make decisions on how the physical development of the City should occur. The current plan can be found here: https://kaukauna.gov/wp-content/uploads/2025/02/Planning-Comprehensive-Plan.pdf
- Strategic Plan- In 2023, the City's Common Council and staff worked to draft the City's first ever Strategic Plan. The City of Kaukauna 2024-2026 Strategic Plan is meant to serve as a road map for where the City is strategically headed over the next 3 years. The executive primer and other information can be found here: https://kaukauna.gov/wp-content/uploads/2024/10/Strategic-Plan-version-for-web.pdf
- There are 4 Industrial Parks that the IPC has direct review authority per restrictive covenants. Below are the park names and links to the covenants for each area:

North Industrial Park Phase I-https://kaukauna.gov/wp-content/uploads/2024/11/covenants-phase-i.pdf

North Industrial Park Phase II- https://kaukauna.gov/wp-content/uploads/2024/11/covenants-phase-ii.pdf

South Industrial Park- https://kaukauna.gov/wp-content/uploads/2024/11/ip-south-protective-covenants.pdf

NEW Prosperity Center- https://kaukauna.gov/wp-content/uploads/2024/11/new-prosperity-center-covenants.pdf

• Maps and additional information as well as the covenants are also available on the city website: https://kaukauna.gov/business/#businessdistricts

Other Resources:

- Zoning Ordinances Basic information: https://www.uwsp.edu/wp-content/uploads/2023/12/Zoning_Ordinances.pdf
- •TID/TIF conversations often come up in the Industrial Parks as most of them started with assistance through TID. Below is a link to the TIF Manual from the DOR that explains some of the TID basics as well as the different types and steps for creation: https://www.revenue.wi.gov/DOR%20Publications/tif-manual.pdf

Conclusion: This is not meant to be an exclusive list of resources for your position. Should you have questions or recommendations, please contact myself or other staff as appropriate.

Sincerely,

Dave Kittel

Director of Planning & Community Development

Dkittel@Kaukauna.gov

David With

920.766.6370





MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Industrial Park Commission

From: David Kittel Director of Planning and Community Development

Date: 5/6/2025

Re: Site Plan Review – 1900 Tower Dr (Quick Transport)

Quick Transport is preparing to build a 30,000 square foot warehouse on there property on their property at 1900 Tower Dr. This will also add a third driveway opening to help in the movement of trucks in and out of the property.

Site Plan Review:

Site/Architectural: 17.32 (10) Supplementary District Regulations & applicable zoning

All set back requirements are met and all applicable ordinances are being complied with to include zoning requirements.

Landscape: 17.52 Landscaping Requirements

There are multiple trees and shrubs located on the property. There are no plans to remove these during the construction process. Landscaping requirements are being met.

Lighting:

This addition is not adding any lighting.

Stormwater: 22 Stormwater Management

The developer will work with Engineering Department to complete Erosion Control and Stormwater Management permitting.

Ingress/Egress:

A new driveway is being requested on Tower Dr. There is ample distance between driveways and not intersections near the property. This driveway will help to facilitate trucks entering and exiting the facility.

Public Safety:

No concerns noted at this time.

Façade: <u>17.53 Façade Standards</u>

The proposed site elevations meet façade requirements as the building will not be facing a street.

Staff Recommendation:

Staff recommend approval of the development with the following conditions:

 Prior to issuance of building permits, must obtain Stormwater and Erosion Control permits from the Engineering Department





SITE PLAN REVIEW APPLICATION

PROPERTY OWNER	APPLICANT (IF DIFFERENT PARTY THAN OWNER)
Name: Kalies Enterprises 2, LLC. (Quinn Kalies)	Name: Alliance Construction & Design (Travis Zimmerman)
Mailing Address: 2884 Little Rapids Road, De Pere, WI 54115	Mailing Address: 1050 Broadway, Wrightstown, WI 54180
Phone: 920-471-8584	Phone: 920-660-1998
Email: quinn@qcktrans.com	Email: travis@alliancebuilds.com

PROPERTY INFORMATION				
Describe the Proposed Project in Detail:				
New 30,000 SF Storage Building with New Sewer and Water Service				
Propety Parcel (#):				
322092401				
Site Address/Location:				
1900 Tower Drive				
Current Zoning and Use:				
IPD				
Proposed Zoning and Use:				
IPD				
Existing Gross Floor Area of Building:	Proposed Gross Floor Area of Building:			
	30,000			
Existing Building Height:	Proposed Building Height:			
E21 1000	35'			
Existing Number of Off-Street Parking Spaces:	Proposed Number of Off-Street Parking Spaces:			
Existing Impervious Surface Coverage	Proposed Impervious Surface Coverage Percentage:			
Percentage:	0 Increase of impervious surface			

I certify that the attached drawings are, to the best of my knowledge, complete and drawn in accordance with all City of Kaukauna codes.

Owner/Agent Signature:	Travis Zimmerman	Reason: I am approving this document Date: 2025.04.28 08:43:49-05'00'	
Owner/Agent Name (printe	Travis Zimmerman		

144 W 2nd Street Kaukauna, WI 54130 920.766.6300 kaukauna.gov

SITE PLAN REVIEW PROCEDURE

The plan review process is required for all new commercial, industrial, or multifamily buildings, as well as for building expansions/additions to structures.

