

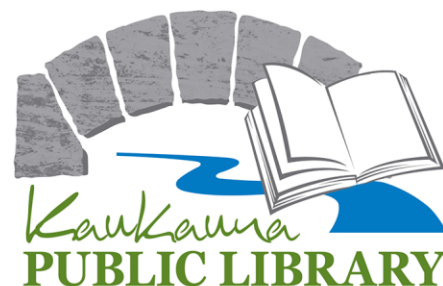
LIBRARY BOARD MEETING

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, August 25, 2026 at 5:30 PM



AGENDA

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call Meeting to Order
2. Roll Call of Membership
3. Public Participation and Communications
4. Consent Agenda
 - [a.](#) Meeting minutes of Tuesday, June 23, 2026
 - [b.](#) Bill Register June 2026
 - [c.](#) Bill Register July 2026
5. Action Items
 - [a.](#) Update Study Room Policy
 - [b.](#) Update 1:1 Staff Lesson and Technology Help Policy
6. Information Items
 - [a.](#) Directors Report
 - [b.](#) Assistant Directors Report
 - [c.](#) Adult Services Report
 - [d.](#) Youth Services Librarian Report
 - [e.](#) Trustee Topic: Chapter 10
 - [f.](#) Statistics
7. Adjournment

NOTICES

IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

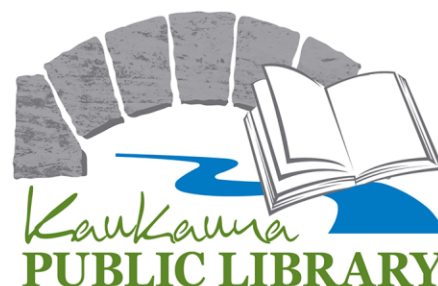
Join Zoom Meeting

Meeting ID: 834-3612-3275

Passcode: 54130

LIBRARY BOARD MEETING MINUTES

City of Kaukauna
Kaukauna Public Library
207 Thilmany Rd STE 200, Kaukauna



Tuesday, June 23, 2026 at 5:30 PM
Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:30p by President Neumeier.
2. Roll call of membership
 - a. Present: A. Neumeier, C. Fallona, J. Vondracek, J. Van De Hey, D. Tatro & C. Van Boxel
 - b. Excused: P. Davis, M.J. Kilgas, & J. Lucas
 - c. Also present: A. Thiem-Menning, J. Berven & B. Neuman
3. Public Participation and Communications
 - a. Introduction of new Adult Services Librarian to the Board
4. Consent Agenda
 - a. Meeting minutes of Tuesday, May 26, 2026
 - b. Bill Register May 2026
 - i. J. Van de Hey made a motion to approve the consent agenda, seconded by C. Fallona. Motion carries; all in favor.
5. Action Items
 - a. None.
6. Information Items
 - a. Directors Report
 - i. Ashley noted that since writing her memos OWLS had shared an updated timeline for the migration.
 - b. Assistant Directors Report
 - i. James congratulated the Youth Services Department on their amazing summer reading program decorations this year.
 - c. Adult Services Report
 - d. Youth Services Librarian Report
 - e. Programmer Report
 - f. Artificial Intelligence Policy
 - i. A. Thiem-Menning noted that this is a policy that will have to be reviewed on an annual basis due to the rapid change in technology.
 - g. Trustee Topic: Chapter 9
 - h. Statistics
 - i. J. Vondracek made a motion to receive and place the reports on file, seconded by C. Van Boxel.
7. Adjournment
 - a. J. Van de Hey made a motion to adjourn at 6:36p, seconded by C. Fallona. Motion carries: all in favor.

Minutes prepared by: A. Thiem-Menning

Kaukauna Public Library
2026 Revenue Report

						County Allocation for Library Services					Total Library Revenue to City	Lost/ Replacement/ Bills Transferred to Materials
	Total Fines	Computer Printing/ Photocopies	Faxes	Laminating	Total Library Generated Revenue	Outagamie County Appropriation	Calumet County Appropriation	Brown County Appropriation	Winnebago County Appropriation	Total County Allocations		
January	\$ 1.28	\$ 410.07	\$ 69.25	\$ -	\$ 480.60						\$ 480.60	\$ 36.62
February	\$ 1.00	\$ 451.91	\$ 38.32	\$ 13.25	\$ 504.48						\$ 504.48	\$ 246.14
March	\$ 2.25	\$ 636.97	\$ 46.50	\$ 4.00	\$ 689.72	\$ 106,810.00	\$ 102,485.00	\$ 20,159.00		\$ 229,454.00	\$ 230,143.72	\$ 173.05
April	\$ 0.27	\$ 898.33	\$ 42.00	\$ 8.00	\$ 948.60				\$ 4,589.00	\$ 4,589.00	\$ 5,537.60	\$ 281.23
May	\$ 12.19	\$ 534.41	\$ 28.10	\$ 29.00	\$ 603.70						\$ 603.70	\$ 126.41
June	\$ 6.10	\$ 811.11	\$ 43.00	\$ 1.00	\$ 861.21						\$ 861.21	\$ 180.62
Totals	\$ 23.09	\$ 3,742.80	\$ 267.17	\$ 55.25	\$ 4,088.31	\$ 106,810.00	\$ 102,485.00	\$ 20,159.00	\$4,589.00	\$234,043.00	\$ 238,131.31	\$ 455.81

As Financial Secretary I have reviewed and approved this report:

Joseph Lucas
Financial Secretary

City of Kaukauna
City - Income Statement Detail
Jun 2026

Item 4.b.

Financial Report Type	Date	Posting Period	Document Number	Name	Amount	Description	Fund
Expense							
5000 - Personnel Services							
5001 - Wages & Salaries							
5101 - Regular Payroll							
Journal	6/4/2026	Jun 2026	JE1207		\$25,990.66	Gross Earnings	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$28,505.94	Gross Earnings	General Fund - 101
Total - 5101 - Regular Payroll					\$54,496.60		
5104 - Temporary Payroll							
Journal	6/4/2026	Jun 2026	JE1207		\$1,588.26	Seasonal	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$1,687.36	Seasonal	General Fund - 101
Vendor Inv	6/22/2026	Jun 2026	4842	V0528 Outagamie Waupaca Library System	\$120.00	K. Ramstak Sub Library Assistant	General Fund - 101
Total - 5104 - Temporary Payroll					\$3,395.62		
Total - 5001 - Wages & Salaries					\$57,892.22		
5002 - Fringe Benefits							
5151 - Retirement Plan							
Journal	6/4/2026	Jun 2026	JE1207		\$1,572.17	ERWRSGen	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$1,557.46	ERWRSGen	General Fund - 101
Total - 5151 - Retirement Plan					\$3,129.63		
5152 - Residency							
Journal	6/4/2026	Jun 2026	JE1207		\$46.58	401a	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$46.88	401a	General Fund - 101
Total - 5152 - Residency					\$93.46		
5154 - Social Security							
Journal	6/4/2026	Jun 2026	JE1207		\$1,297.30	Employer Social Security Expense	General Fund - 101
Journal	6/4/2026	Jun 2026	JE1207		\$386.62	Employer Medicare Expense	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$419.31	Employer Medicare Expense	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$1,402.99	Employer Social Security Expense	General Fund - 101
Total - 5154 - Social Security					\$3,506.22		
5157 - Group Health Insurance							
Journal	6/4/2026	Jun 2026	JE1207		\$219.00	HRA Monthly	General Fund - 101
Journal	6/4/2026	Jun 2026	JE1207		\$4,917.72	ER Health	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$4,917.72	ER Health	General Fund - 101
Total - 5157 - Group Health Insurance					\$10,054.44		
5160 - Group Life Insurance							
Journal	6/4/2026	Jun 2026	JE1207		\$23.26	ER Life	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$23.26	ER Life	General Fund - 101
Total - 5160 - Group Life Insurance					\$46.52		
5163 - Workers Compensation							
Journal	6/4/2026	Jun 2026	JE1207		\$3.80	WC Field	General Fund - 101
Journal	6/4/2026	Jun 2026	JE1207		\$43.86	WC Admin	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$44.54	WC Admin	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$1.90	WC Field	General Fund - 101
Total - 5163 - Workers Compensation					\$94.10		
Total - 5002 - Fringe Benefits					\$16,924.37		
Total - 5000 - Personnel Services					\$74,816.59		
5003 - Non-Personnel Services							
5004 - Travel/Training							
5211 - Education & Memberships							
Credit Card	5/11/2026	Jun 2026	RAMP.96901ab0-53d5	V1207 Miscellaneous Retail Vendor (Ramp)	\$35.00	Sarah Wroblewski - Annual organization membership dues	General Fund - 101
Total - 5211 - Education & Memberships					\$35.00		
Total - 5004 - Travel/Training					\$35.00		
5006 - Purchased Services							
5303 - Communications							
Credit Card	5/18/2026	Jun 2026	RAMP.14273f3c-46a8	V0755 T-Mobile	\$30.43	Spencer Heise - Library mobile communication services	General Fund - 101
Journal	6/18/2026	Jun 2026	JE1208		\$50.00	Cell Reimb	General Fund - 101
Total - 5303 - Communications					\$80.43		
5306 - Heating Fuels							

Vendor Inv 5/28/2026	Jun 2026	5946479143	V0705 We Energies	\$107.09	Gas Service - May	General Fund - 101
Total - 5306 - Heating Fuels				\$107.09		
Vendor Inv 5/26/2026	Jun 2026	500114-01	2026-05-26 V0383 Kaukauna Utilities	\$963.92	Water, Sewer, & Electric	General Fund - 101
Total - 5309 - Water Sewer & Electric				\$963.92		
Vendor Inv 5/31/2026	Jun 2026	10074	V1220 Killian's Landscaping, Inc.	\$250.00	Monthly Lawn & Landscape Maintenance	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	060826	V1791 TriKakalin Properties, LLC	\$9,138.00	June - Maintenance	General Fund - 101
Total - 5312 - Maintenance - Buildings				\$9,388.00		
Vendor Inv 6/8/2026	Jun 2026	060826	V1791 TriKakalin Properties, LLC	\$11,993.00	June - Rent	General Fund - 101
Total - 5313 - Lease - Buildings				\$11,993.00		
Credit Carr 5/8/2026	Jun 2026	RAMP.ae3ef811-6a71-	V1207 Miscellaneous Retail Vendor (Ramp)	\$1,488.48	Ashley Thiem-Menning - Carpet cleaning library floors	General Fund - 101
Vendor Inv 6/1/2026	Jun 2026	02-44951	V0003 Advanced Maintenance Solutions	\$2,277.40	Monthly Contract Janitorial Services for the month of the invoice date	General Fund - 101
Vendor Inv 6/30/2026	Jun 2026	SC100412949	V0604 Screening One, Inc.	\$11.00	Volunteer Screenings for Library	General Fund - 101
Total - 5325 - Contractual Services				\$3,776.88		
Credit Carr 6/3/2026	Jun 2026	RAMP.a2489c62-bd3b-	V1404 Mailchimp	\$23.76	Ashley Thiem-Menning - Mailchimp Email Service	General Fund - 101
Vendor Inv 6/9/2026	Jun 2026	6105	V0383 Kaukauna Utilities	\$570.24	Summer 2026 Insert	General Fund - 101
Total - 5328 - Advertising				\$594.00		
Total - 5006 - Purchased Services				\$26,903.32		
5007 - Supplies						
5401 - Office Supplies						
Credit Carr 4/25/2026	Jun 2026	RAMP.72d325b8-fe51-	V1173 Amazon	\$15.98	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.889aec48-7830-	V1173 Amazon	\$17.13	Ashley Thiem-Menning - Library office supplies	General Fund - 101
Credit Carr 4/29/2026	Jun 2026	RAMP.0f9baf4c-f39e-4	V1173 Amazon	\$11.89	Spencer Heise - Microphones for staff use	General Fund - 101
Credit Carr 4/30/2026	Jun 2026	RAMP.d56e5b57-8be3-	V1173 Amazon	\$35.55	Spencer Heise - Administrative office supplies	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.3b4eb949-47df-	V1328 Premium Waters, Inc.	\$56.94	Spencer Heise - Library water refill purchase.	General Fund - 101
Credit Carr 5/7/2026	Jun 2026	RAMP.33932759-79f3-	V1173 Amazon	\$6.97	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 5/7/2026	Jun 2026	RAMP.5622d360-6dfe-	V0006 Complete Office of Wisconsin	\$167.07	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 5/14/2026	Jun 2026	RAMP.35ba24e5-822f-	V1173 Amazon	\$7.99	James Berven - Office Supplies	General Fund - 101
Credit Carr 5/25/2026	Jun 2026	RAMP.4c57ee1b-199e-	V1173 Amazon	\$32.11	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 5/27/2026	Jun 2026	RAMP.2aea4a8e-7ba4-	V0006 Complete Office of Wisconsin	\$175.96	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 5/28/2026	Jun 2026	RAMP.67eef521-e5e2-	V0006 Complete Office of Wisconsin	\$18.42	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 5/29/2026	Jun 2026	RAMP.050d7c25-1093-	V0006 Complete Office of Wisconsin	\$32.32	Spencer Heise - General library office supplies	General Fund - 101
Credit Carr 6/2/2026	Jun 2026	RAMP.a24de742-62fb-	V1328 Premium Waters, Inc.	\$76.92	Spencer Heise - Library water refill purchase.	General Fund - 101
Total - 5401 - Office Supplies				\$655.25		
5402 - Desktop Printer/Fax Expense						
Credit Carr 5/11/2026	Jun 2026	RAMP.c4f4d29a-8590-	V1173 Amazon	\$48.99	Spencer Heise - Computer equipment protection plan	General Fund - 101
Credit Carr 5/11/2026	Jun 2026	RAMP.39354b3f-919f-	V1173 Amazon	\$432.00	Spencer Heise - Office hardware purchase	General Fund - 101
Total - 5402 - Desktop Printer/Fax Expense				\$480.99		
5431 - Postage						
Credit Carr 5/29/2026	Jun 2026	RAMP.429c3c78-8e83-	V0680 U.S. Postal Service - Postmaster	\$13.90	Spencer Heise - Library mail postage	General Fund - 101
Total - 5431 - Postage				\$13.90		
5441 - Library Materials						
Credit Carr 4/23/2026	Jun 2026	RAMP.8d7ad9ae-586e-	V1173 Amazon	\$391.31	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/23/2026	Jun 2026	RAMP.4dc37646-3b9e-	V1173 Amazon	\$63.29	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/26/2026	Jun 2026	RAMP.15fb0ce7-2da5-	V1642 Target	\$69.99	James Berven - Library materials	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.b18f118d-e44f-	V1173 Amazon	\$20.97	Spencer Heise - Books for library collection	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.96a29fbd-379e-	V1173 Amazon	\$18.30	Spencer Heise - Library book purchases	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.d99830ba-2be3-	V1173 Amazon	\$15.86	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.05ccb044-d009-	V1173 Amazon	\$39.75	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.7511b061-96a7-	V1173 Amazon	\$9.31	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.d9cb6ff7-723b-	V1173 Amazon	\$34.10	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/28/2026	Jun 2026	RAMP.f49a5702-d4e7-	V1173 Amazon	\$6.37	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/29/2026	Jun 2026	RAMP.f2ae3866-eac7-	V1173 Amazon	\$18.39	Spencer Heise - Library book purchases	General Fund - 101
Credit Carr 4/29/2026	Jun 2026	RAMP.ee1a7286-582f-	V1173 Amazon	\$35.00	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/29/2026	Jun 2026	RAMP.d5dde4b4-93b2-	V1173 Amazon	\$92.05	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/29/2026	Jun 2026	RAMP.3762897f-4c4b-	V1173 Amazon	\$81.33	Spencer Heise - Library book purchases	General Fund - 101
Credit Carr 4/29/2026	Jun 2026	RAMP.6fd8bdda-380b-	V1173 Amazon	\$11.90	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 4/30/2026	Jun 2026	RAMP.fd41d574-3cc9-	V0651 The Wall Street Journal	\$68.56	Spencer Heise - newspaper subscription	General Fund - 101

