

COMMON COUNCIL MEETING

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Tuesday, March 01, 2022 at 7:00 PM

AGENDA

In-Person

1. Roll call, one minute of silent prayer, Pledge of Allegiance to the American Flag.
2. Reading and approval of minutes.
 - [a.](#) Common Council Meeting Minutes of February 16, 2022.
3. Presentation of letters, petitions, remonstrances, memorials, and accounts.
 - [a.](#) Bills Payable.
4. Public appearances.
5. Business presented by Mayor.
6. Reports of standing and special committees.
 - [a.](#) Board of Public Works Meeting Minutes of February 28, 2022
 - [b.](#) Health and Recreation Committee Meeting Minutes of February 28, 2022
 - [c.](#) Plan Commission Meeting Minutes of January 20, 2022
 - [d.](#) Grignon Mansion Meeting Minutes of January 24, 2022
 - [e.](#) Kaukauna Public Library Board Meeting Minutes of January 25, 2022.
 - [f.](#) Operator (Bartender) Licenses
7. Reports of City officers.
 - [a.](#) Extraterritorial Review of Wolfinger Subdivision, Phase 1
 - [b.](#) Tax Collection Update
8. Presentation of ordinances and resolutions.
 - [a.](#) Resolution 2022-5326 Resolution Approving the Extraterritorial Review of Wolfinger Subdivision, Phase 1
9. Closed session.
 - a. Adjourn into Closed Session Pursuant to State Statute 19.85(1)(e) to discuss disposition of municipally owned property (Commerce Crossing Parcel 322095603 and 322095500)
 - b. Return to Open Session for possible action.
 - c. Adjourn into Closed Session Pursuant to State Statute 19.85(1)(e) to discuss the disposition of public funds at 250 Lawe Street (Edgewater Point Apartments)
 - d. Return to Open Session for possible action.
 - e. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee
 - f. Return to open session for possible action

10. Consideration of Miscellaneous Business.

11. Adjourn.

NOTICES

**IF REQUESTED THREE (3) DAYS PRIOR TO THE MEETING, A SIGN LANGUAGE INTERPRETER
WILL BE MADE AVAILABLE AT NO CHARGE.**

WE ARE FOLLOWING CDC GUIDELINES REGARDING MASK-WEARING IN CITY FACILITIES.



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – February 16, 2022

Pursuant to adjournment on February 1, 2022, meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:18 P.M. on Wednesday, February 16, 2022.

Roll call present: Antoine, Coenen (via ZOOM), DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Also present: Attorney Davidson, DPW/Eng. Neumeier, Planner Stephenson, Fire Chief Carrel, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of the minutes of the Common Council meeting of February 1, 2022.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Eggleston to adopt the minutes of the Common Council meeting of February 1, 2022.

All Ald. voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS

Bills Payable

Motion by Moore, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried.

PUBLIC APPEARANCES

No one appeared.

Mayor Penterman informed the Council that he was on Krause & Co. on WHBY. He provided the link to the recording in an email to all alderpersons.

BUSINESS PRESENTED BY THE MAYOR

Reappointment of James Brandt to the Board of Appeals.

Motion by Antoine, seconded by Schell to reappoint James Brandt to the Board of Appeals.

All Ald. voted aye.

Motion carried.

Reappointment of Craig Koch to the Board of Appeals.

Motion by Moore, seconded by DeCoster to reappoint Craig Koch to the Board of Appeals.
All Ald. voted aye.
Motion carried.

Help for the Homeless Hygiene Drive February 13 – March 6.

A flyer outlining the hygiene drive was provided. The Kaukauna Library and the Municipal Services Building both have a drop box available for donations.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Finance and Personnel Committee Meeting Minutes of February 16, 2022.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Wednesday, February 16, 2022, at 6:00 P.M.

Members present: Mayor Penterman, Antoine, Coenen (via ZOOM), DeCoster, Kilgas, and Moore.

Also present: Ald. Thiele, Ald. Eggleston, Ald. Schell, Attorney Davidson, DPW/Eng. Neumeier, Fire Chief Carrel, Planner Stephenson, IT Dir. Krause and interested citizens.

1. **Correspondence** - None.
2. **Discussion Topics.**
 - a. **Authorization to fill an IT Service Desk Technician position.**

This is a new position which was approved in the 2022 budget.

Motion by Moore, seconded by Kilgas to grant permission to fill the IT Service Desk Technician position to the 2022 pay grade classification as a classification 8.
All members voted aye.
Motion carried.

3. **Closed Session**

- a. **Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee.**

Motion by Moore, seconded by DeCoster to adjourn to closed session.
All members voted aye.
Motion carried.

Adjourned to closed session at 6:08 pm.

- b. **Return to open session for possible action.**

Motion by Moore, seconded by Kilgas to return to open session for possible action.
All members voted aye.
Motion carried.

Returned to open session at 6:56 pm.

Motion by Moore, seconded by Antoine to extend an offer to Finance Director/Treasurer Will Van Rossum to terms 1, 2 & 3 of proposal presented by Mayor Penterman.

All members voted aye.

Motion carried.

4. General Matters - None.

5. Adjourn.

Motion by Moore, seconded by DeCoster to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 6:58 P.M.

Sally Kenney
Clerk

Motion by Moore, seconded by Antoine to adopt the Finance and Personnel Committee Meeting Minutes of February 16, 2022, as presented.

All Ald. voted aye.

Motion carried.

Public Protection and Safety Meeting Minutes of February 16, 2022.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Schell on Wednesday, February 16, 2022, at 6:58 P.M.

Members present: Antoine, Eggleston, Schell, Thiele.

Also present: Mayor Penterman, Ald. Coenen (Via ZOOM), Ald. Kilgas, Ald. Moore, Ald. DeCoster, Atty. Davidson, Fire Chief Carrel, and interested citizens.

1. Correspondence - None.

2. Discussion Topics.

a. Authorization to obtain a third ambulance.

It is believed to be in the best interest of our community to purchase a used ambulance immediately to bring our fleet of ambulances to three. The new ambulance ordered does not have an estimated arrival time. Once we receive the new ambulance and place it into service, we can then sell one of our ambulances in an attempt to recover the majority of the used ambulance purchase price.

Motion by ~~Eggleston~~ Antoine, seconded by Thiele to authorize the purchase of a used ambulance.

All members voted aye.

Motion carried.

3. General Matters – None.

Motion by Thiele, seconded by Eggleston to adjourn.

All members voted aye.
Motion carried.

Meeting adjourned at 7:03 p.m.

Sally Kenney, Clerk

Motion by Antoine, seconded by Thiele to adopt the Health & Recreation Meeting Minutes of February 16, 2022, as amended under 2a – motion by Antoine instead of Eggleston.
All Ald. voted aye.
Motion carried.

Plan Commission Meeting Minutes of January 6, 2022.

Motion by Moore, seconded by Eggleston to receive and place on file the Plan Commission Meeting Minutes of January 6, 2022.
All Ald. voted aye.
Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of January 11, 2022.

