

COMMON COUNCIL MEETING

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Tuesday, May 03, 2022 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of April 19, 2022.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
 - [a.](#) Proclamation Professional Municipal Clerk's Week May 1 – 7, 2022.
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of May 2, 2022.
 - [b.](#) Finance and Personnel Committee Meeting of May 2, 2022.
 - [c.](#) Health & Recreation Committee Meeting Minutes of May 2, 2022.
 - [d.](#) Legislative Committee Meeting Minutes of May 2, 2022.
 - [e.](#) Public Protection & Safety Committee Meeting of May 2, 2022.
 - [f.](#) Plan Commission Meeting Minutes of March 7, 2022.
 - [g.](#) Grignon Mansion Board Meeting Minutes of March 28, 2022.
 - [h.](#) Library Board Meeting Minutes of March 22, 2022.
 - [i.](#) 1000 Islands Environmental Center Committee Meeting Minutes of March 17, 2022.
 - [j.](#) Operator (Bartender) Licenses.
7. Reports of City officers.
8. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2022-5333 Resolution Authorizing the Mayor and Clerk to enter into a Loan Agreement, Pilot Agreement and Subordinate to Rad Use Agreement with Kaukauna Rad, LLC.
 - [b.](#) Resolution 2022-5334 Resolution Approving the Final Plan for Phase 1 of the Wolfinger Estates Subdivision.
 - [c.](#) Resolution 2022-5335 Resolution Approving a 4-Lot Certified Survey Map at Lots 32, 33, 34, and 35 of Country Side Estates for Dercks Builders & Masonry, Inc.
 - [d.](#) Ordinance 1859-2022 Ordinance Authorizing Placement of Traffic Regulation Signs on Janet Street and Walter Street.

- [e.](#) Ordinance 1860-2022 Ordinance Creating Section 10.08(1) of the Kaukauna Municipal Code to Prohibit Discharge of Grass Clippings, Leaves, Yard Waste and other Debris unto Public Streets.
 - [f.](#) Ordinance 1861-2022 Ordinance Repealing and Recreating Section 1.32(6) and Sections 1.32(7) of the Kaukauna Code.
 - [g.](#) Ordinance 1862-2022 An Ordinance Amending Section 1.39 Grignon Mansion Board.
- 9. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved.
 - b. Return to Open Session for possible action.
 - c. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds - 250 Lawe Street and 300 Lawe Street.
 - d. Return to Open Session for possible action.
- 10. Consideration of Miscellaneous Business.
- 11. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 19, 2022

Pursuant to adjournment on April 6, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, April 19, 2022.

Roll call present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Asst. Police Chief Sanderfoot, Fin. Dir. Van Rossum, Community Enrichment Services Dir. Vosters and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Coenen to adopt the minutes of the Common Council meeting of April 6, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

No one appeared.

BUSINESS PRESENTED BY THE MAYOR

Presentation by Jeff Belongia, from HSE, of the 2022 Kaukauna General Obligation Bonding Results and Rating.

Fin. Dir. Van Rossum introduced Jeff Belongia, from HSE, to give an overview of the 2022 Bonding results and ratings. Mr. Belongia congratulated the City of Kaukauna on an excellent rating review. The City's general fund debt and long-term rating is an AA- which is excellent and allows significantly lower interest rates. An overview of the resolution on this meeting agenda was given.

Mayor Penterman commended Finance Director/Treasurer Van Rossum, City staff, and the Common Council for the decisions made over the years to help the City maintain the AA- rating. The rating is very beneficial when going out for bonding.

Questions from the Council were answered.

Motion by Moore, seconded by Kilgas to go out of order and take up Item 8a.
 All Ald. voted aye.
 Motion carried.

Resolution 2022-5331 Resolution Authorizing the Issuance and Sale of \$6,000,000 General Obligation Promissory Note, Series 2022A.

Motion by Moore, seconded by Antoine to suspend the rules and waive the reading of Resolution 2022-5331.

All Ald. voted aye.
 Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2022-5331 as presented.

All Ald. voted aye.
 Motion carried.

Reappointment of Shannon Young to the Police & Fire Commission.

Motion by Kilgas, seconded by Schell to reappoint Shannon Young to the Police & Fire Commission.

All Ald. voted aye.
 Motion carried.

Reappointment of Giovanna Feller to the City Plan Commission.

Motion by Thiele, seconded by Kilgas to reappoint Giovanna Feller to the City Plan Commission.

All Ald. voted aye.
 Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of April 18, 2022.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, April 18, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Asst. Police Chief Sanderfoot, Fire Chief Carrel, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Award Bid for Project 9-22; 1000 Islands Steps to Upper Woods.

The Engineering Department has reviewed the bids from four contractors, received on April 13, 2022 for Project 9-22: 1000 Islands Steps to Upper Woods. Apple Valley Landscaping LLC was the low bidder. The contractor has visited the site with staff multiple times and is familiar with the work. The bid received was over the original estimate, partially due to bidding requirements, and an increased scope of work. Reviewing all bids, we feel the total bid price is competitive and we would recommend awarding the bid to Apple Valley Landscaping LLC. Questions from the Board were answered.

Motion by Eggleston, seconded by DeCoster to award Project 9-22: 1000 Islands Steps to Upper Woods to Apple Valley Landscaping LLC, for a total contract price of \$41,810.00.
All Ald. voted aye.
Motion carried.

b. Red Hills Landfill Operations – April Update.

An update on the Red Hills Landfill was provided by Ahlstrom-Munksjo Operations Manager Heath Hoffman. Three important things are happening at Red Hills: recovering from the wettest March on record, constructing the new leachate collection system for Phase 6, and excavating for sequence 2. The City of Kaukauna is planning to conduct the air survey in the next two months as well. The surface conditions and the new leachate collection system were explained. Questions from the Board were answered.

c. No-Mow May Discussion.

To promote and educate the community about the critical period of pollinator emergence, City Staff is recommending that the month of May 2022 be designated as No Mow May in the City of Kaukauna. Allowing lawns to grow by not mowing for a month leads to an increase the number and types of both pollinators and plants. By not mowing your lawn for the month of May, you can help the pollinators and plants right in your back (and front) yard. Ways you can participate: Forgo mowing during the month of May. Forgo mowing the first 2-3 weeks during the month of May. Forgo mowing your terrace, front yard, backyard, or any other area of your property. Forgo using insecticides/pesticides. This agenda item is for discussion of any concerns with last year's event or the proposed 2022 No-Mow May event. A resolution is on the agenda for Common Council approval tomorrow night.

d. RFP – Planning for Future Growth – Sewer Service Area Study.

Two potential growth areas for the City of Kaukauna on the south side of the Fox River include areas to the east of Haas Road toward Brown County and areas around the Konkapot Creek corridor. The City currently has a sanitary sewer interceptor pipe extended to south of CTH CE along the Konkapot Creek with a service area shown on the provided map. Extending this pipe along the stream corridor would allow the City to serve approximately 980 acres. To service some or all of the approximately 3,800 acres shown, it is likely that a new interceptor sewer would be needed, crossing the Fox River. Currently, East Central Wisconsin Regional Planning Commission and Heart of the Valley Metropolitan Sewerage District are beginning long range planning for future growth areas and sewer service areas in the Fox Valley. Plan Commission discussions will help steer City staff to work with these entities during the planning process.

Motion by Moore, seconded by Coenen to direct Engineering Department to seek proposals for planning of future growth areas, per discussion.
All Ald. voted aye.
Motion carried.

e. RFP – Jonen Park Pavilion.

Jonen Park was developed in 2008 with additions/amenities. One such amenity was a future pavilion. Due to recent increases in park use, the project is in demand. The Engineering Department would collaborate with the Community Enrichment Service Director and

Street/Park Departments to seek proposals for the design of the pavilion. We would anticipate being able to return to this board in summer 2022 with construction plans, to seek bids. This pavilion is a budgeted item for 2022 capital improvements. Questions from the Board were answered.

Motion by Antoine, seconded by Schell to direct the Engineering Department to seek proposals and complete the design of Jonen Park Pavilion.

All Ald. voted aye.

Motion carried.

3. General Matters - None.

4. Adjourn.

Motion made by Coenen, seconded by Moore to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:29 p.m.

Sally Kenney, Clerk

Motion by Thiele, seconded by Schell to adopt the Board of Public Works Meeting Minutes of April 18, 2022, as presented.

All Ald. voted aye.

Motion carried.

Health & Recreation Committee Meeting Minutes of April 18, 2022.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Monday, April 18, 2022 at 6:30 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, Asst. Police Chief Sanderfoot, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

- a. **Request for Amplified music to Fox Communities Credit Union for "Bike to the Beat" at Grignon Mansion and Kaukauna Athletic Field on Saturday, August 6, 2022 from 7:00 am to 3:00 pm.**

Motion by Eggleston, seconded by Coenen to approve the request for amplified music to Fox Communities Credit Union for "Bike to the Beat" at Grignon Mansion and Kaukauna Athletic Field on Saturday, August 6, 2022 from 7:00 am to 3:00 pm.

All members voted aye.

Motion carried.

- b. **Solicitors License to Matthew Koch, Mad City Windows & Baths LLC, 2340 Holly Rd., Neenah for home remodeling estimates.**

Motion by Coenen, seconded Schell to approve the Solicitors License to Matthew Koch, Mad City Windows & Baths LLC, 2340 Holly Rd., Neenah for home remodeling estimates.

All members voted aye.

Motion carried.

3. **General Matters** – none.

4. **Adjourn.**

Motion made by Coenen, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:34 pm.

Sally Kenney
Clerk

Motion by DeCoster, seconded by Eggleston to approve the Health & Recreation Committee Meeting Minutes of April 18, 2022.

All Ald. voted aye.

Motion carried.

Legislative Committee Meeting Minutes of April 18, 2022.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Coenen on Monday, April 18, 2022 at 6:35 P.M.

Members present: Coenen, Kilgas, Moore, and Thiele.

Also present: Mayor Penterman, Ald. Antoine, Ald. Eggleston, Ald. DeCoster, Ald. Schell, Atty. Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Asst. Police Chief Sanderfoot, Planner Stephenson, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Update to Chapter 18 – Subdivision Ordinance.

Chapter 18 is the ordinance that will govern how new subdivisions are created within the City. This ordinance governs everything from form and look of the subdivision to the process by which individuals can apply to create a new subdivision. Our current subdivision ordinance has little substance and does not provide a lot of guidance for how new platted subdivisions should be managed. In addition, there are questions as to when or if this ordinance was adopted. Chapter 18 was discussed at length at the Plan Commission for a number of months. The ordinance has been updated and input by nearly all City departments and Kaukauna Utilities. Staff feels that this ordinance gives us the ability to promote quality growth within the City.

b. Ordinance Creation Specifically Prohibiting Discharge of Grass Clippings, Leaves, Yard Waste, and Other Debris unto Public Streets.

