

COMMON COUNCIL

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Tuesday, March 18, 2025 at 7:00 PM

AGENDA

In-Person and Remote Teleconference via ZOOM

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - a. [Common Council Meeting Minutes of March 4, 2025.](#)
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - a. [Bills Payable.](#)
4. Public appearances.
5. Business presented by Mayor.
 - a. Happy 140th Birthday City of Kaukauna.
 - b. The Point in Time Homeless Count - Kaukauna January 2025.
 - c. Congratulations John Neumeier on 20 years - Engineering Department.
 - d. Appointment of Dana Tatro to the Library Board to Replace Channy Avanzi for the Remainder of her Term Ending 6-30-27.
 - e. Appointment of Paul Hennes to the Board of Appeals 1st Alternate.
6. Reports of standing and special committees.
 - a. [Board of Public Works Meeting Minutes of March 17, 2025.](#)
 - b. [Finance and Personnel Committee Meeting Minutes of March 17, 2025.](#)
 - c. [RACK Meeting Minutes of February 6, 2025.](#)
 - d. [Grignon Mansion Board Meeting Minutes of January 27, 2025.](#)
 - e. [RACK Meeting Minutes of January 9, 2025.](#)
 - f. [Plan Commission Meeting Minutes of January 9, 2025.](#)
 - g. [Industrial Park Commission Meeting Minutes of September 26, 2024.](#)
 - h. [Operator \(Bartender\) Licenses.](#)
7. Reports of City officers.
 - a. [Fire Report.](#)
 - b. [Ambulance Report.](#)
 - c. [Police Report.](#)
 - d. [Code Enforcement Report.](#)
 - e. [Court Report.](#)
 - f. [Clerk-Treasurer's Daily Deposit Report.](#)
 - g. [Building Inspection Report.](#)
 - h. [Kaukauna Utility Site Plans- Riverside Park.](#)
 - i. [Kaukauna Utility City Plan- Pool Hill \(Parcel 325021600 & 325021900\).](#)

- [j.](#) Kaukauna Utility City Plan- Well #10.
 - [k.](#) Number of Chicken Keeping Permits.
- 8. Presentation of ordinances and resolutions.
- 9. Closed session.
 - a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - River View.
 - b. Return to Open Session for possible action.
- 10. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

MEETING ACCESS INFORMATION:

You can access this meeting by one of three methods: from your telephone, computer, or by an app. Instructions are below.

To access the meeting by telephone:

1. Dial 1-312-626-6799
2. When prompted, enter Meeting ID 234 605 4161 followed by #
3. When prompted, enter Password 54130 followed by #

To access the meeting by computer:

1. Go to <http://www.zoom.us>
2. Click the blue link in the upper right hand side that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow Zoom to access your microphone or camera if you wish to speak during the meeting

To access the meeting by smartphone or tablet:

1. Download the free Zoom app to your device
2. Click the blue button that says Join a Meeting
3. Enter Meeting ID 234 605 4161
4. Enter Password 54130
5. Allow the app to access your microphone or camera if you wish to speak during the meeting

Members of the public will be muted unless there is an agenda item that allows for public comment or if a motion is made to open the floor to public comment.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MARCH 4, 2025

Pursuant to adjournment on February 19, 2025, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, March 4, 2025.

Roll call present: Antoine, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: DeCoster.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Dir. of Planning and Com. Dev. Kittel (Zoom), Judge Proffitt and interested citizens.

Motion by Moore, seconded by Eggleston to excuse the absent member.

All Ald. Present voted aye.

Motion carried

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of the minutes of the Common Council meeting of February 19, 2025.

All Ald. Present voted aye.

Motion carried.

Motion by Moore, seconded by Kilgas to adopt the Common Council meeting minutes of February 19, 2025.

All Ald. Present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Schell to pay bills out of the proper accounts.

All Ald. Present voted aye.

Motion carried.

PUBLIC APPEARANCES

BUSINESS PRESENTED BY THE MAYOR

REPORTS OF STANDING AND SPECIAL COMMITTEES

Board of Public Works Meeting Minutes of February 3, 2025

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, March 3, 2025.

2025 at 6:00 P.M.

Members present: DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Dir. of Plan. & Com. Dev. Kittel, HR Director Hodge, Com Enrich. & Rec Dir. Vosters, Fin. Dir. Van Rossum, Mark. & Com. Manager Fencl, Finance Dir./Treasurer Van Rossum, and interested citizens.

Motion by Moore, seconded by DeCoster to excuse the absent member.
All Ald. Present voted aye.
Motion carried

1. Correspondence – none.

2. Discussion Topics.

a. Recommend Award for Project 12-23, Wisconsin Avenue Seawall.

The City received three bids for the referenced project, ranging from \$311,864.35 to \$399,101.00. See attached Bid Tabulation. The low bid was Highway Landscapers, Inc. in the amount of \$311,864.35. The two lowest bids were within \$6,000 (about 1.7%). This indicates that the bids were competitive and the City is getting a fair price for the work.

Motion by Moore, seconded by DeCoster to award Project 12-23, Wisconsin Avenue Seawall to Highway Landscapers, Inc. for the total base bid price of \$311,864.35.
All Ald. Present Voted aye.
Motion carried.

b. Recommend Award for Project 3-25, 2025 Alley Paving Project

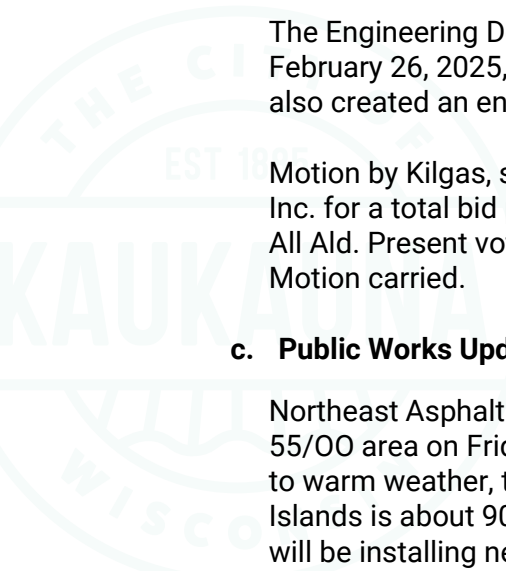
The Engineering Department has reviewed the bids from three contractors, received on February 26, 2025, at 4:00 PM for the 3-25 Alley Paving Project. The Engineering Department also created an engineer’s estimate prior to bid opening.

Motion by Kilgas, seconded by Schell to award Project 3-25 Alley Paving to Northeast Asphalt, Inc. for a total bid price of \$289,874.75.
All Ald. Present voted aye.
Motion carried.

c. Public Works Updates.

Northeast Asphalt will be milling some heaving pavement at the CE/55 roundabout and at 55/00 area on Friday morning. Spring weight limits are on, information is on the website. Due to warm weather, the ice rink has been shut down for the season. The boardwalk at 1000 Islands is about 90% complete and should be done by the end of the week. Street Department will be installing new siding at the 1000 Islands Environmental Center.

3. Adjourn.



Motion made by Eggleston, seconded by Moore to adjourn.
 All Ald. Present voted aye.
 Motion carried.

Meeting adjourned at 6:07 pm.

Kayla Nessmann, Clerk

Motion by Thiel, seconded by Moore to adopt the Board of Public Works Meeting Minutes of March 3, 2025.
 All Ald. Present Voted aye.
 Motion carried.

Finance and Personnel Committee Meeting Minutes of March 3, 2025.
FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, March 3, 2025, at 6:10 pm.

Members present: Mayor Penterman, DeCoster, Kilgas, Moore, Schell, and Schumacher.

Also present: Ald. Eggleston, Ald. Thiel, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Dir. of Plan. & Com. Dev. Kittel, HR Director Hodge, Com Enrich. & Rec Dir. Vosters, Fin. Dir. Van Rossum, Mark. & Com. Manager Fencl, Finance Dir./Treasurer Van Rossum, and interested citizens.

1. Correspondence.

None.

2. Discussion Topics.

a. Ordinance Establishing Salaries for Various Elected Officials.

Mayor Penterman explained that this was inadvertently missed back in December and that it is also on tonight's Legislative agenda. The recommendation at the Legislative committee is to approve the Ordinance Establishing Salaries for Various Elected Officials and recommend the same to Common Council

b. Proposed Job Title Creation to Fill Existing Vacancies in the Fire Department.

The Fire Department is facing an urgent staffing challenge with four vacant positions, including one unfilled since September despite extensive recruitment efforts. This proposal seeks only to create a new job title to fill existing vacancies and does not request any positions beyond those already approved by the council. To address this shortage, I am proposing that we create a new "Firefighter/EMT" position that would allow us to hire qualified candidates who are still completing paramedic training. By implementing this change, we can immediately begin to fill our vacancies with promising candidates, address our critical staffing needs, and maintain our high standards of emergency service for our community. Discussion held and questions answered.

3. Adjourn.

Motion by Moore, seconded DeCoster to adjourn.
 All members voted aye.

Motion carried.

Meeting adjourned at 6:23 pm.
Kayla Nessmann, Clerk

Motion by Moore, seconded by Kilgas to adopt the Finance and Personnel Committee Meeting Minutes of March 3, 2025.
All Ald. present Voted aye.
Motion carried.

Health & Recreation Committee Meeting Minutes of March 3, 2025
HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chair Schell on Monday, March 3, 2025 at 6:24 P.M.

Members present: Eggleston, DeCoster, Schell, and Thiele.

Also present: Mayor Penterman, Ald. Moore, Ald. Kilgas, Ald. Schumacher, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Street Superintendent Van Gompel, Dir. of Plan. & Com. Dev. Kittel (Zoom), Chief Graff, HR Director Hodge (Zoom), Com Enrich. & Rec Dir. Vosters (Zoom), Fin. Dir. Van Rossum, Mark. & Com. Manager Fencel (Zoom), and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Solicitors Licenses.

The following applicants have applied for a solicitor’s license for the year 2025 and have been recommended for approval based on their record check by the police department:

Boehlke	Michael	J.	N9108 Noe Rd	Appleton
Goudy	Phillip	L.	427 Maple Ln	Neenah
Hausner	Matthew	G.	1000 Oviatt St	Kaukauna
Holsten	Dylon	C.	332 N Nash St	Hortonville
Johnston	Damian.	L.	2030 Regency Ct #3	Appleton
Krause	Mya	M.	2975 W Lawrence St	Appleton
Kvatek	Brandon	M.	913 Rugby St	Oshkosh
Pierce	Bryce	T.	N2755 Pryse	Waupaca
Turner	Colin	D.	625 A W 10th Ave	Oshkosh
Utley	Jared	L.	1834 Henry St	Neenah

Motion by Schell, seconded by Eggleston to approve the solicitors licenses.
All members voted aye.
Motion carried.

b. Temporary Class B License to Kaukauna Lions Club, on June 11,18, 25; July 2, 9,16, 23, 30; August 6,13, 2025, for Hydro Live Concert Series and June 20-21, 2025, for River Jam.

Motion by Thiele, seconded by DeCoster to approve the Temporary Class B License to Kaukauna Lions Club, on June 11,18, 25; July 2, 9,16, 23, 30; August 6,13, 2025, for Hydro Live Concert Series and June 20-21, 2025, for River Jam.

All members voted aye.
Motion carried.

c. Special Event Application to Melanie Draheim, on August 2, 2025, for Bike to the Beat at Grignon Mansion and Kaukauna Athletic Field from 7AM-3PM.

Motion by DeCoster, seconded by Thiele to approve the Special Event Application to Melanie Draheim, on August 2, 2025, for Bike to the Beat at Grignon Mansion and Kaukauna Athletic Field from 7AM-3PM.

All members voted aye.
Motion carried.

d. Amplified Music Request to Melanie Draheim on August 2, 2025, for Bike to the Beat at Grignon Mansion from 7:30AM-1PM and Kaukauna Athletic Field from 7:30AM-2:30PM.

Motion by Thiele, seconded by Eggleston to approve the Amplified Music Request to Melanie Draheim on August 2, 2025, for Bike to the Beat at Grignon Mansion from 7:30AM-1PM and Kaukauna Athletic Field from 7:30AM-2:30PM.

All members voted aye.
Motion carried.

e. Temporary Class B License to Fox Cares Foundation, on August 2, 2025, for Bike to the Beat at Grignon Mansion from 7AM-3PM.

Motion by Eggleston, seconded by Thiele to approve the Temporary Class B License to Fox Cares Foundation, on August 2, 2025, for Bike to the Beat at Grignon Mansion from 7AM-3PM.

All members voted aye.
Motion carried.

3. Adjourn.

Motion by DeCoster, seconded by Thiele to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:28 pm.

Kayla Nessmann, Clerk

Motion by Schell, seconded by Antoine to adopt the Health & Recreation Committee Meeting Minutes of March 3, 2025.

All Ald. Present Voted aye.
Motion carried.

Legislative Committee Meeting Minutes of March 3, 2025 LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Vice Chair DeCoster on Monday, March 3, 2025, at 6:29 P.M.

Members present: DeCoster, Thiele, and Schumacher.

Absent & Excused: Antoine.

Also present: Ald. Schell, Ald. Kilgas, Ald. Eggleston, Ald. Moore, Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Dir. of Plan. & Com. Dev. Kittel, HR Director Hodge, Com Enrich. & Rec Dir. Vosters, Fin. Dir. Van Rossum, Mark. & Com. Manager Fencl, Finance Dir./Treasurer Van Rossum, and interested citizens.

Motion by Thiele, seconded by DeCoster to excuse the absent member.

All members Present voted aye.

Motion carried

1. Correspondence

2. Discussion Topics.

a. Consent Agenda Discussion.

In our City Ordinances it is set at 2.03(2) that there is to be reading and approval of minutes and at (6) reports of standing and special committees. The reading of these items is sometimes time-consuming and are routine procedures the Common Council takes up at many or all its meetings. By implementation of a Consent Agenda, the City can approve all the meeting minutes and reports of city officers, provided that the information is given to Council Members before the meeting to review and pass all the items within the consent Agenda with a single motion. If during an Alder's review they notice a discrepancy within one of the items that needs to be amended, or otherwise wants to take that item up separately, an Alder can request the item be removed from the consent agenda. The item is then removed from the consent agenda and taken up immediately after the remaining consent agenda items are approved. Discussion held and questions answered.

b. Ordinance Establishing Salaries for Various Elected Officials.

Motion by Thiele, seconded by Schumacher to approve Ordinance Establishing Salaries for Various Elected Officials and recommend the same to Common Council.

All members present voted aye.

Motion carried.

3. Adjourn.

Motion by DeCoster, seconded by Thiele to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:38 p.m.

Kayla Nessmann, Clerk

Motion by Antoine, seconded by Eggleston to adopt the Legislative Committee Meeting Minutes of March 3, 2025.

All Ald. Present Voted aye.

Motion carried.

Committee of the Whole Meeting Minutes of March 3, 2025.