Motion by Moore, seconded by Kilgas to receive and place on file the Heart of the Valley Metropolitan Sewerage District Regular Meeting Minutes of January 11, 2022.
All Ald. voted aye.
Motion carried.

Operators/Bartenders License

The following applicant has applied for an operator's license for the license year 2020-2022 and have been recommended for approval based on their record check by the police department:

Diedrick	Shelby	L.	W3545 Mullen Road	Seymour
Micksch	Riley	J.	172 Lamplighter Drive #5	Kaukauna

Motion by DeCoster, seconded by Antoine to grant the operator/bartender license.
All Ald. voted aye.
Motion carried.

The following applicant has applied for an operator's license year 2020-2022 and has been recommended for denial based on their record check by the police department.

Babino	Alex	J.	416 E. Kimberly Ave.	Kimberly
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Motion by DeCoster, seconded by Kilgas to deny the operator/bartender license.
All Ald. voted aye.
Motion carried.

REPORTS OF CITY OFFICERS

Red Hills Landfill Operations Update.

Ahlstrom-Munksjo representative Heath Hoffman-Operations Manager provided an update on the odor reduction solutions at the Red Hills Landfill. All information was provided to City Staff, Council Members, concerned residents and the Times-Villager. Questions from the Council were answered.

Inside the Park Lots.

Director of Planning and Community Development Joe Stephenson gave an update on the progress of lots sales for Inside the Park Place. Questions from the Council were answered.

Acre of Art.

The Agreement with Acre of Art IV triennial park art exhibit for a period of three years on public properties and proof of liability insurance was provided. Questions from the Council were answered. A ribbon cutting ceremony will be held in Kaukauna.

Fire Report

Motion by Moore, seconded by Schell to receive and place on file the January 2022 Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion by Moore, seconded by Antoine to receive and place on file the January 2022 Ambulance Report.
All Ald. voted aye.
Motion carried.

Police Report

Motion made by Moore, seconded by Kilgas to receive and place on file the January 2022 Police Report.
All Ald. voted aye.
Motion carried.

Municipal Court Report

Motion made by Moore, seconded by Eggleston to receive and place on file the January 2022 Municipal Court Report.
All Ald. voted aye.
Motion carried.

Clerk-Treasurer's Deposit Report

Motion by Moore, seconded by Thiele to receive and place on file the January 2022 Clerk-Treasurer's Deposit Report.
All Ald. voted aye.
Motion carried.

Building Permit Summary Report

Motion made by Moore, seconded by Schell to receive and place on file the January 2022 Building Permit Summary Report.
All Ald. voted aye.
Motion carried.

PRESENTATION OF ORDINANCES AND RESOLUTIONS

Resolution 2022-5324 Resolution Authorizing the City of Kaukauna Director of Planning to accept and sign offers to purchase for sale of City owned properties in Inside The Park Place subdivision lots 1 through 17 and 19 through 30.

Motion by Moore, seconded by Thiele to suspend the rules and waive the reading of Resolution 2022-5324 as amended from The Park Place, to Inside The Park Place.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Antoine to adopt Resolution 2022-5324 as amended.

All Ald. voted aye.

Motion carried.

Resolution 2022-5325 Resolution authorizing the Mayor to enter into an agreement with Sculpture Valley, Inc. to place sculptures throughout the City of Kaukauna.

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Resolution 2022-5325.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Resolution 2022-5325.

All Ald. voted aye.

Motion carried.

CLOSED SESSION

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss the disposition of public funds at 250 Lawe Street (Edgewater Point Apartments).

Motion by Moore, seconded by Kilgas to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) to discuss the disposition of public funds at 250 Lawe Street (Edgewater Point Apartments).

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:55 p.m.

Return to open session for possible action.

Motion by Moore, seconded by Schell to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:29 p.m.

CONSIDERATION OF MISCELLANEOUS BUSINESS

Ald. Moore thanked the Police Department for sending out the update on the crossing guard at Park School. Social Media posts keeping residents informed about things happening in City and is a great tool to be used.

Ald. Schell received a complaint about the stuff on the side of Russ's Auto Body. He would like to see this topic brought up at a future meeting. Mayor Penterman stated the Building Inspection Department is working on this and directed Ald. Schell to email the complaint to both him and the Building Inspector.

ADJOURN

Motion by Moore, seconded by DeCoster to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:31 p.m.