Grass clippings, leaves and other yard waste/debris into the street is identified as a concern and staff was directed to specifically address this issue. Existing ordinances vaguely prohibit the practice of discharging any item into the MS4 system that is not stormwater. However, this language does not specifically address grass clippings or any other form of yard waste. In 2018, Sec. 10.08 was created to provide the support for our grass, leaves, and other yard waste/debris enforcement, but according to staff, it was not published, signed, or added to the Municipal Code. This occurred during a period between the former Clerk/Treasurer resigning and the new Clerk taking her position. There were some changes requested during the previous meeting, and City Attorney read-in the final language.

Motion by Moore, seconded by Thiele to direct Engineering and City Attorney to make any changes necessary and place final ordinance on a future Common Council agenda for approval.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Moore, seconded by Thiele to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:46 p.m.

Sally Kenney, Clerk

Motion by Coenen, seconded by Moore to adopt the Legislative Committee Minutes of April 18, 2022 as presented.

All Ald. voted aye.

Motion carried.

Public Protection & Safety Committee Meeting Minutes of April 18, 2022.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Schell on Monday, April 18, 2022, at 6:47 P.M.

Members present: Antoine, Eggleston, Schell, Thiele.

Also present: Mayor Penterman, Ald. Kilgas, Ald. Moore, Ald. DeCoster, Ald. Coenen, Attorney Davidson, DPW/Eng. Neumeier, Asst. Police Chief Sanderfoot, Fire Chief Carrel, Planner Stephenson, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Proposed Yield Sign at Janet Street/Walter Street Intersection.

The City maintains an official traffic map that indicates the location of all stop and yield signs (Sec. 7.03). The common council may make additions or deletions to the map from time to time. The current geometry of the intersection of Janet Street at Walter Street has the potential to be confusing for local traffic and school pick-up/drop-off. In the opinion of Engineering Department, the wide, sweeping intersection does not provide a clear directive on which street would have the right of way, and can create poor vision of cross traffic and pedestrians crossing. We feel a yield sign is warranted to provide direction to drivers and help demand more attention from drivers to look for cross traffic and pedestrians before entering the intersection.

Motion by Thiele, seconded by Antoine to direct the City Attorney to draft the necessary ordinance authorizing the installation of a new "Yield" sign on Janet Street and the Walter Street Intersection.

All members voted aye.

Motion carried.

b. Proposed Flashing School Zone Speed Limit Signs – Lawe Street.

In conjunction with the Police Department, Engineering has been looking at safety within the school zone for Park School, located near Lawe Street (STH 55) and Taylor Street (STH 96). PD has requested that the existing school speed limit signs be enhanced to provide better awareness and help slow traffic at this intersection, which is congested regularly at school drop-off and pick-up times. We have looked at a few options and are recommending a temporary improvement of flashing LED School Zone Speed Limit signs. Engineering and Planning Departments are also working on grants through East Central Wisconsin Regional Plan Commission to look at potential improvements to the intersection for traffic and pedestrian safety.

Motion by Antoine, seconded by Eggleston to direct the Engineering Department to order and install Flashing School Zone Speed Limit signs on Lawe Street.

All members voted aye.

Motion carried.

An informational sheet on traffic and safety was provided to the Committee members.

3. General Matters – None.

4. Adjourn.

Motion by Eggleston, seconded by Antoine to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:54 p.m.

Sally Kenney, Clerk

Motion by Schell, seconded by Coenen to adopt the Public Protection & Safety Committee Meeting Minutes of April 18, 2022.

All Ald. voted aye.
Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of March 8, 2022.

Motion by Moore, seconded by Antoine to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of March 8, 2022.

All Ald. voted aye.
Motion carried.

Operators/Bartenders License

The following applicants have applied for an operator's license for the license year 2020-2022 and have been recommended for approval based on their record check by the police department:

Besaw	Erin	E.	N271 Marion Ave.	Appleton
Brice	Minday	M.	921 Cortez Ct.	Hobart
Brown	Samantha	R.	112 E. Division St.	Kaukauna
Carstens	Lisa	A.	303 E. 9 th St.	Kaukauna
Mader	Cherie	J.	1030 Apple Blossom Ct.	Kaukauna
Roehrborn	Marie	L.	W3187 Dundas Rd.	Kaukauna

Motion by DeCoster, seconded by Eggleston to approve the operator/bartender licenses.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Police Department 2021 Annual Report.

Asst. Police Chief Sanderfoot thanked Inge Murphy for the work she put into the annual report. Sanderfoot provided an overview of the report information and answered questions from the Council.

Motion by Antoine, seconded by Coenen to receive and place on file the Police Department 2021 Annual Report.
All Ald. voted aye.
Motion carried.

Fire Department 2021 Annual Report.

Fire Chief Carrel thanked the citizens, council members, mayor and other City staff for their support to both Fire and EMS. Carrel provided an overview of the report information and answered questions from the Council.

Motion by Moore, seconded by Kilgas to receive and place on file the Fire Department 2021 Annual Report.
All Ald. voted aye.
Motion carried.

Fire Report

Motion by Moore, seconded by Eggleston to receive and place on file the March 2022 Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion by Moore, seconded by Schell to receive and place on file the March 2022 Ambulance Report.

All Ald. voted aye.

Motion carried.

Police Report

Motion made by Moore, seconded by Antoine to receive and place on file the March 2022 Police Report.

All Ald. voted aye.

Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Coenen to receive and place on file the March 2022 Municipal Court Report.

All Ald. voted aye.

Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Kilgas to receive and place on file the March 2022 Clerk-Treasurer's Deposit Report.

All Ald. voted aye.

Motion carried.

Building Permit Summary Report

Motion made by Moore, seconded by Coenen to receive and place on file the March 2022 Building Permit Summary Report.

All Ald. voted aye.

Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS**Resolution 2022-5332 Resolution Designating the month of May 2022, as No-Mow May.**

Motion by Moore, seconded by Coenen to suspend the rules and waive the reading of Resolution 2022-5332.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt Resolution 2022-5332 as presented.

All Ald. voted aye.

Motion carried.

Ald. Moore requested information on No-Mow May be put on the City's website under the "Latest News" section. A link for residents to register for the program should be included in the post.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds – 250 Lawe Street (Edgewater Pointe Apartments).

Motion by DeCoster, seconded by Moore to Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of public funds – 250 Lawe Street (Edgewater Pointe Apartments).

All Ald. voted aye.

Motion carried.

Moved to closed session at 7:52 pm.

Return to Open Session for possible action.

Motion by Coenen, seconded by Moore to return to Open Session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:59 pm.

Motion by Kilgas, seconded by Moore to authorize the Mayor to sign Addendum B to Developer's Agreement.

All Ald. voted aye.

Motion carried.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Swearing in of newly elected officials.

Clerk Kenney swore in the newly elected officials.

ADJOURN SINE DIE

Motion by Coenen, seconded by Moore to adjourn sine die.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:02 p.m.

Sally Kenney, Clerk



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – APRIL 19, 2022

Pursuant to Section 62.11 (2) of the Wisconsin Statutes, meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 8:03 P.M. on Tuesday, April 19, 2022.

Roll call, present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, Asst. Police Chief Sanderfoot, Fin. Dir. Van Rossum, Community Enrichment Services Dir. Vosters and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

None.

PUBLIC APPEARANCES

None.

BUSINESS PRESENTED BY THE MAYOR

Election of Council President.

Mayor Penterman opened up nominations for Council President.

Motion by Coenen that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. John Moore as President of the Council.

All Ald. voted aye.

Motion carried.

Appointments to standing and special committees.

The Mayor provided Council members with his recommended appointments for 2022-2023. These recommendations should be looked at and voted on at the first May Council meeting.

REPORTS OF STANDING AND SPECIAL COMMITTEES

None.

REPORTS OF CITY OFFICERS

None.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

None.

CONSIDERATION OF MISCELLANEOUS BUSINESS

None.

ADJOURN

Motion by Coenen, seconded by Schell to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:08 P.M.

