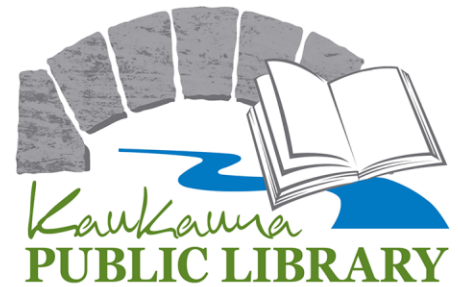


LIBRARY BOARD MEETING

City of Kaukauna
Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, June 24, 2025 at 5:30 PM



AGENDA

Library Board Room In-Person and Zoom Teleconference Hybrid Meeting

1. Call Meeting to Order
2. Roll Call of Membership
3. Reading and Approval Minutes
 - a. Tuesday, May 27, 2025 Meeting Minutes
4. Public Participation and Communications
5. Action Items
 - a. Bill Register May 2025
6. Information Items
 - a. Directors Report
 - b. Adult Services Librarian Report
 - c. Youth Services Librarian Report
 - d. Trustee Topic 27
 - e. Statistics
7. Adjournment

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

In person meeting in Library Board room and via Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/82343512027?pwd=DUneYtdgQn38Poko2fTxFSuMx4igP.1>

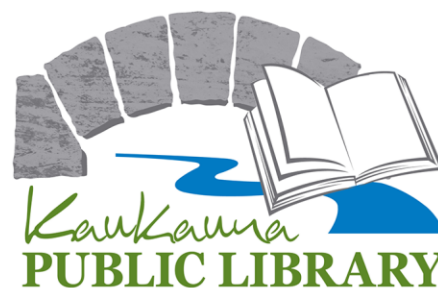
Meeting ID: 82343512027

LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna



Tuesday, May 27, 2025 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:31p.
2. Roll call of membership
 - a. Present: M.J. Kilgas, C.Fallona, A. Neumeier, C. Van Boxtel, J. Van De Hey, J. Lucas, J. Sager, D. Tatro
 - b. Excused: J. Vondracek
 - c. Also present: James Berven, Bradley Shipps
3. Approval of minutes from previous meeting
 - a. Tuesday, April 22, 2025 Meeting Minutes
 - i. J. Sager made a motion to approve the Tuesday, April 22, 2025 Meeting Minutes, seconded by C. Van Boxtel. Motion carries; all in favor.
4. Public Participation and Communications
 - a. Presentation from Outagamie Waupaca Library System on Trustee Advocacy
 - i. Bradley Shipps, Director of OWLS, gave a condensed version of her WAPL conference program on Trustee Advocacy.
5. Action Items
 - a. Bill Register April 2025
 - i. A. Neumeier made a motion to approve the Bill Register April 2025, seconded by J. Lucas. Motion carries; all in favor.
6. Information Items
 - a. Directors Report
 - b. Youth Services Librarian Report
 - c. Technology Coordinator Report
 - d. Communication Coordinator Report
 - e. Local Historian Report
 - f. Native American Outreach & Engagement Coordinator Report
 - g. Trustee Topic 26
 - h. Statistics

- i. J. Lucas made a motion to receive and place the reports on file, seconded by J. Van De Hey. Motion carries; all in favor.

7. Adjournment

- a. The meeting adjourned at 6:35p.



Kaukauna Public Library
2025 Revenue Report

						County Allocation for Library Services					Total Library Revenue to City	Lost/ Replacement/ Bills Transferred to Materials
	Total Fines	Computer Printing/ Photocopies	Faxes	Laminating	Total Library Generated Revenue	Outagamie County Appropriation	Calumet County Appropriation	Brown County Appropriation	Winnebago County Appropriation	Total County Allocations		
January	\$ 4.59	\$ 319.23	\$ 71.60	\$ 7.00	\$ 402.42						\$ 402.42	\$ 262.18
February	\$ 4.99	\$ 392.21	\$ 44.50	\$ 6.00	\$ 447.70						\$ 447.70	\$ 100.65
March	\$ 4.07	\$ 581.98	\$ 56.12	\$ 19.00	\$ 661.17						\$ 661.17	\$ 154.00
April	\$ 15.74	\$ 589.85	\$ 42.15	\$ 3.09	\$ 650.83	\$ 106,474.50	\$ 90,540.00	\$ 20,875.00	\$ 2,342.00	\$ 220,231.50	\$ 220,882.33	\$ 103.63
May	\$ 10.49	\$ 449.20	\$ 60.00	\$ 0.50	\$ 520.19						\$ 520.19	\$ 296.53
Totals	\$ 39.88	\$ 2,332.47	\$ 274.37	\$ 35.59	\$ 2,682.31	\$106,474.50	\$90,540.00	\$20,875.00	\$2,342.00	\$220,231.50	\$ 222,913.81	\$ 916.99

As Financial Secretary I have reviewed and approved this report:

Jane Vondracek
Financial Secretary

City of Kaukauna
City of Kaukauna
City - Budget vs. Actual (Years 2025+)
From Jan 2025 to May 2025

Financial Row	Amount	Budget Amount	Amount Over Budget	% of Budget
Expense				
5101 - Regular Payroll	\$206,260.01	\$620,644.00	(\$414,383.99)	33.23%
5104 - Temporary Payroll	\$19,037.69	\$36,000.00	(\$16,962.31)	52.88%
5107 - Overtime Pay	\$18.63	\$0.00	\$18.63	0.00%
5151 - Retirement Plan	\$11,749.99	\$32,768.75	(\$21,018.76)	35.86%
5152 - Residency	\$1,906.61	\$4,351.00	(\$2,444.39)	43.82%
5154 - Social Security	\$13,136.47	\$38,953.58	(\$25,817.11)	33.72%
5157 - Group Health Insurance	\$48,332.50	\$111,519.00	(\$63,186.50)	43.34%
5160 - Group Life Insurance	\$228.13	\$563.00	(\$334.87)	40.52%
5163 - Workers Compensation	\$411.60	\$2,843.99	(\$2,432.39)	14.47%
5208 - Travel - City Business	\$2,348.90	\$3,820.00	(\$1,471.10)	61.49%
5211 - Education & Memberships	\$599.00	\$2,804.00	(\$2,205.00)	21.36%
5303 - Communications	\$212.96	\$700.00	(\$487.04)	30.42%
5306 - Heating Fuels	\$3,827.27	\$8,000.00	(\$4,172.73)	47.84%
5309 - Water Sewer & Electric	\$3,996.59	\$16,450.00	(\$12,453.41)	24.30%
5312 - Maintenance - Buildings	\$43,960.00	\$119,000.00	(\$75,040.00)	36.94%
5313 - Lease - Buildings	\$59,965.00	\$143,916.00	(\$83,951.00)	41.67%
5325 - Contractual Services	\$16,794.32	\$35,584.00	(\$18,789.68)	47.20%
5328 - Advertising	\$118.80	\$2,550.00	(\$2,431.20)	4.66%
5331 - General Insurance	\$8,421.00	\$8,421.00	\$0.00	100.00%
5332 - Shared Service Allocation	\$122,120.00	\$122,120.00	\$0.00	100.00%
5401 - Office Supplies	\$2,941.26	\$7,500.00	(\$4,558.74)	39.22%
5402 - Desktop Printer/Fax Expense	\$0.00	\$800.00	(\$800.00)	0.00%
5410 - General Supplies	\$94.68	\$0.00	\$94.68	0.00%
5422 - Data Processing Supplies	\$4,998.58	\$7,500.00	(\$2,501.42)	66.65%
5431 - Postage	\$839.99	\$1,500.00	(\$660.01)	56.00%
5441 - Library Materials	\$61,612.82	\$107,552.00	(\$45,939.18)	57.29%
5442 - Service Contracts	\$49,116.91	\$69,784.00	(\$20,667.09)	70.38%
5444 - Library Programs	\$1,814.78	\$6,000.00	(\$4,185.22)	30.25%
5499 - Miscellaneous	\$1,787.27	\$1,500.00	\$287.27	119.15%
5801 - Land & Buildings	\$3,108.86	\$300,000.00	(\$296,891.14)	1.04%
5804 - Equipment (including Office)	\$3,490.68	\$9,420.00	(\$5,929.32)	37.06%
Total - Expense	\$693,251.30	\$1,822,564.32	(\$1,129,313.02)	38.04%
Net Income	(\$693,251.30)	(\$1,822,564.32)	\$1,129,313.02	38.04%