Sally Kenney, Clerk



Accounts Payable

Checks for Approval

User: cnelson
Printed: 2/23/2022 - 9:13 AM



Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	02/04/2022	General Fund	Lease - Buildings	Grand Kakalin LLC		11,993.00
0	02/04/2022	General Fund	Maintenance - Buildings	Grand Kakalin LLC		10,833.00
115567	02/04/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		1,278.35
115568	02/04/2022	General Fund	Contractual Services	Amplitel Technologies LLC		1,321.00
115569	02/04/2022	General Fund	Facilities Rental Non-Taxable	Hailey Arguello		200.00
115570	02/04/2022	Sanitary Sewer Utility	Contractual Services	AT&T		196.68
115571	02/04/2022	Sanitary Sewer Utility	Contractual Services	BoardmanClark		7,735.00
115572	02/04/2022	General Fund	Medical & Laboratory Supplies	Bound Tree Medical, LLC.		588.12
115573	02/04/2022	General Fund	Contractual Services	Town Of Buchanan		2,593.45
115574	02/04/2022	1000 Islands	Animal & Bird Care	Capital One Commercial		17.98
115574	02/04/2022	General Fund	Maintenance - Roads & Walks	Capital One Commercial		345.47
115574	02/04/2022	General Fund	General Supplies	Capital One Commercial		92.56
115575	02/04/2022	1000 Islands	Restricted Funds	Carstens Ace Hardware		12.23
115575	02/04/2022	General Fund	Maintenance - Buildings	Carstens Ace Hardware		13.47
115575	02/04/2022	Storm Water Utility	Automotive Supplies	Carstens Ace Hardware		6.69
115575	02/04/2022	Sanitary Sewer Utility	Maintenance - All Other Equip	Carstens Ace Hardware		41.31
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		22.09
115575	02/04/2022	General Fund	Maintenance - All Other Equipm	Carstens Ace Hardware		3.94
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		30.59
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		30.89
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		8.99
115575	02/04/2022	General Fund	Custodial Supplies	Carstens Ace Hardware		17.06
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		65.58
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		34.06
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		4.04
115575	02/04/2022	General Fund	General Supplies	Carstens Ace Hardware		6.83
115576	02/04/2022	General Fund	Miscellaneous	Conway Shield		60.50
115577	02/04/2022	General Fund	Maintenance - Automotive	DC Auto Repair, LLC		29.00
115578	02/04/2022	General Fund	Facilities Rental Non-Taxable	Christina Dipiazza		200.00
115579	02/04/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		1,253.76
115579	02/04/2022	General Fund	Medical & Laboratory Supplies	Emergency Medical Products		218.60
115580	02/04/2022	Park & Pool Capital	Buildings	Emmons Business Interiors		13,396.73
115581	02/04/2022	General Fund	Maintenance - Buildings	Energy Control & Design, Inc.		272.50
115582	02/04/2022	General Fund	General Supplies	Fire Apparatus & Equipment, Inc		28.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115583	02/04/2022	General Fund	General Supplies	Fox River Vending, Inc.		45.00
115584	02/04/2022	General Fund	Custodial Supplies	Fox Specialty Company LLC		48.96
115585	02/04/2022	General Fund	General Insurance	Fox Valley Safety LLC		2,400.00
115586	02/04/2022	General Fund	Building Permit	Heart of The Valley Metro.		6,760.00
115587	02/04/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.		128.57
115588	02/04/2022	General Fund	Rent - Equipment	James Imaging Systems, Inc.		56.20
115589	02/04/2022	General Fund	Facilities Rental Non-Taxable	Tara Jokipii		200.00
115590	02/04/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		229.25
115590	02/04/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		20,785.10
115590	02/04/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		1,188.05
115590	02/04/2022	Sanitary Sewer Utility	Water Sewer & Electric	Kaukauna Utilities		82.37
115590	02/04/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		1,111.91
115590	02/04/2022	Grignon Home	Water Sewer & Electric	Kaukauna Utilities		200.27
115590	02/04/2022	General Fund	Water Sewer & Electric	Kaukauna Utilities		2,006.93
115590	02/04/2022	Environmental Remediate TID	Remediation Costs - City	Kaukauna Utilities		16.35
115591	02/04/2022	General Fund	Maintenance - Buildings	Kuettel's Septic Service		112.50
115591	02/04/2022	General Fund	Maintenance - Buildings	Kuettel's Septic Service		112.50
115592	02/04/2022	General Fund	Contractual Services	Linde Gas & Equipment Inc.		126.31
115592	02/04/2022	General Fund	Contractual Services	Linde Gas & Equipment Inc.		30.70
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		62.52
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		62.52
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		35.18
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		15.64
115593	02/04/2022	General Fund	Printing Expense	Marco Technologies LLC		15.64
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		19.55
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		19.55
115593	02/04/2022	General Fund	Rent - Equipment	Marco Technologies LLC		19.55
115593	02/04/2022	General Fund	Printing Expense	Marco Technologies LLC		19.55
115593	02/04/2022	General Fund	Contractual Services	Marco Technologies LLC		58.61
115593	02/04/2022	General Fund	Contractual Services	Marco Technologies LLC		15.64
115593	02/04/2022	General Fund	Contractual Services	Marco Technologies LLC		46.88
115593	02/04/2022	General Fund	Desktop Printer/Fax Expense	Marco Technologies LLC		11.85
115593	02/04/2022	General Fund	Communications	Marco Technologies LLC		1,080.00
115594	02/04/2022	General Fund	Miscellaneous	Diane Mashuda		53.79
115595	02/04/2022	General Fund	Automotive Supplies	Patrick OKane		20.00
115596	02/04/2022	Equipment Capital	Equipment	Oshkosh Fire & Police Equipment		3,265.00
115596	02/04/2022	General Fund	Maintenance - All Other Equipm	Oshkosh Fire & Police Equipment		925.35
115597	02/04/2022	General Fund	Outagamie County	Outagamie County Treasurer		623.39
115598	02/04/2022	General Fund	Facilities Rental Non-Taxable	Maneul Ramirez		200.00
115599	02/04/2022	General Fund	Maintenance - Automotive	Registration Fee Trust		2.00
115600	02/04/2022	General Fund	Maintenance - Automotive	Seagrave Fire Apparatus, LLC		488.62
115601	02/04/2022	General Fund	Miscellaneous	Smith Pharmacy		216.00
115602	02/04/2022	1000 Islands	Contractual Services	The Sign Language Group		320.80
115603	02/04/2022	General Fund	General Supplies	Uline		343.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115604	02/04/2022	General Fund	Contractual Services	Valley Corvette Realty Inc.		75.00
115605	02/04/2022	General Fund	Snow Removal	Carl C VanDera		336.00
115606	02/04/2022	General Fund	General Supplies	Logan VanHoof		125.00
115607	02/04/2022	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		72,104.92
115607	02/04/2022	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		308.75
115607	02/04/2022	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		4,370.00
115607	02/04/2022	Streets & Sidewalk Capital	Street Improvements	Vinton Construction Co.		15,381.59