Sally Kenney
Clerk



Accounts Payable

Checks for Approval

User: cnelson
 Printed: 4/22/2022 - 8:20 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	04/08/2022	General Fund	Lease - Buildings	Grand Kakalin LLC		11,993.00
0	04/08/2022	General Fund	Maintenance - Buildings	Grand Kakalin LLC		10,833.00
0	04/15/2022	General Fund	Miscellaneous	Garrow Oil Corp.		28,857.92
116089	04/01/2022	Sanitary Sewer Utility	Contractual Services	AT&T		196.81
116090	04/01/2022	General Fund	Printing Expense	Bear Graphics		489.59
116090	04/01/2022	General Fund	Printing Expense	Bear Graphics		730.99
116091	04/01/2022	1000 Islands	Miscellaneous	Building Service, Inc.		758.00
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		491.28
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		137.18
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		81.13
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		-5.58
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		79.89
116092	04/01/2022	General Fund	General Supplies	Capital One Commercial		38.99
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		178.00
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		39.97
116092	04/01/2022	General Fund	Maintenance - Buildings	Capital One Commercial		20.40
116093	04/01/2022	1000 Islands	Expendable Supplies	Carstens Ace Hardware		16.52
116093	04/01/2022	1000 Islands	Maintenance - Buildings	Carstens Ace Hardware		15.04
116093	04/01/2022	General Fund	Contractual Services	Carstens Ace Hardware		1.78
116093	04/01/2022	1000 Islands	Conservancy Zone Maint	Carstens Ace Hardware		81.88
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		8.05
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		9.86
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		6.75
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		31.48
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		20.68
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		1.88
116093	04/01/2022	Storm Water Utility	Automotive Supplies	Carstens Ace Hardware		4.98
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		53.98
116093	04/01/2022	Sanitary Sewer Utility	General Supplies	Carstens Ace Hardware		16.35
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		22.45
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		6.29
116093	04/01/2022	General Fund	General Supplies	Carstens Ace Hardware		7.19
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		15.00
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		21.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		82.39
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		331.64
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		5.03
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		13.49
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		6.46
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		19.78
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		1.79
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		8.07
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		20.75
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		4.04
116093	04/01/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		13.48
116093	04/01/2022	General Fund	Maintenance - Roads & Walks	Carstens Ace Hardware		16.80
116093	04/01/2022	General Fund	Maintenance - Roads & Walks	Carstens Ace Hardware		5.02
116093	04/01/2022	General Fund	Maintenance - Roads & Walks	Carstens Ace Hardware		40.54
116093	04/01/2022	General Fund	Maintenance - Roads & Walks	Carstens Ace Hardware		30.56
116094	04/01/2022	1000 Islands	Restricted Funds	Becky Deering		40.00
116095	04/01/2022	General Fund	Accrued 10% Fines	Jaiden Ford		5.00
116096	04/01/2022	General Fund	Education & Memberships	Fox Valley Technical College		28.60
116097	04/01/2022	General Fund	Youth Programs	Lisa George		40.00
116098	04/01/2022	Library Special Use	Misc Expenses	Ingram		37.79
116098	04/01/2022	Library Special Use	Misc Expenses	Ingram		17.36
116098	04/01/2022	Library Special Use	Misc Expenses	Ingram		12.29
116099	04/01/2022	General Fund	Office Supplies	Integrated Printing		1,050.00
116099	04/01/2022	General Fund	Office Supplies	Integrated Printing		1,044.00
116100	04/01/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
116101	04/01/2022	General Fund	Contractual Services	Linde Gas & Equipment Inc.		94.48
116102	04/01/2022	General Fund	Facilities Rental Non-Taxable	Cynthia Mader		200.00
116103	04/01/2022	1000 Islands	Contractual Services	Marco		64.46
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		62.52
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		62.52
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		35.18
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		15.64
116104	04/01/2022	General Fund	Printing Expense	Marco Technologies LLC		15.64
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		19.55
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		19.55
116104	04/01/2022	General Fund	Rent - Equipment	Marco Technologies LLC		19.55
116104	04/01/2022	General Fund	Printing Expense	Marco Technologies LLC		19.55
116104	04/01/2022	General Fund	Contractual Services	Marco Technologies LLC		58.61
116104	04/01/2022	General Fund	Contractual Services	Marco Technologies LLC		15.64
116104	04/01/2022	General Fund	Contractual Services	Marco Technologies LLC		46.88
116104	04/01/2022	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		11.85
116105	04/01/2022	General Fund	Accrued 10% Fines	Elizabeth Olson		5.00
116106	04/01/2022	General Fund	Police Fees	Outagamie County Sheriff's Office		500.00
116107	04/01/2022	General Fund	Police Fees	Outagamie County Sheriff's Office		250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116108	04/01/2022	General Fund	Travel - City Business	Anthony Penterman		119.95
116109	04/01/2022	General Fund	Office Supplies	Quill Corp.		52.98
116110	04/01/2022	General Fund	Medical & Laboratory Supplies	Savvik Buying Group		220.00
116111	04/01/2022	1000 Islands	Restricted Funds	Chris & Anne Schlies		30.00
116112	04/01/2022	General Fund	Fox Firecracker 5K	VandenPlas Portable Solutions		496.50
116113	04/08/2022	Buildings & Misc. Capital	Miscellaneous	ACSM Inc.		50,000.00
116114	04/08/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		2,122.90
116114	04/08/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
116115	04/08/2022	1000 Islands	Miscellaneous	AdventureKEEN		137.78
116116	04/08/2022	General Fund	Maintenance - Buildings	J.F. Ahern Co.		305.00
116117	04/08/2022	General Fund	Contractual Services	Amplitel Technologies LLC		450.00
116117	04/08/2022	General Fund	Contractual Services	Amplitel Technologies LLC		1,611.62
116118	04/08/2022	Sanitary Sewer Utility	Contractual Services	AT&T		2,304.33
116119	04/08/2022	General Fund	Maintenance - Automotive	Batteries Plus, LLC.		123.98
116120	04/08/2022	General Fund	Maintenance - All Other Equipm	Baycom Inc.		69.95
116121	04/08/2022	Sanitary Sewer Utility	Contractual Services	BoardmanClark		11,198.50
116122	04/08/2022	Equipment Capital	Equipment	Bobcat Plus Inc		12,749.00
116123	04/08/2022	General Fund	Communications	Charter Communications		197.71
116124	04/08/2022	1000 Islands	Contractual Services	Cleaning Solution Services, Inc.		625.00
116125	04/08/2022	General Fund	Office Supplies	Complete Office of Wisconsin		149.03
116126	04/08/2022	General Fund	Maintenance - Buildings	Cummins Sales & Service		847.37
116127	04/08/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		38.83
116127	04/08/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		38.83
116127	04/08/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		404.07
116128	04/08/2022	General Fund	Dog Park Supplies	Dean Enterprises, LLC		104.00
116128	04/08/2022	General Fund	Contractual Services	Dean Enterprises, LLC		104.00
116129	04/08/2022	General Fund	Youth Wrestling	Eagle Graphics LLC		299.25
116130	04/08/2022	1000 Islands	Maintenance - Buildings	Enterprise Electric Inc		200.00
116131	04/08/2022	General Fund	Contractual Services	Fox Valley Humane Association		410.00
116132	04/08/2022	General Fund	General Insurance	Fox Valley Safety LLC		2,400.00
116133	04/08/2022	General Fund	Expense Allowance	Heart of The Valley Chamber Of Commerce		500.00
116134	04/08/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		195.26
116134	04/08/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		19,068.33
116134	04/08/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		1,002.64
116134	04/08/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		135.68
116134	04/08/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		875.07
116134	04/08/2022	Grignon Home	Water Sewer & Electric	Kaukauna Utilities		187.91
116134	04/08/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,725.21
116134	04/08/2022	Environmental Remediate TID	Remediation Costs - City	Kaukauna Utilities		16.24
116134	04/08/2022	General Fund	Contractual Services	Kaukauna Utilities		6,200.00
116134	04/08/2022	Storm Water Utility	Contractual Services	Kaukauna Utilities		360.00
116134	04/08/2022	General Fund	Contractual Services	Kaukauna Utilities		1,318.39
116134	04/08/2022	General Fund	Communications	Kaukauna Utilities		83.84
116134	04/08/2022	General Fund	Communications	Kaukauna Utilities		55.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116134	04/08/2022	General Fund	Communications	Kaukauna Utilities		65.00
116134	04/08/2022	General Fund	Communications	Kaukauna Utilities		371.38
116134	04/08/2022	General Fund	Communications	Kaukauna Utilities		41.92
116134	04/08/2022	Sanitary Sewer Utility	Contractual Services	Kaukauna Utilities		26,460.13
116135	04/08/2022	General Fund	Travel - City Business	Sally Kenney		57.12
116136	04/08/2022	1000 Islands	Restricted Funds	Ben Killian		5.00
116137	04/08/2022	Storm Water Utility	Education & Memberships	League of Wisconsin Municipalities		400.00
116138	04/08/2022	General Fund	Contractual Services	Kyle Megna		300.00
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		56.23
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		26.23
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		164.96
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		11.99
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		124.97
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		38.99
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		12.99
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		76.98
116139	04/08/2022	General Fund	Library Materials	Midwest Tape		23.24
116140	04/08/2022	General Fund	Travel - City Business	Christina Nelson		15.71
116141	04/08/2022	General Fund	Outagamie County	Outagamie County Treasurer		1,788.74
116142	04/08/2022	General Fund	General Supplies	Rent-A-Flash of Wisconsin, Inc		207.50
116142	04/08/2022	Streets & Sidewalk Capital	Street Improvements	Rent-A-Flash of Wisconsin, Inc		466.48
116142	04/08/2022	General Fund	General Supplies	Rent-A-Flash of Wisconsin, Inc		125.40
116143	04/08/2022	General Fund	Contractual Services	Marcia M. Schmidt		140.00
116144	04/08/2022	General Fund	Aquatics	Aaron Scholl		10.00
116145	04/08/2022	General Fund	Recruitment Expenses	Screening One, Inc.		25.65
116146	04/08/2022	1000 Islands	Restricted Funds	Jason Spitzmacher		10.00
116147	04/08/2022	General Fund	Contractual Services	Springbrook National User Group		175.00
116148	04/08/2022	General Fund	Data Processing Supplies	Sprint		423.37
116149	04/08/2022	General Fund	Contractual Services	Valley Corvette Realty Inc.		75.00
116150	04/08/2022	General Fund	Office Supplies	Van Abel's of Hollandtown		268.00
116150	04/08/2022	General Fund	Office Supplies	Van Abel's of Hollandtown		246.90
116151	04/08/2022	General Fund	Travel - City Business	William VanRossum		99.25
116152	04/08/2022	General Fund	Heating Fuels	We Energies		833.37
116152	04/08/2022	General Fund	Heating Fuels	We Energies		340.55
116152	04/08/2022	General Fund	Heating Fuels	We Energies		514.52
116152	04/08/2022	General Fund	Heating Fuels	We Energies		3,371.91
116152	04/08/2022	1000 Islands	Heating Fuels	We Energies		130.08
116152	04/08/2022	General Fund	Water Sewer & Electric	We Energies		14.28
116152	04/08/2022	Grignon Home	Heating Fuels	We Energies		276.03
116153	04/08/2022	General Fund	Youth Programs Non-Taxable	Ann Weyenberg		150.00
116154	04/08/2022	General Fund	Accrued 10% Fines	State of Wisconsin		5,259.08
116155	04/15/2022	1000 Islands	Donations	1000 Islands Environmental Center		390.00
116156	04/15/2022	General Fund	Maintenance - Buildings	Amptel Technologies LLC		189.00
116157	04/15/2022	General Fund	Contractual Services	City Of Appleton		780.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116158	04/15/2022	General Fund	Maintenance - Automotive	Appleton Hydraulic Components, LLC		1,535.65
116158	04/15/2022	General Fund	Maintenance - Automotive	Appleton Hydraulic Components, LLC		4,600.48
116158	04/15/2022	General Fund	Maintenance - All Other Equipm	Appleton Hydraulic Components, LLC		486.61
116159	04/15/2022	General Fund	Contractual Services	Aramark Uniform		13.55
116159	04/15/2022	Sanitary Sewer Utility	Contractual Services	Aramark Uniform		23.25
116159	04/15/2022	General Fund	Clothing Expense	Aramark Uniform		24.80
116159	04/15/2022	General Fund	Contractual Services	Aramark Uniform		278.40
116159	04/15/2022	General Fund	Contractual Services	Aramark Uniform		121.75
116160	04/15/2022	General Fund	Hydro Live Expenses	ARS Productions		22,375.00
116161	04/15/2022	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		165.00
116161	04/15/2022	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		72.00
116162	04/15/2022	General Fund	General Supplies	Batteries Plus, LLC.		51.12
116163	04/15/2022	General Fund	Temporary Payroll	Faye Binsfeld		75.00
116164	04/15/2022	General Fund	Temporary Payroll	Peggy Blenke		105.00
116165	04/15/2022	Storm Water Utility	Maintenance - Automotive	Brooks Tractor Inc.		678.33
116166	04/15/2022	General Fund	Temporary Payroll	Jim Carr		75.00
116167	04/15/2022	General Fund	Contractual Services	Charter Communications		1,097.11
116168	04/15/2022	1000 Islands	Contractual Services	Cintas		97.25
116168	04/15/2022	General Fund	Maintenance - Buildings	Cintas		311.50
116168	04/15/2022	General Fund	Maintenance - Buildings	Cintas		225.00
116168	04/15/2022	General Fund	Maintenance - Buildings	Cintas		263.05
116169	04/15/2022	General Fund	Due to VFW-Kaukauna Post	Creative Brick & Concrete		148.18
116170	04/15/2022	General Fund	Maintenance - Automotive	Cumberland Servicecenter Inc		348.13
116171	04/15/2022	Sanitary Sewer Utility	Contractual Services	Damage Prevention Services, LLC		228.00
116172	04/15/2022	General Fund	General Supplies	Diamond Vogel Inc.		1,269.00
116173	04/15/2022	Sanitary Sewer Utility	Contractual Services	Diggers Hotline Inc.		368.74
116174	04/15/2022	General Fund	Contractual Services	Diversified Benefit Services, Inc.		664.04
116175	04/15/2022	General Fund	Temporary Payroll	Janice Dunham		75.00
116176	04/15/2022	General Fund	Temporary Payroll	Mary Dusenbery		75.00
116177	04/15/2022	General Fund	General Supplies	Evergreen Power, LLC		49.99
116177	04/15/2022	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		70.93
116177	04/15/2022	General Fund	Maintenance - All Other Equipm	Evergreen Power, LLC		353.62
116177	04/15/2022	General Fund	Maintenance - Automotive	Evergreen Power, LLC		164.75
116177	04/15/2022	General Fund	General Supplies	Evergreen Power, LLC		88.58
116178	04/15/2022	General Fund	Plumbing Supplies	Ferguson Enterprises, LLC #1550		203.00
116178	04/15/2022	General Fund	Plumbing Supplies	Ferguson Enterprises, LLC #1550		222.97
116178	04/15/2022	General Fund	Plumbing Supplies	Ferguson Enterprises, LLC #1550		609.00
116178	04/15/2022	General Fund	General Supplies	Ferguson Enterprises, LLC #1550		10.64
116179	04/15/2022	General Fund	General Supplies	Ferguson Waterworks #1476		432.00
116180	04/15/2022	General Fund	Maintenance - All Other Equipm	Flail-Master		504.50
116181	04/15/2022	General Fund	Temporary Payroll	Mary Frank		105.00
116182	04/15/2022	General Fund	Recycling Program	GFL Green For Life Environmental		134.94
116183	04/15/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		167.31
116183	04/15/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		21.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116183	04/15/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		0.66
116183	04/15/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		46.53
116183	04/15/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		26.84
116184	04/15/2022	General Fund	Maintenance - Buildings	Grainger Inc		82.02
116185	04/15/2022	General Fund	Temporary Payroll	Chris Gries		225.00
116186	04/15/2022	General Fund	Miscellaneous	Greater Fox Cities Area Habitat For Humanity		5,000.00
116187	04/15/2022	General Fund	Building Permit	Heart of The Valley Metro.		5,408.00
116188	04/15/2022	Sanitary Sewer Utility	Water Sewer & Electric	Heart of The Valley Metropolitan Sewerage District		186,053.31
116189	04/15/2022	General Fund	Temporary Payroll	Teri Hietpas		225.00
116190	04/15/2022	General Fund	Contractual Services	Human Resources Consulting, LLC		4,590.00
116191	04/15/2022	General Fund	Library Materials	Ingram		86.11
116191	04/15/2022	General Fund	Library Materials	Ingram		343.25
116192	04/15/2022	General Fund	Maintenance - Automotive	Interstate Battery		425.90
116192	04/15/2022	General Fund	Maintenance - Automotive	Interstate Battery		119.95
116192	04/15/2022	Sanitary Sewer Utility	Maintenance - Automotive	Interstate Battery		291.90
116192	04/15/2022	Sanitary Sewer Utility	Maintenance - Automotive	Interstate Battery		-15.00
116193	04/15/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		85.32
116193	04/15/2022	General Fund	Maintenance - All Other Equipm	K. R. West Company Inc		110.86
116193	04/15/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		112.82
116194	04/15/2022	Storm Water Utility	Water Sewer & Electric	Kaukauna Utilities		2,606.43
116195	04/15/2022	General Fund	Temporary Payroll	Mary Kavanaugh		75.00
116196	04/15/2022	General Fund	Miscellaneous	Kwik Trip, Inc.		18.55
116197	04/15/2022	General Fund	Temporary Payroll	Jean Landreman		75.00
116198	04/15/2022	General Fund	Temporary Payroll	Sarah Landreman		75.00
116199	04/15/2022	General Fund	Temporary Payroll	Todd Liebergen		175.00
116200	04/15/2022	Storm Water Utility	Maintenance - Automotive	MacQueen Equip Group		842.67
116201	04/15/2022	General Fund	Rent - Equipment	Marco		157.98
116201	04/15/2022	General Fund	Rent - Equipment	Marco		157.98
116201	04/15/2022	General Fund	Rent - Equipment	Marco		94.79
116201	04/15/2022	General Fund	Rent - Equipment	Marco		31.60
116201	04/15/2022	General Fund	Printing Expense	Marco		31.60
116201	04/15/2022	General Fund	Rent - Equipment	Marco		39.50
116201	04/15/2022	General Fund	Rent - Equipment	Marco		39.50
116201	04/15/2022	General Fund	Rent - Equipment	Marco		39.50
116201	04/15/2022	General Fund	Printing Expense	Marco		39.50
116201	04/15/2022	General Fund	Contractual Services	Marco		157.98
116201	04/15/2022	General Fund	Contractual Services	Marco		31.58
116201	04/15/2022	General Fund	Contractual Services	Marco		126.40
116202	04/15/2022	General Fund	General Supplies	Matheson Tri-Gas Inc.		125.69
116203	04/15/2022	General Fund	Temporary Payroll	James Merritt		75.00
116204	04/15/2022	General Fund	Library Materials	MicroMarketing LLC		-35.00
116204	04/15/2022	General Fund	Library Materials	MicroMarketing LLC		44.99
116204	04/15/2022	General Fund	Library Materials	MicroMarketing LLC		116.98
116205	04/15/2022	General Fund	Maintenance - All Other Equipm	Minnesota Equipment		280.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116206	04/15/2022	General Fund	Maintenance - All Other Equipm	Motion Industries		89.26
116207	04/15/2022	General Fund	Printing Expense	News Publishing Co, Inc.		753.05
116207	04/15/2022	General Fund	Printing Expense	News Publishing Co, Inc.		827.34
116208	04/15/2022	General Fund	Temporary Payroll	Olivia O'Connell		175.00
116209	04/15/2022	General Fund	Postage	Office Enterprises, Inc.		203.30
116210	04/15/2022	General Fund	Miscellaneous	OSI Environmental Inc.		75.00
116211	04/15/2022	Park & Pool Capital	Trails and Bridges	Outagamie County Register of Deeds		30.00
116212	04/15/2022	General Fund	Maintenance - Roads & Walks	Outagamie County Treasurer		722.23
116212	04/15/2022	General Fund	Contractual Services	Outagamie County Treasurer		27,714.56
116213	04/15/2022	General Fund	Data Processing Supplies	Outagamie Waupaca Library System		301.77
116214	04/15/2022	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		300.79
116215	04/15/2022	General Fund	Botanical & Agricultural	Paul's Stump Removal LLC		80.00
116216	04/15/2022	General Fund	Temporary Payroll	Eunice Plutz		175.00
116217	04/15/2022	General Fund	Recreation	Savannah Potter		10.00
116218	04/15/2022	General Fund	Postage	Quadient Finance USA, Inc.		2,000.00
116219	04/15/2022	General Fund	Maintenance - Automotive	R.N.O.W., Inc.		179.98
116220	04/15/2022	General Fund	Temporary Payroll	Jean Rebholz		175.00
116221	04/15/2022	General Fund	Botanical & Agricultural	Reinders Inc.		3,200.00
116221	04/15/2022	General Fund	General Supplies	Reinders Inc.		533.20
116221	04/15/2022	General Fund	General Supplies	Reinders Inc.		320.00
116221	04/15/2022	General Fund	Botanical & Agricultural	Reinders Inc.		152.76
116222	04/15/2022	General Fund	Maintenance - All Other Equipm	Serwe Implement Municipal Sales Co. LLC		966.73
116223	04/15/2022	General Fund	General Supplies	The Sherwin Williams Co.		51.62
116223	04/15/2022	General Fund	Chemicals & Ordnance	The Sherwin Williams Co.		178.00
116223	04/15/2022	General Fund	General Supplies	The Sherwin Williams Co.		97.00
116223	04/15/2022	General Fund	General Supplies	The Sherwin Williams Co.		1.04
116223	04/15/2022	General Fund	Maintenance - All Other Equipm	The Sherwin Williams Co.		549.68
116223	04/15/2022	General Fund	Maintenance - All Other Equipm	The Sherwin Williams Co.		125.38
116223	04/15/2022	General Fund	Chemicals & Ordnance	The Sherwin Williams Co.		-178.00
116224	04/15/2022	General Fund	Temporary Payroll	Cheryl Smith		175.00
116225	04/15/2022	General Fund	Temporary Payroll	Robert Smith		175.00
116226	04/15/2022	General Fund	Temporary Payroll	Debbie Sonnleitner		75.00
116227	04/15/2022	General Fund	Temporary Payroll	Deb Sova		105.00
116228	04/15/2022	General Fund	Temporary Payroll	Richard Steffens		75.00
116229	04/15/2022	General Fund	Temporary Payroll	Jane Steger		75.00
116230	04/15/2022	General Fund	Temporary Payroll	Amy Stenz		75.00
116231	04/15/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.		500.00
116232	04/15/2022	Grignon Home	Contractual Services	TECC Security Systems, Inc.		237.50
116233	04/15/2022	General Fund	Temporary Payroll	Janet Teeters		75.00
116234	04/15/2022	General Fund	Temporary Payroll	Jeff Teeters		75.00
116235	04/15/2022	General Fund	Temporary Payroll	Pam VanDera		75.00
116236	04/15/2022	General Fund	Temporary Payroll	Carol Vandersteen		75.00
116237	04/15/2022	General Fund	Seminar Expenses	Charlie Vosters		93.60
116238	04/15/2022	General Fund	Facilities Rental Non-Taxable	Jenny M. Welhouse		200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
116239	04/15/2022	General Fund	Contractual Services	Wis. Dept. of Justice		105.00
116240	04/15/2022	General Fund	Recreation	Coryna Wittman		10.00
116241	04/15/2022	General Fund	Maintenance - All Other Equipm	Zarnoth Brush Works		1,991.00
116241	04/15/2022	General Fund	Maintenance - All Other Equipm	Zarnoth Brush Works		470.05
Report Total:						517,261.15