Item 4.b.

Credit Carr 5/1/2026	Jun 2026	RAMP.3b9ace87-9b46 V1173 Amazon	\$32.34	Ashley Thiem-Menning - Library book purchases	General
Credit Carr 5/1/2026	Jun 2026	RAMP.a97bd4f9-2397 V1173 Amazon	\$12.75	Ashley Thiem-Menning - Library book purchases	General
Credit Carr 5/1/2026	Jun 2026	RAMP.a74b8345-2d7f V1173 Amazon	\$16.43	Ashley Thiem-Menning - Books for library collection	General
Credit Carr 5/1/2026	Jun 2026	RAMP.a48b5c91-4d7f V1173 Amazon	\$17.11	Bethany Neuman - Books for library collection	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.8a956f80-1bb7 V1173 Amazon	\$8.85	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.673a8e22-0a6e V1173 Amazon	\$6.38	Bethany Neuman - Books for library collection	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.c305a18f-1c96 V1173 Amazon	\$13.48	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.3774c2d7-5b2e V1173 Amazon	\$16.88	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.4e0ccf8c-63d6 V1173 Amazon	\$6.79	Ashley Thiem-Menning - Library book purchase	General Fund - 101
Credit Carr 5/1/2026	Jun 2026	RAMP.fb886c44-fac6 V1173 Amazon	\$433.83	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/7/2026	Jun 2026	RAMP.c2f4c074-5fc4 V1642 Target	\$69.99	James Berven - Library materials	General Fund - 101
Credit Carr 5/7/2026	Jun 2026	RAMP.14ee8276-e37t V1642 Target	\$49.99	James Berven - Library materials	General Fund - 101
Credit Carr 5/11/2026	Jun 2026	RAMP.4f3fa94d-7811 V1173 Amazon	\$16.50	James Berven - Library book purchases	General Fund - 101
Credit Carr 5/12/2026	Jun 2026	RAMP.c547c16b-c75c V1173 Amazon	\$48.97	Sarah Wroblewski - Materials for library collection	General Fund - 101
Credit Carr 5/13/2026	Jun 2026	RAMP.95e507c3-cec4 V1173 Amazon	\$264.98	James Berven - Library of Things material purchase	General Fund - 101
Credit Carr 5/14/2026	Jun 2026	RAMP.bf169de3-d05c V1173 Amazon	\$33.00	Spencer Heise - Library book purchases	General Fund - 101
Credit Carr 5/14/2026	Jun 2026	RAMP.84f744ec-0ad6 V1173 Amazon	\$122.72	Spencer Heise - Library book purchases	General Fund - 101
Credit Carr 5/17/2026	Jun 2026	RAMP.5ac6e5fc-10dc V1173 Amazon	\$35.90	James Berven - Library book purchases	General Fund - 101
Credit Carr 5/18/2026	Jun 2026	RAMP.14273f3c-46a8 V0755 T-Mobile	\$292.72	Spencer Heise - Library mobile communication services	General Fund - 101
Credit Carr 5/20/2026	Jun 2026	RAMP.e7e8f513-102b V1642 Target	\$289.95	James Berven - Library materials	General Fund - 101
Credit Carr 5/20/2026	Jun 2026	RAMP.60afd43d-4893 V1642 Target	\$69.98	James Berven - Library materials	General Fund - 101
Credit Carr 5/20/2026	Jun 2026	RAMP.97e51bf9-a769 V1642 Target	\$49.99	James Berven - Library materials	General Fund - 101
Credit Carr 5/21/2026	Jun 2026	RAMP.545aca6b-678d V1173 Amazon	\$18.00	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/21/2026	Jun 2026	RAMP.fc4db675-692b V1173 Amazon	\$6.21	Ashley Thiem-Menning - Library book purchase	General Fund - 101
Credit Carr 5/21/2026	Jun 2026	RAMP.af5dab89-a964 V1173 Amazon	\$55.98	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/21/2026	Jun 2026	RAMP.589e4304-3cb1 V1173 Amazon	\$101.98	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/22/2026	Jun 2026	RAMP.ea572416-d162 V1173 Amazon	\$20.40	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/22/2026	Jun 2026	RAMP.8fda9d04-0ecf V1173 Amazon	\$135.32	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/24/2026	Jun 2026	RAMP.0111b222-0a5t V1173 Amazon	\$460.80	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/24/2026	Jun 2026	RAMP.4b665190-b1e1 V1173 Amazon	\$31.39	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/27/2026	Jun 2026	RAMP.2275ab2d-ef15 V1173 Amazon	\$25.11	Ashley Thiem-Menning - Library book purchases	General Fund - 101
Credit Carr 5/27/2026	Jun 2026	RAMP.94abb850-279c V1173 Amazon	\$16.50	Ashley Thiem-Menning - Library materials	General Fund - 101
Credit Carr 5/28/2026	Jun 2026	RAMP.d61665f0-f81c V0651 The Wall Street Journal	\$68.56	Spencer Heise - newspaper subscription	General Fund - 101
Credit Carr 5/29/2026	Jun 2026	RAMP.557aa79c-7e6f V1173 Amazon	\$20.78	James Berven - Library book purchases	General Fund - 101
Credit Carr 5/31/2026	Jun 2026	RAMP.8b488f80-d027 V1642 Target	\$49.99	James Berven - Library materials	General Fund - 101
Vendor Inv 5/31/2026	Jun 2026	508945318 V0472 Midwest Tape	\$1,429.10	Digital Library Materials	General Fund - 101
Credit Carr 6/1/2026	Jun 2026	RAMP.59288242-54c2 V1173 Amazon	\$12.99	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Carr 6/1/2026	Jun 2026	RAMP.c341ad65-768e V1173 Amazon	\$12.99	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Vendor Inv 6/1/2026	Jun 2026	508946703 V0472 Midwest Tape	\$155.18	Digital Library Materials	General Fund - 101
Credit Carr 6/4/2026	Jun 2026	RAMP.912e85a1-9b8f V1173 Amazon	\$38.42	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Carr 6/4/2026	Jun 2026	RAMP.dbb857c6-1d3c V1173 Amazon	\$8.98	James Berven - Books for library collection	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089756 V0323 Ingram	\$13.01	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089738 V0323 Ingram	\$23.18	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089753 V0323 Ingram	\$10.57	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089764 V0323 Ingram	\$29.83	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089763 V0323 Ingram	\$18.19	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089755 V0323 Ingram	\$19.83	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089754 V0323 Ingram	\$17.64	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089737 V0323 Ingram	\$12.27	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089758 V0323 Ingram	\$11.35	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089768 V0323 Ingram	\$26.26	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089743 V0323 Ingram	\$12.63	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089745 V0323 Ingram	\$18.24	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089757 V0323 Ingram	\$19.83	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089752 V0323 Ingram	\$22.20	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089742 V0323 Ingram	\$10.41	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089759 V0323 Ingram	\$12.11	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089765 V0323 Ingram	\$59.51	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089739 V0323 Ingram	\$19.43	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089747 V0323 Ingram	\$18.24	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089736 V0323 Ingram	\$24.85	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089749 V0323 Ingram	\$8.35	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089770 V0323 Ingram	\$17.46	Books	General Fund - 101

Item 4.b.

Vendor Inv 6/5/2026	Jun 2026	97089761	V0323 Ingram	\$13.04	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089751	V0323 Ingram	\$14.94	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089740	V0323 Ingram	\$15.34	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089766	V0323 Ingram	\$22.03	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089767	V0323 Ingram	\$21.79	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089746	V0323 Ingram	\$53.65	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089769	V0323 Ingram	\$13.92	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089760	V0323 Ingram	\$12.11	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089744	V0323 Ingram	\$11.27	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089750	V0323 Ingram	\$31.56	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089748	V0323 Ingram	\$24.11	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089762	V0323 Ingram	\$19.29	Books	General Fund - 101
Vendor Inv 6/5/2026	Jun 2026	97089741	V0323 Ingram	\$16.04	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122663	V0323 Ingram	\$38.62	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122666	V0323 Ingram	\$60.54	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122664	V0323 Ingram	\$25.02	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122665	V0323 Ingram	\$19.65	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122658	V0323 Ingram	\$16.00	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122667	V0323 Ingram	\$21.00	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122654	V0323 Ingram	\$34.07	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122655	V0323 Ingram	\$18.16	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122656	V0323 Ingram	\$7.52	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122657	V0323 Ingram	\$9.47	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122662	V0323 Ingram	\$69.79	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122661	V0323 Ingram	\$19.69	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122660	V0323 Ingram	\$31.18	Books	General Fund - 101
Vendor Inv 6/8/2026	Jun 2026	97122659	V0323 Ingram	\$38.59	Books	General Fund - 101
Vendor Inv 6/9/2026	Jun 2026	97159839	V0323 Ingram	\$19.90	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215586	V0323 Ingram	\$54.92	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215600	V0323 Ingram	\$8.99	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215575	V0323 Ingram	\$23.14	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215573	V0323 Ingram	\$21.52	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215579	V0323 Ingram	\$14.70	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215598	V0323 Ingram	\$187.59	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215574	V0323 Ingram	\$37.13	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215585	V0323 Ingram	\$11.08	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215592	V0323 Ingram	\$50.19	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215587	V0323 Ingram	\$20.72	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215577	V0323 Ingram	\$43.83	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215580	V0323 Ingram	\$18.07	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215599	V0323 Ingram	\$46.31	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215594	V0323 Ingram	\$186.33	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215582	V0323 Ingram	\$343.11	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215581	V0323 Ingram	\$378.79	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215591	V0323 Ingram	\$36.76	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215583	V0323 Ingram	\$197.44	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215576	V0323 Ingram	\$21.91	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215578	V0323 Ingram	\$32.44	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215596	V0323 Ingram	\$180.93	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215572	V0323 Ingram	\$18.68	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215584	V0323 Ingram	\$306.83	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215588	V0323 Ingram	\$62.74	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215595	V0323 Ingram	\$211.06	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215593	V0323 Ingram	\$26.79	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215590	V0323 Ingram	\$6.74	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215589	V0323 Ingram	\$323.53	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215597	V0323 Ingram	\$288.95	Books	General Fund - 101
Vendor Inv 6/11/2026	Jun 2026	97215571	V0323 Ingram	\$40.20	Books	General Fund - 101
Vendor Inv 6/12/2026	Jun 2026	97258502	V0323 Ingram	\$11.93	Books	General Fund - 101
Vendor Inv 6/12/2026	Jun 2026	97245710	V0323 Ingram	\$14.26	Books	General Fund - 101
Vendor Inv 6/12/2026	Jun 2026	97258503	V0323 Ingram	\$10.25	Books	General Fund - 101
Vendor Inv 6/12/2026	Jun 2026	97245709	V0323 Ingram	\$19.23	Books	General Fund - 101
Vendor Inv 6/12/2026	Jun 2026	97245711	V0323 Ingram	\$12.95	Books	General Fund - 101

Item 4.b.