115607	02/04/2022	Sanitary Sewer Utility	CIP - Infrastructure	Vinton Construction Co.		356.25
115608	02/04/2022	General Fund	Service Contracts	Volunteer Center of East Central Wisconsin, Inc.		325.00
115609	02/04/2022	General Fund	Heating Fuels	We Energies		1,439.53
115609	02/04/2022	General Fund	Heating Fuels	We Energies		1,242.47
115609	02/04/2022	General Fund	Heating Fuels	We Energies		4,653.70
115609	02/04/2022	1000 Islands	Heating Fuels	We Energies		393.10
115610	02/04/2022	Streets & Sidewalk Capital	Street Improvements	Westwood Infrastructure		4,532.15
115611	02/04/2022	General Fund	Contractual Services	Wis. Dept. of Justice - TIME		2,046.00
115612	02/04/2022	General Fund	Contractual Services	Wis. Dept. of Revenue		7,064.09
115613	02/04/2022	General Fund	Accrued 10% Fines	State of Wisconsin		2,343.94
115614	02/04/2022	General Fund	Maintenance - Buildings	Zorn Compressor & Equipment		346.00
115615	02/11/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		302.38
115615	02/11/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		43.00
115615	02/11/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		1,293.38
115615	02/11/2022	General Fund	Maintenance - Automotive	A T F Tires & Service Center Inc.		2,076.40
115615	02/11/2022	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.		151.66
115615	02/11/2022	General Fund	Maintenance - All Other Equipm	A T F Tires & Service Center Inc.		70.58
115616	02/11/2022	Buildings & Misc. Capital	Miscellaneous	ACSM Inc.		50,000.00
115617	02/11/2022	General Fund	Contractual Services	Advanced Maintenance Solutions		2,122.90
115618	02/11/2022	General Fund	Maintenance - Automotive	All-Lift Systems, Inc.		53.00
115619	02/11/2022	General Fund	Service Contracts	Amplitel Technologies LLC		240.00
115620	02/11/2022	General Fund	Contractual Services	City Of Appleton		780.50
115621	02/11/2022	Storm Water Utility	Maintenance - Automotive	Appleton Hydraulic Components, LLC		985.97
115621	02/11/2022	General Fund	Maintenance - Automotive	Appleton Hydraulic Components, LLC		991.38
115621	02/11/2022	General Fund	Maintenance - Automotive	Appleton Hydraulic Components, LLC		890.81
115622	02/11/2022	General Fund	Recruitment Expenses	Ascension Medical Group - Fox Valley DBA - Ascen		134.00
115622	02/11/2022	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		425.00
115622	02/11/2022	General Fund	Contractual Services	Ascension Medical Group - Fox Valley DBA - Ascen		67.00
115623	02/11/2022	Sanitary Sewer Utility	Contractual Services	AT&T		2,443.70
115624	02/11/2022	General Fund	Automotive Supplies	Automotive Supply Co		55.45
115624	02/11/2022	General Fund	General Supplies	Automotive Supply Co		10.83
115624	02/11/2022	General Fund	Maintenance - Automotive	Automotive Supply Co		267.94
115624	02/11/2022	General Fund	Maintenance - Automotive	Automotive Supply Co		64.90
115624	02/11/2022	General Fund	Maintenance - Automotive	Automotive Supply Co		82.32
115624	02/11/2022	General Fund	Maintenance - Automotive	Automotive Supply Co		37.14
115624	02/11/2022	Storm Water Utility	Maintenance - Automotive	Automotive Supply Co		78.66
115625	02/11/2022	General Fund	Service Contracts	Bibliotheca, LLC		10,337.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115626	02/11/2022	General Fund	Maintenance - Buildings	Block Iron & Supply Co.		98.00
115627	02/11/2022	General Fund	Contractual Services	Bowmar Appraisal Inc.		10,000.00
115628	02/11/2022	General Fund	General Supplies	Jerrold Butteris		125.00
115629	02/11/2022	General Fund	Recruitment Expenses	Caliper		368.00
115630	02/11/2022	General Fund	Communications	Charter Communications		198.05
115630	02/11/2022	General Fund	Contractual Services	Charter Communications		1,098.06
115631	02/11/2022	1000 Islands	Contractual Services	Cintas		57.08
115631	02/11/2022	General Fund	Maintenance - Buildings	Cintas		255.80
115631	02/11/2022	General Fund	Maintenance - Buildings	Cintas		180.00
115631	02/11/2022	General Fund	Maintenance - Buildings	Cintas		210.44
115632	02/11/2022	1000 Islands	Contractual Services	Cleaning Solution Services, Inc.		625.00
115633	02/11/2022	General Fund	Office Supplies	Complete Office of Wisconsin		69.13
115633	02/11/2022	General Fund	Office Supplies	Complete Office of Wisconsin		54.68
115633	02/11/2022	General Fund	Maintenance - Buildings	Complete Office of Wisconsin		308.00
115633	02/11/2022	General Fund	Office Supplies	Complete Office of Wisconsin		-70.99
115634	02/11/2022	Sanitary Sewer Utility	Contractual Services	Damage Prevention Services, LLC		169.00
115635	02/11/2022	Sanitary Sewer Utility	Contractual Services	Diggers Hotline Inc.		252.72
115636	02/11/2022	General Fund	Contractual Services	Diversified Benefit Services, Inc.		654.30
115637	02/11/2022	TID #9 Construction Fund	TID Assistance/Incentive packa	Dutch Boyz Development		20,000.00
115638	02/11/2022	General Fund	Youth Wrestling	Eagle Graphics LLC		803.00
115639	02/11/2022	Sanitary Sewer Utility	Contractual Services	Energenecs, Inc.		3,157.24
115639	02/11/2022	Sanitary Sewer Utility	Contractual Services	Energenecs, Inc.		1,227.58
115640	02/11/2022	General Fund	Maintenance - Automotive	Evergreen Power, LLC		234.04
115640	02/11/2022	General Fund	General Supplies	Evergreen Power, LLC		527.92
115640	02/11/2022	General Fund	General Supplies	Evergreen Power, LLC		102.95
115640	02/11/2022	General Fund	Maintenance - Automotive	Evergreen Power, LLC		360.03
115641	02/11/2022	1000 Islands	Programs	FASTSIGNS		55.50
115642	02/11/2022	General Fund	Expense Allowance	Fox River Vending, Inc.		100.00
115643	02/11/2022	General Fund	Maintenance - Buildings	Fox Specialty Company LLC		50.42
115643	02/11/2022	General Fund	Maintenance - Buildings	Fox Specialty Company LLC		25.21
115644	02/11/2022	General Fund	Recreation	Craig Francois		200.00
115645	02/11/2022	General Fund	Wellness Program	Michael Frank		52.50
115646	02/11/2022	General Fund	Wellness Program	Chad Gerrits		114.72
115647	02/11/2022	General Fund	Recycling Program	GFL Green For Life Environmental		123.90
115648	02/11/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		135.50
115648	02/11/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		6.38
115648	02/11/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		9.76
115648	02/11/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		33.64
115648	02/11/2022	General Fund	Bank and Credit Card Fees	Gila, LLC		25.74
115649	02/11/2022	General Fund	Youth Wrestling	Patrick Goff		109.68
115650	02/11/2022	General Fund	General Supplies	Gray's Inc.		18,771.91
115651	02/11/2022	General Fund	Maintenance - Buildings	Griesbach Diamond Water Inc.		178.50
115652	02/11/2022	Sanitary Sewer Utility	Water Sewer & Electric	Heart of The Valley Metropolitan Sewerage District		133,525.01
115653	02/11/2022	General Fund	Contractual Services	Human Resources Consulting, LLC		297.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115654	02/11/2022	General Fund	Library Materials	Ingram		9.18
115654	02/11/2022	General Fund	Library Materials	Ingram		121.33
