

1000 ISLANDS ENVIRONMENTAL CENTER

BUILDING & GROUNDS SUB-COMMITTEE MEETING

City of Kaukauna
Nature Center Building
1000 Beaulieu Court, Kaukauna



Wednesday, August 17, 2022 at 4:00 PM

AGENDA

In-Person

1. Call to Order
2. Reading and Approval Minutes
 - a. [1000 Islands Building & Grounds Sub-Committee Minutes of June 1, 2022](#)
3. Old Business
4. New Business
 - a. Discuss proposals and quotes for HVAC improvements
 - b. Discuss plans and quotes for repairing cracked concrete foundation in live animal area
 - c. Review quote for grinding ash tree stumps in the picnic and memorial garden areas
 - d. Discuss ideas for improving trail between boardwalk and Nelson Overlook
5. Other Sub-Committee Items
6. Adjournment

NOTICES

THIS MEETING IS ACCESSIBLE TO THE HANDICAPPED. IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.

1000 Islands Environmental Center Mission Statement: To provide children, adults and families the knowledge and skills needed to build a sustainable balance among the environment, economy and community through education, conservation and recreation.

1000 ISLANDS ENVIRONMENTAL CENTER BUILDING & GROUNDS SUB-COMMITTEE

City of Kaukauna
Nature Center Building
1000 Beaulieu Court, Kaukauna



Wednesday, June 01, 2022 at 4:00 PM

MINUTES

In-Person

1. Call to Order

Hietpas called the meeting to order at 4:07 pm.

Members Present: Hietpas, Manion, White, Carlson

Also Present: Nowak

2. Reading and Approval Minutes

- a. 1000 Islands Building & Grounds Sub-Committee Minutes of November 30, 2021
Breitzman moved to waive the reading and approve the minutes of the November 30, 2021 Building & Grounds sub-committee meeting. Second by Manion. Motion carried.

3. New Business

- a. Strategic Planning Discussion
Nowak led a brainstorming discussion on what building & grounds goals are important to try to accomplish over the next 5 years. After ideas were contributed by all members present, the goals were prioritized and given a year in which action should be taken to accomplish the goal. This list of prioritized goals will be submitted to the strategic planning steering committee for potential inclusion in the final strategic plan.

4. Other Sub-Committee Items

Hietpas discussed a program that the Boy Scouts have in place. The program includes rewards for the number of hours volunteered. Manion shared information on some volunteer recognition events done through the Habitat for Humanity. The group agreed that establishing a volunteer corps would be a great idea.

5. Adjournment

Manion made a motion to adjourn. White second. Meeting adjourned at 5:38 pm.

730 W County Item 4.a.

Kaukauna, WI 54130

Phone: (920)759-1478

Fax: (920)759-1479

Email: mail@berkenheating.com

Name: 1000 Islands Environmental Center - Debra Nowak
Address: 1000 Beaulieu Ct Kaukauna, WI 54130
Phone: 759-5673
Email: dnowak@kaukauna-wi.org

Date: 7/29/2022
Page: 1 of 2
Sq. Ft.
Prepared by: Jeff

Proposal

All material guaranteed to be as specific, and the below work to be performed in accordance with the drawings and specifications submitted for the below work and completed in a substantial workmanlike manner. We hereby propose to furnish the materials and perform the labor necessary for the completion of:

<u>Line</u>	<u>CONSERVATION ROOM</u>	<u>Investment</u>
1	Install new Payne 95% AFUE gas furnace with 5 Year Parts Warranty, 20 Year Heat Exchanger Warranty, All ductwork dampers, regular gas line, venting , and non programmable thermostat	\$ 8,665.00
	OPTIONS	
2	Carrier Performance 59TP NG Furnace, up to 96% AFUE, Two Stage Heating, Fixed Speed DC Blower, Lifetime Heat Exchanger Warranty, 1 year Parts Warranty, 1 year Labor Warranty	ADD \$ 800.00
3	Carrier Infinity 59TN NG Furnace, up to 96% AFUE, Two Stage Heating, Variable Speed Blower, 20 year Heat Exchanger Warranty, 1 yr Parts Warranty, 1 yr Labor Warranty	ADD \$ 1,800.00

With payment as follows: 1/4 upon acceptance and 3/4 upon completion

Total For Standard Items

Note: This proposal may be withdrawn by us if not accepted within 30 days. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Our workers are fully covered by Workmen's Compensation Insurance.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified.