Vendor Inv 6/12/2026	Jun 2026	97258504	V0323 Ingram	\$26.15	Books	General Fund - 101
Vendor Inv 6/12/2026	Jun 2026	508999763	V0472 Midwest Tape	\$99.47	Digital Library Materials	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349675	V0323 Ingram	\$209.90	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337631	V0323 Ingram	\$19.59	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337632	V0323 Ingram	\$12.41	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349684	V0323 Ingram	\$15.77	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349691	V0323 Ingram	\$24.04	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337622	V0323 Ingram	\$41.76	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349693	V0323 Ingram	\$16.97	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349677	V0323 Ingram	\$438.35	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337619	V0323 Ingram	\$8.36	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349680	V0323 Ingram	\$18.03	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349681	V0323 Ingram	\$62.45	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337628	V0323 Ingram	\$21.11	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349682	V0323 Ingram	\$178.47	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337618	V0323 Ingram	\$74.16	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349683	V0323 Ingram	\$17.24	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337627	V0323 Ingram	\$12.11	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337621	V0323 Ingram	\$40.80	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337626	V0323 Ingram	\$9.16	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349676	V0323 Ingram	\$231.17	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349687	V0323 Ingram	\$38.22	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349690	V0323 Ingram	\$54.30	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349689	V0323 Ingram	\$269.46	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337623	V0323 Ingram	\$18.21	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349679	V0323 Ingram	\$38.72	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349692	V0323 Ingram	\$10.85	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349685	V0323 Ingram	\$37.36	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349678	V0323 Ingram	\$500.63	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337629	V0323 Ingram	\$18.84	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337616	V0323 Ingram	\$11.62	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337617	V0323 Ingram	\$38.18	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337620	V0323 Ingram	\$11.58	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349688	V0323 Ingram	\$10.88	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337630	V0323 Ingram	\$22.90	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337625	V0323 Ingram	\$18.21	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97337624	V0323 Ingram	\$13.68	Books	General Fund - 101
Vendor Inv 6/17/2026	Jun 2026	97349686	V0323 Ingram	\$12.74	Books	General Fund - 101
Vendor Cr 6/18/2026	Jun 2026	97080156	V0323 Ingram	(\$5.73)	Books	General Fund - 101
Vendor Cr 6/22/2026	Jun 2026	97429251	V0323 Ingram	(\$17.07)	Books	General Fund - 101
Vendor Inv 6/22/2026	Jun 2026	97400232	V0323 Ingram	\$13.44	Books	General Fund - 101
Vendor Inv 6/23/2026	Jun 2026	97439753	V0323 Ingram	\$18.95	Books	General Fund - 101
Vendor Inv 6/23/2026	Jun 2026	97439752	V0323 Ingram	\$18.95	Books	General Fund - 101
Vendor Inv 6/24/2026	Jun 2026	97469585	V0323 Ingram	\$13.96	Books	General Fund - 101
Vendor Inv 6/24/2026	Jun 2026	97464209	V0323 Ingram	\$21.00	Books	General Fund - 101
Vendor Inv 6/24/2026	Jun 2026	97469584	V0323 Ingram	\$16.66	Books	General Fund - 101
Vendor Inv 6/24/2026	Jun 2026	97469583	V0323 Ingram	\$14.02	Books	General Fund - 101
Total - 5441 - Library Materials				\$12,746.44		
5442 - Service Contracts						
Credit Car 5/23/2026	Jun 2026	RAMP.ec424a44-2bdf	V1207 Miscellaneous Retail Vendor (Ramp)	\$15.99	Spencer Heise - YouTube Premium for programs	General Fund - 101
Vendor Inv 5/31/2026	Jun 2026	42133625	V0440 Marco	\$248.09	Copier	General Fund - 101
Total - 5442 - Service Contracts				\$264.08		
5444 - Library Programs						
Credit Car 4/28/2026	Jun 2026	RAMP.7c8d1bff-b2f0-4	V1173 Amazon	\$21.83	James Berven - Supplies for library programs	General Fund - 101
Credit Car 4/28/2026	Jun 2026	RAMP.634e6178-d80f	V1207 Miscellaneous Retail Vendor (Ramp)	\$3.24	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Car 5/1/2026	Jun 2026	RAMP.627efd35-1098	V1207 Miscellaneous Retail Vendor (Ramp)	\$136.96	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Car 5/2/2026	Jun 2026	RAMP.cd78c41e-f431-	V1173 Amazon	\$81.24	Bethany Neuman - Library program event supplies	General Fund - 101
Credit Car 5/7/2026	Jun 2026	RAMP.e987e75e-734f	V1173 Amazon	\$153.50	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Car 5/11/2026	Jun 2026	RAMP.1a82ff62-dd93-	V1207 Miscellaneous Retail Vendor (Ramp)	\$161.97	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Car 5/12/2026	Jun 2026	RAMP.de541c0c-d69e	V1173 Amazon	\$29.93	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Car 5/15/2026	Jun 2026	RAMP.384dff98-6114-	V1173 Amazon	\$36.48	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Car 5/19/2026	Jun 2026	RAMP.0d572505-7461	V1173 Amazon	\$51.97	Bethany Neuman - Library program event supplies	General Fund - 101
Credit Car 5/21/2026	Jun 2026	RAMP.05013830-47d7	V1207 Miscellaneous Retail Vendor (Ramp)	\$135.90	Bethany Neuman - Library program event supplies	General Fund - 101

Item 4.b.

Credit Card 5/21/2026	Jun 2026	RAMP.8759b5f3-f168- V1207 Miscellaneous Retail Vendor (Ramp)	\$3.69	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card 5/21/2026	Jun 2026	RAMP.89256917-0651V1173 Amazon	\$19.19	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card 5/25/2026	Jun 2026	RAMP.f78891ab-9175 V1173 Amazon	\$57.56	Bethany Neuman - Library program event supplies- business	General Fund - 101
Credit Card 5/25/2026	Jun 2026	RAMP.c43f4f2d-6487- V1207 Miscellaneous Retail Vendor (Ramp)	\$9.47	Account Savings' applied to purchase resulting in the difference between the Ramp total and the Amazon total	General Fund - 101
Credit Card 5/28/2026	Jun 2026	RAMP.83d1f01c-ebd6- V1207 Miscellaneous Retail Vendor (Ramp)	\$40.06	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card 5/28/2026	Jun 2026	RAMP.21ab76ad-cfeb- V1173 Amazon	\$31.96	Sarah Wroblewski - Library programs supplies	General Fund - 101
Credit Card 6/2/2026	Jun 2026	RAMP.bf07588e-28f5- V1173 Amazon	\$6.39	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card 6/3/2026	Jun 2026	RAMP.6725d851-ba72 V1173 Amazon	\$49.19	Bethany Neuman - Library program event supplies	General Fund - 101
Credit Card 6/3/2026	Jun 2026	RAMP.227dbc7d-6015 V1173 Amazon	\$21.30	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card 6/4/2026	Jun 2026	RAMP.0852fa81-2473 V1173 Amazon	\$36.22	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Journal 6/30/2026	Jun 2026	JE1222	\$60.01	Ashley Thiem-Menning - Supplies for library programs	General Fund - 101
Total - 5444 - Library Programs			\$1,148.06	Ashley Thiem-Menning - Library program snacks from 2/10/26	General Fund - 101
5499 - Miscellaneous					
Credit Card 5/30/2026	Jun 2026	RAMP.b1aac2d0-6b8c V1642 Target	\$59.92	Bethany Neuman - Volunteer Appreciation	General Fund - 101
Total - 5499 - Miscellaneous			\$59.92		
Total - 5007 - Supplies			\$15,368.64		
Total - 5003 - Non-Personnel Services			\$42,306.96		
5008 - Outlay					
5804 - Equipment (including Office)					
Credit Card 5/11/2026	Jun 2026	RAMP.2c8ca336-cbc2 V1207 Miscellaneous Retail Vendor (Ramp)	\$86.00	Spencer Heise - computer monitors and peripherals	General Fund - 101
Credit Card 5/12/2026	Jun 2026	RAMP.e1880f63-22fe- V1207 Miscellaneous Retail Vendor (Ramp)	\$1,109.01	Spencer Heise - Computing hardware purchase	General Fund - 101
Credit Card 5/22/2026	Jun 2026	RAMP.8b02dd94-a3a7 V1207 Miscellaneous Retail Vendor (Ramp)	\$343.72	Spencer Heise - computing hardware purchase	General Fund - 101
Vendor Inv 6/22/2026	Jun 2026	4842 V0528 Outagamie Waupaca Library System	\$299.70	Barcode Scanner	General Fund - 101
Total - 5804 - Equipment (including Office)			\$1,838.43		
Total - 5008 - Outlay			\$1,838.43		
Total - Expense			\$118,961.98		
Net Income			(\$118,961.98)		

Item 4.b.

Kaukauna Public Library

2026 Revenue Report

						County Allocation for Library Services					Total Library Revenue to City	Lost/ Replacement/ Bills Transferred to Materials
	Total Fines	Computer Printing/ Photocopies	Faxes	Laminating	Total Library Generated Revenue	Outagamie County Appropriation	Calumet County Appropriation	Brown County Appropriation	Winnebago County Appropriation	Total County Allocations		
January	\$ 1.28	\$ 410.07	\$ 69.25	\$ -	\$ 480.60						\$ 480.60	\$ 36.62
February	\$ 1.00	\$ 451.91	\$ 38.32	\$ 13.25	\$ 504.48						\$ 504.48	\$ 246.14
March	\$ 2.25	\$ 636.97	\$ 46.50	\$ 4.00	\$ 689.72	\$ 106,810.00	\$ 102,485.00	\$ 20,159.00		\$ 229,454.00	\$ 230,143.72	\$ 173.05
April	\$ 0.27	\$ 898.33	\$ 42.00	\$ 8.00	\$ 948.60				\$ 4,589.00	\$ 4,589.00	\$ 5,537.60	\$ 281.23
May	\$ 12.19	\$ 534.41	\$ 28.10	\$ 29.00	\$ 603.70						\$ 603.70	\$ 126.41
June	\$ 6.10	\$ 811.11	\$ 43.00	\$ 1.00	\$ 861.21						\$ 861.21	\$ 180.62
July	\$ 7.63	\$ 445.43	\$ 25.50	\$ -	\$ 478.56	\$ 106,810.00					\$ 478.56	\$ 86.39
Totals	\$ 30.72	\$ 4,188.23	\$ 292.67	\$ 55.25	\$ 4,566.87	\$ 106,810.00	\$ 102,485.00	\$ 20,159.00	\$4,589.00	\$234,043.00	\$ 238,609.87	\$ 455.81

As Financial Secretary I have reviewed and approved this report:

Joseph Lucas
Financial Secretary

City of Kaukauna
City - Income Statement Detail
Jul 2026

Item 4.c.

Financial Row	Type	Date	Posting Period	Document Number	Name	Amount	Description	Project Code	Fund
Expense									
5000 - Personnel Services									
5001 - Wages & Salaries									
5101 - Regular Payroll									
Journal		7/2/2026	Jul 2026	JE1227		\$26,441.75	Gross Earnings		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$119.10	Bereavement		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$26,587.29	Gross Earnings		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$27,075.01	Gross Earnings		General Fund - 101
Total - 5101 - Regular Payroll						\$80,223.15			
5104 - Temporary Payroll									
Journal		7/2/2026	Jul 2026	JE1227		\$2,413.26	Seasonal		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$1,789.58	Seasonal		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$2,077.83	Seasonal		General Fund - 101
Total - 5104 - Temporary Payroll						\$6,280.67			
Total - 5001 - Wages & Salaries						\$86,503.82			
5002 - Fringe Benefits									
5151 - Retirement Plan									
Journal		7/2/2026	Jul 2026	JE1227		\$1,547.03	ERWRSGen		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$1,561.72	ERWRSGen		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$1,572.65	ERWRSGen		General Fund - 101
Total - 5151 - Retirement Plan						\$4,681.40			
5152 - Residency									
Journal		7/2/2026	Jul 2026	JE1227		\$46.88	401a		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$53.00	401a		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$48.24	401a		General Fund - 101
Total - 5152 - Residency						\$148.12			
5154 - Social Security									
Journal		7/2/2026	Jul 2026	JE1227		\$399.92	Employer Medicare Expense		General Fund - 101
Journal		7/2/2026	Jul 2026	JE1227		\$1,253.27	Employer Social Security Expense		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$394.70	Employer Medicare Expense		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$1,265.93	Employer Social Security Expense		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$1,354.22	Employer Social Security Expense		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$422.70	Employer Medicare Expense		General Fund - 101
Total - 5154 - Social Security						\$5,090.74			
5157 - Group Health Insurance									
Journal		7/2/2026	Jul 2026	JE1227		\$219.00	HRA Monthly		General Fund - 101
Journal		7/2/2026	Jul 2026	JE1227		\$4,917.72	ER Health		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$4,917.72	ER Health		General Fund - 101
Total - 5157 - Group Health Insurance						\$10,054.44			
5160 - Group Life Insurance									
Journal		7/2/2026	Jul 2026	JE1227		\$29.59	ER Life		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$29.59	ER Life		General Fund - 101
Total - 5160 - Group Life Insurance						\$59.18			
5163 - Workers Compensation									
Journal		7/2/2026	Jul 2026	JE1227		\$45.88	WC Admin		General Fund - 101
Journal		7/2/2026	Jul 2026	JE1227		\$4.15	WC Field		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$45.44	WC Admin		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$1.90	WC Field		General Fund - 101
Journal		7/30/2026	Jul 2026	JE1235		\$46.63	WC Admin		General Fund - 101
Total - 5163 - Workers Compensation						\$144.00			
Total - 5002 - Fringe Benefits						\$20,177.88			
Total - 5000 - Personnel Services						\$106,681.70			
5003 - Non-Personnel Services									
5004 - Travel/Training									
5208 - Travel - City Business									
Vendor Invoice		7/10/2026	Jul 2026	071326	V1464 Sarah Wroblewski	\$278.52	Play/Make/Learn Conference Mileage & Meals (Mileage increased to 76 cents/mile 7/1/26)		General Fund - 101
Vendor Invoice		7/31/2026	Jul 2026	07/08/26	V1889 Bethany Neuman	\$33.74	Mileage to GB to interview on WFRV		General Fund - 101
Total - 5208 - Travel - City Business						\$312.26			
Total - 5004 - Travel/Training						\$312.26			
5006 - Purchased Services									
5303 - Communications									
Credit Card		6/17/2026	Jul 2026	RAMP.87da1c02-f336-4c53-9e8f-6423227f5c	V0755 T-Mobile	\$30.43	Spencer Heise - Library mobile communication services		General Fund - 101
Journal		7/16/2026	Jul 2026	JE1230		\$50.00	Cell Reimb		General Fund - 101
Total - 5303 - Communications						\$80.43			
5306 - Heating Fuels									
Vendor Invoice		6/26/2026	Jul 2026	5984167266	V0705 We Energies	\$25.11	Gas Service - June		General Fund - 101
Total - 5306 - Heating Fuels						\$25.11			
5309 - Water Sewer & Electric									
Vendor Invoice		6/25/2026	Jul 2026	500114-01 2026-06-25	V0383 Kaukauna Utilities	\$1,438.00	Water, Sewer, & Electric		General Fund - 101
Vendor Invoice		7/24/2026	Jul 2026	500114-01 2026-07-24	V0383 Kaukauna Utilities	\$2,239.89	Water, Sewer, & Electric		General Fund - 101
Total - 5309 - Water Sewer & Electric						\$3,677.89			
5312 - Maintenance - Buildings									
Vendor Invoice		5/5/2026	Jul 2026	292860	V0129 Carstens Ace Hardware	\$27.07	Library		General Fund - 101
Credit Card		6/20/2026	Jul 2026	RAMP.399da4ee-8b6e-42f4-bb23-550f7f80d1	V1173 Amazon	\$35.97	James Berven - Thermostat Covers		General Fund - 101
Vendor Invoice		7/1/2026	Jul 2026	10129	V1220 Killian's Landscaping, Inc.	\$250.00	Monthly Lawn & Landscape Maintenance - July 2026		General Fund - 101
Vendor Invoice		7/6/2026	Jul 2026	070626	V1791 TriKakalin Properties, LLC	\$9,138.00	July Maintenance		General Fund - 101
Vendor Invoice		7/14/2026	Jul 2026	27976	V0001 Amplitel Technologies LLC	\$92.00	sensor		General Fund - 101