PROFESSIONAL MUNICIPAL CLERKS WEEK PROCLAMATION

May 1 through May 7, 2022

WHEREAS, the time honored role that professional municipal clerks play in local government and election administration is critical to the endurance and prosperity of our state; and

WHEREAS, our state's professional municipal clerks strive to always be impartial in handling their official duties, guided by the overarching goal of providing equal treatment to all Wisconsinites, regardless of political affiliation; and

WHEREAS, among numerous vital responsibilities, professional municipal clerks serve as the official record keepers of their respective municipalities and are tasked with ensuring transparency and communication between the governing bodies they represent and the folks they serve; and

WHEREAS, professional municipal clerks provide essential support in the administration of elections, often preparing ballots, training election officials, and tabulating and certifying election results; and

WHEREAS, even in the face of uncertainty and unprecedented challenges to election administration, our professional municipal clerks always display courage, flexibility, resilience, and dedication to the doctrine of free and fair elections; and

WHEREAS, this week, the state of Wisconsin joins all Wisconsinites in appreciating and thanking our professional municipal clerks for the important work they do;

NOW, THEREFORE, I, Mayor Anthony J. Penterman, do hereby recognize the week of May 1 through May 7, 2022, as Professional Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Sally Kenney; and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Proclaimed this 3rd day of May, 2022.