115654	02/11/2022	General Fund	Library Materials	Ingram		35.47
115654	02/11/2022	General Fund	Library Materials	Ingram		12.12
115654	02/11/2022	General Fund	Library Materials	Ingram		36.53
115654	02/11/2022	General Fund	Library Materials	Ingram		21.58
115655	02/11/2022	General Fund	Maintenance - Automotive	Interstate Battery		241.90
115655	02/11/2022	Storm Water Utility	Automotive Supplies	Interstate Battery		241.90
115656	02/11/2022	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		235.97
115656	02/11/2022	General Fund	Maintenance - Automotive	JX Enterprises, Inc.		85.99
115657	02/11/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		2.50
115657	02/11/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		756.95
115657	02/11/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		510.32
115657	02/11/2022	General Fund	Maintenance - Automotive	K. R. West Company Inc		186.80
115658	02/11/2022	General Fund	Facilities Rental Non-Taxable	Paige Kern		200.00
115659	02/11/2022	General Fund	General Supplies	Klink Hydraulics, LLC		359.53
115659	02/11/2022	General Fund	Maintenance - Automotive	Klink Hydraulics, LLC		122.16
115659	02/11/2022	General Fund	Maintenance - All Other Equipm	Klink Hydraulics, LLC		39.65
115659	02/11/2022	General Fund	Maintenance - Automotive	Klink Hydraulics, LLC		57.88
115660	02/11/2022	General Fund	Youth Wrestling	Kobussen Buses Ltd.		723.62
115661	02/11/2022	General Fund	Maintenance - Roads & Walks	Joey Larson		44.88
115661	02/11/2022	General Fund	Maintenance - Roads & Walks	Joey Larson		150.00
115662	02/11/2022	General Fund	Maintenance - Automotive	MacQueen Equip Group		47.10
115662	02/11/2022	Sanitary Sewer Utility	Maintenance - Automotive	MacQueen Equip Group		746.41
115663	02/11/2022	General Fund	Service Contracts	Marco		462.57
115663	02/11/2022	General Fund	Rent - Equipment	Marco		157.98
115663	02/11/2022	General Fund	Rent - Equipment	Marco		157.98
115663	02/11/2022	General Fund	Rent - Equipment	Marco		94.79
115663	02/11/2022	General Fund	Rent - Equipment	Marco		31.60
115663	02/11/2022	General Fund	Printing Expense	Marco		31.60
115663	02/11/2022	General Fund	Rent - Equipment	Marco		39.50
115663	02/11/2022	General Fund	Rent - Equipment	Marco		39.50
115663	02/11/2022	General Fund	Rent - Equipment	Marco		39.50
115663	02/11/2022	General Fund	Printing Expense	Marco		39.50
115663	02/11/2022	General Fund	Contractual Services	Marco		157.98
115663	02/11/2022	General Fund	Contractual Services	Marco		31.58
115663	02/11/2022	General Fund	Contractual Services	Marco		126.40
115664	02/11/2022	General Fund	Office Equipment	Marco Technologies LLC		505.00
115665	02/11/2022	Sanitary Sewer Utility	CIP - Infrastructure	McMahon Associates Inc		5,249.80
115665	02/11/2022	Storm Water Utility	CIP - Infrastructure	McMahon Associates Inc		1,315.20
115666	02/11/2022	General Fund	General Supplies	MGD Industrial Corp		255.68
115666	02/11/2022	General Fund	General Supplies	MGD Industrial Corp		94.42
115667	02/11/2022	General Fund	Library Materials	MicroMarketing LLC		42.00
115668	02/11/2022	General Fund	Library Materials	Midwest Tape		59.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
115668	02/11/2022	General Fund	Library Materials	Midwest Tape		130.67
115669	02/11/2022	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		307.33
115669	02/11/2022	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		504.72
115669	02/11/2022	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		236.26
115669	02/11/2022	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		351.06
115669	02/11/2022	General Fund	Maintenance - Automotive	Monroe Truck Equip - Green Bay		633.32
115670	02/11/2022	General Fund	Maintenance - Roads & Walks	Morton Salt		19,917.28
115671	02/11/2022	General Fund	General Insurance	Municipal Property Insurance Company		66,579.00
115672	02/11/2022	General Fund	Contractual Services	Municode		3,200.00
115673	02/11/2022	Storm Water Utility	Maintenance - Roads & Walks	Neenah Foundry Company Municipal		10,393.00
115673	02/11/2022	Storm Water Utility	Maintenance - Roads & Walks	Neenah Foundry Company Municipal		400.00
115674	02/11/2022	General Fund	Advertising	News Publishing Co, Inc.		142.20
115674	02/11/2022	General Fund	Printing Expense	News Publishing Co, Inc.		1,186.20
115674	02/11/2022	General Fund	Advertising	News Publishing Co, Inc.		50.00
115675	02/11/2022	Storm Water Utility	Maintenance - Roads & Walks	North East Wisconsin Welding LLC		180.00
115676	02/11/2022	Storm Water Utility	Maintenance - Automotive	Northcentral Utility of Wisconsin, LLC		42.87
115677	02/11/2022	General Fund	Postage	Outagamie County Clerk		3,314.98
115678	02/11/2022	General Fund	Contractual Services	Outagamie County Treasurer		24,404.32
115679	02/11/2022	General Fund	Library Materials	Outagamie Waupaca Library System		5,033.92
115679	02/11/2022	General Fund	Office Supplies	Outagamie Waupaca Library System		122.00
115680	02/11/2022	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		469.22
115680	02/11/2022	General Fund	Maintenance - Automotive	Packer City International Trucks, Inc.		45.96
115681	02/11/2022	General Fund	Library Materials	The Penworthy Company LLC		1,343.49
115682	02/11/2022	General Fund	Postage	Quadient Finance USA, Inc.		1,000.00
115683	02/11/2022	General Fund	Maintenance - Automotive	Quality Truck Care Center		67.60
115684	02/11/2022	General Fund	Automotive Supplies	Riesterer & Schnell Inc		99.46
115684	02/11/2022	General Fund	General Supplies	Riesterer & Schnell Inc		4,714.34
115685	02/11/2022	Streets & Sidewalk Capital	Street Improvements	Robert E Lee & Assoc. Inc		8,796.66
115685	02/11/2022	Environmental Remediate TID	Remediation Costs - City	Robert E Lee & Assoc. Inc		1,821.86
115686	02/11/2022	General Fund	Maintenance - Automotive	S.I. Metals and Supply		548.00
115687	02/11/2022	General Fund	Adult Programs Non-Taxable	Kelly Schill		116.00
115688	02/11/2022	General Fund	Facilities Rental Non-Taxable	Stacy Schmitz		200.00
115689	02/11/2022	General Fund	Library Materials	Scholastic Library Publishing		14.99
115690	02/11/2022	General Fund	Recruitment Expenses	Screening One, Inc.		38.10
115691	02/11/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.		534.06
115691	02/11/2022	General Fund	Maintenance - Buildings	Superior Chemical Corp.		530.59
115692	02/11/2022	General Fund	Miscellaneous	Superior Synthetics LLC		649.13
115693	02/11/2022	General Fund	General Supplies	Toolin' around		145.00
115694	02/11/2022	General Fund	Maintenance - Automotive	Truck Country Of Wisconsin		126.32
115694	02/11/2022	Storm Water Utility	Maintenance - Automotive	Truck Country Of Wisconsin		-86.89
115695	02/11/2022	General Fund	Water Sewer & Electric	We Energies		9.90
115695	02/11/2022	Grignon Home	Heating Fuels	We Energies		350.49
115695	02/11/2022	General Fund	Heating Fuels	We Energies		1,436.75
115696	02/11/2022	General Fund	Contractual Services	Wis. Dept. of Justice		14.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Report Total:						656,901.40