Signature: _____ Date: _____



Item 4.a.
730 W County
Kaukauna, WI 54130
Phone: (920)759-1478
Fax: (920)759-1479
Email: mail@berkenheating.com

Name: 1000 Islands Environmental Center - Debra Nowak
Address: 1000 Beaulieu Ct Kaukauna, WI 54130
Phone: 759-5673
Email: dnowak@kaukauna-wi.org

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Proposal

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<u>Line</u>	<u>CONSERVATION ROOM</u>	<u>Investment</u>
1	Carrier Comfort 24ABC Air Conditioner, 2.5 ton, up to 16 SEER, Puron (R-410A) Refrigerant, 5 Year Compressor Warranty, 1 Year Parts Warranty, 1 Year Labor Warranty	\$ 4,150.00
2	Carrier Base 24ABB Air Conditioner, 2.5 ton, up to 13 SEER, Puron (R-410A) Refrigerant, 5 Year Compressor Warranty, 1 Year Parts Warranty, 1 Year Labor Warranty	\$ 3,450.00
3	Payne Base PA13NA Air Conditioner, 2.5 ton, up to 13 SEER, Puron (R-410A) Refrigerant, 5 Year Compressor Warranty, 1 Year Parts Warranty, 1 Year Labor Warranty	\$ 3,350.00
4	4" Air Media (16X25X4)	\$165.00
5	Pro One Programmable Thermostat (T705)	\$50.00

High Voltage Wiring not Included
Permit not Included

With payment as follows: 1/4 upon acceptance and 3/4 upon completion

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Signature: _____

Date: _____



N1644 Cty Hwy J
Kaukauna, WI 54130

Telephone: (920) 766-2835

Fax : (920) 766-2411

Date: 8/5/2022

Attn: Debbi

RE: HVAC
Environmental Center

We propose to supply and replace the existing furnace located in the closet next to the offices and the central air. The new furnace will be a Rheem 95% efficient, sealed combustion and the condensing unit will be a 13 SEER. This will be done for the sum of

\$9,850.00

ADD

We propose to supply and install a two zone system. One zone will be for the two offices next to the furnace room and the other zone will be for the remaining area. We will add one return in the adjacent office. This will be done for the sum of

\$6,475.00

We propose to supply and install a new furnace and condensing unit for the conference room. This unit will be located in the storage area. This will be a non-condensing mid-efficiency Rheem furnace. The condensing unit will be located out the side of the storage room. This includes insulated ductwork. We will install one supply grille up high and the other return grille will be low. The gas line will be exposed on the outside of the building. This will be done for the sum of

\$12,825.00

Excluding

Line Voltage Wiring
State and local permit fees (if needed)
Concrete pad (if needed)
Professional cleaning
Ceiling repair (if damaged)

Thank you for the opportunity to bid on this project. We look forward to working with you on this and other projects.

Sincerely,

A handwritten signature in black ink that reads "Troy Baumgart". The signature is written in a cursive, flowing style.

Troy Baumgart
Project Manager
Baumgart Mechanical Inc.
troyb@baumgartmechanical.com



Replace Furnace #1 and Condenser #1

Proposal Number: 22-3258

8/11/2022

Project Proposal

PREPARED FOR:

Debra Nowak
1000 Island Nature Center
1000 Beaulieu Ct
Kaukauna, WI

PREPARED BY:

Jon Piette, Sr. HVAC Project Solutions Representative

Bassett Mechanical
1215 Hyland Ave - Kaukauna, WI 54130
920.462.1777 | jon.piette@bassettmechanical.com

PROJECT / PROPOSAL AGREEMENT

Debra Nowak
1000 Island Nature Center
1000 Beaulieu Ct

RE: Replace Furnace #1 and Condenser #1

This proposal includes equipment, parts, materials, labor, tools and mileage to replace furnace and condenser #1 at 1000 Island Nature Center located in Kaukauna, WI. This proposal also includes options for improving the HVAC throughout the building. Our proposal is based on a job site inspection and conversation between Jon Piette of Bassett Mechanical and Debra Nowak of 1000 Islands. ***Please review all inclusions and exclusions.***

Project Includes:

- New furnace
- New condenser
- New cased coil
- New refrigeration lineset
- Removal of existing furnace, condenser, cased coil and lineset which includes proper recovery and disposal of refrigerant and disposal
- Installation
- Complete operational checkout and start-up by a qualified service technician
- Complete project management
- Labor, tools and mileage
- Recovery machine and cylinders
- Freight
- Roofing work as required
- All work to be performed on regular time Monday-Friday 7:00 AM – 3:30 PM
- Bassett's one year parts, labor and workmanship warranty