CITY OF KAUKAUNA


Anthony J. Penterman, Mayor



BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Mayor Penterman on Monday, May 2, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attny. Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Police Chief Graff, Proj. Eng. Conger, HR Dir. Swaney (via ZOOM) and interested citizens.

1. Correspondence – none.

Mayor Penterman introduced newly hired Project Engineer Taylor Conger and welcomed him to the City of Kaukauna.

2. Discussion Topics.

a. Elect Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Chairperson of the Board of Public Works.

Roll call vote: Antoine-aye, Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye.

Motion carried.

b. Elect Vice-Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Vice-Chairman of the Board of Public Works.

Roll call vote: Coenen-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye, Moore-aye, Schell-aye, Thiele-aye, Antoine-aye.

Motion carried.

c. Public Hearing for Project 1-22; Concrete Street Paving.

DPW/Eng. Neumeier gave a presentation on the project. The details discussed were the project areas, proposed assessment rates, rate history, assessment payment details and the proposed timeline for the project. Rates were published in the newspaper and letters were sent to abutting property owners. Project updates will also be sent to affected residents via email.

Ald. Moore stated that he has received positive comments on the email notifications.

Mayor Penterman declared the Public Hearing open and asked if anyone in the Council Chambers wished to address the Board of Public Works regarding Project 1-22, Concrete Street Paving.

Anthony Sonleitner, 1971 Bear Paw Trail expressed concern regarding the easement stakes on his property. He asked that City Engineers come out and view the stakes for any discrepancies.

Asking two more times if anyone else wished to address the Board, no one appeared, Mayor Penterman declared the public hearing closed.

d. ACEC Award – Nelson Heritage Crossing.

DPW/Eng. Neumeier explained the award and the criteria for winning it. Information on the organization granting the award was provided. He thanked all the groups, people, and communities who helped with the project.

Graef Engineering, Project Engineer Ryan VanCamp was present and thanked the City of Kaukauna for the opportunity to work on the project.

e. Public Works Update.

DPW/Eng. Neumeier updated the Board on the projects for 2022. The projects include Kaukauna Utilities water main, concrete street patching, paving project, Inside Park Place utility and road work are completed and home construction is starting, Island Street Bridge reconstruction behind Kaukauna Utilities, waste disposal site is open, utility contract was awarded and will start mid-July, S.E.H. Quiet Zone Study, and lift bridge repairs.

Ald. Moore stated residents are happy about the Konkapot Bridge being closed for only one week. The closure was an inconvenience to residents who travel the bridge.

Ald. DeCoster asked about the timeline for the closure of the Dodge Street bridge. There is concern about traffic for the "Electric City" event happening in the beginning of June. DPW/Eng. Neumeier stated a construction meeting will take place next week. If an opportunity is available to postpone the full closure of the bridge until after the event, without affecting the completion date, he will take it.

3. General Matters - none.

4. Adjourn.

Motion made by Moore, seconded by Thiele to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:23 p.m.

Sally Kenney
Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, May 2, 2022, at 6:23 pm.

Members present: Mayor Penterman, Coenen, DeCoster, Kilgas, Moore, and Schell.

Also present: Ald. Thiele, Ald. Antoine, Ald. Eggleston, Attorney Davidson, DPW/Eng. Neumeier, Proj. Eng. Conger, Fire Chief Carrel, Police Chief Graff, HR Dir. Swaney (via ZOOM) and interested citizens.

1. **Correspondence** - None.

2. **Discussion Topics.**

a. **Elect Vice-Chairman.**

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Moore as Vice-Chairman of the Finance and Personnel Committee.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-aye, Penterman-aye, Schell-aye.

Motion carried.

b. **Elect Secretary.**

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. DeCoster as Secretary of the Finance and Personnel Committee.

Roll call vote: Coenen-aye, DeCoster-aye, Kilgas-aye, Moore-aye, Penterman-aye, Schell -aye.

Motion carried.

c. **Resignation of Police Officer David Knepfel.**

HR Dir. Swaney notified the Committee of Police Officer Knepfel's resignation. His last day of work was in April.

d. **Authorization to fill vacant police officer position due to resignation.**

Motion by Coenen, seconded by Schell to authorize staff to fill the Patrol Officer vacancy due to resignation.

All members voted aye.

Motion carried.

e. **Amendments to the Kaukauna Housing Authority Agreement.**

DPW/Eng. Neumeier provided background information on the amendments. Due to an error found in a legal description for the Kaukauna Housing Authority property, the PILOT Agreement, Loan Agreement, and associated Subordination Agreement will require amendments. The proposed amendments were provided.

A resolution authorizing the Mayor and City Clerk to sign the amendments is on May 3, 2022, Common Council agenda.

3. **General Matters** - none.

Motion by DeCoster, seconded Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:30 pm.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Eggleston on Monday, May 2, 2022 at 6:30 P.M.

Members present: Antoine, DeCoster, Eggleston, and Kilgas.

Also present: Mayor Penterman, Ald. Coenen, Moore, Thiele, Schell, Attorney Davidson, DPW/Eng. Neumeier, Proj. Eng. Conger, Fire Chief Carrel, Police Chief Graff, and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Elect Vice-Chairman.

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Antoine as Vice-Chairman of the Health and Recreation Committee.

Roll call vote: Antoine-aye, DeCoster-aye, Eggleston-aye, Kilgas-aye.

Motion carried.

b. Elect Secretary.

Motion by DeCoster that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Kilgas as Secretary of the Health and Recreation Committee.

Roll call vote: DeCoster-aye, Eggleston-aye, Kilgas-aye, Antoine-aye.

Motion carried.

c. Solicitor's License to Dylan Deal, Turf Badger, 5530 Neubert Road, Appleton for pest control.

Motion by DeCoster, seconded by Kilgas to grant the Solicitor's License to Dylan Deal, Turf Badger, 5530 Neubert Road, Appleton for pest control.

All members voted aye.

Motion carried.

d. Request for amplified music to Chris Wachel for "Riverside Rally" at Riverside Park on May 14, 2022 from 9 am to 2 pm.

Motion by Kilgas, seconded by DeCoster to grant the request for amplified music to Chris Wachel for "Riverside Rally" at Riverside Park on May 14, 2022 from 9 am to 2 pm.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion made by Kilgas, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:39 P.M.

Sally Kenney
Clerk

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Antoine on Monday, May 2, 2022 at 6:40 P.M.

Members present: Antoine, Coenen, Moore, and Thiele.

Also present: Mayor Penterman, Ald. DeCoster, Eggleston, Kilgas, Schell, Atty. Davidson, DPW/Eng. Neumeier, Proj. Eng. Conger, Fire Chief Carrel, Police Chief Graff, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Elect Vice Chair.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Vice-Chairman of the Legislative Committee.

Roll call vote: Antoine-aye, Coenen-aye, Moore-aye, Thiele-aye.

Motion carried.

b. Elect Secretary.

Motion by Moore that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Thiele as Secretary of the Legislative Committee.

Roll call vote: Coenen-aye, Moore-aye, Thiele-aye, Antoine-aye.

Motion carried.

c. Ordinance Amending Section 1.39 Grignon Mansion Board.

This item was pulled from the agenda.

3. General Matters – None.

4. Adjourn.

Motion by Coenen, seconded by Moore to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:41p.m.

Sally Kenney, Clerk

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Kilgas on Monday, May 2, 2022 at 6:41 P.M.

Members present: Eggleston, Kilgas, Schell, Thiele.

Also present: Mayor Penterman, Ald. Antoine, Coenen, DeCoster, Moore, Atty. Davidson, DPW/Eng. Neumeier, Proj. Eng. Conger, Fire Chief Carrel, Police Chief Graff, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Elect Vice Chair.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Schell as Vice-Chairperson of the Public Protection and Safety Committee.

Roll call vote: Eggleston-aye, Kilgas-aye, Schell-aye, Thiele-aye.

Motion carried.

b. Elect Secretary.

Motion by Thiele that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Eggleston as Secretary of the Public Protection and Safety Committee.

Roll call vote: Kilgas-aye, Schell-aye, Thiele-aye, Eggleston-aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion by Eggleston, seconded by Schell to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:44 p.m.

Sally Kenney
Clerk



PLAN COMMISSION

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna

Thursday, April 7, 2022 at 4:00 PM

MINUTES

HYBRID MEETING (May attend in-person or via Zoom)
In-person in Common Council Chambers, City of Kaukauna
Remote Attendance option available via Zoom

1. Roll Call.

The Meeting was called to order by Mayor Penterman at 4:00 PM.

Members Present: Mayor Penterman, Commissioner Avanzi, Commissioner Schoenike, Commissioner Feller, Ald. Moore (District 2), Ald. Thiele (District 4), PCDD Stephenson, DPW Neumeier, and AP Paul.

Other Present: Dustin Wolff of Mead & Hunt and Fred Bowers of K&B Developments, Inc.

2. Approval of Minutes.

a. Approve Minutes of March 17, 2022 Meeting

A motion was made by Ald. Moore to approve the minutes of March 17, 2022, meeting. The motion was seconded by DPW Neumeier. The motion carried.

3. Old Business.

There was no old business.

4. New Business.

a. Repeal and Replace of Ordinance – Chapter 18 – Subdivision and Platting Regulations.