City of Kaukauna
City - Income Statement Detail
May 2025

Item 5.a.

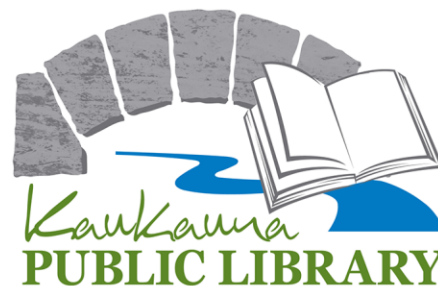
Financial Row	Type	Date	Posting Period	Document Number	Name	Amount	Description	Project Code
Expense								
5101 - Regular Payroll								
	Journal	5/8/2025	May 2025	JE782		\$22,353.63	Gross Earnings	
	Journal	5/22/2025	May 2025	JE789		\$22,627.38	Gross Earnings	
Total - 5101 - Regular Payroll						\$44,981.01		
5104 - Temporary Payroll								
	Journal	5/8/2025	May 2025	JE782		\$2,051.36	Seasonal	
	Journal	5/22/2025	May 2025	JE789		\$1,475.33	Seasonal	
Total - 5104 - Temporary Payroll						\$3,526.69		
5151 - Retirement Plan								
	Journal	5/8/2025	May 2025	JE782		\$1,314.67	ERWRSGen	
	Journal	5/22/2025	May 2025	JE789		\$1,287.60	ERWRSGen	
Total - 5151 - Retirement Plan						\$2,602.27		
5152 - Residency								
	Journal	5/8/2025	May 2025	JE782		\$214.28	401a	
	Journal	5/22/2025	May 2025	JE789		\$195.88	401a	
Total - 5152 - Residency						\$410.16		
5154 - Social Security								
	Journal	5/8/2025	May 2025	JE782		\$340.28	Employer Medicare Expense	
	Journal	5/8/2025	May 2025	JE782		\$1,114.73	Employer Social Security Expense	
	Journal	5/22/2025	May 2025	JE789		\$335.79	Employer Medicare Expense	
	Journal	5/22/2025	May 2025	JE789		\$1,090.59	Employer Social Security Expense	
Total - 5154 - Social Security						\$2,881.39		
5157 - Group Health Insurance								
	Journal	5/8/2025	May 2025	JE782		\$4,409.75	ER Health	
	Journal	5/8/2025	May 2025	JE782		\$207.00	HRA Monthly	
	Journal	5/22/2025	May 2025	JE789		\$4,409.75	ER Health	
Total - 5157 - Group Health Insurance						\$9,026.50		
5160 - Group Life Insurance								
	Journal	5/8/2025	May 2025	JE782		\$24.35	ER Life	
	Journal	5/22/2025	May 2025	JE789		\$24.35	ER Life	
Total - 5160 - Group Life Insurance						\$48.70		
5163 - Workers Compensation								
	Journal	5/8/2025	May 2025	JE782		\$39.03	WC Admin	
	Journal	5/22/2025	May 2025	JE789		\$38.57	WC Admin	
Total - 5163 - Workers Compensation						\$77.60		
5303 - Communications								
	Journal	5/22/2025	May 2025	JE789		\$25.00	Cell Reimb	
Total - 5303 - Communications						\$25.00		
5306 - Heating Fuels								
	Vendor Invoice	4/29/2025	May 2025	5457287484	V0705 We Energies	\$513.57	April Gas Service	
Total - 5306 - Heating Fuels						\$513.57		
5309 - Water Sewer & Electric								
	Vendor Invoice	4/25/2025	May 2025	500114-01 042525	V0383 Kaukauna Utilities	\$945.72	Water, Sewer, & Electric	
Total - 5309 - Water Sewer & Electric						\$945.72		
5312 - Maintenance - Buildings								
	Vendor Invoice	4/30/2025	May 2025	9612	V1220 Killian's Lawnscaping, Inc.	\$250.00	Monthly Lawn & Lanscape Maint.	
	Vendor Invoice	5/6/2025	May 2025	050625	V0016 Grand Kakalin LLC	\$9,183.00	Maintenance - May 2025	
Total - 5312 - Maintenance - Buildings						\$9,433.00		
5313 - Lease - Buildings								
	Vendor Invoice	5/6/2025	May 2025	050625	V0016 Grand Kakalin LLC	\$11,993.00	Rent - May 2025	
Total - 5313 - Lease - Buildings						\$11,993.00		
5325 - Contractual Services								
	Vendor Invoice	5/1/2025	May 2025	36876	V1576 Zoobean, Inc	\$907.50	Annual Subscription	
	Vendor Invoice	5/1/2025	May 2025	02-40173	V0003 Advanced Maintenance Solutions	\$2,277.40	Janitorial Service - May 25	
Total - 5325 - Contractual Services						\$3,184.90		
5328 - Advertising								
	Credit Card	5/3/2025	May 2025	RAMP.cca5f67c-2c9f-4738-9e91-a3bb24ed108e	V1404 Mailchimp	\$23.76	Ashley Thiem-Menning - library newsletter email service	
Total - 5328 - Advertising						\$23.76		
5331 - General Insurance								
	Journal	5/1/2025	May 2025	JE791		\$8,421.00	Insurance (Property/General Liability) Allocation	
Total - 5331 - General Insurance						\$8,421.00		
5332 - Shared Service Allocation								
	Journal	5/1/2025	May 2025	JE791		\$32,321.00	Human Resources Shared Services	
	Journal	5/1/2025	May 2025	JE791		\$37,671.00	Information Technology Shared Services	
	Journal	5/1/2025	May 2025	JE791		\$52,128.00	Finance Shared Services	
Total - 5332 - Shared Service Allocation						\$122,120.00		
5401 - Office Supplies								
	Vendor Invoice	4/10/2025	May 2025	130478	V0324 Insta Print Plus, Inc.	\$38.93	Business Cards - J. Berven	
	Credit Card	5/1/2025	May 2025	RAMP.836531cc-3b7c-4880-a95a-b73e5397dc92	V1173 Amazon	\$28.54	office supplies	
	Credit Card	5/2/2025	May 2025	RAMP.4fb8f76c-d1eb-40ec-9b31-b8eed0a7d0c0	V1328 Premium Waters, Inc.	\$50.94	Spencer Heise - library water refill	
Total - 5401 - Office Supplies						\$118.41		
5410 - General Supplies								
	Credit Card	4/29/2025	May 2025	RAMP.08a8ca48-6cad-41db-b200-9a15902dcc5f	V1173 Amazon	\$80.99	Sarah Wroblewski - Supplies	
Total - 5410 - General Supplies						\$80.99		
5431 - Postage								
	Credit Card	5/1/2025	May 2025	RAMP.cca3d8a0-ad94-4f30-9ab2-326457de0199	V0680 U.S. Postal Service - Postmaster	\$14.03	Spencer Heise - library mail	
Total - 5431 - Postage						\$14.03		
5441 - Library Materials								
	Vendor Invoice	4/25/2025	May 2025	87809893	V0323 Ingram	\$12.38	Books	
	Vendor Invoice	4/25/2025	May 2025	87809890	V0323 Ingram	\$6.58	Books	