A meeting of the Committee of the Whole was called to order by Chair Penterman on Monday,

March 3, 2025 at 6:40 P.M.

Members present: DeCoster, Eggleston, Kilgas, Moore, Schell, Thiele, and Schumacher.

Absent & Excused: Antoine.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Dir. of Plan. & Com. Dev. Kittel, HR Director Hodge, Com Enrich. & Rec Dir. Vosters, Fin. Dir. Van Rossum, Mark. & Com. Manager Fencil, Finance Dir./Treasurer Van Rossum, and interested citizens.

Motion by DeCoster, seconded by Eggleston to excuse the absent member.

All members Present voted aye.

Motion carried

1. Correspondence – none.

2. Discussion Topics.

a. Strategic Plan Q3 and Q4 Update.

City of Kaukauna staff provided a Strategic Plan Quarter 3 and Quarter 4 update. Some of the updates were, create a belonging & inclusion resource group, renovate one park every other year, enhance communication with council, and create an employee engagement plan. Discussion held and questions answered.

b. Website Design Preview.

Marketing and Communications Manager Fencil showed a preview of the City of Kaukauna's new website which will go live in a couple of weeks. Discussion held and questions answered.

c. Communication Plan Initiative Clarification – Set up biennial Department Head meetings with each council member.

As part of the Communications Plan, specifically under the initiative to enhance communication with the Council, there is an objective to "Establish biennial Department Head meetings with each council member." This initiative is scheduled for completion by the end of the year. The staff has been evaluating the most effective approach to implementing these meetings and would like input from the Council on their preferred structure. There are several existing avenues for communication, including emails, phone calls, scheduled meetings during business hours, and informal discussions before or after Council meetings. However, we want to ensure that this initiative aligns with what Council members find most valuable and efficient. Discussion held and questions answered.

3. Adjourn.

Motion made by Schell, seconded by Kilgas to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:58 p.m.

Kayla Nessmann, Clerk

Motion by Moore, seconded by Schell to adopt the Committee of the Whole Meeting Minutes of

March 3, 2025.
All Ald. Present Voted aye.
Motion carried.

Library Board Meeting Minutes of January 28, 2025.

Motion by Kilgas, seconded by Antoine to receive and place on file the Library Board Meeting Minutes of January 28, 2025.
All Ald. Present Voted aye.
Motion carried.

Operator (Bartender) Licenses.

The following applicants have applied for an operator’s license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Darrion	Englund	L.	600 Rosehill Rd	Kaukauna
Katie	Vandenberg	A.	W3130 E Broadway Dr	Freedom

Motion by Schell, seconded by Moore to approve the operator/bartender licenses as listed.
All Ald. Present Voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Court Calendar.

To alleviate the congestion on court days, we consulted with the SROs at both schools and Inge Murphy, Admin Services Supervisor at the Police Department to see if they would be open to moving the truancy court to the second Tuesday of the month, and have citations written by patrol officers to all be assigned to the first Tuesday of the month at 9 AM. I explained that I would be able to devote more time to each student, and have more opportunity to involve the parents, staff and the student in discussing how best to change the trajectory of the child, either in terms of attendance, performance or behavior modification. They agreed that having the day devoted to the students would likely be beneficial. Discussion held and questions answered.

Motion by Moore, seconded by Kilgas to approve the court calendar as presented and come back with an update in December.
All Ald. present voted aye.
Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Ordinance 1923-2025 Ordinance Establishing Salaries for Various Elected Officials.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Ordinance 1923-2025 Ordinance Establishing Salaries for Various Elected Officials.
All Ald. present voted aye.
Motion carried.

Motion by Moore, seconded by Antoine to adopt Ordinance 1923-2025 Ordinance Establishing Salaries for Various Elected Officials.
All Ald. Present voted aye.
Motion carried.

ADJOURN

Motion by Antoine, seconded by Schell to adjourn.
All Ald. Present voted aye.
Motion carried.

Meeting adjourned at 7:25 p.m.

Kayla Nessmann, Clerk



City - Bills Payable

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000380/1	25048000169	2/24/2025		Supplemental Select, Supplemental Select Plus, Delta Vision	Delta Dental of Wisconsin	2,134.68
00000380/2	318965	2/24/2025		January 2025	Wisconsin Employee Trust Funds (ETF)	301,625.82
00000381/1	16015-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	28.15
00000381/1	10580-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	47.75
00000381/1	10610-00 021025	2/24/2025		800 Dodge St Sewer Lift	Kaukauna Utilities	78.47
00000381/1	31522-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	59.00
00000381/1	31641-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	102.16
00000381/1	10593-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	167.82
00000381/1	12960-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	176.00
00000381/1	10581-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	1,238.09
00000381/1	10635-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000381/1	21995-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	44.79
00000381/1	10579-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	65.96
00000381/1	10590-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	72.29
00000381/1	391515-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	386.87
00000381/1	10680-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	608.97
00000381/1	282505-00 021025	2/24/2025		Riverside Boardwalk Lighting	Kaukauna Utilities	37.99
00000381/1	10279-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	46.87
00000381/1	50821-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	72.04
00000381/1	10591-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	104.10
00000381/1	111340-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	105.43
00000381/1	12970-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	25.89
00000381/1	10600-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	39.33
00000381/1	10592-02 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	70.80
00000381/1	801162-00 021025	2/24/2025		Evergreen Dr - Com Xing Sign	Kaukauna Utilities	81.30
00000381/1	15010-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	2,074.14
00000381/1	25720-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000381/1	504000-00 021025	2/24/2025		2801 Progress Way - Fountain	Kaukauna Utilities	42.26
00000381/1	10465-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	45.38
00000381/1	26412-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	81.42
00000381/1	10595-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	113.93
00000381/1	120560-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	162.47
00000381/1	31524-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	178.24
00000381/1	10660-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	189.11
00000381/1	12953-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	4,860.84
00000381/1	12922-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	6,649.22
00000381/1	10620-00 021025	2/24/2025		800 Dodge Street Sewer Pump	Kaukauna Utilities	18.69
00000381/1	10690-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	17.15
00000381/1	10671-01 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	18.37
00000381/1	10630-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	23.22
00000381/1	10672-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	31.29
00000381/1	100420-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	68.48
00000381/1	21846-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	89.34
00000381/1	10730-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	198.22
00000381/1	10615-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	235.10

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000381/1	92505-00021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	398.20
00000381/1	501803-00 021025	2/24/2025		2590 Tower Dr - Sewer Lift	Kaukauna Utilities	11.00
00000381/1	31521-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	39.79
00000381/1	10650-00 021025	2/24/2025		Water, Sewer, & Electric	Kaukauna Utilities	1,099.98
00000381/2	506693434	2/24/2025		Digital Library Materials - Jan 25	Midwest Tape	1,249.69
124256	155012	2/28/2025		Park Tracktor #107	A T F Tires & Service Center Inc.	312.23
124257	02-39148	2/28/2025		Janitorial Service - 02/16 - 02/28/25	A d v a n c e d M a i n t e n a n c e Solutions	409.50
124257	02-39614	2/28/2025		Janitorial Service - 2/1 - 2/15/25	A d v a n c e d M a i n t e n a n c e Solutions	1,303.92
124258	022125	2/28/2025		Mailbox Replacement Reimbursement	Anthony Megna	35.97
124259	911909	2/28/2025		Loader #29	Aring Equipment Co. Inc	301.66
124259	910754	2/28/2025		Loader #22	Aring Equipment Co. Inc	17.53
124260	287325100391X02202025	2/28/2025		Wireless Charges, Wireless Charges, Wireless Charges, Wireless Charges	AT&T Mobility	176.33
124261	061010898	2/28/2025		Concrete Saw #47	Automotive Supply Co	8.53
124261	061011849	2/28/2025		Oil Change #2191	Automotive Supply Co	147.16
124261	061011171	2/28/2025		Flat Bed #218	Automotive Supply Co	56.01
124261	061010718	2/28/2025		Dump Truck #207	Automotive Supply Co	162.26
124261	061010668	2/28/2025		Dump Truck #207	Automotive Supply Co	111.52
124261	061010818	2/28/2025		Parks/Debris Blower #152	Automotive Supply Co	42.58
124261	061011988	2/28/2025		Radiator Cap #2122	Automotive Supply Co	4.18
124262	EQUIPINV_053881	2/28/2025		New Squad Console Kit	Baycom Inc.	899.00
124263	85649506	2/28/2025		Medical Supplies	Bound Tree Medical, LLC.	845.46
124264	399348	2/28/2025		Cell Phone - IT, Cell Phone - City Attorney, Cell Phone - Grignon Mansion, Cell Phone - PD, Cell Phone - Planning, Cell Phone - Inspection, Cell Phone - FD, Cell Phone - FD, Cell Phone - Engineering, Library Analog	Cellcom	2,329.90
124265	4221427560	2/28/2025		Mats - MSB	Cintas Corp.	75.91
124265	4219941372	2/28/2025		Mats - MSB	Cintas Corp.	75.91
124265	4219941377	2/28/2025		Mats - PD	Cintas Corp.	109.65
124265	4221427590	2/28/2025		Mats - PD	Cintas Corp.	109.65
124265	4220768544	2/28/2025		Mats	Cintas Corp.	65.46
124265	4222159264	2/28/2025		Mats	Cintas Corp.	33.45
124265	4221427644	2/28/2025		Mats - FD	Cintas Corp.	143.55
124265	4219941437	2/28/2025		Mats - FD	Cintas Corp.	143.55
124266	16450	2/28/2025		Weights & Measures - February 2025	City Of Appleton	1,006.00
124267	012125	2/28/2025		CLIA Certificate 07/17/25 - 07/16/27	CLIA Laboratory Program	248.00

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124268	1000 Islands Endowment Fund 021825	2/28/2025		Memorial Donations for Marion R Lemke Trust	C o m m u n i t y Foundation for Fox Valley Region	133.03
124269	51947	2/28/2025		Oil & Tire Rotation #92	DC Auto Repair, LLC	103.44
124269	51967	2/28/2025		Oil #88	DC Auto Repair, LLC	98.20
124270	7526895	2/28/2025		Label Protector	Demco	673.20
124271	434918	2/28/2025		FSA - February	Diversified Benefit Services, Inc.	255.75
124272	25950	2/28/2025		Chain Saw #159	Evergreen Power	27.34
124272	25949	2/28/2025		Chain Saw #169	Evergreen Power	168.95
124273	1054	2/28/2025		FVTC Public Safety Job Fair Registration	Fox Valley Technical College	100.00
124274	14133	2/28/2025		SPaR Building Maint., Shop Building Maint.	Haenco LLC	964.74
124275	85243895	2/28/2025		Books	Ingram	16.00
124275	86457248	2/28/2025		Books	Ingram	19.00
124275	86449134	2/28/2025		Books	Ingram	30.38
124275	86423625	2/28/2025		Books	Ingram	54.76
124275	85243902	2/28/2025		Books	Ingram	6.60
124275	86457241	2/28/2025		Books	Ingram	15.94
124275	85243891	2/28/2025		Books	Ingram	17.97
124275	85243892	2/28/2025		Books	Ingram	13.55
124275	86449135	2/28/2025		Books	Ingram	17.66
124275	86423629	2/28/2025		Books	Ingram	22.20
124275	85243900	2/28/2025		Books	Ingram	35.45
124275	86457243	2/28/2025		Books	Ingram	51.96
124275	86457251	2/28/2025		Books	Ingram	94.48
124275	85243897	2/28/2025		Books	Ingram	11.16
124275	85243898	2/28/2025		Books	Ingram	15.04
124275	86423626	2/28/2025		Books	Ingram	26.77
124275	86457247	2/28/2025		Books	Ingram	35.39
124275	85243893	2/28/2025		Books	Ingram	50.76
124275	85243896	2/28/2025		Books	Ingram	10.82
124275	86423628	2/28/2025		Books	Ingram	13.76
124275	86457246	2/28/2025		Books	Ingram	16.58
124275	86457253	2/28/2025		Books	Ingram	17.18
124275	86433866	2/28/2025		Books	Ingram	18.67
124275	86457249	2/28/2025		Books	Ingram	75.16
124275	86457245	2/28/2025		Books	Ingram	80.09
124275	86423627	2/28/2025		Books	Ingram	8.16
124275	85243890	2/28/2025		Books	Ingram	13.55
124275	86457244	2/28/2025		Books	Ingram	30.35
124275	85243901	2/28/2025		Books	Ingram	43.97
124275	85243899	2/28/2025		Books	Ingram	10.84
124275	86433867	2/28/2025		Books	Ingram	12.58
124275	86449133	2/28/2025		Books	Ingram	13.50
124275	86433865	2/28/2025		Books	Ingram	29.49
124275	85243894	2/28/2025		Books	Ingram	22.57
124275	86457250	2/28/2025		Books	Ingram	25.65
124275	86457242	2/28/2025		Books	Ingram	29.93

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124297	6746625-TAX	2/28/2025		Sales Tax Not Paid on Original Invoice	WDI LLC dba W i s c o n s i n Distributors Appleton	20.35
124298	020725	2/28/2025		Public Official Bond - Judge Proffitt	West Bend Mutual Insurance Company	100.00
00000382/1	022725	2/28/2025		02/27/25 Payroll, 02/27/25 Payroll	M i s s i o n S q u a r e Retirement	21,822.05
00000383/1	AC7E56T	3/3/2025		Axis Camera	CDW Government	357.42
00000383/2	1230065	3/3/2025		Diesel \$2.78/Gallon	Garrow Oil Corp.	19,930.38
00000383/3	409426	3/3/2025		MSB/Building Maint., PD/Building Maint.	Superior Chemical, LLC	415.42
00000383/3	409427	3/3/2025		Harlan/Shop Supplies	Superior Chemical, LLC	181.13
00000383/4	DBS45155715	3/3/2025		02/27/25 Payroll	Diversified Benefit Services, Inc (DBS) (ACH)	3,197.39
00000383/5	IAFF45155715	3/3/2025		02/27/25 Payroll	Fire Association Local 1594	566.67
00000383/6	KPPA45155715	3/3/2025		2/27/25 Payroll	Police Association	696.00
00000383/7	FHF45155715	3/3/2025		02/27/25 Payroll	Fire House Fund	304.00
00000383/8	PEL45155715	3/3/2025		02/27/25 Payroll	Pelion Benefits, Inc (SSA)	1,326.15
124299	155746	3/7/2025		Tire Balance #85	A T F Tires & Service Center Inc.	120.30
124300	022825	3/7/2025		Mileage 02/01 - 02/28/25	Anthony Penterman	81.90
124301	911910	3/7/2025		Loader #22	Aring Equipment Co. Inc	118.34
124301	910644	3/7/2025		Plow Blade/Loader #22	Aring Equipment Co. Inc	4,243.00
124301	E30097	3/7/2025		Loader #29	Aring Equipment Co. Inc	2,480.52
124302	423033	3/7/2025		EAP Standard Services	A s c e n s i o n W I Employer Solutions	915.00
124303	061011588	3/7/2025		Parks Weed Whip Trailer #304	Automotive Supply Co	55.12
124303	061011984	3/7/2025		Truck #8	Automotive Supply Co	36.28
124304	251090	3/7/2025		Binder Lift	Binder Lift, LLC	556.00
124305	1660967952	3/7/2025		Grignon Home Work, Park Tools, Hole Saw - Tools, Street Department, Horseshoe Concession Roof, Horseshoe Roof, Dog Park, Dog Park, Dog Park, Horseshoe Roof, Horseshoe Roof, Horseshoe Roof, Horseshoe Roof, Horseshoe Roof	C a p i t a l O n e Commercial	744.46
124306	030725	3/7/2025		Vosters - Training Meals	Charlie Vosters	94.77
124307	030625	3/7/2025		Christie Fortemps - Safety Shoe Reimbursement	Christie Fortemps	121.31
124308	1000 Islands Fund 021425	Endowment 3/7/2025		Memorial Donation for Shirley Ann Schmidt	C o m m u n i t y Foundation for Fox Valley Region	100.00
124309	30981	3/7/2025		Security Deposit Refund	Elvia Rios	200.00
124310	0103032-IN	3/7/2025		Maintenance Shop - HVAC Issue	Energy Control & Design, Inc.	923.27
124310	0103031-IN	3/7/2025		PD Offices - HVAC Issue	Energy Control & Design, Inc.	2,364.91
124310	0101575-IN	3/7/2025		MSB - HVAC PD	Energy Control & Design, Inc.	918.52
124311	25-0024904	3/7/2025		Refuse Truck #229	Envirotech Equipment Company, LLC.	797.32