Dustin Wolff of Mead & Hunt addressed the changes of Chapter 18 of the City Code – Subdivision and Platting Regulations. It is updated with contemporary language that addresses the division of land and how the construction of new development should be. The updated language reflects concerns from Public Works by implementing an exception process for extended cul-de-sacs with a rationale.

A motion was made by Ald. Moore to approve the Repeal and Replace of Ordinance language for Chapter 18 – Subdivision and Platting Regulations, and editing the ordinance to remove section 4.03 (2)(a). The motion was seconded by Schoenike. The motion carried.

b. Planning for Future Growth – Sewer Service Areas.

DPW Neumeier proposed two future growth areas in need of sewer service areas that the City of Kaukauna may want to plan for. One, which could be planned for the next five years is located south of CTH CE around the Konkapot Creek corridor. There is already an interceptor pipe extended south of CTH CE there. The other proposed area is the large area east of Haas Road extending to Brown County line. East Central Wisconsin Regional Planning Commission and the Heart of the Valley Metropolitan Sewerage District are beginning long range planning for future growth areas and sewer service areas. We want to work with them during this planning process.

A motion was made by Commissioner Feller to direct staff to pursue options for future growth areas, per discussion. The motion was seconded by Ald. Moore. The motion carried.

c. Bear Paw Trail – Temporary Cul-de-sac

DPW Neumeier is following up from a January meeting where K&B Developments requested a cost share of the wetland fill mitigation cost and was declined by Plan Commission. Now, a temporary cul-de-sac on the eastern terminus of Bear Paw Trail near Haas Road is being requested. The purpose of this temporary cul-de-sac is so the development of lots can be completed while waiting for approval and action of a wetland fill/mitigation between Bear Paw Trail and Haas Road. This would be necessary to complete the intersection between the two roads. The developer is requesting this to be approved so it can be reflected on final plans.

A motion was made by Ald. Moore to approve the request from K&B Development to install a temporary cul-de-sac at the eastern terminus of Bear Paw Trail with the conditions discussed in the meeting and the rationale that this will be a thru street. The motion was seconded by Ald. Thiele. The motion carried.

d. Park Bench Donations

AP Paul provided two options for a standard bench to be used for park bench donations. They are both steel base and powder coated black. The favorite bench was option 1. There was discussion of a minimum donation price, and

deadlines for donation applications and installations. Staff was directed to make changes to the Park Donation Application and Guidelines, as see fit.

No Motion was made.

e. 120 E Third Street – Bob’s Inn Beer Garden

AP Paul and PCDD Stephenson brought to the attention of the Plan Commission that the owner of Bob’s Inn is hoping to create a beer garden deck attached to his building at 120 E Third Street. He would need more space than he already owns to make this happen. Options for him to obtain that space would be purchasing city property, or a long term lease that would allow him to make the improvements that he is hoping to.

A motion was made by Ald. Moore to direct staff to look into lease options of city property. The motion was seconded by DPW Neumeier. The motion carried.

5. Other Business.

6. Adjourn.

A motion was made to adjourn the meeting at 5:15 PM by DPW Neumeier. The motion was seconded by Commissioner Avanzi. The motion carried.





GRIGNON MANSION BOARD MEETING MINUTES

Monday, March 28, 2022

The meeting was called to order by Pennie Thiele at 5:30 PM in the Municipal Services Building Council Chambers

Roll Call

- Present – Pennie Thiele, Bruce Werschem, Shellee Jackels, Carol King, Al Borchardt, Patty DeGoey, Sandy Coenen
- Absent – Patty Brogan, Gavin Schmitt
- Others in Attendance – Cassidy Mickelson

Review/Approve Minutes from February 21, 2022 Meeting

- Motion by Bruce Werschem to approve prior meeting minutes. Seconded by Sandy Coenen. Motion Unanimously Approved.

Report from the City (Mickelson)

- Grignon Mansion Repairs
 - As of 03/28/2022 there were no bids received to complete the repairs on the Mansion. Bids opened on 03/02/2022 for repairs and will remain open until 4:00 PM on 03/30/2022.
 - If we do not receive a reasonable bid from a company that we consider acceptable for the project, we may have to consider breaking the project down into smaller increments.
- New Business
 - The new Community Enrichment and Recreation Director, Terri Vosters, began employment with the City on 03/24/2022. The Grignon Mansion Executive Director position will be classified as part of the Community Enrichment Department.
- Mickelson will be meeting with the City on 03/30/2022 to address plans for planting trees on the Mansion grounds and lower Grignon Park.
 - Mansion grounds are very bare after the removal of all of the ash trees. Mickelson will be expressing her/our vision on a layout, types of trees, funding, etc for this project.

Report from Friends (DeGoey)

- Friends Finance Report
 - Grant Money Account - Beginning balance of \$20,010.81, ending balance of \$20,010.81
 - Savings Account - Beginning balance of \$100.09, ending balance of \$100.09
 - Original Checking Account - Beginning balance of \$46,436.05, ending balance of \$50,634.26, with \$4,334.08 in total deposits and \$135.87 in total withdrawals. Available non-designated funds \$38,005.65.
 - 02/25/2022 - Donation of \$4,000 in memory of Tom & Diana Driessen to be used for a project of choice by the Friends that they know Diana would have loved to be a part of.
- Volunteer Appreciation Pot Luck

- The event will be held Saturday, 04/23/2022, 4:00-7:00 PM at 1000 Islands Environmental Center. Volunteers are asked to prepare soups, sides and desserts.
- Native American Dance Performance will be 09/10/2022.
- The Friends are busy planning events and conducting volunteer training in preparation for the upcoming season.

Report from the Chair (Thiele)

- Review of Board Bylaws
 - Request to change wording of “Grignon Home Board” to “Grignon Mansion Board”
 - Request to remove Board meeting specifics i.e. time and location
 - Request to change/reword Section 5
 - Request to remove Section 6

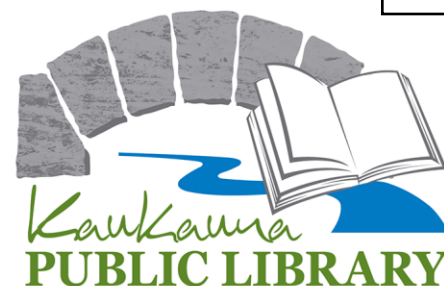
Set Next Meeting Date and Location

- Monday, April 25, 2022 at 5:30 in the Council Chambers at the Municipal Building.

Adjourn at 5:52 PM

- Motion by Bruce Werschem. Seconded by Al Borchardt. Motion Unanimously Approved.





LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, March 22, 2022 at 5:30 PM

Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
 - a. The meeting was called to order at 5:31 pm.
2. Roll call of membership
 - a. Members present: Jane Vondracek, Anna Neumeier, Mary Jo Kilgas, Joe Lucas, Kevin Hietpas, Carol Van Boxel.
 - b. Members excused: Shana Beach, Jim Van De Hey, Olivia Fischer
 - c. Also present: James Berven II
3. Approval of minutes from previous meeting
 - a. Tuesday, February 22, 2022 Meeting Minutes
 - i. Vondracek moved to approve the February 22, 2022 minutes with the correction that she was not present, but was excused, for the February Library Board Meeting. Van Boxel seconded. Motion passed unanimously.
 - b. Tuesday, February 22, 2022 Closed Session Meeting Minutes
 - i. Kilgas moved to accept the February 22, 2022 Closed Session Minutes. Motion passed unanimously.
4. Public Participation and Communications
 - a. None.
5. Action Items
 - a. Bill Register February 2022
 - i. Vondracek made a motion to approve the Bill Register February 2022, seconded by Kilgas. Motion passed unanimously.
6. Information Items
 - a. Director's Report
 - i. Thiem-Menning was not in attendance due to being at the PLA Conference. Discussion ensued regarding policies and what has been reviewed by the City Attorney.
 - b. Assistant Director's Report
 - i. Schneider was also not in attendance due to being at the PLA conference.
 - c. Technology Coordinator's Report
 - d. Trustee Topic 22
 - e. Statistics
7. Adjournment
 - a. Vondreck made a motion to adjourn at 5:52 p.m. Seconded by Hietpas. Motion passed unanimously.

Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, March 17, 2022

Members Present: Breitzman, Carlson, Eggleston, Gertz, Hietpas, Jakel, Manion, Pautz, Van Berkel and White

Also Present: Debra Nowak and Maureen Feldt

Chair, Manion called the March Committee Meeting to order at 6:32 PM. A quorum is present.

February 2022 Committee Meeting Minutes

Van Berkel made a motion to waive the reading of the minutes and approve the February 17, 2022 Committee Meeting minutes. Seconded by Gertz. Motion carried.

Public Appearances: None

February Financial Report

By mistake, January's Financial Report was inserted in the packets instead of February's. Eggleston made a motion to table the review and approval of February's Financial report until the April Committee Meeting. Seconded by Jakel. Motion carried.

Correspondence

Nowak read two thank you notes from St. Ignatius 8th graders that participated in a Survival Camp last week. Memorials were received within the last month for Isie Winus, Mary Werner, and Thomas Zwicker.

Friends of 1000 Islands Report

Maple Syrup season has started with the sap is starting to run and we will begin cooking this weekend. The Art Fair is Sunday, May 15th and we are looking for volunteers to help during the day. Approximately 30 vendors are signed-up so far.

Naturalist's Report

Tree Seedling Sale: Van Berkel questioned if more trees were purchased this year. Nowak said that the quantities stayed the same, but there was a price increase to ensure a profit was being made.
Summer Naturalist Intern: We received seven applications and Nowak will interview three candidates. Next year we need to shorten the application period and increase the pay rate to attract quality candidates.

Eagle Nest: Monitoring is ongoing and there are three adults in the nest again this year. The National Eagle Foundation stated that they are still interested in installing a camera on the nest, but timing was an issue last year. Nowak will continue to follow-up with the Foundation.

Goats: The existing fence needs to be moved to the new browsing area. All posts will need to be moved along with cutting a path to install the fence.

Pautz made a motion to accept February's Naturalist Report and place it on file. Seconded by Carlson. Motion carried.

COVID Update: The Nature Center is fully open and COVID protocols have been removed. Building capacity is now at 50 people at one time.

American Rescue Plan Act: The City has asked for ideas on how to best spend the ARPA money that is receiving. Ideas/projects need to be tied to the pandemic. Nowak submitted boardwalk improvement as we had a significant increase in hikers that utilized our trails during the pandemic. The boardwalk is in need of repairs in spots as well as overall improvements.