Vendor Invoice	4/25/2025	May 2025	87809887	V0323 Ingram	\$17.49	Books
Vendor Invoice	4/25/2025	May 2025	87809895	V0323 Ingram	\$36.21	Books
Vendor Invoice	4/25/2025	May 2025	87809897	V0323 Ingram	\$12.55	Books
Vendor Invoice	4/25/2025	May 2025	87809892	V0323 Ingram	\$11.82	Books
Vendor Invoice	4/25/2025	May 2025	87809898	V0323 Ingram	\$11.18	Books
Vendor Invoice	4/25/2025	May 2025	87809894	V0323 Ingram	\$40.30	Books
Vendor Invoice	4/25/2025	May 2025	87809889	V0323 Ingram	\$17.99	Books
Vendor Invoice	4/25/2025	May 2025	87809888	V0323 Ingram	\$17.49	Books
Vendor Invoice	4/25/2025	May 2025	87809886	V0323 Ingram	\$17.45	Books
Vendor Invoice	4/25/2025	May 2025	87809891	V0323 Ingram	\$10.05	Books
Vendor Invoice	4/25/2025	May 2025	87809899	V0323 Ingram	\$20.05	Books
Vendor Invoice	4/25/2025	May 2025	87809896	V0323 Ingram	\$20.85	Books
Vendor Credit	4/28/2025	May 2025	87852685	V0323 Ingram	(\$27.55)	Books
Vendor Invoice	4/28/2025	May 2025	87832866	V0323 Ingram	\$6.82	Books
Vendor Invoice	4/28/2025	May 2025	87837493	V0323 Ingram	\$109.72	Books
Vendor Invoice	4/28/2025	May 2025	87837499	V0323 Ingram	\$150.35	Books
Vendor Invoice	4/28/2025	May 2025	87837511	V0323 Ingram	\$16.47	Books
Vendor Invoice	4/28/2025	May 2025	87837498	V0323 Ingram	\$68.35	Books
Vendor Invoice	4/28/2025	May 2025	87837508	V0323 Ingram	\$36.09	Books
Vendor Invoice	4/28/2025	May 2025	87837494	V0323 Ingram	\$120.23	Books
Vendor Invoice	4/28/2025	May 2025	87837495	V0323 Ingram	\$107.78	Books
Vendor Invoice	4/28/2025	May 2025	87837506	V0323 Ingram	\$65.22	Books
Vendor Invoice	4/28/2025	May 2025	87837509	V0323 Ingram	\$23.59	Books
Vendor Invoice	4/28/2025	May 2025	87837510	V0323 Ingram	\$62.69	Books
Vendor Invoice	4/28/2025	May 2025	87832867	V0323 Ingram	\$12.07	Books
Vendor Invoice	4/28/2025	May 2025	1528189	V0420 Lerner Publishing Group	\$2,322.92	Books
Vendor Invoice	4/28/2025	May 2025	87837497	V0323 Ingram	\$33.32	Books
Vendor Invoice	4/28/2025	May 2025	87837507	V0323 Ingram	\$41.75	Books
Vendor Invoice	4/28/2025	May 2025	87832865	V0323 Ingram	\$18.57	Books
Vendor Invoice	4/28/2025	May 2025	87837500	V0323 Ingram	\$5.81	Books
Vendor Invoice	4/28/2025	May 2025	87837501	V0323 Ingram	\$22.74	Books
Vendor Invoice	4/28/2025	May 2025	87837496	V0323 Ingram	\$126.26	Books
Credit Card	4/29/2025	May 2025	RAMP.b7b8ee79-da26-46cb-b2df-fba2d1d023e6	V0796 Baker & Taylor	\$21.56	Spencer Heise - library materials procurement
Credit Card	4/29/2025	May 2025	RAMP.1d236aab-b778-4a46-b69c-bbcf776ea870	V0796 Baker & Taylor	\$25.19	Spencer Heise - library materials procurement
Credit Card	4/29/2025	May 2025	RAMP.a5cd4c07-a7dd-4e6d-a7b2-33feb54c4903	V0796 Baker & Taylor	\$82.05	Spencer Heise - Library book acquisitions
Vendor Invoice	4/30/2025	May 2025	507112401	V0472 Midwest Tape	\$1,249.96	Digital Library Materials
Vendor Invoice	4/30/2025	May 2025	383106	V0164 Coughlan Companies LLC dba Capstone	\$1,276.46	Books
Credit Card	5/1/2025	May 2025	RAMP.af976755-34d7-452e-9845-abc37a45e626	V0651 The Wall Street Journal	\$41.13	Spencer Heise - newspaper subscription
Vendor Invoice	5/1/2025	May 2025	87911788	V0323 Ingram	\$45.65	Books
Vendor Invoice	5/1/2025	May 2025	87911791	V0323 Ingram	\$27.22	Books
Vendor Invoice	5/1/2025	May 2025	87911787	V0323 Ingram	\$33.23	Books
Vendor Invoice	5/1/2025	May 2025	87911784	V0323 Ingram	\$17.41	Books
Vendor Invoice	5/1/2025	May 2025	87911795	V0323 Ingram	\$10.60	Books
Vendor Invoice	5/1/2025	May 2025	87911790	V0323 Ingram	\$50.62	Books
Vendor Invoice	5/1/2025	May 2025	87911789	V0323 Ingram	\$33.51	Books
Vendor Invoice	5/1/2025	May 2025	87911785	V0323 Ingram	\$18.01	Books
Vendor Invoice	5/1/2025	May 2025	87911793	V0323 Ingram	\$8.10	Books
Vendor Invoice	5/1/2025	May 2025	87911792	V0323 Ingram	\$10.98	Books
Vendor Invoice	5/1/2025	May 2025	87911794	V0323 Ingram	\$18.20	Books
Vendor Invoice	5/1/2025	May 2025	87911786	V0323 Ingram	\$18.01	Books
Credit Card	5/2/2025	May 2025	RAMP.ad9723de-12e6-46fe-ac66-17dadf662ab9	V0796 Baker & Taylor	\$60.58	Spencer Heise - library materials purchase
Vendor Invoice	5/7/2025	May 2025	88021106	V0323 Ingram	\$18.89	Books
Vendor Invoice	5/7/2025	May 2025	88021101	V0323 Ingram	\$4.93	Books
Vendor Invoice	5/7/2025	May 2025	88016642	V0323 Ingram	\$339.67	Books
Vendor Invoice	5/7/2025	May 2025	88016645	V0323 Ingram	\$97.90	Books
Vendor Invoice	5/7/2025	May 2025	88016654	V0323 Ingram	\$118.20	Books
Vendor Invoice	5/7/2025	May 2025	88016660	V0323 Ingram	\$22.85	Books
Vendor Invoice	5/7/2025	May 2025	88016658	V0323 Ingram	\$214.44	Books
Vendor Invoice	5/7/2025	May 2025	499566	V1515 Playaway Products LLC	\$218.52	Library Materials
Vendor Invoice	5/7/2025	May 2025	88016649	V0323 Ingram	\$298.36	Books
Vendor Invoice	5/7/2025	May 2025	88016652	V0323 Ingram	\$36.00	Books
Vendor Invoice	5/7/2025	May 2025	88021105	V0323 Ingram	\$30.74	Books
Vendor Invoice	5/7/2025	May 2025	88016647	V0323 Ingram	\$12.86	Books
Vendor Invoice	5/7/2025	May 2025	88016650	V0323 Ingram	\$16.97	Books
Vendor Invoice	5/7/2025	May 2025	88016659	V0323 Ingram	\$255.91	Books
Vendor Invoice	5/7/2025	May 2025	88016662	V0323 Ingram	\$10.79	Books
Vendor Invoice	5/7/2025	May 2025	88016663	V0323 Ingram	\$16.43	Books
Vendor Invoice	5/7/2025	May 2025	88016648	V0323 Ingram	\$81.61	Books
Vendor Invoice	5/7/2025	May 2025	88016661	V0323 Ingram	\$12.85	Books
Vendor Invoice	5/7/2025	May 2025	88021100	V0323 Ingram	\$14.21	Books
Vendor Invoice	5/7/2025	May 2025	88021102	V0323 Ingram	\$7.86	Books
Vendor Invoice	5/7/2025	May 2025	88016646	V0323 Ingram	\$45.22	Books
Vendor Invoice	5/7/2025	May 2025	88016643	V0323 Ingram	\$363.51	Books
Vendor Invoice	5/7/2025	May 2025	88016653	V0323 Ingram	\$92.85	Books
Vendor Invoice	5/7/2025	May 2025	88016656	V0323 Ingram	\$108.10	Books
Vendor Invoice	5/7/2025	May 2025	88016644	V0323 Ingram	\$88.49	Books
Vendor Invoice	5/7/2025	May 2025	88016657	V0323 Ingram	\$379.45	Books
Vendor Invoice	5/7/2025	May 2025	88016655	V0323 Ingram	\$276.03	Books
Vendor Invoice	5/7/2025	May 2025	88016651	V0323 Ingram	\$66.35	Books
Vendor Invoice	5/7/2025	May 2025	88021103	V0323 Ingram	\$33.56	Books
Vendor Invoice	5/7/2025	May 2025	88021104	V0323 Ingram	\$14.36	Books
Vendor Invoice	5/8/2025	May 2025	88037488	V0323 Ingram	\$13.13	Books
Vendor Invoice	5/8/2025	May 2025	88037491	V0323 Ingram	\$17.95	Books
Vendor Invoice	5/8/2025	May 2025	88037492	V0323 Ingram	\$13.14	Books
Vendor Invoice	5/8/2025	May 2025	88037464	V0323 Ingram	\$50.63	Books
Vendor Invoice	5/8/2025	May 2025	88037472	V0323 Ingram	\$12.91	Books
Vendor Invoice	5/8/2025	May 2025	88037473	V0323 Ingram	\$17.32	Books