Project Excludes:

- Additional labor and/or parts and materials that are not listed or described above
- All electrical changes including line voltage wiring, conduit, disconnects and convenience outlets
- Controls and control wiring
- Insulation
- Premium time labor

Future Project Options:

- Install furnace, condenser, cased coil and lineset to serve old end of building
- Install condenser, cased coil and linset for Fox River Room

Project investment.....\$16,922.00
Project adder for older end of building.....\$21,094.00
Project adder to add A/C to Fox River Room.....\$9,861.00

***Note: This quote solely includes the requested repair or replacement. It does not include the initial diagnosis labor where applicable.**

***Please review all inclusions and exclusions.**

NOTICE: Bassett Mechanical reserves the right to seek an excusable extension of time if Bassett Mechanical's work is delayed, disrupted, suspended or otherwise impacted by circumstances outside of Bassett's control including: (i) disruptions to material and/or equipment supply; (ii) illness of Bassett's workforce and/or unavailability of labor; (iii) government quarantines, shelter-in-place orders, closures, or other mandates, restrictions and/or directives; (iv) Owner or Contractor restrictions and/or directives; (v) fulfillment of Bassett's contractual or legal health and safety obligations. Bassett Mechanical will use its best efforts to meet contractual obligations, including scheduled completion or delivery date(s). To the extent that work is suspended or interrupted pursuant to the terms of this proposal or supplier or subcontractor pricing increases, Bassett Mechanical reserves the right to seek additional costs associated with any such event.

Due to the volatility of current market conditions, the price(s) included in this proposal for the material, labor, subcontractor costs, and equipment component(s) identified herein shall remain in effect through and including **15** days from the date of this proposal. Thereafter, Bassett Mechanical may in good faith adjust such prices to reflect increases in the costs or availabilities of such price components. At the time of shipping, any surcharges from our supplier will be added to the costs of this proposal.

ACCEPTANCE OF PROPOSAL – Please sign, date and return one copy as acceptance of this proposal. Return via fax, e-mail or postal delivery.

Payment Plan - 50% down, 50% at substantial completion.

Term Net 30 Days

CONTRACTOR

CUSTOMER

Signature



Signature/P.O. #

Name

Jon Piette

Name

Title

Sr. HVAC Project Solutions Representative

Title

Date

8/11/2022

Date

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices and per attached "Terms & Conditions" and "Exclusions" pages. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry life, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. Information presented in this quotation is considered proprietary and the sole property of Bassett Mechanical.

INCLUSIONS / EXCLUSIONS

Any products or services not specifically mentioned on this proposal shall be the responsibility of others.

Bassett Mechanical will provide for the complete:

- | | | |
|---|--|---|
| <input type="checkbox"/> Design/Engineering | <input checked="" type="checkbox"/> Installation | <input checked="" type="checkbox"/> Replacement |
| <input type="checkbox"/> Retrofit / Repair | <input type="checkbox"/> Modification | <input type="checkbox"/> Fabrication |

The following checked items will be included in this proposal:

(Any items not checked are excluded from this proposal.)