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
124312	25998	3/7/2025		Chainsaw #168	Evergreen Power	154.02
124312	26013	3/7/2025		Chainsaw #168	Evergreen Power	298.57
124312	25971	3/7/2025		Chainsaw #168	Evergreen Power	197.38
124312	25909	3/7/2025		Chain Saw #169	Evergreen Power	10.01
124313	030409556	3/7/2025		Mitchell Badge	Galls, LLC	120.89
124314	U30000174680	3/7/2025		February Recycle Program	GFL Green For Life Environmental	738.91
124315	022825	3/7/2025		New Connections - February	Heart of the Valley Metropolitan - New Connections	23,280.00
124316	86567834	3/7/2025		Books	Ingram	16.94
124316	86567838	3/7/2025		Books	Ingram	10.71
124316	86567832	3/7/2025		Books	Ingram	17.90
124316	86567830	3/7/2025		Books	Ingram	14.16
124316	86567827	3/7/2025		Books	Ingram	163.24
124316	86567831	3/7/2025		Books	Ingram	12.27
124316	86567836	3/7/2025		Books	Ingram	6.80
124316	86567833	3/7/2025		Books	Ingram	15.41
124316	86567839	3/7/2025		Books	Ingram	61.52
124316	86567829	3/7/2025		Books	Ingram	33.19
124316	86567840	3/7/2025		Books	Ingram	35.01
124316	86567837	3/7/2025		Books	Ingram	11.48
124316	86567835	3/7/2025		Books	Ingram	46.63
124316	86567828	3/7/2025		Books	Ingram	11.46
124317	713446	3/7/2025		Fire Equipment Inspection/SPaR	J.F. Ahern Co.	2,333.93
124318	030425	3/7/2025		Jim Hungerford - Safety Shoe Reimbursement	Jim Hungerford	117.11
124319	030425	3/7/2025		Josh Karl/Safety Shoe Reimbursement	Josh Karl	125.00
124320	022825	3/7/2025		Mileage - 01/29 - 02/28/25	Kayla Nessmann	73.29
124321	IN254894	3/7/2025		Rifle Ammo	Kiesler Police Supply	605.00
124322	43591	3/7/2025		Loader #29	Klink Hydraulics, LLC	1,104.99
124322	43556	3/7/2025		Chipper Trailer #38	Klink Hydraulics, LLC	191.45
124323	030425	3/7/2025		Kyle Haines - Safety Shoe Reimbursement	Kyle Haines	125.00
124324	31177	3/7/2025		Security Deposit Refund	Liliana Kutcher	200.00
124325	48010136	3/7/2025		Oxygen	L i n d e G a s & Equipment Inc.	243.32
124326	020525	3/7/2025		Round Up for Wishes	M a k e - A - W i s h Foundation of Wisconsin	200.00
124327	030425	3/7/2025		Matt Wallace - Safety Shoe Reimbursement	Matthew Wallace	104.45
124328	00938093	3/7/2025		Grignon Stream Restoration Design	McMahon Associates Inc	935.00
124329	234149	3/7/2025		Harlan/Shop Supplies	MGD Industrial Corp	37.06
124330	856105	3/7/2025		Truck #7	Monroe Truck Equip - Green Bay	81.20
124331	273680231	3/7/2025		Pest Control - SPaR Building	ORKIN Pest Control	71.00
124332	1028	3/7/2025		County Chaplain Program	Outagamie County Chaplain Program Inc.	300.00
124333	022825	3/7/2025		County Court Share - Feb 2025	Outagamie County Treasurer	610.02

Check #	Bills Paid	Date	Class	Line Description	Addressee	Amount Paid
124334	490524	3/7/2025		Wonderbooks from Playaway	Playaway Products LLC	1,863.48
124334	490920	3/7/2025		Wonderbooks from Playaway	Playaway Products LLC	1,269.25
124334	490348	3/7/2025		Wonderbooks from Playaway	Playaway Products LLC	490.11
124335	X104028682:01	3/7/2025		Refuse Truck #225	Quality Truck Care Center	134.88
124336	2744905	3/7/2025		Pool Tractor #102	Riesterer & Schnell Inc	53.09
124337	030325	3/7/2025		Safety Shoe Reimbursement	Riley Brochtrup	125.00
124338	030425	3/7/2025		Roy VanZeeland - Safety Shoe Reimbursement	Roy VanZeeland	125.00
124339	293910	3/7/2025		Snow Pusher #24/29	S.I. Metals and Supply	80.00
124340	030325	3/7/2025		Safety Shoe Reimbursement	Salvador Solorzano	125.00
124341	5944	3/7/2025		Install Outside Cleanouts	Scott Lamers Construction LLC	1,500.00
124342	030325	3/7/2025		Refund to Defendant from TRIP Payment	Shawn Zarda	256.00
124343	481879	3/7/2025		6-25 Library Office - Design	Short Elliott Hendrickson, Inc	924.60
124344	31176	3/7/2025		Security Deposit Refund	Stacey Wilson	200.00
124345	022825	3/7/2025		State Court Share - Feb 2025	State of Wisconsin	1,700.29
124346	030125	3/7/2025		Water, Dish Soap, Water, Water, Water Caps	Stoneridge Piggly Wiggly	53.15
124347	6253	3/7/2025		CSO Shirts - (less tax)	The Uniform Shoppe of Green Bay, Inc.	162.90
124348	205550-202501-1	3/7/2025		TLO Contract	TransUnion Risk and Alternative Data Solutions Inc	97.40
124349	6160326529	3/7/2025		Coverall/Mat Service	VESTIS	86.51
124349	6160324396	3/7/2025		Coverall/Mat Service	VESTIS	86.51
124350	5381510542	3/7/2025		Gas Service - February	We Energies	4,691.76
124350	5380633040	3/7/2025		Gas Service - February	We Energies	306.37
124350	5380677369	3/7/2025		Gas Service - February	We Energies	431.13
124350	5381962675	3/7/2025		Gas Service - February	We Energies	24.65
124350	5383389056	3/7/2025		Gas Service - February	We Energies	369.55
124350	5381536908	3/7/2025		Gas Service - February	We Energies	10.56
00000384/1	INV06163464	3/10/2025	General Fund - 101	Payroll Software	Paycor, Inc.	2,930.40
00000385/1	AC7LR8U	3/10/2025		Dymo Label Printers for Clerks Office	CDW Government	224.50
00000385/2	030125	3/10/2025		March - Rent, March - Maintenance, January & February Additional Maint. Due	Grand Kakalin LLC	22,176.00
00000385/3	310902-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	18.83
00000385/3	352197-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	32.84
00000385/3	311674-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	35.77
00000385/3	452204-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	36.16
00000385/3	490122-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	184.47
00000385/3	403062-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	274.73
00000385/3	460192-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	11.10
00000385/3	500340-01 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	29.29
00000385/3	403061-01 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	95.84

Check #	Bills Paid	Date	Class	Line Description	Addressee	A m o u n t Paid
00000385/3	500342-01 022526	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	27.92
00000385/3	550060-01 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	28.30
00000385/3	391620-02 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	54.63
00000385/3	332580-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	178.60
00000385/3	403066-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000385/3	441511-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	18.19
00000385/3	390980-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	40.07
00000385/3	332585-01 022525	3/10/2025		Emergency Siren - LaFollette Park	Kaukauna Utilities	19.13
00000385/3	410785-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	21.69
00000385/3	500249-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	43.10
00000385/3	350376-00 022525	3/10/2025		10th St Lift Station	Kaukauna Utilities	51.72
00000385/3	421955-05 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	26.86
00000385/3	452198-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	35.05
00000385/3	500248-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	47.92
00000385/3	452210-00 022525	3/10/2025		2040 Cty Rd CE Lift Pump	Kaukauna Utilities	199.83
00000385/3	500312-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	17.70
00000385/3	403075-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	16.48
00000385/3	500341-01 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	152.95
00000385/3	454115-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	136.61
00000385/3	312212-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	63.34
00000385/3	452921-00 022525	3/10/2025		Lehrer Landfill Leachate	Kaukauna Utilities	16.48
00000385/3	310903-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	19,823.95
00000385/3	500380-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	772.94
00000385/3	500364-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	290.02
00000385/3	500114-01 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	1,078.43
00000385/3	331391-02 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	121.00
00000385/3	500890-00 022525	3/10/2025		Sherry Lane Sewer Lift	Kaukauna Utilities	282.25
00000385/3	551035-00 022525	3/10/2025		Cty Rd J Sewer Lift	Kaukauna Utilities	44.92
00000385/3	380721-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	62.91
00000385/3	403065-00 022525	3/10/2025		Water, Sewer, & Electric	Kaukauna Utilities	958.18
00000385/4	030425	3/10/2025		April 2025, April 2025	Securian Financial Group, Inc.	2,749.81
Total						629,264.77

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, March 17, 2025 at 6:00 P.M.

Members present: Antoine, DeCoster, Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), HR Director Hodge, and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Recommend award of Project 6-25 - Kaukauna Public Library Office Improvements.

This project will help improve workplace culture in offering staff proper areas to complete their work. Further, the separate meeting room, if authorized, helps us in creating our community of choice, as gathering spaces are important to thriving communities for engagement.

Motion by DeCoster, seconded by Kilgas to award Project 6-25, Kaukauna Public Library Office Improvements to Milbach Construction Services for the total base bid and alternate bid #1 for a total contract amount of \$83,607.00.

Roll call vote: Antoine- aye, DeCoster- aye, Eggleston- aye, Kilgas- aye, Moore- nay, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried 7-1 (Moore).

Motion by DeCoster, seconded by Schell to authorize Director of Public Works to amend the SEH agreement to include construction administration for \$3,000.

Roll call vote: Antoine- aye, DeCoster- aye, Eggleston- aye, Kilgas- aye, Moore- aye, Schell-aye, Schumacher-aye, and Thiele-aye.

Motion carried.

b. Recommend award of Project 7-25 - Kaukauna Public Library Automated Material Handling System.

The library will be adding a new sorting machine as an innovative solution to help relieve some issues caused by staff shortages. In addition to the sorting machine, we are proposing to upgrade the entire automated system, including three selfchecks, two sets of security gates, and replacement radio frequency identification (RFID) pads for all the service desks to be able to utilize the same technologies. We have received three proposals and are providing the two low proposals for consideration. Discussion held and questions answered.

Motion by Antoine, seconded by Kilgas to authorize the Library Director to accept the proposal from mk Solutions, Inc. for Project 7-25 Kaukauna Public Library Automated Material Handling System with all accessories and services noted, in the amount of \$122,830.00.

All Ald. voted aye.

Motion carried.

c. Recommend award for replacement of Truck #14 - Engineering Pick-Up.

Truck #14 is one of two trucks in the Engineering Department. Truck #14 is 16 years old with 39,555 miles. Because of the low milage and condition of the body and frame it was determined to have this truck turned over to another department in need of a vehicle instead of trading it in. Gustman Chevrolet was the sole bidder on this vehicle with a total bid price with option #1 of \$47,510. Discussion held and questions answered.

Motion by Moore, seconded by Eggleston to authorize the Street Superintendent to award bid to

Gustman Chevrolet for truck build with option #1 for \$47,510.00 contingent on if a 2025 model is not available and we are provided a 2026 model truck, there are no price increase.

All Ald. voted aye.

Motion carried.

d. Authorization to seek bids for replacement of 1991 John Deere Grader unit #21.

Unit #21 has been in operation with the Street Department for 34 years. This tractor has been used primarily for plowing/removal of snow and reconditioning gravel streets. Although This machine usually sees low hours in each year’s seasonal cycle, it is a vital piece of equipment in the maintenance operations it is required for. Discussion held and questions answered.

Motion by DeCoster, seconded by Moore to authorize the Street Superintendent to seek bids for the replacement of unit #21 the 1991 John Deere Grader with plow package.

Motion carried. 7-1 (Schumacher).

e. Authorization to seek bids for replacement of 2008 Single Axel Dump Truck unit # 212.

Truck 212 is a 2008 International Work Star. Current engine hours are 3,500 with 30,700 miles. Plowing snow and hauling brush have been this unit’s primary functions. The last few single axel dump truck replacements have been replaced with trucks with a larger load capacity to accommodate the amount of material hauled from the disposal site and to help with weather emergencies when multiple trucks are needed to haul material. This unit’s replacement would be with the exact dimensions to help with loading from smaller equipment, and maneuverability on tight job sites. Discussion held and questions answered.

Motion by Antoine, seconded by Schell to authorize the Street Superintendent to seek bids for the replacement of unit #212 the 2008 Single Axel Dump Truck with plow package.

All Ald. Voted aye.

Motion carried.

f. Authorization to seek bids for replacement of 2012 Chevrolet 1 Ton Dump Truck.

Truck #9 has been in the Street Department fleet for 13yrs and has 60,300 miles. This truck is out almost daily year-round on miscellaneous maintenance tasks and plays a vital role in our snow removal operations with plowing alleys and parking lots.

Motion by Moore, seconded by DeCoster to authorize the Street Superintendent to seek bids for the replacement of unit #9 the 2012 Chevrolet 1 Ton Dump Truck With Plow Package.

All Ald. voted aye.

Motion carried.

g. Municipal Separate Storm Sewer System (MS4) Annual Report.