Ash Tree Removal: Nowak continues to work with the City to get the diseased and dead trees removed before spring and summer field trips. A bucket truck is need to remove the remaining trees and timing is an issue with the ground thawing. Nowak has a concern as budget and timing are an issue with the City Street Dept. and asked for assistance from 1000 Islands to help complete the project. Grignon Home has all of their trees removed and the stumps will be taken out by a contractor. Committee very concerned about the trees being a hazard and safety issues with branches falling on visitors. Van Berkel made a motion for Nowak to draft a letter to John Neumeier and Patrick VandenHeuvel stating the safety concerns and to ask for a meeting to discuss the importance of getting the trees removed sooner than later. Seconded by Gertz. Motion carried.

Admin and Finance Sub-Committee

Van Berkel – Van Berkel made a motion for Nowak to purchase a short-term (6 month) CD in the amount of \$8,086.94 with the 2021 memorial donations received. Seconded by Jakel. Motion carried.

Education Sub-Committee

Pautz – Nothing to report.

Buildings and Grounds Sub-Committee

Hietpas – Nowak mentioned the cracked flooring and that the tiles were tested for asbestos. The asbestos test came back negative and we will work with John Neumeier to get the foundation fixed and flooring replaced later this year.

Old Business

Nothing to report.

New Business

Nothing to report.

Good for the Center

The City Council approved the revised 1000 Islands Environmental Center Committee Charter.

Next Committee Meeting

Next Committee Meeting will be on Thursday, April 21, 2022 at 6:30 PM.

Adjournment

There being no further business, Jakel moved to adjourn the meeting at 7:26 PM. Seconded by Pautz. Motion carried.

Maureen Feldt,
Acting Secretary

The following applicants have applied for an operator's license for the license year **2022-2024** and have been recommended for approval based on their record check by the police department:

Carey	Anne	P.	719 Desnoyer St.	Kaukauna
DeCoster	Deborah	K.	N1539 Lynn St.	Kaukauna
Dolan	Carla	M.	512 Desnoyer St.	Kaukauna
Dombrowski	Daniel	R.	N2972 French Rd.	Freedom
Eckes	Philip	K.	W2246 Gentry Dr. #1	Kaukauna
Fahrbach	Gene	D.	1136 Harrison St.	Kaukauna
Francis	Daniel	P.	120 W. 13 th St.	Kaukauna
Geibel	Mason	J.	2763 Gemini Ct.	Green Bay
Hofacker	Michelle		N4082 Twelve Corners Rd.	Black Creek
Jakubowski	Karen	A.	1268 Reber St.	Green Bay
LaChance	Jordan	M.	207 W. 7 th St.	Kaukauna
Marzahl	Gail	E.	720 S. Westhaven Place Unit A	Appleton
Moore	John	P.	2381 Fairway Dr.	Kaukauna
Peterson	Renee	E.	1140 Harrison St.	Kaukauna
Pristine	Alexander	M.	111 Lamp Lighter Dr. Apt. 15	Kaukauna
Rohan	Sean	P.	1808 Oakridge Ave.	Kaukauna
Sanderfoot	Merlin	J.	W1419 Peters Rd.	Kaukauna
Schmidt	Jordan	L.	1609 Glenview Ave.	Kaukauna
Singh	Jasbirpal		2906 Fieldcrest Dr.	Kaukauna
Smith	Thomas	M.	1100 Kristy St.	Kaukauna
St. John	Thomas	F.	1701 Biscayne Dr.	Little Chute
Stein	Rhonda	L.	712 W. 7 th St. Apt. B	Kaukauna
VandenBoogard	Kimberly	A.	W5580 Sumac Ln.	Appleton
VanRooy	Jennifer	A.	W2202 Center Valley Rd.	Freedom
Voet	Jamie	K.	525 W. 9 th St.	Kaukauna
Walczak	Kali	J.	1522 Orchard Dr.	Kaukauna
Wittman	David	J.	2400 Main Ave.	Kaukauna
Wyman	Melanie	M.	1512 Glenview Ave.	Kaukauna

The following applicants have applied for an operator's license for the license year **2022-2024, as well as a provisional license covering May & June of 2022**, and have been recommended for approval based on their record check by the police department:

Allen	Fiana	W.	207 W. 7 th St.	Kaukauna
Brennecke	Linda	L.	1338 W. Winnebago St.	Appleton
Kassel	William	J.	1106 W. Wisconsin Ave. Apt. 7	Appleton
Lancour	Fox	A.	3510 Cherry Vale Ave. Unit 37	Appleton
Merson	Hayley	M.	704 Buchanan St.	Little Chute
Rijal	Suman		2111 S. Maplecrest Dr. Apt. 6	Appleton
Winters	Ashley	L.	218 ½ E. 8 th St.	Kaukauna

The following applicant has applied for an operator's license and has been recommended for **denial** based on their record check by the police department:

Leary	Timothy	J.	133 Garfield St.	Kaukauna
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RESOLUTION NO. 2022-5333

RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO AN LOAN AGREEMENT, PILOT AGREEMENT AND SUBORDINATE TO RAD USE AGREEMENT WITH KAUKAUNA RAD, LLC

WHEREAS, the Common Council of the City of Kaukauna previously authorized the Mayor and Clerk to enter into a loan agreement with Kaukauna RAD, LLC; and

WHEREAS, after the signing of the Loan Agreement, PILOT Agreement and Subordinate Agreement, it was discovered that the legal description of the subject property was incomplete; and

WHEREAS, it is desirable and necessary to correct said legal description in all related documents; and

WHEREAS, attached as Exhibit A is a copy of the loan agreement between the City of Kaukauna and Kaukauna RAD, LLC with the correct and complete legal description of the subject property; and

WHEREAS, attached as Exhibit C is a copy of the PILOT agreement between the City of Kaukauna and Kaukauna RAD, LLC with the correct and complete legal description of the subject property; and

WHEREAS, attached as Exhibit D is a copy of the Subordinate to RAD Use Agreement City of Kaukauna Loan agreement between the City of Kaukauna and Kaukauna RAD, LLC with the correct and complete legal description of the subject property; and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin, that the City will enter into said agreements with Kaukauna RAD, LLC for the purposes of structuring Statesburg Apartments.

Introduced and adopted this 3rd day of May, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk

RESOLUTION 2022-5334
RESOLUTION APPROVING THE FINAL PLAT FOR PHASE 1 OF THE WOLFINGER
ESTATES SUBDIVISION

BE IT RESOLVED, by the Common Council of the City of Kaukauna, Wisconsin, that the extraterritorial final plat for phase 1 of the Wolfinger Estates Subdivision development is hereby accepted and approved, there having been compliance with all local applicable provisions of law related thereto.

BE IT FURTHER RESOLVED, that additional phases of the subdivision will be submitted for extraterritorial review by the City of Kaukauna and a street connection between Fieldcrest Drive and De Bruin Road is provided.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 3rd day of May, 2022.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk

RESOLUTION 2022-5335

RESOLUTION APPROVING A 4-LOT CERTIFIED SURVEY MAP FOR LOTS 32, 33, 34, AND 35 OF COUNTRY SIDE ESTATES FOR DERCKS BUILDERS & MASONRY, INC. AND JEFFERY J. & JOANN K. EITING, THE PROPERTY OWNERS OF SAID LAND

WHEREAS, a four-lot Certified Survey Map of the following described parcel of land has been presented to and recommended for approval by the Plan Commission:

All of Lots 32, 33, 34 and 35, Country Sides Estates, located in the Northeast 1/4 of the Northeast 1/4, Section 31, Township 21 North, Range 19 East, City of Kaukauna, Outagamie County, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin that the said Certified Survey Map attached and made a part hereof is hereby accepted and approved.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this 3rd day of May, 2022.

APPROVED:

Anthony J. Penterman, Mayor

ATTEST:

Sally A. Kenney, City Clerk

ORDINANCE NO. 1859-2022

ORDINANCE AUTHORIZING PLACEMENT OF TRAFFIC REGULATION SIGNS ON JANET STREET AND WALTER STREET

WHEREAS, the City of Kaukauna Municipal Code, Section 7.13(1) provides for the Common Council to authorize erection of appropriate standard traffic signs, signals and markings conforming to the rules of the State Highway Division; and

WHEREAS, the City maintains an official traffic map that indicates the location of all stop and yield signs (Sec. 7.03). The common council may make additions or deletions to the map from time to time; and

WHEREAS, the current geometry of the intersection of Janet Street at Walter Street has the potential to be confusing for local traffic and school pick-up/drop-off. In the opinion of Engineering Department, the wide, sweeping intersection does not provide a clear directive on which street would have the right of way, and can create poor vision of cross traffic and pedestrians crossing; and

WHEREAS, it having been determined by the Common Council of the City of Kaukauna that placement of a YIELD sign on Janet Street at the intersection of Walter Street facing West is required to ensure safe and efficient use of the public roadways, and to ensure safety and security to the citizens of the City of Kaukauna.

NOW THEREFORE, BE IT ORDAINED, that the Common Council of the City of Kaukauna, Wisconsin, does hereby authorize the Chief of Police, pursuant to Section 7.13(1) of the Municipal Code of the City of Kaukauna, to erect the following traffic control sign:

Erect a Yield sign on Janet Street at the intersection of Walter Street facing West.

BE IT FURTHER RESOLVED, that the Chief of Police is hereby directed to cause to be erected such traffic control signs as provided herein.

Introduced and adopted this 3rd day of May, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally Kenney, Clerk

**CITY OF KAUKAUNA
ORDINANCE 1860-2022**

**ORDINANCE CREATING SECTION 10.08(1) OF THE KAUKAUNA MUNICIPAL
CODE TO PROHIBIT DISCHARGE OF GRASS CLIPPINGS, LEAVES, YARD
WASTE AND OTHER DEBRIS UNTO PUBLIC STREETS**

WHEREAS, Section 22.03 of the Kaukauna Municipal Code prohibits discharge of any pollutants or solids into public waters; and

WHEREAS, solids discharged or deposited onto public streets enter public waters through the stormwater system; and

WHEREAS, Section 22.03(10) of the Kaukauna Municipal Code further requires best management practices be employed to prevent, control and reduce stormwater pollutants; and

WHEREAS, controlling, reducing and eliminating grass clippings, leaves, yard waste and other debris from public streets will so control and reduce stormwater pollutants;

NOW THEREFORE, be it ordained by the Common Council of the City of Kaukauna, in the State of Wisconsin, as follows:

SECTION 1: **REPEAL** “10.08 Grass Clippings, Yard Waste And Other Debris In Public Streets” of the City of Kaukauna Municipal Code is hereby *repealed* as follows:

R E P E A L

~~10.08 Grass Clippings, Yard Waste And Other Debris In Public Streets~~ (*Repealed*)

SECTION 2: **ADOPTION** “10.08 Grass Clippings, Leaves, Yard Waste And Other Debris Unto Public Streets” of the City of Kaukauna Municipal Code is hereby *added* as follows:

A D O P T I O N

10.08 Grass Clippings, Leaves, Yard Waste And Other Debris Unto Public Streets(*Added*)

Public Right Of Way

1. No person shall discharge grass clippings, leaves, yard waste, or other debris or

particulates, or cause grass clippings, leaves, yard waste, or other debris or particulates, to be discharged or deposited onto public streets.