Total - 5312 - Maintenance - Buildings						\$9,543.04		
5313 - Lease - Buildings								
Vendor Invoice	7/6/2026	Jul 2026	070626	V1791 TriKakalin Properties, LLC	\$11,993.00	July Rent	General Fund	Item 4.c.
Total - 5313 - Lease - Buildings					\$11,993.00			
5325 - Contractual Services								
Vendor Invoice	6/25/2026	Jul 2026	444136	V0632 Superior Chemical Corp.	\$158.06	Paper Supplies	General Fund - 101	
Vendor Invoice	6/30/2026	Jul 2026	02-45518	V0003 Advanced Maintenance Solutions	\$135.00	Annual Removal of Cobwebs & Quarterly Dusting of Bookshelves	General Fund - 101	
Vendor Invoice	7/1/2026	Jul 2026	02-45343	V0003 Advanced Maintenance Solutions	\$2,277.40	Janitorial Services	General Fund - 101	
Total - 5325 - Contractual Services					\$2,570.46			
5328 - Advertising								
Credit Card	7/3/2026	Jul 2026	RAMP.109d2714-0008-4df6-94da-32daff9a4	V1404 Mailchimp	\$23.76	Ashley Thiem-Menning - Mailchimp Email Service	General Fund - 101	
Total - 5328 - Advertising					\$23.76			
Total - 5006 - Purchased Services					\$27,913.69			
5007 - Supplies								
5401 - Office Supplies								
Credit Card	6/17/2026	Jul 2026	RAMP.817f5bb1-c139-49fa-9df5-c19395d74	V1173 Amazon	\$15.19	Spencer Heise - office supplies	General Fund - 101	
Credit Card	6/22/2026	Jul 2026	RAMP.8c92713a-9652-429b-b8f1-2c1f3cc4a	V1173 Amazon	\$7.57	Spencer Heise - General office supplies	General Fund - 101	
Credit Card	6/23/2026	Jul 2026	RAMP.7ba624a8-583c-4890-a97e-ef8a924c	V1173 Amazon	\$45.00	Spencer Heise - Replacement printer toner cartridge	General Fund - 101	
Credit Card	6/24/2026	Jul 2026	RAMP.b1a304ee-33fa-4b29-856e-8ab4a952	V1173 Amazon	\$17.02	Spencer Heise - Computer peripheral supplies	General Fund - 101	
Credit Card	6/26/2026	Jul 2026	RAMP.9e8d8168-854a-40aa-a067-436308a4	V1173 Amazon	\$52.60	Spencer Heise - library office supplies	General Fund - 101	
Credit Card	6/27/2026	Jul 2026	RAMP.42559197-3a12-469d-8977-30c3095e	V1173 Amazon	\$17.99	Spencer Heise - library office supplies	General Fund - 101	
Credit Card	6/30/2026	Jul 2026	RAMP.3de50382-1a97-4797-9536-02b8fbc1	V1173 Amazon	\$22.14	Spencer Heise - Library office supplies for operations	General Fund - 101	
Credit Card	7/1/2026	Jul 2026	RAMP.f865cc3a-d48a-4137-8529-dcd6a763f	V1328 Premium Waters, Inc.	\$76.92	Spencer Heise - Library water refill purchase.	General Fund - 101	
Credit Card	7/3/2026	Jul 2026	RAMP.50cb439e-9bf4-4a61-afb5-ba70d571e	V1173 Amazon	\$11.32	Spencer Heise - general library office supplies	General Fund - 101	
Journal	7/6/2026	Jul 2026	JE1220		(\$1,420.00)	OWLS 2-25-26 Correction	General Fund - 101	
Total - 5401 - Office Supplies					(\$1,154.25)			
5422 - Data Processing Supplies								
Credit Card	6/17/2026	Jul 2026	RAMP.d1abd691-2f09-4bda-8a3c-7cf36ad76	V0191 Demco	\$256.32	Spencer Heise - essential library processing materials	General Fund - 101	
Credit Card	6/25/2026	Jul 2026	RAMP.164dc66b-49b9-4476-b78b-707dca5f	V0191 Demco	\$58.91	Spencer Heise - library data processing supplies	General Fund - 101	
Credit Card	6/26/2026	Jul 2026	RAMP.3fe1581e-4dbc-4633-8abe-c30e9ba3f	V0377 Kapco	\$134.64	Spencer Heise - library book processing supplies - 2 of 2 charges = \$174.24 total. Shipped separately.	General Fund - 101	
Credit Card	7/1/2026	Jul 2026	RAMP.e2986f32-cf47-4125-a59c-8ba1b3ceff	V0377 Kapco	\$39.60	Spencer Heise - library book processing supplies - 1 of 2 charges = \$174.24 total. Shipped separately.	General Fund - 101	
Vendor Invoice	7/24/2026	Jul 2026	4855	V0528 Outagamie Waupaca Library System	\$120.00	OWLS 4855 spine labels (3)	General Fund - 101	
Total - 5422 - Data Processing Supplies					\$609.47			
5431 - Postage								
Credit Card	6/11/2026	Jul 2026	RAMP.b5e8b5dc-e615-4034-9433-90a17fd9f	V0680 U.S. Postal Service - Postmaster	\$8.37	Spencer Heise - Library mail postage	General Fund - 101	
Credit Card	6/25/2026	Jul 2026	RAMP.c530f0bd-7104-4295-9ed3-43dc155a	V0680 U.S. Postal Service - Postmaster	\$6.95	Spencer Heise - Library mail postage	General Fund - 101	
Credit Card	7/1/2026	Jul 2026	RAMP.ddc8d95e-c855-4077-ab77-85b8b5d5	V0680 U.S. Postal Service - Postmaster	\$8.37	Spencer Heise - Library mail postage	General Fund - 101	
Credit Card	7/2/2026	Jul 2026	RAMP.ecec10c7-f42e-4f91-b661-6d9200506	V0680 U.S. Postal Service - Postmaster	\$5.30	Ashley Thiem-Menning - Postage for library mail	General Fund - 101	
Total - 5431 - Postage					\$28.99			
5441 - Library Materials								
Vendor Invoice	6/7/2026	Jul 2026	97687522	V0323 Ingram	\$12.32	Books	General Fund - 101	
Vendor Invoice	6/8/2026	Jul 2026	508977707	V0472 Midwest Tape	\$77.22	Digital Library Materials	General Fund - 101	
Credit Card	6/11/2026	Jul 2026	RAMP.ef4dfef1-fd22-4f31-9f42-48c30e7a2c	V1642 Target	\$69.99	James Berven - Library materials	General Fund - 101	
Credit Card	6/11/2026	Jul 2026	RAMP.d9be692d-fe37-4e1b-8f09-a7a8b5b95	V1642 Target	\$59.99	James Berven - Library materials	General Fund - 101	
Credit Card	6/17/2026	Jul 2026	RAMP.87da1c02-f336-4c53-9e8f-642327f5	V0755 T-Mobile	\$363.55	Spencer Heise - Library mobile communication services	General Fund - 101	
Credit Card	6/17/2026	Jul 2026	RAMP.68407f28-f0bf-43c9-9307-b08a41392	V1173 Amazon	\$192.16	James Berven - Video Games	General Fund - 101	
CARD Refund	6/19/2026	Jul 2026	RAMP.ed76b112-e38c-4d6c-8f2a-5a892707	V1173 Amazon	(\$9.49)	Ashley Thiem-Menning - Refund for Library materials	General Fund - 101	
Credit Card	6/19/2026	Jul 2026	RAMP.e976bd52-c22c-41c6-9b91-8d41b416	V0422 Library Journal	\$169.00	James Berven - Magazine we select materials from	General Fund - 101	
Credit Card	6/19/2026	Jul 2026	RAMP.a9318400-fcce-484d-a0b9-fdbcacaf84	V1173 Amazon	\$20.04	Ashley Thiem-Menning - New book for library	General Fund - 101	
Vendor Invoice	6/19/2026	Jul 2026	509026428	V0472 Midwest Tape	\$53.98	Digital Library Materials	General Fund - 101	
Credit Card	6/22/2026	Jul 2026	RAMP.5f228400-4493-4488-8f61-2e25003b1	V1207 Miscellaneous Retail Vendor (Ramp)	\$170.83	James Berven - Library book purchases	General Fund - 101	
Credit Card	6/22/2026	Jul 2026	RAMP.0fe0b0b1-6bc4-4e50-bb2c-e5014835f	V1642 Target	\$59.99	James Berven - Library materials	General Fund - 101	
Vendor Invoice	6/24/2026	Jul 2026	97469586	V0323 Ingram	\$17.99	Books	General Fund - 101	
Credit Card	6/25/2026	Jul 2026	RAMP.742f692a-99b3-441f-bff0-bd00f17ede	V0651 The Wall Street Journal	\$68.56	Spencer Heise - newspaper subscription	General Fund - 101	
Vendor Invoice	6/25/2026	Jul 2026	509058475	V0472 Midwest Tape	\$126.71	Digital Library Materials	General Fund - 101	
Vendor Invoice	6/26/2026	Jul 2026	1574658	V0420 Lerner Publishing Group	\$913.63	Books	General Fund - 101	
Credit Card	6/30/2026	Jul 2026	RAMP.7d531eee-1ec8-4b68-800f-ea838357f	V1173 Amazon	\$8.99	Spencer Heise - Library book purchases	General Fund - 101	
Vendor Invoice	6/30/2026	Jul 2026	97582708	V0323 Ingram	\$22.19	Books	General Fund - 101	
Vendor Invoice	6/30/2026	Jul 2026	509083033	V0472 Midwest Tape	\$1,436.48	Digital Library Materials	General Fund - 101	
Vendor Invoice	6/30/2026	Jul 2026	97582707	V0323 Ingram	\$19.56	Books	General Fund - 101	
Vendor Credit	7/1/2026	Jul 2026	97635049	V0323 Ingram	(\$2.19)	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642345	V0323 Ingram	\$11.04	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642338	V0323 Ingram	\$11.10	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642335	V0323 Ingram	\$13.04	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642347	V0323 Ingram	\$12.72	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642348	V0323 Ingram	\$10.22	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642340	V0323 Ingram	\$13.91	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642344	V0323 Ingram	\$6.84	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642336	V0323 Ingram	\$19.34	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642341	V0323 Ingram	\$27.41	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642342	V0323 Ingram	\$25.09	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642343	V0323 Ingram	\$13.65	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642346	V0323 Ingram	\$27.10	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642339	V0323 Ingram	\$16.14	Books	General Fund - 101	
Vendor Invoice	7/2/2026	Jul 2026	97642337	V0323 Ingram	\$30.03	Books	General Fund - 101	
Credit Card	7/4/2026	Jul 2026	RAMP.ec9b4024-1aae-439c-9ef8-1bc503af3	V1173 Amazon	\$15.39	Ashley Thiem-Menning - Library book purchases	General Fund - 101	
Vendor Invoice	7/5/2026	Jul 2026	97678440	V0323 Ingram	\$14.94	Books	General Fund - 101	
Credit Card	7/6/2026	Jul 2026	RAMP.3ce82241-ca78-4bb0-a5cd-3c40827d	V1173 Amazon	\$33.00	Ashley Thiem-Menning - Library book purchases	General Fund - 101	
Journal	7/6/2026	Jul 2026	JE1220		\$1,420.00	OWLS 2-25-26 Correction	General Fund - 101	
Vendor Invoice	7/6/2026	Jul 2026	97687528	V0323 Ingram	\$10.49	Books	General Fund - 101	
Vendor Invoice	7/6/2026	Jul 2026	97687515	V0323 Ingram	\$180.55	Books	General Fund - 101	
Vendor Invoice	7/6/2026	Jul 2026	97687513	V0323 Ingram	\$247.16	Books	General Fund - 101	