As a Permitted Municipality under Wisconsin NR 216, an annual report of activities and updates to the City’s storm water management is submitted to Wisconsin DNR. Prior to the March 31 submission, the City Engineering Department distributes the report to the BOPW and Common Council and provides public access to the report via the City website. The reason for distribution is an effort to provide awareness to the activities the City is completing to maintain compliance with State and Federal regulations as well as gather comments on the report itself.

Motion by Moore, seconded by DeCoster to receive and place on file the 2024 Municipal Separate Storm Sewer System (MS4) Annual Report and direct the Engineering Department to submit the report to Wisconsin DNR.

All Ald. Present voted aye.

Motion carried.

h. Public works Updates.

Street Superintendent Van Gompel provided street department updates. The street department just finished the new roof on the concession building at Horseshoe Valley Park and are almost finished with the siding on the 1000 Islands Nature Center. The Park Inventory reports are finished which will be key information for the Park Master Plan.

3. Adjourn.

Motion made by Antoine, seconded by Eggleston to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:04 pm.

Kayla Nessmann

Clerk

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chair Penterman on Monday, March 17, 2025, at 7:05 pm.

Members present: Mayor Penterman, DeCoster, Kilgas, Moore, Schell, and Schumacher.

Also present: Ald. Eggleston, Ald. Thiel, Ald. Antoine, Attorney Greenwood, DPW/Eng. Neumeier, Police Chief Graff, Fire Chief Carrel, Street Superintendent Van Gompel, Lib. Dir. Thiem-Menning (Zoom), HR Director Hodge, and interested citizens.

1. Correspondence.

None.

2. Discussion Topics.

a. Modification to CDL Training Reimbursement Policy.

The current policy and program for new employees in the Public Works Department to obtain their CDL (commercial driver’s license) is that the employee pays for the program and test and may submit for reimbursement. The overall cost of the program is around \$4,000 for the course and testing. To support a new employee who will be required to go through this course, it is proposed to modify the current program. We propose changing the process to be that the City pays directly to the training provider for the course and test fee for the employee who will attend the program. The employee will still be required to sign an agreement regarding repayment if they fail to obtain their license or if they leave employment with the City within 36 months. Discussion held and questions answered.

Motion by Moore, seconded Schell to approve the modification to the current policy and program for CDL to allow for the City to pay the training provider for course and testing fees upfront.
All members voted aye.
Motion carried.

b. Creation of Firefighter/EMS Position.

Due to the current competitive state of available Paramedic candidates and the overall shortage of available candidates, it has become necessary to evaluate alternative approaches to hiring. To address the shortage and challenge to fill vacant positions, it is proposed to create the Firefighter/EMT position for the Fire Department. This proposed approach and new position are supported by the Kaukauna Firefighters Union.

Motion by Moore, seconded Kilgas to approve the creation of a new position with the title of Firefighter/EMT for the department and the authorization to fill vacant positions with the new title.
All members voted aye.
Motion carried.

3. Adjourn.

Motion by DeCoster, seconded Moore to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 7:19 pm.

Kayla Nessmann, Clerk

Redevelopment Authority of the City of Kaukauna

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Thursday, February 6, 2025 at 9:00 AM

Minutes

In-Person in Common Council Chambers, City of Kaukauna

1. Roll Call

Members Present: Karl Kilgas, John Moore, Quin Lenz, Julie Schroeder, Nicci Sprangers, Heather Hayes, Leon Vanevenhoven

Other(s) Present: Director Kittel, AP Nelson

2. Approval of Minutes

- a. Approve Minutes from January 9, 2025

Kilgas made a motion to approve the minutes from January 9, 2025. Seconded by Sprangers. The motion passed unanimously.

3. Old Business

None

4. New Business

- a. Discussion on design guidelines

Director Kittel introduced the preliminary draft of the RACK design guidelines, to guide the approval process for issuing certificates of appropriateness. He brought up the question of siding colors and asked what RACK would like to see in building facades moving forward.

Moore asked if one of the requirements of the guidelines would be to match adjacent buildings.

Kittel stated that the requirement to match adjacent buildings would be a part of the decision matrix used in the design guidelines document. There is also an opportunity to tie this document directly to city ordinances, which would make it a requirement to follow instead of just RACK’s preference.

Kilgas explained that he preferred the use of earthy tones in keeping with Kaukauna’s historical look. New building materials, however, are coming out every day, so the document will need to be continually adjusted to keep up with advancements in the construction field.

Kittel stated that if someone wants to use a certain material not specifically outlined in the design guidelines, then RACK can discuss it at the time the request is brought forth. The aim is to avoid materials such as old-style corrugated metal.

Moore asked for clarification on if the color requirements outlined in the document would extend to murals.

Kittel stated that murals go through a separate approval process, and these restrictions would not apply to them.

Moore requested that it be clarified in the design guidelines that these restrictions do not apply to murals.

Schroeder asked if flexibility would be allowed for businesses trying to establish a certain brand appearance.

Kittel explained that this document is meant to act as a guide, and that the decision matrix allows for flexibility. He further clarified that these restrictions will not apply to signage, including brand signage.

Hayes asked for clarification on whether these restrictions apply to the interior of a building.

Kittel clarified that these restrictions only apply to the exterior of a property.

Lenz asked how submittals will be graded.

Kittel explained that the decision matrix uses weighted categories to assist in decision making, with the goal being that a proposed project is substantially compliant.

A finalized document will be brought back before RACK for final review and approval.

5. Closed Session

- a. Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds – Revolving Loan Fund Documentation for 107 E Second Street.

Kilgas made a motion to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss the disposition of public funds – Revolving Loan Fund Documentation for 107 E Second Street. Seconded by Vanevenhoven. The motion passed unanimously.

Closed Session entered at 9:22 a.m.

- b. Return to Open Session for Possible Action

Kilgas made a motion to return to open session. Seconded by Lenz. The motion passed unanimously.

Open Session entered at 9:51 a.m.

Sprangers made a motion to proceed with the RACK loan for Fox Valley Meal Prep as presented by Director Kittel. Seconded by Kilgas. Motion passed unanimously.

6. Other Business

None

7. Adjourn

Kilgas made a motion to adjourn. Seconded by Lenz. Motion passed unanimously, adjourned at 9:53 a.m.

GRIGNON MANSION BOARD MEETING MINUTES

Monday, January 27, 2025

The meeting was called to order by Pennie Thiele at 5:00 PM in the Municipal Services Building, Hydro View Room.

Roll Call

Present – Christina Crook, Gavin Schmitt, Pennie Thiele, Bruce Werschem, Lyle Hansen

Absent – Patty Brogan, Brian Buechel

Others in Attendance – Terri Vosters, Allison Engels

New board member Hansen introduced himself to the board as the former owner of the Kaukauna Times, and a 26-year veteran of the Army Reserves (8 years as a tank commander). He was drawn to the board by his “keen interest” in local history.

Review/Approve Minutes from October 28, 2024 Meeting

Motion by Werschem to approve meeting minutes. Seconded by Crook. Motion unanimously approved.

Report from the City (Vosters/Engels)

New Community Enrichment Program Manager: Allison Engels introduced herself to the board; she is effectively the successor to former Mansion director Cassidy Mickelson. Engels brings with her the experience of working with the Paine Museum and Gardens in Oshkosh.

2025 Grignon Mansion events: Popular events including Little Chute Community Band and the Civil War reenactment will be returning. Car show is “up in the air” with long-time coordinator Rob Jackels stepping down. A new coordinator would be needed. Other events, including a craft fair, are in the discussion stages.

Report from Friends (Werschem/Vosters)

A review of 2024 numbers (financial and attendance) was presented. Some numbers went down (Christmas tours, guided tours) while others went up (tours during car show, Civil

War attendance). Overall, it was considered an “excellent” year for the Friends, with both expenses and profit up. Biggest expense increase was horse carriage rental, which may lead to its discontinuance.

Werschem identified two areas for growth with the Friends: recruitment and PR. Hansen offered to get the word out through his email network. A suggestion was also made to get the local news more involved with events.

Report from the Chair (Thiele)

Thiele alerted the board to a presentation on Grignon history that would be held February 12, 2025 at 2:00pm at Statesburg Apartments. (Thiele is executive director of the Kaukauna Housing Authority.)

Other Business

Nominations for officers: Schmitt motioned for Thiele to remain chair, seconded by Werschem. Werschem motioned for Schmitt to become vice chair, seconded by Thiele. Thiele motioned for Crook to become secretary, seconded by Schmitt. Elections will be held at the February meeting.

An invitation was made for the Friends to join the board meeting in February for discussion.

Set Next Meeting Date and Location

Monday, February 17, 2024 at 4:30 PM in the Hydro View Room was set.

Adjournment

Motion by Crook. Seconded by Werschem. Motion unanimously approved, with meeting adjourned at 6:01pm.

Redevelopment Authority of the City of Kaukauna

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Thursday, January 9, 2025 at 9:00 AM

Minutes

In-Person in Common Council Chambers, City of Kaukauna

1. Roll Call

Members Present: Karl Kilgas, John Moore, Quin Lenz, Julie Schroeder, Nicci Sprangers, Heather Hayes

Member(s) Absent: Leon Vanevenhoven

Other(s) Present: Director Kittel, AP Nelson

Kilgas made a motion to excuse the absent members. Seconded by Sprangers. The motion passed unanimously.

2. Approval of Minutes

- a. Approve Minutes from November 14, 2024

Kilgas made a motion to approve the minutes from November 14, 2024. Seconded by Schroeder. The motion passed unanimously.

3. Old Business

None

4. New Business

- a. Certificate of Appropriateness – 319 Lawe Street (322040500)

Director Kittel introduced the updated proposal for the façade replacement at 319 Lawe Street. Brick and vinyl are still being utilized for the façade, but some updates were made to the proposal without prior consultation with RACK. The black band separating the cream and dark gray vinyl was moved further up on the building at the recommendation of the contractors to prevent a seam that would ultimately require maintenance sooner and be visually less appealing. Additionally, the cream color was replaced with a gray, and the dark gray color was replaced with a blue. This was done because the original colors would have been on back order for an estimated three to six months, while the new colors were readily available. The owners are requesting a Certificate of Appropriateness for this new design.

Conversation among the RACK members ensued regarding the fact that this update was not brought back before them before construction was started, the change in overall aesthetics brought upon by the movement of the black band and the color alteration of the vinyl, and further clarity on what was approved last time and what was communicated to the applicant. The main concern points were conformity with the surrounding buildings, the lack of communication, and the change in aesthetics.

The applicant explained that there is always a slight difference in colors from the proposal to the final product and that colors can appear differently on a rendering as compared to reality. He stated the "cream" color was always supposed to be a light gray.

Moore suggested that physical color samples be provided in the future. Hayes agreed that accurate colors should be presented.

Sprangers stated that the circumstances were unfortunate, and that the approval was based on the rendering presented. The updated proposal is not in the spirit of the original proposal.

Director Kittel explained that the languages surrounding façade updates is very generalized, and the ordinances are based more on individual opinion than on a standardized procedure. This has led to inconsistency with past approvals and waivers. He stated that the Planning and Community Development Department is currently working on creating points-based design guidelines to prevent issues like this from occurring in the future.

Moore asked Director Kittel for his recommendation. Director Kittel stated that the updated proposal is generally consistent with what was approved and recommended moving forward while also taking action to create more formal guidelines.

Lenz commented that, although he had no opinion on the colors, he found the new placement of the black band to be off putting.

Kilgas made a motion to grant a Certificate of Appropriateness for the updated brick and siding as presented, without the 25% masonry requirement, with one update to the changed proposal: on the front of the building, the gray vinyl siding will go all the way down to the signage. This will bring it past the black band and make it appear more consistent with the original design. Seconded by Lenz. The motion passed unanimously.

5. Closed Session

This item was removed from the agenda because staff is still waiting on mortgage documentation.

6. Other Business

None

7. Adjourn

Kilgas made a motion to adjourn. Seconded by Schroeder. Motion carried unanimously, adjourned at 9:47 a.m.

PLAN COMMISSION

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna



Thursday, January 9, 2025 at 4:00 PM

MINUTES

In-Person

1. Roll Call

Members Present: Brett Jensen, Giovanna Feller, John Neumeier, John Moore, Ken Schoenike, Pennie Thiele, Mayor Tony Penterman

Absent: Michael Avanzi

Other(s) Present: Planning and Community Development Director Dave Kittel, Associate Planner Adrienne Nelson

Thiele made a motion to excuse the absent member. Seconded by Moore. The motion passed unanimously.

2. Approval

a. Approval of minutes from December 19, 2024 meeting.

Moore made motion to amend the minutes to include Schoenike in the list of members present. Seconded by Feller. The motion passed unanimously.

Feller made a motion to approve the minutes from December 19, 2024 as amended. Seconded by Neumeier. The motion passed unanimously.

3. Old business

a. None

4. New business

a. Annexation Petition Review – Parcel 030064701, 030066900, 030064200, 030064600 & 030064700

Director Kittel provided an overview of the Kaukauna Area School District’s proposed annexation of parcels 030064701, 030066900, 030064200, 030064600, and 030064700 (totaling 144.576 acres) from the Town of Buchanan for the creation of a new middle school. The school district has already submitted a petition to the Department of

Administration (DOA). This annexation is in line with the City of Kaukauna's comprehensive plan, and staff recommends approval.

Moore asked for clarification on what the parcels would be zoned after annexation.

Director Kittel explained that all five parcels would immediately be zoned Residential Single-Family (RSF) upon annexation. Although there are plans to rezone sections of these parcels, these plans are currently in development, so staff suggests holding off on rezoning until the plans are finalized. Per the comprehensive plan, most of the land will remain RSF, with some sections being rezoned to Residential Multifamily (RMF) and commercial.

Schoenike asked for clarification on who currently owns these land parcels.

Director Kittel stated that all five land parcels are owned by the school district.

Thiele expressed concern with the lack of upfront planning. She stated that many people are worried about an increase in traffic in an area that already has issues with traffic due to the presence of the high school. Thiele explained that, not only does the current traffic flow cause significant delays, but it also poses safety risks. There is concern by residents that the creation of the new middle school will make the situation worse.

Director Kittel agreed that those were all good points, and that those issues will be addressed over the course of the process. He explained that annexation is the first step in the process, and that it just secures the land for the city. All the other aspects of construction and traffic flow are handled later on. Annexation has more to do with ensuring that the area can be connected to utilities and reached by city services such as EMS, fire, police, etc.

Mayor Penterman pointed out that the city would have less control over how the land was used if it is not annexed into the city.

Director Kittel agreed. He stated that this will allow the city to secure a growth area and help ensure that traffic concerns are addressed.

Neumeier motioned to approve the annexation and to recommend the same to Common Council. Seconded by Moore. Jensen, Feller, Neumeier, Moore, Schoenike, and Penterman voted aye. Thiele voted nay. The motion passed 6-1.