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL

_____.

Presiding Officer

Attest

Anthony J. Penterman, Mayor, City of
Kaukauna

Sally Kenney, Clerk City of
Kaukauna

**CITY OF KAUKAUNA
ORDINANCE 1861-2022**

**REPEALING AND RECREATING SECTION 1.32(6) AND SECTIONS 1.32(7) OF
THE KAUKAUNA MUNICIPAL CODE**

WHEREAS, the Kaukauna Utilities Commission has not appointed a Utility Clerk to perform the duties under section 1.32(6) as written in the City of Kaukauna Municipal Code; and

WHEREAS, Kaukauna Utilities pays such utility expenses under direction of the Kaukauna Utilities general manager and Kaukauna Utilities director of finance; and

WHEREAS, the Kaukauna Utilities general manager has not been issued a performance bond for in excess of ten years; and

WHEREAS, under the direction of the Kaukauna Utilities general manager and Kaukauna Utilities director of finance, the Kaukauna Utilities' Utility Accounting Department has been receipting the utilities' receipts for in excess of ten years, without providing the same to the City Clerk; and

WHEREAS, Ordinance 1.32(6) and 1.32(7) are not aligned with the current organizational structure or practices of Kaukauna Utilities; and

WHEREAS, Ordinance 1.32(6) and 1.32(7) are not aligned with the current organizational structure or practices of City of Kaukauna; and

NOW THEREFORE, be it ordained by the Common Council of the City of Kaukauna, in the State of Wisconsin, as follows:

SECTION 1: AMENDMENT “1.32 Utility Commission” of the City of Kaukauna Municipal Code is hereby *amended* as follows:

AMENDMENT

1.32 Utility Commission

1. *Construction; definition.* This section shall be liberally construed to affect its purpose. As used in this section, the term "management and control" or "management and operation" shall be construed broadly and shall include, without limitation by enumeration, all authority related to purchasing, acquiring, leasing, constructing, adding to, improving, conducting, controlling, operating, or managing the city's electric, water, and communications utilities, except as specifically withheld by statute.
2. *Creation.* There is hereby created an independent and nonpartisan utility commission

- to manage and operate the electric, water, and communications utilities of the city.
3. *Membership; terms.* The utility commission shall consist of seven commissioners. The mayor shall serve as one of the commissioners for a term that coincides with his term of office. The alderperson who is elected as chairperson of the board of public works shall also serve as a commissioner for a term that coincides with his term as chairperson of the board of public works. The mayor and the alderperson member shall serve on the commission without additional compensation. The remaining five commissioners shall be residents of the city, who shall each serve a five-year term. These terms shall be staggered so that no more than one commissioner's term shall expire each year. The salary of the members of the commission, except the mayor and alderperson, shall be such amount as is fixed by the council from time to time.
 4. *Appointments.* Except for the mayor and alderperson members, the common council shall elect the commissioners at its second regular meeting in September for terms to commence on October 1 following election. In the case of a vacancy on the commission, the common council, at a regular meeting, may appoint a commissioner to fill the vacancy for the remainder of the term.
 5. *Powers of commission.*
 - a. *Charge and management.* The commission shall take entire charge and management of the city's electric, water, and communications utilities and any other public utility as authorized by the common council. The commission shall have full authority to supervise the operation of such utilities, subject only to the general control and supervision of the common council, such control and supervision to be exercised through the enactment and amendment of this section.
 - b. *Manager.* The commission shall appoint a utility manager, fix his compensation and duties and provide for the authority of the manager to act on behalf of the commission.
 - c. *Other employees; consultants.* The commission may employ and fix the compensation of such other employees as the commission deems necessary or convenient for the management and operation of the city's electric, water, and communications utilities. The commission also may employ the services and fix the compensation of such other agents or consultants as the commission deems necessary or convenient for the operation and management of the utilities.
 - d. *Rates, rules, and regulations.* The commission shall have the authority to fix rates and establish rules and regulations for the governance, management, and operation of the utilities, subject to the jurisdiction of the applicable governmental regulatory bodies or agencies, and establish rules for the governance of its own proceedings.
 - e. *Contract.* The commission shall have full authority to let bids and enter into contracts in the name of the city, provided that such contracts are necessary or convenient to the management and operation of the electric, water, and communications utilities.
 - f. *Other powers.* The commission shall have such other powers as are necessary or convenient to the management and operation of the city's electric, water,

and communications utilities and shall have full authority respecting such utilities, unless that authority is specifically withheld by statute.

6. *Organization.* The commissioners shall choose, from among their number, a president and secretary, ~~and shall appoint a utility clerk who shall perform the duties of a bonded cashier, shall keep accurate books and accounts of utility revenues and expenses and perform such other duties as the commission shall from time to time direct. The utility clerk, before taking office, shall give a bond to the city for the faithful performance of the duties of his office in such amount as the utility commission shall direct. The bond shall be approved by the mayor and filed with the city clerk.~~

7. *Utility expenses.*

- a. Payment of all financial claims against city utility, other than claims subject to Wis. Stats. § 893.80, may be made from the city treasury after the general manager and the ~~manager~~director of finance of the utility audit and approve each claim as a proper charge against the treasury and endorse their approval on the claim after having determined that the following conditions have been complied with:
 - (1) That funds are available therefor, pursuant to the budget approved by the utility commission.
 - (2) That the item or service covered by such claim has been authorized by the proper official, department head, board, or commission.
 - (3) That the item or service has been actually supplied or rendered in conformity with such authorization.
 - (4) That the claim is just and valid, pursuant to law.
- b. The general manager shall file with the utility commission, on a monthly basis, a list of the claims approved, showing the date paid, name of claimant, purpose, and amount.
- c. The utility commission shall authorize an annual detailed audit of its financial transactions and accounts by a public accountant, licensed under Wis. Stats. ch. 442 and designated by the utility commission.
- d. The general manager, in conducting his activities, pursuant to this section, shall be covered by a fidelity bond in the sum of \$1,000,000.00 or by the applicable utility insurance policy that provides no less coverage than that afforded by the fidelity bond. Payment of regular wages and salaries of city utility officials and employees, pursuant to the budget and salary schedules adopted by the utility commission, shall be paid by utility payroll, verified by the proper utility officials and filed with the utility finance department in time for payment on the regular payday.

8. *Receipts.* All utility receipts shall be paid to the utility accounting department, who shall deposit them with the authorized utility depository bank and reconcile to the general ledger at least once a month. Utility funds shall be separately accounted for by the water, electric, sewer and storm sewer utilities and any other charges that may be placed on the utility bill shall be subject to disposition as the commission shall direct.

(Code 2011, § 1.32)

SECTION 2: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL

Presiding Officer

Attest

Anthony J. Penterman, Mayor, City of
Kaukauna

Sally Kenney, Clerk City of
Kaukauna

**CITY OF KAUKAUNA
ORDINANCE 1862-2022**

AN ORDINANCE AMENDING SECTION 1.39 GRIGNON MANSION BOARD

WHEREAS, the Grignon Mansion Board has noticed inconsistencies within the name of the mansion throughout previous Ordinances and Bylaws; and

WHEREAS, the Grignon Mansion Board believes that it is beneficial to have the name of the Board coincide with the name on City documents and signage;

NOW THEREFORE, be it ordained by the Common Council of the City of Kaukauna, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “1.39 Grignon Home Board” of the City of Kaukauna Municipal Code is hereby *amended* as follows:

A M E N D M E N T

1.39 Grignon ~~Home~~Mansion Board

1. *Composition.* The Grignon ~~Home~~Mansion Board shall consist of nine members, comprised of one alderperson and eight interested citizens, who may reside outside the city limits, of which a minimum of two shall be Friends of the Grignon Mansion members. The Grignon Mansion Executive Director shall be a non-voting, ex-officio member of this Board.
2. *Appointments.*
 - a. The initial appointments to the board shall be as follows:
 - (1) Three members to be appointed for one year.
 - (2) Three members to be appointed for two years.
 - (3) Three members to be appointed for three years.
 - b. Thereafter, all appointments shall be for a term of three years, except that the alderperson's term shall cease sooner, if no longer holding the office. Appointments shall be made by the mayor, subject to confirmation by the council.
3. *Powers and duties.*
 - a. The board may establish such rules for the conduct of its affairs as it deems advisable to cover such matters as the time and place of board meetings, the transaction of business at such meetings, the formation of any subcommittees by the board and the basic organization of the board itself.
 - b. The board shall take such steps as it determines necessary to promote, protect and preserve the Grignon Home, to educate the public regarding the home and to develop public information programs in relation thereto.
 - c. To the extent possible, the board shall coordinate all activities related to the

Grignon Home.

- d. The area subject to the management and control of the board is described as follows:

Commencing at a six-inch by six-inch concrete monument at the intersection of the northeasterly line of Private Claim 34, and the northerly line of the Heart of the Valley Metropolitan Sewage Treatment Facility; thence northerly along the Private Claim line, which is assumed to bear N40° 17' 20" W, 295.57 feet to a two-inch iron pipe located in the Augustine Street R.O.W.; thence continuing N40° 17' 20" W, 4.21 feet to the point of beginning, the point being on the northerly line of Augustine Street; thence S60° 15' 10" W, along the northerly line of Augustine Street, 240 feet to a point; thence N30° 58' 15" W, 70 feet to a point; thence S60° 15' 10" W, 40 feet to a point; thence N30° 58' 15" W, 317.70 feet to a point; thence N56° 38' 20" E, 214.07 feet to a point on the northeasterly line of Private Claim 34; thence S40° 17' 20" E, 407.77 feet to the point of beginning.

4. *Budget.* Annually, at the time the regular city budget is prepared, the board shall submit to the council, for approval, a budget regarding the operations of the board for the succeeding year. The budget, as approved by the council, may become part of the regular city tax levy. The expenditures of such appropriated money, and any other funds received and designated for use in conjunction with the Grignon ~~Home~~Mansion, is under the direction of the board. The board shall submit requests to the city for payment on a monthly basis as expenses are incurred.
5. *Compensation.* The members of the board shall serve without compensation but shall receive reimbursement of reasonable and necessary expenses as the board directs.

(Code 2011, § 1.39)

PASSED AND ADOPTED BY THE CITY OF KAUKAUNA COMMON COUNCIL

Presiding Officer

Attest

Anthony J. Penterman, Mayor, City of
Kaukauna

Sally Kenney, Clerk City of
Kaukauna