Vendor Invoice	5/8/2025	May 2025	88037478	V0323 Ingram	\$11.47	Books
Vendor Invoice	5/8/2025	May 2025	88037475	V0323 Ingram	\$21.36	Books
Vendor Invoice	5/8/2025	May 2025	88037485	V0323 Ingram	\$12.16	Books
Vendor Invoice	5/8/2025	May 2025	88037481	V0323 Ingram	\$13.50	Books
Vendor Invoice	5/8/2025	May 2025	CAL3518821	V0134 Cavendish Square	\$119.61	Library Materials
Vendor Invoice	5/8/2025	May 2025	88037468	V0323 Ingram	\$9.33	Books
Vendor Invoice	5/8/2025	May 2025	88037484	V0323 Ingram	\$10.54	Books
Vendor Invoice	5/8/2025	May 2025	88037486	V0323 Ingram	\$30.97	Books
Vendor Invoice	5/8/2025	May 2025	88037483	V0323 Ingram	\$10.41	Books
Vendor Invoice	5/8/2025	May 2025	88037479	V0323 Ingram	\$17.62	Books
Vendor Invoice	5/8/2025	May 2025	88037467	V0323 Ingram	\$29.77	Books
Vendor Invoice	5/8/2025	May 2025	88037469	V0323 Ingram	\$11.89	Books
Vendor Invoice	5/8/2025	May 2025	88037474	V0323 Ingram	\$9.59	Books
Vendor Invoice	5/8/2025	May 2025	88037471	V0323 Ingram	\$10.73	Books
Vendor Invoice	5/8/2025	May 2025	88037489	V0323 Ingram	\$17.24	Books
Vendor Invoice	5/8/2025	May 2025	88037490	V0323 Ingram	\$12.27	Books
Vendor Invoice	5/8/2025	May 2025	88037477	V0323 Ingram	\$8.58	Books
Vendor Invoice	5/8/2025	May 2025	88037482	V0323 Ingram	\$17.63	Books
Vendor Invoice	5/8/2025	May 2025	88037476	V0323 Ingram	\$17.38	Books
Vendor Invoice	5/8/2025	May 2025	88037470	V0323 Ingram	\$15.12	Books
Vendor Invoice	5/8/2025	May 2025	88037494	V0323 Ingram	\$12.41	Books
Vendor Invoice	5/8/2025	May 2025	88037465	V0323 Ingram	\$13.70	Books
Vendor Invoice	5/8/2025	May 2025	88037493	V0323 Ingram	\$24.07	Books
Vendor Invoice	5/8/2025	May 2025	88037480	V0323 Ingram	\$34.66	Books
Vendor Invoice	5/8/2025	May 2025	88037466	V0323 Ingram	\$17.60	Books
Vendor Invoice	5/8/2025	May 2025	88037487	V0323 Ingram	\$33.84	Books
Vendor Invoice	5/13/2025	May 2025	88112547	V0323 Ingram	\$22.91	Books
Vendor Invoice	5/13/2025	May 2025	88112545	V0323 Ingram	\$30.48	Books
Vendor Invoice	5/13/2025	May 2025	88112549	V0323 Ingram	\$21.38	Books
Vendor Invoice	5/13/2025	May 2025	88112551	V0323 Ingram	\$17.09	Books
Vendor Invoice	5/13/2025	May 2025	88112550	V0323 Ingram	\$34.89	Books
Vendor Invoice	5/13/2025	May 2025	88112555	V0323 Ingram	\$12.94	Books
Vendor Invoice	5/13/2025	May 2025	88112554	V0323 Ingram	\$61.68	Books
Vendor Invoice	5/13/2025	May 2025	88112553	V0323 Ingram	\$6.57	Books
Vendor Invoice	5/13/2025	May 2025	88112552	V0323 Ingram	\$36.00	Books
Vendor Invoice	5/13/2025	May 2025	88112544	V0323 Ingram	\$23.85	Books
Vendor Invoice	5/13/2025	May 2025	88112548	V0323 Ingram	\$11.78	Books
Vendor Invoice	5/13/2025	May 2025	88112546	V0323 Ingram	\$21.38	Books
Vendor Invoice	5/13/2025	May 2025	88112543	V0323 Ingram	\$12.93	Books
Vendor Invoice	5/14/2025	May 2025	88144252	V0323 Ingram	\$15.56	Books
Vendor Invoice	5/14/2025	May 2025	88144251	V0323 Ingram	\$35.27	Books
Vendor Invoice	5/14/2025	May 2025	88144250	V0323 Ingram	\$23.28	Books
Vendor Invoice	5/14/2025	May 2025	88144249	V0323 Ingram	\$9.11	Books
Vendor Invoice	5/15/2025	May 2025	88159601	V0323 Ingram	\$49.53	Books
Vendor Invoice	5/15/2025	May 2025	88159590	V0323 Ingram	\$10.81	Books
Vendor Invoice	5/15/2025	May 2025	88159594	V0323 Ingram	\$24.46	Books
Vendor Invoice	5/15/2025	May 2025	88159599	V0323 Ingram	\$34.25	Books
Vendor Invoice	5/15/2025	May 2025	88159592	V0323 Ingram	\$20.90	Books
Vendor Invoice	5/15/2025	May 2025	88159600	V0323 Ingram	\$10.56	Books
Vendor Invoice	5/15/2025	May 2025	88159593	V0323 Ingram	\$10.99	Books
Vendor Invoice	5/15/2025	May 2025	88159591	V0323 Ingram	\$10.41	Books
Vendor Invoice	5/15/2025	May 2025	88159587	V0323 Ingram	\$17.15	Books
Vendor Invoice	5/15/2025	May 2025	88159598	V0323 Ingram	\$19.00	Books
Vendor Invoice	5/15/2025	May 2025	88159597	V0323 Ingram	\$14.98	Books
Vendor Invoice	5/15/2025	May 2025	88159595	V0323 Ingram	\$17.73	Books
Vendor Invoice	5/15/2025	May 2025	88159596	V0323 Ingram	\$34.28	Books
Vendor Invoice	5/15/2025	May 2025	88159586	V0323 Ingram	\$13.53	Books
Vendor Invoice	5/15/2025	May 2025	88159589	V0323 Ingram	\$21.42	Books
Vendor Invoice	5/15/2025	May 2025	88159588	V0323 Ingram	\$22.06	Books
Vendor Invoice	5/20/2025	May 2025	88235314	V0323 Ingram	\$18.77	Books
Vendor Invoice	5/20/2025	May 2025	88235316	V0323 Ingram	\$7.32	Books
Vendor Invoice	5/20/2025	May 2025	88235321	V0323 Ingram	\$31.49	Books
Vendor Invoice	5/20/2025	May 2025	88235324	V0323 Ingram	\$11.20	Books
Vendor Invoice	5/20/2025	May 2025	88235322	V0323 Ingram	\$33.71	Books
Vendor Invoice	5/20/2025	May 2025	88235317	V0323 Ingram	\$11.56	Books
Vendor Invoice	5/20/2025	May 2025	88235326	V0323 Ingram	\$25.30	Books
Vendor Invoice	5/20/2025	May 2025	88235318	V0323 Ingram	\$13.20	Books
Vendor Invoice	5/20/2025	May 2025	88235320	V0323 Ingram	\$56.83	Books
Vendor Invoice	5/20/2025	May 2025	88235319	V0323 Ingram	\$13.55	Books
Vendor Invoice	5/20/2025	May 2025	88235325	V0323 Ingram	\$12.93	Books
Vendor Invoice	5/20/2025	May 2025	88235315	V0323 Ingram	\$66.98	Books
Vendor Invoice	5/20/2025	May 2025	88235323	V0323 Ingram	\$6.57	Books
Vendor Invoice	5/22/2025	May 2025	88283690	V0323 Ingram	\$37.47	Books
Vendor Invoice	5/22/2025	May 2025	88283691	V0323 Ingram	\$16.13	Books
Vendor Invoice	5/22/2025	May 2025	88283680	V0323 Ingram	\$13.25	Books
Vendor Invoice	5/22/2025	May 2025	88283687	V0323 Ingram	\$21.41	Books
Vendor Invoice	5/22/2025	May 2025	88283689	V0323 Ingram	\$17.12	Books
Vendor Invoice	5/22/2025	May 2025	88283682	V0323 Ingram	\$30.81	Books
Vendor Invoice	5/22/2025	May 2025	88283683	V0323 Ingram	\$15.11	Books
Vendor Invoice	5/22/2025	May 2025	88283686	V0323 Ingram	\$19.73	Books
Vendor Invoice	5/22/2025	May 2025	88283684	V0323 Ingram	\$17.97	Books
Vendor Invoice	5/22/2025	May 2025	88283679	V0323 Ingram	\$17.71	Books
Vendor Invoice	5/22/2025	May 2025	88283681	V0323 Ingram	\$8.86	Books
Vendor Invoice	5/22/2025	May 2025	88283692	V0323 Ingram	\$30.54	Books
Vendor Invoice	5/22/2025	May 2025	88283685	V0323 Ingram	\$39.69	Books
Vendor Invoice	5/22/2025	May 2025	88283688	V0323 Ingram	\$17.69	Books
Vendor Invoice	5/23/2025	May 2025	88305371	V0323 Ingram	\$22.03	Books