5. Other Business
 - a. None

6. Adjourn

Feller made a motion to adjourn the meeting. Seconded by Jensen. The motion passed unanimously; meeting adjourned at 4:13pm.



Industrial Park Commission
City of Kaukauna
Hydro View Room
Municipal Services Building
144 W. Second Street, Kaukauna



Thursday, September 26, 2024, at 3:00 PM

MINUTES

In-Person

Chair Avanzi called the meeting to order at 3:20pm

1.Roll Call.

Members Present: Michael Avanzi, Glen Schilling, John Sundelius, Ryan Gaffney, Scott Jerome

Member(s) Absent: Mike Vandenberg, Nick Rieth, Tony Nytes

Others Present: Dave Kittel Director of Planning and Community Development, Jason Gallmeier,

Schilling made a motion to excuse the absent members. Sundelius seconded the motion. The motion carried unanimously.

2.Approval of Minutes.

- a. Approval of Minutes from July 25, 2024 Meeting
Sundelius made a motion to approve the minutes from July 25, 2024 Meeting. Schilling seconded the motion. The motion carried unanimously.

3.Old Business.

None

4.New Business.

None

5.Closed Session.

- a. Adjourn to Closed Session per Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever



competitive or bargaining reasons require a closed session - Amended Offer to Purchase Out Lot 3 New Prosperity Center

Sundelius made a motion to adjourn to Closed Session per Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session on amended offer to purchase Out Lot 3 New Prosperity Center. Seconded by Jerome. Motion Carried. Adjourned to closed session at 3:23pm

Jerome made a motion to allow Jason Gallmier into the closed session. Seconded by Shilling. Motion Carried.

b. Return to Open Session for possible action

Sundelius Made a motion to return to Open Session. Seconded by Jerome. Motion Carried, returned to Open Session at 3:43

Sundelius Made a motion to not approve the amended offer for Out Lot 3 Prosperity Center and recommend the same to Common Council. Seconded by Schilling

6.Other Business.

None

7.Adjourn.

Sundelius made a motion to adjourn. Seconded by Schilling. Motion carried unanimously; meeting adjourned at 3:50 pm

March 18, 2025

Item 6.h.

The following applicants have applied for an operator's license for the license year **2024-2026** and have been recommended for approval based on their record check by the police department:

Ryan	Barry	D.	N1830 Maple Terrace Rd	Greenville
Emily	Bichel	A.	719 Oviatt St	Kaukauna
Brad	Micke		2032 Meadowview St	Kaukauna
Benjamin	Pahlman	V.	2510 Sullivan Ave	Kaukauna

Kaukauna Fire Department

Fire Report - February 2025

Incident Type: Fire		
Code - Description	Number of Runs	Year to Date
100 - Fire, Other	1	2
111 - Building Fire	0	2
113 - Cooking Fire, Confined to Container	1	1
Total	2	5

Incident Type: Rescue & Emergency Medical Services		
Code - Description	Number of Runs	Year to Date
321 - EMS Call	128	252
322 - Motor Vehicle Accident with Injuries	2	2
323 - Motor Vehicle/Pedestrian Accident	0	1
Total	130	255

Incident Type: Rescue & Emergency Medical Services		
Code - Description	Number of Runs	Year to Date
412 - Gas Leak (natural gas or LPG)	2	3
424 - Carbon Monoxide Incident	0	1
440 - Electrical Wiring/Equipment Problem, Other	1	1
445 - Arcing, Shorted Electrical Equipment	0	1
463 - Vehicle Accident, General Cleanup	0	2
Total	3	8

Incident Type: Service Call		
Code - Description	Number of Runs	Year to Date
511 - Lock-Out	0	2
542 - Animal Rescue	0	1
Total	0	3

Incident Type: Good Intent Call		
Code - Description	Number of Runs	Year to Date
600 - Good Intent Call, Other	4	9
611 - Dispatched and Canceled Enroute	4	5
Total	8	14

Incident Type: False Alarm & False Call		
Code - Description	Number of Runs	Year to Date
700 - False Alarm or False Call, Other	0	1
733 - Smoke Detector Activation Due to Malfunction	0	1
735 - Alarm System Sounded Due to Malfunction	2	3
741 - Sprinkler Activation, No Fire - Unintentional	0	3
743 - Smoke Detector Activation, No Fire - Unintentional	0	1
745 - Alarm System Activation, No Fire - Unintentional	3	9
746 - Carbon Monoxide Detector Activation, No CO	4	4
Total	9	22

Kaukauna Fire Department
Fire Report - February 2025

Incident Type: Special Incident Type		
Code - Description	Number of Runs	Year to Date
911 - Citizen Complaint	0	1
	Total	0
	1	1
	Grand Total	152
		308

Fire Inspection Summary		
	Completed This Month	Year to Date
Inspections Completed	102	126
Violations Found	4	4
Violations Corrected	4	5

Kaukauna Fire Department

Ambulance Report - February 2025

Runs by Municipality		
City / Village / Town	Number of Runs	Year to Date
City of Kaukauna	122	240
Village of Combined Locks	11	19
Total	133	259

Runs by County		
County	Number of Runs	Year to Date
Outagamie	133	259
Total	133	259

Runs by Disposition		
Disposition	Number of Runs	Year to Date
Patient Treated, Transported by Kaukauna Fire	85	174
Patient Treated, Released	16	33
Patient Evaluated, No Treatment/Transport Required	22	35
Patient Dead at Scene - No Resuscitation Attempted, No Transport	2	6
Canceled Prior to Arrival	3	4
Canceled on Scene No Patient Contact	2	3
Patient Refused Evaluation/Care, No Transport	2	3
Standby-Public Safety, Fire, or EMS Operational Support Provided	1	1
Total	133	259

Runs by Ambulance		
Primary Unit	Number of Runs	Year to Date
First Out Ambulance	111	225
Second Out Ambulance	20	32
Third Out Ambulance	2	2
Engine Company	0	0
Total	133	259

Mutual Aid		
	Number of Runs	Year to Date
Provided	0	0
Received	1	1

Police calls generated by:		YTD
911 call	177	346
Officer initiated	611	1,224
Called general phone number	221	468
TOTAL	1,009	2,038
Breakdown of calls:		
ABANDONED VEHICLE	1	4
ACCIDENT	35	54
ALARMS	16	37
ALCOHOL OFFENSE	1	1
ANIMAL	15	26
ARSON	0	0
ASSISTS	81	169
ASSAULT	1	2
BURGLARY	0	1
CIVIL PROCESS	0	0
CRIME PREVENTION	132	278
DAMAGE TO PROPERTY	3	5
DISTURBANCES	21	43
DOMESTIC	6	6
DRUGS	6	13
FIRE CALLS	13	34
FIREWORKS	0	0
FRAUD	12	20
HARASSMENT	10	26
HAZARD	8	18
JUVENILE	23	40
LOCKOUT	4	10
LOST & FOUND	6	17
MEDICAL	93	189
MISSING PERSON	1	3
OPEN DOOR	0	2
OPERATING WHILE INTOXICATED	2	5
ORDINANCE VIOLATIONS	42	99
PARKING	7	14
RECKLESS DRIVE COMPLAINT	17	39
SCHOOL SAFETY	51	111
SEX OFFENSE	2	7
SUICIDE; ATTEMPT, THREAT, COMPLETED	3	6
SUSPICIOUS PERSON, VEHICLE , SITUATION	31	51
THEFT	13	18
TRAFFIC	162	303
TRAFFIC SAFETY	7	9
TRESPASS	0	3
TRUANCY	10	14
VIOLATE COURT ORDER	2	6
WANTED PERSON OR APPREHENSION	5	14
WARNINGS	140	249
WEAPON	0	0
WELFARE CHECK	40	90
911 HANGUP/ASSIST	28	63
total	1,050	2,099
note- the difference between the totals is some calls have mulitple offenses		

MUNICIPAL JUDGE COURT REPORT						
FEBRUARY						
	2025	2024	2025 CUMULATIVE	2024 CUMULATIVE		
FORFEITURES/MUNICIPAL ORDINANCE VIOLATIONS	\$3,236.44	\$5,815.41	\$8,084.70	\$9,457.55		
MUNICIPAL COURT COSTS	\$1,298.16	\$2,172.21	\$3,128.93	\$3,619.67		
PENALTY SURCHARGES	\$740.03	\$1,561.64	\$1,886.14	\$2,804.20		
COUNTY JAIL SURCHARGES	\$317.92	\$548.60	\$775.47	\$954.37		
DRIVER IMPROVEMENT SURCHARGES	\$617.00	\$571.00	\$2,234.06	\$1,004.82		
CRIME LAB/DRUG ENFORCEMENT SURCHARGES	\$403.00	\$719.60	\$1,001.00	\$1,256.78		
IGNITION INTERLOCK DEVICE SURCHARGE	\$0.00	\$0.00	\$0.00	\$50.00		
SAFE RIDE PROGRAM	\$67.73	\$150.00	\$367.73	\$200.00		
TOTAL	\$6,680.28	\$11,538.46	\$17,478.03	\$19,347.39		

Clerk-Treasurer Daily Deposit Report

Date	Deposit	Balance
2/3/2025	\$317,858.89	\$351,789.17
2/3/2025	\$2,769.95	\$33,930.28
2/3/2025	\$835.33	\$31,160.33
2/3/2025	\$325.00	\$30,325.00
2/4/2025	\$36,790.42	\$67,541.22
2/4/2025	\$325.00	\$30,750.80
2/4/2025	\$322.00	\$30,425.80
2/4/2025	\$103.80	\$30,103.80
2/5/2025	\$67,224.89	\$103,740.87
2/5/2025	\$6,475.98	\$36,515.98
2/5/2025	\$40.00	\$30,040.00
2/6/2025	\$388.57	\$30,403.57
2/6/2025	\$15.00	\$30,015.00
2/7/2025	\$29,168.54	\$89,118.05
2/7/2025	\$19,986.99	\$59,949.51
2/7/2025	\$6,093.76	\$39,962.52
2/7/2025	\$1,453.89	\$33,868.76
2/7/2025	\$1,448.95	\$32,414.87
2/7/2025	\$680.92	\$30,965.92
2/7/2025	\$270.00	\$30,285.00
2/7/2025	\$15.00	\$30,015.00
2/10/2025	\$80,030.95	\$110,140.95
2/10/2025	\$110.00	\$30,110.00
2/11/2025	\$315.00	\$30,375.00
2/11/2025	\$60.00	\$30,060.00
2/12/2025	\$6,000.00	\$36,000.00
2/13/2025	\$26,025.00	\$56,025.00
2/14/2025	\$14,785.92	\$44,891.92
2/14/2025	\$106.00	\$30,106.00
2/18/2025	\$28,494.01	\$64,467.01
2/18/2025	\$5,843.00	\$35,973.00
2/18/2025	\$100.00	\$30,130.00
2/18/2025	\$30.00	\$30,030.00
2/19/2025	\$5,202.80	\$35,237.80
2/19/2025	\$35.00	\$30,035.00
2/20/2025	\$1,442.79	\$31,629.29
2/20/2025	\$186.50	\$30,186.50
2/21/2025	\$12,163.18	\$46,915.80
2/21/2025	\$4,436.62	\$34,752.62
2/21/2025	\$316.00	\$30,316.00
2/24/2025	\$14,793.88	\$47,395.88
2/24/2025	\$2,000.00	\$32,602.00
2/24/2025	\$602.00	\$30,602.00
2/25/2025	\$245.87	\$30,415.87

Month of: *February*

2/25/2025	\$94.00	\$30,170.00
2/25/2025	\$56.00	\$30,076.00
2/25/2025	\$20.00	\$30,020.00
2/26/2025	\$299.20	\$30,384.20
2/26/2025	\$85.00	\$30,085.00
2/27/2025	\$180.86	\$30,218.46
2/27/2025	\$37.60	\$30,037.60
2/28/2025	\$1,336.98	\$108,330.10
2/28/2025	\$375.00	\$106,993.12
2/28/2025	\$25.00	\$106,618.12

Note: This deposit report includes all cash and checks that were handled/receipted in the clerk's office and deposited at close of business for the month indicated on the top of report

Permit number	Municipal address	Category
KU-2025-100	1004 HENNES CT	HVAC
KU-2025-101	524 W SIXTH ST	Electrical
KU-2025-79	801 SETTER DR	Residential building
KU-2025-71	1395 BENS WAY	Residential building
KU-2025-99	672 FRANCES ST	HVAC
KU-2025-106	2023 WHITE DOVE LA	HVAC
KU-2025-121	708 DRAPER ST	Plumbing
KU-2025-112	2017 WHITE DOVE LA	Plumbing
KU-2025-113	2017 WHITE DOVE LA	Residential building
KU-2025-109	2023 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-110	2017 WHITE DOVE LA	Electrical
KU-2025-119	2015 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-107	2023 WHITE DOVE LA	Plumbing
KU-2025-108	2023 WHITE DOVE LA	Residential building
KU-2025-116	2015 WHITE DOVE LA	HVAC
KU-2025-50	2061 WHITE DOVE LANE	Residential building
KU-2025-103	2017 RED FOX LA	Residential building
KU-2025-111	2017 WHITE DOVE LA	HVAC
KU-2025-124	1229 HILLCREST DR	Residential building
KU-2025-115	2015 WHITE DOVE LA	Electrical
KU-2025-122	173 ARTHUR ST	Storm Sewer/ Waters / Sanitary laterals
KU-2025-117	2015 WHITE DOVE LA	Plumbing
KU-2025-114	2017 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-125	1250 GREYHOUND ST	Residential building
KU-2025-118	2015 WHITE DOVE LA	Residential building
KU-2025-105	2023 WHITE DOVE LA	Electrical
KU-2025-102	2021 RED FOX LA	Residential building
KU-2025-120	705 WESTFIELD ST	Plumbing
KU-2025-90	2940 S WEILER RD	Other structures
KU-2025-126	561 PAUL DR	Plumbing
KU-2025-123	623 SWEET MEADOW LA	Residential building
KU-2025-133	710 LINCOLN AV	Residential building
KU-2025-128	621 BUCHANAN RD	Accessory structures
KU-2025-127	200 DEFOREST DR	Plumbing
KU-2025-159	1514 MAIN AV	Electrical
KU-2025-130	2080 RED FOX LA	Electrical
KU-2025-129	2070 RED FOX LA	Electrical
KU-2025-163	1731 PAUL DR	HVAC
KU-2025-134	2070 RED FOX LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-131	2017 RED FOX LA	Plumbing
KU-2025-172	407 KLEIN ST	Plumbing
KU-2025-169	2023 RED FOX LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-132	2021 RED FOX LA	Plumbing
KU-2025-170	2080 RED FOX LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-160	317 PARK ST	Plumbing
KU-2025-173	901 TAFT ST	Electrical
KU-2025-144	2020 WHITE DOVE LA	HVAC
KU-2025-145	2020 WHITE DOVE LA	Plumbing