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, February 28, 2022 at 6:00 P.M.

Members present: Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: Antoine

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Police Chief Graff, Street Sup. Vanden Heuvel, Naturalist Nowak, Rec. Dir. Malloy, Fire Chief Carrel and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All members present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to seek bids for replacement of 2011 Chevy 1 Ton Dump Truck with Lift Gate - Equipment #7.

Street Superintendent VandenHeuvel stated this item was included in last year's budget. This truck is a much-needed piece of equipment.

Aldersperson Antoine arrived at 6:02 p.m.

Motion by Moore, seconded by Schell to authorize to seek bids for replacement of 2011 Chevy 1 Ton Dump Truck with Lift Gate - Equipment #7.

All members voted aye.

Motion carried.

a. Authorization to seek bids for Project #7-22, Island/Elm Intersection Improvements

The Engineering Department has collaborated with the school district and is finalizing design for installation of a signalized intersection for the above listed intersection. The Island/Elm Street intersection work will include signalization, widened roadway, spot replacement of concrete street, storm sewer installation, and sidewalk replacement. Questions from the board were answered.

Motion by Kilgas, seconded by Coenen to authorize the Engineering Department to seek bids for Project #7-22, Island/Elm Intersection Improvements.

All members voted aye.

Motion carried.

b. Authorization to seek bids for Project #8-22, 2022 Sidewalk Replacement Program.

The City performs a sidewalk replacement project every other year. A sidewalk replacement project is scheduled for 2022 (Project was delayed from 2021). The purpose of the project to identify sidewalk that is in the right-of-way and is "defective." A list of conditions that make sidewalks defective was provided. All areas of the City are covered under the program on a rotating basis. A map that identifies the proposed project area along with areas previously covered under the program was provided. Some additional sidewalks outside of the project area will also be replaced due to complaints. Homeowners are given notice of defective sidewalk abutting their property and are given an opportunity to complete the work

themselves or by a privately hired contractor. The City hired contractor will replace the sidewalk if the homeowner fails to do so and the cost is assessed back to the abutting property owner.

Motion by Antoine, seconded by Coenen to authorize the Engineering Department to seek bids for Project 8-22, 2022 Sidewalk Replacement Program.

All members voted aye.

Motion carried.

c. Authorization to seek bids for Project #9-22, 1000 Islands Steps to Upper Woods.

The 1000 Islands is seeking to contract for the installation of new steps leading into the upper woods as well as a set of steps to the north of County Highway Z, heading down toward the river. The existing steps are old railroad ties which are deteriorating and in need of significant repair. Apple Valley Landscaping LLC has been helping with the planning as they had recently completed a similar project in Kimberly's Sunset Park. 1000 Islands has received some restricted funds that will cover most of the project cost. There will be approximately 104 total steps installed and 6 crushed gravel landings. Photos of the proposed concrete step treads and a location map was provided. Questions from the Board were answered.

Motion by Eggleston, seconded by Antoine to authorize the Engineering Department to seek bids for Project 9-22, 1000 Islands Steps to Upper Woods.

All members voted aye.

Motion carried.

d. Responsible Party Letter for Contamination on Unparcelled Land behind Fox Shores Drive - Future Remediation Work.

A letter dated January 7, 2022, from the State of Wisconsin Department of Natural Resources regarding the reported contamination at Chicago & Northwestern Railyard (former), Unparcelled land, Kaukauna, WI was provided. Maps of the affected land was given. Discussion was held on required steps to take and documents to submit. This item was an informational item only.

3. Closed Session.

a. Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) Conferring with legal counsel with respect to litigation in which it is or is likely to become involved.

Motion by Kilgas, seconded by Moore to adjourn to closed session.

All members voted aye.

Motion carried.

Adjourned to closed session at 6:13 p.m.

b. Return to open session for possible action.

Motion by Moore, seconded by Coenen to return to open session.

All members voted aye.

Motion carried.

Returned to open session at 6:20 p.m.

4. General Matters - None.

5. Adjourn.

Motion made by Schell, seconded by Moore to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:21 p.m.

Sally Kenney, Clerk

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman DeCoster on Monday, February 28, 2022 at 6:22 P.M.

Members present: Coenen, DeCoster, Eggleston, and Schell.

Also present: Mayor Penterman, Ald. Antoine, Ald. Kilgas, Ald. Moore, Ald. Thiele, Attorney Davidson, DPW/Eng. Neumeier, Police Chief Graff, Fin. Dir. Van Rossum, Street Sup. VandenHeuvel, Fire Chief Carrel, Rec. Dir. Malloy and interested citizens.

1. Correspondence – None.

2. Discussion Topics.

a. Approval of letter to community groups using City facilities from KATODA.

A draft of the letter from KATODA to community groups was provided. Police Chief Graff stated this letter would be provided to organizers of youth sporting events as a reminder that these are the City Ordinances.

Motion by Coenen, seconded by DeCoster to allow KATODA representative Jack Pautz to speak.

All members voted aye.

Motion carried.

Mr. Pautz stated this letter is to provide additional communication to youth sport organizations. Discussion was held and questions answered.

Motion by Coenen, seconded by Eggleston to approve the letter and recommend that KATODA send this letter to community groups using City facilities.

All members voted aye.

Motion carried.

b. Request from Calmes' Pub, 1441 Arbor Way, Kaukauna to temporarily extend the premise for selling alcohol on June 18, 2022, for a special event.

Motion by Coenen, seconded DeCoster to table this item from agenda. More information on the specifics of the event is needed.

All members voted aye.

Motion carried.

c. Request for amplified music and use of Hydro Park to Jessica Decet, Fox Firecracker 5K and Kids Run on July 2 through July 4, 2022.

Motion by Eggleston, seconded by Schell to allow amplified music and use of Hydro Park to Jessica Decet, Fox Firecracker 5K and Kids Run on July 2 through July 4, 2022.

All members voted aye.

Motion carried.

3. General Matters – None.

4. Adjourn.

Motion made by Coenen, seconded by Eggleston to adjourn.

All members voted aye.

Motion carried.

Item 6.b.

Meeting adjourned at 6:33 pm.

Sally Kenney
Clerk



PLAN COMMISSION

City of Kaukauna
Council Chambers
Municipal Services Building
144 W. Second Street, Kaukauna

Thursday, January 20th, 2022 at 4:00 PM

MINUTES

HYBRID MEETING (May attend in-person or via Zoom)
In-person in Common Council Chambers, City of Kaukauna
Remote Attendance option available via Zoom

1. Roll Call.

The Meeting was called to order by Mayor Penterman at 4:00 PM.

Members Present: Mayor Penterman, Commissioner Feller, Commissioner Avanzi, Commissioner Schoenike, Alderperson Moore (District 2), Alderperson Thiele (District 4), PCDD Stephenson and DPW Neumeier.

Members Absent: None

2. Approval of Minutes.

a. Approve Minutes of January 6th, 2022 Meeting

A motion was made by Alderperson Moore to approve the minutes of January 6th, 2022, meeting. The motion was seconded by Commissioner Avanzi. The motion carried.

3. Old Business.

No old business to discuss.

4. New Business.

a. Right of Way Dedication – Green Haven Lane

PCDD Stephenson gave a background on the need to dedicate the road stub that will lead into the future Green Haven Lane.

Commissioner Feller made a motion to approve the Right of Way Dedication for Green Haven Lane and recommend the same to the Common Council. The motion was seconded by Alderperson Moore. The motion carried.

b. Acre of Art – Sculpture Placement

PCDD Stephenson gave a background on the Acre of Art project and introduced Alex Schultz (Sculpture Valley).

Alex Schultz informed the Plan Commission he was excited to expand Acre of Art into Kaukauna and gave a brief background on Sculpture Valley.