	Vendor Invoice	5/23/2025	May 2025	88305369	V0323 Ingram	\$10.96	Books	
	Vendor Invoice	5/23/2025	May 2025	88305370	V0323 Ingram	\$13.85	Books	
	Vendor Invoice	5/28/2025	May 2025	88365492	V0323 Ingram	\$16.98	Books	
	Vendor Invoice	5/28/2025	May 2025	88365491	V0323 Ingram	\$16.87	Books	
	Vendor Invoice	5/28/2025	May 2025	88365489	V0323 Ingram	\$21.08	Books	
	Vendor Invoice	5/28/2025	May 2025	88365490	V0323 Ingram	\$38.74	Books	
Total - 5441 - Library Materials						\$12,073.07		
5442 - Service Contracts								
	Vendor Invoice	4/30/2025	May 2025	39118879	V0440 Marco	\$248.09	Copier	
	Journal	5/30/2025	May 2025	JE805		(\$4,800.96)	Bibliotheca Refund	
Total - 5442 - Service Contracts						(\$4,552.87)		
5444 - Library Programs								
	Credit Card	4/30/2025	May 2025	RAMP.bfb02094-0ede-4273-a24f-89da343d7f05	V1282 Walmart	\$41.82	Sarah Wroblewski - Programming supplies for library activities.	
	Credit Card	4/30/2025	May 2025	RAMP.6d6841b9-5421-4533-95ea-407ef7915ed7	V1173 Amazon	\$20.52	Sarah Wroblewski - Supplies for library programs	
	Credit Card	5/1/2025	May 2025	RAMP.f184df4d-f51b-4baa-a6be-da2237d5248f	V1173 Amazon	\$68.92	Spencer Heise - programming supplies	
	Credit Card	5/1/2025	May 2025	RAMP.836531cc-3b7c-4880-a95a-b73e5397dc92	V1173 Amazon	\$39.56	programming supplies	
	Credit Card	5/2/2025	May 2025	RAMP.74a166cf-f14b-4876-8461-d0fa0d40f7c0	V1207 Miscellaneous Retail Vendor (Ramp)	\$247.20	Sarah Wroblewski - Miscellaneous purchase for library events	
	Credit Card	5/2/2025	May 2025	RAMP.07ca7b89-d0f9-4018-9ee1-2b9269622107	V1173 Amazon	\$6.84	Sarah Wroblewski - Program Supplies	
	Credit Card	5/2/2025	May 2025	RAMP.e387b237-3cd4-4109-9959-0eced7953a27	V1207 Miscellaneous Retail Vendor (Ramp)	\$15.83	James Berven - Programming	
	Credit Card	5/3/2025	May 2025	RAMP.901cae2f-583a-4619-9b1b-5fcc129ef4af	V1173 Amazon	\$54.97	Sarah Wroblewski - Program Supplies	
	Credit Card	5/5/2025	May 2025	RAMP.66421b60-e7db-4678-b892-4283c5f4fc2	V0628 Stoneridge Piggly Wiggly	\$7.05	Sarah Wroblewski - Miscellaneous supplies for library activities.	
	Credit Card	5/5/2025	May 2025	RAMP.097556f7-be1d-4ea5-8189-bf4f40b43329	V1442 Dollar Tree	\$59.84	Sarah Wroblewski - Miscellaneous supplies for library programming.	
Total - 5444 - Library Programs						\$562.55		
5499 - Miscellaneous								
	Credit Card	4/29/2025	May 2025	RAMP.29b415d1-2873-47e0-aba2-a218d3f1d64d	V1173 Amazon	\$9.69	Spencer Heise - item for ch department table	
	Credit Card	5/2/2025	May 2025	RAMP.32275049-ab54-4bd0-9ad4-17b4c9c30b78	V1207 Miscellaneous Retail Vendor (Ramp)	\$100.00	Sarah Wroblewski - Performer for library programs	
	Credit Card	5/2/2025	May 2025	RAMP.1ca774bc-5a05-41af-9ffd-5db552c34ac4	V1207 Miscellaneous Retail Vendor (Ramp)	\$125.00	Sarah Wroblewski - Performer for library programs	
Total - 5499 - Miscellaneous						\$234.69		
5801 - Land & Buildings								
	Vendor Invoice	3/7/2025	May 2025	483492	V0614 Short Elliott Hendrickson, Inc	\$1,929.25	6-25 Library Office Improvements	24-1330
Total - 5801 - Land & Buildings						\$1,929.25		
Total - Expense						\$230,674.39		
Net Income						(\$230,674.39)		