- | | |
|--|---|
| <input type="checkbox"/> Thermostat(s) | <input checked="" type="checkbox"/> Ductwork (per SMACNA Standards) |
| <input type="checkbox"/> Control wiring | <input type="checkbox"/> Structural steel & structural engineering |
| <input type="checkbox"/> Power wiring | <input type="checkbox"/> TABB certified air and/or water balancing |
| <input type="checkbox"/> Disconnects | <input type="checkbox"/> Flues for boilers and unit heaters |
| <input type="checkbox"/> Final adjustment and calibrations | <input type="checkbox"/> Diffusers, grilles and registers |
| <input type="checkbox"/> System commissioning | <input type="checkbox"/> Mechanical equipment screens |
| <input type="checkbox"/> Systems training program | <input type="checkbox"/> Temporary heating / cooling dehumidification |
| <input type="checkbox"/> Refrigeration specialties | <input type="checkbox"/> Fire dampers |
| <input checked="" type="checkbox"/> Refrigerant recovery | <input type="checkbox"/> Outside air intake louvers |
| <input checked="" type="checkbox"/> Refrigeration piping | <input checked="" type="checkbox"/> Freight |
| <input checked="" type="checkbox"/> Condensate drain piping | <input checked="" type="checkbox"/> Local fee |
| <input checked="" type="checkbox"/> Gas piping | <input type="checkbox"/> State approval and inspections |
| <input type="checkbox"/> Piping insulation (per code) | <input type="checkbox"/> Taxes |
| <input checked="" type="checkbox"/> Rigging | <input type="checkbox"/> Process safety management |
| <input type="checkbox"/> Roof curb blocking | <input type="checkbox"/> Premium time labor |
| <input type="checkbox"/> Roof flashings | <input checked="" type="checkbox"/> Mechanical permits |
| <input type="checkbox"/> Roof cut and patch | <input checked="" type="checkbox"/> Clean Up |
| <input type="checkbox"/> Standard flat roof curbs | <input checked="" type="checkbox"/> Disposal |
| <input type="checkbox"/> Exterior caulking | <input type="checkbox"/> Operational checkout and start-up |
| <input type="checkbox"/> Equipment bases | <input type="checkbox"/> Operation and maintenance manual(s): |
| <input type="checkbox"/> Equipment leasing option | <input type="checkbox"/> Heat exchanger warranty: |
| <input type="checkbox"/> High lift rental | <input type="checkbox"/> Compressor warranty: |
| <input type="checkbox"/> Crane rental | <input type="checkbox"/> Equipment warranty per manufacturer: |
| <input type="checkbox"/> Internal duct insulation (per code) | <input type="checkbox"/> Parts warranty per manufacturer: |
| <input type="checkbox"/> External duct insulation (per code) | <input type="checkbox"/> Parts, labor and workmanship warranty: One Year |
| <input type="checkbox"/> Duct cleaning | <input type="checkbox"/> Freight company – fuel surcharge |
| <input type="checkbox"/> Ducted return air | <input type="checkbox"/> Asbestos removal |
| <input type="checkbox"/> Duct smoke detectors | <input type="checkbox"/> Other: |

TERMS & CONDITIONS

1. Customer shall permit Bassett Mechanical Contractors & Engineers free and timely access to areas and equipment, and allow Bassett Mechanical Contractors & Engineers to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Bassett Mechanical Contractors & Engineers's normal working hours.
2. Bassett Mechanical Contractors & Engineers warrants that the workmanship hereunder shall be free from defects for one (1) year from date of start - up. If any replacement part or item of equipment proves defective, Bassett Mechanical Contractors & Engineers will extend to Customer the benefits of any warranty Bassett Mechanical Contractors & Engineers has received from the manufacturer. Removal and reinstallation of any equipment or materials repaired or replaced under a manufacturer's warranty will be at Bassett Mechanical Contractors & Engineers's expense during the one (1) year warranty. **The above noted warranty excludes any/all shaft seal repair or replacements as shaft seals will receive manufacturer's warranty only.**
3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Bassett Mechanical Contractors & Engineers may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
4. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Bassett Mechanical Contractors & Engineers's rates then in effect) over the sum stated in this Agreement.
5. In the event Bassett Mechanical Contractors & Engineers must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Bassett Mechanical Contractors & Engineers all court costs and attorneys' fees incurred by Bassett Mechanical Contractors & Engineers.
6. Any legal action against Bassett Mechanical Contractors & Engineers relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
7. Bassett Mechanical Contractors & Engineers shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Bassett Mechanical Contractors & Engineers's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
8. To the fullest extent permitted by law both customer and the contractor shall hold harmless the other party, its agent and employees from and against claims, damages, losses and expenses (including but not limited to attorney's fees) to the extent that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of the other party anyone directly or indirectly employed by that party, or anyone for whose acts that may be liable.
9. Customer shall make available to Bassett Mechanical Contractors & Engineers's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
10. Bassett Mechanical Contractors & Engineers's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes or materials are encountered, Bassett Mechanical Contractors & Engineers's sole obligation will be to notify the Owner of their findings. Bassett Mechanical Contractors & Engineers shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
11. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL BASSETT MECHANICAL CONTRACTORS & ENGINEERS BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
12. Customer shall provide and have in force during all phases of the work, a Builders Risk Insurance policy.
13. Bassett Mechanical Contractors & Engineers shall not be liable for any liquidated damages except those caused by Bassett Mechanical Contractors & Engineers.
14. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.



At Bassett Mechanical, we are Creating Customers for Life®.