The Plan Commission entered into a conversation with the following being discussed:

- Placement of plaques to identify artist.
- The insurance policy carried by Sculpture Valley.
- Sculpture Valley's ability to repair damaged art.
- The bolting process for securing the sculptures to the sidewalks.
- Location of the sculptures and the need to move Flip Flop from the corner to the Wisconsin Avenue Alley to eliminate traffic vision concerns.
- Terms of the lease and the three-year run cycle.
- Special permissions for sculptures located on private property.

A motion was made by Alderperson Thiele to approve the sculpture locations and recommend the same to the Common Council. The motion was seconded by Commissioner Schoenike. The motion carried.

5. Other Business.

No other business to discuss.

6. Adjourn.

A motion was made to adjourn the meeting at 4:24 PM by Alderperson Moore. The motion was seconded by Commissioner Feller. The motion carried.





GRIGNON MANSION BOARD MEETING MINUTES

Monday, January 24, 2022

The meeting was called to order by Bruce Werschem at 5:30 PM in the Municipal Services Building Council Chambers

Roll Call

- Present - Patty DeGoey, Patty Brogan, Al Borchardt, Carol King, Shellee Jackels, Bruce Werschem, Gavin Schmidt, Pennie Thiele
- Absent - Sandy Coenen
- Others in Attendance - Cassidy Mickelson

* The beginning of the meeting was facilitated by Vice Chair Bruce Werschem until Chair Pennie Thiele arrived.

Welcome New Board Members

- Welcome to the Board, newest member Gavin Schmidt. Gavin is a local historian, author and Kaukauna Public Library employee.

Review/Approve Minutes from November 22, 2021 Meeting

- Motion by Al Borchardt to approve prior meeting minutes. Seconded by Patty DeGoey. Motion Unanimously Approved.

Report from the City (Mickelson)

- Annual Report – The Annual Report for the Grignon Mansion has been submitted to the City Council.
 - Goals for 2022 include restarting school tours. Mickelson, DeGoey and Borchardt are meeting to come up with a plan
 - The Friends of the Grignon Mansion received \$1,500 from a private donor for technological upgrades in the 3rd floor office. The necessary equipment will allow Mickelson to begin sorting and logging the Mansion artifacts.
 - Question from Gavin Schmidt - could we collaborate with the public library to share software needed for this task?
- Grignon Mansion Repairs - Mansion repair schedule/timeline - Looking at a 60 day work window for the repairs to the Mansion. The proposal to get permission to begin seeking bids for the repairs will be given to the Board of Public Works on January 31. The goal is that the supply chain cooperates and the repairs will be complete by August 1, 2022. Prior to any repairs starting, it is necessary that we have lead, asbestos and mold testing completed.

Report from Friends (DeGoey)

- Friends Finance Report
 - Grant Money Account - Beginning balance of \$20,006.53, ending balance of \$20,010.81, with interest earned of \$4.28
 - Savings Account - Beginning balance of \$100.06, ending balance of \$100.09, with a deposit of \$0.03
 - Original Checking Account - Beginning balance of \$44,557.48, ending balance of \$44,747.01, with \$5,002.62 in total deposits and \$4,813.09 in withdrawals. Available non-designated funds \$37,618.90

- Working on getting Quickbooks up and running as the new operating system for the treasury tracking and reports.
- Events Report
 - Patty is setting up volunteer training dates and times
 - Volunteer Appreciation Event will be held April 22, 2022
 - The Volunteer Appreciation Dinner that was to be held February 9, 2022 has been canceled/postponed due to COVID 19.
 - Patty is setting up training dates and times for new blacksmith volunteers
 - There are about 4-5 people interested in learning the trade to volunteer at the Mansion.

Report from the Chair (Thiele)

- 2022 Objectives – Thiele emphasized the importance of Grignon Mansion board members offering support to the Friends of the Grignon Mansion through volunteering and attending events.
- The topic of the reality that the grant from the Nelson Fund that supports a portion of the salary for a Grignon Mansion Executive Director expires this year. The issue of funding the position moving forward will be brought up by Council when 2023 budget talks begin.
 - The board needs to demonstrate to the Council how having the Mansion running at full potential with an Executive Director is beneficial to the City of Kaukauna.
 - The impact of the pandemic needs to be taken into consideration when looking at the financial growth and desire of the Council for the Grignon Mansion to be “self-sufficient” over the last two years.

Other Business

- Nominations for Elections of Officers
 - Chair – Motion by Bruce Werschem to nominate Pennie Thiele as the Chair of the Board, seconded by Shellee Jackels. Motion unanimously approved.
 - Vice Chair – Motion by Pennie Thiele to nominate Bruce Werschem as the Vice Chair of the Board, seconded by Patty Brogan. Motion unanimously approved.
 - Secretary – Motion by Pennie Thiele to nominate Shellee Jackels as the Secretary of the Board, seconded by Patty Brogan. Motion unanimously approved.

Set Next Meeting Date and Location

- Monday, February 21, 2022 at 5:30 PM in the Council Chambers at the Municipal Building.

Adjourn at 6:30 PM

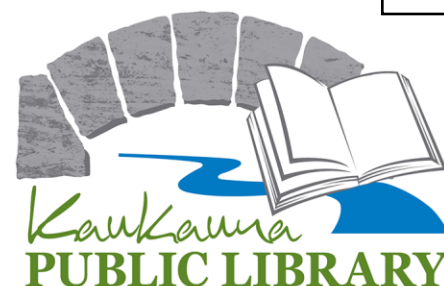
- Motion by Shellee Jackels. Seconded by Bruce Werschem. Motion Unanimously Approved.

LIBRARY BOARD MEETING

City of Kaukauna
Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, January 25, 2022 at 5:30 PM



MINUTES

1. Call Meeting to Order

President Lucas called the Kaukauna Public Library Board of Trustees Meeting to order at 5:30 pm.

2. Roll Call of Membership

Present: *S. Beach, O. Fischer, K. Hietpas, M. Kilgas, J. Lucas, A. Neumeier, C. Van Boxtel, J. Van De Hey, and J. Vondracek*

Also present: *A. Schneider, A. Thiem-Menning, R. Stadtmueller*

3. Reading and Approval Minutes

Van Boxtel moved to approve the Special Meeting on November 10, 2021; the November 23, 2021 Meeting Minutes, and the Closed Session Meeting Minutes on November 23, 2021. Seconded by Beach. Motion passed unanimously.

4. Public Participation and Communications

Lucas welcomed Mr. Stadtmueller and shared our rules of public participation. Mr. Stadtmueller wanted to address the leasing process for the Grand KaKalin building, specifically in regards to finding lower level tenants. He noted that information for board members is available with his realtor.

Thiem-Menning shared a letter of appreciation from a patron. Schneider noted that the local historian received a thank you gift from Robert E. Lee and Associates for the land information he provided them.

5. Action Items

The Kaukauna Public Library will be utilizing Hoopla in the next month. Schneider shared more information about this service, as well as their plan to train staff and roll out this service to patrons.

Neumeier moved to approve the copy of bill registers for November and December. Seconded by Kilgas. Motion passed unanimously.