Vendor Invoice	7/6/2026	Jul 2026	97687523	V0323 Ingram	\$12.31	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687510	V0323 Ingram	\$18.02	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687525	V0323 Ingram	\$11.95	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687509	V0323 Ingram	\$171.27	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687517	V0323 Ingram	\$99.83	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687526	V0323 Ingram	\$31.79	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687503	V0323 Ingram	\$22.68	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687507	V0323 Ingram	\$135.27	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687505	V0323 Ingram	\$69.84	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687511	V0323 Ingram	\$21.30	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687506	V0323 Ingram	\$12.32	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	509099679	V0472 Midwest Tape	\$47.98	Digital Library Materials	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687508	V0323 Ingram	\$13.52	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687516	V0323 Ingram	\$32.03	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687518	V0323 Ingram	\$13.03	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687527	V0323 Ingram	\$12.55	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687520	V0323 Ingram	\$17.36	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687504	V0323 Ingram	\$123.57	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687514	V0323 Ingram	\$41.37	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687524	V0323 Ingram	\$9.76	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687519	V0323 Ingram	\$42.66	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687502	V0323 Ingram	\$12.92	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687501	V0323 Ingram	\$79.38	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687521	V0323 Ingram	\$12.76	Books	General Fund - 101
Vendor Invoice	7/6/2026	Jul 2026	97687512	V0323 Ingram	\$85.75	Books	General Fund - 101
Vendor Invoice	7/9/2026	Jul 2026	97779498	V0323 Ingram	\$14.99	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806778	V0323 Ingram	\$17.45	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97794602	V0323 Ingram	\$15.87	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806776	V0323 Ingram	\$65.42	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806768	V0323 Ingram	\$101.57	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806765	V0323 Ingram	\$67.18	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806774	V0323 Ingram	\$72.13	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806775	V0323 Ingram	\$33.37	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806777	V0323 Ingram	\$12.32	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806770	V0323 Ingram	\$12.03	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806773	V0323 Ingram	\$27.05	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806766	V0323 Ingram	\$32.24	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806769	V0323 Ingram	\$18.12	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806772	V0323 Ingram	\$266.03	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806767	V0323 Ingram	\$9.78	Books	General Fund - 101
Vendor Invoice	7/10/2026	Jul 2026	97806771	V0323 Ingram	\$9.04	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823838	V0323 Ingram	\$7.55	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823852	V0323 Ingram	\$20.58	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823848	V0323 Ingram	\$7.55	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823844	V0323 Ingram	\$12.44	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823847	V0323 Ingram	\$19.47	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823851	V0323 Ingram	\$18.97	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823846	V0323 Ingram	\$9.10	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823842	V0323 Ingram	\$19.93	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823843	V0323 Ingram	\$12.99	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823836	V0323 Ingram	\$21.15	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823845	V0323 Ingram	\$13.09	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823849	V0323 Ingram	\$10.23	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823837	V0323 Ingram	\$9.11	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823840	V0323 Ingram	\$13.99	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823853	V0323 Ingram	\$18.39	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823841	V0323 Ingram	\$17.71	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823839	V0323 Ingram	\$11.40	Books	General Fund - 101
Vendor Invoice	7/12/2026	Jul 2026	97823850	V0323 Ingram	\$11.17	Books	General Fund - 101
Vendor Invoice	7/14/2026	Jul 2026	97887540	V0323 Ingram	\$9.25	Books	General Fund - 101
Vendor Invoice	7/14/2026	Jul 2026	97887538	V0323 Ingram	\$12.06	Books	General Fund - 101
Vendor Invoice	7/14/2026	Jul 2026	97887541	V0323 Ingram	\$11.74	Books	General Fund - 101
Vendor Invoice	7/14/2026	Jul 2026	97887539	V0323 Ingram	\$65.29	Books	General Fund - 101
Vendor Invoice	7/15/2026	Jul 2026	97903600	V0323 Ingram	\$39.44	Books	General Fund - 101
Vendor Invoice	7/15/2026	Jul 2026	97903598	V0323 Ingram	\$13.07	Books	General Fund - 101
Vendor Invoice	7/15/2026	Jul 2026	97903599	V0323 Ingram	\$12.46	Books	General Fund - 101
Vendor Invoice	7/16/2026	Jul 2026	97942413	V0323 Ingram	\$12.22	Books	General Fund - 101
Vendor Invoice	7/16/2026	Jul 2026	0101860	V1890 ABDO Publishing Company	\$1,093.75	ABDO Books	General Fund - 101
Vendor Invoice	7/16/2026	Jul 2026	97942411	V0323 Ingram	\$17.46	Books	General Fund - 101
Vendor Invoice	7/16/2026	Jul 2026	97942412	V0323 Ingram	\$14.08	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956045	V0323 Ingram	\$7.31	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956057	V0323 Ingram	\$20.18	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956064	V0323 Ingram	\$35.88	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956065	V0323 Ingram	\$35.88	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956048	V0323 Ingram	\$26.54	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956049	V0323 Ingram	\$19.23	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956066	V0323 Ingram	\$16.62	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	509153895	V0472 Midwest Tape	\$50.23	Digital Library Materials	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956047	V0323 Ingram	\$18.11	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956062	V0323 Ingram	\$12.97	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956055	V0323 Ingram	\$10.88	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956058	V0323 Ingram	\$24.02	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956059	V0323 Ingram	\$10.92	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956060	V0323 Ingram	\$17.56	Books	General Fund - 101

Item 4.c.

Vendor Invoice	7/17/2026	Jul 2026	97956061	V0323 Ingram	\$12.97	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	509153894	V0472 Midwest Tape	\$23.24	Digital Library Materials	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956050	V0323 Ingram	\$11.30	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956069	V0323 Ingram	\$50.62	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956068	V0323 Ingram	\$13.14	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956067	V0323 Ingram	\$12.11	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956053	V0323 Ingram	\$13.58	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956063	V0323 Ingram	\$17.55	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956051	V0323 Ingram	\$10.89	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956054	V0323 Ingram	\$19.81	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956056	V0323 Ingram	\$17.59	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956052	V0323 Ingram	\$35.72	Books	General Fund - 101
Vendor Invoice	7/17/2026	Jul 2026	97956046	V0323 Ingram	\$15.17	Books	General Fund - 101
Vendor Invoice	7/21/2026	Jul 2026	98016391	V0323 Ingram	\$19.90	Books	General Fund - 101
Vendor Invoice	7/23/2026	Jul 2026	98067499	V0323 Ingram	\$13.49	Books	General Fund - 101
Vendor Invoice	7/23/2026	Jul 2026	98067497	V0323 Ingram	\$18.47	Books	General Fund - 101
Vendor Invoice	7/23/2026	Jul 2026	98067498	V0323 Ingram	\$18.95	Books	General Fund - 101
Vendor Invoice	7/23/2026	Jul 2026	98067496	V0323 Ingram	\$18.47	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130666	V0323 Ingram	\$12.13	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130665	V0323 Ingram	\$12.89	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130668	V0323 Ingram	\$17.08	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130673	V0323 Ingram	\$25.71	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130674	V0323 Ingram	\$21.64	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130664	V0323 Ingram	\$17.66	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98134892	V0323 Ingram	\$20.57	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130669	V0323 Ingram	\$18.76	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130675	V0323 Ingram	\$21.64	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130672	V0323 Ingram	\$21.16	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130676	V0323 Ingram	\$19.12	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130670	V0323 Ingram	\$55.82	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130667	V0323 Ingram	\$13.03	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130671	V0323 Ingram	\$39.33	Books	General Fund - 101
Vendor Invoice	7/26/2026	Jul 2026	98130663	V0323 Ingram	\$17.08	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220090	V0323 Ingram	\$14.38	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201898	V0323 Ingram	\$11.41	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201908	V0323 Ingram	\$21.51	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201907	V0323 Ingram	\$13.89	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201909	V0323 Ingram	\$30.50	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201895	V0323 Ingram	\$17.17	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201904	V0323 Ingram	\$12.07	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220089	V0323 Ingram	\$13.62	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201906	V0323 Ingram	\$12.46	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220093	V0323 Ingram	\$7.84	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201896	V0323 Ingram	\$13.89	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201903	V0323 Ingram	\$13.68	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220091	V0323 Ingram	\$20.11	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201899	V0323 Ingram	\$30.86	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201902	V0323 Ingram	\$13.08	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201897	V0323 Ingram	\$19.94	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201905	V0323 Ingram	\$23.46	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220087	V0323 Ingram	\$13.67	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201900	V0323 Ingram	\$13.08	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220088	V0323 Ingram	\$9.54	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98201901	V0323 Ingram	\$38.17	Books	General Fund - 101
Vendor Invoice	7/29/2026	Jul 2026	98220092	V0323 Ingram	\$18.66	Books	General Fund - 101
Total - 5441 - Library Materials					\$10,858.02		
5442 - Service Contracts							
Credit Card	6/18/2026	Jul 2026	RAMP.f1e7f11eb-2353-44cc-acee-96eef57c5c	V1207 Miscellaneous Retail Vendor (Ramp)	\$996.00	Spencer Heise - Archive data management services - Local History yearly	General Fund - 101
Credit Card	6/23/2026	Jul 2026	RAMP.3ca36c34-d9c1-47fc-a865-f6fe36de13	V1207 Miscellaneous Retail Vendor (Ramp)	\$15.99	Spencer Heise - YouTube Premium for programs	General Fund - 101
Vendor Invoice	6/30/2026	Jul 2026	42384359	V0440 Marco	\$2,576.85	Copier	General Fund - 101
Vendor Invoice	7/24/2026	Jul 2026	4855	V0528 Outagamie Waupaca Library System	\$12.00	OWLS 4855 Office	General Fund - 101
Total - 5442 - Service Contracts					\$3,600.84		
5444 - Library Programs							
Credit Card	6/4/2026	Jul 2026	RAMP.94a0f5f8-210b-47d8-93ca-542471377	V1207 Miscellaneous Retail Vendor (Ramp)	\$6.29	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/5/2026	Jul 2026	RAMP.76ce3421-a1e1-4fe4-81c6-0d39b592	V0006 Complete Office of Wisconsin	\$42.46	Spencer Heise - Supplies for library programs	General Fund - 101
Credit Card	6/7/2026	Jul 2026	RAMP.e3496b61-c81e-4fc8-ba9b-7df483866	V1197 Miscellaneous Food Vendor (Ramp)	\$50.05	Sarah Wroblewski - Food for library programming	General Fund - 101
Credit Card	6/7/2026	Jul 2026	RAMP.89af2e41-6781-420c-8e1c-c64c9b633	V1207 Miscellaneous Retail Vendor (Ramp)	\$25.15	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/16/2026	Jul 2026	RAMP.579a699c-86e0-4f44-96cd-1b27b58d1	V1173 Amazon	\$32.38	Bethany Neuman - Library program event supplies	General Fund - 101
Credit Card	6/16/2026	Jul 2026	RAMP.7eb37891-35d5-45f0-bf4a-96d95a468	V1173 Amazon	\$240.29	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/17/2026	Jul 2026	RAMP.817f5bb1-c139-49fa-9df5-c19395d74	V1173 Amazon	\$60.99	Spencer Heise - Supplies for library programs	General Fund - 101
Credit Card	6/19/2026	Jul 2026	RAMP.746e920c-3000-4621-98f2-672d23a5	V1173 Amazon	\$9.16	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/19/2026	Jul 2026	RAMP.b09ff3da-9459-4be8-9493-4cb379680	V1173 Amazon	\$10.54	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/19/2026	Jul 2026	RAMP.3bb34e68-922c-434f-ba74-73330453f	V1173 Amazon	\$20.99	James Berven - Cards for Library programs	General Fund - 101
Credit Card	6/22/2026	Jul 2026	RAMP.2d8dffa8-cbef-4c1e-b946-f4dcc5f480e	V1173 Amazon	\$42.26	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/27/2026	Jul 2026	RAMP.f7ba8146-6267-477e-b1e0-515628c6f	V1197 Miscellaneous Food Vendor (Ramp)	\$18.96	Bethany Neuman - Library program event supplies	General Fund - 101
Credit Card	6/27/2026	Jul 2026	RAMP.6629bb6f-320e-42af-bdef-e1f57dbf99	V1173 Amazon	\$23.98	James Berven - Supplies for library programs	General Fund - 101
Credit Card	6/29/2026	Jul 2026	RAMP.4a4a16ba-216c-404d-ab89-0184ec5c	V1173 Amazon	\$47.53	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	6/30/2026	Jul 2026	RAMP.82181a62-8129-4eff-997a-fa97cce90	V1173 Amazon	\$16.14	Bethany Neuman - Library program event supplies	General Fund - 101
Credit Card	6/30/2026	Jul 2026	RAMP.56c9c9cb-fea5-4adc-88df-d31350eb1	V1282 Walmart	\$53.68	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	7/1/2026	Jul 2026	RAMP.82bebc4c-d064-459d-9bfd-a0d5bfa18	V1173 Amazon	\$29.95	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	7/2/2026	Jul 2026	RAMP.53288b04-5170-45a1-b85a-e8671c94	V0006 Complete Office of Wisconsin	\$129.52	Spencer Heise - programming supplies	General Fund - 101
Credit Card	7/3/2026	Jul 2026	RAMP.524861ba-d62e-4486-be3f-2c9897c1c	V1173 Amazon	\$27.99	Sarah Wroblewski - Supplies for library programs	General Fund - 101
Credit Card	7/6/2026	Jul 2026	RAMP.00630dee-2fad-4625-8752-d279e83d	V1207 Miscellaneous Retail Vendor (Ramp)	\$112.85	Sarah Wroblewski - Programming	General Fund - 101
Total - 5444 - Library Programs					\$1,001.16		

Item 4.c.