To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 6/17/25
Re: Change Management Workshop

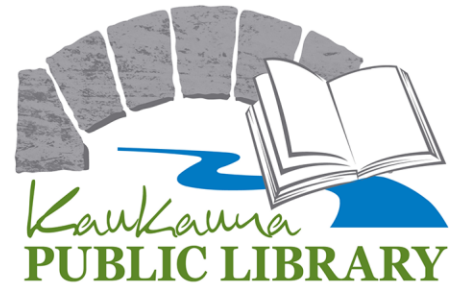


On June 2, Department Heads met for a Change Management workshop with a facilitator from Fox Valley Technical College. This is one of our goals within the City Strategic Plan, to have more time with professional development and team building opportunities as a group.

We learned about change management and what best practices are. I think our staff here already does an excellent job with change management, as we are consistently refining processes to ensure that procedures are sensible and efficient.

The session was helpful though in understanding how critical communication is to change.





To: Kaukauna Public Library Board of Trustees
 From: Library Director Ashley Thiem-Menning
 Date: 6/17/25
 Re: Construction Update

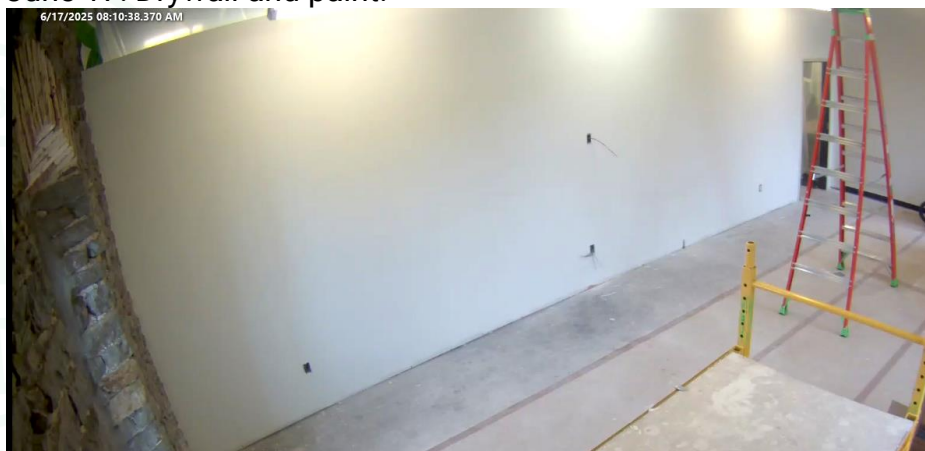
Construction continues to move quickly. They are currently painting and will begin work on the ceilings soon!