Early in the process, consult the site application checklist shown below for a complete list of plan requirements and contact staff in the Planning and Community Development Department for initial direction and assistance. In addition, it is your responsibility to notify utility companies regarding your proposed development.

Completed site plans must be submitted 14 business days prior to the intended Plan Commission meeting. Those plans will be distributed amongst various city departments for an initial review. After review, questions, comments, and requested revisions will be returned to the applicant in advance of the Plan Commission meeting.

SITE PLAN CHECKLIST

- ✓ Completed site plan application
- ✓ Completed erosion control and stormwater management permit application and necessary fees
- ✓ Calculations for sanitary sewer and water
- ✓ Calculations for storm sewer design
- ✓ Site plan set to include:
 - o Site plan layout and streets, including designated fire lanes
 - Utilities, grading, and drainage plan
 - Erosion control plan
 - Landscape and lighting plan
 - o Architectural elevation and construction details
 - Floor plan set
 - Any other plans or information deemed necessary by the Planning and Community Development Department

SITE PLAN SUBMISSION

1. Email the Planning and Community Development Department at planning@kaukauna.gov

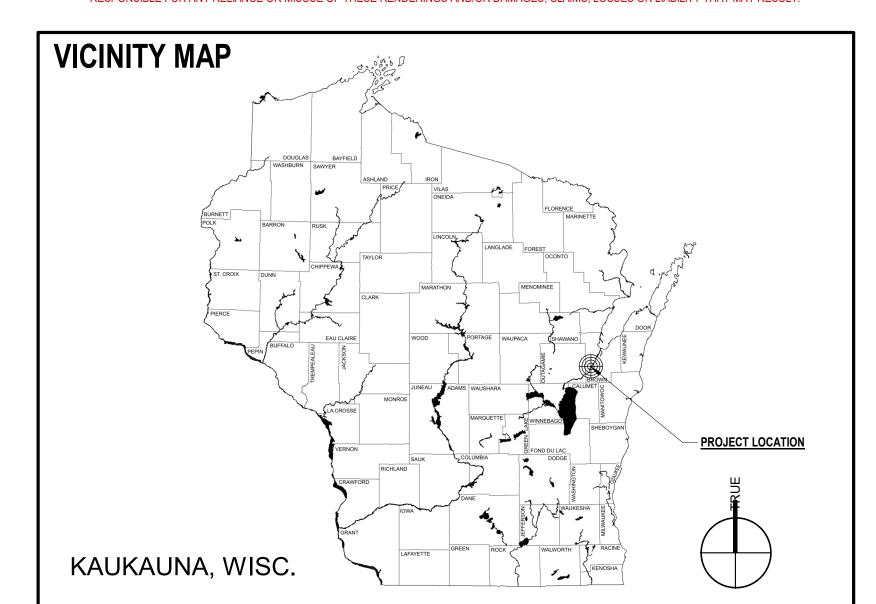
OR

2. Drop off in-person or send by mail to City of Kaukauna, Attn: Planning and Community Development Department, 144 W. 2nd Street, Kaukauna, WI 54130

TRANSPORT STORAGE



"THESE RENDERINGS ARE FOR ILLUSTRATIVE PURPOSES ONLY AND ARE NOT MEANT TO BE AN EXACT DEPICTION OF THE RENDITION SHOWN. ANY RELIANCE ON THESE RENDERINGS SHALL BE AT THE USER'S SOLE RISK. ALLIANCE CONSTRUCTION & DESIGN, INC. IS NOT RESPONSIBLE FOR ANY RELIANCE OR MISUSE OF THESE RENDERINGS AND/OR DAMAGES, CLAIMS, LOSSES OR LIABILITY THAT MAY RESULT."



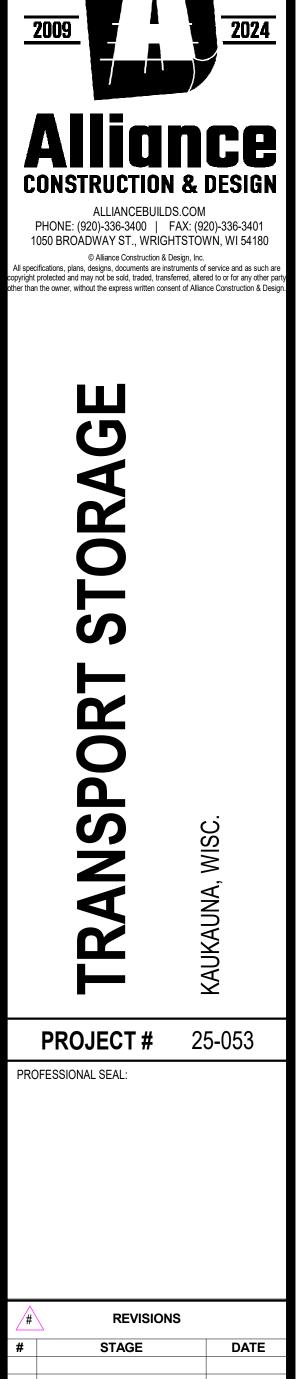
GENERAL SHEET INDEX CURRENT REVISION DATE REVISION SHEET# SITE SHEET INDEX CURRENT SHEET# REVISION REVISION DATE ARCHITECTURAL SITE PLAN ARCHITECTURAL SHEET INDEX REVISION REVISION DATE FLOOR PLAN ELEVATIONS BUILDING SECTIONS STRUCTURAL SHEET INDEX