Total - 5007 - Supplies					\$14,944.23			
Total - 5003 - Non-Personnel Services					\$43,170.18	Item 4.c.		
5008 - Outlay								
5801 - Land & Buildings								
Vendor Invoice	4/23/2026	Jul 2026	181603	V0116 Building Service, Inc.	\$6,589.93	Flip Top Tables	24-1330	Buildings & Misc. Capital - 423
Total - 5801 - Land & Buildings					\$6,589.93			
5804 - Equipment (including Office)								
Credit Card	6/30/2026	Jul 2026	RAMP.ca984650-64e9-44f6-9a87-0b98bfdd4	V1207 Miscellaneous Retail Vendor (Ramp)	\$174.00	Spencer Heise - new computer monitors from April... This receipt has been uploaded before. I feel like this is the 3rd time actually for this \$174.00 one. Should only be 1 transaction.		General Fund - 101
Vendor Invoice	7/24/2026	Jul 2026	4855	V0528 Outagamie Waupaca Library System	\$1,136.52	OWLS 4855 spine printers (3)		General Fund - 101
Total - 5804 - Equipment (including Office)					\$1,310.52			
Total - 5008 - Outlay					\$7,900.45			
Total - Expense					\$157,752.33			
Net Income					(\$157,752.33)			

Item 4.c.

City of Kaukauna

City of Kaukauna

City - Budget vs. Actual (Years 2025+)

From Jan 2026 to Adjust 2026 (12/31 - 12/31)

Financial Row	Amount	Budget Amount	Amount Over Budget	% of Budget
Expense				
5000 - Personnel Services				
5001 - Wages & Salaries				
5101 - Regular Payroll	\$373,252.73	\$696,911.56	(\$323,658.83)	53.56%
5104 - Temporary Payroll	\$29,012.88	\$36,000.00	(\$6,987.12)	80.59%
Total - 5001 - Wages & Salaries	\$402,265.61	\$732,911.56	(\$330,645.95)	54.89%
5002 - Fringe Benefits				
5151 - Retirement Plan	\$22,022.64	\$42,565.18	(\$20,542.54)	51.74%
5152 - Residency	\$1,479.71	\$12,728.21	(\$11,248.50)	11.63%
5154 - Social Security	\$23,611.55	\$47,280.38	(\$23,668.83)	49.94%
5157 - Group Health Insurance	\$73,981.08	\$153,755.24	(\$79,774.16)	48.12%
5160 - Group Life Insurance	\$375.00	\$849.00	(\$474.00)	44.17%
5163 - Workers Compensation	\$730.17	\$1,173.07	(\$442.90)	62.24%
Total - 5002 - Fringe Benefits	\$122,200.15	\$258,351.08	(\$136,150.93)	47.30%
Total - 5000 - Personnel Services	\$524,465.76	\$991,262.64	(\$466,796.88)	52.91%
5003 - Non-Personnel Services				
5004 - Travel/Training				
5208 - Travel - City Business	\$2,699.90	\$6,708.00	(\$4,008.10)	40.25%
5211 - Education & Memberships	\$1,572.00	\$3,371.00	(\$1,799.00)	46.63%
Total - 5004 - Travel/Training	\$4,271.90	\$10,079.00	(\$5,807.10)	42.38%
5005 - Center Maintenance				
5264 - Programs	\$18.59	\$0.00	\$18.59	0.00%
Total - 5005 - Center Maintenance	\$18.59	\$0.00	\$18.59	0.00%
5006 - Purchased Services				
5303 - Communications	\$536.47	\$960.00	(\$423.53)	55.88%
5306 - Heating Fuels	\$4,512.98	\$7,000.00	(\$2,487.02)	64.47%
5309 - Water Sewer & Electric	\$8,918.29	\$16,325.00	(\$7,406.71)	54.63%
5312 - Maintenance - Buildings	\$82,225.09	\$120,000.00	(\$37,774.91)	68.52%
5313 - Lease - Buildings	\$95,944.00	\$143,916.00	(\$47,972.00)	66.67%
5325 - Contractual Services	\$22,190.94	\$38,397.14	(\$16,206.20)	57.79%
5328 - Advertising	\$774.31	\$3,050.00	(\$2,275.69)	25.39%
5331 - General Insurance	\$8,456.00	\$8,456.00	\$0.00	100.00%
5332 - Shared Service Allocation	\$129,613.00	\$129,613.00	\$0.00	100.00%
Total - 5006 - Purchased Services	\$353,171.08	\$467,717.14	(\$114,546.06)	75.51%
5007 - Supplies				
5401 - Office Supplies	\$3,752.69	\$7,500.00	(\$3,747.31)	50.04%
5402 - Desktop Printer/Fax Expense	\$480.99	\$800.00	(\$319.01)	60.12%
5422 - Data Processing Supplies	\$5,645.73	\$8,500.00	(\$2,854.27)	66.42%
5431 - Postage	\$2,102.64	\$2,250.00	(\$147.36)	93.45%
5441 - Library Materials	\$84,405.46	\$122,552.00	(\$38,146.54)	68.87%
5442 - Service Contracts	\$46,405.30	\$55,000.00	(\$8,594.70)	84.37%
5444 - Library Programs	\$5,039.20	\$8,000.00	(\$2,960.80)	62.99%
5499 - Miscellaneous	\$96.35	\$2,000.00	(\$1,903.65)	4.82%
Total - 5007 - Supplies	\$147,928.36	\$206,602.00	(\$58,673.64)	71.60%
Total - 5003 - Non-Personnel Services	\$505,389.93	\$684,398.14	(\$179,008.21)	73.84%
5008 - Outlay				

Financial Row	Amount	Budget Amount	Amount Over Budget	% of Budget
5801 - Land & Buildings	(\$690.99)	\$0.00	(\$690.99)	0.00%
5804 - Equipment (including Office)	\$4,448.81	\$9,500.00	(\$5,051.19)	46.83%
Total - 5008 - Outlay	\$3,757.82	\$9,500.00	(\$5,742.18)	39.56%
Total - Expense	\$1,033,613.51	\$1,685,160.78	(\$651,547.27)	61.34%
Net Income	(\$1,033,613.51)	(\$1,685,160.78)	\$651,547.27	61.34%

Kaukauna Public Library Study Room Policy

The Kaukauna Public Library has three study rooms and one JobPod that are available for individual and group use. To ensure equitable use of study rooms, the following rules apply:

- Study Rooms may be used for up to four (4) hours per day.
- Individuals or groups may use the Study Rooms once (1) per day.
- Reservations for the room may be made up to seven (7) days in advance; limited to one (1) booking a week.
- The Library will hold a Study Room reservation for fifteen (15) minutes; after fifteen (15) minutes have elapsed, the reservation will be canceled and the Study Room will be available for walk-in use unless the library is notified of a late arrival.
- Users of study rooms are expected to use the study room during booked times and remain in the study room during indicated time of use. If an individual leaves a study room they booked unoccupied for more than 15 minutes, the library reserves the right to offer the study room to another individual upon request. Any property left behind will remain at the circulation desk until the user returns.
- Individuals or groups using Study Rooms must follow the Library Appropriate Use Policy.
- Students under the age of 15 may only use study rooms independently. Students under the age of 15 using a study room with a group need to have a parent present in the library.
- The study rooms must always remain locked for safety.
- If all Study Rooms are in use staff may book patrons in the local history room, boardroom, or garden room provided there are no prior reservations in those rooms.
- When Study Rooms are not reserved, they are available on a first come, first serve basis.
- Priority is given to reservations, so users must vacate a Study Room promptly for the start of a reservation.
- Users must check in and out with Library Staff for room use.
- Users are responsible for their own personal property at all times while using the Study Rooms. The Library recommends that items not be left unattended. The Library is not liable for loss or damage of personal property.
- Study Room users must clean up after themselves and leave the room in good condition.
- Failure to comply with the Study Room Policy may result in a temporary or permanent loss of access to the Study Rooms.
- Library Administration reserves the right to use Study Rooms as necessary.

JobPod

The JobPod adheres to the Study Room Policy with the following exceptions:

- Preference is given to those who intend to use the room for the purposes of job searching, resume/cover letter creation, career planning, virtual meetings with employment specialists, or virtual interviews.

- The JobPod may be booked only after the library's other study rooms are full unless used for the purposes listed above.
- If the JobPod is in use for purposes other than those listed above and a patron arrives and asks to use the JobPod for one of the purposes above, the room must be vacated at the start of the next hour, despite the length of the current reservation. The library will accommodate the displaced patron in another study room if available.
- The laptop and other technology in the JobPod is to be used solely for the purposes listed above. Patrons using the JobPod for purposes not listed above may not use the laptop. No tampering with the laptop or other technology is allowed.
- Food and drink are not allowed in the JobPod.

8/2026

1:1 Library Staff Lesson & Technology Help Policy

The Kaukauna Public Library offers a unique 1:1 program for community members. This program allows staff to book appointments with community members in advance for a private one on one (1:1) learning session on a topic they need assistance in understanding. Topics for 1:1 sessions include but are not limited to resume and cover letter writing, job searching, interview preparation, learning a new device (computer, tablet, phone), learning a new software program, learning how to use the internet, genealogy, and learning how to utilize library e-resources on a personal device. The library may decline a 1:1 if staff are not able to teach the topic requested. Library staff will not proofread documents or offer any medical or legal guidance. Staff will also not complete work or design for patrons; a 1:1 is intended to teach, not have staff complete a project or assignment.

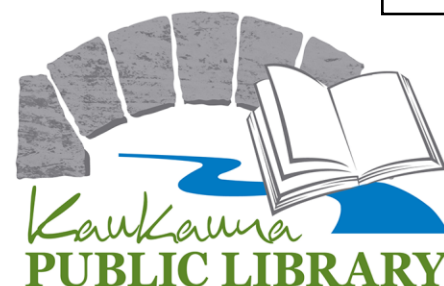
The library cannot guarantee staffing levels for walk-in requests, nor can the library guarantee that the staff member participants have worked with previously will be available for additional appointments, nor can the library guarantee that staff have enough availability to even schedule appointments. All appointments will be made with the Assistant Library Director. Patrons should not call or email other library staff to set up appointments.

As a courtesy to library staff, participants scheduled for a 1:1 lesson must arrive on time. If a participant does not call or email in advance to alert staff of a delay, library staff will treat the scheduled lesson as a no-show if participants arrive more than 10 minutes late. Time cannot be added to lessons for late arrivals and will conclude at the duration of the full hour the lesson should have started at. If there are two late or no-show appointments in a row, library staff have the right to decline the service further. If a library staff member determines that 1:1 sessions are no longer assisting the requestor, library staff have the discretion to cancel future bookings.

The library cannot fix broken devices but can assist with general troubleshooting. The library is not liable for any personal devices brought into the library, nor is the library liable for any issues with technology that occur during a 1:1 session, nor for patron online accounts and their security. Library staff members will not keep records of user names or passwords for accounts; responsibility for keeping record of personal usernames, accounts, and passwords is at the discretion of the user. The library recommends that participants not bring in equipment larger than a laptop for a session. The library is also not liable for any subsequent issues that may arise from having taught the lesson.

Library staff members may not use their own personal devices to assist in practicing text messaging. If learning to text via cell phone will be part of your appointment, it is the responsibility of the individual to find another person to text during that time for practice. Library 1:1 appointments will only take place at the library; staff members will not go into personal residences.

1:1 sessions are limited to one hour, twice per month. Participants must book appointments in advance; a minimum of one-day notice is required. Staff members may not take impromptu 1:1 visits; all technology help requiring more than five minutes of staff time need to be appointments as the library cannot guarantee available staff for help and staff at the circulation desk must be performing circulation duties.



To: Kaukauna Public Library Board of Trustee
 From: Library Director Ashley Thiem-Menning
 Date: 8/11/2026
 Re: Upcoming Closure & 2027 Closures/Important Dates

The library had prescheduled the quarterly August 28, 2026 staff training date in August 2025. Although we were just closed on July 24 for new software training, we are keeping this closure so that we can utilize this time to go over functions in Polaris that are challenging staff or in which staff would like more clarity after having used the new software for two weeks. We also have not trained on the app at all. We also have carpet cleaning scheduled during the closure.

The recommendation for 2027 closures/important dates aligns with our typical closures.

Closures:

Friday, January 1
 Saturday, January 2
 Friday, January 15 (staff training)
 Saturday, March 27
 Friday, May 7 (staff training)
 Saturday, May 29
 Monday, May 31
 Monday, July 5
 Friday, August 27 (staff training)
 Saturday, September 4
 Monday, September 6
 Friday, November 5 (staff training)
 Thursday, November 25
 Friday, November 26
 Saturday, November 27
 Tuesday, December 7 (closing at 4p)
 Friday, December 24
 Saturday, December 25
 Friday, December 31 (closing at 4p)

Board Meetings:

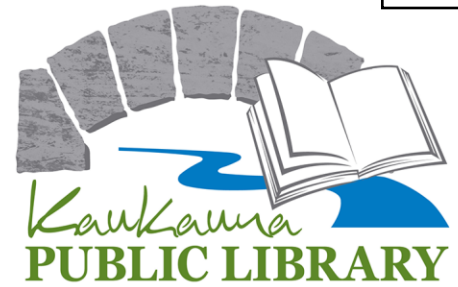
January 26
 February 23
 March 23
 April 27
 May 25
 June 22
 August 24
 September 28

October 26
November 23

Important Dates:

Spring Book Sale April 24-May 1
SLP June 7- August 13
School Supply Drive August 13
Fairy Walk August 16 (Rain Date August 23)
Coat Drive October 9
Garden Closure November 15
KU Library of Lights December 2





To: Kaukauna Public Library Board of Trustee
From: Library Director Ashley Thiem-Menning
Date: 8/12/2026
Re: 2027 Budget

Our non-personnel budget is due on September 8. I will have our draft budget details sent out to the Finance Committee prior to this and will present the budget to the Board in September.