KU-2025-158	3400 BECKETT LA	Plumbing
KU-2025-146	2020 WHITE DOVE LA	Residential building
KU-2025-143	2020 WHITE DOVE LA	Electrical
KU-2025-147	2020 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-155	2026 WHITE DOVE LA	Plumbing
KU-2025-149	2022 WHITE DOVE LA	HVAC
KU-2025-153	2026 WHITE DOVE LA	Electrical
KU-2025-174	2061 WHITE DOVE LA	Electrical
KU-2025-157	2026 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-150	2022 WHITE DOVE LA	Plumbing
KU-2025-154	2026 WHITE DOVE LA	HVAC
KU-2025-152	2022 WHITE DOVE LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-148	2022 WHITE DOVE LA	Electrical
KU-2025-175	2031 RED FOX LA	Electrical
KU-2025-156	2026 WHITE DOVE LA	Residential building
KU-2025-151	2022 WHITE DOVE LA	Residential building
KU-2025-142	3400 BECKETT LA	Residential building
KU-2025-168	1330 BENS WAY	HVAC
KU-2025-139	2090 RED FOX LANE	Electrical
KU-2025-184	2017 RED FOX LA	HVAC
KU-2025-177	3501 RIDGECREST LA	Plumbing
KU-2025-140	2081 RED FOX LA	Residential building
KU-2025-181	2035 RED FOX LA	Electrical
KU-2025-167	1330 BENS WAY	Electrical
KU-2025-166	1330 BENS WAY	Plumbing
KU-2025-161	1001 W TENTH ST	Other structures
KU-2025-178	3540 HAAS RD	Plumbing
KU-2025-137	2090 RED FOX LANE	HVAC
KU-2025-165	1330 BENS WAY	Residential building
KU-2025-183	2035 RED FOX LA	HVAC
KU-2025-138	2090 RED FOX LN. KAUKAUNA WI. 541	Plumbing
KU-2025-136	2090 RED FOX LANE	Residential building
KU-2025-164	309 E NINTH ST	Other structures
KU-2025-182	2081 RED FOX LA	Storm Sewer/ Waters / Sanitary laterals
KU-2025-180	1930 RED FOX LA	Electrical
KU-2025-188	2023 RED FOX LA	Electrical
KU-2025-186	2017 RED FOX LA	Electrical
KU-2025-179	801 SETTER DR	Plumbing
KU-2025-189	2023 RED FOX LA	HVAC
KU-2025-185	1395 BENS WAY	Storm Sewer/ Waters / Sanitary laterals
KU-2025-192	713 GRIGNON ST	Residential building
KU-2025-187	1901 BADGER RD	Signs
KU-2025-193	800 BLACKWELL ST	Residential building
KU-2025-191	2010 RED FOX LA	HVAC
KU-2025-206	508 W HENRY ST	Plumbing
KU-2025-141	404 PARK ST	Residential building
KU-2025-195	2031 RED FOX LA	HVAC
KU-2025-205	1805 HENDRICKS AV	Electrical
KU-2025-176	2031 WHITE DOVE LA	Residential building

KU-2025-196	2104 STAFFORD LA	Residential building
KU-2025-211	3021 S WEILER RD	Residential building
KU-2025-208	1804 SULLIVAN AV	Plumbing
KU-2025-190	3400 BECKETT LA	HVAC
KU-2025-207	220 W FOURTH ST	HVAC
KU-2024-1014	1090 BUCHANAN RD	Residential building

Work type	Applicant	Status	Issued date	Issued by
Remodel	Black-Haak Heating	Permit issued	25-02-03	Brett Jensen
Repair	Paul Schreiber	Permit issued	25-02-03	Brett Jensen
New	Mitchel Nordahl	Permit issued	25-02-03	Brett Jensen
New	Mitchel Nordahl	Permit issued	25-02-03	Brett Jensen
Remodel	Black-Haak Heating	Permit issued	25-02-03	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
Replacement	TUREKS PLUMBING	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	John Lorbiecki	Permit issued	25-02-04	Brett Jensen
New	Marcus McGuire	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
Repair	Julie Dudek	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Joan Klister	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
Remodel	Jeff Erickson	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-04	Brett Jensen
New	Marcus McGuire	Permit issued	25-02-04	Brett Jensen
Replacement	TUREKS PLUMBING	Permit issued	25-02-04	Brett Jensen
New	Preston Kussow	Permit issued	25-02-05	Adrienne Nelson
Remodel	Nate Powell	Permit issued	25-02-05	Brett Jensen
Remodel	Dalton Tielens	Permit issued	25-02-10	Brett Jensen
Repair	Julie Dudek	Permit issued	25-02-10	Dave Kittel
New	Justin Fosler	Permit issued	25-02-10	Dave Kittel
Remodel	Nate Powell	Permit issued	25-02-11	Brett Jensen
New	Emily Burger	Construction started	25-02-11	Brett Jensen
New	Lisa Hidde	Construction started	25-02-12	Brett Jensen
New	Lisa Hidde	Permit issued	25-02-12	Brett Jensen
Remodel	Matthew Baxter	Permit issued	25-02-13	Brett Jensen
New	Andy Parker	Permit issued	25-02-14	Brett Jensen
New	Andy Nielsen	Permit issued	25-02-14	Brett Jensen
Replacement	JASON QUANDT	Permit issued	25-02-14	Brett Jensen
New	Andy Parker	Permit issued	25-02-14	Brett Jensen
New	Andy Nielsen	Permit issued	25-02-14	Brett Jensen
New	Andy Parker	Permit issued	25-02-14	Brett Jensen
Remodel	ROBERT ABEL	Permit issued	25-02-14	Brett Jensen
Remodel	Jeremy Asman	Permit issued	25-02-17	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-17	Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-17	Brett Jensen

New	Brittney Pauley	Permit issued	25-02-17 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-17 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-17 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-17 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Kevin Schuh	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Riley Vander Wyst	Permit issued	25-02-18 Brett Jensen
New	Laura Arent	Permit issued	25-02-18 Brett Jensen
New	Thomas McHugh	Permit issued	25-02-19 Brett Jensen
New	Max Lasee	Permit issued	25-02-19 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-19 Brett Jensen
New	Kevin Kussow	Permit issued	25-02-19 Brett Jensen
New	Bryan Renaud	Permit issued	25-02-19 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-19 Brett Jensen
New	Thomas McHugh	Permit issued	25-02-19 Brett Jensen
New	Thomas McHugh	Permit issued	25-02-19 Brett Jensen
New	Isaac Hallada	Permit issued	25-02-19 Adrienne Nelson
New	Kevin Kussow	Permit issued	25-02-19 Brett Jensen
New	Max Lasee	Permit issued	25-02-19 Brett Jensen
New	Thomas McHugh	Permit issued	25-02-19 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-19 Brett Jensen
New	Max Lasee	Permit issued	25-02-19 Brett Jensen
New	Max Lasee	Permit issued	25-02-19 Brett Jensen
New	Jason Elmer	Finished	25-02-19 Adrienne Nelson
New	Ryan Peterson	Permit issued	25-02-19 Brett Jensen
Repair	Alex Jaros	Permit issued	25-02-20 Brett Jensen
New	Black-Haak Heating	Construction started	25-02-20 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-20 Brett Jensen
New	Luke Gomach	Permit issued	25-02-20 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-20 Brett Jensen
New	Luke Gomach	Permit issued	25-02-20 Brett Jensen
Remodel	Dennis Hietpas	Permit issued	25-02-24 Brett Jensen
New	Dan De Bruin	Permit issued	25-02-24 Adrienne Nelson
Repair	Dave Patton	Permit issued	25-02-25 Brett Jensen
New	John Kramer	Permit issued	25-02-25 Brett Jensen
Remodel	thomas Lorino	Permit issued	25-02-28 Brett Jensen
Addition	Tom Cops, Steve Brink	Permit issued	25-02-28 Brett Jensen
New	Black-Haak Heating	Permit issued	25-02-28 Brett Jensen
Remodel	Black-Haak Heating	Finished	25-02-28 Brett Jensen
New	John Lorbiecki	Permit issued	25-02-28 Brett Jensen

Repair	Julie Dudek	Permit issued	25-02-28 Brett Jensen
Remodel	Raul Orea	Permit issued	25-02-28 Brett Jensen
Replacement	JASON QUANDT	Permit issued	25-02-28 Brett Jensen
New	Shana Shepard	Permit issued	25-02-28 Brett Jensen
Remodel	Brad Anderson	Permit issued	25-02-28 Brett Jensen
Repair	Craig Malcolm	Permit issued	25-02-28 Brett Jensen



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
 From: Dave Kittel, Director of Planning and Community Development
 Date: 3/15/2025
 Re: Kaukauna Utilities Site plan-Riverside Park

Background information:

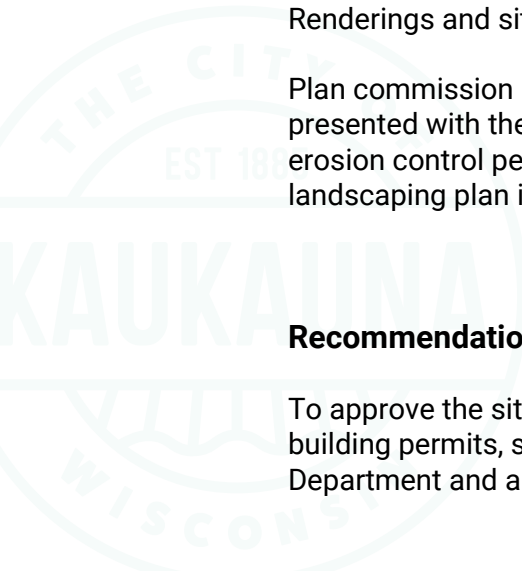
The existing facility for water treatment at Riverside Park is being updated to accommodate for the new Reverse Osmosis treatment. Currently there are two buildings at riverside park one houses the public bathrooms and well, the other the water treatment equipment. The plan is to add an addition onto the existing water treatment building. This addition will also combine the existing water treatment building with the existing public bathrooms/well. The site plan is in compliance with all existing ordinances. The addition will be similar in appearance to the water treatment plant proposed for parcels 325021600 and 325021900 on Pool Hill. The batting cages will need to be relocated, but they will still remain in the park. 11 trees will need to be removed to accommodate this plan and those trees will be replaced.

Renderings and site plan are attached to this report for the Council to review.

Plan commission reviewed the plans and made a motion to approve the site plan as presented with the condition that, prior to the issuance of building permits, stormwater and erosion control permits are obtained from the Engineering Department and a finalized landscaping plan is approved by staff.

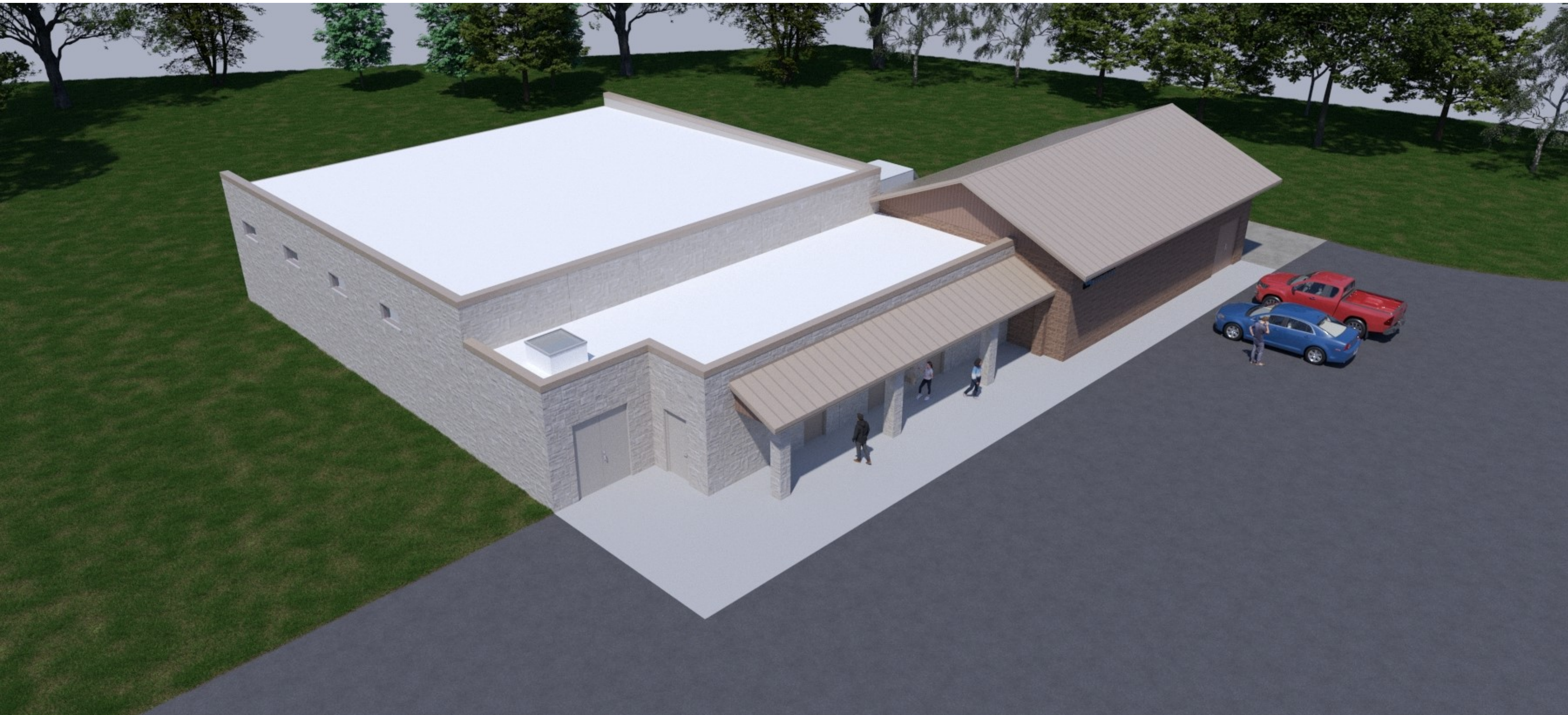
Recommendation:

To approve the site plan as presented with the condition that, prior to the issuance of building permits, stormwater and erosion control permits are obtained from the Engineering Department and a finalized landscaping plan is approved by staff.







