

# BOARD OF PUBLIC WORKS

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Monday, January 05, 2026 at 6:00 PM

## AGENDA

### In-Person and Remote Teleconference via ZOOM

1. Correspondence.
2. Discussion Topics.
  - [a.](#) Authorization to seek bids for Project #1-26, 2026 Concrete Street Paving Project.
  - [b.](#) Authorization to Seek Bids for Project #5-26 - Kaukauna Aquatic Center Repairs & Pool Coating.
  - [c.](#) Authorization to Seek Bids for Project #6-26 - 1000 Islands Nature Center Entrance Accessibility.
3. Adjourn.

## NOTICES

Board of Public Works - Notice is hereby given this is a public meeting of the Board of Public Works. As such, all members or a majority of the City's Common Council and Standing Committees will likely be in attendance. While members of the Common Council or any Standing Committees may participate in discussions, only the Board of Public Works will take formal action.

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER WILL BE MADE AVAILABLE AT NO CHARGE.**



## **MEETING ACCESS INFORMATION:**

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

\*Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.\*



# MEMO

## DEPARTMENT OF PUBLIC WORKS

To: Board of Public Works  
 From: Jeffrey Bodoh, Project Engineer  
 Date: January 5, 2026  
 Re: Item 2a, Authorization to seek bids for Project #1-26, 2026 Concrete Street Paving

### **Background information:**

The Engineering Department has completed survey and is finalizing design for installation of concrete streets for the roads listed below (also as shown on the attached maps.)

- Bens Way – 570' northwest of Rusty Street to Setter Drive
- Setter Drive – Bens Way to 130' east of Boxer Street
- Boxer Street – 150' south of Setter Drive to Setter Drive
- Ninth Street – Brill Road to Crooks Avenue
- Brill Road – Tenth Street to Seventh Street
- Seventh Street – Brill Road to 200' west of Foerster Avenue
- Eden Avenue – Tenth Street to Eighth Street
- Sullivan Avenue – Tenth Street to Ninth Street
- Hendricks Avenue – Tenth Street to Ninth Street
- Florence Street – Plank Road to Claribel Street
- Washington Street – Plank Road to Lawe Street
- Thilmany Road - From the Library property to 650' east of the Library property

The new construction streets outlined in the maps are in need of the final driving surface, sidewalk, and driveway apron installation. The street reconstruction work will include removal of existing pavements and any existing base, installation or replacement of storm sewer and storm laterals, installation stone base, concrete streets, driveway aprons, extension and rehabilitation of sidewalks, and restoration.

A preliminary resolution declaring intent to exercise special assessments is included in your packets for Council consideration on Tuesday night.

### **Strategic Plan:**

To continue providing a high quality of life for the residents of Kaukauna through improving the quality of the City's infrastructure.

### **Budget:**

The Concrete Street Paving project is budgeted for in the 2026 Capital Improvement budget.

**Recommended action:**

Motion to authorize the Engineering Department to seek bids for Project #1-26, 2026 Concrete Street Paving.





RESOLUTION NO. 2026-xxx

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE  
SPECIAL ASSESSMENT POLICE POWERS FOR PUBLIC IMPROVEMENTS ON BENS WAY,  
SETTER DRIVE, BOXER STREET, NINTH STREET, BRILL ROAD, EDEN AVENUE,  
SULLIVAN AVENUE, HENDRICKS AVENUE, FLORENCE STREET, WASHINGTON STREET  
AND THILMANY ROAD.

BE IT RESOLVED by the Common Council of the City of Kaukauna, Wisconsin;

That the Common Council hereby declares its intention to exercise the police powers under Section 66.0703 of the Wisconsin Statutes to levy special assessments upon property within the following areas for improvements conferred upon such property:

1. The installation of concrete streets, concrete curb and gutter, concrete sidewalks, driveway aprons/approaches, storm sewer, grading, gravel base, excavation, landscaping and topsoil including engineering charges on the following streets:
  - Bens Way – 570' northwest of Rusty Street to Setter Drive
  - Setter Drive – Bens Way to 130' east of Boxer Street
  - Boxer Street – 150' south of Setter Drive to Setter Drive
  - Ninth Street – Brill Road to Crooks Avenue
  - Brill Road – Tenth Street to Seventh Street
  - Seventh Street – Brill Road to 200' west of Foerster Avenue
  - Eden Avenue – Tenth Street to Eighth Street
  - Sullivan Avenue – Tenth Street to Ninth Street
  - Hendricks Avenue – Tenth Street to Ninth Street
  - Florence Street – Plank Road to Claribel Street
  - Washington Street – Plank Road to Lawe Street
  - Thilmany Road - From the Library property to 650' east of the Library property
2. The assessment against any parcel abutting the project related to the installation of storm sewer, concrete streets, curb and gutter, sidewalk and driveway apron installation may be paid in cash or over a period of ten (10) years or less. All deferred payments shall bear interest at the rate paid by the City on the borrowed money plus one percent (1%).
3. The City Engineer and Board of Public Works are hereby directed to prepare a report consisting of:
  - a. Final plans and specifications for the said improvements.
  - b. An estimate of the entire cost of the proposed project.
  - c. A schedule of the proposed assessments.
  - d. A statement that the property against which the assessments are proposed is benefited.
4. Upon completion of the above report, a copy of the same is to be filed in the office of the City Clerk for public inspection, and the Clerk is then directed to give notice of a public hearing on such report pursuant to Section 66.0703(7) of the Wisconsin Statutes.

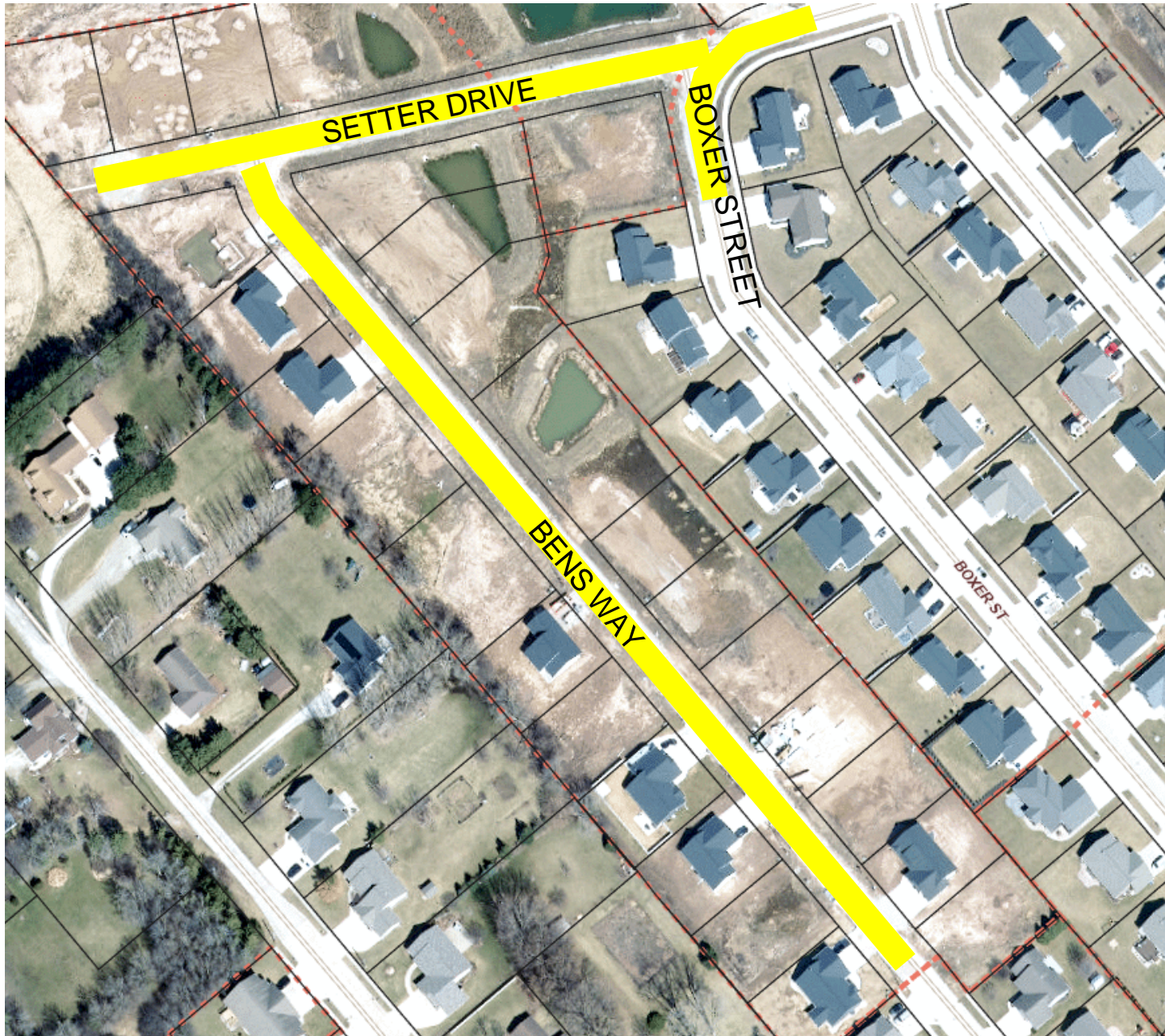
Introduced and adopted this 6<sup>th</sup> day of January 2026