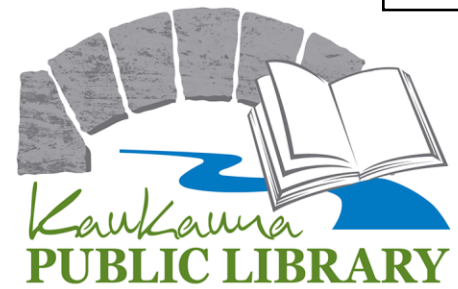
The week of September 14-18 Department Heads meet to look at the budget requests City-wide.

October 5 is the presentation of non-personnel items and tax rate to the City Finance & Personnel Committee. October 19 is the presentation of personnel items to City Finance & Personnel Committee.

November 9 is the City Committee of the Whole budget presentation, with budget adoption set for November 17.

City personnel requests were due no later than June 30. The library submitted a part-time to full-time conversion for 2027. On August 3, I met with HR, Mayor, and Council President to go over any questions regarding our personnel request.





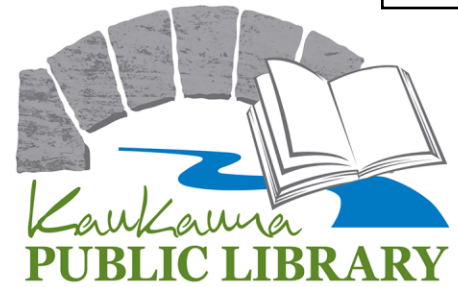
To: Kaukauna Public Library Board of Trustee
From: Library Director Ashley Thiem-Menning
Date: 8/11/2026
Re: Grants

Kaukauna Public Library has been honored with two grants.

The Community Foundation for the Fox Valley Region has awarded a grant to the Friends of the Library from The Leech Charitable Fund in the amount of \$10,000 in honor of the 40th anniversary of the Community Foundation for the Fox Valley Region. We are thrilled to stand alongside 39 other amazing nonprofit organizations who are working to make the Fox Valley Region stronger. Thank you to The Leech Charitable Fund for their generosity.

The library was also awarded \$21,700 from the David L. and Rita E. Nelson Family Fund within the Community Foundation for the Fox Valley Region for garden maintenance. The grant allows the library to replace the broken entry-gate latch, replenish the washed-out gravel, replace deteriorated outdoor wooden xylophone and add additional freestanding musical pieces. It will also help us restore plant ID signage, secure the rope bridges, add a portable one-person quick setup tent for staff during programming, replace wind damaged benches with heavier ones, purchase more durable sand toys, and replace nine raised bed planters with longer-lasting plastic alternatives. Any funds left from the project can be spent on the enhancement of library collections, specifically audio and early literacy. We are grateful to the Nelson Family Fund for their commitment to education and our community.





To: Kaukauna Public Library Board of Trustee
From: Library Director Ashley Thiem-Menning
Date: 8/11/2026
Re: OWLS Hearing Loops

On July 7, courtesy of OWLS, KPL had two hearing loops installed. We currently have a loop at the main circulation desk and on the preschool side of the youth services desk.

We only have one set of headphones to go with the loops, but essentially patrons that are hard of hearing or who have hearing aids can turn their hearing aids to the "t" setting and there is a small microphone that staff can speak into that will amplify our voice in the headphones for them.

We are very grateful to OWLS for working on this project with OWLS libraries.



Assistant Director Report July/August 2026

Polaris

Staff Training Day

During our training day on July 24th staff graciously sat through a 7-hour Polaris training led by myself. I continued adding to the training manual since June and we managed to get through all 272 pages of it. In my opinion, staff took to it quickly, asked relevant questions, and overall have a very positive opinion of our new software. This was the last date before we went live for staff to receive direct training on Polaris. After the 24th all staff were encouraged to work through their manuals, logging into Polaris on any computer, to practice using it in preparation for August 17th.

Manual

Though the manual may seem long enough, I am continuing to create additional documentation for Polaris as well as for other workflows in the library. The Polaris manual I finished creating on July 24th is for all staff to use. I am currently working on another manual for full-time staff that details functions that most of the part-time staff do not need to see, as it would only serve to clutter the main Polaris manual. This will include things like adding items to the collection, creating meeting room bookings, volunteer onboarding instructions, making changes to the website, and much more. While there are various staff members who currently perform each of these functions, it is my goal to document how each function is done so that when the only staff member who knows how to do a given function is on vacation someone else can easily see how it is done and the service won't need to be suspended until their return.

Staffing

Interviews For Library Assistant – Circulation Position

Following Amber's resignation at the end of July, Ashley and I have begun interviewing candidates for the Library Assistant – Circulation position. The position was posted on August 5th, and three candidates have been selected for interviews. As of the writing of this report, we have interviewed one candidate. A decision will be made at the end of this week, and the position should be filled before the next board meeting.

New Hire Training

In June Kristen, Laura, Heather, and returning library staff member Yenny started employment at the library. Training has progressed nicely since then. Kristen is fully trained, both in adding new materials to our catalog, and working

desk alone. Laura, Heather, and Yenny learned Polaris quickly as well. Since they only work a day or so per week, they are just about ready to complete their training and will be ready for solo desk work within the month.

Strategic Plan

Surveys and Focus Groups

The surveys and focus groups have concluded. Special thank you to board members who participated in the focus groups! I am currently working on compiling the survey and focus group answers into a readable format so that library staff can meet and discuss what we would like to include in our upcoming three-year strategic plan. I should have much more to report at September's board meeting.

Library Hardware

Self-Checks, RFID Pads, and Gates

We are expecting to receive our new self-checks, RFID pads, and gates from Bibliotheca on Monday August 24th. Spencer and I have been working on the spreadsheets detailing the technical specifications needed to connect the hardware to our current computers and network and will be ready before the hardware is delivered on the 24th. The timing worked very well, as we will only have one week without self-checks and by nature of receiving them after ceasing to use CARL, we only have to configure them to one ILS, Polaris. We are still expecting the automated material handling system (AMHS) towards the end of this year.

Adult Services Librarian Report July and August 2026

Programming

Summer Art Series: Soy Wax Candles

Madeline led ten adults and older teens in a summer art workshop focused on creating soy wax candles in decoupaged jars. Participants learned the candle-making process, selected their own scents, and designed personalized jars while sharing ideas and encouraging one another's creativity. Through her guidance and welcoming approach, Madeline fostered an inclusive environment where both experienced artists and beginners felt comfortable exploring their artistic talents and connecting with fellow artists.



Summer Adult Reading Challenge

To encourage adults to connect more deeply with this year's Summer Library theme "Unearthing a Story", we launched a special summer-themed book club (Digging for Diamonds). Meeting the third Saturday of each month of summer, this book club invites participants to choose their own titles on the month's theme. Attendees are encouraged to champion a favorite read or suggest one others might skip, the discussion is designed to be welcoming, engaging, and reader-driven.

The Adult Reading Program invited community members ages 18 and up to participate by reading and logging their books throughout the summer. Participants could enter weekly prize drawings by submitting reading slips at the library between June 8 and August 15, with a \$10 gift certificate awarded each

week and a grand prize drawn at the conclusion of the program. Participants could also use Beanstack to track their reading and enter drawings online, providing a convenient paperless option. We had 126 Adult readers who read 985 books during this timeframe.

Puzzle Palooza

Puzzles are such a wonderful way for people to connect, build friendships, and discover others who share their love of puzzling! In June, we hosted one of our favorite events, Puzzle Palooza, and it was a fantastic success. We welcomed 33 attendees, who formed 9 teams for a fun and friendly puzzle competition. The winning team (pictured below, Some Assembly Required) completed their 500-piece puzzle in an incredible 27 minutes! But the best part of the day wasn't just how quickly the puzzles came together—it was the connections that were made along the way.

After the competition, teams gathered to enjoy coffee and Munchkins together, chatted with other teams, swapped puzzle tips and strategies for next time, and spent time exploring and using the library. It was an afternoon filled with laughter, conversation, and community, and we're already looking forward to the next Puzzle Palooza!



David Jones Author Event

We were delighted to welcome local Fox Valley author David Jones to the library to talk about the latest book in his *Fox Valley Homicide* series. During his presentation, David shared the journey that led him to become a writer, the life experiences that inspire his stories, and gave attendees a behind-the-scenes look at his writing process.

The 15 attendees enjoyed asking thoughtful questions about everything from how he researches his novels and chooses his storylines to the routines that help him write successfully and some of his favorite moments from his books. David was incredibly warm, generous, and engaging throughout the event.

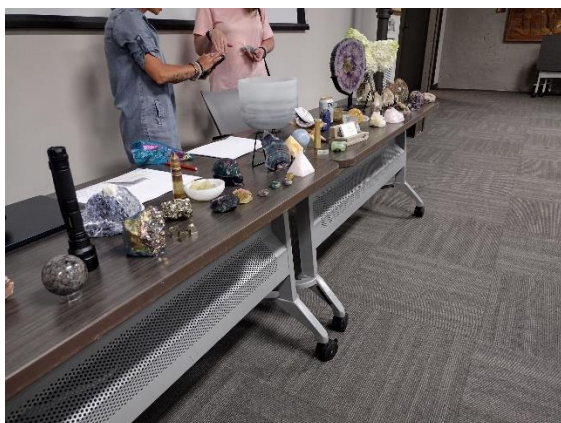
Even while busy working on his next novel (which will be set in Kaukauna and even feature our very own Gavin as a character!) David graciously spent extra time signing attendees' personal copies of his books.



Exploring Rocks & Crystals with Sol Rising

SolRising, Kaukauna's newest locally owned rock and crystal shop, visited the library on August 6 to present an engaging program for the community. The owners led a relaxing sound bath experience and shared information about crystal formation, their various uses, and the healing properties and energies that many people associate with them.

All 22 attendees received a complimentary gift from the shop, which was greatly appreciated. The program received overwhelmingly positive feedback, with several participants requesting similar programs in the future. One attendee even traveled from Shawano specifically to attend, demonstrating the strong interest this unique program generated.



GrapeVine Health Series

The library partnered with Grapevine and the Outagamie County Public Health Division to offer a free, welcoming health information series for the community. Hosted by library staff member Bethany alongside Emilie and Vicki from Public Health, the series provides trustworthy, practical information and opportunities for thoughtful conversations around everyday health and wellness.

The three-sessions we've done thus far in the series, which runs into March of 2027, included Better Brain Health on June 29, focusing on lifestyle choices that can help reduce dementia risk and support cognitive health; Mental Health on July 22, encouraging open conversations, reducing stigma, and promoting overall wellness; and Advanced Care Planning on August 26, providing information to help adults understand and prepare for future medical decisions. Advance Directive forms were provided for informational purposes, with guidance on how and where to complete them outside of the session.

JobPod Ribbon Cutting Ceremony, Panel and Job Fair

Planning is underway for the JobPod Ribbon Cutting Celebration on Thursday, September 10. Invitations have been sent to community leaders, workforce partners, educators, elected officials, and other stakeholders. Danielle Zeamer of JobPod and Vickie Patterson of the Bay Area Workforce Development Board are confirmed to participate and speak, with additional hopeful speakers—including the Mayor, County Executive, City Council, and a Library Board representative.

The evening will begin at 5 pm with the ribbon cutting ceremony, followed by networking and refreshments at 5:30 pm. A Local Business Panel from 6 – 6:45 pm will explore how JobPod can support employers and strengthen workforce opportunities, followed by a Mini Job Fair from 6:30 – 7 pm featuring local employment, volunteer, and internship opportunities. The event is intended to celebrate this new community resource while connecting residents, students, employers, and workforce partners to the opportunities JobPod provides.

Collection Development

No new updates since last report. As we have been coordinating migration efforts, some aspects needed to be paused while software was implemented, data migrated, and staff trained.

Volunteers

This summer, the library expanded its program volunteer support by creating a Library Program Volunteer position and have recruited and onboarded three volunteers who are consistently filled this role. These volunteers assist with program setup and cleanup, welcome participants, prepare materials, support

staff during events and activities, and help create a friendly, organized environment for children, teens, adults, and families. The flexible position is open to individuals in upper elementary school into adulthood and provides opportunities to support both indoor and outdoor programs throughout the year.

Youth Services at a Glance

June & July 2026

Teacher Packs- 0

Youth Programs- 36

Youth Attendance- 935

General Interest Programs- 39

General Interest Attendance- 4179

Youth Highlights

Summer Library Program

This summer the theme was “Unearth a Story”, and our readers had a blast digging in! Our program began June 8th with a new format aimed to fit the mission to encourage reading all summer and reduce the dreaded summer slide. All readers had several chances to enter for the end of summer grand prizes and earn books, trinkets, and coupons along the way! One big change was the ability for participants to complete the program as many times as they wanted. We also reduced the amount of plastic waste but kept all the excitement! Library staff and patrons of all ages enjoyed the changes and found the program easier to navigate and participate in.

The Summer Library Program is also a way to bring the theme to life through events, programs, and decorations. Youth staff worked hard creating immersive decorations and stations throughout the library including several passive options- an I spy board, a spot the difference challenge, and a scavenger hunt. Each passive station was refreshed each month, encouraging patrons to return to see what’s new.



Above: SLP decorations throughout the library this summer

Adventures in the Park

Summer means storytime at the park! This year Miss Kim rotated between Riverside Park and Horseshoe Park to bring books and nature together. The final Adventure is a book fair with crafts, activities, literary themed prizes, and of course, free books! Each attendee is given tickets to stop at the stations to collect their goodies, with a few spots just for fun. This year we had over 60 participants! We saw an increase in older siblings and are looking forward to adding chapter book options next year.

Below: Pictures from the J&R Aquatic Animal Rescue program

J&R Aquatic Animal Rescue

Amphibians, reptiles, and a chicken named Nugget?! The fabulous rescue returned to the library this summer with some unexpected guests to fit the summer theme and bring the wonders of animal adaptations to life with their Prehistoric Pets educational presentation. Did you know prehistoric crocodiles had teeth the size of bananas? Attendees were all ears for both presentations, eager to see what animal would make their appearance next. The crowd favorite was a bearded dragon named Frank, coming in close second was a ball python.