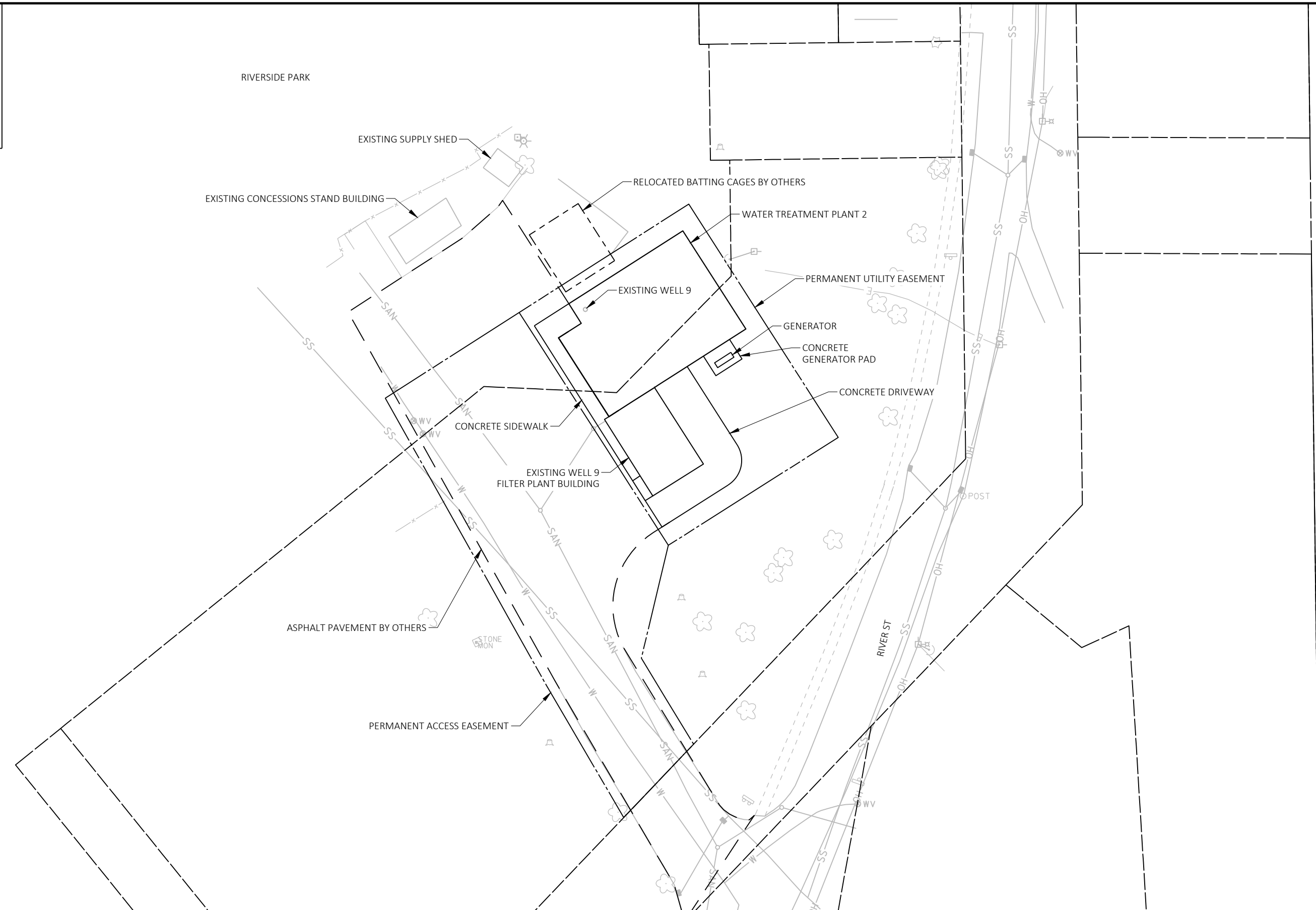
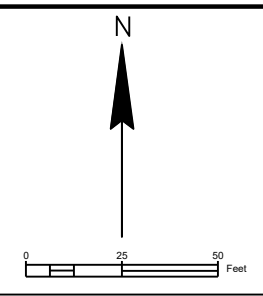












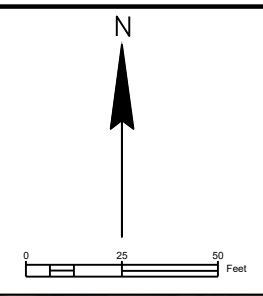
P:\KAUKA\24001 - WATER TREATMENT SYSTEM IMPROVEMENTS\CAD\C3D\WELL_9 (200 SERIES)\KAUKA_24001_WATER TREATMENT PLANT 2_PROPOSED SITE_PLAN.210.DWG

cbs²
 ENGINEERS - SURVEYORS - ARCHITECTS
 2500 E. Enterprise Ave., Suite A
 Appleton, WI 54913
 Phone: 920.574.3135
 www.cbssquaredinc.com

DRAWN BY: JNW		REVISIONS	
DATE:	02/11/2025	DATE:	DESCRIPTION:
CHECKED BY:	JW		
HORIZ. SCALE:	1" = 50'		
VERT. SCALE:	1" = 50'		
PROJECT NO. KAUKA-24001			

**WATER TREATMENT
 SYSTEM IMPROVEMENTS
 KAUKAUNA, WI**

**WATER TREATMENT PLANT 2 SITE
 PLAN**



P:\KAUKA\24001 - WATER TREATMENT SYSTEM IMPROVEMENTS\CAD\C3D\WELL_9_0200 SERIES\KAUKA_24001_WATER TREATMENT PLANT 2_PROPOSED SITE PLAN_210.DWG

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DATE:	02/11/2025	DATE:	DESCRIPTION:
CHECKED BY:	JW		
HORIZ. SCALE:	1" = 50'		
VERT. SCALE:	1" = 50'		
PROJECT NO. KAUKA-24001			

WATER TREATMENT SYSTEM IMPROVEMENTS KAUKAUNA, WI

WATER TREATMENT PLANT 2 SITE PLAN WITH AERIAL

SHEET
C212



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council

From: Dave Kittel, Director of Planning and Community Development

Date: 3/15/2025

Re: Kaukauna Utilities Site plan- Water Treatment Plant Pool Hill (325021600 & 325021900)

Background information:

The new water treatment plant to be located on top of Pool Hill (parcels 325021600 & 325021900) site plan has been submitted to the City. The site plan is in compliance with all existing ordinances. The building façade will be made of texturized panels similar in color to City Hall. A certified survey map will be coming before the Plan Commission in the future in order to finalize the property lines for these parcels. The tanks onsite will be above ground at the same height of the building which is about 18 feet tall.

Renderings and site plan are attached to this report for the Council to review.

Plan commission reviewed the plans and made a motion to approve the site plan as presented with the condition that, prior to the issuance of building permits, stormwater and erosion control permits are obtained from the Engineering Department and a finalized landscaping plan is approved by staff.

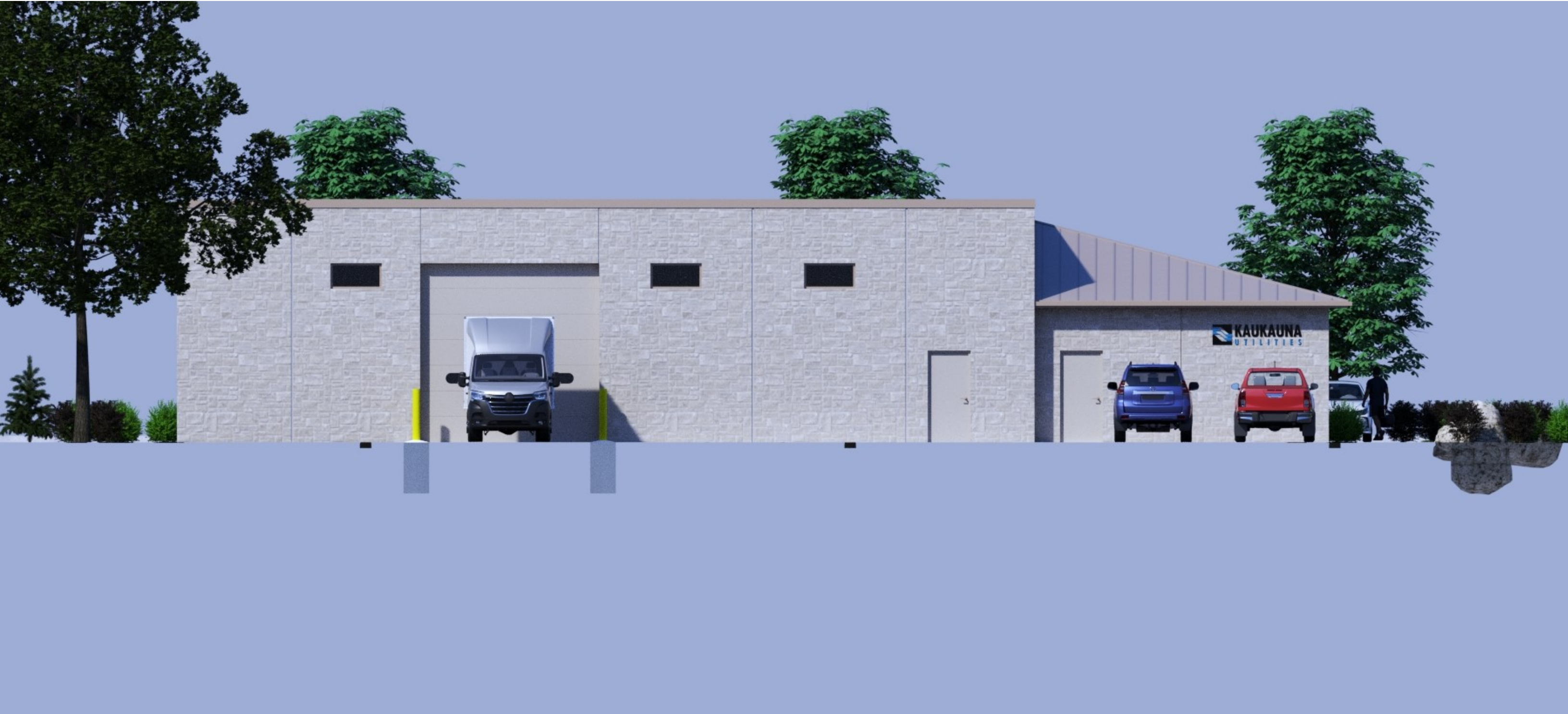
Recommendation:

To approve the site plan as presented with the condition that, prior to the issuance of building permits, stormwater and erosion control permits are obtained from the Engineering Department and a finalized landscaping plan is approved by staff.











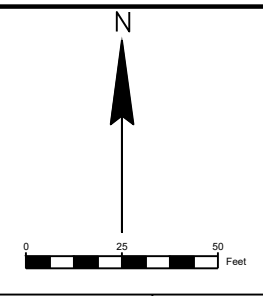




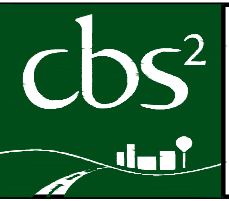
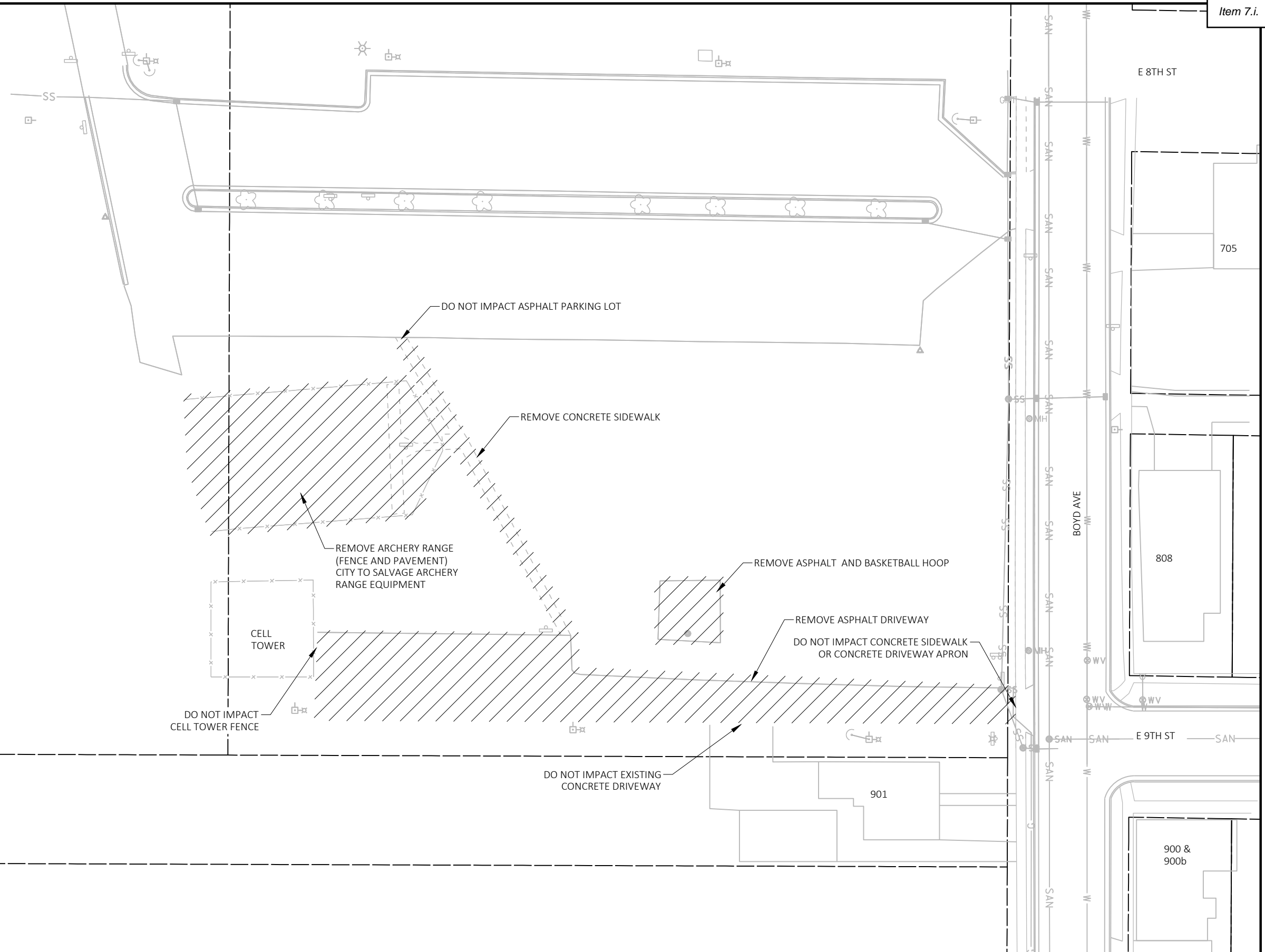




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KANKAPOT CREEK



ENGINEERS - SURVEYORS - ARCHITECTS
2500 E. Enterprise Ave., Suite A
Appleton, WI 54913
Phone: 920.574.3135
www.cbssquaredinc.com

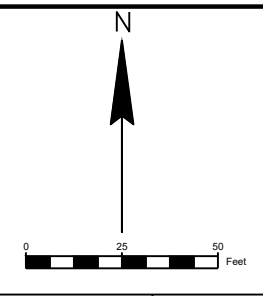
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DATE:	02/11/2025	DATE:	DESCRIPTION:
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HORIZ. SCALE:	1" = 50'		
VERT. SCALE:	1" = 50'		
PROJECT NO.	KAUKA-24001		