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Kayla Nessmann, Clerk

# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING NEW CONSTRUCTION BENS WAY, SETTER DRIVE, AND BOXER STREET

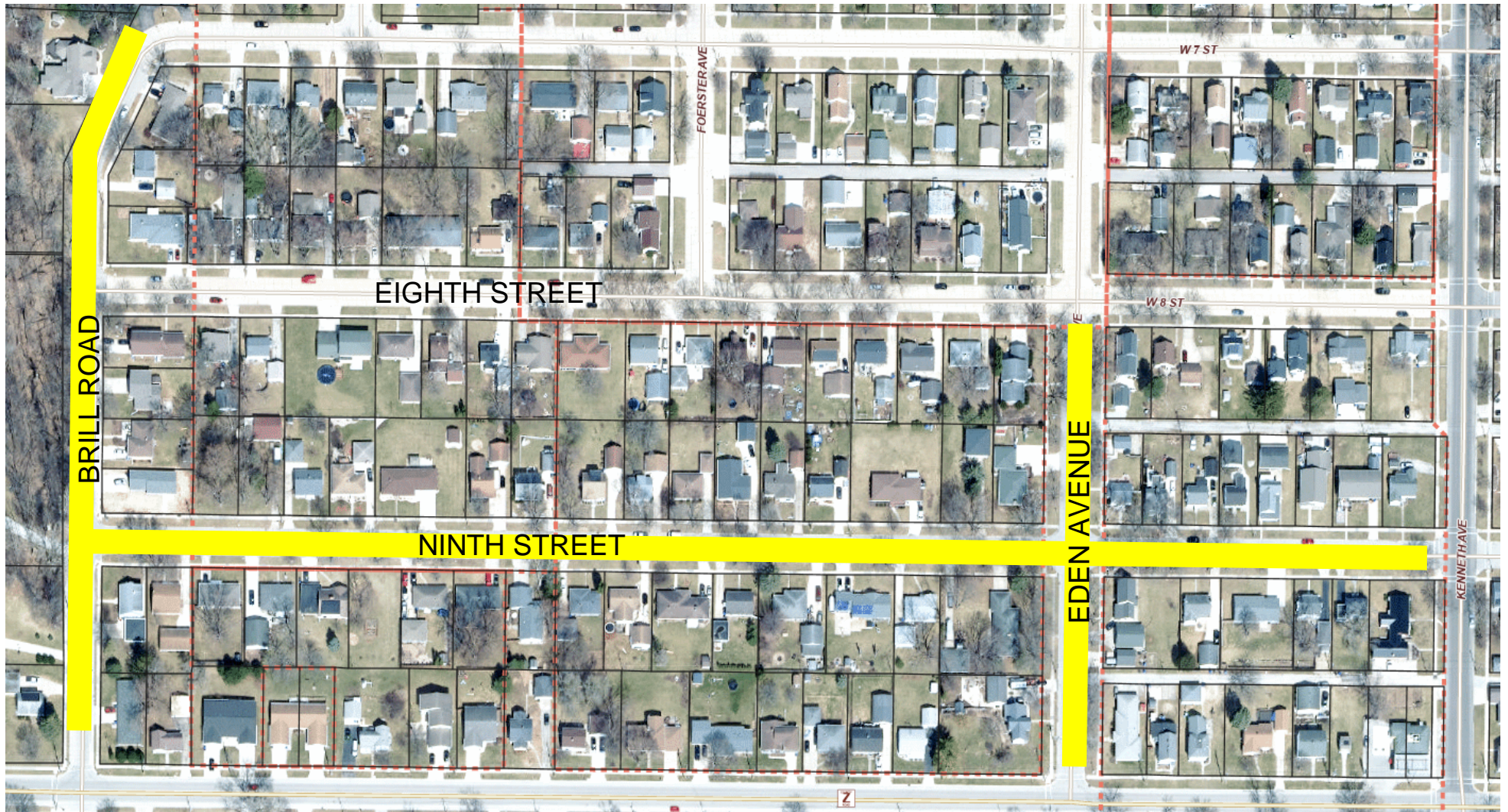
Item 2.a.





# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING RECONSTRUCTION

BRILL ROAD, NINTH STREET, AND EDEN AVENUE





# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING

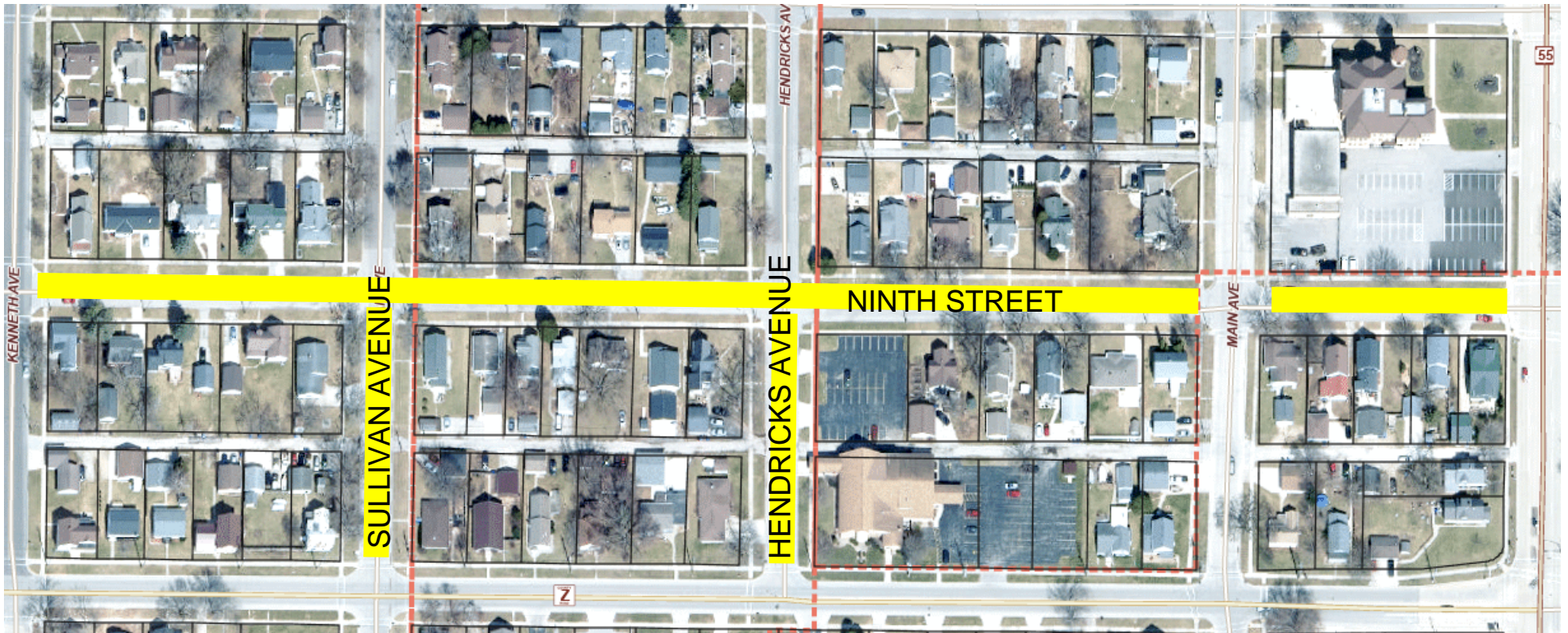
## SEVENTH STREET SIDEWALK ADDITION





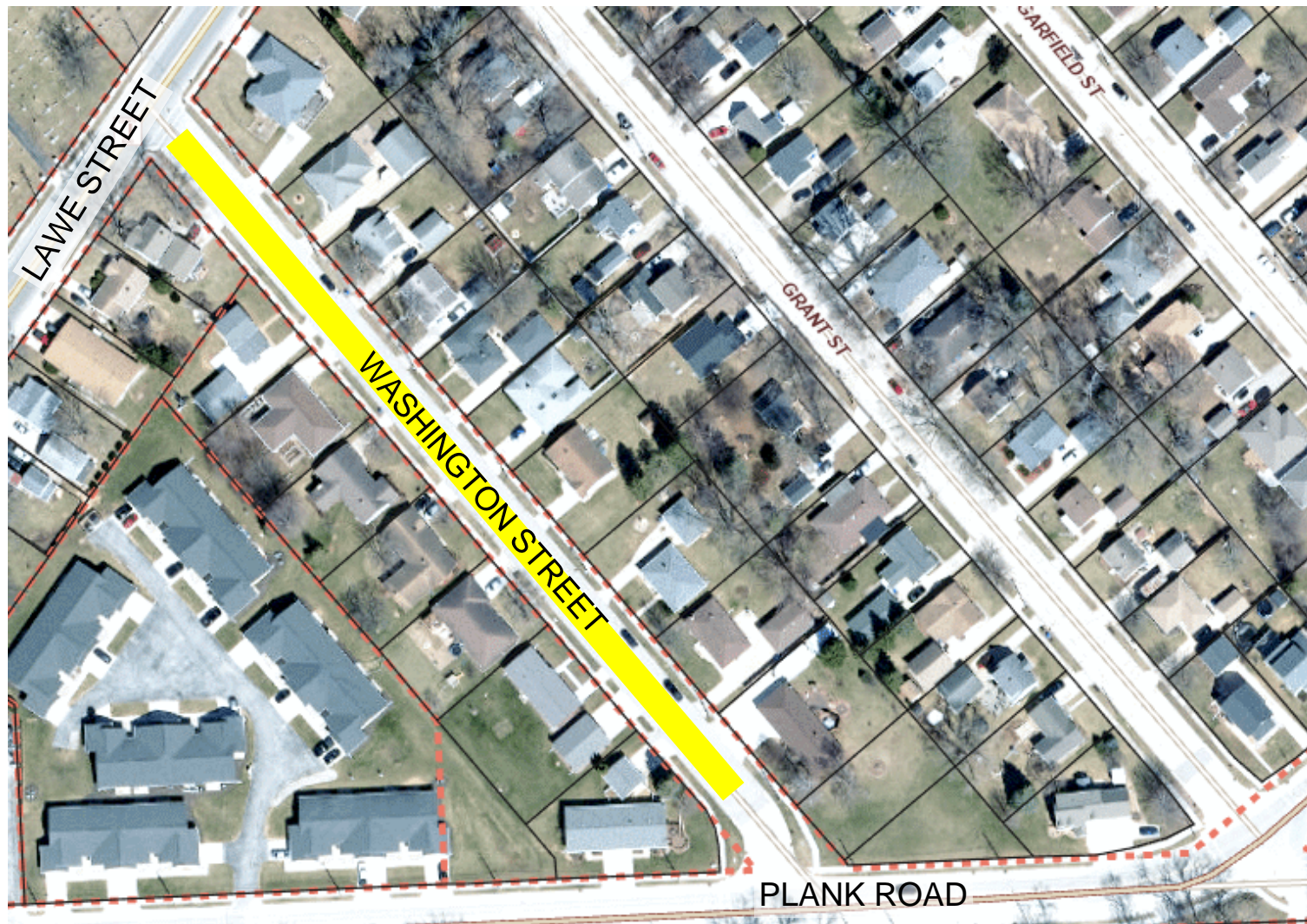
# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING RECONSTRUCTION