Monday Crafts

Throughout the summer the library features self-led drop-in crafts and activities in the youth department on Mondays. These are typically geared towards preschool aged patrons and are related to the summer theme. This year, we added a special Monday morning craft program held in the conference room, aimed at engaging older children but also fun for teens and adults who attend. Library staff Madeline and Kim led the programs, and participants were able to join at any time during the event. Clay Ammonites was the most popular Monday morning program with 45 patrons spiraling and coloring clay.

Below: Pictures from the ammonite spiral Monday craft



Touch-a-Truck

The annual Touch-a-Truck event had a new location this summer at the Kaukauna High School! This change provided much needed parking and space for additional vehicles and booths. An unexpected perk was the increase in school-age and teen attendance as they finished their morning activities at the high school and joined in the fun before heading home.

Unfortunately, the helicopter was unable to fly due to weather, but the Outagamie County Sheriff's Office brought their BearCat, Dawes Rigging and Milis Flatwork were able to fully extend their outriggers and booms, The Cool Bus brought the sweet treats, and Piggie and Elephant made a special appearance for pictures!

Right: Mo Willems characters Piggie and Elephant ready for pictures



Outdoor Movie Night

A summer delight returned to the Kaukauna Public Library with a new twist! The Outdoor Movie Night is held in the parking lot each year with several pre-show activities. This year, we kept the parking lot reserved for seating so patrons could grab their spot and moved all the activities to the other end for a block party feel! Pre-show activities included a bounce house, chalk art station, bubble pool with giant wands, and an assortment of large games. Families took the time to gather in the shade and enjoy the fun before heading over to watch the movie and enjoy snacks from Carnival Time.



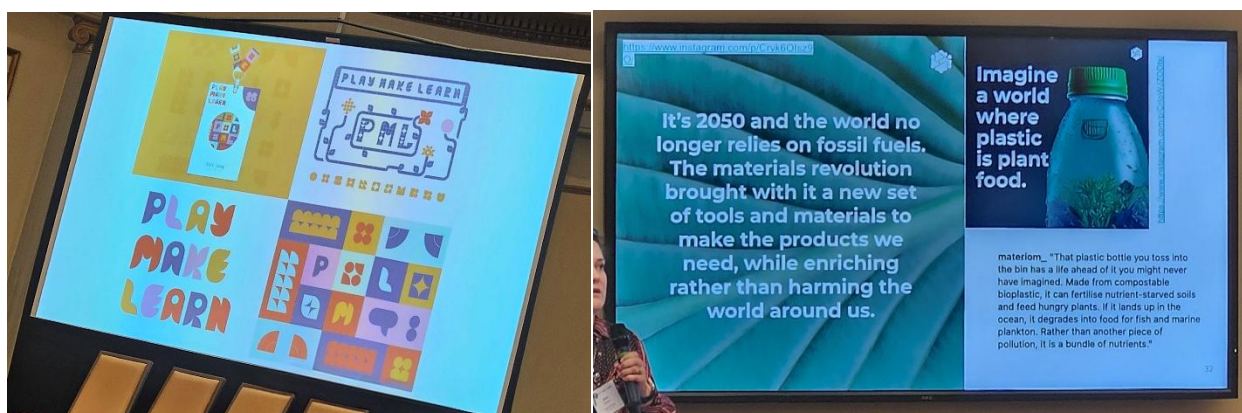
Clockwise from left: Photos from Outdoor Movie Night



Continuing Education

Play Make Learn Conference

Youth Services Librarian Sarah attended the annual Play Make Learn Conference in Madison this July and came back with all the great ideas! The theme this year was Scrappiness and highlighted the importance of reducing waste and reusing materials with a focus on makerspaces and intergenerational programming. Several presentations featured hands-on experimentation, with one session using biomaterials to create usable bio-based materials such as foam and plastic, encouraging sustainability. A huge takeaway was how to recycle PLA 3D printer waste using epoxy and how we can take scraps and stream them back into learning environments in a safe and ethical manner. As always, this conference is an excellent opportunity to gather with like-minded individuals and share ideas, network, plan, and refresh current community programs.



Above: Snapshots from the Play Make Learn Conference

Trustee Training

Topic 10: Developing Essential Library Policies

Developing Essential Library Policies

- Wisconsin Statutes authorize the library board to establish both "external policies" (policies that determine how the library serves the public) and "internal policies" (policies that govern library board operations and library management). Wisconsin Statutes Section 43.52(2) provides that "[e]very public library shall be . . . subject to such reasonable regulations as the library board prescribes in order to render its use most beneficial to the greatest number. The library board may exclude from the use of the public library all persons who willfully violate such regulations." Additional broad authority is granted by Section 43.58(4): "... [T]he library board shall supervise the administration of the public library and shall appoint a librarian... and prescribe [library employee] duties and compensation."

Policy Development Stages

- 1. Director, with staff (and maybe public) input, develops recommended policies.
- 2. Board discusses, revises (if necessary), and approves policies.
- 3. Director makes sure staff and public are aware of policies.
- 4. Board reviews policies on a regular cycle so all policies are reviewed at least every three years (perhaps one or two policies could be reviewed per meeting until all of the policies have been reviewed, and revised if necessary).

Policy Development Stages

- In consideration of policy matters, it is important that you give adequate time and attention to the many complex issues that may be involved. All library policies should promote the best interests of the community and be consistent with the library's mission and strategic plan. You should be satisfied that a policy is legal, clear, and reasonable, and that all ramifications (including the effects on the public image of the library) are understood.

Policy Development Stages

- After a new policy is established, it is important that the policy be clearly documented and available to staff and public. It is helpful for a library to gather all library policies into a policy manual available to all staff and readily available to all library users. Many libraries are now posting their policies on their websites to help make the public more aware of the library's services and policies.

Legally Defensible Policies

- Test #1: Policies must comply with current statutes and case law.
- Test #2: Policies must be reasonable (and all penalties must be reasonable).
- Test #3: Policies must be clear (not ambiguous or vague).
- Test #4: Policies must be applied without discrimination.

Policies vs. Procedures

- In addition to a policy manual, many libraries find it helpful to write up procedure manuals, especially for covering complex activities like the selection, ordering, and processing of new materials. Procedure manuals outline the steps necessary to accomplish various tasks and therefore are especially valuable to new staff.
- Procedures must conform to the policies approved by the library board. While it is true that the library board is responsible for the entire administration of the library, your library will operate most effectively if the board delegates responsibility for the development of procedures and the day-to-day supervision of library operations to the library director.

Discussion Questions

- 1. What steps can be taken to help a library develop good policies?
- 2. What would be an example of a “bad” library policy, and why would it be bad?
- 3. What should a library trustee do if he/she disagrees with a library policy?
- 4. Who is responsible for carrying out library policies?

2026 Statistics

2025 Statistics

Circulation												
	January	February	March	April	May	June	2026 Y-T-D	June 2025	2025 Y-T-D	Monthly Difference from 2025	% +/-	
Total Circulation and Renewal	10,970	11,351	13,412	11,996	10,876	15,921	74,528	14,861	81,016	1,060	7%	
	Overdrive Usage	3,254	2,948	3,395	2,983	3,160	19,004	2,728	16,561	536	20%	
	Hoopla Usage	584	588	726	611	591	614	3,724	611	3,321	3	0%
	Items Loaned	3,569	3,404	3,635	3,818	3,392	3,606	21,424	3,142	19,509	464	15%
	Items Borrowed	3,493	3,238	3,492	3,212	3,065	3,027	19,527	3,383	23,023	-356	-11%
	Teacher Packs	2	3	3	6	2	0	16	1	16	-1	-100%
	Door Count	7,724	8,661	9,365	10,113	9,278	10,589	65,730	10,070	65,993	519	5%
Services												
	January	February	March	April	May	June	2026 Y-T-D	June 2025	2025 Y-T-D	Monthly Difference from 2025	% +/-	
Public Internet Usage/Hr.	288	287	279	286	320	262	1,744	355	1,813	-73	-21%	
	Wireless Usage by Session	1,258	1,320	1,384	1,489	1,512	1,524	8,487	1,360	8,107	164	12%
	Youth Programs	20	32	33	28	354	17	484	42	243	-25	-60%
	Youth Program Attendance	503	688	652	1,752	3,064	454	7,113	2,156	7,238	-1,702	-79%
	Adult Programs	15	19	20	20	19	19	112	11	93	8	73%
	Adult Program Attendance	128	152	175	254	149	149	1,007	105	728	44	42%
	General Interest Programs	6	12	11	10	9	19	67	18	62	1	6%
	General Interest Attendance	170	589	502	459	258	1,505	3,483	1,494	6,589	11	1%
	Meeting Room Usage	71	82	118	90	75	70	516	66	419	4	6%
	Study Room	139	156	171	158	155	128	907	105	910	23	22%
	Volunteer Hours	83	106	98	87	78	78	530	99	581	-21	-21%
	Local History Inquiries	15	12	13	11	15	18	84	15	83	3	20%
	Technology Instruction 1:1	13	10	6	6	7	7	49	16	64	-9	-58%
	Proctor	1	0	1	1	1	1	5	0	0	1	0%
	Social Statistics											
		January	February	March	April	May	June	2026 Y-T-D	June 2025	2025 Y-T-D	Monthly Difference from 2025	% +/-
	Website Views	5,040	3,319	3,244	3,219	3,868	4,396	23,086	3,651	17,482	745	20%
Facebook Followers		9,869	10,080	10,158	10,314	10,374	61,253	8,955	52,817	1,503	17%	
TikTok Followers		1,002	1,017	1,035	1,062	1,071	6,268	785	4,525	286	38%	
Instagram Followers		954	970	974	986	983	986	5,853	933	5,550	53	6%
Items Held by Library												
	January	February	March	April	May	June	Month to Month # +/-	June 2025	# +/-			
Total Titles Held by Library	71,280	71,993	72,436	73,245	73,445	74,187	742	69,658	4,529			
	Total Items Held by Library	75,744	76,406	76,978	77,903	78,206	79,081	875	74,089	4,992		
	Kaukauna Card Holding Patrons	11,692	11,692	11,846	11,846	11,846	11,017	-829	11,056	-39	Quarterly Report	

Quarterly Report

2026 Statistics 2025 Statistics

Circulation	January	February	March	April	May	June	July	2026 Y-T-D	July 2025	2025 Y-T-D	Monthly Difference from 2025	% +/-
Total Circulation and Renewal	10,970	11,351	13,412	11,996	10,878	15,921	16,090	90,818	15,436	96,452	654	4%
Overdrive Usage	3,264	2,948	3,395	2,983	3,160	3,264	3,325	22,329	2,886	19,487	439	15%
Hoopla Usage	594	588	726	611	591	614	597	4,321	584	3,905	13	2%
Items Loaned	3,589	3,404	3,635	3,818	3,392	3,806	3,748	25,172	3,681	23,190	67	2%
Items Borrowed	3,493	3,238	3,492	3,212	3,065	3,027	3,665	23,192	3,742	26,765	-77	-2%
Teacher Packs	2	3	3	6	2	0	0	16	0	16	0	0%
Door Count	7,724	8,661	9,365	10,113	9,278	10,589	10,384	66,114	10,306	66,299	78	1%

Services	January	February	March	April	May	June	July	2026 Y-T-D	July 2025	2025 Y-T-D	Monthly Difference from 2025	% +/-
Public Internet Usage/Hr.	288	287	279	288	320	282	324	2,068	332	2,145	-8	-2%
Wireless Usage by Session	1,258	1,320	1,384	1,489	1,512	1,524	1,526	10,013	1,328	9,435	198	15%
Youth Programs	20	32	33	28	354	17	20	504	19	262	1	5%
Youth Program Attendance	503	688	652	1,752	3,064	454	444	7,557	511	7,749	-67	-13%
Adult Programs	15	19	20	20	19	19	21	133	13	106	8	62%
Adult Program Attendance	128	152	175	254	149	149	181	1,188	188	916	-7	-4%
General Interest Programs	6	12	11	10	9	19	18	85	19	81	-1	-5%
General Interest Attendance	170	589	502	459	258	1,505	2,484	5,967	1,931	8,520	553	29%
Meeting Room Usage	71	92	118	90	75	70	75	591	125	544	-60	-40%
Study Room	139	156	171	158	155	128	174	1,081	65	975	109	168%
Volunteer Hours	83	108	98	87	78	78	129	659	106	687	23	22%
Local History Inquiries	15	12	13	11	15	18	10	94	11	94	-1	-9%
Technology Instruction 1:1	13	10	6	6	7	7	13	62	10	74	3	30%
Proctor	1	0	1	1	1	1	2	7	0	0	2	0%

Social Statistics	January	February	March	April	May	June	July	2026 Y-T-D	July 2025	2025 Y-T-D	Monthly Difference from 2025	% +/-
Website Views	5,040	3,319	3,244	3,219	3,868	4,396	5,795	28,881	2,854	20,336	2,941	103%
Facebook Followers	9,899	10,080	10,158	10,314	10,374	10,458	10,865	71,918	9,021	61,838	1,644	18%
TikTok Followers	1,002	1,017	1,035	1,062	1,071	1,081	1,090	7,358	784	5,309	306	39%
Instagram Followers	954	970	974	986	983	986	992	6,845	929	6,479	63	7%

Items Held by Library	January	February	March	April	May	June	July	Month to Month # +/-	July 2025	# +/-
Total Titles Held by Library	71,280	71,993	72,436	73,245	73,445	74,187	74,714	742	69,927	4,787
Total Items Held by Library	76,744	76,406	76,978	77,903	78,206	79,081	79,678	875	74,371	5,307
Kaukauna Card Holding Patrons	11,692	11,692	11,846	11,846	11,846	11,017	11,017	-829	11,371	-354

Quarterly Report