REVISION

REVISION DATE

SHEET#

FOUNDATION PLAN



FOR BIDDING PURPOSES SHEET ISSUE DATE: 04/10/2025

OWNER OWNER / CONTACT

ADDRESS, CITY, STATE, ZIP

CONTACT NAME PHONE: ###-###-#### ###-###-#### **GENERAL CONTRACTOR** ALLIANCE CONSTRUCTION & DESIGN

1050 BROADWAY ST., WRIGHTSTOWN, WI 54180 PROJECT MANAGER PHONE: 920-336-3400 CELL: ###-###-####

ARCHITECT T.B.D.

ADDRESS, CITY, STATE, ZIP CONTACT NAME PHONE: ###-###-#### CELL: ###-###-#### EMAIL: ---

ADDRESS, CITY, STATE, ZIP CONTACT NAME PHONE: ###-###-#### CELL: ###-###-####

MECHANICAL CONTRACTOR ELECTRICAL CONTRACTOR T.B.D.

ADDRESS, CITY, STATE, ZIP CONTACT NAME PHONE: ###-###-#### CELL: ###-###-#### EMAIL:

ADDRESS, CITY, STATE, ZIP CONTACT NAME PHONE: ###-##### CELL: ###-####

EMAIL: ---

T.B.D.

PLUMBING CONTRACTOR

T.B.D. ADDRESS, CITY, STATE, ZIP CONTACT NAME PHONE: ###-###-####

CELL: ###-###-####

FIRE PROTECTION

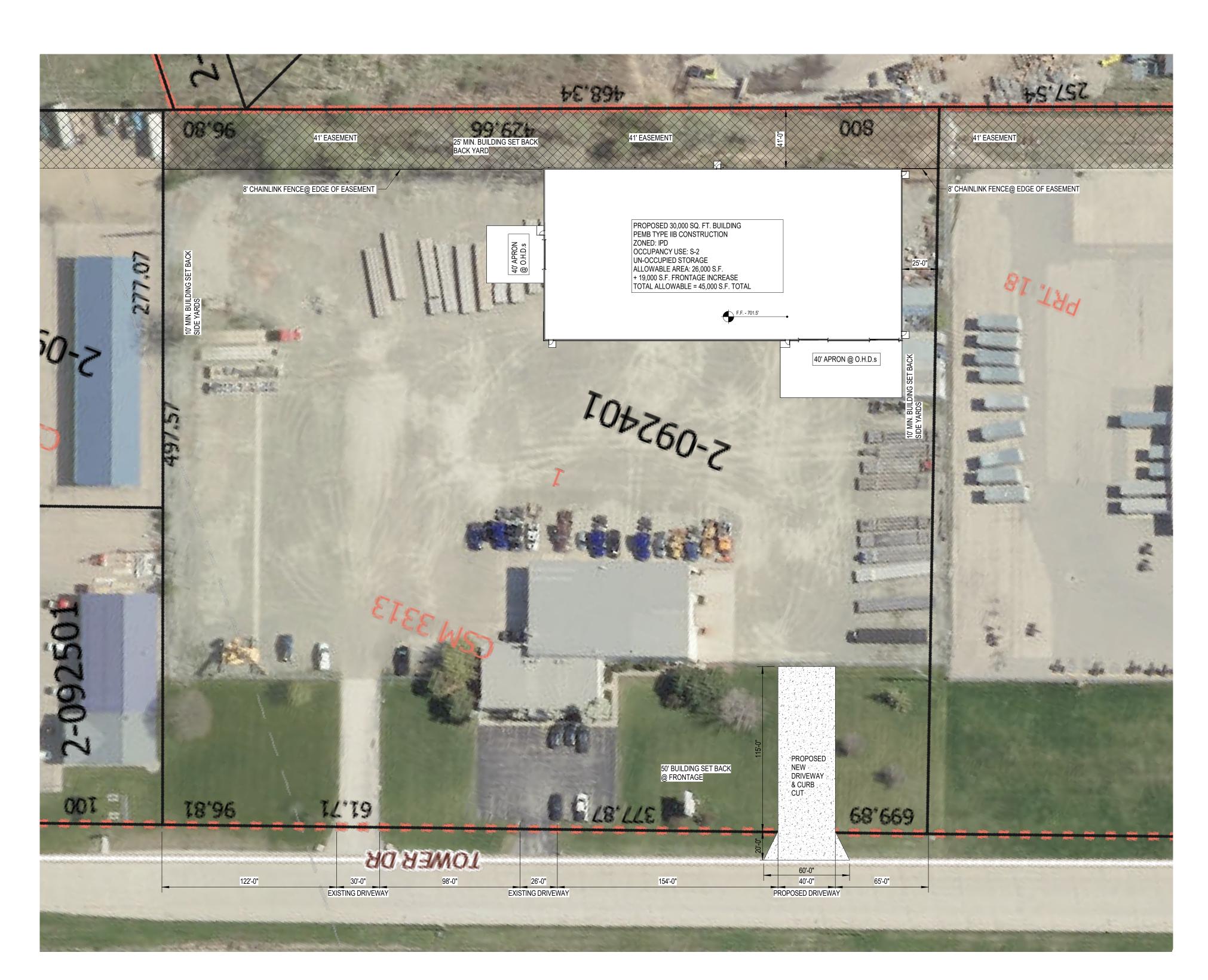
CONTRACTOR

CURRENT AS OF: 4/25/2025 11:33:20 AM

DRAWN BY:

TITLE SHEET

SCALE:







GENERAL NOTES

. PARKING COUNT:

. VAN ACCESSIBLE PARKING STALL PROVIDED: ONE (1)

3. COORDINATE ALL STRUCTURAL, MECHANICAL, ELECTRICAL, PLUMBING DISCIPLINES AND ANY ADDITIONAL SUPPORTING DOCUMENTS. CONFLICTS SHALL BE BROUGHT TO THE ATTENTION OF THE GENERAL CONTRACTOR PRIOR TO START OF CONSTRUCTION.

- 4. COORDINATE DOWNSPOUT LOCATIONS AND/OR DOWNSPOUT TIE-IN TO STORM SEWER.
- ALL UTILITY LOCATIONS AND SCOPE OF WORK SHALL BE COORDINATED PRIOR TO START OF CONSTRUCTION.
- 6. LANDSCAPING SHALL MEET LOCAL MUNICIPALITY REQUIREMENTS.

PLAN KEYNOTES

DESCRIPTION

enter note

PLAN NOTES-SITE

NOTE NUMBER NOTE DESCRIPTION

1 enter note

2009

Aliance Builds. Com

Alliance Builds.

ALLIANCEBUILDS.COM
PHONE: (920)-336-3400 | FAX: (920)-336-3401
1050 BROADWAY ST., WRIGHTSTOWN, WI 54180

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STORAGE

(AUKAUNA, WISC.

PROJECT # 25-053

PROFESSIONAL SEAL:

TRANSPORT

STAGE DAT

FOR BIDDING PURPOSES ONLY

SHEET ISSUE DATE: 03/01/2023

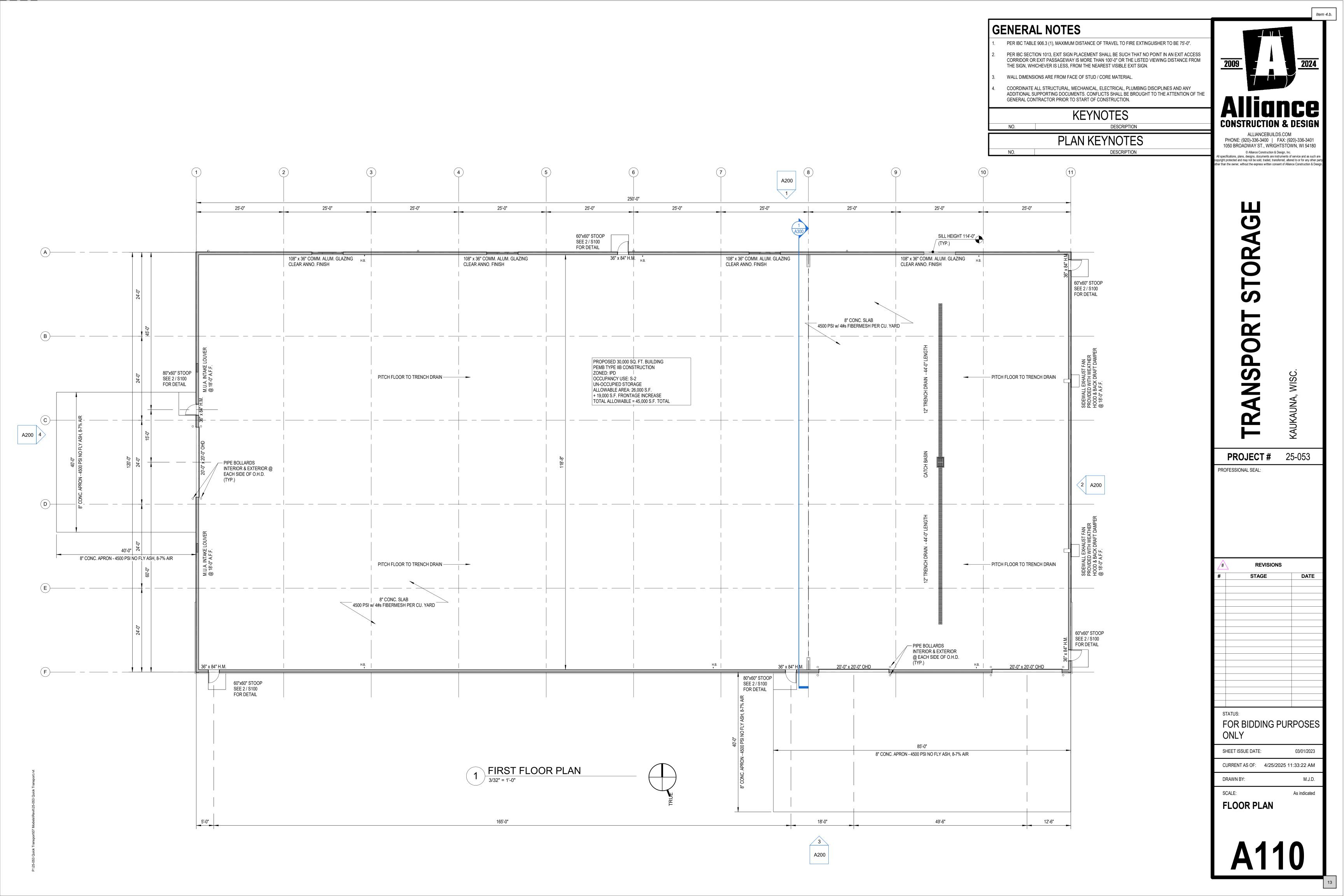
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SCALE:

ARCHITECTURAL SITE PLAN

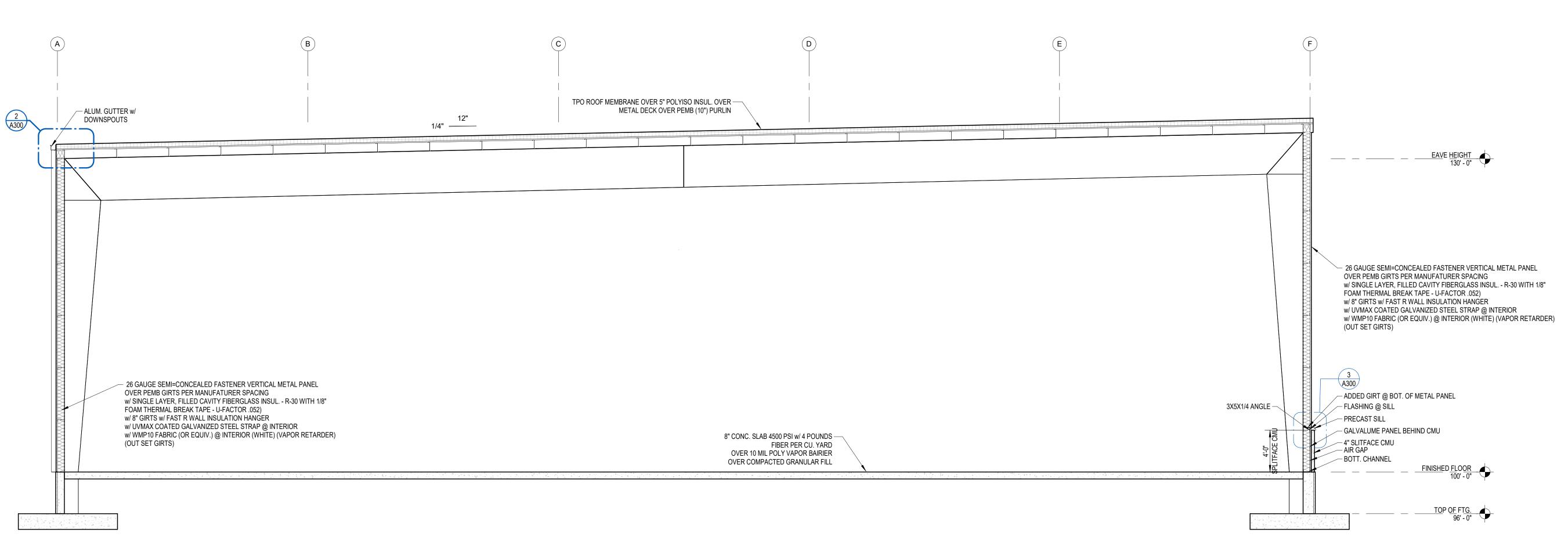
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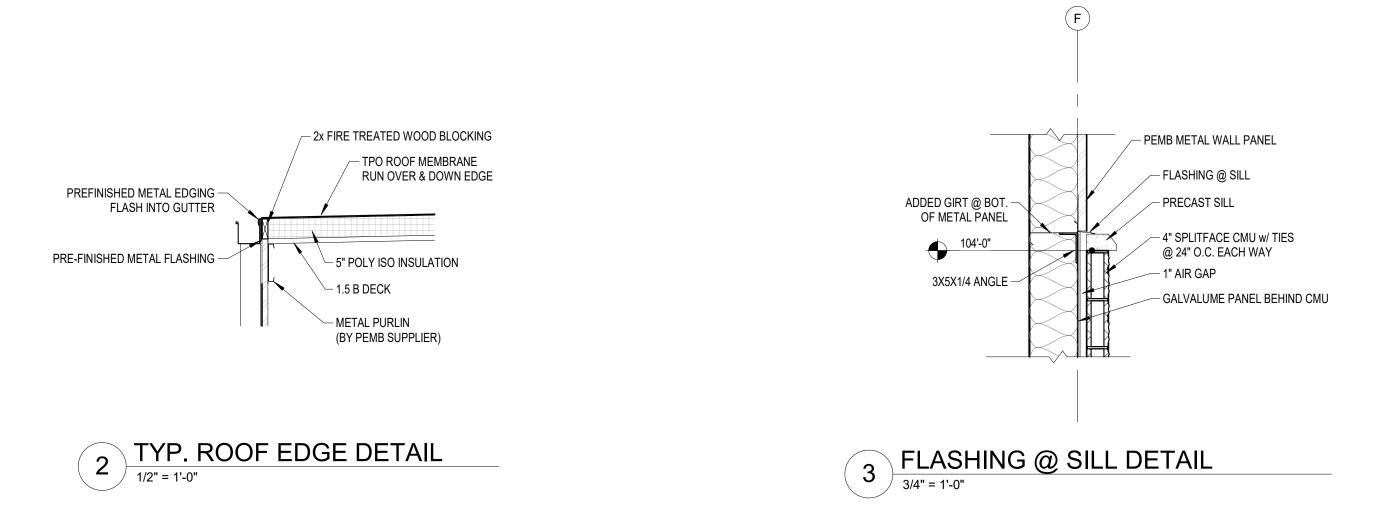