Thiem-Menning shared information on how the library plans to start including youth representatives on the library board. Hietpas will be helping with this initiative.

Kilgas moved to approve the update to the bylaws to include youth representatives. Seconded by Hietpas. Motion passed unanimously.

6. Information Items

The library has a new on-call staff member. Library staff has been shorthanded due to Covid.

Schneider shared that the library is launching a Creator in Residence program. The Bank of Kaukauna is sponsoring this endeavor.

Thiem-Menning shared the updated tagline, mission, vision, and values for the Kaukauna Public Library.

Thiem-Menning shared Trustee Topic 20 regarding ADA compliance. The library will be conducting audits in the future to ensure ADA compliance. Parking accessibility was also discussed.

Statistics are still impacted by the pandemic, but overall we did very well considering.

Vondracek made a motion to place the reports on file. Seconded by Van Boxel. Motion passed unanimously.

7. Closed Session

Kilgas moved to go into closed session pursuant to §19.85(1)(g) to confer with legal counsel with respect to litigation in which it is or is likely to become involved at 6:24pm. Seconded by Vondracek. Motion passed unanimously.

Hietpas moved to return to open session at 7:19p. Seconded by Van De Hey. Motion passed unanimously.

8. Adjournment

Van De Hey moved to adjourn the meeting. Seconded by Kilgas. Motion passed unanimously. Meeting adjourned at 7:20 pm.

March 1, 2022

THE FOLLOWING APPLICANTS HAVE APPLIED FOR AN OPERATOR'S LICENSE FOR THE LICENSE YEAR 2020-2022 AND HAVE BEEN RECOMMENDED FOR APPROVAL BASED ON THEIR RECORD CHECK BY THE POLICE DEPARTMENT:

Amerson	Kristy	M.	1104 Janet St.	Kaukauna
Bevers	Isaac	R.	903 ½ Oviatt St.	Kaukauna
Gersmehl	Stacey	M.	W2414 Buchanan Rd.	Appleton
Hungerford	Kelly	M.	311 Depot St.	Kaukauna
Kessler	Ryan	J.	1411 Franklin St.	Little Chute
Kressin	Audrey	A.	501 Gertrude St.	Kaukauna
Perez	Trinity	A.	125 Arthur St.	Kaukauna
Raab	Joy	L.	1836 Lawe St.	Kaukauna



MEMO

PLANNING AND COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson
Date: 03-01-22
Re: Extraterritorial Review – Wolfinger Subdivision Preliminary Plat – Phase 1

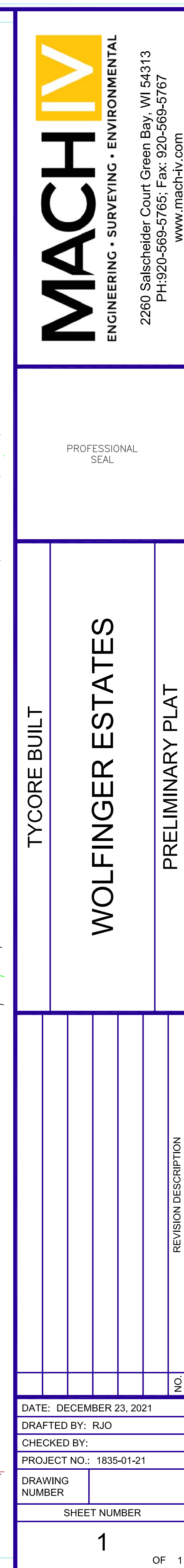
Mach IV has submitted a preliminary plat of Wolfinger Subdivision, on behalf of the developer. The preliminary plat shows a draft for the entire subdivision with 207 single family lots. The review being looked at today will only be for Phase 1 of the development (shown on the attached plat map).

Phase 1 has 61 single family homes and a 1.5 acre stormwater pond (outlot 3). The lots are all roughly a third of an acre and have street frontages from 84' to 137.6'. Phase 1's lot size and use fits into the larger residential region south of County Highway CE, with residential neighborhoods to the east, west and south. The road configurations allows for proper traffic circulation and provides three intersections to enter or exit the subdivision.

The Plan Commission discussed the plat and recommended the following:

Approval of Phase 1 Extraterritorial Review, Wolfinger Subdivision Preliminary Plat with the following conditions:

- Additional phases of the subdivision will submit a plat for extraterritorial review by the City of Kaukauna.
- A street connection between Fieldcrest Dr and De Bruin Rd is provided by the development.





MEMO

FINANCE

To: Common Council
From: William Van Rossum, Finance Director/Treasurer
Date: March 1, 2022
Re: 2021 Tax Levy Collection Update

The first installment of the 2021 tax levy season has closed in Kaukauna. The last day for collecting was on January 31. This year the Clerk's office was back open receipting in person payments. Last tax seasons was the first time in many years (if ever) the Clerk's window was closed to the public for tax collecting. We also add the online payment feature for the first-time last year.

The tables on the following page show this year as well as last year tax collection and the differences between the two years. With the window being closed for the 2020 levy it's assumed the uptick of \$1.7 Million at the City is due to foot traffic. The City Collected 91% of all payments while online payments increased 1% over last year. Between all taxing jurisdiction the total of taxes in 2021 levy are \$26,728,765. The City collected 77% of the total taxes.

Settlement checks have been sent to the other taxing jurisdiction and the remaining \$6 million unpaid Real Estate property taxes have been turned over to the County for collection of the second installments. All remaining payments will need to be made at the county or on the county website.

2020 Levy		
Source	Amount	% of Total
City of Kaukauna	\$16,846,783	82.2%
Bank of Kaukauna	\$2,580,101	12.6%
Online	\$816,101	4.0%
County	\$258,781	1.3%
Total	\$20,501,766	

2021 Levy		
Source	Amount	% of Total
City of Kaukauna	\$18,845,797	90.9%
Bank of Kaukauna	\$828,560	4.0%
Online	\$975,519	4.7%
County	\$73,486	0.4%
Total	\$20,723,362	

Change over prior year		
Source	\$ Change	% Change
City of Kaukauna	\$1,999,014	9%
Bank of Kaukauna	(\$1,751,541)	-9%
Online	\$159,419	1%
County	(\$185,296)	-1%



RESOLUTION NO. 2022-5326**RESOLUTION APPROVING THE PRELIMINARY PLAT FOR PHASE 1 OF THE WOLFINGER
SUBDIVISION**

BE IT RESOLVED, by the Common Council of the City of Kaukauna, Wisconsin, that the extraterritorial preliminary plat for phase 1 of the Wolfinger Subdivision development is hereby accepted and approved, there having been compliance with all local applicable provisions of law related thereto.

BE IT FURTHER RESOLVED, that additional phases of the subdivision will be submitted for extraterritorial review by the City of Kaukauna and a street connection between Fieldcrest Dr and De Bruin Rd is provided.

Adopted by the Common Council of the City of Kaukauna, Wisconsin, on this the 1st of March, 2022.

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenny, Clerk