WATER TREATMENT SYSTEM IMPROVEMENTS KAUKAUNA, WI

WATER TREATMENT PLANT 1 DEMOLITION PLAN

SHEET
C102

P:\KAUKA\24001 - WATER TREATMENT SYSTEM IMPROVEMENTS\CAD\C3D\MAIN WATER TREATMENT PLANT_C110.DWG



PARCEL ID:
325-821900

PARCEL ID:
325-021600

30'X45' PERMANENT UTILITY/ACCESS EASEMENT

45' WIDE PERMANENT UTILITY/ACCESS EASEMENT

WATER PARK
PARKING LOT

PROPOSED PROPERTY LINE

KANKAPOT CREEK

STORM WATER BASIN

FUTURE 0.75 MG
RESERVOIR 68' DIA

SANITARY BACKWASH
MANHOLE

CONCRETE GENERATOR PAD
ENGINE GENERATOR

SANITARY MANHOLE

CURRENT PROPERTY IS
ZONED: INSTITUTIONAL

WATER TREATMENT
PLANT 1
56'X90'

0.75 MG RESERVOIR
68' DIA

CELL
TOWER

PROPOSED PROPERTY LINE

DRIVEWAY

33' WIDE PERMANENT ACCESS EASEMENT

BOYD AVE

E 8TH ST

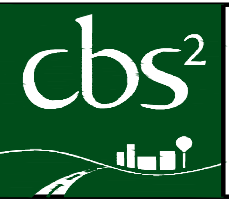
E 9TH ST

705

808

901

900 &
900b



ENGINEERS - SURVEYORS - ARCHITECTS
2500 E. Enterprise Ave., Suite A
Appleton, WI 54913
Phone: 920.574.3135
www.cbssquaredinc.com

DRAWN BY: JNW		REVISIONS	
DATE:	02/26/2025	DATE:	DESCRIPTION:
CHECKED BY:	JW		
HORIZ. SCALE:	1" = 50'		
VERT. SCALE:	1" = 50'		
PROJECT NO. KAUKA-24001			

WATER TREATMENT SYSTEM IMPROVEMENTS KAUKAUNA, WI

WATER TREATMENT PLANT 1 SITE PLAN

SHEET
C111



P:\KAUKA\24001 - WATER TREATMENT SYSTEM IMPROVEMENTS\CAD\C3D\MAIN WATER TREATMENT PLANT_C110.DWG

cbs²
 ENGINEERS - SURVEYORS - ARCHITECTS
 2500 E. Enterprise Ave., Suite A
 Appleton, WI 54913
 Phone: 920.574.3135
 www.cbssquaredinc.com

DRAWN BY: JNW		REVISIONS	
DATE:	02/11/2025	DATE:	DESCRIPTION:
CHECKED BY:	JW		
HORIZ. SCALE:	1" = 50'		
VERT. SCALE:	1" = 50'		
PROJECT NO. KAUKA-24001			

WATER TREATMENT SYSTEM IMPROVEMENTS KAUKAUNA, WI

WATER TREATMENT PLANT 1 SITE PLAN (AERIAL)

SHEET
C112
 74



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 3/15/2025
Re: Kaukauna Utilities Site plan-Well #10

Background information:

The building that houses well #10 is at the end of its useful life and in need of replacement. The new facility will maintain the same look as the two water treatment facilities at Riverside Park and Pool Hill. A generator will be added to the well, but the building will have the same footprint and be in the same location as the old building. The screening that is seen in the rendering will be in place when the generator is added.

Renderings and site plan are attached to this report for the Council to review.

Plan commission reviewed the plans and made a motion to approve the site plan as presented with the condition that, prior to the issuance of building permits, stormwater and erosion control permits are obtained from the Engineering Department and a finalized landscaping plan is approved by staff.

Recommendation:

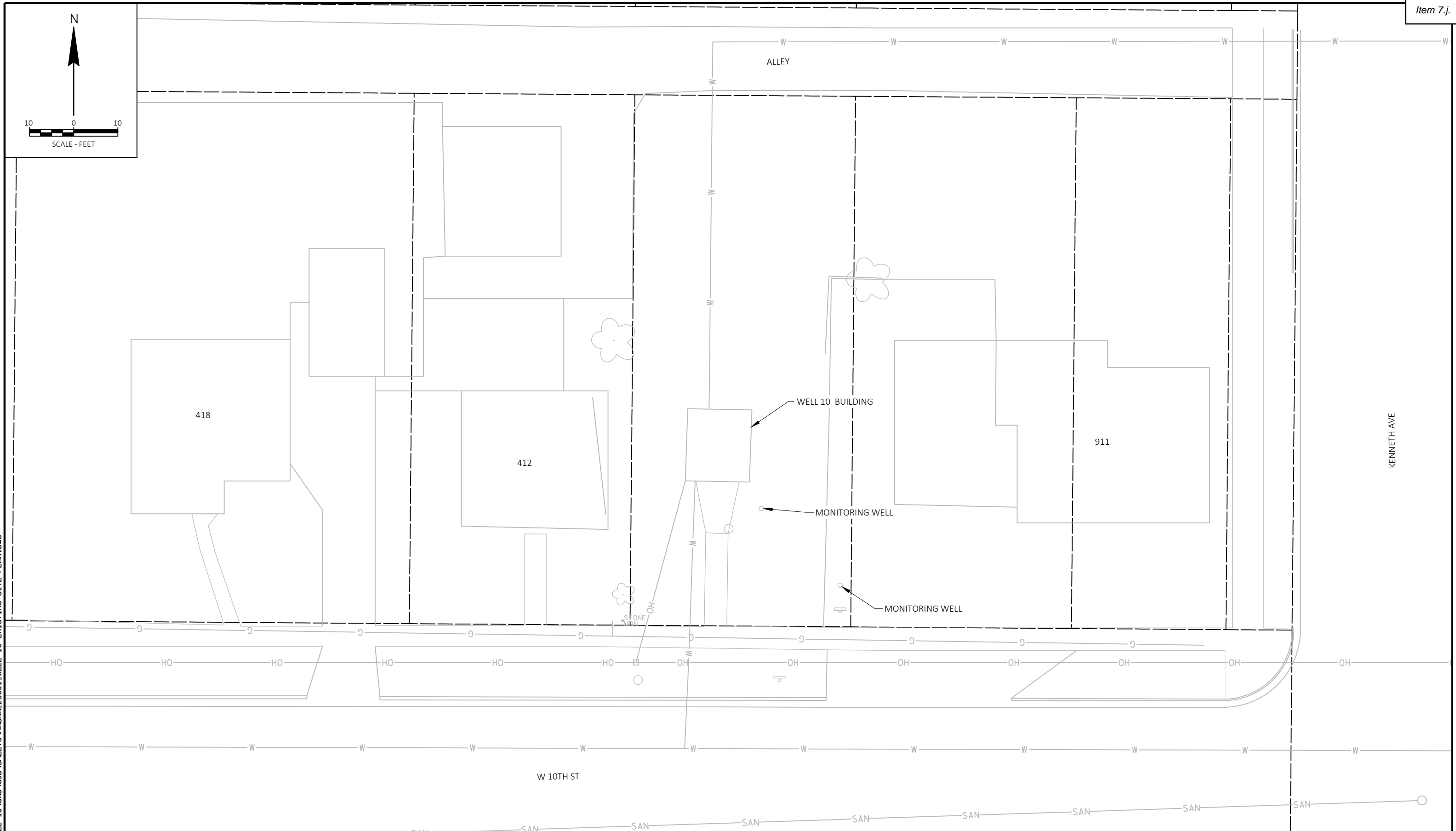
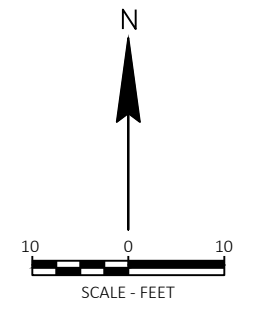
To approve the site plan as presented with the condition that, prior to the issuance of building permits, stormwater and erosion control permits are obtained from the Engineering Department and a finalized landscaping plan is approved by staff.











P:\KAUKA\25001 - WELL 10\CAD\3D\SHEETS\KAUKA_25001_WELL_10_EXISTING_SITE_PLAN.DWG



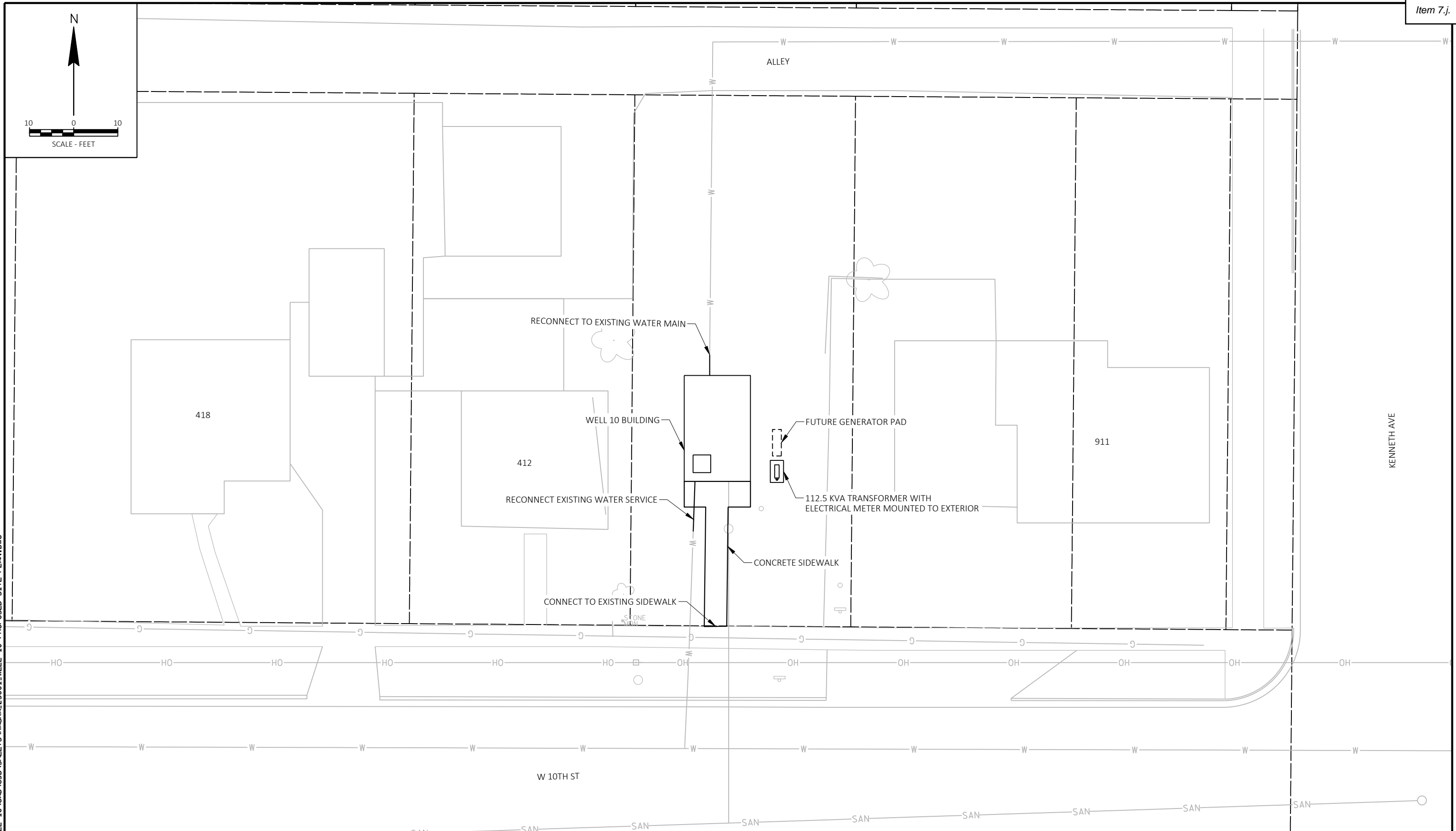
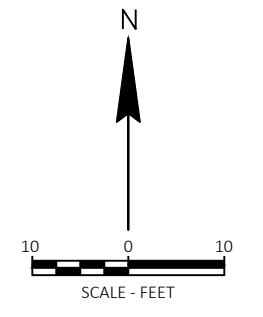
ENGINEERS - SURVEYORS - ARCHITECTS
 2500 E. Enterprise Ave., Suite A
 Appleton, WI 54913
 Phone: 920.574.3135
 www.cbssquaredinc.com

DRAWN BY: JNW		REVISIONS	
DATE:	02/13/2025	DATE:	DESCRIPTION:
CHECKED BY:	JW		
HORIZ. SCALE:	1" = 20'		
VERT. SCALE:	1" = 20'		
PROJECT NO. KAUKA25001			

**WELL HOUSE #10
 KAUKAUNA UTILITIES
 KAUKAUNA, WI**

EXISTING SITE PLAN

SHEET
P101



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**WELL HOUSE #10
 KAUKAUNA UTILITIES
 KAUKAUNA, WI**

SITE PLAN

SHEET
P111



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Dave Kittel, Director of Planning and Community Development
Date: 3/13/2025
Re: Number of Chicken Keeping Permits

Background information:

The City of Kaukauna currently has 10 permits available for residents to keep chickens on their property. The ordinance that regulates chicken keeping is [Section 12.17](#) and includes additional items such as setbacks and coop requirements. There has been an increase in inquiries on chicken keeping permits in the city with some disheartened that only 10 permits are available. From what can be gathered from minutes and conversations with some who were apart of creating this provision the purpose for limiting the number of permits was to ensure that this would be implemented in a controlled manner. All 10 permits are currently utilized with minimal changes to permit holders over the years. Once someone has the permit as long as they renew the permit by the end of the year, they retain that permit. Staff has received many calls from people looking for permits and have recently created a wait list with about 4 people on the list if a permit would come available.

In the Fox Valley area there are at least 9 communities that have provisions for Chickens (Appleton, Buchanan, Fox Crossing, Greenville, Harrison, Kaukauna, Kimberly, Neenah, Menasha) The other communities in our area that have chicken keeping provisions do not limit the number of permits to be issued and have similar types of controls in regards to setback requirements, no roosters and limiting the number of hens to 4 or 6 depending on the municipality. In addition, a bill is also being introduced in the state that would require local governments to all chickens.

This is only coming forth to the Council for discussion and possible direction to staff. With the increase in popularity of producing more of your own food and an interest in the community for additional permits to be made available and the possibility of new legislation this is an appropriate time to relook at our existing ordinance to see if any updates are needed.

Strategic Plan:

This regulation ties into the Community of Choice portion of the Strategic Plan. Many people do look upon these types of provision when looking for a new home. Having well formulated provisions to allow for these types of uses in the city help create a community of choice.

Budget:

No Impact

Recommendation:

For discussion only at this time.