KEYNOTES
NO. DESCRIPTION



1 BUILDING SECTION



2009

2024

2024

2024

2024

2024

2024

2024

2024

2024

2024

2024

2024

2024

2026

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IRANSPORT STORAGE

PROJECT # 25-053

PROFESSIONAL SEAL:

STAGE DATE

FOR BIDDING PURPOSES ONLY

SHEET ISSUE DATE: 03/01/2023

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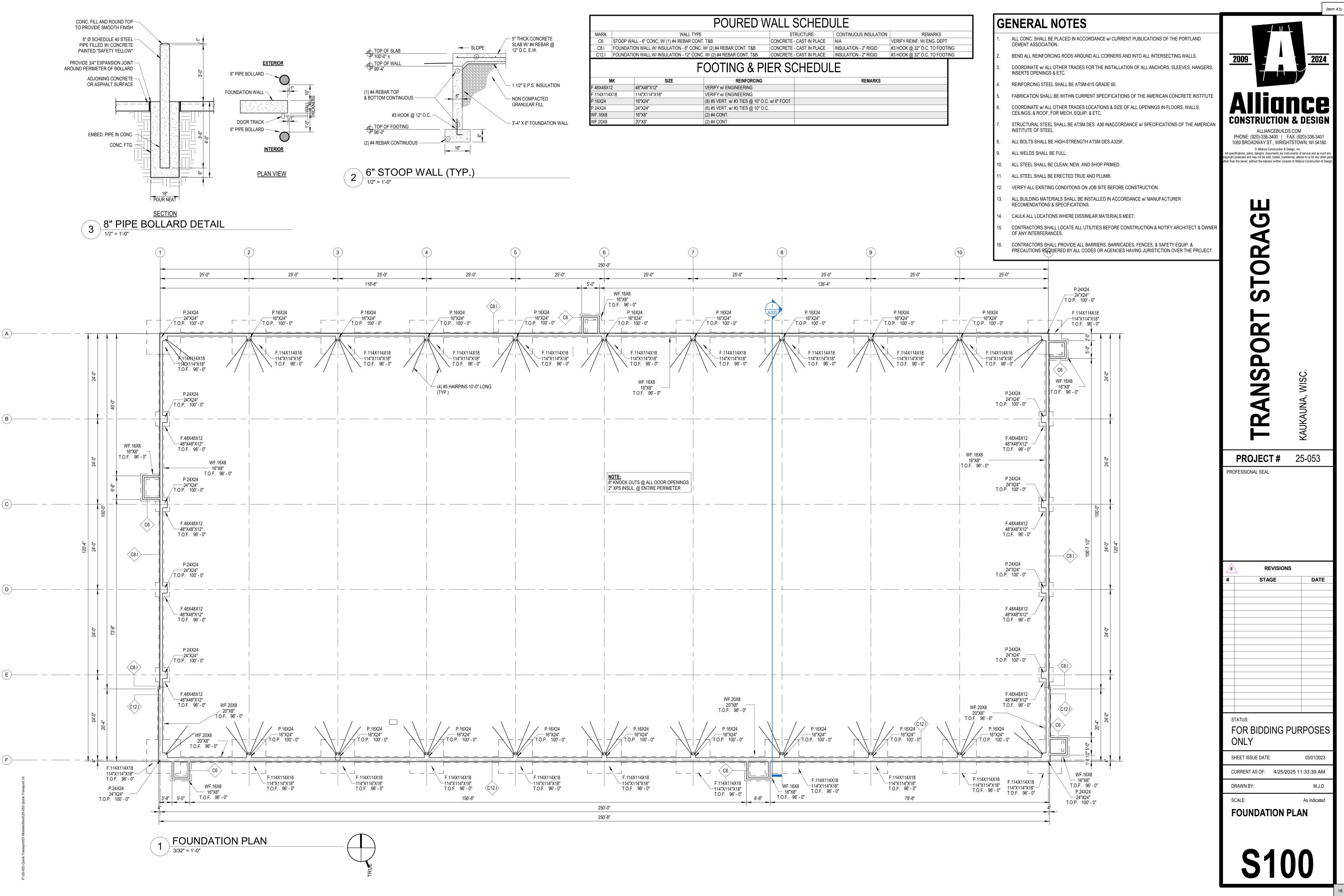
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BUILDING SECTIONS