NINTH STREET, SULLIVAN AVENUE, AND HENDRICKS AVENUE



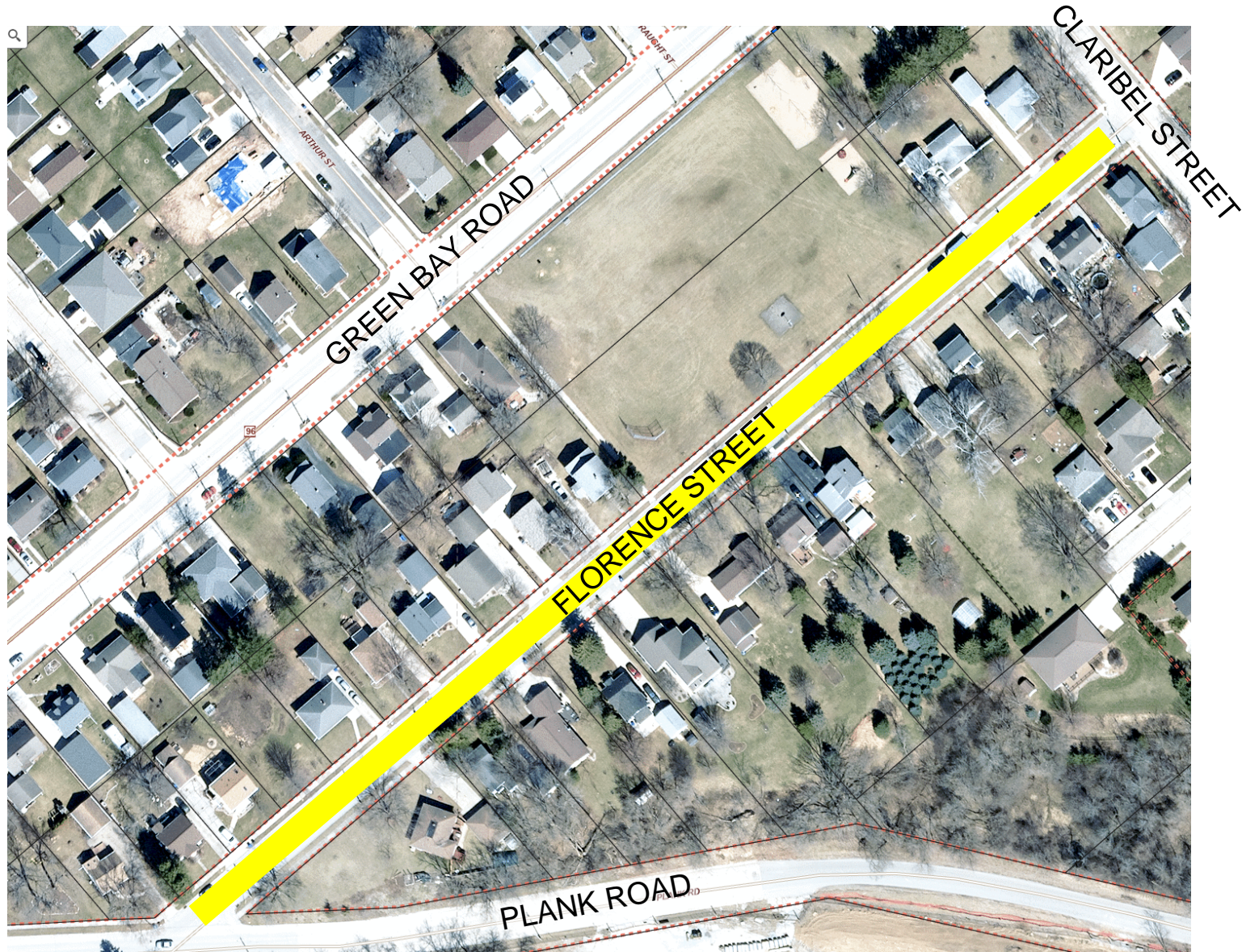


# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING RECONSTRUCTION WASHINGTON STREET





# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING RECONSTRUCTION FLORENCE STREET





# PROPOSED PROJECT 1-26 CONCRETE STREET PAVING RECONSTRUCTION THILMANY ROAD





# MEMO

## Engineering Department

To: Board of Public Works  
From: John Neumeier, Director of Public Works/City Engineer  
Date: 1/5/2026  
Re: **2b)** Authorization to Seek Bids for Project #5-26 - Kaukauna Aquatic Center Repairs

### **Background information:**

The Community Enrichment and Recreation Director and Aquatic Center staff have identified deficiencies with the existing pool vessel that should be corrected as soon as possible. Working with consultants, they have put together a project scope to restore the vessel to its best condition to continue use for many years to come. Proposed work for this year would include concrete repairs and joint sealing. The following year we will recommend coating of the pool surfaces and line striping. We are requesting authorization to seek bids at this time to have the repairs project coordinated and completed prior to the 2026 pool season.