Bassett Mechanical provides complete design, engineering, fabrication, installation, and preventative maintenance service solutions for all our customer's industrial refrigeration, HVAC, plumbing, metal fabricating, and service needs. We proudly provide safe, responsible, and innovative solutions to customers throughout the United States and the world. From idea to implementation and beyond, we have what it takes to make your project a success.

We look forward to partnering with you!



KAUKAUNA (HQ)

1215 Hyland Ave.
Kaukauna, WI 54130
(920) 759-2500



MILWAUKEE

W136 N4829 Campbell Dr.
Menomonee Falls, WI 53051
(414) 536-3500



MADISON

4017 Owl Creek Dr.
Madison, WI 53718
(608) 838-6362



WAUSAU

4403 Stewart Ave., Suite B
Wausau, WI 54401
(715) 298-2921

BassettMechanical.com | (800) 236-2500



7403 Sleepy Hollow Rd. • P.O. Box 453 • West Bend, WI 53090
 West Bend: 262-334-7522 • Madison: 608-229-1247
 we-saw-it@interstatesawing.com • www.interstatesawing.com

****OSHA 30 CERTIFIED OPERATORS** **EMR: 0.73****
****Avetta certified with a green light status****

Estimate

Based on information provided by

August 5, 2022

Customer: City of Kaukauna Billing address: 144 W 2nd St, Kaukauna, WI 54130
 Attn: John Neumeier Phone: 920-766-6305 E-mail: neumeier@kaukauna-wi.org

Job: 1000 Islands Environmental Center, 1000 Beaulieu Ct, Kaukauna, WI 54130

Equipment: Wall Saw, Chain Saw with small Vacuum, Robot, Ring Saw, carts and Sherpa with forks

Crew: 2 men, one day

Work consists of the following: Saw cut and remove 17' long by 6' wide heaving *up to 8" deep* concrete floor, covered by tile. The tile has been certified as non-asbestos. Flush cut along the office wall area and the glass display side. Work area will be within 200' of our truck and entry is via qty. 2 34" doorways.

Customer will provide onsite dumpster. Customer will also pre-hang plastic over the glass display and also to block off adjoining areas of the center. Please see attached rough drawing and pictures of proposed work area.

Price: \$5500

***Concrete scanning is recommended prior to inside sawing. Pricing: weekdays: \$175.00/hour portal to portal
 Minimum Charge \$525.00**

- Work is priced for regular hours, if off hours or Saturday hours are required there will be an additional \$300.00 per man charge; for Sunday work additional \$500.00 per man.
- Standard insurance included. Any special insurance or bonding requirements or safety prequalification will be charged accordingly.
- Interstate Sawing will be able to park our truck within 200' of work areas to power our equipment.
- Layout of openings, on cutting side, by others.
- No removal included in price.
- Any temporary enclosures or partitions needed, provided by others.
- No power washing included in price. Vacuum water only.
- **Interstate Sawing will be provided with a place to dump slurry. If no place is available and slurry must be transported to our shop, it will be treated with chemicals to conform to EPA standards for proper disposal. Additional charges of \$150.00/barrel will be added to the invoice.**
- **Quote is valid for 90 days.**

Prices limited to work listed above. If there are changes to quantities, sizes or thicknesses quoted, price may be adjusted accordingly. Interstate Sawing is **Not Responsible** for traffic control, layout, or pipes, conduits, ducts, or other utilities cut in walls, floors, roofs, and in or below concrete. Any downtime beyond the control of Interstate Sawing will be charged accordingly. If you have any questions, please call me at 262-808-7715.

Thank you for the opportunity to quote!

Rick Gresbach

Please e-mail back accepted quote to we-saw-it@interstatesawing.com. Thank you for your prompt attention.

Accepted by: _____ Date: _____

PROPOSAL1000 ISLANDS ENVIRONMENTAL
CENTER

PROPOSAL NO.

SHEET NO.

DATE

8-9-22

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME

BRAD GARRITY

ADDRESS

1000 BEAULIEU CT

ADDRESS

1000 BEAULIEU CT

CITY, STATE

KAUKAUNA, WI

CITY, STATE

DATE OF PLANS

KAUKAUNA, WIS

PHONE NO.

ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

(23) STUMPS TO BE GROUND AT ABOVE ADDRESS
IN THE NEXT 30 DAYS. \$1,000.00Paul's Stump Removal
W 1030 Greiner Road
Kaukauna, Wis. 54130

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

Dollars (\$1,000.00)

with payments to be as follows

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Per

Note - This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

SIGNATURE

DATE

SIGNATURE