M.J.D.

A300







MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Industrial Park Commission

David Kittel Director of Planning and Community Development From:

5/6/2025 Date:

Re: Site Plan Review – 1801 Progress Way (G & G Machine)

Quick Transport is preparing to build a 8,455 square foot addition on to the existing building at 1801 Progress Way. The addition will match the existing façade and blend in to the building. The facility has ample parking currently and additional spaces will not be needed with the addition.

Site Plan Review:

Site/Architectural: 17.32 (10) Supplementary District Regulations & applicable zoning

All set back requirements are met and all applicable ordinances are being complied with to include zoning requirements and.

Landscape: 17.52 Landscaping Requirements

There are multiple trees and shrubs located on the property. There are no plans to remove these during the construction process. Landscaping requirements are being met.

Lighting:

This addition is not adding any lighting.

Stormwater: 22 Stormwater Management

The developer will work with Engineering Department to complete Erosion Control and Stormwater Management permitting.

Ingress/Egress: No Concerns noted Public Safety:

No concerns noted at this time.

Façade: <u>17.53 Façade Standards</u>

The proposed site elevations meet façade requirements and will match the existing façade on the building.

Staff Recommendation:

Staff recommend approval of the development with the following conditions:

 Prior to issuance of building permits, must obtain Stormwater and Erosion Control permits from the Engineering Department













SHEET INDEX

C1.0 CONCEPTUAL SITE PLAN EX1.0 EXISTING FLOOR PLAN EX2.0 EXISTING ELEVATIONS A1.0 FLOOR PLAN A2.0 ELEVATIONS A3.0 SECTION S1.0 FOUNDATION PLAN

BUILDING & FIRE AREA SQUARE FOOTAGES

FLOOR AREAS	EXISTING	ADDITION	SUB-TOTAL
SECOND FLOOR	N/A	N/A	N/A
FIRST FLOOR	30,185 S.F.	8,455 S.F.	38,640 S.F.
CANOPIES (COLUMN SUPPORTED)	1,507 S.F.	N/A	1,507 S.F.
BASEMENT	N/A	N/A	N/A
BUILDING AREA SUB-TOTALS	S.F.	8,455 S.F.	40,147 S.F.
MEZZANINES	2,855 S.F.	N/A	2,855 S.F.
FIRE AREA TOTALS	34,547 S.F.	8,455 S.F.	43,002 S.F.

BUILDING CODE ANALYSIS

PROJECT ADDRESS

1801 Progress Way, Kaukauna, WI 54130 **APPLICABLE CODES** 2015 International Building Code (w/ WI Amendments) ASHRAE Standard 90.1-2013 or 2015 IECC 2015 IEBC (Level # Alteration) **OCCUPANCY** Accessory Use Incidental Use High-Piled Combustible Storage Hazardous Materials Multiple Control Areas **HEIGHT & AREA** Maximum Allowed: 55'-0" Building Height:29'0" Number of Stories: 1 Maximum Allowed: 2 Total Building Area: 43,002 S.F. Maximum Allowed: -,--- S.F. Maximum Allowed: -,--- S.F. Total Fire Area: -,--- S.F. Mixed/Separated Occupancies Unlimited Area Building **CONSTRUCTION TYPE** Construction Classification Fire Separation Distance FIRE PROTECTION SYSTEMS Assumed Sprinkler Type Fire Alarm System **MEANS OF EGRESS** Occupant Load --Panic Hardware NO STRUCTURAL DESIGN Risk Category Design Loads Roof Live Load Walk-on IMP Ceiling Live Load Wood Truss Top Chord Dead Load Bottom Chord Load Mezzanine/Second Floor/Basemen Live Load Point Load (Partition) Snow Load Criteria Ground Snow Load (Pg) Exposure Factor (Ce) Thermal Factor (Ct) Wind Loads Wind Load Surface Roughness **Exposure Category** Earthquake Load Criteria Soil Site Class **PLUMBING SYSTEMS** Mens WC Required Womens WC Required Drinking Fountain Required Other Source Ambulatory Stall Required **MECHANICAL SYSTEMS** NO SINGLE PIECE OF EQUIPMENT OVER 400,000 BTU NO BOILERS OVER 15PSI AND 10 HORSEPOWER **SITE INFORMATION** SITE CONTENT Building Size -,--- S.F. -,--- S.F. Hard Surface