We did have to remove one camera during construction, so we do not have the time lapse of office construction, but we do have a camera already in the new meeting room, so we have some great images of the progress.

June 2: Adding the insulation.



June 17: Drywall and paint.



Our next meeting construction meeting is scheduled for 6/26 and they remain on schedule.

I have also sat down with a furniture vendor to work on getting furniture for the spaces determined. We are currently looking at offices very similar to what is currently in the Adult Services Librarians office.

Their plan for the workroom is to just remove portions of the large cubicle square, as it is in pieces, and sections can be removed. While we will have to remove the cubicles prior to install, there is not a lot we can do with the space in an effort to keep the delivery doors clear and because there are several load bearing beams in the room. However, once the machine is in, we can work as a team to find the best layout for the space.



Adult Services Librarian Report June 2025

Programming

Make and Mingle

In May Jenny taught patrons how to embroider paper. Patrons used a special technique to weave thread through the paper making interesting designs. The turnout was great as usual, and Jenny has a special Make and Mingle planned for July!



Paper being embroidered (above).

Chess Tournament



In May John hosted the library's first chess tournament, complete with a trophy prize! The attendance was modest, but the attendees were all able to play each other and it ended up being a competitive and engaging tournament.

The winner of the Chess Tournament, Tyler (above).

Look Back In History

On May 20th Gavin invited Antoinette Powell, Music Librarian and Associate Professor from Lawrence University to explain her process of doing genealogy research for people without a birth record. She had great success and shared her process with attendees. I think Gavin got as much, if not more, out of the presentation than the patrons even did!

Puzzle Palooza

On June 7th the library hosted our 8th Puzzle Palooza event. At this event 10 teams of up to four people compete to put together the same 500-piece jigsaw puzzle. 9 teams competed and it was incredibly competitive. This time team “Some Assembly” won first place with a new record time of 26 minutes and 33 second! They had set the record on another occasion as well!



Some Assembly Required (left). The conference room full of competitive puzzlers (right).

SereniTea

Newest on-call staff member Karla has started a new program she offers twice a month in the evenings of the first and third Thursday of the month. She leads the class doing yoga, while offering black and green caffeinated and decaffeinated tea pairings during the program. The turnout for the first event was fantastic, especially for a brand-new event. 15 patrons attended and thoroughly enjoyed Karla’s knowledge and instruction!



Engaged Yoga Participants (above).

Outreach

Assisted Living Centers

I set up a table and advocated for the library on May 28th at the Landings in Kaukauna for their Garden Party/Resources Fair. I did that same at St. Paul Elder



Services on June 23rd. I showcased nontraditional library items that may be interesting to older adults. I showed our memory kits, walking kits, new adult Vox and Wonderbooks, signed patrons and institutions up for library cards, and chose a selection of relevant materials from our collection to bring along. Patrons were particularly interested in our memory kits and Vox/Wonderbooks.

Sales and Marketing Director Diane opened a new institution card for the Landings! (above).

Cataloging/Materials Processing

Playing Catch Up

Our backlog of library materials that did not have records and needed to be imported into CARL was getting backlogged. Some materials we ordered back in 2022 were still waiting to be added to the collection. I spent a few days going through these items and adding them to the collection to help our materials processing staff. We are now caught up.

Misc

Woodworking

At Sarah's request I built a new cart for the kids to play with to freshen up the play area in children's. I styled it after an ice cream vendor cart. It can be moved with a working wooden axle and wheels. Various play sets have been ordered for it including ice cream, flowers, gardening, tacos, and BBQ sets that will be switched out throughout the months. I also created a Plinko board which Sarah cleverly named KPLINKO to be used during our summer learning program as one of the prize options. We can also bring it on outreach events in the future and use it for pretty much any program that offers an assortment of prizes.



The cart for the children to play with (left). KPLINKO board (right).

Youth Services at a Glance

May 2025

Teacher Packs- 1

Youth Programs- 92

Youth Attendance- 2408

General Interest Programs- 7

General Interest Attendance- 406

Program Highlights

The community celebrated all things Star Wars in May with Revenge of the Sixth. Members from the Wisconsin Garrison 501st donned their character costumes and spent the evening posing for pictures and joining in on library duties. The KPL Spaceport was teaming with themed activities. Patrons could make glow-in-the-dark lightsaber bookmarks, craft rebel spaceships and attempt to destroy the Death Star, and stop in the Cantina for Wookiee Cookies and Yoda Soda. Of course, prizes were awarded to those who were able to complete Palpatine's Order 66 and find all the Jedi hidden in the library. *(See right)*



Camp Read S'more was s'more fun than we could have imagined! Patrons were invited to share stories and sing songs around the fire with youth programmer Casey. Cozy decorations turned the conference room into the outdoors for this evening storytime filled with camping fun, complete with walking s'mores and crafts.

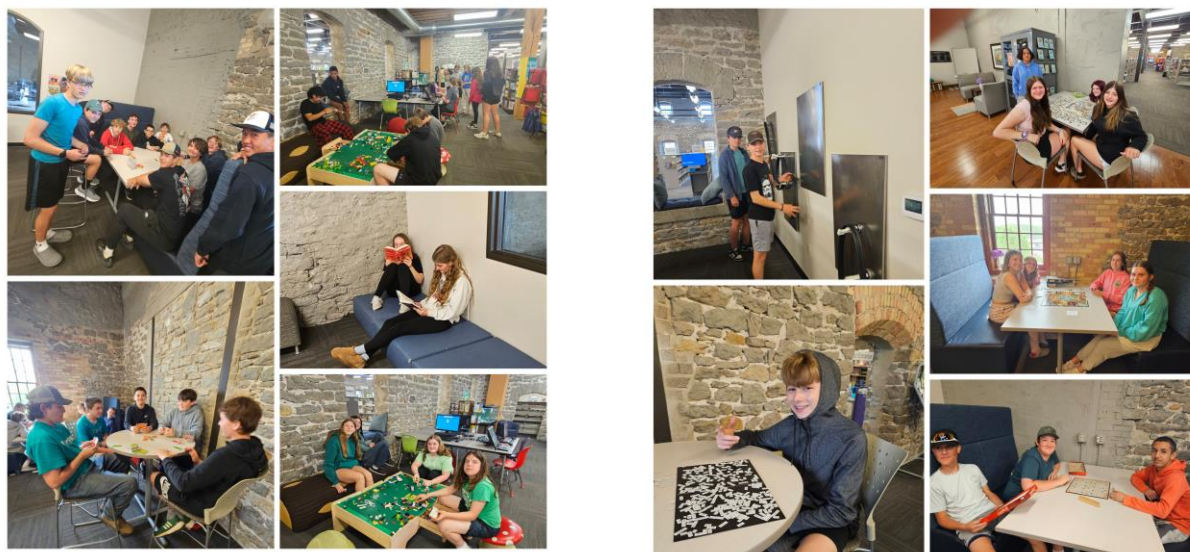
Community Outreach & Collaboration

The Park Community Spring Showcase brought school families to the library during the spring book sale in May. This year, we hosted the event, allowing families to explore the library while celebrating the amazing things their students accomplished throughout the school year. Staff from Kaukauna Utilities, 1000 Islands Environmental Center, and the Grignon Mansion also joined for the evening to showcase their participation in place-based learning, allowing

families the opportunity to see what students are learning and experiencing in one location.
(See images below)