**Strategic Plan:** Increase public park and open space attendance including maintenance of parks and public spaces.

**Budget:** \$100,000 project budget is included in the 2026 CIP.

### **Staff Recommended Action:**

Authorize the Director of Public Works to seek bids for Project #5-26 - Kaukauna Aquatic Center Repairs



# MEMO

## Engineering Department

To: Board of Public Works  
From: John Neumeier, Director of Public Works/City Engineer  
Date: 1/5/2026  
Re: **2c)** Authorization to Seek Bids for Project #6-26 - 1000 Islands Nature Center Entrance Accessibility

### Background information:

The Community Enrichment & Recreation Director and 1000 Islands staff have identified accessibility concerns at the main nature center entrance. Working with a consultant, they have put together a project scope to improve the main entry way to increase accessibility and improve the overall function of the front entry. Proposed work would include leveling the flooring, moving and replacing the exterior door with a wider ADA accessible door, modifying the interior door, and adding ADA push button controls to both.

**Strategic Plan:** Creating a community of choice and being inclusive to include improving pedestrian infrastructure, accessibility, and safety.

**Budget:** \$65,000 project budget is included in the 2026 CIP.

### Staff Recommended Action:

Authorize the Director of Public Works to seek bids for Project #6-26 - 1000 Islands Nature Center Entrance Accessibility.

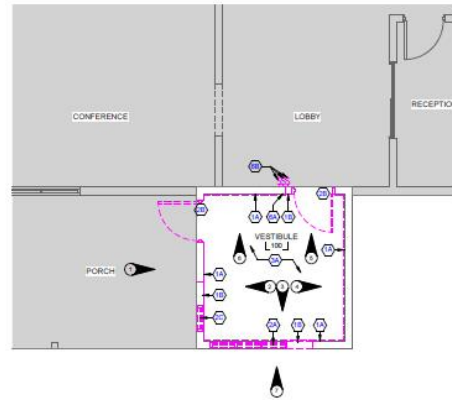




DEMO PHOTO 1



DEMO PHOTO 2



FIRST FLOOR DEMOLITION PLAN  
1/8" = 1'-0"



DEMO PHOTO 3



DEMO PHOTO 4



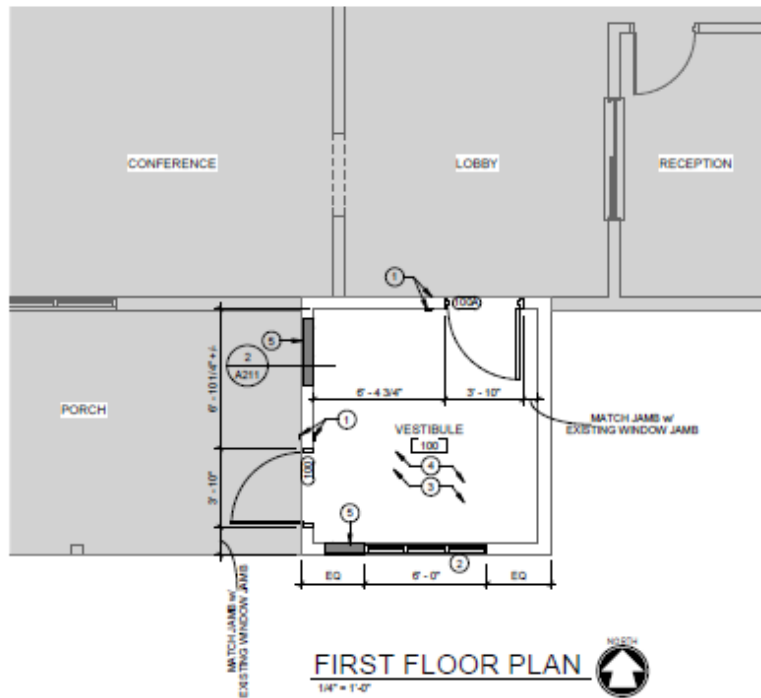
DEMO PHOTO 5



DEMO PHOTO 6



DEMO PHOTO 7



FIRST FLOOR PLAN  
1/8" = 1'-0"

- 1 NEW ADA PUSH PLATE.
- 2 INSTALL NEW WINDOW TO MATCH EXISTING.
- 3 VINYL BASE TO MATCH EXISTING BASE AT LOBBY.
- 4 ADD UNDERLAYMENT TO LEVEL FLOOR. NEW FLOOR LVT FROM OWNER'S ATTIC STOCK.
- 5 INFILL WALL TO MATCH EXISTING. PROVIDE INSULATION AND VAPOR BARRIER.