PROPOSED ADDITION FOR:



WISCONSIN



N216 State Road 55 711 Lois Dr. P.O. Box 620 Kaukauna, WI 54130 PHONE (608) 318-2336 PHONE (920) 766-5795 / FAX (608) 318-2337 1-800-236-2534 FAX (920) 766-5004

MILWAUKEE W204 N11509 PHONE (262) 250-9710 FAX (715) 849-3181 1-800-236-2534 FAX (262) 250-9740

Wausau, WI 54401 Germantown, WI 53022 PHONE (715) 849-314

www.kellerbuilds.com

ADDITION FOR:

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REVISIONS					
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DESIGNER: T. TISLAU INTERIOR DESIGNER:

DRAWN BY: EXPEDITOR:

SUPERVISOR > PRELIMINARY NO:

CONTRACT NO:

10.15.2024

KAUKAUNA,

Green Space

Parking Provided

Property Zoning

Coverage Limit

Parking Required Refuse Enclosure

Setbacks

Area of Disturbance

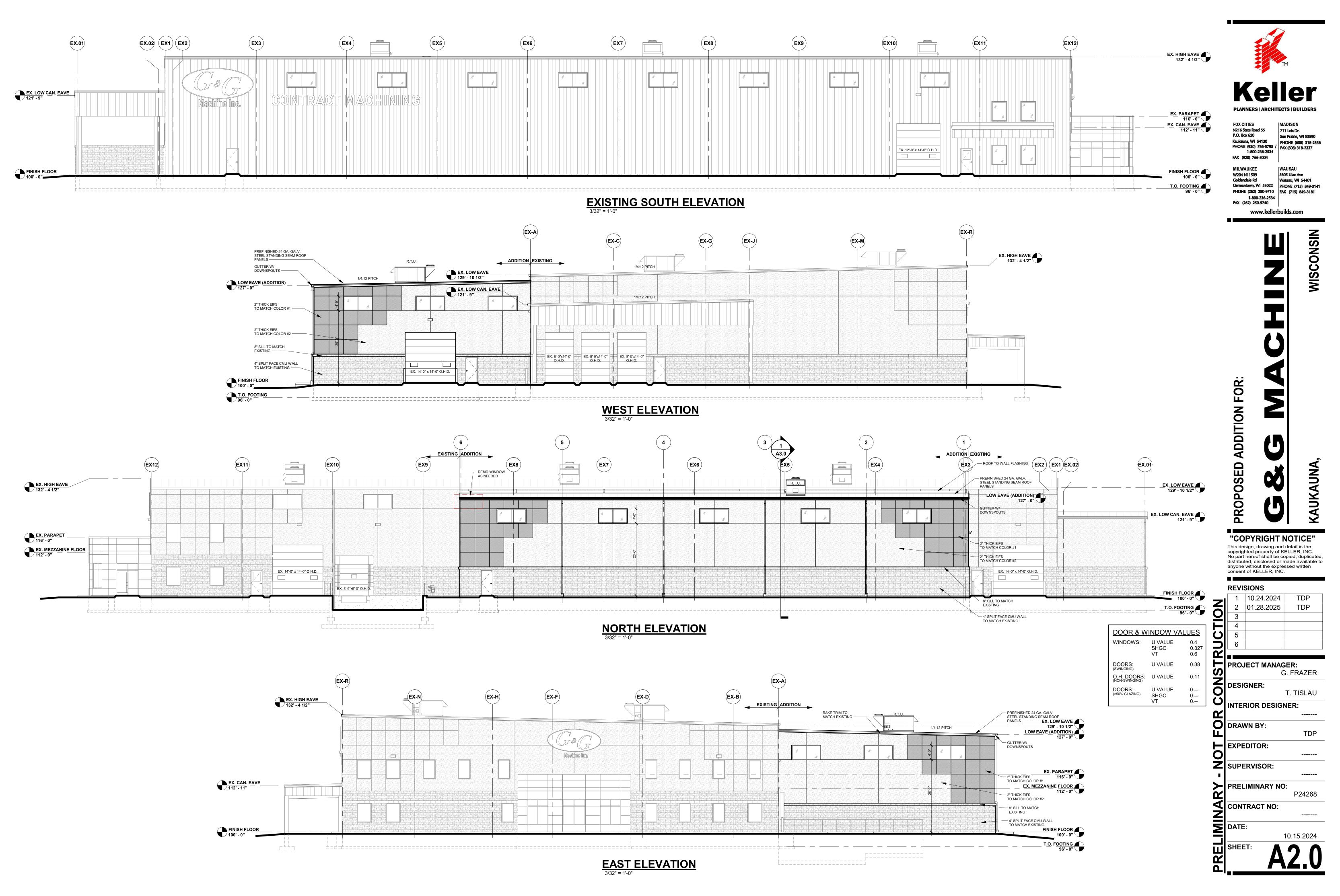
Hard Surface Setback

Greenspace Requirement

Parcel Size (Approx.) -,--- S.F.

-- Stalls -,--- S.F.

FY -'--" SY -'--" RY -'--"



21