Summer is here, and that means May is filled with school visits and field trips! This is an excellent opportunity for the library to connect with Kaukauna students and promote the Summer Learning Program. In the last three weeks of school, youth staff presented to over 2,000 students ranging from preschool through eighth grade. The majority of SLP talks are off-site, but students from River View Middle School are invited to walk to the library and are allowed to browse and check out materials. (See images below) For anyone interested in a live retelling of *The Dot* by Peter H. Reynolds, see a youth programmer, as it might live in our minds permanently after this spring!



Trustee Handbook

Chapter 27: Trustee Orientation and CE

Trustee Orientation

- To carry out their duties effectively, new trustees need information about the library's services, needs, and plans. They also need some understanding of the legal responsibilities of the library board and the relationship of the board to the municipality, and to the library director and other library staff. A good orientation will provide new trustees with the answers they need to undertake their duties confidently.

Trustee Continuing Education

- Even the most knowledgeable and experienced library trustee needs continuing education to stay informed about new laws, new technologies, and new possibilities for library service. Library services and library policies must constantly change to keep pace with changing community needs, new laws, and new technologies. Library leaders, including library trustees, who stay informed of these changes, will be better able to provide high-quality library service to their community.

Trustee Continuing Education

- Probably the most valuable type of continuing education experience for trustees is attendance at system or statewide workshops or at conferences such as the annual Wisconsin Association of Public Libraries (WAPL) and Wisconsin Library Association (WLA) conferences. One of the most rewarding aspects of system and statewide workshops is the opportunity to share experiences and ideas with trustees from other libraries. Information about these workshops and conferences is available in your system newsletter

Newsletters and Discussion Lists

- One of many benefits to membership in Wisconsin Library Trustees and Friends (WLTF) is the WLTF newsletter, which contains news and information important to Wisconsin library trustees.

Other Continuing Education Ideas

- Short continuing education sessions can be held during library board meetings. This is a way to reach every trustee on the board (hopefully) and also a way to involve the board in brainstorming or problem-solving discussions on issues that may be important to the library. The Trustee Essentials that make up this handbook can be used for short continuing education sessions held during regular or special board meetings. The meeting agenda should alert board members that a particular Trustee Essential will be reviewed at the next board meeting.

Other Continuing Education Ideas

- Visit the reference section on Public Libraries on DPI's website.
<https://dpi.wi.gov/libraries/public-libraries>
- Keep in mind that your library system offers professional consulting services to member library staff and member library boards. These consultants are knowledgeable about a wide range of library practices and issues, as well as new laws and new technologies that may be of interest to your library. Consider inviting a library system consultant or other expert to lead a continuing education session at a regular or special board meeting.

Budgeting for Trustee Continuing Education

- The annual library budget should include funding for trustee continuing education. Funding should be provided to pay the expenses for trustees to attend library system workshops and send at least one trustee per year to the annual WAPL and/or WLA conferences. Funding should also be provided for at least one trustee's membership in WLTF (and WLA).

Discussion Questions

1. What issues do you want to learn more about? Where can you turn to learn more about those issues?
2. Should the Wisconsin Library Trustees and Friends look into voluntary certification for library trustees? If so, what should be required to earn certification?

2025 Statistics							2024 Statistics			
Circulation	January	February	March	April	May	2025 Y-T-D	May 2024	2024 Y-T-D	Monthly Difference from 2024	% +/-
Total Circulation and Renewal	14,507	13,075	13,936	12,842	11,795	66,155	11,526	60,054	269	2%
Overdrive Usage	2,890	2,640	2,967	2,778	2,578	13,853	2,554	12,425	24	1%
Hoopla Usage	523	532	554	527	574	2,710	493	2,155	81	16%
Items Loaned	3,096	2,999	3,684	3,486	3,102	16,367	2,768	14,395	334	12%
Items Borrowed	4,593	3,918	3,914	3,841	3,374	19,640	3,065	17,339	309	10%
Teacher Packs	5	2	4	3	1	15	0	11	1	0%
Door Count	9,201	8,753	10,157	8,865	8,947	45,923	8,542	45,343	405	5%
Services	January	February	March	April	May	2025 Y-T-D	May 2024	2024 Y-T-D	Monthly Difference from 2024	% +/-
Public Internet Usage/Hr.	329	286	320	258	265	1,458	288	1,689	-23	-8%
Wireless Usage by Session	1,271	1,258	1,370	1,368	1,480	6,747	1,312	6,521	168	13%
Youth Programs	17	31	35	26	92	201	103	215	-11	-11%
Youth Program Attendance	328	889	936	521	2,408	5,082	2,847	7,588	-439	-15%
Adult Programs	16	16	16	19	15	82	21	78	-6	-29%
Adult Program Attendance	139	110	127	134	113	623	240	826	-127	-53%
General Interest Programs	8	5	14	10	7	44	8	37	-1	-13%
General Interest Attendance	582	154	2,948	1,005	406	5,095	143	2,595	263	184%
Meeting Room Usage	58	74	91	70	60	353	60	348	0	0%
Study Room	135	190	161	168	151	805	143	718	8	6%
Volunteer Hours	102	98	107	87	88	482	76	476	12	16%
Local History Inquiries	18	12	16	9	13	68	10	62	3	30%
Technology Instruction 1:1	12	8	5	10	13	48	12	56	1	8%
Proctor	0	0	0	0	0	0	0	3	0	0%
Notary (service ended in May)	2	2	1	1	0	6	0	4	0	0%
Social Statistics	January	February	March	April	May	2025 Y-T-D	May 2024	2024 Y-T-D	Monthly Difference from 2024	% +/-
Website Views	3,060	2,975	2,795	2,413	2,588	13,831	2,627	13,132	-39	-1%
Facebook Followers	8,691	8,710	8,788	8,802	8,871	43,862	30	260	NEW	STATISTIC
TikTok Followers	744	743	739	747	767	3,740	71	605	696	980%
Instagram Followers	914	918	927	929	929	4,617	NEW		STATISTIC	
Items Held by Library	January	February	March	April	May	Month to Month # +/-	May 2024	# +/-	Quarterly Report	
Total Titles Held by Library	67,633	67,951	68,411	68,570	69,229	159	64,255	4,974		
Total Items Held by Library	72,130	72,510	72,724	72,897	73,585	173	68,593	4,992		
Kaukauna Card Holding Patrons	10,943	10,943	11,056	11,056	11,056	0	10,211	845		